

# City of Alvin, Texas

Paul Horn, Mayor

Joel Castro, Mayor Pro-tem, At Large Pos. 2  
Brad Richards, At Large Pos. 1  
Martin Vela, District A  
Adam Arendell, District B



Keith Thompson, District C  
Glenn Starkey, District D  
Gabe Adame, District E

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## ALVIN CITY COUNCIL AGENDA THURSDAY, NOVEMBER 19, 2020 7:00 P.M. (Council Chambers)

**Alvin City Hall, 216 West Sealy, Alvin, Texas 77511**

*Persons with disabilities who plan to attend this meeting that will require special services please contact the City Secretary's Office at 281-388-4255 or [drobot@cityofalvin.com](mailto:drobot@cityofalvin.com) 48 hours prior to the meeting time. City Hall is wheel chair accessible and a sloped curb entry is available at the east, west, and south entrances to City Hall.*

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NOTICE is hereby given of a Regular Meeting of the City Council of the City of Alvin, Texas, to be held on **THURSDAY, NOVEMBER 19, 2020**, at 7:00 p.m. in the Council Chambers at: City Hall, 216 W. Sealy, Alvin, Texas.

### REGULAR MEETING AGENDA

#### 1. CALL TO ORDER

#### 2. INVOCATION AND PLEDGE OF ALLEGIANCE

#### 3. PUBLIC COMMENT

#### 4. CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION: An item(s) may be removed from the Consent Agenda for full discussion by the request of a member of Council. Item(s) removed will automatically become the first item up for discussion under Other Business.

A. Consider approval of the November 5, 2020 City Council Regular meeting minutes.

B. Consider Resolution 20-R-31, declaring the results of the Special Election held on November 3, 2020, for the purpose of submitting to the voters of the City of Alvin, Texas, a proposition to vote For or Against the "Adoption of the Fire Fighters' and Police Officers' Civil Service Law, applicable to only the Police Department;" and providing for other related matters thereto.

#### 5. OTHER BUSINESS

A. Consider Ordinance 20-CC, amending the 2020-2021 Fiscal Year budget for the purpose of appropriating ten million one hundred seventy four thousand four hundred and fifteen dollars and ninety three cents (\$10,174,415.93) of prior Fiscal Year (2019-2020) encumbrances into the current fiscal year as set forth for each individual account in the attached Exhibit A; and providing for other related matters.

#### 6. REPORTS FROM CITY MANAGER

A. Items of Community Interest and review preliminary list of items for next Council meeting.

#### 7. ITEMS OF COMMUNITY INTEREST

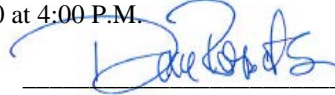
Pursuant to 551.0415 of the Texas Government Code reports or an announcement about items of community interest during a meeting of the governing body. No action will be taken or discussed.

A. Hear announcements concerning items of community interest from the Mayor, Council members, and City staff, for which no action will be discussed or taken.

**8. ADJOURNMENT**

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I hereby certify that a copy of this notice was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website: [www.alvin-tx.gov](http://www.alvin-tx.gov), in compliance with Chapter 551, Texas Government Code, on MONDAY, NOVEMBER 16, 2020 at 4:00 P.M.



\_\_\_\_\_  
Dixie Roberts, City Secretary

Removal Date: \_\_\_\_\_

**\*\* All meetings of the City Council are open to the public, except when there is a necessity to meet in Executive Session (closed to the public) under the provisions of Chapter 551, Texas Government Code. The Council reserves the right to convene into executive session on any of the above posted agenda items that qualify for an executive session by publicly announcing the applicable section of the Open Meetings Act, including but not limited to sections 551.071 (litigation and certain consultation with the attorney), 551.072 (acquisition of interest in real property), 551.073 (contract for gift to city), 551.074 (certain personnel deliberations), or 551.087 (qualifying economic development negotiations).**

**MINUTES  
CITY OF ALVIN, TEXAS  
216 W. SEALY STREET  
REGULAR CITY COUNCIL MEETING  
THURSDAY NOVEMBER 5, 2020  
7:00 P.M.**

**CALL TO ORDER**

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in Regular at 7:00 P.M. in the Council Chambers at City Hall, with the following members present: Mayor Paul A. Horn; Councilmembers: Gabe Adame, Adam Arendell, Brad Richards, Glenn Starkey, and Keith Thompson.

**Staff members present:** Junru Roland, City Manager; Suzanne Hanneman, City Attorney; Dixie Roberts, City Secretary; Michael Higgins, Chief Financial Officer; Michelle Segovia, City Engineer; and Robert E. Lee, Police Chief.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Council member Starkey gave the invocation.

Council member Arendell led the Pledge of Allegiance to the American Flag and Council member Thompson led the Pledge to the Texas Flag.

**PUBLIC COMMENT**

Mr. John Burkey, Senior Citizen Board member thanked Council member Thompson for participating in the Alvin Senior Citizens Center Halloween costume parade. He also thanked the City Council for approving the opening of the Senior Center on limited basis during COVID-19. He mentioned that there has been positive feedback from the senior community.

**CONSENT AGENDA**

Consider approval of the October 15, 2020 City Council Regular meeting minutes.

Consider Resolution 20-R-30, acknowledging and accepting a sidewalk easement located at 101 and 201 Ninth Street, granted to the City of Alvin by Serafin Rodriguez.

*Pursuant to Sec. 21-42 - Sidewalks, ADA ramps, driveways and driveway approaches of the City's Code of Ordinances states that sidewalks, Americans with Disabilities Act (ADA) ramps, driveways and driveway approaches shall be required and shall be constructed in accordance with the city's design criteria. This means the builder/owner is required to install a sidewalk as part of the process. Once constructed, the City is responsible for the maintenance and repair of the sidewalk. This property is located at 101 and 201 Ninth Street, Alvin, Texas. This resolution formally acknowledges the City's acceptance of this sidewalk easement being granted to the City by Serafin Rodriguez. Staff recommended approval of Resolution 20-R-30 accepting said sidewalk easement.*

Consider a final plat of M.D. Davenport Subdivision (located near the northwest corner of the intersection of County Road 47 and County Road 33), being a subdivision plat of a 148.05 acre tract out of a called 150 acre tract out of the T.H. Lostak 560.776 acre tract out of the Skrabanek 991.07 acre tract in the Day Land and Cattle Company Survey, Abstract 604, Brazoria County, Texas, said 991.07 acre tract being described in a deed recorded in volume 208, page 40 of the deed records of Brazoria County, Texas.

*On October 1, 2020, the Engineering Department received the final plat of M.D. Davenport Subdivision for review. The property is located near the northwest corner of the intersection of County Road 47 and County Road 33 and is being platted for conveyance of lot 2. The plat consists of 2 lots and complies with all requirements of the City's Subdivision Ordinance. The City Planning Commission unanimously approved the plat at their meeting on October 20, 2020. Staff recommended approval.*

Acknowledge receipt of the Quarterly Financial Report ending September 30, 2020.

*The City Charter requires the Chief Financial Officer to report on the financial condition of the City. Included in the September 30, 2020 report are the following:*

*General Fund Summaries  
Sales Tax Revenues  
Utility Fund Revenue & Expense Comparison  
Sanitation Fund Revenue & Expense Comparison  
EMS Fund Revenue & Expense Comparison  
Operating Revenues & Expenditures - Budget vs. Actual (General, Utility, Sanitation, EMS)  
Cash & Investment Summary  
Major Funds Recap - General, Hotel, Utility, Sanitation, EMS, Sales Tax, Fleet)*

*(Please note that these reports are unaudited for the FYE 9/30/20).*

Accept resignation from Senior Board member, Nell Shimek.

*Nell Shimek submitted her resignation from the Senior Citizens Board for her term ending on December 31, 2020. This agenda item is the formal acceptance of her resignation.*

*With the resignation of Ms. Shimek, there will be six (6) members on this board. Chapter 2 of the Alvin Code of Ordinances states that the Board shall be comprised of seven (7) members. City Council will consider appointments to all board and commissions on December 3, 2020, at which time this vacant position will be filled.*

Council member Adame moved to approve the consent agenda as presented. Seconded by Council member Arendell; motion carried on a vote of 5 Ayes.

**OTHER BUSINESS**

Consider Resolution 20-R-29, approving the Utility Conveyance and Security Agreement accepting the water distribution, wastewater collection and storm water facilities to serve Mustang Crossing, Sections 5 and 5B, and authorize the Mayor to sign.

*This conveyance of utility facilities conforms with the initial Utility Services Contract dated September 21, 2007, with the developer, Rooted Development Group, LLC. Rooted Development Group contracted with the City to obtain water supply and wastewater treatment services for MUD #73 serving Mustang Crossing. The Developer provided for the construction and financing of the water and wastewater facilities to serve the MUD district. These services (water supply and wastewater treatment services) are to be transferred to the City for ownership, operation, and maintenance after completion. Staff recommended approval of the Utility Conveyance and Security Agreement for Mustang Crossing, Sections 5 and 5B.*

Michelle Segovia, City Engineer, gave a brief explanation for the need of a utility conveyance and security agreement and the acceptance of the water distribution, wastewater collection and storm water facilities to serve Mustang Crossing, Sections 5 and 5B.

Council member Thompson moved to approve Resolution 20-R-29, approving the Utility Conveyance and Security Agreement accepting the water distribution, wastewater collection and storm water facilities to serve Mustang Crossing, Sections 5 and 5B, and authorize the Mayor to sign. Seconded by Council member Richards; motion carried on a vote of 5 Ayes.

Consider Ordinance 20-BB, amending Appendix A, Flood Damage Prevention, of the Code of Ordinances, City of Alvin, Texas; updating several sections as required by FEMA; and setting forth other provisions related thereto.

*On August 13, 2020, a representative from the Federal Emergency Management Agency (FEMA) notified the City that the new Flood Insurance Rate Map (FIRM) and the Flood Insurance Study (FIS) for Brazoria County and Incorporated Areas would become effective December 30, 2020. In order to stay in compliance with the National Flood Insurance Program (NFIP), participating Cities are required to update their Flood Protection Ordinance to include the new flood maps and any associated requirements related to the maps. Approval of Ordinance 20-BB will amend Appendix A Flood Damage Prevention by making the following changes as recommended by FEMA:*

1. Article 2, Definitions: Including the new map survey datum in the definitions of Mean Sea Level and Water Surface Elevation and adding definitions for Primary Frontal Dune and Sand Dunes;
2. Article 3, Section B: Updated to reflect the new flood maps and study;
3. Article 4, Section B: Added back in items (7)-(10) that were inadvertently removed during the 2019 amendment;
4. Article 5: Added Section F Coastal High Hazard Areas, to account for areas of the 100' City Limit Strip that lie within V Flood Zones; and
5. Article 5: Added Section G Severability Clause as FEMA required.

Staff recommended approval of Ordinance 20-BB.

Michelle Segovia, City Engineer, explained that Ordinance 20-BB was an update to Appendix A, Flood Protection of the Code of Ordinances as required by FEMA in order for the City to maintain an active status of the National Flood Insurance Program. The updates included minor changes to the map. She explained the process required in order to update Appendix A. The City Engineer also explained that Article 5 addressed Coastal High Hazardous areas that are in the City's Extra Territorial Jurisdiction (ETJ).

Council member Arendell moved to approve Ordinance 20-BB, amending Appendix A, Flood Damage Prevention, of the Code of Ordinances, City of Alvin, Texas; updating several sections as required by FEMA; and setting forth other provisions related thereto. Seconded by Council member Starkey; motion carried on a vote of 5 Ayes.

Consider authorizing the Stephen F. Austin Community Health Center to add additional parking spaces and associated storm water detention improvements at the 1111 West Adoue Street facility, and authorize the Mayor to sign, subject to legal review.

*In 2009, the City entered into the first Lease Agreement with Stephen F. Austin, for the Stephen F. Austin Community Health Center, located at 1111 W. Adoue Street. The Stephen F. Austin Community Health Center provides free or reduced priced medical and social services to the residents of Brazoria County, and has been fully operational at this location since the 2009 lease agreement. In July 2019, the lease agreement was extended and contains the same terms and conditions, and will run for five (5) years, with an additional five (5) year renewal.*

*In August 2020, the Engineering Department received site plans for the proposed addition of 28 parking spaces and associated storm water detention improvements from Ezreal Garcia of Stephen F. Austin Community Health Center. Paragraph 14 of the lease agreement provides that any significant modifications to the property must be approved by the City. Staff recommends approval.*

Council member Starkey moved to authorize the Stephen F. Austin Community Health Center to add additional parking spaces and associated storm water detention improvements at the 1111 West Adoue Street facility, and authorize the Mayor to sign, subject to legal review. Seconded by Council member Arendell; motion carried on a vote of 5 Ayes.

Discussion of Chapter 34, Public Storage Facilities/Mini-Warehouses, of the Code of Ordinances, City of Alvin, Texas.

*Staff was contacted by a developer who is interested in building a RV & Boat Storage facility on a piece of commercial property in Alvin. The desired location of the requested site of the RV & Boat Storage facility is within 500 feet of a single-family dwelling (a house or any other site built building used for single-family residential purposes). This location does not comply with Section 34-3 Public Storage Facilities/Mini-Warehouses which states that, "A public storage facility shall not be located within 500 feet of a single-family dwelling."*

*Chapter 34 Public Storage Facilities/Mini Warehouses was adopted by council on May 19, 2005. It is speculated that -- in the absence of zoning -- the intent of the initial adoption of Section 34-3 may have been an effort to "regulate" storage facilities closer to the bypass and state highways, and limit storage facilities from being built in the older residential parts of town. There is not a provision for a variance in the current ordinance. Staff is asking council to provide direction to staff concerning the continuance, discontinuance or amending of Section 34-3 (Location Restrictions).*

Michelle Segovia, City Engineer, explained that Chapter 34, Public Storage Facilities/Mini-Warehouses was adopted in 2005. She further explained Section 34-4-Lot requirements, states that

storage facility shall not be located within 500' of a single-family dwelling. Staff is requesting guidance as to either remove that section from Chapter 34; amend Section 34-4 or keep as it currently states.

A discussion was had. Council recommended that staff amend Chapter 34 Section 3 to read that a public storage facility should not be located within 300 feet of a single-family dwelling; and to amend the measurement between the public storage facility and single-family dwelling to be measured from building to building. Council also recommended amending Sec. 34.1 to define "open storage and closed storage" and the type of fencing; and remove Sec. 34.12. Management, the requirement of an on-site manager; and reword Sec. 34.10 "gas". City Council asked that staff review the ordinance as a whole to ensure any needed amendments are brought back for consideration.

### **REPORTS FROM CITY MANAGER**

Items of Community Interest and review preliminary list of items for next Council meeting.

Mr. Junru Roland announced items of community interest; and he reviewed the preliminary list for the November 19th and December 3rd City Council meeting.

### **ITEMS OF COMMUNITY INTEREST**

Hear announcements concerning items of community interest from the Mayor, Council members, and City staff, for which no action will be discussed or taken.

Council member Thompson thanked staff for preparing ordinances; he expressed his concern of the traffic direction of the Trick or Treat Trail, Drive-thru edition, if done again in the future.

Council member Adame announced the Meals on Wheels Empty Bowl Buying event will be held on November 7<sup>th</sup>.

Council member Starkey congratulated Sonya Cates, Courts Administrator, for her recent award.

Mayor Horn mentioned that the Karpeles Museum will have its grand opening on November 17<sup>th</sup>.

### **ADJOURNMENT**

Mayor Horn adjourned the meeting at 8:18 p.m.

PASSED and APPROVED the 19th day of November 2020.

\_\_\_\_\_  
Paul A. Horn, Mayor

ATTEST: \_\_\_\_\_  
Dixie Roberts, City Secretary



# AGENDA COMMENTARY

Meeting Date: 11/19/2020

Department: City Secretary

Contact: Dixie Roberts, City Secretary

**Agenda Item:** Consider Resolution 20-R-31, declaring the results of the Special Election held on November 3, 2020, for the purpose of submitting to the voters of the City of Alvin, Texas, a proposition to vote For or Against the “Adoption of the Fire Fighters’ and Police Officers’ Civil Service Law, applicable to only the Police Department;” and providing for other related matters thereto.

**Type of Item:** Ordinance Resolution Contract/Agreement Public Hearing Plat Discussion & Direction Other

**Summary:** The official canvassing for this election will be held on Tuesday, November 17, 2020, the last day within the statutory period to canvass the election per the Texas Election Code. A full quorum of the governing body is not required for the canvassing of an election and can be completed with just two (2) members of the governing body in attendance. At the canvassing, the official election returns will be read aloud by the City Secretary, and an affidavit signed declaring the official results.

Resolution 20-R-31 formally declares this election’s results in resolution and minute format, where it will be maintained as an official record of the City. The official election return tallies will be inserted into the Resolution upon receipt from the Brazoria County Elections Office on Tuesday, November 17, 2020. Staff recommends approval of Resolution 20-R-31.

**Funding Expected:** Revenue  Expenditure  N/A  **Budgeted Item:** Yes  No  N/A

**Funding Account:** \_\_\_\_\_ **Amount:** \_\_\_\_\_ **1295 Form Required?** Yes  No

**Legal Review Required:** N/A  Required  **Date Completed:** 11/16/2020 SLH

**Supporting documents attached:**

- Resolution 20-R-31

**Recommendation:** Move to approve Resolution 20-R-31, declaring the results of the Special Election held on November 3, 2020, for the purpose of submitting to the voters of the City of Alvin, Texas, a proposition to vote For or Against the “Adoption of the Fire Fighters’ and Police Officers’ Civil Service Law, applicable to only the Police Department;” and providing for other related matters thereto.

Reviewed by Department Head, if applicable

Reviewed by City Attorney, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Manager

**RESOLUTION 20-R-31**

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS, DECLARING THE RESULTS OF THE SPECIAL ELECTION HELD ON NOVEMBER 3, 2020, FOR THE PURPOSE OF SUBMITTING TO THE VOTERS OF THE CITY OF ALVIN, TEXAS, A PROPOSITION TO VOTE FOR OR AGAINST THE “ADOPTION OF THE FIRE FIGHTERS’ AND POLICE OFFICERS’ CIVIL SERVICE LAW, APPLICABLE TO ONLY THE POLICE DEPARTMENT;” AND PROVIDING FOR OTHER RELATED MATTERS THERETO.**

**WHEREAS**, on November 3, 2020, a Special Election was held in the City of Alvin, Texas, for the purpose of voting “for” or “against” a proposition for the “Adoption of the fire fighters’ and police officer’s civil service law, applicable to only the police department;” and

**WHEREAS**, the said election was duly and legally held in conformity with the election laws of the State of Texas, and the results of said election have been verified and returned by the proper judges and clerks; and

**WHEREAS**, there are currently 15,158 registered voters in the City of Alvin.

**WHEREAS**, a total of 9,344 voters voted in such election; and

**WHEREAS**, the governing body as the canvassing authority of the City of Alvin, Texas, canvassed said returns on Tuesday November 17, 2020, and hereby declare the result of such Special Election for public record;

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS:**

**Section 1.** The facts set forth the in the preamble of this Resolution are hereby found to be true and correct and are incorporated herein and made a part hereof for all purposes.

**Section 2.** The official canvass of the returns of the Special Election held on November 3, 2020, reflect that the following proposition received the number of votes as dictated below:

**Proposition 1**  
“For” or “Against”

“Adoption of the fire fighters’ and police officer’s civil service law, applicable to only the police department.”

For	6,077	65%
Against	1,761	19%
Undervotes	1,506	16%
<b>Total Votes</b>	<b>9,344</b>	<b>100%</b>

**Section 3.** In accordance with the official canvass of the returns of the Special Election held on November 3, 2020, the following proposition was elected as shown:



The Municipal Civil Service for Police Officers under Texas Local Government Code, Chapter 143, applicable to the City of Alvin Police Department.

**Section 5. Open Meetings Act.** It is hereby officially found and determined that this meeting was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

**PASSED AND APPROVED** on this the 19<sup>th</sup> day of November 2020.

**CITY OF ALVIN, TEXAS**

**ATTEST:**

By: \_\_\_\_\_  
Paul A. Horn, Mayor

By: \_\_\_\_\_  
Dixie Roberts, City Secretary



# AGENDA COMMENTARY

Meeting Date: 11/19/2020

Department: Finance

Contact: Michael Higgins, Director of Adm. Services

**Agenda Item:** Consider Ordinance 20-CC, amending the 2020-2021 Fiscal Year budget for the purpose of appropriating ten million one hundred seventy four thousand four hundred and fifteen dollars and ninety three cents (\$10,174,415.93) of prior Fiscal Year (2019-2020) encumbrances into the current fiscal year as set forth for each individual account in the attached Exhibit A; and providing for other related matters.

**Type of Item:** Ordinance Resolution Contract/Agreement Public Hearing Plat Discussion & Direction Other

**Summary:** An encumbrance refers to funds that have been reserved when a purchase order has been approved. Governmental accounting practice allows these funds to be reserved (encumbered) until paid. When closing FY20, there were open (outstanding) purchase orders that had not been liquidated. As the encumbered items are processed and liquidated in FY21, negative budget variances may be reflected in various departmental accounts until the budget appropriations for the previous year's encumbrances are carried forward from FY20 into FY21. The total amount of outstanding encumbrances to be carried over from FY20 is \$10,174,415.93.

Staff recommends approval of Ordinance 20-CC.

**Funds:**

100	Disaster Fund	\$16,255.40
102	COVID Fund	1,397.79
111	General Fund	61,122.15
121	Hotel/Motel (HOT Tax) Fund	2,585.03
123	Special Investigations Fund	850.47
211	Utility Fund	51,230.93
213	EMS Fund	5,206.25
220	Utility Projects Bond Fund	124,882.14
235	Utility Bond Fund	900,038.40
236	Utility Bond Fund	1,974,716.32
237	Utility Bond Fund	123,535.60
311	General Projects Fund	339,189.20
312	Sales Tax Fund	441,785.68
318	CO Bond Fund Series 2019	5,956,959.20
512	General Supplies	4,013.49
611	Fleet Maintenance	9,760.27
612	Vehicle Replacement	141,718.39
	<b>TOTAL</b>	<b>\$10,174,415.93</b>

**Funding Expected:** Revenue  Expenditure  N/A  **Budgeted Item:** Yes  No  N/A

**Funding Account:** See Exhibit "A" **Amount:** \_\_\_\_\_ **1295 Form Required?** Yes  No

**Legal Review Required:** N/A  Required  **Date Completed:** 11/16/2020 SLH

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**Supporting documents attached:**

- Ordinance 20-CC
  - Exhibit "A" – Encumbrance Rollover from FY20
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**Recommendation:** Move to approve Ordinance 20-CC, amending the 2020-2021 Fiscal Year budget for the purpose of appropriating ten million one hundred seventy four thousand four hundred and fifteen dollars and ninety three cents (\$10,174,415.93) of prior Fiscal Year (2019-2020) encumbrances into the current fiscal year as set forth for each individual account in the attached Exhibit A; and providing for other related matters.

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Reviewed by Department Head, if applicable

Reviewed by City Attorney, if applicable

Reviewed by Chief Financial Officer, if applicable

Reviewed by City Manager

**ORDINANCE NO. 20-CC**

**AN ORDINANCE OF THE CITY OF ALVIN, TEXAS, AMENDING THE 2020-2021 FISCAL YEAR BUDGET FOR THE PURPOSE OF APPROPRIATING TEN MILLION ONE HUNDRED SEVENTY FOUR THOUSAND FOUR HUNDRED AND FIFTEEN DOLLARS AND NINETY THREE CENTS (\$10,174,415.93) OF PRIOR FISCAL YEAR (2019-2020) ENCUMBRANCES INTO THE CURRENT FISCAL YEAR AS SET FORTH FOR EACH INDIVIDUAL ACCOUNT IN THE ATTACHED EXHIBIT "A"; AND PROVIDING FOR OTHER RELATED MATTERS.**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS:**

**Section 1.** That the City of Alvin 2021 Fiscal Year Budget is hereby amended by appropriating the sum of ten million one hundred seventy four thousand four hundred fifteen dollars and ninety three cents (\$10,174,415.93) of prior fiscal year encumbrances into the current fiscal year as set forth for each individual account in Exhibit "A" attached hereto and incorporated herein by reference.

**Section 2. Open Meetings Act.** It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

**PASSED** on the 19<sup>th</sup> day of November 2020.

**CITY OF ALVIN, TEXAS**

**ATTEST:**

\_\_\_\_\_  
Paul A. Horn, Mayor

\_\_\_\_\_  
Dixie Roberts, City Secretary

Exhibit A - Individual account listing

Encumbrances as of 9/30/2020

	Account Number	Vendor	PO Number	PO Amount	
<b>Fund 100 - Disaster Fund</b>	100-5001-11-3100	GC Engineering, Inc.	2018002587-R2	16,255.40	Eng Design for the Mustang Bayou Bank Repair Project
				<u>16,255.40</u>	
<b>Fund 102 - COVID Disaster</b>	102-9001-00-2175	Office Depot	2020001131-R1	66.39	Sanitizing wipes,sanitizer,notary stamp
	102-9001-00-3100	Satellite Shelters, Inc	2020001544-R1	1,331.40	Portable respond unit for EMS
				<u>1,397.79</u>	
<b>Fund 111 - General Fund</b>	<i>City Council</i>				
	111-1001-00-3100	Alvin Community College	2020000774-R1	6,540.00	Video Production of City Council Meetings
	111-1001-00-3100	Alvin Community College	2019000841-R2	2,060.00	Video Production of City Council Meetings
			<b>City Council Total</b>	<u>8,600.00</u>	
	<i>Admin-Finance</i>				
	111-2501-00-2100	Quill Corporation	2020001942-R1	1,000.00	Office Supplies
	111-2501-00-2125	Quill Corporation	2020001943-R1	1,200.00	General Supplies
			<b>Admin-Finance Total</b>	<u>2,200.00</u>	
	<i>Human Resources</i>				
	111-2503-00-3100	Job Match	2020000910-R1	594.00	Application Software
			<b>Human Resources Total</b>	<u>594.00</u>	
	<i>City Hall</i>				
	111-2504-00-3270	CTA HVAC	2020000995-R1	452.80	City Hall-A/C Not working-Replace Solenoid
	111-2504-00-3270	Comfort Systems USA	2019000129-R2	298.37	HVAC Preventative Maintenance & Services
			<b>City Hall Total</b>	<u>751.17</u>	
	<i>Police</i>				
	111-3501-00-2100	Office Depot	2020000901-R1	3.82	Clipboard,envelopes,office supplies
	111-3501-00-2125	Galls, LLC	2020001580-R1	5,820.25	Award bars- Buy board 587-19
	111-3501-00-2175	Office Depot	2020000853-R1	407.10	Janitorial Supplies
	111-3501-00-2175	Office Depot	2020000937-R1	277.95	Disinfectant for Patrol Cars
	111-3501-00-2250	Galls, LLC	2020001879-R1	695.00	Tactical Shorts and Flextech zip off bike pants
	111-3501-00-3180	National Safety Council	2020001901-R1	425.00	Annual Membership National Safety
	111-3501-00-3260	Motorola Solutions	2020001915-R1	9,318.45	Radio System Authentication Adj
	111-3501-00-3270	Comfort	2019000129-R2	617.97	HVAC Preventative Maintenance & Services
	111-3501-00-3270	CTA HVAC	2020000131-R1	2,100.00	HVAC Preventative Maintenance & Services
	111-3501-00-3290	All Traffic Solutions	2020001102-R1	2,700.00	24 mo Equipment Management Reporting renewal
	111-3501-00-3290	Lexis Nexis Risk Data Management	2020000239-R1	105.00	Contract fee for Data Risk Management
	111-3501-00-3510	Ramco America	2019002307-R2	8,998.50	S410 Semi Rugged, ford laptop mount, dock
	111-3501-18-2125	Sealy Oil Mill and Feed	2020001480-R1	54.90	Shelter Supplies
	111-3501-18-3260	Comfort Systems USA	2019000129-R2	348.40	HVAC Preventative Maintenance & Services
	111-3501-18-3260	CTA HVAC	2020001749-R1	5,092.72	Animal Adoption Center Repairs
			<b>Police Total</b>	<u>36,965.06</u>	
	<i>Fire</i>				
	111-3502-00-3510	Metro Fire Apparatus Specialist, Inc	2020001854-R1	1,100.00	E-11 Foam Pump Repair
			<b>Fire Total</b>	<u>1,100.00</u>	
	<i>Engineering/Inspection</i>				
	111-5001-11-2100	National Business Furniture	2020001889-R1	296.83	Office Furniture for Permit Coordinator
	111-5001-11-2125	National Business Furniture	2020001889-R1	27.00	Office Furniture for Permit Coordinator
	111-5001-11-3100	National Business Furniture	2020001889-R1	477.58	Office Furniture for Permit Coordinator
	111-5001-17-2100	National Business Furniture	2020001889-R1	401.37	Office Furniture for Permit Coordinator
	111-5001-11-3100	National Business Furniture	2020001889-R1	693.80	Office Furniture for Permit Coordinator
	111-5001-17-3100	Horizon International Group	2020001923-R1	2,717.00	Blinds for Permits & Inspections and front office
	111-5001-17-3100	Adams Surveying	2019001685-R2	3,200.00	Survey wk to determine ownership
			<b>Engineering/Inspection Total</b>	<u>7,813.58</u>	
	<i>Senior Center</i>				
	111-7001-00-3290	Sky Logix	2020001880-R1	1,170.00	Repair Athletic Field
	111-7001-02-2200	Gulf Coastal Vending Services	2020000899-R1	59.90	Coffee and Supplies
	111-7001-02-3270	Unifirst Manufacturing Corporation	2019000031-R2	65.45	Mat Rentals for Senior Center
	111-7001-02-3270	Comfort Systems USA	2019000129-R2	427.66	HVAC Maintenance
	111-7001-02-3270	ADT Security Services.	2020000630-R1	264.54	Alarm Services
	111-7001-02-3270	American Janitorial Services	2020001577-R1	482.79	Janitorial Supplies
	111-7001-02-3270	Unifirst Manufacturing Corporation	2020000286-R1	454.52	Mat Rentals
	111-7001-02-3270	Johnny E Whatley	2020001872-R1	2,780.00	Senior Center Re-Stripe all Parking Spaces
	111-7001-02-3270	Comfort Systems USA	2019000129-R2	69.11	HVAC Preventative Maintenance & Services
				<u>5,773.97</u>	
	111-7002-00-3270	Comfort Systems USA	2019000129-R2	314.37	HVAC Preventative Maintenance & Services
			<b>Senior Center Total</b>	<u>314.37</u>	
			<b>Total for Fund 111</b>	<u>64,112.15</u>	
<b>Fund 121 - Hotel/Motel Fund</b>	121-1006-14-3270	Comfort Systems USA	2019000129-R2	85.03	HVAC Preventative Maintenance & Services
	121-1006-14-9060	Kimley-Horn and Associates	2020001648-R1	2,500.00	Record Drawings for Disc Golf Project @ Briscoe Park
			<b>Total for Fund 121</b>	<u>2,585.03</u>	
<b>Fund 123 - Special Investigation Fund</b>	123-3501-09-2125	SAS MFG	2019002180-R2	850.47	
			<b>Total for Fund 123</b>	<u>850.47</u>	
<b>Fund 211 - Utility Fund</b>	<i>Water</i>				
	211-6001-00-3100	Consor Engineers	2020001588-R1	2,800.00	Procure materials
	211-6001-00-3100	Consor Engineers	2020001628-R1	2,750.00	Fabricate custom roof vent
	211-6001-00-3100	Consor Engineers	2020001684-R1	2,950.00	Mobilization/Demobilization at water
	211-6001-00-3260	Zone Industries	2020001296-R1	2,787.00	Repair to water well 3
			<b>Total for Water</b>	<u>11,287.00</u>	

Exhibit A - Individual account listing

Encumbrances as of 9/30/2020

	Account Number	Vendor	PO Number	PO Amount	
	<i>Sewer</i>				
	211-6002-00-2500	Martin Marietta Materials	2020001849-R1	2,950.00	Material for Sewer job
	211-6002-00-3260	Hahn Equipment	2020001909-R1	500.00	Week pump rental for LS#33
			<b>Total for Sewer</b>	<b>3,450.00</b>	
	<i>WWTP</i>				
	211-6003-00-3270	Comfort Systems USA	2019000129-R2	103.62	HVAC Preventative Maint
	211-6003-00-3500	Sprint Wireless	2020001807-R1	1,327.31	Biosolids disposal at WWTP
	211-6003-00-9008	Felder Water Well & Pump Service	2020001731-R1	49,800.00	Water Well #4 Rehabilitation
			<b>Total for WWTP</b>	<b>51,230.93</b>	
	<i>PW Facility</i>				
	211-6006-00-3270	Comfort Systems USA	2019000129-R2	1,442.22	HVAC Preventative Maintenance & Services
			<b>Total for PW Facility</b>	<b>1,442.22</b>	
			<b>Total for Fund 211</b>	<b>67,410.15</b>	
<b>Fund 213 - EMS Fund</b>	213-3503-00-2225	Bound Tree Medical	2020000936-R1	62.63	Medical Supplies
	213-3503-00-2225	Life-Assist	2020001433-R1	27.76	Medical Supplies
	213-3503-00-2225	Quadmed Inc	2020001434-R1	3,882.48	Medical Supplies
	213-3503-00-2225	Teleflex Funding	2020001435-R1	776.02	Medical Supplies
	213-3503-00-2225	Bound Tree Medical	2020000705-R1	88.63	Medical Supplies
	213-3503-00-2225	Quadmed Inc	2020000651-R1	194.39	Medical Supplies
	213-3503-00-2225	Bound Tree Medical	2020001432-R1	24.58	Medical Supplies
	213-3503-00-3270	Comfort Systems USA	2019000129-R2	149.76	HVAC Maintenance
			<b>Total for Fund 213</b>	<b>5,206.25</b>	
<b>Fund 220 - Utility Projects Fund</b>	220-6002-00-9058	GrantWorks, Inc	2020001532-R1	44,675.20	Administrative and Environmental Services
	220-6002-00-9058	LJA Engineering	2020001508-R1	71,397.90	Engineering for Generators
	220-6003-00-9006	Freese and Nichols	2020000818-R1	8,809.04	Proposal for North Basin Sanitary
			<b>Total for Fund 220</b>	<b>124,882.14</b>	
<b>Fund 235 - 2015 W&amp;S Bond Fund</b>	235-6002-00-9081	LJA Engineering	2020000926-R1	900,038.40	Eng design svcs for lift station 23 expansion
			<b>Total for Fund 235</b>	<b>900,038.40</b>	
<b>Fund 236 - 2018 CO Fund</b>	236-6001-00-9078	LJA Engineering	2018001802-R3	32,201.89	Waterline Improvements Phase 1 Project
	236-6001-00-9079	LJA Engineering	2018001801-R3	6,330.05	Water plant 6 tank replacement
	236-6001-00-9079	T & C Construction	2019001060-R2	23,758.96	Water plant 6 ground storage tank
	236-6001-00-9079	T & C Construction	2019001060-R2	475,378.87	Water plant 6 ground storage tank
	236-6003-00-9074	T & C Construction	2019001061-R2	7,144.41	Lift Station 14 and 17 Rehabilitation
	236-6003-00-9074	LJA Engineering	2018001800-R3	16,944.38	Lift Station 14 and 17 Rehabilitation Project
	236-6003-00-9074	T & C Construction	2019001061-R2	142,948.22	Lift Station 14 and 17 Rehabilitation Project
	236-6003-00-9076	LJA Engineering	2019001559-R2	13,345.95	Lift St 30Exp & Hwy 35
	236-6003-00-9076	LJA Engineering	2018001803-R3	200,768.59	Lift St 30Exp & Hwy 35
	236-6003-00-9076	KDM Acquisition Services	2020000017-R1	5,850.00	Acquisition of land, Lift Station 30
	236-6003-00-9076	LJA Engineering	2018002087-R3	2,600.20	Lift St 30Exp & Hwy 35
	236-6003-00-9077	Freese and Nichols	2018001794-R3	1,029,344.80	54-Inch Eastside Interceptor project
	236-6003-00-9007	KDM Acquisition Services	2020001334-R1	5,400.00	Acquisition of easements 54" Eastside
	236-6003-00-9077	KDM Acquisition Services	2020000019-R1	12,700.00	Acquisition of 6 Sanitary Sewer Easement
			<b>Total for Fund 236</b>	<b>1,974,716.32</b>	
<b>Fund 237 - 2019 W&amp;S Bond Fund</b>	237-6001-00-9078	LJA Engineering	2019002196-R2	123,535.60	Waterline Improvements Phase 2
			<b>Total for Fund 237</b>	<b>123,535.60</b>	
<b>Fund 311 - General Projects Fund</b>	311-1005-00-3102	TDEC, Inc	2020001824-R1	12,610.28	Business Incentive Grant
	311-1005-00-9056	National Sign Plazas	2019000895-R2	20,000.00	Planning Services for Wayfinding Signage
	311-1006-14-4150	Lighthouse Video Surveillance	2020001796-R1	3,020.00	Video Cameras for CVB
	311-2504-00-4150	Lighthouse Video Surveillance	2020001796-R1	18,375.00	Video Cameras for City Hall
	311-3501-00-3100	Satellite Shelters	2020001544-R1	903.60	Portable respond unit for EMS
	311-3501-00-4150	Lighthouse Video Surveillance	2020001796-R1	11,200.00	Video Cameras for Police Dept
	311-3501-18-4150	Lighthouse Video Surveillance	2020001796-R1	7,850.00	Video Cameras for Animal Shelter
	311-3502-00-4100	Joiner Architects	2019002238-R2	168,308.32	EMS/Fire Station Contractor
	311-5001-17-3100	Jeffrey S Ward & Associates	2020001260-R1	14,875.00	Hazard Mitigation Action Plan
	311-6006-00-4150	Lighthouse Video Surveillance	2020001796-R1	18,250.00	Video Cameras for Utility PSF
	311-7001-00-4150	Video Cameras for Parks	2020001796-R1	31,710.00	Video Cameras for Parks
	311-7001-00-9060	Disc Golf Course Construction	2019001790-R2	8,847.00	Disc Golf Course Construction
	311-7001-00-9060	Kimley- Horn and Associates	2020001648-R1	2,500.00	Record Drawings for Disc Golf Project
	311-7001-02-4150	Lighthouse Video Surveillance	2020001796-R1	20,740.00	Video Cameras for Parks
			<b>Total for Fund 311</b>	<b>339,189.20</b>	
<b>Fund 312 - Sales Tax Fund</b>	312-5501-00-3270	Comfort Systems USA	2019000129-R2	(56.12)	HVAC Maintenance
	312-5501-00-9001	HDR Engineering Inc	2018001798-R3	224,350.55	FM 528 Extension Project
	312-5501-00-9001	HDR Engineering Inc	2018001798-R3	201,178.86	FM 528 Extension Project
	312-5501-00-9032	Dannenbaum Engineering	2018001214-R3	14,743.41	Design Moller RD Storm Sewer & Pavmt
	312-5501-00-9067	Freese and Nichols	2018001793-R3	1,568.98	Johnson ST Paving & Drainage Improvements
			<b>Total for 312</b>	<b>441,785.68</b>	
<b>Fund 318 - 2019 CO Fund</b>	318-3502-00-9085	Alpha Testing	2020001589-R1	5,406.75	Add Est Budget including 25% adj
	318-3502-00-9085	AGCM, Inc	2020000787-R1	81,797.50	EMS Station Construction
	318-3502-00-9085	Division One Construction	2020000118-R1	555,900.00	Contingency Adjustment
	318-3502-00-9085	Division One Construction	2020001118-R1	5,272,314.95	19-189 Alvin Fire & EMS #1 Construction
	318-3502-00-9085	CenterPoint Energy	2020001120-R1	41,540.00	Relocate Center Point Gas

**Exhibit A - Individual account listing**

**Encumbrances as of 9/30/2020**

	<b>Account Number</b>	<b>Vendor</b>	<b>PO Number</b>	<b>PO Amount</b>	
			<b>Total for Fund 318</b>	<u>5,956,959.20</u>	
<b>Fund 512 - Donations Fund</b>	512-3501-00-2125	Core Defense Solutions	2019002236-R2	4,013.49	Tactical Headset/hearing protection safety
			<b>Total for Fund 512</b>	<u>4,013.49</u>	
<b>Fund 611 - Fleet Maintenance Fund</b>	611-8001-00-2300	Advanced Auto Parts	2020000427-R1	10.27	Vehicle supplies for 2019-2020
	611-8001-00-3260	TDEC, Inc	2020001744-R1	9,750.00	W. Well #7 Emergency Electrical Repair
			<b>Total for Fund 611</b>	<u>9,760.27</u>	
<b>Fund 612 - Vehicle Replacement Fund</b>	612-8002-00-4250	Sam Pack's Five Star Ford	2020001717-R1	40,065.39	Replacement Vehicle for Parks F4501
	612-8002-00-4250	Houston Freightliner	2020001778-R1	101,653.00	Purchase of New dump truck
			<b>Total for Fund 612</b>	<u>141,718.39</u>	
			<b>Grand Total for all Funds</b>	<u>10,174,415.93</u>	