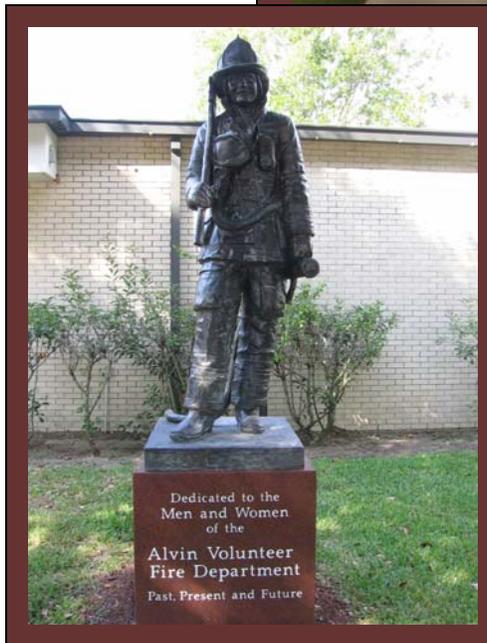


Annual Budget

FY 2006/2007



City of Alvin, Texas

Annual Budget

FY 2006/2007

City of Alvin, Texas

On the Cover

Alvin Police Department located at 1500 S. Gordon

Statue dedicated to the AVFD located at 302 W. House (Fire Station #1)

Alvin EMS building located at 709 E. House Street

*“Promote our economy and our
quality of life while providing
reliable City services in a fiscally
responsible manner.
This is our business”*



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Alvin
Texas**

For the Fiscal Year Beginning

October 1, 2005

President

Executive Director

The Governmental Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Alvin, Texas** for its annual budget for the fiscal year beginning **October 1, 2005**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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Alvin: Where are we located?

Air Transportation

George Bush Intercontinental Airport	54 miles
Ellington Field	24 miles
Brazoria County Airport	22 miles
William P. Hobby Airport	15 miles
Clover Field	8 miles



Distance from Alvin:

Houston	27 miles
Clear Lake	15 miles
Galveston	30 miles
Austin	213 miles
San Antonio	242 miles
Dallas	292 miles
Texarkana	319 miles
Brownsville	357 miles
El Paso	753 miles

Population

Alvin City Limits	21,413
Land Area: 36.3 square miles	
Brazoria County	241,767

Alvin is located in northern Brazoria County, in the heart of the Texas Gulf Coast Region. Alvin is within easy commuting distance from Houston, NASA's Johnson Space Center, the Gulf Coast petrochemical industries and the Galveston beaches. Major highways serving the community are State Highway 35, State Highway 6, State Highway 288 and FM 528 to Interstate 45.

City Government

Date of Incorporation
July 25, 1893

Adopted Home Rule Charter
February 23, 1963

Form of Government:

The municipal government is the council-manager form of government. The council shall consist of a mayor and seven (7) councilmembers who shall be elected to serve for a term of two (2) years. The terms of office are staggered and their elections grouped so that the Mayor and Districts A, D, E and At-Large Position 2 shall be filled by election at the same regular election in even-numbered years; District B, C and At-Large Position 1 shall be filled by election at the same regular city election in odd-numbered years. All terms of office shall commence at the second regular city council meeting in May, the year of election. No Mayor or councilmember may serve more than four (4) terms of office (inclusive of unexpired terms) nor shall the tenure of office exceed eight (8) years.

PRINCIPAL OFFICIALS

MAYOR
GARY APPELT

COUNCILMEMBER
DISTRICT A
STEVE TROHA

COUNCILMEMBER
DISTRICT B
KATHLEEN HOLTON

COUNCILMEMBER
DISTRICT C
MATT DEKENIPP

COUNCILMEMBER
DISTRICT D
EDDIE MURRAY

COUNCILMEMBER
DISTRICT E
LARRY NELSON

COUNCILMEMBER
AT LARGE, POSITION 1
LAURIE MCSWAIN

COUNCILMEMBER
AT LARGE, POSITION 2
JOHN RALPH

CITY MANAGER
PAUL HORN

FINANCE DIRECTOR
SUZY KOU

Community Highlights

Alvin Independent School District

A Texas Education Agency Recognized district for academic achievement and is the sixth largest school district to the recognized rating. AISD is an accredited 5-A school district by Texas Education Agency. AISD covers an area of 250 square miles in Northern Brazoria County. Communities serviced by AISD are Alvin, Manvel, Iowa Colony, Liverpool, Amsterdam and sections of Rosharon, Arcola and Pearland.

Elementary Schools 11
Middle/Junior High Schools 3
High Schools 2
Academic Alternative School Site (ASSETS) 1
Discipline Alternative Center (ADAPT) 1
Off-Campus Site (REACH) 1
2006-2007 Estimated Fall Enrollment: 14,300

Interesting facts...

- *Manvel High School opened in the fall of 2006, and is the second high school within the district.*
- *The pupil/teacher ration average is 18:1*
- *An outstanding school police force maintains the safety and security of youngsters, staff members and facilities.*
- *Alvin ISD has 1,900 staff members who work hard to provide the best learning experience for every student.*
- *Students whose homes are two miles or more away from the school in their attendance area are eligible for free bus transportation to and from school.*
- *High school, junior high school and elementary age students participate in University Interscholastic League (UIL) academic and fine arts contests every year.*
- *Alvin ISD's tax rate: \$1.5459*
- *Athletes excel in a wide range of sports including football, volleyball, basketball, baseball, softball, soccer, gymnastics, golf, track and field, swimming and diving, water polo and tennis.*
- *High school seniors are admitted into some of the best colleges and universities in the nation including Duke University, Texas A&M University, the University of Texas, Notre Dame, Purdue, MIT and others.*

For additional information...

301 E. House Street

Alvin, Texas 77511

Phone; (281) 388-1130 or visit their website at www.alvinisd.net

Community Highlights

Alvin Community College

With two locations available for your convenience, Alvin Community College is quickly becoming the area's premiere source for higher education. The College's main campus is conveniently located at 3110 Mustang Road and can be accessed from South Highway 35 Bypass, near the Nolan Ryan Center. The ACC Pearland Center, a branch campus of ACC, is located in the heart of historic downtown Pearland at 2319 North Grand Blvd. just off of FM 518. ACC is primarily a 2 year college, but through a teaming with the University of Houston, ACC is offering senior level courses at the local campuses.

2006 Fall Enrollment: 4,136

Interesting facts...

- *ACC's Child Development Lab School offers professional child care for the children of students and employees. This enables them to provide on hands experience for Early Childhood Development students.*
- *The Dual Credit Program offers high school juniors and seniors to enroll in college level courses and receive high school and/or college credit.*
- *For those seeking a career move, ACC offers courses such as CPR (Basic Life Support), Basic EMT, Food Service Management, Pharmacy Technology, Realtor and Bank Teller training, plus a host of other courses.*
- *The Education 2 Go program offers a variety of online computer courses.*
- *The Continuing Education Department offers Independent School District (ISD) Substitute Teachers and Paraprofessional Training sessions.*
- *ACC offers a Marine Robotics Technology Program. This program is a combination of electronics and robotics applied to the ocean environment. Graduates can acquire work as Remote Operated Vehicle (ROV) pilots and ROV technicians earnings very competitive salaries in the Oil and Gas Industry.*
- *ACC offers many cultural events. The ACC Theatre puts on more than 5 productions a year and two Children's Theatre productions that take place during the summer. The ACC Art Gallery is open year round and houses works created by ACC students and other organizations and schools*
- *Living within the ACC District or service area, one can enjoy the benefits of paying in-district fees. Out-of-District school fees are also very attractive compared to a 4-year university.*

For additional information...

Call (281) 756-3500 or visit their website at www.alvincollege.edu

Community Events

January

AISD Education Foundation Turtle Race

February

Chamber Banquet

Alvin Evening Lions Club Pancake Cupper

March

Chamber Business Expo

Soroptomist Int'l of Alvin-Men Who Cook

Alvin Noon Lions Club Annual Auction

& Fish Fry

Alvin Ducks Unlimited Annual Banquet

& Auction

April

Kiwanis Club Annual Crawfest and

Shrimp Boil

City of Alvin Annual Easter Egg Hunt

Alvin Garden Club Annual Garden Tour

St. John's Annual Spring Festival

Alvin Library League Annual Used Book Sale

Manvel Lion's Club Crawfest

Chamber Candidate's Forums

Chamber Volunteer Luncheon

Alvin Garden Club Flower Show & Plant Sale

May

Cinco De Mayo Celebration

Alvin Rotary Club Frontier Day Festival

Ballet Folklorico de Brazoria County

Shimek's Gardens Annual Opening

Chamber Classic Car & Bike Show

June

Annual Tour de Braz Bike Ride

Police Bike Patrol Competetion

AYLAA Summer Series

July

Alvin 4th of July Celebration

August

Alvin Police Dept. National Night Out

Soccer Tournaments

September

Chamber Golf Tournament

16 de Septiembre Celebration

ACC Septemberfest

Sacred Heart Catholic Church Bazaar

October

Alvin Express Baseball Tournament

Brazoria County Fair & Rodeo

Women's Center of Brazoria County

Candlelight Vigil

Alvin EMS Annual Haunted House

ACC Fall Festival & Carnival

ACC Mutt Strut and Costume Contest

Hallelujah Night at Victory Camp

Fall Festival at Heights Baptist Church

November

Alvin Rotary Novemberfest

Alvin Museum Society Evening With the Stars

Safe-T Counseling Victorian Holiday

December

Marguerite Rogers House Toy Exhibit

ACC Foundation Annual Christmas Club

ACC Festival of Lights

Alvin Senior Citizen Center Annual

Breakfast with Santa

Delta Kappa Gamma Annual Tour of Homes

Victory Camp "Christmas Train"

ACC Holiday Theatre Production

Chamber Open House

Alvin Volunteer Fire Department Annual

Christmas Open House

Alvin Noon Lions Club Holiday Basketball

Tournament Share a Toy Program

For additional information please visit the following websites:

City of Alvin: www.alvin.tx.citygovt.org

Alvin Manvel Area Chamber of Commerce: www.alvinmanvelchamber.org

Area Demographics

Population

Per 2000 Census	21,413
Est. Current	24,911
Projected 2007	26,739
Brazoria County	241,767

Climate

Annual Average Temp	79
Annual Rainfall	49"
January Average Temp	60
August Average Temp	93
Average Humidity	74%

Police Protection

Number of stations	1
Number of employees	76
Number of patrol units	31

Emergency Medical Service

Number of full-time employees	2
Number of part-time employees	25

Fire Protection

Number of stations	2
Number of employees	4
Number of volunteers	62
Avg. number of calls (per year)	710

Communications

Newspaper:
The Alvin Sun & Advertiser,
The Facts
Houston Chronicle
The Post

Electric

Centerpoint Energy
First Choice Power
Texas Electric Choice

Natural Gas

Gas Supplier– CenterPoint Energy
Main Line Size (inches)= 2-6
Main Line Pressure (average)= 30
BTU Rating: 1,050 per cubic foot

Solid Waste Services

Ameri-Waste
IESI TX Corp
Waste Management

Utilities

City of Alvin Water Dept.
Southwestern Bell
Birch Telecom
Sage Telecom

Culture and Recreation

Cinemas	1
Baseball/Softball Fields	17
Bowling Center	1
Golf Courses	2
Nearby Lakes	1
Soccer Fields	36
Swimming Pool	1

Community Facilities

Church	54
Public Libraries	1
Hotels	5
Meeting Rooms	15
Banquet Facilities	5

Area Demographics

Labor Analysis

Work Force: 114,571
 Labor Employed: 91.9%
 Radius of Labor Drawing Area: County
 Unemployment Rate: 7.3%

Major Employers (name & product)

BP Amoco/Chemical
 Ron Carter/Automotive
 Solutia/Chemical
 WalMart/Retail

Banks

Regions Bank
 First National Bank of Alvin
 Woodforest National Bank
 Wells Fargo Bank
 Moody National Bank

Savings & Loans Association

Guaranty Federal Bank
 Chocolate Bayou Community FCU

Colleges (within commuting distance)

Alvin Community College
 University of Houston
 University of Houston-Clear Lake
 U.T. Medical School
 Texas Southern University
 Texas A&M Galveston
 Houston Baptist College
 St. Thomas University
 San Jacinto Community College
 College of the Mainland

Medical

Clinics	4
Emergency Rooms	1
Skilled Nursing Beds	178
Dentists	8

Career Technology

Distribution Education, Industrial Cooperative, Auto Mechanics, Secretarial Science, Agricultural, Building Trades, Homemaking, Auto Body Trades, Data Processing and Metal Trades.

Railroads

Burlington Northern
 Missouri Pacific
 Santa Fe

Bus

Texas Bus Lines
 Coach
 Valley Transit

Housing Units

Average Household Size	2.87
Average Family Size	3.3
Total Housing Units	15,850
Occupied Housing Units	14,782
Owner Occupied	10,267
Renter Occupies	4,515
Vacant Housing Units	1,068
Homeowner Vacancy Rate	1.2
Rental Vacancy Rate	7.4

Area Attractions



Nolan Ryan Exhibit Center

Located inside the Nolan Ryan Center, the exhibit is a showcase of the life and career of Nolan Ryan, from Little League Baseball to the Majors, including interactive exhibits. The Nolan Ryan Center is located off South Bypass 35 in Alvin, adjacent to Alvin Community College.

Texas Thunder Speedway

Located 7 miles south of Alvin on Highway 35, the Texas Thunder Speedway is the place to be to enjoy the entertainment and excitement of car racing.

Froberg Farm

Visitors are offered an opportunity to tour the facility and pick their own fruits and vegetables. A visit to the fall/winter store also offers a wide variety of fruits and vegetables, including dried beans, homemade fruit, nut and fried pies, canned jellies, preserves and relishes. They are located off Highway 6 on County Road 190.

Bayou Wildlife Park

Located between Alvin and Dickinson on FM 517, visitors can enjoy an adventure filled tram ride with experienced wildlife guides over 86 acres of natural habitat where birds and exotic wildlife roam freely. Frequent stops allow visitors a chance to meet and feed the friendly animals and birds from North and South America, India, Asia, Australia and Africa.

Golf

Golfers can enjoy two courses that are easily reached from the Alvin area. Hillcrest Village Golf Course, located just off Bypass 35 in Alvin, and Alvin Golf and Country Club, located 2 miles north of Alvin off Highway 6 on County Road 536.

Alvin Opry

If you enjoy Country and Gospel music, you are just steps away from toe tapping, good old family style fun. The Alvin Opry is located at the corner of Eighth Street and Sealy Street in Alvin, featuring live entertainment on Friday and Saturday nights.

Alvin Youth Livestock Arena Association

The AYLAA will entertain you with rodeos scheduled throughout the year. The rodeo grounds are located off FM 517 on County Road 351.

MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Paul A. Horn, City Manager

DATE: July 27, 2006

SUBJECT: Proposed Fiscal Year 2006-2007 Annual Budget

In accordance with our City Charter, we are pleased to submit the proposed City of Alvin Annual Budget for the fiscal year beginning October 1, 2006. This budget represents our best estimate of expected City revenues, the allocation of operating funds necessary to provide services to our citizens, a true representation of debt obligation by the City, and recommended capital projects needed to maintain the growth of the City. The Annual Budget, once approved by Council, will become the Staff's guideline for management of funds and the tool for Council's financial control.

SUMMARY

Over the past several years the City has managed to balance its General Fund without raising property tax rates. Over the past two years the City required some cut back in staffing and operation to hold our expenses down despite escalating operating costs. This year the City will be able to balance its General Fund without raising the property tax rate due to the rise in sales taxes. The sales tax revenue from the new Home Depot, Baytown Seafood and Chili's will aid in allowing the City to hold its tax rate down. With the significant number of new residential homes built this past year, the City will see a growth in property tax revenue in FY 2006-2007. The increase in sales tax and new home property tax has allowed the City to add four new Police officers, a new Parks maintenance worker and a new Software Specialist for the Information Technology area. In addition, we plan to provide all City employees a 3% across the board cost of living adjustment. The increased revenue will also allow the City to finish the Bob Briscoe Park which includes grading and lighting the sports fields, concessions, bathrooms, and walking path and a pier for the lake.

In 2000 the City borrowed \$3,700,000 in Water and Sewer Revenue Bonds and in 2001 borrowed \$6,650,000 from the Texas Water Development Board to expand and improve its sewer system. The City drew down approximately \$7.2 million in FY2003-2004 and FY 2004-2005 for sewer extensions along Hwy 6 and for restoration of many old and decaying sewer lines. The debt payments for these debt issues are very substantial. In 2005, the City increased its commercial water and sewer rates and implemented a policy of adjusting the rates annually to keep pace with inflation. This change allowed the City to do several of the necessary utility expansion projects in the long term plan. In February 2005, the City also approved an ordinance to implement a utility impact fee for all new building permits. With this in place the City is experiencing the revenues necessary to support the financing of a new overhead water tower on the north side of the City and major improvements to the Waste Water Treatment Plant. Both of these projects are required by the State guidelines to keep up with the growing population.

With the creation of the new County Emergency Services District in 2005, the City is now receiving financial support for the Fire and EMS services provided outside the City. The City also entered into a contract with Hillcrest Village to supply Fire and EMS services. With this new income, the City can now replace some of our aging fire trucks and construct a new Fire Station on the west side of the City.

While the City must continue to be frugal in all of its programs, it appears that it has now “turned the corner” on it’s financial situation. The City must remain in a position where it can provide service of our new growth without getting too far out in front.

ECONOMIC GROWTH

Alvin is starting to see some of the same growth that communities to the north have seen. Houston is expanding and the movement of that growth is beginning to affect Alvin. In FY 2003-2004 the City permitted 74 new homes. In FY 2004-2005 the City permitted 112 new homes. In FY 2005-2006 the City permitted 167 new homes. The status of new platted subdivisions is shown below:

NEW SUBDIVISION STATUS

<u>Subdivision</u>	<u>Lots</u>	<u>% Lots Built</u>	<u>% Homes Built</u>
Wildwinn Estates	37	100%	100%
Clearwood Estates	17	100%	100%
Morgan’s Landing	80	100%	44%
Morgan’s Landing Phase II	324	0%	0%
Forest Heights	307	100%	20%
Hamilton Square	120	100%	58%
Callaway Crossing	17	100%	35%
Royal Estates	19	100%	16%
North Pointe Trails	210	100%	6%
Midtown Park	264	100%	6%
Mustang Crossing	480	30%	4%
Kendall Lakes	1867	17%	0%
Martha’s Vineyard	405	0%	0%
Hunter’s Cove	41	100%	0%
Modern Estates	14	100%	0%
College Park Estates	59	0%	0%
Callaway Place	18	0%	0%

The City is anticipating approximately 225 new homes to be built in FY 2006-2007.

In addition to the residential growth, the City is seeing commercial growth. On July 12, Echostar Satellite Communications announced that it was locating its new regional Dish Network Service Center in Alvin. This 60,000 square foot facility will employ 600 customer service representatives and support personnel. The facility is scheduled to be fully operational by Jan 2007. This new business will provide \$183,000,000 in direct salaries and \$ 1,374,000 in sales taxes into the area over the first ten years of operation. The Alvin Community College applied for and received a \$1,200,000 grant from the Texas Work Source Commission to provide specialized training for these new employees.

Home Depot opened in October 2005 and National Tire & Battery opened shortly thereafter. Chili's and Baytown Seafood Restaurants also opened recently. During this year the existing McDonalds, Taco Bell, and Guaranty Bank demolished their older buildings and rebuilt new, modern facilities at the same location. The \$5,000,000 Alvin YMCA has begun construction and is scheduled for completion by year end. The College has begun construction of its new \$15,000,000 Science and Health Science Building with completion scheduled in late 2007.

There are three new restaurants, four new banks, two shopping areas and an office complex in the planning stages.

2005-2006 GOALS AND ACCOMPLISHMENTS

The City has completed a major goal established several years ago. Water and Sewer has now been extended both east and west along State Highway 6 and north and south along Bypass 35 to serve citizens that did not have utilities and to prepare this area for miles of new businesses.

As part of the City's mobility plan, the City re-routed and constructed FM 528 between Bypass 35 and Business 35. The City also made improvements on Barrel Road to serve the existing citizens and the new citizens that will be building homes in North Pointe Trails.

LIST OF CURRENT YEAR ACCOMPLISHMENTS

- General Fund
 - Completed Design for new Westside Fire Station
 - Continued Renovation of the Depot and Historic Downtown
 - Updated Park Master Plan
 - Applied and Received several Parks Grants
 - Prepared and Printed Financial Report In-house
 - Adopted a Park Dedication Ordinance
- Utility Fund
 - Extended Sewer North on SH 35
 - Extended Sewer South on SH 35 Bypass
 - Phase I Cast Iron Pipe Replacement
 - Continued I&I Project
- Sales Tax Fund
 - Relocated FM 528 between Bypass 35 and Bus. 35
 - Improved Barrel Road
 - Improved Intersection at South and Rowan-Burton
 - Installed and Improved Sidewalks along Gordon Street
 - Complete "Safe Walk to School" Sidewalks.

2006-2007 GOALS AND OBJECTIVES

The following are the major goals and objectives planned for the proposed budget year:

1. Improve Economic Development for the Community

- Implement an Economic Development Strategy and Plan for the City.
- Implement a program to promote redevelopment in Downtown and along Gordon Street.
- Reduce the number of administrative steps required for platting and permitting.
- Update the City's Subdivision Ordinance to provide clearer guidelines for new development in Alvin.
- Implement a program for fostering Business Retention.
- Update the City's Town Home and Condominium development ordinances.
- Implement a system that will allow contractors to apply for construction permits, schedule inspections, and receive inspection results via the internet.

2. Improve Services for the Community

- Revise and Streamline the City's Ethic Ordinance to allow Council to better manage itself while maintaining the independent oversight by a citizen's Ethics Board.
- Develop Council Team Operating Procedures.
- Implement a Civilian Police Patrol that will increase the presence of law enforcement in the City which we hope will better control growing gang activity.
- Implement a system that will allow citizens to pay water bills or traffic tickets by credit card - either in person, by phone or by internet.
- Construct a new Fire Station on the west side of the City.
- Purchase two new Fire Trucks to replace aging equipment.
- Develop and Plan for a new Humane Facility

3. Improve the Image and Recreation Opportunities to the Community

- Finish the Bob Briscoe Park
- Finish and open the Depot
- Complete the next step of the City Comprehensive Plan which is to establish ordinances for buffer zones, landscaping, building setback, overhead utilities and other visual controls to allow Bypass 35 to develop in a way that we can all be proud.
- Make necessary capital improvements in our Parks, including a walking path at Newman Park, improved parking and construction of a pavilion at Ruben Adame Park.
- Complete Phase 2 of the Hike and Bike Trail – from the City pool to South Street.

4. Improve City Utility Services and Advance Mobility Projects for the Community

- Make major upgrades to the City's 30 year old Waste Water Treatment Plant
- Construct a new elevated water tower on the north side of the City.

- Continue the City's program to replace deteriorating iron water lines in a planned and systematic manner.
- Continue the City's program to install new sewer lines or liners to reduce infiltration/inflow during rain.
- Correct the dangerous intersection at Rowan Burton and South Street by removing the street off-set.
- Purchase ROW and execute TXDOT agreement for FM 528 extension to Hwy 6

TIRZ #2

TIRZ #2 was formed in 2003 for the development of the Kendall Lakes subdivision. Construction on the first four subdivision Sections began in February 2006 with construction of homes expected to begin by year end. Approximately seventy percent of the property tax derived from the incremental improvements will be used by the developer for the construction of public infrastructure. Thirty percent will be directed to the City for Administrative, Police, and Emergency Services. The City will also receive construction Impact Fees and residential water and sewer service fees. This development has reserved about 30% of its area for commercial development.

LAND USE REGULATION

As Alvin grows and residential Quality of Life issues become more important for that growth, the City needs to develop sensible and workable land use regulations. With the completion of the City's Comprehensive Plan, the current effort has been toward implement. The priority goal of the Plan was to establish land use ordinances along the major highways to guide and control the commercial growth. Specific ordinances have been developed for these areas including landscaping, building facade and set back, driveway design and limitations, overhead utilities, and buffer zones for dissimilar land use. The ordinance will be presented to Council in August after review by the Planning Commission. The 2006-2007 proposed budget provide for the next phase of implementation.

GRAND PARKWAY AND ALVIN TOLL-WAY

TXDOT has selected the proposed routing for the Grand Parkway. The route will connect SH 288 at CR 60 to SH 35 near Liverpool, follow 35 north around Alvin to just past FM 517, and then connect eastward to I-45 at CR 646. Because of difficulties in Ft. Bend County, the Grand Parkway is moving slower than originally scheduled. This toll-way is now schedule for completion by 2012.

TXDOT has completed its analysis of the SH 35 Corridor. It is recommending a toll-way beginning at Spur 5 near the University of Houston following Mykawa Road down to Alvin where the existing 35 will be improved from Alvin to Angleton. This toll way project is officially supported by the Cities of Alvin, League City, and Brookside, by County and by the Chocolate Bayou Chemical Companies. Currently TXDOT is working with Pearland to develop a routing that will have a minimum impact on the City.

Both of these new roads will have a major impact on Alvin mobility and will allow reasonable commuting times between Alvin and Houston, Clear Lake, and Sugarland. This will result in Alvin becoming a residential alternative for a greater number of people.

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LEAGUE CITY DEVELOPMENT

The City of League City has announced a new 4700 acre, 10,000 home master planned residential development for the north side of FM 517 just east of Alvin. This proposed development is less than one mile from the City of Alvin and less than one and one half miles from Bypass 35. The development will also include a modern “town center” commercial area with shopping, office and restaurant venues. It is anticipated that this development will have more impact on Alvin over the next several years than anything that we might do.

PROJECTED REVENUES

The proposed budget is based on the following estimated revenues:

General Fund

The Brazoria County Central Appraisal District has provided the City of Alvin a certified roll. The final net taxable value is \$788,463,747 which includes the total value of \$2,443,304 for the three Tax Increment Reinvestment Zones that were created within the City. The tax levy is \$5,020,976. The city has a collection history of 97% of the total levy, so therefore only 97% of the tax levy is budgeted.

Sales Tax Fund

The sales tax revenue for FY 2005-2006 was budgeted at \$2,816,074. Sales tax has continued an upward trend for much of the 2005-2006 fiscal year. Also with the opening of new retail businesses in Alvin the Sales Tax was budgeted for FY 2006-2007 at \$3,262,900.

Utility Fund

Water and sewer revenue for FY 2005-2006 is projected to be \$5,410,625. Based on increased projection in revenue the revenues for FY 2006-2007 have been increased by 3.6 % to \$ 5,607,291.

Creation of the Brazoria County Groundwater Conservation Commission

In 2005, the citizens of Brazoria County voted to create a Groundwater Conservation Commission. The purpose of the Commission is to prevent the County’s groundwater from being pumped to neighboring areas and to eliminate surface subsidence due to the over-production of pumped ground water. The cost for the operation of the Commission is to be derived from fees levied against pumped water from wells over 4 inches in diameter. While the assessment has not been announced, it is expected to be about three cents per thousand gallons. The City of Alvin produces 100% of its water from wells. Staff has recommended that an ordinance be approved that will allow this new assessment to be passed on to our citizens through our billing rate.

Sanitation Fund

The City solicited competitive proposals for sanitation services in 2005. The action resulted in a reduction of 2.1% in the cost of service plus eliminated an expected escalation adjustment. The new contract

provides for an annual CIP adjustment and a cost of fuel adjustment. The contractor, IESI, has formally submitted its proposed 5.7% adjustment to the City. While not approved at this time, the proposed budget includes funds of this amount. To maintain a positive fund balance, the City will have to shortly raise its rates to our citizens to pass this increase along.

FRANCHISE REPORT

Texas Cable Partners, L.P.

Time Warner is the current cable operator in Alvin. In 1999, the fiber optic rebuild of the cable system was completed. Time Warner informed the City that it would not be collecting franchise fees on cable modem services based on an FCC declaratory ruling. That ruling is currently on appeal. Annual revenues to be received from Time Warner in fiscal year 2005-2006 are approximately \$142,000.

Texas-New Mexico Power Company

The City Council approved a ten-year franchise agreement with Texas New Mexico Power Company ("TNMP") in December, 2003 to operate an electric utility system in the City. On July 26, 2004 the City of Alvin was notified that TNP and First Choice had agreed to an acquisition of the companies by PSC, a major investor-owned utility in New Mexico. The projected annual revenues to be received in fiscal year 2005-2006 from TNMP are approximately \$808,375.

Reliant Energy- Houston Lighting and Power Company

Reliant Energy-Centerpoint Energy serves a small portion of the City of Alvin and operates its electric utility system pursuant to Chapter 20 of the Code of Ordinances, City of Alvin, Texas. The projected annual revenues to be received from Centerpoint in fiscal year 2005-2006 are approximately \$16,425.

Centerpoint Energy- Entex

By Ordinance No. 68-C the City Council granted a franchise to Houston Natural Gas Corporation (now "Reliant Energy- Entex") to operate a natural gas pipeline system within the City to provide natural gas service to the Community. The projected annual revenues to be received in fiscal year 2005-2006 from Entex are approximately \$67,000.

Southwestern Bell

As a result of HB 1777 (codified as Chapter 283 of the Local Government Code) which became effective on September 1, 1999 the City has no franchise agreement with Southwestern Bell Telephone Company or other certified telecommunications providers. The PUC has established the access line rates under the statute for such providers. The projected annual revenues to be received in fiscal year 2005-2006 from the certified telecommunications providers are \$189,000.

DONATION POLICY

The Donation policy will ensure that the City has an updated list of appropriate items and services that could be donated to the City. The policy provides opportunity to the Parks Board, Planning Commission and others to input to the list. The list would be reviewed and approved by Council each year.

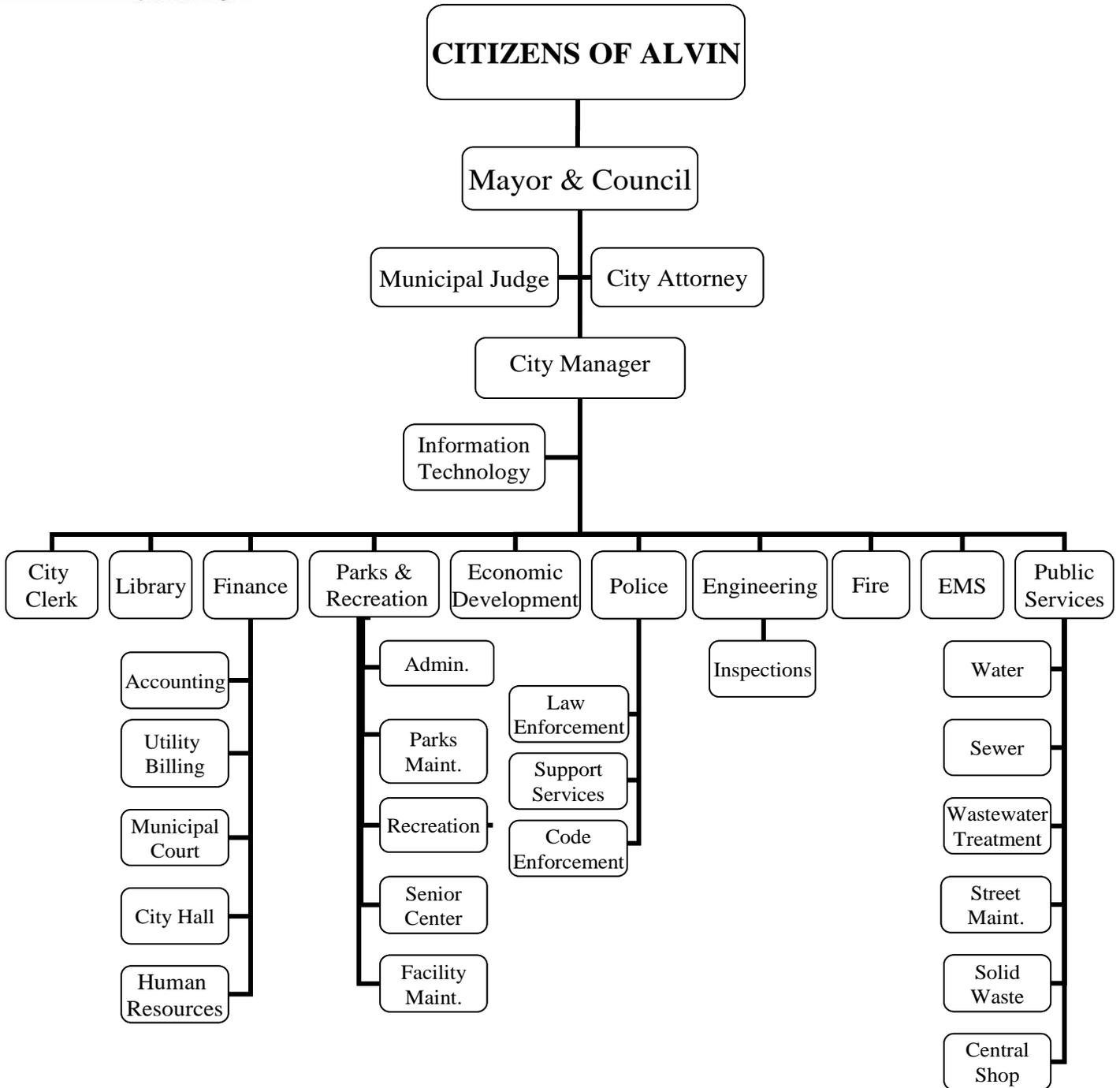
REAL PROPERTY INVENTORY

A copy of the Real Property Inventory update is provided for Council review, and will be made available in the Council conference room.





Organizational Chart





Officials and Consultants

Officials:

Paul Horn	City Manager
Bobbi Kacz	City Attorney
Tommy Pebbles	City Clerk
Suzy Kou	Director of Finance
Mike Merkel	Chief of Police
Rex Klesel	Fire Chief
Larry Buehler	Director of Economic Development
Cassandra Langley	Information Technology Manager
Ron Schmitz	Director of EMS
Andy Gallagher	City Engineer
David Kocurek	Director of Public Services
Ed Hersh	Director of Parks & Recreation
Danna Kay Wilson	City Librarian

Consultants:

Donna Starkey	Municipal Court Judge
Bill Pannell	Alternate Municipal Court Judge
Null Lairson	Auditor
Coastal Securities	Financial Advisor
Vinson & Elkins, L.L.P.	Bond Counsel

ORDINANCE NO. 06-CCC

AN ORDINANCE OF THE CITY OF ALVIN, TEXAS, APPROVING THE BUDGET FOR THE CITY OF ALVIN, TEXAS FOR FISCAL YEAR 2006-2007; AND SETTING FORTH OTHER PROVISIONS RELATED THERETO.

WHEREAS, state law and the City of Alvin Charter require that the City enact an annual budget; and

WHEREAS, the City desires to comply with sound budgetary principles and protect the citizens of the City by maintaining a fund balance adequate to cover the needs of the City during fiscal year 2006-2007; and

WHEREAS, the budget for fiscal year 2006-2007 reflects Council's best efforts at providing a balanced budget and maintaining the necessary fund balance to meet the City's needs; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS;

Section 1. That the City Council hereby adopts the recitals and findings set forth in the preamble hereof.

Section 2. That the City Council hereby adopts the City of Alvin Annual Budget for fiscal year 2006-2007, a copy of which is attached hereto and incorporated herein by reference. Such budget is adopted by the favorable vote of a majority of the members of the City Council in accordance with Article VII of the City of Alvin, Texas Charter.

Section 3. Open Meetings Act. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapt. 551, Tex. Gov't Code and Article VII of the City of Alvin, Texas Charter.

PASSED AND APPROVED on first reading on the 7 day of September, 2006.

PASSED AND APPROVED on second and final reading on the 11 day of September, 2006.

ATTEST:

CITY OF ALVIN:

By: Thomas W. Peebles
Thomas W. Peebles, City Clerk

By: Gary Appelt
Gary Appelt, Mayor

ORDINANCE NO. 06-DDD

AN ORDINANCE OF THE CITY OF ALVIN, TEXAS PERTAINING TO THE LEVYING OF TAXES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2006 AND TERMINATING SEPTEMBER 30, 2007; AND RATIFYING, CONFIRMING AND AFFIRMING ACTION PREVIOUSLY TAKEN BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS:

That there be and is hereby levied for the fiscal year beginning October 1, 2006 and terminating September 30, 2007, on all real and personal property within the City limits of the City of Alvin, Texas, except so much thereof as may be exempt by the Constitution and laws of the State of Texas and of the United States the following:

Section 1. An ad valorem tax of and at the rate of \$0.6565 on the One Hundred Dollars valuation of the real and personal property and mineral royalties owned within the City limits of Alvin on the first day of January 2006 to provide for the current expenses of the City of Alvin, Texas (General Fund).

Section 2. An ad valorem tax of and at the rate of \$0.0157 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2006, to pay current interest and to provide a Sinking Fund on the General Obligation Refunding Bonds, Series 1998.

Section 3. An ad valorem tax of and at the rate of \$0.0127 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2006, to pay current interest and to provide a Sinking Fund on the Certificates of Obligation, Series 2000.

Section 4. An ad valorem tax of and at the rate of \$0.0331 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2006 to pay current interest and to provide a Sinking Fund on the General Obligation Bonds, Series 2002.

Section 5. An ad valorem tax of and at the rate of \$0.0505 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2006 to pay current interest and to provide a Sinking Fund on the General Obligation Refunding Bonds, Series 2002A.

Section 6. An ad valorem tax of and at the rate of \$0.0077 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2006 to pay current interest and to provide a Sinking Fund on the General Obligation Refunding Bonds, Series 2003.

Section 7. An ad valorem tax of and at the rate of \$0.0162 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2006 to pay current interest and to provide a Sinking Fund on the Tax Anticipation Notes, Series 2005.

Section 8. An ad valorem tax of and at the rate of \$0.0059 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2006 to pay current interest and to provide a Sinking Fund on the Certificate of Obligations, Series 2006A.

Section 9. An ad valorem tax of and at the rate of \$0.0053 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2006 to pay current interest and to provide a Sinking Fund on the Certificate of Obligation, Series 2006C.

Section 10. Taxes are to be calculated on the basis of one hundred percent (100%) of assessed value for the 2006-2007 tax year.

THIS TAX RATE WILL RAISE LESS TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL LOWER TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$21.90.

A total tax rate of all property was set at \$0.8036 per One Hundred Dollars valuation, and such total tax rate was adopted by favorable majority of the members of the City Council of the City of Alvin, Texas in a Council meeting duly assembled in accordance with the Home-Rule Charter of the City of Alvin, Texas and such action is hereby ratified, confirmed and affirmed.

PASSED AND APPROVED on first reading on the 7 day of September, 2006.

PASSED AND APPROVED on second and final reading on the 11 day of September, 2006.

ATTEST:

CITY OF ALVIN:

By: Thomas W. Peebles
Thomas W. Peebles, City Clerk

By: Gary Appelt
Gary Appelt, Mayor

BUDGET PROCESS

General Budget Requirements

Budget Process

The budget process is an instrumental key to the development of the City of Alvin's strategic plan. This allows the departments an opportunity to reassess goals and objectives and determine a means for accomplishing them. Budget preparation begins eight months prior to the Council adoption of the final budget in September.

- The City Manager, between 60 to 90 days prior to the start of each fiscal year, shall submit to the Council a proposed budget. It should provide a complete financial plan for the fiscal year and shall be prepared in accordance with generally accepted accounting standards and guidelines established by the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).
- The budget and all supporting schedules shall be filed with the City Clerk, submitted to the council and shall be a public record. The City Manager shall provide copies for distribution to all interested parties.
- The Council shall fix the time and place of a public hearing on the budget and shall cause to be published in the official newspaper of the city, a notice of hearing setting forth the time and place thereof at least five days before the date of such hearing. All interested parties shall be given an opportunity to be heard for or against any item or the amount of any item contained.
- Prior to October 1, the budget shall be enacted by a favorable majority of the members of the council.
- Upon adoption, the budget shall be in effect for the fiscal year. A copy of the budget as finally adopted shall be filed with the City Clerk and the City of Alvin Library. The final budget shall be reproduced and electronic versions and/or printed copies shall be made available for the use of all offices, departments and agencies and for the use of all interested persons and organizations.
- From the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the object classes therein named. Budget adjustments within a department are approved by the City Manager. All supplemental appropriations for a department should be approved by the City Council.

Budget Phases

- Assessment Phase- This phase consists of assessing our current financial conditions and determining the existing needs within the City, evaluating short and long range economic and financial forecasts. Community feedback is extremely important in helping to establish priorities and determines a means of accomplishing those objectives for the coming budget year(s). This is accomplished through our "Crossroads" Town Hall meetings.

BUDGET PROCESS

Recommendations from the Parks Board, Planning Commission and City Departments are also reviewed.

Time Frame: February through late April

- **Developmental Phase-** The development phase begins with distribution of budget instructions to all departments. Departments begin the process of developing program budgets addressing program objectives, setting goals and prioritizing needs for each program. Short term and long term operating needs and capital outlay requests are determined during this phase.

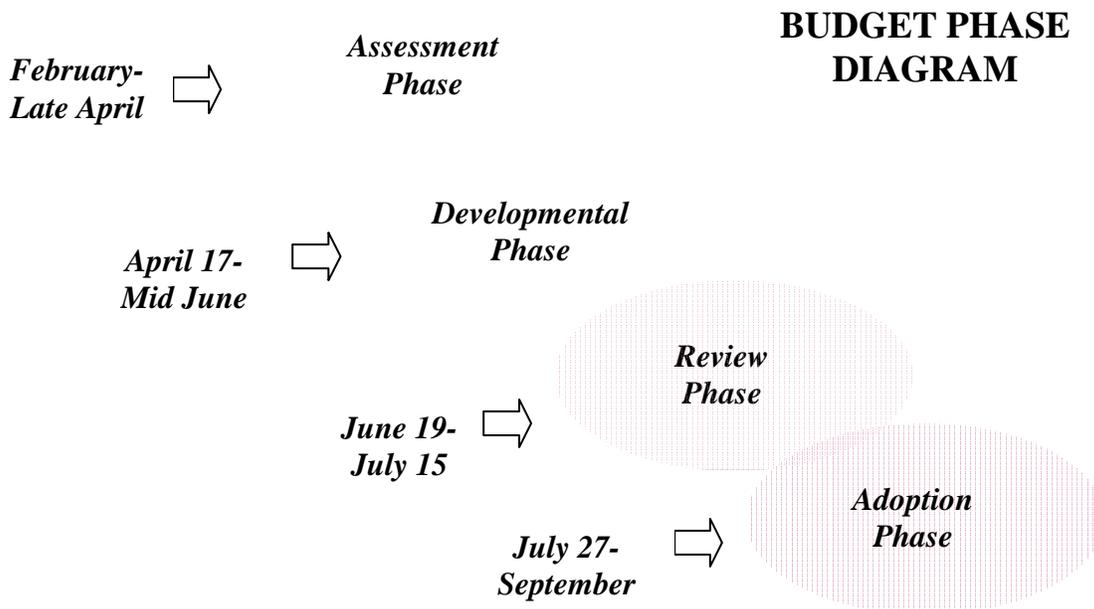
Time Frame: Late April through mid June

- **Review Phase-** This phase begins with the submission of budgets by each department. The City Manager begins reviewing departmental budgets and objectives to ensure that City needs and Council priorities are being met while maintaining the fiscal integrity of the City. The City Manager meets with each department head to review their budget with the end result being the creation of a balanced budget the City Manager will submit to Council for adoption.

Time Frame: Mid June through late July

- **Adoption Phase-** A proposed budget is presented to City Council by the City Manager. Work sessions are held by Council to review the proposed budget. A special City Council meeting is held for Council to vote to exceed 3% above the effective tax rate along with public hearings on the proposed budget and property tax rate. The adoption phase concludes with the first and second reading of the Budget and Tax Rate Ordinances in September. The new fiscal year begins October 1st.

Time Frame: Late July through September



BUDGET PROCESS

Property Tax

- The council shall have the power under the provisions of the state law to levy assess and collect an annual tax upon real and personal property within the city to the maximum provided by the constitution and laws of the State of Texas. The city council shall also have the power to levy other taxes consistent with the laws of the State of Texas.
- All real and personal property within the city not expressly exempted by law shall be subject to annual taxation.
- The amount in the final adopted budget shall be the determination of the amount of the levy for the purposes of the city in the corresponding tax year; provided, however, that in no event shall such levy exceed the legal limit provided by the constitution and laws of the State of Texas.

Fiscal 2006-07 Annual Operating and Capital Plan Calendar of Events for Budget Preparation and Adoption

February	Parks Board Recommends Projects <i>(City Charter, due by March 1st)</i>
April	Planning Commission Recommends Projects <i>(City Charter, due by April 1st)</i>
April 17,	Distribution of Budget Instructions to the Departments
May 15,	Preliminary values for 2006 available from Appraisal District
June 3,	Goal Setting and Prioritize, approve Capital Projects
June 9,	Departments Budget Requests submitted
June 19 - July 14	Budget review by the Manager and department heads.
July 13,	Council Budget Workshop
July 25,	Certified Values for 2006 received from Appraisal District
July 27,	City Manager Proposes Budget (Special Council Meeting)
August 10,	Special City council meeting <i>(Council to vote to exceed 3% above the effective tax rate on August 22th).</i>
August 14 & 21	Council work session(s) on proposed budget
August 24,	Public hearings on proposed budget and property tax.
August 28,	Council work session on proposed budget (if necessary) Second Public Hearing on Tax Rate
September 7,	Budget and tax rate ordinance adopted on first reading.
September 11,	Budget and tax rate ordinance adopted on second reading.
October 1	Fiscal Year Begins

ACCOUNTING SYSTEM
Description of Funds and Fund Types

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenue, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent the means by which spending activities are controlled. The City uses six fund types and two account groups.



GOVERNMENTAL FUNDS- Governmental type activities are accounted by four fund types, which are the General Fund, Special Revenue Fund, Capital Projects Fund and Debt Service Fund.

- ◆ **General Fund** - The General Fund is used to account for all financial transactions which are not accounted for in another fund. The principal source of revenues of the General Fund is property taxes, sales taxes, franchises, and fines and forfeits. Expenditures are for general government, finance, public safety, public works, culture parks maintenance and recreation, engineering and other community services.
- ◆ **Special Revenue Funds** - The Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, or major capital projects) that are legally restricted to expenditures for special purposes. Special revenue funds include State of Texas and Federal grants as well as Hotel/Motel tax revenues. The City has the following special revenue funds:

Hike & Bike Trail System Fund- This fund accounts for a grant for the Hike & Bike Trail System in the City.

Hotel/Motel Tax Fund- Revenues are from a room occupancy tax with expenditures for the promotion of tourism and the convention and hotel industry.

Municipal Library Building Fund- To account for interest earned from investments of customer deposits in the Enterprise Fund and interest earned on fund investments. Funds are expended for the benefit of the City of Alvin Library.

Special Investigation Fund- This fund receives a share of money and property seized during drug related arrests. The funds are used by the police department for investigations involved drugs.

ACCOUNTING SYSTEM
Description of Funds and Fund Types

Municipal Court Building Security Fund- This fund is set up to account for monies collected and used from Municipal Court fees required by state law for Municipal court building security purposes.

Municipal Court Technology Fund- This fund is set up to account for monies collected and used from Municipal Court fees as required by state law for Municipal technology purposes.

Donations- To account for donations received by the City. Funds are expended as specified by the donation.

- ◆ **Capital Projects Fund** - The Capital Projects Fund is used to account for the proceeds from the sale of general obligation bonds and expenditure of these proceeds for the acquisition or construction of fixed assets as designated in each bond issue or as authorized by Council. Sources of revenues are primarily proceeds of general obligation debt and transfers from other funds.
- ◆ **Debt Service Fund** - The Debt Service is used to account for the payment of interest and principal on all general obligation debts of the City. The primary source of revenue for debt service is property taxes.
- ◆ **Sales Tax-Street Improvements Fund** - The Sales Tax Street Improvement Fund is used to account for a portion of the Sales taxes received that Council has designated to be used for street projects, to support the streets and provide engineering and maintenance support of street. The primary source of revenues are primarily sales taxes received by the City.
- ◆ **Permanent Fund** - The Permanent Fund is used to account for the handling and maintaining of the City's Cemetery.

**PROPRIETARY FUND**◆ **Enterprise Funds**

The Enterprise Funds are proprietary funds used to account for operations that are financed and operated in a manner similar to private business enterprises- where the intent of the government's council is that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user

ACCOUNTING SYSTEM
Description of Funds and Fund Types

charges; or where the government's council has decided that periodic determination of net income is appropriate for accountability purposes.

***Water & Sewer-** To account for revenues and expenses for water and sewer services for the residents of the City.*

***Sanitation-** To account for the revenues and expenses for solid waste collection and disposal services for the residents of the city.*

***Emergency Medical Services-** To account for revenues and expenses for emergency medical service for the residents of Alvin and the surrounding area.*



INTERNAL SERVICE FUND- Internal Service funds are used to account for operations services provided by one department to other departments in the City on a cost reimbursement basis.

- ◆ **Central Shop-** To account for revenues and expenses for central shop which handles the maintenance of vehicles and equipment for the different departments of the City.
- ◆ **Vehicle Replacement Fund-** To account for the accumulation of vehicle replacement cost and purchase of vehicles.

**ACCOUNT GROUPS**

- ◆ **General Fixed Assets Account Group** - This account is established to account for the fixed assets owned by the City exclusive of those relating to proprietary fund operations. Expenditure transactions to acquire general fixed assets occur in the General Fund, Special Revenue Funds and Capital Projects Fund.

General Long-Term Debt Account Group - This account group is used to account for the City's long-term liabilities which include general obligation bonds, certificates of obligation, time warrants, and capital lease obligations due at varying dates through 2015.

ACCOUNTING SYSTEM
Description of Funds and Fund Types

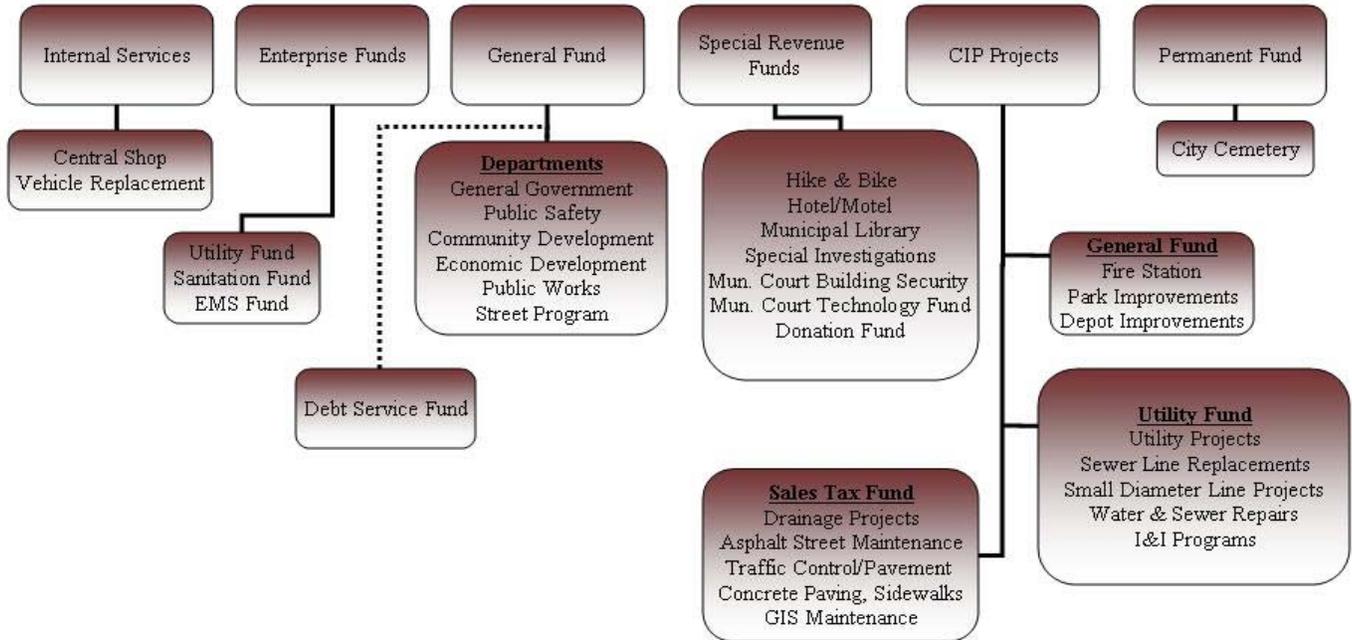
**MEASUREMENT FOCUS AND BASIS OF ACCOUNTING**

- ◆ The City employs the modified accrual basis of accounting all funds except the Enterprise Fund. Under this basis of accounting, revenues are recognized when they become susceptible to accrual, i.e., both measurable and available to finance expenditures of the current period and collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Such time thereafter should not exceed 60 days. Expenditures are recorded when a liability is incurred with the exception of debt service expenditures, which are recorded only when payment is due. The Enterprise Fund uses the accrual basis of accounting recognizing revenues when earned and expenses when incurred. Accounts receivable for services are recorded when billed. Unbilled amounts are not material and have not been accrued in the proprietary fund.

**BASIS OF BUDGETING**

- ◆ For budget purposes, all funds are budgeted according to the appropriate basis of fund accounting.

City of Alvin Fund Structure



FINANCIAL MANAGEMENT POLICIES

Reserve Policies

- Resolution 04-R-22, a resolution of the City Council of the City of Alvin, Texas establishes a fund balance minimum of twenty-five percent (25%) of annual operating costs for the General Fund and fifty percent (50%) of annual debt payments for the debt service fund. The City will maintain sufficient funds to operate the City for a period of ninety days. The minimum fund balance of the General Fund should not be less than \$1,500,000 plus the balance of the compensated absences which shall include sick leave, vacation and compensatory time.
- In the Water and Sewer Enterprise Fund, the City will maintain an operating reserve of not less than four months of the current year's appropriation for operation and maintenance, which is defined as the total budget less debt service and capital project expenditures. In other enterprise operating funds, the City shall strive to maintain positive retained earnings positions to provide sufficient reserves for emergencies.
- Fund Balance/Retained Earnings shall be used only for emergencies, non-recurring expenditures, or major capital purchases.

Financial Reporting Policies

- The City's accounting and financial reporting systems will be maintained in conformance with current accepted principles and standards of the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).
- An independent public accounting firm will perform an annual audit.

Debt Service Policies

- Long-term debt will not be issued to finance current operations.
- The final maturity date for any long-term debt will not exceed the expected useful life of the capital improvement so financed.
- Long-term debt will not exceed the City's resources for repaying the debt.
- The city shall have the power to borrow money on its credit, and to issue general obligation bonds for public improvement or any other purpose not prohibited by the constitution and laws of the State of Texas, and to issue refunding bonds to refund outstanding bonds of the city previously issued. All such bonds shall be issued in conformity with the laws of the State of Texas.

FINANCIAL MANAGEMENT POLICIES

- The city shall have the power to borrow money for the purpose of constructing, purchasing, improving or repairing of public utilities, recreational facilities or any other self-liquidating municipal function not prohibited by the constitution or laws of the State of Texas and to issue revenue bonds payable solely from the properties and/or income from those public utilities or recreational facilities.
- The City of Alvin has no debt limit. However, in the State of Texas, General Obligation Bonds must be approved in an election with the majority of the votes cast being in favor of the issuance of bonds.

Personnel Policy

- The City of Alvin's goal is to attract and retain qualified personnel in the City organization by offering a competitive salary and benefit package.
- All full-time and regular part-time positions are carefully evaluated in order to compete with the local job market. New positions are created based on actual needs by a particular department or departments to meet the service delivery needs of the community.
- The City periodically utilizes community service programs for parks and community clean up and beautification. Also, the City makes effective use of temporary agency employees.

Fixed Assets

- These assets will be reasonably safeguarded and properly accounted for, and prudently insured. A fixed asset of the City shall be defined as a purchased or otherwise acquired piece of equipment, vehicle, furniture, fixture, capital improvement, addition to existing capital investments, land or buildings, with the cost or value of such acquisition being \$5,000 or more with an expected useful life greater than one year.

ADMINISTRATIVE POLICY

Budget Management and Adjustments

The object of this policy is to establish guidelines and procedures necessary to effectively administer and control the annual budget, a financial plan of operation for the City and the provision of services to the citizens.

- ◆ Responsibility is assigned to the City Manager who then delegates to each department head for maintaining expenditures within each object class account. Department heads are responsible for recommending transfers within the department. Approval from the City Manager is necessary to complete the process.

- ◆ All supplemental appropriations should be approved by the City Council.

This policy is necessary to enable a department to continue operations in times of emergency and change, yet still adhere to the budget requirements as outlined in the City Charter.

POLICY STATEMENTS ON INTERFUND TRANSFERS

In fiscal year 2006/07, the EMS, Sanitation, and Cemetery funds will be charged the following percentages of franchise fee based on the 2005/06 actual operating revenues. These charges are for work performed by Parks, City Clerk, and Engineering personnel.

EMS	2%
Sanitation	6%
Cemetery	46%

The Utility and EMS funds will also be assessed an administrative charge for Human Resources, Automation, and Accounting services. These charges are based on percentages of total cost in the affected departments.

Utility	18.35%
EMS	1.22%

The proposed transfers to the General Fund for fiscal year 2006/07 are listed as follows:

	<u>Franchise</u>	<u>Administrative</u>	<u>Total</u>
Utility	-0-	146,650	146,650
EMS	17,776	9,777	27,553
Sanitation	103,089	-0-	103,089
Cemetery	20,708	-0-	20,708

CITY OF ALVIN DONATION POLICY

I. Rationale

The City of Alvin desires to grow and prosper, whereby it offers its constituents the highest quality programs, services, facilities, and recreational offerings. There are many individuals, businesses, and entities that welcome the opportunity to be benefactors on behalf of the City. This policy is formulated to be amenable both to those unselfish patrons and sponsors who wish to give real and personal property and services of value to the City and to the recipient—the City, as well. Therefore, this policy is designed to promote the rendering of useful gifts to the City of Alvin with relative ease.

II. General

The City through the different departments will develop a list of acceptable items, with cost estimates with input from the Planning Commission, Parks Board, Senior Citizens Advisory Board, Alvin Volunteer Fire Department, Alvin Police Association and Alvin EMS Volunteer Association. This list will be approved by the City Council. The list may include some of the following examples: Parks playground equipment, Police equipment, Labor for specified projects/activities and other services.

The City of Alvin welcomes donations that appear on a list approved by City Council. Anyone wanting to donate services, real property, personal property, equipment, or money should contact the Finance Department to convey the nature of the gift and any stipulations regarding its use. The Finance Department will seek the City Manager's approval (his/her determination that the proposed donation appears on the pre-approved list, or if the proposed donation has not received approval, then the City Manager will evaluate the proposed donation to ensure that it adheres with this policy and present it for Council approval) prior to presenting the patron with a Donation Form. When the Donation Form is completed, the donated services, items, materials, and property will be accepted as City property. All documentation will reside in the Finance Department.

III. Exclusions

- A) Donations of real and personal property, and services are welcome, as long as they are not considered to be "mission critical." Broadly defined, "mission critical" refers to items, services, and property that are essential to the daily operation of the City.
- B) Donations will not be accepted from individuals or companies who have had a contractual relationship with the City within the last two years. Donations from franchises, however, will be accepted.

CITY OF ALVIN DONATION POLICY

IV. Procedure for Development of List of Desired Items

- A) The City Manager will determine if the donation is acceptable based on a consultation with the appropriate department head before donations of real and personal property will be accepted from individuals or companies.
- B) Solicitations for donations by employees must be pre-approved by the City Manager.
- C) Because every City Department's needs and desires vary over time, this policy provides an avenue for the receipt of myriad acceptable items, materials, property, and services. The following list is a sampling of items and services that are needed by the City of Alvin: park playground equipment, outdoor seating, trees, shrubs, and flowers, park maintenance (adopt-a-park programs), real estate; travel and training, computer equipment, office furniture, office supplies, police, fire, and EMS equipment, food, decorations, and prizes for events, and labor for various projects and activities.

V. Procedure

1. The City of Alvin's Donation Policy will be publicized via the City website, bulletin boards, and civic groups.
2. The appropriate department must justify proposed donations.
3. Proposed donations will be communicated to the City Manager's office for approval.
4. Once approved, the patron will complete a Donation Form, which will serve as a legally binding document conveying the donation from the donor to the City of Alvin.
5. All documentation will reside in the Finance Department.
6. The City Manager will issue a quarterly report listing all donations to the City Council.
7. If a donated item necessitates future insurance and maintenance obligations, the following procedures must be followed:

CITY OF ALVIN DONATION POLICY

- a. Obtain a complete description of the vehicle or equipment item, including make, model, year, serial number, vehicle identification number, and statement of condition.
- b. Provide an estimate of current value and replacement value by using and referring to appropriate trade publications or other sources.
- c. Establish and document the need for the item.
- d. Estimate associated costs for ongoing maintenance and operations, and provide all documentation to the City Manager and Director of Finance.

VI. Desired Donations

The City Manager's office will be responsible for gleaning input regarding a list of desired items, property, materials, or services from all departments, boards, commissions, associations, and City Council committees. This list will be compiled and updated periodically on the City's website.



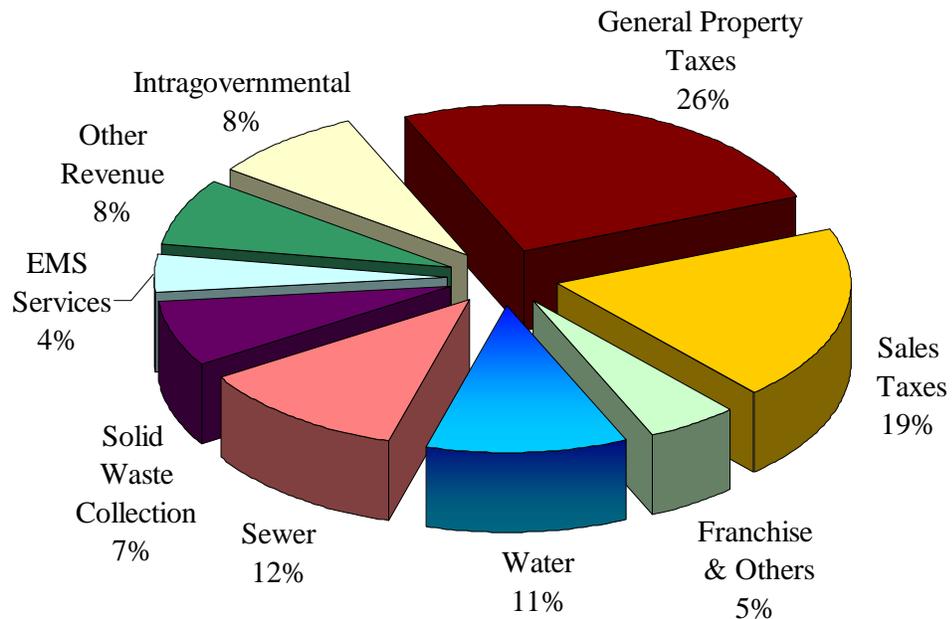
BUDGET SUMMARY ALL FUNDS

FUND	REVENUES/RESOURCES	ACTUAL 2003/04	ACTUAL 2004/05	BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
111	General Fund	\$ 11,317,032	\$12,517,132	\$12,397,400	\$13,003,702	\$13,319,840
113	Tom Blakeney Trail System Fund/PhaseII	87,003	89,638	87,524	92,109	92,609
121	Hotel/Motel Tax Fund	442,255	423,333	472,980	566,557	513,622
122	Library	115,014	115,839	110,169	115,638	110,393
123	Special Investigation Fund	222,630	129,190	116,924	109,969	107,314
124	Municipal Court Building Security Fund	47,434	60,508	62,950	72,972	71,372
125	Municipal Court Technology Fund	44,110	18,627	19,923	21,200	23,065
127	Donation Fund	14,304	16,404	39,174	50,930	44,719
131	Capital Improvement Fund	2,820,516	4,644,504	2,804,825	2,846,422	2,004,918
132	Sales Tax Fund	2,623,307	3,867,267	3,386,422	4,767,443	4,833,330
134	2006 CO Governmental	0	0	0	2,784,595	2,708,245
141	GO Bond Debt Fund	1,645,929	1,535,325	2,022,076	1,434,728	1,697,757
151	Cemetery Fund	453,030	466,009	478,222	473,086	476,440
160	Recycling Grant	0	0	0	18,316	17,940
211	Utility Fund	17,062,842	5,409,825	15,496,665	20,650,967	19,916,659
212	Sanitation Fund	1,813,672	1,718,212	1,921,607	2,117,786	2,181,068
213	EMS Fund	2,751,733	1,406,408	2,170,306	2,128,876	2,125,095
214	Impact Fees	0	0	0	233,823	100,000
221	Central Shop	563,645	566,107	595,824	623,993	600,085
222	Vehicle Replacement Fund	1,034,786	376,711	936,560	929,544	988,768
231	2005 WS Bonds Projects	0	0	0	1,867,110	1,542,644
232	2006 CO Bonds Projects	0	0	0	4,192,039	4,050,000
342	Senior Fund	0	6,610	0	27,910	22,730
Total Revenues/Resources		\$43,059,242	\$33,367,649	\$43,119,551	\$59,129,716	\$57,548,613
EXPENDITURES/USES						
111	General Fund	8493895	9,095,762	9,439,355	9,358,984	9,933,838
113	Tom Blakeney Trial System Fund/PhaseII	0	0	0	0	0
121	Hotel/Motel Tax Fund	97576	163,206	136,273	159,717	158,817
123	Special Investigation Fund	36167	88,498	34,900	31,004	7,900
124	Municipal Court Building Security Fund	21110	0	0	200	0
125	Municipal Court Technology Fund	6267	40,600	9,495	4,500	0
122	Municipal Library Building Fund	7039	2,070	2,000	6,123	5,000
127	Donation Fund	4056	2,214	16,400	15,930	15,000
131	Capital Improvement Fund	1,399,997	4,296,507	1,365,000	2,164,079	870,000
132	Sales Tax Fund	2431174	2,300,872	2,611,346	2,529,848	3,220,416
134	2006 CO Governmental	0	0	0	0	2,708,246
141	Debt Service Fund	1190748	1,032,135	897,593	942,866	1,190,053
151	Cemetery Fund	37622	39,444	45,573	38,188	40,708
160	Recycling Grant	0	0	0	29,785	17,940
211	Utility Fund	4879295	4,960,238	5,584,337	5,362,620	5,779,408
212	Sanitation Fund	1669464	1,837,348	1,791,166	1,773,932	1,874,830
213	EMS Fund	1563528	959,948	951,744	1,005,086	987,333
221	Central Shop	528612	450,430	451,659	435,824	453,861
222	Vehicle Replacement Fund	422814	329,184	97,200	308,008	259,000
231	2005 WS Bonds Projects	0	0	0	1,095,788	0
232	2006 CO Bonds Projects	0	0	0	0	4,050,000
342	Senior Fund	0	9,837	0	12,159	8,900
Total Expenditures/Uses		\$ 22,789,364	\$ 25,608,293	\$ 23,434,041	\$ 25,274,641	\$ 31,581,250

SUMMARY OF REVENUES BY SOURCE- ALL MAJOR FUNDS

Description	General Fund	Special Revenue Funds	Capital Projects	Sales Tax Fund	GO Bond Debt Fund	Permanent Fund	Utility Fund	Sanitation Fund	E.M.S. Fund	Internal Service Fund	Total
General Property Taxes	\$ 5,262,476				\$ 1,205,233						6,467,709
Sales Taxes	1,631,450			3,262,900							4,894,350
Franchise & Others	1,241,220										1,241,220
Water							2,756,417				2,756,417
Sewer							2,882,374				2,882,374
Impact Fees							100,000				100,000
Solid Waste Collection								1,888,089			1,888,089
EMS Services								997,370			997,370
Intragovernmental	298,000		870,000				141,592			803,292	2,112,884
Other Revenue:											
Hotel Occupany Tax		154,000									154,000
Fines & Forfeitures	357,000	27,200									384,200
Permits & Licenses	594,920										594,920
Grant Proceeds											0
Donations		15,000									15,000
Investment Earnings	105,000	9,600	5,000	12,000	7,000	6,000	78,800	4,000	1,300	2,500	231,200
Other Incomes	446,289					42,500	31,000	500	6,000		526,289
Total Revenues	\$ 9,936,355	\$ 205,800	\$ 875,000	\$ 3,274,900	\$ 1,212,233	\$ 48,500	\$ 5,990,183	\$ 1,892,589	\$ 1,004,670	\$ 805,792	\$ 25,246,022

Revenues By Source- Operating Funds
FY 2006-2007

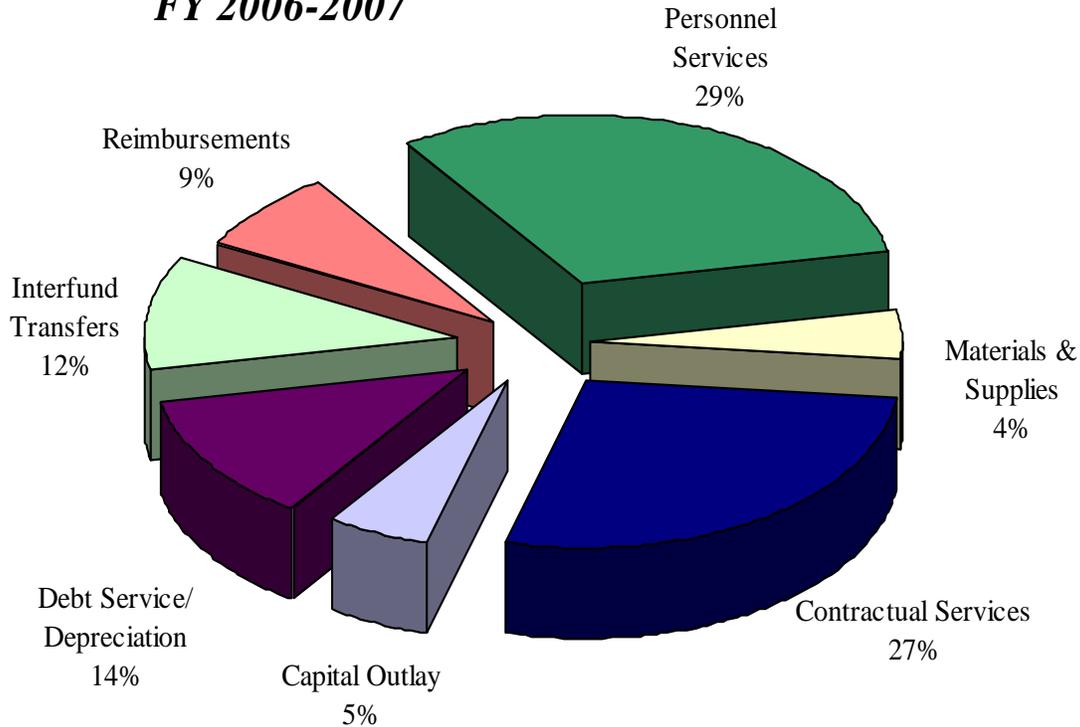


**SUMMARY OF EXPENDITURES
BY CLASSIFICATION- ALL MAJOR FUNDS**

Classification	General Fund	Special Revenue Fund	Capital Projects Fund	Sales Tax Fund	GO Bond Debt Fund	Permanent Fund	Utility Fund	Sanitation Fund	EMS Fund	Internal Service Fund	Total
Personnel Services	\$ 7,234,146						\$ 1,171,380	\$ 7,234	\$ 568,826	\$ 178,628	\$ 9,160,214
Materials & Supplies	741,273	1,000					452,000		100,800	111,200	1,406,273
Contractual Services	3,954,977	150,754		315,000		20,000	1,608,587	1,636,162	259,222	152,032	8,096,734
Capital Outlay	252,360		870,000	90,000			43,634		29,500	271,000	1,556,494
Debt Service/Depreciation		34,963			1,190,053		2,357,157	28,345	1,432		3,611,950
Interfund Transfers				2,815,416		20,708	146,650	203,089	27,553		3,213,416
Reimbursements	(2,248,916)										(2,248,916)
Total Expenditures	\$ 9,933,838	\$ 186,717	\$ 870,000	\$ 3,220,416	\$ 1,190,053	\$ 40,708	\$ 5,779,408	\$ 1,874,830	\$ 987,333	\$ 712,860	\$ 24,796,165

Expenditures By Classification

FY 2006-2007



MAJOR REVENUES

General Property Tax Revenue:

2006-07 Budget: \$ 6,387,709

2005-06 Budget: \$ 5,740,291

The Brazoria County Appraisal District (BCAD) assesses property and establishes the value of property for taxation purposes. Taxable values are set at 100% of the assessed market value after exemptions. The City's property values as certified by BCAD for 2006 is \$788,463,747, an increase of \$74,947,498 (10.5%) over FY 2005 taxable volume of \$713,516,249. FY 2006/07 tax rate is set at .8036, of which .6565 is allocated for the General Fund Maintenance and Operating and .1471 being allocated for Debt Service. Historically, the average of levy collection is 97%.

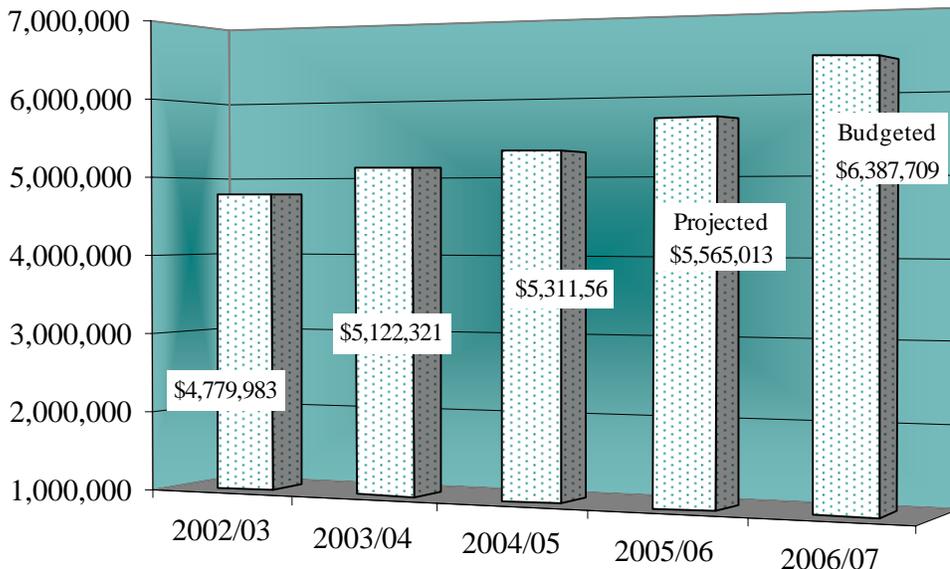
The tax rate is comprised of two components: debt (I & S) to service the debt obligations of the City as found in the Debt Service Fund, and maintenance and operations (M & O) to provide for operating and maintaining general governmental functions. The tax rate for 2006 compared to 2005 is as follows:

<u>2006</u>	<u>2005</u>
\$.6565 M&O	\$.6784 M&O
<u>.1471 I & S</u>	<u>.1252 I & S</u>
\$.8036 Tax Rate	\$.8036 Tax Rate

The City sets the tax rate at .8036/\$100 for 2006. Thus, City taxes on property valued at \$175,000 would be \$1,406.30, as follows;

$$[(\$175,000 \div 100) \cdot 8036] = \$1,406.30$$

Property Tax Revenue



MAJOR REVENUES

Sales Tax Revenue:

2006-07 Budget: \$ 4,894,350

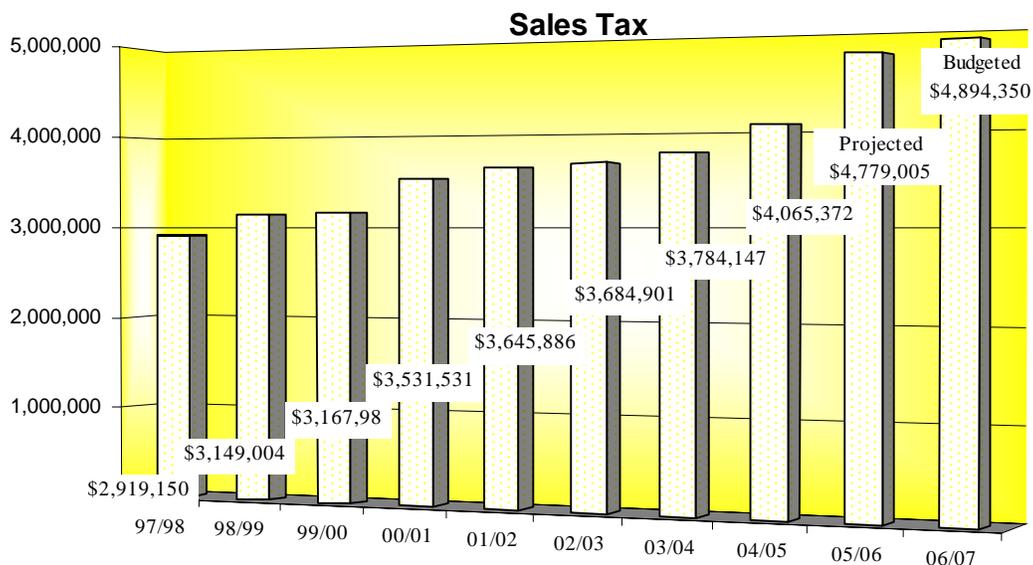
2005-06 Budget: \$ 4,226,222

The State of Texas is one of a handful of states that do not have a state personal income tax. Therefore, to generate revenue at the local and state level Texas has a sales tax. The sales tax rate for the City of Alvin is 8.25%: 6.25% State tax, 0.5% Brazoria County tax, and 1.5% is the City's share. The City's total estimated revenue from its share of sales tax for FY 2006/07 is \$4,894,350, of which \$3,262,900 is allocated in the Sales Tax fund for street drainage and sidewalk improvements and \$1,631,450 allocated in the General Fund to reduce property taxes.

The City has seen a steady increase in sales tax revenue over the past year as we begin to experience economic growth, in both the residential and commercial areas. Several new retail businesses have opened such as Home Depot, National Tire and Battery, Chili's, Dish Network and Baytown Seafood Company. This trend is expected to continue during FY 2006/07.

History of Sales Tax

		% Increase/Decrease
2006-2007 Budgeted	4,894,350	2%
2005-2006 Projected	4,777,026	15%
2004-2005 Actual	4,065,372	7%
2003-2004	3,784,147	3%
2002-2003	3,684,901	1%
2001-2002	3,645,886	3%
2000-2001	3,531,531	10%
1999-2000	3,167,985	1%
1998-1999	3,149,004	7%
1997-1998	2,919,150	14%
1996-1997	2,497,315	-



MAJOR REVENUES

Franchise Tax Revenue

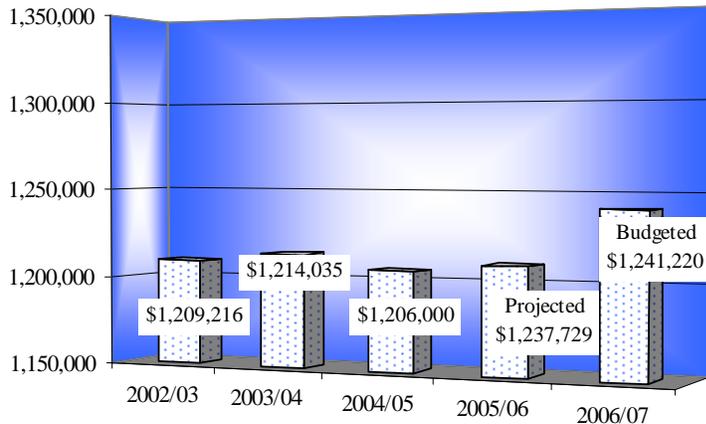
2006/07 Budget: \$1,241,220

2005/06 Budget: \$1,210,000

This revenue is generated through agreements with various utility providers operating within the City of Alvin. The utilities use the City’s right of ways to provide their service, and the City is compensated for these usages through the franchise tax. The fees charged are generally based on a percentage of gross receipts generated within the City limits.

Budgeted Components:	Electricity:	\$825,000
	Telephone:	150,000
	Cable TV:	145,000
	Gas:	69,220
	Right of Ways:	52,000

Franchise Tax



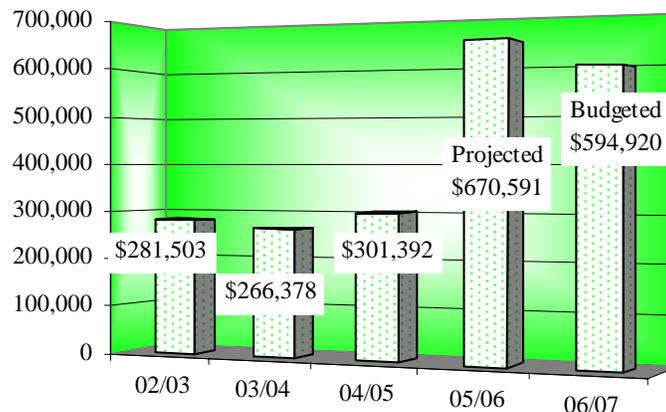
Permits & Licenses:

2006/07 Budget: \$ 594,920

2005/06 Budget: \$ 460,170

The City assesses certain license and permit fees as a means of recovering the costs associated with regulating various activities. These revenues are generated from businesses, building and developing related permits and licenses, restaurants and other amusement establishments and merchant licenses. The City is anticipating approximately 225 new homes to be built in FY 2006/07.

Permits & Licenses



MAJOR REVENUES

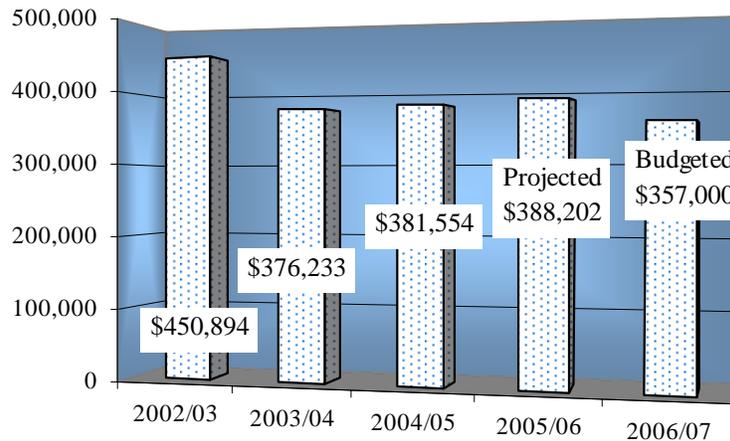
Fines and Forfeitures:

2006/07 Budget: \$357,000

2005/06 Budget: \$389,000

The Finance Department/Municipal Court program is responsible for collecting revenues from fines and forfeitures. These fines are primarily derived from violations of local ordinances and traffic offenses. Collections vary from year to year due to some fines and forfeitures being settled by jail time or performing community service. Estimated collections for FY 2006/07 are \$357,000.

Fines & Forfeitures



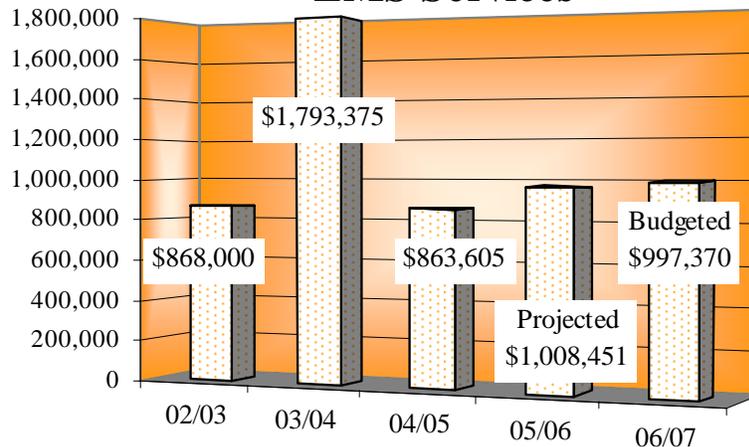
Emergency Medical Service:

2006/07 Budget: \$997,370

2005/06 Budget: \$946,000

With the creation of the County Emergency Service District in 2005, the City is now receiving financial support for EMS services rendered outside of the City. With the creation of this district, Hillcrest Village became obligated to provide emergency services to its citizens and elected to contract with the City of Alvin.

EMS Services



In FY 2003 EMS contracted a new billing service which increased revenues as shown in graph.

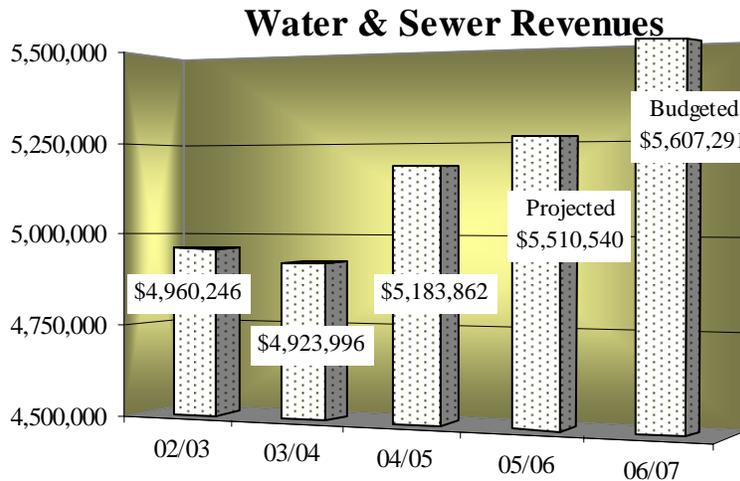
MAJOR REVENUES

Utility Fund – Water & Sewer Revenues:

2006/07 Budget: \$ 5,607,291

2005/06 Budget: \$ 5,410,625

This fund accounts for the water and wastewater utilities for the City of Alvin. Revenues for this fund are derived primarily from user charges. Due to growth in both residential and commercial areas revenues increased for FY 2005/06, and are projected to increase an additional 3.6% for FY 2006/07.

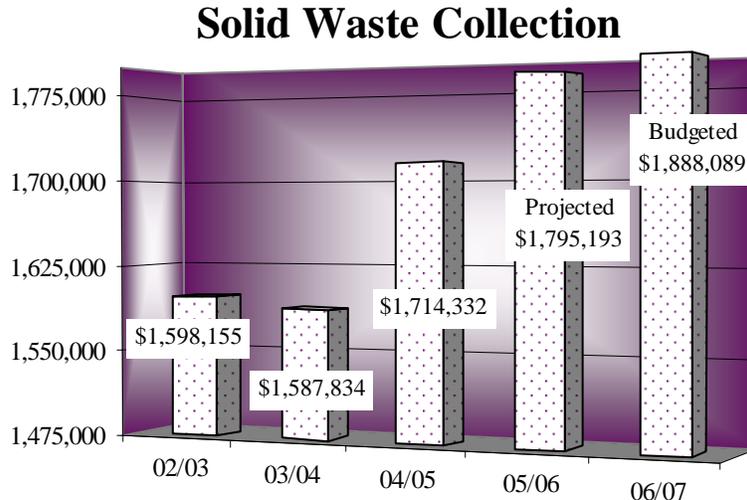


Sanitation Fund:

2006/07 Budget: \$ 1,888,089

2005/06 Budget: \$ 1,787,963

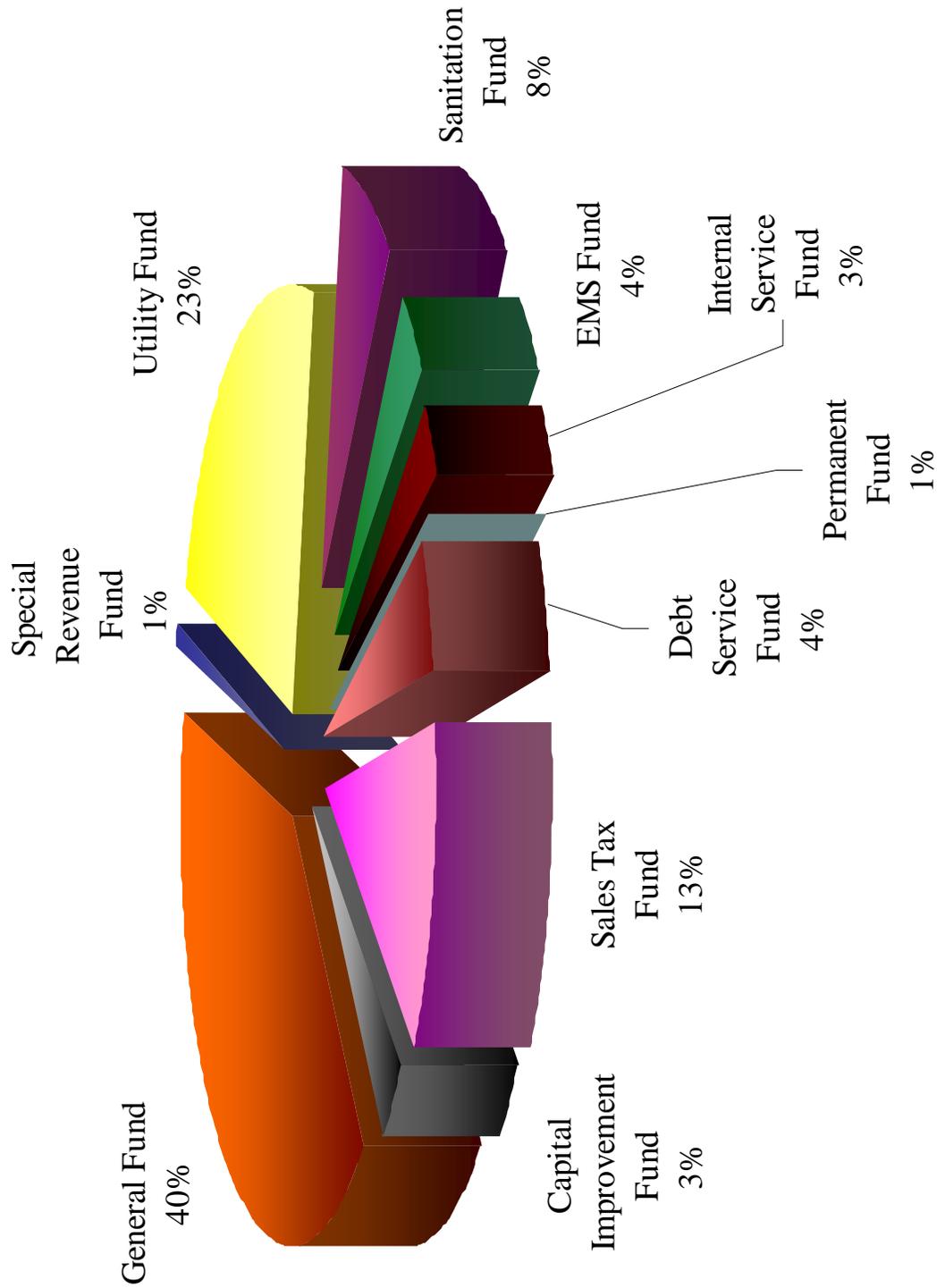
In 2005 the City solicited proposals for sanitation services. This action resulted in a 2.1% reduction in the cost of service, but the contract does provide for the company to adjust the contract annually for CIP and cost of fuel. Due to growth in residential and commercial area revenues are projected to increase in FY 2006/07.



**OPERATING BUDGET
BY FUND/DEPARTMENT BY CATEGORY
FY 2006/07**

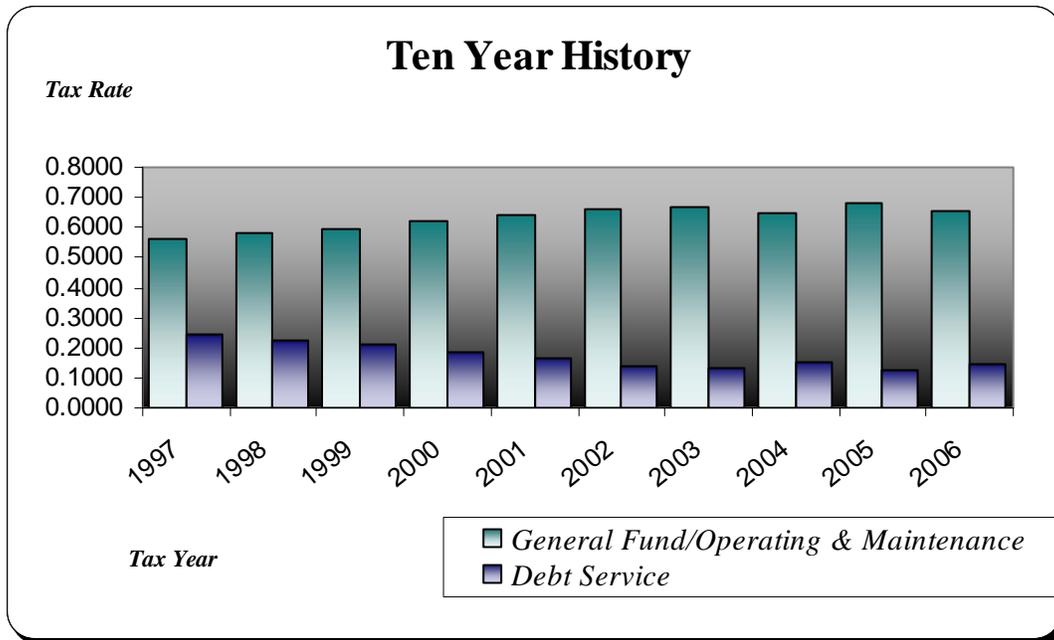
DESCRIPTION	PROJECTED 2005/06	BUDGET	PERSONNEL SERVICES	MATERIALS & SUPPLIES	CONTRACT SERVICES	CAPITAL OUTLAY	TRANSFERS	DEPRECIATION	REIMB.
City Council	53,183	69,498	29,089	5,041	35,368				
City Manager	525,528	638,632	403,115	55,000	148,517	32,000			
City Clerk	185,164	204,114	165,574	1,415	37,125				
Finance	547,456	651,062	439,457	25,299	186,306				
Legal	263,693	285,938	209,430	11,750	64,758				
Police	4,224,279	4,421,344	3,659,612	184,734	573,998	6,500			(3,500)
Fire	834,168	646,664	214,096	81,095	317,613	33,860			
Engineering	578,231	625,684	722,668	33,305	154,711	15,000			(300,000)
Public Services- Street	41,442	0	673,087	204,750	902,579	165,000			(1,945,416)
Library	72,992	106,937		4,405	102,532				
Parks & Recreation	918,422	1,087,417	595,351	129,179	362,887.00				
Economic Development	67,244	158,239	122,667	5,300	30,272				
Other Requirements	1,047,183	1,038,311			1,038,311				
Total General Fund	9,358,984	9,933,838	7,234,146	741,273	3,954,977	252,360			(2,248,916)
Special Investigation	31,004	7,900			7,900				
Court Technology Fund	4,500	0							
Court Building Security Fd	200	0							
Donation Fund	15,930	15,000		1,000	14,000				
Hotel/Motel Tax Fund	159,717	158,817			123,854			34,963	
Water	599,366	790,721	245,468	182,200	351,053	12,000			
Sewer	536,466	625,194	325,513	82,400	198,281	19,000			
Wastewater Treatment	763,353	922,052	343,339	170,900	407,813				
Billing/Collection	193,982	210,454	117,636	3,650	76,534	12,634			
Public Works Admin.	149,514	161,054	139,424	8,350	13,280				
Public Services Facility	89,700	101,857		4,500	97,357				
Other Requirements	3,030,240	2,968,076			464,269		146,650	2,357,157	
Total Utility Fund	5,362,620	5,779,408	1,171,380	452,000	1,608,587	43,634	146,650	2,357,157	
Waste Collection	1,664,302	1,827,251			1,624,162		203,089		
Waste Disposal	109,630	40,345			12,000			28,345	
Recycling	0	7,234	7,234						
Total Sanitation	1,773,932	1,874,830	7,234	0	1,636,162	0	203,089	28,345	0
E.M.S. Fund	1,005,086	987,333	568,826	100,800	259,222	29,500	27,553	1,432	
Municipal Library Bldg Fd	6,123	5,000			5,000				
Permanent Fund	38,188	40,708			20,000		20,708		
Internal Service Fund	743,832	712,860	178,628	111,200	152,032	271,000			
TOTALS	\$ 18,500,116	\$ 19,515,694	\$ 9,160,214	\$ 1,406,273	\$ 7,781,734	\$ 596,494	\$ 398,000	\$ 2,421,897	\$ (2,248,916)

Expenditures By Fund- All Funds Fiscal Year 2006/07



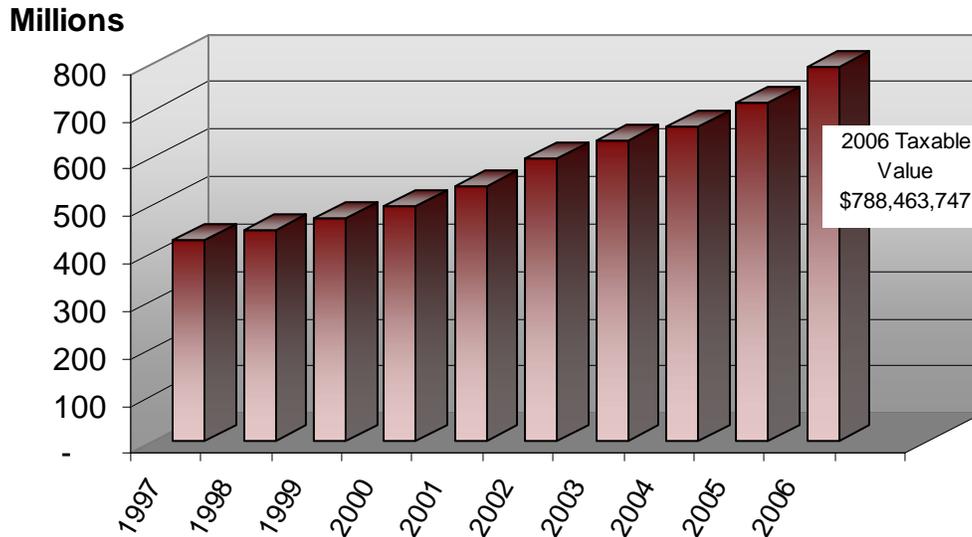
TAX RATE DISTRIBUTION

The City is permitted, by Article XI, Section 5, of the State of Texas Constitution and City Charter to levy property taxes up to \$2.50 per \$100 of assessed valuation for general government services, within the \$2.50 maximum levy there is no legal limit upon the amount of property taxes which can be levied for debt service. The property tax rate to finance general government service and debt service for the 2006/07 fiscal year is \$.6565 and \$.1471, respectively, per \$100 of assessed valuation. The 2006 assessed value is \$788,463,747.



YEAR	GENERAL		TOTAL TAX	TAXABLE VALUE
	FUND O & M	DEBT SERVICE		
1997	0.5622	0.2414	0.8036	424,936,181
1998	0.5797	0.2239	0.8036	447,333,625
1999	0.5920	0.2116	0.8036	469,964,849
2000	0.6215	0.1821	0.8036	495,541,410
2001	0.6381	0.1655	0.8036	537,843,592
2002	0.6628	0.1408	0.8036	596,476,416
2003	0.6702	0.1334	0.8036	633,444,214
2004	0.6486	0.155	0.8036	663,767,721
2005	0.6784	0.1252	0.8036	\$ 713,516,249
2006	0.6565	0.1471	0.8036	\$ 788,463,747

Taxable Value History



City of Alvin, Top Ten Taxpayers

FY 2006-2007	Type of Property	2006 Taxable Value
Wal-Mart Stores & Wal-Mart Stores East, In	Discount Store	\$ 18,038,900
Home Depot & Home Depot, USA, Inc.	Lumber & Hardware	13,093,930
Ron Carter Chrysler	Auto Dealership	11,955,840
Alvin Autoland, Inc.	Auto Dealership	11,468,910
Weatherford US, LP.	Petroleum	9,866,220
Texas-New Mexico Power Co	Electric Utility	9,030,840
Texas & Kansas City Cable Partners	Cable Utility	6,481,600
Southwestern Bell Telephone Co.	Telephone Utility	5,862,690
Highland Square, Ltd.	Shopping Center	5,446,340
Rice-Tec, Inc.	Rice Dryer	4,970,200
<i>Sub-total of Top Ten Taxpayers</i>		96,215,470
<i>All Others</i>		692,248,277
Total Assessed Valuation		\$ 788,463,747

The Brazoria County Appraisal District is responsible for establishing appraised values according to procedures established by the Texas Legislature. Property taxes each year are levied on October 1st and are due upon receipt. They become delinquent on February 1st of the following year. The City's property taxes are billed and collected by the County Tax Assessor-Collector. After certification of the taxable values by the Central Appraisal District, the County bills the City's tax levies (around October), with additional tax bills sent in December, February, April and July. In July, delinquent taxes are submitted to the County's delinquent tax attorneys for final collection or other disposition.

**AUTHORIZED FTE PERSONNEL
SUMMARY BY DEPARTMENT/PROGRAM
FIVE YEAR COMPARISON**

DEPARTMENT/PROGRAM	ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	BUDGET 2006-2007	FUNDING SOURCE
GENERAL FUND						
City Manager	3	2	2	2	2	General
Information & Technology	1	2	3.5	3.5	5	General
City Clerk	3	3	3	3	3	General
Finance						
Accounting/Finance	6	6	6	6	6	General
Human Resources	1	1	1	1	1	General
Municipal Court	2	2	2	2	2	General
City Hall	1	1	0	0	0	General
Legal	2	3	2	3	3	General
Police						
Administration	0	0	0	0	0	
Law Enforcement	40	42	42	43	47	General
Criminal Investigation	0	0	0	0	0	
Support Services	23	25	25	25	25	General
Community Services	2	0	0	0	0	
Code Enforcement	4	4	4	4	4	General
Fire	2	2.5	2.5	4	4	General
Public Services						
Streets	13	13	16	16	17	Sales Tax
Engineering						
Engineering	8	11	9	9	9	General
Inspections	6	3	3	4	4	General
Planning	1	0	0	0	0	
Parks & Recreation						
Administration	3	3.5	3.5	3.5	3.5	General
Parks Maintenance	4	4	3	3	4	General
Seniors Center	2.5	3.5	3	3	3	General
Facility Maintenance	0	2	1	1	1	General
Economic Development	0	0	0	2	2	General
TOTAL GENERAL FUND	127.5	133.5	131.5	138	145.5	
ENTERPRISE FUND						
Utility Fund						
Water	8	7	8	7.5	7.5	Utility
Sewer	7	9	9	8.5	8.5	Utility
Wastewater Treatment	7	7	7	8	8	Utility
Billing/Collection	3	3	3	3	3.5	Utility
Administration	4	4	3	4	4	Utility
TOTAL UTILITY FUND	29	30	30	31.5	31.5	
EMS FUND	2	2	2	2	2	EMS
TOTAL ENTERPRISE FUND	31	32	32	33.5	33.5	
INTERNAL SERVICE FUND/Central Shop	5	5	5	4	4	Central Shop
GRAND TOTAL- REGULAR POSITIONS	163.5	170.5	168.5	175.5	183	

Notes:

During the summer months they are 15-19 temporary and seasonal employees including lifeguards and swim instructors. These positions are not reflected above.

Volunteer firefighters (65) and contractual Fire Inspectors not included.

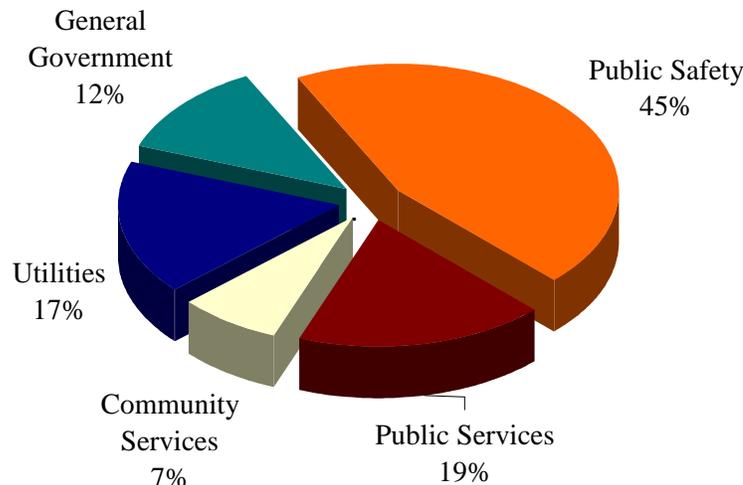
Volunteer Paramedics and EMT's (37) are not included.

FTE Summary By Function

Personnel Services makes up 46.9% of the current City's Operating Budget. General Government consist of the City Council, City Manager, City Clerk, Finance, Legal and Economic Development Departments. Public Safety is made up of Fire, Emergency Medical Services and the Police Department. Public Services is a combination of the Street program, Engineering program, Inspection program and the Central Shop program. Community Services is comprised of the library and all Parks and Recreation programs. Utilities is made up of the Water program, Sewer program, Wastewater Treatment program, Utility Administration program and the Utility Billing program. In the following graph the percentage of staffing is categorized by function.

2006/2007 STAFFING BY FUNCTION

Percent of Total



STAFFING COMPARISON BY FUNCTION

<i>Function/Program</i>	2003-2004 ADOPTED	2004-2005 ADOPTED	2005-2006 ADOPTED	2006-2007 APPROVED
General Government	20	19.5	20.5	22
Public Safety	75.5	75.5	78	82
Public Services	32	33	33	34
Community Services	13	10.5	10.5	13.5
Utilities	30	30	31.5	31.5
Total Authorized FTE	170.5	168.5	173.5	183

The adopted budget for FY 2006/07 reflects a increase in personnel due to reclassifications and additional positions approved by City Council. During FY 2005/2006 Council approved the creation of the Economic Development Department. Staffing for this department included one Economic Development Director and one secretary. This increased staffing by 2 positions, bringing the adjusted total of positions at 9/30/06 to 175.5. In FY 2006/07 staffing increased by 1) creating a full-time System Analyst position and adding one additional part-time Interim Technician position within the Information Technology program 2) increase staffing in the Police Department Law Enforcement Program with the addition of four new Patrol Officers 3) creating one Equipment Operator III position in the Public Services Street program and 4) creating one Equipment Operator I position within the Parks Maintenance program. FY 2006/07 changes increased staffing by an additional 7.5 positions, for a grand total of 183 positions.

General Fund

The General Fund is used to account for all financial transactions not properly includable in other funds. The principal source of revenues of the General Fund are property taxes, sales and use taxes, franchise fees, permit fees, and fines and forfeitures. Expenditures are for general government, finance, public safety, public works, culture parks maintenance and recreation, planning, community services, engineering and economic development.

**GENERAL FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR-END 2005/06	BUDGET 2006/07
Beginning Fund Balance	\$ 2,823,138	\$ 3,122,255	\$ 3,122,255	\$ 3,383,487
Revenues:				
General Property Taxes	4,263,098	4,800,489	4,788,594	5,182,476
Payment in Lieu of Taxes	23,772	0	28,825	30,000
Sales Taxes	1,355,394	1,499,492	1,593,319	1,631,450
State Mixed Drink Tax	9,389	14,000	11,240	12,000
Franchise Taxes	1,222,978	1,210,000	1,237,729	1,241,220
Penalty & Interest	91,878	94,309	93,507	80,000
License & Permits	301,392	460,170	670,591	594,920
Grants	230,244	0	4,313	0
Charges for Services	285,311	318,800	342,125	313,630
Fines & Forfeitures	381,554	389,000	388,202	357,000
Investment Earnings	95,419	60,000	192,884	105,000
Rental Income	37,697	25,000	56,370	49,300
Intragovernmental	593,178	379,148	159,966	298,000
Proceeds of Asset Sales	0	0	28,351	0
Bond Proceeds	478,925	299,000	0	0
Other Income	24,668	31,400	24,201	41,359
Total Revenues	9,394,896	9,580,808	9,620,217	9,936,355
Total Revenue & Resources	12,218,034	12,703,064	12,742,472	13,319,843
Expenditures:				
City Council	66,582	61,766	53,183	69,498
City Clerk	165,948	187,849	185,164	204,114
City Attorney	225,870	275,445	263,693	285,938
City Manager	559,038	541,394	525,528	638,632
Finance	604,643	602,610	547,456	651,062
Other Requirements	1,063,083	1,037,906	1,047,183	1,038,311
Police	4,105,493	4,179,585	4,224,279	4,421,344
Fire	594,862	884,381	834,168	646,664
Engineering	582,758	666,379	578,231	625,684
Streets	112,748	10,000	41,442	0
Parks & Recreation	943,088	993,903	918,422	1,087,417
Library	71,666	86,037	72,992	106,937
Economic Development	0	75,344	67,244	158,239
Total Expenditures	9,095,779	9,602,597	9,358,985	9,933,838
Revenue Over/(Under) Expenditures	299,117	(21,789)	261,232	2,517
Ending Fund Balance	\$ 3,122,255	\$ 3,100,466	\$ 3,383,487	\$ 3,386,005

**GENERAL FUND
Revenue Detail**

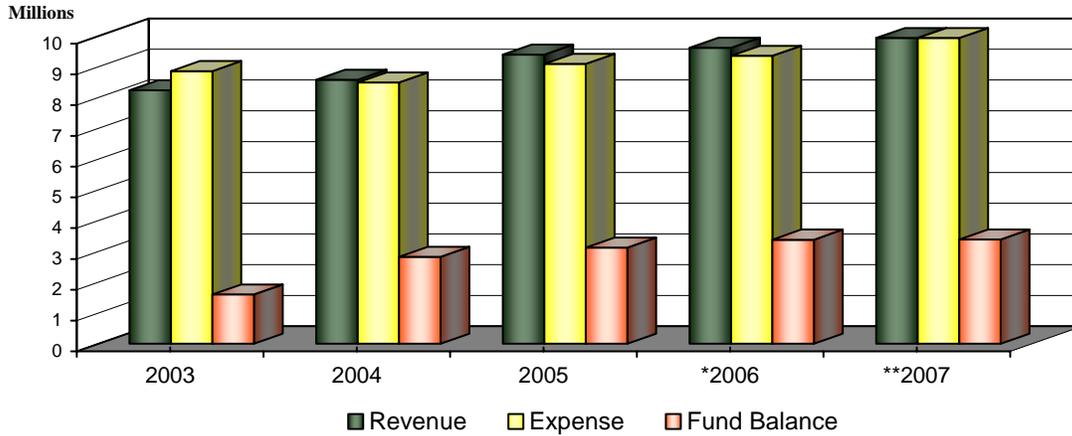
DESCRIPTION	ACTUAL	BUDGET	PROJECTED	BUDGET
	2004/05	2005/06	YEAR END 2005/06	2006/07
General Property Taxes				
Current	\$ 4,047,798	\$ 4,610,871	\$ 4,655,292	\$ 5,020,976
Delinquent	213,736	188,618	131,884	160,000
Occupation Taxes on Fee	1,564	1,000	1,418	1,500
Penalty & Interest	91,878	94,309	93,507	80,000
Total General Property Taxes	4,354,976	4,894,798	4,882,101	5,262,476
Payment in Lieu of Taxes				
Payment in Lieu of Taxes	13,772	0	28,825	30,000
Payment in Lieu of Performance Bond	10,000	0	0	0
Total Payment in Lieu of Taxes	23,772	0	28,825	30,000
Sales Tax	1,355,394	1,499,492	1,593,319	1,631,450
State Mixed Drink Tax	9,389	14,000	11,240	12,000
Franchise Fees				
Gas	63,065	66,000	70,418	69,220
Electric	821,914	800,000	819,059	825,000
Telephone	145,273	141,000	150,367	150,000
Telephone Lines Right-of-Way	56,190	64,000	50,851	52,000
Cable TV	136,535	139,000	147,033	145,000
Total Franchise Fees	1,222,978	1,210,000	1,237,729	1,241,220
License & Permits				
Electrical License	45	11,000	0	0
Building Permits	114,726	220,000	243,988	240,000
Special Permits	0	100	50	100
Dog Permits	1,524	1,000	1,750	1,000
Demolition	1,100	1,000	717	1,000
Electrical Permits	24,682	20,000	81,036	60,000
Plumbing Permits	18,581	15,000	56,033	50,000
Moving Permits	300	800	100	200
Taxi Permits	420	420	495	420
Beer Permits	1,870	2,500	2,590	2,500
Mechanical Permits	7,417	27,900	42,094	20,000
Placement Permit Fee	1,200	1,000	900	500
Restaurant Permit	24,850	30,000	28,125	30,000
Pool Tables	2,780	3,700	570	1,000
Wrecker Permits	800	1,000	700	1,000
Bowling Permits	50	50	0	50
Peddlers & Solicitors	75	0	100	100
License Test	0	50	50	50
Portable Sign Inspection Fee	0	100	0	100
Portable Sign Permit Fee	0	250	0	250
Re-Inspection Fee	5,741	4,500	9,500	10,000
Water/Sewer Tap Inspection Fee	1,104	4,000	100	1,000
Plan Checking Fee	56,755	50,000	121,689	100,000
Animal Pound Fees	3,557	5,000	4,736	5,000
Subdivision Plat Fees	12,429	13,000	13,888	12,000
Plan Deposit Fee	2,675	3,000	1,180	1,000
Engineering Fees- Surveying	13,580	18,800	18,451	15,000
Amusement Store License	940	1,200	0	1,200
Amusement Center License	3,800	4,800	13,400	12,000
Fire Marshall Fees	0	20,000	7,535	15,000
Development recording Fees	392	0	570	450
Engineering/Inspections Fees	0	0	20,245	14,000
Total Permits	301,392	460,170	670,591	594,920

**GENERAL FUND
Revenue Detail**

DESCRIPTION	ACTUAL	BUDGET	PROJECTED	BUDGET
	2004/05	2005/06	YEAR END 2005/06	2006/07
Grants				
Grant Proceeds- FEMA Grant	210,904	0	0	0
Grant- Texas Forest Service	4,340	0	4,313	0
Brazoria County	15,000	0	0	0
Total Grants	230,244	0	4,313	0
Charges for Services				
Emergency Service District Fee	180,000	183,800	203,000	180,000
Hillcrest Fire Service	13,500	28,000	18,630	18,630
ESD For Fire Capital Use Only	0	0	23,000	0
Parks & Recreation Program	34,428	35,000	36,660	40,000
Senior Citizen Program Revenue	4,468	5,000	5,454	5,000
Swimming Pool	27,880	49,000	28,489	45,000
Sports Agreement Revenue	25,035	18,000	26,892	25,000
Total Charges for Services	285,311	318,800	342,125	313,630
Fines & Forfeits	381,554	389,000	388,202	357,000
Investing Earnings	95,419	60,000	192,884	105,000
Rental Income				
Rental Income- City Property	17,152	0	32,665	26,300
Rental- Senior Citizen's Center	20,545	25,000	23,705	23,000
Total Rental Income	37,697	25,000	56,370	49,300
Intragovernmental				
Utility Fund- Adm Charge	351,126	219,182	0	146,650
Sanitation Fund- Adm Charge	159,892	95,302	95,302	103,089
EMS- Adm Charge	61,661	44,091	44,091	27,553
Administrative Costs- Cemetery	20,499	20,573	20,573	20,708
Total Intragovernmental	593,178	379,148	159,966	298,000
Proceeds of Asset Sales	0	0	28,351	0
Bond Proceeds				
Bond Proceeds	338,550	299,000	0	0
Capital Lease Proceeds	140,375	0	0	0
Total Bond Proceeds	478,925	299,000	0	0
Other Income				
Insurance Claim Recovery	494	3,000	113	14,309
Sales of Maps	12	100	0	50
Fees Copies/JP & Police	158	100	591	300
Sales of Code Copies	681	600	569	600
Misc. Income	12,019	21,000	14,106	20,000
Return Check Fee	50	100	50	100
Inmate Phone Revenue	499	500	347	500
Mowing Account	5,389	5,000	5,029	5,000
Mowing Liens	5,366	1,000	3,396	500
Total Other Income	24,668	31,400	24,201	41,359
Total General Fund	\$ 9,394,896	\$ 9,580,808	\$ 9,620,217	\$ 9,936,355

GENERAL FUND

5- YEAR REVENUE, EXPENSE AND FUND BALANCE

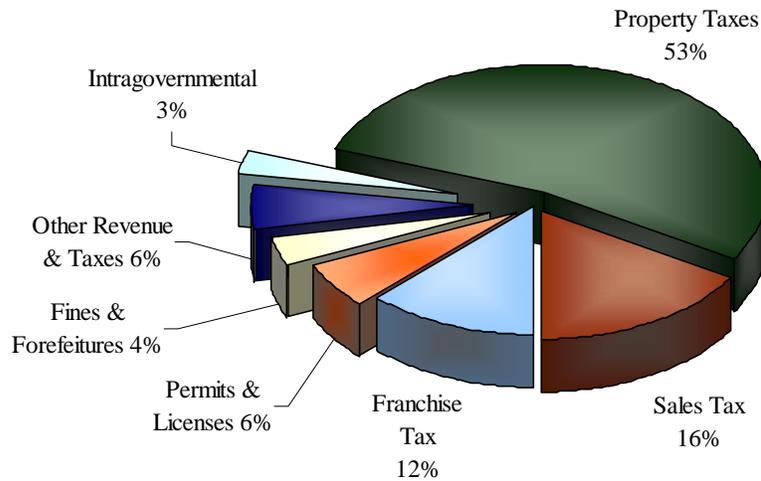


	2003	2004	2005	2006	2007
Revenue	8,238,000	8,582,000	9,395,000	9,620,000	9,936,000
Expense	8,861,000	8,494,000	9,096,000	9,359,000	9,934,000
Fund Balance	1,602,000	2,823,000	3,122,000	3,383,000	3,386,000

* Projected ** Estimated

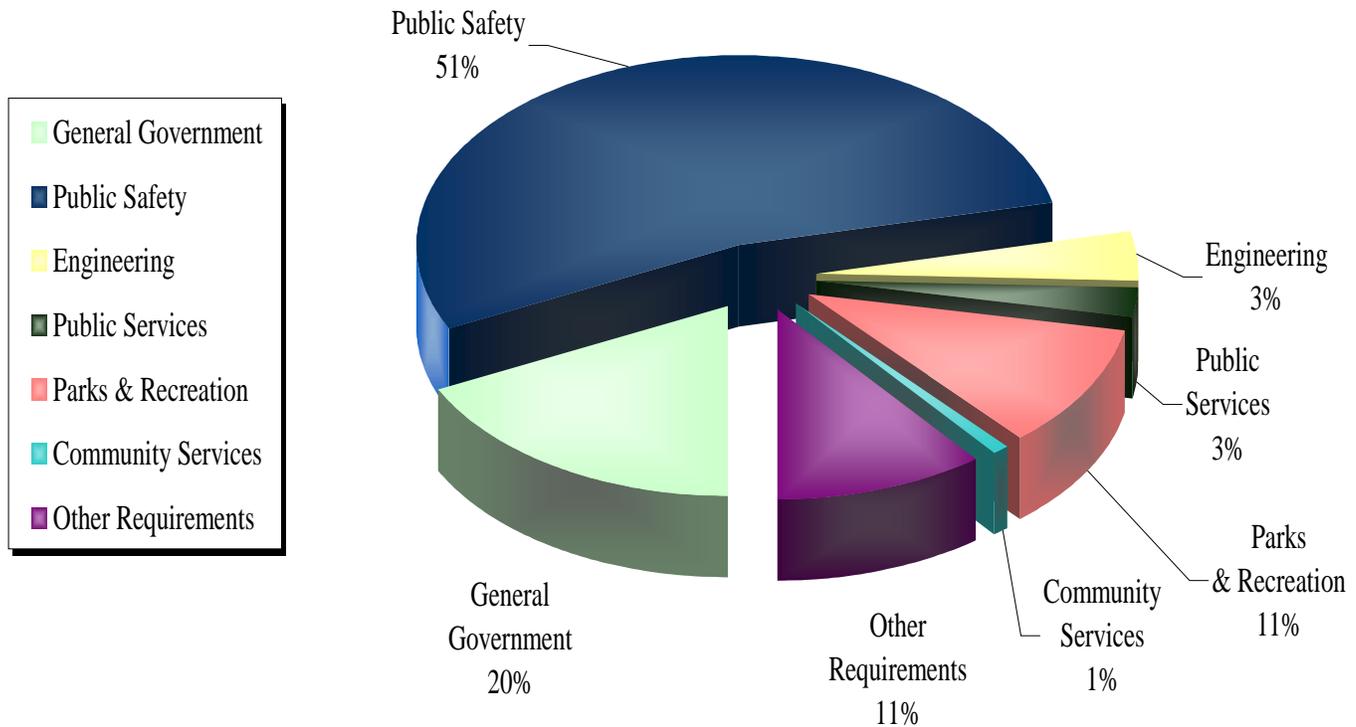
FY 2007 Revenues By Source

\$9,936,355



■ Property Taxes	\$5,262,476	■ Sales Taxes	\$1,631,450	■ Franchise Taxes	\$1,241,220
■ Permits & Licenses	\$594,920	■ Fines & Forfeitures	\$357,000	■ Other Revenue & Taxes	\$551,289
■ Intragovernmental	\$298,000				

General Fund
FY 2007 Estimated Expenditures By Function
\$9,933,838



General Government expenditures total \$ 2,007,481; Departments in this category are City Council, City Clerk, City Attorney, City Manager, Economic Development and Finance.

Public Safety expenditures total \$ 5,068,008; This category includes Police and Fire

Engineering Department expenditures total \$ 332,151 (reflects a reimbursement from the Street Program for \$300,000)

Public Services expenditures total \$293,533; This category includes the Street Program (reflects a 100% reimbursement from Sales Tax) and the Inspection Program.

Parks & Recreation Department expenditures total \$1,087,417.

Community Services expenditures for the City Library total \$106,937.

Other Requirements expenditures total \$1,038,311 and includes contractual services for auditing & accounting, insurance, workers' compensation, dues and memberships and contributions.

Alvin City Council
Fiscal Year 2006-2007

Mayor
Gary Appelt

COUNCILMEMBER
DISTRICT A
Steve Troha

COUNCILMEMBER
DISTRICT B
Kathleen Holton

COUNCILMEMBER
DISTRICT C
Matt DeKenipp

COUNCILMEMBER
DISTRICT D
Eddie Murray

COUNCILMEMBER
DISTRICT E
Larry Nelson

COUNCILMEMBER
AT LARGE, POSITION 1
Laurie McSwain

COUNCILMEMBER
AT LARGE, POSITION 2
John Ralph

Alvin City Council

The City Council consists of a Mayor and seven Councilmember's and is the elected governing body of the City of Alvin. The Mayor and two Councilmember's are elected at large; other Councilmember's are elected to serve one of five municipal voting districts. In all cases, election is by plurality. The Mayor and Councilmember's serve staggered two year terms and may serve no more than four (4) terms of office (inclusive of unexpired terms) nor shall the tenure of office exceed eight (8) years.

Goals for the FY 2006/07

- Improve Economic Development for the Community
- Improve Services for the Community
- Improve the Image and Recreation Opportunities to the Community
- Improve City Utility Services and Advance Mobility Projects for the Community

City Council

CATEGORY		AMENDED	
		BUDGET 2005/06	BUDGET 2006/07
1000	Personnel Services	\$ 23,898	\$ 29,089
2000	Materials and Supplies	4,550	5,041
3000	Contractual Services	33,318	35,368
4000	Capital Outlay	0	0
Total		\$ 61,766	\$ 69,498

Schedule of Personnel	Number of Positions	Number of Positions
N/A		

DEPARTMENTAL BUDGET TRENDS	ACTUAL 2004/05	AMENDED 2005/06	PROJECTED 2005/06	BUDGET 2006/07
Expenditures	\$ 66,582	\$ 61,766	\$ 53,183	\$ 69,498
% of City's Operating Total	0.31%	0.33%	0.29%	0.36%
Full Time Staff	0	0	0	0

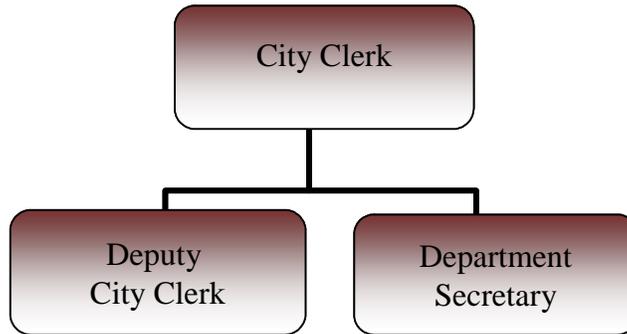
Financial Highlights

Projected expenditures for FY 2005/06 are lower than budget mainly due to a decrease in training and travel expenditures at year end. In FY 2006/07 the budget for council contingency and council stipends was increased and training and travel has been decreased.

**City Council
General Fund/ Account 4110-1001**

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Personnel					
Salaries	1001	0	0	0	0
Council/Mayor Stipends	1010	21,400	21,600	20,800	26,400
Social Security	1011	1,691	1,698	1,630	2,089
Auto Allowance	1018	600	600	600	600
Total Personnel		23,691	23,898	23,030	29,089
Materials & Supplies					
General Office Supplies	2101	1,272	1,570	1,570	2,031
Office Copy Supplies	2103	304	274	440	300
Council Miscellaneous Expense	2299	1,787	2,706	2,656	2,710
Total Materials & Supplies		3,362	4,550	4,666	5,041
Contractual Services					
Video Taping	3115	8,400	9,920	9,440	9,920
Telephone Expense	3201	728	498	460	498
Postage & Freight	3202	381	900	297	450
Training & Travel	3203	13,293	20,000	15,291	14,500
Beautification	3617	5,000	0	0	0
Rental of Office Equipment	3702	5,559	0	0	0
Council Contingency	3940	6,169	2,000	0	10,000
Total Contractual Services		39,530	33,318	25,487	35,368
City Council Total		\$ 66,582	\$ 61,766	\$ 53,183	\$ 69,498

City Clerk Department Organizational Chart



City Clerk Department

MISSION

The City Clerk's office is responsible for keeping minutes and for preserving books, files, records, documents and contracts and to issue required notices. Other areas of responsibility include the cemetery, whereas the chief goal is to provide timely and accurate information concerning the cemetery and to improve the appearance and the marketing of the cemetery. Another area of responsibility is Council support. The goals are to provide adequate opportunity for council's review of each agenda, to ensure adequate support materials for each agenda item, to properly maintain the proceedings of the council, to properly communicate with the Council, and to provide the necessary tasks related to the Boards and Commissions. Another area of responsibility is to be custodian of the records. The City Clerk also manages the city elections.

OBJECTIVES

- Proper maintenance of cemetery transactions.
- Updating and correcting cemetery files.
- Have agenda posted by and council packets distributed by 11:00 A.M. on Fridays
- Have mail to the Council Members in their mailboxes on the day it was received
- Keep a monthly log of requests for information
- Provide each elected official a copy of the list of each new sheriff sale for delinquent taxes
- Maintain deadlines in the election process
- Organize, coordinate, and fully index records as required by the records Management Program

**City Clerk Department
General Fund/ Account 4110-1002**

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Personnel					
Salaries	1001	118,006	124,664	124,437	131,505
Overtime	1005	566	700	977	700
Longevity	1006	5,117	5,691	5,406	5,979
TMRS	1009	11,358	11,948	11,860	12,989
Social Security	1011	9,113	10,156	9,679	10,801
Auto Allowance	1018	2,510	2,400	2,446	3,600
Total Personnel		146,669	155,559	154,804	165,574
Materials & Supplies					
General Office Supplies	2101	613	900	515	900
Magazines, Maps & Books	2102	56	175	144	175
Office Copy Supplies	2103	212	240	129	240
Minor Tools & Equipment	2401	0	100	20	100
Total Materials & Supplies		881	1,415	807	1,415
Contractual Services					
Consultant Services	3102	2,373	6,893	5,567	6,458
Recording Fees	3108	188	65	60	500
Telephone Expense	3201	1,448	1,632	1,569	1,632
Postage & Freight	3202	165	220	130	220
Training & Travel	3203	1,364	1,500	580	3,400
Advertising & Public Notices	3301	9,312	14,675	17,173	14,675
Surety, Fidelity Bonds	3402	0	130	0	280
Office Equipment Repairs	3603	0	160	65	160
Dues & Membership	3901	360	400	365	400
Election Supplies	3921	3,187	5,200	4,043	9,400
Total Contractual Services		18,398	30,875	29,552	37,125
City Clerk Total		\$ 165,948	\$ 187,849	\$ 185,164	\$ 204,114

City Clerk Department

CATEGORY		AMENDED BUDGET 2005/06	BUDGET 2006/07
1000	Personnel Services	\$ 155,559	\$ 165,574
2000	Materials and Supplies	1,415	1,415
3000	Contractual Services	30,875	37,125
Total		\$ 187,849	\$ 204,114

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
City Clerk	V	1	1
Deputy City Clerk	8	1	1
Department Secretary	6	1	1
Total		3	3

DEPARTMENTAL BUDGET TRENDS	ACTUAL 2004/05	AMENDED 2005/06	PROJECTED 2005/06	BUDGET 2006/07
Expenditures	\$ 165,948	\$ 187,849	\$ 185,164	\$ 204,114
% of City's Operating Total	0.77%	1.01%	1.00%	1.05%
Full Time Staff	3	3	3	3

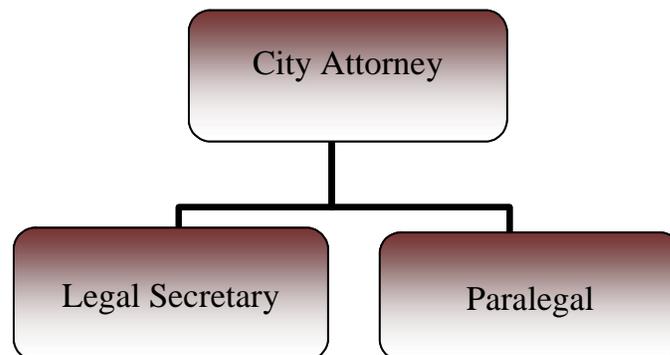
Financial Highlights

FY 2006/07 budget reflects an increase in expenditures for travel & training, election supplies and cost-of-living increases. The City Clerk Department is staffed by three full-time employees.

City Attorney Department

MISSION

The City Attorney's office provides legal advice and recommendations to the Mayor, City Council, City Manager and other City employees. In providing such advice the City Attorney may conduct legal research of pertinent issues. The City Attorney drafts ordinances, resolutions, contracts, real estate documents, and all forms of legal documents for the City. The City Attorney prosecutes cases in Municipal Court and works closely with the Municipal Court program. The City Attorney represents the City in certain lawsuits and performs the related work. The City Attorney coordinates and monitors lawsuits and claims handled by outside attorneys and claims investigators. The City Attorney's goal is to provide sound legal advice.



City Attorney Department

CATEGORY		AMENDED BUDGET 2005/06	BUDGET 2006/07
1000	Personnel Services	\$ 201,759	\$ 209,430
2000	Materials and Supplies	13,297	11,750
3000	Contractual Services	60,389	64,758
Total		\$275,445	\$285,938

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
City Attorney	CA	1	1
Paralegal	III	1	1
Legal Secretary	9	1	1
Total		3	3

DEPARTMENTAL BUDGET TRENDS	ACTUAL 2004/05	AMENDED 2005/06	PROJECTED 2005/06	BUDGET 2006/07
Expenditures	\$ 225,870	\$ 275,445	\$ 263,692	\$ 285,938
% of City's Operating Total	1.04%	1.48%	1.42%	1.47%
Full Time Staff	2	3	3	3

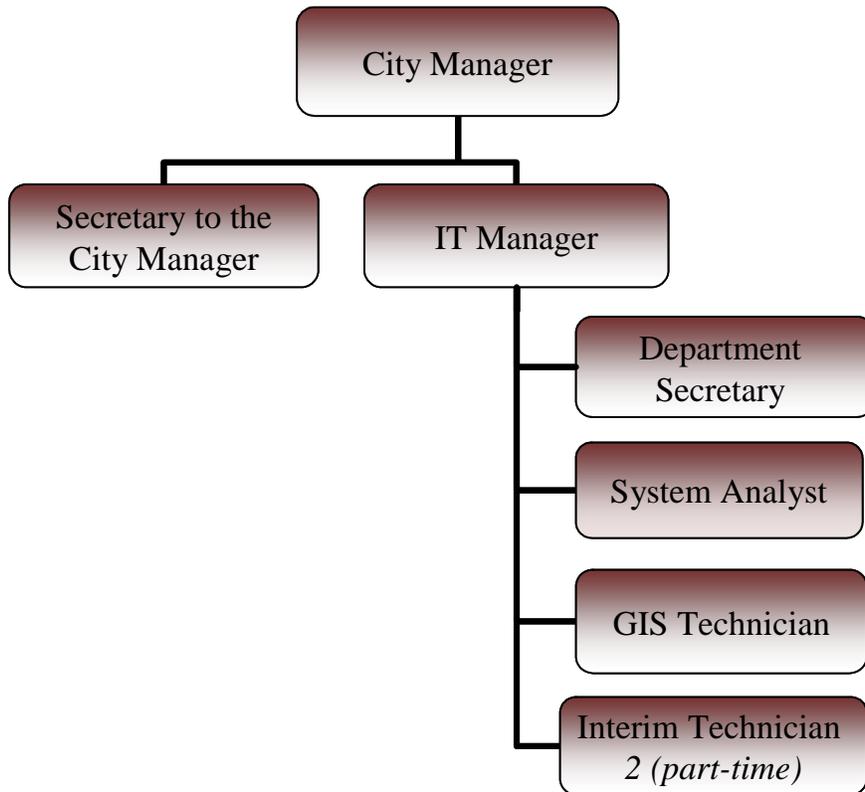
Financial Highlights

In FY 2005/06 the Legal Department budget reflected an increase due to a part-time clerical position being eliminated and a full-time Legal Secretary position being created. The budget for FY 2006/07 reflects an increase in contractual supplies and employee cost-of-living increases. The City Attorney Department is staffed by three full-time employees.

**City Attorney Department
General Fund/ Account 4120-2001**

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Personnel					
Salaries	1001	130,401	168,816	163,272	173,920
Overtime	1005	0	1,200	795	0
Longevity	1006	137	242	244	509
TMRS	1009	11,008	13,401	14,838	16,489
Social Security	1011	10,059	13,300	12,325	13,711
Auto Allowance	1018	4,800	4,800	4,800	4,800
Salary Contingency	1041	0	0	0	0
Total Personnel		156,406	201,759	196,274	209,430
Materials & Supplies					
General Office Supplies	2101	1,989	1,000	988	1,500
Magazines, Maps, Books	2102	3,294	3,500	2,872	3,500
Office Copy Supplies	2103	129	250	67	250
Software Subscriptions	2106	4,756	4,700	2,291	5,000
Minor Tools & Equipment	2401	4,477	3,847	3,847	1,500
Total Materials & Supplies		14,644	13,297	10,065	11,750
Contractual Services					
Consultant Services	3102	0	4,663	4,663	0
Legal Services	3103	48,851	47,020	46,556	54,000
Telephone Expense	3201	1,505	2,736	1,781	2,358
Postage & Freight	3202	172	393	234	600
Training & Travel	3203	3,838	3,742	3,491	4,500
Office Equipment Repairs	3603	0	200	200	200
Court Costs, Jury Fees	3801	70	1,035	35	2,500
Dues & Memberships	3901	385	600	395	600
Total Contractual Services		54,821	60,389	57,354	64,758
City Attorney Total		\$ 225,870	\$ 275,445	\$ 263,692	\$ 285,938

City Manager Department Organizational Chart



City Manager Department

Mission

The City Manager is appointed by and responsible to the Mayor and City Council. The City Manager Department consist of two programs. The City Manager's Office develops the proposed budget, proposes policy alternatives and is responsible for the implementation of policies and programs adopted by the Council and ensures that meaningful progress is made on all City initiatives. The Information and Technology program involves network expansion and improvements, purchasing of necessary computer software and hardware, computer skill training, maintaining the security of the city's data and implementing policy and procedures for the city's computer system.

FY 2006/07 Budget Goals

City Manager

- Support Mayor and Council in developing long-range City goals
- Insure that Department work plans support established Council goals
- Monitor and Manage operating and capital budgets to insure that the City is always within the Council's financial plan. This includes advising and making recommendations as necessary to best manage the City resources
- Support Council members by providing timely written and verbal updates
- Help and aid citizens that have problems with a servant's heart
- Educate and inform the community of City related issues by speaking and participating in Chamber, Civic and County events. This includes bringing information and opinions back to the City

Information Technology

- Humane Data Base Software
- Code Enforcement Software
- Renew Cell Phone Equipment & Contract
- New Website Software
- Convert Incode Software Data Base to Sequel

City Manager Department

PROGRAMS	AMENDED BUDGET 2005/06	BUDGET 2006/07
City Manager	\$ 174,458	\$ 176,399
Information Technology	366,936	462,233
Total	\$ 541,394	\$ 638,632

DEPARTMENTAL BUDGET TRENDS	ACTUAL 2004/05	AMENDED 2005/06	PROJECTED 2005/06	BUDGET 2006/07
Expenditures	\$ 559,038	\$ 541,394	\$ 525,528	\$ 638,632
% of City's Operating Total	2.58%	2.92%	2.83%	3.27%
Full Time Staff	5.5	5.5	5.5	7

Financial Highlights

FY 2006/07 reflects a budget increase primarily due to increases within the Information Technology program. One additional part-time technician position and one full-time System Analyst position have been added. Also, funds were approved for the purchase of software (capital outlay) along with an increase in materials & supplies and contractual services for IT. Employee cost-of-living adjustments were also included in both programs. The City Manger's office is staffed by two full-time employees and the Information Technology program is staffed by four full-time positions and two part-time positions, bringing the total number of employees within the City Manager Department to seven.

City Manager Program

CATEGORY		AMENDED BUDGET 2005/06	BUDGET 2006/07
1000	Personnel Services	\$ 155,522	\$ 168,132
2000	Materials and Supplies	1,600	1,600
3000	Contractual Services	17,336	6,667
Total		\$ 174,458	\$ 176,399

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
City Manager	CA	1	1
Secretary to City Manager	9	1	1
Total		2	2

**City Manager Program
General Fund/ Account 4130-1501**

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Personnel					
Salaries	1001	124,966	127,387	127,379	136,731
Overtime	1005	0	200	0	200
Longevity	1006	1,976	2,165	2,168	2,357
TMRS	1009	11,749	11,984	11,854	13,127
Social Security	1011	9,369	10,186	10,075	10,916
Auto Allowance	1018	3,600	3,600	3,646	4,800
Total Personnel		151,659	155,522	155,122	168,132
Materials & Supplies					
General Office Supplies	2101	479	500	470	500
Magazines, Maps, Books	2102	242	500	380	500
Office Copy Supplies	2103	135	100	95	100
Minor Tools & Equipment	2401	24	500	465	500
Total Materials & Supplies		880	1,600	1,409	1,600
Contractual Services					
Consultant Services	3102	338	1,300	895	1,719
Economic Development	3105	10,000	12,000	11,911	0
Telephone Expense	3201	1,336	1,236	1,157	1,248
Postage & Freight	3202	22	200	166	150
Training & Travel	3203	1,189	2,100	1,994	3,000
Dues & Memberships	3901	430	500	430	550
Total Contractual Services		13,315	17,336	16,553	6,667
City Manager Total		\$ 165,853	\$ 174,458	\$ 173,084	\$ 176,399

Information Technology Program

CATEGORY	AMENDED BUDGET 2005/06	BUDGET 2006/07
1000 Personnel Services	\$ 176,459	\$ 234,983
2000 Materials and Supplies	41,514	53,400
3000 Contractual Services	118,963	141,850
4000 Capital Outlay	30,000	32,000
5000 Debt Service/Depreciation	0	0
8000 Reimbursement from CIP Fund	0	0
Total	\$ 366,936	\$ 462,233

Schedule of Personnel	Pay Grade	Number of positions	Number of positions
IT Manager	IV	1	1
* System Analyst	14	0	1
GIS Technician	12	1	1
Department Secretary	6	1	1
Technician (part-time)	11	0.5	0
** Interim Technicians (<i>two part-time positions</i>)	11	0	1
Total		3.5	5.0

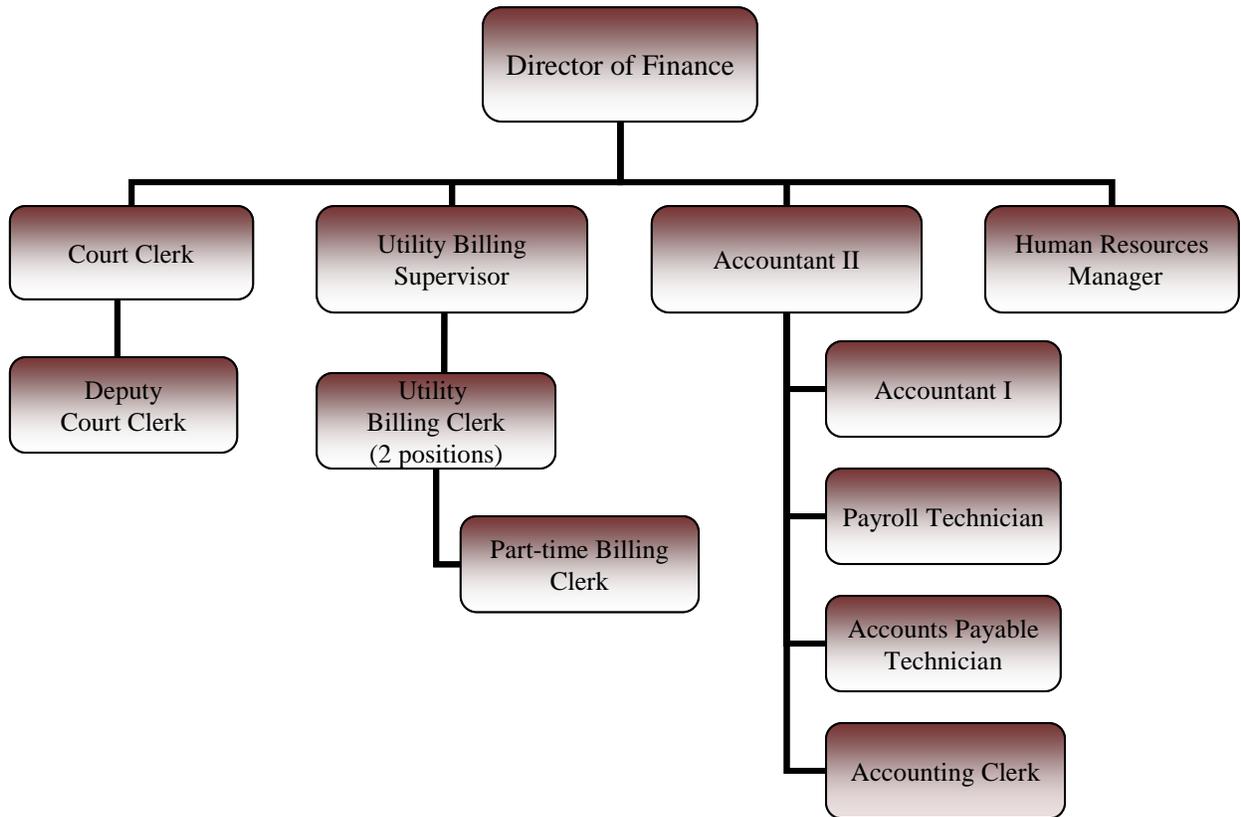
* Newly created position

** The part-time Technician was reclassified as an Interim Technician and one additional part-time Interim Technician was approved.

**Information Technology Program
General Fund/ Account 4130-1502**

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Personnel					
Salaries	1001	143,502	147,949	140,881	199,328
Overtime	1005	1,340	1,400	0	1,400
Longevity	1006	3,101	3,385	1,972	2,256
TMRS	1009	11,872	12,166	11,449	16,471
Social Security	1011	10,699	11,559	10,744	15,528
Total Personnel		170,515	176,459	165,046	234,983
Materials & Supplies					
General Office Supplies	2101	55	213	213	350
Magazines, Maps & Books	2102	400	400	294	400
Office Copy Supplies	2103	0	0	2	0
Data Processing Supplies	2104	10,384	8,396	8,648	7,400
Wearing Apparel	2209	0	500	0	500
Minor Tools & Equipment	2401	2,671	3,000	3,000	3,000
Computers and Printers	2403	27,160	29,005	28,468	41,750
Total Materials & Supplies		40,670	41,514	40,625	53,400
Contractual Services					
Consultant Services	3102	12,192	1,075	1,075	5,500
Software Maintenance & License	3120	100,618	99,548	99,203	119,770
Contractual Extra Help	3199	1,301	1,841	1,841	0
Telephone Expense	3201	6,351	5,226	5,109	5,430
Postage, Freight	3202	95	350	258	350
Training & Travel	3203	15,738	8,136	7,812	8,000
Fixed Plant Equipment/ R & M	3602	549	2,787	1,474	2,800
Dues & Memberships	3901	0	0	0	0
Total Contractual Services		136,844	118,963	116,772	141,850
Capital Outlay					
Software Applications	4321	0	0	0	32,000
Computers	4390	0	30,000	30,000	0
Total Capital Outlay		0	30,000	30,000	32,000
Debt Service/Depreciation					
Debt Service/Depreciation	5006	72,974	0	0	0
Interest Expense-Capital Lease	5007	7,713	0	0	0
Total Debt Service		80,687	0	0	0
Reimbursements (from CIP)	8230	(35,530)	0	0	0
Total Information Technology		\$ 393,185	\$ 366,936	\$ 352,443	\$ 462,233

Finance Department Organizational Chart



Finance Department

Mission

The Finance Department is responsible for providing fiscal control and guidance for all financial transactions of the City. In addition, Finance is responsible for complying with all applicable local, state and federal requirements. The department is composed of four programs; Accounting, Human Resources, Municipal Court, Utility Billing, and City Hall. The accounting program pertains to the performance of day-to-day payables and receivable activities for the City and the determination that financial transactions are made in accordance with generally accepted accounting principles. The program is responsible for the development of the City's annual financial report, annual budget and manages the City's investment portfolio in compliance with the City's investment policy. The Human Resources program provides up-to-date and accurate interpretation and training to the city employees of federal, state and city policies regarding personnel law, policies and benefit packages. The Municipal Court program is responsible for processing and recording all traffic violations and other misdemeanor charges. The Court also compiles statistical reports for the Texas Judicial Council and reports all moving traffic violations to the Texas Department of Public Safety. The Utility billing program is responsible for cash receipts and receivables of revenues from utility services provided by the City. In addition, the Utility program also coordinates all sanitation activities with the City's outside provider to ensure proper services are received at a reasonable cost. The City Hall program is primarily an accounting device comprised of those functions of service to all departments.

Achievements in FY 2005/06

- Receipt of federal reports to FEMA for reimbursement of funds related to Hurricane Katrina and Hurricane Rita disasters.
- Implementation of on-line Utility Billing and Municipal Court payments.
- Issued Revenue Bonds, Series 2005 for major Utility projects
- Issued Certificate of Obligation Bonds, Series 2006
- Improved the City's credit rating from A3 to A2 (Moody's)
- Produced electronic versions of the Annual Financial Report and the Annual Budget making them available on the City's website
- Received the GFOA Distinguished Budget Presentation Award for fiscal year 2005/06
- Received the GFOA Certificate of Achievement for Excellence in Financial Reporting Award for the fiscal year ending 9/30/2005
- Implementation of Online Auction

Priorities for FY 2006/07

- Submission of the 9/30/2006 Certificate of Financial Reporting Award to GFOA
- Submission of the 2006/07 Annual Budget to GFOA for the Distinguished Budget Award Presentation
- Explore different options to lower the City's tax burden on citizens without jeopardizing quality of services provided or any operation from the City
- Update and revise current policies related to purchasing, personnel, and fixed assets
- Explore different options of benefits offered to City employees to improve employment incentives within the City
- Explore different options to better manage the high cost of windstorm insurance by outside provider by balancing the risk of loss on all City properties from disasters and what the City can afford each year

Finance Department

PROGRAMS	AMENDED BUDGET 2005/06	BUDGET 2006/07
Accounting	\$ 316,510	\$ 326,942
Municipal Court	104,397	106,742
Human Resources	68,185	72,634
City Hall	113,518	144,744
Totals	\$ 602,611	\$ 651,062

DEPARTMENTAL BUDGET TRENDS	ACTUAL 2004/05	AMENDED 2005/06	PROJECTED 2005/06	BUDGET 2006/07
Expenditures	\$ 604,643	\$ 602,611	\$ 547,456	\$ 651,062
% of City's Operating Total	2.79%	3.25%	2.95%	3.34%
Full Time Staff	9	9	9	9

Financial Highlights

During FY 2005/06 the Accounting program was re-organized, eliminating the Accountant position and creating an Accountant I and an Accountant II position. In FY 2006/07 the only program reflecting a significant budget increase is the City Hall program. Additional funds were budgeted for electricity expense and building and structure improvements for repairs and maintenance of the City Hall building. Employee cost-of-living adjustments were also included in the various programs personnel services. The Finance Department is staffed by 12.5 employees; 9 full-time employees in the General Fund and 3 full-time plus one part-time employee in the Utility Fund (Utility Billing program), bringing the total number of employees within the Finance Department to nine.

Accounting Program

CATEGORY		AMENDED BUDGET 2005/06	BUDGET 2006/07
1000	Personnel Services	\$ 291,822	\$ 295,894
2000	Materials and Supplies	7,100	9,200
3000	Contractual Services	17,588	21,848
Total		\$ 316,510	\$ 326,942

Schedule of Personnel	Pay Grade	Number of positions	Number of positions
Director of Finance	V	1	1
Assistant Director of Finance	IV	1	0
* Accountant II	II	0	1
* Accountant I	12	0	1
* Accountant	10	1	0
Accounts Payable Technician	8	1	1
Payroll Technician	8	1	1
Accounting Clerk	5	1	1
Total		6	6

* During FY 2005/06 the Accounting program was re-organized. The Accountant position was eliminated, creating an Accountant I and an Accountant II position.

**Accounting Program
General Fund/ Account 4150-2501**

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Personnel					
Salaries	1001	268,877	236,349	208,915	245,267
Overtime	1005	0	200	16	200
Longevity	1006	7,211	7,779	5,502	4,158
TMRS	1009	23,383	24,375	21,532	23,297
Social Security	1011	18,912	20,719	19,790	19,372
Auto Allowance	1018	2,400	2,400	1,985	3,600
Total Personnel		320,783	291,822	257,740	295,894
Materials & Supplies					
General Office Supplies	2101	3,455	3,500	3,406	4,000
Magazines, Maps, Books	2102	745	2,500	1,829	1,200
Office Copy Supplies	2103	571	600	543	1,200
Minor Tools & Equipment	2401	457	500	297	2,800
Total Materials & Supplies		5,228	7,100	6,075	9,200
Contractual Services					
Consultant Services	3102	0	0	395	2,000
Contractual Extra Help	3199	869	1,550	1,540	1,000
Telephone Expense	3201	2,469	2,388	2,310	2,448
Postage & Freight	3202	2,074	3,000	2,600	3,500
Training & Travel	3203	6,843	4,300	3,786	6,000
Printing & Binding	3302	1,910	5,000	3,021	5,000
Surety, Fidelity Bonds	3402	200	200	94	200
Office Equipment Repairs	3603	322	50	0	500
Office Equipment Rental	3702	138	100	0	200
Dues & Memberships	3901	900	1,000	985	1,000
Total Contractual Services		15,725	17,588	14,731	21,848
Total Accounting		\$ 341,737	\$ 316,510	\$ 278,547	\$ 326,942

Municipal Court Program

CATEGORY		AMENDED BUDGET 2005/06	BUDGET 2006/07
1000	Personnel Services	\$ 90,776	\$ 92,821
2000	Materials and Supplies	2,423	2,650
3000	Contractual Services	11,198	11,271
Total		\$ 104,397	\$ 106,742

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Municipal Court Clerk	9	1	1
Deputy Court Clerk	5	1	1
Total		2	2

Municipal Court Program

The Mission of the Municipal Court is to accurately, expeditiously, and courteously perform the clerical and ministerial duties required in the due process adjudication of misdemeanor violations of the law and ordinances filed in the Municipal Court of the City of Alvin. The Municipal Court is responsible for processing and recording all traffic violations and other misdemeanor charges. The Court compiles statistical reports for the Texas Judicial Council and report all moving traffic violations to the Texas Department of Public Safety.

2006- 2007 BUDGET YEAR GOALS

<u>Goal</u>	<u>Projected Completion Date</u>
Records Management (Phase II) Achieve procedures of Scanning Court Records to Establish a Paperless Court a) (Phase I – Completed Year 2005)Implement Standardize System for Scanning b) (Phase I – Completed Year 2005)Schedule Stages of Scanning c) (Phase II – Year 2006) Completion of Scanning Active Court Records	October 2006
Court Procedures Manual Update the Court Procedure Manual for Court Clerks and Judicial Staff	December 2006
Records Management (Phase III) Completion of Scanning Closed Court Record Retention History	March 2007
Records Management (Phase IV- Final Phase) Implement Paperless Judgments with batch program through Laser fiche	July 2007
Centralizing the Court office/Storage Areas Court occupies three separate work office/storage areas. By expanding work office and combine all storage and work office into one area will allow for a more manageable and workable office area.	September 2007
 Goals below are for Future Projected Budget information:	
Trial Proceedings a) Purchase of View Only Monitor System for Paperless Trial Proceedings b) Implementation of Paperless Trial Proceedings	November 2007
Staff Growth - Looking Towards the Future Future Projections of Growth for the City of Alvin would Result in the Court Experiencing an Increase in Case Flow and Management. In Forecasting for the Growth, the Need of Additional Court Staff is inevitable.	October 2008

**Municipal Court Program
General Fund/ Account 4150-2502**

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Personnel					
Salaries	1001	54,543	56,551	54,336	57,576
Overtime	1005	322	1,000	564	500
Longevity	1006	1,081	1,251	1,147	1,228
TMRS	1009	5,035	5,202	5,024	5,456
Social Security	1011	5,636	6,046	5,451	6,208
Municipal Judge Retainer	1019	18,149	20,726	18,735	21,853
Total Personnel		84,766	90,776	85,256	92,821
Materials & Supplies					
General Office Supplies	2101	1,894	1,495	1,341	1,800
Magazines, Maps, Books	2102	103	36	36	100
Office Copy Supplies	2103	143	200	133	100
Minor Tools & Equipment	2401	760	692	692	650
Total Materials & Supplies		2,900	2,423	2,202	2,650
Contractual Services					
Consultant Services	3102	600	668	668	1,000
Telephone Expense	3201	1,918	1,836	1,868	1,836
Postage & Freight	3202	2,861	3,024	2,928	2,800
Training & Travel	3203	4,054	3,383	3,201	2,500
Printing & Binding	3302	150	288	288	350
Surety, Fidelity Bonds	3402	119	98	98	120
Office Equipment Repairs	3603	31	54	54	200
Court Costs, Jury Fees	3801	656	896	896	1,500
Dues & Memberships	3901	623	951	1,021	965
Total Contractual Services		11,012	11,198	11,021	11,271
Total Municipal Court		\$ 98,678	\$ 104,397	\$ 98,480	\$ 106,742

Human Resources Program

CATEGORY		AMENDED BUDGET 2005/06	BUDGET 2006/07
1000	Personnel Services	\$ 48,887	\$ 50,742
2000	Materials and Supplies	1,609	1,699
3000	Contractual Services	17,689	20,193
Total		\$ 68,185	\$ 72,634

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Human Resources Manager	II	1	1
Total		1	1

**Human Resources Program
General Fund/ Account 4150-2503**

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Personnel					
Salaries	1001	38,742	40,786	40,976	42,205
Longevity	1006	962	1,123	1,062	1,219
TMRS	1009	3,573	3,772	3,741	3,995
Social Security	1011	3,011	3,206	3,150	3,322
Total Personnel		46,288	48,887	48,929	50,742
Materials & Supplies					
General Office Supplies	2101	361	500	468	500
Magazines, Maps, Books	2102	269	959	938	749
Office Copy Supplies	2103	77	150	119	150
Minor Tools & Equipment	2401	0	0	0	300
Total Materials & Supplies		707	1,609	1,525	1,699
Contractual Services					
Consultant Services	3102	10,308	10,000	6,668	11,490
Med Services/Pre-Employment	3104	3,098	4,000	3,790	4,000
Telephone Expense	3201	506	498	455	498
Postage & Freight	3202	174	250	65	250
Training & Travel	3203	2,857	2,200	2,213	2,000
Advertising & Public Notices	3301	135	341	341	1,355
Printing & Binding	3302	0	100	0	100
Building/Structure Improv	3601	0	0	400	0
Dues & Memberships	3901	250	300	265	500
Total Contractual Services		17,328	17,689	14,196	20,193
Total Human Resources		\$ 64,322	\$ 68,185	\$ 64,650	\$ 72,634

City Hall Program

CATEGORY		AMENDED BUDGET 2005/06	BUDGET 2006/07
2000	Materials and Supplies	8,750	11,750
3000	Contractual Services	94,745	132,994
6000	Interfund Transfers	10,023	0
Total		\$ 113,518	\$ 144,744

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			

City Hall Program
General Fund/ Account 4150-2504

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Materials & Supplies					
Recreational Supplies	2206	5,997	3,400	3,018	4,000
Foods	2222	873	800	756	1,000
Supplies-Buildings & Grounds	2301	3,032	2,550	2,524	4,000
Electrical Parts & Supplies	2307	478	500	421	750
Minor Tools & Equipment	2401	2,449	1,500	1,491	2,000
Total Materials & Supplies		12,828	8,750	8,209	11,750
Contractual Services					
Recording Fees	3108	2,086	5,000	4,495	6,000
Telephone Expense	3201	11,113	11,166	11,371	11,094
Postage & Freight	3202	19	229	171	300
Travel & Training	3203	0	50	19	0
Printing & Binding	3302	329	500	42	500
Electricity	3501	29,156	35,000	36,659	44,000
Gas	3502	1,731	3,200	1,848	3,200
Water	3503	1,334	1,500	1,323	2,400
Building/Structure Improvements	3601	11,700	8,600	14,739	34,000
Office Equipment Repairs	3603	0	100	0	500
Rental of Office Equipment	3702	16,309	15,400	15,172	16,500
Exertminations/Disinfectants	3903	400	500	150	500
Janitorial Services	3904	12,900	13,500	11,580	14,000
Total Contractual Services		87,078	94,745	97,570	132,994
Interfund Transfers					
Lease Purchase HVAC Control	6141	0	10,023	0	0
Total City Hall		\$ 99,906	\$ 113,518	\$ 105,778	\$ 144,744

Other Requirements– General Fund

CATEGORY	AMENDED BUDGET 2005/06	BUDGET 2006/07
3000 Contractual Services	1,037,906	1,038,311
Total	\$1,037,906	\$1,038,311

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			

DEPARTMENTAL BUDGET TRENDS	ACTUAL 2004/05	AMENDED 2005/06	PROJECTED 2005/06	BUDGET 2006/07
Expenditures	\$ 1,063,447	\$ 1,037,906	\$ 1,047,183	\$ 1,038,311
% of City's Operating Total	4.91%	5.59%	5.64%	5.32%
Full Time Staffing Equivalent	0	0	0	0

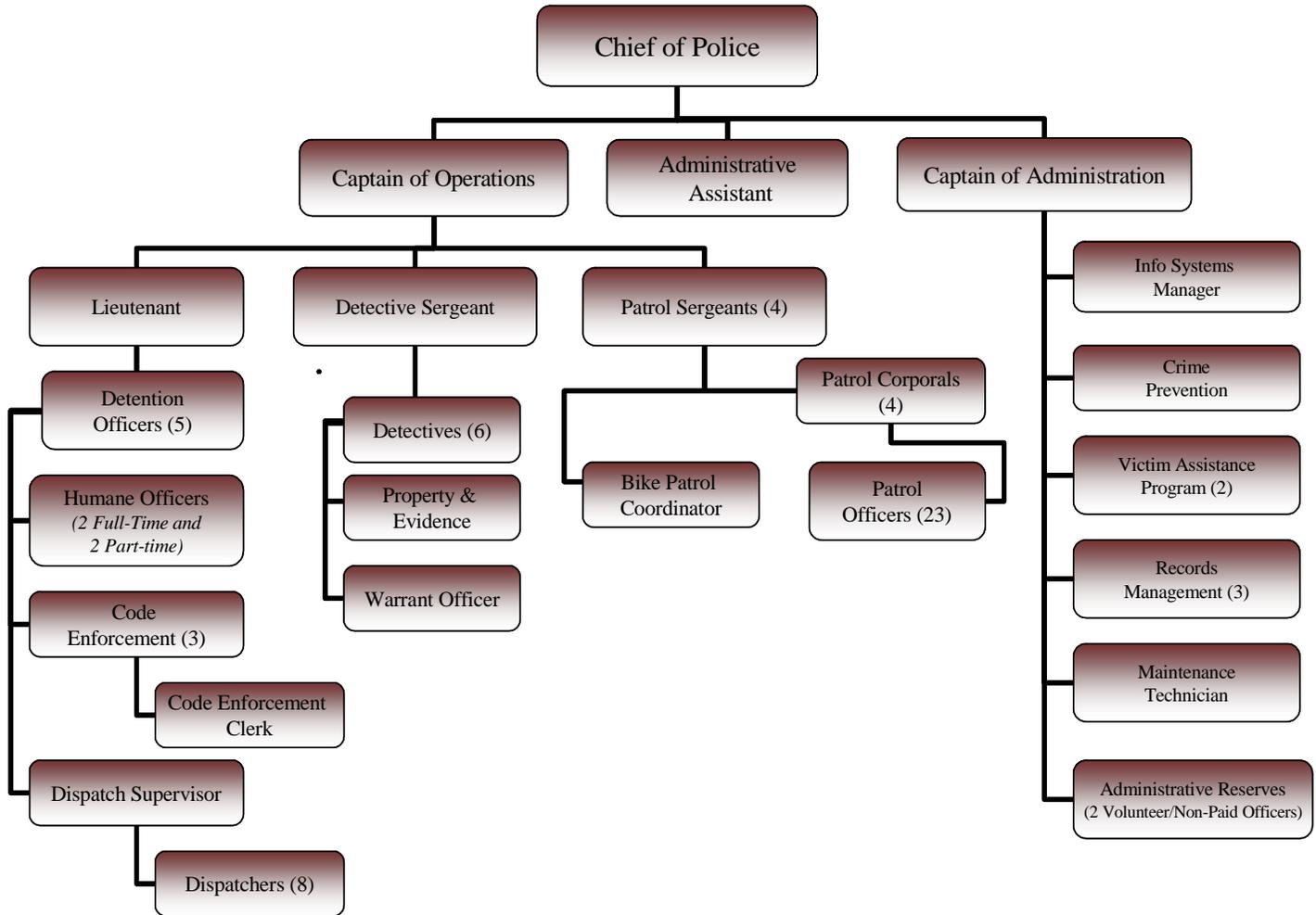
Financial Highlights

This program is used to account for various expenses such as workers' compensation, group health insurance, unemployment insurance, auditing and accounting services. FY 2005/06 reflects a budget decrease due to changes in the city's group health insurance coverage. In FY 2006/07 increases are noted within the general insurance and workers' compensation accounts.

Other Requirements
General Fund/ Account 4190-3001

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Contractual Services					
Auditing & Accounting	3101	37,490	48,000	49,281	48,000
Consultant Services	3102	15,664	0	0	0
Insurance-General	3401	56,423	66,250	83,608	79,369
Workers' Compensation	3405	73,809	77,545	51,241	89,140
Group Insurance	3406	806,623	756,407	752,769	756,407
Unemployment Insurance	3407	17,937	20,000	18,210	20,000
Settlement Payments	3408	0	24,309	49,638	0
Dues & Memberships	3901	5,370	9,000	5,441	9,000
Appraisal District Fees	3912	36,992	36,395	36,995	36,395
Misc Debt Expenses	3955	13,140	0	0	0
Total Contractual Services		1,063,447	1,037,906	1,047,183	1,038,311

Police Department Organizational Chart



Where can you find us?

The Alvin Police Department is located at 1500 South Gordon Street. The main phone number is (281) 388-4370.

Police Department

Mission

The Alvin Police Department exists to enforce all local, state and federal statutes, as well as those adopted by its own governing council. The Department shall act to minimize preventable crimes and make every effort to identify and introduce criminal offenders to the appropriate criminal justice system.

The Department shall also strive to facilitate safe and efficient movement of people and vehicular traffic throughout the city. The Alvin Police shall also make every effort to enhance the quality of life for its citizens through the effective use of its Health Inspection services and Code Enforcement program. As an agency, the Department shall recognize the significance of employee safety/well-being, job satisfaction and high morale by providing a positive, professional work environment.

Throughout all of its endeavors, the Alvin Police shall remain committed to treating all persons with compassion, dignity and respect, regardless of the circumstance, while maintaining a mutual trust and understanding between the citizenry and their police.

GOALS

- Reduce the number of reported vehicular accidents.
- Reduce the number or reported crimes against property.
- Increase the level of victim services.
- Increase the level of public participation with police.
- Heighten the effectiveness of the Code Enforcement & Health Inspection services.

OBJECTIVES

- Increase the presence and visibility of the police in accident-prone areas with increased traffic enforcement efforts.
- Redirect Crime Prevention efforts towards educating merchants and residents on how to prevent property crime victimization.
- Continue “zero-tolerance” policy on youth/street gang activity and utilize Citizens Patrol unit in this effort.
- Continue to produce candidates for the APD’s Citizens Patrol unit through the efforts of the Citizens’ Police Academy & its alumni.
- Educate and inform the public concerning common Code and Health violations, encouraging voluntary compliance from property/business owners.

KEY COMPONENTS OF FY 2006 – 2007 BUDGET

- Request for four (4) additional Patrol Officers – salaries, benefits & equipment.
- Additional training & education for the Emergency Management Coordinator.
- CAD software for wireless/live communication w/ police vehicles’ lap top computers.

Police Department

PROGRAMS	AMENDED BUDGET 2005/06	BUDGET 2006/07
Law Enforcement	\$ 2,918,716	\$ 3,124,348
Support Services	1,093,300	1,125,163
Code Enforcement	167,569	171,833
Totals	\$ 4,179,586	\$ 4,421,344

DEPARTMENTAL BUDGET TRENDS	ACTUAL 2004/05	AMENDED 2005/06	PROJECTED 2005/06	BUDGET 2006/07
Expenditures	\$ 4,105,493	\$ 4,179,585	\$ 4,224,279	\$ 4,421,344
% of City's Operating Total	17.84%	21.89%	20.72%	21.39%
Full Time Staffing Equivalent	71	72	72	76

Financial Highlights

FY 2005/06 budget increased due to salaries increases related to the collective bargaining agreement between the Police Department and the City of Alvin and the creation of a new clerical position in the Code Enforcement program. In FY 2006/07 a notable increase is reflected in the Law Enforcement program due to the collective bargaining agreement and the addition of four new patrol officer positions. Slight budget increases are reflected within the materials and supplies and contractual services accounts for all programs, in addition to employee cost-of-living increases. The Law Enforcement program is staffed by 47 full-time positions, Support Services program is staffed by 25 full-time positions and Code Enforcement program is staffed by 4 full-time positions, bringing the total number of full-time employees in the Police Department to 76.

Law Enforcement Program

CATEGORY		AMENDED BUDGET 2005/06	BUDGET 2006/07
1000	Personnel Services	\$ 2,542,114	\$ 2,700,815
2000	Materials and Supplies	83,787	120,012
3000	Contractual Services	292,815	300,521
4000	Capital Outlay	0	6,500
8000	Reimbursement	0	(3,500)
Total		\$ 2,918,716	\$ 3,124,348

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Police Chief	V	1	1
Police Captain	*	2	2
Police Lieutenant	*	0	1
Police Sergeant	*	5	5
ID Officer	*	1	1
Corporal	*	4	4
Detectives	*	6	6
** Patrol Officer	*	20	24
Crime Prevention Officer	*	1	1
Warrant Officer	*	1	1
Information System Manager	*	1	1
Total		42	47

* Pay plan is based on Collective Bargaining Agreement

** Four additional patrol officer positions were added for FY 2006/07

**Law Enforcement Program
General Fund/ Account 4201-3501**

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Personnel					
Salaries	1001	1,898,526	1,892,772	2,034,317	2,115,632
Vacation	1002	0	0	1,187	0
Sick Leave	1003	0	0	894	0
Overtime	1005	177,415	85,000	164,125	85,000
Longevity	1006	39,357	42,438	41,285	42,755
TMRS	1009	191,661	180,269	207,234	204,300
Social Security	1011	153,208	153,229	171,207	170,948
Clothing Allowance	1014	5,600	5,800	7,000	5,800
Certification & Education Pay	1016	21,080	20,700	28,984	20,700
Equipment Allowance	1017	36,600	41,280	51,090	55,680
Salary Contingency	1041	0	120,626	0	0
Total Personnel		2,523,447	2,542,114	2,707,323	2,700,815
Materials & Supplies					
General Office Supplies	2101	6,030	7,700	7,267	6,000
Magazines, Maps, Books	2102	575	500	500	500
Motor Vehicle Fuel	2204	57,593	50,000	81,797	72,000
Photographic Supplies	2208	1,183	1,128	520	1,500
Wearing Apparel	2209	8,755	9,562	9,861	13,261
Ammunition	2221	1,619	6,395	6,122	7,500
Motor Vehicle Supplies	2312	0	0	0	1,000
Bicycle Patrol Supplies	2319	2,000	2,000	1,909	2,000
Minor Tools & Equipment	2401	3,852	4,569	4,737	4,119
Safety Equipment	2441	1,150	1,933	1,809	12,132
Total Materials & Supplies		82,757	83,787	114,523	120,012
Contractual Services					
Consultant Services	3102	5,301	3,000	2,850	3,000
Telephone Expense	3201	43,110	40,855	40,013	43,512
Training & Travel	3203	19,733	26,020	24,073	28,020
Printing & Binding	3302	324	1,500	1,414	3,000
Insurance-General	3401	19,423	24,261	18,572	17,504
Motor Vehicle Repairs	3604	0	0	0	1,000
Radio & Radar Equipment	3608	14,795	23,500	21,222	23,770
Public Safety Equipment/ R & M	3613	3,459	2,450	375	3,500
Rental Machine & Equipment	3704	5,052	3,550	3,964	3,500
Dues & Memberships	3901	5,270	5,925	4,702	6,325
Special Investigations	3905	301	1,900	1,905	7,000
Wrecker Fees	3906	665	800	805	500
Police Program	3949	2,658	3,172	3,171	3,200
Vehicle Maintenance Fees	3970	86,250	82,800	82,800	75,600
Vehicle Replacement Accruals	3980	112,987	73,082	73,082	81,090
Total Contractual Services		319,327	292,815	278,949	300,521
Misc Police Equipment	4398	0	0	0	6,500
Reimbursement/US Dept	8175	0	0	0	(3,500)
Total Law Enforcement		2,925,532	2,918,716	3,100,795	3,124,348

Support Services Program

CATEGORY		AMENDED BUDGET 2005/06	BUDGET 2006/07
1000	Personnel Services	\$ 795,711	\$ 815,163
2000	Materials and Supplies	51,083	53,952
3000	Contractual Services	225,026	256,048
4000	Interfund Transfers	21,480	0
Total		\$ 1,093,300	\$ 1,125,163

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Administrative Assistant	8	1	1
Crime Victim Liason	8	1	1
Victim Liason Assistant	4	1	1
Communications Supervisor	10	1	1
Humane Officer	7	2	2
Communications Officer	6	8	8
Detention Officer	6	5	5
Police Records Clerk	5	3	3
Building Maintenance Tech I	7	1	1
Humane Officer (P/T) *		2	2
Total		25	25

**Support Services Program
General Fund/ Account 4201-3502**

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Personnel					
Salaries	1001	543,681	605,115	562,869	615,291
Overtime	1005	37,511	35,000	30,583	35,000
Longevity	1006	8,551	11,211	8,554	10,640
Extra Help	1007	26,303	24,981	27,584	25,730
TMRS	1009	56,210	58,692	56,607	63,363
Social Security	1011	46,719	49,888	47,408	54,459
Clothing Allowance	1014	0	600	0	600
Equipment Allowance	1017	8,178	10,224	7,263	10,080
Total Personnel		727,153	795,711	740,867	815,163
Materials & Supplies					
Magazines, Maps, Books	2102	434	100	21	500
Data Processing Supplies	2104	17,071	10,500	10,590	10,000
Institutional Supplies	2202	2,848	3,102	2,816	2,702
Medical Supplies	2203	480	40	37	500
Motor Vehicle Fuel	2204	5,609	10,500	9,320	10,500
Janitorial Supplies	2205	4,713	3,900	4,074	3,000
Photographic Supplies	2208	1,583	1,100	297	2,000
Wearing Apparel	2209	2,249	4,539	2,381	6,400
Foods	2222	6,679	7,000	6,711	6,000
Lab Supplies & Chemicals	2305	982	1,200	1,165	1,000
Electrical Parts & Supplies	2307	2,190	1,800	1,075	2,800
Paint, Lumber, Hardware	2309	952	2,100	2,126	2,100
Minor Tools & Equipment	2401	2,514	5,202	5,167	5,200
Computer and Printers	2403	0	0	0	1,250
Total Materials & Supplies		48,304	51,083	45,780	53,952
Contractual Services					
Data Processing	3106	17,573	21,559	22,948	51,725
Telephone Expense	3201	0	2,049	2,049	0
Postage & Freight	3202	1,726	2,000	2,152	1,500
Training & Travel	3203	7,582	8,378	8,378	8,000
Printing & Binding	3302	818	1,500	1,252	1,500
Surety, Fidelity Bonds	3402	568	500	426	500
Electricity	3501	119,490	85,000	76,900	85,000
Water	3503	3,016	4,000	2,753	4,000
Building/Structure Improvements	3601	12,411	11,925	12,804	11,000
Fixed Plant Equipment/R&M	3602	18,587	15,251	9,742	19,875
Office Equipment Repairs	3603	80	0	0	300
Radio & Radar Equipment	3608	0	0	(50)	0
Fire Fighting Equipment	3612	910	1,800	1,291	2,300
Rental of Machine & Equipment	3704	9,578	10,760	12,170	8,000
Animal Pound	3916	27,502	21,222	21,122	24,000
Vehicle Maintenance Fees	3970	24,150	24,150	24,150	22,050
Vehicle Replacement Accruals	3980	10,051	14,933	14,933	16,298
Total Contractual Services		254,041	225,026	213,018	256,048
Interfund Transfer					
Lease Purchase HVAC Control	6141	0	21,480	0	0
Total Interfund Transfer		0	21,480	0	0
Total Support Services		1,029,498	1,093,300	999,666	1,125,163

Code Enforcement Program

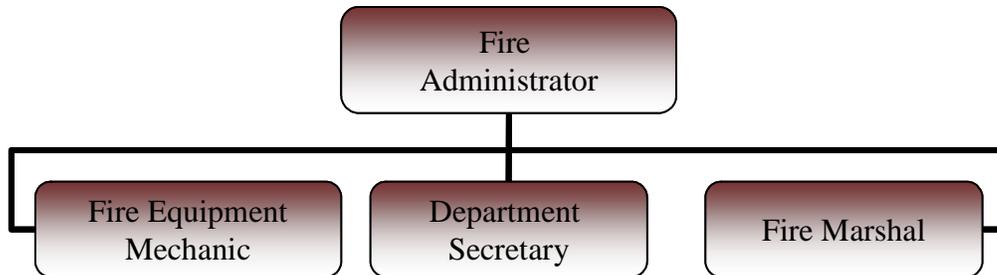
CATEGORY		AMENDED BUDGET 2005/06	BUDGET 2006/07
1000	Personnel Services	\$ 143,309	\$ 143,634
2000	Materials and Supplies	6,865	10,770
3000	Contractual Services	17,395	17,429
Total		\$ 167,569	\$ 171,833

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Inspector	11	1	1
Code Enforcement Officer	8	2	2
Code Enforcement Clerk	5	1	1
Total		4	4

**Code Enforcement Program
General Fund/ Account 4201-3503**

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Personnel					
Salaries	1001	109,290	117,774	84,489	116,268
Overtime	1005	27	2,000	100	3,000
Longevity	1006	1,073	1,205	840	774
TMRS	1009	10,162	10,902	7,742	11,309
Social Security	1011	8,615	9,268	6,550	9,404
Equipment Allowance	1017	2,520	2,160	1,440	2,880
Total Personnel		131,687	143,309	101,159	143,634
Materials & Supplies					
General Office Supplies	2101	796	1,000	1,124	1,000
Magazines, Maps, Books	2102	34	500	0	500
Office Copy Supplies	2103	495	500	500	500
Data Processing Supplies	2104	0	500	445	500
Motor Vehicle Fuel	2204	1,423	1,800	1,606	3,600
Photographic Supplies	2208	72	260	0	300
Wearing Apparel	2209	540	1,000	564	2,400
Field Supplies	2230	21	85	16	300
Minor Tools & Equipment	2401	133	1,220	631	1,670
Total Materials & Supplies		3,514	6,865	4,885	10,770
Contractual Services					
Consultant Services	3102	0	204	204	750
Contractual Extra Help	3199	8,016	657	657	0
Telephone Expense	3201	118	1,670	1,157	1,404
Postage & Freight	3202	4,016	3,578	3,469	4,000
Training & Travel	3203	2,697	3,012	3,249	3,000
Printing & Binding	3302	140	230	0	230
Photographs/Blue Prints	3303	0	135	0	135
Office Equipment Repairs	3603	0	165	0	165
Radio & Radar Equipment	3608	0	360	0	360
Dues & Memberships	3901	275	385	262	385
Mowing	3922	0	7,000	8,773	7,000
Total Contractual Services		15,262	17,395	17,771	17,429
Total Code Enforcement		\$ 150,463	\$ 167,569	\$ 123,816	\$ 171,833

Fire Department Organizational Chart



Where can you find us?

The Alvin Volunteer Fire Department is located at 302 W. House Street. They can be reached (non-emergency) at (281) 331-7688.

Fire Department

Mission

The function of the **Fire Department**, originally formed in 1893, is to protect life, property and to respond to other emergencies that might arise in the community through public education, management, and incident response while also participating in most local service projects. This department is made up of one full time administrator and three support staff, a department secretary, a fire equipment mechanic, a fire marshal and 65 volunteer (being partially city and partially county residents). The Fire Department protects 100 square miles throughout the Alvin area including portions of Brazoria County. Financial support is provided by the City of Alvin, Brazoria County, Brazoria County Emergency District #3, and through private donations. The Fire Department strives to meet the needs of our community with the dedication and skill of our people.

Program Narrative

Accomplishments for FY2005 - 2006

- Received new Peterbuilt Tanker
- Started design Phase of Station #3 on FM 1462 and Rowan Burton.
- Completed the move of Fire Marshal from Police Department to the Fire Department.
- Changed the Fire Department Administrator from Part Time position to Full Time.
- Received 6 grants in the amount of \$20,170 with one grant in the amount of \$41,000 still pending.
- Purchase 1 – Brush Truck thru donations and Billing Funds.
- Completed 22 Fire Prevention Programs giving out 4,487 handouts.
- Distributed and installed 55 Smoke Detectors in homes.
- Completed the formation of the Fire Department rapid Access System.

Objective for 2006 – 2007

- Add Contract Assistant Fire Inspectors to assist in Investigation and Inspections.
- Complete the Construction of Fire Station #3.
- Replacement of 2 – 1985 Fire Pumpers.
- Submit Grants for 2006-2007.
- Start planning for Fire Station #4 on the Northern most part of Alvin.

Major Budget Items

- Assistant Fire Inspectors - \$8,200
- Pension increase - \$7,800
- New Pagers - \$28,860
- Rescue Boats - \$5,000
- Concrete replacement at Station #1 - \$35,000

Fire Department

CATEGORY		AMENDED BUDGET 2005/06	BUDGET 2006/07
1000	Personnel Services	\$ 207,593	\$ 214,096
2000	Materials and Supplies	75,731	81,095
3000	Contractual Services	292,141	317,613
4000	Capital Outlay	302,514	33,860
6000	Interfund Transfer	6,402	0
Total		\$884,381	\$646,664

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Fire Department Administrator	V	1	1
Fire Equipment Mechanic	8	1	1
Department Secretary	6	1	1
Fire Marshal	12	1	1
Total		4	4

DEPARTMENTAL BUDGET TRENDS	ACTUAL 2004/05	AMENDED 2005/06	PROJECTED 2005/06	BUDGET 2006/07
Expenditures	\$ 594,862	\$ 884,381	\$ 834,168	\$ 646,664
% of City's Operating Total	1.91%	3.40%	2.34%	4.48%
Full Time Staff	2.5	4	4	4

Financial Highlights

FY 2005/06 reflects an increase in the salaries expenditure account due to the transfer of the Fire Marshal from the Police Department. Also, funds were allocated for the purchase of a new pumper truck. In the current FY slight increases are reflected in the materials & supplies and contractual services. Also included are employee cost-of-living adjustments. The Fire Department is staffed by 4 full-time employees.

**Fire Department
General Fund/ Account 4202-4001**

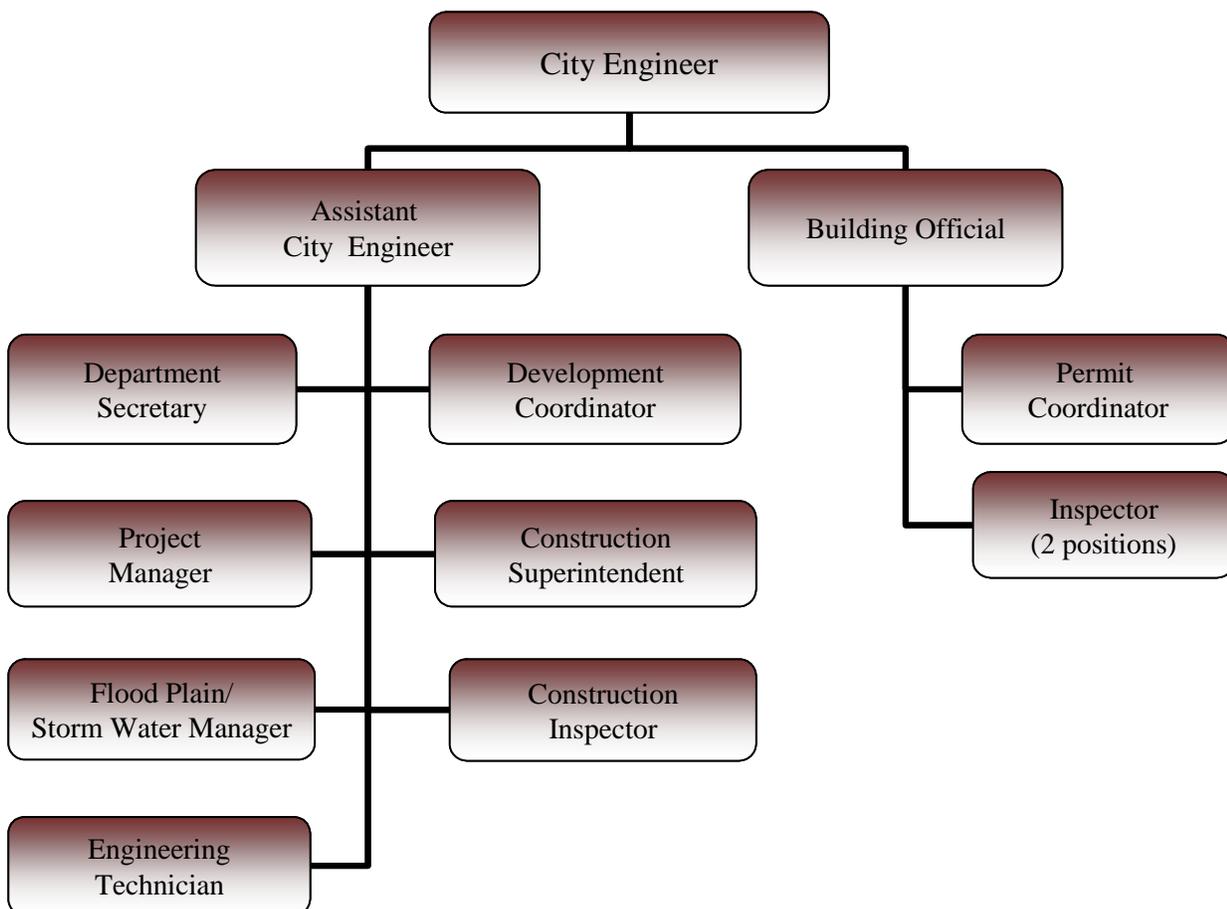
OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Personnel					
Salaries	1001	135,032	167,914	169,621	172,099
Overtime	1005	5,904	5,400	5,062	4,000
Longevity	1006	3,323	4,326	3,818	5,058
TMRS	1009	10,020	15,412	15,796	16,755
Social Security	1011	10,868	13,341	13,275	14,024
Equipment Allowance	1017	40	0	0	960
Fire Vol. Stipend	1020	2,375	1,200	1,200	1,200
Total Personnel		167,561	207,593	208,772	214,096
Materials & Supplies					
General Office Supplies	2101	2,017	2,050	1,925	2,250
Magazines, Maps, Books	2102	224	763	753	1,500
Office Copy Supplies	2103	81	700	596	750
Oil & Grease	2201	612	860	810	700
Medical Supplies	2203	629	400	396	600
Motor Vehicle Fuel	2204	11,739	14,546	16,089	16,000
Janitorial Supplies	2205	595	1,297	1,116	1,400
Recreational Supplies	2206	3,679	2,700	2,351	3,000
Photographic Supplies	2208	359	195	195	492
Wearing Apparel	2209	13,077	23,818	23,801	26,000
Fire Prevention Program	2240	7,611	9,000	8,322	9,000
Supplies-Building & Grounds	2301	458	700	429	700
Electrical Parts & Supplies	2307	292	300	247	300
Paint, Lumber, Hardware	2309	1,346	1,500	1,031	1,500
Motor Vehicle Supplies	2312	2,575	4,133	2,726	4,133
Fire Fighting Equipment	2315	6,764	8,630	7,231	8,630
Minor Tools & Equipment	2401	2,707	4,140	2,434	4,140
Total Materials & Supplies		54,765	75,731	70,453	81,095
Contractual Services					
Consultant Services	3102	512	0	0	0
Legal Services	3103	179	200	179	200
Medical Services -Pre Emp.	3104	2,300	2,391	2,262	2,000
Miscellaneous Extra Help	3199	760	1,800	1,120	10,000
Telephone Expense	3201	9,429	9,796	9,620	7,632
Postage & Freight	3202	377	1,150	255	1,150
Training & Travel	3203	25,556	30,922	24,565	30,922
Printing & Binding	3302	205	600	318	600
Insurance - Motor Equipment	3403	13,121	14,128	12,619	12,751
Insurance - Accident	3404	5,068	5,300	5,067	5,300
Electricity	3501	29,706	28,000	21,431	27,000
Gas	3502	1,139	2,000	1,319	2,000
Water	3503	1,308	1,500	1,300	2,000
Building/Structure Improvements	3601	5,182	5,000	4,892	9,000
Fixed Plant Equipment/ R&M	3602	3,742	8,700	8,644	4,000
Office Equipment Repairs	3603	674	400	378	1,800
Motor Vehicle Repairs	3604	11,721	20,000	14,597	20,000

Fire Department
General Fund/ Account 4202-4001

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Radio & Radar Equipment	3608	11,269	11,218	10,445	11,820
Fire Fighting Equipment	3612	15,697	15,730	13,843	15,730
Rental of Office Equipment	3702	695	1,485	615	1,485
Rental of Machine & Equipment	3704	227	450	400	450
Other Rental	3710	1,377	1,439	1,439	1,600
Dues & Memberships	3901	2,350	2,885	2,810	2,635
Laundry & Cleaning	3902	142	400	223	400
Exterminations/Disinfectants	3903	840	1,200	745	1,200
Janitorial Services	3904	1,795	2,379	1,917	2,379
Wrecker Fees	3906	475	575	0	575
Pension Contribution	3914	70,031	71,674	60,605	92,460
Vehicle Maintenance Fees	3970	27,600	27,600	27,600	25,200
Vehicle Replacement Accruals	3980	16,241	23,219	23,219	25,324
Total		259,721	292,141	252,428	317,613
Capital Outlay					
Motor Vehicles	4303	0	302,514	302,514	0
Special Equipment	4305	112,815		0	0
Radio & Radar Equipment	4307	0	0	0	28,860
Miscellaneous Equipment	4399	0	0	0	5,000
Total		112,815	302,514	302,514	33,860
Interfund Transfer (<i>ISF Shop Charges</i>)	6221	0	6,402	0	0
Total Fire Department		\$ 594,862	\$ 884,381	\$ 834,168	\$ 646,664

Engineering Department

This department consist of the **Engineering program** and the **Inspection program**. The Engineering program is a support program for other City departments. The staff organizes topographical work, design and drafting of projects, contract preparation, bid processing, quality control during construction and implementation of the Capital Improvement Projects. The Inspection programs primary goal is to provide the highest level of service to our citizens while insuring their health, safety and general welfare in such a manner so as to create for them the highest standard of living that is possible in our community.



Engineering Department

FY 2006/07 Goals

Annexation

Update annexation map with applicable ordinance numbers showing current (2006) City limits. Assist Legal Department and outside legal counsel in coordinating future annexations and update City's map to ensure it is current.

Detention Inspection Program

Institute a scheduled inspection (annually or every 6 months) of all private detention ponds in the City. Notify owners of the specific remedial measures to be taken to ensure detention ponds function as originally designed. If compliance with violation letters sent becomes an issue, work with the Legal Department on crafting an ordinance with an enforceable penalty clause.

Subdivision Ordinance Update

Revise Subdivision Ordinance to provide clearer guidelines for development in Alvin. Ensure public infrastructure for new developments is constructed according to current applicable specifications and codes to reduce the need for Public Works to maintain and/or repair utilities constructed to serve new development.

Capital Project Schedule & Control Program

Prepare and update a computer spreadsheet to track progress on all planned construction projects. Five unique spreadsheets have been created with three for specific projects funded by bond proceeds from Series A, B, and C. The other two spreadsheets monitor milestones for projects funded by the regular CIP program and projects where the funding source is the Sales Tax Fund. The spreadsheets have rows dedicated to projected design and construction milestones with the capability to monitor compliance in terms of meeting scheduled milestones. The spreadsheets also contain rows dedicated to monitoring the monthly encumbrances through the design and construction phases of the projects. The spreadsheets are intended to be both a design/construction progress management tool and a way to monitor and track the spending of bond sale and sales tax proceeds.

Complete Community Rating Service (CRS) Application

This is a Federal Emergency Management Agency (FEMA) program that gives participating communities percentage reductions in flood insurance premiums based on information provided to FEMA indicating the level of enforcement of applicable floodplain regulations within a community. Alvin will get credit for items such as requiring detention ponds, requiring new building slabs to be elevated 1-foot above base flood elevation (BFE), and having a current FEMA approved floodplain ordinance, etc. Basically the stricter a community's regulations are the higher the possible reduction in flood insurance rate premiums will be.

Identify Next Locations in Safe School Sidewalk Program

Identify the next streets to be provided with sidewalks. Coordinate surveying and prepare construction drawings on an in-house basis. Bid and award the 2007 sidewalk construction package.

Provide In-House Engineering Design to Other City Departments

Prepare and seal drawings for projects such as; the sitework, drainage & detention plans, and general civil drawings for the Fire Station # 3 project. Also will prepare drawings and bid packages for small diameter water line replacement, park improvements at Adame & Newman Parks, and safe school sidewalks.

Process Plat Submittals in a Timely Manner

Provide review comment letters to developer's engineers and/or surveyors according to the time limits specified in Alvin's Subdivision Ordinance and applicable State Statutes.

Engineering Department

PROGRAMS	AMENDED BUDGET 2005/06	BUDGET 2006/07
Engineering	\$ 410,528	\$ 332,151
Inspections	255,851	293,533
Totals	\$ 666,379	\$ 625,684

DEPARTMENTAL BUDGET TRENDS	ACTUAL 2004/05	AMENDED 2005/06	PROJECTED 2005/06	BUDGET 2006/07
Expenditures	\$ 582,758	\$ 666,379	\$ 578,231	\$ 625,684
% of City's Operating Total	2.00%	1.87%	3.24%	3.23%
Full Time Staff	12	13	13	13

Financial Highlights

FY 2005/06 budget reflects a significant increase due to a redirection of the capital improvement program decreasing the reimbursement from the Capital Improvement program fund. Projected expenditures for 2005/06 are lower due to a decrease in contractual expenses within both programs. In FY 2006/07 the reimbursement from the Street program to Engineering was increased \$100,000, employee cost-of-living increases have been factored into personnel services and the purchase of a pickup truck for the Inspection program is budgeted. The Engineering program is staffed by 13 full-time positions.

Engineering Program

CATEGORY		AMENDED BUDGET 2005/06	BUDGET 2006/07
1000	Personnel Services	\$ 479,603	\$ 514,859
2000	Materials and Supplies	14,407	18,855
3000	Contractual Services	116,517	98,437
8000	Reimbursements	(200,000)	(300,000)
Total		\$ 410,528	\$ 332,151

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
City Engineer	V	1	1
Assistant City Engineer	III	1	1
Department Secretary	6	1	1
Development Coordinator	9	1	1
Project Manager	II	1	1
Flood Plain/Storm Water Manager	11	1	1
Construction Superintendent	14	1	1
Construction Inspector	12	1	1
Engineering Technician	10	1	1
Total		9	9

**Engineering Program
General Fund/ Account 4240-5001**

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Personnel					
Salaries	1001	386,733	397,799	384,865	426,235
Overtime	1005	4,620	1,000	301	2,000
Longevity	1006	5,731	7,432	7,685	8,607
TMRS	1009	36,062	37,715	35,250	40,631
Social Security	1011	28,454	32,057	28,615	33,786
Auto Allowance	1018	2,908	3,600	2,769	3,600
Total Personnel		464,508	479,603	459,484	514,859
Materials & Supplies					
General Office Supplies	2101	2,424	3,000	2,709	3,500
Magazines, Maps, Books	2102	129	300	255	200
Office Copy Supplies	2103	262	500	448	300
Data Processing Supplies	2104	1,744	0	0	0
Drafting Supplies	2107	0	1,032	1,032	1,000
Medical Supplies	2203	0	60	45	60
Motor Vehicle Fuel	2204	2,968	3,915	4,543	4,000
Photographic Supplies	2208	87	500	0	500
Wearing Apparel	2209	0	200	0	200
Engineering Field Supplies	2230	204	400	194	400
Minor Tools & Equipment	2401	3,127	4,500	2,834	7,195
Computer Hardware	2403	3,036	0	0	1,500
Total Materials & Supplies		13,980	14,407	12,061	18,855
Contractual Services					
Consultant Services	3102	17,730	41,371	17,651	22,500
Planning Services	3111	67,170	25,124	23,124	25,000
Software Maintenance & License	3120	1,416	5,000	2,040	5,000
Contractual Extra Help	3199	2,673	0	0	0
Telephone Expense	3201	8,713	7,422	7,267	7,698
Postage & Freight	3202	830	1,000	482	1,000
Training & Travel	3203	2,473	4,278	2,402	7,000
Printing & Binding	3302	397	300	296	300
Photographs/Blue Prints	3303	8	500	0	500
Radio & Radar Equipment	3608	180	550	90	0
Rental of Office Equipment	3702	8,530	12,400	10,429	10,925
Dues & Memberships	3901	950	1,500	150	1,500
Vehicle Maintenance Fees	3970	13,800	13,800	13,800	12,600
Vehicle Replacement Accruals	3980	12,475	3,273	3,273	4,414
Total Contractual Services		137,343	116,517	81,005	98,437
Reimbursements					
Reimbursement from Street	8211	(28,980)	(200,000)	(200,000)	(300,000)
Reimbursement from CIP Fund	8230	(185,490)	0	0	0
Total Reimbursements		(214,470)	(200,000)	(200,000)	(300,000)
Total Engineering		\$ 401,361	\$ 410,528	\$ 352,550	\$ 332,151

Inspection Program

CATEGORY		AMENDED BUDGET 2005/06	BUDGET 2006/07
1000	Personnel Services	\$ 186,760	\$ 207,809
2000	Materials and Supplies	11,582	14,450
3000	Contractual Services	57,510	56,274
4000	Capital Outlay	0	15,000
Total		\$ 255,851	\$ 293,533

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Building Official	II	1	1
Inspector	11	2	2
Permit Coordinator	7	1	1
Total		4	4

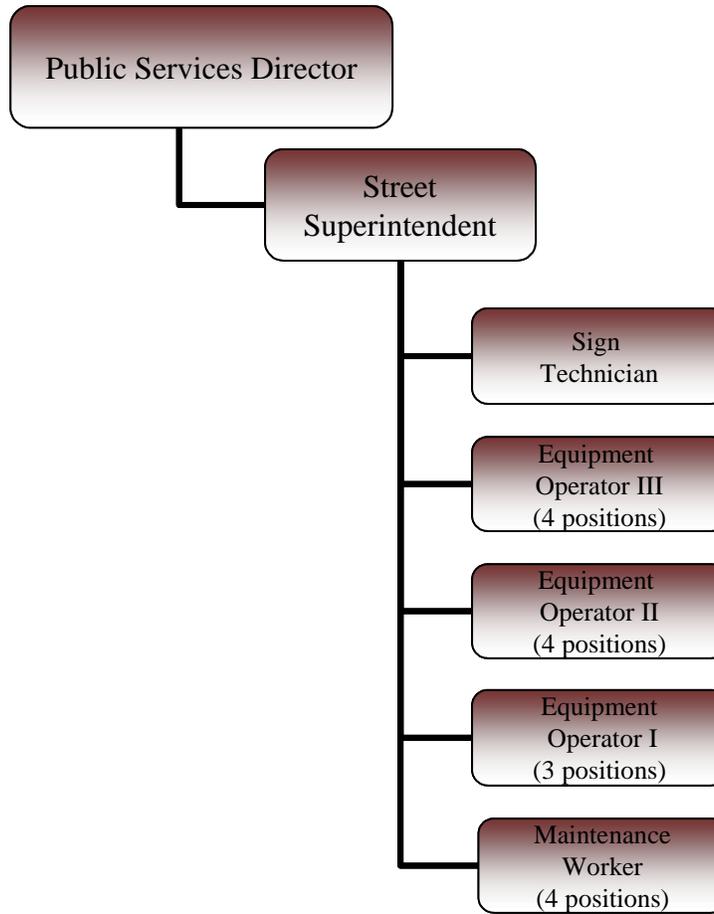
Inspection Program

Inspection Program

General Fund/ Account 4240-5002

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Personnel					
Salaries	1001	115,037	151,577	154,143	167,922
Overtime	1005	0	4,019	581	5,000
Longevity	1006	3,981	5,216	5,361	5,641
TMRS	1009	10,777	14,026	14,306	15,968
Social Security	1011	8,816	11,922	12,015	13,278
Total Personnel		138,611	186,760	186,406	207,809
Materials & Supplies					
General Office Supplies	2101	778	2,000	1,997	2,500
Magazines, Maps, Books	2102	126	732	747	700
Office Copy Supplies	2103	144	600	273	600
Data Processing Supplies	2104	271	400	0	500
Motor Vehicle Fuel	2204	1,793	3,800	2,818	6,000
Photographic Supplies	2208	5	100	0	100
Wearing Apparel	2209	15	300	210	400
Field Supplies	2230	0	150	68	150
Minor Tools & Equipment	2401	783	3,500	3,297	3,500
Total Materials & Supplies		3,915	11,582	9,408	14,450
Contractual Services					
Consultant Services	3102	14,157	19,100	11,175	15,000
Telephone Expense	3201	4,459	4,728	4,763	5,442
Postage & Freight	3202	314	500	393	500
Training & Travel	3203	2,124	3,700	1,146	5,000
Printing & Binding	3302	243	1,000	641	1,000
Photographs/Blue Prints	3303	0	100	0	100
Office Equipment Repairs	3603	0	300	0	300
Radio & Radar Equipment	3608	0	500	0	0
Dues & Memberships	3901	708	700	346	700
Demolition of Building	3907	2,297	18,000	2,520	15,000
Mowing Expenses	3922	4,605	0	0	0
Vehicle Maintenance Fees	3970	6,900	6,900	6,900	9,450
Vehicle Replacement Accruals	3980	3,065	1,982	1,982	3,782
Total Contractual Services		38,872	57,510	29,866	56,274
Capital Outlay					
Motor Vehicles	4303	0	0	0	15,000
Total Capital Outlay		0	0	0	15,000
Total Inspection		\$ 181,397	\$ 255,851	\$ 225,680	\$ 293,533

Street Program Organizational Chart



Street Program

Mission

The department's mission is to provide safe roads for traveling, adequate drainage to prevent homes from flooding, and mowing R.O.W.'s and other traffic related services for the residents, businesses, and visitors of Alvin. The department staff is responsible for improving and maintaining more than 170 miles of streets along with storm sewers and open ditches, 4,000 traffic signs and informational signs including eight traffic signals, school zone flashers, maintaining pavement markings, and other special projects.

Accomplishments for FY 2005-06

- Performed 3 miles of drainage improvements on open-ditches throughout the City
- Crack sealed 5 miles of asphalt and concrete streets.
- Purchased a pothole-patching machine and reduced the response time in repairing potholes.
- Contracted and administered the Concrete Repair Program targeted for small repairs on driveways, sidewalks, curbs, and streets.
- Implemented a monthly ROW mowing schedule.
- Contracted street sweeping and evaluated contracting out verses utilizing in-house labor and equipment.
- Installed or replaced traffic regulatory and informational signs within 2 days from date of reporting.
- Accepted the responsibility, maintenance, and repair of all school zone flashers and software program from the school district.

Objectives for FY 2006-07

- Repair reported potholes within 24 hours.
- Complete the development of the GBA work order system to track maintenance and repair costs of tasks and projects to prepare monthly performance reports.
- Complete 4 miles of drainage improvements on open ditches throughout the city.
- Replace pavement at utility cuts within one week of completion of the repair.
- Enter daily work orders within 5 days of job completion.
- Crack seal 5 miles of cracks in concrete and asphalt streets.
- Continue the Concrete Repair Program.
- Continue monthly ROW mowing schedule.
- Purchase new sweeper and continue sweeping streets with in-house labor.
- Continue street sign, signal maintenance and replacement program.

Major Budget Items

- Annual Street and Drainage supplies and materials (\$100,000)
- Street Resurfacing and Road Construction Program (\$200,000)
- Capital Outlay for replacement of the Street Sweeper (\$140,000)
- Annual Traffic Sign and Marking supplies and materials (\$20,000)

Street Program

CATEGORY	AMENDED BUDGET 2005/06	BUDGET 2006/07
1000 Personnel Services	\$ 625,188	\$ 673,087
2000 Materials and Supplies	168,450	204,750
3000 Contractual Services	759,473	902,579
4000 Capital Outlay	47,015	165,000
6000 Interfund Transfers	9,720	0
8000 Reimbursements	(1,609,846)	(1,945,416)
Total	\$ 0	\$ 0

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Street Superintendent	II	1	1
** Equipment Operator III	9	3	4
** Equipment Operator II	8	4	4
** Equipment Operator I	6	2	2
Sign & Traffic Signal Technician	6	1	1
Maintenance Worker	3	5	5
* Administrative Assistant	8	0.33	0
Total		16.33	17

* The Administrative position is budgeted for in the Enterprise/Utility Fund

** Equipment Operators I,II and III paygrades were reclassified

DEPARTMENTAL BUDGET TRENDS	ACTUAL 2004/05	AMENDED 2005/06	PROJECTED 2005/06	BUDGET 2006/07
Expenditures	\$ 1,393,448	\$ 1,609,846	\$ 1,573,870	\$ 1,945,416
% of City's Operating Total	6.43%	8.67%	8.48%	9.97%
Full Time Staff	16	16	16	17

Financial Highlights

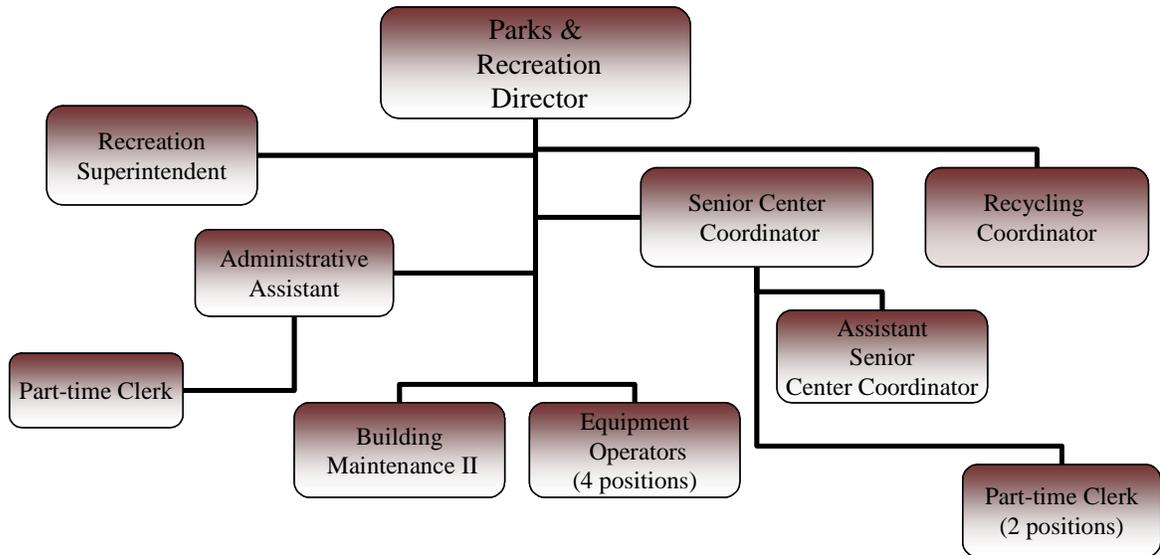
FY 2006/07 reflects a significant budget increase due to increases in contractual services, capital outlay employee cost-of-living increases and the addition of an Equipment Operator III position. The Street program is staffed by seventeen (17) full-time employees.

**Public Services- Street Program
General Fund/ Account 4301-5501**

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Personnel					
Salaries	1001	483,133	502,691	483,488	550,625
Overtime	1005	7,943	16,638	8,779	17,000
Longevity	1006	8,249	10,302	7,588	8,400
Extra Help	1007	0	694	694	0
TMRS	1009	44,424	47,015	44,507	52,996
Social Security	1011	37,225	39,963	37,458	44,066
Total Personnel		580,973	617,303	582,515	673,087
Materials & Supplies					
Motor Vehicle Fuel	2204	33,687	37,000	43,365	40,000
Photographic Supplies	2208	0	200	119	200
Wearing Apparel	2209	308	750	166	750
Signs & Markers	2232	17,358	17,580	17,149	20,000
Supplies-Buildings & Grounds	2301	310	500	498	500
Street & Bridge Supplies	2302	94,383	95,000	95,420	125,000
Electrical Parts & Supplies	2307	29	200	25	200
Welding Supplies	2308	80	100	29	100
Paint, Lumber, Hardware	2309	992	1,000	680	1,000
Chemicals & Insecticides	2310	926	2,200	2,116	2,500
Signal Systems	2314	673	1,220	1,219	800
Minor Tools & Equipment	2401	2,663	5,000	3,664	5,000
Computer Hardware	2403	1,400	1,400	1,400	1,700
Safety Equipment	2441	1,915	1,300	1,010	2,000
Specialized Equipment	2500	3,050	5,000	4,538	5,000
Total Materials & Supplies		157,775	168,450	171,398	204,750
Contractual Services					
Consultant Services	3102	40,010	200,000	200,000	300,000
Telephone Expense	3201	8,438	8,478	8,342	8,154
Training & Travel	3203	1,548	1,500	1,337	1,500
Photographs/Blueprints	3303	34	200	18	200
General Insurance	3401	24,427	24,700	21,587	29,841
Insurance - Motor Equipment	3403	0	0	0	0
Worker's Comp Insurance	3405	20,150	22,700	18,885	27,070
Group Insurance	3406	105,979	103,508	103,508	95,623
Electricity	3501	177,287	201,434	218,053	200,000
Fixed Plant Equip/R & M	3602	0	0	0	10,000
Traffic Lights	3605	400	0	0	3,000
Radio & Radar Equipment	3608	1,822	2,150	2,192	3,450
Small Engine/ R & M	3615	1,220	1,500	471	1,500
Rental of Machine & Equipment	3704	0	3,351	3,351	5,000
Uniform Rental	3708	4,395	6,000	4,531	6,000
Janitorial Services	3904	7,500	5,515	4,985	7,000
Grounds Maintenance Contract	3923	6,120	6,400	6,304	7,000
Street Sweeping Expenses	2924	0	12,720	12,720	
Vehicle Maintenance Fees	3970	121,950	125,400	125,400	124,000
Vehicle Replacement Accruals	3980	47,730	54,522	54,522	73,241
Total Contractual Services		569,011	780,078	786,206	902,579

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Capital Outlay					
Building Fixtures	4201	0	0	0	25,000
Fixed Plant Equipment	4302	0	10,000	9,456	
Mobile Equipment	4304	85,689	24,295	24,295	140,000
Total Capital Outlay		85,689	34,295	33,751	165,000
Interfund Transfers					
Reimbursement for Capital Lease	6211	0	9,720	0	0
Total Interfund Transfers		0	9,720	0	0
Less Reimbursements					
Sales Tax Fund	8207	(1,280,700)	(1,609,846)	(1,573,870)	(1,945,416)
Total Less Reimbursements		(1,280,700)	(1,609,846)	(1,573,870)	(1,945,416)
Total Public Services - Street		\$ 112,748	\$ 0	\$ 0	\$ 0

Parks Department Organizational Chart



Where can you find us?

The Alvin Parks and Recreation Department is located at 800 Dyche Lane. They can be reached at (281) 388-4299.

Parks Department

Mission

The mission of the Alvin Parks and Recreation Department is to provide quality parks and leisure opportunities to all Alvin citizens with a vision to meet the needs of future citizens. The Parks Department consist of eight programs. The Administrative program is committed to providing administrative assistance to request from the public and other City departments. As the “point of contact” for numerous activities the administrative personnel provide assistance and support to local and county civic and athletic groups. The Recreation program provides support and activities for all age groups including local civic and athletic groups, offering diverse year round and summer programs. The Maintenance program is committed to providing attractive City parks and athletic fields for the use of the community. The Senior Citizen Center program provides a public facility where senior citizens gather for social, recreational, educational and fitness opportunities. The Hike & Bike program budgets materials and supplies used to maintain the trail grounds. The museum program budgets for materials and supplies to operate the program. The Facility maintenance program is committed to providing efficient repair and routine maintenance services to city buildings and grounds. The Alvin Depot program funds electricity costs and minor maintenance for the historical site.

Achievements for FY 2005-2006

Special Events

- First Kids Fish Fest
- First Trick or Treat Trail Halloween Event
- First Daddy-Daughter Dance
- First Mother-Daughter Tea
- First Letters to Santa
- Annual Easter Egg Hunt
- Football Kicking Camp
- Pitch Hit and Run Contest
- Punt Pass and Kick Contest

Grants

- Received \$40,000 grant to establish a Recycling Educator
- Received \$2,000 grant to plant large trees at Briscoe Park
- Received a grant from H-GAC for a sample tree survey
- Submitted a request to TX DOT for funding Depot Park future renovations and National Oak Park for expansion and further development.
- Submitted a request to H-GAC to continue the recycling education program in 2007
- Received a grant from Brazoria County for a mini bus for senior citizens

Community Events

- Prepared parks for Crawfest, Frontier Days and Cinco de Mayo
- Prepared parks for youth athletics and special tournaments
- Prepared parks for end of year annual school events

Community Service Program (Oct-Apr)

- 1,354 “volunteers” providing 10,331 hours
- 840 bags (45 gallon bags) filled

Railroad Depot

- Progressing towards completion of interior restoration
- Graded the land, installed an irrigation system and established turf
- Coordinated planting of landscape materials

Aquatics

Expanded the Learn-to-Swim program from summer to year round
Conducted a Lifeguard Training class to certify future lifeguards
Conducted a Water Safety Class to certify future swim instructors
Updated and implemented the lifeguard manual
Updated and implemented the learn-to-swim manual
Updated and implemented the parents manual for learn-to-swim
Obtained parents evaluation after every learn-to-swim class
Coordinate the summer swim team
Morning and evening swimming at Harby Junior High
Provide private pool parties rentals

Parks

Removed outdated playground equipment
Installed fall surface at all playgrounds
Hung Christmas lights at City Hall
Constructed a new fence at Park Administration Building
Striped basketball courts at Newman and Pearson Parks
Trimmed trees throughout the parks system
Lights and new poles installed at Pearson Tennis Courts

Recycling

Hired a community recycling educator/coordinator
Distributing recycle bins to new and current residents
Public appearances, presentations, publicized recycling
Generating revenue from recycling for Keep Alvin Beautiful

Recreation

Offered karate and craft classes
Tennis camp

Administrative

Completed a Park Master Plan and received approval by Texas Parks and Wildlife

Goals for FY 2006-2007

Hold the same special events in FY 2006-2007 as in FY 2005-06
Start a Park Foundation to seek grants for park and recreation
Continue searching and applying for grants
Take the railroad depot to the next development phase
Complete the development of Briscoe Park (pending funding)
Continue coordinating recycling with desired outcome of increased participation/increased revenues
Advance the development of the hike and bike trail
Improve the condition of all playgrounds

Parks Department

PROGRAMS	AMENDED BUDGET 2005/06	BUDGET 2006/07
Administration	\$ 241,157	\$ 237,421
Recreation	187,106	196,479
Parks Maintenance	340,644	415,573
Seniors Center	144,739	150,998
Hike & Bike	100	1,000
Museum	14,851	18,600
Facility Maintenance	63,006	62,346
Depot	2,300	5,000
Totals	\$ 993,903	\$ 1,087,417

DEPARTMENTAL BUDGET TRENDS	ACTUAL 2004/05	AMENDED 2005/06	PROJECTED 2005/06	BUDGET 2006/07
Expenditures	\$ 943,088	\$ 993,903	\$ 918,422	\$ 1,087,417
% of City's Operating Total	4.35%	5.36%	4.95%	5.57%
Full Time Staff	10.5	10.5	10.5	11.5

Financial Highlights

Expenditures for FY 2006/07 increased due to the addition of one full-time Parks Maintenance Equipment Operator, increases within the materials and contractual accounts and employee cost-of-living adjustments. The Parks and Recreation Department is staffed by ten (10) full-time employees and three part-time employees

Parks Administration Program

CATEGORY		AMENDED BUDGET 2005/06	BUDGET 2006/07
1000	Personnel Services	\$ 191,823	\$ 199,804
2000	Materials and Supplies	1,944	2,170
3000	Contractual Services	45,951	35,447
6000	Interfund Transfer	1,440	0
Total		\$ 241,157	\$ 237,421

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Director of Parks & Recreation	V	1	1
Recreation Superintendent	II	1	1
Department Secretary	6	1	1
Part-time Clerk		0.5	0.5
Total		3.5	3.5

**Parks Administration Program
 General Fund/ Account 4501-7501**

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Personnel					
Salaries	1001	166,384	158,577	158,661	166,361
Longevity	1006	2,213	2,252	2,257	2,541
TMRS	1009	15,365	14,807	14,671	14,106
Social Security	1011	12,051	12,587	11,869	13,196
Auto Allowance	1018	2,123	3,600	3,923	3,600
Total Personnel		198,135	191,823	191,382	199,804
Materials & Supplies					
General Office Supplies	2101	600	856	555	1,000
Magazines, Maps & Books	2102	112	191	191	120
Office Copy Supplies	2103	434	454	454	600
Janitorial Supplies	2205	187	300	185	300
Photographic Supplies	2208	45	50	19	50
Foods	2222	42	94	87	100
Total Materials & Supplies		1,420	1,944	1,491	2,170
Contractual Services					
Consultant Services	3102	1,061	7,423	7,423	2,000
Telephone Expense	3201	6,448	7,896	7,888	8,112
Postage & Freight	3202	222	496	506	500
Training & Travel	3203	2,506	5,200	3,826	3,320
Advertising & Public Notices	3301	719	700	700	2,833
Printing & Binding	3302	2,995	6,800	6,796	6,480
Electricity	3501	54,266	4,600	3,367	5,000
Water	3503	500	600	479	600
Office Equipment Repairs	3603	104	300	233	800
Radio & Radar Equipment	3608	149	0	(4)	0
Rental of Buildings and Land	3701	0	7,000	0	0
Rental of Office Equipment	3702	2,786	3,574	3,197	3,252
Rental of Machinery & Equipment	3704	332	0	0	750
Dues & Memberships	3901	1,895	1,361	1,280	1,800
Total Contractual Services		73,982	45,951	35,691	35,447
Interfund Transfer					
Lease Purchase HVAC Control	6141	0	1,440	0	0
Total Interfund Transfer		0	1,440	0	0
Total Park Administration		\$ 273,537	\$ 241,157	\$ 228,563	\$ 237,421

Recreation Program

CATEGORY		AMENDED BUDGET 2005/06	BUDGET 2006/07
1000	Personnel Services	\$ 74,517	\$ 74,279
2000	Materials and Supplies	8,850	11,700
3000	Contractual Services	103,738	110,500
Total		\$ 187,106	\$ 196,479

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
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* Seasonal Employees

Recreation Program
General Fund/ Account 4501-7502

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Personnel					
Overtime	1005	0	238	238	0
Extra Help	1007	47,016	69,000	57,582	69,000
Social Security	1011	3,595	5,279	4,423	5,279
Total Personnel		50,610	74,517	62,244	74,279
Materials & Supplies					
Medical Supplies	2203	0	337	336	350
Photographic Supplies	2208	43	350	350	250
Foods	2222	25	31	31	100
Recreation Program Supplies	2239	5,933	7,400	7,448	10,000
Minor Tools & Equipment	2401	249	250	250	500
Safety Equipment	2441	507	482	482	500
Total Material & Supplies		6,756	8,850	8,897	11,700
Contractual Services					
Contractual Extra Help	3199	4,887	6,100	5,971	6,500
Electricity	3501	80,228	85,000	85,709	89,000
Water	3503	7,912	10,622	10,852	10,000
Rental of Buildings & Land	3701	2,963	2,016	2,016	5,000
Total Contractual Services		95,990	103,738	104,548	110,500
Total Recreation Program		\$ 153,356	\$ 187,106	\$ 175,688	\$ 196,479

Parks Maintenance Program

CATEGORY		AMENDED BUDGET 2005/06	BUDGET 2006/07
1000	Personnel Services	\$ 120,186	\$ 189,237
2000	Materials and Supplies	59,204	74,229
3000	Contractual Services	151,654	152,107
4000	Capital Outlay	9,600	0
Total		\$ 340,644	\$ 415,573

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Equipment Operator II	8	3	3
Equipment Operator I	6	0	1
Total		3	4

**Parks Maintenance Program
General Fund/ Account 4501-7503**

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Personnel					
Salaries	1001	95,834	86,911	91,575	142,549
Overtime	1005	18,358	14,139	11,107	18,000
Longevity	1006	3,249	3,531	3,138	3,503
TMRS	1009	10,541	8,252	8,750	12,635
Social Security	1011	8,959	7,353	7,979	12,550
Total Personnel		136,941	120,186	122,549	189,237
Materials & Supplies					
Medical Supplies	2203	0	106	106	100
Motor Vehicle Fuel	2204	10,064	13,000	16,820	13,500
Botanical & Agricultural	2207	5,160	9,000	6,117	9,000
Photographic Supplies	2208	150	150	63	0
Wearing Apparel	2209	593	595	307	595
Foods	2222	9	100	100	200
Signs & Markers	2232	0	100	40	300
Supplies -Building & Grounds	2301	4,610	7,000	6,780	8,006
Insecticides & Herbicides	2311	0	900	151	2,000
Electrical Parts & Supplies	2307	1,321	2,158	2,157	3,000
Paint, Lumber, Hardware	2309	4,504	4,495	4,432	5,500
Chemicals	2310	8,725	9,000	8,712	9,000
Minor Tools & Equipment	2401	12,083	12,000	11,855	22,343
Safety Equipment	2441	505	600	597	685
Total Materials & Supplies		47,725	59,204	58,237	74,229
Contractual Services					
Building/Structure Improvements	3601	11,186	25,784	21,627	15,210
Radio & Radar Equipment	3608	450	0	0	0
Small Engine/ R & M	3615	1,334	1,500	639	1,500
Uniform Rental	3708	1,171	1,411	1,470	1,799
Exterminations/Disinfectants	3903	380	639	155	1,200
Grounds Maintenance Contract	3923	55,830	59,250	54,333	62,249
Vehicle Maintenance Fees	3970	49,500	49,500	41,050	53,750
Vehicle Replacement Accruals	3980	15,741	13,570	13,570	16,399
Total Contractual Services		135,592	151,654	132,844	152,107
Capital Outlay					
Mobile Equipment	4304	0	9,600	9,476	0
Recreation Equipment	4308	4	0	0	0
Total Capital Outlay		4	9,600	9,476	0
Total Park Maintenance		\$ 320,263	\$ 340,644	\$ 323,106	\$ 415,573

Seniors Center Program

CATEGORY	AMENDED BUDGET 2005/06	BUDGET 2006/07
1000 Personnel Services	\$ 93,311	\$ 88,485
2000 Materials and Supplies	7,755	26,130
3000 Contractual Services	39,353	36,383
6000 Interfund Transfer	4,320	0
Total	\$ 144,739	\$ 150,998

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Senior Citizen Center Coordinator	10	1	1
Assistant Senior Citizen Center Coordinator	7	1	1
Part-time Clerk		1	1
Total		3	3

**Seniors Center Program
General Fund/ Account 4501-7504**

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Personnel					
Salaries	1001	53,812	63,008	52,582	58,659
Overtime	1005	643	1,000	214	1,000
Longevity	1006	1,177	2,088	19	193
Extra Help	1007	28,270	15,212	16,426	17,212
TMRS	1009	5,007	5,859	4,696	5,506
Social Security	1011	6,333	6,144	5,215	5,914
Total Personnel		95,241	93,311	79,152	88,484
Materials & Supplies					
General Office Supplies	2101	362	500	495	550
Office Copy Supplies	2103	215	700	711	450
Data Processing Supplies	2104	386	300	250	400
Medical Supplies	2203	84	200	132	150
Janitorial Supplies	2205	1,619	0	0	1,500
Recreational Supplies	2206	1,104	2,500	2,832	5,430
Botanical & Agricultural	2207	0	0	0	400
Photographic Supplies	2208	15	100	131	200
Foods	2222	181	900	847	1,200
Recreation Program Supplies	2239	259	430	339	5,000
Supplies-Building & Grounds	2301	150	1,200	1,001	9,950
Electrical Parts & Supplies	2307	67	500	198	500
Minor Tools & Equipment	2401	157	325	326	300
Safety Equipment	2441	425	100	55	100
Total Materials & Supplies		5,023	7,755	7,317	26,130
Contractual Services					
Consultant Services	3102	0	100	0	0
Contractual Extra Help	3199	612	975	0	0
Telephone Expense	3201	1,554	1,476	1,247	1,176
Postage & Freight	3202	118	870	521	375
Training & Travel	3203	45	400	197	1,900
Advertising & Public Notices	3301	264	500	0	100
Printing & Binding	3302	0	200	199	700
Electricity	3501	14,044	18,000	15,735	18,000
Gas	3502	257	600	347	600
Water	3503	1,924	1,600	971	1,600
Building/Structure Improvements	3601	500	1,000	1,000	1,000
Office Equipment Repairs	3603	73	100	0	100
Rental of Office Equipment	3702	2,160	3,132	2,866	3,132
Dues & Memberships	3901	200	200	80	200
Exterminations/Disinfectants	3903	240	600	165	600
Janitorial Services	3904	0	9,600	6,636	6,900
Total Contractual Services		21,989	39,353	29,964	36,383
Interfund Transfer					
Lease Purchase HVAC Control	6141	0	4,320	0	0
Total Senior Center		\$ 122,253	\$ 144,739	\$ 116,433	\$ 150,998

Hike & Bike Program

CATEGORY	AMENDED BUDGET 2005/06	BUDGET 2006/07
2000 Materials and Supplies	100	1,000
3000 Contractual Services	0	0
Total	\$ 100	\$ 1,000

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
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N/A

Hike & Bike Program
General Fund/ Account 4501-7505

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Materials & Supplies					
Supplies-Building & Grounds	2301	711	100	97	1,000
Total Materials & Supplies		711	100	97	1,000
Contractual Services					
Exterminations/Disinfectants	3903	85	0	0	0
Total Contractual Services		85	0	0	0
Total Hike & Bike Program		\$ 796	\$ 100	\$ 97	\$ 1,000

Museum Program

CATEGORY		AMENDED BUDGET 2005/06	BUDGET 2006/07
2000	Materials & Supplies	\$500	\$500
3000	Contractual Supplies	14,351	18,100
Total		\$14,851	\$18,600

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
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N/A

Museum Program
General Fund/ Account 4501-7506

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Materials & Supplies					
Supplies- Building & Grounds	2301	0	500	68	500
Total Materials & Supplies		0	500	68	500
Contractual Services					
Electricity	3501	13,363	12,251	9,369	14,000
Water	3503	272	500	258	500
Building/Structure Improvements	3601	600	1,100	761	3,100
Exterminator/Disinfectant	3903	0	500	60	500
Total Contractual Services		14,235	14,351	10,447	18,100
Total Museum Program		\$ 14,235	\$ 14,851	\$ 10,515	\$ 18,600

Facility Maintenance Program

CATEGORY		AMENDED BUDGET 2005/06	BUDGET 2006/07
1000	Personnel Services	46,406	43,546
2000	Materials and Supplies	11,950	13,450
3000	Contractual Services	4,650	5,350
Total		\$ 63,006	\$ 62,346

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Building Maintenance II	8	1	1
Total		1	1

**Facility Maintenance Program
General Fund/ Account 4501-7507**

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Personnel					
Salaries	1001	34,908	34,792	36,179	35,842
Overtime	1005	1,846	4,623	4,007	1,000
Longevity	1006	233	328	329	424
TMRS	1009	3,332	3,561	3,621	3,429
Social Security	1011	2,832	3,102	3,114	2,851
Total Personnel		43,152	46,406	47,250	43,546
Materials & Supplies					
General Office Supplies	2101	140	100	68	100
Magazines, Maps, Books	2102	90	0	0	0
Office Copy Supplies	2103	100	100	85	100
Data Processing Supplies	2104	100	0	0	0
Janitorial Supplies	2205	53	200	181	200
Photographic Supplies	2208	44	0	0	0
Signs & Markers	2232	0	200	0	200
Supplies -Building & Grounds	2301	2,912	3,000	2,696	3,900
Electrical Parts & Supplies	2307	1,692	2,000	1,982	2,200
Paint, Lumber, Hardware	2309	4,000	4,000	3,309	4,200
Minor Tools & Equipment	2401	1,875	2,000	2,004	2,200
Safety Equipment	2441	350	350	323	350
Total Materials & Supplies		11,356	11,950	10,650	13,450
Contractual Services					
Postage & Freight	3202	30	0	0	0
Training & Travel	3203	0	500	500	500
Printing & Binding	3302	125	0	0	0
Photographs/Blue Prints	3303	200	0	0	0
Building/Structure Improvements	3601	1,996	3,000	2,864	3,000
Uniform Rental	3708	348	350	373	350
Dues & Memberships	3901	60	0	0	0
Exterminations/Disinfectants	3903	960	800	315	1,500
Total Contractual Services		3,719	4,650	4,052	5,350
Total Facility Maintenance		\$ 58,227	\$ 63,006	\$ 61,951	\$ 62,346

Depot Program

CATEGORY	AMENDED BUDGET 2005/06	BUDGET 2006/07
3000 Contractual Services	2,300	5,000
Total	\$ 2,300	\$ 5,000

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
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N/A

Depot Program
General Fund/ Account 4501-7508

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Contractual Services					
Electricity	3501	39	0	0	500
Water	3503	0	2,300	2,068	3,500
Building/Structure Improvements	3601	0	0	0	500
Exterminations/Disinfectants	3903	0	0	0	500
Total Contractual Services		39	2,300	2,068	5,000
Total Depot Program		\$ 39	\$ 2,300	\$ 2,068	\$ 5,000

Library Department

CATEGORY		AMENDED BUDGET 2005/06	BUDGET 2006/07
2000	Materials and Supplies	\$ 1,355	\$ 4,405
3000	Contractual Services	76,090	102,532
6000	Interfund Transfers	8,592	0
Total		\$ 86,037	\$ 106,937

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
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N/A

DEPARTMENTAL BUDGET TRENDS	ACTUAL 2004/05	AMENDED 2005/06	PROJECTED 2005/06	BUDGET 2006/07
Expenditures	\$ 71,666	\$ 86,037	\$ 72,992	\$ 106,937
% of City's Operating Total	0.33%	0.46%	0.39%	0.55%
Full Time Staff	0	0	0	0

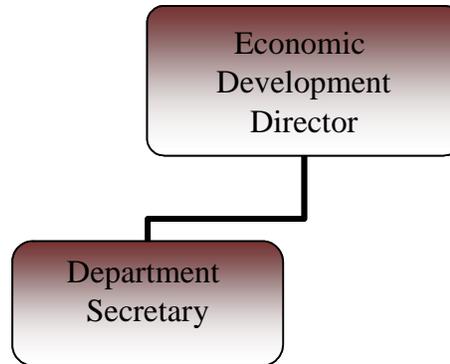
Financial Highlights

FY 2006/07 budget reflects a significant increase for contractual services, general insurance and fixed plant equipment repairs.

Library
General Fund/ Account 4550-8501

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Materials & Supplies					
General Office Supplies	2101	5	130	61	130
Janitorial Supplies	2205	0	75	99	75
Electrical Parts & Supplies	2307	261	825	1,213	3,000
Minor Tools & Equipment	2401	98	325	1,150	1,200
Total Materials & Supplies		364	1,355	2,522	4,405
Contractual Services					
Telephone Expense	3201	2,109	2,448	2,053	2,448
Insurance - General	3401	3,166	3,640	3,286	17,734
Electricity	3501	31,522	32,200	27,319	35,200
Gas	3502	503	800	323	1,000
Water	3503	1,136	1,300	1,098	1,475
Fixed Plant Equipment/ R & M	3602	3,121	4,727	6,448	13,000
Office Equipment Repairs	3603	0	100	0	100
Rental of Office Equipment	3702	1,743	1,375	1,677	1,475
Janitorial Services	3904	13,680	15,000	13,945	15,000
Special Book Collection	3951	14,322	14,500	14,322	15,100
Total Contractual Services		71,302	76,090	70,470	102,532
Interfund Transfer					
Lease Purchase HVAC Control	6141	0	8,592	0	0
Total Interfund Transfer		0	8,592	0	0
Total Library		\$ 71,666	\$ 86,037	\$ 72,992	\$ 106,937

Economic Development Department
Organizational Chart



Economic Development Department

Vision

To have Alvin looked upon as the community that provides necessary resources and assistance to business, industry, and our people to enhance our great quality of life.

Mission

Develop strategies in the following three key economic development areas for the City of Alvin:

➤ **Business Retention**

- Implement a program for fostering Business Retention in Alvin to include tracking and reporting.
- Host an annual meeting with the Alvin's "Business Expansion & Support Team (B.E.S.T)".

➤ **Business Attraction**

- Implement the first Annual Alvin Broker Day to bring outside developers and brokers to Alvin.
- Create the electronic files necessary for responding to potential projects.
- Host an annual meeting with the "Alvin Response Team"
- Prepare PowerPoint presentation that can be used for marketing Alvin.
- Prepare marketing brochure to be used in marketing Alvin.

➤ **Preparation of Product (Infrastructure, Incentives, Policies, Etc.)**

- Design and launch the economic development section of the City's new web site.
- Implement the Economic Development Policy ordinance for the City.
- Develop a specific section in the Economic Development Policy ordinance to encourage redevelopment in Downtown and the Gordon Street Corridor.

Economic Development Department

CATEGORY		AMENDED BUDGET 2005/06	BUDGET 2006/07
1000	Materials and Supplies	\$ 60,344	\$ 122,667
2000	Contractual Services	900	5,300
3000	Interfund Transfers	4,041	30,272
4000	Capital Outlay	10,059	0
Total		\$ 75,344	\$ 158,239

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Director of Economic Development	V	1	1
Department Secretary	6	1	1
Total		2	2

DEPARTMENTAL BUDGET TRENDS	ACTUAL 2004/05	AMENDED 2005/06	PROJECTED 2005/06	BUDGET 2006/07
Expenditures	\$ -	\$ 75,344	\$ 67,243	\$ 158,239
% of City's Operating Total	0.00%	0.41%	0.36%	0.81%
Full Time Staffing Equivalent	0	2	2	2

Financial Highlights

During FY 2005/06 the Economic Development program was created and funds were only budgeted for a period of six months. This is primarily why FY 2006/07 budget is significantly higher. The Economic Development Department is staffed by two full-time employees.

**Economic Development
General Fund/ Account 4680-9801**

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Personnel					
Salaries	1001	0	49,017	44,229	101,378
TMRS	1009	0	4,988	4,379	9,658
Social Security	1011	0	4,239	3,251	8,031
Auto Allowance	1018	0	2,100	2,158	3,600
Total Personnel		0	60,344	54,016	122,667
Materials & Supplies					
General Office Supplies	2101	0	900	1,205	3,000
Magazines, Maps, Books	2102	0	0	0	600
Office Copy Supplies	2103	0	0	148	200
Minor Tools & Equipment	2401	0	0	920	1,500
Total Materials & Supplies		0	900	2,274	5,300
Contractual Services					
Consultant Services	3102	0	0	0	2,000
Promotional/ Maketting	3105	0	0	0	4,250
Telephone Expense	3201	0	728	804	2,532
Postage & Freight	3202	0	0	0	500
Training & Travel	3203	0	3,314	2,784	10,440
Dues & Memberships	3901	0	0	0	10,550
Total Contractual Services		0	4,041	3,588	30,272
Capital Outlay					
Furniture	4301	0	6,473	3,716	0
Computers	4390	0	3,586	3,649	0
Total Capital Outlay		0	10,059	7,365	0
Total Economic Development		\$ -	\$ 75,344	\$ 67,243	\$ 158,239

Special Revenue Funds

The Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessment, or major capital projects) that are legally restricted to expenditures for special purposes. Special revenue funds include State of Texas and Federal grants as well as Hotel/Motel tax revenues. The City has the following special revenue funds:

Hike & Bike Trail System Fund- This fund accounts for a grant for the Hike & Bike Trail System in the City.

Hotel/Motel Tax Fund- Revenues are from a room occupancy tax with expenditures for the promotion of tourism and the convention and hotel industry.

Municipal Library Building Fund- To account for interest earned from investments of customer deposits in the Enterprise Fund and interest earned on fund investments. Funds are expended for the benefit of the City of Alvin Library.

Special Investigation Fund- This fund receives a share of money and property seized during drug related arrests. The funds are used by the police department for investigations involved drugs.

Municipal Court Building Security Fund- This fund is set up to account for monies collected and used from Municipal Court fees required by state law for Municipal court building security purposes.

Municipal Court Technology Fund- This fund is set up to account for monies collected and used from Municipal Court fees as required by state law for Municipal technology purposes.

Donation Fund- To account for funds contributed for designated purposes or events.

SPECIAL REVENUE FUNDS
TOM BLAKENEY, JR MUSTANG BAYOU
TRAIL SYSTEM FUND, PHASE II
FUND BALANCE SUMMARY

Hike & Bike Fund 113

DESCRIPTION	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	FUTURE PROJECTION 2006/07
Beginning Balance	\$ 87,003	\$ 88,321	\$ 88,321	\$ 92,109
Revenue Sources:				
Investment Earnings	1,318	0	3,788	500
Total Revenues	1,318	0	3,788	500
Total Revenues & Resources	88,321	88,321	92,109	92,609
Capital Outlay				
Hike & Bike Trail Project	0	0	0	0
Total Expenditures	0	0	0	0
Excess (Deficiency) of total revenue and resources over expenditures	338	0	521	0
Ending Balance	\$ 88,321	\$ 88,321	\$ 92,109	\$ 92,609

SPECIAL REVENUE FUNDS
HOTEL/MOTEL TAX FUND
FUND BALANCE SUMMARY

Hotel/Motel Fund 121

DESCRIPTION	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Beginning Balance	\$ 344,680	\$ 302,404	\$ 302,404	\$ 354,622
Revenue Sources				
Hotel/Motel Tax Receipts	119,738	140,000	197,070	154,000
Interest	1,191	500	14,865	5,000
Total Revenue	120,929	140,500	211,935	159,000
Total Revenues & Resources	465,609	442,904	514,339	513,622
Expenditures				
Electricity	156	200	282	400
Contractual Services	77,550	62,040	62,040	73,454
Approved Funded Events	33,990	25,000	33,864	50,000
Capital Outlay	17,153	15,000	29,499	0
Estimated Debt Service	34,357	34,033	34,033	34,963
Total Expenditures	163,206	136,273	159,718	158,817
Excess (Deficiency) of revenue over expenditures	(42,276)	4,227	52,217	183
Ending Balance	\$ 302,404	\$ 306,631	\$ 354,622	\$ 354,805

**SPECIAL REVENUE FUNDS
MUNICIPAL LIBRARY BUILDING FUND
FUND BALANCE SUMMARY**

Library Fund 122

DESCRIPTION	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Beginning Balance	\$ 107,975	\$ 110,872	\$ 110,872	\$ 110,193
Revenue Sources				
Investment Earnings	2,866	2,000	4,959	2,000
Rental Income	40	0	485	0
Other Incomes	2,060	0	0	0
Total Revenue	4,966	2,000	5,444	2,000
Total Revenues & Resources	112,941	112,872	116,316	112,193
Expenditures				
Contractual Services	2,070	2,000	6,123	5,000
Total Expenditures	2,070	2,000	6,123	5,000
Excess (Deficiency) of total revenue and other resources over expenditures	2,897	0	(679)	(3,000)
Ending Balance	\$ 110,872	\$ 110,872	\$ 110,193	\$ 107,193

**SPECIAL REVENUE FUNDS
 SPECIAL INVESTIGATIONS
 FUND BALANCE SUMMARY**

Special Investigations Fund 123

DESCRIPTION	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Beginning Balance	\$ 186,463	\$ 112,663	\$ 112,633	\$ 95,784
Revenue Sources				
Grants	5,925	15,000	3,711	0
Fines & Forfeitures	5,270	19,000	6,622	10,500
Investment Earnings	2,284	900	3,822	1,000
Proceeds of Asset Sales	1,219	0	0	0
Total Revenue	14,698	34,900	14,155	11,500
Total Revenues & Resources	201,161	147,563	126,788	107,284
Expenditures				
Materials & Supplies	4,208	14,586	9,167	0
Contractual Services	8,999	9,900	17,320	7,900
Capital Outlay	75,292	15,000	4,517	0
Total Expenditures	88,498	39,486	31,004	7,900
Excess (Deficiency) of total revenue and resources over expenditures	(73,800)	(4,586)	(16,849)	3,600
Ending Balance	\$ 112,663	\$ 108,077	\$ 95,784	\$ 99,384

**SPECIAL REVENUE FUNDS
MUNICIPAL COURT BUILDING SECURITY FUND
FUND BALANCE SUMMARY**

Building Security Fund 124

DESCRIPTION	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Beginning Balance	\$ 47,434	\$ 53,971	\$ 53,971	\$ 63,371
Revenue Sources				
Building Security Fees	6,276	9,200	7,071	7,200
Interest	262	300	2,529	800
Total Revenue	6,537	9,500	9,600	8,000
Total Revenues & Resources	53,971	63,471	63,571	71,371
Expenditures				
Contractual Services	0	200	200	0
Total Expenditures	0	200	200	0
Excess (Deficiency) of total revenue and resources over expenditures	6,537	9,300	9,400	8,000
Ending Balance	\$ 53,971	\$ 63,271	\$ 63,371	\$ 71,371

**SPECIAL REVENUE FUNDS
MUNICIPAL COURT TECHNOLOGY FUND
FUND BALANCE SUMMARY**

Municipal Court Technology Fund 125

DESCRIPTION	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Beginning Balance	\$ 37,843	\$ 7,935	\$ 7,935	\$ 13,265
Revenue Sources				
Court Technology Fees	10,502	11,000	9,428	9,500
Interest	190	150	402	300
Total Revenue	10,692	11,150	9,830	9,800
Total Revenues & Resources	48,535	19,085	17,765	23,065
Expenditures				
Capital Outlay	24,843	0	4,500	0
Debt Service/Depreciation	15,757	0	0	0
Interfund Transfers	0	9,495	0	0
Total Expenditures	40,600	9,495	4,500	0
Excess (Deficiency) of total revenue and resources over expenditures	(29,908)	1,655	5,330	9,800
Ending Balance	\$ 7,935	\$ 9,590	\$ 13,265	\$ 23,065

**SPECIAL REVENUE FUNDS
DONATION FUND
FUND BALANCE SUMMARY**

Donation Fund 127

DESCRIPTION	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Beginning Balance	\$ 14,314	\$ 24,438	\$ 24,438	\$ 29,719
Revenue Sources				
Investment Earnings	516	0	811	0
Other Income	18,233	16,400	20,400	15,000
Total Revenue	18,749	16,400	21,211	15,000
Total Revenues & Resources	33,063	40,838	45,649	44,719
Expenditures				
Materials & Supplies	8,625	2,400	3,014	1,000
Contractual Services	0	14,000	12,916	14,000
Total Expenditures	8,625	16,400	15,930	15,000
Excess (Deficiency) of total revenue and resources over expenditures	10,124	0	5,281	0
Ending Balance	\$ 24,438	\$ 24,438	\$ 29,719	\$ 29,719

Capital Projects Funds

*The **Capital Projects Fund** is used to account for the proceeds from the sale of general obligation bonds and expenditure of these proceeds for the acquisition or construction of fixed assets as designated in each bond issue or as authorized by Council. The primary sources of revenues are primarily proceeds of general obligation debt and transfers from other funds.*

*The **Sales Tax– Street Improvement Fund** is used to account for a portion of the sales taxes received that Council has designated to be used for street projects, to support the streets and provide engineering and maintenance support of streets. The primary sources of revenues are primarily sales taxes received by the City.*

**CAPITAL IMPROVEMENT FUND
FUND BALANCE SUMMARY**

Capital Improvement Fund 131

DESCRIPTION	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Beginning Balance	\$ 2,806,988	\$ 1,577,492	\$ 1,577,492	\$ 1,129,917
Revenue Sources:				
Transfers From:				
Utility Fund	2,091,951	0	883,451	0
Sales Tax Fund	926,348	745,000	745,000	870,000
Interest Income	48,713	5,000	36,809	5,000
Other Incomes	0	0	51,244	0
Total Revenue	3,067,012	750,000	1,716,504	875,000
Total Revenues & Resources	5,874,000	2,327,492	3,293,996	2,004,917
Uses:				
Fire	4,428	24,555	24,747	0
Streets	1,171,934	812,496	981,188	870,000
Water & Wastewater	2,450,819	244,324	1,054,893	0
Parks & Recreation	669,325	33,523	103,252	0
Total Expenditures	4,296,506	1,114,898	2,164,078	870,000
Revenue Over/(Under) Expenditures	(1,229,494)	(364,898)	(447,575)	5,000
Ending Balance	\$ 1,577,492	\$ 1,212,594	\$ 1,129,917	\$ 1,134,917

City of Alvin FY 2006-2007 Capital Budget Project Listing

		<i>Funding Source</i>
General Fund		
Fire Station	650,000	2006 CO A
Driveway Repair for Fire Station	35,000	2006 CO A
Bob Briscoe Parks Improvements	967,000	2006 CO C
Depot Improvements	<u>161,400</u>	2006 CO C
Total General Fund Projects	\$1,813,400	
 Utility Fund		
Wastewater Treatment Plant Upgrade	1,700,000	2006 CO B
Lift Station #11 Replacement	200,000	2006 CO B
Northside Elevated Storage Tank	1,500,000	2006 CO B
Misc. Sewer Line Replacement	75,000	2006 CO B
Small Diameter Lines Project	75,000	2006 CO B
Emergency Misc. Water & Sewer Repairs	100,000	2006 CO B
I&I Reduction Program Construction (TWDB)	900,000	TWDB
I&I Reduction Program Construction (2006 CO's)	<u>400,000</u>	2006 CO B
Total Utility Fund Projects	\$4,950,000	
 Sales Tax Fund		
M-1 Drainage Study with C&R #3 (City's portion)	50,000	Sales Tax Fund
GIS Mapping Project	25,000	Sales Tax Fund
Bridge Maintenance & Replacement Program (City's matching 10%)	100,000	Sales Tax Fund
Highway 528 Extension (City's match)	420,000	Sales Tax Fund
Street Resurfacing & Road Construction Program	200,000	Sales Tax Fund
Safe Walk to School Sidewalks	<u>75,000</u>	Sales Tax Fund
Total Sales Tax Fund Projects	\$870,000	
 TOTAL FY2007 CAPITAL BUDGET	 <u>\$7,633,400</u>	

**Capital Budget Project– FY 2006/07
General Fund**

Fire Station #3

Project No.: 401

Project Description:

Design and construction of a 5,493 square foot brick Fire Station to be located at the corner of FM 1462 and Rowan Burton Road.

Design Schedule:

October, 2006 – November, 2006

Construction Schedule:

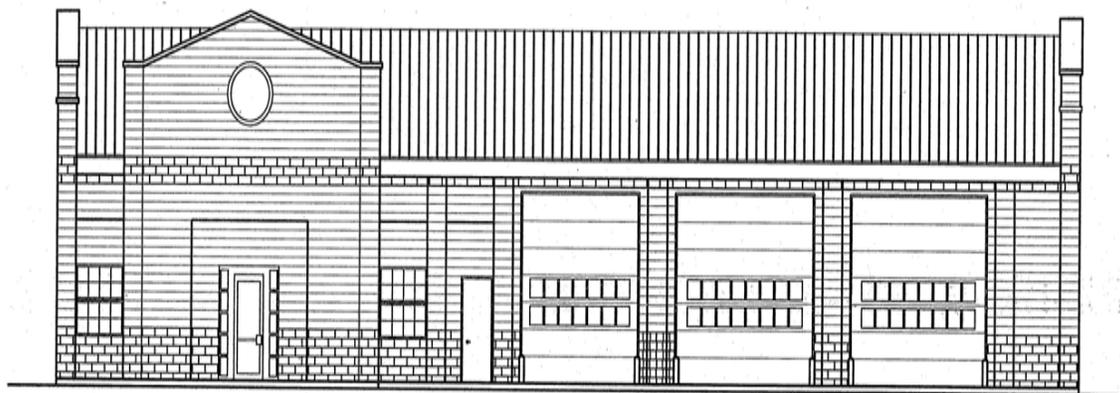
Project is schedule to bid out in November, 2006 with construction beginning in January, 2007.

Current Status:

The design phase is scheduled to begin October, 2006

Budget: Design/Construction Cost \$650,000

Funding Source: 2006 Certificate of Obligations, Series A



**Capital Budget Project– FY 2006/07
General Fund**

Driveway Repair for Fire Station #1

Project No.: 812

Project Description:

Replacement of approach from the street to the Engine Bay at Fire Station #1 located at 305 West House Street.

Design Schedule:

January, 2007 – February, 2007

Construction Schedule:

Project is schedule to bid out in March, 2007 with construction beginning in April, 2007.

Current Status:

The design phase is scheduled to begin January, 2007.

Budget:

Design/Construction Cost \$35,000

Funding Source: 2006 Certificate of Obligations, Series A

Capital Budget Project– FY 2006/07 General Fund

Bob Briscoe Park Improvements

Project No.: 813

Project Description:

Enhancements to the Bob Briscoe Park area as follows:

- Fine grading and hydroseeding
- Irrigation (4 fields)
- Regrade/berming
- Playgrounds
- Fall surface for playgrounds
- Curbing for playgrounds
- Concession building/restrooms/storage/covered patio with roofing
- Fishing pier and gang plank
- Picnic Tables
- Field lighting (4 fields)
- Soccer goals
- Bleachers
- Player benches
- 8ft concrete trail
- Octagon shelter (picnic area)
- Professional services (construction documents)

Design Schedule:

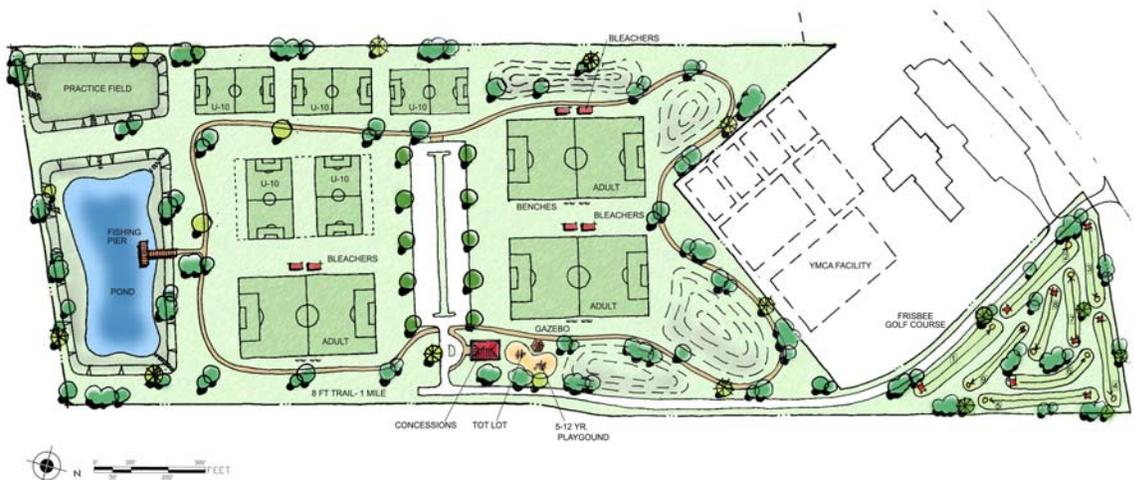
January, 2007 through March, 2007

Construction Schedule:

Project is schedule to bid April '07 with construction beginning in June '07

Budget: Design/Construction Cost \$967,000

Funding Source: Certificate of Obligations, Series C



Capital Budget Project– FY 2006/07 General Fund

Depot Improvements

Project No.: 814

Project Description:

The proposed park plan will complete the exterior grounds of the historic railroad depot. This will include a pavilion with a clock tower, landscaping and a walking trail to connect the Tom Blakeney Jr. Hike and Bike Trail to National Oak Park. Plans also include a beautiful playground centrally located between Depot Park and national Oak Par. Walking trails will be added within National Oak Park also connecting to the hike & bike trail.

Budget: Design/Construction Cost \$161,400

Funding Source: 2006 Certificate of Obligations, Series C



**Capital Budget Project– FY 2006/07
Utility Fund**

Wastewater Treatment Plant Upgrade

Project No.: 815

Project Description:

Phase I includes installation of fine bubble diffusers in one train, and installation of one Turblex and one Multistage centrifugal new blowers under pre-engineered canopy, new masonry control room for blowers, hydraulic improvements to one aeration train, and installation of new grit removal system in the existing structure capable of treating the entire design flow.

Design Schedule:

October, 2006 – January, 2007

Construction Schedule:

Project is scheduled to bid out in February, 2007 with construction beginning in late March, 2007

Current Status:

The design phase is scheduled to begin October, 2006

Budget: Design and Construction Cost \$1,700,000

Funding Source: 2006 Certificate of Obligations, Series B

**Capital Budget Project– FY 2006/07
Utility Fund**

Lift Station #11 Replacement

Project No.: 817

Location: 2285 West South Street

Project Description:

Lift Station #11 will be a total rebuild involving new wet well, pumps and control panel.

Design Schedule:

October, 2006

Construction Schedule:

Project is schedule to bid in November, 2006.

Current Status:

The design phase is scheduled to begin October, 2006

Budget:

Design/Construction Cost \$200,000.00

Funding Source: 2006 Certificate of Obligations, Series B

**Capital Budget Project– FY 2006/07
Utility Fund**

Northside Elevated Water Storage Tank

Project No.: 816

Location: Northern section of city near Bypass 35 and Business 35 (Gordon St.)

Project Design:

This project involves design and construction of a 750,000 gallon elevated water storage tank. This will provide adequate pressure and water supply to the northern part of the city.

Design Schedule:

October, 2006 through January, 2007

Construction Schedule:

Construction is schedule to begin in late March, 2006

Current Status:

The design phase is scheduled to begin October, 2006

Budget: Design and Construction Cost \$1,500,000

Funding Source: Certificate of Obligations, Series B

**Capital Budget Project– FY 2006/07
Utility Fund**

Misc. Sewer Line Replacement

Project No.: 819

Location:

The project is for the replacement of sewer lines that become necessary due to emergency or other circumstances that evolve during the fiscal year.

Project Description:

Replacement of misc. sewer lines located throughout the City.

Design Schedule:

N/A

Construction Schedule:

N/A

Budget: Construction \$75,000.00

Funding Source: 2006 Certificate of Obligations, Series B

**Capital Budget Project– FY 2006/07
Utility Fund**

Emergency Misc. Water & Sewer Repairs

Project No.: 821

Location:

Various locations throughout the City.

Project Description:

This project involves the emergency repairs of misc. water & sewer lines.

Design Schedule:

October, 2006 through September, 2007

Budget:

Construction \$100,000

Funding Source:

2006 Certificate of Obligations, Series B

**Capital Budget Project– FY 2006/07
Utility Fund**

I & I Reduction Program Construction (TWDB)

Project No.: 565

Location:

Various sites throughout the city.

Project Description:

This project involves design and construction of existing sanitary sewer lines. Based on studies, repairs or replacement has been determined. Existing lines will be pipe-bursted, slip lined, cured-in-place or replaced. Also, small diameter lines will be up-sized.

Design Schedule:

October, 2006 through December, 2006

Construction Schedule:

Construction is schedule to begin March, 2007

Current Status:

Phase 1 is complete. Phase 2A is complete. The design of Phase 2B is scheduled to begin in October, 2006.

Budget:

Design/Construction Cost \$900,000

This project is funded by Texas Water Development Board.

Funding Source: Texas Water Development Board

**Capital Budget Project– FY 2006/07
Utility Fund**

I & I Reduction Program Construction (2006 CO's)

Project No.: 818

Location:

Various sites throughout the city.

Project Description:

This project involves the in-house construction on existing sanitary sewer lines. Based on studies, repairs or replacement has been pre-determined.

Design Schedule:

October, 2006 through September, 2007

Construction Schedule:

Construction is schedule to begin October, 2006

Current Status:

In-house construction will be done throughout the fiscal year.

Budget:

In-House Construction Cost \$400,000

Funding Source: 2006 Certificate of Obligations, Series B

Capital Budget Project– FY 2006/07
Utility Fund



I and I Sanitary Sewer Rehab

**Capital Budget Project– FY 2006/07
Sales Tax Fund**

M-1 Drainage Study with C&R District #3

Project No.: 110

Location: Adoue Street to Mustang Bayou

Project Description:

Design and construct improvements to M-1 Ditch including constructing a bypass ditch on M-1 downstream of city limits of Alvin. This project will eliminate drainage problems experienced within the city limit of Alvin.

Design Schedule:

Design is complete

Construction Schedule:

December, 2006 through March, 2007

Budget: \$50,000 (*city's portion*)

Funding Source: Sales Tax Fund

**Capital Budget Project– FY 2006/07
Sales Tax Fund**

GIS Mapping Project

Project No.: 139

Location:

The project covers various areas within the city involving GPS locations of water, sewer, streets and addresses.

Project Description:

This project involves maintenance and transfer of GPS information concerning street addresses, water and sewer structures, parks, signs and misc. landmarks. Developers are required to furnish the city with electronic data for new subdivisions in order to update our GIS maps.

Design Schedule:

October 2006 – September 2007

Construction Schedule:

N/A

Current Status:

Project is an on-going process established to keep city maps current with new development.

Budget:

Design \$25,000

Funding Source: Sales Tax Fund

**Capital Budget Project– FY 2006/07
Sales Tax Fund**

Bridge Maintenance & Replacement Program

Project No.: 102

Location:

The City is in the process of replacing a number of bridges within our corporate limits located at the following sites; East Adoue St. @ Mustang Bayou, Clifford St. @ Drainage ditch, CR 149 @ Mustang Bayou, CR 172 @ Drainage ditch, Old Galveston Rd. @ Mustang Bayou and South St. @ Mustang Bayou. Johnson St. @ Drainage ditch is also scheduled for replacement through a separate agreement with TXDOT.

Project Description:

The City has identified certain bridges within its corporate limits that are experiencing structural failure and load capacity problems. The City has initiated an agreement with TXDOT that designs and constructs the various bridges requiring replacement. This project involves a City Match of 10% in reference to the TXDOT agreement for the six bridges. TXDOT has agreed to accept the City's replacement of Ryan St. and CR 435 bridges to account for the City's 10% match for the six bridge agreement. Johnson St. will require the standard 10% financial match.

Design Schedule:

December 2005 – January 2008 (6 bridge agreement)

Johnson St. Bridge currently in design.

Construction Schedule:

Agreement for the six bridges is contingent upon TXDOT schedule within a three year period. City must be completed within the three year time schedule. Agreement for the Johnson St. Bridge will be within this calendar year based upon TXDOT schedule.

CURRENT STATUS:

The City has submitted request for TXDOT funding on all bridges and has received approval. The (six) bridge design is in the preliminary stages with TXDOT. The Johnson St. bridge design is approximately about 75% complete and will be bid this calendar year by TXDOT.

Budget:

Six bridge agreement: TXDOT cost of bridge replacement.

City Match funding (10%) \$100,000.00

Funding Source: Sales Tax Fund

**Capital Budget Project– FY 2006/07
Sales Tax Fund**

Highway FM 528 Extension

Project No.: 111

Location:

North of intersection of existing FM 528 & Business 35 (Gordon St.) extending westerly across railroad tracks turning southerly to Hwy. 6 at Brazos St. Then heading south along Second St. crossing the existing railroad and bayou, thus proceeding southwest to Davis Bend Road.

Project Description:

This project involves the extension of FM 528 providing a new road to relieve traffic congestion at various locations, provide a new railroad grade separation on the west side of Alvin and assist emergency vehicles better access to certain parts of the city thus improving response time.

Design Schedule:

October, 2006 through September, 2007

Construction Schedule:

N/A

Current Status:

Preliminary Engineering Report has been issued and TXDOT funding is being secured. Various properties are being acquired for right of way purposes. Phase 1 has begun with preliminary clearing work complete.

Budget:

Design (City match for TXDOT funding) \$420,000

Funding Source: Sales Tax Fund

**Capital Budget Project– FY 2006/07
Sales Tax Fund**

Street Resurfacing & Road Construction Program 2007

Project No.: 127

Location:

The project covers various areas within the city that require repairs and improvements to the streets.

Project Description:

This project involves rehabilitation of various streets within the city. An Interlocal Agreement with the County is approved each fiscal year in order to accomplish the street improvements. The City provides a contractor to rehab and prepare the roads for asphalt overlay. The County supplies the manpower and equipment to overlay the various streets.

Design schedule:

March, 2007 through July, 2007

Construction Schedule:

Construction estimated to begin in June, 2007

Current Status:

Design is schedule to begin in March, 2007

Budget:

Design/Construction \$200,000

Funding Source: Sales Tax Fund

**Capital Budget Project– FY 2006/07
Sales Tax Fund**

2007 Sidewalk Project (Safewalk to School Sidewalks)

Project No.: 129

Location:

The project covers various areas within the city.

Project Description:

This project is an on going endeavor to provide adequate pedestrian access to the numerous schools throughout the City of Alvin. These areas currently do not provide that access. Sidewalks will be installed in compliance with state ADA requirements.

Design Schedule:

April, 2007 through May, 2007

Construction Schedule:

Bidding is scheduled for June, 2007 with Council approval in July, 2007.

Construction is set to begin in mid July, 2007.

Current Status:

Design is scheduled to begin in April, 2007.

Budget: In-House Design/Construction \$75,000

Funding Source: Sales Tax Fund

**SALES TAX- STREET IMPROVEMENTS
BUDGET SUMMARY**

Sales Tax Fund 132

DESCRIPTION	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Beginning Fund Balance	\$ 192,133	\$ 879,264	\$ 879,264	\$ 1,558,430
Revenues				
Sales Tax Receipts	2,709,979	2,816,074	3,185,686	3,262,900
Interest Income	5,777	3,000	23,327	12,000
Transfer from CIP	272,247	0		
Total Revenues	2,988,003	2,819,074	3,209,013	3,274,900
Total Rev. and Resources	3,180,136	3,698,338	4,088,277	4,833,330
Expenditures				
Maintenance & Repair	93,824	241,533	124,038	315,000
Capital Projects	0	785,000	128,382	90,000
Interfund Transfers				
Transfer to General Fund- Sales Tax	1,280,700	1,599,846	1,532,428	1,945,416
Transfer to Capital Improvement Fund	926,348	0	745,000	870,000
Total Expenditures	2,300,872	2,626,379	2,529,848	3,220,416
Revenue Over/(Under) Expenditures	687,131	192,695	679,166	54,484
Ending Fund Balance	\$ 879,264	\$ 1,071,959	\$ 1,558,430	\$ 1,612,914

**2006 CO GOVERNMENTAL
FUND BALANCE SUMMARY**

Fund 134

DESCRIPTION	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Beginning Balance	\$ 0	\$ 0	\$ 0	\$ 0
Revenue Sources:				
Intragovernmental	0	0	0	63,900
Bond Proceeds	0	0	0	2,644,345
Total Revenue	0	0	0	2,708,245
Total Revenues & Resources	0	0	0	2,708,245
Uses:				
Fire	0	0	0	1,468,145
Recreation	0	0	0	26,700
Parks Maintenance	0	0	0	982,000
Depot	0	0	0	231,400
Total Expenditures	0	0	0	2,708,245
Revenue Over/(Under) Expenditures	0	0	0	0
Ending Balance	\$ 0	\$ 0	\$ 0	\$ 0

**2005 WS BONDS PROJECTS
FUND BALANCE SUMMARY**

Fund 231

DESCRIPTION	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Beginning Balance	\$ 0	\$ 0	\$ 0	\$ 0
Revenue Sources:				
Investment Earnings	0	0	39,515	0
Bond Proceeds	0	1,800,000	1,822,884	0
Total Revenue	0	1,800,000	1,862,398	0
Total Revenues & Resources	0	1,800,000	1,862,398	0
Uses:				
Other Requirements	0	773,577	791,427	0
Water	0	275,000	7,720	0
Sewer	0	728,266	285,032	0
Total Expenditures	0	1,776,843	1,084,179	0
Revenue Over/(Under) Expenditures	0	23,157	778,219	0
Ending Balance	\$ 0	\$ 23,157	\$ 778,219	\$ 0

**2006 CO BOND PROJECTS
FUND BALANCE SUMMARY**

Fund 232

DESCRIPTION	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Beginning Balance	\$ 0	\$ 0	\$ 0	\$ 0
Revenue Sources:				
Bond Proceeds	0	0	0	4,050,000
Total Revenue	0	0	0	4,050,000
Total Revenues & Resources	0	0	0	4,050,000
Uses:				
Water	0	0	0	1,825,000
Sewer	0	0	0	525,000
Wastewater Treatment	0	0	0	1,700,000
Total Expenditures	0	0	0	4,050,000
Revenue Over/(Under) Expenditures	0	0	0	0
Ending Balance	\$ 0	\$ 0	\$ 0	\$ 0



Debt Service Fund

The Debt Service Fund is used to account for the payment of interest and principal on all general obligation debts of the City. The primary source of revenue for debt service is property taxes.

Debt Service Policies

- ⇒ *Long-term debt will not be issued to finance current operations.*
- ⇒ *The final maturity date for any long-term debt will not exceed the expected useful life of the capital improvement so financed..*
- ⇒ *Long-term debt will not exceed the City's resources for repaying the debt.*
- ⇒ *The City shall have the power to borrow money on its credit, and to issue general obligation bonds for public improvement or any other purpose not prohibited by the constitution and laws of the State of Texas, and to issue refunding bonds to refund outstanding bonds of the City previously issued. All such bonds shall be issued in conformity with the laws of the State of Texas.*

**DEBT SERVICE FUND
BUDGET SUMMARY**

Debt Service Fund 141

DESCRIPTION	ACTUAL	BUDGET	PROJECTED	BUDGET
	2004/05	2005/06	YEAR END 2005/06	2006/07
Beginning Fund Balance	\$ 455,181	\$ 479,185	\$ 479,185	\$ 485,523
REVENUES				
Current Property Taxes	967,688	893,593	857,954	1,159,830
Delinquent Property Taxes	48,659	30,806	31,344	30,000
Penalty & Interest	32,120	15,403	20,423	15,403
Interest Income	7,673	3,500	39,483	7,000
Bond Proceeds	0	0	0	0
Total Revenue	1,056,140	943,302	949,204	1,212,233
Total Revenues & Resources	1,511,321	1,422,487	1,428,389	1,697,756
EXPENDITURES				
Principal	715,598	587,138	587,138	760,753
Interest	313,401	306,455	304,904	374,469
Agent Fees	3,137	4,000	1,449	4,000
Other Debt Issuance Cost	0	0	2,780	0
Capital Lease Payments	0	0	46,595	50,831
Total Expenditures	1,032,135	897,593	942,866	1,190,053
Revenue Over/(Under) Expenditures	24,004	45,709	6,338	22,180
Ending Fund Balance	\$ 479,185	\$ 524,894	\$ 485,523	\$ 507,703

G. O. LONG-TERM DEBT REQUIREMENT

DEBT ISSUED	BALANCE OUTSTANDING 09/30/06	2006-07 PRINCIPAL	2006-07 INTEREST	2006-07 TOTAL REQUIRED
G. O. Refunding Bonds, Series 1998	398,379	101,306	15,096	116,402
Gen. Obligation, Series 2002	3,105,000	100,000	144,718	244,718
Certificates of Obligation, Series 2000	410,000	75,000	18,718	93,718
G.O Refunding Bonds, Series 2002A	1,657,755	327,217	46,512	373,729
G.O Refunding Bonds, Series 2003	1,328,535	10,530	46,346	56,876
CO Refunding Bonds, Series 2006A	1,475,000		44,441	44,441
CO Refunding Bonds, Series 2006C	1,305,000		39,319	39,319
Tax Anticipation Notes, Series 2005	366,600	109,200	10,553	119,753
TOTAL	\$ 10,046,269	\$ 723,253	\$ 365,703	\$ 1,088,956

SCHEDULE OF LONG-TERM INDEBTEDNESS

DESCRIPTION	DATE OF ISSUANCE	MATURITY DATE	INTEREST RATE	ORIGINAL ISSUE	AMOUNT OUTSTANDING
G.O. Refunding Bonds <i>Series 1998</i>	10-01-98	10-10-12	3.75,3.95,4.05,4.1, 4.15,4.2,4.25,4.3, 4.35,4.4,4.5	3,865,000	2,910,000
Certificate of Obligation <i>Series 2000</i>	10-1-00	10-01-10	4.7,4.75,4.85,5.0,4.95, 5.05,5.10	725,000	410,000
Revenue Bonds <i>Series 2000</i>	11-01-00	11-01-23	4.5,4.6,4.7,4.8,4.9,5, 5.1,5.375,5.5	3,700,000	555,000
Revenue Bonds <i>Series 2001</i>	10-01-01	10-01-24	1.8,2.1,2.3,2.55,2.8, 2.95,3.05,3.1,3.25,3.4, 3.5,3.65,3.75,3.85,4.1, 4.15,4.2	6,650,000	6,640,000
Revenue Bonds <i>Series 2005</i>	12-1-2005	11-1-27	4.0,4.1,4.15,4.2,4.25,4.3	4,965,000	4,965,000
General Obligation Bonds <i>Series 2002</i>	03-01-02	12-01-21	6.1,5.4,1.4,3,4.4,4.5, 4.6, 4.7,4.75,4.8	3,150,000	3,105,000
G.O.Refunding Bonds <i>Series 2002A</i>	12-01-02	12-01-13	3.0,3.125,3.3,3.6,3.8,4	6,425,000	3,825,000
Refunding Bonds <i>Series 2002B</i>	12-01-02	12-01-13	4	720,000	380,000
G.O.Refunding Bonds <i>Series 2003</i>	12-01-03	12-01-15	2.0,2.25,2.5,2.9,3.15,3.25, 3.4,3.55,3.65,3.75	3,845,000	3,785,000
Cert. of Obligation <i>Series 2003</i>	11-01-03	12-01-14	1.05,1.45,1.8,2.1,2.35,2.75, 3,3.35,3.5,3.65,3.75	1,170,000	980,000
Tax Anticipation Notes <i>Series 2005</i>	09-01-2005	03-01-12	3.0, 3.125, 3.250, 3.4, 3.5, 3.625, 3.750	610,000	470,000
<i>Certificate of Obligation Series 2006A</i>	09-19-06	12-1-21	4.0,4.1	1,475,000	1,475,000
<i>Certificate of Obligation Series 2006B</i>	9-19-06	12-1-21	4.0,4.1	4,185,000	4,185,000
<i>Certificate of Obligation Series 2006C</i>	09-19-2006	12-1-2021	4.0,4.1	1,305,000	1,305,000
Total				\$42,790,000	\$34,990,000

**GENERAL OBLIGATION BONDS
PAYABLE FROM AD VALOREM TAXES
SCHEDULE OF MATURITIES
BY FISCAL YEAR**

FISCAL YEAR	2005 TAX ANTICIPATION NOTES		GENERAL OBLIGATION BONDS SERIES 2002		GENERAL OBLIGATION REFUNDING BONDS SERIES 1998		GENERAL OBLIGATION REFUNDING BONDS SERIES 2002		GENERAL OBLIGATION REFUNDING BONDS SERIES 2003		CERTIFICATE OF OBLIGATION SERIES 2006A		CERTIFICATE OF OBLIGATION SERIES 2006C		TOTAL REQUIREMENTS		TOTAL ANNUAL RECOMMENTS
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	
2006-07	109,200	10,553	101,306	15,096	100,000	144,718	75,000	18,718	327,217	46,512	10,530	46,346	44,441	39,319	863,253	390,823	1,254,076
2007-08	109,200	7,073	106,098	10,662	110,000	138,313	80,000	14,863	340,219	36,500	10,530	46,122	57,755	51,125	896,047	356,813	1,252,860
2008-09	35,100	4,702	110,205	5,984	75,000	132,670	80,000	10,883	359,722	26,001	10,530	45,872	54,755	48,525	820,557	323,592	1,144,149
2009-10	35,100	3,491	18,482	3,185	120,000	126,722	85,000	6,736	283,877	16,170	12,285	45,562	51,655	45,825	709,744	293,246	1,002,990
2010-11	39,000	2,169	19,851	2,346	125,000	119,937	90,000	2,295	279,543	7,122	12,285	45,191	80,000	42,925	725,679	264,140	989,819
2011-12	39,000	732	20,535	1,448	125,000	114,250	114,250	36,839	1,846	221,130	41,404	41,404	85,000	39,925	612,504	238,160	850,664
2012-13			21,904	493	150,000	108,613	150,000	15,169	895	235,170	33,813	33,813	90,000	36,825	592,243	215,494	807,737
2013-14					150,000	102,313	150,000	15,169	303	268,515	25,049	25,049	90,000	33,625	613,684	192,345	806,029
2014-15					250,000	93,588	250,000	93,588		250,965	15,702	15,702	95,000	30,325	690,965	166,570	857,535
2015-16					550,000	75,713	550,000	75,713		296,595	5,561	5,561	100,000	26,825	1,046,595	130,754	1,177,349
2016-17					200,000	58,838	200,000	58,838					105,000	23,125	405,000	100,218	505,218
2017-18					200,000	49,738	200,000	49,738					110,000	19,325	415,000	82,718	497,718
2018-19					225,000	39,850	225,000	39,850					115,000	15,425	450,000	64,030	514,030
2019-20					225,000	29,219	225,000	29,219					120,000	11,325	460,000	44,082	504,082
2020-21					250,000	17,938	250,000	17,938					125,000	6,970	495,000	22,961	517,961
2021-22					250,000	6,000	250,000	6,000					130,000	2,358	250,000	6,000	256,000
Total	\$ 366,600	\$ 28,720	\$ 398,379	\$ 39,215	\$ 3,105,000	\$ 1,358,420	\$ 410,000	\$ 53,495	\$ 1,657,755	\$ 135,349	\$ 1,328,535	\$ 350,622	\$ 1,475,000	\$ 536,114	\$ 10,046,269	\$ 2,891,946	\$ 12,938,215





Permanent Fund



The Permanent Fund is used to account for the handling and maintaining of the City's Cemetery.

**PERMANENT FUND
OAK PARK CEMETERY
FUND BALANCE SUMMARY**

Oak Park Cemetery Fund 151

DESCRIPTION	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Beginning Balance:	\$ 415,409	\$ 420,982	\$ 420,982	\$ 427,939
Revenue				
Sale of Cemetery Lots	35,000	45,000	26,500	40,000
Staking/Flagging Fee	4,350	2,500	1,600	2,500
Interest Income	5,667	2,500	17,046	6,000
Total Revenue	45,017	50,000	45,146	48,500
Total Revenues & Resources	460,426	470,982	466,128	476,439
Expenditures				
Operating Expenses	18,945	25,000	17,615	20,000
Transfer to General Fund	20,499	20,573	20,573	20,708
Total Expenditures	39,444	45,573	38,188	40,708
Excess (Deficiency) of total revenue and resources over expenditures	5,573	4,427	6,957	7,792
Ending Balance	\$ 420,982	\$ 425,409	\$ 427,939	\$ 435,731

**OAK PARK CEMETERY FUND
STATEMENT OF CASH FLOW**

	ACTUAL 2004/05	ESTIMATED 2005/06	ESTIMATED 2006/07
Cash and Investments - Beginning of Year	\$ 415,408	\$ 420,981	\$ 427,950
Cash Receipts			
Collection Fees	35,000	26,500	40,000
Other revenues	10,017	18,657	8,500
Total Cash Receipts	<u>45,017</u>	<u>45,157</u>	<u>48,500</u>
Total Cash Available	<u>460,425</u>	<u>466,138</u>	<u>476,450</u>
Cash disbursements			
Expenditures excluding depreciation	18,945	17,615	20,000
Transfer to General Fund	20,499	20,573	20,708
Total Cash Disbursements	<u>39,444</u>	<u>38,188</u>	<u>40,708</u>
Estimated Cash - End of Year	<u>\$ 420,981</u>	<u>\$ 427,950</u>	<u>\$ 435,742</u>



Enterprise Funds

The Enterprise Funds are proprietary funds used to account for operations that are financed and operated in a manner similar to private business enterprises— where the intent of the government’s council is that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the government’s council has decided that periodic determination of net income is appropriate for accountability purposes.

*The **Utility Fund** is used to account for operations of the public utilities (water and sewer) services of the City.*

*The **Sanitation Fund** is used to account for operations of the solid waste collection and disposal services for residents of the City.*

*The **Emergency Medical Services Fund** is used to account for operations of the emergency medical services for residents of Alvin and the surrounding area.*

**UTILITY FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Beginning Balance	\$ 12,120,227	\$ 12,566,814	\$ 12,566,814	\$ 13,828,686
REVENUES				
Water	2,508,298	2,625,363	2,709,234	2,724,917
Tapping Fee- Water	1,040	0	1,400	0
Fire Hydrant Rentals	1,598	0	2,085	1,500
BCGCD Passthrough Fees	0	0	640	30,000
Sale of Water Meters	0	0	13,485	0
Sewer	2,672,525	2,785,262	2,801,306	2,882,374
Tapping Fee- Sewer	400	0	950	0
Investment Earnings	54,857	32,000	185,158	78,800
Transfer from Street Department	0	41,592	0	41,592
Transfer in-from 2005 WS Bonds	0	773,577	773,577	0
Transfer from Sanitation	100,000	100,000	100,000	100,000
Other Incomes	71,106	34,000	36,657	31,000
Total Revenues	5,409,824	6,391,794	6,624,491	5,890,183
Total Revenue and Resources	17,530,051	18,958,608	19,191,305	19,718,869
EXPENDITURES				
Water	665,073	818,722	599,366	790,721
Sewer	549,317	648,238	536,466	625,194
Wastewater Treatment Plant	776,718	855,804	763,353	922,052
Administration	138,440	158,008	149,514	161,054
Billing & Collection	179,792	198,730	193,982	210,454
Public Services Facility	154,297	124,039	89,700	101,857
Other Requirements	2,499,601	2,797,659	3,030,240	2,968,076
Total Expenditures	4,963,238	5,601,200	5,362,620	5,779,408
Revenue Over/(Under) Expenditures	446,586	790,594	1,261,871	110,775
Ending Balance	\$ 12,566,814	\$ 13,357,408	\$ 13,828,686	\$ 13,939,461

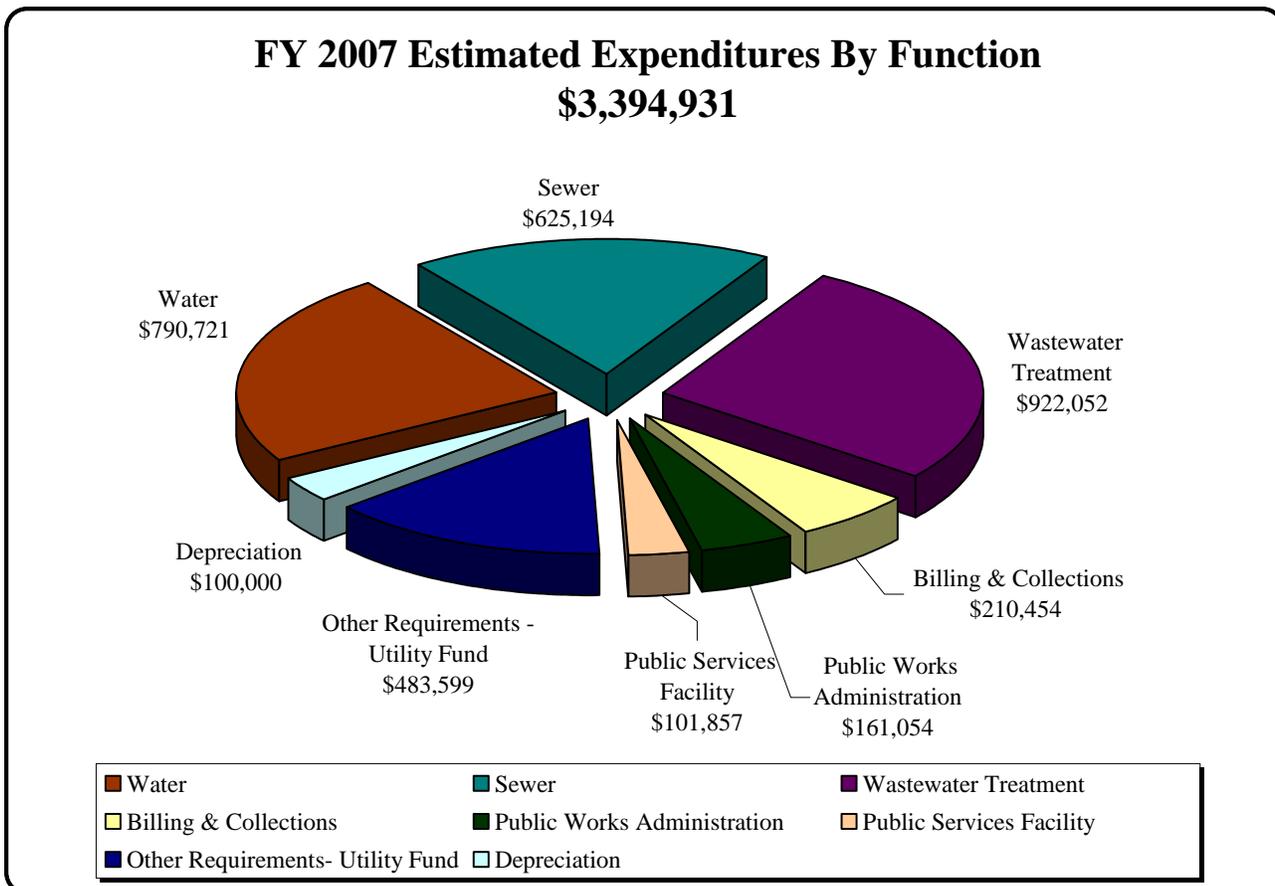
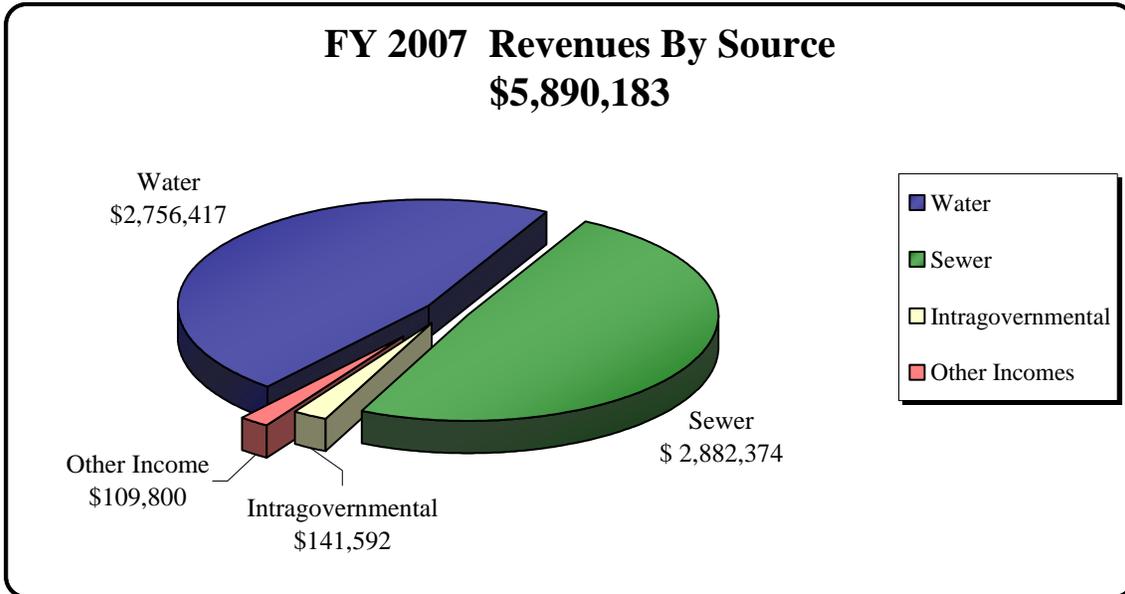
**UTILITY FUND
REVENUE DETAIL**

DESCRIPTION	ACTUAL	BUDGET	PROJECTED	BUDGET
	2004/05	2005/06	YEAR END 2005/06	2006/07
CHARGES FOR SERVICE				
Water Revenue	2,508,298	2,625,363	2,709,184	2,724,917
Tapping Fee- Water	1,040	0	1,400	0
Water Service Charge	0	0	50	0
Sales of Water Meters	0	0	13,485	0
Sewer Revenue	2,672,525	2,785,262	2,801,306	2,882,374
Tapping Fee- Sewer	400	0	950	0
BCGCD Passthrough Fees	0	0	640	30,000
Fire Hydrant Rental	1,598	0	2,085	1,500
Total Charges for Service	5,183,862	5,410,625	5,529,099	5,638,791
INVESTMENT EARNINGS				
Interest Income	43,779	30,000	124,403	45,000
Penalty - Water	0	0	26,170	15,000
Penalty - Sewer	0	0	28,391	15,000
Interest Earned- Meter Deposit	2,899	0	4,741	3,000
Interest Earned- TWDB Bonds	8,179	2,000	1,453	800
Total Charges for Service	54,857	32,000	185,159	78,800
INTRAGOVERNMENTAL				
Reimbursement from Street Department	0	41,592	0	41,592
Transfer from Sanitation Fund	100,000	100,000	100,000	100,000
Transfer from TWDB Bonds	0	773,577	773,577	0
Total Intragovernmental	100,000	915,169	873,577	141,592
PROCEEDS OF ASSET SALES				
Sale of Assets	0	0	7,728	0
Total Intragovernmental	0	0	7,728	0
OTHER INCOMES				
Miscellaneous Income	12,558	8,000	(2,685)	5,000
Reconnect Fee	17,130	18,000	24,007	18,000
Cleaning Fee	4,086	4,000	2,957	4,000
Return Check Fee	3,800	4,000	4,650	4,000
Grant Proceeds - FEMA	31,031	0	0	0
Impact Fees	2,500	0	0	0
Total Other Collections	71,106	34,000	28,929	31,000
Total Revenues	\$5,409,825	\$6,391,794	\$6,624,491	\$5,890,183

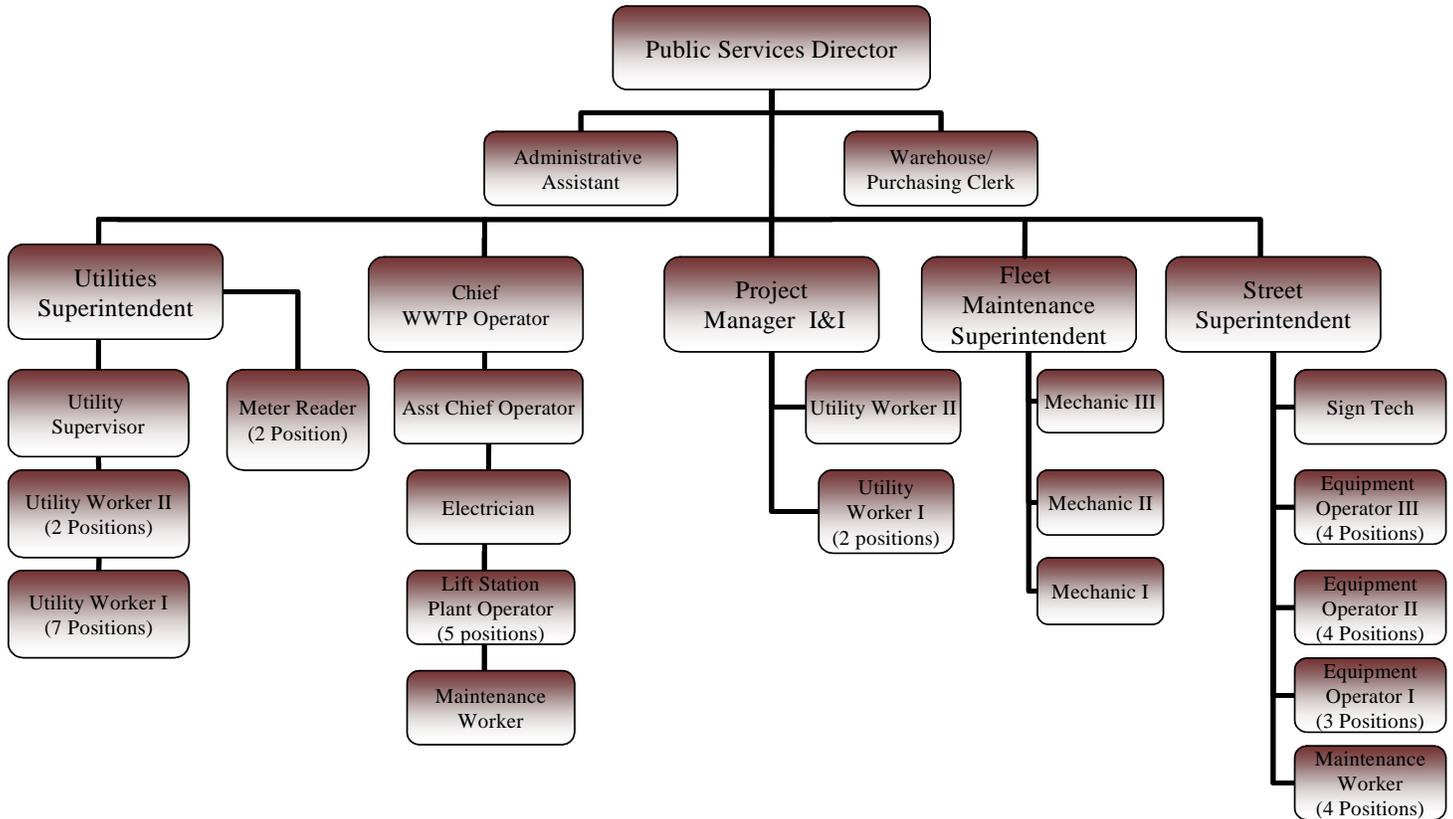
**UTILITY FUND
ESTIMATED CASH FLOW**

	ACTUAL 2004-2005	ESTIMATED 2005-2006	ESTIMATED 2006-2007
Receipts			
Water and Sewer	\$ 5,251,970	\$ 5,529,098	\$ 5,638,791
Other revenues	54,857	203,539	109,800
Transfer In	100,000	100,000	141,592
Total receipts	5,406,827	5,832,637	5,890,183
Disbursements			
Expenditures excluding depreciation	(2,683,478)	(2,468,038)	(3,233,285)
Transfer Out	(2,443,077)	0	(146,650)
Capital Outlay	0	0	(171,434)
Capital Improvements-Water/Sewer	0	(883,451)	0
Total disbursements	(5,126,555)	(3,351,489)	(3,551,369)
Net Operating Income	280,272	2,481,148	2,338,814
Debt Payments	(779,463)	(1,451,112)	(2,257,157)
Net Operating Income less debt payments	(499,191)	1,030,036	81,657
Back out unspent portion of TWDB drawdown	0	(252,000)	0
Cash and Investments-beginning of year	(89,061)	(588,252)	189,784
Cash and Investments-end of year	\$ (588,252)	\$ 189,784	\$ 271,441
IMPACT FEES			
Cash and Investments-beginning of year	\$ -	\$ 2,500	\$ 236,322
Impact Fees Revenue	2,500	233,822	100,000
Cast and Investments-end of year	\$ 2,500	\$ 236,322	\$ 336,322
TWDB Cash-beginning of year	3,717,368	2,570,288	1,796,800
Capital Improvements-TWDB financed	(1,155,259)	(1,026,783)	(900,000)
Unspent portion of TWDB drawdown	0	252,000	0
Interest	8,179	1,295	0
TWDB Cash-end of year	\$ 2,570,288	\$ 1,796,800	\$ 896,800
Other Bonds within 211	2,788,391	2,725,031	2,725,031
Capital Improvements-bond financed	(63,360)	0	(500,000)
Other Bonds Cash-end of year	\$ 2,725,031	\$ 2,725,031	\$2,225,031

Utility Fund



Public Services Department Organizational Chart



PUBLIC SERVICES DEPARTMENT

MISSION

The department's mission is to provide potable and palatable water, wastewater services, and prompt, courteous service for the residents, businesses, and visitors of Alvin. The department staff is responsible for improving and maintaining more than 135 miles of water distribution mains and sewer collection lines, 890 fire hydrants, 40 lift stations, 7 water treatment facilities, a wastewater treatment plant, and performing other line extension and miscellaneous projects.

Accomplishments for FY 2005-06

- Cleaned and televised 7 miles of sewer collection lines
- Repaired and placed back in service #2 Aeration basin and #3 Clarifier.
- Obtained TCEQ TPDES Multi-Sector General Permit for the WWTP
- Completed the utility extensions for CR 424 and South Bypass 35, installed 2,000 feet of sewer and water lines
- Repaired 150 service waterline breaks
- Contracted and completed Phase 2 and 2b I & I Reduction Program, (4,000 feet cure-in-place, 19, 450 feet pipe-bursting, and rehabilitated 80 manholes)
- Responded to 450 sewer blockages

Objectives for FY 2006-07

- Initiate sewer main cleaning program with a target of cleaning 36,000 feet (5-10%) per year.
- Continue eliminating Inflow & Infiltration of water into the sewer system (I&I) as identified in previous studies with a target of no overflows at manholes during a two-year event.
- Initiate pipe bursting of small diameter sewer lines and service lines (4"-6") with in-house labor and equipment with a target of 3000 feet for the first year.
- Continue replacing the small diameter (2 1/4") cast-iron waterlines in the downtown area with a target of 3,000 to 5,000 feet each year.
- Contract the replacement of Lift Station #11.
- Contract the installation of the North-side Elevated Storage Tank.
- Begin construction of Wastewater Treatment Plant Optimization (Phase I).
- Inspect and perform maintenance and repairs to lift stations to meet design specifications.
- Complete the design and installation of the SCADA system for the water distribution system.
- Reduce reported sewer blockages by televising the line location and repair defects with a target of 33% reduction in reported calls (40 average calls per month to 30).

Major Budget Items

- Water repair supplies and material (\$55,000)
- Capital Outlay for special and mobile equipment (\$31,000)
- Water Production and WWTP chemicals (\$176,000)
- Electricity for Water production, Lift Stations, and WWTP (\$458,750)

Public Services Department

CATEGORY	AMENDED BUDGET 2005/06	BUDGET 2006/07
Water	\$ 818,722	\$ 790,721
Sewer	648,238	625,194
Wastewater Treatment Plant	855,804	922,052
Administration	158,008	161,054
Public Services Facility	124,039	101,857
Other Requirements	2,797,659	2,968,076
Total	\$ 5,402,470	\$ 5,568,954

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			

DEPARTMENTAL BUDGET TRENDS	ACTUAL 2004/05	AMENDED 2005/06	PROJECTED 2005/06	BUDGET 2006/07
Expenditures	\$ 4,780,446	\$ 5,402,470	\$ 5,168,639	\$ 5,568,954
% of City's Operating Total	21.69%	49.59%	40.21%	27.61%
Full Time Staffing Equivalent	27	28	28	28

Financial Highlights

FY 2006/07 total departmental budget is slightly higher due to an increase in expenditures for materials and contractual services for the wastewater treatment program, cost-of-living adjustments and certification and education pay adjustments. The Public Services Department is staffed by 28 full-time employees.

Water Program

CATEGORY		AMENDED BUDGET 2005/06	BUDGET 2006/07
1000	Personnel Services	\$ 231,767	\$ 245,468
2000	Materials and Supplies	181,267	182,200
3000	Contractual Services	285,688	351,053
4000	Capital Outlay	120,000	12,000
Total		\$ 818,722	\$ 790,721

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
* Utility Supervisor	10	0.5	0.5
Utility Worker II	8	1	1
Utility Worker I	6	4	4
Meter Reader	4	2	2
Total		7.5	7.5

* The Utility Supervisor position is budgeted as follows; 1/2 to Public Services Department/Water program and 1/2 to Public Services Department/Sewer program

Water Program
Utility Fund/ Account 4325-6001

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
PERSONNEL SERVICES					
Salaries	1001	165,015	179,173	153,321	190,224
Overtime	1005	12,498	20,000	15,212	20,000
Longevity	1006	596	1,509	481	1,040
Extra Help	1007	10,093	716	716	0
TMRS	1009	16,838	16,416	15,104	17,596
Social Security	1011	14,118	13,953	12,501	14,632
Certification & Education		0	0	0	1,976
TOTAL		219,158	231,767	197,335	245,468
MATERIALS & SUPPLIES					
Oil & Grease	2201	1,073	1,200	1,138	1,200
Motor Vehicle Fuel	2204	8,840	10,000	12,740	12,500
Photographic Supplies	2208	14	100	0	100
Wearing Apparel	2209	110	400	116	400
Supplies-Building & Grounds	2301	0	1,000	972	500
Street & Bridge Supplies	2302	0	0	698	0
Water/Sewer Main Repair Supp.	2303	31,473	53,300	35,039	55,000
Electrical Parts & Supplies	2307	3,752	4,000	2,036	4,000
Paint, Lumber, Hardware	2309	1,603	2,000	2,119	2,000
Chemicals & Insecticide	2310	29,829	50,000	40,337	50,000
Water Meter Parts	2311	1,218	3,000	1,874	3,000
Water Machinery & Equipment	2313	2,810	5,500	4,027	5,500
Water Meters	2318	(9,657)	40,000	13,651	40,000
Minor Tools & Equipment	2401	4,932	7,367	7,347	6,000
Computers & Printers	2403	1,400	1,400	1,400	0
Safety Equipment	2441	1,909	2,000	1,353	2,000
TOTAL		79,305	181,267	124,847	182,200
CONTRACTUAL SERVICES					
Consultant Services	3102	2,898	4,000	560	4,000
Health Inspection Fees	3113	4,410	7,000	5,755	5,000
Laboratory Testing	3114	10,947	10,000	9,474	12,000
Contractual Extra Help	3199	0	5,385	5,385	0
Telephone Expense	3201	799	582	1,033	582
Training & Travel	3203	1,358	1,500	731	1,500
Photographs/Blueprints	3303	5	100	0	100
Electricity	3501	195,353	169,050	178,732	180,000
Building/Structure Improvements	3601	17,787	1,000	0	1,000
Fixed Plant Equip/R & M	3602	15,634	22,621	7,861	20,000
Heavy Equipment/R&M	3606	0	2,000	0	2,000
Well Equipment	3607	0	1,000	333	1,000
Radio & Radar Equipment	3608	1,386	3,000	1,408	3,000
Meters	3609	0	1,000	0	1,000
Rental of Machinery & Equipment	3704	0	1,500	0	1,500
Uniform Rental	3708	3,711	4,000	2,698	4,000
Dues & Memberships	3901	0	500	161	500
Mowing Expenses	3922	7,133	7,500	7,347	10,600
BCGCD Water Fees	3950	0	0	0	30,000

Water Program
Utility Fund/ Account 4325-6001

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Vehicle Maintenance Fees	3970	37,050	43,950	43,950	42,250
Vehicle Replacement Accrual	3980	45,766	0	0	31,021
TOTAL		344,238	285,688	265,427	351,053
CAPITAL OUTLAY					
Plant Equipment	4302	10,742	0	0	0
Mobile Equipment	4304	639	0	0	0
Special Equipment	4305	0	0	0	12,000
Water Tank Rehabilitation	4401	10,990	0	0	0
Capital Projects	4700	0	120,000	0	0
TOTAL		22,372	120,000	0	12,000
TOTALS		\$ 665,073	\$ 818,722	\$ 599,365	\$ 790,721

Sewer Program

CATEGORY		AMENDED BUDGET 2005/06	BUDGET 2006/07
1000	Personnel Services	\$ 390,108	\$ 325,513
2000	Materials and Supplies	80,028	82,400
3000	Contractual Services	169,402	198,281
4000	Capital Outlay	8,700	19,000
Total		\$ 648,238	\$ 625,194

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Project Manager (I&I)	II	1	1
* Utility Supervisor	10	0.5	0.5
Utility Worker II	8	1	1
** Utility Worker I	6	6	6
Total		8.5	8.5

* The Utility Supervisor position is budgeted as follows; 1/2 to Public Services Department/Water program and 1/2 to Public Services Department/Sewer program

**Sewer Program
Utility Fund/ Account 4325-6002**

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
PERSONNEL SERVICES					
Salaries	1001	262,997	307,354	244,769	250,245
Overtime	1005	13,217	25,000	15,138	25,000
Longevity	1006	4,299	5,278	2,882	2,706
TMRS	1009	25,302	28,365	23,454	25,571
Social Security	1011	20,762	24,111	19,654	21,263
Certification & Education	1016	0	0		728
TOTAL		326,577	390,108	305,897	325,513
MATERIALS & SUPPLIES					
Motor Vehicle Fuel	2204	15,806	13,500	17,577	18,000
Photographic Supplies	2208	58	100	0	100
Wearing Apparel	2209	418	500	250	500
Supplies-Building & Grounds	2301	195	3,500	1,251	0
Street & Bridge Supplies	2302	0	0	18	3,500
Water/Sewer Main Repair Supp.	2303	5,496	31,928	33,712	28,000
Electrical Parts & Supplies	2307	5,002	5,200	2,373	6,200
Welding Supplies	2308	256	500	216	500
Paint, Lumber, Hardware	2309	810	1,700	2,071	1,200
Chemicals & Insecticides	2310	2,281	9,000	3,105	6,000
Sewer Machinery & Equipment	2313	3,601	5,000	4,007	5,000
Minor Tools & Equipment	2401	6,685	8,000	7,995	8,000
Computers & Printers	2403	0	0	0	1,400
Safety Equipment	2441	3,374	1,100	1,147	4,000
Total		43,982	80,028	73,723	82,400
CONTRACTUAL SERVICES					
Telephone Expense	3201	5,743	5,502	5,321	5,466
Training & Travel	3203	2,725	2,400	1,819	2,400
Photographic/Blueprints	3303	5	100	0	0
Electricity	3501	59,568	56,850	48,522	66,000
Fixed Plant Equipment/R & M	3602	19,877	30,000	19,906	30,000
Radio & Radar Equipment	3608	1,315	1,300	1,296	1,300
Rental Machine & Equipment	3704	91	7,000	6,632	15,000
Uniform Rental	3708	2,327	4,000	2,271	4,000
Dues & Memberships	3901	84	300	226	500
Mowing Expenses	3922	14,267	15,000	14,695	12,800
Vehicle Maintenance Fees	3970	50,400	46,950	46,950	45,650
Vehicle Replacement Accruals	3980	18,365	0	0	15,165
TOTAL		174,768	169,402	147,636	198,281
CAPITAL OUTLAY					
Mobile Equipment	4304	0	0	0	19,000
Special Equipment	4305	3,990	8,700	8,700	0
TOTAL		3,990	8,700	8,700	19,000
TOTALS		\$ 549,318	\$ 648,238	\$ 535,956	\$ 625,194

Wastewater Treatment Program

CATEGORY	AMENDED BUDGET 2005/06	BUDGET 2006/07
1000 Personnel Services	\$ 297,756	\$ 343,339
2000 Materials and Supplies	159,000	170,900
3000 Contractual Services	399,048	407,813
Total	\$ 855,804	\$ 922,052

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Chief Wastewater Treatment Plant Operator	I	1	1
Assistant Chief Wastewater Treatment Plant Operator	9	1	1
Lift Station Water Plant Operator	8	4	4
Electrician	8	1	1
Maintenance Worker	3	1	1
Total		8	8

**Wastewater Treatment Plant
Utility Fund/ Account 4325-6003**

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
PERSONNEL SERVICES					
Salaries	1001	228,358	238,171	219,341	272,106
Overtime	1005	17,127	15,000	9,925	15,000
Longevity	1006	3,497	4,226	3,382	4,792
TMRS	1009	22,458	21,815	20,722	26,855
Social Security	1011	19,013	18,544	17,583	22,330
Certification & Education	1016	0	0	0	2,256
TOTAL		290,452	297,756	270,952	343,339
MATERIALS & SUPPLIES					
Oil & Grease	2201	367	500	478	1,000
Medical Supplies	2203	246	400	0	400
Motor Vehicle Fuel	2204	7,813	9,500	10,638	10,000
Janitorial Supplies	2205	679	600	178	700
Wearing Apparel	2209	0	400	228	400
Supplies-Building & Grounds	2301	71	1,600	1,607	1,500
Water/Sewer Main Repair Supp.	2303	0	300	75	300
Lab Supplies & Chemicals	2305	3,617	3,000	2,750	3,500
Electrical Parts & Supplies	2307	2,327	2,700	2,920	6,000
Paint, Lumber, Hardware	2309	86	1,000	1,242	1,000
Chemicals & Insecticide	2310	68,152	120,000	58,930	120,000
Water Machinery & Equipment	2313	8,747	14,800	12,014	20,000
Minor Tools & Equipment	2401	3,417	3,500	2,100	4,000
Computers & Printers	2403	1,400	0	0	1,400
Safety Equipment	2441	404	700	376	700
TOTAL		97,325	159,000	93,536	170,900
CONTRACTUAL SERVICES					
Consultant Services	3102	2,898	11,460	11,460	4,000
Regulatory Inspection Fee	3113	23,911	23,840	23,520	24,840
Laboratory Testing	3114	14,006	22,000	16,674	22,000
Telephone Expense	3201	3,619	4,398	2,724	2,934
Training & Travel	3203	773	2,983	1,516	3,000
Electricity	3501	226,994	212,750	186,007	212,750
Water	3503	605	1,300	1,135	800
Sludge Disposal	3504	35,327	50,000	57,679	65,000
Building/Structure Improvements	3601	109	2,500	1,942	2,500
Fixed Plant Equipment/R & M	3602	31,818	37,600	35,460	30,000
Radio & Radar Equipment	3608	622	1,000	677	1,000
Meters	3609	0	391	0	1,000
Rental Machine & Equipment	3704	66	2,609	2,633	2,000
Uniform Rental	3708	2,095	3,000	2,430	3,000
Dues & Memberships	3901	231	517	517	600
Mowing Expenses	3922	0	0	0	3,500
Vehicle Maintenance Fees	3970	22,700	22,700	22,700	21,700
Vehicle Replacement Accruals	3980	8,325	0	0	7,189
TOTAL		374,098	399,048	367,072	407,813
CAPITAL OUTLAY					
Building, Fixtures & Grounds	4201	1,000	0	7,739	0
Plant Equipment	4302	13,843	0	118	0
TOTAL		14,843	0	7,857	0
TOTALS		\$ 776,718	\$ 855,804	\$ 739,415	\$ 922,052

Administrative Program

CATEGORY		AMENDED BUDGET 2005/06	BUDGET 2006/07
1000	Personnel Services	\$ 136,376	\$ 139,424
2000	Materials and Supplies	8,350	8,350
3000	Contractual Services	13,282	13,280
Total		\$ 158,008	\$ 161,054

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Director of Public Works	V	1	1
Public Utilities Superintendent	III	1	1
Purchasing/Warehouse Coordinator	8	1	1
Administrative Assistant	8	1	1
TOTAL		4	4

Administration Program
Utility Fund/ Account 4325-6004

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
PERSONNEL SERVICES					
Salaries	1001	105,584	115,389	109,199	117,475
Overtime	1005	0	500	272	500
Longevity	1006	605	1,093	427	454
TMRS	1009	9,612	10,483	9,852	10,895
Social Security	1011	8,063	8,911	8,242	9,060
Certification & Education	1016	0	0	0	1,040
TOTAL		123,864	136,376	127,992	139,424
MATERIAL & SUPPLIES					
General Office Supplies	2101	2,910	4,000	3,476	4,000
Magazines, Maps, Books	2102	58	250	207	250
Office Copy Supplies	2103	68	400	82	400
Data Processing Supplies	2104	2,175	2,800	2,800	2,800
Medical Supplies	2203	233	400	322	400
Minor Tools & Equipment	2401	160	500	101	500
TOTAL		5,604	8,350	6,987	8,350
CONTRACTUAL SERVICES					
Telephone Expense	3201	2,473	2,682	2,409	2,280
Postage & Freight	3202	518	1,000	693	1,000
Training & Travel	3203	3,543	5,000	2,996	5,000
Advertising/Public Notices	3301	400	1,000	313	1,000
Printing & Binding	3302	820	1,600	1,005	2,000
Office Equipment Repairs	3603	0	500	0	500
Radio & Radar Equipment	3608	729	1,000	810	1,000
Dues & Memberships	3901	489	500	482	500
TOTAL		8,972	13,282	8,708	13,280
TOTALS		\$ 138,440	\$ 158,008	\$ 143,686	\$ 161,054

Public Services Facility Program

CATEGORY		AMENDED BUDGET 2005/06	BUDGET 2006/07
2000	Materials and Supplies	\$ 5,300	\$ 4,500
3000	Contractual Services	108,739	97,357
4000	Capital Outlay	10,000	0
Total		\$ 124,039	\$ 101,857

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			

**Public Services Facility Program
Utility Fund/ Account 4325-6006**

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
MATERIAL & SUPPLIES					
Foods	2222	1,978	2,500	2,186	2,500
Supplies- Building & Grounds	2301	758	2,100	2,286	1,000
Electrical Parts & Supplies	2307	257	500	490	500
Paint, Lumber, Hardware	2309	1,067	200	273	500
TOTAL		4,061	5,300	5,235	4,500
CONTRACTUAL SERVICES					
Data Processing	3106	2,287	1,000	635	1,000
Insurance - General	3401	16,891	25,120	18,937	16,157
Electricity	3501	108,444	60,000	47,365	60,000
Water	3503	1,946	3,000	2,151	3,000
Building/Structure Improvements	3601	6,481	10,319	9,345	7,500
Rental of Office Equipment	3702	5,319	8,000	5,554	8,000
Uniform Rental	3708	873	1,100	288	1,200
Exterminations	3903	0	200	190	500
TOTAL		142,242	108,739	84,464	97,357
CAPITAL OUTLAY					
Building, Fixtures, and Grounds	4201	7,996	0	0	0
Fixed Plant Equipment	4302	0	10,000	0	0
TOTAL		7,996	10,000	0	0
TOTALS		\$ 154,297	\$ 124,039	\$ 89,700	\$ 101,857

Other Requirements– Utility Fund

CATEGORY		AMENDED BUDGET 2005/06	BUDGET 2006/07
3000	Contractual Services	410,732	464,269
5000	Debt Service	2,386,927	2,357,157
6000	Interfund Transfers	0	146,650
Total		\$ 2,797,659	\$ 2,968,076

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			

**Other Requirements
Utility Fund/ Account 4190-3002**

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
PERSONNEL					
Compensated Absences	1044	(1,218)	0	25,429	0
Total		(1218)	0	25429	0
CONTRACTUAL SERVICES					
Auditing & Accounting	3101	22,960	0	840	0
Worker's Compensation Insurance	3405	17,098	17,400	13,639	19,550
Health Insurance	3406	176,736	174,150	169,260	225,537
Administrative Costs	3910	351,126	219,182	0	219,182
Total		567,920	410,732	183,739	464,269
DEBT SERVICE					
Principal	5001	0	1,536,401	0	1,429,846
Interest	5002	735,188	733,806	745,042	800,981
Agent Fees	5003	4,263	7,000	2,551	7,000
Capital Lease Payments	5006	0	9,720	17,719	19,330
Interest Expense - Cap Less	5007	5,892	0	0	0
Depreciation	5500	1,086,676	100,000	1,168,123	100,000
Total Debt Service		1,832,019	2,386,927	1,933,436	2,357,157
INTERFUND TRANSFER					
Transfer to General Fund	6010	0	0	0	146,650
Transfer to CIP Fund	6030	2,091,951	0	883,451	0
Credit to CIP Transfer	6031	(2,032,454)	0	0	0
Total Interfund Transfer		59,497	0	883,451	146,650
CAPITAL OUTLAY					
Issuance Costs		38,383	0	4,185	0
TOTALS		\$ 2,496,601	\$ 2,797,659	\$ 3,030,240	\$ 2,968,076

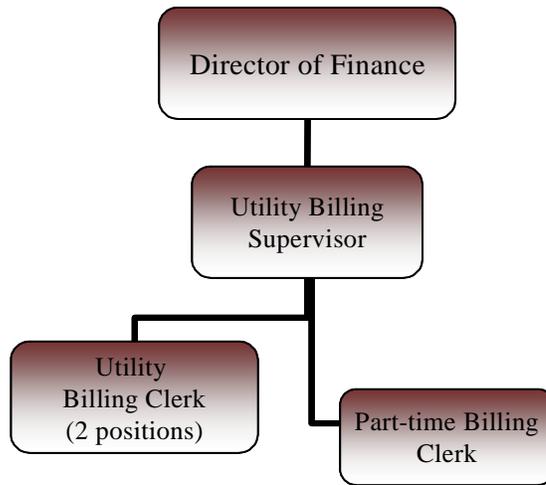
G. O. LONG-TERM DEBT REQUIREMENT
PAYABLE FROM WATER/SEWER REVENUE
Fiscal Year 2006-07

DEBT ISSUED	BALANCE OUTSTANDING 9/30/2006	2006-07 PRINCIPAL	2006-07 INTEREST	2006-07 TOTAL REQUIRED
1998 G.O. Refunding Bonds	2,511,621	638,694	95,174	733,868
2000 Revenue Bonds	555,000	130,000	22,830	152,830
2001 Revenue Bonds	6,640,000	5,000	235,427	240,427
2002A Refunding Bonds	2,101,076	414,722	58,950	473,672
2002B Refunding Bonds	380,000	120,000	12,800	132,800
2003 Refunding Bonds	2,259,645	17,910	78,828	96,738
2003 Certificates of Obligation	712,656	72,720	20,482	93,202
2005 Tax Anticipation Notes	103,400	30,800	2,977	33,777
2005 Refunding Bonds	4,965,000		205,538	205,538
2006 Certificate of Obligation Series B	4,185,000		126,113	126,113
TOTAL	\$24,413,398	\$1,429,846	\$859,119	\$2,288,965

GENERAL OBLIGATION BONDS
PAYABLE FROM W/S REVENUE
SCHEDULE OF MATURITIES
BY FISCAL YEAR

FISCAL YEAR	TAX ANTICIPATION NOTES SERIES 2005		G. O. BONDS REFUNDING SERIES 1998		REVENUE BONDS SERIES 2000		REVENUE BONDS SERIES 2001		G. O. BONDS REFUNDING SERIES 2002A		REFUNDING BONDS SERIES 2002B		OBLIGATION-SERIES 2003		G. O. BONDS REFUNDING SERIES 2003		REFUNDING BONDS SERIES 2005		OBLIGATION-SERIES 2006B		TOTAL REQUIREMENTS		TOTAL ANNUAL REQUIREMENTS
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	
2006-07	30,800	2,977	638,694	95,174	130,000	22,830	5,000	235,427	444,722	58,950	120,000	12,800	72,720	20,482	17,910	78,828	205,538	205,538	126,113	1,429,846	859,119	2,288,965	
2007-08	30,800	1,995	668,903	67,220	135,000	16,735	75,000	234,414	431,201	46,261	125,000	7,900	72,720	19,064	17,910	78,447	205,538	205,538	168,150	1,556,534	845,724	2,402,258	
2008-09	9,900	1,326	694,796	37,727	140,000	10,340	180,000	230,938	455,919	32,855	135,000	2,700	72,720	17,446	17,910	78,022	205,538	205,538	168,150	1,706,245	785,142	2,491,387	
2009-10	9,900	985	116,519	20,081	150,000	3,525	600,000	219,568	359,792	20,894			76,536	15,541	20,895	77,495	205,538	205,538	165,550	1,563,462	726,777	2,290,239	
2010-11	11,000	612	125,150	14,794			600,000	201,568	354,299	9,026			76,536	13,346	20,895	76,863	205,538	205,538	154,250	1,422,700	675,997	2,098,696	
2011-12	11,000	206	129,465	9,127			600,000	183,118	46,691	2,340			79,992	10,861	376,110	70,422	20,000	205,138	245,000	144,650	1,508,258	625,862	2,134,120
2012-13			138,096	3,107			525,000	165,286	19,226	1,134			83,628	8,067	399,990	57,511	20,000	204,338	255,000	134,650	1,440,940	574,083	2,015,023
2013-14							525,000	147,830	19,226	385			87,264	5,001	456,705	42,604	25,000	203,438	265,000	124,250	1,378,195	523,508	1,901,703
2014-15							450,000	131,030					90,900	1,201	426,855	26,708	25,000	202,438	280,000	113,350	1,272,755	475,227	1,747,982
2015-16							250,000	118,593							504,465	9,459	225,000	197,438	290,000	101,950	1,269,465	427,440	1,696,905
2016-17							315,000	108,124							189,438	18,438	175,000	182,238	300,000	90,150	790,000	387,712	1,177,712
2017-18							325,000	95,962							185,000	18,228	185,000	182,238	315,000	77,850	825,000	356,050	1,181,050
2018-19							340,000	82,989							190,000	17,438	190,000	174,738	325,000	65,050	855,000	322,777	1,177,777
2019-20							345,000	69,375							205,000	16,638	205,000	166,838	340,000	51,750	890,000	287,965	1,177,965
2020-21							360,000	55,095							215,000	15,843	215,000	158,438	355,000	37,850	930,000	251,383	1,181,383
2021-22							370,000	40,038							230,000	14,638	230,000	146,538	365,000	23,268	905,000	212,844	1,177,844
2022-23							380,000	24,475							255,000	13,838	255,000	139,838	385,000	7,895	1,020,000	172,206	1,192,206
2023-24							395,000	8,295							265,000	12,805	265,000	128,305	660,000		660,000	137,600	797,600
TOTAL	103,400	8,101	2,514,621	247,231	555,000	53,430	6,640,000	2,352,125	2,101,076	171,545	380,000	23,400	712,656	111,899	2,259,645	596,559	4,965,000	3,587,188	4,485,000	1,752,874	24,413,398	8,900,752	33,317,150

Finance Department/Utility Billing Program Organizational Chart



Finance Department/ Utility Billing Program

Mission

The Utility Billing and Collections Program is a division of the Finance Department. This program maintains the accounts for water, sewer, garbage, penalties, and emergency medical service utility bill donations. The office provides needed customer service to the citizens of Alvin. This program processes monthly accounts for water and sewer services provided throughout the City of Alvin. This division is also responsible for billing and collection of the sanitation service provide by a contracted service. This division is also responsible for establishing new accounts, receiving deposits, receiving and processing of bank draft applications and drafts, collection of insufficient fund checks, penalty processing, and collection of overdue accounts. Records management is essential to documenting and maintaining the accuracy of customer accounts. Financial reporting assists with audits and surveys. The reports includes but are not limited to, the processing of end of month reports detailing the financial activities of the program, delinquent accounts, sewer averaging, meter reading audits, and garbage reconciliation reports.

Accomplishment for FY2005-2006

- New Solid Waste Contract
- Laserfiche Document Management
- Credit Card Update
- Penalty Processing
- SQL Data Base Conversion
- Online Payment Processing

Goals and Objectives for FY2006-2007

- Update of Handheld Reading Equipment
- Upgrade Clerk from Part-time Position to Full-time Position
- Increase Number of Utility Accounts due to New Construction
- Utilize Laserfiche Record Maintenance
- Maintain Collection Ratio
- Timely Billing of Accounts

Major Budget Items

- Purchase of Handheld Meter Reading Equipment (Operates with current software)

Finance Department/ Utility Billing Program

CATEGORY	AMENDED BUDGET 2005/06	BUDGET 2006-07
1000 Personnel Services	\$ 117,763	\$ 117,636
2000 Materials and Supplies	4,575	3,650
3000 Contractual Services	76,392	76,534
4000 Capital Outlay	0	12,634
Total	\$ 198,730	\$ 210,454

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Utility Billing Supervisor	9	1	1
Billing Clerk	5	2	2
Total		3	3

DEPARTMENTAL BUDGET TRENDS	ACTUAL 2004/05	AMENDED 2005/06	PROJECTED 2005/06	BUDGET 2006/07
Expenditures	\$ 179,792	\$ 198,730	\$ 193,982	\$ 210,454
% of City's Operating Total	0.83%	1.07%	1.05%	1.08%
Full Time Staffing Equivalent	3	3.5	3.5	3.5

Financial Highlights

In FY 2005/06 the budget was increased due to the creation of a part-time clerical position. FY 2006/07 budget is slightly higher due to capital outlay for handheld meter reading equipment and employee cost-of-living increases. The Utility Billing program is staffed by three full-time positions and one part-time position.

Utility Billing
Utility Fund/ Account 4325-6005

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
PERSONNEL SERVICES					
Salaries	1001	84,141	99,234	98,140	87,646
Overtime	1005	0	500	22	500
Longevity	1006	2,087	2,370	2,202	2,479
Extra Help	1007	0	0	0	10,962
TMRS	1009	7,761	7,924	7,846	8,291
Social Security	1011	6,251	7,735	7,657	7,758
TOTAL		100,240	117,763	115,867	117,636
MATERIALS & SUPPLIES					
General Office Supplies	2101	930	1,500	1,498	1,500
Office Copy supplies	2103	90	100	56	100
Minor Tools & Equipment	2401	223	1,575	1,543	850
Computer Hardware	2403	1,463	1,400	1,606	1,200
TOTAL		2,707	4,575	4,703	3,650
CONTRACTUAL SERVICES					
Contract Billing Services	3116	57,505	68,000	66,666	68,000
Contractual Extra Help	3199	14,347	0	0	0
Telephone Expense	3201	1,746	1,958	1,778	1,836
Postage & Freight	3202	1,025	1,500	842	1,500
Training & Travel	3203	948	1,507	1,157	2,750
Printing & Binding	3302	889	1,000	941	1,000
Building/Structure Improvements	3601	0	0	0	500
Office Equipment Repairs	3603	0	0	0	350
Radio & Radar Equipment	3608	192	2,229	1,829	400
Dues & Memberships	3901	195	198	198	198
TOTAL		76,847	76,392	73,412	76,534
CAPITAL OUTLAY					
Special Equipment		0	0	0	12,634
TOTALS		\$ 179,792	\$ 198,730	\$ 193,982	\$ 210,454

**SANITATION FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL	AMENDED	PROJECTED	
	2004/05	BUDGET 2005/06	YEAR END 2005/06	BUDGET 2006/07
Beginning Balance	\$ 2,366,861	\$ 2,247,722	\$ 2,247,722	\$ 2,303,097
REVENUES				
Commercial Garbage Fees	\$ 1,061,828	\$ 1,116,049	\$ 1,118,454	\$ 1,178,548
Residential Garbage Fees	651,833	671,914	676,739	709,541
Heavy Trash Pickup	671	0	761	0
Recycle Fees	0	0	0	0
Interest Income	3,256	3,000	24,715	4,000
Other Incomes	624	600	8,639	500
Total Revenues	1,718,212	1,791,563	1,829,307	1,892,589
Total Revenue & Resources	4,085,073	4,039,285	4,077,029	4,195,686
EXPENDITURES				
Waste Collection	1,740,162	1,733,875	1,664,302	1,827,251
Waste Disposal	97,186	57,291	109,630	40,345
Recycling	0	0	0	7,234
Total Expenditures	1,837,348	1,791,166	1,773,932	1,874,830
Revenue Over/Under Expenditures	(119,139)	397	55,375	17,759
Ending Balance	\$ 2,247,722	\$ 2,248,119	\$ 2,303,097	\$ 2,320,856

**SANITATION FUND
ESTIMATED CASH FLOW**

	ACTUAL 2004/05	ESTIMATED 2005/06	ESTIMATED 2006/07
Cash and Investments - Beginning of Year	\$ 672,427	\$ 641,177	\$ 640,952
Cash Receipts			
Collection Fees	1,714,956	1,629,850	1,888,089
Other revenues	3,253	33,315	4,500
Total Cash Receipts	1,718,209	1,663,165	1,892,589
Total Cash Available	2,390,636	2,304,342	2,533,541
Cash disbursements			
Expenditures excluding depreciation	1,480,288	1,357,912	1,636,162
Debt Service	9,298	110,176	28,345
Transfer to General Fund	259,873	95,302	103,089
Transfer to Utility Fund	0	100,000	100,000
Total Cash Disbursements	1,749,459	1,663,390	1,867,596
Estimated Cash - End of Year	\$ 641,177	\$ 640,952	\$ 665,945

Sanitation Fund

CATEGORY	AMENDED BUDGET 2005/06	BUDGET 2006/07
Collection Program	\$ 1,733,875	\$ 1,827,251
Disposal Program	57,291	40,345
Recycling	0	7,234
Total	\$ 1,791,166	\$ 1,874,830

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			

DEPARTMENTAL BUDGET TRENDS	ACTUAL 2004/05	AMENDED 2005/06	PROJECTED 2005/06	BUDGET 2006/07
Expenditures	\$ 1,837,348	\$ 1,791,166	\$ 1,773,932	\$ 1,874,830
% of City's Operating Total	8.48%	9.65%	9.56%	9.61%
Full Time Staffing Equivalent	0	0	0	0

Financial Highlights

FY 2006/07 budget reflects an increase due to an increase in contractual collection services.

Waste Collection Program

CATEGORY	AMENDED BUDGET 2005/06	BUDGET 2006/07
3000 Contractual Services	\$ 1,538,573	\$ 1,624,162
6000 Interfund Transfer	\$ 195,302	\$ 203,089
Total	\$ 1,733,875	\$ 1,827,251

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			

Waste Collection Program
Sanitation Fund/ Account 4323-6501

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
CONTRACTUAL SERVICES					
Telephone & Telegraph	3201	249	204	185	204
Contractual Collection Service	3920	1,472,197	1,528,369	1,456,288	1,613,958
Contract Disposal Fee	3960	7,842	10,000	12,526	10,000
TOTAL		\$ 1,480,289	\$ 1,538,573	\$ 1,469,000	\$ 1,624,162
INTERFUND TRANSFER					
Transfer to General Fund	6010	159,873	95,302	95,302	103,089
Transfer to Utility Fund	6211	100,000	100,000	100,000	100,000
TOTAL		259,873	195,302	195,302	203,089
TOTALS		1,740,162	1,733,875	1,664,302	1,827,251

Waste Disposal Program

CATEGORY		AMENDED BUDGET 2005/06	BUDGET 2006/07
3000	Contractual Services	12,000	12,000
5000	Debt Service/Depreciation	45,291	28,345
Total		\$ 57,291	\$ 40,345

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
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N/A

Waste Disposal Program
Sanitation Fund/ Account 4324-7001

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
CONTRACTUAL SERVICES					
Beautification	3617	0	12,000	12,000	12,000
TOTAL		0	12,000	12,000	12,000
CAPITAL OUTLAY					
	4901	582	0	0	0
TOTAL		582	0	0	0
DEBT SERVICE/DEPRECIATION					
PrincipaL	5001	(1)	30,546	0	14,622
Interest	5002	8,716	9,745	9,745	8,723
Depreciation	5501	87,889	5,000	87,885	5,000
TOTAL		96,604	45,291	97,630	28,345
TOTALS		\$ 97,186	\$ 57,291	\$ 109,630	\$ 40,345

Recycling Program

	CATEGORY	AMENDED BUDGET 2005/06	BUDGET 2006/07
1000	Personnel Services	\$0	\$ 7,234
	Total	\$0	\$ 7,234

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			

Recycling Program
Sanitation Fund/ Account 4323-6501

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
PERSONNEL SERVICES					
Salaries	1001	0	0	0	6,720
FICA	1011	0	0	0	514
TOTAL		0	0	0 \$	7,234
Total Recycling		0	0	0 \$	7,234

**EMERGENCY MEDICAL SERVICES
BUDGET SUMMARY**

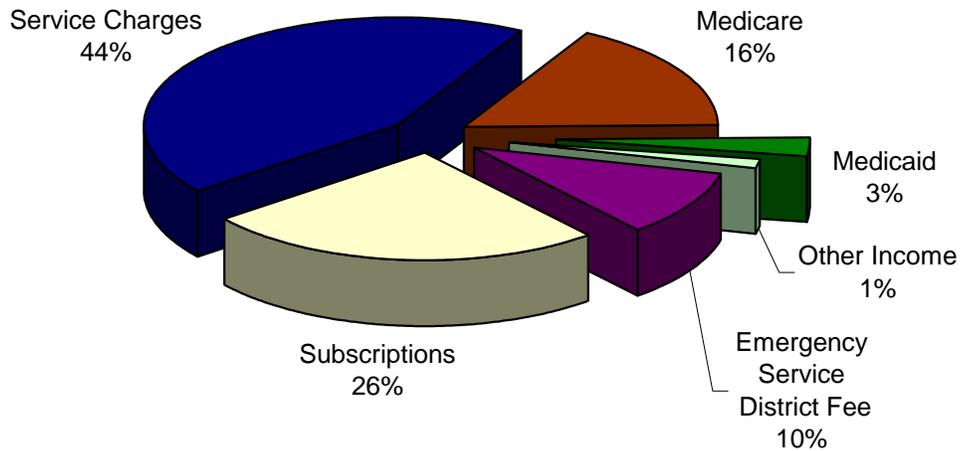
DESCRIPTION	ACTUAL	AMENDED	PROJECTED	BUDGET
	2004/05	BUDGET 2005/06	2005/06	2006/07
Beginning Balance	\$ 1,188,205	\$ 1,117,060	\$ 1,117,060	\$ 1,120,426
REVENUES				
Emergency Service District Fee	80,000	80,000	90,600	100,000
Hillcrest EMS Service	0	0	8,370	8,370
Subscription Fees	247,586	256,000	253,022	256,000
Service Charges	379,832	450,000	442,238	440,000
Medicare	135,043	140,000	174,823	165,000
Medicaid	21,144	20,000	31,268	28,000
Interest Income	2,182	800	4,636	1,300
Other Income	22,935	6,000	3,494	6,000
Total Revenues	888,722	952,800	1,008,451	1,004,670
Total Revenues & Resources	2,076,927	2,069,860	2,125,511	2,125,096
EXPENDITURES				
Personnel Services	519,650	554,304	579,936	568,826
Materials & Supplies	92,229	100,847	90,722	100,800
Contractual Services	251,856	251,368	254,947	259,222
Capital Outlay	0	24,990	0	29,500
Debt Service/Depreciation	34,471	4,440	35,390	1,432
Interfund Transfers	61,661	44,091	44,091	27,553
Total Expenditures	959,867	980,041	1,005,085	987,333
Revenue Over/Under Expenditures	(71,145)	(27,241)	3,366	17,337
Ending Balance	\$ 1,117,060	\$ 1,089,819	\$ 1,120,426	\$ 1,137,763

**EMS FUND
ESTIMATED CASH FLOW**

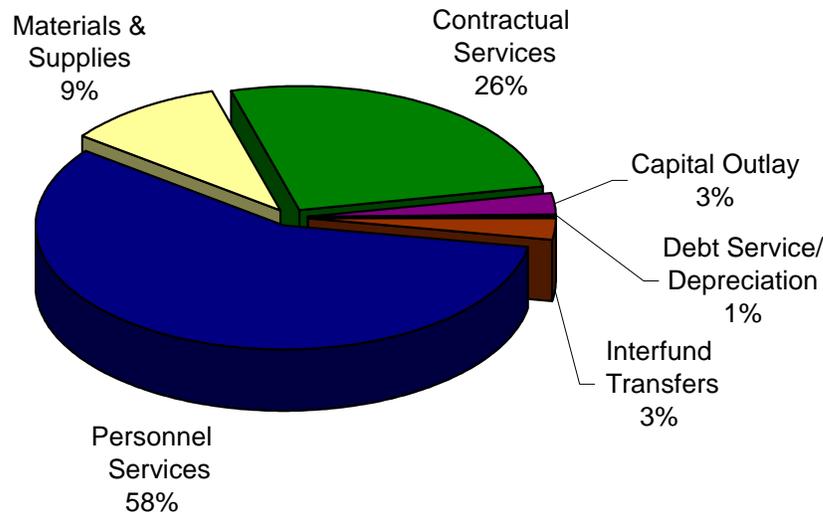
	ACTUAL 2004-2005	ESTIMATED 2005-2006	ESTIMATED 2006-2007
Operating Revenues			
EMS revenues	\$ 936,897	\$ 944,809	\$ 946,485
Gross Revenues	<u>936,897</u>	<u>944,809</u>	<u>946,485</u>
Operating Expenses			
Expenditures excluding depreciation	(898,206)	(898,835)	(911,135)
Net Revenues	38,691	45,974	35,350
Debt Payments			
Principal and Interest	(82)	(1,313)	(1,432)
Capital Expenditures			
Capital Outlay	0	0	0
Capital Improvements	0	0	(29,500)
Transfers			
General Fund	(61,651)	(44,091)	(27,553)
Net Income	(23,042)	570	(23,135)
Cash and Investments-beginning of year	135,763	112,711	113,281
Cash and Investments-end of year	<u><u>\$ 112,721</u></u>	<u><u>\$ 113,281</u></u>	<u><u>\$ 90,145</u></u>

EMERGENCY MEDICAL SERVICE FUND

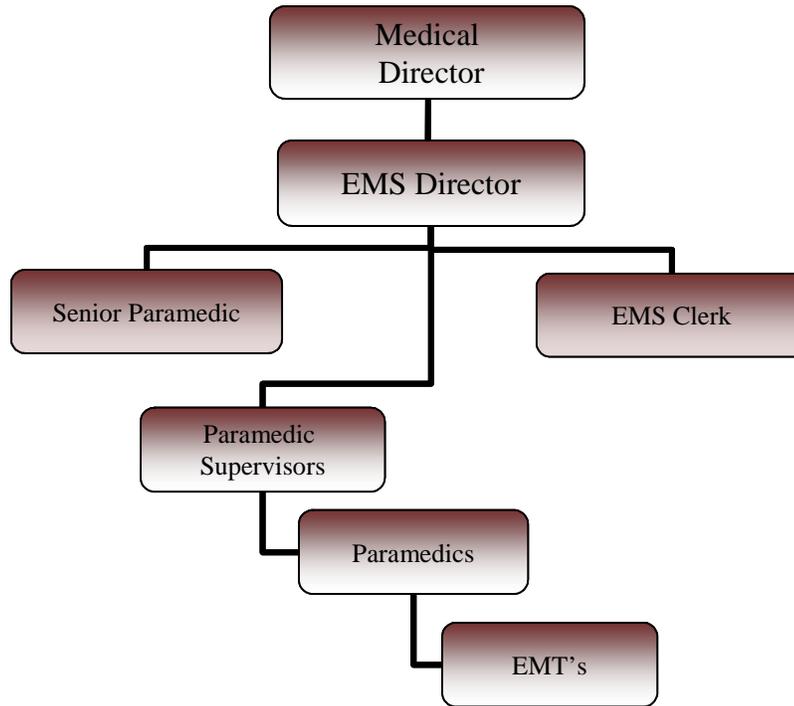
FY 2007 Revenues by Source
\$1,004,670



FY 2007 Expenditures By Function
\$987,333



Emergency Medical Services Department Organizational Chart



Where can you find us?

The Alvin Emergency Medical Services administrative offices are located at 709 E. House Street. They can be reached (non-emergency) at (281) 388-4364.

Emergency Medical Services Department

MISSION

The members of the Alvin EMS are unified in service for the relief of suffering and the support of our fellow man in their time of need. As members of Alvin EMS we commit our knowledge, skills and abilities to provide emergency medical care for the greater Alvin area that exceed the needs and the expectations of those who require our assistance. Alvin EMS provide basic and advanced pre-hospital care and transport for the greater Alvin area. We currently operate two primary ambulances and two reserve units with 35 volunteers. Alvin EMS also provides public education and special event coverage. It is the desire of Alvin EMS to provide high quality, cost-effective medical care by continually recruiting motivated volunteers and providing superior staffing coverage.

Goals

- Review and update medical protocols
- Train and test all staff on new medical procedures
- Install back-up generator at the EMS facility

Objectives

- Provide a rapid response to emergency calls
- Reduce “out of service” times, providing adequate staffing and reduced request for mutual aid assistance
- Providing awareness and education programs for schools and other organizations
- Continue and improve our program to provide CPR training to the public and to provide education on injury prevention
- Continue to provide a cost effective and self-supporting medical service to the Alvin area

Emergency Medical Services Fund

CATEGORY		AMENDED BUDGET 2005/06	BUDGET 2006/07
1000	Personnel Services	\$ 554,304	\$ 568,826
2000	Materials and Supplies	100,847	100,800
3000	Contractual Services	251,368	259,222
4000	Capital Outlay	24,990	29,500
5000	Debt Service/Depreciation	4,440	1,432
6000	Interfund Transfers	44,091	27,553
Total		\$ 980,041	\$ 987,333

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
EMS Director	V	1	1
EMS Clerk	5	1	1
Total		2	2

DEPARTMENTAL BUDGET TRENDS	ACTUAL 2004/05	AMENDED 2005/06	PROJECTED 2005/06	BUDGET 2006/07
Expenditures	\$ 959,948	\$ 980,041	\$ 1,005,086	\$ 987,333
% of City's Operating Total	4.43%	5.28%	5.42%	5.06%
Full Time Staffing Equivalent	2	2	2	2

Financial Highlights

FY 2005/06 projected expenditures are higher due to an increase in debt service/depreciation expense. FY 2006/07 budget reflects a slight increase due to employee cost-of-living adjustments and salary adjustments for the EMT's. The EMS Department is staffed by two full-time employees and part-time Emergency Medical Technicians.

**Emergency Medical Service
EMS Fund/ Account 4203-4501**

OBJECT CLASS TITLE	OBJ. NO.	ACTUAL 2004/05	AMENDED	PROJECTED	BUDGET 2006/07
			BUDGET 2005/06	YEAR END 2005/06	
PERSONNEL SERVICES					
Salaries	1001	\$ 136,914	\$ 142,592	\$ 159,242	\$ 147,958
Overtime	1005	50,304	41,000	42,643	29,000
Longevity	1006	1,846	2,173	2,509	1,943
Extra Help	1007	251,335	289,087	293,130	310,000
TMRS	1009	39,423	42,324	44,397	42,852
Social Security	1011	33,298	35,976	38,013	35,633
Equipment Allowance	1017	912	1,152	983	1,440
YE Compensated Absences	1044	5,618	0	(981)	0
TOTAL		519,650	554,304	579,936	568,826
MATERIALS & SUPPLIES					
Gen. Office Supplies	2101	1,601	1,700	814	1,700
Magazines, Maps, Books	2102	1,203	300	189	300
Office Copy Supplies	2103	99	300	291	300
Household Supplies	2202	270	500	207	500
Medical Supplies	2203	40,578	46,297	37,509	49,000
Motor Vehicle Fuel	2204	24,235	28,000	31,964	24,000
Janitorial Supplies	2205	400	700	202	700
Photographic Supplies	2208	0	50	0	50
Wearing Apparel	2209	8,240	7,500	6,043	8,000
Foods	2222	1,302	1,000	996	1,000
Injury Prevention Program	2240	2,911	4,000	2,613	4,000
Supplies- Building & Grounds	2301	3,068	2,500	2,810	2,000
Electrical Parts & Supplies	2307	57	100	164	100
Paint, Lumber, Hardware	2309	0	400	9	400
Motor Vehicle Supplies	2312	84	500	453	500
Minor Tools & Equipment	2401	5,077	5,000	5,117	3,000
Computers & Printers	2403	0	0	0	4,250
Safety Equipment	2441	269	2,000	1,343	1,000
TOTAL		89,393	100,847	90,722	100,800
CONTRACTUAL SERVICES					
Consultant Services	3102	250	500	0	500
Medical Services	3104	1,220	0	0	6,000
Contract Billing Services	3116	73,601	83,000	87,318	80,000
Telephone & Telegraph	3201	7,444	5,544	6,200	5,028
Postage & Freight	3202	6	200	6	100
Training & Travel	3203	8,763	6,509	5,247	9,000
Advertising & Public Notices	3301	65	300	880	100
Printing & Binding	3302	0	500	0	200
Insurance - General	3401	4,221	4,690	4,381	5,649
Worker's Compensation	3405	6,545	7,700	8,393	12,033
Group Insurance	3406	25,647	23,348	25,212	25,212
Electricity	3501	9,342	5,500	5,883	5,500

**Emergency Medical Service
EMS Fund/ Account 4203-4501**

OBJECT CLASS TITLE	OBJ. NO.	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
		2004/05	2005/06	YEAR END 2005/06	2006/07
Gas	3502	1,316	1,500	1,708	2,000
Water	3503	1,467	700	1,007	900
Building/Structure Improvements	3601	1,209	400	324	2,000
Fixed Plant Equipment	3602	780	1,000	1,186	2,000
Office Equipment Repairs	3603	251	500	0	500
Motor Vehicle Repairs	3604	359	1,000	0	1,000
Radio & Radar Equipment	3608	5,151	4,000	3,684	4,000
Rental of Office Equipment	3702	1,685	1,000	1,284	1,000
Exterminations/Disinfectants	3903	363	500	274	500
Janitorial Services	3904	330	800	0	800
Grounds Maintenance Contract	3923	1,878	2,010	1,792	2,010
Vehicle Maintenance Fees	3970	35,500	41,400	41,400	27,200
Vehicle Replacement Accruals	3980	64,463	58,767	58,767	65,990
TOTAL		251,856	251,368	254,947	259,222
CAPITAL OUTLAY					
Building, Fixtures & Grounds	4201	0	0	0	4,500
Motor Vehicles	4303	2,835	0	0	0
Special Equipment	4305	0	24,990	0	15,000
Radio & Radar Equipment	4305	0	0	0	10,000
TOTAL		2,835	24,990	0	29,500
DEBT SERVICE/DEPRECIATION					
Interest	5002	82	0	0	0
Lease Purchase HVAC	5006	0	1,440	1,313	1,432
Depreciation Expense	5501	34,471	3,000	34,077	0
Bad Debt Expense	5900	0	0	0	0
TOTAL		34,553	4,440	35,389	1,432
INTERFUND TRANSFER					
Transfer to General Fund	6111	61,661	44,091	44,091	27,553
Transfer to CIP Fund	6131	0	0	0	0
TOTAL		61,661	44,091	44,091	27,553
TOTALS		\$ 959,948	\$ 980,041	\$ 1,005,086	\$ 987,333

Internal Service Fund

Internal Service Funds are used to account for operations services provided by one department to other departments in the City on a cost reimbursement basis.

*The **Central Shop Fund** is used to account for revenues and expenses for central shop which handles the maintenance of vehicles and equipment for the different departments of the City.*

*The **Vehicle Replacement Fund** is used to account for the accumulation of vehicle replacement cost and purchase of vehicles.*

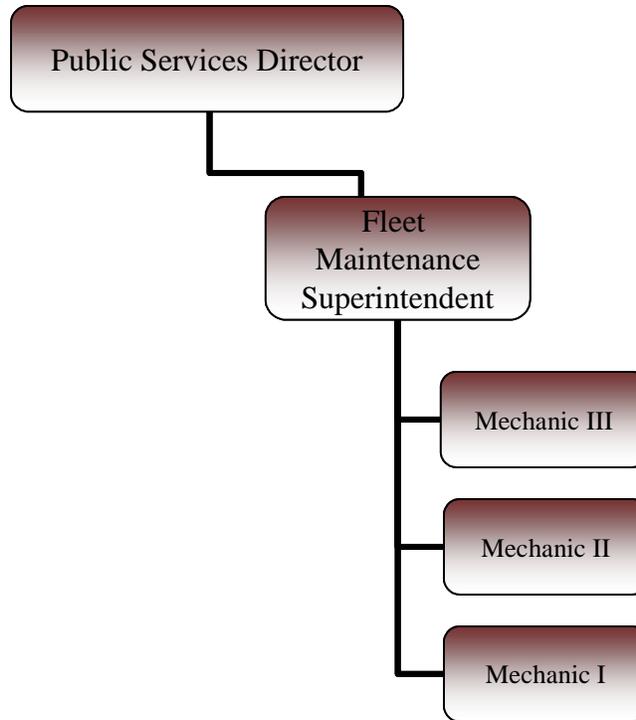
**INTERNAL SERVICE FUND
CENTRAL SHOP
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Beginning Balance	\$ 60,525	\$ 88,100	\$ 88,100	\$ 138,133
Revenues				
Investment Earnings	766	500	8,948	2,500
Intragovernmental	475,800	476,700	476,700	459,450
Other Income	1,438	0	210	0
Total Revenues	478,004	477,200	485,858	461,950
Total Revenues & Resources	538,529	565,300	573,958	600,083
EXPENDITURES				
Personnel Services	188,344	180,469	186,767	178,628
Materials & Supplies	89,189	121,516	114,738	111,200
Contractual Services	172,658	145,774	133,605	152,032
Capital Outlay	0	8,000	0	12,000
Depreciation	239	0	714	0
Total Expenditures	450,429	455,759	435,824	453,861
Total Operating Expenditures	450,430	455,759	435,824	453,861
Revenue Over/(Under) Expenditures	27,575	21,441	50,033	8,089
Ending Balance	\$ 88,100	\$ 109,541	\$ 138,133	\$ 146,222

**INTERNAL SERVICE FUND
CENTRAL SHOP
ESTIMATED CASH FLOW**

	ESTIMATED 2005/06	ESTIMATED 2006/07
Cash and Investments -Beginning of Year	\$ 6,561.00	\$ 104,032
Cash Receipts:		
Total Estimated revenues	510,464	455,950
Other Revenues	8,916	2,500
Total Cash Receipts	519,380	458,450
Total Cash Available	525,941	562,482
Cash Disbursements		
Expenditures excluding depreciation	421,909	446,786
Capital Outlay	0	12,000
Total Cash Disbursements	421,909	458,786
Estimated Cash- End of Year	\$ 104,032	\$ 103,696

Central Shop Program Organizational Chart



Central Shop

Mission

The department's mission is the purchasing of new vehicles and equipment. Providing maintenance of the fleet for the various City of Alvin Departments. The department staff is responsible for maintaining and repairing more than 178 city owned vehicles and equipment. Supplying fuel, oil, and all maintenance products. Disposing of unused items, replacement vehicles and equipment.

Accomplishments for FY 2005-06

- Installed hour meters on vehicles to track run-times to schedule preventative maintenance
- Recalculated vehicle replacement costs for the vehicle replacement program
- Implemented the online auction for disposing of unused items and equipment
- Participated and completed the implementation of the GBA inventory of parts, fuels, and supplies for the Central Shop
- Completed the converting unused space to a welding and fabricating shop
- Installed vehicle lift in third repair stall
- Reduced contractual repair expenditures by 20%

Objectives for FY 2006-07

- Complete the development of the GBA work order system to track maintenance and repair costs of vehicles and equipment
- Repair emergency vehicles in 2 days or less and perform preventative maintenance within 8 hours or less
- Reduce contractual repair expenditures by additional 5%
- Enter daily work orders within 5 days of job completion
- Keep current inventory of supplies, parts, and motor fuel and diesel and prepare monthly inventory and usage reports
- Perform preventative maintenance on vehicles and equipment within 5 days of scheduled maintenance
- Provide funding for continuing education training courses for all department staff.

Major Budget Items

Capital Outlay costs \$12,000

Motor Vehicle Supplies \$65,000

Heavy Equipment Supplies \$25,000

Contractual Repairs Motor Vehicles \$34,000

Contractual Repairs Heavy Equipment \$30,000

Central Shop Program

CATEGORY		AMENDED BUDGET 2005/06	BUDGET 2006/07
1000	Personnel Services	\$ 180,469	\$ 178,628
2000	Materials and Supplies	121,516	111,200
3000	Contractual Services	145,774	152,032
4000	Capital Outlay	8,000	12,000
Total		\$ 455,759	\$ 453,861

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Fleet Maintenance Superintendent	II	1	1
* Mechanic III	9	1	1
* Mechanic II	8	1	1
Mechanic I	6	1	1
Total		4	4

* Mechanic II and III positions were reclassified

DEPARTMENTAL BUDGET TRENDS	ACTUAL 2004/05	AMENDED 2005/06	PROJECTED 2005/06	BUDGET 2006/07
Expenditures	\$ 450,430	\$ 455,759	\$ 435,825	\$ 453,861
% of City's Operating Total	2.08%	2.46%	2.35%	2.33%
Full Time Staffing Equivalent	5	4	4	4

Financial Highlights

FY 2006/07 budget remains consistent with the previous years, adding only adjustments for employee cost-of-living increases. The Central Shop program is staffed by four full-time employees.

Central Shop Program
Internal Service Fund/ Account 4190-3003

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
PERSONNEL SERVICES					
Salaries	1001	152,674	148,621	153,537	148,304
Overtime	1005	1,638	1,500	3,477	1,500
Longevity	1006	2,790	2,598	1,939	1,888
TMRS	1009	14,387	13,784	14,362	14,025
Social Security	1011	11,539	11,716	12,035	11,662
Certification	1016	0	0	0	500
Equipment Allowance	1017	2,156	2,250	1,906	750
YE Compensated Absences	1044	3,159	0	(489)	0
TOTAL		188,344	180,469	186,768	178,628
MATERIALS & SUPPLIES					
General Office Supplies	2101	203	200	208	200
Magazines, Maps and Books	2102	0	100	0	100
Office Copy Supplies	2103	0	100	69	100
Data Processing Supplies	2104	690	1,000	807	1,000
Household Supplies	2202	4	200	0	0
Motor Vehicle Fuel	2204	2,563	3,500	4,613	4,000
Janitorial Supplies	2205	275	300	254	300
Wearing Apparel	2209	0	100	43	0
Supplies- Building & Grounds	2301	6	1,000	128	800
Electrical Parts & Supplies	2307	160	200	137	200
Welding Supplies	2308	1,553	2,500	791	2,500
Paint, Lumber, Hardware	2309	474	500	441	700
Chemicals & Insecticides	2310	0	100	26	100
Motor Vehicle Supplies	2312	51,493	68,000	69,455	65,000
Fuel System Supplies	2316	1,306	1,900	915	2,000
Car Wash Supplies	2317	1,804	3,316	1,665	3,300
Heavy Equipment Supplies	2320	20,297	34,000	31,346	25,000
Minor Tools & Equipment	2401	1,480	4,000	3,363	4,000
Computers & Printers	2403	0	0	0	1,400
Safety Equipment	2441	338	500	479	500
TOTAL		82,647	121,516	114,738	111,200
CONTRACTUAL SERVICES					
Regulatory Inspection Fees	3113	378	500	65	490
Contractual Extra Help	3199	635	1,400	1,372	0
Telephone Expense	3201	2,479	2,124	2,071	2,064
Postage & Freight	3202	3	100	50	100
Training & Travel	3203	894	1,500	1,352	1,500
Insurance- Motor Equipment	3403	30,389	33,050	29,445	29,779
Worker's Compensation	3405	4,517	3,500	3,147	4,708
Insurance - Group Health	3406	34,810	31,362	24,957	31,362
Water	3503	372	850	215	800
Building/Structure Improvements	3601	2,324	2,000	4,788	2,000

Central Shop Program
Internal Service Fund/ Account 4190-3003

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Fixed Plant Equipment/R&M	3602	3,488	8,200	8,153	5,000
Motor Vehicle Repairs	3604	33,781	25,900	24,096	34,000
Heavy Equipment/R & M	3606	23,804	26,100	25,613	30,000
Radio & Radar Equipment	3608	593	800	746	1,000
Small Engine Repairs	3615	616	1,000	65	1,000
Uniform Rental	3708	2,199	2,000	2,261	2,500
Wrecker Fees	3906	565	1,000	565	800
Hazardous Waste Removal	3947	1,126	1,000	1,255	1,000
Vehicle Replacement Accruals	3980	5,927	3,388	3,388	3,929
TOTAL		148,900	145,774	133,604	152,032
CAPITAL OUTLAY					
Buildings, Fixtures & Grounds	4201	0	8,000	0	0
Plant Equipment	4302	5,304	0	0	12,000
Motor Vehicles	4303	24,997	0	0	0
TOTAL		30,301	8,000	0	12,000
DEBT SERVICE/DEPRECIATION					
Depreciation	5500	239	0	714	0
TOTAL		239	0	714	0
TOTALS		\$ 450,430	\$ 455,759	\$ 435,825	\$ 453,861

**INTERNAL SERVICE FUND
VEHICLE REPLACEMENT FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
Beginning Balance	\$ 2,006,665	\$ 2,054,191	\$ 2,054,191	\$ 2,030,802
Revenues				
Intragovernmental	361,136	246,736	246,736	343,842
Other Incomes	12,513	0	37,883	0
Total Revenues	373,649	246,736	284,619	343,842
Total Revenues & Resources	2,380,314	2,300,927	2,338,810	2,374,644
EXPENDITURES				
	65,061			
Capital Outlay	261,062	100,000	308,008	259,000
Total Expenditures	326,123	100,000	308,008	259,000
Revenue Over/(Under) Expenditures	47,526	146,736	(23,389)	84,842
Ending Balance	\$ 2,054,191	\$ 2,200,927	\$ 2,030,802	\$ 2,115,644

**INTERNAL SERVICE FUND
VEHICLE REPLACEMENT
ESTIMATED CASH FLOW**

	ESTIMATED 2005/06	ESTIMATED 2006/07
Cash and Investments -Beginning of Year	\$ 724,545.00	\$ 906,088
Cash Receipts:		
Total Estimated revenues	246,736	343,842
Other Income	29,595	15,000
Total Cash Receipts	<u>276,331</u>	<u>358,842</u>
Total Cash Available	<u>1,000,876</u>	<u>1,264,930</u>
Cash Disbursements		
Capital Vehicle Replacement Program	94,788	259,000
Total Cash Disbursements	<u>94,788</u>	<u>259,000</u>
Estimated Cash- End of Year	<u>\$ 906,088</u>	<u>\$ 1,005,930</u>

Vehicle Replacement Program

CATEGORY	AMENDED BUDGET 2005/06	BUDGET 2006/07
4000 Capital Outlay	100,000	259,000
Total	\$ 100,000	\$ 259,000

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			

DEPARTMENTAL BUDGET TRENDS	ACTUAL 2004/05	AMENDED 2005/06	PROJECTED 2005/06	BUDGET 2006/07
Expenditures	\$ 329,184	\$ 100,000	\$ 308,008	\$ 259,000
% of City's Operating Total	1.52%	0.54%	1.66%	1.33%
Full Time Staffing Equivalent	0	0	0	0

Financial Highlights

FY 2006/07 reflects a budget increase. A total of \$259,000 has been budgeted in the Vehicle Replacement Fund for the replacement of the following vehicles;

- * Two Pick-up Trucks
- * Three detective vehicles
- * One ambulance
- * One dump truck

**Vehicle Replacement Program
Internal Service Fund/ Account 4190-3003**

OBJECT CLASS TITLE	OBJECT CLASS	ACTUAL 2004/05	AMENDED BUDGET 2005/06	PROJECTED YEAR END 2005/06	BUDGET 2006/07
CAPITAL OUTLAY					
Motor Vehicles	4303	65,061	100,000	308,008	259,000
TOTAL		65,061	100,000	308,008	259,000
DEBT SERVICE/DEPRECIATION					
Depreciation	5500	264,123	0	0	0
TOTAL		264,123	0	0	0
TOTALS		\$ 329,184	\$ 100,000	\$ 308,008	\$ 259,000

FY 2006/07 Capital Outlay By Fund and Department

FUND/DEPARTMENT	DESCRIPTION	ACCOUNT NUMBER	AMOUNT
GENERAL FUND			
City Manager			
<i>Information Technology</i>	Software Applications	4321	\$ 32,000
		Total	\$ 32,000
Police Department			
<i>Law Enforcement</i>	Replace Ballistic Vest	4398	\$ 6,500
		Total	\$ 6,500
Fire Department			
	Pagers	4307	\$ 28,860
	Fire Truck Replacement	4303	\$ 700,000
	Two 16' Rescue Boats	4399	\$ 5,000
		Total	\$ 733,860
Engineering			
<i>Inspections</i>	Ford F150 Truck	4303	\$ 15,000
			\$ 15,000
Public Works			
<i>Streets</i>	Build out Office @ PSF	4201	\$ 25,000
	Sweeper	4304	\$ 140,000
		Total	\$ 165,000
Parks Department			
<i>Recreation</i>	Automated Light Control Units for Athletic Fields	4308	\$ 15,400
	Three X-Wave Motion Play Equipment for Parks	4308	\$ 11,300
		Total	\$ 26,700
<i>Maintenance</i>	Gazebo at Ruben Adame Park	4601	\$ 15,000
		Total	\$ 15,000
<i>Depot</i>	Land Purchase across from Depot at Railroad	4601	\$ 70,000
		Total	\$ 70,000
ENTERPRISE FUND			
Public Works			
<i>Water</i>	Water Valve Actuator	4305	\$ 7,000
	Piercing and Boring Machine	4305	\$ 5,000
		Total	\$ 12,000
<i>Sewer</i>	Hydraulic Liftarm fro WWTP Truck	4304	\$ 19,000
		Total	\$ 19,000
<i>Utility Billing</i>	Datamatic Handheld Equipment	4305	\$ 12,634
			\$ 12,634
EMS			
	Security Camera System	4201	\$ 4,500
	Three Ambulance Strechers with mounts	4305	\$ 15,000
	Three Motorola MTS2000 Hand Held Radios	4307	\$ 10,000
		Total	\$ 29,500
INTERNAL SERVICE FUND			
Central Shop			
	Four Shop Heaters	4302	\$ 12,000
		Total	\$ 12,000
Vehicle Replacement			
	Ford F-150 Pickup Truck/Engineering Program	4303	\$ 14,000
	Three Ford Fusions/Police Department	4303	\$ 45,000
	Ambulance/EMS	4303	\$ 94,000
	Ford F-350 Truck/Fire Department	4303	\$ 29,000
	Dump Truck/Street Department	4303	\$ 77,000
		Total	\$ 259,000
GRAND TOTAL- ALL FUNDS			\$ 1,408,194

* Fund 134; 2006 CO Governmental

FY 2006/07 PAY PLAN - NON-EXEMPT

Effective October 1, 2006

GRADE	ANNUAL SALARY RANGE			FLSA	POSITION TITLE
	Minimum	Mid-Point	Maximum	STATUS	
1	17,033	20,865	24,612	N	
2	18,257	22,365	26,381	N	PT/Seasonal
3	19,583	23,989	28,297	N	Maintenance Worker
4	21,005	25,731	30,352	N	Meter Reader
				N	Victim Liaison Assistant
				N	
5	22,531	27,600	32,557	N	Accounting Clerk
				N	EMS Clerk
				N	Billing Clerk
				N	Deputy Court Clerk
				N	Police Records Clerk
				N	Code Enforcement Clerk
6	24,082	29,500	34,798	N	Communications Officer
				N	Department Secretary
				N	Detention Officer
				N	Equipment Operator I
				N	Mechanic I
				N	P/T Paramedic
				N	Sign & Traffic Signal Technician
				N	Utility Worker I
7	25,831	31,643	37,325	N	Building Maintenance Tech. I
				N	Humane Officer
				N	P/T Senior Paramedic
				N	Permit Coordinator
				N	Assistant Senior Center Coordinator
8	27,510	33,700	39,752	N	Payroll Technician
					Accounts Payable Technician
				N	Administrative Assistant
				N	Building Maintenance II
				N	Code Enforcement Officer
				N	Crime Victim Liaison
				N	Deputy City Clerk
				N	Electrician
				N	Equipment Operator II
				N	Fire Equipment Mechanic
				N	Lift Station/Water Plant Operator
				N	Mechanic II
				N	Purchasing/Warehouse Coordinator
				N	Utility Worker II

FY 2006/07 PAY PLAN - NON-EXEMPT

Effective October 1, 2006

GRADE	ANNUAL SALARY RANGE			FLSA STATUS	POSITION TITLE
	Minimum	Mid-Point	Maximum		
9	29,436	36,059	42,535	N	Assistant Chief WWTP Operator
				N	Development Coordinator
				N	Equipment Operator III
				N	Mechanic III
				N	Municipal Court Clerk
				N	Secretary to City Manager
				N	Utility Billing Supervisor
				N	Legal Secretary
10	31,496	38,583	45,512	N	Communication Supervisor
				N	Engineering Technician
				N	Senior Citizen Center Coordinator
				N	Utility Supervisor
				N	
11	33,701	41,284	48,698	N	Flood Plain & Storm Water Mgr.
				N	Inspector
12	36,060	44,174	52,107	N	Construction Inspector
				N	Fire Marshal
				N	GIS Technician
				N	Accountant I
14	38,584	47,266	55,755	N	Construction Superintendent
				N	System Analyst

FY 2006/07 PAY PLAN - EXEMPT
 Effective October 1, 2006

GRADE	ANNUAL SALARY RANGE			FLSA STATUS	POSITION TITLE
	Minimum	Mid-Point	Maximum		
I	37,551	46,000	54,449	E	Chief Wastewater Treatment Plant Operator
II	40,980	50,200	59,420	E	Accountant II
				E	Building Official
				E	Fleet Maintenance Superintendent
				E	Human Resources Manager
				E	Project Manager
				E	Street Superintendent
				E	Recreation Superintendent
III	45,224	55,400	65,576	E	Assistant City Engineer
				E	Utilities Superintendent
				E	Paralegal
IV	52,246	64,000	75,755	E	IT Manager
				E	Assistant Finance Director
V	62,041	76,000	89,959	E	City Clerk
				E	City Engineer
				E	EMS Director
				E	Director of Finance
				E	Director of Public Services
				E	Director of Parks & Recreation
				E	Fire Department Administrator
				E	Police Chief
				E	Director of Economic Development

**ASSESSED & ESTIMATED ACTUAL VALUE
OF TAXABLE PROPERTY**

FISCAL YEAR	REAL PROPERTY ASSESSED VALUE	PERSONAL PROPERTY ASSESSED VALUE	TOTAL ASSESSED VALUE	RATIO OF ASSESSED TO EST. VALUE	TAX RATES PER \$100 OF ASSESSED VALUE		
					O & M	DEBT SERVICE	TOTAL
87-88	393,096,955	64,719,560	457,816,515	100	0.6000	0.1363	0.7363
88-89	383,597,558	68,561,590	452,159,148	100	0.6071	0.1292	0.7363
89-90	339,056,988	70,155,510	409,212,498	100	0.6400	0.1650	0.8050
90-91	323,965,700	74,993,650	398,959,350	100	0.6400	0.1650	0.8050
91-92	320,910,390	78,888,110	399,798,500	100	0.6780	0.1650	0.8430
92-93	305,210,120	86,201,540	391,411,660	100	0.7081	0.1349	0.8430
93-94	312,827,240	96,697,830	409,525,070	100	0.5581	0.1758	0.7339
94-95	287,726,345	96,846,562	384,572,907	100	0.5683	0.2353	0.8036
95-96	299,157,000	101,644,949	400,801,949	100	0.5876	0.2160	0.8036
96-97	308,296,578	99,527,425	407,824,003	100	0.5439	0.2597	0.8036
97-98	315,383,286	109,552,895	424,936,181	100	0.5622	0.2414	0.8036
98-99	328,207,914	119,125,711	447,333,625	100	0.5797	0.2239	0.8036
99-00	340,244,053	129,720,796	469,964,849	100	0.5920	0.2116	0.8036
00-01	368,620,562	126,920,848	495,541,410	100	0.6215	0.1821	0.8036
01-02	397,078,791	140,764,801	537,843,592	100	0.6381	0.1655	0.8036
02-03	436,791,883	159,684,533	596,476,416	100	0.6628	0.1408	0.8036
03-04	479,067,834	154,376,380	633,444,214	100	0.6702	0.1334	0.8036
04-05	519,617,507	144,150,214	663,767,721	100	0.6486	0.155	0.8036
05-06	572,309,828	141,206,421	713,516,249	100	0.6784	0.1252	0.8036
06-07	638,037,492	150,426,255	788,463,747	100	0.6565	0.1471	0.8036

PROPERTY TAX LEVIES AND COLLECTION

Fiscal Year	Total Tax Levy	Current Tax Collections	Percent of Levy Collected	Delinquent Tax Collections	Total Tax Collections	Percent of Total Tax Collections to Tax Levy	Outstanding Delinquent Taxes	Percent of Delinquent Taxes to Tax Levy
86-87	3,584,373	3,378,638	94.26	106,941	3,485,579	97.24	639,408	17.84
87-88	3,370,903	3,161,790	93.80	128,604	3,290,394	97.61	710,183	21.07
88-89	3,319,196	3,138,283	94.55	170,897	3,309,180	99.70	711,469	21.43
89-90	3,294,160	3,104,118	94.23	133,831	3,237,949	98.29	651,947	19.79
90-91	3,214,637	3,078,318	95.76	121,703	3,200,022	99.55	645,306	20.07
91-92	3,364,515	3,213,000	95.50	120,000	3,333,000	99.06	696,808	20.71
92-93	3,308,947	3,171,003	95.83	103,752	3,274,755	98.97	718,150	21.70
93-94	3,003,574	2,868,397	95.50	106,175	2,974,572	99.03	697,765	23.23
94-95	3,074,801	2,966,877	96.49	135,926	3,102,803	100.91	651,221	21.18
95-96	3,222,865	3,102,106	96.25	108,203	3,210,309	99.61	659,819	20.47
96-97	3,262,703	3,148,508	96.50	102,000	3,250,508	99.63	638,898	19.58
97-98	3,404,115	3,289,449	96.63	119,227	3,408,676	100.13	611,111	17.95
98-99	3,546,464	3,436,314	96.89	136,000	3,572,314	100.73	627,573	17.70
99-00	3,769,353	3,592,174	95.30	159,253	3,751,427	99.52	605,659	16.07
00-01	3,949,462	3,731,324	94.48	115,560	3,846,884	97.40	648,054	16.41
01-02	4,292,163	4,098,860	95.50	128,882	4,227,741	98.50	592,359	13.80
02-03	4,755,445	4,594,434	96.60	151,854	4,746,288	99.80	516,054	10.85
03-04	5,081,382	4,896,746	96.40	162,549	5,059,296	99.60	506,254	10.00
04-05	5,267,342	5,104,625	96.91	177,270	5,281,895	1.00	470,422	9.03
05-06	5,684,983	5,519,795	97.09	165,188	5,677,283	1.00	469,135	11.06

OBJECT CLASSES

PERSONNEL SERVICES

1001	SALARIES	Regular full-time and part-time employees.
1005	OVERTIME	Payment for time worked in excess of 40 hours per week.
1006	LONGEVITY	Benefit based on the number of years of service.
1007	EXTRA HELP	Temporary part-time positions.
1008	GROUP INSURANCE	Insurance benefit paid by the City.
1009	TMRS	City's contribution to the employee's pension plan.
1010	COUNCIL/MAYOR STIPENDS	Monthly allowance for Council Members.
1011	SOCIAL SECURITY	City's contribution to FICA.
1014	CLOTHING ALLOWANCE	Annual clothing allowance for plain clothes Police Officers.
1016	CERTIFICATION & EDUCATION PAY	Monthly stipend to compensate officers possessing an intermediate, advanced or masters certificate or associate, bachelor or masters degree and employees possessing specialized certifications within their field.
1017	EQUIPMENT ALLOWANCE	Pre-determined amount reimbursed to the employee for the use of personal equipment.
1018	AUTO ALLOWANCE	Monthly allowance for travel in personal vehicle on City related business.
1019	MUNICIPAL JUDGE RETAINER	Monthly retainer payable to the Municipal Court Judge.
1020	FIRE VOLUNTEER STIPEND	Monthly stipend for Fire Chief and Assistant Fire Chief.
1041	SALARY CONTINGENCY	Account used to budget cost-of-living increases.

MATERIALS & SUPPLIES

2101	GENERAL OFFICE SUPPLIES	Expense of supplies necessary to the performance of office activities (Ex. pens, staples) .
2102	MAGAZINES, MAPS, BOOKS	Account used for subscriptions to professional organizations and for the purchase of magazines, books, etc. related to departmental operations.
2103	OFFICE COPY SUPPLIES	Account used to charge departments for copy usage.
2104	DATA PROCESSING SUPPLIES	Account used to purchase computer supplies.
2105	WAREHOUSE INVENTORY SUPPLIES	Cost associated with the purchase of supplies needed for the warehouse operations such as bar code labels, thermal printer ribbons, etc.
2106	SOFTWARE SUBSCRIPTIONS	Account used for periodic software updates.
2107	DRAFTING SUPPLIES	Account used to purchase drafting supplies.

OBJECT CLASSES

2201	OIL & GREASE	Cost for the purchase of oil & grease supplies used in the operation and maintenance of equipment.
2202	INSTITUTIONAL SUPPLIES	Cost of linen supplies, etc.
2203	MEDICAL SUPPLIES	Account used for the purchase of medical supplies.
2204	MOTOR VEHICLE FUEL	Account used to purchase gasoline, diesel, oil, etc.
2205	JANITORIAL SUPPLIES	Account used to purchase cleaning supplies.
2206	RECREATIONAL SUPPLIES	Account used for employee's Christmas party, summer picnic and other related activities.
2207	BOTANICAL AND AGRICULTURAL	Account used to purchase plants and other landscaping materials.
2208	PHOTOGRAPHIC SUPPLIES	Account used to purchase film and related photographic supplies.
2209	WEARING APPAREL	Cost of wearing apparel and related items such as slickers, boots, hard hats, etc.
2221	AMMUNITION	Cost of ammunition used by law enforcement officers.
2222	FOODS	Account used to purchase coffee supplies, food, etc.
2230	ENGINEERING FIELD SUPPLIES	Cost of stakes, survey markings, and other supplies as needed for field use.
2232	SIGNS AND MARKERS	Cost of materials for stop signs, directional signs, markers, barricades, etc.
2239	RECREATIONAL PROGRAM SUPPLIES	Cost associated with the purchase of miscellaneous recreational supplies. (Ex. Trophies)
2240	FIRE PREVENTION PROGRAM	Cost associated with the purchase of safety information materials.
2251	SQUARE DANCING SUPPLIES	Cost associated with the Senior Center square dancer program.
2252	COUNTRY DANCE SUPPLIES	Cost associated with the Senior Center country dance program.
2254	SENIOR ACTIVITIES SUPPLIES	Cost associated with the Senior Center senior activities.
2255	BALLROOM DANCE SUPPLIES	Cost associated with the Senior Center ballroom dance program.
2256	RED HAT SOCIETY SUPPLIES	Cost associated with the Senior Center Red Hat Society program.
2299	COUNCIL MISCELLANEOUS EXPENSE	Account used for general expense of the City Council.
2301	SUPPLIES-BUILDINGS AND GROUNDS	Expenses incurred in the maintenance of buildings and grounds.
2302	STREET AND BRIDGE SUPPLIES	Expenses incurred in the maintenance of city streets and bridges.

OBJECT CLASSES

2303	WATER & SEWER MAIN REPAIR SUPPLIES	Purchase of parts for repairs and maintenance on water and sewer mains and service lines.
2304	INSECTICIDES AND HERBICIDES	Cost of insecticides and herbicides.
2305	LAB SUPPLIES AND CHEMICALS	Cost associated with the purchase of supplies for analytical lab testing.
2307	ELECTRICAL PARTS AND SUPPLIES	Cost of supplies related to the repair of electrical components, relays, fuses, etc.
2308	WELDING SUPPLIES	Cost associated with the purchase of welding materials for use in performing welding services.
2309	PAINT, LUMBER, HARDWARE	Cost of paint, brushes, thinner, varnish, lumber, nails, bolts, nuts, screws and other related items.
2310	CHEMICALS AND INSECTICIDES	Cost of supplies such as chlorine, polymer and insecticides.
2311	WATER METER PARTS	Cost associated with the purchase of parts to repair existing water meters.
2312	MOTOR VEHICLE SUPPLIES	Cost on minor maintenance and repairs of motor vehicles including the cost of tires, batteries, etc.
2313	WATER/SEWER MACHINERY EQUIPMENT	Cost associated with the purchase of spare and replacement parts to maintain utility related equipment such as well pumps and motors.
2314	SIGNAL SYSTEMS	Cost associated with the repair and maintenance of traffic signals.
2315	FIRE FIGHTING EQUIPMENT	Expenses incurred in the maintenance and repairs of fire fighting equipment such as hoses, nozzles and pumps.
2316	FUEL SYSTEM SUPPLIES	Account used to purchase supplies related to the fuel system.
2317	CAR WASH SUPPLIES	Account used to purchase supplies for the car wash.
2318	WATER METERS	Account used to purchase water meters.
2319	BIKE PATROL SUPPLIES	Account used to purchase bike patrol supplies.
2320	HEAVY EQUIPMENT SUPPLIES	Account used to purchase supplies for heavy equipment.
2401	MINOR TOOLS AND EQUIPMENT	Cost of articles of small tools, small equipment, etc. that do not exceed \$1,500.
2403	COMPUTER HARDWARE	Account used to purchase computers and printers.
2441	SAFETY EQUIPMENT	Cost associated with the purchase of safety equipment such as respirators, etc.
2500	SPECIALIZED EQUIPMENT	Cost associated with the purchase of equipment such as trailers, pressure washers, etc.

CONTRACTUAL SERVICES

3101	AUDITING AND ACCOUNTING	Cost of professional services rendered to the City for year-end auditing and special projects.
3102	CONSULTANT SERVICES	Cost of outside professional services rendered to the City for special projects.
3103	LEGAL SERVICES	Cost of outside professional services rendered to the City for legal advice.

OBJECT CLASSES

3104	MEDICAL SERVICES/PRE-EMPLOYMENT	Account used for expenses of medical exams prior to employment.
3105	ECONOMIC DEVELOPMENT	Account used for payments to Economic Development Corporation.
3106	DATA PROCESSING	Account used for cost of in-house use of computer system.
3107	REIMBURSEMENT	Account used for pre-determined amount reimbursed to fire department personnel and council members.
3108	RECORDING FEES	Cost associated with filing liens, plats, etc. at the Courthouse.
3110	INSPECTION FEES	Cost of professional services rendered to the City for inspection of construction projects.
3111	PLANNING SERVICES	Cost associated with update of planning documents.
3113	HEALTH INSPECTION FEES	Cost of inspection fee for the regulation of the City's public water supply.
3114	LABORATORY TESTING	Cost associated with contractual laboratory analysis performed as required.
3115	VIDEO TAPING	Cost of video taping of city council meetings.
3116	CONTRACT BILLING SERVICE	Cost of billing service for EMS and Utility Billing.
3120	SOFTWARE MAINTENANCE AND LICENSE	Account used for software & maintenance licensing.
3199	CONTRACTUAL EXTRA HELP	Account used for contract employees.
3201	TELEPHONE EXPENSES	Expenses incurred for monthly phone service including charges for long distance service, fax and modem lines.
3202	POSTAGE & FREIGHT	Cost associated with mailing and shipping items.
3203	TRAINING AND TRAVEL	Cost associated with schooling, training programs and reimbursement of expenses incurred while away from the City on business.
3301	ADVERTISING AND PUBLIC NOTICES	Cost associated with the advertisement and publishing of legal notices.
3302	PRINTING AND BINDING	Cost associated with printing the budget, financial report and various forms.
3303	PHOTOGRAPHS/BLUE PRINTS	Expenses incurred for blue prints and developing.
3401	INSURANCE- GENERAL	Cost of general liability, commercial auto, law enforcement insurance, etc.
3402	SURETY, FIDELITY BONDS	Cost of bonding City officials and employees.
3403	INSURANCE-MOTOR EQUIPMENT	Cost of bodily injury or property damage insurance on City owned or operated vehicles.
3404	INSURANCE-ACCIDENT	Cost of insurance to cover accidents in City vehicles.
3405	WORKERS' COMPENSATION	Cost of worker's compensation insurance.

OBJECT CLASSES

3406	HEALTH INSURANCE	Cost of group health insurance.
3407	UNEMPLOYMENT INSURANCE	Cost of unemployment insurance.
3501	ELECTRICITY	Cost of monthly electrical service.
3502	GAS	Cost of monthly gas service.
3503	WATER	Cost of monthly water service.
3504	SLUDGE DISPOSAL	Cost associated with the disposal of sludge.
3601	BUILDING/STRUCTURE IMPROVEMENTS	Cost associated with contractual repairs and maintenance to buildings.
3602	FIXED PLANT EQUIPMENT/R&M	Cost associated with the contractual repairs and maintenance of stationary equipment such as pumps, compressors, etc.
3603	OFFICE EQUIPMENT REPAIRS	Cost associated with the contractual repairs and maintenance of office machines and equipment.
3604	MOTOR VEHICLE REPAIRS	Cost associated with contractual repairs and maintenance of motor vehicles.
3605	TRAFFIC LIGHTS	Cost associated with the contractual repairs and maintenance of city owned traffic lights and signals.
3606	HEAVY EQUIPMENT/R&M	Cost associated with the contractual repair and maintenance of heavy equipment such as bulldozers & graders.
3607	WELL EQUIPMENT	Cost associated with the contractual repair and maintenance of wells and towers.
3608	RADIO AND RADAR EQUIPMENT	Cost associated with contractual repair and maintenance of radio and radar equipment.
3609	METERS	Cost associated with the repair, maintenance and testing of large water meters.
3611	SEWER LINES	Cost associated with the cleaning and televising of sewer mains on a contractual basis.
3612	FIRE FIGHTING EQUIPMENT	Cost associated with the purchase of nozzles, hoses, pumps, etc.
3613	PUBLIC SAFETY EQUIPMENT/R&M	Cost associated with the maintenance and repair of safety equipment.
3614	STREET STRIPING	Expenses incurred with having City streets striped by outside contractors.
3615	SMALL ENGINE/R&M	Cost associated with small engine repairs performed on a contractual basis.
3617	BEAUTIFICATION	Cost associated with beautification.
3620	MISCELLANEOUS DRAINAGE	Cost associated with contractual repairs and maintenance to city ditches and storm sewers and for special drainage projects.
3625	ASPHALT STREET MAINTENANCE	Cost associated with contractual repairs and maintenance to city streets utilizing contractors and Brazoria County Road Department personnel.

OBJECT CLASSES

3630	TRAFFIC CONTROL/PAVEMENT MARK	Cost associated with contractual repairs and maintenance to pavement markings and signs for City streets.
3635	CONCRETE PAVING, SIDEWALKS & STORM INLET MAINTENANCE	Cost associated with contractual repairs and maintenance to city concrete streets, paving and storm inlets.
3640	GIS MAINTENANCE	Cost associated with projects, contractual services and maintenance to the city's GIS system.
3701	RENTAL OF BUILDINGS AND LAND	Rental of land and building space.
3702	RENTAL OF OFFICE EQUIPMENT	Cost associated with the rental of office equipment on a monthly basis.
3704	RENTAL MACHINERY AND EQUIPMENT	Cost associated with the rental of equipment on an hourly or monthly basis.
3708	UNIFORM RENTAL	Cost associated with providing uniforms to City employees.
3710	OTHER RENTAL	Cost associated with other miscellaneous rentals.
3801	COURT COST, JURY FEES	Expenses incurred during court sessions such as juror fees, court costs, etc.
3802	JUDGEMENTS AND DAMAGES	Expenses incurred from lawsuits.
3901	DUES AND MEMBERSHIPS	Cost associated with annual dues, yearly memberships, etc.
3902	LAUNDRY AND CLEANING	Cost associated with the cleaning of uniforms, etc.
3903	EXTERMINATIONS/DISINFECTANTS	Cost associated with monthly pest control services, etc.
3904	JANITORIAL SERVICES	Cost associated with cleaning services for City buildings.
3905	SPECIAL INVESTIGATIONS	Cost associated with special investigation projects.
3906	WRECKER FEES	Cost associated with towing City vehicles.
3907	DEMOLITION OF BUILDING	Expenses incurred with demolishing City buildings.
3908	DPS/SPECIAL INVESTIGATION	Cost of special investigation projects associated with DPS.
3909	EMS SPECIAL DONATION EQUIPMENT	Account used to account for restricted EMS donations.
3910	ADMINISTRATIVE COSTS	Account used for reimbursements of interdepartmental services.
3911	COST REIMBURSEMENT	Account used to pro-rate cost among the user departments.
3912	APPRAISAL DISTRICT FEES	Quarterly payments for the city's portion of funding to the Brazoria County Appraisal District.
3913	PAYMENT TO CHAMBER	Quarterly payments made to the Chamber of Commerce.
3914	PENSION CONTRIBUTION	Contributions to firefighters pension fund.

OBJECT CLASSES

3915	SANITATION SALES TAX	Remittance of sales tax to the State Comptroller.
3916	ANIMAL POUND	Cost associated with the animal shelter.
3917	RECREATIONAL PROGRAMS	Cost associated with recreational programs.
3920	CONTRACTUAL COLLECTION SERVICES	Cost of collection services provided on a contractual basis.
3921	ELECTION SUPPLIES	Cost associated with the purchase of election supplies.
3922	MOWING EXPENSES	Cost associated with mowing unattended properties.
3923	GROUNDS MAINTENANCE CONTRACT	Cost associated with grounds keeping.
3924	STREET SWEEPING EXPENSE	Cost associated with sweeping streets.
3930	FIREWORKS	Cost associated with the purchase of fireworks.
3940	COUNCIL CONTINGENCY	Account used for general contingencies.
3947	HAZARDOUS WASTE DISPOSAL	Expenses incurred to contract a licensed hazardous waste hauler to remove hazardous waste materials.
3949	POLICE PROGRAM	Cost associated with miscellaneous police programs.
3950	BCGCD WATER FEES	Brazoria County Groundwater Conservation Commission's assessment fees levied against pumped water from wells over four inches in diameter.
3951	SPECIAL BOOK COLLECTION	Cost associated with lease of McNaughton books.
3955	MISCELLANEOUS DEBT EXPENSE	Cost associated with miscellaneous debt.
3960	CONTRACT DISPOSAL FEE	Cost associated with disposal of solid waste materials by City forces working in the field.
3970	VEHICLE MAINTENANCE FEES	Account used for allocation of vehicle maintenance fees charged by Central Shop.
3980	VEHICLE REPLACEMENT ACCRUALS	Account used for allocation of vehicle replacement accruals charged by the Vehicle Replacement Fund.

CAPITAL OUTLAY

4101	LAND IMPROVEMENTS	Account used for expenditures incurred in the acquisition of land, easements and right-of-ways.
4201	BUILDINGS, FIXTURES AND GROUNDS	Account used for expenditures incurred in the acquisition, construction or improvements of buildings and grounds.
4203	BRIDGE IMPROVEMENTS	Account used for expenditures incurred on construction and improvements of bridges.
4204	RIGHT OF WAY	Account used for expenditures related to right of way acquisitions.

OBJECT CLASSES

4205	STREET IMPROVEMENTS	Account used for expenditures incurred on construction and improvements of streets, roadways and highways.
4206	STORM SEWERS	Account used for expenditures incurred on storm sewers.
4207	SPECIAL DRAINAGE PROJECT	Account used for expenditures incurred on special drainage projects.
4209	SIDEWALKS	Account used for construction of sidewalks.
4301	FURNITURE, FIXTURES & OFFICE EQUIP.	Account used for the purchase of items such as desks.
4302	PLANT EQUIPMENT	Account used for cost of acquiring pumps, compressors, heating/cooling equipment, etc.
4303	MOTOR VEHICLES	Account used for the purchase of trucks, cars, etc.
4304	MOBILE EQUIPMENT	Account used for the purchase of bulldozers, forklifts, graders, scrapers, generators, air compressors, etc. with a value over \$2,500.
4305	SPECIAL EQUIPMENT	Account used for cost of equipment such as jackhammers, power saws, steam cleaners, etc.
4307	RADIO AND RADAR EQUIPMENT	Account used for cost of radio and radar equipment and installation on City owned vehicles.
4308	RECREATION EQUIPMENT	Account used for the purchase of recreation equipment.
4309	FIRE HYDRANTS	Account used for purchase and installation of fire hydrants.
4321	SOFTWARE APPLICATIONS	Account used for computer software applications.
4322	NETWORKING	Account used for networking related expenses.
4390	COMPUTERS	Account used for the purchase and installation of computers.
4398	MISCELLANEOUS POLICE EQUIPMENT	Account used for the purchase of tactical vests, shields, etc.
4399	MISCELLANEOUS EQUIPMENT	Account used for the purchase of fire hoses, levels, rods, cameras, power mowers, etc.
4401	WATER TANK REHABILITATION	Account used for the acquisition or installation of water transmission and distribution lines.
4402	SEWER COLLECTION LINES	Account used for acquisition or installation of sewer transmission and distribution lines.
4403	WATER METERS AND BOXES	Account used for the cost of water meters and boxes.
4405	WATER WELLS	Account used for the acquisition, construction or drilling of water wells.
4407	SEWER LIFT STATIONS	Account used for cost and construction of sewer lift stations and equipment.

OBJECT CLASSES

4409	WATER TAPS	Account used for installation of water taps to property owners for water usage.
4410	SEWER TAPS	Account used for installation of sewer taps to property owners for sewage usage.
4412	MONITORING SYSTEM	Account used for purchase of monitoring system.
4419	CASING COSTS	Account used for casing costs.
4601	PARK CONSTRUCTION/IMPROVEMENTS	Account used for cost of construction and/or improvements of City parks.
4602	CEMETERY IMPROVEMENTS	Account used for the cost of improvements to the cemetery.
4700	CIP STREET PROJECTS	Account used for expenditures related to Capital Improvement Projects.
DEBT SERVICE		
5001	PRINCIPAL	Account used for principal payments on bonds.
5002	INTEREST	Account used for interest payments on bonds.
5003	AGENT'S FEES	Account used for processing debt service payments.
5006	CAPITAL LEASE PAYMENTS	Account used for capital lease payments
5007	INTEREST EXPENSE-CAP LEASE	Account use to pay interest expense on capital leases
DEPRECIATION		
5500	DEPRECIATION	Account used to record depreciation expense.
INTERFUND TRANSFERS		
6000	TRANSFER TO OTHER FUNDS	Accounts used to record tranfers to other funds.
REIMBURSEMENTS		
8000	REIMBURSEMENTS	Accounts used to record reimbursements from other funds.

GLOSSARY OF TERMS

ACCOUNT

A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance.

ACCRUAL ACCOUNTING

The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at the time) and expenditures that are recorded when goods and services are received (whether or not cash disbursements are made at that time).

APPROPRIATION

An authorization granted by a legislative body to make expenditures to incur obligations for specific purposes. An appropriation is limited in amount to the time it may be expended.

ASSESSED VALUATION

A valuation set upon real estate or other property by a government as a basis for levying taxes.

ASSETS

Property owned by the city government which has monetary value.

AUDIT

A systematic examination of all governmental resources concluded in a written report and prepared by a certified public accountant. It is intended to test whether financial statements fairly present financial position and results of operations.

BOND

A written promise, generally under seal, to pay a specified amount of money, called the face value, at a fixed time in the future, called the date of maturity, and carrying interest at a fixed rate, usually payable periodically. *NOTE: The difference between a note and a bond is that the latter usually runs for a longer period of time and requires greater legal formality.*

BONDED DEBT

That portion of indebtedness represented by outstanding bonds.

BOND ISSUED

Bonds sold.

BRAZORIA COUNTY APPRAISAL DISTRICT

Entity that is responsible for the appraisal of all property within the district.

BUDGET (Operating)

A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. The term usually indicates a financial plan for a single fiscal year.

BUDGET CALENDAR

The schedule of key dates which the City Council follows in the preparation and adoption of the budget.

BUDGET MESSAGE

A general discussion of the proposed budget, as presented in writing by the budget-making authority, to the legislative body.

BUDGET ORDINANCE

The official enactment by the City council establishing the legal authority for officials to obligate and expend resources.

GLOSSARY OF TERMS

CAPITAL ASSETS

Assets of significant value and having a useful life of several years. Also called fixed assets.

CAPITAL PROJECTS FUNDS

Established to account for all resources, bond proceeds and construction grants, which are used for the acquisition of capital facilities.

CAPITAL BUDGET

A plan of proposed capital outlays and the means of financing them. Usually enacted as part of the complete annual budget.

CAPITAL IMPROVEMENTS

Projects which are long term assets such as roads, buildings, and landfills.

CAPITAL IMPROVEMENT PROGRAM

A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount and the method of financing.

CAPITAL OUTLAYS

Expenditures which result in the acquisition of or addition to fixed assets.

CHART OF ACCOUNTS

The classification system used by a city to organize the accounting for various funds.

DEBT SERVICE

Payments of principal and interest on bonds and other debt instruments according to a pre-determined schedule.

DEBT SERVICE FUND

A fund established to finance and account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. Also called a *SINKING FUND*.

DEBT SERVICE FUND REQUIREMENTS

The amounts of revenue which must be provided for a debt service fund so that all principal and interest payments can be made in full, on schedule.

DEFICIT

The excess of an entity's liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

DEPRECIATION

- (1) Expiration in the service life of fixed assets, attributable to wear and tear through use and lapse of time, obsolescence, inadequacy, or other physical or functional cause.
- (2) The portion of the cost of a fixed asset charged as an expense during a particular period.

DISBURSEMENTS

The expenditure of monies from an account.

ENCUMBRANCES

Obligations in the form of purchase orders, contracts, or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when the actual liability is set up.

GLOSSARY OF TERMS

ENTERPRISE FUND

A fund established to finance and account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Examples of enterprise funds are those of water, sewer, and sanitation services.

EXPENDITURES

If the accounts are kept on the accrual basis, this term designates total charges incurred, whether paid or unpaid, including expenses, provision for retirement of debt not reported as a liability of the fund from which retired, and capital outlays. *NOTE: Encumbrances are not considered expenditures.*

EXPENSES

Charges incurred, whether paid or unpaid, for operation, maintenance, and interest, and other charges which are presumed to benefit the current fiscal period.

FISCAL PERIOD

Any period at the end of which a governmental unit determines its financial condition and the results of its operations and closes its books.

FISCAL YEAR

A twelve-month period of time to which the annual budget applies and at the end of which a city determines its financial position and results of operations.

FIXED ASSETS

Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

FIXED CHARGES

Expenses, the amount of which is more or less fixed. Examples are interest, insurance, and contributions as to pension funds.

FULL FAITH AND CREDIT

A pledge of the General Taxing power of a government to repay debt obligations (typically used in reference to bonds).

FUNCTION

A group of related activities aimed at accomplishing a major service or regulatory program for which the city is responsible. For example, public safety is a function.

FUND

An independent fiscal and accounting entity with a self balancing set of accounts recording cash and/or other resources, together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE

The excess of the assets of a fund over its liabilities, reserves and carryover.

FUND BALANCE- UNRESERVED

The excess of the assets of a governmental fund over its liabilities and reserved fund balance accounts.

GLOSSARY OF TERMS

FUND BALANCE- UNRESERVED, DESIGNATED

The segregation of a portion of fund balance to indicate tentative plans for future financial resource use, such as general contingencies or equipment replacement. These designations reflect tentative managerial plans or intent and should be clearly distinguished from reserves.

FUND BALANCE- UNRESERVED, UNDESIGNATED

The portion of fund balance representing expendable available financial resources.

GAAP

Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules and procedures that define accepted accounting principles.

GENERAL FUND

The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund. NOTE: The General Fund is used to finance the ordinary operations of a governmental unit.

GENERAL OBLIGATION BONDS

Bonds for whose payments the full faith and credit of the issuing body are pledged. More commonly, but not necessarily, general obligation bonds are considered to be those payable from taxes and other general revenues.

GRANT

A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function.

INCOME

This term is used in accounting for governmental enterprises and represents the excess of the revenues earned over the expenses incurred in carrying on particular phases of and enterprise's activities. The excess of the total revenues over the total expenses of the utility for a particular accounting period is called "net income."

INDIRECT COST

A cost necessary for the functioning of the organization as a whole, but cannot be directly assigned to one service.

INFRASTRUCTURE

The physical assets of a government (e.g., streets, water, sewer, public building and parks).

INTERFUND TRANSFERS

The movement of monies between funds of the same governmental entity.

INTERGOVERNMENTAL REVENUE

Funds received from federal, state and other local government sources in the form of grants, shared revenues and payments in lieu of taxes.

INTERNAL CONTROL

A plan of organization for purchasing, accounting and other financial activities which, among other things, provides that: the duties of employees are subdivided so that no single employee handles a financial action from beginning to end; proper authorizations from specific responsible officials are obtained before key steps in the processing of a transaction are completed; and, records and procedures are arranged appropriately to facilitate effective control.

GLOSSARY OF TERMS

INTERNAL SERVICE FUND

Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

INVESTMENTS

Securities and real estate held for the production of income in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in city operations.

LEVY

To impose taxes for the support of government activities.

LONG-TERM DEBT

Debt with a maturity of more than one year after the date of issuance.

MATERIALS AND SUPPLIES

Expendable materials and operating supplies necessary to conduct departmental operations.

MATURITIES

The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

NET BUDGET

The legally adopted budget less all interfund transfers and interdepartmental charges.

NON-OPERATING INCOME

Income of governmental enterprises of a business character which is not derived from the operation of such enterprises. An example is interest on investments or on bank deposits.

OBLIGATIONS

Amounts that a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

OPERATING BUDGET

The portion of the budget that pertains to daily operations providing basic governmental services. The program budgets in the financial plan form the operating budget.

OPERATING EXPENSES

As used in the accounts of governmental enterprises of a business character, the term means such costs as are necessary to the maintenance of the enterprise, the rendering of services for which operated, the sale of merchandise, the production and disposition of commodities produced, and the collection of the revenues.

PERSONNEL SERVICES

Expenditures for salaries, wages and fringe benefits of a government's employees.

PRIOR-YEAR ENCUMBRANCES

Obligations from previous fiscal years in the form of purchase orders, contracts of salary commitments that are chargeable to an appropriation, and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

PROGRAM

A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the City is responsible.

GLOSSARY OF TERMS

PURCHASE ORDER

A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated price. Outstanding purchase orders are called encumbrances.

REAPPROPRIATION

Appropriations, which are not expended at the end of a fiscal year, that are an encumbrance of the County or for a specific purpose are funded for in the subsequent fiscal year.

RESERVE

An account used to indicate that a portion of fund equity is legally restricted for a specific purpose or not available for appropriation and spending.

RESERVE FOR CONTINGENCIES

A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

RESOLUTION

A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

REVENUE

The yield of taxes and other sources of income that the city collects and receives into the treasury for public use. For those revenues which are recorded on the accrual basis, this term additions to assets which: (a) do not increase any liability;(b) do not represent the recovery of an expenditure; (c) do not represent the cancellation of certain liabilities without a corresponding increase in other liabilities or a decrease in assets; and (d) do not represent contributions of fund capital in enterprise and internal service funds.

SOURCE OF REVENUE

Revenues are classified according to their source or point of origin.

SPECIAL REVENUE

A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or for major capital projects) that are legally restricted to expenditure for specified purposes. An example is the Revenue Sharing Fund typically maintained by cities.

SUPPLEMENTAL APPROPRIATION

An additional appropriation made by the governing body after the budget year or biennium has started.

SURPLUS

Assets with no future benefits or values to the organization.

TAX LEVY

The resultant product when the tax rate per one thousand dollars is multiplied by the taxable value.

TAXES

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

TRANSFERS

All interfund transactions except loans or advances, quasi-external transactions and reimbursements.

GLOSSARY OF TERMS

TRUST AND AGENCY

A fund used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. These include (1) Expendable Trust Funds, (2) Nonexpendable Trust Funds, (3) Pension Trust Funds, and (4) Agency Funds.

TAX LEVY

The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

TAX RATE

The amount of tax levied for each \$100 of assessed valuation.

UNRESERVED FUND BALANCE

The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

USER CHARGES

The payment of a fee for direct receipt of a public service by the party who benefits from the service.

ACRONYMS

BCAD	Brazoria County Appraisal District
CAFR	Certified Annual Financial Report
CIP	Capital Improvement Project
EMS	Emergency Medical Services
FCC	Federal Communications Commission
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Government Accounting Standards Board
GFOA	Governmental Finance Officers Association
GIS	Geographic Information Systems
HB	House Bill
HVAC	Heating, Ventilation and Air Conditioning
I & I	Inflow and Infiltration
PUC	Public Utility Commission
ROW	Right of Way
SH	South Highway
TIRZ	Tax Increment Reinvestment Zone
TNMP	Texas New Mexico Power
TWDB	Texas Water Development Board
TXDOT	Texas Department of Transportation