

**MINUTES
CITY OF ALVIN, TEXAS
CITY PLANNING COMMISSION
July 18, 2023**

BE IT REMEMBERED, that on the above date, the Planning Commission met in the First Floor Conference Room, at the Public Services Facility, 1100 West Highway 6, Alvin, Texas, at 6:00 P.M with the following members present, John Burkey, Ashley Davis, Santos Garza, Jason Jones, Missy Jordan and Scott Loy. Also present were staff members Michael Medwedeff, Assistant City Engineer and Shana Church, Executive Secretary. Abrin Brooks and Samuel Washington were absent.

1. Call To Order.

Call to order at 6:00 p.m.

2. Petition and Requests from the Public.

There were no petitions or requests from the public.

3. Approve the minutes of the City Planning Commission meeting of June 20, 2023.

Commission Member Santos Garza motioned to approve the minutes of the regular Planning Commission meeting of June 20, 2023. Seconded by John Burkey, the motion carried on a vote of 6 ayes and 0 nays.

4. Consider a final plat of the Pamela Edwards Subdivision, being out of the residual of the Pamela Edwards called 24.1588-acre tract as recorded in clerk's file no. 05-053571 of the Brazoria County official records. Assistant City Engineer recommends final plat for discussion and approval. Commission Member Davis motioned to recommend for approval. Seconded by Member Garza, the motion carried on a vote of 6 ayes, 0 nays.

5. Consider a final plat of the Kulhanek 2016 Management Trust Subdivision, a resubdivision plat of Lots 7, 8, 9 and 10, Block 2, Southland Addition to the City of Alvin, according to the plat recorded in Volume 110, Page 175, deed records, Brazoria County, Texas. Assistant City Engineer recommends final plat for discussion and approval. Commission Member Burkey motioned to recommend for approval. Seconded by Member Jones, the motion carried on a vote of 6 ayes, 0 nays.

6. Open discussion about minimum lot width.

The Planning Commission discussed and tentatively approved the following standards:

- 8,000 square foot minimum lot size
- 70 foot minimum lot width
- Revised minimum setbacks of 30 foot (front), 10 foot (side) and 15 foot (rear) for interior lots.
 - Corner lots will have a 15 foot minimum side setback on secondary street frontage.

Michael Medwedeff to present the Planned Unit Development ordinance and general verbiage for impervious cover requirements at the meeting next month.

____ Motioned to Approve / Deny / Table. Seconded by ____
The motion carried on a vote of ____ Ayes and ____ Nays cast by ____

7. Items of Community Interest – Commission Members.

Jason Jones mentioned the Museum has a new exhibit. John Burkey mentioned the Museum will have a lego exhibit and railroad exhibit coming soon. Mr. Burkey also mentioned the Senior Center Prom Night was a huge success. Ashley Davis mentioned the Hispanic heritage exhibit is coming to the Museum September 9th. Ashley Davis also mentioned she will be having a first time homebuyers seminar on July 29th at the Alvin Library from 10a-12p.

8. Staff report and update.

Michael Medwedeff updated the Commission on the status of perhaps acquiring an additional member to serve on the committee. It is Staff's recommendation to keep the commission at its present number of members to optimize turnout and quorums. If the Commission decided to still add an additional member Staff would advise to wait until the end of the year to notify the City Secretary's Office for an appointment at the beginning of 2024.

9. Adjournment.

Commission Member Davis motioned to adjourn the meeting, seconded by Member Jones. The motion carried on a vote of 6 ayes. The meeting ended at 7:04 p.m.

____ Motioned to Approve / Deny / Table. Seconded by ____
The motion carried on a vote of ____ Ayes and ____ Nays cast by ____