City of Alvin, Texas

In touch with the past… planning for the future.

Proposed Annual Budget

October 1, 2020 - September 30, 2021

THANK YOU
FROM THE CITY OF ALVIN!

THANK YOU to all the hard-working employees at HEB, Kroger, Walmart, and other stores for adjusting their operations and serving our community.

THANK YOU to all the businesses and employees that continue to provide essential services, as well as to those of you who have temporarily shut your doors to help keep us all safe.

THANK YOU to all the restaurants who had to close their dining rooms while adjusting to drive-in, drive-through, take-out and delivery services.

THANK YOU to all the churches for serving the community by adapting to live stream/broadcast of their services.

THANK YOU to all the medical professionals including Stephen F. Austin Community Health Network, UTMB Health Primary and Specialty Care, Memorial Hermann Medical Group and Affinity Urgent Care Clinic, as well as the first responders at the Alvin Fire Department, EMS Department and the Alvin Police Department.

THANK YOU to the City employees who have tirelessly worked to maintain our city needs and keep our infrastructure running smoothly. You are essential to the continued growth of this city.

THANK YOU to the County employees who are working diligently behind the scenes to continue business as usual; we appreciate each of you.

THANK YOU to Alvin ISD and the dedicated staff for being flexible and adaptive, ensuring our children are learning and engaged, as well as providing them nutritious meals.

THANK YOU to the *Alvin Sun & Advertiser Newspaper* for keeping us informed.

THANK YOU to all the residents of Alvin that support our local merchants and restaurants. We have an amazing community and that takes amazing people.

THANK YOU to the Alvin Community College for being flexible and adaptive, ensuring that students continue their education.

THANK YOU to the Alvin Community College for loaning ventilators to hospitals in need and to the Industrial Design instructors for utilizing their 3-D printing machines to help meet demand by making face shields for medical professionals and first responders.

THANK YOU to the Alvin Community College Foundation for starting a COVID-19 Emergency fund to help students and faculty with needs.

THANK YOU to the Alvin-Manvel Chamber of Commerce for creating a COVID-19 Resource & Recovery Information page on their website and for hosting online support meetings for our local businesses.

THANK YOU to all the civic clubs and organizations for using their funds to help provide needed supplies to those in the community.

THANK YOU to all individuals and organizations who have helped obtain, organize, and distribute food to those in the community with needs.

THANK YOU to our local, county, and state elected officials who keep in touch on a daily basis to make sure that needed resources are made available and that communication remains at the forefront of this ever changing environment.

Keep uplifting our community in your thoughts and prayers.

CITY OF ALVIN
Fiscal Year 2020-2021
Budget Cover Page
September 3, 2020

This budget will raise more revenue from property taxes than last year's budget by an amount of $564,017, which is a 4.93 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $400,635.

The members of the governing body voted on a budget as follows:

FOR:

AGAINST:

PRESENT and not voting:

ABSENT:

Property Tax Rate Comparison

2020-2021	2020-2021	2019-2020
Property Tax Rate:	0.768000	0.778000
No New Revenue Tax Rate:	0.718765	0.756909
No New Revenue Maintenance & Operations	0.643261	0.700965
Voter Approval Tax Rate:	0.804325	0.864044
Debt Rate:	0.132566	0.092376

City of Alvin
Proposed Budget

Fiscal Year

October 1, 2020 - September 30, 2021

Proposed by the City Manager on

July 16,2020

REVISED

Mayor and Council

Top Row (L to R):

Glenn Starkey, Councilmember District D

Keith Thompson, Councilmember District C

Gabe Adame, Councilmember District E

Martin Vela, Councilmember District A

Joel Castro, Councilmember At Large 2

Bottom Row (L to R):

Adam Arendell, Councilmember District B

Paul A. Horn, Mayor

Brad Richards, Councilmember At Large 1

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CITY OF ALVIN **Office of the City Manager**
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MEMORANDUM

TO: The Honorable Mayor and Members of the City Council

FROM: Junru Roland, City Manager

DATE: July 16, 2020

SUBJECT: Proposed Fiscal Year 2020-21 (FY21) Annual Budget

I am pleased to submit for your review and consideration the proposed budget for the fiscal year beginning October 1, 2020 (FY21). Together with your guidance, staff input and our joint visionary thoughts, we have judicially reviewed the proposed budget and have prioritized items to best meet the needs of our citizens, as well as our operational objectives.

Discussions for the FY21 budget began on February 11, 2020, with the presentation of the *Multi-Year Capital Improvement Plan and Financial Forecast* to City Council, as well as the long-range forecast which outlines the City's financial outlook for the next five years. The proposed budget includes projected revenues and the allocation of expenditures necessary to provide quality services to our citizens, meet debt obligations of the City, and fund capital projects needed to sustain the future growth of the City.

Over the past several months, COVID-19 has impacted the way we provide services. To ensure the safety of staff, we implemented the Center for Disease Control's guidelines to exercise social distancing measures, amended our leave policies to accommodate staff who may be exposed to COVID-19, implemented new rotating work schedules, and increased virtualized meetings. In addition, numerous executive orders and mandates from the state, county, and local levels were declared for the community in an effort to "flatten the COVID-19 curve". The recurring theme during this time was, "We will get through this."

Though we are not without financial challenges, the City of Alvin has continued to experience growth in residential and commercial developments, traffic counts, recreational programming and other areas. This growth has resulted in an increase in the demand for service in our community, which ultimately necessitates increasing staffing levels to meet those demands.

While there is a calculated, optimistic view of the future, the City is cognitive of the need to remain cautious with expenditures, thus helping to safeguard sound management and fiscal responsibility for future years.

Moving forward, a City Council work session is scheduled for August 6, 2020, at which time staff will discuss the FY21 proposed budget with City Council. Following the work session, Council will set the tax rate cap and public hearing date in order to begin state-required advertising. An additional City Council work session is scheduled for August 11, 2020, for City Council to deliberate and provide guidance to staff for the finalization of the budget.

The public hearings on the FY21 proposed budget and tax rate will be held on August 20, 2020. The adoption of the budget and tax rate is schedule for September 3, 2020.

Thank you in advance for your consideration and time to be spent on reviewing the proposed budget. The remainder of this document includes a summary of the budgetary highlights for FY21.

PROPOSED BUDGET IN BRIEF

	FY20 Amended Budget	FY21 Proposed Budget	% Change
Total General Operating Fund	$17,344,957	$17,902,980	3%
Total Net Assessed Value	$1,467,546,430	$1,585,581,468	8%
Ad Valorem Tax Rate	$0.7780	$0.7680	(1%)
Total Estimated Sales & Use Taxes	$7,960,661	$7,960,661	-
Total Utility Operating Fund	$10,960,434	$11,150,667	2%
Total Full-Time Employees	214	223	4%

PROPOSED BUDGETARY HIGHLIGHTS

Property Tax Values

Property appraisal values have increased during (tax year) 2020. The Brazoria County Appraisal District (BCAD) preliminary appraised values for 2020 in the City of Alvin is $1,755,790,421. This represents an increase of $288,243,991 or a 20% increase from the prior year's certified value of $1,467,546,430. Of this increase, $42,167,618 is new taxable value added to the 2020 preliminary appraisal roll. Staff is estimating after appeals by property owners, less the Tax Increment Reinvestment Zone value of $82,419,432, the 2020 certified taxable assessed value will be approximately $1,585,581,468 - an 8% increase. The City should receive the 2020 certified values from BCAD during the week of July 26, 2020.

Property Tax Rate

Based on the 2020 preliminary taxable values, staff is proposing to lower the current property tax rate 1 cent -- from $0.7780 to $0.7680 per $100 of taxable property value. The City previously lowered the property tax rates in FY14, FY15, FY17, FY18 and FY20. The FY21 proposed property tax rate will be officially calculated after the property values have been certified. A $0.01 property tax rate change is comparable to approximately $160,000 in property tax revenues.

Sales Tax

Per the City Charter, 1/3 of sales tax receipts are allocated to the General Fund for general operating purposes; with the remaining 2/3 allocated to the Sales Tax Fund to maintain streets, drainage and sidewalks. The proposed budget anticipates ending FY20 with $8,047,684 of sales tax revenues. Due to the uncertainty of a future surge in COVID-19 cases, we are not projecting to increase sales taxes for FY21. Total sales taxes for FY21 is projected to be $7,960,661 – with $2,661,858 allocated to the General Operating Fund and $5,298,803 allocated to the Sales Tax (Street & Drainage) Fund.

Industrial District

State law allows cities to establish an Industrial District within the extraterritorial jurisdiction of a City. This allows cities to attract industry and enhances the economic stability of cities. In November 2013, the City of Alvin renewed the industrial district agreement with Denbury Onshore, LLC (Denbury). This contract extends through December 31, 2023, and consists of Denbury remitting to the City of Alvin annual payments in lieu of property taxes on Denbury's property. The annual payment is equal to 50% of the amount of ad valorem taxes which would otherwise be payable to the City by Denbury if such property were situated within the city limits of the City of Alvin.

Denbury's industrial district 2020 preliminary appraised property values have decreased. As a result, staff is projecting to receive $ 505,429 for FY21. Below is a historical summary of the Denbury industrial district's appraised value and annual payments to the City.

Fiscal Year	Appraised Value	Annual Payment to City	% Change
2015	$217,744,407	$944,826	
2016	$161,327,761	$676,447	(28%)
2017	$90,320,403	$360,378	(47%)
2018	$110,710,159	$436,198	21%
2019	$118,714,115	$467,713	7%
2020	$142,625,472	$554,969	19%
2021 (preliminary)	$131,622,230	$505,429	(8%)

COMPENSATION & STAFFING

Maintaining a competitive compensation program is a major component to retain and attract qualified employees. This budget takes a large stride at restoring the competitiveness of our compensation plan allowing to nurture longevity, continue excellent retention rates, and aiming for more successful recruitment opportunities. For FY21, I am proposing the continuation of a tenure base pay plan which allows for a 2% annual increase on the later of the employee's anniversary date or promotion date for eligible full-time employees not covered under the Collective Bargaining Agreement (CBA). In addition to the tenure base pay plan, I am proposing a 2% cost of living adjustment, effective the first full pay-period after October 1, 2020. The proposed cost of living adjustment and annual tenure increase is an effort to be in line with the most recent consumer price index for our region as well as offset the slight increase in dependent health insurance coverage cost.

For FY21, I am proposing funding to conduct a salary survey to review and analyze our current employee compensation plan and staffing levels. It is a recommended practice that salary surveys be completed at least every five years. Our last salary survey was done in 2016.

Funds have been budgeted for all employees covered by the CBA. These employees will receive their rate adjustments in accordance to the provision of their contractual agreement.

New Employees/Reclassifications

Below is my FY21 recommendations for additional employees and reclassifications. The related costs include the projected total personnel package (base pay, payroll taxes, insurance, retirement, and other personnel costs).

1.) One (1) Assistant City Engineer ($98,866)
2.) One (1) Permit Coordinator ($49,487)
3.) Five (5) Patrol Officers ($289,186)
4.) One (1) Meter Technician ($39,738)
5.) One (1) Kennel Tech ($42,247)
6.) Reclass of Directors into same pay range ($10,150)
7.) Reclass Part-Time Open/Closer (Senior Center) to Part-Time Laborer (Operations)
8.) Position Title Changes (no additional funding)
    a. One (1) Deputy Court Clerk to Deputy Court Administrator
    b. One (1) Utility Billing Clerk to Utility Billing Specialist
    c. Utility Billing Supervisor to Utility Billing Manager
    d. Administrative I Clerk to Records Coordinator
    e. CVB Director to CVB Coordinator
    f. CFO to Director of Administrative Services
    g. Controller to Assistant Director of Administrative Services

Group Insurance

The City provides health, dental and vision benefits for full-time employees through the Texas Municipal League's (TML) health insurance pool. Employees choosing dependent coverage reimburse the City for premiums through payroll deductions. Currently, the City pays 100% of the cost of health, dental, and vision for full time employees and 50% of the cost of health, dental, and vision for qualified dependents.

The City's Health Plan consultant has informed staff that there has been a slight increase in health claims during previous fiscal years. As a result, staff expects a 1% increase in health rates and no increase in dental and vision rates for FY21. This increase has been factored into the proposed FY21 budget.

A loss ratio is the ratio of what an insurance company pays in benefits (claims) and associated expenses to what is collected in premiums, expressed as a percentage. The standardized claim utilization loss ratio should be near 85% or lower for appropriate contribution offset with administrative and reinsurance costs averaging the remaining 15%. The loss ratio for the City of Alvin is 86% for the current plan year. This is a testament to the efforts of the Human Resources Department and emphasis on health awareness via the employee health fair and other health-awareness information provided to employees. Keeping the City's loss ratio in close proximity to the 85% level helps keep the City insurance rates from escalating exponentially.

Texas Municipal Retirement System (TMRS)

The City participates in the Texas Municipal Retirement System (TMRS). TMRS is a statewide retirement system established in 1947 that provides retirement, disability, and death benefits for employees of participating cities. TMRS calculates the City's contribution rate based on an actuarial formula that takes into consideration the City's pension assets and liabilities. The City's contribution rate for 2021 will be 17.54% of gross salary. This is a 2.2% increase from the City's 2020 contribution rate of 17.16%. In dollars, this equates to a $119,127 increase in TMRS expenses for eligible employees.

Debt Issuance & Capital Funding

In FY20, $5.5 million in tax supported debt is planned to be issued in certificates of obligation. Of this, approximately $1.8 million is to be used for park improvements; and $3.7 million to be used for phase II of the Moller Road Storm Sewer and Pavement Improvement project (as recommended in the M-1 Ditch Watershed Study as well as identified in the City's Capital Improvement Plan). For FY21, $3.7 million in tax supported debt is planned for the final phase of the Moller Road Storm Sewer and Pavement Improvement Program.

In addition, approximately $17.8 million in water and sewer revenue bonds is planned for FY20, and $16.3 million in water and sewer revenue bonds is planned to be issued in FY21. The proceeds from the FY20 water and sewer revenue bonds will be allocated as follows: $4.3 million for the lift station 30 expansion, $10.5 million for the Eastside Interceptor, with the remaining $3 million to be used for waterline improvements. For FY21, the water and sewer revenue bond proceeds will be used for the completion of lift station 30 ($7 million), lift station 23 expansion ($7.2 million), and water plant #4 storage replacement ($2.1 million). Each of these projects have been identified in the Utility Master Plan as well as the City's Capital Improvement Program. Multi-year bond funded projects are listed in the Bond Fund Section.

BUDGET OVERVIEW

General Fund

The General Fund is the chief operating fund of the government. This fund is used to account for all current financial resources not required by law or administrative action to be reported as other designated funds. The primary governmental functions occurring within this fund are parks and recreation, public safety, code enforcement, and general administrative operations, such as city management, human resource, legal, and finance. The proposed General Fund Budget for FY21 is $17,902,980; an increase of 3% ($558,023) from the FY20 amended budget and includes funding for additional personnel, pool renovations and utility equipment.

General Fund Reserve

The City has followed a policy of maintaining a reserve of not less than 25%, or 90 days of expenditures for operating funds in the event of emergencies, financial recessions, and other unforeseen circumstances. Below is a listing of the General Fund unassigned spendable fund balances for the fiscal year ending September 30, 2019, a forecasted fund balance for the fiscal year ending September 30, 2020, and the projected fund balance for the fiscal year ending September 30, 2021.

Fiscal Year-End	**Actual 09/30/2019**	**Forecast 09/30/2020**	**Projected 09/30/2021**
Fund Balance	$7,619,100	$7,155,068	$7,155,069
% of Budgeted Expenditures	44%	40%	40%

Utility Operating Fund

The Utility Operating Fund accounts for the water and wastewater utilities for the City of Alvin. Being an enterprise fund, it is designed to be financed and operated in a manner similar to private business.

The adopted City's Comprehensive Master Plan encourages the City to evaluate its Capital Improvement Program (CIP) to ensure that utility extensions and capacity improvement projects are consistent with the defined growth area. In doing so, in February 2014, the City engaged the services of Freese and Nichols to draft a Utility Master Plan (UMP). The adopted Utility Master Plan was completed in April 2016 and identified approximately $92 million in utility projects to be completed over the next 20 years. These improvements are necessary to provide for future growth, replace aging infrastructure, improve efficiency, and keep the City in compliance with TCEQ regulations.

In May 2016, the City completed a water & wastewater rate study to develop a multi-year plan of rate increases that would provide sufficient revenues to implement the first five years of capital improvements identified in the Utility Master Plan to fund water & wastewater operations & maintenance, and to fund the annual principal and interest on debt. The total projected cost of projects for the first 5 years is approximately $42 million. The projects identified for the first 5 years are needed to address the existing water & wastewater system problems and are needed to serve anticipated growth that the existing system does not have the capacity to currently serve. Those projects include:

54" Eastside Interceptor
Lift Station 30 expansion & Hwy 35 Bypass Gravity Main
Peak Flow Storage Basin at Wastewater Treatment Plant
Northwest/Northeast Basin Sanitary Sewer Survey
Lift Station Rehabilitation
Fairway Drive & South St. Waterline Improvements
Ground Storage Tank Replacements
Waterline Improvements

In February 2017, the City held a City Council workshop in which the City's consultants presented the results of the water & wastewater rate study. The study identified the need to increase water & wastewater rates to implement the projects identified in the UMP.

A City ordinance requires that water and wastewater rates be increased, at minimum based on the annual consumer price index for all urban consumers (CPI-U) for the Houston-Galveston-Brazoria area and allows the consideration of other factors to determine if additional increase in water and wastewater rates is warranted. The CPI-U has increased by 6% which is in line with the FY21 water and wastewater planned rates.

On June 15, 2017, City Council approved Ordinance 17-J, adopting a 5-year schedule of water and wastewater rates – which may be amended at any time by City Council through the adoption of a subsequent ordinance.

WATER RATES	**Current**	**FY 2017-18**	**FY 2018-19**	**FY 2019-20**	**FY 2020-21**	**FY 2021-22**
Base up to 2,000 Gallons						
Residential	$11.46	$12.95	$15.15	$18.18	$19.27	$20.43
Commercial	$12.03	$13.59	$15.90	$19.09	$20.23	$21.44
Per 1000 (2001 – 7000)	$2.93	$3.31	$3.87	$4.65	$4.93	$5.22
Per 1,000 (7,001- above)	$4.47	$5.05	$5.91	$7.09	$7.52	$7.97
WASTEWATER RATES	**Current**	**FY 2017-18**	**FY 2018-19**	**FY 2019-20**	**FY 2020-21**	**FY 2021-22**
Base up to 2,000 Gallons						
Residential	$17.77	$20.08	$23.49	$28.19	$29.88	$31.68
Commercial	$18.28	$20.66	$24.17	$29.00	$30.74	$32.59
Per 1,000 (2,001-above)	$2.93	$3.31	$3.87	$4.65	$4.93	$5.22

For FY21, the City anticipates generating $11.1 million in total Utility Fund revenues, a 2% increase from the prior year's budget of $10.9 million. FY21 proposed expenditures are anticipated to be $11.1 million, which is a 1.7% increase over the FY20 budget of $10.96 million. The revenue generated from these rate increases will be used to fund the UMP capital improvement program, water &

wastewater operations & maintenance needs, and the annual principal and interest on present and future bond issues.

For FY21, I am proposing to increase the discount on water rates for Senior Citizens from 20% to 30%. The Senior Discount provision was adopted by city council in FY20 to curb the water rate increase for FY20 and subsequent years. The Senior Citizen Discount is projected to reduce the City's total water revenue by $49,393 for FY21.

CAPITAL PROJECTS

Items budgeted in the Capital Projects Funds were recommended as part of the City's 5-year Capital Improvement Program, or recommended by Department Directors during the departmental budget hearings.

General Capital Projects Fund

The General Capital Projects Fund provides for a wide variety of capital projects including occasional large purchases. The major revenue source for this fund are budgeted transfers from the General Operating Fund. Also, at fiscal year-end, actual General Operating Fund revenues and expenditures are compared. If there are excess revenues, a portion (if not all) of the excess will be transferred to the General Capital Projects Fund. The other portion will remain in the General Operating Fund to increase the fund balance, if necessary.

In FY20 the following capital items were budgeted in the General Projects Fund:

- City publication mailed out to residents (twice a year) - $12,413
- Wayfinding Signage - $40,000
- City Hall Bullet Resistant Glass - $16,001
- City Hall Roof Replacement and HVAC Upgrade - $141,267
- Business Incentive Program - $50,000
- New Fire/EMS Station Design and Project Management - $350,482
- New Fire/EMS Station Land - $65,413
- Hike & Bike Trail Design - $85,784
- Disc Golf - $220,000
- Chiller replacement at Police Department - $212,832
- Animal Shelter Sign - $6,694
- Hazard Mitigation Action Plan Update - $42,500
- City's portion of funds towards Senior transportation vehicle - $32,000
- Miscellaneous Capital Items - $25,000
- Security Camera Upgrades - $252,710

We are anticipating project savings from some of these projects that will roll into FY21.

For FY21, I am proposing the following capital projects to be funded from the General Projects Fund.

- City publication of newsletter - $24,000
- Business Incentive Program - $50,000
- Wayfinding Signage - $198,000
- Bob Owen Pool renovation - $114,216
- City Hall/Fire Station/PD/ Senior Center Caulking - $40,187
- Renovation of Fire Station #1 to Parks Recreation Center - $702,505
- Miscellaneous Capital Items - $20,000
- Hwy 288/ FM 1462 development plan - $60,000

Street, Sidewalk and Drainage Capital Projects (Sales Tax Fund)

The Sales Tax Fund is used to account for 2/3 of the total sales taxes received. The City Charter has designated these funds to be used to maintain streets, drainage, and sidewalks. The following capital projects were funded in FY20:

- CR 172 Bridge Replacement Project - $217,463
- Annual Sidewalk Program - $40,000
- Asphalt Pavement Project - $10,000
- Concrete Pavement and Drainage Program – $206,299
- Durant Pond - $375,000
- Moller Storm Improvements - $14,743
- FM 528 Extension - $504,394
- Johnson Street & Sidewalk Design - $420,674

The following projects are proposed for your consideration to be funded in FY21:

- New Street Sweeper - $296,640
- CR 172 Bridge Replacement - $40,000
- Annual Sidewalk Program - $210,000
- Asphalt Pavement Program - $1,000,000
- Concrete Pavement and Drainage - $1,800,000

UTILITY CAPITAL PROJECTS FUND

The Utility Capital Projects Fund will account for a wide variety of water and sewer projects. These major projects are significant in cost but less than the amount requiring a bond issue. The sources of

revenue in the Utility Capital Projects Fund are positive budget variances and fiscal year-end budget savings in the Utility Operating Fund.

Projects proposed to be funded in FY21 include:

- Fire Hydrant Connection Retrofit - $100,000
- Update Water Rate Study - $30,000
- Generator (Texas Government Land Office Grant) - $850,000
- Update WWTP Utility Master Plan - $350,000
- Inflow and Infiltration Program - $800,200
- PSF #2 Drainage/Roof/Gutter Replacement - $115,000

SANITATION FUND

The Sanitation Fund is used to account for operations of the solid waste collection and disposal services for residents of the City.

The City's ordinance requires that solid waste rates be increased, at minimum, based on the annual consumer price index rate for all urban consumers (CPI-U) for the Houston Galveston-Brazoria, Texas area. The ordinance also allows the consideration of other factors to determine any additional solid waste rate changes. The solid waste rate adjustment is equal to the percentage that the CPI-U has changed over the previous 12-month period.

The current contract with Waste Connections Inc. will end on September 30, 2020, which is the last day of FY20. As a result, in November 2019, the City of Alvin issued and advertised a *Request for Proposal for Solid Waste & Recycling Disposal Services* to evaluate and obtain the best solid waste company that would serve our community. A total of four proposals were received and staff conducted interviews with each bidder. The scoring system used a combination of sources from the content of the information in the proposals including: 1) qualifications & experience, 2) service yard, facilities & equipment, 3) project methodology, 4) customer service and public education, 5) rates and fees, 6) transition plan, and 7) interview responses. After an evaluation of all of the proposals, the City Council awarded a seven (7) year contract that included two (2) additional three (3) year renewal options to Texas Pride, with an estimated annual savings of $214,000.

Sanitation Fund Revenues

Over the past few fiscal years, the City has been able to sustain a "healthy" fund balance in the Sanitation Fund as a result of the CPI-U provision for solid waste rates in the City's ordinance. The CPI-U percentage has increased by 6% over the previous year, which would allow the city to increase solid waste rates for commercial and residential customers. However, staff recommends waiving the

6% CPI-U increase for commercial and residential customers in FY21; and instead, lower the residential rate by 8% (or $1) and maintain the current commercial rates.

Category	FY20 Rate	8% decrease	Proposed FY21 Rate
Residential	$12.51	($1.00)	$11.51

Because of the reduced rate that will be assessed to the City from Texas Pride, the FY21 proposed budget includes a 2.5% ($67,330) decrease in projected Sanitation Fund revenues.

Sanitation Fund Expenses

The City's contract with Texas Pride provides for a CPI-U cost adjustment and an operational cost adjustment (including fuel). Because FY21 will be the inaugural year of providing services and that initial rate is established in the contract, the annual rate adjustment per the City Ordinance will not be applicable in FY21. Based on the rates provided in the contract, the FY21 proposed Sanitation Fund expenditures are projected to be $2,617,721 which is a 3.3% reduction from the previous year's adopted budget ($2,707,439).

HOTEL OCCUPANCY TAX FUND

Currently, there are 8 hotels in Alvin: Alvin Extended Stay, America's Best Value Inn, Best Western Inn, Holiday Inn Express, Knights Inn, La Quinta Inn, Scottish Inn, and Super 8. The City collects a 7% hotel occupancy tax (HOT) on hotel room rentals in the city; and the State collects an additional 6%. Use of the City's HOT funds are regulated by statue and can only be used to market Alvin as a destination for meetings, events, and/or tourism in an effort to increase hotel activity. Generally, this is accomplished via tourism and convention activities, promotion of the arts, and historical preservation and restoration projects. As a result of COVID-19 pandemic, hotel stay has been negatively impacted. We are anticipating FY20 hotel revenue coming under budget by 17.6% ($45,000); and as a result of the uncertainty of the impact of COVID-19, we are anticipating a 27.7% ($65,000) reduction in FY21 hotel revenue in comparison to the FY20 adopted budget.

EMERGENCY MEDICAL SERVICES (EMS) FUND

The EMS fund is funded from receipts of medical service charges billed/collected by our contracted billing company, Medicare/Medicaid receipts, contractual payments from the Emergency Service District (ESD), the Hillcrest EMS/Fire Service, as well as the EMS Utility Fee (adopted per Ordinance 19-U and Ordinance 19-AA).

Staff is still monitoring the viability of this fund to sustain itself amid the ever changing in insurance updates and/or increased deductibles, ill-timed (or no) receipts of payments, and a decline in the transport volume.

For FY21 staff is projecting $2,343,400 in total revenues; a $139,092 reduction from the previous fiscal year. Also, staff is budgeting for a $15,308 reduction in expenditures for FY21 – FY20 budget: $2,378,241; FY21 proposed budget: $2,362,933 -- resulting in a FY21 ending cash balance of $133,049.

VEHICLE REPLACEMENT FUND

The purpose of this fund is to provide for the replacement of vehicles as necessary based upon mileage, age, maintenance costs, and/or leasing terms. Each department transfers a scheduled amount on an annual basis. To ensure future needs are met, all departments will transfer 100% of the scheduled contribution amount in FY21. The FY21 proposed budget contains the leasing and replacement of 58 vehicles in FY21 – $615,785 for lease payments and $74,970 for motor vehicle replacements.

In conclusion, to Mayor Horn and all of our City Council, thank you for your guidance, and staff looks forward to offering all of the support you need to develop our final FY21 budget.

Sincerely,

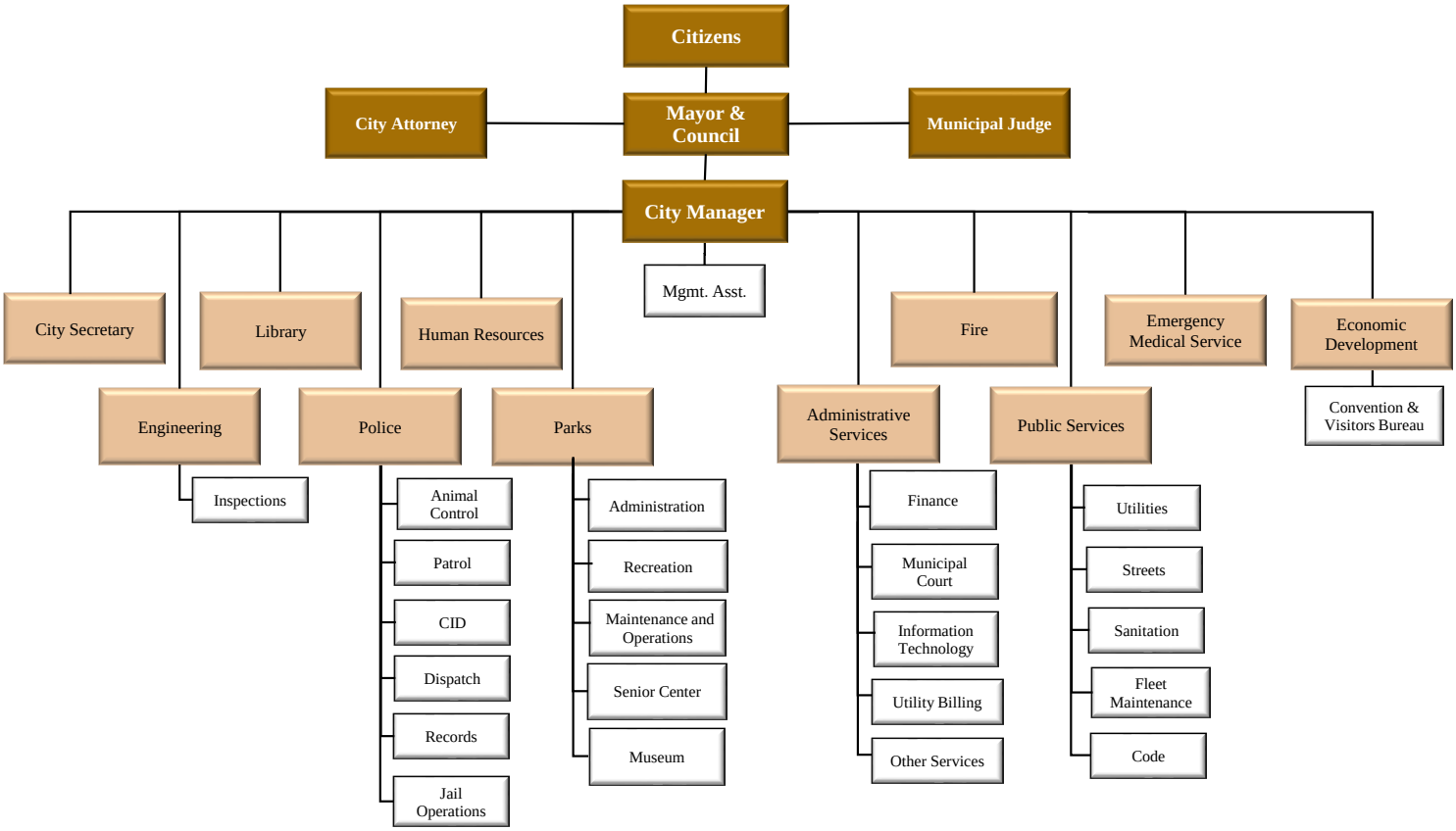
Junru Roland
City Manager

CITY OF ALVIN

FY21 COMPREHENSIVE BUDGET CALENDAR

Date	Day	Description
February 11	Tuesday	7:00 pm Council Workshop (CIP, Goals/Visions, Policies, Budget, Contracts)
March 5	Thursday	6:00 pm Council Workshop (Recap- if necessary)
March 10	Tuesday	Departmental Kick-off meeting with staff
April 8	Wednesday	Deadline for department requests to be submitted to the Finance Department
April 27 – April 30	Mon-Thurs	City Manager/Finance meet with Department Heads
April 30	Thursday	Preliminary values to be provided from BCAD
May 21	Thursday	FY20 revenue forecast and FY21 revenue budget for major funds to be completed.
June 1 – June 30		City Manager/Finance balance the budget.
July 16	Thursday	Regular Council Meeting: • City Manager presents proposed budget to City Council
July 27	Monday	Receive 2020 Certified values from BCAD
August 6	Thursday	Budget Workshop: 6:00 pm Budget Workshop with City Council. Regular Council Meeting: if vote to exceed NNRR, set date & time for 1 public hearing
August 11	Tuesday	6pm Budget Workshop with City Council
August 20	Thursday	Regular Council Meeting: 6pm Budget Workshop with City Council • If City's Rate > VAR, council must adopt the Budget & Tax Rate (no later than 08/24)
September 3	Thursday	Council adopts Budget & Tax Rate
October 1	Thursday	• Fiscal Year begins

Citywide Organizational Chart



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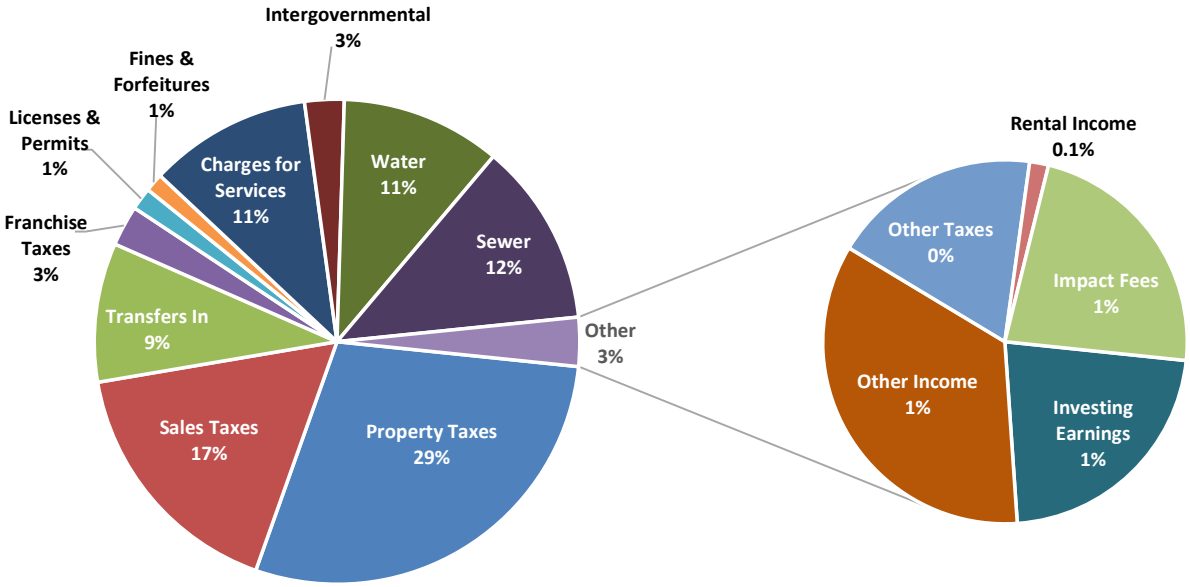
FY21 Proposed Budget

All Funds

Revenues - $47,110,727



Description	General Fund and Sub Funds	Special Revenue Funds	Sales Tax and Sub Funds	Debt Service Fund	Utility Funds	Sanitation	EMS	Internal Service	Total
Property Taxes	10,299,989	1,260,185		2,008,793					13,568,967
Sales Taxes	2,661,858		5,298,803						7,960,661
Transfers In	1,271,768				988,816			2,110,515	4,371,099
Franchise Taxes	1,270,000								1,270,000
License & Permits	695,400								695,400
Fines & Forfeits	557,000	25,000							582,000
Charges for Services	462,780	124,000				2,573,910	1,948,000		5,108,690
Other Income	216,436	117,500	10,000		182,167		7,000		533,103
Investing Earnings	130,000	17,300	50,000		120,000	20,000	5,000		342,300
Other Taxes	50,000	235,000							285,000
Rental Income	18,000	4,500			3,000				25,500
Water					5,023,607				5,023,607
Sewer					5,761,000				5,761,000
Impact Fees					350,000				350,000
Intergovernmental					850,000		383,400		1,233,400
Total Revenues	**$ 17,633,231**	**$ 1,783,485**	**$ 5,358,803**	**$ 2,008,793**	**$ 13,278,590**	**$ 2,593,910**	**$ 2,343,400**	**$ 2,110,515**	**$ 47,110,727**

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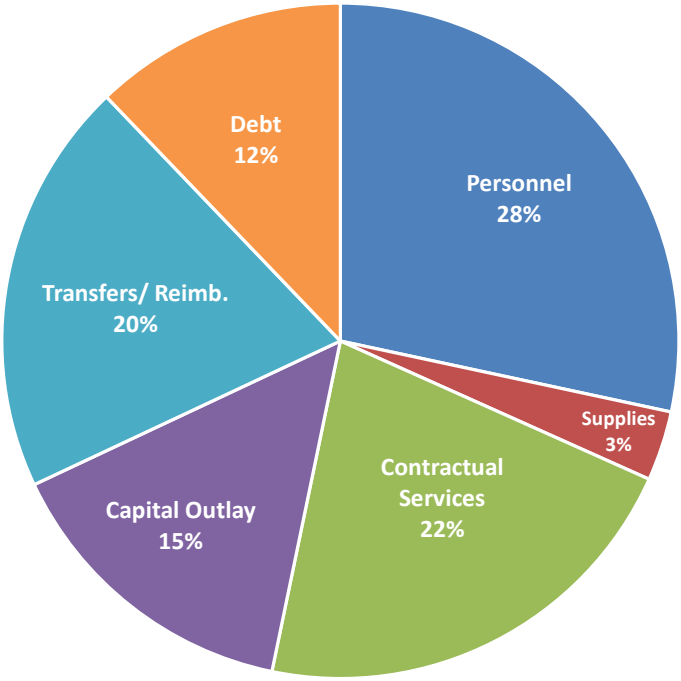
All Funds

Expenditures by Function - $52,846,614



Classification	General Fund and Sub Funds	Special Revenue Funds	Sales Tax and Sub Funds	Debt Service Fund	Utility Funds	Sanitation	EMS	Internal Service	Total
Personnel	11,467,467	99,911			1,657,080		1,457,142	317,878	14,999,478
Supplies	720,386	70,500			542,150		210,050	215,500	1,758,586
Contractual Services	4,410,737	292,580			2,316,751	2,369,585	386,854	1,599,228	11,375,735
Capital Outlay		50,000	6,021,633		1,726,700				7,798,333
Transfers/ Reimb.	1,034,639	924,205	812,010		7,075,487	237,430	301,238	107,481	10,492,490
Debt		7,275		2,118,099	4,278,263	10,706	7,649		6,421,992
Total Expenditures	**17,633,231**	**1,444,471**	**6,833,643**	**2,118,099**	**17,596,431**	**2,617,721**	**2,362,933**	**2,240,087**	**52,846,614**

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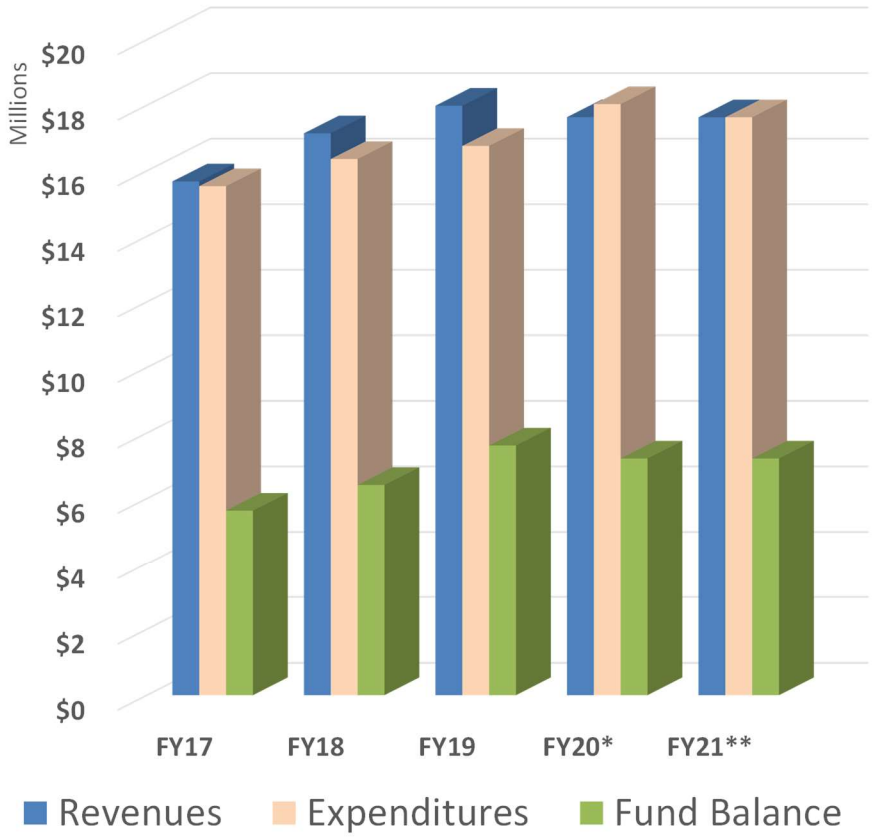
FY21 Proposed Budget

General Fund

5-Year Revenue, Expenditure and Fund Balance Summary



	FY17	FY18	FY19	FY20*	FY21**
Revenues	$15,677,666	$17,143,940	$17,986,836	$17,638,036	$17,633,231
Expenditures	15,531,625	16,360,020	16,758,776	18,034,879	17,633,231
Fund Balance	**$5,630,093**	**$6,414,013**	**$ 7,619,100**	**$ 7,222,257**	**$ 7,222,257**

* Projected
** Estimated

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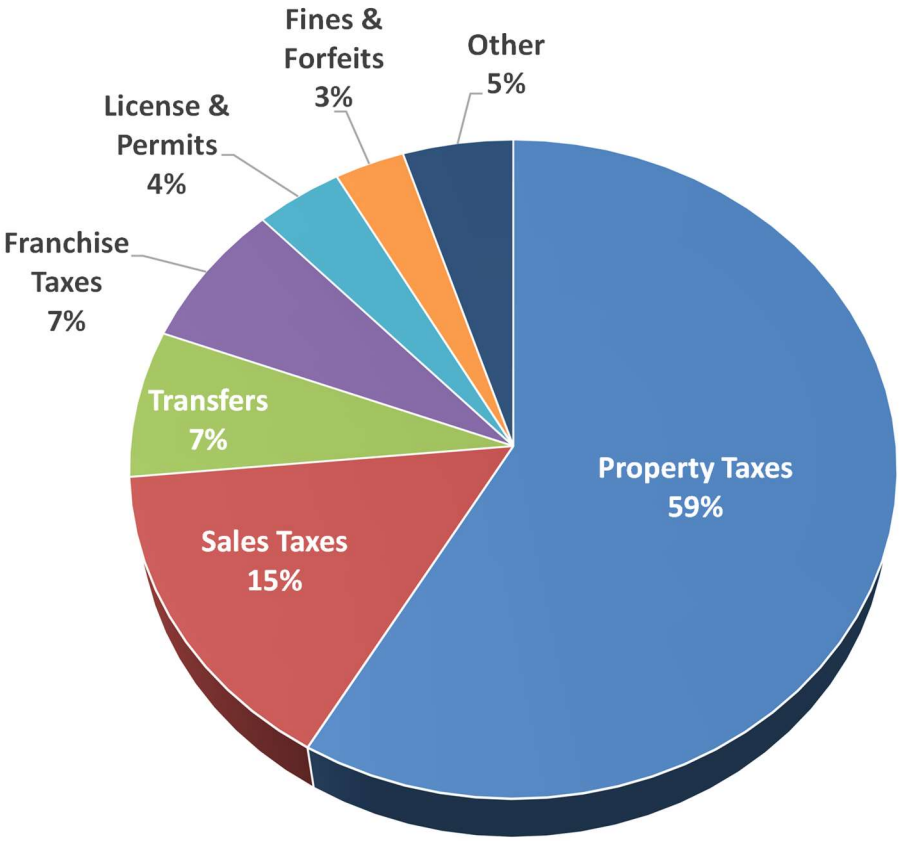
General Fund

Revenues by Function – $17,633,231



	FY21	
Property Taxes	10,299,989	Current, Delinquent, Payments in Lieu of Taxes, Penalties & Interest
Sales Taxes	2,661,858	1/3 Allocation from State Comptroller
Transfers	1,271,768	Interfund Transfers
Franchise Taxes	1,270,000	Gas, Electrical, Telephone, Telephone-Right-of-Way, Cable TV
License & Permits	695,400	Building/Electrical/Plumbing, Plan Check Fees, Other
Fines & Forfeits	557,000	Emergency Service District (ESD) Fee, Hillcrest EMS/Fire, Other
Other	877,216	Charges for Services, Investment Income, Other Taxes, Rental Income
	$ 17,633,231	

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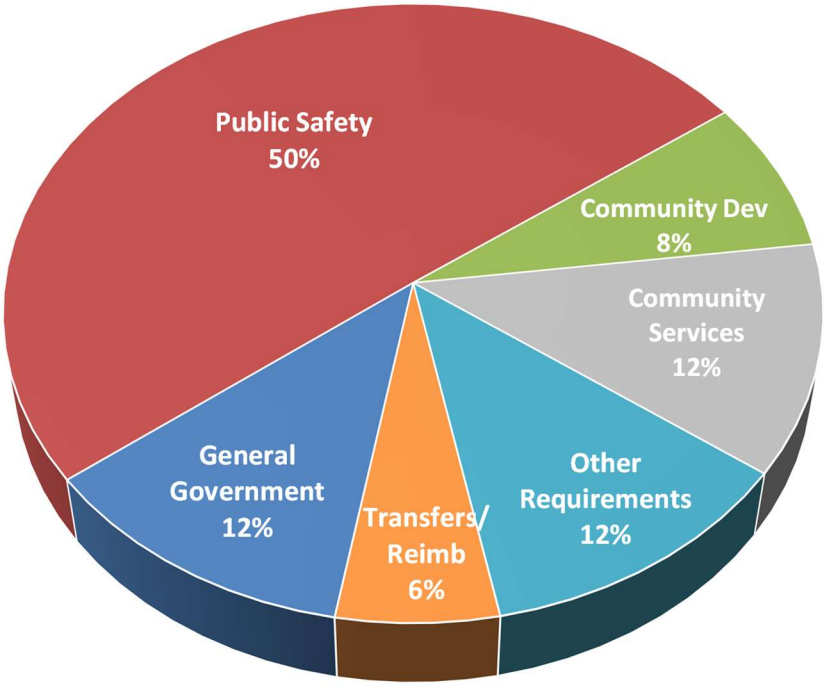
General Fund

Expenditures by Function - $17,633,231



	FY21	
General Government	2,097,047	City Manager, Council, City Secretary, City Attorney, Finance, Court/Judge
Public Safety	8,872,587	Police, Animal Control, Fire, Emergency Mangement
Community Dev	1,405,597	Engineering, Inspections, Code Enforcement
Community Services	2,118,189	Economic Development, Parks. Library
Other Requirements	2,105,173	Health and General Insurance, Annual Audit
Transfers/Reimb.	1,034,639	Interfund Transfers
	$ 17,633,231	

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GENERAL FUND
BUDGET SUMMARY

	Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Beginning *(unassigned)* Fund Balance	**$ 6,391,040**	**$ 7,619,100**	**$ 7,619,100**	**$ 7,619,100**	**$ 7,222,257**
Revenues/Resources					
General Property Taxes	10,080,176	10,248,243	10,248,243	$ 10,188,344	10,299,989
Sales Taxes	2,608,571	2,661,858	2,766,816	2,695,893	2,661,858
State Mixed Drink Tax	61,419	50,000	50,000	44,500	50,000
Franchise Taxes	1,334,949	1,111,250	1,111,250	1,304,600	1,270,000
License & Permits	754,857	532,300	532,300	789,280	695,400
Grant Proceeds	7,721	0	0	7,300	0
Charges for Services	458,267	495,600	495,600	453,400	462,780
Fines & Forfeitures	615,522	587,000	587,000	537,600	557,000
Investment Earnings	179,727	150,000	150,000	144,000	130,000
Rental Income	29,366	24,000	24,000	18,400	18,000
Intergovernmental	1,191,107	1,260,261	1,260,261	1,260,261	1,271,768
Sale of Assets	519,006	0	0	0	0
Other Income	146,149	189,584	189,584	194,458	216,436
Total Revenues/Resources	**17,986,836**	**17,310,096**	**17,415,054**	**17,638,036**	**17,633,231**
Total Revenue & Resources	**24,377,876**	**24,929,196**	**25,034,154**	**25,257,137**	**24,855,488**
Expenditures/Uses					
City Manager	322,929	348,858	348,858	339,020	353,667
Mayor and Council	52,338	53,441	55,501	54,099	57,001
City Secretary	276,369	345,221	345,221	336,458	325,228
City Attorney	255,780	307,851	307,851	284,312	332,777
Economic Development	212,183	225,924	225,924	226,339	244,478
Human Resources	176,381	214,328	214,328	202,338	214,879
Finance	373,008	474,798	474,798	468,460	498,231
Municipal Court / Judge	227,602	267,868	267,868	249,606	285,338
City Hall	96,706	156,778	157,418	148,677	102,200
Police	7,059,703	7,383,954	7,405,907	7,654,435	7,989,753
Animal Control	456,831	498,412	498,760	499,319	550,356
Fire	895,716	1,003,599	1,007,323	954,331	1,110,687
Code Enforcement	114,151	123,137	123,137	94,558	127,724
Emergency Management	72,858	88,783	90,692	76,850	82,839
Engineering / Inspections	634,964	796,048	799,248	732,740	1,015,208
Parks Adm / Maint / Sr Center / Rec / Museum	1,556,716	1,770,225	1,770,937	1,676,891	1,963,430
Library	87,907	111,002	111,316	81,855	86,308
Other Requirements	3,886,634	3,139,870	3,139,870	3,939,178	2,274,170
Total Expenditures/Uses	**16,758,776**	**17,310,096**	**17,344,957**	**$ 18,034,879**	**17,633,231**
Revenue Over/(Under) Expenditures	**1,228,060**	**0**	**70,097**	**$ (396,843)**	**0**
Ending *(unassigned)* Fund Balance	**$ 7,619,100**	**$ 7,619,100**	**$ 7,689,198**	**$ 7,222,257**	**$ 7,222,257**

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111 - GENERAL FUND
Revenue Detail

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
General Property Taxes						
111-400005	Current Tax Collections	9,380,655	9,490,930	9,490,930	9,400,000	9,627,905
111-400010	Delinquent Taxes	142,255	135,000	135,000	146,000	135,000
111-400015	Occupation Taxes on Fees	3,087	2,500	2,500	3,075	2,500
111-400020	Payment in Lieu of Taxes	467,714	554,813	554,813	554,969	469,584
111-400025	Penalty & Interest	80,007	60,000	60,000	78,000	60,000
111-400030	Rendition Penalty	6,457	5,000	5,000	6,300	5,000
	Total General Property Taxes	**10,080,176**	**10,248,243**	**10,248,243**	**10,188,344**	**10,299,989**
Sales Taxes						
111-400100	Sales Tax Revenue	2,608,571	2,661,858	2,766,816	2,695,893	2,661,858
	Total Sales Taxes	**2,608,571**	**2,661,858**	**2,766,816**	**2,695,893**	**2,661,858**
Other Taxes						
111-400200	State Mixed Drink Tax	61,419	50,000	50,000	44,500	50,000
	Total Other Taxes	**61,419**	**50,000**	**50,000**	**44,500**	**50,000**
Franchise Taxes						
111-400300	Gas	61,414	60,000	60,000	70,000	60,000
111-400310	Electric	901,281	900,000	900,000	913,000	900,000
111-400320	Telephone	119,580	32,500	32,500	65,600	65,000
111-400330	Telephone Lines Right-of-Way	66,215	85,000	85,000	78,000	75,000
111-400340	Cable TV	186,458	33,750	33,750	178,000	170,000
	Total Franchise Fees	**1,334,949**	**1,111,250**	**1,111,250**	**1,304,600**	**1,270,000**
License & Permits						
111-400400	Building Permits	206,077	150,000	150,000	238,000	210,000
111-400420	Demolition	650	500	500	900	500
111-400430	Electrical Permits	85,327	60,000	60,000	93,000	75,000
111-400440	Plumbing Permits	68,453	50,000	50,000	73,000	60,000
111-400450	Moving Permits	200	0	0	500	0
111-400460	Taxi Permits	315	500	500	315	500
111-400470	Beer Permits	2,600	2,500	2,500	2,500	2,500
111-400480	Mechanical Permits	58,070	31,000	31,000	65,000	60,000
111-400490	Mobile Home Park License Fee	36,140	35,000	35,000	36,485	35,000
111-400500	Placement Permit Fee	2,025	1,200	1,200	2,000	2,000
111-400510	Restaurant Permits	43,925	35,000	35,000	42,000	41,000
111-400515	Mixed Beverage Restaurant Permit	1,200	0	0	0	0
111-400520	Pool Tables	60	300	300	360	300
111-400525	Special Permits	2,270	2,000	2,000	1,100	2,000
111-400527	Oil & Gas Wells & Pipeline Fees	3,000	3,000	3,000	3,000	3,000
111-400530	Wrecker Permits	1,800	2,000	2,000	1,700	2,000
111-400540	Bowling Permits	0	100	100	100	100
111-400560	Irrigation Permit Fees	3,440	1,000	1,000	1,920	1,000
111-400570	Re-Inspection Fees	2,600	1,000	1,000	3,100	2,000
111-400580	Plan Checking Fee	121,504	80,000	80,000	130,400	115,000
111-400590	Subdivision Plat Fees	7,609	5,000	5,000	12,000	8,000
111-400610	Engineering Fees- Surveying	45,751	30,000	30,000	19,500	25,000
111-400620	Amusement Store License	18,290	12,000	12,000	22,700	15,000
111-400630	Amusement Center License	2,000	2,000	2,000	0	2,000
111-400640	Other Animal Pound Fees	28,265	20,000	20,000	26,600	25,000
111-400650	Animal Permits & Licenses	4,770	3,000	3,000	5,000	3,000
111-400660	Fire Marshal Fees	7,885	5,000	5,000	6,900	5,000
111-400670	Banner Permit Fee	630	200	200	1,200	500
	Total Licenses & Permits	**754,857**	**532,300**	**532,300**	**789,280**	**695,400**
Grant Proceeds						
111-401010	Grant Proceeds	7,721	0	0	7,300	0
	Total Grant Proceeds	**7,721**	**0**	**0**	**7,300**	**0**

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111 - GENERAL FUND
Revenue Detail

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Charges for Services						
111-402010	Emergency Service District Fee	288,200	290,000	290,000	292,000	292,430
111-402020	Hillcrest EMS/Fire Service	20,700	27,600	27,600	27,600	27,600
111-402025	Manvel Interlocal Agreement	25,000	25,000	25,000	25,000	25,500
111-402030	Parks & Recreation Program	50,242	35,000	35,000	53,100	26,250
111-402040	Swimming Pool	46,339	43,000	43,000	13,000	32,250
111-402050	Sports Agreement Revenue	30,714	45,000	45,000	28,400	33,750
111-402060	Credit Card Service Fee	(2,928)	30,000	30,000	14,300	25,000
	Total Charges for Services	**458,267**	**495,600**	**495,600**	**453,400**	**462,780**
Fines & Forfeits						
111-403000	Fines & Forfeitures	605,226	580,000	580,000	529,000	550,000
111-403010	Child Safety Fines	1,579	1,000	1,000	1,600	1,000
111-403020	Traffic Control Fines	8,717	6,000	6,000	7,000	6,000
	Total Fines & Forfeitures	**615,522**	**587,000**	**587,000**	**537,600**	**557,000**
Investing Earnings						
111-404000	Interest Income	179,727	150,000	150,000	144,000	130,000
	Total Interest Income	**179,727**	**150,000**	**150,000**	**144,000**	**130,000**
Rental Income						
111-405000	Rental Income- City Property	3,390	3,000	3,000	2,600	3,000
111-405005	Rental Income- Depot	5,875	6,000	6,000	0	0
111-405010	Rental Income- Senior Citizen Center	20,101	15,000	15,000	15,800	15,000
	Total Rental Income	**29,366**	**24,000**	**24,000**	**18,400**	**18,000**
Intragovernmental/Transfers In						
111-406010	Utility Fund - Admin Charges	701,547	763,258	763,258	763,258	775,243
111-406020	Sanitation Fund - Admin Charges	138,721	136,279	136,279	136,279	136,537
111-406030	EMS Fund - Admin Charges	154,775	162,671	162,671	162,671	164,365
111-406060	Cemetery Fund - Admin Charges	30,333	30,754	30,754	30,754	26,934
111-406065	Sales Tax Fund- Admin Charges	159,357	160,864	160,864	160,864	162,201
111-406121	Transfer from HOT fund	6,374	6,435	6,435	6,435	6,488
	Total Intragovernmental	**1,191,107**	**1,260,261**	**1,260,261**	**1,260,261**	**1,271,768**
Sale of Assets						
111-407000	Sale of Assets	519,006	0	0	0	0
	Total Sale of Assets	**519,006**	**0**	**0**	**0**	**0**
Other Income						
111-409020	Fees Copies/Police	4,728	2,000	2,000	4,500	2,000
111-409031	Municipal Ceremonies	0	200	200	0	200
111-409050	Return Check Fee				75	0
111-409040	Sales of Code Copies	30	200	200	30	100
111-409060	Mowing Account	2,650	5,000	5,000	2,700	5,000
111-409070	Mowing Liens	670	2,000	2,000	1,000	2,000
111-409075	Miscellaneous Income	5,781	5,000	5,000	11,169	5,000
111-409100	Miscellaneous Reimbursements	4,015	2,000	2,000	1,800	2,000
111-409110	Kiosk Signs	60	0	0	0	0
111-409120	TIRZ 2 Municipal Services Fee	128,216	173,184	173,184	173,184	200,136
	Total Other Income	**146,149**	**189,584**	**189,584**	**194,458**	**216,436**
	General Fund	**$ 17,986,836**	**$ 17,310,096**	**$ 17,415,054**	**$ 17,638,036**	**$ 17,633,231**

City Manager

City Manager
General Fund

	CATEGORY	Amended Budget 2019/20	Budget 2020/21
1000	Personnel Services	$ 322,711	$ 324,799
2000	Materials and Supplies	700	1,300
3000	Contractual Services	16,510	17,560
7000	Interfund Transfers	8,937	10,008
	Total	**$ 348,858**	**$ 353,667**

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
City Manager	UC	1	1
Management Assistant	9	1	1
Total		2	2

City Manager

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
1004-00-1001	Salaries	218,630	229,018	229,018	223,517	229,188
1004-00-1005	Overtime	0	3,000	3,000	0	2,000
1004-00-1006	Longevity	559	649	649	651	852
1004-00-1009	TMRS	39,715	43,793	43,793	42,894	45,363
1004-00-1011	FICA	14,827	21,915	21,915	19,122	22,039
1104-00-1015	457 Deferred Compensation	13,888	14,736	14,736	14,153	15,157
1004-00-1018	Auto Allowance	8,450	7,200	7,200	7,800	7,800
1004-00-1021	Technology Stipend	2,600	2,400	2,400	2,600	2,400
	Total Personnel	**298,668**	**322,711**	**322,711**	**310,737**	**324,799**
Supplies						
1004-00-2100	Office Supplies	3,192	700	700	2,300	700
1004-00-2125	General Supplies	0	0	0	36	600
	Total Supplies	**3,192**	**700**	**700**	**2,336**	**1,300**
Contractual Services						
1004-00-3170	Professional Development	6,566	9,000	9,000	9,000	9,000
1004-00-3180	Dues & Memberships	2,600	2,485	2,485	2,485	2,560
1004-00-3190	Communications	4,582	5,000	5,000	5,500	6,000
1004-00-3210	Postage & Freight	0	25	25	25	0
	Total Services	**13,748**	**16,510**	**16,510**	**17,010**	**17,560**
Interfund Transfers						
1004-00-7505	IT Maintenance Fees	7,321	8,937	8,937	8,937	10,008
	Total Interfund Transfers	**7,321**	**8,937**	**8,937**	**8,937**	**10,008**
	Total City Manager	**$ 322,929**	**$ 348,858**	**$ 348,858**	**$ 339,020**	**$ 353,667**

Mayor & Council
General Fund

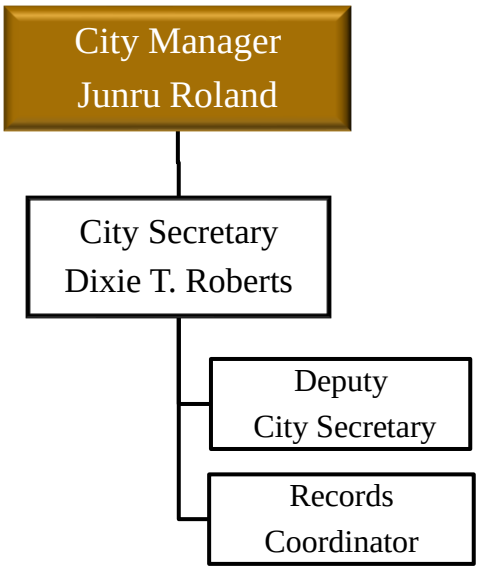
	CATEGORY	Amended Budget 2019/20	Budget 2020/21
1000	Personnel Services	$ 32,941	$ 32,941
2000	Materials and Supplies	2,900	2,100
3000	Contractual Services	19,660	21,960
	Total	**$ 55,501**	**$ 57,001**

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			

Mayor & City Council

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
1001-00-1010	Monthly Stipend	30,000	30,000	30,000	30,000	30,000
1001-00-1011	FICA	2,341	2,341	2,341	2,341	2,341
1001-00-1018	Auto Allowance	600	600	600	600	600
	Total Personnel	**32,941**	**32,941**	**32,941**	**32,941**	**32,941**
Supplies						
1001-00-2100	Office Supplies	119	100	100	100	100
1001-00-2125	General Supplies	3,058	2,800	2,800	1,398	2,000
	Total Supplies	**3,177**	**2,900**	**2,900**	**1,498**	**2,100**
Contractual Services						
1001-00-3100	Contract Services	7,440	9,500	11,560	11,560	11,560
1001-00-3170	Professional Development	8,741	8,000	8,000	8,000	10,300
1001-00-3190	Communications	0	0	0	0	0
1001-00-3210	Postage & Freight	40	100	100	100	100
	Total Services	**16,221**	**17,600**	**19,660**	**19,660**	**21,960**
	Total City Council	**$ 52,338**	**$ 53,441**	**$ 55,501**	**$ 54,099**	**$ 57,001**

City Secretary



City Secretary
General Fund

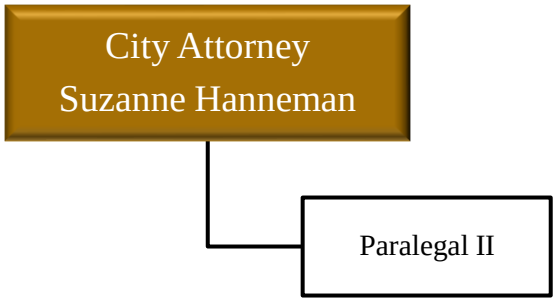
	CATEGORY	Amended Budget 2019/20	Budget 2020/21
1000	Personnel Services	$ 249,057	$ 260,525
2000	Materials and Supplies	2,000	2,000
3000	Contractual Services	83,350	52,475
7000	Interfund Transfers	10,814	10,228
	Total	**$ 345,221**	**$ 325,228**

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
City Secretary	18	1	1
Deputy City Secretary	14	1	1
Records Coordinator	6	1	1
Total		3	3

City Secretary

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
1002-00-1001	Salaries	181,385	190,165	190,165	189,100	197,761
1002-00-1006	Longevity	4,185	4,473	4,473	4,425	4,763
1002-00-1007	Extra Help	2,374	0	0	0	0
1002-00-1009	TMRS	32,663	33,872	33,872	34,166	36,501
1002-00-1011	FICA	13,707	15,207	15,207	15,232	15,920
1002-00-1016	Certification & Education Pay	50	1,200	1,200	1,200	1,200
1002-00-1017	Equipment Allowance	550	540	540	780	780
1002-00-1018	Auto Allowance	3,600	3,600	3,600	3,600	3,600
	Total Personnel	**238,514**	**249,057**	**249,057**	**248,503**	**260,525**
Supplies						
1002-00-2100	Office Supplies	1,519	2,000	2,000	1,929	2,000
	Total Supplies	**1,519**	**2,000**	**2,000**	**1,929**	**2,000**
Contractual Services						
1002-00-3100	Contract Services	5,739	52,200	52,200	52,145	11,200
1002-00-3170	Professional Development	3,825	4,000	4,000	3,493	4,000
1002-00-3180	Dues & Memberships	240	700	700	700	500
1002-00-3190	Communications	4,683	4,800	4,800	4,750	5,125
1002-00-3210	Postage & Freight	99	150	150	111	150
1002-00-3230	Advertising	6,006	11,000	11,000	6,600	11,000
1002-00-3235	Election	7,209	10,000	10,000	7,000	20,000
1002-00-3240	Recording Fees	237	500	500	414	500
	Total Services	**28,037**	**83,350**	**83,350**	**75,212**	**52,475**
Interfund Transfers						
1002-00-7500	Computer Replacement Accruals	978	1,877	1,877	1,877	220
1002-00-7505	IT Maintenance Fees	7,321	8,937	8,937	8,937	10,008
	Total Interfund Transfers	**8,299**	**10,814**	**10,814**	**10,814**	**10,228**
	Total City Secretary	**$ 276,369**	**$ 345,221**	**$ 345,221**	**$ 336,458**	**$ 325,228**

City Attorney



City Attorney
General Fund

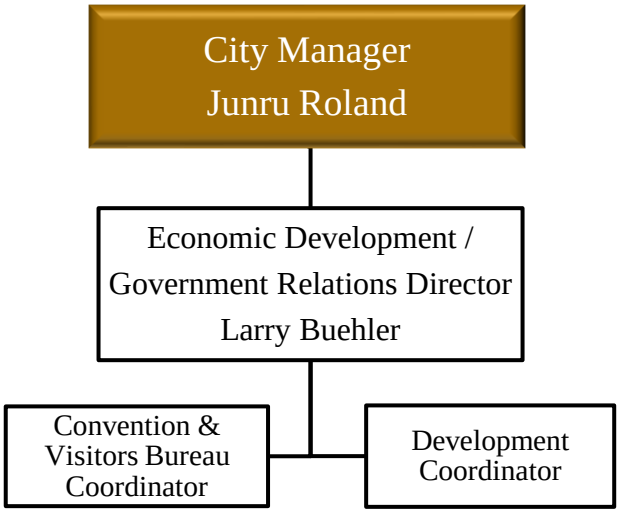
	CATEGORY	Amended Budget 2019/20	Budget 2020/21
1000	Personnel Services	$ 236,276	$ 261,999
2000	Materials and Supplies	2,600	2,600
3000	Contractual Services	59,100	57,950
7000	Interfund Transfers	9,875	10,228
	Total	**$ 307,851**	**$ 332,777**

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
City Attorney	UC	1	1
Paralegal II	16	1	1
Total		2	2

City Attorney

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
1003-00-1001	Salaries	179,540	188,637	188,637	199,846	208,330
1003-00-1006	Longevity	759	854	854	855	951
1003-00-1009	TMRS	31,035	32,289	32,289	34,440	36,708
1003-00-1011	FICA	13,437	14,496	14,496	15,354	16,010
	Total Personnel	**224,771**	**236,276**	**236,276**	**250,494**	**261,999**
Supplies						
1003-00-2100	Office Supplies	1,924	2,100	2,100	1,144	2,100
1003-00-2125	General Supplies	59	500	500	0	500
	Total Supplies	**1,984**	**2,600**	**2,600**	**1,144**	**2,600**
Contractual Services						
1003-00-3100	Contract Services	6,066	7,000	7,000	5,333	5,000
1003-00-3120	Legal Services	7,426	40,000	40,000	10,000	40,000
1003-00-3122	APOA Legal Services	0	2,500	2,500	0	2,500
1003-00-3170	Professional Development	1,853	3,000	3,000	1,985	3,000
1003-00-3180	Dues & Memberships	455	500	500	435	500
1003-00-3190	Communications	4,951	5,200	5,200	4,285	6,050
1003-00-3210	Postage & Freight	954	900	900	761	900
	Total Services	**21,705**	**59,100**	**59,100**	**22,798**	**57,950**
Interfund Transfers						
1003-00-7500	Computer Replacement Accruals	0	938	938	938	220
1003-00-7505	IT Maintenance Fees	7,321	8,937	8,937	8,937	10,008
	Total Interfund Transfers	**7,321**	**9,875**	**9,875**	**9,875**	**10,228**
	Total City Attorney	**$ 255,780**	**$ 307,851**	**$ 307,851**	**$ 284,312**	**$ 332,777**

Economic Development



Economic Development
General Fund

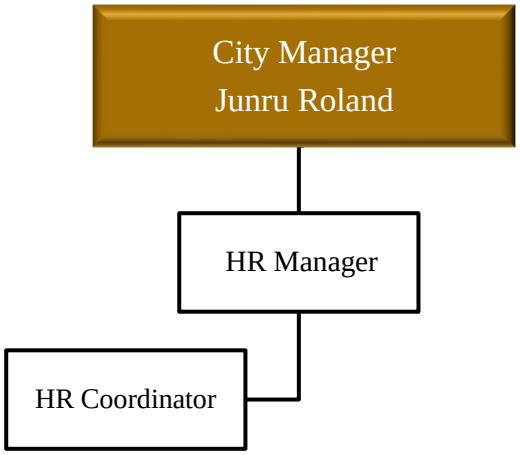
	CATEGORY	Amended Budget 2019/20	Budget 2020/21
1000	Personnel Services	$ 187,027	$ 200,831
2000	Materials & Supplies	2,075	2,775
3000	Contractual Services	29,926	34,200
7000	Interfund Transfers	6,896	6,672
	Total	**$ 225,924**	**$ 244,478**

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Economic Development/Government Relations Director	18	1	1
Development Coordinator	9	1	1
Total		2	2

Economic Development

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
1005-00-1001	Salaries	138,645	143,623	143,623	143,650	151,997
1005-00-1006	Longevity	1,380	1,570	1,570	1,573	1,763
1005-00-1009	TMRS	24,928	25,559	25,559	25,802	28,264
1005-00-1011	FICA	11,021	11,475	11,475	11,536	12,327
1005-00-1016	Certification & Education Pay	0	0	0	0	900
1005-00-1017	Equiment Allowance	0	0	0	780	780
1005-00-1018	Auto Allowance	4,800	4,800	4,800	4,800	4,800
	Total Personnel	**180,774**	**187,027**	**187,027**	**188,142**	**200,831**
Supplies						
1005-00-2100	Office Supplies	1,538	1,500	1,500	1,500	1,700
1005-00-2125	General Supplies	225	575	575	575	1,075
	Total Supplies	**1,763**	**2,075**	**2,075**	**2,075**	**2,775**
Contractual Services						
1005-00-3100	Contract Services	3,004	6,000	6,000	6,000	6,000
1005-00-3170	Professional Development	10,591	9,300	9,300	9,300	13,200
1005-00-3180	Dues & Memberships	2,113	3,126	3,126	3,126	3,500
1005-00-3190	Communications	5,617	5,800	5,800	5,100	5,800
1005-00-3210	Postage & Freight	77	200	200	200	200
1005-00-3225	Promotional Marketing	3,364	5,500	5,500	5,500	5,500
	Total Services	**24,765**	**29,926**	**29,926**	**29,226**	**34,200**
Interfund Transfers						
1005-00-7500	Computer Replacement Accruals	0	938	938	938	0
1005-00-7505	IT Maintenance Fees	4,881	5,958	5,958	5,958	6,672
	Total Interfund Transfers	**4,881**	**6,896**	**6,896**	**6,896**	**6,672**
	Total Economic Development	**$ 212,183**	**$ 225,924**	**$ 225,924**	**$ 226,339**	**$ 244,478**

Human Resources



Human Resources Division
General Fund

	CATEGORY	Amended Budget 2019/20	Budget 2020/21
1000	Personnel Services	$ 132,720	$ 139,387
2000	Materials and Supplies	26,000	14,500
3000	Contractual Services	49,650	54,100
7000	Interfund Transfers	5,958	6,892
	Total	**$ 214,328**	**$ 214,879**

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Human Resources Manager	14	1	1
HR Coordinator	9	1	1
Total		2	2

Human Resources

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
2503-00-1001	Salaries	96,512	101,421	101,421	101,375	105,540
2503-00-1006	Longevity	3,263	3,519	3,519	3,456	3,712
2503-00-1009	TMRS	18,333	18,137	18,137	17,989	19,163
2503-00-1011	FICA	7,255	8,143	8,143	8,020	8,472
2503-00-1022	Healthy Initiative	2,850	0	0	0	1,000
2503-00-1025	Hiring Incentive	750	1,500	1,500	1,000	1,500
	Total Personnel	**128,963**	**132,720**	**132,720**	**131,839**	**139,387**
Supplies						
2503-00-2100	Office Supplies	1,835	2,000	2,000	1,209	1,000
2503-00-2125	General Supplies	2,227	1,000	1,000	770	500
2503-00-2270	Rewards Recognition	2,771	4,000	4,000	3,000	4,000
2503-00-2271	Employee Appreciation	6,687	19,000	19,000	18,272	9,000
	Total Supplies	**13,521**	**26,000**	**26,000**	**23,251**	**14,500**
Contractual Services						
2503-00-3100	Contract Services	15,450	30,000	30,000	27,832	35,000
2503-00-3160	Medical Services / Pre-employment	6,756	5,000	5,000	5,000	5,000
2503-00-3161	Preventative Medical Services	0	4,750	4,750	0	4,000
2503-00-3170	Professional Development	2,503	5,000	5,000	3,990	5,000
2503-00-3173	Special Events	0	0	0	0	0
2503-00-3180	Dues & Memberships	508	900	900	750	700
2503-00-3190	Communications	3,572	3,800	3,800	3,600	4,200
2503-00-3210	Postage & Freight	228	200	200	118	200
	Total Services	**29,016**	**49,650**	**49,650**	**41,290**	**54,100**
Interfund Transfers						
2503-00-7500	Computer Replacment Accruals	0	0	0	0	220
2503-00-7505	IT Maintenance Fees	4,881	5,958	5,958	5,958	6,672
	Total Interfund Transfers	**4,881**	**5,958**	**5,958**	**5,958**	**6,892**
	Total Human Resources	**$ 176,381**	**$ 214,328**	**$ 214,328**	**$ 202,338**	**$ 214,879**

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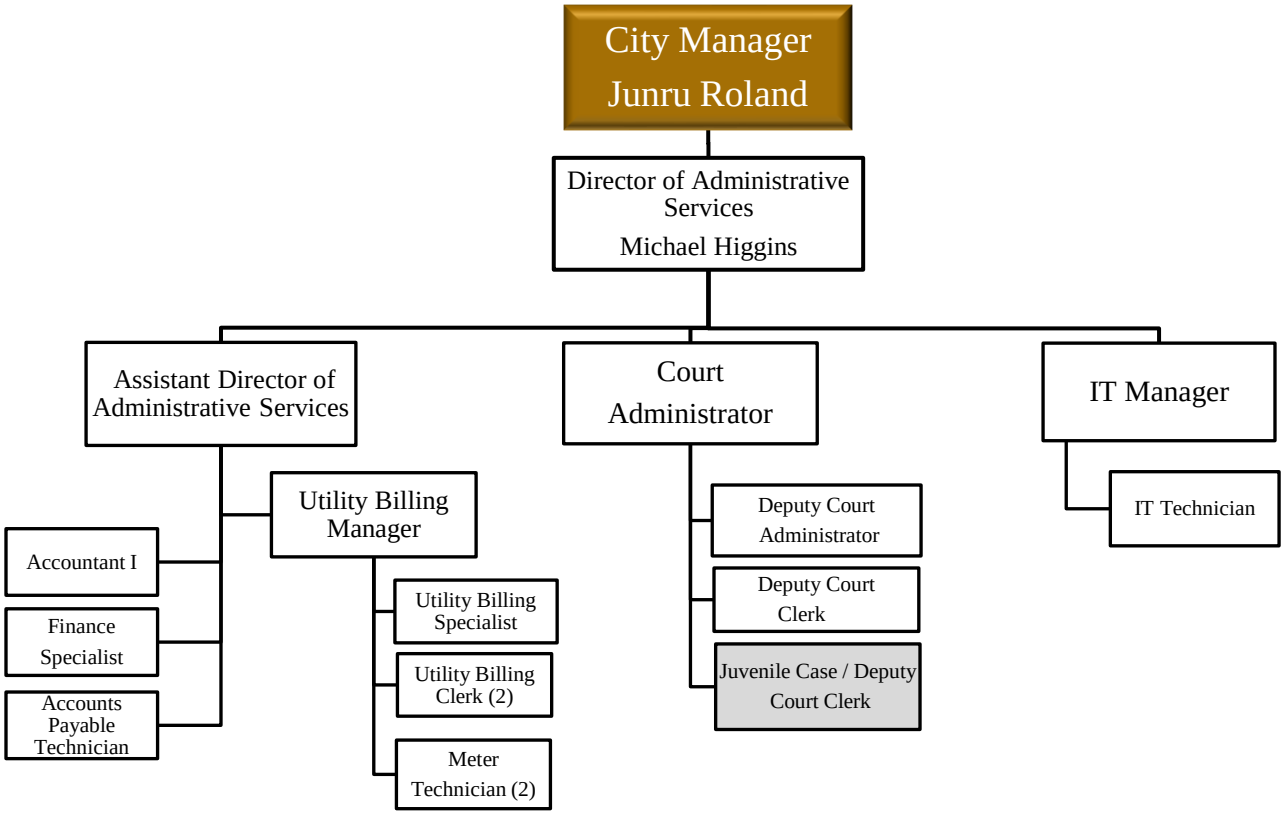
Administrative Services



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Administrative Services Recap
General Fund

Division	Amended Budget 2019/20	Budget 2020/21
Finance	$ 474,798	$ 498,231
Municipal Court	208,368	218,965
Municipal Judge	59,500	67,773
City Hall	157,418	102,200
Totals	**$ 900,084**	**$ 887,169**

Administrative Services / Finance Division
General Fund

	CATEGORY	Amended Budget 2019/20	Budget 2020/21
1000	Personnel Services	$ 407,089	$ 426,394
2000	Materials and Supplies	7,000	7,000
3000	Contractual Services	42,836	44,820
7000	Interfund Transfers	17,873	20,017
	Total	**$ 474,798**	**$ 498,231**

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Director of Administrative Services	18	1	1
Asst. Director of Administrative Services	16	1	1
Accountant I	12	1	1
Finance Specialist	9	1	1
Accounts Payable Technician	8	1	1
Total		5	5

Administrative Services / Finance Division

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
2501-00-1001	Salaries	250,716	318,285	318,285	314,099	331,131
2501-00-1005	Overtime	1,128	500	500	500	500
2501-00-1006	Longevity	4,514	4,940	4,940	4,758	5,422
2501-00-1009	TMRS	44,422	55,878	55,878	55,096	60,245
2501-00-1011	FICA	19,247	25,086	25,086	24,562	26,276
2501-00-1016	Certification & Education Pay	75	1,800	1,800	1,800	1,800
2501-00-1017	Equipment Allowance	440	600	600	1,020	1,020
2501-00-1018	Auto Allowance	1,800	3,600	3,600	3,600	3,600
2501-00-1055	Salary Reimbursement from RDA	(3,600)	(3,600)	(3,600)	(3,600)	(3,600)
	Total Personnel	**318,741**	**407,089**	**407,089**	**401,835**	**426,394**
Supplies						
2501-00-2100	Office Supplies	3,940	4,500	4,500	4,500	4,500
2501-00-2125	General Supplies	2,463	2,500	2,500	2,900	2,500
	Total Supplies	**6,403**	**7,000**	**7,000**	**7,400**	**7,000**
Contractual Services						
2501-00-3100	Contract Services	12,225	6,885	6,885	19,331	8,306
2501-00-3170	Professional Development	5,236	17,695	17,695	6,000	17,500
2501-00-3180	Dues & Memberships	1,299	2,024	2,024	1,989	2,024
2501-00-3190	Communications	6,500	7,032	7,032	7,032	7,800
2501-00-3210	Postage & Freight	2,494	3,000	3,000	2,000	3,000
2501-00-3220	Printing Services	4,913	5,500	5,500	4,500	4,990
2501-00-3254	Surety, Fidelity Bonds	200	200	200	200	200
2501-00-3260	Machinery & Equipment Maintenance	354	500	500	300	1,000
	Total Services	**33,222**	**42,836**	**42,836**	**41,352**	**44,820**
Interfund Transfers						
2501-00-7505	IT Maintenance Fees	14,642	17,873	17,873	17,873	20,017
	Total Interfund Transfers	**14,642**	**17,873**	**17,873**	**17,873**	**20,017**
	Total Administration Services	**$ 373,008**	**$ 474,798**	**$ 474,798**	**$ 468,460**	**$ 498,231**

REVISED

Administrative Services / Municipal Court Division
General Fund

	CATEGORY	Amended Budget 2019/20	Budget 2020/21
1000	Personnel Services	$ 170,474	$ 179,089
2000	Materials and Supplies	4,000	6,000
3000	Contractual Services	19,000	16,975
7000	Interfund Transfers	14,894	16,901
	Total	**$ 208,368**	**$ 218,965**

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Court Administrator	15	1	1
Deputy Court Administrator	8	0	1
Deputy Court Clerk	8	3	2
* Deputy Court Clerk/Juvenile Case Manager	8	0.5	0.5
Total		4.5	4.5

REVISED

Administrative Services / Municipal Court Division

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
2502-00-1001	Salaries	109,542	134,362	134,362	131,196	139,570
2502-00-1005	Overtime	369	800	800	800	800
2502-00-1006	Longevity	562	601	601	544	883
2502-00-1009	TMRS	18,271	23,133	23,133	22,950	25,092
2502-00-1011	FICA	12,023	10,379	10,379	10,231	10,944
2502-00-1016	Certification & Education Pay	50	1,200	1,200	1,200	1,800
2502-00-1019	Municipal Judge Retainter	50,400	0	0	0	0
	Total Personnel	**191,217**	**170,474**	**170,474**	**166,921**	**179,089**
Supplies						
2502-00-2100	Office Supplies	2,458	2,800	2,800	2,400	2,800
2502-00-2125	General Supplies	(28)	0	0	0	2,000
2502-00-2275	Program Supplies	1,028	1,200	1,200	1,400	1,200
	Total Supplies	**3,458**	**4,000**	**4,000**	**3,800**	**6,000**
Contractual Services						
2502-00-3100	Contract Services	7,144	4,500	4,500	2,534	2,500
2502-00-3131	Juror Costs	66	0	0	0	75
2502-00-3170	Professional Development	2,043	3,000	3,000	2,043	3,000
2502-00-3180	Dues & Memberships	683	800	800	790	900
2502-00-3190	Communications	5,042	5,400	5,400	5,377	5,600
2502-00-3210	Postage & Freight	5,322	4,500	4,500	4,204	4,000
2502-00-3220	Printing Services	286	500	500	500	600
2502-00-3254	Surety, Fidelity Bonds	140	300	300	286	300
	Total Services	**20,726**	**19,000**	**19,000**	**15,734**	**15,575**
Interfund Transfers						
2502-00-7500	Computer Replacement Accruals	0	0	0	0	220
2502-00-7505	IT Maintenance Fees	12,202	14,894	14,894	14,894	16,681
	Total Interfund Transfers	**12,202**	**14,894**	**14,894**	**14,894**	**16,901**
	Total Municipal Court	**$ 227,602**	**$ 208,368**	**$ 208,368**	**$ 201,349**	**$ 218,965**

REVISED

Administrative Services / Municipal Court Judge Division
General Fund

	CATEGORY	Amended Budget 2019/20	Budget 2020/21
1000	Personnel Services	$ 58,000	$ 66,273
3000	Contractual Services	1,500	2,100
	Total	**$ 59,500**	**$ 68,373**

REVISED

Administrative Services / Municipal Court Judge Division

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Budget 2020/21
Personnel						
2502-19-1011	FICA	0	4,000	4,000	2,932	4,773
2502-19-1017	Equipment Allowance	0	600	600	600	0
2502-19-1019	Municipal Judge Retainer	0	52,200	52,200	42,125	61,500
2502-19-1021	Technology Stipend	0	1,200	1,200	1,200	0
	Total Personnel	**0**	**58,000**	**58,000**	**46,857**	**66,273**
Contractual Services						
2502-19-3170	Professional Development	0	1,000	1,000	900	1,000
2502-19-3180	Dues & Memberships	0	500	500	500	500
2502-19-3190	Communications	0	0	0	0	600
	Total Services	**0**	**1,500**	**1,500**	**1,400**	**2,100**
	Total Municipal Court Judge	**$ 0**	**$ 59,500**	**$ 59,500**	**$ 48,257**	**$ 68,373**

City Hall Division
General Fund

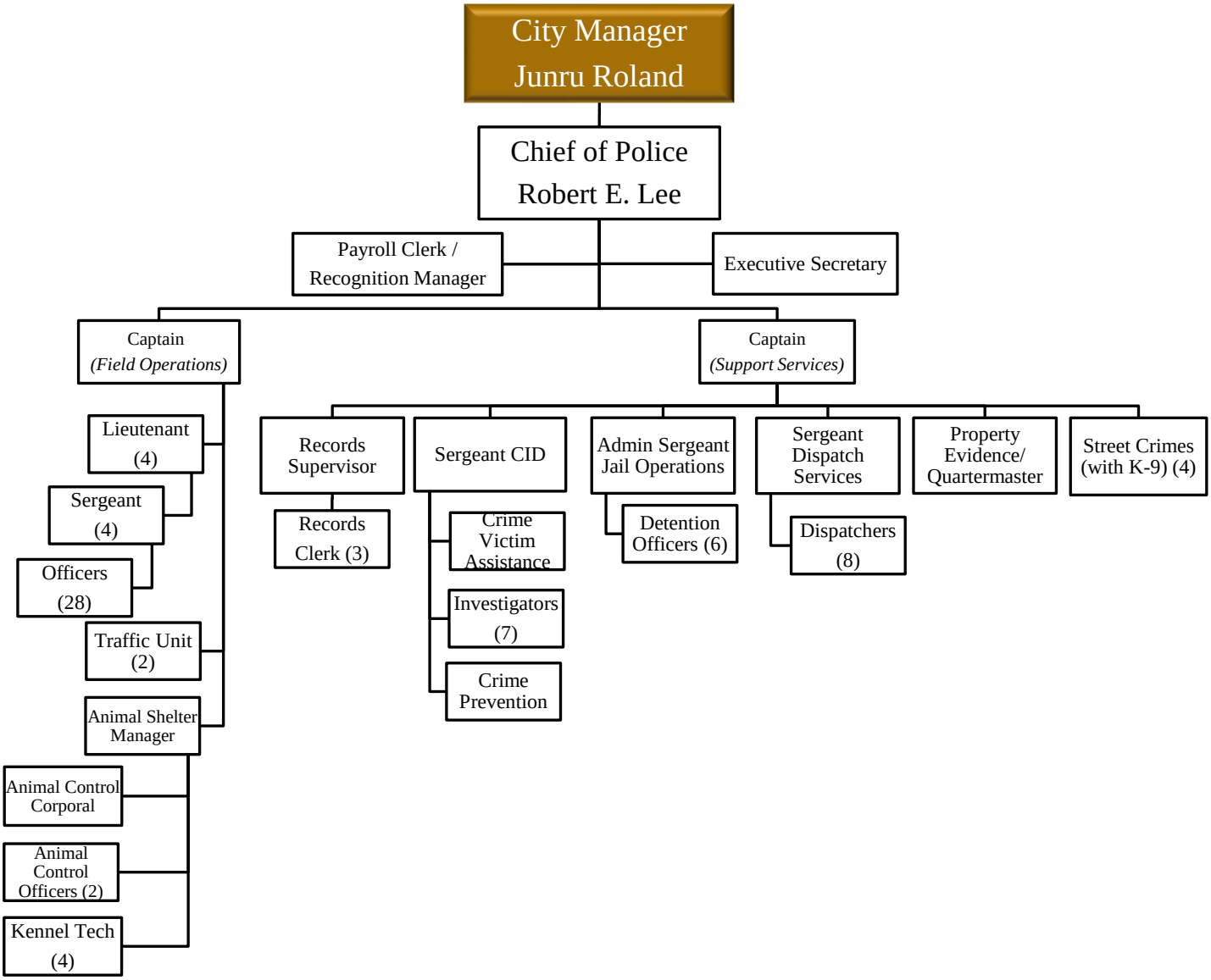
	CATEGORY	Amended Budget 2019/20	Budget 2020/21
2000	Materials and Supplies	$ 8,500	$ 8,200
3000	Contractual Services	94,640	94,000
7000	Interfund Transfers	54,278	0
	Total	**$ 157,418**	**$ 102,200**

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			

111 - General Fund/City Hall

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Supplies						
2504-00-2125	General Supplies	5,893	7,000	7,000	7,000	7,000
2504-00-2200	Foods	243	1,500	1,500	800	1,200
2504-00-2275	Program Supplies	0	0	0	0	0
	Total Supplies	**6,136**	**8,500**	**8,500**	**7,800**	**8,200**
Contractual Services						
2504-00-3190	Communications	12,900	15,000	15,000	13,987	15,000
2504-00-3200	Utilities	19,253	30,000	30,000	23,612	30,000
2504-00-3260	Machinery & Equipment Maintenance	7,865	19,000	19,342	19,000	19,000
2504-00-3270	Building/Grounds Maintenance	35,726	30,000	30,298	30,000	30,000
	Total Services	**75,745**	**94,000**	**94,640**	**86,599**	**94,000**
Interfund Transfers						
2504-00-7500	Computer Replacement Accruals	14,824	54,278	54,278	54,278	0
	Total Interfund Transfers	**14,824**	**54,278**	**54,278**	**54,278**	**0**
	Total City Hall	**$ 96,706**	**$ 156,778**	**$ 157,418**	**$ 148,677**	**$ 102,200**

Police Department



Police Department Recap
General Fund

Division	Amended Budget 2019/20	Budget 2020/21
Law Enforcement	$ 7,405,907	$ 7,989,753
Animal Control Services	498,760	550,356
Totals	**$ 7,904,667**	**$ 8,540,109**

Police Department / Law Enforcement Division
General Fund

	CATEGORY	Amended Budget 2019/20	Budget 2020/21
1000	Personnel Services	$ 5,900,494	$ 6,425,469
2000	Materials and Supplies	207,009	237,625
3000	Contractual Services	632,710	619,819
5000	Debt Services	0	0
7000	Interfund Transfers	665,694	706,840
	Total	**$ 7,405,907**	**$ 7,989,753**

	Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
	Chief of Police	18	1	1
**	Police Officers	*	50	55
	Executive Secretary	11	1	1
	Crime Victim Liaison	8	1	1
	Communication Officer	10	8	8
	Communication Supervisor	11	1	1
	Detention Officers	9	6	6
	Records Technicians	7	3	3
	Records Supervisor	9	1	1
	Police Payroll Technician/Recognition Manager	9	1	1
	Total		73	78

* *Pay plan is based on Collective Bargaining Agreement*

** *In FY21, five additional full-time Police Officer postions are proposed*

Police Department / Law Enforcement Division

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
3501-00-1001	Salaries	4,097,145	4,221,311	4,221,311	4,215,631	4,352,357
3501-00-1005	Overtime	250,620	225,000	225,000	462,815	255,000
3501-00-1006	Longevity	71,392	79,604	79,604	72,984	83,446
3501-00-1009	TMRS	793,367	804,305	804,305	855,572	859,736
3501-00-1011	FICA	333,567	361,088	361,088	381,418	374,970
3501-00-1014	Clothing Allowance	8,400	8,400	8,400	9,000	9,000
3501-00-1016	Certification & Education Pay	70,275	82,681	82,681	105,870	83,910
3501-00-1017	Equipment Allowance	99,600	103,704	103,704	104,903	103,464
3501-00-1018	Auto Allowance	14,400	14,400	14,400	14,650	14,400
3501-00-1040	New Position Request	0	0	0	0	289,186
	Total Personnel	**5,738,765**	**5,900,494**	**5,900,494**	**6,222,844**	**6,425,469**
Supplies						
3501-00-2100	Office Supplies	11,915	12,000	12,009	12,000	12,000
3501-00-2125	General Supplies	21,351	24,000	24,000	24,000	22,000
3501-00-2175	Janitorial Supplies	155	2,000	2,000	2,000	2,000
3501-00-2200	Foods	10,880	9,323	9,323	8,000	10,000
3501-00-2225	Medical Supplies	188	1,000	1,000	1,000	1,000
3501-00-2250	Uniform & Apparel	21,557	20,677	20,677	20,000	30,500
3501-00-2300	Vehicle & Equipment	5,166	12,500	12,500	12,500	12,500
3501-00-2301	Motor Vehicle Fuel	81,671	82,000	82,000	70,000	82,000
3501-00-2325	Ammunition	27,751	28,000	28,000	28,000	33,000
3501-00-2350	Safety Equipment	16,383	15,500	15,500	15,500	32,625
	Total Supplies	**197,018**	**207,000**	**207,009**	**193,000**	**237,625**
Contractual Services						
3501-00-3100	Contract Services	24,498	28,287	28,287	20,000	26,500
3501-00-3170	Professional Development	38,763	37,000	37,000	37,000	51,500
3501-00-3180	Dues & Memberships	5,691	3,313	3,313	3,100	5,100
3501-00-3190	Communications	108,776	100,000	111,500	104,435	113,000
3501-00-3200	Utilities	58,466	75,000	75,000	57,900	70,000
3501-00-3210	Postage & Freight	2,413	2,000	2,000	2,000	2,000
3501-00-3220	Printing Services	870	2,000	2,000	4,000	4,000
3501-00-3230	Advertising	0	1,000	1,000	1,000	2,000
3501-00-3250	General Insurance	21,822	24,000	24,000	20,462	22,509
3501-00-3260	Machinery & Equipment Maintenance	37,966	36,000	36,585	36,000	36,000
3501-00-3270	Buildings/Grounds Maintenance	53,093	50,000	50,618	50,000	50,000
3501-00-3290	Technology Services	132,440	207,666	207,666	200,000	195,710
3501-00-3300	Special Investigations	2,000	2,000	2,000	2,000	2,000
3501-00-3305	Special Programs	10,187	15,000	15,000	15,000	12,000
3501-00-3510	Vehicle Repairs	25,165	27,500	36,741	20,000	27,500
	Total Services	**522,149**	**610,766**	**632,710**	**572,897**	**619,819**
Debt Service						
3501-00-5001	Principal Debt Payment	7,906	0	0	0	0
3501-00-5002	Interest Debt Payments	43	0	0	0	0
	Total Debt Service	**7,949**	**0**	**0**	**0**	**0**

Police Department / Law Enforcement Division

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Interfund Transfers						
3501-00-7500	Computer Replacement Accruals	2,934	27,280	27,280	27,280	31,680
3501-00-7505	IT Maintenance Fees	192,787	235,330	235,330	235,330	263,556
3501-00-7510	Vehicle Maintenance Fees	153,650	158,635	158,635	158,635	167,155
3501-00-7515	Vehicle Replacement Accruals	244,449	244,449	244,449	244,449	244,449
	Total Interfund Transfers	**593,821**	**665,694**	**665,694**	**665,694**	**706,840**
	Total Police	**$ 7,059,703**	**$ 7,383,954**	**$ 7,405,907**	**$ 7,654,435**	**$ 7,989,753**

Police Department / Animal Control Services Division
General Fund

	CATEGORY	Amended Budget 2019/20	Budget 2020/21
1000	Personnel Services	$ 339,097	$ 386,880
2000	Materials and Supplies	52,750	53,750
3000	Contractual Services	58,473	62,950
7000	Interfund Transfers	48,440	46,776
	Total	**$ 498,760**	**$ 550,356**

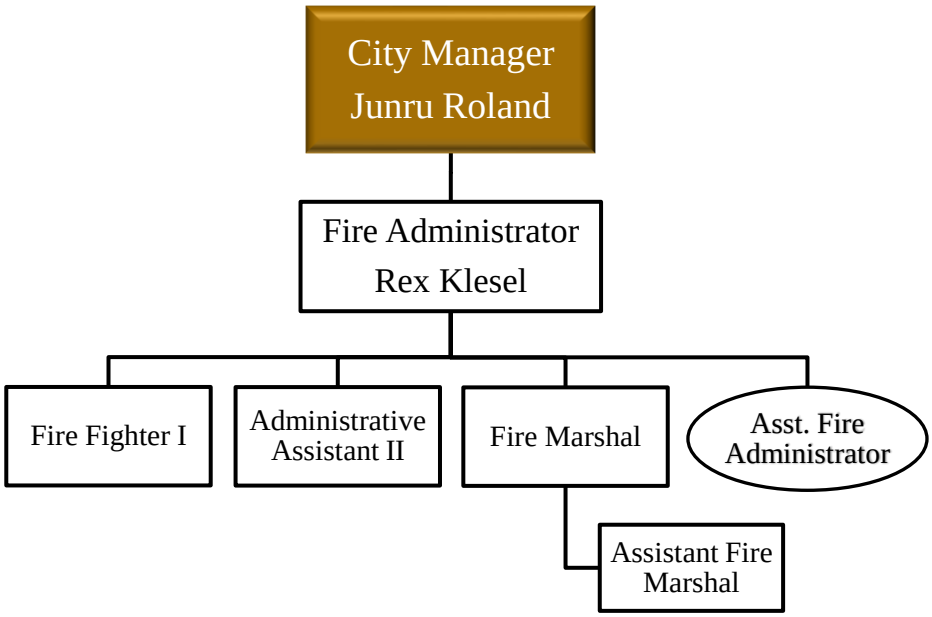
Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Animal Shelter Manager	14	1	1
Animal Control Corporal	9	1	1
Animal Control Officers	8	2	2
* Kennel Technicians	5	3	4
		7	8

* *In FY21, one additional Kennel Technician position is proposed.*

Police Department / Animal Control Services Division

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
3501-18-1001	Salaries	230,474	247,788	247,788	240,283	251,492
3501-18-1005	Overtime	17,308	12,000	12,000	20,287	12,000
3501-18-1006	Longevity	3,659	4,001	4,001	3,815	4,235
3501-18-1009	TMRS	44,373	46,136	46,136	46,554	48,285
3501-18-1011	FICA	18,619	20,712	20,712	20,754	21,061
3501-18-1016	Certification & Education Pay	25	1,500	1,500	625	600
3501-18-1017	Equipment Allowance	6,308	6,960	6,960	6,960	6,960
3501-18-1040	New Position Request	0	0	0	0	42,247
	Total Personnel	**320,765**	**339,097**	**339,097**	**339,278**	**386,880**
Supplies						
3501-18-2100	Office Supplies	2,502	2,500	2,500	2,500	2,500
3501-18-2125	General Supplies	6,142	7,000	7,000	7,000	7,000
3501-18-2175	Janitorial Supplies	11,798	12,000	12,000	12,000	12,000
3501-18-2200	Foods	1,371	2,000	2,000	2,000	4,000
3501-18-2225	Medical Supplies	13,332	20,000	20,000	20,000	20,000
3501-18-2250	Uniform & Apparel	1,438	2,000	2,000	2,000	2,000
3501-18-2300	Vehicle & Equipment	0	250	250	250	250
3501-18-2301	Motor Vehicle Fuel	3,549	6,000	6,000	3,000	5,000
3501-18-2350	Safety Equipment	1,914	1,000	1,000	1,000	1,000
	Total Supplies	**42,045**	**52,750**	**52,750**	**49,750**	**53,750**
Contractual Services						
3501-18-3100	Contract Services	4,168	6,000	6,000	5,000	6,000
3501-18-3170	Professional Development	3,341	3,500	3,500	2,000	3,500
3501-18-3180	Dues & Membership	235	350	350	350	350
3501-18-3190	Communications	2,166	3,800	3,800	2,700	3,800
3501-18-3200	Utilities	13,927	17,000	17,000	15,000	17,000
3501-18-3210	Postage & Freight	212	300	300	300	300
3501-18-3230	Printing Services	215	0	0	0	0
3501-18-3230	Advertising	1,200	2,000	2,000	2,000	2,000
3501-18-3260	Machinery & Equipment Maint.	9,705	9,000	9,348	16,000	14,000
3501-18-3270	Building/ Grounds Maintenance	18,310	16,175	16,175	18,500	16,000
	Total Services	**53,480**	**58,125**	**58,473**	**61,850**	**62,950**
Interfund Transfers						
3501-18-7500	Computer Replacement Accruals	0	4,692	4,692	4,692	0
3501-18-7505	IT Maintenance Fees	12,202	14,894	14,894	14,894	16,681
3501-18-7510	Vehicle Maintenance Fees	15,895	16,410	16,410	16,410	17,651
3501-18-7515	Vehicle Replacement Accruals	12,444	12,444	12,444	12,444	12,444
	Total Interfund Transfers	**40,541**	**48,440**	**48,440**	**48,440**	**46,776**
	Total Animal Control	**$ 456,831**	**$ 498,412**	**$ 498,760**	**$ 499,318**	**$ 550,356**

Fire Department



Fire Department

	CATEGORY	Amended Budget 2019/20	Budget 2020/21
1000	Personnel Services	$ 431,159	$ 497,644
2000	Materials and Supplies	121,654	134,100
3000	Contractual Services	351,573	371,510
7000	Interfund Transfers	102,937	107,433
	Total	**$ 1,007,323**	**$ 1,110,687**

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Fire Department Administrator	18	1	1
Firefighter I	12	1	1
Fire Marshal	16	1	1
Assistant Fire Marshal	9	1	1
Administrative Assistant II	9	1	1
Total		5	5

Fire Department

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
3502-00-1001	Salaries	279,368	300,374	300,374	299,063	335,946
3502-00-1005	Overtime	5,085	4,000	4,000	6,077	5,200
3502-00-1006	Longevity	3,959	4,530	4,530	4,196	4,763
3502-00-1007	Extra Help	23,428	38,804	38,804	38,804	51,848
3502-00-1009	TMRS	49,970	52,922	52,922	53,385	66,746
3502-00-1010	Monthly Stipend	1,200	1,200	1,200	0	0
3502-00-1011	FICA	23,264	27,409	27,409	26,767	30,621
3502-00-1016	Certification & Education Pay	25	0	0	425	600
3502-00-1017	Equipment Allowance	1,800	1,920	1,920	1,500	1,920
	Total Personnel	**388,100**	**431,159**	**431,159**	**430,217**	**497,644**
Supplies						
3502-00-2100	Office Supplies	1,591	1,500	1,500	1,500	1,500
3502-00-2125	General Supplies	17,700	40,000	40,354	35,721	50,000
3502-00-2175	Janitorial Supplies	997	1,500	1,500	1,527	2,000
3502-00-2225	Medical Supplies	1,481	800	800	800	1,100
3502-00-2250	Uniform & Apparel	38,674	36,000	36,000	37,412	38,000
3502-00-2275	Program Supplies	8,212	8,500	8,500	6,000	8,500
3502-00-2300	Vehicle & Equipment Supplies	18,261	17,000	17,000	15,492	17,000
3502-00-2301	Motor Vehicle Fuel	13,573	16,000	16,000	15,000	16,000
	Total Supplies	**100,489**	**121,300**	**121,654**	**113,452**	**134,100**
Contractual Services						
3502-00-3120	Legal Services	179	180	180	180	180
3502-00-3160	Medical Services -Pre Emp.	3,266	2,800	2,800	0	2,800
3502-00-3170	Professional Development	21,642	25,000	25,000	12,000	25,000
3502-00-3180	Dues & Memberships	5,249	6,500	6,500	6,000	5,500
3502-00-3190	Communications	12,773	14,000	14,000	13,660	14,000
3502-00-3200	Utilities	17,854	23,000	23,000	16,400	35,500
3502-00-3210	Postage & Freight	377	300	300	150	350
3502-00-3220	Printing Services	281	600	600	500	600
3502-00-3250	General Insurance	28,905	26,150	26,150	25,440	27,985
3502-00-3260	Machinery & Equipment Maintenance	22,961	25,000	26,315	23,537	25,000
3502-00-3270	Building/Grounds Maintenance	26,271	30,000	32,055	26,367	30,000
3502-00-3272	Fire Alarm Maintenance	21,514	21,000	21,000	19,500	29,400
3502-00-3310	Wrecker Fees	350	300	300	1,500	300
3502-00-3340	Pension Contribution	106,520	121,095	121,095	110,000	121,095
3502-00-3430	Miscellaneous Services	83	300	300	200	300
3502-00-3510	Vehicle Repairs	36,852	50,000	50,000	48,999	50,000
3502-00-3511	Radio Repairs	2,730	1,978	1,978	3,293	3,500
	Total Services	**307,807**	**348,203**	**351,573**	**307,726**	**371,510**
Interfund Transfers						
3502-00-7500	Computer Replacement Accruals	4,029	1,877	1,877	1,877	0
3502-00-7505	IT Maintenance Fees	19,523	23,831	23,831	23,831	26,689
3502-00-7510	Vehicle Maintenance Fees	45,035	46,496	46,496	46,496	50,011
3502-00-7515	Vehicle Replacement Accruals	30,733	30,733	30,733	30,733	30,733
	Total Interfund Transfers	**99,321**	**102,937**	**102,937**	**102,937**	**107,433**
	Total Fire	**$ 895,716**	**$ 1,003,599**	**$ 1,007,323**	**$ 954,331**	**$ 1,110,687**

Emergency Management
General Fund

	CATEGORY	Amended Budget 2019/20	Budget 2020/21
1000	Personnel Services *	$ 73,783	$ 65,839
3000	Contractual Services	16,909	17,000
	Total	**$ 90,692**	**$ 82,839**

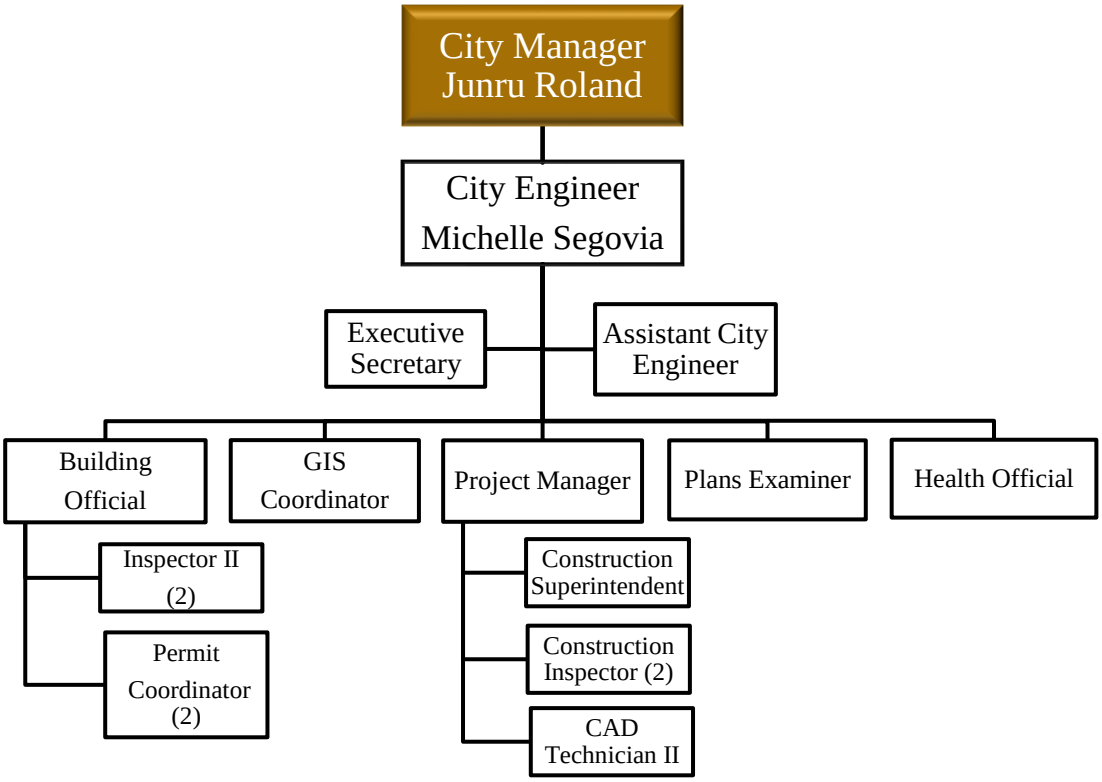
Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
EMS Director	18	1	1
Total		1	1

* *EMS Director salary is split 50%/50% between General Fund and Emergency Medical Services Fund*

Emergency Management

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
3505-00-1001	Salaries	45,889	57,830	57,830	47,648	51,474
3505-00-1006	Longevity	1,071	1,343	1,343	1,106	1,167
3505-00-1009	TMRS	8,083	10,083	10,083	8,366	9,190
3505-00-1011	FICA	3,532	4,527	4,527	3,730	4,008
	Total Personnel	**58,575**	**73,783**	**73,783**	**60,850**	**65,839**
Contractual Services						
3505-00-3176	Emergency MGMT Communications	14,283	15,000	16,909	16,000	17,000
	Total Services	**14,283**	**15,000**	**16,909**	**16,000**	**17,000**
	Total Emergency Management	**$ 72,858**	**$ 88,783**	**$ 90,692**	**$ 76,850**	**$ 82,839**

Engineering Department



Engineering Department

Programs	Amended Budget 2019/20	Budget 2020/21
Engineering	$ 472,662	$ 621,109
Inspections	326,586	394,099
Totals	**$ 799,248**	**$ 1,015,208**

Engineering Department
General Fund

	CATEGORY	Amended Budget 2019/20	Budget 2020/21
1000	Personnel Services	$ 739,772	$ 873,740
2000	Materials and Supplies	10,950	17,890
3000	Contractual Services	29,900	26,700
7000	Interfund Transfers	58,540	69,279
8000	Reimbursements	(366,500)	(366,500)
	Total	**$ 472,662**	**$ 621,109**

	Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
	City Engineer	18	1	1
*	Assistant City Engineer	16	0	1
	Executive Secretary	11	1	1
	Health Official	11	1	1
	GIS Coordinator	12	1	1
	Plan Examinar	15	1	1
	Project Manager	16	1	1
	Construction Superintendent	13	1	1
	Construction Inspector	12	2	2
	CAD Technician II	11	1	1
	Total		10	11

* *In FY21 one Assistant City Engineer position is proposed*

Engineering Department / Engineering Division

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
5001-17-1001	Salaries	486,565	569,740	569,740	529,857	694,102
5001-17-1005	Overtime	427	3,000	3,000	3,000	3,000
5001-17-1006	Longevity	9,613	9,825	9,825	9,946	10,403
5001-17-1009	TMRS	87,059	100,899	100,899	94,867	108,565
5001-17-1011	FICA	36,720	45,298	45,298	42,292	47,350
5001-17-1016	Certification & Education Pay	38	1,350	1,350	938	900
5001-17-1017	Equipment Allowance	5,195	6,060	6,060	5,500	5,820
5001-17-1018	Auto Allowance	3,610	3,600	3,600	3,600	3,600
	Total Personnel	**629,226**	**739,772**	**739,772**	**690,000**	**873,740**
Supplies						
5001-17-2100	Office Supplies	1,377	3,300	3,300	2,544	3,300
5001-17-2125	General Supplies	1,276	2,500	2,500	2,422	9,440
5001-17-2200	Foods	295	500	500	425	500
5001-17-2250	Uniform & Apparel	0	150	150	0	150
5001-17-2301	Motor Vehicle Fuel	3,658	4,500	4,500	4,500	4,500
	Total Supplies	**6,606**	**10,950**	**10,950**	**9,891**	**17,890**
Contractual Services						
5001-17-3100	Contract Services	921	5,000	8,200	4,901	5,000
5001-17-3170	Professional Development	1,356	2,000	2,000	1,800	2,000
5001-17-3180	Dues & Memberships	387	500	500	500	500
5001-17-3190	Communications	7,982	9,000	9,000	8,350	9,000
5001-17-3210	Postage & Freight	494	500	500	492	500
5001-17-3220	Printing Services	297	300	300	274	300
5001-17-3260	Machinery & Equipment Maint.	9,702	9,000	9,000	9,000	9,000
5001-17-3320	Uniform Rental	105	400	400	400	400
	Total Services	**21,245**	**26,700**	**29,900**	**25,717**	**26,700**
Interfund Transfers						
5001-17-7500	Computer Replacement Accruals	0	2,815	2,815	2,815	9,400
5001-17-7505	IT Maintenance Fees	17,082	20,852	20,852	20,852	23,353
5001-17-7510	Vehicle Maintenance Fees	21,193	21,881	21,881	21,881	23,534
5001-17-7515	Vehicle Replacement Accruals	9,444	12,992	12,992	12,992	12,992
	Total Interfund Transfers	**47,720**	**58,540**	**58,540**	**58,540**	**69,279**
Reimbursements						
5001-17-8211	Reimb from Sales Tax Fund	(310,227)	(325,000)	(325,000)	(325,000)	(325,000)
5001-17-8215	Reimb from Cemetery Fund	(2,032)	(1,500)	(1,500)	(1,500)	(1,500)
5001-17-8216	Reimb from Utility Fund	(66,627)	(40,000)	(40,000)	(50,000)	(40,000)
	Total Reimbursements	**(378,886)**	**(366,500)**	**(366,500)**	**(376,500)**	**(366,500)**
	Total Engineering	**$ 325,910**	**$ 469,462**	**$ 472,662**	**$ 407,648**	**$ 621,109**

Engineering Department / Inspection Division
General Fund

	CATEGORY	Amended Budget 2019/20	Budget 2020/21
1000	Personnel Services	$ 279,487	$ 339,843
2000	Materials and Supplies	5,900	10,500
3000	Contractual Services	8,900	9,200
7000	Interfund Transfers	32,299	34,556
	Total	**$ 326,586**	**$ 394,099**

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Building Official	17	1	1
Inspector II	11	2	2
* Permit Coordinator	7	1	2
Total		4	5

* *In FY21 one Permit Coordinator position is proposed*

Engineering Department / Inspection Division

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
5001-11-1001	Salaries	210,023	218,739	218,739	218,537	274,909
5001-11-1005	Overtime	779	500	500	500	500
5001-11-1006	Longevity	1,832	2,204	2,204	2,116	2,590
5001-11-1009	TMRS	36,885	38,010	38,010	38,389	40,681
5001-11-1011	FICA	15,842	17,064	17,064	17,114	17,743
5001-11-1016	Certification & Education Pay	38	1,350	1,350	900	1,800
5001-11-1017	Equipment Allowance	1,620	1,620	1,620	1,620	1,620
	Total Personnel	**267,017**	**279,487**	**279,487**	**279,177**	**339,843**
Supplies						
5001-11-2100	Office Supplies	771	1,000	1,000	1,000	1,200
5001-11-2125	General Supplies	949	1,000	1,000	800	5,400
5001-11-2250	Uniform & Apparel	190	400	400	300	400
5001-11-2301	Motor Vehicle Fuel	3,089	3,500	3,500	3,500	3,500
	Total Supplies	**4,998**	**5,900**	**5,900**	**5,600**	**10,500**
Contractual Services						
5001-11-3100	Contract Services	15	1,000	1,000	1,000	1,000
5001-11-3170	Professional Development	1,561	2,500	2,500	2,500	2,800
5001-11-3180	Dues & Memberships	500	1,000	1,000	800	1,000
5001-11-3190	Communications	2,767	4,000	4,000	3,100	4,000
5001-11-3210	Postage & Freight	16	50	50	50	50
5001-11-3220	Printing Services	121	350	350	350	350
5001-11-3320	Uniform Rental	208	0	0	217	0
	Total Services	**5,189**	**8,900**	**8,900**	**8,017**	**9,200**
Interfund Transfers						
5001-11-7505	IT Maintenance Fees	9,761	11,915	11,915	11,915	13,345
5001-11-7510	Vehicle Maintenance Fees	10,597	10,940	10,940	10,940	11,767
5001-11-7515	Vehicle Replacement Accruals	11,492	9,444	9,444	9,444	9,444
	Total Interfund Transfers	**31,850**	**32,299**	**32,299**	**32,299**	**34,556**
	Total Inspection	**$ 309,054**	**$ 326,586**	**$ 326,586**	**$ 325,092**	**$ 394,099**

Code Enforcement Division
General Fund

	CATEGORY	Amended Budget 2019/20	Budget 2020/21
1000	Personnel Services	$ 123,137	$ 127,724
	Total	**$ 123,137**	**$ 127,724**

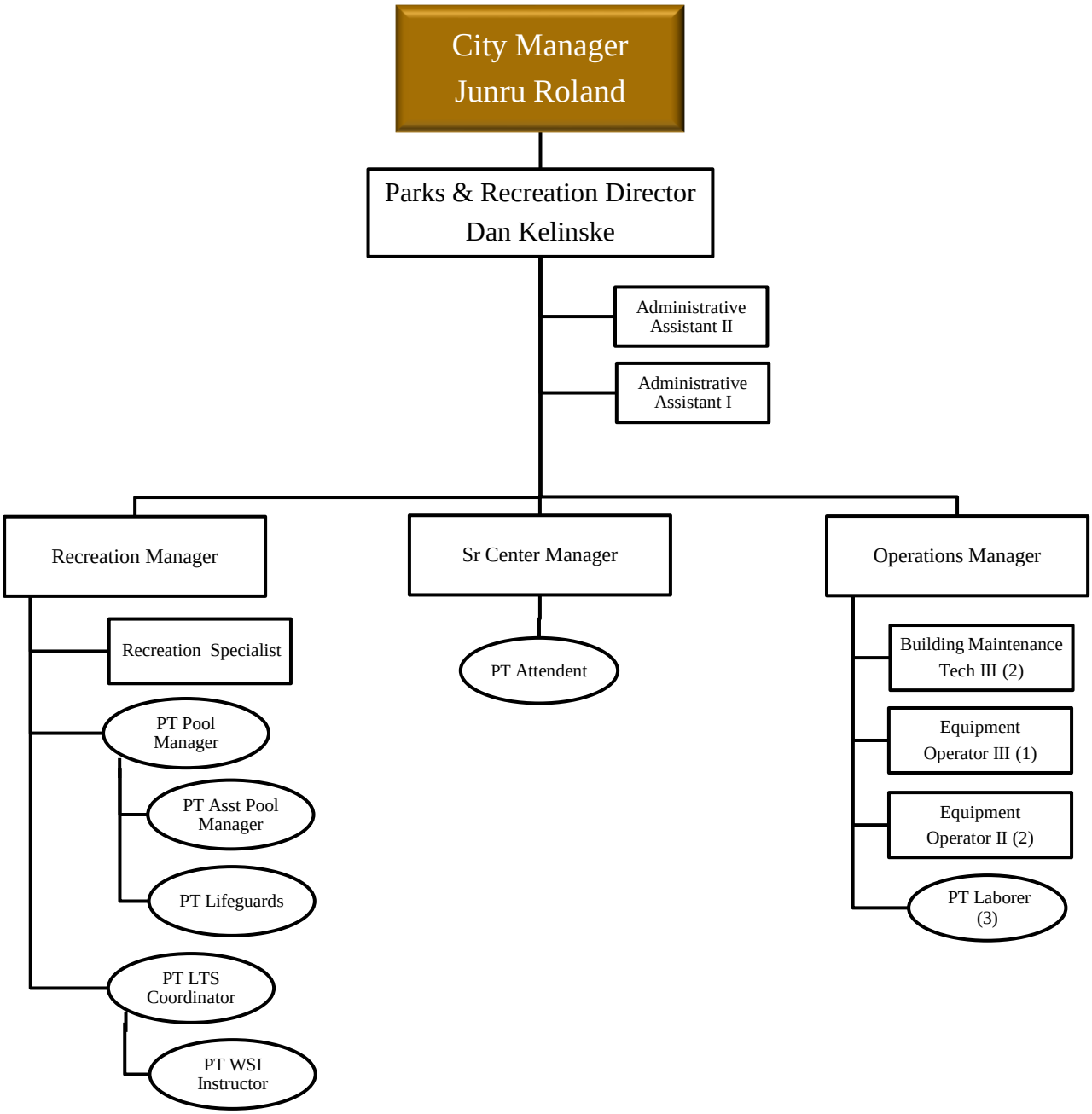
Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Code Compliance Officer II	15	1	1
Code Compliance Officer I	10	2	2
Total		3	3

- *Code Compliance Officer II position is funded; 60% General Fund, 10% Utility Fund, 30% Sales Tax Fund*
- *Code Compliance Officer I position is funded; 90% General Fund, 10% Utility Fund*

Code Enforcement Division

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
6007-00-1001	Salaries	90,502	96,500	96,500	76,076	100,403
6007-00-1006	Longevity	733	958	958	869	1,189
6007-00-1009	TMRS	15,767	16,828	16,828	12,309	17,895
6007-00-1011	FICA	6,735	7,555	7,555	5,304	7,805
6007-00-1017	Equipment Allowance	414	1,296	1,296	0	432
	Total Personnel	**114,151**	**123,137**	**123,137**	**94,558**	**127,724**
	Total Code Enforcement	**$ 114,151**	**$ 123,137**	**$ 123,137**	**$ 94,558**	**$ 127,724**

Parks Department



Parks Department Recap

Programs	Amended Budget 2019/20	Budget 2020/21
Administration	$ 1,425,543	$ 666,702
Maintenance and Operations	143,793	812,522
Senior Center	168,107	168,338
Recreation	0	282,444
Museum	33,494	33,425
Totals	**$ 1,770,937**	**$ 1,963,430**

Parks Department / Administration Division
General Fund

	CATEGORY	Amended Budget 2019/20	Budget 2020/21
1000	Personnel Services	$ 625,007	$ 211,949
2000	Materials and Supplies	155,002	19,150
3000	Contractual Services	486,602	249,291
4000	Capital Outlay	0	0
7000	Interfund Transfers	173,932	186,312
8000	Reimbursements	(15,000)	0
	Total	**$ 1,425,543**	**$ 666,702**

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Director of Parks & Recreation	18	1	1
Administrative Assistant II	9	1	1
Administrative Assistant I	6	1	1
Total		3	3

Parks Department / Administration Division

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
7001-00-1001	Salaries	358,044	407,901	407,901	383,812	161,209
7001-00-1005	Overtime	13,087	18,899	18,899	14,000	2,000
7001-00-1006	Longevity	5,557	6,448	6,448	4,539	1,532
7001-00-1007	Extra Help	78,771	78,000	78,000	78,000	0
7001-00-1009	TMRS	61,953	70,850	70,850	69,661	29,696
7001-00-1011	FICA	33,008	39,310	39,310	37,022	12,952
7001-00-1016	Certification & Education Pay	0	0	0	0	960
7001-00-1018	Auto Allowance	3,600	3,600	3,600	3,600	3,600
	Total Personnel	**554,021**	**625,007**	**625,007**	**590,634**	**211,949**
Supplies						
7001-00-2100	Office Supplies	2,746	2,000	2,000	2,000	2,000
7001-00-2125	General Supplies	68,939	71,200	71,200	69,651	2,000
7001-00-2175	Janitorial Supplies	372	400	400	500	100
7001-00-2200	Foods	534	550	550	1,000	550
7001-00-2225	Medical Supplies	48	200	200	194	200
7001-00-2250	Uniform & Apparel	217	1,300	1,300	1,281	1,300
7001-00-2275	Program Supplies	19,758	20,000	20,000	19,877	0
7001-00-2300	Vehicle & Equipment Supplies	1,133	1,800	1,800	1,306	0
7001-00-2301	Motor Vehicle Fuel	10,907	13,000	13,000	12,000	13,000
7001-00-2350	Safety Equipment	725	1,400	1,400	1,304	0
7001-00-2425	Chemicals & Insecticides	21,907	22,652	22,652	22,618	0
7001-00-2450	Botany Supplies	10,159	20,500	20,500	20,486	0
	Total Supplies	**137,446**	**155,002**	**155,002**	**152,216**	**19,150**
Contractual Services						
7001-00-3100	Contract Services	58,674	37,900	37,900	49,919	0
7001-00-3170	Professional Development	1,724	5,100	5,100	3,354	5,100
7001-00-3180	Dues & Memberships	3,560	3,170	3,170	2,923	3,170
7001-00-3190	Communications	12,984	16,450	16,450	14,000	15,000
7001-00-3200	Utilities	145,997	210,000	210,000	157,900	210,000
7001-00-3210	Postage & Freight	215	600	600	488	600
7001-00-3220	Printing Services	30,277	27,236	27,236	27,228	0
7001-00-3230	Advertising	3,690	3,500	3,500	3,359	0
7001-00-3260	Machinery & Equipment Maintenance	5,765	21,025	21,025	25,636	0
7001-00-3270	Buildings/Grounds Maintenance	122,498	144,800	144,800	149,083	0
7001-00-3290	Technology Services	12,937	15,421	15,421	15,300	15,421
7001-00-3320	Uniform Rental	1,490	1,400	1,400	1,363	0
	Total Services	**399,812**	**486,602**	**486,602**	**450,553**	**249,291**
Capital Outlay						
7001-00-4150	Machinery & Equipment	7,902	0	0	0	0
	Total Capital Outlay	**7,902**	**0**	**0**	**0**	**0**
Interfund Transfers						
7001-00-7500	Computer Replacement Accurals	0	0	0	0	1,980
7001-00-7505	IT Maintenance Fees	12,202	14,894	14,894	14,894	16,681
7001-00-7510	Vehicle Maintenance Fees	110,381	113,962	113,962	113,962	122,575
7001-00-7515	Vehicle Replacement Accruals	45,076	45,076	45,076	45,076	45,076
	Total Interfund Transfers	**167,658**	**173,932**	**173,932**	**173,932**	**186,312**
Reimbursements						
7001-00-8212	Reimbursement from Sanitation	(21,797)	(15,000)	(15,000)	(20,000)	0
	Total Reimbursements	**(21,797)**	**(15,000)**	**(15,000)**	**(20,000)**	**0**
	Total Park Administration	**$ 1,245,043**	**$ 1,425,543**	**$ 1,425,543**	**$ 1,347,335**	**$ 666,702**

Parks Department / Facility Maintenance Division
General Fund

	CATEGORY	Amended Budget 2019/20	Budget 2020/21
1000	Personnel Services	$ 113,077	$ 375,975
2000	Materials and Supplies	18,650	159,577
3000	Contractual Services	12,066	276,970
	Total	**$ 143,793**	**$ 812,522**

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Building Maintenance Tech III	12	2	2
Operations Manager	15	1	1
Equipment Operator II	8	2	2
Equipment Operator III	9	1	1
Total		6	6

Parks Department / Facility Maintenance Division

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
7001-01-1001	Salaries	83,252	86,144	86,144	87,004	249,097
7001-01-1005	Overtime	3,201	4,000	4,000	4,000	21,000
7001-01-1006	Longevity	899	1,089	1,089	1,089	2,581
7001-01-1007	Extra Help	0	0	0	0	20,758
7001-01-1009	TMRS	15,043	14,865	14,865	15,803	47,996
7001-01-1011	FICA	6,679	6,979	6,979	7,045	22,521
7001-01-1016	Certiffication & Education Pay	0	0	0	0	960
7001-01-1040	New Position Request	0	0	0	0	11,061
	Total Personnel	**109,074**	**113,077**	**113,077**	**114,941**	**375,975**
Supplies						
7001-01-2125	General Supplies	16,777	17,350	17,350	11,287	65,375
7001-01-2175	Janitorial Supplies	429	750	750	550	1,050
7001-01-2300	Vehicle & Equipment Supplies	0	0	0	0	1,800
7001-01-2350	Safety Equipment	632	550	550	481	1,400
7001-01-2425	Chemicals & Insecticides	0	0	0	0	27,152
7001-01-2450	Botany Supplies	0	0	0	0	29,900
7001-01-3100	Contract Services	0	0	0	0	5,900
7001-01-3260	Machinery & Equipment	0	0	0	0	27,000
	Total Supplies	**17,838**	**18,650**	**18,650**	**12,318**	**159,577**
Contractual Services						
7001-01-3270	Building/Grounds Maintenance	2,695	12,066	12,066	11,139	259,066
7001-01-3320	Uniform Rental	0	0	0	0	1,400
7001-01-4150	Machinery & Equipment	0	0	0	0	36,504
7001-01-8212	Reimbursement from Sanitation	0	0	0	0	(20,000)
	Total Services	**2,695**	**12,066**	**12,066**	**11,139**	**276,970**
	Total Facility Maintenance	**$ 129,606**	**$ 143,793**	**$ 143,793**	**$ 138,398**	**$ 812,522**

Parks Department / Senior Center Division
General Fund

	CATEGORY	Amended Budget 2019/20	Budget 2020/21
1000	Personnel Services	$ 77,184	$ 74,008
2000	Materials and Supplies	18,619	19,519
3000	Contractual Services	72,304	74,811
7000	Interfund Transfers	0	0
	Total	**$ 168,107**	**$ 168,338**

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Senior Center Manager	12	1	1
Total		1	1

Parks Department / Senior Center Division

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
7001-02-1001	Salaries	42,968	45,140	45,140	44,827	38,820
7001-02-1005	Overtime	0	2,000	2,000	1,000	2,000
7001-02-1006	Longevity	973	1,068	1,068	1,058	1,165
7001-02-1007	Extra Help	12,874	15,860	15,860	12,000	18,023
7001-02-1009	TMRS	7,563	8,215	8,215	8,450	8,788
7001-02-1011	FICA	4,346	4,901	4,901	4,505	5,212
	Total Personnel	**68,724**	**77,184**	**77,184**	**71,840**	**74,008**
Supplies						
7001-02-2100	Office Supplies	732	1,100	1,100	800	1,100
7001-02-2125	General Supplies	6,463	6,457	6,457	5,132	7,507
7001-02-2175	Janitorial Supplies	314	500	500	380	500
7001-02-2200	Foods	2,380	2,512	2,512	2,219	2,512
7001-02-2225	Medical Supplies	19	100	100	80	100
7001-02-2250	Uniform & Apparel	0	300	300	200	300
7001-02-2275	Program Supplies	6,082	7,500	7,650	7,560	7,500
	Total Supplies	**15,990**	**18,469**	**18,619**	**16,371**	**19,519**
Contractual Services						
7001-02-3100	Contract Services	11,046	8,000	8,000	7,934	8,000
7001-02-3170	Professional Development	50	500	500	150	500
7001-02-3180	Dues & Memberships	0	250	250	200	250
7001-02-3190	Communications	4,564	5,000	5,000	4,400	5,000
7001-02-3200	Utilities	18,600	20,000	20,000	17,300	20,000
7001-02-3210	Postage & Freight	68	200	200	0	200
7001-02-3220	Printing Services	0	400	400	300	400
7001-02-3260	Machinery & Equipment Maintenance	4,919	4,800	4,800	4,755	4,800
7001-02-3270	Buildings/Grounds Maint.	31,994	32,661	33,154	36,859	35,661
	Total Services	**71,241**	**71,811**	**72,304**	**71,897**	**74,811**
	Total Senior Center	**$ 155,955**	**$ 167,464**	**$ 168,107**	**$ 160,108**	**$ 168,338**

Parks Department / Recreation Division
General Fund

	CATEGORY	Amended Budget 2019/20	Budget 2020/21
1000	Personnel Services	0	$ 196,158
2000	Materials and Supplies	0	15,550
3000	Contractual Services	0	70,736
	Total	**$ 0**	**$ 282,444**

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Recreation Manager	13	1	1
Recreation Specialist	5	1	1
Total		2	2

Parks Department / Recreation Division

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
7001-03-1001	Salaries	0	0	0	0	86,667
7001-03-1006	Longevity	0	0	0	0	1,749
7001-03-1007	Extra Help	0	0	0	0	78,000
7001-03-1009	TMRS	0	0	0	0	15,719
7001-03-1011	FICA	0	0	0	0	12,823
7001-03-1016	Certification & Education Pay	0	0	0	0	1,200
	Total Personnel	**0**	**0**	**0**	**0**	**196,158**
Supplies						
7001-03-2275	Program Supplies	0	0	0	0	15,000
7001-03-2350	Safety Equipment	0	0	0	0	550
	Total Supplies	**0**	**0**	**0**	**0**	**15,550**
Contractual Services						
7001-03-3100	Contract Services	0	0	0	0	40,000
7001-03-3220	Printing Services	0	0	0	0	27,236
7001-03-3230	Advertising	0	0	0	0	3,500
	Total Services	**0**	**0**	**0**	**0**	**70,736**
	Total Parks Recreation	**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 282,444**

Parks Department / Museum Division
General Fund

	CATEGORY	Amended Budget 2019/20	Budget 2020/21
2000	Materials & Supplies	$ 1,425	$ 1,425
3000	Contractual Supplies	32,069	32,000
	Total	**$ 33,494**	**$ 33,425**

Parks Department /Museum Division

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Supplies						
7001-04-2125	General Supplies	1,035	1,425	1,425	980	1,425
	Total Supplies	**1,035**	**1,425**	**1,425**	**980**	**1,425**
Contractual Services						
7001-04-3200	Utilities	13,529	16,000	16,000	14,000	15,000
7001-04-3270	Building/Grounds Maintenance	11,547	16,000	16,069	16,069	17,000
	Total Services	**25,076**	**32,000**	**32,069**	**30,069**	**32,000**
	Total Museum	**$ 26,112**	**$ 33,425**	**$ 33,494**	**$ 31,049**	**$ 33,425**

REVISED

Library
General Fund

	CATEGORY	Amended Budget 2019/20	Budget 2020/21
2000	Materials and Supplies	$ 2,725	$ 2,725
3000	Contractual Services	108,591	100,540
	Total	**$ 111,316**	**$ 103,265**

REVISED

Library

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Supplies						
7002-00-2100	Office Supplies	0	150	150	150	150
7002-00-2125	General Supplies	3,069	2,500	2,500	2,500	2,500
7002-00-2175	Janitorial Supplies	0	75	75	0	75
	Total Supplies	**3,069**	**2,725**	**2,725**	**2,650**	**2,725**
Contractual Services						
7002-00-3190	Communications	6,135	6,400	6,400	6,000	6,500
7002-00-3200	Utilities	18,852	30,000	30,000	21,000	22,000
7002-00-3250	General Insurance	15,374	16,911	16,911	17,340	19,074
7002-00-3260	Machinery & Equipment Maintenance	346	5,000	5,000	0	3,000
7002-00-3270	Buildings/Grounds Maintenance	28,165	34,000	34,314	34,314	34,000
7002-00-3350	Special Book Collection	15,966	15,966	15,966	15,966	15,966
	Total Services	**84,838**	**108,277**	**108,591**	**79,205**	**83,583**
	Total Library	**$ 87,907**	**$ 111,002**	**$ 111,316**	**$ 97,270**	**$ 103,265**

REVISED

Other Requirements

	CATEGORY	Amended Budget 2019/20	Budget 2020/21
3000	Contractual Services	$ 2,360,064	$ 2,105,173
7000	Interfund Transfers	779,806	168,997
	Total	**$ 3,139,870**	**$ 2,274,170**

REVISED

Other Requirements

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Contractual Services						
9001-00-3100	Contract Services	0	5,000	5,000	0	0
9001-00-3103	Merchant Credit Card Fees	0	10,000	10,000	20,000	25,000
9001-00-3110	Audit	21,241	28,040	28,040	21,368	31,063
9001-00-3115	380 Agreement	68,056	68,056	68,056	68,056	0
9001-00-3117	MUD 73 Rebate	0	0	0	4,279	19,013
9001-00-3140	Appraisal District Fees	67,344	72,000	72,000	72,514	73,847
9001-00-3180	Dues & Memberships	4,497	5,000	5,000	5,000	4,550
9001-00-3250	General Insurance	117,366	145,000	145,000	154,495	169,942
9001-00-3251	Workers Compensation	50,059	62,089	62,089	71,482	78,629
9001-00-3252	Group Insurance	1,740,603	1,950,879	1,950,879	1,773,880	1,689,129
9001-00-3253	Unemployment Insurance	24,759	14,000	14,000	5,019	14,000
	Total Services	**2,093,925**	**2,360,064**	**2,360,064**	**2,196,092**	**2,105,173**
Interfund Transfers						
9001-00-7101	Transfer to General Revenue Fund	0	0	0	238,948	0
9001-00-7102	Transfer to Disaster Fund	118,639	0	0	0	0
9001-00-7110	Transfer to General Projects Fund	1,400,620	757,844	757,844	1,482,175	168,997
9001-00-7125	Transfer to Debt Service	251,488	0	0	0	0
9001-00-7140	Transfer to Cemetery Fund	21,962	21,962	21,962	21,962	0
	Total Interfund Transfers	**1,792,709**	**779,806**	**779,806**	**1,743,085**	**362,867**
	Total Other Requirements	**$ 3,886,634**	**$ 3,139,870**	**$ 3,139,870**	**$ 3,939,178**	**$ 2,274,170**

GENERAL SUB-FUND - 126
FIRE CAPITAL FUND
BUDGET SUMMARY

Description	Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Beginning Balance	**$ 187,396**	**$ 225,438**	**$ 225,438**	**$ 225,438**	**$ 259,681**
Revenue Sources					
ESD for Fire Capital Use	75,800	72,000	72,000	72,000	75,000
Total Revenues/Resources	**75,800**	**72,000**	**72,000**	**72,000**	**75,000**
Total Revenues & Resources	**263,196**	**297,438**	**297,438**	**297,438**	**334,681**
Expenditures					
Jaws of Life	0	0	0	0	32,000
Fire Truck Lease Expense	37,758	37,758	37,758	37,758	46,266
Total Expenditures/Uses	**37,758**	**37,758**	**37,758**	**37,758**	**78,266**
Excess (Deficiency) of total revenue and resources over expenditures	**38,042**	**34,242**	**34,242**	**34,242**	**(3,266)**
Ending Balance	**$ 225,438**	**$ 259,681**	**$ 259,681**	**$ 259,681**	**$ 256,414**

GENERAL SUB-FUND - 127
TREE PRESERVATION FUND
BUDGET SUMMARY

Description	Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Beginning Balance	**$ 22,300**	**$ 31,962**	**$ 31,962**	**$ 31,962**	**$ 133,962**
Revenue Sources					
Tree Preservation Revenue	12,654	0	0	102,000	0
Total Revenues/Resources	**12,654**	**0**	**0**	**102,000**	**0**
Total Revenues & Resources	**34,954**	**31,962**	**31,962**	**133,962**	**133,962**
Expenditures					
Botany Supplies	2,992	0	0	0	0
Total Expenditures/Uses	**2,992**	**0**	**0**	**0**	**0**
Excess (Deficiency) of total revenue and resources over expenditures	**9,662**	**0**	**0**	**102,000**	**0**
Ending Balance	**$ 31,962**	**$ 31,962**	**$ 31,962**	**$ 133,962**	**$ 133,962**

GENERAL FUND SUB FUND - 309
BUDGET SUMMARY

Account	Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Beginning Fund Balance	**$ 0**	**$ 943,807**	**$ 943,807**	**$ 943,807**	**$ 1,182,755**
Revenues					
Transfer From General Fund	575,722	0	0	238,948	0
Sale of Assets	368,085	0	0	0	0
Total Revenues/Resources	**943,807**	**0**	**0**	**238,948**	**0**
Total Revenue & Resources	**943,807**	**943,807**	**943,807**	**1,182,755**	**1,182,755**
Expenditures					
Transfer to General Projects Fund	0	0	0	0	682,755
Total Expenditures/Uses	**0**	**0**	**0**	**0**	**682,755**
Revenue Over/(Under) Expenditures	**943,807**	**0**	**0**	**238,948**	**(682,755)**
Ending Balance	**$ 943,807**	**$ 943,806.84**	**$ 943,806.84**	**$ 1,182,755**	**$ 500,000**

REVISED

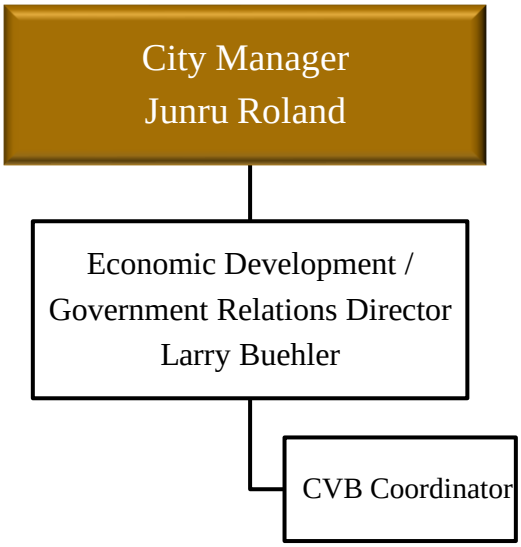
GENERAL PROJECTS FUND - 311
BUDGET SUMMARY

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Beginning Fund Balance		**$ 1,094,118**	**$ 2,372,741**	**$ 2,372,741**	**$ 2,372,741**	**$ 755,147**
Revenues						
311-404000	Interest Income	0	0	0	3,000	0
311-406111	Transfer from General Fund	1,400,620	757,844	757,844	1,120,009	168,997
311-406309	Transfer from General Revenue Fund	0	0	0	0	682,755
311-406318	Transfer from Fund 318	1,217,035	0	0	0	0
311-409100	Misc. Reimbursement (KAB)	0	15,000	15,000	0	0
Total Revenues/Resources		**2,617,655**	**772,844**	**772,844**	**1,123,009**	**851,752**
Total Revenues & Resources		**3,711,773**	**3,145,585**	**3,145,585**	**3,495,751**	**1,606,899**
Expenditures						
311-1002-00-3220	Printing Services (Annual Brochures)	0	10,000	10,000	12,413	24,000
311-1005-00-3100	FM 1462 / Hwy 288 Growth Plan	0	0	0	0	60,000
311-1005-00-3102	Business Incentive Program	13,669	50,000	50,000	50,000	50,000
311-1005-00-9056	Wayfinding Signage	10,000	198,000	238,000	40,000	198,000
311-1006-14-4150	Security Camera	0	0	0	19,620	0
311-2504-00-3100	Security Camera / Window	0	0	0	16,001	0
311-2504-00-4150	Security Camera	0	0	0	36,650	0
311-2504-00-3270	Building Maintenance	14,008	0	0	0	0
311-2504-00-4100	City Hall Roof Replacement/HVAC	82,700	142,000	144,302	141,267	0
311-3501-00-3100	Motorcycle Lease Purchase	49,874	0	0	0	0
311-3501-00-4150	Gate System for Police	60,761	0	0	0	0
311-3501-00-4150	Replacement Chiller at Police Dept.	0	212,832	212,832	206,006	0
311-3501-00-4150	Animal Shelter Sign	0	10,100	10,100	6,694	0
311-3501-18-4150	Security Camera	0	0	0	18,140	0
311-3502-00-4100	Fire/EMS Building (land/design)	812,941	0	344,513	350,482	0
311-3502-00-4110	Bayou Bd Survey and Plat	0	0	0	65,413	0
311-5001-17-3100	Hazard Mitigation Action Plan	0	50,000	50,000	42,500	0
311-6006-00-4150	Security Camera	0	0	0	41,800	0
311-7001-00-3100	Pearson Park Sidewalk	155,715	0	0	0	0
311-7001-00-3100	T. Blakeney Park Trail	9,186	0	483	85,784	0
311-7001-00-4100	Renovation of Main Fire Station for Parks Rec Center	0	0	0	0	702,505
311-7001-00-4100	Bob Owen Pool Renovation	0	0	0	0	114,216
311-7001-00-4100	Caulking for City Hall/Fire/Police/ Senior Center	0	0	0	0	40,187
311-7001-00-4325	KAB Sign (ugle corner)	0	15,000	15,000	0	0
311-7001-00-4150	Security Camera	0	0	0	65,600	
311-7001-00-9060	Disc Golf	130,178	0	243,545	220,000	0
311-7001-02-4150	Security Camera	0	0	0	45,200	
311-7001-02-4250	Shuttle Bus	0	35,000	35,000	35,000	0
311-9001-00-3530	Reserved Contingency	0	50,000	50,000	25,000	20,000
311-9001-00-7122	Transfer to 318	0	0	0	1,217,035	0
Total Expenditures/Uses		**1,339,033**	**772,932**	**1,403,775**	**2,740,604**	**1,208,908**
Revenue Over/(Under) Expenditures		**1,278,623**	**(88)**	**(630,931)**	**(1,617,594)**	**(357,156)**
Ending Balance		**$ 2,372,741**	**$ 2,372,653**	**$ 1,741,810**	**$ 755,147**	**$ 397,991**

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessment or major capital projects) that are legally restricted to expenditures for special purposes. Special revenue funds include State of Texas and Federal grants as well as Hotel/Motel tax revenue. The City has the following special revenue funds;

- **Hotel/Motel (HOT) Tax Fund -** Revenues are from room occupancy taxes with expenditures for the promotion of tourism and the convention and hotel industry.
- **Special Investigation Fund -** This fund receives a share of money and property seized during drug related arrest. The funds are used by the Police Department for investigations involving drugs.
- **Municipal Court Building Security Fund -** This fund is set up to account for monies collected and used from Municipal Court fees required by state law to be used for Municipal Court building security purposes.
- **Municipal Court Technology Fund-** This fund is set up to account for monies collected and used from Municipal Court fees as required by state law to be used for municipal court technology purposes.
- **Juvenile Case Manager Fund -** This fund is set up to account for monies collected and used to finance the salary and benefits of a Juvenile Case Manager employed by Municipal Court.
- **Park Dedication Fund -** Monies collected and deposited into this fund are to be used solely for the acquisition or leasing of park land and the development, improvement, or upgrades of new and existing parks.
- **Public Education & Government (PEG) Fund -** To account for 1% revenue collected to support public education and governmental (PEG) access facilities for their citizens.
- **Cemetery Fund -** This fund is to account for the endowment of assets contributed and proceeds being expensed.
- **Donation Fund -** To account for funds contributed for designated purposes or events.
- **Senior Fund -** To account for funds contributed for designated activities.
- **TIRZ Funds (#2, #3 and Kendall Lakes TIRZ Redevelopment Authority) -** Reinvestment zones created within the City of Alvin, Texas for tax increment financing purposes pursuant to Chapter 311 of the Texas Tax Code.

Hotel / Motel (HOT) Fund



SPECIAL REVENUE FUND - 121
HOTEL/MOTEL (HOT) TAX FUND
BUDGET SUMMARY

Description	Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Beginning Balance	**$ 996,506**	**$ 645,984**	**$ 645,984**	**$ 645,984**	**$ 365,567**
Revenue Sources					
Hotel/Motel Tax Receipts	326,544	300,000	300,000	255,000	235,000
Interest Income	10,473	5,000	5,000	4,000	5,000
Rental Income	3,195	6,000	6,000	3,000	4,500
Festival HFH Income	0	0	0	0	0
Tour de Braz Revenue	19,115	15,000	15,000	5,408	20,000
Miscellaneous Income	0	0	0	0	0
Total Revenues/Resources	**359,327**	**326,000**	**326,000**	**267,408**	**264,500**
Total Revenues & Resources	**1,355,833**	**971,984**	**971,984**	**913,392**	**630,067**
Expenditures					
Debt Service	6,823	8,241	8,241	8,443	7,275
CVB	703,027	352,905	614,512	539,382	348,168
Total Expenditures/Uses	**709,850**	**361,146**	**622,753**	**547,824**	**355,443**
Excess (Deficiency) of total revenue and resources over expenditures	**(350,524)**	**(35,146)**	**(296,753)**	**(280,416)**	**(90,943)**
Ending Balance	**$ 645,984**	**$ 610,837**	**$ 349,229**	**$ 365,567**	**$ 274,624**

Alvin Convention & Visitors Bureau Division
HOTEL/MOTEL (HOT) TAX FUND - 121

	CATEGORY	Amended Budget 2019/20	Proposed Budget 2020/21
1000	Personnel Services	$ 70,677	$ 71,163
2000	Materials and Supplies	33,000	24,000
3000	Contractual Services	237,344	226,439
4000	Capital Outlay	7,546	0
5000	Debt Services	8,241	7,275
7000	Interfund Transfers	20,970	26,566
9000	Major Capital Projects	244,976	0
	Total	**$ 622,753**	**$ 355,443**

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
CVB Coordinator	14	1	1
Total		1	1

Hotel/Motel Tax (HOT) Fund / Convention & Visitors Bureau

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
1006-14-1001	Salaries	47,293	51,715	51,716	51,652	51,924
1006-14-1006	Longevity	70	166	166	167	0
1006-14-1009	TMRS	8,937	9,659	9,659	9,716	10,890
1006-14-1011	FICA	3,973	4,336	4,336	4,331	4,750
1006-14-1018	Auto Allowance	3,646	4,800	4,800	4,800	3,600
	Total Personnel	**63,921**	**70,676**	**70,677**	**70,666**	**71,163**
Supplies						
1006-14-2100	Office Supplies	738	1,000	1,000	812	1,000
1006-14-2125	General Supplies	3,833	5,000	5,000	2,111	3,000
1006-14-2180	Tour de Braz Expenses	18,915	27,000	27,000	5,408	20,000
	Total Supplies	**23,485**	**33,000**	**33,000**	**8,331**	**24,000**
Contractual Services						
1006-14-3100	Contract Services	7,149	5,000	5,000	2,500	5,000
1006-14-3170	Professional Development	4,338	5,500	5,500	5,600	5,500
1006-14-3171	Tradeshows	1,739	3,000	3,000	3,000	8,000
1006-14-3173	Events	0	5,000	5,000	5,000	5,000
1006-14-3180	Dues & Memberships	3,851	4,000	4,000	3,720	4,000
1006-14-3190	Communications	1,593	2,500	2,500	2,177	2,500
1006-14-3200	Utilities	5,772	8,500	8,500	6,947	8,500
1006-14-3210	Postage & Freight	0	500	500	500	500
1006-14-3225	Advertising/Marketing	41,951	47,000	47,000	44,245	45,000
1006-14-3226	Promotional Items	5,958	12,000	12,000	7,969	8,000
1006-14-3227	Home for the Holidays	(680)	0	0	0	0
1006-14-3228	Grants	45,000	55,000	64,000	31,500	50,000
1006-14-3229	Public Art Program	0	5,000	5,000	0	5,000
1006-14-3231	Alvin Historical Museum	73,904	50,000	50,000	50,000	50,000
1006-14-3250	General Insurance	1,245	1,500	1,500	1,500	1,650
1006-14-3251	Workers' Compensation	71	78	78	546	600
1006-14-3252	Group Health Insurance	11,812	11,500	11,500	10,788	15,008
1006-14-3270	Building/Grounds Maintenance	9,449	12,180	12,265	10,900	12,180
	Total Services	**213,152**	**228,258**	**237,344**	**186,892**	**226,439**
Capital Outlay						
1006-14-4100	Building & Property	151,765	0	7,546	7,546	0
1006-14-4325	Special Projects- Nolan Ryan Statue	0	0	0	0	0
	Total Capital Outlay	**151,765**	**0**	**7,546**	**7,546**	**0**
Debt Services						
1006-00-5001	Principal Debt Payments	5,075	6,720	6,720	6,720	5,985
1006-00-5002	Interest Debt Payments	1,748	1,521	1,521	1,723	1,290
	Total Interfund Transfers	**6,823**	**8,241**	**8,241**	**8,443**	**7,275**
Interfund Transfers						
1006-14-7100	Transfer to General Fund	6,374	6,435	6,435	6,435	6,488
1006-14-7505	IT Maintenance Fees	11,463	14,535	14,535	14,535	20,078
	Total Interfund Transfers	**17,837**	**20,970**	**20,970**	**20,970**	**26,566**
Major Capital Projects						
1006-14-9060	Disc Golf Upgrades	232,867	0	244,976	244,976	0
	Total Interfund Transfers	**232,867**	**0**	**244,976**	**244,976**	**0**
	Total Convention Visitors Bureau	**$ 709,850**	**$ 361,146**	**$ 622,753**	**$ 547,824**	**$ 355,443**

SPECIAL REVENUE FUND - 123
SPECIAL INVESTIGATIONS FUND
BUDGET SUMMARY

Description	Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Beginning Balance	**$ 118,043**	**$ 87,821**	**$ 87,821**	**$ 87,821**	**$ 69,915**
Revenue Sources					
Fines & Forfeitures	34,706	18,500	15,000	28,306	25,000
Investment Earnings	1,965	500	500	1,200	1,000
Other Income	8,672	0	3,500	3,348	3,500
Total Revenues/Resources	**45,342**	**19,000**	**19,000**	**32,854**	**29,500**
Total Revenues & Resources	**163,385**	**106,821**	**106,821**	**120,675**	**99,415**
Expenditures					
Materials & Supplies	70,615	33,000	44,757	49,323	37,000
Contractual Services	4,948	2,000	2,000	1,437	2,000
Total Expenditures/Uses	**75,563**	**35,000**	**46,757**	**50,760**	**39,000**
Excess (Deficiency) of total revenue and resources over expenditures	**(30,222)**	**(16,000)**	**(27,757)**	**(17,906)**	**(9,500)**
Ending Balance	**$ 87,821**	**$ 71,821**	**$ 60,064**	**$ 69,915**	**$ 60,415**

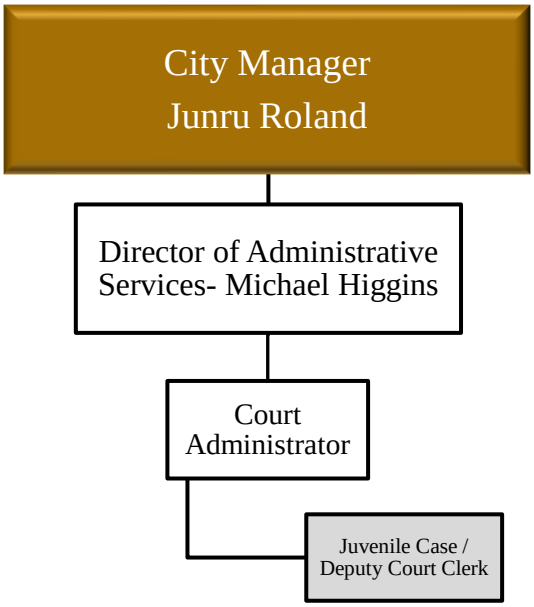
SPECIAL REVENUE FUND - 124
MUNICIPAL COURT BUILDING SECURITY FUND
BUDGET SUMMARY

Description	Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Beginning Balance	**$ 155,703**	**$ 169,345**	**$ 169,345**	**$ 169,345**	**$ 138,145**
Revenue Sources					
Building Security Fees	12,590	12,000	12,000	11,072	12,000
Interest	3,231	1,000	1,000	1,201	1,000
Total Revenue	**15,821**	**13,000**	**13,000**	**12,273**	**13,000**
Total Revenues & Resources	**171,524**	**182,345**	**182,345**	**181,618**	**151,145**
Expenditures					
Personnel Services	0	7,500	7,500	7,489	8,737
Materials & Supplies	0	350	350	350	800
Contractual Services	2,179	4,300	4,300	35,634	4,000
Total Expenditures	**2,179**	**12,150**	**12,150**	**43,473**	**13,537**
Excess (Deficiency) of total revenue and resources over expenditures	**13,642**	**850**	**850**	**(31,200)**	**(537)**
Ending Balance	**$ 169,345**	**$ 170,195**	**$ 170,195**	**$ 138,145**	**$ 137,608**

SPECIAL REVENUE FUND - 125
MUNICIPAL COURT TECHNOLOGY FUND
BUDGET SUMMARY

Description	Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Beginning Balance	**$ 45,958**	**$ 48,160**	**$ 48,160**	**$ 48,160**	**$ 55,605**
Revenue Sources					
Court Technology Fees	16,787	17,000	17,000	12,307	17,000
Interest	613	300	300	300	300
Total Revenues/Resources	**17,400**	**17,300**	**17,300**	**12,607**	**17,300**
Total Revenues & Resources	**63,358**	**65,460**	**65,460**	**60,767**	**72,905**
Expenditures					
Materials & Supplies	678	0	0	0	0
Contractual Services	3,230	11,700	11,700	4,100	11,400
Capital Outlay	11,203	0	0	0	0
Interfund Transfer	87	1,062	1,062	1,062	3,757
Total Expenditures/Uses	**15,198**	**12,762**	**12,762**	**5,162**	**15,157**
Excess (Deficiency) of total revenue and resources over expenditures	**2,201**	**4,538**	**4,538**	**7,445**	**2,143**
Ending Balance	**$ 48,160**	**$ 52,698**	**$ 52,698**	**$ 55,605**	**$ 57,748**

Juvenile Case Manager



Juvenile Case Manager Fund

	CATEGORY	Amended Budget 2019/20	Budget 2020/21
1000	Personnel Services	$ 19,314	$ 20,011
2000	Materials and Supplies	800	1,200
3000	Contractual Services	6,271	7,741
	Total	**$ 26,385**	**$ 28,953**

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
*Deputy Court Clerk/Juvenile Case Manager	8	0.5	0.5
Total		0.5	0.5

** Position split funding 50% Juvenile Case Manager Fund and 50% Gernal Fund*

SPECIAL REVENUE FUND - 128
JUVENILE CASE MANAGER FUND
BUDGET SUMMARY

Description	Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Beginning Balance	**$ 88,181**	**$ 100,239**	**$ 100,239**	**$ 100,239**	**$ 91,176**
Revenue Sources					
Juvenile Case Manager Fees	25,148	25,000	25,000	16,160	25,000
Interest	1,127	900	900	600	900
Total Revenues/Resources	**26,275**	**25,900**	**25,900**	**16,760**	**25,900**
Total Revenues & Resources	**114,456**	**126,137**	**126,137**	**116,996**	**117,076**
Expenditures					
Personnel Services	13,391	19,314	19,314	21,452	20,011
Supplies	738	800	800	769	1,200
Contractual Services	88	6,271	6,271	3,600	7,741
Total Expenditures/Uses	**14,217**	**26,385**	**26,385**	**25,821**	**28,953**
Excess (Deficiency) of total revenue and resources over expenditures	**12,058**	**(485)**	**(485)**	**(9,061)**	**(3,053)**
Ending Balance	**$ 100,239**	**$ 99,752**	**$ 99,752**	**$ 91,176**	**$ 88,123**

128 - Juvenile Case Manager Fund

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
2502-00-1001	Salaries	11,423	15,490	15,490	17,188	15,992
2502-00-1006	Longevity	0	0	0	0	71
2502-00-1009	TMRS	1,095	2,640	2,640	2,949	2,749
2502-00-1011	FICA	874	1,185	1,185	1,315	1,199
	Total Personnel	**13,391**	**19,314**	**19,314**	**21,452**	**20,011**
Supplies						
2502-00-2100	Office Supplies	738	800	800	769	1,200
	Total Services	**738**	**800**	**800**	**769**	**1,200**
Contractual Services						
2502-00-3170	Professional Development	88	800	800	800	800
2502-00-3252	Group Health Insurance	0	5,471	5,471	2,800	6,941
	Total Services	**88**	**6,271**	**6,271**	**3,600**	**7,741**
	Municipal Court Division	**$ 14,217**	**$ 26,385**	**$ 26,385**	**$ 25,821**	**$ 28,953**

SPECIAL REVENUE FUND - 129
PARK DEDICATION FUND
BUDGET SUMMARY

Description	Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Beginning Balance	**$ 262,606**	**$ 331,906**	**$ 331,906**	**$ 331,906**	**$ 371,906**
Revenue Sources					
Dedication Fees	69,300	40,000	40,000	40,000	40,000
Total Revenues/Resources	**69,300**	**40,000**	**40,000**	**40,000**	**40,000**
Total Revenues & Resources	**331,906**	**371,906**	**371,906**	**371,906**	**411,906**
Expenditures					
T. Blakeney Park Trail	0	0	0	0	50,000
Total Expenditures/Uses	**0**	**0**	**0**	**0**	**50,000**
Excess (Deficiency) of total revenue and resources over expenditures	**69,300**	**40,000**	**40,000**	**40,000**	**(10,000)**
Ending Balance	**$ 331,906**	**$ 371,906**	**$ 371,906**	**$ 371,906**	**$ 361,906**

SPECIAL REVENUE FUND - 130
PUBLIC, EDUCATIONAL, AND GOVERNMENT FEES (PEG) FUND
BUDGET SUMMARY

Description	Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Beginning Balance	**$ 324,226**	**$ 380,007**	**$ 380,007**	**$ 380,007**	**$ 402,308**
Revenue Sources					
Cable PEG Fees	37,292	35,000	35,000	35,000	35,000
SWB PEG Fees	14,422	14,000	14,000	15,200	15,000
Interest Income	4,068	4,000	4,000	2,100	4,000
Total Revenues/Resources	**55,781**	**53,000**	**53,000**	**52,300**	**54,000**
Total Revenues & Resources	**380,007**	**433,008**	**433,008**	**432,308**	**456,308**
Expenditures					
Capital Outlay	0	30,000	30,000	30,000	0
Total Expenditures/Uses	**0**	**30,000**	**30,000**	**30,000**	**0**
Excess (Deficiency) of total revenue and resources over expenditures	**55,781**	**23,000**	**23,000**	**22,300**	**54,000**
Ending Balance	**$ 380,007**	**$ 403,008**	**$ 403,008**	**$ 402,308**	**$ 456,308**

PERMANENT FUND - 511
CEMETERY FUND
BUDGET SUMMARY

Description	Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Beginning Balance:	**$ 592,097**	**$ 637,865**	**$ 637,865**	**$ 637,865**	**$ 665,212**
Revenue					
Transfer Fee	50	100	100	0	0
Staking/Flagging Fee	1,600	1,500	1,500	1,700	1,500
Sale of Cemetery Lots	60,400	34,800	34,800	60,000	45,000
Interest Income	13,577	1,500	1,500	6,000	5,000
Intragovernmental	21,962	21,962	21,962	21,962	0
Total Revenues/Resources	**97,589**	**59,862**	**59,862**	**89,662**	**51,500**
Total Revenues & Resources	**689,686**	**697,728**	**697,728**	**727,528**	**716,712**
Expenditures					
Operating Expenses	19,370	29,000	29,000	29,000	29,000
Transfer to General Fund	32,365	32,254	32,254	32,254	28,434
Transfer to Internal Service Fund/IT Maintenance	87	1,062	1,062	1,062	8,025
Total Expenditures/Uses	**51,822**	**62,316**	**62,316**	**62,316**	**65,459**
Excess (Deficiency) of total revenue and resources over expenditures	**45,768**	**(2,454)**	**(2,454)**	**27,346**	**(13,959)**
Ending Balance	**$ 637,865**	**$ 635,412**	**$ 635,412**	**$ 665,212**	**$ 651,253**

SPECIAL REVENUE FUND - 512
DONATION FUND
BUDGET SUMMARY

Description	Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Beginning Balance	**$ 116,008**	**$ 109,177**	**$ 109,177**	**$ 109,177**	**$ 113,798**
Revenue Sources					
Investment Earnings	873	0	0	800	0
Other Income	50,003	20,000	20,000	36,900	20,000
Total Revenues/Resources	**50,876**	**20,000**	**20,000**	**37,700**	**20,000**
Total Revenues & Resources	**166,884**	**129,178**	**129,178**	**146,878**	**133,798**
Expenditures					
Materials & Supplies	17,251	0	6,048	23,855	0
Contractual Services	40,456	12,000	12,000	9,225	12,000
Total Expenditures/Uses	**57,707**	**12,000**	**18,048**	**33,080**	**12,000**
Excess (Deficiency) of total revenue and resources over expenditures	**(6,832)**	**8,000**	**1,952**	**4,620**	**8,000**
Ending Balance	**$ 109,177**	**$ 117,178**	**$ 111,130**	**$ 113,798**	**$ 121,798**

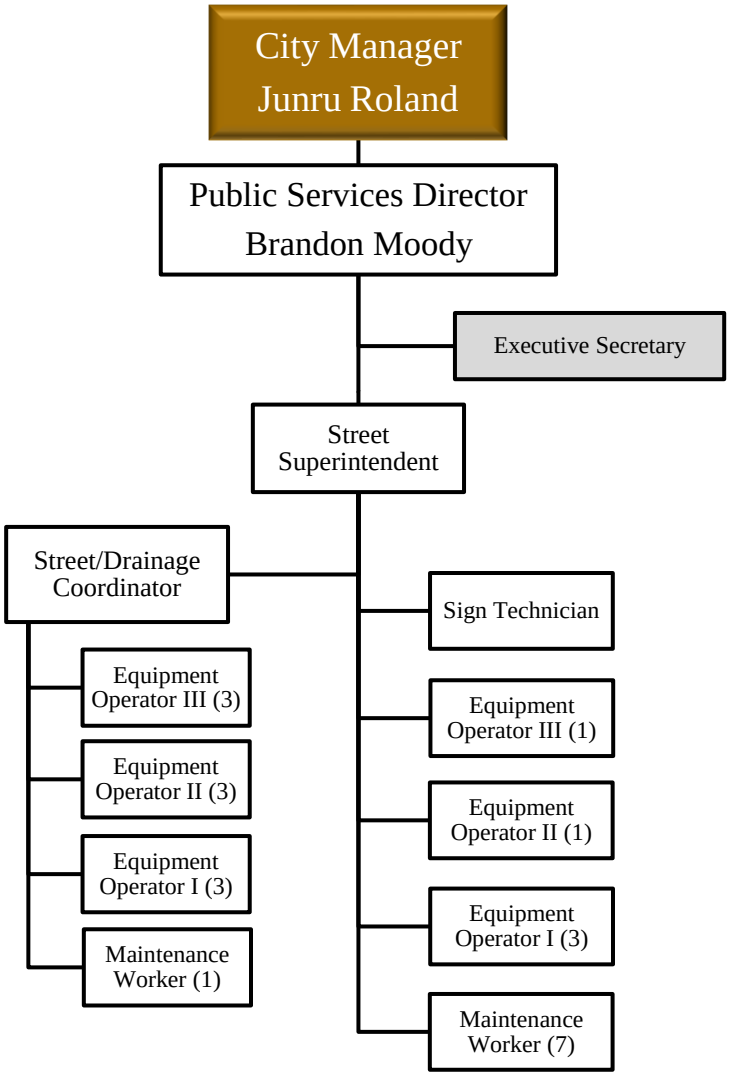
SPECIAL REVENUE FUND - 513
SENIOR FUND
BUDGET SUMMARY

Description	Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Beginning Balance	**$ 10,004**	**$ 8,974**	**$ 8,974**	**$ 8,974**	**$ 13,080**
Revenue Sources					
Investment Earnings	364	100	100	200	100
Other Income	7,120	7,500	7,500	6,050	7,500
Total Revenues/Resources	**7,484**	**7,600**	**7,600**	**6,250**	**7,600**
Total Revenues & Resources	**17,488**	**16,575**	**16,575**	**15,225**	**20,680**
Expenditures					
Materials & Supplies	8,514	7,500	7,500	2,145	7,500
Total Expenditures/Uses	**8,514**	**7,500**	**7,500**	**2,145**	**7,500**
Excess (Deficiency) of total revenue and resources over expenditures	**(1,030)**	**100**	**100**	**4,105**	**100**
Ending Balance	**$ 8,974**	**$ 9,075**	**$ 9,075**	**$ 13,080**	**$ 13,180**

SPECIAL REVENUE FUNDS
TIRZ FUNDS
CONSOLIDATED BUDGET SUMMARY

Description	Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Beginning Balance	**$ 518,586**	**$ 840,150**	**$ 840,150**	**$ 840,150**	**$ 1,225,619**
Revenue Sources					
TIRZ #2 Fund 802	444,691	499,799	499,799	557,000	641,223
TIRZ #3 Fund 803	4,857	0	0	4,700	4,800
Kendall Lakes TIRZ RDA 804	435,488	479,809	479,809	536,900	614,162
Total Revenues/Resources	**885,037**	**979,608**	**979,608**	**1,098,600**	**1,260,185**
Total Revenues & Resources	**1,403,623**	**1,819,758**	**1,819,758**	**1,938,750**	**2,485,804**
Expenditures					
TIRZ #2 Fund 802	422,457	474,809	474,809	523,000	609,162
Kendall Lakes TIRZ RDA	141,017	221,309	221,309	190,131	248,261
Total Expenditures/Uses	**563,474**	**696,118**	**696,118**	**713,131**	**857,423**
Excess (Deficiency) of total revenue and resources over expenditures	**321,563**	**283,490**	**283,490**	**385,469**	**402,762**
Ending Balance	**$ 840,150**	**$ 1,123,640**	**$ 1,123,640**	**$ 1,225,619**	**$ 1,628,381**

Sales Tax Fund Improvements - 312



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SALES TAX STREET IMPROVEMENTS - 312
BUDGET SUMMARY

Description	Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Beginning Fund Balance	**$ 6,438,407**	**$ 6,508,736**	**$ 6,508,736**	**$ 6,508,736**	**$ 7,279,702**
Revenues					
Sales Tax Revenue	5,215,583	5,298,803	5,298,803	5,351,791	5,298,803
Interest Income	96,849	50,000	50,000	46,000	50,000
Sale of Asset	627	0	0	786	0
Other Income	0	0	0	300	0
Total Revenues/Resources	**5,313,059**	**5,348,803**	**5,348,803**	**5,398,877**	**5,348,803**
Total Rev. and Resources	**11,751,466**	**11,857,539**	**11,857,539**	**11,907,613**	**12,628,505**
Expenditures					
Streets	4,470,267	3,982,821	5,193,299	3,817,355	5,999,682
Code Enforcement	19,731	20,820	20,820	21,416	21,951
	4,489,998	**4,003,641**	**5,214,119**	**3,838,771**	**6,021,633**
Interfund Transfers					
Transfer to General Fund Internal Service Fund	469,584	485,864	485,864	485,864	487,201
Transfer to General Fund Internal Service Fund	283,148	303,276	303,276	303,276	324,809
Total Expenditures/Uses	**5,242,730**	**4,792,781**	**6,003,259**	**4,627,911**	**6,833,643**
Revenue Over/(Under) Expenditures	**70,329**	**556,022**	**(654,456)**	**770,966**	**(1,484,840**
Ending Fund Balance	**$ 6,508,736**	**$ 7,064,758**	**$ 5,854,280**	**$ 7,279,702**	**$ 5,794,862**

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Sales Tax Fund
Street and Drainage Division

	Category	Amended Budget 2019/20	Proposed Budget 2020/21
1000	Personnel Services	$ 988,723	$ 1,015,288
2000	Materials & Supplies	253,650	227,200
3000	Contractual Services	1,132,998	1,250,581
4000	Capital Outlay	0	346,613
7000	Interfund Transfers	789,140	812,010
9000	Capital Projects	2,817,928	3,160,000
	Totals	**$ 5,982,439**	**$ 6,811,692**

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Street Superintendent	14	1	1
Street/Drainage Coordinator	12	1	1
Equipment Operator III	9	4	4
Equipment Operator II	8	4	4
Equipment Operator I	6	6	6
Sign & Traffic Signal Technician	9	1	1
Maintenance Worker	5	8	8
		25	25

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Sales Tax Fund Recap

Division	Amended Budget 2019/20	Proposed Budget 2020/21
Streets	$ 5,982,439	$ 6,811,692
Code Enforcement	$ 20,820	$ 21,951
Totals	**$ 6,003,259**	**$ 6,833,643**

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312 - Sales Tax Fund - Street and Drainage

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
5501-00-1001	Salaries	578,313	780,415	780,415	552,373	803,474
5501-00-1005	Overtime	8,450	7,500	7,500	7,500	7,500
5501-00-1006	Longevity	3,836	5,031	5,031	3,630	4,052
5501-00-1009	TMRS	101,751	135,117	135,117	96,748	139,444
5501-00-1011	FICA	41,975	60,660	60,660	43,131	60,818
	Total Personnel	**734,326**	**988,723**	**988,723**	**703,382**	**1,015,288**
Supplies						
5501-00-2100	Office Supplies	528	500	500	297	500
5501-00-2125	General Supplies	16,347	16,650	16,650	16,647	15,000
5501-00-2250	Uniform & Apparel	1,109	2,500	2,500	2,250	2,500
5501-00-2300	Vehicle & Equipment Supplies	290	500	500	500	700
5501-00-2301	Motor Vehicle Fuel	42,810	80,000	80,000	48,181	50,000
5501-00-2350	Safety Equipment	1,208	3,000	3,000	2,999	3,000
5501-00-2375	Street & Bridge Supplies	55,901	100,000	100,000	99,957	100,000
5501-00-2400	Signal Systems	4,449	7,500	7,500	7,495	7,500
5501-00-2425	Chemicals & Insecticides	2,549	8,000	8,000	7,942	8,000
5501-00-2600	Signs & Markers	34,280	35,000	35,000	34,998	40,000
	Total Supplies	**159,471**	**253,650**	**253,650**	**221,266**	**227,200**
Contract Services						
5501-00-3100	Contract Services	15,321	37,000	54,550	44,297	30,000
5501-00-3170	Professional Development	1,684	4,000	4,000	0	2,000
5501-00-3180	Dues & Memberships	458	400	400	135	500
5501-00-3190	Communications	27,715	27,000	27,000	29,000	29,000
5501-00-3200	Utilities	171,236	190,000	190,000	177,000	190,000
5501-00-3220	Printing Services	71	250	250	250	250
5501-00-3250	General Insurance	5,824	12,000	12,000	6,100	10,000
5501-00-3251	Workers Compensation	17,271	18,998	18,998	18,998	20,897
5501-00-3252	Group Insurance	220,008	246,300	246,300	320,440	327,634
5501-00-3260	Machinery & Equipment Maint	2,100	2,500	2,500	2,499	5,000
5501-00-3270	Building/Grounds Maint	18,956	40,500	40,500	40,496	28,700
5501-00-3293	GIS Mapping	10,743	11,500	11,500	10,743	11,500
5501-00-3320	Uniform Rental	4,161	5,000	5,000	4,979	5,000
5501-00-3370	Misc. Drainage	0	25,000	25,000	0	25,000
5501-00-3390	Asphalt Street Maint	40,974	250,000	250,000	244,200	250,000
5501-00-3400	Traffic Control/Pavement	45,881	10,000	10,000	0	10,000
5501-00-3410	Concrete Paving/Sidewalks	220,812	200,000	200,000	180,000	200,000
5501-00-3420	Right of Way Maintenance	42,825	35,000	35,000	34,998	105,100
	Total Services	**846,040**	**1,115,448**	**1,132,998**	**1,114,134**	**1,250,581**
Capital Outlay						
5501-00-4150	Machinery & Equipment	0	0	0	0	296,640
5501-00-4300	Bridge Replacement Project	0	0	0	207,463	49,973
	Total Capital Outlay	**0**	**0**	**0**	**217,463**	**336,640**
Interfund Transfers						
5501-00-7100	Transfer to General Fund	469,584	485,864	485,864	485,864	487,201
5501-00-7500	Computer Replacement Accruals	978	10,339	10,339	10,339	0
5501-00-7505	IT Maintenance Fees	18,234	23,357	23,357	23,357	41,655
5501-00-7510	Vehicle Maintenance Fees	173,960	179,604	179,604	179,604	193,178
5501-00-7515	Vehicle Replacement Accruals	89,976	89,976	89,976	89,976	89,976
	Total Interfund Transfers	**752,732**	**789,140**	**789,140**	**789,140**	**812,010**

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312 - Sales Tax Fund - Street and Drainage

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Budget 2020/21
Capital Projects						
5501-00-9001	FM 528 Extension (Design)	458,171	0	429,394	504,394	0
5501-00-9014	Annual Sidewalk Program	29,059	125,000	125,000	40,000	210,000
5501-00-9024	Asphalt Pavement Project	0	500,000	500,000	10,000	1,000,000
5501-00-9025	Detention Improvements	15,905	0	0	0	0
5501-00-9029	South Park Pavement	665,663	0	36,850	0	0
5501-00-9030	Concrete Pavement/Drainage	359,468	1,000,000	1,006,299	206,299	1,800,000
5501-00-9031	Durant Pond	191,975	0	178,696	375,000	0
5501-00-9032	Moller Storm Improvements	60,867	0	14,743	14,743	0
5501-00-9034	FM1462 Hwy Signage	0	0	0	0	150,000
5501-00-9066	Briscoe Park Egress Road	54,414	0	0	0	0
5501-00-9067	Johnson St and Sidewalk Design	894,909	0	526,947	420,674	0
	Total Capital Projects	**2,730,431**	**1,625,000**	**2,817,928**	**1,571,109**	**3,160,000**
	Total Street	**$ 5,222,999**	**$ 4,771,961**	**$ 5,982,439**	**$ 4,606,495**	**$ 6,811,692**

Sales Tax Fund
Code Enforcement Division

	Category	Amended Budget 2019/20	Proposed Budget 2020/21
1000	Personnel Services	$ 20,820	$ 21,951
	Totals	**$ 20,820**	**$ 21,951**

- Code Compliance Officer II; 60% General Fund, 10% Utility Fund, 30% Sales Tax Fund
- Code Compliance Officer I; 90% General Fund, 10% Utility Fund

312 - Sales Tax Fund - Code Enforcement

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
6007-00-1001	Salaries	15,303	16,080	16,080	16,063	16,401
6007-00-1006	Longevity	356	385	385	375	414
6007-00-1009	TMRS	2,736	2,844	2,844	2,944	3,076
6007-00-1011	FICA	1,098	1,277	1,277	1,313	1,341
6007-00-1017	Equipment Allowance	237	234	234	720	720
	Total Personnel	**19,731**	**20,820**	**20,820**	**21,416**	**21,951**
	Total Code Enforcement	**$ 19,731**	**$ 20,820**	**$ 20,820**	**$ 21,416**	**$ 21,951**

320 - SIDEWALK FUND
BUDGET SUMMARY

Description	Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Beginning Fund Balance	**$ 14,353**	**$ 26,201**	**$ 26,201**	**$ 26,201**	**$ 42,201**
Revenues					
Sidewalk Revenue	11,848	5,000	5,000	16,000	10,000
Total Revenues/Resources	11,848	5,000	5,000	16,000	10,000
Total Rev. and Resources	**26,201**	**31,201**	**31,201**	**42,201**	**52,201**
Expenditures					
Contract Services	0	0	0	0	0
Total Expenditures/Uses	**0**	**0**	**0**	**0**	**0**
Revenue Over/(Under) Expenditures	**11,848**	**5,000**	**5,000**	**16,000**	**10,000**
Ending Fund Balance	**$ 26,201**	**$ 31,201**	**$ 31,201**	**$ 42,201**	**$ 52,201**

FY 2021 Proposed Capital Outlays

General Fund			
111-7001-01-4150	John Deere 4066M Utility Tractor		36,504
		$	36,504
Fire Capital Fund			
126-3502-00-4150	Hydraulic Hurst "Jaws of Life" Extrication Tools (788 EZ Cutter, 333 Spreader, 24" Ram)		32,000
		$	32,000
Utility Fund			
211-6003-00-4150	Lift Station Pump		35,000
211-6003-00-4150	Portable 6" Pump		41,500
		$	76,500.00
Utility Projects Fund			
220-6001-00-4150	Utility Generators		1,012,302
		$	1,012,302
General Projects Fund			
311-2504-00-4100	Main Fire Station Renovation for Parks Recreation Center		702,505
311-2504-00-4100	Bob Owen Pool Renovation		114,216
311-2504-00-4100	City Hall/Fire Station/PD/ Senior Center Caulking		40,187
		$	856,908
General Projects Fund			
312-5501-00-4150	Street Sweeper		296,640
		$	296,640
Vehicle Replacement Fund			
612-8002-00-3515	New Leased Vehicles		615,785
		$	615,785
	Grand Total All Funds	**$**	**2,926,639**

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Debt Service Fund (411)
Tax Supported Debt

Description	Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Beginning Fund Balance	**$ 152,313**	**$ 394,430**	**$ 394,430**	**$ 394,430**	**$ 417,857**
Revenues					
Current Property Taxes	824,179	1,304,847	1,304,847	1,300,000	2,008,793
Delinquent Property Taxes	14,238	0	0	16,700	0
Penalty & Interest	7,781	0	0	9,800	0
Rendition Penalty	568	0	0	875	0
Interest Income	463	0	0	400	0
Transfer from General Fund	251,488	0	0	0	0
Total Revenue	**1,098,717**	**1,304,847**	**1,304,847**	**1,327,775**	**2,008,793**
Total Revenues & Resources	**1,251,030**	**1,699,277**	**1,699,277**	**1,722,204**	**2,426,650**
Expenditures					
Principal	714,307	674,893	674,893	674,893	1,299,646
Interest	141,331	628,454	628,454	628,454	817,253
Agent Fees	963	1,500	1,500	1,000	1,200
Total Expenditures	**856,600**	**1,304,847**	**1,304,847**	**1,304,347**	**2,118,099**
Revenue Over/(Under) Expenditures	**242,116**	**0**	**0**	**23,428**	**(109,306)**
Ending Fund Balance	**$ 394,430**	**$ 394,430**	**$ 394,430**	**$ 417,857**	**$ 308,551**

City of Alvin
Total Outstanding Debt Obligations

Debt Issues	Par Amount Remaining after 9/30/2020
General Obligation Refunding Bonds, Series 2011	$ 895,000
General Obligation Refunding Bonds, Series 2012	$ 2,900,000
General Obligation Refunding Bonds, Series 2013	$ 3,890,000
Tax & Revenue Certificates of Obligation, Series 2015	$ 7,880,000
General Obligation Refunding, Series 2017	$ 4,015,000
Water & Sewer System Revenue Bonds, Series 2018	$ 8,360,000
Tax & Revenue Certificates of Obligation, Series 2019	$ 14,880,000
Water & Sewer System Revenue Bonds, Series 2019	$ 14,480,000
	$ 57,300,000

FYE	Total Debt Service		
9/30	Principal	Interest	Total
2021	4,310,001	1,974,591	6,284,592
2022	4,335,000	1,819,713	6,154,713
2023	3,885,002	1,669,577	5,554,579
2024	3,524,999	1,530,624	5,055,623
2025	3,570,000	1,395,387	4,965,387
2026	3,605,000	1,252,348	4,857,348
2027	3,650,001	1,101,400	4,751,401
2028	3,685,000	947,390	4,632,390
2029	2,940,000	813,828	3,753,828
2030	2,835,000	703,795	3,538,795
2031	2,850,001	603,470	3,453,471
2032	2,495,000	519,204	3,014,204
2033	2,495,000	443,444	2,938,444
2034	2,495,000	367,065	2,862,065
2035	2,495,000	289,778	2,784,778
2036	1,970,000	220,113	2,190,113
2037	1,960,000	158,850	2,118,850
2038	1,960,000	97,750	2,057,750
2039	1,500,000	44,700	1,544,700
2040	740,000	11,100	751,100
Total	**$ 57,300,000**	**$ 15,964,127**	**$ 73,264,126**

FYE	Self Supporting Debt Service		
9/30	Principal	Interest	Total
2021	3,010,356	1,291,537	4,301,893
2022	3,025,268	1,189,679	4,214,946
2023	2,749,529	1,090,188	3,839,717
2024	2,443,332	998,886	3,442,218
2025	2,571,252	909,802	3,481,054
2026	2,599,330	811,982	3,411,312
2027	2,631,646	707,788	3,339,434
2028	2,656,262	602,168	3,258,430
2029	1,902,038	516,076	2,418,114
2030	1,854,652	451,368	2,306,020
2031	1,859,270	388,059	2,247,329
2032	1,750,000	329,829	2,079,829
2033	1,750,000	276,419	2,026,419
2034	1,750,000	222,390	1,972,390
2035	1,750,000	167,453	1,917,453
2036	1,225,000	120,138	1,345,138
2037	1,220,000	81,150	1,301,150
2038	1,220,000	42,250	1,262,250
2039	760,000	11,400	771,400
Total	**$ 38,727,927**	**$ 10,208,563**	**$ 48,936,496**

FYE	Tax Supported Debt Service		
9/30	Principal	Interest	Total
2021	1,299,646	683,053	1,982,699
2022	1,309,733	630,035	1,939,767
2023	1,135,473	579,390	1,714,863
2024	1,081,668	531,737	1,613,405
2025	998,748	485,585	1,484,333
2026	1,005,670	440,366	1,446,036
2027	1,018,355	393,612	1,411,967
2028	1,028,738	345,221	1,373,959
2029	1,037,962	297,752	1,335,714
2030	980,348	252,427	1,232,775
2031	990,731	215,411	1,206,142
2032	745,000	189,375	934,375
2033	745,000	167,025	912,025
2034	745,000	144,675	889,675
2035	745,000	122,325	867,325
2036	745,000	99,975	844,975
2037	740,000	77,700	817,700
2038	740,000	55,500	795,500
2039	740,000	33,300	773,300
2040	740,000	11,100	751,100
Total	**$ 18,572,071**	**$ 5,755,564**	**$ 24,327,633**

Fund 235- Series 2015 Tax & Revenue Certificate of Obligation Bonds
$10,130,700

RESOURCES	Project To Date	Total Projected
Bond Proceeds Net Issuance Cost	10,144,753	10,144,753
Revenues		
Accrued Interest	30,663	30,663
Accrued Interest FY17	56,047	56,047
Accrued Interest FY18	109,180	109,180
Accrued Interest FY19	165,847	165,847
Accrued Interest FY20	60,674	60,674
Total Resources	**$ 10,567,163**	**$ 10,567,164**

EXPENDITURES	Original Project Estimations	Amended Project Estimations	Project To Date	Final Total Projected
Automated Meter Reading System	2,590,700	2,730,438	2,713,261	2,713,261
WWTP Phase II	7,540,000	5,541,029	6,106,912	5,447,977
Miscellaneous	14,053			
Emerg Sewer Line (1462)		44,700		44,700
Tractor		43,286		43,286
Bar Screen @ WWTP		225,000		225,000
Sludge Removal		160,000		160,000
Lift Station 23 Expansion		1,389,800		1,389,800
Misc.				543,141
Total Expenditures	**$ 10,144,753**	**$ 10,134,253**	**$ 8,820,173**	**$ 10,567,165**
			$ 1,746,990	**$ 0**

6/30/2020

Fund 236- Series 2018 Water & Sewer System Revenue Bonds

$9,290,000

RESOURCES	Project To Date	Total Projected
Bond Proceeds Net Issuance Cost	9,307,277	9,307,277
Revenues		
Accrued Interest	19,828	19,828
FY19 Accrued Interest	195,291	195,291
FY20 Accrued Interest	48,639	48,639
Total Resources	**$ 9,571,034**	**$ 9,571,035**

EXPENDITURES	Original Project Estimations	Amended Project Estimations	Project To Date	Final Total Projected
Fairway & South Water Line Imp.	530,000	1,756,907	1,643,080	1,756,907
Waterline Imp.- Phase I	1,300,000	922,985	847,904	922,985
Water Plant #6 Tank Replacement	3,159,000	2,765,926	2,213,516	2,765,926
Lift Station #14 & 17 Rehab	1,560,000	1,093,317	923,933	1,093,317
LS #30 Expansion & Hwy 6 Gravity Main	670,000	679,865	534,920	679,865
54" Eastside Interceptor	2,076,000	2,076,000	1,057,832	2,076,000
Miscellaneous	12,277			276,035
Total Expenditures	**$ 9,307,277**	**$ 9,295,000**	**$ 7,221,185**	**$ 9,571,035**
			$ 2,349,849	**0**

Fund 237- Water & Sewer System Revenue Bonds

$16,200,000

RESOURCES	Project To Date	Total Projected
Bond Proceeds Net Issuance Cost	16,202,292	16,202,292
Revenues		
FY19 Accrued Interest	111,562	111,562
FY20 Accrued Interest	136,105	136,105
Total Resources	**$ 16,449,959**	**$ 16,449,959**

EXPENDITURES	Original Project Estimations	Amended Project Estimations	Project To Date	Final Total Projected
Eastside Interceptor	5,898,880	5,898,880		5,898,880
Lift Station 30 Expansion Hwy 35	5,777,300	5,777,300		5,777,300
Water Improvements Phase I & II	4,526,112	4,526,112	1,085,172	4,537,495
Miscellaneous				236,285
Total Expenditures	**$ 16,202,292**	**$ 16,202,292**	**$ 1,085,172**	**$ 16,449,960**
			$ 15,364,787	**0**

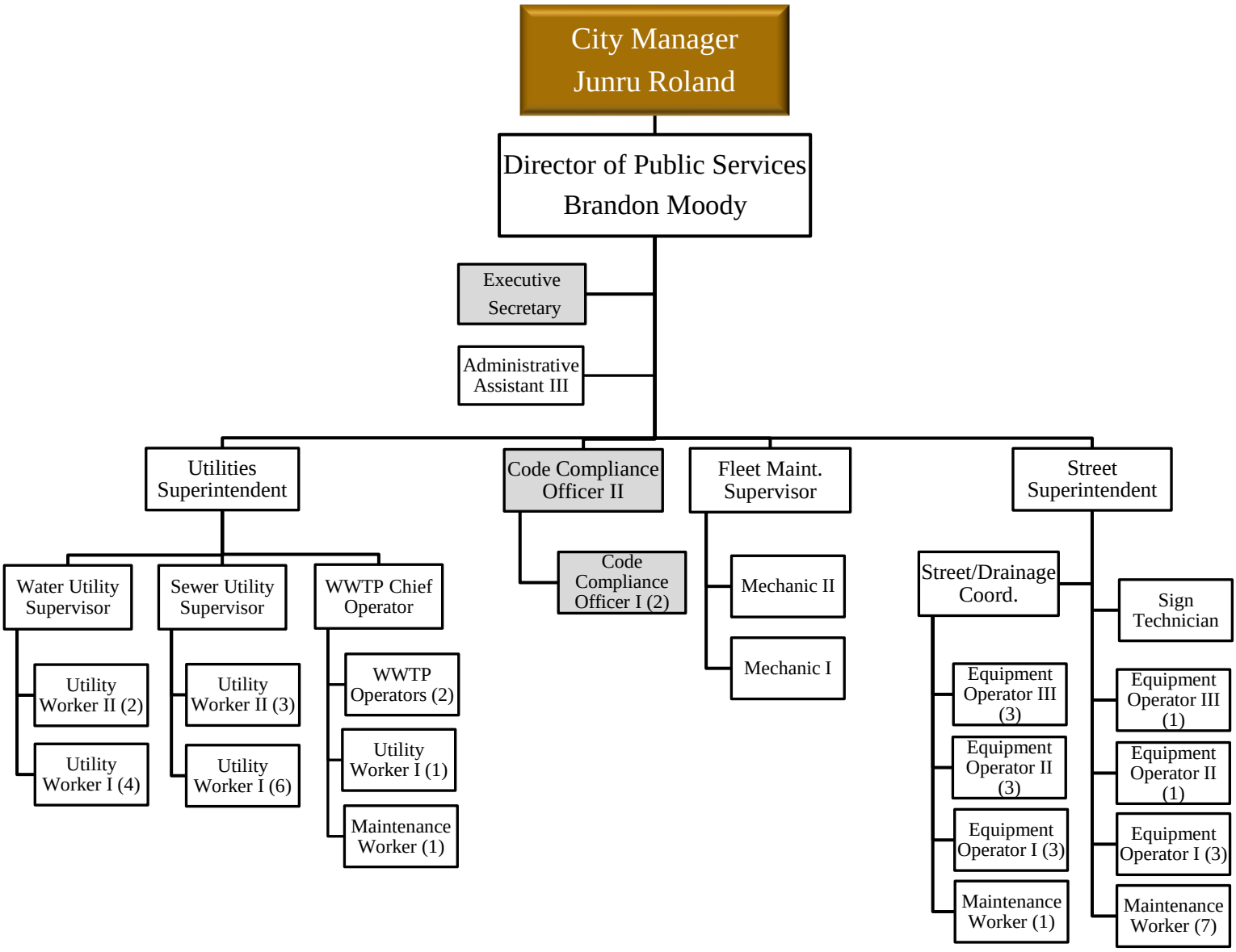
REVISED

Fund 318- Tax & Revenue Certificates of Obligation
$16,000,000

RESOURCES	Project To Date	Total Projected
Bond Proceeds Net Issuance Cost	16,003,006	16,003,006
Revenues		
FY19 Accrued Interest	94,549	94,549
FY20 Accrued Interest	134,491	134,491
Total Resources	**$ 16,232,046**	**$ 16,232,046**

EXPENDITURES	Original Project Estimations	Amended Project Estimations	Project To Date	Final Total Projected
Fire & EMS Construction				
Construction (DivisionOne)	12,456,750	11,118,000	3,864,144	11,118,000
Contingency	250,000	805,900		805,900
Project Management	-	216,766	99,644	216,766
Environmental/Geotechnical	23,000	22,062	22,062	22,062
Reimbursables/Printing/Couriering	12,000	12,000		12,000
Electrical, Gas & Data Service Connections	40,000	100,000	53,080	100,000
Furniture/Fixture/Equipment	250,000	250,000		250,000
Construction Material Testing (Alpha)	40,000	40,000		40,000
Mechanical System Testing & Balancing	18,000	18,000		18,000
Windstorm Certification	24,000	24,000		24,000
Energy Code Commissioning	12,000	12,000		12,000
Accessibility Review & Inspections (Alpha)	4,000	4,000		4,000
Corner Lot		229,597		229,597
Switches	-	50,000		50,000
Traffic Study	15,000	-		-
Land	-	135,000	135,000	135,000
Fire Truck	-	1,424,686.00	1,424,686.00	1,424,686.00
Drainage Improvements	1,800,000	1,770,035		1,770,035
Total Expenditures	**$ 14,944,750**	**$ 16,232,046**	**$ 5,598,615**	**$ 16,232,046**
			$ 10,633,431	**0**

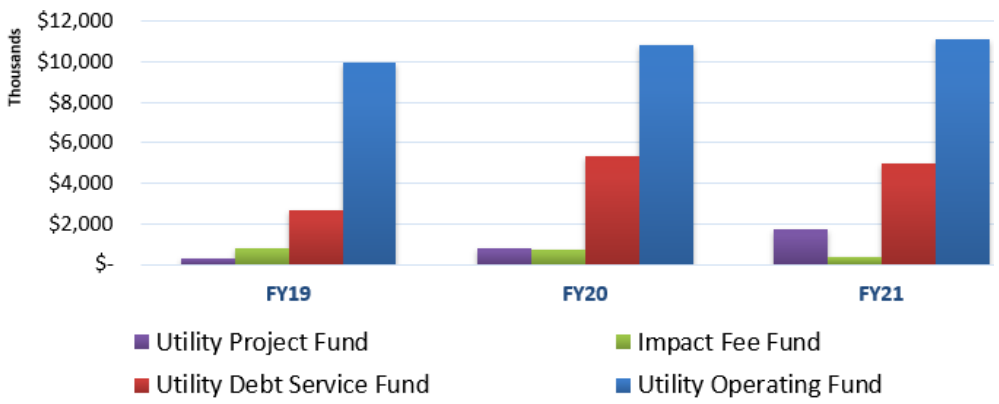
Public Services
(Utility Funds)

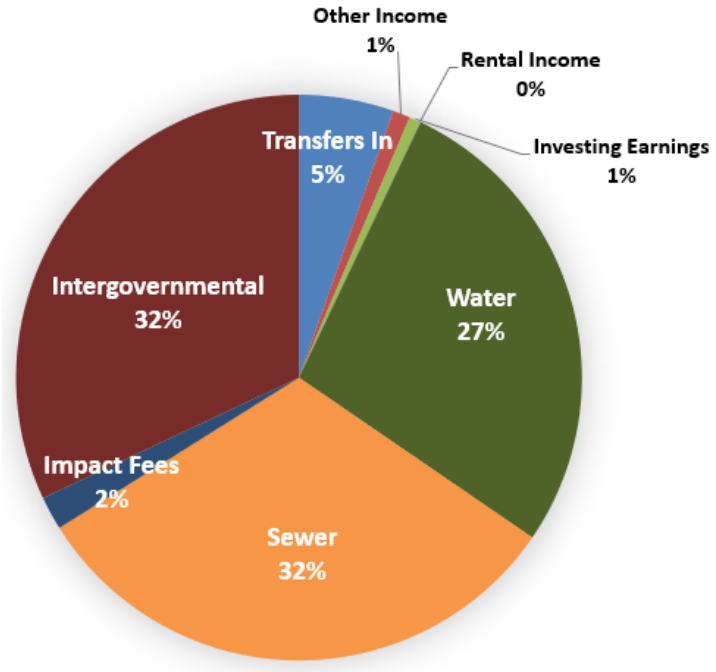


ALL UTILITY FUND REVENUES

FY21 OPERATING REVENUES - $18,278,591

Revenue	Actual 2016/17	Actual 2017/18	Actual 2018/19	Forecast 2019/20	Proposed Budget 2020/21
Water Revenue	3,433,761	3,693,127	4,181,606	4,570,471	4,845,000
Sewer Revenue	3,703,261	3,967,223	4,641,129	5,379,022	5,700,000
Other	757,109	2,191,751	4,956,178	7,771,307	7,733,591
	7,894,131	9,852,101	13,778,913	17,720,800	18,278,591

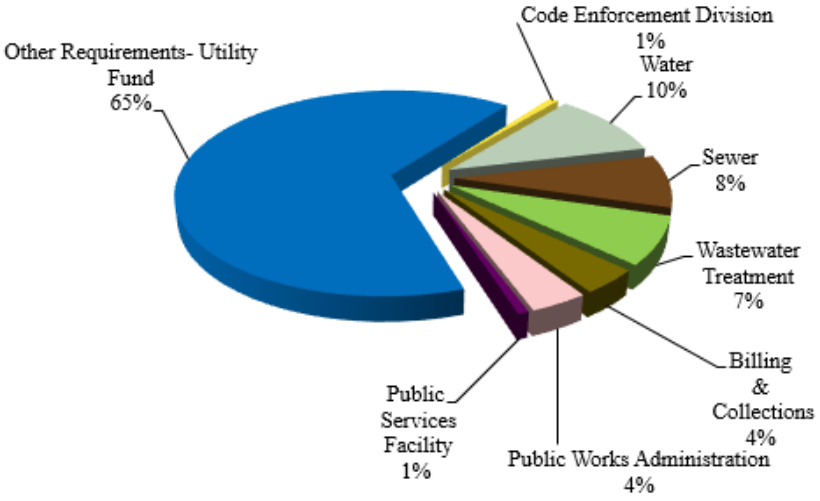


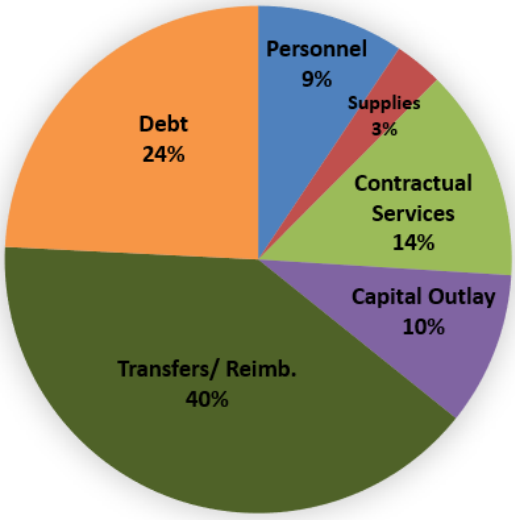


ALL UTILITY FUND EXPENDITURES

Type	FY21 Proposed Budget
Water	1,147,707
Sewer	920,178
Wastewater Treatment	823,540
Billing & Collections	422,654
Public Works Administration	381,846
Public Services Facility	77,700
Other Requirements- Utility Fund	13,809,386
Code Enforcement Program	91,119
	17,674,130

FY21 Operating Expenditures $17,674,130





UTILITY OPERATING FUND - 211
BUDGET SUMMARY

Description	Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Beg. Working Capital Balance	**$ 2,254,066**	**$ 4,446,389**	**$ 4,446,389**	**$ 4,446,389**	**$ 1,909,839**
Revenues					
TCEQ Permit Fees	44,584	43,000	43,000	40,000	43,000
Grant Proceeds	27,420	0	0	0	0
Credit Card Service Fee	12,584	40,000	40,000	44,500	50,000
BCGCD Passthrough Fees	28,831	30,000	30,000	30,000	30,000
Penalty- Water	73,947	50,000	50,000	50,000	50,000
Penalty- Sewer	85,193	60,000	60,000	60,000	60,000
Sale of Water Meters	62,105	45,000	45,000	50,000	50,000
Sewer	4,641,129	5,640,967	5,640,967	5,379,022	5,700,000
Tapping Fee- Sewer	800	1,000	1,000	800	1,000
Tapping Fee- Water	9,581	1,000	1,000	11,000	5,000
Water	4,181,606	4,772,522	4,772,522	4,570,471	4,845,000
Senior Water Discount	0	(60,605)	(60,605)	(26,800)	(49,393)
Investment Earnings	144,782	51,500	51,500	100,000	100,000
Rental Income	2,700	3,000	3,000	3,300	3,000
Transfer from Sanitation	72,168	66,281	66,281	66,281	80,893
Transfer from Fund 235	0	0	0	161,830	0
Other Income	615,063	186,000	186,000	283,012	182,167
Total Revenues/Resources	**10,002,492**	**10,929,665**	**10,929,665**	**10,823,416**	**11,150,667**
Total Revenue and Resources	**12,256,558**	**15,376,054**	**15,376,054**	**15,269,805**	**13,060,506**
Expenditures					
Water	941,382	1,110,607	1,113,557	996,062	1,147,707
Sewer	938,929	912,411	932,277	870,684	920,178
Wastewater Treatment Plant	711,654	752,309	758,820	721,935	823,540
Administration	328,477	363,161	363,161	274,267	381,847
Billing & Collection	292,413	336,799	336,799	327,891	422,654
Public Services Facility	63,219	75,800	77,242	73,701	77,700
Code Enforcement Division	118,866	132,205	132,205	125,868	91,119
Other Requirements	4,415,230	7,246,373	9,968,705	9,969,557	7,285,923
Total Expenditures/Uses	**7,810,169**	**10,929,665**	**13,682,766**	**13,359,965**	**11,150,667**
Revenue Over/(Under) Expenditures	**2,192,323**	**0**	**(2,753,101)**	**(2,536,549)**	**0**
Ending Working Capital Balance	**$ 4,446,389**	**$ 4,446,389**	**$ 1,693,288**	**$ 1,909,839**	**$ 1,909,839**

211 - UTILITY OPERATING FUND
Revenue Detail

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
License & Permit Fees						
211-400565	TCEQ Permit Fees	44,584	43,000	43,000	40,000	43,000
	Total License & Permits	**44,584**	**43,000**	**43,000**	**40,000**	**43,000**
Grant Proceeds						
211-401010	Grant Proceeds	27,420	0	0	0	0
	Total Grant Proceeds	**27,420**	**0**	**0**	**0**	**0**
Charges for Service						
211-402060	Credit Card Service Fee	12,584	40,000	40,000	44,500	50,000
211-402065	BCGCD Passthrough Fees	28,831	30,000	30,000	30,000	30,000
211-402115	Penalty - Water	73,947	50,000	50,000	50,000	50,000
211-402120	Penalty - Sewer	85,193	60,000	60,000	60,000	60,000
211-402130	Sales of Water Meters	62,105	45,000	45,000	50,000	50,000
211-402140	Sewer Revenue	4,641,129	5,640,967	5,640,967	5,379,022	5,700,000
211-402150	Tapping Fee- Sewer	800	1,000	1,000	800	1,000
211-402155	Tapping Fee- Water	9,581	1,000	1,000	11,000	5,000
211-402160	Water Revenue	4,181,606	4,772,522	4,772,522	4,570,471	4,845,000
211-402161	Senior Water Discount	0	(60,605)	(60,605)	(26,800)	(49,393)
	Total Charges for Service	**9,095,775**	**10,579,884**	**10,579,884**	**10,168,993**	**10,741,607**
Investment Earnings						
211-404000	Interest Income	138,742	50,000	50,000	100,000	100,000
211-404010	Interest Earned - Fund 232	6,040	1,500	1,500	0	0
	Total Investment Earnings	**144,782**	**51,500**	**51,500**	**100,000**	**100,000**
Rental Income						
211-405000	Rental Income - City Property	2,700	3,000	3,000	3,300	3,000
	Total Rental Income	**2,700**	**3,000**	**3,000**	**3,300**	**3,000**
Intergovernmental						
211-406212	Transfer from Sanitation Fund	72,168	66,281	66,281	66,281	80,893
211-406235	Transfer from Fund 235	0	0	0	161,830	0
	Total Intergovernmental	**72,168**	**66,281**	**66,281**	**228,111**	**80,893**
Other Income						
211-406075	Contribution of Assets	0	0	0	0	0
211-409035	Fire Hydrant Rental	10,026	7,000	7,000	9,000	7,000
211-409050	Return Check Fee	3,920	3,000	3,000	3,000	3,000
211-409075	Miscellaneous Income	12,319	7,000	7,000	800	6,167
211-409090	Reconnect Fee	24,850	25,000	25,000	21,200	20,000
211-409135	Cleaning Fee	1,458	3,000	3,000	1,400	3,000
211-409141	Stormwater Permit Fee	11,250	8,000	8,000	13,500	10,000
211-409160	Sludge Disposal	479,581	60,000	60,000	146,112	60,000
211-409161	Effluent Fees	71,660	73,000	73,000	88,000	73,000
	Total Other Income	**615,063**	**186,000**	**186,000**	**283,012**	**182,167**
	Total Revenues	**$ 10,002,492**	**$ 10,929,665**	**$ 10,929,665**	**$ 10,823,416**	**$ 11,150,667**

Utility Operating Fund

Division	Amended Budget 2019/20	Proposed Budget 2020/21
Water	$ 1,113,557	$ 1,147,707
Sewer	932,277	920,178
Wastewater Treatment Plant	758,820	823,540
Administration	363,161	381,847
Billing & Collection	336,799	422,654
Public Services Facility	77,242	77,700
Code Enforcement Division	132,205	91,119
Other Requirements	9,968,705	7,285,922
Totals	**$ 13,682,766**	**$ 11,150,667**

Utility Operating Fund / Water Division

	Category	Amended Budget 2019/20	Proposed Budget 2020/21
1000	Personnel Services	$ 346,957	$ 348,829
2000	Materials and Supplies	273,300	258,300
3000	Contractual Services	415,100	460,650
4000	Capital Outlay	0	0
7000	Interfund Transfers	78,200	79,928
	Total	**$ 1,113,557**	**$ 1,147,707**

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Utility Supervisor	12	1	1
Utility Worker II	9	2	2
Utility Worker I	7	4	4
Total		7	7

211 - Utility Fund/Water Division

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
6001-00-1001	Salaries	223,373	236,168	236,168	199,204	237,370
6001-00-1005	Overtime	38,325	35,000	35,000	35,000	35,000
6001-00-1006	Longevity	3,101	3,381	3,381	2,672	3,249
6001-00-1009	TMRS	43,693	47,255	47,255	40,745	48,873
6001-00-1011	FICA	20,103	21,215	21,215	18,164	21,316
6001-00-1016	Certification & Education Pay	343	3,938	3,938	563	3,020
	Total Personnel	**328,937**	**346,957**	**346,957**	**296,347**	**348,829**
Supplies						
6001-00-2125	General Supplies	10,852	15,000	15,000	12,465	15,000
6001-00-2250	Uniform & Apparel	504	800	800	800	800
6001-00-2300	Vehicle & Equipment Supplies	652	1,000	1,000	1,000	1,000
6001-00-2301	Motor Vehicle Fuel	16,188	10,000	10,000	14,000	15,000
6001-00-2350	Safety Equipment	525	1,500	1,500	1,500	1,500
6001-00-2425	Chemicals & Insecticide	55,900	85,000	85,000	85,000	75,000
6001-00-2475	Water Meter & Parts	62,147	50,000	50,000	60,000	50,000
6001-00-2500	Water/Sewer Main Repair Supplies	45,573	90,000	90,000	76,265	80,000
6001-00-2525	W/S Machinery & Equipment	9,802	20,000	20,000	20,000	20,000
	Total Supplies	**202,143**	**273,300**	**273,300**	**271,030**	**258,300**
Contractual Services						
6001-00-3100	Contract Services	51,106	71,150	74,100	71,334	146,150
6001-00-3170	Professional Development	1,340	3,000	3,000	3,000	4,000
6001-00-3180	Dues & Memberships	170	500	500	0	500
6001-00-3190	Communications	7,561	9,000	9,000	7,700	9,000
6001-00-3200	Utilities	153,644	200,000	200,000	149,000	170,000
6001-00-3260	Machinery & Equipment Maintenance	39,214	35,000	35,000	35,070	35,000
6001-00-3270	Building/Grounds Maintenance	15,760	15,000	15,000	15,000	15,000
6001-00-3320	Uniform Rental	1,974	5,500	5,500	2,722	5,000
6001-00-3470	Regulatory Inspection Fees	27,654	30,000	30,000	28,570	30,000
6001-00-3480	Lab Testing Fees	9,563	8,000	8,000	7,790	12,000
6001-00-3490	BCGCD Water Fees	32,000	35,000	35,000	30,300	34,000
	Total Services	**339,984**	**412,150**	**415,100**	**350,485**	**460,650**
Capital Outlay						
6001-00-4150	Machinery & Equipment	(4,245)	0	0	0	0
	Total Capital Outlay	**(4,245)**	**0**	**0**	**0**	**0**
Interfund Transfers						
6001-00-7510	Vehicle Maintenance Fees	48,567	50,143	50,143	50,143	53,933
6001-00-7515	Vehicle Replacement Accruals	25,995	28,057	28,057	28,057	25,995
	Total Interfund Transfers	**74,562**	**78,200**	**78,200**	**78,200**	**79,928**
	Total Water	**$ 941,382**	**$ 1,110,607**	**$ 1,113,557**	**$ 996,062**	**$ 1,147,707**

Utility Fund / Sewer Division

	Category	Amended Budget 2019/20	Proposed Budget 2020/21
1000	Personnel Services	$ 450,139	$ 472,543
2000	Materials and Supplies	137,170	148,800
3000	Contractual Services	254,666	222,200
4000	Capital Outlay	16,630	0
7000	Interfund Transfers	73,672	76,635
	Total	**$ 932,277**	**$ 920,178**

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Utility Supervisor	12	1	1
Utility Worker II	9	3	3
Utility Worker I	7	6	6
Total		10	10

211 - Utility Fund / Sewer Division

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
6002-00-1001	Salaries	268,791	330,709	330,709	293,513	341,784
6002-00-1005	Overtime	29,809	30,000	30,000	30,000	30,000
6002-00-1006	Longevity	1,783	2,441	2,441	1,961	2,616
6002-00-1009	TMRS	51,958	56,326	56,326	56,140	66,207
6002-00-1011	FICA	22,170	27,973	27,973	25,028	28,876
6002-00-1016	Certification & Education Pay	1,208	2,690	2,690	1,688	3,060
	Total Personnel	**375,719**	**450,139**	**450,139**	**408,329**	**472,543**
Supplies						
6002-00-2125	General Supplies	13,742	15,000	15,000	12,048	15,000
6002-00-2250	Uniform & Apparel	427	900	900	900	900
6002-00-2300	Vehicle Equipment Supplies	246	900	900	900	900
6002-00-2301	Motor Vehicle Fuel	8,892	12,000	12,000	11,598	10,000
6002-00-2350	Safety Equipment	2,929	4,000	4,000	3,343	4,000
6002-00-2425	Chemicals & Insecticide	19,098	31,000	31,000	30,910	30,000
6002-00-2500	Water/Sewer Main Repair Supplies	22,793	45,000	45,000	43,448	45,000
6002-00-2525	W/S Machinery & Equipment	26,285	45,000	28,370	11,740	43,000
	Total Supplies	**94,412**	**153,800**	**137,170**	**114,887**	**148,800**
Contractual Services						
6002-00-3100	Contract Services	1,275	17,000	17,000	12,000	12,000
6002-00-3170	Professional Development	0	2,000	2,000	1,170	3,000
6002-00-3180	Dues & Memberships	196	800	800	100	300
6002-00-3190	Communications	9,960	12,000	12,000	9,700	11,000
6002-00-3200	Utilities	86,289	90,000	90,000	84,700	88,000
6002-00-3260	Machinery & Equipment Maint.	303,983	100,000	119,866	119,866	90,000
6002-00-3270	Building/Grounds Maint.	4,309	10,000	10,000	10,000	15,000
6002-00-3320	Uniform Rental	1,847	3,000	3,000	3,000	2,900
	Total Services	**407,858**	**234,800**	**254,666**	**240,536**	**222,200**
Capital Outlay						
6002-00-4150	Machinery & Equipment	(11,500)	0	16,630	33,260	0
	Total Capital Outlay	**(11,500)**	**0**	**16,630**	**33,260**	**0**
Interfund Transfers						
6002-00-7510	Vehicle Maintenance Fees	37,971	39,203	39,203	39,203	42,166
6002-00-7515	Vehicle Replacement Accruals	34,469	34,469	34,469	34,469	34,469
	Total Interfund Transfers	**72,440**	**73,672**	**73,672**	**73,672**	**76,635**
	Total Sewer	**$ 938,929**	**$ 912,411**	**$ 932,277**	**$ 870,684**	**$ 920,178**

Utility Fund / Wastewater Treatment Division

	Category	Amended Budget 2019/20	Proposed Budget 2020/21
1000	Personnel Services	$ 259,385	$ 272,595
2000	Materials and Supplies	113,250	123,400
3000	Contractual Services	361,511	325,200
4000	Capital Outlay	0	76,500
7000	Interfund Transfers	24,674	25,845
	Total	**$ 758,820**	**$ 823,540**

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
WWTP Chief Operator	15	1	1
WWTP Operator	9	2	2
Utility Worker I	7	1	1
Maintenance Worker	5	1	1
Total		5	5

211 - Utility Fund/Waste Water Treatment Division

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
6003-00-1001	Salaries	177,011	189,790	189,790	192,054	199,267
6003-00-1005	Overtime	11,589	12,000	12,000	12,000	12,000
6003-00-1006	Longevity	3,596	3,975	3,975	3,975	4,498
6003-00-1009	TMRS	33,320	35,282	35,282	36,043	38,193
6003-00-1011	FICA	13,480	15,840	15,840	16,068	16,658
6003-00-1016	Certification & Education Pay	1,499	2,498	2,498	2,062	1,980
	Total Personnel	**240,495**	**259,385**	**259,385**	**262,201**	**272,595**
Supplies						
6003-00-2125	General Supplies	5,828	5,000	5,000	5,000	5,000
6003-00-2175	Janitorial Supplies	436	600	600	600	600
6003-00-2225	Medical Supplies	146	150	150	150	150
6003-00-2250	Uniform & Apparel	570	500	500	400	500
6003-00-2301	Motor Vehicle Fuel	6,665	6,000	6,000	6,000	5,900
6003-00-2350	Safety Equipment	420	500	500	500	750
6003-00-2425	Chemicals & Insecticide	98,049	90,000	90,000	90,000	93,000
6003-00-2500	Water/Sewer Main Repair Supplies	955	1,000	1,000	1,000	1,000
6003-00-2525	W/S Machinery & Equipment	3,480	5,000	5,000	5,000	5,000
6003-00-2575	Lab Supplies & Chemicals	3,271	4,500	4,500	4,500	11,500
	Total Supplies	**119,820**	**113,250**	**113,250**	**113,150**	**123,400**
Contractual Services						
6003-00-3100	Contract Services	1,700	2,000	2,000	2,000	2,000
6003-00-3170	Professional Development	400	2,000	2,000	2,000	1,500
6003-00-3180	Dues & Memberships	366	500	500	250	500
6003-00-3190	Communications	5,727	5,800	5,800	5,800	5,800
6003-00-3200	Utilities	138,237	180,000	180,000	141,800	145,000
6003-00-3260	Machinery & Equipment Maintenance	42,213	40,000	40,000	40,703	40,000
6003-00-3270	Building/Grounds Maintenance	6,593	8,200	14,711	14,711	14,600
6003-00-3320	Uniform Rental	1,330	2,000	2,000	2,000	1,800
6003-00-3470	Regulatory Inspection Fees	30,784	32,500	32,500	30,784	32,000
6003-00-3480	Lab Testing Fees	18,951	17,000	17,000	16,861	17,000
6003-00-3500	Sludge Disposal	80,850	65,000	65,000	65,000	65,000
	Total Services	**327,152**	**355,000**	**361,511**	**321,910**	**325,200**
Capital Outlay						
6003-00-4150	Machinery & Equipment	0	0	0	0	76,500
	Total Capital Outlay	**0**	**0**	**0**	**0**	**76,500**
Interfund Transfers						
6003-00-7510	Vehicle Maintenance Fees	15,012	15,499	15,499	15,499	16,670
6003-00-7515	Vehicle Replacement Accruals	9,175	9,175	9,175	9,175	9,175
	Total Interfund Transfers	**24,187**	**24,674**	**24,674**	**24,674**	**25,845**
	Total Waste Water Treatment Plant	**$ 711,654**	**$ 752,309**	**$ 758,820**	**$ 721,935**	**$ 823,540**

Utility Fund / Administration Division

	Category	Amended Budget 2019/20	Proposed Budget 2020/21
1000	Personnel Services	$ 256,396	$ 279,868
2000	Materials and Supplies	5,000	5,500
3000	Contractual Services	15,200	14,200
7000	Interfund Transfers	86,565	82,279
	Total	**$ 363,161**	**$ 381,847**

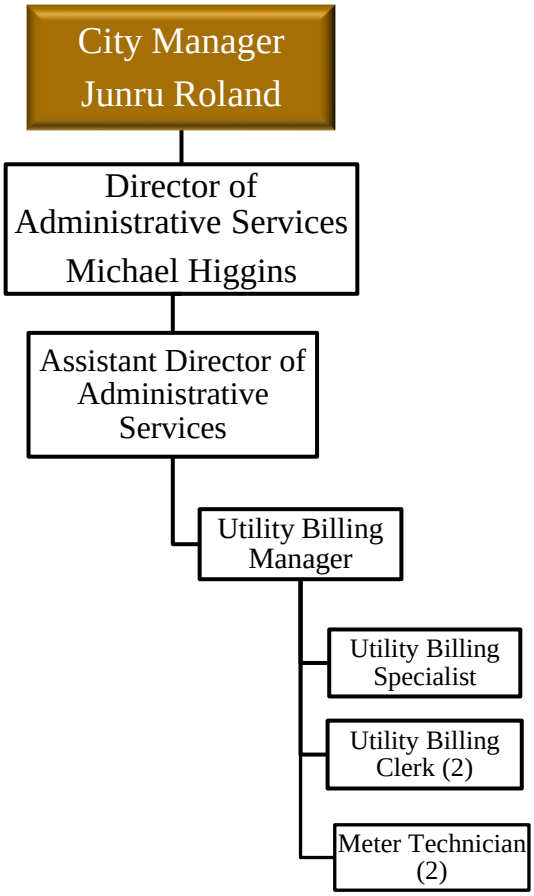
Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Director of Public Services	18	1	1
Utilities Superintendent	16	1	1
Executive Secretary	11	1	1
Adminstrative Assistant III *	10	0	1
TOTAL		3	4

* The Administrative Assistant III position is being reclassified from Utility - Code Enforcement Division.

211 - Utility Fund/Administration Division

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
6004-00-1001	Salaries	182,986	191,817	191,817	129,804	173,407
6004-00-1005	Overtime	2,303	2,000	2,000	2,000	2,000
6004-00-1006	Longevity	2,685	2,907	2,907	1,945	2,316
6004-00-1009	TMRS	33,811	34,868	34,868	23,898	32,638
6004-00-1011	FICA	14,460	15,654	15,654	10,654	14,235
6004-00-1016	Certification & Education Pay	2,098	3,330	3,330	1,658	2,480
6004-00-1017	Equipment Allowance	1,583	1,020	1,020	732	1,080
6004-00-1018	Auto Allowance	4,800	4,800	4,800	3,123	4,800
6004-00-1040	New Position Request	0	0	0	0	46,912
	Total Personnel	**244,725**	**256,396**	**256,396**	**173,813**	**279,868**
Supplies						
6004-00-2100	Office Supplies	1,935	2,500	2,500	2,480	2,500
6004-00-2125	General Supplies	729	500	500	500	500
6004-00-2225	Medical Supplies	160	250	250	400	250
6004-00-2250	Uniform & Apparel	90	250	250	250	250
6004-00-2275	Program Supplies	1,273	1,500	1,500	1,500	2,000
	Total Supplies	**4,187**	**5,000**	**5,000**	**5,130**	**5,500**
Contractual Services						
6004-00-3100	Contract Services	40	1,000	1,000	0	500
6004-00-3170	Professional Development	4,450	4,500	4,500	241	4,000
6004-00-3180	Dues & Memberships	651	500	500	250	500
6004-00-3190	Communications	5,740	6,500	6,500	5,600	6,500
6004-00-3210	Postage & Freight	170	200	200	168	200
6004-00-3220	Printing Services	2,223	2,500	2,500	2,500	2,500
	Total Services	**13,274**	**15,200**	**15,200**	**8,759**	**14,200**
Interfund Transfers						
6004-00-7500	Computer Replacement Accruals	8,365	16,523	16,523	16,523	220
6004-00-7505	IT Maintenance Fees	57,926	70,042	70,042	70,042	82,059
	Total Interfund Transfers	**66,290**	**86,565**	**86,565**	**86,565**	**82,279**
	Total Administration	**$ 328,477**	**$ 363,161**	**$ 363,161**	**$ 274,267**	**$ 381,847**

Utility Billing



Utility Billing Division
Enterprise - Utility Fund

	Category	Amended Budget 2019/20	Proposed Budget 2020/21
1000	Personnel Services	$ 216,254	$ 265,982
2000	Materials and Supplies	2,200	2,100
3000	Contractual Services	83,325	109,500
7000	Interfund Transfers	35,020	45,072
	Total	**$ 336,799**	**$ 422,654**

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Utility Billing Manager	14	1	1
Utility Billing Clerk	5	3	2
Utility Billing Specialist	5	0	1
* Meter Technician	5	1	2
Total		5	6

* *In FY21, one Meter Technician position is proposed*

211 - Utility Fund / Utility Billing Division

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
6005-00-1001	Salaries	151,277	169,599	169,599	169,310	216,142
6005-00-1005	Overtime	182	1,500	1,500	0	1,500
6005-00-1006	Longevity	1,536	2,126	2,126	1,980	2,608
6005-00-1009	TMRS	26,307	29,553	29,553	29,054	31,698
6005-00-1011	FICA	10,716	13,268	13,268	12,952	13,825
6005-00-1016	Certification & Education Pay	0	208	208	0	208
	Total Personnel	**190,016**	**216,254**	**216,254**	**213,296**	**265,982**
Supplies						
6005-00-2100	Office Supplies	1,039	1,200	1,200	1,200	1,100
6005-00-2125	General Supplies	801	1,000	1,000	1,000	1,000
	Total Supplies	**1,840**	**2,200**	**2,200**	**2,200**	**2,100**
Contractual Services						
6005-00-3100	Contract Services	61,540	68,000	68,000	66,000	66,000
6005-00-3170	Professional Development	720	4,000	4,000	1,500	4,500
6005-00-3180	Dues & Memberships	0	425	425	275	150
6005-00-3190	Communications	4,887	5,800	5,800	4,800	6,900
6005-00-3210	Postage & Freight	600	2,300	2,300	2,300	2,000
6005-00-3220	Printing Services	549	1,200	1,200	1,200	1,200
6005-00-3260	Machinery & Equipment Maint.	1,235	1,600	1,600	1,300	0
6005-00-3290	Technology Services	0	0	0	0	28,750
	Total Services	**69,531**	**83,325**	**83,325**	**77,375**	**109,500**
Interfund Transfers						
6005-00-7500	Computer Replacement Accruals	0	0	0	0	1,980
6005-00-7505	IT Maintenance Fees	28,963	35,020	35,020	35,020	41,030
6005-00-7515	Vehicle Replacement Accruals	2,062	0	0	0	2,062
	Total Interfund Transfers	**31,025**	**35,020**	**35,020**	**35,020**	**45,072**
	Total Utility Billing	**$ 292,413**	**$ 336,799**	**$ 336,799**	**$ 327,891**	**$ 422,654**

Utility Fund / Public Services Facility Division

	Category	Amended Budget 2019/20	Proposed Budget 2020/21
2000	Materials and Supplies	$ 5,000	$ 4,500
3000	Contractual Services	72,242	73,200
	Total	**$ 77,242**	**$ 77,700**

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			

211 - Utility Fund / Public Service Facility Division

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Supplies						
6006-00-2125	General Supplies	2,715	2,500	2,500	2,491	2,000
6006-00-2200	Foods	1,509	2,500	2,500	2,468	2,500
	Total Supplies	**4,225**	**5,000**	**5,000**	**4,959**	**4,500**
Contractual Services						
6006-00-3200	Utilities	32,857	38,000	38,000	34,500	36,000
6006-00-3260	Machinery & Equipment Maint.	5,152	5,500	5,500	5,500	6,200
6006-00-3270	Building/Grounds Maint.	20,157	26,100	27,542	27,542	29,800
6006-00-3320	Uniform Rental	828	1,200	1,200	1,200	1,200
	Total Services	**58,994**	**70,800**	**72,242**	**68,742**	**73,200**
	Total Public Service Facility	**$ 63,219**	**$ 75,800**	**$ 77,242**	**$ 73,701**	**$ 77,700**

Utility Fund / Code Enforcement Division

	Category	Amended Budget 2019/20	Proposed Budget 2020/21
1000	Personnel	$ 62,136	$ 17,263
2000	Material & Supplies	4,300	4,050
3000	Contract Services	26,750	27,245
7000	Interfund Transfers	39,019	42,561
	Total	**$ 132,205**	**$ 91,119**

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Code Compliance Officer II	15	1	1
Code Compliance Officer I	10	1	2
Administrative Assistant III **	10	1	0
		3	3

- *Code Compliance Officer II position is funded; 60% General Fund, 10% Utility Fund, 30% Sales Tax Fund*
- *Code Compliance Officer I position is funded; 90% General Fund, 10% Utility Fund*

** The Administrative Assistant III position is being reclassified to the Utility - Administration Division.

211 - Utility Fund / Code Enforcement Division

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
6007-00-1001	Salaries	46,441	49,046	49,046	46,435	13,039
6007-00-1005	Overtime	0	500	500	300	500
6007-00-1006	Longevity	165	288	288	231	178
6007-00-1009	TMRS	8,032	8,490	8,490	8,051	2,419
6007-00-1011	FICA	3,528	3,812	3,812	3,589	1,055
6007-00-1017	Equipment Allowance	69	0	0	0	72
	Total Personnel	**58,236**	**62,136**	**62,136**	**58,606**	**17,263**
Supplies						
6007-00-2100	Office Supplies	788	500	500	500	750
6007-00-2125	General Supplies	417	1,000	1,000	522	500
6007-00-2250	Uniform & Apparel	278	300	300	300	300
6007-00-2301	Motor Vehicle Fuel	3,023	2,500	2,500	2,500	2,500
	Total Supplies	**4,506**	**4,300**	**4,300**	**3,822**	**4,050**
Contract Services						
6007-00-3100	Contract Services	8,038	12,000	12,000	12,000	13,500
6007-00-3170	Professional Development	2,135	2,000	2,000	1,001	2,000
6007-00-3180	Dues & Memberships	170	500	500	250	500
6007-00-3190	Communications	7,870	7,500	7,500	7,480	7,495
6007-00-3210	Postage & Freight	4,086	3,000	3,000	3,000	3,000
6007-00-3220	Printing Services	405	750	750	690	750
6007-00-3280	Demolition	0	1,000	1,000	0	0
	Total Contract Services	**22,704**	**26,750**	**26,750**	**24,421**	**27,245**
Interfund Transfers						
6007-00-7500	Computer Replacement Accruals	0	1,877	1,877	1,877	0
6007-00-7505	IT Maintenance Fees	24,136	29,186	29,186	29,186	34,191
6007-00-7510	Vehicle Maintenance Fees	5,298	5,470	5,470	5,470	5,884
6007-00-7515	Vehicle Replacement Accruals	3,986	2,486	2,486	2,486	2,486
	Total Interfund Transfers	**33,420**	**39,019**	**39,019**	**39,019**	**42,561**
	Total Code Enforcement	**$ 118,866**	**$ 132,205**	**$ 132,205**	**$ 125,868**	**$ 91,119**

Utility Fund / Other Requirements

	Category	Amended Budget 2019/20	Proposed Budget 2020/21
1000	Personel Services		0
3000	Contractual Services	$ 537,692	$ 562,757
7000	Interfund Transfers	9,431,013	6,723,167
	Total	**$ 9,968,705**	**$ 7,285,923**

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			

REVISED

211 - Utility Fund/Other Requirements

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel Services						
9002-00-1044	YE Compensated Absences	(4,370)	0	0	0	0
	Total Personnel Services	**(4,370)**	**0**	**0**	**0**	**0**
Contractual Services						
9002-00-3103	Merchant Credit Card Fees	0	30,000	30,000	47,576	50,000
9002-00-3110	Audit	21,241	28,040	28,040	21,368	31,063
9002-00-3250	General Insurance	69,752	87,560	87,560	65,000	72,000
9002-00-3251	Workers Compensation	10,000	11,942	11,942	18,553	20,000
9002-00-3252	Group Health Insurance	373,847	380,150	380,150	386,047	389,694
	Total Contratual Services	**474,841**	**537,692**	**537,692**	**538,544**	**562,757**
Debt Service						
9002-00-5002	Interest Debt Payments	186,425	0	0	0	0
9002-00-5004	Bond Issuance Costs	37,177	0	0	0	0
	Total Debt Service	**223,603**	**0**	**0**	**0**	**0**
Interfund Transfers						
9002-00-7100	Transfer to General Fund	768,174	803,258	803,258	803,258	815,243
9002-00-7106	Transfer to Debt Service Fund	2,652,982	5,363,533	5,363,533	5,363,533	5,000,000
9002-00-7107	Transfer to Utility Projects	300,000	541,890	541,890	541,890	907,924
	Total Interfund Transfers	**3,721,156**	**6,708,681**	**6,708,681**	**6,708,681**	**6,723,167**
	Total Other Requirements	**$ 4,415,230**	**$ 7,246,373**	**$ 7,246,373**	**$ 7,247,225**	**$ 7,285,923**

UTILITY DEBT SERVICE FUND - 209
WATER & SEWER SUPPORTED DEBT
BUDGET SUMMARY

Description	Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Beg. Working Capital Balance	**395,147**	**$ 2,214,951**	**$ 2,214,951**	**$ 2,214,951**	**$ 3,118,472**
Revenue Sources					
Transfer from Utility Fund	2,652,982	5,363,533	5,363,533	5,363,533	5,000,000
Total Revenues/Resources	**2,652,982**	**5,363,533**	**5,363,533**	**5,363,533**	**5,000,000**
Total Revenues & Resources	**3,048,129**	**7,578,484**	**7,578,484**	**7,578,484**	**8,118,472**
Expenditures					
Principal Debt Payments	-	2,985,140	2,985,140	2,985,140	2,989,614
Interest Debt Payments	829,201	1,472,872	1,472,872	1,472,872	1,286,649
Agent Fees	3,978	2,000	2,000	2,000	2,000
Total Expenditures/Uses	**833,179**	**4,460,012**	**4,460,012**	**4,460,012**	**4,278,263**
Revenue Over/(Under) Expenditures	**1,819,804**	**903,522**	**903,522**	**903,521**	**721,737**
Ending Working Capital Balance	**$ 2,214,951**	**$ 3,118,472**	**$ 3,118,472**	**$ 3,118,472**	**$ 3,840,209**
Required Balance				**$ 2,081,331**	**$ 3,556,281**

IMPACT FEES - 210
BUDGET SUMMARY

Description	Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Beginning Working Capital Balance	**$ 1,606,569**	**$ 2,430,008**	**$ 2,430,008**	**$ 2,430,008**	**$ 3,162,508**
Revenue Sources					
Impact Fee Revenue	503,278	340,000	340,000	650,000	350,000
Capital Recovery Cost Fees-Martha's Vineyard	292,500	-	-	62,500	-
Investment Earnings	27,661	20,000	20,000	20,000	20,000
Total Revenues/Resources	**823,439**	**360,000**	**360,000**	**732,500**	**370,000**
Total Revenues & Resources	**2,430,008**	**2,790,008**	**2,790,008**	**3,162,508**	**3,532,508**
Expenditures					
Contract Services	-	-	-	-	-
Total Expenditures/Uses	**-**	**-**	**-**	**-**	**-**
Revenue Over/(Under) Expenditures	**823,439**	**360,000**	**360,000**	**732,500**	**370,000**
Ending Working Capital Balance	**2,430,008**	**2,790,008**	**2,790,008**	**3,162,508**	**3,532,508**

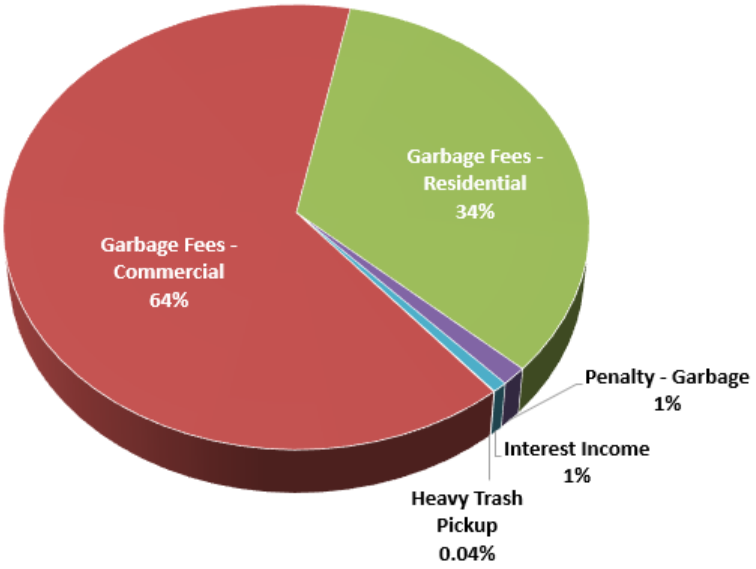
UTILITY PROJECT FUND - 220
BUDGET SUMMARY

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Beg. Working Capital Balance		**768,808**	**$ 952,247**	**$ 952,247**	**$ 952,247**	**$ 1,100,737**
Revenue Sources						
220-401010	Grant Proceeds	0	0	0	165,000	850,000
220-406211	Transfer from Utility Fund	300,000	541,890	541,890	541,890	907,924
220-406235	Transfer from Fund 235	0	0	0	94,461	0
Total Revenues/Resources		**300,000**	**541,890**	**541,890**	**801,351**	**1,757,924**
Total Revenues & Resources		**1,068,808**	**1,494,137**	**1,494,137**	**1,753,598**	**2,858,661**
Expenditures						
Contractual Services						
220-6001-00-3100	Fire Hydrant Connection Retro-Fitting	0	0	0	0	100,000
220-6001-00-3100	Water Rate Study	0	0	0	0	30,000
220-6002-00-3100	Sanitary Sewer Survey NW/NE Basin	65,386	0	0	5,514	0
220-6003-00-3100	WW Masterplan Study	6,256	0	0	0	350,000
220-6005-00-3100	City Hall- Bullet Resistant Windows	0	0	0	16,001	0
220-6006-00-3270	PSF#2 Drainage/Roof/Gutter Replacement	0	0	0	0	115,000
	Total Contract Services	**71,642**	**0**	**0**	**21,514**	**595,000**
Capital Outlay						
220-6001-00-4150	Well #4 Rehab	0	0	0	150,000	0
220-6001-00-4150	Utility Generators	0	0	0	165,000	850,000
220-6002-00-4150	Mini Excavator	0	30,000	30,000	30,000	0
220-6003-00-4150	RAZ Pump	0	19,500	19,500	19,500	0
220-6003-00-4150	Generator WWTP	44,919	0	0	19,377	0
220-6003-00-4150	Repairs Sanitary Sewer	0	0	0	197,670	0
	Total Capital Outlay	**44,919**	**49,500**	**49,500**	**581,547**	**850,000**
Capital Projects						
220-6003-00-9006	I and I Project	0	850,000	850,000	49,800	800,200
	Total Capital Projects	**0**	**850,000**	**850,000**	**49,800**	**800,200**
Total Expenditures/Uses		**116,561**	**899,500**	**899,500**	**652,861**	**2,245,200**
Revenue Over/(Under) Expenditures		**183,439**	**(357,610)**	**(357,610)**	**148,490**	**(487,276)**
Ending Working Capital Balance		**$ 952,247**	**$ 594,637**	**$ 594,637**	**$ 1,100,737**	**$ 613,461**

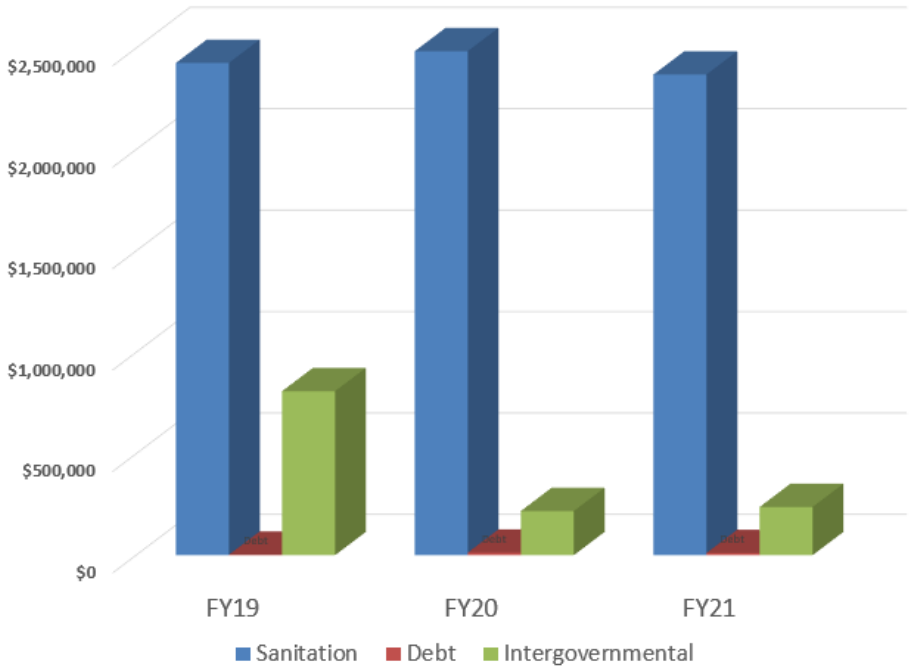
FY21 Proposed Budget

Sanitation Fund

FY21 Revenues - $2,593,910



FY21 Expenses - $2,617,721



SANITATION FUND - 212
BUDGET SUMMARY

Description	Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Beginning Working Capital Balance	**$ 2,575,760**	**$ 2,145,667**	**$ 2,145,667**	**$ 2,145,667**	**$ 2,094,459**
Revenues					
Grant Proceeds	15,282	0	0	0	0
Heavy Trash Pickup	237	5,000	5,000	900	1,000
Garbage Fees - Commercial	1,693,918	1,560,744	1,560,744	1,665,888	1,665,888
Garbage Fees - Residential	918,938	1,040,496	1,040,496	947,850	872,022
Penalty - Garbage	43,181	35,000	35,000	32,000	35,000
Interest Income	35,100	20,000	20,000	16,000	20,000
Sale of Assets	99,934	0	0	0	0
Other Incomes	851	0	0	870	0
Total Revenues/Resources	**2,807,441**	**2,661,240**	**2,661,240**	**2,663,508**	**2,593,910**
Total Revenue & Resources	**5,383,201**	**4,806,907**	**4,806,907**	**4,809,175**	**4,688,369**
Expenditures					
Sanitation	2,426,942	2,477,752	2,477,752	2,484,668	2,369,585
Debt	2,184	12,127	12,127	12,488	10,706
Intergovernmental	808,408	217,560	217,560	217,560	237,430
Total Expenditures/Uses	**3,237,534**	**2,707,439**	**2,707,439**	**2,714,716**	**2,617,721**
Revenue Over/Under Expenditures	**(430,093)**	**(46,199)**	**(46,199)**	**(51,208)**	**(23,811)**
Ending Working Capital Balance	**$ 2,145,667**	**$ 2,099,468**	**$ 2,099,468**	**$ 2,094,459**	**$ 2,070,648**

Sanitation Fund

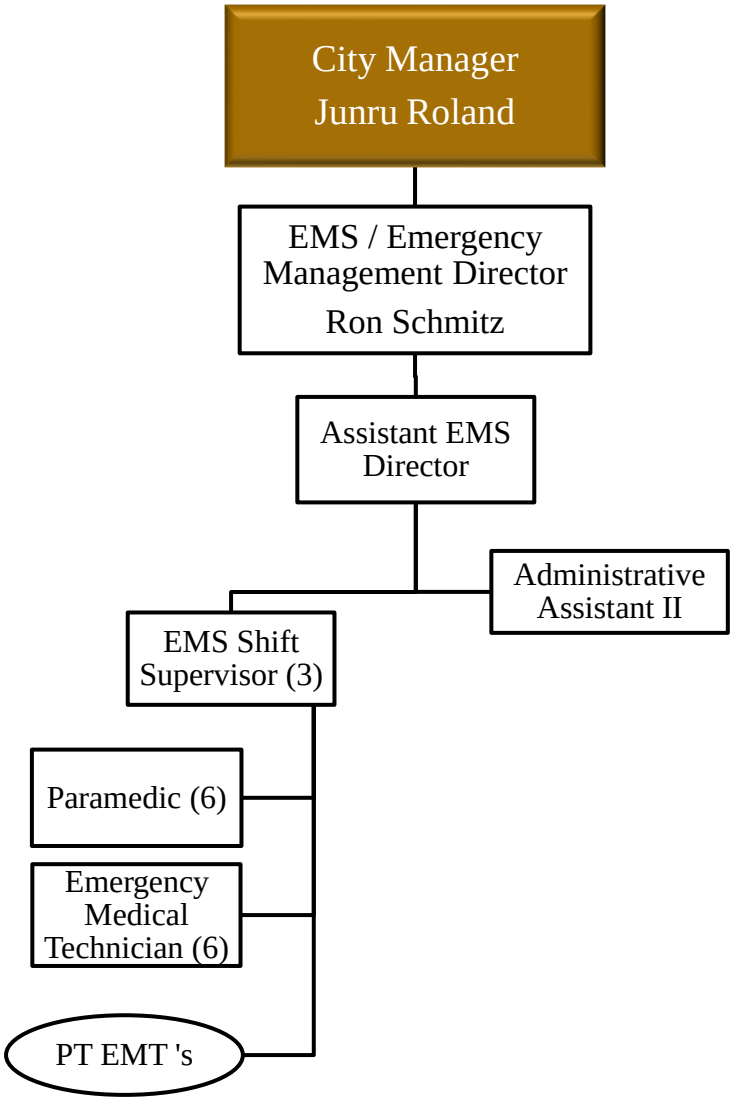
	Category	Amended Budget 2019/20	Proposed Budget 2020/21
3000	Contract Services	$ 2,477,752	$ 2,369,585
5000	Debt Service	12,127	10,706
7000	Interfund Transfer	217,560	237,430
	Total	$ 2,707,439	$ 2,617,721

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			

212 - Sanitation Fund

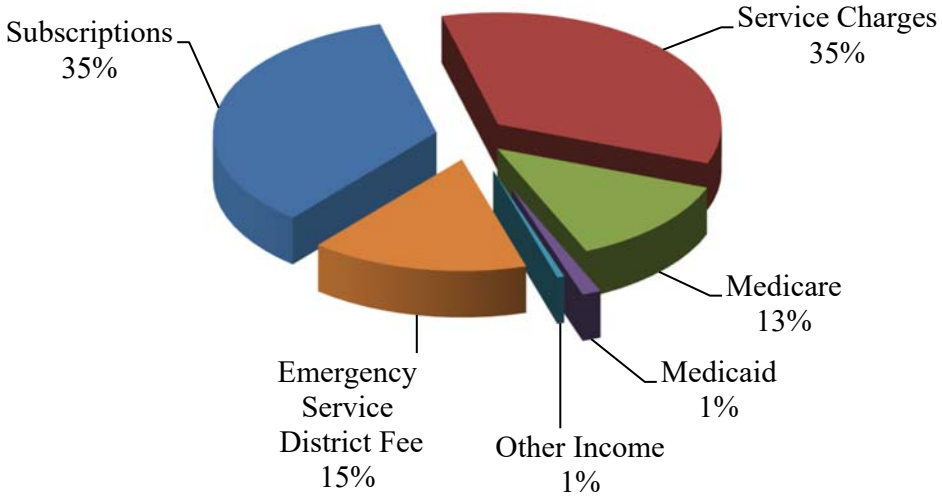
Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Contract Services						
6501-00-3100	Contract Services	3,400	7,600	7,600	11,606	13,500
6501-00-3380	Beautification	3,000	3,000	3,000	3,000	3,000
6501-00-3440	Collection Services	2,420,542	2,462,152	2,462,152	2,470,062	2,353,085
6501-00-3450	Disposal Fees	0	5,000	5,000	0	0
	Total Contract Services	**2,426,942**	**2,477,752**	**2,477,752**	**2,484,668**	**2,369,585**
Debt Service						
6501-00-5001	Principal Debt Payment	0	9,888	9,888	9,888	8,807
6501-00-5002	Interest Debt Payment	2,573	2,239	2,239	2,600	1,899
6501-00-5004	Bond Issuance Costs	(389)	0	0	0	0
	Total Debt Service	**2,184**	**12,127**	**12,127**	**12,488**	**10,706**
Interfund Transfers						
6501-00-7100	Transfer to General Fund	736,240	151,279	151,279	151,279	156,537
6501-00-7105	Transfer to Utility Fund	72,168	66,281	66,281	66,281	80,893
	Total Interfund Transfers	**808,408**	**217,560**	**217,560**	**217,560**	**237,430**
	Total Sanitation	**$ 3,237,534**	**$ 2,707,439**	**$ 2,707,439**	**$ 2,714,716**	**$ 2,617,721**

Emergency Medical Services

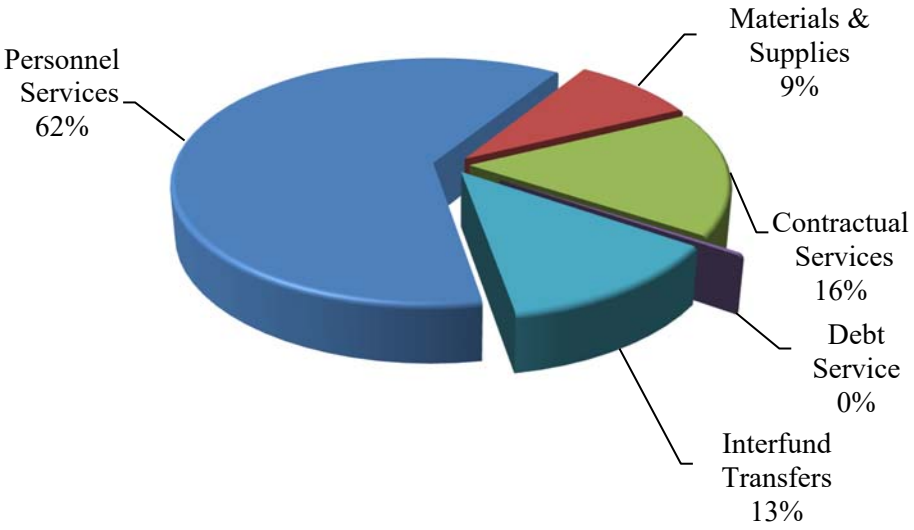


EMERGENCY MEDICAL SERVICE FUND

FY21 Revenues - $2,343,400



FY21 Expenditures - $2,362,933



EMERGENCY MEDICAL SERVICES - 213
BUDGET SUMMARY

Description	Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Beginning Working Capital	**$ 655,406**	**$ 378,601**	**$ 378,601**	**$ 378,601**	**$ 152,582**
Revenues					
Grant Proceeds	59,380	0	0	51,556	0
Ambulance Permit Fees	0	500	500	0	0
Hillcrest EMS Service	10,800	14,400	14,400	14,400	14,400
Emergency Service District	364,250	369,000	369,000	369,000	369,000
Medicaid	32,012	32,000	32,000	32,000	32,000
Medicare	323,605	340,000	340,000	266,000	300,000
Service Charges	876,538	890,000	890,000	713,000	800,000
Subscription Fees (UB)	321,686	824,592	824,592	665,000	816,000
Interest Income	9,476	5,000	5,000	2,800	5,000
Other Income	11,644	7,000	7,000	22,677	7,000
Total Revenues/Resources	**2,009,392**	**2,482,492**	**2,482,492**	**2,136,433**	**2,343,400**
Total Revenues & Resources	**2,664,798**	**2,861,093**	**2,861,093**	**2,515,034**	**2,495,982**
Expenditures					
Personnel Services	1,403,087	1,383,826	1,383,826	1,449,587	1,457,142
Materials & Supplies	189,438	221,700	222,404	205,500	210,050
Contractual Services	362,468	389,710	392,724	328,077	386,854
Capital Outlay	0	0	21,974	21,974	0
Interfund Transfers	329,219	352,116	352,116	352,116	301,238
Debt Service	1,984	5,198	5,198	5,198	7,649
Total Expenditures/Uses	**2,286,196**	**2,352,550**	**2,378,241**	**2,362,452**	**2,362,933**
Revenue Over/(Under) Expenditures	**(276,805)**	**129,942**	**104,251**	**(226,019)**	**(19,533)**
Ending Working Capital	**$ 378,601**	**$ 508,543**	**$ 482,852**	**$ 152,582**	**$ 133,049**

Emergency Medical Service
Enterprise- EMS Fund

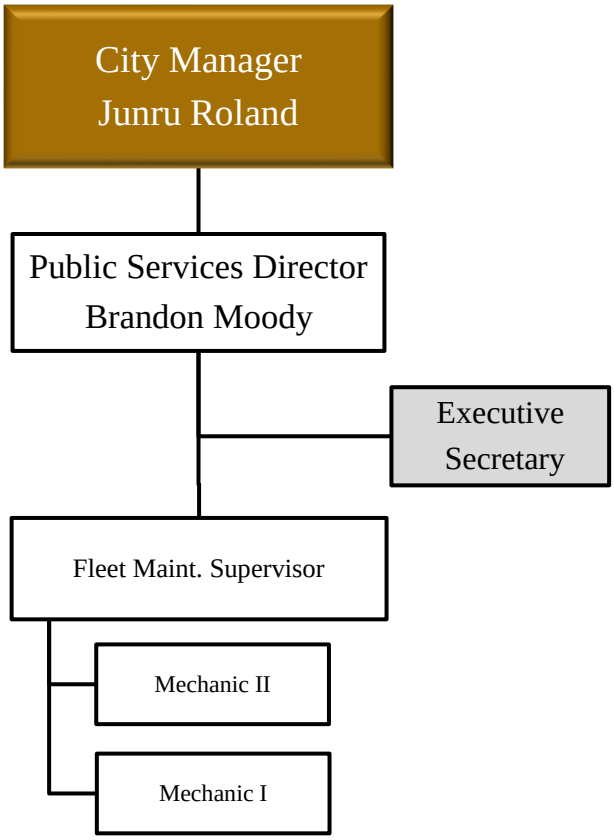
	Category	Amended Budget 2019/20	Proposed Budget 2020/21
1000	Personnel Services	$ 1,383,826	$ 1,457,142
2000	Materials and Supplies	222,404	210,050
3000	Contractual Services	392,724	386,854
4000	Capital Outlay	21,974	0
5000	Debt Service	5,198	7,649
7000	Interfund Transfers	352,116	301,238
	Total	$ 2,378,241	$ 2,362,933

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
EMS Director	18	1	1
Assistant EMS Director	15	1	1
Administrative Assistant II	9	1	1
Paramedic Supervisor	11	3	3
Paramedic	9	6	6
Emergency Medical Technicians	6	6	6
Total		**18**	**18**

213 - EMS Fund/EMS Department

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
3503-00-1001	Salaries	698,258	709,750	709,750	696,793	732,874
3503-00-1005	Overtime	331,723	300,000	300,000	330,000	300,000
3503-00-1006	Longevity	7,724	8,770	8,770	7,364	9,462
3503-00-1007	Extra Help	87,974	90,000	90,000	126,000	120,000
3503-00-1009	TMRS	193,974	189,110	189,110	199,289	204,373
3503-00-1011	FICA	82,265	84,900	84,900	88,844	89,137
3503-00-1017	Equipment Allowance	1,170	1,296	1,296	1,296	1,296
	Total Personnel	**1,403,087**	**1,383,826**	**1,383,826**	**1,449,587**	**1,457,142**
Supplies						
3503-00-2100	Office Supplies	4,198	5,500	5,500	5,500	5,550
3503-00-2125	General Supplies	2,057	6,500	6,500	4,500	6,500
3503-00-2175	Janitorial Supplies	3,127	2,500	2,500	2,500	3,000
3503-00-2200	Foods	5,416	4,000	4,000	3,500	3,500
3503-00-2225	Medical Supplies	117,279	135,000	135,441	130,000	130,000
3503-00-2250	Uniform & Apparel	4,958	7,500	7,763	10,000	7,500
3503-00-2275	Program Supplies	4,692	6,200	6,200	1,500	6,000
3503-00-2300	Vehicle & Equipment Supplies	1,750	2,500	2,500	2,000	2,000
3503-00-2301	Motor Vehicle Fuel	45,961	50,000	50,000	45,000	45,000
3503-00-2350	Safety Equipment	0	2,000	2,000	1,000	1,000
	Total Supplies	**189,438**	**221,700**	**222,404**	**205,500**	**210,050**
Contract Services						
3503-00-3100	Contract Services	69,305	75,000	77,864	50,000	70,000
3503-00-3170	Professional Development	6,989	8,500	8,500	10,000	7,500
3503-00-3190	Communications	13,348	16,000	16,000	13,800	15,000
3503-00-3200	Utilities	9,045	13,000	13,000	9,300	22,500
3503-00-3210	Postage & Freight	12	50	50	0	50
3503-00-3250	General Insurance	6,263	8,000	8,000	2,566	7,500
3503-00-3251	Workers Compensation	8,600	9,460	9,460	9,822	10,804
3503-00-3252	Group Insurance	238,647	242,200	242,200	223,889	240,000
3503-00-3260	Machinery & Equipment Maint.	3,919	8,000	8,000	2,000	4,500
3503-00-3270	Building/Grounds Maint.	3,548	7,500	7,650	5,000	7,000
3503-00-3511	Radio Repairs	2,793	2,000	2,000	1,700	2,000
	Total Services	**362,468**	**389,710**	**392,724**	**328,077**	**386,854**
Capital Outlay						
3503-00-4150	Machinery & Equipment	0	0	21,974	21,974	0
	Total Capital Outlay	**0**	**0**	**21,974**	**21,974**	**0**
Interfund Transfers						
3503-00-7100	Transfer to General Fund	154,775	162,671	162,671	162,671	164,365
3503-00-7500	Computer Replacement Accruals	0	7,830	7,830	7,830	0
3503-00-7505	IT Maintenance Fees	19,228	24,365	24,365	24,365	30,248
3503-00-7510	Vehicle Maintenance Fees	62,696	64,730	64,730	64,730	60,366
3503-00-7515	Vehicle Replacement Accrual	92,520	92,520	92,520	92,520	46,260
	Total Interfund Transfers	**329,219**	**352,116**	**352,116**	**352,116**	**301,238**
Other Requirements						
9001-00-5001	Principal	0	3,360	3,360	3,360	5,950
9001-00-5002	Interest Payments	1,984	1,838	1,838	1,838	1,699
	Total Other Requirements	**1,984**	**5,198**	**5,198**	**5,198**	**7,649**
	TOTAL EMS	**$ 2,286,196**	**$ 2,352,550**	**$ 2,378,241**	**$ 2,362,452**	**$ 2,362,933**

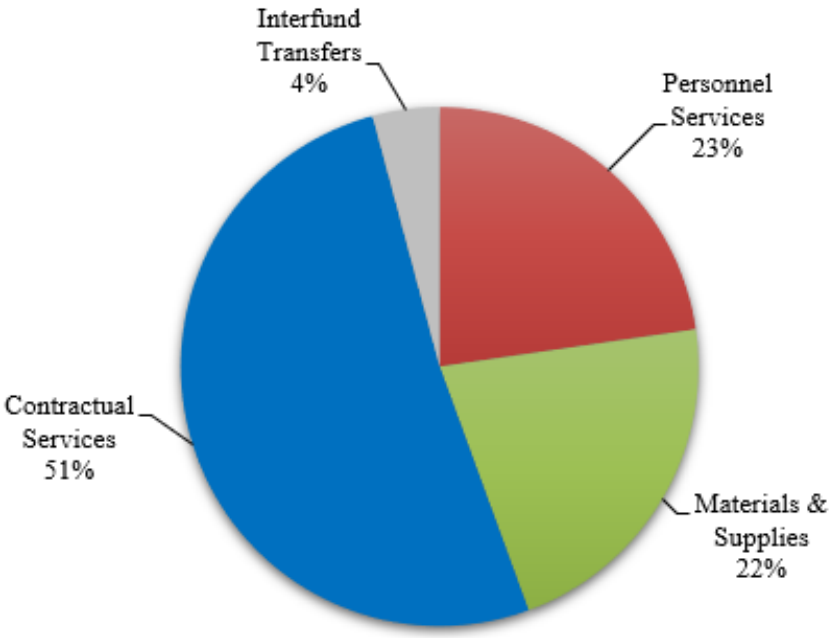
Fleet Maintenance Fund



Internal Service Funds

Fleet Maintenance Fund

FY21 Expenditures - $777,428



INTERNAL SERVICE FUND
FLEET MAINTENANCE FUND
BUDGET SUMMARY

Description	Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Beginning Working Capital	**$ 391,860**	**$ 540,058**	**$ 540,058**	**$ 540,058**	**$ 584,843**
Revenues					
Investment Earnings	3,667	0	0	2,000	0
Intragovernmental	700,255	722,973	722,973	722,973	764,890
Other Income	26,577	0	0	72,004	0
Total Revenues/Resources	**730,500**	**722,973**	**722,973**	**796,977**	**764,890**
Total Revenues & Resources	**1,122,360**	**1,263,031**	**1,263,031**	**1,337,036**	**1,349,733**
Expenditures					
Personnel Services	102,213	168,630	168,630	166,610	176,485
Materials & Supplies	99,583	163,600	156,705	162,218	168,800
Contractual Services	358,545	363,643	386,003	396,264	399,632
Interfund Transfers	21,961	27,100	27,100	27,100	32,511
Total Expenditures/Uses	**582,301**	**722,973**	**738,438**	**752,192**	**777,428**
Revenue Over/(Under) Expenditures	**148,198**	**0**	**(15,465)**	**44,785**	**(12,539)**
Ending Working Capital	**$ 540,058**	**$ 540,058**	**$ 524,593**	**$ 584,843**	**$ 572,305**

Fleet Maintenance Division - 611

	Category	Amended Budget 2019/20	Proposed Budget 2020/2021
1000	Personnel Services	$ 168,630	$ 176,485
2000	Materials and Supplies	156,705	168,800
3000	Contractual Services	386,003	399,632
7000	Interfund Transfers	27,100	32,511
	Total	**$ 738,438**	**$ 777,428**

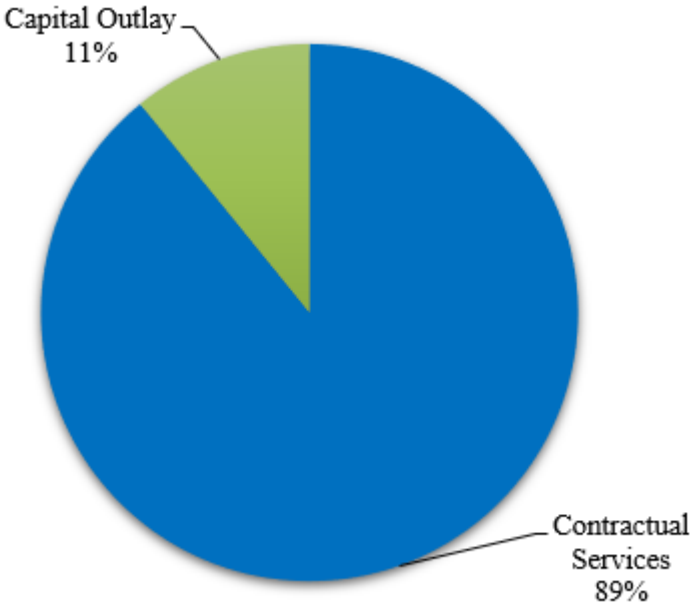
Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Fleet Maintenance Supervisor	12	1	1
Mechanic II	10	1	1
Mechanic I	9	1	1
Total		**3**	**3**

611- Internal Service Fund/Fleet Maintenance

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
8001-00-1001	Salaries	77,247	128,561	128,561	128,561	134,337
8001-00-1005	Overtime	3,302	3,500	3,500	3,500	3,500
8001-00-1006	Longevity	850	1,168	1,168	1,168	1,776
8001-00-1009	TMRS	14,125	23,038	23,038	23,038	24,267
8001-00-1011	FICA	6,096	10,343	10,343	10,343	10,584
8001-00-1016	Certification & Education	0	520	520	0	520
8001-00-1017	Equipment Allowance	594	1,500	1,500	0	1,500
	Total Personnel	**102,213**	**168,630**	**168,630**	**166,610**	**176,485**
Supplies						
8001-00-2100	Office Supplies	93	500	500	500	1,000
8001-00-2125	General Supplies	3,694	7,000	7,000	6,998	11,000
8001-00-2175	Janitorial Supplies	62	500	500	500	500
8001-00-2250	Uniform & Apparel	28	300	300	200	300
8001-00-2300	Vehicle & Equipment Supplies	90,781	150,000	142,860	148,150	150,000
8001-00-2301	Motor Vehicle Fuel	4,303	4,500	4,500	4,328	4,500
8001-00-2350	Safety Equipment	0	300	545	1,044	1,000
8001-00-2550	Welding Supplies	622	500	500	499	500
	Total Supplies	**99,583**	**163,600**	**156,705**	**162,218**	**168,800**
Contractual Services						
8001-00-3100	Contract Services	930	12,000	12,000	11,311	12,000
8001-00-3170	Professional Development	117	600	600	340	600
8001-00-3190	Communications	5,699	6,500	6,500	5,400	0
8001-00-3200	Utilities	1,429	800	800	1,700	0
8001-00-3210	Postage & Freight	1,168	200	320	394	400
8001-00-3250	General Insurance	56,970	62,667	62,667	62,667	68,934
8001-00-3251	Workers' Compensation	3,069	3,376	3,376	3,375	3,713
8001-00-3252	Group Insurance	20,122	35,000	35,000	39,115	39,486
8001-00-3260	Machinery & Equipment Maint	6,233	7,000	7,000	7,000	7,000
8001-00-3262	Radio Airtime	100,230	105,000	116,104	112,000	108,000
8001-00-3270	Buildings & Grounds Maint	110	500	500	0	5,000
8001-00-3310	Wrecker Fees	1,299	3,000	3,000	14,640	5,000
8001-00-3320	Uniform Rental	1,206	2,500	2,500	2,369	2,500
8001-00-3460	Hazardous Waste Removal	528	2,000	2,000	2,000	4,000
8001-00-3470	Regulatory Inspection Fees	1,421	2,500	2,500	2,821	3,000
8001-00-3510	Vehicle Repairs	158,014	120,000	131,136	131,132	140,000
	Total Services	**358,545**	**363,643**	**386,003**	**396,264**	**399,632**
Interfund Transfers						
8001-00-7500	Computer Replacement Accruals	0	1,877	1,877	1,877	0
8001-00-7505	IT Maintenance Fees	13,388	16,650	16,650	16,650	23,938
8001-00-7515	Vehicle Replacement Accruals	8,573	8,573	8,573	8,573	8,573
	Total Interfund Transfers	**21,961**	**27,100**	**27,100**	**27,100**	**32,511**
	Total Central Fleet	**$ 582,301**	**$ 722,973**	**$ 738,438**	**$ 752,192**	**$ 777,428**

Vehicle Replacement Fund

FY21 Expenditures - $690,755



INTERNAL SERVICE FUND
VEHICLE REPLACEMENT FUND
BUDGET SUMMARY

Description	Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Beginning Working Capital	**$ 2,232,199**	**$ 2,758,970**	**$ 2,758,970**	**$ 2,758,970**	**$ 3,176,067**
Revenues					
Interest Income	38,378	0	0	20,000	0
Intragovernmental	620,394	620,394	620,394	620,394	574,134
Other Income	46,584	0	0	0	0
Total Revenues/Resources	**705,356**	**620,394**	**620,394**	**640,394**	**574,134**
Total Revenues & Resources	**2,937,555**	**3,379,364**	**3,379,364**	**3,399,364**	**3,750,201**
Expenditures					
Supplies	6,647	0	0	0	0
Contract Services	171,938	296,498	296,498	215,296	615,785
Capital Outlay	0	203,500	203,500	8,000	74,970
Total Expenditures/Uses	**178,585**	**499,998**	**499,998**	**223,296**	**690,755**
Revenue Over/(Under) Expenditures	**526,771**	**120,396**	**120,396**	**417,098**	**(116,621)**
Ending Working Capital	**$ 2,758,970**	**$ 2,879,366**	**$ 2,879,366**	**$ 3,176,067**	**$ 3,059,446**

Vehicle Replacement - 612

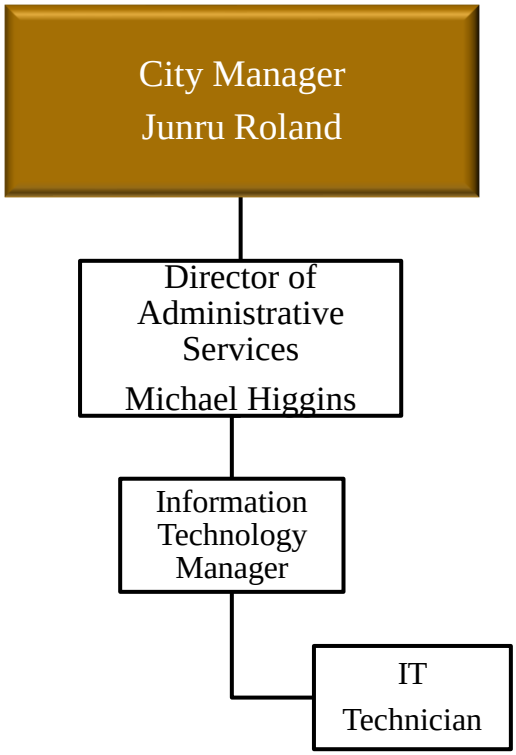
	Category	Amended Budget 2019/20	Proposed Budget 2020/21
2000	Materials & Supplies	$ -	$ -
3000	Contractual Services	296,498	615,785
4000	Capital Outlay	203,500	74,970
	Total	**$ 499,998**	**$ 690,755**

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			

612 - Vehicle Replacement Fund/Vehicle Replacement

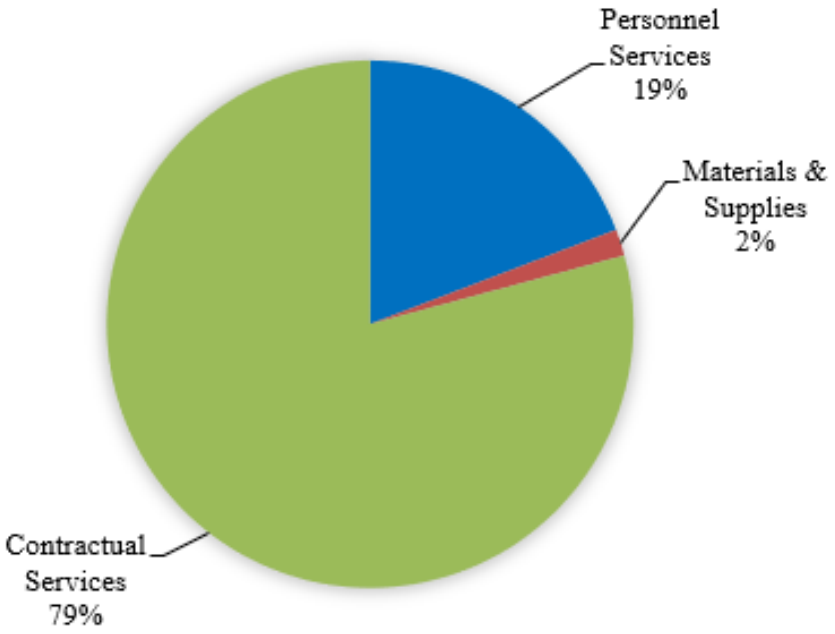
Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Materials & Supplies						
8002-00-2300	Vehicle Equipment Supplies	6,647	0	0	0	0
	Total Materials & Supplies	**6,647**	**0**	**0**	**0**	**0**
Contractual Services						
8002-00-3515	Lease Payments	171,938	296,498	296,498	215,296	615,785
	Total Contract Services	**171,938**	**296,498**	**296,498**	**215,296**	**615,785**
Capital Outlay						
8002-00-4150	Machinery & Equipment	0	8,500	8,500	8,000	0
8002-00-4250	Motor Vehicles	0	195,000	195,000	0	74,970
	Total Capital Outlay	**0**	**203,500**	**203,500**	**8,000**	**74,970**
	Total Vehicle Replacement	**$ 178,585**	**$ 499,998**	**$ 499,998**	**$ 223,296**	**$ 690,755**

IT Support & Maintenance Fund - 613



IT Support & Maintenance Fund

FY21 Expenditures - $737,204



INTERNAL SERVICE FUND
IT SUPPORT & MAINTENANCE FUND
BUDGET SUMMARY

Description	Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Beginning Working Capital	**$ 527,341**	**$ 580,927**	**$ 580,927**	**$ 580,927**	**$ 463,191**
Revenues					
Intragovernmental	495,636	608,489	608,489	608,489	725,352
Total Revenues/Resources	**495,636**	**608,489**	**608,489**	**608,489**	**725,352**
Total Revenues & Resources	**1,022,977**	**1,189,416**	**1,189,416**	**1,189,416**	**1,188,542**
Expenditures					
Personnel Services	115,790	134,360	134,360	133,061	141,394
Materials & Supplies	3,045	3,500	3,500	2,300	12,000
Contractual Services	323,214	390,629	527,786	510,864	583,810
Capital Outlay	0	80,000	80,000	80,000	0
Total Expenditures/Uses	**442,050**	**608,489**	**745,646**	**726,226**	**737,204**
Revenue Over/(Under) Expenditures	**53,586**	**0**	**(137,157)**	**(117,737)**	**(11,852)**
Ending Working Capital	**$ 580,927**	**$ 580,927**	**$ 443,770**	**$ 463,191**	**$ 451,338**

IT Support & Maintenance Division - 613

	Category	Amended Budget 2019/20	Proposed Budget 2020/21
1000	Personnel Services	$ 134,360	$ 141,394
2000	Materials & Supplies	3,500	12,000
3000	Contractual Services	527,786	583,810
4000	Capital Outlay	80,000	0
	Total	**$ 745,646**	**$ 737,204**

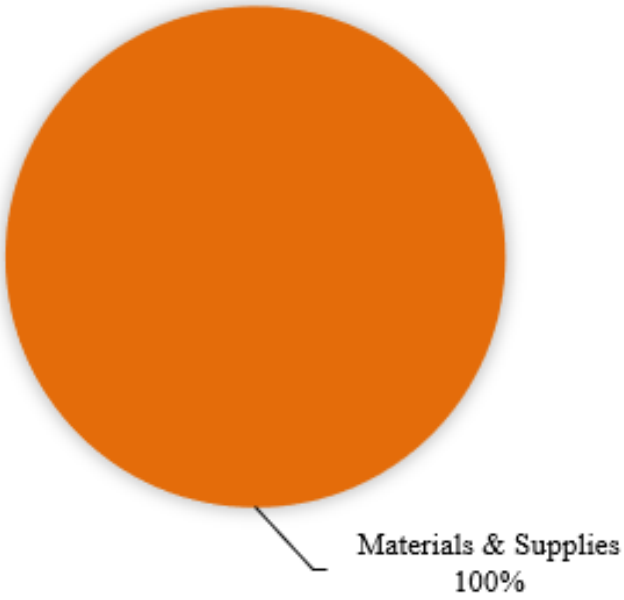
Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
IT Manager	16	1	1
IT Technician	9	1	1
		2	2

613- IT Support & Maintenance

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Personnel						
2505-00-1001	Salaries	89,012	101,622	101,622	101,567	106,239
2505-00-1005	Overtime	0	2,000	2,000	0	2,000
2505-00-1006	Longevity	514	533	533	537	726
2505-00-1009	TMRS	15,989	18,362	18,362	18,300	19,447
2505-00-1011	FICA	7,022	8,243	8,243	8,158	8,482
2505-00-1016	Certification & Education Pay	38	0	0	900	900
2505-00-1018	Auto Allowance	3,215	3,600	3,600	3,600	3,600
	Total Personnel	**115,790**	**134,360**	**134,360**	**133,061**	**141,394**
Supplies						
2505-00-2100	Office Supplies	505	500	500	300	500
2505-00-2125	General Supplies	2,540	3,000	3,000	2,000	11,500
	Total Supplies	**3,045**	**3,500**	**3,500**	**2,300**	**12,000**
Contractual Services						
2505-00-3100	Contract Services	11,375	16,830	16,830	4,500	51,019
2505-00-3170	Professional Development	2,317	6,000	6,000	2,000	8,000
2505-00-3190	Communications	5,752	7,500	7,500	6,000	7,100
2505-00-3210	Postage & Freight	681	350	350	350	500
2505-00-3251	Workers Compensation	139	154	154	1,091	1,200
2505-00-3252	Group Insurance	26,692	26,400	26,400	26,371	26,596
2505-00-3260	Machinery & Equipment Maintenance	160	16,863	16,863	16,863	12,000
2505-00-3290	Technology Services	276,098	316,532	453,689	453,689	477,395
	Total Services	**323,214**	**390,629**	**527,786**	**510,864**	**583,810**
Capital Outlay						
2505-00-4150	Machinery & Equipment	0	80,000	80,000	80,000	0
	Total Interfund Transfers	**0**	**80,000**	**80,000**	**80,000**	**0**
	Total IT Maintenance	**$ 442,050**	**$ 608,489**	**$ 745,646**	**$ 726,226**	**$ 737,204**

Computer Replacement Fund

FY21 Expenditures - $34,700



INTERNAL SERVICE FUND
COMPUTER REPLACEMENT FUND - 614
BUDGET SUMMARY

Description	Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Beginning Working Capital	**$ 279,776**	**$ 299,795**	**$ 299,795**	**$ 299,795**	**$ 306,781**
Revenues					
Intragovernmental	32,109	133,141	133,141	133,141	46,140
Total Revenues/Resources	**32,109**	**133,141**	**133,141**	**133,141**	**46,140**
Total Revenues & Resources	**311,885**	**432,936**	**432,936**	**432,936**	**352,921**
Expenditures					
Materials & Supplies	12,090	46,986	46,986	40,000	34,700
Capital Outlay	0	86,155	86,155	86,155	0
Total Expenditures/Uses	**12,090**	**133,141**	**133,141**	**126,155**	**34,700**
Revenue Over/(Under) Expenditures	**20,019**	**0**	**0**	**6,986**	**11,440**
Ending Working Capital	**$ 299,795**	**$ 299,795**	**$ 299,795**	**$ 306,781**	**$ 318,221**

Computer Replacement Division - 614

	Category	Amended Budget 2019/20	Proposed Budget 2020/21
2000	Materials & Supplies	$ 46,986	$ 34,700
4000	Capital Outlay	86,155	0
	Total	**$ 133,141**	**$ 34,700**

614 - Computer Replacement

Account		Actual 2018/19	Original Budget 2019/20	Amended Budget 2019/20	Forecast 2019/20	Proposed Budget 2020/21
Supplies						
2506-00-2125	Miscellaneous Supplies	12,090	46,986	46,986	40,000	34,700
	Total Supplies	**12,090**	**46,986**	**46,986**	**40,000**	**34,700**
Capital Outlay						
2506-00-4150	Machinery & Equipment	0	86,155	86,155	86,155	0
	Total Capital Outlay	**0**	**86,155**	**86,155**	**86,155**	**0**
	Total Computer Replacement	**$ 12,090**	**$ 133,141**	**$ 133,141**	**$ 126,155**	**$ 34,700**

Supplemental Information

Position Listing

Effective October 1, 2020

20-Year Tenure Pay Plan				
Grade	**Step A** Minimum	**Step J** Mid-Point	**Step T** Maximum	**POSITION TITLE**
1	19,180	22,922	27,942	
2	20,558	24,569	29,949	PT/Seasonal
3	22,052	26,354	32,125	
4	23,653	28,267	34,457	(PT) Data Entry Clerk
5	25,372	30,321	36,962	Utility Billing Clerk Meter Technician Recreation Specialist Kennel Technicians Maintenance Worker UB Specialist
6	27,118	32,409	39,506	Administrative Assistant I Equipment Operator I Emergency Medical Technician Records Coordinator
7	29,088	34,762	42,375	Utility Worker I Permit Coordinator Records Technician
8	30,978	37,021	45,128	Accounts Payable Technician Crime Victim Liaison Equipment Operator II Deputy Court Clerk Deputy Court Clerk/Juvenile Case Manager Animal Control Officer Deputy Court Administrator
9	33,147	39,614	48,289	Development Coordinator Equipment Operator III Paramedic Mechanic I Assistant Fire Marshal Finance Specialist Management Assistant Sign & Traffic Signal Technician Animal Control Corporal Records Supervisor IT Technician Administrative Assistant II Detention Officer Utility Worker II HR Coordinator WWTP Operator Police Payroll Technician/Recognition Manager

Position Listing

Effective October 1, 2020

20-Year Tenure Pay Plan				
Grade	**Step A** Minimum	**Step J** Mid-Point	**Step T** Maximum	**POSITION TITLE**
10	35,466	42,386	51,668	Code Compliance Officer I
				Communication Officer
				Mechanic II
				Administrative Assistant III
11	37,949	45,353	55,285	Health Official
				Inspector II
				CAD Technician II
				Communication Supervisor
				Executive Secretary
				Paramedic Supervisor
				Police Cadet
				(PT) Fire Inspector
12	40,605	48,527	59,154	Construction Inspector
				Firefighter I
				GIS Coordinator
				Accountant I
				Senior Center Manager
				Fleet Maintenance Supervisor
				Building Maintenance Tech III
				Street/Drainage Coordinator
				Utility Supervisor
13	43,448	51,924	63,296	Construction Superintendent
				Recreation Manager
14	46,146	55,149	67,226	Human Resources Manager
				Street Superintendent
				Utility Billing Manager
				Animal Shelter Manager
				Deputy City Secretary CVB
				Coordinator
15	50,924	60,859	74,187	Plans Examiner
				Assistant EMS Director
				Code Compliance Officer II
				WWTP Chief Operator
				Court Administrator
				Operations Manager
16	58,832	70,310	85,707	Controller
				Utilities Superintendent
				IT Manager
				Fire Marshal
				Paralegal II
				Project Manager
				Assistant City Engineer
17	69,864	83,494	101,778	Building Official

Position Listing

Effective October 1, 2020

20-Year Tenure Pay Plan				
Grade	**Step A** Minimum	**Step J** Mid-Point	**Step T** Maximum	**POSITION TITLE**
18	91,930	109,864	133,924	City Secretary
				Chief of Police
				Director of Public Services
				City Engineer
				Chief Financial Officer
				EMS Director
				Director of Parks & Recreation
				Fire Department Administrator
				Economic Development/Government Relations Director

City of Alvin
Certification Pay Schedule

	Per Month	Annually
Telecommunicators (TCO):		
Intermediate Telecommunicator	$50	$600
Advanced Telecommunicator	$100	$1,200
Master Telecommunicator	$150	$1,800
Police/Fire/EMS:		
Intermediate Inspector	$25	$300
Advanced Inspector	$50	$600
Master Inspector	$75	$900
Intermediate Peace Officer	$50	$600
Advanced Peace Officer	$100	$1,200
Master Peace Officer	$150	$1,800
Engineering:		
Residential & Commercial Building Inspector ICC Certification	$75	$900
Residential & Commercial Electrical Inspector ICC Certification	$50	$600
Residential & Commercial Mechanical Inspector ICC Certification	$50	$600
Building Plans Examiner ICC Certification	$75	$900
Flood Plain Manager Certification	$75	$900
Certified Building Official (CBO)	$75	$900
Economic Development		
Professional Community & Economic Developer (PCED)	$75	$900
Utility Operators:		
Water:		
Class A Water License	$70	$840
Class B Water License	$60	$720
Class C Water License	$45	$540
Wastewater:		
Class A Wastewater License	$70	$840
Class B Wastewater License	$60	$720
Class C Wastewater License	$45	$540
City Secretary:		
Texas Municipal City Clerk Certification	$25	$300
1st Recertification	$50	$600
2nd Recertification	$75	$900
3rd Recertification	$100	$1,200
Municipal Court:		
Certified Court Clerk I	$50	$600
Certified Municipal Court Clerk - Level II	$75	$900
Certified Municipal Court Clerk - Level III	$100	$1,200
Certified Court Manager (National Certification)	$100	$1,200
IT/Financial:		
CGFO	$75	$900
CPFO	$100	$1,200
CPA	$100	$1,200
Microsoft Certification *	$75	$900
Network Certification *	$75	$900
* May obtain simultaneous certification pays for Microsoft and Network		
Animal Control:		
Advanced Animal Control Officer Certification	$50	$600
Administrator Animal Control Officer Certification	$75	$900
Special Certificate Pay:		
Senior Professional (SPHR), IPMA-SCP, or equivalent	$100	$1,200
Professional (PHR), IPMA-CP, or equivalent	$75	$900
Associate Professional (APHR) or equivalent	$50	$600
Parks & Recreation		
Certified Parks & Recreation Professional	$50	600
Certified Parks & Recreation Executive	$75	900
Certified Playground Safety Inspector	$40	480
Certified Pool Operator or Aquatics Facilities Operator	$40	480
Licensed Professional Applicator	$30	360
Certified Sports Field Manager	$50	600
Certified Maintenance & Reliability Professional	$75	900

Note: Only the highest certification will be paid to an employee within each category regardless if they have more than one certification.