

NOTICE OF PUBLIC MEETING

BE IT KNOWN that the **City Council** of the **City of Alvin** will meet in **Regular Session** on **Thursday, October 2, 2014 at 7:00 P.M.** in the **Council Chambers** located on the 2nd floor of Alvin City Hall, 216 West Sealy Street, Alvin, Texas, with the following agenda:

1. CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. SPECIAL PRESENTATIONS

5. APPROVAL OF MINUTES

- A. Approve minutes of the September 11, 2014 Special City Council meeting.
- B. Approve minutes of the September 18, 2014 Regular City Council meeting.

6. PETITIONS OR REQUESTS FROM THE PUBLIC

Speakers may be limited to 2, 3 or 5 minutes according to Section 2-24 of the Code of Ordinances, City of Alvin, Texas. State law prohibits the Mayor and members of the City Council from commenting on any statement or engaging in dialogue without an appropriate agenda item being posted in accordance with the Texas Open Meetings Law. Comments should be directed to the entire council, not individual members. Engaging in verbal attacks or comments intended to insult, abuse, malign or slander any individual shall be cause for termination of time privileges and expulsion from Council Chambers.

7. REPORTS FROM CITIZENS BOARDS, COMMISSIONS, AND COMMITTEES

8. PUBLIC HEARING - NONE

9. CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION:

All items listed under the Consent Agenda are considered to be routine, and require little or no deliberation by City Council. These items will be enacted/approved by one motion unless a Council member requests separate action on an item, in which event the item will be removed from the Consent Agenda and considered by separate action. Approval of the Consent Agenda enacts the items of legislation and authorizes implementation of other items.

- A. Consider Ordinance 14-CC, adopting the City of Alvin 2035 Comprehensive Plan Update and setting forth other provisions related thereto - on second and final reading.
- B. Consider Ordinance 14-DD, amending Ordinance 13-SS, passed and approved September 12, 2013, same being an ordinance approving and adopting the City of Alvin's budget for fiscal year 2013-2014 by approving "Budget Amendment XII" to the original 2013-14 FY budget; providing for supplemental appropriation and/or transfer of certain funds as set forth in the attached Exhibit "A" for the purpose of adjusting the current fiscal year-end budget - on second and final reading.
- C. Consider a request for street closures for safety of the public and patrons of the Alvin Blue Santa Motorcycle Fund raiser being held Sunday, October 19, 2014 from 8:00 a.m. to 5:00 p.m. Street closures being requested are E. Sidnor St. at

Depot Centre Blvd, E. Sidnor St. at S. Magnolia St., E. Sealy St. at Depot Centre Blvd, Depot Centre parking lot east side exit, Depot Centre at North exit of Parking Lot.

- D. Consider out-of-state travel for Jose Ibarra, Garage Department, to Phoenix Arizona to attend Victory Motorcycle Warranty Certification class from November 2, 2014 to November 7, 2014 to for the purpose of performing warranty work on two motorcycle units recently purchased by Alvin Police Department.
- E. Consider out-of-state travel for Lieutenant Tim Hubbard to participate in the visit of 2014 Delegates for the Annual Professional Police Exchange to China from October 11, 2014 to October 18, 2014. The trip is sponsored by Sam Houston State University and their Chinese partners and is offered at no cost to the City.

10. MATTERS REMOVED FROM CONSENT AGENDA

11. OTHER BUSINESS:

Council may approve, discuss, refer, or postpone items under Other Business.

- A. Receive and acknowledge the monthly financial report for August, 2014.
- B. Consider a variance request from William Pye of CDI, a consultant for the proposed Nissan of Alvin, to waive the sidewalk requirement of Section 21-42 and the screening requirement of Section 35-34 of the Code of Ordinances, for the new Nissan dealership that will be located along FM 528 and Victory Lane.
- C. Consider Resolution 14-R-30, a resolution supporting a traffic study by the Texas Department of Transportation and authorizing the State of Texas to install and maintain a median to be placed on FM 517 approaching the North Bypass 35 intersection as depicted in Exhibit "A"; and setting forth other provisions related thereto.
- D. Consider Resolution 14-R-34 adopting the Fiscal Year (FY) 2014-15 City of Alvin Investment Policy for the investment of municipal funds; and setting forth other related matters.
- E. Consider Resolution 14-R-35 designating one representative and one alternate representative to the Houston-Galveston Area Council (HGAC) General Assembly for 2015.

12. REPORTS FROM CITY MANAGER

- A. Review preliminary list of items for the Council meeting of October 23, 2014.
- B. Announcements:
 - 1. City Manager Search - SGR Consulting
 - 2. Oct. 9, 2014 City Council Workshop
 - 3. Oct. 7, 2014 State of the City

13. REPORTS FROM COUNCIL MEMBERS

Pursuant to S.B. No. 1182, City Council Members may make a report or an announcement about items of community interest during a meeting of the governing body. No action will be taken or discussed.

A. Announcements and requests from Council members.

14. CLOSED EXECUTIVE SESSION: THE CITY COUNCIL WILL CONVENE INTO A CLOSED EXECUTIVE MEETING IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, PURSUANT TO THE AUTHORITY CONTAINED IN:

Section 551.071(2) - Attorney consultation to receive attorney advice and counsel in connection with the City's legal rights, duties, privileges, and obligations related to the ongoing negotiations of a Collective Bargaining Agreement.

15. CLOSED EXECUTIVE SESSION: THE CITY COUNCIL WILL CONVENE INTO A CLOSED EXECUTIVE MEETING IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, PURSUANT TO THE AUTHORITY CONTAINED IN

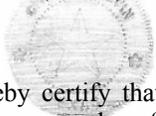
Section 551.071(2) - Attorney consultation to receive attorney advice and counsel on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

16. RECONVENE TO OPEN SESSION

17. ADJOURNMENT

I hereby certify that this Public Notice was placed on the Official Bulletin Board at City Hall on THURSDAY, SEPTEMBER 25, 2014 at 5:00 p.m.

(SEAL)



Dixie Roberts, City Clerk

I hereby certify that this Public Notice was removed from the Official Bulletin Board at City Hall on this the _____ day of _____ 2014, at _____ a. /p.m.

Dixie Roberts, City Clerk

**** All meetings of the City Council are open to the public, except when there is a necessity to meet in Executive Session (closed to the public) under the provisions of Chapter 551, Texas Government Code. The Council reserves the right to convene into executive session on any of the above posted agenda items that qualify for an executive session by publicly announcing the applicable section of the Open Meetings Act, including but not limited to sections 551.071 (litigation and certain consultation with the attorney), 551.072 (acquisition of interest in real property), 551.073 (contract for gift to city), 551.074 (certain personnel deliberations), or 551.087 (qualifying economic development negotiations).**

If you plan to attend this meeting and you have a disability that requires special arrangements at the meeting, please contact the City Clerk at 281-388-4255 or droboterts@cityhall.cityofalvin.com. Requests for special services must be received 48 hours prior to the meeting time. Reasonable accommodations will be made to assist your needs. City Hall is wheel chair accessible and a sloped curb entry is available at the East and West Entrances to the City Hall.

MINUTES
CITY OF ALVIN, TEXAS
216 W. SEALY STREET
SPECIAL CITY COUNCIL MEETING
THURSDAY SEPTEMBER 11, 2014
7:00 P.M.

CALL TO ORDER

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in *Special Session* at 7:00 P.M. in the Council Chambers at City Hall, with the following members present: Mayor Paul A. Horn, Mayor Pro-Tem Terry Droege and Councilmembers: Gabe Adame, Adam Arendell, Scott Reed, Brad Richards, Roger Stuksa, and Keith Thompson. Also present: Larry Buehler, Economic Development Director, Bobbi Kacz, City Attorney and Dixie Roberts, City Clerk.

INVOCATION

Councilmember Adame gave the invocation.

PLEDGE OF ALLEGIANCE

Councilmember Reed led the Pledge of Allegiance.

PETITIONS OR REQUESTS FROM THE PUBLIC

There were no requests or comments from the public.

OTHER BUSINESS

Consider Ordinance 14-AA adopting the budget for the City of Alvin, Texas for Fiscal Year 2014-15; directing the City Clerk to post a copy of the budget on the City of Alvin website; and setting forth other provisions related thereto - 2nd and final reading.

Councilmember Arendell moved to approve Ordinance 14-AA as amended at the September 4, 2014 City Council meeting adopting the budget for the City of Alvin, Texas for Fiscal Year 2014-15; directing the City Clerk to post a copy of the budget on the City of Alvin website; and setting forth other provisions related thereto on second and final reading. Seconded by Councilmember Adame; motion to approve carried on a vote of 7 Ayes.

Consider Ordinance 14-BB levying a property tax rate for the year 2014 and to direct the Tax Assessor-Collector to assess, account for, and distribute the property taxes as herein levied; - 2nd and final reading

Councilmember Reed moved to approve Ordinance 14-BB levying a property tax rate for the year 2014 and to direct the Tax Assessor-Collector to assess, account for, and distribute the property taxes as herein levied on second and final reading. Seconded by Councilmember Richards; motion to approve carried on a vote of 7 Ayes.

Consider appointment of a member to fill a vacancy on the Board of Adjustments and Appeals

Councilmember Droege moved to appoint Jim Thompson to fill the unexpired term of Craig Martin on the Board of Adjustments and Appeals. Seconded by Councilmember Reed; motion to approve carried on a vote of 7 Ayes.

ADJOURNMENT

Councilmember Droege moved to adjourn the meeting at 7:08 p.m. Seconded by Councilmember Reed; motion to adjourn carried on a vote of 7Ayes.

PASSED and APPROVED this _____ day of _____, 2014.

Paul A. Horn, Mayor

ATTEST: _____
Dixie Roberts, City Clerk

MINUTES
CITY OF ALVIN, TEXAS
216 W. SEALY STREET
REGULAR CITY COUNCIL MEETING
THURSDAY SEPTEMBER 18, 2014
7:00 P.M.

CALL TO ORDER

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in Regular Session at 7:00 P.M. in the Council Chambers at City Hall, with the following members present: Mayor Paul A. Horn, Mayor Pro-Tem Terry Droege and Councilmembers: Gabe Adame, Scott Reed, Brad Richards, Roger Stuksa, and Keith Thompson. Also present: Junru Roland, Interim City Manager, Bobbi Kacz, City Attorney and Dixie Roberts, City Clerk.

INVOCATION

Judy Zavala, Alvin Police Department, Chaplain gave the invocation.

PLEDGE OF ALLEGIANCE

Councilmember Stuksa led the Pledge of Allegiance to the American Flag.

Councilmember Reed led the Pledge of Allegiance to the Texas Flag.

SPECIAL PRESENTATIONS

There were no special presentations.

APPROVAL OF MINUTES

Approve minutes of the August 28, 2014 Special City Council meeting

Councilmember Droege moved to approve the minutes of August 28, 2014. Seconded by Councilmember Stuksa; motion to approve carried on a vote of 6 Ayes.

Approve minutes of the September 4, 2014 Regular City Council meeting

Councilmember Stuksa moved to approve the minutes of September 4, 2014. Seconded by Councilmember Droege; motion to approve carried on a vote of 6 Ayes.

PETITIONS OR REQUESTS FROM THE PUBLIC

Wendy Gonzales, Alvin, Texas stated that her family received a letter from the City Clerk requesting that the border at her mother's gravesite within Oak Park Cemetery be removed. She stated that there is an upright headstone in the same section of the cemetery that is against the rules and regulations of the cemetery. She stated that all rules and regulations should be followed by all, not by a select few. She asked that the border at her mother's gravesite be allowed to remain in place.

Eugene Bauer, Alvin Texas addressed council regarding the service on boards and commissions that are lacking members, and City Hall security.

Shelby Eaton, Liverpool Texas addressed council asking them it be allowed to house and purchase reptiles to keep as pets.

REPORTS FROM CITIZENS BOARDS, COMMISSIONS, AND COMMITTEES

No reports were given.

PUBLIC HEARINGS**Public Hearing to receive Comment regarding the 2035 Comprehensive Plan Update.**

Mayor Horn opened the public hearing at 7:16 p.m.

Larry Buehler, Economic Development Director presented the Comprehensive Plan before the City Council and the public for consideration. The Plan's purpose is to set a desirable path and growth pattern for our community.

Mayor Horn closed the public hearing at 7:17 p.m.

CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION

Consider request for street closures for the annual Alvin High School Homecoming Parade on Monday, September 22, 2014 for the following streets: College from West Dumble to West Stadium, West Stadium from College to South Johnson, South Johnson from West Stadium to West Adoue, West Adoue from South Johnson to South Second (Yellowjacket Drive), and South Second (Yellowjacket Drive) from West Adoue to the parking lot of Alvin Memorial Stadium.

Councilmember Reed moved to approve the items on the consent agenda. Seconded by Councilmember Richards; motion to approve carried on a vote of 6 Ayes.

MATTERS REMOVED FROM CONSENT AGENDA

There were no items removed from the consent agenda.

OTHER BUSINESS

Consider approval of Ordinance 14-CC, adopting the City of Alvin 2035 Comprehensive Plan Update and setting forth other provisions related thereto – 1st reading.

Ordinance 14-CC provides for the adoption of the City of Alvin's 2035 Comprehensive Plan. The Plan's purpose is to set a desirable path and growth pattern for our community. The Plan will set the stage for future projects in many areas to include enhanced development criteria, infrastructure, parks and recreation, and downtown redevelopment to further enhance the goals set out in the 2005 Comprehensive Plan.

Larry Buehler, Economic Development Director thanked all involved for their work in the process the compilation of this document.

Councilmember Stuksa moved to approve Ordinance 14-CC, adopting the City of Alvin 2035 Comprehensive Plan Update and setting forth other provisions related thereto on first reading. Seconded by Councilmember Droege; motion to approve carried on a vote of 6 Ayes.

Consider Resolution 14-R-32 adopting the Economic Development Strategic Plan.

The Economic Development Strategic Plan was drafted by TIP Strategies and was reviewed and approved by the Citizens Advisory Committee appointed by City Council. The Plan targets Alvin's assets and opportunities and provides an action oriented plan that will enhance the city's economy for years to come.

Councilmember Reed moved to approve Resolution 14-R-32 adopting the Economic Development Strategic Plan. Seconded by Councilmember Droege; motion to approve carried on a vote of 6 Ayes.

Consider approval of Ordinance 14-DD, amending Ordinance 13-SS, passed and approved September 12, 2013, same being an ordinance approving and adopting the City of Alvin's budget for fiscal year 2013-2014 by approving "Budget Amendment XII" to the original 2013-14 FY budget; providing for supplemental appropriation and/or transfer of certain funds as set forth in the attached Exhibit "A" for the purpose of adjusting the current fiscal year-end budget – 1st reading.

Each fiscal year-end, the City amends the budget to appropriate expenditures and revenues which occurred during the year. Reason being, under certain circumstances the City has more definite cost and revenue information at year-end. The City is nearing the end of FY 2013-14 and has the need to make a number of budget adjustments as a way to put the final FY 2013-14 budget in line with actual (approved and/or authorized) expenditures. These adjustments include increases and decreases in budget appropriations in comparison to actual expenditures and revenues. Per the City's auditor's recommendation, we should do a batch budget amendment at fiscal year-end to capture expenditures and/or revenues from the year that require a budget amendment.

Councilmember Reed moved to approve Ordinance 14-DD, amending Ordinance 13-SS, passed and approved September 12, 2013, same being an ordinance approving and adopting the City of Alvin's budget for fiscal year 2013-2014 by approving "Budget Amendment XII" to the original 2013-14 FY budget; providing for supplemental appropriation and/or transfer of certain funds as set forth in the attached Exhibit "A" for the purpose of adjusting the current fiscal year-end budget on first reading. Seconded by Councilmember Stuksa; motion to approve carried on a vote of 6 Ayes.

Consider Resolution 14-R-29 suspending the October 1, 2014, effective date of CenterPoint Energy Houston Electric LLC's application to amend its rate schedules to permit the City time to study the request; approving cooperation with the Gulf Coast Coalition of Cities (GCCC); hiring Lloyd Gosselink attorneys and consulting services to negotiate with the Company and direct any necessary litigation and appeals; finding that the meeting at which this resolution is passed is open to the public as required by law; and requiring notice of this Resolution to the Company and legal counsel.

This resolution suspends the October 1, 2014, effective date of CenterPoint Energy Houston Electric LLC's application to amend its rate schedules to permit the City time to study the request; approving cooperation with the Gulf Coast Coalition of Cities (GCCC); hiring Lloyd Gosselink attorneys and consulting services to negotiate with the Company and direct any necessary litigation and appeals; finding that the meeting at which this resolution is passed is open to the public as required by law; and requiring notice of this Resolution to the Company and legal counsel.

Councilmember Droege moved to approve Resolution 14-R-29 suspending the October 1, 2014, effective date of CenterPoint Energy Houston Electric LLC's application to amend its rate schedules to permit the City time to study the request; approving cooperation with the Gulf Coast Coalition of Cities (GCCC); hiring Lloyd Gosselink attorneys and consulting services to negotiate with the Company and direct any necessary litigation and appeals; finding that the meeting at which this resolution is passed is open to the public as required by law; and requiring notice of this Resolution to the Company and legal counsel. Seconded by Councilmember Adame; motion to approve carried on a vote of 6 Ayes.

Consider Resolution 14-R-30, a resolution supporting a traffic study by the Texas Department of Transportation and authorizing the State of Texas to install and maintain a median to be placed on FM 517 approaching the North Bypass 35 intersection as depicted in Exhibit "A"; and setting forth other provisions related thereto.

In August, representatives from the TXDOT Area Engineer's Office met with City Staff to discuss their findings and proposed resolutions regarding a study of the FM 517 and the North Bypass 35 intersection. This study was conducted due to the unusually high number of accidents that have occurred in recent years at this intersection, as reported by APD and TXDOT. A total of 51 reportable accidents have occurred between February 2011 and July 2014, with 18 of

these accidents reporting injuries. Additionally, the TXDOT report indicated 37 of the accidents could have been prevented by the proposed changes to the intersection. In order to decrease the number of accidents at this location TXDOT is proposing to construct a center median along FM 517 beginning at North Bypass 35 and extending 280 feet to the east past the intersection with Clifford Street as shown in Exhibit A.

Mark Woolridge and Michelle Millard with TxDOT were present before City Council to discuss the proposed median. Council discussed this item and asked that it be postponed until the next meeting so they would have time assess the area as there were some concerns to the proposal presented by TxDOT for this location.

Councilmember Droege moved to table this item until the next regularly scheduled City Council Meeting. Seconded by Councilmember Richards; motion to approve carried on a vote of 6 Ayes.

Consider Resolution 14-R-33 adopting the Drought Contingency Plan for the City of Alvin.

TCEQ requires the City update the Drought Contingency Plan every five (5) years. Staff has made the revisions to the plan as requested by TCEQ for adoption by Council.

Councilmember Droege moved to approve Resolution 14-R-33 adopting the Drought Contingency Plan for the City of Alvin. Seconded by Councilmember Richards; motion to approve carried on a vote of 6 Ayes.

Consider awarding a bid to C.A.G. Construction for the 2014/2015 Concrete Repair Program for an amount not to exceed \$200,000, including an option to extend the contract for one year at the same terms and condition and authorize the Mayor to sign the contract subject to legal review.

On August 12, 2014 bids were opened for the 2014/2015 Concrete Repair Program and C.A.G. Construction was the lowest bidder. The Concrete Repair Program is for various repairs such as sidewalks, streets, driveways, inlet boxes, and curbs and gutters. Funds will come from account 312-5501-00-3410 Concrete Paving/Sidewalks. Estimated annual cost is \$200,000 over the course of a calendar year. The contract contains a provision for a one year extension at the same terms and conditions. Upon Council approval, an award letter will be sent to vendor and City departments.

Councilmember Reed moved to award bid to C.A.G. Construction for the 2014/2015 Concrete Repair Program for an amount not to exceed \$200,000, including an option to extend the contract for one year at the same terms and condition and authorize the Mayor to sign the contract subject to legal review. Seconded by Councilmember Richards; motion to approve carried on a vote of 6 Ayes.

REPORTS FROM CITY MANAGER

Review preliminary list of items for the Council meeting of September 4, 2014.

Mr. Roland reviewed the preliminary list for the October 2, 2014 City Council meeting.

REPORTS FROM COUNCILMEMBERS

Pursuant to S.B. No. 1182, City Councilmembers may make a report or an announcement about items of community interest during a meeting of the governing body. No action will be taken or discussed.

Announcements and requests from Councilmembers.

Councilmember Reed asked that staff look into the complaint regarding the Oak Park Cemetery by Ms. Gonzales.

Councilmember Droege asked that the complaint by Ms. Gonzales regarding Oak Park Cemetery be looked into by staff.

Councilmember Adame thanked Public Services Director Brian Smith and his employees for taking care of the tree issue on Plum Street presented by a citizen at the last City Council meeting.

Councilmember Stuksa stated that antique trains, participating in a drill, will be coming through town and will be at the Depot for a short period on Saturday.

Mayor Horn stated that City Council will hold a workshop to discuss the detention area on Kost and South Street on October 9, 2014 at 6:00 p.m.

CLOSED EXECUTIVE SESSION: THE CITY COUNCIL WILL CONVENE INTO A CLOSED EXECUTIVE MEETING IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, PURSUANT TO THE AUTHORITY CONTAINED IN:

Section 551.071(2) - Attorney consultation to receive attorney advice and counsel in connection with the City's legal rights, duties, privileges, and obligations related to the ongoing negotiations of a Collective Bargaining Agreement.

CLOSED EXECUTIVE SESSION: THE CITY COUNCIL WILL CONVENE INTO A CLOSED EXECUTIVE MEETING IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, PURSUANT TO THE AUTHORITY CONTAINED IN:

Section 551.074 Deliberation on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing.

Mayor Horn convened the meeting to closed session at 7:42 p.m.

RECONVENE TO OPEN SESSION

Mayor Horn reconvened the meeting to open session at 8:20 p.m.

ACTION ITEM FROM EXECUTIVE SESSION; Consideration and action, if any, to approve a newly negotiated collective bargaining labor agreement between the City of Alvin, Texas and the Alvin Police Officer's Association, the duly recognized majority bargaining agent for the City's law enforcement personnel; and authorize the Mayor to sign the Agreement.

No Action was taken on this item.

ACTION ITEM FROM EXECUTIVE SESSION; Consideration and action, if any, to approve compensation of Interim City Manager.

Council member Reed moved to approve the compensation of \$65.00 per hour for interim City Manager Junru Roland during his tenure as interim. Second by Council member Droege, motion to approve carried on a vote of 6 Ayes.

ADJOURNMENT

Councilmember Droege moved to adjourn the meeting at 8:20 p.m. Seconded by Councilmember Thompson; motion to adjourn carried on a vote of 6 Ayes.

PASSED and APPROVED this _____ day of _____, 2014.

Paul A. Horn, Mayor

ATTEST: _____
Dixie Roberts, City Clerk



AGENDA COMMENTARY

Discussion Date: 09/18/2014

Approval Date: 09/18/2014

Submitted By: L. Buehler

SUBJECT:

Consider Ordinance 14-CC, adopting the City of Alvin 2035 Comprehensive Plan Update and setting forth other provisions related thereto - on second and final reading.

DISCUSSION:

Ordinance 14-CC provides for the adoption of the City of Alvin's 2035 Comprehensive Plan. The Plan's purpose is to set a desirable path and growth pattern for our community. The Plan will set the stage for future projects in many areas to include enhanced development criteria, infrastructure, parks and recreation, and downtown redevelopment to further enhance the goals set out in the 2005 Comprehensive Plan.

RECOMMENDATION:

Move to approve Ordinance 14-CC adopting the Alvin 2035 Comprehensive Plan and authorize Mayor to sign.

ATTACHMENTS:

- | | |
|----------------------------------|----|
| 1. Ordinance 14- CC | 4. |
| 2. Alvin 2035 Comprehensive Plan | 5. |
| 3. | 6. |

Submitted by:

Larry
Buehler

Digitally signed by Larry Buehler
DN: cn=Larry Buehler, ou=City of Alvin,
ou=Economic Development,
email=lbuehler@cityofalvin.com, c=US
Date: 2014.09.03 07:50:19 -0500

Department Head

Funds Available:

Finance Director

Approved as to Form:

Bobbi J
Kacz

Digitally signed by Bobbi J Kacz
DN: cn=Bobbi J Kacz, ou=City of
Alvin, ou=Legal Department,
email=bkacz@cityofalvin.com, c=US
Date: 2014.09.24 17:35:49 -0500

City Attorney

Approved By:

Junru
Roland

Digitally signed by Junru Roland
DN: cn=Junru Roland,
email=jroland@cityofalvin.com,
ou=City of Alvin, ou=Finance
Department, c=US
Date: 2014.09.25 07:42:32 -0500

City Manager

ORDINANCE NO. 14-CC

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS ADOPTING THE CITY OF ALVIN 2035 COMPREHENSIVE PLAN UPDATE; PROVIDING FOR A PUBLIC HEARING, AND FOR THE PLAN TO BECOME EFFECTIVE UPON ITS PASSAGE AND APPROVAL.

WHEREAS, Chapter 213 of the Local Government Code authorizes the City to adopt a comprehensive plan for the long-range development of the City; and

WHEREAS, the plan may:

- (1) Include provisions on land use, transportation, and public facilities;
- (2) Consist of a single plan or a coordinated set of plans organized by subject matter and geographic area; and
- (3) be used to coordinate and guide the establishment of development regulations; and

WHEREAS, the City Council appointed a Comprehensive Plan Advisory Committee to develop a comprehensive plan for the purpose of promoting sound development for the City and promoting the public health, safety and welfare; and

WHEREAS, on August 26, 2014 the Planning Commission held a public meeting on the comprehensive plan and reviewed and recommended approval to the City Council of the City of Alvin; and

WHEREAS, the City Council held a public hearing on September 18, 2014, regarding the review and approval of the amendment to the comprehensive plan; and

WHEREAS, a hearing(s) was held at which the public was given an opportunity to give testimony and present written evidence as required by law;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS, THAT:

Section 1. That the comprehensive plan, shown in Exhibit "A", is hereby adopted including the future land development plan and all maps, appendices and elements contained therein as a long-range planning guide for the City of Alvin, and supersedes any previous existing comprehensive plans.

Section 10. Open Meetings. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapt. 551, Tex. Gov't Code.

PASSED on the first reading on the _____ day of _____ 2014.

PASSED on second and final reading on the _____ day of _____ 2014.

ATTEST:

CITY OF ALVIN, TEXAS:

By: _____
Dixie Roberts, City Clerk

By: _____
Paul A. Horn, Mayor



Click Here to view the
2035 Comprehensive Plan
for the *City of Alvin.*

THE ALVIN PLAN

CITY OF ALVIN, TX



2035 COMPREHENSIVE PLAN UPDATE



AGENDA COMMENTARY

Discussion Date:

Approval Date: 09/18/2014

Submitted By: Junru Roland

SUBJECT:

Consider Ordinance 14-DD, amending Ordinance 13-SS, passed and approved September 12, 2013, same being an ordinance approving and adopting the City of Alvin's budget for fiscal year 2013-2014 by approving "Budget Amendment XII" to the original 2013-14 FY budget; providing for supplemental appropriation and/or transfer of certain funds as set forth in the attached Exhibit "A" for the purpose of adjusting the current fiscal year-end budget - on second and final reading.

DISCUSSION:

Each fiscal year-end, the City amends the budget to appropriate expenditures and revenues which occurred during the year. Reason being, under certain circumstances the City has more definite cost and revenue information at year-end. The City is nearing the end of FY 2013-14 and has the need to make a number of budget adjustments as a way to put the final FY 2013-14 budget in line with actual (approved and/or authorized) expenditures. These adjustments include increases and decreases in budget appropriations in comparison to actual expenditures and revenues.

Per the City's auditor's recommendation, we should do a batch budget amendment at fiscal year-end to capture expenditures and/or revenues from the year that require a budget amendment.

RECOMMENDATION:

Move to approve Ordinance 14-DD amending the 2013-14 fiscal year-end budget.

ATTACHMENTS:

- | | |
|--------------------|----|
| 1. Ordinance 14-DD | 4. |
| 2. Exhibit A | 5. |
| 3. | 6. |

Submitted by:

Junru
Roland

Department Head

Digitally signed by Junru Roland
DN: cn=Junru Roland,
email=jroland@cityofalvin.com,
o=City of Alvin, ou=Finance
Department, c=US
Date: 2014.09.25 07:43:11
-05'00'

Funds Available:

Junru
Roland

Finance Director

Digitally signed by Junru Roland
DN: cn=Junru Roland,
email=jroland@cityofalvin.com, o=City
of Alvin, ou=Finance Department,
c=US
Date: 2014.09.25 07:43:20 -05'00'

Approved as to Form:

City Attorney

Approved By:

City Manager

ORDINANCE NO. 14-DD

AN ORDINANCE AMENDING CITY OF ALVIN, ORDINANCE NO. 13-SS, PASSED AND APPROVED SEPTEMBER 12, 2013, SAME BEING AN ORDINANCE APPROVING AND ADOPTING THE CITY OF ALVIN'S BUDGET FOR FISCAL YEAR 2013-2014 BY APPROVING "BUDGET AMENDMENT XII" TO THE ORIGINAL 2013-14 FY BUDGET; PROVIDING FOR SUPPLEMENTAL APPROPRIATION AND/OR TRANSFER OF CERTAIN FUNDS AS SET FORTH IN THE ATTACHED EXHIBIT "A" FOR THE PURPOSE OF ADJUSTING THE CURRENT FISCAL YEAR-END BUDGET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR OTHER MATTERS RELATED THERETO.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS;

Section 1. That the City of Alvin 2013-14 Fiscal Year Budget and Ordinance 13-SS adopting said budget are hereby amended by making those certain changes to the 2013-14 fiscal year-end budget which are set forth in Exhibit "A", attached hereto and made a part hereof as though fully set forth and for all purposes considered to be a portion of this ordinance.

Section 2. Open Meetings Act. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't Code*.

PASSED and APPROVED on first reading on the ____ day of _____ 2014.

PASSED and APPROVED on second and final reading on the ____ day of _____ 2014.

ATTEST:

CITY OF ALVIN, TEXAS:

By: _____
Dixie Roberts, City Clerk

By: _____
Paul A. Horn, Mayor

EXHIBIT A

Account Numbers	Account Descriptions	Budget Adjustments	Reasons
General Fund Revenues			
111-400020	Payment in Lieu of Taxes	355,000.00	Contractual increase in payment to City from Denbury Onshore.
111-403000	Fines & Forfeitures	55,000.00	Increase in collections
111-401010	HGAC Donation	42,327.00	Receipt of Universal Power Supply grant from HGAC - approved by council on July 10, 2014
General Fund Expenditures			
111-1002-00-3235	Election	6,220.86	Run-off election
111 1004 00 1001	Salaries	62,200.00	City Manager Separation Pay-out - approved by council on July 1, 2014
111 1004 00 1006	Longevity	600.00	City Manager Separation Pay-out - approved by council on July 1, 2014
111 1004 00 1009	TMRS	10,085.00	City Manager Separation Pay-out - approved by council on July 1, 2014
111-2503-00-3100	Contract Services	27,000.00	SGR - City Manager Search - approved by council on July 24, 2014
111-3501-00-4150	Capital Outlay	42,327.00	Universal Power Supply from HGAC - approved by council on July 10, 2014
111-3502-00-3510	Vehicle Repairs	8,000.00	Emergency Transmission Repair to Fire Engine 32
111-2502-00-1001	Salaries	6,500.00	Accrued Vacation payout of retired Municipal Court Clerk
Capital Projects Fund			
311-9001-00-7116	Capital Outlay	15,295.00	Animal Shelter Construction

EXHIBIT A

Account Numbers	Account Descriptions	Budget Adjustments	Reasons
Hotel Motel Tax Fund Revenues			
121-401500	Hotel Motel Tax Receipts	41,400.00	Increase in local hotel tax revenue
Special Investigation Fund Expenditures			
123 3501 06 2125	Supplies	24,000.00	Equipment and Supplies used to support policing activities and law enforcement operations
123 3501 07 2125	Supplies	13,000.00	Equipment and Supplies used to support policing activities and law enforcement operations
123 3501 08 2125	Supplies	320.00	Equipment and Supplies used to support policing activities and law enforcement operations
123 3501 09 2125	Supplies	4,325.00	Equipment and Supplies used to support policing activities and law enforcement operations
123 3501 08 3170	Professional Development	3,400.00	Police Department Training
123 3501 06 4250	Capital Outlay	15,823.75	Police Department Vehicle Purchase (Dodge Challenger)
Municipal Court Tech Fund Revenues			
125-403045	Tech Fee revenue	4,000.00	Increase in Court Technology Fee Revenue
Municipal Court Tech Fund Expenditures			
125-2502-00-2125	Misc Supplies	2,600.00	Printers for Municipal Court
Fire Capital Fund Revenue			
126-402080	Emergency Serv District Revenue	16,490.00	Interlocal agreement with Brazoria County ESD #3 - approved by council on 12/19/2013
Donation Fund Revenues			
512-406080	Animal Shelter donation	51,000.00	Donation from the Alvin Animal Welfare League to Animal Shelter - Resolution 13-R-26 (10/03/2013)
512-409506	BCCA Contribution	1,265.00	Contributions received to host the Brazoria County Cities Association (BCCA) dinner.
Donation Fund Expenditures			
512-3501-18-2125	Materials & Supplies	12,000.00	Animal Shelter supplies/equipment
512-7001-02-2125	Materials & Supplies	1,000.00	Park & Recreation supplies
512-3503-00-2125	Materials & Supplies	6,520.00	EMS communication equipment
512-1001-00-3305	Special Programs	1,000.00	Hosting BCCA Dinner - 7/16/2014
Senior Fund Revenues			
513-409150	Senior Activities	2,230.00	Senior Fund revenue receipts that exceeded original budget
Senior Fund Expenditures			
513-7001-02-2277	Materials & Supplies	600.00	Senior activity supplies
Cemetery Fund Expenditures			
511- 1007-00- 4120	Improvements	13,070.00	Automated Gate Controls for Cemetery
511-1007-00-3270	Building/Grounds Maintenance	9,900.00	Fence Installation for Cemetery
TIRZ Revenues			
802-400005	Tax Receipts	19,500.00	TIRZ Fund revenues exceeding original budget
804-400006	Interfund Transfers	18,664.00	Allocation of Kendall Lake TIRZ Fund revenues
TIRZ Expenditures			
802-8501-00-3105	Interfund Transfers	18,664.00	Allocation of Kendall Lakes TIRZ Fund



AGENDA COMMENTARY

Discussion Date: 10/02/2014

Approval Date: 10/02/2014

Submitted By: Daniel Kelinske

SUBJECT:

Consider a request for street closures for safety of the public and patrons of the Alvin Blue Santa Motorcycle Fund raiser being held Sunday, October 19, 2014 from 8:00 a.m.. to 5:00 p.m. Street closures being requested are E. Sidnor St. at Depot Centre Blvd, E. Sidnor St. at S. Magnolia St., E. Sealy St. at Depot Centre Blvd, Depot Centre parking lot east side exit, Depot Centre at North exit of Parking Lot.

DISCUSSION:

The Alvin Blue Santa Motorcycle Fund Raiser will be held Sunday, October 19, 2014 and requests that the following streets be closed for the safety of the public and patrons of the event: E. Sidnor St. at Depot Centre Blvd, E. Sidnor St. at S. Magnolia St., E. Sealy St. at Depot Centre Blvd, Depot Centre parking lot east side exit, Depot Centre at North exit of Parking Lot.

RECOMMENDATION:

Move to approve street closures in conjunction with Alvin Blue Santa Motorcycle Fund raiser on Sunday, October 19, 2014 from 8:00 a.m.. to 5:00 p.m.

ATTACHMENTS:

- | | |
|--------|----|
| 1. Map | 4. |
| 2. | 5. |
| 3. | 6. |

Submitted by:

Daniel Kelinske

Digitally signed by Daniel Kelinske
DN: cn=Daniel Kelinske, o=City of Alvin, ou=Parks and Recreation, email=dikelinske@cityofalvin.com, c=US
Date: 2014.09.09 10:13:53 -0500

Department Head

Funds Available:

Finance Director

Approved as to Form:

Bobbi J Kacz

Digitally signed by Bobbi J Kacz
DN: cn=Bobbi J Kacz, o=City of Alvin, ou=Legal Department, email=bkacz@cityofalvin.com, c=US
Date: 2014.09.24 16:17:42 -0500

City Attorney

Approved By:

Junru Roland

Digitally signed by Junru Roland
DN: cn=Junru Roland, email=jroland@cityofalvin.com, o=City of Alvin, ou=Finance Department, c=US
Date: 2014.09.25 07:50:39 -0500

City Manager

2014 Blue Santa Motorcycle Event





AGENDA COMMENTARY

Discussion Date: 10/02/2014

Approval Date: 10/02/2014

Submitted By: Brian Smith

SUBJECT:

Consider out-of-state travel for Jose Ibarra, Garage Department, to Phoenix Arizona to attend Victory Motorcycle Warranty Certification class from November 2, 2014 to November 7, 2014 to for the purpose of performing warranty work on two motorcycle units recently purchased by Alvin Police Department.

DISCUSSION:

*Out of state travel requires council approval in advance of the travel.

Out of state travel is requested for Jose Ibarra to attend Victory Motorcycle Warranty Certification for the purpose of performing warranty work on the two motor units recently purchased by APD.

RECOMMENDATION:

Move to approve out of state travel to Phoenix, Arizona for Jose Ibarra.

ATTACHMENTS:

- | | |
|----|----|
| 1. | 4. |
| 2. | 5. |
| 3. | 6. |

Submitted by:

**Brian
Smith**

Department Head

Digitally signed by Brian
Smith
DN: cn=Brian Smith, o=City
of Alvin, ou=PSF, c=US
Date: 2014.09.23 07:33:33
-05'00'

Funds Available:

Finance Director

Approved as to Form:

**Bobbi J
Kacz**

City Attorney

Digitally signed by Bobbi J Kacz
DN: cn=Bobbi J Kacz, o=City of
Alvin, ou=Legal Department,
email=bkacz@cityofalvin.com, c=US
Date: 2014.09.24 14:04:16 -05'00'

Approved By:

City Manager



AGENDA COMMENTARY

Discussion Date: 10/02/2014

Approval Date: 10/02/2014

Submitted By: Chad Fontenot

SUBJECT:

Consider out-of-state travel for Lieutenant Tim Hubbard to participate in the visit of 2014 Delegates for the Annual Professional Police Exchange to China from October 11th, 2014 to October 18, 2014. The trip is sponsored by Sam Houston State University and their Chinese partners and is offered at no cost to the City.

DISCUSSION:

This visit will be sponsored by the Law Enforcement Management Institute of Texas (LEMIT) and the Criminal Justice College (CJC) of SHSU, and the Zhejiang Police College, which will provide an opportunity for Texas law enforcement to be exposed to international perspectives on policing, comparative criminal justice philosophies, and universal crime trends.

Cost of airfare, accommodations, meals and selected cultural activities will be covered by LEMIT, CJC, and Zhejiang Police College. This will be the fourth time the Alvin Police Department has participated in this annual event.

*Out of state travel requires council approval.

RECOMMENDATION:

Move to approve out-of-country travel for Lt. Tim Hubbard to go to China for the 2014 Annual Professional Police Exchange.

ATTACHMENTS:

- | | |
|----|----|
| 1. | 4. |
| 2. | 5. |
| 3. | 6. |

Submitted by:
Robert E. Lee
Digitally signed by Robert E. Lee
DN: cn=Robert E. Lee, o=Alvin
Police Department, ou=Chief of
Police,
email=lee@cityofalvin.com, c=US
Date: 2014.09.23 08:59:05
'05'00'
Department Head

Funds Available:
Bobbi J Kacz
Digitally signed by Bobbi J Kacz
DN: cn=Bobbi J Kacz, o=City of
Alvin, ou=Legal Department,
email=jkacz@cityofalvin.com, c=US
Date: 2014.09.24 14:01:12 -0500'
Finance Director

Approved as to Form:
Junru Roland
Digitally signed by Junru Roland
DN: cn=Junru Roland,
email=jroland@cityofalvin.com,
o=City of Alvin, ou=Finance
Department, c=US
Date: 2014.09.25 07:46:12 -0500'
City Attorney

Approved By:
Junru Roland
Digitally signed by Junru Roland
DN: cn=Junru Roland,
email=jroland@cityofalvin.com,
o=City of Alvin, ou=Finance
Department, c=US
Date: 2014.09.25 07:46:12 -0500'
City Manager



AGENDA COMMENTARY

Discussion Date:

Approval Date: 10/02/2014

Submitted By: Junru Roland

SUBJECT:

Receive and acknowledge the monthly financial report for August, 2014.

DISCUSSION:

A monthly report has been prepared and submitted to the Council for review.

RECOMMENDATION:

Move to acknowledge receipt of the August, 2014 financial report.

ATTACHMENTS:

- | | |
|----|----|
| 1. | 4. |
| 2. | 5. |
| 3. | 6. |

Submitted by:

Junru
Roland

Digitally signed by Junru Roland
DN: cn=Junru Roland,
email=jroland@cityofalvin.com,
o=City of Alvin, ou=Finance
Department, c=US
Date: 2014.09.24 11:38:01
-05'00'

Department Head

Funds Available:

Junru
Roland

Digitally signed by Junru Roland
DN: cn=Junru Roland,
email=jroland@cityofalvin.com, o=City
of Alvin, ou=Finance Department,
c=US
Date: 2014.09.24 11:38:09 -05'00'

Finance Director

Approved as to Form:

City Attorney

Approved By:

Junru M
Roland

Digitally signed by Junru M Roland
DN: cn=Junru M Roland, o=ou,
email=jroland@cityofalvin.com,
c=US
Date: 2014.09.25 09:26:57 -05'00'

City Manager

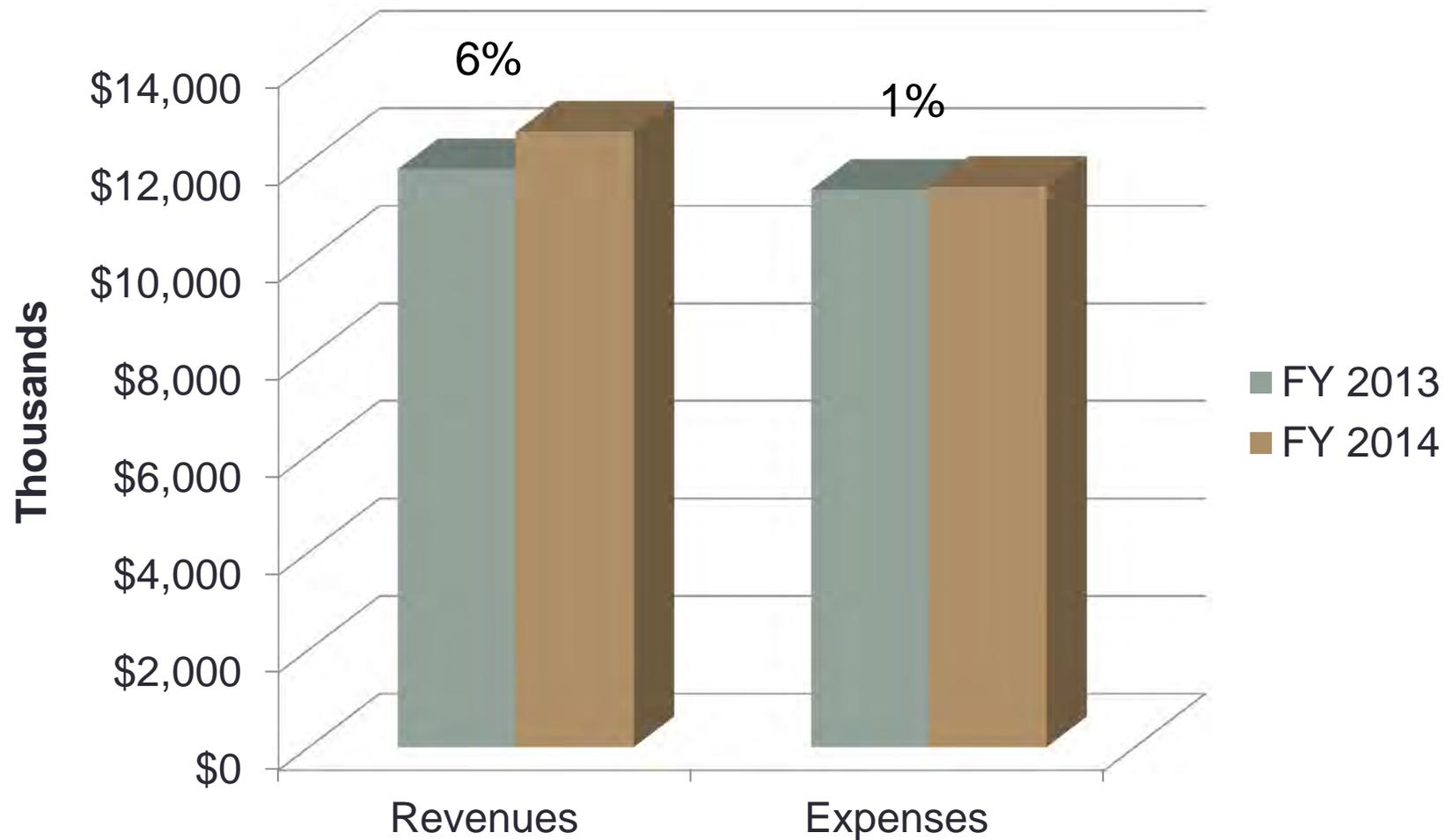


CITY OF ALVIN

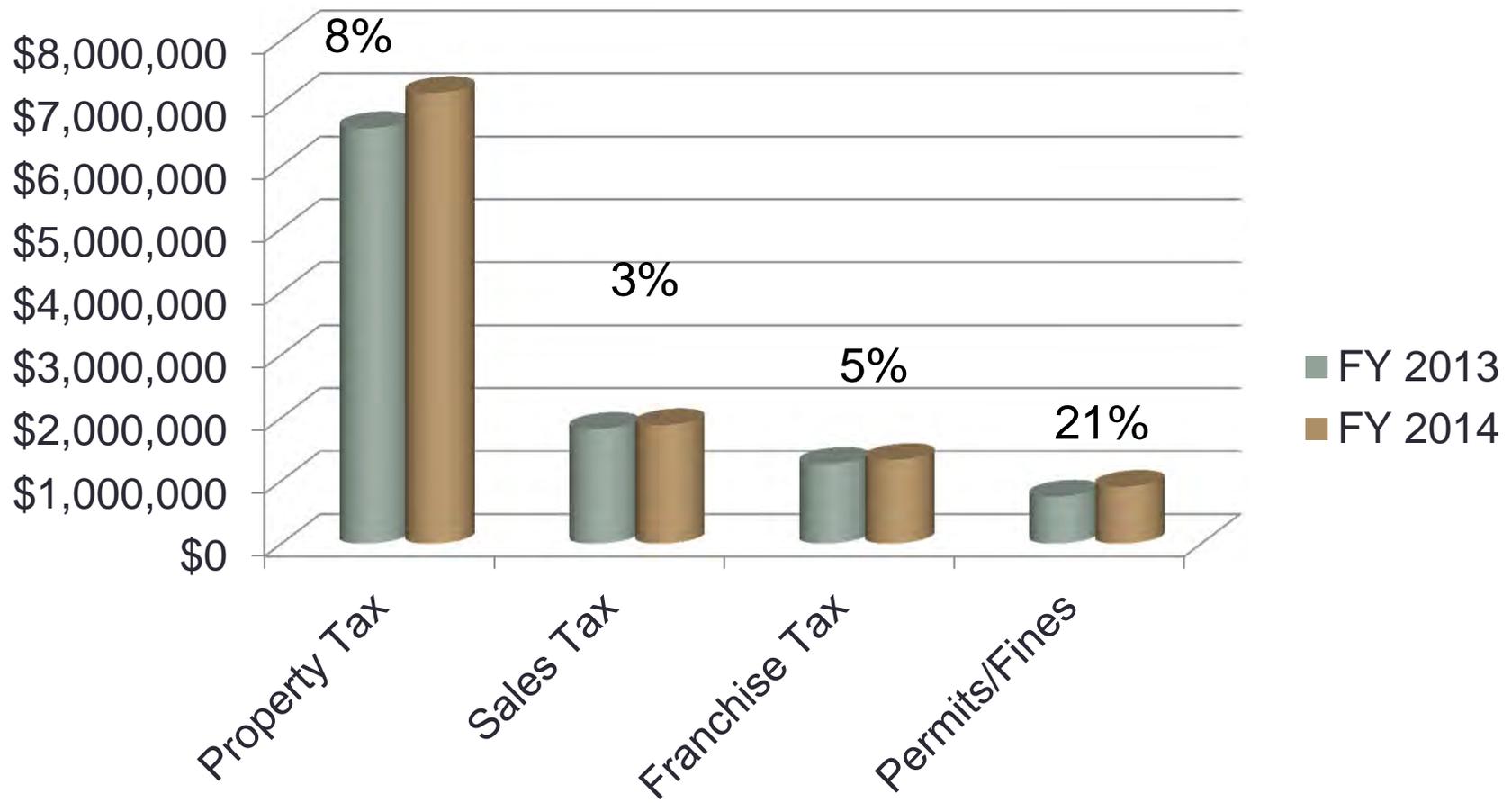
Monthly Financial Summary

August 31, 2014

General Fund Revenue & Expense Comparison



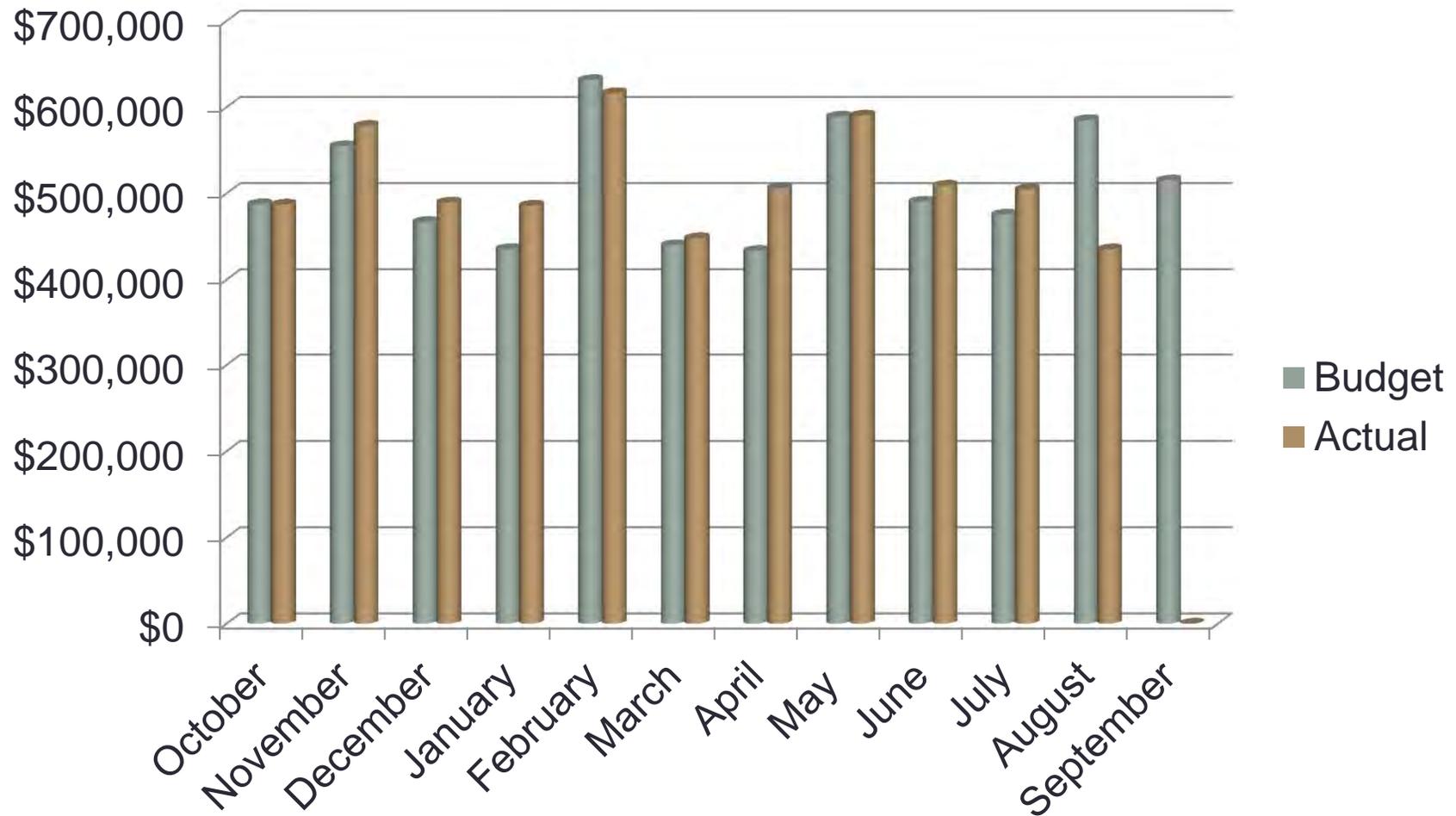
General Fund Major Revenue Comparison as of August 31, 2014



Sales Tax Revenues

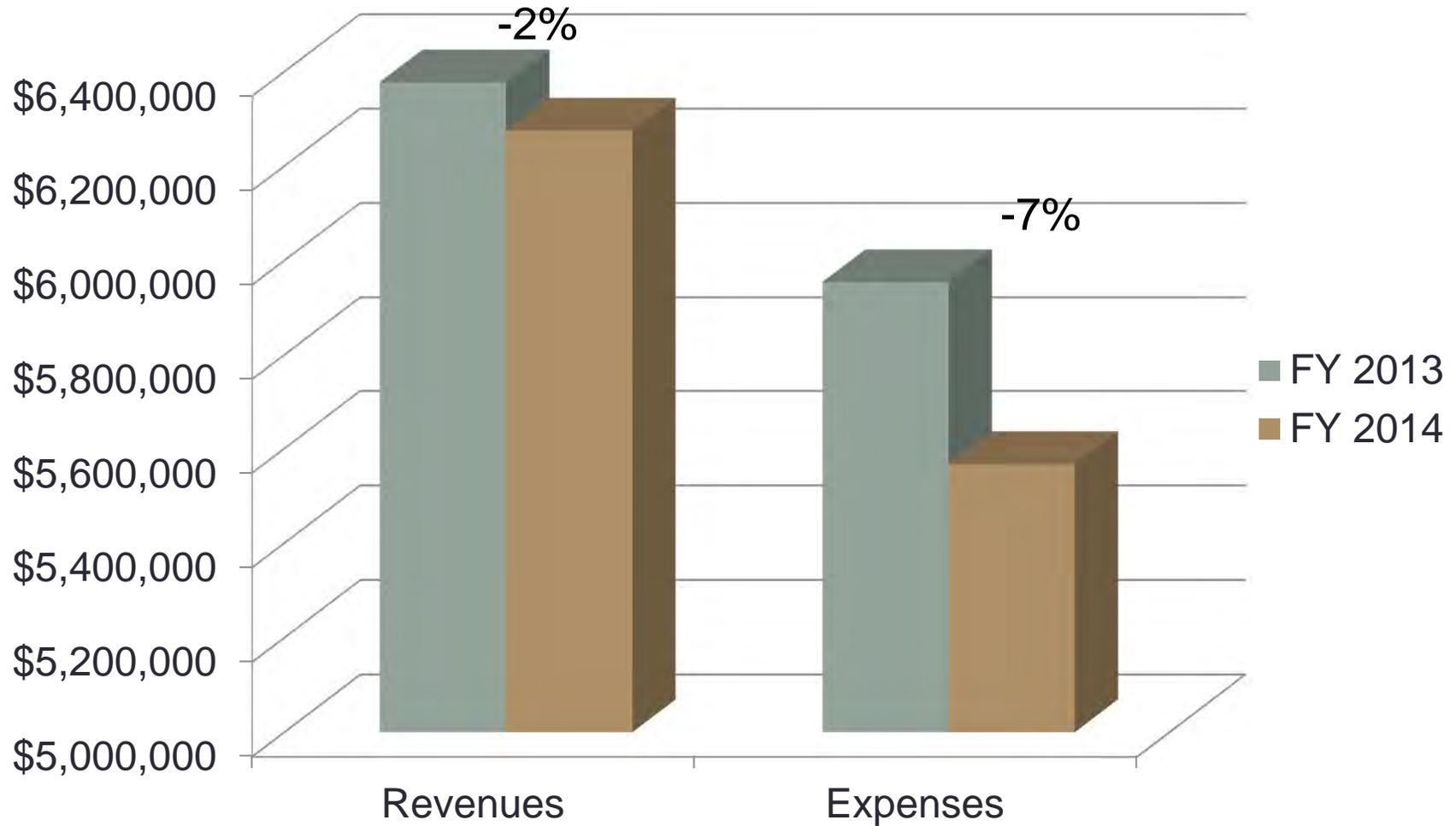
Budget vs. Actual

FY 2013-14

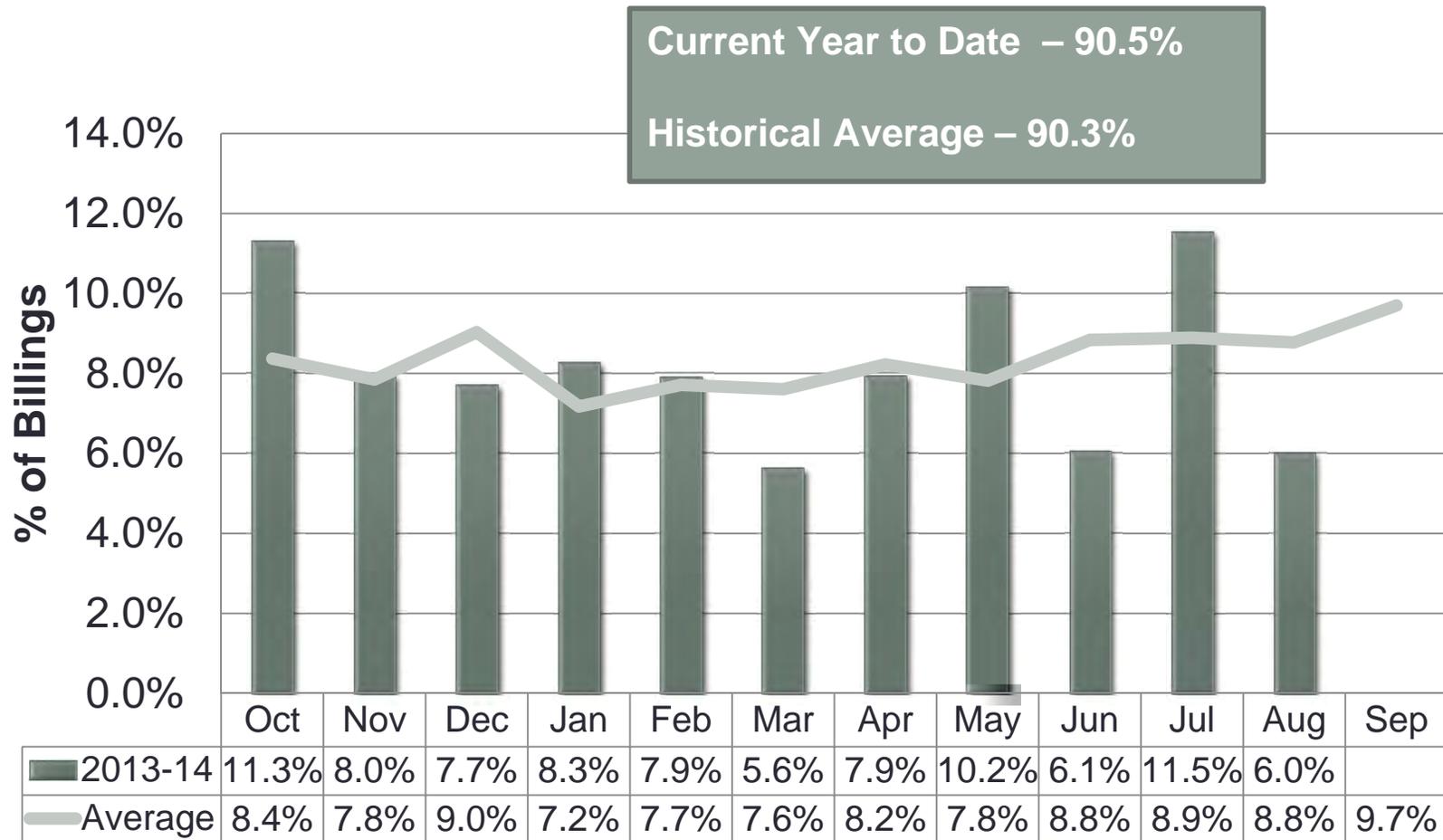


Utility Fund

Revenue & Expense Comparison

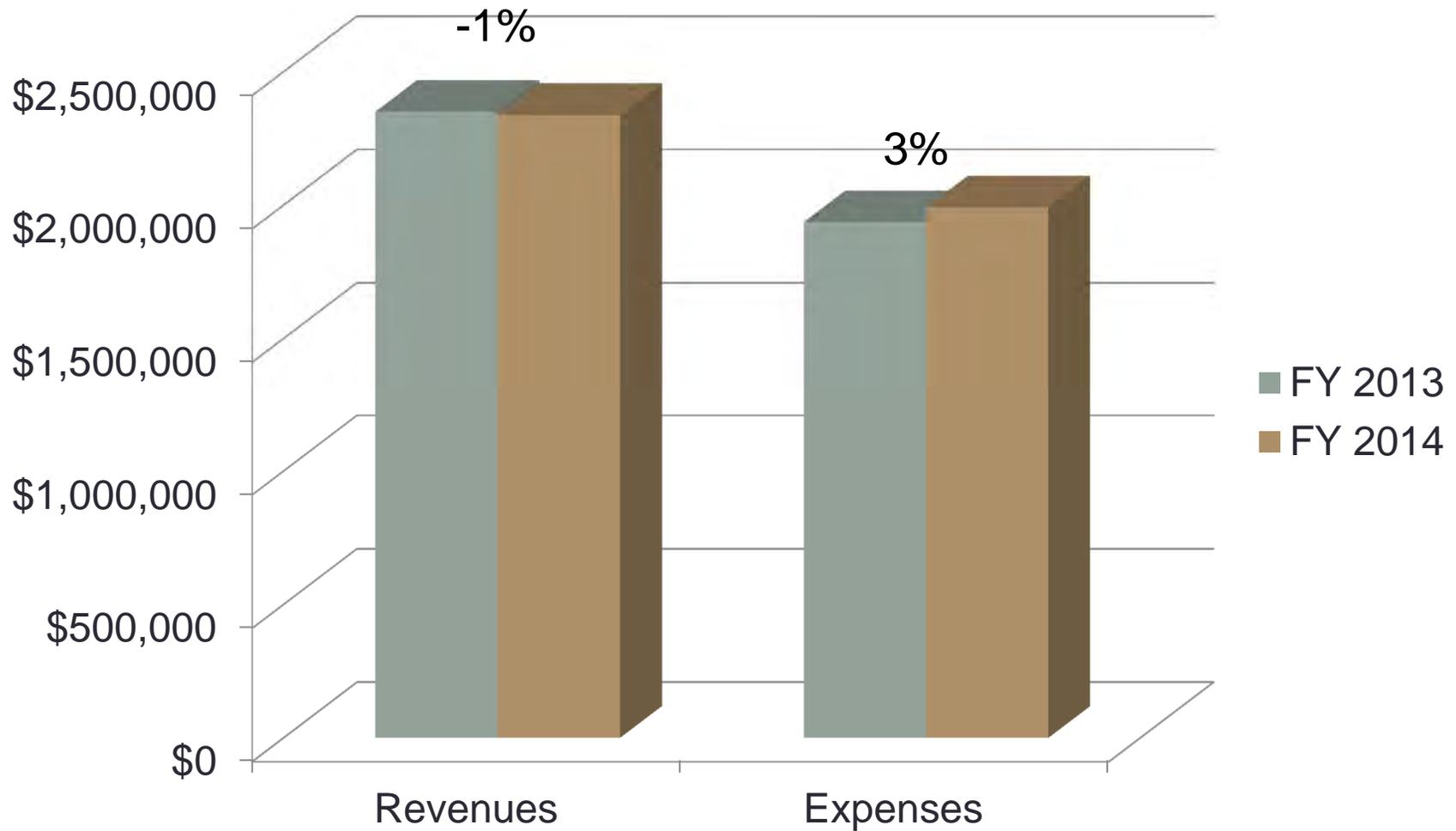


2013-14 Analysis of Water & Sewer Billings

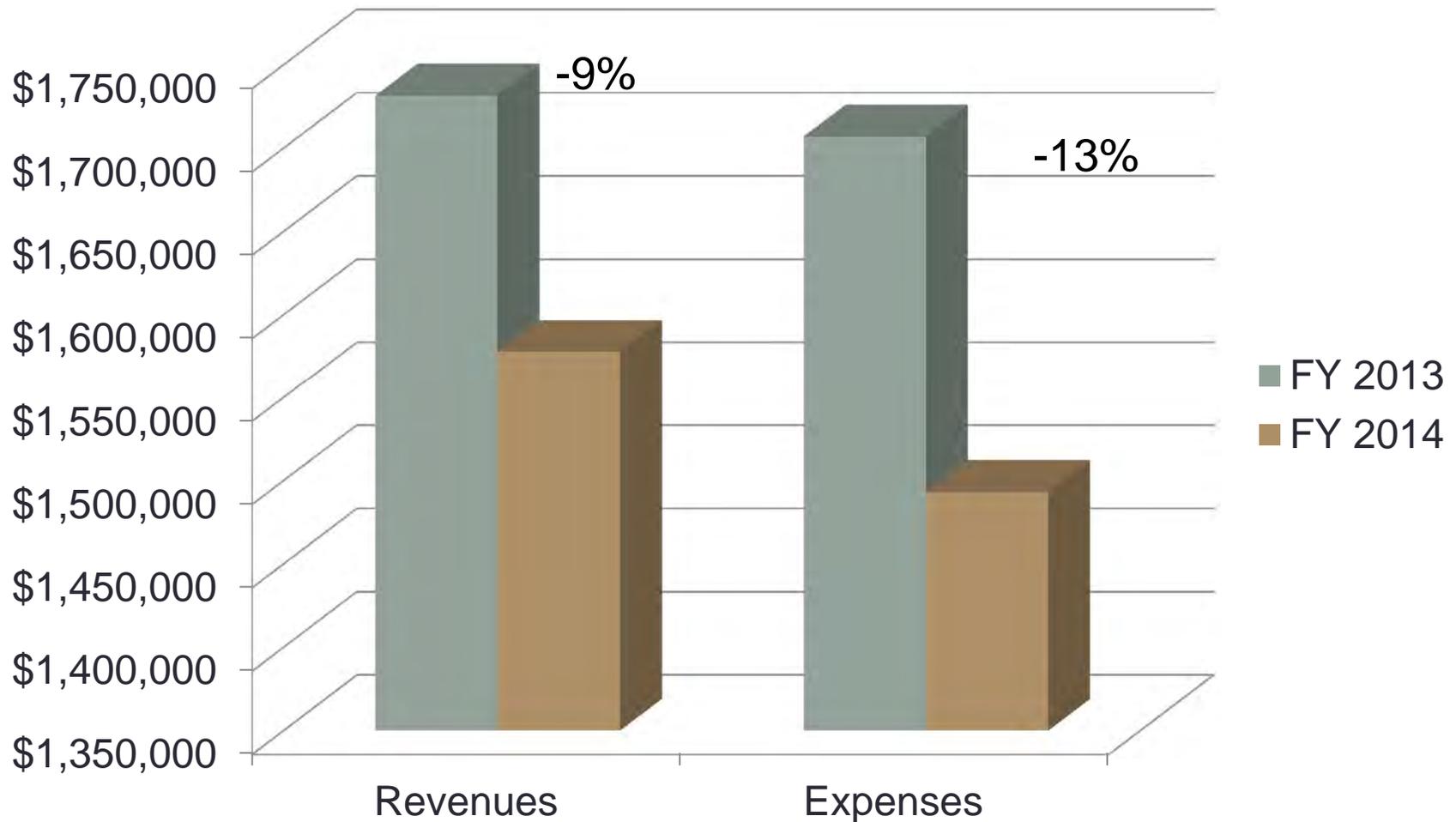


Line - 5 year history of the % of total annual billings per month.
 Bar - % of the 2013-14 budgeted revenues billed per month.

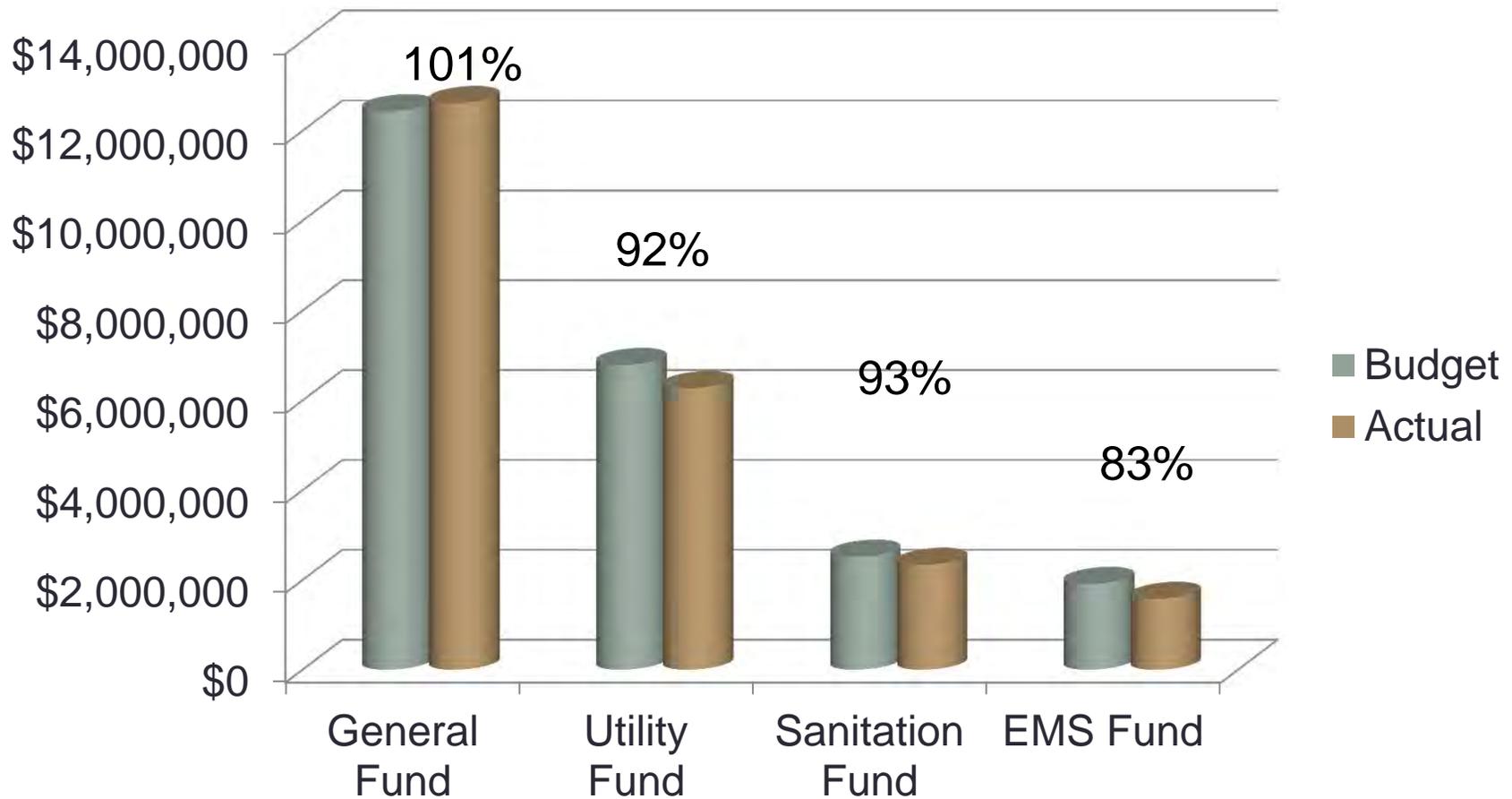
Sanitation Fund Revenue & Expense Comparison



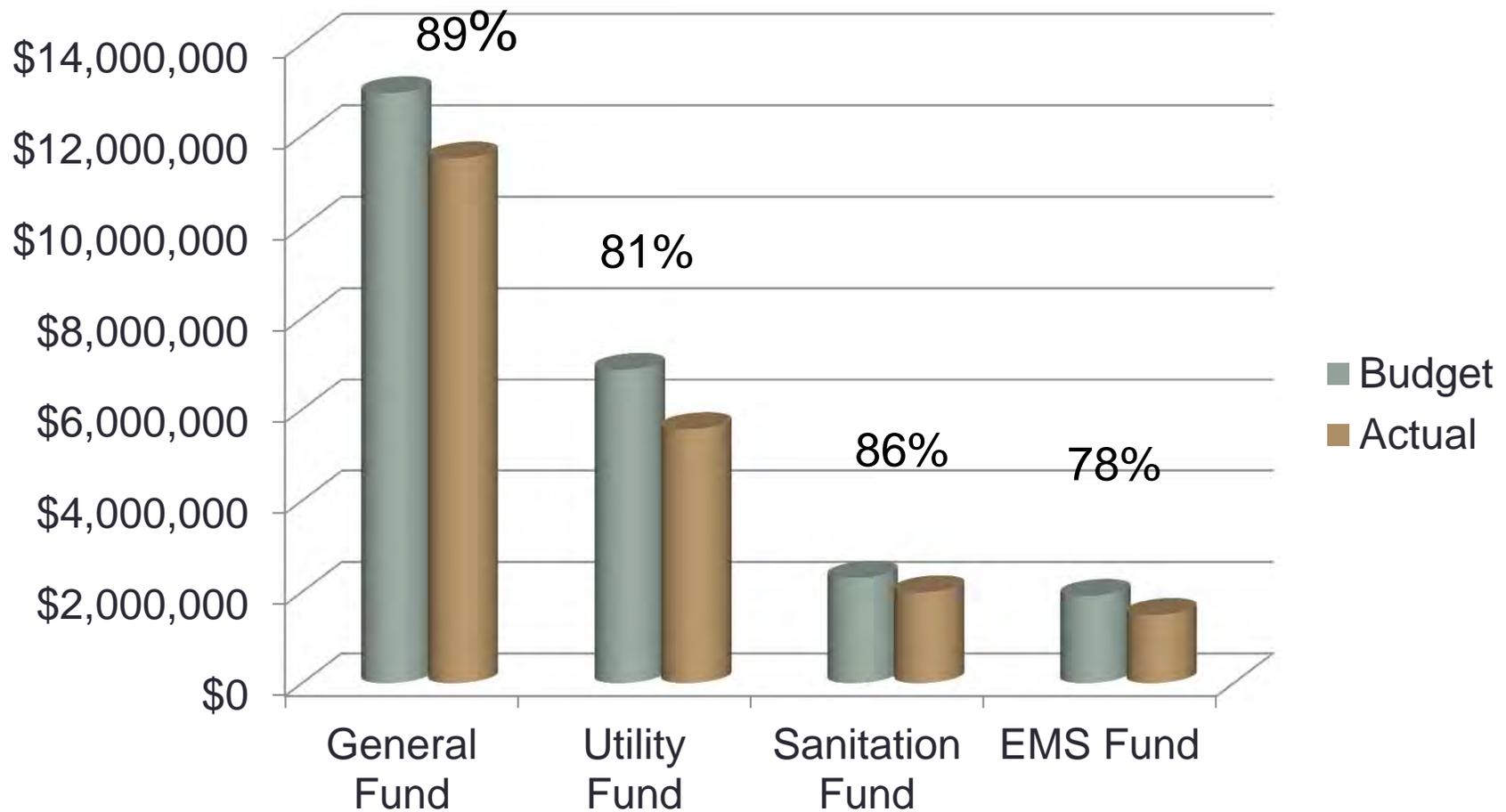
EMS Fund Revenue & Expense Comparison



Operating Revenues Budget vs. Actual as of August 31, 2014 (92% of FY)



Operating Expenditures Budget vs. Actual as of August 31, 2014 (92% of FY)



Cash and Investments as of August 31, 2014

FUNDS	BALANCE
GENERAL FUND	\$ 5,411,992
UTILITY FUND	5,970,001
SPECIAL REVENUE FUNDS *	1,231,766
TIRZ	149,844
CEMETERY FUND	469,433
SANITATION FUND	1,580,785
EMS FUND	943,762
CAPITAL PROJECTS (GOVERNMENTAL) **	5,188,358
CAPITAL PROJECTS (UTILITY) ***	2,693,136
INTERNAL SERVICE FUNDS ****	1,766,002
Total	\$ <u>25,405,079</u>

- * Fire Capital, Hotel, Municipal Court, Special Investigation, Senior, Public Education Governmental, and Donation Funds
- ** Sales Tax Fund and Governmental Bond Funds
- *** Utility Bond Funds
- **** Central Shop, Vehicle Replacement, Computer Replacement / Maintenance Funds



CITY OF ALVIN

MAJOR FUND RECAP

For the period ending 08/31/2014



CITY OF ALVIN
BUDGET VS ACTUAL
 For the period ending 08/31/2014

	<u>CURRENT MONTH</u>			<u>YEAR TO DATE</u>			<u>CURRENT BUDGET</u>	<u>BUDGET BALANCE</u>
	<u>LAST YEAR</u>	<u>THIS YEAR</u>	<u>% CHANGE</u>	<u>LAST YEAR</u>	<u>THIS YEAR</u>	<u>% CHANGE</u>		
GENERAL FUND								
<u>REVENUES</u>								
GENERAL PROPERTY TAXES	25,952	41,880	61%	6,601,748	7,160,362	8%	6,804,717	(355,645)
SALES TAXES	189,583	145,078	-23%	1,823,201	1,883,906	3%	2,034,840	150,934
OTHER TAXES	-	-	0%	17,183	25,569	49%	25,000	(569)
FRANCHISE TAXES	100,865	105,998	5%	1,268,026	1,330,250	5%	1,321,000	(9,250)
PERMITS AND LICENSES	40,827	54,437	33%	388,588	445,360	15%	358,450	(86,910)
FINES AND FORFEITURES	40,623	32,923	-19%	361,181	459,413	27%	413,200	(46,213)
OTHER INCOME	11,375	18,629	64%	426,459	373,840	-12%	452,950	79,110
INTRAGOVERNMENTAL	62,624	85,217	36%	960,101	937,384	-2%	1,022,602	85,218
TOTAL REVENUES	471,848	484,162	3%	11,846,487	12,616,085	6%	12,432,759	(183,326)
<u>EXPENDITURES</u>								
CITY COUNCIL	5,882	4,646	-21%	48,004	48,531	1%	55,456	6,925
CITY CLERK	26,002	23,742	-9%	212,800	221,381	4%	243,632	22,252
CITY ATTORNEY	41,989	32,350	-23%	373,372	370,331	-1%	420,558	50,227
CITY MANAGER	28,722	7,215	-75%	245,105	334,274	36%	278,147	(56,127)
ECONOMIC DEVELOPMENTS	20,983	17,002	-19%	158,705	216,604	36%	251,098	34,495
FINANCE	41,910	33,402	-20%	349,353	375,794	8%	420,169	44,375
COURT	16,074	11,872	-26%	142,859	139,378	-2%	156,434	17,056
HUMAN RESOURCES	9,819	7,631	-22%	91,650	85,338	-7%	103,476	18,139
CITY HALL	2,764	9,072	228%	84,763	104,845	24%	126,934	22,089
CODE ENFORCEMENT	14,318	14,092	-2%	57,264	110,287	93%	127,188	16,902
POLICE	605,291	457,233	-24%	5,499,397	5,495,316	0%	6,175,506	680,190
FIRE	79,033	66,111	-16%	698,281	747,818	7%	850,701	102,882
ENGINEERING	57,753	33,233	-42%	519,159	374,362	-28%	599,241	224,879
PARKS AND RECREATION	115,031	123,477	7%	1,341,074	1,111,823	-17%	1,304,495	192,673
LIBRARY	1,777	5,138	189%	93,806	94,585	1%	107,614	13,029
NON-DEPARTMENTAL	104,308	12,668	-8%	1,518,038	1,663,531	10%	1,701,396	37,864
TOTAL EXPENDITURES	1,171,658	858,883	-27%	11,433,631	11,494,195	1%	12,922,045	1,427,851
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES					1,121,890			
BEGINNING FUND BALANCE					4,514,129			
ENDING FUND BALANCE					<u>5,636,019</u>			



**CITY OF ALVIN
BUDGET VS ACTUAL
For the period ending 08/31/2014**

	<u>CURRENT MONTH</u>			<u>YEAR TO DATE</u>			CURRENT BUDGET	BUDGET BALANCE
	LAST YEAR	THIS YEAR	% CHANGE	LAST YEAR	THIS YEAR	% CHANGE		
HOTEL FUND								
<u>REVENUES</u>								
OCCUPANCY TAXES	18,717	22,930	23%	250,995	287,401	15%	246,000	(41,401)
OTHER OPERATING INCOME	491	525	7%	6,294	10,430	66%	6,200	(4,230)
TOTAL REVENUES	19,208	23,455	22%	257,289	297,831	16%	252,200	(45,631)
<u>EXPENDITURES</u>								
PERSONNEL	8,671	5,855	-32%	67,790	78,229	15%	105,319	27,091
SUPPLIES	481	556	16%	5,304	3,691	-30%	7,600	3,909
CONTRACT SERVICES	2,536	3,343	32%	82,764	132,048	60%	153,250	21,202
DEBT SERVICE	-	-		18,754	19,551	4%	19,551	0
INTERFUND TRANSFERS	157	140	-11%	1,726	1,542	-11%	1,682	140
TOTAL EXPENDITURES	11,845	9,895	20%	176,338	235,061	33%	287,402	52,341
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES					62,770			
BEGINNING FUND BALANCE					595,380			
ENDING FUND BALANCE					658,150			



CITY OF ALVIN
BUDGET VS ACTUAL (Cash basis)
For the period ending 08/31/2014

UTILITY FUND

	<u>CURRENT MONTH</u>		<u>%</u> CHANGE	<u>YEAR TO DATE</u>		<u>%</u> CHANGE	<u>CURRENT</u> BUDGET	<u>BUDGET</u> BALANCE
	LAST YEAR	THIS YEAR		LAST YEAR	THIS YEAR			
<u>REVENUES</u>								
CHARGES FOR SERVICES	739,808	403,407	-45%	6,181,907	6,034,670	-2%	6,643,280	608,610
OTHER OPERATING INCOME	19,264	8,457	-56%	195,336	240,476	23%	146,835	(93,641)
TOTAL REVENUES	759,072	411,864	-46%	6,377,244	6,275,146	-2%	6,790,115	514,969
<u>EXPENDITURES</u>								
WATER	109,925	120,567	10%	853,062	952,163	12%	1,265,371	313,208
SEWER	82,243	55,705	-32%	785,409	556,608	-29%	980,941	424,332
WASTEWATER TREATMENT	72,761	48,233	-34%	625,482	580,089	-7%	919,421	339,332
ADMINISTRATION	29,622	26,419	-11%	260,236	312,139	20%	353,183	41,044
BILLING AND COLLECTIONS	23,173	13,140	-43%	218,109	201,950	-7%	264,507	62,557
PUBLIC SERVICES FACILITY	2,183	(14,310)	-756%	72,637	83,697	15%	92,820	9,123
CODE ENFORCEMENT PROGRAM	2,325	2,063	-11%	13,144	27,860	112%	37,803	9,943
OTHER REQUIREMENTS	25,178	22,970	-9%	892,876	906,743	2%	1,054,578	147,835
TOTAL OPERATING EXPENDITURES	347,409	274,788	-21%	3,720,955	3,621,249	-3%	4,968,623	1,347,374
TRANSFERS TO DEBT SERV. FUND	157,084	158,348	1%	2,233,073	1,945,707	-13%	1,900,178	(45,529)
CAPITAL PROJECTS	-	-	0%	-	-	0%	-	-
TOTAL EXPENDITURES	504,493	433,136	-14%	5,954,028	5,566,956	-7%	6,868,801	1,301,845
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES					708,190			
BEGINNING NET OPERATING ASSETS					3,208,354			-
ENDING NET OPERATING ASSETS					3,916,544			



CITY OF ALVIN
BUDGET VS ACTUAL
 For the period ending 08/31/2014

SANITATION FUND

	<u>CURRENT MONTH</u>			<u>YEAR TO DATE</u>			CURRENT BUDGET	BUDGET BALANCE
	LAST YEAR	THIS YEAR	% CHANGE	LAST YEAR	THIS YEAR	% CHANGE		
REVENUES								
CHARGES FOR SERVICES	269,495	151,434	-44%	2,347,996	2,334,894	-1%	2,476,218	141,324
OTHER OPERATING INCOME	190	205	8%	2,310	2,442	6%	41,000	38,558
TOTAL REVENUES	269,685	151,639	-44%	2,350,306	2,337,336	-1%	2,517,218	179,882
EXPENDITURES								
CONTRACT SERVICES	342,106	173,764	-49%	1,707,245	1,751,518	3%	2,054,251	302,733
INTERFUND TRANSFERS	12,701	12,809	1%	200,702	210,539	5%	223,348	12,809
DEBT SERVICE	-	-	0%	28,237	29,386	4%	29,386	0
TOTAL EXPENDITURES	354,807	186,573	-47%	1,936,183	1,991,443	3%	2,306,985	302,733
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES					345,893			
BEGINNING NET OPERATING ASSETS					1,056,118			
ENDING NET OPERATING ASSETS					1,402,011			



CITY OF ALVIN
BUDGET VS ACTUAL
For the period ending 08/31/2014

EMS FUND	<u>CURRENT MONTH</u>			<u>YEAR TO DATE</u>			CURRENT BUDGET	BUDGET BALANCE
	LAST YEAR	THIS YEAR	% CHANGE	LAST YEAR	THIS YEAR	% CHANGE		
<u>REVENUES</u>								
CHARGES FOR SERVICES	142,529	102,259	-28%	1,715,964	1,567,294	-9%	1,903,000	187,036
OTHER OPERATING INCOME	124	119	-4%	15,589	10,550	-32%	8,500	(7,089)
TOTAL REVENUES	142,653	102,378	-28%	1,731,554	1,577,844	-9%	1,911,500	179,946
<u>EXPENDITURES</u>								
PERSONNEL	134,350	83,298	-38%	1,079,793	990,456	-8%	1,228,231	148,438
SUPPLIES	12,631	13,246	5%	183,397	147,069	-20%	214,164	30,767
CONTRACT SERVICES	20,445	3,327	-84%	250,029	146,446	-41%	241,844	(8,185)
DEBT SERVICE	2,311	3	-100%	7,525	8,102	8%	8,151	626
INTERFUND TRANSFERS	16,978	18,291	8%	186,312	201,206	8%	219,497	33,185
TOTAL EXPENDITURES	186,715	118,165	-37%	1,707,055	1,493,278	-13%	1,911,887	204,832
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES					84,566			
BEGINNING WORKING CAPITAL					765,102			
ENDING WORKING CAPITAL					849,668			



CITY OF ALVIN
BUDGET VS ACTUAL
 For the period ending 08/31/2014

	<u>CURRENT MONTH</u>			<u>YEAR TO DATE</u>			<u>CURRENT BUDGET</u>	<u>BUDGET BALANCE</u>
	<u>LAST YEAR</u>	<u>THIS YEAR</u>	<u>% CHANGE</u>	<u>LAST YEAR</u>	<u>THIS YEAR</u>	<u>% CHANGE</u>		
SALES TAX FUND								
<u>REVENUES</u>								
SALES TAX REVENUES	379,053	290,070	-23%	3,645,300	3,766,687	3%	4,069,679	302,992
OTHER OPERATING INCOME	781	674	-14%	122,878	14,835	-88%	10,000	(4,835)
TOTAL REVENUES	379,834	290,744	-23%	3,768,178	3,781,522	0%	4,079,679	298,157
<u>EXPENDITURES</u>								
PERSONNEL (STREET)	96,113	65,797	-32%	780,140	751,973	-4%	937,446	185,473
PERSONNEL (CODE ENFORCEMENT)	7,971	3,842		27,107	53,716	98%	69,607	15,891
SUPPLIES	28,504	16,096	-44%	304,537	188,839	-38%	335,925	147,086
CONTRACT SERVICES	56,411	44,412	-21%	974,353	1,320,846	36%	1,783,641	462,795
CAPITAL OUTLAY	-	140,062	0%	1,023,048	1,143,356	12%	945,566	(197,790)
DEBT	-	-	0%	-	-	0%	-	-
INTERFUND TRANSFERS	44,838	57,952	29%	487,087	655,024	34%	630,992	(24,032)
TOTAL EXPENDITURES	233,838	328,160	40%	3,596,272	4,113,754	14%	4,703,176	589,422
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES					(332,232)			
BEGINNING FUND BALANCE					6,255,196			
ENDING FUND BALANCE					<u>5,922,964</u>			



CITY OF ALVIN
BUDGET VS ACTUAL
For the period ending 08/31/2014

	<u>CURRENT MONTH</u>			<u>YEAR TO DATE</u>			<u>CURRENT BUDGET</u>	<u>BUDGET BALANCE</u>
	<u>LAST YEAR</u>	<u>THIS YEAR</u>	<u>% CHANGE</u>	<u>LAST YEAR</u>	<u>THIS YEAR</u>	<u>% CHANGE</u>		
SHOP FUND								
<u>REVENUES</u>								
INTRA GOVERNMENTAL TRANSFERS	46,880	39,313	-16%	477,672	432,695	-9%	472,009	39,314
OTHER OPERATING INCOME	5	3	-26%	167	6,670	3899%	-	(6,670)
TOTAL REVENUES	46,884	39,317	19%	477,839	439,366	9%	472,009	32,644
<u>EXPENDITURES</u>								
PERSONNEL	22,001	15,485	-30%	155,207	163,971	6%	198,352	34,381
SUPPLIES	20,015	15,613	-22%	109,638	132,403	21%	171,655	39,252
CONTRACT SERVICES	12,628	25,169	99%	114,524	206,246	80%	222,410	16,164
INTERFUND TRANSFERS	786	833	6%	8,644	9,164	6%	9,997	1,353
TOTAL EXPENDITURES	55,430	57,100	3%	388,013	511,784	32%	602,414	91,150
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES					(72,418)			
BEGINNING OPERATING ASSETS					283,388			
ENDING OPERATING ASSETS					210,970			



AGENDA COMMENTARY

Discussion Date: 10/02/2014

Approval Date: 10/02/2014

Submitted By: SUSSIE SUTTON

SUBJECT:

Consider a variance request from William Pye of CDI, a consultant for the proposed Nissan of Alvin, to waive the sidewalk requirement of Section 21-42 and the screening requirement of Section 35-34 of the Code of Ordinances, for the new Nissan dealership that will be located along FM 528 and Victory Lane.

DISCUSSION:

Alvin Nissan has purchased Reserve G of the Ron Carter at Victory Lane Subdivision which is near the northwest corner of the FM 528 at Victory Lane intersection and plan to construct their new facility at this location. They are requesting a variance to the sidewalk requirement to not be required to build a sidewalk along FM 528 or Victory Lane due to "insufficient space and no other existing sidewalks for new sidewalks to tie onto." They are also requesting a variance to not screen the view of the new vehicles from the FM 528 corridor as obstruction of the new vehicles would cause adverse selling conditions that would place the dealership at a competitive disadvantage.

The Planning Commission approved this variance request September 16, 2014.

RECOMMENDATION:

Move to approve the sidewalk and screening variances as requested by Mr. William Pye.

If approving, state Council's "Findings" of the probable effect of this variance pursuant to Sec. 21-4 and Sec. 35-4 of the City Codes.

ATTACHMENTS:

- | | |
|------------------------------------|---------------------------------|
| 1. Variance Request Letter | 4. Sec. 35-4 - variance process |
| 2. Ron Carter at Victory Lane Plat | 5. |
| 3. Sec. 21-4 - variance provision | 6. |

Submitted by:

Michelle Segovia

Digitally signed by Michelle Segovia
DN: cn=Michelle Segovia, o=City of Alvin,
ou=Engineering,
email=mssegovia@cityofalvin.com, c=US
Date: 2014.09.15 09:36:20 -0500

Department Head

Funds Available:

Finance Director

Approved as to Form:

Bobbi J Kacz

Digitally signed by Bobbi J Kacz
DN: cn=Bobbi J Kacz, o=City of
Alvin, ou=Legal Department,
email=bkacz@cityofalvin.com, c=US
Date: 2014.09.24 17:38:52 -0500

City Attorney

Approved By:

Junru Roland

Digitally signed by Junru Roland
DN: cn=Junru Roland,
email=jroland@cityofalvin.com,
o=City of Alvin, ou=Finance
Department, c=US
Date: 2014.09.25 07:53:04 -0500

City Manager

September 8, 2014

**VARIANCE REQUEST FOR
NISSAN OF ALVIN
Alvin, Texas**

To: Michelle Segovia, P.E.
City Engineer
1100 W. Highway 6
Alvin, Texas 77511

Dear Ms. Segovia,

Please allow this letter to serve as a formal variance request for the proposed Nissan of Alvin development located at FM 528 and Victory Lane in Alvin, TX. This variance request is being submitted for review and approval by the City of Alvin Planning Commission. The specific variance request would be as follows, for the following two items.

1. Allow the proposed development to not construct the 4'-0" sidewalk along FM 528 and also along Victory Lane. The existing parking lot on the site would not allow enough space to construct a sidewalk adjacent to the FM 528 right of way. There are no other existing sidewalks for the new sidewalks to tie into
2. Allow the proposed development to not screen the view of the new vehicles from the FM 528 corridor with fencing or a landscape hedge row. The current ordinance would require that the new vehicles must be completely screened from view of the corridor. Construction of this visual screen would subject the proposed development to adverse business conditions that would position the Nissan dealership at a competitive disadvantage.



William S. Pye, AIA
Principal
CDI Douglass ♦ Pye, Inc.
5120 Woodway Drive, Suite 7050
Houston, TX 77056

Sec. 21-42. Sidewalks, ADA ramps, driveways and driveway approaches.

Sidewalks, ADA ramps, driveways and driveway approaches shall be required and shall be constructed in accordance with the city's design criteria. ADA ramps shall be constructed at all street intersections and other locations deemed necessary for adequate accessibility. The construction of ADA ramps shall be included in the paving contract and are therefore the responsibility of the developer. If not constructed prior to issuance of a building permit, sidewalks, driveways, and driveway approaches must be constructed as part of the issuance of the building permit for each tract.

(Ord. No. 02-AA, § 1, 6-20-02; Ord. No. 06-QQ, § 1, 7-20-06)

Ord. No. 06-QQ, § 1, adopted July 20, 2006, changed the title of § 21-42 from "Sidewalks, driveways and driveway approaches" to "Sidewalks, ADA ramps, driveways and driveway approaches." The historical notation has been preserved for reference purposes.

Sec. 35-34. Screening requirements.

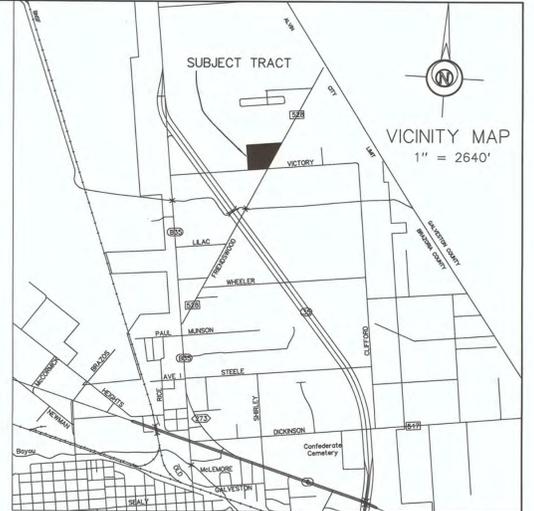
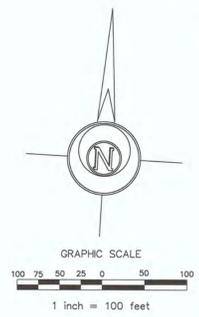
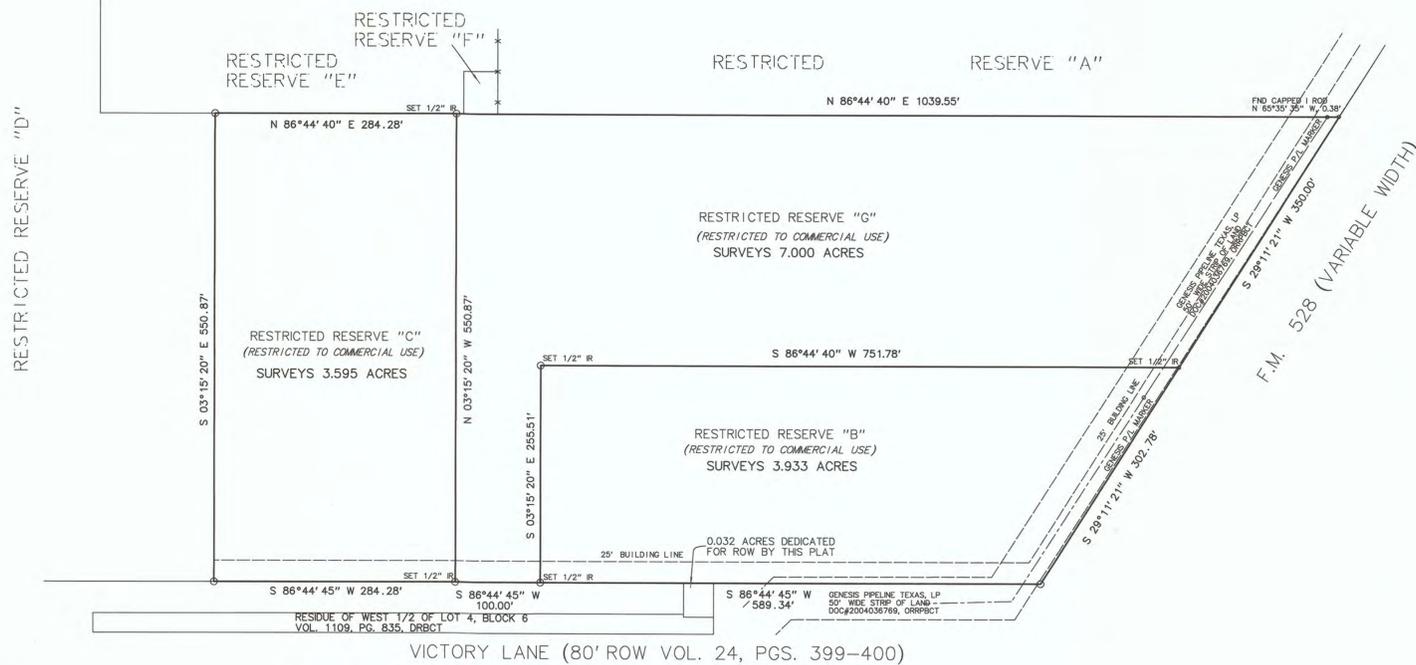
Landscape plans, as required by section 35-28, shall include a detailed drawing of screening methods for all developments adjacent to the corridor. The requirements for screening are as follows:

- (1) Trash enclosures. Areas used to hold refuse containers must be completely screened from public view with a solid masonry or wood fence at least as tall as the container and in no case less than eight (8) feet in height. This provision applies to all refuse containers, including those used for the collection and storage of recyclable materials. All applicable city ordinances shall apply to trash enclosures.
- (2) Mounted equipment. Exterior ground-mounted or building-mounted equipment to serve a building, including mechanical equipment, utility meter banks, and heating or cooling equipment, must be completely screened from public view with landscaping or with an architectural treatment compatible with the building materials and colors. Building mounted equipment may be painted to match the building color on which it is attached.
- (3) Rooftop equipment. All rooftop equipment must be completely screened from public view with a structural treatment that is compatible with the building architecture. The methods of screening rooftop equipment include the use of parapet walls and the encasement of partition screens. This subsection applies to the roofs of buildings within view of the future elevated section of the S.H. 35 Bypass.
- (4) Outdoor storage. All materials, supplies, inventory, and equipment which is stored outside of a fully-enclosed building, must be completely screened from public view.

RON CARTER'S AT VICTORY LANE

VOL. 24, PGS. 399-400, PRBCT

2013060590 PLAT
Total Pages: 1
AC



OWNER: S.S. & G., LP
ADDRESS: 3205 FM 528
ALVIN, TX 77511

WITNESS my hand in Alvin (City), Brazoria County, Texas, this 5th day of December, 2013.

CARY T. WILSON
STATE OF TEXAS
COUNTY OF BRAZORIA

BEFORE ME, the undersigned authority, on this day personally appeared CARY T. WILSON, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed and in the capacity therein stated.

S. S. & G., LP, by and through its duly undersigned and authorized officer, does hereby state that it fully realizes that it is applying for a permit from the City of Alvin to build within 100 feet of an existing oil or gas pipeline or pipeline easement, and that the City of Alvin considers building near such pipeline or pipeline easement to have certain inherent dangers, including, but not limited to, explosion and release of noxious, toxic and flammable substances.

2013060590
Brazoria County - Joyce Hudman, County Clerk
12/29/2013 11:38 AM
Total Pages: 1
Fee: 113.00

RESERVE "B" AND "C"
RON CARTER'S AT VICTORY LANE

3 RESERVES
DECEMBER 4, 2013

A REPLAT OF RESTRICTED RESERVES B AND C, RON CARTER'S AT VICTORY LANE, ACCORDING TO THE PLAT AS RECORDED IN VOLUME 24, PAGE 400, PLAT RECORDS, BRAZORIA COUNTY, TEXAS, AND A 0.4679 ACRE TRACT, AS CONVEYED TO S S & G, L.P. IN DOCUMENT NUMBER 2013054129, OFFICIAL RECORDS OF REAL PROPERTY, BRAZORIA COUNTY, TEXAS, SITUATED IN SECTION 22, HOOPER AND WADE SURVEY, ABSTRACT 491, BRAZORIA COUNTY, TEXAS.

SURVEYOR:
GORMLY SURVEYING, INC.
P.O. BOX 862
ALVIN, TX 77512-0862
281.331.0883
CONTACT: CHAD A. GORMLY, PRESIDENT

OWNER(S):
S S & G LP
3205 FM 528
ALVIN, TX 77511
281.331.3111
CONTACT: CARY WILSON

LEGEND:
CORRECT - OFFICIAL RECORDS OF REAL PROPERTY, BRAZORIA COUNTY, TEXAS
CORRECT - OFFICIAL PUBLIC RECORDS, BRAZORIA COUNTY, TEXAS
PRBCT - PLAT RECORDS, BRAZORIA COUNTY, TEXAS
DEED - DEED RECORDS, BRAZORIA COUNTY, TEXAS
R.O.W. - IRON ROAD
I.P.E. - IRON PIPE
END - FT. - SQUARE FEET
AC, TR. - ACRE TRACT

METES AND BOUNDS

14.527 acres of land, being all of Restricted Reserve "B" and "C", Ron Carter's at Victory Lane, according to the plat as recorded in Volume 24, Page 399-400, Plat Records, Brazoria County, Texas, and a 0.4679 acre tract, as conveyed to S & G, L.P. in Document Number 2013054129, Official Records of Real Property, Brazoria County, Texas, being out of Block 6 of the Willeford and Armit's Addition to the City of Alvin, according to the plat recorded in Volume 15, Page 592, Deed Records, Brazoria County, Texas, situated in Section 22 of the Hooper and Wade Survey, Abstract 491, Brazoria County, Texas, and being more particularly described by metes and bounds as follows:
BEGINNING at a point for the northeast corner of the herein described tract of land, the northeast corner of Restricted Reserve "B", at the southeast corner of Restricted Reserve "A" of said Ron Carter's plat, in the northwest line of F.M. 528;
THENCE South 29 deg. 11 min. 21 sec. West along and with the northwest line of said F.M. 528 and the southeast line of Restricted Reserve "B", a distance of 652.78 feet to a point for the southeast corner of the herein described tract of land, the southeast corner of said Reserve "B", at the intersection of the north line of Victory Lane with the northwest line of said F.M. 528;
THENCE South 86 deg. 44 min. 45 sec. West along and with the north line of said Victory Lane and the south lines of Reserve "B" and "C", a distance of 973.62 feet to a point for the southwest corner of the herein described tract of land, the southwest corner of said Reserve "C", and the southeast corner of Restricted Reserve "D";
THENCE North 03 deg. 15 min. 20 sec. West, along and with the east line of said Reserve "D" and the west line of said Reserve "C", a distance of 550.87 feet to a point for the northwest corner of the herein described tract of land, the northwest corner of said Reserve "C", in the south line of Restricted Reserve "E";
THENCE North 86 deg. 44 min. 40 sec. East, along and with the north line of said Reserve "C" and Reserve "B" and the south line of Reserves "E", "F", and "A", a distance of 1323.83 feet to the PLACE OF BEGINNING and containing 14.527 acres of land.

NOTES:

- 1. CHAD A. GORMLY HAS NOT PERFORMED AN ABSTRACT OF TITLE ON THE ABOVE SURVEYED TRACTS OF LAND.
2. SOURCE OF BEARING BASED UPON THE TEXAS COORDINATE SYSTEM OF 1983 (SOUTH CENTRAL ZONE) AS COMPUTED FROM GPS OBSERVATIONS.
3. SIDEWALKS SHALL BE CONSTRUCTED AS PART OF THE ISSUANCE OF A BUILDING PERMIT FOR EACH TRACT, IF REQUIRED.
4. STORM DRAINAGE IMPROVEMENTS, WHICH MAY INCLUDE DETENTION, SHALL BE PROVIDED AT THE TIME OF BUILDING PERMIT, IF APPLICABLE.
5. EXISTING STORM LINES LOCATED ACROSS RESTRICTED RESERVE "B" AND RESTRICTED RESERVE "C" THAT SERVICE RESTRICTED RESERVE "B" WILL BE CONSIDERED THE CENTER OF A 15 FOOT DRAINAGE EASEMENT THAT CAN BE RELOCATED SO LONG AS TO PROVIDE CONTINUAL CONVEYANCE OF STORM WATER TO RESTRICTED RESERVE "E".

STATE OF TEXAS
COUNTY OF BRAZORIA

I, County Clerk of Brazoria County, Texas, do hereby certify that the written instrument with its authentication was filed for registration in my office on December 4, 2013, at 1:00 P.M. in Document Number 2013060590.
Witness my hand and seal of office, at Angleton, Brazoria County, Texas, the day and date last written above.
Deputy County Clerk of Brazoria County, Texas.

This is to certify that I, Chad A. Gormly, Registered Professional Land Surveyor No. 5796, of the State of Texas, have plotted the above subdivision from an actual survey on the ground; and that all block corners, lot corners and permanent referenced monuments have been set, that permanent control points will be set at completion of construction and that this plat correctly represents that survey made by me.
WITNESS MY HAND AND SEAL THIS 5th DAY OF DECEMBER, 2013.
Chad A. Gormly, Registered Professional Land Surveyor No. 5796
P.O. Box 862, Alvin, Texas, 77512-0862, Phone (281) 331-0883

APPROVED BY CITY COUNCIL OF THE CITY OF ALVIN, TEXAS, THIS 5th DAY OF DECEMBER, 2013.

GARY APPELTI MAYOR
BRAD RICHARDS AT-LARGE 1
TERRY DROEGE AT-LARGE 2
SCOTT REED DISTRICT A
ADAM ARENDELL DISTRICT B
JIM LANIERAULT DISTRICT C
ROGER STUKSA DISTRICT D
GREG BULLARD DISTRICT E
MICHELLE SEGOVIA CITY ENGINEER
THOMAS PEEBLES CITY CLERK

BOBENT CALKERNAM, SENIOR VICE PRESIDENT
R.B. Clark, Vice President, Branch Banking and Trust Company, a North Carolina banking corporation

BEFORE ME, the undersigned authority, on this day personally appeared BOBENT CALKERNAM, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged, to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein stated.
GIVEN under my hand and seal of Office, this 5th day of December, 2013.
Melissa Fisher
Notary Public in and for the State of Texas.
My Commission expires



File # 404



AGENDA COMMENTARY

Discussion Date: 09/18/2014

Approval Date: 09/18/2014

Submitted By: Lt. Sewell/M. Segovia

SUBJECT:

Consider Resolution 14-R-30, a resolution supporting a traffic study by the Texas Department of Transportation and authorizing the State of Texas to install and maintain a median to be placed on FM 517 approaching the North Bypass 35 intersection as depicted in Exhibit "A"; and setting forth other provisions related thereto.

DISCUSSION:

In August, representatives from the TXDOT Area Engineer's Office met with City Staff to discuss their findings and proposed resolutions regarding a study of the FM 517 and the North Bypass 35 intersection. This study was conducted due to the unusually high number of accidents that have occurred in recent years at this intersection, as reported by APD and TXDOT. A total of 51 reportable accidents have occurred between February 2011 and July 2014, with 18 of these accidents reporting injuries. Additionally, the TXDOT report indicated 37 of the accidents could have been prevented by the proposed changes to the intersection.

In order to decrease the number of accidents at this location TXDOT is proposing to construct a center median along FM 517 beginning at North Bypass 35 and extending 280 feet to the east past the intersection with Clifford Street as shown in Exhibit A.

RECOMMENDATION:

Move to approve Resolution 14-R-30, supporting a traffic study by TXDOT and authorizing the State to install and maintain a median on FM 517 at North Bypass 35.

ATTACHMENTS:

- | | |
|-----------------------|----|
| 1. Resolution 14-R-30 | 4. |
| 2. Exhibit A | 5. |
| 3. | 6. |

Submitted by:
Michelle Segovia
 Department Head

Digitally signed by Michelle Segovia
 DN: cn=Michelle Segovia, o=City of Alvin,
 ou=Engineering,
 email=mssegov@cityofalvin.com, c=US
 Date: 2014.09.09 17:43:20 -0500

Funds Available:
Bobbi J Kacz
 Finance Director

Digitally signed by Bobbi J Kacz
 DN: cn=Bobbi J Kacz, o=City of
 Alvin, ou=Legal Department,
 email=bkacz@cityofalvin.com, c=US
 Date: 2014.09.10 16:24:44 -0500

Approved as to Form:
Junru Roland
 City Attorney

Digitally signed by Junru Roland
 DN: cn=Junru Roland,
 email=jroland@cityofalvin.com,
 o=City of Alvin, ou=Finance
 Department, c=US
 Date: 2014.09.11 00:38:57 -0500

Approved By:
Junru Roland
 City Manager

Digitally signed by Junru Roland
 DN: cn=Junru Roland,
 email=jroland@cityofalvin.com,
 o=City of Alvin, ou=Finance
 Department, c=US
 Date: 2014.09.11 00:38:57 -0500

RESOLUTION 14-R-30

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS, SUPPORTING A TRAFFIC STUDY BY TEXAS DEPARTMENT OF TRANSPORTATION AND AUTHORIZING THE STATE OF TEXAS TO INSTALL AND MAINTAIN A MEDIAN TO BE PLACED ON FM 517 APPROACHING THE NORTH BYPASS 35 INTERSECTION AS DEPICTED IN EXHIBIT “A”; AND SETTING FORTH OTHER PROVISIONS RELATED THERETO.

WHEREAS, FM 517 provides an important east-west connection for travel and trade in the area;

WHEREAS, the Texas Department of Transportation has performed an Assessment Study (“Study”) of the FM 517 and North Bypass 35 intersection to identify safety and capacity needs and to plan for future traffic in this area;

WHEREAS, staff from the City of Alvin Engineering Department and the Alvin Police Department provided input on specific problems and the number of traffic accidents in the area, and such concerns are addressed in the Study;

WHEREAS, the City of Alvin, Texas, hereby supports the studies and recommendations made by Texas Department of Transportation for the road changes, attached hereto as Exhibit “A”; **NOW THEREFORE:**

BE IT RESOLVED that the City of Alvin City Council supports this Study and will work in partnership with Texas Department of Transportation to assure that the recommendations presented in the final report are implemented.

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Proceedings. That City Council hereby agrees with the changes being proposed by TXDOT, that being the placement of a median on FM 517 approaching the North Bypass 35 intersection, as depicted in the attached Exhibit “A”, and Council further finds such changes are hereby needed and adopted.

Section 3. Open Meetings. It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapt. 551, Tex. Gov’t Code.

Section 4. Effective Date. This resolution shall take effect upon its adoption.

PASSED AND APPROVED on this the _____ day of _____, 2014.

ATTEST:

CITY OF ALVIN, TEXAS

By: _____
Dixie Roberts, City Clerk

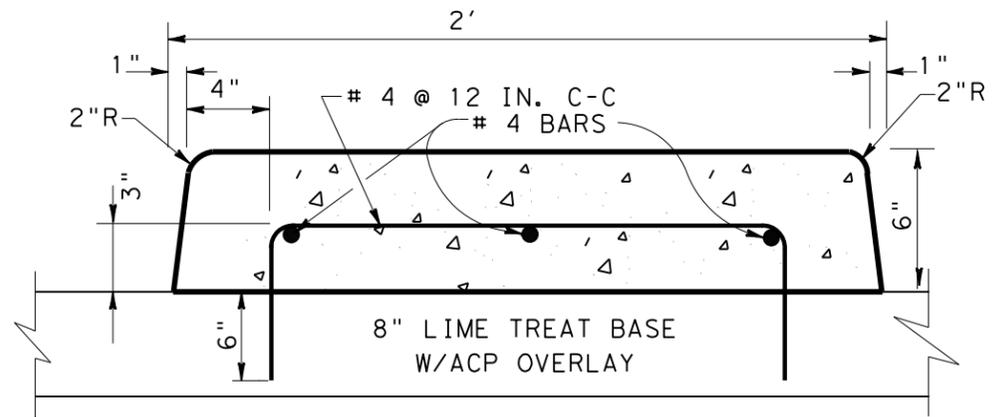
By: _____
Paul A. Horn, Mayor

H:\misc\Michele\FM517 at Bucess.dgn
8/25/2014

SH 35 NB
↑ ↑

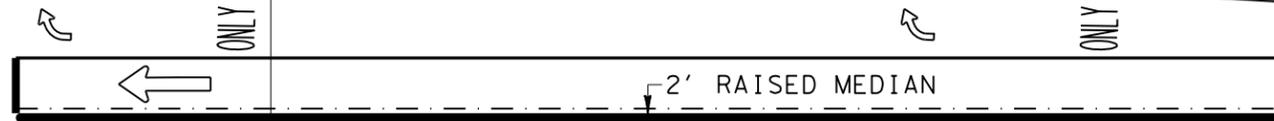


PRIVATE DRIVE
CLIFFORD ROAD



CONC RAISED MEDIAN DETAIL

DBL TY I 4" (YEL) (SLD)
TY I 4" (WHT) (SLD)



FM 517

125' YEL & WHT STRIPING TRANSITION
BACK TO EXIST LOCATION

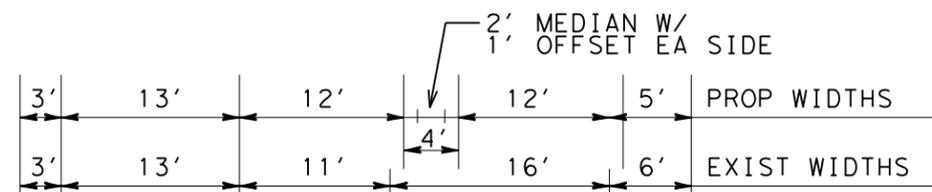
LIMITS OF STRIPING REMOVAL/RELOCATE (AS DETAILED IN TYP SEC)

ONLY
ONLY

PRIVATE DRIVE

SUMMARY OF QUANTITIES

0536-2001	CONC MEDIAN	LF	280
0666-2012	REFL PAV MRK TY I (W) 4" (SLD) (100MIL)	LF	405
0666-2036	REFL PAV MRK TY I (W) 8" (SLD) (100MIL)	LF	190
0666-2048	REFL PAV MRK TY I (W) 24" (SLD) (100MIL)	LF	5
0666-2120	REFL PAV MRK TY I (Y) 6" (SLD) (100MIL)	LF	250
0666-2183	REF PAV MRK TY II (Y) 12" (SLD)	LF	560
0672-2015	REFL PAV MRKR TY II-A-A	EA	6
0672-2017	REFL PAV MRKR TY II-C-R	EA	14
0677-2001	ELIM EXT PAV MRK & MRKS (4")	LF	405
0677-2002	ELIM EXT PAV MRK & MRKS (6")	LF	810



EXTEND 8" SLD LENGTH OF MEDIAN
REMOVE EXIST DBL YEL
REMOVE & RELOCATE EXIST WHT SLD
PROP MEDIAN W/TY II (Y) (12")

SECTION A-A

THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF INTERIM REVIEW ONLY UNDER THE AUTHORITY OF:
MARK D. WOOLDRIDGE, P.E.
TEXAS REGISTRATION 65791
DATE: 8/25/2014
IT IS NOT TO BE USED FOR BIDDING, CONSTRUCTION, OR PERMIT PURPOSES.

PRELIMINARY SUBJECT TO CHANGE

RAISED MEDIAN AT FM 517



SCALE 1"=40'
SHEET 1 OF 1

CONT.	SECT.	JOB	HIGHWAY NO.
DIST.	COUNTY		SHEET NO.
HOU	BRAZORIA		



AGENDA COMMENTARY

Discussion Date:

Approval Date: 10/02/2014

Submitted By: Junru Roland

SUBJECT:

Consider Resolution 14-R-34 adopting the Fiscal Year (FY) 2014-15 City of Alvin Investment Policy for the investment of municipal funds; and setting forth other related matters.

DISCUSSION:

Pursuant to 2256.005 of the Texas Public Funds Investment Act, the governing body of an investing entity shall review its investment policy and strategies not less than annually.

For FY 2014-15 there are no recommended revisions to the current policy.

RECOMMENDATION:

Move to approve Resolution 14-R-34, adopting the City's Investment Policy for the fiscal year 2014-15.

ATTACHMENTS:

- | | |
|-----------------------------------|----|
| 1. Exhibit A - Investment Policy | 4. |
| 2. Exhibit B - Broker/Dealer list | 5. |
| 3. Certification Award | 6. |

Submitted by:

Junru
Roland

Department Head

Digitally signed by Junru Roland
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Department, c=US
Date: 2014.09.17 13:28:13
-05'00'

Funds Available:

Junru
Roland

Finance Director

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Approved as to Form:

Bobbi J
Kacz

City Attorney

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Alvin, ou=Legal Department,
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Approved By:

Junru
Roland

City Manager

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Department, c=US
Date: 2014.09.25 07:48:51 -05'00'

RESOLUTION NO. 14-R-34

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS, ADOPTING THE FISCAL YEAR (FY) 2014-15 CITY OF ALVIN INVESTMENT POLICY FOR THE INVESTMENT OF MUNICIPAL FUNDS; AND SETTING FORTH OTHER RELATED MATTERS.

WHEREAS, Chapter 2256 of the Texas Government Code requires the City Council to annually review its Investment Policy regarding the investment of City funds and funds under its control;

WHEREAS, the City Council of the City of Alvin, Texas desires to adopt its fiscal year (FY) 2014-15 Investment Policy pursuant to Chapter 2256 Texas Government Code, Public Funds Investment Act; and

WHEREAS, pursuant to the Public Funds Investment Act, the governing body of the City shall adopt a resolution stating it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies; **NOW, THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS, THAT:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. The FY 2014-15 City of Alvin Investment Policy was reviewed by City Council, and is hereby adopted as the investment policy of the City of Alvin, attached hereto as "Exhibit A".

Section 3. The City Council approves and adopts the list of qualified brokers/dealers that are authorized to engage in investment transactions with the City, attached hereto as Exhibit "B".

Section 4. Open Meetings. It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't Code*.

PASSED AND APPROVED this the _____ day of _____, 2014.

ATTEST:

THE CITY OF ALVIN, TEXAS

By: _____
Dixie Roberts, City Clerk

By: _____
Paul A. Horn, Mayor

CITY OF ALVIN INVESTMENT POLICY

I. PURPOSE AND INTENT

It is the policy of the City of Alvin that the administration of its funds and the investment of those funds shall be handled as its highest public trust. Investments shall be made in a manner which will provide the maximum security of principal invested through limitations and diversification while meeting the daily cash flow needs of the City and conforming to all applicable State statutes, the City of Alvin Home-Rule Charter, City Ordinances and the standards of the Governmental Accounting Standards Board. The receipt of a market rate of return will be secondary to the requirements for safety and liquidity while incurring minimal risks.

It is the stated intent of the policy to adhere by and to be in conformance with the statute known as Chapter 2256, Public Funds Investment Act, Texas Government Code as amended periodically by the Texas Legislature. Specific interpretation of a section contrary to this intent shall not avoid the remaining policy.

II. SCOPE

Consistent with this Policy the City will endeavor to earn a return on funds invested at the highest investment return possible after taking into account the primary goals of preservation and safety of principal, liquidity of funds invested, and yield. This investment policy applies to the funds of the City of Alvin, which include the following:

- A. General Fund
- B. Special Revenue Funds
- C. Capital Projects Fund
- D. Enterprise Funds
- E. Trust and Agency Funds
- F. Debt Service Fund, including Reserves and I & S Funds
- G. Any other funds created by the City

III. OBJECTIVES

The primary objectives, in priority order, of the City investment activities for all fund groups shall be as follows:

A. Preservation and Safety Principal - Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification along credit and maturity lines is required so that potential losses on individual securities are a small fraction of the overall portfolio and do not exceed the income generated from the remainder of the portfolio.

B. Liquidity - The investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements, which might be reasonably anticipated.

C. **Yield** - The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

D. **Public Trust** - All participants in the City's investment process shall seek to act responsibly as custodians of public trust. Investment officials shall avoid any transaction which might impair public confidence in the City's ability to govern effectively.

IV. AUTHORIZED INVESTMENTS

All City investments shall comply with the Public Funds Investment Act and other applicable laws. It is the policy of the City of Alvin to limit its investments to the following:

A. Obligations of the U.S. Treasury Bills and Notes

1. Maximum remaining maturity at time of purchase shall be three (3) years.
2. Maximum portfolio mix for these instruments, inclusive of all types, shall be fifty-percent (50%).

B. Local Government Investment Pools that have been authorized by the City Council by rule, ordinance, or resolution in accordance with the Interlocal Cooperation Act, Chapter 791, Texas Government Code, which authorizes local governments in Texas to participate in an investment pool established hereunder.

1. Maximum weighted maturity of ninety (90) days.
2. To be eligible to receive funds from and invest funds on behalf of the City, the investment pool shall furnish to the investment officer an offering circular or other similar disclosure instrument that contains, at a minimum, the following information:
 - (a) the types of investments in which money is allowed to be invested;
 - (b) the maximum average dollar-weighted maturity allowed, based on the stated maturity date, of the pool;
 - (c) the maximum stated maturity date any investment security within the portfolio has;
 - (d) the objectives of the pool;
 - (e) the size of the pool;
 - (f) the names of the members of the advisory board of the pool and dates their terms expire;
 - (g) the custodian bank that will safe-keep the pool's assets;
 - (h) whether the intent of the pool is to maintain a net asset value of one dollar and the risk of market price fluctuation;
 - (i) whether the only source of payment is the assets of the pool at market value or whether there is a secondary source of payment,

- such as insurance or guarantees, and a description of the secondary source of payment;
 - (j) the name and address of the independent auditor of the pool;
 - (k) the requirements to be satisfied for an entity to deposit funds in and withdraw funds from the pool and any deadlines or other operating policies required for the City to invest funds in and withdraw funds from the pool; and
 - (l) the performance history of the pool, including yield, average dollar-weighted maturities, and expense ratios.
3. To maintain eligibility to receive funds from and invest funds on behalf of the City the investment pool must furnish to the investment officer the following:
- (a) investment transaction confirmations; and
 - (b) a monthly report that contains, at a minimum, the following information:
 - i. the types and percentage breakdown of securities in which the pool is invested.
 - ii. the current average dollar-weighted maturity, based on the stated maturity date, of the pool;
 - iii. the current percentage of the pool's portfolio in investments that have stated maturities of more than one year;
 - iv. the book value versus the market value of the pool's portfolio, using amortized cost valuation;
 - v. the size of the pool;
 - vi. the number of participants in the pool;
 - vii. the custodian bank that is safekeeping the assets of the pool;
 - viii. a listing of daily transaction activity of the City;
 - ix. the yield and expense ratio of the pool;
 - x. the portfolio managers of the pool; and
 - xi. any changes or addenda to the offering circular.
4. A public funds - investment pool must be continuously rated no lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service. A public funds investment pool created to function as a money market mutual fund must mark its portfolio to market daily and, to the extent reasonably possible, stabilize at a \$1 net asset value. If the ratio of the market value of the portfolio divided by the book value of the portfolio is less than 0.995 or greater than 1.005, portfolio holdings shall be sold as necessary to maintain the ratio between 0.995 and 1.005. In addition to the requirements of its investment policy and any other forms of reporting, a public funds investment pool created to function as a money market mutual fund shall report yield to its investors in accordance with regulations of the federal Securities and Exchange Commission applicable to reporting by money market funds.

- C. Repurchase Agreements - Fully collateralized direct repurchase agreements having a defined termination date, secured by direct obligations of the U.S. Treasury or U.S. agencies and instrumentalities, in market value of not less than one-hundred and two percent (102 %) of the principal amount of the City funds disbursed, pledged to the City, held in the City's name and deposited at the time the investment is made with a third party selected or approved by the City and placed through a primary government securities dealer, as defined by the Federal Reserve or a financial institution doing business in the State of Texas
1. Maximum maturity at purchase shall not exceed ninety (90) days with a total weighted average maturity, at any point in time, not to exceed thirty (30) days.
 2. Portfolio mix of repurchase agreements shall be:
 - (a) Overnight repurchase agreements - No limit
 - (b) 30-day repurchase agreements - Not to exceed 15%
 - (c) 60-day repurchase agreements - Not to exceed 10%
 - (d) 90-day repurchase agreements –Not to exceed 5%
- D. Certificates of Deposits issued by national and state banks domiciled in the State of Texas that are guaranteed or insured by the FDIC or its successor(s)
1. All certificates of deposits, in excess of the FDIC, must be collateralized and collateral must be held by a third party selected or approved by the City and valued on a monthly basis. The percentage of collateralization will adhere to law for deposits.
 2. Maximum maturity on any certificate shall be three (3) years from the time of purchase and the portfolio mix shall not exceed forty percent (40%).
- E. Certificate of Deposits made in accordance with the following conditions:
1. A broker that has its main office or a branch office in Texas and is selected from a list adopted by the City
 2. the funds are invested by the City through a depository institution that has its main office or a branch office in Texas and that is selected by the City
 3. the broker or the depository institution selected by the City under Subdivision (2) arranges for the deposit of the funds in certificates of deposit in one or more federally insured depository institutions, whenever located, for the City's account;
 4. the full amount of the principal and accrued interest of each of the certificates of deposit is insured by the United States or an instrumentality of the United States;
 5. the depository institution selected by the City under Subdivision (2), an entity described by Section 2257.041(d), or a clearing broker dealer registered with the Securities and Exchange Commission and operating pursuant to Security and Exchange Commission Rule 15c3 3 (17C.F.R.

Section 240.15c3 3) as custodian for the Authority with respect to the certificates of deposit issued for the City's account.

- F. Municipals - Obligations of states, agencies, counties, cities and other political subdivisions of any state having been rated as to investment quality by a nationally recognized rating agency and having received a rating of not less than "A" or its equivalent.
 - 1. Maximum maturity shall be two years from the date of purchase
 - 2. The portfolio mix shall not exceed thirty percent (30%).

- G. Federal Instruments - Eligible for purchase are notes and discount notes of the Federal Home Loan Mortgage Association, Federal National Mortgage Association and Student Loan Marketing Association.
 - 1. Maximum maturity at purchase shall be four (4) years.
 - 2. Maximum portfolio mix for these instruments, inclusive of all types, shall not exceed fifty percent (50%).

- H. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by or backed by the full faith and credit of the United States or the State of Texas or their respective agencies and instrumentalities including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States.

- I. No-load. SEC registered and regulated money market mutual fund with a minimum rating of AAA-, or at an equivalent rating by at least one (1) nationally recognized rating service.

- J. Overnight balances remaining with the City's depository institution subject to a written depository agreement. These are interest-bearing accounts, fully collateralized by pledged U.S. and Texas State government securities.

- K. Although additional types of securities and instruments are approved for investment, they are not eligible for investment by the City under this policy. An amended version of this policy approved by the City Council is required prior to investments in any other investment instrument not specified herein.

V. MONITORING THE RATING CHANGES IN INVESTMENTS

Consistent with Section 2256.021, Texas Government Code, as amended, the Investment Officer shall monitor all investments that require a minimum rating under subchapter A of Chapter 2256 such that any such investment that does not have the minimum rating shall no longer constitute an authorized investment. Such investments that do not have the required minimum rating shall be liquidated within thirty (30) days of the investment's failure to maintain its required minimum rating.

VI. INVESTMENT STRATEGY FOR EACH OF THE FUND GROUPS

The investment strategy for each of the fund groups identified in the Scope section is set forth as follows:

A. General Fund Investment Objectives:

1. Diversification to eliminate risk of loss resulting from over concentration of assets in a specific maturity, specific issuer or specific class of investment instruments
2. Matching of regular operational expenditures of funds with investment interest, maturing investments and other income sources of the funds
3. Selection of maturities that provide for stability of income and liquidity
4. Short-term investments

B. Special Revenue Funds Investment Objectives:

1. Diversification to eliminate risk of loss resulting from over concentration of assets in a specific maturity, specific issuer or specific class of investment instruments
2. Matching of regular operational expenditures of funds with investment interest, maturing investments and other income sources of the funds
3. Selection of maturities that provide for stability of income and liquidity
4. Short-term investments

C. Capital Projects Fund Investment Objectives:

1. Diversification to eliminate risk of loss resulting from over concentration of assets in a specific maturity, specific issuer or specific class of investment instruments
2. Matching of regular operational expenditures of funds with investment interest, maturing investments and other income sources of the funds
3. Selection of maturities that provide for stability of income and liquidity
4. Short-term investments

D. Enterprise Funds Investment Objectives:

1. Diversification to eliminate risk of loss resulting from over concentration of assets in a specific maturity, specific issuer or specific class of investment instruments
2. Matching of regular operational expenditures of funds with investment interest, maturing investments and other income sources of the funds
3. Selection of maturities that provide for stability of income and liquidity
4. Short-term investments

E. Trust and Agency Funds Investment Objectives:

1. Diversification to eliminate risk of loss resulting from over concentration of assets in a specific maturity, specific issuer or specific class of investment instruments

2. Matching of regular operational expenditures of funds with investment interest, maturing investments and other income sources of the funds
3. Selection of maturities that provide for stability of income and liquidity
4. Short-term investments

F. Debt Service Fund Investment Objectives:

1. Diversification to eliminate risk of loss resulting from over concentration of assets in a specific maturity, specific issuer or specific class of investment instruments
2. Matching of debt service required expenditures of funds with investment interest, maturing investments and other income sources of the funds
3. Selection of maturities that provide for stability of income and liquidity
4. Short-term investments

G. Investment Objectives of Any Other Funds Created by the City:

1. Diversification to eliminate risk of loss resulting from over concentration of assets in a specific maturity, specific issuer or specific class of investment instruments
2. Matching of regular operational expenditures of funds with investment interest, maturing investments and other income sources of the funds
3. Selection of maturities that provide for stability of income and liquidity
4. Investment of bond proceeds in accordance with the provisions of the bond ordinance, resolution or trust indenture authorizing the issuance of bonds.

H. Priorities Used for Determination

The separate investment strategies for these fund groups have been determined by using the following priorities in order of importance:

1. Understanding of the suitability of the investment to the financial requirements of the City;
2. Preservation and safety of principal;
3. Liquidity;
4. Marketability of the investment if the need arises to liquidate the investment before maturity;
5. Diversification of the investment portfolio; and
6. Yield

VII. INVESTMENT OFFICER

The Chief Financial Officer is designated the investment officer of the City and is responsible for investment decisions and activities which shall be conducted under the direction of the City Manager. The investment officer shall develop and maintain written and administrative procedures for operation of the investment program, which must be consistent with the pertinent federal and state laws and this Policy. In order to optimize total return through active portfolio management and preservation of capital, resources shall be allocated to the cash management program. The commitment of resources shall

include financial and staffing considerations. The investment officer shall designate a staff person as a liaison/deputy in the event circumstances require timely action and the investment officer is not available. No officer or designee may engage in an investment transaction except as provided under the terms of this Policy and the procedures established.

A. Training

The investment officer, under Section 2256.008 of the Public Funds Investment Act, shall attend at least one training session relating to their responsibility within twelve months after assuming duties. At least ten (10) hours of training must be received every two (2) consecutive years beginning October 1st of the first year. This training shall be approved or endorsed by Government Treasurers Organization of Texas (GTOT), Government Finance Officers Association of Texas (GFOAT), the Texas Municipal League (TML), or North Central Texas Council of Governments.

B. Internal Controls

The investment officer is responsible for establishing and maintaining an internal control structure designed to prevent losses of public funds arising from fraud, theft, misuse, employee error, misrepresentations of third parties, unanticipated changes in financial markets or imprudent actions by any person involved in the investment program. Cash flow forecasting is designed to protect and sustain cash flow requirements of the City. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived, and (2) the valuation of costs and benefits requires estimates and judgments by management.

The internal control shall address the following points:

1. Control of Collusion - Collusion is a situation where two or more employees are working in conjunction to defraud their employer
2. Separation of Transaction Authority from Accounting and Record Keeping - By separating the person who authorizes or performs the transaction from the people who record or otherwise account for the transaction, a separation of duties is achieved.
3. Custodial Safekeeping - Securities purchased from any bank or dealer including appropriate collateral (as defined by State Law) shall be placed with an independent third party for custodial safekeeping.
4. Avoidance of Bearer Form Securities - Book entry securities are much easier to transfer and account for since actual delivery of a document never takes place. Delivered securities must be properly safeguarded against loss or destruction. The potential for fraud and loss increases with physically delivered securities.
5. Clear delegation of Authority to Subordinate Staff Member - Subordinate staff member must have a clear understanding of their authority and responsibilities to avoid improper actions. Clear delegation of authority

also preserves the internal control structure that is contingent on the various staff positions and their respective responsibilities.

6. **Written Confirmation of Telephone Transactions for Investments and Wire Transfers** - Due to the potential for error and improprieties arising from telephone transactions, all telephone transactions should be supported by written communications and approved by the appropriate person. Written communications may be via fax, if on letterhead, and the safekeeping institution has a list of authorized signatures.
7. **Development of a Wire Transfer Agreement with the Lead Bank or Third Party Custodian** - This agreement should outline the various controls, security provisions, and delineated responsibilities of each party making and receiving wire transfers.
8. **Documentation of transactions and strategies.**
9. **Transfer of funds on behalf of the City shall only be to an account in the name of the City of Alvin at the City's depository bank.**

C. Prudence

Investments shall be made with judgment and care under circumstances then prevailing that a person of prudence, discretion and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. The standard of care shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. In other words, in determining whether the investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration (i) the investment of all funds or funds under the City's control over which the officer has responsibility rather than a consideration as to the prudence of a single investment and (ii) whether the investment decision was consistent with this Investment Policy.

D. Limitation of Personal Liability

The investment officer and those delegated investment authority, acting in accordance with the law and this Policy and exercising due diligence and prudence, shall not be held personally responsible for a specific security's credit risk or market price changes, provided that the deviations are reported immediately to the City Council and the City Manager and appropriate action is taken to control adverse conditions.

All participants in the investment process must seek to act responsibly as custodians of the public trust. Investment officials shall endeavor to avoid any transaction that might impair public confidence in the City of Alvin's ability to govern effectively.

E. Ethics and Conflicts of Interest

If the investment officer has a personal business relationship with an entity seeking to sell an investment to the City, he/she shall file a statement disclosing the personal business interest. If the investment officer is related within the

second degree by affinity or consanguinity, as determined under Chapter 573 of the Government Code, to an individual seeking to sell an investment to the City, he/she shall file a statement with the Texas Ethics Commission and City Council disclosing the relationship.

F. Reporting Requirements

The investment officer shall generate quarterly reports, which shall be submitted to the City Manager, Mayor, and City Council at the second regularly scheduled Council Meeting after the end of each quarter. The report shall cover the investment transactions for all funds identified in the Scope section for the preceding quarter. The report will include the following:

1. A detailed description of the City's investment position on the date of the report;
2. A summary statement of each pooled fund group that states the:
 - (a) beginning market value for the reporting period;
 - (b) additions and changes to the market value during the period; and
 - (c) ending market value for the period;
3. A statement delineating the book value and market value of each separately invested asset at the beginning and end of the reporting period by the type of asset and fund type invested;
4. The maturity date of each separately invested asset that has a maturity date;
5. The account or fund or pooled group fund in the City for which each individual investment was acquired;
6. Overall weighted average maturity of the portfolio;
7. Overall current yield of the portfolio;
8. A statement of compliance of the investment portfolio as it relates to the investment strategy expressed in this Policy and the requirements of the Public Funds Investment Act;
9. Any additional information sufficient to permit an independent audit.

The report shall be signed by the investment officer. The City, in conjunction with its annual financial audit, shall conduct a compliance audit of management controls on investments and adherence to this Policy.

G. Compliance

The investment officer shall establish a process for annual independent review by an external audit to assure compliance with management controls and adherence to these policies and procedures.

VIII. REVIEW AND ADOPTION OF INVESTMENT POLICY

The City of Alvin Investment Policy shall be reviewed on an annual basis by the City Council and shall be formally adopted by Resolution of the City Council.

IX. DIVERSIFICATION LIMITATIONS

At a minimum, diversification standards by security type and issuer shall be:

U.S Treasury and Securities with U.S. Government guarantee	Not to Exceed 50%
U.S. Government Agencies and Instrumentalities	Not to Exceed 50%
Certificates of Deposits	Not to Exceed 40%
CDARS	Not to Exceed 40%
Money Market Funds	Not to Exceed 30%
Local Government Investment Pools	Not to be less than 50%
Repurchase Agreements:	
Overnight repurchase agreements	No limit
30-day repurchase agreements	Not to Exceed 15%
60-day repurchase agreements	Not to Exceed 10%
90-day repurchase agreements	Not to Exceed 5%

X. EXISTING INVESTMENTS

Any investments currently held that do not meet the guidelines of this Policy shall be reviewed to determine ability to liquidate. If the security cannot be liquidated because of material adverse changes in value since the time of purchase, and holding the security to maturity does not negatively affect disbursement or cash flow, a recommendation of holding the security to maturity is acceptable. At all times, liquidations shall be effected taking into account the prudent person standard.

XI. PROHIBITED INVESTMENTS

There is an absolute prohibition on investments in any of the following investment instruments:

- A. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal; interest-only strips.
- B. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest; principal-only strips.
- C. Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years.
- D. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index; inverse floaters.

- E. The City will not invest in mortgage backed derivative products.
- F. The City will not invest in commercial paper.
- G. The City is not authorized to invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds and reserves and other funds held for debt service, in mutual funds described in §2256.014 Section (b) of the Public Funds Investment Act.

XII. INVESTMENT OF BOND PROCEEDS

Bond proceeds may be invested in accordance with the provisions of the bond ordinance, resolution or trust indenture authorizing the issuance of the bonds. To the extent of any inconsistency between the provisions of this Policy and the operative bond instrument, the investment terms contained in the operative bond instrument shall control; provided however, that no such investment of bond proceeds shall be made in investments which are not authorized by this Policy.

XIII. PERFORMANCE STANDARDS

The investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should earn a market average rate of return during a market/economic environment of stable interest rates. Portfolio performance shall be compared to appropriate benchmark on a regular basis. The City's portfolio shall be compared to the rate of return of the Three (3) month Treasury Bill.

XIV. QUALIFIED INSTITUTIONS

A Depository Bank shall be selected through the City's banking services procurement process, which shall include a formal request for proposal (RFP). In selecting a depository, the credit worthiness of institutions and the ability to meet the City's banking needs shall be considered, and the Chief Financial Officer shall conduct a comprehensive review of each prospective depository. No deposit of public funds shall be made except in a qualified depository as established and defined by state laws. Banks and Savings and Loan Associations seeking to establish eligibility for the competitive certificates of deposit purchase programs shall submit a current audited financial statement and must comply with the requirements of the Public Funds Investment Act and other applicable laws.

The City shall maintain a list of financial institutions and brokers/dealers that have been selected by credit worthiness and authorized to provide investment services pursuant to this Policy. These may include "primary" dealers reporting to the Market Reports Division of the Federal Reserve Board of New York, also known as the "Primary Government Security Dealers" unless a comprehensive credit and capitalization analysis reveals that other firms are adequately financed to conduct public business. Investment officials shall not knowingly conduct business with any firm with whom public entities have sustained losses on investments. All Securities dealers shall provide the City with references from public entities they are currently serving.

Brokers/Dealers that desire to become qualified bidders for investment transactions must submit the following documents: audited financial statements, proof of Financial Industry Regulatory Authority (FINRA) certificate, and certification of having read the City's investment policy signed by a qualified representative of the organization acknowledging that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between the City and the organization.

"Qualified representative" means a person who holds a position with a business organization, who is authorized to act on behalf of the business organization, and who is one of the following:

- A. For an organization doing business that is regulated by or registered with a securities commission, a person who is registered under the rules of the Financial Industry Regulatory Authority;
- B. For a state or federal bank, a savings bank, or a state or federal credit union, a member of the loan committee for the bank or branch of the bank or a person authorized by corporate resolution to act on behalf of and bind the banking institution; or
- C. For an investment pool, the person authorized by the elected official or board with authority to administer the activities of the investment pool to sign the certification on behalf of the investment pool.

An annual review of all qualified financial institutions and broker/dealers will be conducted by the investment officer and adopted by the council.

XV. SAFEKEEPING

All instruments purchased by the City shall be held in third party safekeeping by an institution designated as primary agent and shall be conducted on a delivery versus payment basis. The primary agent shall issue a safekeeping receipt to the City listing the specific instrument, rate, maturity and other pertinent information. The City shall enter into a formal agreement with an institution of such size and expertise as is necessary to provide the services needed to protect and secure the investment assets of the City, as may be required by state or federal law. Safekeeping procedures shall be reviewed annually by the City's independent auditor and the Committee.

XVI. COMPETITIVE SELECTION OF INVESTMENT INSTRUMENTS

Before the City invests surplus funds, a "bid" process shall be conducted. Bids will be solicited from at least three financial institutions or brokers/dealers. If a specific maturity date is required, either for cash flow purposes or for conformance to maturity guidelines, bids will be requested for instruments which meet the maturity requirement.

The City will consider a successful bid that conforms to this Policy and the law and that provides the highest rate of return with the required maturity. Records will be kept of the bids offered, the bids accepted, and a brief explanation of the decision, which was made regarding the investment.

XVII. COLLATERALIZATION

Except for government securities, as security for deposits, the financial institution or broker/dealer shall pledge securities equal to 102 percent of the investment or be adequately covered by FDIC insurance. Collateralized securities such as repurchase agreements shall be purchased using the delivery vs. payment procedure.

In cases where the City purchased any securities from its depository institution, under the Financial Institutions Reform, Recovery, and Enforcement Act of 1989 (FIRREA), valid collateral pledges for deposits against the FDIC must meet the following requirements:

- A. The security agreement must be in writing.
- B. It must be executed contemporaneously with the acquisition of the asset by the depository institution.
- C. It must be approved by the depository institution's board of directors or loan committee, and that approval must be reflected in the minutes of the board of committee.
- D. It must be an official record of the depository institution continuously since it was executed.

EXHIBIT "B"

List of Authorized Broker/Dealers

AMEGY BANK
ALLEGIANCE BANK
AMERICAN BANK
BANK OF AMERICA
BANK OF HOUSTON
BANK OF NEW YORK
BANK OF TEXAS
BANK OF THE WEST
BBVA COMPASS
CAPITAL ONE
CAPITAL BANK
CENTRAL BANK
CHASEWOOD BANK
CITIBANK N.A.
COMERICA BANK
COMMERCIAL STATE BANK
COMMUNITY BANK OF TEXAS
COMMUNITY STATE BANK
COASTAL SECURITIES
ENCORE BANK
ENTERPRISE BANK
FEDERATED INVESTORS, INC.
FIDELITY INVESTMENTS
FIRST BANK OF CONROE
FIRST BANK OF TEXAS
FIRST BANK AND TRUST
FIRST COMMUNITY BANK
FIRST NATIONAL BANK BASTROP
FIRST NATIONAL BANK EDINBURG
FIRST TEXAS BANK
FISERV INVESTOR SERVICES
FIRST SOUTHWEST ASSET MANAGEMENT INC
FOUNDERS BANK
FROST BANK
GREEN BANK
HERITAGE BANK
HERRING NATIONAL BANK
HOMETOWN BANK N.A.
HOUSTON COMMUNITY BANK
HOUSTON SAVINGS
ICON Bank
INDEPENDENCE BANK
INTERNATIONAL BANK OF COMMERCE
JP MORGAN CHASE
LIBERTAD BANK
LEGACY TEXAS BANK
LOCAL GOVT INVESTMENT COOPERATIVE
LONE STAR BANK
LONE STAR INVESTMENT POOL
MAIN STREET BANK
MBIA TEXAS CLASS
MERRILL LYNCH, INC.
MIDSOUTH BANK NA
METRO BANK
MEMORIAL CITY BANK
MOODY NATIONAL BANK
MORGAN KEEGAN, INC.
MORGAN STANLEY
NEW FIRST NATIONAL BANK OF ROSENBERG
OASIS CAPITAL BANK
OMNI BANC
PARTNERS BANK OF TEXAS
PATRIOT BANK
PLAINS CAPITAL BANK
PLAINS STATE BANK
POST OAK BANK
PREFERRED BANK
PROSPERITY BANK
RBC CAPITAL MARKETS
REGIONS BANK
SECURITY STATE BANK
SPIRIT OF TEXAS BANK
SOUTHWEST SECURITIES
STATE BANK OF TEXAS
STERLING BANK
TEXPOOL
TEXSTAR INVESTMENT POOL
TEXAN BANK (formerly Bank of Fort Bend)
TEXAS CAPITAL BANK
TEXAS COMMUNITY BANK
TEXAS FIRST BANK
TEXAS INDEPENDENT BANK
TEXAS SAVINGS BANK
TEXAS CITIZENS BANK
THE BANK OF RIVER OAKS
THE RIGHT BANK FOR TEXAS
TRADITION BANK
TRUSTMARK NATIONAL BANK
TRI STAR FINANCIAL
UNITY NATIONAL BANK
US BANK
VISTA BANK TEXAS
WALLIS STATE BANK
WELLS FARGO
WESTBOUND BANK
WHITNEY BANK
WOODFOREST NATIONAL BANK

Government Treasurers' Organization of Texas
Certification of Investment Policy

Presented to

City of Alvin

for developing an investment policy that meets the requirements of the Public Funds Investment Act and the standards for prudent public investing established by the Government Treasurers' Organization of Texas.

Shelly Holt Brunsard

Government Treasurers' Organization of Texas
President

Frank Wright

Investment Policy Review Committee
Chairperson

For the two-year period ending April 30, 2015



AGENDA COMMENTARY

Discussion Date: 10/02/2014

Approval Date: 10/02/2014

Submitted By: Dixie Roberts

SUBJECT:

Consider Resolution 14-R-35 designating one representative and one alternate representative to the Houston-Galveston Area Council (HGAC) General Assembly for 2015.

DISCUSSION:

HGAC's bylaws provide that each member Home Rule city with a population under 25,000 as of the last (2010) Federal Census is entitled to designate one representative and one alternate to serve on the H-GAC General Assembly.

HGAC asks that designations are made no later than October 10, 2014.

Resolution 13-R-38 adopted on October 3, 2013 designated Councilmember Stuksa to serve as representative and Councilmember Droege as the alternate for 2014.

RECOMMENDATION:

Move to designate _____ to serve as the representative and _____ to serve as the alternate representative on the HGAC General Assembly for 2015.

ATTACHMENTS:

- | | |
|--------------------------------|----|
| 1. Resolution 14-R-35 | 4. |
| 2. Letter of Request from HGAC | 5. |
| 3. | 6. |

Submitted by:

Dixie Roberts

Digitally signed by Dixie Roberts
DN: cn=Dixie Roberts, o=City of Alvin, ou=City Clerk, email=droberts@cityofalvin.com, c=US
Date: 2014.09.25 07:50:57 -05'00'

Department Head

Funds Available:

Finance Director

Approved as to Form:

Bobbi J Kacz

Digitally signed by Bobbi J Kacz
DN: cn=Bobbi J Kacz, o=City of Alvin, ou=Legal Department, email=bkacz@cityofalvin.com, c=US
Date: 2014.09.24 15:45:13 -05'00'

City Attorney

Approved By:

Junru Roland

Digitally signed by Junru Roland
DN: cn=Junru Roland, email=jroland@cityofalvin.com, o=City of Alvin, ou=Finance Department, c=US
Date: 2014.09.25 07:55:23 -05'00'

City Manager

RESOLUTION NO. 14-R-35

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS DESIGNATING ONE REPRESENTATIVE AND ONE ALTERNATE REPRESENTATIVE TO THE HOUSTON-GALVESTON AREA COUNCIL (H-GAC) GENERAL ASSEMBLY FOR 2015

WHEREAS, H-GAC's Bylaws provide that each member Home Rule City with a population under 25,000 as of the last (2010) Federal Census is entitled to designate one (1) representative and one (1) alternate to the 2015 H-GAC General Assembly;

WHEREAS, this governing body desires to exercise its right to designate the said representative and alternate representative to the 2015 H-GAC General Assembly; **NOW, THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS:

Section 1. That the facts and recitations set forth in the preamble of this resolution are hereby, adopted, ratified, and confirmed.

Section 2. That _____ is hereby designated as City of Alvin's Representative for the **GENERAL ASSEMBLY** of the Houston-Galveston Area Council for the year 2015.

Section 3. That the Official Alternate authorized to serve as the voting representative should the above named representative become ineligible, or resign, is _____.

Section 4. That the Executive Director of the Houston-Galveston Area Council be notified of the designation of the above named representative and alternate.

Section 5. That this resolution shall take effect immediately from and after its passage, in accordance with the provisions of the State Statutes of the State of Texas.

Section 6. Open Meetings Act. It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public and public notice of the time, place and purpose of said meeting was given, all as required by the Open Meetings Act, *Chapter 551, Texas Government Code*.

PASSED AND APPROVED on this the _____ day of _____, 2014.

ATTEST:

CITY OF ALVIN, TEXAS

By: _____
Dixie Roberts, City Clerk

By: _____
Paul A. Horn, Mayor



September 10, 2014

The Honorable Paul Horn
Mayor, City of Alvin
216 W Sealy St
Alvin, TX 77511

Dear Mayor Horn:

I am writing regarding the appointment of your city's representative to H-GAC's 2015 General Assembly.

H-GAC's Bylaws provide that each member Home Rule city with a population under 25,000 as of the last (2010) Federal Census is entitled to designate one representative and one alternate to the H-GAC General Assembly, which will meet in early 2015.

I am enclosing the appropriate form for your city's use in officially designating a representative and an alternate. The two designees must be elected official members of your city's governing body.

A dinner meeting of Home Rule city representatives will be scheduled for November. At that meeting, your 2014 Home Rule Cities' H-GAC Board of Directors representatives will report on this year's activities and look ahead to issues and progress in 2015.

We are sending a copy of these designation materials to your city secretary as well. We would appreciate receiving your city's designation form no later than October 10. If you have any questions during the designation process, please call Rick Guerrero at 713-993-4598.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jack Steele', is written over a light blue circular stamp.

Jack Steele

JS/kam

Enclosure

cc: City Secretary

**DESIGNATION OF REPRESENTATIVE AND ALTERNATE
HOUSTON-GALVESTON AREA COUNCIL
2015 GENERAL ASSEMBLY**

BE IT RESOLVED, by the Mayor and City Council of _____, Texas,
that _____ be, and is hereby designated as its Representative
to the **GENERAL ASSEMBLY** of the Houston-Galveston Area Council for the year 2015.

FURTHER, that the Official Alternate authorized to serve as the voting representative should
the hereinabove named representative become ineligible, or should he/she resign, is
_____.

THAT the Executive Director of the Houston-Galveston Area Council be notified of the
designation of the hereinabove named representative and alternate.

PASSED AND ADOPTED, this _____ day of _____, 2014.

APPROVED:

Mayor

ATTEST:

By: _____