

**MINUTES  
CITY OF ALVIN, TEXAS  
216 W. SEALY STREET  
CITY COUNCIL REGULAR MEETING  
THURSDAY, JULY 6, 2023  
7:00 PM**

**CALL TO ORDER**

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in Regular Session at 7:00 PM in the Council Chambers at City Hall, with the following members present: Mayor Gabe Adame; Mayor Pro-Tem Chris Vaughn; Councilmembers: Martin Vela, Keko Moore, Joel Castro, Glenn Starkey, Richard Garivey and Meagan DeKeyzer.

Staff members present: Junru Roland, City Manager; Suzanne Hanneman, City Attorney; Dixie Roberts, Assistant City Manager/City Secretary; Michael Higgins, Director of Administrative Services; Dan Kelinske, Parks and Recreation Director; Michelle Segovia, City Engineer; Brandon Moody, Director of Public Services and Robert E. Lee, Police Chief.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Pastor Eric Garcia with Grace Christian Center gave the invocation. Council member Castro led the Pledge of Allegiance to the American Flag. Council member Garivey led the Pledge to the Texas Flag.

**PRESENTATION**

**Proclamation – July 2023 as Parks and Recreation Month.**

Mayor Adame proclaimed the month of July as Parks & Recreation Month in the City of Alvin and formally issued the proclamation to recipients in attendance.

**PUBLIC COMMENT**

Cody Baldwin presented comments regarding speeding in the Fairway Lakes neighborhood. He expressed a desire to see speed bumps installed.

Alvino and Desirae Garcia also commented on speeding in Fairway Lakes as well, also showing support for speed bump installation.

Nicole, another resident on the same street, also presented comments regarding the speeding in Fairway Lakes, expressing that she didn't think speed bumps would help and would waste tax payer money.

**CONSENT AGENDA**

**Consider approval of the June 15, 2023 City Council Workshop minutes.**

**Consider approval of the June 15, 2023 City Council meeting minutes.**

**Consider the lease of five (5) new vehicles for 48 months with Enterprise Fleet Management, for an amount not to exceed \$45,067.92 annually; and authorize the City Manager to sign the Open-End (Equity) Lease Rate Quote on the terms set forth herein and in the Master Equity Lease Agreement.**

*Since January 7, 2016, the City has been utilizing TIPS/TAPS (an interlocal purchasing system used by government entities) to execute an agreement with Enterprise Fleet Management for the replacement of the City's fleet with leased vehicles. The lease program allows the City of Alvin's Fleet Maintenance program to focus on the maintenance of City-owned vehicles and heavy equipment.*

*These five (5) vehicle lease agreements are for a total of 48 months and were approved in the FY23 budget to replace current City-owned vehicles that have served their useful life or are new additions to the fleet for new positions approved in the FY23 budget. One of the proposed leases is for 2024 Nissan Kicks to replace a city-owned 2009 Ford Explorer (Health Code Officer), and the second, 2024 Nissan Kicks, is budgeted for addition to the Parks Department fleet for the Senior Building staff. The three 2024 Nissan Frontier King Cabs will replace a city-owned 2006 F150, and the other two are for a new position in Code and in the Parks Dept. The last vehicle, a 2024 GMC Sirrea 2500HD, will replace a 2011 F250 city-owned vehicle.*

New Lease Vehicle	Dept.	Monthly/Annual cost
2024 Nissan Kicks	Engineering/Health	\$480.78 / \$5,769.36
2024 Nissan Kicks	Parks Dept Staff	\$480.78 / \$5,769.36
2024 Nissan Frontier	Engineering/Inspector	\$614.15 / \$7,369.80
2024 Nissan Frontier	Parks Dept. Staff	\$614.15 / \$7,369.80
2024 Nissan Frontier	Code Enforcement	\$614.15 / \$7,369.80
2024 GMC Sirrea 2500HD	Street Dept. Crew	\$951.65 / \$11,419.80
		<b>\$3,755.66 / \$45,067.92</b>

Staff recommends approving the five (5) leases proposed and continuing the lease program as the lease program includes maintenance, an estimated higher resell value at the end of the lease, and the option to continue the lease if there is a financial advantage remaining at the end of the lease. The owned vehicles being replaced with these leases will be auctioned and the City will recover the sale proceeds.

**Consider a four-year Use Agreement with Actions Inc. through August 31, 2027 to continue to provide programs and activities for senior citizens in the Alvin area at the Alvin Senior Center; and authorize the Mayor to sign the Agreement upon legal review.**

*Actions, Inc. is a community care team agency of the United Way of Brazoria County and a service provider for the Houston-Galveston Area Council, Area Agency on Aging. For over twenty years, Actions Inc. has utilized the Alvin Senior Center to provide support services to Alvin area senior citizens aged 60+. The current agreement expires August 1, 2023. Through the Actions program, qualified participants in the Alvin area are offered, at no charge, balanced meals, onsite recreational programming, including transportation to and from the Senior Center. The Actions program currently hosts approximately 108 participants at the Alvin Senior Center Monday thru Friday, 8:00a.m. to 2:00p.m. A full-time coordinator and driver are also provided by Actions Inc.*

*The Senior Citizens Board unanimously recommended approval of the agreement at their regular meeting on May 8, 2023 with changes including increasing the bi-annual renewal to a four-year renewal with a spelling change from ActionS to Actions. Staff recommends approval of this four-year agreement with Actions, Inc.*

Council member Starkey moved to approve the consent agenda as presented. Seconded by Council member Castro; motion carried with all members present voting Aye.

**OTHER BUSINESS**

**Consider an appointment to fill one (1) unexpired term on the Alvin Parks and Recreation Board.**

*Jason Jones submitted his resignation from the Alvin Parks and Recreation Board for his term ending December 31, 2024. With the resignation of Mr. Jones, there will be six (6) members on the Board. The Alvin Code of Ordinances states that the Parks and Recreation Board shall consist of seven to nine (7-9) members. An appointment is necessary for this Board to comply with the City's Code of Ordinances, which mandates a minimum of seven members. Current members on the Board are: Alan Denny, Cathy Fontenot, Justin Gatlin, Milton Morgan, Dwight Rhodes, and Jamie Van Horne. It is helpful to have an odd number on boards and commissions to circumvent tie votes. The following have applied to serve on this board for the remainder of the term ending in December 2024:*

- Caiden Anderson
- Brandon Green
- Joshua Kaseman
- Ian Mckee

*A detailed spreadsheet with applicant information is included in the council packet.*

Dixie Roberts, City Secretary/ Assistant City Manager, presented this item before City Council with explanation.

Council member Castro moved to appoint Ian McKee to fill an unexpired term on the Alvin Parks and Recreation Board through December 2024. Seconded by Council member Moore; motion carried with all members present voting Aye.

**Receive and acknowledge receipt of the proposed City of Alvin Annual Budget for the Fiscal Year 2023-2024 (FY24), receive presentation of a summary of the budget, and set a public hearing to receive comments on the proposed FY24 Annual Budget for the regular City Council meeting scheduled for Thursday, August 3, 2023, at 7:00 p.m**

*Per the City Charter, the City Manager, between sixty (60) and ninety (90) days prior to the beginning of each fiscal year, shall submit to the City Council a proposed budget, which shall provide a complete financial plan for the fiscal year. The Charter also states that at the meeting of the City Council at which the budget is submitted, the City Council shall fix the time and place of a public*

*hearing on the budget.*

*Hard Copies of the Proposed Budget will be provided to you at the Council Meeting.*

Junru Roland, City Manager, presented this item before City Council with explanation. Mr. Roland explained using the preliminary property values from the Appraisal District, this budget reflects a four and a half cent reduction in the property tax rate. It is anticipated that the final net values certified by the Appraisal District will only be 19 percent higher than the previous year. Mr. Roland proposed a two percent step increase for employee compensation and an additional one percent cost of living increase. With the growth the City is experiencing, Mr. Roland proposed various new positions and several reclassifications of current positions. To further support this growth, 1.5 million dollars is proposed to be dedicated to Capital Improvement Projects that update the City Comprehensive Plan, Downtown Improvement Plan, Master Plan, and Business Incentive Grant Program. Seven million dollars of sales tax revenue is being dedicated to concrete and asphalt street improvements. A twelve percent utility rate increase is being proposed to address the growth in wastewater needs. Mr. Roland stated that budget workshops are scheduled for August 3rd, August 8th and potentially August 17th if it is needed.

Council member Starkey moved to acknowledge receipt of the proposed City of Alvin Annual Budget for the Fiscal Year 2023-2024 (FY24), receive presentation of a summary of the budget, and set a public hearing to receive comments on the proposed FY24 Annual Budget for the regular City Council meeting scheduled for Thursday, August 3, 2023, at 7:00 p.m. Seconded by Council member Garivey; motion carried with all members present voting Aye.

Consider, if any, requests from individual council members for an item or items to be placed on the upcoming agenda for the next regularly scheduled meeting.

No items were requested by any Council members to be placed on the upcoming agenda.

**REPORTS FROM THE CITY MANAGER**

Items of Community Interest and review preliminary list of items for next Council meeting.

Mr. Junru Roland announced items of community interest; and he reviewed the preliminary list for the July 20, 2023, City Council Meeting

**ITEMS OF COMMUNITY INTEREST**

Hear announcements concerning items of community interest from the Mayor, Council members, and City staff, for which no action will be discussed or taken.

Council member Garivey requested Chief Lee have the digital speed trailer set up at the Fairway Lakes subdivision and closed patrols scheduled to gather data on traffic issues in that area.

Council member Castro recently walked the Briscoe Park Disc Golf Course and he observed Parks and Recreation employees working hard in this excessive heat and wanted to extend thanks to them.

**ADJOURNMENT**

Mayor Adame adjourned the meeting at 7:21 p.m.

PASSED and APPROVED the 20th of July, 2023.

ATTEST:

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Gabe Adame, Mayor

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Dixie Roberts, City Secretary