

NOTICE OF PUBLIC MEETING

BE IT KNOWN that the **City Council** of the **City of Alvin** will meet in **Regular Session** on **Thursday, December 18, 2014 at 7:00 P.M.** in the **Council Chambers** located on the 2nd floor of Alvin City Hall, 216 West Sealy Street, Alvin, Texas, with the following agenda:

1. CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. SPECIAL PRESENTATIONS

5. APPROVAL OF MINUTES

A. Approve minutes of the December 4, 2014 Regular City Council meeting.

6. PETITIONS OR REQUESTS FROM THE PUBLIC

Speakers may be limited to 2, 3 or 5 minutes according to Section 2-24 of the Code of Ordinances, City of Alvin, Texas. State law prohibits the Mayor and members of the City Council from commenting on any statement or engaging in dialogue without an appropriate agenda item being posted in accordance with the Texas Open Meetings Law. Comments should be directed to the entire council, not individual members. Engaging in verbal attacks or comments intended to insult, abuse, malign or slander any individual shall be cause for termination of time privileges and expulsion from Council Chambers.

7. REPORTS FROM CITIZENS BOARDS, COMMISSIONS, AND COMMITTEES

8. PUBLIC HEARING - NONE

9. CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION:

All items listed under the Consent Agenda are considered to be routine, and require little or no deliberation by City Council. These items will be enacted/approved by one motion unless a Council member requests separate action on an item, in which event the item will be removed from the Consent Agenda and considered by separate action. Approval of the Consent Agenda enacts the items of legislation and authorizes implementation of other items.

A. Consider Ordinance 14-Z, an ordinance amending Chapter 5 Buildings, of the Code of Ordinances, City of Alvin, Texas, for the purpose of adding parking space requirements for museums; providing a savings clause; providing an effective date, and setting forth other provisions related thereto; 2nd reading.

10. MATTERS REMOVED FROM CONSENT AGENDA

11. OTHER BUSINESS:

Council may approve, discuss, refer, or postpone items under Other Business.

A. Receive and acknowledge the monthly financial report for November, 2014.

B. Receive and acknowledge the Keep Alvin Beautiful FY 2014-15 annual budget.

- C. Consider request for street closures for the 2015 Alvin Rotary Club Frontier Day parade and event for the following streets on the following dates and times:
- April 23rd 8:00 a.m. through April 26th 11:00 a.m.: N. Taylor St. at W. Willis St, N. Taylor St at W. Sealy St.
 - April 24th 7:00 a.m. through April 26th 11:00 a.m.: N. Hood St at W. Willis St, N. Hood St. at W. Sealy St, N. Hardie St. W. Willis St, N. Hardie St. at W. Sealy St.
 - April 25th 7:00 a.m. through April 25th 11:00 p.m.: W. Sealy St at S. Hill St., W. Sealy St. at S. Hood St., W. Sealy St. at S. Hardie St., W. Sealy St. at Gordon St.
 - April 25th 6:00 p.m. through April 26th 12:00 a.m.: W. Willis St. at N. Taylor St., W. Willis St. at Gordon St.
- D. Consider Resolution 14-R-37, approving a Donation Agreement with the Alvin Sunrise Rotary and authorize the Mayor to sign the Agreement; wherein the Alvin Sunrise Rotary will donate a total value of approximately \$51,000 to the City Parks Department; and Council authorizes exclusive rights to Briscoe Park by Alvin Sunrise Rotary for one week each year for seven years for the Alvin Music Festival & BBQ Cook-Off; and Council further authorizes naming the pavilion located at Briscoe Park as the "Alvin Sunrise Rotary Pavilion" for a period of twenty years.
- E. Consider a Memorandum of Understanding with Brazoria County Conservation & Reclamation District #3 for the construction of a dry detention pond at Kost Road and South Street and authorize the Mayor to sign.
- F. Consider a contract with Garland/DBS, Inc. for a total contract amount of \$57,941.00 to repair damages incurred to the Police Department roof from a fallen tree; with a total cost to the city not to exceed the insurance deductible amount of \$24,240.00; and authorize the Mayor to sign all relevant documents.
- G. Consider award of bid to VSR Inc., in an amount not to exceed \$41,100 for the purchase and installation of new video equipment for the Council Chambers; to be funded from the Public Educational and Government (PEG) Fund; and authorize Interim City Manager to sign all relevant documents.
- H. Consider appointments to citizen Boards, Committees and Commissions.

12. REPORTS FROM CITY MANAGER

- A. Review preliminary list of items for the Council meeting of January 8, 2015.
- B. Items of Community Interest.

13. REPORTS FROM COUNCIL MEMBERS

Pursuant to S.B. No. 1182, City Council Members may make a report or an announcement about items of community interest during a meeting of the governing body. No action will be taken or discussed.

- A. Announcements and requests from Council members.

14. **CLOSED EXECUTIVE SESSION:** The City Council will convene into a closed executive meeting in accordance with the Texas Government Code, pursuant to the authority contained in:

A. **Section 551.074** of the Government Code: Deliberation on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing.

1. City Manager Search.
2. Discuss the evaluation of the City Attorney.

15. **RECONVENE TO OPEN SESSION**

16. **ADJOURNMENT**

I hereby certify that this Public Notice was placed on the Official Bulletin Board at City Hall on THURSDAY, DECEMBER 11, 2014 at 5:00 p.m.



Dixie Roberts, City Clerk

I hereby certify that this Public Notice was removed from the Official Bulletin Board at City Hall on this the _____ day of _____ 2014, at _____ a. /p.m.

Dixie Roberts, City Clerk

**** All meetings of the City Council are open to the public, except when there is a necessity to meet in Executive Session (closed to the public) under the provisions of Chapter 551, Texas Government Code. The Council reserves the right to convene into executive session on any of the above posted agenda items that qualify for an executive session by publicly announcing the applicable section of the Open Meetings Act, including but not limited to sections 551.071 (litigation and certain consultation with the attorney), 551.072 (acquisition of interest in real property), 551.073 (contract for gift to city), 551.074 (certain personnel deliberations), or 551.087 (qualifying economic development negotiations).**

If you plan to attend this meeting and you have a disability that requires special arrangements at the meeting, please contact the City Clerk at 281-388-4255 or droboterts@cityhall.cityofalvin.com. Requests for special services must be received 48 hours prior to the meeting time. Reasonable accommodations will be made to assist your needs. City Hall is wheel chair accessible and a sloped curb entry is available at the East and West Entrances to the City Hall.

NOTICE

NOTICE IS HEREBY GIVEN THAT THE FOLLOWING ITEM WAS ADDED TO THE AGENDA OF THE REGULAR CITY COUNCIL MEETING TO BE HELD ON THURSDAY, DECEMBER 18, 2014 AT 7:00 P.M. IN THE COUNCIL CHAMBERS AT CITY HALL, 216 WEST SEALY STREET:

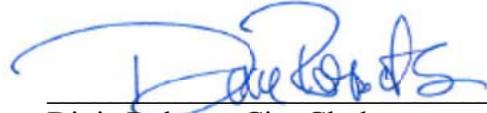
ITEM ADDED

11. OTHER ITEMS

- I. Consider Resolution Number 14-R-46 in support of improved statutory procedure that provides for unitization of depleted Texas gulf coast oil fields.

I hereby certify that this Public Notice was placed on the Official Bulletin Board at City Hall on MONDAY, DECEMBER 15, 2014 at 5:00 p.m.





Dixie Roberts, City Clerk

I hereby certify that this Public Notice was removed from the Official Bulletin Board at City Hall on this the _____ day of _____ 2014, at _____ a. /p.m.

Dixie Roberts, City Clerk

**** All meetings of the City Council are open to the public, except when there is a necessity to meet in Executive Session (closed to the public) under the provisions of Chapter 551, Texas Government Code. The Council reserves the right to convene into executive session on any of the above posted agenda items that qualify for an executive session by publicly announcing the applicable section of the Open Meetings Act, including but not limited to sections 551.071 (litigation and certain consultation with the attorney), 551.072 (acquisition of interest in real property), 551.073 (contract for gift to city), 551.074 (certain personnel deliberations), or 551.087 (qualifying economic development negotiations).**

If you plan to attend this meeting and you have a disability that requires special arrangements at the meeting, please contact the City Clerk at 281-388-4255 or droboterts@cityhall.cityofalvin.com. Requests for special services must be received 48 hours prior to the meeting time. Reasonable accommodations will be made to assist your needs. City Hall is wheel chair accessible and a sloped curb entry is available at the East and West Entrances to the City Hall.

MINUTES
CITY OF ALVIN, TEXAS
216 W. SEALY STREET
REGULAR CITY COUNCIL MEETING
THURSDAY DECEMBER 4, 2014
7:00 P.M.

CALL TO ORDER

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in Regular Session at 7:00 P.M. in the Council Chambers at City Hall, with the following members present: Mayor Paul A. Horn, Mayor Pro-Tem Terry Droege and Council members: Gabe Adame, Adam Arendell, Scott Reed, Brad Richards, and Keith Thompson. Also present: Junru Roland, Interim City Manager; Bobbi Kacz, City Attorney; and Dixie Roberts, City Clerk.

INVOCATION

Judy Zavala gave the invocation.

PLEDGE OF ALLEGIANCE

Council member Thompson led the Pledge of Allegiance to the American Flag.

Council member Reed led the Pledge of Allegiance to the Texas Flag.

SPECIAL PRESENTATIONS

There were no special presentations.

APPROVAL OF MINUTES

Approve minutes of the November 20, 2014 Special City Council meeting.

Council member Arendell moved to approve the special City Council meeting minutes of November 20, 2014. Seconded by Council member Droege; motion to approve carried on a vote of 6 Ayes.

Approve minutes of the November 20, 2014 Regular City Council meeting.

Council member Thompson moved to approve the regular City Council meeting minutes of November 20, 2014. Seconded by Council member Droege; motion to approve carried on a vote of 6 Ayes.

PETITIONS OR REQUESTS FROM THE PUBLIC

Dan Kelinske, Parks & Recreation Director gave a brief overview of activities to be held this weekend at the Home for the Holiday's event.

REPORTS FROM CITIZENS BOARDS, COMMISSIONS, AND COMMITTEES

No reports were given.

PUBLIC HEARINGS

There were no public hearings.

CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION

Consider Ordinance 14-FF, amending the City of Alvin 2014-15 fiscal year budget for the purpose of appropriating \$198,493.83 of prior fiscal year (FY 2013-14) encumbrances into the current fiscal year as set forth for each individual account in the attached Exhibit "A"; 2nd reading.

Consider Ordinance 14-KK, amending Chapter 2, Administration, Article VI, Records Management, of the Code of Ordinances; for the purpose of revising the Records Management Program; providing an effective date; and setting forth other provisions related thereto; 2nd reading.

Council member Adame moved to approve the items on the consent agenda. Seconded by Council member Thompson; motion to approve carried on a vote of 6 Ayes.

MATTERS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

OTHER BUSINESS

Consider request for street closures for the Home for the Holidays Event from 7:30 a.m. to 10:30 p.m. on Saturday, December 06, 2014 for the following streets: Depot Centre Blvd. after second entrance/exit of northwest parking lot, third entrance/exit of Northwest parking lot at Depot Centre Blvd., E. Sealy St. at Depot Centre Blvd., Depot Centre Blvd. at E. Sidnor St., E. Sidnor St. at Depot Centre Blvd., E. Sidnor St. at S. Magnolia St. and entrance/exit of parking lot at E. Sidnor St.

The Alvin Parks & Recreation Dept. in partnership with the Alvin Convention & Visitor's Bureau is hosting the annual Home for the Holidays event on Saturday, December 06, 2014. Street closures are requested from 7:30 am to 10:30 pm for the safety of the participants.

Council member Droege moved to approve the request for street closures for the Home for the Holidays Event from 7:30 a.m. to 10:30 p.m. on Saturday, December 06, 2014 for the following streets: Depot Centre Blvd. after second entrance/exit of northwest parking lot, third entrance/exit of Northwest parking lot at Depot Centre Blvd., E. Sealy St. at Depot Centre Blvd., Depot Centre Blvd. at E. Sidnor St., E. Sidnor St. at Depot Centre Blvd., E. Sidnor St. at S. Magnolia St. and entrance/exit of parking lot at E. Sidnor St. Seconded by Council member Adame; motion to approve carried on a vote of 6 Ayes.

Consider Amendment No. 2 to the Development and License Agreement with Alvin Restaurant Group, Inc. dba The Barbed Rose Steakhouse and Seafood Co.; and authorize the Mayor to execute.

In June 2010, Council approved a License Agreement that allowed Alvin Restaurant Group to build a parking lot and a private cooler/storage facility on City park property to enhance enjoyment of National Oak Park for park patrons. The Agreement was solely with the Barbed Rose Steakhouse and Seafood Co and prohibited any assignment of the agreement to anyone else.

This Amendment expands the scope of restaurant/food establishments to include additional properties authorized to use the cooler/storage facility so long as the "eligible property" is being utilized as a restaurant and/or food establishment and enhances the amenities available for park patrons. This Amendment also provides for assignment of the agreement to 'eligible businesses' upon Council approval.

Council member Droege moved to Consider Amendment No. 2 to the Development and License Agreement with Alvin Restaurant Group, Inc. *dba* The Barbed Rose Steakhouse and Seafood Co.; and authorize the Mayor to execute. Seconded by Council member Reed; motion to approve carried on a vote of 6 Ayes.

Consider the assignment of the Development and License Agreement with the Alvin Restaurant Group, Inc. *dba* The Barbed Rose Steakhouse and Seafood Co.; and authorize the Mayor to execute.

Amendment No. 2 to the Development and License Agreement provides for Council approval of an assignment by Alvin Restaurant Group of its interest of exclusive use of the cooler/storage unit to additional "eligible properties" being utilized as a restaurant and/or food establishment for further enhancement of amenities available for park patrons.

The Alvin Restaurant Group elects to assign its interest to the Gordon Street Tavern and Mango's Latin Grill. Both properties are owned by Alvin Restaurant Group, Inc. and leased by the Developer to those businesses providing services as a restaurant and/or food establishment.

Council member Thompson moved to approve the assignment of the Development and License Agreement with the Alvin Restaurant Group, Inc. *dba* The Barbed Rose Steakhouse and Seafood Co.; and authorize the Mayor to execute. Seconded by Council member Droege; motion to approve carried on a vote of 6 Ayes.

Consider Resolution 14-R-45 acknowledging and accepting easements granted to the City of Alvin by BNSF, Campbell Concrete & Materials, L.P., Ernest & Dolia Montemayor and Juan & Maria San Javier for the TxDOT Bridge Replacement project on 2nd Street.

TxDOT required the City to obtain easements from the property owners in order to accomplish the bridge replacement project on Second Street. This resolution formally acknowledges the City's acceptance of these easements being granted to the City by the relevant property owners.

Council member Arendell moved to approve Resolution 14-R-45 acknowledging and accepting easements granted to the City of Alvin by BNSF, Campbell Concrete & Materials, L.P., Ernest & Dolia Montemayor and Juan & Maria San Javier for the TxDOT Bridge Replacement project on 2nd Street. Seconded by Council member Richards; motion to approve carried on a vote of 6 Ayes.

Consider Ordinance 14-Z, an ordinance amending Chapter 5 Buildings, of the Code of Ordinances, City of Alvin, Texas, for the purpose of adding parking space requirements for museums; providing a savings clause; providing an effective date, and setting forth other provisions related thereto; 1st reading.

Currently, Section 5-9 of the City's Code of Ordinance does not have a required parking space category for museums. The absence of a museum category was first noticed by staff during the plan review for the Karpeles Manuscript Museum located at 800 W. Sidnor. After reviewing the parking requirements of other Cities, the museum parking ratio of 10 spaces plus 1 space for every 400 square feet of floor area is being proposed.

Council member Adame moved to approve Ordinance 14-Z, an ordinance amending Chapter 5 Buildings, of the Code of Ordinances, City of Alvin, Texas, for the purpose of adding parking space requirements for museums; providing a savings clause; providing an effective date, and setting forth other provisions related thereto on 1st reading. Seconded by Council member Droege; motion to approve carried on a vote of 6 Ayes.

Consider Resolution 14-R-37 approving a Donation Agreement with the Alvin Sunrise Rotary; wherein the Alvin Sunrise Rotary will donate a total value of \$51,000 to the City Parks Department and Council authorizes exclusive usage rights of Briscoe Park by Alvin Sunrise Rotary for one week each year for the Alvin Music Festival & BBQ Cook-Off and Council further authorizes naming the pavilion located at Briscoe Park as the Alvin Sunrise Rotary Pavilion for a time certain.

This item was removed from the agenda.

Consider Resolution 14-R-44 re-appointing the directors serving in the even numbered positions of the Kendall Lake TIRZ Board and Authority Board from December 31, 2014 to December 31, 2016; and appointment of chairman.

Positions 2 (Armando Cespedes), 4 (Vicki Ennis), 6 (Marjorie Planka), and 8 (Tom Stansel), terms expire December 31, 2014. Staff recommends the current directors be reappointed in their respective terms that would expire December 31, 2016. Mike Pyburn is the current Chair of the TIRZ and Authority Boards.

Council member Arendell moved to approve Resolution 14-R-44 re-appointing the directors serving in the even numbered positions of the Kendall Lake TIRZ Board and Authority Board from December 31, 2014 to December 31, 2016; and appointment of chairman. Seconded by Council member Adame; motion to approve carried on a vote of 6 Ayes.

Consider appointments to citizen Boards, Committees and Commissions.

Council member Thompson moved to defer this item until the next meeting. Seconded by Council member Richards; motion to approve carried on a vote of 6 Ayes.

REPORTS FROM CITY MANAGER

Review preliminary list of items for the Council meeting of December 18, 2014.

Mr. Roland reviewed the preliminary list for the December 18, 2014 City Council meeting.

Announcements/Items of Community Interest

Mr. Roland stated that the Alvin Fire Department will host their annual Open House December 12-14th.

REPORTS FROM COUNCILMEMBERS

Pursuant to S.B. No. 1182, City Councilmembers may make a report or an announcement about items of community interest during a meeting of the governing body. No action will be taken or discussed.

Announcements and requests from Councilmembers.

Council member Thompson asked for a copy of the December 2014 Parks Board minutes.

Mayor Horn asked what was being built off of Bypass 35 near Whataburger. Larry Buehler, Economic Development Director stated that an Aldi Grocery store is being built at this location.

Council member Arendell asked for an update on the status of the Quiet Zone.

Council member Richards asked for a copy of the December 2014 Parks Board minutes.

Council member Droege asked for an updated staff contact list.

ADJOURNMENT

Council member Arendell moved to adjourn the meeting at 8:23 p.m. Seconded by Council member Thompson; motion to adjourn carried on a vote of 6 Ayes.

PASSED and APPROVED this _____ day of _____, 2014.

Paul A. Horn, Mayor

ATTEST: _____
Dixie Roberts, City Clerk



AGENDA COMMENTARY

Discussion Date: 12/18/2014

Approval Date: 12/18/2014

Submitted By: Michelle H. Segovia

SUBJECT:

Consider Ordinance 14-Z, an ordinance amending Chapter 5 Buildings, of the Code of Ordinances, City of Alvin, Texas, for the purpose of adding parking space requirements for museums; providing a savings clause; providing an effective date, and setting forth other provisions related thereto. - 2nd Reading

DISCUSSION:

Currently, Section 5-9 of the City's Code of Ordinance does not have a required parking space category for museums. The absence of a museum category was first noticed by staff during the plan review for the Karpeles Manuscript Museum located at 800 W. Sidnor. After reviewing the parking requirements of other Cities, the museum parking ratio of 10 spaces plus 1 space for every 400 square feet of floor area is being proposed.

RECOMMENDATION:

Move to approve Ordinance 14-Z adding parking space requirements for Museums.

ATTACHMENTS:

- | | |
|--------------|----|
| 1. Ord. 14-Z | 4. |
| 2. | 5. |
| 3. | 6. |

Submitted by:

Michelle Segovia

Digitally signed by Michelle Segovia
DN: cn=Michelle Segovia, o=City of Alvin,
ou=Engineering,
email=msegovia@cityofalvin.com, c=US
Date: 2014.11.17 16:21:49 -0600

Department Head

Funds Available:

Finance Director

Approved as to Form:

Bobbi J Kacz

Digitally signed by Bobbi J Kacz
DN: cn=Bobbi J Kacz, o=City of
Alvin, ou=Legal Department,
email=bkacz@cityofalvin.com, c=US
Date: 2014.11.24 17:31:58 -0600

City Attorney

Approved By:

Junru Roland

Digitally signed by Junru Roland
DN: cn=Junru Roland,
email=jroland@cityofalvin.com,
o=City of Alvin, ou=Finance
Department, c=US
Date: 2014.11.25 15:31:03 -0600

City Manager

ORDINANCE NO. 14-Z

AN ORDINANCE AMENDING CHAPTER 5, BUILDINGS, OF THE CODE OF ORDINANCES, CITY OF ALVIN, TEXAS, FOR THE PURPOSE OF ADDING PARKING SPACE REQUIREMENTS FOR MUSEUMS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING AN EFFECTIVE DATE, AND SETTING FORTH OTHER PROVISIONS RELATED THERETO.

WHEREAS, the control of traffic, including parking regulations, is necessary for the health, safety and quality of life of the citizens of the City of Alvin, Texas (herein the “City”);

WHEREAS, the City of Alvin, Texas has the power to regulate parking requirements;

WHEREAS, the City Council finds that the rules, regulations, terms, conditions, provisions and requirements of this ordinance are reasonable and necessary to protect the public’s health, safety and quality of life; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS:

Section 1. That all of the above recitals are hereby found to be true and correct and are incorporated into this Ordinance as findings of fact by the City Council of Alvin, Texas.

Section 2. That the Code of Ordinances of the City of Alvin, Texas, is hereby amended by amending Chapter 5, Buildings, as follows:

.....

Sec. 5-9. Off-street parking and loading requirements.

Off-street parking shall be provided on the lot or tract or on an immediately contiguous lot or tract sufficient to provide the following ratio of vehicle spaces for the uses specified in the districts designated:

(1) Parking space schedule:

- (a) Apartment houses or complexes:* One and one-half (1½) spaces for each apartment;
- (b) Bowling alley:* Six (6) spaces for each lane;
- (c) Churches:* One space for each four (4) seats in auditorium or in sanctuary;
- (d) Clinics or doctors' offices:* One space for each two hundred (200) square feet of floor area;

- (e) *Hospitals*: One space for every two (2) beds;
- (f) *Hotel or motel*: One space for each room, unit or guest accommodation;
- (g) *Manufacturing, storage, processing, repairing and warehousing*: One space for each two (2) employees or one space for each one thousand (1,000) square feet of floor area, whichever is the larger;
- (h) *Offices, general*: One space for each four hundred (400) square feet of floor area;
- (i) *Mortuary*: One space for every two (2) persons to be normally accommodated in services;

(j) *Museums*: Ten spaces minimum, plus one space for each four hundred (400) square feet of exhibit floor area. Exception - a former residence that is exhibited as a museum does not require these parking space requirements.

~~(k)~~ (k) *Recreational, private or commercial area building (other than listed)*: One space for every two (2) persons to be normally accommodated in the establishment;

~~(l)~~ (l) *Schools, colleges, or universities*:

Elementary or junior high schools: One space for each classroom, plus one space for each four (4) seats in any auditorium, gymnasium, or other place of assembly;

High school, college or university: One space for each classroom, laboratory or instruction area, plus one space for each three (3) students accommodated in the institution;

~~(m)~~ (m) *Restaurant or cafeteria*: One space for every four (4) seats under maximum seating arrangement;

~~(n)~~ (n) *Retail or personal service*: One space for each two hundred (200) square feet of floor area;

~~(o)~~ (o) *Theatres, meeting rooms and places of public assembly*: One space for every three (3) seats;

~~(p)~~ (p) Any non-listed nonresidential use shall provide off-street parking adequate to accommodate the normal parking demand generated by such use.

....

Section 3. Penalty. A violation of this ordinance is punishable as set out in Chapter 1-5, General Penalty, of the Alvin Code of Ordinances. Prosecution in municipal court is separate from any other remedies provided within this ordinance.

Section 4. Publication. The City Clerk of the City of Alvin is hereby directed to publish this ordinance, or its caption and penalty clause, in one issue of the official City newspaper as required by *Chapter 52 of the Texas Local Government Code* and the *City of Alvin Charter*.

Section 5. Savings Clause. All rights and remedies of the City of Alvin, Texas are expressly saved as to any and all violations of the provisions of any ordinances affecting off-street parking and loading requirements within the City which have accrued at the time of the effective date of this ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this ordinance but may be prosecuted until final disposition by the courts.

Section 6. Severability. Should any section or part of this ordinance be held unconstitutional, illegal, invalid, or the application to any person or circumstance for any reasons thereof ineffective or inapplicable, such unconstitutionality, illegality, invalidity, or ineffectiveness of such section or part shall in no way affect, impair or invalidate the remaining portion or portions thereof; but as to such remaining portion or portions, the same shall be and remain in full force and effect and to this end the provisions of this ordinance are declared to be severable.

Section 7. Effective Date. This ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of *Chapt. 52, Tex. Loc. Gov't. Code*, and the *City of Alvin Charter*.

Section 8. Open Meetings. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the *Open Meetings Act, Chapt. 551, Tex. Gov't Code*.

PASSED on the first reading on the _____ day of _____ 2014.

PASSED on second and final reading on the _____ day of _____ 2014.

ATTEST:

CITY OF ALVIN, TEXAS:

By: _____
Dixie Roberts, City Clerk

By: _____
Paul A. Horn, Mayor



AGENDA COMMENTARY

Discussion Date:

Approval Date: 12/18/2014

Submitted By: Junru Roland

SUBJECT:

Receive and acknowledge the monthly financial report for November, 2014.

DISCUSSION:

A monthly report has been prepared and submitted to the Council for review.

The Monthly Report will be sent over the weekend and will put a hardcopy in your binder Monday afternoon.

RECOMMENDATION:

Move to acknowledge receipt of the November, 2014 financial report.

ATTACHMENTS:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Submitted by:

Junru
Roland

Department Head

Digitally signed by Junru Roland
DN: cn=Junru Roland,
email=jroland@cityofalvin.com,
o=City of Alvin, ou=Finance
Department, c=US
Date: 2014.12.04 13:45:31
+06'00'

Funds Available:

Junru
Roland

Finance Director

Digitally signed by Junru Roland
DN: cn=Junru Roland,
email=jroland@cityofalvin.com, o=City
of Alvin, ou=Finance Department,
c=US
Date: 2014.12.04 13:45:54 -06'00'

Approved as to Form:

Bobbi J
Kacz

City Attorney

Digitally signed by Bobbi J Kacz
DN: cn=Bobbi J Kacz, o=City of
Alvin, ou=Legal Department,
email=jkacz@cityofalvin.com, c=US
Date: 2014.12.10 15:17:23 -06'00'

Approved By:

Junru
Roland

City Manager

Digitally signed by Junru Roland
DN: cn=Junru Roland,
email=jroland@cityofalvin.com,
o=City of Alvin, ou=Finance
Department, c=US
Date: 2014.12.11 10:56:42 -06'00'



CITY OF ALVIN

MAJOR FUNDS RECAP

For the period ending 11/30/2014



**CITY OF ALVIN
BUDGET VS ACTUAL
For the period ending 11/30/2014**

GENERAL FUND

REVENUES

	<u>CURRENT MONTH</u>			<u>YEAR TO DATE</u>			<u>CURRENT BUDGET</u>	<u>BUDGET BALANCE</u>
	<u>LAST YEAR</u>	<u>THIS YEAR</u>	<u>% CHANGE</u>	<u>LAST YEAR</u>	<u>THIS YEAR</u>	<u>% CHANGE</u>		
GENERAL PROPERTY TAXES	581,622	387,179	-33%	624,869	425,697	-32%	7,796,703	7,371,006
SALES TAXES	192,807	200,433	4%	355,209	399,866	13%	2,200,044	1,800,178
OTHER TAXES	-	-	0%	-	-		25,000	25,000
FRANCHISE TAXES	97,188	116,308	20%	365,484	388,480	6%	1,330,000	941,520
PERMITS AND LICENSES	28,226	32,942	17%	52,220	120,126	130%	442,100	321,975
FINES AND FORFEITURES	37,125	36,988	0%	83,659	79,541	-5%	538,500	458,959
OTHER INCOME	2,598	4,422	70%	12,392	11,252	-9%	466,032	454,780
INTRAGOVERNMENTAL	85,217	89,530	5%	170,434	179,060	5%	1,074,358	895,298
TOTAL REVENUES	1,024,782	867,801	-15%	1,664,268	1,604,021	-4%	13,872,737	12,268,716

EXPENDITURES

CITY COUNCIL	3,330	3,264	-2%	7,945	7,720	-3%	60,089	52,369
CITY CLERK	18,791	21,024	12%	30,725	31,387	2%	252,741	221,354
CITY ATTORNEY	30,238	28,530	-6%	42,913	44,750	4%	447,242	402,492
CITY MANAGER	18,682	19,949	7%	31,807	31,777	0%	278,963	247,186
ECONOMIC DEVELOPMENTS	16,001	26,577	66%	28,161	37,528	33%	240,051	202,523
FINANCE	32,013	24,334	-24%	54,018	39,180	-27%	428,908	389,728
COURT	12,524	11,859	-5%	22,144	19,907	-10%	189,475	169,567
HUMAN RESOURCES	7,768	7,632	-2%	12,278	11,437	-7%	163,458	152,021
CITY HALL	8,114	20,225	149%	14,751	30,160	104%	133,050	102,890
CODE ENFORCEMENT	9,590	13,834	44%	16,183	21,638	34%	128,956	107,318
POLICE	445,354	640,805	44%	842,257	884,618	5%	6,273,268	5,388,650
HUMANE	-	14,530		-	32,200		352,030	319,830
FIRE	45,052	77,308	72%	108,373	137,497	27%	949,403	811,905
ENGINEERING	30,731	52,977	72%	47,214	83,313	76%	698,800	615,488
PARKS AND RECREATION	86,389	126,753	47%	168,899	164,403	-3%	1,376,789	1,212,386
LIBRARY	4,321	29,005	571%	29,279	31,518	8%	109,122	77,603
NON-DEPARTMENTAL	107,379	204,408	90%	439,691	379,699	-14%	1,818,665	1,438,966
TOTAL EXPENDITURES	876,277	1,323,014	51%	1,896,639	1,988,733	5%	13,901,008	11,912,276

EXCESS (DEFICIENCY) OF
REVENUES OVER EXPENDITURES

(384,712)

BEGINNING FUND BALANCE (*unaudited*)

4,768,397

ENDING FUND BALANCE

4,383,685



CITY OF ALVIN
BUDGET VS ACTUAL
For the period ending 11/30/2014

	<u>CURRENT MONTH</u>			<u>YEAR TO DATE</u>			<u>CURRENT BUDGET</u>	<u>BUDGET BALANCE</u>
	<u>LAST YEAR</u>	<u>THIS YEAR</u>	<u>% CHANGE</u>	<u>LAST YEAR</u>	<u>THIS YEAR</u>	<u>% CHANGE</u>		
HOTEL FUND								
<u>REVENUES</u>								
OCCUPANCY TAXES	64,111	21,446	-67%	71,155	63,829	-10%	290,000	226,171
OTHER OPERATING INCOME	1,798	294	-84%	2,435	1,221	-50%	6,800	5,579
TOTAL REVENUES	65,909	21,740	-67%	73,591	65,050	-12%	296,800	231,750
<u>EXPENDITURES</u>								
PERSONNEL	6,991	7,325	5%	11,657	11,052	-5%	93,825	82,773
SUPPLIES	315	492	56%	860	492	-43%	9,200	8,708
CONTRACT SERVICES	9,510	17,504	84%	21,528	18,836	-13%	163,606	144,770
DEBT SERVICE	-	-	-	-	-	-	-	-
INTERFUND TRANSFERS	140	175	25%	280	350	25%	2,101	1,751
TOTAL EXPENDITURES	16,956	25,496	-33%	34,326	30,730	-10%	268,732	238,002
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES					34,320			
BEGINNING FUND BALANCE (unaudited)					618,539			
ENDING FUND BALANCE					652,859			



CITY OF ALVIN
BUDGET VS ACTUAL (Cash basis)
For the period ending 11/30/2014

UTILITY FUND

	<u>CURRENT MONTH</u>		<u>%</u> CHANGE	<u>YEAR TO DATE</u>		<u>%</u> CHANGE	<u>CURRENT</u> BUDGET	<u>BUDGET</u> BALANCE
	LAST YEAR	THIS YEAR		LAST YEAR	THIS YEAR			
<u>REVENUES</u>								
CHARGES FOR SERVICES	522,525	411,141	-21%	1,260,497	1,146,094	-9%	6,812,641	5,666,547
OTHER OPERATING INCOME	10,757	12,922	20%	22,718	31,677	39%	303,025	271,348
TOTAL REVENUES	533,282	424,063	-20%	1,283,215	1,177,771	-8%	7,115,666	5,937,895
<u>EXPENDITURES</u>								
WATER	70,631	100,747	43%	131,389	125,653	-4%	1,324,024	1,198,372
SEWER	71,945	62,816	-13%	114,116	85,451	-25%	994,891	909,440
WASTEWATER TREATMENT	57,623	95,941	66%	104,789	114,856	10%	874,586	759,730
ADMINISTRATION	23,781	24,699	4%	41,383	41,989	1%	328,872	286,883
BILLING AND COLLECTIONS	12,704	15,849	25%	21,415	26,281	23%	272,299	246,019
PUBLIC SERVICES FACILITY	2,870	10,450	264%	34,373	34,869	1%	99,150	64,281
CODE ENFORCEMENT PROGRAM	2,646	5,452	106%	4,697	9,416	100%	64,016	54,600
OTHER REQUIREMENTS	212,822	58,173	-73%	174,720	184,232	5%	1,077,074	892,842
TOTAL OPERATING EXPENDITURES	455,022	374,127	-18%	626,881	622,747	-1%	5,034,913	4,412,166
DEBT SERVICE				712,971	631,936	-11%	1,841,196	1,209,260
CAPITAL PROJECTS						0%		
TOTAL EXPENDITURES	455,022	374,127	-18%	1,339,853	1,254,683	-6%	6,876,109	5,621,426
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES								<u>(76,912)</u>
BEGINNING NET OPERATING ASSETS (unaudited)								<u>4,222,454</u>
ENDING NET OPERATING ASSETS								<u><u>4,145,542</u></u>



CITY OF ALVIN
BUDGET VS ACTUAL
 For the period ending 11/30/2014

SANITATION FUND

	<u>CURRENT MONTH</u>			<u>YEAR TO DATE</u>			CURRENT BUDGET	BUDGET BALANCE
	LAST YEAR	THIS YEAR	% CHANGE	LAST YEAR	THIS YEAR	% CHANGE		
REVENUES								
CHARGES FOR SERVICES	211,905	155,374	-27%	483,334	442,456	-8%	2,619,429	2,176,974
OTHER OPERATING INCOME	211	187	-11%	419	356	-15%	2,300	1,944
TOTAL REVENUES	212,116	155,560	-27%	483,752	442,811	-8%	2,621,729	2,178,918
EXPENDITURES								
CONTRACT SERVICES	172,393	179,524	4%	172,393	179,678	4%	2,177,728	1,998,050
INTERFUND TRANSFERS	12,809	11,055	-14%	25,619	22,109	-14%	209,279	187,170
DEBT SERVICE	-	-	0%	-	-	-	28,926	28,926
TOTAL EXPENDITURES	185,203	190,578	3%	198,012	201,787	2%	2,415,933	1,998,050
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES								241,024
BEGINNING NET OPERATING ASSETS								1,409,809
ENDING NET OPERATING ASSETS								1,650,833



CITY OF ALVIN
BUDGET VS ACTUAL
For the period ending 11/30/2014

EMS FUND

	<u>CURRENT MONTH</u>		<u>%</u>	<u>YEAR TO DATE</u>		<u>%</u>	<u>CURRENT</u>	<u>BUDGET</u>
	<u>LAST YEAR</u>	<u>THIS YEAR</u>		<u>LAST YEAR</u>	<u>THIS YEAR</u>			
REVENUES								
CHARGES FOR SERVICES	128,086	85,608	-33%	179,435	180,478	1%	1,886,900	1,706,422
OTHER OPERATING INCOME	457	91	-80%	584	193	-67%	8,600	8,407
TOTAL REVENUES	128,543	85,699	-33%	180,019	180,671	0%	1,895,500	1,714,829
EXPENDITURES								
PERSONNEL	84,985	84,332	-1%	145,795	131,827	-10%	1,049,006	917,179
SUPPLIES	19,855	18,404	-7%	26,168	18,432	-30%	205,100	186,668
CONTRACT SERVICES	13,771	13,103	-5%	41,565	33,472	-19%	392,424	358,952
DEBT SERVICE	6	2	-67%	12	4	-65%	9,343	9,339
INTERFUND TRANSFERS	18,291	20,494	12%	36,583	40,989	12%	245,934	204,945
OPERATING EXPENDITURES	136,908	136,335	0%	250,122	224,724	-10%	1,901,807	1,677,083
CAPITAL OUTLAY (NON RECURRING)	-	-		-	64,417		100,000	35,583
TOTAL EXPENDITURES	136,908	136,335	0%	250,122	289,141	16%	2,001,807	1,712,666
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES					(108,470)			
BEGINNING WORKING CAPITAL (unaudited)					882,525			
ENDING WORKING CAPITAL					774,055			



CITY OF ALVIN
BUDGET VS ACTUAL
For the period ending 11/30/2014

SALES TAX FUND	<u>CURRENT MONTH</u>		%	<u>YEAR TO DATE</u>		%	CURRENT BUDGET	BUDGET BALANCE
	LAST YEAR	THIS YEAR		LAST YEAR	THIS YEAR			
REVENUES								
SALES TAX REVENUES	385,499	400,746	4%	710,206	799,611	13%	4,400,890	3,601,279
OTHER OPERATING INCOME	541	397	-27%	1,112	822	-26%	15,000	14,178
TOTAL REVENUES	386,040	401,143	4%	711,318	800,433	13%	4,415,890	3,615,457
EXPENDITURES								
PERSONNEL (STREET)	57,645	61,777	7%	107,036	104,047	-3%	928,772	824,725
PERSONNEL (CODE ENFORCEMENT)	5,331	5,170	-3%	8,996	8,235	-8%	71,827	63,592
SUPPLIES	20,281	21,777	7%	32,367	34,398	6%	345,750	311,352
CONTRACT SERVICES	58,415	59,703	2%	141,387	105,062	-26%	1,325,894	1,220,832
CAPITAL OUTLAY (CIP)	21,485	41,170	92%	21,485	35,862	67%	2,572,736	2,536,874
DEBT	-	-	0%	-	-	0%	-	-
INTERFUND TRANSFERS	57,609	55,100	-4%	113,753	110,063	-3%	768,453	658,390
TOTAL EXPENDITURES	220,767	244,697	11%	425,024	397,666	-6%	6,013,432	5,615,766
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES					402,767			
BEGINNING FUND BALANCE (unaudited)					4,489,985			
ENDING FUND BALANCE					<u>4,892,752</u>			



CITY OF ALVIN
BUDGET VS ACTUAL
For the period ending 11/30/2014

SHOP FUND

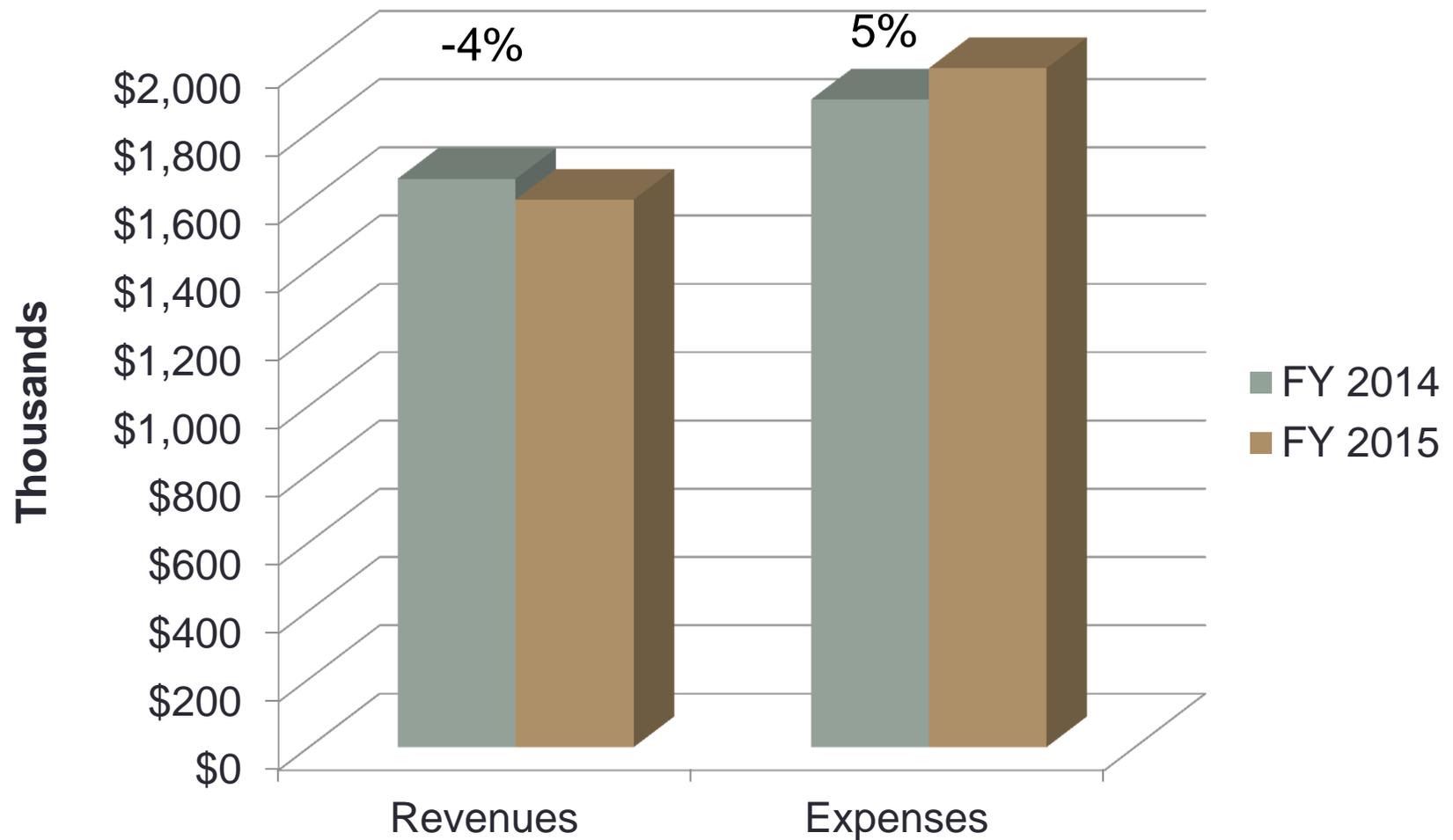
	<u>CURRENT MONTH</u>		<u>%</u>	<u>YEAR TO DATE</u>		<u>%</u>	<u>CURRENT</u>	<u>BUDGET</u>
	<u>LAST YEAR</u>	<u>THIS YEAR</u>	<u>CHANGE</u>	<u>LAST YEAR</u>	<u>THIS YEAR</u>	<u>CHANGE</u>	<u>BUDGET</u>	<u>BALANCE</u>
REVENUES								
INTRA GOVERNMENTAL TRANSFERS	39,313	64,127	63%	78,874	128,328	63%	769,597	641,269
OTHER OPERATING INCOME	4	4	-5%	8	7	-8%	-	(7)
TOTAL REVENUES	39,317	64,130	-39%	78,882	128,335	63%	769,597	641,261
EXPENDITURES								
PERSONNEL	14,092	15,081	7%	24,423	24,504	0%	202,404	177,900
SUPPLIES	14,611	16,292	12%	26,899	19,625	-27%	167,200	147,575
CONTRACT SERVICES	9,323	89,119	856%	60,103	145,480	142%	388,912	243,432
INTERFUND TRANSFERS	833	923	11%	1,666	1,847	11%	11,080	9,414
TOTAL EXPENDITURES	38,858	121,416	212%	113,091	191,456	69%	769,596	578,320
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES					(63,121)			
BEGINNING OPERATING ASSETS (unaudited)					140,049			
ENDING OPERATING ASSETS					76,928			



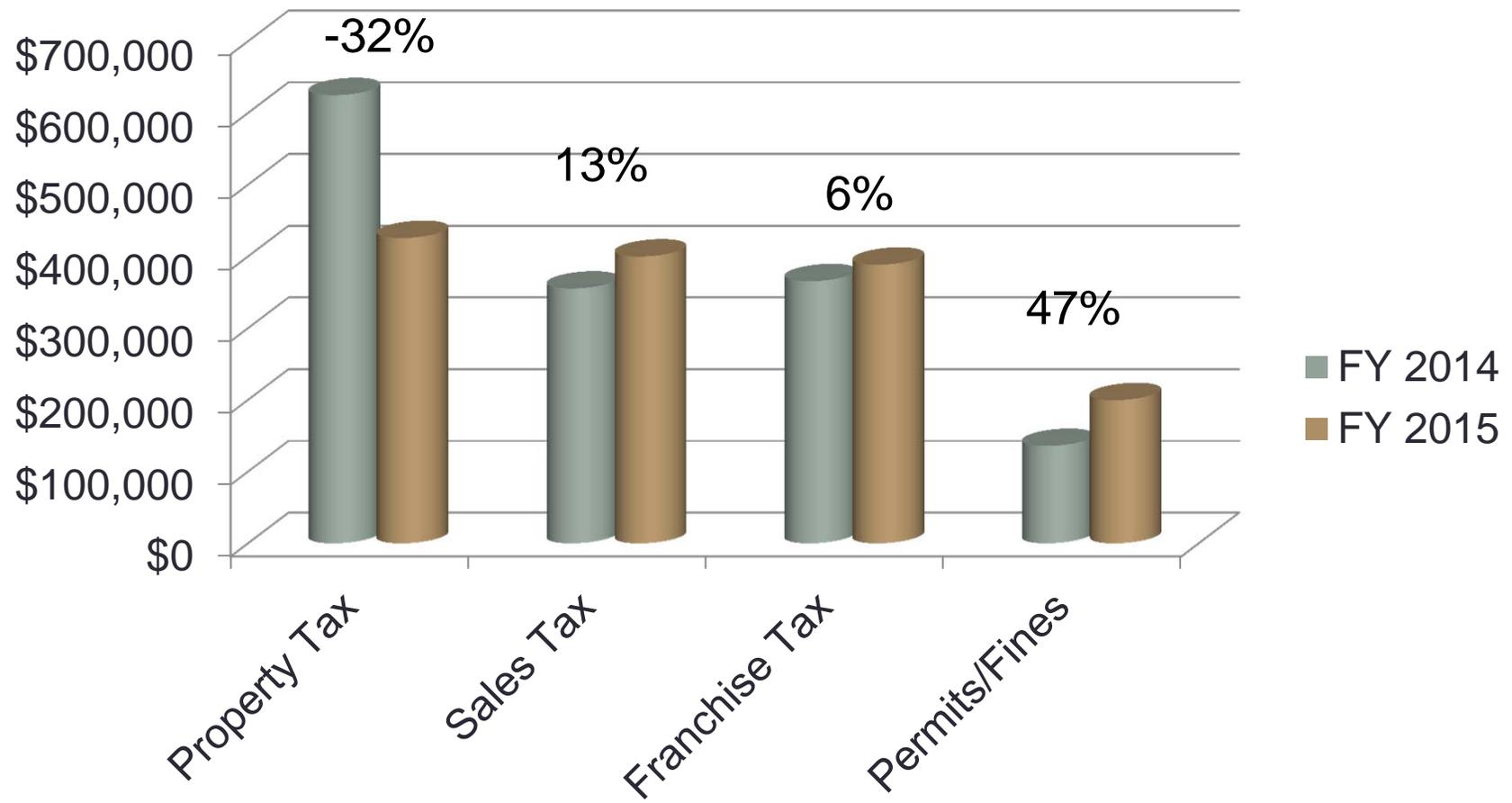
CITY OF ALVIN

Monthly Financial Summary
November 30, 2014

General Fund Revenue & Expense Comparison



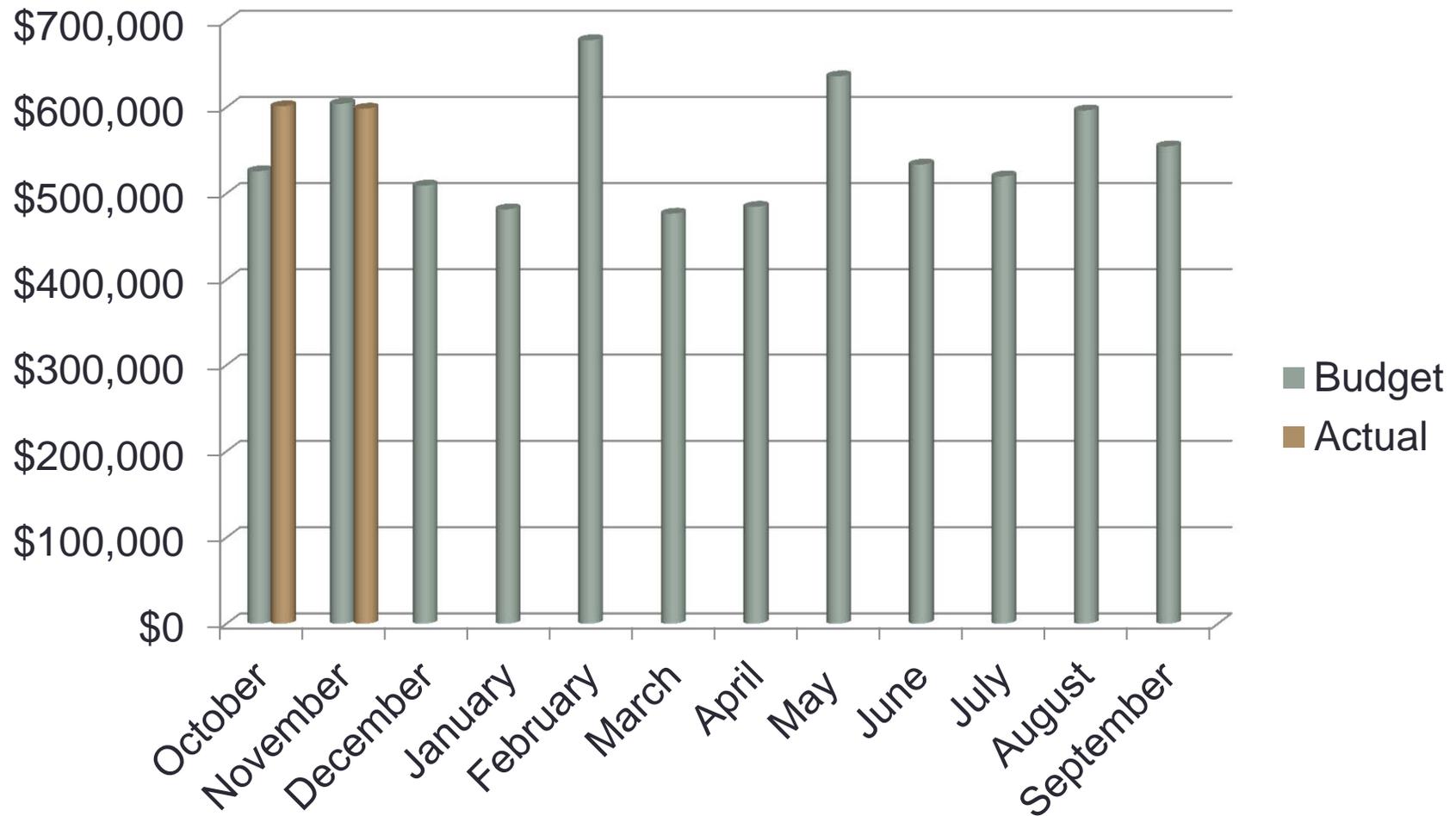
General Fund Major Revenue Comparison as of November 30, 2014



Sales Tax Revenues

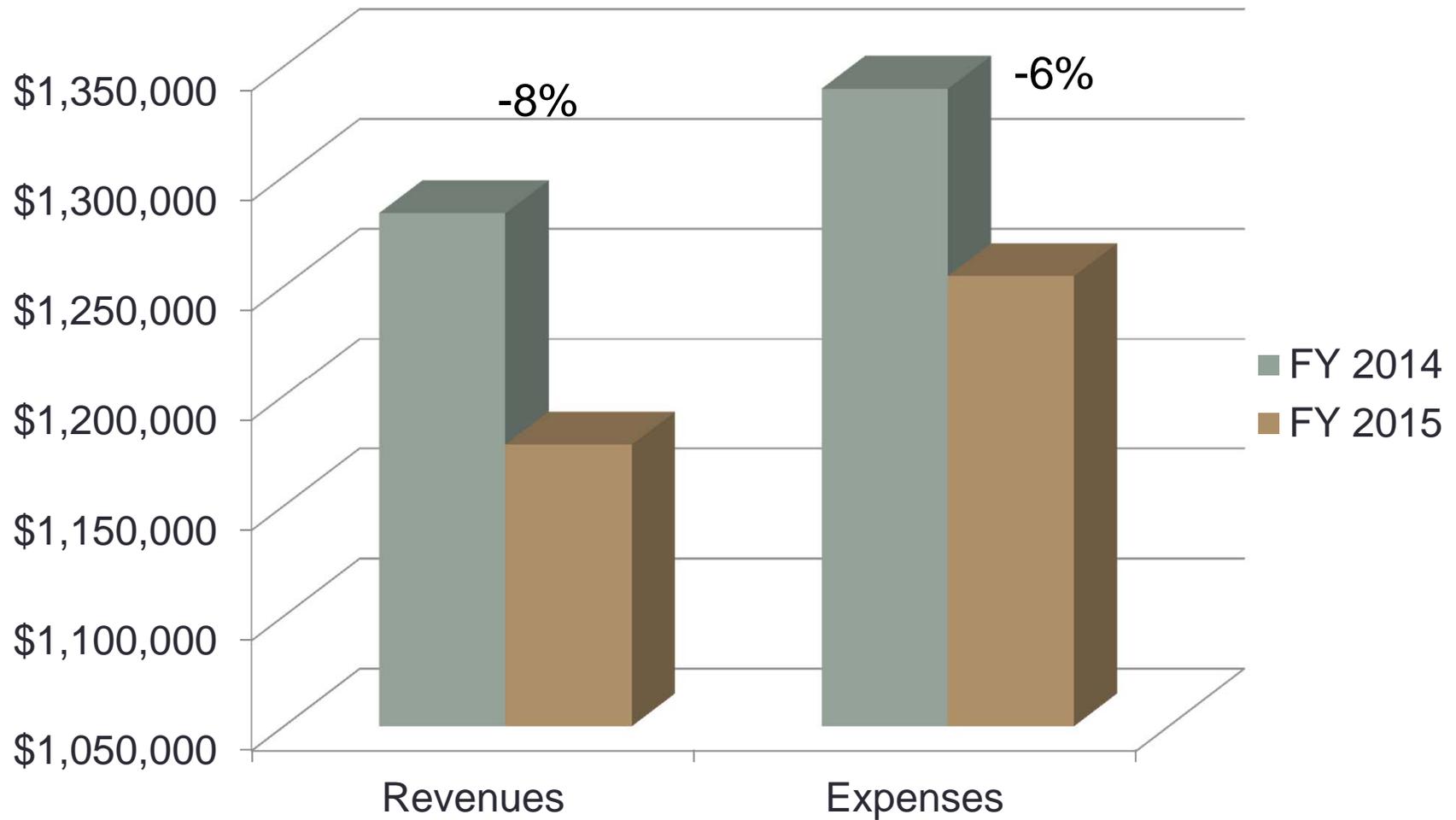
Budget vs. Actual

FY 2014-15

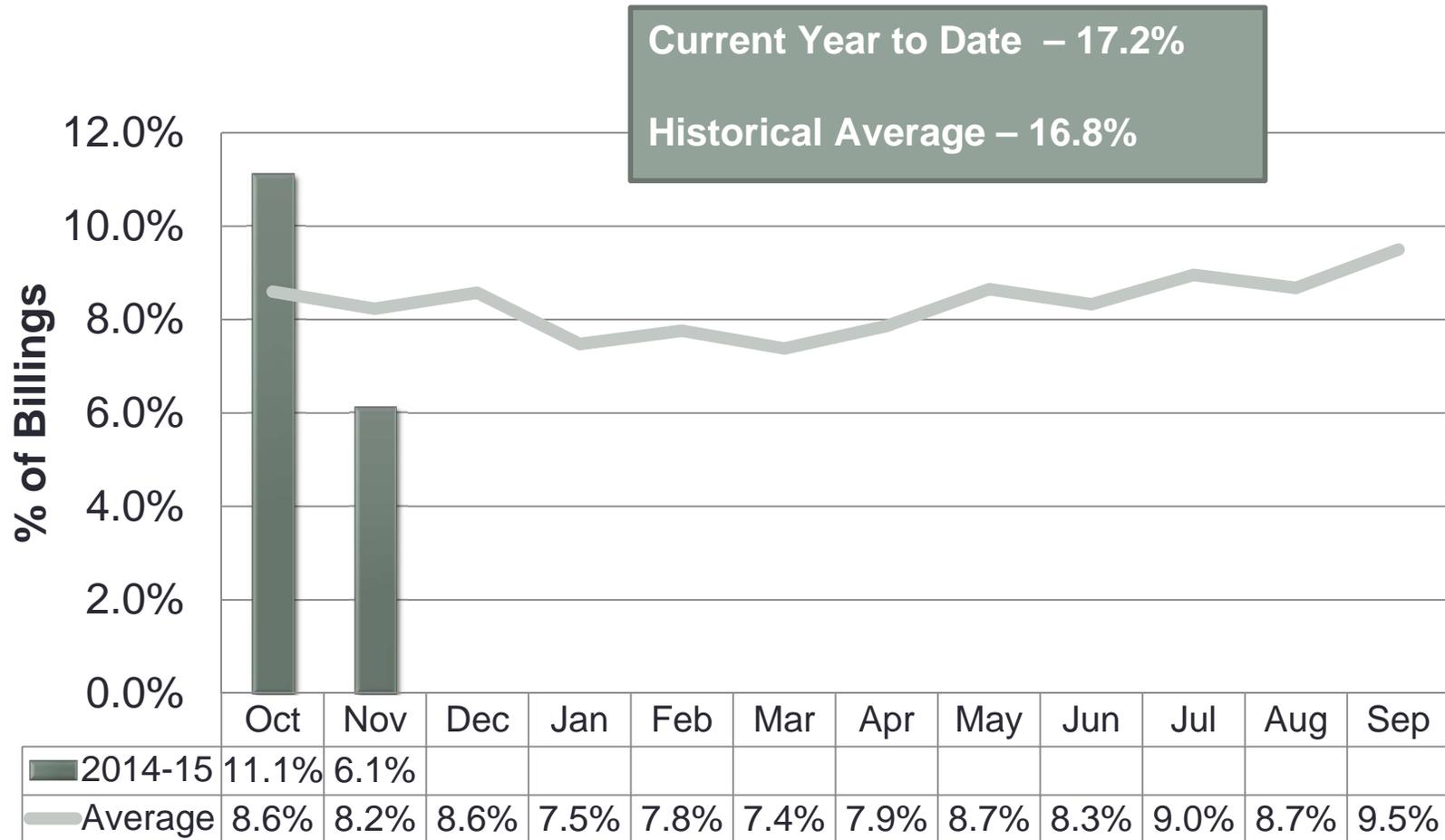


Utility Fund

Revenue & Expense Comparison

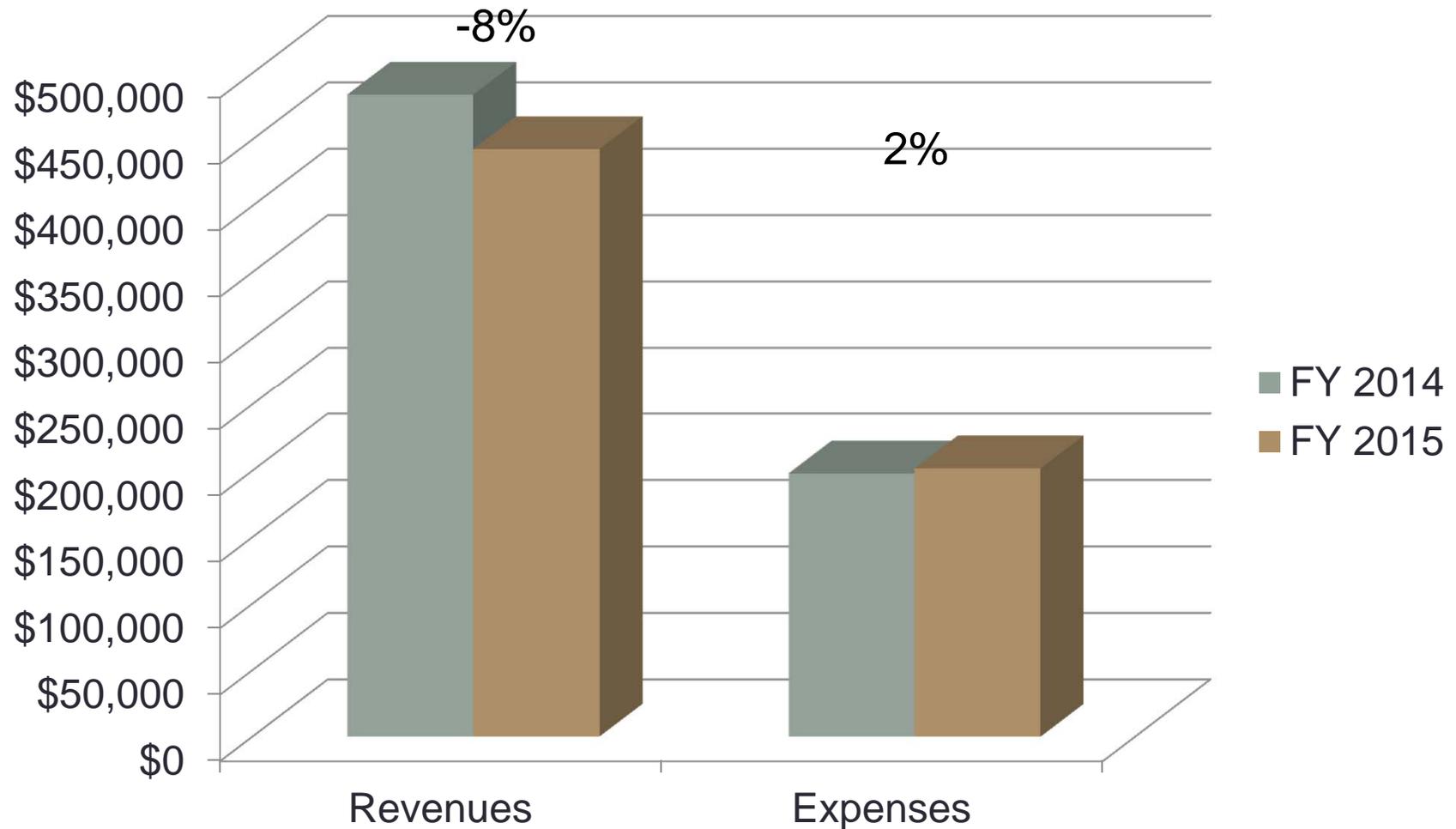


2014-15 Analysis of Water & Sewer Billings

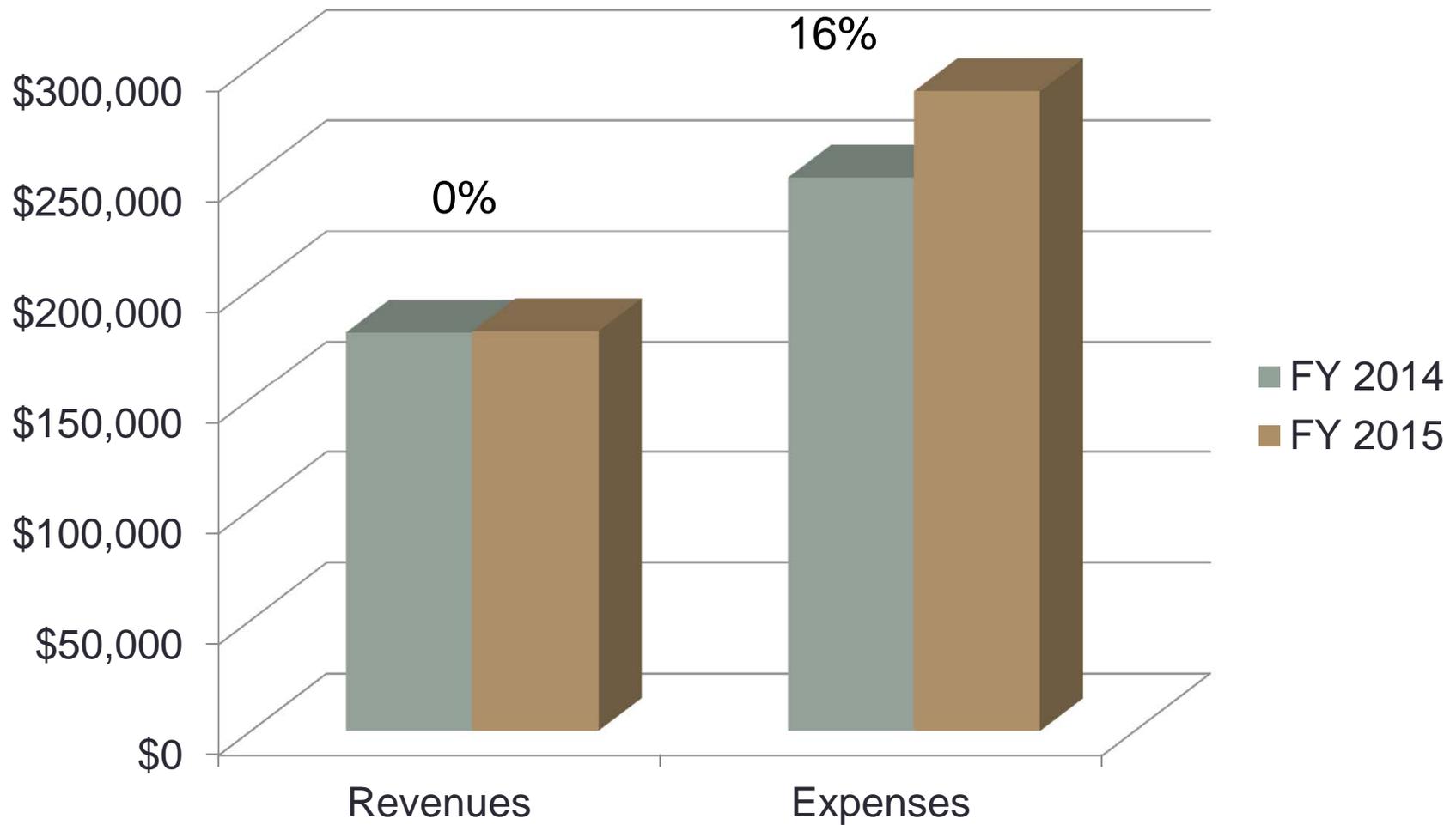


Line - 5 year history of the % of total annual billings per month.
 Bar - % of the 2014-15 budgeted revenues billed per month.

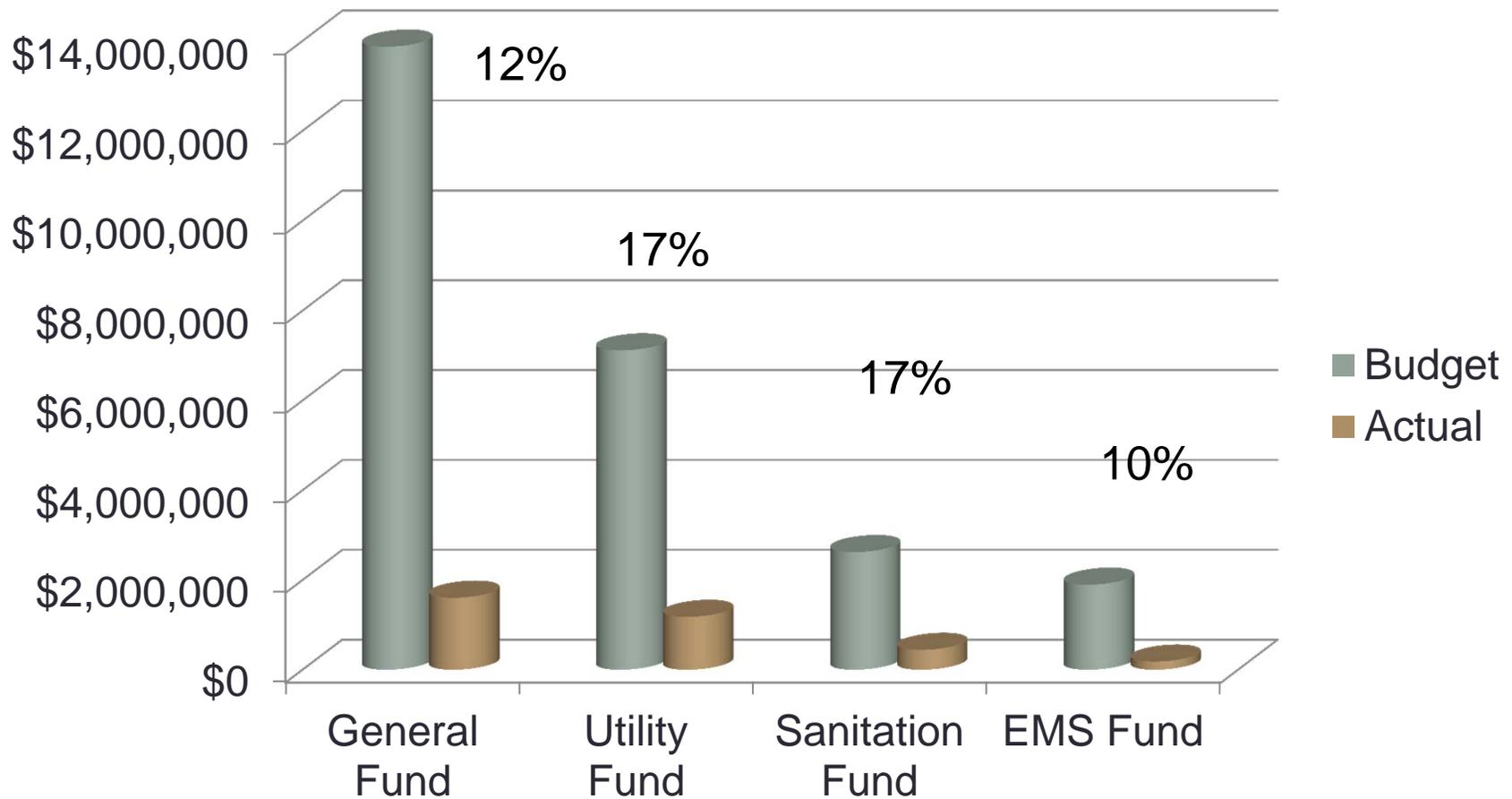
Sanitation Fund Revenue & Expense Comparison



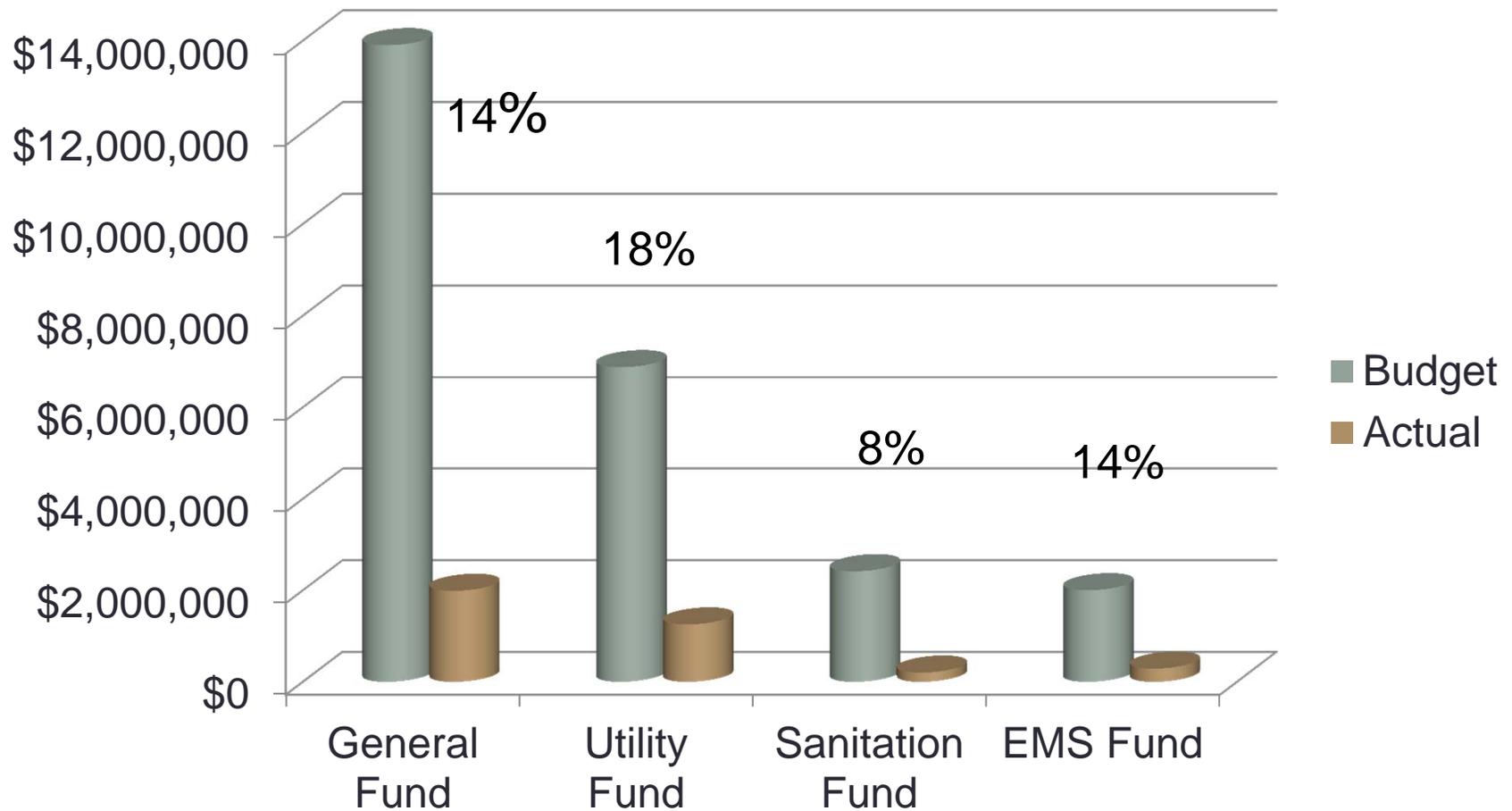
EMS Fund Revenue & Expense Comparison



Operating Revenues Budget vs. Actual as of November 30, 2014 (17% of FY)



Operating Expenditures Budget vs. Actual as of November 30, 2014 (17% of FY)



Cash and Investments as of November 30, 2014

FUNDS	BALANCE
GENERAL FUND	\$ 3,925,741
UTILITY FUND	5,215,635
SPECIAL REVENUE FUNDS *	1,174,226
TIRZ	145,496
CEMETERY FUND	462,896
SANITATION FUND	1,480,783
EVS FUND	931,911
CAPITAL PROJECTS (GOVERNMENTAL) **	4,252,799
CAPITAL PROJECTS (UTILITY) ***	3,046,342
INTERNAL SERVICE FUNDS ****	1,867,286
Total	\$ <u>22,503,115</u>

- * Fire Capital, Hotel, Municipal Court, Special Investigation, Senior, Public Education Governmental, and Donation Funds
- ** Sales Tax Fund and Governmental Bond Funds
- *** Utility Bond Funds
- **** Central Shop, Vehicle Replacement, Computer Replacement / Maintenance Funds



AGENDA COMMENTARY

Discussion Date: 12/18/2014

Approval Date: 12/18/2014

Submitted By: Junru Roland

SUBJECT:

Receive and acknowledge the Keep Alvin Beautiful FY 2014-15 annual budget.

DISCUSSION:

Keep Alvin Beautiful is required to submit an annual budget to City Council. This document lists money appropriated for various planned projects through the year. A member of the board will address City Council to review completed projects as well as forthcoming projects.

RECOMMENDATION:

Move to acknowledge receipt of the Keep Alvin Beautiful FY 2014-15 annual budget.

ATTACHMENTS:

- | | |
|------------------------|----|
| 1. KAB FY 14-15 Budget | 4. |
| 2. | 5. |
| 3. | 6. |

Submitted by:

Junru
Roland

Department Head

Digitally signed by Junru Roland
DN: cn=Junru Roland,
email=jroland@cityofalvin.com,
o=City of Alvin, ou=Finance
Department, c=US
Date: 2014.12.10 12:27:58
-06'00'

Funds Available:

Finance Director

Approved as to Form:

Bobbi J
Kacz

City Attorney

Digitally signed by Bobbi J Kacz
DN: cn=Bobbi J Kacz, o=City of
Alvin, ou=Legal Department,
email=jkacz@cityofalvin.com, c=US
Date: 2014.12.10 15:19:51 -06'00'

Approved By:

Junru
Roland

City Manager

Digitally signed by Junru Roland
DN: cn=Junru Roland,
email=jroland@cityofalvin.com,
o=City of Alvin, ou=Finance
Department, c=US
Date: 2014.12.11 10:57:10 -06'00'

OFFICERS

Alice Sloan, President
Ron Mercer, Past President
Nelva Urick, Vice President
Adam Burkey, Secretary
Janie Vance, Treasurer



DIRECTORS

<i>Madonna Ballard</i>	<i>Cathy Kulhanek</i>
<i>Darlene Childress</i>	<i>Dan Kelinske</i>
<i>Judy Zavalla</i>	<i>Marsha Crainer</i>
<i>Bill DeWitt</i>	<i>Joy Weiner</i>
<i>Nancy Nelson</i>	<i>David Casares</i>
<i>Nancy Jermain</i>	<i>Richard Klapper</i>

December 1, 2014

Junru Roland
Acting City Manager

Keep Alvin Beautiful is pleased to submit its budget plans for the 2014-2015 period. Submittal includes a comprehensive overview of KAB's history, accomplishments, and financial planning for the current period. Emphasis during this fiscal period will be on continued improvements to the not quite so "ugly corner" along with preparation for implementing the next Governor's Community Achievement Award project.

Keep Alvin Beautiful looks forward to reviewing this information with the City.

A handwritten signature in cursive script that reads 'Alice Sloan'.

Alice Sloan

BACKGROUND

KEEP ALVIN BEAUTIFUL HISTORY, ACCOMPLISHMENTS AND PLANS

In 2001, the Mayor and the City Council asked a group of community leaders to start the Keep Alvin Beautiful (KAB) organization and a For Services Agreement with the City of Alvin was approved. This agreement included annual funding which comes from the city's sanitation fund and some limited administrative support and office space. KAB is a 501 c 3 non-profit organization with letters of incorporation and by-laws approved by the state and the non-profit designation approved by the IRS. KAB is comprised of citizen volunteers dedicated to helping improve the appearance of the community and the quality-of-life of its citizens. KAB works in the areas of education, public awareness; beautification and community improvement; litter prevention and cleanup; solid waste management; and recycling.

KAB is an affiliate of both the Keep Texas Beautiful and Keep America Beautiful organizations. There are about 358 communities across the state which have City Beautiful organizations and which are affiliates of Keep Texas Beautiful. About 70 of them have made the extra effort to become Keep America Beautiful affiliates. KAB is one of the "few" affiliate organizations with "no" paid staff, which means all of its resources, with the exception of some required annual training, go directly to the planning and implementation of tangible projects. In 2013, KAB reported approximately 5,347 volunteer hours worked by its board members (an equivalent value of approximately \$75,000). Current board members consist of two ex-City Council members, an ex-Drainage Commissioner, a Wal-Mart Corporate Manager, Small Business Owner, Retired Teachers, Retired Centerpoint Energy Manager, NASA/Boeing Engineering Manager, Retired Tax Consultant and retired Business Personnel and the City Parks Director. The City's Code Compliance Officer also attends KAB board meetings.

A significant aspect of the Keep Texas Beautiful program is the Governor's Community Achievement Award (GCAA). Communities across the state compete in 10 population categories for the \$2 million TxDOT set aside (increased from 1 million in 2009). For Alvin's current population category, the award is \$180,000. To date, KAB and the City have been awarded three Governor's Community Achievement Awards for a combined value of \$355,000. GCAA projects must be performed "on a state easement" and KAB is responsible for the cost of design and/or construction drawings. Should the census move Alvin into the 25,000 + 1 population category, the award would be \$210,000. Communities have been eligible to win this award every three years which was recently extended to every four years.

Entryways are the most high-visibility features in a community. When trying to assess where to focus KAB's initial efforts, the Historic Depot area was selected. In early 2003, KAB was given the "responsibility" by the Alvin City Council for landscaping the Depot grounds. A landscape plan was developed and what you see today is the result of countless hours of effort. Much of this was accomplished with volunteer efforts. Of particular note was the fabrication of the replica of the early 1900's historic post and pipe fence which was

built by three retired shop teachers utilizing the high school's shop facilities. KAB purchased the materials. The 100 year old brick around the Depot was removed, turned over and reinstalled by a local company who volunteered their labor (thanks Jody Schibi) along with help from C&R 3. This same company also leveled the grounds. City engineering provided surveying, Public Works installed drainage, and Parks participated in all phases of the effort. All of the initial landscaping, including an irrigation system, was paid for from KAB's operating budget (\$12,000) and later work was funded by a grant obtained by Parks. Completion of the remaining brick work behind the Depot was contracted and paid for by KAB (\$5,000). KAB coordinated the extension of the remaining post and pipe fence, to separate the Depot grounds from the Park for leasing purposes. This last year, KAB paid (\$1,720) to have the Depot beds cleaned up and the rose bushes pruned. Rose bushes at the bridge over Mustang Bayou were also pruned.

All of these improvements plus the recent major upgrades by the City to streets, parking, lighting and fencing has contributed to the Depot and Depot grounds once again being a "point of pride" for the community. For ten years or so, KAB decorated the Depot grounds for Christmas. Although the City has acquired beautiful new Christmas decorations, KAB continues to participate with special Christmas and other seasonal displays. KAB purchased and continues to install over 80 flags around the Depot grounds and across Gordon Street for special flag days. Flags were donated by the Woodmen of the World and poles and other materials were purchased by KAB (\$4,000).

In 2007 KAB was asked to plan and coordinate the Centennial celebration for the Alvin Historic Depot. A range of activities was conducted including a Gala Event attended by several hundred Alvin citizens. A video depicting the history of the Depot and a pamphlet discussing the history of the Depot and the City were prepared by KAB and are now available in the Historic Alvin Museum. As part of the Depot Centennial Celebration, KAB also conducted a fund raiser with major businesses and individuals in the area and raised \$34,000 in donations. These funds were subsequently utilized to build the Clock Tower Pavilion on the Depot grounds. KAB contracted for construction drawings and the City Engineering department contracted for the work. The City Electrician, with help from the Parks building maintenance supervisor, wired the facility. The Verdin Company installed the clocks. A significant savings was realized when C&R 3 volunteered to provide the labor to build the slab and the sidewalk under an inter-local agreement with the City. Materials were purchased by KAB and provided to the C&R. A third and final clock face, which was part of the original plan, was subsequently purchased by KAB and installed. Final cost of this beautiful facility was \$47,000 with KAB providing the additional funding (\$13,000) above the donations. KAB dedicated the Clock Tower Pavilion to the City in a formal ceremony.

The City also decided during this 2007 time period to have a Labor Day Festival and KAB was asked to help plan the event along with the Chamber, Parks Department and Economic Development Office. The initial event was known as the All American Festival which was later changed to the Hometown Festival. Three years ago the Hometown Festival was discontinued and Parks and the Tourism Office transferred their participation to a Christmas Festival and parade. KAB continued an expanded Labor Day event under

the banner of Depot Days Festival including a parade with over 100 entries. Festival expenses are covered by donations, sponsorships and vendor receipts.

Way back in 2002, KAB began working with the City to remove the unsightly rusty high-bay sheet metal building that was located across Gordon Street from the Depot and across Willis from the Chamber and City Hall. The area known as the "Ugly Corner". Letters were written and signed by multiple Mayors seeking permission from the M1 Drilling Company to remove the building. It was not only unsightly but blocked visibility into the old downtown area where significant improvements had been made. The company ultimately agreed and KAB obtained a contractor who would remove the building for the materials at no cost to the City. The City Manager worked with M1 Drilling and the contractor and had the building removed. Subsequently the City was able to obtain a dollar per year lease with BNSF which has allowed needed improvements to begin.

The City and C&R 3 removed the old slab and leveled the area. Parks installed ornamental fencing, Public Works added the first phase of paver sidewalks and KAB installed two landscape beds with a grant (\$5,000) from *Lowe's*. Public Works extended a water line to the beds. Materials for post and pipe fencing were purchased by KAB (\$600) and the posts were fabricated by KAB members and volunteers under the supervision of ex-shop teacher Emmitt Miller. KAB coordinated the installation of the first phase fencing along Gordon Street and the remaining fence posts were put into storage at Public Works. KAB recently received a grant from Texas New Mexico Power Company (\$15,000) which will be utilized for projects on the corner. KAB's operating budget has money set aside for other major improvements. KAB's landscape architect provided an overall perspective drawing of the corner including a parking lot, structures and landscaping. This drawing was provided to the City and the City's Engineering Department has designed the parking lot. Plans for entry columns and Historic Downtown signs on each side of Gordon have been discussed and approved by the City. This project will be funded by KAB (approximately \$24,000). KAB is planning to hold a fund raiser to obtain donations for constructing a Gazebo structure (approximately \$40,000).

Efforts to obtain a piece of property along Willis, which is needed to complete the work on this corner, has been in negotiations for a number of years. In addition, environmental issues with the TCEQ will hopefully be resolved in early 2015 since it is well understood that this corner is not the source of the contamination which is being monitored. The corner is simply being used as a monitoring station. Obviously the Ugly Corner is losing its reputation as the most unsightly area in the city, but this effort needs to be completed.

In 2005, KAB contracted with a landscape architect to prepare a design concept document identifying improvement projects (5), for the City's main entryways. The plan builds on the work completed at the Historic Depot and expands out along North Gordon and on Highway 6. This plan was provided to the Mayor and City Council and a copy of the plan is included. When KAB was awarded the first Governor's Community Achievement Award, beautification of the bridge over Mustang Bayou was selected for implementation. KAB contracted for the construction drawings and the City contracted for the work. Since coordination/communication with TxDOT took a number of years, KAB was able to win

another Governor's award which provided combined funding sufficient to accomplish the \$127,000 project with approximately \$50,000 left over for use on a future project. In addition, according to the past City Manager, the City planned to implement painted arm type light/signal poles plus paver or colored crosswalks at the Sealy and Gordon intersection. This improvement was also part of the concept plan.

After years of discussion (8) with TxDOT and BNSF and winning another Governor's Award, improvements were begun and completed on the unsightly railroad underpass on west highway 6. KAB again contracted for construction drawings, and the City contracted for the work on this \$124,000 project. There is approximately \$109,000 of GCAA funding remaining for a future community improvement project such as a new Welcome to Alvin sign at North Gordon and Hwy. 6 (see concept design drawing) including improvements to the intersection medians. Median improvements could be done in conjunction with planned TxDOT work along Highway 6.

Early on, KAB set litter awareness, prevention and cleanup as a priority. KAB conducted litter awareness sessions in the AISD schools explaining the importance of having pride in our community. Since most litter is the product of those between the ages of 16 (driving age) and 25 (too young to feel a sense of community pride and responsibility), such training is important. A litter contest was conducted in all the elementary schools in the district with kids making critters from the litter they had gathered. Over 300 entries were made and first, second and third place prizes awarded. Do not litter signs were also placed around the community. A litter index was compiled by KAB members driving around the community identifying areas of litter. As it turns out most litter is found at the same locations most of the time. This is generally at intersections located at a distance sufficient for the fast food or drink to be finished and the box or cup thrown out the window. After discussions in 2004 with the City and County representative responsible for the community service workers program, a plan was put in place to pick up litter around town. KAB provided the listing of streets and the community service workers, initially under the supervision of Parks and now the Streets Department, pick up litter each weekend. This program has accounted for over 1,000 bags of litter being picked up each year for the past several years. In conjunction with Keep America Beautiful's Great American Cleanup, KAB also coordinates an annual community-wide trash pickup with Progressive Waste's heavy trash collection and E-waste drive. Over 300 students from AISD along with employees from a number of large businesses and scouts participated in this effort. Three years ago KAB obtained a grant from the County and over 4,000 used tires were collected during the cleanup. KAB also participates in Progressive Waste's Fall Trash Off by greeting the cars, giving them litter bags, and thanking them for coming.

High weeds, junk vehicles and trash are other areas in which KAB has participated. The City's Code Compliance officer attends KAB Board meetings. KAB serves as another set of eyes around the community and problem areas are identified and documented. Code Compliance provides annual statistics on inspections and actions taken in all these areas. These statistics make up a part of KAB's annual report to the Keep Texas Beautiful and the GCAA award process.

Seven years ago there were weeds 12 to 15 inches high growing in the middle of the City's most visible intersection at Highway 6 and North Gordon Street. From contacts with the state, it was clear the state had no intention of maintaining this high visibility area. KAB cut the weeds a few times using volunteers but it needed routine maintenance. KAB asked the Parks Director to ask the City's mowing contractor, DeLeon & Sons, how much they would charge to cut and maintain the area. Their response was, KAB couldn't pay them but they would do it on a voluntary basis. They have been maintaining this area for these many years on a voluntary basis, however, recently something appears to have changed since the weeds are back. If pavers were properly installed in the medians, this problem could be fixed on a permanent basis.

Recycling is another major element of the KAB and Keep Texas Beautiful missions. Here again KAB has worked in all the AISD schools on recycling awareness. Some years ago it was suggested that the City apply for a HGAC grant to pay for a part-time recycling coordinator. KAB wrote the grant proposal and a KAB member participated with the Parks Director during the presentation to the HGAC Board. The grant was subsequently approved and KAB and the coordinator, who served on the KAB Board, worked closely together for many years while the position was still active. Curbside recycling has increased significantly over the past several years. Paper recycling containers at the library, churches, schools, and businesses have been very popular. KAB works with the Manvel High School recycling coordinator, as it does with the Alvin schools, to implement programs in the schools. KAB applied for two grants; a HEB recycling grant (\$2,500) and a Wal-Mart grant (\$2,000) both of which were approved and awarded to Manvel High School to help in the implementation of their program. KAB also received a grant from Keep America Beautiful and *Dr. Pepper/Snapple* for 40 recycle bins that were placed in various City parks.

KAB received a small grant of \$850 from Keep America Beautiful, which was designated for use within the Hispanic community. KAB teamed with Parks, which matched the Grant funding, to procure a new sign for the Adame Park which made it consistent with signs in the other City parks.

In the area of Community Awareness, KAB has the Yard and Business of the Month Awards Program. Homes and businesses are recognized for their efforts in beautifying and caring for their properties. This program has helped raise awareness that how it looks really does matter to the quality of life within the community. Several years ago *Ron Carter Automotive* offered to team with KAB on this program by providing annual funding of \$2,400. Winners of each month's Yard of the Month contest are awarded a check for \$100. Businesses are awarded a plaque which can be displayed at their business. The Alvin Sun-Advertiser has been totally supportive of the overall KAB effort and specifically of this effort by photographing and displaying monthly winners in the paper. KAB nominated the paper for the Keep Texas Beautiful media award and the Alvin Sun-Advertiser was recognized for their efforts with a Certificate of Achievement.

Among the other projects KAB has done in coordination with Parks was the planting of 20 trees on the City's Hike and Bike Trail. KAB purchased the trees and provided a watering

system and a troop of Cub Scouts participated in the planting. More recently KAB celebrated the 100 year anniversary of the 1912 planting of the many beautiful oak trees throughout the community. In recognition of this event, KAB coordinated the planting of 100 new oak trees. Each tree that was planted around the community at schools, businesses, churches, and homes was marked with a numbered tag and its GPS location was recorded. Tree #100 was planted to honor what would have been Lady Bird Johnson's 100th birthday and Texas wildflower seeds were planted around it.

KAB has made dozens of presentations to citizen groups over the past several years. There is always a keen interest in and appreciation for the efforts directed towards improving the appearance of the community. After a presentation to the Rotary Club a few years ago, the presenter was approached by several owners of businesses on Bypass 35. They appreciated what KAB was doing and planning to do, but what about the Bypass? It was agreed that the situation was bad and the Bypass was only mowed twice a year by the state. A major improvement was made about three years ago when, at the City Manager's direction, about five miles of the Highway 35 Bypass was adopted by the City for routine mowing and trash pickup.

The City has put in place significant new ordinances to control development along the City's main corridors, which will help maintain a consistent set of standards, and a new mobile home ordinance was implemented to bring parks into compliance with safety and health standards. It appears that similar ordinances are needed to control the proliferation of used car lots, auto repair shops with no vehicle parking standards, and for resale shops around the City. "Routine" maintenance and code enforcement must be high priority items. How it looks really does matter to our citizens and to the City's future.

How important is the appearance of the community to our citizens? During the development of the City's 2005 Comprehensive Plan, citizen forums were held to get inputs on concerns for the future of the community. At one such forum, several hundred citizens met in the high school cafeteria and were broken into three subgroups and asked to prioritize what they considered the most important things for the future of the City. Improving the appearance of the community was independently ranked in the top priorities of each group and one group ranked it 1st priority. The Corridor Ordinance was a product of this effort. It is also important to note that community appearance is not only a quality-of-life issue but an economic development issue as well. This includes improvements to and "routine" maintenance of public easements, state, county and city, as well as business and residential areas of the community. The recent Comprehensive Planning effort recognizes these Quality-of-Life concerns. *Again, how it looks really does matter - making appearance a priority is a "challenge"*. KAB's efforts have made a significance difference in this regard.

KAB is proud to participate in the many quality-of-life improvements and community events over the past several years and looks forward to continuing this relationship with the City. Citizen feedback indicates their appreciation for all our joint efforts to improve the appearance of our community. Annual funding from the City, as part of the for-services-agreement, has been essential to the success of this joint effort.

BUDGET

KEEP ALVIN BEAUTIFUL
2015 BUDGET PLANNING

REVENUE

CURRENT OPERATING FUND BALANCE	\$29,300*
2015 CITY OF ALVIN FUNDING	15,000
RON CARTER	<u>2,400</u>
	\$46,700
GRANT FUNDING (TNMP)	<u>\$15,000</u>
	\$61,700

*NOTE: KAB Has Been Setting Aside Funds For Needed Improvements
To the Ugly Corner

PLANNED EXPENDITURES

\$15,000	- Grant Funding For Ornamental Lighting – East & West Sides of Gordon From Willis To Railroad Tracks
24,000	- Historic Downtown Entry Columns On East & West Sides Of Gordon Near The Tracks
4,000	- Additional Landscaping For The Corner
4,500	- Construction Drawings For New Welcome to Alvin Sign
2,650	- Landscape Maintenance For Multiple Sites
1,500	- Great American Clean-Up
2,400	- Yard & Business Of The Month
1,500	- MISC Hardware, Signs, Decorations, Tools, Etc.
3,550	- Mandatory Training For Good Standing, Workshops, Events
1,625	- Storage Facility – Environmental Control
500	- Dues (Keep America & Texas Beautiful & Alvin Chamber)
<u>475</u>	- Liability Insurance
\$61,700	



AGENDA COMMENTARY

Discussion Date: 12/18/2014

Approval Date: 12/18/2014

Submitted By: Dan Kelinske

SUBJECT:

Consider request for street closures for the 2015 Alvin Rotary Club Frontier Day parade and event for the following streets on the following dates and times:

DISCUSSION:

April 23rd 8:00 a.m. through April 26th 11:00 a.m.: N. Taylor St. at W. Willis St, N. Taylor St at W. Sealy St.

April 24th 7:00 a.m. through April 26th 11:00 a.m.: N. Hood St @ W. Willis St, N. Hood St. at W. Sealy St, N. Hardie St. W. Willis St, N. Hardie St. at W. Sealy St.

April 25th 7:00 a.m. through April 25th 11:00 p.m.: W. Sealy St at S. Hill St., W. Sealy St. at S. Hood St., W. Sealy St. at S. Hardie St., W. Sealy St. at Gordon St.

April 25th 6:00 p.m. through April 26th 12:00 a.m.: W. Willis St. at N. Taylor St., W. Willis St. at Gordon St.

RECOMMENDATION:

Move to approve Street closures for the 2015 Alvin Rotary Frontier Days parade & event.

ATTACHMENTS:

- | | |
|---------------------------------|----|
| 1. Map of Event Street closures | 4. |
| 2. | 5. |
| 3. | 6. |

Submitted by:

**Daniel
Kelinske**

Department Head

Digitally signed by Daniel Kelinske
DN: cn=Daniel Kelinske, o=City of
Alvin, ou=Parks and Recreation,
email=dkelinske@cityofalvin.com,
c=US
Date: 2014.12.04 07:44:12 -0600

Funds Available:

Finance Director

Approved as to Form:

**Bobbi J
Kacz**

City Attorney

Digitally signed by Bobbi J Kacz
DN: cn=Bobbi J Kacz, o=City of
Alvin, ou=Legal Department,
email=bkacz@cityofalvin.com, c=US
Date: 2014.12.10 16:38:07 -0600

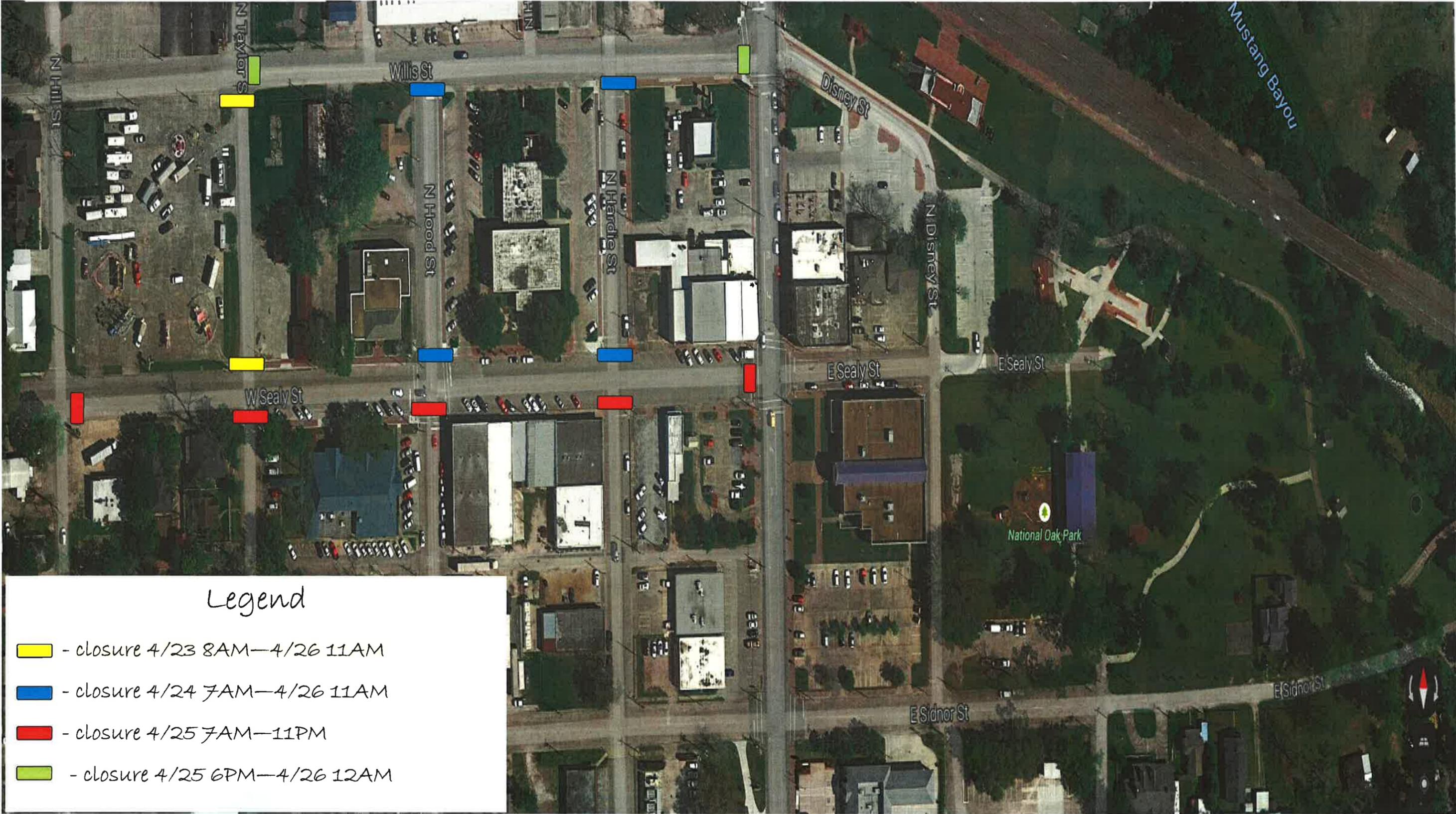
Approved By:

**Junru
Roland**

City Manager

Digitally signed by Junru Roland
DN: cn=Junru Roland,
email=jroland@cityofalvin.com,
o=City of Alvin, ou=Finance
Department, c=US
Date: 2014.12.11 10:58:54 -0600

2015 Rotary Frontier Days Event





AGENDA COMMENTARY

Discussion Date: 12/18/2014

Approval Date: 12/18/2014

Submitted By: Dan Kelinske

SUBJECT:

Consider Resolution 14-R-37 approving a Donation Agreement with the Alvin Sunrise Rotary and authorize the Mayor to sign the Agreement; wherein the Alvin Sunrise Rotary will donate a total value of approximately \$51,000 to the City Parks Department; and Council authorizes exclusive rights to Briscoe Park by Alvin Sunrise Rotary for one week each year for seven years for the Alvin Music Festival & BBQ Cook-Off; and Council further authorizes naming the pavilion located at Briscoe Park as the "Alvin Sunrise Rotary Pavilion" for twenty years.

DISCUSSION:

Alvin Sunrise Rotary has submitted a request to make donations totaling \$51,000 of equipment and money over a 7 year period in exchange for naming rights to the pavilion at Briscoe Park for 20 years (until 2034). Rotary also requests that they be granted exclusive use of Briscoe Park for 1 week each year for 7 years for the Alvin Music Festival & BBQ Cook-off to include the set-up, event and clean up of the premises.

If approved, the name "Alvin Sunrise Rotary Pavilion" will be placed on the Pavilion with Rotary paying for the necessary sign branding.

The City recently completed construction of the pavilion for approx. \$105,000.

RECOMMENDATION:

Move to approve Resolution 14-R-37, approving a Donation Agreement with Sunrise Rotary and authorize the Mayor to sign the agreement.

ATTACHMENTS:

- | | |
|-------------------------------|----|
| 1. Res 14-R-37 | 4. |
| 2. Exh A - Donation Agreement | 5. |
| 3. | 6. |

Submitted by:
Daniel Kelinske
Digitally signed by Daniel Kelinske
DN: cn=Daniel Kelinske, o=City of Alvin, ou=Parks and Recreation, email=dkelinske@cityofalvin.com, c=US
Date: 2014.10.09 11:52:30 -0500
Department Head

Funds Available:
Bobbi J Kacz
Digitally signed by Bobbi J Kacz
DN: cn=Bobbi J Kacz, o=City of Alvin, ou=Legal Department, email=bkacz@cityofalvin.com, c=US
Date: 2014.12.08 16:43:56 -0600
Finance Director

Approved as to Form:
Junru Roland
Digitally signed by Junru Roland
DN: cn=Junru Roland, email=jroland@cityofalvin.com, o=City of Alvin, ou=Finance Department, c=US
Date: 2014.12.11 10:58:25 -0600
City Attorney

Approved By:
Junru Roland
Digitally signed by Junru Roland
DN: cn=Junru Roland, email=jroland@cityofalvin.com, o=City of Alvin, ou=Finance Department, c=US
Date: 2014.12.11 10:58:25 -0600
City Manager

RESOLUTION NO. 14-R-37

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS APPROVING A DONATION AGREEMENT WITH THE ALVIN SUNRISE ROTARY; WHEREIN THE ALVIN SUNRISE ROTARY WILL DONATE A TOTAL VALUE OF APPROXIMATELY \$51,000 TO THE CITY PARKS DEPARTMENT AND COUNCIL AUTHORIZES EXCLUSIVE USAGE RIGHTS TO BRISCOE PARK BY ALVIN SUNRISE ROTARY FOR ONE WEEK EACH YEAR FOR 7 YEARS FOR THE ALVIN MUSIC FESTIVAL & BBQ COOK-OFF AND COUNCIL FURTHER AUTHORIZES NAMING THE PAVILION LOCATED AT BRISCOE PARK AS THE “ALVIN SUNRISE ROTARY PAVILION” FOR 20 YEARS.

WHEREAS, Alvin prides itself on community involvement with local organizations, and has such a relationship with the Alvin Sunrise Rotary Club; and

WHEREAS, the Alvin Sunrise Rotary Club (“Rotary”) contacted the City of Alvin and is requesting the City consider a Donation Agreement that provides for a total contribution of \$51,000 of equipment and/or cash donations over the course of seven (7) years for improvements to City parks in exchange for naming rights to the pavilion at Briscoe Park and exclusive usage of Briscoe Park for certain Rotary events as described more fully in the Donation Agreement attached hereto as Exhibit “A”.

WHEREAS, the donations to purchase equipment and/or cash donations will help the City provide additional seating areas and equipment for use by the Parks Department in City parks improving the quality and enjoyment of City parks; and

WHEREAS, the Mayor and City Council, on behalf of the City of Alvin, desire to approve the Donation Agreement and accept the donations and express their sincere appreciation to the Alvin Sunrise Rotary Club for their generous contribution and commitment to improve the Parks of the City of Alvin, **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS:

Section 1. That the City Council hereby adopts the recitals and findings set forth in the preamble hereof.

Section 2. That the City Council approves the Donation Agreement attached hereto as Exhibit “A”, and authorizes the Mayor to sign the Agreement.

Section 3. That the City Council, on behalf of the citizens of the City of Alvin, hereby expresses its appreciation to the Alvin Sunrise Rotary Club, and accepts the generous donations that will total approximately \$51,000 at the end of seven (7) years, to provide much needed money and equipment to furnish the new City of Alvin Parks facilities.

Section 4. That the City Council directs staff to deposit any donated funds received from the Alvin Sunrise Rotary Club into the donation fund for use in accordance with this resolution and consistent with the spirit of the donation.

Section 5. Open Meeting Act. It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meeting Act, *Chapt. 551, Tex. Gov't Code.*

PASSED AND APPROVED on this the _____ day of _____, 2014.

ATTEST:

CITY OF ALVIN, TEXAS

By: _____
Dixie Roberts, City Clerk

By: _____
Paul A. Horn, Mayor

**DONATION AGREEMENT
BETWEEN
ALVIN SUNRISE ROTARY CLUB AND
CITY OF ALVIN, TEXAS**

This Donation Agreement (the "Agreement") is made this _____ day of _____ 2015 ("Effective Date") by and among the Alvin Sunrise Rotary Club (hereinafter referred to as the "Donor"), and the City of Alvin (hereinafter referred to as the "City").

Donor and the City agree as follows:

1. Donor Commitment. Donor pledges a total donation value of Fifty-One Thousand Dollars (\$51,000) to the City over nine years for the benefit of the City Parks.

The City acknowledges and recognizes that Donor previously donated a total of \$10,000 for the benefit of City Parks for rehabilitation of twelve (12) picnic tables in 2013 and eighteen (18) picnic tables in 2014.

Donor hereby pledges that in Year 1 (2015), Donor will make cash donations totaling Eleven Thousand Dollars (\$11,000) for the purchase and installation of wobble spheres (\$3,500) and the purchase of a field sander (\$6,500), and an additional \$1,000 donation for general Park use. It is also understood and agreed that in Years 2-7 (2016-2021), Donor will submit additional donation funds and/or equipment in the amount of Five Thousand Dollars (\$5,000) per year totaling Thirty Thousand Dollars (\$30,000).

2. Payment Schedule. It is understood and agreed that Donor shall submit the Year 1 donation(s) totaling Eleven Thousand Dollars (\$11,000) in full on or before August 1, 2015.

It is further understood and agreed that Donor shall submit Years 2-7 annual \$5,000 donations on or before January 31st, beginning 2016, and continuing each year for five (5) additional years with a final payment to be made on or before January 31, 2021.*

*The City may invest the donated funds as it shall best determine, pending distribution of same, for the use and purpose by the City of Alvin Parks Department.

3. Naming Rights/Approvals: For the donations listed above, and upon mutual acceptance to Donor and the City and approval by Resolution by the City Council, the pavilion located at Briscoe Park shall be named "Alvin Sunrise Rotary Pavilion". Any and all signage designed for the Briscoe Park Pavilion shall be paid by and at the sole cost of Donor. Additionally, all signage design and location shall be approved by the City of Alvin Parks Director prior to installation.

It is further agreed that in Year 1 (2015) and during Years 2-7 (2016-2021), Donor will have exclusive usage rights for one (1) week during the year to the entire property of Briscoe Park

(designated by the current approximate 42 acres) for the Alvin Music Festival and BBQ cook-off. The date of exclusive usage by Donor shall be approved by the City of Alvin Parks Director and shall not interfere with any City parks' use obligations. Such exclusive use is subject to and contingent upon Donor's timely submission of the annual donations to the City.

This Agreement pertaining to the naming rights of the pavilion as "Alvin Sunshine Rotary Pavilion" shall remain in effect for a period of twenty (20) years, ending January 1, 2034, and is subject to and contingent upon Rotary's submission of full and final donation payments by January 31, 2021. After January 1, 2034, Donor and the City may agree to additional terms for any future naming rights as to be determined by Donor and City Council.

4. Intent. It is the agreement of the parties and the intention and wish of Donor that this donation and any unpaid promised installment under this Agreement shall constitute Donor's binding obligation and shall be enforceable at law and equity including, without limitation, against Donor and Donor's personal representatives, and their successors and assigns. Donor acknowledges that the City is relying, and shall continue to rely, on Donor's gift being fully satisfied as set forth herein.

5. Additional Donations. Donor reserves the right to increase additional gifts and hereby consents to additional contributions to the City subject to the provisions of this Agreement.

6. Future Changed Circumstances. If, in the opinion of the City of Alvin, Texas, all or part of this donation cannot at some time in the future be usefully or practically applied to the above purposes, or if the purpose cannot be achieved because of a future change in law or unforeseeable circumstances, it may be used for any related purpose which in the opinion of the City of Alvin will most nearly accomplish Donor's wishes.

14. Amendment. By mutual consent of the City and Donor, Donor's legally or duly appointed agent or attorney-in-fact, or the personal representative of Donor, any provision of this Agreement may be amended, modified, or deleted. Any such changes, deletions or additions shall be recorded in written signed addenda, which shall form part of this Agreement.

15. Entire Agreement. This Agreement contains the entire understanding of the parties with respect to the subject matter of the Agreement and is subject to the laws of the State of Texas. This Agreement also supersedes all other agreements and understandings, both oral and written, between the parties relating to the subject matter of the Agreement.

In witness whereof, the parties to this Agreement have affixed their signatures:

EXECUTED to be effective as of the Effective Date as stated above.

ATTEST:

CITY OF ALVIN

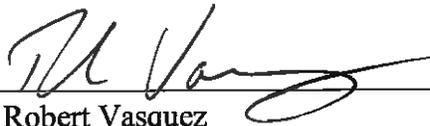
Dixie Roberts, City Secretary

Paul A. Horn, Mayor

ALVIN SUNRISE ROTARY CLUB



Michael Hoover
Title: President



Robert Vasquez
Title: Past President



AGENDA COMMENTARY

Discussion Date: 12/18/2014

Approval Date: 12/18/2014

Submitted By: Bobbi Kacz

SUBJECT:

Consider a Memorandum of Understanding with Brazoria County Conservation & Reclamation District #3 for the construction of a dry detention pond at Kost Road and South Street and authorize the Mayor to sign.

DISCUSSION:

Information will be provided on Monday 12/15/14

RECOMMENDATION:

ATTACHMENTS:

- | | |
|----|----|
| 1. | 4. |
| 2. | 5. |
| 3. | 6. |

Submitted by:

Funds Available:

Approved as to Form:

Approved By:

Department Head

Finance Director

City Attorney

City Manager



AGENDA COMMENTARY

Discussion Date: 12/18/2014

Approval Date: 12/18/2014

Submitted By: Dan Kelinske

SUBJECT:

Consider a contract with Garland/DBS, Inc. for a total amount of \$57,941.00 to repair damages incurred to the Police Department roof from a fallen tree; with a total cost to the city not to exceed the insurance deductible amount of \$24,240.00; and authorize the Mayor to sign the relevant documents.

DISCUSSION:

Consider awarding and authorizing the Mayor to sign a contract with Garland/DBS, Inc, which is a member of a cooperative purchasing network called U.S. Communities to repair approximately 11 damaged trusses and an entire section of damaged roof at the Police Department. This section of roof was hit when a large cypress tree fell. Truss repair requires stamped drawings from a certified windstorm engineer. Roof will be re-certified WPI-8 for windstorm.

Contract price: \$57,941

RECOMMENDATION:

Move to approve the contract with Garland/DBS, Inc and authorize the Mayor to sign.

ATTACHMENTS:

- | | |
|-----------------------------|----|
| 1. Garland Proposal | 4. |
| 2. Pictures of damaged area | 5. |
| 3. | 6. |

Submitted by:

Daniel Kelinske
Digitally signed by Daniel Kelinske
DN: cn=Daniel Kelinske, o=City of Alvin, ou=Parks and Recreation, email=d.kelinske@cityofalvin.com, c=US
Date: 2014.12.04 15:11:29 -0600

Department Head

Funds Available:

Junru Roland
Digitally signed by Junru Roland
DN: cn=Junru Roland, email=jroland@cityofalvin.com, o=City of Alvin, ou=Finance Department, c=US
Date: 2014.12.11 10:56:00 -0600

Finance Director

Approved as to Form:

Bobbi J Kacz
Digitally signed by Bobbi J Kacz
DN: cn=Bobbi J Kacz, o=City of Alvin, ou=Legal Department, email=bkacz@cityofalvin.com, c=US
Date: 2014.12.10 16:09:40 -0600

City Attorney

Approved By:

Junru Roland
Digitally signed by Junru Roland
DN: cn=Junru Roland, email=jroland@cityofalvin.com, o=City of Alvin, ou=Finance Department, c=US
Date: 2014.12.11 10:56:10 -0600

City Manager



Garland/DBS, Inc.
3800 East 91st Street
Cleveland, OH 44105
Phone: (800) 762-8225
Fax: (216) 883-2055



ROOFING MATERIAL AND SERVICES PROPOSAL

City of Alvin
Police Station Insurance Roof Repairs
Structural Engineering Services - Level A Structural Observation
Date Submitted: 12/02/2014
Proposal #: 25-TX-140674
MICPA # 09-5408

Please Note: The following proposal is being provided according to the pricing established under the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with Cobb County, GA and U.S. Communities. This proposal should be viewed as the maximum price an agency will be charged under the agreement.

Scope of Work: Police Station Insurance Roof Repairs (John A. Walker Roofing Co.)

- 1 Tear existing damaged area of 24 gauge standing seam metal roof and ridge caps off down to the plywood deck.
- 2 Inspect all plywood decking and replace any rotten/damaged sheets.
- 3 Remove plywood decking at the point of impact at eave at engineer's discretion to inspect for additional structural damages.
- 4 Install new 60 mil self-adhering underlayment to entire area to be re-roofed.
- 5 Install new pre-finished Galvalume 16" 24 gauge standing seam metal roofing system utilizing concealed and continuous clips to meet T.W.I.A wind uplift requirements.
- 6 Install new pre-finished Galvalume ridge, rake and gable closures.
- 7 Install new pre-finished Galvalume eave stiffening system.
- 8 Provide two year contractor warranty and thirty year manufacturer's leak free warranty.
- 9 At 11 damaged trusses in which the gang-nail connectors have failed and web and top chord members have separated, strengthened as follows:
 - a) Install 1/2" plywood or OSB gusset plates on each side of the roof trusses.
 - b) Nail the plywood or OSB gusset plates to the top chord of the roof trusses with 8d ring shank nails.
 - c) Nail the plywood to the vertical and/or diagonal roof truss web members as well.
 - d) The 8d ring shank nails should be spaced at 6" on center alternating at the top and bottom of the member.
 - e) The plywood or OSB gusset plate should extend a minimum of 1' beyond the connection in each direction.
- 10 File all required documents with TDI and provide WPI-8 certificate.

City of Alvin Police Station Insurance Roof Repairs:

Proposal Price Based Upon Market Experience:

\$ 52,203

Competitive Bid Results

John A. Walker Roofing Co., Inc.	\$ 52,203
Argio Roofing & Construction, LLC	\$ 56,419
F. W. Walton Inc.	\$ 70,250
J Reynolds & Co, Inc.	\$ 78,739

Scope of Work: Structural Engineering Services - Level A Structural Observation

- 1 Interview of the occupant, owner and/or client, if possible, regarding the history and performance of the structure.
- 2 Request from the client documents regarding the structure, such as construction drawings, previous testing and inspection reports, and previous repair information. All provided documents will be reviewed.
- 3 Make visual observations during a site visit of the property. Our attention/focus during the site visit will be on factors that might influence the structures performance and signs of the cause of the damage and any pending potential failures.
- 4 Prepare a written report detailing the Scope of Observation, Type of Construction, Estimated Age, Conclusions, and Recommendations. Report will be sealed by a licensed Professional Engineer.

City of Alvin Police Station Level A Structural Observation:

Proposal Price Based Upon Market Experience:	\$ 5,738
---	-----------------

Competitive Bid Results

Fittz & Shipman Inc.	\$ 5,738
---------------------------------	-----------------

Proposal Price (Flat & Standing Seam Roof Repairs):	\$ 52,203
Proposal Price (Level A Structural Observation):	\$ 5,738
Proposal Price Based Upon Market Experience (TOTAL):	\$ 57,941

Potential issues that could arise during the construction phase of the project will be addressed via unit pricing for additional work beyond the scope of the specifications. This could range anywhere from wet insulation, to the replacement of deteriorated wood nailers. Proposal pricing valid through 12/31/2014.

If you have any questions regarding this proposal, please do not hesitate to call me at my number listed below.

Respectfully Submitted,

Matt Egan

Matt Egan
Garland/DBS, Inc.
(216) 430-3663







AGENDA COMMENTARY

Discussion Date: 12/18/2014

Approval Date: 12/18/2014

Submitted By: Junru Roland

SUBJECT:

Consider award of bid to VSR Inc., in an amount not to exceed \$41,100 for the purchase and installation of new video equipment for the Council Chambers; to be funded from the Public Educational and Government (PEG) Fund; and authorize Interim City Manager to sign all relevant documents.

DISCUSSION:

In the fiscal 2014-15 budget, council authorized the appropriation of funds for the purchase of capital equipment that would enhance the broadcasting of City Council meetings. The purchase of this equipment will allow city council meetings to be streamed via the internet, as well as archived.

The funding for the equipment is provided via the City's Public Educational and Government Fund. These funds are restricted by federal law and may only be used for capital costs related to Public Educational and Government access facilities.

RECOMMENDATION:

Move to award the bid to VSR Inc. in an amount not to exceed \$41,100 for the purchase and installation of new video equipment for the Council Chambers and authorize the Interim City Manager to sign all relevant documents.

ATTACHMENTS:

- | | |
|-----------------------|----|
| 1. Bid Tabulation | 4. |
| 2. Bid Packet | 5. |
| 3. Draft Award Letter | 6. |

Submitted by:

**Junru
Roland**
Department Head

Digitally signed by Junru Roland
DN: cn=Junru Roland,
email=jroland@cityofalvin.com,
o=City of Alvin, ou=Finance
Department, c=US
Date: 2014.12.10 12:24:41
-06'00'

Funds Available:

**Junru
Roland**
Finance Director

Digitally signed by Junru Roland
DN: cn=Junru Roland,
email=jroland@cityofalvin.com, o=City
of Alvin, ou=Finance Department,
c=US
Date: 2014.12.10 12:25:10 -06'00'

Approved as to Form:

**Bobbi J
Kacz**
City Attorney

Digitally signed by Bobbi J Kacz
DN: cn=Bobbi J Kacz, o=City of
Alvin, ou=Legal Department,
email=jkacz@cityofalvin.com, c=US
Date: 2014.12.10 15:10:45 -06'00'

Approved By:

**Junru
Roland**
City Manager

Digitally signed by Junru Roland
DN: cn=Junru Roland,
email=jroland@cityofalvin.com,
o=City of Alvin, ou=Finance
Department, c=US
Date: 2014.12.11 10:54:27 -06'00'



CITY OF ALVIN BID TABULATION
Council Chambers Video Equipment, B-14-16
Bid Opening Date: December 2, 2014

BIDDER'S NAME	VSA Inc. 6929 Seward Ave. Lincoln, NE 68507	Texas Media Systems 4311 Medical Parkway Austin, Texas 78756
Delivery Time	20 Days After Receipt of Order	21 Days After Receipt of Order
TOTAL BID	\$41,100	\$44,000



CITY OF ALVIN

Finance Department

216 West Sealy Street ♦ Alvin, Texas 77511 ♦ (281) 388-4212 ♦ FAX (281) 331-7215

December 22, 2014

Mr. Marty Shrader
Bid Specialist
VSA Inc.
6929 Seward Ave.
Lincoln, NE 68507

Re: Notice of Bid Award Council Chamber Video Equipment, B-14-16

Dear Mr. Shrader:

Congratulations. The Alvin City Council at its meeting of December 18, 2014 awarded VSA Inc. the bid for Council Chamber Video Equipment, B-14-16. The bid award will take effect _____?

If you need any further information, please do not hesitate to contact me at 281-388-4212.

Sincerely,

Junru Roland
Interim City Manager



ORIGINAL

CITY OF ALVIN

Finance Department

216 West Sealy Street • Alvin, Texas 77511 • (281) 388-4212 • FAX (281) 331-7215

ADVERTISEMENT AND INVITATION FOR BIDS

Notice is hereby given that sealed bids addressed to the Honorable Mayor and City Council of the City of Alvin, Texas will be received in the office of the City Clerk, 216 West Sealy Street, Alvin, Texas 77511 no later than 2:00 p.m. on Tuesday, December 2, 2014.

Bids will then be publicly opened and read aloud at 2:15 p.m., December 2, 2014 in the City Council Chambers, Alvin City Hall, 2nd Floor 216 West Sealy, Alvin, Texas 77511.

**City Council Chambers Video Equipment
B-14-16**

The City of Alvin is soliciting bids from qualified vendors for new video equipment for the City Council Chambers located at **216 West Sealy, Alvin, TX 77511**.

Specifications and proposal documents may be obtained in the office of the City Clerk, 216 West Sealy Street, Alvin, Texas, 77511 or by visiting our website at [www.alvin-tx.gov/Community Information/Bidding Information](http://www.alvin-tx.gov/Community%20Information/Bidding%20Information).

For proposal information and clarifications contact, Junru Roland, Interim City Manager, at 281-388-4216 or jroland@cityofalvin.com

The City of Alvin reserves the right to reject any and all bids or parts of bids to waive any and all technicalities, and to accept any bids, or parts of bids which it deems advantageous to the City.

Dixie Roberts, City Clerk

INSTRUCTION TO BIDDERS:

To be considered, bids must be made in accordance with these instructions to bidders.

An award letter will be sent designating the execution date of the contract awarded by the Council.

Bidders are requested to submit their lowest and best net price. The unit price for each item offered should include all discounts. Discounts should not be shown as such, but rather included in the net bid price. Prices are to remain firm and the length of the agreement.

At the option of the City of Alvin, service will be awarded on the basis of the best qualified bid, including full consideration of unit prices, time and method of delivery, conformity of specifications and service.

The city reserves the right to reject any or all bids, to waive formalities, and to award the bid to either the lowest responsible bidder or the bidder who provides goods or services at the best value for the City. In determining the best value, the City may consider the following:

1. The purchase price;
2. The reputation of the bidder and the bidder's goods or services;
3. The quality of the bidders goods or services;
4. The extent to which the goods or services meet the City's' needs;
5. The bidders past relationship with the City;
6. The impact on the ability of the city to comply with laws and rules relating to contracting the historically underutilized businesses and nonprofit organizations employee persons with disabilities
7. The total long-term cost to the City to acquire the bidder's goods or services; and
8. Any other criteria specifically listed in this request for bids.

Prices shall be net included all exempt taxes, all allowed discounts and F.O.B. Alvin, Texas.

Bids must be completed and submitted in **TRIPLICATE**.

The **BID SHEET** must be completed and submitted along with the complete bid package. The bids will be submitted in a sealed envelope addressed to:

The Honorable Mayor and City Council
City of Alvin
Attn: Office of the City Clerk
City of Alvin
216 West Sealy
Alvin, Texas 77511

And marked: **SEALED BID:** Council Chambers Video Equipment
Bid No: B-14-16

To Be Opened: 2:15 p.m., December 2, 2014

BID SPECIFICATIONS

The following bid notice is being provided for your consideration. To be considered, your company must meet the qualifications and satisfy the requirements set forth in this document.

Although cost will be an important factor in awarding the bid, the City is not obligated by any statute or regulation to award the bid for the equipment on the basis of cost alone. Accordingly, the City of Alvin reserves the right to evaluate all proposals objectively and subjectively and to accept or reject any or all bids or portion thereof. Additionally, the City reserves the right to negotiate changes in equipment with the company determined to have the proposal that is in the best interest of the City.

It is understood that this notice constitutes specifications only for the purpose of receiving bids for equipment. The information contained herein is believed to be accurate, but it is not to be considered in any way as a warranty.

All questions, clarifications, should be directed to:

Mr. Junru Roland, Interim City Manager
216 West Sealy
Alvin, TX 77511
jroland@cityofalvin.com
281-388-4216

Withdrawal of Proposals

Proposals shall remain valid for a period of 30 days after submission. Modifications to proposals will not be accepted by the City, except as may be mutually agreed upon following the acceptance of the proposal.

Timetable

Bid released:	November 10, 2014
Advertisement dates:	November 17, 2014 & November 24, 2014
Deadline for receipt of bids:	December 2, 2014; 2:00 pm
Bid Opening Date:	December 2, 2014; 2:15 p.m.
Recommendation to City Council:	December 18, 2014

Requirements

Bid specifications for the equipment must match specifications on the bid sheet or be of equal specifications to be accepted. Please include all cost factors and a specific delivery time frame.

Method of Evaluating Proposals

After a bid opening, bids are tabulated and evaluated by the City. At this time, there will be an "apparent low bidder". The low dollar bid however, shall not necessarily constitute the successful bid. There may be a number of other factors which may cause another bid to be selected – such as conformity to specifications and/or best value.

Payment

Final payment to the successful bidder will be paid upon completion of delivery configuration and implementation of the equipment.

Notice of Nondiscrimination

The City of Alvin does not discriminate on the basis of race, color, national origin, sex, age, religion, height, weight, marital status, or disability in its programs and activities.

Equipment Specifications

Quantity	Description
1	Newtek Tricaster 460 with Control Surface
1	Comrex LiveShot Portable
1	Comrex LiveShot Rackmount
1	Panasonic AG-HPD24PJ P2 Recorder
2	Panasonic AJ-P2E032FG 32GB P2 Media Card
1	Vaddio Wallview CCU19CAT5 PTZ Camera with Wall Mount Bracket (WHITE)

**COUNCIL CHAMBERS VIDEO EQUIPMENT
 BID SUMMARY SHEET
 B-14-16**

TOTAL BID PRICE:	\$41,100.
DELIVERY TIME:	20 days ARO

Any variations from the detailed specifications must be noted. The City of Alvin reserves the right to increase or decrease the estimated quantities. The City reserves the rights to award this contract to the lowest or best bidder of each item or the entire bid to one lowest or best bidder, whichever is in the best interest of the City.

Special Note: Altered bids will not be accepted.

NAME: Marty Shrader
 TITLE: Bid Specialist
 FIRM: WA, Inc

MAILING ADDRESS: 6929 Seward Ave
Lincoln NE 68507

TELEPHONE: 800-888-2140
 FAX: 402-325-8033
 E-MAIL: Marty@WA1.com
 SIGNATURE: *Marty Shrader*

Thank you

Mail/deliver bid to:

The Honorable Mayor and City Council
 City of Alvin
Attn: City Clerk
 SEALED BID - Council Chamber Video Equipment
 Bid No: B-14-16
 216 West Sealy, Alvin, Texas 77511



VSA Inc • 6929 Seward Avenue • Lincoln, NE 68507

P • 402.467.3668 • 800.888.2140 • F • 402.325.8033

www.vsa1.com • sales@vsa1.com

Welcome to VSA! We are proud to have earned your business and will do everything we can to become and remain your favorite vendor.

VSA is one of the country's largest distributors of video, audio, and data tape and audiovisual equipment and are now in our 38th year of business!

Some of the brand names you will find at VSA include Sony, Panasonic, JVC, Sanyo, Philips, Maxell, Samsung, Bretford, Da-Lite, Draper, Verbatim, Sennheiser...and many more! We want you to think of VSA first when considering CD/DVD media, packaging products, batteries, camcorders, monitors, projectors, screens, tripods, and any other related items.

You can find our ever-growing line card along with any current specials on our website at www.vsa1.com. We also pride ourselves on answering our phones with real people! That's right – when you call VSA's offices Monday through Friday from 8:00 AM – 5:00 PM (Central Time), you will be greeted by a friendly and LIVE voice!!

Thank you for choosing VSA!

Sincerely,

Marty Shrader
Bid Specialist

PH: 800-888-2140

FX: 402-325-8033



AGENDA COMMENTARY

Discussion Date: 12/18/2014

Approval Date: 12/18/2014

Submitted By: Dixie Roberts

SUBJECT:

Consider appointments to citizen Boards, Committees and Commissions.

DISCUSSION:

The terms expiring on citizen Boards, Committees, and Commissions expire on December 31, 2014.

Planning Commission: (3 seats, 3-year term); All current members wish to re-serve.

Parks and Recreation Board: (4 seats, for 2-year term); All members wish to re-serve.

Senior Citizens Board: (4 seats, 2-year term); All members except Ms. Soila Solis wish to reserve.

Library Board: (3 seats, 2-year term); Ms. Hartney wishes to re-serve, Ms. Zavala does not wish to continue service.

Building Board of Adjustment and Appeals: (3 seats, 4-year term); Mr. Garza and Ms. Stuksa wish to re-serve. Mr. Ives does not wish to continue service.

RECOMMENDATION:

Move to appoint the citizens nominated by Council or appointed by the Mayor to the specific Boards, Committees, and Commissions.

ATTACHMENTS:

- | | |
|--------------------------|----|
| 1. Applicant Information | 4. |
| 2. Memo from City Clerk | 5. |
| 3. | 6. |

Submitted by:

Dixie
Roberts

Digitally signed by Dixie Roberts
DN: cn=Dixie Roberts, o=City of
Alvin, ou=City Clerk,
email=droberts@cityofalvin.com,
c=US
Date: 2014.11.19 14:49:58
-06'00'

Department Head

Funds Available:

Finance Director

Approved as to Form:

Bobbi J
Kacz

Digitally signed by Bobbi J Kacz
DN: cn=Bobbi J Kacz, o=City of
Alvin, ou=Legal Department,
email=bkacz@cityofalvin.com, c=US
Date: 2014.11.24 17:21:51 -0600'

City Attorney

Approved By:

Junru
Roland

Digitally signed by Junru Roland
DN: cn=Junru Roland,
email=jroland@cityofalvin.com,
o=City of Alvin, ou=Finance
Department, c=US
Date: 2014.11.25 15:29:01 -0600'

City Manager

CITY OF ALVIN
Board/Commission Re-Serve Applicant Information 12/18/14

First Name	Last Name	Employment	Occupation	Resident of Alvin	Board to Re-Serve	Past Boards Served on	Notes Provided on Consent and Willingness to Serve Form
Darrell	Dailey	Harris County	Network Engineer	5 years	Planning	Planning	Mr. Dailey was appointed in July to fill an unexpired term ending December of 2014. He wishes to continue service. Alvin is a beautiful city, I would like to be part of the future planning.
Robin	Revak-Golden	Calpine Corp.	IS Analyst I	25 years	Planning	Planning	Ms. Revak-Golden was appointed in July of 2014 to fill an unexpired term ending December of 2014. She wishes to continue service. Concerned resident and parent.
Martin	Vela	Brazoria County	Fire Marshal	12 years	Planning	Planning	Current Chairman of Commission. Interested in moving the city forward in the planning and development process of the city as it grows both in residential and commercial.
Barbara	Biggers	Retired		50+ years	Seniors	Seniors	I have served on the board since it was formed and wish to continue my service.
Beverly	Kimbrough	Retired		20 years	Seniors	Seniors	I have been on the board of directors for 10 years and enjoy it very much. I'm also a volunteer at the center and would like to continue my service.
Nell	Shimek	Retired		37 years	Seniors	Seniors	I have served on this board for 5+ years and am interested in seeing the Center grow and move forward positively.
Terrie	Beasley	UTMB	Senior Acquisition Specialist	22 years	Parks	Parks	Member of current board since 2008. I enjoy volunteering, developing and enhancing parks. (Dog park, ADA playgrounds, hike/bike trail and city pool).
David	Ives				Parks	Parks	
Shala	Rios	Dr. James R. Smith	Medical Billing	47 years	Parks	Parks	I have been a member of the Parks Board since 2008. Planning of the skate park, dog park, park improvement projects, volunteered with various Parks Dept. functions. Volunteer at Alvin Senior Center.
Jeannette	Stuksa	Retired		72 years	Parks Bd. Adjust.	Parks Bd of Adjust.	Would like to continue service to both the Parks Board and the Board of Adjustments and Appeals.
Nancy	Hartney	First National Bank of Alvin	Auditor/Compliance	1 year	Library		Accounting chair for Relay for Life for Alvin/Manvel 2014 and team captain for 2013/14.
Jeannette	Stuksa	Retired	Retired	72 years	Bd Adjust.		Accounting chair for Relay for Life for Alvin/Manvel 2014 and team captain for 2013/14.

Continued on next page

Board/Commission **New** Applicant Information 12/18/14

First Name	Last Name	Employment	Occupation	Resident of Alvin	Board to Serve	Past Boards Served on	Notes Provided on Consent and Willingness to Serve Form
Eugene	Bauer	Federal Auditor	NASA	15 years	Board of Ethics		<i>Applied 6/26/14 - was not appointed in July.</i> Overall I would like to ensure the city has employees follow ethics and comply with appropriate laws, ordinances, regulations and procedures.
Darrelly	Brady	Retired		46 years	Seniors		<i>Applied 12/15/14.</i> Enjoys all of the programs at the Seniors Center. Hope I can help to improve some of them. Served on the Board of Directors Alvin Girls Softball, VP of Actions.
Armando	Cespedes III	Realtor	Self-Emp.	8 years	Planning		<i>Applied 6/23/14 - was not appointed in July.</i> Previously served on TIRZ, Planning, Impact fee.
Becky	Clapsaddle	American Red Cross	Volunteer	5 months	Parks Seniors Library		<i>Applied 11/18/14.</i> Will serve where needed. Master of Public Administration, Board member of Greener Pastures Services, Served in the Peace Corps in Agribusiness & Community Development. I am currently a member/volunteer in the Red Cross leading the Home Fire Preparedness Campaign and am training to become a CERT volunteer with the city of Alvin and or Brazoria County.
Ray "Bunky"	Jordan	Construction	Self-Emp.	4 years	Parks		<i>Applied 12/9/14.</i> My family and I enjoy visiting the parks, in and around, Alvin. I feel that preserving open, green space is important for both the Community and for families. I feel that the Alvin Park and Recs department holding family type events in parks are very important and create a unity within the community. In the last 4 years, while living in Alvin, my wife and I have been members of the Alvin-Manvel Area Chamber of Commerce, and I am a member of the Alvin Sunrise Rotary; currently serving as Sergeant in Arms on the Board. I have owned and operated an independent construction business with my wife for going on 18 years; with this experience, I feel I have the organization and budgeting skills that may help the Park and Rec's department, along with my passion for the love of the outdoors, in addition to wanting to preserve the Alvin Parks so that the community may enjoy them for a long time to come.
Pam	Lewis	Retired		50+ years	Library	Animal Advisory	<i>Applied 10/28/14.</i> Alvin has a fantastic library with a wonderful staff. I have enjoyed our library and I wish to see a continued growth. I currently volunteer for the Alvin Animal Adoption Center and I love the shelter and the animals - always have.
Debra	Palin	Paraprofessional - PED	AISD	19 years	Parks		<i>Applied 12/9/14.</i> I have raised my children in this community and would like the opportunity to give back to the community. I have served as president and vice president of a local Little League Football Club.
Sussie	Sutton	Realtor	UTR Texas Realtors		Parks BBOAA Planning		<i>Applied 12/4/14.</i> After 20 years I recently retired from the City of Alvin, Economic Development Coordinator, I also attended all pre-development meetings. I am well versed on city ordinances.
Marilyn	Thomas	Retired		65 years	Seniors		<i>Applied 6/17/14 was not appointed in July.</i> I am interested in helping Alvin Seniors at the Senior Center; we need to honor the Veterans and those who have died for us. We need to honor special holidays too. Substitute teacher for Alvin Primary for 25 years. Volunteers for Meals on Wheels. I am a substitute teacher for the "Aces" at the Senior Center. I joined the "Daytimer" group too! What a blessing my life has been. Continued on next page...

Board/Commission **New** Applicant Information 12/18/14

First Name	Last Name	Employment	Occupation	Resident of Alvin	Board to Serve	Past Boards Served on	Notes Provided on Consent and Willingness to Serve Form
Joan	Young	Retired	AISD	40+ years	Parks		<i>Applied 12/9/14.</i> Physical Education teacher, worked with YMCA in Irving, Alvin Noon Lions Club, Alvin Soroptimist International (president/member), Alvin Manvel Area Chamber of Commerce (member/board), Alvin Manvel Area Chamber of Commerce Ambassadors, YMCA board.

Board Member Expiration Overview

Planning Commission members whose term expires Dec. 2014:

Darrell Dailey, Robin Revak-Golden, Martin Vela,
All members wish to re-serve on the Planning Commission.
3 seats to be filled or re-appointed

Parks Board members whose term expires Dec. 2014:

Terrie Beasley, David Ives, Shala Rios, Jeannette Stuksa.
All members wish to re-serve on the Parks Board.
4 seats to be filled or re-appointed

Library Board members whose term expires Dec. 2014:

Nancy Hartney, ~~Judy Zavalla~~, Vacant Position
Judy Zavalla does not wish to re-serve
3 seats to be filled or re-appointed

Senior Citizen's Commission members whose term expires Dec. 2014:

Barbara Biggers, Nell Shimek, Beverly Kimbrough, ~~Soila Solis~~.
Soila Solis does not wish to re-serve.
4 seats to be filled or re-appointed

Bldg. Board of Adjustments/Appeals members whose term expires Dec. 2014:

Santos Garza, ~~David Ives~~, Jeannette Stuksa
David Ives does not wish to re-serve.
3 seats to be filled or re-appointed

New Applicants:

Eugene Bauer	Pam Lewis
Darrell Brady	Debra Palin
Armando Cespedes III	Sussie Sutton
Becky Clapsdalle	Marilyn Thomas
Bunky Jordan	Joan Young
Pam Lewis	



CITY OF ALVIN

216 West Sealy Street • Alvin, Texas 77511 • (281) 388-4255 • FAX (281) 388-4294

Office of the City Clerk

TO: The Honorable Mayor and City Council
FROM: Dixie Roberts, City Clerk
DATE: December 18, 2014
SUBJECT: Board and Commission Appointments

All board or commission members whose term expires in December, 2014 were mailed letters of notification along with the Willingness to Serve Form. I asked them to fill out the form and return it to my office if interested in re-serving on their current board or commission. Most of our volunteers do wish to re-serve on their board or commission. I tried to solicit new volunteers by advertising twice in the Alvin Sun and posting information to our website. We did not receive much interest overall. However, we did receive feedback from two (2) citizens expressing their interest to serve. There are a few applicants who applied this summer that were not chosen in July when Council filled several vacancies.

Listed below you will find overviews for each board/commission and information pertaining to the seats that are available for each.

Planning Commission

The council shall appoint a city Planning Commission, consisting of not less than five (5) nor more than fifteen (15) members who shall be residents of the city; members shall be appointed for a three-year (3) term.

Members whose term expires December 31, 2014:

- Darrell Daily
- Robin Revak-Golden
- Martin Vela

There are **3 seats available** (3-year term); all current members wish to re-serve.

Parks and Recreation Board

Shall be composed of seven (7) persons who are resident, qualified voters of the City of Alvin and who have resided within the City of Alvin for a period of not less than six (6) months immediately preceding their appointment. Members of the Parks and Recreation Board shall be such persons who are known to be interested in leisure time of the people of the city. The members of the Parks and Recreation Board shall be appointed by the City Council and each shall hold office for a term of two (2) years or until his/her successor has been duly elected.

Members whose term expires December 31, 2014:

- Shala Rios

- Terrie Beasley
- David Ives
- Jeannette Stuksa

There are **4 seats available** (2-year term); all current members wish to re-serve.

Senior Citizens Board

Senior Citizens Board to be comprised of seven (7) members. Members of the board shall be appointed by the mayor subject to the approval of the council by a majority vote; Senior Citizens Board shall be appointed for a term of two (2) years.

Members whose term expires December 31, 2014:

- Barbara Biggers
- Soila Solis
- Nell Shimek
- Beverly Kimbrough

There are **4 seats available** (2-year term); all members except Ms. Solis wish to re-serve. Ms. Becky Clapsaddle came into my office inquiring about serving on a board or commission. She turned in her consent form indicating her interest in serving on the Senior Citizens Board (her information is listed in the spreadsheet). She indicated her interest in serving wherever needed.

Library Board

The board shall consist of seven (7) members. The members of the board shall be citizens of the State of Texas. At least five (5) members must reside within the corporate limits of the city and shall have resided within the corporate limits of the city for at least one year preceding their appointment. Two (2) members may be appointed from the Alvin area in Brazoria County, provided that such members have resided within such area for at least one year preceding their appointment. All members of the board shall be appointed by the City Council. The members of the board shall be appointed for a term of three (3) years.

Members whose term expires December 31, 2014:

- Nancy Hartney
- Judy Zavalla
- Open Seat

There are **3 seats available** (2-year term); Ms. Hartney wishes to re-serve. Ms. Zavalla does not wish to continue her service. There is also a vacant position on this board. Ms. Pam Lewis turned in a *Willingness to Serve Form*; expressing her interest in serving on the Library Board (her information is listed in the spreadsheet). I recommend her placement onto this board.

Building Board of Adjustment and Appeals

Chapter 4 of the Code of Ordinances provides for a Building Board of Adjustment and Appeals. The board of appeals shall consist of a minimum of three members who are qualified by experience and training to pass on matters pertaining to property maintenance and who are not employees of the jurisdiction. The *code official* shall be an ex-officio member but shall have no vote on any matter before the board. The board shall be appointed by the chief appointing

authority, and shall serve staggered and overlapping terms. Term length is not stipulated. In the past they served 4-year terms. **There are 3 seats available** (2-year term); Mr. Garza and Ms. Stuksa wish to re-serve. Mr. Ives does not wish to continue his service.



AGENDA COMMENTARY

Discussion Date: 12/18/2014

Approval Date: 12/18/2014

Submitted By: L. Buehler

SUBJECT:

Consider Resolution 14-R-46 supporting an improved statutory procedure that provides for unitization of depleted Texas gulf coast oil fields.

DISCUSSION:

A statutory unitization procedure to support full field tertiary re-development of older, depleted oilfields is necessary in order to utilize enhanced oil recovery via carbon dioxide injection (CO2 EOR). Brazoria County Commissioners Court passed a resolution of support on December 9, 2014. The City of Alvin has received direct benefit from CO2 EOR projects, creating jobs, capital investment, and overall improvement to our local economy.

RECOMMENDATION:

Move to approve Resolution Number 14-R-46.

ATTACHMENTS:

- | | |
|---------------------------|----|
| 1. Resolution No. 14-R-46 | 4. |
| 2. | 5. |
| 3. | 6. |

Submitted by:

Larry
Buehler

Digitally signed by Larry Buehler
DN: cn=Larry Buehler, ou=City of Alvin,
ou=Economic Development,
email=lbuehler@cityofalvin.com, c=US
Date: 2014.12.12 09:43:30 -0600

Department Head

Funds Available:

Finance Director

Approved as to Form:

Bobbi J
Kacz

Digitally signed by Bobbi J Kacz
DN: cn=Bobbi J Kacz, ou=City of
Alvin, ou=Legal Department,
email=bkacz@cityofalvin.com, c=US
Date: 2014.12.15 15:47:11 -0600

City Attorney

Approved By:

Junru
Roland

Digitally signed by Junru Roland
DN: cn=Junru Roland,
email=jroland@cityofalvin.com,
ou=City of Alvin, ou=Finance
Department, c=US
Date: 2014.12.15 16:13:51 -0600

City Manager

RESOLUTION 14-R-46

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS, SUPPORTING AN IMPROVED STATUTORY PROCEDURE THAT PROVIDES FOR UNITIZATION OF DEPLETED TEXAS GULF COAST OIL FIELDS; AND SETTING FORTH RELATED MATTERS THERETO.

WHEREAS, the City of Alvin is desiring to establish additional capital investment and the creation of new jobs that will benefit all residents of Alvin, Texas, and

WHEREAS, the State of Texas leads the nation in advanced technology to revive depleting legacy oilfields through tertiary enhanced oil recovery via carbon dioxide injection (CO₂ EOR), and

WHEREAS, the Texas Gulf Coast region has more than two billion barrels of recoverable stranded oil reserves that can only be produced through CO₂ EOR, and

WHEREAS, CO₂ EOR offers an important means to achieve U.S. energy independence and also provides significant environmental benefits through the associated long term storage of CO₂ that would otherwise be vented into the atmosphere, and

WHEREAS, encouraging CO₂ EOR projects in the Texas Gulf Coast will also encourage new industry that can partner with the oilfield to provide new capital investment, high wage jobs and result in a broader tax base through new services, materials sales and field environmental improvements that support our communities, and

WHEREAS, Texas is the only top-ten U.S. oil and gas producing state that requires 100 percent approval of new field operations units on a voluntary basis, and

WHEREAS, a statutory unitization procedure to support full field tertiary re-development of older, depleted oilfields is necessary in order to utilize CO₂ EOR, and

WHEREAS, the lack of a statutory unitization procedure that protects the correlative rights of mineral interest and royalty owners inhibits CO₂ EOR development, and

WHEREAS, Texas energy and conservation policy should support such a procedure that honors the development wishes of a supermajority of interest owners, and

WHEREAS, the City of Alvin has received direct benefit from CO₂ EOR projects, creating jobs, capital investment, and overall improvement to our local economy, and

WHEREAS, the City Council has considered the matter and deems it in the public interest to authorize this action, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Open Meetings. It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapt. 551, Tex. Gov't Code.

Section 3. Effective Date. This resolution shall take effect upon its adoption.

PASSED AND APPROVED on this the _____ day of _____, 2014.

ATTEST:

CITY OF ALVIN, TEXAS

By: _____ By: _____
Dixie Roberts, City Clerk Paul A. Horn, Mayor