

**MINUTES  
CITY OF ALVIN, TEXAS  
CITY PLANNING COMMISSION  
March 21, 2023**

**BE IT REMEMBERED**, that on the above date, the Planning Commission met in the First Floor Conference Room, at the Public Services Facility, 1100 West Highway 6, Alvin, Texas, at 6:00 P.M with the following members present, Abrin Brooks, John Burkey, Santos Garza, Jason Jones and Missy Jordan. Also present were staff members Michael Medwedeff, Assistant City Engineer and Shana Church, Executive Secretary. Ashley Davis, Scott Loy, and Samuel Washington were absent.

**1. Call To Order.**

Call to order at 6:00 p.m.

**2. Petition and Requests from the Public.**

There were no petitions or requests from the public.

**3. Approve the minutes of the City Planning Commission meeting of February 21, 2023.** Commission Member Santos Garza motioned to approve the minutes of the regular Planning Commission meeting of February 21, 2023. Seconded by John Burkey, the motion carried on a vote of 5 ayes and 0 nays.

**4. Consider an amending plat of Alvin ISD Elementary Replacement Campus, a subdivision of 9.283 acres being a partial replat of Lots 20 and 21 and the north one foot of Lot 22 and a 40 foot roadway, map of Section 18 of the H&W Survey Vol. 32, Pg. 2, located in the B.B.B.&C.R.R. Co. survey, A-161 R.L. Weir survey, A-391 H.T.&B.R.R. Co. survey section 11, A-224 Brazoria County, Texas.** Assistant City Engineer recommends amending plat for discussion and approval. Commission Member Garza motioned to recommend for approval. Seconded by Member Jones, the motion carried on a vote of 5 ayes, 0 nays.

**5. Consider a variance request for the property owner at 1309 Highland Drive to encroach 22.1 feet into the front 25-foot building setback requirement for the construction of a carport.** Donald Wakefield was present to represent the variance request. Assistant City Engineer recommends variance request for discussion and approval. Commission Member Burkey motioned to recommend for approval to City Council. Seconded by Member Garza, the motion carried on a vote of 5 ayes, 0 nays.

**6. Consider a variance request to deviae from the requirements set forth in Chapter 21, Article III – Minimum Requirements for Subdivision and/or Resubdivision, and Chapter 23 ½ Article I – Townhouses and Condominiums and Patio Homes associated with the final plat of Meridiana Section 34B, being a subdivision of 8.130 acres out of the H. T. & B. R.R. Co. Survey, Section 54, Abstract 514, in the City of Iowa Colony and in the City of Alvin, Brazoria County, Texas.** Brad Sweitzer with EHRA was present to represent the plat. Assistant City Engineer recommends final plat for discussion and approval. Commission Member Garza motioned to deny the variance requests. Seconded by Member Burkey, the motion was denied on a vote of 5 ayes, 0 nays.

\_\_\_\_ Motioned to Approve / Deny / Table. Seconded by \_\_\_\_  
The motion carried on a vote of \_\_\_\_ Ayes and \_\_\_\_ Nays cast by \_\_\_\_

**7. Items of Community Interest – Commission Members.**

John Burkey informed Planning Commission members Roger Stuksa passed away on Friday, March 17<sup>th</sup>. John Burkey also mentioned the following events: Nerf Night out at Newman Park on March 24<sup>th</sup> from 6pm-8pm, Alvin Music Festival at Briscoe Park on March 25<sup>th</sup> and 26<sup>th</sup>, Underwater Robotics Competition at Manvel High School on April 1<sup>st</sup>, Purse Bingo at Alvin Community College Foundation on April 13<sup>th</sup>, Tour De Braz on April 15<sup>th</sup>, Performance Material Safety Day at Ascend Chemical Plant on April 19<sup>th</sup>, and Frontier Day on April 29<sup>th</sup>. Jason Jones mentioned the Library is having their 100<sup>th</sup> anniversary event on March 25<sup>th</sup> at 10:30am and the Lions Club is having Vegas Night on April 14<sup>th</sup> at Bella Moon.

**8. Staff report and update.**

There was no staff report and update.

**9. Adjournment.**

Commission Member Jordan motioned to adjourn the meeting, seconded by Member Jones. The motion carried on a vote of 5 ayes. The meeting ended at 6:33 p.m.

\_\_\_\_ Motioned to Approve / Deny / Table. Seconded by \_\_\_\_  
The motion carried on a vote of \_\_\_\_ Ayes and \_\_\_\_ Nays cast by \_\_\_\_