



WATER METER INSTALLATION PROCESS

Phase 1: If property does not have water and/or sewer taps, impact fees and tap fees must be paid. The impact fee is determined by the size of the water meter. Taps must be installed by a licensed plumber. All fees must be paid before the plumber can begin construction and all taps require an inspection before coverup. Please call office at 281-388-4325 for inspection, a 24-hour notice is required.

****A reinspection fee of \$50.00 will apply for each failed tap.***

Phase 2: A service deposit is required for each water meter. Please contact the Utility Billing Department to pay the service deposit fee.

Utility Billing
216 W. Sealy St.
Alvin, TX 77511
281-388-4264 press option 3

Phase 3: Before installation of water meter, the approved water meter box must be installed by plumber. Water meter size is determined by the impact fee paid in the building permit or in Phase 1. A City of Alvin meter technician will install the meter within 2-4 business days (weather permitting).

To ensure a successful meter installation, the meter box needs to meet the following criteria.

- *City of Alvin approved water meter box (see specs)*
- *Technician must be able to see the bottom of the meter box (no mud, water, debris, ants).*
- *Meter spuds must be in box and free of mud.*
- *(2) Gaskets must be in the box.*
- *Location must have a visible address.*

****A reinstallation fee of \$35.00 will apply for each failed installation.***

Credit card transactions are subject to a 2.5% fee.