

**MINUTES**  
**CITY OF ALVIN, TEXAS**  
**216 W. SEALY STREET**  
**REGULAR CITY COUNCIL MEETING**  
**THURSDAY FEBRUARY 4, 2021**  
**7:00 P.M.**

**CALL TO ORDER**

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in Regular session at 7:00 P.M. in the Council Chambers at City Hall, with the following members present: Mayor Paul A. Horn; Mayor Pro-Tem Joel Castro; Councilmembers: Gabe Adame, Adam Arendell, Brad Richards, Glenn Starkey, Keith Thompson and Martin Vela.

**Staff members present:** Junru Roland, City Manager; Suzanne Hanneman, City Attorney; Dixie Roberts, City Secretary; Michelle Segovia, City Engineer; Dan Kelinske, Parks and Recreation Director; Brandon Moody, Public Services Director; Ron Schmitz, EMS Director/EM Coordinator and Robert E. Lee, Police Chief.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Council member Castro gave the invocation.

Council member Richards led the Pledge of Allegiance to the American Flag and Council member Council member Thompson led the Pledge to the Texas Flag.

**PRESENTATIONS**

**Eagle Scout Recognition, James Williams.**

Mayor Horn announced that Mr. James Williams was not able to attend tonight's meeting. The certificate of recognition was for achieving the Eagle Scout Rank. His project consisted of taking pictures of monuments in Oak Park Cemetery and uploading the pictures to the BillionGrave.com website which will allow for individuals to search for their loved ones.

**Recognition of Alvin Police Department Volunteer, Daniel Pierce.**

Police Chief Robert Lee recognized Daniel Pierce for volunteering 3,600 hours of service to the City Alvin. Mr. Pierce is an active member of the Alvin Citizens Patrol.

**PUBLIC COMMENT**

There were no comments from the public.

**CONSENT AGENDA**

**Consider approval of the January 14, 2021 City Council Workshop meeting minutes.**

**Consider approval of the January 16, 2021 City Council Workshop meeting minutes.**

**Consider approval of the January 21, 2021 City Council Regular meeting minutes.**

**Consider Resolution 21-R-02, calling and establishing the procedures for the May 1, 2021 General Election in Alvin, Texas, and providing for related matters thereto.**

*This Resolution is calling for a General Election for Saturday, May 1, 2021, to elect members to City Council District B, District C, and At Large Position 1. State law requires that the governing body order this election by February 12, 2021.*

*The City of Alvin will contract with the Brazoria County Elections Office to conduct this election. Brazoria County has the voting equipment required to conduct elections. The City Secretary's Office will handle the filings and all required paperwork and postings as required by state election law. The first day to file for a place on the May 2021 ballot began on Wednesday, January 13, 2021, and continues through Friday, February 12, 2021.*

Early Voting will begin on Monday, April 19, 2021, and will go through Tuesday, April 27, 2021, and will be held at the Alvin Library. Voters can cast their ballot at any Early Voting location throughout Brazoria County. These polling locations are unofficial and subject to change per the Brazoria County Elections Department.

**Early Voting Locations:** Angleton: East Annex, 1524 E. Mulberry, Alvin: Alvin Library, 105 S. Gordon, Brazoria: Brazoria Library, 620 S. Brooks, Freeport: Freeport Library, 410 Brazosport Blvd, Lake Jackson: Lake Jackson Library, 250 Circle Way, Manvel: North Annex, 7313 Corporate Drive, Pearland East: Tom Reid Library, 3522 Liberty Drive, Pearland West: Westside Event Center, 2150 Countryplace Pkwy, Shadow Creek: Pearland Westside Library, 2803 Business Center Dr #101, Sweeny: Sweeny Community Center, 205 W. Ashley Wilson Rd., West Columbia: New Precinct 4 Building, 121 N. 10<sup>th</sup> Street. **Early voting dates and hours:** April 19-23; 8am-5pm, April 24; 7am-7pm, April 26-April 27; 7am-7pm.

Election Day voting will be held at the Alvin Library. Voters can also cast their ballot at any Voting Center in Brazoria County. Staff is awaiting a list from Brazoria County specifying all the locations to be used as Voting Centers throughout the County on Election Day. An election contract with Brazoria County for the May 1<sup>st</sup> General Election will be brought before City Council for consideration within the next month.

**Consider Resolution 21-R-07, reappointing Dr. Safi Madain as the Alvin Emergency Medical Service's Medical Director in accordance with Chapter 2, Article X of the Alvin Code of Ordinances.**

The Texas Department of State Health Services requires all EMS providers to retain the services of a Board Certified physician to act as their Medical Director. The Medical Director's role is to provide oversight and guidance regarding medical care and protocol development. Dr. Madain is a Board Certified Emergency Physician, and is currently the Medical Director for Adult and Pediatric Emergency Services at Clear Lake Regional Medical Center. He is familiar with our staff and patient care abilities, and has provided exceptional service over the last two years. His willingness to provide medical guidance, follow-up patient care, and training has been invaluable to the EMS department and our community. Dr. Madain has served as the Alvin EMS Medical Director since 2015 and looks forward to his continued service.

**Consider a final plat of Caldwell Ranch Section 4 (located along the east side of FM 521 and north of Juliff-Manvel Road), being a subdivision of 42.057 acres of land situated in the William Hall League, abstract 31, Fort Bend County, Texas; also being a partial replat of lots 3, 4, 6, and 7 of the T.W. & J. W. B. House Subdivision, as recorded in Volume 7, Page 301 of the Fort Bend County deed records.**

On December 29, 2020, the Engineering Department received the Final Plat of Caldwell Ranch Section 4 for review. This subdivision is in the portion of the City of Alvin's Extraterritorial Jurisdiction (ETJ) within Fort Bend County that was retained based on the Development Agreement with Brazoria-Fort Bend Counties Municipal Utility District (MUD) 3 approved on January 7, 2021. This final plat consists of 157 lots, 8 reserves, and 6 blocks. This plat complies with all requirements of the City of Alvin's Planned Unit Development section of the Subdivision Ordinance.

This section is contained in the Master Preliminary Plat of Caldwell Ranch, that was approved by Council May 7, 2020. The City Planning Commission unanimously approved the plat at their meeting on January 19, 2021. Staff recommends approval.

**Accept the resignation from Parks and Recreation Board and Planning Commission member, Carrie Parker.**

Carrie Parker submitted a letter of resignation from the Parks and Recreation Board and the Planning Commission for her term ending on December 31, 2021. This agenda item is the formal acceptance of said resignation.

With the resignation of Ms. Parker, there will be eight (8) members on the Parks and Recreation Board. Article IX of the Alvin Charter states that there must be at least seven (7) members, no more than nine (9) members on the Parks and Recreation Board. No other appointments will be needed at this time unless it is the desire of City Council.

In addition, Ms. Parker's resignation on the Planning Commission will leave eight (8) members serving on the Commission. Article VIII of the Alvin Charter states that the Planning Commission shall have no less than five (5) members nor more than eleven (11) members. No other appointments will be needed at this time unless it is the desire of City Council.

Council member Arendell moved to approve the consent agenda as presented. Seconded by Council member Adame; motion to approve carried on a vote of 7 Ayes.

**OTHER BUSINESS**

**Consider Ordinance 21-C, establishing a "No Parking" zone along a certain portion of Fox Meadow Drive; authorizing the installation of appropriate signage; providing for a penalty and publication; and making other findings related thereto.**

Ordinance 21-C establishes a "No Parking" zone along the entire north side of Fox Meadow Drive beginning at the west end of the roadway and extending eastward a distance of 1,311 feet to FM 528. The ordinance also establishes a "No Parking" zone along the

*south side of Fox Meadow Drive from the west end of the roadway, extending eastward a distance of 50 feet east of the eastern most edge of the entrance road to the Sun Meadow Manufactured Home Park. This Ordinance is being proposed due to traffic safety concerns that were received from residents of the Sun Meadows Manufactured Home Park and emergency vehicle access concerns from the City of Alvin Fire Marshal. Staff recommended approval of Ordinance 21-C.*

Michelle Segovia, City Engineer, presented this item with explanation.

Council member Thompson moved to approve Ordinance 21-C, establishing a “No Parking” zone along portions of Fox Meadow Drive; authorizing the installation of appropriate signage; providing for a penalty and publication; and making other findings related thereto. Seconded by Council member Arendell; motion carried on a vote of 7 Ayes.

### **REPORTS FROM CITY MANAGER**

Items of Community Interest and review preliminary list of items for next Council meeting.

Mr. Junru Roland announced items of community interest; and he reviewed the preliminary list for the February 18th City Council meeting.

### **ITEMS OF COMMUNITY INTEREST**

Hear announcements concerning items of community interest from the Mayor, Council members, and City staff, for which no action will be discussed or taken.

Council member Thompson commended the city employees. He addressed the comments made on social media about the water main being shut off so repairs could be made. He thanked Brandon Moody, Public Services Director and the Public Works Crew for being diligent in repairing the water main that took over 12 hours to repair.

Council member Vela thanked Brandon Moody, Public Services Director, and his crew for repairing the water main. He empathized with the Public Works crew that work a 10 hour day and go home and sometimes go back out to repair a water line no matter how bad the weather can be and work non stop until the repairs are made.

Council member Arendell expressed appreciation to the Public Works employees and thanked the Council for supporting the Utility Crew. He announced that the Sunrise Rotary Music Festival has been moved to September 11<sup>th</sup> and 12<sup>th</sup>.

Council member Richards thanked the city employees for the great work they do.

Council member Castro supported the comments made by Council member Thompson and Vela’s comments regarding the great job the Public Work’s crew did to repair the water main.

Council member Adame also supported the comments made by Council member Thompson and Vela’s comments regarding great job the Public Work’s crew did to repair the water main.

Council member Starkey asked the Public Works Director to pass on the word that they did a great job.

### **ADJOURNMENT**

Mayor Horn adjourned the meeting at 7:16 p.m.

PASSED and APPROVED the 18th day of February 2021.

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Paul A. Horn, Mayor

ATTEST: \_\_\_\_\_  
Dixie Roberts, City Secretary