

City of Alvin, Texas

Paul Horn, Mayor

Joel Castro, Mayor Pro-tem, At Large Pos. 2
Brad Richards, At Large Pos. 1
Martin Vela, District A
Adam Arendell, District B



Keith Thompson, District C
Glenn Starkey, District D
Gabe Adame, District E

ALVIN CITY COUNCIL AGENDA

THURSDAY, JUNE 18, 2020

7:00 P.M.

(Council Chambers)

Alvin City Hall, 216 West Sealy, Alvin, Texas 77511

Persons with disabilities who plan to attend this meeting that will require special services please contact the City Secretary's Office at 281-388-4255 or drobot@cityofalvin.com 48 hours prior to the meeting time. City Hall is wheel chair accessible and a sloped curb entry is available at the front east entrance to City Hall.

NOTICE is hereby given of a Regular Meeting of the City Council of the City of Alvin, Texas, to be held on **THURSDAY, JUNE 18, 2020**, at 7:00 p.m. in the Council Chambers at: City Hall, 216 W. Sealy, Alvin, Texas.

**BECAUSE OF COVID-19, SOCIAL DISTANCING GUIDELINES WILL BE FOLLOWED.
AUDIENCE SEATING CAPACITY WILL BE LIMITED.
THIS MEETING CAN BE VIEWED AT WWW.ALVIN-TX.GOV OR COMCAST CHANNEL 16**

REGULAR MEETING AGENDA

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. PRESENTATION

A. Brazoria County Appraisal District Board of Directors update – Tommy King.

4. PUBLIC COMMENT

5. OTHER BUSINESS

A. Consider approval of the June 4, 2020 City Council meeting minutes.

B. Consider the resale of trust property located on W. Lobitt St, Easton (Alvin) Blk 15, Lot 3, .1435 Acres; Brazoria County Tax Account Number 3690-0084-000, for the sum of \$4,000.

C. Consider the appointment of members to the Charter Review Commission.

D. Consider the cancellation of the July 2, 2020 regular City Council meeting.

6. REPORTS FROM CITY MANAGER

A. Items of Community Interest and review preliminary list of items for next Council meeting.

7. ITEMS OF COMMUNITY INTEREST

Pursuant to 551.0415 of the Texas Government Code reports or an announcement about items of community interest during a meeting of the governing body. No action will be taken or discussed.

- A. Hear announcements concerning items of community interest from the Mayor, Council members, and City staff, for which no action will be discussed or taken.

8. ADJOURNMENT

I hereby certify that a copy of this notice was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website: www.alvin-tx.gov, in compliance with Chapter 551, Texas Government Code, on THURSDAY, JUNE 11, 2020 at 4:00 P.M.





Dixie Roberts, City Secretary

Removal Date: _____

**** All meetings of the City Council are open to the public, except when there is a necessity to meet in Executive Session (closed to the public) under the provisions of Chapter 551, Texas Government Code. The Council reserves the right to convene into executive session on any of the above posted agenda items that qualify for an executive session by publicly announcing the applicable section of the Open Meetings Act, including but not limited to sections 551.071 (litigation and certain consultation with the attorney), 551.072 (acquisition of interest in real property), 551.073 (contract for gift to city), 551.074 (certain personnel deliberations), or 551.087 (qualifying economic development negotiations).**

**MINUTES
CITY OF ALVIN, TEXAS
216 W. SEALY STREET
REGULAR CITY COUNCIL MEETING AND
EXECUTIVE SESSION
THURSDAY JUNE 4, 2020
7:00 P.M.**

CALL TO ORDER

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in Regular and Executive Session at 7:00 P.M. in the Council Chambers at City Hall, with the following members present: Mayor Paul A. Horn; Mayor Pro-Tem Glenn Starkey; Councilmembers: Gabe Adame, Adam Arendell, Joel Castro, Brad Richards, Keith Thompson and Martin Vela.

Staff members present: Junru Roland, City Manager; Suzanne Hanneman, City Attorney; Dixie Roberts, City Secretary; Michael Higgins, Chief Financial Officer; Dan Kelinske, Parks and Recreation Director, Larry Buehler, Economic Development Director, and Robert E. Lee, Police Chief.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Paul Horn gave the invocation.

Council member Richards led the Pledge of Allegiance to the American Flag, and Council member Thompson led the Pledge to the Texas Flag.

OATH OF OFFICE TO NEWLY ELECTED OFFICIALS

Municipal Court Judge Mo Ghuneim administered the Oath of Office to officially declared elected candidates Mayor Paul A. Horn, and Gabe Adame, City Council District D.

PRESENTATION

The Economic Development Department was presented with a Certificate of Congressional Recognition from a staff member of U.S. Representative Pete Olson, 22nd District Office of Texas for their efforts in helping local businesses during the COVID-19 crisis.

PUBLIC COMMENT

CONSENT AGENDA

Consider approval of the May 21, 2020 City Council meeting minutes.

Consider a final plat of Caldwell Ranch Boulevard Phase 1 Street Dedication (located along the east side of FM 521 and north of Juliff-Manvel Road), being a subdivision of 8.785 acres of land situated in the William Hall League, abstract 31, Fort Bend County, Texas, also being a partial replat of lots 3, 4, 5, and 6 of the T.W. & J. W. B. House Subdivision, as recorded in volume 7, page 301 of the Fort Bend County deed records.

On April 30, 2020, the Engineering Department received the Final Plat of Caldwell Ranch Boulevard Phase 1 Street Dedication for review. This subdivision is in the City of Alvin's Extraterritorial Jurisdiction (ETJ) within Fort Bend County, located along the east side of FM 521 and north of Juliff-Manvel Road. This final plat consists of 3 reserves and a 70' wide road right-of-way dedication for the future Caldwell Ranch Boulevard. This plat complies with all requirements of the City's Subdivision Ordinance.

This right-of-way was included for the major collector roadway on the Master Preliminary Plat of Caldwell Ranch, that was approved by Council May 7, 2020. The City Planning Commission unanimously approved the plat at their meeting on May 19, 2020. Staff recommended approval.

Consider a final plat of Fort Bend ISD High School No 12 (located in the City of Alvin's ETJ along the east side of FM 521 and north of Juliff-Manvel Road), being a subdivision of 76.963 acres out of the William Hall Survey, Abstract 31, Fort Bend County, Texas.

On April 30, 2020, the Engineering Department received the final plat of Fort Bend ISD High School No 12 for review. This subdivision is in the City of Alvin's Extraterritorial Jurisdiction (ETJ) located along the east side of FM 521 and north of Juliff-Manvel Road. This final plat consists of 1 block and 1 reserve which is being platted for the construction of a new Fort Bend ISD high school. This plat complies with all requirements of the City's Subdivision Ordinance.

This property was included on the Master Preliminary Plat of Caldwell Ranch that was approved by Council May 7, 2020. The City Planning Commission unanimously approved the plat at their meeting on May 19, 2020. Staff recommended approval.

Consider a final plat of Southern Colony Expansion Phase 1 Section 3 (located in the City of Alvin's ETJ along the east side of FM 521 and north of Juliff-Manvel Road), being a planned unit development subdivision of 36.030 acres of land situated in the William Hall League, Abstract 31, Fort Bend County, Texas, and Abstract 713 in Brazoria County, Texas, also being a partial replat of lot 11 of the T.W. and J.W.B. House Subdivision, as recorded in volume 7, page 301 of the Fort Bend County Deed Records.

On April 30, 2020, the Engineering Department received the final plat of Southern Colony Expansion Phase 1 Sections 3 for review. This subdivision is in the City of Alvin's Extraterritorial Jurisdiction (ETJ) located along the east side of FM 521 and north of Juliff-Manvel Road. This Final Plat consists of 148 lots, 4 reserves, and 4 blocks. This plat complies with all requirements of the Planned Unit Development Section of the City's Subdivision Ordinance.

The Master Preliminary Plat of Southern Colony Expansion Phase 1, which contains this section, was approved by City Council on March 7, 2019. The City Planning Commission unanimously approved the plat at their meeting on May 19, 2020. Staff recommended approval.

Council member Adame moved to approve the consent agenda as presented. Seconded by Council member Arendell; motion carried on a vote of 7 Ayes.

OTHER BUSINESS

Consider Resolution 20-R-17, appointing Greg Hill to serve as an Associate Municipal Judge for the City of Alvin Municipal Court for a two (2) year term; approving the Memorandum of Understanding between the City of Alvin and Greg Hill; and authorize the Mayor to sign.

Judge Greg Hill served as an Associate Judge for the City of Alvin from February 2017 until September 5, 2018, when he resigned to take the bench in the County Court at Law Number 1 of Brazoria County, Texas. Judge Hill would like again to serve the City of Alvin as an associate municipal court judge, and will receive compensation in the amount of \$925.00 per month. As an associate judge, Judge Hill will receive direction from the presiding judge, Mo Ghuneim, for his duties which will include, but will not be limited to, handling dockets (both virtual and in-person), presiding over bench and jury trials, arraigning prisoners in the City jail on the weekends, and serving as a "backup" if Judge Ghuneim is sick or on vacation. Staff recommended approval of the Resolution and of the Memorandum of Understanding with Judge Hill.

Council member Arendell moved to approve Resolution 20-R-17, appointing Greg Hill to serve as an Associate Municipal Judge for the City of Alvin Municipal Court for a two (2) year term; approving the Memorandum of Understanding between the City of Alvin and Greg Hill. Seconded by Council member Starkey; motion carried on a vote of 7 Ayes.

Consider Resolution 20-R-18, authorizing the publication of a Notice of Intention to issue Certificates of Obligation; approving the preparation of a preliminary official statement and Notice of Sale; and approving other matters incidental thereto.

The City is currently planning the issuance of Certificates of Obligation (“Certificates”) to finance the costs associated with the (i) construction of improvements to and the equipment of city streets sidewalks and related drainage facilities; (ii) construction of improvements to and the equipment of city parks and recreations facilities; and (iii) the costs of professional services incurred in connection therewith.

Under Section 271.049 of the Texas Local Government Code, the City is required to publish notice of its intention to issue the Certificates before City Council may approve an ordinance authorizing the sale of the Certificates. For the most part, the public notice must state:

- 1) the time and place tentatively set for the passage of the order or ordinance authorizing the issuance of the certificates;*
- 2) the purpose of the certificates to be authorized;*
- 3) the manner in which the certificates will be paid for, whether by taxes, revenues, or a combination of the two; and*
- 4) the maximum principal amount of certificates to be authorized.*

Resolution 20-R-18 authorizes the publication of the statutorily required notice. In addition, Resolution 20-R-18 authorizes the City’s administrative staff, with the assistance of Bond Counsel (Bracewell LLP) and Financial Advisors (US Capital Advisors LLC), to proceed with the preparation of the preliminary official statements and notices of sale for the proposed certificates.*

Contents of the Notice of Intention to Issue the Certificates

*The contents of the notice of intention to issue the Certificates are dictated by state law. The maximum par amount listed in the notice of intention sets the maximum amount of certificate proceeds that may be used for the purposes outlined above. To date, the City has not bid out the cost of the projects. As a result, the amount reflected in the Notice of Intent is the maximum estimated costs of the Street/Drainage and Park Improvement Projects. **If the final costs of the projects come in lower than the maximum estimated (noted on the Notice of Intent), the City will not issue the full par amount listed in the notice.***

Pledging of Resources for the Certificates

The Certificates will be secured by a pledge of ad valorem taxes. The City does not intend to pay the debt service on the Certificates from the net revenues of the City’s water and sewer system and is not required to do so as a result of the limited pledge (beyond the \$1,000 pledged). However, state law requires the attachment of a valid pledge of revenues in order to issue certificates of obligation.

The City is limited in the sources of revenue from which it may make a valid pledge of revenues for this purpose and has traditionally used a de minimis pledge of the net revenues of its water and sewer system. For example, state law prohibits the City from pledging sales taxes to the payment of the Certificates. As a result, the City cannot replace the limited pledge of water and sewer revenues with a pledge of sales tax revenues. However, to the extent that the projects funded from with the Certificates are eligible for payment from sales tax revenues, the City could in the future use sales tax revenues to pay the portion of debt service on the Certificates allocable to the projects eligible to be funded from the sales taxes. Staff recommended approval of Resolution 20-R-18.

Council member Starkey moved to approve Resolution 20-R-18, authorizing the publication of a Notice of Intention to issue Certificates of Obligation; approving the preparation of a preliminary official statement and Notice of Sale; and approving other matters incidental thereto. Seconded by Council member Richards; motion carried on a vote of 7 Ayes.

Consider Ordinance 20-P, amending Chapter 24, Traffic, of the Code of Ordinances, City of Alvin, Texas, for the purpose of amending and altering the prima facie speed limit established for vehicles under the provisions of §545.356, Texas Transportation Code, upon the basis of an engineering and traffic investigation, upon certain streets and highways, or parts thereof, within the corporate city limits of the City of Alvin, as set out in this Ordinance; providing for a penalty; providing for a repealer clause and severability clause; providing for publication, and effective date; and setting forth other provisions related thereto; that along SH 6 from County Road 142 to the south Alvin City Limit, a distance of approximately 0.976 miles, the speed limit shall be 50 mph.

On April 8, 2020, the City received a letter from the Director of Transportation Operations for the Texas Department of Transportation (TXDOT), notifying the City of a change to the posted speed limit along SH 6 from County Road 142 to the

south Alvin City Limit. TXDOT revised the speed limit based on a Speed Zone Study that they recently conducted. In order for this change to be enforceable, the City must approve an ordinance to amend Chapter 24 Traffic to revise the speed limit from 60 mph to 50 mph. Ordinance 20-P amends Chapter 24 therefore accomplishing this goal. The speed limit change is as follows: Along SH 6 from County Road 142 to the south city limit of the City of Alvin, approximately 0.976 mile, the speed limit shall be 50 mph.

Michelle Segovia, City Engineer presented this ordinance before City Council and recommended its approval.

Council member Castro moved to approve Ordinance 20-P, amending Chapter 24, Traffic, of the Code of Ordinances, City of Alvin, Texas, for the purpose of amending and altering the prima facie speed limit established for vehicles under the provisions of §545.356, Texas Transportation Code, upon the basis of an engineering and traffic investigation, upon certain streets and highways, or parts thereof, within the corporate city limits of the City of Alvin, as set out in this Ordinance; providing for a penalty; providing for a repealer clause and severability clause; providing for publication, and effective date; and setting forth other provisions related thereto; that along SH 6 from County Road 142 to the south Alvin City Limit, a distance of approximately 0.976 miles, the speed limit shall be 50 mph. Seconded by Council member Arendell; motion carried on a vote of 7 Ayes.

Consider Ordinance 20-Q, amending Chapter 24, Traffic, of the Code of Ordinances, City of Alvin, Texas, for the purpose of amending and altering the prima facie speed limit established for vehicles under the provisions of §545.356, Texas Transportation Code, upon the basis of an engineering and traffic investigation, upon certain streets and highways, or parts thereof, within the corporate city limits of the City of Alvin, as set out in this Ordinance; providing for a penalty; providing for a repealer clause and severability clause; providing for publication, and effective date; and setting forth other provisions related thereto; that along FM 1462 from W. Clearwood to Johnson Street, a distance of approximately 1.501 miles, the speed limit shall be 45 mph, and along FM 1462 from Johnson Street to a point 211 feet east of SH 35, a distance of 0.441 miles, the speed limit shall be 40 mph.

On May 12, 2020, the City received a letter from the Director of Transportation Operations for the Texas Department of Transportation (TXDOT), notifying the City of a changes to the posted speed limits along FM 1462. TXDOT revised the speed limits based on a Speed Zone Study that they recently conducted. In order for these changes to be enforceable, the City must approve an ordinance to amend Chapter 24 Traffic to revise the speed limits. Ordinance 20-Q amends Chapter 24 therefore accomplishing this goal. The speed limit change is as follows: 1. Along FM 1462, from the centerline of W. Clearwood Road to the centerline of Johnson Street, approximately 1.501 miles, the speed limit shall be 45 mph. (previously 55 mph). 2. Along FM 1462, from the centerline of Johnson Street, to a point 211 feet east of the centerline of SH 35, a distance of approximately 0.441 mile, the speed limit shall be 40 mph (previously 45 mph).

Michelle Segovia, City Engineer presented this ordinance before City Council and recommended its approval.

Council member Adame moved to approve Ordinance 20-Q, amending Chapter 24, Traffic, of the Code of Ordinances, City of Alvin, Texas, for the purpose of amending and altering the prima facie speed limit established for vehicles under the provisions of §545.356, Texas Transportation Code, upon the basis of an engineering and traffic investigation, upon certain streets and highways, or parts thereof, within the corporate city limits of the City of Alvin, as set out in this Ordinance; providing for a penalty; providing for a repealer clause and severability clause; providing for publication, and effective date; and setting forth other provisions related thereto; that along FM 1462 from W. Clearwood to Johnson Street, a distance of approximately 1.501 miles, the speed limit shall be 45 mph, and along FM 1462 from Johnson Street to a point 211 feet east of SH 35, a distance of 0.441 miles, the speed limit shall be 40 mph. Seconded by Council member Arendell; motion carried on a vote of 7 Ayes.

Consider Resolution 20-R-19 of the City Council of the City of Alvin, authorizing and approving the Coronavirus Relief Fund, and the Coronavirus Aid, Relief and Economic Security (CARES) Act Application; providing for open meetings; and providing for other related matters.

Congress passed the Coronavirus Aid, Relief, and Economic Security (CARES) Act to provide much needed resources to help governments, businesses, and individuals respond to the current pandemic. Within the CARES Act, the Coronavirus Relief Fund (CRF) was created to provide financial resources to state and local governments. As it relates to the CRF, Texas has received approximately \$11.24 billion from the United States Department of Treasury for direct coronavirus related expenses based on the funding formula provided in the CARES Act.

Consistent with the CARES Act, 45% of the total \$11.24 billion state allocation – approximately \$5.06 billion – will be made available to local governments. Of that \$5.06 billion, the Department of Treasury has directly sent over \$3.2 billion to the six cities and 12 counties in Texas with a population greater than 500,000. That leaves approximately \$1.85 billion that the State has made available to the remaining cities and counties.

The allocation from the \$1.85 billion in local funds is available to cities and counties on a \$55 per capita allotment. Twenty percent (20%) of each jurisdiction's allocation will be made available immediately upon certification to the State that grant terms will be followed.

Because the City of Alvin is below the 500,000 population and so is Brazoria County, the City will receive a direct allocation of CARES Act Funds from the State of Texas, in the amount of \$55 per capita population of residents located within Brazoria County. Based on the calculation per capita, the City of Alvin was allocated \$1,549,845, with 20% (\$309,969) of which can be disbursed immediately upon the completion of the CARES Act certification/application.

The CARES Act provides that payments from the CRF may only be used to cover costs that:

- *are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);*
- *were not accounted for in the budget most recently approved as of March 27, 2020; and*
- *were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020*

A minimum of 75% of the allotment must be spent in the categories of medical expenses, public health expenses and payroll expenses for employees substantially dedicated to mitigating or responding to the public emergency. The remainder of the allotment may be spent in any of the other categories provided within the Treasury guidance.

City Manager Junru Roland presented this Resolution before City Council and recommended its approval.

Council member Castro moved to approve Resolution 20-R-19 of the City Council of the City of Alvin, authorizing and approving the Coronavirus Relief Fund, and the Coronavirus Aid, Relief and Economic Security (CARES) Act Application; providing for open meetings; and providing for other related matters. Seconded by Council member Vela; motion carried on a vote of 7 Ayes.

REPORTS FROM CITY MANAGER

Mr. Roland stated that on Saturday June 6th from 9am – 6pm Manvel will be hosting a drive through COVID testing site at Manvel High School. He also stated that anyone interested in serving on the Charter Review Commission should submit their application to the City Secretary's Office by June 15th.

ITEMS OF COMMUNITY INTEREST

Hear announcements concerning items of community interest from the Mayor, Council members, and City staff, for which no action will be discussed or taken.

Council member Keith Thompson expressed that he is glad to be back to City Council meetings in person, but encouraged everyone to continue social distancing.

Council member Vela stated that he has received a number of complaints regarding the mandatory EMS monthly fee on utility bills. He also stated that the noise ordinance should be reviewed for any possible updates, and that he would like for staff to review and bring back the homeless ordinance for discussion.

Council member Arendell congratulated Mayor Horn and Council member Adame on their re-election.

Council member Castro stated that it was good to see everyone again. He also congratulated Mayor Horn and Council member Adame on their re-election.

Council member Adame congratulated all of the Alvin High School graduates with a special congrats to his nephew. He also stated that the PPE program has extended to December 31st, and encouraged those who may need assistance to apply. Council member Adame also congratulated Larry Buehler and Josh Dearing in Economic Development for their efforts in helping local businesses during COVID-19.

Council member Starkey congratulated Mayor Horn and Council member Adame, as well as Larry Buehler and the Economic Development team. He also stated that it he is glad to see Greg Hill on board, and thanked city employees for the work they do.

Mayor Horn stated that Brazoria County has been actively tracing all COVID1-19 cases, and that Alvin has seen a recent increase in cases. Laurel Court has seen one resident and three employees test positive.

EXECUTIVE SESSION

Mayor Horn adjourned the meeting at 7:30 p.m. for an Executive Session under Section 551.074 of the Local Government Code: Deliberation on the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee - City Manager Evaluation.

RECONVENE TO OPEN SESSION

Mayor Horn reconvened the meeting into open session at 7:38 p.m. No action was taken.

ADJOURNMENT

Mayor Horn adjourned the meeting at 8:05 p.m.

PASSED and APPROVED the 18th day of June 2020.

Paul A. Horn, Mayor

ATTEST: _____
Dixie Roberts, City Secretary



AGENDA COMMENTARY

Meeting Date: 6/18/2020

Department: City Secretary

Contact: Dixie Roberts, City Secretary

Agenda Item: Consider the resale of trust property located on W. Lobitt St, Easton (Alvin) Blk 15, Lot 3, .1435 Acres; Brazoria County Tax Account Number 3690-0084-000, for the sum of \$4,000.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Plat Discussion & Direction Other

Summary: Section 34.05 of the Texas Property Tax Code states that the taxing entity that is holding the property in trust for itself and the other taxing entities, may sell the property at a private sale. If the property is sold for less than the amount due in the judgment of the market value specified in the judgment, consent is required from each taxing entity that is entitled to receive proceeds from the sale under the judgment.

In this case, a tract of land located within the Alvin City limits is being held in trust by Brazoria County for all taxing entities that are owed back taxes on the site. The offer on the property is less than the judgment due, therefore the Property Tax Resale Committee of Brazoria County is requesting approval by all governing bodies. The resale committee, comprised of five members and listed on the property information sheet attached, have already considered the amount due, the bid amount, value, and the duration the property has been held in trust.

The property is located on W Lobitt Street (Easton [Alvin] Blk 15 Lot 3 .1435 acres), as shown in the supporting documents.

The tax judgment of \$2,222.92 represents the taxes, penalty and interest due from 1990-2002 for all taxing entities. There is also a post judgment tax amount of \$690.57 from 2003-2004, for a combined total tax due to all entities of \$2,913.49, in which \$746.40 is due to the City of Alvin.

Brazoria County is seeking City Council's approval on a property tax resale as follows:

The amount of the offer to Brazoria County is \$4,000.00. The amount available for distribution to the taxing entities is \$3,256.75 after deducting \$743.25 in court costs; and covers all pre and post judgment taxes due to all entities.

The redemption time period expired July 13, 2004, in which the current property owners had an opportunity to reclaim the property. This did not occur.

City staff have reviewed and there are no impending public projects or obvious public needs for the property to try pursuing City ownership. The buyer will be made aware that this property is in a floodway and that no structures can be built or placed on it without a hydraulic study performed by an engineer and approved by the City. Staff recommends approval of this tax resale.

Land Value: \$ 6,250.00
Total Taxes due (from all entities): \$2,913.49
City of Alvin Taxes due: \$746.40
Offer: \$4,000.00

Net to Distribute to Taxing Entities		
Brazoria County	13.07%	\$425.78
Alvin ISD	49.67%	\$1,617.55
ACC	7.89%	\$256.86
BC C&R#3	3.49%	\$113.66
City of Alvin	25.88%	\$842.90
<i>Total</i>	<i>100%</i>	<i>\$3,256.75</i>

Funding Expected: Revenue Expenditure N/A **Budgeted Item:** Yes No N/A
Funding Account: _____ **Amount:** \$842.90 **1295 Form Required?** Yes No
Legal Review Required: N/A Required **Date Completed:** 6/11/2020 SLH

Supporting documents attached:

- Resale taxing information from Brazoria County

Recommendation: Move to approve the resale of trust property located on W. Lobitt St, Easton (Alvin) Blk 15, Lot 3, .1435 Acres; Brazoria County Tax Account Number 3690-0084-000, in the amount of \$4,000.

Reviewed by Department Head, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Attorney, if applicable

Reviewed by City Manager

Recd 5/28/20



Brazoria County Tax Office

Ro'Vin Garrett, PCC
Tax Assessor-Collector

Brazoria County
111 East Locust
Angleton, Texas 77515-4682

Tuesday, May 26, 2020

City of Alvin
Attention: Dixie Roberts
216 West Sealy
Alvin, Texas 77511

Re: See Attached

Dear Sirs/Madams:

The Property Tax Resale Committee of Brazoria County has received an offer on certain property(s) held in trust.

The Resale Committee has approved the attached offers and asks that you present them to your governing body for approval.

Property tax resale data is as follows:

Tax suit number-8218*T99
Legal description- EASTON (ALVIN) BLK 15 LOT 3 (CAUSE NO 8218*T99)
Court adjudged- \$6,250.00
Total taxes due- \$2,913.49
City of Alvin taxes due- \$746.40
Bid/Offer- \$4,000.00

When your governing body has made their decision notify the Brazoria County Tax office with a copy of the minutes. Also, include the property Tax Account number in your reply.

If you have any questions, please contact me at 979-864-1526

Kind Regards,

A handwritten signature in blue ink that reads "Vickie Thomas".

Vickie Thomas

Tax Resale Property Information

RESALE MEETING OF:

May 26, 2020

Legal Description: EASTON (ALVIN) BLK 15 LOT 3 (CAUSE NO
8218*T99)
ACRES .1435

Physical Address: W LOBITT ST

Account Number: 3690-0084-000

In Trust To: CITY OF ALVIN

Adjudged Value: \$6,250.00

Minimum Bid at Sale: \$4,568.56

Offer: \$4,000.00

Offer made by: CHRISTOPHER VALDEZ

Sheriff's Deed Filed: 1/13/2004

Redemption Expiration: 7/13/2004

Post Judgment Taxes: \$690.57

Post Judgment Years: 2003-2004

City weed/demo liens: UNKNOWN

Land Value: (Current) \$13,130.00

Improvement Value:(Current) \$0.00

Previous Owner: FRANK MARTINEZ, ET AL

Precinct: 3

School District: ALVIN ISD

Vote:	AYE	NAY
R. Garrett	X	
C. Garner	X	
Judge Sebesta	X	
S. Adams	X	
Civil Div. Rep.	X	

Notes: PBFCM representative present

BID ANALYSIS

Cause Number:	8218*T99	Account Number:	3690-0084-000
Offer Amount:	\$4,000.00	Value \$:	\$13,130.00
Person Offering:	CHRISTOPHER VALDEZ	Adjudged Value\$:	\$6,250.00

Judgement Information

Taxing Entity	Tax Years	Amount Due
BC	1990-2002	\$290.62
BCED	1990-2002	\$0.00
Alvin ISD	1990-2002	\$1,104.07
Alvin Comm College	1990-2002	\$175.32
Brazoria County C&R Dist #3	1990-2002	\$77.58
City of Alvin	1990-2002	\$575.33
		\$2,222.92

Costs

Court Costs	\$743.25	Sheriff Fees	
Publication Fees		Research Fees	
Ad Litem		Recording fee's	
Liens		Certified Mail	
Cost of Deed		Deed file date	
	Total		\$743.25

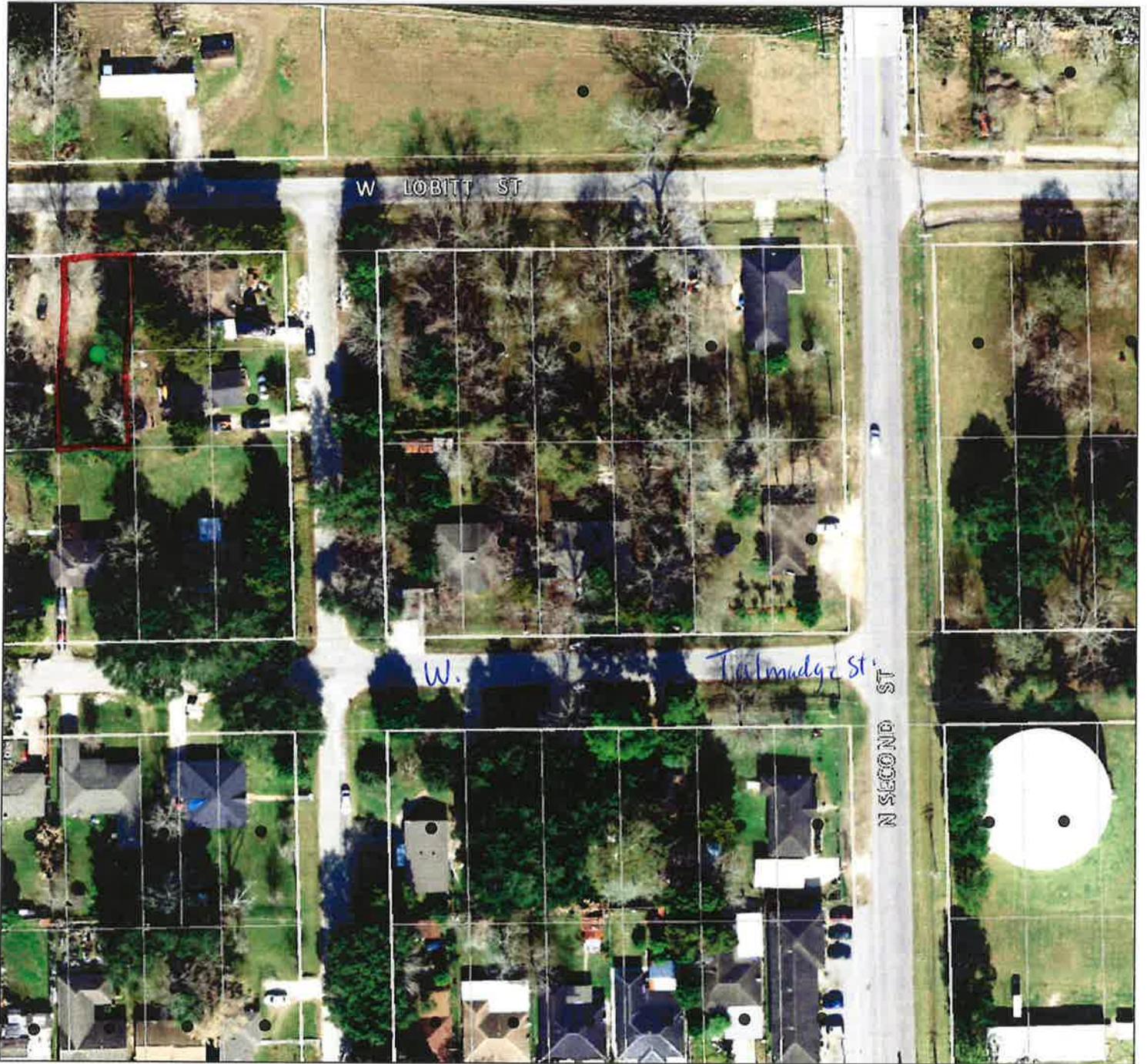
Post Judgement Information

Taxing Entity	Tax Year's	
BC	2003-2004	\$93.21
BCED	2003-2004	\$0.00
Alvin ISD	2003-2004	\$346.16
Alvin Comm College	2003-2004	\$54.22
Brazoria County C&R Dist #3	2003-2004	\$25.91
City of Alvin	2003-2004	\$171.07
	Post Judgment Total	\$690.57

Proposed Distribution

Offer Amount	Costs
\$4,000.00	\$743.25
Net to Distribute \$	\$3,256.75

BC	13.07%	\$425.78
BCED	0.00%	\$0.00
Alvin ISD	49.67%	\$1,617.55
Alvin Comm College	7.89%	\$256.86
Brazoria County C&R Dist #3	3.49%	\$113.66
City of Alvin	25.88%	842.90



1 Property with Property ID matching "205730"

EASTON (ALVIN) BLK 15 LOT 3 (CAUSE NO 8218*T99)

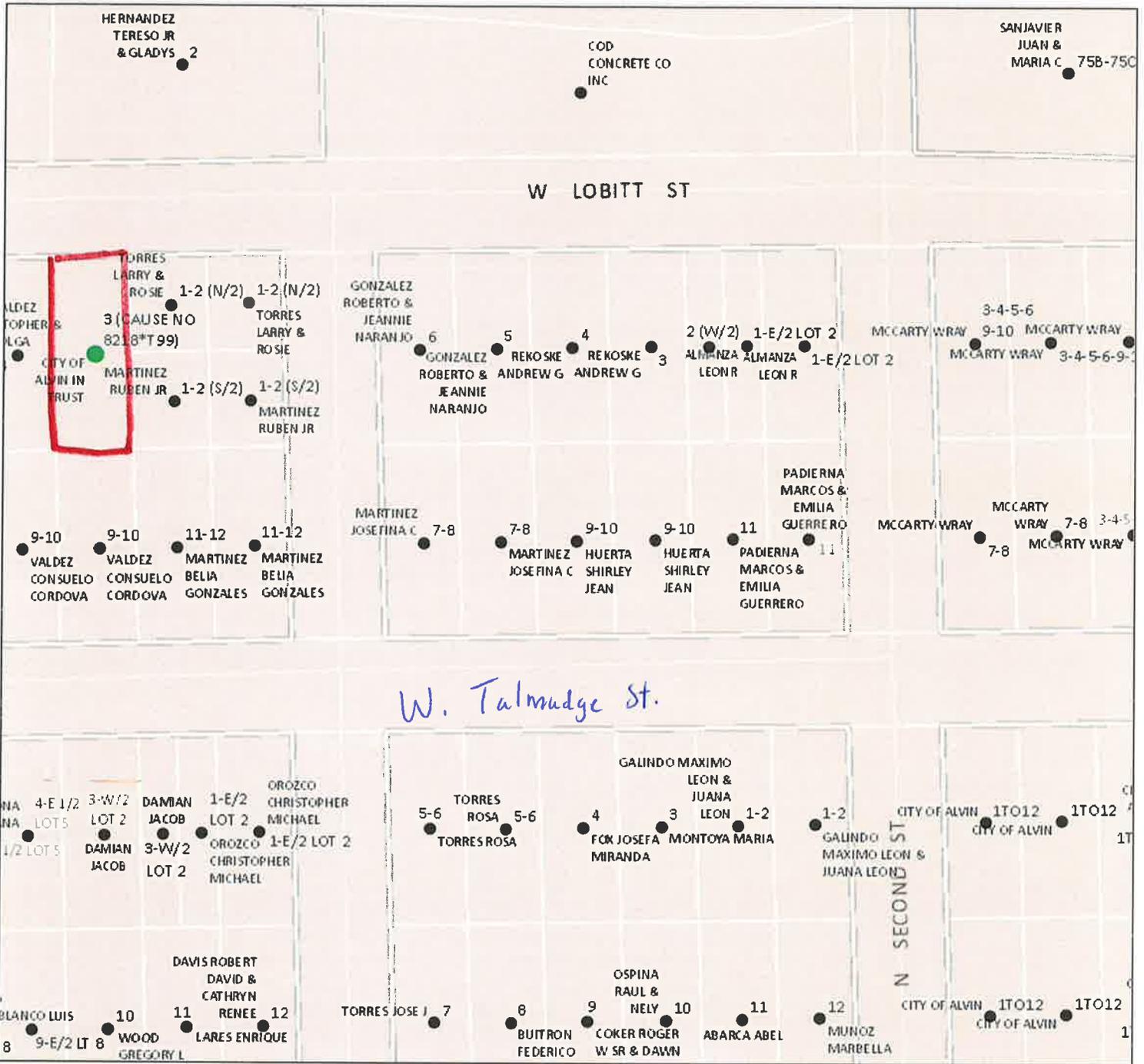
Property ID 205730

Geo ID 3690-0084-000

Owned by CITY OF ALVIN IN TRUST

Address W LOBITT ST , ALVIN

[Full Details](#)



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3690-0084-000 PCT. 3



02/12/2019



AGENDA COMMENTARY

Meeting Date: 6/18/2020

Department: City Secretary

Contact: Dixie Roberts, City Secretary

Agenda Item: Consider appointments to the 2020 Charter Review Commission.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Plat Discussion & Direction Other

Summary: What is a city charter? A charter is similar to a municipal constitution that is written and adopted by an election of the citizens. The charter defines and limits the powers, duties, and responsibilities of local government based on local preferences and desires. It defines the form of local government and establishes organizational provisions. The citizens determine the necessary controls over their city government, such as elections, referendums, initiatives, and recall.

The Alvin Charter requires a review of its charter document at least every four (4) years but not more than every two (2) years. The review is done by a charter review commission consisting of seven (7) citizens of the city of Alvin and appointed by the City Council. This commission will work closely with the city attorney, who will serve as the staff liaison to the commission. At the commission's first meeting, members will appoint a chair, vice-chair, and secretary, set meeting dates and times, and review duties assigned to the commission.

Once appointed, the commission will have six (6) months to submit their report to City Council (December 17, 2019). The report is then required to be published in the *Alvin Sun*. City Council will decide whether to place said items before a vote of the people. If so, a special election will be called for May 2021. The timeframe to call such an election will occur within the first two months of 2021.

Advertisements seeking members to serve on this commission were published in the *Alvin Sun* and posted to the city's various social media sites. The following individuals submitted an application to serve on the commission: Susan Carlisle, Richard Garivey, David Hudson, Stacey Hughes, Nicole Kelinske, Milton Morgan, Randy Race, Beth Nelson, Cary Perrin, Donna Starkey, JR Dick Tyson, Heather Van Dine, Jamie Vaughn, Lindsey Vaughn, and Rachel Welty. A spreadsheet of applicant information is included in your packet for review. The only requirement to serve on the commission is to be a citizen of the City of Alvin. All applicants meet this requirement.

The last charter review commission was appointed in June 2016. On December 15, 2016, the commission delivered their final report consisting of fifty-seven (57) proposed charter amendments to City Council. On February 16, 2017, City Council called a special election for May 6, 2017 to take the proposed amendments before a vote of the people. Thirty-seven (37) out of the fifty-seven (57) amendments submitted were approved.

Wording from the City Charter regarding the Charter Review Commission:

Sec. 16. - Charter Review Commission. The council shall appoint, at its first regular meeting in June, the year 2001 and in June of every fourth year thereafter, a charter review commission of seven (7) citizens of the city.

The Council may appoint a charter review commission any time after two (2) years has elapsed from the date of appointment of the commission.

It shall be the duty of the charter review commission to:

- (a) Inquire into the adequacy of, consistency with state and federal law, and correctness of charter provisions to determine whether any such provisions require revision. To this end, one or more public hearings may be held and the commission shall have the power to compel attendance of the city manager and/or city attorney and to require the submission of any of the city records which it may consider necessary to its duties. Issues regarding charter compliance shall be referred to city council for investigation and disposition
- (b) Make any recommendation it considers desirable to update and/or revise the provisions of the charter
- (c) Propose amendments to this charter to improve the effective application of said charter to current conditions
- (d) Report its findings and present its proposed amendments, if any, to the council

The charter review commission shall submit its report to the council within six (6) months of the date of its appointment by the council. The council shall receive and have published in the official newspaper of the city any report presented by the charter review commission, shall consider any recommendations made and, if any amendment or amendments be presented as a part of such report, may order such to be submitted to the voters of the city in the manner provided by the applicable statute of the State of Texas. Except as provided herein, the term of office of the charter review commission shall not extend beyond eight (8) months.

After submission of a report, the charter review commission shall convene for the sole purpose of meeting with council to discuss its report. If no report is issued by the charter review commission, the term of office shall not extend beyond six (6) months. Furthermore, if no report is presented to the council, then all records of the proceedings of the commission shall be filed with the city manager and become a public record.

Funding Expected: Revenue Expenditure N/A **Budgeted Item:** Yes No N/A

Funding Account: _____ **Amount:** _____ **1295 Form Required?** Yes No

Legal Review Required: N/A Required **Date Completed:** 6/11/2020 SLH

Supporting documents attached:

- Spreadsheet of applicant information

Recommendation: Move to appoint _____ (7 members) to serve on the 2020 Charter Review Commission.

Reviewed by Department Head, if applicable

Reviewed by City Attorney, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Manager

Charter Review Applicant Information 2020

2020 Charter Review Applicant Information							
First Name	Last Name	Employment	Occupation	Resident of Alvin	Boards Served on	Attended Citizen's Academy	Notes Provided on Consent and Willingness to Serve Form
Linda	Brown	Alvin High School	School Suspension Staff	Yes	None	No	Love working with people
John	Burkey		Retired	Yes	current member on Senior Citizens	Yes	I see how our city is growing and would like to assist in the review our ordinances to ensure they are in sync with our growth. I believe I have the ability to work with the other members of the Charter Review Board to identify changes needed to allow or City Officials to run our city efficiently and effectively.
Susan	Carlisle	Dow Chemical	Sr. Admin Professional	Yes	None	No	I am actively seeking a way to get involved in making Alvin a strong and prosperous community for all residents. I believe we can and should always strive to make our community better for its citizens. have not been involved in any community endeavors recently, however when my son was young I was actively involved in the Boy Scouts troop he joined and my mother is involved in the Keep Alvin Beautiful committee.
Richard	Garivey	Faust Distributing Company	On-premise Acct. Mgr.	Yes	Planning commission	No	I want to do my part in helping make important decisions on how our city is run and operated. I feel the decisions we make today will positively and negatively affect our children and grandchildren. I love our city and want it to be just as good and/or better for years to come. Rotary Club Member, HLSR Metro Go-Texan committee member (Alvin-Pearland), Little league Coach.
David	Hudson	Gulf Coast Water Authority	Canal Manager	Yes	None	No	I am a long time resident of Alvin and looking to help/assist in improving the city I live in.
Stacey	Hughes	Dickinson ISD	School Administrator	No	None	No	I am very interested in becoming involved in my community in a way that I learn more about the inner workings as well as to support growth and development throughout Alvin. I am lifelong learner that enjoys reading, learning, and analyzing in order to understand and helps others understand sophisticated processes and policies.
Nicole	Kelinske	N/A	Student	Yes	Planning commission		I previously served on the City of Alvin's Planning Commission. When my term finished I chose not to reapply due to my school schedule however, I would still like to take an active role in the things that affect this city. City of Alvin Planning Commission Forest Heights POA - ACC Lead Community Health & Education Fairs as a student through ACC
Milton	Morgan	Haliburton	Sales	Yes	current member on Parks Board	No	I have been a resident of Alvin for 39 yrs., I want to get more involved in serving in the community.
Randy	Race		Retired	Yes	current member on Parks Board	Yes	Attend and watch most City Council meetings.
Beth	Nelson	Elizabeth H. Nelson, CPA	CPA	Yes	None	No	I am a long-time residence of Alvin and I want to give back to my community by serving on the Charter Review Committee. Member of and past treasurer of the AISD Education Foundation. Member of and past treasurer of Passmore Elementary Booster Club. Member of the St. John's

2020 Charter Review Applicant Information

First Name	Last Name	Employment	Occupation	Resident of Alvin	Boards Served on	Attended Citizen's Academy	Notes Provided on Consent and Willingness to Serve Form
Cary	Perrin	Alvin Manvel Chamber of Commerce	Operations Coordinator	Yes	None	No	I've fallen in love with this town these past 6 years I have lived here, and I believe I should do anything I can to help make it a better place than it was before I got here. This seems like one way I could help because I have had to review a few non-profits' mission and by-laws documents in my career history. I serve on the board of Alvin Meals on Wheels and have volunteered with HOPE Clinic, Kids Harbor, and Communities in Schools in the past.
Donna	Starkey	James A. Robertson, Attorney at Law	Paralegal	Yes	None	No	I have lived in Alvin all my life and have an interest in our community and our future. I do not think this is a conflict since my husband is on council, however if it is, I will withdraw this submission. I have always had an interest in the city and have some knowledge concerning the Charter and I would look forward to serving our community in this capacity. I am a retired Municipal Court Judge with many community outreach programs. Currently on the Board of Directors of the Alvin Museum. Active in local church and life time resident.
JR Dick	Tyson		Retired	Yes		No	Served as prior City Council member, various committees and volunteer groups. Resident of Alvin for 60+ years.
Heather	Van Dine	City of Friendswood	Records Management Coordinator	Yes	None	No	
Jamie	Vaughn	Unicat Catalyst Technologies		Yes	current Parks Board chairman	No	My interest is to use the Charter review to update our city's charter and to keep our city in the best possible position of growth going forward.
Lindsey	Vaughn	Re/Max American Dream	Real Estate Broker	Yes	Kendall Lakes TIRZ Board	Yes	Since the last charter was reviewed in 2016 I feel it is a good time to review the current policies and procedures. Due to the current economic situation we need to review and amend anything that may need to have need guidelines. I strongly feel we as a people need to be part of the solution not part of the problem. If chosen, I look forward to working as a proactive team to make our city the best it can be. I am the current president of the Alvin Sunrise Rotary and the current Ambassador Chair for the Alvin Manvel Chamber of Commerce.
Rachel	Welty	Third Coast Bank SSB	Credit Administration Officer	Yes	None	No	I would like the opportunity to learn and define more of the way our city is ran. I have spent some time during my years here learning about the city and what it offers to the citizens and would appreciate being able to have a voice to help better our community. Volunteered for the Newman Park rebuild with Kaboom.



AGENDA COMMENTARY

Meeting Date: 6/18/2020

Department: City Manager's Office

Contact: Junru Roland, City Manager

Agenda Item: Consider the cancellation of the July 2, 2020 regular City Council meeting.

Type of Item: Ordinance Resolution Contract/Agreement Public Hearing Plat Discussion & Direction Other

Summary: On Thursday, July 2, 2020, all non-emergency City offices will be closed in observance of Independence Day. As a result, staff proposes to cancel the July 2, 2020 regular City Council meeting.

Funding Expected: Revenue Expenditure N/A **Budgeted Item:** Yes No N/A

Funding Account: _____ **Amount:** _____ **1295 Form Required?** Yes No

Legal Review Required: N/A Required **Date Completed:** 6/10/2020 SLH _____

Supporting documents attached:

Recommendation: Move to approve the cancellation of the July 2, 2020 regular City Council meeting.

Reviewed by Department Head, if applicable

Reviewed by City Attorney, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Manager