

City of Alvin, Texas



Employees, Our Greatest Asset!



Annual Budget October 1, 2019 - September 30, 2020





City of Alvin
Annual Budget

Fiscal Year

October 1, 2019 - September 30, 2020

adopted by the City Council

on September 19, 2019



CITY OF ALVIN

Fiscal Year 2019-2020

Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of \$74,455, which is a 0.68 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$337,232.

The members of the governing body voted on the budget as follows:

FOR: Glenn Starkey
Gabe Adame
Adam Arendell
Joel Castro
Brad Richards
Keith Thompson
Martin Vela

AGAINST:

PRESENT and not voting:

ABSENT:

Property Tax Rate Comparison

	<u>2019-2020</u>	<u>2018-2019</u>
Property Tax Rate:	\$0.778000/100	\$0.788000/100
Effective Tax Rate:	\$0.756909/100	\$0.763094/100
Effective Maintenance & Operations Tax Rate:	\$0.685624/100	\$0.700965/100
Rollback Tax Rate:	\$0.864044/100	\$0.843092/100
Debt Rate:	\$0.092376/100	\$0.063699/100

Total debt obligation for CITY OF ALVIN secured by property taxes: \$19,246,965

Mayor and Council



Top Row (L to R):

Glen Starkey, Councilmember District D
Keith Thompson, Councilmember District C
Gabe Adame, Councilmember District E
Martin Vela, Councilmember District A
Joel Castro, Councilmember At Large 2

Bottom Row (L to R):

Adam Arendell, Councilmember District B
Paul A. Horn, Mayor
Brad Richards, Councilmember At Large 1



Mission Statement

A city government staffed with individuals who, through cooperation, teamwork and pride, serve to provide the highest level of services to its community.

SERVING WITH PRIDE!!!



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Alvin
Texas**

For the Fiscal Year Beginning

October 1, 2018

A handwritten signature in black ink that reads "Christopher P. Morill".

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Alvin, Texas** for its annual budget for the fiscal year beginning **October 1, 2018**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



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To: The Honorable Mayor and Members of the City Council

Date: July 18, 2019

From: Junru Roland, City Manager

Subject: Proposed Fiscal Year FY20 Annual Budget

It is my honor to present for your review and consideration the proposed Fiscal Year 2019-2020 (FY20) Annual Budget. Together with your guidance, staff input, and our joint visionary thoughts, we have judicially reviewed the annual budget and have prioritized items to best meet the needs of our citizens, as well as our operational objectives.

This budget has been developed to: accomplish and implement the strategic goals and recommendations as outlined in the City's Comprehensive and Utility Master Plans; maintain the financial strength of the City; meet the needs of citizens; and implement the priorities of the City Council.

Discussion of the FY20 budget began on February 12, 2019, with the presentation of the *Multi-Year Capital Improvement Plan and Financial Forecast* to City Council. This long-range forecast outlines the City's financial outlook for the next five years.

Though we are not without financial challenges, the City has enjoyed a positive growth in property values and new businesses. The steady increase of sales tax receipts are also indicative of a local economy that remains stable. While there is a calculated, optimistic view of the future, the City is cognitive of the need to remain cautious with expenditures, thus helping to safeguard sound management and fiscal responsibility for future years.

This budget allocates funding to retain highly qualified employees. In light of the competition for quality personnel by neighboring cities, we must retain the incentives that make the City of Alvin a great place to work, while fostering an environment that nurtures productivity and longevity. As a result, included in this proposed budget is the continuation of the tenure-based pay plan; new certification pay, and a cost of living adjustment -- these items will be discussed later. Key objectives in the budget include improving service levels for our residents and commercial partners with a zero percent increase to the proposed property tax rate.

The first City Council work session is scheduled for August 1, 2019, at which time staff will discuss the Proposed FY20 Budget with City Council. Following the work session, City Council will set the tax rate and public hearing dates in order to begin the state-mandated advertising. An additional City Council work session is scheduled for August 8, 2019, for City Council to deliberate and provide guidance to staff for the finalization of the budget.

The public hearings on the proposed budget and tax rate will be held on August 15, 2019 and September 5, 2019. The adoption of the budget and tax rate is scheduled for September 19, 2019.

EMPLOYEES, OUR GREATEST ASSET

The City's greatest asset is its employees. New ideas, endeavors and special events, often are the result of staff's intriguing concepts to make the City of Alvin a great place to live, work and enjoy. Below are many of our City's FY19 accomplishments.

Financial Services

The City received an AA bond rating, as well as the Certificate of Distinction for the City of Alvin's investment policy, the Distinguished Budget Presentation Award and the Certificate of Achievement for Excellence in Financial Reporting from the Government Financial Officer's Association (GFOA). In addition, the City's Municipal Court Department received the Municipal Traffic Safety Initiatives Traffic Safety Award. The Utility Billing Department billed over \$10 million in water & sewer charges, in which the revenue is used to pay for the maintenance and infrastructure improvements to the City's water & wastewater system.



Engineering

Several capital projects and developments coordinated by the Engineering department included: the Durant Detention Pond, Wastewater Treatment Plant Optimization Improvements Project Phase II, 2017/2018 Sidewalk Project, Midtown Park Section 2, Mustang Crossing Section 5, Kendall Lakes Section 8, South Park Utility Project, South Park Pavement and Drainage Project, Water Plant # 6 Tank Replacement Project, Fairway and South Waterline Improvements Project, Lift Stations #14 and #17 Rehabilitation Project, Johnson Street Paving and Drainage Improvements Projects

Parks and Recreation

The Parks Department hosted many events during the year, notably: the Annual Trick or Treat Trail, Alvin Music Festival, Food Truck Frenzy, July 4th Celebration, Home For The Holiday's Event and Parade, Father/Son Super Bowl, Daddy/Daughter Dance, Chili Cook Off & Christmas Sweater Contest, City of Alvin Community Spring Planting Day, No-Cook Thursdays, Lights Out Easter Egg Hunt, Glow in the Dark Easter Egg hunt, Adult Easter Egg Hunt, Mother Daughter Sleepover, Depot Market Days, Santa Mail Boxes, Home for the Holidays Christmas movie, and the National Yo-Yo Day competition.

Legal

The legal department incurred significant budget savings from increased "in-house" legal counsel, and coordinated the FEMA reimbursement claims from Hurricane Harvey.

City Secretary's Office

The City Secretary's Office continued the purging of engineering permit files and the scanning of numerous files into laserfiche for electronic storage.

Fire Department

The Fire Department was able to achieve an Insurance Service Office Public Protection Class rating of 2 – with class 1 representing superior property fire protection and class 10 indicating the worst. Even though there is a shortage of volunteer firefighters nationwide, the City of Alvin VFD has numerous volunteers with over 20 years of service.

Emergency Medical/Management Services (EMS)

The EMS department held a Volunteer Fire Open House and a "Stop the Bleed" course for approximately 150 AISD teachers. EMS staff provided support for medical operations during spring break with the Texas Emergency Medical Task Force (EMTF) in South Padre Island, met with representatives from Alvin ISD, Alvin Community College and Hilcrest Village to discuss hurricane plans, shelters and jurisdictional coordination during emergencies and participated in the state's "Air-X 2019" Hurricane Exercise in Galveston where more than 25 local and state agencies evacuated simulated injuries and non-injured people from Galveston by military aircraft to various destination throughout the state.

Police & Alvin Animal Adoption Center (AAAC)

The Alvin Police Department (APD) held a National Drug Takeback Day (collecting over 900 lbs.) and hosted and/or participated in the following events during the year: KAB



Cleanup Day, "Say Yes to the Pets" Adoption, Taco Truck Showdown at AAAC, Strive Program in partnership with ACC which is a 2-year vocational training program for students 18 – 24 years of age with intellectual disabilities, Pet Vaccination Services (PVS), the Neighborhood Night Out, "No Shave November" -- collecting over \$1,000 in donations for the St. Jude Children's Hospital -- the Citizens

Police Academy, neighborhood and business patrols for the holiday shopping season, "Christmas Walk-a-Mile," Pet CPR classes, Puppy Pals, the 10th Annual Dogs for Law Enforcement (DLE) Alvin K-9 seminar, "Paws and Pints" at the Texas Beer Refinery in Dickinson, "Police Officers are Your Friends" poster contest with AISD students, and the international cadet exchange from the Zhejiang police college in China.

Convention & Visitor's Bureau (CVB)

The CVB hosted the "Tour de Braz" community bike ride and conducted a "TripAdvisor" workshop on reputation management.

Economic Development

Economic Development projects included: the downtown lighting project – resulting in nine (9) new decorative street lights -- the continuation of the highly successful Downtown Grant Program – in which Tommaso’s Italian Restaurant and Fade Shop Barber Shop were recipients – the spearheading of the Grand Parkway Segment B project and last but not least, coordinating several residential and commercial development initiatives.



Public Works

The Public Works department enforced the city code throughout the year in order to keep the City clean and safe, repaired potholes in various locations, performed jet rodding, replaced street signs, ditch grading, utility cut repairs, tree trimming, drainage improvements, and cleaned debris from storm drains, gutters, and culverts.



BUDGET IN BRIEF

	FY19 Amended Budget	FY20 Proposed Budget	% Change
Total General Operating Fund	\$17,171,460	\$17,310,096	1.09%
Taxable Assessed Value	\$1,345,219,155	\$1,412,528,220	5.00%
Ad Valorem Tax Rate	\$0.7880	\$0.7780	0.00%
Total Estimated Sales & Use Taxes	\$7,658,570	\$7,960,661	3.94%
Total Utility Fund	\$10,052,641	\$10,929,665	8.72%
Total City Full-time Employees	211	214	1.42%

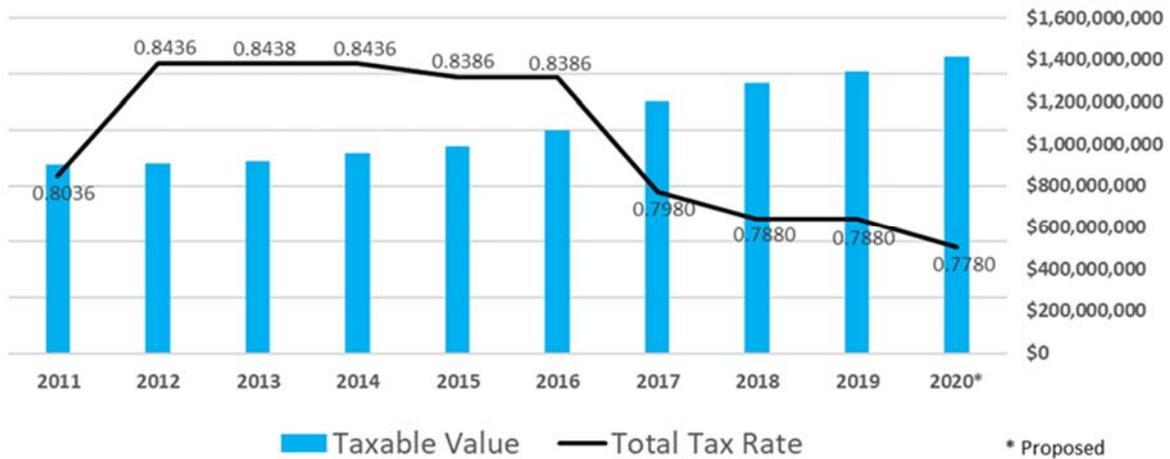
FY20 PROPOSED BUDGETARY HIGHLIGHTS

Property Tax Values

Property appraisal values have increased in 2019. The Brazoria County Appraisal District (BCAD) 2019 preliminary taxable appraised values in the City of Alvin is \$1,471,744,577. This represents a 10.53% increase from the prior year original certified value of \$1,390,030,048. \$39,032,353 of the 2019 taxable value is new taxable value to be added to the appraisal roll. The final Tax Increment Reinvestment Zone (TIRZ) total value is \$1,420,925,215, and after appeals by property owners, less the adjusted incremental value allocated to the Tax Increment Reinvestment Zone (TIRZ) in the amount of \$59,216,357, the 2019 certified taxable assessed value is \$1,361,708,858, or a 4.26% increase above the previous year.

Property Tax Rates

Based on the 2019 taxable values, staff is proposing to lower the current property tax rate from \$0.7880 to \$0.7780, or 1 cent, per \$100 of taxable property value for FY20. The City previously lowered its property tax rates in FY14, FY15, FY17, and FY18. A \$0.01 property tax rate change is comparable to approximately \$141,000 in property tax revenues. Below is a chart summarizing the comparison of taxable value versus the total tax rate.



Sales Taxes

Per the City Charter, 1/3 of total sales tax receipts are allocated to the General Fund for general operating purposes, with the remaining 2/3 allocated to the Sales Tax Fund to maintain streets, drainage and sidewalks. The proposed budget anticipates FY19 to collect \$7,716,488 in total sales tax revenues. With a conservative 3% projected increase in sales taxes in FY20, total sales tax revenue is projected to be \$7,948,999 – with \$2,650,196 allocated to the General Operating Fund and \$5,298,803 allocated to the Sales Tax Fund.

Industrial District

State law allows cities to establish an Industrial District within the extraterritorial jurisdiction of a City. This allows cities to attract industry and enhances the economic stability of cities. In November 2013, the City of Alvin renewed the industrial district agreement with Denbury Onshore, LLC (Denbury). This contract extends through December 31, 2023 and consists of Denbury remitting to the City of Alvin, annual payments in lieu of property taxes on Denbury’s property. The annual payment is equal to 50% of the amount of ad valorem taxes which would otherwise be payable to the City by Denbury if such property were situated within the city limits of the City of Alvin.

Denbury’s industrial district 2019 preliminary appraised property values have increased. As a result, I am projecting to receive \$561,944 for FY20.

Fiscal Year	Appraised Value	Contractual Payment to the City
2015	\$217,744,407	\$944,826
2016	\$161,327,761	\$676,447
2017	\$90,320,403	\$360,378
2018	\$110,710,159	\$436,198
2019	\$118,714,115	\$467,734
2020 (preliminary)	\$142,625,472	\$554,813



Debt Issuance and Capital Funding

\$4.9 million in tax supported debt is planned for FY20. Of this, approximately \$1.2 million is to be used to replace a 25-year-old fire (ladder) truck that has reached the end of its useful life; and \$3.7 million to be used for phase II of the Moller Road Storm Sewer and Pavement Improvement project -- as recommended in the M-1 Ditch Watershed Study as well as identified in the City's Capital Improvement Program.

In addition, approximately \$16.6 million in water and sewer revenue bonds is planned for in FY20. The allocation of this debt is \$4.3 million for the completion of Lift Station #30, \$3 million for Phase 3 for of waterline improvements, \$6 million of the completion of the East Side Interceptor project, \$2.1 million for Waterplant #4 ground storage tank, and \$1.3 million for the Peak Flow Storage Basin. Each of these projects have been identified in the Utility Master Plan as well as the City's Capital Improvement Program.

Staffing and Compensation

Endeavoring to retain quality employees by offering competitive compensation for employees – our greatest asset, for FY20, I am proposing the continuation of the tenure base pay plan, which allows for a 2% annual increase on the later of the anniversary date or promotion date for eligible full-time employees not covered under the Collective Bargaining Agreement (CBA). In addition, I am proposing a 3% cost of living adjustment, effective the first full pay-period after October 1, 2019. The proposed cost of living adjustment and annual tenure increase is an effort to be in line with the most recent consumer price index for our region as well as offset the rise in dependent health insurance coverage cost – which I will discuss later. Lastly, I am proposing to expand certification pay opportunities to encourage employees to obtain and/or maintain standards that would assure that the employee has and is continuing to meet a certain standard of competence.

The current CBA term ends September 30, 2019 and the City's management team and the Alvin Police Officers Association have recently concluded negotiations for the renewal of the CBA, which would be effective October 1, 2019 (FY20) upon City Council's approval. Staff will be presenting the proposed CBA to City Council in August 2019 for review and subsequently adoption. The FY20 proposed budget includes all of the financial provisions included in the proposed CBA that will be presented to City Council.

New Employees/Reclassifications

Below is my FY20 recommendations for new employees and regrades. The related costs include total personnel package (base pay, payroll taxes, insurance, retirement, and other personnel costs).



- 1) Adding one (1) new Patrol Officer - \$71,000
- 2) Regrading the CVB Director position - \$3,817
- 3) Reclassifying Police Payroll Technician to Payroll Technician/Recognition Manager - \$2,698
- 4) Reclassifying the part-time Juvenile Case/Deputy Court Clerk position to Full Time - \$25,000
- 5) Adding one (1) new Part-time Fire Administrator Assistant - \$20,453
- 6) Adding one (1) new Parks Administrative Assistant I - \$47,734
- 7) Unfunding the Assistant to the City Manager position (retaining the Management Assistant position) – (\$72,900 savings)
- 8) 3% COLA increase for full time employees not covered under CBA - \$258,700
- 9) 2% Tenure increase for full time employees not covered under CBA - \$94,300

Health Insurance

The City provides health, dental and vision benefits for full-time employees. Employees choosing dependent coverage reimburse the City for premiums through payroll deductions. Currently the City pays 100% of the cost of health, dental, and vision for full time employees and 50% of the cost of health, dental, and vision for qualified dependents.

For FY20, the City's insurance provider is requiring a new tiered level system where the City no longer will be offered only two coverage plans – *employee-only*, and *employee + dependent*. The new coverages for FY20 will be classified in four tiers: *employee-only*, *employee + child(ren)*, *employee + spouse*, and *employee + family*. The initial offer and plan from our insurance provider would have resulted in a significant premium increases from employees under the *employee + spouse*, and the *employee + family* plans. However, we were able to negotiate coverage in order to curb the spike in the cost to the employee. As a result, the employer health insurance cost will only increase by approximately 8%, or \$215,700, with the *employee + spouse* and *employee + family* plans absorbing the majority of the increase. These increases have been factored into the proposed FY20 Proposed budget.

Texas Municipal Retirement System

The City participates in the Texas Municipal Retirement System (TMRS). TMRS is a statewide retirement system established in 1947 that provides retirement, disability, and death benefits for employees of participating cities. TMRS calculates the City's contribution rate based on an actuarial formula that takes into consideration the City's pension assets and liabilities. The City's minimum required contribution rate for FY20 is estimated at 17.16% of gross salary. This is a 0.7% increase from the City's 2019 required contribution rate of 17.04% -- a \$140,475 increase over the FY19 end of year forecast for retirement contributions.



Rate Changes

Water & Wastewater

A City ordinance requires that water and wastewater rates be increased, at minimum based on the annual consumer price index for all urban consumers (CPI-U) for the Houston-Galveston-Brazoria area; and allows the consideration of other factors to determine if additional increase in water and wastewater rates is warranted. The CPI-U has increased by 1.84%; however, additional revenue is warranted to implement the projects identified in the first five-years of the UMP.

In February 2017, the City held a City Council workshop in which Freese and Nichols presented the results of the water & wastewater rate study. The study identified the need to increase water & wastewater rates to implement the projects identified in the UMP.

On June 15, 2017, City Council approved Ordinance 17-J, adopting a 5-year schedule of water and wastewater rates – which may be amended at any time by City Council through the adoption of a subsequent ordinance.

WATER RATES	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
Base up to 2,000 Gallons					
Residential	\$12.95	\$15.15	\$18.18	\$19.27	\$20.43
Commercial	\$13.59	\$15.90	\$19.09	\$20.23	\$21.44
Per 1000 (2001 – 7000)	\$3.31	\$3.87	\$4.65	\$4.93	\$5.22
Per 1,000 (7,001- above)	\$5.05	\$5.91	\$7.09	\$7.52	\$7.97
WASTEWATER RATES	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
Base up to 2,000 Gallons					
Residential	\$20.08	\$23.49	\$28.19	\$29.88	\$31.68
Commercial	\$20.66	\$24.17	\$29.00	\$30.74	\$32.59
Per 1,000 (2,001-above)	\$3.31	\$3.87	\$4.65	\$4.93	\$5.22

Solid Waste

The City's ordinance requires that solid waste rates be increased, at minimum, based on the annual consumer price index rate for all urban consumers (CPI-U) for the Houston Galveston-Brazoria, Texas area. The ordinance also allows the consideration of other factors to determine any additional solid waste rate changes. The solid waste rate



adjustment is equal to the percentage that the CPI-U has changed over the previous 12-month period.

Over the past few fiscal years, the City has been able to sustain a “healthy” fund balance in the Sanitation Fund as a result of the CPI-U provision for solid waste rates in the City’s ordinance. The CPI-U percentage has increased by 1.84% over the previous year, which would allow the city to increase solid waste rates for commercial and residential customers. However, staff recommends waiving the 1.84% CPI-U increase for commercial and residential customers in FY20. This would result in commercial and residential solid waste rates remaining the same for FY20.

Category	FY19 Rate	adjustment	FY20 Proposed Rate
Residential	\$12.51	-	\$12.51

The current solid waste contract with Waste Connections Inc. ends on September 30, 2020, which is the last day of the proposed FY20 budget. As a result, staff will be working towards a new solid waste contract during FY20 to be effective the start of FY21.



BUDGET OVERVIEW

GENERAL FUND

The General Fund is the chief operating fund of the government. This fund is used to account for all current financial resources not required by law or administrative action to be reported as other designated funds. The primary governmental functions occurring within this fund are parks and recreation, public safety, code enforcement, and general administrative operations, such as city management, legal, and finance. The proposed General Fund Budget for FY20 is \$17,310,096; an increase of 2.79% (\$481,636) over the FY19 amended budget.

General Fund Reserve

The City has followed a policy of maintaining a reserve of not less than 25%, or 90 days of expenditures for operating funds in the event of emergencies, financial recessions, and other unforeseen circumstances. Below is a listing of the General Fund unassigned spendable fund balances for the fiscal year ending September 30, 2018, a forecasted fund balance for the fiscal year ending September 30, 2019, and the projected fund balance for the fiscal year ending September 30, 2020.

Fiscal Year-End	Actual 9/30/2018	Forecast 9/30/2019	Projected 9/30/2020
Fund Balance	\$6,466,075	\$7,017,986	\$7,017,986
% of Expenditures	39.5%	41.4%	40.5%

CAPITAL PROJECTS

General Projects Fund

The General Projects Fund provides for a wide variety of capital projects including occasional large purchases. The major revenue source for this fund are budgeted transfers from the General Operating Fund. In addition, at fiscal year-end, actual General Fund revenues and expenditures are compared. If there are excess revenues, a portion (if not all) of the excess will be transferred to the General Projects Fund; the other portion will remain in the General Fund in an effort to increase the fund balance, if necessary. Items budgeted in the Capital Projects Fund were recommended as part of the City’s 5-year Capital Improvement Program, or recommended by Department Heads during the departmental budget hearings.



In FY19, the following capital items were budgeted in the General Projects Fund:

- Wayfinding Signage (design) - \$50,000
- Pearson Sidewalk Improvement - \$150,000
- T. Blakeney Park Trail - \$100,000
- Business Incentive Program - \$25,000
- City Hall Security - \$150,000
- Police Vehicle Cameras - \$55,000
- Leasing of Police Motor Cycles - \$50,000
- Building Maintenance - \$50,000

For FY20, I am proposing the following projects:

- City publication mailed out to residents (twice a year) - \$10,000
- Wayfinding Signage - \$198,000
- City Hall Roof Replacement - \$50,000
- Business Incentive Program - \$50,000
- City Hall HVAC Control System - \$92,000
- Chiller replacement at Police Department - \$212,832
- Animal Shelter Sign - \$10,100
- KAB Sign - \$15,000
- Hazard Mitigation Action Plan Update - \$50,000
- City's portion of funds towards Senior Transportation Vehicle - \$35,000
- Miscellaneous Capital Items - \$50,000

Street, Sidewalk and Drainage Capital Projects (Sales Tax Fund)

The Sales Tax Fund is used to account for 2/3 of the total sales taxes received. The City Charter has designated these funds to be used to maintain streets, drainage, and sidewalks. The following projects were funded in FY19:

- FM 528 Extension Design - \$870,000
- South Park Pavement - \$853,239
- 2018 Concrete Pavement Program - \$568,865
- 2019 Sidewalk Program - \$154,434
- Asphalt Pavement Program - \$500,000
- Detention Improvements - \$23,045
- Traffic Control - \$54,735
- Durant Pond - \$365,813
- Moller Storm Improvements (design) -\$75,610
- Conceptual Master Plan - \$40,259
- Briscoe Park Egress Road - \$54,414
- Johnson Street and Sidewalk Construction - \$2,092,865



The following projects are proposed for your consideration to be funded in FY20:

- Annual Sidewalk Program - \$125,000
- Asphalt Pavement Project - \$500,000
- Concrete Pavement Program - \$1,000,000

Multi-Year Bond Projects (Through FY20)

- Lift Station 30 Expansion - \$10,744,765
- Lift Stations 14& 17 - \$1,093,317
- Fairway/South Waterline - \$1,756,907
- Waterline Replacement (Phase 1) - \$2,513,630
- Waterline Improvement (Phase 2) - \$2,531,900
- Waterline Improvement (Phase 3) - \$3,063,900
- 54' Eastside Interceptor - \$13,873,760
- Waterplant #4 Ground Storage Tank - \$2,106,000
- Waterplant #6 Ground Storage Tank - \$2,765,926
- Peak Flow Storage Basin - \$1,287,000
- Fire/EMS Station - \$14,170,000
- Fire (ladder) Truck replacement - \$1,200,000
- Drainage Improvements - \$5,500,000

The Utility Capital Projects Fund

The Utility Projects Fund accounts for a wide variety of water and sewer projects. These major projects are significant in cost but less than the amount requiring a bond issue. The sources of revenue in the Utility Capital Projects Fund are positive budget variances and fiscal year-end budget savings in the Utility Operating Fund.

Projects proposed to be funded in FY20 include:

- Mini Excavator - \$30,000
- RAZ Pump - \$19,500
- I & I Project - \$850,000

Other Project Funds

Various other funds such as the Public Education & Government (PEG) Fund, the Vehicle Replacement Fund, and IT Support & Computer Replacement Funds, also provide other capital items. For FY20, these include:

- Upgrade Camera System in Council Chambers - \$30,000
- 60" Mower - \$8,500



- Ford F450 Dump Truck (Parks) - \$35,000
- 14' Yard Dump Truck (Streets) - \$95,000
- Senior Bus - \$65,000
- Server Upgrade - \$80,000
- Backup and Recovery Equipment - \$86,155

UTILITY OPERATING FUND

The Utility Fund accounts for the water and wastewater utilities for the City of Alvin. Being an enterprise fund, it is designed to be financed and operated in a manner similar to private business. For FY20, the City is anticipating on generating \$10.9 million in Utility Fund revenues – which is a 12.88% increase over FY19's amended budget of \$9.7 million. The increase in revenue is primarily a result of the planned rate increase recommended by Freese & Nichols – a firm who performed a water & wastewater rate study to develop a multi-year plan of rate increases that would provide sufficient revenue to: implement the first 5-years of capital improvements in the Utility Master Plan, fund water & wastewater operations & maintenance, and fund the annual principal & interest on debt.

For FY20 I am proposing a 20% discount on water rates for Senior Citizens. This discount is an effort by the City to curb some of the water rate increase for FY20 and subsequent fiscal years. The senior water rate discount will reduce total water and wastewater revenue by approximately \$60,000.

FY20 proposed Utility Fund operating expenditures are anticipated to be \$10.9 million, which is a 5.63% increase over the FY19 projected expenditures of \$10.3 million. The majority of the FY20 proposed Utility Fund expenditures are attributed to the required (\$5.4 million) transfer to the Utility Debt Service Fund to comply with our Revenue bond covenant and ordinance.

SANITATION FUND

The Sanitation Fund is used to account for operations of the solid waste collection and disposal services for residents of the City.

Sanitation Fund Revenues

The FY20 proposed budget includes total Sanitation Fund revenues of \$2,661,240 – a 3.85% increase over the FY19 projected revenues of \$2,562,507. For FY20, commercial garbage fees are budgeted at \$1,560,744, and residential garbage fees are \$1,040,496.



Sanitation Fund Expenses

The City has contracted with Waste Connections Inc. (formerly Progressive Waste Solutions) to provide sanitation services for the City of Alvin. The current contract expires September 30, 2020, and provides for a CPI-U cost adjustment and an operational cost adjustment (including fuel). Waste Connections has submitted to the City their FY20 proposed 3.224% rate adjustment [consisting of a CPI-U adjustment (1.84%), a fuel adjustment (-2.626%) and an operational cost adjustment (4.010%)] for all residential, commercial, and roll-off customers. While not approved by city council at the time of the presentation of the proposed budget, the total proposed FY20 Sanitation Fund reflects Waste Connections Inc.'s proposed rate. Sanitation Fund expenditures are projected to be \$2,707,439 – a 2.38% increase over the FY19 projected expenditure total of \$2,644,430.

Of the FY20 total budgeted expenditure, \$2,462,152 is for the contractual cost to provide sanitation services for the City of Alvin, \$217,560 is transfers to other funds, \$12,127 is for debt service payments, and \$15,600 is for other expenses.

Prior to final approval of this budget, city council will need to consider the approval of the annual adjustment and rate proposed by Waste Connections Inc.

HOTEL OCCUPANCY TAX FUND

Currently, there are 8 hotels in Alvin: Alvin Extended Stay, America's Best Value Inn, Best Western Inn, Holiday Inn Express, Knights Inn, La Quinta Inn, Scottish Inn, and Super 8. The City collects a 7% hotel occupancy tax (HOT) on hotel room rentals in the city; and the State collects an additional 6%. Use of the City's HOT funds are regulated by statute and can only be used to market Alvin as a destination for meetings, events, and/or tourism in an effort to increase hotel activity. Generally, this is accomplished via tourism activities, promotion of the arts, and historical preservation and restoration projects.

According to the *Texas Hotel Performance Factbook*, the occupancy rate for hotels in the City of Alvin has averaged approximately 64% over the last two years. Staff is forecasting \$326,000 in total revenues for FY20 and \$357,768 for FY19.

The FY20 I am proposing the Hotel Occupancy Tax Fund budget to be \$361,147 -- which is \$653,021 (64.39%) less than the FY19 projected expenditures. In FY19, the majority of the expenditures (\$495,273) was for the Disc Golf Course upgrades.



Hotel Motel Fund/Convention & Visitors Bureau Fund Balance Summary

	FY18 Actual	FY19 Budget	FY19 Forecast	FY20 Proposed
Beginning Fund Balance	\$859,333	\$996,508	\$996,508	\$340,106
Total Revenue	\$472,215	\$366,000	\$357,768	\$326,000
Operational Expenditures	(\$181,790)	(\$305,760)	(\$296,237)	(\$179,936)
Capital Expenditures	(\$50,666)	(\$495,003)	(\$495,273)	\$0
Major Events/Marketing	(\$84,810)	(\$102,000)	(\$103,000)	(\$102,000)
Alvin Historical Museum		(\$95,000)	(\$95,000)	(\$50,000)
Debt Service	(\$6,624)	(\$6,823)	(\$6,823)	(\$8,241)
Transfers	(\$11,150)	(\$17,837)	(\$17,837)	(\$20,970)
Ending Fund Balance	\$996,508	\$340,085	\$340,106	\$304,959

EMERGENCY MEDICAL SERVICES (EMS) FUND

In my prior year's budget letter, I expressed concerns that a stable (or a reduced) revenue stream in conjunction with the increasing costs to provide EMS services to the community will necessitate the need to consider amending the current "voluntary" EMS donation ordinance and require an EMS fee from residents and businesses in our community. For the past several years, the EMS Fund has ended the year "in the red."



**Statement of Revenues, Expenses,
and Changes in Working Capital
EMS Fund**

	FY17	FY18	FY19 (est)
Total Revenues	\$2,147,556	\$2,144,178	\$1,931,487
Personnel Costs	1,505,628	1,595,911	1,616,023
Other Costs	320,940	294,612	358,063
Debt, Transfers, Other	492,722	440,656	340,251
Total Expenses	2,319,290	2,331,180	2,314,337
Net In (Dec) to Fund Balance	(171,734)	(187,001)	(382,850)
Working Capital - Beginning	991,355	819,621	647,584
Working Capital - Ending	\$819,621	\$647,584	\$264,734

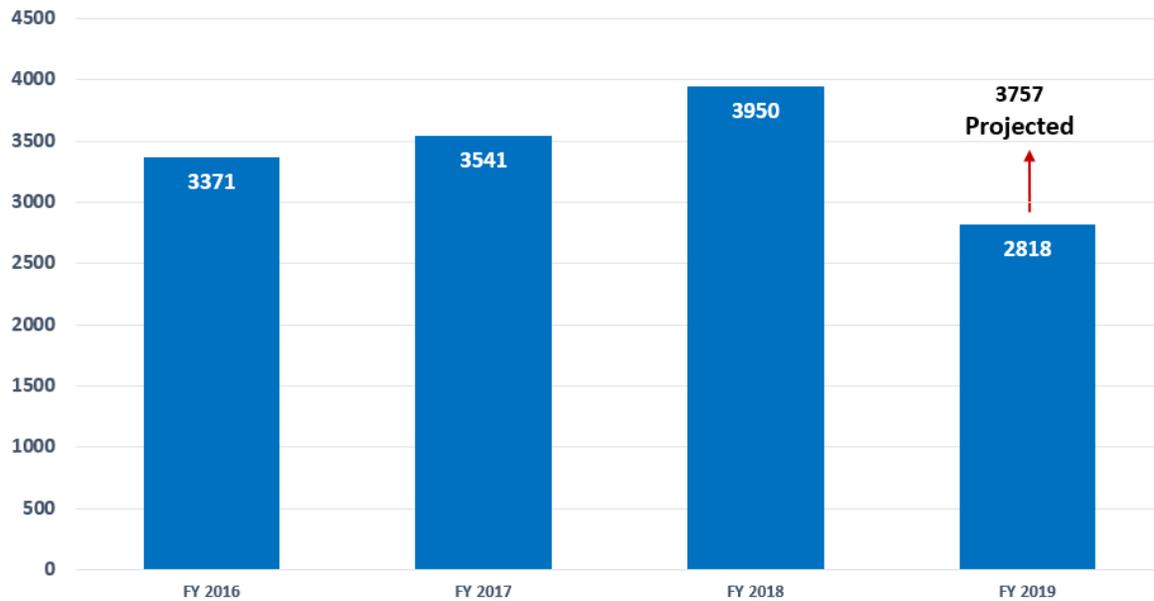
The EMS Fund is funded from receipts of medical service charges billed/collected by our contracted billing company, Medicare/Medicaid receipts, contractual payments from the Emergency Service District (ESD) and the Hillcrest EMS/Fire Service, as well as voluntary EMS contributions.

The FY19 projected revenue total is anticipated to be \$1.9 million, which is \$115,000 less than budget primarily due to a decline in transport volume, ill-timed (or no) receipts of payments, and changes in insurance updates and/or increased deductibles.

Below is a trend for service calls where FY19 is projected to be less than FY18 by 4.9%.

Billable Incidents Trending

Fiscal Year by Date of Service



After considering the pros/cons of various options to address the reduction in revenue, staff is recommending an amendment to the Emergency Medical Services ordinance. Currently, the City's Ordinance establishes a "voluntary and elective contribution for emergency medical services". Per the City's ordinance, for residents who make the minimum contribution to the City's EMS program, the City will waive emergency ambulance transport fees, not covered by a third-party insurance carrier. The intent of the voluntary EMS contribution is to help subsidize the operating cost of maintaining an EMS program in the City. As is, the "voluntary and elective" contribution is not generating enough revenue to adequately curb the annual deficits in the EMS fund. As a result, for FY20, I am proposing to change the EMS contribution from voluntary to mandatory for residential, multi-residential/apartments, and commercial customers.

Staff considered various levels of rates for each category -- \$3, \$5, or \$7 per month for residents and multi-units, and \$7, \$10, or \$12 per month for commercial units. The most beneficial rate based on expenditure trends was the \$6 monthly level for each residential and multi-residential homes/apartments, and \$10 for each commercial account.



EMS Fee Proposal		
	<i>FY19 Current (voluntary)</i>	<i>FY20 Proposed (Mandatory)</i>
Residential	\$7	\$6
Multi-residential	\$5	\$6
Commercial	\$10	\$10

If council authorizes the mandatory fee, the monthly fee for each customer would continue to be included on the monthly water & wastewater bill, and we will continue to waive emergency transport fees not covered by a third-party insurance carrier.

	FY17 Actual	FY18 Actual	FY19 Estimated	FY20 Estimated	FY21 Estimated	FY22 Estimated
Voluntary	\$486,999	\$249,733	\$305,795	\$331,100	\$341,033	\$351,264
If Mandatory	\$0	\$0	\$0	\$824,592	\$832,838	\$841,166
Additional Revenue				\$493,492	\$491,805	\$489,902

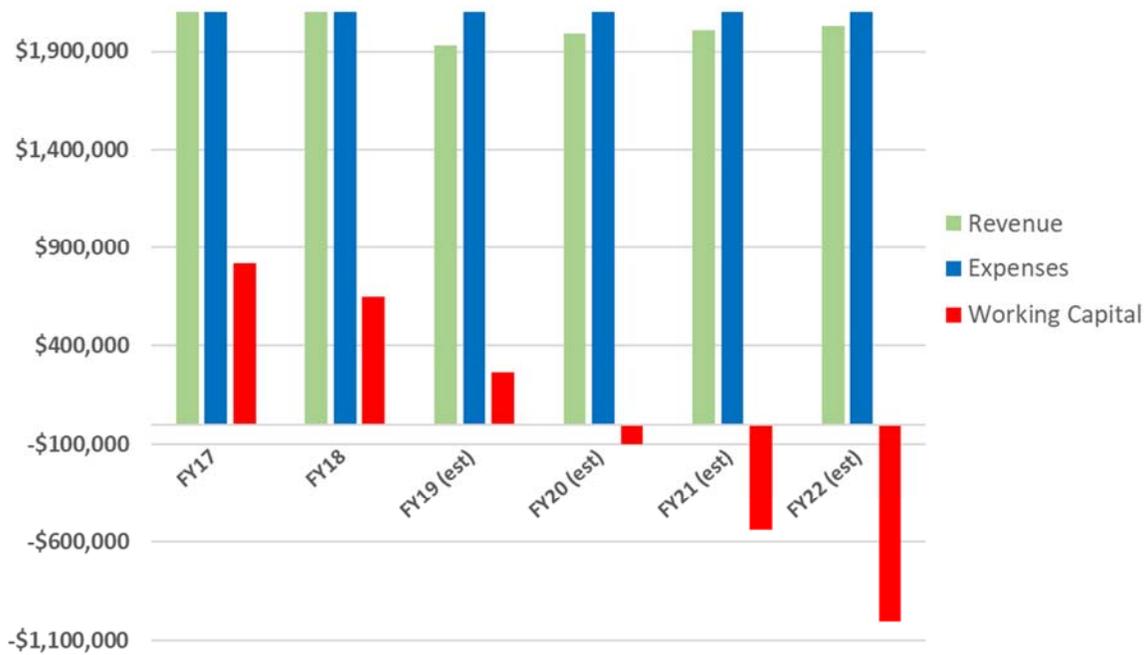
The monthly average EMS revenue for the subscribers for FY20 would equate to about \$68,700 per month (mandatory) as opposed to \$27,600 per month (voluntary). This would reverse the decreasing working capital (net cash) trend.

Expenditures

Staff anticipates FY20 expenditures to be \$2,352,550. This is a 1.65% (\$38,213) more than the FY19 end of year forecast.

Below is a chart detailing revenue, expense, and working capital trends for the EMS fund. These totals reflect the current voluntary EMS donation ordinance.

VOLUNTARY EMS DONATION ORDINANCE

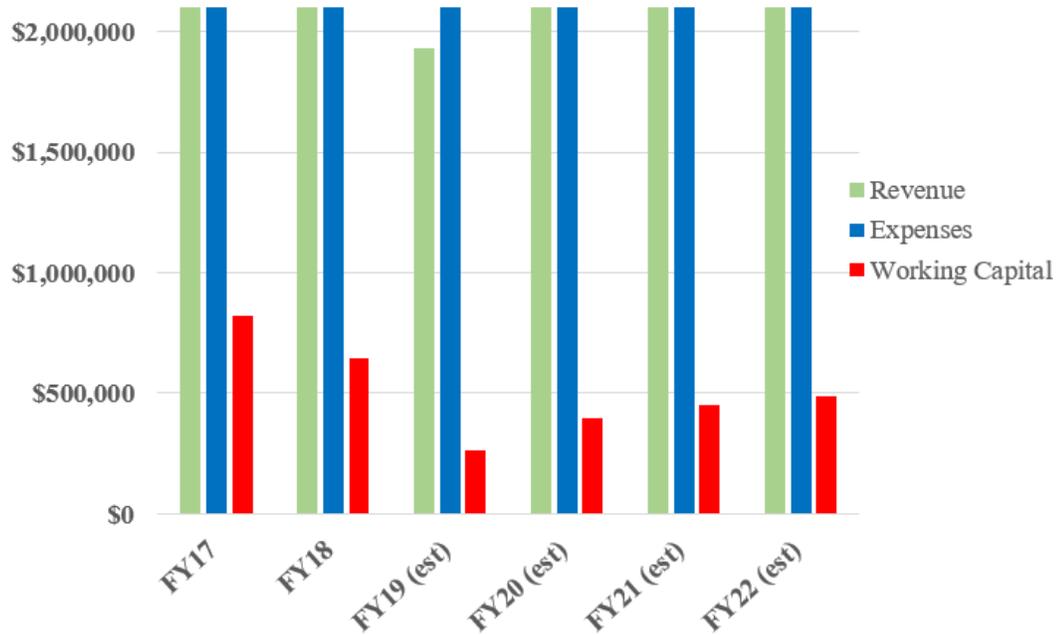


As you can see above, by the end of FY20, under the current ordinance, the EMS fund is projected to have a negative cash flow. If City Council were to amend the “voluntary EMS donation ordinance,” the additional revenues would avert the negative cash flow.

Below is a chart showing the projected trends in revenue, expense, and working capital assuming an amendment to the current “voluntary EMS donation ordinance.”



REQUIRED EMS FEE ORDINANCE



VEHICLE REPLACEMENT FUND

The purpose of this fund is to provide for the replacement of vehicles as necessary based upon mileage, age, and/or maintenance costs. Each department transfers a scheduled amount on an annual basis. To ensure future needs are met, all departments will transfer 100% of the scheduled contribution amount in FY20. The total amount of the transfers is \$620,394 from the General fund, Utility Fund, EMS Fund, Sales Tax Fund, and the Fleet Maintenance Fund.

The FY20 proposed budget contains the replacement of 17 vehicles in FY20. Total replacement costs budgeted includes \$296,498 for lease payments and \$195,000 for motor vehicle replacements.

Department	Number of Vehicles to be Replaced
Police	5
Utilities	1
Parks	4
Street	1
Fire	2
Engineering	2
Fleet	1
Senior	1

Future Impact of the 2019 Legislative Session

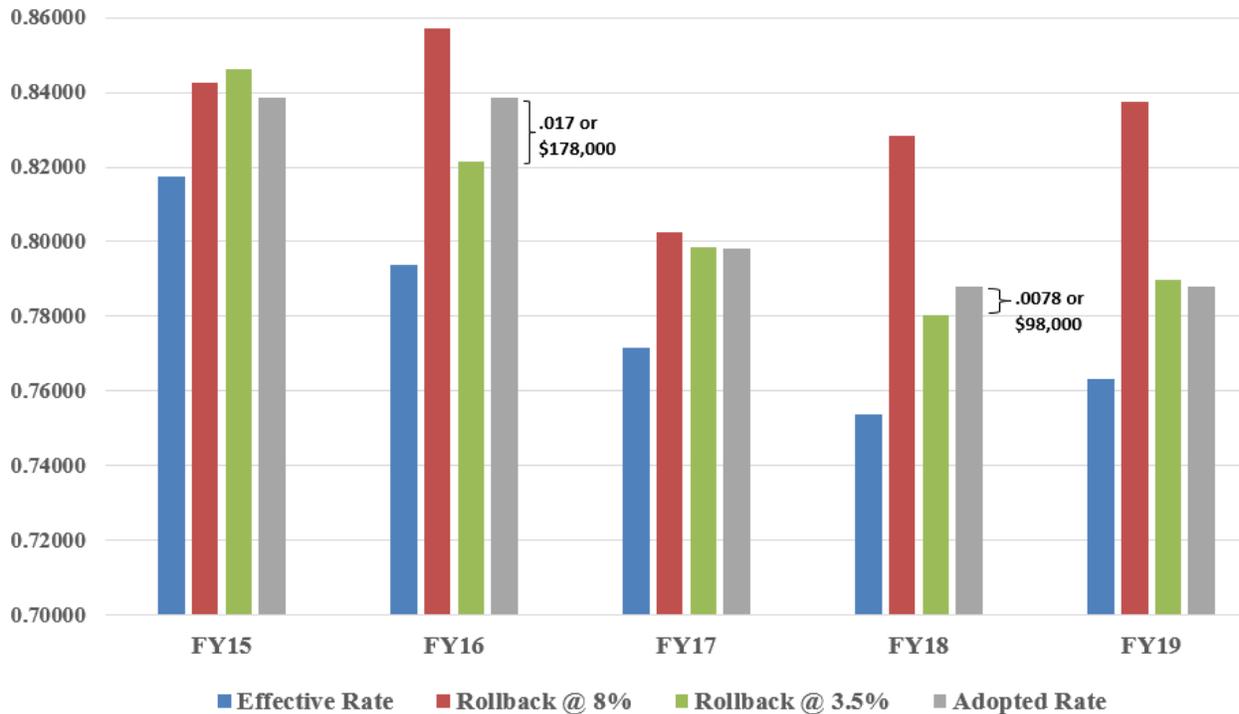
One of the major initiatives that has been on the radar for the past few years has been the revenue cap bill, Senate Bill 2, otherwise known as the “Texas Property Tax Reform and Transparency Act”. After several attempts to pass this bill, including several special legislation sessions, the bill finally passed June 20, 2019. This revenue cap bill lowers the city property tax rollback rate, and requires an automatic election to exceed the rollback rate – thus eliminating the current petition requirement from registered voters.

Also, the descriptions of the rates have changed as a result of this past legislation. For example, the “effective tax rate,” which is a hypothetical property tax rate that would give the city the same amount of revenue it had in the previous year on existing property, is now referred to as the “no new revenue tax rate”.

The “rollback tax rate”, which is the highest rate that the city can adopt without voter approval, is now referred to as the “voter-approval tax rate.” Currently the “voter-approval tax rate) allows a unit to raise the same amount for operations as in the prior year, plus provides for an 8% cushion (to compensate for the increased costs of providing service to the community). Under the new revenue cap Senate Bill 2, the 8% cushion is reduced to 3.5%. Thus, as stated, if the city exceeded the 3.5% cushion, the city would be required to pay for (more than likely with tax dollars) and hold an election on the November uniformed election date, giving registered voters the opportunity to vote on allowing the city to exceed the “voter-approval tax rate”. The vast majority of this bill is effective, January 1, 2020.

In the past five years, there were only two years where the City’s adopted tax rate would have exceeded the “new” 3.5% voter approval rate if Senate Bill 2 had been in effect. Those years were FY16 (City proposed rate: \$0.8386 vs “Senate Bill 2 voter-approval rate” \$0.818445, a difference of \$0.02); and FY18 (City proposed rate: \$0.7980 vs. “Senate Bill 2 voter-approval rate”: \$0.789341, a difference of \$0.008).

For your consideration, I have included a chart, comparing the effective, rollback rate, using the 8% cushion, the new Senate Bill 2 rollback rate, using the 3.5%, and the City’s adopted tax rate.



In summary, I do not believe Senate Bill 2 will affect our rate setting process as typically our adopted rates are within 3.5% rollback rate level. More so, if Senate Bill 2 was in effect for the proposed FY20 budget, using preliminary, uncertified property values, we would not have exceeded the newly calculated “voter-approval rate”.

My concern is that, the cost to provide service to the community increases yearly, and if the City ever needed to adopt a tax rate that exceeded the new “voter approval rate”, the new legislation would require the City to wait an additional two months into the “new” fiscal year for the November election results to occur before the voter-approved rate could be applied to taxable property values. Being that property tax revenue is the City’s main revenue source to provide service to the community, this could have a major effect on operations for the first couple of months into the new fiscal year. In addition, if the City’s proposed rate to provide service to the community is not passed by the voters, the city could possibly be “forced” to cut city services, defer capital improvements, and implement hiring freezes, etc...

Some of the other “harmful” bills from the 2019 Legislative Session included Senate Bill 1152, which allows cable and phone companies to stop paying the lesser of their state cable franchise or telephone access line fees to cities; and House Bill 347, which



eliminates unilateral annexation by any city. As can see, the new bills will greatly affect how the city operates and budgets in the future.

In conclusion, staff and I have worked hard to address the goals and priorities set by City Council, during the strategic plan process, in preparation of this budget document. To Mayor Horn and all of our City Council, thank you for your guidance, and I look forward to working with City Council and our citizens on developing our final FY20 budget.

Sincerely,

A handwritten signature in black ink, appearing to be "JR" or similar initials.

Junru Roland
City Manager

City of Alvin, Texas

Population 24,236

Land Area 36.3 square miles

Brazoria County Population 313,166



Alvin is located in northern Brazoria County, in the heart of the Texas Gulf Coast Region. Alvin is within easy commuting distance from Houston, NASA’s Johnson Space Center, the Gulf Coast petrochemical industries and the Galveston beaches. Major highways serving the community are State Highway 35, State Highway 6, State Highway 288 and FM 528 to Interstate 45.

Distance from Alvin:

Houston27 miles	San Antonio242 miles
Clear Lake15 miles	Dallas292 miles
Galveston30 miles	Texarkana319 miles
Austin213 miles	Brownsville357 miles

History of Alvin



Looking back on the many years of life in Alvin can tell a lot about its future. The determination of settlers to build a life in the area began with one homestead paving the way to a city of family life and business.

The cattle industry brought settlers to the area in 1845, where Elisha and Missouri Thomas, their children and slaves built a home of cedar logs. When the Santa Fe Railroad expanded westward from Galveston to the interior of Texas, it built a water tank and holding pens for cattle that it shipped on the banks of the Mustang Bayou. The Railroad Company employed Alvin Morgan as an overseer. Morgan arrived in Alvin in 1879. He subsequently purchased two sections of land and built a house.

As the area developed, more settlers moved in and he opened a general store and saloon. He later moved a box car from the railroad and converted it into a post office. The citizenry proclaimed the area a town, and when the population reached 49, they named it Morgan. However, they learned that a town with that name already existed in Texas and changed its name to Alvin, still honoring their founding father. Alvin was incorporated in 1893, the first incorporated city in Brazoria County.

Although cattle constituted the first industry in the area, farming was well established by the 1890's. Strawberries, pears, and figs enjoyed periods of boom, and a canning plant was established. Vegetables were also grown for resale. Blocks of ice cut from frozen rivers and lakes in northern states were shipped to Alvin for use to keep the produce from spoiling. Eventually an ice house was established in Alvin to produce ice and the Alvin Box and Material Company was established to produce crates to store the produce during shipment. Several nurseries grew Cape Jasmines (a flower similar to gardenias) for shipment. Several mild winters gave locals the false confidence to grow satsuma oranges during the 1910's. Hard freezes put an end to the citrus cultivation.

Rice farming was one of the major changes that Alvin has seen since its inception in 1948.

In the 1930's, oil was discovered in eastern Brazoria County and even today, oil plays a big part in the economy.

Today, growth and development make the community productive, yet a hometown feeling of friends and family still exists. The treasured buildings from the past are now being renovated and house new businesses in Alvin.

Located in northern Brazoria County Texas, Alvin has much to offer residents and visitors alike. Follow the links on the left to learn more about the City of Alvin, its government, businesses, schools, college, economic development and tourist attractions.

<http://www.alvin-tx.gov/page/HistoryofAlvin.home>



Alvin Community College

Alvin Community College mission statement is to “exists to improve the lives of its constituents by providing affordable, accessible, high quality and innovative academic, technical and cultural educational opportunities for the diverse communities it serves.”

Alvin Community College is a public community college. For over 70 years, ACC has provided higher education opportunities in a broad range of programs; from certificate programs to Associate Degrees, including university transfer courses. ACC has a strong commitment to diversity and life-long learning.

ACC is in northern Brazoria County, approximately 35 miles form downtown Houston, the campus is located at 3110 Mustang Rd., and can also be accessed from SH 35 bypass on FM 1462 / Childress Drive.

ACC is primarily a 2 year institution, but through teaming with the University of Houston, ACC is offering senior level courses at local campuses. ACC offers a Dual Credit Program to eligible high school students to participate in college courses and receive both high school and college credit for the same course.



**Picture from ACC website: <https://alvincommunitycollege.tumblr.com/>*

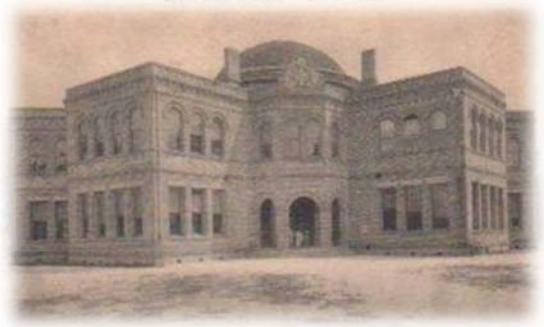


Alvin Independent School District

History of Alvin ISD

In 1881 in a humble two-story, white frame building on House Street, Alvin Public Schools was born. From this early small town beginning to the official creation of the Alvin Independent School District by the state legislature in 1925, the district has continued to build on a foundation of excellence with a steady commitment to community and local service.

The area encompassing Alvin ISD has experienced steady growth since those early years. Initially serving small communities that were known as prairie cow towns in the teens and roaring twenties, the area transformed several times over the coming decades. From a rice and oil center in the depressed thirties to the population explosion at the turn of the century, the area encompassing Alvin ISD has steadily continued to experience growth.



Records indicate that the first high school aged students started school in Alvin Public Schools in 1894 when the 10th grade was added. The first graduating class completed Alvin High School in 1897 with five graduates. A few years later, the Great Storm of September 8, 1900 damaged the school building. Citizens donated money, and wood and material salvaged from the storm was used to rebuild the school. The 11th and 12th grades were added to the high school and the class of 1906 was the first class to graduate after a four-year term. The school remained in that facility until the oil boom of 1930 brought a great deal of money to the Alvin school's tax base, enabling the district to build a multi-million dollar school building. By 1940, Alvin had a 22-acre school complex that included high school, intermediate, and elementary buildings. These building were located on the same site that Alvin High School is today.



Throughout the years, neighboring community schools consolidated with Alvin ISD. In 1973, voters approved the consolidation of Manvel ISD and 497 students from Manvel joined the 5,203 students already attending Alvin ISD schools. From its earliest beginnings in a one-room schoolhouse, to becoming the largest school district in Brazoria County, Alvin ISD has continued to be a dynamic learning organization committed to excellence for each student and every program. Alvin ISD alumni continue to have a tremendous impact both locally and throughout the world. They are recognized as world-class athletes, politicians, actors, writers, musicians, community leaders, and, of course, educators.

As the community and district steadily grow, Alvin ISD continues to prepare students for success, which helps preserve the heritage of our district, community, state, and nation.

AISD's mission is to "offer exemplary programs enabling all students to possess the ability to learn for the rest of their lives and become productive citizens". They are committed to excellence in academic performance, which has earned them accreditation and a recognized rating from the Texas Education Agency. AISD is growing each year, as enrollment continues to grow by approximately 1,200 students each year. The district is composed of three high schools, seven junior high schools, twenty elementary schools, one academic alternate school and one behavior alternative school; all within 252 square miles in northern Brazoria County and serving eight surrounding communities.





Demographics

Population Demographics

	2010 Census
Alvin City Limits	24,236
<i>Estimated Current</i>	26,474
Brazoria County	313,166
<i>Estimated Current</i>	362,457

<u>Population by Gender</u>	2000 Census	2010 Census	2018A Estimate	2023 Projections
Male	21,135	23,084	26,079	26,891
Female	21,114	23,043	26,079	26,818

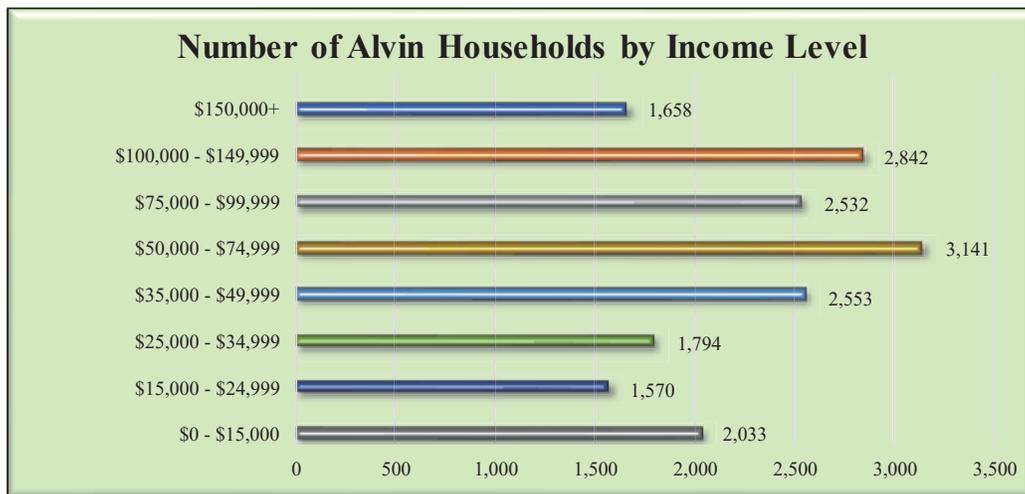
Population By Age

	2000 Census	2010 Census	2018A Estimate	2023 Projections
0-4	3,509	3,641	3,576	3,748
5-14	7,105	6,799	7,225	7,109
15-19	3,534	3,680	3,477	3,379
20-24	2,879	3,188	3,708	3,471
25-34	6,066	6,134	7,815	8,202
35-44	7,152	6,117	6,624	7,066
45-54	5,280	6,581	6,720	6,359
55-64	3,393	5,146	6,405	6,306
65-74	2,148	2,974	4,231	4,975
75-84	896	1,465	1,845	2,474
85+	290	402	533	621

<u>Population by Race/Ethnicity</u>	2000 Census	2010 Census	2018A Estimate	2023 Projections
White	34,637	36,658	40,338	40,612
Black	680	1,206	1,505	1,557
American Indian or Alaska Native	245	287	345	361
Asian or Pacific Islander	458	521	662	706
Some Other Race	5,364	6,373	7,966	8,954
Two or More Races	866	1,082	1,343	1,520
Hispanic Ethnicity	11,950	16,221	20,622	23,021
Not Hispanic or Latino	30,299	29,906	31,536	30,689

Demographics

	<u>2000 Census</u>	<u>2010 Census</u>	<u>2018A Estimate</u>	<u>2023 Projection</u>
<u>Median Age</u>	31.8	34.4	35.4	36.3
<u>Housing Units</u>				
Total Housing Units	15,717	17,486	19,381	20,254
Owner Occupied	n/a	6,716	6,891	7,128
Renter Occupied	n/a	4,792	5,616	5,888
Vacant	1,091	1,477	1,259	1,317
<u>Educational Attainment</u>				
Age 25+ Population	25,222	28,820	34,173	36,003
High School Graduate	7,593	8,267	10,394	10,997
Some College - No Degree	6,700	7,042	8,222	8,648
Associates Degree	1,812	2,653	3,003	3,144
Bachelor's Degree	2,318	2,858	3,902	4,172
Graduate Degree	872	1,190	1,545	1,637



The information is based on a 5-mile radius from downtown Alvin, Texas
Source: 2018 from www.esiteanalytics.com

Demographics

Major Employers

Alvin Independent School District	2,520
Empereon Constar	700
Alvin Community College	545
Wal-Mart Associates	520
Ascend Performance Materials	470
INEOS Olefins & Polymers USA	440
Ron Carter Automotive	320
Rice-Tec	300
Team	257
City of Alvin	247
BeAed	200
Diversified Ceramics	91

College/University in Alvin

Alvin Community College located at
3110 Mustang Road, Alvin

Other Colleges/Universities with over 2,000 students near Alvin

College of the Mainland (14 miles)
San Jacinto College- South Campus (14 miles)
San Jacinto College- Central Campus (20 miles)
University of Houston-Pearland (13 miles)
University of Houston- Clear Lake (18 miles)
University of Houston- Downtown (24 miles)
Houston Community College (23 miles)
Texas Southern University (24 miles)
Houston Baptist University (25 miles)
Rice University (25 miles)
University of St. Thomas (26 miles)

Airports certified for carrier operation nearest to Alvin

William P. Hobby (17 miles)
Ellington Field (15 miles)
Brazoria County (24 miles)

Other public use airports nearest to Alvin

Alvin Airpark (1 mile)
Wolfe Airpark (6 miles)
Pearland Regional (9 miles)
Houston Southwest Airports (15 miles)

Amtrak Station

Located at 902 Washington Ave, Houston, TX (18 miles)

Hospitals/Medical Centers near Alvin

Affinity Immediate Care (1 mile)
First Care Center of Alvin (1 mile)
Memorial Hermann Medical Group (1.7 miles)
UTMB Health Urgent Care (1.7 miles)
First Choice Emergency Room (1.8 miles)
Clear Lake Regional Medical Ctr. (11 miles)
Houston Physician's Hospital (11 miles)
Bay Area Regional Medical Ctr. (11 miles)
Memorial Hermann Southeast (12 miles)
Houston Methodist St John's (13 miles)

Banks

BBVA Bank
First National Bank of Alvin
Hometown Bank of Alvin
Regions Bank
Texas Advantage Community Bank
Wells Fargo Bank
Woodforest National Bank

Savings & Loans Association

AMOCO Federal Credit Union
Associated Credit Union of Texas
Chocolate Bayou Community FCU
JSC Federal Credit Union

Hotel Accommodations

Alvin Extended Stay
Americas Best Value Inn & Suites
Holiday Inn Express & Suites
Knights Inn
La Quinta Inn & Suites
Motel 6
Scottish Inn & Suites
Super 8 Alvin

Communications

Newspapers:
The Alvin - Sun & Advertiser
The Facts
Houston Chronicle

Alvin Historical Museum



Take a step back in time and learn about the history of Alvin and its surrounding area at the Alvin Historical Museum located at 300 W Sealy St. Visitors can tour the museum exhibits every Thursday, Friday and Saturdays from 11:00am to 3:00pm. Visitors can also enjoy the gift shop which offers items such as books, memorabilia and gift items.

Thelma L. Anderson YMCA



Located off South Highway 35, members can enjoy activities such as Spinning class, Water Fitness, and Family Fun Night. The YMCA offers child care, after school programs, and summer programs along with a wide variety of programs for seniors.

Bayou Wildlife Zoo



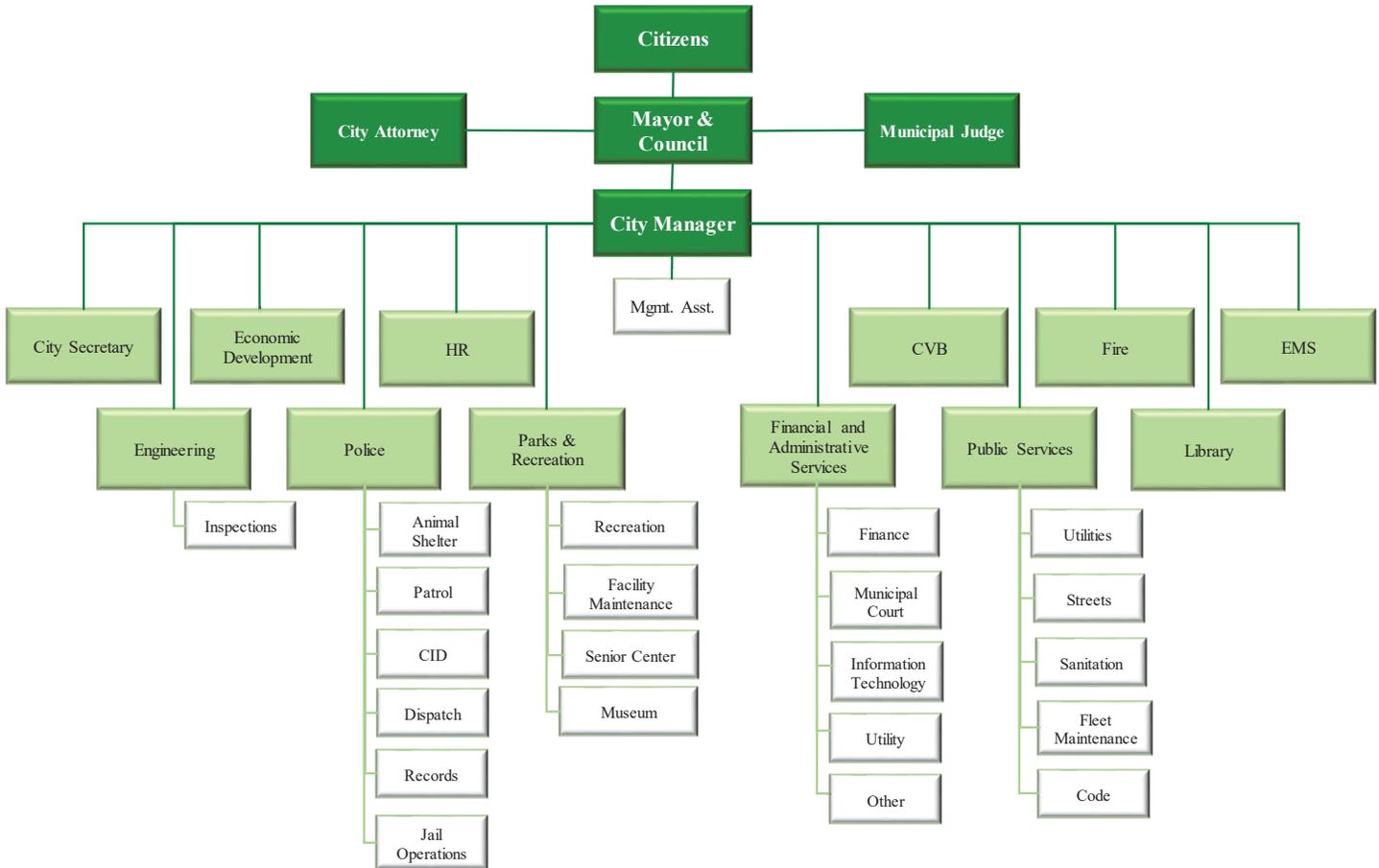
Take your family on an exciting wildlife adventure to Bayou Wildlife Zoo, in Alvin, TX. You can explore the zoo with an experienced guided tram ride where you can feed the animals in an up-close encounter. Journey through 80 acres of natural habitat seeing more than 400 animals, reptiles, and birds.

Froberg's Farms



Visitors are offered an opportunity to tour the facility and pick their own homegrown fruits and vegetables. The farm also includes a variety of different kid-friendly activities. They are located off Highway 6.

Citywide Organization Chart



City Administrators



Junru Roland
City Manager



Suzanne Hanneman
City Attorney



Michael Higgins
Chief Financial Officer



Dixie Roberts
City Secretary



Larry Buehler
EDC Director



Robert Lee
Police Chief



Rex Klesel
Fire Administrator



Michelle Segovia
City Engineer



Ron Schmitz
EMS/EMC Director



Dan Kelinske
Parks & Recreations Director



Brian Smith
Public Services Director



ORDINANCE 19-W

AN ORDINANCE OF THE CITY OF ALVIN, TEXAS, ADOPTING THE BUDGET FOR THE CITY OF ALVIN, TEXAS, FOR FISCAL YEAR 2019-2020; DIRECTING THE CITY SECRETARY TO POST A COPY OF THE BUDGET ON THE CITY OF ALVIN WEBSITE; AND SETTING FORTH OTHER PROVISIONS RELATED THERETO.

WHEREAS, State Law and the City’s Home Rule Charter require that the City enact an annual budget; and

WHEREAS, the City desires to comply with sound budgetary principles and protect the citizens of the City by maintaining a fund balance adequate to cover the needs of the City during fiscal year 2019-2020; and

WHEREAS, the budget for fiscal year 2019-2020 reflects Council’s best efforts at providing a balanced budget and maintaining the necessary fund balance to meet the City’s needs;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS:

Section 1. That the City Council hereby adopts the recitals and findings set forth in the preamble hereof.

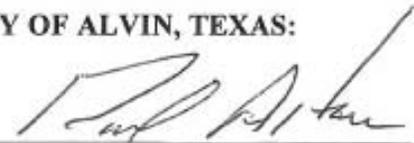
Section 2. That the City Council hereby adopts the City of Alvin Annual Budget for fiscal year 2019-2020, a copy of which is attached hereto and incorporated herein by reference. Such budget is adopted by the favorable vote of a majority of the members of the City Council of the City of Alvin in a Council meeting duly assembled in accordance with Article VII of the Home-Rule Charter of the City of Alvin, Texas.

Section 3. That the City Council files the budget with the City Secretary and directs the City Secretary to post a copy of the budget on the City of Alvin website.

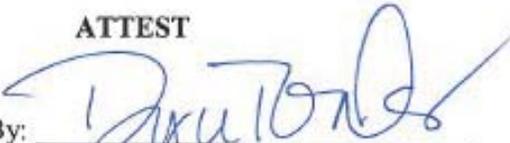
Section 4. Open Meetings Act. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED and APPROVED on the 19th day of September 2019.

CITY OF ALVIN, TEXAS:

By: 
Paul A. Horn, Mayor

ATTEST

By: 
Dixie Roberts, City Secretary



ORDINANCE 19-X

AN ORDINANCE OF THE CITY OF ALVIN, TEXAS, LEVYING A PROPERTY TAX RATE FOR THE YEAR 2019; DIRECTING THE TAX ASSESSOR-COLLECTOR TO ASSESS, ACCOUNT FOR, AND DISTRIBUTE THE PROPERTY TAXES AS HEREIN LEVIED.

WHEREAS, Section 26.05(a) of the Texas Tax Code requires taxing authorities to adopt a property tax rate by September 30 of each year or within sixty (60) days after receipt of the certified appraisal roll; and

WHEREAS, Section 26.05(a) of the Texas Tax Code requires the total property tax rate be approved in two components: (1) Maintenance and Operations; and (2) Debt Service; and

WHEREAS, Section 26.05(b) of the Texas Tax Code requires that if the ordinance sets a tax rate that, if applied to the total taxable value, will impose an amount of taxes to fund maintenance and operation expenditures of the taxing unit that exceeds the amount of taxes imposed for that purpose in the preceding year, the taxing unit must include in the ordinance in type larger than the type used in any other portion of the ordinance the following statement: "THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE;" and if the tax rate exceeds the effective maintenance and operations rate, include the following statement: "THE TAX RATE WILL EFFECTIVELY BE RAISED BY (INSERT PERCENTAGE BY WHICH THE TAX RATE EXCEEDS THE EFFECTIVE MAINTENANCE AND OPERATIONS RATE) PERCENT AND WILL RAISE FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$ (INSERT AMOUNT)."

WHEREAS, Section 26.05(b) of the Texas Tax Code is applicable this year because the tax rate to be adopted exceeds the effective tax rate and exceeds the effective maintenance and operations rate.

NOW, THEREFORE: BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS:

That there be and is hereby levied for the year 2019 on all real and personal property within the City limits of the City of Alvin, Texas, except so much thereof as may be exempt by the Constitution and laws of the State of Texas and of the United States the following:

Section 1. An ad valorem tax of and at the rate of \$0.685623 on the One Hundred Dollars valuation of the real and personal property and mineral royalties owned within the City limits of Alvin on the first day of January 2019 to provide for the current expenses of the City of Alvin, Texas (General Fund).



Section 2. An ad valorem tax of and at the rate of \$0.01194058 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2019 to pay current interest and to provide a Sinking Fund on the General Obligation Refunding Bonds, Series 2012.

Section 3. An ad valorem tax of and at the rate of \$0.01315308 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2019 to pay current interest and to provide a Sinking Fund on the General Obligation Refunding Bonds, Series 2011.

Section 4. An ad valorem tax of and at the rate of \$0.03574697 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2019 to pay current interest and to provide a Sinking Fund on the Certificate of Obligations, Series 2019.

Section 5. An ad valorem tax of and at the rate of \$0.01332306 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2019 to pay current interest and to provide a Sinking Fund on the Tax Anticipation Note, Series 2013.

Section 6. An ad valorem tax of and at the rate of \$0.01821302 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2019 to pay current interest and to provide a Sinking Fund on the General Obligation Refunding Bonds, Series 2017.

Section 7. Taxes are to be calculated on the basis of one hundred percent (100%) of assessed value for the 2019 tax year.

THIS TAX RATE WILL LOWER TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 2.79 PERCENT AND WILL LOWER TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$38.68.

A total tax rate of all property was set at \$0.778000 per One Hundred Dollars valuation, and such total tax rate was adopted by favorable majority of the members of the City Council of the City of Alvin, Texas, in a Council meeting duly assembled in accordance with the Home-Rule Charter of the City of Alvin, Texas, and such action is hereby ratified, confirmed and affirmed.



Section 8. That the recorded vote of the City Council on this Ordinance is:

Council Members voting FOR adoption:

- Glenn Starkey
- Gabe Adame
- Adam Arendell
- Joel Castro
- Brad Richards
- Keith Thompson
- Martin Vela

Council Members voting AGAINST adoption:

- _____
- _____
- _____

Council Members absent:

- _____

Section 9. This Ordinance is adopted in compliance with Article VII of the City Charter of the City of Alvin, Texas.

Section 10. Open Meetings Act. It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED AND APPROVED on first and final reading on the 19th day of September 2019.

CITY OF ALVIN, TEXAS
By: 
Paul A. Horn, Mayor

ATTEST
By: 
Dixie Roberts, City Secretary

Budget Process

General Budget Requirements

The budget process is an instrumental key to the development of the City of Alvin's strategic plan. This allows the departments an opportunity to reassess goals and objectives and determine a means for accomplishing them. Budget preparation begins eight months prior to the Council adoption of the final budget in September.

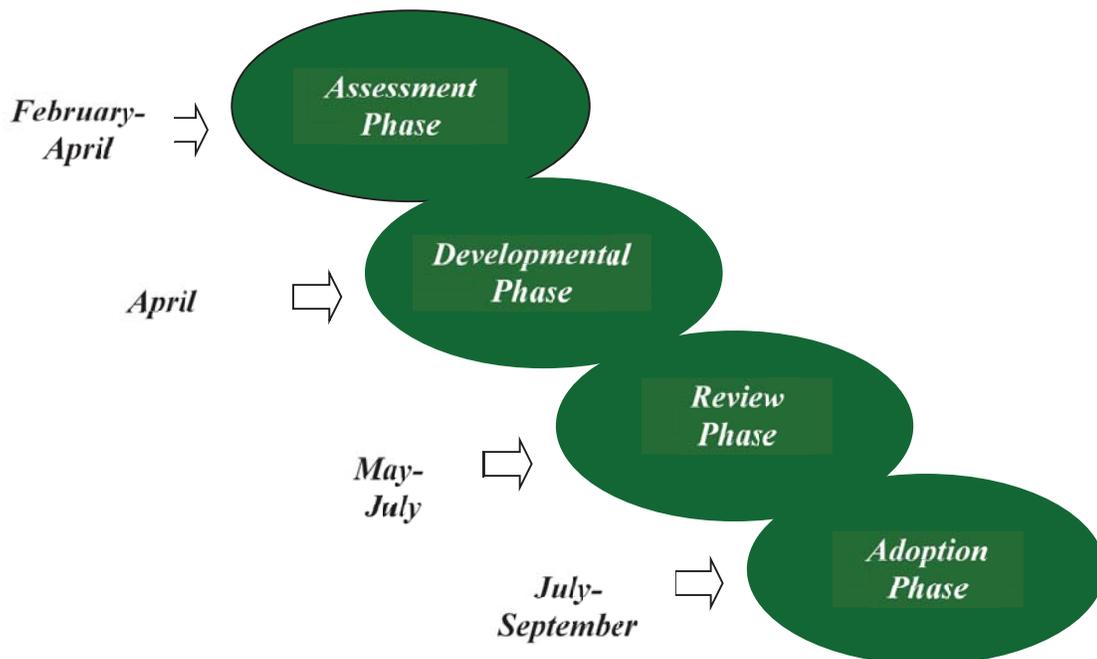
- The City Manager, between 60 to 90 days prior to the start of each fiscal year, shall submit to the Council a proposed budget. It should provide a complete financial plan for the fiscal year and shall be prepared in accordance with generally accepted accounting standards and guidelines established by the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).
- The budget and all supporting schedules shall be filed with the City Clerk, submitted to the council and shall be a public record. The City Manager shall provide copies for distribution to all interested parties.
- The Council shall fix the time and place of a public hearing on the budget and shall cause to be published in the official newspaper of the city, a notice of hearing setting forth the time and place thereof at least five days before the date of such hearing. All interested parties shall be given an opportunity to be heard for or against any item or the amount of any item contained.
- Prior to October 1, the budget shall be enacted by a favorable majority of the members of the council.
- Upon adoption, the budget shall be in effect for the fiscal year. A copy of the budget as finally adopted shall be filed with the City Clerk and the City of Alvin Library. The final budget shall be reproduced and electronic versions and/or printed copies shall be made available for the use of all offices, departments and agencies and for the use of all interested persons and organizations.
- From the effective date of the budget, budget adjustments within a department are approved by the City Manager or designee. All supplemental appropriations for a department should be approved by the City Council.

Budget Phases

- **Assessment Phase-** This phase consists of assessing our current financial conditions and determining the existing needs within the City, evaluating short and long range economic and financial forecasts. Community feedback is extremely important in helping to establish priorities and determines a means of accomplishing those objectives for the coming budget year(s). Recommendations from the Parks Board, Planning Commission and City Departments are also reviewed.
- **Time Frame: February through April**

Budget Process

- Developmental Phase- The development phase begins with distribution of budget instructions to all departments. Departments begin the process of developing program budgets addressing program objectives, setting goals and prioritizing needs for each program. Short term and long-term operating needs and capital outlay requests are determined during this phase.
 - *Time Frame: April*
- Review Phase- This phase begins with the submission of budgets by each department. The City Manager begins reviewing departmental budgets and objectives to ensure that City needs and Council priorities are being met while maintaining the fiscal integrity of the City. The City Manager meets with each department head to review their budget with the end result being the creation of a balanced budget the City Manager will submit to Council for adoption.
 - *Time Frame: May- July*
- Adoption Phase- A proposed budget is presented to City Council by the City Manager. Work sessions are held by Council to review the proposed budget. A special City Council meeting is held for Council to vote to exceed the effective tax rate along with public hearings on the proposed budget and property tax rate. The adoption phase concludes with the adoption of the Budget and Tax Rate Ordinances in September. The new fiscal year begins October 1st.
 - *Time Frame: July through September*



Budget Process

Property Tax

- The council shall have the power under the provisions of the state law to levy assess and collect an annual tax upon real and personal property within the city to the maximum provided by the constitution and laws of the State of Texas. The city council shall also have the power to levy other taxes consistent with the laws of the State of Texas.
- All real and personal property within the city not expressly exempted by law shall be subject to annual taxation.
- The amount in the final adopted budget shall be the determination of the amount of the levy for the purposes of the city in the corresponding tax year; provided, however, that in no event shall such levy exceed the legal limit provided by the constitution and laws of the State of Texas.

Balanced Budget

- Article VII, Section 14 of the Alvin Code of Ordinance states the total estimated expenditures of all fund types shall not exceed the total estimated resources of each fund (prospective income plus cash on hand). There may be instances when the City plans to spend fund balances from previous years on one time or non-routine expenditures. The City considers the budget to be balanced in this case, contingent upon the funding from previous years being available.



City of Alvin FY 2019-20 Comprehensive Budget Calendar

January 16	Wednesday	New and/or updated CIP projects submitted to City Manager
February 12	Tuesday	6:00 pm Council Workshop (CIP, Goals/Visions, Policies)
March 7	Thursday	6:00 pm Council Workshop (Recap)
April 1	Monday	Departmental Kick-off meeting for FY20 Budget
April 22	Monday	Deadline for department-requests to be submitted to the Finance Department (including recommended fee changes)
April 29 – May 9		City Manager, CFO and Controller meet with Department Heads
May 13	Monday	2019 preliminary values received from Appraisal District
May 23	Thursday	City Manager, CFO & Controller complete all FY18 revenue forecast and FY19 revenue budget for major funds
June 1 – June 22		City Manager and Budget Staff balance the budget.
July 18	Thursday	City Manager presents proposed budget to City Council Set date and time for public hearing on the proposed budget
July 22	Monday	2019 certified values received from Appraisal District
July 29	Monday	72-hour notice for meeting (Open Meetings Notice)
August 1	Thursday	<u>Budget Workshop</u> : 6:00 pm budget workshop with city council <u>Regular Council Meeting</u> - If vote to exceed the effective tax rate, set date and time for two public hearings on tax rate: August 15 and September 5
August 4	Sunday	Publish notice of public hearing on proposed budget Publish notice of public hearings on tax increase
August 8	Thursday	<u>Special Meeting</u> : 6:00 pm budget Workshop with city council
August 15	Thursday	<u>Budget Workshop (if necessary)</u> <ul style="list-style-type: none"> • 6 pm budget workshop with city council <u>Regular Council Meeting</u> <ul style="list-style-type: none"> • Public hearing on budget & 1st hearing on tax rate
August 29	Thursday	72-hour notice for 2 nd public hearing on tax rate
September 5	Thursday	2 nd public hearing on tax rate Schedule and announce meeting to adopt tax rate
September 16	Monday	72-hour notice for meeting to adopt the tax rate
September 19	Thursday	Council Adopts Budget & Tax Rate

Accounting System

Description of Funds and Fund Types

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenue, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent the means by which spending activities are controlled. The City uses six fund types and two account groups.

GOVERNMENTAL FUNDS- Governmental type activities are accounted by four fund types, which are the General Fund, Special Revenue Fund, Capital Projects Fund and Debt Service Fund.

Disaster Fund (Fund 100) - The Disaster Fund is used to account for all disaster related costs related for Hurricane Harvey.

General Fund (Fund 111) - The General Fund is used to account for all financial transactions which are not accounted for in another fund. The principal source of revenues of the General Fund is property taxes, sales taxes, franchises, and fines and forfeits. Expenditures are for general government, finance, public safety, public works, culture parks maintenance and recreation, community development and other community services.

Special Revenue Funds - The Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, or major capital projects) that are legally restricted to expenditures for special purposes. Special revenue funds include State of Texas and Federal grants as well as Hotel/Motel tax revenues. The City has the following special revenue funds:

- ***Hotel/Motel Tax Fund (Fund 121)*** - Revenues are from a room occupancy tax with expenditures for the promotion of tourism and the convention and hotel industry.
- ***Special Investigation Fund (Fund 123)*** - This fund receives a share of money and property seized during drug related arrests. The funds are used by the police department for investigations involving drugs.
- ***Municipal Court Building Security Fund (Fund 124)*** - This fund is set up to account for monies collected and used from Municipal Court fees required by state law for Municipal court building security purposes.
- ***Municipal Court Technology Fund (Fund 125)*** - This fund is set up to account for monies collected and used from Municipal Court fees as required by state law for Municipal technology purposes.

Accounting System

Description of Funds and Fund Types

- **Fire Capital Fund (Fund 126)** - To account for revenue received from the Emergency Services District to purchase fire capital.
- **Tree Preservation Fund (Fund 127)**- This Fund is set up to account for monies collected and used for tree preservation or replacement.
- **Juvenile Case Manager Fund (Fund 128)** - This fund is set up to account for monies collected and used to finance the salary and benefits of a Juvenile Case Manager employed by the City of Alvin Municipal Court.
- **Park Dedication Fund (Fund 129)** - To account for Park land dedication and park development fee requirements that promote the development of additional neighborhood parks to retain sufficient park land for use by the current residence and sufficient park land for the new neighborhoods.
- **Public Education & Government (PEG) Fund (Fund 130)** - To account for 1% of the cable operator's gross receipts. These funds are restricted by federal law; and may be used only for capital costs related to PEG access facilities.
- **Donation Fund (Fund 512)** - To account for donations received by the City. Funds are expended as specified by the donation.
- **Senior Fund (Fund 513)**- To account for funds contributed for designated activities.
- **TIRZ Funds (Fund 801,802,803)** - To accounts for revenues received from Tax Incremental Reinvestment zones (Star State, Savannah Plantation and Kendall Lakes)

General Projects Fund (Fund 311) - The General Projects Fund provides for a wide variety of Capital Projects including occasional large equipment purchases. The major revenue source for this fund comes from budget savings in the General Operating Fund.

Sales Tax-Street Improvements Fund (Fund 312) - The Sales Tax Street Improvement Fund is used to account for a portion of the Sales taxes received that Council has designated to be used for street projects, to support the streets and provide engineering and maintenance support of street. The primary source of revenue is two-thirds (2/3) of sales tax revenue received by the City.

Sidewalk Fund- (Fund 320) – The Sidewalk Fund is setup to account for the deposit of all sums paid in lieu of sidewalk installation. Funds shall only be used to build, maintain or replace sidewalks.

Accounting System

Description of Funds and Fund Types

Debt Service Fund (Fund 411) - The Debt Service is used to account for the payment of interest and principal on all general obligation debts of the City secured by property taxes. The primary source of revenue for debt service is property taxes.

Permanent Fund (Fund 511) - The Permanent Fund is used to account for the handling and maintaining of the City's Cemetery.

PROPRIETARY FUNDS

Enterprise Funds

The Enterprise Funds are proprietary funds used to account for operations that are financed and operated in a manner similar to private business enterprises- where the intent of the government's council is that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the government's council has decided that periodic determination of net income is appropriate for accountability purposes.

- **Utility Fund Debt Obligations (Fund 209)** - *To account for the payment of interest and principal on all utility debt obligations of the city secured by water/sewer revenues. The primary source of revenues is water and sewer revenue collections.*
- **Impact Fees (Fund 210)** - *To account for revenues collected for water and/or sewer sanitary facilities imposed on new development by the city in order to fund or recoup the costs of capital improvements or facilities expansions necessitated by and attributable to such new development.*
- **Water & Sewer (Fund 211)** - *To account for revenues and expenses for water and sewer services for the residents of the City.*
- **Sanitation (Fund 212)** - *To account for the revenues and expenses for solid waste collection, disposal services for the residents of the city and recycling education.*
- **Emergency Medical Services (Fund 213)** - *To account for revenues and expenses for emergency medical service for the residents of Alvin and the surrounding area.*
- **Utility Projects Fund (Fund 220)** – *The Utility Projects Fund provides for a variety of Capital Projects including occasional large equipment purchases. The major revenue source for this fund comes from budget savings in the Utility Operating Fund.*

Accounting System

Description of Funds and Fund Types

INTERNAL SERVICE FUND- Internal Service funds are used to account for operations services provided by one department to other departments in the City on a cost reimbursement basis.

Fleet Maintenance Fund (Fund 611) - To account for revenues and expenses for central shop which handles the maintenance of vehicles and equipment for the different departments of the City.

Vehicle Replacement Fund (Fund 612) - To account for the accumulation of vehicle replacement cost and purchase of vehicles.

IT Maintenance Fund (Fund 613) – To account for all expenditures, materials & supplies, contractual & capital outlay related to information technology.

Computer Replacement Fund (Fund 614) - To account for the accumulation of computer replacement cost and purchase of computers.

ACCOUNT GROUPS

General Fixed Assets Account Group - This account is established to account for the fixed assets owned by the City exclusive of those relating to proprietary fund operations. Expenditure transactions to acquire general fixed assets occur in the General Fund, Special Revenue Funds and Capital Projects Fund.

BASIS OF ACCOUNTING

Governmental Funds- The City's accounting records for general governmental operations, including the Capital Project Fund, use the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the services and/or goods are received, and the liabilities incurred.

Proprietary Funds- The City's proprietary activities are maintained on the accrual basis under which revenues are recognized when earned, and expenditures are recorded when the liabilities are incurred.

BASIS OF BUDGETING

The City of Alvin annual budgets are prepared and adopted on a basis consistent with generally accepted accounting principles (GAAP) for all governmental and proprietary funds.

Accounting System

Description of Funds and Fund Types

Governmental Funds Budgets – Presented using the current resource measurement focus and modified accrual basis of accounting. Revenue and other governmental fund resources are recognized in the accounting period in which they become susceptible to accrual- when they become both measurable and available to finance current operating expenditures for the fiscal period.

Proprietary Fund Budgets- Presented using the economic resource measurement focus and accrual basis of accounting. Revenue is recognized when earned, and expenditures are recognized when they are incurred. For example, unbilled utility revenues (earned) are accrued and reported in the financial statements the same way they are incorporated.

City of Alvin Fund Structure



Financial Management Policy Statements

Purpose

The City of Alvin's Financial Management Policy Statements combine the City's financial policies into one, all-inclusive document. These statements, adopted by the City Council, instruct City staff how to manage the City's finances to meet current and future service needs. While most of these statements have been written to comply with federal law, state law, and the City Charter, others have been written to follow industry best practices and ensure transparency and accountability in the use of public funds.

There may be situations that require exceptions to these policy statements. In such situations, the policy requiring an exception, the reasons for the exception, and possible impacts of the exception will be brought before City Council and/or City Manager for approval.

Accounting, Auditing, and Financial Reporting

The City of Alvin strives to maintain accounting practices that comply with federal, state, and local statutes and regulations and follow Generally Accepted Accounting Principles (GAAP). Staff will regularly prepare and present reports that analyze and evaluate the City's financial performance and economic condition.

A. Accounting Practices and Principles

All accounting practices used by the City will conform to GAAP as defined by the Governmental Accounting Standards Board (GASB), which sets accounting standards for government bodies. Excluding monthly interim financial reports (which are on a cash basis and will be reported as budgeted), all City financial statements will meet these standards. Such documents include official statements accompanying debt issues, the Comprehensive Annual Financial Report (CAFR), and continuing disclosure statements. At year-end, the general ledger and financials will be converted to GAAP and GASB.

B. Financial and Management Reporting

Interim Financial Reports will be provided monthly to the City Council and presented to City Council on a quarterly basis. These reports will be reviewed monthly with the City Manager and provided to the City Council.

Quarterly, the status of Capital Projects will be reported to the City Manager and provided to the City Council.

C. Annual Audit

The City shall have its records and accounts audited annually and shall have an annual financial statement and CAFR prepared based on the audit. A certified public accountant (CPA) licensed in the State of Texas shall conduct the audit. The official CAFR (including a Single Audit of Federal and State Grant report, when applicable) shall be issued within six

Financial Management Policy Statements

months following the end of the City's fiscal year. The Chief Financial Officer (CFO) shall be responsible ensuring that all audit recommendations are resolved in a timely manner.

The CFO or his/her designee will provide certain annual financial information to various information repositories through disclosures, documents or set of documents that include the necessary information as required by the Securities and Exchange Commission (SEC) Rule 5c2-12.

D. Signature of Checks

All checks shall have two signatures. Persons authorized to sign checks shall be the Mayor, City Manager, CFO, or City Secretary. Signatures shall be affixed to all City checks either with handwritten signatures, signature stamp or with a secure laser check printing system.

E. Compliance with Policy Statements

The Financial Management Policy Statements will be reviewed bi-annually and updated, revised or refined as deemed necessary. Policy statements adopted by the City Council are guidelines, and occasionally exceptions may be appropriate and required. Exceptions will be identified, documented, and explained to the City Council and/or City Manager.

Budget and Long-Range Financial Planning

A. Balanced Budget

A structurally balanced budget for the ensuing fiscal year shall be filed with the City Council by the City Manager pursuant to the prevailing state and local law. A structurally balanced budget is further defined as total estimated expenditures of all types of fund types and shall not exceed the total estimated resources of each fund (prospective income plus cash on hand) and shall adhere to fund balance policies. Short-term loans will be avoided as budget balancing techniques.

B. Current Funding Basis (Recurring Revenues)

The City shall budget on a current funding basis. Recurring expenditures shall be budgeted and controlled so as not to exceed current revenues. Recurring expenses will be funded exclusively with recurring revenue sources to facilitate operations on a current funding basis.

C. Use of Non-Recurring Revenues

Non-recurring revenue sources, such as a one-time revenue remittance of fund balance in excess of policy can only be budgeted/used to fund non-recurring expenditures, such as capital purchases or capital improvement projects. This will ensure that recurring expenditures are not funded by non-recurring sources.

D. Pay-as-you-go Capital Projects

The transfer from the City's General Fund and the City's Utility Fund to fund pay-as-you-go capital projects will be budgeted when financially feasible and when projects present themselves for funding. The transfer will be based on the financial health of each fund with the long-term goal of adequately funding rehabilitation.

Financial Management Policy Statements

E. Revenue Estimating for Budgeting

The City shall use a conservative, objective, reasonable, and analytical approach when preparing revenue estimates to protect the City from revenue shortfalls and to maintain a stable level of service. The process shall include historical collection rates, trends, development, and probable economic changes. This approach is intended to reduce the likelihood of actual revenues falling short of budget estimates. When possible, the City will seek outside sources of revenue to leverage local dollars. Such revenue sources include federal, state, and local grants.

F. Employee Performance Evaluation Increases

In addition to an annual tenure 2%- step increase (based on date of hire), the City Manager may determine and budget funds to compensate fulltime employees based on rating results from annual performance evaluations. This amount will be calculated for each fund, based on a percentage of employee hourly rate. In addition, funds may be budgeted to bring identified jobs up to market salary rates when appropriate.

G. Budget Preparation

The primary responsibility for formulating budget requests rest with Department Heads. New or expanded services should support City Council goals, City Manager priority direction, and department goals.

Action on items that come up throughout the year can be made in full context of the annual budget process and long-range plan, unless unforeseen circumstances present themselves.

The City will seek to obtain the GFOA Distinguished Budget Award annually. The budget will be presented in a way that not only meets the criteria of the award, but also clearly communicates the budget to the public.

H. Budget Management

In accordance to Article 7, Section 14 of the City Charter, the City Council shall delegate authority to the City Manager or his/her designee to transfer appropriation balances from one expenditure account to another within a single department, within a fund. The City Manager will report to the City Council all inter-departmental or interfund budget transfers he or she has authorized during the fiscal year according to the City Council requirements.

Department Heads are responsible for recommending budget transfers within their department. Approval from the City Manager or authorized designee is required to complete the process. If a supplemental appropriation is deemed necessary during the fiscal year, the City Manager is responsible for verifying the availability of funds. A budget ordinance is then sent to City Council for approval. City Council may approve emergency appropriations which may arise during the fiscal year by emergency ordinance, requiring only one reading in accordance with the provisions of the City Charter.

I. Policy Statements on Interfund Transfers

When utilities and other industries use city property to distribute their services, cities are permitted by law to collect rental fees, also know as 'franchise' fees, for the use of public

Financial Management Policy Statements

property. Similar to the private sector, the utility, EMS, Sanitation, and Cemetery funds will be charged a 'franchise' fee as compensation for the use of public right-of-way or easements. The 'franchise' fee is based on a percentage of gross revenues. In addition, the Utility, EMS, Sanitation, Cemetery, CVB, and Sales Tax funds will be assessed an administration charge for human resource, city management, accounting, and legal services. These charges are based on a percentage of costs in the affected departments. Both franchise and administrative charges are transferred into the General Fund.

J. Performance Management

Performance measures will be utilized in department budgets. The City will maintain a measurement system that reports trends as a management tool to monitor and improve service delivery.

K. Operating Deficits

If at any time during the fiscal year expenditure and revenue re-estimates are such that 'net income' is lower than budgeted, the City shall take immediate corrective action. Such actions may include:

1. Deferral of capital equipment purchases
2. Deferral of percentage annual funding to replacement funds
3. Deferral of pay-as-you-go capital improvements
4. Expenditure reductions
5. Deferral of certain positions
6. Hiring freezes
7. Use of volunteers
8. Increase fees
9. Reduce work hours with subsequent reduction in pay
10. Eliminate positions which may require laying off employees if there aren't other vacant positions for which they are qualified

The use of fund balance, which is a one-time revenue source, may be used to fund an annual operating deficit, only with a subsequent approval of a plan to replenish the fund balance if is brought down below policy level.

L. Long-range Financial Plans

The City shall develop and maintain a five-year financial forecast for each major operating fund, in conjunction with the annual budget process. The forecast assesses long-term financial implications of current and proposed policies, programs, and assumptions that develop appropriate strategies to achieve the City's goals. The forecast will provide an understanding of available funding; evaluate financial risk; assess the likelihood that services can be sustained; assess the level at which capital investments can be made; identify future commitments and resource demands; and identify the key variable that may cause change in the level of revenue.

Financial Management Policy Statements

Major operating funds are as follows:

1. General Fund
2. Debt Service Fund
3. Utility Fund

The forecast should enable current services and current service levels provided to be sustained over the forecast period. Operating impacts from completed capital improvement projects in the City's Five-Year CIP shall be included in the forecast. Commitments/obligations already made that require future financial resources shall also be included. The forecast should identify impacts to property taxes and utility rates. Major financial decisions should be made in the context of the Long-Range Plan.

Revenues

A. Balance and Diversification in Revenue Sources

The City shall strive to maintain a balanced and diversified revenue system to protect the City from fluctuations in any one source due to changes in local economic conditions, which may adversely impact that source.

B. User Fee Creation and Revision

The Finance Department will work with each department to determine the cost for each service and determine a full-cost price. Proposed fees will be compared to the market, evaluated for potential effects on users such as low-income households, market demands, etc. A fee will then be recommended to the City Manager and City Council based on all information gathered through the fee evaluation.

C. User Fees – General Fund

For services that benefits specific users, the City shall establish and collect fees to recover the costs of those services. Where services provide a public benefit, the City shall recover the costs of those services through property and sales taxes. The City will strive to, at a minimum, cover direct costs. At a minimum, user fees should be reviewed every two or three years and adjusted to avoid sharp increases. Factors in setting fees shall include, but not be limited to, market and competitive pricing, effect of demand for services, and impact on users, which may result in recovering something less than direct, indirect and overhead costs. The City may set a different rate for residents versus non-residents. User fees shall be adopted by Council Ordinance and included in the Annual Comprehensive Fee Schedule.

D. User Fees – Enterprise Funds

Utility rates and other fund user fees shall be set at a level sufficient to cover operating expenditures (direct and indirect), meet debt obligations and debt service coverage, provide pay-as-you-go funding for capital improvements, and provided adequate levels of working capital. The City may set a different rate for residents versus non-residents. The Five-Year Financial Plan may serve as the basis for rate change considerations. Factors in setting of fees shall include but not be limited to, market competitive pricing, effect on demand for services, and impact on users, which may result in recovering something less than full cost.

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E. Revenue Collection

The City shall maintain high collection rate for all revenues by monitoring monthly receivable. The City shall follow an aggressive, consistent, yet reasonable approach to collecting revenues fully allowed by law for all delinquent taxpayers and others overdue in payments to the City. Actual revenues received will be compared to budgeted revenues by the Finance Department. Any significant variances will be investigated. The City shall contract for billing and collection services when it makes financial sense to do so.

The City shall contract for collection of delinquent receivables when it makes economic sense for the City to do so. Uncollectable receivables shall be considered for write-off as follows:

1. State statute authorizing the release of extinguishment, in whole or in part, of any indebtedness, liability, or obligation, if applicable
2. Undeliverable mail-accounts that remain outstanding for 12 months and all steps have been exhausted
3. Accounts outstanding for three years, identified as uncollectible, and all attempts to collect have been taken
4. Uncollectible Accounts may be written-off annually near year-end.
5. The write-off of uncollected accounts is a bookkeeping entry only and does not release the debtor from any debt owed to the City
6. The City shall estimate uncollectible accounts through an allowance for uncollectible accounts in each fund with receivables

Expenditures

A. Operating Expenditures

Identify services, establish appropriate service levels, and administer the expenditure of available resources to assure fiscal stability and the effective and efficient delivery of those services.

B. Maintenance of Capital Assets

Within the resources available each fiscal year, the City shall maintain capital assets and infrastructure at sufficient levels to protect the City's investments, to minimize future replacement and maintenance costs, and to maintain service levels.

C. Periodic Program/Services Reviews

The City Manager and staff shall undertake periodic reviews of City programs and services for both efficiency and effectiveness. Programs or services determined to be inefficient and/or ineffective shall be recommended through the annual budget process to be reduced in scope or eliminated.

D. Outsourcing of City Services

Attempting to perform the many municipal services the City provides to its citizens in-house could dilute the City's efficiency and not be cost effective. Outsourcing and managed competition processes, the mere consideration of which provides economic

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benefits that flow from competition, are two management tools utilized by the City to maximize efficiency and cost effectiveness. The economic benefits of competition include lower costs and improved quality of performance irrespective of whether a given service is ultimately performed in-house or outsourced.

E. Purchasing

Article VII, Section 11 of the City Charter provides that the uniform guide for purchasing procedures be reviewed to determine consistency with state and federal laws.

Fund Balance Policy (Resolution 11-R-22)

The purpose of this policy is to establish a key element of the financial stability of the City by setting guidelines for fund balance. Unassigned fund balance is an important measure of economic stability. It is essential that the City maintain adequate levels of unassigned fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances. The fund balance also provides cash flow liquidity for the City's general operations.

Definitions

- A. Fund Equity* – A fund's equity is generally the difference between its assets and its liabilities.
- B. Fund Balance* – An accounting distinction is made between the portions of fund equity that are spendable and non-spendable. These are broken up into five categories:
 1. *Non-spendable fund balance* – includes amounts that are not in a spendable form or are required to be maintained intact. Examples are inventory or permanent funds.
 2. *Restricted fund balance* – includes amounts that can be spent only for the specific purposes stipulated by external resource providers either constitutionally or through enabling legislation. Examples include grants and child safety fees.
 3. *Committed fund balance* – includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.
 4. *Assigned fund balance* – comprises amounts intended to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a

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minimum, intended to be used for the purpose of that fund.

5. *Unassigned fund balance* – is the residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose.

Policy

A. *Committed Fund Balance* – The City Council is the City’s highest level of decision-making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment shall be by a resolution approved by the Council at the City’s Council meeting. The resolution must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.

B. *Assigned Fund Balance* – The City Council has authorized the City’s Chief Financial Officer and/or City Manager as the officials authorized to assign fund balance to a specific purpose as approved by this fund balance policy.

C. *Minimum Unassigned Fund Balance*

General Fund – It is the goal of the City of achieve and maintain an unassigned fund balance equal to 25% of expenditures. The City considers a balance of less than \$1,500,000 to be cause for concern, barring unusual or deliberate circumstances.

If the unassigned fund balance falls below the goal or has a deficiency, the City will take immediate action which includes the following, until the fund balance is replenished:

1. Deferral of capital equipment purchases
2. Deferral of percentage annual funding to replacement funds
3. Deferral of pay-as-you-go- capital improvements
4. Expenditure reductions
5. Deferral of certain positions
6. Hiring freezes
7. Use of volunteers
8. Increase fees
9. Reduce work hours with subsequent reduction in pay
10. Eliminate positions which may require laying off employees if there are no other vacant positions for which they may be qualified

Debt Service Fund – It is the goal of the City of achieve and maintain an unassigned fund balance equal to 50% of annual debt payments.

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Sales Tax Fund – It is the goal of the City to achieve and maintain an unassigned fund balance equal to 25% of expenditures. The City considers a balance of less than 15% of annual revenues to be cause for concern, barring unusual or deliberate circumstances.

If the unassigned fund balance falls below the goal, or has a deficiency, the City will take immediate action which includes the following, until the fund balance is replenished:

1. Deferral of capital equipment purchases
2. Deferral of percentage annual funding to replacement funds
3. Deferral of pay-as-you-go capital improvements
4. Expenditure reductions
5. Deferral of certain positions
6. Hiring freezes
7. Use of volunteers
8. Reduce work hours with subsequent reduction in pay
9. Eliminate positions which may require laying off employees if there aren't other vacant positions for which they are qualified

D. Order of Expenditure Funds – When multiple categories of fund balance are available for expenditure (for example, a construction project is being funded partly by a grant, funds set aside by the City Council, and unassigned fund balance), the City will start with the most restricted category and spend those funds first before moving down to the next category of available funds.

Capital Expenditures and Improvements

City staff will annually review and monitor the state of the City's capital equipment and infrastructure, setting priorities for its replacement and renovation based on needs, funding alternatives, and availability of resources.

A. Capitalization Threshold for Tangible Capital Assets (Resolution 10-R-32)

Tangible capital items should only be capitalized if they have an estimated useful life of at least four years following the date of acquisition or significantly extend the useful life of the existing asset and cannot be consumed, unduly altered, or materially reduced in value by use and has a cost of not less than \$10,000 for any individual item.

The capitalization threshold of \$10,000 will be applied to individual items rather than to a group of similar items, unless doing so would have a material impact on financial reporting.

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B. Five-Year Capital Improvement Plan (CIP)

The City shall annually prepare a five-year capital improvement plan based on the needs for capital improvements and equipment, the status of the City infrastructure, replacement and renovation needs, and potential new projects. Capital projects are improvement or additions to the City's facilities/infrastructure and become a part of the City's asset inventory. Capital projects can be further categorized into land, building, improvements other than buildings, and infrastructure, which includes roads, sidewalks, bridges, utility lines, etc.

The City shall consider input from citizens, City staff, current master plans, and the City Council while developing the CIP. Projects shall be reviewed for their overall effect on the City's finances including the need to issue debt, potential impacts on the tax rate, and operation and maintenance impacts. Once complete, the City Manager shall recommend the Five-Year CIP to the City Council for adoption.

Capital costs typically consist of preliminary design, final design, and construction, and may involve the acquisition of land or easements. Additionally, project costs shall be estimated, funding sources identified, and annual operation and maintenance costs computed. Subsequent years are for planning purposes only, and may move up, back, or be phased as the project becomes more refined based on preliminary engineering and completion of design work.

Projects are to be reviewed annually through the budget process and at year-end. For those identified as complete, any remaining funds will close to fund balance. For those projects with identified savings, the project budget will be reduced, and the subsequent savings will flow to fund balance. These funds can then be re-appropriated during the next fiscal year capital budget. Funds remaining from bond proceeds will only be used in accordance with legal use of those funds.

The Five-Year CIP shall be limited to the affordability limits identified in the long-range financial plans of the City, taking into consideration pay-as-you-go funding, debt capacity, operating costs, etc. Affordability shall be determined by the revenue assumption used to build the five-year forecast. Projects that cannot be funded in the Five-Year CIP using the affordability assumptions will be included in the CIP for future reference as an appendix of unfunded requests and considered for future funding or a bond referendum.

C. Infrastructure Evaluation and Replacement/Rehabilitation

Water, wastewater, drainage, street lighting, streets and sidewalks, municipal facilities, and other infrastructure are fundamental and essential functions for public health and safety, environmental protections, and the economic well-being of the City. As a result, the City's CIP should be focused on ensuring that infrastructure replacement and maintenance costs, and to maintain existing levels of service and accommodate growth.

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High priority should be given to replacing/rehabilitating capital improvements prior to the time that they have deteriorated to the point where they are hazardous, incur high maintenance costs, negatively affect property values, or no longer serve their intended purpose.

The decision on whether to repair, replace, or to rehabilitate an existing capital asset will be based on which alternative is most cost-effective, which would include life-cycling costing, and provides the best value to the City.

D. Replacement of Capital Assets on a Regular Schedule (Fleet and Technology)

The City shall prepare a schedule for the replacement of its fleet and high technology capital assets on an annual basis. Funding for the replacement of these assets will be accomplished through the annual budget process, within the resources available each fiscal year. Funding sources shall include, but not be limited to, cash on hand and lease/purchase, based upon a determination of what would be in the best of the City.

E. Capital Expenditure Financing

The City recognizes that there are three basic methods of financing its capital assets: funding from current revenues, funding from fund balance, or funding through the issuance of debt. Types of debt and guidelines for issuing debt are set forth in the Debt Policy Statements.

Debt Policy

Establish guidelines for debt financing that will provide needed facilities, land, capital equipment and infrastructure improvements while minimizing the impact of debt payments on current and future revenues

A. Use of Debt Financing

Debt financing, to include general obligation bonds, revenue bonds, certificates of obligation, certificates of participation, lease/purchase agreements, and other obligations permitted to be issued or incurred under Texas law, shall only be used to purchase capital assets that cannot be prudently acquired from either current revenues or fund balance and to fund infrastructure improvements and additions, or for the purposes of refunding existing obligations. Debt will not be used to fund current operating expenditures.

B. Affordability

The City shall use an objective analytical approach to determine whether it can afford to issue general-purpose debt, both General Obligations and Certificates of Obligation, water/sewer debt, sales tax revenue debt, and any other financing permitted by State law.

Financial Management Policy Statements

The process shall include an internal feasibility analysis for each long-term financing which analyzes the impact on current and future budgets, which would include the tax and utility rates. The process shall also include the benefits of the proposed projects. The decision on whether to issue new debt shall be based on the benefits of the projects, current conditions of the municipal bond market, and the cost to the City of the new debt.

C. Bond Ratings

In the evaluation issuance of additional debt to finance projects, the City shall consider the statements of the rating agencies on the City's financial situation and shall, with the assistance of the City's Financial Advisor, consider the appropriateness of pursuing a rating in connection with an issuance of obligations. The City shall also maintain full disclosure of operations and open lines of communications with the rating agencies, coordinating such communications with the City's Financial Advisor, whether in connection with an issuance of obligations or as a routine surveillance, and to ensure timely and appropriate disclosure of any changes in the City's rating.

The City will continually strive to maintain or increase the City's current bond ratings by prudently managing its funds and be reviewing and monitoring financial policies, budgets, forecasts and the financial health of the City. Ratings reflect the assessment and evaluation of the following factors:

1. Local economic activity
2. Strong financial policies
3. Budgetary performance and flexibility
4. Total liquidity and reserve balances
5. Debt and contingent liability – evaluation of debt carrying costs as a percent of expenditures, with adjustments for self-supporting debt
6. Impact of future debt issuance on bond ratings/debt profile and outlook

D. Debt Capacity

The City shall complete an annual debt capacity assessment to ensure that proposed debt is affordable and contributes to the financial strength of the City. The debt capacity is the upper limit on the dollar amount of capital improvements that the City can afford to fund from debt.

In no case will the City issue general obligation debt that will require a debt service tax rate of \$1.50 per \$100 assessed valuation, based on a 90% collection rate, which is the maximum tax rate permitted by State law.

For long-term planning, debt capacity calculations shall assume market rates for the average annual interest costs at the time the capacity is determined. Future refunding of any

Financial Management Policy Statements

outstanding bonds and debt service requirements on current and proposed debt shall not be considered in such analysis.

The maximum capacity on debt supported by property tax shall be determined by an amount of annual debt service that the City can absorb within the proposed tax rate allocation for debt based on assumed growth in assessed valuation.

The maximum capacity for revenue debt shall be determined by the amount of annual debt service that the City can absorb within a proposed rate structure, or which can be supported by existing revenues or projected revenues pursuant to revenue bond covenants, including but not limited to the additional parity bonds test and the coverage of revenues by total annual parity bond debt service.

Factors that may be included in the annual debt capacity determination shall include:

1. Existing debt obligations
2. Various measure of debt burden on the community
3. Debt-to-assessed-value ratio
4. Evaluation of revenue and expenditure trends
5. Debt per capita
6. Taxable value per capita
7. Market factors such as interest rates, credit ratings or market status
8. Statutory or constitutional requirements

E. Certificates of Obligations (CO)

Certificates of Obligation may be issued without voter approval to finance any public works project or capital improvement, as permitted by State law. It is the City's policy to utilize CO's to finance public improvements in certain circumstances and only after determining the City's ability to assume additional debt. Such circumstances include, but are not limited to:

1. Issuing CO's when conditions require a capital improvement to be funded rapidly rather than waiting for a GO bond election
2. Issuing CO's for projects when there is no funding source available and the project is determined to be in the best interest of the City
3. Issuing CO's if it would be more economical to issue CO's rather than issuing GO bonds or revenue bonds
4. Issuing CO's for projects for which the City will be reimbursed by Developer (principal and interest)
5. Issuing CO's for projects that need to be completed regardless of voter approval, such as street construction and maintenance, rehabilitation of water and sewer lines, etc.

Financial Management Policy Statements

F. Revenue Bonds

Revenue bonds are generally payable from a designated source of revenue. They do not require voter approval. For the City to issue new revenue bonds, revenues, as defined in the ordinance authorizing the revenue bonds in question, shall meet the bond coverage ratio as defined in the ordinance and shall meet the additional parity bonds test if parity bonds are outstanding. Annual adjustments to the City's rate structures for enterprise funds will be made as necessary to maintain the coverage factor.

If the City should issue CO's for water/sewer improvements, the Water/Sewer fund should pay the annual debt service associated with the issue.

G. General Obligation Bonds (GO)

When the list of unfunded projects contains projects that the City Council wishes to fund but cannot afford, the City may consider using GO bonds to fund the projects. GO bonds require voter approval and are secured by a promise to levy taxes in an amount necessary to pay annual debt service and must be issued for projects that are in accordance with the work in the bond proposition.

H. Bond Elections

The time of general obligation bond elections shall be determined by the inventory of current authorized, unissued bonds remaining to be sold and the Five-Year CIP. The total dollar amount of bond election propositions recommended to the voters should typically not exceed the City's estimated ability to issue the bonds within a seven-year period. An analysis showing how the new debt, combined with current debt, impacts the City's tax rate and debt capacity should accompany every future bond issue proposal.

I. Debt Structures

The City shall normally issue bonds with a life not to exceed 25 years for general obligation bonds and 30-years for revenue bonds, but in no case longer than the useful life of the asset. The City shall seek level or declining debt repayment schedules and shall seek to retire 90% of the total principal outstanding within 20-years of the year of issuance. There should be no debt structures that include increasing debt service levels in subsequent years, with the first and second year of a bond payout schedule the exception or as special situations may warrant. There shall be no 'balloon' bond repayment schedules, which consists of low annual payments and one large payment of the balance due at the end of the term. There shall always be at least interest paid in the first fiscal year after a bond issue. Normally, there shall be no capitalized interest included in the debt structure except for debt issuances reimbursing developers for infrastructure or in the case in which the project will generate revenue, but it takes a couple of years to produce the revenue. Capitalized interest should normally not exceed two years.

Financial Management Policy Statements

J. Debt Refunding

The City's financial advisor shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt. Generally, the net present value savings of a particular refunding should exceed 3% of the refunded maturities unless (1) a debt restructuring is necessary, or (2) bond covenant revisions are necessary to facilitate the ability to provide services or to issue additional debt, or (3) the refunding is combined with a new debt issuance.

K. Interest Earnings and Remaining Bonds Proceeds

Debt interest earning on bond proceeds will be limited to funding changes to the bond financed CIP in compliance with the voted propositions, cost overruns on bond projects, or be applied to debt service payments on the bonds issued. Issued but unspent bond proceeds may be appropriated for projects consistent with the ballot language after completion of projects identified in the approved bond propositions.

L. Sale Process

The City shall use a competitive bidding process in the sale of debt unless the nature of the issue warrants a negotiated sale. The City may consider utilizing, in consultation with the City's Financial Advisor, a negotiated process when the issue is, or contains, a refinancing that is dependent on market/interest rate timing, if the interest rate environment or market/economic factors may affect the bond issue, or if the nature of the debt is unique and requires particular skills from the underwriters involved. The City shall award the bonds based on a true interest costs (TIC) basis. However, the City may award bonds based on a net interest cost (NIC) basis if the financial advisor agrees that the NIC basis can satisfactorily determine the lowest and best bid.

M. Underwriting Syndicates

The City's financial advisor shall attempt to involve qualified and experienced firms, which consistently submit ideas to the City and financial advisors and actively participate in the City's competitive sale in its negotiated underwritings. In conjunction with the City, the City's financial advisor shall recommend the structure of underwriting syndicates, which will be optimal for the type and amount of debt being issued. However, the City's financial advisor is prohibited from underwriting the City's bonds while under contract with the City for municipal advisory services, and for a period of one year after termination of the municipal advisory contract.

N. Covenant Compliance

The City will comply with all covenants stated in the bond ordinance, including providing for annual disclosure information and providing for material event notices.

Financial Management Policy Statements

O. Arbitrage Rebate Monitoring and Reporting

Arbitrage is the interest earned on the investment of bond proceeds above the interest paid on the debt. The City will maintain a system of recordkeeping and reporting to meet the arbitrage rebate compliance requirement of the IRS regulation. The recordkeeping shall include tracking projection expenditures, interest earned on the bonds, calculating rebate payments, and remitting any rebate earnings to the federal government in a timely manner to preserve the tax-exempt status of the outstanding debt. Arbitrage rebate calculations will be performed annually on all debt issues and the liability recorded for any positive arbitrage. Due to the specialized nature of the calculations, this function will typically be outsourced.

P. Lease/Purchase Agreements

The City will use lease/purchase agreements for the acquisition of equipment when it is cost-effective, cost-efficient, and provides for attractive terms. All lease purchase agreements above \$50,000 will be approved by the City Council.

Cash Management and Investments (in compliance with the most recently adopted Investment Policy)

The objective is to maintain the City's cash in such a manner to ensure the absolute safety of principal, to meet the liquidity needs of the City, and to achieve the highest possible yield.

A. Investment Policy

All aspects of cash/investment management shall be designed to ensure safety and integrity of the City's financial assets. Cash/investment management activities shall be conducted in full compliance with prevailing local, state, and federal regulation.

The City shall design and establish policies relating to a variety of investment management issues, such as the eligibility and selection of various broker/dealers, safekeeping requirements, collateral requirements, delivery versus payment requirements, weighted average maturity requirements and such other aspects of the program, which necessitate standard setting in pursuit of appropriate prudence and enhance protection of assets.

B. Investment Strategy

The City maintains a consolidated portfolio in which it pools its funds for investment purposes. The City's investment program seeks to achieve safety of principal, adequate liquidity to meet cash needs, and reasonable yields commensurate with the preservation of principal and liquidity. Refer to the City's Investment Strategy as adopted by the City Council in the City's Investment Policy.

Financial Management Policy Statements

C. Interest Income

Interest earned from investments shall be distributed to the funds from which the funds were provided.

D. Arbitrage Investments and Reporting

Investment on bond proceeds will be made with safety of principal and liquidity in mind, but with a competitive rate of return. Investment of bond proceeds will be clearly tracked, and investment earnings recorded for arbitrage purposes. If there is a positive arbitrage, the rebated earnings will be sent to the IRS, as necessary.

E. Depository

The City will select its official bank through a formal bidding process to provide the City with the most comprehensive, flexible, and cost-effective banking services available. The City will, at a minimum, bid depository services every five years. The City will review the financial health of the City's depository annually to include, but not limited to, earnings, assets, capital, and liquidity.

Only officials authorized by the City Council through the deposit contract may open accounts in the name of the City or its component units.

F. Collateralization of Deposits

The City shall have pledged collateral held by an independent third-party institution and evidenced by a written receipt.

The value of the pledge collateral should be marked to market monthly and shall be at least 102% of the par or market value of the investments, whichever is greater.

Substitutions of collateral shall meet the requirements of the collateral agreement and have prior written approval. Collateral shall not be released until the replacement collateral has been received, if the release of the collateral should result in the value being under 102% of par value.

The pledge of collateral shall comply with the City's Investment Policy.

Grants (Resolution 13-R-Grant Policy)

The City will seek, apply for, and effectively administer federal, state, and local grants, which support the City's current priorities and policy objectives.

Financial Management Policy Statements

A. Approval

Any grant to be utilized by the City must be approved by the City Manager prior to submission of any application for grant funds.

B. Grant Administration

When a new grant agreement is signed, the Chief Financial Officer will initiate a meeting with the department who will be the program contact for the grant. At this meeting, roles and responsibilities relating to the administration of the grant will be established, and account numbers for the payment of invoices provided. Finance Department requires all grant files contain the following:

1. Copy of signed grant application/agreement
2. Copy of check vouchers and/or invoices for all expenditures that are allocated to the grant
3. Copy of draw requests
4. Any correspondence (email, fax, etc.) relating to the grant

Most grants require quarterly reports. Quarterly financial reports are prepared by the Chief Financial Officer, based on financial and other information provided by the department administering the grant. Program reports are generally prepared by the department administering the grant.

Reimbursement requests should be prepared as often as possible, and excessive expenditures should not build up before preparing a reimbursement request. Once the draw amount is known, a copy of the request is made for the CFO.

C. File Review

The Finance Department reviews each grant file before the annual and interim audit. Single audit summary reports are prepared by the Finance Department for the auditor's review. Any supplemental schedules are prepared by the Finance Department as part of the single audit.

Fund Balance Policies

Resolution No. 11-R-22 approved by City Council on July 7, 2011 adopted the City of Alvin Fund Balance Policy. The purpose of this policy is to establish a key element of the financial stability of the City by setting guidelines for fund balance. Unassigned fund balance is an important measure of economic stability. It is essential that the City maintain adequate levels of unassigned fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances. The fund balance also provides cash flow liquidity for the City's general operations.

Definitions

Fund Equity – A fund's equity is generally the difference between its assets and its liabilities.

Fund Balance – An accounting distinction is made between the portions of fund equity that spendable and nonspendable. These are broken up into five categories:

1. **Nonspendable fund balance** – includes amounts that are not in a spendable form or are required to be maintained intact. Examples are inventory or permanent funds.
2. **Restricted fund balance** – includes amounts that can be spent only for the specific purposes stipulated by external resource providers either constitutionally or through enabling legislation. Examples include grants and child safety fees.
3. **Committed fund balance** – includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.
4. **Assigned fund balance** – comprises amounts *intended* to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.
5. **Unassigned fund balance** – is the residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose.

Policy

Committed Fund Balance

- The City Council is the City's highest level of decision-making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Council at the City's Council meeting. The resolution must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.

Fund Balance Policies

Minimum Unassigned Fund Balance

General Fund - It is the goal of the City to achieve and maintain an unassigned fund balance equal to 25% of expenditures. The City considers a balance of less than \$1,500,000 to be cause for concern, barring unusual or deliberate circumstances.

If unassigned fund balance falls below the goal or has a deficiency, the City will take immediate action which includes the following until fund balance is replenished.

- Deferral of capital equipment purchases
- Deferral of percentage annual funding to replacement funds
- Deferral of pay-as-you go capital improvements
- Expenditure reductions
- Deferral of certain positions
- Hiring freezes
- Use of volunteers
- Increase fees
- Reduce work hours with subsequent reduction in pay
- Eliminate positions which may require laying off employees if there are not other vacant positions for which they are qualified

Debt Service Fund - It is the goal of the City to achieve and maintain an unassigned fund balance equal to 50% of annual debt service expenditures.

Sales Tax Fund - It is the goal of the City to achieve and maintain an unassigned fund balance equal to 25% of expenditures. The City considers a balance of less than 15% of annual revenues to be cause for concern, barring unusual or deliberate circumstances.

If unassigned fund balance falls below the goal or has a deficiency, the City will take immediate action which includes the following until fund balance is replenished.

- Deferral of capital equipment purchases
- Deferral of percentage annual funding to replacement funds
- Deferral of pay-as-you go capital improvements
- Expenditure reductions
- Deferral of certain positions
- Hiring freezes
- Use of volunteers
- Reduce work hours with subsequent reduction in pay
- Eliminate positions which may require laying off employees if there are not other vacant positions for which they are qualified

Administrative Policies

Budget Management and Adjustments

The object of this policy is to establish guidelines and procedures necessary to effectively administer and control the annual budget, a financial plan of operation for the City and the provision of services to the citizens.

- In accordance with the City of Alvin Charter (Article VII, Sec. 14), estimated expenditures shall not exceed estimated revenues. The total estimated expenditures of all fund types shall not exceed the total estimated resources of each fund (prospective income plus cash on hand).
- Responsibility is assigned to the City Manager who then delegates to each department head for maintaining expenditures within each object class account.
- Budget Transfer – Department heads are responsible for recommending transfers within their department. Approval from the City Manager or authorized designee is required to complete the process.
- Supplemental Appropriations – In the event that a supplemental appropriation is deemed necessary during the fiscal year, the City Manager is responsible for Verifying the availability of funds. A budget ordinance is then sent to City Council for Approval.
- Emergency Appropriations – City Council may approve emergency appropriations which may arise during the fiscal year by emergency ordinance, requiring only one reading in accordance with the provisions of the charter.

This policy is necessary to enable a department to continue operations in times of emergency and change, yet still adhere to the budget requirements as outlined in the City Charter.



Policy Statements On Interfund Transfers

When utilities and other industries use city property to distribute their services, cities are permitted by law to collect rental fees, also know as “franchise” fees, for the use of public property. Similar to the private sector, the Utility, EMS, Sanitation, and Cemetery funds will be charged a “franchise fee” as compensation for the use of public right of way or easements. The “franchise” fee is based on a percentage of gross revenues. In addition, the Utility, EMS, Sanitation, Cemetery, and Sales Tax fund will be assessed an administration charge for human resources, city management, accounting and legal services. These charges are based on a percentage of costs in the affected departments. Both franchise and administrative charges are transferred to the General Fund.

Donation Policies

Ordinance No. 93-NN approved by City Council on December 23, 1993 established a procedure for accepting gifts or donations of property or money to the City of Alvin.

Ordinance No. 06-TTT approved by City Council on January 4, 2007 amended this policy increasing the threshold of the gift or donation requiring a resolution from \$500 to \$5,000.

I. Rationale

The City of Alvin desires to grow and prosper, whereby it offers its constituents the highest quality programs, services, facilities, and recreational offerings. There are many individuals, businesses, and entities that welcome the opportunity to be benefactors on behalf of the City. This policy is formulated to be amenable both to those unselfish patrons and sponsors who wish to give real and personal property and services of value to the City and to the recipient—the City, as well. Therefore, this policy is designed to promote the rendering of useful gifts to the City of Alvin with relative ease.

II. General

The City through the different departments will develop a list of acceptable items, with cost estimates with input from the Planning Commission, Parks Board, Senior Citizens Advisory Board, Alvin Volunteer Fire Department, Alvin Police Association and Alvin EMS Volunteer Association. This list will be approved by the City Council. The list may include some of the following examples: Parks playground equipment, Police equipment, Labor for specified projects/activities and other services.

The City of Alvin welcomes donations that appear on a list approved by City Council. Anyone wanting to donate services, real property, personal property, equipment, or money should contact the Finance Department to convey the nature of the gift and any stipulations regarding its use. The Finance Department will seek the City Manager's approval (his/her determination that the proposed donation appears on the pre-approved list, or if the proposed donation has not received approval, then the City Manager will evaluate the proposed donation to ensure that it adheres with this policy and present it for Council approval) prior to presenting the patron with a Donation Form. When the Donation Form is completed, the donated services, items, materials, and property will be accepted as City property. All documentation will reside in the Finance Department.

III. Exclusions

1. Donations of real and personal property, and services are welcome, as long as they are not considered to be "mission critical." Broadly defined, "mission critical" refers to items, services, and property that are essential to the daily operation of the City.

Donation Policies

2. Donations will not be accepted from individuals or companies who have had a contractual relationship with the City within the last two years. Donations from franchises, however, will be accepted.

IV. Procedure for Development of List of Desired Items

1. The City Manager will determine if the donation is acceptable based on a consultation with the appropriate department head before donations of real and personal property will be accepted from individuals or companies.
2. Solicitations for donations by employees must be pre-approved by the City Manager.
3. Because every City Department's needs and desires vary over time, this policy provides an avenue for the receipt of myriad acceptable items, materials, property, and services. The following list is a sampling of items and services that are needed by the City of Alvin: park playground equipment, outdoor seating, trees, shrubs, and flowers, park maintenance (adopt-a-park programs), real estate, travel and training, computer equipment, office furniture, office supplies, police, fire, and EMS equipment, food, decorations, and prizes for events, and labor for various projects and activities.

V. Procedure

1. The City of Alvin's Donation Policy will be publicized via the City website, bulletin boards, and civic groups.
2. The appropriate department must justify proposed donations.
3. Proposed donations will be communicated to the City Manager's office for approval.
4. All documentation will reside in the Finance Department.
5. If a donated item necessitates future insurance and maintenance obligations, the following procedures must be followed:
 - a. Obtain a complete description of the vehicle or equipment item, including make, model, year, serial number, vehicle identification number, and statement of condition.
 - b. Provide an estimate of current value and replacement value by using and referring to appropriate trade publications or other sources.
 - c. Establish and document the need for the item.

Donation Policies

- d. Estimated associated costs for ongoing maintenance and operations, and provide all documentation to the City Manager and Chief Financial Officer.
6. Donations, which are valued at a sum of five thousand dollars (\$5,000.00) or greater which is given to the City of Alvin shall be accepted by resolution.

VI. Desired Donations

The City Manager's office will be responsible for gleaning input regarding a list of desired items, property, materials, or services from all departments, boards, commissions, associations, and City Council committees. This list will be compiled and updated periodically on the City's website.



**Combined Funds Summary Report
Revenue & Expenditures by Type**

Revenues	Actual 2017/2018	Original Budget 2018/2019	Amended Budget 2018/2019	Forecast 2018/2019	Budget 2019/2020
Property Tax	\$ 10,886,053	\$ 11,372,278	\$ 11,372,278	\$ 11,332,794	\$ 12,052,889
Sales Tax	7,763,196	7,658,570	7,658,570	7,719,291	7,960,661
Mixed Drink Tax	57,036	45,000	45,000	58,300	50,000
Franchise Tax	1,419,824	1,345,000	1,345,000	1,467,304	1,146,250
License & Permit	759,972	515,650	515,650	751,507	575,400
Grant Proceeds	569,197	3,500	3,500	82,263	3,500
Charges for Service	13,112,240	14,536,983	14,536,983	13,992,422	16,309,516
Fines & Forfeitures	790,009	602,250	602,250	719,580	656,000
Special Assessments	850,725	710,000	710,000	1,068,400	680,000
Investment Earnings	718,390	108,750	108,750	806,367	309,800
Rental Income	38,985	22,600	22,600	36,696	33,000
Intragovernmental	19,739,878	9,217,060	9,832,060	10,569,453	10,096,769
Sale of Assets	22,265	-	-	944,067	-
Other Income	737,530	361,816	361,816	455,491	418,084
Donations	61,775	27,000	27,000	50,336	27,000
Total Revenue	\$ 57,527,075	\$ 46,526,457	\$ 47,141,457	\$ 50,054,269	\$ 50,318,869

Expenditures	Actual 2017/2018	Original Budget 2018/2019	Amended Budget 2018/2019	Forecast 2018/2019	Budget 2019/2020
Personnel Services	\$ 13,504,046	\$ 14,351,700	\$ 14,351,700	\$ 13,712,718	\$ 14,883,609
Supplies	1,740,333	1,820,680	1,841,514	1,816,679	1,949,707
Contract Services	10,991,142	11,691,674	11,981,485	11,770,164	12,270,894
Capital Outlay	981,427	265,000	1,487,908	2,761,247	864,087
Debt Service	1,902,777	3,906,607	3,906,607	3,907,756	5,828,183
Interfund Transfers	10,845,536	9,588,474	10,203,474	10,937,472	10,478,269
Reimbursements	(413,124)	(371,500)	(371,500)	(411,684)	(381,500)
Capital Projects	2,473,234	4,779,650	6,949,589	20,103,954	2,673,000
Total Expenditures	\$ 42,025,371	\$ 46,032,285	\$ 50,350,776	\$ 64,598,307	\$ 48,566,249



**BUDGET SUMMARY
ALL FUNDS (CONTINUED)**

REVENUES

Fund	Actual 2017/2018	Original Budget 2018/2019	Amended Budget 2018/2019	Forecast 2018/2019	Budget 2019/2020
100 Disaster Fund	\$ 496,869	\$ 0	\$ 0	\$ 156,408	\$ 0
111 General Fund	17,132,595	16,828,460	16,828,460	17,513,861	17,310,096
121 Hotel/Motel Tax Fund	472,215	366,000	366,000	357,768	326,000
123 Special Investigation Fund	53,208	18,900	18,900	39,851	19,000
124 Municipal Court Building Security Fund	18,117	10,500	10,500	15,579	13,000
125 Municipal Court Technology Fund	21,303	12,600	12,600	18,026	17,300
126 Fire Capital Fund	65,400	58,100	58,100	70,800	72,000
127 Tree Preservation Fund	22,300	0	0	5,500	0
128 Juvenile Case Manager	32,290	23,000	23,000	25,950	25,900
129 Park Land Dedication	121,200	40,000	40,000	58,900	40,000
130 Public Education & Government Fund (PEG)	52,794	51,000	51,000	57,779	53,000
209 Utility Fund Debt Obligation	2,640,500	4,797,808	4,797,808	5,375,314	5,363,533
210 Impact Fees	380,570	352,000	352,000	720,373	360,000
211 Utility Fund	10,239,889	9,682,323	9,682,323	9,383,993	10,929,665
212 Sanitation Fund	2,884,535	2,648,240	2,648,240	2,562,507	2,661,240
213 EMS Fund	2,144,178	2,021,900	2,021,900	1,931,487	2,482,492
220 Utility Projects Fund	1,283,237	0	300,000	300,000	541,890
235 2015 W&S CO's	109,180	0	0	152,274	0
236 2018 Utility Bond Fund	9,327,105	0	0	139,555	0
309 General Revenue Fund	0	0	0	943,807	0
311 General Contingency Fund	1,358,438	1,085,620	1,400,620	1,400,620	772,844
312 Sales Tax Fund	5,329,279	5,125,713	5,125,713	5,219,571	5,348,803
313 2006 CO Governmental	279	0	0	400	0
320 Sidewalk Fund	9,878	0	0	7,500	5,000
411 GO Bond Debt Fund	996,754	1,098,406	1,098,406	1,055,793	1,304,847
511 Cemetery Fund	91,454	60,212	60,212	95,123	59,862
512 Donation Fund	55,174	20,000	20,000	43,936	20,000
513 Senior Fund	8,118	9,550	9,550	7,211	7,600
611 Central Shop Fund	780,983	700,255	700,255	718,751	722,973
612 Vehicle Replacement Fund	649,099	620,394	620,394	698,416	620,394
613 IT Maintenance Fund	477,178	495,636	495,636	495,636	608,489
614 Computer Replacement Fund	20,938	32,109	32,109	32,109	133,141
801 TIRZ #2 - Star State	0	0	0	0	0
802 TIRZ #2 - Kendall Lakes	247,161	367,730	367,730	444,613	499,799
803 TIRZ #3 - Savannah Plantation	4,857	0	0	4,857	0
804 RDA Authority	235,196	349,544	349,544	423,300	479,809
Total Revenues	\$ 57,762,271	\$ 46,876,000	\$ 47,491,000	\$ 50,477,569	\$ 50,798,677



**BUDGET SUMMARY
ALL FUNDS (CONTINUED)**

EXPENDITURES

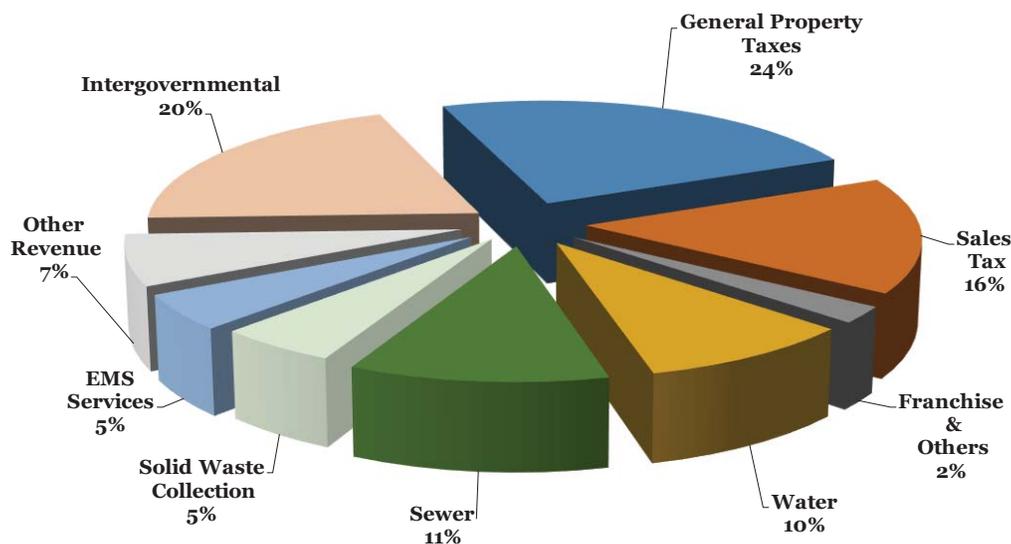
Fund	Actual	Original	Amended	Forecast	Budget
	2017/2018	Budget 2018/2019	Budget 2018/2019	2018/2019	2019/2020
100 Disaster Fund	\$ 496,869	\$ 0	\$ 0	\$ 156,408	\$ 0
111 General Fund	16,360,020	16,828,460	17,171,460	16,970,432	17,310,096
121 Hotel/Motel Tax Fund	302,523	676,518	1,022,423	1,014,168	361,147
123 Special Investigation Fund	68,902	23,000	30,086	93,663	35,000
124 Municipal Court Building Security Fund	7,033	4,850	4,850	4,150	12,150
125 Municipal Court Technology Fund	2,263	17,087	17,087	3,465	12,762
126 Fire Capital Fund	37,758	37,758	37,758	37,758	37,758
127 Tree Preservation Fund	0	0	0	2,992	0
128 Juvenile Case Manager	11,295	23,097	23,097	17,460	26,385
129 Park Land Dedication	0	0	0	0	0
130 Public Education & Government Fund (PEG)	0	0	0	0	30,000
209 Utility Fund Debt Obligation	2,245,353	2,978,007	2,978,007	2,979,206	4,460,012
210 Impact Fees	40,850	0	29,227	29,227	0
211 Utility Fund	8,891,475	9,682,323	10,052,641	10,346,741	10,929,665
212 Sanitation Fund	2,658,866	2,579,982	2,579,982	2,644,430	2,707,439
213 EMS Fund	2,281,006	2,224,207	2,225,835	2,314,337	2,352,550
220 Utility Projects Fund	154,413	0	363,630	745,630	899,500
232 2006 CO Bonds Projects	0	0	0	25,418	0
233 2008B CO Bond Projects	0	0	0	728	0
235 2015 W&S CO's Enterprise	0	0	0	5,333,254	0
236 2018 Utility Bond Fund	0	0	0	8,111,056	0
309 General Revenue Fund	0	0	0	0	0
311 General Contingency Fund	726,188	750,000	1,651,500	2,408,449	772,932
312 Sales Tax Fund	5,126,047	7,504,056	9,298,253	8,487,096	4,792,781
320 Sidewalk Fund	0	0	0	0	0
411 Debt Service Fund	942,128	856,647	856,647	856,647	1,304,847
511 Cemetery Fund	56,295	60,870	60,870	53,920	62,316
512 Donation Fund	47,586	13,000	13,000	32,375	12,000
513 Senior Fund	5,524	9,500	9,500	7,505	7,500
611 Central Shop Fund	623,194	700,255	702,179	599,387	722,973
612 Vehicle Replacement Fund	230,093	185,579	342,855	372,367	499,998
613 IT Maintenance Fund	457,740	495,636	498,436	495,636	608,489
614 Computer Replacement Fund	17,147	32,109	32,109	32,109	133,141
802 TIRZ #2 - Kendall Lakes	234,803	349,344	349,344	422,294	474,809
804 RDA Authority	123,911	176,341	176,341	151,968	221,309
Total Expenditures	\$ 42,149,282	\$ 46,208,626	\$ 50,527,117	\$ 64,750,275	\$ 48,787,559



Summary of Revenues By Source

Description	General Fund and Sub-Funds	Special Revenue Funds	Sales Tax Fund and Sub-Fund	GO Bond Debt Fund	Other Revenue	Utility Fund and Sub-Funds	Sanitation Fund	E.M.S. Fund	Internal Service Fund	Total
General Property Taxes	10,248,243			1,304,847	499,799					12,052,889
Sales Taxes	2,661,858		5,298,803							7,960,661
Franchise & Others	1,111,250	49,000								1,160,250
Water						4,772,522				4,772,522
Sewer						5,640,967				5,640,967
Solid Waste Collection							2,641,240			2,641,240
EMS Services								2,470,492		2,470,492
Intragovernmental	2,018,105				21,962	5,971,704			2,084,997	10,096,769
Other Revenue:										
Hotel Occupany Tax		300,000								300,000
Fines & Forfeitures	587,000	69,000								656,000
Permits & Licenses	532,300				100					532,400
Investment Earnings	150,000	11,700	55,000		1,600	71,500	20,000	5,000		314,800
Other Incomes	846,184	64,500	0		63,800	738,395		7,000		1,719,879
Total Revenues	18,154,940	494,200	5,353,803	1,304,847	587,261	17,195,088	2,661,240	2,482,492	2,084,997	50,318,869

FY 2019-2020 Revenues by Source Operating Funds

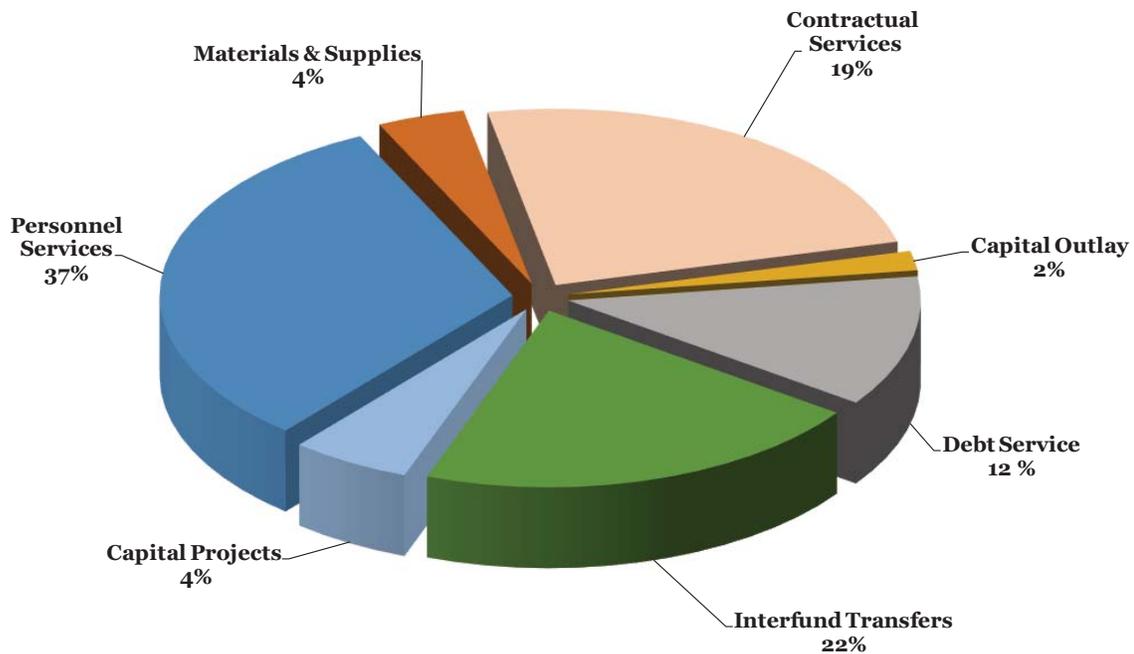




Summary of Expenditures By Classification

Classification	General Fund and Sub-Funds	Special Revenue Fund	Sales Tax Fund and Sub-Fund	GO Bond Debt Fund	Other	Utility Fund and Sub-Funds	Sanitation Fund	EMS Fund	Internal Service Fund	Total
Personnel Services	10,498,491	97,491	1,255,843			1,591,267		1,626,026	364,390	15,433,508
Materials & Supplies	628,771	67,150	253,650		7,500	556,850		221,700	214,086	1,949,707
Contractual Services	4,733,161	252,529	869,148		515,809	1,735,717	2,477,752	147,510	989,370	11,720,995
Capital Outlay	414,932	30,000				49,500			369,655	864,087
Debt Service	37,758	8,241		1,304,847		4,460,012	12,127	5,198		5,828,183
Interfund Transfers	1,609,673	22,032	789,140		33,316	7,045,831	217,560	352,116	27,100	10,096,769
Capital Projects	198,000		1,625,000			850,000				2,673,000
Total Expenditures	18,120,786	477,445	4,792,781	1,304,847	556,625	16,289,178	2,707,439	2,352,551	1,964,601	48,566,249

Expenditures By Classification FY 2019-2020

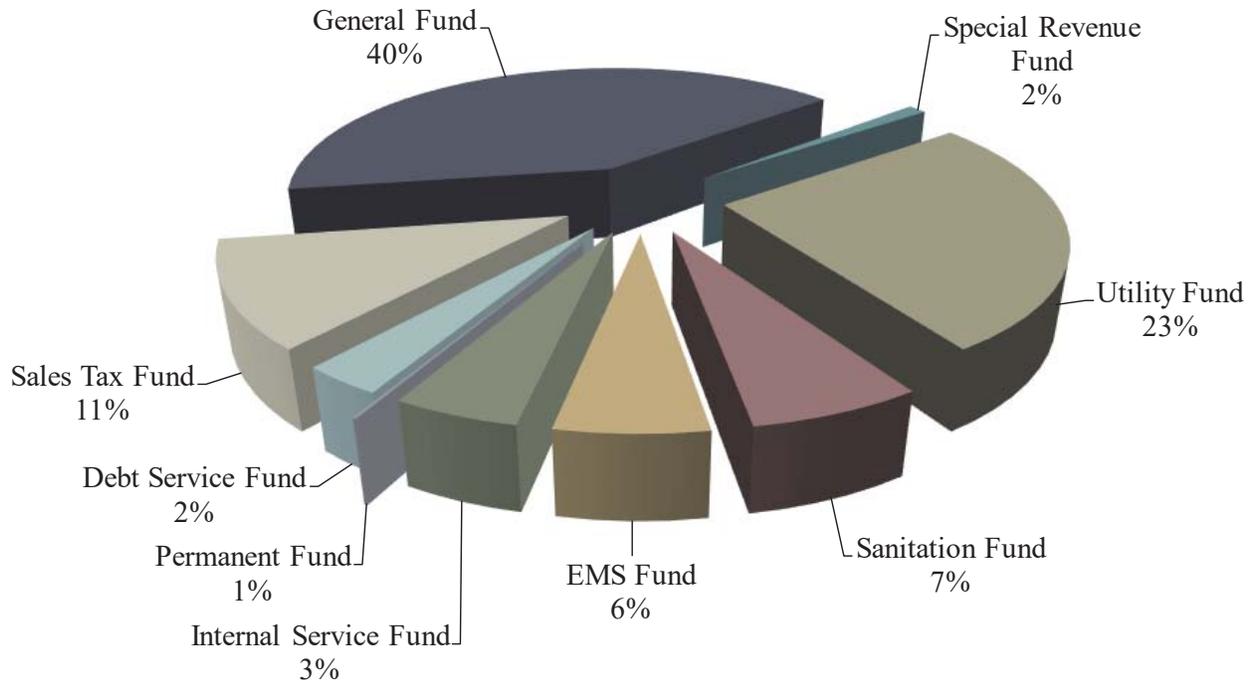




**FY20 Operating Budget
By Fund/Department/Category**

DESCRIPTION	PROJECTED 2018/2019	BUDGET	PERSONNEL SERVICES	MATERIALS & SUPPLIES	CONTRACT SERVICES	CAPITAL OUTLAY	TRANSFERS	DEBT SERVICE	CAPITAL PROJECTS	REIMB.
City Council	53,641	53,441	32,941	2,900	17,600					
City Secretary	282,910	345,221	249,057	2,000	83,350		10,814			
City Attorney	252,030	307,851	236,276	2,600	59,100		9,875			
City Manager	345,431	348,858	322,711	700	16,510		8,937			
Human Resources	188,549	214,328	132,720	26,000	49,650		5,958			
Economic Development	215,257	225,924	187,027	2,075	29,926		6,896			
Financial Services	641,230	899,444	635,563	19,500	157,336		87,045			
Police	7,093,109	7,383,954	5,900,494	207,000	610,766		665,694			
Animal Shelter	458,902	498,412	339,097	52,750	58,125		48,440			
Fire	932,657	1,003,599	431,159	121,300	348,203		102,937			
Emergency Management	67,742	88,783	73,783		15,000					
Engineering	628,465	796,048	1,019,259	16,850	35,600		90,839			(366,500)
Code Program	114,104	123,137	123,137							
Parks & Recreation	1,707,340	1,770,225	815,268	172,371	623,654		173,932			(15,000)
Library	99,165	111,002		2,725	108,277					
Other Requirements	3,889,902	3,139,870			2,360,064		779,806			
Total General Fund	16,970,432	17,310,096	10,498,492	628,771	4,573,161		1,991,173			(381,500)
Hotel/Motel Tax Fund	1,014,168	361,146	70,677	33,000	228,258	0	20,970	8,241		
Special Investigation	93,663	35,000		23,000						
Court Building Security Fd	4,150	12,150		350	11,800					
Court Technology Fund	3,465	12,762			11,700	1,062				
Juvenile Case Manager Fund	17,460	26,385	19,314	800	6,271					
Water	1,024,622	1,110,607	346,957	273,300	412,150		78,200			
Sewer	858,601	912,411	450,139	153,800	234,800		73,672			
Wastewater Treatment	748,158	752,309	259,385	113,250	355,000		24,674			
Public Works Admin.	326,321	363,161	256,396	5,000	15,200		86,565			
Billing/Collection	300,778	336,799	216,254	2,200	83,325		35,020			
Public Services Facility	70,407	75,800		5,000	70,800					
Code Program	117,465	132,205	62,136	4,300	26,750		39,019			
Other Requirements	6,900,389	7,246,373			537,692		6,708,681			
Total Utility Fund	10,346,741	10,929,665	1,591,267	556,850	1,735,717	-	7,045,831			
Total Sanitation	2,644,430	2,707,439			2,344,052		225,889	10,041		
E.M.S. Fund	2,314,337	2,352,550	1,383,826	221,700	389,710		352,116	5,198		
Sales Tax Fund	8,487,096	4,792,781	1,009,543	253,650	1,115,448		789,140		1,625,000	
Permanent Fund	53,920	62,316			29,000		33,316			
Donation Fund	32,375	12,000			12,000					
Internal Service Fund	1,591,691	1,964,601	302,990	214,086	1,050,770	369,655	27,100			
TOTALS	43,573,928	40,578,891	14,876,109	1,932,207	11,507,887	370,717	10,485,535	23,480	1,625,000	(381,500)

Expenditures By Fund All Funds Graph

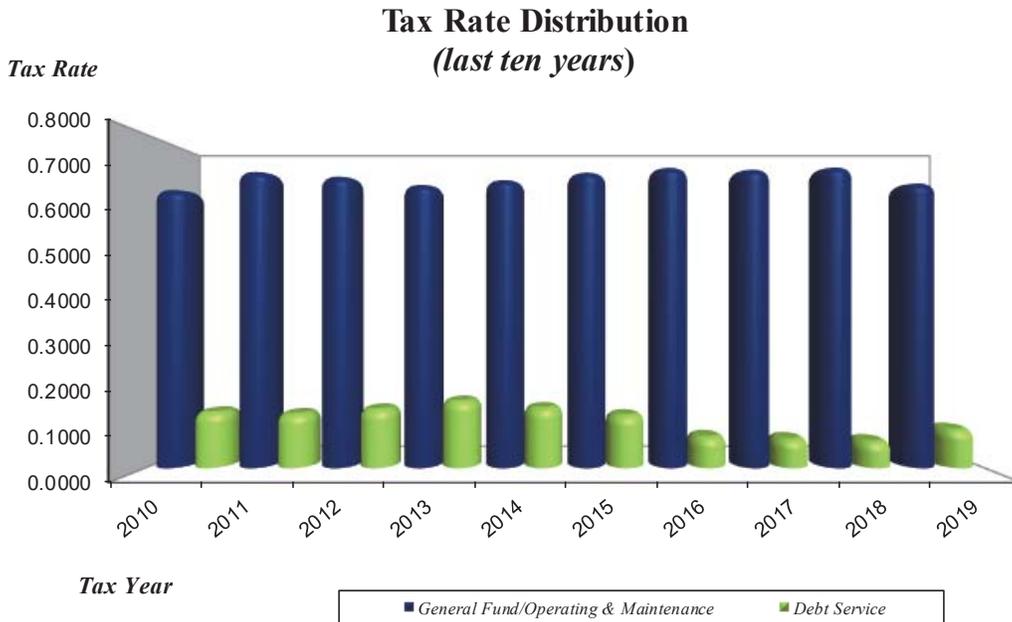




FY 2019-2020 Tax Rate Distribution

The City is permitted, by Article XI, Section 5, of the State of Texas Constitution and City Charter to levy property taxes up to \$2.50 per \$100 of assessed valuation for general government services, within the \$2.50 maximum levy there is no legal limit upon the amount of property taxes which can be levied for debt service.

The property tax rate to finance general government service and debt service for the 2019/2020 fiscal year is \$.6856 and \$.0924, respectively, per \$100 of assessed valuation. The 2019 net taxable value is \$1,412,528,220. City Council approved a 1 cent decrease to the City’s combined tax rate (decreased from \$0.7880) to \$0.7780 per \$100 of taxable property value for FY20.

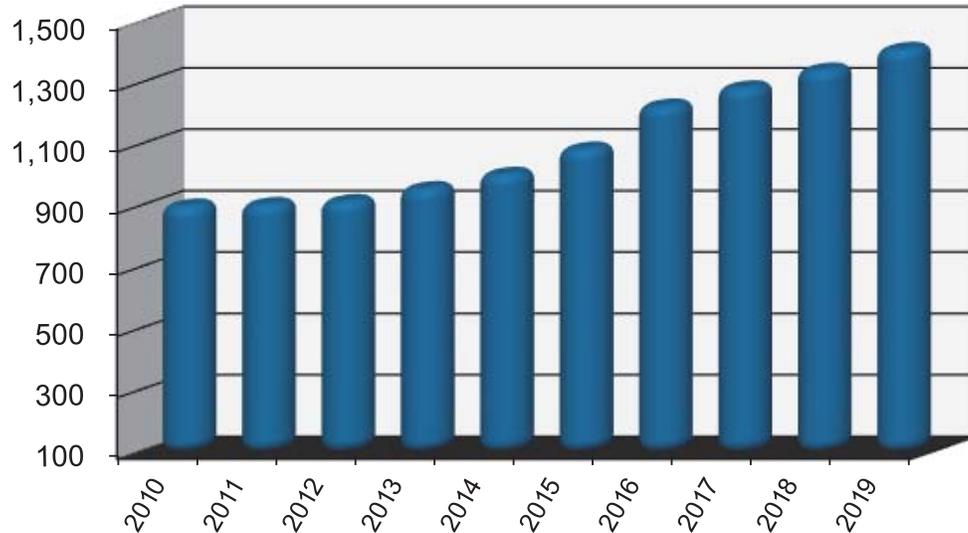


<i>TAX YEAR</i>	<i>GENERAL FUND O & M</i>	<i>DEBT SERVICE</i>	<i>TOTAL TAX</i>	<i>TAXABLE VALUE</i>
2010	0.6697	0.1339	0.8036	902,773,048
2011	0.7137	0.1299	0.8436	907,541,107
2012	0.7023	0.1415	0.8438	917,184,020
2013	0.6823	0.1613	0.8436	959,353,423
2014	0.6939	0.1447	0.8386	1,006,033,215
2015	0.7119	0.1267	0.8386	1,087,861,264
2016	0.7236	0.0744	0.7980	1,228,341,881
2017	0.7191	0.0689	0.7880	1,287,439,433
2018	0.7243	0.0637	0.7880	1,345,219,155
2019	0.6856	0.0924	0.7780	1,412,528,220

Taxable Value History

2019 Taxable Value \$1,412,528,220

\$ Millions



The Brazoria County Appraisal District is responsible for establishing appraised values according to procedures established by the Texas Legislature. Property taxes each year levied on October 1st are due upon receipt. They become delinquent on February 1st of the following year. The City's property taxes are billed and collected by the County Tax Assessor-Collector. After certification of the taxable values by the Central Appraisal District, the county bills the City's tax levies (around October), with additional tax bills sent in December, February, April and July. In July, delinquent taxes are submitted to the County's delinquent tax attorneys for final collection or other disposition.



**AUTHORIZED FULL-TIME PERSONNEL
SUMMARY BY DEPARTMENT/DIVISION
FIVE YEAR COMPARISON**

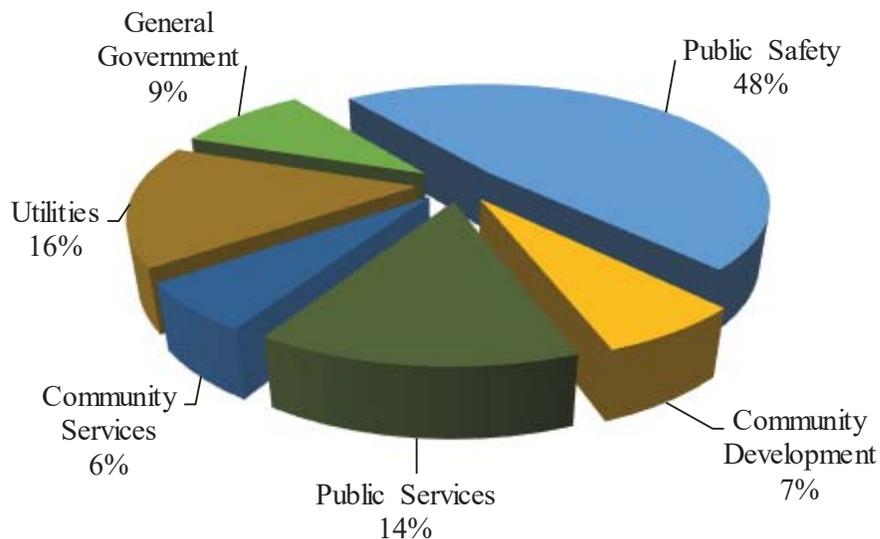
DEPARTMENT/DIVISION	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	FUNDING SOURCE
GENERAL FUND						
City Manager	2	2	2	3	2	General Fund
City Secretary	3	3	3	3	3	General Fund
Human Resources	2	2	2	2	2	General Fund
Financial Services						
Accounting	6	6	6	5	5	General/Utility
Municipal Court	3	3	3	3	4	General Fund
CVB	1	1	1	1	1	Hotel/Motel Fund
City Attorney	3	3	2	2	2	General Fund
Police						
Police	73	72	72	72	73	General Fund
Animal Shelter	7	7	7	7	7	General Fund
Fire	5	5	5	5	5	General Fund
Engineering						
Inspections	4	4	4	4	4	General Fund
Engineering	8	9	9	10	10	General/Sales Tax Fund
Parks & Recreation						
Administration	9	9	8	8	9	General Fund
Seniors Center	1	1	1	1	1	General Fund
Facility Maintenance	1	2	2	2	2	General Fund
Economic Development	2	2	2	2	2	General Fund
TOTAL GENERAL FUND	130	131	129	130	132	
TOTAL SALES TAX FUND	25	25	25	25	25	Sales Tax Fund
ENTERPRISE FUND						
Utility Fund						
Water	8	8	7	7	7	Utility Fund
Sewer	10	10	10	10	10	Utility Fund
Wastewater Treatment	6	6	6	5	5	Utility Fund
Billing/Collection	4	4	5	5	5	Utility Fund
Code Enforcement	5	4	4	4	4	General/Utility/Sales Tax Funds
Administration	3	3	3	3	3	Utility Fund
TOTAL UTILITY FUND	36	35	35	34	34	
EMS FUND	18	18	18	18	18	EMS Fund
TOTAL ENTERPRISE FUND	54	53	53	52	52	
INTERNAL SERVICE FUND						
Fleet Maintenance	4	4	4	3	3	ISF
IT Maintenance	2	2	2	2	2	ISF
GRAND TOTAL - ALL POSITIONS	215	215	213	212	214	

Personnel Services - Summary by Function

Personnel Services makes up 36% of the current City's Operating Budget. General Government consist of the City Council, City Manager, City Secretary, Financial Services, City Attorney and Economic Development Departments. Public Safety is made up of Fire, Emergency Medical Services and the Police Department. Community Development is comprised of Inspections and Engineering. Public Services is a combination of Street, Fleet Maintenance and Information Technologies. Community Services is comprised of the Library, Parks and Recreation and the Convention Visitors Bureau. Utilities is made up of Water, Sewer, Wastewater Treatment Plant, Utility Administration, Code Enforcement and Utility Billing. In the following graph the percentage of staffing is categorized by function.

FY 2019-20 STAFFING BYFUNCTION

Percent of Total



STAFFING COMPARISON BY FUNCTION

<i>Function</i>	2016/17 BUDGET	2017/18 BUDGET	2018/19 BUDGET	2019/20 BUDGET
General Government	21	20	20	20
Public Safety	102	102	102	103
Community Development	13	13	14	14
Public Services	31	31	30	30
Community Services	13	12	12	13
Utilities	35	35	34	34
Total Authorized Personnel	215	213	212	214



FY 2019-2020 Capital Outlay

Public Education & Government (PEG) Fund

130-1001-00-4150	Upgrade Camera System in Council Chambers	30,000
		<u>\$ 30,000</u>

Utility Projects Fund

220-6002-00-4150	Mini Excavator (Sewer)	30,000
220-6003-00-4150	RAZ Pump	19,500
		<u>\$ 49,500</u>

General Projects Fund

311-2504-00-4100	City Hall 2nd Floor Roof Replacement/HVAC Control System	142,000
311-3501-00-4150	Police Department Replacement Chiller	212,832
311-3501-00-4150	Animal Shelter Sign	10,100
311-7001-00-4325	KAB Sign (ugly corner)	15,000
311-7001-02-4250	Shuttle Bus (Senior Program)	35,000
		<u>\$ 414,932</u>

Vehicle Replacement Fund

New Leased Vehicles

612-8002-00-3515	K-9 Unit- Police	11,988
612-8002-00-3515	Ford F150- Engineering	4,932
612-8002-00-3515	Ford F250 Crew Cab- Parks	6,444
612-8002-00-3515	Ford F-150- Water	4,932
612-8002-00-3515	Patrol Unit- Police	11,988
612-8002-00-3515	Expedition- Fire	7,500
612-8002-00-3515	Ford F150 Extended Cab- Fleet Maintenance	5,500
612-8002-00-3515	Ford F150- Parks	4,932
612-8002-00-3515	Explorer- Parks	6,504
612-8002-00-3515	Edge- Police	5,700
612-8002-00-3515	Ford F150- Parks	4,932
612-8002-00-3515	Ford F150- Engineering	4,932
612-8002-00-3515	Explorer- Street	6,504
612-8002-00-3515	Edge- Police	5,700
612-8002-00-3515	Patrol Unit- Police	11,988
612-8002-00-3515	Ford F350 4x4 - Fire	6,444
		<u>\$ 110,919</u>

Vehicle/Equipment

612-8002-00-4150	60" Mower	8,500
612-8002-00-4250	Ford F450 Dump Bed- Parks	35,000
612-8002-00-4250	14' Yard Dump Truck- Street	95,000
612-8002-00-4250	Senior Bus	65,000
		<u>\$ 203,500</u>

IT Support and Maintenance Fund

613-2505-00-4150	Server Upgrade	80,000
		<u>\$ 80,000</u>

Computer Replacement Fund

614-2506-00-4150	Backup and Recovery Equipment	86,155
		<u>\$ 86,155</u>

Grand Total All Funds \$ 975,006

General Fund

The General Fund is the chief operating fund of the government. The principal source of revenues of the General Fund are property taxes, sales and use taxes, franchise fees, permit fees, and fines and forfeitures. The primary governmental functions occurring within this fund are general government operations such as City Administration and Finance, Community Development, Public Services, Community Services and Public Safety.



Alvin Animal Adoption Center



Pearson Park



**GENERAL FUND
BUDGET SUMMARY**

	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Beginning (unassigned) Fund Balance	\$ 5,682,155	\$ 6,466,075	\$ 6,466,075	\$ 6,466,075	\$ 7,017,986
Revenues/Resources					
General Property Taxes	9,736,366	10,106,142	10,106,142	10,027,953	10,248,243
Sales Taxes	2,599,592	2,552,857	2,552,857	2,583,962	2,661,858
State Mixed Drink Tax	57,036	45,000	45,000	58,300	50,000
Franchise Taxes	1,383,061	1,310,000	1,310,000	1,430,390	1,111,250
License & Permits	715,135	472,600	472,600	706,607	532,300
Grant Proceeds	19,109	0	0	6,900	0
Charges for Services	457,314	424,488	424,488	524,209	495,600
Fines & Forfeitures	698,051	541,750	541,750	634,244	587,000
Investment Earnings	142,920	25,000	25,000	172,000	150,000
Rental Income	28,078	13,000	13,000	25,696	24,000
Intergovernmental	1,163,933	1,191,107	1,191,107	1,194,586	1,260,261
Other Income	143,344	146,516	146,516	157,496	189,584
Total Revenues/Resources	17,143,940	16,828,460	16,828,460	17,522,343	17,310,096
Total Revenue & Resources	22,826,095	23,294,535	23,294,535	23,988,418	24,328,081
Expenditures/Uses					
Mayor and Council	46,799	63,141	63,141	53,641	53,441
City Secretary	290,403	287,536	287,536	282,910	345,221
City Attorney	383,034	286,633	286,633	252,030	307,851
City Manager	346,000	369,031	369,031	345,431	348,858
EDC	219,434	217,843	217,843	215,257	225,924
Human Resources	186,228	237,304	237,304	188,549	214,328
Financial Services, City Hall	762,011	805,431	806,257	641,230	899,443
Police (Animal Shelter)	7,071,288	7,549,143	7,572,987	7,552,010	7,882,365
Code Enforcement	67,242	117,141	117,141	114,104	123,137
Fire	923,806	950,141	953,456	932,657	1,003,598
Emergency Management	72,571	69,175	69,175	67,742	88,783
Engineering (Inspections)	664,570	727,682	727,682	628,464	796,048
Parks & Recreation (Sr Center, Museum)	1,568,302	1,697,332	1,697,348	1,707,340	1,770,225
Library	93,004	111,278	111,278	99,165	111,002
Other Requirements	3,665,328	3,339,649	3,654,649	3,889,902	3,139,870
Total Expenditures/Uses	16,360,020	16,828,460	17,171,460	16,970,432	17,310,096
Revenue Over/(Under) Expenditures	783,920	0	(343,000)	551,911	0
Ending (unassigned) Fund Balance	\$ 6,466,075	\$ 6,466,075	\$ 6,123,074	\$ 7,017,986	\$ 7,017,986



Major Revenue Sources

PROPERTY TAXES

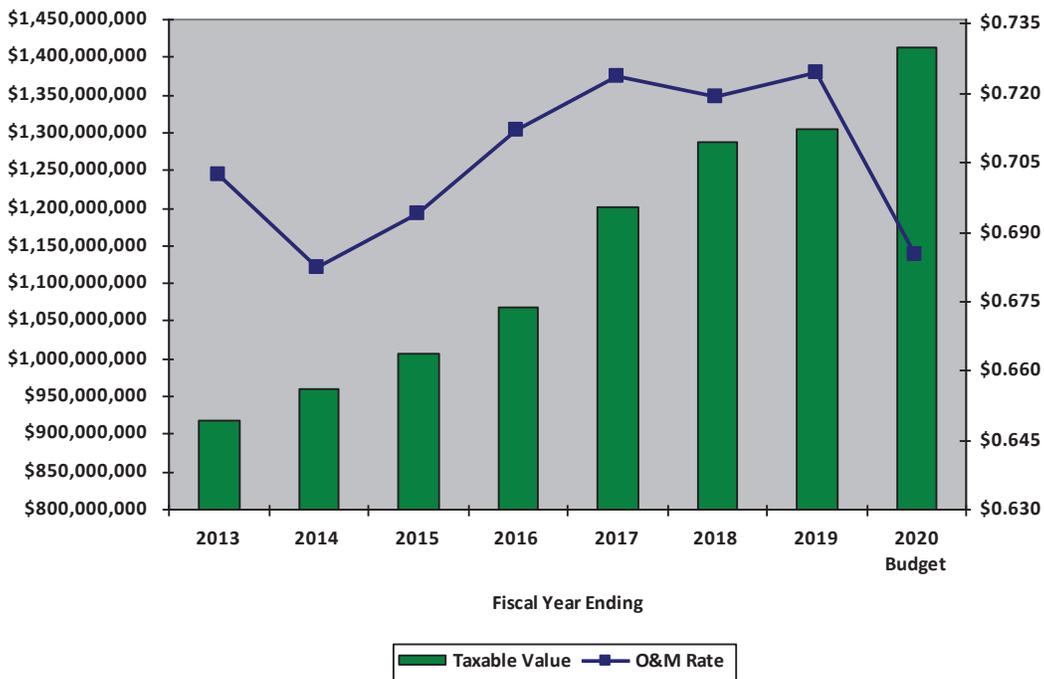
2019-20 General Fund Budget: \$9,490,930

2019-20 Debt Service Fund Budget: \$1,304,847

Property taxes (ad valorem) attach as an enforceable lien on property as of each January 1st. The city’s property tax is levied each October 1st on the assessed value listed as of January 1st for all real and business personal property located in the City. Assessed values are established by the Central Appraisal District of Brazoria County at 100% of the estimated market value and certified by the Appraisal Review Board. Pursuant to state law, individual residential values cannot increase more than 10% annually. The FY 2019-20 (2019 Tax Year) estimated net taxable value from the Brazoria County Appraisal District (including TIRZ incremental adjustment) is \$1,412,528,220. This is a 5% increase from the prior year’s original certified net taxable value.

The City sets a tax rate on the basis of cents per \$100 of valuation. The tax rate is comprised of two components – the operations and maintenance (O&M) rate and the debt service rate. The operations and maintenance (O&M) rate provides for operating and maintaining general government functions. This portion of the tax rate is recorded as revenue in the General Operating Fund.

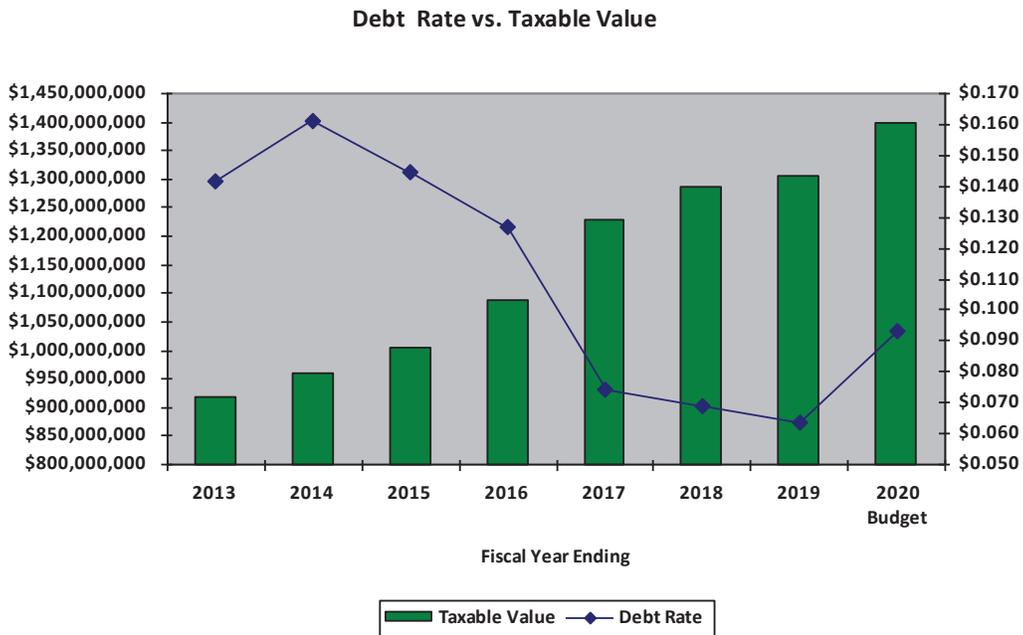
O&M Rate vs. Taxable Value





Major Revenue Sources

The other component is the debt service rate. Revenue generated by the debt service rate is recorded in the Debt Service Fund. The debt rate is based on generating revenues sufficient to pay the principal and interest due on tax supported debt. The City is proposing a 1 cent decrease in the total tax rate per \$100 of taxable property value.



Although there is no statutory debt limit for small municipalities, truth-in-taxation criterion does specify a maximum tax rate that a city may assess. Debt service requirements must be met first, followed by operation and maintenance. The property tax rate to meet these needs cannot exceed \$2.50 per \$100 of assessed valuation.

AD VALOREM TAX REVENUES

Fiscal Year	2013	2014	2015	2016	2017	2018	2019 Est.	2020 Budget
General Fund	6,455,138	6,545,852	6,884,898	7,465,588	8,452,969	9,020,635	9,314,008	9,490,930
Debt Service Fund	1,296,666	1,538,565	1,437,391	1,325,859	867,698	863,316	829,000	1,304,847
Total	\$7,751,804	\$8,084,417	\$8,322,289	\$8,791,447	\$9,320,667	\$9,883,951	\$10,143,008	\$10,795,777

Major Revenue Sources

SALES TAX REVENUE

2019-20 General Fund Budget: \$2,650,196

2019-20 Sales Tax Fund Budget: \$5,298,803

The sales tax rate in the City of Alvin is 8.25% of taxable goods or services sold or delivered within the boundaries of the City. The tax is collected by businesses making the sale and is remitted to the State Comptroller of Public Accounts. Of the 8.25% tax rate, the State of Texas retains 6.25% and distributes 1.5% to the City of Alvin and .5% to Brazoria County.

1.00% is allocated to the Sales Tax Fund for all equipment and materials used to construct and maintain streets, drainage and sidewalks; employee, consultant and contractor cost incurred to construct and maintain City streets and drainage; facilities, storage, office costs, and improvements used by Street and Drainage personnel; and any administrative costs to manage and support the Street and Drainage operation. On April 18, 1968, the city council approved amending the City's charter to use local sales and use tax revenue only for street-related improvements.

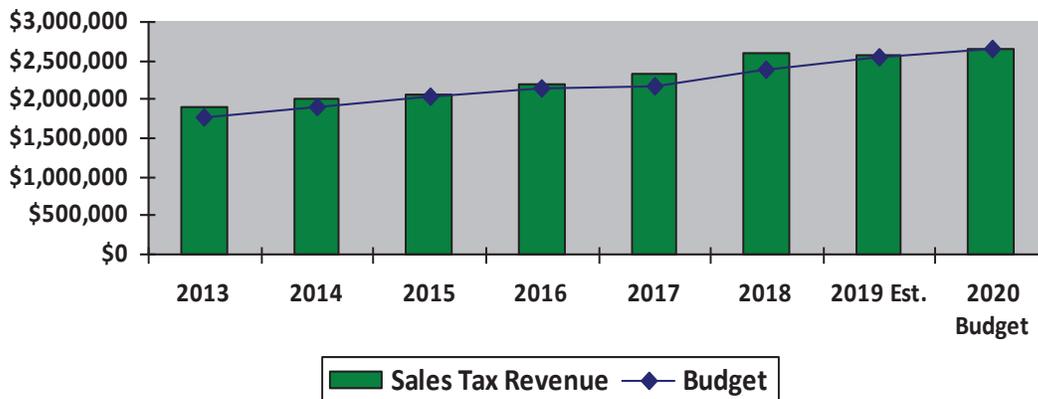
0.50% is allocated to the General Fund and used for the City's general operating purposes. Voters approved adding this additional ½ cent to the sales tax in 1992 to reduce property taxes.

0.50% is imposed by Brazoria County.

6.25% is retained by the State Comptroller of Public Accounts.

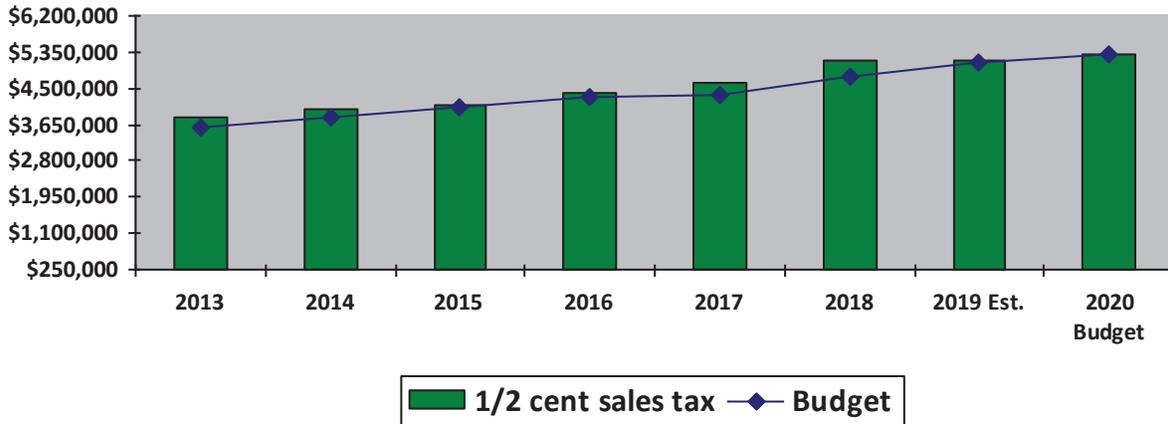
8.25% Total Sales Tax Rate

General Fund Sales Tax (1/2 cent)



Major Revenue Sources

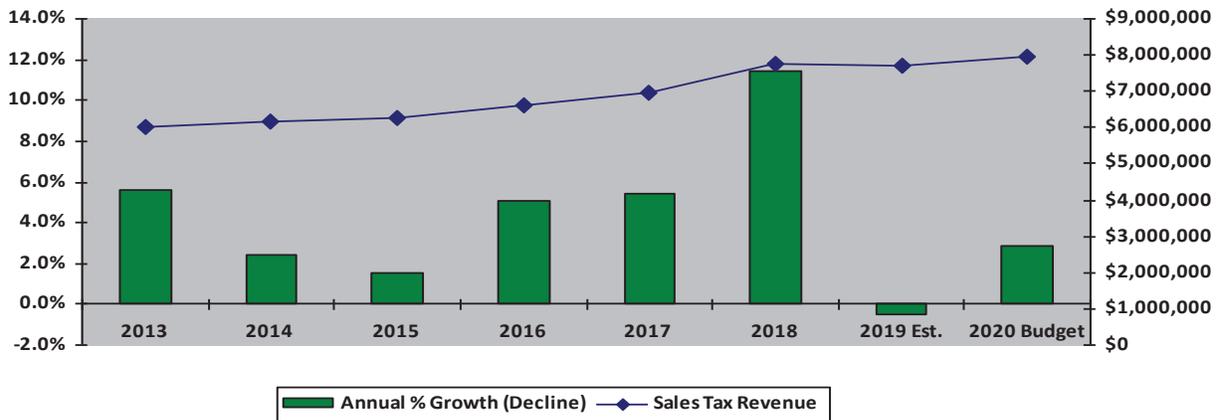
Sales Tax Fund (1 cent)



SALES TAX REVENUE

Fiscal Year	2013	2014	2015	2016	2017	2018	2019 Est.	2020 Budget
General Fund	\$2,013,524	\$2,063,104	\$2,094,941	\$2,200,742	\$2,321,568	\$2,588,247	\$2,575,480	\$2,650,196
Sales Tax Fund	\$4,025,834	\$4,124,977	\$4,189,882	\$4,400,171	\$4,641,751	\$5,174,949	\$5,150,959	\$5,298,803
Total	\$6,039,358	\$6,188,081	\$6,284,823	\$6,600,913	\$6,963,320	\$7,763,196	\$7,726,439	\$7,948,999

Total Sales Tax Revenue Trend



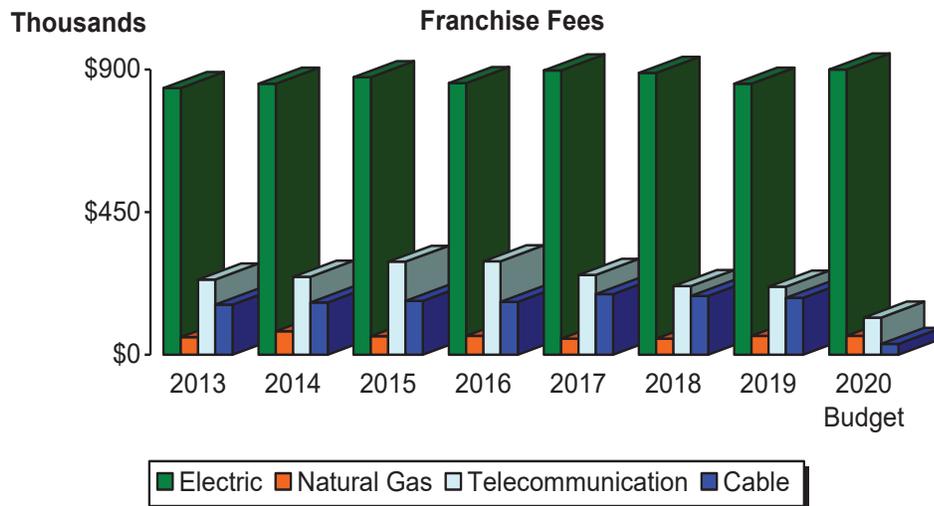
Major Revenue Sources

FRANCHISE FEES

2019-20 General Fund Budget: \$1,111,250

The City of Alvin maintains franchise agreements with utilities that use the City's right-of-ways (ROW) to conduct their business. The agreements contain a franchise fee clause, which requires the utilities to compensate the City for use of ROW. Generally, the fees are based upon a percentage of a utility's gross receipts or a per-unit of usage charge (generated by customers located within the City's corporate limits that range from 2% - 5%). These revenues are accounted for in the General Operating Fund.

- Electric Franchise fees are charged for use of city streets and (ROW's). These fees are received monthly and are based on kilowatt hours delivered within Alvin's city limits.
- Gas Franchise fees are charged for use of city streets and ROW's. This fee is based on a percentage of gross revenue.
- Telecommunication Franchise fees are received from Certified Telecommunications Providers based on the number of lines within the municipality and the rate for each category of line calculated monthly. Fee-per-access line is regulated by the Public Utility Commission.
- Cable Television Franchise fees are paid to the City for use of city streets and ROWs. Payments are made quarterly and are based on a percentage (5%) of the cable operator's gross receipts. [1% of the cable operator's gross receipts for cable television are restricted by law for capital cost related to public, educational and governmental (PEG) programming. These revenues are accounted for in the PEG Special Revenue Fund.]



The City's franchise fees are estimated to total \$1,111,250 in fiscal year 2019-20, which is a 15.2% reduction from FY19 budget. In FY20, due to S.B. 1152, cable and telephone franchise revenues have been reduced. The bill authorizes a cable or telephone company to stop paying the lesser of its state cable franchise or telephone access line fees. Franchise fee projections are based on a trend analysis.

Major Revenue Sources

OPERATING TRANSFERS

2019-20 General Fund Budget: \$1,260,261

The City's water, wastewater, sanitation, emergency management, and street/drainage operations annually reimburse the General Fund for administrative services provided during the year. These include general administration, computer services, personnel services, purchasing services, engineering services, and the like. These transfers insure that the funds receiving the services are self-supporting and self-sufficient. For FY20 budget, this transfer equates to \$1,260,261.

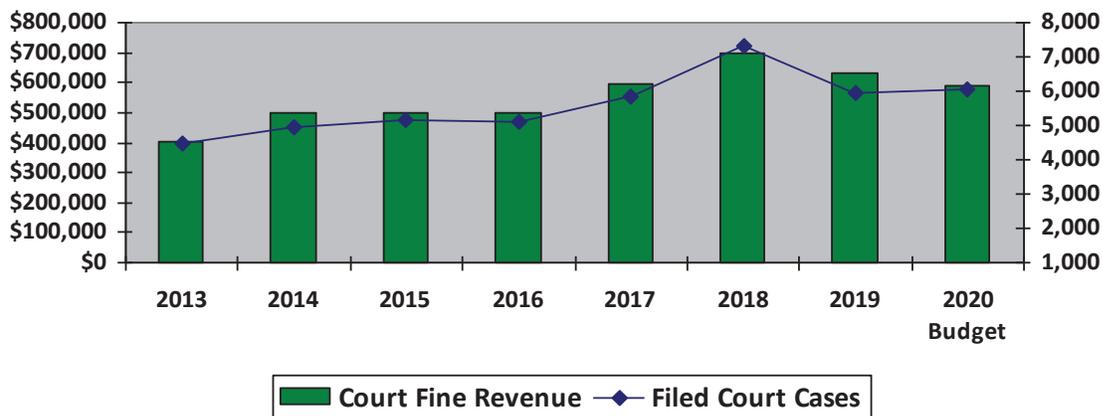
Fund	Total
Utility	763,258
EMS	162,671
Sanitation	136,279
Cemetery	30,754
Sales Tax	160,864
HOT Fund	6,435

COURT FINES & FEES

2019-20 General Fund Budget: \$587,000

Court fine revenues fluctuate in relation to the number of citations issued and the amount of court fines collected. These fines are primarily derived from violations of local ordinances and traffic offenses. Collections vary from year to year due to some fines and forfeitures being settled by jail time or performing community service. Estimated collections for FY20 are \$587,000.

Court Fine Revenue vs Filed Court Cases





**111 - GENERAL FUND
Revenue Detail**

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
General Property Tax					
111-400005 Current Tax Collections	9,020,635	9,450,908	9,450,908	9,314,008	9,490,930
111-400010 Delinquent Taxes	189,289	120,000	120,000	162,331	135,000
111-400015 Occupation Taxes on Fees	2,481	2,500	2,500	3,100	2,500
111-400020 Payment in Lieu of Taxes	436,178	467,734	467,734	467,714	554,813
111-400025 Penalty & Interest	81,737	60,000	60,000	74,900	60,000
111-400030 Rendition Penalty	6,048	5,000	5,000	5,900	5,000
Total General Property Tax	9,736,366	10,106,142	10,106,142	10,027,953	10,248,243
Sales Tax					
111-400100 Sales Tax Revenue	2,588,247	2,552,857	2,552,857	2,572,677	2,650,196
111-400101 Rendition Tax Revenue	11,345	0	0	11,284	11,662
Total Sales Tax	2,599,592	2,552,857	2,552,857	2,583,962	2,661,858
State Mixed Drink Tax					
111-400200 State Mixed Drink Tax	57,036	45,000	45,000	58,300	50,000
Total State Mixed Drink Tax	57,036	45,000	45,000	58,300	50,000
Franchise Taxes					
111-400300 Gas	60,801	60,000	60,000	62,900	60,000
111-400310 Electric	926,524	855,000	855,000	947,581	900,000
111-400320 Telephone	123,706	130,000	130,000	146,902	32,500
111-400330 Telephone Lines Right-of-Way	88,215	85,000	85,000	87,900	85,000
111-400340 Cable TV	183,816	180,000	180,000	185,107	33,750
Total Franchise Fees	1,383,061	1,310,000	1,310,000	1,430,390	1,111,250
License & Permits					
111-400400 Building Permits	230,091	130,000	130,000	178,654	150,000
111-400420 Demolition	650	300	300	550	500
111-400430 Electrical Permits	63,770	55,000	55,000	81,794	60,000
111-400440 Plumbing Permits	56,553	50,000	50,000	53,258	50,000
111-400460 Taxi Permits	615	500	500	930	500
111-400470 Beer Permits	2,435	2,500	2,500	2,300	2,500
111-400480 Mechanical Permits	37,719	31,000	31,000	40,854	31,000
111-400490 Mobile Home Park License Fee	39,229	35,000	35,000	40,839	35,000
111-400500 Placement Permit Fee	2,400	1,200	1,200	1,875	1,200
111-400510 Restaurant Permits	40,475	30,000	30,000	40,825	35,000
111-400520 Pool Tables	240	300	300	300	300
111-400525 Special Permits	1,585	2,000	2,000	2,805	2,000
111-400527 Oil & Gas Wells & Pipeline Fees	3,000	3,000	3,000	3,000	3,000
111-400530 Wrecker Permits	2,000	2,000	2,000	3,100	2,000
111-400540 Bowling Permits	125	100	100	0	100
111-400560 Irrigation Permit Fees	880	1,000	1,000	2,360	1,000
111-400570 Re-Inspection Fees	4,600	1,000	1,000	3,500	1,000
111-400580 Plan Checking Fee	114,567	70,000	70,000	98,085	80,000
111-400590 Subdivision Plat Fees	8,664	5,000	5,000	10,443	5,000
111-400610 Engineering Fees- Surveying	42,584	12,500	12,500	77,705	30,000
111-400620 Amusement Store License	12,897	12,000	12,000	18,684	12,000
111-400630 Amusement Center License	2,000	0	0	2,000	2,000
111-400640 Other Animal Pound Fees	29,801	20,000	20,000	27,780	20,000
111-400650 Animal Permits & Licenses	4,910	3,000	3,000	5,150	3,000
111-400660 Fire Marshal Fees	13,276	5,000	5,000	9,626	5,000
111-400670 Banner Permit Fee	70	200	200	190	200
Total Licenses & Permits	715,135	472,600	472,600	706,607	532,300



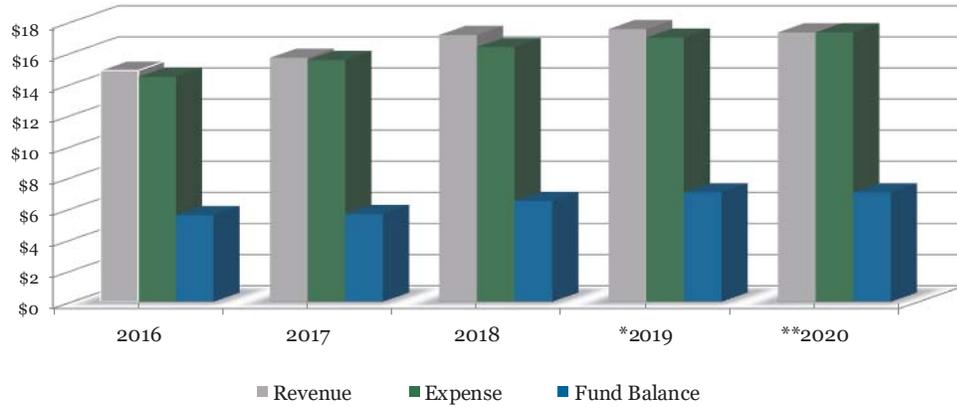
111 - GENERAL FUND
Revenue Detail

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Grant Proceeds					
111-401010 Grant Proceeds	19,109	0	0	6,900	0
Total Grant Proceeds	19,109	0	0	6,900	0
Charges for Services					
111-402010 Emergency Service District Fee	280,850	268,888	268,888	288,200	290,000
111-402020 Hillcrest EMS/Fire Service	27,600	27,600	27,600	27,600	27,600
111-402025 Manvel Interlocal Agreement	25,000	25,000	25,000	25,000	25,000
111-402030 Parks & Recreation Program	47,287	35,000	35,000	56,000	35,000
111-402040 Swimming Pool	44,302	43,000	43,000	43,500	43,000
111-402050 Sports Agreement Revenue	54,131	25,000	25,000	54,540	45,000
111-402060 Credit Card Service Fee	(21,855)	0	0	29,368	30,000
Total Charges for Services	457,314	424,488	424,488	524,209	495,600
Fines & Forfeits					
111-403000 Fines & Forfeitures	686,263	535,000	535,000	623,600	580,000
111-403010 Child Safety Fines	1,041	750	750	1,444	1,000
111-403020 Traffic Control Fines	10,747	6,000	6,000	9,200	6,000
Total Fines & Forfeitures	698,051	541,750	541,750	634,244	587,000
Investing Earnings					
111-404000 Interest Income	142,920	25,000	25,000	172,000	150,000
Total Interest Income	142,920	25,000	25,000	172,000	150,000
Rental Income					
111-405000 Rental Income- City Property	3,486	3,000	3,000	3,226	3,000
111-405005 Rental Income- Depot	0	0	0	0	6,000
111-405010 Rental Income- Senior Citizen Center	24,591	10,000	10,000	22,470	15,000
Total Rental Income	28,078	13,000	13,000	25,696	24,000
Intragovernmental					
111-406010 Utility Fund - Admin Charges	656,707	701,547	701,547	701,547	763,258
111-406020 Sanitation Fund - Admin Charges	134,120	138,721	138,721	138,721	136,279
111-406030 EMS Fund - Admin Charges	160,443	154,775	154,775	154,775	162,671
111-406060 Cemetery Fund - Admin Charges	33,812	30,333	30,333	33,812	30,754
111-406065 Sales Tax Fund- Admin Charges	167,701	159,357	159,357	159,357	160,864
111-406121 Transfer from HOT fund	11,150	6,374	6,374	6,374	6,435
Total Intragovernmental	1,163,933	1,191,107	1,191,107	1,194,586	1,260,261
Other Income					
111-409020 Fees Copies/Police	4,844	2,000	2,000	4,699	2,000
111-409031 Municipal Ceremonies	0	0	0	0	200
111-409040 Sales of Code Copies	253	200	200	30	200
111-409045 HFH Festival Income	0	2,100	2,100	0	0
111-409050 Return Check Fee	35	0	0	0	0
111-409060 Mowing Account	11,527	5,000	5,000	6,125	5,000
111-409070 Mowing Liens	4,135	2,000	2,000	2,460	2,000
111-409075 Miscellaneous Income	5,606	5,000	5,000	6,517	5,000
111-409100 Miscellaneous Reimbursements	13,417	2,000	2,000	9,349	2,000
111-409110 Kiosk Signs	100	0	0	100	0
111-409120 TIRZ 2 Municipal Services Fee	103,428	128,216	128,216	128,216	173,184
Total Other Income	143,344	146,516	146,516	157,496	189,584
General Fund	\$ 17,143,940	\$ 16,828,460	\$ 16,828,460	\$ 17,522,343	\$ 17,310,096

GENERAL FUND

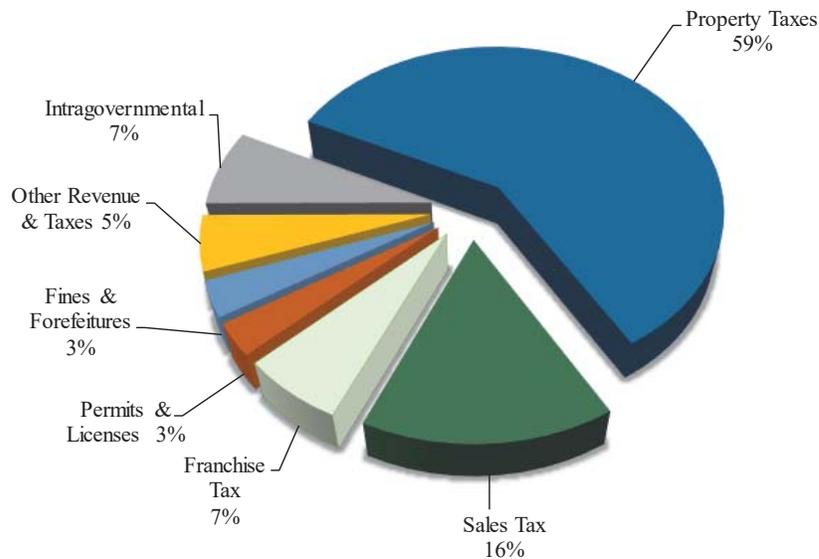
5- YEAR REVENUE, EXPENSE AND FUND BALANCE

\$ Millions



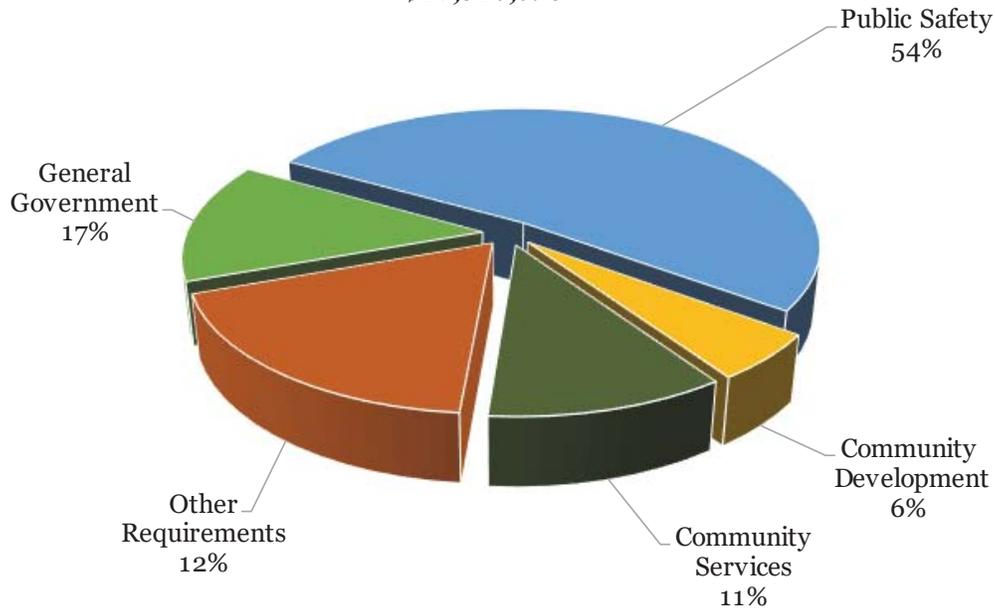
	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020
Revenue	14,858,767	15,677,666	17,143,940	17,522,343	17,310,096
Expense	14,453,734	15,531,625	16,360,020	16,970,432	17,310,096
Fund Balance	5,557,000	5,630,093	6,466,075	7,017,986	7,017,986
				<i>* Projected</i>	<i>** Estimated</i>

FY20 Revenues By Source \$17,310,096



GENERAL FUND

FY20 ESTIMATED EXPENDITURES BY FUNCTION *\$17,310,096*



- **General Government** expenditures total \$2,395,066; Departments in this category are City Council, City Secretary, City Attorney, City Manager, Finance and Economic Development.
- **Public Safety** expenditures total \$8,974,746 Departments in this category are Police, Fire and Emergency Management.
- **Community Development** expenditures total \$919,185; Programs in this category are Engineering, Inspections and Code Enforcement.
- **Community Services** expenditures total \$1,881,227; Departments in this category are Parks and Recreation Department and the City Library.
- **Other Requirements** expenditures total \$3,139,870; This category accounts for General Fund expenditures related to the annual audit, health and general insurance, interfund transfers and debt interest payments.

Mayor & City Council

Mission Statement

The mission of the Mayor and City Council is to provide guidance to the City Manager and staff to achieve service level goals and objectives.

The City Council consists of a Mayor and seven Councilmembers and is the elected governing body of the City of Alvin. The mayor and two Councilmembers are elected at large; other Councilmembers are elected to serve one of five municipal voting districts. In all cases, election is by majority. The mayor and Councilmembers serve staggered three-year terms and may serve no more than three (3) terms of office (inclusive of unexpired terms) nor shall the tenure of office exceed nine (9) years.





Mayor & Council

CATEGORY		Amended Budget 2018/19	Budget 2019/20
1000	Personnel Services	\$ 32,941	\$ 32,941
2000	Materials and Supplies	2,900	2,900
3000	Contractual Services	27,300	17,600
Total		\$ 63,141	\$ 53,441

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			

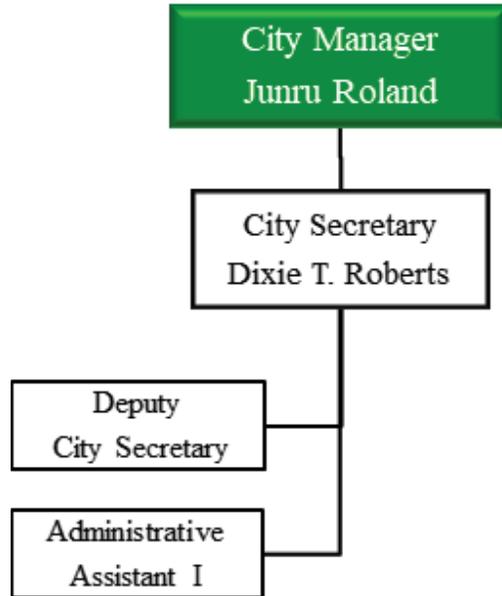


111 - General Fund/Mayor & City Council

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Personnel					
1001-00-1010 Monthly Stipend	28,500	30,000	30,000	30,000	30,000
1001-00-1011 FICA	2,226	2,341	2,341	2,341	2,341
1001-00-1018 Auto Allowance	600	600	600	600	600
Total Personnel	31,326	32,941	32,941	32,941	32,941
Supplies					
1001-00-2100 Office Supplies	517	100	100	600	100
1001-00-2125 General Supplies	1,893	2,800	2,800	2,500	2,800
Total Supplies	2,411	2,900	2,900	3,100	2,900
Contractual Services					
1001-00-3100 Contract Services	8,400	9,500	9,500	9,500	9,500
1001-00-3170 Professional Development	4,117	17,700	17,700	8,000	8,000
1001-00-3190 Communications	473	0	0	0	0
1001-00-3210 Postage & Freight	72	100	100	100	100
Total Services	13,062	27,300	27,300	17,600	17,600
City Council	\$ 46,799	\$ 63,141	\$ 63,141	\$ 53,641	\$ 53,441

2019-2020

City Secretary



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position



City Secretary

Mission Statement

The City Secretary's Office strives to present a courteous, customer service driven team of professionals who, in partnership with City Council, City departments, and the community, serves the citizens of Alvin with great pride and integrity.

FY19 Departmental Accomplishments

- Worked with Brazoria County Elections Department - Conducted fair/ethical 2019 General Election
- Continued to enhance the appearance of Oak Park Cemetery through quarterly cleanups
- Continued effort to increase the City's presence on social media platforms

FY20 Departmental Goals

- Make 3 social media posts per week
- Process all Public Information Request within 10 days of receipt
- Prepare agenda packets 3 days prior to council meetings
- Image 20,000 pages of citywide documents
- Contract with Brazoria County to conduct all General, Special Called and Bond Elections



**City Secretary
General Fund**

CATEGORY		Amended Budget 2018/19	Budget 2019/20
1000	Personnel Services	\$ 240,637	\$ 249,057
2000	Materials and Supplies	2,000	2,000
3000	Contractual Services	36,600	83,350
7000	Interfund Transfers	8,299	10,814
Total		\$ 287,536	\$ 345,221

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
City Secretary	18	1	1
Deputy City Secretary	14	1	1
Administrative Assistant I	6	1	1
Total		3	3

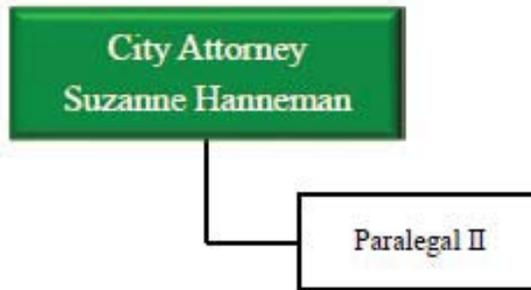


111 - General Fund/City Secretary

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Personnel					
1002-00-1001 Salaries	173,920	180,935	180,935	180,472	190,165
1002-00-1005 Overtime	0	0	0	0	0
1002-00-1006 Longevity	3,896	4,185	4,185	4,137	4,473
1002-00-1007 Extra Help	0	3,000	3,000	3,000	0
1002-00-1009 TMRS	32,345	33,669	33,669	32,163	33,872
1002-00-1011 FICA	12,918	14,708	14,708	14,669	15,207
1002-00-1016 Certification & Education Pay	0	0	0	0	1,200
1002-00-1017 Equipment Allowance	0	540	540	540	540
1002-00-1018 Auto Allowance	3,600	3,600	3,600	3,600	3,600
Total Personnel	226,680	240,637	240,637	238,581	249,057
Supplies					
1002-00-2100 Office Supplies	1,998	2,000	2,000	1,800	2,000
Total Supplies	1,998	2,000	2,000	1,800	2,000
Contractual Services					
1002-00-3100 Contract Services	4,981	7,200	7,200	7,000	52,200
1002-00-3170 Professional Development	3,858	4,000	4,000	4,000	4,000
1002-00-3180 Dues & Memberships	474	400	400	240	700
1002-00-3190 Communications	4,450	4,600	4,600	4,590	4,800
1002-00-3210 Postage & Freight	68	150	150	150	150
1002-00-3230 Advertising	13,130	10,000	10,000	10,000	11,000
1002-00-3235 Election	27,300	10,000	10,000	8,000	10,000
1002-00-3240 Recording Fees	470	250	250	250	500
Total Services	54,731	36,600	36,600	34,230	83,350
Interfund Transfers					
1002-00-7500 Computer Replacement Accruals	0	978	978	978	1,877
1002-00-7505 IT Maintenance Fees	6,994	7,321	7,321	7,321	8,937
Total Interfund Transfers	6,994	8,299	8,299	8,299	10,814
City Secretary	\$ 290,403	\$ 287,536	\$ 287,536	\$ 282,910	\$ 345,221

2019-2020

City Attorney



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position



City Attorney

Mission Statement

The mission of the City Attorney is to provide exceptional legal advice and recommendations to the Mayor, City Council, and City staff while representing the City in legal matters and acting as the City's prosecutor in cases tried in the Municipal Court.



**City Attorney
General Fund**

CATEGORY		Amended Budget 2018/19	Budget 2019/20
1000	Personnel Services	\$ 200,812	\$ 236,276
2000	Materials and Supplies	2,600	2,600
3000	Contractual Services	75,900	59,100
7000	Interfund Transfers	7,321	9,875
Total		\$ 286,633	\$ 307,851

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
City Attorney	CA	1	1
Paralegal II	16	1	1
Total		2	2



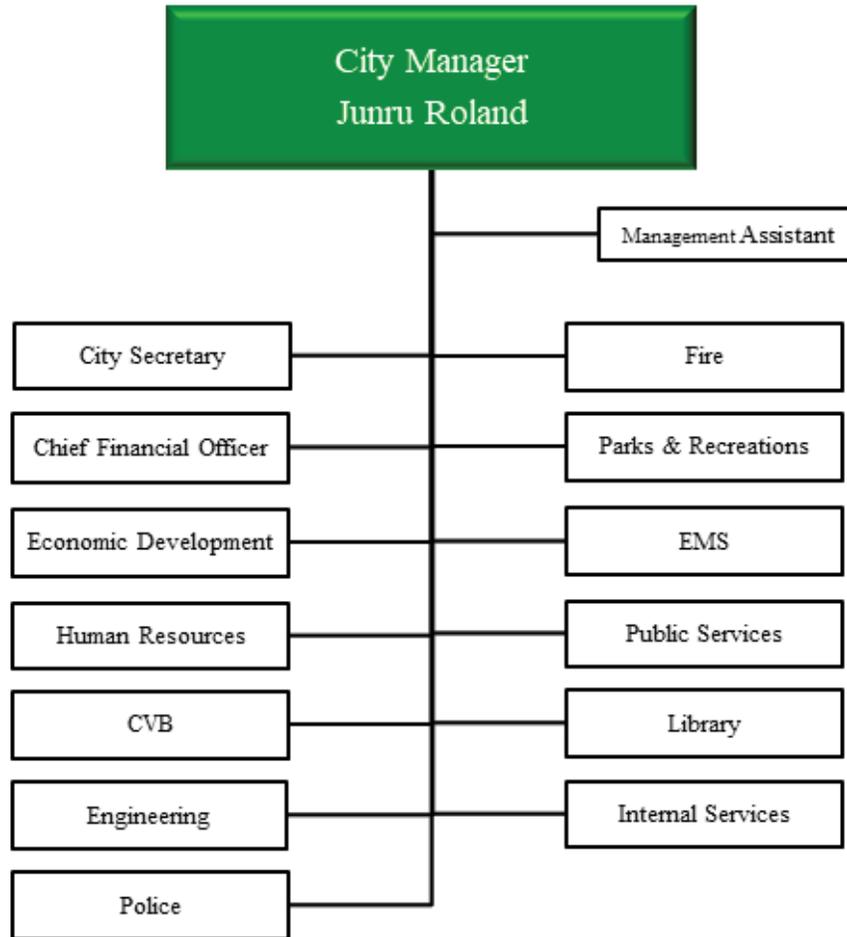
111 - General Fund/City Attorney

Account		Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Personnel						
1003-00-1001	Salaries	154,950	159,328	159,328	179,540	188,637
1003-00-1006	Longevity	662	758	758	754	854
1003-00-1009	TMRS	27,739	28,479	28,479	30,723	32,289
1003-00-1011	FICA	20,894	12,247	12,247	13,793	14,496
Total Personnel		204,245	200,812	200,812	224,810	236,276
Supplies						
1003-00-2100	Office Supplies	2,799	2,100	2,100	1,900	2,100
1003-00-2125	General Supplies	0	500	500	44	500
Total Supplies		2,799	2,600	2,600	1,943	2,600
Contractual Services						
1003-00-3100	Contract Services	8,762	7,000	7,000	5,563	7,000
1003-00-3120	Legal Services	7,931	40,000	40,000	4,322	40,000
1003-00-3122	APOA Legal Services	0	20,000	20,000	0	2,500
1003-00-3170	Professional Development	1,384	3,000	3,000	1,808	3,000
1003-00-3180	Dues & Memberships	310	500	500	435	500
1003-00-3190	Communications	4,585	4,500	4,500	4,960	5,200
1003-00-3210	Postage & Freight	773	900	900	867	900
1003-00-3333	Separation Agreement	145,251	0	0	0	0
Total Services		168,996	75,900	75,900	17,955	59,100
Interfund Transfers						
1003-00-7500	Computer Replacement Accruals	0	0	0	0	938
1003-00-7505	IT Maintenance Fees	6,994	7,321	7,321	7,321	8,937
Total Interfund Transfers		6,994	7,321	7,321	7,321	9,875
City Attorney		\$ 383,034	\$ 286,633	\$ 286,633	\$ 252,030	\$ 307,851



2019-2020

City Manager



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position

City Manager

Mission Statement

The City Manager is hired under contract by the Council to manage the City's day-to-day operations and implement its policies. The City Manager is responsible for developing and managing the City's budget, providing leadership and direction for City staff, meeting with citizens to aid or solve problems regarding City services, and providing a good public image for the Community.





**City Manager
General Fund**

CATEGORY		Amended Budget 2018/19	Budget 2019/20
1000	Personnel Services	\$ 347,685	\$ 322,711
2000	Materials and Supplies	700	700
3000	Contractual Services	13,325	16,510
7000	Interfund Transfers	7,321	8,937
Total		\$ 369,031	\$ 348,858

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
City Manager	CA	1	1
* Assistant to the City Manager	13	1	0
Management Assistant	9	1	1
Total		3	2

* FY20 the Assistant to the City Manager position has been unfunded

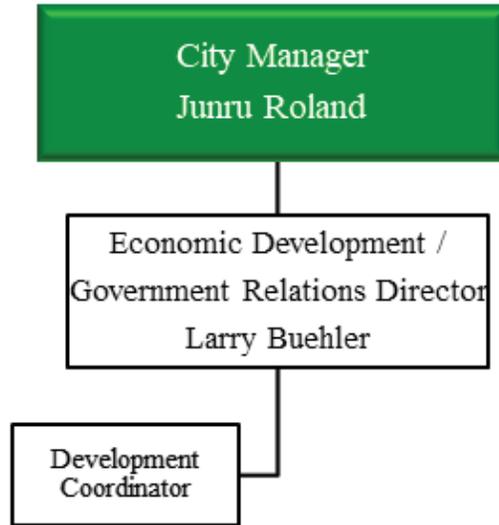


111 - General Fund/City Manager

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Personnel					
1004-00-1001	Salaries	237,104	255,317	255,317	229,018
1004-00-1005	Overtime	692	0	0	3,000
1004-00-1006	Longevity	1,954	418	418	649
1004-00-1009	TMRS	44,430	47,203	47,203	43,793
1004-00-1011	FICA	17,263	22,269	22,269	21,915
1104-00-1015	457 Deferred Compensation	11,711	12,878	12,878	14,736
1004-00-1018	Auto Allowance	7,067	7,200	7,200	7,200
1004-00-1021	Technology Stipend	2,500	2,400	2,400	2,400
	Total Personnel	322,721	347,685	347,685	322,711
Supplies					
1004-00-2100	Office Supplies	975	700	700	700
1004-00-2125	General Supplies	2,461	0	0	0
	Total Supplies	3,436	700	700	700
Contractual Services					
1004-00-3170	Professional Development	9,427	6,500	6,500	9,000
1004-00-3180	Dues & Memberships	2,314	3,200	3,200	2,485
1004-00-3190	Communications	3,438	3,600	3,600	5,000
1004-00-3210	Postage & Freight	2	25	25	25
	Total Services	15,181	13,325	13,325	16,510
Interfund Transfers					
1004-00-7505	IT Maintenance Fees	4,663	7,321	7,321	8,937
	Total Interfund Transfers	4,663	7,321	7,321	8,937
	City Manager	\$ 346,000	\$ 369,031	\$ 369,031	\$ 348,858

2019-2020

Economic Development



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position



Economic Development

Mission Statement

The mission of the Economic Development is to enrich the quality of life for the citizens of Alvin by promoting and enhancing the economic vitality of the community.

FY19 Departmental Accomplishments

- Negotiated sale of former city landfill property which brought in \$1,012,630
- Negotiated sale of city's 20 and 10 acre properties which brought in \$512,736
- Awarded 3 downtown business incentive grants
- EDC Coordinator completed 4 certified courses totaling 46 hours toward 2nd PIO
- EDC Director appointed to the H-GAC Technical Advisory Committee

FY20 Departmental Goals

- Create and produce the Quarterly Economic Development Newsletter
- Complete 6 Business Retention/Expansion with companies connected to Alvin
- Facilitate the procurement of private property across from the COC for beautification projects
- Facilitate the implementation of the St. James Seniors Community

PERFORMANCE INDICATORS	FY18 ACTUAL	FY19 BUDGET	FY19 PROJECTED	FY20 BUDGET
Produce the quarterly ED Newsletter	100%	100%	100%	100%
Removal of 21 utility poles along House Street	N/A	100%	75%	100%
Special Districts Policy	N/A	100%	100%	N/A
Wayfinding Signage Master Plan	N/A	100%	100%	N/A
Wayfinding Signage Construction	N/A	N/A	N/A	100%

ACTIVITY MEASURES	FY18 ACTUAL	FY19 BUDGET	FY19 PROJECTED	FY20 BUDGET
Monthly newsletters issued	0	0	12	2
Business incentive grants applied for	5	5	3	3
New businesses sought	4	4	4	4



**Economic Development
General Fund**

CATEGORY		Amended Budget 2018/19	Budget 2019/20
1000	Personnel Services	\$ 183,082	\$ 187,027
2000	Materials & Supplies	2,075	2,075
3000	Contractual Services	27,805	29,926
7000	Interfund Transfers	4,881	6,896
Total		\$ 217,843	\$ 225,924

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Economic Development/Government Relations Director	17	1	1
Development Coordinator	9	1	1
Total		2	2

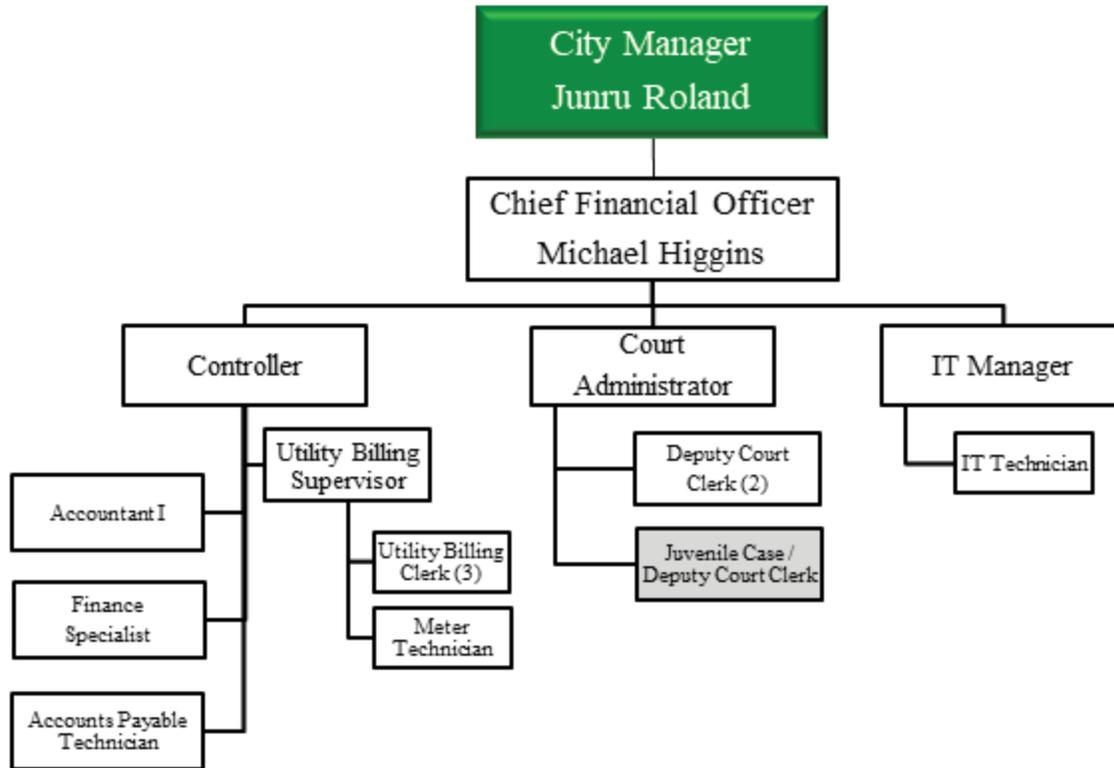


111 - General Fund/Economic Development

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Personnel					
1005-00-1001 Salaries	133,787	139,773	139,773	138,645	143,623
1005-00-1006 Longevity	1,188	1,379	1,379	1,380	1,570
1005-00-1009 TMRS	24,920	25,965	25,965	24,678	25,559
1005-00-1011 FICA	10,585	11,165	11,165	11,079	11,475
1005-00-1018 Auto Allowance	4,800	4,800	4,800	4,800	4,800
Total Personnel	175,279	183,082	183,082	180,582	187,027
Supplies					
1005-00-2100 Office Supplies	1,794	1,500	1,500	1,500	1,500
1005-00-2125 General Supplies	0	575	575	575	575
Total Supplies	1,794	2,075	2,075	2,075	2,075
Contractual Services					
1005-00-3100 Contract Services	17,320	6,000	6,000	6,000	6,000
1005-00-3170 Professional Development	7,423	9,700	9,700	9,700	9,300
1005-00-3180 Dues & Memberships	1,950	2,905	2,905	2,905	3,126
1005-00-3190 Communications	5,365	5,500	5,500	5,414	5,800
1005-00-3210 Postage & Freight	13	200	200	200	200
1005-00-3225 Promotional Marketing	3,295	3,500	3,500	3,500	5,500
Total Services	35,367	27,805	27,805	27,719	29,926
Interfund Transfers					
1005-00-7500 Computer Replacement Accruals	0	0	0	0	938
1005-00-7505 IT Maintenance Fees	6,994	4,881	4,881	4,881	5,958
Total Interfund Transfers	6,994	4,881	4,881	4,881	6,896
Economic Development	\$ 219,434	\$ 217,843	\$ 217,843	\$ 215,257	\$ 225,924

2019-2020

Financial Services



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position



Accounting Division

Mission Statement

The mission of the Finance Department is to prudently manage financial resources through accurate information, timely financial reporting, sound professional business planning and financial services in area of budgeting, purchasing, accounting, treasury, debt management, risk management, and payroll.

FY19 Departmental Accomplishments

- Launch Project Accounting Module- tracking Bond Projects (revenues and expenditures)
- Receive Distinguished Budget Presentation Award
- Receive GFOA Certificate of Achievement for Excellence in Financial Reporting

FY20 Departmental Goals

- Implement a bi-weekly vendor payment schedule
- Create and implement online vendor registration with a shared mailbox for vendor submissions
- Increase ACH and PCard payments reducing the number of paper checks issued
- Electronic ACH payments to vendors
- Update purchasing policy

PERFORMANCE INDICATORS	FY18 ACTUAL	FY19 BUDGET	FY19 PROJECTED	FY20 BUDGET
Reconciliation/posting of daily deposits/transactions	N/A	100%	97%	100%
Issue monthly financial report within 15 days of month end	92%	100%	92%	100%
Reduce the ratio of checks to ACH Payments	N/A	N/A	N/A	4:1
Vendor Payments processed within 30 days	95%	100%	97%	100%

ACTIVITY MEASURES	FY18 ACTUAL	FY19 BUDGET	FY19 PROJECTED	FY20 BUDGET
Number of payroll ACH payments	6,616	6,620	6,600	6,615
Number of purchasing card transactions	3,064	3,500	3,608	4,400
Number of accounts payable checks issued	3,995	4,000	4,035	3,026
Number of ACH payments issued	N/A	N/A	N/A	1,000
Number of new vendors	393	400	350	375
Number of daily deposit reports processed	N/A	1,100	1,070	1,100



**Accounting Division
General Fund**

CATEGORY		Amended Budget 2018/19	Budget 2019/20
1000	Personnel Services	\$ 410,227	\$ 407,089
2000	Materials and Supplies	7,000	7,000
3000	Contractual Services	39,780	42,836
7000	Interfund Transfers	14,642	17,873
Total		\$ 471,649	\$ 474,798

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Chief Financial Officer	18	1	1
Controller	16	1	1
Accountant I	12	1	1
Finance Specialist	9	1	1
Accounts Payable Technician	8	1	1
Total		5	5



111 - General Fund/Accounting Division

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Personnel					
2501-00-1001 Salaries	326,102	320,739	320,739	193,845	318,285
2501-00-1005 Overtime	155	500	500	1,300	500
2501-00-1006 Longevity	4,533	5,062	5,062	4,466	4,940
2501-00-1009 TMRS	59,538	58,689	58,689	34,286	55,878
2501-00-1011 FICA	24,566	25,237	25,237	15,392	25,086
2501-00-1016 Certification & Education Pay	0	0	0	0	1,800
2501-00-1017 Equipment Allowance	0	0	0	595	600
2501-00-1018 Auto Allowance	3,185	3,600	3,600	1,800	3,600
2501-00-1055 Salary Reimbursement from RDA	(3,600)	(3,600)	(3,600)	(3,600)	(3,600)
Total Personnel	414,479	410,227	410,227	248,084	407,089
Supplies					
2501-00-2100 Office Supplies	3,987	4,500	4,500	4,500	4,500
2501-00-2125 General Supplies	2,241	2,500	2,500	2,500	2,500
Total Supplies	6,227	7,000	7,000	7,000	7,000
Contractual Services					
2501-00-3100 Contract Services	5,614	5,600	5,600	10,227	6,885
2501-00-3170 Professional Development	7,356	14,375	14,375	8,500	17,695
2501-00-3180 Dues & Memberships	2,392	3,305	3,305	2,300	2,024
2501-00-3190 Communications	6,683	7,300	7,300	6,500	7,032
2501-00-3210 Postage & Freight	2,958	3,000	3,000	2,500	3,000
2501-00-3220 Printing Services	5,179	5,500	5,500	5,200	5,500
2501-00-3254 Surety, Fidelity Bonds	200	200	200	200	200
2501-00-3260 Machinery & Equipment Maintenance	0	500	500	200	500
Total Services	30,383	39,780	39,780	35,627	42,836
Interfund Transfers					
2501-00-7505 IT Maintenance Fees	13,988	14,642	14,642	14,642	17,873
Total Interfund Transfers	13,988	14,642	14,642	14,642	17,873
Accounting Division	\$ 465,077	\$ 471,649	\$ 471,649	\$ 305,354	\$ 474,798



Municipal Court

Mission Statement

The mission of the Municipal Court is to accurately, expeditiously, and courteously perform the clerical and ministerial duties required in the due process adjudication of misdemeanor violations of the law and ordinances filed in the Municipal Court of the City of Alvin.

FY19 Departmental Accomplishments

- Received Traffic Safety Initiative Award
- Increased Court Security
- Implemented Panic Button System City Wide
- Implemented Accurint Software
- Met all State Filing and Reporting requirements
- Participated in State Wide Warrant Round Up
- Completed court policy and procedure manual

FY20 Departmental Goals

- Traffic Safety Initiative Entry
- Participate in State Wide Round Up
- Express Lane E-Filing for court documents
- Attend Legislative Update
- Monitor outstanding case balances
- Establish Video Magistrate Process
- Become Court of Record
- Incorporate Language Line for Jail and Court
- Revise all offenses with the court software

PERFORMANCE INDICATORS	FY18 ACTUAL	FY19 BUDGET	FY19 PROJECTED	FY20 BUDGET
Develop written procedures for functional areas	60%	75%	80%	95%
Transition to paperless environment	N/A	50%	65%	90%
Time to Disposition in first 120 days	N/A	N/A	45%	60%

ACTIVITY MEASURES	FY18 ACTUAL	FY19 BUDGET	FY19 PROJECTED	FY20 BUDGET
Number of Citations filed	8,558	6,000	6,500	7,000
Warrants Issued	3,041	2,500	2,900	2,000
Warrants Cleared	2,327	2,000	2,500	2,800
Compliance Dismissals	573	500	575	600
Deferred/DSC Dismissals	2,229	1,000	1,200	1,500
Number of Cases Paid	4,854	3,500	4,000	4,500

**Municipal Court Division
General Fund**

CATEGORY		Amended Budget 2018/19	Budget 2019/20
1000	Personnel Services	\$ 149,156	\$ 174,474
2000	Materials and Supplies	4,000	4,000
3000	Contractual Services	20,200	19,000
7000	Interfund Transfers	12,202	14,894
Total		\$ 185,558	\$ 212,368

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Court Administrator	15	1	1
Deputy Court Clerk	8	2	2
* Deputy Court Clerk/Juvenile Case Manager	8	0	1
Total		3	4

* In FY19 Juvenile Case Manager was a part time position funded in the Juvenile Case Manager Fund (128). In FY20, this position became full-time funded 50% from General Fund (111) and 50% from Juvenile Case Manager Fund (128).





111 - General Fund/Municipal Court Division

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Personnel					
2502-00-1001 Salaries	104,051	115,322	115,322	110,472	134,362
2502-00-1005 Overtime	822	800	800	200	800
2502-00-1006 Longevity	577	808	808	551	601
2502-00-1009 TMRS	18,795	20,802	20,802	18,918	23,133
2502-00-1011 FICA	10,520	11,424	11,424	8,493	14,379
2502-00-1016 Certification & Education Pay	0	0	0	0	1,200
Total Personnel	134,764	149,156	149,156	138,634	174,474
Supplies					
2502-00-2100 Office Supplies	3,364	2,800	2,800	2,800	2,800
2502-00-2125 General Supplies	839	0	0	0	0
2502-00-2275 Program Supplies	0	1,200	1,200	1,200	1,200
Total Supplies	4,202	4,000	4,000	4,000	4,000
Contractual Services					
2502-00-3100 Contract Services	192	800	800	5,900	4,500
2502-00-3131 Juror Costs	54	500	500	66	0
2502-00-3170 Professional Development	3,483	4,500	4,500	4,000	3,000
2502-00-3180 Dues & Memberships	500	1,200	1,200	1,200	800
2502-00-3190 Communications	4,461	4,500	4,500	5,610	5,400
2502-00-3210 Postage & Freight	3,434	4,500	4,500	4,100	4,500
2502-00-3220 Printing Services	5,773	4,000	4,000	600	500
2502-00-3254 Surety, Fidelity Bonds	0	200	200	140	300
Total Services	17,897	20,200	20,200	21,616	19,000
Interfund Transfers					
2502-00-7505 IT Maintenance Fees	11,657	12,202	12,202	12,202	14,894
Total Interfund Transfers	11,657	12,202	12,202	12,202	14,894
Municipal Court Division	\$ 168,520	\$ 185,558	\$ 185,558	\$ 176,452	\$ 212,368



**Municipal Court Judge Division
General Fund**

CATEGORY		Amended Budget 2018/19	Budget 2019/20
1000	Personnel Services	\$ 32,400	\$ 54,000
3000	Contractual Services	0	1,500
Total		\$ 32,400	\$ 55,500



111 - General Fund/Municipal Court Judge Division

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Personnel					
2502-19-1017 Equipment Allowance	0	0	0	0	600
2502-19-1019 Municipal Judge Retainer	32,063	32,400	32,400	50,400	52,200
2502-19-1021 Technology Stipend	0	0	0	0	1,200
Total Personnel	32,063	32,400	32,400	50,400	54,000
Contractual Services					
2502-19-3170 Professional Development	0	0	0	0	1,000
2502-19-3180 Dues & Memberships	0	0	0	0	500
Total Services	0	0	0	0	1,500
Municipal Court Judge Division	\$ 32,063	\$ 32,400	\$ 32,400	\$ 50,400	\$ 55,500



**City Hall Division
General Fund**

CATEGORY		Amended Budget 2018/19	Budget 2019/20
2000	Materials and Supplies	\$ 9,326	\$ 8,500
3000	Contractual Services	92,500	94,000
7000	Interfund Transfers	14,824	54,278
Total		\$ 116,650	\$ 156,778

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			

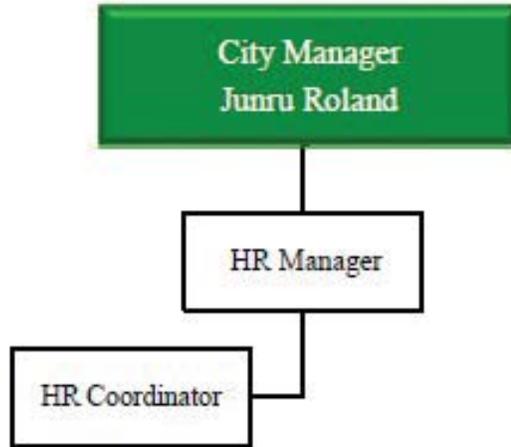


111 - General Fund/City Hall Division

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Supplies					
2504-00-2125 General Supplies	5,334	7,000	7,826	6,000	7,000
2504-00-2200 Foods	1,130	1,500	1,500	700	1,500
2504-00-2275 Program Supplies	196	0	0	0	0
Total Supplies	6,660	8,500	9,326	6,700	8,500
Contractual Services					
2504-00-3190 Communications	13,095	13,500	13,500	14,000	15,000
2504-00-3200 Utilities	20,290	30,000	30,000	22,500	30,000
2504-00-3260 Machinery & Equipment Maintenance	19,444	19,000	19,000	19,000	19,000
2504-00-3270 Building/Grounds Maintenance	26,830	30,000	30,000	32,000	30,000
Total Services	79,658	92,500	92,500	87,500	94,000
Capital Outlay					
2504-00-4150 Machinery & Equipment	10,033	0	0	0	0
Total Capital Outlay	10,033	0	0	0	0
Interfund Transfers					
2504-00-7500 Computer Replacement Accruals	0	14,824	14,824	14,824	54,278
Total Interfund Transfers	0	14,824	14,824	14,824	54,278
City Hall Division	\$ 96,351	\$ 115,824	\$ 116,650	\$ 109,024	\$ 156,778

2019-2020

Human Resources Division



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position

Human Resources

Mission Statement

Human Resources is committed to providing quality service to all prospective, current, and past employees and treating such individuals with respect and individual attention through their tenure with the City of Alvin.

FY19 Departmental Accomplishments

- Provided Management for Managers and Supervisors
- Implemented an Online Application Process

FY20 Departmental Goals

- Provide professional, timely, courteous and exceptional customer service to employees
- Maintain a quality Health Insurance Plan for employees



**Human Resources Division
General Fund**

CATEGORY	Amended Budget 2018/19	Budget 2019/20
1000 Personnel Services	\$ 164,723	\$ 132,720
2000 Materials and Supplies	13,500	26,000
3000 Contractual Services	54,200	49,650
7000 Interfund Transfers	4,881	5,958
Total	\$ 237,304	\$ 214,328

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Human Resources Manager	14	1	1
HR Coordinator	9	1	1
Total		2	2

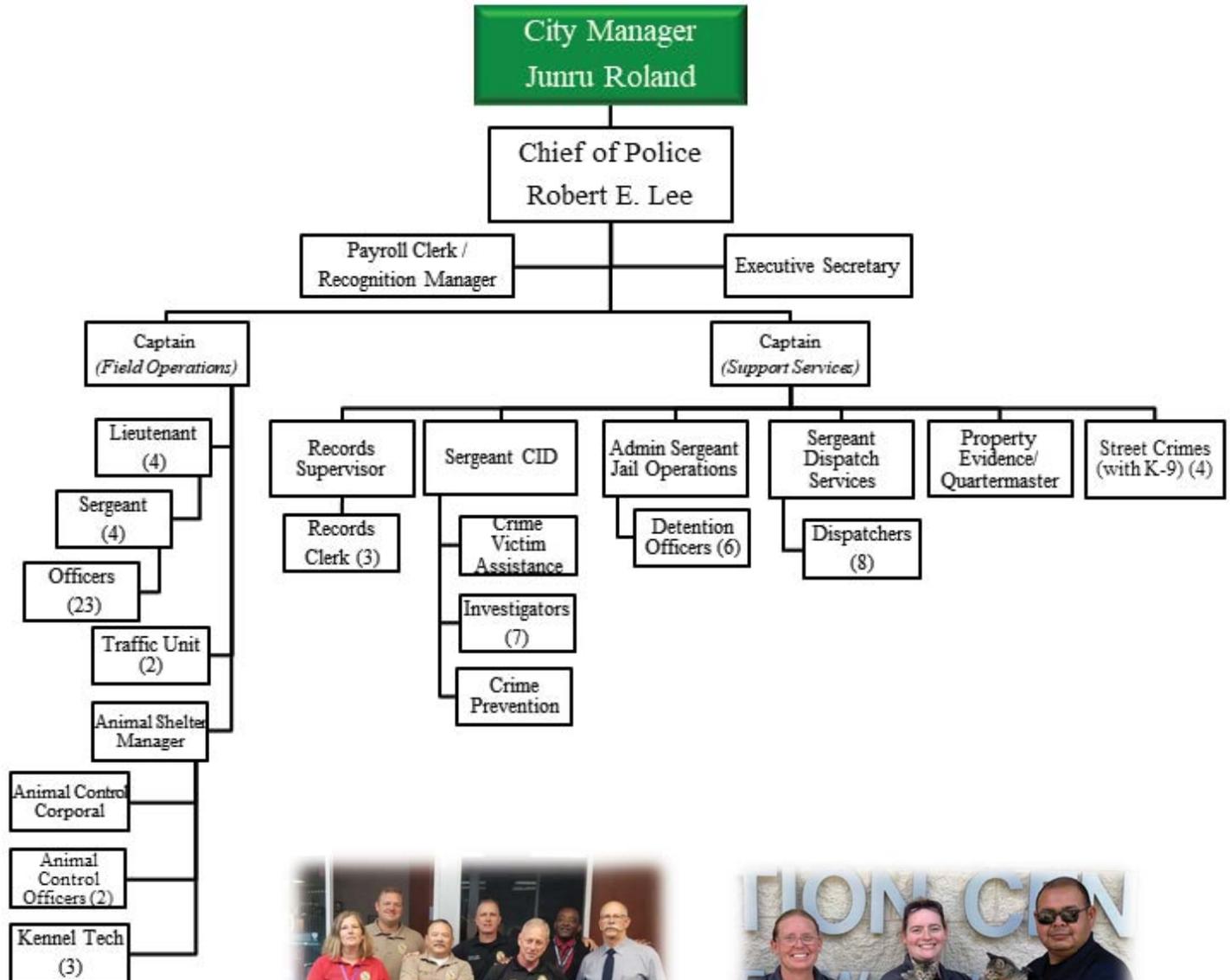


111 - General Fund/Human Resources Division

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Personnel					
2503-00-1001	92,763	96,490	96,490	96,512	101,421
2503-00-1006	3,071	3,326	3,326	3,263	3,519
2503-00-1009	18,528	23,361	23,361	17,658	18,137
2503-00-1011	7,064	10,046	10,046	7,927	8,143
2503-00-1022	5,100	30,000	30,000	2,850	0
2503-00-1025	0	1,500	1,500	1,000	1,500
Total Personnel	126,525	164,723	164,723	129,210	132,720
Supplies					
2503-00-2100	1,655	1,000	1,000	1,800	2,000
2503-00-2125	1,086	1,000	1,000	1,000	1,000
2503-00-2270	3,685	3,500	3,500	3,500	4,000
2503-00-2271	7,480	8,000	8,000	8,000	19,000
Total Supplies	13,906	13,500	13,500	14,300	26,000
Contractual Services					
2503-00-3100	26,252	40,000	40,000	27,000	30,000
2503-00-3160	7,213	5,000	5,000	5,000	5,000
2503-00-3161	0	1,000	1,000	1,000	4,750
2503-00-3170	3,608	4,000	4,000	2,600	5,000
2503-00-3180	733	900	900	800	900
2503-00-3190	3,067	3,200	3,200	3,583	3,800
2503-00-3210	260	100	100	175	200
Total Services	41,134	54,200	54,200	40,158	49,650
Interfund Transfers					
2503-00-7505	4,663	4,881	4,881	4,881	5,958
Total Interfund Transfers	4,663	4,881	4,881	4,881	5,958
Human Resources	\$ 186,228	\$ 237,304	\$ 237,304	\$ 188,549	\$ 214,328

2019-2020

Police Department



Department Head

Full-time position

Full-time position – Funding Split

Part-time position

Law Enforcement Division

Mission Statement

The mission of the Alvin Police Department is to be the model of excellence in policing by working in partnership with the community to fight crime and the fear of crime, enforce laws, and enhance quality of life, while safeguarding the Constitutional Rights of all people. We are committed to providing outstanding service to all our residents and visitors alike and maintaining a work environment in which we continuously recruit, train, and develop an exceptional team of employees who possess honor, integrity, and compassion.

FY19 Departmental Accomplishments

- Recognition renewal process in-progress. Expected completion FY20 Budget year
- Increased social media presence as a crime reduction strategy
- Implemented social media program to raise awareness of driving safety and enforcement
- Monitored Drive-Wise program and adjusted placement of signs
- Added RADAR speed signs to high-violation locations to reduce speed related accidents
- Completed National-Night-Out twice in Fall/Spring
- The Alvin Police Department (APD) held a National Drug Takeback Day (collecting over 900 lbs.)
- Held several community events such as "Christmas Walk-A-Mile", KAB Cleanup Day, and the Taco Truck Showdown at ACC

FY20 Departmental Goals

- Complete re-recognition process
- Work with TxDOT to implement data-driven strategy for reducing crime and traffic crashes
- Continue to leverage social media for public safety and crime reduction

Utilize increased traffic enforcement to address traffic crashes and crime



**Law Enforcement Division
General Fund**

CATEGORY		Amended Budget 2018/19	Budget 2019/20
1000	Personnel Services	\$ 5,707,119	\$ 5,900,494
2000	Materials and Supplies	193,500	207,000
3000	Contractual Services	610,425	610,766
5000	Debt Services	9,000	0
7000	Interfund Transfers	593,821	665,694
Total		\$ 7,113,865	\$ 7,383,954

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Chief of Police	18	1	1
** Police Officers	*	49	50
Executive Secretary	11	1	1
Crime Victim Liaison	8	1	1
Communication Officer	10	8	8
Communication Supervisor	11	1	1
Detention Officers	9	6	6
Records Technicians	7	3	3
Records Supervisor	9	1	1
Police Payroll Technician/Recognition Manager	9	1	1
Total		72	73

* Pay plan is based on Collective Bargaining Agreement

** In FY20, one additional full-time Police Officer position has been funded



111 - General Fund/Law Enforcement Division

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20	
Personnel						
3501-00-1001	Salaries	3,882,887	4,055,615	4,055,615	4,095,510	4,221,311
3501-00-1005	Overtime	217,013	225,000	225,000	225,000	225,000
3501-00-1006	Longevity	66,284	70,978	70,978	70,822	79,604
3501-00-1009	TMRS	775,712	809,388	809,388	781,850	804,305
3501-00-1011	FICA	315,058	348,051	348,051	351,006	361,088
3501-00-1014	Clothing Allowance	8,400	8,400	8,400	8,400	8,400
3501-00-1016	Certification & Education Pay	66,150	73,443	73,443	69,246	82,681
3501-00-1017	Equipment Allowance	96,927	101,844	101,844	104,940	103,704
3501-00-1018	Auto Allowance	14,400	14,400	14,400	14,400	14,400
	Total Personnel	5,442,831	5,707,119	5,707,119	5,721,174	5,900,494
Supplies						
3501-00-2100	Office Supplies	14,232	12,000	12,000	12,000	12,000
3501-00-2125	General Supplies	19,157	24,000	24,000	22,000	24,000
3501-00-2175	Janitorial Supplies	1,458	2,000	2,000	2,000	2,000
3501-00-2200	Foods	5,471	5,000	5,000	10,500	10,000
3501-00-2225	Medical Supplies	353	1,000	1,000	1,000	1,000
3501-00-2250	Uniform & Apparel	18,453	20,000	20,000	20,000	20,000
3501-00-2300	Vehicle & Equipment	10,607	11,000	11,000	10,000	12,500
3501-00-2301	Motor Vehicle Fuel	79,006	75,000	75,000	80,000	82,000
3501-00-2325	Ammunition	28,089	28,000	28,000	28,000	28,000
3501-00-2350	Safety Equipment	11,927	15,500	15,500	15,678	15,500
	Total Supplies	188,754	193,500	193,500	201,178	207,000
Contractual Services						
3501-00-3100	Contract Services	20,811	28,500	34,094	24,000	28,500
3501-00-3170	Professional Development	30,368	37,000	37,000	37,000	37,000
3501-00-3180	Dues & Memberships	2,920	3,100	3,100	4,141	3,100
3501-00-3190	Communications	98,815	92,000	92,000	99,911	100,000
3501-00-3200	Utilities	65,446	100,000	100,000	75,000	75,000
3501-00-3210	Postage & Freight	1,702	2,000	2,000	2,400	2,000
3501-00-3220	Printing Services	1,141	2,000	2,000	1,500	2,000
3501-00-3230	Advertising	940	1,000	1,000	1,000	1,000
3501-00-3250	General Insurance	23,290	25,619	25,619	21,822	24,000
3501-00-3260	Machinery & Equipment Maintenance	33,009	36,000	36,000	40,000	36,000
3501-00-3270	Buildings/Grounds Maintenance	52,012	50,000	60,525	50,000	50,000
3501-00-3290	Technology Services	146,306	166,713	172,587	166,713	207,666
3501-00-3300	Special Investigations	3,000	2,000	2,000	2,000	2,000
3501-00-3305	Special Programs	11,439	15,000	15,000	15,000	15,000
3501-00-3510	Vehicle Repairs	11,795	27,500	27,500	27,500	27,500
	Total Services	502,994	588,432	610,425	567,987	610,766
Capital Outlay						
3501-00-4150	Machinery & Equipment	10,194	0	0	0	0
	Total Capital Outlay	10,194	0	0	0	0
Debt Service						
3501-00-5001	Principal Debt Payment	11,516	8,874	8,874	8,881	0
3501-00-5002	Interest Debt Payments	484	126	126	69	0
	Total Debt Service	12,000	9,000	9,000	8,949	0
Interfund Transfers						
3501-00-7500	Computer Replacement Accruals	10,438	2,934	2,934	2,934	27,280
3501-00-7505	IT Maintenance Fees	146,872	192,787	192,787	192,787	235,330
3501-00-7510	Vehicle Maintenance Fees	123,588	153,650	153,650	153,650	158,635
3501-00-7515	Vehicle Replacement Accruals	201,315	244,449	244,449	244,449	244,449
	Total Interfund Transfers	482,213	593,821	593,821	593,821	665,694
Police		\$ 6,638,986	\$ 7,091,872	\$ 7,113,865	\$ 7,093,109	\$ 7,383,954



Animal Shelter Division

Mission Statement

Our mission is to resolve animal control issues in our community by educating the public about applicable animal control laws and enforcing those laws as appropriate. We will treat all animals with respect and compassion, making all decisions by first considering what is the most humane outcome for the animal with the primary focus of reuniting pets with their families or placing adoptable pets in forever homes or with qualified rescue groups.

FY19 Departmental Accomplishments

- Increased pet adoptions (by 50% or by 200)
- No pets euthanized for space or time
- Cooperative programs with ACC (Vet Tech Program)
- Agreements with out-of-state rescues for multiple-animal transfers
- Post-adoption survey initiated

FY20 Departmental Goals

- Increase pet adoptions (10% or by 30)
- No pets euthanized for space or time
- Complete ordinance review with policy change recommendations as needed
- Promotion of sponsorship through monthly social media posts and videos
- Increase pet owner responsibilities through enforcement

PERFORMANCE INDICATORS	FY18 ACTUAL	FY19 BUDGET	FY19 PROJECTED	FY20 BUDGET
Intakes vs Placements	72%	80%	68%	80%
Average # of days from intake to placement	60	45	50	30

ACTIVITY MEASURES	FY18 ACTUAL	FY19 BUDGET	FY19 PROJECTED	FY20 BUDGET
Euthanasia's for space or time	0	0	0	0
Pet Adoptions	492	500	459	500
Pet Recues	3	4	5	6
Number of impounds	30	45	50	55



**Animal Control Division
General Fund**

CATEGORY		Amended Budget 2018/19	Budget 2019/20
1000	Personnel Services	\$ 326,431	\$ 339,097
2000	Materials and Supplies	45,601	52,750
3000	Contractual Services	46,550	58,125
7000	Interfund Transfers	40,541	48,440
Total		\$ 459,123	\$ 498,411

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Animal Shelter Manager	14	1	1
Animal Control Corporal	9	1	1
Animal Control Officers	8	2	2
Kennel Technicians	5	3	3
		<u>7</u>	<u>7</u>

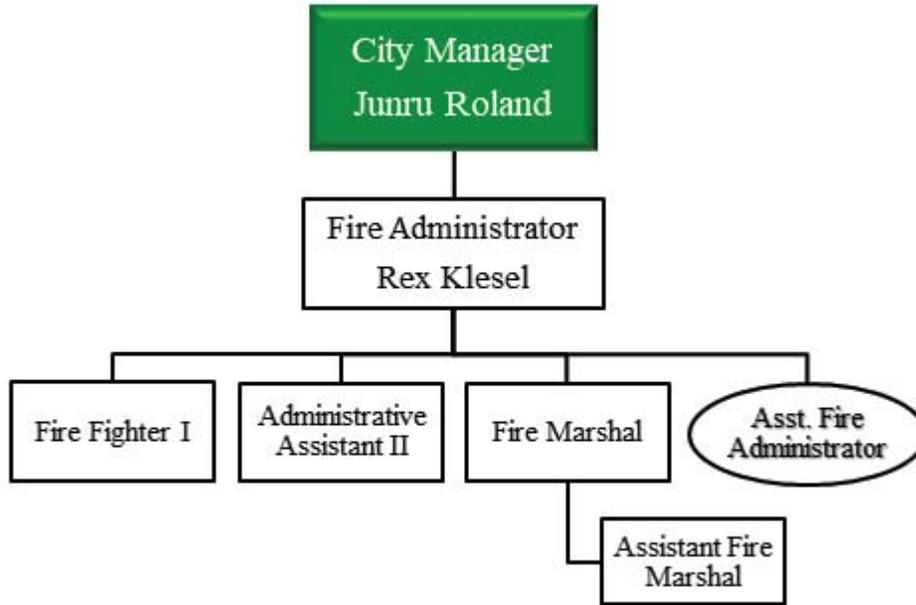


111 - General Fund/Animal Control Division

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Personnel					
3501-18-1001 Salaries	231,166	237,801	237,801	221,487	247,788
3501-18-1005 Overtime	13,867	12,000	12,000	12,000	12,000
3501-18-1006 Longevity	3,238	3,468	3,468	3,537	4,001
3501-18-1009 TMRS	45,360	46,295	46,295	41,496	46,136
3501-18-1011 FICA	18,401	19,907	19,907	18,630	20,712
3501-18-1016 Certification & Education Pay	0	0	0	0	1,500
3501-18-1017 Equipment Allowance	6,148	6,960	6,960	6,500	6,960
Total Personnel	318,179	326,431	326,431	303,650	339,097
Supplies					
3501-18-2100 Office Supplies	2,575	2,500	2,500	2,500	2,500
3501-18-2125 General Supplies	7,804	7,000	7,000	7,000	7,000
3501-18-2175 Janitorial Supplies	10,307	9,000	9,000	13,000	12,000
3501-18-2200 Foods	1,677	1,000	1,000	1,600	2,000
3501-18-2225 Medical Supplies	15,532	15,000	15,000	20,000	20,000
3501-18-2250 Uniform & Apparel	1,810	2,000	2,000	2,000	2,000
3501-18-2300 Vehicle & Equipment	0	250	250	250	250
3501-18-2301 Motor Vehicle Fuel	4,096	6,000	6,000	5,000	6,000
3501-18-2350 Safety Equipment	0	1,000	2,851	1,800	1,000
Total Supplies	43,800	43,750	45,601	53,150	52,750
Contractual Services					
3501-18-3100 Contract Services	3,936	3,500	3,500	4,500	6,000
3501-18-3170 Professional Development	3,407	3,500	3,500	3,500	3,500
3501-18-3180 Dues & Membership	250	350	350	350	350
3501-18-3190 Communications	2,782	3,500	3,500	3,611	3,800
3501-18-3200 Utilities	15,551	19,000	19,000	16,500	17,000
3501-18-3210 Postage & Freight	17	200	200	300	300
3501-18-3230 Advertising	2,000	2,000	2,000	2,000	2,000
3501-18-3260 Machinery & Equipment Maint.	10,484	6,500	6,500	9,800	9,000
3501-18-3270 Building/ Grounds Maintenance	7,603	8,000	8,000	21,000	16,175
Total Services	46,028	46,550	46,550	61,561	58,125
Interfund Transfers					
3501-18-7500 Computer Replacement Accruals	0	0	0	0	4,692
3501-18-7505 IT Maintenance Fees	11,657	12,202	12,202	12,202	14,894
3501-18-7510 Vehicle Maintenance Fees	0	15,895	15,895	15,895	16,410
3501-18-7515 Vehicle Replacement Accruals	12,638	12,444	12,444	12,444	12,444
Total Interfund Transfers	24,295	40,541	40,541	40,541	48,440
Animal Shelter Division	\$ 432,302	\$ 457,272	\$ 459,123	\$ 458,902	\$ 498,411

2019-2020

Fire Department



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position



Fire Department

Mission Statement

The mission of the Alvin Fire Department, originally formed in 1893, is to protect life and property and to respond to other emergencies that might arise in the community through public education, management, and incident response while also participating in most local service projects. The Fire Department strives to meet the needs of our community with the dedication and skill of our people.

Y19 Departmental Accomplishments

- Acquired high water rescue vehicle for Fire Department
- Started scanning archived Commercial Inspection Records
- Recruited and trained 4 new Volunteer Firefighters
- Adopted the 2018 International Fire Code

FY20 Departmental Goals

- Rehab and put into service donated high water rescue vehicle
- Go paperless with Inspection Reports
- Recruit at least 5 new Volunteer Firefighters
- Scan archived Commercial Inspection Reports
- Hire Part Time Assistant Administrator

PERFORMANCE INDICATORS	FY18 ACTUAL	FY19 BUDGET	FY19 PROJECTED	FY20 BUDGET
Recruit and Retain new Firefighters	6	5	4	6
Conduct Fire Inspections in all Commercial Businesses	75%	90%	80%	90%

ACTIVITY MEASURES	FY18 ACTUAL	FY19 BUDGET	FY19 PROJECTED	FY20 BUDGET
Calls for Service	678	728	672	738
Public Safety Education Hours	3,447	3,900	3,600	4,000
Training Hours	5,812	5,500	5,500	6,000
Scan Archived Commercial Inspection Records	800	600	250	500



**Fire Department
General Fund**

CATEGORY		Amended Budget 2018/19	Budget 2019/20
1000	Personnel Services	\$ 398,560	\$ 431,159
2000	Materials and Supplies	103,418	121,300
3000	Contractual Services	352,157	348,203
7000	Interfund Transfers	99,321	102,937
Total		\$ 953,456	\$ 1,003,598

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Fire Department Administrator	17	1	1
Firefighter I	12	1	1
Fire Marshal	16	1	1
Assistant Fire Marshal	9	1	1
Administrative Assistant II	9	1	1
Total		5	5

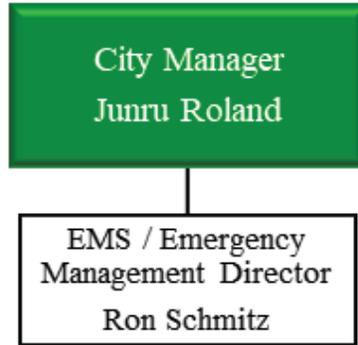


111 - General Fund/Fire Division

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Personnel					
3502-00-1001	Salaries	271,387	283,131	283,131	300,374
3502-00-1005	Overtime	5,065	4,000	4,000	4,000
3502-00-1006	Longevity	3,574	4,049	4,049	4,530
3502-00-1007	Extra Help	9,649	27,500	27,500	38,804
3502-00-1009	TMRS	50,270	52,142	52,142	52,922
3502-00-1010	Monthly Stipend	1,200	1,200	1,200	1,200
3502-00-1011	FICA	21,489	24,618	24,618	27,409
3502-00-1017	Equipment Allowance	1,920	1,920	1,920	1,920
	Total Personnel	364,555	398,560	398,560	431,159
Supplies					
3502-00-2100	Office Supplies	1,810	1,500	1,500	1,500
3502-00-2125	General Supplies	21,814	22,000	22,000	40,000
3502-00-2175	Janitorial Supplies	999	1,500	1,500	1,500
3502-00-2225	Medical Supplies	0	600	600	800
3502-00-2250	Uniform & Apparel	38,209	36,000	36,318	36,000
3502-00-2275	Program Supplies	7,253	8,500	8,500	8,500
3502-00-2300	Vehicle & Equipment Supplies	14,158	17,000	17,000	17,000
3502-00-2301	Motor Vehicle Fuel	14,604	16,000	16,000	16,000
	Total Supplies	98,848	103,100	103,418	121,300
Contractual Services					
3502-00-3100	Contract Services	12,900	0	0	0
3502-00-3120	Legal Services	179	200	200	180
3502-00-3160	Medical Services -Pre Emp.	114	1,500	1,500	2,800
3502-00-3170	Professional Development	26,916	25,000	25,000	25,000
3502-00-3180	Dues & Memberships	3,864	5,500	5,500	6,500
3502-00-3190	Communications	12,644	12,500	12,500	14,000
3502-00-3200	Utilities	18,402	23,000	23,000	23,000
3502-00-3210	Postage & Freight	397	300	300	300
3502-00-3220	Printing Services	364	600	600	600
3502-00-3250	General Insurance	27,568	24,480	24,480	26,150
3502-00-3260	Machinery & Equipment Maintenance	32,244	24,782	24,782	25,000
3502-00-3270	Building/Grounds Maintenance	35,146	30,000	30,000	30,000
3502-00-3272	Fire Alarm Maintenance	16,057	21,000	21,000	21,000
3502-00-3310	Wrecker Fees	0	300	300	300
3502-00-3340	Pension Contribution	104,155	126,020	126,020	121,095
3502-00-3430	Miscellaneous Services	0	0	0	300
3502-00-3510	Vehicle Repairs	37,367	52,000	54,997	50,000
3502-00-3511	Radio Repairs	1,978	1,978	1,978	1,978
	Total Services	330,294	349,160	352,157	348,203
Interfund Transfers					
3502-00-7500	Computer Replacement Accruals	6,000	4,029	4,029	1,877
3502-00-7505	IT Maintenance Fees	44,295	19,523	19,523	23,831
3502-00-7510	Vehicle Maintenance Fees	48,729	45,035	45,035	46,496
3502-00-7515	Vehicle Replacement Accruals	31,086	30,733	30,733	30,733
	Total Interfund Transfers	130,110	99,321	99,321	102,937
Fire		\$ 923,806	\$ 950,141	\$ 953,456	\$ 932,657
		\$ 1,003,598			

2019-2020

Emergency Management Division



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position



**Emergency Management
General Fund**

	CATEGORY	Amended Budget 2018/19		Budget 2019/20
1000	Personnel Services •	\$ 59,175	\$	73,783
3000	Contractual Services	10,000		15,000
	Total	\$ 69,175	\$	88,783

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
EMS Director	17	1	1
Total		1	1

- *EMS Director salary is split 50%/50% between General Fund and Emergency Medical Services Fund*

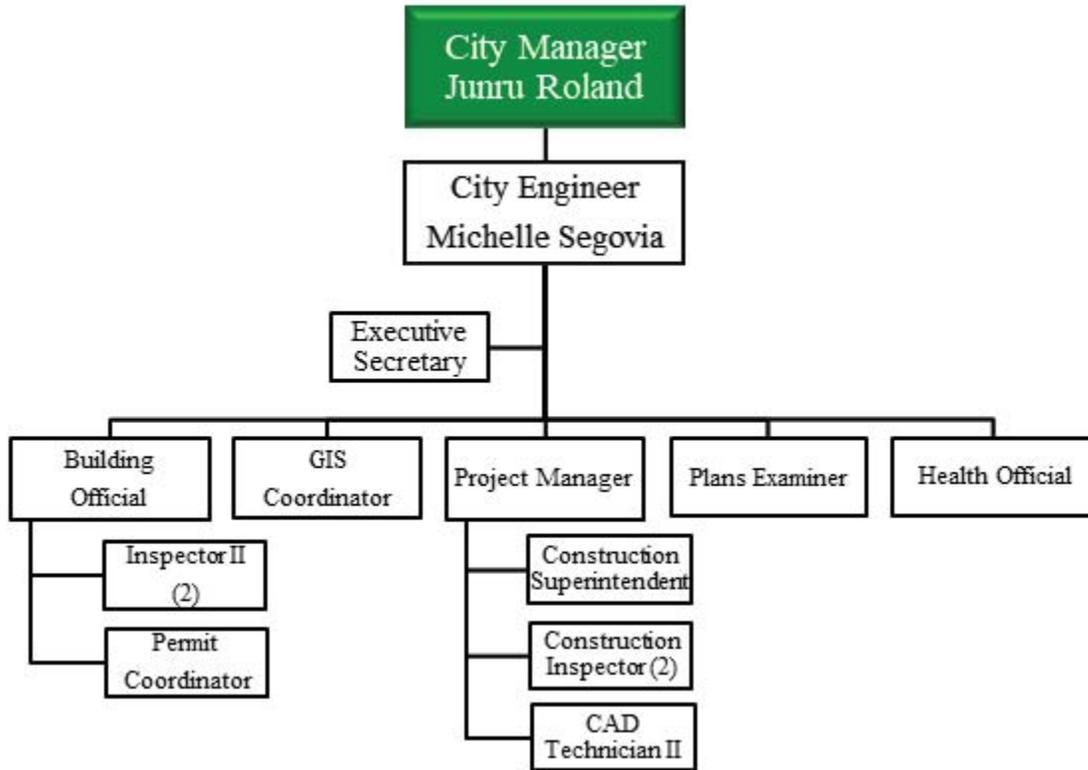


111 - Emergency Management

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Personnel					
3505-00-1001 Salaries	44,107	46,103	46,103	45,643	57,830
3505-00-1006 Longevity	1,023	1,071	1,071	1,058	1,343
3505-00-1009 TMRS	8,097	8,392	8,392	7,958	10,083
3505-00-1011 FICA	3,344	3,609	3,609	3,573	4,527
Total Personnel	56,571	59,175	59,175	58,232	73,783
Contractual Services					
3505-00-3176 Emergency MGMT Communications	16,000	10,000	10,000	9,510	15,000
Total Services	16,000	10,000	10,000	9,510	15,000
Emergency Management	\$ 72,571	\$ 69,175	\$ 69,175	\$ 67,742	\$ 88,783

2019-2020

Engineering Department



Department Head

Full-time position

Full-time position – Funding Split

Part-time position

Engineering Department

Mission Statement

The mission of the Engineering Department is to provide the highest level of service to our citizens while insuring their health, safety, and general welfare in such a manner so as to create for them the highest standard of living that is possible in our community.

FY19 Departmental Accomplishments

- Completed design (In-House) Briscoe Park Egress Road, Sidewalk Project, Concrete/Drainage
- Completed construction - Durant Detention Pond Project
- Completed construction - Wastewater Treatment Plant Optimization Phase II Project
- Completed engineering design - FM 528 Extension Project
- Completed engineering design - Fairway South St. Water Line Improvements, Lift Stations 14/17
- Drafted 2020-2024 Capital Improvement Program document for adoption

FY20 Departmental Goals

- Bid/Begin construction - Lift Station 30 Expansion/Hwy 35 Gravity Mains/54' Eastside Projects
- Bid/Begin construction - Moller Road Storm Sewer and Pavements Improvements Project Phase 2
- Complete design, Bid/Begin construction - Water Line Improvements Phase 2 Project
- Complete construction - Water Plant 6 Tank Replacement, Fairway/South St. Water Line Phase I
- Drafted 2021-2025 Capital Improvement Program document for adoption by City Council



**Engineering Division
General Fund**

CATEGORY		Amended Budget 2018/19	Budget 2019/20
1000	Personnel Services	\$ 682,870	\$ 739,772
2000	Materials and Supplies	10,450	10,950
3000	Contractual Services	29,640	26,700
7000	Interfund Transfers	47,720	58,540
8000	Reimbursements	(356,500)	(366,500)
Total		\$ 414,180	\$ 469,462

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
City Engineer	18	1	1
Executive Secretary	11	1	1
Health Official	11	1	1
GIS Coordinator	12	1	1
Plan Examiner	15	1	1
Project Manager	16	1	1
Construction Superintendent	13	1	1
Construction Inspector	12	2	2
CAD Technician II	11	1	1
Total		10	10



111 - General Fund/Engineering Division

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20	
Personnel						
5001-17-1001	Salaries	512,697	522,912	522,912	479,800	569,740
5001-17-1005	Overtime	2,189	3,000	3,000	3,000	3,000
5001-17-1006	Longevity	10,882	9,348	9,348	9,442	9,825
5001-17-1009	TMRS	95,276	96,845	96,845	85,399	100,899
5001-17-1011	FICA	38,793	41,645	41,645	38,340	45,298
5001-17-1016	Certification & Education Pay	0	0	0	0	1,350
5001-17-1017	Equipment Allowance	5,160	5,520	5,520	5,323	6,060
5001-17-1018	Auto Allowance	3,600	3,600	3,600	3,600	3,600
Total Personnel		668,596	682,870	682,870	624,904	739,772
Supplies						
5001-17-2100	Office Supplies	2,827	3,500	3,500	3,200	3,300
5001-17-2125	General Supplies	1,072	2,500	2,500	2,300	2,500
5001-17-2200	Foods	212	300	300	300	500
5001-17-2250	Uniform & Apparel	174	150	150	150	150
5001-17-2301	Motor Vehicle Fuel	4,216	4,000	4,000	4,200	4,500
Total Supplies		8,501	10,450	10,450	10,150	10,950
Contractual Services						
5001-17-3100	Contract Services	3,906	5,000	5,000	5,000	5,000
5001-17-3170	Professional Development	148	2,000	2,000	2,000	2,000
5001-17-3180	Dues & Memberships	470	500	500	500	500
5001-17-3190	Communications	8,883	12,440	12,440	7,300	9,000
5001-17-3210	Postage & Freight	221	500	500	500	500
5001-17-3220	Printing Services	185	300	300	300	300
5001-17-3260	Machinery & Equipment Maint.	8,903	8,500	8,500	9,000	9,000
5001-17-3320	Uniform Rental	407	400	400	400	400
Total Services		23,123	29,640	29,640	25,000	26,700
Interfund Transfers						
5001-17-7500	Computer Replacement Accruals	0	0	0	0	2,815
5001-17-7505	IT Maintenance Fees	23,313	17,082	17,082	17,082	20,852
5001-17-7510	Vehicle Maintenance Fees	25,424	21,193	21,193	21,193	21,881
5001-17-7515	Vehicle Replacement Accruals	9,336	9,444	9,444	9,444	12,992
Total Interfund Transfers		58,073	47,720	47,720	47,720	58,540
Reimbursements						
5001-17-8211	Reimb from Sales Tax Fund	(350,319)	(325,000)	(325,000)	(320,000)	(325,000)
5001-17-8215	Reimb from Cemetery Fund	(1,708)	(1,500)	(1,500)	(1,800)	(1,500)
5001-17-8216	Reimb from Utility Fund	(42,721)	(30,000)	(30,000)	(69,800)	(40,000)
Total Reimbursements		(394,749)	(356,500)	(356,500)	(391,600)	(366,500)
Engineering Division		\$ 363,545	\$ 414,180	\$ 414,180	\$ 316,174	\$ 469,462



**Inspection Division
General Fund**

CATEGORY		Amended Budget 2018/19	Budget 2019/20
1000	Personnel Services	\$ 268,353	\$ 279,487
2000	Materials and Supplies	5,200	5,900
3000	Contractual Services	8,100	8,900
7000	Interfund Transfers	31,850	32,299
Total		\$ 313,503	\$ 326,586

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Building Official	17	1	1
Inspector II	11	2	2
Permit Coordinator	7	1	1
Total		4	4



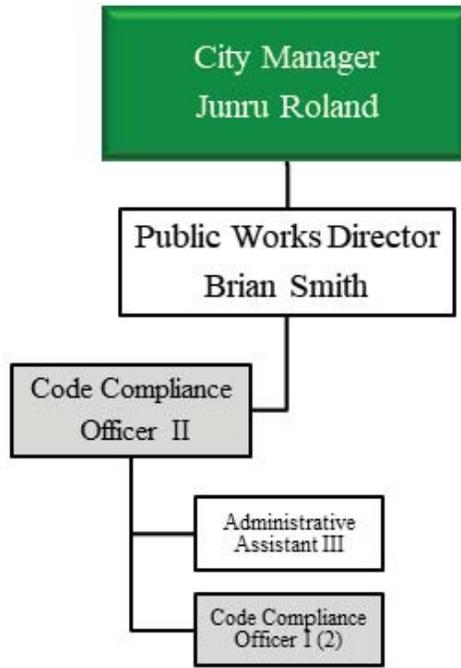
111 - General Fund/Inspection Division

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Personnel					
5001-11-1001	Salaries	202,892	209,990	209,990	218,739
5001-11-1005	Overtime	104	500	500	500
5001-11-1006	Longevity	1,447	1,819	1,819	2,204
5001-11-1009	TMRS	36,760	38,058	38,058	38,010
5001-11-1011	FICA	15,153	16,366	16,366	17,064
5001-11-1016	Certification & Education Pay	0	0	0	1,350
5001-11-1017	Equipment Allowance	1,620	1,620	1,620	1,620
	Total Personnel	257,975	268,353	268,353	279,487
Supplies					
5001-11-2100	Office Supplies	1,089	1,000	1,000	1,000
5001-11-2125	General Supplies	637	1,000	1,000	1,000
5001-11-2250	Uniform & Apparel	200	200	200	400
5001-11-2301	Motor Vehicle Fuel	3,007	3,000	3,000	3,500
	Total Supplies	4,932	5,200	5,200	5,900
Contractual Services					
5001-11-3100	Contract Services	142	1,000	1,000	1,000
5001-11-3170	Professional Development	2,582	2,500	2,500	2,500
5001-11-3180	Dues & Memberships	933	1,000	1,000	1,000
5001-11-3190	Communications	2,406	3,000	3,000	4,000
5001-11-3210	Postage & Freight	0	50	50	50
5001-11-3220	Printing Services	0	350	350	350
5001-11-3320	Uniform Rental	123	200	200	0
	Total Services	6,185	8,100	8,100	8,900
Interfund Transfers					
5001-11-7505	IT Maintenance Fees	9,325	9,761	9,761	11,915
5001-11-7510	Vehicle Maintenance Fees	12,712	10,597	10,597	10,940
5001-11-7515	Vehicle Replacement Accruals	9,896	11,492	11,492	9,444
	Total Interfund Transfers	31,933	31,850	31,850	32,299
	Inspection Division	\$ 301,026	\$ 313,503	\$ 313,503	\$ 326,586



2019-2020

General Fund - Code Enforcement Division



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position



**Code Enforcement Division
General Fund**

CATEGORY		Amended Budget 2018/19	Budget 2019/20
1000	Personnel Services	\$ 117,141	\$ 123,137
	Total	\$ 117,141	\$ 123,137

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Code Compliance Officer II	15	1	1
Code Compliance Officer I	10	2	2
Total		3	3

- *Code Compliance Officer II position is funded; 60% General Fund, 10% Utility Fund, 30% Sales Tax Fund*
- *Code Compliance Officer I position is funded; 90% General Fund, 10% Utility Fund*

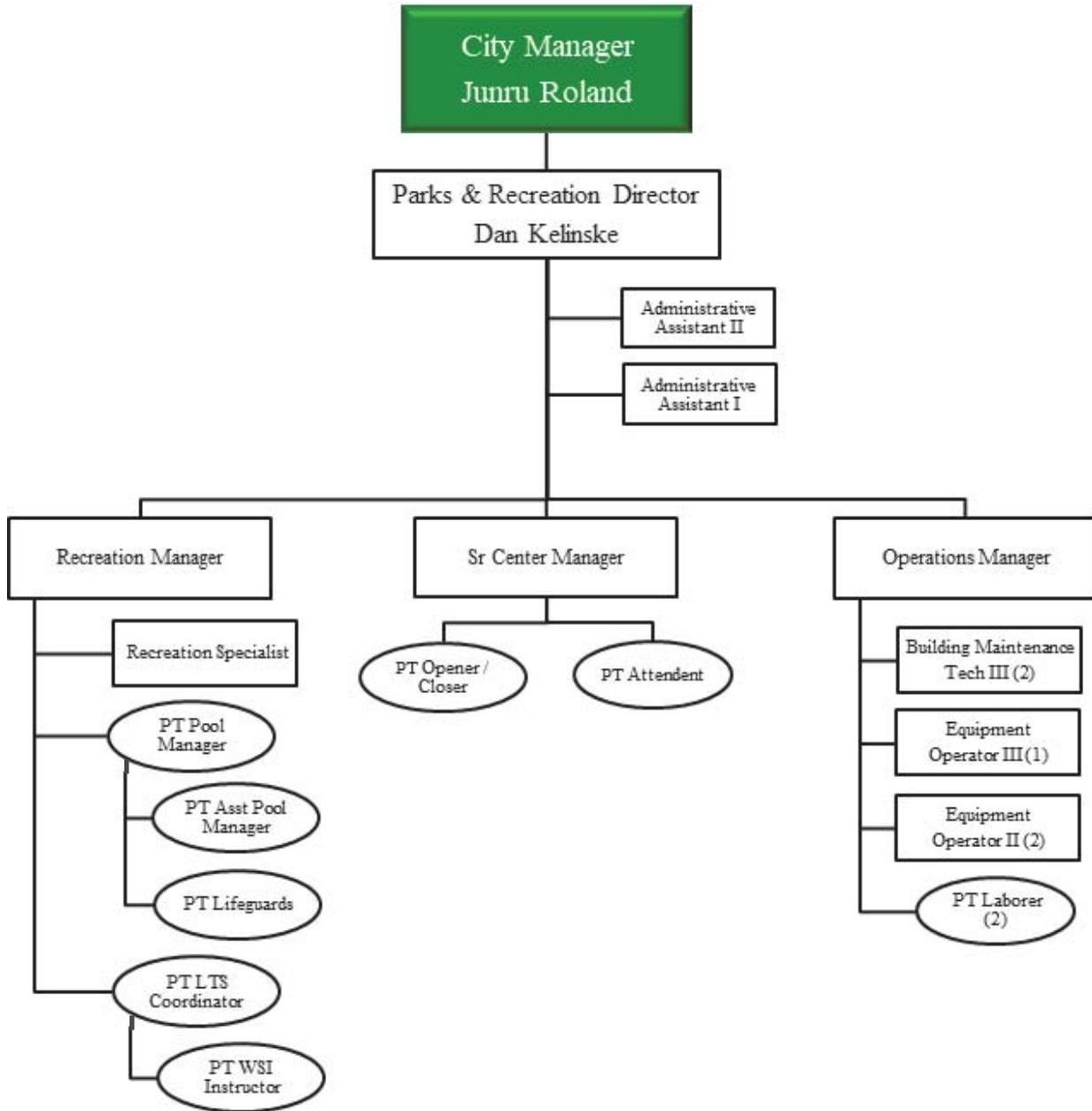


111 - General Fund/Code Enforcement Division

Account		Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Personnel						
6007-00-1001	Salaries	52,866	91,167	91,167	90,367	96,500
6007-00-1006	Longevity	572	921	921	693	958
6007-00-1009	TMRS	9,574	16,613	16,613	15,593	16,828
6007-00-1011	FICA	3,919	7,144	7,144	7,001	7,555
6007-00-1017	Equipment Allowance	312	1,296	1,296	450	1,296
	Total Personnel	67,242	117,141	117,141	114,104	123,137
	Code Enforcement Division	\$ 67,242	\$ 117,141	\$ 117,141	\$ 114,104	\$ 123,137

2019-2020

Parks Department



Department Head

Full-time position

Full-time position – Funding Split

Part-time position

Parks and Recreation Department

Mission Statement

The mission of the Alvin Parks and Recreation Department is to provide consistent superior service quality programs and community events, and an exceptional park system to all Alvin community members in the areas of Recreations, Administration, Park Operations, Senior Center, and Facility Maintenance.

FY19 Departmental Accomplishments

- Newman Park revitalized by playground build grant received from KaBoom!
- Constructed Sand Volley Ball court at Morgan Park
- Constructed 18 hole Disc Golf course with lights
- Completed concrete sidewalk and pathway replacement at Pearson Park

FY20 Departmental Goals

- Recreations - Increase participation in recreational courses with emphasis on historically under < 1 yr.
- Operations - Reduce work order response time from start date to completion date
- Operations - Produce and install park information and rules signage throughout park system





**Parks Administration Division
General Fund**

CATEGORY		Amended Budget 2018/19	Budget 2019/20
1000	Personnel Services	\$ 570,952	\$ 625,007
2000	Materials and Supplies	137,602	139,802
3000	Contractual Services	501,827	507,777
4000	Capital Outlay	10,000	0
7000	Interfund Transfers	167,658	173,932
8000	Reimbursements	(15,000)	(15,000)
Total		\$ 1,373,039	\$ 1,431,518

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Director of Parks & Recreation	17	1	1
Operations Manager	15	1	1
Recreation Manager	13	1	1
Recreation Specialist	5	1	1
Administrative Assistant II	9	1	1
Administrative Assistant I (New Position)	6	0	1
Equipment Operator III	9	0	1
Equipment Operator II	8	3	2
Total		8	9



111 - General Fund/Parks Administration Division

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Personnel					
7001-00-1001 Salaries	331,640	365,644	365,644	364,799	407,901
7001-00-1005 Overtime	10,612	17,000	17,000	12,500	18,899
7001-00-1006 Longevity	4,840	5,120	5,120	5,576	6,448
7001-00-1007 Extra Help	77,961	77,700	77,700	78,000	78,000
7001-00-1009 TMRS	59,660	66,005	66,005	65,855	70,850
7001-00-1011 FICA	30,991	35,883	35,883	35,532	39,310
7001-00-1018 Auto Allowance	3,600	3,600	3,600	3,600	3,600
Total Personnel	519,302	570,952	570,952	565,862	625,007
Supplies					
7001-00-2100 Office Supplies	1,979	2,000	2,000	2,000	2,000
7001-00-2125 General Supplies	65,761	60,800	60,800	69,700	56,000
7001-00-2175 Janitorial Supplies	123	400	400	400	400
7001-00-2200 Foods	633	550	550	550	550
7001-00-2225 Medical Supplies	137	200	200	200	200
7001-00-2250 Uniform & Apparel	737	1,300	1,300	1,300	1,300
7001-00-2275 Program Supplies	10,764	24,000	24,000	24,000	20,000
7001-00-2300 Vehicle & Equipment Supplies	2,546	1,800	1,800	1,800	1,800
7001-00-2301 Motor Vehicle Fuel	12,858	11,000	11,000	12,500	13,000
7001-00-2350 Safety Equipment	746	1,400	1,400	1,400	1,400
7001-00-2425 Chemicals & Insecticides	20,782	21,652	21,652	21,652	22,652
7001-00-2450 Botany Supplies	8,733	12,500	12,500	12,500	20,500
Total Supplies	125,800	137,602	137,602	148,002	139,802
Contractual Services					
7001-00-3100 Contract Services	42,759	41,500	41,500	53,300	37,900
7001-00-3170 Professional Development	3,865	3,000	3,000	3,000	5,100
7001-00-3180 Dues & Memberships	2,745	3,170	3,170	3,170	3,170
7001-00-3190 Communications	14,768	14,000	14,000	14,672	16,450
7001-00-3200 Utilities	170,568	210,000	210,000	192,000	210,000
7001-00-3210 Postage & Freight	293	600	600	600	600
7001-00-3220 Printing Services	25,307	22,236	22,236	30,236	27,236
7001-00-3230 Advertising	2,722	3,500	3,500	3,500	3,500
7001-00-3260 Machinery & Equipment Maintenance	21,396	27,000	27,000	27,000	27,000
7001-00-3270 Buildings/Grounds Maintenance	193,156	160,000	160,000	160,000	160,000
7001-00-3290 Technology Services	12,822	15,421	15,421	15,451	15,421
7001-00-3320 Uniform Rental	1,379	1,400	1,400	1,400	1,400
Total Services	491,780	501,827	501,827	504,329	507,777
Capital Outlay					
7001-00-4150 Machinery & Equipment	0	10,000	10,000	10,000	0
Total Capital Outlay	0	10,000	10,000	10,000	0
Interfund Transfers					
7001-00-7505 IT Maintenance Fees	20,982	12,202	12,202	12,202	14,894
7001-00-7510 Vehicle Maintenance Fees	91,809	110,381	110,381	110,381	113,962
7001-00-7515 Vehicle Replacement Accruals	42,076	45,076	45,076	45,076	45,076
Total Interfund Transfers	154,866	167,658	167,658	167,658	173,932
Reimbursements					
7001-00-8212 Reimbursement from Sanitation	(18,375)	(15,000)	(15,000)	(20,084)	(15,000)
Total Reimbursements	(18,375)	(15,000)	(15,000)	(20,084)	(15,000)
Park Administration Division	\$ 1,273,373	\$ 1,373,039	\$ 1,373,039	\$ 1,375,767	\$ 1,431,518



**Facility Maintenance Division
General Fund**

	CATEGORY	Amended Budget 2018/19	Budget 2019/20
1000	Personnel Services	\$ 109,219	\$ 113,077
2000	Materials and Supplies	12,475	12,675
3000	Contractual Services	12,066	12,066
	Total	\$ 133,760	\$ 137,818

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Building Maintenance Tech III	12	2	2
Total		2	2



111 - General Fund/Facility Maintenance Division

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Personnel					
7001-01-1001 Salaries	79,812	82,739	82,739	82,900	86,144
7001-01-1005 Overtime	2,359	4,000	4,000	3,500	4,000
7001-01-1006 Longevity	707	897	897	855	1,089
7001-01-1009 TMRS	14,777	14,879	14,879	14,783	14,865
7001-01-1011 FICA	6,340	6,704	6,704	6,637	6,979
Total Personnel	103,994	109,219	109,219	108,675	113,077
Supplies					
7001-01-2125 General Supplies	6,065	11,375	11,375	14,600	11,375
7001-01-2175 Janitorial Supplies	695	750	750	750	750
7001-01-2350 Safety Equipment	944	350	350	500	550
Total Supplies	7,703	12,475	12,475	15,850	12,675
Contractual Services					
7001-01-3270 Building/Grounds Maintenance	12,018	12,066	12,066	12,066	12,066
Total Services	12,018	12,066	12,066	12,066	12,066
Facility Maintenance Division	\$ 123,716	\$ 133,760	\$ 133,760	\$ 136,591	\$ 137,818



**Senior Center Division
General Fund**

CATEGORY		Amended Budget 2018/19	Budget 2019/20
1000	Personnel Services	\$ 74,678	\$ 77,184
2000	Materials and Supplies	17,119	18,469
3000	Contractual Services	65,327	71,811
7000	Interfund Transfers	0	0
Total		\$ 157,124	\$ 167,464

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Senior Center Manager	12	1	1
Total		1	1



111 - General Fund/Parks Senior Center Division

Account		Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Personnel						
7001-02-1001	Salaries	41,017	42,950	42,950	42,672	45,140
7001-02-1005	Overtime	1,296	2,000	2,000	1,400	2,000
7001-02-1006	Longevity	877	972	972	900	1,068
7001-02-1007	Extra Help	17,608	15,860	15,860	14,800	15,860
7001-02-1009	TMRS	7,553	8,170	8,170	7,709	8,215
7001-02-1011	FICA	4,651	4,726	4,726	4,503	4,901
	Total Personnel	73,003	74,678	74,678	71,984	77,184
Supplies						
7001-02-2100	Office Supplies	1,034	1,100	1,100	1,100	1,100
7001-02-2125	General Supplies	5,386	5,357	5,357	5,357	6,457
7001-02-2175	Janitorial Supplies	56	250	250	400	500
7001-02-2200	Foods	1,416	2,512	2,512	3,000	2,512
7001-02-2225	Medical Supplies	32	100	100	100	100
7001-02-2250	Uniform & Apparel	0	300	300	300	300
7001-02-2275	Program Supplies	8,940	7,500	7,500	7,500	7,500
	Total Supplies	16,865	17,119	17,119	17,757	18,469
Contractual Services						
7001-02-3100	Contract Services	5,276	6,000	6,000	12,704	8,000
7001-02-3170	Professional Development	0	500	500	500	500
7001-02-3180	Dues & Memberships	100	250	250	250	250
7001-02-3190	Communications	3,740	4,000	4,000	4,721	5,000
7001-02-3200	Utilities	17,319	20,000	20,000	17,741	20,000
7001-02-3210	Postage & Freight	32	200	200	200	200
7001-02-3220	Printing Services	0	400	400	400	400
7001-02-3260	Machinery & Equipment Maintenance	5,163	4,800	4,800	6,800	4,800
7001-02-3270	Buildings/Grounds Maint.	25,707	29,161	29,177	30,000	32,661
	Total Services	57,336	65,311	65,327	73,316	71,811
	Senior Center Division	\$ 147,204	\$ 157,108	\$ 157,124	\$ 163,057	\$ 167,464



**Museum Division
General Fund**

CATEGORY		Amended Budget 2018/19	Budget 2019/20
2000	Materials & Supplies	\$ 1,425	\$ 1,425
3000	Contractual Supplies	32,000	32,000
Total		\$ 33,425	\$ 33,425



111 - General Fund/Museum Division

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Supplies					
7001-04-2125 General Supplies	1,591	1,425	1,425	1,425	1,425
Total Supplies	1,591	1,425	1,425	1,425	1,425
Contractual Services					
7001-04-3200 Utilities	13,500	16,000	16,000	14,500	16,000
7001-04-3270 Building/Grounds Maintenance	8,919	16,000	16,000	16,000	16,000
Total Services	22,418	32,000	32,000	30,500	32,000
Museum Division	\$ 24,009	\$ 33,425	\$ 33,425	\$ 31,925	\$ 33,425



**Library
General Fund**

CATEGORY		Amended Budget 2018/19	Budget 2019/20
2000	Materials and Supplies	\$ 2,725	\$ 2,725
3000	Contractual Services	108,553	108,277
	Total	\$ 111,278	\$ 111,002



111 - General Fund/Library

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Supplies					
7002-00-2100 Office Supplies	116	150	150	150	150
7002-00-2125 General Supplies	3,676	2,500	2,500	2,300	2,500
7002-00-2175 Janitorial Supplies	0	75	75	75	75
Total Supplies	3,792	2,725	2,725	2,525	2,725
Contractual Services					
7002-00-3190 Communications	5,649	6,000	6,000	6,300	6,400
7002-00-3200 Utilities	20,244	30,000	30,000	23,000	30,000
7002-00-3250 General Insurance	15,988	17,587	17,587	15,374	16,911
7002-00-3260 Machinery & Equipment Maintenance	2,117	5,000	5,000	2,000	5,000
7002-00-3270 Buildings/Grounds Maintenance	29,248	34,000	34,000	34,000	34,000
7002-00-3350 Special Book Collection	15,966	15,966	15,966	15,966	15,966
Total Services	89,212	108,553	108,553	96,640	108,277
Library	\$ 93,004	\$ 111,278	\$ 111,278	\$ 99,165	\$ 111,002



**Other Requirements
General Fund**

CATEGORY		Amended Budget 2018/19	Budget 2019/20
3000	Contractual Services	\$ 2,032,066	\$ 2,360,064
7000	Interfund Transfers	1,622,582	779,806
Total		\$ 3,654,649	\$ 3,139,870



111 - General Fund/Other Requirements

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Contractual Services					
9001-00-3100 Contract Services	146	0	0	0	5,000
9001-00-3103 Merchant Credit Card Fees	0	0	0	0	10,000
9001-00-3110 Audit	19,221	24,205	24,205	24,014	28,040
9001-00-3115 380 Agreement	77,779	77,779	77,779	77,779	68,056
9001-00-3116 Sales Tax Rebate	69,771	0	0	0	0
9001-00-3140 Appraisal District Fees	69,467	72,000	72,000	72,000	72,000
9001-00-3180 Dues & Memberships	4,301	5,000	5,000	4,600	5,000
9001-00-3250 General Insurance	145,791	158,171	158,171	120,000	145,000
9001-00-3251 Workers Compensation	55,370	60,703	60,703	50,059	62,089
9001-00-3252 Group Insurance	1,602,970	1,620,209	1,620,209	1,752,759	1,950,879
9001-00-3253 Unemployment Insurance	18,916	14,000	14,000	9,700	14,000
Total Services	2,063,732	2,032,066	2,032,066	2,110,911	2,360,064
Interfund Transfers					
9001-00-7102 Transfer to Disaster Fund	221,197	0	0	156,408	0
9001-00-7110 Transfer to General Projects Fund	1,358,438	1,085,620	1,400,620	1,400,620	757,844
9001-00-7125 Transfer to Debt Service	0	200,000	200,000	200,000	0
9001-00-7140 Transfer to Cemetery Fund	21,962	21,962	21,962	21,962	21,962
Total Interfund Transfers	1,601,596	1,307,582	1,622,582	1,778,990	779,806
Other Requirements	\$ 3,665,328	\$ 3,339,649	\$ 3,654,649	\$ 3,889,902	\$ 3,139,870



**126 - GENERAL SUB-FUND
FIRE CAPITAL FUND
BUDGET SUMMARY**

Description	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Beginning Balance	\$ 159,754	\$ 187,396	\$ 187,396	\$ 187,396	\$ 220,439
Revenue Sources					
ESD for Fire Capital Use	65,400	58,100	58,100	70,800	72,000
Total Revenues/Resources	65,400	58,100	58,100	70,800	72,000
Total Revenues & Resources	225,154	245,496	245,496	258,196	292,439
Expenditures					
Capital Outlay	0	0	0	0	0
Debt Payments	37,758	37,758	37,758	37,758	37,758
Total Expenditures/Uses	37,758	37,758	37,758	37,758	37,758
Excess (Deficiency) of total revenue and resources over expenditures	27,642	20,342	20,342	33,042	34,242
Ending Balance	\$ 187,396	\$ 207,739	\$ 207,739	\$ 220,439	\$ 254,681



**127 - GENERAL SUB-FUND
TREE PRESERVATION FUND
BUDGET SUMMARY**

Description	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Beginning Balance	\$ 0	\$ 22,300	\$ 22,300	\$ 22,300	\$ 24,808
Revenue Sources					
Tree Preservation Revenue	22,300	0	0	5,500	0
Total Revenues/Resources	22,300	0	0	5,500	0
Total Revenues & Resources	22,300	22,300	22,300	27,800	24,808
Expenditures					
Botany Supplies	0	0	0	2,992	0
Total Expenditures/Uses	0	0	0	2,992	0
Excess (Deficiency) of total revenue and resources over expenditures	22,300	0	0	2,508	0
Ending Balance	\$ 22,300	\$ 22,300	\$ 22,300	\$ 24,808	\$ 24,808



**309 - GENERAL REVENUE FUND
BUDGET SUMMARY**

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Beginning Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 943,807
Revenues					
309-407000 Sale of Assets	0	0	0	943,807	0
Total Revenues/Resources	0	0	0	943,807	0
Total Revenue & Resources	0	0	0	943,807	943,807
Expenditures	0	0	0	0	0
Total Expenditures/Uses	0	0	0	0	0
Revenue Over/(Under) Expenditures	0	0	0	943,807	0
Ending Balance	\$ 0	\$ 0	\$ 0	\$ 943,807	\$ 943,807



General Projects Fund

The General Projects Fund provides for a wide variety of capital projects including occasional large equipment purchases. The major revenue source for this fund comes from the General Operating Fund.



**311 - GENERAL PROJECTS FUND
BUDGET SUMMARY**

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Beginning Fund Balance	\$ 461,868	\$ 1,094,118	\$ 1,094,118	\$ 1,094,118	\$ 86,289
Revenues					
311-406111 Transfer from General Fund	1,358,438	1,085,620	1,400,620	1,400,620	757,844
311-409100 Misc. Reimbursement (KAB)	0	0	0	0	15,000
Total Revenues/Resources	1,358,438	1,085,620	1,400,620	1,400,620	772,844
Total Revenues & Resources	1,820,306	2,179,738	2,494,738	2,494,738	859,133
Expenditures					
311-1002-00-3220 Printing Services (Annual Brochures)	0	0	0	0	10,000
311-1005-00-3102 Business Incentive Program	48,328	25,000	25,000	25,000	50,000
311-1005-00-9049 Downtown Lighting	80,902	0	0	0	0
311-1005-00-9056 Wayfinding Signage	20,500	50,000	50,000	50,000	198,000
311-2504-00-3270 Building Maintenance	23,286	50,000	50,000	25,000	0
311-2504-00-4100 City Hall Security	16,250	150,000	166,250	84,000	0
311-2504-00-4100 City Hall Roof Replacement/HVAC	0	0	0	0	142,000
311-3501-00-2125 HVAC Repairs and Maintenance	15,462	0	0	0	0
311-3501-00-3100 Motorcycle Lease Purchase	0	50,000	50,000	50,000	0
311-3501-00-4150 Gate System for Police	0	55,000	55,000	62,001	0
311-3501-00-4150 Replacement Chiller at Police Dept.	0	0	0	0	212,832
311-3501-00-4150 Animal Shelter Sign	0	0	0	0	10,100
311-3502-00-4100 Fire/EMS Building (land/design)	404,095	0	544,000	1,459,813	0
311-3502-00-4110 Bayou Bd Survey and Plat	9,500	0	0	0	0
311-3505-00-4150 Light Tower with Camera	15,173	0	0	0	0
311-5001-17-3100 Hazard Mitigation Action Plan	0	0	0	0	50,000
311-5001-17-3100 Benchmark Survey	9,800	0	0	0	0
311-5001-17-3100 Blue Trails Project	6,600	0	0	0	0
311-5501-00-9025 Detention Improvements - Kost	30,426	0	0	0	0
311-5501-00-9030 Street Program (Parking)	1,358	120,000	120,000	120,000	0
311-7001-00-3100 Pearson Park Sidewalk	0	150,000	150,000	155,715	0
311-7001-00-3100 T. Blakeney Park Trail	0	100,000	100,000	9,670	0
311-7001-00-4100 Pedestrian Bridge Crossing	5,120	0	0	0	0
311-7001-00-4110 Parkland Survey and Plat	0	0	26,250	26,250	0
311-7001-00-4325 KAB Sign (ugle corner)	0	0	0	0	15,000
311-7001-00-9060 Disc Golf	32,178	0	315,000	341,000	0
311-7001-02-4250 Shuttle Bus	0	0	0	0	35,000
311-7002-00-4100 Library Youth Lounge Furniture	7,210	0	0	0	0
311-9001-00-3530 Reserved Contingency	0	0	0	0	50,000
Total Expenditures/Uses	726,188	750,000	1,651,500	2,408,449	772,932
Revenue Over/(Under) Expenditures	632,250	335,620	(250,880)	(1,007,829)	(88)
Ending Balance	\$ 1,094,118	\$ 1,429,738	\$ 843,238	\$ 86,289	\$ 86,201

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessment or major capital projects) that are legally restricted to expenditures for special purposes. Special revenue funds include State of Texas and Federal grants as well as Hotel/Motel tax revenue. The City has the following special revenue funds;

- **Hotel/Motel Tax Fund**– Revenues are from room occupancy taxes with expenditures for the promotion of tourism and the convention and hotel industry.
- **Special Investigation Fund**– This fund receives a share of money and property seized during drug related arrest. The funds are used by the Police Department for investigations involving drugs.
- **Municipal Court Building Security Fund**– This fund is set up to account for monies collected and used from Municipal Court fees required by state law to be used for Municipal Court building security purposes.
- **Municipal Court Technology Fund**– This fund is set up to account for monies collected and used from Municipal Court fees as required by state law to be used for municipal court technology purposes.
- **Juvenile Case Manager Fund**– This fund is set up to account for monies collected and used to finance the salary and benefits of a Juvenile Case Manager employed by Municipal Court.
- **Park Dedication Fund**– Monies collected and deposited into this fund are to be used solely for the acquisition or leasing of park land and the development, improvement, or upgrades of new and existing parks.
- **Public Education & Government (PEG) Fund**- To account for 1% revenue collected to support public education and governmental (PEG) access facilities for their citizens.
- **Cemetery Fund** – This fund is to account for the endowment of assets contributed and proceeds being expensed.
- **Donation Fund**– To account for funds contributed for designated purposes or events.
- **Senior Fund**– To account for funds contributed for designated activities.
- **TIRZ Funds (#1, #2, #3 and Kendall Lakes TIRZ Redevelopment Authority, Reinvestment zones created within the City of Alvin, Texas for tax increment financing purposes pursuant to Chapter 311 of the Texas Tax Code.**



**121 - SPECIAL REVENUE FUND
HOTEL/MOTEL TAX FUND
BUDGET SUMMARY**

Description	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Beginning Balance	\$ 857,090	\$ 996,508	\$ 996,508	\$ 996,508	\$ 340,106
Revenue Sources					
Hotel/Motel Tax Receipts	380,020	330,000	330,000	325,000	300,000
Interest Income	17,700	5,000	5,000	9,571	5,000
Rental Income	7,907	6,000	6,000	8,000	6,000
Festival HFH Income	1,720	0	0	0	0
Tour de Braz Revenue	32,351	25,000	25,000	15,197	15,000
Miscellaneous Income	2,241	0	0	0	0
Total Revenues/Resources	441,940	366,000	366,000	357,768	326,000
Total Revenues & Resources	1,299,030	1,362,508	1,362,508	1,354,275	666,106
Expenditures					
Debt Service	6,624	6,823	6,823	6,823	8,241
CVB	295,899	669,695	1,015,600	1,007,345	352,906
Total Expenditures/Uses	302,523	676,518	1,022,423	1,014,168	361,147
Excess (Deficiency) of total revenue and resources over expenditures	139,417	(310,518)	(656,423)	(656,401)	(35,147)
Ending Balance	\$ 996,508	\$ 685,989	\$ 340,084	\$ 340,106	\$ 304,959

2019-2020

Alvin Convention & Visitors Bureau



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position

Convention & Visitors Bureau

Mission Statement

The Alvin Convention & Visitors Bureau is a Destination Marketing Organization (DMO) working to promote Alvin as a destination in an effort to increase tourism through advertising, development and marketing.

FY19 Departmental Accomplishments

- Presented the new Visit Alvin Logo
- Launched the new Visit Alvin Website and designed the new Alvin Visitors Guide
- Presented the 26th Annual Tour de Braz Bike Ride
- Partnered with Visit Houston/TripAdvisor-Held a Reputation Management Workshop for Hoteliers/Attractions
- Received Ambassador of the 4th Quarter for 2018

FY20 Departmental Goals

- Draft the annual marketing plan for Alvin CVB
- Market the Tour de Braz Bike Ride Outside-Greater Houston Region to promote overnight stays in Alvin
- Provide resources and educational workshops to hoteliers/attractions to help market their business
- Increase registered riders for the 27th Annual Tour de Braz



Alvin Convention & Visitors Bureau

CATEGORY		Amended Budget 2018/19	Budget 2019/20
1000	Personnel Services	\$ 63,950	\$ 70,677
2000	Materials and Supplies	23,000	33,000
3000	Contractual Services	264,908	228,258
4000	Capital Outlay	150,902	0
5000	Debt Services	6,823	8,241
7000	Interfund Transfers	17,837	20,970
9000	Major Capital Projects	495,003	0
Total		\$ 1,022,423	\$ 361,147

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
CVB Director	15	1	1
Total		1	1



121 - Hotel Motel Fund/Convention & Visitors Bureau

Account		Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Personnel						
1006-14-1001	Salaries	44,906	47,311	47,311	47,293	51,716
1006-14-1005	Overtime	0	0	0	0	0
1006-14-1006	Longevity	19	70	70	70	166
1006-14-1009	TMRS	8,012	9,069	9,069	8,684	9,659
1006-14-1011	FICA	3,437	3,900	3,900	3,899	4,336
1006-14-1018	Auto Allowance	0	3,600	3,600	3,600	4,800
	Total Personnel	56,373	63,950	63,950	63,546	70,677
Supplies						
1006-14-2100	Office Supplies	979	1,000	1,000	1,000	1,000
1006-14-2125	General Supplies	1,208	5,000	5,000	5,000	5,000
1006-14-2180	Tour de Braz Expenses	32,351	17,000	17,000	12,500	27,000
	Total Supplies	34,538	23,000	23,000	18,500	33,000
Contractual Services						
1006-14-3100	Contract Services	2,061	5,000	5,000	5,000	5,000
1006-14-3170	Professional Development	3,537	3,811	3,811	4,700	5,500
1006-14-3171	CVB Marketing Travel	226	1,000	1,000	1,739	3,000
1006-14-3173	Events	0	0	0	0	5,000
1006-14-3180	Dues & Memberships	3,681	3,950	3,950	3,826	4,000
1006-14-3190	Communications	1,788	2,500	2,500	1,850	2,500
1006-14-3200	Utilities	7,629	8,500	8,500	7,500	8,500
1006-14-3210	Postage & Freight	0	500	500	500	500
1006-14-3225	Promotional/Marketing	32,810	47,000	47,000	47,000	47,000
1006-14-3226	CVB Servicing	3,734	12,000	12,000	12,000	12,000
1006-14-3227	Home for the Holidays	5,707	0	0	0	0
1006-14-3228	Major Event	52,000	55,000	55,000	56,000	55,000
1006-14-3229	Public Art Program	0	5,000	5,000	0	5,000
1006-14-3231	Alvin Historical Museum	0	95,000	95,000	95,000	50,000
1006-14-3250	General Insurance	1,240	1,364	1,364	1,245	1,500
1006-14-3251	Workers' Compensation	74	82	82	71	78
1006-14-3252	Group Health Insurance	6,678	12,021	12,021	11,812	11,500
1006-14-3270	Building/Grounds Maintenance	21,332	12,180	12,180	12,180	12,180
	Total Services	142,498	264,908	264,908	260,423	228,258
Capital Outlay						
1006-14-4100	Building & Property	675	0	150,902	151,766	0
1006-14-4325	Special Projects- Nolan Ryan Statue	50,666	0	0	0	0
	Total Capital Outlay	51,341	0	150,902	151,766	0
Debt Services						
1006-00-5001	Principal Debt Payments	5,005	5,075	5,075	5,075	6,720
1006-00-5002	Interest Debt Payments	1,619	1,748	1,748	1,748	1,521
	Total Interfund Transfers	6,624	6,823	6,823	6,823	8,241
Interfund Transfers						
1006-14-7100	Transfer to General Fund	11,150	6,374	6,374	6,374	6,435
1006-14-7505	IT Maintenance Fees	0	11,463	11,463	11,463	14,535
	Total Interfund Transfers	11,150	17,837	17,837	17,837	20,970
Major Capital Projects						
1006-14-9060	Disc Golf	0	300,000	495,003	495,273	0
	Total Interfund Transfers	0	300,000	495,003	495,273	0
	Convention Visitors Bureau	\$ 302,523	\$ 676,518	\$ 1,022,423	\$ 1,014,168	\$ 361,147



**123 - SPECIAL REVENUE FUND
SPECIAL INVESTIGATIONS FUND
BUDGET SUMMARY**

Description	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Beginning Balance	\$ 133,738	\$ 118,043	\$ 118,043	\$ 118,043	\$ 64,231
Revenue Sources					
Fines & Forfeitures	25,285	15,000	15,000	29,836	15,000
Investment Earnings	955	400	400	1,343	500
Other Income	26,967	3,500	3,500	8,672	3,500
Total Revenues/Resources	53,208	18,900	18,900	39,851	19,000
Total Revenues & Resources	186,946	136,943	136,943	157,894	83,231
Expenditures					
Materials & Supplies	62,491	23,000	30,086	90,863	33,000
Contractual Services	6,412	0	0	2,800	2,000
Total Expenditures/Uses	68,902	23,000	30,086	93,663	35,000
Excess (Deficiency) of total revenue and resources over expenditures	(15,695)	(4,100)	(11,186)	(53,812)	(16,000)
Ending Balance	\$ 118,043	\$ 113,943	\$ 106,857	\$ 64,231	\$ 48,231



**124 - SPECIAL REVENUE FUND
MUNICIPAL COURT BUILDING SECURITY FUND
BUDGET SUMMARY**

Description	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Beginning Balance	\$ 144,619	\$ 155,703	\$ 155,703	\$ 155,703	\$ 167,132
Revenue Sources					
Building Security Fees	15,400	10,000	10,000	13,000	12,000
Interest	2,716	500	500	2,579	1,000
Total Revenues/Resources	18,117	10,500	10,500	15,579	13,000
Total Revenues & Resources	162,736	166,203	166,203	171,282	180,132
Expenditures					
Materials & Supplies	0	350	350	350	350
Contractual Services	7,033	4,500	4,500	3,800	11,800
Total Expenditures/Uses	7,033	4,850	4,850	4,150	12,150
Excess (Deficiency) of total revenue and resources over expenditures	11,084	5,650	5,650	11,429	850
Ending Balance	\$ 155,703	\$ 161,353	\$ 161,353	\$ 167,132	\$ 167,982



**125 - SPECIAL REVENUE FUND
MUNICIPAL COURT TECHNOLOGY FUND
BUDGET SUMMARY**

Description	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Beginning Balance	\$ 26,917	\$ 45,958	\$ 45,958	\$ 45,958	\$ 60,520
Revenue Sources					
Court Technology Fees	20,534	12,500	12,500	17,500	17,000
Interest	770	100	100	526	300
Total Revenues/Resources	21,303	12,600	12,600	18,026	17,300
Total Revenues & Resources	48,220	58,558	58,558	63,984	77,820
Expenditures					
Materials & Supplies	198	0	0	678	0
Contractual Services	2,065	2,087	2,087	2,700	11,700
Interfund Transfer	0	15,000	15,000	87	1,062
Total Expenditures/Uses	2,263	17,087	17,087	3,465	12,762
Excess (Deficiency) of total revenue and resources over expenditures	19,041	(4,487)	(4,487)	14,561	4,538
Ending Balance	\$ 45,958	\$ 41,471	\$ 41,471	\$ 60,520	\$ 65,058



**128 - SPECIAL REVENUE FUND
JUVENILE CASE MANAGER FUND
BUDGET SUMMARY**

Description	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Beginning Balance	\$ 67,185	\$ 88,181	\$ 88,181	\$ 88,181	\$ 96,669
Revenue Sources					
Juvenile Case Manager Fees	30,739	23,000	23,000	25,000	25,000
Interest	1,551	0	0	950	900
Total Revenues/Resources	32,290	23,000	23,000	25,950	25,900
Total Revenues & Resources	99,475	111,179	111,179	114,129	122,569
Expenditures					
Personnel Services	10,649	21,597	21,597	15,960	19,314
Supplies	646	800	800	800	800
Contractual Services	0	700	700	700	6,271
Total Expenditures/Uses	11,295	23,097	23,097	17,460	26,385
Excess (Deficiency) of total revenue and resources over expenditures	20,995	(97)	(97)	8,490	(485)
Ending Balance	\$ 88,181	\$ 88,082	\$ 88,082	\$ 96,669	\$ 96,184



Juvenile Case Manager Fund

CATEGORY		Amended Budget 2018/19	Budget 2019/20
1000	Personnel Services	\$ 21,597	\$ 19,314
2000	Materials and Supplies	800	800
3000	Contractual Services	700	6,271
Total		\$ 23,097	\$ 26,385

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Deputy Court Clerk/Juvenile Case Manager	9	0	1
Total		0	1



128 - Juvenile Case Manager Fund

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Personnel					
2502-00-1001 Salaries	8,484	17,217	17,217	12,800	15,490
2502-00-1009 TMRS	1,516	3,063	3,063	2,181	2,640
2502-00-1011 FICA	649	1,317	1,317	979	1,185
Total Personnel	10,649	21,597	21,597	15,960	19,314
Supplies					
2502-00-2100 Office Supplies	646	800	800	800	800
Total Services	646	800	800	800	800
Contractual Services					
2502-00-3170 Professional Development	0	700	700	700	800
2502-00-3252 Group Health Insurance	0	0	0	0	5,471
Total Services	0	700	700	700	6,271
Municipal Court Division	\$ 11,295	\$ 23,097	\$ 23,097	\$ 17,460	\$ 26,385



**129 - SPECIAL REVENUE FUND
PARK DEDICATION FUND
BUDGET SUMMARY**

Description	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Beginning Balance	\$ 141,406	\$ 262,606	\$ 262,606	\$ 262,606	\$ 321,506
Revenue Sources					
Dedication Fees	121,200	40,000	40,000	58,900	40,000
Total Revenues/Resources	121,200	40,000	40,000	58,900	40,000
Total Revenues & Resources	262,606	302,606	302,606	321,506	361,506
Expenditures					
Contract Services	0	0	0	0	0
Total Expenditures/Uses	0	0	0	0	0
Excess (Deficiency) of total revenue and resources over expenditures	121,200	40,000	40,000	58,900	40,000
Ending Balance	\$ 262,606	\$ 302,606	\$ 302,606	\$ 321,506	\$ 361,506



**130 - SPECIAL REVENUE FUND
PUBLIC, EDUCATIONAL, AND GOVERNMENT FEES (PEG) FUND
BUDGET SUMMARY**

Description	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Beginning Balance	\$ 271,433	\$ 324,226	\$ 324,226	\$ 324,226	\$ 382,006
Revenue Sources					
Cable PEG Fees	36,763	35,000	35,000	36,913	35,000
SWB PEG Fees	10,218	15,000	15,000	14,476	14,000
Interest Income	5,813	1,000	1,000	6,389	4,000
Total Revenues/Resources	52,794	51,000	51,000	57,779	53,000
Total Revenues & Resources	324,227	375,227	375,227	382,006	435,006
Expenditures					
Capital Outlay	0	0	0	0	30,000
Total Expenditures/Uses	0	0	0	0	30,000
Excess (Deficiency) of total revenue and resources over expenditures	52,794	51,000	51,000	57,779	23,000
Ending Balance	\$ 324,226	\$ 375,227	\$ 375,227	\$ 382,006	\$ 405,006



**511 - PERMANENT FUND
CEMETERY FUND
BUDGET SUMMARY**

Description	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Beginning Balance:	\$ 556,939	\$ 592,097	\$ 592,097	\$ 592,097	\$ 633,301
Revenue					
Transfer Fee	100	50	50	100	100
Staking/Flagging Fee	2,550	1,000	1,000	2,250	1,500
Sale of Cemetery Lots	59,500	36,000	36,000	60,500	34,800
Interest Income	7,342	1,200	1,200	10,311	1,500
Intragovernmental	21,962	21,962	21,962	21,962	21,962
Total Revenues/Resources	91,454	60,212	60,212	95,123	59,862
Total Revenues & Resources	648,393	652,310	652,310	687,221	693,163
Expenditures					
Operating Expenses	20,582	28,950	28,950	22,000	29,000
Transfer to General Fund	35,520	31,833	31,833	31,833	32,254
Transfer to Internal Service Fund/IT Maintenance	193	87	87	87	1,062
Total Expenditures/Uses	56,295	60,870	60,870	53,920	62,316
Excess (Deficiency) of total revenue and resources over expenditures	35,159	(657)	(657)	41,204	(2,454)
Ending Balance	\$ 592,097	\$ 591,440	\$ 591,440	\$ 633,301	\$ 630,847



**512 - SPECIAL REVENUE FUND
DONATION FUND
BUDGET SUMMARY**

Description	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Beginning Balance	\$ 108,420	\$ 116,008	\$ 116,008	\$ 116,008	\$ 127,570
Revenue Sources					
Investment Earnings	424	0	0	600	0
Other Income	54,749	20,000	20,000	43,336	20,000
Total Revenues/Resources	55,174	20,000	20,000	43,936	20,000
Total Revenues & Resources	163,594	136,009	136,009	159,945	147,570
Expenditures					
Materials & Supplies	5,744	1,000	1,000	13,053	0
Contractual Services	41,842	12,000	12,000	19,322	12,000
Total Expenditures/Uses	47,586	13,000	13,000	32,375	12,000
Excess (Deficiency) of total revenue and resources over expenditures	7,588	7,000	7,000	11,561	8,000
Ending Balance	\$ 116,008	\$ 123,009	\$ 123,009	\$ 127,570	\$ 135,570



**513 - SPECIAL REVENUE FUND
SENIOR FUND
BUDGET SUMMARY**

Description	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Beginning Balance	\$ 7,411	\$ 10,004	\$ 10,004	\$ 10,004	\$ 9,711
Revenue Sources					
Investment Earnings	177	50	50	253	100
Other Income	7,941	9,500	9,500	6,958	7,500
Total Revenues/Resources	8,118	9,550	9,550	7,211	7,600
Total Revenues & Resources	15,529	19,555	19,555	17,216	17,311
Expenditures					
Materials & Supplies	5,524	9,500	9,500	7,505	7,500
Total Expenditures/Uses	5,524	9,500	9,500	7,505	7,500
Excess (Deficiency) of total revenue and resources over expenditures	2,594	50	50	(294)	100
Ending Balance	\$ 10,004	\$ 10,055	\$ 10,055	\$ 9,711	\$ 9,811



**SPECIAL REVENUE FUNDS
TIRZ FUNDS
CONSOLIDATED BUDGET SUMMARY**

Description	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Beginning Balance	\$ 390,084	\$ 518,586	\$ 518,586	\$ 518,586	\$ 817,094
Revenue Sources					
TIRZ #2 Fund 802	247,161	367,730	367,730	444,613	499,799
TIRZ #3 Fund 803	4,857	0	0	4,857	0
Kendall Lakes TIRZ RDA	235,196	349,544	349,544	423,300	479,809
Total Revenues/Resources	487,215	717,274	717,274	872,770	979,608
Total Revenues & Resources	877,299	1,235,859	1,235,859	1,391,356	1,796,702
Expenditures					
TIRZ #2 Fund 802	234,803	349,344	349,344	422,294	474,809
Kendall Lakes TIRZ RDA	123,911	176,341	176,341	151,968	221,309
Total Expenditures/Uses	358,714	525,685	525,685	574,262	696,118
Excess (Deficiency) of total revenue and resources over expenditures	128,501	191,589	191,589	298,508	283,490
Ending Balance	\$ 518,586	\$ 710,175	\$ 710,175	\$ 817,094	\$ 1,100,584

Capital Projects Fund

Sales Tax – Street Improvement Program (312) is used to account for a portion of the sales taxes received that Council has designated to be used for street projects, to support the streets and provide engineering and maintenance support of streets. The primary sources of revenues are sales taxes received by the City. All expenses from the Sales Tax Fund must be in compliance with the following policy, set and approved by Council 8/21/2008 by Resolution #08-R27;

- All equipment and materials used to construct and maintain our streets and drainage shall be charged to the Sales Tax Fund. This includes all signs, signals, culverts, vegetation, chemicals and other elements used within the City street and drainage right of way.
- All employee, consultant and contractor cost incurred to construct and maintain City streets and drainage shall be charged to the Sales Tax Fund.
- Employee, equipment and material cost not used totally for street and drainage improvements shall be shared on a prorate basis to the Sales Tax Fund using actual hours or usage in a reasonable manner.
- Facilities, storage, and office costs, and improvements thereto, used by Street and Drainage personnel shall be charged to the Sales Tax Fund. For common usage the costs shall be prorated or shared in a reasonable manner.
- The City administrative costs to manage and support the Street and Drainage operation shall be charged to the Sales Tax Fund. These administrative costs are based on a prorate share using employee count. Administration shall include City Management, Legal, Finance, and Human Resources Department costs.

Sidewalk Fund (320) is setup to account for the deposit of all sums paid in lieu of sidewalk installation. Funds shall only be used to build, maintain or replace sidewalks.

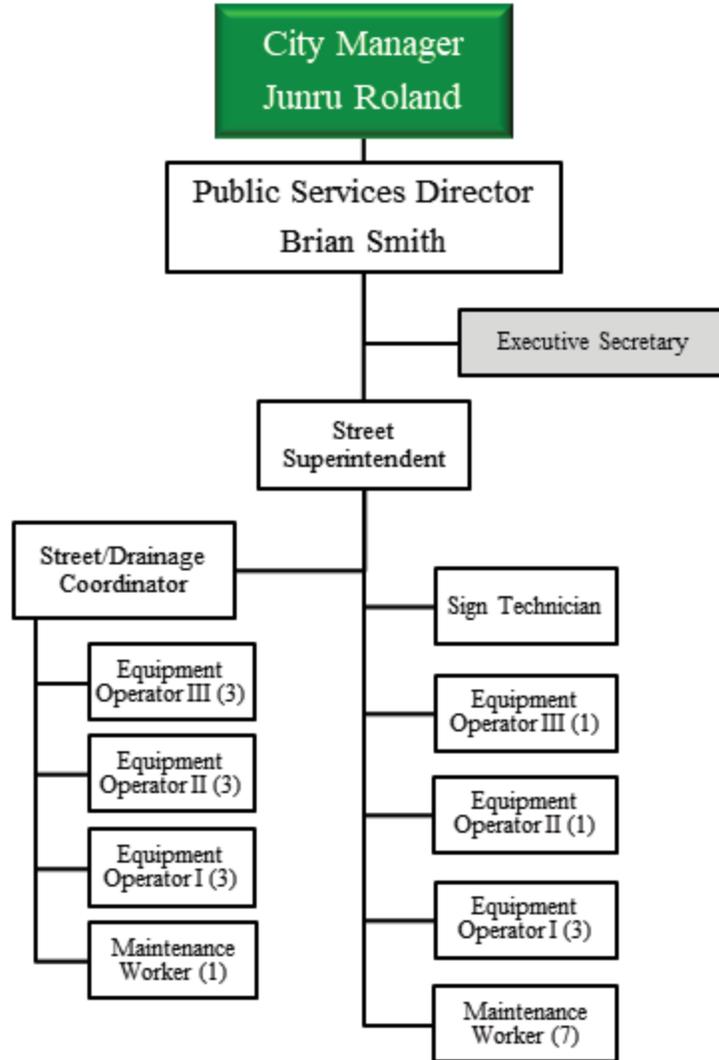


**312 - SALES TAX STREET IMPROVEMENTS
BUDGET SUMMARY**

Description	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Beginning Fund Balance	\$ 6,235,176	\$ 6,438,407	\$ 6,438,407	\$ 6,438,407	\$ 3,170,881
Revenues					
Sales Tax Revenue	5,174,949	5,105,713	5,105,713	5,143,811	5,298,803
Interest Income	106,302	20,000	20,000	75,500	50,000
Sale of Asset	0	0	0	260	0
Other Income	48,027	0	0	0	0
Total Revenues/Resources	5,329,277	5,125,713	5,125,713	5,219,571	5,348,803
Total Rev. and Resources	11,564,453	11,564,120	11,564,120	11,657,977	8,519,684
Expenditures					
Streets	4,195,947	6,718,348	8,512,545	7,699,793	3,982,821
Code Enforcement	27,586	18,203	18,203	19,799	20,820
	4,223,533	6,736,551	8,530,748	7,719,592	4,003,641
Interfund Transfers					
Transfer to General Fund Internal Service Fund	518,020	484,357	484,357	484,357	485,864
Transfer to General Fund Internal Service Fund	384,494	283,148	283,148	283,147	303,276
Total Expenditures/Uses	5,126,047	7,504,056	9,298,253	8,487,096	4,792,781
Revenue Over/(Under) Expenditures	203,231	(2,378,343)	(4,172,540)	(3,267,525)	556,022
Ending Fund Balance	\$ 6,438,407	\$ 4,060,064	\$ 2,265,866	\$ 3,170,881	\$ 3,726,904

2019-2020

Public Services - Street Division



Department Head

Full-time position

Full-time position – Funding Split

Part-time position



**Sales Tax Fund
Street Division**

Category	Amended Budget 2018/19	Budget 2019/20
1000 Personnel Services	\$ 987,457	\$ 988,723
2000 Materials & Supplies	252,000	253,650
3000 Contractual Services	1,303,502	1,115,448
7000 Interfund Transfers	767,505	789,140
9000 Capital Projects	5,969,587	1,625,000
Totals	\$ 9,280,050	\$ 4,771,961

Schedule of Personnel	Pay Grade	Number of Postions	Number of Positions
Street Superintendent	14	1	1
Street/Drainage Coordinator	12	1	1
Equipment Operator III	9	4	4
Equipment Operator II	8	4	4
Equipment Operator I	6	6	6
Sign & Traffic Signal Technician	9	1	1
Maintenance Worker	5	8	8
		<u>25</u>	<u>25</u>



312 - Sales Tax Fund - Street Division

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20	
Personnel						
5501-00-1001	Salaries	624,588	772,783	772,783	610,461	780,415
5501-00-1005	Overtime	7,697	7,500	7,500	7,500	7,500
5501-00-1006	Longevity	4,429	6,912	6,912	3,760	5,031
5501-00-1009	TMRS	113,422	140,042	140,042	105,941	135,117
5501-00-1011	FICA	45,866	60,220	60,220	47,562	60,660
	Total Personnel	796,002	987,457	987,457	775,224	988,723
Supplies						
5501-00-2100	Office Supplies	491	500	500	500	500
5501-00-2125	General Supplies	9,909	15,000	15,000	15,000	16,650
5501-00-2250	Uniform & Apparel	840	2,500	2,500	2,000	2,500
5501-00-2300	Vehicle & Equipment Supplies	467	500	500	400	500
5501-00-2301	Motor Vehicle Fuel	48,016	85,000	85,000	65,000	80,000
5501-00-2350	Safety Equipment	2,600	3,000	3,000	2,500	3,000
5501-00-2375	Street & Bridge Supplies	79,161	100,000	100,000	90,000	100,000
5501-00-2400	Signal Systems	5,774	7,500	7,500	5,000	7,500
5501-00-2425	Chemicals & Insecticides	100	8,000	8,000	7,000	8,000
5501-00-2600	Signs & Markers	34,886	30,000	30,000	35,000	35,000
	Total Supplies	182,244	252,000	252,000	222,400	253,650
Contract Services						
5501-00-3100	Contract Services	64,938	37,000	37,000	15,000	37,000
5501-00-3170	Professional Development	1,769	4,000	4,000	3,000	4,000
5501-00-3180	Dues & Memberships	85	200	200	226	400
5501-00-3190	Communications	24,824	25,000	25,000	26,500	27,000
5501-00-3200	Utilities	166,118	200,000	200,000	170,000	190,000
5501-00-3220	Printing Services	0	250	250	150	250
5501-00-3250	General Insurance	6,414	12,000	12,000	11,000	12,000
5501-00-3251	Workers Compensation	17,996	19,795	19,795	17,271	18,998
5501-00-3252	Group Insurance	287,246	296,495	296,495	260,000	246,300
5501-00-3260	Machinery & Equipment Maint	2,081	2,500	2,500	2,100	2,500
5501-00-3270	Building/Grounds Maint	15,900	40,500	40,500	40,000	40,500
5501-00-3293	GIS Mapping	10,743	11,500	11,500	10,750	11,500
5501-00-3320	Uniform Rental	4,602	5,000	5,000	4,800	5,000
5501-00-3370	Misc. Drainage	39,910	25,000	25,000	20,000	25,000
5501-00-3390	Asphalt Street Maint	99,049	250,000	357,694	225,000	250,000
5501-00-3400	Traffic Control/Pavement	8,445	10,000	10,000	9,000	10,000
5501-00-3410	Concrete Paving/Sidewalks	127,319	200,000	222,775	202,000	200,000
5501-00-3420	Right of Way Maintenance	32,392	30,000	33,792	32,000	35,000
	Total Services	909,831	1,169,241	1,303,502	1,048,797	1,115,448
Interfund Transfers						
5501-00-7100	Transfer to General Fund	518,020	484,357	484,357	484,357	485,864
5501-00-7500	Computer Replacement Accruals	0	978	978	978	10,339
5501-00-7505	IT Maintenance Fees	18,219	18,234	18,234	18,234	23,357
5501-00-7510	Vehicle Maintenance Fees	271,188	173,960	173,960	173,959	179,604
5501-00-7515	Vehicle Replacement Accruals	95,087	89,976	89,976	89,976	89,976
	Total Interfund Transfers	902,514	767,505	767,505	767,504	789,140

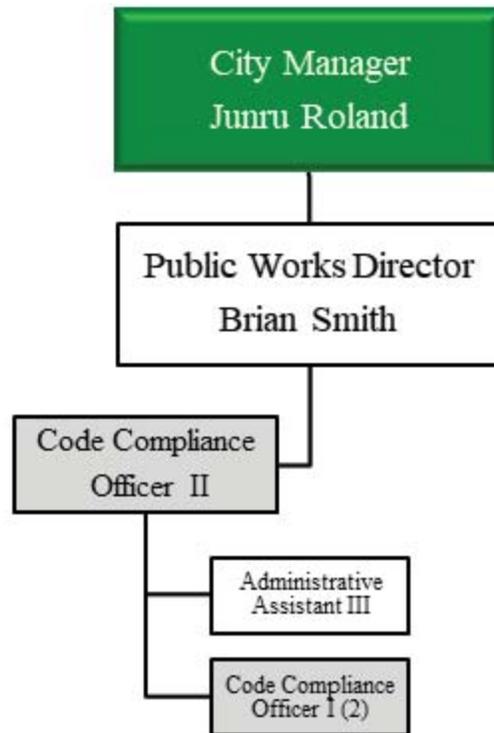


312 - Sales Tax Fund - Street Division

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Capital Projects					
5501-00-9001 FM 528 Extension (Design)	528,761	780,000	1,437,592	870,000	0
5501-00-9014 Annual Sidewalk Program	287,038	250,000	307,703	154,434	125,000
5501-00-9024 Asphalt Pavement Project	498,875	500,000	500,000	500,000	500,000
5501-00-9025 Detention Improvements	201,382	0	11,605	23,046	0
5501-00-9026 Traffic Control	42	0	13,684	54,736	0
5501-00-9029 South Park Pavement	0	0	0	853,329	0
5501-00-9030 Concrete Pavement/Drainage	344,800	500,000	898,795	568,865	1,000,000
5501-00-9031 Durant Pond	0	0	351,473	365,813	0
5501-00-9032 Moller Storm Improvements	174,322	0	75,610	75,610	0
5501-00-9033 2018 Sidewalks	42,996	0	0	0	0
5501-00-9062 Conceptual Master Plan	1,486	0	40,259	40,259	0
5501-00-9063 Mustang Road Project	16,734	0	0	0	0
5501-00-9066 Briscoe Park Egress Road	0	240,000	240,000	54,414	0
5501-00-9067 Johnson St and Sidewalk Design	211,434	2,039,650	2,092,866	2,092,866	0
Total Capital Projects	2,307,870	4,309,650	5,969,587	5,653,372	1,625,000
Total Street Division	\$ 5,098,461	\$ 7,485,853	\$ 9,280,050	\$ 8,467,297	\$ 4,771,961

2019-2020

Public Services - Code Enforcement Division



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position



**Sales Tax Fund
Code Enforcement Division**

Category	Amended Budget 2018/19	Budget 2019/20
1000 Personnel Services	\$ 18,203	\$ 20,820
Totals	\$ 18,203	\$ 20,820

- Code Compliance Officer II; 60% General Fund, 10% Utility Fund, 30% Sales Tax Fund
- Code Compliance Officer I; 90% General Fund, 10% Utility Fund



312 - Sales Tax Fund - Code Enforcement Division

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Personnel					
6007-00-1001 Salaries	21,182	14,155	14,155	15,307	16,080
6007-00-1006 Longevity	554	356	356	346	385
6007-00-1009 TMRS	3,952	2,582	2,582	2,706	2,844
6007-00-1011 FICA	1,517	1,110	1,110	1,215	1,277
6007-00-1017 Equipment Allowance	381	0	0	225	234
Total Personnel	27,586	18,203	18,203	19,799	20,820
Total Code Enforcement Division	\$ 27,586	\$ 18,203	\$ 18,203	\$ 19,799	\$ 20,820



**320 - SIDEWALK FUND
BUDGET SUMMARY**

Description	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Beginning Fund Balance	\$ 4,475	\$ 14,353	\$ 14,353	\$ 14,353	\$ 21,853
Revenues					
Sidewalk Revenue	9,878	0	0	7,500	5,000
Total Revenues/Resources	9,878	0	0	7,500	5,000
Total Rev. and Resources	14,353	14,353	14,353	21,853	26,853
Expenditures					
Contract Services	0	0	0	0	0
Total Expenditures/Uses	0	0	0	0	0
Revenue Over/(Under) Expenditures	9,878	0	0	7,500	5,000
Ending Fund Balance	\$ 14,353	\$ 14,353	\$ 14,353	\$ 21,853	\$ 26,853



Sales Tax — Capital Budget Project Listing

		<i><u>Funding Source</u></i>
Street Projects		
Annual Sidewalk Program	125,000	Sales Tax Fund
Asphalt Pavement Program.....	500,000	Sales Tax Fund
Concrete Pavement Program.....	1,000,000	Sales Tax Fund
Total Capital Projects Budget	<u>\$1,625,000</u>	



City of Alvin
2020 - 2024
Capital Improvement Program (CIP)

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The 2020-2024 CAPITAL IMPROVEMENT PROGRAM

INTRODUCTION

The purpose of the City of Alvin's Capital Improvement Program (CIP) is to provide clear direction and planning for sustainable infrastructure to our community both today and into the future. Through a comprehensive and fiscally responsible approach executed by a well governed municipal government, this five-year CIP addresses the needs of the City, from water and sewer line work to street paving, new roadways, drainage, park improvements and facility maintenance and development.

What is considered a Capital Improvement? A capital improvement is a major expenditure that does not occur regularly. Examples of capital improvements may include, but are not limited to, development on new community facilities, sewer line maintenance, street improvements, engineering studies, and land acquisitions. These types of projects tend to have a high cost and/or are associated or have a long lifespan. With each project, the goal is to plan, purchase, construct, or extend the life of an asset that will be used to enhance the lives of the residents of Alvin. The cost of a capital improvement generally includes project study and design, legal fees, land acquisition, operating equipment, construction, etc. The City of Alvin does not consider the procurement of equipment such as a fire truck, squad car, lawn mower, etc. a capital improvement.

A long-term CIP has many benefits over a capital improvement plan that is determined on a year-by-year basis. A long-term program can focus attention on community and City strategic priorities and needs, allowing projects to be prioritized based on need and availability of funds. It can also be an effective tool for achieving the goals set forth in the City's Adopted 2035 Comprehensive Plan, as well as the City's various master plans and studies. By planning ahead, the City can anticipate the need for bond referendums, bond issues, or other revenue producing measures in advance and take action to fund projects as identified without significantly increasing the taxpayer's burden due to improper planning.

DEVELOPMENT PROCESS

The Capital Improvement Program is a living document that is continually under development and evaluation. With each passing year, it is revised to reflect changes in ongoing projects, accommodate new projects, and extend the program an additional year to continually cover a five-year period.

The first year of the five-year plan is intended to be incorporated into the annual budget. Projects identified for following years are approved for planning purposes only and funds will not be appropriated until the year(s) in which they will be completed. Cost estimates for future projects are also for planning purposes only and are used to aid in the City's long-range financial planning.

Projects included in the CIP are either City managed projects or include just the City's share of joint projects with other agencies. If an outside agency contributes funding directly to a City project, those funds will be included in the project budget. The Capital Improvement Program includes all capital projects, which are to be financed in whole or in part from funds subject to control or appropriation by the City. Therefore, the CIP includes bond appropriations (general obligation, certificates of obligation, and revenue bonds), and general revenue including cash, sales tax, impact fees, developer contributions, and any federal, state, or private foundation grant funds received by the City for capital improvement projects.

While developing the Capital Improvement Plan, the City considers input from citizens, City staff, current master plans, the Planning Commission, and the City Council. A project list is compiled, prioritized by year, and cost estimates assigned. The Finance Department then looks at the projects' overall effect on the City's finances including the need to issue debt, potential impacts on the tax rate, and operations and maintenance impacts. The City Council reviews the draft, and desired changes are incorporated, if needed, into the document. The Planning Commission then reviews the document and provides input. A final draft of the Five-Year CIP is then prepared for formal Council consideration and approval. Upon Council adoption and the subsequent adoption of budget appropriations, the CIP document is reproduced, distributed and placed on the City of Alvin website for implementation and transparency of the program.



The Five-Year Capital Improvement Program for 2020 to 2024 totals \$71 million. Funding for CIP projects are derived from the General Fund, Certificates of Obligation, General Obligation, Revenue Bonds, Hotel Occupancy Tax Revenues, Impact Fees, Sales Tax Revenues, Partnerships and/or Grants. Uses of the funding include Drainage, Streets, Facilities, Parks, Water, and Wastewater projects.

Projects listed in the 2020-2024 CIP include potential projects from the completion of master plans including, but not limited to, the adopted Parks Master Plan, 2011 M1 Ditch Watershed Flood Protection Study, 2015 Utility Master Plan, and the 2018 Impact Fee Advisory Committee recommendations.

PROJECT HIGHLIGHTS

DRAINAGE

Drainage projects include the construction of storm sewers, underground drainage, detention ponds, as well as culvert and ditch improvements. These projects will help reduce the risk of flooding in residential areas and provide increased storage capacity. Significant improvements include the Moller Road and Durant Street Storm Sewer and Pavement Projects and the completion of the Durant Detention Pond.

PARKS

Parks projects include improvements to parks such as shade, fencing, parking, bleachers, lighting, and signage based upon the input from the Parks and Recreation Board and Parks Master Plan. Projects also include the design and installation of a disc golf park, Phase III of the Hike & Bike Trail, splash pad, basketball court, and various improvements to our City parks.

FACILITIES

Facility projects include maintenance and upgrade recommendations to City facilities from the Facility Condition Assessment completed by EMG Engineering Corporation. Additionally, the design and construction of a Fire/EMS station that will house the staff from Fire Station #1 and the EMS Station and is to be located at 302 W. House Street will be completed.

STREETS and SIDEWALKS

Street projects include the annual pavement rehabilitation program, which reuses the existing base and adds material to the road in an effort to repair the road. Additionally, concrete sidewalks will be added through our annual sidewalk program and will be in compliance with Americans with Disabilities Act (ADA). The design and construction of an extension of FM 528 to Hwy 6 is included in the CIP Program. The annual Concrete Pavement Program includes potential projects in an effort to repair and/or remove concrete pavement and the installation of associated storm pipes, inlets, and manholes. Wayfinding signs are additionally in the process of design and planned to be installed along major roads.

WATER/WASTEWATER

Water and Wastewater projects include the Wastewater Treatment Plant Optimization Improvements (Phase II), Fairway and South Street water line improvements, lift station rehabilitations, lift station expansion, 54" interceptor upgrade, replace water lines, and water tank replacements.



CITY OF ALVIN
2020 - 2024 CAPITAL IMPROVEMENT PROGRAM
TOTAL SUMMARY

USE	2020	2021	2022	2023	2024	TOTAL
DRAINAGE	3,700,000	1,370,000	2,000,000	1,600,000	0	8,670,000
PARKS	104,940	2,589,580	3,376,120	785,560	3,520,400	10,376,600
FACILITIES	14,875,771	331,418	597,929	944,404	1,032,492	17,782,014
STREETS	12,463,000	1,800,000	1,800,000	1,750,000	1,750,000	19,563,000
WATER *	5,169,900	3,193,100	2,444,000	2,592,800	3,114,800	16,514,600
WASTEWATER *	9,693,500	7,687,800	7,253,400	7,353,500	2,373,600	34,361,800
TOTAL	\$46,007,111	\$16,971,898	\$17,471,449	\$15,026,264	\$11,791,292	\$107,268,014

SOURCE OF FUNDS	2020	2021	2022	2023	2024	TOTAL
General Project Fund Revenue	835,711	912,404	801,929	1,201,564	1,288,692	5,040,300
Certificates of Obligation (CO)	0	0	0	0	0	0
General Obligation Bonds (GO)	0	0	0	0	2,200,000	2,200,000
New/Proposed CO Bonds	14,195,000	0	0	0	522,000	14,717,000
New/Propose GO Bonds	3,550,000	1,740,000	2,756,000	0	0	8,046,000
W/S Revenue Bonds *	14,863,400	10,759,600	9,697,400	9,946,300	5,488,400	50,755,100
W/S Project Fund Revenue	0	121,300	0	0	0	121,300
Impact Fees (To be determined)	0	0	0	0	0	0
Sales Taxes	1,900,000	3,120,000	3,750,000	3,350,000	1,750,000	13,870,000
Other Funding Sources **	10,663,000	318,594	466,120	528,400	542,200	12,518,314
						0
TOTAL	\$46,007,111	\$16,971,898	\$17,471,449	\$15,026,264	\$11,791,292	\$107,268,014



CITY OF ALVIN
2020 - 2024 CAPITAL IMPROVEMENT PROGRAM
Drainage

Project No.	Project Name	Projected Thru 2019	2020	2021	2022	2023	2024	Project Total	2020 - 2024 Allocation
DR1901	Moller Road Storm Sewer and Pavement Ph. 2	250,000	3,550,000	0	0	0	0	3,800,000	3,550,000
DR2001	Moller Road Storm Sewer and Pavement Ph. 3	\$0	\$150,000	\$1,120,000	\$0	\$0	\$0	1,270,000	1,270,000
DR2101	Durant Street Storm Sewer and Pavement Ph. 1	\$0	\$0	\$250,000	\$1,800,000	\$0	\$0	2,050,000	2,050,000
DR2201	Durant Street Storm Sewer and Pavement Ph. 2	\$0	\$0	\$0	\$200,000	\$1,600,000	\$0	1,800,000	1,800,000
	TOTAL	\$250,000	\$3,700,000	\$1,370,000	\$2,000,000	\$1,600,000	\$0	\$8,920,000	\$8,670,000



Moller Road Storm Sewer and Pavement Improvements Phase 2 Project Detail

PROJECT NAME - Moller Road Storm Sewer and Pavement Improvements Phase 2				PROJECT # DR1901						
PROJECT DESCRIPTION				PROJECT IMAGE						
This project includes the design of the second of a three phase project to add a storm sewer system, concrete curb and gutter pavement and a sidewalk along Moller Road. This is the fourth of several drainage improvement projects that were recommended in the M-1 Ditch Watershed Study that was completed in January 2011 by Dannenbaum Engineering. Project location: Moller Road from just south of Carmie Street to just south of Stadium Drive.										
PROJECT JUSTIFICATION										
To improve drainage in the M-1 Ditch Watershed by adding a storm sewer system along Moller Road.										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)										
Fiscal Year	2020	2021	2022	2023	2024					
Total Revenue										
Personnel Services										
Operation & Maintenance										
Capital Outlay										
Total Expense										
FTE Staff Total										
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS								PROJECT TOTAL
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024		
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying	\$250,000	\$250,000	\$250,000							\$250,000
Construction	\$3,550,000			\$3,550,000						\$3,550,000
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$3,800,000	\$250,000	\$250,000	\$3,550,000	\$0	\$0	\$0	\$0	\$0	\$3,800,000
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES								PROJECT TOTAL
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024		
General Project Fund Revenue										
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds	\$3,550,000			\$3,550,000						\$3,550,000
W/S Revenue Bonds										
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes	\$250,000	\$250,000	\$250,000							\$250,000
Other Funding Sources ¹ -										
TOTAL SOURCES	\$3,800,000	\$250,000	\$250,000	\$3,550,000	\$0	\$0	\$0	\$0	\$0	\$3,800,000
*Explain & Identify Type of Other Sources:						Project Manager: City Engineer				



Moller Road Storm Sewer and Pavement Improvements Phase 3 Project Detail

PROJECT NAME - Moller Road Storm Sewer and Pavement Improvements Phase 3					PROJECT # DR2001				
PROJECT DESCRIPTION					PROJECT IMAGE				
This project includes the design of the third of a three phase project to add a storm sewer system, concrete curb and gutter pavement and a sidewalk along Moller Road and Stadium Drive. This is the fifth of several drainage improvement projects that were recommended in the M-1 Ditch Watershed Study that was completed in January 2011 by Dannenbaum Engineering. Project location: Moller Road just south of Stadium Drive and 615 feet along Stadium Drive east of the Moller Road intersection.									
PROJECT JUSTIFICATION									
To improve drainage in the M-1 Ditch Watershed by adding a storm sewer system along Moller Road and Stadium Drive.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue									
Personnel Services									
Operation & Maintenance									
Capital Outlay									
Total Expense									
FTE Staff Total									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$150,000			\$150,000					\$150,000
Construction	\$1,120,000				\$1,120,000				\$1,120,000
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$1,270,000	\$0	\$0	\$150,000	\$1,120,000	\$0	\$0	\$0	\$1,270,000
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes	\$1,270,000			\$150,000	\$1,120,000				\$1,270,000
Other Funding Sources ¹ -									
TOTAL SOURCES	\$1,270,000	\$0	\$0	\$150,000	\$1,120,000	\$0	\$0	\$0	\$1,270,000
*Explain & Identify Type of Other Sources:					Project Manager: City Engineer				



Durant Street Storm Sewer and Pavement Improvements Phase 1 Project Detail

PROJECT NAME - Durant Street Storm Sewer and Pavement Improvements Phase 1					PROJECT # DR2101				
PROJECT DESCRIPTION					PROJECT IMAGE				
This project includes the design and construction of the first of a two phase project to add a storm sewer system, concrete curb and gutter pavement and a sidewalk along Durant Street. This is the sixth of several drainage improvement projects that were recommended in the M-1 Ditch Watershed Study that was completed in January 2011 by Dannenbaum Engineering. Project location: Durant Street from South Street to just north of Iwo Street.									
PROJECT JUSTIFICATION									
To improve drainage in the M-1 Ditch Watershed by adding a storm sewer system along Durant Street.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue									
Personnel Services									
Operation & Maintenance									
Capital Outlay									
Total Expense									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$250,000				\$250,000				\$250,000
Construction	\$1,800,000					\$1,800,000			\$1,800,000
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$2,050,000	\$0	\$0	\$0	\$250,000	\$1,800,000	\$0	\$0	\$2,050,000
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes	\$2,050,000				\$250,000	\$1,800,000			\$2,050,000
Other Funding Sources ¹ -									
TOTAL SOURCES	\$2,050,000	\$0	\$0	\$0	\$250,000	\$1,800,000	\$0	\$0	\$2,050,000
*Explain & Identify Type of Other Sources:					Project Manager: City Engineer				



Durant Street Storm Sewer and Pavement Improvements Phase 2 Project Detail

PROJECT NAME - Durant Street Storm Sewer and Pavement Improvements Phase 2						PROJECT # DR2201				
PROJECT DESCRIPTION						PROJECT IMAGE				
This project includes the design and construction of the second phase of a two phase project to add a storm sewer system, concrete curb and gutter pavement and a sidewalk along Durant Street. This is the seventh of several drainage improvement projects that were recommended in the M-1 Ditch Watershed Study that was completed in January 2011 by Dannenbaum Engineering. Project location: Durant Street just north of Iwo Street to Stadium Drive.										
PROJECT JUSTIFICATION										
To improve drainage in the M-1 Ditch Watershed by adding a storm sewer system along Durant Street.										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)										
Fiscal Year	2020	2021	2022	2023	2024					
Total Revenue										
Personnel Services										
Operation & Maintenance										
Capital Outlay										
Total Expense										
FTE Staff Total										
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS								
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL	
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying	\$200,000					\$200,000			\$200,000	
Construction	\$1,600,000						\$1,600,000		\$1,600,000	
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$1,800,000	\$0	\$0	\$0	\$0	\$200,000	\$1,600,000	\$0	\$1,800,000	
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES								
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL	
General Project Fund Revenue										
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds										
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes	\$1,800,000					\$200,000	\$1,600,000		\$1,800,000	
Other Funding Sources ¹ -										
TOTAL SOURCES	\$1,800,000	\$0	\$0	\$0	\$0	\$200,000	\$1,600,000	\$0	\$1,800,000	
*Explain & Identify Type of Other Sources:						Project Manager: City Engineer				



CITY OF ALVIN
2020 - 2024 CAPITAL IMPROVEMENT PROGRAM
PARKS

Project No.	Project Name	Projected Thru 2019	2020	2021	2022	2023	2024	Project Total	2020 - 2024 Allocation
PA1802	Disc Golf Course	787,531	0	0	0	0	0	787,531	0
PA1901	Pearson Park Capital Improvement Rec.	150,000	0	1,740,000	21,200	84,800	47,700	2,043,700	1,893,700
PA1902	Tom Blakeney Trail Park Capital Imp. Rec.	100,000	0	0	2,756,000	0	0	2,856,000	2,756,000
PA2001	Briscoe Park Capital Improvement Rec.	0	0	380,480	104,400	69,600	93,280	647,760	647,760
PA2002	Nat. Oak Park & Bob Owen Pool Capital Imp. Re	0	0	116,000	0	34,980	0	150,980	150,980
PA2003	Newman Park Capital Improvement Rec.	0	0	86,100	55,000	0	198,220	339,320	339,320
PA2101	Prairie Dog Park Capital Improvement Rec.	0	0	64,000	197,200	0	232,000	493,200	493,200
PA2102	Ruben Adame Park Capital Imp. Rec.	0	0	29,000	66,000	0	127,600	222,600	222,600
PA2103	Talmadge Park Capital Improvement Rec.	0	0	58,000	0	81,200	0	139,200	139,200
PA2201	Hugh Adams Park Capital Improvement Rec.	0	104,940	0	0	93,280	0	198,220	198,220
PA2202	Lions Park Capital Improvement Rec.	0	0	116,000	129,920	0	522,000	767,920	767,920
PA2203	Morgan Park Capital Improvement Rec.	0	0	0	46,400	0	11,600	58,000	58,000
PA2301	Sealy Park Capital Improvement Rec.	0	0	0	0	174,000	88,000	262,000	262,000
PA2302	Marina Park Capital Improvement Rec.	0	0	0	0	200,000	2,200,000	2,400,000	2,400,000
PA2303	Bob Owen Municipal Pool Improvement Rec.	0	0	0	0	47,700	0	47,700	47,700
TOTAL		\$1,037,531	\$104,940	\$2,589,580	\$3,376,120	\$785,560	\$3,520,400	\$11,414,131	\$10,376,600



Disc Golf Course Project Detail

PROJECT NAME Disc Golf Course					PROJECT # PA1802				
PROJECT DESCRIPTION FY2019 includes: base bid of \$294,660 for course construction, lighting for holes 1-9 (Alternative Bid Item #1) \$242,206.75, lighting for holes 10-10 (Alternative Bid Item #2) \$206,087 and 6% contingency \$44,577.00					PROJECT IMAGE				
PROJECT ORIGIN AND JUSTIFICATION Construction and illumination of an 18 hole disc golf course would provide added value to the existing park system. "Parks and open space investments contribute to the community's livability and quality of life, which in turn enhances its' attractiveness as a place to live and conduct business." (Comprehensive Plan Page 4-2)Currently no other illuminated disc golf courses exist in the State of Texas, making this course unique which could to attract regional players and promoting tourism. (Parks and Recreation Master Plan, strategy 4.2.2)									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023					
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	8,000.00	8,000.00							
Capital Outlay	-	-	-	-	-				
Total Expense	\$ 8,000.00	\$ 8,000.00	\$ -	\$ -	\$ -				
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report	\$15,000								
Land/Right of Way									
Design/Surveying	\$4,500								
Construction	\$135,000	\$300,000	\$742,954						\$742,954
Equipment and Furniture	\$121,000								
Contingency			\$44,577						\$44,577
TOTAL COSTS	\$275,500	\$300,000	\$787,531	\$0	\$0	\$0	\$0	\$0	\$787,531
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue		\$0	\$337,645						\$337,645
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -	\$275,500	\$300,000	\$449,886						\$449,886
TOTAL SOURCES	\$275,500	\$300,000	\$787,531	\$0	\$0	\$0	\$0	\$0	\$787,531
Explain & Identify Type of Other Sources: HOT Funds, MOU w/ C&R #3 for grading/dirt work					Project Manager: Parks and Recreation Director				



Pearson Park Capital Improvement Recommendations Project Detail

PROJECT NAME - Pearson Park Capital Improvement Recommendations					PROJECT # PA1901				
PROJECT DESCRIPTION					PROJECT IMAGE				
<p>In fiscal year 2019, budget approved for replacement of approximately 6,216.82 linear feet of sidewalk. In fiscal year 2021, replacement lighting for nine athletic fields and renovation of east end concession building. In fiscal year 2022, it is recommended to construct a wooden picnic deck near basketball court. In fiscal year 2023, installation of sixteen bleacher shade coverings is recommended. In fiscal year 2024, installation of irrigation on nine athletic playing fields.</p>									
PROJECT ORIGIN AND JUSTIFICATION									
<p>The current wooden poles are very old and many are not vertically straight which causes mis-alignment of the lighting. In addition a permanent field conversion from football to softball has left four fields without proper lighting, creating a hazard for players at night. The east end concession building is in need of renovation in order to function properly. A wooden deck near the basketball court would allow a hard surface resting area for court users. Located under the existing oak trees shade would be available and would prevent the grass from being trampled and creating an unattractive and unsafe surface. Bleacher shade would provide relief from the sun to spectators during softball games. Irrigation would allow for improved athletic turf management when applying granulated fertilizer, seed or ant treatment.</p>									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	\$ 22,500.00				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ 22,500.00				
FY PROJECTED ALLOCATIONS									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$150,000				\$150,000				\$150,000
Construction	\$1,795,000	\$150,000	\$150,000		\$1,500,000	\$20,000	\$80,000	\$45,000	\$1,795,000
Equipment and Furniture									
Contingency	\$98,700				\$90,000	\$1,200	\$4,800	\$2,700	\$98,700
TOTAL COSTS	\$2,043,700	\$150,000	\$150,000	\$0	\$1,740,000	\$21,200	\$84,800	\$47,700	\$2,043,700
FY PROJECTED FUNDING SOURCES									
FUNDING SOURCES	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue	\$150,000		\$150,000						\$150,000
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds	\$1,740,000				\$1,740,000				\$1,740,000
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -	\$153,700					\$21,200	\$84,800	\$47,700	\$153,700
TOTAL SOURCES	\$2,043,700	\$0	\$150,000	\$0	\$1,740,000	\$21,200	\$84,800	\$47,700	\$2,043,700
*Explain & Identify Type of Other Sources: Park Dedication Fund and/or General Projects Fund					Project Manager: Parks and Recreation Director				



Tom Blakeney Jr. Trail Park Capital Improvement Recommendations Project Detail

PROJECT NAME - Tom Blakeney Jr. Trail Park Capital Improvement Recommendations					PROJECT # PA1902				
PROJECT DESCRIPTION					PROJECT IMAGE				
In fiscal year 2019, preliminary engineering/design for Phase III was included in the budget. In fiscal year 2022, construction of Phase III is recommended as the sewer line is being replaced along a portion of the projected trail on the lake property.					<div style="text-align: center;"> TOM BLAKENEY JR. TRAIL PROPOSED PHASE III </div>				
PROJECT ORIGIN AND JUSTIFICATION									
Phase III of the hike and bike trail is planned to extend from South Street to Alvin Community College. This route was designed by a steering committee, approved by the Parks and Recreation Board and ultimately adopted by City Council as part of the 2035 Comprehensive Plan (Goal 4.3, Obj. 4.3.1, pg. 4-21) Phase III is emphasized in the 2017 Parks and Recreation Master Plan (Goal 2.0, obj. 2.1, Strategy 2.1.1, pg. 3.22)									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	10,000.00	-	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -				
FY PROJECTED ALLOCATIONS									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$2,700,000	\$100,000	\$100,000			\$2,600,000			\$2,700,000
Construction									
Equipment and Furniture									
Contingency	\$156,000					\$156,000			\$156,000
TOTAL COSTS	\$2,856,000	\$100,000	\$100,000	\$0	\$0	\$2,756,000	\$0	\$0	\$2,856,000
FY PROJECTED FUNDING SOURCES									
FUNDING SOURCES	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund		\$100,000	\$100,000						\$100,000
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds	\$2,856,000					\$2,756,000			\$2,756,000
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$2,856,000	\$100,000	\$100,000	\$0	\$0	\$2,756,000	\$0	\$0	\$2,856,000
*Explain & Identify Type of Other Sources: Park Dedication Fund and/or General Projects Fund					Project Manager: Parks and Recreation Director				



Briscoe Park Capital Improvement Recommendations Project Detail

PROJECT NAME Briscoe Park Capital Improvement Recommendations					PROJECT # PA2001				
PROJECT DESCRIPTION					PROJECT IMAGE				
<p>In fiscal year 2021, construction of a splash pad and fishing pier over the retention pond are recommended. In fiscal year 2022, installation of a curb and gutter around entrance to asphalt parking lot is recommended. In fiscal year 2023, three bleacher shade covers are recommended, one for each of the three bleachers located adjacent to one of the football fields. Install two shade canopies within the large dog area of the dog park. In fiscal year 2024, installation of solar lighting for the dog park is recommended.</p>									
PROJECT ORIGIN AND JUSTIFICATION									
<p>A splash pad is the most needed park amenity according to a survey found in the 2017 Parks and Recreation Master Plan. A fishing pier, would also promote fresh water fishing in our community as the pond is currently registered with the Texas Parks and Wildlife Department, aka "Briscoe Pond" and stocked with fish annually. Installing a curb and gutter would help to prevent vehicular traffic from rutting up the grass. Three bleacher shade covers would provide relief to spectators watching football games as there is significant lack of shade at the park. Two shade canopies within the large dog area of the dog park have been requested by park users to park staff as there is minimal to no shade in that area. Solar lighting at the dog park would allow for extended use of the park during the evening hours, especially during the winter months.</p>									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	10,000.00	-	-	-	4,400.00			
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ 10,000.00	\$ -	\$ -	\$ 4,400.00				
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$47,800				\$32,800	\$9,000	\$6,000		\$47,800
Construction	\$566,000				\$328,000	\$90,000	\$60,000	\$88,000	\$566,000
Equipment and Furniture									
Contingency	\$33,960				\$19,680	\$5,400	\$3,600	\$5,280	\$33,960
TOTAL COSTS	\$647,760	\$0	\$0	\$0	\$380,480	\$104,400	\$69,600	\$93,280	\$647,760
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue	\$384,880				\$330,480	\$54,400			\$384,880
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -	\$262,880				\$50,000	\$50,000	\$69,600	\$93,280	\$262,880
TOTAL SOURCES	\$647,760	\$0	\$0	\$0	\$380,480	\$104,400	\$69,600	\$93,280	\$647,760
*Explain & Identify Type of Other Sources: Park Dedication Funds, General Operating Funds					Project Manager: Parks and Recreation Director				



National Oak Park Capital Improvement Recommendations Project Detail

PROJECT NAME - National Oak Park Capital Improvement Recommendations					PROJECT # PA2002					
PROJECT DESCRIPTION					PROJECT IMAGE					
In fiscal year 2021, relocation of the existing playground and construction of a congregation/picnic area is recommended. In fiscal year 2023, installation of parking lot lights for the Sidnor Street parking lot (near bridge) is recommended.										
PROJECT ORIGIN AND JUSTIFICATION										
Currently, the playground is located in close proximity to the skatepark. With the greater volume of skatepark participants, a larger area is needed so skate park users can rest and socialize. Moving the playground closer to the existing swing set will consolidate playspaces into a single area which will allow for improved park usage. The parking lot lights would improve visibility of the parking lot and provide added security lighting because the lot is located at the dead-end of Sidnor and is regularly used by community members to quickly access the Nature Observation Area or pedestrian bridge on the hike and bike trail.										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See Below)										
Fiscal Year	2020	2021	2022	2023	2024					
Total Revenue	-	-	-	-	-					
Personnel Services	\$ -	-	-	-	-					
Operation & Maintenance	-	-	-	-	3,000.00					
Capital Outlay	-	-	-	-	-					
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00					
PROJECT COSTS ALLOCATION		TOTAL BUDGET	FY PROJECTED ALLOCATIONS							PROJECT TOTAL
			2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	
Prelim. Engineering Report	\$3,000							\$3,000		\$3,000
Land/Right of Way										
Design/Surveying	\$10,000					\$10,000				\$10,000
Construction	\$130,000					\$100,000		\$30,000		\$130,000
Equipment and Furniture										
Contingency	\$7,980					\$6,000		\$1,980		\$7,980
TOTAL COSTS	\$150,980	\$0	\$0	\$0	\$116,000	\$0	\$34,980	\$0	\$0	\$150,980
FUNDING SOURCES		TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							PROJECT TOTAL
			2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	
General Project Fund Revenue	\$58,386					\$23,406		\$34,980		\$58,386
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds										
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes										
Other Funding Sources ¹ -	\$92,594					\$92,594				\$92,594
TOTAL SOURCES	\$150,980	\$0	\$0	\$0	\$0	\$116,000	\$0	\$34,980	\$0	\$150,980
Explain & Identify Type of Other Sources: Park Dedication Fund and/or General Projects Fund					Project Manager: Parks and Recreation Director					



Newman Park Capital Improvement Recommendations Project Detail

PROJECT NAME - Newman Park Capital Improvement Recommendations						PROJECT # PA2003			
PROJECT DESCRIPTION						PROJECT IMAGE			
In fiscal year 2021 replacement of two wooden pavilions is recommended along with shade cover for bleachers at basketball court. In fiscal year 2022, extending the existing concrete walking path is recommended. In fiscal year 2024, installation of pathway lighting is recommended.									
PROJECT ORIGIN AND JUSTIFICATION									
The wooden pavilions are over twenty years old, showing deterioration and need to be replaced. Replacement pavilion design, material and color should follow the site furnishing standard outlined the Park Standards Manual (pg. E.12). Extending the concrete walking path has been requested by residents. Walking/Biking trails were also identified as a need in the Parks and Recreation Master Plan. Installation of pathway lighting would provide an opportunity for community members to utilize the park in the evening, especially during the winter months.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	10,000.00				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00				
PROJECT COSTS ALLOCATION		FY PROJECTED ALLOCATIONS							
	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$24,500				\$7,500			\$17,000	\$24,500
Construction	\$295,000				\$75,000	\$50,000		\$170,000	\$295,000
Equipment and Furniture									
Contingency	\$19,820				\$3,600	\$5,000		\$11,220	\$19,820
TOTAL COSTS	\$339,320	\$0	\$0	\$0	\$86,100	\$55,000	\$0	\$198,220	\$339,320
FUNDING SOURCES		FY PROJECTED FUNDING SOURCES							
	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue	\$43,100				\$26,100			\$17,000	\$43,100
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -	\$296,220				\$60,000	\$55,000		\$181,220	\$296,220
TOTAL SOURCES	\$339,320	\$0	\$0	\$0	\$86,100	\$55,000	\$0	\$198,220	\$339,320
*Explain & Identify Type of Other Sources: Park Dedication Fund and/or General Projects Fund						Project Manager: Parks and Recreation Director			



Prairie Dog Park Capital Improvement Recommendations
Project Detail

PROJECT NAME - Prairie Dog Park Capital Improvement Recommendations					PROJECT # PA2101					
PROJECT DESCRIPTION					PROJECT IMAGE					
In fiscal year 2021, expansion of Prairie Dog Park is recommended through acquisition and demolition of the EMS building coupled with re-design of the park footprint. In fiscal year 2022, recommend installation of an outdoor exercise area and concrete pathway to join all park amenities. In fiscal year 2024, construction of a splash pad and park lighting is recommended.										
PROJECT ORIGIN AND JUSTIFICATION										
With the relocation of the EMS department, removal of the wooden privacy fence along with the building itself would allow for expansion and significant visibility of the the park from House Street. Parking and progressive park amenities such as an outdoor exercise area and splash pad can create unique attractions within this park (Parks Master Plan Strategy 3.2.2, pg. 3.29 & Survey Table pg. 3.15). Park lighting will be necessary to allow park users to utilize the park in the evening especially during the winter months (Parks Master Plan Objective 2.3, page 3.26).										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See Below)										
Fiscal Year	2020	2021	2022	2023	2024					
Total Revenue	-	-	-	-	-					
Personnel Services	\$ -	-	-	-	-					
Operation & Maintenance	-	-	-	15,750.00	-					
Capital Outlay	-	-	-	-	-					
Total Expense	\$ -	\$ -	\$ -	\$ 15,750.00	\$ -					
PROJECT COSTS ALLOCATION		TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
			2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying	\$42,000					\$5,000	\$17,000		\$20,000	\$42,000
Construction	\$420,000					\$50,000	\$170,000		\$200,000	\$420,000
Equipment and Furniture										
Contingency	\$31,200					\$9,000	\$10,200		\$12,000	\$31,200
TOTAL COSTS	\$493,200		\$0	\$0	\$0	\$64,000	\$197,200	\$0	\$232,000	\$493,200
FUNDING SOURCES		TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
			2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue	\$181,200					\$64,000	\$17,200		\$100,000	\$181,200
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds										
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes										
Other Funding Sources ¹ -	\$312,000						\$180,000		\$132,000	\$312,000
TOTAL SOURCES	\$493,200		\$0	\$0	\$0	\$64,000	\$197,200	\$0	\$232,000	\$493,200
*Explain & Identify Type of Other Sources: Park Dedication Fund and/or General Projects Fund					Project Manager: Parks and Recreation Director					



Ruben Adame Park Capital Improvement Recommendations Project Detail

PROJECT NAME - Ruben Adame Park Capital Improvement Recommendations						PROJECT # PA2102			
PROJECT DESCRIPTION						PROJECT IMAGE			
In fiscal year 2021, construct remaining 1/2 basketball court. In fiscal year 2022, install lighting for the basketball court, playground and baskstop area, purchase and install new swing set with parent child swing(s) or other unique feature. In fiscal year 2024, install shade canopy over the basketball court.									
PROJECT ORIGIN AND JUSTIFICATION									
Construction of the remaining 1/2 basketball court is recommended because the amount of CDBG funding in FY 2015 only allowed for 1/2 of the planned full basketball court. Illumination of the basketball court, playground and backstop area is recommended to allow use of these amenities in the evening hours, especially during the winter months (Parks Master Plan Obj. 2.3, page 3.26) A shade canopy over the basketball court would provide users protection from the sun, cooler playing conditions and attract more users (Parks Master Plan Strategy 3.2.2, page 3.29).									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	\$ 5,000.00	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	-	\$ 5,000.00	-	-				
FY PROJECTED ALLOCATIONS									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$18,500				\$2,500	\$5,000		\$11,000	\$18,500
Construction	\$193,000				\$25,000	\$58,000		\$110,000	\$193,000
Equipment and Furniture									
Contingency	\$11,100				\$1,500	\$3,000		\$6,600	\$11,100
TOTAL COSTS	\$222,600	\$0	\$0	\$0	\$29,000	\$66,000	\$0	\$127,600	\$222,600
FY PROJECTED FUNDING SOURCES									
FUNDING SOURCES	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue	\$192,600				\$29,000	\$36,000		\$127,600	\$192,600
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -	\$30,000					\$30,000			\$30,000
TOTAL SOURCES	\$222,600	\$0	\$0	\$0	\$29,000	\$66,000	\$0	\$127,600	\$222,600
*Explain & Identify Type of Other Sources: General Projects Fund and/or Park Dedication Fund						Project Manager: Parks and Recreation Director			



Talmadge Park Capital Improvement Recommendations Project Detail

PROJECT NAME - Talmadge Park Capital Improvement Recommendations						PROJECT # PA2103			
PROJECT DESCRIPTION						PROJECT IMAGE			
In fiscal year 2021, construction of a concrete pathway connecting park amenities and parking lot is recommended. In fiscal year 2023 construction of a full court concrete basketball court, lighting and electrical outlets at the pavilion and installation of a unique play structure is recommended.									
PROJECT ORIGIN AND JUSTIFICATION									
Construction of a full court concrete basketball court and addition of a unique playscape combined along with installation of lights and electrical outlets on the existing pavilion would provide an attractive feature for park users. Construction of a concrete pathway connecting the parking lot and all amenities would assist with accessibility within the park.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	\$ 1,500.00	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ 1,500.00	\$ -				
FY PROJECTED ALLOCATIONS									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$12,000				\$5,000		\$7,000		\$12,000
Construction	\$120,000				\$50,000		\$70,000		\$120,000
Equipment and Furniture									
Contingency	\$7,200				\$3,000		\$4,200		\$7,200
TOTAL COSTS	\$139,200	\$0	\$0	\$0	\$58,000	\$0	\$81,200	\$0	\$139,200
FY PROJECTED FUNDING SOURCES									
FUNDING SOURCES	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue	\$139,200				\$58,000		\$81,200		\$139,200
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$139,200	\$0	\$0	\$0	\$58,000	\$0	\$81,200	\$0	\$139,200
Explain & Identify Type of Other Sources: General Projects Fund and/or Park Dedication Fund						Project Manager: Parks and Recreation Director			



Hugh Adams Park Capital Improvement Recommendations Project Detail

PROJECT NAME - Hugh Adams Park Capital Improvement Recommendations					PROJECT # PA2201				
PROJECT DESCRIPTION In fiscal year 2020, replacement of seven wooden picnic pavilions. In fiscal year 2022, installation of a shade canopy over the playground area.					PROJECT IMAGE 				
PROJECT ORIGIN AND JUSTIFICATION The existing wooden pavilions are in need of replacement. Replacement pavilion design, material and color should follow the site furnishing standard outlined the Park Standards Manual (pg. E.12). The playground is currently in direct sunlight. Shade would allow for cooler temperatures on all playstructure surfaces as well as offer kids protection from the sun as recommended in the Park Standards Manual (Table 1 pg. E.4). Shade will also help maintain the integrity of the playground components and prevent premature color fading.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -				
FY PROJECTED ALLOCATIONS									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$17,000			\$9,000			\$8,000		\$17,000
Construction	\$170,000			\$90,000			\$80,000		\$170,000
Equipment and Furniture									
Contingency	\$11,220			\$5,940			\$5,280		\$11,220
TOTAL COSTS	\$198,220	\$0	\$0	\$104,940	\$0	\$0	\$93,280	\$0	\$198,220
FY PROJECTED FUNDING SOURCES									
FUNDING SOURCES	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue	\$198,220			\$104,940			\$93,280		\$198,220
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$198,220	\$0	\$0	\$104,940	\$0	\$0	\$93,280	\$0	\$198,220
Explain & Identify Type of Other Sources: Park Dedication Fund, General Fund					Project Manager: Parks and Recreation Director				



Lions Park Capital Improvement Recommendations Project Detail

PROJECT NAME - Lions Park Capital Improvement Recommendations					PROJECT # PA2202					
PROJECT DESCRIPTION					PROJECT IMAGE					
<p>In fiscal year 2021, re-asphalt walking trail is recommended. In fiscal year 2022, installation of fourteen bleacher shade covers along with replacement of fourteen metal dug out roofs. In fiscal year 2024, installation of one large picnic pavilion to include four picnic tables, five smaller picnic pavilions with ten total picnic tables, playground designed for 5-12 year old children with age recommendation and safety rules sign along with athletic field lighting for the remaining three athletic playing fields and an irrigation system for all seven athletic playing fields.</p>										
PROJECT ORIGIN AND JUSTIFICATION										
<p>The bleacher shade covers will provide relief from the direct sun to everyone attending/watching games at all seven athletic fields. The current dug out roofs are built with corrugated tin aluminum and will need to be replaced with heavier gauge aluminum preferably having a sun reflective finish to maintain cool temperatures within the dug out (refer to Park Standards Manual). Picnic pavilions with tables are needed because none exist currently and there is a need for relief from the sun to sit, eat and relax during breaks from baseball games. A playground is needed to provide a recreational outlet to park visitors, nothing currently exists. Athletic field lighting is always in demand, currently four of the seven fields have lights.</p>										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See Below)										
Fiscal Year	2020	2021	2022	2023	2024					
Total Revenue	-	-	-	-	-					
Personnel Services	\$ -	-	-	-	-					
Operation & Maintenance	-	-	-	-	11,500.00					
Capital Outlay	-	-	-	-	-					
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ 11,500.00					
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS								
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL	
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying	\$66,200				\$10,000	\$11,200		\$45,000	\$66,200	
Construction	\$662,000				\$100,000	\$112,000		\$450,000	\$662,000	
Equipment and Furniture										
Contingency	\$39,720				\$6,000	\$6,720		\$27,000	\$39,720	
TOTAL COSTS	\$767,920	\$0	\$0	\$0	\$116,000	\$129,920	\$0	\$522,000	\$767,920	
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES								
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL	
General Project Fund Revenue										
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds	\$522,000							\$522,000	\$522,000	
New/Proposed GO Bonds										
W/S Revenue Bonds										
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes										
Other Funding Sources ¹ -	\$245,920				\$116,000	\$129,920			\$245,920	
TOTAL SOURCES	\$767,920	\$0	\$0	\$0	\$116,000	\$129,920	\$0	\$522,000	\$767,920	
Explain & Identify Type of Other Sources:					Park Dedication Funds and/or General Project Funds					
					Project Manager: Parks and Recreation Director					



Morgan Park Project Detail

PROJECT NAME - Morgan Park					PROJECT # PA2203				
PROJECT DESCRIPTION In fiscal Year 2022, purchase and installation of four bleacher shade covers are recommended. In fiscal year 2024, installation of irrigation for the two athletic fields is recommended.					PROJECT IMAGE 				
PROJECT ORIGIN AND JUSTIFICATION Bleacher shade would provide relief from the sun to spectators during athletic games. Irrigation would allow for improved athletic turf management when applying granulated fertilizer, seed or ant treatment.									
<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	5,000.00				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00				
FTE Staff Total									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$5,000					\$4,000		\$1,000	\$5,000
Construction	\$50,000					\$40,000		\$10,000	\$50,000
Equipment and Furniture									
Contingency	\$3,000					\$2,400		\$600	\$3,000
TOTAL COSTS		\$0	\$0	\$0	\$0	\$46,400	\$0	\$11,600	\$58,000
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue	\$58,000					\$46,400		\$11,600	\$58,000
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$58,000	\$0	\$0	\$0	\$0	\$46,400	\$0	\$11,600	\$58,000
*Explain & Identify Type of Other Sources:					Project Manager: Parks and Recreation Director				



Sealy Park Capital Improvement Recommendations Project Detail

PROJECT NAME - Sealy Park Capital Improvement Recommendations						PROJECT # PA2301			
PROJECT DESCRIPTION						PROJECT IMAGE			
In fiscal year 2023, construct permanent restrooms. In fiscal year 2024, construction of full court basketball court with lighting.									
PROJECT ORIGIN AND JUSTIFICATION									
Permanent Restrooms were also requested by park users as this park features tremendous shade and thus is an ideal area to host birthday and family gatherings. Without onsite restrooms, guests are often forced to leave to seek an available restroom. An onsite restroom could be offered as a fee based amenity and/or established public hours. Park users have suggested expanding the existing court to a full court.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	15,000.00	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -				
FY PROJECTED ALLOCATIONS									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$20,000						\$15,000	\$5,000	\$20,000
Construction	\$230,000						\$150,000	\$80,000	\$230,000
Equipment and Furniture									
Contingency	\$12,000						\$9,000	\$3,000	\$12,000
TOTAL COSTS	\$262,000	\$0	\$0	\$0	\$0	\$0	\$174,000	\$88,000	\$262,000
FY PROJECTED FUNDING SOURCES									
FUNDING SOURCES	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -	\$262,000						\$174,000	\$88,000	\$262,000
TOTAL SOURCES	\$262,000	\$0	\$0	\$0	\$0	\$0	\$174,000	\$88,000	\$262,000
*Explain & Identify Type of Other Sources:									
General Projects Fund and/or Park Dedication Fund						Project Manager: Parks and Recreation Director			



Marina Park Project Detail

PROJECT NAME - Marina Park					PROJECT # PA2302				
PROJECT DESCRIPTION					PROJECT IMAGE				
In fiscal year 2023, preliminary engineering/design for a parking lot, trail and pedestrian bridge connection to downtown and existing hike and bike trail destinations. In fiscal year 2024, construction of parking lot, trail and pedestrian bridge.									
PROJECT ORIGIN AND JUSTIFICATION									
In FY 2018 the City acquired ownership of the 5.2 acre undeveloped land, by conveyance, from Brazoria County. The property is seated perfectly as a scenic pedestrian & pedicyclist throughfare from Highway 6 and the surrounding residential neighborhood to the existing hike and bike trail and downtown destinations.									
<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -				
FTE Staff Total									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$200,000						\$200,000		\$200,000
Construction	\$2,000,000							\$2,000,000	\$2,000,000
Equipment and Furniture									
Contingency	\$200,000							\$200,000	\$200,000
TOTAL COSTS	\$2,400,000	\$0	\$0	\$0	\$0	\$0	\$200,000	\$2,200,000	\$2,400,000
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)	\$2,200,000							\$2,200,000	\$2,200,000
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -	\$200,000						\$200,000		\$200,000
TOTAL SOURCES	\$2,400,000	\$0	\$0	\$0	\$0	\$0	\$200,000	\$2,200,000	\$2,400,000
*Explain & Identify Type of Other Sources:					Project Manager: Parks and Recreation Director				



Bob Owen Municipal Pool Project Detail

PROJECT NAME - Bob Owen Municipal Pool						PROJECT # PA2303				
PROJECT DESCRIPTION						PROJECT IMAGE				
In fiscal year 2023, replacement of the existing cyclone fence is recommended.										
PROJECT ORIGIN AND JUSTIFICATION										
The existing fence is showing wear and tear making it unattractive. The replacement fence should be AmeriStar Montage Commercial Invisible Style, or equivalent, black powder coated steel fence with curved picket used to prevent a breach while providing a traditional decorative fence appearance.										
<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)										
Fiscal Year	2020	2021	2022	2023	2024					
Total Revenue	-	-	-	-	-					
Personnel Services	\$ -	-	-	-	-					
Operation & Maintenance	-	-	-	-	5,000.00					
Capital Outlay	-	-	-	-	-					
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00					
FTE Staff Total										
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS								
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL	
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying										
Construction	\$45,000						\$45,000		\$45,000	
Equipment and Furniture										
Contingency	\$2,700						\$2,700		\$2,700	
TOTAL COSTS	\$47,700	\$0	\$0	\$0	\$0	\$0	\$47,700	\$0	\$47,700	
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES								
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL	
General Project Fund Revenue	\$47,700						\$47,700		\$47,700	
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds										
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes										
Other Funding Sources ¹ -										
TOTAL SOURCES	\$47,700	\$0	\$0	\$0	\$0	\$0	\$47,700	\$0	\$47,700	
*Explain & Identify Type of Other Sources:						Project Manager: Parks and Recreation Director				



CITY OF ALVIN
2020 - 2024 CAPITAL IMPROVEMENT PROGRAM
FACILITIES

Project No.	Project Name	Projected Thru 2019	2020	2021	2022	2023	2024	Project Total	2020 - 2024 Allocation
FA1801	Fire / EMS Station	1,210,743	14,195,000	0	0	0	0	15,405,743	14,195,000
FA2001	City Hall	50,000	165,804	33,007	73,285	43,937	150,432	516,465	466,465
FA2002	City Shop	0	10,302	5,000	62,521	0	0	77,823	77,823
FA2003	Depot	0	26,000	10,000	0	19,817	18,700	74,517	74,517
FA2004	Fire Station #1	0	26,861	8,739	18,554	198,289	157,481	409,924	409,924
FA2005	Fire Station #2	0	4,626	13,414	2,993	17,000	17,000	55,033	55,033
FA2006	Fire Station #3	0	18,107	29,088	15,122	2,997	17,000	82,314	82,314
FA2007	Library	0	81,312	90,935	115,406	176,200	83,936	547,789	547,789
FA2008	Museum	0	44,306	11,620	0	56,525	85,088	197,539	197,539
FA2009	Police Department	0	212,832	51,763	180,229	123,568	213,255	781,647	781,647
FA2010	Public Services Facility	0	4,832	37,145	26,231	24,365	100,730	193,303	193,303
FA2011	Public Services Facility #2	0	21,486	6,017	3,558	55,655	2,107	88,823	88,823
FA2012	Senior Center	0	62,603	11,591	32,217	12,731	13,668	132,810	132,810
FA2013	Waste Water Treatment Plant	0	1,700	2,599	21,984	21,984	34,778	83,045	83,045
FA2101	EMS	0	0	20,500	40,094	191,336	23,633	275,563	275,563
FA2201	Animal Adoption Center	0	0	0	5,735	0	114,684	120,419	120,419
	TOTAL	\$1,260,743	\$14,875,771	\$331,418	\$597,929	\$944,404	\$1,032,492	\$19,042,757	\$17,782,014



Fire/EMS Station Project Detail

PROJECT NAME - Fire/EMS Station					PROJECT # FA1801				
PROJECT DESCRIPTION					PROJECT IMAGE				
This project is to design and construct a new Fire and Emergency Medical Services (EMS) Station on the 4.36 acre property at the corner of Bellaire Boulevard and South Street that was purchased in December 2017.									
PROJECT ORIGIN AND JUSTIFICATION									
The proposed combination facility would replace existing Fire Station #1 located at 302 W. House Street and the existing EMS Station located at 709 E. House Street. Compelling reasons to construct a new station include, but are not limited to, expanding service coverage to the south and east quarters of the Fire Department response territory, reducing response time, providing better access to the City's major thoroughfares, and increase geographical access to calls for service. The two existing stations lack sufficient windstorm ratings, have inadequate sleeping quarters for staff, have no room for future growth, are in poor physical condition (EMS Building), and have bays that are too small for the existing apparatus used.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue									
Personnel Services									
Operation & Maintenance									
Capital Outlay									
Total Expense									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way	\$310,000	\$310,000	\$310,000						\$310,000
Design/Surveying	\$900,743	\$900,743	\$900,743						\$900,743
Construction	\$14,195,000			\$14,195,000					\$14,195,000
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$15,405,743	\$1,210,743	\$1,210,743	\$14,195,000	\$0	\$0	\$0	\$0	\$15,405,743
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue	\$1,210,743	\$1,210,743	\$1,210,743						\$1,210,743
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds	\$14,195,000			\$14,195,000					\$14,195,000
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$15,405,743	\$1,210,743	\$1,210,743	\$14,195,000	\$0	\$0	\$0	\$0	\$15,405,743
*Explain & Identify Type of Other Sources: EMS Fund					Project Manager: Fire Administrator / EMS Director				



City Hall
Project Detail

PROJECT NAME City Hall		PROJECT # FA2001							
PROJECT DESCRIPTION This building is approximately 16,277 square feet, located at 216 West Sealy Street and constructed in 1971.		PROJECT IMAGE							
PROJECT ORIGIN AND JUSTIFICATION A Facility Condition Assessment was conducted in 2018 which included a twenty year forecast recommending repair/replacement of various building components based on the expected life span of those components. This five year capital improvement forecast consists of items from that list, including anticipated costs. 2020 - replacement of 2nd floor roof, replacement of 5hp heated water distribution pump, upgrade HVAC automation controls, re-duct several offices (HVAC) 2021 - remove/replace exterior wall joints, replace five exhaust fans, repaint metal hand railing, replace defibrillator, replace toilet partitions. 2022 - replace carpet, repaint walls. 2023 - replace rubber stair treads, replace 48 windows and frames w/ energy efficient. 2024 - conversion of interior lighting from T-8 to LED									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020			2021	2022	2023	2024		
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -				
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying									
Construction	\$546,465	\$50,000	\$50,000	\$165,804	\$33,007	\$73,285	\$43,937	\$150,432	\$516,465
Equipment and Furniture									
Contingency									
TOTAL COSTS		\$50,000	\$50,000	\$165,804	\$33,007	\$73,285	\$43,937	\$150,432	\$516,465
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue	\$546,465	\$50,000	\$50,000	\$165,804	\$33,007	\$73,285	\$43,937	\$150,432	\$516,465
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$546,465	\$50,000	\$50,000	\$165,804	\$33,007	\$73,285	\$43,937	\$150,432	\$516,465
*Explain & Identify Type of Other Sources:		Project Manager: Parks and Recreation Director							



City Shop Project Detail

PROJECT NAME City Shop					PROJECT # FA2002				
PROJECT DESCRIPTION This building is approximately 1,800 square feet, located at 1100 West Highway 6 and constructed in 1970.					PROJECT IMAGE 				
PROJECT ORIGIN AND JUSTIFICATION A Facility Condition Assessment was conducted in 2018 which included a twenty year forecast recommending repair/replacement of various building components based on the expected life span of those components. This five year capital improvement forecast consists of items from that list, including anticipated costs. 2020 - replacement of windows, replacement of eye wash station, repair and paint interior walls and ceiling. 2021 - pressurewash/clean stone veneer 2022 - replacement of diesel generator.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -				
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying									
Construction	\$15,302			\$10,302	\$5,000				\$15,302
Equipment and Furniture	\$62,521					\$62,521			\$62,521
Contingency									
TOTAL COSTS		\$0	\$0	\$10,302	\$5,000	\$62,521	\$0	\$0	\$77,823
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue	\$77,823			\$10,302	\$5,000	\$62,521			\$77,823
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$77,823	\$0	\$0	\$10,302	\$5,000	\$62,521	\$0	\$0	\$77,823
Explain & Identify Type of Other Sources:					Project Manager: Parks and Recreation Director				



Depot Project Detail

PROJECT NAME Depot		PROJECT # FA2003							
PROJECT DESCRIPTION This building is approximately 1,482 square feet, located at 200 Depot Centre Boulevard and constructed in 1910, renovated in 2004.		PROJECT IMAGE							
PROJECT ORIGIN AND JUSTIFICATION A Facility Condition Assessment was conducted in 2018 which included a twenty year forecast recommending repair/replacement of various building components based on the expected life span of those components. This five year capital improvement forecast consists of items from that list, including anticipated costs. 2020 - prep & paint interior, remove & reinstall Christmas lights . 2021 - purchase and install decorative acoustical tile. 2023 - replace electric water heater, replace 1 of 2 split HVAC systems (AHU & CU). 2024 - replace 2 of 2 split HVAC system (AHU & CU), replace solid wood front door.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020					2021	2022	2023	2024
Total Revenue	-					-	-	-	-
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -				
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying									
Construction	\$74,517			\$26,000	\$10,000		\$19,817	\$18,700	\$74,517
Equipment and Furniture									
Contingency									
TOTAL COSTS		\$0	\$0	\$26,000	\$10,000	\$0	\$19,817	\$18,700	\$74,517
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue	\$74,517			\$26,000	\$10,000		\$19,817	\$18,700	\$74,517
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$74,517	\$0	\$0	\$26,000	\$10,000	\$0	\$19,817	\$18,700	\$74,517
Explain & Identify Type of Other Sources:		Project Manager: Parks and Recreation Director							

Fire Station #1 Project Detail

PROJECT NAME Fire Station #1						PROJECT # FA2004			
PROJECT DESCRIPTION This building is approximately 14,500 square feet, located at 302 West House Street and constructed in 1966.						PROJECT IMAGE			
PROJECT ORIGIN AND JUSTIFICATION A Facility Condition Assessment was conducted in 2018 which included a twenty year forecast recommending repair/replacement of various building components based on the expected life span of those components. This five year capital improvement forecast consists of items from that list, including anticipated costs. 2020 - replace 5 ton packaged unit (RTU), replace drinking fountain, replace exterior wall joint caulking. 2021 - replace toilet partitions, replace exhaust fan. 2022 - replace 8-10 ton packaged unit (RTU). 2023 - replace carpet, vinyl tile flooring, repaint interior walls, replace ceiling tiles, prep and repaint epoxy floor, replace commercial refrigerator, replace ice maker. 2024 - replace built up roof.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -				
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying									
Construction	\$409,924			\$26,861	\$8,739	\$18,554	\$198,289	\$157,481	\$409,924
Equipment and Furniture									
Contingency									
TOTAL COSTS		\$0	\$0	\$26,861	\$8,739	\$18,554	\$198,289	\$157,481	\$409,924
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue	\$409,924			\$26,861	\$8,739	\$18,554	\$198,289	\$157,481	\$409,924
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$409,924	\$0	\$0	\$26,861	\$8,739	\$18,554	\$198,289	\$157,481	\$409,924
Explain & Identify Type of Other Sources:						Project Manager: Parks and Recreation Director			

Fire Station #2 Project Detail

PROJECT NAME Fire Station #2				PROJECT # FA2005					
PROJECT DESCRIPTION This building is approximately 3,600 square feet, located at 110 Medic Lane and constructed in 1986.				PROJECT IMAGE 					
PROJECT ORIGIN AND JUSTIFICATION A Facility Condition Assessment was conducted in 2018 which included a twenty year forecast recommending repair/replacement of various building components based on the expected life span of those components. This five year capital improvement forecast consists of items from that list, including anticipated costs. 2020 - replace exhaust fan 2021 - replace air handler with electric heater. 2022 - replace 4 exterior metal halide lights. 2023 - phase I upgrade interior lighting to LED. 2024 - phase II upgrade interior lighting to LED.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -				
FY PROJECTED ALLOCATIONS									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying									
Construction	\$55,033			\$4,626	\$13,414	\$2,993	\$17,000	\$17,000	\$55,033
Equipment and Furniture									
Contingency									
TOTAL COSTS		\$0	\$0	\$4,626	\$13,414	\$2,993	\$17,000	\$17,000	\$55,033
FY PROJECTED FUNDING SOURCES									
FUNDING SOURCES	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue	\$55,033			\$4,626	\$13,414	\$2,993	\$17,000	\$17,000	\$55,033
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$55,033	\$0	\$0	\$4,626	\$13,414	\$2,993	\$17,000	\$17,000	\$55,033
*Explain & Identify Type of Other Sources:						Project Manager: Parks and Recreation Director			



Fire Station #3 Project Detail

PROJECT NAME Fire Station #3		PROJECT # FA2006							
PROJECT DESCRIPTION This building is approximately 6,300 square feet, located at 2700 FM 1462 and constructed in 2007.		PROJECT IMAGE							
PROJECT ORIGIN AND JUSTIFICATION A Facility Condition Assessment was conducted in 2018 which included a twenty year forecast recommending repair/replacement of various building components based on the expected life span of those components. This five year capital improvement forecast consists of items from that list, including anticipated costs. 2020 - interior walls prep and paint. 2021 - concrete floor prep and paint. 2022 - replace interior vinyl flooring. 2023 - replace water heater, replace drinking fountain. 2024 - replace 3 ton and 4 ton condensing units, replace two air handlers.		<p>Alvin Fire Station 3</p>							
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020			2021	2022	2023	2024		
Total Revenue	-			-	-	-	-		
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -				
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying									
Construction	\$82,314			\$18,107	\$29,088	\$15,122	\$2,997	\$17,000	\$82,314
Equipment and Furniture									
Contingency									
TOTAL COSTS		\$0	\$0	\$18,107	\$29,088	\$15,122	\$2,997	\$17,000	\$82,314
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue	\$82,314			\$18,107	\$29,088	\$15,122	\$2,997	\$17,000	\$82,314
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$82,314	\$0	\$0	\$18,107	\$29,088	\$15,122	\$2,997	\$17,000	\$82,314
*Explain & Identify Type of Other Sources:				Project Manager: Parks and Recreation Director					



Library Project Detail

PROJECT NAME Library					PROJECT # FA2007				
PROJECT DESCRIPTION This building is approximately 18,164 square feet, located at 105 South Gordon Street and constructed in 1994.					PROJECT IMAGE 				
PROJECT ORIGIN AND JUSTIFICATION A Facility Condition Assessment was conducted in 2018 which included a twenty year forecast recommending repair/replacement of various building components based on the expected life span of those components. This five year capital improvement forecast consists of items from that list, including anticipated costs. 2020 - install surveillance system, replacement water heater. 2021 - replace 2 of 4 Package Units (RTU), prep & paint interior walls and ceiling, replace defibrillator. 2022 - replace marquee sign, replace toilet partitions, install wrought iron style gate at employee entrance, upgrade HVAC automated control. 2023 - replace carpet, phase I of interior lighting conversion from T-8 to LED 2024 - phase II interior lighting conversion from T-8 to LED.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -				
FY PROJECTED ALLOCATIONS									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying									
Construction	\$547,789			\$81,312	\$90,935	\$115,406	\$176,200	\$83,936	\$547,789
Equipment and Furniture									
Contingency									
TOTAL COSTS		\$0	\$0	\$81,312	\$90,935	\$115,406	\$176,200	\$83,936	\$547,789
FY PROJECTED FUNDING SOURCES									
FUNDING SOURCES	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue	\$547,789			\$81,312	\$90,935	\$115,406	\$176,200	\$83,936	\$547,789
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$547,789	\$0	\$0	\$81,312	\$90,935	\$115,406	\$176,200	\$83,936	\$547,789
*Explain & Identify Type of Other Sources:					Project Manager: Parks and Recreation Director				

Museum Project Detail

PROJECT NAME Museum						PROJECT # FA2008																																							
PROJECT DESCRIPTION This building is approximately 7,500 square feet, located at 302 West Sealy Street and constructed in 1940, renovated in 2003. A Facility Condition Assessment was conducted in 2018 which included a twenty year forecast recommending repair/replacement of various building components based on the expected life span of those components. This five year capital improvement forecast consists of items from that list, including anticipated costs. 2020 - re-stripe handicapped parking space(s), repair stucco & concrete on exterior walls. 2021 - replace 3 exhaust fans, circulation pump, replace closed circuit cameras. 2023 - replace refrigerator, replace photosensor, time clock and dimming panel, replace 2 sump pumps, replace water heater, replace HVAC automated control. 2024 - replace variable air volume unit, replace package unit (RTU).						PROJECT IMAGE																																							
<p style="text-align: center;">INCREMENTAL OPERATING AND MAINTENANCE COSTS</p> <p>Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Fiscal Year</th> <th style="width: 15%;">2020</th> <th style="width: 15%;">2021</th> <th style="width: 15%;">2022</th> <th style="width: 15%;">2023</th> <th style="width: 15%;">2024</th> </tr> </thead> <tbody> <tr> <td>Total Revenue</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Personnel Services</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">-</td> <td style="text-align: right;">-</td> <td style="text-align: right;">-</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Operation & Maintenance</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Capital Outlay</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Total Expense</td> <td style="text-align: right;">\$ -</td> </tr> </tbody> </table>						Fiscal Year	2020	2021	2022	2023	2024	Total Revenue	-	-	-	-	-	Personnel Services	\$ -	-	-	-	-	Operation & Maintenance	-	-	-	-	-	Capital Outlay	-	-	-	-	-	Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -				
						Fiscal Year	2020	2021	2022	2023	2024																																		
Total Revenue	-	-	-	-	-																																								
Personnel Services	\$ -	-	-	-	-																																								
Operation & Maintenance	-	-	-	-	-																																								
Capital Outlay	-	-	-	-	-																																								
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -																																								
PROJECT COSTS ALLOCATION		TOTAL BUDGET		FY PROJECTED ALLOCATIONS																																									
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL																																				
Prelim. Engineering Report																																													
Land/Right of Way																																													
Design/Surveying																																													
Construction	\$197,539			\$44,306	\$11,620		\$56,525	\$85,088	\$197,539																																				
Equipment and Furniture																																													
Contingency																																													
TOTAL COSTS		\$0	\$0	\$44,306	\$11,620	\$0	\$56,525	\$85,088	\$197,539																																				
FUNDING SOURCES		TOTAL BUDGET		FY PROJECTED FUNDING SOURCES																																									
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL																																				
General Project Fund Revenue	\$197,539			\$44,306	\$11,620		\$56,525	\$85,088	\$197,539																																				
Certificates of Obligation (CO)																																													
General Obligation Bonds (GO)																																													
New/Proposed CO Bonds																																													
New/Proposed GO Bonds																																													
W/S Revenue Bonds																																													
W/S Project Fund Revenue																																													
Impact Fees																																													
Sales Taxes																																													
Other Funding Sources ¹ -																																													
TOTAL SOURCES	\$197,539	\$0	\$0	\$44,306	\$11,620	\$0	\$56,525	\$85,088	\$197,539																																				
¹ Explain & Identify Type of Other Sources:						Project Manager: Parks and Recreation Director																																							

Police Department Project Detail

PROJECT NAME Police Department				PROJECT # FA2009						
PROJECT DESCRIPTION This building is approximately 31,200 square feet, located at 1500 South Gordon Street and constructed in 1997.				PROJECT IMAGE						
										
PROJECT ORIGIN AND JUSTIFICATION										
A Facility Condition Assessment was conducted in 2018 which included a twenty year forecast recommending repair/replacement of various building components based on the expected life span of those components. This five year capital improvement forecast consists of items from that list, including anticipated costs. 2020 - replace 100 Ton chiller and water distribution pump. 2021 - replace exterior wall joint caulking, replace 30-80 elec gallon water heater, replace 1 of 2 uninterruptible power supply 8kVA. 2022 - replace ice maker, replace toilet partitions, install HVAC automated control system. 2023 - replace two condensing units, VAV unit, two air handlers and four electric furnaces. 2024 - replace one air compressor one condensing unit and one elec heater, replace VFD 15 hp motor, replace all carpet.										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)										
Fiscal Year	2020	2021	2022	2023	2024					
Total Revenue	-	-	-	-	-					
Personnel Services	\$ -	-	-	-	-					
Operation & Maintenance	-	-	-	-	-					
Capital Outlay	-	-	-	-	-					
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -					
FY PROJECTED ALLOCATIONS										
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL	
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying										
Construction	\$781,647			\$212,832	\$51,763	\$180,229	\$123,568	\$213,255	\$781,647	
Equipment and Furniture										
Contingency										
TOTAL COSTS		\$0	\$0	\$212,832	\$51,763	\$180,229	\$123,568	\$213,255	\$781,647	
FY PROJECTED FUNDING SOURCES										
FUNDING SOURCES	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL	
General Project Fund Revenue	\$781,647			\$212,832	\$51,763	\$180,229	\$123,568	\$213,255	\$781,647	
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds										
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes										
Other Funding Sources ¹ -										
TOTAL SOURCES	\$781,647	\$0	\$0	\$212,832	\$51,763	\$180,229	\$123,568	\$213,255	\$781,647	
¹ Explain & Identify Type of Other Sources:						Project Manager: Parks and Recreation Director				



Public Service Facility Project Detail

PROJECT NAME Public Service Facility					PROJECT # FA2010				
PROJECT DESCRIPTION This building is approximately 23,713 square feet, located at 1100 West Highway 6 and constructed in 1970, renovated in 2012.					PROJECT IMAGE				
PROJECT ORIGIN AND JUSTIFICATION A Facility Condition Assessment was conducted in 2018 which included a twenty year forecast recommending repair/replacement of various building components based on the expected life span of those components. This five year capital improvement forecast consists of items from that list, including anticipated costs. 2020 - re-stripe handicapped parking spaces, replace exhaust fan, replace defibrillator. 2021 - replace 1.5 Ton condensing unit, replace 12 ton condensing unit, replace AHU, replace exhaust fan propeller. 2022 - replace gutters and downspouts, replace water heater, replace defibrillator, interior wall painting, replace ice machine. 2023 - replace 10 electric duct heaters. 2024 - replace windows and window frames with energy efficient, replace 7 electric distribution panels.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023					
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -				
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying									
Construction	\$193,303			\$4,832	\$37,145	\$26,231	\$24,365	\$100,730	\$193,303
Equipment and Furniture									
Contingency									
TOTAL COSTS		\$0	\$0	\$4,832	\$37,145	\$26,231	\$24,365	\$100,730	\$193,303
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue	\$193,303			\$4,832	\$37,145	\$26,231	\$24,365	\$100,730	\$193,303
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$193,303	\$0	\$0	\$4,832	\$37,145	\$26,231	\$24,365	\$100,730	\$193,303
Explain & Identify Type of Other Sources:					Project Manager: Parks and Recreation Director				



Public Service Facility #2 Project Detail

PROJECT NAME Public Service Facility #2					PROJECT # FA2011				
PROJECT DESCRIPTION This building is approximately 3,500 square feet, located at 800 Dyche Lane and constructed in 1984.					PROJECT IMAGE				
PROJECT ORIGIN AND JUSTIFICATION A Facility Condition Assessment was conducted in 2018 which included a twenty year forecast recommending repair/replacement of various building components based on the expected life span of those components. This five year capital improvement forecast consists of items from that list, including anticipated costs. 2020 - replace one air handler unit, replace restroom stall partitions, replace gutters and downspouts. 2021 - replace carpet and vinyl tile throughout building. 2022 - prep & paint interior walls. 2023 - replace pedestrian sidewalk, replace 100W flood light, replace windows w/ steel frames, replace 2 roll up doors, replace electric water heater, replace 8 interior hollow core doors, replace ceiling tile. 2024 - replace exterior aluminum door.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023					
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -				
PROJECT COSTS ALLOCATION		FY PROJECTED ALLOCATIONS							
	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying									
Construction	\$88,823			\$21,486	\$6,017	\$3,558	\$55,655	\$2,107	\$88,823
Equipment and Furniture									
Contingency									
TOTAL COSTS		\$0	\$0	\$21,486	\$6,017	\$3,558	\$55,655	\$2,107	\$88,823
FUNDING SOURCES		FY PROJECTED FUNDING SOURCES							
	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue	\$88,823			\$21,486	\$6,017	\$3,558	\$55,655	\$2,107	\$88,823
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$88,823	\$0	\$0	\$21,486	\$6,017	\$3,558	\$55,655	\$2,107	\$88,823
Explain & Identify Type of Other Sources:					Project Manager: Parks and Recreation Director				



Senior Center Project Detail

PROJECT NAME Senior Center					PROJECT # FA2012				
PROJECT DESCRIPTION This building is approximately 10,000 square feet, located at 309 West Sealy Street and constructed in 1940 renovated in 1997.					PROJECT IMAGE 				
PROJECT ORIGIN AND JUSTIFICATION A Facility Condition Assessment was conducted in 2018 which included a twenty year forecast recommending repair/replacement of various building components based on the expected life span of those components. This five year capital improvement forecast consists of items from that list, including anticipated costs. 2020 - install HVAC automated control, replace exterior wall joint caulking. 2021 - replace 7.5 ton condensing unit. 2022 - replace 16 ton condensing unit, replace defibrillator, replace ice machine. 2023 - replace marquee sign, replace 3.5 ton condensing unit 2024 - replace 3 exhaust fans, replace 2 gas furnaces.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -				
FY PROJECTED ALLOCATIONS									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying									
Construction	\$132,810			\$62,603	\$11,591	\$32,217	\$12,731	\$13,668	\$132,810
Equipment and Furniture									
Contingency									
TOTAL COSTS		\$0	\$0	\$62,603	\$11,591	\$32,217	\$12,731	\$13,668	\$132,810
FY PROJECTED FUNDING SOURCES									
FUNDING SOURCES	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue	\$132,810			\$62,603	\$11,591	\$32,217	\$12,731	\$13,668	\$132,810
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$132,810	\$0	\$0	\$62,603	\$11,591	\$32,217	\$12,731	\$13,668	\$132,810
¹ Explain & Identify Type of Other Sources:					Project Manager: Parks and Recreation Director				



Waste Water Treatment Plant Project Detail

PROJECT NAME Waste Water Treatment Plant				PROJECT # FA2013						
PROJECT DESCRIPTION This building is approximately 8,000 square feet, located at 7100 County Road 150 and constructed in 1997.				PROJECT IMAGE 						
PROJECT ORIGIN AND JUSTIFICATION A Facility Condition Assessment was conducted in 2018 which included a twenty year forecast recommending repair/replacement of various building components based on the expected life span of those components. This five year capital improvement forecast consists of items from that list, including anticipated costs. 2020 - replace toilet partitions, 2021 - replace fiberglass shower, 2022 - replace 6- 150W light fixtures, replace emergency shower, replace laboratory sink, prep & paint interior walls, replace ceiling tile. 2024 - upgrade surveillance system.										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)										
Fiscal Year	2020	2021	2022	2023	2024					
Total Revenue	-	-	-	-	-					
Personnel Services	\$ -	-	-	-	-					
Operation & Maintenance	-	-	-	-	-					
Capital Outlay	-	-	-	-	-					
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -					
PROJECT COSTS ALLOCATION		TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
			2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying										
Construction	\$83,045				\$1,700	\$2,599	\$21,984	\$21,984	\$34,778	\$83,045
Equipment and Furniture										
Contingency										
TOTAL COSTS			\$0	\$0	\$1,700	\$2,599	\$21,984	\$21,984	\$34,778	\$83,045
FUNDING SOURCES		TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
			2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue	\$83,045				\$1,700	\$2,599	\$21,984	\$21,984	\$34,778	\$83,045
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds										
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes										
Other Funding Sources ¹ -										
TOTAL SOURCES	\$83,045		\$0	\$0	\$1,700	\$2,599	\$21,984	\$21,984	\$34,778	\$83,045
*Explain & Identify Type of Other Sources:						Project Manager: Parks and Recreation Director				

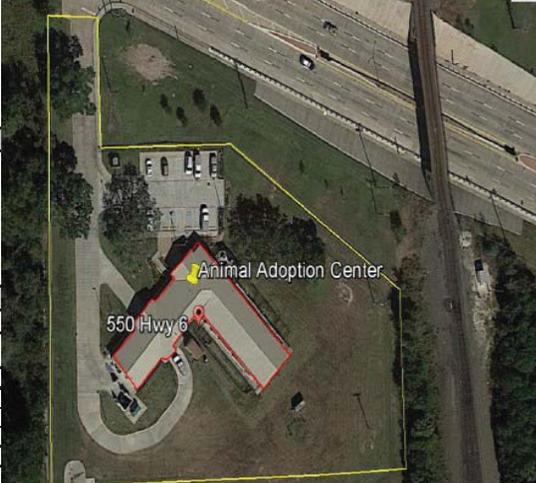


EMS Project Detail

PROJECT NAME EMS						PROJECT # FA2101			
PROJECT DESCRIPTION						PROJECT IMAGE			
This building is approximately 6,000 square feet, located at 709 East House Street and constructed in 1981. EMS will re-locate to the new Fire/EMS station. Page 16 recommends Praire Dog Park expansion w/ demolition of this building. If re-purposed for City use, the following 5 year forecast should be considered.									
PROJECT ORIGIN AND JUSTIFICATION									
A Facility Condition Assessment was conducted in 2018 which included a twenty year forecast recommending repair/replacement of various building components based on the expected life span of those components. This five year capital improvement forecast consists of items from that list with anticipated costs. 2020 - nothing recommended 2021 - replace exhaust fan, replace 2kW elec heater, replace interior vinyl flooring, patch and paint interior walls. 2022 - replace gutters and downspouts, replace overhead doors, replace 4 ton condensing unit, repaint interior walls, replace carpet, replace washing machine. 2023 - replace 4 exterior light fixtures, replace 3,000 sq ft of exterior steel wall, replace interior wood stairs, replace 14 vinyl-clad double glazed windows, replace exterior aluminum door, replace 2.5 ton condensing unit, replace air handler, replace 2 elec distribution panels, replace 6 interior doors. 2024 - replace clothes dryer, replace 8 florescent lights, repaint exterior walls, replace exterior metal stairs, replace 4 infrared gas heaters.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	6,720.00	6,720.00	6,720.00	6,720.00				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ 6,720.00	\$ 6,720.00	\$ 6,720.00	\$ 6,720.00				
						FY PROJECTED ALLOCATIONS			
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying									
Construction	\$275,563				\$20,500	\$40,094	\$191,336	\$23,633	\$275,563
Equipment and Furniture									
Contingency									
TOTAL COSTS		\$0	\$0	\$0	\$20,500	\$40,094	\$191,336	\$23,633	\$275,563
						FY PROJECTED FUNDING SOURCES			
FUNDING SOURCES	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue	\$575,563				\$20,500	\$40,094	\$191,336	\$23,633	\$275,563
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$575,563	\$0	\$0	\$0	\$20,500	\$40,094	\$191,336	\$23,633	\$275,563
*Explain & Identify Type of Other Sources:						Project Manager: Parks and Recreation Director			



Animal Adoption Center Project Detail

PROJECT NAME Animal Adoption Center		PROJECT # FA2201							
PROJECT DESCRIPTION This building is approximately 6,625 square feet, located at 550 West Highway 6 and constructed in 2014.		PROJECT IMAGE							
PROJECT ORIGIN AND JUSTIFICATION A Facility Condition Assessment was conducted in 2018 which included a twenty year forecast recommending repair/replacement of various building components based on the expected life span of those components. This five year capital improvement forecast consists of items from that list, including anticipated costs. 2022 - repair/repaint interior walls, 2024 - replace drinking fountain, replacement of emergency exit system, replace elastomeric floor coating, repair/repaint ceiling, replace commercial washing machine, and replace dishwasher.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -				
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying									
Construction	\$120,419					\$5,735		\$114,684	\$120,419
Equipment and Furniture									
Contingency									
TOTAL COSTS		\$0	\$0	\$0	\$0	\$5,735	\$0	\$114,684	\$120,419
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue	\$120,419					\$5,735		\$114,684	\$120,419
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$120,419	\$0	\$0	\$0	\$0	\$5,735	\$0	\$114,684	\$120,419
*Explain & Identify Type of Other Sources:		Project Manager: Parks and Recreation Director							



CITY OF ALVIN
2020 - 2024 CAPITAL IMPROVEMENT PROGRAM
STREETS

Project No.	Project Name	Projected Thru 2019	2020	2021	2022	2023	2024	Project Total	2020 - 2024 Allocation
ST1801	Sidewalk Program	250,000	250,000	250,000	250,000	250,000	250,000	1,500,000	1,250,000
ST1803	FM 528 Extension	780,000	10,513,000	0	0	0	0	11,293,000	10,513,000
ST1804	Concrete Pavement Program	500,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,500,000	5,000,000
ST1805	Wayfinding Signs Project	50,000	150,000	0	0	0	0	200,000	150,000
ST1901	Asphalt Pavement Program	500,000	500,000	500,000	500,000	500,000	500,000	3,000,000	2,500,000
ST2001	Alvin Parkway Signage Project	0	50,000	50,000	50,000	0	0	150,000	150,000
	TOTAL	\$2,080,000	\$12,463,000	\$1,800,000	\$1,800,000	\$1,750,000	\$1,750,000	\$21,643,000	\$19,563,000



Sidewalk Program Project Detail

PROJECT NAME - Sidewalk Program						PROJECT # ST1801			
PROJECT DESCRIPTION This program is intended to provide adequate pedestrian access throughout Alvin where pedestrians are frequently observed. Concrete sidewalks will be installed and repaired in compliance with Americans with Disabilities Act (ADA) requirements.						PROJECT IMAGE			
PROJECT JUSTIFICATION To provide adequate pedestrian access as proposed in the 2035 Comprehensive Plan to increase the City's walkability.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue									
Personnel Services									
Operation & Maintenance									
Capital Outlay									
Total Expense									
FTE Staff Total									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying									
Construction	\$1,500,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,500,000
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$1,500,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,500,000
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes	\$1,500,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,500,000
Other Funding Sources ¹ -									
TOTAL SOURCES	\$1,500,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,500,000
*Explain & Identify Type of Other Sources:						Project Manager: City Engineer			



FM 528 Extension Project Detail

PROJECT NAME - FM 528 Extension		PROJECT # ST1803							
PROJECT DESCRIPTION		PROJECT IMAGE							
<p>This project involves the design and construction of the extension of FM 528 from Gordon Street to Highway 6 along the right-of-way that has been acquired in the last ten plus years. The final environmental study for the project alignment was completed by TXDOT in 2016 and TXDOT submitted an application for funding of the construction of the project through the Transportation Improvement Program's (TIP) "2018 call For Projects" in October 2018. TIP funding determinations are expected in the first quarter of 2019. The majority of the construction cost for the project comes from the construction of the bridge over the railroad tracks.</p>									
PROJECT JUSTIFICATION									
<p>Completion of this project will help to relieve traffic congestion at the Gordon Street and Highway 6 intersection, as well as, provide a secondary evacuation route over the railroad tracks in the event that the railroad underpass along Highway 6 floods.</p>									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue									
Personnel Services									
Operation & Maintenance									
Capital Outlay									
Total Expense									
FTE Staff Total									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$780,000	\$780,000	\$780,000						\$780,000
Construction	\$10,513,000			\$10,513,000					\$10,513,000
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$11,293,000	\$780,000	\$780,000	\$10,513,000	\$0	\$0	\$0	\$0	\$11,293,000
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes	\$780,000	\$780,000	\$780,000						\$780,000
Other Funding Sources ¹ -	\$10,513,000			\$10,513,000					\$10,513,000
TOTAL SOURCES	\$11,293,000	\$780,000	\$780,000	\$10,513,000	\$0	\$0	\$0	\$0	\$11,293,000
Explain & Identify Type of Other Sources:		Brazoria County (10%), Federal Funding (80%) through the Transportation Improvement Program (TIP)							
		Project Manager: City Engineer							



Concrete Pavement Program Project Detail

PROJECT NAME - Concrete Pavement Program					PROJECT # ST1804				
PROJECT DESCRIPTION					PROJECT IMAGE				
This program includes the repair and / or removal and replacement of concrete pavement and the installation of associated storm pipes, inlets, manholes and sidewalks. Each year the project locations will be determined based on the recommendations from the 2013 Concrete Street Assessment by JET Civil Consulting.									
PROJECT JUSTIFICATION									
To improve existing concrete infrastructure.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue									
Personnel Services									
Operation & Maintenance									
Capital Outlay									
Total Expense									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying									
Construction	\$5,500,000	\$500,000	\$500,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$5,500,000
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$5,500,000	\$500,000	\$500,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$5,500,000
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes	\$5,500,000	\$500,000	\$500,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$5,500,000
Other Funding Sources ¹ -									
TOTAL SOURCES	\$5,500,000	\$500,000	\$500,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$5,500,000
*Explain & Identify Type of Other Sources:					Project Manager: City Engineer				

Wayfinding Signs Project Project Detail

PROJECT NAME - Wayfinding Signs Project						PROJECT # ST1805			
PROJECT DESCRIPTION Wayfinding is a way to use signage to direct people, both drivers and pedestrians, to locations of interest in our city. This can include public places and buildings, library, museum, downtown, and other points of interest. The location will be at various places throughout the corporate city limits.						PROJECT IMAGE			
PROJECT ORIGIN AND JUSTIFICATION This project was derived from the City of Alvin 2035 Comprehensive Plan under land use and character, specifically calling out the difficulty to locate places of interest and the need for wayfinding. The city has several state roadways traversing the city. Not all bring drivers to the downtown area or other points of interest. This program will create a uniqueness about Alvin while also improving the economic vitality of lesser known parts of the city that tourists and visitors may not be aware exist.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue									
Personnel Services									
Operation & Maintenance									
Capital Outlay									
Total Expense									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$50,000	\$50,000	\$50,000						\$50,000
Construction	\$150,000			\$150,000					\$150,000
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$200,000	\$50,000	\$50,000	\$150,000	\$0	\$0	\$0	\$0	\$200,000
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue	\$50,000	\$50,000	\$50,000						\$50,000
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -	\$150,000			\$150,000					\$150,000
TOTAL SOURCES	\$200,000	\$50,000	\$50,000	\$150,000	\$0	\$0	\$0	\$0	\$200,000
*Explain & Identify Type of Other Sources: Hotel Occupancy Tax Fund						Project Manager: Economic Development Director			



Asphalt Pavement Program Project Detail

PROJECT NAME - Asphalt Pavement Program					PROJECT # ST1901					
PROJECT DESCRIPTION This program involves the repair and/or rehabilitation of various asphalt streets within the City of Alvin. The scope of the project will be determined during the design phase based on the condition of each roadway. The street locations will be determined based on recommendations from the 2014 Asphalt Pavement Assessment by JET Civil Consulting.					PROJECT IMAGE					
PROJECT JUSTIFICATION To improve existing infrastructure.										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)										
Fiscal Year	2020	2021	2022	2023						2024
Total Revenue										
Personnel Services										
Operation & Maintenance										
Capital Outlay										
Total Expense										
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS								
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL	
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying										
Construction	\$3,000,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$3,000,000	
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$3,000,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$3,000,000	
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES								
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL	
General Project Fund Revenue										
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds										
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes	\$3,000,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$3,000,000	
Other Funding Sources ¹ -										
TOTAL SOURCES	\$3,000,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$3,000,000	
*Explain & Identify Type of Other Sources:					Project Manager: City Engineer					



Alvin Parkway Signage Project Detail

PROJECT NAME - Alvin Parkway Signage					PROJECT # ST2001					
PROJECT DESCRIPTION This project involves the replacement of signage along State Highway 288 near the FM 1462 exit. Currently there are four large signs along S.H. 288 (two along the south bound lanes and two along the north bound lanes) that identify the exit for FM 1462. These signs would be replaced with new signs that identify FM 1462 as "Alvin Parkway."					PROJECT IMAGE					
PROJECT ORIGIN AND JUSTIFICATION The project would help to further identify the City of Alvin for motorists travelling along S.H. 288.										
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)										
Fiscal Year	2020	2021	2022	2023						2024
Total Revenue										
Personnel Services										
Operation & Maintenance										
Capital Outlay										
Total Expense										
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS								
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL	
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying										
Construction	\$150,000			\$50,000	\$50,000	\$50,000			\$150,000	
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$150,000	\$0	\$0	\$50,000	\$50,000	\$50,000	\$0	\$0	\$150,000	
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES								
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL	
General Project Fund Revenue	\$150,000			\$50,000	\$50,000	\$50,000			\$150,000	
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds										
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes										
Other Funding Sources ¹ -										
TOTAL SOURCES	\$150,000	\$0	\$0	\$50,000	\$50,000	\$50,000	\$0	\$0	\$150,000	
*Explain & Identify Type of Other Sources:					Project Manager: City Engineer					



CITY OF ALVIN
2020 - 2024 CAPITAL IMPROVEMENT PROGRAM
WATER

Project No.	Project Name	Projected Thru 2019	2020	2021	2022	2023	2024	Project Total	2020 - 2024 Allocation
WA2001	Water Line Improvements Phase 3	0	3,063,900	0	0	0	0	3,063,900	3,063,900
WA2002	Water Plant #4 Ground Storage Tank Replacement	0	2,106,000	0	0	0	0	2,106,000	2,106,000
WA2101	Water Line Improvements Phase 4	0	0	2,795,300	0	0	0	2,795,300	2,795,300
WA2102	Fire Hydrant Connection Retrofitting	0	0	397,800	0	0	0	397,800	397,800
WA2201	Water Line Improvements Phase 5	0	0	0	2,444,000	0	0	2,444,000	2,444,000
WA2301	Water Line Improvements Phase 6	0	0	0	0	2,592,800	0	2,592,800	2,592,800
WA2401	Water Line Improvements Phase 7	0	0	0	0	0	3,114,800	3,114,800	3,114,800
	TOTAL	\$0	\$5,169,900	\$3,193,100	\$2,444,000	\$2,592,800	\$3,114,800	\$16,514,600	\$16,514,600



Water Line Improvements Phase 3 Project Detail

PROJECT NAME - Water Line Improvements Phase 3					PROJECT # WA2001				
PROJECT DESCRIPTION					PROJECT IMAGE				
New 8 inch and 6 inch water lines to connect and replace existing small diameter water lines in the area bounded by House Street, Bayou Drive, South Street, and Gordon Street. The replacement of the existing water lines will increase available fire flow capacity, improve water quality, and increase water system connectivity between the City's water plants.									
PROJECT ORIGIN AND JUSTIFICATION									
Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue									
Personnel Services									
Operation & Maintenance									
Capital Outlay									
Total Expense									
FY PROJECTED ALLOCATIONS									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$3,063,900			\$3,063,900					\$3,063,900
Construction									
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$3,063,900	\$0	\$0	\$3,063,900	\$0	\$0	\$0	\$0	\$3,063,900
FY PROJECTED FUNDING SOURCES									
FUNDING SOURCES	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds	\$3,063,900			\$3,063,900					\$3,063,900
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$3,063,900	\$0	\$0	\$3,063,900	\$0	\$0	\$0	\$0	\$3,063,900
*Explain & Identify Type of Other Sources:					Project Manager: City Engineer and the Public Services Director				



Water Plant #4 Ground Storage Tank Replacement Project Detail

PROJECT NAME - Water Plant #4 Ground Storage Tank Replacement				PROJECT # WA2002						
PROJECT DESCRIPTION				PROJECT IMAGE						
Decommission the existing 0.21 and 0.43 Million Gallon (MG) ground storage tanks and add a new 1.0 MG ground storage tank at Water Plant #4. Steel storage tanks are prone to corrosion, structural steel repair, roof replacement, and require regular maintenance, such as, re-coating approximately every ten years. Concrete ground storage tanks allow for consolidation of multiple Ground Storage Tanks (GSTs) into a single low maintenance tank. The life cycle cost of steel tank maintenance far outweighs the initial capital cost of a new concrete GST.										
PROJECT ORIGIN AND JUSTIFICATION										
Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)										
Fiscal Year	2020	2021	2022	2023	2024					
Total Revenue										
Personnel Services										
Operation & Maintenance										
Capital Outlay										
Total Expense										
FY PROJECTED ALLOCATIONS										
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL	
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying	\$351,000			\$351,000					\$351,000	
Construction	\$1,755,000			\$1,755,000					\$1,755,000	
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$2,106,000	\$0	\$0	\$2,106,000	\$0	\$0	\$0	\$0	\$2,106,000	
FY PROJECTED FUNDING SOURCES										
FUNDING SOURCES	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL	
General Project Fund Revenue										
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds	\$2,106,000			\$2,106,000					\$2,106,000	
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes										
Other Funding Sources ¹ -										
TOTAL SOURCES	\$2,106,000	\$0	\$0	\$2,106,000	\$0	\$0	\$0	\$0	\$2,106,000	
*Explain & Identify Type of Other Sources:						Project Manager: City Engineer and the Public Services Director				



Water Line Improvements Phase 4 Project Detail

PROJECT NAME - Water Line Improvements Phase 4						PROJECT # WA2101				
PROJECT DESCRIPTION						PROJECT IMAGE				
New 12 inch, 10 inch, 8 inch and 6 inch water lines to connect and replace existing small diameter water lines in the area bounded by Blum Street, Johnson Street, South Street, and Callaway Drive. The replacement of the existing water lines will increase available fire flow capacity, improve water quality, and increase water system connectivity between the City's water plants.										
PROJECT ORIGIN AND JUSTIFICATION										
Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)										
Fiscal Year	2020	2021	2022	2023	2024					
Total Revenue										
Personnel Services										
Operation & Maintenance										
Capital Outlay										
Total Expense										
FY PROJECTED ALLOCATIONS										
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL	
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying	\$465,900				\$465,900				\$465,900	
Construction	\$2,329,400				\$2,329,400				\$2,329,400	
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$2,795,300	\$0	\$0	\$0	\$2,795,300	\$0	\$0	\$0	\$2,795,300	
FY PROJECTED FUNDING SOURCES										
FUNDING SOURCES	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL	
General Project Fund Revenue										
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds	\$2,795,300				\$2,795,300				\$2,795,300	
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes										
Other Funding Sources ¹ -										
TOTAL SOURCES	\$2,795,300	\$0	\$0	\$0	\$2,795,300	\$0	\$0	\$0	\$2,795,300	
*Explain & Identify Type of Other Sources:						Project Manager: City Engineer and the Public Services Director				

Fire Hydrant Connection Retrofitting Project Detail

PROJECT NAME - Fire Hydrant Connection Retrofitting					PROJECT # WA2102					
PROJECT DESCRIPTION					PROJECT IMAGE					
Replace existing fire hydrant connectors with new standardized 5-inch Hydrant Storz connectors and rehabilitate the hydrants throughout the City. This replacement would standardize fire protection equipment and maintain hydrant performance.										
PROJECT ORIGIN AND JUSTIFICATION										
Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)										
Fiscal Year	2020	2021	2022	2023	2024					
Total Revenue										
Personnel Services										
Operation & Maintenance										
Capital Outlay										
Total Expense										
PROJECT COSTS ALLOCATION		TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
			2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying										
Construction	\$397,800					\$397,800				\$397,800
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$397,800	\$0	\$0	\$0	\$0	\$397,800	\$0	\$0	\$0	\$397,800
FUNDING SOURCES		TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
			2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue										
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds	\$397,800					\$397,800				\$397,800
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes										
Other Funding Sources ¹ -										
TOTAL SOURCES	\$397,800	\$0	\$0	\$0	\$0	\$397,800	\$0	\$0	\$0	\$397,800
*Explain & Identify Type of Other Sources:						Project Manager: City Engineer and the Public Services Director				



Water Line Improvements Phase 5 Project Detail

PROJECT NAME - Water Line Improvements Phase 5					PROJECT # WA2201				
PROJECT DESCRIPTION					PROJECT IMAGE				
New 8 inch and 6 inch water lines to connect and replace existing small diameter water lines in the area bounded by Stevenwood Lane, Kost Road, Rosharon Road, and the Alvin City Limits. The replacement of the existing water lines will increase available fire flow capacity, improve water quality, and increase water system connectivity between the City's water plants.									
PROJECT ORIGIN AND JUSTIFICATION									
Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue									
Personnel Services									
Operation & Maintenance									
Capital Outlay									
Total Expense									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$407,400					\$407,400			\$407,400
Construction	\$2,036,600					\$2,036,600			\$2,036,600
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$2,444,000	\$0	\$0	\$0	\$0	\$2,444,000	\$0	\$0	\$2,444,000
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds	\$2,444,000					\$2,444,000			\$2,444,000
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$2,444,000	\$0	\$0	\$0	\$0	\$2,444,000	\$0	\$0	\$2,444,000
*Explain & Identify Type of Other Sources:					Project Manager: City Engineer and the Public Services Director				

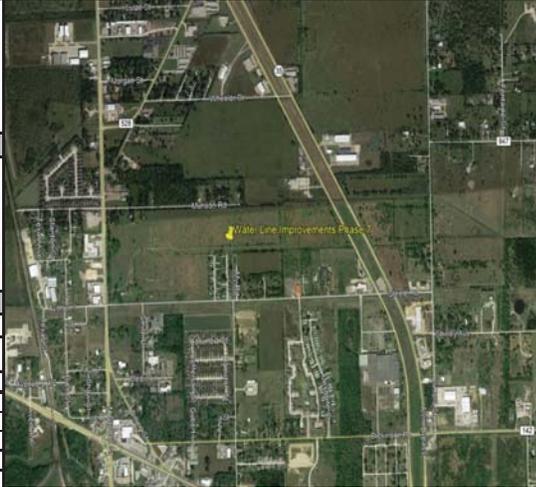


Water Line Improvements Phase 6 Project Detail

PROJECT NAME - Water Line Improvements Phase 6						PROJECT # WA2301				
PROJECT DESCRIPTION						PROJECT IMAGE				
New 6 inch water lines to connect and replace existing small diameter water lines in the area bounded by Windsor Square, Fairway Drive, County Road 161, and Mustang Road. The replacement of the existing water lines will increase available fire flow capacity, improve water quality, and increase water system connectivity between the City's water plants.										
PROJECT ORIGIN AND JUSTIFICATION										
Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)										
Fiscal Year	2020	2021	2022	2023	2024					
Total Revenue										
Personnel Services										
Operation & Maintenance										
Capital Outlay										
Total Expense										
FY PROJECTED ALLOCATIONS										
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL	
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying	\$432,200						\$432,200		\$432,200	
Construction	\$2,160,600						\$2,160,600		\$2,160,600	
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$2,592,800	\$0	\$0	\$0	\$0	\$0	\$2,592,800	\$0	\$2,592,800	
FY PROJECTED FUNDING SOURCES										
FUNDING SOURCES	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL	
General Project Fund Revenue										
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds	\$2,592,800						\$2,592,800		\$2,592,800	
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes										
Other Funding Sources ¹ -										
TOTAL SOURCES	\$2,592,800	\$0	\$0	\$0	\$0	\$0	\$2,592,800	\$0	\$2,592,800	
*Explain & Identify Type of Other Sources:						Project Manager: City Engineer and the Public Services Director				



Water Line Improvements Phase 7 Project Detail

PROJECT NAME - Water Line Improvements Phase 7						PROJECT # WA2401				
PROJECT DESCRIPTION						PROJECT IMAGE				
New 8 inch water lines to connect and replace existing small diameter water lines in the area bounded by Wheeler Drive, State Highway 35 Bypass, Dickinson Road, and North Gordon Street. The replacement of the existing water lines will increase available fire flow capacity, improve water quality, and increase water system connectivity between the City's water plants.										
PROJECT ORIGIN AND JUSTIFICATION										
Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)										
Fiscal Year	2020	2021	2022	2023	2024					
Total Revenue										
Personnel Services										
Operation & Maintenance										
Capital Outlay										
Total Expense										
FY PROJECTED ALLOCATIONS										
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL	
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying	\$519,200							\$519,200	\$519,200	
Construction	\$2,595,600							\$2,595,600	\$2,595,600	
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$3,114,800	\$0	\$0	\$0	\$0	\$0	\$0	\$3,114,800	\$3,114,800	
FY PROJECTED FUNDING SOURCES										
FUNDING SOURCES	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL	
General Project Fund Revenue										
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds	\$3,114,800							\$3,114,800	\$3,114,800	
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes										
Other Funding Sources ¹ -										
TOTAL SOURCES	\$3,114,800	\$0	\$0	\$0	\$0	\$0	\$0	\$3,114,800	\$3,114,800	
*Explain & Identify Type of Other Sources:						Project Manager: City Engineer and the Public Services Director				



CITY OF ALVIN
2020 - 2024 CAPITAL IMPROVEMENT PROGRAM
WASTEWATER

Project No.	Project Name	Projected Thru 2019	2020	2021	2022	2023	2024	Project Total	2020 - 2024 Allocation
WW1803	Lift Station 30 Exp. & Hwy. 35 Bypass Mains	3,630,865	2,951,000	0	0	0	0	6,581,865	2,951,000
WW1804	54" Eastside Interceptor	7,531,500	5,455,500	0	0	0	0	12,987,000	5,455,500
WW2001	Peak Flow Storage Basin at WWTP	0	1,287,000	0	0	0	0	1,287,000	1,287,000
WW2101	Lift Station 23 Expansion	0	0	7,176,500	0	0	0	7,176,500	7,176,500
WW2102	West Central Basin Sanitary Sewer Evaluation Survey	0	0	64,700	0	0	0	64,700	64,700
WW2103	Southern Basin Sanitary Sewer Evaluation Survey	0	0	56,600	0	0	0	56,600	56,600
WW2104	Lift Station 2 Rehabilitation	0	0	390,000	0	0	0	390,000	390,000
WW2201	Lift Station 16 Expansion/Replacement Gravity Mains	0	0	0	7,253,400	0	0	7,253,400	7,253,400
WW2301	Lift Station 1 Exp./Hwy. 6 Replacement Gravity Mains	0	0	0	0	3,150,000	0	3,150,000	3,150,000
WW2302	Lift Stations 22 and 33 Expansion	0	0	0	0	1,232,400	0	1,232,400	1,232,400
WW2303	Lift Station 15 Expansion/Replacement Gravity Mains	0	0	0	0	1,889,900	0	1,889,900	1,889,900
WW2304	Lift Station 35 Expansion	0	0	0	0	645,900	0	645,900	645,900
WW2305	Lift Station 36 Expansion	0	0	0	0	435,300	0	435,300	435,300
WW2401	Wastewater SCADA System	0	0	0	0	0	2,373,600	2,373,600	2,373,600
	TOTAL	\$11,162,365	\$9,693,500	\$7,687,800	\$7,253,400	\$7,353,500	\$2,373,600	\$45,524,165	\$34,361,800



Lift Station 30 Expansion & Hwy 35 Bypass Gravity Mains Project Detail

PROJECT NAME - Lift Station 30 Expansion & Hwy 35 Bypass Gravity Mains					PROJECT # WW1803				
PROJECT DESCRIPTION					PROJECT IMAGE				
<p>This project includes the expansion of Lift Station 30 from a firm pumping capacity of 4.1 Million Gallons per Day (MGD) to a firm pumping capacity of 9.0 MGD. This project includes a new 24 inch force main and upsizing of the gravity lines to 36 inch immediately upstream and downstream of Lift Station 30. The existing 30 inch gravity lines do not have enough capacity to convey projected 2035 peak wastewater flows. The 9.0 MGD lift station expansion and proposed gravity lines are sized to convey projected 2035 peak wastewater flows from the Northeast and Northwest Basins.</p>									
PROJECT ORIGIN AND JUSTIFICATION									
Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue									
Personnel Services									
Operation & Maintenance									
Capital Outlay									
Total Expense									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$679,865		\$679,865						\$679,865
Construction	\$5,902,000	\$2,951,000	\$2,951,000	\$2,951,000					\$5,902,000
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$6,581,865	\$2,951,000	\$3,630,865	\$2,951,000	\$0	\$0	\$0	\$0	\$6,581,865
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds	\$6,581,865	\$2,951,000	\$3,630,865	\$2,951,000					\$6,581,865
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$6,581,865	\$2,951,000	\$3,630,865	\$2,951,000	\$0	\$0	\$0	\$0	\$6,581,865
*Explain & Identify Type of Other Sources:					Project Manager: City Engineer and the Public Services Director				



54" Eastside Interceptor Project Detail

PROJECT NAME - 54" Eastside Interceptor				PROJECT # WW1804						
PROJECT DESCRIPTION				PROJECT IMAGE						
<p>This project includes the construction of a 54 inch wastewater line from Bypass 35 to the Wastewater Treatment Plant (WWTP). The model showed the existing 27 inch and 33 inch wastewater lines do not have enough capacity to convey existing peak flows to the plant. The new 54 inch wastewater line is sized to convey projected wastewater system peak flows through 2035. Constructing a single line in place of the two undersized lines will allow for easier system operations and less maintenance.</p>										
PROJECT ORIGIN AND JUSTIFICATION										
<p>Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016</p>										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)										
Fiscal Year	2020	2021	2022	2023	2024					
Total Revenue										
Personnel Services										
Operation & Maintenance										
Capital Outlay										
Total Expense										
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS								
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL	
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying	\$2,076,000		\$2,076,000						\$2,076,000	
Construction	\$10,911,000	\$5,455,500	\$5,455,500	\$5,455,500					\$10,911,000	
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$12,987,000	\$5,455,500	\$7,531,500	\$5,455,500	\$0	\$0	\$0	\$0	\$12,987,000	
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES								
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL	
General Project Fund Revenue										
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds	\$12,987,000	\$5,455,500	\$7,531,500	\$5,455,500					\$12,987,000	
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes										
Other Funding Sources ¹ -										
TOTAL SOURCES	\$12,987,000	\$5,455,500	\$7,531,500	\$5,455,500	\$0	\$0	\$0	\$0	\$12,987,000	
*Explain & Identify Type of Other Sources:				Project Manager: City Engineer and the Public Services Director						



Peak Flow Storage Basin at WWTP Project Detail

PROJECT NAME - Peak Flow Storage Basin at WWTP					PROJECT # WW2001				
PROJECT DESCRIPTION					PROJECT IMAGE				
This project includes the construction of a 1.0 million gallon (MG) peak flow storage basin at the wastewater treatment plant. The purpose of the basin is to maintain the peak flow discharge below 15 million gallons per day (MGD), and to prevent surcharging in the gravity interceptor upstream of the plant.									
PROJECT ORIGIN AND JUSTIFICATION									
Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue									
Personnel Services									
Operation & Maintenance									
Capital Outlay									
Total Expense									
FY PROJECTED ALLOCATIONS									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$214,500			\$214,500					\$214,500
Construction	\$1,072,500			\$1,072,500					\$1,072,500
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$1,287,000	\$0	\$0	\$1,287,000	\$0	\$0	\$0	\$0	\$1,287,000
FY PROJECTED FUNDING SOURCES									
FUNDING SOURCES	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds	\$1,287,000			\$1,287,000					\$1,287,000
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$1,287,000	\$0	\$0	\$1,287,000	\$0	\$0	\$0	\$0	\$1,287,000
*Explain & Identify Type of Other Sources:					Project Manager: City Engineer and the Public Services Director				



Lift Station 23 Expansion Project Detail

PROJECT NAME - Lift Station 23 Expansion		PROJECT # WW2101							
PROJECT DESCRIPTION		PROJECT IMAGE							
This project includes the expansion of Lift Station 23 from a firm pumping capacity of 2.02 Million Gallons per Day (MGD) to a firm pumping capacity of 7.5 MGD. This project includes a new 18 inch force main. The 7.5 MGD lift station expansion and proposed force main are sized to convey projected 2035 peak wastewater flows from the Northeast and Northwest Basins.									
PROJECT ORIGIN AND JUSTIFICATION									
Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue									
Personnel Services									
Operation & Maintenance									
Capital Outlay									
Total Expense									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$1,196,100				\$1,196,100				\$1,196,100
Construction	\$5,980,400				\$5,980,400				\$5,980,400
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$7,176,500	\$0	\$0	\$0	\$7,176,500	\$0	\$0	\$0	\$7,176,500
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds	\$7,156,500				\$7,176,500				\$7,176,500
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$7,156,500	\$0	\$0	\$0	\$7,176,500	\$0	\$0	\$0	\$7,176,500
*Explain & Identify Type of Other Sources:					Project Manager: City Engineer and the Public Services Director				



West Central Basin Sanitary Sewer Evaluation Survey Project Detail

PROJECT NAME - West Central Basin Sanitary Sewer Evaluation Survey						PROJECT # WW2102				
PROJECT DESCRIPTION						PROJECT IMAGE				
<p>The 2015 Utility Master Plan recommended that a Sanitary Sewer Evaluation Survey be conducted throughout the West Central Basin to identify sources of Inflow and Infiltration (I/I). During the Utility Master Plan study it was noticed that the basin showed during wet weather to average dry flow, the peaking factor was greater than 10. This means that a large volume of inflow is entering the sanitary sewer system during wet weather events. The flow monitoring results calculated this volume at 9.2 gallons per linear foot. Volumes greater than 4 gallons per linear foot are considered high. Once sources of I&I are found, the City should address them as required to reduce excess water from entering the wastewater system.</p>										
PROJECT ORIGIN AND JUSTIFICATION										
Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)										
Fiscal Year	2020	2021	2022	2023	2024					
Total Revenue										
Personnel Services										
Operation & Maintenance										
Capital Outlay										
Total Expense										
PROJECT COSTS ALLOCATION		TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
			2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying	\$64,700					\$64,700				\$64,700
Construction										
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$64,700	\$0	\$0	\$0	\$0	\$64,700	\$0	\$0	\$0	\$64,700
FUNDING SOURCES		TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
			2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue										
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds										
W/S Project Fund Revenue	\$64,700					\$64,700				\$64,700
Impact Fees										
Sales Taxes										
Other Funding Sources ¹ -										
TOTAL SOURCES	\$64,700	\$0	\$0	\$0	\$0	\$64,700	\$0	\$0	\$0	\$64,700
*Explain & Identify Type of Other Sources:						Project Manager: City Engineer and the Public Services Director				



Southern Basin Sanitary Sewer Evaluation Survey Project Detail

PROJECT NAME - Southern Basin Sanitary Sewer Evaluation Survey						PROJECT # WW2103			
PROJECT DESCRIPTION						PROJECT IMAGE			
<p>The 2015 Utility Master Plan recommended that a Sanitary Sewer Evaluation Survey be conducted throughout the Southern Basin to identify sources of Inflow and Infiltration (I/I). During the Utility Master Plan study it was noticed that the basin showed during wet weather to average dry flow, the peaking factor was greater than 10. This means that a large volume of inflow is entering the sanitary sewer system during wet weather events. The flow monitoring results calculated this volume at 13.8 gallons per linear foot. Volumes greater than 4 gallons per linear foot are considered high. Once sources of I&I are found, the City should address them as required to reduce excess water from entering the wastewater system.</p>									
PROJECT ORIGIN AND JUSTIFICATION									
<p>Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016</p>									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue									
Personnel Services									
Operation & Maintenance									
Capital Outlay									
Total Expense									
FY PROJECTED ALLOCATIONS									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$56,600				\$56,600				\$56,600
Construction									
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$56,600	\$0	\$0	\$0	\$56,600	\$0	\$0	\$0	\$56,600
FY PROJECTED FUNDING SOURCES									
FUNDING SOURCES	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue	\$56,600				\$56,600				\$56,600
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$56,600	\$0	\$0	\$0	\$56,600	\$0	\$0	\$0	\$56,600
*Explain & Identify Type of Other Sources:						Project Manager: City Engineer and the Public Services Director			



Lift Station 2 Rehabilitation Project Detail

PROJECT NAME - Lift Station 2 Rehabilitation						PROJECT # WW2104				
PROJECT DESCRIPTION						PROJECT IMAGE				
This project includes rehabilitation of Lift Station 2. The condition assessment results showed this lift station to be in very poor condition. In the 2015 Utility Master Plan it recommends rehabilitating the electrical equipment and performing a structural repair on the slab. This project will increase the service life and reliability of the lift station.										
PROJECT ORIGIN AND JUSTIFICATION										
Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)										
Fiscal Year	2020	2021	2022	2023	2024					
Total Revenue										
Personnel Services										
Operation & Maintenance										
Capital Outlay										
Total Expense										
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS								
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL	
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying	\$65,000				\$65,000				\$65,000	
Construction	\$325,000				\$325,000				\$325,000	
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$390,000	\$0	\$0	\$0	\$390,000	\$0	\$0	\$0	\$390,000	
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES								
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL	
General Project Fund Revenue										
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds	\$390,000				\$390,000				\$390,000	
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes										
Other Funding Sources ¹ -										
TOTAL SOURCES	\$390,000	\$0	\$0	\$0	\$390,000	\$0	\$0	\$0	\$390,000	
*Explain & Identify Type of Other Sources:						Project Manager: City Engineer and the Public Services Director				



Lift Station 16 Expansion and Replacement Gravity Mains Project Detail

PROJECT NAME - Lift Station 16 Expansion and Replacement Gravity Mains						PROJECT # WW2201			
PROJECT DESCRIPTION						PROJECT IMAGE			
This project includes the expansion of Lift Station 16 from a firm pumping capacity of 1.64 Million Gallons per Day (MGD) to a firm pumping capacity of 5.0 MGD. This project includes a new 16 inch force main and upsizing of the gravity lines upstream of Lift Station 16 to Lift Station 1 and Lift Station 15. The proposed lift station expansion and proposed gravity lines are sized to convey projected 2035 peak wastewater flows from the Northwest Basin.									
PROJECT ORIGIN AND JUSTIFICATION									
Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue									
Personnel Services									
Operation & Maintenance									
Capital Outlay									
Total Expense									
FY PROJECTED ALLOCATIONS									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$1,208,900					\$1,208,900			\$1,208,900
Construction	\$6,044,500					\$6,044,500			\$6,044,500
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$7,253,400	\$0	\$0	\$0	\$0	\$7,253,400	\$0	\$0	\$7,253,400
FY PROJECTED FUNDING SOURCES									
FUNDING SOURCES	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds	\$7,253,400					\$7,253,400			\$7,253,400
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$7,253,400	\$0	\$0	\$0	\$0	\$7,253,400	\$0	\$0	\$7,253,400
*Explain & Identify Type of Other Sources:						Project Manager: City Engineer and the Public Services Director			



Lift Station 1 Expansion and Highway 6 Replacement Gravity Mains Project Detail

PROJECT NAME - Lift Station 1 Expansion and Highway 6 Replacement Gravity Mains						PROJECT # WW2301			
PROJECT DESCRIPTION						PROJECT IMAGE			
<p>This project includes the expansion of Lift Station 1 from a firm pumping capacity of 0.30 Million Gallons per Day (MGD) to a firm pumping capacity of 2.0 MGD. This project includes a new 12 inch force main and upsizing of the gravity lines upstream of Lift Station 1 along Highway 6. The proposed lift station expansion and proposed gravity lines are sized to convey projected 2035 peak wastewater flows from the Northwest Basin, including the Martha's Vineyard development.</p>									
PROJECT ORIGIN AND JUSTIFICATION									
<p>Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016</p>									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue									
Personnel Services									
Operation & Maintenance									
Capital Outlay									
Total Expense									
FY PROJECTED ALLOCATIONS									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$525,000						\$525,000		\$525,000
Construction	\$2,625,000						\$2,625,000		\$2,625,000
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$3,150,000	\$0	\$0	\$0	\$0	\$0	\$3,150,000	\$0	\$3,150,000
FY PROJECTED FUNDING SOURCES									
FUNDING SOURCES	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds	\$3,150,000						\$3,150,000		\$3,150,000
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$3,150,000	\$0	\$0	\$0	\$0	\$0	\$3,150,000	\$0	\$3,150,000
*Explain & Identify Type of Other Sources:						Project Manager: City Engineer and the Public Services Director			



Lift Stations 22 and 33 Expansion Project Detail

PROJECT NAME - Lift Stations 22 and 33 Expansion						PROJECT # WW2302			
PROJECT DESCRIPTION						PROJECT IMAGE			
This project includes the expansion of Lift Station 22 from a firm pumping capacity of 0.63 Million Gallons per Day (MGD) to a firm pumping capacity of 1.1 MGD, and the expansion of Lift Station 33 from a firm pumping capacity of 1.26 MGD to a firm pumping capacity of 2.4 MGD. The proposed lift station expansions are sized to convey projected 2035 peak wastewater flows from the Northeast Basin.									
PROJECT ORIGIN AND JUSTIFICATION									
Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue									
Personnel Services									
Operation & Maintenance									
Capital Outlay									
Total Expense									
FY PROJECTED ALLOCATIONS									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$205,400						\$205,400		\$205,400
Construction	\$1,027,000						\$1,027,000		\$1,027,000
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$1,232,400	\$0	\$0	\$0	\$0	\$0	\$1,232,400	\$0	\$1,232,400
FY PROJECTED FUNDING SOURCES									
FUNDING SOURCES	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds	\$1,232,400						\$1,232,400		\$1,232,400
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$1,232,400	\$0	\$0	\$0	\$0	\$0	\$1,232,400	\$0	\$1,232,400
*Explain & Identify Type of Other Sources:						Project Manager: City Engineer and the Public Services Director			



Lift Station 15 Expansion and Replacement Gravity Mains Project Detail

PROJECT NAME - Lift Station 15 Expansion and Replacement Gravity Mains						PROJECT # WW2303			
PROJECT DESCRIPTION						PROJECT IMAGE			
<p>This project includes the expansion of Lift Station 15 from a firm pumping capacity of 0.66 Million Gallons per Day (MGD) to a firm pumping capacity of 1.35 MGD. This project includes a new 12 inch force main and upsizing of the gravity lines upstream of Lift Station 15 along State Highway 35. The proposed lift station expansion and proposed gravity lines are sized to convey projected 2035 peak wastewater flows from the Kendall Lakes Light Industrial Park development.</p>									
PROJECT ORIGIN AND JUSTIFICATION									
<p>Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016</p>									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue									
Personnel Services									
Operation & Maintenance									
Capital Outlay									
Total Expense									
FY PROJECTED ALLOCATIONS									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$315,000						\$315,000		\$315,000
Construction	\$1,574,900						\$1,574,900		\$1,574,900
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$1,889,900	\$0	\$0	\$0	\$0	\$0	\$1,889,900	\$0	\$1,889,900
FY PROJECTED FUNDING SOURCES									
FUNDING SOURCES	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds	\$1,889,900						\$1,889,900		\$1,889,900
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$1,889,900	\$0	\$0	\$0	\$0	\$0	\$1,889,900	\$0	\$1,889,900
*Explain & Identify Type of Other Sources:						Project Manager: City Engineer and the Public Services Director			



Lift Station 35 Expansion Project Detail

PROJECT NAME - Lift Station 35 Expansion						PROJECT # WW2304			
PROJECT DESCRIPTION						PROJECT IMAGE			
This project includes the expansion of Lift Station 35 from a firm pumping capacity of 0.68 Million Gallons per Day (MGD) to a firm pumping capacity of 0.82 MGD. The proposed lift station expansion is sized to convey the additional peak flows from the Martha's Vineyard development.									
PROJECT ORIGIN AND JUSTIFICATION									
Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue									
Personnel Services									
Operation & Maintenance									
Capital Outlay									
Total Expense									
FY PROJECTED ALLOCATIONS									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$107,700						\$107,700		\$107,700
Construction	\$538,200						\$538,200		\$538,200
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$645,900	\$0	\$0	\$0	\$0	\$0	\$645,900	\$0	\$645,900
FY PROJECTED FUNDING SOURCES									
FUNDING SOURCES	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds	\$645,900						\$645,900		\$645,900
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$645,900	\$0	\$0	\$0	\$0	\$0	\$645,900	\$0	\$645,900
*Explain & Identify Type of Other Sources:						Project Manager: City Engineer and the Public Services Director			



Lift Station 36 Expansion Project Detail

PROJECT NAME - Lift Station 36 Expansion					PROJECT # WW2305					
PROJECT DESCRIPTION					PROJECT IMAGE					
This project includes the expansion of Lift Station 36 from a firm pumping capacity of 0.38 Million Gallons per Day (MGD) to a firm pumping capacity of 0.55 MGD. The proposed lift station expansion is sized to convey the additional peak flows from the Martha's Vineyard development.										
PROJECT ORIGIN AND JUSTIFICATION										
Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)										
Fiscal Year	2020	2021	2022	2023	2024					
Total Revenue										
Personnel Services										
Operation & Maintenance										
Capital Outlay										
Total Expense										
FY PROJECTED ALLOCATIONS										
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL	
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying	\$72,600						\$72,600		\$72,600	
Construction	\$362,700						\$362,700		\$362,700	
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$435,300	\$0	\$0	\$0	\$0	\$0	\$435,300	\$0	\$435,300	
FY PROJECTED FUNDING SOURCES										
FUNDING SOURCES	TOTAL BUDGET	2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL	
General Project Fund Revenue										
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds	\$435,300						\$435,300		\$435,300	
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes										
Other Funding Sources ¹ -										
TOTAL SOURCES	\$435,300	\$0	\$0	\$0	\$0	\$0	\$435,300	\$0	\$435,300	
*Explain & Identify Type of Other Sources:						Project Manager: City Engineer and the Public Services Director				



Wastewater SCADA System Project Detail

PROJECT NAME - Wastewater SCADA System		PROJECT # WW2401							
PROJECT DESCRIPTION		PROJECT IMAGE							
<p>This project includes the installation of a Wastewater Supervisory Control and Data Acquisition (SCADA) system. The Utility Master Plan recommends that the wastewater SCADA system be connected to the operation of the peak flow basin. This system would allow City Staff to optimize the operation of the wastewater system.</p>									
PROJECT ORIGIN AND JUSTIFICATION									
<p>Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016</p>									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2020	2021	2022	2023	2024				
Total Revenue									
Personnel Services									
Operation & Maintenance									
Capital Outlay									
Total Expense									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$395,600							\$395,600	\$395,600
Construction	\$1,978,000							\$1,978,000	\$1,978,000
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$2,373,600	\$0	\$0	\$0	\$0	\$0	\$0	\$2,373,600	\$2,373,600
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2019 ADOPTED BUDGET	PROJECTED THRU 2019	2020	2021	2022	2023	2024	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds	\$2,373,600							\$2,373,600	\$2,373,600
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$2,373,600	\$0	\$0	\$0	\$0	\$0	\$0	\$2,373,600	\$2,373,600
*Explain & Identify Type of Other Sources:		Project Manager: City Engineer and the Public Services Director							



UTILITY DEBT SERVICE FUND (209)

The Utility Debt Service Fund is used for the accumulation of resources for the payment of Water and Wastewater Revenue Bonds; and also, to provide a reserve as provided by the City's bond ordinances.

The bond ordinance requires that amounts sufficient to pay the aggregate amount of the next scheduled principal and interest payment on the Series 2018 (Revenue) Bonds and each subsequent bond incurred by the City pursuant to the provisions of the bond ordinance, plus all charges and other costs and expenses relating thereto accrued through such date to be transferred from the Utility Operating Fund to the Utility Debt Service Fund.

For FY 2018-2019 the required Debt Service (Interest and Sinking) reserved Fund balance is \$2,223,994.

In May 2019, the City issued \$15,245,000, Water and Sewer System Revenue Bonds, Series 2019 for financing the costs related to acquiring constructing, improving, equipping and extending the system, and the costs of professional services incurred in connection therewith. For FY 2019-20, the required Debt Service (Interest and Sinking) reserved Fund Balance is \$3,613,131.

The debt service on Water and Sewer Bonds, i.e., the amount transferred from the Utility Fund, is provided by water and wastewater fees. Issuance of additional bonds may impact water and sewer fees but will have no impact on property taxes.

It is the City's policy to fund as many projects as possible from the Utility Projects Fund and to incur new debt on only the larger projects.



**209 - UTILITY DEBT SERVICE FUND
WATER & SEWER SUPPORTED DEBT
BUDGET SUMMARY**

Description	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Beg. Working Capital Balance	\$ 0	\$ 395,147	\$ 395,147	\$ 395,147	\$ 2,791,255
Revenue Sources					
Transfer from Utility Fund	2,640,500	4,797,808	4,797,808	5,375,314	5,363,533
Total Revenues/Resources	2,640,500	4,797,808	4,797,808	5,375,314	5,363,533
Total Revenues & Resources	2,640,500	5,192,955	5,192,955	5,770,461	8,154,788
Expenditures					
Principal Debt Payments	0	2,146,804	2,146,804	2,146,803	2,985,140
Interest Debt Payments	573,415	829,203	829,203	829,203	1,472,872
Agent Fees	913	2,000	2,000	3,200	2,000
Transfer to Fund 211	1,671,026	0	0	0	0
Total Expenditures/Uses	2,245,353	2,978,007	2,978,007	2,979,206	4,460,012
Revenue Over/(Under) Expenditures	395,147	1,819,801	1,819,801	2,396,108	903,522
Ending Working Capital Balance	\$ 395,147	\$ 2,214,948	\$ 2,214,948	\$ 2,791,255	\$ 3,694,777
Required Balance				\$ 2,223,994	\$ 3,613,131



Impact Fee Fund

This fund accounts for revenues collected, which are imposed on new development, to fund or recoup the costs of future capital improvement or facility expansions necessitated or attributable by such new developments.



**210 - IMPACT FEES
BUDGET SUMMARY**

Description	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Beginning Working Capital Balance	\$ 1,266,849	\$ 1,606,569	\$ 1,606,569	\$ 1,606,569	\$ 2,297,716
Revenue Sources					
Impact Fee Revenue	349,505	340,000	340,000	392,000	340,000
Capital Recovery Cost Fees-Martha's Vineyard	0	0	0	292,500	0
Investment Earnings	31,065	12,000	12,000	35,873	20,000
Total Revenues/Resources	380,570	352,000	352,000	720,373	360,000
Total Revenues & Resources	1,647,419	1,958,569	1,958,569	2,326,942	2,657,716
Expenditures					
Contract Services	40,850	0	29,227	29,227	0
Total Expenditures/Uses	40,850	0	29,227	29,227	0
Revenue Over/(Under) Expenditures	339,720	352,000	322,773	691,146	360,000
Ending Working Capital Balance	\$ 1,606,569	\$ 1,958,569	\$ 1,929,343	\$ 2,297,716	\$ 2,657,716

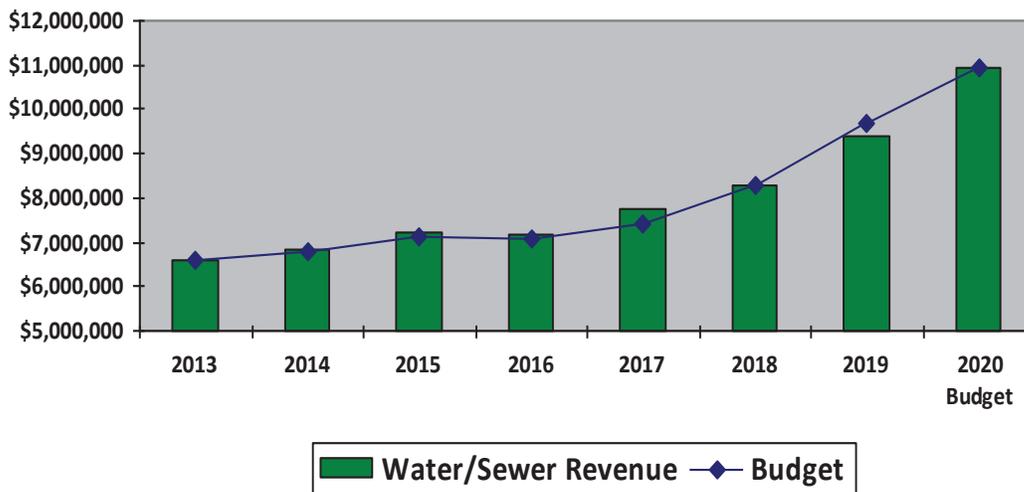
Major Revenue Sources

WATER & WASTEWATER REVENUES

2019-20 Utility Fund Budget: \$10,929,665

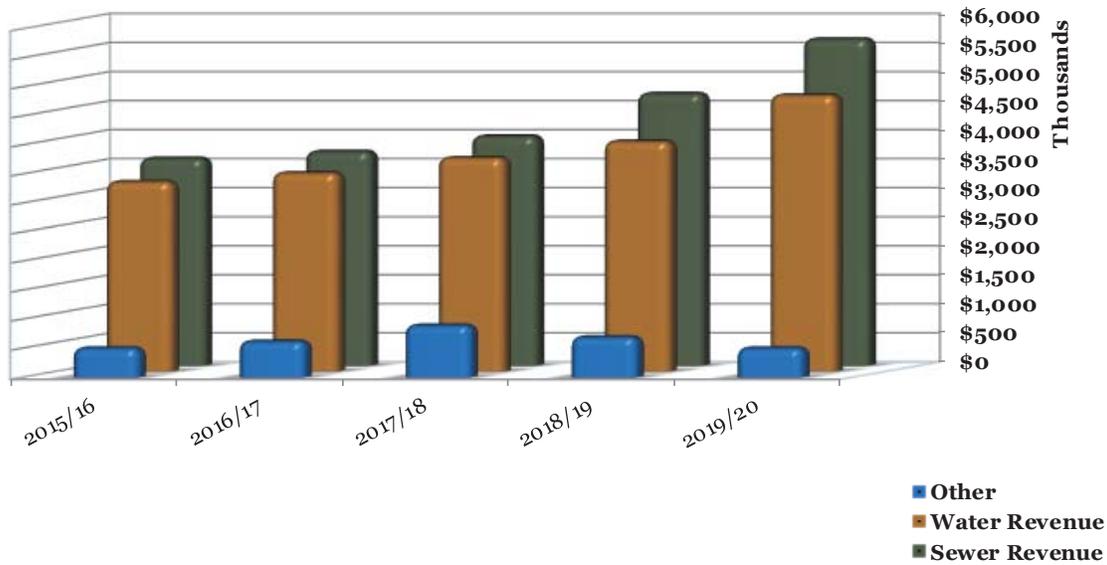
The Utility Fund accounts for the water and wastewater utilities for the City of Alvin. Revenues for this fund are derived primarily from user charges (charges for service) in addition to license & permit fees. The proposed revenues for FY20 reflect an increase of 12.8% from prior year's budget due to the rate increase adopted by city council to fund projects identified in the Utility Master Plan.

Water & Wastewater Revenue vs. Budget

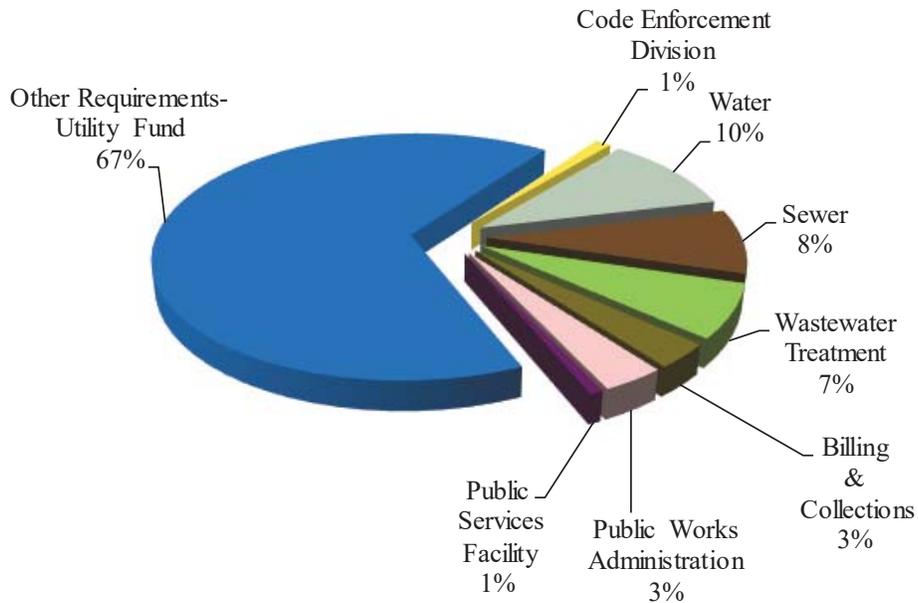


Utility Fund Revenue Trends

Revenue	Actual 2015/16	Actual 2016/17	Actual 2017/18	Forecast 2018/19	Budget 2019/20
Water Revenue	3,281,708	3,433,761	3,693,127	3,976,935	4,772,522
Sewer Revenue	3,584,966	3,703,261	3,967,223	4,700,807	5,640,967
Other	516,082	631,676	908,514	706,251	516,176
	7,382,756	7,768,698	8,568,864	9,383,993	10,929,665



FY20 Estimated Expenditures





**UTILITY FUND
BUDGET SUMMARY**

Description	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Beg. Working Capital Balance	\$ 5,368,953	\$ 5,046,342	\$ 5,046,342	\$ 5,046,342	\$ 4,083,594
Revenues					
TCEQ Permit Fees	44,737	43,000	43,000	44,800	43,000
Grant Proceeds	208,529	0	0	27,420	0
Credit Card Service Fee	(14,252)	0	0	11,200	40,000
BCGCD Passthrough Fees	30,918	30,000	30,000	30,000	30,000
Penalty- Water	58,987	50,000	50,000	56,500	50,000
Penalty- Sewer	61,816	60,000	60,000	81,100	60,000
Sale of Water Meters	60,655	45,000	45,000	51,000	45,000
Sewer	3,967,223	4,976,933	4,976,933	4,700,807	5,640,967
Tapping Fee- Sewer	850	1,000	1,000	800	1,000
Tapping Fee- Water	2,800	1,000	1,000	7,300	1,000
Water	3,693,127	4,192,322	4,192,322	3,976,935	4,772,522
Senior Water Discount	0	0	0	0	(60,605)
Investment Earnings	173,102	26,500	26,500	122,763	51,500
Rental Income	3,000	3,600	3,600	3,000	3,000
Transfer from Sanitation	78,275	72,168	72,168	72,168	66,281
Other Incomes	199,099	180,800	180,800	198,200	186,000
Total Revenues/Resources	8,568,864	9,682,323	9,682,323	9,383,993	10,929,665
Total Revenue and Resources	13,937,817	14,728,665	14,728,665	14,430,335	15,013,259
Expenditures					
Water	1,052,298	1,080,960	1,102,870	1,024,622	1,110,607
Sewer	819,866	931,803	977,785	858,601	912,411
Wastewater Treatment Plant	724,053	750,790	753,215	748,158	752,309
Administration	307,716	329,270	329,270	326,321	363,161
Billing & Collection	328,352	324,588	324,588	300,778	336,799
Public Services Facility	65,628	75,300	75,300	70,407	75,800
Code Enforcement Division	125,707	129,607	129,607	117,465	132,205
Other Requirements	5,467,855	6,060,005	6,360,005	6,900,389	7,246,373
Total Expenditures/Uses	8,891,475	9,682,323	10,052,641	10,346,741	10,929,665
Revenue Over/(Under) Expenditures	(322,611)	0	(370,318)	(962,747)	0
Ending Working Capital Balance	\$ 5,046,342	\$ 5,046,342	\$ 4,676,024	\$ 4,083,594	\$ 4,083,595

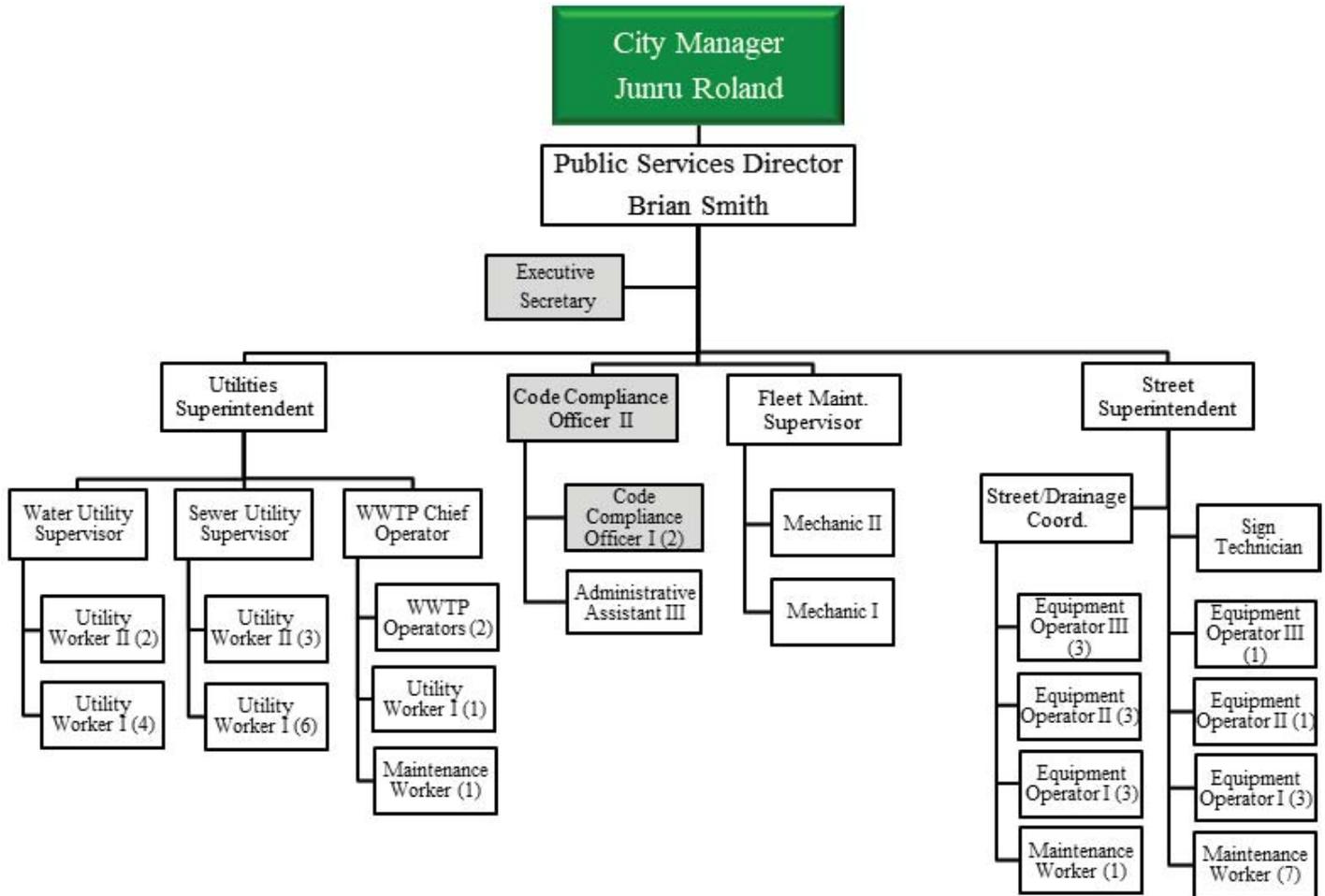


211 - UTILITY FUND
Revenue Detail

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
License & Permit Fees					
211-400565 TCEQ Permit Fees	44,737	43,000	43,000	44,800	43,000
Total License & Permits	44,737	43,000	43,000	44,800	43,000
Grant Proceeds					
211-401010 Grant Proceeds	208,529	0	0	27,420	0
Total Grant Proceeds	208,529	0	0	27,420	0
Charges for Service					
211-402060 Credit Card Service Fee	(14,252)	0	0	11,200	40,000
211-402065 BCGCD Passthrough Fees	30,918	30,000	30,000	30,000	30,000
211-402115 Penalty - Water	58,987	50,000	50,000	56,500	50,000
211-402120 Penalty - Sewer	61,816	60,000	60,000	81,100	60,000
211-402130 Sales of Water Meters	60,655	45,000	45,000	51,000	45,000
211-402140 Sewer Revenue	3,967,223	4,976,933	4,976,933	4,700,807	5,640,967
211-402150 Tapping Fee- Sewer	850	1,000	1,000	800	1,000
211-402155 Tapping Fee- Water	2,800	1,000	1,000	7,300	1,000
211-402160 Water Revenue	3,693,127	4,192,322	4,192,322	3,976,935	4,772,522
211-402161 Senior Water Discount	0	0	0	0	(60,605)
Total Charges for Service	7,862,123	9,356,255	9,356,255	8,915,642	10,579,884
Investment Earnings					
211-404000 Interest Income	168,838	25,000	25,000	116,077	50,000
211-404010 Interest Earned - Fund 232	4,264	1,500	1,500	6,686	1,500
Total Investment Earnings	173,102	26,500	26,500	122,763	51,500
Rental Income					
211-405000 Rental Income - City Property	3,000	3,600	3,600	3,000	3,000
Total Rental Income	3,000	3,600	3,600	3,000	3,000
Intergovernmental					
211-406212 Transfer from Sanitation Fund	78,275	72,168	72,168	72,168	66,281
Total Intergovernmental	78,275	72,168	72,168	72,168	66,281
Other Income					
211-409035 Fire Hydrant Rental	8,603	2,500	2,500	10,000	7,000
211-409050 Return Check Fee	3,535	3,000	3,000	5,000	3,000
211-409075 Miscellaneous Income	14,325	7,000	7,000	12,000	7,000
211-409090 Reconnect Fee	16,500	25,000	25,000	19,500	25,000
211-409135 Cleaning Fee	2,807	4,000	4,000	2,500	3,000
211-409141 Stormwater Permit Fee	13,545	6,300	6,300	9,200	8,000
211-409160 Sludge Disposal	66,584	60,000	60,000	65,000	60,000
211-409161 Effluent Fees	73,200	73,000	73,000	75,000	73,000
Total Other Income	199,099	180,800	180,800	198,200	186,000
Total Revenues	\$ 8,568,864	\$ 9,682,323	\$ 9,682,323	\$ 9,383,993	\$ 10,929,665

2019-2020

Public Services



Department Head

Full-time position

Full-time position – Funding Split

Part-time position

Public Services Department

Mission Statement

To supply potable and palatable water, reliable sanitary sewer service in all weather, be proactive in dealing with maintenance issues within distribution, collection, treatment, and production facilities, while continually providing the residents, businesses, and visitors of Alvin prompt and courteous service.





**Enterprise - Utility Fund
Public Services Department**

Division	Amended Budget 2018/19	Budget 2019/20
Water	\$ 1,102,870	\$ 1,110,607
Sewer	977,785	912,411
Wastewater Treatment Plant	753,215	752,309
Administration	329,270	363,161
Billing & Collection	324,588	336,799
Public Services Facility	75,300	75,800
Code Enforcement Division	129,607	132,205
Other Requirements	6,360,005	7,246,373
Totals	\$ 10,052,641	\$ 10,929,665



**Water Division
Enterprise - Utility Fund**

Category	Amended Budget 2018/19	Budget 2019/20
1000 Personnel Services	\$ 343,998	\$ 346,957
2000 Materials and Supplies	257,675	273,300
3000 Contractual Services	415,135	412,150
4000 Capital Outlay	11,500	0
7000 Interfund Transfers	74,562	78,200
Total	\$ 1,102,870	\$ 1,110,607

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Utility Supervisor	12	1	1
Utility Worker II	9	2	2
Utility Worker I	7	4	4
Total		7	7



211 - Utility Fund/Water Division

Account		Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Personnel						
6001-00-1001	Salaries	203,595	233,020	233,020	209,372	236,168
6001-00-1005	Overtime	30,952	35,000	35,000	32,000	35,000
6001-00-1006	Longevity	2,782	3,525	3,525	3,100	3,381
6001-00-1009	TMRS	42,536	48,786	48,786	41,714	47,255
6001-00-1011	FICA	18,060	20,979	20,979	18,727	21,215
6001-00-1016	Certification & Education Pay	1,248	2,688	2,688	328	3,938
	Total Personnel	299,174	343,998	343,998	305,241	346,957
Supplies						
6001-00-2125	General Supplies	10,240	14,000	14,000	14,000	15,000
6001-00-2250	Uniform & Apparel	93	800	800	450	800
6001-00-2300	Vehicle & Equipment Supplies	660	1,000	1,375	750	1,000
6001-00-2301	Motor Vehicle Fuel	16,841	20,000	20,000	16,500	10,000
6001-00-2350	Safety Equipment	1,700	1,500	1,500	1,200	1,500
6001-00-2425	Chemicals & Insecticide	64,572	80,000	80,000	75,000	85,000
6001-00-2475	Water Meter & Parts	41,623	45,000	45,000	45,000	50,000
6001-00-2500	Water/Sewer Main Repair Supplies	74,417	80,000	80,000	65,000	90,000
6001-00-2525	W/S Machinery & Equipment	20,304	15,000	15,000	15,000	20,000
	Total Supplies	230,450	257,300	257,675	232,900	273,300
Contractual Services						
6001-00-3100	Contract Services	109,400	71,100	81,135	65,000	71,150
6001-00-3170	Professional Development	2,126	3,000	3,000	3,000	3,000
6001-00-3180	Dues & Memberships	281	1,000	1,000	500	500
6001-00-3190	Communications	8,098	7,500	7,500	8,319	9,000
6001-00-3200	Utilities	172,057	200,000	200,000	185,600	200,000
6001-00-3260	Machinery & Equipment Maintenance	67,396	30,000	30,000	47,200	35,000
6001-00-3270	Building/Grounds Maintenance	11,531	10,000	10,000	15,800	15,000
6001-00-3320	Uniform Rental	2,089	5,500	5,500	5,000	5,500
6001-00-3470	Regulatory Inspection Fees	27,554	30,000	30,000	28,000	30,000
6001-00-3480	Lab Testing Fees	7,899	10,000	10,000	10,000	8,000
6001-00-3490	BCGCD Water Fees	45,599	37,000	37,000	32,000	35,000
	Total Services	454,030	405,100	415,135	400,419	412,150
Capital Outlay						
6001-00-4150	Machinery & Equipment	0	0	11,500	11,500	0
	Total Capital Outlay	0	0	11,500	11,500	0
Interfund Transfers						
6001-00-7510	Vehicle Maintenance Fees	41,667	48,567	48,567	48,567	50,143
6001-00-7515	Vehicle Replacement Accruals	26,977	25,995	25,995	25,995	28,057
	Total Interfund Transfers	68,644	74,562	74,562	74,562	78,200
	Water Division	\$ 1,052,298	\$ 1,080,960	\$ 1,102,870	\$ 1,024,622	\$ 1,110,607



**Sewer Division
Enterprise - Utility Fund**

Category		Amended Budget 2018/19	Budget 2019/20
1000	Personnel Services	\$ 443,763	\$ 450,139
2000	Materials and Supplies	164,300	153,800
3000	Contractual Services	272,283	234,800
4000	Capital Outlay	25,000	0
7000	Interfund Transfers	72,440	73,672
Total		\$ 977,785	\$ 912,411

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Utility Supervisor	12	1	1
Utility Worker II	9	3	3
Utility Worker I	7	6	6
Total		10	10



211 - Utility Fund/Sewer Division

Account		Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Personnel						
6002-00-1001	Salaries	275,460	322,844	322,844	280,468	330,709
6002-00-1005	Overtime	36,095	30,000	30,000	30,000	30,000
6002-00-1006	Longevity	1,931	2,734	2,734	1,680	2,441
6002-00-1009	TMRS	56,145	57,866	57,866	53,395	56,326
6002-00-1011	FICA	22,720	27,423	27,423	23,971	27,973
6002-00-1016	Certification & Education Pay	1,504	2,896	2,896	1,200	2,690
	Total Personnel	393,855	443,763	443,763	390,714	450,139
Supplies						
6002-00-2125	General Supplies	17,563	15,000	16,650	12,500	15,000
6002-00-2250	Uniform & Apparel	208	900	900	500	900
6002-00-2300	Vehicle Equipment Supplies	145	900	900	800	900
6002-00-2301	Motor Vehicle Fuel	8,784	15,000	15,000	7,900	12,000
6002-00-2350	Safety Equipment	2,880	4,000	4,000	4,000	4,000
6002-00-2425	Chemicals & Insecticide	7,420	31,000	31,000	28,000	31,000
6002-00-2500	Water/Sewer Main Repair Supplies	56,954	45,000	45,000	30,000	45,000
6002-00-2525	W/S Machinery & Equipment	57,570	45,000	50,850	42,000	45,000
	Total Supplies	151,524	156,800	164,300	125,700	153,800
Contractual Services						
6002-00-3100	Contract Services	7,315	17,000	17,000	17,000	17,000
6002-00-3170	Professional Development	1,924	2,000	2,000	1,500	2,000
6002-00-3180	Dues & Memberships	281	800	800	500	800
6002-00-3190	Communications	11,213	11,000	11,000	11,324	12,000
6002-00-3200	Utilities	74,838	90,000	90,000	80,423	90,000
6002-00-3260	Machinery & Equipment Maint.	71,922	100,000	138,483	103,000	100,000
6002-00-3270	Building/Grounds Maint.	12,839	10,000	10,000	10,000	10,000
6002-00-3320	Uniform Rental	1,717	3,000	3,000	2,000	3,000
	Total Services	182,050	233,800	272,283	225,747	234,800
Capital Outlay						
6002-00-4150	Machinery & Equipment	10,569	25,000	25,000	44,000	0
	Total Capital Outlay	10,569	25,000	25,000	44,000	0
Interfund Transfers						
6002-00-7510	Vehicle Maintenance Fees	48,023	37,971	37,971	37,971	39,203
6002-00-7515	Vehicle Replacement Accruals	33,845	34,469	34,469	34,469	34,469
	Total Interfund Transfers	81,868	72,440	72,440	72,440	73,672
	Sewer Division	\$ 819,866	\$ 931,803	\$ 977,785	\$ 858,601	\$ 912,411



**Wastewater Treatment Division
Enterprise - Utility Fund**

Category		Amended Budget 2018/19	Budget 2019/20
1000	Personnel Services	\$ 249,603	\$ 259,385
2000	Materials and Supplies	113,075	113,250
3000	Contractual Services	356,350	355,000
4000	Capital Outlay	10,000	0
7000	Interfund Transfers	24,187	24,674
Total		\$ 753,215	\$ 752,309

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
WWTP Chief Operator	15	1	1
WWTP Operator	9	2	2
Electrician	12	1	0
Utility Worker I	7	1	1
Maintenance Worker	5	1	1
Total		6	5



211 - Utility Fund/Waste Water Treatment Plant Division

Account		Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Personnel						
6003-00-1001	Salaries	173,569	182,687	182,687	175,568	189,790
6003-00-1005	Overtime	12,220	12,000	12,000	12,000	12,000
6003-00-1006	Longevity	3,160	3,047	3,047	3,500	3,975
6003-00-1009	TMRS	33,910	35,399	35,399	32,808	35,282
6003-00-1011	FICA	13,505	15,222	15,222	14,729	15,840
6003-00-1016	Certification & Education Pay	1,248	1,248	1,248	1,472	2,498
	Total Personnel	237,612	249,603	249,603	240,077	259,385
Supplies						
6003-00-2125	General Supplies	5,261	3,500	3,500	6,100	5,000
6003-00-2175	Janitorial Supplies	378	600	600	550	600
6003-00-2225	Medical Supplies	159	150	150	125	150
6003-00-2250	Uniform & Apparel	85	750	750	600	500
6003-00-2301	Motor Vehicle Fuel	5,287	6,000	6,000	4,721	6,000
6003-00-2350	Safety Equipment	370	500	500	500	500
6003-00-2425	Chemicals & Insecticide	90,284	85,000	85,000	85,000	90,000
6003-00-2500	Water/Sewer Main Repair Supplies	1,110	1,000	1,000	1,000	1,000
6003-00-2525	W/S Machinery & Equipment	16,499	10,000	11,075	10,000	5,000
6003-00-2575	Lab Supplies & Chemicals	3,980	4,500	4,500	4,500	4,500
	Total Supplies	123,412	112,000	113,075	113,096	113,250
Contractual Services						
6003-00-3100	Contract Services	12,617	2,000	3,350	1,800	2,000
6003-00-3170	Professional Development	539	2,000	2,000	1,000	2,000
6003-00-3180	Dues & Memberships	85	500	500	380	500
6003-00-3190	Communications	5,380	5,800	5,800	5,400	5,800
6003-00-3200	Utilities	130,364	180,000	180,000	152,352	180,000
6003-00-3260	Machinery & Equipment Maintenance	64,916	40,000	40,000	56,266	40,000
6003-00-3270	Building/Grounds Maintenance	3,551	8,200	8,200	8,000	8,200
6003-00-3320	Uniform Rental	1,442	2,000	2,000	1,500	2,000
6003-00-3470	Regulatory Inspection Fees	30,884	32,500	32,500	32,500	32,500
6003-00-3480	Lab Testing Fees	13,995	17,000	17,000	17,000	17,000
6003-00-3500	Sludge Disposal	73,838	65,000	65,000	65,000	65,000
	Total Services	337,611	355,000	356,350	341,198	355,000
Capital Outlay						
6003-00-4150	Machinery & Equipment	0	10,000	10,000	29,600	0
	Total Capital Outlay	0	10,000	10,000	29,600	0
Interfund Transfers						
6003-00-7510	Vehicle Maintenance Fees	16,243	15,012	15,012	15,012	15,499
6003-00-7515	Vehicle Replacement Accruals	9,175	9,175	9,175	9,175	9,175
	Total Interfund Transfers	25,418	24,187	24,187	24,187	24,674
Waste Water Treatment Plant Division		\$ 724,053	\$ 750,790	\$ 753,215	\$ 748,158	\$ 752,309



**Administration Division
Enterprise - Utility Fund**

Category		Amended Budget 2018/19	Budget 2019/20
1000	Personnel Services	\$ 244,830	\$ 256,396
2000	Materials and Supplies	4,100	5,000
3000	Contractual Services	14,050	15,200
7000	Interfund Transfers	66,290	86,565
Total		\$ 329,270	\$ 363,161

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Director of Public Services	18	1	1
Utilities Superintendent	16	1	1
Executive Secretary	11	1	1
TOTAL		3	3



211 - Utility Fund/Administration Division

Account		Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Personnel						
6004-00-1001	Salaries	175,723	182,594	182,594	181,768	191,817
6004-00-1005	Overtime	1,870	2,000	2,000	2,000	2,000
6004-00-1006	Longevity	2,461	2,683	2,683	2,589	2,907
6004-00-1009	TMRS	33,510	34,722	34,722	32,110	34,868
6004-00-1011	FICA	13,893	14,931	14,931	14,415	15,654
6004-00-1016	Certification & Education Pay	2,080	2,080	2,080	2,080	3,330
6004-00-1017	Equipment Allowance	1,020	1,020	1,020	1,647	1,020
6004-00-1018	Auto Allowance	4,800	4,800	4,800	4,800	4,800
	Total Personnel	235,356	244,830	244,830	241,409	256,396
Supplies						
6004-00-2100	Office Supplies	2,311	1,900	1,900	1,900	2,500
6004-00-2125	General Supplies	1,683	500	500	1,300	500
6004-00-2225	Medical Supplies	161	250	250	200	250
6004-00-2250	Uniform & Apparel	181	250	250	200	250
6004-00-2275	Program Supplies	1,195	1,200	1,200	1,200	1,500
	Total Supplies	5,531	4,100	4,100	4,800	5,000
Contractual Services						
6004-00-3100	Contract Services	40	1,000	1,000	500	1,000
6004-00-3170	Professional Development	3,840	4,500	4,500	4,500	4,500
6004-00-3180	Dues & Memberships	492	350	350	540	500
6004-00-3190	Communications	5,467	6,000	6,000	5,782	6,500
6004-00-3210	Postage & Freight	657	200	200	200	200
6004-00-3220	Printing Services	1,050	2,000	2,000	2,300	2,500
	Total Services	11,547	14,050	14,050	13,822	15,200
Interfund Transfers						
6004-00-7500	Computer Replacement Accruals	3,000	8,365	8,365	8,364	16,523
6004-00-7505	IT Maintenance Fees	52,283	57,926	57,926	57,926	70,042
	Total Interfund Transfers	55,283	66,290	66,290	66,290	86,565
	Administration Division	\$ 307,716	\$ 329,270	\$ 329,270	\$ 326,321	\$ 363,161



**Public Services Facility Division
Enterprise - Utility Fund**

Category		Amended Budget 2018/19	Budget 2019/20
2000	Materials and Supplies	\$ 4,500	\$ 5,000
3000	Contractual Services	70,800	70,800
Total		\$ 75,300	\$ 75,800

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			

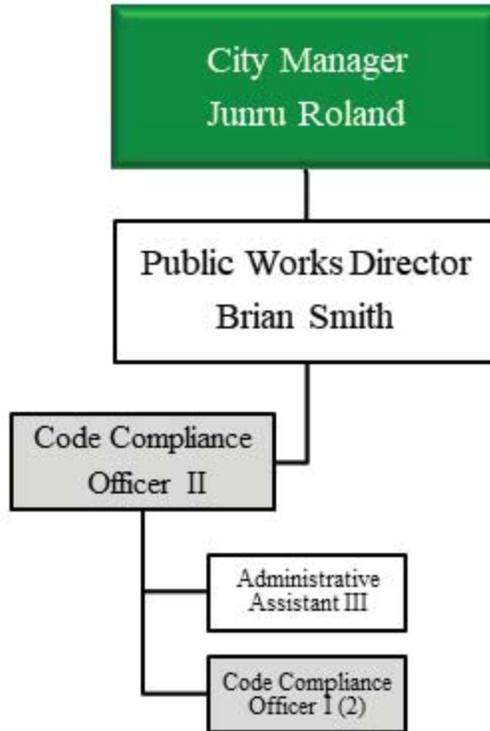


211 - Utility Fund/Public Service Facility Division

Account		Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Supplies						
6006-00-2125	General Supplies	2,001	2,000	2,000	2,800	2,500
6006-00-2200	Foods	1,856	2,500	2,500	2,500	2,500
	Total Supplies	3,857	4,500	4,500	5,300	5,000
Contractual Services						
6006-00-3100	Contract Services	958	0	0	0	0
6006-00-3200	Utilities	35,061	38,000	38,000	33,807	38,000
6006-00-3260	Machinery & Equipment Maint.	3,408	5,500	5,500	4,000	5,500
6006-00-3270	Building/Grounds Maint.	21,580	26,100	26,100	26,100	26,100
6006-00-3320	Uniform Rental	764	1,200	1,200	1,200	1,200
	Total Services	61,770	70,800	70,800	65,107	70,800
	Public Service Facility Division	\$ 65,628	\$ 75,300	\$ 75,300	\$ 70,407	\$ 75,800

2019-2020

Public Services - Code Enforcement Division



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position



**Code Enforcement Division
Enterprise - Utility Fund**

Category		Amended Budget 2018/19	Budget 2019/20
1000	Personnel	\$ 59,087	\$ 62,136
2000	Material & Supplies	4,300	4,300
3000	Contract Services	32,800	26,750
7000	Interfund Transfers	33,420	39,019
Total		\$ 129,607	\$ 132,205

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Code Compliance Officer II	15	1	1
Code Compliance Officer I	10	1	2
Administrative Assistant III	10	1	1
		3	4

- *Code Compliance Officer II position is funded; 60% General Fund, 10% Utility Fund, 30% Sales Tax Fund*
- *Code Compliance Officer I position is funded; 90% General Fund, 10% Utility Fund*



211 - Utility Fund/Code Enforcement Division

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Personnel					
6007-00-1001 Salaries	43,143	46,422	46,422	46,083	49,046
6007-00-1005 Overtime	191	500	500	0	500
6007-00-1006 Longevity	580	182	182	115	288
6007-00-1009 TMRS	7,835	8,380	8,380	7,884	8,490
6007-00-1011 FICA	3,333	3,603	3,603	3,540	3,812
6007-00-1017 Equipment Allowance	27	0	0	72	0
Total Personnel	55,108	59,087	59,087	57,695	62,136
Supplies					
6007-00-2100 Office Supplies	965	1,000	1,000	1,000	500
6007-00-2125 General Supplies	381	500	500	500	1,000
6007-00-2250 Uniform & Apparel	285	300	300	200	300
6007-00-2301 Motor Vehicle Fuel	2,439	2,500	2,500	2,500	2,500
Total Supplies	4,069	4,300	4,300	4,200	4,300
Contract Services					
6007-00-3100 Contract Services	8,883	8,000	8,000	8,000	12,000
6007-00-3170 Professional Development	281	2,000	2,000	2,200	2,000
6007-00-3180 Dues & Memberships	178	500	500	300	500
6007-00-3190 Communications	7,012	7,300	7,300	7,200	7,500
6007-00-3210 Postage & Freight	3,071	3,000	3,000	3,700	3,000
6007-00-3220 Printing Services	624	1,000	1,000	750	750
6007-00-3280 Demolition	0	11,000	11,000	0	1,000
Total Contract Services	20,049	32,800	32,800	22,150	26,750
Interfund Transfers					
6007-00-7500 Computer Replacement Accruals	0	0	0	0	1,877
6007-00-7505 IT Maintenance Fees	31,325	24,136	24,136	24,136	29,186
6007-00-7510 Vehicle Maintenance Fees	8,475	5,298	5,298	5,298	5,470
6007-00-7515 Vehicle Replacement Accruals	6,681	3,986	3,986	3,986	2,486
Total Interfund Transfers	46,481	33,420	33,420	33,420	39,019
Code Enforcement Division	\$ 125,707	\$ 129,607	\$ 129,607	\$ 117,465	\$ 132,205



Other Requirements
Enterprise - Utility Fund

Category		Amended Budget 2018/19	Budget 2019/20
3000	Contractual Services	\$ 530,650	\$ 537,692
7000	Interfund Transfers	5,829,355	6,708,681
Total		\$ 6,360,005	\$ 7,246,373

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			

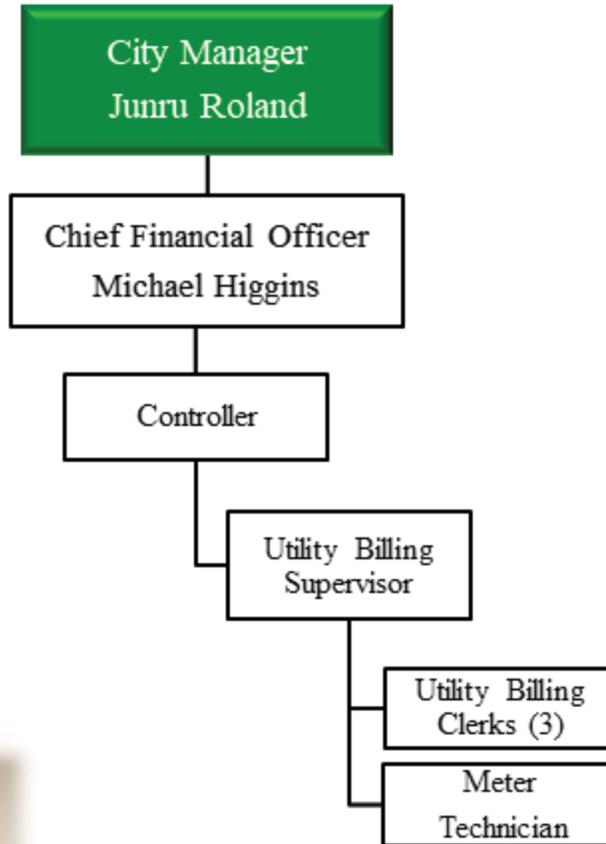


211 - Utility Fund/Other Requirements

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Contractual Services					
9002-00-3103 Merchant Credit Card Fees	0	0	0	0	30,000
9002-00-3110 Audit	19,221	24,205	24,205	24,014	28,040
9002-00-3250 General Insurance	85,433	82,432	82,432	79,600	87,560
9002-00-3251 Workers Compensation	10,420	11,462	11,462	10,000	11,942
9002-00-3252 Group Health Insurance	393,144	412,551	412,551	379,914	380,150
Total Services	508,218	530,650	530,650	493,528	537,692
Debt Service					
9002-00-5004 Bond Issuance Costs	326,191	0	0	0	0
Total Debt Service	326,191	0	0	0	0
Interfund Transfers					
9002-00-7100 Transfer to General Fund	699,428	731,547	731,547	731,547	803,258
9002-00-7102 Transfer to Disaster Fund	10,281	0	0	0	0
9002-00-7106 Transfer to Debt Service Fund	2,640,500	4,797,808	4,797,808	5,375,314	5,363,533
9002-00-7107 Transfer to Utility Projects	1,283,237	0	300,000	300,000	541,890
Total Interfund Transfers	4,633,447	5,529,355	5,829,355	6,406,861	6,708,681
Other Requirements	\$ 5,467,855	\$ 6,060,005	\$ 6,360,005	\$ 6,900,389	\$ 7,246,373

2019-2020

Administrative Services - Utility Billing Division



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position



Utility Billing and Collections

Mission Statement

The Utility Billing and Collections Division strives to provide the highest level of customer service to past, current, and future water, sewer, and garbage account holders within the City of Alvin.

FY19 Departmental Accomplishments

- Migrated to Incode V.X
- Implemented Automated Phone Payment – Available 24 hours a day.

FY20 Departmental Goals

- Pursue Write-off Collections
- Maintain AMI Meter programming/troubleshooting to provide timely/efficient billing of accounts
- Maintain proficiency with Incode V.X billing software
- Establish Credit Card Draft payments for customers
- Implement New Solid Waste Contract

PERFORMANCE INDICATORS	FY18 ACTUAL	FY19 BUDGET	FY19 PROJECTED	FY20 BUDGET
Process Utility Service requests within 24 hours	95%	N/A	100%	100%
Reduce Mis-reads by maintaining AMI system	80%	N/A	90%	100%

ACTIVITY MEASURES	FY18 ACTUAL	FY19 BUDGET	FY19 PROJECTED	FY20 BUDGET
Utility Billing Invoices-Water	90,932	N/A	91,011	91,100
Utility Billing Invoices-Sewer	86,626	N/A	86,772	86,930
Work Orders (Occupancy changes, disconnects, connects)	1,923	N/A	1,883	2,100
Annual Deposits	197,245	N/A	237,821	278,000



**Utility Billing Division
Enterprise - Utility Fund**

Category		Amended Budget 2018/19	Budget 2019/20
1000	Personnel Services	\$ 208,558	\$ 216,254
2000	Materials and Supplies	2,200	2,200
3000	Contractual Services	82,805	83,325
7000	Interfund Transfers	31,025	35,020
Total		\$ 324,588	\$ 336,799

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Utility Billing Supervisor	14	1	1
Utility Billing Clerk	5	3	3
Meter Technician	5	1	1
Total		5	5



211 - Utility Fund/Utility Billing Division

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20	
Personnel						
6005-00-1001	Salaries	153,024	161,532	161,532	152,315	169,599
6005-00-1005	Overtime	1,132	1,500	1,500	0	1,500
6005-00-1006	Longevity	2,501	3,021	3,021	1,491	2,126
6005-00-1009	TMRS	27,264	29,578	29,578	26,209	29,553
6005-00-1011	FICA	10,557	12,719	12,719	11,766	13,268
6005-00-1016	Certification & Education Pay	0	208	208	0	208
	Total Personnel	194,478	208,558	208,558	191,781	216,254
Supplies						
6005-00-2100	Office Supplies	1,106	1,200	1,200	1,200	1,200
6005-00-2125	General Supplies	1,567	1,000	1,000	1,000	1,000
	Total Supplies	2,673	2,200	2,200	2,200	2,200
Contractual Services						
6005-00-3100	Contract Services	64,415	68,000	68,000	64,000	68,000
6005-00-3170	Professional Development	3,081	4,000	4,000	3,300	4,000
6005-00-3180	Dues & Memberships	0	425	425	0	425
6005-00-3190	Communications	4,567	5,880	5,880	5,172	5,800
6005-00-3210	Postage & Freight	913	2,000	2,000	1,000	2,300
6005-00-3220	Printing Services	1,258	1,200	1,200	1,200	1,200
6005-00-3260	Machinery & Equipment Maint.	915	1,300	1,300	1,100	1,600
6005-00-3290	Technology Services	22,622	0	0	0	0
	Total Services	97,770	82,805	82,805	75,772	83,325
Interfund Transfers						
6005-00-7505	IT Maintenance Fees	31,370	28,963	28,963	28,963	35,020
6005-00-7515	Vehicle Replacement Accruals	2,062	2,062	2,062	2,062	0
	Total Interfund Transfers	33,432	31,025	31,025	31,025	35,020
	Utility Billing Division	\$ 328,352	\$ 324,588	\$ 324,588	\$ 300,778	\$ 336,799



**220 - UTILITY PROJECT FUND
BUDGET SUMMARY**

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Beg. Working Capital Balance	\$ 0	\$ 1,128,824	\$ 1,128,824	\$ 1,128,824	\$ 683,194
Revenue Sources					
220-406211 Transfer from Utility Fund	1,283,237	0	300,000	300,000	541,890
Total Revenues/Resources	1,283,237	0	300,000	300,000	541,890
Total Revenues & Resources	1,283,237	1,128,824	1,428,824	1,428,824	1,225,085
Expenditures					
Contractual Services					
220-6002-00-3100 Contract Services	48,300	0	46,900	70,900	0
Total Contract Services	48,300	0	46,900	70,900	0
Capital Outlay					
220-6002-00-4150 Digester Blowers	39,970	0	0	0	0
220-6002-00-4150 Two ABS Pumps	49,150	0	0	0	0
220-6002-00-4150 RAZ Pump for WWTP	16,993	0	0	0	0
220-6002-00-4150 Vactor Truck	0	0	316,730	316,730	0
220-6002-00-4150 Mini Excavator	0	0	0	0	30,000
220-6003-00-4150 RAZ Pump	0	0	0	0	19,500
220-6003-00-4150 Bar Screen	0	0	0	250,000	0
220-6003-00-4150 Machinery & Equipment	0	0	0	108,000	0
Total Capital Outlay	106,113	0	316,730	674,730	49,500
Capital Projects					
220-6003-00-9006 I and I Project	0	0	0	0	850,000
Total Capital Projects	0	0	0	0	850,000
Total Expenditures/Uses	154,413	0	363,630	745,630	899,500
Revenue Over/(Under) Expenditures	1,128,824	0	(63,630)	(445,630)	(357,610)
Ending Working Capital Balance	\$ 1,128,824	\$ 1,128,824	\$ 1,065,194	\$ 683,194	\$ 325,585



Sanitation Fund

The Sanitation Fund is used to account for operations of the solid waste collection and disposal services for residents of the City.



**SANITATION FUND
BUDGET SUMMARY**

Description	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Beginning Working Capital Balance	\$ 1,616,467	\$ 1,842,136	\$ 1,842,136	\$ 1,842,136	\$ 1,760,214
Revenues					
Grant Proceeds	275,602	0	0	15,282	0
Heavy Trash Pickup	5,555	5,000	5,000	1,500	5,000
Garbage Fees - Commercial	1,633,530	1,560,744	1,560,744	1,558,000	1,560,744
Garbage Fees - Residential	888,285	1,040,496	1,040,496	915,300	1,040,496
Penalty - Garbage	38,436	30,000	30,000	42,800	35,000
Interest Income	42,270	12,000	12,000	29,000	20,000
Other Incomes	857	0	0	625	0
Total Revenues/Resources	2,884,535	2,648,240	2,648,240	2,562,507	2,661,240
Total Revenue & Resources	4,501,002	4,490,376	4,490,376	4,404,643	4,421,454
Expenditures					
Sanitation	2,286,424	2,344,052	2,344,052	2,408,500	2,477,752
Debt	2,580	10,041	10,041	10,041	12,127
Intergovernmental	369,863	225,889	225,889	225,889	217,560
Total Expenditures/Uses	2,658,866	2,579,982	2,579,982	2,644,430	2,707,439
Revenue Over/Under Expenditures	225,669	68,258	68,258	(81,922)	(46,199)
Ending Working Capital Balance	\$ 1,842,136	\$ 1,910,394	\$ 1,910,394	\$ 1,760,214	\$ 1,714,015

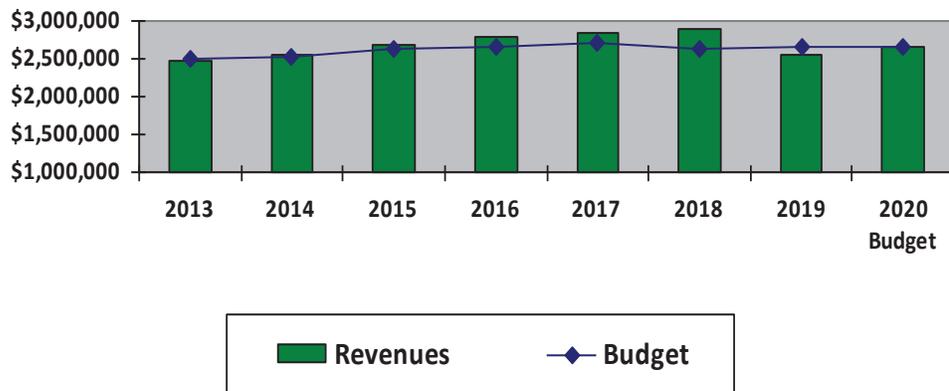
Major Revenue Sources

SANITATION REVENUES

2019-20 Sanitation Fund Revenue Budget: \$2,661,240

The Sanitation Fund accounts for the collection of solid waste for the City of Alvin. Revenues for this fund are derived primarily from user charges (charges for service). The anticipated sanitation revenues for FY20 reflect an increase of 0.5% from prior year's budget.

Sanitation Revenue vs. Budget





Enterprise- Sanitation Fund

Category		Amended Budget 2018/19	Budget 2019/20
3000	Contract Services	\$ 2,344,052	\$ 2,477,752
5000	Debt Service	10,041	12,127
7000	Interfund Transfer	225,889	217,560
Total		\$ 2,579,982	\$ 2,707,439

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			



212 - Sanitation Fund

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Contract Services					
6501-00-3100 Contract Services	0	3,400	3,400	3,400	7,600
6501-00-3380 Beautification	3,000	3,000	3,000	3,000	3,000
6501-00-3440 Collection Services	2,283,424	2,332,652	2,332,652	2,402,100	2,462,152
6501-00-3450 Disposal Fees	0	5,000	5,000	0	5,000
Total Contract Services	2,286,424	2,344,052	2,344,052	2,408,500	2,477,752
Debt Service					
6501-00-5001 Principal	0	7,468	7,468	7,468	9,888
6501-00-5002 Interest	2,580	2,573	2,573	2,573	2,239
Total Debt Service	2,580	10,041	10,041	10,041	12,127
Interfund Transfers					
6501-00-7100 Transfer to General Fund	152,495	153,721	153,721	153,721	151,279
6501-00-7102 Transfer to Disaster Fund	139,092	0	0	0	0
6501-00-7105 Transfer to Utility Fund	78,275	72,168	72,168	72,168	66,281
Total Interfund Transfers	369,863	225,889	225,889	225,889	217,560
Sanitation	\$ 2,658,866	\$ 2,579,982	\$ 2,579,982	\$ 2,644,430	\$ 2,707,439



**EMERGENCY MEDICAL SERVICES
BUDGET SUMMARY**

Description	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Beginning Working Capital	\$ 819,621	\$ 647,584	\$ 647,584	\$ 647,584	\$ 264,733
Revenues					
Grant Proceeds	30,979	0	0	23,989	0
Ambulance Permit Fees	0	500	500	0	500
Hillcrest EMS Service	14,400	14,400	14,400	14,400	14,400
Emergency Service District	348,100	350,000	350,000	364,250	369,000
Medicaid	37,684	35,000	35,000	31,500	32,000
Medicare	331,327	300,000	300,000	337,000	340,000
Service Charges	1,072,877	990,000	990,000	834,000	890,000
Subscription Fees (UB) *	249,733	320,000	320,000	305,795	824,592
Interest Income	15,010	5,000	5,000	8,576	5,000
Other Income	8,859	7,000	7,000	11,976	7,000
Total Revenues/Resources	2,108,969	2,021,900	2,021,900	1,931,487	2,482,492
Total Revenues & Resources	2,928,590	2,669,484	2,669,484	2,579,070	2,747,225
Expenditures					
Personnel Services	1,386,247	1,332,401	1,332,401	1,382,784	1,383,826
Materials & Supplies	164,344	200,500	202,128	212,500	221,700
Contractual Services	376,990	353,756	353,756	381,502	389,710
Capital Outlay	1,525	0	0	0	0
Interfund Transfers	350,732	329,219	329,219	329,219	352,116
Debt Service	1,168	8,331	8,331	8,332	5,198
Total Expenditures/Uses	2,281,006	2,224,207	2,225,835	2,314,337	2,352,550
Revenue Over/(Under) Expenditures	(172,037)	(202,307)	(203,935)	(382,851)	129,942
Ending Working Capital	\$ 647,584	\$ 445,276	\$ 443,648	\$ 264,733	\$ 394,675

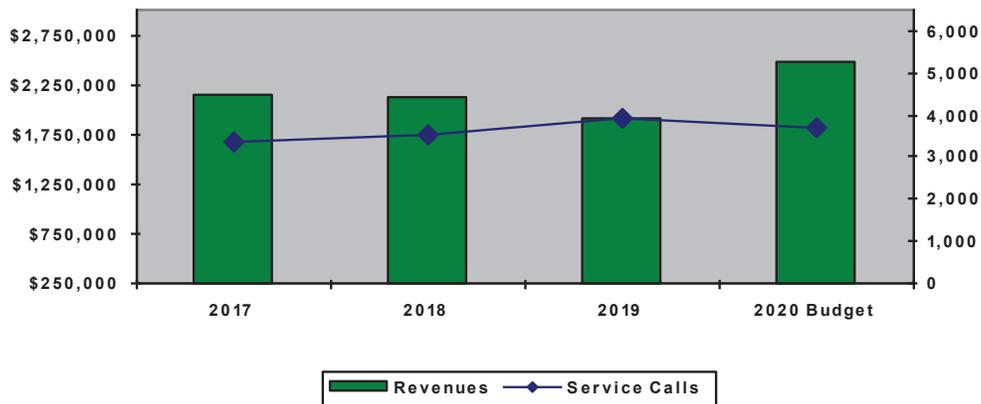
Major Revenue Sources

EMERGENCY MEDICAL SERVICES

2019-20 Emergency Medical Services Fund Revenues: \$2,482,492

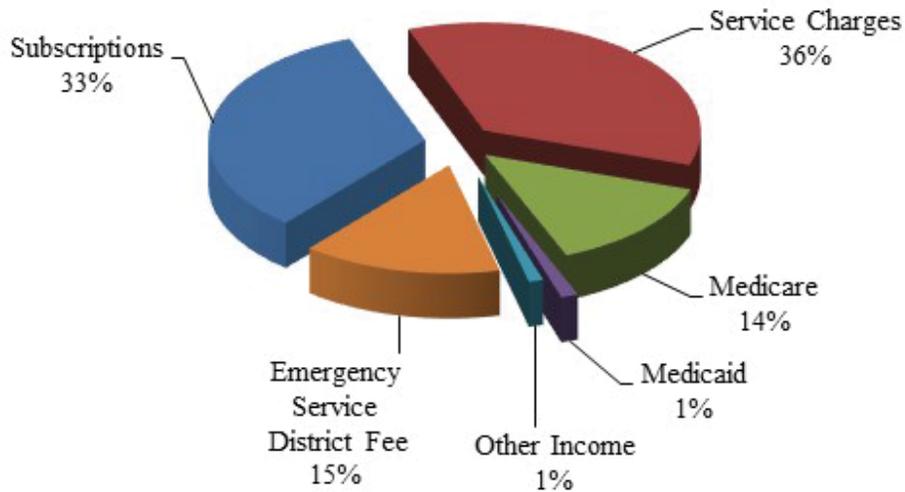
With the creation of the County Emergency Service District in 2005, the City is now receiving financial support for EMS services rendered outside of the City. As a result, of the creation of the County Emergency Service District, Hillcrest Village also elected to contract with the City of Alvin for EMS services.

Revenues vs. Service Calls



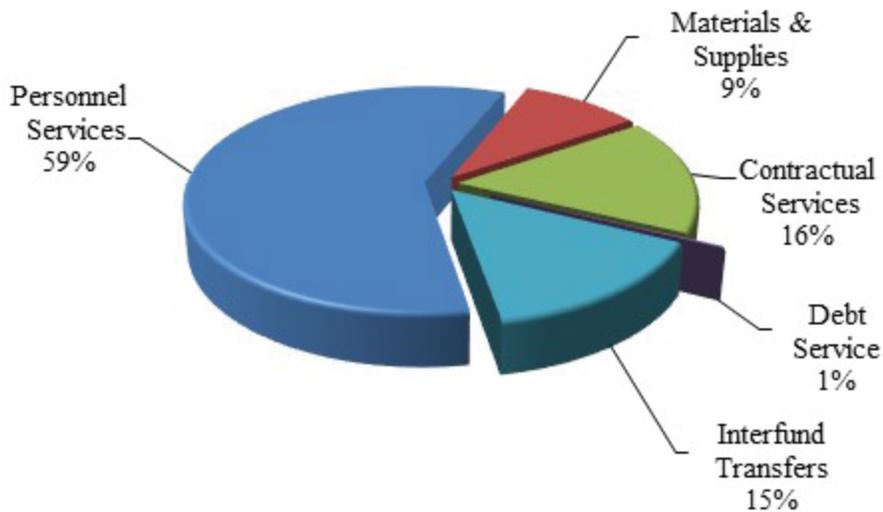
EMERGENCY MEDICAL SERVICE FUND

Revenues by Source
\$2,482,492



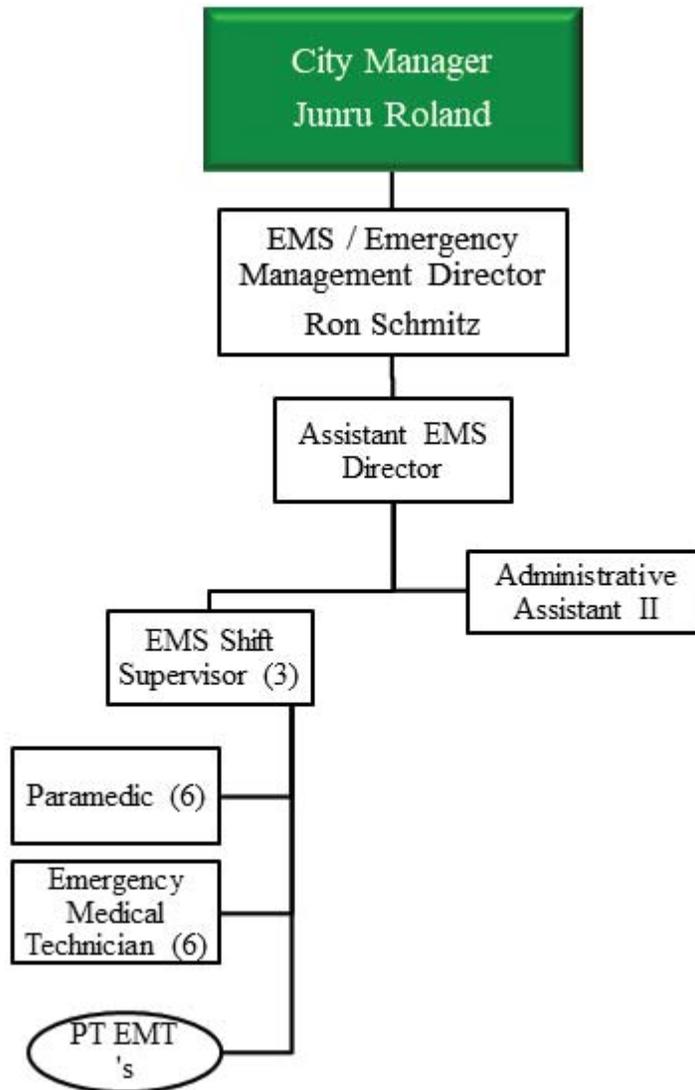
FY 2019/20 Estimated Expenditures

Expenditures By Function
\$2,352,550



2019-2020

EMS Department



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position

Emergency Medical Service Fund

Mission Statement

The staff of the City of Alvin Emergency Medical Service hereby declare the motive, which impels them to unify in service for the relief of suffering and the support of our fellow man in their time of need. As members of the City of Alvin Emergency Medical Service, we commit our knowledge, skills, and abilities to provide emergency medical service for the greater Alvin area that exceeds the needs and expectations of those who require our assistance. We will accomplish our mission by remaining mutually committed to the support and advancement of our attributes while trusting in divine providence for the continuance of our well-being.





**Emergency Medical Service
Enterprise- EMS Fund**

Category		Amended Budget 2018/19	Budget 2019/20
1000	Personnel Services	\$ 1,332,401	\$ 1,383,826
2000	Materials and Supplies	202,128	221,700
3000	Contractual Services	353,756	389,710
4000	Capital Outlay	0	0
5000	Debt Service	8,331	5,198
7000	Interfund Transfers	329,219	352,116
Total		\$ 2,225,835	\$ 2,352,550

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
EMS Director	17	1	1
Assistant EMS Director	15	1	1
Administrative Assistant II	9	1	1
Paramedic Supervisor	11	3	3
Paramedic	9	6	6
Emergency Medical Technicians	6	6	6
Total		18	18



213 - EMS Fund/EMS Department

Account		Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Personnel						
3503-00-1001	Salaries	671,262	691,739	691,739	686,763	709,750
3503-00-1005	Overtime	327,684	300,000	300,000	312,472	300,000
3503-00-1006	Longevity	6,885	9,147	9,147	7,900	8,770
3503-00-1007	Extra Help	100,911	60,000	60,000	100,624	90,000
3503-00-1009	TMRS	197,278	188,962	188,962	188,970	189,110
3503-00-1011	FICA	81,009	81,257	81,257	84,837	84,900
3503-00-1017	Equipment Allowance	1,218	1,296	1,296	1,218	1,296
Total Personnel		1,386,247	1,332,401	1,332,401	1,382,784	1,383,826
Supplies						
3503-00-2100	Office Supplies	5,278	6,500	6,500	5,500	5,500
3503-00-2125	General Supplies	(35,698)	7,500	7,500	6,500	6,500
3503-00-2175	Janitorial Supplies	2,760	2,500	2,500	3,700	2,500
3503-00-2200	Foods	4,235	3,000	3,000	5,800	4,000
3503-00-2225	Medical Supplies	118,222	125,000	126,628	130,000	135,000
3503-00-2250	Uniform & Apparel	12,052	7,500	7,500	6,500	7,500
3503-00-2275	Program Supplies	5,360	6,500	6,500	6,500	6,200
3503-00-2300	Vehicle & Equipment Supplies	2,294	2,000	2,000	3,000	2,500
3503-00-2301	Motor Vehicle Fuel	49,802	38,000	38,000	44,000	50,000
3503-00-2350	Safety Equipment	39	2,000	2,000	1,000	2,000
Total Supplies		164,344	200,500	202,128	212,500	221,700
Contract Services						
3503-00-3100	Contract Services	48,728	55,000	55,000	80,000	75,000
3503-00-3160	Medical Services - Pre employment	1,500	500	500	0	0
3503-00-3170	Professional Development	5,698	9,000	9,000	8,500	8,500
3503-00-3190	Communications	17,064	16,000	16,000	15,500	16,000
3503-00-3200	Utilities	9,747	13,000	13,000	11,000	13,000
3503-00-3210	Postage & Freight	0	50	50	0	50
3503-00-3250	General Insurance	7,133	7,846	7,846	6,263	8,000
3503-00-3251	Workers Compensation	8,961	9,857	9,857	8,600	9,460
3503-00-3252	Group Insurance	248,273	224,504	224,504	233,239	242,200
3503-00-3260	Machinery & Equipment Maint.	4,479	8,000	8,000	7,500	8,000
3503-00-3270	Building/Grounds Maint.	25,407	8,000	8,000	8,000	7,500
3503-00-3511	Radio Repairs	0	2,000	2,000	2,900	2,000
Total Services		376,990	353,756	353,756	381,502	389,710
Capital Outlay						
3503-00-4150	Machinery & Equipment	1,525	0	0	0	0
Total Capital Outlay		1,525	0	0	0	0



213 - EMS Fund/EMS Department

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Interfund Transfers					
3503-00-7100 Transfer to General Fund	160,443	154,775	154,775	154,775	162,671
3503-00-7500 Computer Replacement Accruals	1,500	0	0	0	7,830
3503-00-7505 IT Maintenance Fees	20,670	19,228	19,228	19,228	24,365
3503-00-7510 Vehicle Maintenance Fees	72,741	62,696	62,696	62,696	64,730
3503-00-7515 Vehicle Replacement Accrual	95,379	92,520	92,520	92,520	92,520
Total Interfund Transfers	350,732	329,219	329,219	329,219	352,116
Other Requirements					
9001-00-5001 Principal	0	6,348	6,348	6,348	3,360
9001-00-5002 Interest Payments	1,168	1,983	1,983	1,984	1,838
Total Other Requirements	1,168	8,331	8,331	8,332	5,198
TOTAL EMS	\$ 2,281,006	\$ 2,224,207	\$ 2,225,835	\$ 2,314,337	\$ 2,352,550



Internal Service Funds

The Internal Service Funds accounts for services provided to other departments of the City on a cost reimbursement basis as follows:

- **Fleet Maintenance Fund (611)** is used to account for vehicle maintenance and repair services
- **Vehicle Replacement Fund (612)** is used to account for the replacement of vehicles
- **Information Technology Maintenance Fund (613)** is used to account for IT maintenance services
- **Computer Replacement Fund (614)** is used to account for the replacement of computers



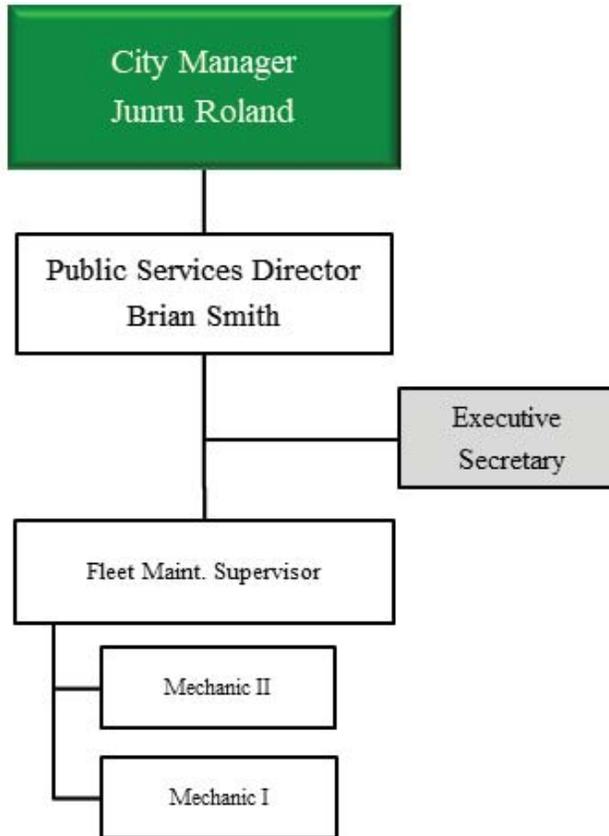
**INTERNAL SERVICE FUND
FLEET MAINTENANCE FUND
BUDGET SUMMARY**

Description	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Beginning Working Capital	\$ 362,610	\$ 520,400	\$ 520,400	\$ 520,400	\$ 639,764
Revenues					
Investment Earnings	1,783	0	0	2,500	0
Intragovernmental	760,598	700,255	700,255	700,255	722,973
Other Income	18,602	0	0	15,997	0
Total Revenues/Resources	780,983	700,255	700,255	718,751	722,973
Total Revenues & Resources	1,143,593	1,220,655	1,220,655	1,239,152	1,362,737
Expenditures					
Personnel Services	140,421	165,534	165,534	112,459	168,630
Materials & Supplies	124,636	163,600	163,777	120,750	163,600
Contractual Services	337,210	349,160	350,908	344,217	363,643
Interfund Transfers	20,926	21,961	21,961	21,961	27,100
Total Expenditures/Uses	623,194	700,255	702,179	599,387	722,973
Revenue Over/(Under) Expenditures	157,790	0	(1,924)	119,365	0
Ending Working Capital	\$ 520,400	\$ 520,400	\$ 518,475	\$ 639,764	\$ 639,765



2019-2020

Fleet Maintenance Division



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position



Fleet Maintenance Division

Category		Amended Budget 2018/19	Budget 2019/20
1000	Personnel Services	\$ 165,534	\$ 168,630
2000	Materials and Supplies	163,777	163,600
3000	Contractual Services	350,908	363,643
7000	Interfund Transfers	21,961	27,100
Total		\$ 702,179	\$ 722,973

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Fleet Maintenance Supervisor	12	1	1
Mechanic II	10	1	1
Mechanic I	9	1	1
Total		3	3



611- Internal Service Fund/Fleet Maintenance Division

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Personnel					
8001-00-1001	Salaries	107,278	125,307	125,307	128,561
8001-00-1005	Overtime	3,669	3,500	3,500	3,500
8001-00-1006	Longevity	740	1,136	1,136	1,168
8001-00-1009	TMRS	20,061	23,476	23,476	23,038
8001-00-1011	FICA	7,872	10,095	10,095	10,343
8001-00-1016	Certification & Education	176	520	520	520
8001-00-1017	Equipment Allowance	625	1,500	1,500	1,500
Total Personnel		140,421	165,534	165,534	168,630
Supplies					
8001-00-2100	Office Supplies	197	500	500	500
8001-00-2125	General Supplies	6,588	7,000	7,000	7,000
8001-00-2175	Janitorial Supplies	320	500	500	500
8001-00-2250	Uniform & Apparel	0	300	300	300
8001-00-2300	Vehicle & Equipment Supplies	113,744	150,000	150,177	150,000
8001-00-2301	Motor Vehicle Fuel	2,840	4,500	4,500	4,500
8001-00-2350	Safety Equipment	534	300	300	300
8001-00-2550	Welding Supplies	412	500	500	500
Total Supplies		124,636	163,600	163,777	163,600
Contractual Services					
8001-00-3100	Contract Services	2,995	12,000	12,000	12,000
8001-00-3170	Professional Development	437	600	600	600
8001-00-3190	Communications	5,323	6,000	6,000	6,500
8001-00-3200	Utilities	716	800	800	800
8001-00-3210	Postage & Freight	0	200	200	200
8001-00-3250	General Insurance	53,424	58,766	58,766	62,667
8001-00-3251	Workers' Compensation	3,198	3,517	3,517	3,376
8001-00-3252	Group Insurance	31,428	29,777	29,777	35,000
8001-00-3260	Machinery & Equipment Maint	7,416	7,000	7,000	7,000
8001-00-3262	Radio Airtime	107,172	105,000	105,000	105,000
8001-00-3270	Buildings & Grounds Maint	0	500	500	500
8001-00-3310	Wrecker Fees	1,641	3,000	3,000	3,000
8001-00-3320	Uniform Rental	1,430	2,500	2,500	2,500
8001-00-3460	Hazardous Waste Removal	786	2,000	2,000	2,000
8001-00-3470	Regulatory Inspection Fees	982	2,500	2,500	2,500
8001-00-3510	Vehicle Repairs	120,264	115,000	116,748	120,000
Total Services		337,210	349,160	350,908	363,643
Interfund Transfers					
8001-00-7500	Computer Replacement Accruals	0	0	0	1,877
8001-00-7505	IT Maintenance Fees	10,532	13,388	13,388	16,650
8001-00-7515	Vehicle Replacement Accruals	10,394	8,573	8,573	8,573
Total Interfund Transfers		20,926	21,961	21,961	27,100
Central Fleet Division		\$ 623,194	\$ 700,255	\$ 702,179	\$ 722,973



**INTERNAL SERVICE FUND
VEHICLE REPLACEMENT FUND
BUDGET SUMMARY**

Description	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Beginning Working Capital	\$ 1,821,560	\$ 2,240,566	\$ 2,240,566	\$ 2,240,566	\$ 2,566,615
Revenues					
Interest Income	38,902	0	0	34,980	0
Intragovernmental	585,947	620,394	620,394	620,394	620,394
Other Income	24,250	0	0	43,042	0
Total Revenues/Resources	649,099	620,394	620,394	698,416	620,394
Total Revenues & Resources	2,470,659	2,860,960	2,860,960	2,938,983	3,187,009
Expenditures					
Supplies	43,015	0	0	5,347	0
Contract Services	141,941	185,579	185,579	185,579	296,498
Capital Outlay	45,137	0	157,276	181,441	203,500
Total Expenditures/Uses	230,093	185,579	342,855	372,367	499,998
Revenue Over/(Under) Expenditures	419,006	434,815	277,539	326,049	120,396
Ending Working Capital	\$ 2,240,566	\$ 2,675,381	\$ 2,518,105	\$ 2,566,615	\$ 2,687,012



612 - Vehicle Replacement Fund/Vehicle Replacement Division

Account	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Materials & Supplies					
8002-00-2300 Vehicle Equipment Supplies	43,015	0	0	5,347	0
Total Materials & Supplies	43,015	0	0	5,347	0
Contractual Services					
8002-00-3515 Lease Payments	141,941	185,579	185,579	185,579	296,498
Total Contract Services	141,941	185,579	185,579	185,579	296,498
Capital Outlay					
8002-00-4150 Machinery & Equipment	45,137	0	0	5,848	8,500
8002-00-4250 Motor Vehicles	0	0	157,276	175,593	195,000
Total Capital Outlay	45,137	0	157,276	181,441	203,500
Vehicle Replacement Division	\$ 230,093	\$ 185,579	\$ 342,855	\$ 372,367	\$ 499,998

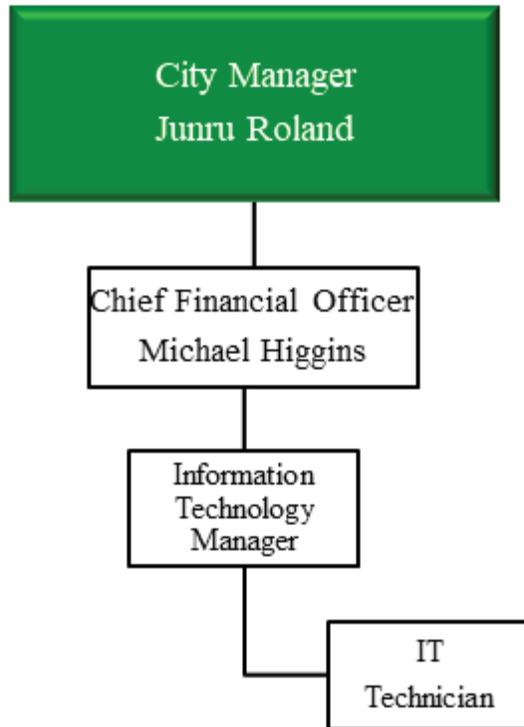


**INTERNAL SERVICE FUND
IT SUPPORT & MAINTENANCE FUND
BUDGET SUMMARY**

Description	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Beginning Working Capital	\$ 568,389	\$ 587,828	\$ 587,828	\$ 587,828	\$ 587,828
Revenues					
Intragovernmental	477,178	495,636	495,636	495,636	608,489
Total Revenues/Resources	477,178	495,636	495,636	495,636	608,489
Total Revenues & Resources	1,045,567	1,083,464	1,083,464	1,083,464	1,196,317
Expenditures					
Personnel Services	130,858	136,558	136,558	115,639	134,360
Materials & Supplies	1,409	3,000	3,000	3,100	3,500
Contractual Services	325,473	356,078	358,878	376,897	390,629
Capital Outlay	0	0	0	0	80,000
Total Expenditures/Uses	457,740	495,636	498,436	495,636	608,489
Revenue Over/(Under) Expenditures	19,439	0	(2,800)	0	0
Ending Working Capital	\$ 587,828	\$ 587,828	\$ 585,028	\$ 587,828	\$ 587,828

2019-2020

Administrative Services - Information Technology Division



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position

Information Technology

Mission Statement

The mission of the Information Technology Division is to provide the highest level of technological support within the organization, while continually keeping the City's technological capabilities up-to-date and researching new and improved hardware and software.

FY19 Departmental Accomplishments

- Refreshed five new computer systems
- Added New Tyler TCM module for Court electronic record keeping
- Designed new Disaster Recovery Plan for the City of Alvin
- Closing helpdesk tickets within 2 hours
- Upgraded Laserfiche from versions 9.2 to 10.3
- Rewired city hall IT server room rack
- Replaced 3 in-car laptops for the Fire Department
- Replaced city hall wireless systems for Internal Users / External Customers

FY20 Departmental Goals

- Certify backup generators are on within 60 seconds of power loss
- Refresh 35 new computer systems
- Select new phone system for the entire city
- Rewire Alvin Police Department Server Room Racks
- Coordinate training sessions with users on ERP software updates



IT Support & Maintenance Division

Category		Amended Budget 2018/19	Budget 2019/20
1000	Personnel Services	\$ 136,558	\$ 134,360
2000	Materials & Supplies	3,000	3,500
3000	Contractual Services	358,878	390,629
4000	Capital Outlay	0	80,000
Total		\$ 498,436	\$ 608,489

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
IT Manager	16	1	1
IT Technician	9	1	1
		<u>2</u>	<u>2</u>



613- IT Support & Maintenance Division

Account		Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Personnel						
2505-00-1001	Salaries	99,748	103,730	103,730	89,012	101,622
2505-00-1005	Overtime	0	0	0	0	2,000
2505-00-1006	Longevity	1,343	1,533	1,533	514	533
2505-00-1009	TMRS	18,666	19,367	19,367	15,803	18,362
2505-00-1011	FICA	7,501	8,328	8,328	7,095	8,243
2505-00-1018	Auto Allowance	3,600	3,600	3,600	3,215	3,600
Total Personnel		130,858	136,558	136,558	115,639	134,360
Supplies						
2505-00-2100	Office Supplies	215	500	500	600	500
2505-00-2125	General Supplies	1,194	2,500	2,500	2,500	3,000
Total Supplies		1,409	3,000	3,000	3,100	3,500
Contractual Services						
2505-00-3100	Contract Services	19,427	12,500	15,300	15,300	16,830
2505-00-3170	Professional Development	0	8,500	8,500	8,500	6,000
2505-00-3190	Communications	5,433	7,000	7,000	7,262	7,500
2505-00-3210	Postage & Freight	505	250	250	500	350
2505-00-3251	Workers Compensation	122	169	169	139	154
2505-00-3252	Group Insurance	29,204	34,290	34,290	19,000	26,400
2505-00-3260	Machinery & Equipment Maintenance	3,440	7,500	7,500	7,500	16,863
2505-00-3290	Technology Services	267,342	285,869	285,869	318,696	316,532
Total Services		325,473	356,078	358,878	376,897	390,629
Capital Outlay						
2505-00-4150	Machinery & Equipment	0	0	0	0	80,000
Total Interfund Transfers		0	0	0	0	80,000
IT Maintenance Division		\$ 457,740	\$ 495,636	\$ 498,436	\$ 495,636	\$ 608,489



**INTERNAL SERVICE FUND
COMPUTER REPLACEMENT FUND
BUDGET SUMMARY**

Description	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Beginning Working Capital	\$ 275,985	\$ 279,776	\$ 279,776	\$ 279,776	\$ 279,776
Revenues					
Intragovernmental	20,938	32,109	32,109	32,109	133,141
Total Revenues/Resources	20,938	32,109	32,109	32,109	133,141
Total Revenues & Resources	296,923	311,885	311,885	311,885	412,917
Expenditures					
Materials & Supplies	17,147	32,109	32,109	32,109	46,986
Capital Outlay	0	0	0	0	86,155
Total Expenditures/Uses	17,147	32,109	32,109	32,109	133,141
Revenue Over/(Under) Expenditures	3,791	0	0	0	0
Ending Working Capital	\$ 279,776	\$ 279,776	\$ 279,776	\$ 279,776	\$ 279,776



614- Computer Replacement Division

Account		Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Supplies						
2506-00-2125	Miscellaneous Supplies	17,147	32,109	32,109	32,109	46,986
	Total Supplies	17,147	32,109	32,109	32,109	46,986
Capital Outlay						
2506-00-4150	Machinery & Equipment	0	0	0	0	86,155
	Total Capital Outlay	0	0	0	0	86,155
	Computer Replacement Division	\$ 17,147	\$ 32,109	\$ 32,109	\$ 32,109	\$ 133,141



Long Term Debt Obligations

This section is a representation of all long-term debt requirements as follows;

- The debt service fund (411) is used to account for the payment of principal and interest on all general obligation bonds and other long-term debt of the City, where the primary source of revenue is property taxes.
- Self-supporting long-term debt and other obligations financed by proprietary funds.

Legal Debt Margin for General Obligations

Rules promulgated by the Office of the Attorney General of Texas stipulate that such office will not approve tax bonds of any city unless the city can demonstrate its ability to pay debt service requirements on all outstanding tax debt, including the issue to be approved, from a tax levy of \$1.50 per \$100 valuation, based on 90% collection of the tax. Assuming the maximum tax rate for debt service of \$1.50 on the 2019 taxable assessed valuation of \$1,412,528,220 at 90% collection, tax revenue of \$19,069,131 would be produced.

City's total outstanding bond debt	\$60,980,000
Less Self-Supporting debt from Hotel, Utility and Sanitation	<u>-41,733,035</u>
Net Tax Supporting Debt Outstanding	<u>\$19,246,965</u>



Outstanding Issues and Source of Payment Allocation

Debt Issues	Par Amount Remaining after 9/30/2019	General Fund	Water & Sewer	Sanitation	Hotel	EMS	Total
General Obligation Refunding Bonds, Series 2011	\$ 1,255,000	46.04%	50.50%	2.06%	1.40%	0.00%	100%
General Obligation Refunding Bonds, Series 2012	\$ 3,815,000	17.27%	82.73%	0.00%	0.00%	0.00%	100%
Tax Notes, Series 2013	\$ 185,000	100.00%	0.00%	0.00%	0.00%	0.00%	100%
General Obligation Refunding, Series 2013	\$ 4,110,000	0.00%	100.00%	0.00%	0.00%	0.00%	100%
Tax & Revenue Certificates of Obligation, Series 2015	\$ 8,410,000	0.00%	100.00%	0.00%	0.00%	0.00%	100%
General Obligation Refunding Bonds, Series 2017	\$ 4,255,000	69.22%	27.65%	1.03%	0.70%	1.40%	100%
Water & Sewer System Revenue Bonds, Series 2018	\$ 8,825,000	0.00%	100.00%	0.00%	0.00%	0.00%	100%
Tax & Revenue Certificates of Obligation, Series 2019	\$ 14,880,000	100.00%	0.00%	0.00%	0.00%	0.00%	100%
Water & Sewer System Revenue Bonds, Series 2019	\$ 15,245,000	0.00%	100.00%	0.00%	0.00%	0.00%	100%
	<u>\$ 60,980,000</u>						



Debt Service Fund

The Debt Services Fund (411) is used to account for the payment of principal and interest on all general obligation bonds and other long-term debt of the City. The primary source of revenue for debt service is local property taxes.



Debt Service Fund (411)
Tax Supported Debt

Description	Actual 2017/18	Original Budget 2018/19	Amended Budget 2018/19	Forecast 2018/19	Budget 2019/20
Beginning Fund Balance	\$ 97,686	\$ 152,313	\$ 152,313	\$ 152,313	\$ 351,458
Revenues					
Current Property Taxes	863,316	898,406	898,406	829,000	1,304,847
Delinquent Property Taxes	23,378	0	0	17,570	0
Penalty & Interest	9,982	0	0	8,200	0
Rendition Penalty	988	0	0	600	0
Interest Income	301	0	0	423	0
Transfer from General Fund	0	200,000	200,000	200,000	0
Other Revenue	98,789	0	0	0	0
Total Revenue	996,754	1,098,406	1,098,406	1,055,793	1,304,847
Total Revenues & Resources	1,094,440	1,250,719	1,250,719	1,208,105	1,656,305
Expenditures					
Principal	727,893	714,307	714,307	714,307	674,893
Interest	114,783	141,340	141,340	141,340	628,454
Agent Fees	99,452	1,000	1,000	1,000	1,500
Total Expenditures	942,128	856,647	856,647	856,647	1,304,847
Revenue Over/(Under) Expenditures	54,627	241,759	241,759	199,146	0
Ending Fund Balance	\$ 152,313	\$ 394,072	\$ 394,072	\$ 351,458	\$ 351,458

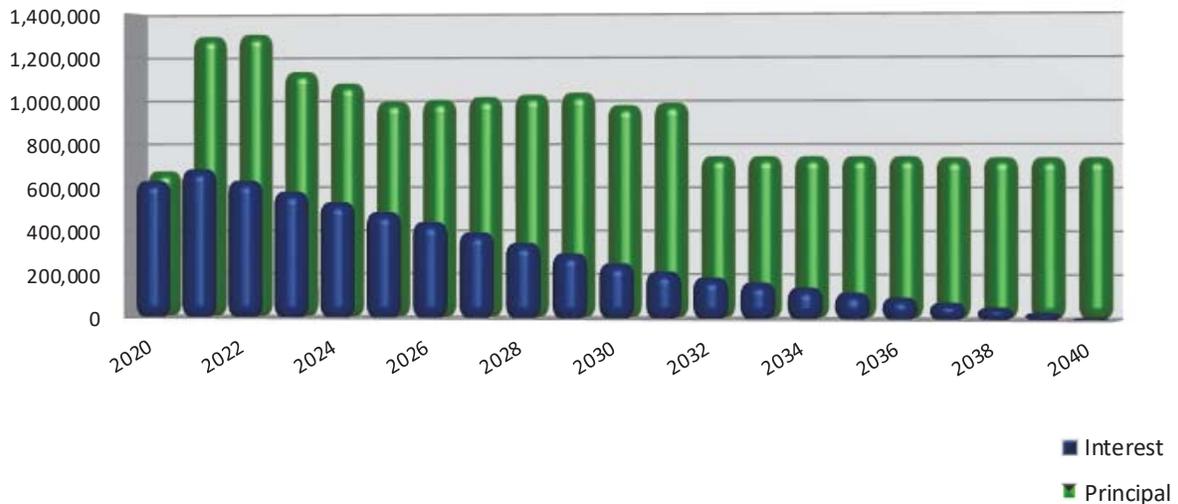


Fund 411- Debt Service Fund

Tax Supported Debt

	Fiscal Year	Principal	Interest	Annual Debt Service
2020	2019/2020	674,893	628,453	1,303,346
2021	2020/2021	1,299,646	683,050	1,982,696
2022	2021/2022	1,309,733	630,035	1,939,768
2023	2022/2023	1,135,473	579,390	1,714,863
2024	2023/2024	1,081,668	531,737	1,613,405
2025	2024/2025	998,748	485,585	1,484,333
2026	2025/2026	1,005,670	440,366	1,446,036
2027	2026/2027	1,018,355	393,612	1,411,967
2028	2027/2028	1,028,738	345,221	1,373,959
2029	2028/2029	1,037,962	297,752	1,335,714
2030	2029/2030	980,348	252,427	1,232,775
2031	2030/2031	990,731	215,411	1,206,142
2032	2031/2032	745,000	189,375	934,375
2033	2032/2033	745,000	167,025	912,025
2034	2033/2034	745,000	144,675	889,675
2035	2034/2035	745,000	122,325	867,325
2036	2035/2036	745,000	99,975	844,975
2037	2036/2037	740,000	77,700	817,700
2038	2037/2038	740,000	55,500	795,500
2039	2038/2037	740,000	33,300	773,300
2040	2039/2040	740,000	11,100	751,100
Grand Total		\$ 19,246,965	\$ 6,384,018	\$ 25,630,981

Total Tax Supported Debt





Fund 411- Debt Service Fund
Tax Supported Debt

DEBT ISSUED	BALANCE OUTSTANDING 09/30/19	PRINCIPAL	INTEREST	TOTAL REQUIRED
Series 2011, GO Refunding Bonds	577,802	165,744	19,797	185,541
Series 2012, General Obligation Refunding	658,851	158,021	10,393	168,414
Series 2013, Tax Notes	185,000	185,000	2,942	187,942
Series 2017, General Obligation Refunding	2,945,311	166,128	90,886	257,014
Series 2019, Tax & Revenue Certificates of Obligation	14,880,000	0	504,436	504,436
TOTAL	\$ 19,246,964	\$ 674,893	\$ 628,454	\$ 1,303,347



G. O. LONG-TERM DEBT OVERVIEW

Tax Supported Debt Service

The City of Alvin has no statutory debt limit. However, in the State of Texas, General Obligation bonds must be approved in an election with the majority of the votes cast being in favor of the issuance of bonds.

As of September 30, 2019, the following long-term debt issues are:

Debt Issue	Principal Balance
<u>General Obligation Bonds</u>	
Series 2011, General Obligation Refunding Bonds	577,802
Series 2012, General Obligation Refunding Bonds	658,851
Series 2017, General Obligation Refunding Bonds	2,945,311
Bonds	<u>\$ 4,181,964</u>
<u>Certificates of Obligation</u>	
Series 2019, Tax & Revenue Certificates of Obligation	14,880,000
Certificates of Obligation	<u>\$ 14,880,000</u>
<u>Tax Notes</u>	
Series 2013, TAN Notes	185,000
Tax Notes	<u>\$ 185,000</u>
Total General Long-Term Debt	<u>\$ 19,246,964</u>



Tax Supported Debt Service Fund

City of Alvin, Series 2011 General Obligation Refunding Bonds

Date of Issuance: 5/15/2011

Original Issue: \$9,110,000

(46.04% Debt Service, 50.50% Enterprise Debt, Sanitation 2.06%, Hotel/Motel 1.40%)

Interest Rate: 3.00% - 4.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2019/2020	165,744	19,797	185,541
2020/2021	98,986	14,502	113,488
2021/2022	101,288	10,497	111,785
2022/2023	36,832	7,735	44,567
2023/2024	39,134	6,215	45,349
2024/2025	25,322	4,926	30,248
2025/2026	25,322	3,913	29,235
2026/2027	27,624	2,854	30,478
2027/2028	27,624	1,750	29,374
2028/2029	29,926	599	30,525
Total	\$ 577,802	\$ 72,789	\$ 650,591



Tax Supported Debt Service Fund

City of Alvin, Series 2012 General Obligation Refunding Bonds

Date of Issuance: 5/17/2012

Original Issue: \$9,245,000

(17.27% Debt Service, 82.73% Enterprise Debt)

Interest Rate: 1.00% - 2.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2019/2020	158,021	10,392	168,413
2020/2021	161,475	7,794	169,269
2021/2022	162,338	4,961	167,299
2022/2023	121,754	2,323	124,076
2023/2024	55,264	553	55,817
Total	\$ 658,851	\$ 26,023	\$ 684,873



Tax Supported Debt Service Fund

City of Alvin, Series 2013 Tax Notes

Date of Issuance: 7/10/2013

Original Issue: \$1,235,000 (100% DS)

Interest Rate: 1.59%

Fiscal Year	Principal	Interest	Annual Debt Service
9/30/2020	185,000	2,942	207,942
Total	\$ 185,000	\$ 2,942	\$ 187,942



Tax Supported Debt Service Fund

City of Alvin, Series 2017 General Obligation Refunding Bonds

Date of Issuance: 6/1/2019

Original Issue: \$4,325,000

(69.22% Debt Service, 27.65% Enterprise Debt, Sanitation 1.03%, Hotel/Motel .70%, EMS 1.40%)

Interest Rate: 3%

Fiscal Year	Principal	Interest	Annual Debt Service
2019/2020	166,128	90,886	257,014
2020/2021	294,185	83,981	378,166
2021/2022	301,107	75,052	376,159
2022/2023	231,887	67,057	298,944
2023/2024	242,270	59,944	302,214
2024/2025	228,426	52,884	281,310
2025/2026	235,348	45,928	281,276
2026/2027	245,731	37,483	283,214
2027/2028	256,114	27,446	283,560
2028/2029	263,036	18,378	281,414
2029/2030	235,348	10,902	246,250
2031/2031	245,731	3,686	249,417
Total	\$ 2,945,311	\$ 573,627	\$ 3,518,938



Tax Supported Debt Service Fund

City of Alvin, Series 2019 Tax & Revenue Certificates of Obligation

Date of Issuance: 6/1/2019

Original Issue: \$14,880,000

(100% General Fund)

Interest Rate: 5%

Fiscal Year	Principal	Interest	Annual Debt Service
2019/2020	0	504,436	504,436
2020/2021	745,000	576,773	1,321,773
2021/2022	745,000	539,525	1,284,525
2022/2023	745,000	502,275	1,247,275
2023/2024	745,000	465,025	1,210,025
2024/2025	745,000	427,775	1,172,775
2025/2026	745,000	390,525	1,135,525
2026/2027	745,000	353,275	1,098,275
2027/2028	745,000	316,025	1,061,025
2028/2029	745,000	278,775	1,023,775
2029/2030	745,000	241,525	986,525
2030/2031	745,000	211,725	956,725
2031/2032	745,000	189,375	934,375
2032/2033	745,000	167,025	912,025
2033/2034	745,000	144,675	889,675
2034/2035	745,000	122,325	867,325
2035/2036	745,000	99,975	844,975
2036/2037	740,000	77,700	817,700
2037/2038	740,000	55,500	795,500
2038/2039	740,000	33,300	773,300
2039/2040	740,000	11,100	751,100
Total	\$ 14,880,000	\$ 5,708,636	\$ 20,588,636



Long-Term Debt Overview
Payable from EMS Revenue

The City of Alvin has no statutory debt limit. In June, 2011 the City of Alvin issued Tax and Revenue Certificates of Obligation. As of September 30, 2019, the following long-term debt issues are;

Debt Issue	Principal Balance
<u>General Obligation Refunding</u>	
Series 2017, General Obligation Refunding Bonds	59,570
Certificates of Obligation	\$ 59,570
Total Debt payable from W/S Revenue	\$ 59,570



Long-Term Debt
Payable from EMS Revenue

City of Alvin, Series 2017, General Obligation Refunding Bonds

Date of Issuance: 12/1/2017

Original Issue: \$4,325,000

(69.22% Debt Service, 27.65% Enterprise Debt, Sanitation 1.03%, Hotel/Motel .70%, EMS 1.40%)

Interest Rate: 3.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2019/2020	3,360	1,838	5,198
2020/2021	5,950	1,699	7,649
2021/2022	6,090	1,518	7,608
2022/2023	4,690	1,356	6,046
2023/2024	4,900	1,212	6,112
2024/2025	4,620	1,069	5,689
2025/2026	4,760	929	5,689
2026/2027	4,970	758	5,728
2027/2028	5,180	555	5,735
2028/2029	5,320	372	5,692
2029/2030	4,760	221	4,981
2030/2031	4,970	75	5,045
Total	\$ 59,570	\$ 11,602	\$ 71,172



Long-Term Debt Overview
Payable from Sanitation Revenue

The City of Alvin has no statutory debt limit. However, in the State of Texas, General Obligation bonds must be approved in an election with the majority of the votes cast being in favor of the issuance of bonds. As of September 30, 2019, the following long-term debt issues are:

Debt Issue	Principal Balance
<u>General Obligation Bonds</u>	
Series 2011, General Obligation Refunding Bonds	25,853
Series 2017, General Obligation Refunding Bonds	43,827
Bonds	<u>\$ 69,680</u>
Total General Long-Term Debt	<u>\$ 69,680</u>



Long-Term Debt
Payable from Sanitation Revenue

City of Alvin, Series 2011 General Obligation Refunding Bonds

Date of Issuance: 5/15/2011

Original Issue: \$9,110,000

(46.04% Debt Service, 50.50% Enterprise Debt, Sanitation 2.06%, Hotel/Motel 1.40%)

Interest Rate: 3.00% - 4.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2019-2020	7,416	886	8,302
2020-2021	4,429	649	5,078
2021-2022	4,532	470	5,002
2022-2023	1,648	347	1,995
2023-2024	1,751	279	2,030
2024-2025	1,133	221	1,354
2025-2026	1,133	175	1,308
2026-2027	1,236	128	1,364
2027-2028	1,236	79	1,315
2028-2029	1,339	27	1,366
Total	25,853	3,261	29,110



Long-Term Debt

Payable from Sanitation Revenue

City of Alvin, Series 2017 General Obligation Refunding Bonds

Date of Issuance: 12/1/2017

Original Issue: \$4,325,000

(69.22% Debt Service, 27.65% Enterprise Debt, Sanitation 1.03%, Hotel/Motel .70%, EMS 1.40%)

Interest Rate: 3.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2019-2020	2,472	1,353	3,825
2020-2021	4,378	1,250	5,628
2021-2022	4,481	1,117	5,598
2022-2023	3,451	998	4,449
2023-2024	3,605	892	4,497
2024-2025	3,399	787	4,186
2025-2026	3,502	683	4,185
2026-2027	3,657	557	4,214
2027-2028	3,811	408	4,219
2028-2029	3,914	273	4,187
2029-2030	3,502	162	3,664
2030-2031	3,657	55	3,712
Total	43,827	8,535	52,362



Long-Term Debt Overview
Payable from Water/Sewer Revenue

The City of Alvin has no statutory debt limit. However, in the State of Texas, General Obligation bonds must be approved in an election with the majority of the votes cast being in favor of the issuance of bonds.

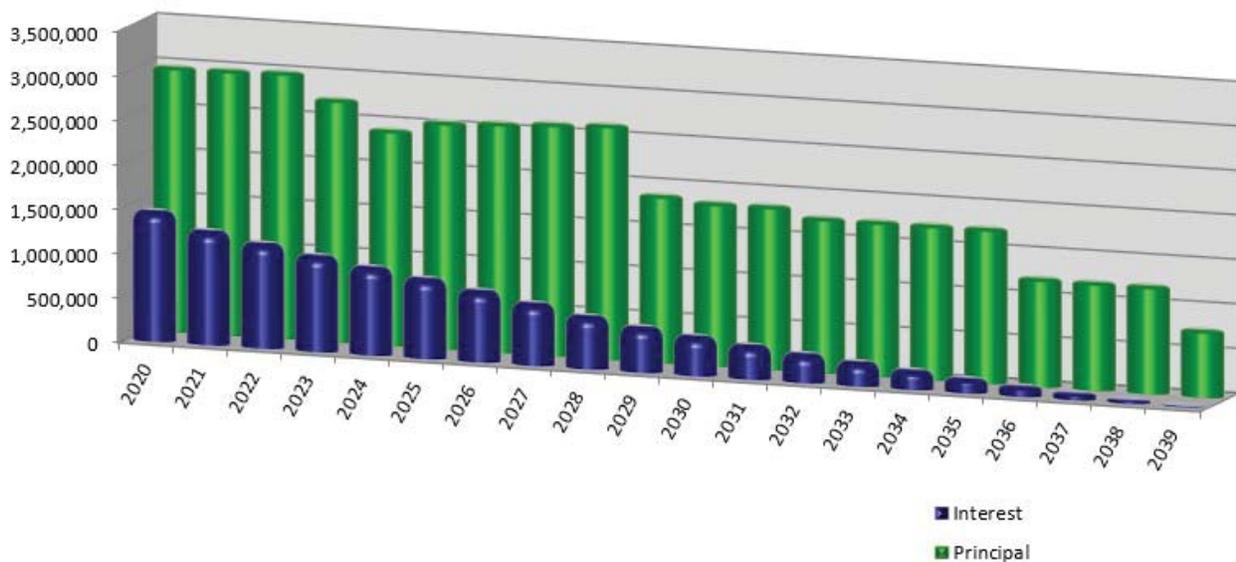
As of September 30, 2019, the following long-term debt issues are:

Debt Issue	Principal Balance
<u>General Obligation Bonds</u>	
Series 2011, General Obligation Refunding Bonds	633,775
Series 2012, General Obligation Refunding Bonds	3,156,150
Series 2013, General Obligation Refunding Bonds	4,110,000
Series 2017, General Obligation Refunding Bonds	1,176,508
GO Bonds	<u>\$ 9,076,433</u>
 <u>Certificate of Obligation</u>	
Series 2015, Tax & Revenue Certificates of Obligation Bond	8,410,000
	<u>\$ 8,410,000</u>
 <u>Revenue Bond</u>	
Series 2018, Water & Sanitary Sewer Revenue Bond	8,825,000
Series 2019, Water & Sanitary Sewer Revenue Bond	15,245,000
Revenue Bonds	<u>\$ 24,070,000</u>
 Total Debt payable from W/S Revenue	 <u>\$ 41,556,433</u>



Long-Term Debt
Payable from Water/Sewer Revenue
Amortization Schedule– Grand Total of All Debt

	Fiscal Year	Principal	Interest	Annual Debt Service
2020	2019/2020	2,985,140	1,472,871	4,458,011
2021	2020/2021	2,989,614	1,286,648	4,276,262
2022	2021/2022	3,004,040	1,185,495	4,189,535
2023	2022/2023	2,736,275	1,086,573	3,822,848
2024	2023/2024	2,429,436	995,707	3,425,143
2025	2024/2025	2,559,020	907,029	3,466,049
2026	2025/2026	2,586,785	809,611	3,396,396
2027	2026/2027	2,618,458	705,879	3,324,337
2028	2027/2028	2,642,605	600,794	3,243,399
2029	2028/2029	1,887,895	515,199	2,403,094
2030	2029/2030	1,844,010	450,874	2,294,884
2031	2030/2031	1,848,150	387,891	2,236,041
2032	2031/2032	1,750,000	329,828	2,079,828
2033	2032/2033	1,750,000	276,419	2,026,419
2034	2033/2034	1,750,000	222,391	1,972,391
2035	2034/2035	1,750,000	167,453	1,917,453
2036	2035/2036	1,225,000	120,138	1,345,138
2037	2036/2037	1,220,000	81,150	1,301,150
2038	2037/2038	1,220,000	42,250	1,262,250
2039	2038/2039	760,000	11,400	771,400
Grand Total		\$ 41,556,433	\$ 11,655,600	\$ 53,212,033





Long-Term Debt

Payable from Water/Sewer Revenue

City of Alvin, Series 2011 General Obligation Refunding Bonds

Date of Issuance: 5/15/2011

Original Issue: \$9,110,000

(46.04% Debt Service, 50.50% Enterprise Debt, Sanitation 2.06%, Hotel/Motel 1.40%)

Interest Rate: 3.00% - 4.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2019/2020	181,800	21,716	203,516
2020/2021	108,575	15,908	124,483
2021/2022	111,100	11,514	122,614
2022/2023	40,400	8,484	48,884
2023/2024	42,925	6,818	49,743
2024/2025	27,775	5,404	33,179
2025/2026	27,775	4,293	32,068
2026/2027	30,300	3,132	33,432
2027/2028	30,300	1,920	32,220
2028/2029	32,825	657	33,482
Total	\$ 633,775	\$ 79,841	\$ 713,616



Long-Term Debt

Payable from Water/Sewer Revenue

City of Alvin, Series 2012 General Obligation Refunding Bonds

Date of Issuance: 5/17/2012

Original Issue: \$9,245,000

(17.27% Debt Service, 82.73% Enterprise Debt)

Interest Rate: 3.00% - 2.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2019/2020	756,980	49,783	806,763
2020/2021	773,526	37,337	810,863
2021/2022	777,662	23,764	801,426
2022/2023	583,247	11,127	594,374
2023/2024	264,736	2,647	267,383
Total	\$ 3,156,150	\$ 124,659	\$ 3,280,808



Long-Term Debt

Payable from Water/Sewer Revenue

City of Alvin, Series 2013 General Obligation Refunding Bonds

Date of Issuance: 11/5/2013

Original Issue: \$5,005,000

Interest Rate: 2.9548% - 4.300%

Fiscal Year	Principal	Interest	Annual Debt Service
2019/2020	220,000	118,192	338,192
2020/2021	230,000	111,544	341,544
2021/2022	240,000	104,600	344,600
2022/2023	265,000	97,139	362,139
2023/2024	270,000	89,235	359,235
2024/2025	685,000	75,126	760,126
2025/2026	710,000	54,516	764,516
2026/2027	735,000	33,168	768,168
2027/2028	755,000	11,154	766,154
Total	\$ 4,110,000	\$ 694,673	\$ 4,804,673



Long-Term Debt

Payable from Water/Sewer Revenue

City of Alvin, Series 2015, Tax & Revenue Certificates of Obligation

Date of Issuance: 5/12/2015

Original Issue: \$10,000,000 (100% UF)

Interest Rate: 2.00% - 3.25%

Fiscal Year	Principa	Interest	Annual Debt Service
2019/2020	530,000	252,881	782,881
2020/2021	530,000	236,981	766,981
2021/2022	525,000	221,156	746,156
2022/2023	525,000	205,406	730,406
2023/2024	525,000	192,281	717,281
2024/2025	525,000	181,453	706,453
2025/2026	525,000	165,375	690,375
2026/2027	525,000	144,375	669,375
2027/2028	525,000	123,375	648,375
2028/2029	525,000	105,000	630,000
2029/2030	525,000	89,250	614,250
2030/2031	525,000	73,500	598,500
2031/2032	525,000	57,750	582,750
2032/2033	525,000	41,672	566,672
2033/2034	525,000	25,266	550,266
2034/2035	525,000	8,531	533,531
Total	\$ 8,410,000	\$ 2,124,253	\$ 10,534,253



Long-Term Debt

Payable from Water/Sewer Revenue

City of Alvin, Series 2017, General Obligation Refunding Bonds

Date of Issuance: 12/14/2017

Original Issue: \$10,815,000 (100% UF)

Interest Rate: 3.80%

Fiscal Year	Principal	Interest	Annual Debt Service
2019/2020	66,360	36,305	102,665
2020/2021	117,513	33,547	151,060
2021/2022	120,278	29,980	150,258
2022/2023	92,628	26,786	119,414
2023/2024	96,775	23,945	120,720
2024/2025	91,245	21,115	112,360
2025/2026	94,010	18,346	112,356
2026/2027	98,158	14,973	113,131
2027/2028	102,305	10,964	113,269
2028/2029	105,070	7,342	112,412
2029/2030	94,010	4,355	98,365
2030/2031	98,150	1,472	99,622
Total	\$ 1,176,508	\$ 229,134	\$ 1,405,642



Long-Term Debt

Payable from Water/Sewer Revenue

City of Alvin, Series 2018, Water & Sanitary Sewer System Revenue Bond

Date of Issuance: 8/21/2018

Original Issue: \$9,290,000

Interest Rate: 3.00% - 4.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2019/2020	465,000	309,456	774,456
2020/2021	465,000	290,856	755,856
2021/2022	465,000	272,256	737,256
2022/2023	465,000	253,656	718,656
2023/2024	465,000	235,056	700,056
2024/2025	465,000	216,456	681,456
2025/2026	465,000	197,856	662,856
2026/2027	465,000	179,256	644,256
2027/2028	465,000	160,656	625,656
2028/2029	465,000	143,800	608,800
2029/2030	465,000	129,269	594,269
2030/2031	465,000	115,319	580,319
2031/2032	465,000	101,078	566,078
2032/2033	465,000	86,547	551,547
2033/2034	465,000	71,725	536,725
2034/2035	465,000	56,322	521,322
2035/2036	465,000	40,338	505,338
2036/2037	460,000	24,150	484,150
2037/2038	460,000	8,050	468,050
Total	\$ 8,825,000	\$ 2,892,103	\$ 11,717,103



Long-Term Debt

Payable from Water/Sewer Revenue

City of Alvin, Series 2019, Water & Sanitary Sewer System Revenue Bonds

Date of Issuance: 6/1/2019

Original Issue: \$15,245,000

Interest Rate: 3.00% - 5:00%

Fiscal Year	Principal	Interest	Annual Debt Service
2019/2020	765,000	684,538	1,449,538
2020/2021	765,000	560,475	1,325,475
2021/2022	765,000	522,225	1,287,225
2022/2023	765,000	483,975	1,248,975
2023/2024	765,000	445,725	1,210,725
2024/2025	765,000	407,475	1,172,475
2025/2026	765,000	369,225	1,134,225
2026/2027	765,000	330,975	1,095,975
2027/2028	765,000	292,725	1,057,725
2028/2029	760,000	258,400	1,018,400
2029/2030	760,000	228,000	988,000
2030/2031	760,000	197,600	957,600
2031/2032	760,000	171,000	931,000
2032/2033	760,000	148,200	908,200
2033/2034	760,000	125,400	885,400
2034/2035	760,000	102,600	862,600
2035/2036	760,000	79,800	839,800
2036/2037	760,000	57,000	817,000
2037/2038	760,000	34,200	794,200
2039/2040	760,000	11,400	771,400
Total	\$ 15,245,000	\$ 5,510,938	\$ 20,755,938



Long-Term Debt Overview
Payable from Hotel/Motel Revenue

The City of Alvin has no statutory debt limit. However, in the State of Texas, General Obligation bonds must be approved in an election with the majority of the votes cast being in favor of the issuance of bonds.

As of September 30, 2019 the following long-term debt issues are:

Debt Issue	Principal Balance
<u>General Obligation Bonds</u>	
Series 2011, General Obligation Refunding Bonds	17,570
Series 2017, General Obligation Refunding Bonds	29,785
Bonds	<u>\$ 47,355</u>
Total General Long-Term Debt	<u>\$ 47,355</u>



Long-Term Debt

Payable from Hotel/ Motel Revenue

City of Alvin, Series 2011 General Obligation Refunding Bonds

Date of Issuance: 5/15/2011

Original Issue: \$9,110,000

(46.04% Debt Service, 50.50% Enterprise Debt, Sanitation 2.06%, Hotel/Motel 1.40%)

Interest Rate: 3.00% - 4.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2019-2020	5,040	602	5,642
2020-2021	3,010	441	3,451
2021-2022	3,080	319	3,399
2022-2023	1,120	235	1,355
2023-2024	1,190	189	1,379
2024-2025	770	150	920
2025-2026	770	119	889
2026-2027	840	87	927
2027-2028	840	53	893
2028-2029	910	18	928
	<u>\$ 17,570</u>	<u>\$ 2,213</u>	<u>\$ 19,783</u>



Long-Term Debt

Payable from Hotel/ Motel Revenue

City of Alvin, Series 2017 General Obligation Refunding Bonds

Date of Issuance: 12/1/2017

Original Issue: \$4,325,000

(69.22% Debt Service, 27.65% Enterprise Debt, Sanitation 1.03%, Hotel/Motel .70%, EMS 1.40%)

Interest Rate: 3.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2019-2020	1,680	919	2,599
2020-2021	2,975	849	3,824
2021-2022	3,045	759	3,804
2022-2023	2,345	678	3,023
2023-2024	2,450	606	3,056
2024-2025	2,310	535	2,845
2025-2026	2,380	464	2,844
2026-2027	2,485	379	2,864
2027-2028	2,590	278	2,868
2028-2029	2,660	186	2,846
2029-2030	2,380	110	2,490
2030-2031	2,485	37	2,522
	<u>\$ 29,785</u>	<u>\$ 5,801</u>	<u>\$ 35,586</u>



Bond Capital Projects Fund

These funds are used to account for revenues and expenditures for capital projects funded by bonds.



Fund 313- Series 2006 Tax & Revenue Certificate of Obligation Bonds, Series A&C/Governmental
\$2,670,120

RESOURCES	Project To Date	Total Projected
Bond Proceeds Net Issuance Cost	2,510,209	2,510,209
Revenues		
Transfer Series 2007 Tax Notes	800,000	800,000
Transfer from Series 2006 (EMS Reimbursement)	38,125	38,125
Additional Project Funds	117,054	117,054
Transfer from 2006 CO Series B for Bobcat purchase	30,000	30,000
Accrued Interest	243,488	243,488
Total Resources	<u>\$ 3,738,875</u>	<u>\$ 3,738,875</u>

EXPENDITURES	Original Project Estimations	Amended Project Estimations	Project To Date	Final Total Projected
Fire Station #3	650,000	1,407,613	1,390,393	1,390,393
Driveway Repair @ Fire Station	35,000	35,000	33,039	33,039
Fire Truck Replacement	700,000	825,532	825,532	825,532
Misc. Equipment	45,020	-		
Control Unit Auto Lights @ Athletic Field	15,400	15,391	15,391	15,391
Three X Wave Equipment	11,300	10,585	10,585	10,585
Gazebo @ Adame Park	15,000	14,500	14,500	14,500
Land Purchase Across from Depot	70,000	68,497	68,497	68,497
Depot Improvements	161,400	155,370	155,370	155,370
Bob Briscoe Park Improvements	967,000	958,131	957,553	957,553
Bobcat	-	47,627	47,672	47,672
<u>New Projects:</u>				
Fire Equipment (Fire truck equipment & emergency mgmt)			108,242	111,814
Park/Recreation Facility Improvements			96,838	108,528
Total Expenditures	<u>\$ 2,670,120</u>	<u>\$ 3,538,246</u>	<u>\$ 3,723,612</u>	<u>\$ 3,738,874</u>
			<u>\$ 15,263</u>	<u>\$ 0</u>



Fund 235- Series 2015 Tax & Revenue Certificate of Obligation Bonds

\$10,130,700

	Project	Total
RESOURCES	To Date	Projected
Bond Proceeds Net Issuance Cost	10,144,753	10,144,753
Revenues		
Accrued Interest	30,663	30,663
Accrued Interest FY17	56,047	56,047
Accrued Interest FY18	109,180	109,180
Accrued Interest FY19	165,847	165,847
Total Resources	\$ 10,506,490	\$ 10,506,490

	Original Project Estimations	Amended Project Estimations	Project To Date	Final Total Projected
Automated Meter Reading System	2,590,700	2,730,438	2,713,261	2,713,261
WWTP Phase II	7,540,000	5,541,029	5,583,786	5,583,786
Miscellaneous	14,053			
Emerg Sewer Line (1462)		44,700		44,700
Tractor		43,286		43,286
Bar Screen @ WWTP		225,000	213,562	225,000
Sludge Removal		160,000		160,000
I&I		1,692,901		1,710,078
Misc.				26,380
Total Expenditures	\$ 10,144,753	\$ 10,437,354	\$ 8,510,609	\$ 10,506,491
			\$ 1,995,881	\$ 0



Fund 236- Series 2018 Water & Sewer System Revenue Bonds

\$9,290,000

RESOURCES	Project To Date	Total Projected
Bond Proceeds Net Issuance Cost	9,307,277	9,307,277
Revenues		
Accrued Interest	19,828	19,828
FY19 Accrued Interest	195,291	195,291
Total Resources	\$ 9,522,395	\$ 9,522,396

EXPENDITURES	Original Project Estimations	Amended Project Estimations	Project To Date	Final Total Projected
Fairway & South Water Line Imp.	530,000	1,756,907	1,598,130	1,756,907
Waterline Imp.- Phase I	1,300,000	922,985	420,325	922,985
Water Plant #6 Tank Replacement	3,159,000	2,765,926	472,584	2,765,926
Lift Station #14 & 17 Rehab	1,560,000	1,093,317	196,870	1,093,317
LS #30 Expansion & Hwy 6 Gravity M	670,000	679,865	501,534	679,865
54" Eastside Interceptor	2,076,000	2,076,000	988,734	2,076,000
Miscellaneous	12,277			227,395
Total Expenditures	\$ 9,307,277	\$ 9,295,000	\$ 4,178,177	\$ 9,522,395

\$ 5,344,218 0



Fund 318- Tax & Revenue Certificates of Obligation

\$16,000,000

RESOURCES	Project To Date	Total Projected
Bond Proceeds Net Issuance Cost	16,003,006	16,003,006
Revenues		
FY19 Accrued Interest	94,549	94,549
Total Resources	<u>\$ 16,097,555</u>	<u>\$ 16,097,555</u>

EXPENDITURES	Original Project Estimations	Amended Project Estimations	Project To Date	Final Total Projected
Fire & EMS Construction	14,200,000	14,200,000		14,200,000
Drainage Improvements	1,800,000	1,800,000		1,800,000
Misc.	3,006			97,555
Total Expenditures	<u>\$ 16,003,006</u>	<u>\$ 16,000,000</u>	<u>\$ -</u>	<u>\$ 16,097,555</u>
			<u>\$ 16,097,555</u>	<u>0</u>



Fund 237- Water & Sewer System Revenue Bonds

\$16,200,000

RESOURCES	Project To Date	Total Projected
Bond Proceeds Net Issuance Cost	16,202,292	16,202,292
Revenues		
FY19 Accrued Interest	111,562	111,562
Total Resources	<u>\$16,313,854</u>	<u>\$ 16,313,854</u>

EXPENDITURES	Original Project Estimations	Amended Project Estimations	Project To Date	Final Total Projected
Eastside Interceptor	5,898,880	5,898,880	-	5,898,880
Lift Station 30 Expansion Hwy 35	5,777,300	5,777,300		5,777,300
Water Improvements Phase I & II	4,526,112		73,098	4,537,495
Miscellaneous				100,180
Total Expenditures	<u>\$ 16,202,292</u>	<u>\$ 11,676,180</u>	<u>\$ 73,098</u>	<u>\$ 16,313,855</u>

	\$16,240,756	0
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Position Listing
Effective October 1, 2019

20-Year Tenure Pay Plan				
Grade	Step A Minimum	Step J Mid-Point	Step T Maximum	POSITION TITLE
1	19,180	22,922	27,942	
2	20,558	24,569	29,949	PT/Seasonal
3	22,052	26,354	32,125	
4	23,653	28,267	34,457	(PT) Data Entry Clerk
5	25,372	30,321	36,962	Utility Billing Clerk Meter Technician Recreation Specialist Kennel Technicians Maintenance Worker
6	27,118	32,409	39,506	Administrative Assistant I Equipment Operator I Emergency Medical Technician
7	29,088	34,762	42,375	Utility Worker I Permit Coordinator Records Technician
8	30,978	37,021	45,128	Accounts Payable Technician Crime Victim Liaison Equipment Operator II Deputy Court Clerk Deputy Court Clerk/Juvenile Case Manager Animal Control Officer
9	33,147	39,614	48,289	Development Coordinator Equipment Operator III Paramedic Mechanic I Assistant Fire Marshal Finance Specialist Management Assistant Sign & Traffic Signal Technician Animal Control Corporal Records Supervisor IT Technician Administrative Assistant II Detention Officer Utility Worker II HR Coordinator WWTP Operator Police Payroll Technician/Recognition Manager



Position Listing
Effective October 1, 2019

20-Year Tenure Pay Plan				
Grade	Step A Minimum	Step J Mid-Point	Step T Maximum	POSITION TITLE
10	35,466	42,386	51,668	Code Compliance Officer I Communication Officer Mechanic II Administrative Assistant III
11	37,949	45,353	55,285	Health Official Inspector II CAD Technician II Communication Supervisor Executive Secretary Paramedic Supervisor Police Cadet (PT) Fire Inspector
12	40,605	48,527	59,154	Construction Inspector Firefighter I GIS Coordinator Accountant I Senior Center Manager Fleet Maintenance Supervisor Building Maintenance Tech III Street/Drainage Coordinator Utility Supervisor
13	43,448	51,924	63,296	Construction Superintendent Recreation Manager
14	46,146	55,149	67,226	Human Resources Manager Street Superintendent Utility Billing Supervisor Animal Shelter Manager Deputy City Secretary
15	50,924	60,859	74,187	Plans Examiner Assistant EMS Director Code Compliance Officer II WWTP Chief Operator Court Administrator Operations Manager CVB Director
16	58,832	70,310	85,707	Controller Utilities Superintendent IT Manager Fire Marshal Paralegal II Project Manager



Position Listing
Effective October 1, 2019

20-Year Tenure Pay Plan				
Grade	Step A Minimum	Step J Mid-Point	Step T Maximum	POSITION TITLE
17	69,864	83,494	101,778	Building Official EMS Director Director of Parks & Recreation Fire Department Administrator Economic Development/Government Relations Director
18	91,930	109,864	133,924	City Secretary Chief of Police Director of Public Services City Engineer Chief Financial Officer



City of Alvin Pay Scale

PAY GRADE	STEP & GRADE									
	A	B	C	D	E	F	G	H	I	J
1	19,180 9.22	19,564 9.41	19,955 9.59	20,354 9.79	20,762 9.98	21,177 10.18	21,600 10.38	22,032 10.59	22,473 10.80	22,922 11.02
2	20,558 9.88	20,969 10.08	21,389 10.28	21,817 10.49	22,253 10.70	22,698 10.91	23,152 11.13	23,615 11.35	24,087 11.58	24,569 11.81
3	22,052 10.60	22,493 10.81	22,943 11.03	23,402 11.25	23,870 11.48	24,347 11.71	24,834 11.94	25,331 12.18	25,837 12.42	26,354 12.67
4	23,653 11.37	24,126 11.60	24,608 11.83	25,100 12.07	25,602 12.31	26,114 12.56	26,637 12.81	27,169 13.06	27,713 13.32	28,267 13.59
5	25,372 12.20	25,879 12.44	26,397 12.69	26,924 12.94	27,463 13.20	28,012 13.47	28,572 13.74	29,144 14.01	29,727 14.29	30,321 14.58
6	27,118 13.04	27,660 13.30	28,214 13.56	28,778 13.84	29,353 14.11	29,941 14.39	30,539 14.68	31,150 14.98	31,773 15.28	32,409 15.58
7	29,088 13.98	29,669 14.26	30,263 14.55	30,868 14.84	31,485 15.14	32,115 15.44	32,757 15.75	33,412 16.06	34,081 16.38	34,762 16.71
8	30,978 14.89	31,597 15.19	32,229 15.49	32,874 15.80	33,531 16.12	34,202 16.44	34,886 16.77	35,583 17.11	36,295 17.45	37,021 17.80
9	33,147 15.94	33,810 16.25	34,486 16.58	35,176 16.91	35,879 17.25	36,597 17.59	37,329 17.95	38,075 18.31	38,837 18.67	39,614 19.04
10	35,466 17.05	36,176 17.39	36,899 17.74	37,637 18.09	38,390 18.46	39,158 18.83	39,941 19.20	40,740 19.59	41,554 19.98	42,386 20.38
11	37,949 18.24	38,708 18.61	39,482 18.98	40,272 19.36	41,077 19.75	41,899 20.14	42,737 20.55	43,592 20.96	44,463 21.38	45,353 21.80
12	40,605 19.52	41,417 19.91	42,246 20.31	43,091 20.72	43,952 21.13	44,832 21.55	45,728 21.98	46,643 22.42	47,576 22.87	48,527 23.33
13	43,448 20.89	44,317 21.31	45,203 21.73	46,107 22.17	47,030 22.61	47,970 23.06	48,930 23.52	49,908 23.99	50,906 24.47	51,924 24.96
14	46,146 22.19	47,069 22.63	48,010 23.08	48,971 23.54	49,950 24.01	50,949 24.49	51,968 24.98	53,007 25.48	54,068 25.99	55,149 26.51
15	50,924 24.48	51,943 24.97	52,981 25.47	54,041 25.98	55,122 26.50	56,224 27.03	57,349 27.57	58,496 28.12	59,666 28.69	60,859 29.26
16	58,832 28.28	60,009 28.85	61,209 29.43	62,433 30.02	63,682 30.62	64,955 31.23	66,254 31.85	67,579 32.49	68,931 33.14	70,310 33.80
17	69,864 33.59	71,261 34.26	72,686 34.95	74,140 35.64	75,623 36.36	77,135 37.08	78,678 37.83	80,251 38.58	81,856 39.35	83,494 40.14
18	91,930 44.20	93,768 45.08	95,644 45.98	97,556 46.90	99,508 47.84	101,498 48.80	103,528 49.77	105,598 50.77	107,710 51.78	109,864 52.82
19	101,100 48.61	103,122 49.58	105,184 50.57	107,288 51.58	109,434 52.61	111,622 53.66	113,855 54.74	116,132 55.83	118,455 56.95	120,824 58.09



City of Alvin Pay Scale

PAY GRADE	STEP & GRADE									
	K	L	M	N	O	P	Q	R	S	T
1	23,381	23,848	24,325	24,812	25,308	25,814	26,331	26,857	27,394	27,942
	11.24	11.47	11.69	11.93	12.17	12.41	12.66	12.91	13.17	13.43
2	25,060	25,562	26,073	26,594	27,126	27,669	28,222	28,786	29,362	29,949
	12.05	12.29	12.53	12.79	13.04	13.30	13.57	13.84	14.12	14.40
3	26,881	27,419	27,967	28,526	29,097	29,679	30,273	30,878	31,496	32,125
	12.92	13.18	13.45	13.71	13.99	14.27	14.55	14.85	15.14	15.44
4	28,832	29,409	29,997	30,597	31,209	31,833	32,470	33,119	33,782	34,457
	13.86	14.14	14.42	14.71	15.00	15.30	15.61	15.92	16.24	16.57
5	30,928	31,546	32,177	32,821	33,477	34,147	34,830	35,526	36,237	36,962
	14.87	15.17	15.47	15.78	16.09	16.42	16.75	17.08	17.42	17.77
6	33,057	33,718	34,392	35,080	35,782	36,497	37,227	37,972	38,731	39,506
	15.89	16.21	16.53	16.87	17.20	17.55	17.90	18.26	18.62	18.99
7	35,458	36,167	36,890	37,628	38,380	39,148	39,931	40,730	41,544	42,375
	17.05	17.39	17.74	18.09	18.45	18.82	19.20	19.58	19.97	20.37
8	37,761	38,517	39,287	40,073	40,874	41,692	42,526	43,376	44,244	45,128
	18.15	18.52	18.89	19.27	19.65	20.04	20.44	20.85	21.27	21.70
9	40,406	41,214	42,038	42,879	43,737	44,611	45,504	46,414	47,342	48,289
	19.43	19.81	20.21	20.61	21.03	21.45	21.88	22.31	22.76	23.22
10	43,233	44,098	44,980	45,879	46,797	47,733	48,688	49,661	50,655	51,668
	20.79	21.20	21.62	22.06	22.50	22.95	23.41	23.88	24.35	24.84
11	46,260	47,185	48,129	49,091	50,073	51,075	52,096	53,138	54,201	55,285
	22.24	22.69	23.14	23.60	24.07	24.56	25.05	25.55	26.06	26.58
12	49,498	50,488	51,497	52,527	53,578	54,649	55,742	56,857	57,994	59,154
	23.80	24.27	24.76	25.25	25.76	26.27	26.80	27.34	27.88	28.44
13	52,963	54,022	55,103	56,205	57,329	58,475	59,645	60,838	62,054	63,296
	25.46	25.97	26.49	27.02	27.56	28.11	28.68	29.25	29.83	30.43
14	56,252	57,377	58,524	59,695	60,889	62,107	63,349	64,616	65,908	67,226
	27.04	27.59	28.14	28.70	29.27	29.86	30.46	31.07	31.69	32.32
15	62,076	63,318	64,584	65,876	67,193	68,537	69,908	71,306	72,732	74,187
	29.84	30.44	31.05	31.67	32.30	32.95	33.61	34.28	34.97	35.67
16	71,716	73,150	74,613	76,105	77,627	79,180	80,764	82,379	84,026	85,707
	34.48	35.17	35.87	36.59	37.32	38.07	38.83	39.61	40.40	41.21
17	85,163	86,867	88,604	90,376	92,184	94,027	95,908	97,826	99,783	101,778
	40.94	41.76	42.60	43.45	44.32	45.21	46.11	47.03	47.97	48.93
18	112,062	114,303	116,589	118,921	121,299	123,725	126,200	128,724	131,298	133,924
	53.88	54.95	56.05	57.17	58.32	59.48	60.67	61.89	63.12	64.39
19	123,240	125,705	128,219	130,783	133,399	136,067	138,788	141,564	144,395	147,283
	59.25	60.44	61.64	62.88	64.13	65.42	66.73	68.06	69.42	70.81



Certification Pay Schedule

	Per Month	Annually
Telecommunicators (TCO):		
Intermediate Telecommunicator	\$50	\$600
Advanced Telecommunicator	\$100	\$1,200
Master Telecommunicator	\$150	\$1,800
Police/Fire/EMS:		
Intermediate Inspector	\$25	\$300
Advanced Inspector	\$50	\$600
Master Inspector	\$75	\$900
Intermediate Peace Officer	\$50	\$600
Advanced Peace Officer	\$100	\$1,200
Master Peace Officer	\$150	\$1,800
Engineering:		
Residential & Commercial Building Inspector ICC Certification	\$75	\$900
Residential & Commercial Electrical Inspector ICC Certification	\$50	\$600
Residential & Commercial Mechanical Inspector ICC Certification	\$50	\$600
Building Plans Examiner ICC Certification	\$75	\$900
Flood Plain Manager Certification	\$75	\$900
Utility Operators:		
Water:		
Class A Water License	\$70	\$840
Class B Water License	\$60	\$720
Class C Water License	\$45	\$540
Wastewater:		
Class A Wastewater License	\$70	\$840
Class B Wastewater License	\$60	\$720
Class C Wastewater License	\$45	\$540
City Secretary:		
Texas Municipal City Clerk Certification	\$25	\$300
1st Recertification	\$50	\$600
2nd Recertification	\$75	\$900
3rd Recertification	\$100	\$1,200
Municipal Court:		
Certified Court Clerk I	\$50	\$600
Certified Municipal Court Clerk - Level II	\$75	\$900
Certified Municipal Court Clerk - Level III	\$100	\$1,200
Certified Court Manager (National Certification)	\$100	\$1,200
IT/Financial:		
CGFO	\$75	\$900
CPFO	\$100	\$1,200
CPA	\$100	\$1,200
Microsoft Certification *	\$75	\$900
Network Certification *	\$75	\$900
* May obtain simultaneous certification pays for Microsoft and Network		
Animal Control:		
Advanced Animal Control Officer Certification	\$50	\$600
Administrator Animal Control Officer Certification	\$75	\$900
Special Certificate Pay:		
Senior Professional (SPHR), IPMA-SCP, or equivalent	\$100	\$1,200
Professional (PHR), IPMA-CP, or equivalent	\$75	\$900
Associate Professional (APHR) or equivalent	\$50	\$600

Note: Only the highest certification will be paid to an employee within each category regardless if they have more than one certification.



Object Classes

PERSONNEL SERVICES

1001	SALARIES	Regular full-time and part-time employees.
1005	OVERTIME	Payment for time worked in excess of 40 hours per week.
1006	LONGEVITY	Benefit based on the number of years of service.
1007	EXTRA HELP	Temporary part-time positions.
1009	TMRS	City's contribution to the employee's pension plan.
1010	MONTHLY STIPEND	Account used to budget monthly stipends
1011	SOCIAL SECURITY	City's contribution to FICA.
1014	CLOTHING ALLOWANCE	Annual clothing allowance for plain clothes Police Officers.
1015	457 DEFERRED COMPENSATION	Deferred compensation retirement plan
1016	CERTIFICATION & EDUCATION PAY	Monthly stipend to compensate officers possessing specialized certifications within their field and/or an educational degree.
1017	EQUIPMENT ALLOWANCE	Pre-determined amount reimbursed to the employee for the use of personal equipment.
1018	AUTO ALLOWANCE	Monthly allowance for travel in personal vehicle on City related business.
1019	MUNICIPAL JUDGE RETAINER	Monthly retainer payable to the Municipal Court Judge.
1021	TECHNOLOGY STIPEND	Monthly allowance which allows employees to communicate (by computer, telephone, internet) and work outside of the
1055	SALARY REIMBURSEMENT FROM RDA	Reimbursement from RDA for bookkeeping work associated with TIRZ District

MATERIALS & SUPPLIES

2100	GENERAL OFFICE SUPPLIES	Account used to purchase office supplies, magazines, books, and the charge of copy usage.
2125	MISCELLANEOUS SUPPLIES	Account used to purchase engineering field, photographic, hardware and building supplies, and minor tools and
2175	JANITORIAL SUPPLIES	Account used to purchase cleaning supplies.
2200	FOODS	Account used to purchase coffee supplies, food, etc.
2225	MEDICAL SUPPLIES	Account used to purchase medical supplies.
2250	UNIFORM & APPAREL	Cost of wearing apparel and related items such as slickers, boots, hard hats, etc.
2270	REWARD RECOGNITION	Account used for the purchase of employee recognition rewards, service pins, etc.
2271	EMPLOYEE APPRECIATION	Account used for city related events such as annual picnic, Christmas party, etc.



Object Classes

CONTRACTUAL SERVICES

3100	CONTRACT SERVICES	Cost of professional services rendered to the City.
3110	AUDIT	Cost of professional services rendered to the City for year-end auditing and special projects.
3116	SALES TAX REBATE	Account used to contract professional services related to Sales Tax Rebates
3120	LEGAL SERVICES	Cost of outside professional services rendered to the City for legal advice.
3122	APOA LEGAL SERVICES	Account used for legal professional services related to the APOA contract negotiations
3130	COURT COSTS	Account used for expenses related to court cost such as jury fees, and correspondences.
3131	JUROR COST	Account used to pay jurors for their services
3140	APPRAISAL DISTRICT FEES	Quarterly payments for the city's portion of funding to the Brazoria County Appraisal District.
3150	ENGINEERING CONSULTANT SERVICES	Cost associated with Engineering Consulting Services.
3160	MED SERVICE / PRE-EMPLOYMENT	Account used to pay for pre-employment exams and other medical services as required
3161	PREVENTATIVE MEDICAL SERVICES	Account used to pay for preventative medicals services (ex. sho
3170	PROFESSIONAL DEVELOPMENT	Cost associated with schooling, training programs and reimbursement of expenses incurred while away from the City on business.
3171	CVB MARKETING TRAVEL	Account used for any related expenses by CVB director.
3175	EMERGENCY MGMT TRAINING	Cost associated with training programs and reimbursement of expenses incurred related to Emergency Mgmt.
3176	EMERGENCY MGMT CTY	Cost associated with CTY expenses.
3180	DUES & MEMBERSHIPS	Cost associated with annual dues, yearly memberships, etc.
3190	COMMUNICATIONS	Cost associated with land lines, cell phones and pagers.
3200	UTILITIES	Cost associated with monthly electrical, gas and water services.
3210	POSTAGE & FREIGHT	Cost associated with mailing and shipping items.
3220	PRINTING SERVICES	Cost associated with printing and binding services.
3225	PROMOTIONAL/MARKETING	Cost associated with promotional and marketing such as advertisement, etc.
3227	HOME FOR THE HOLIDAYS	Cost associated with the Home for the Holidays annual event.
3228	MAJOR ANNUAL EVENT	Costs associated with other annual major events sponsored by the City of Alvin



Object Classes

CAPITAL OUTLAY

4100	BUILDING & PROPERTY	Account used for expenditures incurred in the acquisition of land, construction or improvements of buildings and grounds.
4150	MACHINERY & EQUIPMENT	Account used for the purchase of mobile, special, recreation radar and radio equipment.
4200	COMPUTER SYSTEMS	Account used for software applications, networking, purchase and installation of computers, etc.
4250	MOTOR VEHICLES	Account used for the purchase of trucks, cars, etc.
4300	BRIDGE REPLACEMENT PROJECT	Account used for expenditures related to Bridge Replacement.
4301	DOWNTOWN SIDEWALK PROJECT	Account used for expenditures related to the Down town sidewalk.
4303	STADIUM DRAINAGE PROJECT	Account used for expenditures related to the Stadium Drainage Project.
4308	REC CENTER SEWER PROJECT	Account used for the expenditures related to the recreation center sewer project.
4322	HIKE & BIKE TRAIL PROJECT	Account used for the expenditures related to the Hike and Bike Trail project.
4325	SPECIAL PROJECTS	Account used for the expenditures related to Special projects.

DEBT SERVICE

5001	PRINCIPAL	Account used for principal payments on bonds.
5002	INTEREST	Account used for interest payments on bonds.
5003	AGENT'S FEES	Account used for processing debt service payments.
5004	BOND ISSUANCE COST	Account used for bond issuance payments.

DEPRECIATION

6000	DEPRECIATION EXPENSES	Account used to record depreciation expense.
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Object Classes

INTERFUND TRANSFERS

7000	TRANSFER TO OTHER FUNDS	Accounts used to record transfers to other funds.
7500	COMPUTER REPLACEMENT ACCRUAL	Accounts used to record transfer of computer replacement accruals f
7505	IT MAINTENANCE FEES	Account used to record transfer of IT maintenance fees
7510	VEHICLE MAINTENANCE FEES	Account used to record transfer of vehicle maintenance fees
7515	VEHICLE REPLACEMENT ACCRUALS	Account used to record transfer of vehicle replacement accruals

REIMBURSEMENTS

8000	REIMBURSEMENTS	Accounts used to record reimbursements from other funds.
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MAJOR CAPITAL PROJECTS

9000	Major Capital Projects	Accounts used for expenditures related to major capital projects
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Glossary of Terms

ACCOUNT

A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance.

ACCRUAL ACCOUNTING

The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at the time) and expenditures that are recorded when goods and services are received (whether or not cash disbursements are made at that time).

APPROPRIATION

An authorization granted by a legislative body to make expenditures to incur obligations for specific purposes. An appropriation is limited in amount to the time it may be expended.

AMENDMENT

The process of formally altering or adding to the budget document.

ASSESSED VALUATION

A valuation set upon real estate or other property by a government as a basis for levying taxes.

ASSETS

Property owned by the city government which has monetary value.

AUDIT

A systematic examination of all governmental resources concluded in a written report and prepared by a certified public accountant. It is intended to test whether financial statements fairly present financial position and results of operations.

BALANCED BUDGET

The status of the General Fund budget whereby expected revenues exceed anticipated expenditures, without the designated use of prior years' surplus.

BOND

A written promise, generally under seal, to pay a specified amount of money, called the face value, at a fixed time in the future, called the date of maturity, and carrying interest at a fixed rate, usually payable periodically. *NOTE: The difference between a note and a bond is that the latter usually runs for a longer period of time and requires greater legal formality.*

BONDED DEBT

That portion of indebtedness represented by outstanding bonds.

BOND ISSUED

Bonds sold.

BOND RATING

A grade given to bonds that indicates their credit quality such as the financial strength, or the ability to pay a bond's principal and interest in a timely fashion.

BRAZORIA COUNTY APPRAISAL DISTRICT

Entity that is responsible for the appraisal of all property within the district.

Glossary of Terms

BRAZORIA COUNTY CONSERVATION & RECLAMATION

An entity that is empowered to construct, improve and to maintain facilities necessary for the control of flood waters and navigation.

BUDGET (Operating)

A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. The term usually indicates a financial plan for a single fiscal year.

BUDGET CALENDAR

The schedule of key dates which the City Council follows in the preparation and adoption of the budget.

BUDGET MESSAGE

A general discussion of the proposed budget, as presented in writing by the budget-making authority, to the legislative body.

BUDGET ORDINANCE

The official enactment by the City council establishing the legal authority for officials to obligate and expend resources.

CAPITAL ASSETS

Assets of significant value and having a useful life of several years. Also called fixed assets.

CAPITAL PROJECTS FUNDS

Established to account for all resources, bond proceeds and construction grants, which are used for the acquisition of capital facilities.

CAPITAL BUDGET

A plan of proposed capital outlays and the means of financing them. Usually enacted as part of the complete annual budget.

CAPITAL IMPROVEMENTS

Projects which are long term assets such as roads, buildings, and landfills.

CAPITAL IMPROVEMENT PROGRAM

A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount and the method of financing.

CAPITAL OUTLAYS

Expenditures which result in the acquisition of or addition to fixed assets.

CERTIFICATE OF OBLIGATIONS

A bond issued by a city, without voter approval for construction of any public work; purchase of items related to bond, and or payment of contractual obligations for professional services.

CHART OF ACCOUNTS

The classification system used by a city to organize the accounting for various funds.

COMPENSATED ABSENCES ACCRUAL

An accrual that is recorded in the year in which employees earn compensation of time off with pay, which can arise in the form of sick leave, holidays, and vacation time.

Glossary of Terms

CONSUMER PRICE INDEX

An index of prices used to measure the change in the cost of basic goods and services in comparison with a fixed period.

DEBT SERVICE

Payments of principal and interest on bonds and other debt instruments according to a pre-determined schedule.

DEBT SERVICE FUND

A fund established to finance and account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. Also called a *SINKING FUND*.

DEBT SERVICE FUND REQUIREMENTS

The amounts of revenue which must be provided for a debt service fund so that all principal and interest payments can be made in full, on schedule.

DEFICIT

The excess of an entity's liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

DEPRECIATION

- (1) Expiration in the service life of fixed assets, attributable to wear and tear through use and lapse of time, obsolescence, inadequacy, or other physical or functional cause. (2) The portion of the cost of a fixed asset charged as an expense during a particular period.

DISASTER RECOVERY STATE GRANT

A grant issued to the city for the purchase of equipment for disaster related situations.

DISBURSEMENTS

The expenditure of monies from an account.

ENCUMBRANCES

Obligations in the form of purchase orders, contracts, or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when the actual liability is set up.

ENTERPRISE FUND

A fund established to finance and account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Examples of enterprise funds are those of water, sewer, and sanitation services.

EXPENDITURES

If the accounts are kept on the accrual basis, this term designates total charges incurred, whether paid or unpaid, including expenses, provision for retirement of debt not reported as a liability of the fund from which retired, and capital outlays. *NOTE: Encumbrances are not considered expenditures.*

EXPENSES

Charges incurred, whether paid or unpaid, for operation, maintenance, and interest, and other charges which are presumed to benefit the current fiscal period.

Glossary of Terms

FISCAL PERIOD

Any period at the end of which a governmental unit determines its financial condition and the results of its operations and closes its books.

FISCAL YEAR

A twelve-month period of time to which the annual budget applies and at the end of which a city determines its financial position and results of operations.

FIXED ASSETS

Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

FIXED CHARGES

Expenses, the amount of which is more or less fixed. Examples are interest, insurance, and contributions as to pension funds.

FOREIGN TRADE ZONE

Separate, enclosed place near a port where goods may be brought for storage, inspection, packaging, or other processes

FULL FAITH AND CREDIT

A pledge of the General Taxing power of a government to repay debt obligations (typically used in reference to bonds).

FUNCTION

A group of related activities aimed at accomplishing a major service or regulatory program for which the city is responsible. For example, public safety is a function.

FUND

An independent fiscal and accounting entity with a self balancing set of accounts recording cash and/or other resources, together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE

The excess of the assets of a fund over its liabilities, reserves and carryover.

FUND BALANCE- UNRESERVED

The excess of the assets of a governmental fund over its liabilities and reserved fund balance accounts.

FUND BALANCE- UNRESERVED, DESIGNATED

The segregation of a portion of fund balance to indicate tentative plans for future financial resource use, such as general contingencies or equipment replacement. These designations reflect tentative managerial plans or intent and should be clearly distinguished from reserves.

FUND BALANCE- UNRESERVED, UNDESIGNATED

The portion of fund balance representing expendable available financial resources.

GENERAL FUND

The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund. NOTE: The General Fund is used to finance the ordinary operations of a governmental unit.

Glossary of Terms

GENERAL OBLIGATION BONDS

Bonds for whose payments the full faith and credit of the issuing body are pledged. More commonly, but not necessarily, general obligation bonds are considered to be those payable from taxes and other general revenues.

GOVERNMENTAL FUND TYPES

Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities, except those accounted for in the proprietary funds and fiduciary funds. Expendable assets are assigned to the particular fund type according to the purposes for which they may or must be used. Current liabilities are assigned to the fund type from which they are to be paid. The difference between the assets and liabilities of governmental fund types is referred to as fund balance. The measurement focus in these fund types is on the determination of financial position and changes in financial position (sources, used and balances of financial resources), rather than on net income determination. The statement of revenues, expenditures and changes in fund balance is the primary governmental fund type operating statement. It may be supported or supplemented by more detailed schedules of revenues, expenditures, transfers and other changes in fund balance. Under current GAAP, there are four governmental fund types; general, special revenue, debt service and capital projects.

GRANT

A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function.

HOMESTEAD EXEMPTION

Designed to protect the value of the homes of residents from property taxes, creditors, and circumstances arising from the death of the homeowner spouse.

IMPACT FEES

Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development.

INCOME

This term is used in accounting for governmental enterprises and represents the excess of the revenues earned over the expenses incurred in carrying on particular phases of an enterprise's activities. The excess of the total revenues over the total expenses of the utility for a particular accounting period is called "net income."

INDIRECT COST

A cost necessary for the functioning of the organization as a whole, but cannot be directly assigned to one service.

INFRASTRUCTURE

The physical assets of a government (e.g., streets, water, sewer, public building and parks).

INTERFUND TRANSFERS

The movement of monies between funds of the same governmental entity.

INTERGOVERNMENTAL REVENUE

Funds received from federal, state and other local government sources in the form of grants, shared revenues and payments in lieu of taxes.

Glossary of Terms

INTERNAL CONTROL

A plan of organization for purchasing, accounting and other financial activities which, among other things, provides that: the duties of employees are subdivided so that no single employee handles a financial action from beginning to end; proper authorizations from specific responsible officials are obtained before key steps in the processing of a transaction are completed; and, records and procedures are arranged appropriately to facilitate effective control.

INTERNAL SERVICE FUND

Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

INVESTMENTS

Securities and real estate held for the production of income in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in city operations.

LEVY

To impose taxes for the support of government activities.

LONG-TERM DEBT

Debt with a maturity of more than one year after the date of issuance.

MATERIALS AND SUPPLIES

Expendable materials and operating supplies necessary to conduct departmental operations.

MATURITIES

The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

NET BUDGET

The legally adopted budget less all interfund transfers and interdepartmental charges.

NON-OPERATING INCOME

Income of governmental enterprises of a business character which is not derived from the operation of such enterprises. An example is interest on investments or on bank deposits.

OBLIGATIONS

Amounts that a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

OPERATING BUDGET

The portion of the budget that pertains to daily operations providing basic governmental services. The program budgets in the financial plan form the operating budget.

OPERATING EXPENSES

As used in the accounts of governmental enterprises of a business character, the term means such costs as are necessary to the maintenance of the enterprise, the rendering of services for which operated, the sale of merchandise, the production and disposition of commodities produced, and the collection of the revenues.

PERSONNEL SERVICES

Expenditures for salaries, wages and fringe benefits of a government's employees.

Glossary of Terms

PRIOR-YEAR ENCUMBRANCES

Obligations from previous fiscal years in the form of purchase orders, contracts of salary commitments that are chargeable to an appropriation, and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

PROGRAM

A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the City is responsible.

PROPRIETARY FUND

Funds used to present type activities in the government wide financial statements.

PUBLIC PROTECTION CLASSIFICATION

Up-to-date information about a community's fire-protection services.

PURCHASE ORDER

A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated price. Outstanding purchase orders are called encumbrances.

QUIET ZONES

A section of rail line that contains one or more consecutive railroad crossings at which locomotive horns are not routinely sounded.

REAL PROPERTY INVENTORY

A document issued with the inventory of all real property held by the City of Alvin.

REAPPROPRIATION

Appropriations, which are not expended at the end of a fiscal year, that are an encumbrance of the County or for a specific purpose are funded for in the subsequent fiscal year.

REFUND BOND

The act or practice in which the city repays a bond by making a new issue of another bond.

RESERVE

An account used to indicate that a portion of fund equity is legally restricted for a specific purpose or not available for appropriation and spending.

RESERVE FOR CONTINGENCIES

A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

RESOLUTION

A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

RETAINED EARNINGS

An ownership account reflecting the accumulated earnings of an Enterprise Fund.

Glossary of Terms

REVENUE

The yield of taxes and other sources of income that the city collects and receives into the treasury for public use. For those revenues which are recorded on the accrual basis, this term additions to assets which: (a) do not increase any liability;(b) do not represent the recovery of an expenditure; (c) do not represent the cancellation of certain liabilities without a corresponding increase in other liabilities or a decrease in assets; and (d) do not represent contributions of fund capital in enterprise and internal service funds.

SOURCE OF REVENUE

Revenues are classified according to their source or point of origin.

SPECIAL REVENUE

A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or for major capital projects) that are legally restricted to expenditure for specified purposes. An example is the Revenue Sharing Fund typically maintained by cities.

SUPPLEMENTAL APPROPRIATION

An additional appropriation made by the governing body after the budget year or biennium has started.

SURPLUS

Assets with no future benefits or values to the organization.

TAX LEVY

The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

TAX RATE

The amount of tax levied for each \$100 of assessed valuation.

TAXES

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

TRANSFERS

All interfund transactions except loans or advances, quasi-external transactions and reimbursements.

TRUST AND AGENCY

A fund used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. These include (1) Expendable Trust Funds, (2) Nonexpendable Trust Funds, (3) Pension Trust Funds, and (4) Agency Funds.

UNRESERVED FUND BALANCE

The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

USER CHARGES

The payment of a fee for direct receipt of a public service by the party who benefits from the service.



Glossary of Terms

ACRONYMS

AAAC	Alvin Animal Adoption Center
ACC	Alvin Community College
AISD	Alvin Independent School District
APD	Alvin Police Department
APOA	Alvin Police Officer's Association
BCAD	Brazoria County Appraisal District
BCGCD	Brazoria County Groundwater Conservation District
C&R	Conservation and Reclamation
CBA	Collective Bargaining Agreement
CDBG	Community Development Block Grant
COLA	Cost of Living Allowance
CPI-U	Consumer Price Index for all Urban Consumers
CVB	Convention & Visitor Bureau (Promotion of tourism and convention/ hotel industry)
DLE	Dogs for Law Enforcement
EMS	Emergency Management Services
ESD	Emergency Services District
ETJ	Extra Territorial Jurisdiction
FEMA	Federal Emergency Management Agency
FMA	Flood Mitigation Assistance (Grant Program to reduce the risk of repetitive flood damage)
GAAP	Generally Accepted Accounting Principles
GFOA	Government Finance Officers Association
GIS	Geographic Information Systems (Maps and visualization technology)
HFH	Home for the Holidays
HGAC	Houston-Galveston Area Council
HOT	Hotel Occupancy Tax
I & I	Inflow and Infiltration (Storm/groundwater infiltration into sewer collection system)
I & S	Interest and Sinking (Tax rate used for debt retirement)
M & O	Maintenance and Operations (Tax rate used for general operations)
MUD	Municipal Utility District
PEG	Public Education & Government (Franchise Fee)
PUC	Public Utility Commission
PVS	Pet Vaccination Services
RDA	Re-development Authority (Associated with TIRZ- Kendall Lakes)
SRL Grant	Severe Repetitive Loss Grant (Grant Program to eliminate the long-term risk of flood damage)
TCEQ	Texas Commission on Environmental Quality
THPF	Texas Hotel Performance Factbook
TIRZ	Tax Increment Reinvestment Zone
TMRS	Texas Municipal Retirement System
TNMP	Texas New Mexico Power
TWDB	Texas Water Development Board
VFD	Volunteer Fire Department