

**MINUTES
CITY OF ALVIN, TEXAS
216 W. SEALY STREET
REGULAR CITY COUNCIL MEETING
AND EXECUTIVE SESSION
THURSDAY FEBRUARY 21, 2019
7:00 P.M.**

CALL TO ORDER

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in Regular and Executive Session at 7:00 p.m. in the Council Chambers at City Hall, with the following members present: Paul A. Horn, Mayor; Keith Thompson, Mayor Pro-Tem and Councilmembers: Gabe Adame, Adam Arendell, Joel Castro, Brad Richards, Scott Reed and Glen Starkey.

Staff members present: Junru Roland, City Manager; Suzanne Hanneman, City Attorney; Dixie Roberts, City Secretary; Michelle Segovia, City Engineer; Dan Kelinske, Parks and Recreation Director and Robert E. Lee, Police Chief.

INVOCATION AND PLEDGE OF ALLEGIANCE

Darrell Bailey, Light Christian Center, gave the invocation.

Council member Castro led the Pledge of Allegiance to the American Flag and Council member Reed led the Pledge to the Texas Flag.

PRESENTATIONS

Proclamation: March 2019 as Centennial DeMolay Month.

Mayor Horn presented to the members of the DeMolays of the John Wayne Chapter #3667 a proclamation declaring the month of March as Centennial DeMolay Month.

Streets and Code Enforcement Departmental Presentation.

Lisa Sullivan, Code Enforcement Supervisor, gave a departmental update.

PUBLIC COMMENT

There were no comments from the public.

CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION

Consider approval of the February 7, 2019 City Council meeting minutes.

Acknowledge receipt of the 2018 Annual Racial Profiling Report.

Article 2.134 of the Texas Code of Criminal Procedure requires that not later than March 1st of each year, law enforcement agencies submit a report containing the previous year's incident-based data to the Texas Commission on Law Enforcement (TCOLE) and to the governing body of that agency's city or county.

In 2017, the State Legislature passed the Sandra Bland Act (SB1849) which, among other things, repealed Code of Criminal Procedure (CCP) section 2.135, which gave a partial exemption for racial profiling data collection to agencies with cameras installed in all vehicles routinely used to make traffic stops. With the repeal of this section, a significant increase in the amount of data collected from traffic stops has occurred and is reflected in the 2018 Racial Profiling Report. The 2018 report includes data on: gender, race or ethnicity, if race was known prior to the stop, reason for the stop, street address or approximate location of the stop, whether a search was conducted, and if a search was conducted, the reason for the search, if contraband was discovered, description of contraband, result of the stop (verbal warning, written warning, citation, arrest and if use of force resulting in bodily injury occurred), and if an arrest occurred whether it was a penal law, traffic law, city ordinance or warrant.

A comparison of demographic data collected with the latest demographic data of the City of Alvin (census.gov 2018 Estimate) and with Alvin Independent School District demographic data. The actual demographic makeup of the City is considered to be somewhere between these data sets, as neither consider or measure work, shopping, or traveling demographics of the City. The 2018 racial profiling report is representative of our population in general and does not indicate racial profiling bias. No complaints of racial profiling were filed with the Alvin Police Department in 2018.

Consider a contract for Election Services with Joyce Hudman, County Clerk, Brazoria County, Texas for the May 4, 2019 General Election; and authorize the Mayor to sign said contract subject to legal review.

This is a contract for election services with Brazoria County to conduct the May 4, 2019 General Election for City Council District A, District D, and At Large Position 2. This contract is similar to the contract authorized by City Council every year to conduct the City's election. The cost for this General Election could range anywhere from \$6,000 to \$10,000. The cost depends on how many other jurisdictions will be holding a May election. The City Secretary's Office will handle all the required notices, filings, and general paperwork as required by state election law.

Historical Election Cost (General May Election):

<i>May 2015:</i>	<i>\$9,471</i>
<i>May 2016:</i>	<i>\$6,151</i>
<i>May 2017:</i>	<i>\$9,200</i>
<i>May 2018:</i>	<i>\$4,660</i>

Early voting and Election Day voting will be held at the Alvin Library. Registered voters may vote at any Early Voting location within the County during Early Voting, or on Election Day, may vote at any Voting Center in Brazoria County. Staff recommends approval of said contract.

Council member Castro moved to approve the consent agenda as presented. Seconded by Council member Arendell; motion to approve carried on a vote of 7 Ayes.

OTHER BUSINESS

Consider Ordinance 19-D, amending the City of Alvin 2018-19 Fiscal Year (FY19) Budget by increasing (decreasing) certain expenditures and increasing (decreasing) certain revenues to the individual budget accounts in all funds set forth in the attached "Exhibit A."

At the end of fiscal year 2018 (FY18), the City exceeded fund balance requirements/expectations in the General Operating Fund, the Hotel Occupancy Tax Fund, and the Utility Operating Fund. The savings resulted from personnel vacancies, utility savings, lower than expected costs of materials and supplies, etc. Staff has identified capital items that could be funded in the current fiscal year (FY19) utilizing prior year budget savings.

•Staff requests that Council amend the FY19 budget to transfer \$315,000 FY18 budget savings in the General Operating Fund to the General Capital Projects Fund for the construction of the Disc Golf Course.

•Staff requests that Council amend the FY19 budget to use \$187,530 of the FY18 budget savings in the Hotel Occupancy Tax Fund for the illumination or upgrading of the Disc Golf Course once the construction is complete.

•Staff requests that council authorize the transfer of \$300,000 of FY18 budget savings from the Utility Operating Fund to the Utility Capital Projects Fund for future capital purchase(s) to support the City's water and wastewater program.

Council member Starkey moved to approve Ordinance 19-D, amending the City of Alvin 2018-19 Fiscal Year (FY19) Budget by increasing (decreasing) certain expenditures and increasing (decreasing) certain revenues to the individual budget accounts in all funds set forth in the attached "Exhibit A." Seconded by Council member Richards; motion carried on a vote of 7 Ayes.

Consider an award of bid to Lucas Construction Company, Inc. for the construction of an eighteen-hole Disc Golf Course with lighting, in an amount not to exceed \$787,530.75; and authorize the City Manager to sign the contract upon legal review.

On December 11, 2018, bids were opened for the Disc Golf Course Construction Project. After review, Kimley-Horn and Associates recommends Lucas Construction Company, Inc. as the lowest cost, responsible and responsive bidder.

Contract Amount:				\$294,660.00
Alternate Bid	Item#	(North		\$242,206.75
Illumination)				
Alternate Bid	Item #2	(South		\$206,087.00
Illumination)				
Contingency (6%)				\$ 44,577.00
Total Amount				\$787,530.75

The Disc Golf Course construction project consists of the following: 3,900 linear feet six-foot-wide concrete walking path, nineteen concrete tee pads, seeding, installation of eighteen-disc golf baskets, course signage, electrical service and related material for thirty-one light poles providing light for the eighteen-hole course.

The original location and scope of the Disc Golf Course included a 9-hole course along the Hike and Bike Trail (approved budget of \$35,000). In FY17, three temporary disc golf course locations were "tested" and the results were presented to Council at a workshop meeting on June 24, 2017. At that time, Council directed staff to consider the 42-acres of currently undeveloped (city owned) property, south of Briscoe Park as a potential site for an eighteen-hole disc golf course. As a result, staff worked with professional disc golf player Chris Vandagriff on course layout and obtained a topography survey from Gormley Surveying (\$4,500) which was completed February 2018. On March 15, 2018, City Council approved an agreement with Kimley-Horn (\$21,800) for site grading and drainage design, permit assistance and agency coordination, construction documents and construction phase services. August 2018, the City Manager approved an addendum with Kimley-Horn to include an illumination plan (\$8,800). August/September 2018, C&R District #3 removed barbed wire fencing and brush along the ditch while Road and Bridge hauled away to the landfill (\$4,500). C&R District #3 will also be responsible for the site grading and the installation of the concrete pipe (\$9,710.40) used for three ditch crossings.

The proposals are good for 90 days after receipt of bids (as noted on the Advertisement and Invitation for Bid). Staff recommends that council award Lucas Construction Company, Inc for the construction of the Disc Golf Course.

Dan Kelinske reviewed in detail the timeline of events for this project. Discussion was had on the course and the benefits it would bring to the community. Mike Shelton with Kimley Horn gave a brief overview of the project at hand. Mr. Chris Vandagriff gave a brief presentation on the benefits that this lighted course would bring to the area. He stated that there isn't another "lighted" 18-hole course in the United States and discussed the potential for this course to host sanctioned tournaments, which had the potential to bring tourism to the area. Lengthy discussion was had.

Council member Adame moved to approve award of bid to Lucas Construction Company, Inc. for the construction of an eighteen-hole Disc Golf Course with lighting, in an amount not to exceed \$787,530.75; and authorize the City Manager to sign the contract upon legal review. Seconded by Council member Richards; motion carried on a vote of 6 Ayes, with Council member Castro voting No.

REPORTS FROM CITY MANAGER

Review preliminary list of items for next Council meeting.

Mr. Junru Roland reviewed the preliminary list for the March 7, 2019 City Council meeting.

ITEMS OF COMMUNITY INTEREST

Hear announcements concerning items of community interest from the Mayor, Council members, and City staff, for which no action will be discussed or taken.

Mrs. Roberts reviewed items of community interest.

Council member Thompson thanked the city manager and staff for assisting with a citizen's concern. He recommended that staff investigate into security measures at the animal shelter.

Council member Reed thanked city staff for responding to his inquiries.

Council member Arendell announced the 20th annual Men Who Cook event on March 2nd at the Knights of Columbus.

Council member Castro complimented the city staff. He encouraged everyone to attend the Men who Cook event on March 2nd.

Council member Adame requested placing on a future agenda the discussion of pan handling, and the permitting of such.

EXECUTIVE SESSION

Mayor Horn called for an executive session at 8:13 p.m. in accordance to the following:

City Council will meet in Executive Session pursuant to:

Section 551.074 of the Local Government Code: Deliberation on the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

Associate Municipal Court Judge.

Employment of a Chief Financial Officer.

RECONVENE TO OPEN SESSION

Mayor Horn reconvened the meeting into open session at 9:12 p.m.

Consider possible action regarding the appointment of an Associate Municipal Court Judge.

Council member Starkey moved to reappoint Mohamed Ghuneim as Associate Municipal Court Judge. Seconded by Council member Arendell; motion carried on a vote of 7 Ayes.

Consider approval of the City Manager's selection of a Chief Financial Officer.

Councilmember Thompson moved to approve the City Manager's selection of Michael Higgins as the City of Alvin's Chief Financial Officer, with a starting salary of pay grade of 18. Seconded by Council member Reed; motion carried on a vote of 7 Ayes.

ADJOURNMENT

Mayor Horn adjourned the meeting at 9:15 p.m.

PASSED and APPROVED the 7th day of March 2019.

Paul A. Horn, Mayor

ATTEST: _____
Dixie Roberts, City Secretary