

Alvin Senior Citizens Board
Meeting Minutes
May 8, 2023

1. Call to Order – Meeting was called to order at 9:00 a.m.
2. Roll Call – Member Thompson and Member Altus are absent; all other Board Members present. Dan Kelinske, Director Parks & Recreation, and Marla Grigsby, Manager Senior Center are present. Citizens in attendance were Dora Hockin and Carol Phillips.
3. Administer Oath of Office to Appointed Officials – Secretary Cruz swore in Tom Hockin.
4. New Board Member Photo – Manager Grigsby took photos of Members Hockin and Ansley.
5. Review Code of Conduct for Elected and Appointed Officials – Member Hockin reviewed the on-line content.
6. Approval of Minutes for April 10, 2023 – Member Shepherd had questions regarding item 7C. It was explained that the Senior Center is not in the fore thought of City Council. Member Burkey could go to City Council meetings to present events but doesn't because Director Kelinske attends. City Officials do not attend events, i.e. reception for INEOS. Member Shepherd made a motion to approve the minutes; Member Race seconded the motion. All members approved.
7. Petitions/Requests From the Public – Member Burkey explained that the Board cannot interact with public. Items need to be on the agenda. Ms. Phillips indicated that self-defense classes need to be offered.
8. Board President Report –
 - a. Member Burkey welcomed new Board Member Hockin.
 - b. The late Member Stuska requested a park bench be place outside in his name. His family purchased one for the library. There are 4 slats that will read 1) In Memory of 2) Jeanette Stuska 3) Roger Stuska 4) Together Forever.
 - c. If you want an item on the agenda, contact Member Burkey. If Member Burkey disagrees, get a second member to request the item. Member Race did not understand protocol. This protocol is for the Senior Board Committee and may not match other committees' protocol. Director Kelinske stated it is easier on the staff to have Member Burkey put items on the agenda. The agenda must be submitted by the Wednesday before the Board meeting. Director Kelinske will draw a flowchart of the procedure.
 - d. The art class asked for a place to display artwork. Manager Grigsby created a space to display 3 pieces. Pieces will be rotated.
 - e. On May 18th there will be a reception to say farewell to the outgoing mayor and welcome the incoming mayor. The time will be 5:30 – 6:45pm and it will be held at The Venue.
 - f. The Senior Citizen Police Academy will be held May 22 – 25. Actions will provide transportation.
9. Director Report –
 - a. Fiscal YTD there is a total of 3,324 registrations & participations with 1,081 being the senior center. There are 4,841 registrations for fiscal YTD with 1,351 being the senior center. There are 2,969 online registrations with 188 being the senior center. For online registering, you can set up a wallet and prepay for events to avoid the credit card fee. Will put the "wallet" feature in the newsletter.
 - b. Lectern has been purchased. A PO has been created for the restrooms doors. Door Control Services will install the doors. The City will perform the electrical work. There is no time line yet. A proposal from Rives Design has been received for the East Side Awning. Waiting on a PO. Pearson Park restrooms are complete. Morgan Park has not started due to the need for a specialized engineering

company design since park is over an old landfill. A grant was received to remove and replace 1 set of swings at Sealy Park. On May 4th all service contracts were renewed. The bathrooms at the library will be renovated. The higher toilets for the Senior Center were overlooked. The county decides where grant money is given based on socioeconomic criteria. Director Kelinske is not aware of grants that the Senior Center could be eligible for.

10. Senior Center Manager Report –

- a. The registration for the Mother’s Day luncheon is doing well. The registration for the Father’s Day luncheon is low. The zoo trip needs at least 12 people in order for trip not to be canceled. The entry to the zoo is now at staggered times and reservations must be made. There were several people wanting the trip but it could have been for the Tuesdays where admission is free. Kids Day is June 1st. A Senior Prom will be sponsored by Ascend. Ascend will also decorate and serve. A Ms. Senior Pageant was requested to be placed on the next agenda.
- b. Nothing to report on building and vehicles.
- c. Rene obtained his CDL. He will be driving to the baseball game, lunches and movie. The backup driver, Ms. Sam, will drive to the zoo due to Rene’s inexperience on freeways.
- d. The balance of the Senior Fund is \$3,347.41.

11. New Business –

- a. The pecan tree will be cut down this week. The contractor will haul away the debris. Suggestions for what could be carved are: Member Ansley – senior couple or a family of squirrels; Member Race – stairs up to a house, a house with welcome sign, old man & an owl or an angel; Citizen Phillips – flowers & animals; Member Hockins – theme regarding seniors are like gold, they never lose their value. Director Kelinske will give all suggestions to carver and try to have carver attend meeting with his plan. The cost will be \$5,000 - \$6,000. The City encourages the carvings when a tree has to come down. There is no time limit on when the carving must be done. A new tree is usually 25-30 gallon and approximately 8 feet tall. Expense is taken from the tree preservation fund.
- b. If a trip is popular, can it be offered twice? Currently, that would take Rene out of the office more. Would need to wait until a second CDL is on staff. There are costs when using a contract driver. Submit request with justification for an additional staff member to Director Kelinske. Make having a CDL a requirement for the position.
- c. The ActionS agreement was reviewed. Changes submitted were 1) change spelling to Actions 2) Make the agreement for 4 years. Manager Grigsby and Essie coordinate functions to accommodate amount of people. Director Kelinske will be present to Breah Knappe to take to Actions Board.
- d. Member Race had an incident on April 24th while playing dominoes. An unknown person came into the domino room. He was later identified as the exterminator and he was spraying. A staff member should have announced that the exterminator was there. Member Race became sick. He did not file an incident report for 10 days because he could not find Manager Grigsby. In previous minutes, it says to inform Manager Grigsby. He did not know he could tell Rene. Manager Grigsby will work with Xavier to post signage regarding future exterminating visits. Also, Member Race suggested moving Actions to the West End so the doors can be covered. This would hinder activities and rentals that occur in the West End.

12. Items of Community Interest –

Tonight, May 8th, at 5:00pm a CAP meeting is being held at the Nolan Ryan Center. There will be briefings from the plants.

May 17th is Coffee with Cops at Juanita’s from 8:00 – 9:00 am.

May 18th there will be a reception to say farewell to the outgoing mayor and welcome the incoming mayor. The time will be 5:30 – 6:45pm and it will be held at The Venue.

Member Shepherd announced the History Book is up-to-date as of January 2023. When he started, the book was only through 2020.

Member Race thanked Member Hockin for joining the Board.

13. Adjournment – The meeting was adjourned at 10:50 a.m.

Kathy Ansley
Board Secretary