

DEVELOPMENT PERMIT APPLICATION

APPLICATION NUMBER: _____

1. NAME OF APPLICANTS: _____
 MAILING ADDRESS: _____

2. LOCATION OF PROPERTY (complete as appropriate)
 If located in a subdivision:

| Name of Subdivision | Section No. | Block No. | Lot No. |
|---------------------|-------------|-----------|---------|
| | | | |

If NOT located in subdivision:

| Name and No. of Survey/Abstract | Acreage |
|---------------------------------|---------|
| | |

Location Description (Attach a vicinity map)

3. NATURE OF PROPOSED DEVELOPMENT (check and complete as appropriate)

- Residential Non-residential Other Placement of Fill
 Alteration of a natural Waterway or Drainage Course Clearing and Grubbing

4. DESCRIPTION OF PROPOSED DEVELOPMENT (check and complete as appropriate)

- New Construction Substantial Improvements to Existing Structure
 House Mobile Home Non-residential _____
(Specify)
 Commercial _____
(Name and Type of Business)
 Other _____

WARNING: Please read and acknowledge

The flood hazard boundary maps and other flood data used the City of Alvin in evaluating flood hazards to proposed developments are considered reasonable and accurate for regularly purposed and am based on the best available scientific and engineering data. On rare occasions greater floods can and will occur and flood heights may be increased by man-made or natural causes. Issuance of an exemption certificates does not imply that developments outside the identified areas of special flood hazard will be free of flooding or flood damage. Issuance or an exemption certificate shall not create Liability on the part of City of Alvin or any officer or employee of the City of Alvin in the event flooding or flood damage does occur.

Signature _____

5. APPLICANT WILL PROVIDE ONE COPY OF PLANS AND SPECIFICATIONS OF THE PROPOSED DEVELOPMENT.

 FOR USE BY BUILDING OFFICIAL

- IS THE PROPERTY LOCATED IN AN IDENTIFIED FLOOD HAZARD AREA? YES NO
 IS ADDITIONAL INFORMATION REQUIRED? YES NO
 ARE OTHER FEDERAL, STATE OR LOCAL PERMITS REQUIRED? YES NO
 ARE OTHER CITY OF ALVIN REGULATIONS APPLICABLE? YES NO
 EXEMPTION CERTIFICATE ISSUED
 PERMIT APPLICATION APPROVED
 PERMIT APPLICATION REJECTED

 City Building Official

 Date

Permit No. _____

FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

This form is to be filled out in duplicate.

SECTION 1: GENERAL PROVISIONS (APPLICANT to read and sign):

1. No work may start until a permit is issued.
2. The permit may be revoked is any false statements are made herein.
3. If revoked, all work must cease until permit is re-issued.
4. Development shall not be used or occupied until a Certificate of Compliance is issued.
5. The permit will expire if no work is commenced within six months of issuance.
6. Applicant is hereby informed that other permits may be required to fulfill local, state and federal regulatory requirements.
7. Applicant hereby gives consent to the City of Alvin Building Official or Floodplain Administrator his/her representative to make reasonable inspections required to verify compliance.
8. I, THE APPLICANT, CERTIFY THAT ALL STATEMENTS HEREIN AND IN ATTACHMENTS TO THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.

APPLICANTS SIGNATURE _____ DATE _____

SECTION 2: PROPOSED DEVELOPMENT (To be completed by APPLICANT)

| | | | |
|-----------|-------|---------|-----------|
| APPLICANT | _____ | | |
| | Name | Address | Telephone |
| BUILDER | _____ | | |
| | Name | Address | Telephone |
| ENGINEER | _____ | | |
| | Name | Address | Telephone |

PROJECT LOCATION:

To avoid delay in processing the application, please provide enough information to easily identify the project location. Provide the street address, lot number or legal description (attach), and outside urban areas, the distance to the nearest intersecting road or well-known landmark. A sketch attached to this application showing the project location would be helpful.

Permit No. _____

DESCRIPTION OF WORK (Check all applicable boxes):**A. STRUCTURAL DEVELOPMENT**

| <u>ACTIVITY</u> | <u>STRUCTURE TYPE</u> |
|--|---|
| <input type="checkbox"/> New Structure | <input type="checkbox"/> Residential (1-4 Family) |
| <input type="checkbox"/> Addition | <input type="checkbox"/> Residential (More than 4 Family) |
| <input type="checkbox"/> Alteration | <input type="checkbox"/> Non-residential (Floodproofing? Yes/No) |
| <input type="checkbox"/> Relocation | <input type="checkbox"/> Combined Use (Residential & Commercial) |
| <input type="checkbox"/> Demolition | <input type="checkbox"/> Manufactured (Mobile) Home (In Manufactured Home Park? Yes/No) |
| <input type="checkbox"/> Replacement | |

ESTIMATED COST OF PROJECTS \$ _____

B. OTHER DEVELOPMENT ACTIVITIES

- Fill Mining Drilling Grading
 Excavation (Except for Structural Development Checked Above)
 Watercourse Alteration (Including Dredging and Channel Modifications)
 Drainage Improvements (Including Culvert Work)
 Road, Street or Bridge Construction
 Subdivision (New or Expansion)
 Individual Water or Sewer System
 Other (Please Specify) _____

After completing SECTION 2, APPLICANT should submit form to Building Official for review.

SECTION 3: FLOODPLAIN DETERMINATION (To be completed by Floodplain Administrator)

The Proposed Development is located on FIRM Panel No. _____, Dated _____.

The Proposed Development:

- Is NOT located in a Special Flood Hazard Area
 Is located in a Special Hazard Area.
 FIRM Zone designation is _____.
 100-Year flood elevation at the site is: _____ Ft. NGVD (MSL)
- The posed development is located in a floodway.
 FBFM Panel No. _____ Dated _____
- See Section 4A for additional instructions.

SIGNED _____ **DATE** _____

Permit No. _____

SECTION 4: ADDITIONAL INFORMATION REQUIRED (To be completed by Floodplain Administrator/Building Official)

The applicant must submit the documents *checked* below before the application can be processed:

() A site plan showing the location of all existing structures, water bodies, adjacent roads, lot dimensions and proposed development.

() Development plans, drawn to scale, and specifications, including where applicable: details for anchoring structures, proposed elevation of lowest floor (including basement), types of water resistant materials used below the first floor, details of floodproofing of utilities located below first floor and details of enclosures below the first floor.

Also, _____.

() Subdivision or other development plans (If the subdivision or other development exceeds 50 lots or 5 acres, whichever is the lesser, the applicant must provide 100-year flood elevations if they are not otherwise available).

() Plans showing the extent of watercourse relocation and/or landform alterations.

() Top of new fill elevation _____ Ft. NGVD (MSL).

() Floodproofing protection level (non-residential only) _____ Ft. NGVD (MSL). For floodproofed structures, applicant must attach certification form registered engineer or architect.

() Certification from a registered engineer that the proposed activity in a regulatory floodway will not result in any increase in the height of the 100-year flood. A copy of all data and calculations supporting this finding must also be submitted.

() Other:

SECTION 5: PERMIT DETERMINATION (To be completed by Building Official)

I have determined that the proposed activity: () A. Is
() B. Is Not

In conformance with provisions of City Code of Ordinance _____, 20____.

The permit is issued subject to the conditions attached to and made part of this permit.

SIGNED _____ **DATED** _____

If BOX A is checked, the Building Official may issue a Development Permit upon payment of designated fee.

If BOX B is checked, the Building Official will provide a written summary of deficiencies. Applicant may revise and resubmit an application to the Building Official or may request a hearing from the City Council.

Permit No. _____

APPEALS: Appealed to City Council? () Yes () No
 Council date: _____
 Appeals Decision - - Approved? () Yes () No

Conditions _____

SECTION 6: AS-BUILT ELEVATIONS (To be submitted by APPLICANT before Certificate of Compliance is issued)

The following information must be provided for project project structures. This section must be completed by a register professional engineer or a licensed land surveyor (or attach a certification to this application). Complete 1 or 2 below.

1. Actual (As-Built) elevation f the top of the lowest floor, including basement (in Coastal High Hazard Area, bottom of lowest structural member of – the lowest floor-, excluding piling and columns) is: FT. NGVD (MSL).
2. Actual (As-Built) Elevation of floodproofing protection is _____FT. NGVD (MSL).

NOTE: Any work performed prior to submittal of the above information is at the risk of the Applicant.

SECTION 7: COMPLIANCE ACTION (To be completed by Building Official/Floodplain Administrator)

The LOCAL ADMINISTRATION will complete this section as applicable based on inspection of the project to ensure compliance with the community’s local law for flood damage prevention.

INSPECTIONS:

DATE _____ BY _____ DEFICIENCIES? ()Yes () No

DATE _____ BY _____ DEFICIENCIES? ()Yes () No

DATE _____ BY _____ DEFICIENCIES? ()Yes () No

SECTION 8: CERTIFICATE OF COMPLIANCE (To be completed by Building Official)

Certificate of Compliance issued: DATE: _____

BY: _____

**CERTIFICATE OF COMPLIANCE FOR DEVELOPMENT
(OWNER MUST RETAIN THIS CERTIFICATE)**

PREMISES LOCATED AT:

PERMIT NO. _____
PERMIT DATE _____

OWNERS NAME AND ADDRESS:

CHECK ONE:

- NEW BUILDING
- EXISTING BUILDING
- VACANT LAND

THE LOCAL ADMINISTRATOR IS TO COMPLETE A OR B BELOW:

A. COMPLIANCE IS HEREBY CERTIFIED WITH THE
REQUIREMENTS OF CITY CODE OF ORDINAINCES
_____ 20_____.
SIGNED _____ **DATED** _____

B. COMPLIANCE IS HEREBY CERTIFIED WITH THE
REQUIREMENTS OF CITY CODE OF ORDINANCES
_____ 20_____.
AS MODIFIED BY VARIANCE #

DATED _____.
SIGNED: _____ **DATED** _____