

MINUTES
CHARTER REVIEW COMMISSION
MONDAY, JULY 17, 2023
6:00 P.M.

1. CALL TO ORDER

BE IT REMEMBERED that, on the above date, the Charter Review Commission of the City of Alvin, Texas, met in regular session in the First Floor Conference Room at Alvin City Hall, 216 West Sealy Street, Alvin, Texas. The meeting was called to order at 7:00 p.m. by City Attorney Suzanne Hanneman. The following members were present: Caiden Anderson, Adam Arendell, Ashley Davis, Bob Dillman, Stephen Garcia, and Jason Jones. Member Jennifer Ahlbaum was not in attendance.

Staff member present was Suzanne Hanneman, City Attorney, and Sara Cruz, Deputy City Secretary.

2. ADMINISTER OATH OF OFFICE TO ALL MEMBERS

Deputy City Secretary Sara Cruz administered the Oath of Office to the Commission Members.

3. SELECTION OF CHAIR, VICE CHAIR, AND SECRETARY

Commission Member Jones nominated Adam Arendell for Commission Chair. The motion was seconded by Commission Member Dillman; motion carried on a vote of 6 Ayes.

Commission Member Garcia nominated Bob Dillman for Commission Vice Chair. The motion was seconded by Commission Member Davis; motion carried on a vote of 6 Ayes.

Commission Chair nominated Jason Jones for Commission Secretary. The motion was seconded by Commission Member Anderson; motion carried on a vote of 6 Ayes.

4. REVIEW THE DUTIES OF THE COMMISSION

City Attorney Hanneman changed the order of the agenda and discussed the duties of the Commission and reviewed the Open Meetings Act.

5. CONSIDER PETITIONS AND REQUESTS FROM THE PUBLIC

There were no petitions from the public.

6. REVIEW AND DISCUSS PROPOSED AMENDMENTS TO THE CHARTER DOCUMENT SUBMITTED BY MEMBERS OF STAFF

City Attorney Hanneman discussed how Staff's proposed amendments would be presented to the Commission and agreed to provide the Commission with Staff's recommendations before the next meeting.

7. REVIEW AND DISCUSS PROPOSED AMENDMENTS TO THE CHARTER DOCUMENT BY MEMBERS OF THE CHARTER REVIEW COMMISSION

City Attorney Hanneman discussed how the Commission would review the Commission Members' proposed Charter amendments.

8. SET DATE AND TIME OF FUTURE MEETINGS

The Commission determined that the next two meetings will be the first and third Mondays in August, August 7th and August 21st at 6:00 p.m. Beginning in September, the Commission will meet on the second and fourth Tuesdays of the month at 6:00 p.m.

ADJOURNMENT

Commission Member Jones moved to adjourn the meeting. Seconded by Commission Chair Arendell; motion carried on a vote of 6 Ayes.

Commission Chair Arendell officially adjourned the meeting at 7:00 p.m.