

**MINUTES  
CITY OF ALVIN, TEXAS  
216 W. SEALY STREET  
REGULAR CITY COUNCIL MEETING  
THURSDAY APRIL 15, 2021  
7:00 P.M.**

**CALL TO ORDER**

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in Regular Session at 7:00 P.M. in the Council Chambers at City Hall, with the following members present: Mayor Paul A. Horn; Mayor Pro-Tem Joel Castro; Council member's: Gabe Adame, Adam Arendell, Glenn Starkey, Brad Richards, Keith Thompson, and Martin Vela.

**Staff members present:** Junru Roland, City Manager; Suzanne Hanneman, City Attorney; Dixie Roberts, City Secretary; Michael Higgins, Chief Financial Officer; Ron Schmitz, EMS Director/EM Coordinator; Michelle Segovia, City Engineer; and Robert E. Lee, Police Chief.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Council member Vela gave the invocation. Council member Richards led the Pledge of Allegiance to the American Flag. Council member Thompson led the Pledge to the Texas Flag.

**PRESENTATIONS**

Mayor Horn presented Maribel Cooper, Crime Victims' Liaison, Chief Robert E. Lee, and members of the Alvin Police Department with a proclamation declaring the week of April 18-24, 2021, as Crime Victims' Rights Week in the City of Alvin.

Ron Schmitz, EMS Director/Emergency Management Coordinator gave an EMS and Emergency Management departmental update.

**PUBLIC HEARING**

Public Hearing regarding the adoption of Article IV "Standards of Care for Youth Recreation Programs" in Chapter 16 ½, Parks and Recreation, of the Alvin Code of Ordinances.

Mayor Horn opened the public hearing at 7:21 p.m. There were no comments given. Mayor Horn closed the public hearing at 7:21 p.m.

**PUBLIC COMMENT**

There were no public comments.

**CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION**

Consider approval of the March 18, 2021 City Council Workshop meeting minutes.

Consider approval of the March 18, 2021 City Council Regular meeting minutes.

Receive and acknowledge receipt of the Financial and Investment Reports ending March 31, 2021.  
*The City Charter requires the Chief Financial Officer to report on the financial condition of the City. Included in the March 31, 2021 report are the following:*

*General Fund Summaries*

*Sales Tax Revenues*

*Utility Fund Revenue & Expense Comparison*

*Sanitation Fund Revenue & Expense Comparison*

*EMS Fund Revenue & Expense Comparison*

*Operating Revenues & Expenditures – Budget vs. Actual (General, Utility, Sanitation, EMS)*

*Cash & Investment Summary*

*Major Funds Recap – General, Hotel, Utility, Sanitation, EMS, Sales Tax, Fleet)*

*In 2013, the City of Alvin adopted the Public Funds Investment Act pursuant to Chapter 2256 of the Texas Government Code. The Code contains certain requirements for investing public funds and how those funds are to be administered. These requirements include annual reviews of the policy, training, internal controls, prudence, ethics, and reporting.*

*The City's investment policy states that the investment officer shall generate quarterly (investment) reports to the City Manager, Mayor, and City Council. Attached is the quarterly report for the period ending March 31, 2021.*

*In summary, the City of Alvin has an investment portfolio at March 31, 2021, of \$100.6 million, which consists of \$92.6 million invested in the Investment Pools, \$763,000 in Certificates of Deposits, and \$7.3 million in the City's bank depository accounts (i.e. checking accounts). Interest earned during the quarter was \$20,552. The City's yield for the quarter was .08% and the 90-day T-Bill was .04%.*

Consider a final plat of DeLeon Place (located at 300 Munson Road), being a subdivision of 0.9884 acres in the Hooper and Wade Survey, Section 21, Abstract 421, also being part of lot(s) 21 and 22 of the south half of section no. 21, as recorded in volume 5, page 442 Deed Records of Brazoria County, Texas.

*On March 1, 2021, the Engineering Department received the final plat of DeLeon Place for review. The property is located at 300 Munson Road and is being platted for conveyance. The plat consists of 3 lots and 1 block and complies with all requirements of the City's Subdivision Ordinance. The City Planning Commission unanimously approved the plat at their meeting on March 16, 2021. Staff recommended approval.*

Consider a three-year Cooperation Agreement with Brazoria County to continue as a participating jurisdiction in the Community Development Block Grant Program and authorize the Mayor to execute the necessary documents, subject to legal review.

*Brazoria County is in the process of re-qualifying for the Community Development Block Grant Program (CDBG) funds from the U.S. Department of Housing and Urban Development for FY 2022-2024. The County must re-qualify for these funds every three years. The City of Alvin is one of twenty cities in Brazoria County currently participating in the program. In order for the City to continue to participate in the program through FY 2024, the attached cooperation agreement with included amendments must be approved and executed along with the Notice to Remain as a Participating Jurisdiction Form.*

*Every three years Brazoria County is awarded CDBG funds from the Federal Government that it passes along to cities within the County for projects that will benefit low- and moderate-income areas of the City. In order to receive these funds, the City is required to submit an application in the spring of the award year. The application must include projects that meet the County's criteria and are in the low-, and/or moderate-income areas of the City as determined by CDBG. The City of Alvin has received numerous CDBG grants for utility and park projects over the last sixteen plus years. The most recent CDBG grant was awarded to the City in October 2020 and is being used for waterline improvements along Second Street and Adoue Street and to complete the basketball court at Ruben Adame Park. Staff recommended approval of the cooperation agreement for the City to continue participating in the CDBG Program.*

Consider Resolution 21-R-06, suspending the May 3, 2021 effective date of the proposal by CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas – Texas Coast Division to Implement interim GRIP rate adjustments for gas utility investment in 2020 and requiring delivery of this resolution to the Company and legal counsel.

*The City is a **gas utility** customer of CenterPoint and a regulatory authority with an interest in the rates and charges of CenterPoint. The City is authorized to protect the interests of the City and CenterPoint customers residing in the City. For cities in the Houston Division, the Company is seeking recovery of \$153,689,801 in invested capital. This will increase rates to residential customers by \$.99 per month. This will increase the current residential customer charge from \$17.39 to \$18.38 per month. Last year the increase was \$.89 per month.*

*For cities in the **Texas Coast Division– the Division the City of Alvin is in**, the Company is seeking recovery of \$45,065,113 in invested capital. This compares to \$37,937,732 last year, \$46,935,293 in 2019 and \$31,889,184 in 2018. The current filing will increase rates to residential customers by \$.88 per month. This will increase the current residential customer charge from \$17.77 to \$18.65 per month. Last year the increase was \$.67 per month. Increases in both divisions are currently scheduled to go into effect on May 3, 2021.*

*Under the gas reliability infrastructure program (“GRIP”) statute, cities may not challenge the Company’s request. The only action a City may take is to suspend the effective date of the rate increase by 45 days.*

*The annual gas reliability infrastructure program (“GRIP”) is designed for the utility to recover its incremental costs related to the capital investments it made during the previous year. The courts have ruled all that cities can do in a GRIP case is administratively determine whether the filing complies with the statutory explanation of how a GRIP filing is to be prepared. A city cannot challenge the reasonableness of any investment or consider whether increasing revenues and declining expenses would offset the rate implication from increased capital investment. Cities also cannot recover any rate case expenses from the utility. The legislature and the courts have reasoned that GRIP rate increases are temporary rates and subject to refund when the Company files a traditional rate case after five years of rate increases.*

Council member Arendell moved to approve the consent agenda as presented. Seconded by Council member Vela; motion carried on a vote of 7 Ayes.

## **OTHER BUSINESS**

### **Presentation of the 2021 City of Alvin Strategic Planning Report and adoption of the Alvin Strategic Plan.**

*During the early part of January 2021, city staff discussed the need for a Strategic Plan to assist in the development of the City’s long-term goals and how to keep it in alignment with council’s direction as time goes forward. Many plans have been in place such as the Comprehensive Plan, Utility Plan, and Parks Plan to name a few, but the Strategic Plan was developed to be more specific about the overall vision and mission for the City. The Strategic Plan is not designed to replace any existing plan, but to enhance the overall governance model of the city.*

*Because of the nature and complexity in creating a Strategic Plan, staff felt it was necessary to hire a consultant who has worked with similar cities in the region with the expertise in guiding staff and council through the process. Ron Cox Consulting was selected to facilitate the process. Ron has worked with the cities of Lake Jackson, LaPorte, Richwood, Iowa Colony, Dayton, Mont Belvieu, and Manvel to name a few. The intent in the discussions was to be more specific about the overall vision and mission for the City. At the start of the process, there were no vision or mission statements. Staff and Council met at separate meetings to discuss their ideas, thoughts, expectations, and created a SWOT analysis. Over the next few months, a long range of initiatives, goals and action steps were developed to support the five (5) vision elements defined by Council.*

*Ron Cox Consulting has provided a report on the Strategic Plan for Council to see the City’s first Strategic Plan. The process brought the staff leadership and Council closer together as a team and developed an implementation process to ensure the strategies are addressed and accomplished over time. Staff is requesting Council to formally adopt the Strategic Plan.*

Michael Higgins, Director of Administrative Services introduced Ron Cox of Ron Cox Consulting, who facilitated the City of Alvin 2021 strategic planning sessions. Mr. Cox reviewed the process of the planning sessions and presented the summary of the Alvin Strategic Plan.

Council member Arendell moved to approve the Presentation of the 2021 City of Alvin Strategic Planning Report and adoption of the Alvin Strategic Plan. Seconded by Council member Vela; motion carried on a vote of 7Ayes.

### **Consider Ordinance 21-I, establishing Standards of Care for Youth Recreation Programs conducted by the City of Alvin Parks and Recreation Department for elementary age children ages five (5) through thirteen (13); providing for compliance with state law; providing a savings clause; providing a severability clause; and providing an effective date.**

*This is an annual review and adoption of an ordinance for Standards of Care for Youth Recreation Programs conducted by the City of Alvin Parks and Recreation Department. Ordinance 20-K was the original ordinance adopted by City Council on April 16, 2020.*

*In response to community demand for after school and summer day camp programs, the Parks and Recreation Department plans to offer these style camps again in Summer 2021. A day camp is considered extending 11.5 hours per day for approximately 5 days per week. A participant (ages 5 to 13) can expect daily engagement from instructor lead*

*learning, crafts and physical activity, as well as lunch and snacks provided. Location will vary based on availability of space, until a more permanent location is available.*

*Chapter 42 of the Texas Human Resources Code exempts certain after-school and summer recreation programs from state licensing requirements as identified in Subsection 42.041 (14), provided that the governing body of the municipality annually adopts standards of care by ordinance after a public hearing, and that such standards are provided to the parents of each program participant. The ordinance shall include minimum staffing ratios, qualifications, facility, health and safety standards and mechanisms for monitoring and enforcing the adopted local standards as well as notify parents that the program is not licensed by the state and cannot be advertised as a child-care facility. Ordinance 21-I will formally replace Ordinance 20-K, meeting the state requirements.*

*The public hearing for this Ordinance was published in the Alvin Sun on March 28, 2021 and has been posted on the City's website. Staff recommended adoption of Ordinance 21-I.*

Michelle Nesrsta, Recreation Manager presented this Ordinance before City Council for consideration.

Council member Starkey moved to approve Ordinance 21-I, establishing Standards of Care for Youth Recreation Programs conducted by the City of Alvin Parks and Recreation Department for elementary age children ages five (5) through thirteen (13); providing for compliance with state law; providing a savings clause; providing a severability clause; and providing an effective date. Seconded by Council member Thompson; motion carried on a vote of 7Ayes.

Consider Ordinance 21-E, granting consent to the creation of Brazoria County Municipal Utility District (MUD) No. 70; containing various provisions related to the foregoing subject; and making certain findings related thereto.

*On February 2, 2017, the City received copies of proposed legislation from Schwartz, Page & Harding, LLP, the firm that represent Southeast Properties and Sam Yager, to create MUD 70 and Management District (MD) 1. At the time, only a portion of the MUD property was located within Alvin's ETJ, and no portion of the MD was in the ETJ. Since then, with the adoption of the City's population declaration in December 2017, our ETJ has expanded and incorporates all the referenced property. On February 14, 2017, the Mayor signed the no objection letter to the legislative creation of the districts. MUD 70 and MD 1 were created by the 85th Texas Legislature in 2017.*

*In early December 2020, Yager's team reached out to staff regarding the next steps for the MUD/MD, and staff met with Yager and his team. On December 23, 2020, the City received a Petition for Consent to the Creation of Brazoria County Municipal Utility District (MUD) No. 70 from Southeast Properties, Ltd., the landowner, who is proposing a new master planned development located on FM 1462 between Savannah Plantation and State Highway 288, which includes approximately 2,273.1 acres of land, entirely in the City of Alvin's ETJ. Section 54.016 of the Texas Water Code provides that land within a city's ETJ cannot be included in a MUD district without the written consent of the city.*

*The landowner proposes to develop this land for residential and commercial uses and claims that there is not now available within the area an adequate waterworks system, sanitary sewer system, or drainage and storm sewer system. Therefore, a public necessity exists for the creation of the District to provide for such systems to promote the purity and sanitary condition of the State's waters and the public health and welfare of the community. This Ordinance grants the City's consent to the creation of MUD 70. Staff recommended approval of Ordinance 21-E.*

Mayor Horn moved this item to be discussed first under Other Business. It is kept in its original location in the minutes to maintain the integrity of the outlined agenda.

Council member Arendell moved to approve Ordinance 21-E, granting consent to the creation of Brazoria County Municipal Utility District (MUD) No. 70; containing various provisions related to the foregoing subject; and making certain findings related thereto. Seconded by Council member Thompson; motion carried on a vote of 7Ayes.

Consider Ordinance 21-F, granting consent to the creation of Brazoria County Management District (MD) No. 1; containing various provisions related to the foregoing subject and making certain findings related thereto.

On February 2, 2017, the City received copies of proposed legislation from Schwartz, Page & Harding, LLP, the firm that represent Southeast Properties and Sam Yager, to create MUD 70 and Management District (MD) 1. At the time, only a portion of the MUD property was located within Alvin’s ETJ, and no portion of the MD was in the ETJ. Since then, with the adoption of the City’s population declaration in December 2017, our ETJ has expanded and incorporates all the referenced property. On February 14, 2017, the Mayor signed the no objection letter to the legislative creation of the districts. MUD 70 and MD 1 were created by the 85th Texas Legislature in 2017.

Section 42.042 of the Texas Local Government Code provides that land within a city’s ETJ cannot be included in a district that supplies fresh water for domestic or commercial use or furnishes sanitary sewer services, roadways or drainage without the written consent of the city. In early December 2020, Yager’s team reached out to staff regarding the next steps for the MUD/MD, and staff met with Yager and his team. On or about December 23, 2020, the City received a Petition for Consent to the Creation of Brazoria County Management District (MD) No. 1 from Southeast Properties, Ltd., the landowner, who is seeking to create a Management District, to include approximately 745.8 acres of land located on FM 1462 between Savannah Plantation and State Highway 288, entirely in the City of Alvin’s ETJ.

A management district is a special purpose district created by the Texas Legislature that is empowered to promote, develop, encourage, and maintain employment, commerce, transportation, housing, tourism, recreation, arts, entertainment, economic development safety and public welfare in a defined area. Generally, MDs may finance services and improvements through the levy of assessments on commercial property or ad valorem taxes.

Eligible improvements in a Management District in comparison to MUDs and TIRZs are as follows:

Management District	Municipal Utility District	Tax Improvement Reinvestment Zone
Landscaping & Fountains	Water	Paving
Distinctive Lighting	Sewer	Water, Sewer, Drainage
Signs	Drainage/detention	Property Acquisition
Sidewalks & Streets	Environmental	
Pedestrian Malls & Arts		Public Buildings
Off-Street Parking		Land Acquisition
Transit Facilities		Public Beautification
Water, Sewer, Drainage		Parks/Recreation
Parks/Recreation		Financing Costs
Promotion & Advertising		
Public Safety & Security		

The general nature of the work proposed to be done by the District shall be the purchase, construction, acquisition, repair, extension and improvement of land, easements, works, improvements, facilities, plants, equipment, and appliances necessary to:

- (1) provide a water supply for municipal uses, domestic uses and commercial purposes;
- (2) collect, transport, process, dispose of and control all domestic, industrial or communal wastes whether in fluid, solid or composite state;
- (3) gather, conduct, divert and control local storm water or other local harmful excesses of water in the District and the payment of organization expenses, operational expenses during construction and interest during construction;
- (4) establish, finance, provide, operate and maintain a fire department and/or fire- fighting services ("firefighting facilities") within the District subject to approval of the Texas Commission on Environmental Quality pursuant to its rules and Chapter 49 of the Texas Water Code, if required;
- (5) exercise road powers and authority pursuant to applicable law and the District’s Enabling Act;
- (6) promote, develop, encourage and maintain employment, commerce, economic development, safety, and the public welfare in the area within the District;
- (7) secure expanded and improved public transportation and parking and pedestrian facilities and systems to benefit land and property within the District;
- (8) finance, develop and maintain recreational facilities for the people of the District, as allowed by applicable law and the District’s Enabling Act; and
- (9) to provide such other facilities, systems, plants and enterprises as shall be consonant with the purposes for which the District is created and permitted under state law.

The District will be created to serve a public use and benefit. The creation of the District is essential to further the public purposes of development and diversification of the economy of the state, the elimination of unemployment and underemployment, and the development or expansion of transportation and commerce, and is in the public interest.

The landowner proposes to develop this land for residential and commercial uses and claims that there is not now available within the area an adequate waterworks system, sanitary sewer system, or drainage and storm sewer system. Therefore, a public necessity exists for the creation of the District to provide for such systems to promote the purity and

*sanitary condition of the State's waters and the public health and welfare of the community. This Ordinance grants the City's consent to the creation of the Management District. Staff recommended approval.*

Mayor Horn moved this item up on the agenda to be discussed second under Other Business. This item is kept in its original location in the minutes to maintain the integrity of the agenda.

Council member Castro moved to approve Ordinance 21-F, granting consent to the creation of Brazoria County Management District (MD) No. 1; containing various provisions related to the foregoing subject; and making certain findings related thereto. Seconded by Council member Thompson; motion carried on a vote of 7Ayes.

Consider an Engineering Services Agreement with Daniel Scott Engineering, LLC in an amount not to exceed \$98,000 for engineering design services for the 2021 Asphalt Pavement Project; and authorize the City Manager to sign the agreement upon legal review.

*The 2021 Asphalt Pavement Project consists of the replacement of all asphalt with concrete curb and gutter streets, storm sewer inlets, and driveway approaches within the Crestview Subdivision. The Crestview Subdivision is located along Mustang Road and consists of Windsor Square, Hurstgreen Lane, Coventry Lane, and Oxford Road.*

*The Engineering Services Agreement being considered will provide preliminary and final engineering design, and complete plan set with bid package for this important roadway infrastructure CIP project. It is proposed that design services culminating in a final bid package will be complete in August 2021. More information on this project can be found in the Capital Improvements Program (CIP) Quarterly Report that was distributed to City Council on January 21, 2021 the project is identified as the 2020 Asphalt Pavement Project (project #17) in the report.*

*Daniel Scott Engineering, LLC is a local engineering firm that has done numerous residential and commercial development projects in the Alvin area since the business was established in 2007. Staff is very familiar with their work and most recently used their sister company, FMS Surveying, to complete the update of the City's Benchmark System in 2018. Funding will come from the Sales Tax Street Improvement Fund. Staff recommended approval of this Agreement.*

Michelle Segovia, City Engineer presented this item before City Council with explanation.

Council member Starkey moved to approve Engineering Services Agreement with Daniel Scott Engineering, LLC in an amount not to exceed \$98,000 for engineering design services for the 2021 Asphalt Pavement Project; and authorize the City Manager to sign the agreement upon legal review. Seconded by Council member Thompson; motion carried on a vote of 7Ayes.

Consider an award of bid to TLC Construction Contract Services, for the Lift Station 30 Expansion and Highway 35 Bypass Gravity and Force Mains Project in an amount not to exceed \$8,833,432.65; and authorize the City Manager to sign the contract upon legal review.

*On August 4, 2020, bids were opened for the Lift Station 30 Expansion and Highway 35 Bypass Gravity and Force Mains Project, and TLC Construction Contract Services was the qualified low bidder. LJA Engineering, the City's consultant that designed the project, reviewed all bids that were received and has recommended TLC Construction Contract Services for this project.*

<i>Contract Amount:</i>	<i>\$ 8,412,793.00</i>	<i>(Base Bid, Supplementary Bid Items, Allowance Items, and</i>
<i>5% Contingency:</i>	<i>\$ 420,639.65</i>	<i>Alternate Bid Items A, E, F, and G).</i>
<b><i>Total Amount:</i></b>	<b><i>\$ 8,833,432.65</i></b>	

*This project consists of the expansion of Lift Station #30 from a firm pumping capacity of 4.61 Million Gallons Daily (MGD) to a firm pumping capacity of 11.7 MGD. The project also includes the replacement of approximately 5,000 linear feet of 30-inch gravity sanitary sewer main along Bypass 35 with 36-inch gravity main and the replacement of approximately 1,900 linear feet of 20-inch sanitary sewer force (pressurized) main along Bypass 35 with 24-inch force main.*

*The alternate bid items will allow for the installation of Flygt brand pumps, the installation of a 2-ton capacity free-standing traveling bridge crane and hoist, the installation of a natural gas-powered emergency generator, and the*

*installation of corrosion resistant polymer concrete manholes. These improvements were based on recommendations in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016.*

*\$10,064,900 of Water & Sewer Revenue bonds were previously issued by City Council to fund this project – \$5,777,300 of the Series 2019 Revenue bonds, issued and approved on May 16, 2019; and \$4,287,600 of the Series 2020 Revenue bonds, issued and approved on October 15, 2020. The project is scheduled to start in May 2021 and has a construction time of 330 calendar days.*

Michelle Segovia, City Engineer presented this item before City Council with explanation.

Council member Arendell moved to approve award of bid to TLC Construction Contract Services, for the Lift Station 30 Expansion and Highway 35 Bypass Gravity and Force Mains Project in an amount not to exceed \$8,833,432.65; and authorize the City Manager to sign the contract upon legal review. Seconded by Council member Thompson; motion carried on a vote of 7Ayes.

Consider Ordinance 21-J, amending the City of Alvin 2020-21 Fiscal Year (FY21) Budget by increasing (decreasing)certain expenditures and increasing (decreasing) certain revenues to the individual budget accounts in all funds set forth in the attached “Exhibit A.”

*At the end of fiscal year 2020 (FY20), the City exceeded fund balance requirements/expectations in various Funds. These savings resulted from personnel vacancies, group insurance savings, utility savings, lower than expected costs of materials and supplies, and revenues exceeding budget expectations (Sales Taxes, Franchise Tax Revenues, License/Permits) etc. Staff has identified personnel and capital items that could be funded in the current fiscal year (FY21) utilizing prior year budget savings. As this amendment, is solely based on prior year budget savings, it will not affect current year’s budget.*

*FY20 General Fund Budget Savings (\$785,639)*

*Staff requests that Council amend the FY21 General Operating Fund budget by \$186,504 for personnel services expenditures and to transfer \$599,135 to the General Capital Projects Fund, of which \$70,000 will be used to install a security wrought iron fence around the west end of the Police Station for security of staff and equipment in squad cars; and \$100,000 to paint and resurface the basketball and tennis courts at Briscoe, Pearson, Newman, and Sealy Parks*

*FY20 Utility (Public Works) Fund Budget Savings (\$700,850)*

*Staff requests that Council amend the FY21 Utility Operating Fund budget by \$30,850 for personnel services expenditures and to transfer \$670,000 to the Utility Capital Projects Fund of which \$170,000 will be used to purchase three additional mobile generators to provide backup power to lift stations during power outages. Currently we have 45 lift stations with only 5 having permanent backup power. By adding additional mobile generators to the City’s fleet, staff will have the ability to power lift stations during power outages, minimizing service interruption, and not having to locate rental generators.*

*FY20 Sales Tax (Street Improvement) Fund Budget Savings (\$202,334)*

*Staff requests that Council amend the FY21 budget by \$17,137 for personnel services expenditures.*

*FY20 HOT Fund Budget Savings (\$106,518)*

*Staff requests that Council amend the FY21 budget by \$1,326 for personnel services expenditures.*

*FY20 EMS Fund Budget Savings (\$61,416)*

*Staff requests that Council amend the FY21 budget by \$16,711 for personnel services expenditures.*

*FY20 Fleet Fund Budget Savings (\$124,558)*

*Staff requests that Council amend the FY21 budget by \$2,870 for personnel services expenditures.*

*FY20 I.T. Fund Budget Savings (\$187,768)*

*Staff requests that Council amend the FY21 budget by \$2,660 for personnel services expenditures.*

Mr. Roland presented this Ordinance before City Council with explanation.

Council member Castro moved to approve Ordinance 21-J, amending the City of Alvin 2020-21 Fiscal Year (FY21) Budget by increasing (decreasing) certain expenditures and increasing

(decreasing) certain revenues to the individual budget accounts in all funds set forth in the attached “Exhibit A.” Seconded by Council member Starkey; motion carried on a vote of 7Ayes.

### **REPORTS FROM CITY MANAGER**

Items of Community Interest and review preliminary list of items for next Council meeting.  
Mr. Junru Roland announced items of community interest.

### **ITEMS OF COMMUNITY INTEREST**

Hear announcements concerning items of community interest from the Mayor, Council members, and City staff, for which no action will be discussed or taken.  
There were no announcements given.

### **EXECUTIVE SESSION**

City Council will meet in Executive Session pursuant to:

Section 551.074 of the Local Government Code: Deliberation on the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

1. City Manager Evaluation.
2. Employment of a Human Resource Director.

Mayor Horn adjourned to Executive Session at 8:00 p.m.

### **RECONVENE TO OPEN SESSION**

Mayor Horn reconvened the meeting to Open Session at 9:00 p.m.

Consider the City Manager’s recommendation to appoint Carmen Williams as the City of Alvin’s Director of Human Resources.

Council member Thompson moved to approve the City Manager’s recommendation to appoint Carmen Williams as the City of Alvin’s Director of Human Resources. Seconded by Council member Castro; motion carried on a vote of 7Ayes.

Consider and take appropriate action, if any, regarding the employment contract of the City Manager.

Council member Starkey moved to approve the City Manager’s employment contract. Seconded by Council member Thompson; motion carried on a vote of 7Ayes.

### **ADJOURNMENT**

Mayor Horn adjourned the meeting at 9:02 p.m.

PASSED and APPROVED this the 6<sup>th</sup> day of May 2021.

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Paul A. Horn, Mayor

ATTEST: \_\_\_\_\_  
Dixie Roberts, City Secretary