



# Looking for City Information?

One great way to keep up with official city business is to register online to receive email alerts. To do so, click on “Online Services” at the very top of our website at [www.alvin-tx.gov](http://www.alvin-tx.gov) scroll down to “Subscribe to Email Alerts” or “Subscribe to Mobile Text Message Alerts” and subscribe to our various offerings. It will look something like this:

## Monthly Community Connection Newsletter

This newsletter is a document created monthly by staff that covers pertinent city information. It is posted on the City’s website, included in the monthly water bill sent to all residential and commercial water accounts, pushed out through the City’s social media sites and emailed through GroupBuilder to those who have signed up to receive newsletter information.

Document Location:

[www.alvin-tx.gov](http://www.alvin-tx.gov) Scroll onto the “Community Information” tab and then scroll down and click on “Community Connection – Monthly Newsletter” to select which month you would like to view, or click here: <http://www.alvin-tx.gov/page/CityMgr.Newsletter>

## Economic Quarterly Newsletter

This newsletter is a document created quarterly by staff that covers information relating to the City’s economic development programs and initiatives. This document is posted on the City’s website, pushed out through the City’s social media sites and emailed through GroupBuilder to those who have signed up to receive newsletter information.

Document Location:

[www.alvin-tx.gov](http://www.alvin-tx.gov) Click on the tab for “Economic Development” and near the end of the page, under Economic Development Quarterly Newsletter, select which newsletter you would like to view or click here: <http://www.alvin-tx.gov/page/ecodev.homepage>

## Capital Improvement Program (CIP) Update

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A Capital Improvement Program, is a multiple-year forecast of the capital needs of the City. This plan provides a planning and financing schedule for capital improvement projects. Capital improvements are projects with long term assets such as roads, buildings, and landfills. Quarterly updates are given on the progress of all CIP projects.

Document Location:

[www.alvin-tx.gov](http://www.alvin-tx.gov) Scroll onto the “Departments & Utilities” tab and then click on “Engineering Department”, there will be a tab on the left-hand side of the page that says “Capital Improvement Program Quarterly Report”, click on this tab to view the most recent CIP update, or click here: <http://www.alvin-tx.gov/page/engineering.homepage>

## Report a Problem

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This is a feature on the City’s website where one can go to electronically submit a question, concern or problem. Once submitted, this message is routed through the City Manager’s Office for handling.

Location:

[www.alvin-tx.gov](http://www.alvin-tx.gov) Scroll onto the “City Government” tab and then scroll down and click on “Submit Questions or Concerns”, or click here: <http://www.alvin-tx.gov/page/reportproblems>

## Media Releases

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The City uses media releases to inform the local media of specific events that have happened or about to happen within the city. This is done in an effort to notify the public of the event(s) through the local media. Upon the formal release of the document, this information is also published on the city’s website and emailed through GroupBuilder to those who have signed up to receive media releases/press releases.

Document Location:

[www.alvin-tx.gov](http://www.alvin-tx.gov) Scroll onto the “City Government” tab and then click on “Media Releases” then view which media release you would like to view, or click here: <http://www.alvin-tx.gov/page/CityClerk.media%20release>

## Financial Information

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The City’s Financial Information including the annual proposed and adopted budgets along with the annual financial reports can be found on the city’s website. The budget process begins in April each year and goes through the summer. The finalized budget is typically adopted in September and takes effect in October. The City’s fiscal year runs from October-September.

Document Location:

[www.alvin-tx.gov](http://www.alvin-tx.gov) Scroll onto “Departments & Utilities” then scroll down and click on “Finance”. Click on the tab on the left-hand side of the page that says “Financial

Transparency". You can click to view any of the financial documents listed on the page, or click here: <http://www.alvin-tx.gov/page/Financial.trans>

## **BIDDING INFORMATION**

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State law requires that any purchase the City makes over \$50,000 must go out for competitive bidding. Bidding information is compiled and published in the Alvin Sun Newspaper for two (2) consecutive weeks. This information is also published on the City's website.

The City may satisfy the competitive bid requirement by purchasing goods and services through cooperative purchasing programs. BuyBoard, The Interlocal Purchasing System (TIPS), and Houston-Galveston Area Council (H-GAC) are cooperative purchasing programs that the City uses to procure products and services. Information on how to be included as a vendor with these cooperative purchasing programs can also be found on the City's website.

Document Location:

[www.alvin-tx.gov](http://www.alvin-tx.gov) Scroll onto "Community Information" then scroll down and click on "Bidding Information". Click on the specific bidding information you would like to review, or click here: <http://www.alvin-tx.gov/page/CityClerk.bids>

## **SOCIAL MEDIA SITES**

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In an effort to increase citizen engagement, the City of Alvin has several active social media accounts. Please like or follow us on any or all of the following City accounts:

General City Information Accounts:

Facebook: @cityofalvingov

Twitter: @CityofAlvinTx

Instagram: @cityofalvintx

Police Department Accounts

Facebook: @AlvinPolice

Twitter: @Alvin\_Police

Instagram: alvinpolicedepartment

Emergency Medical Services (EMS)

Facebook: @Alvin EMS

Humane/Alvin Animal Adoption Accts

Facebook: @AlvinAnimalAdoptionCenter

Emergency Mgmt Accounts

Facebook: @CoAEmergencyManagement

Fire Department Accounts

Facebook: @AlvinVolunteerFireDepartment

CVB Accounts

Facebook: @ALVINCVB

Parks & Recreation Accounts

Facebook: @alvinparksandrecreation

## **CITY COUNCIL INFORMATION**

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Information on members of City Council terms, contact information, agendas, minutes, packet information along with links to view the video broadcast of meetings, and a map of council districts can be found on the City's website. Agendas for all meetings of city council are posted on the bulletin board at City Hall, the monthly meeting calendar found on the website and emailed through GroupBuilder to those who have signed up to receive agenda notices.

Location:

[www.alvin-tx.gov](http://www.alvin-tx.gov) Scroll onto “City Government” then scroll down and click on “City Council” or click here: <http://www.alvin-tx.gov/page/cc.home>. The video link found in the middle of this page will be of the most recent City Council meeting. To view older broadcasts, look to the left of the page and click on “Video Archive – City Council meetings”.

## **BOARDS AND COMMISSIONS**

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Information relating to the various roles and responsibilities of the City’s boards and commissions including membership rosters, terms and contact information can be found on the City’s website. Agendas for all meetings of boards and commissions are posted on the bulletin board at City Hall, the monthly meeting calendar found on the website and emailed through GroupBuilder to those who have signed up to receive agenda notices for boards and commissions.

Location:

[www.alvin-tx.gov](http://www.alvin-tx.gov) Scroll onto “City Government” then scroll down and click on “Boards and Commissions” or click here: <http://www.alvin-tx.gov/page/boards.homepage>.

## **MONTHLY MEETING CALENDAR**

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All meetings of the city council and boards and commissions are listed on the City’s monthly meeting calendar. Agendas for each meeting will be posted to the calendar on the Thursday afternoon before the following week’s scheduled meeting. All governmental meetings require a 72-hour posting of the agenda before any meeting may be held.

Location:

[www.alvin-tx.gov](http://www.alvin-tx.gov) Scroll onto “Meetings Calendar” or click here: <http://www.alvin-tx.gov/page/calendar.main>

## **HOW TO PAY COURT FINES**

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Court fines are payable in person, through the mail and via online-services. Please note that youth offenders are not subject to paying on-line or through the mail. Cashier’s check, credit card or money orders are acceptable forms of payment. The Court does not accept personal checks.

More information on how to handle Municipal Court matters can be found on the City’s website.

Location:

[www.alvin-tx.gov](http://www.alvin-tx.gov) Scroll onto “Departments and Utilities” then scroll down and click on “Municipal Court” or click here: <http://www.alvin-tx.gov/page/municipalcourt.home>.

## **HOW TO PAY MONTHLY WATER BILL**

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Monthly water bills are payable in person, through automatic bank drafting, through the mail, drop box at city hall, over the phone and via online-services. Acceptable

forms of payment are cash, check, credit/debit card (Visa or MasterCard) or money order.

More information on how to establish or close water service accounts, set up for automatic bank drafting, deposit requirements, etc. can be found on the City's website.

Location:

[www.alvin-tx.gov](http://www.alvin-tx.gov) Scroll onto "Departments and Utilities" then scroll down and click on "Water Utility Billing & Garbage Collection" or click here: <http://www.alvin-tx.gov/page/ub.info>

## **GARBAGE COLLECTION**

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The City of Alvin contracts with Waste Connections of Texas for residential and commercial garbage collection. Collection routes can be found on the City's website.

Location:

[www.alvin-tx.gov](http://www.alvin-tx.gov) Scroll onto "Departments and Utilities" then scroll down and click on "Water Utility Billing & Garbage Collection" look to the left of the page and click on "Garbage Collection – Commercial" or "Garbage Collection – Residential" or click here: <http://www.alvin-tx.gov/page/ub.info>