

NOTICE OF PUBLIC MEETING

BE IT KNOWN that the **City Council** of the **City of Alvin** will meet in **Regular Session** and **Executive Session** on **Thursday, June 18, 2015 at 7:00 P.M.** in the **Council Chambers** located on the 2nd floor of Alvin City Hall, 216 West Sealy Street, Alvin, Texas, with the following agenda:

1. CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. SPECIAL PRESENTATIONS

A. Presentation regarding Emergency Management and city operations during a disaster.

5. APPROVAL OF MINUTES

A. Approve minutes of the June 4, 2015 City Council regular meeting.

6. PETITIONS OR REQUESTS FROM THE PUBLIC

Speakers may be limited to 2, 3 or 5 minutes according to Section 2-24 of the Code of Ordinances, City of Alvin, Texas. State law prohibits the Mayor and members of the City Council from commenting on any statement or engaging in dialogue without an appropriate agenda item being posted in accordance with the Texas Open Meetings Law. Comments should be directed to the entire council, not individual members. Engaging in verbal attacks or comments intended to insult, abuse, malign or slander any individual shall be cause for termination of time privileges and expulsion from Council Chambers.

7. REPORTS FROM CITIZENS BOARDS, COMMISSIONS, AND COMMITTEES

8. PUBLIC HEARING - NONE

9. CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION:

All items listed under the Consent Agenda are considered to be routine, and require little or no deliberation by City Council. These items will be enacted/approved by one motion unless a Council member requests separate action on an item, in which event the item will be removed from the Consent Agenda and considered by separate action. Approval of the Consent Agenda enacts the items of legislation and authorizes implementation of other items.

A. Consider approval of former Alvin PD Officer John Hill as a Reserve Police Officer for the City of Alvin Police Department.

10. MATTERS REMOVED FROM CONSENT AGENDA

11. OTHER BUSINESS:

Council may approve, discuss, refer, or postpone items under Other Business.

A. Consider request from Robert Bruce to close a portion of McGrath Drive from Decoster Blvd. to Henry Street from 2:00 p.m. to 5:00 p.m. on Saturday July 18, 2015 for a block party.

B. Consider Resolution 15-R-14 authorizing certain officers of the City to sign and endorse checks and drafts on the City of Alvin bank accounts.

C. Consider Resolution 15-R-15 changing the name of persons authorized to act on behalf of the City of Alvin in connection with TexPool.

D. Consider Resolution 15-R-16 updating the designation of persons authorized to act on behalf of the City of Alvin in connection with TexStar.

- E. Consider Resolution 15-R-17 authorizing designated signators for its Texas CDBG Community Development Block Grant Program – Disaster Recovery Program Fund Contract 12-490-000-6665 Round 2.2.

12. REPORTS FROM CITY MANAGER

- A. Review preliminary list of items for the Council meeting of July 9, 2015.
- B. Items of Community Interest.

13. REPORTS FROM COUNCIL MEMBERS

Pursuant to S.B. No. 1182, City Council Members may make a report or an announcement about items of community interest during a meeting of the governing body. No action will be taken or discussed.

- A. Announcements and requests from Council members.

14. EXECUTIVE SESSION - The City Council will convene into a closed executive meeting in accordance with the Texas Government Code, pursuant to the authority contained in:

- A. **Section 551.071** of the Government Code: Consultation between governmental body and its attorney to seek advice of attorney about pending or contemplated litigation or a settlement offer or a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act.
- B. **Section 551.087** Deliberation regarding Economic Development Negotiations;
 - (1) Discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations.

15. RECONVENE TO OPEN SESSION

16. ADJOURNMENT

I hereby certify that this Public Notice was placed on the Official Bulletin Board at City Hall on Thursday, June 11, 2015 at 6:00 p.m.



Dixie Roberts

Dixie Roberts, City Clerk

I hereby certify that this Public Notice was removed from the Official Bulletin Board at City Hall on this the _____ day of _____ 2015, at _____ a. /p.m.

Dixie Roberts, City Clerk

**** All meetings of the City Council are open to the public, except when there is a necessity to meet in Executive Session (closed to the public) under the provisions of Chapter 551, Texas Government Code. The Council reserves the right to convene into executive session on any of the above posted agenda items that qualify for an executive session by publicly announcing the applicable section of the Open Meetings Act, including but not limited to sections 551.071 (litigation and certain consultation with the attorney), 551.072 (acquisition of interest in real property), 551.073 (contract for gift to city), 551.074 (certain personnel deliberations), or 551.087 (qualifying economic development negotiations).**

If you plan to attend this meeting and you have a disability that requires special arrangements at the meeting, please contact the City Clerk at 281-388-4255 or drobot@cityofalvin.com. Requests for special services must be received 48 hours prior to the meeting time. Reasonable accommodations will be made to assist your needs. City Hall is wheel chair accessible and a sloped curb entry is available at the East and West Entrances to the City Hall.

MINUTES
CITY OF ALVIN, TEXAS
216 W. SEALY STREET
REGULAR CITY COUNCIL MEETING
THURSDAY JUNE 4, 2015
7:00 P.M.

CALL TO ORDER

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in Regular Session at 7:00 P.M. in the Council Chambers at City Hall, with the following members present: Mayor Paul A. Horn, Mayor Pro-tem Adam Arendell; Council members: Gabe Adame, Terry Droege, Scott Reed, Brad Richards, Roger Stuksa and Keith Thompson.

Staff members present: Junru Roland, Interim City Manager; Bobbi Kacz, City Attorney; Dixie Roberts, City Clerk; Robert Lee, Police Chief; Brian Smith, Public Services Director; Rex Klesel, Fire Chief; Michelle Segovia, City Engineer; and Dan Kelinske, Parks & Recreation Director.

INVOCATION

Tommy Peebles gave the invocation.

PLEDGE OF ALLEGIANCE

Council member Stuksa led the Pledge of Allegiance to the American Flag.

Council member Reed led the Pledge to the Texas Flag.

SPECIAL PRESENTATION

Mayor to present proclamation declaring June, 2015 as Sight Conservation Month.

Mayor Horn presented a proclamation to Council member Gabe Adame and members of the Alvin Noon's Day Lion's Club proclaiming June, 2015 as Sight Conservation Month.

Great Alvin Clean-up presentation - Keep Alvin Beautiful.

Keep Alvin Beautiful members presented a video capturing the May 9, 2015 Great Alvin Clean-up.

Presentation of new crime reduction program, "Lock It!" - Robert Lee, Police Chief

Chief Lee gave a brief presentation regarding the "Lock It" program. He stated that the department will be placing signs around town that say: **Hide Valuables, Secure Vehicle, and Remove Keys.** The consensus of Council was to limit the placement of signs to parking lots instead of residential neighborhoods.

APPROVAL OF MINUTES

Approve minutes of the May 18, 2015 City Council special session.

Council member Arendell moved to approve the minutes of the May 18, 2015 City Council special session. Seconded by Council member Richards; motion to approve carried on a vote of 7 Ayes.

Approve minutes of the May 21, 2015 City Council regular meeting.

Council member Droege moved to approve the minutes of the May 21, 2015 City Council meeting. Seconded by Council member Adame; motion to approve carried on a vote of 7 Ayes.

PETITIONS OR REQUESTS FROM THE PUBLIC

There were no petitions or requests from the public.

REPORTS FROM CITIZENS BOARDS, COMMISSIONS, AND COMMITTEES

No reports were given.

PUBLIC HEARINGS

There were no public hearings.

CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION

Consider Ordinance 15-J; an ordinance providing for a fee to defray costs of collecting delinquent fines, fees, court costs, and other debts pursuant to Article 103.0031 of the Texas Code of Criminal Procedure; second reading.

Perdue Brandon Fielder Collins and Mott, LLP is a law firm focused on government collection matters. To date, they represent more than 2,000 governmental entities - school districts, cities, counties, hospital districts, appraisal districts, special districts, and municipal courts. Staff is recommending that council approve the services of Perdue, Brandon, Fielder, Collins, & Mott L.L.P to provide collection services for the municipal court. There is no cost to the city; a 30% additional fee will be imposed and the city will pay (or remit) 30% of what the firm collects.

Council member Adame moved to approve the consent agenda as presented. Seconded by Council member Richards; motion to approve carried on a vote of 7 Ayes.

OTHER BUSINESS

Receive and acknowledge the monthly financial report for April, 2015.

Mr. Roland presented the April, 2015 monthly financial report.

Council member Adame moved to receive and acknowledge the monthly financial report for April, 2015. Seconded by Council member Droege; motion to approve carried on a vote of 7 Ayes.

Consider a contract with Perdue, Brandon, Fielder, Collins and Mott, LLP for the collection of the municipal court's delinquent fines, fees, court costs, and other debts; and authorize the Mayor to sign.

Article 103.0031 of the Texas Code of Criminal Procedure authorizes a City to contract with a private attorney for the collection of debts and accounts receivables and to impose an additional fee in the amount of 30% on each debt or account receivable that is more than sixty days past due and has been referred to an attorney for collection. The Perdue firm agrees to represent the City of Alvin to assist with collection of the City's municipal court's delinquent fines & fees. Each month a report will be provided to Perdue to reflect statistics on accounts that are sixty days past due. A 30% fee will be imposed for each delinquent case and the City will remit 30% of what the firm collects back to the firm. Ordinance 15-J authorizes the imposition of the municipal court's new delinquent collection fee and contracting with Perdue for the collection service.

Council member Reed moved to approve a contract with Perdue, Brandon, Fielder, Collins and Mott, LLP for the collection of the municipal court's delinquent fines, fees, court costs, and other debts; and authorize the Mayor to sign. Seconded by Council member Arendell; motion to approve carried on a vote of 7 Ayes.

Consider a variance request from Ronnie Moore, Owner of Moore Transmission, to waive the plant height requirement of Section 35-32 (2) of the Code of Ordinances, for his new building located at 3357 E. Highway 6.

On April 27, 2015, staff received a variance request letter from Mr. Ronnie Moore of Moore Transmission for a variance to Sec 35-32 (2)- size and opacity of shrubs, for the height of the shrubbery planted at the new Moore Transmission

building located at 3357 E. Highway 6. Mr. Moore is requesting permission to be allowed to keep the 12" tall shrubs that were previously planted, in order to mitigate for the height discrepancy additional shrubs have been added beyond the number required. The ordinance requires plants to be a minimum of 24" in height at the time of planting. The Planning Commission approved this variance request May 19, 2015.

Discussion was had.

Council member Arendell moved to approve a variance request from Ronnie Moore, Owner of Moore Transmission, to waive the plant height requirement of Section 35-32 (2) of the Code of Ordinances, for his new building located at 3357 E. Highway 6 with the caveat that additional shrubs beyond the number required will be planted. Seconded by Council member Richards; with Council member Thompson voting no; motion to approve carried on a vote of 6 Ayes.

Consider a variance request from Jeff Minkoff, Owner of Manchester Homes, to waive the building setback requirement of Section 21-37 (a) of the Code of Ordinances, for the previously platted corner lot located at 716 S. Second within the Free Addition.

On May 5, 2015, staff received a variance request letter for the waiver to the 25' street side setback and the 10' rear setback required by section 21-37 (a) of the Code of Ordinances. Mr. Minkoff is proposing to build a duplex on this previously platted corner lot in the Free Addition. In order to be able to fit the duplex on the lot he is requesting to be allowed to maintain a 10' street side setback from Second Street and an 8'-7" rear setback. The Planning Commission approved the variance request on May 19, 2015.

Council member Droege moved to deny the variance request from Jeff Minkoff, Owner of Manchester Homes, to waive the building setback requirement of Section 21-37 (a) of the Code of Ordinances, for the previously platted corner lot located at 716 S. Second St. within the Free Addition. Seconded by Council member Richards; motion to deny request carried on a vote of 7 Ayes.

Consider amending the 2009-2010 Fire Protection & EMS Services Agreement between the City of Alvin and the City of Hillcrest Village.

Discussion was had. It was stated that the contract currently in place had not been revised since its inception. Council asked Chief Klesel to bring a couple of recommendations back for consideration.

Consider awarding a contract through H-GAC to Aqua Metric for the installation of an AMI water meter system in an amount not to exceed \$2,325,834.58; and authorize the Mayor to sign upon legal review.

The funds for the project will come from CO Bond 2015 Series.

Mayor Horn explained that the total amount not to exceed price is actually 2,690,587.79.

Council member Stuksa moved to awarding a contract through H-GAC to Aqua Metric for the installation of an AMI water meter system in an amount not to exceed \$2,690,587.79. Seconded by Council member Richards; motion to approve carried on a vote of 7 Ayes.

Consider awarding a bid to Angel Brothers Enterprises for the 2015 Asphalt Pavement Project in an amount not to exceed \$1,648,653.00.

On May 12, 2015 bids were opened for the 2015 Asphalt Pavement Project and Angel Brothers Enterprises was the lowest bidder. Funds will come from account 312-5501-00-9024 Asphalt Pavement Project. Upon Council approval, an award letter will be sent to vendor and City Departments.

Discussion was had on whether or not the street repair list should be modified to include streets that seem to be more in more of a need for urgent repair.

Council member Adame moved to award a bid to Angel Brothers Enterprises for the 2015 Asphalt Pavement Project in an amount not to exceed \$1,648,653.00. Seconded by Council member Droege; motion to approve carried on a vote of 7 Ayes.

Consider purchase of Backup/Recovery Appliance hardware and software for Disaster Recovery purposes from PC Care, in an amount not to exceed \$33,250.00.

Currently, the city backs up its data to an external hard drive housed at City Hall. To safeguard the City's data in the event of a foreseen natural disaster, the IT Manager would have to unplug the external drives and take the hard drives with him to a secured location. With the purchase of the backup/recovery appliance and software, the City would have a primary server kept at City Hall, where initial backups would be stored and subsequently duplicated to a secondary server -- housed in a secured data-center in Austin, Texas. To illustrate, if a tornado, hurricane, or rising flood waters destroy the primary server housed at City Hall, the City would have data duplicated to the secondary server -- that would be used to perform a restore job --re-importing all data into the replacement primary server. Funding for this backup/recovery appliance hardware and software will come from funds budgeted in the Computer Replacement and IT Maintenance Funds.

Council member Reed moved to approve purchase of Backup/Recovery Appliance hardware and software for Disaster Recovery purposes from PC Care, in an amount not to exceed \$33,250.00. Seconded by Council member Arendell; motion to approve carried on a vote of 7 Ayes.

Consider moving the July 2, 2015 meeting to July 9, 2015; and the July 16, 2015 meeting to July 23, 2015; because of the July 4th holiday.

Council member Thompson moved to approve moving the July 2, 2015 meeting to July 9, 2015; and the July 16, 2015 meeting to July 23, 2015; because of the July 4th holiday. Seconded by Council member Droege; motion to approve carried on a vote of 7 Ayes.

REPORTS FROM CITY MANAGER

Review preliminary list of items for the Council meeting of June 18, 2015.

Ms. Roland reviewed the preliminary list for the June 18, 2015 City Council meeting.

Announcements/Items of Community Interest

Mr. Roland reviewed the following items of community interest: Hurricane season began June 1, 2015. On July 9th there will be a meet and greet reception for Sereniah Breland, City Manager in the downstairs conference room at City Hall beginning at 5:30 p.m. Light refreshments will be served, the public is invited. Mr. Roland thanked Mayor and City Council for the opportunity to serve the city as interim city manager this the past year. He stated that this has been one of the highest honors of his career to date. Mr. Roland also thanked all of the department heads for their efforts in helping to maintain a high level of service to the community during this time.

REPORTS FROM COUNCILMEMBERS

Pursuant to S.B. No. 1182, City Councilmembers may make a report or an announcement about items of community interest during a meeting of the governing body. No action will be taken or discussed.

Council member Thompson thanked Mr. Roland for all he has done for the city while serving as interim city manager this past year.

Council member Reed thanked Mr. Roland for serving as interim city manager this past year. He stated that Mr. Roland did a fantastic job and that it was greatly appreciated.

Council member Arendell thanked Mr. Roland for his service as interim city manager. He stated that Mr. Roland stepped up and carried the load and that it was appreciated. He also reminded everyone of graduation weekend, and wished all those graduating a safe weekend.

Council member Richards thanked Mr. Roland for a job well done. He also invited council members and department heads to the Alvin Masonic Lodge installation of officer's dinner on June 24th.

Council member Droege thanked Mr. Roland for a job well done during his service as interim city manager.

Council member Adame thanked Mr. Roland for a fantastic job during his service as interim city manager. He stated that Mr. Roland was a heck of a leader and that the department heads saw the value in his leadership, and that it has been great to see morale where it is at now. He also thanked the police department for their service and appreciated their proactive efforts.

Council member Stuksa thanked Mr. Roland for his service as interim city manager. He stated that those wanting to show Mr. Roland their appreciation to do so by giving him chocolate chip cookies, which he enjoys. He also stated that Chief Lee likes peanut butter cookies.

Mayor Horn thanked Mr. Roland for his service as interim city manager. He felt that Mr. Roland stepped up and did a great job and that the department heads accepted the challenge in keeping things running smoothly. He also stated that he trusts that city crews will now be able to move forward with the mowing schedule for roadside ditches now that the rain has stopped. Mayor Horn announced that the Kost detention pond work is progressing nicely.

ADJOURNMENT

Council member Reed moved to adjourn the meeting at 8:29 p.m. Seconded by Council member Droege; motion to adjourn carried on a vote of 7 Ayes.

PASSED and APPROVED this _____ day of _____, 2015.

Paul A. Horn, Mayor

ATTEST: _____
Dixie Roberts, City Clerk

**PARKS AND RECREATION
BOARD MEETING MINUTES**

Public Service Facility

May 5, 2015

6:30 pm

Call to Order: Meeting was called to order at 6:40pm by Terri Beasley

Roll Call: Present: Shala Rios, Terri Beasley, Jeanette Stuksa, and Chris Hartman.
Also present was Parks Director Dan Kelinske and Council Members Roger Stuksa

Minutes:

Chris H. made a motion to approve the minutes from April 7 meeting. Shala R. 2nd the motion. Motion passed.

Petitions or Requests from the Public:

- None at this time
-

Report from the Chairman:

- None at this time

Director's Report:

- Texas Parks and Wildlife stocked the pond at Briscoe Park. They stocked with Blue Gil and will stock Bass the week of May 4, 2015.
- **Projects:** Council approved playground and amenities with T.F. Harper.
Reuben Adame Park: Basketball court is framed out but concrete is back logged due to rain.
NOP Restrooms: Engineer has the plans and still looking over them.
Talmadge Park: Picnic Pavilions- Dan got 3 quotes from 3 engineer firms and decided to go with the firm the county uses.
- The Alvin Advertiser wants to do a story on the grants the Parks Dept. has received and follow the story until projects are complete. Dan said the Houston Chronicle is also interested in doing a story on the parks. That story will wait until playgrounds are complete.
- City Pool will open end of May
- Budget Meeting w/ CFO: Dan will present proposed budget for next year.
- Plan Commission: 3 yr. CIP- Dan told commission how the board comes up with the projects.
- Property next to Morgan Park is for sale. There has been a request for another Little League Field
-

Up Coming Events:

Upcoming Park Related Council Agenda Items

Special Presentations

- Non at this time

Old Business:

New Business:

Announcements or Requests from Board Members:

- Chris H. took pictures of the sign at Pearson Park on the fence that Alvin Girls Softball hung up for Board members only parking.

Adjournment: A motion to adjourn was made by Shala R. Jeannette S. 2nd motion. Motion passed. Meeting was adjourned at 7:40 pm.

Submitted by:

Shala Rios



AGENDA COMMENTARY

Discussion Date: 06/18/2015

Approval Date: 06/18/2015

Submitted By: Chad Fontenot

SUBJECT:

Consider approval of former Alvin PD Officer John Hill as a Reserve Police Officer for the City of Alvin Police Department.

DISCUSSION:

Effective 6-9-1992, the Council approved the Police Reserve Ordinance of the City of Alvin (92-K) authorizing a reserve force of 20 reserve police officers. The above ordinance, under section 15-53 (Appointment, approval and removal of members) requires that "...no person appointed to the police reserve force may carry a weapon or otherwise act as a peace officer until he/she has been approved by the city council."

John Hill served as an Alvin PD police officer from 02/2009 through 05/2015 and resigned in good standing after leaving for private employment.

John Hill has requested to be approved to be a reserve, non-paid police officer for the City of Alvin police department.

RECOMMENDATION:

Staff recommends approval of former officer John Hill as a reserve officer, effective upon his taking the Oath of Office administered by the City Clerk.

ATTACHMENTS:

- | | |
|---|----|
| 1. John Hill Reserve Police Officer Request | 4. |
| 2. | 5. |
| 3. | 6. |

Submitted by:

Chad Fontenot

Digitally signed by Chad Fontenot
DN: cn=Chad Fontenot, o=City of Alvin,
ou=Alvin Police Department,
email=fontenot@cityofalvin.com, c=US
Date: 2015.06.01 16:30:41 -0500

Department Head

Funds Available:

Finance Director

Approved as to Form:

Bobbi J
Kacz

Digitally signed by Bobbi J Kacz
DN: cn=Bobbi J Kacz, o=City of
Alvin, ou=Legal Department,
email=bkacz@cityofalvin.com, c=US
Date: 2015.06.10 19:22:43 -0500

City Attorney

Approved By:

Junru
Roland

Digitally signed by Junru Roland
DN: cn=Junru Roland,
email=roland@cityofalvin.com,
o=City of Alvin, ou=Finance
Department, c=US
Date: 2015.06.11 08:15:08 -0500

City Manager

Memorandum

To: Captain Fontenot

From: Officer John A. Hill

Date: May 27, 2015

Re: Reserve Status Request

Captain Fontenot,

I am submitting this letter to request that I remain with the Alvin Police Department in the Reserve capacity. Your consideration in this matter is greatly appreciated, thank you.

*Approved - C.F. 102 6.1.2015
→ jhilltx25@yahoo.com*

John A. Hill #121
Respectfully,
Officer John A. Hill #121



AGENDA COMMENTARY

Discussion Date: 06/18/2015

Approval Date:

Submitted By: Dixie Roberts

SUBJECT:

Consider request from Robert Bruce to close a portion of McGrath Drive from Decoster Blvd. to Henry Street from 2:00 p.m. to 5:00 p.m. on Saturday July 18, 2015 for a block party.

DISCUSSION:

Mr. Bruce would like to close a section of McGrath Drive on Sat. July 18, 2015 from 2:00 p.m. to 5:00 p.m. to hold a block party. The city will provide the barricades, but the neighborhood will be responsible for the placement and removal of such.

Mr. Bruce has been informed that all neighbors along McGrath Drive affected by the proposed closure should be notified and agreeable to such request. Also, Mr. Bruce has been informed that the barricades will have to be removed for first responders in the event of an emergency.

RECOMMENDATION:

Move to approve the closure of a portion of McGrath Drive from Decoster Blvd. to Henry Street from 2:00 p.m. to 5:00 p.m. on Saturday July 18, 2015 for a block party.

ATTACHMENTS:

- | | |
|---|----|
| 1. Email Request | 4. |
| 2. Aerial View of Proposed Street Closure | 5. |
| 3. | 6. |

Submitted by:

Dixie
Roberts

Digitally signed by Dixie Roberts
DN: cn=Dixie Roberts, o=City of
Alvin, ou=City Clerk,
email=droberts@cityofalvin.com,
c=US
Date: 2015.06.01 09:13:23
-05'00'

Department Head

Funds Available:

Finance Director

Approved as to Form:

Bobbi J
Kacz

Digitally signed by Bobbi J Kacz
DN: cn=Bobbi J Kacz, o=City of
Alvin, ou=Legal Department,
email=bkacz@cityofalvin.com, c=US
Date: 2015.06.10 19:21:00 -0500'

City Attorney

Approved By:

Junru
Roland

Digitally signed by Junru Roland
DN: cn=Junru Roland,
email=jroland@cityofalvin.com,
o=City of Alvin, ou=Finance
Department, c=US
Date: 2015.06.11 08:15:37 -0500'

City Manager

Dixie Roberts

Subject: FW: Block Party

From: Robert Bruce **Sent:** Monday, June 1, 2015 1:14 PM
To: Dixie Roberts
Subject: Re: Block Party

Mrs. Roberts,

Thanks again for the info. I will take care of informing the persons involved on that street. I work in Ems so I understand about the emergency vehicles and will not be a problem. Again this will only involve approx. 15-18 homes or less. We will see you on the 18th of June.

Regards,

ROBERT BRUCE

On Monday, June 1, 2015 1:03 PM, Dixie Roberts <droberts@cityhall.cityofalvin.com> wrote:

Mr. Bruce,

Your requested item will be on the agenda for June 18th. As I begin to compile information for said meeting, I wanted to clarify a few items ahead of time.

Please be sure that all of those living along McGrath in between Decoster Blvd and Henry St have been notified of such plans and have no problems with the requested closure. City Council will want to ensure they all concur with the requested closure. Also please note that in the event of an emergency within this area, the roadway will have to be opened for emergency personnel to respond.

Please let me know if you have any questions.

Thank you,

Dixie Roberts, TRMC
City Clerk/PIO

From: Robert Bruce
Sent: Wednesday, May 27, 2015 10:48 AM
To: Dixie Roberts
Subject: Re: Block Party

Thanks Mrs. Roberts we will be there.

Thanks.

ROBERT BRUCE

On Wednesday, May 27, 2015 8:55 AM, Dixie Roberts <droberts@cityhall.cityofalvin.com> wrote:

Mr. Bruce,

This item will have to be approved by City Council. City Council will review this item at their meeting on June 18th at 7:00 p.m. (Alvin City Hall Council Chambers, 2nd floor). If at all possible, your attendance is appreciated, in case they have any questions.

Thank you,

Dixie Roberts, TRMC
City Clerk/PIO

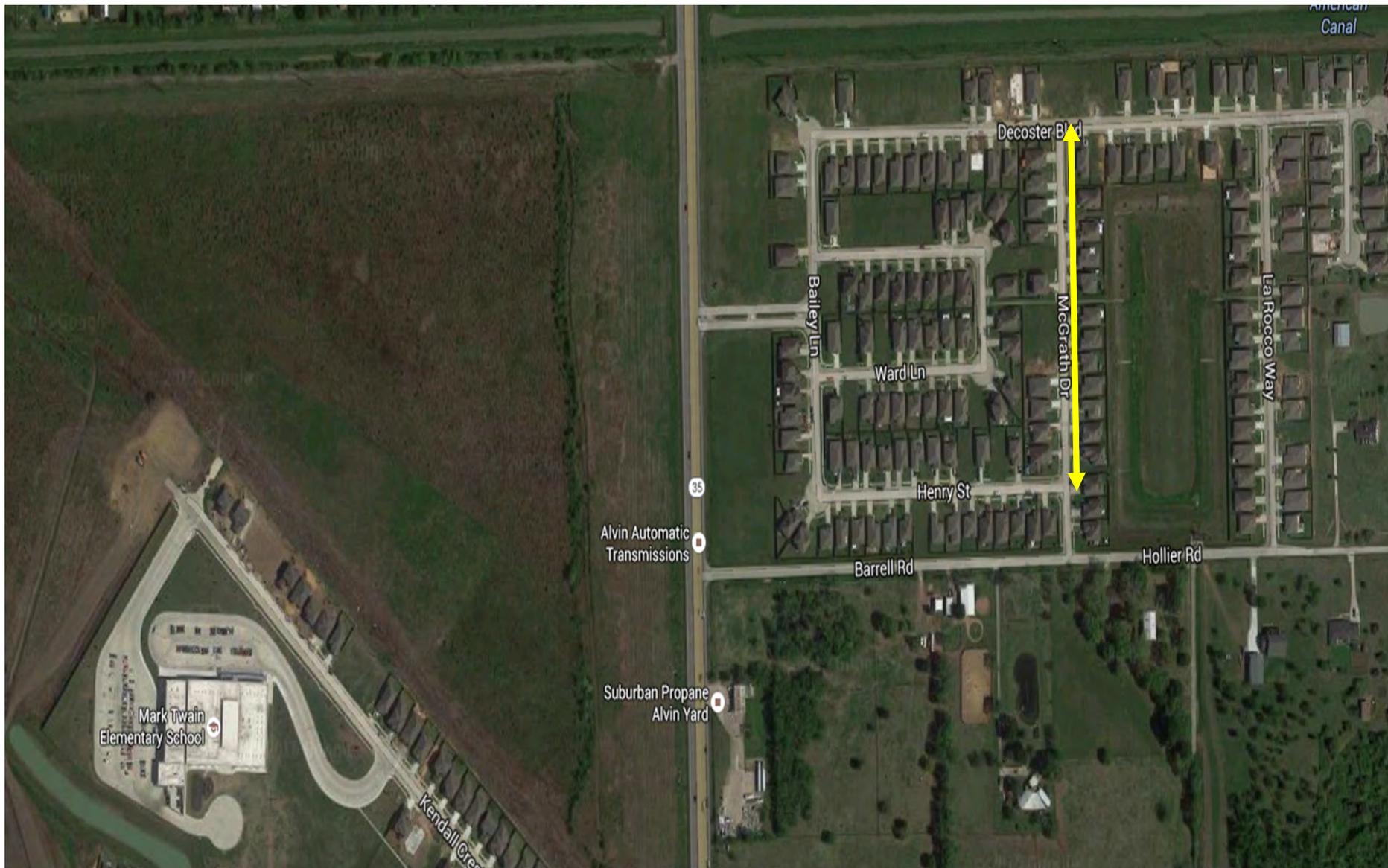
From: Robert Bruce
Sent: Saturday, May 23, 2015 1:26 PM
To: Dixie Roberts
Subject: Block Party

Hi Mrs. Roberts, my name is Robert Bruce and live in North Point Trails. I am currently the HOA President and our community is looking to have a block party on July 18th from 2-5pm on Mc Grath Dr and need to see about blocking this section of street off for the 3 hr time period. Street will need to be blocked off from Decoster Blvd to Henry St if possible. If you need any further information please feel free to call or email me. My number is 281-910-7951. Look forward to hearing back from you and getting this process moved forward.

Regards,

ROBERT BRUCE

Request for Temporary Closure of McGrath Dr. from Decoster Blvd. to Henry St. on 7/8, 2015





AGENDA COMMENTARY

Discussion Date:

Approval Date:

Submitted By:

SUBJECT:

DISCUSSION:

RECOMMENDATION:

ATTACHMENTS:

- | | |
|----|----|
| 1. | 4. |
| 2. | 5. |
| 3. | 6. |
-

Submitted by:

Funds Available:

Approved as to Form:

Approved By:

Department Head

Finance Director

City Attorney

City Manager

RESOLUTION NO. 15-R-14

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ALVIN,
TEXAS, AUTHORIZING CERTAIN OFFICERS OF THE CITY TO SIGN
AND ENDORSE CHECKS AND DRAFTS ON THE CITY OF ALVIN
BANK ACCOUNTS.**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS:

Section 1. That any two (2) or more of the following officers of the City shall be authorized to endorse and cash checks, drafts and similar documents on behalf of the City of Alvin in connection with any bank account of the City of Alvin.

<u>NAME OF SIGNING OFFICER</u>	<u>TITLE OF SIGNING OFFICER</u>
Paul A. Horn	Mayor
Sereniah Breland	City Manager
Junru M. Roland	Chief Financial Office
Dixie T. Roberts	City Clerk

Section 2. That any two (2) or more of the signing officers referenced in Section 1 hereof are authorized to receive statements and canceled vouchers of the City of Alvin and to appoint an agent or agents to do the same; furthermore, such officers are authorized to stop payment of checks of the City of Alvin and to revoke stop payment orders.

Section 3. That the bank which is now depository for city funds is hereby authorized to honor or accept all drafts, checks and similar documents executed or endorsed on behalf of the City of Alvin in the manner provided in Section 1, hereof for the credit of or in payment of any obligations of or by the payee or any other holder.

Section 4. That a certified copy of this resolution shall be complete and full evidence of the enactment of this Resolution and of the authority of the respective officers herein named, and said authority shall remain in full force until written notice of revocation thereof shall be received by the bank or a certified copy of a Resolution designating different officers is received by the bank.

Section 5. That any and all resolutions, ordinances or other orders of the City Council of the City of Alvin which may be in conflict herewith or any provisions thereof are hereby repealed to the extent of such inconsistency.

Section 6. That this Resolution shall become effective on June 18, 2015 and shall remain in

effect until amended or superseded.

PASSED AND APPROVED this 18th day of June, 2015.

ATTEST:

THE CITY OF ALVIN, TEXAS

By: _____
Dixie T. Roberts, City Clerk

By: _____
Paul A. Horn, Mayor



AGENDA COMMENTARY

Discussion Date: 06/18/2015

Approval Date: 06/18/2015

Submitted By: Junru Roland

SUBJECT:

Consider Resolution 15-R-15 changing the name of persons authorized to act on behalf of the City of Alvin in connection with TexPool.

DISCUSSION:

This resolution adds Sereniah Breland, City Manager, as an authorized representative on all current TexPool accounts effective 6/18/2015.

RECOMMENDATION:

Move to approve Resolution 15-R-15.

ATTACHMENTS:

- | | |
|-----------------------|----|
| 1. Resolution 15-R-15 | 4. |
| 2. | 5. |
| 3. | 6. |

Submitted by:
Junru Roland
Department Head

Digitally signed by Junru Roland
DN: cn=Junru Roland,
email=jroland@cityofalvin.com,
o=City of Alvin, ou=Finance
Department, c=US
Date: 2015.06.11 08:13:06
-05'00'

Funds Available:
Bobbi J Kacz
Finance Director

Approved as to Form:
Bobbi J Kacz
City Attorney

Digitally signed by Bobbi J Kacz
DN: cn=Bobbi J Kacz, o=City of
Alvin, ou=Legal Department,
email=bkacz@cityofalvin.com, c=US
Date: 2015.06.10 19:26:47 -05'00'

Approved By:
Junru Roland
City Manager

Digitally signed by Junru Roland
DN: cn=Junru Roland,
email=jroland@cityofalvin.com,
o=City of Alvin, ou=Finance
Department, c=US
Date: 2015.06.11 08:13:15 -05'00'

RESOLUTION NO. 15-R-15

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS CHANGING THE NAMES OF PERSONS AUTHORIZED TO ACT ON BEHALF OF THE CITY OF ALVIN IN CONNECTION WITH TEXPOOL AND SETTING FORTH OTHER PROVISIONS RELATED THERETO.

WHEREAS, the city of Alvin (the “Participant”) is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investment that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool (“TexPool”), a public funds investment pool, was created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act, **NOW, THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS:

Section 1. That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.

Section 2. That an authorized Representative of the Participant may be deleted by a written instrument signed by all remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant’s TexPool account or (2) is no longer employed by the Participant: and

Section 3. That the participant may add an authorized Representative by Amending Resolution signed by the Participant, provided that additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representatives of the Participant. Any new individuals will be issued P.I.N. numbers to transact business with TexPool participant services.

1. Name: <u>Paul A. Horn</u>	Title: <u>Mayor</u>
Signature _____	Direct Phone Number: <u>(281) 388-4275</u>
2. Name: <u>Sereniah Breland</u>	Title: <u>City Manager</u>
Signature _____	Direct Phone Number: <u>(281) 388-4230</u>
3. Name: <u>Junru M. Roland</u>	Title: <u>Chief Financial Officer</u>
Signature _____	Direct Phone Number: <u>(281) 388-4216</u>

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Name Junru M. Roland

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. This limited representative cannot make deposits or withdrawals. If the participant desires to designate a representative with inquiry rights only, complete the following information.

4. Name <u>Florence Chapa</u>	Title: <u>Controller</u>
Signature _____	Direct Phone Number: <u>(281) 388-4217</u>

Section 4. That this resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool received a copy of any such



AGENDA COMMENTARY

Discussion Date: 06/18/2015

Approval Date: 06/18/2015

Submitted By: Junru Roland

SUBJECT:

Consider Resolution 15-R-16 updating the designation of persons authorized to act on behalf of the City of Alvin in connection with TexSTAR.

DISCUSSION:

This resolution adds Sereniah Breland, City Manager, as an authorized representative on all current TexSTAR accounts effective June 18, 2015.

RECOMMENDATION:

Move to approve Resolution 15-R-16.

ATTACHMENTS:

- | | |
|--------------------------------|----|
| 1. Resolution 15-R-16 | 4. |
| 2. TexSTAR Account Change Form | 5. |
| 3. | 6. |

Submitted by:

Junru
Roland

Digitally signed by Junru Roland
DN: cn=Junru Roland,
email=jroland@cityofalvin.com,
o=City of Alvin, ou=Finance
Department, c=US
Date: 2015.06.11 08:13:39
-05'00'

Department Head

Funds Available:

Finance Director

Approved as to Form:

Bobbi J
Kacz

Digitally signed by Bobbi J Kacz
DN: cn=Bobbi J Kacz, o=City of
Alvin, ou=Legal Department,
email=bkacz@cityofalvin.com, c=US
Date: 2015.06.10 19:28:48 -05'00'

City Attorney

Approved By:

Junru
Roland

Digitally signed by Junru Roland
DN: cn=Junru Roland,
email=jroland@cityofalvin.com,
o=City of Alvin, ou=Finance
Department, c=US
Date: 2015.06.11 08:13:50 -05'00'

City Manager



Resolution 15-R-16

AMENDING RESOLUTION

WHEREAS, City of Alvin, Texas

(the "Government Entity") by authority of the Application for Participation in TexSTAR (the "Application") has entered into an Interlocal Agreement (the "Agreement") and has become a participant in the public funds investment pool created there under known as TexSTAR Short Term Asset Reserve Fund ("TexSTAR");

WHEREAS, the Application designated on one or more "Authorized Representatives" within the meaning of the Agreement;

WHEREAS, the Government Entity now wishes to update and designate the following persons as the "Authorized Representatives" within the meaning of the Agreement;

NOW, THEREFORE, BE IT RESOLVED:

SECTION 1. The following officers, officials or employees of the Government Entity specified in this document are hereby designated as "Authorized Representatives" within the meaning of the Agreement, with full power and authority to open accounts, to deposit and withdraw funds, to agree to the terms for use of the website for online transactions, to designate other authorized representatives, and to take all other action required or permitted by Government Entity under the Agreement created by the application, all in the name and on behalf of the Government Entity.

SECTION 2. This document supersedes and replaces the Government Entity's previous designation of officers, officials or employees of the Government Entity as Authorized Representatives under the Agreement

SECTION 3. This resolution will continue in full force and effect until amended or revoked by Government Entity and written notice of the amendment or revocation is delivered to the TexSTAR Board.

SECTION 4. Terms used in this resolution have the meanings given to them by the Application.

Authorized Representatives. Each of the following Participant officials is designated as Participant's Authorized Representative authorized to give notices and instructions to the Board in accordance with the Agreement, the Bylaws, the Investment Policy, and the Operating Procedures:

- 1. Name: Paul A. Horn Title: Mayor
 Signature: _____ Phone: (281) 388-4275
 Email: Phorn@cityofalvin.com
- 2. Name: Sereniah Breland Title: City Manager
 Signature: _____ Phone: (281) 388-4230
 Email: Sbreland@cityofalvin.com
- 3. Name: Junru M. Roland Title: Chief Financial Officer
 Signature: _____ Phone: (281) 388-4216
 Email: Jroland@cityofalvin.com
- 4. Name: Dixie T. Roberts Title: City Clerk
 Signature: _____ Phone: (281) 388-4255
 Email: Droberts@cityofalvin.com

{REQUIRED} PRIMARY CONTACT: List the name of the Authorized Representative **listed above** that will be designated as the Primary Contact and will receive all TexSTAR correspondence including transaction confirmations and monthly statements

Name: Junru M. Roland

{OPTIONAL} INQUIRY ONLY CONTACT: In addition, the following additional Participant representative (**not listed above**) is designated as an **Inquiry Only** Representative authorized to obtain account information:

Name: Florence Chapa Title: Controller
 Signature: _____ Phone: (281) 388-4217
 Email: Fchapa@cityofalvin.com

Participant may designate other authorized representatives by written instrument signed by an existing Participant Authorized Representative or Participant's chief executive officer.

DATED June 18, 2015

City of Alvin, Texas

 (NAME OF PARTICIPANT)

SIGNED BY: _____
 (Signature of official)
Junru M. Roland, Chief Financial Officer

 (Printed name and title)

ATTESTED BY: _____
 (Signature of official)
Dixie T. Roberts, City Clerk

 (Printed name and title)

REQUIRED
PLACE OFFICIAL SEAL OF ENTITY HERE

FOR INTERNAL USE ONLY
 APPROVED AND ACCEPTED: TEXAS SHORT TERM ASSET RESERVE FUND

 AUTHORIZED SIGNER

ADDITION/DELETION FORM FOR AUTHORIZED REPRESENTATIVES



PARTICIPANT NAME: City of Alvin, Texas EFFECTIVE DATE: 6/18/2015

PART I: DELETIONS - Please enter the Authorized Representatives to be deleted.

1. _____ 3. _____
2. _____ Inquiry: _____

PART II: ADDITIONS - Please enter the Authorized Representatives to be added.

1. Name: Sereniah Breland Email: sbreland@cityofalvin.com
Signature: _____ Phone: (281) 388-4239 Title: City Manager
2. Name: _____ Email: _____
Signature: _____ Phone: _____ Title: _____
3. Name: _____ Email: _____
Signature: _____ Phone: _____ Title: _____

PART III: APPROVALS - Please enter the names of all currently Authorized Representatives to authorize the deletions and additions of the individuals above.

1. Name: Paul A. Horn
Signature: _____
Title: Mayor
2. Name: Junru M. Roland
Signature: _____
Title: Chief Financial Officer
3. Name: Dixie T. Roberts
Signature: _____
Title: City Clerk
4. Name: _____
Signature: _____
Title: _____

**Official Seal of Participant
*(REQUIRED)***

REQUIRED
Attested By: _____
Printed Name: _____
Title: _____

ADDITION/DELETION FORM FOR AUTHORIZED REPRESENTATIVES



PART IV: PRIMARY CONTACT [required] - If the Primary Contact on file with TexSTAR was deleted in Part I of this form, please provide the name of the Authorized Representative that will be the Primary Contact. The Primary Contact is the individual who will receive the daily transaction confirmations, monthly statements, monthly newsletter, TexSTAR updates and other program mailings.

Name: _____

Email Address: _____

Phone Number: _____

PART V: INQUIRY ONLY [optional] - If an Inquiry Only Representative was deleted in Part I and you wish to replace this representative or add an inquiry only representative to your TexSTAR account for the first time, please list this individual below. This limited representative cannot make deposits or withdrawals or sign Bank Information Sheets.

Name: Florence Chapa Title: Controller

Signature: _____ Phone: (281) 388-4217

Email: Fchapa@cityofalvin.com

If you have any questions regarding this form or the Authorized Representatives currently on file with TexSTAR for your entity, please contact TexSTAR Participant Services at 1-800-839-7827.

Document with original signatures is required.

Forms with alterations (i.e. white out, mark out, etc.) will NOT be accepted

Mail originals to TexSTAR Participant Services * 325 North St. Paul Street, Suite 800 * Dallas, Texas 75201



AGENDA COMMENTARY

Discussion Date: 06/18/2015

Approval Date: 06/18/2015

Submitted By: Junru Roland

SUBJECT:

Consider Resolution 15-R-17 authorizing designated signators for its Texas CDBG Community Development Block Grant Program – Disaster Recovery Program Fund Contract 12-490-000-6665 Round 2.2

DISCUSSION:

This resolution adds Sereniah Breland, City Manager, as an authorized representative for the Texas CDBG Community Development Block Grant Program – Disaster Recovery Program Fund Contract 12-490-000-6665 Round 2.2

RECOMMENDATION:

Move to approve Resolution 15-R-17.

ATTACHMENTS:

- | | |
|-----------------------|----|
| 1. Resolution 15-R-17 | 4. |
| 2. GLO Change Form | 5. |
| 3. | 6. |

Submitted by:

Junru Roland

Department Head

Digitally signed by Junru Roland
DN: cn=Junru Roland,
email=jroland@cityofalvin.com,
o=City of Alvin, ou=Finance
Department, c=US
Date: 2015.06.11 08:14:20
+05'00'

Funds Available:

Finance Director

Approved as to Form:

Bobbi J Kacz

City Attorney

Digitally signed by Bobbi J Kacz
DN: cn=Bobbi J Kacz, o=City of
Alvin, ou=Legal Department,
email=bkacz@cityofalvin.com, c=US
Date: 2015.06.10 19:30:21 -0500'

Approved By:

Junru Roland

City Manager

Digitally signed by Junru Roland
DN: cn=Junru Roland,
email=jroland@cityofalvin.com,
o=City of Alvin, ou=Finance
Department, c=US
Date: 2015.06.11 08:14:26 -0500'

RESOLUTION 15-R-17

RESOLUTION OF THE CITY OF ALVIN, TEXAS, AUTHORIZING DESIGNATED SIGNATORS FOR CONTRACTUAL DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY PROGRAM CONTRACT 12-490-000-6665.

WHEREAS, the City of Alvin has received a Texas Community Development Block Grant Disaster Recovery award to provide Sewer System Improvements; and

WHEREAS, it is necessary to appoint persons to execute contractual documents and documents requesting funds from the GLO, and;

WHEREAS, an original signed copy of the Depository/Authorized Signatories Designation Form is to be submitted with a copy of this Resolution, and;

WHEREAS, the City of Alvin acknowledges that in the even that an authorized signatory of the City changes (elections, illness, resignations, etc.) the City must provide TxCDBG with the following:

- a resolution stating who the new authorized signatory is (not required if this original resolution names only the title and not the name of the signatory); and
- a revised *Depository/ Authorized Signatories Designation Form*

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF ALVIN, TEXAS, AS FOLLOWS:

The Mayor, City Manager, and City Clerk be authorized to execute contractual documents between the Texas General Land Office and the City for the Texas Community Development Block Grant Disaster Recovery Program project.

The Mayor, City Manager, Chief Financial Officer and City Clerk be authorized to execute the *State of Texas Purchase Voucher* and *Request for Payment Form* documents required for requesting funds approved in the Texas Community Development Block Grant Disaster Recovery Program project.

PASSED AND APPROVED this 18th day of June, 2015.

ATTEST:

THE CITY OF ALVIN, TEXAS

By: _____
Dixie T. Roberts, City Clerk

By: _____
Paul A. Horn, Mayor



Texas General Land Office - Disaster Recovery

Depository/Authorized Signatories Designation Form (Revised: 7/11/12)

Grantee/Contractor: Alvin GLO-DR Contract No: 12-490-000-6665

DRS Grant No: DRS220243

The financial lending institution listed here will serve as the depository for the Texas General Land Office-Disaster Recovery Program Community Development Block Grant (CDBG) funds:

Wells Fargo
(Name of Lending Institution)

2900 S. Gordon St.
(Address)

Alvin, Texas 77511
(City, State, Zip Code)

Fund Account Number: 2,807,424,268

The individuals below are designated by resolution as authorized signatories for contractual documents – (At least two signatories required.)

<u>Sereniah Breland</u> (Name) <u>City Manager</u> (Title) _____ (Signature)	<u>Dixie Roberts</u> (Name) <u>City Clerk</u> (Title) _____ (Signature)
_____ (Name) _____ (Title) _____ (Signature)	_____ (Name) _____ (Title) _____ (Signature)

NOTE: A copy of a Resolution passed by the city council or county commissioner's court authorizing the signatories must be submitted along with this form.