

MINUTES
CITY OF ALVIN, TEXAS
216 W. SEALY STREET
REGULAR CITY COUNCIL MEETING
THURSDAY JUNE 4, 2015
7:00 P.M.

CALL TO ORDER

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in Regular Session at 7:00 P.M. in the Council Chambers at City Hall, with the following members present: Mayor Paul A. Horn, Mayor Pro-tem Adam Arendell; Council members: Gabe Adame, Terry Droege, Scott Reed, Brad Richards, Roger Stuksa and Keith Thompson.

Staff members present: Junru Roland, Interim City Manager; Bobbi Kacz, City Attorney; Dixie Roberts, City Clerk; Robert Lee, Police Chief; Brian Smith, Public Services Director; Rex Klesel, Fire Chief; Michelle Segovia, City Engineer; and Dan Kelinske, Parks & Recreation Director.

INVOCATION

Tommy Peebles gave the invocation.

PLEDGE OF ALLEGIANCE

Council member Stuksa led the Pledge of Allegiance to the American Flag.

Council member Reed led the Pledge to the Texas Flag.

SPECIAL PRESENTATION

Mayor to present proclamation declaring June, 2015 as Sight Conservation Month.

Mayor Horn presented a proclamation to Council member Gabe Adame and members of the Alvin Noon's Day Lion's Club proclaiming June, 2015 as Sight Conservation Month.

Great Alvin Clean-up presentation - Keep Alvin Beautiful.

Keep Alvin Beautiful members presented a video capturing the May 9, 2015 Great Alvin Clean-up.

Presentation of new crime reduction program, "Lock It!" - Robert Lee, Police Chief

Chief Lee gave a brief presentation regarding the "Lock It" program. He stated that the department will be placing signs around town that say: **Hide Valuables, Secure Vehicle, and Remove Keys**. The consensus of Council was to limit the placement of signs to parking lots instead of residential neighborhoods.

APPROVAL OF MINUTES

Approve minutes of the May 18, 2015 City Council special session.

Council member Arendell moved to approve the minutes of the May 18, 2015 City Council special session. Seconded by Council member Richards; motion to approve carried on a vote of 7 Ayes.

Approve minutes of the May 21, 2015 City Council regular meeting.

Council member Droege moved to approve the minutes of the May 21, 2015 City Council meeting. Seconded by Council member Adame; motion to approve carried on a vote of 7 Ayes.

PETITIONS OR REQUESTS FROM THE PUBLIC

There were no petitions or requests from the public.

REPORTS FROM CITIZENS BOARDS, COMMISSIONS, AND COMMITTEES

No reports were given.

PUBLIC HEARINGS

There were no public hearings.

CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION

Consider Ordinance 15-J; an ordinance providing for a fee to defray costs of collecting delinquent fines, fees, court costs, and other debts pursuant to Article 103.0031 of the Texas Code of Criminal Procedure; second reading.

Perdue Brandon Fielder Collins and Mott, LLP is a law firm focused on government collection matters. To date, they represent more than 2,000 governmental entities - school districts, cities, counties, hospital districts, appraisal districts, special districts, and municipal courts. Staff is recommending that council approve the services of Perdue, Brandon, Fielder, Collins, & Mott L.L.P to provide collection services for the municipal court. There is no cost to the city; a 30% additional fee will be imposed and the city will pay (or remit) 30% of what the firm collects.

Council member Adame moved to approve the consent agenda as presented. Seconded by Council member Richards; motion to approve carried on a vote of 7 Ayes.

OTHER BUSINESS

Receive and acknowledge the monthly financial report for April, 2015.

Mr. Roland presented the April, 2015 monthly financial report.

Council member Adame moved to receive and acknowledge the monthly financial report for April, 2015. Seconded by Council member Droege; motion to approve carried on a vote of 7 Ayes.

Consider a contract with Perdue, Brandon, Fielder, Collins and Mott, LLP for the collection of the municipal court's delinquent fines, fees, court costs, and other debts; and authorize the Mayor to sign.

Article 103.0031 of the Texas Code of Criminal Procedure authorizes a City to contract with a private attorney for the collection of debts and accounts receivables and to impose an additional fee in the amount of 30% on each debt or account receivable that is more than sixty days past due and has been referred to an attorney for collection. The Perdue firm agrees to represent the City of Alvin to assist with collection of the City's municipal court's delinquent fines & fees. Each month a report will be provided to Perdue to reflect statistics on accounts that are sixty days past due. A 30% fee will be imposed for each delinquent case and the City will remit 30% of what the firm collects back to the firm. Ordinance 15-J authorizes the imposition of the municipal court's new delinquent collection fee and contracting with Perdue for the collection service.

Council member Reed moved to approve a contract with Perdue, Brandon, Fielder, Collins and Mott, LLP for the collection of the municipal court's delinquent fines, fees, court costs, and other debts; and authorize the Mayor to sign. Seconded by Council member Arendell; motion to approve carried on a vote of 7 Ayes.

Consider a variance request from Ronnie Moore, Owner of Moore Transmission, to waive the plant height requirement of Section 35-32 (2) of the Code of Ordinances, for his new building located at 3357 E. Highway 6.

On April 27, 2015, staff received a variance request letter from Mr. Ronnie Moore of Moore Transmission for a variance to Sec 35-32 (2)- size and opacity of shrubs, for the height of the shrubbery planted at the new Moore Transmission

building located at 3357 E. Highway 6. Mr. Moore is requesting permission to be allowed to keep the 12" tall shrubs that were previously planted, in order to mitigate for the height discrepancy additional shrubs have been added beyond the number required. The ordinance requires plants to be a minimum of 24" in height at the time of planting. The Planning Commission approved this variance request May 19, 2015.

Discussion was had.

Council member Arendell moved to approve a variance request from Ronnie Moore, Owner of Moore Transmission, to waive the plant height requirement of Section 35-32 (2) of the Code of Ordinances, for his new building located at 3357 E. Highway 6 with the caveat that additional shrubs beyond the number required will be planted. Seconded by Council member Richards; with Council member Thompson voting no; motion to approve carried on a vote of 6 Ayes.

Consider a variance request from Jeff Minkoff, Owner of Manchester Homes, to waive the building setback requirement of Section 21-37 (a) of the Code of Ordinances, for the previously platted corner lot located at 716 S. Second within the Free Addition.

On May 5, 2015, staff received a variance request letter for the waiver to the 25' street side setback and the 10' rear setback required by section 21-37 (a) of the Code of Ordinances. Mr. Minkoff is proposing to build a duplex on this previously platted corner lot in the Free Addition. In order to be able to fit the duplex on the lot he is requesting to be allowed to maintain a 10' street side setback from Second Street and an 8'-7" rear setback. The Planning Commission approved the variance request on May 19, 2015.

Council member Droege moved to deny the variance request from Jeff Minkoff, Owner of Manchester Homes, to waive the building setback requirement of Section 21-37 (a) of the Code of Ordinances, for the previously platted corner lot located at 716 S. Second St. within the Free Addition. Seconded by Council member Richards; motion to deny request carried on a vote of 7 Ayes.

Consider amending the 2009-2010 Fire Protection & EMS Services Agreement between the City of Alvin and the City of Hillcrest Village.

Discussion was had. It was stated that the contract currently in place had not been revised since its inception. Council asked Chief Klesel to bring a couple of recommendations back for consideration.

Consider awarding a contract through H-GAC to Aqua Metric for the installation of an AMI water meter system in an amount not to exceed \$2,325,834.58; and authorize the Mayor to sign upon legal review.

The funds for the project will come from CO Bond 2015 Series.

Mayor Horn explained that the total amount not to exceed price is actually 2,690,587.79.

Council member Stuksa moved to awarding a contract through H-GAC to Aqua Metric for the installation of an AMI water meter system in an amount not to exceed \$2,690,587.79. Seconded by Council member Richards; motion to approve carried on a vote of 7 Ayes.

Consider awarding a bid to Angel Brothers Enterprises for the 2015 Asphalt Pavement Project in an amount not to exceed \$1,648,653.00.

On May 12, 2015 bids were opened for the 2015 Asphalt Pavement Project and Angel Brothers Enterprises was the lowest bidder. Funds will come from account 312-5501-00-9024 Asphalt Pavement Project. Upon Council approval, an award letter will be sent to vendor and City Departments.

Discussion was had on whether or not the street repair list should be modified to include streets that seem to be more in more of a need for urgent repair.

Council member Adame moved to award a bid to Angel Brothers Enterprises for the 2015 Asphalt Pavement Project in an amount not to exceed \$1,648,653.00. Seconded by Council member Droege; motion to approve carried on a vote of 7 Ayes.

Consider purchase of Backup/Recovery Appliance hardware and software for Disaster Recovery purposes from PC Care, in an amount not to exceed \$33,250.00.

Currently, the city backs up its data to an external hard drive housed at City Hall. To safeguard the City's data in the event of a foreseen natural disaster, the IT Manager would have to unplug the external drives and take the hard drives with him to a secured location. With the purchase of the backup/recovery appliance and software, the City would have a primary server kept at City Hall, where initial backups would be stored and subsequently duplicated to a secondary server -- housed in a secured data-center in Austin, Texas. To illustrate, if a tornado, hurricane, or rising flood waters destroy the primary server housed at City Hall, the City would have data duplicated to the secondary server -- that would be used to perform a restore job --re-importing all data into the replacement primary server. Funding for this backup/recovery appliance hardware and software will come from funds budgeted in the Computer Replacement and IT Maintenance Funds.

Council member Reed moved to approve purchase of Backup/Recovery Appliance hardware and software for Disaster Recovery purposes from PC Care, in an amount not to exceed \$33,250.00. Seconded by Council member Arendell; motion to approve carried on a vote of 7 Ayes.

Consider moving the July 2, 2015 meeting to July 9, 2015; and the July 16, 2015 meeting to July 23, 2015; because of the July 4th holiday.

Council member Thompson moved to approve moving the July 2, 2015 meeting to July 9, 2015; and the July 16, 2015 meeting to July 23, 2015; because of the July 4th holiday. Seconded by Council member Droege; motion to approve carried on a vote of 7 Ayes.

REPORTS FROM CITY MANAGER

Review preliminary list of items for the Council meeting of June 18, 2015.

Ms. Roland reviewed the preliminary list for the June 18, 2015 City Council meeting.

Announcements/Items of Community Interest

Mr. Roland reviewed the following items of community interest: Hurricane season began June 1, 2015. On July 9th there will be a meet and greet reception for Sereniah Breland, City Manager in the downstairs conference room at City Hall beginning at 5:30 p.m. Light refreshments will be served, the public is invited. Mr. Roland thanked Mayor and City Council for the opportunity to serve the city as interim city manager this the past year. He stated that this has been one of the highest honors of his career to date. Mr. Roland also thanked all of the department heads for their efforts in helping to maintain a high level of service to the community during this time.

REPORTS FROM COUNCILMEMBERS

Pursuant to S.B. No. 1182, City Councilmembers may make a report or an announcement about items of community interest during a meeting of the governing body. No action will be taken or discussed.

Council member Thompson thanked Mr. Roland for all he has done for the city while serving as interim city manager this past year.

Council member Reed thanked Mr. Roland for serving as interim city manager this past year. He stated that Mr. Roland did a fantastic job and that it was greatly appreciated.

Council member Arendell thanked Mr. Roland for his service as interim city manager. He stated that Mr. Roland stepped up and carried the load and that it was appreciated. He also reminded everyone of graduation weekend, and wished all those graduating a safe weekend.

Council member Richards thanked Mr. Roland for a job well done. He also invited council members and department heads to the Alvin Masonic Lodge installation of officer's dinner on June 24th.

Council member Droege thanked Mr. Roland for a job well done during his service as interim city manager.

Council member Adame thanked Mr. Roland for a fantastic job during his service as interim city manager. He stated that Mr. Roland was a heck of a leader and that the department heads saw the value in his leadership, and that it has been great to see morale where it is at now. He also thanked the police department for their service and appreciated their proactive efforts.

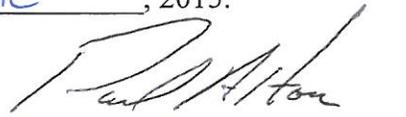
Council member Stuksa thanked Mr. Roland for his service as interim city manager. He stated that those wanting to show Mr. Roland their appreciation to do so by giving him chocolate chip cookies, which he enjoys. He also stated that Chief Lee likes peanut butter cookies.

Mayor Horn thanked Mr. Roland for his service as interim city manager. He felt that Mr. Roland stepped up and did a great job and that the department heads accepted the challenge in keeping things running smoothly. He also stated that he trusts that city crews will now be able to move forward with the mowing schedule for roadside ditches now that the rain has stopped. Mayor Horn announced that the Kost detention pond work is progressing nicely.

ADJOURNMENT

Council member Reed moved to adjourn the meeting at 8:29 p.m. Seconded by Council member Droege; motion to adjourn carried on a vote of 7 Ayes.

PASSED and APPROVED this 18 day of June, 2015.



Paul A. Horn, Mayor

ATTEST: 
Dixie Roberts, City Clerk