

**MINUTES  
CIVIL SERVICE COMMISSION  
WEDNESDAY, APRIL 19, 2023  
6:30 P.M.**

**CALL TO ORDER**

BE IT REMEMBERED that, on the above date, the Civil Service Commission of the City of Alvin, Texas, met in regular session in the City Council Chambers at Alvin City Hall, 216 West Sealy, Alvin, Texas. The meeting was called to order at 6:31 p.m. by Committee Chair Michelle Vela. The following Commissioners were present: John Burkey and Clennon Mitchell. Staff members present were City Attorney Suzanne Hanneman, Police Chief Robert Lee, and Human Resource Director Brandi Molina.

**DISCUSS AND CONSIDER THE APPOINTMENT OF THE CHAIR AND VICE CHAIR TO THE COMMISSION**

Commissioner Burkey nominated Commissioner Vela as the Commission Chair, which was seconded by Commissioner Mitchell, and the motion carried on a vote of 3 Ayes. Commissioner Mitchell nominated Commissioner Burkey as the Vice Chair, which was seconded by Commissioner Vela, and the motion carried on a vote of 3 Ayes.

**CONSIDER APPROVAL OF THE JANUARY 18, 2023 COMMISSION MINUTES**

Commission Chair Vela noted an error in the minutes. Commission Member Burkey moved to approve the meeting minutes as amended. Seconded by Commission Member Mitchell; motion carried on a vote of 3 Ayes.

**DISCUSS AND CONSIDER THE APPOINTMENT OF THE CIVIL SERVICE DIRECTOR**

Commission Chair Vela nominated Brandi Molina, the Human Resources Director, as the Civil Service Director, which was seconded by Commission Member Burkey; motion carried on a vote of 3 Ayes.

**DISCUSS AND CONSIDER THE SCHEDULING OF FUTURE MEETINGS**

The Commission determined that the next meeting will be on Wednesday, July 26, 2023, at 6:30 p.m. in the Alvin City Council Chambers at City Hall, 216 West Sealy Street, Alvin, Texas.

**ADJOURNMENT**

Commissioner Mitchell moved to adjourn the meeting. Seconded by Commissioner Burkey; motion carried on a vote of 3 Ayes.

Chair Vela officially adjourned the meeting at 6:37 p.m.