

**MINUTES
CITY OF ALVIN, TEXAS
216 W. SEALY STREET
REGULAR CITY COUNCIL MEETING
THURSDAY DECEMBER 2, 2021
7:00 P.M.**

CALL TO ORDER

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in Regular at 7:00 P.M. in the Council Chambers at City Hall, with the following members present: Mayor Paul A. Horn; Mayor Pro-Tem Martin Vela; Councilmembers: Gabe Adame, Keko Moore, Joel Castro, Glenn Starkey, and Richard Garivey.

Staff members present: Junru Roland, City Manager; Suzanne Hanneman, City Attorney; Dixie Roberts, City Secretary; Dan Kelinske, Parks and Recreation Director; Michelle Segovia, City Engineer; Michael Higgins, Director of Administrative Services; Brandon Moody, Director of Public Services and Robert E. Lee, Police Chief.

INVOCATION AND PLEDGE OF ALLEGIANCE

Loretta Smith from First Christian Church gave the invocation. Council member Castro led the Pledge of Allegiance to the American Flag. Council member Garivey led the Pledge to the Texas Flag.

PUBLIC COMMENT

Eugene Bauer presented comment about tree-trimming over powerlines. He referred to the contract with TNMP and City of Alvin regarding this service.

CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION

Consider approval of the November 18, 2021, City Council Regular meeting minutes.

Consider an Agreement with E Contractors through the Choice Partners Cooperative Purchasing Network, to provide and install replacement exhaust fans at City Hall and the Alvin Senior Center, and the installation of new building automation temperature controls and related HVAC controllers at the Alin Senior Center and Alvin Police Department, in an amount not to exceed \$318,907.19; and authorize the City Manager to sign the Agreement upon legal review.

The following items were identified in the January 2018 Facility Condition Assessment and budgeted in Fiscal Year 2022:

Senior Center: Provide and install a new Building Automation System (\$72,811.44) which would allow for real time monitoring of HVAC equipment performance and temperature regulation. Currently no control system is in place other than individual thermostats. In addition, replacement of two (2) exhaust fans which have reached the end of usable life (\$11,480.02).

Police Department: Replace the existing pneumatic control system with a new Building Automation System (\$205,424.75). The current pneumatic controls are original to building construction and in need of replacement. A pneumatic control system uses compressed air signals from a controller to a device through copper or plastic tubing.
City Hall: Replace six (6) exhaust fans, which have reached their end of usable life (\$29,190.98).

Advantages of using Choice Partners Cooperative Purchasing Network:

- 1.) *Fast Track procurement process*
- 2.) *Lower procurement and administrative costs*
- 3.) *Fewer change orders and claims*
- 4.) *Competitively bid local pricing in lump sum proposal*
- 5.) *Ability to accomplish a substantial number of individual projects with competitively bid contract*
- 6.) *Oversight through Choice Partners which audits the accuracy of all job order contract proposals*

This project is a budgeted item funded through the General Projects Fund (Fund 311) in the FY 21-22 Budget.

Consider an Interlocal Agreement with Brazoria County for the Fiscal Year 2021-2022 Asphalt Improvement Project; and authorize the Mayor to sign upon legal review.

The proposed Interlocal Agreement between the City and the County provides the mechanisms for the County to provide the City of Alvin with equipment and personnel to assist in the construction, improvement, maintenance and/or repair of up to two miles of asphalt streets in various locations within the city limits of Alvin. The City of Alvin entered into this partnership with Brazoria County in 1991 and has continued to use the program since that time. This program provides for low-cost paving and rehabilitation of asphalt streets and has improved over 34 miles of asphalt streets since the start in 1991. Should City Council authorize this agreement, staff will make recommendations of streets to be serviced using the Asphalt Street Assessment. This agreement has already been approved and signed by the Brazoria County Judge, L.M. "Matt" Sebesta.

Consider a final plat of Blue Heron (located at 1517 W. Adoue), being 4.00 acres in the H.T. & B.R.R. Company Survey Section 14, A-449, City of Alvin, Brazoria County, Texas.

On November 1, 2021, the Engineering Department received the final plat of Blue Heron for review. The property is located at 1517 W. Adoue Street. This final plat consists of 11 single-family residential lots, 1 reserve, and 1 block, and complies with the City of Alvin's Subdivision Ordinance. The City Planning Commission unanimously approved the plat at their meeting on November 16, 2021. Staff recommended approval of the plat.

Consider a final plat of Shadow Pond Phase 2 (located on the northwest corner of the intersection of County Road 326 and County Road 160), being 125.33 acres located in the B.B.B. & C.R.R. Company Survey, A-161 R.L. Weir Survey, A-391 H.T. & B.R.R. Company Survey Section 11, A-224, Brazoria County, Texas.

On November 1, 2021, the Engineering Department received the Final Plat of Shadow Pond Phase 2 for review. This subdivision is in the City of Alvin's Extraterritorial Jurisdiction (ETJ) and is located on the northwest corner of the intersection of County Road 326 and County Road 160. This final plat consists of 66 lots, 7 reserves, and 4 blocks. This plat complies with all requirements of the City's Subdivision Ordinance. The City Planning Commission unanimously approved the plat at their meeting on November 16, 2021. Staff recommended approval.

Council member Adame moved to approve the consent agenda as presented. Seconded by Council member Castro; motion carried with all members present voting Aye.

OTHER BUSINESS

Consider a variance request for the property owners at 1473 Barras Street to encroach 16 feet 4 inches into the 25-foot street side building setback for the construction of a swimming pool.

On November 1, 2021, the Engineering Department received a variance request from the property owners of 1473 Barras Street, to be permitted to encroach 16 feet 4 inches into the 25-foot street side building setback for the construction of a swimming pool. The Homeowners are proposing to construct an in-ground swimming pool along the west side of their home located at 1473 Barras Street, for reasons outlined in the attached request letter. The home is on a corner lot in Forest Heights Section 3 which requires a 25-foot street side setback in accordance with the recorded plat. The swimming pool as proposed on the attached site plan, will encroach 16 feet 4 inches into the 25' side building setback, however it will still be within the existing wood fence and approximately 30 feet from the nearest edge of the side street (Luke Street) pavement. The City Planning Commission unanimously approved the variance request at their meeting on November 16, 2021. Staff recommended approval.

Michelle Segovia, City Engineer, presented this item before City Council with explanation.

Council member Castro moved to approve the variance request for the property owners at 1473 Barras Street to encroach 16 feet 4 inches into the 25-foot street side building setback for the construction of a swimming pool. Seconded by Council member Garivey; motion carried with all members present voting Aye.

Consider Ordinance 21-S; authorizing the defeasement and redemption of the General Obligation Refunding Bonds, Series 2011, in an amount not to exceed \$475,000 and to take all actions that are reasonably necessary to provide for the defeasance and redemption of the Redeemed Bonds, including, without limitation, paying any fees or expenses required in connection with the defeasance and redemption of the Redeemed Bonds; and containing other provisions relating thereto.

The City of Alvin issued qualified tax-exempt bonds in April 2011 in the amount of \$9,110,000, dated May 15, 2011. The GO Refunding Bonds, Series 2011, were initially issued at an interest rate of 4%, and were used initially to pay off \$8,280,000 in Serial Bonds and \$830,000 in Term Bonds. The GO Refunding Bonds, Series 2011, were allocated to the General fund (46.04%), the Utility Fund (50.5%), the Sanitation Fund (2.06%), and the Hotel/Motel Tax Fund (1.4%).

The current balance of the GO Refunding Bonds Series 2011 is \$460,000. These Bonds are eligible to be redeemed (i.e. paid off partially or in whole) after December 1, 2019. The final maturity date is December 1, 2028. By redeeming the remaining principal balance of \$460,000, the City will save approximately \$70,000 in future interest payments (less any accrued interest). The City will use excess reserves in the General Fund and Utility Fund to pay off the balance of the debt.

This agenda item will allow the City's bond counsel, Bracewell LLP, and financial advisor, USCA Municipal Advisors, LLC, to assist the City in effectuating the intent of the attached ordinance and begin the notification process to the bondholders of the early redemption process. We anticipate this redemption process to be completed within 45-60 days. Staff recommended approval of Ordinance 21-S, authorizing the defeasement of the General Obligation Refunding Bonds, Series 2011.

Michael Higgins, Chief Financial Officer, presented this item before City Council with explanation. Mr. Higgins asked that the figure of \$465,000 should be \$475,000.

Council member Starkey moved to approve Ordinance 21-S; authorizing the defeasement and redemption of the General Obligation Refunding Bonds, Series 2011, in an amount not to exceed \$475,000 and to take all actions that are reasonably necessary to provide for the defeasance and redemption of the Redeemed Bonds, including, without limitation, paying any fees or expenses required in connection with the defeasance and redemption of the Redeemed Bonds; and containing other provisions relating thereto. Seconded by Council member Adame; motion carried with all members present voting Aye.

Consider Ordinance 21-T, granting consent to the creation of Brazoria County Management District (MD) No. 2; containing various provisions related to the foregoing subject; and making certain findings related thereto.

On or about October 28, 2021, the Cardon Group, LLC, the Property Manager for owners of real property located in Brazoria County petitioned the City for consent to the creation of Brazoria County Municipal Utility District (MUD) No. 80 to serve approximately 203.87 acres of land in Brazoria County, Texas, which is in the extraterritorial jurisdiction of the City of Alvin. This property is located on State Highway 288 and FM 1462. The District was created and organized by an Act of the 87th Texas Legislature on September 1, 2021, under the terms and provisions of Article XVI, Section 59 of the Constitution of Texas, Article III, Section 52 of the Constitution of Texas, and pursuant to Chapters 49 and 54 of the Texas Water Code.

A management district is a special purpose district created by the Texas Legislature that is empowered to promote, develop, encourage, and maintain employment, commerce, transportation, housing, tourism, recreation, arts, entertainment, economic development safety and public welfare in a defined area. Generally, MDs may finance services and improvements through the levy of assessments on commercial property or ad valorem taxes.

Eligible improvements in a Management District in comparison to MUDs and TIRZs are as follows:

Management District	Municipal Utility District	Tax Improvement Reinvestment Zone
Landscaping & Fountains	Water	Paving
Distinctive Lighting	Sewer	Water, Sewer, Drainage
Signs	Drainage/detention	Property Acquisition
Sidewalks & Streets		Environmental
Pedestrian Malls & Arts		Public Buildings
Off-Street Parking		Land Acquisition
Transit Facilities		Public Beautification
Water, Sewer, Drainage		Parks/Recreation
Parks/Recreation		Financing Costs
Promotion & Advertising		
Public Safety & Security		

The general nature of the work proposed to be done by the District shall be the purchase, construction, acquisition, repair, extension and improvement of land, easements, works, improvements, facilities, plants, equipment, and appliances necessary to:

- (1) provide a water supply for municipal uses, domestic uses and commercial purposes;*
- (2) collect, transport, process, dispose of and control all domestic, industrial or communal wastes whether in fluid, solid or composite state;*
- (3) gather, conduct, divert and control local storm water or other local harmful excesses of water in the District and the payment of organization expenses, operational expenses during construction and interest during construction;*
- (4) establish, finance, provide, operate and maintain a fire department and/or fire- fighting services ("firefighting facilities") within the District subject to approval of the Texas Commission on Environmental Quality pursuant to its rules and Chapter 49 of the Texas Water Code, if required;*
- (5) exercise road powers and authority pursuant to applicable law and the District's Enabling Act;*
- (6) promote, develop, encourage and maintain employment, commerce, economic development, safety, and the public welfare in the area within the District;*
- (7) secure expanded and improved public transportation and parking and pedestrian facilities and systems to benefit land and property within the District;*
- (8) finance, develop and maintain recreational facilities for the people of the District, as allowed by applicable law and the District's Enabling Act; and*
- (9) to provide such other facilities, systems, plants and enterprises as shall be consonant with the purposes for which the District is created and permitted under state law.*

The District will be created to serve a public use and benefit. The creation of the District is essential to further the public purposes of development and diversification of the economy of the state, the elimination of unemployment and underemployment, and the development or expansion of transportation and commerce, and is in the public interest.

The landowner proposes to develop this land for residential and commercial uses and claims that there is not now available within the area an adequate waterworks system, sanitary sewer system, or drainage and storm sewer system. Therefore, a public necessity exists for the creation of the District to provide for such systems to promote the purity and sanitary condition of the State's waters and the public health and welfare of the community. This Ordinance grants the City's consent to the creation of the Management District. Staff recommended approval of Ordinance 21-T.

Suzanne Hanneman, City Attorney, presented this item before City Council with explanation.

Council member Adame moved to approve Ordinance 21-T, granting consent to the creation of Brazoria County Management District No. 2, containing various provisions related to the foregoing subject; and making certain findings related thereto. Seconded by Council member Starkey; motion carried with all members present voting Aye.

Consider Ordinance 21-U, granting consent to the creation of Brazoria County Water Control and Improvement District (WCID) No. 10; containing various provisions related to the foregoing subject; and making certain findings related thereto.

On or about October 28, 2021, the Cardon Group, LLC, the Property Manager for owners of real property located in Brazoria County petitioned the City for consent to the creation of Brazoria County Water Control and Improvement District No. 10 to serve approximately 756.178 acres of land in Brazoria County, Texas, which is in the extraterritorial jurisdiction of the City of Alvin. This property is located on State Highway 288 and FM 1462. The District was created and organized by an Act of the 87th Texas Legislature on September 1, 2021, under the terms and provisions of Article XVI, Section 59 of the Constitution of Texas, Article III, Section 52 of the Constitution of Texas, and pursuant to Chapters 49 and 54 of the Texas Water Code.

A Water Control and Improvement District is a special purpose district created by the Texas Legislature that provides water, wastewater, and drainage to a specific area. Generally, WCIDs may finance services and improvements through the levy of assessments on commercial property or ad valorem taxes. The purposes of and the general nature of the work proposed to be done by the District shall be the purchase, construction, acquisition, ownership, operation, maintenance, repair, extension and improvement of land, easements, works, improvements, facilities, plants, equipment and appliances necessary to:

- 1. collect, transport, process, dispose of and control all domestic, industrial or communal wastes whether in fluid, solid or composite state;*
- 2. gather, conduct, divert and control local storm water or other local harmful excesses of water in the District and the payment of organization expenses, operational expenses during construction and interest during construction;*
- 3. exercise road powers and authority ("Road Powers") pursuant to applicable law;*
- 4. finance, develop and maintain recreational facilities for the people of the District pursuant to applicable law; and*
- 5. provide such other facilities, systems, plants and enterprises as shall be consistent with the purposes for which the District is created and permitted under state law.*

The District will be created to serve a public use and benefit. The creation of the District is essential to further the public purposes of development and diversification of the economy of the state, the elimination of unemployment and underemployment, and the development or expansion of transportation and commerce, and is in the public interest.

The landowner proposes to develop this land for residential and commercial uses and claims that there is not now available within the area an adequate waterworks system, sanitary sewer system, or drainage and storm sewer system. Therefore, a public necessity exists for the creation of the District to provide for such systems to promote the purity and sanitary condition of the State's waters and the public health and welfare of the community.

This Ordinance grants the City's consent to the creation of the Water Control and Improvement District No. 10. Staff recommended approval of Ordinance 21-U.

Suzanne Hanneman, City Attorney, presented this item before City Council with explanation.

Council member Adame moved to approve Ordinance 21-U, granting consent to the creation of Brazoria County Water Control and Improvement District No. 10, containing various provisions related to the foregoing subject; and making certain findings related thereto. Seconded by Council member Starkey; motion carried with all members present voting Aye.

Consider Resolution 21-R-33, accepting the petition for annexation of 193.55 acres, more or less, parcel of land located on State Highway 288 and FM 1462, in Brazoria County, Texas; setting an annexation schedule; that includes public hearings on January 6, 2022, and January 13, 2022; providing for open meetings and other related matters.

On or about October 28, 2021, the Cardon Group, LLC, the Property Manager for the Owners of real property located in Brazoria County, Texas, petitioned the City of Alvin, Texas for voluntary annexation of approximately 193.55 acres of land. The land being petitioned for annexation is contiguous and adjacent to the corporate limits of the city along State Highway 288 and FM 1462.

State annexation law requires that the governing body hold two (2) public hearings allowing for public comment before the annexation ordinance is considered for final adoption. The first of which will be January 6, 2022. There must be a specified number of days between the public hearings and the final adoption of the annexation ordinance. As a result, a special meeting will be called for Thursday, January 13, 2022, for the second public hearing. Staff recommended approval of Resolution 21-R-33.

Suzanne Hanneman, City Attorney, presented this item before City Council with explanation.

Council member Castro moved to approve Resolution 21-R-33, accepting the Petition for Annexation of 193.55 acres, more or less, parcel of land located along State Highway 288 and FM 1462 in Brazoria County, Texas; setting an annexation schedule; that includes public hearings on January 6, 2022, and January 13, 2022; providing for open meetings and other related matters. Seconded by Council member Garivey; motion carried with all members present voting Aye.

Consider Ordinance 21-W, granting consent to the addition of approximately 203.87 acres of land located in Brazoria County, Texas, into Brazoria County Water Control and Improvement District No. 10; making findings of fact; providing a severability clause; and providing an effective date.

On or about October 28, 2021, the Cardon Group, LLC, the Property Manager for the Owners of real property located in Brazoria County, Texas, petitioned the City of Alvin, Texas for voluntary annexation of approximately 203.87 acres of land to be added to the Water Control and Improvement District No. 10 (WCID 10). The land being petitioned for annexation is contiguous and adjacent to the corporate limits of the city along State Highway 288 and FM 1462.

Council will contemporaneously create WCID 10 in Ordinance 21-O. The District was created and organized by an Act of the 87th Texas Legislature on September 1, 2021, under the terms and provisions of Article XVI, Section 59 of the Constitution of Texas, Article III, Section 52 of the Constitution of Texas, and pursuant to Chapters 49 and 54 of the Texas Water Code. Staff recommended approval of Ordinance 21-W.

Suzanne Hanneman, City Attorney, presented this item before City Council with explanation.

Council member Moore moved to approve Ordinance 21-W, granting consent to the addition of approximately 203.87 acres of land located in Brazoria County, Texas, into Brazoria County Water Control and Improvement District No. 10; making findings of fact; providing a severability clause; and providing an effective date. Seconded by Council member Starkey; motion carried with all members present voting Aye.

Consider Ordinance 21-V, amending Chapter 25 – Water And Sewers, of the City of Alvin Code of Ordinances, by adding Article X., “Sanitary Control Easement”; establishing rules and regulations regarding sanitation and pollution control of the areas in proximity to the city’s public water supply wells; providing for a penalty; providing for severability; providing for an effective date; and providing for other related matters.

Currently, the City of Alvin owns and operates five (5) public water wells. The location of these wells are: 1080 Snyder (Well 3); 300 South Durant (Well 4); 1050 Heights Road (Well 6); 1060 Heights Road (Well 7); and 380 West Willis (Well 8).

Because the City does not have easements specifically related to water wells, a developer or landowner could potentially construct a fixture within close proximity of present and/or future wells which could jeopardize the City's ability to protect and service the City's water supply.

The Texas Commission of Environmental Quality (TCEQ) requires that if the City does not own all of the property within a 150-foot radius for a given public water well in its system, Title of 30 Texas Administrative Code (30 TAC) requires that the City attempt to acquire a 150-foot sanitary control easement from the adjacent land-owners or adopt an ordinance in lieu of obtaining sanitary control easements to regulate some types of future site or the future installation or construction of certain site improvements within 150 feet of City wells.

As a result, staff recommends adding a provision to our Water & Sewer Ordinance that would protect and promote sanitary conditions in and around such water wells, to secure all such land from pollution hazards, and to enable the City to comply with all applicable state and local regulations.

Currently, there are no known or suspected potential pollution hazards that exists within 150 feet of the City's water wells; and as a result, adopting this ordinance will not result in any violations from current surrounding landowners.

Brandon Moody, Director of Public Services, presented this item before City Council with explanation.

Council member Starkey moved to approve Ordinance 21-V, amending Chapter 25 – Water And Sewers, of the City of Alvin Code of Ordinances, by adding Article X., “Sanitary Control Easement”; establishing rules and regulations regarding sanitation and pollution control of the areas in proximity to the city’s public water supply wells; providing for a penalty; providing for severability; providing for an effective date; and providing for other related matters. Seconded by Council member Vela; motion carried by all members present voting Aye.

Consider Resolution 21-R-34, ratifying the City Manager’s reappointment of Clenon J. Mitchell, Jr. to the City of Alvin Civil Service Commission Place One (1), for a three (3) year term, to expire December 31, 2024; and setting forth other provisions related there to.

Civil Service for the police officers was voted in by the citizens of Alvin on November 3, 2020.

Chapter 143 of the Texas Local Government Code establishes the legislation and requirements for Civil Service under which our police operate. Section 143.006 establishes the requirement for a Civil Service Commission, consisting of three members appointed by the municipality’s chief executive officer, and confirmed by the governing body of the municipality. The Commission’s duties are also established by Chapter 143. Unlike other City boards and commissions, the Civil Service Commission is not an advisory body and makes no policy recommendations to the City Council. The Commission has the responsibility to adopt, publish, and enforce Chapter 143 rules pertaining to:

- 1. Examinations for entry level and promotional eligibility;*
- 2. Procedures for appointment and certification;*
- 3. Proper conduct of appeals of testing and examination scoring;*
- 4. Prescribed cause(s) for the removal or suspension of a civil service employee;*
- 5. Procedures for hearing of appeals concerning indefinite suspensions, suspensions, promotional bypasses or recommended involuntary demotions; and*
- 6. And other such matters reasonably related to the selection, promotion, and discipline of civil service employees, which includes only sworn police personnel.*

Per Section 143.006, the Commission members serve staggered three-year terms with the term of one member expiring each year.

Persons appointed to the Commission must be:

- of good moral character;*
- be a United States Citizen;*
- be a resident of the municipality and have resided in the municipality for more than three (3) years;*

- *be over the age of 25 years; and*
- *not have held public office within the preceding three (3) years.*

After conferring with Chief Robert Lee, it is my desire to reappoint Mr. Clenon J. Mitchell, Jr. to serve a three (3) year term to expire December 31, 2024. Being that this is a reappointment, Mr. Mitchell is familiar with Civil Service and the responsibilities of the Commission.

Clenon J. Mitchell Jr.

- *11-year resident of Alvin*
- *Naval Science Instructor – Glenda Dawson High School*
- *NJROTC*
- *Graduate of Pearland Citizen Police Academy*
- *Recipient of 4 Navy and Marine Corps Commendation Medals*
- *Recipient of 3 Navy and Marine Corps Achievement Medals*
- *B.S from National University*
- *M.A. from Webster University*

Junru Roland, City Manager, presented this item before City Council with explanation.

Council member Adame moved to approve Resolution 21-R-34, ratifying the City Manager’s reappointment of Clenon J. Mitchell, Jr to the City of Alvin Civil Service Commission Place One (1), for a three (3) year term, to expire December 31, 2024; and setting forth other provisions related there to. Seconded by Council member Starkey; motion carried with all members present voting Aye.

Consider various appointments to boards and commissions.

Various citizen members who currently serve on various boards, committees and commissions will expire on December 31, 2021.

All board or commission members with expiring terms were mailed notification letters along with a Consent and Willingness to Serve form. Volunteer recruitment ads were published in the Alvin Sun, and notifications were pushed out via the City’s social media networks. Members appointed during this process will begin service in January 2022. All residency requirements have been verified.

Staff suggests that Council have a time of discussion to decipher which appointments should be made to specific boards/commissions. Once a consensus is agreed upon motions can be made for appointments for each board/commission. Chapter 2, Article II, Section 2-24 of the Code of Ordinances states that written ballots are not to be used for the appointment of members to boards and commissions.

PLANNING COMMISSION: *City Charter calls for 5-11 members, resident, 3-year terms.*

- *Board currently comprised of 7 members (including termed member)*
 - *Termed member: Chris Hartman (Mr. Hartman does not wish to re-serve).*
- *Current Applicants: Dale Jones*
- *Council can leave the board at 6 members making no new appointments or appoint someone to fill Mr. Hartman’s place and keep the board at 7 members.*

PARKS AND RECREATION BOARD: *City Charter calls for 7-9 members, 2-year terms, resident, qualified voter.*

- *Board currently comprised of 8 members (including termed members)*
- *Termed members: Janice Burnett, Milton Morgan, Dwight Rhodes, and Jamie Van Horne*
- *Current Applicants: Stacy Binford, Milton Morgan (re-applying), and Randall Race*
- *Council will need to make at least 3 appointments to the Parks Board to meet the required 7 members.*

SENIOR CITIZENS BOARD: *Ordinance calls for 7 members, 2-year terms.*

- *Board currently comprised of 7 members (including termed members)*
- *Termed members: Jancy Altus, Darrell Brady, and Roger Stuksa*
- *Current Applicants: Jancy Altus (re-applying), Stacy Binford, Roger Stuksa (re-applying)*

- *City Council will need to make 3 appointments to the Senior Citizens Board to meet the required 7 members.*

BUILDING BOARD OF ADJUSTMENTS AND APPEALS: *Ordinance calls for 5 members, 2-year terms.*

- *Board currently comprised of 5 members (including termed members).*
- *Termed members: Betsy Grubbs, James Thompson (re-applying),*
- *Current Applicants: James Thompson (re-applying)*
- *City Council will need to make 3 appointments to the BBOAA to meet the required 5 members.*

Council member Adame moved to appoint Dale Jones and John Burkey to both serve a 3-year term on the Planning Commission; Stacy Binford, Dwight Rhodes, Milton Morgan, and Jamie Van Horne to serve 2-year terms on the Parks and Recreation Board; Jancy Altus, Randall Race and Roger Stuksa to serve 2-year terms on the Senior Citizens Board; and James Thompson and Betsy Grubbs to serve 2-year terms on the Building Board of Adjustments and Appeals. Seconded by Council member Starkey; motion carried by all members present voting Aye.

Consider, if any, requests from individual council members for an item or items to be placed on the upcoming agenda for the next regularly scheduled meeting.

There were no items presented.

REPORTS FROM CITY MANAGER

Items of Community Interest and review preliminary list of items for next Council meeting.

Mr. Junru Roland announced items of community interest; and he reviewed the preliminary list for the December 16, 2021, City Council Meeting

ITEMS OF COMMUNITY INTEREST

Hear announcements concerning items of community interest from the Mayor, Council members, and City staff, for which no action will be discussed or taken.

Council member Garivey discussed the new Veterans Mural on Gordon Street.

Council member Castro welcomed back Councilman Martin Vela and asked to keep Council member Vaughn's father in our prayers.

ADJOURNMENT

Mayor Horn adjourned the meeting at 7:39 p.m.

PASSED and APPROVED the 16th day of December 2021.

Paul A. Horn, Mayor

ATTEST: _____
Dixie Roberts, City Secretary