

City of Alvin, Texas

Paul Horn, Mayor

Glenn Starkey, Mayor Pro-tem, District D
Brad Richards, At Large Pos. 1
Joel Castro, At Large Pos. 2
Martin Vela, District A



Adam Arendell, District B
Keith Thompson, District C
Gabe Adame, District E

ALVIN CITY COUNCIL AGENDA THURSDAY, APRIL 16, 2020 7:00 P.M.

VIA TELECONFERENCE

NOTICE IS HEREBY GIVEN in accordance with order of the Office of the Governor issued March 16, 2020, the **City Council** of the City of Alvin will conduct a **Regular Meeting** on **Thursday, April 16, 2020, at 7:00 p.m.** by telephone/video conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19).

This Notice and Meeting Agenda, and the Agenda Packet, are posted online at www.alvin-tx.gov.

The public dial-in number to participate in the telephonic/video meeting is hosted through ZOOM: 1.346.248.7799 or 1.669.900.9128 - Webinar ID 538 468 742 or you can access the meeting by visiting: <https://zoom.us/j/538468742?pwd=NmpUL0RMVUxWNW9iQWxDa1dxdGFzQT09> – Password: 308505

A recording of the telephone/video meeting will be made and will be available to the public in accordance with the Open Meetings Act upon written request.

REGULAR MEETING AGENDA

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. PUBLIC HEARINGS

- A. Second of two (2) required public hearings to receive comment on the limited purpose annexation of 18.2173 acres, more or less, a commercial parcel of land within Municipal Utility District No. 24 (Martha’s Vineyard) situated along State Highway 6 in Brazoria County, Texas.
- B. Public Hearing regarding the adoption of Article IV “Standards of Care for Youth Recreation Programs” in Chapter 16 ½, Parks and Recreation, of the Alvin Code of Ordinances.

4. PUBLIC COMMENT

5. CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION:

An item(s) may be removed from the Consent Agenda for full discussion by the request of a member of Council. Item(s) removed will automatically become the first item up for discussion under Other Business.

- A. Consider approval of the March 16, 2020 City Council Special Called Emergency meeting minutes.

- B. Consider approval of the March 19, 2020 City Council Special Called Emergency meeting minutes.
- C. Consider approval of the March 20 2020 City Council Special Called Emergency meeting minutes.
- D. Consider approval of the March 26, 2020 City Council Special Called Emergency meeting minutes.
- E. Consider approval of the April 2, 2020 City Council meeting minutes.
- F. Consider Resolution 20-R-13, postponing the Special Election to be held on the 2nd day of May, 2020 for the purpose of submitting to the qualified voters of the City of Alvin, Texas, a Proposition to vote “For” or “Against” the “Adoption of the Fire Fighters’ and Police Officers’ Civil Service Law, applicable to only the Police Department,” to the November 3, 2020 Uniform Election Date.
- G. Consider Addendum No. 2 for a one (1) year renewal Agreement with American Janitorial as the City’s janitorial services provider of City owned buildings and park restrooms, in an amount not to exceed \$106,344.00; and authorize the City Manager to sign the Agreement upon legal review.
- H. Consider Addendum No. 1 for a one (1) year renewal Agreement with CTA HVAC, LLC (Clear the Air) as the City’s HVAC preventative maintenance and repair services provider for City owned buildings, in an amount not to exceed \$40,717.00; and authorize the City Manager to sign the Agreement upon legal review.
- I. Consider Addendum No. 2 for a second one (1) year renewal Agreement with LTS Lawncare as the City’s manicured mowing services provider of select parkland, City owned property and State Right of Way around Gordon Street Bridge, in an amount not to exceed \$33,075.00; and authorize the City Manager to sign the Agreement upon legal review.
- J. Consider Addendum No. 3 for a final one (1) year renewal Agreement with LTS Lawncare as the City’s manicured mowing services provider of State Right of Way consisting of north and south areas of State Highway (Bypass) 35, and select City owned property including parkland, lift stations, water wells and various building grounds, in an amount not to exceed \$72,723.33; and authorize the City Manager to sign the Agreement upon legal review.
- K. Consider Resolution 20-R-12, suspending the May 4, 2020 effective date of the proposal by CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas – Texas Coast Division to Implement interim GRIP rate adjustments for gas utility investment in 2018 and requiring delivery of this resolution to the Company and legal counsel.
- L. Acknowledge receipt of the quarterly Capital Improvement Projects Report.
- M. Acknowledge receipt of the Quarterly Financial and Investment Reports ending March 31, 2020.
- N. Proclaim the week of April 12-18, 2020 as Telecommunications Week in the City of Alvin.
- O. Proclaim the week of April 19-25, 2020 as Crime Victim’s Rights Week in the City of Alvin.

6. OTHER BUSINESS

- A. Consider an Agreement with Horizon International Group LLC, through the Choice Partners Cooperative Purchasing Network, to provide and install new building automation temperature controls and related HVAC controllers including modifying existing duct work at Alvin City Hall, in an amount not to exceed \$83,897.00; and authorize the City Manager to sign the Agreement upon legal review.
- B. Consider Ordinance 20-K, establishing Standards of Care for Youth Recreation Programs conducted by the City of Alvin Parks and Recreation Department for elementary age children ages five (5) through thirteen (13); providing for compliance with state law; providing a savings clause; providing a severability clause; and providing an effective date.
- C. Consider leasing sixteen (16) new vehicles with Enterprise Fleet Management, in an amount not to exceed \$197,374.00 for FY20; and authorize the City Manager to sign the Open-End (Equity) Lease Rate Quote on the terms set forth herein and in the Master Equity Lease Agreement.
- D. Consider the approval of an emergency repair to a 33-inch sanitary sewer trunk main by T. Gray Utility & Rehab Co. in the amount of \$248,270.00; and authorize the City Manager to sign related documents.

7. REPORTS FROM CITY MANAGER

- A. Items of Community Interest and review preliminary list of items for next Council meeting.

8. ITEMS OF COMMUNITY INTEREST

Pursuant to 551.0415 of the Texas Government Code reports or an announcement about items of community interest during a meeting of the governing body. No action will be taken or discussed.

- A. Hear announcements concerning items of community interest from the Mayor, Council members, and City staff, for which no action will be discussed or taken.

9. ADJOURNMENT

I hereby certify that a copy of this notice was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website: www.alvin-tx.gov, in compliance with Chapter 551, Texas Government Code, on MONDAY, APRIL 13, 2020 at 5:00 P.M.



(SEAL)

A handwritten signature in blue ink, appearing to read "Dixie Roberts".

Dixie Roberts, City Secretary

Removal Date: _____

**** All meetings of the City Council are open to the public, except when there is a necessity to meet in Executive Session (closed to the public) under the provisions of Chapter 551, Texas Government Code. The Council reserves the right to convene into executive session on any of the above posted agenda items that qualify for an executive session by publicly announcing the applicable section of the Open Meetings Act, including but not limited to sections 551.071 (litigation and certain consultation with the attorney), 551.072 (acquisition of interest in real property), 551.073 (contract for gift to city), 551.074 (certain personnel deliberations), or 551.087 (qualifying economic development negotiations).**



AGENDA COMMENTARY

Meeting Date: 4/16/2020

Department: Economic Development

Contact: Larry Buehler, Director

Agenda Item: Second of two (2) required public hearings to receive comment on the limited purpose annexation of 18.2173 acres, more or less, a commercial parcel of land within Municipal Utility District No. 24 (Martha's Vineyard) situated along State Highway 6 in Brazoria County, Texas.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Plat Discussion & Direction Other

Summary: This tract of land was annexed into Municipal Utility District (MUD) No. 24 on February 21, 2019 as part of the Martha's Vineyard Development for the purposed of providing commercial development to the overall project. The MUD will be delivering water and sewer services to this tract. A Strategic Partnership Agreement (SPA) was entered into on June 20, 2019 between the City of Alvin and MUD No. 24. Section 2.02 of the SPA allows the commercial tract to be annexed into the city in a Limited Purpose Annexation for the collection of its sales and use taxes.

City Council adopted Resolution 20-R-11 on March 5, 2020, calling for said public hearings for April 2, 2020 and April 16, 2020. This is the second of two required public hearings.

Funding Expected: Revenue Expenditure N/A **Budgeted Item:** Yes No N/A

Funding Account: _____ **Amount:** _____ **1295 Form Required?** Yes No

Legal Review Required: N/A Required **Date Completed:** 4/8/2020 SLH

Supporting documents attached:

- Resolution 20-R-11 with exhibits.
- [Petition for Consent to Annex Land into MUD No. 24](#)
- [Strategic Partnership Agreement](#)

Recommendation: N/A

Reviewed by Department Head, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Attorney, if applicable

Reviewed by City Manager

RESOLUTION NO. 20-R-11

A RESOLUTION OF THE CITY OF ALVIN, TEXAS, SETTING TWO (2) PUBLIC HEARINGS FOR THE LIMITED PURPOSE ANNEXATION OF 18.2173 ACRES, MORE OR LESS, A COMMERCIAL PARCEL OF LAND WITHIN MUNICIPAL UTILITY DISTRICT NO. 24 (MARTHA'S VINEYARD), SITUATED ALONG STATE HIGHWAY 6 IN BRAZORIA COUNTY, TEXAS; PROVIDING FOR OPEN MEETINGS, AND OTHER RELATED MATTERS.

WHEREAS, this approximately 18.2173 acres of land was annexed into Municipal Utility District (MUD) No. 24 on February 21, 2019, as part of the Martha's Vineyard Development for the purpose of providing commercial development to the overall project within in the jurisdictional control of the City; and

WHEREAS, the City of Alvin and Municipal Utility District (MUD) No. 24 entered into a Strategic Partnership Agreement ("SPA") on June 20, 2019; and

WHEREAS, Section 2.02 of the SPA allows the City to annex the approximately 18.2173 acres (the "commercial tract") into the City in a Limited Purpose Annexation for the collection of its sales and use taxes; and

WHEREAS, the City is required to hold two (2) public hearings prior to City Council's consideration of a limited purpose annexation;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS, THAT:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Proceedings. Two (2) public hearings are hereby set for April 2, 2020, and April 16, 2020. Notice of such hearings shall be posted and the hearings shall be open to the public to accept public comment on the annexation request.

Section 3. Severability. Should any section or part of this Resolution be held unconstitutional, illegal, or invalid, or the application to any person or circumstance thereof ineffective or inapplicable, such unconstitutionality, illegality, invalidity, or ineffectiveness of such section or part shall in no way affect, impair or invalidate the remaining portion or portions thereof; but as to such remaining portion or portions, the same shall be and remain in full force and effect and to this end the provisions of this Resolution are declared to be severable.

Section 4. Open Meetings. It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED AND APPROVED this the 5th day of March 2020.

CITY OF ALVIN, TEXAS

By:



Paul A. Horn, Mayor

ATTEST:

By:



Dixie Roberts, City Secretary



AGENDA COMMENTARY

Meeting Date: 4/16/2020

Department: Parks and Recreation

Contact: Dan Kelinske, Director

Agenda Item: Public Hearing regarding the adoption of Article IV “Standards of Care for Youth Recreation Programs” in Chapter 16 ½, Parks and Recreation, of the Alvin Code of Ordinances.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Plat Discussion & Direction Other

Summary: In response to community demand for after school and summer day camp programs, the Parks and Recreation Department plans to offer these style camps beginning Summer 2020. A day camp is considered extending 11.5 hours per day for approximately 5 days per week. A participant (ages 5 to 13) can expect daily engagement from instructor lead learning, crafts and physical activity, as well as lunch and snacks provided. Location will vary based on availability of space, until a more permanent location is available.

Chapter 42 of the Texas Human Resources Code exempts certain after-school and summer recreation programs from state licensing requirements as identified in Subsection 42.041 (14), provided that the governing body of the municipality annually adopts standards of care by ordinance after a public hearing, and that such standards are provided to the parents of each program participant. The ordinance shall include minimum staffing ratios, qualifications, facility, health and safety standards and mechanisms for monitoring and enforcing the adopted local standards as well as notify parents that the program is not licensed by the state and cannot be advertised as a child-care facility.

Before an Ordinance is adopted, a public hearing is required. Notice of said public hearing was published in the Alvin Sun on April 5, 2020, and has been posted on the City’s website. City Council will consider the adoption of Ordinance 20-K under Other Business during the 4/16 City Council meeting.

Funding Expected: Revenue Expenditure N/A **Budgeted Item:** Yes No N/A

Funding Account: _____ **Amount:** _____ **1295 Form Required?** Yes No

Legal Review Required: N/A Required **Date Completed:** 4/8/2020 SLH

Supporting documents attached:

Recommendation: N/A

Reviewed by Department Head, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Attorney, if applicable

Reviewed by City Manager

**NOTICE OF PUBLIC HEARING
CITY OF ALVIN, TEXAS**

NOTICE IS HEREBY GIVEN that the City Council of the City of Alvin will hold a public hearing during the regular City Council Meeting scheduled for Thursday, April 16, 2020 at 7:00 p.m. by telephone/video conference in accordance with order of the Office of the Governor issued March 16, 2020 in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19) to consider the following:

ADOPTING ARTICLE IV. “STANDARDS OF CARE FOR YOUTH RECREATION PROGRAMS” IN CHAPTER 16 ½ PARKS AND RECREATION OF THE CODE OF ORDINANCES

Public comments can be made during this public hearing by dialing into the telephonic/video meeting hosted through ZOOM by calling: 1.346.248.7799 or 1.669.900.9128 - Webinar ID 949 657 315 or you can access the meeting by visiting:

<https://zoom.us/j/949657315?pwd=MEQxc3o0c3JZQ21wQU14N1JtYzhKZz09> – Password: 308505

Written comments should be received no later than April 15, 2019 for the public hearing. Please submit comments to Dixie Roberts, City Secretary, 216 West Sealy, Alvin, Texas 77511 or droberts@cityofalvin.com.

Published:
April 5, 2020

**MINUTES
CITY OF ALVIN, TEXAS
216 W. SEALY STREET
EMERGENCY MEETING
MONDAY MARCH 16, 2020
6:00 P.M.**

Section 551.045 of the Texas Government Code allows for an Emergency Meeting when an emergency or public necessity exists due to an imminent threat to public health – COVID-19 pandemic.

CALL TO ORDER

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in an Emergency Meeting at 6:00 P.M. in the Council Chambers at City Hall, with the following members present: Mayor Paul A. Horn; Mayor Pro-Tem Glenn Starkey; Councilmembers: Gabe Adame, Adam Arendell, Joel Castro, Brad Richards, Keith Thompson and Martin Vela.

Staff members present: Junru Roland, City Manager; Dixie Roberts, City Secretary; Michael Higgins, Chief Financial Officer; Ron Schmitz, EMS Director/EM Coordinator; Robert E. Lee, Police Chief; and Dr. Syed Kazmi, Public Health Officer.

Update from the City’s Public Health Officer on the COVID-19 virus and direction on Mayor’s Declaration of Disaster for the City of Alvin.

Dr. Kazmi, the City of Alvin’s Public Health Officer gave an update on the rapidly spreading COVID-19 virus throughout the United States and the world. The CDC is urging the public to not gather in groups larger than 50, such as community gatherings or events, to help reduce the possibility of exposure to and the transmission of COVID-19. He expressed his concern on the potential burden that will be placed on hospitals and health care workers if the spread of this virus is not contained. Discussion continued on what is recommended by the CDC and what actions must be implemented at the local level.

Mayor Horn will issue a Declaration of Local Disaster tomorrow, along with an Order prohibiting public or private gatherings of no more than 50 persons. This order will be in effect for 7 days. If the Order is amended or extended, this will require City Council authorization.

ADJOURNMENT

Mayor Horn adjourned the meeting at 7:00 p.m.

PASSED and APPROVED the 16th day of April 2020.

Paul A. Horn, Mayor

ATTEST: _____
Dixie Roberts, City Secretary

**MINUTES
CITY OF ALVIN, TEXAS
216 W. SEALY STREET
EMERGENCY MEETING
THURSDAY MARCH 19, 2020
6:00 P.M.**

Section 551.045 of the Texas Government Code allows for an Emergency Meeting when an emergency or public necessity exists due to an imminent threat to public health – COVID-19 pandemic.

CALL TO ORDER

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in an Emergency Meeting at 6:00 P.M. in the Council Chambers at City Hall, with the following members present: Mayor Paul A. Horn; Mayor Pro-Tem Glenn Starkey; Councilmembers: Gabe Adame, Adam Arendell, Joel Castro, Brad Richards, Keith Thompson and Martin Vela.

Staff members present: Junru Roland, City Manager; Ron Schmitz, EMS Director/EM Coordinator; Robert E. Lee, Police Chief.

Discuss and consider postponing the May 2, 2020, Special Election as called by Resolution 20-R-04 to the November 3, 2020 uniform election date because of the threat to public health and safety under the Emergency Declaration Orders issued by the Governor, County Judge, and Mayor relating to the COVID-19 virus.

The Brazoria County Elections Department has stated that they need answers from each governing body by March 20th as to whether or not they will be postponing the May 2, 2020, election to the November 3, 2020, Uniform election date as authorized by Governor Abbott due to the COVID-19 pandemic. The Brazoria County Elections Department has stated that they would like to move forward with the May elections and that they will take precautionary measures to protect voters at polling locations throughout the County.

Dixie Roberts, City Secretary stated that staff felt that it was in the best interest of the citizens of Alvin to postpone this Special Election until November, because of the risks involved because with the COVID-19 pandemic. She stated that the senior citizens in our community tend to have a higher voter turnout for elections and they are the demographic who typically work the elections. According to the CDC, the senior citizen population is at a much higher risk for catching this COVID-19 virus. Discussion continued.

Council member Arendell moved to postpone the May 2, 2020, Special Election as called by Resolution 20-R-04 to the November 3, 2020 uniform election date because of the threat to public health and safety under the Emergency Declaration Orders issued by the Governor, County Judge, and Mayor relating to the COVID-19 virus. Seconded by Council member Adame; motion passed with all members present voting “Aye”.

COVID-19 RESPONSE

A brief update was given on the current COVID-19 response.

ADJOURNMENT

Mayor Horn adjourned the meeting at 7:00 p.m.

PASSED and APPROVED the 16th day of April 2020.

Paul A. Horn, Mayor

ATTEST: _____
Dixie Roberts, City Secretary

**MINUTES
CITY OF ALVIN, TEXAS
216 W. SEALY STREET
EMERGENCY CITY COUNCIL MEETING
FRIDAY MARCH 20, 2020
6:00 P.M.**

City Council met under Section 551.045 of the Texas Government Code that allows for an Emergency Meeting when an emergency or public necessity exists due to an imminent threat to public health or safety – this due to the COVID-19 pandemic.

CALL TO ORDER

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in an Emergency Meeting at 6:00 P.M. in the Council Chambers at City Hall, with the following members present: Mayor Paul A. Horn; Mayor Pro-Tem Glenn Starkey; Councilmembers: Gabe Adame, Adam Arendell, Joel Castro, Brad Richards, Keith Thompson and Martin Vela.

Staff members present: Junru Roland, City Manager; Dixie Roberts, City Secretary and Ron Schmitz, EMS Director/Emergency Management Coordinator, Robert E. Lee, Police Chief; Todd Arendell, Police Captain; Dr. Kazmi, Public Health Official.

Discuss and consider Ordinance 20-H, declaring a disaster in the City of Alvin, Texas; establishing rules regarding the preparedness and mitigation of COVID-19; making findings of fact; providing a severability clause; providing a penalty; and providing an effective date.

This ordinance will extend and add to the Emergency Declaration and Social Distancing Order issued by Mayor Paul Horn on March 17, 2020, and limit gatherings of people to no more than ten (10). Ron Schmitz, Emergency Management Coordinator along with Dr. Kazmi, City of Alvin Public Health Official gave an update on the COVID-19 pandemic. Discussion continued on the pandemic and guidelines issued by the CDC.

Council member Arendell moved to approve Ordinance 20-H, declaring a disaster in the City of Alvin, Texas; establishing rules regarding the preparedness and mitigation of COVID-19; making findings of fact; providing a severability clause; providing a penalty; and providing an effective date. Seconded by Council member Adame. A roll call vote was taken, with all members present voting “Aye”; motion carried.

Discuss COVID-19 response.

Discussion was had on the response to the COVID-19 pandemic.

ADJOURNMENT

Mayor Horn adjourned the meeting at 6:49 p.m.

PASSED and APPROVED the 16th day of April 2020.

Paul A. Horn, Mayor

ATTEST: _____
Dixie Roberts, City Secretary

**MINUTES
CITY OF ALVIN, TEXAS
216 W. SEALY STREET
EMERGENCY CITY COUNCIL MEETING
THURSDAY MARCH 26, 2020
6:00 P.M.**

City Council met under Section 551.045 of the Texas Government Code that allows for an Emergency Meeting when an emergency or public necessity exists due to an imminent threat to public health or safety – this due to the COVID-19 pandemic.

CALL TO ORDER

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in an Emergency Teleconference Meeting at 6:00 P.M. with the following members present: Mayor Paul A. Horn; Mayor Pro-Tem Glenn Starkey; Councilmembers: Gabe Adame, Adam Arendell, Joel Castro, Keith Thompson and Martin Vela.

Staff members present: Junru Roland, City Manager; Suzanne Hanneman, City Attorney; Dixie Roberts, City Secretary and Ron Schmitz, EMS Director/Emergency Management Coordinator.

Discuss and consider Ordinance 20-I, limiting the activities within the City of Alvin to those that are essential; establishing rules regarding the mitigation of COVID-19; making findings of fact; providing a severability clause; providing a penalty; and providing an effective date.

Brazoria County Judge, Matt Sebesta issued a Stay Safe at Home order for Brazoria County beginning 6:00 p.m. on March 26, 2020 through 11:59 on April 3, 2020.

The Alvin City Council reviewed Ordinance 20-I which is very similar to the Order issued by the Brazoria County Judge that will go into effect at 6:00 p.m. City Council collectively felt that no more than 10 people should be gathered in a funeral home or parlor/cemetery and that wording should be added to this ordinance to reflect such intent. Discussion continued.

Council member Castro moved to approve Ordinance 20-I as amended, limiting the activities within the City of Alvin to those that are essential; establishing rules regarding the mitigation of COVID-19; making findings of fact; providing a severability clause; providing a penalty; and providing an effective date. Seconded by Council member Starkey. A roll call vote was taken. All members present voted “Aye” with City Council member Thompson voting “No”.

ADJOURNMENT

Mayor Horn adjourned the meeting at 6:46 p.m.

PASSED and APPROVED the 16th day of April 2020.

Paul A. Horn, Mayor

ATTEST: _____
Dixie Roberts, City Secretary

MINUTES
REGULAR CITY COUNCIL MEETING
VIA TELECONFERENCE
THURSDAY, APRIL 2, 2020
7:00 P.M.

CALL TO ORDER

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in Regular Session at 7:00 P.M. by telephone/video conference, in accordance with order of the Office of the Governor issued March 16, 2020 in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19) The following members were present: Mayor Paul A. Horn; Mayor Pro-Tem Glenn Starkey; Councilmembers: Gabe Adame, Joel Castro, Brad Richards, Keith Thompson and Martin Vela.

Staff members present: Junru Roland, City Manager; Suzanne Hanneman, City Attorney; Dixie Roberts, City Secretary; Michael Higgins, Chief Financial Officer; Brandon Moody, Interim Public Services Director; Ron Schmitz, EMS Director/ Emergency Management Coordinator; Larry Buehler, Economic Development Director and Robert E. Lee, Police Chief.

Also in attendance: Willie Moore, Moore & Moore Investments and Kevin Atkinson, Texas Pride Disposal.

The public was provided a login link and telephone number to participate in this meeting.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Junru Roland, City Manager, gave the invocation.

Council member Castro led the Pledge of Allegiance to the American Flag, and Council member Thompson led the Pledge to the Texas Flag.

PUBLIC HEARING

First of two (2) required public hearings to receive comment on the limited purpose annexation of 18.2173 acres, more or less, a commercial parcel of land within Municipal Utility District No.24 (Martha’s Vineyard) situated along State Highway 6 in Brazoria County, Texas.

This tract of land was annexed into Municipal Utility District (MUD) No. 24 on February 21, 2019 as part of the Martha’s Vineyard Development for the purposed of providing commercial development to the overall project. The MUD will be delivering water and sewer services to this tract. A Strategic Partnership Agreement (SPA) was entered into on June 20, 2019 between the City of Alvin and MUD No. 24. Section 2.02 of the SPA allows the commercial tract to be annexed into the city in a Limited Purpose Annexation for the collection of its sales and use taxes.

City Council adopted Resolution 20-R-11 on March 5, 2020 calling said public hearings for April 2, 2020 and April 16, 2020. This is the first of two required public hearings.

Mayor Horn opened the public hearing at 7:03 p.m. There were no comments made. Mayor Horn closed the public hearing at 7:04 p.m.

PUBLIC COMMENT

There were no comments from the public.

CONSENT AGENDA

Consider approval of the March 5, 2020 City Council meeting minutes.

Consider authorizing the City Manager to send a letter to the Brazoria County Mosquito Control District for the continuation of aerial spraying services for the 2020 season.

Consider authorizing the Mayor to send a letter to Brazoria County Commissioner Precinct 3, Stacy Adams in support of a Solid Waste Grant for Tire Collection in Brazoria County.

Council member Castro moved to approve the consent agenda as presented. Seconded by Council member Thompson. A roll call vote was taken with all members present voting “Aye”, motion carried.

OTHER BUSINESS

Presentation by Belt Harris Pechacek, LLLP, of the City’s Comprehensive Annual Financial Report (CAFR) as of September 30, 2019; and acknowledge receipt of the 2019 CAFR.

As required by state statute, an independent audit has been completed by the CPA firm of Belt Harris Pechacek, LLLP, for the fiscal year ending September 30, 2019. At the end of an audit, Generally Accepted Auditing Standards mandate that auditors must express an opinion on the financial records. For FY19, the City received an unmodified opinion from the auditors – which is the highest form of assurance that our financial statements “give a true and fair view” of the City’s financial position.

Pursuant to Section 103.003 of the Texas Local Government Code, the annual financial statements, including the auditor’s opinion must be filed with the City Secretary within 180 days after the last day of the fiscal year (September 30, 2019). The CAFR, which includes the auditor’s opinion, will be presented to the Mayor and City Council, and to the City Secretary for filing.

Mike Brotherton from Belt Harris Pechacek, LLLP gave a presentation of the 2019 Comprehensive Annual Financial Report.

Council member Starkey moved to acknowledge receipt of the Fiscal Year 2019 Comprehensive Annual Financial Report. Seconded by Council member Adame. A roll call vote was taken with all members present voting “Aye”, motion carried.

Consider a Chapter 380 Agreement with Moore & Moore Investments, LLC, for the redevelopment of property and facilities at 120 West Crouch Street to include additional commercial buildings as outlined in the Agreement, expanding the tax base, and improving the existing site; and authorize the City Manager to sign the Agreement.

Moore & Moore Investments, LLC, purchased a 16.75-acre tract of land within the City, located at 120 West Crouch Street. The property has been used as an industrial site for many years and is located in a predominantly industrial area abutting the BNSF railroad tracks. The Company has already invested over \$80,000 in clean-up work on the property that includes removal of 800 wooden pallets, 400 poly barrels, 112 large truck tires, and over 50,000 pounds of scrap metal. They also demolished and removed several old buildings, including two houses used for the business, one mobile home, and one office building. The Company invested \$75,000 to refurbish an existing 4,000 square foot building using local contractors. This building has three-phase power and is suited for manufacturing and warehouse operations. The Company is planning to invest over \$2 million in new construction over the next several years and will be under an annual reporting matrix tracked by the Economic Development Department for compliance. For these investments, they are requesting facilities to be constructed within the 500-foot range of a residential property line and the construction of chain link fencing on the property. All other portions of the city ordinances will be followed by the developer/owner. A pre-development meeting was held on February 6, 2020. Staff is in support of the project and agreement to continue the established use that will include all these new improvements. If approved, the 380 Agreement will start a ten-year obligation timeframe upon all signatures being completed. Staff recommends approval of this Chapter 380 Agreement.

Mr. Willie Moore gave a presentation on the redevelopment project at 120 West Crouch Street.

Council member Castro moved to approve a Chapter 380 Agreement with Moore & Moore Investments, LLC, for the redevelopment of property and facilities at 120 West Crouch Street, to include additional commercial buildings as outlined in the Agreement, expanding the tax base, and improving the existing site; and authorize the City Manager to sign the Agreement. Seconded by

Council member Richards. A roll call vote was taken with all members present voting “Aye”, motion carried.

Consider authorizing a contract with Texas Pride Disposal for the City of Alvin’s Exclusive Solid Waste and Recycling Services for a seven (7) year initial term, and two (2) additional three (3) year renewal options using once a week service and 95 gallon containers.

The City of Alvin’s current Solid Waste and Recycling Services contract was entered into on August 18, 2005, with IESI, with a subsequent name change to Progressive Waste Solutions and eventually the latest change to Waste Connections. The contract’s initial term was a ten (10) year term from October 1, 2005, to September 30, 2015 and was extended for an additional five (5) years, with an ending date of September 30, 2020. No further extensions were allowed in the contract beyond September 30, 2020. As a result, the City was required to seek bids for the City’s refuse and collection services.

On November 3, 2019, the City of Alvin issued and advertised RFP-20-02, entitled, “Exclusive Solid Waste and Recycling Disposal Services.” The City received four (4) proposals from the following bidders: Waste Management, Waste Connections, Texas Pride Disposal, and Republic Services. Staff reviewed the RFP’s and interviewed each bidder. On March 5, 2020, the City Council award the bid to Texas Pride Disposal for the City of Alvin’s Exclusive Solid Waste and Recycling Services, for a seven (7) year initial term beginning October 1, 2020, through September 30, 2027, and an option to extend the agreement up to two (2) additional three (3) year terms, and to authorize the City Manager to conduct contract negotiations.

Staff recommends service options as once a week trash pickup using 95 gallon containers for residential sack & curbside recycling (garbage) plus residential heavy trash/brush at a price of \$12.55. Commercial rates are listed in the contract.

Council member Starkey moved to authorize a contract with Texas Pride Disposal for the City of Alvin’s Exclusive Solid Waste and Recycling Services, for a seven (7) year initial term, and two (2) additional three (3) year renewal options, using once a week service and 95 gallon containers. Seconded by Council member Thompson. A roll call vote was taken with all members present voting “Aye”, motion carried.

Consider the authorization to pre-order police fleet vehicles to be funded in the FY21 Annual Budget, for the lease of six (6) new vehicles for total lease payments not to exceed \$151,568 for one year, which includes an additional one-time payment the first year for equipment, and the remaining three (3) years for \$76,568 each year.

Consider the pre-ordering of six (6) police vehicles for a four (4) year lease with Enterprise Fleet Management. The FY21 cost is \$151,568 which includes an additional one-time payment for one half of the equipment. The remainder of the equipment cost will be financed in the monthly lease payments. These vehicles will be funded in the FY21 Annual Budget.

On January 7, 2016, the City utilized TIPS/TAPS (an interlocal purchasing system used by government entities) to execute an agreement with Enterprise Fleet Management for the (phase-in) replacement of the City’s fleet with leased vehicles. There are six (6) patrol vehicles included in the FY2021 budget request. These patrol units will be designated for patrol response to calls for service and proactive patrols throughout the City of Alvin. Of the six (6), four (4) are to replace vehicles which have reached their end of life cycle. The remaining two (2) are new acquisitions to meet the demand of having available units for officers to utilize. By increasing the fleet, it allows for fewer officers being assigned to one specific vehicle and extends the end of life marker from three (3) years to (4) years of service. Due to the amount of time between order and delivery, we are requesting approval to pre-order these vehicles for the next budget year. Based on current lead time (4-5 months) and of the added build-out time for equipment installation (4-6 weeks), Enterprise Fleet Management has advised that no vehicle would arrive until after October 1, 2020.

Staff recommends that the City Council approve and authorize the lease of six (6) new vehicles for an annual lease payment not to exceed \$151,568 for FY21, and authorize the City Manager to sign. Total lease expenditures at the end of the four-year lease agreement will not exceed \$381,271. However, the City may decide to continue the lease of the vehicles at the end of the 4 year term for a minimal price.

Council member Thompson moved to approve the authorization to pre-order police fleet vehicles to be funded in the FY21 Annual Budget, for the lease of six (6) new vehicles for total lease payments not to exceed \$151,568 for one year, which includes an additional one-time payment the first year for

equipment, and the remaining three (3) years for \$76,568 each year. Seconded by Council member Castro. A roll call vote was taken, with all members present voting “Aye”, motion carried.

Consider the City Manager’s recommendation to appoint Brandon Moody as the Director of Public Services.

Article V. Section 3(a) of the City Charter states that the City Manager may appoint department heads not specifically appointed by the City Council with the advice and consent of City Council. Brandon Moody has served the Alvin community for 17 years.

2003 – Hired by the City of Alvin (Utility I Worker).

2004 – Promoted to Utility Worker II (Crew Leader)

2006 – Promoted to Utility Supervisor

2011 – Promoted to the Inflow & Infiltration Project Manager

2013 – Promoted to Utility Superintendent

2019 – Promoted to Interim Director of Public Services

Council member Starkey moved to accept the City Manager’s recommendation to appoint Brandon Moody as the City of Alvin’s Director of Public Services. Seconded by Council member Thompson. A roll call vote was taken, with all members present voting “Aye”, motion carried.

Consider Ordinance 20-J; extending the expiration date as outlined in Ordinance 20-I, limiting the activities within the City of Alvin to those that are essential; establishing rules regarding the mitigation of COVID-19; making findings of fact; providing a severability clause; providing a penalty; and providing an effective date.

This ordinance extends the initial expiration date for the COVID-19 Orders as adopted through Ordinance 20 I, limiting activities within the City. Ordinance 20-I was adopted by City Council on Thursday, March 26, and is set to expire on April 3, 2020, at 11:59 p.m.

Council member Starkey moved to approve Ordinance 20-J, extending the expiration date as outlined in Ordinance 20-I to April 30, 2020, limiting the activities within the City of Alvin to those that are essential; establishing rules regarding the mitigation of COVID-19; making findings of fact; providing a severability clause; providing a penalty; and providing an effective date. Seconded by Council member Thompson. A roll call vote was taken, with all members present voting “Aye”, motion carried.

REPORTS FROM CITY MANAGER

Items of Community Interest and review preliminary list of items for next Council meeting.

Mr. Junru Roland announced items of community interest; and he reviewed the preliminary list for the April 16th City Council meeting.

ITEMS OF COMMUNITY INTEREST

Hear announcements concerning items of community interest from the Mayor, Council members, and City staff, for which no action will be discussed or taken.

Council member Thompson expressed concerns on new developments that are not cleaning the dirt on the existing sidewalks and the drainage inlets. He requests that a policy be in place to stress that this is not allowed when new developments are being considered. He thanked the solid waste committee for the work on the contract.

Council member Vela congratulated Brandon Moody on his appointment as Public Service Director.

Council member Castro thanked staff for their hard work during these difficult times.

Council member Adame thanked those involved with the solid waste contract. He congratulated Brandon Moody for his appointment as Public Services Director. He encouraged small businesses that are struggling to take advantage of the governmental resources that are that are out there.

Council member Starkey congratulated Brandon Moody. He expressed appreciation for the solid waste committee members for preparing the solid waste contract. He also recognized Ron Schmitz, Emergency Management Coordinator, for leading the Alvin Team and for providing guidance and addressing Council's questions regarding to the COVID-19 pandemic.

Mayor Horn commended Ron Schmitz for his expertise in emergency management and for assisting Brazoria County during this pandemic.

ADJOURNMENT

Mayor Horn adjourned the meeting at 8:00 p.m.

PASSED and APPROVED the 16th day of April 2020.

Paul A. Horn, Mayor

ATTEST: _____
Dixie Roberts, City Secretary



AGENDA COMMENTARY

Meeting Date: 4/16/2020

Department: City Secretary

Contact: Dixie Roberts, City Secretary

Agenda Item: Consider Resolution 20-R-13, postponing the Special Election to be held on the 2nd day of May 2020, for the purpose of submitting to the qualified voters of the City of Alvin, Texas, a Proposition to vote “For” or “Against” the “Adoption of the Fire Fighters’ and Police Officers’ Civil Service Law, applicable to only the Police Department,” to the November 3, 2020 Uniform Election Date.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Plat Discussion & Direction Other

Summary: On March 19, 2020, City Council met in Special Emergency Session, due to the COVID-19 pandemic, and voted unanimously to postpone the May 2, 2020 Special Election called by Resolution 20-R-04 to the November 3, 2020, uniform Election Date.

Resolution 20-R-13 is required pursuant to the Governor’s proclamation issued on March 18, 2020, that suspended certain provisions of the Texas Election Code, authorizing political subdivisions using the May 2, 2020, uniform election date to postpone their election to the November 3, 2020 uniform election date, because of the COVID-19 pandemic.

The City of Alvin will again contract with the Brazoria County Elections Department for the November election. Brazoria County elected to postpone all May 2nd elections in the County to November 3, 2020. A deposit was made for the May election, which will be held and used as a deposit for the November election. Staff anticipates executing a new contract with Brazoria County for the November election date. Another Resolution will come before City Council at a later date to approve the Early Voting and Election Day voting locations for November.

Background on the Special Election Petition: The City Secretary received a petition from Matthew Jrab on behalf of the Alvin Police Officer’s Association to include on the ballot of the next uniform election date (May 2, 2020) a proposition to vote for or against the “Adoption of the police officers’ civil service law.” The City’s Charter requires that the petition submitted have at least 200 signatures from qualified voters of the City of Alvin. On January 22, 2020, Mr. Jrab (a qualified voter of the City of Alvin, and an Alvin police officer) submitted one initiative packet that included 15 circulated petitions, with a total of 252 signatures. The City Secretary reviewed and certified the petition as sufficient on January 23, 2020, with 202 signatures having been verified as valid registered voters.

Chapter 143 of the Texas Local Government Code states that a governing body who receives a petition requesting such election that is signed by the required number of qualified voters *shall* order an election submitting to the voters the question of whether this chapter should be adopted. The petitioner has been notified of the date change of the election.

Funding Expected: Revenue Expenditure N/A **Budgeted Item:** Yes No N/A

Funding Account: _____ Amount: _____ 1295 Form Required? Yes No

Legal Review Required: N/A Required Date Completed: 4/4/2020 SLH

Supporting documents attached:

- Resolution 20-R-13
-

Recommendation: Move to approve Resolution 20-R-13, postponing the Special Election to be held on the 2nd day of May 2020, for the purpose of submitting to the qualified voters of the City of Alvin, Texas, a Proposition to vote “For” or “Against” the “Adoption of the Fire Fighters’ and Police Officers’ Civil Service Law, applicable to only the Police Department,” to the November 3, 2020 Uniform Election Date.

Reviewed by Department Head, if applicable

Reviewed by City Attorney, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Manager



AGENDA COMMENTARY

Meeting Date: 4/16/2020

Department: City Secretary

Contact: Dixie Roberts, City Secretary

Agenda Item: Consider Resolution 20-R-13, postponing the Special Election to be held on the 2nd day of May 2020, for the purpose of submitting to the qualified voters of the City of Alvin, Texas, a Proposition to vote “For” or “Against” the “Adoption of the Fire Fighters’ and Police Officers’ Civil Service Law, applicable to only the Police Department,” to the November 3, 2020 Uniform Election Date.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Plat Discussion & Direction Other

Summary: On March 19, 2020, City Council met in Special Emergency Session, due to the COVID-19 pandemic, and voted unanimously to postpone the May 2, 2020 Special Election called by Resolution 20-R-04 to the November 3, 2020, uniform Election Date.

Resolution 20-R-13 is required pursuant to the Governor’s proclamation issued on March 18, 2020, that suspended certain provisions of the Texas Election Code, authorizing political subdivisions using the May 2, 2020, uniform election date to postpone their election to the November 3, 2020 uniform election date, because of the COVID-19 pandemic.

The City of Alvin will again contract with the Brazoria County Elections Department for the November election. Brazoria County elected to postpone all May 2nd elections in the County to November 3, 2020. A deposit was made for the May election, which will be held and used as a deposit for the November election. Staff anticipates executing a new contract with Brazoria County for the November election date. Another Resolution will come before City Council at a later date to approve the Early Voting and Election Day voting locations for November.

Background on the Special Election Petition: The City Secretary received a petition from Matthew Jrab on behalf of the Alvin Police Officer’s Association to include on the ballot of the next uniform election date (May 2, 2020) a proposition to vote for or against the “Adoption of the police officers’ civil service law.” The City’s Charter requires that the petition submitted have at least 200 signatures from qualified voters of the City of Alvin. On January 22, 2020, Mr. Jrab (a qualified voter of the City of Alvin, and an Alvin police officer) submitted one initiative packet that included 15 circulated petitions, with a total of 252 signatures. The City Secretary reviewed and certified the petition as sufficient on January 23, 2020, with 202 signatures having been verified as valid registered voters.

Chapter 143 of the Texas Local Government Code states that a governing body who receives a petition requesting such election that is signed by the required number of qualified voters *shall* order an election submitting to the voters the question of whether this chapter should be adopted. The petitioner has been notified of the date change of the election.

Funding Expected: Revenue Expenditure N/A **Budgeted Item:** Yes No N/A

Funding Account: _____ Amount: _____ 1295 Form Required? Yes No

Legal Review Required: N/A Required Date Completed: 4/4/2020 SLH

Supporting documents attached:

- Resolution 20-R-13
-

Recommendation: Move to approve Resolution 20-R-13, postponing the Special Election to be held on the 2nd day of May 2020, for the purpose of submitting to the qualified voters of the City of Alvin, Texas, a Proposition to vote “For” or “Against” the “Adoption of the Fire Fighters’ and Police Officers’ Civil Service Law, applicable to only the Police Department,” to the November 3, 2020 Uniform Election Date.

Reviewed by Department Head, if applicable

Reviewed by City Attorney, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Manager

RESOLUTION 20-R-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS, POSTPONING THE SPECIAL ELECTION TO BE HELD ON DAY MAY 2, 2020, FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED VOTERS OF THE CITY OF ALVIN, TEXAS, A PROPOSITION TO VOTE “FOR” OR “AGAINST” THE “ADOPTION OF THE FIRE FIGHTERS’ AND POLICE OFFICERS’ CIVIL SERVICE LAW, APPLICABLE TO ONLY THE POLICE DEPARTMENT,” TO THE NOVEMBER 3, 2020 UNIFORM ELECTION DATE.

WHEREAS, in accordance with the general laws and Constitution of the State of Texas and the Charter of the City of Alvin, Texas, and pursuant to Resolution 20-R-04, a Special Election was ordered to be held on May 2, 2020, for purpose of submitting to the qualified voters of the City of Alvin, Texas, a proposition to vote “For” or “Against” the “Adoption of the fire fighters’ and of the police officer’s civil service law, applicable to only the police department;” and

WHEREAS, pursuant to Section 418.016 of the Texas Government Code, on March 18, 2020, the Governor of the State of Texas signed a proclamation suspending certain provisions of the Texas Election Code to allow all local political subdivisions utilizing the May 2, 2020 uniform election date to postpone their elections to the November 3, 2020, uniform election date due to the COVID-19 pandemic; and

WHEREAS, pursuant to the Governor’s proclamation authorizing the City of Alvin to postpone the May 2, 2020 election date, the City Council does by this Resolution exercise its authority to postpone the Special Election ordered for May 2, 2020, for purpose of submitting to the qualified voters of the City of Alvin, Texas, a proposition to vote “For” or “Against” the “Adoption of the fire fighters’ and of the police officer’s civil service law, applicable to only the police department.”

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS:

Section 1. That the Special Election previously ordered for May 2, 2020, for the City of Alvin, Texas, for the purpose of submitting to the qualified voters of the City of Alvin, Texas, a proposition to vote “For” or “Against” the “Adoption of the police officers’ civil service law,” is hereby postponed to November 3, 2020.

Section 2. That all annual applications ballot by mail (ABBM) for voters that are voting by mail due to being over the age of 65 or due to disability will still be valid for the November 3, 2020, election; and that ABBMs for voters who submitted ABBMs based on expected absence from the county shall not be valid for the postponed November 3, 2020 election.

Section 3. That the voter registration deadline for the November 3, 2020, election is October 5, 2020, the deadline to submit an ABBM is October 23, 2020, and the dates for early voting are October 19, 2020, through October 30, 2020.

Section 4. Contract with Brazoria County/voting systems. The Special Election shall be held and conducted by Brazoria County. The City of Alvin, Texas (hereinafter the “City”), has made provision to contract with Brazoria County to conduct the City’s election, pursuant to Chapter 31 of the Texas Election Code, and Chapter 791 of the Texas Government Code (the Joint Election Agreement and Contract for Election Services, hereafter called the “Election Agreement”), and such election agreement provides for political subdivisions subject to the election agreement that hold elections on the same day in all or part of the same territory to hold a joint election as authorized in Chapter 271 of the Texas Election Code; for the purposes of conducting the postponed election on November 3, 2020.

Section 5. That should any word, sentence, paragraph, subdivision, clause, phrase or section of this Resolution be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said ordinance, which shall remain in full force and effect.

Section 6. This Resolution shall take effect immediately from and after its passage as the law and charter in such cases provide.

Section 7. Open Meetings. It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

AND, IT IS SO RESOLVED.

PASSED AND APPROVED on this the 16th day of April 2020.

CITY OF ALVIN, TEXAS

ATTEST

By: _____
Paul A. Horn, Mayor

By: _____
Dixie Roberts, City Secretary



AGENDA COMMENTARY

Meeting Date: 4/16/2020

Department: Parks and Recreation

Contact: Dan Kelinske, Director

Agenda Item: Consider Addendum No. 2 for a one (1) year renewal Agreement with American Janitorial as the City’s janitorial services provider of City owned buildings and park restrooms, in an amount not to exceed \$106,344.00; and authorize the City Manager to sign the Agreement upon legal review.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Plat Discussion & Direction Other

Summary: The agreement was originally approved in the amount of \$106,344.00 with American Janitorial by City Council on May 3, 2018, utilizing the public bid process, Bid #B-18-10. The following locations would continue under this agreement: City Hall, Public Service Facility, Public Service Facility #2 (Dyche Lane), Library, Senior Citizen Center, Museum, Train Depot, Police Department, animal Adoption Center and National Oak Park Restrooms. Additional sites include: Portable Restroom Trailer, Bob Briscoe Park Restrooms, Lions Park Restrooms, Pearson Park Restrooms, Morgan Park Restrooms, Bob S. Owen Pool Restrooms and the Girl Scout House. These additional sites are scheduled and billed separately as requested by the City of Alvin.

Janitorial Services Bid #B-18-10 opened on April 24, 2018 and advertised on April 8, 2018 and April 15, 2018. The agreement began May 3, 2018 thru September 30, 2018 in an amount of \$41,224.17. The first complete year of service under this agreement began October 1, 2018 thru September 30, 2019 in the amount of \$106,344.00. This addendum is the second of up to three, one-year renewals allowed per the agreement, having an effective date October 1, 2020 thru September 30, 2021.

Staff recommends a one (1) year renewal of the current janitorial services agreement in the amount of \$106,344 with American Janitorial as their performance continues to provide a good value to the City of Alvin.

Funding Expected: Revenue Expenditure N/A **Budgeted Item:** Yes No N/A

Funding Account: Various accounts **Amount:** \$106,344.00 **1295 Form Required?** Yes No

Legal Review Required: N/A Required **Date Completed:** 4/8/2020 SLH

Supporting documents attached:

- Addendum No. 2 - 2021
- Approved Addendum No. 1 with original agreement
- [Janitorial Service Bid Submittal Form](#)
- Exhibit A - AJS renewal letter for FY21

Recommendation: Move to approve Addendum No. 2 for a one (1) year renewal Agreement with American Janitorial as the City’s janitorial services provider of City owned buildings

and park restrooms, in an amount not to exceed \$106,344.00; and authorize the City Manager to sign the Agreement upon legal review.

Reviewed by Department Head, if applicable

Reviewed by City Attorney, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Manager

ADDENDUM NO. 2

**TO THE
CITY OF ALVIN
JANITORIAL SERVICES AGREEMENT**

THIS Addendum No. 2 to the City of Alvin Janitorial Agreement (“Addendum No. 2”) is made on this 16th day of April 2020, by and between the City of Alvin, Texas, a home-rule city of the State of Texas (the “City”), and American Janitorial Services, Inc. (the “Contractor”).

WHEREAS, on May 3, 2018, the City approved and entered into a Janitorial Services Agreement for janitorial services to the City of Alvin facilities (the “Agreement”); and

WHEREAS, this Agreement provided for a term ending on September 30, 2019; and

WHEREAS the City and American Janitorial Services, Inc. entered into Addendum No. 1 on or about May 2, 2019, agreeing to extend the term of the Agreement for an additional year ending September 30, 2020; and

WHEREAS, Section III of the Agreement states that renewal shall be upon mutual consent of the parties and requires approval of the governing body. (See American Janitorial Services letter attached as Exhibit “A”). The initial Agreement shall be for one (1) year, with three (3) additional one (1) year renewable options; and

WHEREAS, the City and American Janitorial Services desire to extend the term of the Agreement for an additional year ending September 30, 2021.

WITNESSETH:

NOW, THEREFORE, for and in consideration of the mutual covenants and promises contained herein, the City and American Janitorial Services, Inc. hereby agree as follows:

I.

The original Agreement entered into between the City and American Janitorial Services is extended for an additional year, ending September 30, 2021.

This renewal term is subject to all the provisions contained within the original Agreement, including the provisions in Section 2.02 unless terminated earlier in accordance with the terms of the original Agreement.

II.

Except as amended herein, all other terms and conditions of the Agreement, as amended, shall remain in full force and effect. To the extent of a conflict or inconsistency between or among the provisions of the Agreement, and Addendum No. 1, the provisions of Addendum No. 1 shall control. Addendum No. 1 may only be amended, modified or supplemented by written agreement and signed by all parties.

IN WITNESS WHEREOF, the parties have made and executed Addendum No. 1 to the Janitorial Services Contract in multiple copies, each of which shall be an original, as of the date set forth in the preamble hereof.

AMERICAN JANITORIAL SERVICES

By: _____

Name: _____

Title: _____

ATTEST/SEAL

By: _____

Name:

Title:

CITY OF ALVIN, TEXAS

By: _____

Junru Roland, City Manager

ATTEST/SEAL

By: _____

Dixie Roberts, City Secretary

APPROVED AS TO FORM:

By: _____

Suzanne L. Hanneman

City Attorney

ADDENDUM NO. 1
TO THE
CITY OF ALVIN
JANITORIAL SERVICES AGREEMENT

THIS Addendum No. 1 to the City of Alvin Janitorial Agreement (“Addendum No. 1”) is made on this the 2nd day of May 2019, by and between the City of Alvin, Texas, a home-rule city of the State of Texas (the “City”), and American Janitorial Services, Inc. (the “Contractor”).

WHEREAS, on May 3, 2018, the City approved and entered into a Janitorial Services Agreement for janitorial services to the City of Alvin facilities (the “Agreement”); and

WHEREAS, this Agreement provided for a term ending on September 30, 2019; and

WHEREAS, Section III of the Agreement states that renewal shall be upon mutual consent of the parties and requires approval of the governing body. (See American Janitorial Services letter attached as Exhibit “A”). The initial Agreement shall be for one (1) year, with three (3) additional one (1) year renewable options; and

WHEREAS, the City and American Janitorial Services desire to extend the term of the Agreement for an additional year ending September 30, 2020.

WITNESSETH:

NOW, THEREFORE, for and in consideration of the mutual covenants and promises contained herein, the City and American Janitorial Services, Inc. hereby agree as follows:

I.

This renewal term is subject to all the provisions contained within the original Agreement, including the provisions in Section 2.02 unless terminated earlier in accordance with the terms of the original Agreement.

II.

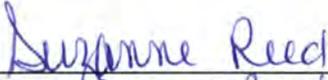
Except as amended herein, all other terms and conditions of the Agreement, as amended, shall remain in full force and effect. To the extent of a conflict or inconsistency between or among the provisions of the Agreement, and Addendum No. 1, the provisions of Addendum No. 1 shall control. Addendum No. 1 may only be amended, modified or supplemented by written agreement and signed by all parties.

IN WITNESS WHEREOF, the parties have made and executed Addendum No. 1 to the Janitorial Services Contract in multiple copies, each of which shall be an original, as of the date set forth in the preamble hereof.

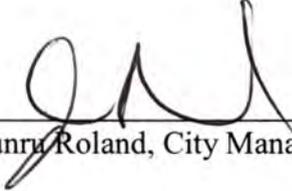
AMERICAN JANITORIAL SERVICES

By: 
Name: Anni Greene
Title: Partner

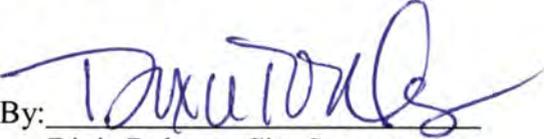
ATTEST/SEAL

By: 
Name: Suzanne Reed
Title: Admin. Asst.

CITY OF ALVIN, TEXAS

By: 
Junna Roland, City Manager

ATTEST/SEAL

By: 
Dixie Roberts, City Secretary

APPROVED AS TO FORM:

By: 
Suzanne L. Hanneman
City Attorney



• EXCELLENCE • INTEGRITY • RESPONSIVENESS

March 20, 2019

Attn: Dan Kelinske
City of Alvin
216 West Sealy
Alvin, TX 77511

Re: Janitorial Contract Renewal

Dear Mr. Kelinske,

American Janitorial Services wishes to renew with the City of Alvin, our services at the same monthly contract price for the next Fiscal Year October 1, 2019-September 30, 2020.

If we can be of further assistance, please do not hesitate to call me at (281) 922-0055.

Sincerely,
American Janitorial Services, Ltd.

Anni Greene
Partner



AMERICAN
JANITORIAL
SERVICES

• EXCELLENCE • INTEGRITY • RESPONSIVENESS

March 20, 2019

Attn: Dan Kelinske
City of Alvin
216 West Sealy
Alvin, TX 77511

Re: Janitorial Contract Renewal

Dear Mr. Kelinske,

American Janitorial Services wishes to renew with the City of Alvin, our services at the same monthly contract price for the next Fiscal Year October 1, 2020-September 30, 2021.

If we can be of further assistance, please do not hesitate to call me at (281) 922-0055.

Sincerely,
American Janitorial Services, Ltd.

Anni Greene
Partner



AGENDA COMMENTARY

Meeting Date: 4/16/2020

Department: Parks and Recreation

Contact: Dan Kelinske, Director

Agenda Item: Consider Addendum No. 1 for a one (1) year renewal Agreement with CTA HVAC, LLC (Clear the Air) as the City’s HVAC preventative maintenance and repair services provider for City owned buildings, in an amount not to exceed \$40,717.00; and authorize the City Manager to sign the Agreement upon legal review.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Plat Discussion & Direction Other

Summary: The HVAC preventative maintenance and repair agreement is designed to provide routine maintenance by a certified technician for all HVAC equipment to prolong the efficient life of the equipment. This agreement also allows for faster response time and fixed pricing for HVAC related repairs and equipment replacement.

The agreement was originally approved in the amount of \$40,717.00 with CTA HVAC, LLC (Clear the Air) by City Council on June 20, 2019, utilizing the public bid process, Bid #B-19-09. The following locations would continue under this agreement: Animal Adoption Center, City Hall, Public Service Facility, Public Service Facility #2 (Dyche Lane), Library, Senior Citizens Center, Museum, Train Depot, Wastewater Treatment Plant, Fire Stations 1, 2, 3, EMS, Police Station and City Shop.

HVAC Preventative Maintenance and Repair Bid# B-19-09 opened on May 21, 2019 and advertised on May 5, 2019 and May 12, 2019. The first year of service under this agreement began October 1, 2019 thru September 30, 2020, in the amount of \$40,717.00. This addendum is the first of up to three, one-year renewals allowed per the agreement, having an effective date October 1, 2020 thru September 30, 2021.

Staff is recommending a one (1) year renewal of the current HVAC Preventative Maintenance and Repair agreement in the amount of \$40,717.00 with Clear the Air as their performance continues to provide good value to the City of Alvin.

Funding Expected: Revenue Expenditure N/A **Budgeted Item:** Yes No N/A

Departmental
Building/Ground

Funding Account: Maintenance Accounts **Amount:** \$33,075.00 **1295 Form Required?** Yes No

Legal Review Required: N/A Required **Date Completed:** 4/8/2020 SLH

Supporting documents attached:

- Addendum No. 1 - 21
- [Agreement - 20](#)

- Exhibit A - Clear the Air renewal letter

Recommendation: Move to approve Addendum No. 1 for a one (1) year renewal Agreement with CTA HVAC, LLC (Clear the Air) as the City’s HVAC Preventative Maintenance and Repair services provider for City owned buildings, in an amount not to exceed \$40,717.00; and authorize the City Manager to sign the Agreement upon legal review.

Reviewed by Department Head, if applicable

Reviewed by City Attorney, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Manager

ADDENDUM NO. 1
TO THE
CITY OF ALVIN
HVAC PREVENTATIVE MAINTENANCE AND REPAIR
SERVICES AGREEMENT

THIS Addendum No. 1 to the City of Alvin HVAC Preventative Maintenance and Repair Agreement (“Addendum No. 1”) is made on this the 16th day of April 2020, by and between the City of Alvin, Texas, a home-rule city of the State of Texas (the “City”), and CTA HVAC, LLC (“Clear the Air”).

WHEREAS, on June 20, 2019, the City approved and entered into a Heating, Ventilation and Air Conditioning Preventative Maintenance and Repair agreement with Clear the Air for HVAC preventative maintenance and repair services of City owned buildings (the “Agreement”); and

WHEREAS, the Agreement provided for a term ending on September 30, 2020; and

WHEREAS, Section III of the Agreement states that upon mutual consent of the parties and approval of the governing body, this Agreement may be renewed for one (1) year additional terms, for a total of four (4) years, and each renewal term shall be attached to the Agreement as an Addendum (See Clear the Air’s letter attached as Exhibit “A”); and

WHEREAS, the City and Clear the Air desire to extend the term of the Agreement for an additional year ending September 30, 2021.

WITNESSETH:

NOW, THEREFORE, for and in consideration of the mutual covenants and promises contained herein, the City and Clear the Air hereby agree as follows:

I.

The original Agreement entered into between the City and Clear the Air is extended for an additional year, ending September 30, 2021.

This renewal term is subject to all the provisions contained within the original Agreement, including the provisions in Section 2.02 unless terminated earlier in accordance with the terms of the original Agreement.

II.

Except as amended herein, all other terms and conditions of the Agreement, as amended, shall remain in full force and effect. To the extent of a conflict or inconsistency between or among the provisions of the Agreement and Addendum No. 1, the provisions of Addendum No. 1 shall control.

Addendum No. 1 may only be amended, modified or supplemented by written agreement and signed by all parties.

IN WITNESS WHEREOF, the parties have made and executed Addendum No. 1 to the HVAC Preventative Maintenance and Repair Agreement in multiple copies, each of which shall be an original, as of the date set forth in the preamble hereof.

CLEAR THE AIR

CITY OF ALVIN, TEXAS

By: _____
Jason Stom, Owner

By: _____
Junru Roland, City Manager

ATTEST/SEAL

ATTEST/SEAL

By: _____
Name:
Title:

By: _____
Dixie Roberts, City Secretary

APPROVED AS TO FORM:

By: _____
Suzanne L. Hanneman
City Attorney



Jason Stom
133 N Friendswood Dr, #344
Friendswood, TX 77546

04/07/20

Dan Kelinske
Director of Parks and Recreation
City of Alvin
309 W. Sealy St.
Alvin, TX 77511

Dear Dan L. Kelinske:

I submit this Letter of Intent to notify the Park and Recreation Commission of The City of Alvin that Clear the Air will be renewing the agreement to maintain all city HVAC mechanical equipment.

CTA, HVAC LLC proposes to continue the agreement without any changes in pricing.

Tony Singleton will be our main point of contact can be reached at:

- 133 N Friendswood Dr, #344, Friendswood, TX 77546
- 281-992-7866
- tsingleton@cleartheairac.com

Thank you for the continued opportunity to serve the City of Alvin.

Sincerely,

Jason Stom
Clear the Air



AGENDA COMMENTARY

Meeting Date: 4/16/2020

Department: Parks and Recreation

Contact: Dan Kelinske, Director

Agenda Item: Consider Addendum No. 2 for a second one (1) year renewal Agreement with LTS Lawncare as the City's manicured mowing services provider of select parkland, City owned property and State Right of Way around Gordon Street Bridge, in an amount not to exceed \$33,075.00; and authorize the City Manager to sign the Agreement upon legal review.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Plat Discussion & Direction Other

Summary: This is the second of two different manicured mowing agreements with LTS Lawncare. This scope of service has supplemented the lawn maintenance efforts of City staff for over six years and continues to provide a cost-effective solution.

The agreement was originally approved in the amount of \$33,075.00 with LTS Lawncare by City Council on May 3, 2018, utilizing the public bid process, Bid #B-18-06. The following locations would continue under this agreement: Hike and Bike Trail (Adoue Street to South Street), Hugh Adams Park, Marina Park, Morgan Park, Pearson Park and Talmadge Park, two lots located at 3403 Hummingbird and 1409 Talmadge and the areas around Gordon Street Bridge.

Manicured Mowing Bid# B-18-06 opened on April 17, 2018 and advertised on April 1, 2018 and April 8, 2018. The first year of service under this agreement began October 1, 2018 thru September 30, 2019, in the amount of \$33,075.00. This addendum is the second of up to three, one-year renewals allowed per the agreement, having an effective date October 1, 2020 thru September 30, 2021.

Staff is recommending a second, one (1) year renewal of the current manicured mowing agreement in the amount of \$33,075.00 with LTS Lawncare as their performance continues to provide a good value to the City of Alvin.

Funding Expected: Revenue Expenditure N/A **Budgeted Item:** Yes No N/A

Funding Account: 111-7001-00-3270 **Amount:** \$33,075.00 **1295 Form Required?** Yes No

Legal Review Required: N/A Required **Date Completed:** 4/8/2020 SLH

Supporting documents attached:

- Addendum No. 2 - 21
- Addendum No. 1 - 20
- [Agreement with pricing - 19](#)
- Exhibit A - LTS Renewal Letter

Recommendation: Move to approve Addendum No. 2 for a second one (1) year renewal Agreement with LTS Lawncare as the City’s manicured mowing services provider of select parkland, City owned property and State Right of Way around Gordon Street Bridge, in an amount not to exceed \$33,075.00; and authorize the City Manager to sign the Agreement upon legal review.

Reviewed by Department Head, if applicable

Reviewed by City Attorney, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Manager

ADDENDUM NO. 2

**TO THE
CITY OF ALVIN
LANDSCAPE MAINTENANCE
SERVICES AGREEMENT**

THIS Addendum No. 2 to the City of Alvin Landscape Maintenance Services Agreement (“Addendum No. 2”) is made on this the 16th day of April 2020, by and between the City of Alvin, Texas, a home-rule city of the State of Texas (the “City”), and LTS Lawncare (“LTS”).

WHEREAS, on May 3, 2018, the City approved and entered into a Landscape Maintenance Services Agreement with LTS Lawncare for lawn services of selected City parks (the “Agreement”); and

WHEREAS, the Agreement provided for a term ending on September 30, 2019; and

WHEREAS, the City and LTS Lawncare entered into Addendum No. 1 on or about May 2, 2019, agreeing to extend the term of the Agreement for an additional year ending September 30, 2020; and

WHEREAS, Section III of the Agreement states that upon mutual consent of the parties and approval of the governing body, this Agreement may be renewed for one (1) year additional terms, for a total of four (4) years, and each renewal term shall be attached to the Agreement as an Addendum (See LTS Lawncare’s letter attached as Exhibit “A”); and

WHEREAS, the City and LTS Lawncare desire to extend the term of the Agreement for an additional year ending September 30, 2021.

WITNESSETH:

NOW, THEREFORE, for and in consideration of the mutual covenants and promises contained herein, the City and LTS Lawncare hereby agree as follows:

I.

The original Agreement entered into between the City and LTS Lawncare is extended for an additional year, ending September 30, 2021.

This renewal term is subject to all the provisions contained within the original Agreement, including the provisions in Section 2.02 unless terminated earlier in accordance with the terms of the original Agreement.

II.

Except as amended herein, all other terms and conditions of the Agreement, as amended, shall remain in full force and effect. To the extent of a conflict or inconsistency between or among the

provisions of the Agreement and Addendum No. 2, the provisions of Addendum No. 2 shall control. Addendum No. 2 may only be amended, modified or supplemented by written agreement and signed by all parties.

IN WITNESS WHEREOF, the parties have made and executed Addendum No. 2 to the Landscape Maintenance Lawn Services Agreement in multiple copies, each of which shall be an original, as of the date set forth in the preamble hereof.

LTS LAWCARE

CITY OF ALVIN, TEXAS

By: _____
Larry Dietrich, President

By: _____
Junru Roland, City Manager

ATTEST/SEAL

ATTEST/SEAL

By: _____
Name:
Title:

By: _____
Dixie Roberts, City Secretary

APPROVED AS TO FORM:

By: _____
Suzanne L. Hanneman
City Attorney

ADDENDUM NO. 1
TO THE
CITY OF ALVIN
LANDSCAPE MAINTENANCE
SERVICES AGREEMENT

THIS Addendum No. 1 to the City of Alvin Landscape Maintenance Services Agreement (“Addendum No. 1”) is made on this the 2nd day of May 2019, by and between the City of Alvin, Texas, a home-rule city of the State of Texas (the “City”), and LTS Lawncare (“LTS”).

WHEREAS, on May 3, 2018, the City approved and entered into a Landscape Maintenance Services Agreement with LTS Lawncare for lawn services of selected City parks (the “Agreement”); and

WHEREAS, the Agreement provided for a term ending on September 30, 2019; and

WHEREAS, Section III of the Agreement states that upon mutual consent of the parties and approval of the governing body, this Agreement may be renewed for one (1) year additional terms, for a total of four (4) years, and each renewal term shall be attached to the Agreement as an Addendum (See LTS Lawncare’s letter attached as Exhibit “A”); and

WHEREAS, the City and LTS Lawncare desire to extend the term of the Agreement for an additional year ending September 30, 2020.

WITNESSETH:

NOW, THEREFORE, for and in consideration of the mutual covenants and promises contained herein, the City and LTS Lawncare hereby agree as follows:

I.

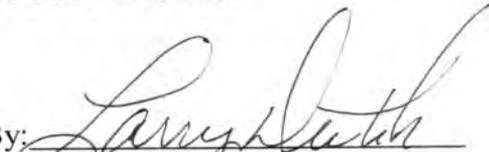
This renewal term is subject to all the provisions contained within the original Agreement, including the provisions in Section 2.02 unless terminated earlier in accordance with the terms of the original Agreement.

II.

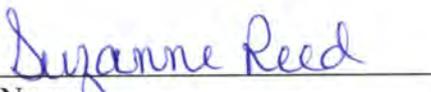
Except as amended herein, all other terms and conditions of the Agreement, as amended, shall remain in full force and effect. To the extent of a conflict or inconsistency between or among the provisions of the Agreement and Addendum No. 1, the provisions of Addendum No. 1 shall control. Addendum No. 1 may only be amended, modified or supplemented by written agreement and signed by all parties.

IN WITNESS WHEREOF, the parties have made and executed Addendum No. 1 to the Landscape Maintenance Lawn Services Agreement in multiple copies, each of which shall be an original, as of the date set forth in the preamble hereof.

LTS LAWCARE

By: 
Larry Dietrich, President

ATTEST/SEAL

By: 
Name:
Title:

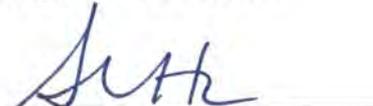
CITY OF ALVIN, TEXAS

By: 
Junru Roland, City Manager

ATTEST/SEAL

By: 
Dixie Roberts, City Secretary

APPROVED AS TO FORM:

By: 
Suzanne L. Hanneman
City Attorney



LTS Lawncare

P.O. BOX 314

Alvin, Texas 77512

281.433.2590

l.dietrich1313@gmail.com

DATE: 3/31/2020

DAN KELINSKE
City of Alvin
Dept. of Parks and Recreation

This Letter of Intent is to notify you of my intent to continue the current contracts between LTS Lawncare and the City of Alvin, **Fiscal Year, October 1, 2020 thru September 30, 2021**.
The pricing will not change from current Contract.
I hope that our service meets and exceeds your expectations.

Thank You,

Larry Dietrich



AGENDA COMMENTARY

Meeting Date: 4/16/2020

Department: Parks and Recreation

Contact: Dan Kelinske, Director

Agenda Item: Consider Addendum No. 3 for a final one (1) year renewal Agreement with LTS Lawncare as the City’s manicured mowing services provider of State Right of Way consisting of north and south areas of State Highway (Bypass) 35, and select City owned property including parkland, lift stations, water wells and various building grounds, in an amount not to exceed \$72,723.33; and authorize the City Manager to sign the Agreement upon legal review.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Plat Discussion & Direction Other

Summary: This is the first of two different manicured mowing agreements. This scope of service has supplemented the law maintenance efforts of City staff for over seventeen years.

The North and South Areas of Highway 35 were originally included because those are two of the major entrances into the City limits and the desire to maintain the areas remain in the scope of work.

The agreement was originally approved in the amount of \$72,723.33 with LTS Lawncare by City Council on May 4, 2017, utilizing the public bid process, Bid #B-17-05. The following locations would continue under this agreement: Lift Stations 23B, 14, 29, 30, 31 and 33, Water Wells 3, 4, 6, 7 and 8, Water Towers 3 of 3, City Hall, Lot at W. Willis St. & Hardie St., Library, Senior Citizen Center, Museum, Public Service Facility, Public Service Facility #2 (Dyche Lane), Animal Adoption Center, Alvin Police Department, Bob Owen Pool, Girl Scout House Lot, American Legion Lot, Fire Stations 1, 2, 3, EMS, Park and Ride, Fire Training Field, Lot at Gordon St. & Willis St., Train Depot, Welcome to Alvin sign areas 2 of 2, North and South Bypass areas, Ruben Adame Park, Newman Park, Citizens Park, Sealy Park, Prairie Dog Park and Oak Park Cemetery.

Manicured Mowing Bid #B-17-05 opened on April 19, 2017 and advertised on March 27, 2017 and April 3, 2017. The agreement began May 8, 2017 thru September 30, 2017 in an amount of \$41,224.17. The first complete year of service began October 1, 2017 thru September 30, 2018 in the amount of \$72, 723.33. This addendum is the third and final of three, one-year renewals allowed per the agreement, having an effective date October 1, 2020 thru September 30, 2021.

Staff is recommending the third and final one (1) year renewal of the current manicured mowing agreement in the amount of \$72,723.33 with LTS Lawncare as their performance continues to provide a good value to the City of Alvin.

Funding Expected: Revenue Expenditure N/A **Budgeted Item:** Yes No N/A

Departmental
Building/Ground

Funding Account: Maintenance Accts **Amount:** \$72,723.33 **1295 Form Required?** Yes No

Legal Review Required: N/A Required Date Completed: 4/8/2020 SLH

Supporting documents attached:

- Addendum No. 3 - 21
 - Addendum No. 2 - 20
 - Addendum No. 1 - 19
 - [Original Agreement with bid submittals - 18](#)
 - Exhibit A - LTS renewal letter for FY21
-

Recommendation: Move to approve Addendum No. 3 for a final one (1) year renewal Agreement with LTS Lawncare as the City's manicured mowing services provider of State Right of Way consisting of north and south areas of State Highway (Bypass) 35, and select City owned property including parkland, lift stations, water wells and various building grounds, in an amount not to exceed \$72,723.33; and authorize the City Manager to sign the Agreement upon legal review.

Reviewed by Department Head, if applicable

Reviewed by City Attorney, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Manager

ADDENDUM NO. 3

**TO THE
CITY OF ALVIN
LANDSCAPE MAINTENANCE
SERVICES AGREEMENT**

THIS Addendum No. 3 to the City of Alvin Landscape Maintenance Services Agreement (“Addendum No. 3”) is made on this the 16th day of April 2020, by and between the City of Alvin, Texas, a home-rule city of the State of Texas (the “City”), and LTS Lawncare (“LTS”).

WHEREAS, on May 4, 2017, the City approved and entered into a Landscape Maintenance Services Agreement with LTS Lawncare for lawn services of selected City facilities, Lift Stations, Water Wells and Towers, City parks and Right of Ways (the “Agreement”); and

WHEREAS, the Agreement provided for a term ending on September 30, 2018; and

WHEREAS, the City and LTS Lawncare entered into Addendum No. 1 on or about May 3, 2018, agreeing to extend the term of the Agreement for an additional year ending September 30, 2019; and

WHEREAS, the City and LTS Lawncare entered into Addendum No. 2 on or about May 2, 2019, agreeing to extend the term of the Agreement for an additional year ending September 30, 2020; and

WHEREAS, Section III of the Agreement states that upon mutual consent of the parties and approval of the governing body, this Agreement may be renewed for one (1) year additional terms, for a total of four (4) years, and each renewal term shall be attached to the Agreement as an Addendum (See LTS Lawncare’s letter attached as Exhibit “A”); and

WHEREAS, the City and LTS Lawncare desire to extend the term of the Agreement for an additional and final year ending September 30, 2021.

WITNESSETH:

NOW, THEREFORE, for and in consideration of the mutual covenants and promises contained herein, the City and LTS Lawncare hereby agree as follows:

I.

The original Agreement entered into between the City and LTS Lawncare is extended for an additional and final term, ending September 30, 2021.

This renewal term is subject to all the provisions contained within the original Agreement, including the provisions in Section 2.02 unless terminated earlier in accordance with the terms of the original Agreement.

II.

Except as amended herein, all other terms and conditions of the Agreement, as amended, shall remain in full force and effect. To the extent of a conflict or inconsistency between or among the provisions of the Agreement and Addendum No. 3, the provisions of Addendum No. 3 shall control. Addendum No. 3 may only be amended, modified or supplemented by written agreement and signed by all parties.

IN WITNESS WHEREOF, the parties have made and executed Addendum No. 3 to the Landscape Maintenance Lawn Services Agreement in multiple copies, each of which shall be an original, as of the date set forth in the preamble hereof.

LTS LAWCARE

CITY OF ALVIN, TEXAS

By: _____
Larry Dietrich, President

By: _____
Junru Roland, City Manager

ATTEST/SEAL

ATTEST/SEAL

By: _____
Name:
Title:

By: _____
Dixie Roberts, City Secretary

APPROVED AS TO FORM:

By: _____
Suzanne L. Hanneman
City Attorney

ADDENDUM NO. 2

**TO THE
CITY OF ALVIN
LANDSCAPE MAINTENANCE
SERVICES AGREEMENT**

THIS Addendum No. 2 to the City of Alvin Landscape Maintenance Services Agreement (“Addendum No. 2”) is made on this the 2nd day of May 2019, by and between the City of Alvin, Texas, a home-rule city of the State of Texas (the “City”), and LTS Lawncare (“LTS”).

WHEREAS, on May 4, 2017, the City approved and entered into a Landscape Maintenance Services Agreement with LTS Lawncare for lawn services of selected City facilities, Lift Stations, Water Wells and Towers, City parks and Right of Ways (the “Agreement”); and

WHEREAS, the Agreement provided for a term ending on September 30, 2019; and

WHEREAS, the City and LTS Lawncare entered into Addendum No. 1 on or about May 3, 2018, agreeing to extend the term of the Agreement for an additional year ending September 30, 2019; and

WHEREAS, Section III of the Agreement states that upon mutual consent of the parties and approval of the governing body, this Agreement may be renewed for one (1) year additional terms, for a total of four (4) years, and each renewal term shall be attached to the Agreement as an Addendum (See LTS Lawncare’s letter attached as Exhibit “A”); and

WHEREAS, the City and LTS Lawncare desire to extend the term of the Agreement for an additional year ending September 30, 2020.

WITNESSETH:

NOW, THEREFORE, for and in consideration of the mutual covenants and promises contained herein, the City and LTS Lawncare hereby agree as follows:

I.

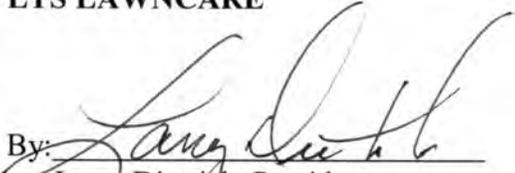
This renewal term is subject to all the provisions contained within the original Agreement, including the provisions in Section 2.02 unless terminated earlier in accordance with the terms of the original Agreement.

II.

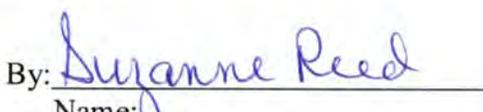
Except as amended herein, all other terms and conditions of the Agreement, as amended, shall remain in full force and effect. To the extent of a conflict or inconsistency between or among the provisions of the Agreement and Addendum No. 2, the provisions of Addendum No. 2 shall control. Addendum No. 2 may only be amended, modified or supplemented by written agreement and signed by all parties.

IN WITNESS WHEREOF, the parties have made and executed Addendum No. 2 to the Landscape Maintenance Lawn Services Agreement in multiple copies, each of which shall be an original, as of the date set forth in the preamble hereof.

LTS LAWCARE

By: 
Larry Dietrich, President

ATTEST/SEAL

By: 
Name: _____
Title: _____

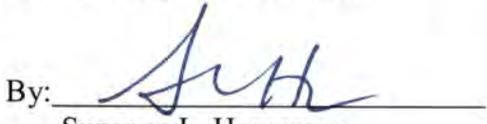
CITY OF ALVIN, TEXAS

By: 
Junru Roland, City Manager

ATTEST/SEAL

By: 
Dixie Roberts, City Secretary

APPROVED AS TO FORM:

By: 
Suzanne L. Hanneman
City Attorney

ADDENDUM NO. 1

**TO THE
CITY OF ALVIN
MANICURED MOWING SERVICES AGREEMENT**

THIS Addendum No. 1 to the City of Alvin Manicured Mowing Services Agreement ("Addendum No. 1") is made on this the 3rd day of May, 2018, by and between the City of Alvin, Texas, a home-rule city of the State of Texas (the "City") and LTS Lawncare ("Contractor").

WHEREAS, on May 4, 2017, the City approved and entered into a Manicured Mowing Services Agreement with LTS Lawncare for manicured mowing services of City properties (the "Agreement"); and

WHEREAS, the Agreement provided for a term ending on September 30, 2018; and

WHEREAS, Section III of the Agreement states that upon mutual consent of the parties and approval of the governing body, this Agreement may be renewed for one (1) year additional terms, for a total of four (4) consecutive years, and each renewal term shall be attached to the Agreement as an Addendum; and

WHEREAS, the City and Contractor desire to extend the term of the Agreement for an additional year ending September 30, 2018.

WITNESSETH:

NOW, THEREFORE, for and in consideration of the mutual covenants and promises contained herein, the City and Contractor hereby agree as follows:

I.

This renewal term is subject to all the provisions contained within the original Agreement, including the provisions in Section 2.02 unless terminated earlier in accordance with the terms of the original Agreement.

II.

Except as amended herein, all other terms and conditions of the Agreement, as amended, shall remain in full force and effect. To the extent of a conflict or inconsistency between or among the provisions of the Agreement, and Addendum No. 1, the provisions of Addendum No. 1 shall control. Addendum No. 1 may only be amended, modified or supplemented by written agreement and signed by all parties.

IN WITNESS WHEREOF, the parties have made and executed Addendum No. 1 to the Manicured Mowing Services Agreement in multiple copies, each of which shall be an original, as of the date set forth in the preamble hereof.

CONTRACTOR:
LTS LAWN CARE

BY: [Signature]
Name: LARRY DIETRICH
Title: OWNER

CITY:
CITY OF ALVIN, TEXAS

BY: [Signature]
Sereniah Breland
City Manager

ATTEST/SEAL

BY: [Signature]
Name: Grace Cronin
Title: Deputy City Secretary/Voter

ATTEST/SEAL

BY: [Signature]
Dixie Roberts
City Secretary

APPROVED AS TO FORM:

BY: [Signature]
Suzanne L. Hanneman
City Attorney

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
CERTIFICATION OF FILING**

Certificate Number:
2018-354998

Date Filed:
05/17/2018

Date Acknowledged:

5/17/18 ✓

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Larry's Tractor Service
4835 Powers Lane, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Alvin

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

B-18-06 Addendum ✓
Lawn Care

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.

6 UNSWORN DECLARATION

My name is Larry Dietrich, and my date of birth is 3/13/52.

My address is 4835 Powers Ln., ALVIN, TX, 77511, BRAZ.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Brazoria County, State of Texas, on the 17 day of May, 20 18.
(month) (year)



Esmerita Macias Sanchez

[Signature]
Signature of authorized agent of contracting business entity (Declarant)



LTS Lawncare

P.O. BOX 314

Alvin, Texas 77512

281.433.2590

l.dietrich1313@gmail.com

DATE: 3/31/2020

DAN KELINSKE
City of Alvin
Dept. of Parks and Recreation

This Letter of Intent is to notify you of my intent to continue the current contracts between LTS Lawncare and the City of Alvin, **Fiscal Year, October 1, 2020 thru September 30, 2021**. The pricing will not change from current Contract.
I hope that our service meets and exceeds your expectations.

Thank You,

Larry Dietrich



AGENDA COMMENTARY

Meeting Date: 4/16/2020

Department: City Attorney

Contact: Suzanne L. Hanneman, City Attorney

Agenda Item: Consider Resolution 20-R-12, suspending the May 4, 2020 effective date of the proposal by CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas – Texas Coast Division, to implement interim GRIP rate adjustments for gas utility investment in 2018 and requiring delivery of this resolution to the Company and legal counsel.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Plat Discussion & Direction Other

Summary: The City is a **gas utility** customer of CenterPoint and a regulatory authority with an interest in the rates and charges of CenterPoint. The City is authorized to protect the interests of the City and CenterPoint customers residing in the City.

For cities in the Houston Division, the Company is seeking recovery of \$157,664,708 in invested capital. This will increase rates to residential customers by \$.89 per month. For cities in the Texas Coast Division – the Division the City of Alvin is in, the Company is seeking recovery of \$37,937,732 in invested capital. This will increase rates to residential customers by \$.67 per month. Increases in both divisions are currently scheduled to go into effect on May 4.

Under the gas reliability infrastructure program (“GRIP”) statute, cities may not challenge the Company’s request. The only action a City may take is to suspend the effective date of the rate increase by 45 days.

The annual gas reliability infrastructure program (“GRIP”) is designed for the utility to recover its incremental costs related to the capital investments it made during the previous year. The courts have ruled all that cities can do in a GRIP case is administratively determine whether the filing complies with the statutory explanation of how a GRIP filing is to be prepared. A city cannot challenge the reasonableness of any investment or consider whether increasing revenues and declining expenses would offset the rate implication from increased capital investment. Cities also cannot recover any rate case expenses from the utility. The legislature and the courts have reasoned that GRIP rate increases are temporary rates and subject to refund when the Company files a traditional rate case after five years of rate increases.

Funding Expected: Revenue Expenditure N/A **Budgeted Item:** Yes No N/A

Funding Account: _____ **Amount:** _____ **1295 Form Required?** Yes No

Legal Review Required: N/A Required **Date Completed:** 4/8/2020 SLH _____

Supporting documents attached:

- Resolution 20-R-12

Recommendation: Move to approve Resolution 20-R-12, suspending the May 4, 2020 effective date of CenterPoint's proposed GRIP rate adjustments.

Reviewed by Department Head, if applicable

Reviewed by City Attorney, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Manager

RESOLUTION 20-R-12

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS SUSPENDING THE MAY 4, 2020 EFFECTIVE DATE OF THE PROPOSAL BY CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS – TEXAS COAST DIVISION TO IMPLEMENT INTERIM GRIP RATE ADJUSTMENTS FOR GAS UTILITY INVESTMENT IN 2018 AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

WHEREAS, the City of Alvin, Texas (“City”) is a gas utility customer of CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas– Texas Coast Division, (“CenterPoint” or “the Company”) and a regulatory authority with an interest in the rates and charges of CenterPoint; and

WHEREAS, CenterPoint made filings with the City and the Railroad Commission of Texas (“Railroad Commission”) in March 2020, proposing to implement interim rate adjustments (“GRIP Rate Increases”) pursuant to Texas Utilities Code § 104.301 on all customers served by CenterPoint, effective May 4, 2020; and

WHEREAS, it is incumbent upon the City, as a regulatory authority, to examine the GRIP Rate Increases to determine its compliance with the Texas Utilities Code.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS, THAT:

1. The May 4, 2020, effective date of the GRIP Rate Increases proposed by CenterPoint is hereby suspended for the maximum period allowed by Texas Utilities Code § 104.301(a) to permit adequate time to review the proposed increases, analyze all necessary information, and take appropriate action related to the proposed increases.

2. A copy of this Resolution shall be sent to CenterPoint, care of Keith L. Wall, at 1111 Louisiana Street, CNP Tower 19th Floor, Houston, Texas 77002 and to Thomas Brocato, legal counsel to the City, at Lloyd Gosselink, 816 Congress Ave., Suite 1900, Austin, Texas 78701.

PASSED AND APPROVED on this 16th day of April 2020.

CITY OF ALVIN, TEXAS

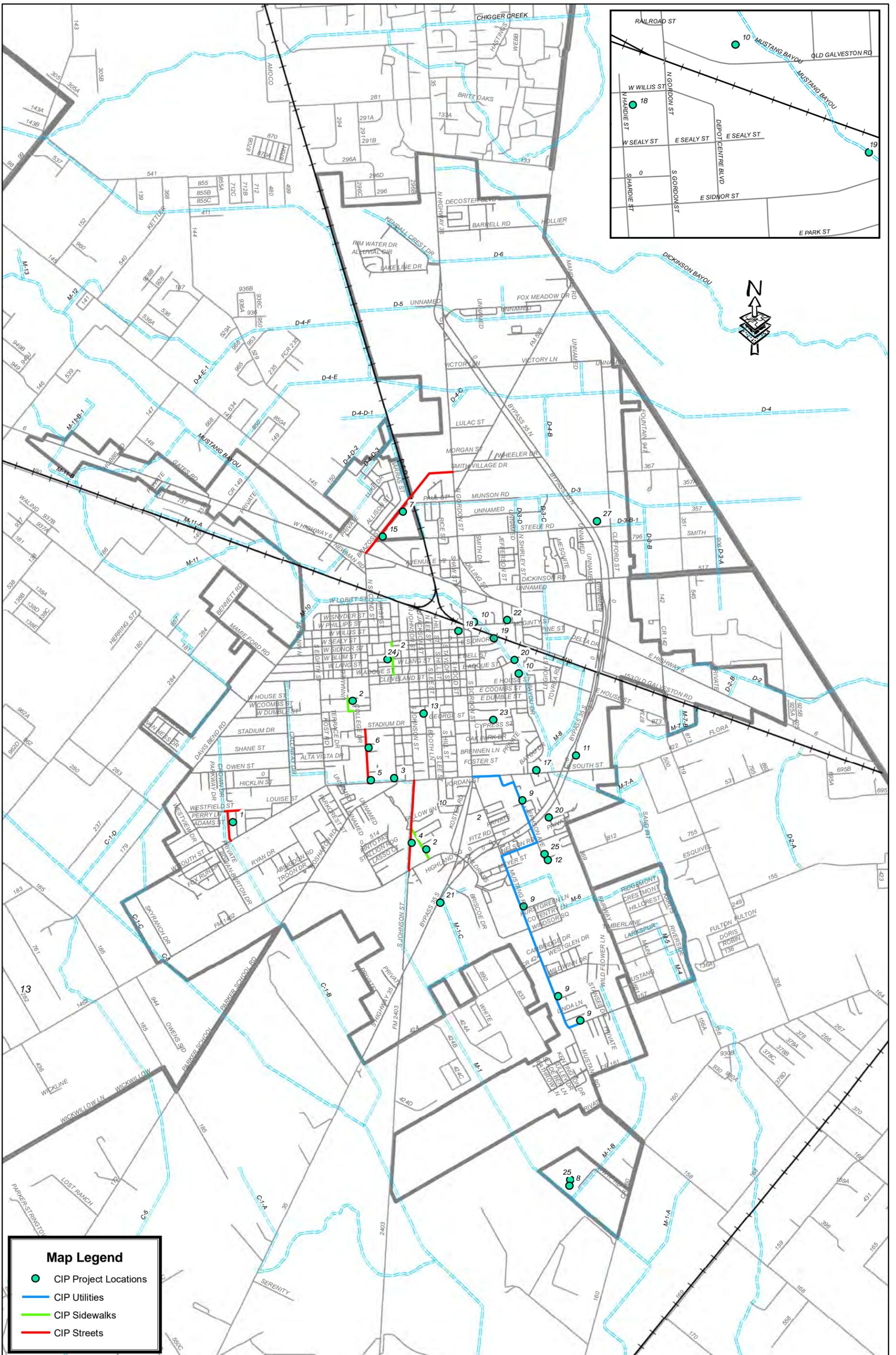
ATTEST

By: _____
Paul A. Horn, Mayor

By: _____
Dixie Roberts, City Secretary

**Capital Improvement Program
Quarterly Report
April 2020**





FY 2020 CIP Project Location Map

Rev. Date 1/30/2020
Engineering Dept.



2020 Concrete Pavement and Drainage Project

Project Number:	1
Project Type:	Streets
Strategic Plan:	Maintain Infrastructure
Funding:	Sales Tax Fund
Assigned:	City Engineer
Project Location:	Tracy Lynn Lane (Westfield Drive to South Street) and Westfield Drive (C-1-B Ditch crossing to the asphalt transition 125 feet east of Kings Lane). Project location identified as a number 1 on the CIP Project Location Map.
Project Description:	This project includes the removal and replacement of concrete pavement / curbs, the installation of storm pipe, manholes, inlets, and sidewalks.
Project Justification:	This project will replace the broken and uneven pavement and upgrade the storm system to allow for proper drainage.
Current Status:	Currently being designed by Staff. Project moved to FY 2020 on 5/16/2019 due to lack of funding in the FY 2019 budget.
Impact on Operating Budget:	No
Estimated Useful Life of Capital Investment:	25-30 years

PROJECT COST

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>					
<u>CONSTRUCTION</u>	\$1,000,000		\$1,000,000	2020	
<u>OTHER</u>					
<u>TOTAL:</u>	\$1,000,000	\$0	\$1,000,000		



2020 Sidewalk Project

Project Number:	2
Project Type:	Sidewalks
Strategic Plan:	Maintain Infrastructure
Funding:	Sales Tax Fund
Assigned:	City Engineer
Project Location:	Project locations identified as number 2 on the CIP project location map. <u>Pearson Rd.</u> (east side between Johnson St. and FM 1462), <u>Durant St.</u> (west side between Adoue St. and Sealy St.), <u>Dumble Street</u> (south side between College Street and Clark Street), and <u>Clark Street</u> (west side between Dumble St. and Fairview Dr.).
Project Description:	This project is intended to provide adequate pedestrian access throughout areas of Alvin where pedestrians are frequently observed. Concrete sidewalks will be installed in compliance with Americans with Disabilities Act (ADA) requirements.
Project Justification:	To provide adequate pedestrian access, and add sidewalks as proposed in the Comprehensive Plan.
Current Status:	Design is complete. Project bid and construction start planned for summer 2020.
Impact to Operating Budget:	No
Estimated Useful Life of Capital Investment:	20-25 years

PROJECT COST					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>					
<u>CONSTRUCTION</u>	\$250,000		\$250,000	2019/2020	
<u>OTHER</u>					
<u>TOTAL:</u>	\$250,000	\$0	\$250,000		



Durant Detention Pond

Project Number:	3
Project Type:	Drainage
Strategic Plan:	Maintain Infrastructure
Funding:	Sales Tax Fund
Assigned:	City Engineer
Project Location:	Five acre City owned property at the northwest corner of the W. South Street and Durant Street intersection. Project location identified as number 3 on the CIP project location map.
Project Description:	This project includes the design and construction of a storm water detention pond on City owned property along Durant Street (5 acres). This is the second of several drainage improvement projects that were recommended in the M-1 Ditch Watershed Study that was completed in January 2011 by Dannenbaum Engineering.
Project Justification:	To improve drainage in the M-1 Ditch Watershed by providing detention storage for future storm sewer improvement projects along Durant Street, Moller Road, and Stadium Drive.
Current Status:	Project is substantially complete as of 1/15/2020. The contractor is completing the punch list from the final inspection.
Impact on Operating Budget:	Yes
Estimated Useful Life of Capital Investment:	30+ years

PROJECT COST

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>	\$107,000	\$122,593	\$122,593	2016	
<u>CONSTRUCTION</u>	\$677,000	\$351,473	\$315,000	2018	
<u>OTHER</u>					
<u>TOTAL:</u>	\$784,000	\$474,066	\$437,593		



Johnson Street Paving and Drainage Improvements Project

Project Number:	4
Project Type:	Streets
Strategic Plan:	Maintain Infrastructure
Funding:	Sales Tax Fund
Assigned:	City Engineer
Project Location:	South Johnson Street from South Street to FM 1462. Project location identified as number 4 on the CIP project location map.
Project Description:	This project involves the improvement of paving along Johnson Street from South Street to FM 1462. The project includes the construction of a concrete sidewalk from South Street to Pearson Road along the east side of Johnson Street.
Project Justification:	This project will make improvements and upgrades to Johnson Street.
Current Status:	Comcast has moved their lines to the new poles that were installed by Texas New Mexico Power, and Staff is working with the Contractor to schedule the completion of the sidewalk and regrading near South Street to closeout the project.
Impact on Operating Budget:	No
Estimated Useful Life of Capital Investment:	20-25 years

PROJECT COST					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>	\$200,000	\$264,650	\$200,000	2018	
<u>CONSTRUCTION</u>	\$1,718,754	\$1,257,666	\$2,039,650	2019	
<u>GEO. STUDY</u>	\$30,000	\$28,700	\$30,000	2017	
<u>TOTAL:</u>	\$1,948,754	\$1,551,016	\$2,269,650		



Moller Road Storm Sewer and Pavement Improvements Phase 1

Project Number:	5
Project Type:	Streets
Strategic Plan:	Maintain Infrastructure
Funding:	Sales Tax Fund / Bond Funds
Assigned:	City Engineer
Project Location:	Moller Road near South Street. Project location identified as number 5 on the CIP project location map.
Project Description:	This project includes the design of the first of a three phase project to add a storm sewer system, concrete curb and gutter pavement, and sidewalk along Moller Road. This is the third of several drainage improvement projects that were recommended in the M-1 Ditch Watershed Study that was completed in January 2011 by Dannenbaum Engineering.
Project Justification:	To improve drainage in the M-1 Ditch Watershed by adding a storm sewer system along Moller Road.
Current Status:	Design is complete. Project scheduled to bid in May 2020 for a Summer 2020 construction start.
Impact on Operating Budget:	No
Estimated Useful Life of Capital Investment:	30+ years

PROJECT COST

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>	\$250,000	\$249,932	\$250,000	2018	
<u>CONSTRUCTION</u>	\$1,803,659		\$1,800,000	2019	Bond
<u>GEO. STUDY</u>					
<u>TOTAL:</u>	\$2,053,659	\$249,932	\$2,050,000		



Moller Road Storm Sewer and Pavement Improvements Phase 2 (Design)

Project Number:	6
Project Type:	Streets
Strategic Plan:	Maintain Infrastructure
Funding:	Sales Tax Fund
Assigned:	City Engineer
Project Location:	Moller Road near South Street. Project location identified as number 6 on the CIP project location map.
Project Description:	This project includes the design of the second of a three phase project to add a storm sewer system, concrete curb and gutter pavement, and sidewalk along Moller Road. This is the fourth of several drainage improvement projects that were recommended in the M-1 Ditch Watershed Study that was completed in January 2011 by Dannenbaum Engineering.
Project Justification:	To improve drainage in the M-1 Ditch Watershed by adding a storm sewer system along Moller Road.
Current Status:	Project design expected to start in May 2020.
Impact on Operating Budget:	No
Estimated Useful Life of Capital Investment:	30+ years

PROJECT COST

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>	\$250,000		\$250,000	2020	Bond
<u>CONSTRUCTION</u>	\$3,550,000		\$3,550,000	2020	Bond
<u>GEO. STUDY</u>					
<u>TOTAL:</u>	\$3,800,000	\$0	\$3,800,000		



FM 528 Extension (Design)

Project Number:	7
Project Type:	Streets
Strategic Plan:	Maintain Infrastructure
Funding:	Sales Tax Fund
Assigned:	City Engineer
Project Location:	Extension of FM 528 from Gordon Street to Highway 6. Project location identified as number 7 on the CIP project location map.
Project Description:	This project involves the construction of the extension of FM 528 from Gordon Street to Highway 6 along right-of-way that has been acquired in the last ten plus years.
Project Justification:	Completion of this project will help to relieve traffic congestion at the Gordon Street and Highway 6 intersection, as well as, provide a secondary evacuation route over the railroad tracks in the event that the railroad underpass along Highway 6 floods.
Current Status:	The Texas Department of Transportation submitted this project in HGAC's "Call for Projects" on October 31, 2018 in an attempt to obtain federal funding for construction through the TIP. This project was not selected for federal funding through the TIP. HDR was notified by TXDOT in June 2019 that they would not be able to advance funding for this project at this time. TXDOT has the project budgeted to start construction in 2024. Currently working with HDR to map the right-of-way in order to convey it to TXDOT.
Impact on Operating Budget:	No
Estimated Useful Life of Capital Investment:	30-35 years

PROJECT COST					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>	\$1,000,000	\$1,186,353.11	\$1,000,000	2018	
<u>CONSTRUCTION</u>	\$15,100,000				
<u>OTHER</u>					
<u>TOTAL:</u>	\$16,100,000	\$1,186,353.11	\$1,000,000		



Wastewater Treatment Plant Optimization Improvements Phase II

Project Number:	8
Project Type:	Sewer
Strategic Plan:	Maintain Infrastructure
Funding:	2015 Certificate of Obligation Bond Funds
Assigned:	City Engineer/Public Services Director
Project Location:	Wastewater Treatment Plant. Project location identified as number 8 on the CIP project location map.
Project Description:	Phase II of this project includes installation of a non-potable water system, belt press, rehabilitation of the aeration system, and rehabilitation of the digester tank as well as upgrades to the laboratory.
Project Justification:	Upgrade the WWTP to meet state and federal regulations.
Current Status:	Project complete.
Impact to Operating Budget:	No
Estimated Useful Life of Capital Investment:	20-25 years

PROJECT COST

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>		\$766,500		2016	Bond
<u>CONSTRUCTION</u>		\$4,730,985		2016	Bond
<u>OTHER</u>					
<u>TOTAL:</u>	\$0	\$5,497,485	\$0		



Fairway and South Street Water Line Improvements

Project Number:	9
Project Type:	Water
Strategic Plan:	2015 Utility Master Plan - Water CIP Projects - 2020
Funding:	2018 Water and Sewer Bond Funds
Assigned:	City Engineer
Project Location:	Project location identified as number 9 on the CIP project location map.
Project Description:	New 12-inch water transmission line along South Street, Bowman Drive, Jephson Lane, Nelson Road, Mustang Road, and Verhalen Road to connect the Dyche Water Tower and the Verhalen Water Tower. New 10-inch water line along Fm 1462 and new 6-inch water line along Koster Road to replace existing 2.25-inch water lines.
Project Justification:	Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by the City Council on March 3, 2016.
Current Status:	Project complete.
Impact to Operating Budget:	No
Estimated Useful Life of Capital Investment:	20-25 years

PROJECT COST					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>	\$670,400	\$528,111	\$528,111	2018	Bond
<u>CONSTRUCTION</u>	\$3,352,000	\$1,228,796	\$1,228,796	2018	Bond
<u>OTHER</u>					
<u>TOTAL:</u>	\$4,022,400	\$1,756,907	\$1,756,907		



Lift Stations 14 and 17 Rehabilitation

Project Number:	10
Project Type:	Sewer
Strategic Plan:	2015 Utility Master Plan - Wastewater CIP Projects - 2020
Funding:	2018 Water and Sewer Bond Funds
Assigned:	City Engineer
Project Location:	Identified as project number 10 on the CIP project location map.
Project Description:	This project includes the rehabilitation of lift stations 14 and 17. The condition assessment results showed these lift stations to be in very poor condition.
Project Justification:	Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by the City Council on March 3, 2016.
Current Status:	T & C Construction, Ltd. is currently completing the site work at both lift station sites. Both lift stations were placed online January 2020.
Impact to Operating Budget:	No
Estimated Useful Life of Capital Investment:	20-25 years

PROJECT COST

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>	\$260,000	\$225,645	\$225,645	2018	Bond
<u>CONSTRUCTION</u>	\$1,300,000	\$867,673	\$867,673	2018	Bond
<u>OTHER</u>					
<u>TOTAL:</u>	\$1,560,000	\$1,093,318	\$1,093,318		



Lift Station 30 Expansion & HWY 35 Bypass Gravity Mains

Project Number:	11
Project Type:	Sewer
Strategic Plan:	2015 Utility Master Plan - Wastewater CIP Projects - 2020
Funding:	2018 Water and Sewer Bond Funds
Assigned:	City Engineer
Project Location:	Lift Station 30 Expansion and HWY 35 Bypass gravity mains. Project location identified as number 11 on the CIP project location map.
Project Description:	This project includes the expansion of lift station 30 from a firm capacity of 4.61 MGD to a firm pumping capacity of 9.0 MGD. This project includes a new 24 inch force main, and the upsizing of the gravity lines to 36 inches immediately upstream and downstream of lift station 30.
Project Justification:	Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by the City Council on March 3, 2016.
Current Status:	LJA Engineering completed the 90% design in February 2019. City Council approved Staff's request for additional design services to increase the capacity of the proposed lift station to 11.5 MGD to accommodate additional development on 5/2/2019. LJA has completed the design and sent it to TCEQ for final review. KDM Aquisition Services, Inc. is currently working on acquiring the additional property that is required for the expansion.
Impact to Operating Budget:	No
Estimated Useful Life of Capital Investment:	20-25 years

PROJECT COST

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>	\$1,495,900	\$760,515	\$679,865	2018	Bonds
<u>CONSTRUCTION</u>	\$10,064,900		\$10,064,900	2019/2020	Bonds
<u>OTHER</u>					
<u>TOTAL:</u>	\$11,560,800	\$760,515	\$10,744,765		



54" Eastside Interceptor

Project Number:	12
Project Type:	Sewer
Strategic Plan:	2015 Utility Master Plan - Wastewater CIP Projects - 2020
Funding:	2018/2019/2020 Water and Sewer Bond Funds
Assigned:	City Engineer
Project Location:	Replacement 54" Eastside Interceptor. Project location identified as number 12 on the CIP project location map.
Project Description:	This project includes the construction of a 54 inch wastewater line from the 35 Bypass to the WWTP. The model showed the existing 27 inch and 33 inch wastewater lines do not have enough capacity to convey existing peak flows to the plant.
Project Justification:	Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by the City Council on March 3, 2016.
Current Status:	Freese and Nichols submitted the 100% plans, specs, and revised cost estimate on 7/18/2019. KDM Acquisition Services, Inc. is currently working on acquiring the nine utility easements that are required for the project.
Impact to Operating Budget:	No
Estimated Useful Life of Capital Investment:	20-25 years

PROJECT COST					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>	\$2,165,300	\$2,076,000	\$2,076,000	2018	Bond
<u>CONSTRUCTION</u>	\$13,251,153		\$11,797,760	2019/2020	Bond
<u>OTHER</u>	\$31,000	\$31,000		2019	Bond
<u>TOTAL:</u>	\$15,447,453	\$2,107,000	\$13,873,760		



Water Line Improvements Phase 1

Project Number:	13
Project Type:	Water
Strategic Plan:	2015 Utility Master Plan - Water CIP Projects - 2020
Funding:	2018 and 2019 Water and Sewer Bond Funds
Assigned:	City Engineer
Project Location:	General project location identified as project 13 on the CIP project location map.
Project Description:	New 10-inch, 8-inch, and 6-inch water lines to connect and replace existing small water lines in the area bounded by Adoue Street, Gordon Street, South Park Drive, and Johnson Street.
Project Justification:	Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by the City Council on March 3, 2016.
Current Status:	Project is substantially complete, final inspection scheduled for 4/14/2020.
Impact to Operating Budget:	No
Estimated Useful Life of Capital Investment:	20-25 years

PROJECT COST					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>	\$510,800	\$433,300	\$922,985	2018	Bond
<u>CONSTRUCTION</u>	\$2,553,800	\$1,590,645	\$2,005,595	2018/2019	Bonds
<u>OTHER</u>					
<u>TOTAL:</u>	\$3,064,600	\$2,023,945	\$2,928,580		



Northwest and Northeast Sanitary Sewer Basin Rehabilitation Project

Project Number:	14
Project Type:	Sewer
Strategic Plan:	2015 Utility Master Plan - Wastewater CIP Projects - 2020
Funding:	2018 Water and Sewer Bond Funds
Assigned:	City Engineer / Public Services Director
Project Location:	Northwest and Northeast Sanitary Sewer Basins in the northern portion of the City.
Project Description:	Utilities Master Plan recommended that a Sanitary Sewer Evaluation Survey be conducted throughout the Northeast and Northwest Basins to identify sources of Inflow and Infiltration. Once sources of I/I are found, the City should address them as required to reduce excess water from entering the wastewater system.
Project Justification:	Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by the City Council on March 3, 2016.
Current Status:	Freese and Nichols submitted the final draft of Technical Memo #2 that details the results and rehabilitation recommendations identified in the study on July 22, 2019. The report recommends \$855,700 in I and I rehabilitation work. Final study report documents received in December 2019. Staff requested a proposal for engineering design services for the design of the rehabilitation work on 1/10/2020. Proposal for design services approved and notice to proceed issued on 3/4/2020.
Impact to Operating Budget:	No
Estimated Useful Life of Capital Investment:	20-25 years

PROJECT COST

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>	\$95,300	\$95,200	\$95,300	2018	
<u>CONSTRUCTION</u>	\$855,700		\$850,000	2020	
<u>OTHER</u>					
<u>TOTAL:</u>	\$951,000	\$95,200	\$945,300		



Water Plant #6 Tank Replacement

Project Number:	15
Project Type:	Water
Strategic Plan:	2015 Utility Master Plan - Water CIP Projects - 2020
Funding:	2018 Water and Sewer Bond Funds
Assigned:	City Engineer
Project Location:	Water Plant No. 6 Ground Storage Tank Replacement identified as project number 15 on the CIP project location map.
Project Description:	Decommission three existing 0.43 MG ground storage tanks and add new 1.5 MG ground storage tank at Water Plant No. 6
Project Justification:	Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by the City Council on March 3, 2016.
Current Status:	The new tank has been constructed and filled for the thirty day foundation settlement period. Contractor is currently working on the site work.
Impact to Operating Budget:	No
Estimated Useful Life of Capital Investment:	20-25 years

PROJECT COST

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>	\$526,500	\$319,400	\$319,400	2018	Bond
<u>CONSTRUCTION</u>	\$2,632,500	\$2,446,526	\$2,446,526	2018	Bond
<u>OTHER</u>					
<u>TOTAL:</u>	\$3,159,000	\$2,765,926	\$2,765,926		



Wayfinding Signs Project

Project Number:	16
Project Type:	Wayfinding
Strategic Plan:	Planning for directional movement in the City to key locations.
Funding:	General Fund
Assigned:	Economic Development Director
Project Location:	Corporate City Limits
Project Description:	To develop a wayfinding signage system that will create a uniqueness about Alvin while also improving the economic vitality of lesser known parts of the City that tourists and visitors may not be aware of.
Project Justification:	By implementing wayfinding signage, visitors will be easily directed to key locations creating a more positive experience and it will encourage others to see what the City of Alvin has to offer beyond the visible elements on the main roadways.
Current Status:	Ongoing (4/07/19): Since the last stakeholders meeting Tuesday February 4, 2020, staff has reviewed the wayfinding master plan and has requested two (2) separate revisions. Staff received the most recent wayfinding signage manual on Tuesday, February 7, 2020. Once the revised document has been reviewed by staff, it will be distributed to the wayfinding signage stakeholders group, and if necessary, a meeting will be scheduled for the group to discuss the document. There are not many more revisions to the document that are anticipated.
Impact on Operating Budget:	No
Estimated Useful Life of Capital Investment:	N/A

PROJECT COST					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>	\$50,000	\$49,500	\$49,500	2019	
<u>CONSTRUCTION</u>	\$180,500	\$180,500	\$105,500	2020	
<u>OTHER</u>					
<u>TOTAL:</u>	\$230,500	\$230,000	\$155,000		



Fire/EMS Station

Project Number:	17
Project Type:	Facilities
Strategic Plan:	Planning for the replacement of aged facilities.
Funding:	General Projects Fund and Certificates of Obligations.
Assigned:	Rex W. Klesel
Project Location:	City owned 4.38 Acres at the corner of Bellaire Boulevard and South Street. Identified as project number 17 on the CIP project location map.
Project Description:	This project is to design and construct a new Fire and Emergency Medical Services (EMS) Station on the 4.36 acre property at the corner of Bellaire Boulevard and South Street that was purchased in December 2017.
Project Justification:	Compelling reasons to construct a new station include, but are not limited to expanding service coverage to the south and east quarters of the Fire Department response territory. Also, the two existing stations lack sufficient windstorm ratings and have inadequate sleeping quarters for staff.
Current Status:	City Council awarded the bid to construct the Fire/EMS building to DivisionOne on 11/7/2019 for an amount not to exceed \$11,673,900. The Contractor visited the site on 12/6/2019 to see where to set up a construction trailer. The preconstruction meeting was held on 2/25/2020. The Contractor is currently filling the site and establishing the building pad.
Impact on Operating Budget:	Once the construction of the facility is complete, there will be utility operational and maintenance costs associated with the new facility.
Estimated Useful Life of Capital Investment:	50+ Years

PROJECT COST

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>	\$1,754,743	\$1,754,743	\$1,210,743	2018	
<u>CONSTRUCTION</u>	\$14,300,000	\$11,673,900	\$14,170,600	2019	Bond
<u>OTHER</u>	\$310,000	\$310,000		2018	
<u>TOTAL:</u>	\$16,364,743	\$13,738,643	\$15,381,343		



Willis Street Downtown Parking Lot

Project Number:	18
Project Type:	Public Parking
Strategic Plan:	Maintain Infrastructure
Funding:	General Projects Fund
Assigned:	City Engineer
Project Location:	Project location identified as number 18 on the CIP project location map.
Project Description:	This project includes the installation of a concrete public parking lot on the City owned property at the southeast corner of the Willis and Hardie intersection.
Project Justification:	To create additional public parking in the downtown area.
Current Status:	Adams Surveying sent a draft survey in February 2020 which identified the alley as being public.
Impact on Operating Budget:	No
Estimated Useful Life of Capital Investment:	30-40 years

PROJECT COST

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>					
<u>CONSTRUCTION</u>	\$120,000		\$120,000	2019	
<u>OTHER</u>	\$3,200	\$3,200	\$3,200	2019	Survey
<u>TOTAL:</u>	\$123,200	\$3,200	\$123,200		



Mustang Bayou Bank Repair

Project Number:	19
Project Type:	Park / Drainage
Strategic Plan:	Maintain Infrastructure
Funding:	General Fund
Assigned:	City Engineer / Parks Director / City Attorney
Project Location:	Two areas along the bank of Mustang Bayou that washed out during Hurricane Harvey. Project location identified as number 19 on the CIP project location map.
Project Description:	This project includes the design and repair of two locations along Mustang Bayou where the bayou side slope failed due to flood waters from Hurricane Harvey.
Project Justification:	This project is needed to restore the portion of the Hike and Bike Trail that was destroyed due to the side slope failure and to restore the bayou.
Current Status:	On 4/2/2020 the Legal Department received confirmation from FEMA for partial funding of the project. GC Engineering was given notice to proceed with completion of the final design and bid package.
Impact on Operating Budget:	No
Estimated Useful Life of Capital Investment:	20 years

PROJECT COST

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>	\$156,408	\$156,408	\$156,408	2018	
<u>CONSTRUCTION</u>	\$302,126				
<u>OTHER</u>					
<u>TOTAL:</u>	\$458,534	\$156,408	\$156,408		



Hike and Bike Trail Phase III Design

Project Number:	20
Project Type:	Parks
Strategic Plan:	Extending the existing hike and bike trail as a key addition to the Alvin trail system for non-motorized transportation
Funding:	General Fund
Assigned:	Parks and Recreation Director
Project Location:	Identified on the CIP project location map as project number 20 . South Street to Mustang Road within the Corporate City Limits.
Project Description:	Design third phase of the existing Hike and Bike Trail adding approximately 1.6 miles of trail to the existing 1.7 miles.
Project Justification:	Provide non-motorized transportation from downtown Alvin to Alvin Community College.
Current Status:	Kimley-Horn submitted 30% preliminary design plans in March 2020 for Staff review.
Impact on Operating Budget:	Yes
Estimated Useful Life of Capital Investment:	20+ years

PROJECT COST

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>	\$100,000	\$100,000	\$100,000	2019/2020	
<u>CONSTRUCTION</u>	\$2,756,000				
<u>OTHER</u>					
<u>TOTAL:</u>	\$2,856,000	\$100,000	\$100,000		



Disc Golf Course

Project Number:	21
Project Type:	Disc Golf
Strategic Plan:	Promote Alvin's future Disc Golf Course as a regional amenity. (Parks Master Plan 4.2.2)
Funding:	Hotel Occupancy Tax Fund
Assigned:	Parks and Recreation Director
Project Location:	Approximately 38.45 acres south of Briscoe Park within the Corporate City Limits. Identified as number 21 on the CIP project location map.
Project Description:	Develop a lighted eighteen hole disc golf course with pedestrian walking path.
Project Justification:	Activate undeveloped city owned property and integrate into parks system to provide a regional attraction which promotes recreational tourism.
Current Status:	Project complete as of January 2020.
Impact on Operating Budget:	Yes
Estimated Useful Life of Capital Investment:	20+ years

PROJECT COST

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>		\$30,600		2018	
<u>CONSTRUCTION</u>	\$275,000	\$787,531	\$300,000	2019	
<u>OTHER</u>					
<u>TOTAL:</u>	\$275,000	\$818,131	\$300,000		



Water Line Improvements Phase 2

Project Number:	22
Project Type:	Water
Strategic Plan:	2015 Utility Master Plan - Water CIP Projects - 2020
Funding:	2019 Water and Sewer Bond Funds
Assigned:	City Engineer
Project Location:	General project location identified as project 22 on the CIP project location map.
Project Description:	New 10-inch, 8-inch, and 6-inch water lines to connect and replace existing small water lines in the area bounded by State Highway 6, State Highway 35 Bypass, Sealy Street, and Second Street.
Project Justification:	Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by the City Council on March 3, 2016.
Current Status:	LJA is currently completing the 90% design plans.
Impact to Operating Budget:	No
Estimated Useful Life of Capital Investment:	20-25 years

PROJECT COST					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>	\$422,000	\$396,250	\$422,000	2019	Bond
<u>CONSTRUCTION</u>	\$2,109,900		\$2,109,900	2019	Bond
<u>OTHER</u>					
<u>TOTAL:</u>	\$2,531,900	\$396,250	\$2,531,900		



Water Line Improvements Phase 3

Project Number:	23
Project Type:	Water
Strategic Plan:	2015 Utility Master Plan - Water CIP Projects - 2020
Funding:	2019 Water and Sewer Bond Funds
Assigned:	City Engineer
Project Location:	General project location identified as project 23 on the CIP project location map.
Project Description:	New 8-inch and 6-inch water lines to connect and replace existing small diameter water lines in the area bounded by House Street, Bayou Drive, South Street, and Gordon Street.
Project Justification:	Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by the City Council on March 3, 2016.
Current Status:	Design to start in May 2020.
Impact to Operating Budget:	No
Estimated Useful Life of Capital Investment:	20-25 years

PROJECT COST					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>	\$510,700		\$510,700	2020	Bond
<u>CONSTRUCTION</u>	\$2,553,200		\$2,553,200	2020	Bond
<u>OTHER</u>					
<u>TOTAL:</u>	\$3,063,900	\$0	\$3,063,900		



Water Plant #4 Tank Replacement

Project Number:	24
Project Type:	Water
Strategic Plan:	2015 Utility Master Plan - Water CIP Projects - 2020
Funding:	2020 Water and Sewer Bonds
Assigned:	City Engineer
Project Location:	Water Plant No. 4 Ground Storage Tank Replacement identified as project number 24 on the CIP project location map.
Project Description:	Decommission the existing 0.21 and 0.43 Million Gallon (MG) steel ground storage tanks and add a new 1.0 MG concrete ground storage tank at Water Plant #4.
Project Justification:	Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by the City Council on March 3, 2016.
Current Status:	Design to begin in August 2020.
Impact to Operating Budget:	No
Estimated Useful Life of Capital Investment:	20-25 years

PROJECT COST

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>	\$351,000		\$351,000	2020	Bond
<u>CONSTRUCTION</u>	\$1,755,000		\$1,755,000	2020	Bond
<u>OTHER</u>					
<u>TOTAL:</u>	\$2,106,000	\$0	\$2,106,000		



Peak Flow Storage Basin

Project Number:	25
Project Type:	Sewer
Strategic Plan:	Maintain Infrastructure
Funding:	2020 Water and Sewer Bond Funds
Assigned:	City Engineer/Public Services Director
Project Location:	Wastewater Treatment Plant. Project location identified as number 25 on the CIP project location map.
Project Description:	This project includes the construction of a 1.0 million gallon (MG) peak flow storage basin at the wastewater treatment plant.
Project Justification:	Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by the City Council on March 3, 2016.
Current Status:	Design to start in September 2020.
Impact to Operating Budget:	No
Estimated Useful Life of Capital Investment:	30-35 years

PROJECT COST

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>	\$214,500		\$214,500	2020	Bond
<u>CONSTRUCTION</u>	\$1,072,500		\$1,072,500	2020	Bond
<u>OTHER</u>					
<u>TOTAL:</u>	\$1,287,000	\$0	\$1,287,000		



2020 Asphalt Pavement Project (Contractor)

Project Number:	26
Project Type:	Streets
Strategic Plan:	Maintain Infrastructure
Funding:	Sales Tax Fund
Assigned:	City Engineer
Project Location:	Project locations to be determined.
Project Description:	This project involves the rehabilitation of various asphalt streets within the City of Alvin. The project includes the reclamation, stabilization, and overlay of asphalt streets. The project locations will be determined based on recommendations from the 2014 Asphalt Pavement Assessment by JET Consulting.
Project Justification:	To improve existing infrastructure.
Current Status:	Staff has requested a proposal for the geotechnical study for the project.
Impact on Operating Budget:	No
Estimated Useful Life of Capital Investment:	10-15 years

PROJECT COST					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>					
<u>CONSTRUCTION</u>	\$500,000		\$500,000	2020	
<u>OTHER</u>					
<u>TOTAL:</u>	\$500,000	\$0	\$500,000		



Lift Station 23 Expansion Project (design)

Project Number:	27
Project Type:	Sewer
Strategic Plan:	2015 Utility Master Plan
Funding:	2015 Certificates of Obligation Bond Funds
Assigned:	City Engineer
Project Location:	Lift Station 23 Expansion. Project location identified as number 27 on the CIP project location map.
Project Description:	This project includes the expansion of lift station 23 from a firm capacity of 2.02 MGD to a firm pumping capacity of 9.0 MGD and elimination of lift stations 15 and 16. This project includes 7,000 feet of new 24 inch force main along Bypass 35, and the upsizing 14,720 feet of the gravity mains along Steele Rd., N. Gordon, Rice St., and Ave. E 1/2 ranging in size from 15-inch to 30-inch.
Project Justification:	Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by the City Council on March 3, 2016.
Current Status:	On February 20, 2020 City Council approved a contract with LJA Engineering for the final design of this project. Project design estimated to last nine months with a final bid package complete in December 2020.
Impact to Operating Budget:	Yes
Estimated Useful Life of Capital Investment:	20-25 years

PROJECT COST					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>	\$1,389,800	\$1,389,800	\$1,700,000	2015	Bonds
<u>CONSTRUCTION</u>	\$14,000,000				
<u>OTHER</u>					
<u>TOTAL:</u>	\$15,389,800	\$1,389,800	\$1,700,000		



AGENDA COMMENTARY

Meeting Date: 4/16/2020

Department: Finance **Contact:** Michael Higgins, Chief Financial Officer

Agenda Item: Acknowledge receipt of the Quarterly Financial Report and Investment Report ending March 31, 2020.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Plat Discussion & Direction Other

Summary: The City Charter requires the Chief Financial Officer to report on the financial condition of the City each quarter.

In 2013, the City of Alvin adopted the Public Funds Investment Act pursuant to Chapter 2256 of the Texas Government Code. The Code contains certain requirements for investing public funds and how those funds are to be administered. These requirements include annual reviews of the policy, training, internal controls, prudence, ethics, and reporting.

The City’s investment policy states that the investment officer shall generate quarterly (investment) reports to the City Manager, Mayor, and City council. Attached is the quarterly report for the period ending March 31, 2020.

In summary, the City of Alvin has an investment portfolio at March 31, 2020, of **\$85.6 million**, which consists of \$69.8 million invested in the Local Government Investment Pools, \$749,000 in Certificates of Deposits, and \$15.1 million in the City’s bank depository accounts (i.e. checking accounts). Interest earned during the quarter was \$267,744. The City’s yield for the quarter was 1.32% and the 90-day T-Bill was .96%.

Funding Expected: Revenue Expenditure N/A **Budgeted Item:** Yes No N/A

Funding Account: _____ **Amount:** _____ **1295 Form Required?** Yes No

Legal Review Required: N/A Required **Date Completed:** _____

Supporting documents attached:

- Financial Report – March 2020

Recommendation: Move to acknowledge receipt of the Quarterly Financial Report and Investment Report ending March 31, 2020

Reviewed by Department Head, if applicable

Reviewed by City Attorney, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Manager

City of Alvin
Quarterly Investment Report
3/31/20

City of Alvin
Investment Report Commentary
For the Quarter Ended, March 31, 2020

The City of Alvin has an investment portfolio at March 31, 2020, of **\$85.6 million**, which consists of \$69.8 million invested in the Local Government Investment Pools, \$749,000 in Certificates of Deposits, and \$15.1 million in the City's bank depository accounts (i.e. checking accounts). Interest earned during the quarter was \$267,744. During the previous quarter, the City's total portfolio was **\$83.9 million**, with total interest of \$309,523. The total Market Value of the City's portfolio increased during the quarter by \$1.7 million. We expect the Market Value to decrease during the next quarter as expenditures will begin for operating needs and property tax collections begin to closeout.

The City of Alvin earned a Weighted Average Yield-to-Maturity rate of **1.32%** during the current quarter. The market benchmark that is being used as a comparison is the 90-day T-Bill which was **.96%** for the quarter. The City's yield was 36 basis points higher than the 90 day T-Bill rate. During the previous quarter, the city's Weighted Average Yield-to-Maturity rate was **1.60%**, and the 90-day T-Bill average was **1.58%**, or 2 basis points more than the T-Bill rate.

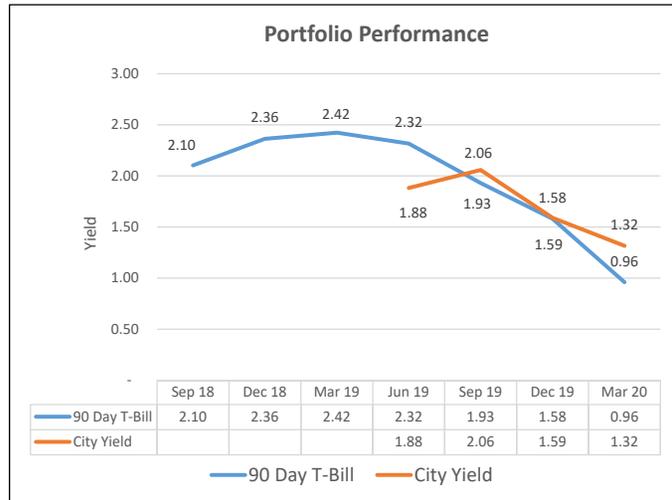
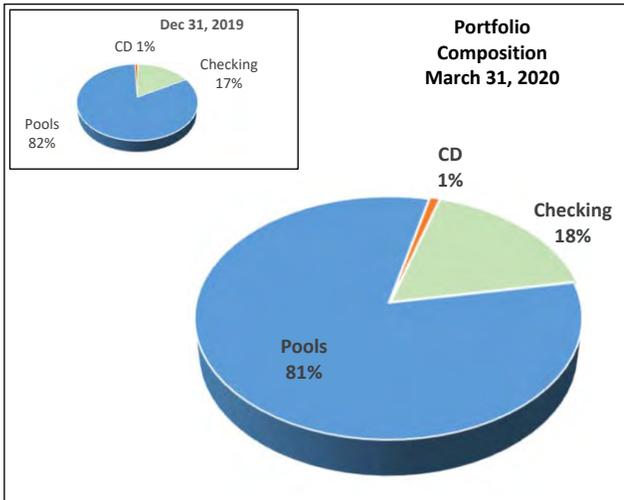
The overall Weighted Average Maturity (WAM in days) was **1.3 days** during the quarter, compared to **2.4 days** in the previous quarter. The WAM days are very low because 99% of the portfolio is invested in the 1 day maturities, primarily investment pools. The City's maximum allowable maturity days varies on the type of investment which can be from 30 days up to 3 years.

As mentioned above, the City's benchmark rate at March 31, 2020, is the 90-day T-Bill, which had a .96% average for the quarter. The rate a year ago at March 31, 2019, was 2.38%. According to the J.P. Morgan Asset Management Report for April 6, 2020, *"The Federal Reserve (Fed) announced on April 1, 2020 that it would temporarily exclude U.S. Treasuries (USTs) and banks' deposits with the Fed (Fed deposits) from its calculation of banks' supplementary leverage ratio or Supplemental Leverage Ratio. The action is the latest aggressive measure by the Fed to help ensure the flow of risk and liquidity through the financial system. It is set to last until March 31, 2021."*

The City of Alvin Finance Department will continue to monitor the market and the rates looking for the best options to increase our investment earnings, while remaining in a safe position. In addition, we plan to monitor our bank depository balances more closely as the earnings rate for the bank account is currently at 1%.

**City of Alvin
Investment Portfolio
March 31, 2020**

Asset type	CUSIP	Purchase Date	Maturity Date	Days to Maturity	Avg Yield for Qtr	Dec 31, 2019		Net Purchases & Disb During Qtr	Mar 31, 2020		Interest Earned During Qtr
						Book Value	Market Value		Book Value	Market Value	
Bank Depository/Demand Accounts			open	1	1.000%	13,861,195	13,861,195	1,193,940	15,055,135	15,055,135	12,177
Certificates of Deposit - Pref Life	740367GK7	9/28/2018	3/27/2020	0	2.650%	248,000	248,588	(248,000)	-	-	1,620
Cert of Deposit - Bk of Amer	06051VG67	5/30/2019	3/2/2020	0	2.350%	250,000	250,299	(250,000)	-	-	4,459
Cert of Deposit - BMO Harris Bank	05581W6F7	3/23/2020	9/23/2022	906	1.494%			250,000	250,000	250,272	73
Cert of Deposit - Beal Bank	07370XWR1	1/30/2019	1/29/2020	0	2.450%	250,000	250,159	(250,000)	-	-	6,108
Cert of Deposit - First Bank NC	31931TGF6	3/31/2020	12/31/2020	275	1.100%			248,000	248,000	248,000	8
Cert of Deposit - Wells Fargo	949763S56	1/29/2020	10/29/2020	212	1.700%			250,000	250,000	250,915	699
Investment Pool - Texstar			open	1	1.358%	58,239,472	58,239,472	196,652	58,436,124	58,436,124	196,652
Investment Pool - Texas Class			open	1	1.699%	1,951,880	1,951,880	14,072	1,965,953	1,965,953	14,072
Investment Pool - Texpool			open	1	1.396%	8,388,610	8,388,610	29,129	8,417,739	8,417,739	29,129
Investment Pool - Texpool (TIRZ#2)			open	1	1.396%	698,036	698,036	252,746	950,782	950,782	2,746
						\$83,887,193	\$83,888,240	\$1,686,540	\$85,573,733	\$85,574,921	\$267,744



	12/31/2019	3/31/2020
Book Value	83,887,193	85,573,733
Market Value	83,888,240	85,574,921
Change in MV		\$1,686,680
Weighted Avg Maturity (days)	2.4	1.3
Weighted Avg YTM	1.60%	1.32%
Avg Yield of 90 day T-Bill	1.58%	0.96%
Accrued Interest @ 3/31/20		\$780

Michael Grogg

Chief Financial Officer

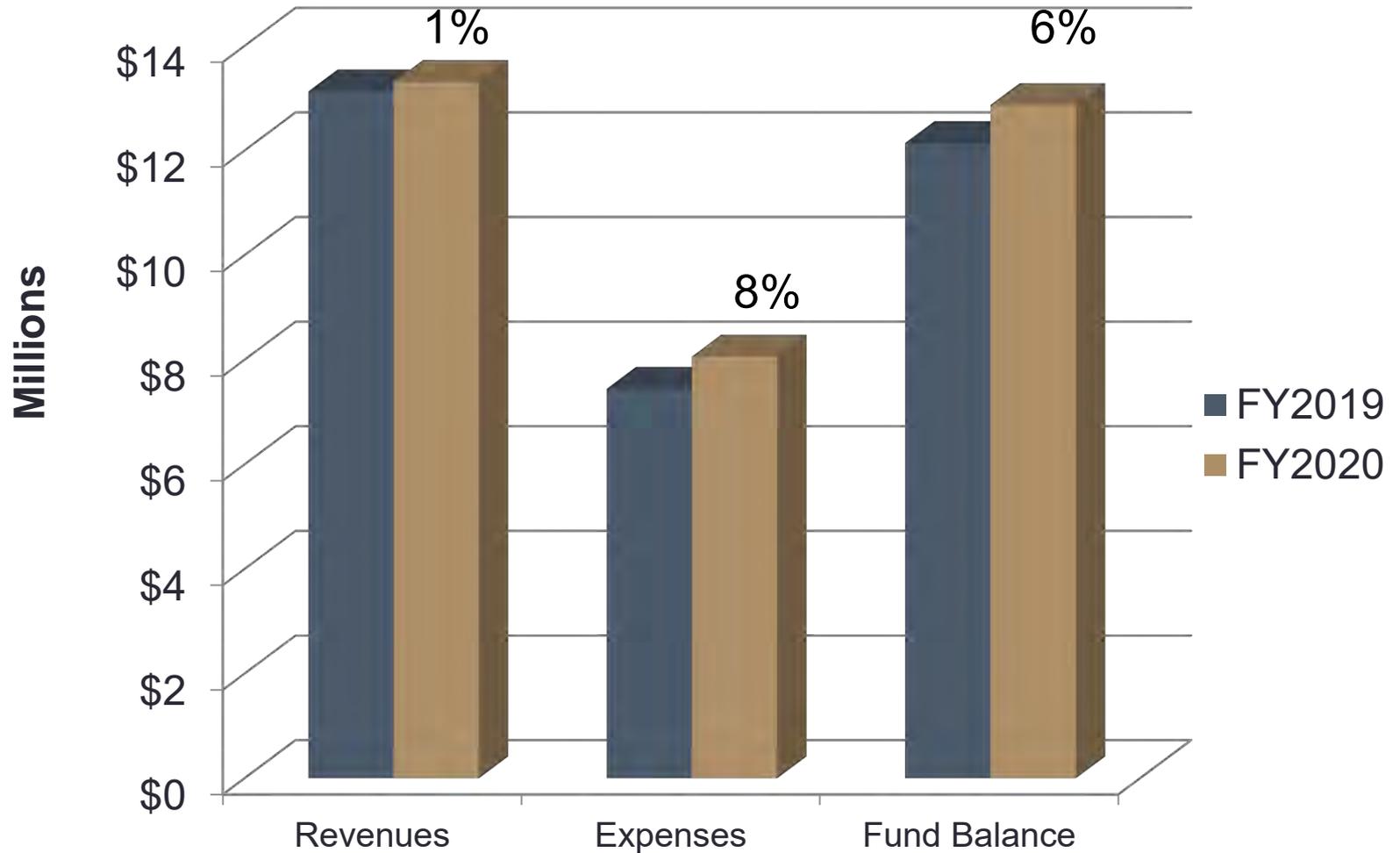
CITY OF ALVIN

Financial Summary

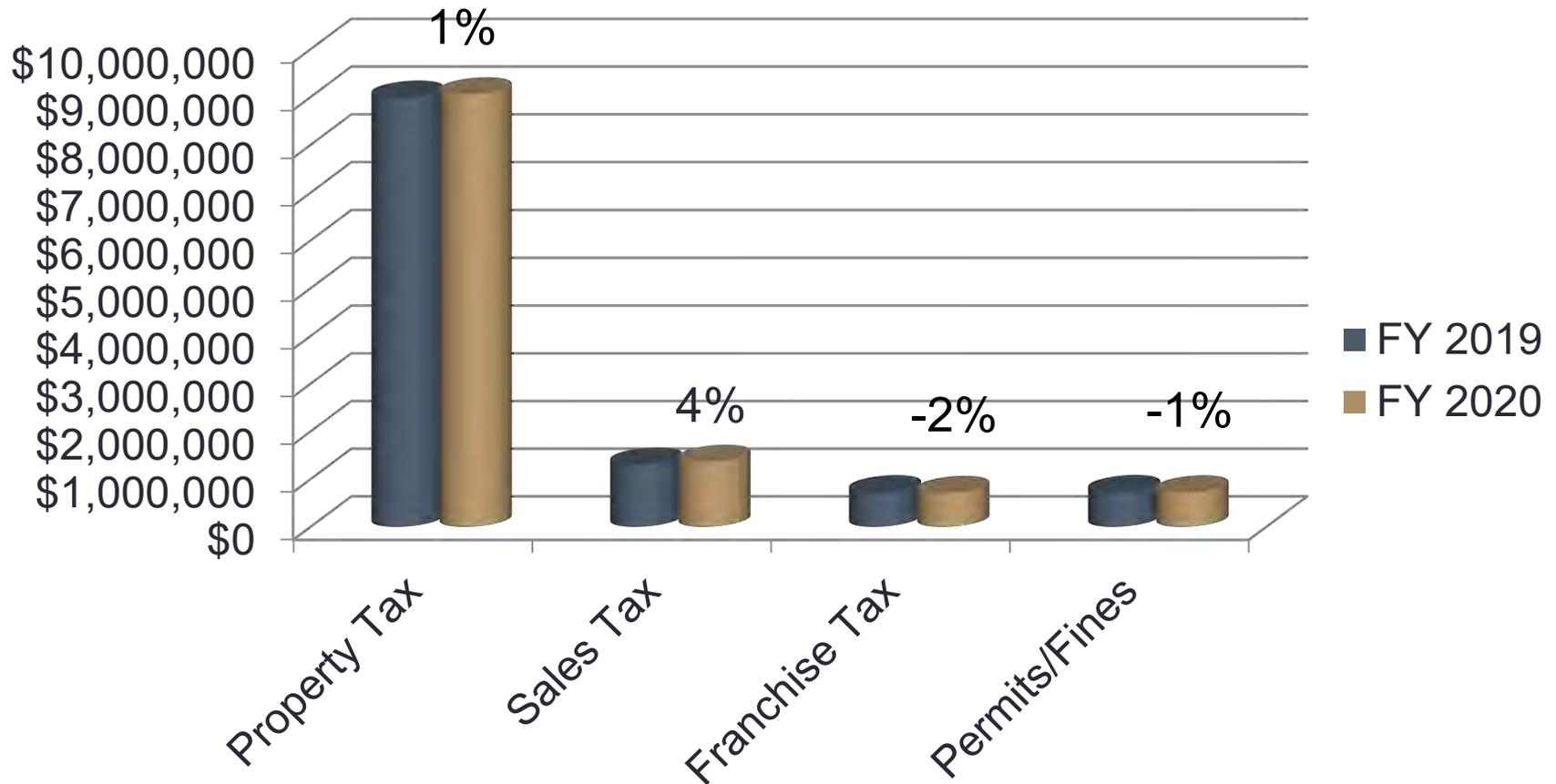
Month ending March 2020

General Fund Summary

Revenue, Expense & Fund Balance Comparison



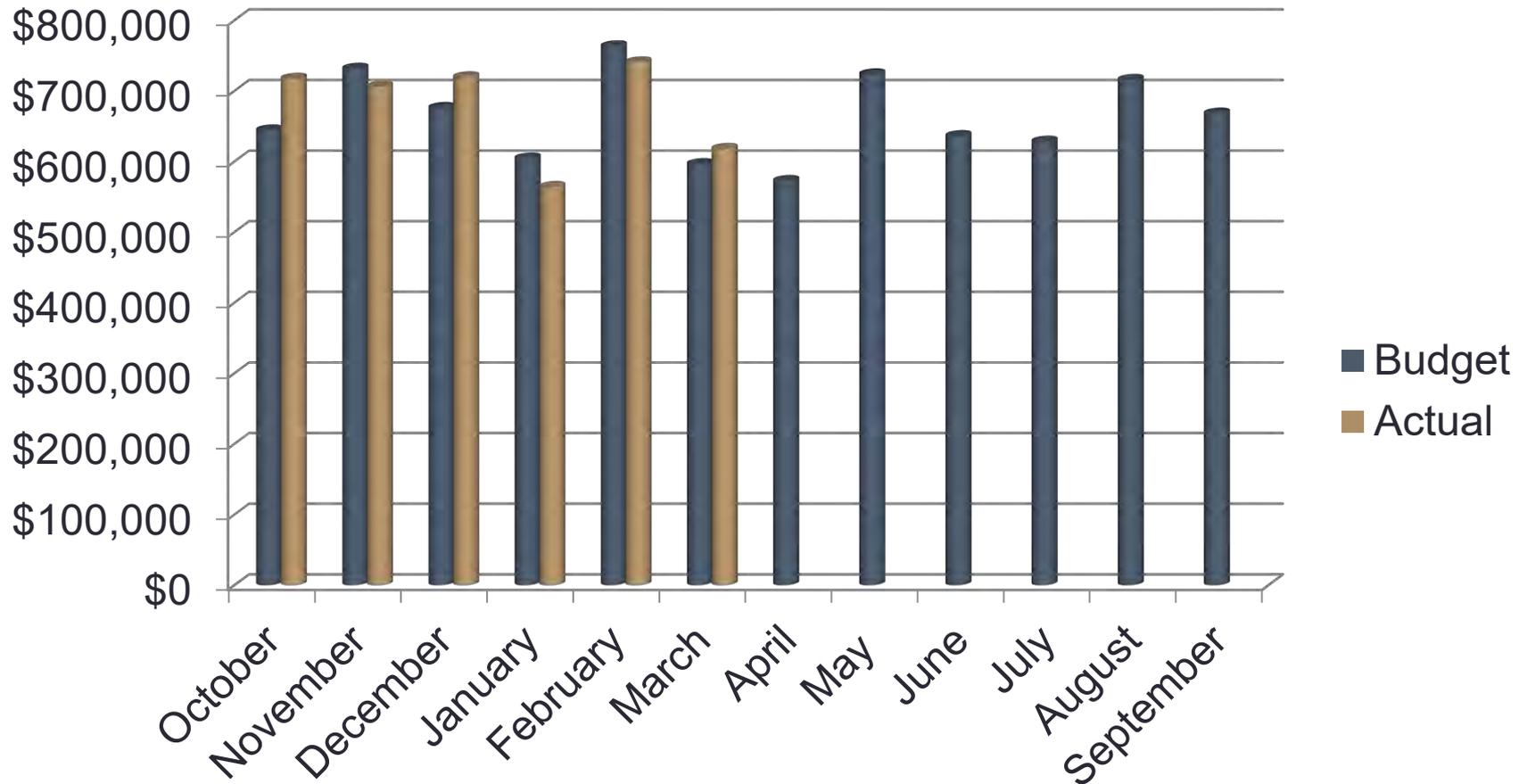
General Fund Major Revenue Comparison as of March 2020



Sales Tax Revenues

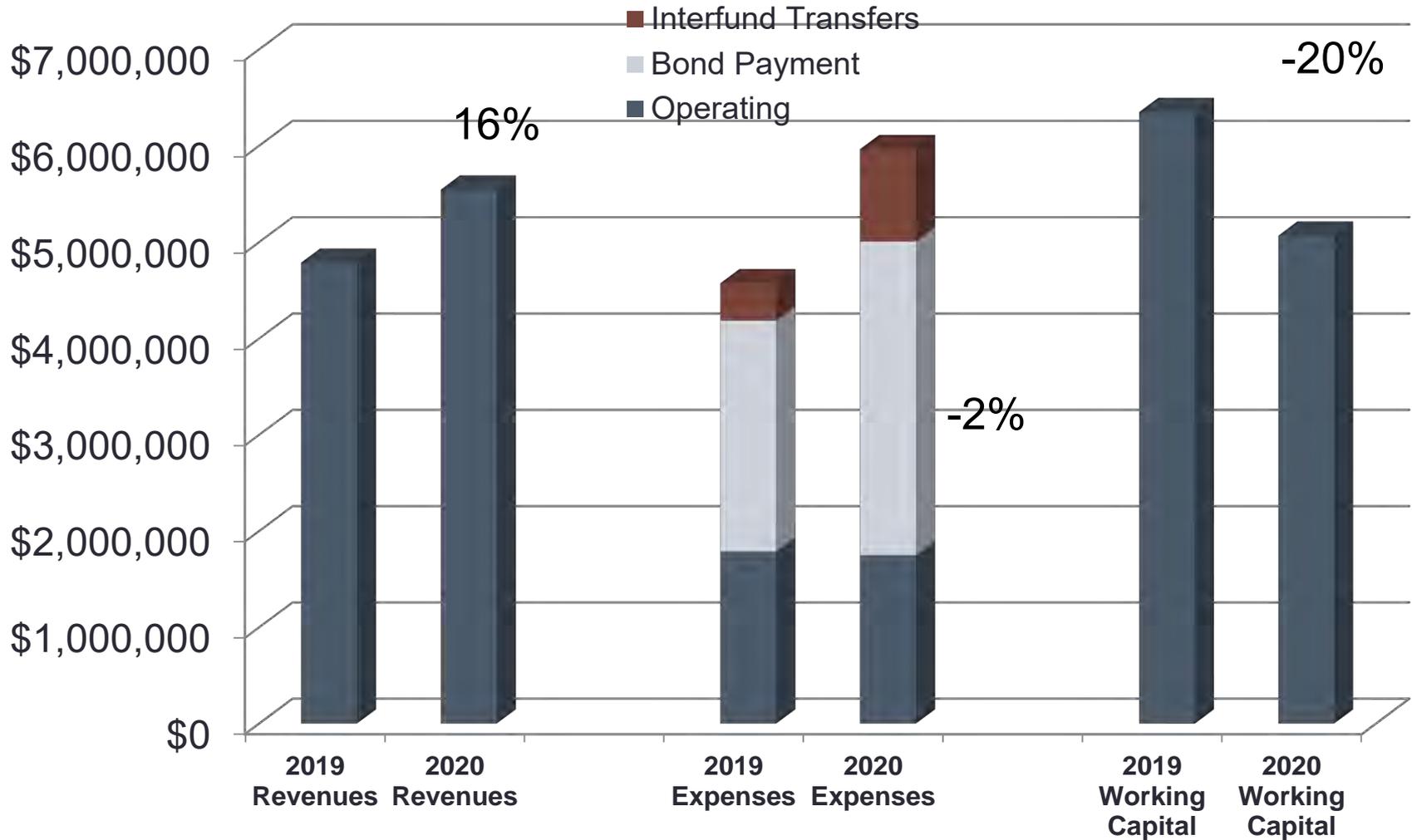
Budget vs. Actual

FY 2019-20



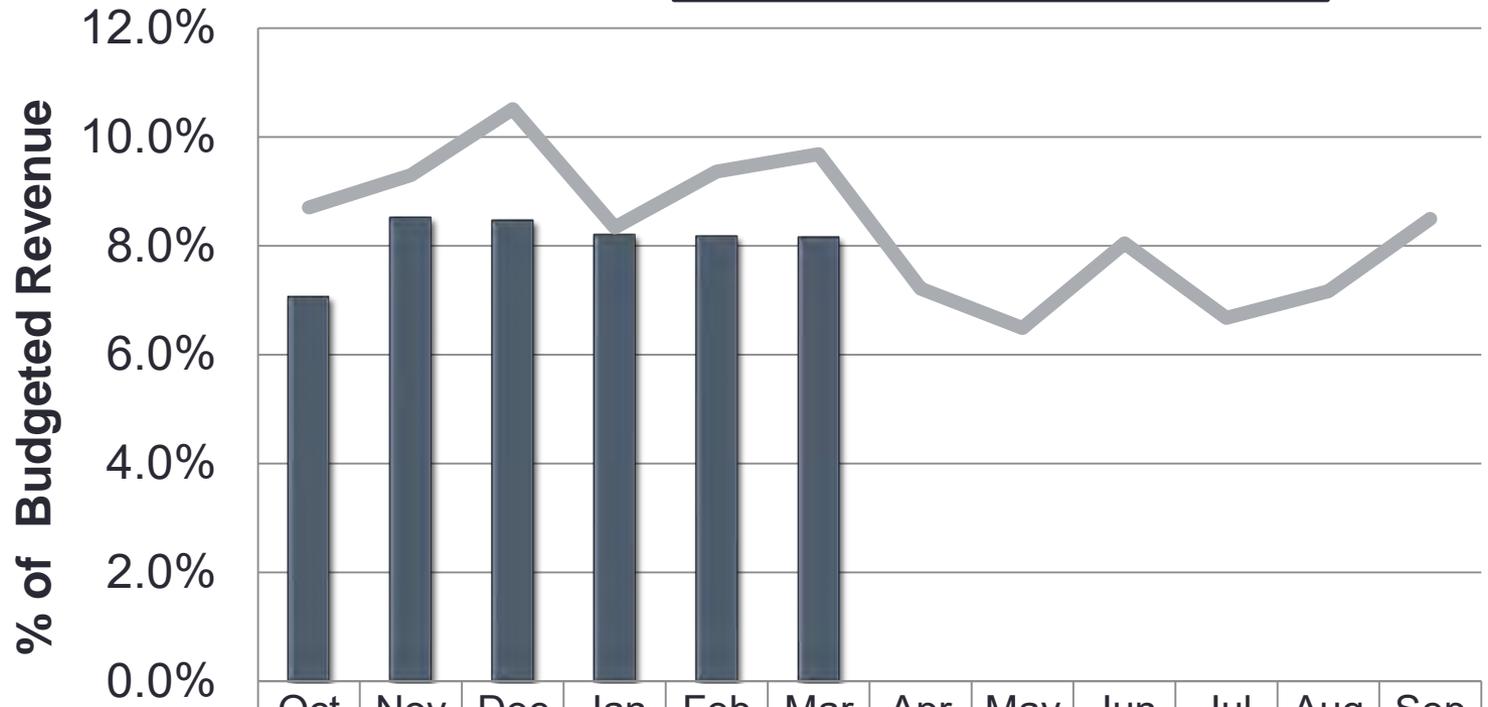
UTILITY FUND

Revenue & Expense Comparison (YTD)



% of FY20 W&S Revenue Budget Billed per Month

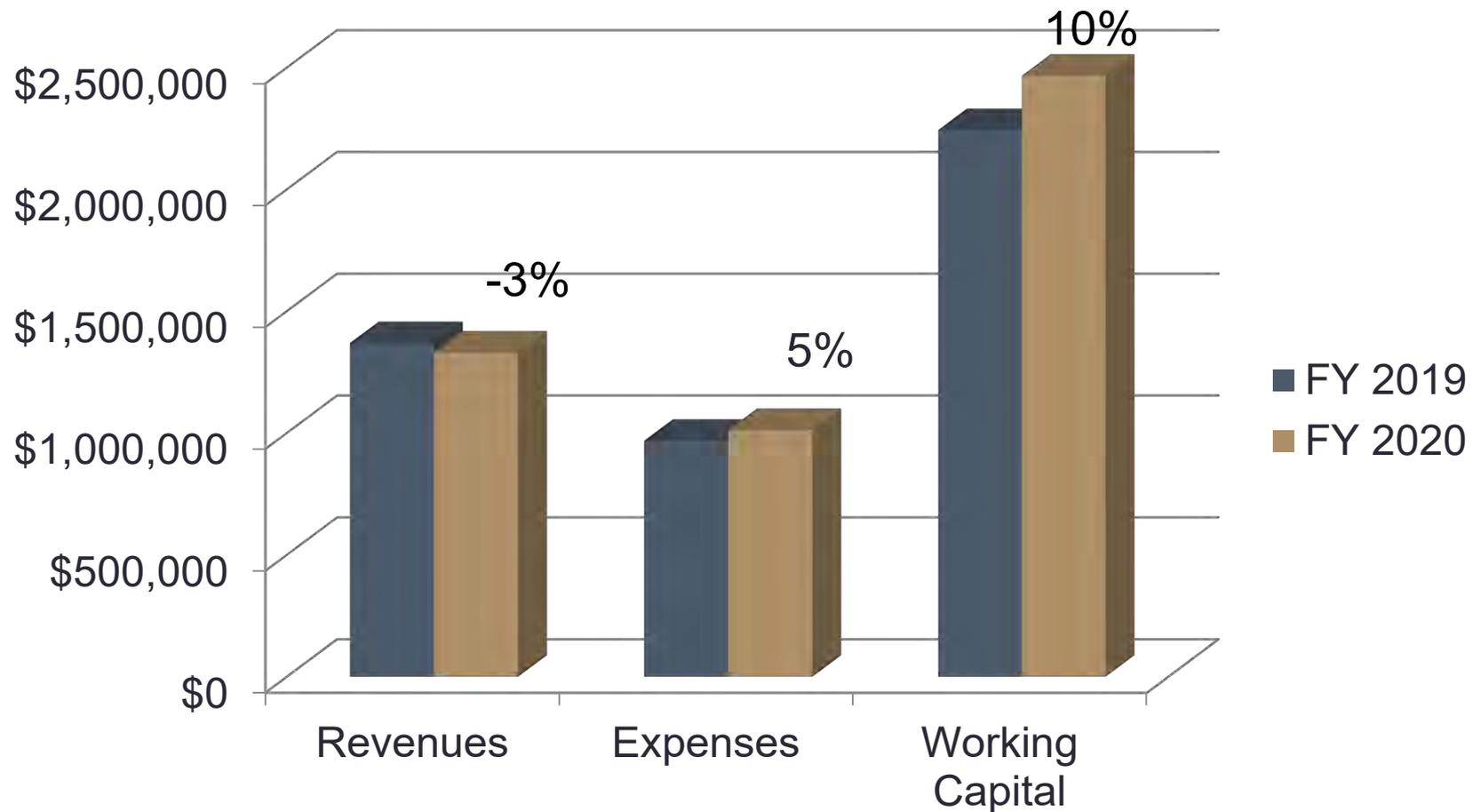
FY20 Billing (YTD) – 49%
5-Year Historical Average Billing – 56%



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
FY20 Budget Billed	7.1%	8.5%	8.5%	8.2%	8.2%	8.2%						0.0%
5yr - Average	8.7%	9.3%	10.5%	8.3%	9.4%	9.7%	7.2%	6.5%	8.0%	6.7%	7.2%	8.5%

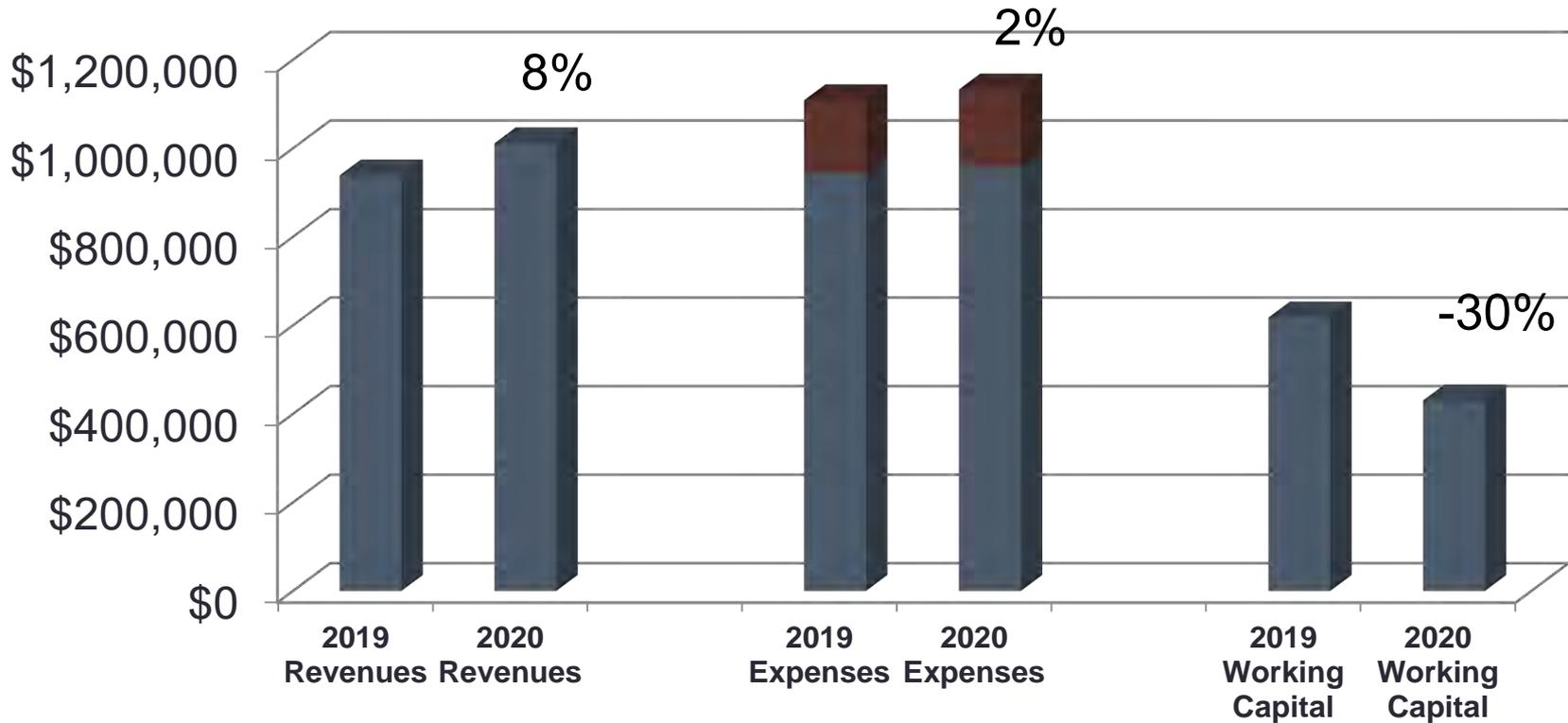
Line - 5 year history of the % of total annual billings per month.
Bar - % of the Fiscal Year 2019-20 budgeted revenues billed per month.

Sanitation Fund Revenue & Expense Comparison (YTD)



EMS Fund Revenue & Expense Comparison (YTD)

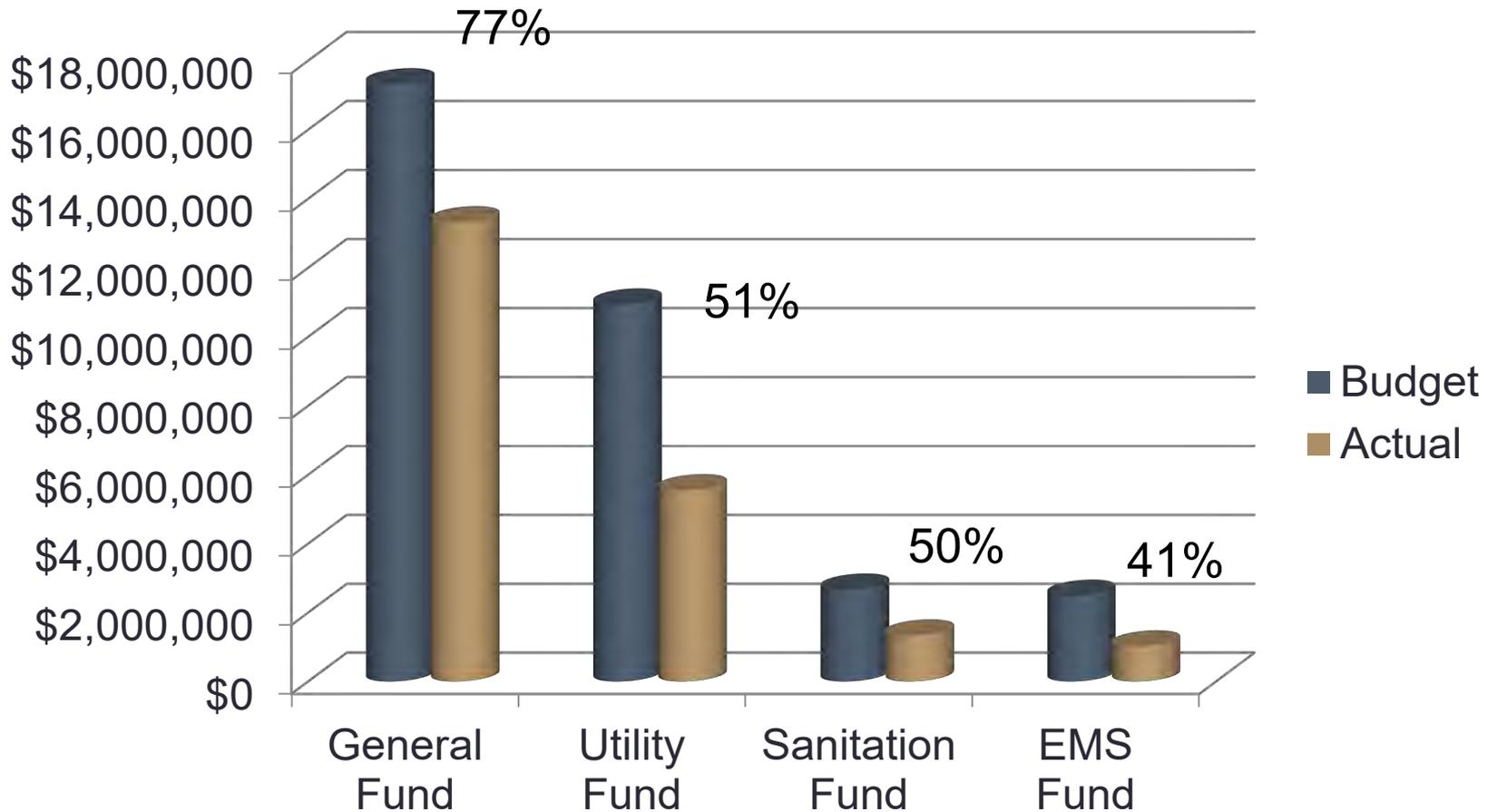
■ Interfund Transfers
■ Operating



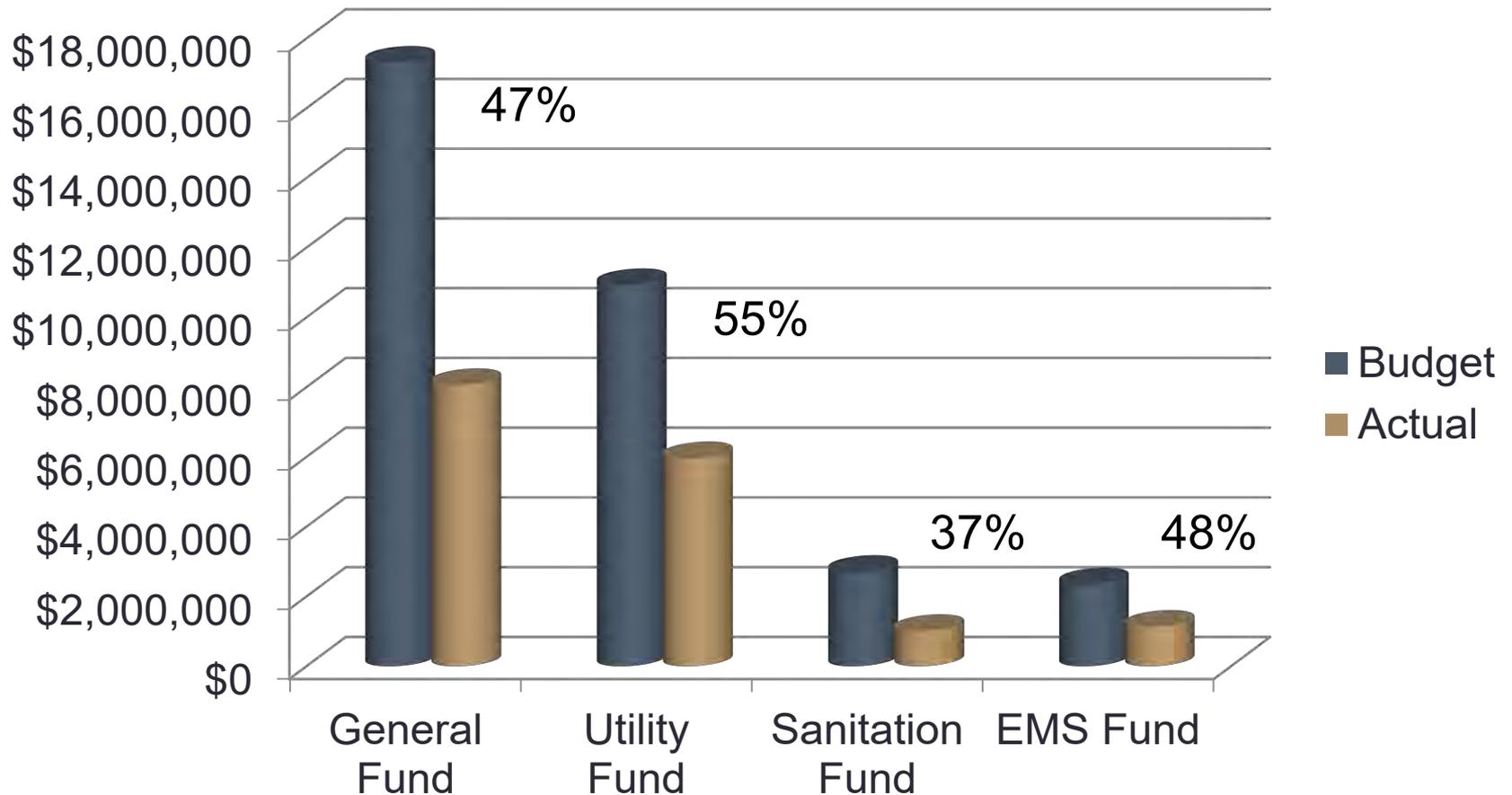
Operating Revenues

Budget vs. Actual

as of March 2020 (50% of FY)



Operating Expenditures Budget vs. Actual as of March 2020 (50% of FY)



Cash and Investment Summary

Cash and Investments as of March 2020

FUNDS	BALANCE
GENERAL FUND	\$ 14,455,459
UTILITY FUND	9,498,992
SPECIAL REVENUE FUNDS *	2,044,067
TIRZ	1,255,207
CEMETERY FUND	679,847
SANITATION FUND	1,529,349
EMS FUND	345,614
CAPITAL PROJECTS (GOVERNMENTAL) **	18,117,218
CAPITAL PROJECTS (UTILITY) ***	30,093,490
INTERNAL SERVICE FUNDS ****	4,780,343
DEBT SERVICE	1,056,593
Total	\$ 83,856,181

- * Fire Capital, Hotel, Municipal Court, Special Investigation, Senior, Public Education Governmental, and Donation Funds
- ** Sales Tax Fund and Governmental Bond Funds
- *** Utility Bond Funds
- **** Central Shop, Vehicle Replacement, Computer Replacement / Maintenance Funds

CITY OF ALVIN

MAJOR FUNDS RECAP

For the period ending 3/31/2020



CITY OF ALVIN
BUDGET VS ACTUAL
 For the period ending 3/31/2020

GENERAL FUND	CURRENT MONTH			YEAR TO DATE			CURRENT BUDGET	BUDGET BALANCE
	LAST YEAR	THIS YEAR	% CHANGE	LAST YEAR	THIS YEAR	% CHANGE		
REVENUES								
PROPERTY TAXES	235,602	545,964	132%	8,982,680	9,049,862	1%	9,693,430	643,568
DENBURY (PAYMENT IN LIEU OF TAXES)	-	-	0%	467,714	554,969	0%	554,813	(156)
SALES TAXES	192,869	206,225	7%	1,300,511	1,356,601	4%	2,661,858	1,305,257
OTHER TAXES	-	-	0%	13,796	14,845	0%	50,000	35,155
FRANCHISE TAXES	-	-	0%	719,703	703,820	-2%	1,111,250	407,430
PERMITS AND LICENSES	71,418	86,167	21%	396,600	463,904	17%	532,300	68,396
FINES AND FORFEITURES	64,695	42,995	-34%	326,684	251,415	-23%	587,000	335,585
OTHER INCOME	19,667	8,458	-57%	327,320	285,593	-13%	859,184	573,591
INTRAGOVERNMENTAL	99,259	105,022	6%	595,554	630,131	6%	1,260,261	630,130
TOTAL REVENUES	683,511	994,831	46%	13,130,561	13,311,141	1%	17,310,096	3,998,955
EXPENDITURES								
CITY COUNCIL	4,041	2,864	-29%	24,421	27,165	11%	53,441	26,276
CITY SECRETARY	19,922	20,908	5%	124,898	132,748	6%	345,221	212,473
CITY ATTORNEY	18,650	22,347	20%	115,245	129,725	13%	307,851	178,126
CITY MANAGER	24,916	26,956	8%	161,714	151,234	-6%	348,858	197,624
ECONOMIC DEVELOPMENTS	15,820	16,705	6%	96,796	97,651	1%	225,924	128,273
FINANCE	23,655	39,997	69%	145,235	216,839	49%	474,798	257,959
COURT	17,243	21,034	22%	107,943	116,309	8%	267,868	151,559
HUMAN RESOURCES	11,984	13,742	15%	82,526	95,923	16%	214,328	118,405
CITY HALL	7,779	11,802	52%	48,835	62,009	27%	156,778	94,769
POLICE	529,783	588,929	11%	3,331,643	3,537,083	6%	7,383,954	3,846,871
HUMANE	35,700	37,491	5%	212,796	210,639	-1%	498,411	287,772
FIRE	74,491	71,239	-4%	380,586	407,855	7%	1,003,598	595,743
EMERGENCY MGMT	13,974	4,705	-66%	36,442	28,215	-23%	88,783	60,568
ENGINEERING	56,774	56,562	0%	280,107	348,028	24%	796,048	448,020
CODE ENFORCEMENT	8,779	6,234	-29%	51,017	48,444	-5%	123,137	74,693
PARKS AND RECREATION	117,182	130,581	11%	700,131	784,340	12%	1,770,225	985,885
LIBRARY	3,518	4,208	20%	55,623	46,591	-16%	111,002	64,412
NON-DEPARTMENTAL	90,468	241,550	167%	1,487,904	1,620,452	9%	3,139,870	1,519,418
TOTAL EXPENDITURES	1,074,678	1,317,855	23%	7,443,862	8,061,247	8%	17,310,096	9,248,849
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES				5,686,699	5,249,894			
BEGINNING FUND BALANCE				6,454,695	7,619,100			
ENDING FUND BALANCE				12,141,394	12,868,994			



**CITY OF ALVIN
BUDGET VS ACTUAL
For the period ending 3/31/2020**

	<u>CURRENT MONTH</u>			<u>YEAR TO DATE</u>			CURRENT BUDGET	BUDGET BALANCE
	LAST YEAR	THIS YEAR	% CHANGE	LAST YEAR	THIS YEAR	% CHANGE		
HOTEL TAX FUND								
<u>REVENUES</u>								
OCCUPANCY TAXES	14,698	8,106	-45%	155,894	130,816	-16%	300,000	169,184
OTHER OPERATING INCOME	5,015	1,946	-61%	15,236	6,369	-58%	26,000	19,631
TOTAL REVENUES	19,714	10,052	-49%	171,129	137,185	-20%	326,000	188,815
<u>EXPENDITURES</u>								
PERSONNEL	4,915	5,445	11%	29,230	32,301	11%	70,677	38,376
SUPPLIES	4,445	443	-90%	5,728	1,125	-80%	33,000	31,875
CONTRACT SERVICES	32,021	5,091	-84%	117,495	79,193	-33%	228,258	149,066
CAPITAL OUTLAY	2,630	-	0%	159,855	168,289	0%	-	(168,289)
DEBT SERVICE	-	-	0%	6,000	7,544	26%	8,241	697
INTERFUND TRANSFERS	1,486	1,748	18%	8,919	10,485	18%	20,970	10,485
TOTAL EXPENDITURES	45,497	12,727	257%	327,226	298,936	-9%	361,147	62,210
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES				(156,097)	(161,751)			
BEGINNING FUND BALANCE				996,508	645,984			
ENDING FUND BALANCE				840,411	484,233			



CITY OF ALVIN
BUDGET VS ACTUAL (Cash basis)
For the period ending 3/31/12020

UTILITY FUND

REVENUES

	<u>CURRENT MONTH</u>		% CHANGE	<u>YEAR TO DATE</u>		% CHANGE	CURRENT BUDGET	BUDGET BALANCE
	LAST YEAR	THIS YEAR		LAST YEAR	THIS YEAR			
CHARGES FOR SERVICES	749,528	868,767	16%	4,469,570	5,200,795	16%	10,579,884	5,379,089
OTHER OPERATING INCOME	42,088	29,464	-30%	316,567	343,420	8%	349,781	6,361
TOTAL REVENUES	791,616	898,231	13%	4,786,138	5,544,216	16%	10,929,665	5,385,449

EXPENDITURES

WATER	65,927	66,356	1%	481,576	449,901	-7%	1,110,607	660,706
SEWER	62,309	83,562	34%	360,305	351,366	-2%	912,411	561,045
WASTEWATER TREATMENT	53,971	56,246	4%	339,411	326,784	-4%	752,309	425,525
ADMINISTRATION	25,193	17,948	-29%	155,650	143,683	-8%	363,161	219,478
BILLING AND COLLECTIONS	16,128	38,155	137%	114,030	147,129	29%	336,799	189,670
PUBLIC SERVICES FACILITY	5,399	6,532	21%	30,246	28,345	-6%	75,800	47,455
CODE ENFORCEMENT PROGRAM	9,434	9,791	4%	54,968	58,769	7%	132,205	73,436
CONTRACT SERVICES	-	44,091	0%	251,396	243,503	-3%	537,692	294,189
TOTAL OPERATING EXPENDITURES	238,361	322,681	35%	1,787,583	1,749,479	-2%	4,220,984	2,471,505
DEBT SERVICE PRINCIPAL & INT.	-	-	0%	2,398,904	3,257,296	36%	5,363,533	2,106,237
INTERFUND TRANSFERS	62,853	70,652	12%	385,838	957,379	148%	1,345,148	387,769
TOTAL EXPENDITURES	301,214	393,333	31%	4,572,326	5,964,155	30%	10,929,665	4,577,742

EXCESS (DEFICIENCY) OF
REVENUES OVER EXPENDITURES

213,812 (419,939)

BEGINNING NET OPERATING ASSETS

6,134,548 5,487,235

ENDING NET OPERATING ASSETS

6,348,360 **5,067,296**



**CITY OF ALVIN
BUDGET VS ACTUAL
For the period ending 3/31/2020**

SANITATION FUND

REVENUES

	<u>CURRENT MONTH</u>			<u>YEAR TO DATE</u>			CURRENT BUDGET	BUDGET BALANCE
	LAST YEAR	THIS YEAR	% CHANGE	LAST YEAR	THIS YEAR	% CHANGE		
CHARGES FOR SERVICES	221,825	211,013	-5%	1,329,114	1,318,854	-1%	2,641,240	1,322,386
OTHER OPERATING INCOME	1,065	1,225	15%	39,529	11,130	-72%	20,000	8,870
TOTAL REVENUES	222,890	212,238	-5%	1,368,644	1,329,985	-3%	2,661,240	1,331,255

EXPENDITURES

CONTRACT SERVICES	201,119	206,729	3%	806,373	855,242	6%	2,477,752	1,622,510
INTERFUND TRANSFERS	13,215	13,318	1%	152,486	145,432	-5%	217,560	72,128
DEBT SERVICE	-	-	0%	8,828	11,100	26%	12,127	1,027
TOTAL EXPENDITURES	214,334	220,047	3%	967,688	1,011,773	5%	2,707,439	1,622,510

EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	400,956	318,212
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BEGINNING NET OPERATING ASSETS	1,842,136	2,148,086
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ENDING NET OPERATING ASSETS	\$ 2,243,092	\$ 2,466,298
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CITY OF ALVIN
BUDGET VS ACTUAL
 For the period ending 3/31/2020

	<u>CURRENT MONTH</u>			<u>YEAR TO DATE</u>			<u>CURRENT BUDGET</u>	<u>BUDGET BALANCE</u>
	<u>LAST YEAR</u>	<u>THIS YEAR</u>	<u>% CHANGE</u>	<u>LAST YEAR</u>	<u>THIS YEAR</u>	<u>% CHANGE</u>		
EMS FUND								
REVENUES								
Hillcrest EMS/Fire Service	-	-	0%	-	10,500	0%	14,400	3,900
Emergency Service District	-	-	0%	179,750	184,500	3%	369,000	184,500
Medicaid	2,886	2,181	-24%	15,292	15,382	1%	32,000	16,618
Medicare	22,477	19,857	-12%	172,372	131,813	-24%	340,000	208,187
Service Charges - Intermedix	61,671	57,171	-7%	393,242	327,117	-17%	890,000	562,883
EMS Utility Fee	28,189	48,942	74%	166,356	281,031	69%	824,592	543,561
Other Operating Income	2,815	7,464	165%	11,301	60,534	436%	12,500	(48,034)
TOTAL REVENUES	118,038	135,614	15%	938,313	1,010,878	8%	2,482,492	1,471,614
Personnel	109,999	113,350	3%	656,366	675,202	3%	1,383,826	708,624
Supplies	22,909	23,873	4%	97,450	96,988	0%	221,700	124,712
Contract Services	6,198	40,831	559%	182,447	158,072	-13%	389,710	231,638
Debt Service	-	-	0%	7,387	4,304	-42%	5,198	894
Interfund Transfers	27,435	29,343	7%	164,609	176,058	7%	352,116	176,058
OPERATING EXPENDITURES	166,540	207,397	25%	1,108,259	1,110,625	0%	2,352,550	1,241,925
CAPITAL OUTLAY (NON RECURRING)	-	21,974		-	21,974		-	(21,974)
TOTAL EXPENDITURES	166,540	229,371	38%	1,108,259	1,132,599	2%	2,352,550	1,219,951
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES				(169,946)	(121,721)			
BEGINNING WORKING CAPITAL				787,269	551,803			
ENDING WORKING CAPITAL				617,323	430,082			



CITY OF ALVIN
BUDGET VS ACTUAL
 For the period ending 3/31/2020

	<u>CURRENT MONTH</u>		<u>%</u> CHANGE	<u>YEAR TO DATE</u>		<u>%</u> CHANGE	<u>CURRENT</u> <u>BUDGET</u>	<u>BUDGET</u> <u>BALANCE</u>
	<u>LAST YEAR</u>	<u>THIS YEAR</u>		<u>LAST YEAR</u>	<u>THIS YEAR</u>			
SALES TAX FUND								
<u>REVENUES</u>								
SALES TAX REVENUES	385,623	412,327	7%	2,600,244	2,712,392	4%	5,298,803	2,586,412
OTHER OPERATING INCOME	3,980	3,218	-19%	59,049	33,926	-43%	50,000	16,074
TOTAL REVENUES	389,603	415,546	7%	2,659,293	2,746,317	3%	5,348,803	2,602,486
<u>EXPENDITURES</u>								
PERSONNEL (STREET)	59,639	56,077	-6%	366,180	318,333	-13%	988,723	670,390
PERSONNEL (CODE ENFORCEMENT)	1,511	1,631	8%	9,019	9,724	8%	20,820	11,096
SUPPLIES	17,658	6,338	-64%	95,042	96,793	2%	253,650	156,857
CONTRACT SERVICES	20,672	48,380	134%	385,082	334,978	-13%	1,115,448	780,470
CAPITAL OUTLAY (CIP)	365,686	51,702	-86%	991,977	422,023	-57%	1,625,000	1,202,977
INTERFUND TRANSFERS	51,376	60,086	17%	384,822	357,513	-7%	789,140	431,627
TOTAL EXPENDITURES	516,542	224,214	-57%	2,232,121	1,539,365	-31%	4,792,781	3,253,416
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES					<u>1,206,952</u>			
BEGINNING FUND BALANCE					6,141,256			
ENDING FUND BALANCE					<u>7,348,208</u>			



CITY OF ALVIN
BUDGET VS ACTUAL
 For the period ending 3/31/2020

Fleet Maintenance Fund

REVENUES

	<u>CURRENT MONTH</u>			<u>YEAR TO DATE</u>			CURRENT BUDGET	BUDGET BALANCE
	LAST YEAR	THIS YEAR	% CHANGE	LAST YEAR	THIS YEAR	% CHANGE		
INTRA GOVERNMENTAL TRANSFERS	58,355	60,248	3%	350,127	361,487	3%	722,973	361,487
OTHER OPERATING INCOME	2,468	1,051	-57%	13,940	59,231	325%	-	(59,231)
TOTAL REVENUES	60,822	61,299	-1%	364,067	420,717	16%	722,973	302,256

EXPENDITURES

PERSONNEL	8,537	12,961	52%	51,296	61,330	20%	168,630	107,300
SUPPLIES	5,234	11,804	126%	43,508	54,535	25%	163,600	109,065
CONTRACT SERVICES	12,407	35,509	186%	166,519	216,816	30%	363,643	146,827
INTERFUND TRANSFERS	1,830	2,258	23%	10,980	13,550	23%	27,100	16,120
TOTAL EXPENDITURES	28,008	62,532	123%	272,303	346,231	27%	722,973	379,312

EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES

74,486

BEGINNING OPERATING ASSETS

568,775

ENDING OPERATING ASSETS

643,261

City of Alvin
Cash & Investments Summary
As of March 31, 2020

General Fund	14,455,459
Utility Fund	9,498,992
Special Revenue	2,044,067
TIRZ	1,255,207
Cemetery Fund	679,847
Sanitation Fund	1,529,349
EMS	345,614
Capital Projects (Governmental)	18,117,218
Capital Projects (Utility)	30,093,490
Internal Service	4,780,343
Debt Service	1,056,593
Total	<u>83,856,178</u>

(Note: These are GL balances. Totals may vary as compared to market value)



Office of the Mayor, City of Alvin, Texas

Proclamation

WHEREAS, when an emergency occurs, the prompt response of first responders is critical to the protection of life and preservation of property. The City of Alvin Public Safety Telecommunicators are the single vital link between first responders and persons seeking immediate relief during an emergency; and

WHEREAS, the work of these “unseen first responders” is invaluable in emergency situations; they have contributed substantially to the apprehension of criminals, suppression of fires, and treatment of patients; and

WHEREAS, each dispatcher has exhibited compassion, understanding, and professionalism during the performance of their job this past year.

NOW, THEREFORE, I, Paul A. Horn, as Mayor of the City of Alvin Texas and on behalf of the City Council, do hereby proclaim the week of April 12-18, 2020 as

Public Safety Telecommunications Week

in the City of Alvin, Texas, and encourage each and every citizen to express their appreciation to the Public Safety Telecommunicators for their diligence and professionalism in keeping our city and citizens safe.

WITNESS my hand and seal
this 16th day of April 2020.

Paul A. Horn, Mayor



Office of the Mayor, City of Alvin, Texas

Proclamation

WHEREAS, the victims' rights movement has resulted in the passage of laws at the local, state, and federal levels that establish essential rights for victims; and

WHEREAS, crime victims' rights acts passed in Texas and at the federal level have provided victims with ways to participate throughout the criminal justice system; and

WHEREAS, National Crime Victims' Rights Week provides an opportunity to recommit to ensuring that accessible, appropriate, and trauma-informed services are offered to all victim of crimes.

NOW, THEREFORE, I, Paul A. Horn, as Mayor of the City of Alvin and on behalf of the City Council, do hereby proclaim the week of April 19-25, 2020, as

Crime Victims' Rights Week

and that the City of Alvin is committed to improving our response to all victims of crime so that they may find relevant assistance, support, justice and peace.

WITNESS my hand and seal
this 16th day of April 2020.

Paul A. Horn, Mayor



AGENDA COMMENTARY

Meeting Date: 4/16/2020

Department: Parks and Recreation

Contact: Dan Kelinske, Director

Agenda Item: Consider an Agreement with Horizon International Group LLC, through the Choice Partners Cooperative Purchasing Network, to provide and install new building automation temperature controls and related HVAC controllers including modifying existing duct work at Alvin City Hall, in an amount not to exceed \$83,897.00; and authorize the City Manager to sign the Agreement upon legal review.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Plat Discussion & Direction Other

Summary: The current HVAC control system at City Hall is out of date, no longer functioning and in need of replacement. In addition, because of modifications to office areas, some duct work needs re-routing in order to maximize air flow and air efficiency. These items were identified in the Facility Condition Assessment completed in January 2018 and added to the five-year facilities capital improvement forecast and budgeted for in FY20.

Advantages of using Choice Partners Cooperative Purchasing Network:

- 1.) Fast Track procurement process
- 2.) Lower procurement and administrative costs
- 3.) Fewer change orders and claims
- 4.) Competitively bid local pricing in lump sum proposal
- 5.) Ability to accomplish a substantial number of individual projects with competitively bid contract
- 6.) Oversight through Choice Partners which audits the accuracy of all job order contract proposals

This project is funded in the General Projects Fund (Fund 311).

Funding Expected: Revenue Expenditure N/A **Budgeted Item:** Yes No N/A

Funding Account: 311-2504-00-4100 **Amount:**\$83,897.00 **1295 Form Required?** Yes No

Legal Review Required: N/A Required **Date Completed:** 4/8/2020 SLH

Supporting documents attached:

- Horizon Proposal
- Page 27 of Facilities Capital Improvement Program

Recommendation: Move to approve an Agreement with Horizon International Group LLC, through the Choice Partners Cooperative Purchasing Network, to provide and install new building automation temperature controls and related HVAC controllers including modifying existing ductwork at Alvin City Hall, in an amount not to exceed \$83,897.00; and authorize the City Manager to sign the agreement upon legal review.

Reviewed by Department Head, if applicable

Reviewed by City Attorney, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Manager

HORIZON INTERNATIONAL GROUP
4204 Bellaire
Houston, TX 77025
(713) 660-8282 Tel. (713) 660-0102 Fax

March 12, 2020

Mr. Dan Kelinske
Director of Parks and Recreations
City of Alvin
300W. Sealy St.
Alvin, TX 77511

Re: City of Alvin – City Hall HVAC Controls upgrade

Dear Mr. Kelinske,

Horizon Group International is pleased to present our proposal for the above referenced project. This project is priced in accordance with our Job Order Contract through Choice Partners 15/041JN-08. The City Cost Index and Choice Partners Coefficient for standard working hours have been applied.

SCOPE OF WORK

Material, labor, supervision and equipment to complete the following:

1. Provide and install new DDC building automation temperature controls front end laptop system with remote access for customer.
2. Provide and install new controls panel
3. Provide and install new field controllers
4. Provide install new DDC room temperature sensors
5. Provide and install new DDC supply duct temperature sensors
6. Provide and install new Boiler field controller
7. Modify existing duct work to ensure no upstairs area is being controlled by a downstairs t-stat
8. Provide comfort test and balance, functional performance testing and commissioning and owner training for the end user

NOTE: Time of construction is estimated at 4 calendar weeks duration

Pricing for the Scope of Work is as follows:

RS Means Total	\$ 104,542.65
Galveston City Cost Index @ .846	\$ (16,099.57)
Choice Partners Standard Coefficient @ .93	\$ (6,191.02)
Non pre priced Items cost	\$ 0.00
Permit	\$ 0.00
Total (Rounded)	\$ 83,897.00

We appreciate the opportunity to present this proposal and look forward to your review and approval.

Sincerely,

Chris Jay

Cell: 832-444-1420

cjay@hgiusa.com

Project: : City of Alvin – City Hall BAS Installation		
Description	Factor	Pricing
RS Means Total Bare Cost Estimate - TBCE (UPB)		\$104,542.65
Galveston City Cost Index (total weighted average) - TWACCI	0.846	
SUBTOTAL A (TBCE*TWACCI)		\$88,443.08
JOC COEFFICIENTS:		
Standard Working Hours (SWH)	0.93	
SUBTOTAL (Subtotal A*SWH)		\$82,252.07
Non Standard Working Hours (NSWH)	0.93	
SUBTOTAL (Subtotal A*NSWH)		\$0.00
TOTAL NON-PREPRICED ITEMS COST:*		
Standard Working Hours Work	1.125	\$0.00
SUBTOTAL		\$0.00
Non Standard Working Hours Work	1.13	
SUBTOTAL		\$0.00
Bond	0.02	\$82,252.07
		\$1,645.04
TOTAL INCLUDING NON-PREPRICED ITEMS & PERMIT FEES		\$83,897
TOTAL (ROUNDED OFF)		\$83,897

** Will be paid at actual cost plus profit

Alvin City Hall BAS installation

Data Release : Year 2019 Quarter 4

Unit Cost Estimate

Quantity	LineNumber	Description	Unit	Ext. Mat. O&P	Ext. Labor O&P	Ext. Equip. O&P	Ext. Total O&P	Notes
3	017413200052	Cleaning up, cleanup of floor area, continuous, per day, during construction	M.S.F.	\$ 7.74	\$ 226.50	\$ 10.05	\$ 244.29	
1	017413200052	Cleaning up, clean up after job completion, allow, max	Job	\$ 0.08	\$ 2.27	\$ 0.10	\$ 2.43	[Adjusted by 017413200040]
3	017413200100	Cleaning up, cleanup of floor area, final by GC at end of job	M.S.F.	\$ 8.19	\$ 315.00	\$ 13.98	\$ 337.17	
1	017413200100	Cleaning up, clean up after job completion, allow, max	Job	\$ 0.08	\$ 3.15	\$ 0.14	\$ 3.39	[Adjusted by 017413200040]
700	095323304000	Acoustic ceiling grid, 2' x 2', remove and replace	S.F.	\$ 798.00	\$ 1,071.00	\$ -	\$ 1,869.00	
1	095323304000	Cleaning up, clean up after job completion, allow, max	Job	\$ 7.98	\$ 10.71	\$ -	\$ 21.00	[Adjusted by 017413200040]
250	230505101610	Ductwork, flex, prefabricated, selective demolition	L.F.	\$ -	\$ 687.50	\$ -	\$ 687.50	
1	230505101610	Cleaning up, clean up after job completion, allow, max	Job	\$ -	\$ 6.88	\$ -	\$ 7.50	[Adjusted by 017413200040]
4	230505109000	HVAC, selective demolition, minimum labor/equipment charge	Job	\$ -	\$ 2,960.00	\$ -	\$ 2,960.00	
1	230505109000	Cleaning up, clean up after job completion, allow, max	Job	\$ -	\$ 29.60	\$ -	\$ 29.60	[Adjusted by 017413200040]
8	230593102800	Balancing, air conditioning equipment, rooftop heating and cooling unit, (Subcontractor's quote including material & labor)	Ea.	\$ -	\$ -	\$ -	\$ 3,920.00	
26	230593103000	Balancing, air conditioning equipment, supply, return, exhaust, registers and diffusers, average ceiling height, (Subcontractor's quote including material & labor)	Ea.	\$ -	\$ -	\$ -	\$ 2,184.00	

12	230593103100	Balancing, air conditioning equipment, supply, return, exhaust, registers and diffusers, high ceiling. (Subcontractor's quote including material & labor)	Ea.	\$ -	\$ -	\$ -	\$ 1,512.00
8	230923100120	Control components/DDC system, subcontractor's quote incl. material & labor, analog inputs, sensors (average 50' run in 1/2" EMT), duct temperature	Ea.	\$ -	\$ -	\$ -	\$ 3,320.00
8	230923100130	Control components/DDC system, analog inputs, sensors (average 50' run in 1/2" EMT), space temperature	Ea.	\$ -	\$ -	\$ -	\$ 5,320.00
8	230923101020	Control components/DDC system, subcontractor's quote incl. material & labor, analog outputs, (average 50' run in 1/2" EMT), material in MUX	Ea.	\$ -	\$ -	\$ -	\$ 2,440.00
8	230923102210	Control components/DDC system, status (alarms), digital output (average 50' run in 1/2" EMT), start/stop	Ea.	\$ -	\$ -	\$ -	\$ 2,720.00
1	230923103110	Control components/DDC system, subcontractor's quote incl. material & labor, controller MUX panel, 128 point, incl. function boards	Ea.	\$ -	\$ -	\$ -	\$ 7,225.00
8	230923103229	Control components/DDC system, subcontractor's quote incl. material & labor, DDC controller (average 50' run in conduit), mechanical room, 32 point controller, incl. 120V/1 phase power supply	Ea.	\$ -	\$ -	\$ -	\$ 43,400.00
1	230923103282	Control components/DDC system, subcontractor's quote incl. material & labor, host computer (average 50' run in conduit), package complete with PC, keyboard, printer, monitor & basic software	Ea.	\$ -	\$ -	\$ -	\$ 3,150.00
1	230923104100	Control components/DDC system, front end costs, computer (PC) with software program	Ea.	\$ -	\$ -	\$ -	\$ 6,350.00
1	230923104200	Control components/DDC system, front end costs, color graphics software	Ea.	\$ -	\$ -	\$ -	\$ 3,925.00

127	230923104400	Control components/DDC system, front end costs, communications trunk cable	L.F.	\$ -	\$ -	\$ -	\$ 482.60	
8	230923104600	Control components/DDC system, front end costs, calibration labor	Point	\$ -	\$ -	\$ -	\$ 960.00	
55	230923104700	Control components/DDC system, front end costs, startup, checkout labor	Point	\$ -	\$ -	\$ -	\$ 6,600.00	
105	233346101600	Ductwork, flexible coated fiberglass fabric on corrosion resistant metal helix, non-insulated, 8" diameter, pressure to 12"(WG) UL-181	L.F.	\$ 232.05	\$ 724.50	\$ -	\$ 956.55	
1	233346101600	Cleaning up, clean up after job completion, allow, max	Job	\$ 2.32	\$ 7.25	\$ -	\$ 9.45	[Adjusted by 017413200040]
72	233346101640	Ductwork, flexible coated fiberglass fabric on corrosion resistant metal helix, non-insulated, 10" diameter, pressure to 12"(WG) UL-181	L.F.	\$ 205.92	\$ 619.20	\$ -	\$ 825.12	
1	233346101640	Cleaning up, clean up after job completion, allow, max	Job	\$ 2.06	\$ 6.19	\$ -	\$ 8.64	[Adjusted by 017413200040]
31	233346101660	Ductwork, flexible coated fiberglass fabric on corrosion resistant metal helix, non-insulated, 12" diameter, pressure to 12"(WG) UL-181	L.F.	\$ 105.40	\$ 354.95	\$ -	\$ 460.35	
1	233346101660	Cleaning up, clean up after job completion, allow, max	Job	\$ 1.05	\$ 3.55	\$ -	\$ 4.34	[Adjusted by 017413200040]
68	233346101800	Ductwork, flexible coated fiberglass fabric on corrosion resistant metal helix, non-insulated, pressure to 12"(WG) UL-181, for plastic cable tie, add	Ea.	\$ 44.88	\$ -	\$ -	\$ 44.88	
1	233346101800	Cleaning up, clean up after job completion, allow, max	Job	\$ 0.45	\$ -	\$ -	\$ 0.68	[Adjusted by 017413200040]
4	233346109990	Flexible ducts, AC & ventilation, minimum labor/equipment charge	Job	\$ -	\$ 1,020.00	\$ -	\$ 1,020.00	
1	233346109990	Cleaning up, clean up after job completion, allow, max	Job	\$ -	\$ 10.20	\$ -	\$ 10.20	[Adjusted by 017413200040]
127	260533135000	Electric metallic tubing (EMT), 1/2" diameter, to 10' high, incl 2 terminations, 2 field bend elbows, 11 beam clamps, and 11 couplings per 100 LF	L.F.	\$ 113.03	\$ 553.72	\$ -	\$ 666.75	
1	260533135000	Cleaning up, clean up after job completion, allow, max	Job	\$ 1.13	\$ 5.54	\$ -	\$ 6.35	[Adjusted by 017413200040]
10	260533135200	Electric metallic tubing (EMT), field bends, 45 Deg. to 90 Deg., 1/2" diameter	Ea.	\$ -	\$ 83.00	\$ -	\$ 83.00	

1	260533135200	Cleaning up, clean up after job completion, allow, max	Job	\$ -	\$ 0.83	\$ -	\$ 0.80	[Adjusted by 017413200040]
4	260533135320	EMT offsets, 1/2" diameter, to 15' H	Ea.	\$ -	\$ 45.60	\$ -	\$ 45.60	
1	260533135320	Cleaning up, clean up after job completion, allow, max	Job	\$ -	\$ 0.46	\$ -	\$ 0.48	[Adjusted by 017413200040]
11	260533136200	EMT couplings, set screw, steel, 1/2" diameter, to 15' H	Ea.	\$ 20.57	\$ 34.65	\$ -	\$ 55.22	
1	260533136200	Cleaning up, clean up after job completion, allow, max	Job	\$ 0.21	\$ 0.35	\$ -	\$ 0.55	[Adjusted by 017413200040]
6	260533136500	EMT boxes connectors, set screw, steel, 1/2" diameter, to 15' H	Ea.	\$ 2.46	\$ 36.90	\$ -	\$ 39.36	
1	260533136500	Cleaning up, clean up after job completion, allow, max	Job	\$ 0.02	\$ 0.37	\$ -	\$ 0.36	[Adjusted by 017413200040]
18	260533138500	EMT clamp back spacers, 1/2" diameter, to 15' H	Ea.	\$ 16.38	\$ 26.64	\$ -	\$ 43.02	
1	260533138500	Cleaning up, clean up after job completion, allow, max	Job	\$ 0.16	\$ 0.27	\$ -	\$ 0.54	[Adjusted by 017413200040]
4	260533160150	Outlet boxes, pressed steel, 4" square	Ea.	\$ 22.80	\$ 148.00	\$ -	\$ 170.80	
1	260533160150	Cleaning up, clean up after job completion, allow, max	Job	\$ 0.23	\$ 1.48	\$ -	\$ 1.72	[Adjusted by 017413200040]
4	260533160250	Outlet boxes, pressed steel, covers, blank, 4" square	Ea.	\$ 3.56	\$ 46.40	\$ -	\$ 49.96	
1	260533160250	Cleaning up, clean up after job completion, allow, max	Job	\$ 0.04	\$ 0.46	\$ -	\$ 0.52	[Adjusted by 017413200040]
3	271513137242	Unshielded twisted pair (UTP) cable, solid, plenum, #24, 4 pair, category 6	C.L.F.	\$ 45.30	\$ 318.00	\$ -	\$ 363.30	
1	271513137242	Cleaning up, clean up after job completion, allow, max	Job	\$ 0.45	\$ 3.18	\$ -	\$ 3.63	[Adjusted by 017413200040]

Total	R S Means Estimate	\$ 104,542.65
	Galveston CCI .846	\$ (16,099.57)
	Choice Partners Coefficient .93	\$ (6,191.02)
	Sub Total	\$ 82,252.07
	Bond at 2%	\$ 1,645.04
	Grand Total	\$ 83,897.11

PROJECT DESCRIPTION
 This building is approximately 16,277 square feet, located at 216 West Sealy Street and constructed in 1971.



PROJECT ORIGIN AND JUSTIFICATION
 A Facility Condition Assessment was conducted in 2018 which included a twenty year forecast recommending repair/replacement of various building components based on the expected life span of those components. This five year capital improvement forecast consists of items from that list, including anticipated costs. 2020 - replacement of 2nd floor roof, replacement of 5hp heated water distribution pump, upgrade HVAC automation controls, re-duct several offices (HVAC) 2021 - remove/replace exterior wall joints, replace five exhaust fans, repaint metal hand railing, replace defibrillator, replace toilet partitions. 2022 - replace carpet, repaint walls. 2023 - replace rubber stair treads, replace 48 windows and frames w/ energy efficient. 2024 - conversion of interior lighting from T-8 to LED

INCREMENTAL OPERATING AND MAINTENANCE COSTS

Impact on operating budget No Yes (See Below)

Fiscal Year	2020	2021	2022	2023	2024
Total Revenue	-	-	-	-	-
Personnel Services	\$ -	-	-	-	-
Operation & Maintenance	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying									
Construction	\$546,465	\$50,000	\$50,000	\$165,804	\$33,007	\$73,285	\$43,937	\$150,432	\$516,465
Equipment and Furniture									
Contingency									
TOTAL COSTS		\$50,000	\$50,000	\$165,804	\$33,007	\$73,285	\$43,937	\$150,432	\$516,465

FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue	\$546,465	\$50,000	\$50,000	\$165,804	\$33,007	\$73,285	\$43,937	\$150,432	\$516,465
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$546,465	\$50,000	\$50,000	\$165,804	\$33,007	\$73,285	\$43,937	\$150,432	\$516,465

¹Explain & Identify Type of Other Sources:

Project Manager: Parks and Recreation Director



AGENDA COMMENTARY

Meeting Date: 4/16/2020

Department: Parks and Recreation

Contact: Dan Kelinske, Director

Agenda Item: Consider Ordinance 20-K, establishing Standards of Care for Youth Recreation Programs conducted by the City of Alvin Parks and Recreation Department for elementary age children ages five (5) through thirteen (13); providing for compliance with state law; providing a savings clause; providing a severability clause; and providing an effective date.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Plat Discussion & Direction Other

Summary: In response to community demand for after school and summer day camp programs, the Parks and Recreation Department plans to offer these style camps beginning Summer 2020. A day camp is considered extending 11.5 hours per day for approximately 5 days per week. A participant (ages 5 to 13) can expect daily engagement from instructor lead learning, crafts and physical activity, as well as lunch and snacks provided. Location will vary based on availability of space, until a more permanent location is available.

Chapter 42 of the Texas Human Resources Code exempts certain after-school and summer recreation programs from state licensing requirements as identified in Subsection 42.041 (14), provided that the governing body of the municipality annually adopts standards of care by ordinance after a public hearing, and that such standards are provided to the parents of each program participant. The ordinance shall include minimum staffing ratios, qualifications, facility, health and safety standards and mechanisms for monitoring and enforcing the adopted local standards as well as notify parents that the program is not licensed by the state and cannot be advertised as a child-care facility.

The public hearing for this Ordinance was published in the Alvin Sun on April 5, 2020, and has been posted on the City's website. Staff recommends adoption of Ordinance 20-K.

Funding Expected: Revenue Expenditure N/A **Budgeted Item:** Yes No N/A

Funding Account: _____ **Amount:** _____ **1295 Form Required?** Yes No

Legal Review Required: N/A Required **Date Completed:** 4/8/2020 SLH

Supporting documents attached:

- Ordinance 20-K

Recommendation: Move to approve Ordinance 20-K, establishing Standards of Care for Youth Recreation Programs conducted by the City of Alvin Parks and Recreation Department for elementary age children ages five (5) through thirteen (13); providing for compliance with state law; providing a savings clause; providing a severability clause; and providing an effective date.

Reviewed by Department Head, if applicable

Reviewed by City Attorney, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Manager

ORDINANCE 20-K

AN ORDINANCE OF THE CITY OF ALVIN, TEXAS, ESTABLISHING STANDARDS OF CARE FOR YOUTH RECREATION PROGRAMS CONDUCTED BY THE CITY OF ALVIN PARKS AND RECREATION DEPARTMENT FOR ELEMENTARY AGE CHILDREN AGES FIVE (5) THROUGH THIRTEEN (13); PROVIDING FOR COMPLIANCE WITH STATE LAW; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Alvin, Texas (the “City”), is a home rule municipal corporation to article 11, section 5 of the Texas Constitution and its Home Rule Charter; and

WHEREAS, the City operates recreation programs for children, including elementary age children (ages 5 through 13); and

WHEREAS, Chapter 42 of the Texas Human Resources Code exempts certain after-school and summer recreation programs from state licensing requirements as identified in Subsection 42.041(14) stating “an elementary-age (ages 5-13) recreation program operated by a municipality provided the governing body of the municipality annually adopts standards of care by ordinance after a public hearing for such programs, that such standards are provided to the parents of each program participant, and that the ordinances shall include, at a minimum, staffing ratios, minimum staff qualifications, minimum facility, health, and safety standards, and mechanisms for monitoring and enforcing the adopted local standards; and further provided that parents be informed that the program is not licensed by the state and the program may not be advertised as a child-care facility;” and

WHEREAS, the City Council held a public hearing on April 16, 2020, regarding the Standards of Care for its Youth Recreation Programs for elementary age children (ages 5 through 13) before passing and approving this Ordinance 20-K, adopting such Standards of Care;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF ALVIN, TEXAS, THAT:

Section 1. The above and foregoing recitals and premises to this Ordinance are true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. The standards of care set forth in Exhibit A attached hereto and made a part of this Ordinance for all purposes (the “Standards of Care”) are hereby adopted as the standards of care for all elementary age (ages 5 through 13) recreation programs operated by the City of Alvin, Texas (collectively “Programs” and each a “Program”), including without limitation, any summer camp program.

Section 3. All Programs are to be operated by the City of Alvin’s Park and Recreation Department (“Department”). The Director of the Department, or the Director’s designee, (individually or collectively, the “Director”), shall administer the Programs in accordance with

the Standards of Care. The Director may adopt rules in writing relating to the operations of Programs, which rules may be more restrictive than the Standards of Care. The Programs shall be operated in accordance with the Standards of Care (or, in the event the Director adopts rules that are more restrictive than the Standards of Care, in accordance with such rules).

Section 4. The Director shall provide the Standards of Care to the parents of each Program participant (and, in the event the Director adopts rules that are more restrictive than the Standards of Care, shall provide such rules to the parents of each Program participant). Further, the Director, or the Director's designee, shall inform the parents of each Program participant that the Program is not licensed by the State of Texas.

Section 5. The Program shall not be advertised as a child-care facility.

Section 6. The Director is authorized to take any and all steps, if any, as may be necessary to confirm the Program's exemption from State law as set forth in Section 42.041 of the Texas Human Resources Code.

Section 7. This Ordinance shall be cumulative of all other ordinances of the City of Alvin, Texas, and shall not repeal any of the provisions of these ordinances except in those instances where the provisions of those ordinances are in direct conflict with the provisions of this Ordinance.

Section 8. The provisions of this Ordinance are severable, and if any section or provision of this Ordinance or the application of any section or provision to any person, firm, corporation, entity, situation or circumstance is for any reason adjudged invalid or held unconstitutional by a court of competent jurisdiction, the same shall not affect the validity of any other section or provision of this Ordinance or the application of any other section or provision to any other person, firm corporation, entity, situation or circumstance, and the City Council declares that it would have adopted the valid portions of this Ordinance adopted herein without the invalid or unconstitutional parts and to this end the provisions of this Ordinance adopted herein shall remain in full force and effect.

Section 9. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and the public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code. Notice was also provided as required by Chapter 52 of the Texas Local Government Code and the City of Alvin Charter.

Section 10. This Ordinance shall take effect upon its passage and approval.

PASSED on the first and final reading on the 16th day of April 2020.

CITY OF ALVIN, TEXAS

ATTEST:

By: _____
Paul A. Horn, Mayor

By: _____
Dixie Roberts, City Secretary

**EXHIBIT A
TO ORDINANCE 20-K**

**STANDARDS OF CARE FOR YOUTH RECREATION PROGRAMS
ELEMENTARY AGE (5-13)**

The following Standards of Care are adopted in compliance with Section 42.041(b)(14) of the Texas Human Resources Code. The Standards of Care herein set forth are intended to be minimum standards applicable to all elementary age (ages 5 through 13) recreation Programs operated by the City of Alvin Parks and Recreation Department, including without limitation, any summer camp program and any spring break program. The Programs are recreational in nature and not designated as childcare programs nor licensed by the State of Texas.

GENERAL ADMINISTRATION

1. **Organization.**

- A. The governing body of the Youth Recreation Programs is the City Council of the City of Alvin, Texas.
- B. Implementation of the Youth Recreation Programs Standards of Care is the responsibility of the Parks and Recreation Department Director or his or her designee and Department employees.
- C. These Standards of Care will apply to all Programs, including, without limitation, the Summary Camp Program.
- D. Each Program Site will have available for public and staff review a current copy of the Standards of Care.
- E. Parents of participants will be provided a current copy of the Standards of Care during the registration process for a Program. Further, a copy of the Standards of Care shall be placed online on the City's primary website.
- F. Criminal background checks will be conducted on prospective camp program staff. The following convictions, including deferred adjudication and pretrial diversions, regardless of when the conviction occurred, will render applicant's ineligible for participation with the City of Alvin's Parks and Recreation Camp Programs:
 - (1) Any drug distribution activity, including misdemeanor or felony;
 - (2) Sexual Assault;
 - (3) Aggravated Assault;
 - (4) Child Abuse or Molestation;
 - (5) Murder;
 - (6) Kidnapping; and

- (7) Any other felony or crime involving moral turpitude, which involves acts of physical violence.

G. The following convictions within ten (10) years from the date of application for employment will render applicant's ineligible for participation with the City of Alvin's Parks and Recreation Camp Programs:

- (1) Any drug possession, including misdemeanor or felony;
- (2) Assault; or
- (3) Any other felony or crime involving moral turpitude which does not involve acts of physical violence.

2. **Definitions.** For purposes of these Standards of Care, the following words shall have the respective meaning ascribed to them:

"Camp Program Staff" means a person responsible for the direct care or supervision of participants, including volunteers and contractors. The term excludes a person whose primary duties include administration, clerical support, or facility maintenance.

"City" means the City of Alvin, Texas.

"Department" means the City of Alvin Parks and Recreation Department.

"Director" means the director of the Parks and Recreation Department.

"Designee" means a person appointed by the director to act on the director's behalf.

"Facility" means a building or improvement operated or used by the department in conducting a recreational program.

"Parent" means legal guardian of a participant.

"Participant" means a child age 5 to 13 years old that is enrolled in a recreational program and is under the supervision of department staff.

"Recreational Program or Program" means a fee-based children's program or activity offered and supervised by the department that requires a participant to enroll or register to participate.

"Staff" means a person who is employed by the department to work in a recreational program.

OPERATIONS

A. Camp Staff-Participant Ratios.

- (1) Camp programs shall have no greater than a 15/1 ratio of participant to camp program staff for children 5-9 years of age.
- (2) Camp programs shall have no greater than a 17/1 ratio of participants to camp program staff for children 10-13 years of age.
- (3) Each participant should have a program employee who is responsible for him or her and who is aware of details of the participant's habits, interests, and any special problems as identified by the participant's parents during the registration process.

B. Minimum Camp Program Staff Qualifications.

- (1) Camp program staff must be at least sixteen (16) years of age.
- (2) At least fifty percent (50%) of camp program staff must possess certification from a nationally recognized body in:
 - (a) First Aid; and
 - (b) Community CPR or equivalent.
- (3) Camp program staff must complete a camp program staff orientation including but not limited to:
 - (a) An overview of the City of Alvin's Standards of Care;
 - (b) Policies including discipline, guidance, and the release of participants;
 - (c) An overview of symptoms of child abuse, neglect, and sexual abuse and the responsibility of reporting these;
 - (d) The procedures to follow in handling emergencies, including but are not limited to fire, explosion, tornado, toxic fumes, volatile persons, and severe injury or illness of a child or adult; and
 - (e) The use and locations of fire extinguishers and first aid equipment.

C. Minimum Building Standards.

- (1) The facility and equipment used shall not present any known fire, health, or safety hazards and shall be kept free of accumulations of objectionable debris.
- (2) The facility shall be subject to an annual safety inspection.

- (3) The facility shall reasonably be kept free of insects, rodents, and stray animals.
- (4) Facility buildings shall maintain clearly marked emergency exits.
- (5) A disaster and evacuation procedure shall be posted at the facility.
- (6) First-aid kits and infection control kits shall be available at the facility and taken to other locations at which the participants are engaged in program activities.
- (7) First-aid guidelines shall be on file and available at the facility.
- (8) The facility shall have a sufficient number of restrooms maintained in good repair and equipped for independent use by children and designed to permit staff supervision as needed.

D. Minimum Health and Safety Standards.

- (1) A participant who is ill or injured shall be supervised until the participant is released to a parent or other authorized person.
- (2) A participant whose illness or medical condition requires a degree of supervision by staff that would compromise the health or safety of the other participants shall be kept separate from the other participants until the participant is removed from the facility.
- (3) A participant whose illness or medical condition prevents the participant from comfortably participating in program activities or places other participants at risk may not be admitted or readmitted to the facility for the duration of the illness or condition.
- (4) A staff member may not administer medication to a participant without a written parental medication authorization. Staff may not knowingly administer medication that is not in its original container or that is past the expiration date on the container.
- (5) A staff member may not administer an amount of medication that is inconsistent with the prescribed dosage and parental direction. A staff member shall return the unused medication to the parent on the last program day.
- (6) Medication should be kept in a secured location that is not accessible by participants.
- (7) A staff member shall maintain a medication and first aid log.

E. Mechanisms for Monitoring and Enforcing Standards.

The director or designee shall monitor the camp programs for performance. Compliance with these standards will be a factor in rating the performance of the youth program.

F. Standards of Care Review.

Standards of Care will be reviewed annually and brought to the City Council for the City of Alvin, Texas, no later than April 1 for approval after a public hearing is held to pass an ordinance regarding Section 42.041(b)(14) of the Texas Human Resources Code. Childcare Licensing will not regulate these programs nor be involved in any complaint investigation related to the program.

Any parent, visitor, or staff may register a complaint by contacting the Alvin Parks and Recreation Department – Recreation Manager at 281-388- 4327.



AGENDA COMMENTARY

Meeting Date: 4/16/2020

Department: Public Services

Contact: Brandon Moody, Director

Agenda Item: Consider leasing sixteen (16) new vehicles with Enterprise Fleet Management, in an amount not to exceed \$197,374.00 for FY20; and authorize the City Manager to sign the Open-End (Equity) Lease Rate Quote on the terms set forth herein and in the Master Equity Lease Agreement.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Plat Discussion & Direction Other

Summary: On January 7, 2016, the City utilized TIPS/TAPS (an interlocal purchasing system used by government entities) to execute an agreement with Enterprise Fleet Management for the (phase in) replacement of the City's fleet with leased vehicles. The lease program allows the Central Shop to focus on the maintenance of emergency vehicles and heavy equipment, instead of non-emergency vehicles, and saves in costs as well. To date, twenty-nine (29) City vehicles are currently being leased through this program at a FY20 lease cost of \$198,857.52.

Staff is recommending that the City Council approve and authorize the lease of sixteen (16) new vehicles for annual lease payments in FY20 in the amount of \$197,374. Equipment is included for three (3) of the vehicles at a \$113,212 is due at the time of delivery. Staff is requesting that City Council approve the sixteen (16) new leases as the funding was appropriated in the FY20 budget.

Staff recommends continuing the lease program as the lease program includes maintenance, higher resell value at the end of the lease, and the option to continue the lease to pay off the remaining liability with maintenance for a minimal fee.

Through the Enterprise lease program all vehicles are maintained using local businesses. The vehicle and unit numbers being replaced are as follows:

Unit #s/Dept.	Current Vehicle	FY20 Replacement
684 Capital Improvement	2007 F-150 Single Cab	F-150 Single Cab
698 Capital Improvement	2007 F-150 Single Cab	F-150 Single Cab
742 Fleet Maintenance	2010 F-150 Extended Cab	F-150 Extended Cab
651 Fire (Brush Truck)	2005 F-350 Ex. Cab 4X4	F-350 Extended Cab 4X4*
723 Fire Chief	2009 Expedition	Tahoe*
756 Police CID	2011 Edge	Nissan Kick
767 Police CID	2011 Edge	Silverado 1500 Double Cab 4X4*
712 Street Department	2008 Explorer	Explorer
758 Water Department	2011 Ranger	F-150 Single Cab
700 Parks Department	2008 F-150 Single Cab	F-150 Single Cab
702 Parks Department	2008 F-250 Crew Cab	F-250 Crew Cab
675 Parks Department	2006 Explorer	F-150 Extended Cab

Unit #s/Dept.	Current Vehicle	FY20 Replacement
732 Parks Department	2009 Ranger	F-150 Single Cab
782 Police Canine	2013 Explorer	Tahoe*
835 Police Patrol	2016 Explorer	Tahoe*
836 Police Patrol	2016 Explorer	Tahoe*

* Equipment is included – 1/2 is paid up front and remainder in lease payments

Funding Expected: Revenue Expenditure N/A **Budgeted Item:** Yes No N/A

Funding Account: 612-800200-3515 **Amount:** \$197,374.00 **1295 Form Required?** Yes No

Legal Review Required: N/A Required **Date Completed:** 4/8/2020 SLH

Supporting documents attached:

- Open-End (Equity) Lease Rate Quote
- [Master Lease Agreements](#)

Recommendation: Move to approve leasing sixteen (16) new vehicles with Enterprise Fleet Management, in an amount not to exceed \$197,374.00 for FY20; and authorize the City Manager to sign the Open-End (Equity) Lease Rate Quote on the terms set forth herein and in the Master Equity Lease Agreement.

Reviewed by Department Head, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Attorney, if applicable

Reviewed by City Manager



Prepared For: City of Alvin, Texas
Higgins, Michael

Date 03/10/2020
AE/AM SCM/MOH

Unit #

Year 2020 Make Chevrolet Model Tahoe

Series Special Service Vehicle 4x4

Vehicle Order Type In-Stock Term 48 State TX Customer# 536097

Table with 2 columns: Amount and Description. Includes Capitalized Price of Vehicle, License and Certain Other Charges, Initial License Fee, Registration Fee, Other: Courtesy Delivery Fee, Capitalized Price Reduction, Tax on Capitalized Price Reduction, Gain Applied From Prior Unit, Tax on Gain On Prior, Security Deposit, Tax on Incentive.

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Table with 2 columns: Field and Value. Includes Driver Name, Exterior Color (0 P) Summit White, Interior Color (0 I) Jet Black w/Cloth Seat Trim, Lic. Plate Type Exempt, GVWR 0.

Summary table with 2 columns: Amount and Description. Includes Total Capitalized Amount (Delivered Price) \$47,677.00, Depreciation Reserve @ 1.2500% \$595.96, Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) \$192.52.

\$ 788.48 Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Master Policy Enrollment Fees

Table with 2 columns: Amount and Description. Includes Commercial Automobile Liability Enrollment \$0.00, Liability Limit \$0.00.

Table with 2 columns: Amount and Description. Includes Physical Damage Management \$0.00.

Table with 2 columns: Amount and Description. Includes Full Maintenance Program \$0.00, Contract Miles 0, Incl: # Brake Sets (1 set = 1 Axle) 2.

Comp/Coll Deductible 0 / 0

OverMileage Charge \$ 0.0600 Per Mile

Tires 0

Loaner Vehicle Not Included

\$ 0.00 Additional Services SubTotal

Table with 2 columns: Amount and Description. Includes Use Tax 0.0000% \$0.00.

State

\$ 788.48 Total Monthly Rental Including Additional Services

Table with 2 columns: Amount and Description. Includes Reduced Book Value at 48 Months \$19,070.92.

Table with 2 columns: Amount and Description. Includes Service Charge Due at Lease Termination \$400.00.

Quote based on estimated annual mileage of 10,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)
Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE City of Alvin, Texas

BY TITLE DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY

1 Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle

2 Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor)

3 The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Aftermarket Equipment Total

Description	(B)illed or (C)apped	Price
EVS Estimate 2407833 (Lights, Radios, etc. for Fire Chief Vehicle)	C	\$ 19,670.00
Total Aftermarket Equipment Billed		\$ 0.00
Total Aftermarket Equipment Capitalized		\$ 19,670.00
Aftermarket Equipment Total		\$ 19,670.00



VEHICLE INFORMATION:

2020 Chevrolet Tahoe Special Service Vehicle 4x4 - US
Series ID: CK15706

Pricing Summary:

Table with 3 columns: Description, INVOICE, MSRP. Rows include Base Vehicle, Total Options, Destination Charge, and Total Price.

SELECTED COLOR:

Exterior: GAZ - (0 P) Summit White
Interior: H0U - (0 I) Jet Black w/Cloth Seat Trim

SELECTED OPTIONS:

Table with 4 columns: CODE, DESCRIPTION, INVOICE, MSRP. Lists various vehicle options such as Preferred Equipment Group 1FL, Additional Keys, and various power seat adjusters.

UD7	Rear Park Assist w/Audible Warning	Included	Included
UPF	Bluetooth for Phone	Included	Included
UQ3	6-Speaker Audio System Feature	Included	Included
V76	2 Front Frame-Mounted Black Recovery Hooks	\$ 45.50	\$ 50.00
VPV	Ship-Thru: Kerr Industries	Included	Included
Z85	Heavy-Duty Handling/Trailer Suspension Package	Included	Included
ZY1	Solid Paint	STD	STD

CONFIGURED FEATURES:

Body Exterior Features:

Number Of Doors: 4
Rear Cargo Door Type: liftgate
Driver And Passenger Mirror: power remote heated manual folding side-view door mirrors
Convex Driver Mirror: convex driver and passenger mirror
Spoiler: rear lip spoiler
Running Boards: running boards
Skid Plates: skid plates
Door Handles: body-coloured
Front And Rear Bumpers: body-coloured front and rear bumpers
Rear Step Bumper: rear step bumper
Front Tow Hooks: 2 front tow hooks
Body Material: galvanized steel/aluminum body material
: class IV trailering with harness, hitch, brake controller
Grille: black w/chrome surround grille

Convenience Features:

Air Conditioning: automatic dual-zone front air conditioning
Rear Air Conditioning: rear air conditioning with separate controls
Cruise Control: cruise control with steering wheel controls
Rear Window Remote Release: keyfob rear window remote release
Power Windows: power windows with driver and passenger 1-touch down
1/4 Vent Rear Windows: power rearmost windows
Remote Keyless Entry: keyfob (all doors) remote keyless entry
Illuminated Entry: illuminated entry
Auto Locking: auto-locking doors
Steering Wheel: steering wheel with manual tilting
Day-Night Rearview Mirror: day-night rearview mirror
Driver and Passenger Vanity Mirror: illuminated driver and passenger-side visor mirrors
Emergency SOS: OnStar and Chevrolet connected services capable emergency communication system
Front Cupholder: front and rear cupholders
Overhead Console: mini overhead console
Glove Box: glove box
Driver Door Bin: driver and passenger door bins
Seatback Storage Pockets: 2 seatback storage pockets
Front Underseat Storage Tray: locking front underseat storage tray
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 4 12V DC power outlets
AC Power Outlet: 1 AC power outlet

Entertainment Features:

radio: AM/FM stereo with seek-scan, single in-dash CD player
MP3 Player: CD-MP3 decoder
Audio Theft Deterrent: audio theft deterrent
Voice Activated Radio: voice activated radio
Speed Sensitive Volume: speed-sensitive volume
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 12 speakers
Internet Access: 4G LTE Wi-Fi Hotspot capable internet access
TV Tuner: OnStar Turn-by-Turn Navigation turn-by-turn navigation directions
1st Row LCD: 2 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: window grid antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off projector beam halogen headlamps
Front Wipers: variable intermittent Rainsense rain detecting wipers wipers
Front Windshield Visor Strip: front windshield visor strip
Rear Window wiper: fixed interval rear window wiper
Rear Window Defroster: rear window defroster
Rear Window: flip-up rear windshield
Tinted Windows: deep-tinted windows
Dome Light: dome light with fade

Front Reading Lights: front and rear reading lights
Variable IP Lighting: variable instrument panel lighting
Display Type: analog display
Tachometer: tachometer
Voltmeter: voltmeter
Low Tire Pressure Warning: tire specific low-tire-pressure warning
Park Distance Control: Rear Park Assist rear parking sensors
Trip Computer: trip computer
Trip Odometer: trip odometer
Oil Pressure Gauge: oil pressure gauge
Water Temp Gauge: water temp. gauge
Engine Hour Meter: engine hour meter
Clock: in-radio display clock
Systems Monitor: systems monitor
Check Control: redundant digital speedometer
Rear Vision Camera: rear vision camera
Oil Pressure Warning: oil-pressure warning
Water Temp Warning: water-temp. warning
Battery Warning: battery warning
Low Oil Level Warning: low-oil-level warning
Low Coolant Warning: low-coolant warning
Lights On Warning: lights-on warning
Key in Ignition Warning: key-in-ignition warning
Low Fuel Warning: low-fuel warning
Low Washer Fluid Warning: low-washer-fluid warning
Door Ajar Warning: door-ajar warning
Trunk Ajar Warning: trunk-ajar warning
Brake Fluid Warning: brake-fluid warning
Turn Signal On Warning: turn-signal-on warning
Transmission Fluid Temperature Warning: transmission-fluid-temperature warning

Safety And Security:

ABS four-wheel ABS brakes
Number of ABS Channels: 4 ABS channels
Brake Assistance: brake assist
Brake Type: four-wheel disc brakes
Vented Disc Brakes: front and rear ventilated disc brakes
Daytime Running Lights: daytime running lights
Spare Tire Type: full-size spare tire
Spare Tire Mount: underbody mounted spare tire w/crankdown
Driver Front Impact Airbag: driver and passenger front-impact airbags
Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
Overhead Airbag: curtain 1st, 2nd and 3rd row overhead airbag
Occupancy Sensor: front passenger airbag occupancy sensor
Height Adjustable Seatbelts: height adjustable front seatbelts
Seatbelt Pretensioners: front seatbelt pre-tensioners
3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
Side Impact Bars: side-impact bars
Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
Rear Child Safety Locks: rear child safety locks
Ignition Disable: immobilizer
Tracker System: tracker system
Electronic Stability: electronic stability stability control with anti-roll
Traction Control: ABS and driveline traction control
Front and Rear Headrests: manual adjustable front head restraints
Rear Headrest Control: 2 rear head restraints
Break Resistant Glass: break resistant glass

Seats And Trim:

Seating Capacity max. seating capacity of 6
Front Bucket Seats: front split-bench 40-20-40 seats
Number of Driver Seat Adjustments: 8-way driver and passenger seat adjustments
Reclining Driver Seat: power reclining driver and passenger seats
Driver Lumbar: power 2-way driver and passenger lumbar support

Driver Height Adjustment: power height-adjustable driver and passenger seats

Driver Fore/Aft: power driver and passenger fore/aft adjustment

Driver Cushion Tilt: power driver and passenger cushion tilt

Front Centre Armrest Storage: front centre armrest with storage

Rear Seat Type: rear manual reclining 60-40 split-bench seat

Rear Folding Position: rear seat tumble forward

Rear Seat Armrest: rear seat centre armrest

Leather Upholstery: cloth front and rear seat upholstery

Door Trim Insert: vinyl door panel trim

Headliner Material: full cloth headliner

Floor Covering: full vinyl/rubber floor covering

Dashboard Console Insert, Door Panel Insert Combination: metal-look instrument panel insert, door panel insert, console insert

Shift Knob Trim: urethane shift knob

Interior Accents: chrome/metal-look interior accents

Cargo Space Trim: carpet cargo space

Trunk Lid: plastic trunk lid/rear cargo door

Cargo Tie Downs: cargo tie-downs

Cargo Light: cargo light

Standard Engine:

Engine 355-hp, 5.3-liter V-8 (regular gas)

Standard Transmission:

Transmission 6-speed automatic w/ OD and auto-manual



Prepared For: City of Alvin, Texas
Roland, Junru

Date 08/15/2019
AE/AM WJD/MOH

Unit #

Year 2020 Make Chevrolet Model Tahoe
Series Police Vehicle 4x4

Vehicle Order Type Ordered Term 36 State TX Customer# 536097

Number of Units 5 BS

\$ 61,068.60 Capitalized Price of Vehicle1
\$ 0.00 License and Certain Other Charges State TX
\$ 0.00 Initial License Fee
\$ 0.00 Registration Fee
\$ 200.00 Other:Courtesy Delivery Fee
\$ 12,266.80 Capitalized Price Reduction
\$ 0.00 Tax on Capitalized Price Reduction
\$ 0.00 Gain Applied From Prior Unit
\$ 0.00 Tax on Gain On Prior
\$ 0.00 Security Deposit
\$ 0.00 Tax on Incentive(Taxable Incentive Total : \$0.00)

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name
Exterior Color (0 P) Black
Interior Color (0 I) Jet Black w/Cloth Seat Trim
Lic. Plate Type Exempt
GVWR 0

\$ 48,801.80 Total Capitalized Amount (Delivered Price)
\$ 1,122.44 Depreciation Reserve @ 2.3000%
\$ 204.82 Monthly Lease Charge (Based on Interest Rate - Subject to a Floor)2
\$ 1,327.26 Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Master Policy Enrollment Fees

\$ 0.00 Commercial Automobile Liability Enrollment
Liability Limit \$0.00

\$ 0.00 Physical Damage Management

Comp/Coll Deductible 0 / 0

\$ 0.00 Full Maintenance Program3 Contract Miles 0
Incl: # Brake Sets (1 set = 1 Axle) 2

OverMileage Charge \$ 0.0600 Per Mile

Tires 0 Loaner Vehicle Not Included

\$ 0.00 Additional Services SubTotal

\$ 0.00 Use Tax 0.0000% State

\$ 1,327.26 Total Monthly Rental Including Additional Services

\$ 8,393.96 Reduced Book Value at 36 Months

\$ 400.00 Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 26,667
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)
Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE: City of Alvin, Texas
BY: Brian Smith

Director of Public Services
TITLE

August 15, 2019
DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

1 Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

2 Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

3 The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Aftermarket Equipment Total

Description	(B)illed or (C)apped	Price
Siddons Martin Estimate#2405211	C	\$ 24,533.60
Total Aftermarket Equipment Billed		\$ 0.00
Total Aftermarket Equipment Capitalized		\$ 24,533.60
Aftermarket Equipment Total		\$ 24,533.60



VEHICLE INFORMATION:

2020 Chevrolet Tahoe Police Vehicle 4x4 - US
Series ID: CK15706

Pricing Summary:

Table with 3 columns: Item, INVOICE, MSRP. Rows include Base Vehicle, Total Options, Destination Charge, and Total Price.

SELECTED COLOR:

Exterior: GBA - (0 P) Black
Interior: H0U - (0 I) Jet Black w/Cloth Seat Trim

SELECTED OPTIONS:

Table with 4 columns: CODE, DESCRIPTION, INVOICE, MSRP. Lists various vehicle options like Preferred Equipment Group 1FL, 6 Additional Keys, etc.

RAP	Wheels: 17" x 8" Black Steel Police	Included	Included
STD TM	Cloth Seat Trim	Included	Included
TG5	Single-Slot CD/MP3 Player	Included	Included
TQ5	IntelliBeam Headlamps	Included	Included
U2J	SiriusXM Radio Delete	Included	Included
UD7	Rear Park Assist w/Audible Warning	Included	Included
UEU	Forward Collision Alert	Included	Included
UHX	Lane Keep Assist w/Lane Departure Warning	Included	Included
UHY	Automatic Emergency Braking	Included	Included
UPF	Bluetooth for Phone	Included	Included
UQ3	6-Speaker Audio System Feature	Included	Included
VPV	Ship-Thru: Kerr Industries	Included	Included
Y86	Enhanced Driver Alert Package (Y86)	Included	Included
Z56	Heavy-Duty Police-Rated Suspension Package	Included	Included
ZAK	Spare P265/60R17 AS Police V-Rated	Included	Included
ZY1	Solid Paint	STD	STD

CONFIGURED FEATURES:

Body Exterior Features:

Number Of Doors: 4
Rear Cargo Door Type: liftgate
Driver And Passenger Mirror: power remote heated manual folding side-view door mirrors
Convex Driver Mirror: convex driver and passenger mirror
Spoiler: rear lip spoiler
Running Boards: running boards
Skid Plates: skid plates
Door Handles: body-coloured
Front And Rear Bumpers: body-coloured front and rear bumpers
Rear Step Bumper: rear step bumper
Body Material: galvanized steel/aluminum body material
: class IV trailering with harness, hitch
Grille: black w/chrome surround grille

Convenience Features:

Air Conditioning: automatic dual-zone front air conditioning
Rear Air Conditioning: rear air conditioning with separate controls
Cruise Control: cruise control with steering wheel controls
Power Windows: power windows with driver and passenger 1-touch down
1/4 Vent Rear Windows: power rearmost windows
Remote Keyless Entry: keyfob (all doors) remote keyless entry
Illuminated Entry: illuminated entry
Auto Locking: auto-locking doors
Steering Wheel: steering wheel with manual tilting
Adjustable Pedals: power adjustable pedals
Day-Night Rearview Mirror: day-night rearview mirror
Driver and Passenger Vanity Mirror: illuminated driver and passenger-side visor mirrors
Emergency SOS: OnStar and Chevrolet connected services capable emergency communication system
Front Cupholder: front and rear cupholders
Overhead Console: mini overhead console
Glove Box: glove box
Driver Door Bin: driver and passenger door bins
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 3 12V DC power outlets
AC Power Outlet: 1 AC power outlet

Entertainment Features:

radio: AM/FM stereo with seek-scan, single in-dash CD player
MP3 Player: CD-MP3 decoder
Audio Theft Deterrent: audio theft deterrent
Voice Activated Radio: voice activated radio
Speed Sensitive Volume: speed-sensitive volume
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 12 speakers
Internet Access: 4G LTE Wi-Fi Hotspot capable internet access
TV Tuner: OnStar Turn-by-Turn Navigation turn-by-turn navigation directions
1st Row LCD: 2 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: window grid antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: projector beam halogen headlamps
Auto-Dimming Headlights: IntelliBeam auto high-beam headlights
Front Wipers: variable intermittent Rainsense rain detecting wipers wipers
Front Windshield Visor Strip: front windshield visor strip
Rear Window wiper: fixed interval rear window wiper
Rear Window Defroster: rear window defroster
Rear Window: flip-up rear windshield
Tinted Windows: deep-tinted windows
Dome Light: dome light with fade
Front Reading Lights: front and rear reading lights
Variable IP Lighting: variable instrument panel lighting

Display Type: analog display
Tachometer: tachometer
Voltmeter: voltmeter
Low Tire Pressure Warning: tire specific low-tire-pressure warning
Park Distance Control: Rear Park Assist rear parking sensors
Trip Computer: trip computer
Trip Odometer: trip odometer
Lane Departure Warning: lane departure
Forward Collision Alert: forward collision
Oil Pressure Gauge: oil pressure gauge
Water Temp Gauge: water temp. gauge
Engine Hour Meter: engine hour meter
Clock: in-radio display clock
Systems Monitor: systems monitor
Rear Vision Camera: rear vision camera
Oil Pressure Warning: oil-pressure warning
Water Temp Warning: water-temp. warning
Battery Warning: battery warning
Low Oil Level Warning: low-oil-level warning
Low Coolant Warning: low-coolant warning
Lights On Warning: lights-on warning
Key in Ignition Warning: key-in-ignition warning
Low Fuel Warning: low-fuel warning
Low Washer Fluid Warning: low-washer-fluid warning
Door Ajar Warning: door-ajar warning
Trunk Ajar Warning: trunk-ajar warning
Brake Fluid Warning: brake-fluid warning
Turn Signal On Warning: turn-signal-on warning
Transmission Fluid Temperature Warning: transmission-fluid-temperature warning

Safety And Security:

ABS four-wheel ABS brakes
Number of ABS Channels: 4 ABS channels
Brake Assistance: brake assist
Brake Type: four-wheel disc brakes
Vented Disc Brakes: front and rear ventilated disc brakes
Spare Tire Type: full-size spare tire
Spare Tire Mount: underbody mounted spare tire w/crankdown
Driver Front Impact Airbag: driver and passenger front-impact airbags
Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
Overhead Airbag: curtain 1st, 2nd and 3rd row overhead airbag
Occupancy Sensor: front passenger airbag occupancy sensor
Height Adjustable Seatbelts: height adjustable front seatbelts
Seatbelt Pretensioners: front seatbelt pre-tensioners
3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
Side Impact Bars: side-impact bars
Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
Rear Child Safety Locks: rear child safety locks
Ignition Disable: PASS-Key III immobilizer
Security System: security system
Tracker System: tracker system
Electronic Stability: electronic stability stability control with anti-roll
Traction Control: ABS and driveline traction control
Front and Rear Headrests: manual adjustable front head restraints
Rear Headrest Control: 2 rear head restraints
Break Resistant Glass: break resistant glass

Seats And Trim:

Seating Capacity max. seating capacity of 5
Front Bucket Seats: front bucket 40-40 seats
Number of Driver Seat Adjustments: 8-way driver and passenger seat adjustments
Reclining Driver Seat: power reclining driver and passenger seats
Driver Lumbar: power 2-way driver and passenger lumbar support
Driver Height Adjustment: power height-adjustable driver and passenger seats

Driver Fore/Aft: power driver and passenger fore/aft adjustment

Driver Cushion Tilt: power driver and passenger cushion tilt

Rear Seat Type: rear manual reclining 60-40 split-bench seat

Rear Folding Position: rear seat tumble forward

Rear Seat Armrest: rear seat centre armrest

Leather Upholstery: cloth front and rear seat upholstery

Door Trim Insert: vinyl door panel trim

Headliner Material: full cloth headliner

Floor Covering: full vinyl/rubber floor covering

Dashboard Console Insert, Door Panel Insert Combination: metal-look instrument panel insert, door panel insert, console insert

Shift Knob Trim: urethane shift knob

Interior Accents: chrome/metal-look interior accents

Cargo Space Trim: carpet cargo space

Trunk Lid: plastic trunk lid/rear cargo door

Cargo Tie Downs: cargo tie-downs

Cargo Light: cargo light

Standard Engine:

Engine 355-hp, 5.3-liter V-8 (regular gas)

Standard Transmission:

Transmission 6-speed automatic w/ OD and auto-manual



Prepared For: City of Alvin, Texas
Higgins, Michael

Date 03/10/2020
AE/AM SCM/M0H

Unit #
Year 2020 Make Ford Model Explorer
Series Base 4dr 4x2

Vehicle Order Type Ordered Term 48 State TX Customer# 536097

\$ 28,476.00 Capitalized Price of Vehicle1
\$ 0.00 * License and Certain Other Charges State TX
\$ 0.00 * Initial License Fee
\$ 0.00 * Registration Fee
\$ 200.00 Other:Courtesy Delivery Fee
\$ 0.00 Capitalized Price Reduction
\$ 0.00 Tax on Capitalized Price Reduction
\$ 0.00 Gain Applied From Prior Unit
\$ 0.00 * Tax on Gain On Prior
\$ 0.00 * Security Deposit
\$ 0.00 * Tax on Incentive(Taxable Incentive Total : \$0.00)

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name
Exterior Color Oxford White
Interior Color Sandstone w/Cloth Captain's Chairs
Lic. Plate Type Unknown
GVWR 0

\$ 28,676.00 Total Capitalized Amount (Delivered Price)
\$ 358.45 Depreciation Reserve @ 1.2500%
\$ 108.05 Monthly Lease Charge (Based on Interest Rate - Subject to a Floor)2

\$ 466.50 Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Master Policy Enrollment Fees

\$ 0.00 Commercial Automobile Liability Enrollment
Liability Limit \$0.00

\$ 0.00 Physical Damage Management

Comp/Coll Deductible 0 / 0

\$ 34.38 Full Maintenance Program3 Contract Miles 40,000
Incl: # Brake Sets (1 set = 1 Axle) 0

OverMileage Charge \$ 0.0600 Per Mile

Tires 0 Loaner Vehicle Not Included

\$ 34.38 Additional Services SubTotal

\$ 0.00 Use Tax 0.0000%

State

\$ 500.88 Total Monthly Rental Including Additional Services

\$ 11,470.40 Reduced Book Value at 48 Months

\$ 400.00 Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 10,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE City of Alvin, Texas

BY TITLE DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

1 Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

2 Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

3 The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.



VEHICLE INFORMATION:

2020 Ford Explorer Base 4dr 4x2 - US
Series ID: K7B

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$ 31,782.00	\$ 32,765.00
Total Options	\$ 0.00	\$ 0.00
Destination Charge	\$ 1,195.00	\$ 1,195.00
Total Price	\$ 32,977.00	\$ 33,960.00

SELECTED COLOR:

Exterior: YZ - Oxford White
Interior: 7N - Sandstone w/Cloth Captain's Chairs

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
100A	Equipment Group 100A	NC	NC
119WB	119.1" Wheelbase	STD	STD
7	Cloth Captain's Chairs	Included	Included
425	50 State Emissions System	STD	STD
44T	Transmission: 10-Speed Automatic w/SelectShift	Included	Included
7N_01	Sandstone w/Cloth Captain's Chairs	NC	NC
99H	Engine: 2.3L EcoBoost I-4	Included	Included
CONNECT	FordPass Connect	Included	Included
PAINT	Monotone Paint Application	STD	STD
STDAX	3.58 Non-Limited-Slip Rear Axle Ratio	Included	Included
STDGV	GVWR: TBD	Included	Included
STDRD	Radio: AM/FM Stereo	Included	Included
STDTR	Tires: P255/65R18 AS BSW	Included	Included
STDWL	Wheels: 18" Painted Aluminum	Included	Included
SYNC	SYNC 3 Communications & Entertainment System	Included	Included
YZ_01	Oxford White	NC	NC

CONFIGURED FEATURES:

Body Exterior Features:

Number Of Doors 4
Driver And Passenger Mirror: power remote manual folding side-view door mirrors
Spoiler: rear lip spoiler
Door Handles: black
Front And Rear Bumpers: body-coloured front and rear bumpers with black rub strip
Body Material: galvanized steel/aluminum body material
Body Side Cladding: black bodyside cladding
Grille: black grille

Convenience Features:

Air Conditioning automatic dual-zone front air conditioning
Air Filter: air filter
Rear Air Conditioning: rear air conditioning with separate controls
Voice Activated A/C: voice activated air conditioning
Cruise Control: cruise control with steering wheel controls
Power Windows: power windows with driver and passenger 1-touch down
1/4 Vent Rear Windows: power rearmost windows
Remote Keyless Entry: keyfob and smart device remote keyless entry
Illuminated Entry: illuminated entry
Integrated Key Remote: integrated key/remote
Auto Locking: auto-locking doors
Trunk FOB Controls: keyfob trunk/hatch/door release
Remote Engine Start: remote engine start
Steering Wheel: steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Driver and Passenger Vanity Mirror: illuminated driver and passenger-side visor mirrors
Emergency SOS: SYNC 3 911 Assist emergency communication system
Front Cupholder: front and rear cupholders
Floor Console: full floor console with covered box
Overhead Console: mini overhead console with storage
Glove Box: locking glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
Seatback Storage Pockets: 2 seatback storage pockets
Driver Footrest: driver's footrest
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 5 12V DC power outlets

Entertainment Features:

radio SiriusXM AM/FM/Satellite with seek-scan
Voice Activated Radio: voice activated radio
Speed Sensitive Volume: speed-sensitive volume
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 12 speakers
Internet Access: FordPass Connect 4G LTE WiFi internet access
1st Row LCD: 2 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: integrated roof antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type delay-off aero-composite LED low/high beam headlamps
Auto-Dimming Headlights: Ford Co-Pilot360 - Auto High Beam auto high-beam headlights
Front Wipers: variable intermittent speed-sensitive wipers wipers
Rear Window wiper: fixed interval rear window wiper with heating wiper park
Rear Window Defroster: rear window defroster
Tinted Windows: deep-tinted windows
Dome Light: dome light with fade
Front Reading Lights: front and rear reading lights
Ignition Switch: ignition switch light
Variable IP Lighting: variable instrument panel lighting
Display Type: analog display
Tachometer: tachometer

Compass: compass
Exterior Temp: outside-temperature display
Low Tire Pressure Warning: tire specific low-tire-pressure warning
Park Distance Control: Reverse Sensing System rear parking sensors
Trip Computer: trip computer
Trip Odometer: trip odometer
Lane Departure Warning: lane departure
Blind Spot Sensor: blind spot sensor
Front Pedestrian Braking: pedestrian detection
Forward Collision Alert: forward collision
Water Temp Gauge: water temp. gauge
Clock: in-dash clock
Systems Monitor: systems monitor
Rear Vision Camera: rear vision camera
Oil Pressure Warning: oil-pressure warning
Water Temp Warning: water-temp. warning
Battery Warning: battery warning
Lights On Warning: lights-on warning
Key in Ignition Warning: key-in-ignition warning
Low Fuel Warning: low-fuel warning
Low Washer Fluid Warning: low-washer-fluid warning
Door Ajar Warning: door-ajar warning
Trunk Ajar Warning: trunk-ajar warning
Brake Fluid Warning: brake-fluid warning

Safety And Security:

ABS four-wheel ABS brakes
Number of ABS Channels: 4 ABS channels
Brake Assistance: brake assist
Brake Type: four-wheel disc brakes
Vented Disc Brakes: front and rear ventilated disc brakes
Daytime Running Lights: daytime running lights
Spare Tire Type: compact spare tire
Spare Tire Mount: spare tire mounted inside under cargo
Driver Front Impact Airbag: driver and passenger front-impact airbags
Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
Overhead Airbag: Safety Canopy System curtain 1st, 2nd and 3rd row overhead airbag
Knee Airbag: knee airbag
Occupancy Sensor: front passenger airbag occupancy sensor
Height Adjustable Seatbelts: height adjustable front seatbelts
Seatbelt Pretensioners: front seatbelt pre-tensioners
3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
Side Impact Bars: side-impact bars
Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
Rear Child Safety Locks: rear child safety locks
Ignition Disable: SecuriLock immobilizer
Panic Alarm: panic alarm
Electronic Stability: AdvanceTrac w/Roll Stability Control electronic stability stability control with anti-roll
Traction Control: ABS and driveline traction control
Front and Rear Headrests: manual adjustable front head restraints with tilt
Rear Headrest Control: 3 rear head restraints
3rd Row Headrests: 2 fixed third row head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 7
Front Bucket Seats: front bucket seats
Number of Driver Seat Adjustments: 8-way driver and passenger seat adjustments
Reclining Driver Seat: power reclining driver and manual reclining passenger seats
Driver Height Adjustment: power height-adjustable driver and passenger seats
Driver Fore/Aft: power driver and passenger fore/aft adjustment
Driver Cushion Tilt: power driver and passenger cushion tilt
Front Centre Armrest Storage: front centre armrest
Rear Seat Type: rear manual reclining 35-30-35 bench seat
Rear Seat Fore/Aft: manual rear seat fore/aft adjustment

Rear Folding Position: rear seat tumble forward

3rd Row Seat Type: fixed third row 50-50 bench seat

3rd Row Electric Control: fold into floor third row seat

Leather Upholstery: cloth front and rear seat upholstery

Door Trim Insert: cloth door panel trim

Headliner Material: full cloth headliner

Floor Covering: full carpet floor covering

Dashboard Console Insert, Door Panel Insert Combination: piano black instrument panel insert, door panel insert, console insert

Floor Mats: carpet front and rear floor mats

Interior Accents: chrome/metal-look interior accents

Cargo Space Trim: carpet cargo space

Trunk Lid: plastic trunk lid/rear cargo door

Cargo Tie Downs: cargo tie-downs

Cargo Light: cargo light

Concealed Cargo Storage: concealed cargo storage

Standard Engine:

Engine 300-hp, 2.3-liter I-4 (regular gas)

Standard Transmission:

Transmission 10-speed automatic w/ OD and PowerShift automatic



**FLEET
MANAGEMENT**

Open-End (Equity) Lease Proposal

Date: 03/10/2020

Prepared For: City of Alvin, Texas (536097)

Proposal Summary

Proposal #: P61981

Prepared For: Higgins, Michael

Quantity: 5

Driver Information		Base Lease Payment										Initial Charges Billed upon Delivery					
Quote	Driver	ST	Use Tax Rate	Expected Annual Mileage	Capitalized Amount (Delivered Price per Vehicle)	Lease Term	Depr Rate	Depr Amount	Lease Charge ¹	Monthly Use Tax	Full Maint Program ²	Additional Services ³	Total Monthly Payment inc. Tax and Addl Services	Book Value at Term	Initial Charges ⁴	License, Registration, Certain Other Charges and Tax	Total Initial Charges Billed upon Delivery
2020 Ford F-150 XL 4x2 Regular Cab Styleside 8 ft. box 141 in. WB - US (0 P) Oxford White / (0 I) Medium Earth Gray w/Vinyl 40/20/40 Front Seat																	
4530288		TX	0.0000%	10,000	\$22,026.00	48	1.2500%	\$275.33	\$87.81		\$34.38		\$397.52	\$8,810.16	\$125.00	\$0.00	\$125.00
4530289		TX	0.0000%	10,000	\$22,026.00	48	1.2500%	\$275.33	\$87.81		\$34.38		\$397.52	\$8,810.16	\$125.00	\$0.00	\$125.00
4530291		TX	0.0000%	10,000	\$22,026.00	48	1.2500%	\$275.33	\$87.81		\$34.38		\$397.52	\$8,810.16	\$125.00	\$0.00	\$125.00
4530292		TX	0.0000%	10,000	\$22,026.00	48	1.2500%	\$275.33	\$87.81		\$34.38		\$397.52	\$8,810.16	\$125.00	\$0.00	\$125.00
4530293		TX	0.0000%	10,000	\$22,026.00	48	1.2500%	\$275.33	\$87.81		\$34.38		\$397.52	\$8,810.16	\$125.00	\$0.00	\$125.00
Total Monthly Payment for 5 vehicles:													\$1,987.60	Total Initial Charges for 5 vehicles:			\$625.00

¹Monthly Lease Charge will be adjusted to reflect the interest rate on the delivery date (subject to a floor)

²See the following pages for details of Full Maintenance Service

³Additional Services may include Commercial Automotive Liability Enrollment or Physical Damage Management

⁴Excludes License, Registration, Certain Charges, and Tax

Current market and vehicle conditions may also affect value of vehicles.

Proposal is subject to Customer's Credit Approval.

Enterprise FM Trust will be the owner of the vehicles covered by this Proposal. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicles under the Master Open-End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open-End (Equity) Lease Agreement with respect to such vehicles.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicles on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicles. Lessee certifies that it intends that more than 50% of the use of the vehicles is to be in a trade or business of the Lessee.

Lessee: City of Alvin, Texas

Signature

Title

Date



FLEET MANAGEMENT

Open-End (Equity) Lease Proposal

Date: 03/10/2020

Prepared For: City of Alvin, Texas (536097)

Capitalized Amount Calculations

Proposal #: P61981

Prepared For: Higgins, Michael

Quantity: 5

Quote	Capitalized Prices/ Billed on Delivery	Capitalized Price of Vehicle ¹	Certain Other Charges	Initial License & Registration Fee	Capitalized Price Reduction	Certain Other Charges on CPR	Gain Applied from Prior Unit	Certain Other Charges on GOP	Tax on Incentives	Aftermarket Equipment	Courtesy Delivery / Dealer Prep Fee	Delivery Charge	Other Costs	Total
2020 Ford F-150 XL 4x2 Regular Cab Styleside 8 ft. box 141 in. WB - US (0 P) Oxford White / (0 I) Medium Earth Gray w/MyL 40/20/40 Front Seat														
4530288	Capitalized Price	\$21,826.00		\$0.00						\$0.00	\$200.00	\$0.00	\$0.00	\$22,026.00
	Billed on Delivery		\$0.00						\$0.00	\$0.00		\$125.00	\$0.00	\$125.00
4530289	Capitalized Price	\$21,826.00		\$0.00						\$0.00	\$200.00	\$0.00	\$0.00	\$22,026.00
	Billed on Delivery		\$0.00						\$0.00	\$0.00		\$125.00	\$0.00	\$125.00
4530291	Capitalized Price	\$21,826.00		\$0.00						\$0.00	\$200.00	\$0.00	\$0.00	\$22,026.00
	Billed on Delivery		\$0.00						\$0.00	\$0.00		\$125.00	\$0.00	\$125.00
4530292	Capitalized Price	\$21,826.00		\$0.00						\$0.00	\$200.00	\$0.00	\$0.00	\$22,026.00
	Billed on Delivery		\$0.00						\$0.00	\$0.00		\$125.00	\$0.00	\$125.00
4530293	Capitalized Price	\$21,826.00		\$0.00						\$0.00	\$200.00	\$0.00	\$0.00	\$22,026.00
	Billed on Delivery		\$0.00						\$0.00	\$0.00		\$125.00	\$0.00	\$125.00

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

¹Capitalized price of vehicles may be adjusted to reflect final manufacturer's invoice. Lessee hereby assigns to Lessor any manufacturer rebates and/or manufacturer incentives intended for the Lessee, which rebates and/or incentives have been used by Lessor to reduce the capitalized price of the vehicles.

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Initials



Open-End (Equity) Lease Proposal

Date: 03/10/2020

Prepared For: City of Alvin, Texas (536097)

Additional Services Details

Proposal #: P61981

Prepared For: Higgins, Michael

Quantity: 5

Driver Information		Commercial Automobile Liability Enrollment	Physical Damage Management	Full Maintenance Program ¹					
Quote	Driver	Liability Limit	Comprehensive Deductible	Collision Deductible	Term	Total Contract Miles	Overmileage Charge	Brake Sets	Tires
2020 Ford F-150 XL 4x2 Regular Cab Styleside 8 ft. box 141 in. WB - US (0 P) Oxford White / (0 I) Medium Earth Gray w/Vinyl 40/20/40 Front Seat									
4530288					48	40,000	\$0.0600	0	0
4530289					48	40,000	\$0.0600	0	0
4530291					48	40,000	\$0.0600	0	0
4530292					48	40,000	\$0.0600	0	0
4530293					48	40,000	\$0.0600	0	0

¹The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of the Lessee. Notwithstanding the inclusion of such references in this Invoice/Schedule/Quote, all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate Maintenance Agreement entered into by and between Lessee and Enterprise Fleet Management, Inc., provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Initials



VEHICLE INFORMATION:

2020 Ford F-150 XL 4x2 Regular Cab Styleside 8 ft. box 141 in. WB - US
Series ID: F1C

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$ 27,499.00	\$ 28,795.00
Total Options	\$ 679.00	\$ 745.00
Destination Charge	\$ 1,595.00	\$ 1,595.00
Total Price	\$ 29,773.00	\$ 31,135.00

SELECTED COLOR:

Exterior: YZ - (0 P) Oxford White
Interior: AG - (0 I) Medium Earth Gray w/Vinyl 40/20/40 Front Seat

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
100A	Equipment Group 100A Base	NC	NC
141WB	141" Wheelbase	STD	STD
425	50 State Emissions (Fleet)	NC	NC
446	Transmission: Electronic 6-Speed Automatic	Included	Included
53B	Class IV Trailer Hitch Receiver	\$ 137.00	\$ 150.00
64C	Wheels: 17" Silver Steel	Included	Included
96W	Tough Bed Spray-In Bedliner	\$ 542.00	\$ 595.00
99B	Engine: 3.3L V6 PFDI	Included	Included
A	Vinyl 40/20/40 Front Seat	NC	NC
AG_02	(0 I) Medium Earth Gray w/Vinyl 40/20/40 Front Seat	NC	NC
PAINT	Monotone Paint Application	STD	STD
STDGV	GVWR: 6,170 lbs Payload Package	Included	Included
STDRD	Radio: AM/FM Stereo w/4 Speakers	Included	Included
STDTR	Tires: P245/70R17 BSW A/S	Included	Included
X19	3.55 Axle Ratio	Included	Included
YZ_01	(0 P) Oxford White	NC	NC

CONFIGURED FEATURES:

Body Exterior Features:

Number Of Doors: 2
Rear Cargo Door Type: tailgate
Driver And Passenger Mirror: manual folding side-view door mirrors
Convex Driver Mirror: convex driver and passenger mirror
Door Handles: black
Front And Rear Bumpers: black front and rear bumpers with black rub strip
Rear Step Bumper: rear step bumper
Bed Liner: bed liner
Box Style: regular
Body Material: aluminum body material
: class IV trailering with harness, hitch
Grille: black grille

Convenience Features:

Air Conditioning: manual air conditioning
Steering Wheel: steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Front Cupholder: front cupholder
Glove Box: glove box
Driver Door Bin: driver and passenger door bins
Dashboard Storage: dashboard storage
IP Storage: bin instrument-panel storage
Power Accessory Outlet: 2 12V DC power outlets

Entertainment Features:

radio: AM/FM stereo with seek-scan
Speakers: 8 speakers
1st Row LCD: 2 1st row LCD monitor
Antenna: fixed antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off aero-composite halogen headlamps
Auto-Dimming Headlights: Ford Co-Pilot360 - Auto High Beam auto high-beam headlights
Cab Clearance Lights: cargo bed light
Front Wipers: variable intermittent wipers
Tinted Windows: light-tinted windows
Dome Light: dome light with fade
Variable IP Lighting: variable instrument panel lighting
Display Type: analog display
Tachometer: tachometer
Voltmeter: voltmeter
Compass: compass
Exterior Temp: outside-temperature display
Low Tire Pressure Warning: tire specific low-tire-pressure warning
Trip Odometer: trip odometer
Forward Collision Alert: forward collision
Oil Pressure Gauge: oil pressure gauge
Water Temp Gauge: water temp. gauge
Transmission Oil Temp Gauge: transmission oil temp. gauge
Clock: in-radio display clock
Rear Vision Camera: rear vision camera
Oil Pressure Warning: oil-pressure warning
Water Temp Warning: water-temp. warning
Battery Warning: battery warning
Lights On Warning: lights-on warning
Key in Ignition Warning: key-in-ignition warning
Low Fuel Warning: low-fuel warning
Door Ajar Warning: door-ajar warning
Brake Fluid Warning: brake-fluid warning

Safety And Security:

ABS four-wheel ABS brakes
Number of ABS Channels: 4 ABS channels
Brake Assistance: brake assist
Brake Type: four-wheel disc brakes
Vented Disc Brakes: front and rear ventilated disc brakes
Daytime Running Lights: daytime running lights
Spare Tire Type: full-size spare tire
Spare Tire Mount: underbody mounted spare tire w/crankdown
Driver Front Impact Airbag: driver and passenger front-impact airbags
Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
Overhead Airbag: Safety Canopy System curtain 1st row overhead airbag
Occupancy Sensor: front passenger airbag occupancy sensor
Height Adjustable Seatbelts: height adjustable front seatbelts
Seatbelt Pretensioners: front seatbelt pre-tensioners
Side Impact Bars: side-impact bars
Tailgate/Rear Door Lock Type: manual tailgate/rear door lock
Ignition Disable: SecurILock immobilizer
Electronic Stability: AdvanceTrac w/Roll Stability Control electronic stability stability control with anti-roll
Traction Control: ABS and driveline traction control
Front and Rear Headrests: manual adjustable front head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 3
Front Bucket Seats: front split-bench 40-20-40 seats
Number of Driver Seat Adjustments: 4-way driver and passenger seat adjustments
Reclining Driver Seat: manual reclining driver and passenger seats
Driver Fore/Aft: manual driver and passenger fore/aft adjustment
Front Centre Armrest Storage: front centre armrest
Leather Upholstery: vinyl front seat upholstery
Headliner Material: full cloth headliner
Floor Covering: full vinyl/rubber floor covering
Cabback Insulator: cabback insulator
Shift Knob Trim: urethane shift knob
Interior Accents: chrome interior accents

Standard Engine:

Engine 290-hp, 3.3-liter V-6 (regular gas)

Standard Transmission:

Transmission 6-speed automatic w/ OD and PowerShift automatic



Open-End (Equity) Lease Proposal

Date: 03/10/2020

Prepared For: City of Alvin, Texas (536097)
Prepared For: Higgins, Michael

Vehicle Detail

Proposal #: P61981
Quantity: 5

Quote: 4530288

Vehicle Order Type: Ordered

AE/AM: McNair, Stephen C / Hannemann, Mark R

YMMS: 2020 Ford F-150 XL 4x2 Regular Cab Styleside 8 ft. box 141 in. WB - US

Exterior Color: (0 P) Oxford White

Interior Color: (0 I) Medium Earth Gray w/Vinyl 40/20/40 Front Seat

Term: 48

Depreciation Reserve: 1.2500%

Estimated Annual Mileage: 10,000

GVWR: 6,170 lbs Payload Package

State: TX

Lease Items	Capitalized Amount	Billed On Delivery
Capitalized Price of Vehicle ¹	\$21,826.00	
Sales Tax	\$0.00	\$0.00
Initial License Fee	\$0.00	\$0.00
Registration Fee		\$0.00
Other Costs	\$0.00	\$125.00
Courtesy Delivery Fee	\$200.00	\$0.00
Aftermarket Equipment	\$0.00	\$0.00
Capitalized Price Reduction		
Tax on Capitalized Price Reduction		
Gain Applied From Prior Unit		
Tax on Gain on Prior		\$0.00
Tax on Incentives		\$0.00
Total Capitalized Amount (Delivered Price per Vehicle)	\$22,026.00	
Billed on Delivery Total (per Vehicle)		\$125.00

Monthly Rent Breakdown	Cost
Depreciation Reserve	\$275.33
Monthly Lease Charge (Based on Interest Rate) ²	\$87.81
Total Monthly Rental Excluding Additional Services	\$363.14
Use Tax (0.0000% State: TX)	
Commercial Automobile Liability Enrollment	
Liability Limit - N/A	
Physical Damage Management	
Comprehensive Deductible - N/A Collision Deductible - N/A	
Full Maintenance Program ³	\$34.38
Contract Miles 40,000 Overmileage Charge \$0.0600 per mile	
Brake Sets 0 Tires 0	
Monthly Rent Including Additional Services Per Vehicle	\$397.52

End Of Lease	Amount
Reduced Book Value at 48 Months:	\$9,810.16
Service Charge Due at Lease Termination:	\$400.00

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

¹Capitalized price of vehicles may be adjusted to reflect final manufacturer's invoice. Lessee hereby assigns to Lessor any manufacturer rebates and/or manufacturer incentives intended for the Lessee, which rebates and/or incentives have been used by Lessor to reduce the capitalized price of the vehicles.

²Monthly Lease Charge will be adjusted to reflect the interest rate on the Delivery Date.

³The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of the Lessee. Notwithstanding the inclusion of such references in this Invoice/Schedule/Quote, all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate Maintenance Agreement entered into by and between Lessee and Enterprise Fleet Management, Inc., provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

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**FLEET
MANAGEMENT**

Open-End (Equity) Lease Proposal

Date: 03/10/2020

Prepared For: City of Alvin, Texas (536097)
Prepared For: Higgins, Michael

Vehicle Detail

Proposal #: P61981
Quantity: 5

Quote: 4530289

Vehicle Order Type: Ordered

AE/AM: McNair, Stephen C / Hannemann, Mark R

YMMS: 2020 Ford F-150 XL 4x2 Regular Cab Styleside 8 ft. box 141 in. WB - US

Exterior Color: (0 P) Oxford White

Interior Color: (0 I) Medium Earth Gray w/Vinyl 40/20/40 Front Seat

Term: 48

Depreciation Reserve: 1.2500%

Estimated Annual Mileage: 10,000

GVWR: 6,170 lbs Payload Package

State: TX

Lease Items	Capitalized Amount	Billed On Delivery
Capitalized Price of Vehicle ¹	\$21,826.00	
Sales Tax	\$0.00	\$0.00
Initial License Fee	\$0.00	\$0.00
Registration Fee		\$0.00
Other Costs	\$0.00	\$125.00
Courtesy Delivery Fee	\$200.00	\$0.00
Aftermarket Equipment	\$0.00	\$0.00
Capitalized Price Reduction		
Tax on Capitalized Price Reduction		
Gain Applied From Prior Unit		
Tax on Gain on Prior		\$0.00
Tax on Incentives		\$0.00
Total Capitalized Amount (Delivered Price per Vehicle)	\$22,026.00	
Billed on Delivery Total (per Vehicle)		\$125.00

Monthly Rent Breakdown	Cost
Depreciation Reserve	\$275.33
Monthly Lease Charge (Based on Interest Rate) ²	\$87.81
Total Monthly Rental Excluding Additional Services	\$363.14
Use Tax (0.0000% State: TX)	
Commercial Automobile Liability Enrollment	
Liability Limit - N/A	
Physical Damage Management	
Comprehensive Deductible - N/A Collision Deductible - N/A	
Full Maintenance Program ³	\$34.38
Contract Miles 40,000 Overmileage Charge \$0.0800 per mile	
Brake Sets 0 Tires 0	
Monthly Rent Including Additional Services Per Vehicle	\$397.52

End Of Lease	Amount
Reduced Book Value at 48 Months:	\$8,810.16
Service Charge Due at Lease Termination:	\$400.00

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR

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Open-End (Equity) Lease Proposal

Date: 03/10/2020

Prepared For: City of Alvin, Texas (536097)
Prepared For: Higgins, Michael

Vehicle Detail

Proposal #: P61981
Quantity: 5

Quote: 4530291

Vehicle Order Type: Ordered

AE/AM: McNair, Stephen C / Hannemann, Mark R

YMMMS: 2020 Ford F-150 XL 4x2 Regular Cab Styleside 8 ft. box 141 in. WB - US

Exterior Color: (0 P) Oxford White

Interior Color: (0 I) Medium Earth Gray w/Vinyl 40/20/40 Front Seat

Term: 48

Depreciation Reserve: 1.2500%

Estimated Annual Mileage: 10,000

GVWR: 6,170 lbs Payload Package

State: TX

Lease Items	Capitalized Amount	Billed On Delivery
Capitalized Price of Vehicle ¹	\$21,826.00	
Sales Tax	\$0.00	\$0.00
Initial License Fee	\$0.00	\$0.00
Registration Fee		\$0.00
Other Costs	\$0.00	\$125.00
Courtesy Delivery Fee	\$200.00	\$0.00
Aftermarket Equipment	\$0.00	\$0.00
Capitalized Price Reduction		
Tax on Capitalized Price Reduction		
Gain Applied From Prior Limit		
Tax on Gain on Prior		\$0.00
Tax on Incentives		\$0.00
Total Capitalized Amount (Delivered Price per Vehicle)	\$22,026.00	
Billed on Delivery Total (per Vehicle)		\$125.00

Monthly Rent Breakdown	Cost
Depreciation Reserve	\$275.33
Monthly Lease Charge (Based on Interest Rate) ²	\$87.81
Total Monthly Rental Excluding Additional Services	\$363.14
Use Tax (0.0000% State: TX)	
Commercial Automobile Liability Enrollment	
Liability Limit - N/A	
Physical Damage Management	
Comprehensive Deductible - N/A Collision Deductible - N/A	
Full Maintenance Program ³	\$34.38
Contract Miles 40,000 Overmileage Charge \$0.0800 per mile	
Brake Sets 0 Tires 0	
Monthly Rent Including Additional Services Per Vehicle	\$397.52

End Of Lease	Amount
Reduced Book Value at 48 Months:	\$8,810.16
Service Charge Due at Lease Termination:	\$400.00

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

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**FLEET
MANAGEMENT**

Open-End (Equity) Lease Proposal

Date: 03/10/2020

Prepared For: City of Alvin, Texas (536097)
Prepared For: Higgins, Michael

Vehicle Detail

Proposal #: P61981
Quantity: 5

Quote: 4530292

Vehicle Order Type: Ordered

AE/AM: McNair, Stephen C / Hannemann, Mark R

YMMS: 2020 Ford F-150 XL 4x2 Regular Cab Styleside 8 ft. box 141 in. WB - US

Exterior Color: (0 P) Oxford White

Interior Color: (0 I) Medium Earth Gray w/Vinyl 40/20/40 Front Seat

Term: 48

Depreciation Reserve: 1.2500%

Estimated Annual Mileage: 10,000

GVWR: 6,170 lbs Payload Package

State: TX

Lease Items	Capitalized Amount	Billed On Delivery
Capitalized Price of Vehicle ¹	\$21,826.00	
Sales Tax	\$0.00	\$0.00
Initial License Fee	\$0.00	\$0.00
Registration Fee		\$0.00
Other Costs	\$0.00	\$125.00
Courtesy Delivery Fee	\$200.00	\$0.00
Aftermarket Equipment	\$0.00	\$0.00
Capitalized Price Reduction		
Tax on Capitalized Price Reduction		
Gain Applied From Prior Unit		
Tax on Gain on Prior		\$0.00
Tax on Incentives		\$0.00
Total Capitalized Amount (Delivered Price per Vehicle)	\$22,026.00	
Billed on Delivery Total (per Vehicle)		\$125.00

Monthly Rent Breakdown	Cost
Depreciation Reserve	\$275.33
Monthly Lease Charge (Based on Interest Rate) ²	\$87.81
Total Monthly Rental Excluding Additional Services	\$363.14
Use Tax (0.0000% State: TX)	
Commercial Automobile Liability Enrollment	
Liability Limit - N/A	
Physical Damage Management	
Comprehensive Deductible - N/A Collision Deductible - N/A	
Full Maintenance Program ³	\$34.38
Contract Miles 40,000 Overmileage Charge \$0.0600 per mile	
Brake Sets 0 Tires 0	
Monthly Rent Including Additional Services Per Vehicle	\$397.52

End Of Lease	Amount
Reduced Book Value at 48 Months:	\$8,810.16
Service Charge Due at Lease Termination:	\$400.00

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR

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FLEET MANAGEMENT

Open-End (Equity) Lease Proposal

Date: 03/10/2020

Prepared For: City of Alvin, Texas (536097)
Prepared For: Higgins, Michael

Vehicle Detail

Proposal #: P61981
Quantity: 5

Quote: 4530293

Vehicle Order Type: Ordered

AE/AM: McNair, Stephen C / Hannemann, Mark R

YMMS: 2020 Ford F-150 XL 4x2 Regular Cab Styleside 8 ft. box 141 in. WB - US

Exterior Color: (0 P) Oxford White

Interior Color: (0 I) Medium Earth Gray w/Vinyl 40/20/40 Front Seat

Term: 48

Depreciation Reserve: 1.2500%

Estimated Annual Mileage: 10,000

GVWR: 6,170 lbs Payload Package

State: TX

Table with columns: Lease Items, Capitalized Amount, Billed On Delivery. Rows include Capitalized Price of Vehicle, Sales Tax, Initial License Fee, Registration Fee, Other Costs, Courtesy Delivery Fee, Aftermarket Equipment, Capitalized Price Reduction, Tax on Capitalized Price Reduction, Gain Applied From Prior Unit, Tax on Gain on Prior, Tax on Incentives, Total Capitalized Amount, and Billed on Delivery Total.

Table with columns: Monthly Rent Breakdown, Cost. Rows include Depreciation Reserve, Monthly Lease Charge, Total Monthly Rental Excluding Additional Services, Use Tax, Commercial Automobile Liability Enrollment, Physical Damage Management, Full Maintenance Program, Contract Miles, Overmileage Charge, Brake Sets, Tires, and Monthly Rent Including Additional Services Per Vehicle.

Table with columns: End Of Lease, Amount. Rows include Reduced Book Value at 48 Months and Service Charge Due at Lease Termination.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

1Capitalized price of vehicles may be adjusted to reflect final manufacturer's invoice. Lessee hereby assigns to Lessor any manufacturer rebates and/or manufacturer incentives intended for the Lessee, which rebates and/or incentives have been used by Lessor to reduce the capitalized price of the vehicles.

2Monthly Lease Charge will be adjusted to reflect the interest rate on the Delivery Date.

3The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of the Lessee. Notwithstanding the inclusion of such references in this Invoice/Schedule/Quote, all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate Maintenance Agreement entered into by and between Lessee and Enterprise Fleet Management, Inc., provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

All language and acknowledgments contained in the signed proposal apply to all vehicles listed on the 'Equity Lease Proposal Summary' page of this document. In addition, you may incur additional fees required to register and operate these vehicles in accordance with various state, county, and city filing, registration, and tax laws.



Prepared For: City of Alvin, Texas
Higgins, Michael

Date 03/10/2020
AE/AM SCM/MOH

Unit #

Year 2020 Make Ford Model F-150

Series XL 4x2 SuperCab Styleside 8 ft. box 163 in. WB

Vehicle Order Type Ordered Term 48 State TX Customer# 536097

Table with 2 columns: Amount and Description. Includes Capitalized Price of Vehicle, License and Certain Other Charges, Initial License Fee, Registration Fee, Other: Courtesy Delivery Fee, Capitalized Price Reduction, Tax on Capitalized Price Reduction, Gain Applied From Prior Unit, Tax on Gain On Prior, Security Deposit, Tax on Incentive.

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Table with 2 columns: Field and Value. Includes Driver Name, Exterior Color (0 P) Oxford White, Interior Color (0 I) Medium Earth Gray w/Vinyl 40/20/40 Fron, Lic. Plate Type Unknown, GVWR 0.

Summary table with 2 columns: Amount and Description. Includes Total Capitalized Amount (Delivered Price), Depreciation Reserve @ 1.2500%, Monthly Lease Charge (Based on Interest Rate - Subject to a Floor)?

\$ 422.27 Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Master Policy Enrollment Fees

Table with 2 columns: Amount and Description. Includes Commercial Automobile Liability Enrollment, Liability Limit \$0.00.

Table with 2 columns: Amount and Description. Includes Physical Damage Management, Comp/Coll Deductible 0 / 0.

Table with 2 columns: Amount and Description. Includes Full Maintenance Program, Contract Miles 40,000, OverMileage Charge \$ 0.0600 Per Mile.

Table with 2 columns: Amount and Description. Includes Incl: # Brake Sets (1 set = 1 Axle) 0, # Tires 0, Loaner Vehicle Not Included.

\$ 34.38 Additional Services SubTotal

Table with 2 columns: Amount and Description. Includes Use Tax 0.0000%, State.

\$ 456.65 Total Monthly Rental Including Additional Services

\$ 10,246.40 Reduced Book Value at 48 Months

\$ 400.00 Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 10,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)
Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE City of Alvin, Texas

BY TITLE DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

1 Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

2 Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

3 The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.



VEHICLE INFORMATION:

2020 Ford F-150 XL 4x2 SuperCab Styleside 8 ft. box 163 in. WB - US
Series ID: X1C

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$ 32,360.00	\$ 33,885.00
Total Options	\$ 884.00	\$ 970.00
Destination Charge	\$ 1,595.00	\$ 1,595.00
Total Price	\$ 34,839.00	\$ 36,450.00

SELECTED COLOR:

Exterior: YZ - (0 P) Oxford White
Interior: AG - (0 I) Medium Earth Gray w/Vinyl 40/20/40 Front Seat

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
100A	Equipment Group 100A Base	NC	NC
153	Front License Plate Bracket	NC	NC
163WB	163" Wheelbase	STD	STD
425	50 State Emissions (Fleet)	NC	NC
44G	Transmission: Electronic 10-Speed Automatic	Included	Included
50S	Cruise Control	\$ 205.00	\$ 225.00
53B	Class IV Trailer Hitch Receiver	\$ 137.00	\$ 150.00
64C	Wheels: 17" Silver Steel	Included	Included
96W	Tough Bed Spray-In Bedliner	\$ 542.00	\$ 595.00
99P	Engine: 2.7L V6 EcoBoost	Included	Included
A	Vinyl 40/20/40 Front Seat	NC	NC
AG_02	(0 I) Medium Earth Gray w/Vinyl 40/20/40 Front Seat	NC	NC
PAINT	Monotone Paint Application	STD	STD
STDGV	GVWR: 6,500 lbs Payload Package	Included	Included
STDRD	Radio: AM/FM Stereo w/6 Speakers	Included	Included
STDTR	Tires: P245/70R17 BSW A/S	Included	Included
X19	3.55 Axle Ratio	Included	Included
YZ_01	(0 P) Oxford White	NC	NC

CONFIGURED FEATURES:

Body Exterior Features:

Number Of Doors: 4
Rear Driver Door: reverse opening rear passenger doors
Rear Cargo Door Type: tailgate
Driver And Passenger Mirror: manual folding side-view door mirrors
Convex Driver Mirror: convex driver and passenger mirror
Door Handles: black
Front And Rear Bumpers: black front and rear bumpers with black rub strip
Rear Step Bumper: rear step bumper
Front License Plate Bracket: front license plate bracket
Bed Liner: bed liner
Box Style: regular
Body Material: aluminum body material
: class IV trailering with harness, hitch
Grille: black grille

Convenience Features:

Air Conditioning: manual air conditioning
Cruise Control: cruise control with steering wheel controls
Steering Wheel: steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Front Cupholder: front and rear cupholders
Glove Box: glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
Dashboard Storage: dashboard storage
IP Storage: bin instrument-panel storage
Power Accessory Outlet: 3 12V DC power outlets

Entertainment Features:

radio: AM/FM stereo with seek-scan
Speakers: 12 speakers
1st Row LCD: 2 1st row LCD monitor
Antenna: fixed antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off aero-composite halogen headlamps
Auto-Dimming Headlights: Ford Co-Pilot360 - Auto High Beam auto high-beam headlights
Cab Clearance Lights: cargo bed light
Front Wipers: variable intermittent wipers
Tinted Windows: light-tinted windows
Dome Light: dome light with fade
Variable IP Lighting: variable instrument panel lighting
Display Type: analog display
Tachometer: tachometer
Voltmeter: voltmeter
Compass: compass
Exterior Temp: outside-temperature display
Low Tire Pressure Warning: tire specific low-tire-pressure warning
Trip Odometer: trip odometer
Forward Collision Alert: forward collision
Oil Pressure Gauge: oil pressure gauge
Water Temp Gauge: water temp. gauge
Transmission Oil Temp Gauge: transmission oil temp. gauge
Clock: in-radio display clock
Rear Vision Camera: rear vision camera
Oil Pressure Warning: oil-pressure warning
Water Temp Warning: water-temp. warning
Battery Warning: battery warning
Lights On Warning: lights-on warning
Key in Ignition Warning: key-in-ignition warning
Low Fuel Warning: low-fuel warning
Door Ajar Warning: door-ajar warning

Brake Fluid Warning: brake-fluid warning

Safety And Security:

ABS four-wheel ABS brakes

Number of ABS Channels: 4 ABS channels

Brake Assistance: brake assist

Brake Type: four-wheel disc brakes

Vented Disc Brakes: front and rear ventilated disc brakes

Daytime Running Lights: daytime running lights

Spare Tire Type: full-size spare tire

Spare Tire Mount: underbody mounted spare tire w/crankdown

Driver Front Impact Airbag: driver and passenger front-impact airbags

Driver Side Airbag: seat-mounted driver and passenger side-impact airbags

Overhead Airbag: Safety Canopy System curtain 1st and 2nd row overhead airbag

Occupancy Sensor: front passenger airbag occupancy sensor

Height Adjustable Seatbelts: height adjustable front seatbelts

Seatbelt Pretensioners: front seatbelt pre-tensioners

3Point Rear Centre Seatbelt: 3 point rear centre seatbelt

Side Impact Bars: side-impact bars

Tailgate/Rear Door Lock Type: manual tailgate/rear door lock

Ignition Disable: SecuriLock immobilizer

Electronic Stability: AdvanceTrac w/Roll Stability Control electronic stability stability control with anti-roll

Traction Control: ABS and driveline traction control

Front and Rear Headrests: manual adjustable front head restraints

Rear Headrest Control: 3 rear head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 6

Front Bucket Seats: front split-bench 40-20-40 seats

Number of Driver Seat Adjustments: 4-way driver and passenger seat adjustments

Reclining Driver Seat: manual reclining driver and passenger seats

Driver Fore/Aft: manual driver and passenger fore/aft adjustment

Front Centre Armrest Storage: front centre armrest

Rear Seat Type: rear 60-40 split-bench seat

Rear Folding Position: rear seat fold-up cushion

Leather Upholstery: vinyl front and rear seat upholstery

Headliner Material: full cloth headliner

Floor Covering: full vinyl/rubber floor covering

Cabback Insulator: cabback insulator

Shift Knob Trim: urethane shift knob

Interior Accents: chrome interior accents

Standard Engine:

Engine 325-hp, 2.7-liter V-6 (regular gas)

Standard Transmission:

Transmission 10-speed automatic w/ OD and PowerShift automatic



Prepared For: City of Alvin, Texas
Higgins, Michael

Date 03/10/2020
AE/AM SCM/M0H

Unit #

Year 2020 Make Ford Model F-250

Series XL 4x2 SD Crew Cab 8 ft. box 176 in. WB SRW

Vehicle Order Type Ordered Term 48 State TX Customer# 536097

Table with 2 columns: Amount and Description. Includes Capitalized Price of Vehicle, License and Certain Other Charges, Initial License Fee, Registration Fee, Other: Courtesy Delivery Fee, Capitalized Price Reduction, Tax on Capitalized Price Reduction, Gain Applied From Prior Unit, Tax on Gain On Prior, Security Deposit, Tax on Incentive, Total Capitalized Amount, Depreciation Reserve, and Monthly Lease Charge.

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Table with 2 columns: Field and Value. Includes Driver Name, Exterior Color (Oxford White), Interior Color (Medium Earth Gray w/HD Vinyl 40/20/40 Split B), Lic. Plate Type (Exempt), and GVWR (0).

\$ 485.09 Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Master Policy Enrollment Fees

\$ 0.00 Commercial Automobile Liability Enrollment
Liability Limit \$0.00

\$ 0.00 Physical Damage Management

Comp/Coll Deductible 0 / 0

\$ 34.97 Full Maintenance Program Contract Miles 40,000
Incl: # Brake Sets (1 set = 1 Axle) 0

OverMileage Charge \$ 0.0600 Per Mile

Tires 0 Loaner Vehicle Not Included

\$ 34.97 Additional Services SubTotal

\$ 0.00 Use Tax 0.0000%

State

\$ 520.06 Total Monthly Rental Including Additional Services

\$ 11,804.28 Reduced Book Value at 48 Months

\$ 400.00 Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 10,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE City of Alvin, Texas

BY TITLE DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

1 Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

2 Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

3 The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

VEHICLE INFORMATION:

2020 Ford F-250 XL 4x2 SD Crew Cab 8 ft. box 176 in. WB SRW - US
 Series ID: W2A

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$ 35,620.00	\$ 37,495.00
Total Options	\$ 1,780.00	\$ 1,955.00
Destination Charge	\$ 1,595.00	\$ 1,595.00
Total Price	\$ 38,995.00	\$ 41,045.00

SELECTED COLOR:

Exterior: Z1 - Oxford White
 Interior: AS - Medium Earth Gray w/HD Vinyl 40/20/40 Split Bench Seat

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
176WB	176" Wheelbase	STD	STD
425	50-State Emissions System	STD	STD
44S	Transmission: TorqShift-G 6-Spd Auto w/SelectShift	Included	Included
525	Steering Wheel-Mounted Cruise Control (LPO)	\$ 214.00	\$ 235.00
54K	Manual Telescoping/Folding Trailer Tow Mirrors	Included	Included
587	Radio: AM/FM Stereo w/MP3 Player	Included	Included
600A	Order Code 600A	NC	NC
64A	Wheels: 17" Argent Painted Steel	Included	Included
85S	Tough Bed Spray-In Bedliner	\$ 542.00	\$ 595.00
90L	Power Equipment Group	\$ 1,024.00	\$ 1,125.00
90LACD	Accessory Delay	Included	Included
90LASP	Advanced Security Pack	Included	Included
90LPLK	Power Locks	Included	Included
90LPTL	Power Tailgate Lock	Included	Included
90LPWN	Power Front & Rear Seat Windows	Included	Included
90LRKE	Remote Keyless Entry	Included	Included
996	Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel	Included	Included
A	HD Vinyl 40/20/40 Split Bench Seat	Included	Included
AS_01	Medium Earth Gray w/HD Vinyl 40/20/40 Split Bench Seat	NC	NC
PAINT	Monotone Paint Application	STD	STD
STDGV	GVWR: 10,000 lb Payload Package	Included	Included
SYNC	SYNC Communications & Entertainment System	Included	Included
TD8	Tires: LT245/75R17E BSW A/S (4)	Included	Included
X37	3.73 Axle Ratio	Included	Included
Z1_01	Oxford White	NC	NC

CONFIGURED FEATURES:

Body Exterior Features:

Number Of Doors: 4
Rear Cargo Door Type: tailgate
Driver And Passenger Mirror: power remote heated manual folding side-view door mirrors with turn signal indicator
Convex Driver Mirror: convex driver and passenger mirror
Mirror Type: manual extendable trailer mirrors
Door Handles: black
Front And Rear Bumpers: black front and rear bumpers with black rub strip
Rear Step Bumper: rear step bumper
Front Tow Hooks: 2 front tow hooks
Front License Plate Bracket: front license plate bracket
Bed Liner: bed liner
Box Style: regular
Body Material: aluminum body material
: class V trailering with harness, hitch
Grille: black grille

Convenience Features:

Air Conditioning: manual air conditioning
Air Filter: air filter
Cruise Control: cruise control with steering wheel controls
Power Windows: power windows with driver and passenger 1-touch down
Remote Keyless Entry: keyfob (all doors) remote keyless entry
Illuminated Entry: illuminated entry
Integrated Key Remote: integrated key/remote
Remote Engine Start: remote engine start
Steering Wheel: steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Emergency SOS: SYNC 911 Assist emergency communication system
Front Cupholder: front and rear cupholders
Overhead Console: full overhead console with storage
Glove Box: illuminated locking glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
Dashboard Storage: dashboard storage
IP Storage: covered bin instrument-panel storage
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 2 12V DC power outlets

Entertainment Features:

radio: AM/FM stereo with seek-scan
Voice Activated Radio: voice activated radio
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 8 speakers
Internet Access: FordPass Connect 4G LTE WiFi internet access
1st Row LCD: 2 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: fixed antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off aero-composite halogen headlamps
Cab Clearance Lights: cargo bed light
Underhood Light: underhood light
Front Wipers: variable intermittent wipers
Tinted Windows: light-tinted windows
Dome Light: dome light with fade
Front Reading Lights: front and rear reading lights
Variable IP Lighting: variable instrument panel lighting
Display Type: analog display
Tachometer: tachometer
Compass: compass
Exterior Temp: outside-temperature display
Low Tire Pressure Warning: tire specific low-tire-pressure warning

Trip Computer: trip computer
Trip Odometer: trip odometer
Oil Pressure Gauge: oil pressure gauge
Water Temp Gauge: water temp. gauge
Transmission Oil Temp Gauge: transmission oil temp. gauge
Engine Hour Meter: engine hour meter
Clock: in-radio display clock
Systems Monitor: systems monitor
Rear Vision Camera: rear vision camera
Oil Pressure Warning: oil-pressure warning
Water Temp Warning: water-temp. warning
Battery Warning: battery warning
Lights On Warning: lights-on warning
Key in Ignition Warning: key-in-ignition warning
Low Fuel Warning: low-fuel warning
Door Ajar Warning: door-ajar warning
Brake Fluid Warning: brake-fluid warning

Safety And Security:

ABS four-wheel ABS brakes
Number of ABS Channels: 4 ABS channels
Brake Assistance: brake assist
Brake Type: four-wheel disc brakes
Vented Disc Brakes: front and rear ventilated disc brakes
Daytime Running Lights: daytime running lights
Spare Tire Type: full-size spare tire
Spare Tire Mount: underbody mounted spare tire w/crankdown
Driver Front Impact Airbag: driver and passenger front-impact airbags
Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
Overhead Airbag: Safety Canopy System curtain 1st and 2nd row overhead airbag
Height Adjustable Seatbelts: height adjustable front seatbelts
3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
Side Impact Bars: side-impact bars
Perimeter Under Vehicle Lights: remote activated perimeter/approach lights
Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
Ignition Disable: SecuriLock immobilizer
Security System: security system
Panic Alarm: panic alarm
Electronic Stability: AdvanceTrac w/Roll Stability Control electronic stability stability control with anti-roll
Traction Control: ABS and driveline traction control
Front and Rear Headrests: manual adjustable front head restraints
Rear Headrest Control: 3 rear head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 6
Front Bucket Seats: front split-bench 40-20-40 seats
Number of Driver Seat Adjustments: 4-way driver and passenger seat adjustments
Reclining Driver Seat: manual reclining driver and passenger seats
Driver Lumbar: manual driver and passenger lumbar support
Driver Fore/Aft: manual driver and passenger fore/aft adjustment
Front Centre Armrest Storage: front centre armrest with storage
Rear Seat Type: rear 60-40 split-bench seat
Rear Folding Position: rear seat fold-up cushion
Leather Upholstery: vinyl front and rear seat upholstery
Headliner Material: full cloth headliner
Floor Covering: full vinyl/rubber floor covering
Shift Knob Trim: urethane shift knob
Interior Accents: chrome interior accents

Standard Engine:

Engine 385-hp, 6.2-liter V-8 (regular gas)

Standard Transmission:

Transmission 6-speed automatic w/ OD and PowerShift automatic



Prepared For: City of Alvin, Texas
Higgins, Michael

Date 03/10/2020
AE/AM WJD/M0H

Unit #

Year 2020 Make Ford Model F-350
Series XL 4x4 SD Crew Cab 8 ft. box 176 in. WB SRW

Vehicle Order Type Ordered Term 48 State TX Customer# 536097

Table with 2 columns: Amount and Description. Includes Capitalized Price of Vehicle, License and Certain Other Charges, Initial License Fee, Registration Fee, Other: (See Page 2), Capitalized Price Reduction, Tax on Capitalized Price Reduction, Gain Applied From Prior Unit, Tax on Gain On Prior, Security Deposit, Tax on Incentive.

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Table with 2 columns: Field and Value. Includes Driver Name, Exterior Color (0 P) Oxford White, Interior Color (0 I) Medium Earth Gray w/HD Vinyl 40/20/40 S, Lic. Plate Type Exempt, GVWR 0.

Table with 2 columns: Amount and Description. Includes Total Capitalized Amount (Delivered Price), Depreciation Reserve @ 1.2500%, Monthly Lease Charge (Based on Interest Rate - Subject to a Floor)^2.

\$ 1,064.82 Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Master Policy Enrollment Fees

\$ 0.00 Commercial Automobile Liability Enrollment

Liability Limit \$0.00

\$ 0.00 Physical Damage Management

Comp/Coll Deductible 0 / 0

\$ 0.00 Full Maintenance Program^3 Contract Miles 0

OverMileage Charge \$ 0.0600 Per Mile

Incl: # Brake Sets (1 set = 1 Axle) 2

Tires 0

Loaner Vehicle Not Included

\$ 0.00 Additional Services SubTotal

\$ 0.00 Use Tax 0.0000%

State

\$ 1,064.82 Total Monthly Rental Including Additional Services

\$ 26,186.66 Reduced Book Value at 48 Months

\$ 400.00 Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 10,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE City of Alvin, Texas

BY TITLE DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY

1 Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle

2 Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor)

3 The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Aftermarket Equipment Total

Description	(B)illed or (C)apped	Price
Siddons-Martin Quote 2408010. Replacement bumpers w/winch, headache rack, running boards, lights, sirens, radio, graphics	C	\$ 23,937.00
Total Aftermarket Equipment Billed		\$ 0.00
Total Aftermarket Equipment Capitalized		\$ 23,937.00
Aftermarket Equipment Total		\$ 23,937.00

Other Totals

Description	(B)illed or (C)apped	Price
Pricing Plan Delivery Charge	B	\$ 125.00
Courtesy Delivery Fee	B	\$ 200.00
Total Other Charges Billed		\$ 325.00
Total Other Charges Capitalized		\$ 0.00
Other Charges Total		\$ 325.00



VEHICLE INFORMATION:

2020 Ford F-350 XL 4x4 SD Crew Cab 8 ft. box 176 in. WB SRW - US
Series ID: W3B

Pricing Summary:

Table with 3 columns: Description, INVOICE, MSRP. Rows include Base Vehicle, Total Options, Destination Charge, and Total Price.

SELECTED COLOR:

Exterior: Z1 - (0 P) Oxford White
Interior: AS - (0 I) Medium Earth Gray w/HD Vinyl 40/20/40 Split Bench Seat

SELECTED OPTIONS:

Table with 4 columns: CODE, DESCRIPTION, INVOICE, MSRP. Lists various vehicle options such as wheelbase, bumper, cruise control, and engine type.

CONFIGURED FEATURES:

Body Exterior Features:

Number Of Doors: 4
Rear Cargo Door Type: tailgate
Driver And Passenger Mirror: power remote heated manual folding side-view door mirrors with turn signal indicator
Convex Driver Mirror: convex driver and passenger mirror
Mirror Type: manual extendable trailer mirrors
Skid Plates: skid plates
Door Handles: black
Front And Rear Bumpers: chrome front and rear bumpers with body-coloured rub strip
Rear Step Bumper: rear step bumper
Front Tow Hooks: 2 front tow hooks
Front License Plate Bracket: front license plate bracket
Box Style: regular
Body Material: aluminum body material
: class V trailering with harness, hitch, brake controller
Grille: black grille
Upfitter Switches: upfitter switches

Convenience Features:

Air Conditioning: manual air conditioning
Air Filter: air filter
Cruise Control: cruise control with steering wheel controls
Power Windows: power windows with driver and passenger 1-touch down
Remote Keyless Entry: keyfob (all doors) remote keyless entry
Illuminated Entry: illuminated entry
Integrated Key Remote: integrated key/remote
Remote Engine Start: remote engine start
Steering Wheel: steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Emergency SOS: SYNC 911 Assist emergency communication system
Front Cupholder: front and rear cupholders
Overhead Console: full overhead console with storage
Glove Box: illuminated locking glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
Dashboard Storage: dashboard storage
IP Storage: covered bin instrument-panel storage
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 2 12V DC power outlets

Entertainment Features:

radio: AM/FM stereo with seek-scan
Voice Activated Radio: voice activated radio
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 8 speakers
Internet Access: FordPass Connect 4G LTE WiFi internet access
1st Row LCD: 2 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: fixed antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off aero-composite halogen headlamps
Cab Clearance Lights: cargo bed light
Underhood Light: underhood light
Front Wipers: variable intermittent wipers
Tinted Windows: light-tinted windows
Dome Light: dome light with fade
Front Reading Lights: front and rear reading lights
Variable IP Lighting: variable instrument panel lighting
Display Type: analog display
Tachometer: tachometer
Compass: compass
Exterior Temp: outside-temperature display

Low Tire Pressure Warning: tire specific low-tire-pressure warning
Trip Computer: trip computer
Trip Odometer: trip odometer
Water Temp Gauge: water temp. gauge
Turbo/Supercharger Boost Gauge: turbo/supercharger boost gauge
Transmission Oil Temp Gauge: transmission oil temp. gauge
Engine Hour Meter: engine hour meter
Clock: in-radio display clock
Systems Monitor: systems monitor
Rear Vision Camera: rear vision camera
Oil Pressure Warning: oil-pressure warning
Water Temp Warning: water-temp. warning
Battery Warning: battery warning
Lights On Warning: lights-on warning
Key in Ignition Warning: key-in-ignition warning
Low Fuel Warning: low-fuel warning
Door Ajar Warning: door-ajar warning
Brake Fluid Warning: brake-fluid warning

Safety And Security:

ABS four-wheel ABS brakes
Number of ABS Channels: 4 ABS channels
Brake Assistance: brake assist
Brake Type: four-wheel disc brakes
Vented Disc Brakes: front and rear ventilated disc brakes
Daytime Running Lights: daytime running lights
Spare Tire Type: full-size spare tire
Spare Tire Mount: underbody mounted spare tire w/crankdown
Driver Front Impact Airbag: driver and passenger front-impact airbags
Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
Overhead Airbag: Safety Canopy System curtain 1st and 2nd row overhead airbag
Height Adjustable Seatbelts: height adjustable front seatbelts
3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
Side Impact Bars: side-impact bars
Perimeter Under Vehicle Lights: remote activated perimeter/approach lights
Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
Ignition Disable: SecuriLock immobilizer
Security System: security system
Panic Alarm: panic alarm
Electronic Stability: AdvanceTrac w/Roll Stability Control electronic stability stability control with anti-roll
Traction Control: ABS and driveline traction control
Front and Rear Headrests: manual adjustable front head restraints
Rear Headrest Control: 3 rear head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 6
Front Bucket Seats: front split-bench 40-20-40 seats
Number of Driver Seat Adjustments: 4-way driver and passenger seat adjustments
Reclining Driver Seat: manual reclining driver and passenger seats
Driver Lumbar: manual driver and passenger lumbar support
Driver Fore/Aft: manual driver and passenger fore/aft adjustment
Front Centre Armrest Storage: front centre armrest with storage
Rear Seat Type: rear 60-40 split-bench seat
Rear Folding Position: rear seat fold-up cushion
Leather Upholstery: vinyl front and rear seat upholstery
Headliner Material: full cloth headliner
Floor Covering: full vinyl/rubber floor covering
Shift Knob Trim: urethane shift knob
Interior Accents: chrome interior accents

Standard Engine:

Engine 475-hp, 6.7-liter V-8 (diesel)

Standard Transmission:

Transmission 10-speed automatic w/ OD and PowerShift automatic



Prepared For: City of Alvin, Texas
Higgins, Michael

Date 03/11/2020
AE/AM SCM/M0H

Unit #
Year 2020 Make Nissan Model Kicks
Series SV 4dr Front-wheel Drive

Vehicle Order Type Ordered Term 48 State TX Customer# 536097

Table with 2 columns: Amount and Description. Includes Capitalized Price of Vehicle, License and Certain Other Charges, Initial License Fee, Registration Fee, Other: Courtesy Delivery Fee, Capitalized Price Reduction, Tax on Capitalized Price Reduction, Gain Applied From Prior Unit, Tax on Gain On Prior, Security Deposit, Tax on Incentive, Total Capitalized Amount, Depreciation Reserve, and Monthly Lease Charge.

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Table with 2 columns: Field and Value. Includes Driver Name, Exterior Color (0 P) Cayenne Red Metallic, Interior Color (0 I) Charcoal w/Cloth Seat Trim, Lic. Plate Type Unknown, and GVWR 0.

\$ 302.05 Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Master Policy Enrollment Fees

\$ 0.00 Commercial Automobile Liability Enrollment
Liability Limit \$0.00

\$ 0.00 Physical Damage Management

Comp/Coll Deductible 0 / 0

\$ 40.67 Full Maintenance Program3 Contract Miles 60,000
Incl: # Brake Sets (1 set = 1 Axle) 0

OverMileage Charge \$ 0.0600 Per Mile

Tires 0 Loaner Vehicle Not Included

\$ 40.67 Additional Services SubTotal

\$ 0.00 Use Tax 0.0000%

State

\$ 342.72 Total Monthly Rental Including Additional Services

\$ 7,411.76 Reduced Book Value at 48 Months

\$ 400.00 Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 15,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE City of Alvin, Texas

BY TITLE DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

1 Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

2 Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

3 The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.



VEHICLE INFORMATION:

2020 Nissan Kicks SV 4dr Front-wheel Drive - US
Series ID: 21110

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$ 19,759.00	\$ 20,500.00
Total Options	\$ 476.00	\$ 545.00
Destination Charge	\$ 1,095.00	\$ 1,095.00
Total Price	\$ 21,330.00	\$ 22,140.00

SELECTED COLOR:

Exterior: NAH - (0 P) Cayenne Red Metallic
Interior: G - (0 I) Charcoal w/Cloth Seat Trim

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
G_03	(0 I) Charcoal w/Cloth Seat Trim	NC	NC
L92	Carpeted Floor Mats w/Cargo Mat	\$ 194.00	\$ 225.00
N95	Center Armrest w/Storage	\$ 282.00	\$ 320.00
NAH_01	(0 P) Cayenne Red Metallic	NC	NC
PAINT	Monotone Paint Application	STD	STD
STDAX	3.927 Axle Ratio	STD	STD
STDEN	Engine: 1.6L DOHC 16V 4-Cylinder	STD	STD
STDGV	GVWR: 3,616 lbs	STD	STD
STDRD	Radio: AM/FM Audio System	STD	STD
STDST	Front Bucket Seats	STD	STD
STDTM	Cloth Seat Trim	STD	STD
STDTN	Transmission: Xtronic CVT (Continuously Variable)	STD	STD
STDTR	Tires: 205/55R17 AS	STD	STD
STDWL	Wheels: 17" Alloy	STD	STD

CONFIGURED FEATURES:

Body Exterior Features:

Number Of Doors 4
Rear Cargo Door Type: liftgate
Driver And Passenger Mirror: power remote heated manual folding side-view door mirrors
Door Handles: body-coloured
Front And Rear Bumpers: body-coloured front and rear bumpers with black rub strip
Body Material: fully galvanized steel body material
Roof Rack: rails only
Body Side Cladding: black bodyside cladding
Grille: black w/chrome accents grille

Convenience Features:

Air Conditioning automatic air conditioning
Air Filter: air filter
Cruise Control: cruise control with steering wheel controls
Trunk/Hatch/Door Remote Release: mechanical cargo access remote release
Fuel Remote Release: mechanical fuel remote release
Power Windows: power windows with driver and passenger 1-touch down
Remote Keyless Entry: keyfob (all doors) remote keyless entry
Illuminated Entry: illuminated entry
Integrated Key Remote: integrated key/remote
Auto Locking: auto-locking doors
Passive Entry: Intelligent Key proximity key
Remote Engine Start: remote engine start
Steering Wheel: sport steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Driver and Passenger Vanity Mirror: auxiliary driver and passenger-side visor mirrors
Front Cupholder: front and rear cupholders
Floor Console: full floor console with box
Glove Box: illuminated glove box
Driver Door Bin: driver and passenger door bins
Seatback Storage Pockets: 2 seatback storage pockets
IP Storage: bin instrument-panel storage
Driver Footrest: driver's footrest
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 1 12V DC power outlet

Entertainment Features:

radio SiriusXM AM/FM/Satellite with seek-scan
Radio Data System: radio data system
Voice Activated Radio: voice activated radio
Speed Sensitive Volume: speed-sensitive volume
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 12 speakers
1st Row LCD: 2 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: integrated roof antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type aero-composite halogen headlamps
Auto-Dimming Headlights: High Beam Assist (HBA) auto high-beam headlights
Front Wipers: variable intermittent wipers
Rear Window wiper: fixed interval rear window wiper
Rear Window Defroster: rear window defroster
Tinted Windows: light-tinted windows
Dome Light: dome light with fade
Front Reading Lights: front and rear reading lights
Ignition Switch: ignition switch light
Variable IP Lighting: variable instrument panel lighting
Display Type: digital/analog display
Tachometer: tachometer
Compass: compass
Exterior Temp: outside-temperature display

Low Tire Pressure Warning: tire specific low-tire-pressure warning
Park Distance Control: rear parking sensors
Trip Computer: trip computer
Trip Odometer: trip odometer
Lane Departure Warning: lane departure
Blind Spot Sensor: blind spot sensor
Front Pedestrian Braking: pedestrian detection
Forward Collision Alert: forward collision
Water Temp Gauge: water temp. gauge
Clock: in-radio display clock
Rear Vision Camera: rear vision camera
Oil Pressure Warning: oil-pressure warning
Battery Warning: battery warning
Lights On Warning: lights-on warning
Key in Ignition Warning: key-in-ignition warning
Low Fuel Warning: low-fuel warning
Bulb Failure Warning: bulb-failure warning
Door Ajar Warning: door-ajar warning
Trunk Ajar Warning: trunk-ajar warning
Brake Fluid Warning: brake-fluid warning

Safety And Security:

ABS four-wheel ABS brakes
Number of ABS Channels: 4 ABS channels
Brake Assistance: brake assist
Brake Type: front disc/rear drum brakes
Vented Disc Brakes: front ventilated disc brakes
Spare Tire Type: compact spare tire
Spare Tire Mount: spare tire mounted inside under cargo
Driver Front Impact Airbag: driver and passenger front-impact airbags
Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
Overhead Airbag: curtain 1st and 2nd row overhead airbag
Knee Airbag: knee airbag
Rear Side Airbag: rear side-impact-impact airbag
Occupancy Sensor: front passenger airbag occupancy sensor
Height Adjustable Seatbelts: height adjustable front seatbelts
Seatbelt Pretensioners: front seatbelt pre-tensioners
3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
Side Impact Bars: side-impact bars
Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
Rear Child Safety Locks: rear child safety locks
Ignition Disable: immobilizer
Panic Alarm: panic alarm
Electronic Stability: Vehicle Dynamic Control (VDC) electronic stability
Traction Control: ABS and driveline traction control
Front and Rear Headrests: manual adjustable front head restraints
Rear Headrest Control: 3 rear head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 5
Front Bucket Seats: front bucket seats
Number of Driver Seat Adjustments: 6-way driver and passenger seat adjustments
Reclining Driver Seat: manual reclining driver and passenger seats
Driver Height Adjustment: manual height-adjustable driver and passenger seats
Driver Fore/Aft: manual driver and passenger fore/aft adjustment
Front Centre Armrest Storage: front centre armrest with storage
Rear Seat Type: rear 60-40 bench seat
Rear Folding Position: rear seat fold-forward seatback
Leather Upholstery: cloth front and rear seat upholstery
Door Trim Insert: cloth door panel trim
Headliner Material: full cloth headliner
Floor Covering: full carpet floor covering
Dashboard Console Insert, Door Panel Insert Combination: metal-look/piano black instrument panel insert, door panel insert, console insert
Shift Knob Trim: urethane shift knob

Floor Mats: carpet front and rear floor mats
Interior Accents: chrome/metal-look interior accents
Cargo Space Trim: carpet cargo space
Trunk Lid: plastic trunk lid/rear cargo door
Cargo Mats: carpet cargo mat
Cargo Cover: rigid cargo cover
Cargo Tie Downs: cargo tie-downs
Cargo Light: cargo light

Standard Engine:

Engine 122-hp, 1.6-liter I-4 (regular gas)

Standard Transmission:

Transmission 2-speed CVT w/ OD



Prepared For: City of Alvin, Texas
Higgins, Michael

Date 03/11/2020
AE/AM SCM/M0H

Unit #

Year 2020 Make Chevrolet Model Silverado 1500

Series Work Truck 4x4 Double Cab 6.6 ft. box 147.4 in. WB

Vehicle Order Type In-Stock Term 48 State TX Customer# 536097

Table with 2 columns: Amount and Description. Includes Capitalized Price of Vehicle, License and Certain Other Charges, Initial License Fee, Registration Fee, Other: Courtesy Delivery Fee, Capitalized Price Reduction, Tax on Capitalized Price Reduction, Gain Applied From Prior Unit, Tax on Gain On Prior, Security Deposit, Tax on Incentive.

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Table with 2 columns: Field and Value. Includes Driver Name, Exterior Color (0 P) Silver Ice Metallic, Interior Color (0 I) Jet Black w/Vinyl Seat Trim, Lic. Plate Type Exempt, GVWR 0.

Table with 2 columns: Amount and Description. Includes Total Capitalized Amount (Delivered Price), Depreciation Reserve @ 1.2500%, Monthly Lease Charge (Based on Interest Rate - Subject to a Floor)2.

Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Master Policy Enrollment Fees

Table with 2 columns: Amount and Description. Includes Commercial Automobile Liability Enrollment, Liability Limit \$0.00.

Table with 2 columns: Amount and Description. Includes Physical Damage Management.

Table with 2 columns: Amount and Description. Includes Full Maintenance Program3, Contract Miles 0, Incl: # Brake Sets (1 set = 1 Axle) 2.

Comp/Coll Deductible 0 / 0

OverMileage Charge \$ 0.0600 Per Mile

Tires 0

Loaner Vehicle Not Included

Additional Services SubTotal

Table with 2 columns: Amount and Description. Includes Use Tax 0.0000%.

State

Total Monthly Rental Including Additional Services

Table with 2 columns: Amount and Description. Includes Reduced Book Value at 48 Months.

Table with 2 columns: Amount and Description. Includes Service Charge Due at Lease Termination.

Quote based on estimated annual mileage of 10,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle.

Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE City of Alvin, Texas

BY TITLE DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

1 Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle

2 Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

3 The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.



Aftermarket Equipment Total

Description	(B)illed or (C)apped	Price
Running Boards	C	\$ 895.00
Spray in Bedliner	C	\$ 350.00
Siddons Martin #2407889 (Lights, sirens, shelves, wiring, etc.)	C	\$ 17,225.00
Total Aftermarket Equipment Billed		\$ 0.00
Total Aftermarket Equipment Capitalized		\$ 18,470.00
Aftermarket Equipment Total		\$ 18,470.00



VEHICLE INFORMATION:

2020 Chevrolet Silverado 1500 Work Truck 4x4 Double Cab 6.6 ft. box 147.4 in. WB - US
Series ID: CK10753

Pricing Summary:

Table with 3 columns: Description, INVOICE, MSRP. Rows include Base Vehicle, Total Options, Destination Charge, and Total Price.

SELECTED COLOR:

Exterior: GAN - (0 P) Silver Ice Metallic
Interior: H2G - (0 I) Jet Black w/Vinyl Seat Trim

SELECTED OPTIONS:

Table with 4 columns: CODE, DESCRIPTION, INVOICE, MSRP. Lists various vehicle options like 1WT, 720BAT, A52, etc., with their respective costs.

PEB	WT Value Package	\$ 923.65	\$ 1,015.00
QBR	255/70R17 AS BW Spare Tire	Included	Included
QDV	Tires: 265/70R17 AT BW	\$ 182.00	\$ 200.00
QT5	EZ Lift Power Lock & Release Tailgate	Included	Included
RD6	Wheels: 17" x 8" Ultra Silver Painted Steel	Included	Included
STDTM	Vinyl Seat Trim	Included	Included
UDC	3.5" Diagonal Monochromatic Display	Included	Included
UE1	OnStar & Chevrolet Connected Services Capable	\$ 159.25	\$ 175.00
V46	Front Chrome Bumper	\$ 182.00	\$ 200.00
V76	Front Frame-Mounted Black Recovery Hooks	Included	Included
VH6	Black (Semi-Gloss) Front Bumper	Included	Included
VJG	Black (Semi-Gloss) Rear Bumper	Included	Included
VJH	Rear Chrome Bumper	NC	NC
VQK	Molded Black Splash Guards (LPO)	\$ 163.80	\$ 180.00
VV4	4G LTE Wi-Fi Hot Spot Capable	Included	Included
Z71	Z71 Off-Road Package	\$ 859.95	\$ 945.00
Z82__	Trailer Package	Included	Included

CONFIGURED FEATURES:

Body Exterior Features:

Number Of Doors: 4
Rear Cargo Door Type: tailgate
Driver And Passenger Mirror: power remote heated manual folding side-view door mirrors
Skid Plates: skid plates
Door Handles: black
Front And Rear Bumpers: chrome front and rear bumpers with black rub strip
Rear Step Bumper: rear step bumper
Front Tow Hooks: 2 front tow hooks
Front Mud Flaps: front and rear mud flaps
Box Style: regular
Body Material: galvanized steel/aluminum body material
: class IV trailering with harness, hitch, brake controller
Grille: black grille

Convenience Features:

Air Conditioning: manual air conditioning
Console Ducts: console ducts
Cruise Control: cruise control with steering wheel controls
Power Windows: power windows with front and rear 1-touch down
Remote Keyless Entry: keyfob (all doors) remote keyless entry
Integrated Key Remote: integrated key/remote
Auto Locking: auto-locking doors
Trunk FOB Controls: keyfob trunk/hatch/door release
Steering Wheel: steering wheel with manual tilting
Day-Night Rearview Mirror: day-night rearview mirror
Front Cupholder: front cupholder
Overhead Console: mini overhead console with storage
Glove Box: locking glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
Seatback Storage Pockets: 2 seatback storage pockets
Dashboard Storage: dashboard storage
IP Storage: covered bin instrument-panel storage
Driver Footrest: driver's footrest
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 1 12V DC power outlet

Entertainment Features:

radio: AM/FM stereo with seek-scan
Radio Data System: radio data system
Speakers: 6 speakers
Internet Access: 4G LTE Wi-Fi Hotspot capable internet access
1st Row LCD: 1 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: fixed antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off aero-composite halogen headlamps
Auto-levelling Headlights: auto-leveling headlights
Cab Clearance Lights: cargo bed light
Front Wipers: variable intermittent wipers
Rear Window Defroster: rear window defroster
Tinted Windows: deep-tinted windows
Dome Light: dome light with fade
Front Reading Lights: front and rear reading lights
Variable IP Lighting: variable instrument panel lighting
Display Type: analog display
Tachometer: tachometer
Voltmeter: voltmeter
Compass: compass
Exterior Temp: outside-temperature display
Low Tire Pressure Warning: tire specific low-tire-pressure warning

Trip Computer: trip computer
Trip Odometer: trip odometer
Oil Pressure Gauge: oil pressure gauge
Water Temp Gauge: water temp. gauge
Engine Hour Meter: engine hour meter
Clock: in-radio display clock
Systems Monitor: systems monitor
Check Control: redundant digital speedometer
Rear Vision Camera: rear vision camera
Oil Pressure Warning: oil-pressure warning
Water Temp Warning: water-temp. warning
Battery Warning: battery warning
Low Oil Level Warning: low-oil-level warning
Low Coolant Warning: low-coolant warning
Lights On Warning: lights-on warning
Key in Ignition Warning: key-in-ignition warning
Low Fuel Warning: low-fuel warning
Low Washer Fluid Warning: low-washer-fluid warning
Door Ajar Warning: door-ajar warning
Brake Fluid Warning: brake-fluid warning
Turn Signal On Warning: turn-signal-on warning
Transmission Fluid Temperature Warning: transmission-fluid-temperature warning
Brake Pad Wear: brake pad wear

Safety And Security:

ABS four-wheel ABS brakes
Number of ABS Channels: 4 ABS channels
Brake Assistance: brake assist
Brake Type: four-wheel disc brakes
Vented Disc Brakes: front and rear ventilated disc brakes
Daytime Running Lights: daytime running lights
Spare Tire Type: full-size spare tire
Spare Tire Mount: underbody mounted spare tire w/crankdown
Driver Front Impact Airbag: driver and passenger front-impact airbags
Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
Overhead Airbag: curtain 1st and 2nd row overhead airbag
Occupancy Sensor: front passenger airbag occupancy sensor
Seatbelt Pretensioners: front seatbelt pre-tensioners
3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
Side Impact Bars: side-impact bars
Perimeter Under Vehicle Lights: remote activated perimeter/approach lights
Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
Rear Child Safety Locks: rear child safety locks
Ignition Disable: immobilizer
Panic Alarm: panic alarm
Electronic Stability: StabiliTrak w/Proactive Roll Avoidance electronic stability stability control with anti-roll
Traction Control: ABS and driveline traction control
Front and Rear Headrests: manual adjustable front head restraints
Rear Headrest Control: 2 rear head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 6
Front Bucket Seats: front split-bench 40-20-40 seats
Number of Driver Seat Adjustments: 4-way driver and passenger seat adjustments
Reclining Driver Seat: manual reclining driver and passenger seats
Driver Fore/Aft: manual driver and passenger fore/aft adjustment
Front Centre Armrest Storage: front centre armrest
Rear Seat Type: rear 60-40 split-bench seat
Rear Folding Position: rear seat fold-up cushion
Leather Upholstery: vinyl front and rear seat upholstery
Door Trim Insert: vinyl door panel trim
Headliner Material: full cloth headliner
Floor Covering: full vinyl/rubber floor covering
Cabback Insulator: cabback insulator

Dashboard Console Insert, Door Panel Insert Combination: metal-look instrument panel insert, door panel insert, console insert

Shift Knob Trim: urethane shift knob

Interior Accents: chrome interior accents

Standard Engine:

Engine 355-hp, 5.3-liter V-8 (regular gas)

Standard Transmission:

Transmission 6-speed automatic w/ OD and auto-manual



AGENDA COMMENTARY

Meeting Date: 4/16/2020

Department: Public Services

Contact: Brandon Moody, Director

Agenda Item: Consider the approval of an emergency repair to a 33-inch sanitary sewer trunk main by T. Gray Utility & Rehab Co., in the amount of \$248,270.00; and authorize the City Manager to sign related documents.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Plat Discussion & Direction Other

Summary: On April 2, 2020, a 33-inch sanitary sewer trunk main near the Somerset neighborhood failed. This clay sewer main has been in service for 60 plus years. The current pipe has many defects including leaking joints and several cracks. The leaking joints and cracks spill wastewater outside the pipe. This main line is one of only two main lines that transport all the City’s wastewater to the Treatment Plant. The repair will consist of the contractor setting up bypass pumps to ensure wastewater services are uninterrupted, a pre and post camera inspection of the sanitary sewer main, and installation of a Cure in Place Pipe (CIPP) liner within a 535 foot section crossing a tributary ditch to the M-1 ditch.

Emergency purchases necessary to preserve or protect public health or safety and procurements necessary because of unforeseen damage to public machinery, equipment or other property are exempt from the competitive sealed bidding and competitive sealed proposal requirements of state law.

Funding Expected: Revenue Expenditure N/A **Budgeted Item:** Yes No N/A

Funding Account: 220-6003-00-4150 **Amount:** \$248,270.00 **1295 Form Required?** Yes No

Legal Review Required: N/A Required **Date Completed:** 4/8/2020 SLH

Supporting documents attached:

- Emergency Repair Quote from T. Grey Utility & Rehab Co.

Recommendation: Move to approve the emergency repair of a 33-inch sanitary sewer trunk main by T. Gray Utility & Rehab Co., in the amount of \$248,270.00; and authorize the City Manager to sign related documents.

Reviewed by Department Head, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Attorney, if applicable

Reviewed by City Manager



QUOTATION # TX04062020

Submitted by: Gerald Hoffpaur – Estimator

T. Gray Utility & Rehab Co.
P.O. Box 2176
Cypress, TX 77410
281-455-0899 (Phone)
281-254-7995 (Fax)
marcus.tamez@tgrayutility.com

City of Houston – (MBE) Cert# 08-07-10570
(SBE) Cert# 08-07-10570S

SCTRCA – (SBE/MBE)
City of Beaumont, TX – (MBE)
HUB Zone Certified - Texas

QUOTATION

JOB INFORMATION

City of Alvin- 33” Emergency Sanitary Sewer Repair at Somerset
Attn: Brandon Moody
Quote Date: 4/6/2020

Bid Item	Item Description	Pay Unit	Unit Qty	Unit Price	Total Price
1	MOBILIZATION- EMERGENCY EXPODITE OF EQUIPMENT, PERSONAL, ACCESS, AND E	LS	1	\$15,000.00	\$15,000.00
2	BYPASS PUMPING OF THE 27” & 30” SANITARY SEWER- INCLUDES PLUGS, PUMPS, PIPING, SET UP AND BREAKDOWN OF EQUIPMENT-BASED ON 1 MONTH	LS	1	\$45,000.00	\$45,000.00
3	BYPASS TO STAY IN PLACE FOR ADDITIONAL TIME WILL BE PER MONTH- CHARGE OF \$20,000.00 FOR RENTAL OF EQUIPMENT AND ADDITIONAL FUEL- THIS IS THE MAIN BYPASS SYSTEM NOT AT THE WWTP WHICH IS PRICED IN ITEM #4 AND PUMP WATCH USING ITREM #5	MO	1		
4	BYPASS PUMPING AT WWTP- 6” PUMP AND EQUIPMENT RENATL, PLUS DELIVERY AND SET UP/BREAKDOWN	MO	1	\$4,000.00	\$4,000.00
5	BYPASS PUMP WATCH-24 HOUR PERSONAL WATCHING OVER PUMP AND PIPING	DAY	30	\$1,800.00	\$54,000.00
6	CLEANING AND TELEVISIONING OF 33” SANITARY SEWER- INCLUDES SET UP, DEBRIS HAUL OFF, AND BREAKDOWN	LF	535’	\$12.00	\$6,420.00
7	33”X 19.5MM CURED IN PLACE PIPE- INCLUDES EXPODITE-MATERIAL, LABOR, SET UP, AND BREAKDOWN ALONG WITH POST TV	LF	535’	\$210.00	\$112,350.00
8	MATS FOR ACCESS-INCLUDES MAT RENTAL, EQUIPMENT AND LABOR FOR SET UP-IF NEEDED	LS	1	\$6,500.00	\$6,500.00
9	15’-RANCH-GATE SET UP WITH BARB WIRE H-FRAMES ON EACH SIDE	LS	1	\$5,000.00	\$5,000.00
				TOTAL	\$248,270.00

***Please see "Notes" section on the second page of bid sheet.**

TAXES AND BONDS ARE EXCLUDED (ADD 5% IF BOND IS REQUIRED). QUANTITIES ARE ESTIMATED ONLY. PAYMENT SHALL BE MADE FOR ACTUAL WORK PERFORMED AT THE SPECIFIED PRICES WITHIN THIS QUOTATION. QUANTITIES WILL BE BILLED AT TGRAY FIELD QUANTITY REPORTS, NOT CONTRACTOR, OWNER OR ENGINEER REPORTS.

Exclusions: Engineered drawings, Water Meter, DOT permits, plans, major traffic control, flag men or police officer, fees & permits, survey works, rain water control, rebar replacement, ~~vactor truck/service, pipe cleaning~~, jobsite dumpster, laboratory test fees, chemical grouting to stop heavy flowing infiltration, mechanical work, pipe coatings, plugs over 12-inches, bypass pumping, bonds & special insurance, surface restoration works other than TGray related work. Storm Water Pollution Prevention Plan (SWPP). Concrete wash-out area.

Terms: Net 30 days. A 1.5% per month (18% per annum) finance charge will be added to past due invoices. If the invoices have to go to an attorney for collection, in addition to the amounts owed, the customer shall be responsible for payment of all attorney's fees, cost of court and expenses. Zero (0%) percent retainage held on contractor services. New customers will require a credit application and mobilization deposit. At T Gray's discretion, a job deposit can be charged at 25% of contract total and is payable upon signing agreement. By signing this agreement, you accept all terms and exclusions contained with in this quotation and all payments made to T. Gray Utility & Rehab Co., LLC will follow those terms and quantity structure within this document.

Insurance Coverage

General Liability	2,000,000
Automobile Liability	1,000,000
Umbrella Liability	1,000,000
Worker's Compensation	1,000,000
Pollution Control	2,000,000

Confined Space Entry OSHA Compliance 29 CFR 1910.146 Proper equipment includes: tripods, wenches, full body harness, multi-gas monitors to check space during and before entry as a minimum. OSHA requires an attendant to monitor the confined space entrant at all times. Confined space permits and entry procedures must be signed off by site supervisor.

Warranty: 1year warranty on service and materials from date of installation.

Notes:

- 1. City of Alvin to provide water meter and/or hydrant hook-up**
- 2. City of Alvin to provide culvert and access road into private property**
- 3. ~~GC to provide concrete wash-out for cement rig~~**
- 4. ~~GC responsible for water control, bypass pumping and big plugs if required~~**
- 5. ~~GC to provide any lane closure permits, barrels or DOT TCP or PE stamped TCP~~**
- 6. ~~GC to provide treatment plant access for vactor truck storage overnight~~**

Owner Name: _____

Authorized Agent Signature: _____

Printed Name: _____

Owner Contact: _____
(Address)

Date: _____
(City, State & Zip code)

Project Payment Bond No.: _____

Surety/Bonding Co.: _____
(Name/Address/Contact)

T. Gray Utility is a DBE, SBE, MBE & HUB Company!

Services provided: Manhole & Lift Station Rehab, Epoxy Coatings, Chemical Grouting, Concrete Pumping & Abandonment, Road Boring CCCP (Centrifugally-Cast-Concrete-Pipe), CIPP (Cured-In-Place-Pipe) Sewer Line Inspection Cleaning & CCTV Services