

City of Alvin, Texas

Paul Horn, Mayor

Adam Arendell, Mayor Pro-tem, District B
Brad Richards, At Large Position 1
Terry Droege, At Large Position 2
Scott Reed, District A



Keith Thompson, District C
Roger E. Stuksa, District D
Gabe Adame, District E

ALVIN CITY COUNCIL AGENDA

THURSDAY, APRIL 7, 2016

7:00 P.M.

(Council Chambers)

Alvin City Hall, 216 West Sealy, Alvin, Texas 77511

Persons with disabilities who plan to attend this meeting that will require special services please contact the City Clerk's Office at 281-388-4255 or droberts@cityofalvin.com 48 hours prior to the meeting time. City Hall is wheel chair accessible and a sloped curb entry is available at the east and west entrances to City Hall.

NOTICE is hereby given of a Regular Meeting of the City Council of the City of Alvin, Texas, to be held on **Thursday, April 7, 2016** at 7:00 p.m. in the Council Chambers at: City Hall, 216 W. Sealy, Alvin, Texas.

REGULAR MEETING AGENDA

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

4. PRESENTATIONS

A. Proclamation – Crime Victims’ Rights Week; April 10-16, 2016.

B. Proclamation – National Service Recognition Day; April 7, 2016.

5. CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION: An item(s) may be removed from the Consent Agenda for full discussion by the request of a member of Council. Item(s) removed will automatically become the first item up for discussion under Other Business.

A. Approve minutes of the March 17, 2016 City Council workshop meeting.

B. Approve minutes of the March 17, 2016 City Council regular meeting.

C. Consider resale of trust property located on Dilling Street described as; A0227 H. T. & B. R. R., Tract 48, 0.200 Acres, Alvin; Cause Number 36152 to Deandra Abuto, for the sum of \$3,268.

D. Consider authorizing the City Manager to send a letter to the Brazoria County Mosquito Control District for the continuation of aerial spraying services for the 2016 season.

6. OTHER BUSINESS:

Council may approve, discuss, refer, or postpone items under Other Business.

- A. Consider final plat of CMH Land, being a subdivision of 5.09 acres (west of the Highway 6 and CR 146 intersection) being out of Lot 1 of the H.T. & B.R.R. Survey, abstract number 230, volume 21, page 186 Brazoria County Deed Records.
- B. Consider an award of bid to Landmark Structures I, L.P. for the construction of the 500,000-gallon Dyche Lane Elevated Water Storage Tank; and authorize the City Manager to sign the contract subject to legal review.
- C. Acknowledge receipt of the Major Thoroughfare Plan Update Phase I Summary prepared by RPS Klotz Associates.
- D. Consider bid award to AGR Construction, LLC for the 2016 Concrete Repair Program, and approve a one (1) year contract with an option to renew for one (1) year with the same terms and conditions; and authorize the City Manager to sign the contract subject to legal review.
- E. Consider an award of bid to LG&G Construction, Inc. for the 2016 Downtown Sidewalk Project; and authorize the City Manager to sign the contract subject to legal review.
- F. Consider a second variance request from Palm Harbor Villages, Inc. to the outdoor storage requirement of Chapter 35, Section 34(4) of the Code of Ordinances, for a manufactured home sales lot to be located at 1875 N. State Highway 35 Bypass (1.67 acres formerly used as a manufactured home sales lot).
- G. Consider Ordinance 16-F; amending the City of Alvin 2015-16 Fiscal Year (FY16) budget for the purpose of appropriating \$505,830.91 of prior fiscal year encumbrances into the current fiscal year as set forth for each individual account in the attached Exhibit "A".
- H. Consider Ordinance 16-G; amending the City of Alvin 2015-16 Fiscal Year (FY16) Mid-Year Budget by increasing (decreasing) certain expenditures and increasing (decreasing) certain revenues to the individual budget accounts in all funds set forth in the attached "Exhibit A".
- I. Acknowledge receipt of the Planning Commission's recommendation for a three (3) year Capital Improvements Plan (CIP) for Parks.
- J. Acknowledge receipt of the Planning Commission's recommendation for a five (5) year Capital Improvements Plan (CIP) for Public Services.

7. REPORTS FROM CITY MANAGER

- A. Review preliminary list of items for next Council meeting.
- B. Items of Community Interest.

8. REPORTS FROM COUNCIL MEMBERS

Pursuant to S.B. No. 1182, City Council Members may make a report or an announcement about items of community interest during a meeting of the governing body. No action will be taken or discussed.

- A. Announcements and requests from Council members.

9. ADJOURNMENT

I hereby certify that a copy of this notice was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website: www.alvin-tx.gov, in compliance with Chapter 551, Texas Government Code on MONDAY, APRIL 4, 2016 at 3:00 P.M.



A handwritten signature in blue ink, appearing to read "Dixie Roberts", is written over a horizontal line.

Dixie Roberts, City Clerk

Removal Date: _____

**** All meetings of the City Council are open to the public, except when there is a necessity to meet in Executive Session (closed to the public) under the provisions of Chapter 551, Texas Government Code. The Council reserves the right to convene into executive session on any of the above posted agenda items that qualify for an executive session by publicly announcing the applicable section of the Open Meetings Act, including but not limited to sections 551.071 (litigation and certain consultation with the attorney), 551.072 (acquisition of interest in real property), 551.073 (contract for gift to city), 551.074 (certain personnel deliberations), or 551.087 (qualifying economic development negotiations).**



Office of the Mayor, City of Alvin, Texas

Proclamation

WHEREAS, Americans are the victims of more than 20 million crimes each year. Crime can touch the lives of anyone regardless of age, national origin, race, creed, religion, gender, sexual orientation, immigration, or economic status; and

WHEREAS, too many communities feel disconnected from the justice and social response systems, and have lost trust in the ability of those systems to recognize them and respond to their needs; and

WHEREAS, intervening early with services that support and empower victims provides a pathway to recovery from crime and abuse; and

WHEREAS, the victim services community has worked for decades to create an environment for victims that is safe, supportive, and effective; and

WHEREAS, the City of Alvin is hereby dedicated to serving victims, building trust, and restoring hope for justice and healing; and

NOW, THEREFORE, I, Paul A. Horn, as Mayor of the City of Alvin and on behalf of the City Council, do hereby proclaim the week of April 10-16, 2016, as Crime Victims' Rights Week in the City of Alvin, Texas.

WITNESS my hand and seal this
7th day of April, 2016.

Paul A. Horn, Mayor



Office of the Mayor, City of Alvin, Texas

Proclamation

WHEREAS, service to others is a hallmark of the American character, and central to how we meet our challenges; and

WHEREAS, local leaders are increasingly turning to national service and volunteerism as a cost-effective strategy to meet community needs; and

WHEREAS, AmeriCorps and Senior Corps participants address the most pressing challenges facing our cities and counties, from educating students for the jobs of the 21st century and supporting veterans and military families to providing health services and helping communities recover from natural disasters; and

WHEREAS, the Corporation for National and Community Service shares a priority with local leaders nationwide to engage citizens, improve lives, and strengthen communities; and is joining with the National Association of Counties, the National League of Cities, the United States Conference of Mayors and local leaders across the country to recognize the impact of service on the Day of Recognition for National Service on April 7, 2016.

NOW, THEREFORE, I, Mayor Paul A. Horn, Mayor of the City of Alvin, Texas, and on behalf of the Alvin City Council do hereby proclaim April 7, 2016 as

National Service Recognition Day

in Alvin, and encourage residents to recognize the positive impact of national service in our city; to thank those who serve; and to find ways to give back to their communities.

WITNESS my hand and seal this
7th day of April, 2016.

Paul A. Horn, Mayor

**MINUTES
CITY OF ALVIN, TEXAS
CITY PLANNING COMMISSION
February 16, 2016**

BE IT REMEMBERED, that on the above date, the Planning Commission met in the First Floor Conference Room, at Public Services Facility, 1100 West Highway 6, Alvin, Texas, at 6:00 P.M. with the following members present, Darrell Dailey, Chair; Chris Hartman, Vice Chair; Missy Jordan, Secretary; Santos Garza; Charles Buckelew; Robin Revak-Golden and Sussie Sutton. Also present were Don Barras; staff members Shana Church, Administrative Assistant and Michelle Segovia, City Engineer. Absent were Randy Reed and Martin Vela.

1. Call To Order.

Call to order at 6:00 P.M.

2. Petition and Requests from the Public.

There were no petitions or requests from the public.

3. Approve the Minutes of the Planning Commission meeting of January 19, 2016.

Commission Member Santos Garza motioned to approve the minutes of the regular Planning Commission meeting of January 19, 2016. Seconded by Chris Hartman, the motion carried on a vote of 4 ayes and 0 nays. Sussie Sutton and Robin Revak-Golden did not attend the January meeting.

4. Consider a final plat for Forest Heights Section 6, being a subdivision of 19.173 acres (located northwest of the Heights Road and Brazos Street intersection) of land out of lots 51, 52, 63 and 64 of the Hooper and Wade Survey, Section 23, A-420 and tract 3, Lepper Family Partnership, LTD. CF 97-024069 Deed Records of Brazoria County, Texas. City Engineer recommends final plat for discussion and approval. Commission Member Sutton motioned to recommend for approval to City Council. Seconded by Member Garza, the motion carried on a vote of 6 ayes, 0 nays.

5. Discuss the duties of the City Planning Commission as outlined in the City Charter Article VIII. – Municipal Planning. Michelle Segovia, City Engineer and the Commission Members discussed the City Charter Article VIII. – Municipal Planning which talks about the Planning Commission's rolls and duties.

6. Reports or requests from Commission Members.

Chris Hartman mentioned the accident involving a pedestrian that was struck by a vehicle at Willis and Lee. Robin Revak-Golden mentioned speeding vehicles on Westfield. Charles Buckelew asked about the utility flags on Highway 6 and Bypass, the renovations at the strip mall on House St., update on the Second Street Bridge and the Thoroughfare Plan update meeting. Missy Jordan mentioned if there were sidewalks on Willis St. where the pedestrian was struck by a vehicle you cannot force someone to walk on the sidewalk. Darrell Dailey mentioned the median project and Michelle

Segovia, City Engineer described the areas where the median will be installed on Hwy 6.

7. Staff report and update.

Michelle Segovia, City Engineer covered the updates in the previous agenda item.

8. Items for the next meeting.

Michelle Segovia, City Engineer stated the Kendall Lakes Section 7, Martha's Vineyard master preliminary plat and Section 1 final plat are out on comments.

9. Adjournment.

Commission Member Santos Garza motioned to adjourn the meeting, seconded by Member Chris Hartman. The motion carried on a vote of 6 ayes. The meeting ended at 6:46 p.m.

**PARKS AND RECREATION
BOARD MEETING MINUTES
Public Service Facility
January 5, 2016
6:30 pm**

Call to Order: Meeting was called to order at 6:39 pm by Dwight Rhodes

Roll Call: Present: Shala Rios, Terri Beasley, Jeanette Stuksa, Dwight Rhodes, Chris Sanger, Cindy Dejohnng and Debra Palin.

Also present was Parks Director Dan Kelinske and Council Members Roger Stuksa

Minutes:

Cindy D. made a motion to approve the minutes from December meeting. Terri B. 2nd the motion. Motion passed.

Petitions or Requests from the Public:

- None at this time

Report from the Chairman:

- Board welcomed new member Chris Sanger
- Dwight R. ask that the board review the Ordinance 16 ½ which pertains to Parks Board. It discusses what the board's responsibilities are, election of officer, etc.
- Board officers were elected. They are as follows:

Chairman: Dwight Rhodes

Vice Chairman: Cindy Dejohnng

Secretary: Shala Rios

- Dwight R. also discussed the signage in the parks pertaining to parking. There is still issues with people parking in areas of parks that parking is not allowed. According to Ordinance 16 ½- 12 -The parks director is allowed to place signage where parking is not permitted. Dan has placed signs in parks but others within the city have had them removed. By having the signs removed it is a violation of the ordinance. Dwight suggested either removing this article from the ordinance or enforcing the ordinance.

Director's Report:

- National Oak Park: Crew replaced four (4) vandalized lights in the park. Noticed there were two (2) more that needed replaced. Dan had to order the lenses. Once lenses are received the lights will be replaced.

Up Coming Events:

- Daddy/Daughter Dance- February 6. Dan asked if board members to volunteer to help with set up, during the event and clean up/take down.

Special Presentations

- Sunrise Rotary- President John Wennerstrom and member Terry Droege presented to the board their improvement plans for Briscoe Park. These improvements will help with their annual Music Festival but also will help from destroying the park during the festival.

The following has been done or will be done in the upcoming weeks/months:

1. Parking stop will be removed from 1 parking lot.
 2. A cement slab will be poured between the football fields. This will be for the stage for the music festival and will protect the grass from damage from the stage.
 3. Add 2 RCP culverts. Would like to move entrance for festival to this location which would be near park concession stand.
 4. Add 150 ft. culvert along ditch to help with parking
 5. Install underground waterlines to have water access around football fields
 6. Culverts are already purchased and are waiting for installation by C&R3.
- Striping of Parking spots will not be done because council did not approve. They would like to look into possibilities of extra parking.

Old Business:

- N/A

New Business:

- PARK IMPROVEMENT: Dwight R. had concerns that the restroom for NOP would not be done by end of March. Dan said it was in the contract for the restrooms to be done by end of March.
- Basketball Goals at Briscoe Park: A motion was made to install the goals under the Sunrise Rotary Pavilion. Cindy D. made a motion. Jeannette S. second (2nd) the motion. Motion passed.
- 3 Year CIP: Board was given copies of the CIP to look over. The board will meet on Saturday February 20 to tour each park and make a list of priority items from list. Board has done this in the past.
- Dwight R. suggested that an item is not funded in one year that it roll over to the next year. Motion was not required. Board did agree unanimously on this item.
- Items not completed in 2014-2015 CIP will rollover to 2015-2016 and so on.

Announcements or Requests from Board Members:

- There will be NO meeting February 2 due to meeting February 20 for Parks tour. Board will meet at Senior Center at 9am.
- Cindy D. mentioned at Pearson Park the dumpster gate stays open all of the time. Dan will have his crew look at it to see if there is any repairs that may need to be done.

Adjournment: A motion to adjourn was made by Terri B. Cindy D. second (2nd) the motion. Motion passed. Meeting was adjourned at 8:10 pm.

Submitted by:
Shala Rios

**PARKS AND RECREATION
BOARD MEETING MINUTES
Alvin Senior Center
February 20, 2016
8:00 AM**

Call to Order: Meeting was called to order at 8:30 AM by Dwight R.

Roll Call: Present: Shala Rios, Terri Beasley, Jeanette Stuksa, Debra Palin, Chris Sanger, Dwight Rhodes, Cindy DeJohng.

Also present: Councilman Roger Stuksa and Dan Kelinski

Minutes:

Minutes tabled until March meeting

Petitions or Requests from the Public:

- None at this time

Report from the Chairman:

- None at this time

The purpose of this meeting is to tour city parks and make recommendations for CIP.

National Oak Park:

- Bollards placed along Sidnor St. at back of park to prevent vehicles from driving into and parking in park.
- It was also suggested talking to Keep Alvin Beautiful about placing decorative fencing in that location.

Citizens Park:

- Suggested turning green space into parking spaces

Marina Park:

- City currently does not use this park but some suggestions are as follows:
 1. Kayak launch
 2. Camp Ground
 3. Provide parking for park on Old Galveston Rd.

This park is currently owned by Brazoria County. It would have to be acquired from County before and construction could begin.

Reuben Adame Park:

- Install 4 benches
- 2 Picnic Tables
- Eliminate bleachers
- Enlarge the small wooden picnic pavilion

- New Swing Set

Prairie Dog Park:

- Install Outdoor Exercise equipment
- Add a sidewalk from trail to picnic tables

Hugh Adams Park:

- Add fencing along back of park along ditch. This has been a safety concern to some citizens and has been brought to Dan's attention.

Briscoe Park:

- Add Splash pad next to playground
- Install canopy over playground that was intended for Morgan Park.
- Curb and gutter at entry to asphalt parking lot to prevent parking or driving onto grass area of park
- Add benches around pond for fishing

Pearson Park:

- Painting stairs to Press Box.

Morgan Park:

- Install concrete pads under the 4 bleachers.
- Re-Build Sand Volleyball courts
- Install Wobble Spheres where X-wave was removed
- Staining the wood on new items in parks
- Dan will get with Mrs. Rainey (owns home behind back baseball field) and ask about the netting and poles that were placed at back field to prevent balls from hitting her house. She had mentioned in the past she did not want the poles or netting up anymore. Dan will check to make sure before pursuing the issue.
- Tear down old batting cage. Cage is falling apart and is no longer in use.

Sealy Park:

- Add a sidewalk from Sealy St. to Adoue St.
- Add additional basketball goal
- Add free throw lines to court
- Benches

Talmadge Park:

- Add electrical/lighting to pavilion
- Add BBQ pit
- Add Basketball court and goals
- Add Swing set

These recommendations are added to the CIP from previous year.

Announcements or Requests from Board Members:

- None at this time

Adjournment: A motion to adjourn was made by Terri B. Cindy D. 2nd the motion.
Adjourned at 11:55 AM

Submitted by:

Shala Rios
Secretary

**MINUTES
CITY OF ALVIN, TEXAS
216 W. SEALY STREET
CITY COUNCIL WORKSHOP MEETING
THURSDAY MARCH 17, 2016
5:30 P.M.**

CALL TO ORDER

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in Workshop Session at 5:30 P.M. in the Downstairs Conference Room at City Hall, with the following members present: Mayor Paul A. Horn; Mayor Pro-tem Adam Arendell; Councilmembers: Gabe Adame, Terry Droege, Roger Stuksa, and Keith Thompson.

Staff members present: Sereniah Breland, City Manager; Junru Roland, Assistant City Manager/CFO; Bobbi Kacz, City Attorney; Dan Kelinske, Parks & Recreation Director; Michelle Segovia, City Engineer, Robert E. Lee, Chief of Police; Rex Klesel, Fire Chief; Brandon Moody, Utility Superintendent.

WORKSHOP ITEM

Goal setting for FY17.

City Council reviewed the goals set forth for Fiscal Year 2016-2017.

ADJOURNMENT

Council member Adame moved to adjourn the meeting at 6:40 p.m. Seconded by Council member Stuksa; motion carried on a vote of 5 Ayes.

PASSED and APPROVED this _____ day of _____, 2016.

Paul A. Horn, Mayor

ATTEST: _____
Dixie Roberts, City Clerk

MINUTES
CITY OF ALVIN, TEXAS
216 W. SEALY STREET
REGULAR CITY COUNCIL MEETING
THURSDAY MARCH 17, 2016
7:00 P.M.

CALL TO ORDER

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in Regular Session at 7:00 P.M. in the Council Chambers at City Hall, with the following members present: Mayor Paul A. Horn, Mayor Pro-tem Adam Arendell, Councilmembers: Gabe Adame, Terry Droege, Roger Stuksa and Keith Thompson.

Staff members present: Sereniah Breland, City Manager; Junru Roland, Assistant City Manager/CFO; Bobbi Kacz, City Attorney; Dixie Roberts, City Clerk; Larry Buehler, Economic Development Director, Michelle Segovia, City Engineer; Dan Kelinske, Parks & Recreation Director; and Robert Lee, Police Chief.

INVOCATION AND PLEDGE OF ALLEGIANCE

Reverend David Price, Grace Episcopal Church, gave the Invocation.

Council member Stuksa led the Pledge of Allegiance to the American Flag.

Council member Reed led the Pledge to the Texas Flag.

PUBLIC COMMENT

Gordon Minyard addressed Council regarding a Police Department matter. He submitted a letter to the Mayor.

PRESENTATIONS

Economic Development/Strategic Project Update.

Larry Buehler, Economic Development Director gave an economic development/strategic project update.

CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION: An item(s) may be removed from the Consent Agenda for full discussion by the request of a member of Council. Item(s) removed will automatically become the first item up for discussion under Other Business.

Approve minutes of the March 3, 2016 City Council workshop meeting.

Approve minutes of the March 3, 2016 City Council regular meeting.

Proclamation designating April 2016 as Fair Housing Month.

Council member Droege moved to approve the consent agenda as presented. Seconded by Council member Thompson; motion carried on a vote of 5 Ayes.

OTHER BUSINESS:

Consider request from Gordon Street Tavern to use the adjoining city-owned parking lot located at Gordon Street and Depot Drive to serve Beer and Food during an event to be held on April 29,

2016; and approve the License Agreement for Use of City Property; and authorize the City Manager to sign.

Henry Dillman is requesting permission to serve beer and food on Friday, April 29, 2016 in the parking lot adjoining the Gordon Street Tavern that is owned by the City. On the same day, the 42nd Annual Frontier Days Celebration, hosted by the Alvin Rotary Club will be taking place in downtown Alvin. Gordon Street Tavern is required to gain permission from the City of Alvin before a temporary liquor license can be obtained from the Texas Alcoholic Beverage Commission (TABC).

The parking lot will be secured by fencing and four off-duty police officers will be hired for security during the event. Gordon Street Tavern will be open for regular business during this time. A live band will be playing. Food and beer is planned to be served in the parking lot from 8pm to midnight on same date.

The License Agreement for Use of City Property will authorize such activities to be held on city property for the 4 hours specified in the agreement on April 29, 2016.

Mr. Dillman was present for this request.

Council member Stuksa moved to approve a request from Gordon Street Tavern to use the adjoining city-owned parking lot located at Gordon Street and Depot Drive to serve Beer and Food during an event to be held on April 29, 2016; and approve the License Agreement for Use of City Property; and authorize the City Manager to sign. Seconded by Council Member Adame; motion carried on a vote of 5 Ayes.

Consider Resolution 16-R-04; appointing Mike Merkel to serve as an Alternate Judge for the Alvin Municipal Court for a two-year term; and approving the Agreement between the City of Alvin and Mike Merkel; and authorize the Mayor to sign.

Judge Mike Merkel is currently the Justice of the Peace for Precinct 3-1, and would like to continue serving the City of Alvin as the Alternate Municipal Court Judge on a volunteer basis; without compensation or health insurance benefits. As an alternate judge, Judge Merkel will take direction from the Presiding Judge, Donna Starkey for his duties which include, but are not limited to, arraigning prisoners in the City jail. Judge Merkel's current two-year term expires March 20, 2016. Judge Starkey recommends Mike Merkel's appointment.

Article VI Section 2 of the City's charter states that City Council shall have authority to elect an alternate judge of the municipal court.

Council member Droege moved to approve Resolution 16-R-04; appointing Mike Merkel to serve as an Alternate Judge for the Alvin Municipal Court for a two-year term; and approving the Agreement between the City of Alvin and Mike Merkel; and authorize the Mayor to sign. Seconded by Council Member Arendell; motion carried on a vote of 5 Ayes.

Consider authorizing the Engineering Department to solicit bids for the Venia Property Rentals Development Drainage Project along W. Willis, W. Phillips, Hill, and Lee Streets.

Mayor Horn has requested that the roadside ditches be closed to allow for drainage. This project will include the piping in of the roadside ditch and providing inlets/junction boxes, at appropriate locations, along W. Willis, W. Phillips, and Lee Streets adjacent to the location where Venia Property Rentals is currently constructing 14 homes. The project has an estimated cost of \$203,455 and is currently unfunded. The project is required to be bid since the cost exceeds \$50,000. The City of Alvin does not currently require the closing of ditches, and the developer will be installing sidewalks.

Discussion was had.

Council member Adame moved to deny this request. Seconded by Council Member Stuksa; motion carried on a vote of 5 Ayes.

Consider Ordinance 16-C; amending Chapter 13, Itinerant Merchants and Vendors, providing for the regulation of solicitations in the City by amending Article I, In General, for the purpose of adding definitions, revising regulations for the application and identification cards; deleting Article III, Mobile Vendor, in its entirety; establishing a penalty for violations; providing a savings and severability clause; and setting forth other provisions related thereto.

Chapter 13 as revised will regulate “non-food” itinerant merchants and vendors. Staff previously identified conflicts in the language and application of Articles I and III of this ordinance. Food sales are now regulated solely in Chapter 10 Food Establishments regardless of their mobility status. After several workshops on this matter and hearing council discussion of such, staff proposes the existing hours of operation remain the same; b) revising the duration of permits to be 90 days, c) maintaining the restriction for vendors operating from a fixed location to be 25 feet from the roadway, and (d) keeping the prohibition of conducting business along the identified roadways.

Council member Arendell moved to approve Ordinance 16-C; amending Chapter 13, Itinerant Merchants and Vendors, providing for the regulation of solicitations in the City by amending Article I, In General, for the purpose of adding definitions, revising regulations for the application and identification cards; deleting Article III, Mobile Vendor, in its entirety; establishing a penalty for violations; providing a savings and severability clause; and setting forth other provisions related thereto. Seconded by Council Member Droege; motion carried on a vote of 5 Ayes.

Consider Ordinance 16-D; amending Chapter 10, Food And Food Establishments, adopting the state’s recently adopted Texas Food Establishment rules and adding new regulations for mobile food units; providing a severability clause; providing for a penalty clause; providing a savings clause; providing for publication; and setting forth other provisions related thereto.

The State of Texas formally adopted the new Texas Food Establishment Rules (TFER) on October 11, 2015. These are the minimum standards that the State Health Inspectors are tasked with enforcing, and are based on the 2013 U. S. Food and Drug Administration (FDA) Model Food Code. These rules are located in Chapter 228 of the Texas Administrative Code. Changes to the existing ordinance include:

- *Definitions – have been changed to reflect the new TFER language.*
- *Appeal Process of Inspections – allows for appeals of the Health Inspections*
- *Mobile Food Units –*
 - *Removed location/major roadway restrictions, and allows licensed mobile food units to park on private property with owner’s permission, or public property with written permission from the City Manager.*
 - *Cannot set up within 25 feet of the roadway or public easement.*
 - *If located within 200 feet of a residence, the hours of operation are restricted from 7:00 am until 9:00 pm.*

Council member Droege moved to approve Ordinance 16-D; amending Chapter 10, Food And Food Establishments, adopting the state’s recently adopted Texas Food Establishment rules and adding new regulations for mobile food units; providing a severability clause; providing for a penalty clause; providing a savings clause; providing for publication; and setting forth other provisions related thereto. Seconded by Council Member Adame; motion carried on a vote of 5 Ayes.

Consider Ordinance 16-E; amending Chapter 28, Comprehensive Fees, amending Food and Food Establishments permit fees; providing for an effective date; and setting forth other provisions related thereto.

The changes to this ordinance are for the purpose of amending food and food establishments’ permit fees in an effort to remain competitive with comparison cities and to provide cost coverage for the additional work required by revised state statute. Staff proposes adopting the following amounts:

Food establishments:

<i>Less than 1,000 sq. ft.</i>	<i>.....\$175.00</i>
<i>1,000 to 10,000 sq. ft.</i>	<i>.....\$275.00</i>
<i>10,001 sq. ft. and more</i>	<i>.....\$375.00</i>
<i>Temporary food establishments</i>	<i>.....\$50.00</i>
<i>Mobile food unit</i>	<i>.....300.00</i>
<i>Mobile food unit – additional permit.....</i>	<i>.....\$50.00</i>

<i>Child care center</i>	<i>\$150.00</i>
<i>Group residence</i>	<i>\$150.00</i>
<i>Reinspection</i>	<i>\$50.00</i>

Council member Adame stated that he would like to see the Food establishment fees and the mobile food unit fee lower than what staff proposed. Discussion was had.

Council member Adame moved to approve Ordinance 16-E; amending Chapter 28, Comprehensive Fees, amending Food and Food Establishments permit fees; increasing the food establishment fees by 25% and establishing the mobile food unit base fee of \$200, providing for an effective date; and setting forth other provisions related thereto. Seconded by Council Member Droege; motion carried on a vote of 5 Ayes.

REPORTS FROM CITY MANAGER

Review preliminary list of items for next Council meeting.

Ms. Breland reviewed the preliminary list for the April 7, 2016 City Council meeting.

Items of Community Interest.

Ms. Roberts reviewed the items of community interest.

REPORTS FROM COUNCIL MEMBERS

Pursuant to S.B. No. 1182, City Council Members may make a report or an announcement about items of community interest during a meeting of the governing body. No action will be taken or discussed.

Announcements and requests from Council members.

Council member Thompson encouraged everyone to drive safely.

Council member Arendell stated that he might not make it to the Thoroughfare Plan meeting on Tuesday.

Council member Droege reminded everyone of the Alvin Music Festival April 1-2 at Briscoe Park.

Council member Adame wished everyone a Happy St. Patrick’s Day.

Council member Stuksa thanked Hartz Chicken for their customer service.

EXECUTIVE SESSION

City Council will meet in Executive Session pursuant to Texas Government Code Section 551.071 consultation between governmental body and its attorney to seek advice of attorney or contemplated litigation or a settlement offer or a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act.

Mayor Horn adjourned the meeting to Executive Session at 7:57.

RECONVENE TO OPEN SESSION

Mayor Horn reconvened to Open Session at 8:27 p.m.

Consider action, if any, on item discussed in Executive Session.

Council member Adame moved to direct staff to update the nepotism laws within the Personnel Policy and to bring this item back to Council for consideration. Seconded by Council member Thompson; motion carried on a vote of 5 Ayes.

ADJOURNMENT

Council member Thompson moved to adjourn the meeting at 8:28 p.m. Seconded by Council member Droege; motion carried on a vote of 5 Ayes.

PASSED and APPROVED this _____ day of _____, 2016.

Paul A. Horn, Mayor

ATTEST: _____
Dixie Roberts, City Clerk



AGENDA COMMENTARY

Meeting Date: 4/7/2016

Department: City Clerk

Contact: Dixie Roberts, City Clerk

Agenda Item: Consider resale of trust property located on Dilling Street described as; A0227 H.T. & B. R. R., Tract 48, 0.200 Acres, Alvin; Cause Number 36152 to Deandra Abuto, for the sum of \$3,268.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Discussion & Direction

Summary: This property was subject to a sheriff's sale because of the taxes owed against it. The sheriff's deed was filed on June 26, 2007. Deandra Abuto is now offering to purchase the parcel for \$3,268. If this offer is approved, the amount received will be distributed to all taxing entities on a pro-rated share of what is owed. All affected governing bodies must approve the offer because it is less than the total amount due.

Land Value: \$15,250

Total Taxes due: \$14,736.13

City of Alvin Taxes due: \$3,854.33

Court Costs: **\$949.60**

Net to Distribute

Braz Co	12.62%	\$292.58
Alvin ISD	50.50%	\$1,170.69
Alvin Comm College	7.36%	\$170.65
Alvin C&R #3	3.50%	\$81.25
City of Alvin	26.02%	\$603.23
		\$2,318.40

Funding Expected: Revenue Expenditure N/A Budgeted Item: Yes No N/A

Account Number: _____ Amount: _____ 1295 Form Required? Yes No

Legal Review Required: N/A Required Date Completed: _____

Supporting documents attached:

- Brazoria County Tax Office Letter/Packet Information

Recommendation: Move to approve the resale of trust property located on Dilling Street described as; A0227 H T & B R R, Tract 48, 0.200 Acres, Alvin; Cause Number 36152 to Deandra Abuto, for the sum of \$3,268.

Reviewed by Department Head, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Attorney, if applicable

Reviewed by City Manager



Brazoria County Tax Office

Ro'Vin Garrett, PCC
Tax Assessor-Collector

Brazoria County
111 E. Locust
Angleton, Texas 77515-4682

REC
3/29/16

Tuesday, March 22, 2016

City of Alvin
Attention: Dixie Roberts
216 West Sealy
Alvin, Texas 77511

Re: See Attached

Dear Sirs/Madams:

The Property Tax Resale Committee of Brazoria County has received an offer on certain property(s) held in trust.

The Resale Committee has approved the attached offers and asks that you present them to your governing body for approval.

Property tax resale data is as follows:

Tax suit number-36152
Legal description- A0227 H T & B R R, TRACT 48, ACRES 0.200, ALVIN**CAUSE NO
36152
Court adjudged- \$13,070.00
Total taxes due- \$14,736.13
City of Alvin taxes due- \$3,854.33
Bid/Offer- \$3,268.00

When your governing body has made their decision notify the Brazoria County Tax office with a copy of the minutes. Also, include the property Tax Account number in your reply.

If you have any questions, please contact me at 979-864-1886

Kind Regards,

A handwritten signature in black ink, appearing to read "Nicholette Reynolds".

Nicholette Reynolds

Tax Resale Property Information

RESALE MEETING OF:

March 22, 2016

Legal Description: A0227 H T & B R R, TRACT 48, ACRES
0.200, ALVIN**CAUSE NO 36152

Physical Address: SPUR

Account Number: 0227-0057-110

In Trust To: CITY OF ALVIN

Adjudged Value: \$13,070.00

Minimum Bid at Sale: \$13,070.00
\$3,268.00-12/2/14 PR

Offer: \$3,268.00

Offer made by: DEANDRA ABUTO

Sheriff's Deed Filed: 6/26/2007

Redemption Expiration: 12/26/2007

Post Judgment Taxes: \$1,483.14

Post Judgment Years: 2006-2007

City weed/demo liens: UNKNOWN

Land Value: (Current) \$15,250.00

Improvement Value:(Current) \$0.00

Previous Owner: VIRGIE LEE WILSON

Precinct: 3

School District: ALVIN ISD

Vote:	AYE	NAY
R. Garrett	X	
C. Garner	X	
Judge Sebesta	X	
S. Adams	X	
Civil Div. Rep.	X	

Notes: PBFCM representative present



1 Property with Geographic ID matching "02270057110"

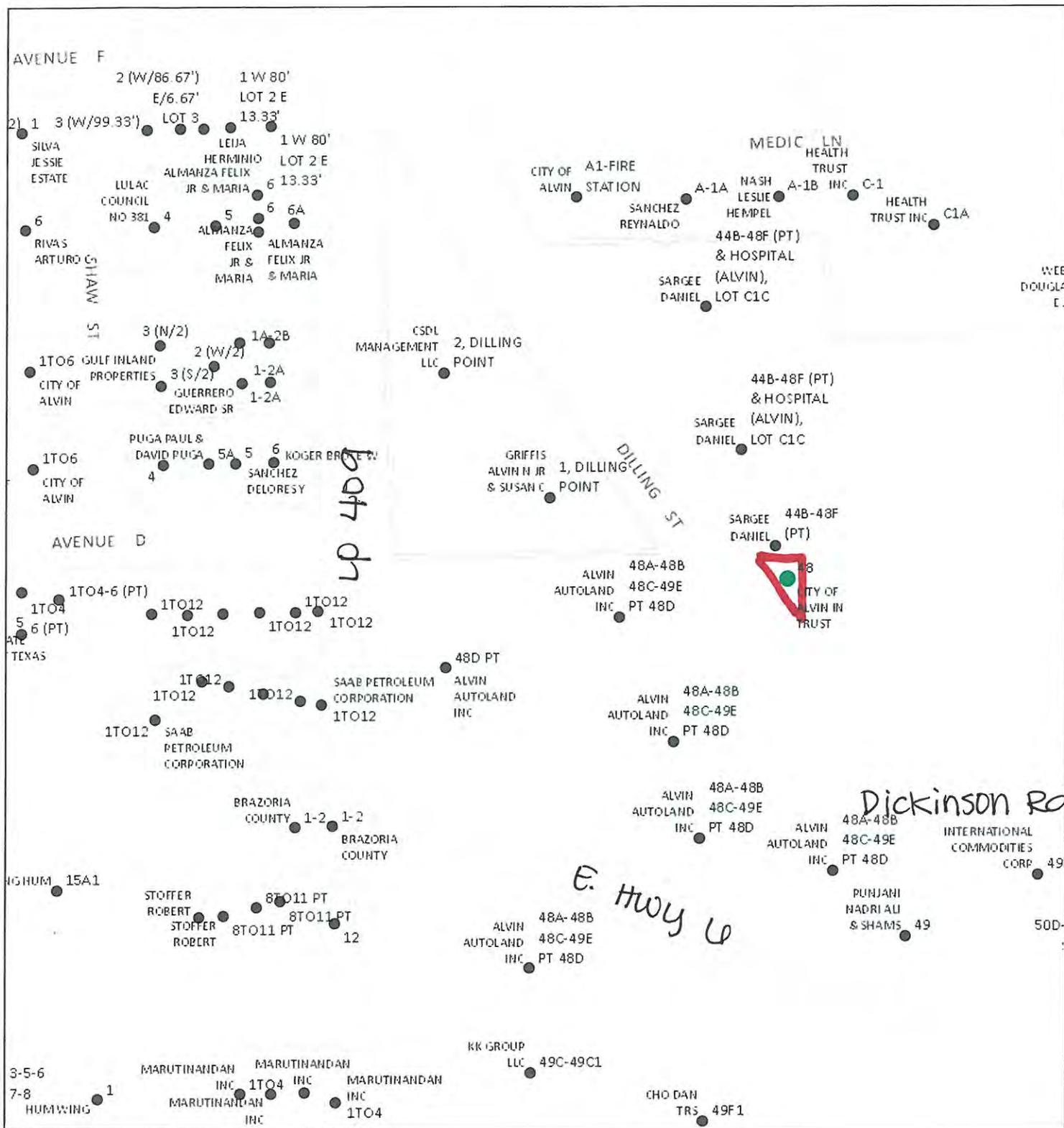
A0227 H T & B R R, TRACT 48, ACRES 0.200, ALVIN**CAUSE NO 36152

Property ID 164938

Geo ID 0227-0057-110

Owned by CITY OF ALVIN IN TRUST

Address SPUR , ALVIN



1 Property with Geographic ID matching "02270057110"

A0227 H T & B R R, TRACT 48, ACRES 0.200, ALVIN**CAUSE NO 36152

Property ID 164938

Geo ID 0227-0057-110

Owned by CITY OF ALVIN IN TRUST

Address SPUR, ALVIN



0227-0057-110 PCT.3

Print Date: 03/23/2016
Image Date: 01/19/2015
Level: Community



AGENDA COMMENTARY

Meeting Date: 4/7/2016

Department: City Clerk

Contact: Dixie Roberts, City Clerk

Agenda Item: Consider authorizing the City Manager to send a letter to the Brazoria County Mosquito Control District for the continuation of aerial spraying services for the 2016 season.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Discussion & Direction

Summary: This is an annual request for authorization from the Brazoria County Mosquito Control District for the continuance of aerial spraying over the City of Alvin. The spraying is performed during heavy outbreaks of mosquitoes by the aerial contract sprayer. The County will put out notifications through their respective social media accounts and through notices posted at the Courthouse. The flying schedule depends heavily upon the landing rate counts, weather and wind conditions. As a result of the variables listed, the County is unable to give notice of the specific flying time in advance.

Aerial spraying has proven to be an effective measure for mosquito control in Brazoria County.

Funding Expected: Revenue ___ Expenditure ___ N/A ___ **Budgeted Item:** Yes ___ No ___ N/A ___

Account Number: _____ **Amount:** _____

Legal Review Required: N/A ___ Required ___ **Date Completed:** March 22, 2016

Supporting documents attached:

- Draft letter to Brazoria County Mosquito Control District

Recommendation: Move to authorize the City Manager to send a letter to the Brazoria County Mosquito Control District for the continuation of aerial spraying services for the 2016 season.

Reviewed by Department Head, if applicable

Reviewed by City Attorney, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Manager



CITY OF ALVIN

216 West Sealy Street • Alvin, Texas 77511 • (281) 388-4248 • FAX (281) 388-4294

Office of the City Manager

April 11, 2016

Ms. Fran Henderson
Director
Brazoria County Mosquito Control District
1380 CR 213
Angleton, TX 77515

Re: Aerial Spraying over the City of Alvin

Dear Ms. Henderson:

The City of Alvin would like the Brazoria County Mosquito Control District to continue providing aerial spraying over the City of Alvin. We understand the spraying will be done during heavy outbreaks of mosquitoes and only after citizens have been properly notified.

We would like to thank you for providing this service and agree this type of spraying has been a big help in controlling mosquitoes in our area.

Sincerely,

Sereniah Breland
City Manager



AGENDA COMMENTARY

Meeting Date: 4/7/2016

Department: Engineering

Contact: Michelle Segovia, City Engineer

Agenda Item: Consider final plat of CMH Land, being a subdivision of 5.09 acres (west of the Highway 6 and CR 146 intersection) being out of Lot 1 of the H.T. & B.R.R. Survey, abstract number 230, volume 21, page 186 Brazoria County Deed Records.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Discussion & Direction

Summary: On March 1, 2016 the Engineering Department received the final plat of CMH Land for review. The property is located on the south side of the Highway 6, west of the County Road 146 intersection in the City of Alvin Extraterritorial Jurisdiction (ETJ) and is being platted in order for CMH Homes, Inc. to construct a manufactured home sales lot.

The City Planning Commission unanimously approved the plat at their meeting on March 15, 2016.

Funding Expected: Revenue ___ Expenditure ___ N/A **Budgeted Item:** Yes ___ No ___ N/A

Account Number: _____ **Amount:** _____ **1295 Form Required?** Yes ___ No ___

Legal Review Required: N/A Required ___ **Date Completed:** _____

Supporting documents attached:

- Final Plat of CMH Land

Recommendation: Move to approve the final plat of CMH Land, being a subdivision of 5.09 acres (west of the intersection of Highway 6 and County Road 146) being out of Lot 1 of the H.T.&B.R.R. Survey, abstract number 230, volume 21, page 186 Brazoria County Deed Records.

Reviewed by Department Head, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Attorney, if applicable

Reviewed by City Manager

METES AND BOUNDS DESCRIPTION OF

A 5.09 acre (221,705 square feet) tract of land out of and being part of a called 53,529 acre tract of land (net called 47,988 acres) described in deed to Jerry A. Argovitz, Trustee and Daniel L. Staub, Trustee, recorded under Vol. 1224, Pg. 565 of the Brazoria County Deed Records (B.C.D.R.) and being situated in Lot 1 of H.T. & B.R.R. Co. Survey, Abstract 230, recorded under Vol. 21, Pg. 186 of the B.C.D.R., with said 221,705 square foot tract of land being more particularly described by metes and bounds as follows:

COMMENCING at an iron rod with cap found stamped "AGS" on the South right-of-way line of State No. Highway 6 (Hwy. 6), based on a called width of 200 feet, recorded under Vol. 237, Pg. 343 B.C.D.R., at the West corner of Wharton Savell under Brazoria County Clerk's File No. (B.C.C. No.) 94-02220 B.C.D.R., also being an angle point on the North line of Reserve "A" of the Replat of Park Drive Investments, a map or plat thereof recorded under Document No. 201-0437507 of the Official Public Records of Brazoria County, Texas (O.P.R.B.C.T.);

THENCE: N 70°53'31" W, along and with the said North line of the North line of the Replat of Park Drive Investments and the South right-of-way line of Hwy 6, a distance of 850.10 feet to a point for corner on said South right-of-way line, at the North corner of the Replat of Park Drive Investments and at the **POINT OF BEGINNING** of the herein described tract, from which an iron rod with cap found stamped "AGS" bears N 11°40' E, 0.4 feet;

THENCE: S 38°41'22" W, along and with the West line of the replat of Park Drive Investments and the East line of this tract, a distance of 597.77 feet (called 597.69 feet) to an iron rod with cap found stamped "AGS" on the Northeast line of a 20 foot wide unimproved road, at the Southwest corner of the Replat of Park Drive Investments and at the Southeast corner of this tract;

THENCE: N 51°27'38" W, along and with the Northeast line of the unopened road and the South line of this tract, a distance of 423.98 feet to a 5/8 inch iron rod with cap set stamped "FMS" in said Northeast line and at the Southwest corner of the herein described tract;

THENCE: N 38°41'22" E, along and with the West line of this tract, a distance of 448.07 feet to a 5/8 inch iron rod with cap set stamped "FMS" on the South right-of-way line of Hwy 6, at the Northeast corner of this tract;

THENCE: S 70°53'31" E, along and with the South line of Hwy 6 and the North line of this tract, a distance of 450.00 feet to the **POINT OF BEGINNING** and containing a calculated area of 5.09 acres of land.

LEGEND

- BL BUILDING LINE.
- SUBJECT BOUNDARY LINE.
- T, DOT MONUMENT FOUND (CONTROL MONUMENT).
- I.R. W/CAP FOUND STAMPED "AGS".
- I.R. W/CAP FOUND STAMPED "AGS" N 11°40' E 0.4'.
- 5/8" I.R. W/CAP SET STAMPED "FMS".

APPROVED BY CITY COUNCIL OF THE CITY OF ALVIN ON THIS DAY OF _____, 2016.

PAUL HORN MAYOR

BRAID RICHARDS COUNCIL MEMBER AT LARGE 1

TERRY DROEGE COUNCIL MEMBER AT LARGE 2

SCOTT REED COUNCIL MEMBER DISTRICT A

ADAM ARENDALL COUNCIL MEMBER DISTRICT B

KEITH THOMPSON COUNCIL MEMBER DISTRICT C

ROGER STUKSA COUNCIL MEMBER DISTRICT D

GABE ADAME COUNCIL MEMBER DISTRICT E

MICHELLE SEGOVIA CITY ENGINEER

DIXIE ROBERTS CITY CLERK

1. ALL BEARINGS ARE LAMBERT GRID BEARINGS AND ALL COORDINATES REFER TO THE TEXAS STATE PLANE COORDINATE SYSTEM, SOUTH CENTRAL ZONE, AS DEFINED BY ARTICLE 2, § 71 OF THE CONSTITUTION OF THE STATE OF TEXAS, 1985 DATUM (2011 ADJUSTMENT). ALL DISTANCES ARE ACTUAL DISTANCES. SCALE FACTOR = 0.9999425153.
2. THE SURVEYOR HAS NOT PERFORMED AN ABSTRACT OF TITLE. THERE MAY BE OTHER MATTERS WHICH APPLY NOT REFLECTED UPON THIS SURVEY.
3. THE SURVEYOR HAS NOT ABSTRACTED THIS PROPERTY. THIS PLAT WAS PREPARED IN ACCORDANCE WITH THE CITY PLANNING LETTER PREPARED BY ALAMO TITLE COMPANY WITH A G# NUMBER OF ACHS16001866, WITH AN EFFECTIVE DATE OF JANUARY 21, 2016.
4. THE SUBJECT PROPERTY LIES WITHIN ZONE "X", AS SCALED ON FLOOD INSURANCE RATE MAP NO. 44039001351. MAP DATED 01/15/2015. SURVEYOR MUST BE CONSTRUCTED AS PART OF THE ISSUANCE OF A BUILDING PERMIT.
5. NO BUILDING PERMITS SHALL BE ISSUED UNTIL ALL THE STORM DRAINAGE SYSTEMS, WHICH MAY INCLUDE DRAINAGE, HAVE BEEN CONSTRUCTED.

STATE OF TEXAS
COUNTY OF BRAZORIA

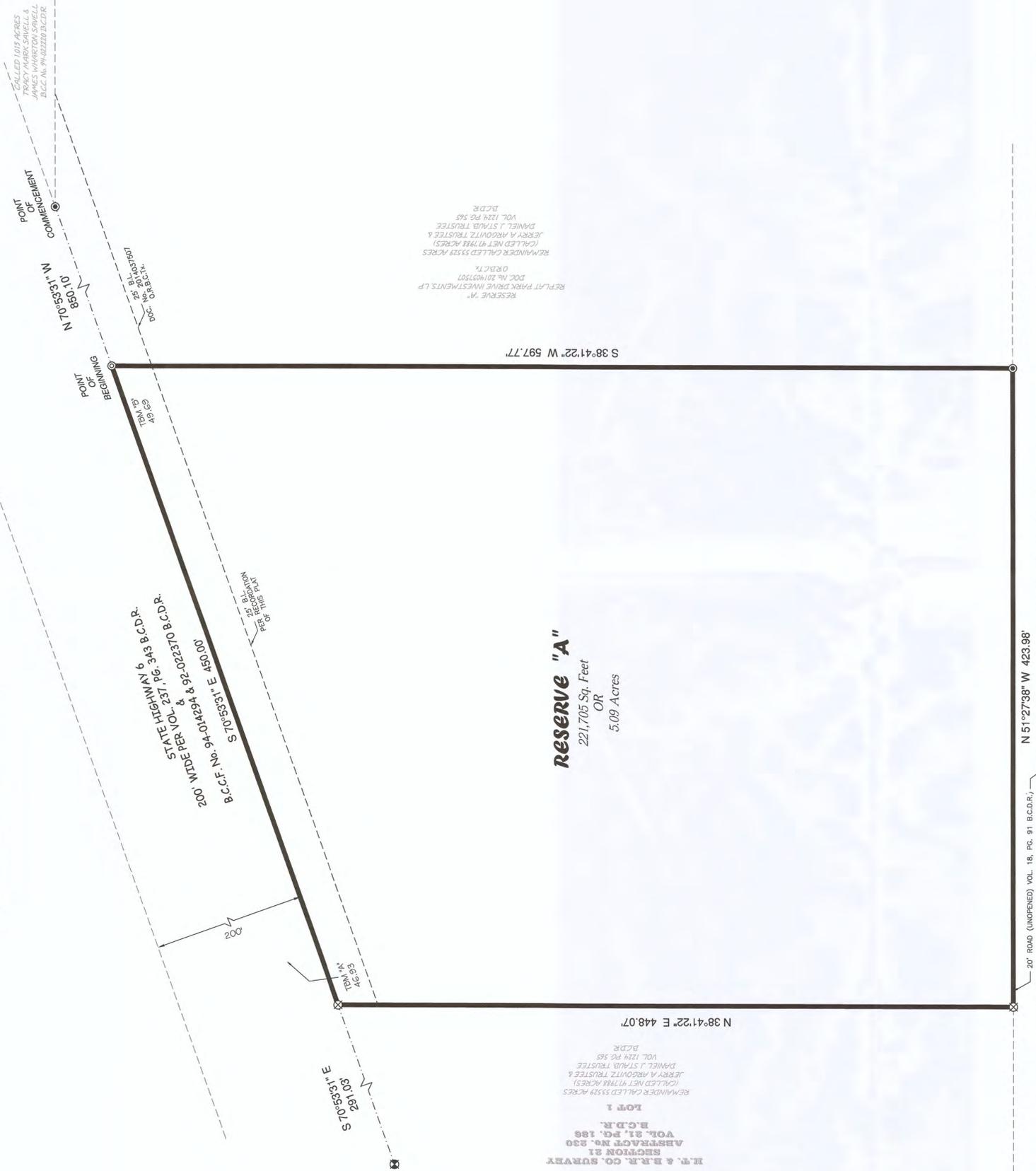
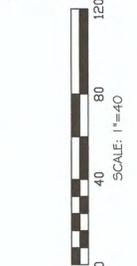
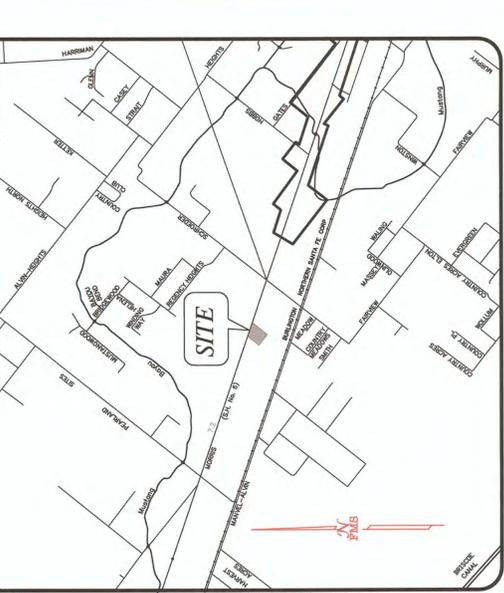
WE, CMH HOMES, INC., OWNERS OF THE PROPERTY SUBDIVIDED IN THE ABOVE AND FOREGOING MAP OF CERTAIN LAND, BEING A PLAT OF 5.09 ACRES, SITUATED IN LOT 1 OF THE H.T. & B.R.R. CO. SURVEY, PROPERTY, ACCORDING TO THE LINES, STREETS, LOTS, ALLEYS, PARKS, BUILDING LINES AND EASEMENTS AS SHOWN HEREON, FOREVER AND DO HEREBY WAIVE ALL CLAIMS FOR DAMAGES OCCASIONED BY THE OCCASIONED BY THE ALTERATION OF THE SURFACE, OR ANY PORTION OF THE STREETS OR DRAINAGE EASEMENTS TO CONFIRM TO SUCH GRANTEES, AND DO HEREBY BIND MYSELF, MY HEIRS, SUCCESSORS, AND ASSIGNS, TO WARRANT AND DEFEND THE TITLE TO THE LAND SO DEDICATED.

WITNESS MY HAND IN _____ (CITY), _____ COUNTY, TEXAS, THIS _____ DAY OF _____, 2016.

PRINTED NAME: _____
TITLE: _____

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS _____ DAY OF _____, 2016.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS
MY COMMISSION EXPIRES: _____

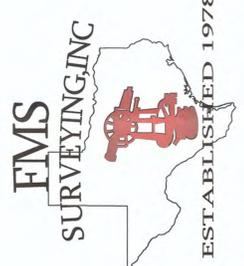


KESTINE L. SAVELL ANDREW AKA KRISTINE L. ANDREW AKA CHRISTINE LEWETT SAVELL
TRACY MARK SAVELL, JAMES WHARTON SAVELL
B.C.D.R. No. 2010101917
LOT 41
H.T. & B.R.R. CO. SURVEY
SECTION 21
ABSTRACT NO. 230
VOL. 21, PG. 186
B.C.D.R.

LOT 42
H.T. & B.R.R. CO. SURVEY
SECTION 21
ABSTRACT NO. 230
VOL. 21, PG. 186
B.C.D.R.

REMANDED CALLED 5529 ACRES
(CALLED NET 1738 ACRES)
JERRY A. ARGOVITZ, TRUSTEE &
DANIEL J. STAUB, TRUSTEE
VOL. 1224 PG. 565
B.C.D.R.
RESERVE "A"
REFLAT PARK DRIVE INVESTMENTS, L.P.
DOC. NO. 201003557

CALLED 7848 ACRES
JERRY A. ARGOVITZ, TRUSTEE &
DANIEL J. STAUB, TRUSTEE
VOL. 1224 PG. 565
B.C.D.R.



FINAL PLAT OF CMH LAND
1 BLOCK, 1 RESERVE
5.09 ACRES (221,705 SQ. FT.)
BEING OUT OF LOT 1 OF THE H.T. & B.R.R.,
ABSTRACT NO. 230, VOL. 21, PG. 186
BRAZORIA COUNTY DEED RECORDS
MARCH 1, 2016

OWNER:
CMH HOMES, INC.
RETAIL PROJ. C.O. BOX 97800
MARTVILLE, TENNESSEE 379602
PHONE: (665) 360-3000

SURVEYOR:
SCOTT R. SHERIDAN
19701 STATE HIGHWAY 6
MANVEL, TEXAS 77578
CONTACT: JASON P. SHERIDAN
PHONE: (665) 360-3000 EXT. 2
WWW.FMSURVEYING.COM
FMS No. 52543
JPS

THIS IS TO CERTIFY THAT I, SCOTT R. SHERIDAN, REGISTERED PROFESSIONAL LAND SURVEYOR NUMBER 6171 OF THE STATE OF TEXAS HAVE PLATTED THE ABOVE SUBDIVISION FROM AN ORIGINAL SURVEY OF THE SAME AND THAT THE BOUNDARY ERROR CLOSURE IS LESS THAN 1 IN 5,000 AND THIS PLAT CORRECTLY REPRESENTS THAT THIS SURVEY WAS MADE BY ME.



AGENDA COMMENTARY

Meeting Date: 4/7/2016

Department: Engineering

Contact: Michelle Segovia, City Engineer

Agenda Item: Consider an award of bid to Landmark Structures I, L.P. for the construction of the 500,000 gallon Dyche Lane Elevated Water Storage Tank; and authorize the City Manager to sign the contract subject to legal review.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Discussion & Direction

Summary: On March 8, 2016 bids were opened for the Dyche Lane 0.5 Million Gallon (MG) Elevated Water Storage Tank and Landmark Structures I, L.P. was the qualified low bidder. Freese and Nichols Inc. (FNI), the City's consultant that designed the tank has reviewed all bids that were received and has recommended Landmark Structures for this project.

Project Budget: \$1,750,000
Contract Amount: \$1,774,000
Alternate Bid Item: \$25,000 (Concrete driveway to serve the water tower site)
5% Contingency: \$89,950
Total Amount: \$1,888,950 (Project exceeded budget by \$138,950)

The project consists of the demolition of the existing water tower on Dyche Lane and the construction of a new 500,000 gallon composite tank similar to the Northside Elevated Tank located along the North Bypass at Highway 35.

This project will be 100% funded by impact fees.

Funding Expected: Revenue ___ Expenditure x N/A ___ **Budgeted Item:** Yes x No ___ N/A ___

Account Number: 210-6001-00-9071 **Amount:** \$1,888,950 **1295 Form Required?** Yes x No ___

Legal Review Required: N/A ___ Required x **Date Completed:** March 30, 2016

Supporting documents attached:

- Bid Tabulation
- Proposal
- FNI Recommendation Letter

Recommendation: Move to award a bid to Landmark Structures I, L.P. for the construction of the 500,000 Gallon Dyche Lane Elevated Water Storage Tank and authorize the City Manager to sign the contract subject to legal review.

Reviewed by Department Head, if applicable

Reviewed by City Attorney, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Manager



Freese & Nichols, Inc.
 11200 Broadway, Offices West, Suite 2332
 Pearland, TX 77584
BID TABULATION

Client: City of Alvin, Tx Project: Dyche Lane 0.5MG EST Bid Date: March 8, 2016 Project No.: 210-5001-17-3100 (AVN15270)				Landmark Structures 1665 Harmon Rd. Fort Worth, TX 76177		Phoenix Fabricators and Erectors 182 South County Road 900 East Avon, IN 46123		Caldwell Tanks, Inc. 4000 Tower Rd. Louisville, KY 40219		Average Bid		Engineer's Estimate	
#	Description	Quantity	Unit	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
1	Mobilization (Max 5% of Total Contract)	1	LS	\$25,000.00	\$25,000.00	\$40,000.00	\$40,000.00	\$106,000.00	\$106,000.00	\$57,000.00	\$57,000.00	\$80,710.00	\$80,710.00
2	Demolition	1	LS	\$50,000.00	\$50,000.00	\$130,000.00	\$130,000.00	\$46,000.00	\$46,000.00	\$75,333.33	\$75,333.33	\$85,000.00	\$85,000.00
3	0.5 MG Composite Elevated Storage Tank, incl. foundation	1	LS	\$1,474,000.00	\$1,474,000.00	\$1,450,000.00	\$1,450,000.00	\$1,786,000.00	\$1,786,000.00	\$1,570,000.00	\$1,570,000.00	\$1,300,000.00	\$1,300,000.00
4	Storm Water Pollution Prevention Plan	1	LS	\$1,000.00	\$1,000.00	\$8,000.00	\$8,000.00	\$3,500.00	\$3,500.00	\$4,166.67	\$4,166.67	\$1,500.00	\$1,500.00
5	Tank and Site Electrical	1	LS	\$159,000.00	\$159,000.00	\$150,000.00	\$150,000.00	\$155,000.00	\$155,000.00	\$154,666.67	\$154,666.67	\$192,500.00	\$192,500.00
6	Yard Piping and Appurtenances	1	LS	\$29,800.00	\$29,800.00	\$65,000.00	\$65,000.00	\$6,500.00	\$6,500.00	\$33,766.67	\$33,766.67	\$15,000.00	\$15,000.00
7	Trench Safety	50	LF	\$4.00	\$200.00	\$5.00	\$250.00	\$20.00	\$1,000.00	\$9.67	\$483.33	\$2.00	\$100.00
8	General Construction Contingency	1	LS	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
9	Demolition Allowance	1	LS	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
TOTAL AMOUNT - BASE BID					\$1,774,000.00		\$1,878,250.00		\$2,139,000.00		\$1,930,416.67		\$1,709,810.00
ALTERNATE BID ITEMS													
10	8" Concrete Pavement	200	SY	\$125.00	\$25,000.00	\$172.00	\$34,400.00	\$92.00	\$18,400.00	\$129.67	\$25,933.33	\$125.00	\$25,000.00
TOTAL AMOUNT - ALTERNATE BID					\$25,000.00		\$34,400.00		\$18,400.00		\$25,933.33		\$25,000.00
TOTAL AMOUNT BID (BASE BID + ALTERNATE BID)					\$1,799,000.00		\$1,912,650.00		\$2,157,400.00		\$1,956,350.00	w/ 10% cont.	\$1,908,291.00

PROPOSAL

TO: The Honorable Mayor and City Council
The City of Alvin, Texas

FROM: **Dyche Lane 0.5 MG EST**
Bid No. B-16-01
Acc. No. 210-5001-17-3100

The undersigned, as Bidder, declares that the only person or parties interested in this proposal as principals are those named herein, that this Proposal is made without collusion with any other person, firm or corporation; that he has carefully examined the form of Contract, Notice to Bidders, Specifications and the Plans therein referred to, and has carefully examined the location, conditions and classes or materials of the proposed work, and agrees that he will provide all the necessary labor, material, superintendence, machinery, tools, apparatus, and other items incidental to construction, and will do all the work and furnish all the materials necessary to accomplish the work called for in the Plans and Specifications in the manner prescribed therein and according to the requirements of the Engineer as therein set forth.

In submitting this bid, the undersigned Bidder does hereby certify that the bid is not made in the interest of other firms, corporations or on behalf of any undisclosed person or interest other than sole bidder submitting this bid by signatures. The Bidder also certifies that he is not solicited or being induced by any other firms to submit a false or sham bid for obtaining advantage over any other bidder that is submitting a bid on this project.

The five percent (5%) bid security accompanying this Proposal shall be returned to the Bidder, unless in case of the acceptance of the Proposal the successful Bidder shall fail to execute a Contract and file a Performance Bond and a Payment Bond within ten (10) days after its acceptance in which case the bid security will become the property of the Owner, and shall be considered as payment for damages due to delay and other inconveniences suffered by the Owner. The Bidder will also furnish the Owner with a satisfactory Maintenance Bond indemnifying the City against defective workmanship and material for a period of one year.

The undersigned certifies that the bid prices quoted on the Proposal have been carefully checked and are submitted as correct and final.

The undersigned proposal is to complete the work quoted above on or before **430 Calendar days** after the effective date of the work order. The undersigned further agrees that the Owner will suffer damages if the above quoted work is not finished and completed within the time allotted for such work and that these damages will accrue to the Owner as liquidated in the amount of **\$500.00 Per Calendar Day.**

The following unit prices are bid and shall be complete compensation as measured in place for all materials, labor, overhead, profits and any other cost that is necessary to complete the job to the Engineers specifications and satisfaction. It is also understood that the quantities shown are only an estimate of the work to be done. No renegotiation of bid prices will be made for over runs or under runs of quantities.

PROPOSAL

Dyche Lane 0.5 MG EST

BASE BID ITEMS

ITEM NO.	QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1	L.S.	Mobilization (Max 5% of Total Contract) 01130	\$ <u>25,000.00</u>	\$ <u>Twenty Five Thousand</u> Dollars and <u>Zero</u> cents
2	1	L.S.	Demolition 02222	\$ <u>50,000.00</u>	\$ <u>Fifty Thousand</u> Dollars and <u>Zero</u> cents
3	1	L.S.	0.50 MG Composite Elevated Storage Tank, including foundation 13415	\$ <u>1,474,000.00</u>	\$ <u>One Million Four Hundred and Seventy Four Thousand</u> Dollars and <u>Zero</u> cents
4	1	L.S.	Storm Water Pollution Prevention Plan 01569	\$ <u>1,000.00</u>	\$ <u>One Thousand</u> Dollars and <u>Zero</u> cents
5	1	L.S.	Tank and Site Electrical 13500 & 16010	\$ <u>159,000.00</u>	\$ <u>One Hundred Fifty Nine Thousand</u> Dollars and <u>Zero</u> cents
6	1	L.S.	Yard Piping and Appurtenances 15062	\$ <u>29,800.00</u>	\$ <u>Twenty Nine Thousand Eight Hundred</u> Dollars and <u>Zero</u> cents

PROPOSAL

ITEM NO.	QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
7	50	L.F.	Trench Safety 01570	\$ <u>4.00</u>	\$ <u>Two hundred</u> Dollars and <u>Zero</u> cents
8	1	L.S.	General Construction Contingency 01010	\$ <u>20,000</u>	\$ <u>Twenty Thousand</u> Dollars and <u>Zero</u> cents
9	1	L.S.	Demolition Allowance 01020	\$ <u>15,000</u>	\$ <u>Fifteen Thousand</u> Dollars and <u>Zero</u> cents

ALTERNATE BID ITEMS

ITEM NO.	QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
10	200	S.Y.	8" Concrete Pavement 03305	\$ <u>125.00</u>	\$ <u>Twenty Five Thousand</u> Dollars and <u>Zero</u> cents

Total Base Bid \$ One Million Seven Hundred Seventy Four Thousand Dollars
and Zero Cents

Total Alternate Bid \$ Twenty Five Thousand Dollars
and Zero Cents

PROPOSAL

Total Bid (Base + Alternate) \$ ONE MILLION SEVEN HUNDRED NINETY NINE THOUSAND Dollars
and ZERO Cents

Receipt is hereby acknowledged of the following addendum to the Contract Documents:

Addendum No. 1 Dated March 4, 2016 Received March 4, 2016

Addendum No. 2 Dated _____ Received _____

Addendum No. 3 Dated _____ Received _____

Accompanying this proposal is a Certified Check, Cashier's Check, or Bid Bond in the amount of five (5%) of the greatest amount bid and payable to the Owner.

BIDDER:

Limited Partnership

Name of Corporation: LANDMARK STRUCTURES I, L.P.

Signature: 

Printed Name: CHRIS LAMON

Title VICE PRESIDENT, LANDMARK STRUCTURES MANAGEMENT INC. (GENERAL PARTNER)

Address: 1665 HARMON ROAD

FORT WORTH, TX 76177

Telephone: (817) 230-8842

Date: MARCH 8, 2016

ATTEST: 

Secretary of Corporation WILLIAM O. FIELDS

(Seal of Bidder Corporation)

PROPOSAL

3/28/2016

Michelle Segovia, P.E.
City Engineer
City of Alvin
1100 W. Highway 6
Alvin, Texas 77511

RE: Dyche Lane 0.5 MG Elevated Storage Tank

Dear Michelle:

Listed below is the summary of bids for the Dyche Lane 0.5 MG Elevated Storage Tank. A total of three bid proposals were received on March 8, 2016.

Summary of Bids:

	<u>Base Bid Items</u>	<u>Alternative Bid Items</u>	<u>Total</u>
1) Landmark Structures	\$ 1,774,000.00	\$ 25,000.00	\$ 1,799,000.00
2) Phoenix Fabricators and Erectors	\$ 1,878,250.00	\$ 34,400.00	\$ 1,912,650.00
3) Caldwell Tanks	\$ 2,139,000.00	\$ 18,400.00	\$ 2,157,400.00

Freese and Nichols' estimate for the project was \$1,908,291.00. A copy of the bid tabulation is attached for your use and information.

Landmark Structures is a pre-approved tank manufacturer in the project specifications and based on FNI's history with them, Freese and Nichols recommends award of the construction contract, including the alternate bid item, for this project to Landmark Structures I, L.P. in the amount of \$1,799,000.00.

Please call me at (832) 456-4715 if you have any questions.

Sincerely,

Freese and Nichols, Inc.



William (Clay) Herndon, P.E.
Project Manager

Attachments



AGENDA COMMENTARY

Meeting Date: 4/7/2016

Department: Engineering

Contact: Michelle Segovia, City Engineer

Agenda Item: Receive and acknowledge receipt of the Major Thoroughfare Plan Update Phase I Summary prepared by RPS Klotz Associates.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Discussion & Direction

Summary: In August 2015 the City Council approved an Engineering Services Agreement with RPS Klotz Associates to provide engineering design services relating to the first phase of the update to the City's Major Thoroughfare Plan. Phase I was the first of a two phase project that consisted of data collection, public involvement, and the creation of a GIS based thoroughfare map. RPS Klotz Associates has completed phase I of the update to the Thoroughfare Plan and has summarized the public involvement process in the attached report. The final Thoroughfare Plan Map is included in the Appendix of the report along with roadway classifications and exhibits. Phase II of this project will include the preparation of an Implementation Plan to include cost estimates, Capital Improvements Program, and the development of funding options.

Funding Expected: Revenue ___ Expenditure ___ N/A **Budgeted Item:** Yes ___ No ___ N/A

Account Number: _____ **Amount:** _____ **1295 Form Required?** Yes ___ No ___

Legal Review Required: N/A Required ___ **Date Completed:** _____

Supporting documents attached:

- Major Thoroughfare Plan Update Phase I Summary Report with maps.

Recommendation: Move to acknowledge receipt of the Major Thoroughfare Plan Update Phase I Summary Report prepared by RPS Klotz Associates.

Reviewed by Department Head, if applicable

Reviewed by City Attorney, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Manager

CITY OF ALVIN
MAJOR THOROUGHFARE PLAN UPDATE SUMMARY
MARCH 30, 2016

An update to the City of Alvin's Major Thoroughfare Plan (MTP) has been completed. A summary of the methodology used and the public involvement process conducted to develop this plan is provided below. Appendix A has the latest exhibits including the MTP with and without an aerial background, a comparison of changes made since the March 22, 2016 Public Meeting, and proposed typical sections for various functional classifications.

Overview of the MTP

The MTP is a long-range transportation planning document utilized to guide future planning decisions, pursue funding options, and provide input for annual Capital Improvement Plan (CIP) budget. The plan identifies the existing and potential future roadways within the City Limits and its Extraterritorial Jurisdiction (ETJ) by functional classification allowing the City to reserve right-of-way (ROW) as development or redevelopment occurs. What it does not do is identify specific roadway projects or a timeline for improvements, if needed.

According to the Federal Highway Administration (FHWA), planners and engineers have developed elements of this network with particular travel objectives in mind. These objectives range from serving long-distance passenger and freight needs to serving neighborhood travel from residential developments to nearby shopping centers. The functional classification of roadways defines the role each element of the roadway network plays in serving these travel needs. Over the years, functional classification has come to assume additional significance beyond its purpose as a framework for identifying the particular role of a roadway in moving vehicles through a network of highways. Functional classification carries with it expectations about roadway design, including its speed, capacity and relationship to existing and future land use development. Federal legislation continues to use functional classification in determining eligibility for funding under the Federal-aid program.

Alvin's MTP identifies six functional classifications. These classifications include: Major Arterial Toll Facility, Major Arterial, Minor Arterial, Major Collector, Minor Collector, and local roadway. Below is a description of each functional classification and the role it serves in the roadway network. The roadways identified within the MTP may not be maintained or controlled by the City of Alvin.

Major Arterial Toll Facility – Is a tolled, controlled access roadway providing a high level of mobility between large activity centers in a region. These roadways are intended for longer trips.

Major Arterial – Provides a high level of mobility with limited access points along the roadway. They are typically intended for longer trips and extend throughout a region.

Minor Arterial - Provides a high level of mobility with increased number of access points along the roadway. These roadways typically are intended for longer trips and may extend throughout a region.

Major Collector - Provides a medium level of mobility with a number of access points along the roadway. Typically these roadways are intended for medium length trips connecting local roadways to arterials.

Minor Collector - Provides a medium level of mobility with many of access points along the roadway and are intended for medium to short trips connecting local roadways to arterials.

Local Roadway - Provides the lowest level of mobility with numerous access points to all adjacent properties. Local roadways are any roadway not defined as a higher classification within the MTP and are intended for short trips to/from arterials and collectors.

MTP Process

The Draft MTP was initially developed based on a review of the current MTP from February 2004. The plan was reviewed and revised for the City's current and projected needs based on standard planning principles such as roadway spacing and connectivity within the City and to/from adjacent jurisdictions. The Draft MTP was presented to the Advisory Committee for its input throughout the project. The Advisory Committee was comprised of representatives from the City of Alvin, Alvin Independent School District, Alvin Police Department, Texas Department of Transportation, Brazoria County, and other members of the Alvin community. The Advisory Committee had five (5) meetings during the course of the project to provide input/feedback.

The first presentation of the Draft MTP was to the City Council during a Council Workshop on November 5, 2015 seeking input on the Draft MTP. In addition, the Draft MTP was presented to the public during three public meetings held December 1, 2015, February 23, 2016 and March 22, 2016 at the Alvin Senior Citizens Center located at 309 W. Sealy Street in Alvin, Texas. The purposes of these meetings were to obtain public input/feedback on the Draft MTP.

The Notice of Public Meeting was published in the *Alvin Advertiser* and on the City's website. The first public meeting began with a presentation by David Balmos, P.E. followed by an open comment session. A registration desk was located at the entrance of the Alvin Senior Citizens Center where attendees were invited to sign-in. Each person was provided with a pre-addressed comment form to share their thoughts regarding the Draft Major Thoroughfare Plan. There were three ways for the public to provide input: comment cards submitted at the public meeting, comment cards mailed to RPS Klotz Associates, or an email sent to AlvinMTP@klotz.com. A two-week comment period was provided. At the second and third public meeting, comments were taken during the meeting however, comments cards were not provided.

At each Public Meeting, citizens were given an opportunity to view the various exhibits placed on display. Exhibits at the first meeting included the Draft MTP map with a background of roadways, the Alvin city limits, and Alvin ETJ; Draft MTP map with an aerial background, the Alvin city limits, and Alvin ETJ; Draft MTP with roadway functional classification delineated; Draft MTP overlaid with the existing MTP; and typical sections of the various roadway classifications. At the second and third public meeting, the exhibits included Draft MTP with a background of roadways, the Alvin city limits, and Alvin ETJ; Draft MTP with an aerial background, the Alvin city limits, and Alvin ETJ; Draft MTP with roadway functional classification delineated; a exhibit which displayed the changed since the previous public meeting; and typical sections of the various roadway classifications.

Staff members for the City and RPS Klotz Associates were in attendance to help the residents with the maps and to answer any questions. All verbal questions and comments were immediately responded to at the meeting. The Draft MTP was revised between Public Meetings based on the input the public provided. Several common themes were expressed in the comments received and are summarized below:

1. Commenters indicated that the proposed MTP would adversely affect their property or neighborhood by either requiring their land or changing the characteristic of the neighborhood. Many of these comments pertained to the proposed minor collector consisting of the extension of CR 146/Shroeder Lane north and eastward to FM 528.

Response: The alignment of this extension and other new roadways has been reviewed and revised as needed. However, it should be noted that the new roadways will most likely be built in conjunction with redevelopment or development of vacant land once ownership has changed.

2. Commenters indicated that more public involvement and education is needed for the community to understand the intent of the MTP and the process. One of the commenters indicated that the Planning Commission and other local committees should have been included in the process. In addition, it was unclear how the MTP would be approved.

Response: The purpose and objective of the Public Meeting was to educate the public about the process utilized to develop the MTP, how it will be utilized, and to solicit public input. The MTP will be reviewed by and approved/adopted by the City Council.

3. Commenters suggested specific locations/roadways improvements or concerns.
 - a. Suggested widening SH 6 and SH 35.
 - b. Does not like the added traffic signals and changes in configuration along the SH 35 Bypass.
 - c. Doesn't address the existing bottlenecks such as traffic signals at the intersection of SH 6 and SH 35 Bypass. Suggest acquiring/not selling Rights-Of-Way (ROW) adjacent to the roadway to add more lanes. Also recommends all intersections should intersect at 90 degrees.
 - d. The first priority should be to have Alvin on the interstate system to encourage business's interest in the City of Alvin. Also, wants the Grand Parkway to be built even if it is only partially constructed.
 - e. Improve or expand Gordon Street due to it being "outdated". Other City's have highways going through their downtown area.
 - f. Increase ROW width to 50 feet on Booth Lane, S. South St., and Oak Park Drive

Response: The MTP is a transportation planning document to guide future planning decisions, pursue funding, and provide input for an annual CIP budget development. The funding of specific improvements is not available in conjunction with the plan and improvement or new facilities will be funded by developers, City of Alvin's capital project funds, state funds, or federal funds.

4. Several commenters indicated they would be unwilling to sell their homes for a roadway project or would be against using eminent domain.

Response: The MTP doesn't identify specific properties affected and no resident is being asked to sell property as part of this project. It was indicated that the MTP includes lines on a map to provide general information regarding connecting future roadways and is preliminary in nature. If a project is deemed feasible and has available funds, a preliminary and final design process to fine-tune the roadway alignment will be completed. The lines shown on the map is an

approximate location and the exact alignment of new roadways will be determined in the design phase of specific roadway projects.

5. Several comments indicated they would prefer development to not occur within Alvin and they don't want "encroachment" of the City. Also, several comments indicated they would not want increased traffic in their neighborhood or on their street. One roadway mentioned was CR 145.

Response: Comments noted.

6. Several commenters expressed support for the project or would like to know what development is anticipated and how it can be shaped.

Response: Comments noted.

7. Several commenters suggested bike lanes/paths should be included in the MTP. One commenter suggested surveying students and parents to figure out how to get more students to bike to school.

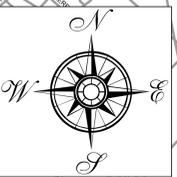
Response: Provisions for bike lanes/paths will be incorporated in the plan through the roadway classification criteria. In addition, the City of Alvin is currently developing the third phase of the City's Hike and Bike Trail.

Enclosures – Appendix A

APPENDIX A – EXHIBITS



Revisions to Draft MTP since March 22, 2016



0 3,000 6,000 Feet

Legend

- School
- Exist. Roadway
- Prop. Roadway
- March Exist. Roadway
- March Prop. Roadway
- Railroad
- County Line
- Existing Roadway
- City Limit
- ETJ

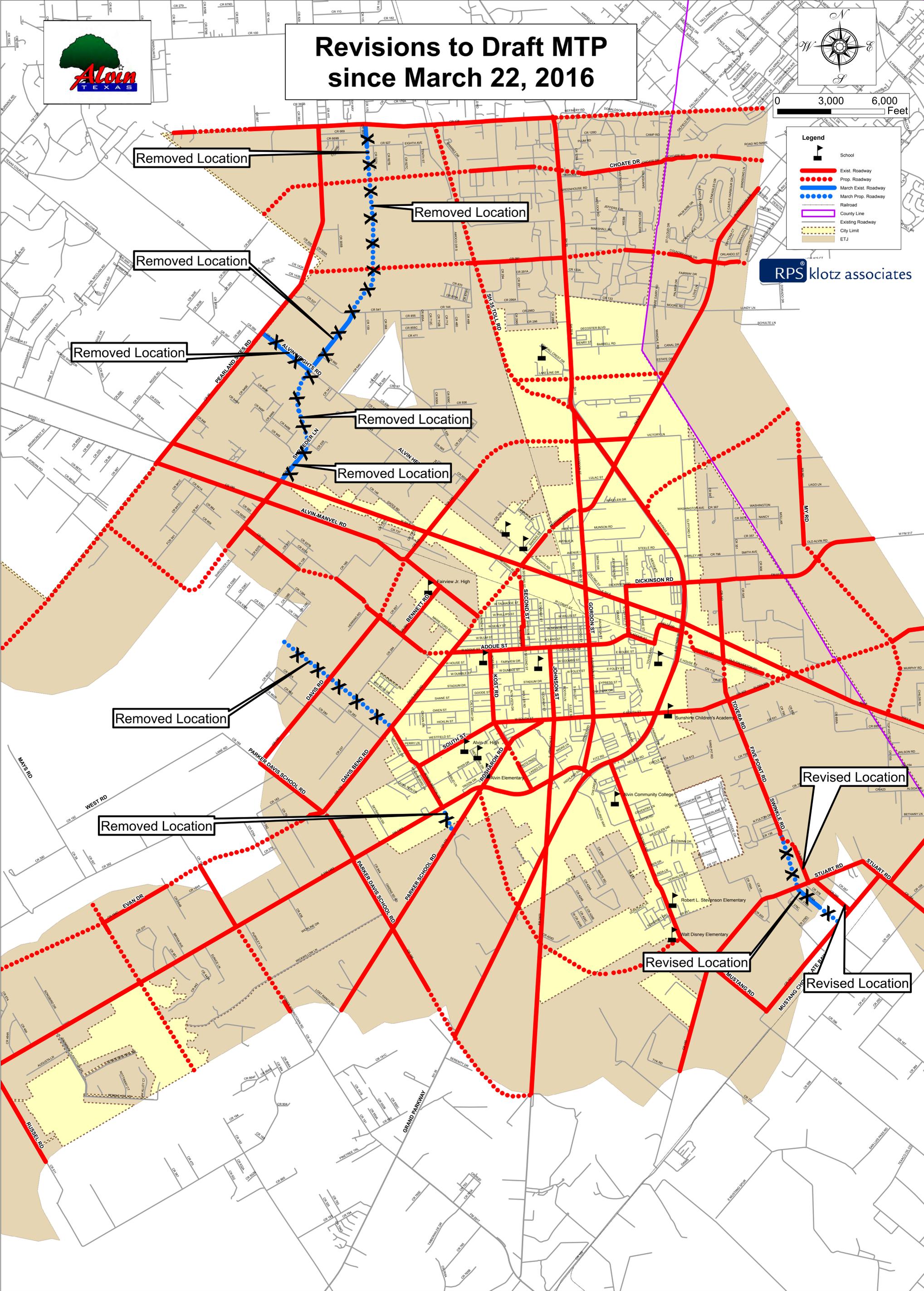
RPS klotz associates

Removed Location

Revised Location

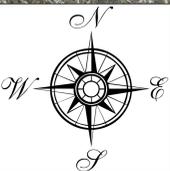
Revised Location

Revised Location





Major Thoroughfare Plan with Functional Classification

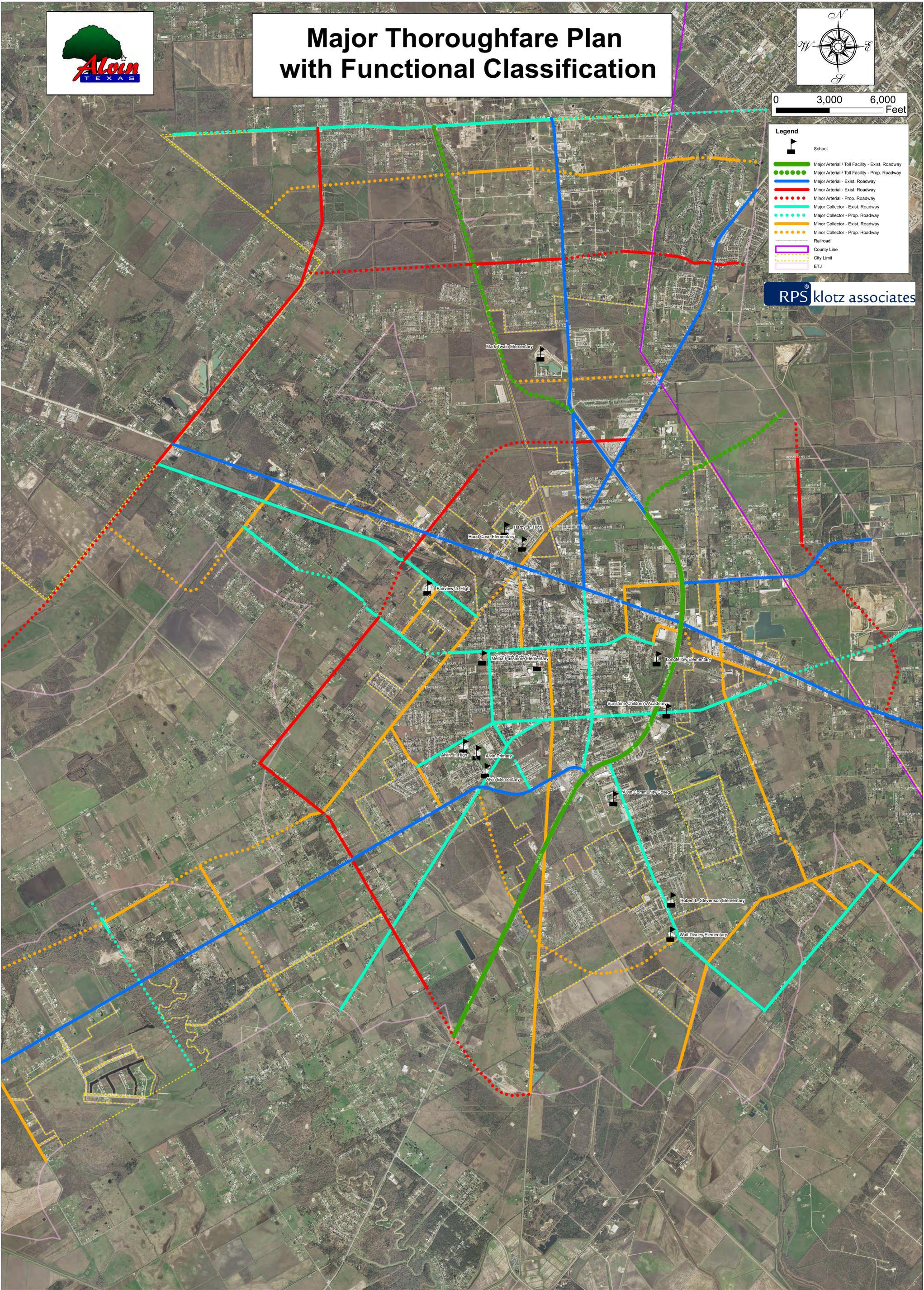


0 3,000 6,000
Feet

Legend

- School
- Major Arterial / Toll Facility - Exist. Roadway
- Major Arterial / Toll Facility - Prop. Roadway
- Major Arterial - Exist. Roadway
- Major Arterial - Prop. Roadway
- Minor Arterial - Exist. Roadway
- Minor Arterial - Prop. Roadway
- Major Collector - Exist. Roadway
- Major Collector - Prop. Roadway
- Minor Collector - Exist. Roadway
- Minor Collector - Prop. Roadway
- Railroad
- County Line
- City Limit
- ETJ

RPS® klotz associates





Major Thoroughfare Plan with Functional Classification

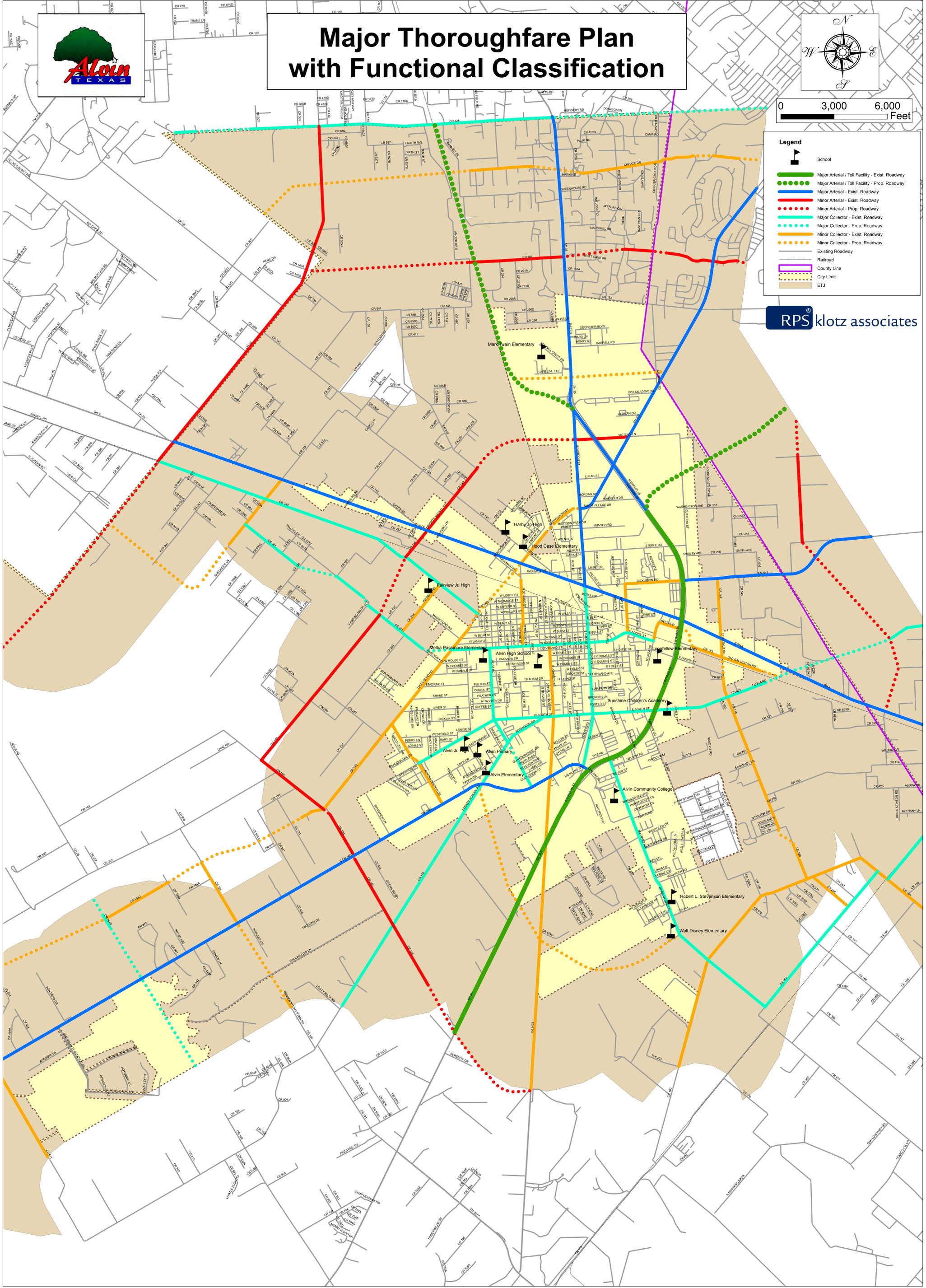


0 3,000 6,000 Feet

Legend

- School
- Major Arterial / Toll Facility - Exist. Roadway
- Major Arterial / Toll Facility - Prop. Roadway
- Major Arterial - Exist. Roadway
- Minor Arterial - Exist. Roadway
- Minor Arterial - Prop. Roadway
- Major Collector - Exist. Roadway
- Major Collector - Prop. Roadway
- Minor Collector - Exist. Roadway
- Minor Collector - Prop. Roadway
- Existing Roadway
- Railroad
- County Line
- City Limit
- ETJ

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Typical Section by Functional Classification

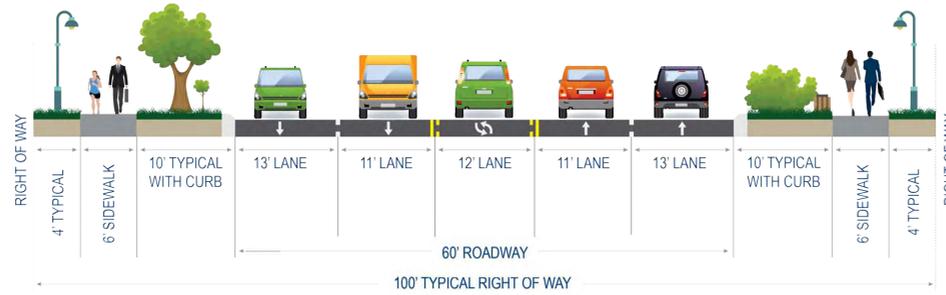
MAJOR ARTERIAL
(CURB AND GUTTER - DIVIDED)



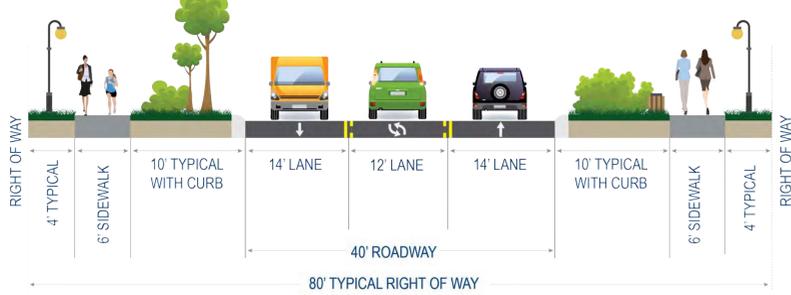
MINOR ARTERIAL
(CURB AND GUTTER - DIVIDED)



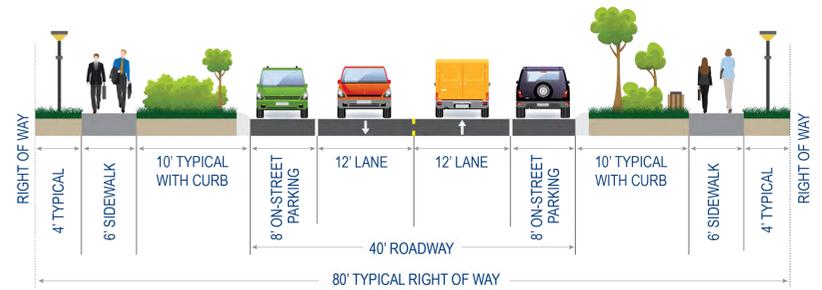
MAJOR COLLECTOR
(CURB AND GUTTER)



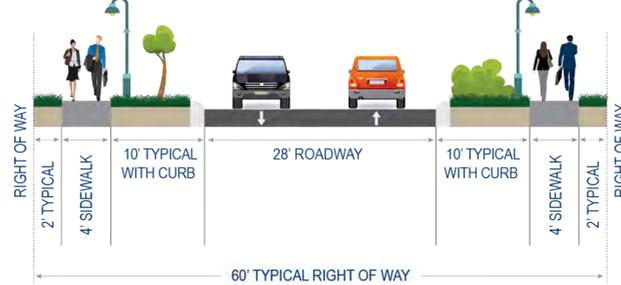
MINOR COLLECTOR WITH CENTER LANE
(CURB AND GUTTER)



MINOR COLLECTOR WITH ON-STREET PARKING
(CURB AND GUTTER)



LOCAL ROADWAY
(CURB AND GUTTER)





AGENDA COMMENTARY

Meeting Date: 4/7/2016

Department: Engineering

Contact: Michelle Segovia, City Engineer

Agenda Item: Consider bid award to AGR Construction, LLC for the 2016 Concrete Repair Program, and approve a one (1) year contract with an option to renew for one (1) year with the same terms and conditions; and authorize the City Manager to sign the contract subject to legal review.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Discussion & Direction

Summary: On February 16, 2016 bids were opened for the 2016 Concrete Repair Program and AGR Construction, LLC was the qualified low bidder. This Contractor has never worked on a City of Alvin project. Engineering Staff has verified references for this Contractor and all references were highly satisfied by the work performed.

Project Budget: \$150,000

Total Contract Amount: \$79,350.00

The 2016 Concrete Repair Program utilizes the Contractor to perform point repairs on concrete streets, sidewalks, curbs, and ADA ramps at locations throughout the City as directed by the City's Public Services Department. The City has bid Concrete Repair Program projects similar to this one for last six years.

Funding Expected: Revenue ___ Expenditure x N/A ___ **Budgeted Item:** Yes x No ___ N/A ___

Account Number: 312-5501-00-3410 **Amount:** \$79,350.00 **1295 Form Required?** Yes x No ___

Legal Review Required: N/A ___ Required x **Date Completed:** March 30, 2016

Supporting documents attached:

- Bid Tabulation
- Proposal

Recommendation: Move to award a bid to AGR Construction, LLC for the 2016 Concrete Repair Program, and approve a one (1) year contract with an option to renew for one (1) year with the same terms and conditions; and authorize the City Manager to sign the contract subject to legal review.

Reviewed by Department Head, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Attorney, if applicable

Reviewed by City Manager

BID TABULATION

2016 Concrete Repair Program City of Alvin

				AGR Construction, LLC		Solid Rock Concrete, Inc.		Precise Services, Inc.		Teamwork Construction Service, Inc.			
Item	Description	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total		
1	Remove & Replace 7" Concrete Pavement	S.Y.	200	\$53.00	10,600.00	\$76.73	15,346.00	\$80.00	16,000.00	\$95.00	19,000.00		
2	Traffic Control	L.S.	1	\$1,000.00	1,000.00	\$750.00	750.00	\$6,500.00	6,500.00	\$2,500.00	2,500.00		
3	Remove & Replace 6" Concrete Driveway Pavement	S.Y.	200	\$50.00	10,000.00	\$75.40	15,080.00	\$75.00	15,000.00	\$88.00	17,600.00		
4	Remove & Replace 6" Concrete Curb	L.F.	200	\$14.00	2,800.00	\$8.00	1,600.00	\$10.00	2,000.00	\$19.00	3,800.00		
5	Remove & Replace 6" X 24" Concrete Curb & Gutter	L.F.	200	\$24.00	4,800.00	\$56.10	11,220.00	\$50.00	10,000.00	\$58.00	11,600.00		
6	Remove & Replace 4" Concrete Sidewalk	S.Y.	200	\$35.00	7,000.00	\$74.25	14,850.00	\$70.00	14,000.00	\$79.00	15,800.00		
7	Remove & Replace Concrete BarrierFree Ramp (Single)	EA.	5	\$1,700.00	8,500.00	\$750.00	3,750.00	\$1,500.00	7,500.00	\$1,650.00	8,250.00		
8	Remove & Replace Concrete Barrier Free Ramp (Double)	EA.	5	\$2,300.00	11,500.00	\$1,500.00	7,500.00	\$2,700.00	13,500.00	\$1,950.00	9,750.00		
9	Concrete Saw Cut Full Depth	L.F.	200	\$7.00	1,400.00	\$17.50	3,500.00	\$12.00	2,400.00	\$7.50	1,500.00		
10	Stabilized Sand 1.5 Sack Per Ton	TON	50	\$25.00	1,250.00	\$75.00	3,750.00	\$35.00	1,750.00	\$48.00	2,400.00		
11	Mobilization	L.S.	1	\$3,000.00	3,000.00	\$1,500.00	1,500.00	\$5,500.00	5,500.00	\$14,500.00	14,500.00		
12	Install 4" Concrete Sidewalk	EA.	200	\$25.00	5,000.00	\$63.00	12,600.00	\$59.50	11,900.00	\$72.00	14,400.00		
13	Install Concrete BarrierFree Ramp (Double)	EA.	5	\$1,500.00	7,500.00	\$1,300.00	\$6,500.00	\$1,250.00	6,250.00	\$1,850.00	9,250.00		
14	Install Concrete BarrierFree Ramp (Single)	EA.	5	\$1,000.00	5,000.00	\$600.00	3,000.00	\$1,000.00	5,000.00	\$1,550.00	7,750.00		
TOTAL BID					\$79,350.00		\$100,946.00		\$117,300.00		\$138,100.00		

PROPOSAL

TO: The Honorable Mayor and City Council
The City of Alvin, Texas

FROM: **2016 Concrete Repair Program**
Bid No. B-16-02
Acc. No. 312-5501-00-3410

The undersigned, as Bidder, declares that the only person or parties interested in this proposal as principals are those named herein, that this Proposal is made without collusion with any other person, firm or corporation; that he has carefully examined the form of Contract, Notice to Bidders, Specifications and the Plans therein referred to, and has carefully examined the location, conditions and classes or materials of the proposed work, and agrees that he will provide all the necessary labor, material, superintendence, machinery, tools, apparatus, and other items incidental to construction, and will do all the work and furnish all the materials necessary to accomplish the work called for in the Plans and Specifications in the manner prescribed therein and according to the requirements of the Engineer as therein set forth.

In submitting this bid, the undersigned Bidder does hereby certify that the bid is not made in the interest of other firms, corporations or on behalf of any undisclosed person or interest other than sole bidder submitting this bid by signatures. The Bidder also certifies that he is not solicited or being induced by any other firms to submit a false or sham bid for obtaining advantage over any other bidder that is submitting a bid on this project.

The five percent (5%) bid security accompanying this Proposal shall be returned to the Bidder, unless in case of the acceptance of the Proposal the successful Bidder shall fail to execute a Contract and file a Performance Bond and a Payment Bond within fifteen (15) days after its acceptance in which case the bid security will become the property of the Owner, and shall be considered as payment for damages due to delay and other inconveniences suffered by the Owner. The Bidder will also furnish the Owner with a satisfactory Maintenance Bond indemnifying the City against defective workmanship and material for a period of one year.

The undersigned certifies that the bid prices quoted on the Proposal have been carefully checked and are submitted as correct and final.

The undersigned proposal is to complete the work quoted above on or before **365 Calendar days** after the effective date of the work order. The undersigned further agrees that the Owner will suffer damages if the above quoted work is not finished and completed within the time allotted for such work and that these damages will accrue to the Owner as liquidated in the amount of **\$250.00 Per Calendar Day.**

The following unit prices are bid and shall be complete compensation as measured in place for all materials, labor, overhead, profits and any other cost that is necessary to complete the job to the Engineers specifications and satisfaction. It is also understood that the quantities shown are only an estimate of the work to be done. No renegotiation of bid prices will be made for over runs or under runs of quantities.

PROPOSAL

2016 Concrete Repair Program

ITEM NO.	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	200	S.Y.	Remove and Replace 7" Concrete Pavement Complete in place 02751	\$ 53.00	\$ 10,600.00 Fifty- Three Dollars and zero cents per Square Yard
2	1	L.S.	Traffic Control Complete in Place 01555	\$ 1,000.00	\$ 1,000.00 One Thousand Dollars and zero cents per Lump Sum
3	200	S.Y.	Remove and Replace 6" Concrete Driveway Pavement Complete in Place 02751	\$ 50.00	\$ 10,000.00 Fifty Dollars and zero cents per Square Yard
4	200	L.F.	Remove and Replace 6" Concrete Curb Complete in Place 02770	\$ 14.00	\$ 2,800.00 Fourteen Dollars and zero cents per Linear Foot
5	200	L.F.	Remove and Replace 6"X 24" Concrete Curb & Gutter Complete in place 02770	\$ 24.00	\$ 4,800.00 Twenty-Four Dollars and zero cents per Linear Foot

ITEM NO.	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
6	200	S.Y.	Remove and Replace 4" Concrete Sidewalk Complete in Place 02751	\$ 35.00	\$ 7,000.00 Thirty-Five Dollars and zero cents per Square Yard
7	5	EA.	Remove & Replace Concrete Barrier Free Ramp (single) Including Truncated Dome Detectable Warning System Complete in Place 02751	\$ 1,700.00	\$ 8,500.00 One Thousand Seven Hundred Dollars and zero cents Per Each.
8	5	EA.	Remove & Replace Concrete Barrier Free Ramp (double) Including Truncated Dome Detectable Warning System Complete in Place 02751	\$ 2,300.00	\$ 11,500.00 Two Thousand Three Hundred Dollars and zero cents per Each
9	200	L.F.	Concrete Saw Cut Full Depth Complete in Place 02751	\$ 7.00	\$ 1,400.00 One Thousand Seven Dollars and zero cents Per Linear Foot.
10	50	Ton	Stabilized Sand 1.5 Sack per Ton Complete in Place 02252	\$ 25.00	\$ 1,250.00 Twenty-Five Dollars and zero cents per Ton

ITEM NO.	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
11	1	L.S.	Mobilization 01505	\$ 3,000.00	\$ 3,000.00 Three Thousand Dollars and zero cents per Lump Sum
12	200	S.Y.	Install 4" Concrete Sidewalk Complete in Place 02751	\$ 25.00	\$ 5,000.00 Twenty-Five Dollars and zero cents per Square Yard
13	5	EA.	Install Concrete Barrier Free Ramp (double) Including Truncated Dome Detectable Warning System Complete in Place 02751	\$ 1,500.00	\$ 7,500.00 One Thousand Five Hundred Dollars and -----cents per Each
14	5	EA.	Install Concrete Barrier Free Ramp (single) Including Truncated Dome Detectable Warning System Complete in Place 02751	\$ 1,000.00	\$ 5,000.00 One Thousand Dollars and zero cents Per Each.

Total Bid \$ Seventy-Nine Thousand Three Hundred Fifty **Dollars**

And Zero **Cents**

ALTERNATE ITEMS

15	1	EA.	Remove existing Inlet Install Cast-In-Place Type "CC" Inlet Complete in Place 02632	\$ <u>2,100.00</u>	\$ <u>2,100.00</u> Two Thousand <u>One Hundred</u> Dollars and -----cents per Lump Sum
16	1	EA.	Remove existing Inlet Install Cast-In Place Type "BB" Inlet Complete in Place 02632	\$ <u>2,500.00</u>	\$ <u>2,500.00</u> Two Thousand <u>Five Hundred</u> Dollars and <u>zero</u> cents per Lump Sum

Receipt is hereby acknowledged of the following addendum to the Contract Documents:

Addendum No. 1 Dated _____ Received _____

Addendum No. 2 Dated _____ Received _____

Addendum No. 3 Dated _____ Received _____

Accompanying this proposal is a Certified Check, Cashier's Check, or Bid Bond in the amount of five (5%) of the greatest amount bid and payable to the Owner.

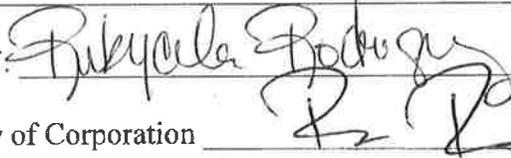
Bidder: AGR CONSTRUCTION, LLC

Address: 4285 COUNTY ROAD 305 B

ALVIN, TX 77511

Telephone: 713-560-5674

Date: 02/16/2016

ATTEST: 

Secretary of Corporation _____

(Seal of Bidder Corporation)



AGENDA COMMENTARY

Meeting Date: 4/7/2016

Department: Engineering

Contact: Michelle Segovia, City Engineer

Agenda Item: Consider an award of bid to LG&G Construction, Inc. for the 2016 Downtown Sidewalk Project; and authorize the City Manager to sign the contract subject to legal review.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Discussion & Direction

Summary: On March 8, 2016 bids were opened for the 2016 Downtown Sidewalk Project and LG&G Construction, Inc. was the qualified low bidder. The Engineering Department has worked with this contractor before and was highly satisfied with the work performed.

Contract Amount: \$116,465.50

10% Contingency: \$11,646.55

Total Amount: \$128,112.05

The 2016 Downtown Sidewalk Project is the continuation of a multiphase project to provide adequate pedestrian access throughout the historic downtown Alvin area. Brick paver sidewalks will be installed in compliance with the Americans with Disabilities Act (ADA) requirements and match the existing decorative sidewalks in the area. Specific project locations are as follows: the west side of Hood Street between Willis and Sealy Streets, the south side of Willis Street between Hood and Hardie Streets and the south side of Sealy Street between Hood and Hardie Streets. The estimated start date for this project is May 2, 2016 and has a construction time of 60 days. Upon completion of this project there will be one additional phase to complete the two block area of downtown bordered by Willis, Gordon, Sealy, and Hood Streets with brick paver sidewalks.

Funding Expected: Revenue ___ Expenditure x N/A ___ **Budgeted Item:** Yes x No ___ N/A ___

312-5501-00-9017

Account Number: 312-5501-00-9014 **Amount:** \$128,112.05 **1295 Form Required?** Yes x No ___

Legal Review Required: N/A ___ Required x **Date Completed:** March 30, 2016

Supporting documents attached:

- Bid Tabulation
- Proposal

Recommendation: Move to award a bid to LG&G Construction, Inc. for the 2016 Downtown Sidewalk Project and authorize the City Manager to sign the contract subject to legal review.

Reviewed by Department Head, if applicable

Reviewed by City Attorney, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Manager

BID TABULATION

2016 Downtown Sidewalk Project

				LG&G Construction, Inc.		Precise Services, Inc.		Jerdon Enterprise, L.P.		Teamwork Construction Services, Inc.	
Item	Description	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Traffic Control Complete in Place	L.S.	1	\$3,500.00	\$3,500.00	\$4,200.00	\$4,200.00	\$6,500	\$6,500.00	\$2,450.00	\$2,450.00
2	Brick Pavers Complete in Place	S.Y.	454	\$55.00	\$24,970.00	\$39.00	\$17,706.00	\$65.00	\$29,510.00	\$84.20	\$38,226.80
3	Type "D" Asphalt Complete in Place	TON	115	\$40.50	\$4,657.50	\$38.00	\$4,370.00	\$45.00	\$5,175.00	\$72.00	\$8,280.00
4	Remove & Replace 6" Concrete Driveway Complete in Place	S.Y.	93	\$55.00	\$5,115.00	\$103.00	\$9,579.00	\$110.00	\$10,230.00	\$127.50	\$11,857.50
5	Remove & Replace 6" X 24" Concrete Curb & Gutter - Complete in Place	L.F.	361	\$25.00	\$9,025.00	\$46.00	\$16,606.00	\$48.00	\$17,328.00	\$62.00	\$22,382.00
6	Mobilization	L.S.	1	\$2,000.00	\$2,000.00	\$5,500.00	\$5,500.00	\$24,536.55	\$24,536.55	\$13,042.24	\$13,042.24
7	Site Demolition - Complete in Place	L.S.	1	\$6,500.00	\$6,500.00	\$8,000.00	\$8,000.00	\$9,000.00	\$9,000.00	\$15,750.00	\$15,750.00
8	Remove & Replace 4" X 24" Concrete Curb & Gutter - Complete in Place	L.F.	70	\$110.00	\$7,700.00	\$51.50	\$3,605.00	\$45.00	\$3,150.00	\$54.00	\$3,780.00
9	4" Reinforced Concrete Base - Complete in Place	L.F.	454	\$45.00	\$20,430.00	\$56.00	\$25,424.00	\$64.00	\$29,056.00	\$40.50	\$18,387.00
10	Concrete & Asphalt Saw Cut - Complete in Place	L.F.	450	\$6.00	\$2,700.00	\$6.50	\$2,925	\$2.00	\$900.00	\$2.25	\$1,012.50
11	6" Concrete Curb - Complete in Place	L.F.	110	\$75.00	\$8,250.00	\$6.00	\$660.00	\$14.00	\$1,540.00	\$16.00	\$1,760.00
12	Sod Grass - St. Augustine - Complete in Place	S.Y.	90	\$25.00	\$2,250.00	\$5.00	\$450.00	\$3.00	\$270.00	\$16.50	\$1,485.00
13	8" X 7 1/2" Reinforced Concrete Curb Edge for Concrete Base - Complete in Place	L.F.	462	\$14.00	\$6,468.00	\$24.00	\$11,088.00	\$15.00	\$6,930.00	\$24.00	\$11,088.00
14	Remove & Replace Barrier Free Concrete Ramp (Double) - Complete in Place	EA.	2	\$2,000.00	\$4,000.00	\$2,450.00	\$4,900.00	\$2,200.00	\$4,400.00	\$1,760.00	\$3,520.00
15	Remove & Replace Barrier Free Concrete Ramp (Single) - Complete in Place	EA.	3	\$2,000.00	\$6,000.00	\$1,255.00	\$3,675.00	\$1,300.00	\$3,900.00	\$1,120.00	\$3,360.00
16	1.5 Sack Per Ton Stabilized Sand - Complete in Place	TON	1	\$400.00	\$400.00	\$36.00	\$36.00	\$30.00	\$30.00	\$75.00	\$75.00
17	Pedestrian Grate & Slot Grate - Complete in Place	EA.	1	\$2,500.00	\$2,500.00	\$500.00	\$500.00	\$2,700.00	\$2,700.00	\$1,500.00	\$1,500.00
TOTAL BID					116,465.50		119,224.00		155,155.55		157,956.04

PROPOSAL

TO: The Honorable Mayor and City Council
The City of Alvin, Texas

FROM: **2016 Downtown Sidewalk Project**
Bid No. B-16-03
Acc. No. 312-5501-00-9017

The undersigned, as Bidder, declares that the only person or parties interested in this proposal as principals are those named herein, that this Proposal is made without collusion with any other person, firm or corporation; that he has carefully examined the form of Contract, Notice to Bidders, Specifications and the Plans therein referred to, and has carefully examined the location, conditions and classes or materials of the proposed work, and agrees that he will provide all the necessary labor, material, superintendence, machinery, tools, apparatus, and other items incidental to construction, and will do all the work and furnish all the materials necessary to accomplish the work called for in the Plans and Specifications in the manner prescribed therein and according to the requirements of the Engineer as therein set forth.

In submitting this bid, the undersigned Bidder does hereby certify that the bid is not made in the interest of other firms, corporations or on behalf of any undisclosed person or interest other than sole bidder submitting this bid by signatures. The Bidder also certifies that he is not solicited or being induced by any other firms to submit a false or sham bid for obtaining advantage over any other bidder that is submitting a bid on this project.

The five percent (5%) bid security accompanying this Proposal shall be returned to the Bidder, unless in case of the acceptance of the Proposal the successful Bidder shall fail to execute a Contract and file a Performance Bond and a Payment Bond within fifteen (15) days after its acceptance in which case the bid security will become the property of the Owner, and shall be considered as payment for damages due to delay and other inconveniences suffered by the Owner. The Bidder will also furnish the Owner with a satisfactory Maintenance Bond indemnifying the City against defective workmanship and material for a period of one year.

The undersigned certifies that the bid prices quoted on the Proposal have been carefully checked and are submitted as correct and final.

The undersigned proposal is to complete the work quoted above on or before **60 Calendar days** after the effective date of the work order. The undersigned further agrees that the Owner will suffer damages if the above quoted work is not finished and completed within the time allotted for such work and that these damages will accrue to the Owner as liquidated in the amount of **\$250.00 Per Calendar Day**.

The following unit prices are bid and shall be complete compensation as measured in place for all materials, labor, overhead, profits and any other cost that is necessary to complete the job to the Engineers specifications and satisfaction. It is also understood that the quantities shown are only an estimate of the work to be done. No renegotiation of bid prices will be made for over runs or under runs of quantities.

2016 Downtown Sidewalk Project

ITEM NO.	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1	L.S.	Traffic Control Complete in Place (01555)	\$ <u>3500</u>	\$ <u>3500</u> Per Lump Sum
2	454	S.Y.	Brick Pavers Style- Oxford Pattern- Herringbone Complete in Place	\$ <u>55</u>	\$ <u>24,970</u> Per Square Yard
3	115	SY	Type "D" Asphalt 1' Wide - 2" Thick Next to Proposed Curb & Gutter Complete in Place (02741)	\$ <u>40.50</u>	\$ <u>4,657.50</u> Per Square Yard
4	93	S.Y.	Remove & Replace 6" Concrete Driveways. Include 4' Terra Cotta Red In Walk Area Complete in Place (02751)	\$ <u>55</u>	\$ <u>5115</u> Per Square Yard
5	361	L.F.	Remove & Replace 6" X 24" Concrete Curb & Gutter Complete in Place (02770)	\$ <u>25</u>	\$ <u>9025</u> Per Linear Foot
6	1	L.S.	Mobilization (01505)	\$ <u>2000</u>	\$ <u>2000</u> Per Lump Sum

PROPOSAL

ITEM NO.	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
7	1	L.S.	Site Demolition Including: Concrete Sidewalk, Ramps, Foundations, Brick, Asphalt, Soil and all other structures of wood, concrete, metal or plastics. Complete in Place (02220)	\$ <u>6500</u>	\$ <u>6500</u> Per Lump Sum
8	70	Ea.	Remove & Replace 4" X 24" Concrete Curb & Gutter Complete in Place (02770)	\$ <u>110</u>	\$ <u>7700</u> Per Each.
9	454	SY.	4" Reinforced Concrete Base Complete in Place (02751)	\$ <u>45</u>	\$ <u>20,430</u> Per Square Yard.
10	450	L.F.	Concrete & Asphalt Saw Cut Complete in Place (02751)	\$ <u>6</u>	\$ <u>2700</u> Per Linear Foot.
11	110	L.F.	6" Concrete Curb Complete in Place (02751)	\$ <u>75</u>	\$ <u>8250</u> Per Linear Foot.

PROPOSAL

ITEM NO.	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
12	90	S.Y.	Sod Grass St. Augustine Complete in Place (02922)	\$ 25	\$ 2250 Per Square Yard.
13	462	L.F.	8" X 7-1/2" Reinforced Concrete Curb (Edge for concrete base) Complete in Place (02751)	\$ 14	\$ 6468 Per Linear Foot
14	2	Each	Remove and Replace Barrier Free Concrete Ramp Including Detectable Warning Device Double Complete in Place (02751)	\$ 2000	\$ 4000 Per Each
15	3	Each	Remove and Replace Barrier Free Concrete Ramp Including Detectable Warning Device Single Complete in Place (02751)	\$ 2000	\$ 6000 Per Each
16	1	Ton	1.5 Sack Per Ton Stabilized Sand Complete in Place (02252)	\$ 400	\$ 400 Per Ton

PROPOSAL

7

17	1	EA	Pedestrian Grate & Slot Grate Complete in Place	\$ <u>2500</u>	\$ <u>2500</u> Per Each
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Total Bid

\$ one hundred sixteen thousand four hundred sixty

five _____ **Dollars**

and fifty _____ **Cents**

Receipt is hereby acknowledged of the following addendum to the Contract Documents:

Addendum No. 1 Dated 3/7/16 Received ✓

Addendum No. 2 Dated _____ Received _____

Addendum No. 3 Dated _____ Received _____

Accompanying this proposal is a Certified Check, Cashier's Check, or Bid Bond in the amount of five (5%) of the greatest amount bid and payable to the Owner.

BIDDER:

Name of Corporation: LG & G Construction, INC

Signature: Luis F Gomez

Printed Name: Luis F Gomez

Title President

Address: 6702 Loma Vista
Houston, TX 77085

Telephone: 713 541 3900

Date: 3/7/16

ATTEST: Jaime Gomez

Secretary of Corporation Jaime Gomez

(Seal of Bidder Corporation)



AGENDA COMMENTARY

Meeting Date: 4/7/2016

Department: Engineering

Contact: Michelle Segovia, City Engineer

Agenda Item: Consider a second variance request from Palm Harbor Villages, Inc. to the outdoor storage requirement of Chapter 35, Section 34(4) of the Code of Ordinances, for a manufactured home sales lot to be located at 1875 N. State Highway 35 Bypass (1.67 acres formerly used as a manufactured home sales lot).

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Discussion & Direction

Summary: The Engineering Department received a second variance request letter on March 8, 2016 from Nick Taylor with Palm Harbor Villages, Inc. Mr. Taylor is making a second request to waive the outdoor storage screening requirement of Section 35-34 (4) of the Corridor Land Use Ordinance. A request was made by Palm Harbor in October 2015 and was approved by the Planning Commission and denied by the City Council on November 19, 2015. Mr. Taylor is requesting the variance again to present Palm Harbor's security, visibility, and property aesthetics concerns.

The City Planning Commission approved the request at their meeting on March 15, 2016 by a vote of 4 to 1, with the no vote coming from Commissioner Buckalew. Commissioner Buckalew did not give a reason for his no vote. The Commission approved the request contingent upon Palm Harbor constructing a 10 foot tall black vinyl clad cyclone fence around all sides of the property similar to the fence that was constructed by UV Country, based on their similar variance request.

Funding Expected: Revenue ___ Expenditure ___ N/A **Budgeted Item:** Yes ___ No ___ N/A

Account Number: _____ **Amount:** _____ **1295 Form Required?** Yes ___ No ___

Legal Review Required: N/A Required ___ **Date Completed:** _____

Supporting documents attached:

- Palm Harbor request letter
- Aerial Map
- Rendering
- Section 35-4 Variance Provision

Recommendation: Move to approve the variance request for Palm Harbor Villages, Inc. as requested by Mr. Nick Taylor.

Reviewed by Department Head, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Attorney, if applicable

Reviewed by City Manager



March 8, 2016

Roy Sosa
City Engineer, City of Alvin
1100 W Highway 6
Alvin, Texas 77511

Re: Property at 1875 North State Highway 35 Bypass, Alvin, Texas 77511

Dear Mr. Sosa:

Palm Harbor Villages, Inc. (PHV) is a retailer of single family residential manufactured and modular homes, and is based in Addison, Texas. PHV currently operates 35 retail dealerships in the State of Texas, and has entered into an agreement with the owners of the above referenced property to lease and operate another such retail sales center at this location subject to the approval of the City of Alvin.

PHV will fully comply with all of the city ordinances including the proper facade requirements for our new office. However, PHV needs a variance as to the fencing required by the City of Alvin in order to finalize our plans to move forward.

It is our understanding that an eight to ten-foot privacy fence would be required under the Alvin ordinance. PHV notes the following reasons why a privacy fence is not appropriate for our proposed sales center:

1. Security and Visibility Issues.

A privacy fence makes it impossible to observe any theft or vandalism that may be occurring on the sales center. This activity all too commonly occurs on manufactured home sales centers.

- a. The manufactured home inventory itself will involve an investment of about \$1,000,000.
- b. The display homes will be equipped with exterior air conditioning units worth about \$3,000 each. These units are often the target of thieves.
- c. The display homes will be fully or partially furnished and contain décor items and furniture worth about \$20,000.
- d. Appliances are installed in all the display homes valued at about \$5,000 per home.
- e. The homes are built with valuable copper wiring which has also has been the target of thieves in the past.

2. Privacy Fences Issues.

- a. Privacy fences require high maintenance, and deteriorate over time.
- b. Privacy fences are susceptible to vandalism.
- c. In fact, privacy fences often themselves become eye sores over time.



Instead of the privacy fence, we propose to install a black metal fence exactly like the fence at UV Country (an existing business down the street) which was previously approved by the city. This will solve our security concerns and fence maintenance issues.

Therefore, in order to move forward with its desire to locate a new manufactured home retail dealership inside the City of Alvin, PHV hereby respectfully requests a variance with respect to the fencing under the affected ordinance as noted above.

We look forward to contributing a positive economic impact in the vibrant City of Alvin, and we appreciate your consideration of our need to display our model home inventory.

Sincerely,

Nick Taylor

A handwritten signature in black ink, appearing to read "Nick Taylor", written in a cursive style.

Wheeler Dr

Alvin Bypass

1875 N. BP 35

35





 **Palm
Harbor
Homes**

Sec. 35-4. - Variance process

- (a) Where unique natural features such as soil and geological characteristics, topography, or significant vegetation; historical features such as building design and materials and site configuration; or man-made features such as peculiarly-shaped lots, joint or split ownership patterns or location of existing structures and infrastructure on the site inhibit creative site design or pose unnecessary constraints to appropriate development as a result of strict compliance with these requirements, the building official may approve an alternative plan upon determining that such plan meets or exceeds the intent of these standards.

- (b) If the building official determines alternative compliance is not applicable, an applicant may file a written request for a variance or exception from these standards with the building official who will forward the request to the planning commission. An applicant for a waiver shall pay a non-refundable fee, in an amount provided for in the fee schedule in chapter 28. The planning commission shall review all requests for variances and exceptions to these requirements regarding appropriate measures for compliance with the intent of these standards. The city council shall take action on the recommendation of the planning commission.

(Ord. No. 07-D, § 2, 4-19-07)



AGENDA COMMENTARY

Meeting Date: 4/7/2016

Department: Finance

Contact: Junru Roland, Assistant City Manager

Agenda Item: Consider Ordinance 16-F; amending the City of Alvin 2015-16 Fiscal Year (FY16) budget for the purpose of appropriating \$505,830.91 of prior fiscal year encumbrances into the current fiscal year as set forth for each individual account in the attached Exhibit "A".

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Discussion & Direction

Summary: An encumbrance is basically the reserving of funds when a purchase order is approved. Accounting practices require that these funds be reserved or encumbered until they are paid. When the books were closed September 30, 2015, there were open (outstanding) purchase orders. As the encumbered items are delivered and paid during the FY16, negative budget variances will be reflected in the departmental accounts unless budget appropriations for the prior year encumbrances are moved from the prior fiscal year (FY15) into the current fiscal year (FY16). Total outstanding encumbrances to be carried over from FY15 is \$505,830.91.

FY15 Outstanding Encumbrance Totals Carried Over to FY16 by Fund	
General Fund	\$112,757.91
Hotel Fund	\$880.00
Impact Fee Fund	\$265,708.26
Utility Fund	\$62,419.93
EMS Fund	\$8,765.30
Sales Tax Fund	\$23,807.23
Cemetery Fund	\$3,600.00
Central Shop Fund	\$7,592.44
IT Maintenance Fund	\$5,371.84
Computer Replacement Fund	\$14,928.00
TOTAL	\$505,830.91

Funding Expected: Revenue ___ Expenditure ___ N/A ___ Budgeted Item: Yes ___ No ___ N/A ___

Account Number: Refer to Exhibit "A" Amount: \$505,830.91 1295 Form Required? Yes ___ No ___

Legal Review Required: N/A ___ Required x Date Completed: March 22, 2016

Supporting documents attached:

- Ordinance 16-F

- Exhibit “A”; Individual account listing
-

Recommendation: Move to approve Ordinance 16-F amending the City of Alvin FY16 budget for prior year encumbrances.

Reviewed by Department Head, if applicable

Reviewed by City Attorney, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Manager

ORDINANCE NO. 16-F

AN ORDINANCE AMENDING THE CITY OF ALVIN 2015-2016 FISCAL YEAR BUDGET FOR THE PURPOSE OF APPROPRIATING FIVE HUNDRED FIVE THOUSAND EIGHT HUNDRED THIRTY DOLLARS AND 91/100 (\$505,830.91) OF PRIOR FISCAL YEAR (2014-15) ENCUMBRANCES INTO THE CURRENT FISCAL YEAR AS SET FORTH FOR EACH INDIVIDUAL ACCOUNT IN THE ATTACHED EXHIBIT "A" ; AND PROVIDING FOR RELATED MATTERS. NOW THEREFORE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS;

Section 1. That the City of Alvin 2015-2016 Fiscal Year Budget is hereby amended by appropriating the sum of Five Hundred Five Thousand Eight Hundred Thirty Dollars and 91/100 (\$505,830.91) of prior fiscal year encumbrances into the current fiscal year as set forth for each individual account in Exhibit "A" attached hereto and incorporated therein by reference.

Section 2. Open Meetings Act. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't Code*.

PASSED and APPROVED on first reading on the ____ day of _____ 2016.

ATTEST:

CITY OF ALVIN, TEXAS:

By: _____
Dixie Roberts, City Clerk

By: _____
Paul A. Horn, Mayor

Encumbrances for 09/30/2015

Fund	Account #	Vendor	Purchase Order #	PO Amount		
Fund 111 General Fund	City Council					
	111-1001-00-3100	Alvin Community College	2015000843	2,460.00	Videotaping	
				City Council Total	2,460.00	
	City Clerk Department					
	111-1002-00-2100	Office Depot	2015003571	8.79	Office Supplies	
	111-1002-00-3230	The Alvin Sun and Advertiser	2015003516	60.42	Legal AD	
	111-1002-00-3230	The Alvin Sun and Advertiser	2015003576	107.04	Legal AD	
				City Clerk Total	176.25	
	City Hall Program					
	111-2504-00-3270	Clear the Air LLC	2015000059	1,789.00	HVAC Maintenance	
	111-2504-00-4150	Clear the Air LLC	2015003137	33,521.00	2 HVAC Systems	
				City Hall Total	35,310.00	
	Police Department					
	111-3501-00-2325	Precision Delta Corp	2015000309	211.22	Amunition	
	111-3501-00-3260	INX LLC Presidio Networked Sol	2015002156	3,300.00	Antenna	
	111-3501-00-3270	DeLeon & Son, Inc	2015000048	600.00	Mowing Services	
	111-3501-00-3290	L3 Com Mobile Vision Inc	2015003342	11,580.75	Server	
	111-3501-00-3290	Applied Concepts Inc	2015003456	3,450.00	Police Radar	
	111-3501-00-3510	All America Sales Corp 104	2015003350	976.24	Vehicle Equip	
	111-3501-00-3510	All America Sales Corp 104	2015003351	275.88	Vehicle Equip	
				Police Total	20,394.09	
	Animal Control Program					
	111-3501-18-2225	Western Engraves Supply	2015003443	22.25	Tags/Humane	
	111-3501-18-3260	Clear the Air LLC	2015000059	576.00	HVAC Maintenance	
				Animal Control Total	598.25	
	Fire Department					
	111-3502-00-2250	Dooley Tackaberry	2015003471	451.30	Name Plates	
				Fire Department Total	451.30	
	Parks Administration Program					
			Sean Thomas Rives	2015002825	2,500.00	NOP Restroom Specs
	111-7001-00-3270	Larry Dietrich	2014001932-R1	697.02	Lawn Services	
	111-7001-00-3270	DeLeon & Son, Inc	2015000048	4,385.00	Mowing Services	
				Parks Adm. Total	7,582.02	
	Senior Center Program					
	111-7001-02-4150	Clear the Air	2016000416	15,194.00	4 HVAC Systems	
	111-7001-02-4150	Galand DBS	2016000210	14,423.00	Cover walk way	
				Senior Center Program	29,617.00	
	Library					
	111-7002-00-3260	Doctor Cool & Professor Heat	2015003414	15,725.00	HVAC System	
	111-7002-00-3270	DeLeon & Son, Inc	2015000048	180.00	Mowing Services	
	111-7002-00-3270	Clear the Air LLC	2015000059	264.00	HVAC Maintenance	
				Library Total	16,169.00	
					Total for Fund 111	112,757.91
	Fund 121 Hotel/Motel Fund	121-1006-14-3227	K and E Group Inc	2015003555	700.00	Holiday Lighting
		121-1006-14-3270	DeLeon & Son, Inc	2015000048	180.00	Mowing Services
				Fund 121 Total	880.00	
	Fund 210 Impact Fee Fund	210-5001-17-3100	Freese and Nichols, Inc	2014001234-R1	26,242.68	Master Plan
		210-5001-17-3100	Freese and Nichols, Inc	2015002128	2,112.01	Master Plan
		210-5001-17-3100	Freese and Nichols, Inc	2015002197	237,353.57	Master Plan
				Fund 210 Total	265,708.26	
	Fund 211 Uility Fund	Water Program				
		211-6001-00-3270	DeLeon & Son, Inc	2015000048	1,080.00	Mowing Services
		211-6001-00-3480	Eastex Environmental Laboratory	2015002559	2,100.00	Water Testing
		211-6001-00-4150	Pumps of Houston Inc	2015002991	8,856.73	Pump for Wells 4
				Water Program Total	12,036.73	
		Sewer Program				
		211-6002-00-3270	DeLeon & Son, Inc	2015000048	600.00	Mowing Services
				Sewer Program Total	600.00	

WWTP Program				
211-6003-00-2525	Moody Bros Inc	2015003565	706.00	WWTP Vacuuming Cleaning
211-6003-00-3260	Coastal Pump	2015003448	21,049.00	WWTP Pump
211-6003-00-3270	Clear the Air LLC	2015000059	47.00	HVAC Maintenance
WWTP Program Total			21,802.00	
Administration Program				
211-6004-00-3260	Phillips Electronics	2015003578	1,000.00	Door Locks
Administration Program Total			1,000.00	
Utility Billing Program				
211-6005-00-3290	Tyler Technologies	2013003188-R1	20,000.00	Professional Services
Utility Billing Program Total			20,000.00	
Public Facility Maintenance Program				
211-6006-00-3260	Overhead Door Corporation	2015003564	501.00	Door Repair
211-6006-00-3260	Phillips Electronics	2015003578	1,500.00	Door Locks
211-6006-00-3270	Clear the Air LLC	2015000059	10.00	HVAC Maintenance
211-6006-00-3270	Thomas Alan Trussell Jr	2015003419	4,970.20	Fence Repair
Public Facility Maint Program Total			6,981.20	
Fund 211 Total			62,419.93	
Fund 213 EMS Fund				
213-3503-00-2225	Bound Tree Medical LLC	2015003052	1,931.65	Medical Supplies
213-3503-00-2250	Galls, LLC	2015002861	600.00	Uniforms
213-3503-00-2250	Galls, LLC	2015003515	509.78	Uniforms
213-3503-00-3100	Home Depot Credit Services	2015003404	600.00	Carpet
213-3503-00-3100	Physio-Control Inc	2015003502	5,003.87	Monitors
213-3503-00-3270	DeLeon & Son, Inc	2015000048	120.00	Mowing Services
Fund 213 Total			8,765.30	
Fund 312 Sales Tax Fund				
312-5501-00-2125	Gill's Small Engine Sales	2015003352	783.98	Equipment Supplies
312-5501-00-2125	Gill's Small Engine Sales	2015003543	200.00	Equipment Supplies
312-5501-00-3270	DeLeon & Son, Inc	2015000048	2,980.00	Mowing Services
312-5501-00-3280	Jeffrey S Ward & Associates	2015000841	6,680.00	Consulting Svcs
312-5501-00-3400	Consolidated Traffic	2015002959	4,622.25	Repair Crosswalk Lights
312-5501-00-3400	Southwest Signal Supply Inc	2015003358	4,270.50	Repair Signal
312-5501-00-3400	Southwest Signal Supply Inc	2015003464	4,270.50	Repair Signal
Fund 312 Total			23,807.23	
Fund 511 Cemetery Fund				
511-1007-00-3270	DeLeon & Son, Inc	2015000048	3,600.00	Mowing Services
Fund 511 Total			3,600.00	
Fund 611 Central Shop				
611-8001-00-2300	Frazer, Ltd	2015002499	2,349.37	Generator
611-8001-00-3510	Frazer, Ltd	2015002348	1,364.95	Repair Generator
611-8001-00-3510	Brads Muffler Center	2015003077	69.95	Vehicle Repair
611-8001-00-3510	Brads Muffler Center	2015003077	540.40	Vehicle Repair
611-8001-00-3510	Brads Muffler Center	2015003077	69.95	Vehicle Repair
611-8001-00-3510	International Trucks of Houston	2015003294	3,197.82	Repair Vactor
Fund 611 Total			7,592.44	
Fund 613 IT Maintenance				
613-2505-00-3260	CDW-G	2015003300	2,303.98	Laptops
613-2505-00-3260	CDW-G	2015003300	205.94	Memory Upgrade
613-2505-00-3260	CDW-G	2015003300	28.86	Memory Install
613-2505-00-3290	Dell Marketing	2014002852-R1	2,833.06	Software
Fund 613 Total			5,371.84	
Fund 614 Computer Replacement				
614-2506-00-2125	Microsoft Corporation	2015001650	14,388.00	Desktop Computers
614-2506-00-2125	Microsoft Corporation	2015001650	540.00	3 yr Warranty
Fund 614 Total			14,928.00	
Grand Total of all Funds			505,830.91	



AGENDA COMMENTARY

Meeting Date: 4/7/2016

Department: Finance

Contact: Junru Roland, Assistant City Manager

Agenda Item: Consider Ordinance 16-G; amending the City of Alvin 2015-16 Fiscal Year (FY16) Mid-Year Budget by increasing (decreasing) certain expenditures and increasing (decreasing) certain revenues to the individual budget accounts in all funds set forth in the attached "Exhibit A".

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Discussion & Direction

Summary: On March 17, 2016, staff and council met to discuss goals and other financial-related matters of the City. During this meeting, staff informed council that as of the end of fiscal year 2015 (FY15), the City exceeded fund balance requirements/expectations in various funds; and identified certain items/projects that could be funded in the current fiscal year (FY16) utilizing fund balances.

Staff requests that council amend the FY16 budget to fund the following "non-recurring" capital expenditures:

- *City Hall Security Enhancements* - \$135,000 [Enhancements include bullet-resistant enclosures and restricted public access.]
- *Radio Consolettes for Police Department* - \$133,000 [The City has 9 Motorola XTL 5000 radio consolettes that need to be replaced. Motorola informed staff that they (Motorola) will no longer manufacture or service the City's brand of consolettes. Even more, the City's current consolettes do not have the capacity to download time-division-multiple-access software; which will be required to allow the City's dispatch center to continue to communicate with our mobile and handheld radios, as well as with other agencies.]
- *3 Power stretchers and 3 Automated CPR machines for EMS* - \$87,000 [A power stretcher is a battery-powered hydraulic system that raises and lowers patients with the touch of the button. The power stretcher will reduce strenuous lifting and the associated risk of back injury. The automated CPR machines will provide standardized chest compressions independent of transport conditions, rescuer fatigue, or variability in the experience level of the caregiver.]
- *Parks Master Plan* - \$50,000 [The Parks Master Plan is recommended to develop a comprehensive vision for specific parkland in context with its location, natural resources, and visions of the community. This will allow the City Parks to qualify for grants, and provide a variety of recreational opportunities in an environmentally sound and sensitive manner.]
- *Water & Sewer Rate Study* - \$40,000 [The water and sewer rate study is recommended to analyze the City's water and sewer fees in lieu of implementing the Utility Master Plan.]

- *Disc Golf Park* - \$35,000 [Disc golf is a flying disc game, as well as a precision and accuracy sport, in which individual players throw a flying disc at a target. Disc Golf is very unique in that it is played and enjoyed by all ability levels. Many disc golf players are members of the Professional Disc Golf Association (PDGA.com), the governing body for the sport, which sanctions competitive events for all skill levels and ages; and provides many player services, such as maintaining a course directory and establishing rules of play. This project is identified in the 2006 Park Master Plan.]

Ordinance 16-G is only a request to amend the current budget to appropriate funding for each of the proposed projects. Staff will bring back the details (contracts, proposals, etc.) of each project for your consideration, discussion and/or approval prior to implementation.

Funding Expected: Revenue ___ Expenditure N/A ___ **Budgeted Item:** Yes ___ No ___ N/A ___
Account Number: _____ **Amount:** _____ **1295 Form Required?** Yes ___ No
Legal Review Required: N/A ___ Required **Date Completed:** March 30, 2016

Supporting documents attached:

- Ordinance 16-G
- Exhibit A

Recommendation: Move to approve Ordinance 16-G amending the FY16 Mid-Year budget.

Reviewed by Department Head, if applicable
Reviewed by City Attorney, if applicable

Reviewed by Chief Financial Officer, if applicable
Reviewed by City Manager

ORDINANCE NO. 16-G

AN ORDINANCE AMENDING CITY OF ALVIN, ORDINANCE NO. 15-R, PASSED AND APPROVED SEPTEMBER 10, 2015, SAME BEING AN ORDINANCE APPROVING AND ADOPTING THE CITY OF ALVIN'S BUDGET FOR FISCAL YEAR 2015-2016 FOR THE PURPOSE OF AMENDING THE 2015-16 BUDGET AND PROVIDING FOR SUPPLEMENTAL APPROPRIATION AND/OR TRANSFER OF CERTAIN FUNDS AS SET FORTH IN THE ATTACHED EXHIBIT "A"; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR OTHER MATTERS RELATED THERETO.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS;

Section 1. That the City of Alvin 2015-2016 Fiscal Year Budget is hereby amended by increasing (decreasing) certain expenditures and increasing (decreasing) certain revenues to the individual budget accounts in all funds set forth in Exhibit "A" attached hereto and incorporated herein by reference.

Section 2. Open Meetings Act. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't Code*.

PASSED and APPROVED on first reading on the ____ day of _____ 2016.

ATTEST:

CITY OF ALVIN, TEXAS:

By: _____
Dixie Roberts, City Clerk

By: _____
Paul A. Horn, Mayor

FY16 Mid-Year Proposed Budget Amendments

GENERAL FUND

Police Department

#1	111-3501-00-4150	Machinery and Equipment	\$	133,000	Replace Radio Consolettes & add dispatch station
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Parks Department

#2	111-7001-00-3100	Contract Services		50,000	Parks Master Plan
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#3	111-7001-00-3100	Contract Services		35,000	Disc Golf Park
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City Hall Security

#4a	111-2502-00-4100	Building & Property		125,000	Security upgrades at City Hall
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<i>Decrease in Fund Balance</i>			\$	<u><u>343,000</u></u>	
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MUNICIPAL COURT BUILDING SECURITY FUND

#4b	124-2502-00-4100	Building & Property	\$	10,000	Security upgrades at Municipal Court
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<i>Decrease in Fund Balance</i>			\$	<u><u>10,000</u></u>	
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EMS FUND

EMS Department

#5	213-3503-00-4150	Machinery and Equipment	\$	87,000	Powered stretchers and CPR Machines
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<i>Decrease in Fund Balance</i>			\$	<u><u>87,000</u></u>	
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UTILITY FUND

Utility Administration

#6	211-6004-00-3100	Contract Services	\$	40,000	Water & Sewer Rate Study
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<i>Decrease in Fund Balance</i>			\$	<u><u>40,000</u></u>	
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AGENDA COMMENTARY

Meeting Date: 4/7/2016

Department: Engineering

Contact: Michelle Segovia, City Engineer

Agenda Item: Acknowledge receipt of the Planning Commission's recommendation for a three (3) year Capital Improvements Plan (CIP) for Parks.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Discussion & Direction

Summary: On March 15, 2016 the City Planning Commission considered and unanimously approved a recommendation from the Parks Board for a three year Capital Improvements Plan (CIP) for Parks. As required by the City Charter the Planning Commission shall make a recommendation to Council for at least a 3 year CIP for Parks in April of each year. The City Council may then use this information during the budget process for the upcoming fiscal year.

Approval of this plan does not guarantee that funds will be available in the respective fiscal years for implementation.

Funding Expected: Revenue ___ Expenditure ___ N/A **Budgeted Item:** Yes ___ No ___ N/A

Account Number: _____ **Amount:** _____ **1295 Form Required?** Yes ___ No ___

Legal Review Required: N/A Required ___ **Date Completed:** _____

Supporting documents attached:

- Parks CIP
-

Recommendation: Move to acknowledge receipt of the Planning Commission's recommendation for a three (3) year Capital Improvements Plan (CIP) for Parks.

Reviewed by Department Head, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Attorney, if applicable

Reviewed by City Manager

Parks Capital Improvement Plan FY 2016-2017

Park Location	FY2016-17 Description	Projected Cost	Funding Source	Status
Bob Owen Pool	replace perimeter fence w/ wrought iron	\$ 45,000.00		
Pearson Park	replacement of broken sidewalks	\$ 150,000.00		
	Tennis Court practice board	\$ 800.00		
Morgan Park	Park Rules Sign & Pole	\$ 500.00		
	Playground signage x 1	\$ 600.00		
Lions Park	new picnic tables x 4	\$ 4,500.00		
	replace remaining 7 of 14 bleachers	\$ 21,000.00		
	Park Rules Sign & Pole x 2	\$ 1,000.00		
Newman Park	Playground signage x 3	\$ 1,800.00		
	replace park sign	\$ 4,885.00		
	Park Rules Sign & Pole	\$ 500.00		
Hugh Adams Park	Park Rules Sign & Pole	\$ 500.00		
	two bay swing set w/ parent/child swing	\$ 8,500.00		
	complete section of 4' cyclone fence along ditch	\$ 1,500.00		
	Playground signage x3	\$ 1,800.00		
Prairie Dog Park	Park Rules Sign & Pole	\$ 500.00		
	Park Sign	\$ 4,885.00		
	Parking spaces on Hathaway	\$ 15,000.00		
National Oak Park	Parking lot resurface	\$ 16,500.00		
	install bollards along N. Sidnor	\$ 2,000.00		
	replacement park rules sign and pole (2)	\$ 3,200.00		
	parking along north side of Sidnor	\$ 20,000.00		
Sealy Park	Playground signage x 3	\$ 1,800.00		
	Sidewalk along Durant Street from Sealy Street to Adoue Street	\$ 80,000.00		
	replace park sign	\$ 4,885.00		
	Park Rules Sign & Pole	\$ 500.00		
Talmadge Park	pavilion lighting/electrical	\$ 2,000.00		
	brown corrugated metal 42 gal trash can x2	\$ 1,000.00		

	Park Rules Sign & Pole	\$ 500.00		
	Playground signage x1	\$ 600.00		
Ruben Adame	Park Rules Sign & Pole	\$ 500.00		
Briscoe Park	Park Rules Sign & Pole 3'x5'	\$ 2,000.00		
	Park Rules Sign & Pole x 4	\$ 1,000.00		
	Park Bench x 4 (for fishing)	\$ 2,000.00		
	Shade Canopy over playground	\$ 110,000.00	Kaboom! grant	
	Curb & gutter entrance area to asphalt parking lot	\$ 50,000.00		
	football goals on south field x 2	\$ 2,000.00		
		\$ 563,755.00		

Parks Capital Improvement Plan FY 2017-2018				
Park Location	FY2017-18 Description	Projected Cost	Funding Source	Status
Pearson Park	East End Concession	\$ 40,566.00		
	Replace field lighting	\$ 160,000.00		
Lions Park	20x30 Picnic Pavilion (center of park) + 4 picnic tables	\$ 35,000.00		
	Picnic Pavilions x 5 (batting cage, behind field 1,2,5,7)	\$ 107,500.00		
	10 New picnic tables (2 per picnic pavilion)	\$ 11,500.00		
Prairie Dog Park	Outdoor exercise area	\$ 50,000.00		
National Oak Park	relocate playground	\$ 47,594.00		
	install crushed granite courtyard	\$ 2,000.00		
	2 park benches	\$ 1,200.00		
	playground signage x 1	\$ 600.00		
Briscoe Park	Splash Pad	\$ 100,000.00		
	Solar Lighting for Dog Park	\$ 88,000.00		
Hike and Bike Trail	Preliminary engineering/design for Phase III	TBD		
		\$ 643,960.00		

Parks Capital Improvement Plan FY 2018-2019				
Park Location	FY2017-18 Description	Projected Cost	Funding Source	Status
Pearson Park	Bleacher Shade Coverings	\$ 80,000.00		
	playground w/ age recommendation sign	\$ 40,000.00		

Lions Park	Bleacher Shade Covers	\$ 70,000.00		
	Irrigation System for 7 athletic fields	\$ 70,000.00		
Morgan Park	New Park Benches (6)	\$ 3,012.00		
	Irrigation System for 2 athletic fields	\$ 20,000.00		
	Bleacher Shade Covers (4)	\$ 20,000.00		
Newman Park	extend concrete walking trail	\$ 50,000.00		
	Replace 2 wooden pavilions w/ steel framed pavilions	\$ 60,000.00		
Prairie Dog Park	concrete pathway from hike and bike trail to pavilion	\$ 3,500.00		
	Park Benches (2)	\$ 1,004.00		
National Oak Park	Park Benches (3)	\$ 1,506.00		
Sealy Park	Park Benches (3)	\$ 1,506.00		
Talmadge Park	striped concrete full court basketball court w/ 2 goals	\$50,000		
	two bay swing set with parent/child swing	\$8,500		
	BBQ pit	\$500		
	Park Benches (3)	\$1,506		
Ruben Adame	Enlarge small wooden pavilion and add 1 picnic table	\$16,000		
	add 1/2 court bball court to make full court	\$25,000		
	Park Benches (4)	\$2,008		
Briscoe Park	Park Benches (4)	\$ 2,008.00		
	Bleacher Shade Cover (3)	\$ 30,000.00		
	Fishing Pier	\$ 100,000.00		
Hike and Bike Trail	park rules sign and pole (5) incl. 1/2 mile marker	\$ 5,000.00		
		\$ 661,050.00		



AGENDA COMMENTARY

Meeting Date: 4/7/2016

Department: Engineering

Contact: Michelle Segovia, City Engineer

Agenda Item: Acknowledge receipt of the Planning Commission's recommendation for a five (5) year Capital Improvements Plan (CIP) for Public Services.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Discussion & Direction

Summary: On March 15, 2016 the City Planning Commission unanimously approved a recommendation by the Public Services Director for a five year Capital Improvements Plan (CIP) for Public Services. As required by the City Charter the Planning Commission shall make a recommendation to the City Council for at least a three year CIP for Public Services in April of each year. The City Council may then use this information during the budget process for the upcoming fiscal year.

Approval of this plan does not guarantee that funds will be available in the respective fiscal years for implementation.

Funding Expected: Revenue ___ Expenditure ___ N/A **Budgeted Item:** Yes ___ No ___ N/A

Account Number: _____ **Amount:** _____ **1295 Form Required?** Yes ___ No ___

Legal Review Required: N/A Required ___ **Date Completed:** _____

Supporting documents attached:

- Utility Fund CIP
- Sales Tax Fund CIP

Recommendation: Move to acknowledge receipt of the Planning Commission's recommendation for a five (5) year Capital Improvements Plan (CIP) for Public Services.

Reviewed by Department Head, if applicable

Reviewed by City Attorney, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Manager

CIP 5 YEAR FORECAST

Cost	Project Name	FY2016 Amount	FY2017 Amount	FY2018 Amount	FY2019 Amount	FY2020 Amount
	WWTP					
\$7,540,000	WWTP Phase II Rehabilitation	\$ 490,000	\$ 6,050,000	\$ 1,000,000		
	WASTEWATER					
\$10,000	Briscoe Park Sewer Improvements	\$ 10,000				
\$12,991,700	New 54" Eastside Interceptor			\$ 12,991,700		
\$8,975,200	Lift Station 30 Expansion & HWY 35 BP Gravity Main				\$8,975,200	
\$1,287,000	Construct Peak Flow Storage Basin at WWTP					\$1,287,000
\$47,100	Northwest Basin Sanitary Sewer Eval. Survey		\$ 47,100			
\$48,200	Northeast Basin Sanitary Sewer Eval. Survey			\$ 48,200		
\$780,000	Lift Station 17 Rehabilitation		\$ 780,000			
\$780,000	Lift Station 14 Rehabilitation			\$ 780,000		
	WATER					
\$1,750,000	Dyche Elevated Storage Tank	\$ 250,000	\$ 1,500,000			
\$2,600,000	AMI Meter Reading System	\$ 1,500,000	\$ 1,100,000			
\$4,022,400	Fairway Drive & South St. Water Line Improvements				\$4,022,400	
\$3,159,000	Water Plant No. 6 GST Replacement			\$ 3,159,000		
\$2,106,000	Water Plant No. 4 GST Replacement					\$2,106,000
\$3,064,600	Water Line Improvements Phase I			\$ 3,064,600		
\$2,531,900	Water Line Improvements Phase II				\$2,531,900	
\$3,063,900	Water Line Improvements Phase III					\$3,063,900
	Total Utility Projects	\$ 2,250,000	\$ 9,477,100	\$ 21,043,500	\$15,529,500	\$6,456,900
	Funding Source	FY2016 Amount	FY2017 Amount	FY2018 Amount	FY2019 Amount	FY2020 Amount
	Bonds	\$490,000	\$6,050,000	\$1,000,000	\$0	\$0
	Utility Fund	\$1,510,000	\$1,927,100	\$20,043,500	\$15,529,500	\$6,456,900
	Impact Fees	\$250,000	\$1,500,000	\$0	\$0	\$0
	Total Funding Sources	\$2,250,000	\$9,477,100	\$21,043,500	\$15,529,500	\$6,456,900

**CIP 5 YEAR FORECAST
2016 - 2020**

SALES TAX FUND

Cost	Project Name	FY2016 Amount	FY2017 Amount	FY2018 Amount	FY2019 Amount	FY2020 Amount
	SIDEWALKS					
\$250,000	Annual Sidewalk Program	\$50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
\$50,000	Johnson Street	\$ 50,000				
	PARKING LOT IMPROVEMENT					
\$100,000	Briscoe Park	\$ 100,000				
\$20,000	National Oak Park	\$ 20,000				
\$15,000	Lions Park	\$ 15,000				
	STREETS					
\$500,000	Bridge Replacement	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
\$250,000	Thermo Plast Pavement Marking	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
\$170,000	Johnson Street Asphalt Road Project	\$ 20,000	\$ 150,000			
\$1,500,000	Mustang Road	\$ 1,500,000				
\$1,500,000	Street Resurfacing & Road Construction Program/County	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
\$2,600,000	Street Resurfacing & Road Construction Program/Contract	\$ 800,000	\$ 800,000	\$ 500,000	\$ 250,000	\$ 250,000
	DRAINAGE					
\$300,000	Kost Street Detention Pond	\$300,000				
	OTHER					
\$350,000	Quiet Zone - All Railroad Crossings	\$ 350,000				
\$25,000	Hwy 6 @ Bypass 35 Bridge Project	\$25,000				
	Total Sales Tax Projects	\$ 3,680,000	\$ 1,450,000	\$ 1,000,000	\$ 750,000	\$ 750,000

	Funding Source	FY2016 Amount	FY2017 Amount	FY2018 Amount	FY2019 Amount	FY2020 Amount
	Bonds	\$0	\$0	\$0	\$0	\$0
	Sales Tax	\$3,680,000	\$1,450,000	\$1,000,000	\$750,000	\$750,000
	TXDOT	\$0	\$0	\$0	\$0	\$0
	Total Funding Sources	\$3,680,000	\$1,450,000	\$1,000,000	\$750,000	\$750,000