

City of Alvin, Texas

Paul Horn, Mayor

Adam Arendell, Mayor Pro-tem, District B
Brad Richards, At Large Position 1
Terry Droege, At Large Position 2
Scott Reed, District A



Keith Thompson, District C
Roger E. Stuksa, District D
Gabe Adame, District E

ALVIN CITY COUNCIL AGENDA

THURSDAY, MAY 5, 2016

7:00 P.M.

(Council Chambers)

Alvin City Hall, 216 West Sealy, Alvin, Texas 77511

Persons with disabilities who plan to attend this meeting that will require special services please contact the City Clerk's Office at 281-388-4255 or drobot@cityofalvin.com 48 hours prior to the meeting time. City Hall is wheel chair accessible and a sloped curb entry is available at the east and west entrances to City Hall.

NOTICE is hereby given of a Regular Meeting of the City Council of the City of Alvin, Texas, to be held on **Thursday, May 5, 2016** at 7:00 p.m. in the Council Chambers at: City Hall, 216 W. Sealy, Alvin, Texas.

REGULAR MEETING AGENDA

1. **CALL TO ORDER**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENT**
4. **PRESENTATIONS**
 - A. Proclamation – Police Week; May 15-21, 2016.
 - B. Proclamation – Motorcycle Safety Awareness Month; May 2016.
 - C. Presentation of the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for the City's 2015-16 annual budget document.
 - D. Quiet Zone Presentation.
5. **CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION:** An item(s) may be removed from the Consent Agenda for full discussion by the request of a member of Council. Item(s) removed will automatically become the first item up for discussion under Other Business.
 - A. Approve minutes of the April 21, 2016 City Council regular meeting.
 - B. Consider bid award for the 2016 Concrete Pavement and Drainage Project to AGR Construction, LLC in an amount not to exceed \$192,461.50; and authorize the City Manager to sign the contract subject to legal review.
 - C. Consider request by the Brazoria County Tax Assessor-Collector to waive and refund \$2,365.28 of penalty and interest assessed on the 2015 ad valorem taxes associated with accounts 0491-0008-000; 0491-0017-000; 0491-0024-120; 0491-0036-000; 0491-0017-003; and 9103-0173-010.
 - D. Consider Resolution 16-R-09; acknowledging and supporting the extension date of December 31, 2016 for the completion of the park project in the Interlocal Cooperation Agreement with Brazoria County, Texas.

6. OTHER BUSINESS:

Council may approve, discuss, refer, or postpone items under Other Business.

- A. Consider a final plat of Ramirez Subdivision, being a subdivision of 4.162 acres (along County Road 179 south of Rowan Burton Road) being a part of lots 12 and 13 of the Samuel Bard Subdivision of the Hooper and Wade Survey Section 20, abstract number 487, Brazoria County, Texas.
- B. Consider bid award for the replacement of five (5) Police vehicles including all equipment and graphics to Silsbee Ford in an amount not to exceed \$219,432.
- C. Receive and acknowledge receipt of the Financial and Quarterly Investment reports for March 2016.

7. REPORTS FROM CITY MANAGER

- A. Review preliminary list of items for next Council meeting.
- B. Items of Community Interest.

8. REPORTS FROM COUNCIL MEMBERS

Pursuant to S.B. No. 1182, City Council Members may make a report or an announcement about items of community interest during a meeting of the governing body. No action will be taken or discussed.

- A. Announcements and requests from Council members.

9. ADJOURNMENT

I hereby certify that a copy of this notice was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website: www.alvin-tx.gov, in compliance with Chapter 551, Texas Government Code on MONDAY, MAY 2, 2016 at 3:30 P.M.

A handwritten signature in blue ink, appearing to read "Dixie Roberts", is written over a horizontal line.

Dixie Roberts, City Clerk

Removal Date: _____

**** All meetings of the City Council are open to the public, except when there is a necessity to meet in Executive Session (closed to the public) under the provisions of Chapter 551, Texas Government Code. The Council reserves the right to convene into executive session on any of the above posted agenda items that qualify for an executive session by publicly announcing the applicable section of the Open Meetings Act, including but not limited to sections 551.071 (litigation and certain consultation with the attorney), 551.072 (acquisition of interest in real property), 551.073 (contract for gift to city), 551.074 (certain personnel deliberations), or 551.087 (qualifying economic development negotiations).**

**MINUTES
CITY OF ALVIN, TEXAS
CITY PLANNING COMMISSION
March 15, 2016**

BE IT REMEMBERED, that on the above date, the Planning Commission met in the First Floor Conference Room, at Public Services Facility, 1100 West Highway 6, Alvin, Texas, at 6:00 P.M. with the following members present, Darrell Dailey, Chair; Chris Hartman, Vice Chair; Missy Jordan, Secretary; Santos Garza; Charles Buckelew; and Sussie Sutton. Also present were staff members Dan Kelinske, Parks & Recreation Director; Shana Church, Administrative Assistant and Michelle Segovia, City Engineer. Absent were Randy Reed, Martin Vela and Robin Revak-Golden.

1. Call To Order.

Call to order at 6:00 P.M.

2. Petition and Requests from the Public.

There were no petitions or requests from the public.

3. Approve the Minutes of the Planning Commission meeting of February 16, 2016. Commission Member Santos Garza motioned to approve the minutes of the regular Planning Commission meeting of February 16, 2016. Seconded by Chris Hartman, the motion carried on a vote of 5 ayes and 0 nays.

4. Consider the Final Plat of CMH Land, being a subdivision of 5.09 acres (west of the Highway 6 and CR 146 intersection) being out of Lot 1 of the H.T. & B.R.R. Survey, abstract number 230, volume 21, page 186 Brazoria County Deed Records. City Engineer recommends final plat for discussion and approval. Commission Member Hartman motioned to recommend for approval to City Council. Seconded by Member Garza, the motion carried on a vote of 5 ayes, 0 nays.

5. Consider a recommendation to City Council for the new 5 year Capital Improvements Plan for Public Services. Commission Member Garza motioned to approve the recommendation to City Council for the new 5 year Capital Improvements Plan for Public Services. Seconded by Member Sutton, the motion carried on a vote of 5 ayes and 0 nays.

6. Consider the recommendation to City Council for the new 3 year Capital Improvements Plan for Parks. Commission Member Sutton motioned to approve the recommendation to City Council for the new 3 year Capital Improvements Plan for Parks. Seconded by Member Hartman, the motion carried on a vote of 5 ayes and 0 nays.

7. Consider a variance request from Palm Harbor Villages, LLC to waive the Outdoor Storage Screening requirement of Section 35-34(4) of the Code of Ordinances, for a Manufactured Home Sales Lot to be located at 1875 N. State

Highway 35 Bypass (1.67 acres formerly used as a manufactured home sales lot by Kevin Murphy). Nick Taylor with Palm Harbor Homes gave a presentation showing several pictures of their model home locations. Commission Member Hartman motioned to recommend for approval to present to City Council contingent upon Palm Harbor Homes placing a 10' high chain link vinyl clad black fence around all three sides of the property. Seconded by Member Garza. Commission Members Hartman, Garza, Sutton and Jordan voted for the variance. Member Buckelew voted against the variance. The motion carried on a vote of 4 Ayes, 1 Nay.

8. Reports or requests from Commission Members.

Darrell Dailey mentioned there is no fencing around the detention pond at Heritage South. Michelle Segovia stated there is no requirement for fencing on detention ponds. Sussie Sutton feels we need to revamp the Corridor Land Use Ordinance.

9. Staff report and update.

Michelle Segovia, City Engineer stated there is a Goodwill store going in on the Bypass next to the Confederate Cemetery and an additional 4,000 square foot lease space.

10. Items for the next meeting.

Michelle Segovia, City Engineer stated the Commission may see a final plat for Kendall Lakes, Section 7 and the Master Preliminary Plat for Martha's Vineyard.

11. Adjournment.

Commission Member Santos Garza motioned to adjourn the meeting at 7:20 p.m., seconded by Member Charles Buckelew. The motion carried on a vote of 5 ayes.



Office of the Mayor, City of Alvin, Texas

Proclamation

WHEREAS, the Congress and President of the United States have designated May 15th as Peace Officers Memorial Day and the week in which it falls as Police Week; and

WHEREAS, the members of the law enforcement agency of Alvin play an essential role in safeguarding the rights and freedoms of the citizens of Alvin; and

WHEREAS, it is important that all citizens know and understand the problems, duties and responsibilities of their police department, and that members of our police department recognize their duty to serve the people by safeguarding life and property; and

WHEREAS, the police department of Alvin has grown to be a modern and scientific law enforcement agency, providing a vital public service.

NOW, THEREFORE, I, Paul Horn, by virtue of the authority vested in me as Mayor of the City of Alvin, Texas, and on behalf of the City Council call upon all citizens of Alvin and upon all patriotic, civic and educational organizations to observe the week of **May 15 - May 21, 2016** as:

Police Week

I further call upon all citizens of Alvin to observe **Sunday, May 15, 2016**, as Peace Officers Memorial Day in honor of those peace officers who, through their courageous deeds, have lost their lives or have become disabled in the performance of duty.

WITNESS my hand and seal this 5th day
of May, 2016.

Paul A. Horn, Mayor



Office of the Mayor, City of Alvin, Texas

Proclamation

WHEREAS, the month of May marks the traditional start of riding season; motorcycles become more prevalent on our streets; and

WHEREAS, Motorcycle Awareness Month is designed to increase public awareness about motorcycles; encourage their safe and proper use among motorcycle riders; and

WHEREAS, several organizations are committed to increasing the safe operation of motorcycles by promoting rider safety education programs and by providing safety instruction at local chapter meetings; and

WHEREAS, citizens should recognize the fact that motorcycle operators have the same rights and privileges as operators of other vehicles on all roads and highways; and

WHEREAS, it is in the best interest of our community and citizens to note the increase in the amount of motorcycle traffic, as we enter the warm weather months, to enable the reduction of accidents and injuries involving motorcyclists.

NOW THEREFORE, I, Paul A. Horn, Mayor of the City of Alvin, Texas and on behalf of the Alvin City Council, do hereby proclaim the month of May, 2016 as

Motorcycle Safety Awareness Month

and encourage motorists to acknowledge and be aware of the increasing volume of motorcycles sharing our roadways.

WITNESS my hand and seal this 5th day
of May, 2016.

Paul A. Horn, Mayor



AGENDA COMMENTARY

Meeting Date: 5/5/2016

Department: Finance

Contact: Junru Roland, Asst. City Manager/CFO

Agenda Item: Presentation of the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for the City's 2015-16 budget document.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Discussion & Direction

Summary: The Government Finance Officers Association of the United States and Canada presented a Distinguished Budget Presentation Award to the City of Alvin for its annual budget for the fiscal year beginning October 1, 2015. In order to receive this award, a government unit must publish a budget document that meets program criteria, as a policy document, an operations guide, a financial plan and a communications device.

This is the City's 27th year to receive this prestigious award.

Funding Expected: Revenue ___ Expenditure ___ N/A **Budgeted Item:** Yes ___ No ___ N/A

Account Number: _____ **Amount:** _____ **1295 Form Required?** Yes ___ No ___

Legal Review Required: N/A Required ___ **Date Completed:** _____

Supporting documents attached:

- GFOA Letter/Press Release

Recommendation: Mayor Horn to present GFOA award to the Finance Department.

Reviewed by Department Head, if applicable

Reviewed by City Attorney, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Manager



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

cc: SB
JK

April 1, 2016

The Honorable Paul Horn
Mayor
City of Alvin
216 West Sealy
Alvin, TX 77511

Dear Mayor Horn:

I am pleased to notify you that City of Alvin, Texas has received the Distinguished Budget Presentation Award for the current budget from the Government Finance Officers Association (GFOA). This award is the highest form of recognition in governmental budgeting and represents a significant achievement by your organization.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual or department designated as being primarily responsible for its having achieved the award. This has been presented to:

Junru Roland, Assistant City Manager/Chief Financial Officer

We hope you will arrange for a formal public presentation of the award, and that appropriate publicity will be given to this notable achievement. A press release is enclosed for your use.

We appreciate your participation in GFOA's Budget Awards Program. Through your example, we hope that other entities will be encouraged to achieve excellence in budgeting.

Sincerely,

Stephen J. Gauthier, Director
Technical Services Center

Enclosure



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

April 1, 2016

PRESS RELEASE

For Further Information Contact
Stephen J. Gauthier (312) 977-9700

Chicago--The Government Finance Officers Association of the United States and Canada (GFOA) is pleased to announce that **City of Alvin, Texas** has received the GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- a policy document
- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and the fourteen mandatory criteria within those categories, to receive the award.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual or department designated as being primarily responsible for its having achieved the award. This has been presented to **Junru Roland, Assistant City Manager/Chief Financial Officer**

For budgets beginning in 2014, 1,491 participants received the Award. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.

The Government Finance Officers Association is a major professional association servicing the needs of 18,300 appointed and elected local, state, and provincial-level government officials and other finance practitioners. It provides top quality publications, training programs, services, and products designed to enhance the skills and performance of those responsible for government finance policy and management. The association is headquartered in Chicago, Illinois, with offices in Washington D.C. The GFOA's Distinguished Budget Presentation Awards Program is the only national awards program in governmental budgeting.

**MINUTES
CITY OF ALVIN, TEXAS
216 W. SEALY STREET
REGULAR CITY COUNCIL MEETING
THURSDAY APRIL 21, 2016
7:00 P.M.**

CALL TO ORDER

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in Regular Session at 7:00 P.M. in the Council Chambers at City Hall, with the following members present: Mayor Paul A. Horn; Mayor Pro-tem Adam Arendell; Councilmembers: Gabe Adame, Terry Droege, Roger Stuksa, and Keith Thompson, Scott Reed and Brad Richards.

Staff members present: Junru Roland, Assistant City Manager/CFO; Bobbi Kacz, City Attorney; Dixie Roberts, City Clerk; Robert E. Lee, Chief of Police.

INVOCATION AND PLEDGE OF ALLEGIANCE

Darren Shelton gave the invocation.

Council member Richards led the Pledge of Allegiance to the American Flag.

Council member Reed led the Pledge to the Texas Flag.

PUBLIC COMMENT

Fred Gilmer of Alvin Texas spoke before City Council regarding development, changes to the city charter and retention/detention ponds.

Darren Shelton of Alvin, Texas addressed City Council thanking the public works director and the water department for their help during a recent water main leak and fire hydrant leak. He commented on the professional and courteous manner in which these situations were handled and encouraged competitive compensation for all City employees.

PRESENTATIONS

Proclamation – Volunteer Appreciation Month; April 2016.

Mayor Horn proclaimed the month of April 2016 as Volunteer Appreciation month.

Volunteer of the Year Presentation

Mayor Horn presented Amanda Miles the Volunteer of the Year award for diligently volunteering many hours at the Alvin Animal Adoption Center.

Proclamation – Texas Safe Digging Month; April 2016.

Mayor Horn presented a proclamation for Texas Safe Digging month to CenterPoint Energy.

Presentation - Alvin Community College Bond Update

Christal M. Albrecht, President, Alvin Community College, gave a presentation on the upcoming college bond election.

CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION

Approve minutes of the April 7, 2016 City Council workshop meeting.

Approve minutes of the April 7, 2016 City Council regular meeting.

Consider awarding a bid to Brenntag Southwest for the purchase of Chlorine for (1) year with an option to continue for an additional year at the same price and conditions.

Chlorine is used at water wells for the disinfection of drinking water before entering into the distribution system for consumption. Chlorine is required by TCEQ for the disinfection of Drinking Water before entering into the distribution system. On March 15, 2016, bids were opened and Brenntag Southwest was the lowest bidder at \$82 per 150lb cylinder and \$620 per ton cylinder. All references have been checked and this company continues to provide satisfactory product and customer service to the City of Alvin. Upon Council approval, an award letter will be sent to the vendor and city departments.

Consider awarding a bid to Commercial Chemical Products, Inc. for the purchase of Polyphosphate for (1) year with the option to continue for an additional year at the same price and conditions.

Polyphosphate is used at water wells to help prevent corrosion and natural iron staining contained in groundwater. This chemical is not required by the TCEQ but reduces the amount of brown water calls due to the iron in groundwater. If the city discontinued use of this product other byproducts of the naturally occurring iron could result in permit violations. On March 15, 2016, bids were opened and Commercial Chemical Products was lowest bidder at \$9.75 a gallon. The references for this company have been verified and are satisfactory. Upon approval, an award letter will be sent to the vendor and city departments.

Consider awarding a bid to Brenntag Southwest for the purchase of Sodium Hypochlorite for (1) year with an option to continue for an additional year at the same price and conditions.

Sodium Hypochlorite is the chemical used to disinfect effluent from the city's wastewater treatment plant. This chemical is a TCEQ requirement to disinfect treated wastewater before entering into its endpoint. On March 15, 2016 bids were opened and Brenntag Southwest was the lowest bidder at \$0.69 per gallon. All references have been checked and this company continues to provide satisfactory product and customer service to the City of Alvin. Upon approval, an award letter will be sent to the vendor and city departments.

Consider awarding a bid to JDB Services, Inc., as the primary vendor and Cherry Crush Concrete as a secondary vendor, for the purchase of stabilized sand for (1) year with an option to continue for an additional year at the same price and conditions.

Stabilized sand is used as a base material for streets, driveways, setting culverts, and for installation of sewer and water lines. On March 15, 2016 bids were opened and JDB Services was the lowest bidder. In the event of equipment breakdown at the primary vendor plant a secondary vendor is being included on an emergency basis. Each company's references were checked and past experience of working with both companies is satisfactory. Upon Council approval, an award letter will be sent to the vendor and city departments.

Consider Resolution 16-R-07; supporting an improved statutory procedure that provides for unitization of depleted Texas gulf coast oil fields.

To support full field re-development of older, depleted oil fields, there is a statutory unitization procedure necessary in order to utilize enhanced oil recovery via carbon dioxide injection (CO2 EOR). Unitization provides for the exploration and development of an area so that drilling and production may proceed in the most efficient and economic manner. Brazoria County Commissioners Court passed a resolution of support on this effort. The City of Alvin has received direct benefit from CO2 EOR projects such as: job growth, capital investment, and overall improvement to our local economy. In 2014, City Council adopted a similar resolution (14-R-46).

Council member Droege moved to approve the consent agenda as presented. Seconded by Council member Adame; motion carried on a vote of 7 Ayes.

OTHER BUSINESS:

Consider Resolution 16-R-08; finding that CenterPoint Energy Houston Electric, LLC's Application for Approval to amend its Distribution Cost Recovery Factor pursuant to 16 Tex. Admin. Code § 25.243 and to reconcile Docket No. 44572 revenues to increase distribution rates within the city should be denied; finding that the city's reasonable rate case expenses shall be reimbursed by the company; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the company and legal counsel.

The Distribution Cost Recovery Factor (DCRF) is an interim rate adjustment allowed by Texas statute; that allows electric utilities to implement new rates as a result of changes in a electric utility's distribution costs. To implement a DCRF, an electric utility must first file an application for the DCRF with all regulatory authorities having original jurisdiction over the electric utility's distribution service area.

On April 4, 2016, CenterPoint filed an Application for Approval to Amend its Distribution Cost Recovery Factor ("DCRF") Pursuant to 16 Tex. Admin. Code § 25.243 and to Reconcile Docket No. 44572 Revenues to increase distribution rates with each of the cities in their service area that has retained jurisdiction over CenterPoint's rates. CenterPoint asserts that it is seeking an increase in distribution revenues of \$49,351,913 for the period of September 1, 2016 to August 31, 2017, and increasing to \$60,596,164 thereafter. All electric utility customers residing in the City will be impacted by this ratemaking proceeding if it is granted.

The Gulf Coast Coalition of Cities ("GCCC"), of which the City of Alvin is a member, has engaged the services of a consultant, Mr. Karl Nalepa, to review the Company's filing. GCCC's attorney recommends that all GCCC members adopt the Resolution denying the rate change. Once the Resolution is adopted, CenterPoint will have 30 days to appeal the decision to the Public Utility Commission.

Council member Thompson moved to approve Resolution 16-R-08; finding that CenterPoint Energy Houston Electric, LLC's Application for Approval to amend its Distribution Cost Recovery Factor pursuant to 16 Tex. Admin. Code § 25.243 and to reconcile Docket No. 44572 revenues to increase distribution rates within the city should be denied; finding that the city's reasonable rate case expenses shall be reimbursed by the company; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the company and legal counsel. Seconded by Council member Reed; motion carried on a vote of 7 Ayes.

Consider Resolution 16-R-05; adopting rules and regulations for the City of Alvin Oak Park Cemetery.

*This resolution will update the rules and regulations for Oak Park Cemetery, last updated in 2008. Main points of revision: **Flowers and plants** are placed at ground level. As a result, upkeep of the cemetery is delayed as staff has to mow around the "grounded" flowers/plants. There are 6 tracts within the cemetery (Original Cemetery through Tract 5). Currently, there are 2 sets of rules in place for the Original Cemetery through Tract 4; Tract 5 being the newest section. Under the current set of rules, the older sections of the cemetery allow for the placement of grave coverings (i.e. mulch) as well as the placement of borders around the gravesite. There are no written rules in place for the planting of trees within the cemetery. Temporary displays for grave decorating are not defined in the current regulations. As a result, the City cannot regulate the types of items displayed. The rules do not clearly define how many cremains (human ashes) can go in a Columbaria Niche. A Columbaria niche is the area within the cemetery designed to hold a funeral urn containing the ashes of the cremated dead. Each niche area is 11x11x9 inches deep.*

Council member Stuksa moved to approve Resolution 16-R-05; adopting rules and regulations for the City of Alvin Oak Park Cemetery. Seconded by Council member Arendell; motion carried on a vote of 7 Ayes.

REPORTS FROM CITY MANAGER

Review preliminary list of items for next Council meeting.

Mr. Junru Roland, Assistant City Manager/CFO, reviewed the preliminary list for the May 5, 2016 City Council meeting.

Items of Community Interest.

Mrs. Roberts reviewed items of community interest.

REPORTS FROM COUNCIL MEMBERS

Pursuant to S.B. No. 1182, City Council Members may make a report or an announcement about items of community interest during a meeting of the governing body. No action will be taken or discussed.

Announcements and requests from Council members.

Council member Thompson thanked all of the city volunteers. He also encouraged everyone to participate in the Drive for Your School fundraiser this weekend.

Council member Reed reported a complaint from the resident at 309 W. Blum Street regarding a vacant lot with high grass and weeds in the neighborhood. He also expressed his thanked Council member Droege for representing the Council during the Candidate Forum held last week. Council member Reed expressed his condolences to Ms. Kacz in the passing of her mother.

Council member Arendell thanked all of the volunteers. He also reviewed a few items of clarification that were brought up at the recent Candidate Forum.

Council member Richards thanked all of the volunteers. He also thanked Council member Arendell for his clarification.

Council member Droege thanked all of the volunteers. He reminded everyone that early voting begins Monday and encouraged citizens to vote in the May 7, 2016 general election.

Council member Adame thanked Council member Arendell for the points of clarification and the facts he shared. He expressed his concern over the negative political statements that have been broadcast during this election. Council member Adame also thanked all of the volunteers for the City. He also extended an invitation to the Alvin Noon Lion's Club Casino night on Friday, May 6th at the Nolan Ryan Center at 6:30 p.m.

Council member Stuksa thanked all of the volunteers and congratulated Amanda Miles in being named the 2016 Volunteer of the Year. He also expressed his condolences to Ms. Kacz in the passing of her mother.

Mayor Horn stated that there were no reports of flooding in the city during the recent rain events. The Kost detention pond did its job. He stated that the Kost Detention Pond is a joint venture between the City of Alvin, Brazoria County and the Brazoria County Conservation and Reclamation District #3, which is saving the taxpayers over one million dollars.

ADJOURNMENT

Council member Adame moved to adjourn the meeting at 8:00 p.m. Seconded by Council member Thompson; motion to adjourn carried on a vote of 7 Ayes.

PASSED and APPROVED this _____ day of _____, 2016.

Paul A. Horn, Mayor

ATTEST: _____
Dixie Roberts, City Clerk



AGENDA COMMENTARY

Meeting Date: 5/5/2016

Department: Engineering

Contact: Michelle Segovia, City Engineer

Agenda Item: Consider bid award for the 2016 Concrete Pavement and Drainage Project to AGR Construction, LLC in an amount not to exceed \$192,461.50; and authorize the City Manager to sign the contract subject to legal review.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Discussion & Direction

Summary: On March 29, 2016 bids were opened for the 2016 Concrete Pavement and Drainage Project and AGR Construction, LLC was the qualified low bidder. This Contractor has never worked on a City of Alvin project, however was recently awarded the bid for the 2016 Concrete Repair Program which will begin in May. Engineering staff has verified references for this contractor and all references were highly satisfied by the work performed.

Project Budget: \$250,000

Contract Amount: \$174,965

10% Contingency: \$17,496.50

Total Amount: \$192,461.50 (\$57,538.50 below budget)

The 2016 Concrete Pavement and Drainage Project consist of two parts. The first part involves the total replacement of the concrete pavement on Palm Circle with associated storm sewer improvements as recommended by the 2013 Concrete Pavement Assessment by JET Engineering. The second part includes the replacement of six sections of concrete pavement along the north side of Fairview Drive near Fairview Circle and the installation of a section of storm sewer to provide drainage relief at the intersection. This part of the project was recommended by city staff after pavement settlement/deterioration was observed. The project is scheduled to start at the end of May 2016 and has a construction time of 75 days.

The \$57,538.50 in excess funds will be returned to the account to be used for the asphalt street resurfacing project in conjunction with Brazoria County.

Funding Expected: Revenue ___ Expenditure x N/A ___ **Budgeted Item:** Yes x No ___ N/A ___

Account Number: 312-5501-00-9011 **Amount:** \$192,461.50 **1295 Form Required?** Yes x No ___

Legal Review Required: N/A ___ Required x **Date Completed:** April 28, 2016

Supporting documents attached:

- Bid Tabulation
- Proposal

Recommendation: Move to award bid for the 2016 Concrete Pavement and Drainage Project to AGR Construction, LLC in an amount not to exceed \$192,461.50; and authorize the City Manager to sign the contract subject to legal review.

Reviewed by Department Head, if applicable

Reviewed by City Attorney, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Manager

BID TABULATION - CITY OF ALVIN

2016 Concrete Pavement and Drainage Project - Bid Tabulation

				AGR Construction LLC.		Matula &Matula Construction, Inc.		Precise Services, Inc.		G.W. Phillips Concrete Construction, Inc.		LG&G Construction, Inc.	
Item	Description	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Remove & Replace 6" Concrete Pavement Complete in Place	S.Y.	1,648	\$48.00	\$79,104.00	\$53.20	\$87,673.60	\$49.00	\$80,752.00	\$60.00	\$98,880.00	\$55.00	\$90,640.00
2	8" Lime Treated Subgrade Roadway Excavation 6% Lime Complete in Place	S.Y.	1,758	\$11.50	\$20,217.00	\$7.80	\$13,712.40	\$8.50	\$14,943.00	\$9.00	\$15,822.00	\$18.00	\$31,644.00
3	Remove & Replace 6" Concrete Curb Complete in Place	L.F.	360	\$12.00	\$4,320.00	\$5.40	\$1,944.00	\$3.50	\$1,260.00	\$6.00	\$2,160.00	\$15.00	\$5,400.00
4	Full Depth Concrete Saw Cut Complete in Place	L.F.	426	\$10.00	\$4,260.00	\$8.90	\$3,791.40	\$6.50	\$2,769.00	\$2.00	\$852.00	\$12.00	\$5,112.00
5	Type"C" Inlet Complete in Place	EA.	6	\$1,800.00	\$10,800.00	\$1,710.30	\$10,261.80	\$1,500.00	\$9,000.00	\$4,800.00	\$28,800.00	\$2,800.00	\$16,800.00
6	Storm Water Junction Box Complete in Place	EA.	3	\$2,200.00	\$6,600.00	\$1,698.30	\$5,094.90	\$1,600.00	\$4,800.00	\$4,500.00	\$13,500.00	\$3,500.00	\$10,500.00
7	18" RCP (Open Area) Include Rubber Gasket Complete in Place	L.F.	420	\$49.00	\$20,580.00	\$61.90	\$25,998.00	\$85.00	\$35,700.00	\$95.00	\$39,900.00	\$95.00	\$39,900.00
8	18" RCP (Paved Area) Includes Rubber Gasket Complete in Place	L.F.	130	\$55.00	\$7,150.00	\$81.10	\$10,543.00	\$93.00	\$12,090.00	\$105.00	\$13,650.00	\$135.00	\$17,550.00
9	Storm Sewer Tie- In Includes Removal of 12" RCP Complete in Place	EA.	1	\$100.00	\$100.00	\$1,594.50	\$1,594.50	\$2,300.00	\$2,300.00	\$800.00	\$800.00	\$1,500.00	\$1,500.00
10	Traffic Control Complete in Place	EA.	1	\$3,000.00	\$3,000.00	\$8,305.50	\$8,305.50	\$4,500.00	\$4,500.00	\$4,000.00	\$4,000.00	\$3,800.00	\$3,800.00
11	Mobilization Complete in Place	EA.	1	\$5,000.00	\$5,000.00	\$13,574.70	\$13,574.70	\$12,260.00	\$12,260.00	\$12,000.00	\$12,000.00	\$6,000.00	\$6,000.00
12	Remove & Replace 4"X12" Roll Curb Complete in Place	L.F.	512	\$12.00	\$6,144.00	\$5.90	\$3,020.80	\$3.50	\$1,792.00	\$6.00	\$3,072.00	\$15.00	\$7,680.00
13	Remove & Replace 6" Concrete Driveway Complete in Place	S.Y.	64	\$50.00	\$3,200.00	\$72.60	\$4,646.40	\$150.00	\$9,600.00	\$80.00	\$5,120.00	\$85.00	\$5,440.00
14	Remove & Replace 4" Concrete Sidewalk Complete in Place	S.Y.	19	\$35.00	\$665.00	\$73.30	\$1,392.70	\$125.00	\$2,375.00	\$8.00	\$152.00	\$85.00	\$1,615.00
15	St. Augustine Sod Grass Complete in Place	S.Y.	100	\$15.00	\$1,500.00	\$11.90	\$1,190.00	\$5.50	\$550.00	\$4.00	\$400.00	\$15.00	\$1,500.00
16	Temporary Driveway Base Complete in Place	TON	25	\$45.00	\$1,125.00	\$96.50	\$2,412.50	\$56.00	\$1,400.00	\$60.00	\$1,500.00	\$50.00	\$1,250.00
17	12" White Thermal Plastic Stop Bars Complete in Place	L.F.	30	\$40.00	\$1,200.00	\$47.50	\$1,425.00	\$50.00	\$1,500.00	\$8.00	\$240.00	\$55.00	\$1,650.00
TOTAL BID					174,965.00		196,581.20		197,591.00		240,848.00		247,981.00

PROPOSAL

TO: The Honorable Mayor and City Council
The City of Alvin, Texas

FROM: **2016 Concrete Pavement & Drainage Project**
Bid No. B-16-04
Acc. No. 312-5501-00-9011

The undersigned, as Bidder, declares that the only person or parties interested in this proposal as principals are those named herein, that this Proposal is made without collusion with any other person, firm or corporation; that he has carefully examined the form of Contract, Notice to Bidders, Specifications and the Plans therein referred to, and has carefully examined the location, conditions and classes or materials of the proposed work, and agrees that he will provide all the necessary labor, material, superintendence, machinery, tools, apparatus, and other items incidental to construction, and will do all the work and furnish all the materials necessary to accomplish the work called for in the Plans and Specifications in the manner prescribed therein and according to the requirements of the Engineer as therein set forth.

In submitting this bid, the undersigned Bidder does hereby certify that the bid is not made in the interest of other firms, corporations or on behalf of any undisclosed person or interest other than sole bidder submitting this bid by signatures. The Bidder also certifies that he is not solicited or being induced by any other firms to submit a false or sham bid for obtaining advantage over any other bidder that is submitting a bid on this project.

The five percent (5%) bid security accompanying this Proposal shall be returned to the Bidder, unless in case of the acceptance of the Proposal the successful Bidder shall fail to execute a Contract and file a Performance Bond and a Payment Bond within fifteen (15) days after its acceptance in which case the bid security will become the property of the Owner, and shall be considered as payment for damages due to delay and other inconveniences suffered by the Owner. The Bidder will also furnish the Owner with a satisfactory Maintenance Bond indemnifying the City against defective workmanship and material for a period of one year.

The undersigned certifies that the bid prices quoted on the Proposal have been carefully checked and are submitted as correct and final.

The undersigned proposal is to complete the work quoted above on or before **75 Calendar days** after the effective date of the work order. The undersigned further agrees that the Owner will suffer damages if the above quoted work is not finished and completed within the time allotted for such work and that these damages will accrue to the Owner as liquidated in the amount of **\$250.00 Per Calendar Day.**

The following unit prices are bid and shall be complete compensation as measured in place for all materials, labor, overhead, profits and any other cost that is necessary to complete the job to the Engineers specifications and satisfaction. It is also understood that the quantities shown are only an estimate of the work to be done. No renegotiation of bid prices will be made for over runs or under runs of quantities.

PROPOSAL

2016 Concrete Pavement & Drainage Project

ITEM NO.	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1648	S.Y.	Remove & Replace 6" Concrete Pavement Complete in place. 02751	\$ 48.00	\$ 79,104.00 Seventy Nine Thousand One Hundred Four zero Dollars and zero cents
2	1758	S.Y.	8" Lime Treated Subgrade Includes Roadway Excavation 6% Lime Complete in place. 02335	\$ 11.50	\$ 20,217.00 Twenty Thousand Two Hundred Seventeen zero Dollars and zero cents
3	360	L.F.	Remove & Replace 6" Concrete Curb Complete in place. 02770	\$ 12.00	\$ 4,320.00 Four Thousand Three Hundred Twenty zero Dollars and zero cents
4	426	L.F.	Full Depth Concrete Saw Cut Complete in place 02751	\$ 10.00	\$ 4,260.00 Four Thousand Two Hundred Sixty zero Dollars and zero cents
5	6	EA.	Type "C" Inlet Complete in place 02632	\$ 1,800.00	\$ 10,800.00 Ten Thousand Eight Hundred zero Dollars and zero cents

PROPOSAL

ITEM NO.	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
6	3	EA.	Storm Water Junction Box Complete in Place 02632	\$ 2,200.00	\$ 6,600.00 Six Thousand Six Hundred -----Dollars and zero-----cents
7	420	L.F.	18" RCP (Open Area) Includes Rubber Gasket Complete in Place 02630	\$ 49.00	\$ 20,580.00 Twenty Thou.Five Hun. Eighty-----Dollars and zero-----cents
8	130	L.F.	18" RCP (Paved Area) Includes Rubber Gasket Complete in Place 02630	\$ 55.00	\$ 7,150.00 Seven Thou.One Hun. Fifty -----Dollars and zero-----cents
9	1	EA.	Storm Sewer Tie-In Includes Removal of 12" RCP 02630	\$ 100.00	\$ 100.00 One Hundred -----Dollars and zero-----cents
10	1	L.S.	Traffic Control Complete in Place 01555	\$ 3,000.00	\$ 3,000.00 Three Thousand-----Dollars and zero-----cents
11	1	L.S.	Mobilization 01505	\$ 5,000.00	\$ 5,000.00 Five Thousand-----Dollars and zero-----cents

PROPOSAL

ITEM NO.	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
12	512	L.F.	Remove & Replace 4" X 12" Roll Curb Palm Circle Complete in Place	\$ 12.00	\$ 6,144.00 Six Thou. One Hun. Forty Four -----Dollars and zero -----cents
13	64	S.Y./	Remove & Replace 6" Concrete Driveway Complete in Place	\$ 50.00	\$ 3,200.00 Three Thousand Two Hun. -----Dollars and zero -----cents
14	19	S.Y.	Remove & Replace 4" Concrete Sidewalk Complete in Place	\$ 35.00	\$ 665.00 Six Hun. Sixty Five -----Dollars and zero -----cents
15	100	S.Y.	St. Augustine Sod Grass Complete in Place	\$ 15.00	\$ 1,500.00 One Thou. Five Hundred -----Dollars and zero -----cents
16	25	TON	Temporary Driveway Base Complete in Place	\$ 45.00	\$ 1,125.00 One Thou. One Hun. Twenty-Five -----Dollars and zero -----cents
17	30	L.F.	12" White Thermal Plastic Stop Bar Complete in Place	\$ 40.00	\$ 1,200.00 One Thou. Two Hun. -----Dollars and zero -----cents

PROPOSAL

TOTAL BID One Hundred Seventy-Four Thousand Nine Hundred Sixty- Five **Dollars**

and zero **Cents**

TOTAL BID \$

174,965.00

SUPPLEMENTAL ITEMS

12	50	TON	Stabilized Sand 1.5 Sack Per Ton Complete in Place 02252	\$ <u>30.00</u>	\$ <u>1,500.00</u> Thirty -----Dollars and zero -----cents per Ton.
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PROPOSAL

Receipt is hereby acknowledged of the following addendum to the Contract Documents:

Addendum No. 1 Dated _____ Received _____

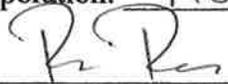
Addendum No. 2 Dated _____ Received _____

Addendum No. 3 Dated _____ Received _____

Accompanying this proposal is a Certified Check, Cashier's Check, or Bid Bond in the amount of five (5%) of the greatest amount bid and payable to the Owner.

BIDDER:

Name of Corporation: AGR CONSTRUCTION LLC.

Signature: 

Printed Name: RANDY RODRIGUEZ

Title PRESIDENT

Address: 4285 CR 305 B

ALVIN, TX. 77511

Telephone: 281-658-5650

Date: 03/29/16

ATTEST: 

Secretary of Corporation Rubyela Rodriguez

(Seal of Bidder Corporation)



AGENDA COMMENTARY

Meeting Date: 5/5/2016

Department: Finance

Contact: Junru Roland, Assistant City Manager

Agenda Item: Consider request by the Brazoria County Tax Assessor-Collector to waive and refund \$2,365.28 of penalty and interest assessed on the 2015 ad valorem taxes associated with accounts 0491-0008-000; 0491-0017-000; 0491-0024-120; 0491-0036-000; 0491-0017-003; and 9103-0173-010.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Discussion & Direction

Summary: Section 33.011 of the property tax code allows the governing body of a taxing entity to waive penalties and interests on delinquent taxes if it is believed that an error occurred on the part of the appraisal district or tax office caused or resulted in the taxpayer's failure to pay the tax before delinquency. In addition, the tax must be paid not later than the 21st day after the date the taxpayer knows or should know of the delinquency.

The Brazoria County Tax Office collects and deposits property taxes on behalf of the City -- and other taxing jurisdictions. Rovin Garrett, Brazoria County Tax Assessor/Collector, is requesting that city council (as well as the governing bodies of: Alvin ISD, Alvin Community College, Brazoria County, and the C&R District) consider waiving and refunding the penalty and interest assessed and collected by the county tax office on six 2015 property tax accounts.

Per the County Tax Assessor-Collector, the taxpayer asserts they remitted, through the U S Postal Service, 2015 property taxes, consisting of multiple accounts, prior to the January 31, 2016 delinquency date. Instead of a single envelope, the payments were mailed to the county tax office lock box in multiple envelopes that were provided with the tax statement. All of the envelopes reached their destination before the deadline except for the following six accounts: 0491-0008-000; 0491-0017-000; 0491-0024-120; 0491-0036-000; 0491-0017-003 and 9103-0173-010.

To date, all of the accounts are paid in full, including penalty and interest. Should council elect to grant the waiver of penalty and interest, the taxpayer will be refunded \$2,365.28 in penalty and interest.

Funding Expected: Revenue ___ Expenditure ___ N/A ___ **Budgeted Item:** Yes ___ No ___ N/A ___

Account Number: _____ **Amount:** _____ **1295 Form Required?** Yes ___ No ___

Legal Review Required: N/A ___ Required **Date Completed:** April 28, 2016

Supporting documents attached:

- Email Communication from Brazoria County Tax Assessor Collector

Recommendation: Move to waive and refund \$2,365.28 of penalty and interest on the 2015 ad valorem taxes associated with accounts 0491-0008-000; 0491-0017-000; 0491-0024-120; 0491-0017-003, 0491-0036-000; and 9103-0173-010.

Reviewed by Department Head, if applicable

Reviewed by City Attorney, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Manager

From: roving@brazoria-county.com
To: swilson@alvinisd.net; CALbrecht@alvincollege.edu; BCCR3@hotmail.com; Junru Roland
Cc: stacya@brazoria-county.com; MattS@brazoria-county.com
Subject: RE: Waiver of Penalty and interest request
Date: Wednesday, April 27, 2016 10:47:13 AM

For some reason when reading the list of account numbers I skipped one. Please add 0491-0017-003. This account is part of the total figures given, it was just omitted from the typed list in the email.

Sorry
Ro'Vin

From: tax-rovin
Sent: Monday, April 25, 2016 5:42 PM
To: 'Susan Wilson'; 'Christal Albrecht'; Brazoria County (BCCR3@hotmail.com); Junru Roland
Cc: pct3-adams; cjudge-sebesta
Subject: Waiver of Penalty and interest request

Dear Taxing Entities:

A taxpayer recently received a waiver of penalty and interest on delinquent taxes from Brazoria County. As the amount of penalty and interest waived for each of your jurisdictions is greater than amount allowed to rest on the commissioners court action (C R & 3 was just too close), I am requesting you take action independently as to the penalty and interest paid to your jurisdiction for this delinquency.

Taxpayer asserts they remitted, through the U S Postal Service, 2015 property taxes, consisting of multiple accounts, prior to the January 31 delinquency date. Instead of a single envelope, the payments were mailed to the tax office lock box in multiple envelopes that were provided with the tax statement. It seems that all of the envelopes reached their destination except for six accounts as follows:

0491-0008-000 real property
0491-0017-000 real property
0491-0024-120 real property
0491-0036-000 real property
9103-0173-010 personal property

Section 33.011 of the property tax code allows the governing body of a taxing unit to waive penalty and interest on delinquent taxes if they believe an error occurred on the part of the appraisal district or tax office that caused failure to pay timely. Further, the tax code requires the tax due to be paid within 21 days of knowing it is delinquent and it has not been delinquent for more than 180 days. Taxpayer is compliant with the latter provisions.

It is taxpayer's belief that such an error has occurred due to the fact the other payments mailed to the lockbox at the same time were timely posted. They formally request a waiver of penalty and interest paid as follows on the accounts that were not posted timely. All accounts are paid in full

and a waiver, if granted, will result in a refund to taxpayer. This office will facilitate any refund generated.

Amounts requested per jurisdiction:

Alvin ISD \$3996.67

Alvin College \$ 575.41

C & R Dist #3 \$ 423.07

City of Alvin \$2365.28

Please place the request as pertains to your jurisdiction on your next agenda for consideration. If you have any questions feel free to contact me.

Thanks

Ro'Vin

Ro'Vin Garrett, PCC
Brazoria County Tax Assessor-Collector
111 E Locust
Angleton, Texas 77515

Ph: 979-864-1838

Fax: 979-864-1346

roving@brazoria-county.com

TACA DIRECTOR OF EDUCATION

2015 ABWA South East Express Network Top Ten American Business Woman

2013 ABWA South East Express Network Woman of the Year

2012 Woman of Excellence, Federation of Houston Professional Women

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AGENDA COMMENTARY

Meeting Date: 5/5/2016

Department: Parks and Recreation **Contact:** Dan Kelinske, Parks & Recreation Director

Agenda Item: Consider Resolution 16-R-09; acknowledging and supporting the extension date of December 31, 2016 for the completion of the park project in the Interlocal Cooperation Agreement with Brazoria County, Texas.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Discussion & Direction

Summary: The purpose of this interlocal agreement was to collaboratively construct and maintain an interpretive concrete trail, boardwalk, hexagonal pavilion/outdoor classroom, wooden observation deck overlooking Mustang Bayou, wetland habitats and butterfly garden utilizing native plantings within an existing planter within National Oak Park, a city park in Alvin, Texas. This agreement was originally approved by City Council on December 6, 2012. The construction was to be completed by June 30, 2015. On March 22, 2016, the Brazoria County Commissioner's Court approved the extension date of December 31, 2016. The reason for the delay was a change in staff at the County Park Director level.

The County, with assistance from the Alvin Parks and Recreation Department, will perform all construction activities. The City has been requested to provide irrigation, concrete testing and brick pavers near the area of the interpretive trail at the circular planter along with permitting and inspection of all structures. The County will provide construction funding under Grant No. F12AF01190, awarded to the County under the Coastal Impact Assistance Program, and administered through the United States Department of the Interior - Fish and Wildlife Services.

Funding Expected: Revenue ___ Expenditure ___ N/A ___ **Budgeted Item:** Yes ___ No x N/A ___

Account Number: N/A **Amount:** 0.00 **1295 Form Required?** Yes ___ No x

Legal Review Required: N/A ___ Required x **Date Completed:** April 28, 2016

Supporting documents attached:

- Res. 16-R-09
- Brazoria County Commissioner Court's minutes – March 22, 2016
- Coastal Trails Project Narrative
- Fish & Wildlife Grant Letter

Recommendation: Move to approve Resolution 16-R-09; acknowledging and supporting the extension date of December 31, 2016 for the completion of the park project in the Interlocal Cooperation Agreement with Brazoria County, Texas.

Reviewed by Department Head, if applicable

Reviewed by City Attorney, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Manager

RESOLUTION 16-R-09

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS ACKNOWLEDGING AND SUPPORTING THE EXTENSION DATE OF DECEMBER 31, 2016 FOR THE COMPLETION OF THE PARK PROJECT IN THE INTERLOCAL COOPERATION AGREEMENT WITH BRAZORIA COUNTY, TEXAS; PROVIDING FOR AN EFFECTIVE DATE; AND SETTING FORTH OTHER MATTERS RELATED THERETO

WHEREAS, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, authorizes government entities to contract with each other to perform government functions and services under the terms thereof; and

WHEREAS, Brazoria County was awarded the Coastal Impact Assistance Grant to be used by Brazoria County, Texas to provide coastal wetland and birding benefits in perpetuity by preserving wetlands, creating and enhancing habitats for many different species of plants and animals, and developing environmental educational platforms; and

WHEREAS, the purpose of the interlocal is to collaboratively construct and maintain an interpretive trail, boardwalk and observation deck overlooking Mustang Bayou, wetland habitats and gardens in National Oak Park, a city park in Alvin, Texas; and

WHEREAS, December 6, 2012, City Council passed and approved Resolution 12-R-35 approving the agreement with Brazoria County for this project; a copy of which is attached as Exhibit "A" and incorporated herein by reference; and

WHEREAS, the City Council supports the extension date of December 31, 2016 for the completion date of the park project as stated in the Interlocal Cooperation Agreement with Brazoria County, Texas, and **NOW, THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. The City Council acknowledges and supports the extension date of December 31, 2016 for the park project in the Interlocal Cooperation Agreement with the County of Brazoria, Texas.

Section 3. Open Meetings. It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't Code*.

Section 5. Effective Date. This resolution shall take effect upon its adoption.

PASSED AND APPROVED on this the _____ day of _____, 2016.

ATTEST:

CITY OF ALVIN, TEXAS

By: _____
Dixie Roberts, City Clerk

By: _____
Paul A. Horn, Mayor

March 22, 2016
THE COMMISSIONERS' COURT OF BRAZORIA COUNTY
SPECIAL MEETING

ORDER NO. 7.I.1

RE: Extension of Interlocal Agreement Between Brazoria County & City of Alvin
Concerning Park Improvements

Approve construction extension date to be December 31, 2016, for the attached interlocal agreement between Brazoria County and the City of Alvin concerning the use of CIAP funds for improvements to the National Oak Park.

COASTAL IMPACT ASSISTANCE PROGRAM

1. Designated State Agency or Coastal Political Subdivision: Brazoria County, Texas

Principal contact

Joe King, Brazoria County Judge
111 E. Locust Street, Suite 102, Angleton, TX 77515
E-mail: joek@brazoria-county.com
Phone: (281) 756-1200
Fax: (979) 849-4655

2. Project Title

Coastal/Wetland/Birding Interpretive Trails

3. Contact Information

Recipient Staff Contact

Richard Hurd, Parks Director
Brazoria County Parks Department
313 W. Mulberry, Angleton, TX 77515
(979) 864-1541
(979) 849-2693 (fax)
rhurd@brazoria-county.com

Application Contact

Kathy Smartt
Smartt Grants
3801 Manchaca #7, Austin, TX 78704
(512) 800-4740
smarttgrants@sbcglobal.net

Sub-grantee Contact: N/A

4. Project Summary

Project Costs:

No pre-award costs and no administrative costs are requested. All CIAP funds will be used for contractual and construction services. (See estimated totals on SF 424C.) Economies of scale will be used whenever possible. Entrance to all parks is free and no income will be generated by this project.

Total CIAP Cost in Approved Plan:	\$1,145,000
Total CIAP Cost in Approved Plan by FY Allocation:	\$ 290,000 (FY 2008)
	\$ 200,000 (FY 2009)
	\$ 655,000 (FY 2010)
CIAP Grant Application Budget Request:	\$1,145,000
CIAP Grant Application Budget Request by FY Allocation:	\$ 290,000 (FY 2008)
	\$ 200,000 (FY 2009)

\$ 655,000 (FY 2010)

Location: All parks are located in Brazoria County. See maps submitted with the grant application.

Quintana Beach County Park, city of Freeport; Latitude 28°56'01.58" N, Longitude 95°18'04.86"W

Hanson Riverside County Park, city of West Columbia; Latitude 29°06'50.60"N, Longitude 95°40'27.70"W

National Oak Park, city of Alvin; Latitude 29°25'25.93"N, Longitude 95°14'31.15"W

Delores Fenwick Nature Center, city of Pearland; Latitude 29°32'53.24"N, Longitude 95°16'30.46"W

Measurable Objectives:

Quintana Beach County Park: To construct a 1000 linear-foot boardwalk, two observation decks, a dune walkover, and interpretive educational signs.

Hanson Riverside County Park: To construct a 30' x 60' pavilion, hiking trails, an observation deck, habitat gardens, and interpretive educational signs.

National Oak Park: To construct a 20' x 40' pavilion, an observation deck and platform, habitat gardens, and interpretive educational signs.

Delores Fenwick Nature Center: To construct a 9,563 linear-foot interpretive trail, a 232,500 linear-foot boardwalk, and an observation deck.

Goals: The goals of this project are to protect and enhance coastal natural resources; enhance environmental management; and educate the public on the importance of coastal natural resources.

Purpose:

This project will provide coastal wetland and birding benefits in perpetuity by preserving wetlands, creating and enhancing habitats for many different species of plants and animals, and developing environmental educational platforms. The parks are located on the travel corridor for birds that migrate along the Texas coast. Thousands of visitors enjoy coming to the parks to view the natural habitat and the migrating birds. This project will give Brazoria County the opportunity to educate the public on the importance of coastal natural resources and environmental management.

Constructing boardwalks and trails in county parks is part of Brazoria County's on-going plan to improve public access and enjoyment of the coastal natural environment. The Quintana Beach project is part of the cooperative efforts of the Brazoria County Parks Department, the Town of Quintana, the Port of Freeport, and the Gulf Coast Bird Organization. Constructing park trails at National Oak and Delores Fenwick Parks are cooperative efforts between the Brazoria County Parks Department and the cities of Alvin and Pearland.

County parks can educate the public on the conservation and management of Texas' most valuable natural resources and are public locations for outdoor recreational activities and enjoyment.

Expected Results of Quintana Beach County Park Activities

- A 6-foot wide, ADA-compliant boardwalk will be built along Quintana Beach to provide controlled public access from Quintana Beach County Park to the county-owned fishing pier located to the south of the park. The boardwalk will begin at the Quintana Beach County Park Education Center, which will be constructed under a companion FY 2008 CIAP project.
- Two observation decks will be constructed along the boardwalk for viewing the wetlands and the Gulf of Mexico.
- An ADA-compliant dune walkover will be constructed to connect the boardwalk with the public beach. This controlled beach access will protect/preserve the natural vegetation and sand dunes.
- Two interpretive signs will be installed along the boardwalk to increase public appreciation and awareness of the benefits of protecting, restoring and preserving natural habitat.

Expected Results of Hanson Riverside County Park Activities

- A 30' x 60' ADA-compliant pavilion will be built within the park that will serve as an outdoor classroom. The pavilion will feature alternative energy sources, such as solar lighting and solar powered ceiling fans.
- Two miles of walking trails will be constructed that will meander from the complex site to the San Bernard River for park visitors to enjoy being in the natural environment.
- A 10'x10' observation platform for bird watching will be constructed.
- Wetland habitats/gardens will be established, such as a water garden for birds, butterflies and other animal species; a wetlands filtering system for storm water; and a bird sanctuary for resting migratory birds.
- Six educational interpretive signs will be created and installed to increase public appreciation and awareness of the benefits of protecting, restoring and preserving natural habitat.

Expected Results of National Oak Park Activities

- A 10'x10' ADA-compliant observation deck will be constructed for viewing Mustang Bayou.
- A 10'x10' ADA-compliant observation platform for bird watching will be constructed.
- A 20' x 40' ADA-compliant pavilion that will serve as an outdoor classroom will be constructed. The pavilion will feature alternative energy sources, such as solar lighting and solar powered ceiling fans.
- Wetland habitats/gardens will be established, such as a water garden for birds, butterflies and other animal species; a wetlands filtering system for storm waters; and a bird sanctuary for resting migratory birds.
- Three educational interpretive signs will be created and installed to increase public appreciation and awareness of the benefits of protecting, restoring and preserving natural habitat.

Expected Results of Delores Fenwick Nature Center Activities

- A 9,563 linear-foot ADA-compliant interpretive trail will be constructed of granite and crushed concrete for park visitors to enjoy walking in the natural habitat.
- A 232,500-linear foot ADA-compliant boardwalk will be constructed over low-lying areas to connect three man-made islands and view the wetlands.
- A 20'x20' ADA-compliant observation deck and educational displays on the boardwalk will be constructed for viewing the surrounding habitat and migrating birds.

5. Authorized Use

#1: Project and activities for the conservation, protection, or restoration of coastal areas, including wetlands.

This project will allow the public to learn about conservation/protection of coastal areas, marine resources and wetlands, and the fragile coastal environment. Walking along boardwalks and trails will provide an opportunity for school children and park visitors to learn more about the natural environment. Increased awareness of environmental issues will inspire conservation efforts and educate participants on dune protection, wetland conservation, and the importance of preserving natural habitats. The interpretive signage and ADA-compliant trails, boardwalks and observation decks will provide access in the parks for individuals to explore and learn about coastal wetlands and wildlife habitats in a protective manner. The outdoor facilities will be ideal for providing a variety of environmental education programs, for all ages.

6. Project Description

Site Activity:

A Phase 1 environmental assessment will be conducted prior to construction at each park. Issues with special species or designated critical habitat, if any, will be identified at that time and addressed appropriately. All federal, state, and local laws and regulations, as well as applicable environmental laws and executive orders, will be followed.

Using CIAP funds awarded under a separate grant, the wetlands near the Quintana Beach construction area were delineated to ensure that no wetlands would be impacted by the construction. The County will implement all environmental protocols noted on the beach/dune construction permit for this project.

While digging/building activities during construction at all the parks will cause minor impacts to the environment, the long-term environmental benefits associated with this project will outweigh any potential and small negative impacts associated with construction activities. Best management practices will be followed at all locations.

Project Duration: 36 months

The task timelines provided herein below are only estimates. Construction activities at individual parks may occur earlier than anticipated and may occur consecutively. Quintana Beach County Park is located on the Gulf of Mexico and subject to strong winds and tropical storms that could delay construction activities. Although not anticipated, delays in obtaining possible easements

could delay construction. The City of Pearland may have delays with the final facility designs for the Delores Fenwick Nature Center. Weather issues could disrupt construction at all the parks. Favorable weather, a ready supply of materials, or possible joint construction activities could allow the individual projects to be completed ahead of schedule.

Approach Per Park:

Quintana Beach County Park

Brazoria County is in the process of improving educational opportunities at Quintana Beach County Park. A public education center is being constructed under the FY 2008 project "Quintana Beach County Coastal Education Center." The boardwalk to be constructed under this project will begin at the education center and end near the public pier to the south of the park.

The wooden boardwalk will be six feet wide for approximately 1000 linear feet. It will be elevated approximately 18 inches off the ground to protect the natural habitat. Hand railing of approximately 18 inches will be attached. An ADA-compliant entrance ramp will connect with the education center; a second ADA-compliant exit ramp will be built at the opposite end of the boardwalk.

Brazoria County, under a separate CIAP grant, retained the professional services of Berg-Oliver Associates, Inc. to prepare an environmental study of the area. Miro Rivera Architects, the firm selected by Brazoria County to design the Education Center, will also design the boardwalk and dune walkover, and provide construction oversight. A beach/dune construction permit, to be issued by the Town of Quintana, will be obtained before construction begins. Depending on the final design, small sections of the boardwalk may cross private property. If necessary, no-cost easements will be secured from the property owners.

Task 1. Finalize pre-construction activities. (July 2012 - February 2013)

- Obtain easements from nearby property owners, if needed.
- Prepare the final design.
- Prepare the bid specifications for the boardwalk and dune walkover.

Task 2. Construct the boardwalk and dune walkover. (March - December 2013)

- Conduct a competitive solicitation for a construction contractor.
- Issue a Notice to Proceed.
- Construct the boardwalk and dune walkover.
- Install educational and funding acknowledgement signage.

Deliverables to be submitted with appropriate performance report:

- Photo documentation
- Certificate of completion
- Funding acknowledgment

Estimated total cost for Quintana Beach County Park: \$290,000.

Hanson Riverside County Park

This project proposes to construct an outdoor classroom, with exhibit gardens and a nature trail, on approximately 33 acres of the property purchased with FY 2007 CIAP funds for Hanson County Park. The outdoor classroom will provide a location for hands-on nature education and an opportunity to experience wooded and riparian areas first hand. Classes will be conducted by park staff, volunteers from the Master Naturalist and Master Gardeners programs, and personnel from the Fish and Wildlife Services and the Texas Parks and Wildlife Department.

Facility construction will consist of a unisex restroom and a 30'x 60' covered pavilion, which will serve as an outdoor classroom. The pavilion will accommodate 75 students.

The proposed garden will provide hands-on learning experience where children can touch, smell and observe the habitats required for different animal species. Birds and butterflies will be specifically highlighted. Plants will be identified and their use in the habitat explained on the interpretive signage.

The nature trail will extend one mile through the woods to the San Bernard River. Interpretive signage will be placed along the trail and at the river. Specific programming will be designed to highlight the ecology of the riparian environment.

Task 1. Conduct environmental activities. (October 2012 - January 2013)

- Conduct a Phase 1 environmental study of the area.
- Obtain pre-construction approval from the Texas Historical Commission.

Task 2. Prepare the final design and construction documents. (February - May 2013)

- Prepare the final designs.
- Prepare the bid specifications for the pavilion, restroom, trail and gardens.

Task 3. Construct the pavilion, restrooms, gardens and trail. (June - December 2013)

- Conduct a competitive solicitation for a construction contractor.
- Issue a Notice to Proceed.
- Construct the pavilion, restroom, gardens and trail.
- Install educational and funding acknowledgement signage.

Deliverables to be submitted with appropriate performance report:

- Phase 1 Environmental Study
- Texas Historical Commission authorization
- Photo documentation
- Certificate of completion
- Funding acknowledgment

Estimated total cost for Hansen County Park: \$200,000.

National Oak Park

Brazoria County will partner with the City of Alvin to construct a 20'x40' outdoor, covered pavilion; a 10'x10' wildlife observation deck overlooking Mustang Bayou; and wetland habitats /gardens in National Oak Park. National Oak is a city park in the historic center of Alvin, Texas. The project will provide an opportunity for urban school children to experience and learn about nature. Interpretive signage will be placed along the bayou and in the garden exhibit. The city of Alvin's Parks and Recreation Department, local schoolteachers, and volunteer groups like the Master Naturalist will provide programming for the classroom.

Task 1. Complete environmental activities. (October - December 2013)

- Conduct a Phase 1 environmental study of the area.
- Obtain approval from the Texas Historical Commission.
- Obtain city building permits.

Task 2. Prepare the final design and construction documents. (January - March 2014)

- Prepare the final designs.
- Prepare the bid specifications for the pavilion, observation deck and wetlands habitat/ gardens.

Task 3. Construct the pavilion, observation deck and wetlands habitat/ gardens (April - September 2014)

- Conduct a competitive solicitation for a construction contractor.
- Issue a Notice to Proceed.
- Construct the pavilion, observation deck and wetlands habitat/ gardens.
- Install educational and funding acknowledgement signage.

Deliverables to be submitted with appropriate performance report:

- Phase 1 Environmental Study
- Texas Historical Commission authorization
- Photo documentation
- Certificate of completion
- Funding acknowledgment

Estimated total cost for National Oak Park: \$180,000.

Delores Fenwick Nature Center

Brazoria County will partner with the City of Pearland to construct a nature trail and boardwalk at the Delores Fenwick Nature Center. This facility is in the design stage and is being funded by city park bonds. The Center's environmental park will be constructed around the bodies of water that were designed for a water treatment plant and water runoff detention. This project will serve to connect man-made islands with an interpretive trail and boardwalk. This area will be identified as part of the Texas Birding Trail and serve as another site that promotes birding as part of nature and eco-tourism. The trails will contain environmental education displays at three locations for wind, solar power and wetland grasses. The boardwalk will traverse along the edge of the pond and connect the islands, allowing visitors to walk through a wetland environment. The observation deck will allow for viewing wildlife and studying the pond ecosystem.

Task 1. Conduct environmental activities. (June - August 2014)

- Conduct a Phase 1 environmental study of the area.
- Obtain pre-construction approval from the Texas Historical Commission.

Task 2. Prepare the final design and construction documents. (September - December 2014)

- Prepare the final design.
- Prepare the bid specifications for the trail, boardwalk and observation deck.

Task 3. Construct the trail, boardwalk and observation deck. (January - June 2015)

- Conduct a competitive solicitation for a construction contractor.
- Issue a Notice to Proceed.
- Construct the trail, boardwalk and observation deck.

Deliverables to be submitted with appropriate performance report:

- Phase 1 Environmental Study
- Texas Historical Commission authorization
- Photo documentation
- Certificate of completion
- Funding acknowledgment

Estimated total cost for Delores Fenwick Nature Center: \$475,000.

7. Project Management

The county CIAP administrative manager will oversee the grant award.

Contact Name: Elvia Soto, Grants Supervisor
Address: Brazoria County Auditor's Office
313 W. Mulberry, Angleton, TX 77515
Telephone Number: (979) 864-1587
Fax Number: (979) 864-1585
Email Address: elvias@brazoria-county.com

As the CIAP administrative manager for Brazoria County, Ms. Soto will be responsible for monitoring and approving payment of invoices, and submitting financial reports to FWS as required under the CIAP grant award. Ms. Soto's administrative costs will be charged to the CIAP Administrative Cost Project.

The project manager will be responsible for the day-to-day management of this project.

Contact Name: Richard Hurd, Parks Director
Address: Brazoria County Parks Department
313 W. Mulberry, Angleton, TX 77515
Telephone Number: (979) 864-1541
Fax Number: (979) 849-2693
Email Address: rhurd@brazoria-county.com

As the project manager, Mr. Hurd will oversee all construction activities and visit with Ms. Soto via telephone conferences and/or office meetings as needed. Mr. Hurd has been involved in construction, operation and administration of park facilities for 28 years. During this time, he has developed and implemented budgets as large as 25 million dollars and overseen staffing operations of over 400 employees. He has been involved in the implementation of numerous park-related grants. Mr. Hurd's administrative expenses will be paid with non-CIAP funds.

8. Relationship to Other Federal Programs:

Federal Programs: None.

Non-Federal Partners: None.

Cost Sharing: These CIAP funds will not be used to fulfill any cost-share requirements for federal financial assistance.

9. Federal, State, and Local Agencies:

Daniel Kelinske, City of Alvin Parks and Recreation Director
309 West Sealy Street, Alivn, TX 77511
(281) 388-4299
(281) 388-4367 (fax
DLkelinske@cityhall.cityofalvin.com

Michelle Smith, City of Pearland Parks and Recreation Director
4141 Bailey Road, Pearland, TX 77584
(281) 412-8900
(281) 412-8911 (fax)
msmith@ci.pearland.tx.us

10. Project Information Questions

Environmental Review

1) Does the project require any federal environmental review (e.g., environmental assessment, environmental impact statement, biological opinion)? **Yes** **No**

A Phase 1 environmental study will be prepared for each of the parks before construction begins.

2) Does the project require any state environmental review (e.g., consistency determination, State Historic Preservation Office)? **Yes** **No**

A state environmental review will be conducted as part of each environmental study, including review by the Texas Historical Commission.

3) Does the project require any local environmental review (e.g., zoning)? **Yes** **No**

Permits

1) Does the project require any federal permits? **Yes** **No**

2) Does the project require any state permits? ___Yes x No

3) Does the project require any local permits? x Yes ___ No

A beach/dune construction permit issued by the Town of Quintana for the Quintana Beach project is required and will be obtained before construction begins. The City of Pearland will secure any necessary permits before construction begins at Delores Fenwick Park.

Legal Proceedings

1) Are there any pending legal proceedings that have been taken against any of the permits or related environmental analyses require for the project? ___Yes x No

11. Changes from State Plan:

The changes below reflect the differences between this Project Narrative and the previously approved State Plan.

- The county point of contact for the project was changed from Ms. Millie Walker to Mr. Richard Hurd. The application point of contact was changed from Ms. Millie Walker to Ms. Kathy Smartt with Smartt Grants.
- The duration of the project was increased from 12 months to 36 months to allow for possible weather delays and to include the scope of work for all activities identified in the State Plan for FY 2008, FY 2009, and FY 2010.
- For the Quintana Beach portion, the number of interpretative signs was reduced from 13 to 2.
- For the Quintana Beach portion, the length of the boardwalk will be reduced from 2800 to 1000 linear feet. The boardwalk will not connect with the Quintana Neotropical Bird Sanctuary and the Gulf Coast Birder's Xeriscape Park as originally planned due to funding limitations.

The proposed changes comply with the original intent and need for the project as stated in the approved State CIAP Plan, the modified revisions are consistent with the original project purpose and meet the stated objectives, and the changes are consistent with the conditions of the Governor's Certification of Public Participation.



United States Department of the Interior

FISH AND WILDLIFE SERVICE Washington, D.C. 20240



In Reply Refer To:
WSFR/CIAP/F12AF01190

Judge E. J. "Joe" King
Brazoria County Judge
Brazoria County
313 West Mulberry
Angleton, TX 77515

Dear Judge King:

This letter constitutes U.S. Fish and Wildlife Service (USFWS) approval of your Grant No. F12AF01190, Coastal/ Wetland/ Birding Interpretive Trails, in the amount of \$1,145,000.00. This Coastal Impact Assistance Grant will be used by Brazoria County, Texas to provide coastal wetland and birding benefits in perpetuity by preserving wetlands, creating and enhancing habitats for many different species of plants and animals, and developing environmental educational platforms. The parks are located on the travel corridor for birds that migrate along the Texas coast. At Nature Complex at Hanson Park, a pavilion, walking trails, an observation platform, interpretive signs, and wetland habitats/ gardens will be constructed. This grant is effective July 01, 2012, for the grant period July 01, 2012 to June 30, 2015.

The grant has been approved through Catalog of Federal Domestic Assistance (CFDA) number 15.668, the Coastal Impact Assistance Program (CIAP). This grant is administered through the Wildlife and Sport Fish Restoration Program, CIAP Branch.

Terms of Acceptance:

Acceptance of a Federal award from the Department of the Interior (DOI) carries with it the responsibility to be aware of and to comply with the terms and conditions of the award per (<http://www.doi.gov/archive/pam/TermsandConditions.html>). Acceptance is defined as starting work, drawing down funds, or accepting the award via electronic means. Awards are based on the application submitted to and approved by the USFWS. Awards are subject to the terms and conditions incorporated either directly or by reference in the following:

- Program legislation, regulation, and provisions.
- Code of Federal Regulations (CFR) Requirements, including but not limited to:
 - 2 CFR Part 25, Central Contractor Registration and Data Universal Numbering System
 - 2 CFR Part 170, Reporting Sub awards and Executive Compensation

- 2 CFR Part 1400, Government-wide Debarment and Suspension (Nonprocurement)
- 2 CFR Part 175, Trafficking Victims Protection Act of 2000
- 43 CFR 12(A), Administrative and Audit Requirements and Cost Principles for Assistance Programs
- 2 CFR 1401, Government-wide Requirements for a Drug-Free Workplace
- 43 CFR 18, New Restrictions on Lobbying
- 305 DM 3, Integrity of Scientific and Scholarly Activities
- Assurances-Non-Construction Programs (SF-424B) and/or Assurances-Construction Programs (SF-424D), as applicable
- State and local laws and regulations.

This grant is not subject to the requirements of 43 CFR 12.70(c)(1)(ii). Grant funds may be transferred between projects/activities/budget categories without prior approval from this agency.

Grantees must comply with the Federal Funding Accountability and Transparency Act (FFATA). Additional information can be found at <http://www.gpo.gov/fdsys/pkg/PLAW-109publ282/pdf/PLAW-109publ282.pdf>.

Payment Requests:

Payments are processed through the U.S Department of the Treasury’s Automated Standard Application for Payments (ASAP). For information on ASAP, visit the Service’s website at: http://www.fws.gov/fbms/asap_index.html. If you have any questions about the reimbursement process and payments, please direct them to: asapenrollment@fws.gov.

Reporting Requirements:

Grantee must comply with the Interim Guidance for Financial Status and Performance reporting dated May 15, 2009, found at: <http://wsfrprograms.fws.gov/subpages/toolkitfiles/intgdrpt.pdf>. Financial and performance reports are required under this award, as follows:

Report	Report Period	Report Due Date
Annual interim financial & performance reports	07/01/2012 – 06/30/2013	09/28/2013
Annual interim financial & performance reports	07/01/2013 – 06/30/2014	09/28/2014
Final financial & performance reports	07/01/2012 – 06/30/2015	09/28/2015

Financial Reports: Annual interim SF-425, Federal Financial Reports are required. A final SF-425, Federal Financial Report is required within 90 calendar days of the end date of the grant. This form is on the web at: <http://wsfrprograms.fws.gov/subpages/toolkitfiles/sf425FFR.pdf>.

Performance Reports: Annual interim and a final performance report are required under this award. For guidance on financial and performance reporting requirements please refer to: <http://wsfrprograms.fws.gov/subpages/toolkitfiles/intgdrpt.pdf>. Performance reports must contain: 1) a comparison of actual accomplishments with the goals and objectives of the grant as detailed in the approved scope of work; 2) a description of any significant deviations, including why established goals, objectives, and deadlines were not met, if appropriate; and 3) any other pertinent information relevant to the grant.

Grant Conditions:

SHPO: Landscape altering activities may be subject to review by the State Historic Preservation Office, any pertinent tribal/native consultation, and National Historic Preservation Act compliance.

Permits: The grantee must provide copies of Corps of Engineers Permit(s) and any required State or local permits to our office prior to construction activities.

If you have questions on this award, specified conditions or reporting requirements, please contact the CIAP Grants Management Specialist identified below.

The CIAP Grants Management Specialist for this award is:	The Points of Contact for this award are:
<p>Maylily Son Le Coastal Impact Assistance Program (CIAP) Wildlife and Sport Fish Restoration Program U.S. Fish and Wildlife Service, Department of the Interior 4501 N. Fairfax Drive Arlington, VA 22203 Phone: 703-358-2313 Fax: 703-258-3549 E-mail: Maylily_Le@fws.gov</p>	<p>Kathy Smartt Smartt Grants 3801 Manchaca #7, Austin TX 78704 Phone: 512-800-4740 E-mail: smarttgrants@sbcglobal.net</p> <p>Cc:</p> <p>Richard Hurd Parks Director Brazoria County Parks Department 313 W. Mulberry Angleton, TX 77515 Fax: 979-849-2693 Phone: 979-864-1541 E-mail: rhurd@brazoria-county.com</p>

Please submit correspondence, amendment requests, financial and performance reports and general inquiries to **FW9_WSFR_CIAF@fws.gov**. We appreciate this opportunity to work with you as the implementation of this approved State CIAP Plan project continues.

Sincerely,



Penny, L. Bartnicki
Chief,
Coastal Impact Assistance Program Branch
Wildlife and Sport Fish Restoration Program

Cc:

Tom Calnan, CIAP, USFWS
Kathy Smartt, Smartt Grants
Richard Hurd, Brazoria County Parks Department



AGENDA COMMENTARY

Meeting Date: 5/5/2016

Department: Engineering

Contact: Michelle Segovia, City Engineer

Agenda Item: Consider a final plat of Ramirez Subdivision, being a subdivision of 4.162 acres (along County Road 179 south of Rowan Burton Road) being a part of lots 12 and 13 of the Samuel Bard Subdivision of the Hooper and Wade Survey Section 20, abstract number 487, Brazoria County, Texas.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Discussion & Direction

Summary: On March 31, 2016 the Engineering Department received the final plat of Ramirez Subdivision for review. The property is located on the east side of County Road 179, south of the Rowan Burton Road intersection in the City of Alvin Extraterritorial Jurisdiction (ETJ) and is being platted for conveyance.

The City Planning Commission unanimously approved the plat at their meeting on April 19, 2016.

Funding Expected: Revenue ___ Expenditure ___ N/A **Budgeted Item:** Yes ___ No ___ N/A

Account Number: _____ **Amount:** _____ **1295 Form Required?** Yes ___ No ___

Legal Review Required: N/A Required ___ **Date Completed:** _____

Supporting documents attached:

- Final Plat of Ramirez Subdivision

Recommendation: Move to approve the final plat of Ramirez Subdivision of 4.162 acres (along County Road 179 south of Rowan Burton Road) being a part of lots 12 and 13 of the Samuel Bard Subdivision of the Hooper and Wade Survey Section 20, abstract number 487, Brazoria County, Texas.

Reviewed by Department Head, if applicable

Reviewed by City Attorney, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Manager

STATE OF TEXAS
COUNTY OF BRAZORIA

We (or I), Cesar Ramirez, owner of the property subdivided in this plat of the Final Plat of RAMIREZ SUBDIVISION, 4.162 acres being a part of Lots 12 and 13 of the Samuel Bard Subdivision of the Hooper and Wade Survey, Section 20, Abstract 487, in Brazoria County, Texas, do hereby make subdivision of said property, according to the lines, lots, streets, alleys, reserves, parks, and easements as shown hereon and dedicate for public use as such the streets, alleys, parks, and easements shown hereon forever, and do hereby waive all claims for damages occasioned by the establishment of grades approved for the streets and drainage easements dedicated, or occasioned by the alteration of the surface, or any portion of the streets or drainage easements to conform to such grades, and do hereby bind ourselves, our heirs, successors and assigns to warrant and defend the title to the land so dedicated.

WITNESS MY HAND this _____ day of _____, 2016.

BY: _____
Cesar Ramirez

STATE OF TEXAS
COUNTY OF BRAZORIA

Before me, the undersigned authority, on this day personally appeared Cesar Ramirez known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein and herein stated. Given under my hand and seal of

office, this _____ of _____, 2016.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

STATE OF TEXAS
COUNTY OF BRAZORIA

We (or I), B & C Homes, LLC, (insert name of partnership, corporation, or individual(s) holding a lien upon the property being platted), acting by and through _____ (insert name and title of person(s) representing the lienholder), being the holder of a lien against the above described property, does hereby in all things subordinate to said subdivision and declaration

the said lien and does hereby confirm that _____ (insert name of lienholder) is the present owner of said lien and has not assigned the same nor any part thereof.

(insert name and title of person representing lienholder)

STATE OF TEXAS
COUNTY OF BRAZORIA

Before me, the undersigned authority, on this day personally appeared _____ (insert name and complete title of person representing the lienholder), known to me to be the person whose name is subscribed to the foregoing instrument

and acknowledged to me that _____ (he or she) executed the same for the purposes and considerations therein expressed and in the capacity therein and herein stated.

Given under my hand and seal of office, this _____ day of _____, 2016.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

FIELD NOTE DESCRIPTION OF 4.162 ACRES OF LAND BEING A PART OF LOTS 12 AND 13 OF THE SAMUEL BARD SUBDIVISION OF THE HOOPER AND WADE SURVEY, SECTION 20, ABSTRACT 487, BRAZORIA COUNTY, TEXAS, ACCORDING TO THE PLAT RECORDED IN VOLUME 19, PAGE 234, DEED RECORDS OF BRAZORIA COUNTY, TEXAS AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING at a 1 inch iron pipe set at the intersection of the East line of Lot 12 and the West line of Lot 17 with the Southeast right-of-way line of County Road 179, (60' R.O.W.), said point being in the West line of a 2.00 acre tract described in a deed to Donald Alan Williams recorded in Clerk's File 93-024924; said commencing point being located N 26°16'16" W - 1,201.59 feet from a 3/4 inch iron pipe found at the Southeast corner of the Christopher Minton 5.040 acre tract described in Volume (87)381, Page 226, Official Records, Brazoria County, Texas;

THENCE S 41°34'13" W, along the Southeast right-of-way line of County Road 179, a distance of 800.00 feet to a 1 inch iron pipe found at the PLACE OF BEGINNING of the herein described tract;

THENCE S 48°25'47" E, a distance of 854.76 feet to a point for corner on the Northwest line of the Minton 5.040 acre tract, from said corner a 1 inch iron pipe found bent, bears N 74°55' W - 0.7 feet;

THENCE S 02°45'03" W, along the Northwest line of the Minton tract, a distance of 130.86 feet to an angle from which a 1/2 inch iron rod found bent, bears N 62°12' W - 0.4 feet;

THENCE S 63°00'00" W, a distance of 105.32 feet to a 1/2 inch iron rod found for corner;

THENCE N 48°25'47" W, a distance 898.32 feet to a 1/2 inch iron rod found for corner in the Southeast right-of-way line of County Road 179;

THENCE N 41°34'13" E, along the Southeast right-of-way line of County Road 179, a distance of 200.00 feet to the PLACE OF BEGINNING and containing 4.162 acres of land, more or less.

NOTES

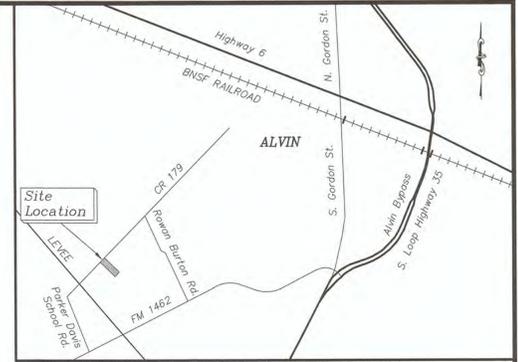
1. It appears through visual interpolation that according to the Flood Insurance Rate Maps, Community-Panel No. 485458 0145 H, map revised June 5, 1989. This property lies in Zone AO, (Depth 2').

2. All 1/2 inch iron rods set with cap stamped "True Meridian".

3. A drainage plan in compliance with the city's design criteria must be submitted at the time of application for a building permit.

APPROVED BY CITY COUNCIL OF THE CITY OF ALVIN ON THIS _____ DAY OF _____, 2016.

_____ PAUL HORN	_____ MAYOR
_____ BRAD RICHARDS	_____ COUNCIL MEMBER AT LARGE 1
_____ TERRY DROEGE	_____ COUNCIL MEMBER AT LARGE 2
_____ SCOTT REED	_____ COUNCIL MEMBER DISTRICT A
_____ ADAM ARENDELL	_____ COUNCIL MEMBER DISTRICT B
_____ KEITH THOMPSON	_____ COUNCIL MEMBER DISTRICT C
_____ ROGER STUKSA	_____ COUNCIL MEMBER DISTRICT D
_____ GABE ADAME	_____ COUNCIL MEMBER DISTRICT E
_____ MICHELLE SEGOVIA	_____ CITY ENGINEER
_____ DIXIE ROBERTS	_____ CITY CLERK



VICINITY MAP
1" = 1 MILE

I, Todd J. Slaton, Registered Professional Land Surveyor No. 5082, do hereby certify that this plat correctly represents a survey made under my supervision on the ground in accordance with the information provided me and correctly represents the facts as found at the time of survey and is true and correct and that all boundary corners, lot corners, angle points, and points of curvature are properly marked with 1/2 inch diameter iron rods three feet long or as shown on the plat.

Todd J. Slaton, RPLS No. 5082



FINAL PLAT
OF
RAMIREZ SUBDIVISION
4.162 ACRES
BEING A PART OF LOTS 12 AND 13
OF THE
SAMUEL BARD SUBDIVISION
OF THE
HOOPER AND WADE SURVEY
SECTION 20
ABSTRACT 487
BRAZORIA COUNTY, TEXAS

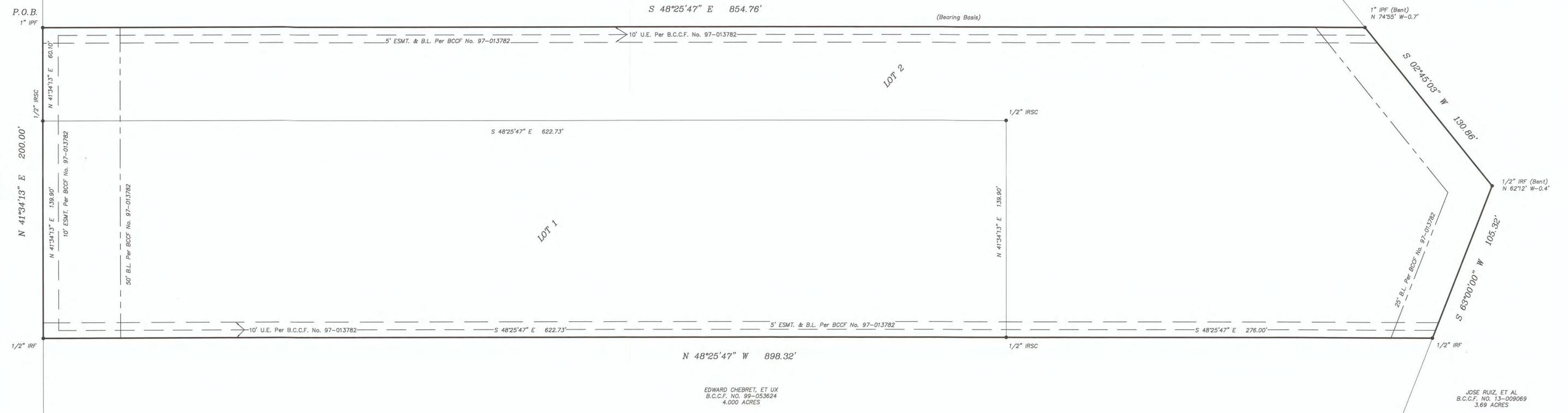
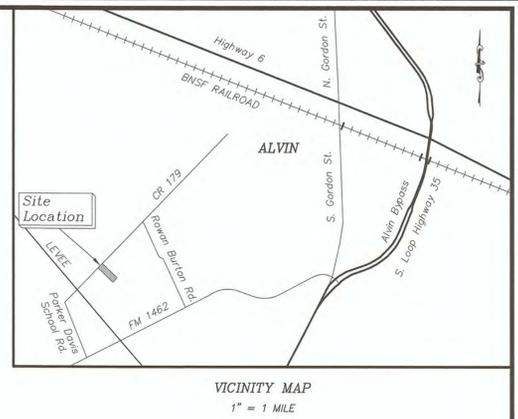
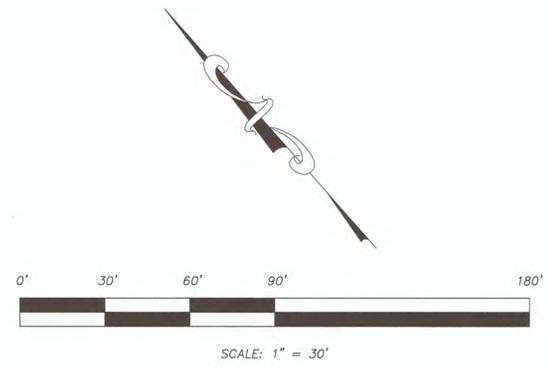
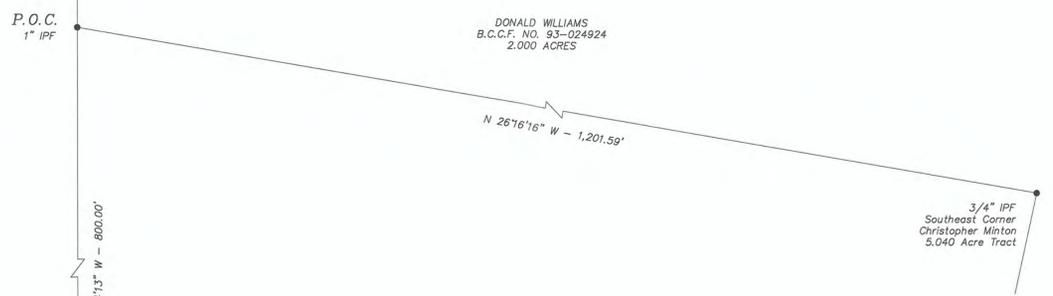
APRIL 13, 2016



OWNER
CESAR RAMIREZ
3333 W. ALABAMA, STE. 125
HOUSTON, TEXAS 77098

SURVEYOR
TODD J. SLATON
P.O. BOX 566
PEARLAND, TX 77588-0566

COUNTY ROAD 179
60' R.O.W.



LEGEND
 BCCF=Brazoria County Clerk's File
 IPF=Iron Pipe Found
 IRF=Iron Rod Found
 IRSC=Iron Rod Set w/Coil
 P.O.C.=Place Of Commencing
 P.O.B.=Place Of Beginning
 R.O.W.=Right Of Way
 U.E.=Utility Easement

AREA TABLE	
LOT 1	2.000 ACRES
LOT 2	2.162 ACRES

FINAL PLAT
 OF
 RAMIREZ SUBDIVISION
 4.162 ACRES
 BEING A PART OF LOTS 12 AND 13
 OF THE
 SAMUEL BARD SUBDIVISION
 OF THE
 HOOPER AND WADE SURVEY
 SECTION 20, ABSTRACT 487
 BRAZORIA COUNTY, TEXAS



APRIL 13, 2016

OWNER
 CESAR RAMIREZ
 3333 W. ALABAMA, STE. 125
 HOUSTON, TEXAS 77098

SURVEYOR
 TODD J. SLATON
 P.O. BOX 566
 PEARLAND, TX 77588-0566



AGENDA COMMENTARY

Meeting Date: 5/5/2016

Department: Public Services

Contact: Brian Smith, Public Services Director

Agenda Item: Consider bid award for the replacement of five (5) Police vehicles including all equipment and graphics to Silsbee Ford in an amount not to exceed \$179,277.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Discussion & Direction

Summary: On April 19, 2016 bids were opened and Silsbee Ford was the lowest and only bidder with a bid totaling \$179,277. Buy Board quotes were also received from Silsbee Ford, a Buy Board company, prior to bidding which totaled \$181,737.14 plus a \$400 Buy Board fee. A cost savings of \$2,860.14 was achieved by going through the bidding process verses using the Buy Board company. The Buy Board quote attached reflects the price of a fully outfitted unit that will be used for 3 of the 4 SUV's and 1 Sedan. Equipment that will be used to furnish 1 of the SUV's was salvaged from another city owned vehicle deemed totaled in an accident. The use of the salvaged equipment provides a cost savings of \$12,194. Silsbee Ford provides Police vehicles and up fitting through EVS a Buy Board company delivering a road ready vehicle ready for service. The services provided for these five vehicles will include all prisoner cages, window guards, lights, sirens, graphics, organizers, computer mounts, console, camera and radar mounting, gun locks and global positioning systems. All lighting equipment is provided a five-year warranty with mobile warranty service, reducing down time for warranty work. Through the in-house lease program all five vehicles have met their useful life and were budgeted in FY16 for replacement using the vehicle replacement fund.

Funding Expected: Revenue ___ Expenditure x N/A ___ **Budgeted Item:** Yes x No ___ N/A ___

Account Number: _____ **Amount:** _____ **1295 Form Required?** Yes ___ No ___

Legal Review Required: N/A x Required ___ **Date Completed:** _____

Supporting documents attached:

- Bid Proposal
- Buy Board Quote

Recommendation: Move to award a bid to Silsbee Ford for the replacement of five (5) Police vehicles including all equipment and graphics in an amount not to exceed \$179,277.

Reviewed by Department Head, if applicable
Reviewed by City Attorney, if applicable

Reviewed by Chief Financial Officer, if applicable
Reviewed by City Manager

BUYBOARD #430-13
Vehicles and Heavy Duty Trucks
PRODUCT PRICING SUMMARY BASED ON CONTRACT

VENDOR: SILSBEE FORD & SILSBEE TOYOTA

1211 U.S. HWY 96N

SILSBEE, TX 77656

End User: CITY OF ALVIN (PATROL SUV) Silsbee Rep: Silsbee Ford 409.659.1555

Contact: SHAWN SEWELL 281.388.4370 Phone/email: rbrown.silsbeefleet@gmail.com

Phone/email: SSEWELL@CITYOFALVIN.COM Date: Saturday, March 5, 2016

Product Description: 2016 FORD POLICE SUV {K8A}

A. Bid Series: 102 A. Base Price: \$ **24,158.00**

B. Published Options [Itemize each below]

Code	Options	Bid Price	Code	Options	Bid Price
K8A	AWD UTILITY POLICE PKG.	\$ -		SIDDONS MARTIN PATROL PACKAGE	\$ 12,194.00
51r	DRIVER LED SPOTLIGHT	\$ 371.30		WHELEN PAR46 LED SPOT LIGHT REPLACE	
	3.7L V6 ENGINE	\$ -		WHELEN LEGACY WC 48"	
17A	AUX REAR AIR & HEAT	\$ 573.00		WHELEN CENCOM SAPPHITE SYSTEM	
86P	FRONT HEADLMP HOUSING PREP	\$ 117.50		WHELEN SA315P SPEAKER	
91a	WHITE SIDE DOORS / ROOF	\$ 789.60		WHELEN HIDEAWAY LED - HEAD DRIVER	
	KEYED ALIKE	\$ 47.00		SURFACE MT MICRON (X2)	
43d	DARK CAR	\$ 18.80		WHELEN HIDEAWAY LED SPLIT	
	REAR VIEW CAMERA	\$ -		WHELEN ION SERIES (X2)	
	(CAN SPECIFY MONITOR LOCAL, RE			WHELEN ION SERIES BODY MOUNT (X2)	
	VIEW MIRROR OR CENTER STACK)			SURFACE MT LINZ V-SERIES (MIRRORS)	

Total of B. Published Options: \$ 14,111.20

C. Unpublished Options [Itemize each below, not to exceed 25%] \$= 0.0 %

Options	Bid Price	Options	Bid Price
PUSHBUMPER - BLACK		WHELEN ION SERIES PLATE / MOUNT	
TRIO ION (X2)		3" ROUND SPLIT RED / WHITE	
SHORTY CONSOLE		WHELEN UNIVERSAL LIGHT FLASHER	
WHELEN DOMINATOR PLUS 4-LINZ6 (X2)		TOTAL PRISONER TRANSPORT SOLUTION	
WHELEN DOMINATOR MOUNTING BR (X2)		TPO FLOOR PLAN	
DUO LINEAR ION RED/BLUE (X4)		INSTALLATION	

Total of C. Unpublished Options: \$ -

D. Pre-delivery Inspection: \$ -

E. Texas State Inspection: \$ -

F. Manufacturer Destination/Delivery: \$ -

G. Floor Plan Interest (for in-stock and/or equipped vehicles): \$ 533.91

H. Lot Insurance (for in-stock and/or equipped vehicles): \$ 53.39

I. Contract Price Adjustment: _____

J. Additional Delivery Charge: 118 miles \$ 206.50

K. Subtotal: \$ 39,063.00

L. Quantity Ordered 2 x K = \$ 78,126.00

M. Trade in: _____

N. BUYBOARD Administrative Fee (\$400 per purchase order) \$ 400.00

O. TOTAL PURCHASE PRICE INCLUDING BUYBOARD FEE \$ **78,526.00**

BUYBOARD #430-13
Vehicles and Heavy Duty Trucks
PRODUCT PRICING SUMMARY BASED ON CONTRACT

VENDOR: SILSBEE FORD & SILSBEE TOYOTA

1211 U.S. HWY 96N
 SILSBEE, TX 77656

End User: CITY OF ALVIN Silsbee Rep: Silsbee Ford 409.659.1555

Contact: SHAWN SEWELL 281.388.4370 Phone/email: rbrown.silsbeefleet@gmail.com

Phone/email: SSEWELL@CITYOFALVIN.COM Date: Saturday, March 5, 2016

Product Description: 2016 FORD INTERCEPTOR SEDAN AWE

A. Bid Series: 102 A. Base Price: \$ **21,182.00**

B. Published Options [Itemize each below]

Code	Options	Bid Price	Code	Options	Bid Price
P2M	AWD INTERCEPTOR SEDAN	\$ 875.00		SIDDONS MARTIN PACKAGE	\$ 10,836.00
	3.5L ECOBOOST V6 ENGINE	\$ 2,867.00		WHELEN PAR46 LED	
13P	HEADLIGHT PREP	\$ 112.80		DUO INNER EDGE XLP 12T TAURUS	
19D	BADGE DELETE	\$ -		WHELEN CENCOM SAPPHIRE, SPEAKER	
	KEYED ALIKE	\$ 47.00		WHELEN HIDEAWAY X2	
62B	TRUNK RELEASE	\$ 28.20		WHELEN DIRECTIONAL VERTEX	
13C	DARK CAR	\$ 18.80		TRIO ION R/B	
	REAR VIEW CAMERA	\$ -		INNER EDGE RTX 8-LT	
	DS LED SPOTLIGHT	\$ 371.30		WHELEN LED HIDEAWAY BREAK	
	VINYL WRAP #1	\$ 779.00		SHORTY CONSOLE	
	inc. WHITE DOORS / ROOF			DUO LINEAR ION (X2)	

Total of B. Published Options: \$ 15,935.10

C. Unpublished Options [Itemize each below, not to exceed 25%] \$= 0.0 %

Options	Bid Price	Options	Bid Price
DUO LINEAR ION - LICENSE PLATE		INSTILLATION KIT	
LINZ MIRROR KIT		BLACK POWDER COATED CENTER SECTION BUMPER	
SURFACE MT LINZ (X2)		SETINA SINGLE PRISONER TRANSPORT SYSTEM	
3" ROUND SPLIT			
OVAL FLASH LED LT WT CHROME PARTITIC			
CUSTOM TINT			

Total of C. Unpublished Options: \$ -

D. Pre-delivery Inspection: \$ -

E. Texas State Inspection: \$ -

F. Manufacturer Destination/Delivery: \$ -

G. Floor Plan Interest (for in-stock and/or equipped vehicles): \$ **511.04**

H. Lot Insurance (for in-stock and/or equipped vehicles): \$ **51.00**

I. Contract Price Adjustment: _____

J. Additional Delivery Charge: 0 miles \$ -

K. Subtotal: \$ **37,679.14**

L. Quantity Ordered 1 x K = \$ **37,679.14**

M. Trade in: _____

N. BUYBOARD Administrative Fee (\$400 per purchase order) \$ **400.00**

O. TOTAL PURCHASE PRICE INCLUDING BUYBOARD FEE \$ **38,079.14**



AGENDA COMMENTARY

Meeting Date: 5/5/2016

Department: Finance

Contact: Junru Roland, Assistant City Manager

Agenda Item: Receive and acknowledge receipt of the Financial and Quarterly Investment reports for March, 2016.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Discussion & Direction

Summary: The City Charter requires the Chief Financial Officer to report on the financial condition of the City. In addition, the City's investment policy requires the Chief Financial Officer to submit an investment report to the City Manager, the Mayor, and City Council each quarter.

Funding Expected: Revenue ___ Expenditure ___ N/A ___ **Budgeted Item:** Yes ___ No ___ N/A ___
Account Number: _____ **Amount:** _____ **1295 Form Required?** Yes ___ No ___
Legal Review Required: N/A Required ___ **Date Completed:** _____

Supporting documents attached:

- Financial Presentation
- Investment Report
- Financial Information – major funds

Recommendation: Move to acknowledge receipt of the March, 2016 Financial and Quarterly Investment reports.

Reviewed by Department Head, if applicable
Reviewed by City Attorney, if applicable

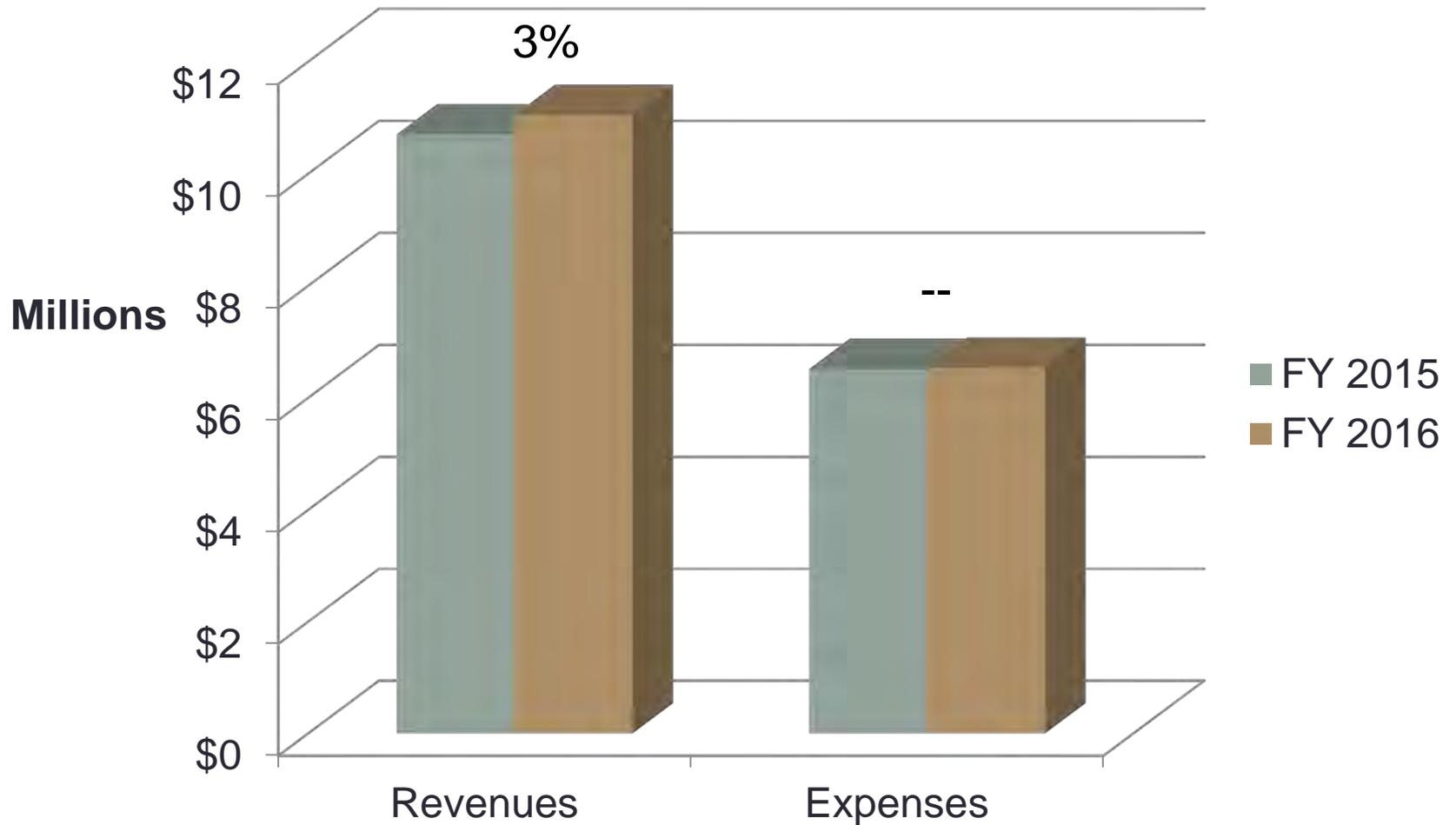
Reviewed by Chief Financial Officer, if applicable
Reviewed by City Manager

CITY OF ALVIN

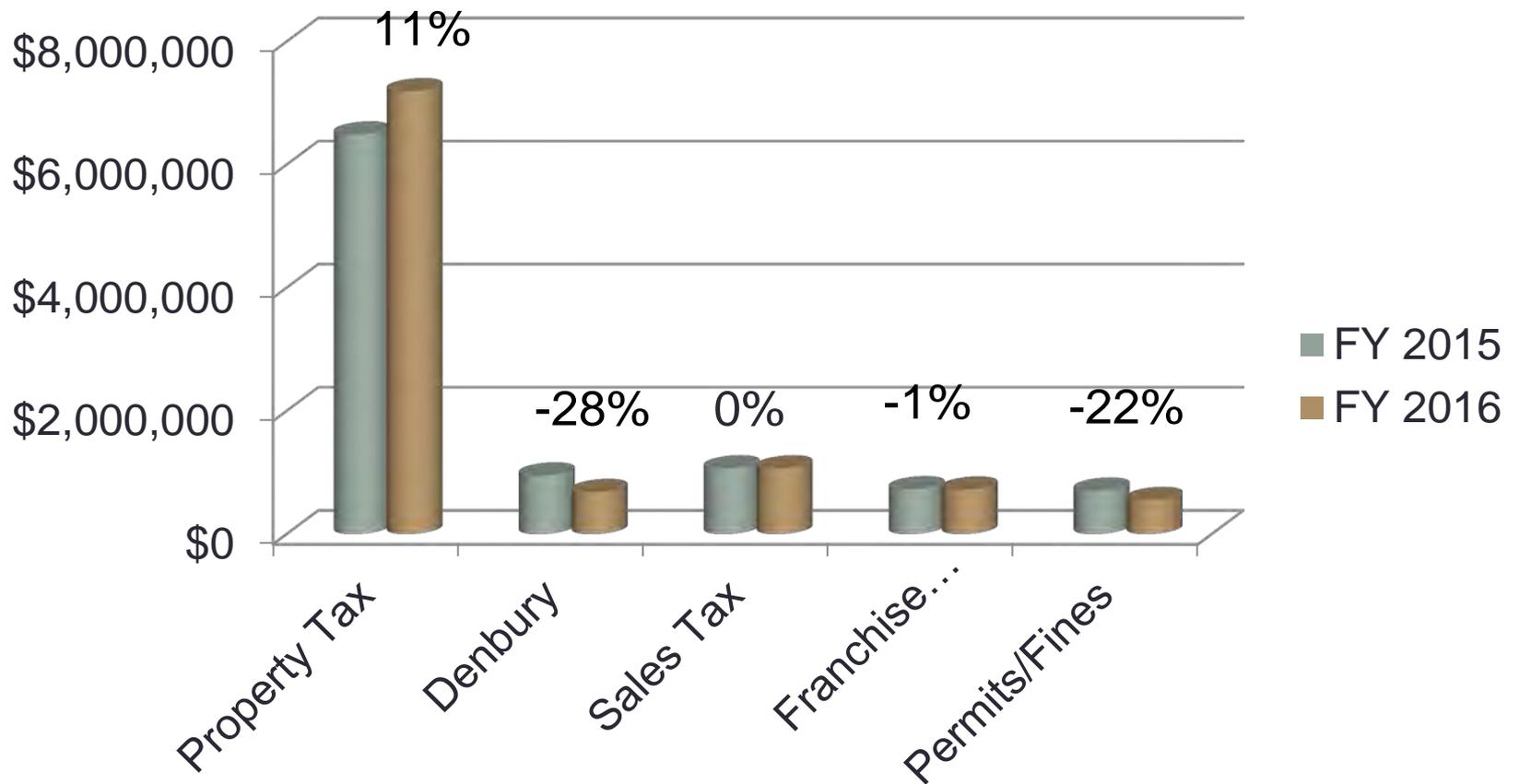
Financial Summary

March 31, 2016

General Fund Revenue & Expense Comparison



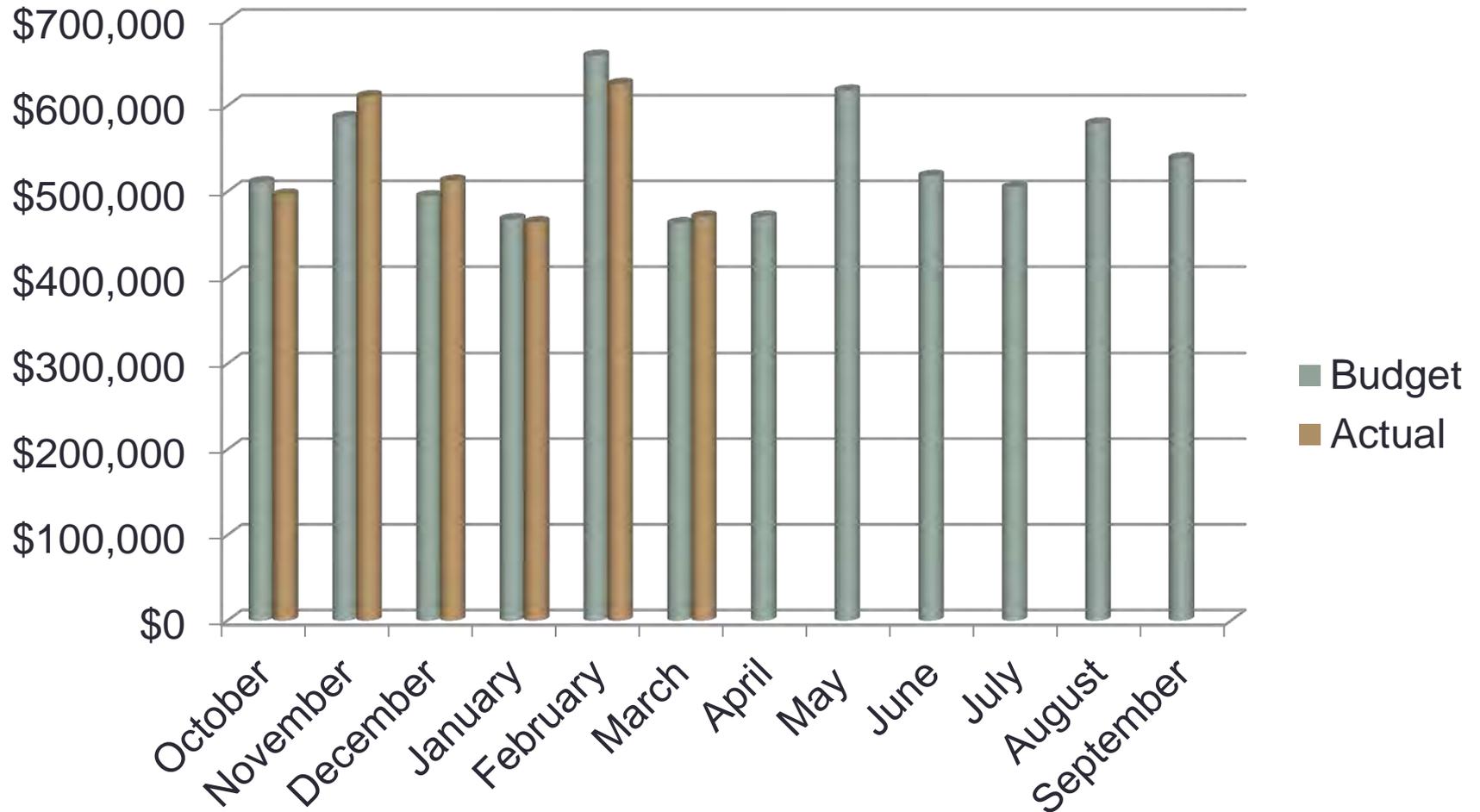
General Fund Major Revenue Comparison as of March 31, 2016



Sales Tax Revenues

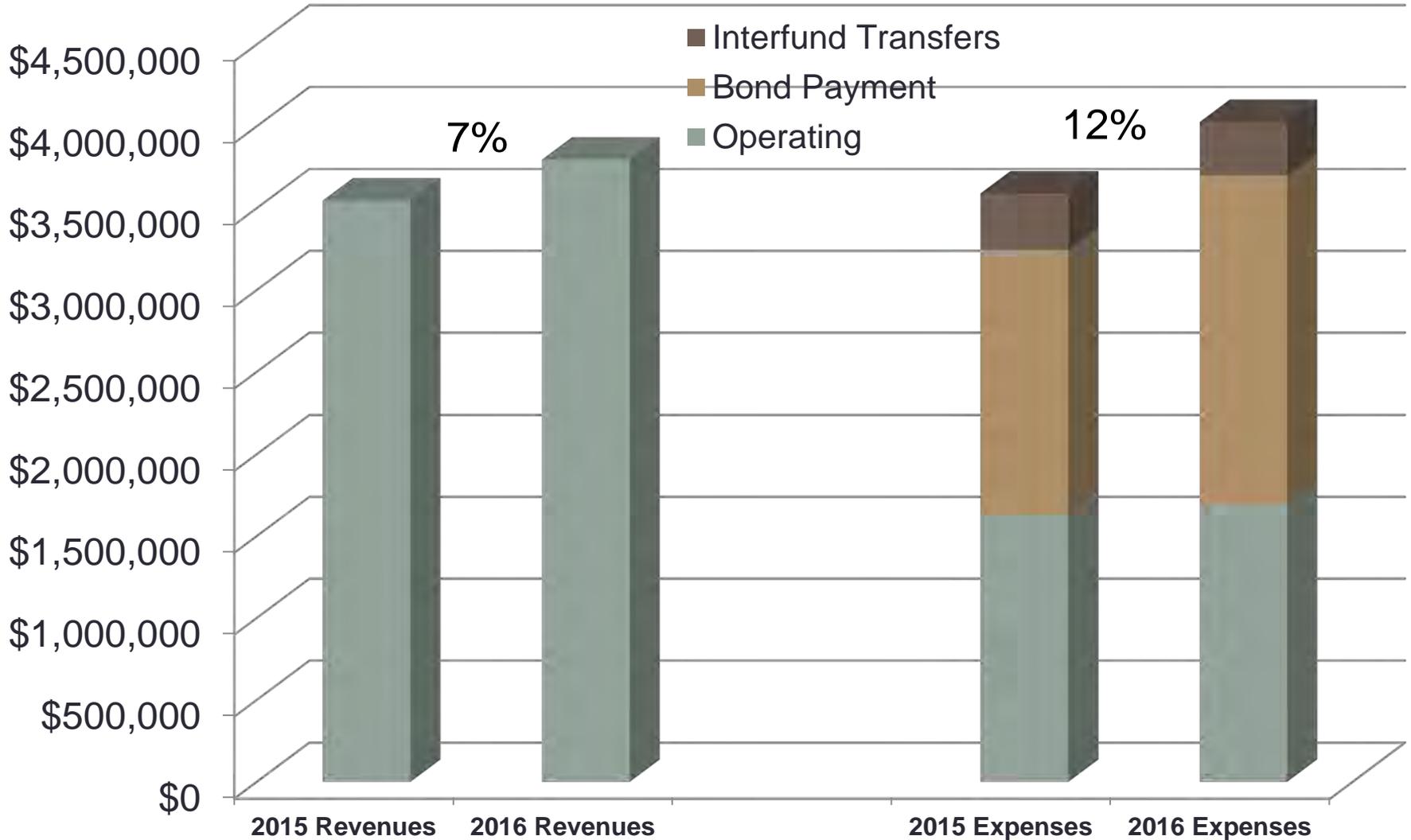
Budget vs. Actual

FY 2015-16

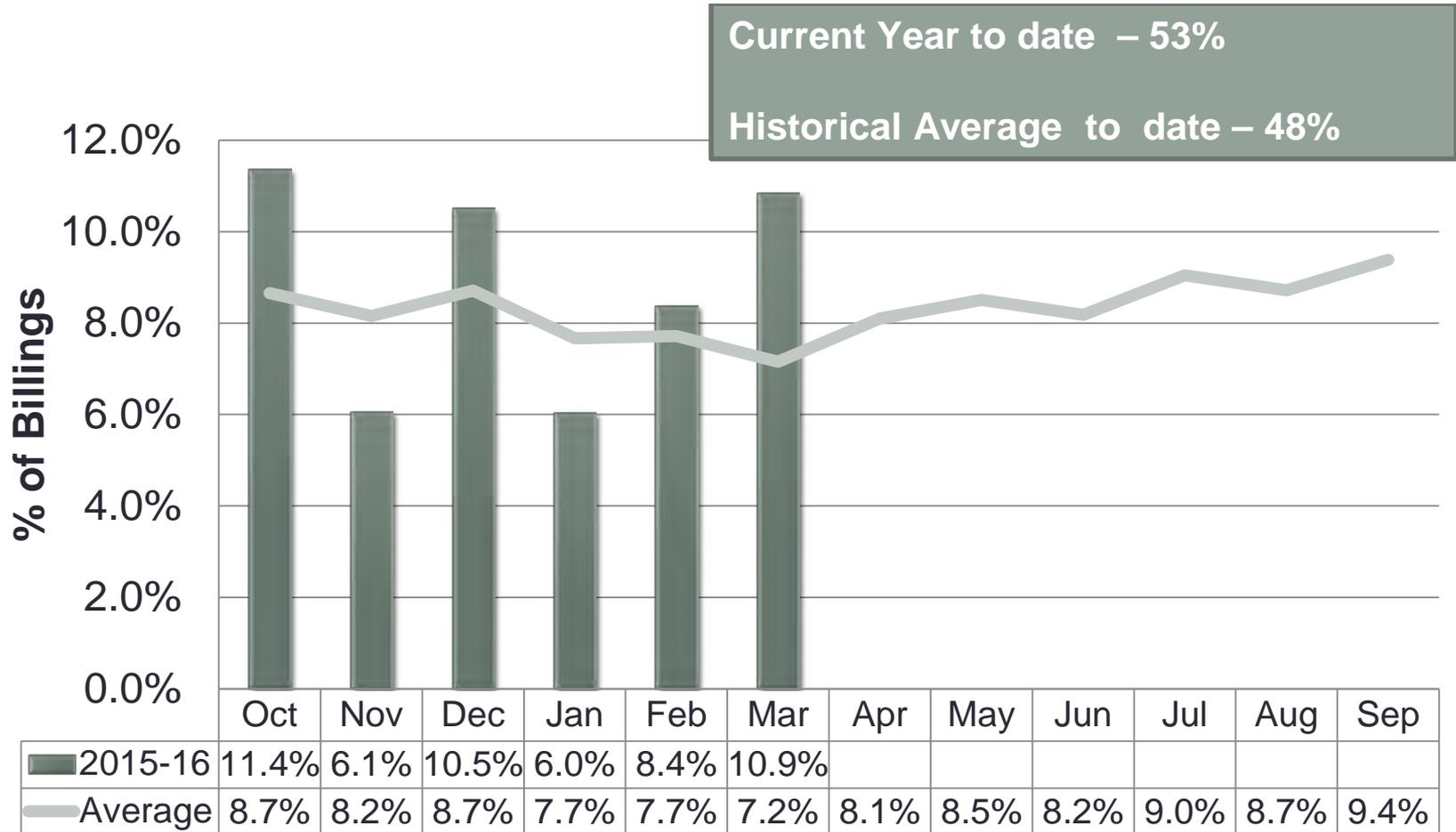


UTILITY FUND

Revenue & Expense Comparison



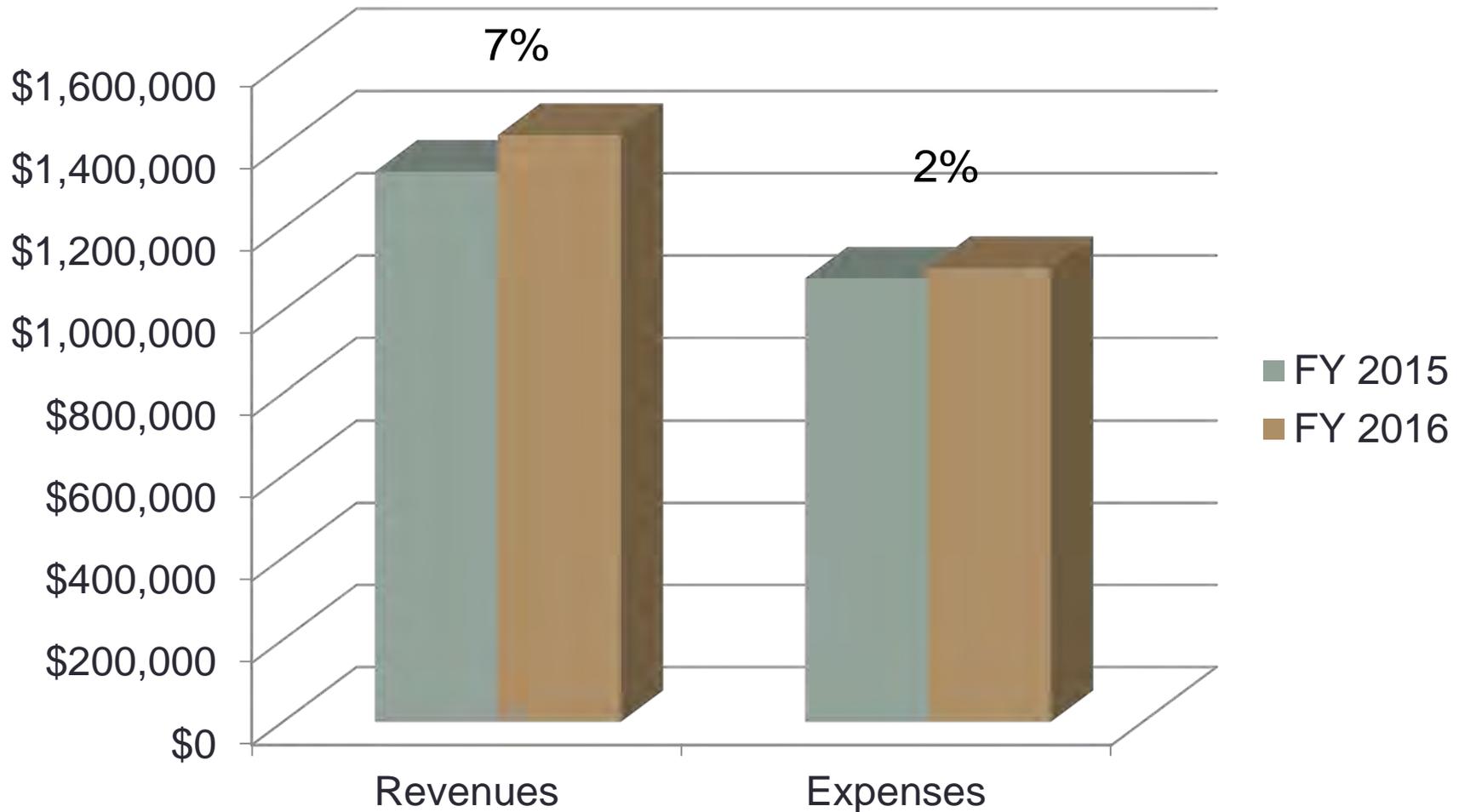
2015-16 Analysis of Water & Sewer Billings



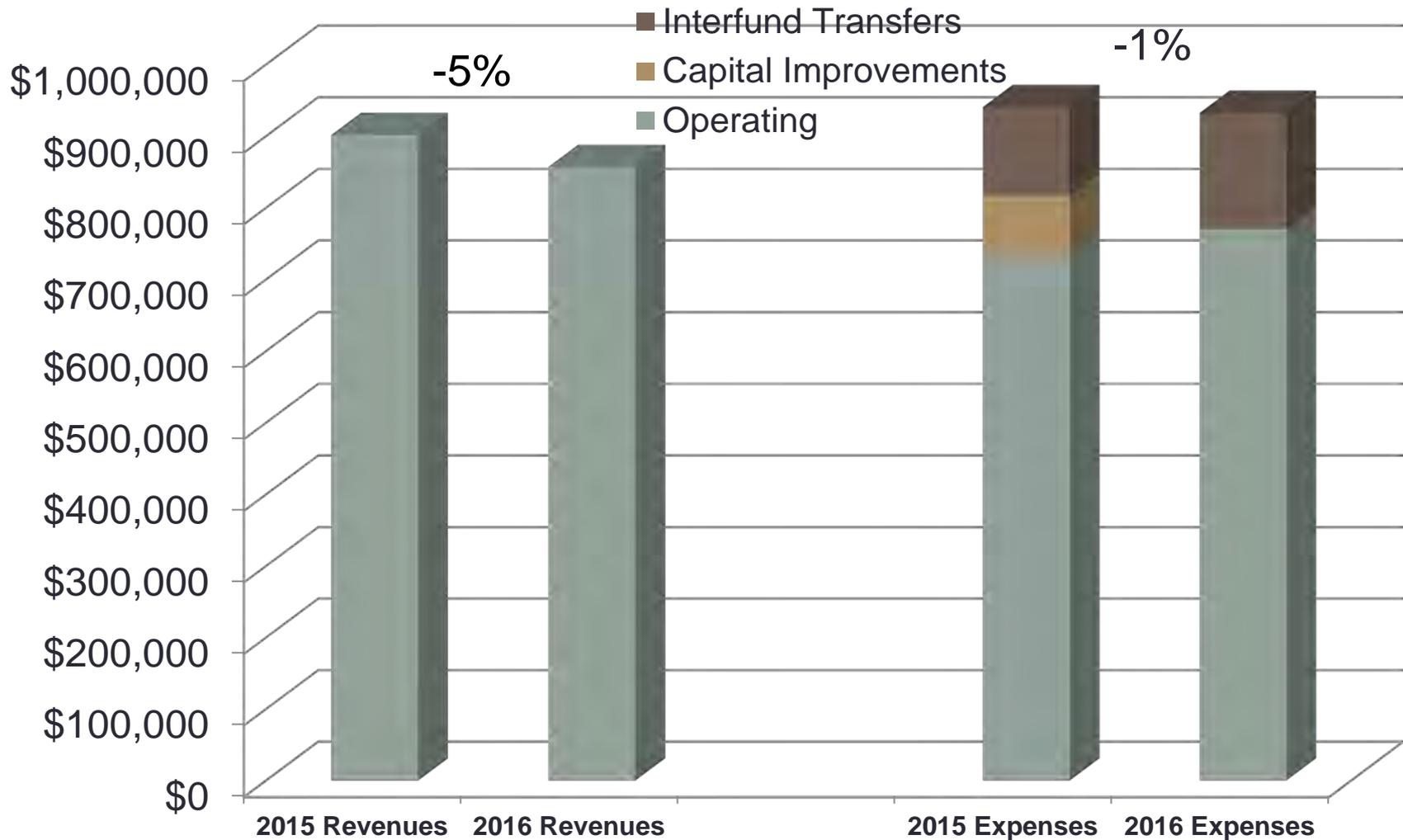
Line - 5 year history of the % of total annual billings per month.

Bar - % of the 2015-16 budgeted revenues billed per month.

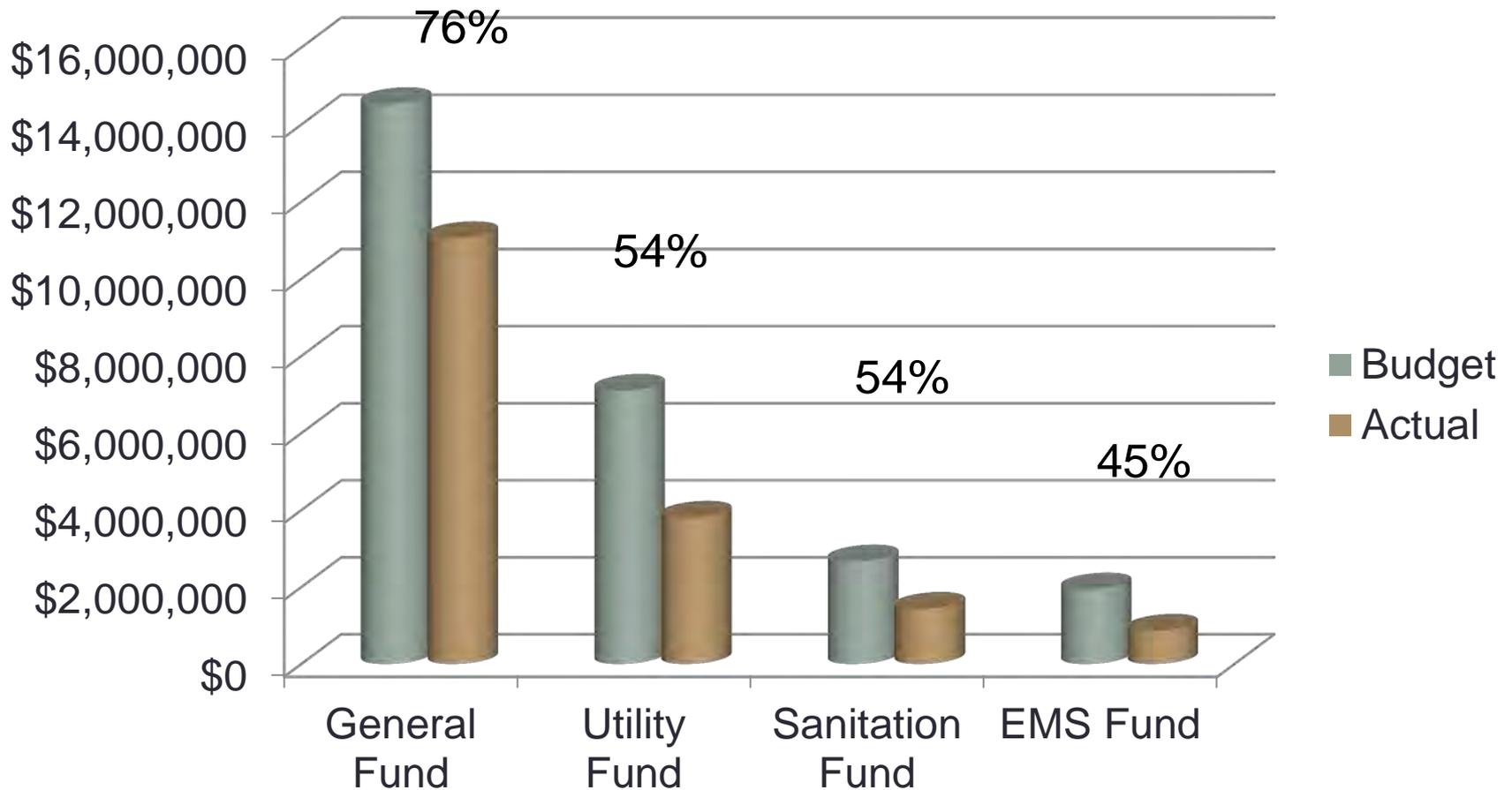
Sanitation Fund Revenue & Expense Comparison



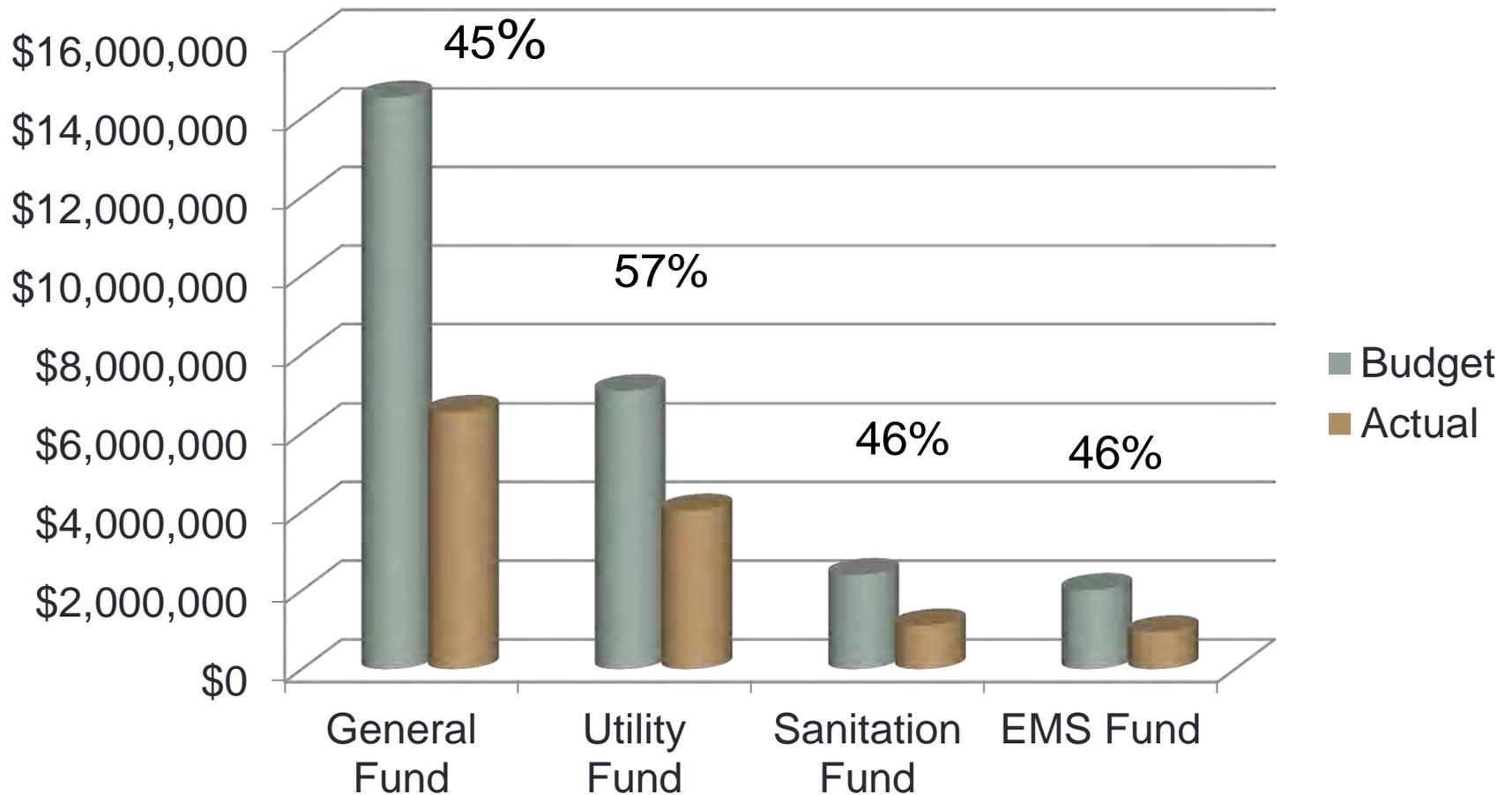
EMS Fund Revenue & Expense Comparison



Operating Revenues Budget vs. Actual as of March 31, 2016 (50% of FY)



Operating Expenditures Budget vs. Actual as of March 31, 2016 (50% of FY)

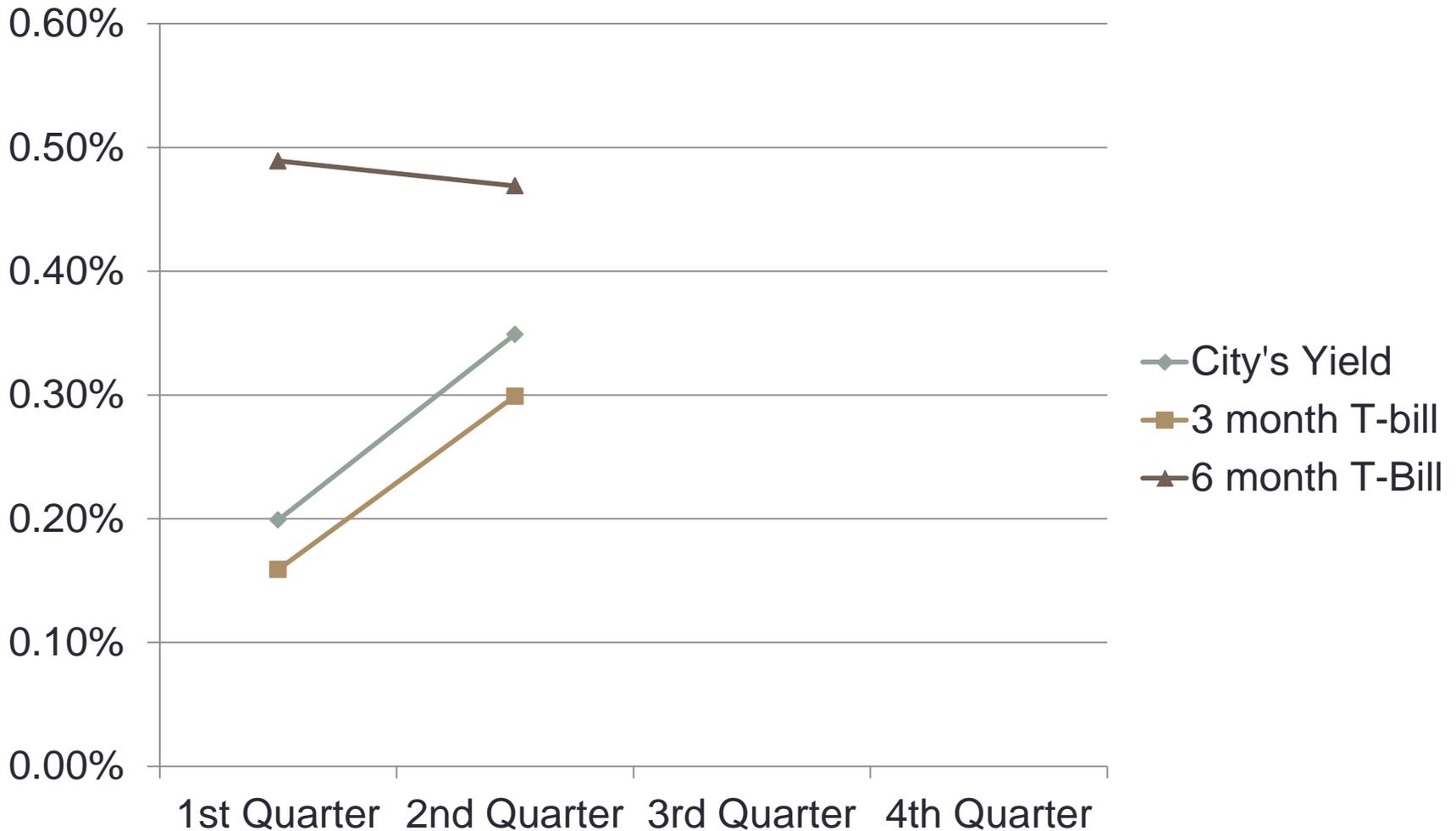


Cash and Investments as of March 31, 2016

FUNDS	BALANCE
GENERAL FUND	\$ 9,867,562
UTILITY FUND	6,956,063
SPECIAL REVENUE FUNDS *	1,391,874
TIRZ	321,966
CEMETERY FUND	499,520
SANITATION FUND	1,750,880
EMS FUND	975,032
CAPITAL PROJECTS (GOVERNMENTAL) **	5,553,559
CAPITAL PROJECTS (UTILITY) ***	7,811,919
INTERNAL SERVICE FUNDS ****	2,616,386
Total	\$ <u>37,744,760</u>

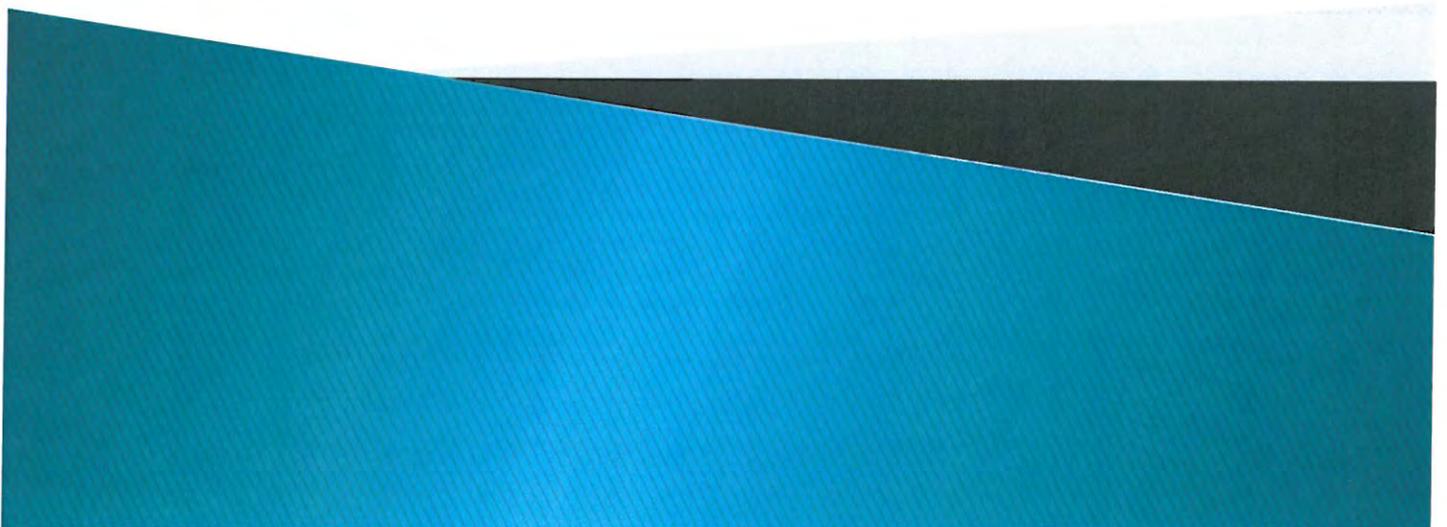
- * Fire Capital, Hotel, Municipal Court, Special Investigation, Senior, Public Education Governmental, and Donation Funds
- ** Sales Tax Fund and Governmental Bond Funds
- *** Utility Bond Funds
- **** Central Shop, Vehicle Replacement, Computer Replacement / Maintenance Funds

Investment Yield Comparison thru March 31, 2016



City of Alvin

Quarterly Investment Report
as of
March 31, 2016



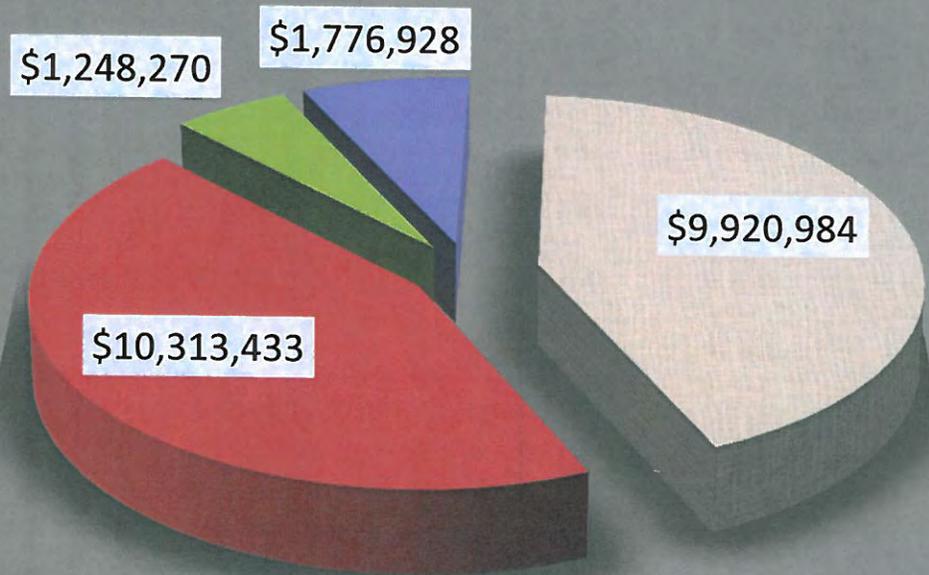
City of Alvin
Investment Report
For the Period Ending March 31, 2016

	Beginning Balance October 1, 2015		Ending Balance March 31, 2016
Cash and Investment Pools			
Cash in Wells Fargo Bank *	\$ 14,579,849	\$	17,332,696
Texpool			
Book Value	9,910,322		9,920,984
Market Value	9,910,322		9,920,984
TexStar			
Book Value	\$ 11,560,679	\$	10,313,433
Market Value	11,560,679		10,313,433
Brokered Certificate of Deposits			
Book Value	\$ 1,248,370	\$	1,248,270
Market Value	1,248,370		1,248,270
Par Value	1,248,000		1,248,000
Money Market			
Book Value	\$ 1,775,594	\$	1,776,928
Market Value	1,775,594		1,776,928
Total Portfolio			
Book Value	\$ 39,074,814	\$	40,592,312
Market Value	39,074,814		40,592,312
Par Value	39,074,444		40,592,042
Weighted Average Maturity (in Days)**			9
Weighted Average Yield-to-Maturity **			0.35%
Current YTD Interest Earnings			
Accrued Interest		\$	8,799
Comparative Yields			
3 month Treasury Bill			0.30%
6 month Treasury Bill			0.47%
2 Year Treasury Note			0.88%

* Bank Statement Balance (Consolidated & Payroll Accounts)

** Calculation excludes Cash in Bank Balances

City of Alvin Investment Allocation March 31, 2016



TexPool

TexStar

CD's

Money Market

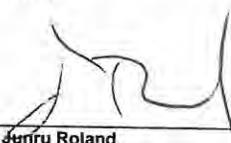
City of Alvin
 Summary Investment Report
 For the Period Ending March 31, 2016

31-Mar-16

Current Date: 03/31/2016

Fund	Description	Type	CUSIP	Coupon	Settlement Date	Maturity Date	Call Date	Par Value	Purchase Price	Purchase Cost	Book Value	Mkt Price	Mkt Value	Days to Maturity	YTM
General Fund	TexSTAR	LGIP		0.3450				100,328.48	100.000	100,328.48	100,328.48	100.000	100,328.48	1	0.3450
General Fund	TexPool	LGIP		0.3273				4,344,416.48	100.000	4,344,416.48	4,344,416.48	100.000	4,344,416.48	1	0.3273
General Fund	DWS-GCIS	MMKT		0.2800				1,776,928.41	100.000	1,776,928.41	1,776,928.41	100.000	1,776,928.41	1	0.0300
Utility Fund	TexSTAR	LGIP		0.3450				10,119.89	100.000	10,119.89	10,119.89	100.000	10,119.89	1	0.3450
Utility Fund	TexPool	LGIP		0.3273				674,766.39	100.000	674,766.39	674,766.39	100.000	674,766.39	1	0.3273
Utility Fund	TexPool	LGIP		0.3273				696,090.00	100.000	696,090.00	696,090.00	100.000	696,090.00	1	0.3273
Utility Fund	CD	CD	48124JSU3	0.2500	05/12/2015	08/15/2016		248,000.00	100.000	248,000.00	247,963.05	99.905	247,963.05	137	0.2500
Utility Fund	CD	CD	05580ABP8	0.3000	05/13/2015	05/22/2017		250,000.00	100.000	250,000.00	250,193.25	99.678	250,193.25	417	0.3000
Impact Fees	TexSTAR	LGIP		0.3450				100,584.81	100.000	100,584.81	100,584.81	100.000	100,584.81	1	0.3450
Impact Fees	TexPool	LGIP		0.3273				162,889.68	100.000	162,889.68	162,889.68	100.000	162,889.68	1	0.3273
2005 Bonds	TexPool	LGIP		0.3273				-	100.000	-	-	100.000	-	1	0.3273
2006 Bonds Utility	TexPool	LGIP		0.3273				810,438.61	100.000	810,438.61	810,438.61	100.000	810,438.61	1	0.3273
2008 Bonds Utility	TexPool	LGIP		0.3273				585,017.79	100.000	585,017.79	585,017.79	100.000	585,017.79	1	0.3273
Sanitation Fund	TexPool	LGIP		0.3273				67,677.72	100.000	67,677.72	67,677.72	100.000	67,677.72	1	0.3273
Sanitation Fund	TexSTAR	LGIP		0.3450				231,868.15	100.000	231,868.15	231,868.15	100.000	231,868.15	1	0.3450
Sales Tax Fund	TexSTAR	LGIP		0.3450				24,018.16	100.000	24,018.16	24,018.16	100.000	24,018.16	1	0.3450
Sales Tax Fund	TexPool	LGIP		0.3273				1,631,012.83	100.000	1,631,012.83	1,631,012.83	100.000	1,631,012.83	1	0.3273
Sales Tax Fund	CD	CD	02006LEY5	0.5500	06/04/2014	06/06/2016		250,000.00	100.000	250,000.00	250,038.00	99.585	250,038.00	67	0.5500
Sales Tax Fund	CD	CD	254671U24	0.5500	06/04/2014	06/06/2016		250,000.00	100.000	250,000.00	250,038.00	99.585	250,038.00	67	0.5500
Sales Tax Fund	CD	CD	38147JD58	0.5500	06/04/2014	06/06/2016		250,000.00	100.000	250,000.00	250,038.00	99.668	250,038.00	67	0.5500
2006 Bonds Gov't	TexPool	LGIP		0.3273				194,025.15	100.000	194,025.15	194,025.15	99.668	194,025.15	1	0.3273
2006 Bonds Gov't	TexSTAR	LGIP		0.3450				49,796.40	100.000	49,796.40	49,757.90	100.000	49,757.90	1	0.3450
Debt Service	TexPool	LGIP		0.3273				20,331.50	100.000	20,331.50	20,331.50	100.000	20,331.50	1	0.3273
Cemetery Fund	TexPool	LGIP		0.3273				147,038.31	100.000	147,038.31	147,038.31	100.000	147,038.31	1	0.3273
Cemetery Fund	TexSTAR	LGIP		0.3273				283,108.33	100.000	283,108.33	283,108.33	100.000	283,108.33	1	0.3273
Cemetery Fund	TexPool	LGIP		0.3273				50,000.00	100.000	50,000.00	50,000.00	100.000	50,000.00	1	0.3273
2013 TAN	TexSTAR	LGIP		0.3450				-	100.000	-	-	100.000	-	1	0.3450
Hotel Motel Fund	TexPool	LGIP		0.3273				74,072.30	100.000	74,072.30	74,072.30	100.000	74,072.30	1	0.3273
Special Investigation	TexSTAR	LGIP		0.3450				61,168.47	100.000	61,168.47	61,168.47	100.000	61,168.47	1	0.3450
Building Security	TexSTAR	LGIP		0.3450				65,681.23	100.000	65,681.23	65,681.23	100.000	65,681.23	1	0.3450
Court Technology	TexSTAR	LGIP		0.3450				0.50	100.000	0.50	0.50	100.000	0.50	1	0.3450
Donation Fund	TexSTAR	LGIP		0.3450				27,178.43	100.000	27,178.43	27,178.43	100.000	27,178.43	1	0.3450
2015 W&S CO	TexSTAR	LGIP		0.3450				8,919,391.70	100.000	8,919,391.70	8,919,391.70	100.000	8,919,391.70	1	0.3450
EMS	TexPool	LGIP		0.3273				91,408.39	100.000	91,408.39	91,408.39	100.000	91,408.39	1	0.3273
EMS	TexSTAR	LGIP		0.3450				19,116.32	100.000	19,116.32	19,116.32	100.000	19,116.32	1	0.3450
Shop	TexPool	LGIP		0.3450				114,182.70	100.000	114,182.70	114,182.70	100.000	114,182.70	1	0.3450
Veh.Replacement	TexPool	LGIP		0.3273				371,784.44	100.000	371,784.44	371,784.44	100.000	371,784.44	1	0.3273
Veh.Replacement	TexSTAR	LGIP		0.3450				295,565.37	100.000	295,565.37	295,565.37	100.000	295,565.37	1	0.3450
Seniors Fund	TexSTAR	LGIP		0.3450				11,324.38	100.000	11,324.38	11,324.38	100.000	11,324.38	1	0.3450
								23,259,331.32		23,259,331.32	23,259,563.12		23,259,601.62	9	0.3183

This report is presented in accordance with the Texas Government Code Title 10 Section 2256.023. The below signed hereby certifies that, to the best of his knowledge on the date this report was created, the City of Alvin is in compliance with the provisions of Government Code 2256 and the stated policies and strategies of the City of Alvin.


 Junru Roland
 Chief Financial Officer



CITY OF ALVIN

MAJOR FUNDS RECAP

For the period ending 03/31/2016



**CITY OF ALVIN
BUDGET VS ACTUAL
For the period ending 03/31/2016**

GENERAL FUND

REVENUES

	<u>CURRENT MONTH</u>			<u>YEAR TO DATE</u>			CURRENT BUDGET	BUDGET BALANCE
	LAST YEAR	THIS YEAR	% CHANGE	LAST YEAR	THIS YEAR	% CHANGE		
GENERAL PROPERTY TAXES	229,475	253,725	11%	7,428,003	7,863,523	6%	8,308,524	445,001
SALES TAXES	150,777	156,898	4%	1,061,343	1,060,228	0%	2,136,840	1,076,612
OTHER TAXES	-	-	0%	8,707	11,886	37%	35,000	23,114
FRANCHISE TAXES	519	512	-1%	721,297	716,060	-1%	1,339,000	622,940
PERMITS AND LICENSES	70,074	41,302	-41%	416,102	271,168	-35%	515,400	244,232
FINES AND FORFEITURES	50,423	56,428	12%	283,707	269,091	-5%	538,000	268,909
OTHER INCOME	94,515	80,850	-14%	242,754	277,837	14%	514,924	237,087
INTRAGOVERNMENTAL	89,530	94,399	5%	537,179	566,404	5%	1,132,782	566,378
TOTAL REVENUES	685,313	684,114	0%	10,699,091	11,036,196	3%	14,520,470	3,484,274

EXPENDITURES

CITY COUNCIL	6,348	3,070	-52%	29,071	20,727	-29%	59,541	38,814
CITY CLERK	19,958	20,244	1%	114,542	110,662	-3%	257,064	146,402
CITY ATTORNEY	31,071	36,380	17%	186,116	192,614	3%	468,312	275,698
CITY MANAGER	20,299	25,158	24%	118,899	140,861	18%	300,083	159,222
ECONOMIC DEVELOPMENTS	15,885	14,703	-7%	116,693	89,307	-23%	204,821	115,514
FINANCE	22,357	32,582	46%	146,073	218,620	50%	479,830	261,210
COURT	14,978	16,426	10%	83,086	91,124	10%	198,212	107,088
HUMAN RESOURCES	7,755	7,560	-3%	52,435	45,904	-12%	206,282	160,378
CITY HALL	6,232	12,894	107%	62,030	79,969	29%	111,000	31,031
POLICE	469,385	461,344	-2%	3,011,443	2,985,981	-1%	6,476,308	3,490,327
HUMANE	25,205	29,479	17%	125,366	179,134	43%	414,136	235,002
FIRE	92,066	65,228	-29%	427,177	397,178	-7%	959,250	562,072
ENGINEERING	45,286	44,358	-2%	293,485	275,885	-6%	696,729	420,844
CODE ENFORCEMENT	9,384	9,525	1%	57,284	57,317	0%	124,775	67,458
PARKS AND RECREATION	98,951	114,451	16%	580,117	670,801	16%	1,443,464	772,663
LIBRARY	7,885	4,358	-45%	69,919	81,285	16%	111,865	30,580
NON-DEPARTMENTAL	290,231	13,794	-95%	1,035,720	899,660	-13%	2,008,799	1,109,139
TOTAL EXPENDITURES	1,183,277	911,553	-23%	6,509,456	6,537,028	0%	14,520,471	7,983,443

EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES

4,499,167

BEGINNING FUND BALANCE

5,172,447

ENDING FUND BALANCE

9,671,614



CITY OF ALVIN
BUDGET VS ACTUAL
For the period ending 03/31/2016

	<u>CURRENT MONTH</u>			<u>YEAR TO DATE</u>			CURRENT BUDGET	BUDGET BALANCE
	LAST YEAR	THIS YEAR	% CHANGE	LAST YEAR	THIS YEAR	% CHANGE		
HOTEL FUND								
<u>REVENUES</u>								
OCCUPANCY TAXES	9,627	11,297	17%	137,294	140,635	2%	312,251	171,616
OTHER OPERATING INCOME	96	268	179%	3,306	4,451	35%	9,300	4,849
TOTAL REVENUES	9,723	11,565	19%	140,599	145,087	3%	321,551	176,464
<u>EXPENDITURES</u>								
PERSONNEL	7,093	6,476	-9%	41,514	36,119	-13%	104,484	68,365
SUPPLIES	637	110	0%	3,395	188	-94%	9,200	9,012
CONTRACT SERVICES	35,500	37,508	6%	93,746	85,997	-8%	179,354	93,357
DEBT SERVICE	-	-	0%	18,547	22,462	21%	23,253	791
INTERFUND TRANSFERS	175	354	102%	1,051	1,996	90%	2,700	704
TOTAL EXPENDITURES	43,405	44,448	-2%	158,252	146,762	-7%	318,991	172,229
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES					(1,675)			
BEGINNING FUND BALANCE					730,434			
ENDING FUND BALANCE					<u>728,759</u>			



CITY OF ALVIN
BUDGET VS ACTUAL (Cash basis)
For the period ending 03/31/2016

UTILITY FUND

REVENUES

	<u>CURRENT MONTH</u>		% CHANGE	<u>YEAR TO DATE</u>		% CHANGE	CURRENT BUDGET	BUDGET BALANCE
	LAST YEAR	THIS YEAR		LAST YEAR	THIS YEAR			
CHARGES FOR SERVICES	405,585	730,646	80%	3,335,151	3,603,618	8%	6,799,306	3,195,688
OTHER OPERATING INCOME	15,707	21,623	38%	209,618	191,356	-9%	289,207	97,851
TOTAL REVENUES	421,292	752,269	79%	3,544,768	3,794,974	7%	7,088,513	3,293,539

EXPENDITURES

WATER	67,356	81,107	20%	401,794	459,795	14%	1,100,744	640,949
SEWER	59,131	50,149	-15%	320,657	325,423	1%	903,117	577,694
WASTEWATER TREATMENT	52,721	57,385	9%	321,847	367,149	14%	835,197	468,048
ADMINISTRATION	24,637	27,364	11%	149,347	140,775	-6%	312,205	171,430
BILLING AND COLLECTIONS	19,558	19,676	1%	121,863	118,553	-3%	274,656	156,103
PUBLIC SERVICES FACILITY	6,586	7,708	17%	37,488	38,399	2%	99,150	60,751
CODE ENFORCEMENT PROGRAM	11,973	10,956	-8%	37,715	59,723	58%	142,644	82,921
OTHER REQUIREMENTS	75,641	297	-100%	253,496	184,233	-27%	1,095,454	911,221
TOTAL OPERATING EXPENDITURES	317,602	254,640	-20%	1,644,208	1,694,050	3%	4,763,167	3,069,117
DEBT SERVICE				1,598,811	2,005,372	25%	2,300,528	295,156
TRANSFER TO GENERAL FUND	57,712	54,302		346,337	325,777	-6%		
TOTAL EXPENDITURES	375,314	308,942	-18%	3,589,356	4,025,199	12%	7,063,695	3,364,273

EXCESS (DEFICIENCY) OF
REVENUES OVER EXPENDITURES

(230,225)

BEGINNING NET OPERATING ASSETS

4,151,358

ENDING NET OPERATING ASSETS

3,921,133



**CITY OF ALVIN
BUDGET VS ACTUAL
For the period ending 03/31/2016**

SANITATION FUND

	<u>CURRENT MONTH</u>			<u>YEAR TO DATE</u>			<u>CURRENT BUDGET</u>	<u>BUDGET BALANCE</u>
	<u>LAST YEAR</u>	<u>THIS YEAR</u>	<u>% CHANGE</u>	<u>LAST YEAR</u>	<u>THIS YEAR</u>	<u>% CHANGE</u>		
REVENUES								
CHARGES FOR SERVICES	159,266	296,263	86%	1,335,848	1,423,398	7%	2,654,795	1,231,397
OTHER OPERATING INCOME	315	714	126%	1,409	2,761	96%	2,000	(761)
TOTAL REVENUES	159,581	296,977	86%	1,337,257	1,426,160	7%	2,656,795	1,230,635
EXPENDITURES								
CONTRACT SERVICES	182,361	184,369	1%	906,999	926,444	2%	2,144,637	1,218,193
INTERFUND TRANSFERS	11,055	11,106	0%	142,952	143,440	0%	210,073	66,633
DEBT SERVICE	-	-	0%	27,290	33,051	21%	34,215	1,164
TOTAL EXPENDITURES	193,416	195,474	1%	1,077,241	1,102,935	2%	2,388,925	1,218,193
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES					323,224			
BEGINNING NET OPERATING ASSETS					1,433,569			
ENDING NET OPERATING ASSETS					1,756,793			



CITY OF ALVIN
BUDGET VS ACTUAL
For the period ending 03/31/2016

EMS FUND

	<i>CURRENT MONTH</i>		<i>%</i>	<i>YEAR TO DATE</i>		<i>%</i>	<i>CURRENT</i>	<i>BUDGET</i>
	<i>LAST YEAR</i>	<i>THIS YEAR</i>		<i>LAST YEAR</i>	<i>THIS YEAR</i>			
REVENUES								
CHARGES FOR SERVICES	191,554	154,454	-19%	880,947	851,877	-3%	1,920,930	1,069,053
OTHER OPERATING INCOME	141	7,391	5152%	20,397	8,576	-58%	8,600	24
TOTAL REVENUES	191,694	161,845	-16%	901,344	860,454	-5%	1,929,530	1,069,076
EXPENDITURES								
PERSONNEL	82,134	87,300	6%	505,086	560,871	11%	1,103,521	542,650
SUPPLIES	13,999	17,189	23%	89,160	84,459	-5%	208,700	124,241
CONTRACT SERVICES	37,532	9,664	-74%	133,448	120,098	-10%	362,711	242,613
DEBT SERVICE	1	-	0%	7,151	4,990	-30%	7,154	2,164
INTERFUND TRANSFERS								
OPERATING EXPENDITURES	133,666	114,153	-15%	734,845	770,417	5%	1,682,086	911,669
INTERFUND TRANSFER	20,494	26,993		122,967	161,959		323,917	161,958
CAPITAL OUTLAY (NON RECURRING)	-	-		82,473	-		-	-
NON OPERATING EXPENDITURES	20,494	26,993		205,440	161,959	-21%	323,917	161,958
TOTAL EXPENDITURES	154,160	141,146	-8%	940,284	932,376	-1%	2,006,003	1,073,627
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES					(71,922)			
BEGINNING WORKING CAPITAL					937,292			
ENDING WORKING CAPITAL (unaudited)					865,370			



**CITY OF ALVIN
BUDGET VS ACTUAL
For the period ending 03/31/2016**

	<i>CURRENT MONTH</i>		<i>% CHANGE</i>	<i>YEAR TO DATE</i>		<i>% CHANGE</i>	<i>CURRENT BUDGET</i>	<i>BUDGET BALANCE</i>
	<i>LAST YEAR</i>	<i>THIS YEAR</i>		<i>LAST YEAR</i>	<i>THIS YEAR</i>			
SALES TAX FUND								
<u>REVENUES</u>								
SALES TAX REVENUES	301,464	313,702	4%	2,122,052	2,119,822	0%	4,273,679	2,153,857
OTHER OPERATING INCOME	572	1,937	239%	81,655	9,089	-89%	8,000	(1,089)
TOTAL REVENUES	302,036	315,639	5%	2,203,707	2,128,911	-3%	4,281,679	2,152,768
<u>EXPENDITURES</u>								
PERSONNEL (STREET)	59,932	51,931	-13%	375,313	342,543	-9%	955,534	612,991
PERSONNEL (CODE ENFORCEMENT)	5,198	5,409	4%	31,561	32,705	4%	71,114	38,409
SUPPLIES	16,187	24,277	50%	96,921	82,413	-15%	316,250	233,837
CONTRACT SERVICES	113,289	27,450	-76%	361,045	333,363	-8%	1,198,159	864,796
CAPITAL OUTLAY (CIP)	171,091	12,675	0%	367,540	1,034,422	181%	3,362,736	2,328,314
DEBT	-	-	0%	-	-	0%	-	-
INTERFUND TRANSFERS	65,238	63,581	-3%	384,413	404,669	5%	770,811	366,142
TOTAL EXPENDITURES	430,935	185,323	-57%	1,616,794	2,230,115	38%	6,674,604	4,444,489
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES					(101,204)			
BEGINNING FUND BALANCE					6,497,493			
ENDING FUND BALANCE					6,396,289			



CITY OF ALVIN
BUDGET VS ACTUAL
For the period ending 03/31/2016

SHOP FUND

	<u>CURRENT MONTH</u>			<u>YEAR TO DATE</u>			<u>CURRENT BUDGET</u>	<u>BUDGET BALANCE</u>
	<u>LAST YEAR</u>	<u>THIS YEAR</u>	<u>% CHANGE</u>	<u>LAST YEAR</u>	<u>THIS YEAR</u>	<u>% CHANGE</u>		
REVENUES								
INTRA GOVERNMENTAL TRANSFERS	64,127	58,277	-9%	384,835	348,530	-9%	705,538	357,008
OTHER OPERATING INCOME	6	33	472%	1,354	3,050	125%	-	(3,050)
TOTAL REVENUES	64,133	58,311	10%	386,189	351,580	-9%	705,538	353,958
EXPENDITURES								
PERSONNEL	12,572	14,452	15%	84,365	85,883	2%	191,518	105,635
SUPPLIES	9,675	15,158	57%	65,172	74,126	14%	167,200	93,074
CONTRACT SERVICES	9,073	11,531	27%	206,989	140,738	-32%	330,621	189,883
INTERFUND TRANSFERS	923	667	-28%	5,540	4,002	-28%	8,004	2,464
TOTAL EXPENDITURES	32,243	41,807	30%	362,066	304,748	-16%	697,343	391,057
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES					46,831			
BEGINNING OPERATING ASSETS					207,910			
ENDING OPERATING ASSETS					254,741			