

Alvin Senior Citizens Board  
Meeting Minutes  
January 9, 2023

1. Call to Order – Meeting was called to order at 9:00 a.m.
2. Roll Call – Roger Stuksa absent; all other Board Members present. Dan Kelinske, Director Parks & Recreation, Marla Grigsby, Manager Senior Center, and Sara Cruz, Deputy City Secretary. Citizens in attendance were Penny Green, Joyce Pearce, Faye Perry and Martha Petersen.
3. Administer Oath of Office to Appointed Officials – Secretary Cruz swore in John Burkey, Keith Thompson and Kathy Ansley.
4. Reorganize Board:
  - a. President – Member Thompson nominated Member John Burkey; Member Altus seconded the nomination. All members in favor.
  - b. Vice President – Member Burkey nominated Member Ron Shepherd; Member Thompson seconded the nomination. All members in favor.
  - c. Secretary - Member Burkey nominated Member Kathy Ansley; Member Thompson seconded the nomination. All members in favor.
5. Review Code of Conduct for Elected and Appointed Officials - This was eliminated due to content being on-line. Members Shepherd and Ansley has reviewed the on-line content.
6. Approval of Minutes for December 12, 2022 – Member Thompson made a motion to approve the minutes; Member Race seconded the motion. All members approved.
7. Petitions/Request From the Public – None. Public was informed that they can call Manager Grigsby to have items added to the Board agenda.
8. Board President Report –
  - a. Recognized new Member Ansley.
  - b. Military Wall of Honor - Money from INEOS for electrical drops was received. A bid from TDEC was received and Manager Grigsby has received the PO for electrical drops and will contact TDEC to begin work. Director Kelinske talked to city regarding the programming but the contact was not sure they could do it. Manager Grigsby suggested Rene Valdez, Senior Center employee, be allowed to do the programming since he did a great job with a 2022 picture review for the Center. There are no funds to compensate those who worked on scanning the pictures. Member Race wants to see finished product before anything is done. A slide showing recognition will be done. A sponsored lunch at the next Museum meeting was suggested. The sandwich board showing the activities will be replaced by a TV. The sandwich board needs to be repurposed since it was donated.
9. Director Report –
  - a. Director Kelinske reported that there was a total of 1,306 registrations of which 592 were for Senior Center events. Last year there were 6,962 registrations of which 2,245 were for Senior Events. For the November/December season there were 384 registrations with approximately 100 being completed on-line. This is the highest number of on-line registrations.
  - b. Director Kelinske reported the East End building at Pearson Park has been torn down and construction of the new building has begun and there will be 4 slips for food trucks. Currently, there will be no commission to the City from the food trucks. The City is investigating the replacement of the existing building at Morgan Park. The retrofit of the lights at Lions Park will begin next month.

10. Senior Center Manager Report –

- a. Manager Grigsby reported that the participation was up on both Burgers & Bingo and Potluck Bingo. Trips are well registered.
- b. Manager Grigsby reported the Member Shepherd is staying on as a contract driver.
- c. Rene is scheduled for CDL retesting on January 17<sup>th</sup>. Chloe as completed the CDL theory training. The City is now an official training site. Jackie is out on medical leave so training is suspended until Jackie returns.
- d. The previous balance of the Senior Fund was \$3,507.41. A donation of \$2,240 from INEOS for the Memorial Wall was deposited. The current balance is \$5,747.41.

11. Old Business –

- a. Emblems for the 5 major forces can be purchased thru Amazon for around \$16/\$17. There is currently no emblem for Space Force, only a flag. A motion was made by Member Burkey to spend no more than \$150 for the 5 major forces emblems. Member Race seconded the motion. Motion was approved by all. After discussion, another motion by Member Burkey was made to amend the first motion to say that \$150 will be initially for the 5 emblems and at a later date for a Space Force emblem when a photo is received. This amended motion was seconded by Member Thompson. This motion was approved by all.
- b. The Senior Trip Policy has not been updated since 2011. The recommended changes were reviewed. Discussion on guideline #6 included those with mobility appliances will board first. Misbehavior will not be tolerated. Spouses of those boarding first insist on boarding with them. Drivers will be briefed to enforce boarding and seating guidelines. Guideline #7 will be amended to state “Smoking, eating and/or drinking will not be allowed in the vehicle. A closable bottle of water is permissible.” A motion to approve all changes to the Trip Policy, including the above amendment, was made by Member Thompson and seconded by Member Race. All members approved motion.

12. New Business –

- a. Recommended Project Items:

Member Burkey – Awning on East End, push button door on bathrooms, workable wireless sound system

Member Stuksa - Awning on East End, push button door on bathrooms, a/c better controlled by Senior Center staff

Member Thompson – Awning on East End, documentation explaining realm/scope of Senior Board, something the Senior Center can do for the ugly corner

Member Ansley – Taller toilets, better lighting in puzzle room, tables and chairs arrangement after rentals, accommodations for those who have had an accident

Member Altus – Awning for East End, newsletter emailed with link to registration site, sponsors for center events

Member Race - Push button door on bathrooms, cleaning station in men’s bathroom, more advertising on Facebook, generator

Member Shepherd - Awning on East End, push button door on bathrooms, new tables and chairs

Manager Grigsby has documents she can provide that explains scope of Senior Board. A work order can be submitted to address the lighting issue in the puzzle room. The person that closes after rentals will be briefed on table and chair arrangements. Director Kelinske stated the taller toilets and hand sprayers can come from the operating budget. Manager Grigsby will begin emailing the newsletter with a link. A plan of action on obtaining Sponsors is needed and will be put on the agenda for February’s meeting. A generator is an Emergency Management item. Manager Grigsby was ordered new tables and chairs. The new chairs meet the new regulations.

The top 3 projects selected are the awning on East End, push button door on bathrooms and sound system. Member Race made a motion to approve these 3 projects and Member Altus seconded. All members approved the motion.

- b. The relocation of the main offices is needed for better visibility and to have a reception area. It was discussed to relocate Rene, add a desk for Chloe and to have a registration desk. This would meet the new needs. Director Kelinske is going to request mag locks on the building.
- c. Compensation to the Alvin Museum Society for their assistance on the Military Wall was discussed in 8b.

13. Adjournment – The meeting was adjourned at 11:08 a.m.

Kathy Ansley  
Board Secretary