



# CITY OF ALVIN



## Annual Budget

Fiscal Year

October 1, 2010 to September 30, 2011

# *City of Alvin* *Annual Budget*

Fiscal Year

October 1, 2010 thru September 30, 2011

*as adopted by the City Council*

***on September 9, 2010***

Gary Appelt, Mayor

Juan Sifuentes, Councilmember District A

Eileen Cross, Councilmember District B

Jim Landriault, Councilmember District C

Roger Stuksa, Councilmember District D

Greg Bullard, Councilmember District E

Charles Batty III, Councilmember At Large 1

Terry Droege, Councilmember At Large 2

*The following notice is required by Texas House Bill 3195:*

This year's budget will raise less total property taxes than last year's budget by \$181,585 or 2.54%, and of that amount, \$131,592 is tax revenue to be raised from new property added to the tax roll this year.



# Mission Statement

A city government staffed with individuals who, through cooperation, teamwork and pride, serve to provide the highest level of services to its community.

*Serving with Pride*

*GFOA Distinguished Budget  
Presentation Award*



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Alvin  
Texas**

For the Fiscal Year Beginning

**October 1, 2009**

A handwritten signature in black ink, appearing to be 'H.R.' followed by a flourish.

President

A handwritten signature in black ink, appearing to be 'Jeffrey R. Egan'.

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Alvin, Texas** for its annual budget for the fiscal year beginning **October 1, 2009**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

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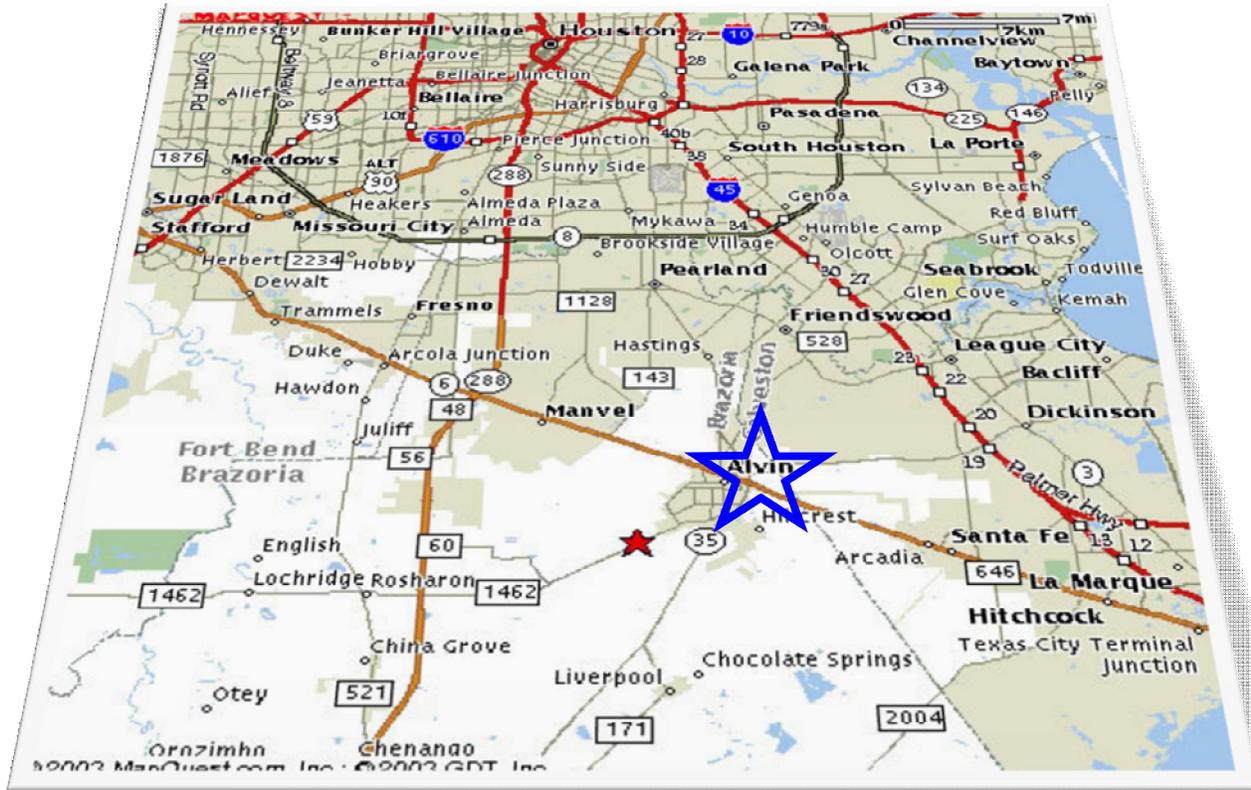
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# City of Alvin, Texas

Population 21,413

Land Area 36.3 square miles

Brazoria County Population 241,707



Alvin is located in northern Brazoria County, in the heart of the Texas Gulf Coast Region. Alvin is within easy commuting distance from Houston, NASA's Johnson Space Center, the Gulf Coast petrochemical industries and the Galveston beaches. Major highways serving the community are State Highway 35, State Highway 6, State Highway 288 and FM 528 to Interstate 45.

### Distance from Alvin:

Houston .....27 miles	San Antonio....242 miles
Clear Lake....15 miles	Dallas.....292 miles
Galveston.....30 miles	Texarkana.....319 miles
Austin .....213 miles	Brownsville....357 miles

In 1845 Elisha and Missouri Thomas were the first documented family to arrive in the area brought by the cattle industry. They settled near Mustang Slough south of the present day Hillcrest Village Subdivision. The Santa Fe Railroad was expanding westward from Galveston. It needed loading plans and a supply of fresh water at a location along the proposed tracks.

In 1872 the railroad hired Alvin Morgan to find a location for the stocks pens and water storage tank. He moved to the area and constructed a house in 1879. As the area developed and more settlers moved in to the area he opened a general store and saloon. He then later moved a box car from the railroad and converted it into a post office. When the population reached 49 the residents proclaimed the area a town and named it Morgan after the original resident. Upon learning of another Morgan, Texas, the residents remained it Alvin. Alvin was officially incorporated in 1893, making it the oldest incorporated settlement in Brazoria County.

Alongside the cattle industry, agriculture began to develop in the early 1900's. Strawberries, oranges, pears and figs were grown in Alvin, as well as Cape Jasmine flowers. Hard freezes put an end to the citrus cultivation. Rice became a major agriculture commodity in the early 1930's and added to Alvin's economic growth. Oil was also discovered around that time in Brazoria County and continues to play a big part in the economy of the area.



The City of Alvin today continues to grow and develop each year. The city now has a population over 21,000 and growing. Located in northern Brazoria County Texas, Alvin has much to offer residents and visitors alike.

## Alvin Independent School District

The Alvin Independent School district is a Texas Education Agency Recognized district for academic achievement. The district is an accredited 5-A school district, which covers an area of 250 square miles in Northern Brazoria County. Communities serviced by AISD are Alvin, Manvel, Iowa Colony, Liverpool, Amsterdam, sections of Rosharon, Arcola, and Pearland. The district employs a full-time police department to ensure a safe learning environment for students and staff.

<i>Elementary Schools</i>	<i>13</i>	<i>Academic Alternative School Site (ASSETS)</i>	<i>1</i>
<i>Middle/Junior High Schools</i>	<i>5</i>	<i>Discipline Alternative Center (ADAPT)</i>	<i>1</i>
<i>High Schools</i>	<i>2</i>	<i>Off-Campus Site (REACH)</i>	<i>1</i>

2010-2011 Projected Fall Enrollment: 17,261

### *Interesting facts...*

- Savannah Lakes Elementary (PK-5) opened fall of 2008, becoming the 13th elementary school in the district.
- Fairview Jr. High (6-8) and Nolan Ryan Jr. High (6-8) opened fall of 2008, for a total of 5 Middle/Junior High Schools.
- The pupil/teacher ration average is 18:1
- Alvin ISD has 2,000 staff members who work hard to provide the best learning experience for every student.
- Students whose homes are two miles or more away from the school in their attendance area are eligible for free bus transportation to and from school.
- High school, junior high school and elementary age students participate in University Interscholastic League (UIL) academic and fine arts contests every year.
- Alvin ISD's tax rate: \$1.304 per \$100 of assessed value.
- In addition to regular education, the district's curriculum includes programs in Special Education, Gifted and Talented education, Career and Technology education.
- Athletes excel in a wide range of sports including football, volleyball, basketball, baseball, softball, soccer, gymnastics, golf, track and field, swimming and diving, water polo and tennis.
- High school seniors are admitted into some of the best colleges and universities in the nation including Duke University, Texas A&M University, the University of Texas, Notre Dame, Purdue, MIT and others.

## Alvin Community College

Alvin Community College (ACC) is a public community college, located in Northern Brazoria County. The college's main campus is located at 3110 Mustang Rd., and can be accessed from SH 35 bypass, near the Nolan Ryan Center. ACC Pearland is located in the heart of historic downtown Pearland, at 2319 North Garland Blvd., just off FM 518. In the fall of 2008, ACC expanded westward, offering night classes in Manvel at Manvel High School, and in Shadow Creek Ranch at Nolan Ryan Jr. High School. ACC is primarily a 2 year institution, but through teaming with the University of Houston, ACC is offering senior level courses at local campuses.

*2010 Fall Enrollment: 5,721*

### Interesting facts...

- ACC's Child Development Lab School offers professional child care for the children of students and employees. This enables them to provide on hands experience for Early Childhood Development students.
- The Dual Credit Program offers high school juniors and seniors the opportunity to enroll in college level courses and receive high school and/or college credit.
- For those seeking a career move, ACC offers courses such as CPR (Basic Life Support), Basic EMT, Food Service Management, Pharmacy Technology, Realtor and Bank Teller training, plus a host of other courses.
- The Education 2 Go program offers a variety of online computer courses.
- The Continuing Education Department offers Independent School District (ISD) Substitute Teachers and Paraprofessional Training sessions.
- ACC offers a Marine Robotics Technology Program. This program is a combination of electronics and robotics applied to the ocean environment. Graduates can acquire work as Remote Operated Vehicle (ROV) pilots and ROV technicians earning very competitive salaries in the Oil and Gas Industry.
- ACC offers many cultural events. The ACC Theatre puts on more than 5 productions a year and two Children's Theatre productions that take place during the summer. The ACC Art Gallery is open year round and houses works created by ACC students and other organizations and schools
- Living within the ACC District or service area, one can enjoy the benefits of paying in-district fees. Out-of-District school fees are also very attractive compared to a 4-year university.

## City of Alvin

# Demographics

### Population Demographics

	<u>2000 Census</u>
Alvin City Limits	21,413
<i>Estimated Current</i>	23,178
Brazoria County	241,767
<i>Estimated Current</i>	293,121

*The following information based on a 5-mile radius from downtown Alvin, Texas*

	<u>1990 Census</u>	<u>2000 Census</u>
<b><u>Population by Gender</u></b>		
Male	16,640	20,569
Female	16,790	20,736
<b><u>Population by Race/Ethnicity</u></b>		
White	28,973	34,191
Black	608	777
American Indian or Alaska Native	147	215
Asian or Pacific Islander	186	370
Some Other Race	3,516	4,650
Two or More Races		1,103
Hispanic Ethnicity	6,476	10,766
Not Hispanic or Latino	26,954	30,539

### **Population By Age**

0-4	2,833	3,372
5-14	5,751	7,025
15-19	2,703	3,420
20-24	2,464	2,764
25-34	5,851	5,714
35-44	5,055	6,813
45-54	3,736	5,418
55-64	2,528	3,412
65-74	1,434	2,072
75-84	854	1,000
85+	221	296

### **Median Age**

30.2      32

### **Households by Income**

\$0 - \$15,000	2,252	1,885
\$15,000 - \$24,999	1,989	1,661
\$25,000 - \$34,999	1,853	1,788
\$35,000 - \$49,999	2,298	2,222
\$50,000 - \$74,999	2,084	3,288
\$75,000 - \$99,999	704	1,813
\$100,000 +	318	1,561

### **Housing Units**

Total Housing Units	12,886	15,199
Owner Occupied	7,526	9,946
Renter Occupied	3,977	4,273
Vacant	1,385	981

### **Marital Status**

Age 15+ Population	24,845	30,909
<i>Married, Spouse</i>		
Present	15,540	18,243
<i>Married, Spouse</i>		

### **Educational Attainment**

Age 25+ Population	19,678	24,725
Graduate	5,746	6,987
Some College- No Degree	4,738	6,668
Associates Degree	1,373	1,734
Bachelor's Degree	2,209	2,805
Graduate Degree	868	1,176

*\*Information from the The Greater Houston Partnership.Org*

## City of Alvin

### Major Employers

Alvin Independent School District	2,000
EchoStar/Dish Network	900
Alvin Community College	650
Ascend Performance Materials	500
Wal-Mart	433
INEOS Olefins & Polymers	429
Ron Carter	320

### College/University in Alvin

Alvin Community College located at 3110 Mustang Road, Alvin

### Other Colleges/Universities with over 2,000 students near Alvin

San Jacinto College- South Campus (14 miles)  
 San Jacinto College- Central Campus (20 miles)  
 University of Houston- Clear Lake (18 miles)  
 University of Houston- Downtown (24 miles)  
 Texas Southern University (24 miles)  
 Rice University (25 miles)  
 University of St. Thomas (26 miles)

### Airports certified for carrier operation nearest to Alvin

William P. Hobby (17 miles)  
 Ellington Field (17 miles)  
 Brazoria County (24 miles)

### Other public-use airports nearest to Alvin

Alvin Airpark (1 mile)  
 Wolfe Airpark (6 miles)  
 Pearland Regional (9 miles)

### Hospitals/Medical Centers near Alvin

Alvin Urgent Care- 400 Medic Lane  
 Clear Lake Regional Medical Ctr (12.3 miles)  
 Memorial Hermann Southwest (13.5 miles)

### Amtrak Station

Located at 902 Washington Ave, Houston, Tx (18 miles)

### Banks

First National Bank of Alvin  
 First State Bank  
 Guaranty Bank  
 Hometown Bank of Alvin  
 Moody National Bank  
 Regions Bank  
 Texas Advantage Bank  
 Texas First Bank  
 Wells Fargo Bank  
 Wood Forest National Bank

### Savings & Loans Association

Chocolate Bayou Community FCU  
 Associated Credit Union of Texas

### Hotel Accommodations

Americas Best Value Inn & Suites  
 Best Western Alvin Inn  
 Comfort Inn  
 Holiday Inn Express & Suites  
 Knights Inn  
 LaQuinta Inn & Suites  
 Rodeway Inn & Suites

### Communications

Newspapers-  
 The Alvin-Sun Advertiser  
 The Facts  
 Houston Chronicle

## City of Alvin

### Area Attractions



### Froberg Farms

Visitors are offered an opportunity to tour the facility and pick their own homegrown fruits and vegetables. A visit to the fall/winter store also offers a wide variety of fruits and vegetables, including dried beans, homemade fruit, nut and fried pies, canned jellies, preserves and relishes. They are located off Highway 6 on County Road 190.



### Alvin Historical Museum

The Alvin Historical Museum is located at 300 West Sealy Street. Visitors can tour the museum exhibits every Thursday and Friday from 11:00AM to 3:00PM. Visitors can also enjoy the gift shop which offers items such as calendars, ornaments and 1915 directories.



### Nolan Ryan Exhibit Center

Located inside the Nolan Ryan Center, the exhibit is a showcase of legend's career from Little League Baseball to the Majors, including interactive exhibits. The center also features a gift shop. The exhibit center is located off South Bypass 35 in Alvin, adjacent to Alvin Community College.



### Thelma L. Anderson YMCA

Located off of South Highway 35, the YMCA offers classes such as Yoga, Pilates, & Tai Chi. Members can enjoy activities such as Spinning class, Water Fitness, and Family Fun Night. The YMCA offers child care and after school programs along with a wide variety of programs for seniors.

## City of Alvin

# Community Events

### February

AISD Mustang Bayou Turbo Turtle Race  
Alvin Evening Lions Club Pancake Supper  
Annual Chamber Banquet

### March

Soroptimist Int'l of Alvin-"Men  
Who Cook"  
Alvin Noon Lions Club Annual Auction  
& Fish Fry

### April

Kiwanis Club Annual Crawfest and  
Shrimp Boil  
Alvin Parks & Recreation Easter Eggstravaganza  
Alvin Garden Club Annual Garden Tour  
St. John's Annual Spring Festival  
Alvin Library League Annual Used Book Sale  
Alvin Garden Club Annual Flower Show & Plant Sale

### May

Cinco De Mayo Celebration  
Alvin Rotary Club Annual Frontier Day  
Festival  
Alvin-Manvel COC Annual Golf Tournament  
Shimek's Gardens Annual Opening  
Alvin Ducks Unlimited Annual Banquet  
& Auction

### June

Annual Tour de Braz Bike Ride  
Alvin-Manvel Relay for Life (American Cancer  
Society)

### July

Alvin 4th of July Celebration

### September

Alvin's All American Festival  
Blue Santa Motorcycle Ride  
Alvin Community College Septemberfest

### October

Alvin Express Baseball Tournament  
Brazoria County Fair & Rodeo  
Paws & Claws Rolling Thunder Rally  
ACC Fall Festival & Carnival  
Alvin Parks & Recreation Trick or Treat Trail  
Hallelujah Night at Victory Camp  
Fall Festival at Heights Baptist Church  
Alvin Lutheran Church- Oktoberfest  
Grace Episcopal Church- Annual Pumpkin Patch

### November

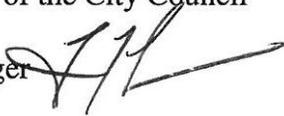
Alvin Rotary Club Novemberfest  
Alvin Museum Society Evening With the Stars  
ACC Annual Veteran's Day Ceremony  
ACC Festival of Lights

### December

Walk-A-Christmas Mile  
ACC Foundation Annual Christmas Gala  
Alvin-Manvel Area COC Christmas Celebration  
Holiday in the Park  
Victory Camp "Christmas Train"  
Alvin Senior Center Annual Breakfast with  
Santa  
ACC Holiday Theatre Production  
Alvin Volunteer Fire Department Annual  
Christmas Open House  
Holiday Classic Basketball Tournament

## MEMORANDUM

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Terry Lucas, Interim City Manager 

**DATE:** July 29, 2010

**SUBJECT:** Proposed Fiscal Year 2010-2011 Annual Budget

In accordance with our City Charter, we are pleased to submit the proposed City of Alvin Annual Budget for the fiscal year beginning October 1, 2010. This budget represents our best estimate of expected City revenues, the allocation of operating funds necessary to provide services to our citizens, a true representation of debt obligation by the City, and recommended capital projects needed to maintain the growth of the City. The Annual Budget, once approved by Council, will become the Staff's guideline for management of funds and the tool for Council's financial control.

### SUMMARY

The national financial recession continues to plague the City's sales tax revenues and property values. The 2010-2011 budget year is the first time in many years that the City has projected a decrease in revenues. While many costs will be increasing, the City still must reduce its overall budget to balance the reduced revenues. For example, the employee health insurance has increased by 15% and the windstorm insurance is estimated to have a similar increase. Materials and services will also see some increase. Therefore to balance the budget some services, programs, and staffing positions have had to be cut.

The City property tax revenue for 2011 is estimated to be \$6,964,497, down \$181,586 from this year. Sales tax revenue is also estimated to be \$4,903,602, down by \$400,314.

During Hurricane IKE minor damage was done to the library roof which went undetected for several months. This leakage, along with water blown in around the windows during the storm, caused a condition for mold and mildew. During the construction to repair the damage, a fire broke out causing severe smoke damage. Repairs will be done using insurance and remaining funds appropriated for the mold and mildew repairs.

In 2006-2007 and 2007-2008 the City issued Certificate of Obligation Bonds to fund a much needed elevated water storage tank, a major upgrade to our Waste Water Treatment Plant, and replacement of many of our aging sewer lines. The City completed the storage tank in 2008 and completed the upgrade on the waste water treatment plant in 2010. Based on recommendations of our financial advisors the City has made adjustments in its water, sewer, and sanitation rates annually since 2005 to account for actual inflation. This policy has improved our credit rating and allowed the City to make the infrastructure

improvements necessary to keep up with our growth. Again this budget assumes that the City will adjust the water and sewer rates to keep up with actual material and contract cost increases.

Other considerations included in this proposed budget are:

- Funds are not available to provide an employee cost of living this year. Police officers are exempted and any increase is covered by contract. This budget assumes no cost of living increase in the police contract being negotiated at the time of this budget proposal.
- Two existing employee positions in our Parks Department have been eliminated – the recently vacated Recreation Manager’s position and a maintenance operator’s position. The Administrative Assistant I in the IT Division has been cut to part time. No new employee positions were added.
- No new capital projects are proposed in this budget. The downtown sidewalk and the railroad quiet zone construction projects have been postponed for consideration in 2011-2012.
- Over the past two years the Police Department has been having a two officer staffing shortage. Now with full staffing the Police overtime has been reduced.
- With the receipt of \$38,000 in Park Dedication Fees from new apartment construction, the capital expenditures planned for the Briscoe Park hike and bike trail can be reduced by this amount.
- Historically the City has contributed \$16,000 annually to the library’s new book fund. This proposed budget reduces this funding to \$8,000.
- Over the past year most of our computer servers have been replaced. With the new equipment and technology the City has been able to reduce the outside services contract by over 50%. No upgrades or computer expansions are planned for the budget year.

## **ECONOMIC GROWTH**

Alvin’s economy continues to grow in residential and commercial areas. Commercial permits equaled \$2.2 MM and 53 residential permits equaled over \$7.4 MM. The City’s retail trade area increased over the past two years by 7,841, making it now a total of 79,840.

Highlights of new projects are:

- Dish Network, with over 950 in employment, continues to have a strong presence and shows no signs of slowing down
- Banfield Apartments is now complete and leasing units on Bypass 35. This is an 80-Unit \$4.5 Million development
- Clean Ride Car Wash, a new automated car wash facility valued at \$1.6 Million is nearing completion and will add 4-5 new jobs. The City’s redevelopment incentive policy helped bring in this project at an old retail/commercial site on Business 35 (Gordon)

- The Crystal Clear Pools and Spas opened on the Bypass 35, their second location in Brazoria County
- Smile Avenue Family Dental opened in June on Hwy 6
- The Barbed Rose Steakhouse and Seafood Co. restaurant opened July 12<sup>th</sup> in downtown Alvin. This was a redevelopment project valued at over \$1 million
- La Quinta Inn and Suites is now open adding 54 rooms and 20 jobs
- Denbury Resources purchased the Hastings Oilfields for tertiary oil recovery and will build a \$250 MM facility and add 20-30 jobs. The City is using an industrial district agreement in lieu of annexation to bring in revenues of \$194,000 this fiscal year.
- The \$16 Million, 110-unit Melbourne Seniors Apartments has broken ground and a waiting list has already developed for future residents
- The 250-unit Wood Forest Seniors development is scheduled to close on the property by the end of this year
- Anytime Fitness is open in the Highlands Shopping Center
- Alvin Industrial Park (Kendall Lakes) a 178-acre warehouse and distribution business park submitted a 20-acre site for a 250,000 sq. ft., 400 job prospect

The intersection of Highway 6 and 35 Bypass is continuing to develop. Office Depot is now open next to Home Depot and includes two new retail pad sites, which one is under final discussion for a new retail development. Across the Bypass in a new retail complex, Alvin Crossing, where the new retail strip center is almost complete and is advertising lease space.

The status of new platted subdivisions is shown below:

#### NEW SUBDIVISION STATUS

<u>Subdivision</u>	<u>Lots</u>	<u>% Lots Built</u>	<u>% Homes Built</u>
Forest Heights	307	100%	47%
Hamilton Square	120	100%	96%
Callaway Crossing	17	100%	41%
Royal Estates	19	100%	42%
North Pointe Trails	210	100%	51%
Midtown Park	264	32%	14%
Mustang Crossing	480	30%	23%
Kendall Lakes	808	39%	4%
Hunter's Cove	41	100%	7%

The City is anticipating approximately 55 new homes to be built in FY 2010-11.

## **QUALITY OF LIFE**

The City is focusing its attention on Quality of Life. The City has funded and supported new parks, existing park improvements, recreational and senior citizen programs, a Library, and a Museum over the past years and continues to do so.

The City is actively making capital improvements in our new Bob Briscoe Park. Council appropriated \$967,000 two years ago to conclude these improvements. A concrete hiking exercise trail, along with a playground, is designed within Briscoe Park that will connect to the ACC trail. With the assistance of the C&R District, we are improving the wet detention lake in Briscoe Park to increase its depth and shape the banks. The goal is to make it a true amenity.

The annual All American Festival over Labor Day weekend was another great success with over 5,000 attendees. Many civic groups and businesses came together to make it truly a community affair. Other new recreation programs initiated with enthusiastic public participation included the first Mother-Daughter Sleepover; second Father-Son Campout; Third Annual Halloween Trick or Treat Festival in National Oak Park and the initial Bark in the Park event.

## **2009 – 2010 Accomplishments**

### **Improve Economic Development for the Community**

- Develop a Conference Center Plan and completed financial assessment.
- Assume responsibility of the Alvin Tourist and Convention Bureau
- Supported new construction of Office Depot, La Quita Inn, Bancroft Apartments and Melbourne Senior Center.
- Negotiated a Developer's agreement to provide streets and utilities for new Community Hospital.

### **Improve Services for the Community**

- Implemented new EMS Transport service.
- Implemented new Code Enforcement software
- Installed OSSI Emergency Dispatch System
- Installed new Emergency Generator at APD
- Moved APD Emergency Generator to City Hall

### **Improve the Image and Recreation Opportunities to the Community**

- Completed new Restrooms and Concession building in Briscoe Park
- Constructed new paver sidewalks in Downtown area
- Complete Phase 2 of the Hike and Bike Trail development – construction is scheduled for October 2011.
- Completed the Hike and Bike Trail in National Oak Park

## **Improve City Utility Services and Advance Mobility Projects for the Community**

- Obtained and completed major Drainage Study on the M-1 Ditch Watershed
- Construction of major upgrades to the City's 30 year old Waste Water Treatment Plant.
- Resurfaced asphalt streets in the downtown area.
- Continue the City's program to replace deteriorating iron water lines in a planned and systematic manner.
- Continue the City's program to install new sewer lines or liners to reduce infiltration/inflow during rain.
- Managed construction of KAB deteriorative bridge at Gordon over Mustang.
- Supported new City bridges build by TXDOT at Johnson Street, CR 172, and Clifford.

## **2010 – 2011 Goals**

### **Improve Economic Development for the Community**

- Update Comprehensive Plan

### **Improve Services for the Community**

- Begin implementation of the M-1 Ditch Watershed improvements.
- Revise and Streamline the City's Ethic Ordinance
- Explore and address Humane Shelter Facilities on Hwy 6
- Consider ordinance to Limit Commercial False Alarms
- Continue to Digitize and Index City files

### **Improve the Image and Recreation Opportunities to the Community**

- Finish the Bob Briscoe Park Hike and Bike Trail
- Beautify Downtown corner at Willis and Gordon
- Install directional signs for Parks at highways

### **Improve City Utility Services and Advance Mobility Projects for the Community**

- Develop and implement plan to reduce flooding around High School.
- Implement FEMA Community Rating Service Program
- Continue efforts to Extend FM 528 and advance Grand Parkway and Hwy 35 Toll-roads

## **TIRZ #2**

TIRZ #2 was formed in 2003 for the development of the Kendall Lakes subdivision. Construction on the first four subdivision Sections began in February 2006 with construction of homes beginning in early 2008. Approximately seventy percent of the property tax derived from the incremental improvements will be used by the developer for the construction of public infrastructure. Thirty percent will be directed to the City for Administrative, Police, and Emergency Services. The City will also receive construction

Impact Fees and residential water and sewer service fees. The City approved a revision to the Development in 2009. Approximately half of the property will now be dedicated for commercial and light industry. Plans to bring rail into the industrial part are underway. The frontage along SH 35 is still slated for commercial retail.

### **FM 528 EXTENSION, GRAND PARKWAY AND ALVIN TOLL-WAY**

The effort to move the proposed FM 528 Extension through HGAC and TXDOT made significant advanced in 2009 made possible mainly by our new Congressman Randy Webber, our new Commissioner Stacy Adams, and our new County Judge Joe King. The Houston TXDOT District has proposed and submitted the right-of-way to the Austin for inclusion into the TXDOT System. This opens up more avenues for funding options. TXDOT has suggested and Council approved an application for its “pass-through” funding program. Action is scheduled to be considered by TXDOT Commissioners in August 2009.

TXDOT has selected the proposed routing for the Grand Parkway. The route will connect SH 288 at CR 60 to SH 35 near Liverpool, follow 35 north around Alvin to just past FM 517, and then connect eastward to I-45 at CR 646. The detail highway schematics and environmental impact are now being done. The Brazoria County Toll-Road Authority has entered into an agreement with the Harris County Toll-Road Authority to let Harris County take the lead in working with TXDOT to do this project.

TXDOT has completed its analysis of the SH 35 Corridor. It is recommending a toll-way beginning a Spur 5 near the University of Houston following Mykawa Road down to Alvin where the existing 35 will be improved from Alvin to Angleton. This toll way project is supported by the Cities of Alvin, Pearland, Friendswood, League City, and Brookside, by the County and by the Chocolate Bayou Chemical Companies. Due to a lack of general funding for new highways, this project schedule has slipped. Jacobs Engineering is doing the environmental studies, but TXDOT has taken over the detail schematics to do in-house. The next public meetings are scheduled for 2010.

Both of these new roads will have a major impact on Alvin mobility and will allow reasonable commuting times between Alvin and Houston, Clear Lake, and Sugarland. This will result in Alvin becoming a residential alternative for a greater number of people.

### **PROJECTED REVENUES**

The proposed budget is based on the following estimated revenues:

#### **General Fund**

The Brazoria County Central Appraisal District has provided the City of Alvin a certified roll. The final net taxable value is \$902,773,048. The tax levy is \$7,254,684. The city has a collection history of 96.5% of the total levy. To stay conservative due to economy, the City budget 96% collection rate of total tax levy.

**Sales Tax Fund**

The sales tax revenue for FY 2009-2010 was budgeted at \$3,557,913. Sales tax has experienced a decline during most part of 2009-10. In budget year 2010-11, we budgeted \$3,269,068.

**Utility Fund**

Water and sewer revenue for FY 2009-2010 is projected to be \$5,937,178. Due to Consumer Price Index increases, the revenues for FY 2010-2011 have been increased by 2.3% to \$6,073,733.

**Sanitation Fund**

The City solicited competitive proposals for sanitation services in 2005. The contract provides for an annual CPI-U adjustment and a cost of fuel adjustment. The contractor, IESI, has formally submitted its proposed 2.24% CPI-U and a landfill adjustment to all residential, commercial, and roll-off customers. While not approved at this time, the proposed budget includes total fund revenues of \$2,379,000 with expenses of \$2,120,259. Prior to final approval of this budget, Council will consider approval of the annual adjustment and new customer rates.

**FRANCHISE REPORT*****Comcast Cable***

On September 1, 2005, Senate Bill 5 changed the “franchising authority” from the cities to the State for all cable and video/communication providers. The projected annual revenues to be received in fiscal year 2010-2011 are approximately \$171,000.

***Texas-New Mexico Power Company***

Our current agreement, passed by Ordinance 04-LL, expires April 14, 2014. The projected annual revenues to be received in fiscal year 2010-2011 are approximately \$836,000.

***Reliant Energy- Houston Lighting and Power Company***

Reliant Energy-Centerpoint Energy serves a small portion of the City of Alvin and operates its electric utility system pursuant to Chapter 20 of the Code of Ordinances, City of Alvin, Texas. The projected annual revenues to be received in fiscal year 2010-2011 are approximately \$17,000.

***Centerpoint Energy- Entex***

By Ordinance No. 68-C the City Council granted a franchise to Houston Natural Gas Corporation (now “Reliant Energy- Entex”) to operate a natural gas pipeline system within the City to provide natural gas service to the Community. The projected annual revenues to be received in fiscal year 2010-2011 are approximately \$78,000.

***AT&T***

As a result of HB 1777 (codified as Chapter 283 of the Local Government Code) which became effective on September 1, 1999 the City has no franchise agreement with AT&T or other certified telecommunications providers. The PUC has established the access line rates under the statute for such providers. The projected annual revenues to be received in fiscal year 2010-2011 are approximately \$176,000.

**DONATION POLICY**

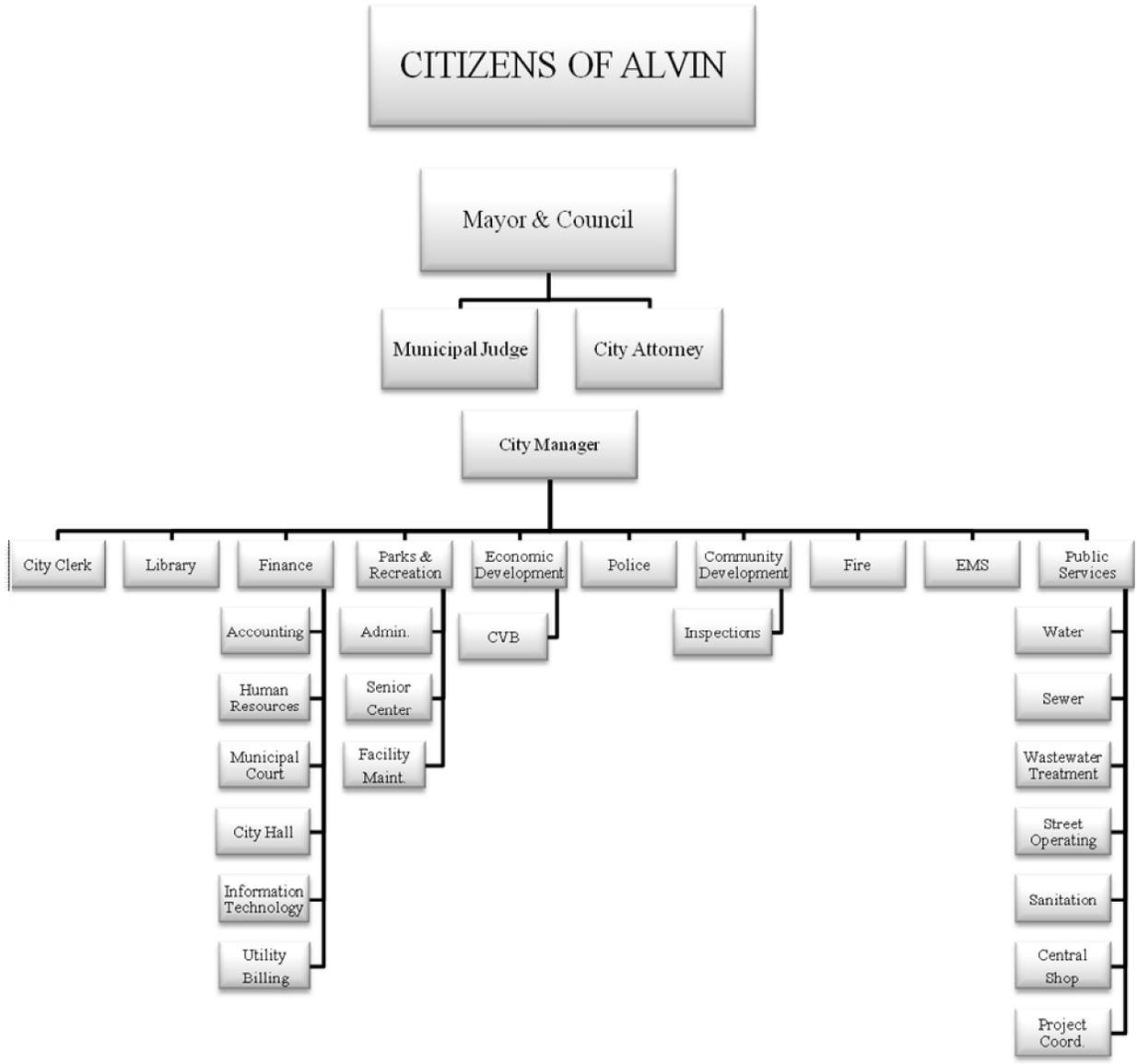
The Donation policy will ensure that the City has an updated list of appropriate items and services that could be donated to the City. The policy provides opportunity to the Parks Board, Planning Commission and others to input to the list. The list would be reviewed and approved by Council each year. Any donation in excess of \$5000 must be approved by Council.

Private individuals created a Friends of Alvin Parks Foundation in 2009. This organization will seek grants often limited to 301 corporations. Funds from these grants or other donations will be offered to the City for special Park projects under the City's standard donation policy.

**REAL PROPERTY INVENTORY**

A copy of the Real Property Inventory update is provided for Council review, and will be made available in the Council conference room.

# City of Alvin Organizational Chart



## City of Alvin Officials & Consultants

### Officials:

Terrence Lucas	Interim City Manager
Bobbi Kacz	City Attorney
Thomas W. Peebles	City Clerk
Suzy Kou	Finance Director
Mike Merkel	Chief of Police
Rex Klesel	Fire Chief
Larry Buehler	Director of Economic Development
Ron Schmitz	Director of EMS
Michelle Holley-Lira	Director of Community Development
David Kocurek	Director of Public Services
Vacant	Director of Parks & Recreation
Danna Kay Wilson	City Librarian

### Consultants:

Donna Starkey	Municipal Court Judge
Bill Pannell	Alternate Municipal Court Judge
Abel R. Longoria	Medical Director
Belt Harris & Assoc., L.L.P.	Independent Auditor
Coastal Securities	Financial Advisor
Vinson & Elkins, L.L.P.	Bond Counsel
Olson & Olson, L.L.P.	Legal Advisor

**ORDINANCE NO. 10-AA**

**AN ORDINANCE OF THE CITY OF ALVIN, TEXAS ADOPTING THE BUDGET FOR THE CITY OF ALVIN, TEXAS FOR FISCAL YEAR 2010-11; DIRECTING THE CITY CLERK TO POST A COPY OF THE BUDGET ON THE CITY OF ALVIN WEBSITE; AND SETTING FORTH OTHER PROVISIONS RELATED THERETO.**

**WHEREAS**, State Law and the City's Home Rule Charter require that the City enact an annual budget: and

**WHEREAS**, the City desires to comply with sound budgetary principles and protect the citizens of the City by maintaining a fund balance adequate to cover the needs of the City during fiscal year 2010-2011; and

**WHEREAS**, the budget for fiscal year 2010-2011 reflects Council's best efforts at providing a balanced budget and maintaining the necessary fund balance to meet the City's needs; **NOW, THEREFORE,**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS;**

**Section 1.** That the City Council hereby adopts the recitals and findings set forth in the preamble hereof.

**Section 2.** That the City Council hereby adopts the City of Alvin Annual Budget for fiscal year 2010-2011, a copy of which is attached hereto and incorporated herein by reference. Such budget is adopted by the favorable vote of a majority of the members of the City Council of the City of Alvin, Texas in a Council meeting duly assembled in accordance with Article VII of the Home-Rule Charter of the City of Alvin, Texas.

**Section 3.** That the City Council files the budget with the City Clerk and directs the City Clerk to post a copy of the budget on the City of Alvin website.

**Section 4. Open Meetings Act.** It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't Code*.

**PASSED AND APPROVED** on first reading on the 2 day of September, 2010.

**PASSED AND APPROVED** on second reading on the 9 day of September, 2010.

**ATTEST:**

**CITY OF ALVIN:**

By: Thomas W. Peebles  
Thomas W. Peebles, City Clerk

By: Gary Appelt  
Gary Appelt, Mayor

**ORDINANCE NO. 10-BB****AN ORDINANCE OF THE CITY OF ALVIN, TEXAS, LEVYING A PROPERTY TAX RATE FOR THE YEAR 2010; DIRECTING THE TAX ASSESSOR-COLLECTOR TO ASSESS, ACCOUNT FOR, AND DISTRIBUTE THE PROPERTY TAXES AS HEREIN LEVIED.**

**WHEREAS**, Section 26.05 (a) of the Tax Code requires taxing authorities to adopt a property tax rate by September 30 of each year or within sixty days after receipt of the certified appraisal roll; and

**WHEREAS**, Section 26.05 (a) of the Tax Code requires the total property tax rate be approved in two components: (1) Maintenance and Operations; and (2) Debt Service; and

**WHEREAS**, Section 26.05 (b) of the Tax Code requires that if the ordinance sets a tax rate that, if applied to the total taxable value, will impose an amount of taxes to fund maintenance and operation expenditures of the taxing unit that exceeds the amount of taxes imposed for that purpose in the preceding year, the taxing unit must include in the ordinance in type larger than the type used in any other portion of the ordinance the following statement:

**"THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE"; NOW, THEREFORE;**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS:**

That there be and is hereby levied for the year 2010 on all real and personal property within the City limits of the City of Alvin, Texas, except so much thereof as may be exempt by the Constitution and laws of the State of Texas and of the United States the following:

**Section 1.** An ad valorem tax of and at the rate of \$0.6697 on the One Hundred Dollars valuation of the real and personal property and mineral royalties owned within the City limits of Alvin on the first day of January 2010 to provide for the current expenses of the City of Alvin, Texas (General Fund).

**Section 2.** An ad valorem tax of and at the rate of \$0.0025 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2010, to pay current interest and to provide a Sinking Fund on the General Obligation Refunding Bonds, Series 1998.

**Section 3.** An ad valorem tax of and at the rate of \$0.0102 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2010, to pay current interest and to provide a Sinking Fund on the Certificates of Obligation, Series 2000.

**Section 4.** An ad valorem tax of and at the rate of \$0.0272 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on

the first day of January 2010 to pay current interest and to provide a Sinking Fund on the General Obligation Bonds, Series 2002.

**Section 5.** An ad valorem tax of and at the rate of \$0.0319 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2010 to pay current interest and to provide a Sinking Fund on the General Obligation Refunding Bonds, Series 2002A.

**Section 6.** An ad valorem tax of and at the rate of \$0.0064 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2010 to pay current interest and to provide a Sinking Fund on the General Obligation Refunding Bonds, Series 2003.

**Section 7.** An ad valorem tax of and at the rate of \$0.0046 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2010 to pay current interest and to provide a Sinking Fund on the Tax Anticipation Notes, Series 2005.

**Section 8.** An ad valorem tax of and at the rate of \$0.0143 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2010 to pay current interest and to provide a Sinking Fund on the Certificate of Obligations, Series 2006A.

**Section 9.** An ad valorem tax of and at the rate of \$0.0131 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2010 to pay current interest and to provide a Sinking Fund on the Certificate of Obligation, Series 2006C.

**Section 10.** An ad valorem tax of and at the rate of \$0.0152 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2010 to pay current interest and to provide a Sinking Fund on the Tax Anticipation Notes, Series 2007.

**Section 11.** An ad valorem tax of and at the rate of \$0.0066 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2010 to pay current interest and to provide a Sinking Fund on the Certificate of Obligation, Series 2008A.

**Section 12.** An ad valorem tax of and at the rate of \$0.0019 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2010 to pay current interest and to provide a Sinking Fund on capital leases.

**Section 13.** Taxes are to be calculated on the basis of one hundred percent (100%) of assessed value for the 2010 tax year.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL LOWER TAXES FOR MAINTENANCE AND OPERATIONS ON A TAXABLE VALUE OF \$100,000 HOME BY APPROXIMATELY \$1.20.

A total tax rate of all property was set at \$0.8036 per One Hundred Dollars valuation, and such total tax rate was adopted by favorable majority of the members of the City Council of the City of Alvin, Texas in a Council meeting duly assembled in accordance with the Home-Rule Charter of the City of Alvin, Texas and such action is hereby ratified, confirmed and affirmed.

**Section 14.** That the recorded vote of the City Council on this ordinance is:

Council Members voting FOR adoption:

Jim Landriault, Juan Sifuentes, Eileen Cross, Terry Droege Greg Bullard,

Council Members voting AGAINST adoption:

Roger Stuksa

Council Members absent:

Charles Batty, III

**Section 15.** This ordinance is adopted in compliance with Article VII of the City Charter.

**Section 16. Open Meetings Act.** It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't Code.*

**PASSED AND APPROVED** on first reading on the 2 day of September 2010.

**PASSED AND APPROVED** on second reading on the 9 day of September 2010.

**ATTEST:**

**CITY OF ALVIN, TEXAS:**

By: Thomas W. Peebles  
Thomas W. Peebles, City Clerk

By: Gary Appelt  
Gary Appelt, Mayor

## *Budget Process*

### **General Budget Requirements**

#### *Budget Process*

*The budget process is an instrumental key to the development of the City of Alvin's strategic plan. This allows the departments an opportunity to reassess goals and objectives and determine a means for accomplishing them. Budget preparation begins eight months prior to the Council adoption of the final budget in September.*

- The City Manager, between 60 to 90 days prior to the start of each fiscal year, shall submit to the Council a proposed budget. It should provide a complete financial plan for the fiscal year and shall be prepared in accordance with generally accepted accounting standards and guidelines established by the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).
- The budget and all supporting schedules shall be filed with the City Clerk, submitted to the council and shall be a public record. The City Manager shall provide copies for distribution to all interested parties.
- The Council shall fix the time and place of a public hearing on the budget and shall cause to be published in the official newspaper of the city, a notice of hearing setting forth the time and place thereof at least five days before the date of such hearing. All interested parties shall be given an opportunity to be heard for or against any item or the amount of any item contained.
- Prior to October 1, the budget shall be enacted by a favorable majority of the members of the council.
- Upon adoption, the budget shall be in effect for the fiscal year. A copy of the budget as finally adopted shall be filed with the City Clerk and the City of Alvin Library. The final budget shall be reproduced and electronic versions and/or printed copies shall be made available for the use of all offices, departments and agencies and for the use of all interested persons and organizations.
- From the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the object classes therein named. Budget adjustments within a department are approved by the City Manager. All supplemental appropriations for a department should be approved by the City Council.

#### *Budget Phases*

- **Assessment Phase-** This phase consists of assessing our current financial conditions and determining the existing needs within the City, evaluating short and long range economic and financial forecasts. Community feedback is extremely important in helping to establish priorities and determines a means of accomplishing those objectives for the coming budget year(s). Recommendations from the Parks Board, Planning Commission and City Departments are also reviewed.

*Time Frame: February through April 4th*

## Budget Process

- Developmental Phase- The development phase begins with distribution of budget instructions to all departments. Departments begin the process of developing program budgets addressing program objectives, setting goals and prioritizing needs for each program. Short term and long term operating needs and capital outlay requests are determined during this phase.

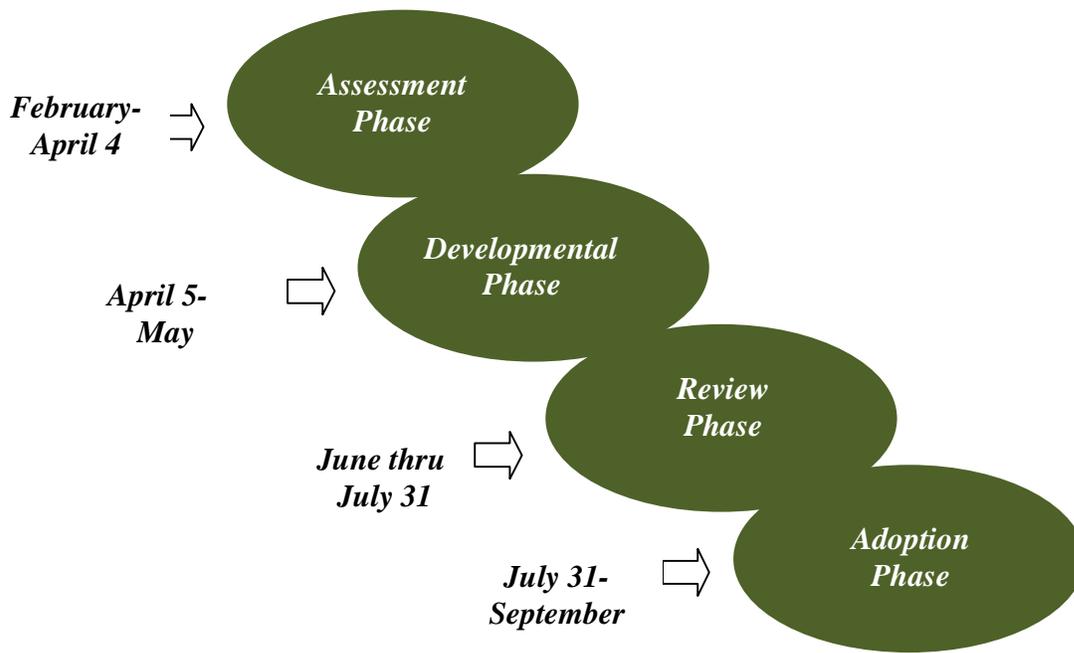
***Time Frame: April 5th through May***

- Review Phase- This phase begins with the submission of budgets by each department. The City Manager begins reviewing departmental budgets and objectives to ensure that City needs and Council priorities are being met while maintaining the fiscal integrity of the City. The City Manager meets with each department head to review their budget with the end result being the creation of a balanced budget the City Manager will submit to Council for adoption. A balanced budget according to Article VII, Section 14 of the Alvin Code of Ordinances means that total estimated expenditures of all fund types shall not exceed the total estimated resources of each fund.

***Time Frame: June through July 30th***

- Adoption Phase- A proposed budget is presented to City Council by the City Manager. Work sessions are held by Council to review the proposed budget. A special City Council meeting is held for Council to vote to exceed 3% above the effective tax rate along with public hearings on the proposed budget and property tax rate. The adoption phase concludes with the first and second reading of the Budget and Tax Rate Ordinances in September. The new fiscal year begins October 1<sup>st</sup>.

***Time Frame: July 31st through September***



## *Budget Process*

### *Property Tax*

- The council shall have the power under the provisions of the state law to levy assess and collect an annual tax upon real and personal property within the city to the maximum provided by the constitution and laws of the State of Texas. The city council shall also have the power to levy other taxes consistent with the laws of the State of Texas.
- All real and personal property within the city not expressly exempted by law shall be subject to annual taxation.
- The amount in the final adopted budget shall be the determination of the amount of the levy for the purposes of the city in the corresponding tax year; provided, however, that in no event shall such levy exceed the legal limit provided by the constitution and laws of the State of Texas.

## Fiscal 2010-11 Annual Operating and Capital Plan Calendar of Events for Budget Preparation and Adoption

April 5	Kick off meeting for budget 2010-11 (Part of Monday staff meeting)
May 19 (est.)	Preliminary values for 2010 available from Appraisal District
June 4	Departments' Budget Requests submitted
May 29	Review Council goals 2009-10, discuss Council goals 2010-11
June 7 - July 9	Budget review by the Manager and department heads.
June 12	Council workshop-Goals and Budget 2010-11
July 26 (est.)	Certified Values for 2010 received from Appraisal District
July 29	City Manager Proposes Budget (Special Council Meeting) and sets date and time for public hearing on the budget
August 5	Include with City council meeting ( <i>Council to vote to exceed 3% above the effective tax rate</i> ). Set dates and time for two public hearings on tax rates on August 17 and 24th
August 12 & 17	Council work session(s) on proposed budget
August 17	Public hearings on proposed budget and property tax.
August 24	Council work session on proposed budget (if necessary) Second Public Hearing on Tax Rate
September 2	Budget and tax rate ordinance adopted on first reading.
September 9	Budget and tax rate ordinance adopted on second reading.
October 1	Fiscal Year Begins

## Accounting System

### Description of Funds and Fund Types

*The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenue, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent the means by which spending activities are controlled. The City uses six fund types and two account groups.*



**GOVERNMENTAL FUNDS-** Governmental type activities are accounted by four fund types, which are the General Fund, Special Revenue Fund, Capital Projects Fund and Debt Service Fund.

- ◆ **General Fund** - The General Fund is used to account for all financial transactions which are not accounted for in another fund. The principal source of revenues of the General Fund is property taxes, sales taxes, franchises, and fines and forfeits. Expenditures are for general government, finance, public safety, public works, culture parks maintenance and recreation, community development and other community services.
- ◆ **Special Revenue Funds** - The Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, or major capital projects) that are legally restricted to expenditures for special purposes. Special revenue funds include State of Texas and Federal grants as well as Hotel/Motel tax revenues. The City has the following special revenue funds:

***Hike & Bike Trail System Fund-*** This fund accounts for a grant for the Hike & Bike Trail System in the City.

***Hotel/Motel Tax Fund-*** Revenues are from a room occupancy tax with expenditures for the promotion of tourism and the convention and hotel industry.

***Municipal Library Building Fund-*** To account for interest earned from investments of customer deposits in the Enterprise Fund and interest earned on fund investments. Funds are expended for the benefit of the City of Alvin Library.

***Special Investigation Fund-*** This fund receives a share of money and property seized during drug related arrests. The funds are used by the police department for investigations involving drugs.

## Accounting System

Description of Funds and Fund Types

**Municipal Court Building Security Fund-** This fund is set up to account for monies collected and used from Municipal Court fees required by state law for Municipal court building security purposes.

**Municipal Court Technology Fund-** This fund is set up to account for monies collected and used from Municipal Court fees as required by state law for Municipal technology purposes.

**Donations-** To account for donations received by the City. Funds are expended as specified by the donation.

**Juvenile Case Manager Fund-** This fund is set up to account for monies collected and used to finance the salary and benefits of a Juvenile Case Manager employed by the City of Alvin Municipal Court.

**Park Dedication Fund-** To account for Park land dedication and park development fee requirements that promote the development of additional neighborhood parks to retain sufficient park land for use by the current residence and sufficient park land for the new neighborhoods.

**Fire Capital Fund-** To account for Fire Capital revenue received various entities

**Conference Center Fund-** To account for revenue and expenditures related to the proposed Conference Center

**Hospital Fund-** To account for revenues and expenditures related to the proposed Hospital

**TIRZ Funds** – To accounts for revenues received from Tax Incremental Reinvestment zones (Star State, Savannah Plantation and Kendall Lakes)

- ◆ **Capital Projects Fund** - The Capital Projects Fund is used to account for the proceeds from the sale of general obligation bonds and expenditure of these proceeds for the acquisition or construction of fixed assets as designated in each bond issue or as authorized by Council. Sources of revenues are primarily proceeds of general obligation debt and transfers from other funds.
- ◆ **Debt Service Fund** - The Debt Service is used to account for the payment of interest and principal on all general obligation debts of the City. The primary source of revenue for debt service is property taxes.

## Accounting System

### Description of Funds and Fund Types

- ◆ **Sales Tax-Street Improvements Fund** - The Sales Tax Street Improvement Fund is used to account for a portion of the Sales taxes received that Council has designated to be used for street projects, to support the streets and provide engineering and maintenance support of street. The primary source of revenue is sales taxes received by the City.
- ◆ **Permanent Fund** - The Permanent Fund is used to account for the handling and maintaining of the City's Cemetery.



### PROPRIETARY FUND

- ◆ **Enterprise Funds**

The Enterprise Funds are proprietary funds used to account for operations that are financed and operated in a manner similar to private business enterprises- where the intent of the government's council is that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the government's council has decided that periodic determination of net income is appropriate for accountability purposes.

***Water & Sewer-** To account for revenues and expenses for water and sewer services for the residents of the City.*

***Impact Fees-** To account for revenues collected for water and/or sewer sanitary facilities imposed on new development by the city in order to fund or recoup the costs of capital improvements or facilities expansions necessitated by and attributable to such new development..*

***Sanitation-** To account for the revenues and expenses for solid waste collection, disposal services for the residents of the city and recycling education.*

***Emergency Medical Services-** To account for revenues and expenses for emergency medical service for the residents of Alvin and the surrounding area.*



**INTERNAL SERVICE FUND-** Internal Service funds are used to account for operations services provided by one department to other departments in the City on a cost reimbursement basis.

- ◆ **Central Shop-** To account for revenues and expenses for central shop which handles the maintenance of vehicles and equipment for the different departments of the City.

## Accounting System

### Description of Funds and Fund Types

- ◆ **Vehicle Replacement Fund-** To account for the accumulation of vehicle replacement cost and purchase of vehicles.
- ◆ **IT Replacement Fund-** To account for the accumulation of computer replacement cost and purchase of computers.



### ACCOUNT GROUPS

- ◆ **General Fixed Assets Account Group** - This account is established to account for the fixed assets owned by the City exclusive of those relating to proprietary fund operations. Expenditure transactions to acquire general fixed assets occur in the General Fund, Special Revenue Funds and Capital Projects Fund.
- ◆ **General Long-Term Debt Account Group** - This account group is used to account for the City's long-term liabilities which include general obligation bonds, certificates of obligation, time warrants, and capital lease obligations due at varying dates through 2029.



### MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

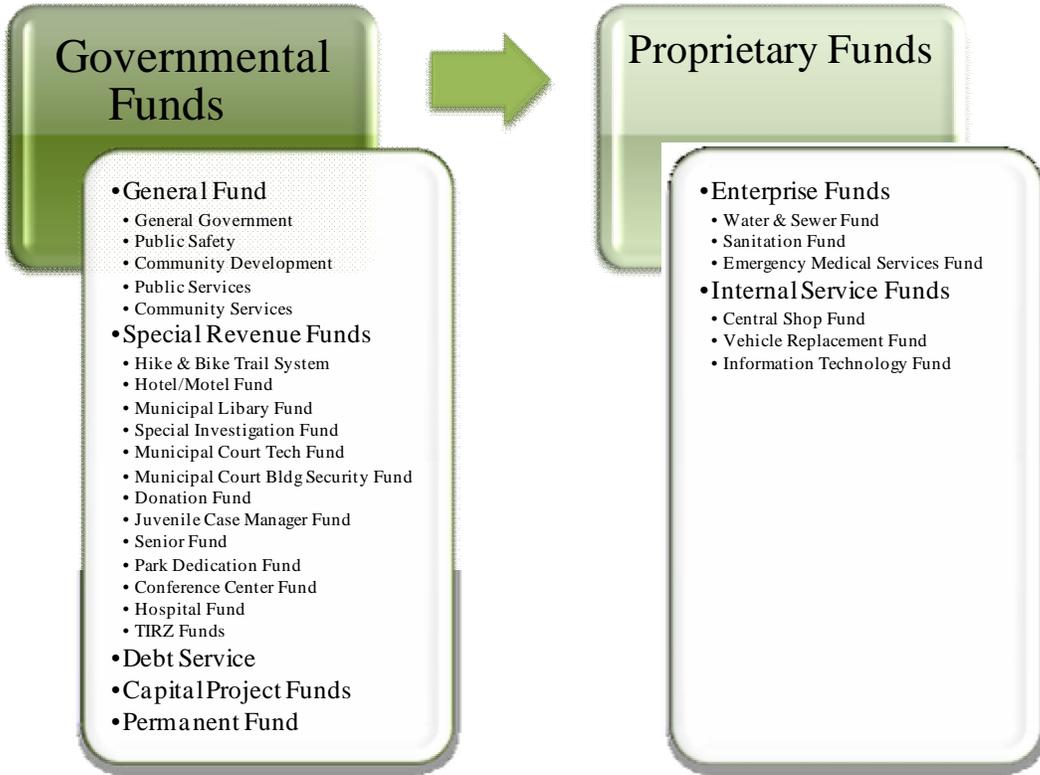
- ◆ The City employs the modified accrual basis of accounting all funds except the Enterprise Fund. Under this basis of accounting, revenues are recognized when they become susceptible to accrual, i.e., both measurable and available to finance expenditures of the current period and collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Such time thereafter should not exceed 60 days. Expenditures are recorded when a liability is incurred with the exception of debt service expenditures, which are recorded only when payment is due. The Enterprise Fund uses the accrual basis of accounting recognizing revenues when earned and expenses when incurred. Accounts receivable for services are recorded when billed. Unbilled amounts are not material and have not been accrued in the proprietary fund.



### BASIS OF BUDGETING

- ◆ For budget purposes, all funds are budgeted according to the appropriate basis of fund accounting.

*City of Alvin Fund Structure*



## Financial Management Policies

### **Reserve Policies**

- Resolution 04-R-22, a resolution of the City Council of the City of Alvin, Texas establishes a fund balance minimum of twenty-five percent (25%) of annual operating costs for the General Fund and fifty percent (50%) of annual debt payments for the debt service fund. The City will maintain sufficient funds to operate the City for a period of ninety days. The minimum fund balance of the General Fund should not be less than \$1,500,000 plus the balance of the compensated absences which shall include sick leave, vacation and compensatory time.
- In the Water and Sewer Enterprise Fund, the City will maintain an operating reserve of not less than four months of the current year's appropriation for operation and maintenance, which is defined as the total budget less debt service and capital project expenditures. In other enterprise operating funds, the City shall strive to maintain positive retained earnings positions to provide sufficient reserves for emergencies.
- Fund Balance/Retained Earnings shall be used only for emergencies, non-recurring expenditures, or major capital purchases.

### **Financial Reporting Policies**

- The City's accounting and financial reporting systems will be maintained in conformance with current accepted principles and standards of the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).
- An independent public accounting firm will perform an annual audit.

### **Debt Service Policies**

- Long-term debt will not be issued to finance current operations.
- The final maturity date for any long-term debt will not exceed the expected useful life of the capital improvement so financed.
- Long-term debt will not exceed the City's resources for repaying the debt.
- The city shall have the power to borrow money on its credit, and to issue general obligation bonds for public improvement or any other purpose not prohibited by the constitution and laws of the State of Texas, and to issue refunding bonds to refund outstanding bonds of the city previously issued. All such bonds shall be issued in conformity with the laws of the State of Texas.

## Financial Management Policies

- The city shall have the power to borrow money for the purpose of constructing, purchasing, improving or repairing of public utilities, recreational facilities or any other self-liquidating municipal function not prohibited by the constitution or laws of the State of Texas and to issue revenue bonds payable solely from the properties and/or income from those public utilities or recreational facilities.

### **Personnel Policy**

- The City of Alvin's goal is to attract and retain qualified personnel in the City organization by offering a competitive salary and benefit package.
- All full-time and regular part-time positions are carefully evaluated in order to compete with the local job market. New positions are created based on actual needs by a particular department or departments to meet the service delivery needs of the community.
- The City periodically utilizes community service programs for parks and community clean up and beautification. Also, the City makes effective use of temporary agency employees.

### **Fixed Assets**

- These assets will be reasonably safeguarded and properly accounted for, and prudently insured. A fixed asset of the City shall be defined as a purchased or otherwise acquired piece of equipment, vehicle, furniture, fixture, capital improvement, addition to existing capital investments, land or buildings, with the cost or value of such acquisition being \$5,000 or more with an expected useful life greater than one year.

## Administrative Policy

### **Budget Management and Adjustments**

The object of this policy is to establish guidelines and procedures necessary to effectively administer and control the annual budget, a financial plan of operation for the City and the provision of services to the citizens.

- ◆ In accordance with the City of Alvin Charter (Article VII, Sec. 14), estimated expenditures shall not exceed estimated revenues. The total estimated expenditures of all fund types shall not exceed the total estimated resources of each fund (prospective income plus cash on hand).
- ◆ Responsibility is assigned to the City Manager who then delegates to each department head for maintaining expenditures within each object class account. Department heads are responsible for recommending transfers within the department. Approval from the City Manager is necessary to complete the process.
- ◆ All supplemental appropriations should be approved by the City Council.

This policy is necessary to enable a department to continue operations in times of emergency and change, yet still adhere to the budget requirements as outlined in the City Charter.

## POLICY STATEMENTS ON INTERFUND TRANSFERS

In fiscal year 2010/11, the Utility, EMS, Sanitation, and Cemetery funds will be charged the following percentages of franchise fee based on the 2010/11 budgeted operating revenues.

Utility Fund	6%
EMS	2%
Sanitation	6%
Cemetery	46%

The Utility, EMS, Sanitation, Cemetery and Sales Tax funds will also be assessed an administrative charge for IT, Human Resources, City Manager, Accounting and Legal services. These charges are based on percentages of total cost in the affected departments.

Utility	18.03%
Sales Tax	10.93%
EMS	1.09%
Sanitation	0.55%
Cemetery	0.27%

The proposed transfers to the General Fund for fiscal year 2010/11 are listed as follows:

	<u>Franchise</u>	<u>Administrative</u>	<u>Total</u>
Utility	150,902	185,401	336,304
EMS	35,088	11,236	46,324
Sanitation	134,781	5,618	140,399
Cemetery	32,338	2,809	35,148
Sales Tax	0	112,364	112,364

## Donation Policy

### **I. Rationale**

The City of Alvin desires to grow and prosper, whereby it offers its constituents the highest quality programs, services, facilities, and recreational offerings. There are many individuals, businesses, and entities that welcome the opportunity to be benefactors on behalf of the City. This policy is formulated to be amenable both to those unselfish patrons and sponsors who wish to give real and personal property and services of value to the City and to the recipient—the City, as well. Therefore, this policy is designed to promote the rendering of useful gifts to the City of Alvin with relative ease.

### **II. General**

The City through the different departments will develop a list of acceptable items, with cost estimates with input from the Planning Commission, Parks Board, Senior Citizens Advisory Board, Alvin Volunteer Fire Department, Alvin Police Association and Alvin EMS Volunteer Association. This list will be approved by the City Council. The list may include some of the following examples: Parks playground equipment, Police equipment, Labor for specified projects/activities and other services.

The City of Alvin welcomes donations that appear on a list approved by City Council. Anyone wanting to donate services, real property, personal property, equipment, or money should contact the Finance Department to convey the nature of the gift and any stipulations regarding its use. The Finance Department will seek the City Manager's approval (his/her determination that the proposed donation appears on the pre-approved list, or if the proposed donation has not received approval, then the City Manager will evaluate the proposed donation to ensure that it adheres with this policy and present it for Council approval) prior to presenting the patron with a Donation Form. When the Donation Form is completed, the donated services, items, materials, and property will be accepted as City property. All documentation will reside in the Finance Department.

### **III. Exclusions**

- A) Donations of real and personal property, and services are welcome, as long as they are not considered to be “mission critical.” Broadly defined, “mission critical” refers to items, services, and property that are essential to the daily operation of the City.
- B) Donations will not be accepted from individuals or companies who have had a contractual relationship with the City within the last two years. Donations from franchises, however, will be accepted.

## Donation Policy

### **IV. Procedure for Development of List of Desired Items**

- A) The City Manager will determine if the donation is acceptable based on a consultation with the appropriate department head before donations of real and personal property will be accepted from individuals or companies.
- B) Solicitations for donations by employees must be pre-approved by the City Manager.
- C) Because every City Department's needs and desires vary over time, this policy provides an avenue for the receipt of myriad acceptable items, materials, property, and services. The following list is a sampling of items and services that are needed by the City of Alvin: park playground equipment, outdoor seating, trees, shrubs, and flowers, park maintenance (adopt-a-park programs), real estate; travel and training, computer equipment, office furniture, office supplies, police, fire, and EMS equipment, food, decorations, and prizes for events, and labor for various projects and activities.

### **V. Procedure**

1. The City of Alvin's Donation Policy will be publicized via the City website, bulletin boards, and civic groups.
2. The appropriate department must justify proposed donations.
3. Proposed donations will be communicated to the City Manager's office for approval.
4. Once approved, the patron will complete a Donation Form, which will serve as a legally binding document conveying the donation from the donor to the City of Alvin.
5. All documentation will reside in the Finance Department.
6. The City Manager will issue a quarterly report listing all donations to the City Council.
7. If a donated item necessitates future insurance and maintenance obligations, the following procedures must be followed:

## Donation Policy

- a. Obtain a complete description of the vehicle or equipment item, including make, model, year, serial number, vehicle identification number, and statement of condition.
  - b. Provide an estimate of current value and replacement value by using and referring to appropriate trade publications or other sources.
  - c. Establish and document the need for the item.
  - d. Estimate associated costs for ongoing maintenance and operations, and provide all documentation to the City Manager and Director of Finance.
2. Donations, which are valued at a sum of five thousand dollars (\$5,000.00) or greater, will be recognized by a certificate of appreciation and/or a press release.

### **VI. Desired Donations**

The City Manager's office will be responsible for gleaning input regarding a list of desired items, property, materials, or services from all departments, boards, commissions, associations, and City Council committees. This list will be compiled and updated periodically on the City's website.

City of Alvin, Texas  
Annual Budget 2010-2011

**BUDGET SUMMARY  
ALL FUNDS**

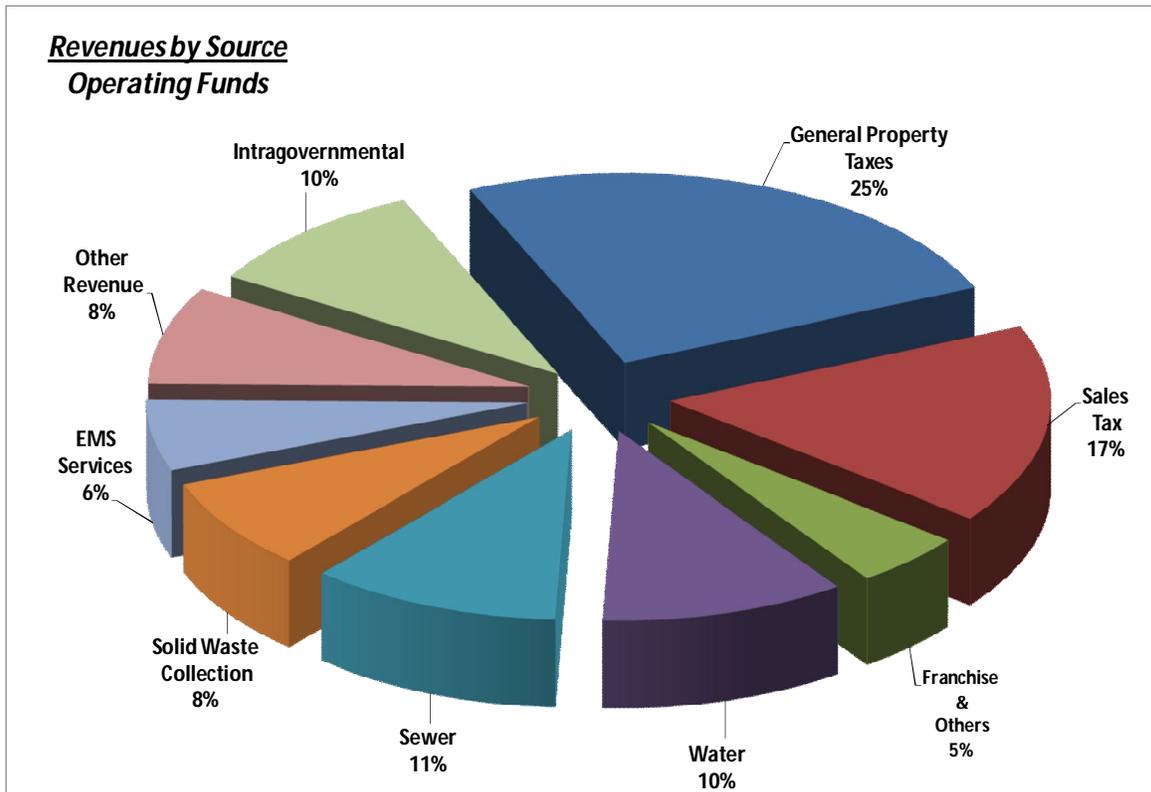
FUND	REVENUES/RESOURCES	ACTUAL	ACTUAL	BUDGET	PROJECTED	BUDGET
		2007/08	2008/09	2009/10	YEAR END 2009/10	2010/11
111	General Fund	\$16,961,992	17,273,895	16,811,852	16,794,965	\$16,840,679
113	Tom Blakeney Trail System Fund/Phase II	100,118	100,880	102,080	101,110	101,610
121	Hotel/Motel Tax Fund	621,424	668,372	758,646	724,877	1,439,114
122	Municipal Library Building Fund	116,233	104,945	93,835	93,835	46,921
123	Special Investigation Fund	97,522	93,110	77,220	78,235	60,715
124	Municipal Court Building Security Fund	85,598	93,007	101,704	99,823	107,645
125	Municipal Court Technology Fund	36,688	47,239	45,872	44,140	38,512
126	Fire Capital Fund	0	-	0	131,392	131,392
128	Juvenile Case Manager	7,097	19,679	19,689	30,924	43,424
129	Park Land Dedication	0	24,000	24,000	57,000	57,000
210	Impact Fees	728,197	917,806	1,034,306	1,070,015	1,206,515
211	Utility Fund	9,636,660	8,617,288	9,334,671	9,227,187	9,007,969
212	Sanitation Fund	5,601,153	5,836,405	4,028,774	3,838,513	4,138,737
213	EMS Fund	2,754,556	2,631,213	2,465,319	3,098,418	3,249,053
231	2005 WS Bonds Projects	1,089,775	1,068,171	1,067,279	1,067,279	1,067,279
232	2006 CO Bonds Projects	4,678,504	4,701,968	4,701,968	4,701,968	3,328,382
233	2008B CO Bond Projects	1,944,852	1,960,692	1,960,692	1,964,708	1,702,309
311	Capital Improvement Fund	3,028,857	2,094,407	713,692	210,450	212,450
312	Sales Tax Fund	5,555,953	8,117,230	8,496,010	8,347,312	8,870,554
313	2006 CO Governmental	2,672,342	939,968	859,859	863,219	572,532
314	Conference Center	0	0	1,300,000	1,300,000	1,300,000
315	Hospital Fund	0	0	300,000	300,000	300,000
411	GO Bond Debt Fund	1,772,904	1,680,888	1,640,365	1,606,068	1,533,719
511	Cemetery Fund	490,671	506,343	520,218	473,856	498,314
512	Donation Fund	70,543	66,435	53,220	61,687	61,687
513	Senior Fund	19,994	15,323	16,069	11,687	13,793
611	Central Shop	662,503	678,497	741,510	752,678	797,380
612	Vehicle Replacement Fund	2,514,640	2,167,978	2,194,222	2,212,130	2,498,102
613	Computer Replacement Program	0	0	0	0	312,547
801	TIRZ #1- Star State	0	12	12	21	21
802	TIRZ #2- Kendall Lakes	0	15,493	15,493	29,359	44,359
803	TIRZ #3- Savannah Plantation	0	520	520	520	1,020
<b>Total Revenues/Resources</b>		<b>\$61,248,776</b>	<b>60,441,764</b>	<b>\$59,479,097</b>	<b>59,293,375</b>	<b>\$59,583,735</b>

**EXPENDITURES/USES**

111	General Fund	11,431,353	12,082,352	11,889,068	11,207,806	11,240,171
113	Tom Blakeney Trail System Fund/Phase II	0	0	0	0	0
121	Hotel/Motel Tax Fund	193,454	155,526	178,450	168,716	862,629
122	Municipal Library Building Fund	11,513	11,110	4,100	46,914	2,500
123	Special Investigation Fund	27,009	17,740	0	19,020	0
124	Municipal Court Building Security Fund	1,006	303	0	1,178	1,800
125	Municipal Court Technology Fund	99	12,417	12,683	16,828	25,497
126	Fire Capital Fund	0	0	0	0	0
128	Juvenile Case Manager	0	0	0	0	0
129	Park Land Dedication	0	0	0	0	0
210	Impact Fees	0	0	0	0	0
211	Utility Fund	7,481,721	5,680,607	6,403,331	6,658,555	6,404,137
212	Sanitation Fund	3,241,715	4,009,032	2,111,225	1,978,775	2,120,259
213	EMS Fund	1,566,407	1,367,793	1,213,179	1,603,765	1,741,881
231	2005 WS Bonds Projects	21,604	892	0	0	0
232	2006 CO Bonds Projects	(23,464)	0	0	1,373,586	0
233	2008B CO Bond Projects	0	0	0	264,398	0
311	Capital Improvement Fund	1,034,905	1,883,996	279,209	0	0
312	Sales Tax Fund	2,676,282	3,100,126	3,661,429	2,913,240	3,431,237
313	2006 CO Governmental	1,744,145	80,109	37,986	293,087	0
314	Conference Center	0	0	79,028	0	673,459
315	Hospital Fund	0	0	24,600	0	155,414
411	Debt Service Fund	1,453,751	1,306,640	1,266,117	1,320,793	1,229,345
511	Cemetery Fund	43,631	47,926	55,493	45,843	58,947
512	Donation Fund	32,958	28,215	14,000	15,000	15,000
513	Senior Fund	15,080	8,354	8,757	6,494	8,000
611	Central Shop	505,232	523,371	595,017	511,958	556,580
612	Vehicle Replacement Fund	840,698	313,784	121,896	70,709	558,300
613	Computer Replacement Program	0	0	0	0	312,547
801	TIRZ #1- Star State	0	0	0	0	0
802	TIRZ #2- Kendall Lakes	0	0	0	0	0
803	TIRZ #3- Savannah Plantation	0	0	0	0	0
<b>Total Expenditures/Uses</b>		<b>\$ 32,299,099</b>	<b>\$ 30,630,292</b>	<b>\$ 27,955,568</b>	<b>\$ 28,516,665</b>	<b>\$ 29,397,703</b>

**SUMMARY OF REVENUES BY SOURCE- ALL MAJOR FUNDS**

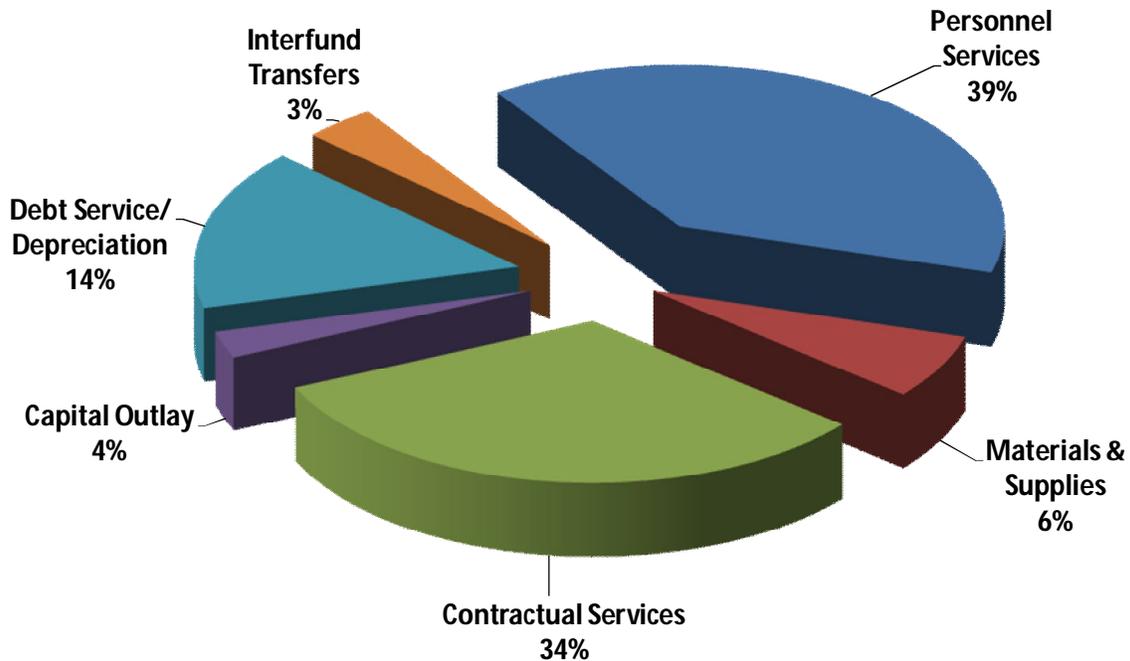
Description	General Fund	Special Revenue Funds	Sales Tax Fund	GO Bond Debt Fund	Permanent Fund	Utility Fund	Sanitation Fund	E.M.S. Fund	Internal Service Fund	Total
General Property Taxes	6,003,753			1,247,944						7,251,697
Sales Taxes	1,634,534		3,269,068							4,903,602
Franchise & Others	1,344,400									1,344,400
Water						2,992,698				2,992,698
Sewer						3,081,035				3,081,035
Impact Fees						135,000				135,000
Solid Waste Collection							2,238,000			2,238,000
EMS Services								1,745,400		1,745,400
Intragovernmental	670,539	673,459	155,414		22,301	71,304			1,224,858	2,817,875
Other Revenue:										
Hotel Occupany Tax		206,995								206,995
Fines & Forfeitures	486,500	33,000								519,500
Permits & Licenses	404,300									404,300
Grant Proceeds	15,000									15,000
Investment Earnings	50,000	3,700	12,000	500	2,500	295,800	40,000	2,000	1,030	407,530
Other Incomes	644,494				45,500		1,000	7,000		697,994
<b>Total Revenues</b>	<b>11,253,520</b>	<b>917,154</b>	<b>3,436,482</b>	<b>1,248,444</b>	<b>70,301</b>	<b>6,575,837</b>	<b>2,279,000</b>	<b>1,754,400</b>	<b>1,225,888</b>	<b>28,761,025</b>



**SUMMARY OF EXPENDITURES  
BY CLASSIFICATION- ALL MAJOR FUNDS**

Classification	General Fund	Special Revenue Fund	Sales Tax Fund	GO Bond Debt Fund	Permanent Fund	Utility Fund	Sanitation Fund	EMS Fund	Internal Service Fund	Total
Personnel Services	7,436,058	60,746	816,427			1,252,937	24,393	1,132,561	213,911	10,937,033
Materials & Supplies	472,135	6,000	278,500			736,830		171,574	150,190	1,815,229
Contractual Services	3,492,494	118,571	1,289,211		20,000	1,687,753	1,864,205	356,192	192,479	9,020,906
Capital Outlay	10,000		59,000			92,500		25,000	558,300	744,800
Debt Service/Depreciation	23,720	707,109	266,515	1,229,345		2,264,295	19,958	230		4,511,172
Interfund Transfers	22,301		291,584		38,947	369,822	211,703	56,324		990,681
Reimbursements	(216,537)									(216,537)
Capital Projects			430,000							430,000
<b>Total Expenditures</b>	<b>11,240,172</b>	<b>892,426</b>	<b>3,431,237</b>	<b>1,229,345</b>	<b>58,947</b>	<b>6,404,137</b>	<b>2,120,259</b>	<b>1,741,881</b>	<b>1,114,880</b>	<b>28,233,284</b>

**Expenditures By Classification  
FY 2010-2011**



## General Property Tax Revenue

### Major Revenues

**2010-11 Budget:** \$ 7,251,697      **2009-10 Budget:** \$ 7,447,283

The Brazoria County Appraisal District (BCAD) assesses property and establishes the value of property for taxation purposes. Taxable values are set at 100% of the assessed market value after exemptions. The City's property values as certified by BCAD for 2010 are \$902,773,048, a decrease of \$18,758,552 (2.03%) from FY 2009 net taxable value of \$921,511,600. FY 2010/11 tax rate is set at .8036, of which .6697 is allocate for General Fund Maintenance and Operations and .1339 being allocated for Debt Service. The percentage of levy collected for fiscal year ending 9/30/2010 was 98.04%.

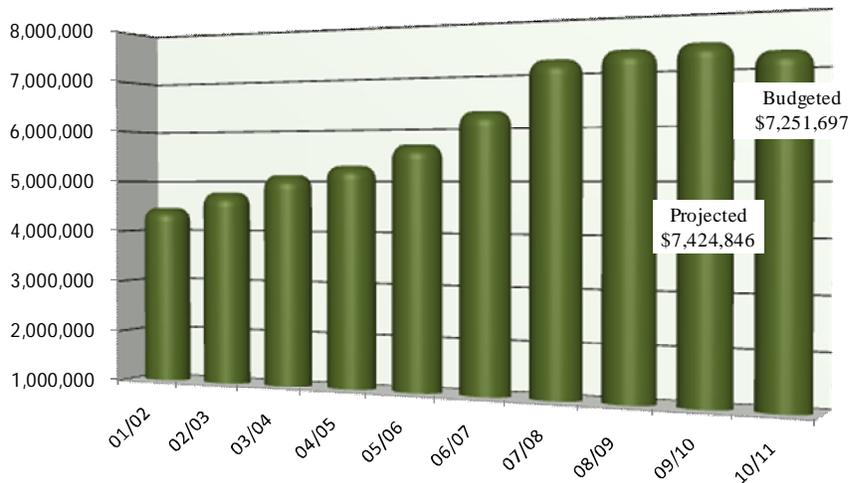
The tax rate is compromised of two components: Debt (Interest and Sinking) to service debt obligations of the City, and Maintenance and Operations (M&O) to provide for operating and maintaining general government functions. The tax rate for 2010 compared to 2009 is as follows:

<b><u>2010</u></b>		<b><u>2009</u></b>	
\$.6697	O & M	\$.6709	O & M
.1339	I & S	.1327	I & S
\$.8036	Total tax rate	\$.8036	Total tax rate

### *Calculation of property taxes for the City of Alvin:*

The City sets the tax rate at .8036/\$100 for 2010. Thus, City taxes on property valued at \$125,000 would be \$1,004.50 ( $\$125,000 \div 100 \times .8036 = \$1,004.50$ ).

### *Property Tax Revenue- Ten Year History*



## Sales Tax Revenue

**2010-11 Budget:** \$ 4,903,602

**2009-10 Budget:** \$ 5,698,860

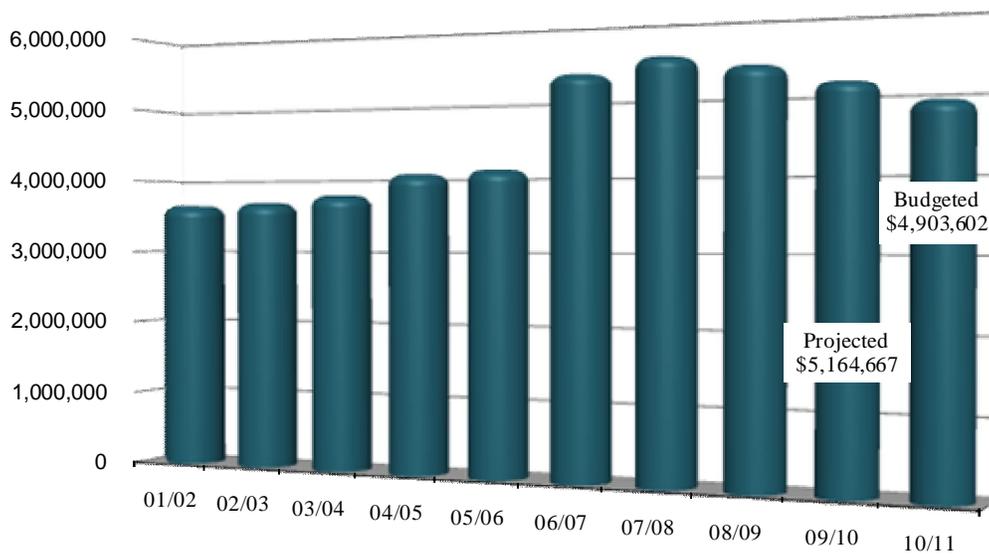
The State of Texas is one of a handful of states that do not have a state personal income tax. Therefore, to generate revenue at the local and state level Texas has a sales tax. The sales tax rate for the City of Alvin is 8.25%: 6.25% State tax, 0.5% Brazoria County tax, and 1.5% is the City's share. The City's total estimated revenue from its share of sales tax for FY 2010/11 is \$4,903,602, of which \$3,269,068 is allocated in the Sales Tax fund for street drainage and sidewalk improvements and \$1,634,534 allocated in the General Fund to reduce property taxes.

Major Revenues

### History of Sales Tax

		% Increase/Decrease
2010-2011 Budgeted	4,903,602	(5.1%)
2009-2010 Projected	5,164,667	(4.2%)
2008-2009 Actual	5,395,694	(2.6%)
2007-2008	5,538,480	3.6%
2006-2007	5,347,220	29.9%
2005-2006	4,114,053	1.2%
2004-2005	4,065,372	7.4%
2003-2004	3,784,147	2.7%
2002-2003	3,684,901	1.1%
2001-2002	3,645,886	3.2%
2000-2001	3,531,531	11.4%

### Sales Tax Revenue- Ten Year History



## Franchise Tax Revenue

### Major Revenues

**2010/11 Budget:** \$1,344,400

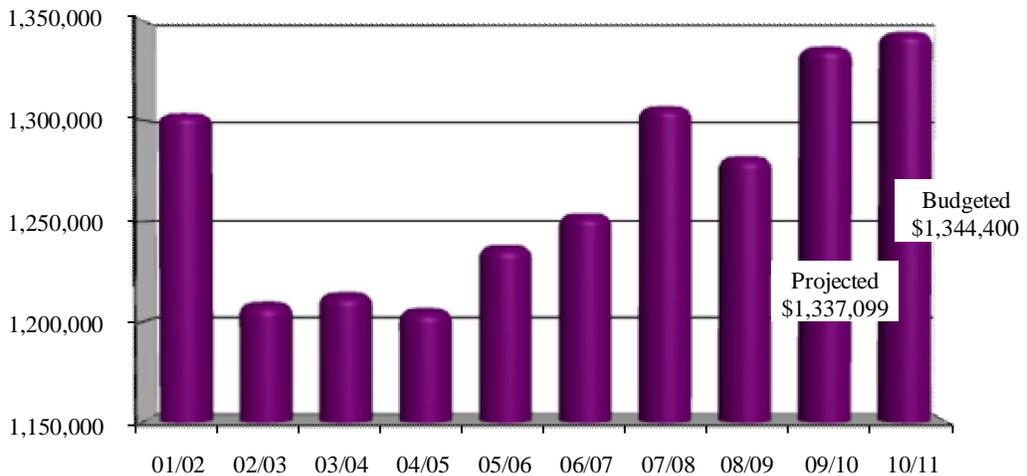
**2009/10 Budget:** \$1,294,000

This revenue is generated through agreements with various utility providers operating within the City of Alvin. The utilities use the City's right of ways to provide their service, and the City is compensated for these usages through the franchise tax. The fees charged are generally based on a percentage of gross receipts generated within the City limits. In fiscal year 2000/01 the electric franchise received by the city for the peak summer months (July-September) was higher. In fiscal year 2007/08, both the electric and gas franchise increased.

*FY 2010-2011 Budgeted Components:*

Electricity	\$864,400
Telephone	176,000
Cable TV	171,000
Gas	80,000
Telephone/ROW	53,000

### Franchise Tax Revenue- Ten Year History



## Permits & License Revenue

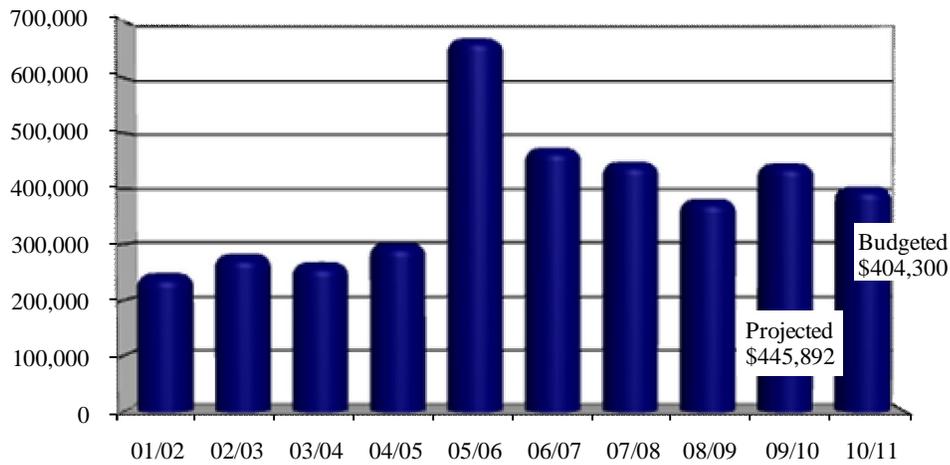
**2010/11 Budget:** \$ 404,300

**2009/10 Budget:** \$ 380,750

The City assesses certain license and permit fees as a means of recovering the costs associated with regulating various activities. These revenues are generated from businesses, building and developing related permits and licenses, restaurants and other amusement establishments and merchant licenses. In fiscal year 2005/06 the city experienced an increase in permit revenue due to residential and commercial growth in the area.

Major Revenues

### *Permits & License Revenue- Ten Year History*



## Fines & Forfeitures Revenue

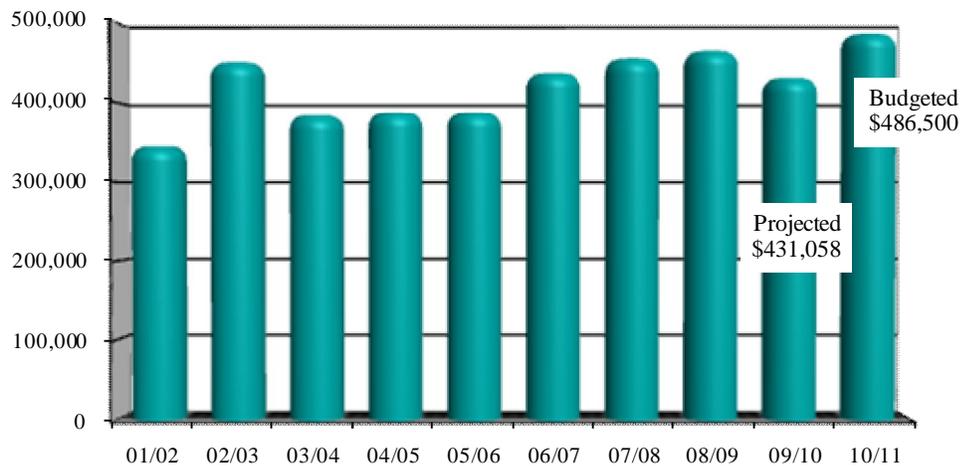
**2010/11 Budget:** \$486,500

**2009/10 Budget:** \$476,000

The Finance Department/Municipal Court program is responsible for collecting revenues from fines and forfeitures. These fines are primarily derived from violations of local ordinances and traffic offenses. Collections vary from year to year due to some fines and forfeitures being settled by jail time or performing community service. Estimated collections for FY 2010/11 are \$486,500.

Major Revenues

### *Fines & Forfeitures Revenue- Ten Year History*



## Emergency Medical Services Revenue

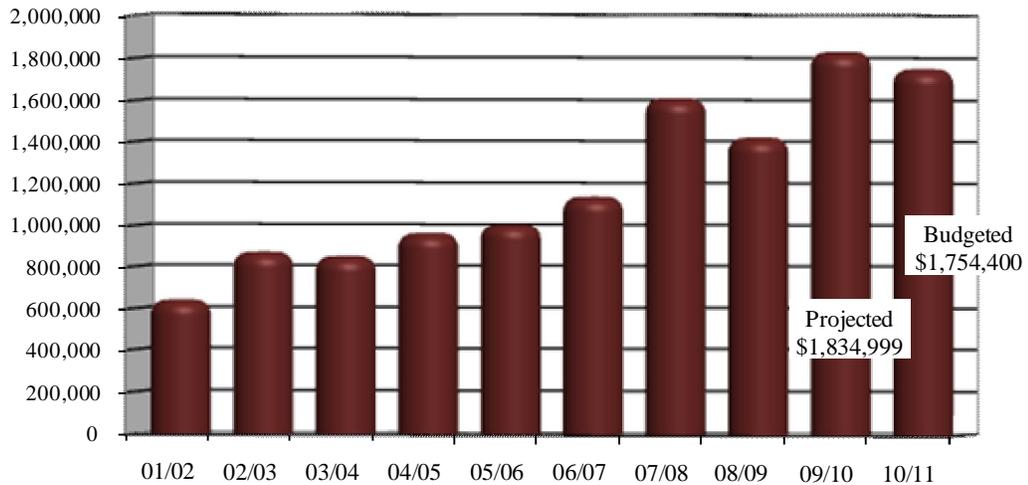
**2010/11 Budget:** \$1,754,400

**2009/10 Budget:** \$1,201,900

With the creation of the County Emergency Service District in 2005, the City is now receiving financial support for EMS services rendered outside of the City. With the creation of this district, Hillcrest Village also elected to contract with the City of Alvin. In fiscal year 2007/08, the method of accounting used to record revenues changed from cash basis to the accrual basis of accounting (refer to page # 32, Measurement Focus and Basis of Accounting).

Major Revenues

### *Emergency Medical Services Revenue- Ten Year*



## Water & Sewer Revenue

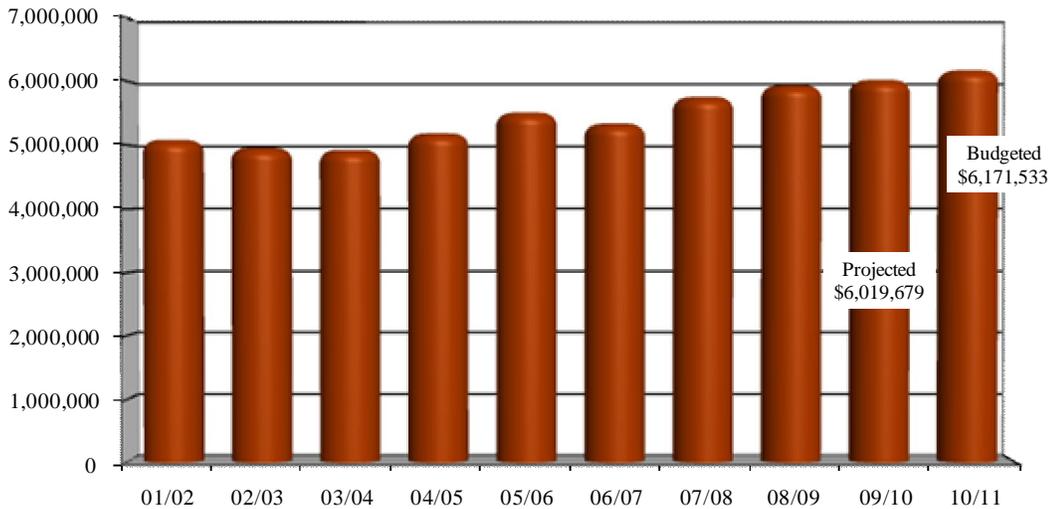
**2010/11 Budget:** \$ 6,171,533

**2009/10 Budget:** \$ 6,095,087

This fund accounts for the water and wastewater utilities for the City of Alvin. Revenues for this fund are derived primarily from user charges. The budget increase this year is primarily due to commercial and residential growth and an increase in water and sewer rates due to the CPI (Consumer Price Index).

Major Revenues

*Water & Sewer Revenue- Ten Year History*



## Sanitation Revenue

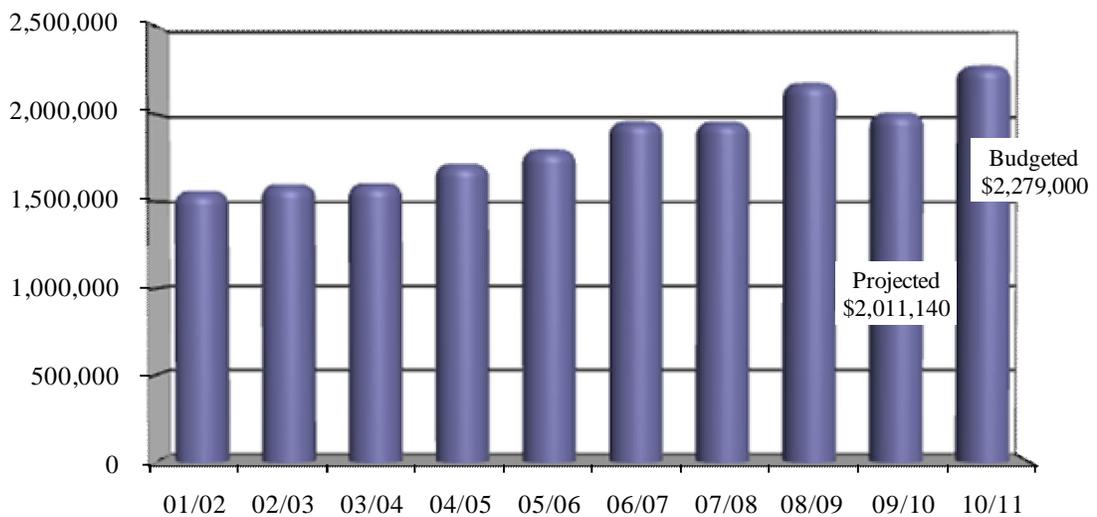
**2010/11 Budget:** \$ 2,279,000

**2009/10 Budget:** \$ 2,201,402

Major Revenues

In 2005 the City solicited proposals for sanitation services. This action resulted in a 2.1% reduction in the cost of service, but the contract does provide for the company to adjust the contract annually for CIP (Consumer Price Index) and the cost of fuel. This fiscal year revenues are projected to increase due to residential and commercial growth and a CPI (Consumer Price Index) increase. Projected revenue for fiscal year 2008/09 (as reflected below) does not include FEMA Grant Proceeds (refer to the Enterprise section/Sanitation Fund for this data).

*Sanitation Revenue- Ten Year History*

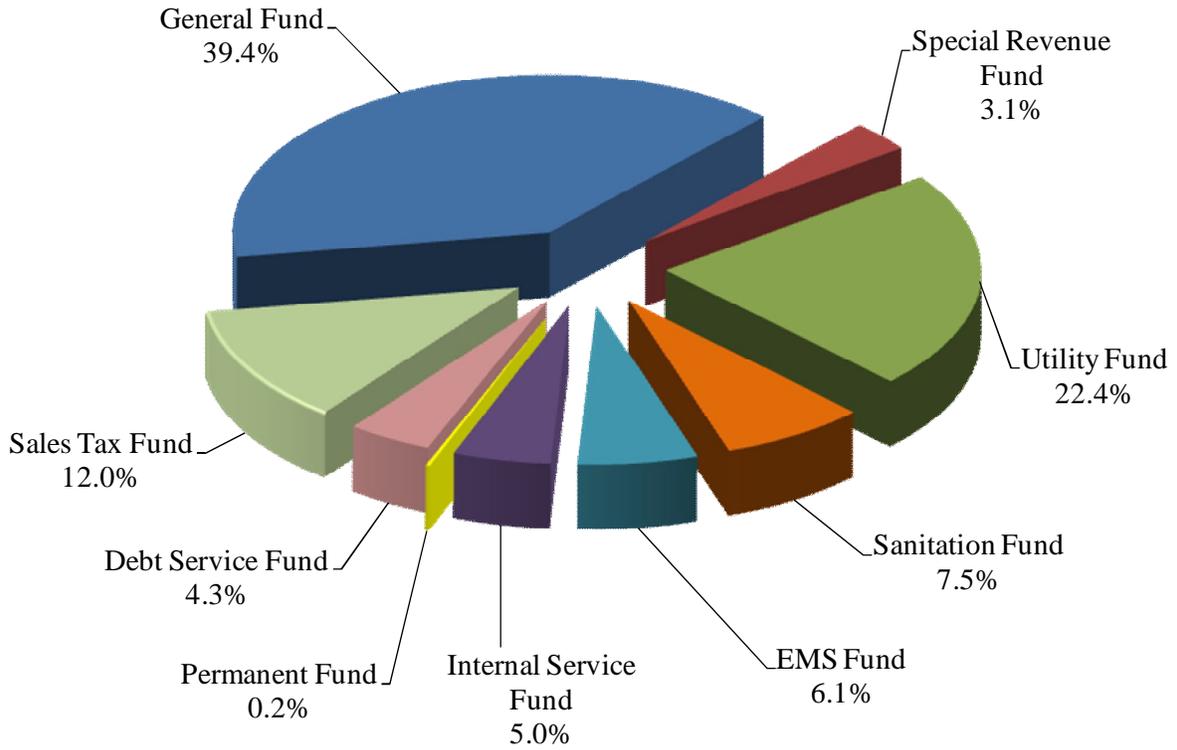


City of Alvin, Texas  
Annual Budget 2010-2011

**OPERATING BUDGET  
BY FUND/DEPARTMENT BY CATEGORY  
FY 2010/11**

DESCRIPTION	PROJECTED 2009/10	BUDGET	PERSONNEL SERVICES	MATERIALS & SUPPLIES	CONTRACT SERVICES	CAPITAL OUTLAY	TRANSFERS	DEBT SERVICE/ DEPRECIATION	CAPITAL PROJECTS	REIMB.
City Council	43,119	49,216	29,066	5,500	14,650					
City Clerk	193,376	217,976	182,736	1,025	34,215					
City Attorney	270,469	321,880	244,883	6,750	70,247					
City Manager	180,415	243,052	214,930	348	27,774					
Economic Development	156,455	160,311	128,137	2,749	29,425					
Finance	1,092,634	861,724	548,582	44,250	258,892	10,000				
Police	5,280,868	5,436,813	4,566,187	193,200	677,426					
Fire	646,061	686,764	280,659	78,626	327,479					
Community Development	689,819	586,628	505,111	15,100	85,417					(19,000)
Project Coordination	54,020	61,966	225,569	4,800	29,134					(197,537)
Parks & Recreation	943,318	979,844	443,689	117,757	418,398					
Library	50,117	95,390		2,030	93,360					
Other Requirements	1,607,135	1,538,607	66,509		1,426,077		22,301	23,720		
<b>Total General Fund</b>	<b>11,207,806</b>	<b>11,240,171</b>	<b>7,436,058</b>	<b>472,135</b>	<b>3,492,494</b>	<b>10,000</b>	<b>22,301</b>	<b>23,720</b>		<b>(216,537)</b>
Hotel/Motel Tax Fund	168,716	862,629	60,746	6,000	88,774			707,109		
Municipal Library Bldg Fd	46,914	2,500			2,500					
Special Investigation	19,019	0								
Court Building Security Fd	1,178	1,800			1,800					
Court Technology Fund	16,828	25,497			25,497					
Water	904,379	1,138,643	290,184	312,800	482,659	53,000				
Sewer	1,339,100	908,969	444,771	164,000	280,698	19,500				
Wastewater Treatment	838,085	879,317	219,611	235,880	423,826					
Public Works Admin.	187,959	203,110	156,205	13,500	33,405					
Billing/Collection	211,003	243,305	142,166	2,650	98,489					
Public Services Facility	126,189	125,160		8,000	97,160	20,000				
Other Requirements	3,051,840	2,905,633			271,516		369,822	2,264,295		
<b>Total Utility Fund</b>	<b>6,658,555</b>	<b>6,404,137</b>	<b>1,252,937</b>	<b>736,830</b>	<b>1,687,753</b>	<b>92,500</b>	<b>369,822</b>	<b>2,264,295</b>		
<b>Total Sanitation</b>	<b>1,978,775</b>	<b>2,120,259</b>	<b>24,393</b>		<b>1,864,205</b>		<b>211,703</b>	<b>19,958</b>		
E.M.S. Fund	1,603,765	1,741,881	1,132,561	171,574	356,192	25,000	56,324	230		
Sales Tax Fund	2,913,240	3,431,237	816,427	278,500	1,289,211	59,000	291,584	266,515	430,000	
Permanent Fund	45,843	58,947			20,000		38,947			
Donation Fund	15,000	15,000		2,000	13,000					
Internal Service Fund	582,667	1,427,427	258,715	195,790	414,622	558,300				
<b>TOTALS</b>	<b>\$ 25,258,305</b>	<b>\$ 27,331,486</b>	<b>\$ 10,981,837</b>	<b>\$ 1,862,829</b>	<b>\$ 9,256,048</b>	<b>\$ 744,800</b>	<b>\$ 990,681</b>	<b>\$ 3,281,827</b>	<b>\$ 430,000</b>	<b>\$ (216,537)</b>

### Expenditures By Fund- All Funds Fiscal Year 2010/2011



## Tax Rate Distribution FY 2010-2011

The City is permitted, by Article XI, Section 5, of the State of Texas Constitution and City Charter to levy property taxes up to \$2.50 per \$100 of assessed valuation for general government services, within the \$2.50 maximum levy there is no legal limit upon the amount of property taxes which can be levied for debt service. The property tax rate to finance general government service and debt service for the 2010/2011 fiscal year is \$ .6697 and \$ .1339, respectively, per \$100 of assessed valuation. The 2010 assessed value is \$902,773,048.

<i>YEAR</i>	<i>GENERAL</i>		<i>TOTAL</i> <i>TAX</i>	<i>TAXABLE</i> <i>VALUE</i>
	<i>FUND</i> <i>O &amp; M</i>	<i>DEBT</i> <i>SERVICE</i>		
2000	0.6215	0.1821	0.8036	495,541,410
2001	0.6381	0.1655	0.8036	537,843,592
2002	0.6628	0.1408	0.8036	596,476,416
2003	0.6702	0.1334	0.8036	633,444,214
2004	0.6486	0.1550	0.8036	663,767,721
2005	0.6784	0.1252	0.8036	713,516,249
2006	0.6565	0.1471	0.8036	788,463,747
2007	0.6440	0.1596	0.8036	894,551,942
2008	0.6544	0.1492	0.8036	909,102,653
2009	0.6709	0.1327	0.8036	921,511,600
<b>2010</b>	<b>0.6697</b>	<b>0.1339</b>	<b>0.8036</b>	<b>\$ 902,773,048</b>

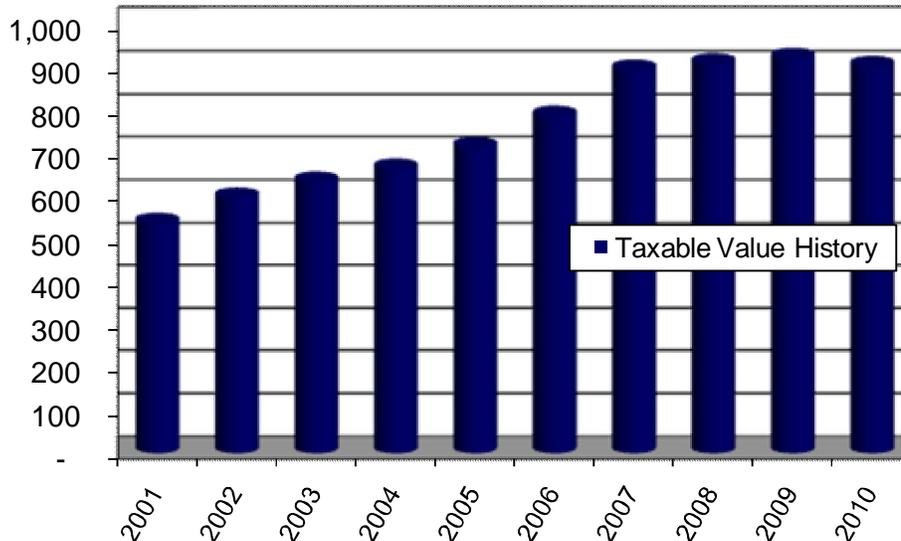
*Tax Rate*

*Tax Year*

## Taxable Value History

2010 Taxable Value \$902,773,048

Millions



### City of Alvin Top 10 Taxpayers

2010-2011

	Type of Property	2010 Taxable Value
Wal-Mart Stores & Real Estate Business Trust	Discount Store	\$17,181,030
Weatherford US, LP.	Petroleum	13,161,290
Home Depot & HD Development	Lumber & Hardware	10,683,086
Highland Square, Ltd.	Shopping Center	8,387,280
Comcast of Houston, LLC	Cable T V	7,794,310
Texas-New Mexico Power Co	Electric Utility	7,060,800
Alvin Autoland, Inc.	Auto Dealership	6,829,190
Team Industrial Services, Inc.	Oil Field Services	6,599,760
Gas Turbine Engines, Inc.	Industry	6,414,110
Festival Properties, Inc. & Blossom Dev, Inc.	Shopping Center	6,010,764
<i>Sub-total of Top Ten Taxpayers</i>		90,121,620
<i>All Others</i>		812,651,428
<b>Total Assessed Valuation</b>		<b>\$ 902,773,048</b>

The Brazoria County Appraisal District is responsible for establishing appraised values according to procedures established by the Texas Legislature. Property taxes each year are levied on October 1st and are due upon receipt. They become delinquent on February 1st of the following year. The City's property taxes are billed and collected by the County Tax Assessor-Collector. After certification of the taxable values by the Central Appraisal District, the County bills the City's tax levies (around October), with additional tax bills sent in December, February, April and July. In July, delinquent taxes are submitted to the County's delinquent tax attorneys for final collection or other disposition.

City of Alvin, Texas  
Annual Budget 2010-2011

**AUTHORIZED FULL-TIME PERSONNEL  
SUMMARY BY DEPARTMENT/PROGRAM  
FIVE YEAR COMPARISON**

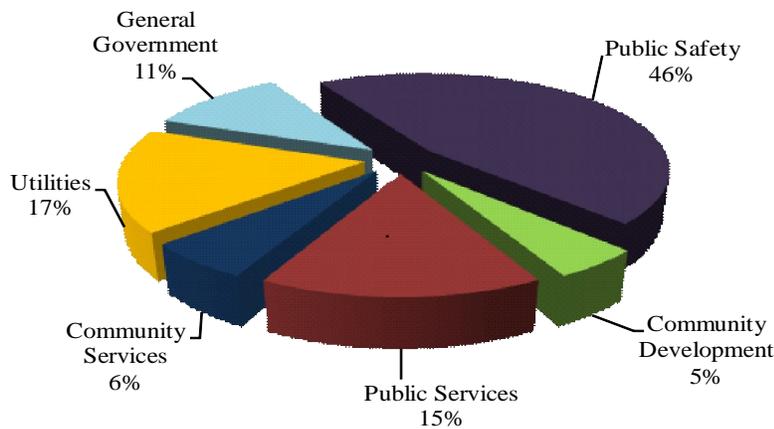
DEPARTMENT/PROGRAM	ACTUAL 2006-2007	BUDGET 2007-2008	BUDGET 2008-2009	BUDGET 2009-2010	BUDGET 2010-2011	FUNDING SOURCE
<b>GENERAL FUND</b>						
<b>City Manager</b>	2	2	2	2	2	General Fund
Information & Technology	5	4	0	0	0	
<b>City Clerk</b>	3	3	3	3	3	General Fund
<b>Finance</b>						
Accounting/Finance	6	6	6	6	6	General Fund
Human Resources	1	1	1	1	1	General Fund
Municipal Court	2	2	2	2	2	General Fund
Information & Technology	0	0	2	2	1	General Fund
<b>City Attorney</b>	3	3	3	3	3	General Fund
<b>Police</b>						
Police	47	49	49	73	77	General Fund
Support Services	25	25	25	0	0	General Fund
Code Enforcement	4	4	0	0	0	General Fund
<b>Fire</b>	4	4	5	5	5	General Fund
<b>Public Services</b>						
Streets	17	19	0	0	0	
CIP	0	0	4	4	4	General Fund
<b>Engineering</b>						
Engineering	9	9	0	0	0	General Fund
Inspections	4	4	0	0	0	General Fund
<b>Community Development</b>						
Inspections	0	0	5	4	4	General Fund
Code Enforcement	0	0	4	4	0	General Fund
<b>Parks &amp; Recreation</b>						
Administration	7	8	8	9	9	General Fund
Seniors Center	3	2	2	0	0	General Fund
Facility Maintenance	1	1	1	1	1	General Fund
<b>Economic Development</b>	2	2	2	2	2	General Fund
<b>TOTAL GENERAL FUND</b>	<b>145</b>	<b>148</b>	<b>128</b>	<b>124</b>	<b>125</b>	
<b>TOTAL HOTEL/MOTEL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	Hotel/Motel Fund
<b>TOTAL SALES TAX FUND</b>	<b>0</b>	<b>0</b>	<b>20</b>	<b>20</b>	<b>20</b>	Sales Tax Fund
<b>ENTERPRISE FUND</b>						
Utility Fund						
Water	7.5	6.5	6.5	8	8	Utility Fund
Sewer	8.5	9.5	9.5	11	11	Utility Fund
Wastewater Treatment	8	8	8	5	5	Utility Fund
Billing/Collection	3	3	4	3	3	Utility Fund
Administration	4	4	4	4	4	Utility Fund
<b>TOTAL UTILITY FUND</b>	<b>31</b>	<b>31</b>	<b>32</b>	<b>31</b>	<b>31</b>	
<b>EMS FUND</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	EMS Fund
<b>TOTAL ENTERPRISE FUND</b>	<b>33</b>	<b>33</b>	<b>34</b>	<b>33</b>	<b>33</b>	
<b>INTERNAL SERVICE FUND/Central Shop</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	Internal Service Fund
<b>GRAND TOTAL- ALL POSITIONS</b>	<b>182</b>	<b>185</b>	<b>186</b>	<b>182</b>	<b>183</b>	

\* Explanation of changes to full-time personnel can be located on the schedule of personnel in each program.

**Personnel Services-Summary By Function**

*Personnel Services makes up 40.2% of the current City's Operating Budget. General Government consist of the City Council, City Manager, City Clerk, Finance, City Attorney and Economic Development Departments. Public Safety is made up of Fire, Emergency Medical Services and the Police Department. Community Development is comprised of Inspections and Community Development. Public Services is a combination of Street, CIP and Central Shop. Community Services is comprised of the Library, Parks and Recreation and the Convention Visitors Bureau. Utilities is made up of Water, Sewer, Wastewater Treatment Plant, Utility Administration and Utility Billing. In the following graph the percentage of staffing is categorized by function.*

**2010/2011 STAFFING BY FUNCTION**  
*Percent of Total*



**STAFFING COMPARISON BY FUNCTION**

<i>Function</i>	<b>2007/08 BUDGET</b>	<b>2008/09 BUDGET</b>	<b>2009/2010 BUDGET</b>	<b>2010/2011 BUDGET</b>
General Government	21	21	21	20
Public Safety	84	81	80	84
Community Development	0	13	11	9
Public Services	36	28	28	28
Community Services	13	11	11	11
Utilities	31	32	31	31
<b>Total Authorized Personnel</b>	<b>185</b>	<b>186</b>	<b>182</b>	<b>183</b>

*The adopted budget for FY 2010-2011 reflects a decrease in personnel. Staffing changes included 1) deletion of an Administrative Assistant I position/IT program 2) creation of a Payroll Technician in the Police Department 3) reclassification of a part-time Humane Officer to full-time. FY 2010/11 changes increased staffing by a total of one position, for a grand total of 184 funded positions.*



## General Fund

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*The General Fund is the chief operating fund of the government. The principal source of revenues of the General Fund are property taxes, sales and use taxes, franchise fees, permit fees, and fines and forfeitures. The primary governmental functions occurring within this fund are general government operations such as City Administration and Finance, Community Development, Public Works, Community Services and Public Safety.*

City of Alvin, Texas  
Annual Budget 2010-2011

**GENERAL FUND  
BUDGET SUMMARY**

Description	Actual 2008/09	Amended Budget 2009/10	Forecast 2009/10	Budget 2010/11
<b>Beginning Fund Balance</b>	\$ 5,530,639	\$ 5,191,545	\$ 5,191,545	\$ 5,587,161
<b>Revenues:</b>				
General Property Taxes	5,983,514	6,467,527	6,387,367	6,200,447
Sales Taxes	1,798,469	1,661,791	1,675,509	1,634,534
State Mixed Drink Tax	25,649	23,000	23,592	23,000
Franchise Taxes	1,282,303	1,294,000	1,337,099	1,344,400
License & Permits	381,757	380,750	445,892	404,300
Grants	643,420	165,750	171,360	15,000
Charges for Services	348,099	327,600	401,819	385,600
Fines & Forfeitures	463,170	476,000	431,058	486,500
Investment Earnings	59,985	85,000	11,086	50,000
Rental Income	30,225	33,500	21,723	28,000
Intragovernmental	629,999	687,441	649,455	670,539
Sale of Assets	(34,525)	0	7,316	0
Bond Proceeds	94,974	0	0	0
Other Income	36,218	17,950	40,146	11,200
<b>Total Revenues</b>	<b>11,743,256</b>	<b>11,620,309</b>	<b>11,603,422</b>	<b>11,253,520</b>
<b>Total Revenue &amp; Resources</b>	<b>17,273,895</b>	<b>16,811,854</b>	<b>16,794,967</b>	<b>16,840,681</b>
<b>Expenditures:</b>				
Mayor and Council	50,995	50,716	43,119	49,216
City Clerk	205,831	215,863	193,376	217,976
City Attorney	303,777	334,542	270,469	321,880
City Manager	188,643	264,543	180,415	243,052
EDC	182,317	166,004	156,455	160,311
Finance	1,076,472	1,152,866	1,092,634	861,724
Police	5,531,678	5,460,743	5,280,868	5,436,813
Fire	1,019,227	753,467	646,061	686,764
Community Development	746,002	702,603	689,819	586,628
Project Coordination	61,620	69,193	54,020	61,966
Parks & Recreation	1,202,409	1,124,395	943,318	979,844
Library	153,273	98,581	50,117	95,390
Other Requirements	1,360,107	1,495,553	1,607,135	1,538,607
<b>Total Expenditures</b>	<b>12,082,350</b>	<b>11,889,068</b>	<b>11,207,806</b>	<b>11,240,171</b>
<b>Revenue Over/(Under) Expenditures</b>	<b>(339,094)</b>	<b>(268,759)</b>	<b>395,616</b>	<b>13,348</b>
<b>Ending Fund Balance</b>	<b>\$ 5,191,545</b>	<b>\$ 4,922,785</b>	<b>\$ 5,587,161</b>	<b>\$ 5,600,510</b>

City of Alvin, Texas  
Annual Budget 2010-2011

**111 - GENERAL FUND  
Revenue Detail**

Account	Description	Actual 2008/09	Budget 2009/10	Forecast 2009/10	Budget 2010/11
<b>General Property Tax</b>					
0000-00-0575	Current Tax Collections	\$ 5,788,974	\$ 6,013,336	\$ 5,961,546	\$ 5,759,753
0000-00-0576	Delinquent Taxes	102,984	160,000	120,418	140,000
0000-00-0577	Occupation Taxes on Fees	2,835	3,000	7,870	7,000
0000-00-0578	Payment in Lieu of Taxes	0	194,191	194,191	196,694
0000-00-0579	Penalty & Interest	82,489	90,000	96,175	90,000
0000-00-0580	Rendon Penalty	6,232	7,000	7,167	7,000
	<b>Total General Property Tax</b>	<b>5,983,514</b>	<b>6,467,527</b>	<b>6,387,367</b>	<b>6,200,447</b>
<b>Sales Tax</b>					
0000-00-0583	Sales Tax Revenue	1,798,469	1,661,791	1,675,509	1,634,534
	<b>Total Sales Tax</b>	<b>1,798,469</b>	<b>1,661,791</b>	<b>1,675,509</b>	<b>1,634,534</b>
<b>State Mixed Drink Tax</b>					
0000-00-0585	State Mixed Drink Tax	25,649	23,000	23,592	23,000
	<b>Total Mixed Drink Tax</b>	<b>25,649</b>	<b>23,000</b>	<b>23,592</b>	<b>23,000</b>
<b>Franchise Taxes</b>					
0000-00-0590	Gas	69,931	72,000	81,352	80,000
0000-00-0591	Electric	834,411	840,000	864,388	864,400
0000-00-0592	Telephone	162,727	170,000	181,363	176,000
0000-00-0593	Telephone Lines Right-of-Way	57,719	52,000	41,650	53,000
0000-00-0594	Cable TV	157,515	160,000	168,346	171,000
	<b>Total Franchise Fees</b>	<b>1,282,303</b>	<b>1,294,000</b>	<b>1,337,099</b>	<b>1,344,400</b>
<b>License &amp; Permits</b>					
0000-00-0621	Building Permits	101,577	105,000	107,284	85,000
0000-00-0622	Special Permits	350	200	1,920	1,000
0000-00-0623	Demolition	1,415	700	1,091	700
0000-00-0624	Electrical Permits	43,218	45,000	53,192	53,000
0000-00-0625	Plumbing Permits	30,187	30,000	40,301	35,500
0000-00-0626	Moving Permits	100	100	0	0
0000-00-0627	Taxi Permits	441	500	403	500
0000-00-0628	Beer Permits	2,665	2,400	2,395	2,800
0000-00-0629	Mechanical Permits	19,372	22,000	29,188	27,000
0000-00-0630	Mobile Home Park License Fee	41,535	44,000	40,790	44,000
0000-00-0632	Placement Permit Fee	2,925	1,500	2,070	2,000
0000-00-0633	Restaurant Permits	29,775	26,000	32,310	30,000
0000-00-0634	Pool Tables	675	600	685	700
0000-00-0635	Wrecker Permits	2,415	1,500	2,600	2,600
0000-00-0636	Bowling Permits	50	50	100	100
0000-00-0637	Peddlers & Solicitors	325	200	925	900
0000-00-0638	License Test	0	0	160	3,000
0000-00-0641	Re-Inspection Fees	4,300	5,500	10,777	7,000
0000-00-0642	Plan Checking Fee	37,132	32,000	55,276	40,000
0000-00-0643	Subdivision Plat Fees	7,132	8,000	3,952	5,000
0000-00-0644	Plan Deposit Fee	3,815	3,000	2,226	3,000
0000-00-0645	Engineering Fees- Surveying	5,685	9,000	7,636	9,500
0000-00-0646	Amusement Store License	12,919	13,000	15,424	15,000
0000-00-0647	Amusement Center License	3,000	3,500	8,263	5,000
0000-00-0648	Animal Pound Fees	7,510	5,000	6,725	7,000
0000-00-0649	Dog Permits	3,495	2,000	2,480	4,000
0000-00-0650	Fire Marshall Fees	19,745	20,000	17,719	20,000
	<b>Total Licenses &amp; Permits</b>	<b>381,757</b>	<b>380,750</b>	<b>445,892</b>	<b>404,300</b>
<b>Grants</b>					
0000-00-0680	Grant- Texas Forest Service	2,837	0	5,610	3,000
0000-00-0681	Brazoria County	43,235	12,000	12,000	12,000
0000-00-0683	Grant Proceeds-FEMA	597,348	0	0	0
0000-00-0689	Grant Proceeds- Mitigation Grant	0	153,750	153,750	0
	<b>Total Grants</b>	<b>643,420</b>	<b>165,750</b>	<b>171,360</b>	<b>15,000</b>

City of Alvin, Texas  
Annual Budget 2010-2011

**111 - GENERAL FUND  
Revenue Detail**

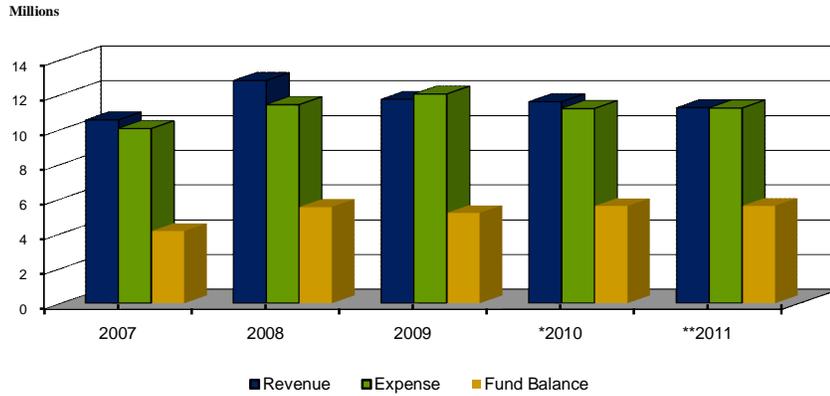
Account	Description	Actual 2008/09	Budget 2009/10	Forecast 2009/10	Budget 2010/11
<b>Charges for Services</b>					
0000-00-0705	Emergency Service District Fee	230,000	220,000	268,000	268,000
0000-00-0706	Hillcrest EMS/Fire Service	18,630	27,600	32,258	27,600
0000-00-0707	ESD For Fire Capital Use Only	28,000	0	0	0
0000-00-0708	Parks & Recreation Program	19,860	25,000	15,643	20,000
0000-00-0709	Senior Citizen Program Revenue	63	0	0	0
0000-00-0710	Swimming Pool	27,506	29,000	33,299	35,000
0000-00-0711	Sports Agreement Revenue	24,040	26,000	52,619	35,000
	<b>Total Charges for Services</b>	<b>348,098</b>	<b>327,600</b>	<b>401,819</b>	<b>385,600</b>
<b>Fines &amp; Forfeits</b>					
0000-00-0760	Fines & Forfeitures	458,855	470,000	427,464	482,000
0000-00-0761	Child Safety Fines	1,196	2,000	540	1,500
0000-00-0762	Traffic Control Fines	3,118	4,000	3,054	3,000
	<b>Total Fines &amp; Forfeitures</b>	<b>463,170</b>	<b>476,000</b>	<b>431,058</b>	<b>486,500</b>
<b>Investing Earnings</b>					
0000-00-0800	Interest Income	59,985	85,000	11,086	50,000
	<b>Total Interest Income</b>	<b>59,985</b>	<b>85,000</b>	<b>11,086</b>	<b>50,000</b>
<b>Rental Income</b>					
0000-00-0820	Rental Income- City Property	2,173	10,000	3,432	5,000
0000-00-0821	Rental- Senior Citizen's Center	28,053	23,500	18,291	23,000
	<b>Total Rental Income</b>	<b>30,225</b>	<b>33,500</b>	<b>21,723</b>	<b>28,000</b>
<b>Intragovernmental</b>					
0000-00-0832	Utility Fund - Admin Charges	316,067	333,996	333,996	336,304
0000-00-0833	Sanitation Fund - Admin Charges	134,870	137,906	137,906	140,399
0000-00-0834	EMS Fund - Admin Charges	34,215	35,510	35,510	46,324
0000-00-0835	Sales Tax Fund - Admin Charges	119,395	110,701	110,701	112,364
0000-00-0836	Transfer from Debt Service Fund	0	37,986	0	0
0000-00-0837	Cemetery Fund - Admin Charges	25,452	31,342	31,342	35,148
	<b>Total Intragovernmental</b>	<b>629,999</b>	<b>687,441</b>	<b>649,455</b>	<b>670,539</b>
<b>Proceeds of Asset Sales</b>					
0000-00-0870	Sale of Assets	(35,066)	0	4,888	0
0000-00-0871	Sale of Surplus Property	541	0	2,428	0
	<b>Total Sale of Assets Income</b>	<b>(34,525)</b>	<b>0</b>	<b>7,316</b>	<b>0</b>
<b>Bond Proceeds</b>					
0000-00-0896	Capital Lease Proceeds	94,974	0	0	0
	<b>Total Bond Proceeds</b>	<b>94,974</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Income</b>					
0000-00-0912	Fees Copies/JP & Police	270	250	142	200
0000-00-0913	Inmate Phone Revenue	195	200	211	200
0000-00-0914	Sales of Code Copies	188	500	248	300
0000-00-0915	Return Check Fee	0	0	60	0
0000-00-0916	Mowing Account	8,242	0	0	0
0000-00-0917	Mowing Liens	1,064	2,000	420	1,000
0000-00-0918	Miscellaneous Income	(6,599)	15,000	32,420	7,500
0000-00-0929	Miscellaneous Reimbursements	32,858	0	5,061	0
0000-00-0930	Kiosk Signs	0	0	1,584	2,000
	<b>Total Other Income</b>	<b>36,218</b>	<b>17,950</b>	<b>40,146</b>	<b>11,200</b>
	<b>General Fund</b>	<b>\$ 11,743,255</b>	<b>\$ 11,620,309</b>	<b>\$ 11,603,422</b>	<b>\$ 11,253,520</b>

General Fund & Debt Service  
 Net (expenditures) revenues by department  
*Fiscal Year 2010-2011*

	<b>Revenues</b>	<b>Expenditures</b>	<b>Differences</b>
General Property Taxes	6,200,447	0	6,200,447
Sales Tax	1,634,534	0	1,634,534
Franchise Taxes	1,344,400	0	1,344,400
Other General Revenues	103,800	0	103,800
Franchise Fees-Enterprise Funds	150,902	0	150,902
Franchise Fee- EMS	35,088	0	35,088
Franchise Fee- Sanitation	134,781	0	134,781
Franchise Fee- Cemetery	32,338	0	32,338
Debt Service	1,248,444	1,229,345	19,099
Mayor and Council	0	49,216	(49,216)
City Clerk	0	246,870	(246,870)
City Attorney	92,691	350,774	(258,083)
City Manager	59,160	262,315	(203,155)
Information Technology	37,133	202,174	(165,041)
Accounting	109,961	421,502	(311,541)
Municipal Court	0	140,249	(140,249)
Human Resources	18,484	87,488	(69,004)
City Hall	0	106,625	(106,625)
Police Department	591,200	6,178,436	(5,587,236)
Fire	318,600	734,921	(416,321)
Community Development	8,000	362,129	(354,129)
Inspections	257,500	311,182	(53,682)
Project Coordination	9,500	100,492	(90,992)
Library	0	95,390	(95,390)
Parks & Recreation	90,000	898,360	(808,360)
Seniors Center	23,000	78,951	(55,951)
Museum	0	22,644	(22,644)
Facility Maintenance	0	76,203	(76,203)
EDC	2,000	179,574	(177,574)
Property Insurance	0	120,875	(120,875)
Contingency	0	66,509	(66,509)
Dues and Memberships	0	6,000	(6,000)
Auditing/Consulting Services	0	41,000	(41,000)
Appraisal District Fees	0	54,268	(54,268)
Misc. Debt Expense	0	23,720	(23,720)
Interfund Transfer	0	22,301	(22,301)
<b>Total</b>	<b>\$ 12,501,963</b>	<b>\$ 12,469,516</b>	<b>\$ 32,446.63</b>

## GENERAL FUND

### 5- YEAR REVENUE, EXPENSE AND FUND BALANCE

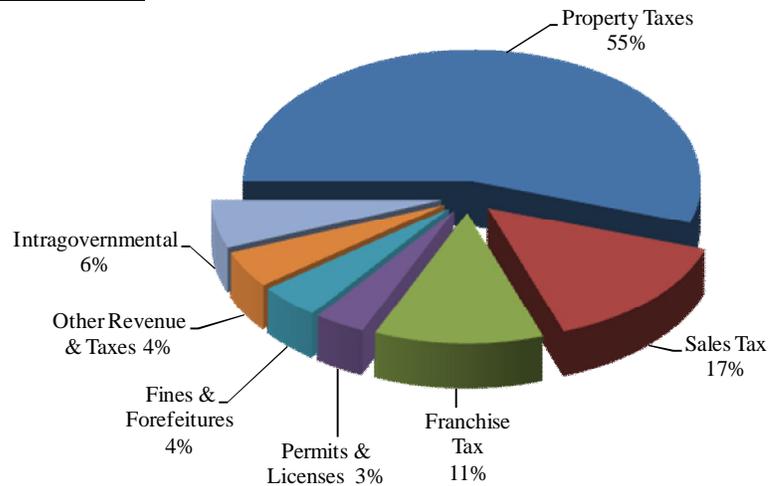


2006	2007	2008	2009	2010
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	2006/07	2007/08	2008/09	2009/10	2010/11
<b>Revenue</b>	10,553,000	12,816,000	11,743,000	11,603,000	11,254,000
<b>Expense</b>	10,058,000	11,431,000	12,044,000	11,208,000	11,240,000
<b>Fund Balance</b>	4,145,870	5,531,000	5,192,000	5,587,000	5,600,500

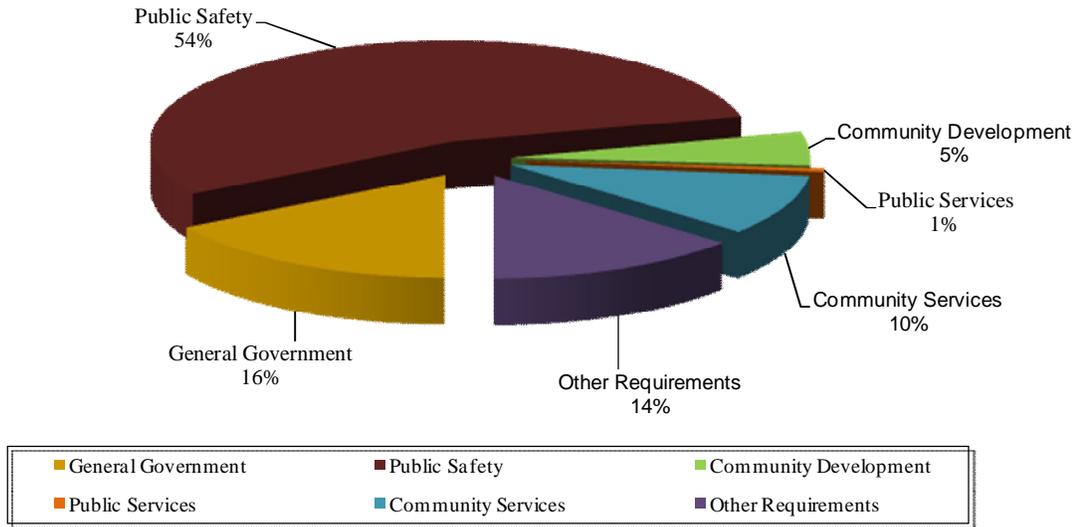
\* Projected    \*\* Estimated

### FY 2011 Revenues By Source \$11,253,520



■ Property Taxes	\$6,200,447	■ Sales Taxes	\$1,634,534	■ Franchise Taxes	\$1,344,400
■ Permits & Licenses	\$404,300	■ Fines & Forefeitures	\$486,500	■ Other Revenue & Taxes	\$512,800
■ Intragovernmental	\$670,539				

**General Fund**  
***FY 2011 Estimated Expenditures By Function***  
***\$11,240,171***



- **General Government** expenditures total \$1,854,159; Departments in this category are City Council, City Clerk, City Attorney, City Manager, Finance and Economic Development.
- **Public Safety** expenditures total \$6,123,577; Departments in this category are Police and Fire.
- **Community Development** expenditures total \$586,628; Programs in this category are Community Development and Inspections.
- **Public Services expenditures** total \$61,966; Under this category is the Project Coordination program.
- **Community Services** expenditures total \$1,075,234; Departments in this category are Parks and Recreation Department and the City Library.
- **Other Requirements** expenditures total \$1,538,607; This category accounts for General Fund expenditures related to the annual audit, health and general insurance, interfund transfers and debt interest payments.



Alvin City Council  
Fiscal Year 2010-2011

Gary Appelt, Mayor

Juan Sifuentes, Councilmember District A  
Eileen Cross, Councilmember District B  
Jim Landriault, Councilmember District C  
Roger Stuksa, Councilmember District D  
Greg Bullard, Councilmember District E  
Charles Batty III, Councilmember At Large 1  
Terry Droege, Councilmember At Large 2

## Mayor & City Council

The City Council consists of a Mayor and seven Councilmembers and is the elected governing body of the City of Alvin. The Mayor and two Councilmembers are elected at large; other Councilmembers are elected to serve one of five municipal voting districts. In all cases, election is by majority. The Mayor and Councilmembers serve staggered three year terms and may serve no more than three (3) terms of office (inclusive of unexpired terms) nor shall the tenure of office exceed nine (9) years.

## Mayor & City Council

<b>CATEGORY</b>		<b>AMENDED BUDGET 2009/2010</b>	<b>BUDGET 2010/2011</b>
1000	Personnel Services	29,065	29,066
2000	Materials and Supplies	6,151	5,500
3000	Contractual Services	15,500	14,650
<b>Total</b>		<b>\$ 50,716</b>	<b>\$ 49,216</b>

<b>Schedule of Personnel</b>	<b>Number of Positions</b>	<b>Number of Positions</b>
N/A		

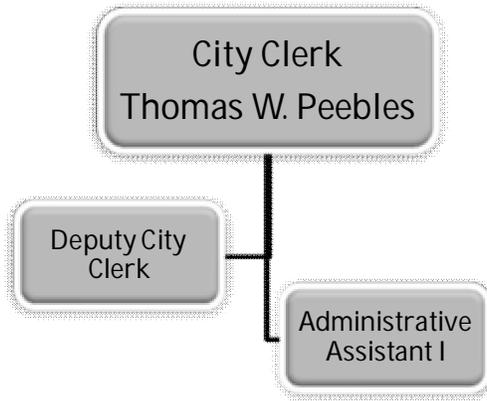
### Financial Highlights

FY 2010/2011 budget reflects a decrease in materials & supplies and contractual services.

**111 - General Fund/Mayor & City Council**

Account	Description	Actual 2008/2009	Amended Budget 2009/2010	Forecast 2009/2010	Budget 2010/2011
<b>Personnel</b>					
1001-00-1010	Monthly Stipend	28,710	26,400	26,400	26,400
1001-00-1011	Social Security	2,242	2,065	2,066	2,066
1001-00-1018	Auto Allowance	600	600	600	600
	<b>Total Personnel</b>	<b>31,552</b>	<b>29,065</b>	<b>29,066</b>	<b>29,066</b>
<b>Supplies</b>					
1001-00-2100	General Office Supplies	1,721	3,876	1,451	3,600
1001-00-2125	Miscellaneous Supplies	2,166	2,275	2,100	1,900
	<b>Total Supplies</b>	<b>3,887</b>	<b>6,151</b>	<b>3,551</b>	<b>5,500</b>
<b>Contractual Services</b>					
1001-00-3100	Contract Services	8,898	9,920	8,448	9,920
1001-00-3170	Professional Development	5,976	4,500	1,262	3,500
1001-00-3190	Communications	535	550	653	700
1001-00-3210	Postage & Freight	147	530	139	530
	<b>Total Services</b>	<b>15,556</b>	<b>15,500</b>	<b>10,502</b>	<b>14,650</b>
	<b>City Council</b>	<b>\$ 50,995</b>	<b>\$ 50,716</b>	<b>\$ 43,119</b>	<b>\$ 49,216</b>

## City Clerk Department Organizational Chart



## City Clerk Department

The City Clerk’s office is responsible for keeping minutes and for preserving books, files, records, documents and contracts and to issue required notices. Other areas of responsibility include the cemetery, whereas the chief goal is to provide timely and accurate information concerning the cemetery and to improve the appearance and the marketing of the cemetery. Another area of responsibility is Council support. The goals are to provide adequate opportunity for council’s review of each agenda, to ensure adequate support materials for each agenda item, to properly maintain the proceedings of the council, to properly communicate with the Council, and to provide the necessary tasks related to the Boards and Commissions. Another area of responsibility is to be custodian of the records. The City Clerk also manages the city elections.

The City Clerk’s office is located at 216 West Sealy, Alvin, Texas 77511 and can be contacted at (281) 388-4257.

<u>Goals</u>	<u>Target Completion Date</u>	<u>Percent Complete</u>
<b>Cemetery Issues</b>		
Removal of items removal from gravesites	9/30/2011	100%
Consider implemetation of double deck burial in part of Tract V	9/30/2011	100%
<b>Maintain Deadline in Election Process</b>	5/14/2011	0%
<b>Digitalize City Records *</b>		
Update additional templates	6/1/2011	0%
Scan and process additional records	8/1/2011	0%
Hire temporary help to scan documents	6/1/2011	0%

Continuation of prior year's goals

## City Clerk Department

<b>CATEGORY</b>		<b>AMENDED BUDGET 2009/2010</b>	<b>BUDGET 2010/2011</b>
1000	Personnel Services	\$ 180,667	\$ 182,736
2000	Materials and Supplies	1,050	1,025
3000	Contractual Services	34,146	34,215
<b>Total</b>		<u>\$ 215,863</u>	<u>\$ 217,976</u>

<b>Schedule of Personnel</b>	<b>Pay Grade</b>	<b>Number of Positions</b>	<b>Number of Positions</b>
City Clerk	V	1	1
Deputy City Clerk	8	1	1
Administrative Assistant I	6	1	1
<b>Total</b>		<u>3</u>	<u>3</u>

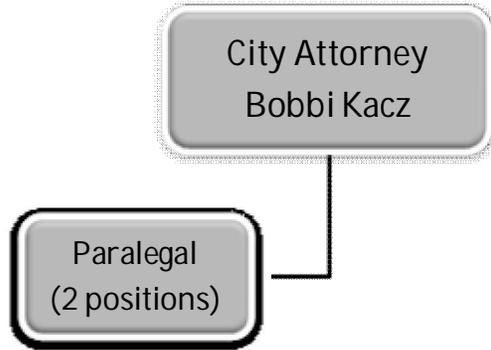
### Financial Highlights

FY 2010-2011 budget reflects a slight increase in personnel services due to a 1% COLA increase.

### 111 - General Fund/City Clerk

Account	Description	Actual 2008/2009	Amended Budget 2009/2010	Forecast 2009/2010	Budget 2010/2011
<b>Personnel</b>					
1002-00-1001	Salaries	138,350	138,154	130,733	138,154
1002-00-1005	Overtime	0	700	0	700
1002-00-1006	Longevity	6,220	6,846	6,336	7,134
1002-00-1009	TMRS	17,813	19,946	18,343	21,705
1002-00-1011	Social Security	10,288	11,421	10,638	11,443
1002-00-1018	Auto Allowance	3,572	3,600	3,490	3,600
	<b>Total Personnel</b>	<b>176,244</b>	<b>180,667</b>	<b>169,540</b>	<b>182,736</b>
<b>Supplies</b>					
1002-00-2100	General Office Supplies	524	1,000	854	1,000
1002-00-2125	Miscellaneous Supplies	32	50	0	25
	<b>Total Supplies</b>	<b>556</b>	<b>1,050</b>	<b>854</b>	<b>1,025</b>
<b>Contractual Services</b>					
1002-00-3100	Contract Services	2,486	12,041	6,527	9,000
1002-00-3170	Professional Development	990	834	1,021	860
1002-00-3180	Dues & Membership	460	445	552	460
1002-00-3190	Communications	1,639	1,680	1,757	1,740
1002-00-3210	Postage & Freight	187	300	152	300
1002-00-3230	Advertising	13,416	12,220	5,645	10,000
1002-00-3235	Election	8,929	5,905	7,086	11,000
1002-00-3240	Recording Fees	924	622	242	620
1002-00-3254	Surety & Fidelity Bond	0	0	0	135
1002-00-3260	Machinery & Equipment Maint	0	100	0	100
	<b>Total Services</b>	<b>29,030</b>	<b>34,146</b>	<b>22,982</b>	<b>34,215</b>
	<b>City Clerk</b>	<b>\$ 205,831</b>	<b>\$ 215,863</b>	<b>\$ 193,376</b>	<b>\$ 217,976</b>

## City Attorney Department Organizational Chart



## City Attorney Department

The City Attorney is appointed by and responsible to the City Council. The City Attorney's mission is to provide efficient and competent legal services to the City Council, and to all departments within the City of Alvin as well as City Boards, Committees, Commissions and staff. The City Attorney's Office takes proactive steps to identify and remedy potential legal complications for the City of Alvin and defends and advocates the City's position with the singular goal of achieving that which is in the best interests of the City of Alvin.

The City Attorney is located at 216 West Sealy, Alvin, Texas 77511 and can be contacted at (281) 388-4227.

## City Attorney Department

CATEGORY		AMENDED BUDGET 2009/2010	BUDGET 2010/2011
1000	Personnel Services	\$ 207,797	\$ 244,883
2000	Materials and Supplies	7,788	6,750
3000	Contractual Services	118,957	70,247
<b>Total</b>		<u>\$334,542</u>	<u>\$321,880</u>

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
City Attorney	CA	1	1
Paralegal	III	1	2
Legal Secretary	9	1	0
<b>Total</b>		<u>3</u>	<u>3</u>

*\* The Legal Secretary position was eliminated and an additional paralegal position was created in NE PG III.*

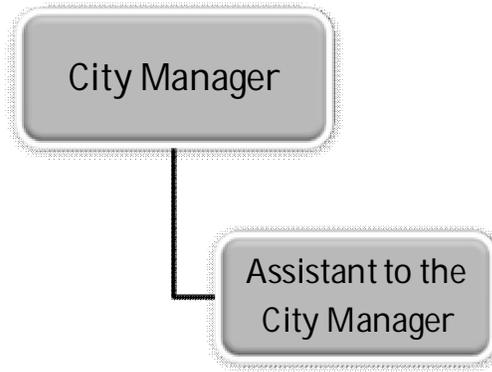
### Financial Highlights

FY 2010/2011 budget reflects an overall decrease in contractual services. The legal services line item was cut to supplement the reclassification of the Legal Secretary position to a Paralegal.

**111 - General Fund/City Attorney**

Account	Description	Actual 2008/2009	Amended Budget 2009/2010	Forecast 2009/2010	Budget 2010/2011
<b>Personnel</b>					
1003-00-1001	Salaries	177,771	160,453	149,102	193,704
1003-00-1005	Overtime	647	750	0	750
1003-00-1006	Longevity	1,070	1,376	1,114	1,205
1003-00-1009	TMRS	22,153	25,702	20,174	29,088
1003-00-1011	Social Security	12,755	14,716	12,140	15,336
1003-00-1018	Auto Allowance	4,763	4,800	4,652	4,800
	<b>Total Personnel</b>	<b>219,159</b>	<b>207,797</b>	<b>187,182</b>	<b>244,883</b>
<b>Supplies</b>					
1003-00-2100	General Office Supplies	6,702	7,125	5,260	6,250
1003-00-2125	Miscellaneous Supplies	462	663	229	500
	<b>Total Supplies</b>	<b>7,163</b>	<b>7,788</b>	<b>5,489</b>	<b>6,750</b>
<b>Contractual Services</b>					
1003-00-3120	Legal Services	69,879	103,991	70,082	55,339
1003-00-3130	Court Costs	566	2,500	91	2,500
1003-00-3170	Professional Development	1,642	3,760	2,260	3,800
1003-00-3180	Dues & Memberships	355	600	366	600
1003-00-3190	Communications	2,333	2,638	2,017	2,508
1003-00-3210	Postage & Freight	217	268	209	300
1003-00-3260	Machinery & Equipment Maint	0	200	54	200
1003-00-3290	Technology Services	2,462	5,000	2,719	5,000
	<b>Total Services</b>	<b>77,454</b>	<b>118,957</b>	<b>77,798</b>	<b>70,247</b>
	<b>City Attorney</b>	<b>\$ 303,776</b>	<b>\$ 334,542</b>	<b>\$ 270,469</b>	<b>\$ 321,880</b>

## City Manager Department Organizational Chart



## City Manager Department

The City Manager is hired under contract by the Council to manage the City's day-to-day operations and implement its policies. The City Manager is responsible for developing and managing the City's budget, providing leadership and direction for City staff, meeting with citizens to aid or solve problems regarding City services, and providing a good public image for the Community.

The City Manager's office is located at 216 West Sealy, Alvin, Texas 77511 and can be contacted at (281) 388-4230.

## City Manager Department

CATEGORY		AMENDED BUDGET 2009/2010	BUDGET 2010/2011
1000	Personnel Services	261,899	214,930
2000	Materials and Supplies	348	348
3000	Contractual Services	2,296	27,774
<b>Total</b>		<b>\$ 264,543</b>	<b>\$ 243,052</b>

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
City Manager	CA	1	1
Assistant to the City Manager	10	1	1
<b>Total</b>		<b>2</b>	<b>2</b>

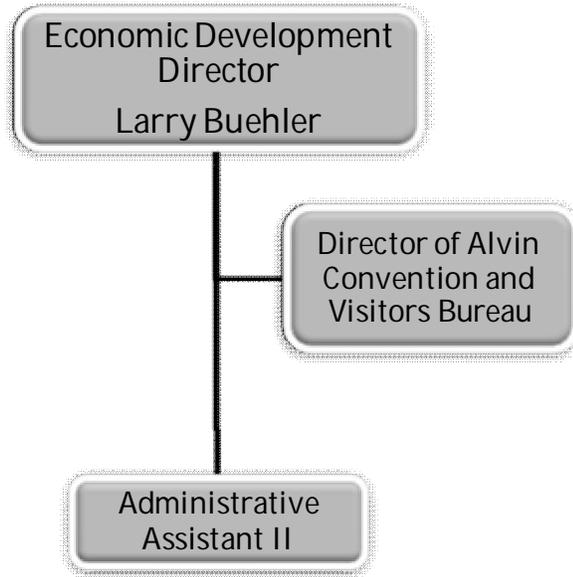
### Financial Highlights

A significant difference is noted in the 2009/2010 amended Personnel Services and the current year budget. In 2009/2010 the budget was amended (re: Ord. 10-Q approved by Council 9/2/2010) due to the retirement of the City Manager. The increase in contractual services for the current year is a reclassification of CTY and Impact Weather Services expenditures from the Police Department budget to the City Manager budget.

## 111 - General Fund/City Manager

Account	Description	Actual 2008/2009	Amended Budget 2009/2010	Forecast 2009/2010	Budget 2010/2011
<b>Personnel</b>					
1004-00-1001	Salaries	144,406	204,040	137,007	160,796
1004-00-1005	Overtime	2,066	3,200	2,885	3,200
1004-00-1006	Longevity	2,721	3,378	2,833	4,745
1004-00-1009	TMRS	18,514	28,957	19,236	25,529
1004-00-1011	Social Security	10,949	16,198	11,514	13,460
1004-00-1018	Auto Allowance	4,763	6,125	4,652	7,200
	<b>Total Personnel</b>	<b>183,419</b>	<b>261,898</b>	<b>178,127</b>	<b>214,930</b>
<b>Supplies</b>					
1004-00-2100	General Office Supplies	580	248	267	248
1004-00-2125	Miscellaneous Supplies	309	100	28	100
	<b>Total Supplies</b>	<b>889</b>	<b>348</b>	<b>295</b>	<b>348</b>
<b>Contractual Services</b>					
1004-00-3100	Contract Services	0	0	0	19,600
1004-00-3170	Professional Development	1,588	750	400	6,500
1004-00-3180	Dues & Memberships	1,041	0	0	0
1004-00-3190	Communications	1,657	1,496	1,581	1,624
1004-00-3210	Postage & Freight	48	50	12	50
	<b>Total Services</b>	<b>4,334</b>	<b>2,296</b>	<b>1,993</b>	<b>27,774</b>
	<b>City Manager</b>	<b>\$ 188,643</b>	<b>\$ 264,542</b>	<b>\$ 180,415</b>	<b>\$ 243,052</b>

## Economic Development Department Organizational Chart



## Economic Development Department

### **Business Retention**

- Continue to support existing business through Alvin's B.E.S.T. (Business Expansion Support Team) visits each month
- Prepare and present Incentive/Grant program for improvement/beautification of local businesses to City Council for consideration in 2011-2012 budget

### **Business Attraction/Marketing**

- Publish City of Alvin Annual Report
- Secure Alvin's second Foreign Trade Zone

### **Preparation of Product (Infrastructure, Policies, Beautification, Etc.)**

- Review civic signage program and revamp design and placement of new signage at city entrances
- Finalize agreement with BNSF on lease of corner of Gordon & Willis for beautification improvements

## Economic Development Department

CATEGORY		AMENDED BUDGET 2009/2010	BUDGET 2010/2011
1000	Personnel Services	\$ 129,942	\$ 128,137
2000	Materials & Supplies	3,249	2,749
3000	Contractual Services	32,813	29,425
	Total	<u>\$ 166,004</u>	<u>\$ 160,311</u>

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Director of Economic Development	V	1	1
Administrative Assistant II	7	1	1
<b>Total</b>		<u>2</u>	<u>2</u>

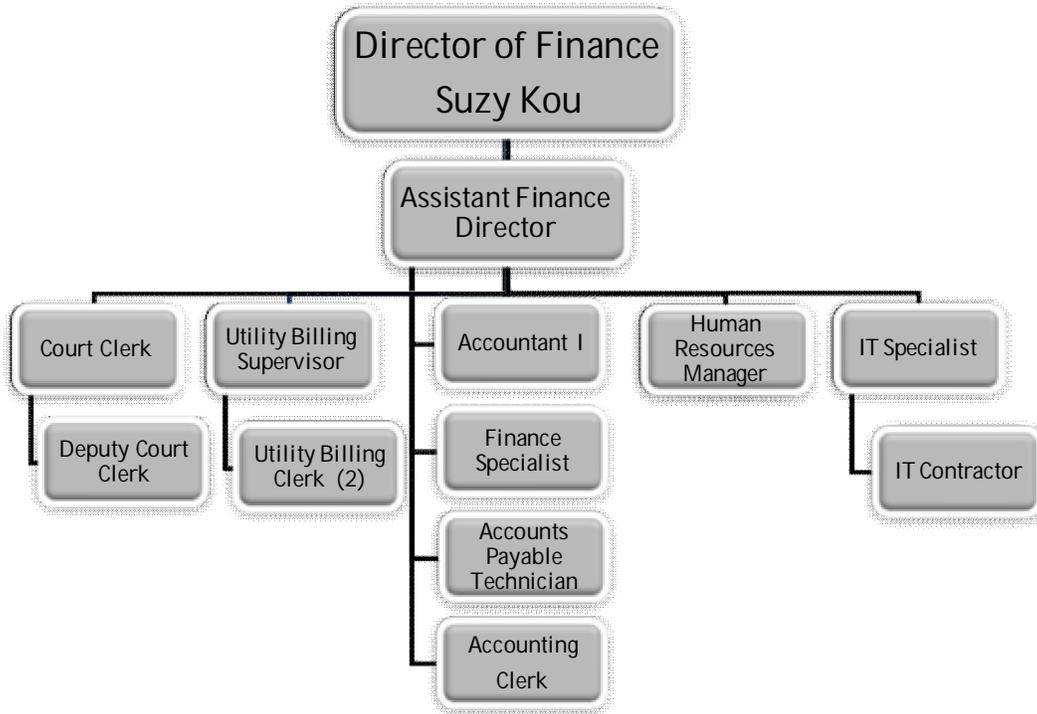
### Financial Highlights

FY 2010/2011 budget reflects a slight decrease in contractual services.

## 111 - General Fund/Economic Development

Account	Description	Actual 2008/2009	Amended Budget 2009/2010	Forecast 2009/2010	Budget 2010/2011
<b>Personnel</b>					
1005-00-1001	Salaries	107,133	102,361	97,617	99,555
1005-00-1006	Longevity	246	420	399	574
1005-00-1009	TMRS	13,465	14,346	13,376	15,196
1005-00-1011	Social Security	8,217	8,215	8,222	8,012
1005-00-1018	Auto Allowance	4,572	4,600	4,458	4,800
	<b>Total Personnel</b>	<b>133,634</b>	<b>129,942</b>	<b>124,072</b>	<b>128,137</b>
<b>Supplies</b>					
1005-00-2100	General Office Supplies	1,435	1,749	2,163	2,249
1005-00-2125	Miscellaneous Supplies	1,188	1,500	159	500
	<b>Total Supplies</b>	<b>2,623</b>	<b>3,249</b>	<b>2,322</b>	<b>2,749</b>
<b>Contractual Services</b>					
1005-00-3100	Contract Services	16,250	0	0	0
1005-00-3170	Professional Development	11,944	11,588	10,395	9,250
1005-00-3180	Dues & Memberships	11,205	12,945	12,661	12,945
1005-00-3190	Communications	2,931	3,330	2,450	2,780
1005-00-3210	Postage & Freight	953	450	165	250
1005-00-3225	Promotional Marketing	2,779	4,500	4,390	4,200
	<b>Total Services</b>	<b>46,061</b>	<b>32,813</b>	<b>30,061</b>	<b>29,425</b>
	<b>Economic Development</b>	<b>\$ 182,317</b>	<b>\$ 166,004</b>	<b>\$ 156,455</b>	<b>\$ 160,311</b>

## Finance Department Organizational Chart



## Finance Department

To prudently manage financial resources through accurate information, timely financial reporting, and sound professional business planning and financial services in areas of budgeting, purchasing, accounting, treasury, debt management, risk management, payroll and information technology.

The Finance Department is located at 216 West Sealy, Alvin, Texas 77511 and can be contacted at (281) 388-4212.

## Finance Department

<b>Programs</b>	<b>Amended Budget 2009/2010</b>	<b>Budget 2010/2011</b>
Accounting	\$ 347,489	\$ 363,713
Municipal Court	118,773	120,986
Human Resources	82,031	77,857
City Hall	317,545	106,625
Information Technology	287,028	192,543
<b>Totals</b>	<b>\$ 1,152,867</b>	<b>\$ 861,724</b>

### Financial Highlights

FY 2010/2011 budget reflects an overall decrease . Attributing to the Accounting program increase was 1) re-classification of the Payroll Technician to a Finance Specialist and 2) an increase in contract services for professional development. In the City Hall program, FY 2009/2010 capital outlay budget was amended to cover the expenditures related to relocation of an emergency generator from the Police Department to City Hall.

## Accounting Program

<b>CATEGORY</b>		<b>AMENDED BUDGET 2009/2010</b>	<b>BUDGET 2010/2011</b>
1000	Personnel Services	\$ 323,789	\$ 336,713
2000	Materials and Supplies	6,770	5,500
3000	Contractual Services	16,930	21,500
<b>Total</b>		<b>\$ 347,489</b>	<b>\$ 363,713</b>

<b>Schedule of Personnel</b>	<b>Pay Grade</b>	<b>Number of positions</b>	<b>Number of positions</b>
Director of Finance	V	1	1
Assistant Finance Director	IV	1	1
Accountant I	12	1	1
* Payroll Technician	8	1	0
* Finance Specialist	9	0	1
Accounts Payable Technician	8	1	1
Accounting Clerk	5	1	1
<b>Total</b>		<b>6</b>	<b>6</b>

*\* The Payroll Technician position was reclassified to a Finance Specialist position (NE PG9)*

**111 - General Fund/Accounting Program**

Account	Description	Actual 2008/2009	Amended Budget 2009/2010	Forecast 2009/2010	Budget 2010/2011
<b>Personnel</b>					
2501-00-1001	Salaries	262,958	257,640	248,167	265,210
2501-00-1006	Longevity	5,623	6,245	5,958	6,823
2501-00-1009	TMRS	32,459	35,803	33,623	39,994
2501-00-1011	Social Security	19,189	20,501	19,892	21,086
2501-00-1018	Auto Allowance	3,572	3,600	3,489	3,600
	<b>Total Personnel</b>	<b>323,801</b>	<b>323,789</b>	<b>311,129</b>	<b>336,713</b>
<b>Supplies</b>					
2501-00-2100	General Office Supplies	4,793	6,058	5,350	4,000
2501-00-2125	Miscellaneous Supplies	486	712	755	1,500
	<b>Total Supplies</b>	<b>5,279</b>	<b>6,770</b>	<b>6,105</b>	<b>5,500</b>
<b>Contractual Services</b>					
2501-00-3100	Contract Services	1,423	2,000	2,629	2,000
2501-00-3170	Professional Development	3,606	2,400	1,485	6,200
2501-00-3180	Dues & Memberships	790	700	846	700
2501-00-3190	Communications	4,618	4,013	5,314	5,400
2501-00-3210	Postage & Freight	2,509	2,800	2,473	3,300
2501-00-3220	Printing Services	2,461	3,192	3,462	3,000
2501-00-3254	Surety, Fidelity Bonds	200	300	240	200
2501-00-3260	Machinery & Equipment Maint	626	1,525	373	700
	<b>Total Services</b>	<b>16,233</b>	<b>16,930</b>	<b>16,822</b>	<b>21,500</b>
	<b>Accounting Program</b>	<b>\$ 345,313</b>	<b>\$ 347,489</b>	<b>\$ 334,056</b>	<b>\$ 363,713</b>

## Municipal Court Program

*The Mission of the Municipal Court is to accurately, expeditiously, and courteously perform the clerical and ministerial duties required in the due process adjudication of misdemeanor violations of the law and ordinances filed in the Municipal Court of the City of Alvin. The Municipal Court is responsible for processing and recording all traffic violations and other misdemeanor charges. The Court compiles statistical reports for the Texas Judicial Council and reports all moving traffic violations to the Texas Department of Public Safety.*

### 2009-2010 BUDGET YEAR GOALS & ACHIEVEMENTS

<u>Goals</u>	<u>Status</u>
<b>Court Procedures Manual</b> Update the Court Procedure Manual for Court Clerks and Judicial Staff to comply with new legislation and upgrades.	<b>COMPLETED</b>
<b>Warrant Roundup</b> Participation in the Great Texas Warrant Roundup (fourth year) and added telephone Notification system	<b>COMPLETED</b>
<b>State Certification</b> Deputy Court Clerk achieved Level 1 Certified Court Clerk Certification Feb. 9, 2010.	<b>COMPLETED</b>
<b>National Certification</b> Court Clerk achieved Court Manager Program Certification Feb. 5, 2010.	<b>COMPLETED</b>
<b>Records Management (Phase IV- Final Phase)</b> Computer system for Judges to share. Implement Paperless Judgments with batch program through Laser fiche	<b>EXTENDED</b>

### 2010-2011 BUDGET YEAR GOALS

<u>Goals</u>	<u>Projected Completion Date</u>
<b>Beta Site for Incode Court Software</b> Implement use of new Incode Court Software program as a Beta Site for Version X.	<b>February 2011</b>
<b>Court Procedures Manual</b> Write New Court Procedure Manual for Court Clerks and Judicial Staff to comply with Version X Court Software Program.	<b>March 2011</b>
<b>Warrant Roundup</b> Participation in the Great Texas Warrant Roundup (5th year). Using CTY calling system.	<b>March 2011</b>
<b>Records Management (Phase IV- Final Phase)</b> Computer system for Judges to share. Implement Paperless Judgments with batch program through Laser fiche	<b>August 2011</b>

### PERFORMANCE INDICATORS (as of 11/2010)

	<u>Pending</u>	<u>Completed</u>
OCA Reporting	11	1
2009-2010 Year Goals	1	4
Required Annual Training	4	0

## Municipal Court Program

<b>CATEGORY</b>		<b>AMENDED BUDGET 2009/2010</b>	<b>BUDGET 2010/2011</b>
1000	Personnel Services	\$ 106,295	\$ 107,198
2000	Materials and Supplies	2,625	2,200
3000	Contractual Services	9,853	11,588
<b>Total</b>		<b>\$ 118,773</b>	<b>\$ 120,986</b>

<b>Schedule of Personnel</b>	<b>Pay Grade</b>	<b>Number of Positions</b>	<b>Number of Positions</b>
Municipal Court Clerk	9	1	1
Deputy Court Clerk	5	1	1
<b>Total</b>		<b>2</b>	<b>2</b>

### 111 - General Fund/Municipal Court Program

Account	Description	Actual 2008/2009	Amended Budget 2009/2010	Forecast 2009/2010	Budget 2010/2011
<b>Personnel</b>					
2502-00-1001	Salaries	65,494	65,021	61,921	65,021
2502-00-1005	Overtime	92	0	0	0
2502-00-1006	Longevity	1,462	1,728	1,585	1,920
2502-00-1009	TMRS	8,061	8,979	8,289	9,713
2502-00-1011	Social Security	6,190	6,951	6,328	6,928
2502-00-1019	Municipal Judge Retainer	22,256	23,616	23,616	23,616
	<b>Total Personnel</b>	<b>103,554</b>	<b>106,295</b>	<b>101,739</b>	<b>107,198</b>
<b>Supplies</b>					
2502-00-2100	General Office Supplies	1,785	2,325	1,980	1,900
2502-00-2125	Miscellaneous Supplies	392	300	344	300
	<b>Total Supplies</b>	<b>2,177</b>	<b>2,625</b>	<b>2,324</b>	<b>2,200</b>
<b>Contractual Services</b>					
2502-00-3100	Contract Services	170	0	0	600
2502-00-3130	Court Costs	846	550	65	1,200
2502-00-3170	Professional Development	3,481	2,708	2,485	2,000
2502-00-3180	Dues & Memberships	1,068	1,068	805	1,168
2502-00-3190	Communications	1,851	1,872	1,983	1,995
2502-00-3210	Postage & Freight	4,170	3,185	3,369	4,200
2502-00-3220	Printing Services	0	370	259	250
2502-00-3254	Surety, Fidelity Bonds	0	0	0	100
2502-00-3260	Machinery & Equipment Maint	209	100	120	75
	<b>Total Services</b>	<b>11,795</b>	<b>9,853</b>	<b>9,086</b>	<b>11,588</b>
	<b>Municipal Court Program</b>	<b>\$ 117,527</b>	<b>\$ 118,773</b>	<b>\$ 113,149</b>	<b>\$ 120,986</b>

## Human Resources Program

<b>CATEGORY</b>		<b>AMENDED BUDGET 2009/2010</b>	<b>BUDGET 2010/2011</b>
1000	Personnel Services	\$ 59,188	\$ 59,867
2000	Materials and Supplies	829	700
3000	Contractual Services	22,014	17,290
<b>Total</b>		<b>\$ 82,031</b>	<b>\$ 77,857</b>

<b>Schedule of Personnel</b>	<b>Pay Grade</b>	<b>Number of Positions</b>	<b>Number of Positions</b>
Human Resources Manager	II	1	1
<b>Total</b>		<b>1</b>	<b>1</b>

### 111 - General Fund/Human Resources Program

Account	Description	Actual 2008/2009	Amended Budget 2009/2010	Forecast 2009/2010	Budget 2010/2011
<b>Personnel</b>					
2503-00-1001	Salaries	47,170	47,403	45,206	47,403
2503-00-1006	Longevity	1,336	1,508	1,399	1,604
2503-00-1009	TMRS	6,093	6,535	6,083	7,111
2503-00-1011	Social Security	3,631	3,742	3,624	3,749
	<b>Total Personnel</b>	<b>58,229</b>	<b>59,188</b>	<b>56,312</b>	<b>59,867</b>
<b>Supplies</b>					
2503-00-2100	General Office Supplies	888	629	144	500
2503-00-2125	Miscellaneous Supplies	246	200	0	200
	<b>Total Supplies</b>	<b>1,135</b>	<b>829</b>	<b>144</b>	<b>700</b>
<b>Contractual Services</b>					
2503-00-3100	Contract Services	7,902	15,084	15,084	11,000
2503-00-3160	Med Services/Pre-Employment	2,860	4,500	2,844	4,500
2503-00-3170	Professional Development	1,193	1,200	870	500
2503-00-3180	Dues & Memberships	220	200	354	200
2503-00-3190	Communications	528	540	647	600
2503-00-3210	Postage & Freight	27	250	71	250
2503-00-3220	Printing Services	0	100	0	100
2503-00-3230	Advertising	0	140	60	140
	<b>Total Services</b>	<b>12,729</b>	<b>22,014</b>	<b>19,930</b>	<b>17,290</b>
	<b>Human Resources Program</b>	<b>\$ 72,093</b>	<b>\$ 82,031</b>	<b>\$ 76,386</b>	<b>\$ 77,857</b>

## City Hall Program

<b>CATEGORY</b>		<b>AMENDED BUDGET 2009/2010</b>	<b>BUDGET 2010/2011</b>
2000	Materials and Supplies	9,425	6,000
3000	Contractual Services	104,370	90,625
4000	Capital Outlay	203,750	10,000
<b>Total</b>		<b>\$ 317,545</b>	<b>\$ 106,625</b>

<b>Schedule of Personnel</b>	<b>Pay Grade</b>	<b>Number of Positions</b>	<b>Number of Positions</b>
N/A			

### 111 - General Fund/City Hall Program

Account	Description	Actual 2008/2009	Amended Budget 2009/2010	Forecast 2009/2010	Budget 2010/2011
<b>Supplies</b>					
2504-00-2125	Miscellaneous Supplies	3,028	5,225	2,416	2,500
2504-00-2200	Foods	1,117	1,000	719	1,000
2504-00-2275	Program Supplies	3,068	3,200	3,013	2,500
	<b>Total Supplies</b>	<b>7,213</b>	<b>9,425</b>	<b>6,148</b>	<b>6,000</b>
<b>Contractual Services</b>					
2504-00-3190	Communications	12,394	12,500	9,274	12,800
2504-00-3200	Utilities	33,175	42,700	26,262	38,825
2504-00-3210	Postage & Freight	119	0	0	0
2504-00-3240	Recording Fees	2,000	3,500	1,560	3,000
2504-00-3260	Machinery & Equipment Maint	12,055	14,000	12,892	13,500
2504-00-3270	Building/Grounds Maint	57,784	31,670	17,150	22,500
	<b>Total Services</b>	<b>117,528</b>	<b>104,370</b>	<b>67,138</b>	<b>90,625</b>
<b>Capital Outlay</b>					
2504-00-4100	Building & Property	0	203,750	222,762	10,000
	<b>Total Capital Outlay</b>	<b>0</b>	<b>203,750</b>	<b>222,762</b>	<b>10,000</b>
	<b>City Hall Program</b>	<b>\$ 124,741</b>	<b>\$ 317,545</b>	<b>\$ 296,048</b>	<b>\$ 106,625</b>

## Information Technology Program

CATEGORY		AMENDED BUDGET 2009/2010	BUDGET 2010/2011
1000	Personnel Services	83,369	44,804
2000	Materials and Supplies	28,703	29,850
3000	Contractual Services	140,634	117,889
4000	Capital Outlay	34,322	0
<b>Total</b>		\$ 287,028	\$ 192,543

Schedule of Personnel	Pay Grade	Number of positions	Number of positions
* System Analyst	14	1	0
* IT Specialist	14	0	1
** Administrative Assistant I	6	1	0
<b>Total</b>		2	1

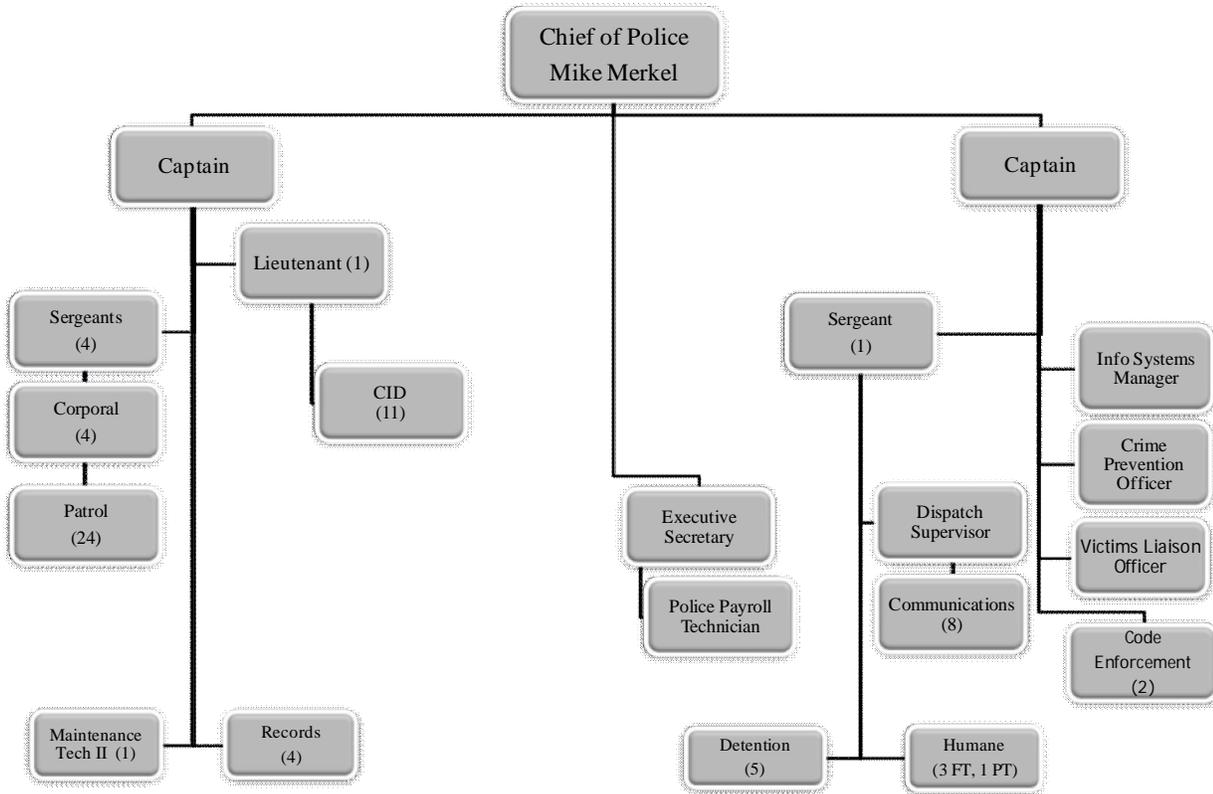
\* *The System Analyst position was reclassified to an IT Specialist, remaining in NE PG14*

\*\* *The position of Administrative Assistant I has been eliminated*

**111 - General Fund/Information Technology Program**

Account	Description	Actual 2008/2009	Amended Budget 2009/2010	Forecast 2009/2010	Budget 2010/2011
<b>Personnel</b>					
2505-00-1001	Salaries	85,774	64,693	71,900	36,304
2505-00-1005	Overtime	0	2,532	0	0
2505-00-1006	Longevity	1,470	1,669	1,607	372
2505-00-1009	TMRS	9,355	9,204	9,597	5,322
2505-00-1011	Social Security	6,340	5,271	5,762	2,806
	<b>Total Personnel</b>	<b>102,939</b>	<b>83,369</b>	<b>88,866</b>	<b>44,804</b>
<b>Supplies</b>					
2505-00-2100	General Office Supplies	869	1,250	234	1,000
2505-00-2125	Miscellaneous Supplies	438	3,045	2,636	3,250
2505-00-2150	Computer Replacement & Supplies	43,646	24,408	13,094	25,600
	<b>Total Supplies</b>	<b>44,953</b>	<b>28,703</b>	<b>15,964</b>	<b>29,850</b>
<b>Contractual Services</b>					
2505-00-3100	Contract Services	48,653	66,721	48,246	31,500
2505-00-3170	Professional Development	2,790	3,000	3,400	2,000
2505-00-3190	Communications	4,412	3,380	3,848	4,548
2505-00-3210	Postage & Freight	0	50	0	50
2505-00-3260	Machinery & Equipment Maint	1,123	1,800	900	2,800
2505-00-3290	Technology Services	79,299	65,684	103,605	76,991
	<b>Total Services</b>	<b>136,277</b>	<b>140,634</b>	<b>159,999</b>	<b>117,889</b>
<b>Capital Outlay</b>					
2505-00-4200	Computer Systems	132,629	34,322	8,166	0
	<b>Total Capital Outlay</b>	<b>132,629</b>	<b>34,322</b>	<b>8,166</b>	<b>0</b>
	<b>Information Technology Program</b>	<b>\$ 416,798</b>	<b>\$ 287,028</b>	<b>\$ 272,995</b>	<b>\$ 192,543</b>

# Police Department



## Police Department

The Alvin Police Department exists to enforce all local, state and federal statutes, as well as those adopted by its own governing council. The Department shall act to minimize preventable crimes and make every effort to identify and introduce criminal offenders to the appropriate criminal justice system.

The Department shall also strive to facilitate safe and efficient movement of people and vehicular traffic throughout the city. As an agency, the Department shall recognize the significance of employee safety/well-being, job satisfaction and high morale by providing a positive, professional work environment.

Throughout all of its endeavors, the Alvin Police shall remain committed to treating all persons with compassion, dignity and respect, regardless of the circumstance, while maintaining a mutual trust and understanding between the citizenry and their police.

The Police Department is located at 1500 S. Gordon Street, Alvin, Texas 77511 and can be contacted at (281) 388-4370.

## Police Department

CATEGORY		AMENDED BUDGET 2009/2010	BUDGET 2010/2011
1000	Personnel Services	\$ 4,447,372	\$ 4,566,187
2000	Materials and Supplies	228,431	193,200
3000	Contractual Services	735,719	677,426
4000	Capital Outlay	49,221	0
<b>Total</b>		<b>\$ 5,460,743</b>	<b>\$ 5,436,813</b>

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Police Chief	V	1	1
Police Captain	*	2	2
Police Lieutenant	*	1	1
Police Sergeant	*	5	5
ID Officer	*	1	1
Corporal	*	4	4
(c) Detectives	*	7	9
(c) Patrol Officer	*	26	24
Crime Prevention Officer	*	1	1
Warrant Officer	*	1	1
Information System Manager	*	1	1
Executive Secretary	9	1	1
Crime Victim Liason	8	1	1
Communications Supervisor	10	1	1
(b) Humane Officer	7	2	3
Communication Officer	8	8	8
Detention Officers	8	5	5
Records Technicians	7	4	4
Building Maintenance Tech II	9	1	1
(a) Police Payroll Technician	8	0	1
(b) Humane Officer (P/T)	8	1	0.5
(d) Code Enforcement Officers	8	0	2
<b>Total</b>		<b>74</b>	<b>77.5</b>

\* Pay plan is based on Collective Bargaining Agreement

Approved changes to Schedule of Personnel;

(a) Creation on a new position titled Police Payroll Technician in NE PG 8

(b) Elimination of one part-time Humane Officer and the creation of one full-time Humane Officer in NE PG 7

(c) Re-titled two Street Crime Investigators (under Patrol Officer category) to Detectives

(d) Moved Code Enforcement Officers from the Community Development/Code Enforcement program (this program has been dissolved) to the Police Department- positions remain in NE PG8

### Financial Highlights

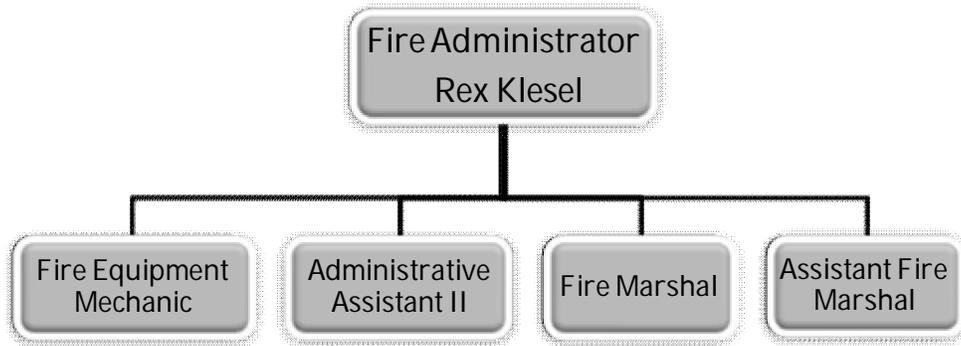
FY 2010/2011 budget reflects a significant decrease. The following changes were made to the Police budget 1) two Code Enforcement Officer positions were transferred from the Community Development/Code Program (which has been dissolved) 2) a new position titled Police Payroll Technician was created 3) one part-time Humane Officer was reclassified to full-time 4) no capital outlay was budgeted for the current year and 5) decreases were made to materials and contractual services accounts..

City of Alvin, Texas  
Annual Budget 2010-2011

**111 - General Fund/Police Department**

Account	Description	Actual 2008/09	Amended Budget 2009/10	Forecast 2009/10	Budget 2010/11
<b>Personnel</b>					
3501-00-1001	Salaries	3,302,991	3,305,776	3,162,786	3,405,288
3501-00-1005	Overtime	185,492	152,554	198,434	102,520
3501-00-1006	Longevity	55,423	62,118	59,090	70,062
3501-00-1009	TMRS	443,072	493,001	465,579	548,349
3501-00-1011	Social Security	260,613	281,803	273,734	289,084
3501-00-1014	Clothing Allowance	9,000	9,600	10,800	9,300
3501-00-1016	Certification & Education Pay	33,223	40,495	35,489	39,320
3501-00-1017	Equipment Allowance	97,536	102,025	96,347	102,264
	<b>Total Personnel</b>	<b>4,387,351</b>	<b>4,447,372</b>	<b>4,302,259</b>	<b>4,566,187</b>
<b>Supplies</b>					
3501-00-2100	General Office Supplies	8,244	10,352	7,598	8,000
3501-00-2125	Miscellaneous Supplies	17,794	26,606	18,907	20,000
3501-00-2150	Computer Replacement & Supply	13,999	29,427	24,741	12,400
3501-00-2175	Janitorial Supplies	3,718	4,800	5,008	4,000
3501-00-2200	Foods	5,424	5,500	5,828	5,500
3501-00-2225	Medical Supplies	0	500	0	500
3501-00-2250	Uniform & Apparel	19,692	19,636	23,505	15,333
3501-00-2300	Vehicle & Equipment	1,179	2,258	2,582	1,000
3501-00-2301	Motor Vehicle Fuel	95,986	100,642	96,275	106,467
3501-00-2325	Ammunition	13,854	21,304	11,220	15,000
3501-00-2350	Safety Equipment	5,411	7,407	3,771	5,000
	<b>Total Supplies</b>	<b>185,302</b>	<b>228,432</b>	<b>199,435</b>	<b>193,200</b>
<b>Contractual Services</b>					
3501-00-3100	Contract Services	11,997	6,000	2,575	11,500
3501-00-3170	Professional Development	20,806	30,370	28,628	24,667
3501-00-3175	Emergency MGMT Training	6,979	4,800	4,694	0
3501-00-3176	Emergency MGMT CTY	0	16,000	19,200	0
3501-00-3180	Dues & Memberships	1,981	3,425	2,898	3,000
3501-00-3190	Communications	74,036	51,595	77,575	78,140
3501-00-3200	Utilities	116,781	117,300	90,285	115,535
3501-00-3210	Postage & Freight	2,034	1,600	1,727	1,600
3501-00-3220	Printing Services	6,125	5,550	5,849	5,000
3501-00-3250	General Insurance	22,818	24,003	28,082	22,037
3501-00-3260	Machinery & Equipment Maint	33,628	34,100	15,482	33,100
3501-00-3270	Buildings/Grounds Maint	93,609	44,620	64,696	14,500
3501-00-3290	Technology Services	39,210	55,324	74,420	49,400
3501-00-3300	Special Investigations	2,434	7,000	5,922	7,000
3501-00-3305	Special Programs	16,035	26,719	16,210	18,000
3501-00-3310	Wrecker Fees	260	500	207	450
3501-00-3330	Animal Control	29,631	35,255	28,842	34,000
3501-00-3510	Vehicle Repairs	17,533	30,093	22,124	27,500
3501-00-3540	Vehicle Maintenance Fees	99,508	128,630	154,356	118,195
3501-00-3550	Vehicle Replacement Accruals	180,678	112,835	135,402	113,802
	<b>Total Services</b>	<b>776,084</b>	<b>735,719</b>	<b>779,174</b>	<b>677,426</b>
<b>Capital Outlay</b>					
3501-00-4150	Machinery & Equipment	118,527	0	0	0
3501-00-4200	Computer Systems	63,987	49,221	0	0
	<b>Total Capital Outlay</b>	<b>182,514</b>	<b>49,221</b>	<b>0</b>	<b>0</b>
	<b>Police Department</b>	<b>5,531,252</b>	<b>5,460,742</b>	<b>5,280,868</b>	<b>5,436,813</b>

## Fire Department Organizational Chart



## Fire Department

The function of the **Fire Department**, originally formed in 1893, is to protect life, property and to respond to other emergencies that might arise in the community through public education, management, and incident response while also participating in the most local service projects. This department is made up of one full time Administrator and four support staff, an Administrative Assistant, a Fire Equipment Mechanic, a Fire Marshal, an Assistant Fire Marshal and 70 Volunteer (being partially city and partially county residents). The Fire Department protects 100 square miles throughout the Alvin area including portions of Brazoria County. Financial support is provided by the City of Alvin, Emergency Service District #3, Brazoria County and through private donations. The Fire Department strives to meet the needs of our community with the dedication and skill of our people.

The Fire Department Administrative office is located at 302 West House Street, Alvin, Texas 77511 and can be contacted at (281)331-7688.

### **FY 2010/2011 Goals:**

- ❖ Consider Ordinance to Limit Commercial False Alarms
- ❖ Update Flammable and Combustible Liquids Ordinance
- ❖ Apply for 2011 SAFER Grant – Fire & Emergency Response Grant
- ❖ Apply for 2011 AFG – Assistance to Firefighters Grant
- ❖ Apply for 2011 FPSG – Fire Prevention Safety Grant
- ❖ Enforcement of Automotive Sales & Service Facilities
- ❖ Replace Rescue Truck

## Fire Department

<b>CATEGORY</b>		<b>AMENDED BUDGET 2009/2010</b>	<b>BUDGET 2010/2011</b>
1000	Personnel Services	\$ 277,435	\$ 280,659
2000	Materials and Supplies	100,943	78,626
3000	Contractual Services	356,404	327,479
4000	Capital Outlay	18,685	0
<b>Total</b>		<b>\$753,467</b>	<b>\$686,764</b>

<b>Schedule of Personnel</b>	<b>Pay Grade</b>	<b>Number of Positions</b>	<b>Number of Positions</b>
Fire Department Administrator	V	1	1
Fire Equipment Mechanic	8	1	1
Fire Marshal	12	1	1
Assistant Fire Marshal	9	1	1
Administrative Assistant II	7	1	1
Total		<b>5</b>	<b>5</b>

### Financial Highlights

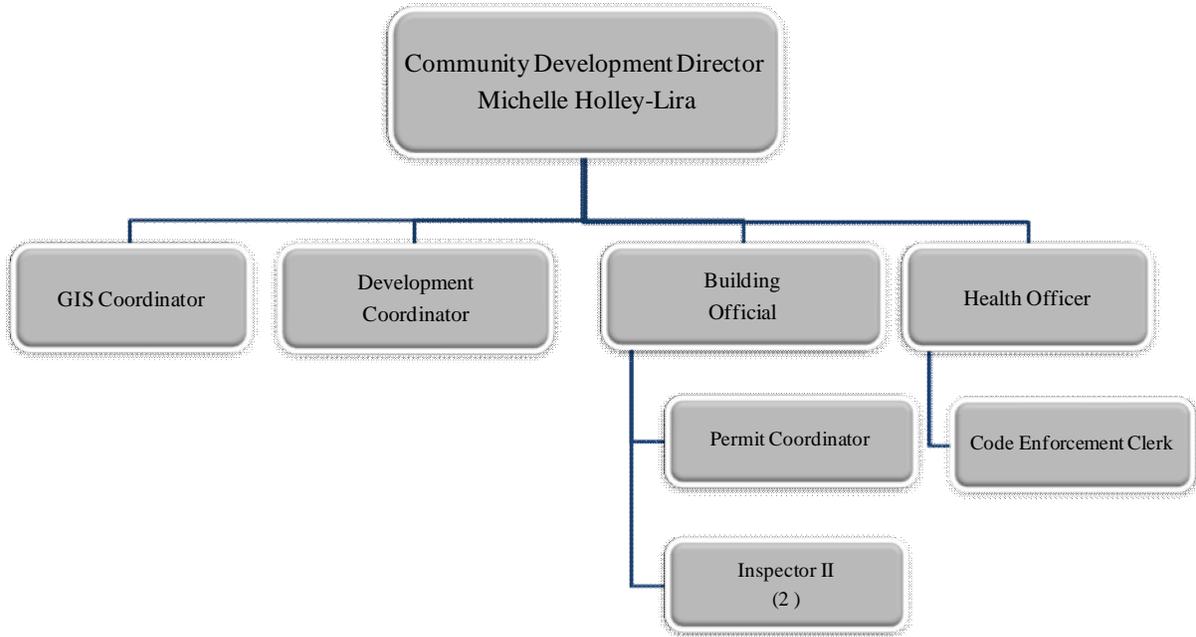
FY 2010/2011 budget reflects decreases in supplies and contractual services. Also, no capital outlay was budgeted for the current fiscal year.

City of Alvin, Texas  
Annual Budget 2010-2011

**111 - General Fund/Fire Department**

Account	Description	Actual 2008/2009	Amended Budget 2009/2010	Forecast 2009/2010	Budget 2010/2011
<b>Personnel</b>					
3502-00-1001	Salaries	211,624	215,072	206,682	215,072
3502-00-1005	Overtime	5,801	5,000	5,180	5,000
3502-00-1006	Longevity	4,928	5,914	5,168	6,395
3502-00-1009	TMRS	26,990	30,630	28,442	33,336
3502-00-1010	Monthly Stipend	1,200	1,200	1,200	1,200
3502-00-1011	Social Security	15,932	17,539	16,977	17,576
3502-00-1017	Equipment Allowance	1,952	2,080	1,920	2,080
	<b>Total Personnel</b>	<b>268,426</b>	<b>277,435</b>	<b>265,569</b>	<b>280,659</b>
<b>Supplies</b>					
3502-00-2100	General Office Supplies	4,477	5,312	2,953	4,812
3502-00-2125	Miscellaneous Supplies	5,747	9,418	4,593	8,920
3502-00-2175	Janitorial Supplies	1,202	1,400	1,113	1,400
3502-00-2225	Medical Supplies	483	600	1,000	600
3502-00-2250	Uniform & Apparel	26,229	37,293	26,099	23,493
3502-00-2275	Program Supplies	8,497	8,514	9,065	7,514
3502-00-2300	Vehicle & Equipment Supplies	19,474	17,887	11,298	15,887
3502-00-2301	Motor Vehicle Fuel	18,261	20,520	12,369	16,000
	<b>Total Supplies</b>	<b>84,369</b>	<b>100,943</b>	<b>68,490</b>	<b>78,626</b>
<b>Contractual Services</b>					
3502-00-3100	Contract Services	6,556	6,500	7,347	6,148
3502-00-3120	Legal Services	179	200	215	200
3502-00-3160	Medical Services -Pre Emp.	1,667	1,500	847	1,500
3502-00-3170	Professional Development	24,712	27,877	18,690	24,877
3502-00-3180	Dues & Memberships	3,018	3,200	4,895	3,200
3502-00-3190	Communications	24,606	25,065	22,813	23,990
3502-00-3200	Utilities	33,877	34,550	34,477	40,134
3502-00-3210	Postage & Freight	320	1,150	321	650
3502-00-3220	Printing Services	391	600	0	300
3502-00-3250	General Insurance	23,626	25,955	28,804	16,089
3502-00-3260	Machinery & Equipment Maint	18,384	29,646	12,905	25,646
3502-00-3270	Building/Grounds Maint	13,395	16,964	19,424	11,964
3502-00-3310	Wrecker Fees	0	575	0	335
3502-00-3340	Pension Contribution	86,410	109,600	86,004	96,600
3502-00-3430	Miscellaneous Services	150	1,600	37	200
3502-00-3510	Vehicle Repairs	30,696	20,000	13,517	20,000
3502-00-3540	Vehicle Maintenance Fees	28,633	33,727	40,472	34,211
3502-00-3550	Vehicle Replacement Accruals	94,646	17,695	21,234	21,435
	<b>Total Services</b>	<b>391,267</b>	<b>356,404</b>	<b>312,002</b>	<b>327,479</b>
<b>Capital Outlay</b>					
3502-00-4150	Machinery & Equipment	275,162	0	0	0
3502-00-4200	Computer Systems	0	18,685	0	0
	<b>Total</b>	<b>275,162</b>	<b>18,685</b>	<b>0</b>	<b>0</b>
	<b>Fire Department</b>	<b>\$ 1,019,226</b>	<b>\$ 753,467</b>	<b>\$ 646,061</b>	<b>\$ 686,764</b>

## Community Development Department Organizational Chart



## Community Development Department

The Community Development Department administers the Planning/Development, Inspections/Permitting, and Engineering Programs and together we will continue to meet with the community for suggestions on new innovative ideas to further enhance the city financially and visually, thereby, creating a beautiful and prosperous community as a whole.

The Primary goal for the Community Development Department is to provide the highest level of service to our citizens while insuring their health, safety and general welfare in such a manner so as to create for them the highest standard of living that is possible in our community.

The Community Development Department is located at 1100 West Highway 6, Alvin, Texas and can be contacted at (281) 388-4281.

### **FY 2010/2011 Goals:**

- Update the Impact Fee Improvement Plan and evaluate the current Impact Fee Schedule.
- Update to the 2009 Building Codes.
- Revise the Corridor Overlay Ordinance to make it easier to understand and implement.
- Continue with the Manufactured Home Park yearly inspection program.
- Update the Flood Protection Ordinance.
- Design and Construct several in-house projects with the Capital Projects Group including the rehab of South, Willis, and Disney Streets.
- Complete the M-1 Ditch Planning Study and work on acquiring additional grants through the Texas Water Development Board to fund drainage projects in the M-1 watershed.

## Community Development Department

<b>Programs</b>	<b>Amended Budget 2009/2010</b>	<b>Budget 2010/2011</b>
Community Development	212,982	313,972
Inspections	\$ 290,154	\$ 272,656
Code Enforcement	199,467	0
<b>Totals</b>	<b>\$ 702,603</b>	<b>\$ 586,628</b>

### **Financial Highlights**

FY 2010/2011 budget reflects a significant decrease. The Community Development/Code Enforcement program has been eliminated, moving two Code Enforcement Officers under the Police Department and moving the remaining two employees under the Community Development program. In addition, there were decreases in supplies, contractual services and reimbursement accounts.

## Community Development Program

CATEGORY	AMENDED BUDGET 2009/2010	BUDGET 2010/2011
1000 Personnel Services	\$ 191,947	\$ 276,431
2000 Materials and Supplies	7,950	6,800
3000 Contractual Services	42,107	49,741
4000 Capital Outlay	4,748	0
8000 Reimbursements	(33,770)	(19,000)
<b>Total</b>	<b>\$ 212,982</b>	<b>\$ 313,972</b>

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Community Development Director	V	1	1
Development Coordinator	9	1	1
GIS Coordinator	12	1	1
* Health Officer	11	0	1
* Code Enforcement Clerk	5	0	1
<b>Total</b>		<b>3</b>	<b>5</b>

*\* The Code Enforcement Program has been eliminated. The position of Health Officer and Code Enforcement Clerk have been transferred from the Community Development/Code Enforcement program to the Community Development program.*

### 111 - General Fund/Community Development Program

Account	Description	Actual 2008/09	Amended Budget 2009/2010	Forecast 2009/2010	Budget 2010/2011
<b>Personnel</b>					
5001-00-1001	Salaries	197,397	149,531	168,546	216,549
5001-00-1005	Overtime	120	2,112	0	100
5001-00-1006	Longevity	4,617	2,721	2,735	4,523
5001-00-1009	TMRS	24,798	21,302	22,667	33,001
5001-00-1011	Social Security	14,384	12,201	13,449	17,399
5001-00-1017	Equipment Allowance	516	480	504	1,260
5001-00-1018	Auto Allowance	3,572	3,600	3,489	3,600
	<b>Total Personnel</b>	<b>245,403</b>	<b>191,947</b>	<b>211,390</b>	<b>276,431</b>
<b>Supplies</b>					
5001-00-2100	General Office Supplies	3,697	4,100	3,813	4,000
5001-00-2125	Miscellaneous Supplies	1,021	1,762	305	1,000
5001-00-2200	Foods	217	608	400	300
5001-00-2225	Medical Supplies	0	60	0	0
5001-00-2250	Uniform & Apparel	0	100	0	167
5001-00-2301	Motor Vehicle Fuel	1,190	1,320	464	1,333
	<b>Total Supplies</b>	<b>6,126</b>	<b>7,950</b>	<b>4,982</b>	<b>6,800</b>
<b>Contractual Services</b>					
5001-00-3100	Contract Services	3,428	6,156	3,780	5,000
5001-00-3170	Professional Development	1,866	2,590	390	2,133
5001-00-3180	Dues & Memberships	305	750	198	500
5001-00-3190	Communications	5,276	5,111	5,271	6,920
5001-00-3210	Postage & Freight	457	400	66	4,200
5001-00-3220	Printing Services	165	200	78	500
5001-00-3260	Machinery & Equipment Maint	4,981	5,664	5,224	5,550
5001-00-3290	Technology Services	21,970	16,500	16,450	16,500
5001-00-3540	Vehicle Maintenance Fees	2,863	3,066	3,679	5,395
5001-00-3550	Vehicle Replacement Accruals	4,950	1,670	2,004	3,043
	<b>Total Services</b>	<b>46,261</b>	<b>42,107</b>	<b>37,140</b>	<b>49,741</b>
<b>Capital Outlay</b>					
5001-00-4100	Building & Property	0	4,748	6,312	0
5001-00-4150	Machinery & Equipment	4,000	0	0	0
	<b>Total Capital Outlay</b>	<b>4,000</b>	<b>4,748</b>	<b>6,312</b>	<b>0</b>
<b>Reimbursements</b>					
5001-00-8211	Reimb from Sales Tax Fund	(18007)	(20,161)	(196)	(10,000)
5001-00-8215	Reimb from Cemetery Fund	(3304)	(3,850)	(1,743)	(3,500)
5001-00-8216	Reimb from Utility Fund	(10105)	(9,759)	(1,851)	(5,500)
	<b>Total Reimbursements</b>	<b>(31,417)</b>	<b>(33,770)</b>	<b>(3,790)</b>	<b>(19,000)</b>
	<b>Community Development</b>	<b>\$ 270,373</b>	<b>\$ 212,982</b>	<b>\$ 256,034</b>	<b>\$ 313,972</b>

## Inspection Program

### Inspection Program General Fund

CATEGORY		AMENDED BUDGET 2009/2010	BUDGET 2010/2011
1000	Personnel Services	\$ 229,739	\$ 228,680
2000	Materials and Supplies	10,912	8,300
3000	Contractual Services	49,503	35,676
<b>Total</b>		<b>\$ 290,154</b>	<b>\$ 272,656</b>

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Building Official	III	1	1
* Deputy Building Official	I	1	0
Inspector II	11	1	2
Permit Coordinator	7	1	1
<b>Total</b>		<b>4</b>	<b>4</b>

*\*The Deputy Building Official position has been eliminated. An additional Inspector II position was created in NE PG 11*

**111 - General Fund/Inspection Program**

Account	Description	Actual 2008/2009	Amended Budget 2009/2010	Forecast 2009/2010	Budget 2010/2011
<b>Personnel</b>					
5001-11-1001	Salaries	180,583	179,681	171,343	179,670
5001-11-1005	Overtime	447	3,000	165	200
5001-11-1006	Longevity	6,363	6,797	6,549	7,182
5001-11-1009	TMRS	22,612	25,582	23,271	27,257
5001-11-1011	Social Security	13,482	14,679	13,954	14,371
	<b>Total Personnel</b>	<b>223,487</b>	<b>229,739</b>	<b>215,282</b>	<b>228,680</b>
<b>Supplies</b>					
5001-11-2100	General Office Supplies	3,524	3,250	334	2,000
5001-11-2125	Miscellaneous Supplies	739	2,250	151	1,100
5001-11-2150	Computer Replacement & Supply	200	500	0	500
5001-11-2250	Uniform & Apparel	0	400	150	200
5001-11-2301	Motor Vehicle Fuel	4,443	4,512	4,433	4,500
	<b>Total Supplies</b>	<b>8,906</b>	<b>10,912</b>	<b>5,068</b>	<b>8,300</b>
<b>Contractual Services</b>					
5001-11-3100	Contract Services	0	8,507	672	5,000
5001-11-3170	Professional Development	685	4,170	1,735	2,500
5001-11-3180	Dues & Memberships	936	1,200	739	1,000
5001-11-3190	Communications	5,809	5,449	3,995	4,400
5001-11-3210	Postage & Freight	122	500	2	250
5001-11-3220	Printing Services	511	1,100	215	600
5001-11-3260	Machinery & Equipment Maint	0	300	0	200
5001-11-3280	Demolition	13,100	15,599	3,358	10,000
5001-11-3540	Vehicle Maintenance Fees	8,590	9,198	11,038	8,246
5001-11-3550	Vehicle Replacement Accruals	3,191	3,480	4,176	3,480
	<b>Total Services</b>	<b>32,944</b>	<b>49,503</b>	<b>25,930</b>	<b>35,676</b>
	<b>Inspections</b>	<b>\$ 265,337</b>	<b>\$ 290,154</b>	<b>\$ 246,280</b>	<b>\$ 272,656</b>

## Code Enforcement Program

<b>CATEGORY</b>		<b>AMENDED BUDGET 2009/2010</b>	<b>BUDGET 2010/2011</b>
1000	Personnel Services	\$ 160,715	\$ -
2000	Materials and Supplies	7,754	0
3000	Contractual Services	30,998	0
4000	Capital Outlay	0	0
<b>Total</b>		<b>\$ 199,467</b>	<b>\$ -</b>

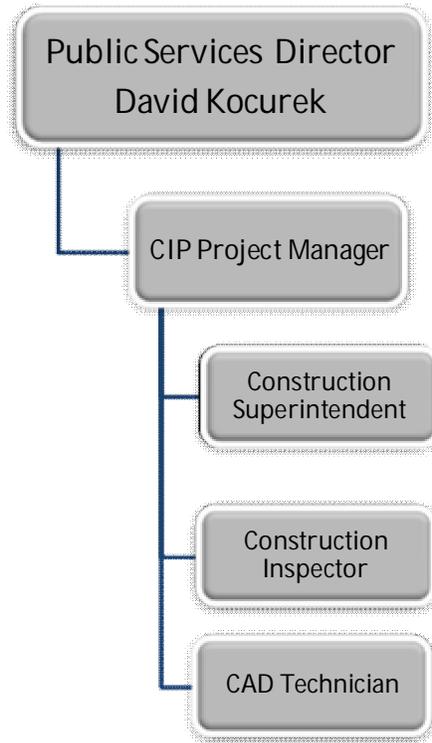
<b>Schedule of Personnel</b>	<b>Pay Grade</b>	<b>Number of Positions</b>	<b>Number of Positions</b>
Health Officer	11	1	0
Code Enforcement Officer	8	2	0
Code Enforcement Clerk	5	1	0
<b>Total</b>		<b>4</b>	<b>0</b>

*This program was eliminated under the Community Development Department. Two positions, Health Officer and Code Enforcement Clerk were transferred under the Community Development program. The two Code Enforcement Officers were transferred to the Police Department.*

**111 - General Fund/Code Enforcement Program**

Account	Description	Actual 2008/2009	Amended Budget 2009/2010	Forecast 2009/2010	Budget 2010/2011
<b>Personnel</b>					
5001-12-1001	Salaries	126,388	125,715	119,221	0
5001-12-1005	Overtime	97	3,000	0	0
5001-12-1006	Longevity	1,499	1,936	1,807	0
5001-12-1009	TMRS	15,667	17,744	16,092	0
5001-12-1011	Social Security	9,319	10,160	9,619	0
5001-12-1017	Equipment Allowance	2,322	2,160	2,268	0
	<b>Total Personnel</b>	<b>155,293</b>	<b>160,715</b>	<b>149,007</b>	<b>0</b>
<b>Supplies</b>					
5001-12-2100	General Office Supplies	976	1,250	507	0
5001-12-2125	Miscellaneous Supplies	30	800	69	0
5001-12-2150	Computer Replacement & Supply	0	1,584	1,900	0
5001-12-2250	Uniform & Apparel	448	1,800	1,333	0
5001-12-2301	Motor Vehicle Fuel	2,128	2,320	2,253	0
	<b>Total Supplies</b>	<b>3,582</b>	<b>7,754</b>	<b>6,062</b>	<b>0</b>
<b>Contractual Services</b>					
5001-12-3100	Contract Services	19,263	8,500	5,372	0
5001-12-3170	Professional Development	946	1,400	485	0
5001-12-3190	Communications	3,086	2,968	5,135	0
5001-12-3210	Postage & Freight	4,475	4,000	4,580	0
5001-12-3220	Printing Services	0	535	558	0
5001-12-3260	Machinery & Equipment Maint	0	277	324	0
5001-12-3510	Vehicle Repairs	0	0	0	0
5001-12-3540	Vehicle Maintenance Fees	6,300	9,198	11,038	0
5001-12-3550	Vehicle Replacement Accruals	2,408	4,120	4,944	0
	<b>Total Services</b>	<b>36,478</b>	<b>30,998</b>	<b>32,436</b>	<b>0</b>
<b>Capital Outlay</b>					
5001-12-4250	Motor Vehicles	14,669	0	0	0
	<b>Total Outlay</b>	<b>14,669</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Code Enforcement</b>	<b>\$ 210,022</b>	<b>\$ 199,467</b>	<b>\$ 187,505</b>	<b>\$ -</b>

## Public Services– Project Coordination Program Organizational Chart



## Public Services– Project Coordination Program

The Project Coordination Program provides engineering planning, in-house engineering design of small projects, and construction administration of both Alvin capital projects and subdivision infrastructure construction projects. Projects worked on include construction of new sanitary sewers, potable water lines, storm sewers, sidewalks, sewage lift stations, elevated water storage towers, and paving projects. The department maintains a construction schedule that monitors construction progress and project finances for all capital projects awarded by the competitive bid process.

The Project Coordination Program through an engineering review process ensures that subdivision plats and construction plans are in conformance with Alvin's applicable ordinances and approved construction details and standards.

The Project Coordination Program is located at 1100 West Highway 6, Alvin, Texas 77511 and can be contacted at (281) 388-4325.

### **Accomplishments for FY 2009-2010**

2010 Pavement Marking – (Survey & Bid Package)

2010 Asphalt Milling Project – (Survey & Design & Bid Package)

Bob Briscoe Park Concession Building

Bob Briscoe Park Soccer Field Irrigation Project

Waste Water Treatment Plant Optimization Improvements – (Project Representative)

Small Diameter Waterline Replacement (Monroe/Robinson/Jack St.)

TXDOT Bridge Replacement Program – (Project Representative)

Standby Generator Addition City Hall

Governor's Award Enhancement Project

Standby Generator Justice Center

### **Goals for FY 2010-2011**

Library Renovation Project - ( Administration & Inspection)

Circleway Drainage - (Administration, Surveying, Drafting, Design & Inspection)

South Street Pavement & Drainage – (Administration, Surveying, Drafting, Design & Inspection)

McGinty Street Pavement (Administration, Surveying, Drafting , Design & Inspection)

Animal Control Buildings (Administration)

Asphalt Pavement Rehabilitation (Administration, Surveying, Drafting, Design & Inspection)

Governor's Award Project (Administration & Inspection)

## Public Services– Project Coordination Program

Traffic Control & Pavement Marking (Administration, Surveying, Drafting, Design & Inspection)

Downtown Sidewalk (Administration, Surveying, Drafting, Design & Inspection)

Slurry Seal (Administration, Surveying, Drafting, Design & Inspection)

House Street Junction Box (Administration, Surveying, Drafting, Design & Inspection)

Cleveland Street Drainage (Administration, Surveying, Drafting, Design & Inspection)

Ryan Drive Bridge (Administration, Surveying, Drafting, Design & Inspection)

National Oak Park (Administration, Surveying, Drafting, Design & Inspection)

Briscoe Park Trail (Administration, Surveying, Drafting, Design & Inspection)

Willis & Disney Street (Administration, Surveying, Drafting, Design & Inspection)

Mustang Road Improvements (Inspection)

Driveway Inspections, Sidewalk Inspections, and Right of Way Permitting

## Public Service– Project Coordination Program

<b>CATEGORY</b>		<b>AMENDED BUDGET 2009/2010</b>	<b>BUDGET 2010/2011</b>
1000	Personnel Services	\$ 226,696	\$ 225,569
2000	Materials and Supplies	7,077	4,800
3000	Contractual Services	31,423	29,134
8000	Reimbursements	(196,003)	(197,537)
<b>Total</b>		<b>\$ 69,193</b>	<b>\$ 61,966</b>

<b>Schedule of Personnel</b>	<b>Pay Grade</b>	<b>Number of Positions</b>	<b>Number of Positions</b>
Project Manager	II	1	1
Construction Superintendent	14	1	1
Construction Inspector	12	1	1
CAD Technician	9	1	1
<b>Total</b>		<b>4</b>	<b>4</b>

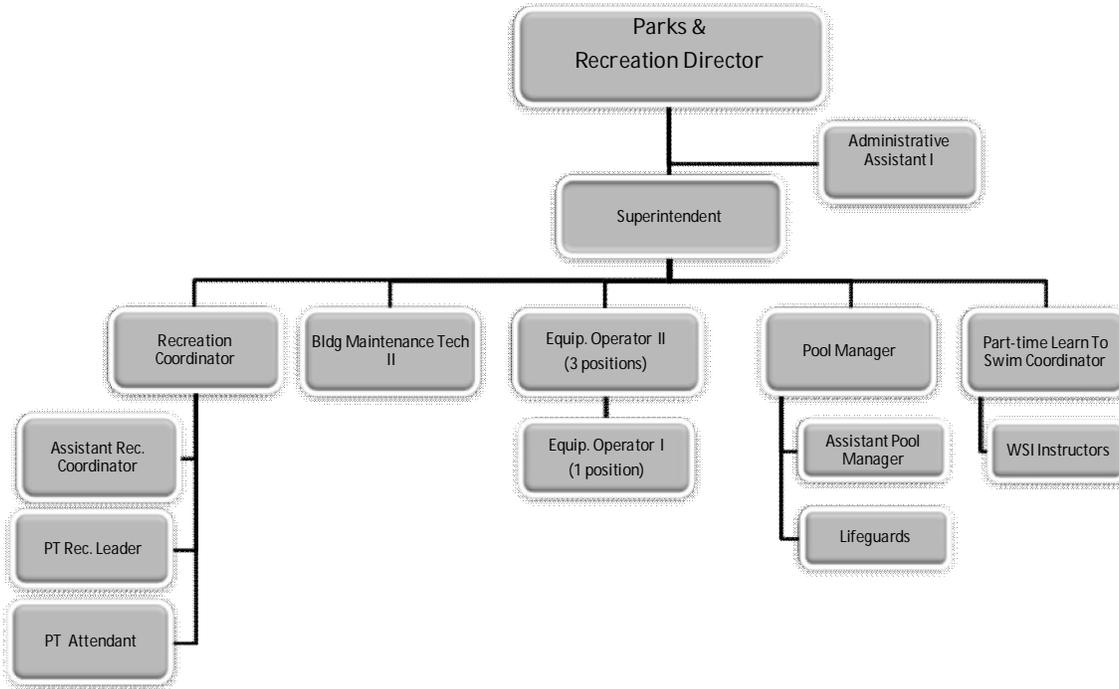
### Financial Highlights

FY 2010-2011 budget reflects decreases in materials & contractual services.

### 111 - General Fund/Project Coordination Program

Account	Description	Actual 2008/2009	Amended Budget 2009/2010	Forecast 2009/2010	Budget 2010/2011
<b>Personnel</b>					
5502-00-1001	Salaries	177,979	179,977	171,772	179,977
5502-00-1005	Overtime	309	4,000	689	1,000
5502-00-1006	Longevity	3,043	3,360	3,310	3,673
5502-00-1009	TMRS	21,890	25,028	23,010	26,793
5502-00-1011	Social Security	12,725	14,331	13,304	14,126
	<b>Total Personnel</b>	<b>215,946</b>	<b>226,696</b>	<b>212,085</b>	<b>225,569</b>
<b>Supplies</b>					
5502-00-2100	General Office Supplies	2,306	2,300	1,986	1,000
5502-00-2125	Miscellaneous Supplies	1,120	1,800	1,183	1,000
5502-00-2250	Uniform & Apparel	0	200	0	0
5502-00-2301	Motor Vehicle Fuel	2,682	2,777	2,715	2,800
	<b>Total Supplies</b>	<b>6,108</b>	<b>7,077</b>	<b>5,884</b>	<b>4,800</b>
<b>Contractual Services</b>					
5502-00-3100	Contract Services	755	1,100	1,106	0
5502-00-3170	Professional Development	495	500	0	0
5502-00-3190	Communications	3,364	3,559	3,680	4,000
5502-00-3210	Postage & Freight	229	500	166	500
5502-00-3220	Printing Services	0	200	0	200
5502-00-3260	Machinery & Equipment Maint	3,964	6,240	4,756	6,080
5502-00-3290	Technology Services	1,480	1,700	1,992	2,000
5502-00-3540	Vehicle Maintenance Fees	11,453	12,264	14,717	10,994
5502-00-3550	Vehicle Replacement Accruals	5,745	5,360	6,432	5,360
	<b>Total Services</b>	<b>27,485</b>	<b>31,423</b>	<b>32,849</b>	<b>29,134</b>
<b>Reimbursements</b>					
5502-00-8211	Reimb from Sales Tax Fund	(156,802)	(164,955)	(173,372)	(169,220)
5502-00-8215	Reimb from Cemetery Fund	(52)	(301)	(120)	(299)
5502-00-8216	Reimb from Utility Fund	(31,066)	(30,747)	(23,306)	(28,018)
	<b>Total Reimbursements</b>	<b>(187,921)</b>	<b>(196,003)</b>	<b>(196,798)</b>	<b>(197,537)</b>
	<b>Project Coordination</b>	<b>\$ 61,619</b>	<b>\$ 69,193</b>	<b>\$ 54,020</b>	<b>\$ 61,967</b>

## Parks & Recreation Department



## Parks Administration Program

Parks Administration is a combination of three programs; administration, maintenance and recreation.

The mission of the Alvin Parks Administration Department is to provide quality parks and leisure opportunities to all Alvin citizens with a vision to meet the needs of the future citizens. The Recreation program provides support and activities for all age groups including civic and athletic groups, offering summer activities and special events year-round.

### OBJECTIVES

- To provide administrative assistance to other City Departments when needed and contribute to the team effort of the organization.
- To respond to requests made by the public in a timely manner.
- To work with and provide support to local civic and athletic groups ensuring program availability, and also act as the “point of contact” for numerous varied activities, festivals and parades. Some of the special community annual events are Crawfest and Frontier Day.
- To provide support to the Parks Board, Senior Citizens Board and Museum Board.
- To provide available work area and appropriate activities for community service workers.
- To promote and/or provide volunteer projects for today’s youth, such as scouts, AISD students or organized civic groups.
- Provide the atmosphere of cooperation between providers of recreational activities throughout the community.
- Provide diverse year-round and summer programming for all members of the community.
- Provide efficient and equitable allocation of resources.
- Provide a high level of summer program instruction by hiring qualified personnel.
- Provide quality annual special events for the Alvin area citizens. Current annual events include Fish Fest, Trick or Treat Trail, Mother Daughter Sleepover, Daddy Daughter Dance, Santa Claus Mailbox, Easter Eggstravaganza, Father Son Campout, July 4<sup>th</sup> Fireworks, Christmas Lighting Ceremony, Splashmania, Bark in the Park and Tour de Braz.

## Parks Administration Program

### PERMORMANCE INDICATORS

	<b><u>Budgeted 2009-2010</u></b>	<b><u>Projected 2009-2010</u></b>	<b><u>Budgeted 2010-2011</u></b>
<i>Community Service Hours</i>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
<i>Special Community Events</i>	<b>6</b>	<b>6</b>	<b>6</b>
<i>Number of Grants Received</i>	<b>1</b>	<b>1</b>	<b>2</b>
<i>Number of Awards Received</i>	<b>1</b>	<b>2</b>	<b>1</b>
<i>Number of Special Events</i>	<b>13</b>	<b>12</b>	<b>12</b>
<i>Softball Fields in Use</i>	<b>8</b>	<b>8</b>	<b>8</b>
<i>Baseball Field in Use</i>	<b>9</b>	<b>9</b>	<b>9</b>
<i>Number of Year-Round Aquatic Programs</i>	<b>2</b>	<b>2</b>	<b>2</b>
<i>Number of Learn-to-Swim Classes</i>	<b>65</b>	<b>65</b>	<b>65</b>

## Parks & Recreation Department

Programs	Amended Budget 2009/2010	Budget 2010/2011
Administration	\$ 935,209	\$ 811,677
Facility	66,164	66,572
Senior Center	96,625	78,951
Museum	25,605	22,644
<b>Totals</b>	<b>\$ 1,123,603</b>	<b>\$ 979,844</b>

### Financial Highlights

FY 2010/2011 budget reflects decreases in personnel services, materials & contractual supplies. In addition, the Parks Department was reorganized, with salaries being allocated between the General Fund and the Sanitation Fund (details on the following page).

## Parks Administration Program

### Parks Administration Program General Fund

CATEGORY		AMENDED BUDGET 2009/2010	BUDGET 2010/2011
1000	Personnel Services	\$ 427,601	\$ 361,245
2000	Materials and Supplies	118,824	91,017
3000	Contractual Services	388,784	359,415
<b>Total</b>		<b>\$ 935,208</b>	<b>\$ 811,677</b>

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Director of Parks & Recreation	V	1	1
Superintendent (Parks)	II	0	1
Recreation Manager	I	1	0
Recreation Coordinator	9	0	1
Recreation Specialist	7	1	0
Assistant Recreation Coordinator	7	0	1
Administrative Assistant II	7	1	0
Administrative Assistant I	6	0	1
Recreation Clerk	5	1	0
Equipment Operator II	8	4	3
Equipment Operator I	6	0	1
<b>Total</b>		<b>9</b>	<b>9</b>

*Reorganization of the Parks Administration Program as follows;*

- 1) Elimination of the Recreation Clerk position*
- 2) Elimination of one Equipment Operator II position*
- 3) Creation of one Equipment Operator I position NE PG6*
- 4) Creation of Superintendent (Parks) position (effective 4/2011)*  
*Salary is split 80% General Fund, 20% Sanitation Fund*
- 5) Elimination of the Recreation Manager position*
- 6) Creation of a Recreation Coordinator position NE PG9*  
*Salary is split 79% General Fund, 21% Sanitation Fund*
- 7) Elimination of the Recreation Specialist position*
- 8) Creation of an Assistant Recreation Coordinator position NE PG7 (effective 3/2011)*  
*Salary is split 79% General Fund, 21% Sanitation Fund*
- 9) Elimination of the Administrative Assistant II position (effective 3/2011)*  
*Salary is split 80% General Fund, 20% Sanitation Fund until eliminated in 3/2011*
- 10) Creation of an Administrative Assistant I position NE PG6 (effective 3/2011)*  
*Salary is split 80% General Fund, 20% Sanitation Fund*

City of Alvin, Texas  
Annual Budget 2010-2011

**111 - General Fund/Parks Administration Program**

Account	Description	Actual 2008/09	Amended Budget 2009/10	Forecast 2009/10	Budget 2010/2011
<b>Personnel</b>					
7001-00-1001	Salaries	262,908	268,217	306,356	223,510
7001-00-1005	Overtime	17,756	18,333	17,682	15,000
7001-00-1006	Longevity	775	1,754	1,503	1,824
7001-00-1007	Extra Help	54,744	69,362	200	58,000
7001-00-1009	TMRS	34,206	38,998	36,881	35,831
7001-00-1011	Social Security	24,514	27,337	24,854	23,480
7001-00-1018	Auto Allowance	3,572	3,600	3,323	3,600
	<b>Total Personnel</b>	<b>398,475</b>	<b>427,601</b>	<b>390,799</b>	<b>361,245</b>
<b>Supplies</b>					
7001-00-2100	General Office Supplies	2,476	3,092	2,258	2,420
7001-00-2125	Miscellaneous Supplies	37,209	59,165	30,867	36,810
7001-00-2175	Janitorial Supplies	156	486	248	400
7001-00-2200	Foods	370	650	273	500
7001-00-2225	Medical Supplies	147	243	0	200
7001-00-2250	Uniform & Apparel	1,129	757	422	550
7001-00-2275	Program Supplies	14,935	16,483	14,508	12,000
7001-00-2301	Motor Vehicle Fuel	15,114	14,510	152	11,500
7001-00-2350	Safety Equipment	1,710	820	8,814	820
7001-00-2375	Street & Bridge Supplies	22	300	748	0
7001-00-2425	Chemicals & Insecticides	7,876	13,137	7,875	13,137
7001-00-2450	Botany Supplies	8,251	9,180	6,577	12,680
	<b>Total Supplies</b>	<b>89,393</b>	<b>118,824</b>	<b>72,742</b>	<b>91,017</b>
<b>Contractual Services</b>					
7001-00-3100	Contract Services	2,653	16,583	15,821	14,694
7001-00-3170	Professional Development	3,146	847	955	1,597
7001-00-3180	Dues & Memberships	1,645	1,619	1,664	1,750
7001-00-3190	Communications	10,352	8,228	7,918	9,583
7001-00-3200	Utilities	153,856	150,700	125,320	152,950
7001-00-3210	Postage & Freight	355	670	335	670
7001-00-3220	Printing Services	5,711	6,325	5,385	5,325
7001-00-3230	Advertising	3,260	3,109	3,822	1,609
7001-00-3260	Machinery & Equipment Maint	7,234	13,402	9,834	9,620
7001-00-3270	Buildings/Grounds Maint	119,175	101,788	41,219	83,780
7001-00-3320	Uniform Rental	1,908	1,918	2,200	1,918
7001-00-3540	Vehicle Maintenance Fees	59,040	63,220	75,864	59,194
7001-00-3550	Vehicle Replacement Accruals	17,155	20,375	24,450	16,725
	<b>Total Services</b>	<b>385,490</b>	<b>388,784</b>	<b>314,787</b>	<b>359,415</b>
	<b>Park Administration</b>	<b>\$ 873,358</b>	<b>\$ 935,209</b>	<b>\$ 778,328</b>	<b>\$ 811,677</b>

## Parks Facility Maintenance Program

The Parks Maintenance Program is committed to providing attractive City parks and athletic fields for use of the Alvin community through routine maintenance.

### OBJECTIVES

- Provide the public with quality recreational and picnic facilities in the Alvin community.
- To provide regular mowing/trimming and maintenance of city owned parks and athletic fields so as to improve the appearance thereof.
- To provide quality contractual maintenance for 31 city owned property locations.
- To provide management/supervision and available work locations for community service workers.
- To provide in-house fertilization, insecticide and herbicide treatments to city grounds as needed to maintain a crisp and attractive appearance.

### PERFORMANCE INDICATORS

	<b><u>Budgeted 2009-2010</u></b>	<b><u>Projected 2009-2010</u></b>	<b><u>Budgeted 2010-2011</u></b>
<i>Playground Equipment Installed</i>	1	0	1
<i>New Pavilion</i>	0	0	4
<i>Trees Planted at National Oak Park</i>	10	10	10
<i>Trees Planted at Briscoe Park</i>	10	10	10
<i>Athletic Field Remote Systems</i>	1	1	0
<i>Installed Hike and Bike Trail Signs</i>	0	0	0
<i>Flowers Planted</i>	12,000	12,000	12,000
<i>Shrubs Planted</i>	0	0	0
<i>Number of times Parks' Crews Mowed</i>	54	50	54
<i>Contracted Maintenance Cycle</i>	30	30	30

## Parks Facility Maintenance Program

<b>CATEGORY</b>		<b>AMENDED BUDGET 2009/2010</b>	<b>BUDGET 2010/2011</b>
1000	Personnel Services	49,064	49,647
2000	Materials and Supplies	12,250	12,925
3000	Contractual Services	4,850	4,000
<b>Total</b>		<b>\$ 66,164</b>	<b>\$ 66,572</b>

<b>Schedule of Personnel</b>	<b>Pay Grade</b>	<b>Number of Positions</b>	<b>Number of Positions</b>
Building Maintenance Tech II	9	1	1
<b>Total</b>		<b>1</b>	<b>1</b>

**111 - General Fund/Facility Maintenance Program**

Account	Description	Actual 2008/09	Amended Budget 2009/10	Forecast 2009/10	Budget 2010/2011
<b>Personnel</b>					
7001-01-1001	Salaries	40,414	39,832	37,986	39,832
7001-01-1006	Longevity	613	713	644	809
7001-01-1009	TMRS	6,427	5,417	5,641	5,897
7001-01-1011	Social Security	3,757	3,102	3,340	3,109
	<b>Total Personnel</b>	<b>51,212</b>	<b>49,064</b>	<b>47,611</b>	<b>49,647</b>
<b>Supplies</b>					
7001-01-2100	General Office Supplies	194	0	0	0
7001-01-2125	Miscellaneous Supplies	9,331	11,725	11,084	12,375
7001-01-2175	Janitorial Supplies	186	400	327	400
7001-01-2350	Safety Equipment	258	125	150	150
	<b>Total Supplies</b>	<b>9,969</b>	<b>12,250</b>	<b>11,561</b>	<b>12,925</b>
<b>Contractual Services</b>					
7001-01-3270	Building/Grounds Maint	18,249	4,850	1,614	4,000
7001-01-3320	Uniform Rental	468	0	0	0
	<b>Total Services</b>	<b>18,717</b>	<b>4,850</b>	<b>1,614</b>	<b>4,000</b>
	<b>Parks Maintenance</b>	<b>\$ 79,897</b>	<b>\$ 66,164</b>	<b>\$ 60,786</b>	<b>\$ 66,572</b>

## Senior Center Program

The mission of the Alvin Senior Center is to provide a public facility where senior citizens in the Alvin area can meet for social, recreational, educational, and fitness opportunities. In addition the Center is available for other community related activities and programs during designated hours that do not conflict with the scheduled senior citizen use.

### OBJECTIVES

- Provide city programming of recreational, educational and fitness opportunities for Alvin area senior citizens.
- Provide joint and cooperative City/Community programming for Alvin Area seniors and the general public.
- Provide scheduling that utilizes the Senior Center at optimum efficiency for year round senior programming, community programming, and private programming to generate revenue.

### PERFORMANCE INDICATORS

	<b><u>Budgeted 2009-2010</u></b>	<b><u>Projected 2009-2010</u></b>	<b><u>Budgeted 2010-2011</u></b>
<i>Number of Programs</i>	<b>50</b>	<b>50</b>	<b>50</b>
<i>Number of Building Rentals</i>	<b>160</b>	<b>160</b>	<b>175</b>
<i>Number of Day Trips</i>	<b>55</b>	<b>55</b>	<b>60</b>
<i>Number of Lunch Bunch Trips</i>	<b>12</b>	<b>12</b>	<b>12</b>
<i>Number of Country Western Dances</i>	<b>8</b>	<b>8</b>	<b>8</b>
<i>Number of Special Events</i>	<b>18</b>	<b>19</b>	<b>31</b>
<i>Number of Local Organizations</i>	<b>15</b>	<b>15</b>	<b>14</b>
<i>Number of Community Rentals</i>	<b>40</b>	<b>40</b>	<b>40</b>
<i>Number of Overnight Trips</i>	<b>2</b>	<b>2</b>	<b>2</b>

## Senior Center Program

<b>CATEGORY</b>		<b>AMENDED BUDGET 2009/2010</b>	<b>BUDGET 2010/2011</b>
1000	Personnel Services	\$ 44,707	\$ 32,797
2000	Materials and Supplies	15,200	12,390
3000	Contractual Services	36,718	33,764
<b>Total</b>		<b>\$ 96,625</b>	<b>\$ 78,951</b>

<b>Schedule of Personnel</b>	<b>Pay Grade</b>	<b>Number of Positions</b>	<b>Number of Positions</b>
Part-time Attendant		0.5	0.5
Part-time Recreation Leader		0.5	0.5
<b>Total</b>		<b>1</b>	<b>1</b>

**111 - General Fund/Parks Senior Center Program**

		Actual	Amended	Forecast	Budget
Description		2008/09	Budget 2009/10	2009/10	2010/11
<b>Personnel</b>					
7001-02-1001	Salaries	75,081	22,183	32,718	13,684
7001-02-1005	Overtime	1,302	0	583	0
7001-02-1006	Longevity	577	191	153	140
7001-02-1007	Extra Help	11,559	16,380	0	15,380
7001-02-1009	TMRS	8,774	2,989	1,927	1,282
7001-02-1011	Social Security	6,195	2,964	2,783	2,311
<b>Total Personnel</b>		<b>103,487</b>	<b>44,707</b>	<b>38,164</b>	<b>32,797</b>
<b>Supplies</b>					
7001-02-2100	General Office Supplies	2,051	1,300	653	1,300
7001-02-2125	Miscellaneous Supplies	4,567	2,918	2,535	2,090
7001-02-2150	Computer Replacement Supplies	58	400	0	200
7001-02-2175	Janitorial Supplies	0	350	49	500
7001-02-2200	Foods	1,511	1,932	892	1,200
7001-02-2225	Medical Supplies	0	0	0	100
7001-02-2250	Uniform & Apparel	391	0	4	0
7001-02-2275	Program Supplies	0	8,300	9,897	7,000
7001-02-2350	Safety Equipment	33	0	0	0
7001-02-2450	Botany Supplies	20	0	0	0
<b>Total Supplies</b>		<b>8,630</b>	<b>15,200</b>	<b>14,030</b>	<b>12,390</b>
<b>Contractual Services</b>					
7001-02-3170	Professional Development	791	0	0	0
7001-02-3180	Dues & Memberships	0	0	0	100
7001-02-3190	Communications	1,674	1,727	1,210	1,738
7001-02-3200	Utilities	21,001	20,800	17,858	20,954
7001-02-3210	Postage & Freight	929	550	759	550
7001-02-3220	Printing Services	146	0	0	73
7001-02-3260	Machinery & Equipment Maint	2,979	3,521	3,920	3,349
7001-02-3270	Buildings/Grounds Maint	23,674	10,120	11,263	7,000
<b>Total Services</b>		<b>51,194</b>	<b>36,718</b>	<b>35,010</b>	<b>33,764</b>
<b>Senior Center</b>		<b>\$ 163,312</b>	<b>\$ 96,625</b>	<b>\$ 87,204</b>	<b>\$ 78,951</b>

## Museum Program

<b>CATEGORY</b>		<b>AMENDED BUDGET 2009/2010</b>	<b>BUDGET 2010/2011</b>
2000	Materials & Supplies	\$ 2,660	\$ 1,425
3000	Contractual Supplies	22,945	21,219
<b>Total</b>		<b>\$ 25,605</b>	<b>\$ 22,644</b>

<b>Schedule of Personnel</b>	<b>Pay Grade</b>	<b>Number of Positions</b>	<b>Number of Positions</b>
N/A			

**111 - General Fund/Museum Program**

Account	Description	Actual 2008/09	Amended Budget 2009/10	Forecast 2009/10	Budget 2010/2011
<b>Supplies</b>					
7001-04-2125	Miscellaneous Supplies	0	2,660	1,622	1,425
	<b>Total Supplies</b>	<b>0</b>	<b>2,660</b>	<b>1,622</b>	<b>1,425</b>
<b>Contractual Services</b>					
7001-04-3200	Utilities	13,870	15,500	11,095	15,500
7001-04-3270	Building/Grounds Maint	4,444	7,445	4,284	5,719
	<b>Total Services</b>	<b>18,314</b>	<b>22,945</b>	<b>15,379</b>	<b>21,219</b>
	<b>Museum Program</b>	<b>\$ 18,314</b>	<b>\$ 25,605</b>	<b>\$ 17,001</b>	<b>\$ 22,644</b>

## Library Department

CATEGORY		AMENDED BUDGET 2009/2010	BUDGET 2010/2011
2000	Materials and Supplies	\$ 1,710	\$ 2,030
3000	Contractual Services	96,871	93,360
	Total	\$ 98,581	\$ 95,390

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			

### Financial Highlights

FY 2010-2011 budget reflects a slight decrease in contractual services.

**111 - General Fund/Library**

Account	Description	Actual 2008/09	Amended Budget 2009/10	Forecast 2009/10	Budget 2010/11
<b>Supplies</b>					
7002-00-2100	General Office Supplies	0	130	143	150
7002-00-2125	Miscellaneous Supplies	0	1,500	1,754	1,750
7002-00-2150	Computer Relacement Supplies	747	0	0	50
7002-00-2175	Janitorial Supplies	0	80	0	80
	<b>Total Supplies</b>	<b>747</b>	<b>1,710</b>	<b>1,897</b>	<b>2,030</b>
<b>Contractual Services</b>					
7002-00-3190	Communications	2,453	2,600	2,351	2,650
7002-00-3200	Utilities	39,283	38,125	21,819	33,915
7002-00-3250	General Insurance	16,425	18,807	18,807	18,295
7002-00-3260	Machinery & Equipment Maint	32,353	3,925	2,511	4,750
7002-00-3270	Building/Grounds Maint	45,633	16,764	(17,248)	16,850
7002-00-3350	Special Book Collection	16,380	16,650	19,980	16,900
	<b>Total Services</b>	<b>152,527</b>	<b>96,871</b>	<b>48,220</b>	<b>93,360</b>
	<b>Library</b>	<b>\$ 153,274</b>	<b>\$ 98,581</b>	<b>\$ 50,117</b>	<b>\$ 95,390</b>

## General Fund– Other Requirements

<b>CATEGORY</b>		<b>AMENDED BUDGET 2009/2010</b>	<b>BUDGET 2010/2011</b>
1000	Personnel Services	0	66,509
3000	Contractual Services	1,317,245	1,426,077
5000	Debt Service	23,720	23,720
7000	Interfund Transfers	154,588	22,301
<b>Total</b>		<b>\$1,495,553</b>	<b>\$1,538,607</b>

<b>Schedule of Personnel</b>	<b>Pay Grade</b>	<b>Number of Positions</b>	<b>Number of Positions</b>
N/A			

### Financial Highlights

FY 2010-2011 budget reflects an increase in contractual services for group health insurance.

### 111 - General Fund/Other Requirements

Account	Description	Actual 2008/09	Amended Budget 2009/10	Forecast 2009/10	Budget 2010/11
<b>Personnel</b>					
9001-00-1041	Contingency	(31,417)	0	0	66,509
9001-00-1050	YE Wages	462	0	0	0
	<b>Total Personnel</b>	<b>(30,956)</b>	<b>0</b>	<b>0</b>	<b>66,509</b>
<b>Contractual Services</b>					
9001-00-3100	Contract Services	500	3,000	0	11,000
9001-00-3110	Audit	28,213	40,500	34,660	30,000
9001-00-3140	Appraisal District Fees	49,620	53,319	52,553	54,268
9001-00-3180	Dues & Memberships	5,547	6,000	5,658	6,000
9001-00-3250	General Insurance	134,270	123,626	125,309	120,875
9001-00-3251	Workers Compensation	119,257	115,630	112,501	82,016
9001-00-3252	Group Insurance	932,606	962,390	996,273	1,107,220
9001-00-3253	Unemployment Insurance	0	12,780	18,357	14,697
9001-00-3520	Debt Expense	19,058	0	11,147	0
	<b>Total Services</b>	<b>1,289,071</b>	<b>1,317,245</b>	<b>1,356,458</b>	<b>1,426,077</b>
<b>Debt Service</b>					
9001-00-5002	Interest Payments	0	23,720	23,720	23,720
	<b>Total Debt Service</b>	<b>0</b>	<b>23,720</b>	<b>23,720</b>	<b>23,720</b>
<b>Interfund Transfers</b>					
9001-00-7110	Transfer to CIP Fund	89,031	150,972	150,972	0
9001-00-7125	Transfer to Debt Service Fund	0	53,684	53,684	0
9001-00-7140	Transfer to Cemetery Fund	0	22,301	22,301	22,301
9001-00-7999	Decrease in Fund Balance	0	(72,369)	0	0
	<b>Total Interfund Transfer</b>	<b>89,031</b>	<b>154,588</b>	<b>226,957</b>	<b>22,301</b>
	<b>Other Requirements</b>	<b>1,347,146</b>	<b>1,495,553</b>	<b>1,607,135</b>	<b>1,538,607</b>

## Special Revenue Funds

*The Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessment or major capital projects) that are legally restricted to expenditures for special purposes. Special revenue funds include State of Texas and Federal grants as well as Hotel/Motel tax revenue. The City has the following special revenue funds;*

- ***Hike & Bike Trail System Fund***– This fund accounts for a grant for the Hike & Bike Trail System in the City.
- ***Hotel/Motel Tax Fund***– Revenues are from a room occupancy tax with expenditures for the promotion of tourism and the convention and hotel industry.
- ***Municipal Library Building Fund***– To account for interest earned from investments of customer deposits in the Enterprise Fund and interest earned in fund investments. Funds are expended for the benefit of the City of Alvin Library.
- ***Special Investigation Fund***– This fund receives a share of money and property seized during drug related arrest. The funds are used by the Police Department for investigations involving drugs.
- ***Municipal Court Building Security Fund***– This fund is set up to account for monies collected and used from Municipal Court fees required by state law for Municipal Court building security purposes.
- ***Municipal Court Technology Fund***– This fund is set up to account for monies collected and used from Municipal Court fees as required by state law for municipal technology purposes.
- ***Donation Fund***– To account for funds contributed for designated purposes or events.
- ***Juvenile Case Manager Fund***– This fund is set up to account for monies collected and used to finance the salary and benefits of a Juvenile Case Manager employed by the City of Alvin Municipal Court.
- ***Senior Fund***– This fund is set up to account for funds contributed for designated activities.
- ***Park Land Dedication Fund***– Monies collected and deposited into this fund are to be used solely for the acquisition or leasing of park land and the development, improvement, or upgrades of new and existing parks.
- ***TIRZ Funds (#1, #2 and #3)***- Reinvestment zones created within the City of Alvin, Texas for tax increment financing purposes pursuant to Chapter 311 of the Texas Tax Code.

**113- SPECIAL REVENUE FUND  
TOM BLAKENEY, JR MUSTANG BAYOU  
TRAIL SYSTEM FUND, PHASE II  
FUND BALANCE SUMMARY**

<b>DESCRIPTION</b>	<b>ACTUAL 2008/09</b>	<b>AMENDED BUDGET 2009/10</b>	<b>PROJECTED YEAR END 2009/10</b>	<b>FUTURE PROJECTION 2010/11</b>
<b>Beginning Balance</b>	\$ 100,119	\$ 100,119	\$ 100,119	\$ 101,109
<b>Revenue Sources:</b>				
Investment Earnings	762	1,200	229	500
<b>Total Revenues</b>	762	1,200	229	500
<b>Total Revenues &amp; Resources</b>	100,881	101,319	100,348	101,609
<b>Capital Outlay</b>				
Hike & Bike Trail Project	0	0	0	0
<b>Total Expenditures</b>	0	0	0	0
Excess (Deficiency) of total revenue and resources over expenditures	762	500	4,291	500
<b>Ending Balance</b>	\$ 100,881	\$ 101,319	\$ 100,348	\$ 101,609

**121- SPECIAL REVENUE FUND  
HOTEL/MOTEL TAX FUND  
FUND BALANCE SUMMARY**

<b>DESCRIPTION</b>	<b>ACTUAL 2008/09</b>	<b>AMENDED BUDGET 2009/10</b>	<b>PROJECTED YEAR END 2009/10</b>	<b>BUDGET 2010/11</b>
<b>Beginning Balance</b>	\$ 427,971	\$ 516,323	\$ 516,323	\$ 560,639
<b>Revenue Sources</b>				
Hotel/Motel Tax Receipts	237,382	240,000	211,219	206,995
Interest	2,627	5,800	811	2,500
Intergovernmental	0	0	0	673,459
Other Incomes	393	0	0	0
<b>Total Revenue</b>	<b>240,402</b>	<b>245,800</b>	<b>212,031</b>	<b>882,954</b>
<b>Total Revenues &amp; Resources</b>	<b>668,373</b>	<b>762,123</b>	<b>728,354</b>	<b>1,443,593</b>
<b>Expenditures</b>				
Police Overtime- Special Events	0	0	0	0
Contractual Services	0	0	0	0
Approved Funded Events	0	0	0	0
Estimated Debt Service	0	0	0	707,109
CVB Program	152,050	178,450	167,716	155,520
<b>Total Expenditures</b>	<b>152,050</b>	<b>178,450</b>	<b>167,716</b>	<b>862,629</b>
Excess (Deficiency) of revenue over expenditures	88,352	67,350	44,315	20,324
<b>Ending Balance</b>	<b>\$ 516,323</b>	<b>\$ 583,673</b>	<b>\$ 560,639</b>	<b>\$ 580,963</b>

## Convention Visitors Bureau Program

- To market Alvin as a destination throughout the state and region
- Secure sporting events, corporate and association meetings that have an economic impact and increase room nights
- Continue to develop a visitor information center housed at the Alvin Depot Centre

## Convention Visitors Bureau Program

<b>CATEGORY</b>		<b>AMENDED BUDGET 2009/10</b>	<b>BUDGET 2010/11</b>
1000	Personnel Services	\$ 55,521	\$ 60,746
2000	Materials and Supplies	7,545	6,000
3000	Contractual Services	80,510	88,774
<b>Total</b>		<b>\$ 143,576</b>	<b>\$ 155,520</b>

<b>Schedule of Personnel</b>	<b>Pay Grade</b>	<b>Number of Positions</b>	<b>Number of Positions</b>
CVB Director	I	1	1
<b>Total</b>		<b>1</b>	<b>1</b>

### Financial Highlights

FY 2010/2011 reflects an increase in Personnel services and promotional/marketing contractual accounts. Personnel services increased due to a 1% COLA and 30% of the Administrative Assistant's salary (from General Fund/EDC program) is being charged to this program.

**121 - Hotel Motel Fund/Convention Visitors Bureau Program**

Account	Description	Actual 2008/09	Amended Budget 2009/10	Forecast 2009/10	Budget 2010/11
<b>Personnel</b>					
1006-14-1001	Salaries	73	46,272	47,202	49,573
1006-14-1006	Longevity	0	19	18	154
1006-14-1009	TMRS	9	5,869	6,299	7,215
1006-14-1011	Social Security	6	3,361	3,612	3,804
		0	0	(711)	0
	<b>Total Personnel</b>	<b>87</b>	<b>55,521</b>	<b>56,420</b>	<b>60,746</b>
<b>Supplies</b>					
1006-14-2100	General Office Supplies	0	1,100	962	1,100
1006-14-2125	Miscellaneous Supplies	0	4,445	3,900	2,900
1006-14-2150	Computer Replacement/Supplies	0	2,000	1,137	2,000
	<b>Total Supplies</b>	<b>0</b>	<b>7,545</b>	<b>5,999</b>	<b>6,000</b>
<b>Contractual Services</b>					
1006-14-3100	Contract Services	0	6,800	2,750	2,500
1006-14-3170	Professional Development	0	16,100	12,900	9,300
1006-14-3180	Dues & Memberships	0	2,742	2,010	3,876
1006-14-3190	Communications	0	3,300	3,249	1,160
1006-14-3200	Utilities	0	9,000	7,200	9,000
1006-14-3210	Postage & Freight	0	500	165	500
1006-14-3225	Promotional/Marketing	0	38,985	40,785	59,050
1006-14-3251	Workers' Compensation	0	1,087	1,087	1,250
1006-14-3252	Group Insurance	0	46	0	0
1006-14-3253	Unemployment Insurance	0	120	120	138
1006-14-3270	Building/Grounds Maintenance	0	1,830	1,231	2,000
	<b>Total Services</b>	<b>0</b>	<b>80,510</b>	<b>71,497</b>	<b>88,774</b>
	<b>Convention Visitors Bureau Program</b>	<b>\$ 87</b>	<b>\$ 143,576</b>	<b>\$ 133,916</b>	<b>\$ 155,520</b>

**122- SPECIAL REVENUE FUND  
 MUNICIPAL LIBRARY BUILDING FUND  
 FUND BALANCE SUMMARY**

<b>DESCRIPTION</b>	<b>ACTUAL 2008/09</b>	<b>AMENDED BUDGET 2009/10</b>	<b>PROJECTED YEAR END 2009/10</b>	<b>BUDGET 2010/11</b>
<b>Beginning Balance</b>	\$ 104,721	\$ 93,836	\$ 93,836	\$ 46,922
<b>Revenue Sources</b>				
Rental Income	225	0	0	0
<b>Total Revenue</b>	225	0	0	0
<b>Total Revenues &amp; Resources</b>	104,946	93,836	93,836	46,922
<b>Expenditures</b>				
Contractual Services	11,110	4,100	46,914	2,500
<b>Total Expenditures</b>	11,110	4,100	46,914	2,500
Excess (Deficiency) of total revenue and other resources over expenditures	(10,885)	(4,100)	(46,914)	(2,500)
<b>Ending Balance</b>	\$ 93,836	\$ 89,736	\$ 46,922	\$ 44,422

**123- SPECIAL REVENUE FUND  
SPECIAL INVESTIGATIONS  
FUND BALANCE SUMMARY**

DESCRIPTION	ACTUAL 2008/09	AMENDED BUDGET 2009/10	PROJECTED YEAR END 2009/10	BUDGET 2010/11
<b>Beginning Balance</b>	\$ 70,514	\$ 75,370	\$ 75,370	\$ 59,216
<b>Revenue Sources</b>				
Grants	14,454	0	0	0
Fines & Forfeitures	6,231	500	2,611	1,000
Investment Earnings	845	1,350	254	500
Proceeds of Asset Sales	1,067	0	0	0
<b>Total Revenue</b>	22,597	1,850	2,865	1,500
<b>Total Revenues &amp; Resources</b>	93,111	77,220	78,235	60,716
<b>Expenditures</b>				
Materials & Supplies	8,738	0	4,313	0
Contractual Services	9,002	0	10,108	0
Capital Outlay	0	0	4,598	0
<b>Total Expenditures</b>	17,740	0	19,019	0
Excess (Deficiency) of total revenue and resources over expenditures	4,857	1,850	(16,154)	1,500
<b>Ending Balance</b>	\$ 75,370	\$ 77,220	\$ 59,216	\$ 60,716

**124- SPECIAL REVENUE FUND  
MUNICIPAL COURT BUILDING SECURITY FUND  
FUND BALANCE SUMMARY**

<b>DESCRIPTION</b>	<b>ACTUAL 2008/09</b>	<b>AMENDED BUDGET 2009/10</b>	<b>PROJECTED YEAR END 2009/10</b>	<b>BUDGET 2010/11</b>
<b>Beginning Balance</b>	\$ 84,593	\$ 92,705	\$ 92,705	\$ 98,646
<b>Revenue Sources</b>				
Building Security Fees	7,900	8,000	6,958	8,500
Interest	515	1,000	161	500
<b>Total Revenue</b>	8,415	9,000	7,119	9,000
<b>Total Revenues &amp; Resources</b>	93,008	101,705	99,824	107,646
<b>Expenditures</b>				
Materials & Supplies	303	0	1,178	1,800
<b>Total Expenditures</b>	303	0	1,178	1,800
Excess (Deficiency) of total revenue and resources over expenditures	8,112	9,000	5,941	7,200
<b>Ending Balance</b>	\$ 92,705	\$ 101,705	\$ 98,646	\$ 105,846

**125- SPECIAL INVESTIGATION FUND  
MUNICIPAL COURT TECHNOLOGY FUND  
FUND BALANCE SUMMARY**

DESCRIPTION	ACTUAL 2008/09	AMENDED BUDGET 2009/10	PROJECTED YEAR END 2009/10	BUDGET 2010/11
<b>Beginning Balance</b>	\$ 36,589	\$ 34,822	\$ 34,822	\$ 33,230
<b>Revenue Sources</b>				
Court Technology Fees	10,533	10,800	9,278	11,000
Interest	117	250	40	200
<b>Total Revenue</b>	10,650	11,050	9,318	11,200
<b>Total Revenues &amp; Resources</b>	47,239	45,872	44,140	44,430
<b>Expenditures</b>				
Materials & Supplies	1,936	0	0	0
Contractual Services	8,428	12,683	16,828	25,497
Capital Outlay	2,052	0	0	0
<b>Total Expenditures</b>	12,417	12,683	16,828	25,497
Excess (Deficiency) of total revenue and resources over expenditures	(1,766)	(1,633)	(7,510)	(14,297)
<b>Ending Balance</b>	\$ 34,822	\$ 33,189	\$ 27,312	\$ 18,933

**128- SPECIAL REVENUE FUND  
 JUVENILE CASE MANAGER FUND  
 FUND BALANCE SUMMARY**

<b>DESCRIPTION</b>	<b>ACTUAL 2008/09</b>	<b>AMENDED BUDGET 2009/10</b>	<b>PROJECTED YEAR END 2009/10</b>	<b>BUDGET 2010/11</b>
<b>Beginning Balance</b>	\$ 7,097	\$ 19,679	\$ 19,679	\$ 19,550
<b>Revenue Sources</b>				
Juvenile Case Manager Fees	12,570	10,000	11,237	12,500
Interest	12	0	9	0
<b>Total Revenue</b>	12,582	10,000	11,245	12,500
<b>Total Revenues &amp; Resources</b>	19,679	29,679	30,925	32,050
<b>Expenditures</b>				
Materials & Supplies	0	0	0	0
<b>Total Expenditures</b>	0	0	0	0
Excess (Deficiency) of total revenue and resources over expenditures	12,582	10,000	11,245	12,500
<b>Ending Balance</b>	\$ 19,679	\$ 29,679	\$ 30,925	\$ 32,050

**129- SPECIAL REVENUE FUND  
PARK DEDICATION FUND  
FUND BALANCE SUMMARY**

DESCRIPTION	ACTUAL 2008/09	AMENDED BUDGET 2009/10	PROJECTED YEAR END 2009/10	BUDGET 2010/11
<b>Beginning Balance</b>	\$ -	\$ 24,000	\$ 24,000	\$ 57,000
<b>Revenue Sources</b>				
Dedication Fees	24,000	0	33,000	0
Interest	0	0	0	0
<b>Total Revenue</b>	24,000	0	33,000	0
<b>Total Revenues &amp; Resources</b>	24,000	24,000	57,000	57,000
<b>Expenditures</b>				
Contract Services	0	0	0	0
<b>Total Expenditures</b>	0	0	0	0
Excess (Deficiency) of total revenue and resources over expenditures	24,000	0	33,000	0
<b>Ending Balance</b>	\$ 24,000	\$ 24,000	\$ 57,000	\$ 57,000

**512 - SPECIAL REVENUE FUND  
DONATION FUND  
FUND BALANCE SUMMARY**

DESCRIPTION	ACTUAL 2008/09	AMENDED BUDGET 2009/10	PROJECTED YEAR END 2009/10	BUDGET 2010/11
<b>Beginning Balance</b>	\$ 37,585	\$ 38,220	\$ 38,220	\$ 46,687
<b>Revenue Sources</b>				
Investment Earnings	218	0	67	0
Other Income	28,632	15,000	23,400	15,000
<b>Total Revenue</b>	28,850	15,000	23,467	15,000
<b>Total Revenues &amp; Resources</b>	66,435	53,220	61,687	61,687
<b>Expenditures</b>				
Materials & Supplies	5,588	0	15,000	1,000
Contractual Services	19,627	14,000	0	14,000
Capital Outlay	3,000	0	0	0
<b>Total Expenditures</b>	28,215	14,000	15,000	15,000
Excess (Deficiency) of total revenue and resources over expenditures	635	1,000	8,467	0
<b>Ending Balance</b>	\$ 38,220	\$ 39,220	\$ 46,687	\$ 46,687

**513 - SPECIAL REVENUE FUND  
 SENIOR FUND  
 FUND BALANCE SUMMARY**

<b>DESCRIPTION</b>	<b>ACTUAL 2008/09</b>	<b>AMENDED BUDGET 2009/10</b>	<b>PROJECTED YEAR END 2009/10</b>	<b>BUDGET 2010/11</b>
<b>Beginning Balance</b>	\$ 4,915	\$ 6,970	\$ 6,970	\$ 5,194
<b>Revenue Sources</b>				
Investment Earnings	82	100	26	100
Other Income	10,327	9,000	4,692	8,500
<b>Total Revenue</b>	10,409	9,100	4,718	8,600
<b>Total Revenues &amp; Resources</b>	15,324	16,070	11,688	13,794
<b>Expenditures</b>				
Materials & Supplies	8,354	8,757	6,494	8,000
<b>Total Expenditures</b>	8,354	8,757	6,494	8,000
Excess (Deficiency) of total revenue and resources over expenditures	2,055	343	(1,776)	600
<b>Ending Balance</b>	\$ 6,970	\$ 7,313	\$ 5,194	\$ 5,794

**SPECIAL REVENUE FUNDS  
TIRZ FUNDS  
CONSOLIDATED FUND BALANCE SUMMARY**

DESCRIPTION	ACTUAL 2008/09	AMENDED BUDGET 2009/10	PROJECTED YEAR END 2009/10	BUDGET 2010/11
<b>Beginning Balance</b>	\$ -	\$ 16,025	\$ 16,025	\$ 29,901
<b>Revenue Sources</b>				
TIRZ #1 Fund 801	12	0	10	0
TIRZ #2 Fund 802	15,493	0	13,866	15,000
TIRZ #3 Fund 803	520	0	0	500
<b>Total Revenue</b>	16,025	0	13,876	15,500
<b>Total Revenues &amp; Resources</b>	16,025	16,025	29,901	45,401
<b>Expenditures</b>				
Materials & Supplies	0	0	0	0
<b>Total Expenditures</b>	0	0	0	0
Excess (Deficiency) of total revenue and resources over expenditures	16,025	0	13,876	15,500
<b>Ending Balance</b>	\$ 16,025	\$ 16,025	\$ 29,901	\$ 45,401

## Capital Projects Fund

*The **Capital Projects Fund** is used to account for the proceeds from the sale of general obligation bonds and expenditure of these proceeds for the acquisition or construction of fixed assets as designated in each bond issue or as authorized by Council. The primary sources of revenues are proceeds of general obligation debt and transfers from other funds.*

*The **Sales Tax– Street Improvement Fund** is used to account for a portion of the sales taxes received that Council has designated to be used for street projects, to support the streets and provide engineering and maintenance support of streets. The primary sources of revenues are sales taxes received by the City. All expenses from the Sales Tax Fund must be in compliance with the following policy, set and approved by Council 8/21/2008 by Resolution #08-R27;*

- All equipment and materials used to construct and maintain our streets and drainage shall be charged to the Sales Tax Fund. This includes all signs, signals, culverts, vegetation, chemicals and other elements used within the City street and drainage right of way.*
- All employee, consultant and contractor cost incurred to construct and maintain City streets and drainage shall be charged to the Sales Tax Fund.*
- Employee, equipment and material cost not used totally for street and drainage improvements shall be shared on a prorated basis to the Sales Tax Fund using actual hours or usage in a reasonable manner.*
- Facilities, storage, and office costs, and improvements thereto, used by Street and Drainage personnel shall be charged to the Sales Tax Fund. For common usage the costs shall be prorated or shared in a reasonable manner.*
- The City administrative costs to manage and support the Street and Drainage operation shall be charged to the Sales Tax Fund. These administrative costs are based on a prorated share using employee count. Administration shall include City Management, Legal, Finance, IT and Human Resources Department costs.*

**231- 2005 WS BONDS PROJECTS  
 FUND BALANCE SUMMARY**

<b>DESCRIPTION</b>	<b>ACTUAL 2008/09</b>	<b>AMENDED BUDGET 2009/10</b>	<b>PROJECTED YEAR END 2009/10</b>	<b>BUDGET 2010/11</b>
<b>Beginning Balance</b>	1,068,170	1,067,278	1,067,278	1,064,837
<b>Revenue Sources:</b>				
EPA Grant Proceeds	0	0	0	0
<b>Total Revenue</b>	0	0	0	0
<b>Total Revenues &amp; Resources</b>	1,068,170	1,067,278	1,067,278	1,064,837
<b>Uses:</b>				
Other Requirements	892	892	0	0
<b>Total Expenditures</b>	892	892	0	0
Revenue Over/(Under) Expenditures	(892)	(892)	0	0
<b>Ending Balance</b>	1,067,278	\$ 1,066,386	\$ 1,067,278	1,064,837

**232- 2006 CO BOND PROJECTS  
FUND BALANCE SUMMARY**

DESCRIPTION	ACTUAL 2008/09	AMENDED BUDGET 2009/10	PROJECTED YEAR END 2009/10	BUDGET 2010/11
<b>Beginning Balance</b>	4,701,968	4,701,967	4,701,967	3,328,381
<b>Revenue Sources:</b>				
Intragovernmental	0	0	0	0
<b>Total Revenue</b>	0	0	0	0
<b>Total Revenues &amp; Resources</b>	4,701,968	4,701,967	4,701,967	3,328,381
<b>Uses:</b>				
Water	1	0	0	0
Wastewater Treatment Program	0	0	1,373,586	0
<b>Total Expenditures</b>	1	0	1,373,586	0
Revenue Over/(Under) Expenditures	(1)	0	(1,373,586)	0
<b>Ending Balance</b>	4,701,967	4,701,967	3,328,381	3,328,381

**233- 2008B CO BOND PROJECTS  
FUND BALANCE SUMMARY**

<b>DESCRIPTION</b>	<b>ACTUAL 2008/09</b>	<b>AMENDED BUDGET 2009/10</b>	<b>PROJECTED YEAR END 2009/10</b>	<b>BUDGET 2010/11</b>
<b>Beginning Balance</b>	1,944,852	1,960,692	1,960,692	1,519,246
<b>Revenue Sources:</b>				
Interest Income	15,840	0	2,451	2,000
<b>Total Revenue</b>	15,840	0	2,451	2,000
<b>Total Revenues &amp; Resources</b>	1,960,692	1,960,692	1,963,143	1,521,246
<b>Uses:</b>				
Wastewater Treatment	0	0	443,897	0
<b>Total Expenditures</b>	0	0	443,897	0
Revenue Over/(Under) Expenditures	15,840	0	(441,446)	2,000
<b>Ending Balance</b>	1,960,692	1,960,692	1,519,246	1,521,246

**311- CAPITAL IMPROVEMENT FUND  
FUND BALANCE SUMMARY**

DESCRIPTION	ACTUAL 2008/09	AMENDED BUDGET 2009/10	PROJECTED YEAR END 2009/10	BUDGET 2010/11
<b>Beginning Balance</b>	\$ 2,800,769	\$ 948,890	\$ 948,890	\$ 948,928
<b>Revenue Sources:</b>				
Intragovernmental	89,031	150,972	0	0
Other Income	0	212,071	0	0
Interest Income	23,194	12,000	38	2,000
<b>Total Revenue</b>	112,225	375,043	38	2,000
<b>Total Revenues &amp; Resources</b>	2,912,994	1,323,933	948,928	950,928
<b>Uses:</b>				
Capital Outlay	381,496	279,209	0	0
Intergovernmental	1,582,608	0	0	0
<b>Total Expenditures</b>	1,964,104	279,209	0	0
Revenue Over/(Under) Expenditures	(1,851,879)	95,834	38	2,000
<b>Ending Balance</b>	\$ 948,890	\$ 1,044,724	\$ 948,928	\$ 950,928

City of Alvin FY 2010/2011  
 Capital Budget Project Listing

		<i><u>Funding Source</u></i>
<b>Utility Fund</b>		
I&I Program Construction .....	400,000	<i>2006 CO</i>
Small Diameter Replacement.....	50,000	<i>2008 CO</i>
Misc. Sewer Line Replacement.....	<u>50,000</u>	<i>2008 CO</i>
<b>Total Utility Fund Projects</b>	<b>\$ 500,000</b>	
<b>Sales Tax Fund</b>		
Bridge Replacement Program .....	50,000	<i>Sales Tax Fund</i>
Downtown Sidewalk Project.....	50,000	<i>Sales Tax Fund</i>
Traffic Control .....	25,000	<i>Sales Tax Fund</i>
Street Resurfacing/Rd Construction.....	<u>305,000</u>	<i>Sales Tax Fund</i>
<b>Total Sales Tax Fund Projects</b>	<b>\$ 430,000</b>	
<b>TOTAL CAPITAL BUDGET</b>	<b><u>\$ 930,000</u></b>	

City of Alvin

CIP Project Report

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***I & I Reduction Program Construction (2006 CO) Phase 5***

**Project No.:** 565

**Location:** Various sites throughout the city

**Project Description:**

This project involves design and construction of existing sanitary sewer lines. Based on studies, repairs or replacement has been determined. Existing lines will be pipe-bursted, slip lined, cured-in-place or replaced. Also, small diameter lines will be up-sized.

**Design Schedule:**

2011

**Construction Schedule:**

N/A

**Current Status:**

N/A

**Budget:**

Design/Construction Cost \$400,000

This project is funded by 2006 Certificate of Obligation

**Funding Source:** Utility Revenue Bonds

City of Alvin

CIP Project Report

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**Small Diameter Water Line Replacement**

**Location:** Various locations throughout the City.

**Project Description:**

This project involves the installation of new water lines and fire hydrants. Existing water lines will be abandoned in place or removed involving line sizes with diameters of 6 inches or less. Existing service connections will be reinstalled.

**Budget:** Construction \$50,000

**Funding Source:** 2008 Certificate of Obligations

City of Alvin

CIP Project Report

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**Misc. Sewer Line Replacement**

**Project No.:** 819

**Location:**

The project is for the replacement of sewer lines that become necessary due to emergency or other circumstances that evolve during the fiscal year.

**Project Description:**

Replacement of misc. sewer lines located throughout the City.

**Design Schedule:**

N/A

**Construction Schedule:**

This project is under construction. Funds are being used for in-house sanitary sewer repairs.

**Budget:** Construction \$50,000.00

**Funding Source:** 2008 Certificate of Obligations

City of Alvin

CIP Project Report

**Bridge Maintenance & Replacement Program**

**Project No.:** 9716

**Location:** The City and TDOT are in the process of replacing a number of bridges within our corporate limits located at the following sites; East Adoue St. @ Mustang Bayou, Clifford St. @ drainage ditch, CR 149 @ Mustang Bayou, CR 172 @ drainage ditch, Old Galveston Rd. @ Mustang Bayou and South St. @ Mustang Bayou, Johnson St. @ Mustang Bayou.

**Project Description:**

The City has identified certain bridges within its corporate limits that are experiencing structural failure and load capacity problems. The City has initiated an agreement with TXDOT to design and construct the various bridges requiring replacement. This project requires a City match of 10% in reference to the TXDOT agreement for the six bridges. TXDOT has agreed to accept the City's replacement of Ryan St. and CR 435 (Wickwillow Lane) bridges to account for the City's 10% match for the six bridge agreement.

**Design Schedule:** Klotz Package- Includes Johnson St., Clifford St. and R 172 – 100%  
Tran System Package- Includes Old Galveston Rd., Adoue St., South St., & CR 149- 60%

**Construction Schedule:** The City must complete the Ryan Dr. and CR 435 (Wickwillow Lane) bridge replacement by July 2012

**Current Status:**

The CR 435 (Wickwillow Lane) bridge has been replaced by city staff and C&R District #3.

Johnson St. Bridge- 100% complete

Clifford St. Bridge- 100% complete

CR 172 Bridge- 100% complete

The Tran System Package is at the 60% design stage (Old Galveston Rd.-Adoue St.,-South St. and CR149). Current TXDOT let date- 2013

Ryan Drive Bridge- Design- March, 2011

**Budget:** Six bridge agreement: TXDOT cost of bridge replacement

**Funding Source:** Sales Tax Fund

City of Alvin

CIP Project Report

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**Downtown Sidewalk Project 2011**

**Project No.:** DWNTSW

**Location:** Old downtown area

**Project Description:**

This project is an ongoing endeavor to provide adequate pedestrian access throughout the City of Alvin. Sidewalks will be installed in compliance with state ADA requirements and will match the existing decorative sidewalks in the area. The project site is located along the east side of Gordon Street, between Sealy Street and Willis Street.

**Design Schedule:**

100% complete

**Construction Schedule:**

**January, 2011**

**Budget:** \$50,000

**Funding Source:** Sales Tax Fund

City of Alvin

CIP Project Report

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**Asphalt Street Construction**

**Location:** The project locations will be at various locations throughout the City of Alvin.

**Project Description:**

This project will consist of installing emulsified asphalt slurry seals over existing asphalt street.

**Design Schedule:**

Bid- July, 2011

**Construction Schedule:**

August, 2011

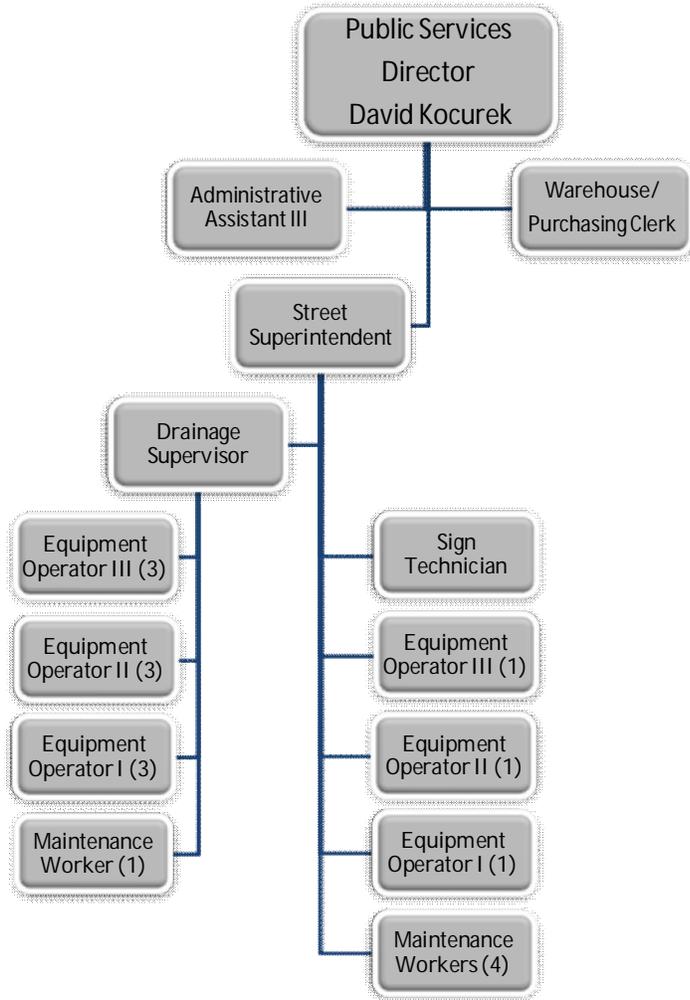
**Budget:** \$305,000

**Funding Source:** Sales Tax Fund

**312- SALES TAX STREET IMPROVEMENTS  
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2008/09	AMENDED BUDGET 2009/10	PROJECTED YEAR END 2009/10	BUDGET 2010/11
<b>Beginning Fund Balance</b>	\$ 2,879,671	\$ 1,494,868	\$ 1,494,868	\$ 1,911,837
<b>Revenues</b>				
Sales Tax Revenue	0	3,323,582	3,323,582	3,269,068
Grants	0	137,324	0	0
Interest Income	14,168	18,000	6,626	12,000
Intragovernmental	1,582,608	0	0	155,414
Other Income	43,559	0	0	0
<b>Total Revenues</b>	1,640,335	3,478,906	3,330,208	3,436,482
<b>Total Rev. and Resources</b>	4,520,006	4,973,774	4,825,076	5,348,318
<b>Expenditures</b>				
Streets	2,310,318	2,576,853	2,079,333	2,384,138
Capital Outlay	156,145	13,500	13,500	59,000
Debt Service	111,102	111,101	111,102	266,515
Capital Projects	153,370	663,520	412,850	430,000
<b>Interfund Transfers</b>				
Transfer to General Fund- Sales Tax	294,204	296,455	296,455	291,584
<b>Total Expenditures</b>	3,025,138	3,661,429	2,913,240	3,431,237
<b>Revenue Over/(Under) Expenditures</b>	(1,384,803)	(182,523)	416,968	5,245
<b>Ending Fund Balance</b>	\$ 1,494,868	\$ 1,312,345	\$ 1,911,837	\$ 1,917,081

## Sales Tax- Street Program Organizational Chart



## Sales Tax- Street Program

The department's mission is to provide safe roads for traveling, adequate drainage to prevent homes from flooding, and mowing R.O.W.'s and other traffic related services for the residents, businesses, and visitors of Alvin. The department staff is responsible for improving and maintaining more than 170 miles of streets along with storm sewers and open ditches, 4,000 traffic signs and informational signs including eight traffic signals, school zone flashers, maintaining pavement markings, and other special projects.

### Accomplishments for FY 2010-11

- Performed 5.5 miles of drainage improvements on open-ditches throughout the City.
- Crack sealed 6.5 miles of asphalt and concrete streets.
- Contracted and administered the Concrete Repair Program targeted for small repairs on driveways, sidewalks, curbs, and streets.
- Implemented a monthly ROW mowing schedule.
- Purchased street sweeper and utilized in-house labor to sweep streets on a monthly schedule.
- Installed or replaced traffic regulatory and informational signs within 1 day from date of reporting.
- Performed maintenance and repair of all school zone flashers and software program from the school district.
- Performed maintenance of street Right-Of-Way litter pickup utilizing community service labor to pickup trash on a weekly schedule.

### Objectives for FY 2011-12

- Repair reported potholes within 24 hours.
- Complete the development of the GBA work order system to track maintenance and repair costs of tasks and projects to prepare monthly performance reports.
- Complete 6. miles of drainage improvements on open ditches throughout the city.
- Replace pavement at utility cuts within one week of completion of the repair.
- Enter daily work orders within 5 days of job completion.
- Crack seal 7. miles of cracks in concrete and asphalt streets.
- Continue the maintenance of street Right-Of-Way litter pickup utilizing community service labor to pickup trash on a weekly schedule.
- Continue the Concrete Repair Program.
- Continue monthly ROW mowing schedule.

## Sales Tax- Street Program

<b>PERFORMANCE INDICATORS</b>	<b><u>2010-11 Target</u></b>	<b><u>2010-11 Accomplished</u></b>	<b><u>2011-12 Target</u></b>
Repair potholes within 48 hours	350	400	450
Clean storm sewer	6,000 feet	6,500 feet	7,000 feet
Perform drainage improvements	5. miles	5.5 miles	6. miles
Remove debris on streets through Monthly street sweeping program	1000 cu. yds.	1200 cu. yds.	1400 cu. yds.
Reduction of drainage complaints from prior year	60	40	20
Performed maintenance of street Right-Of-Way litter pickup on a weekly schedule.	200	100	50 bags

## Sales Tax– Street Program

Programs	Amended Budget 2009/10	Budget 2010/11
1000 Personnel Services	\$799,354	\$816,427
2000 Materials & Supplies	\$307,293	\$278,500
3000 Contratual Services	\$1,470,206	\$1,289,211
4000 Capital Outlay	\$13,500	\$59,000
5000 Debt Service	111,101	266,515
7000 Interfund Transfers	296,455	\$291,584
9000 Capital Projects	663,520	\$430,000
<b>Totals</b>	<b>\$3,661,429</b>	<b>\$3,431,237</b>

Schedule of Personnel	Pay Grade	Number of Postions	Number of Positions
Street Superintendent	II	1	1
Drainage Supervisor	10	1	1
Equipment Operator III	9	4	4
Equipment Operator II	8	4	4
Equipment Operator I	6	4	4
Sign & Traffic Signal Technician	6	1	1
Maintenance Worker	3	5	5
		20	20

### Financial Highlights

FY 2010/11 budget reflects a overall decrease due to cuts in contractual services and capital projects.

City of Alvin, Texas  
Annual Budget 2010-2011

**312 - Sales Tax Fund - Street Program**

Account	Description	Actual 2008/09	Amended Budget 2009/10	Forecast 2009/10	Budget 2010/11
<b>Personnel</b>					
5501-00-1001	Salaries	633186	638,267	621,693	645,070
5501-00-1005	Overtime	20,789	12,000	6,025	12,000
5501-00-1006	Longevity	8,855	9,433	9,376	11,256
5501-00-1009	TMRS	77,117	88,804	85,116	96,974
5501-00-1011	Social Security	45,506	50,850	48,738	51,127
5501-00-1050	YE Wages	71	0	(22,100)	0
	<b>Total Personnel</b>	<b>785,523</b>	<b>799,354</b>	<b>748,848</b>	<b>816,427</b>
<b>Supplies</b>					
5501-00-2100	General Office Supplies	0	0	0	1,000
5501-00-2125	Miscellaneous Supplies	22,867	9,700	6,019	20,000
5501-00-2150	Computer Replacement & Supplies	821	2,667	0	2,000
5501-00-2250	Uniform & Apparel	1,059	2,000	500	2,000
5501-00-2300	Vehicle & Equipment Supplies	4,382	5,500	5,500	5,500
5501-00-2301	Motor Vehicle Fuel	54,526	70,000	59,940	70,000
5501-00-2350	Safety Equipment	2,410	2,000	784	2,000
5501-00-2375	Street & Bridge Supplies	180,245	188,926	151,925	150,000
5501-00-2400	Signal Systems	158	1,400	1,400	1,500
5501-00-2425	Chemicals & Insecticides	598	5,000	5,000	5,000
5501-00-2550	Welding Supplies	26	500	160	500
5501-00-2600	Signs & Markers	0	19,600	19,600	19,000
	<b>Total Supplies</b>	<b>267,091</b>	<b>307,293</b>	<b>250,828</b>	<b>278,500</b>
<b>Contract Services</b>					
5501-00-3100	Contract Services	60,276	0	0	26,000
5501-00-3150	Engineering Consultant Service	6,775	27,377	15,178	10,000
5501-00-3170	Professional Development	1,251	1,000	1,632	2,000
5501-00-3180	Dues & Memberships	246	600	0	600
5501-00-3190	Communications	7	10,317	10,999	10,992
5501-00-3200	Utilities	262,761	258,500	259,736	243,000
5501-00-3220	Printing Services	27	200	0	0
5501-00-3250	General Insurance	33,791	29,357	27,036	28,261
5501-00-3251	Workers Compensation	37,011	40,418	38,153	28,203
5501-00-3252	Group Insurance	142,269	136,561	160,175	157,045
5501-00-3260	Machinery & Equipment Maint	8,545	11,500	6,734	10,000
5501-00-3270	Building/Grounds Maint	36,937	36,680	36,700	34,000
5501-00-3290	Technology Services	3,170	39,906	20,953	31,442
5501-00-3320	Uniform Rental	7,280	7,500	6,863	7,500
5501-00-3370	Misc. Drainage	66,267	52,000	6,290	50,000
5501-00-3390	Asphalt Street Maint	120,703	320,000	103,143	85,000
5501-00-3400	Traffic Control/Pavement	3,965	18,095	1,022	25,000
5501-00-3410	Concrete Paving/Sidewalks	249,840	229,320	141,931	230,000
5501-00-3420	Right of Way Maintenance	22,683	24,864	17,100	75,000
5501-00-3510	Vehicle Repairs	0	0	0	5,000
5501-00-3540	Vehicle Maintenance Fees	141,066	155,349	155,349	159,273
5501-00-3550	Vehicle Replacement Accruals	52,835	70,663	70,663	70,895
	<b>Total Services</b>	<b>1,257,704</b>	<b>1,470,206</b>	<b>1,079,657</b>	<b>1,289,211</b>
<b>Capital Outlay</b>					
5501-00-4100	Building & Property	0	13,500	13,500	0
5501-00-4150	Machinery & Equipment	69,380	0	0	59,000
5501-00-4301	Downtown Sidewalk Project	20,806	0	0	0
5501-00-4303	Stadium Drainage Project	65,959	0	0	0
	<b>Total Capital Outlay</b>	<b>156,145</b>	<b>13,500</b>	<b>13,500</b>	<b>59,000</b>

City of Alvin, Texas  
Annual Budget 2010-2011

**312 - Sales Tax Fund - Street Program**

Account	Description	Actual 2008/09	Amended Budget 2009/10	Forecast 2009/10	Budget 2010/11
<b>Debt Service</b>					
5501-00-5001	Principal	90,954	95,638	95,639	248,782
5501-00-5002	Interest	20,148	15,463	15,463	17,734
	<b>Total Debt Service</b>	<b>111,102</b>	<b>111,101</b>	<b>111,102</b>	<b>266,515</b>
<b>Interfund Transfers</b>					
5501-00-7100	Transfer to General Fund	294,204	296,455	296,455	291,584
	<b>Total Interfund Transfers</b>	<b>294,204</b>	<b>296,455</b>	<b>296,455</b>	<b>291,584</b>
<b>Capital Projects</b>					
5501-00-9000	Southbend Drainage	56,891	0	0	0
5501-00-9001	FM 528 Extension	0	0	5,939	0
5501-00-9002	Stadium Drainage	15,018	434,520	51,324	0
5501-00-9009	Hike & Bike	0	50,000	178,004	0
5501-00-9011	St Resurfacing & Rd Construction	0	0	140,619	305,000
5501-00-9014	Sidewalk Program	0	0	0	50,000
5501-00-9015	GIS Mapping	0	0	13,811	0
5501-00-9016	Bridge Replacement Program	24,906	100,000	8,150	50,000
5501-00-9017	Downtown Sidewalk	56,554	4,000	0	0
5501-00-9018	Quiet Zone	0	25,000	0	0
5501-00-9019	McGinty Street	0	50,000	0	0
5501-00-9026	Traffic Control	0	0	15,003	25,000
	<b>Total Capital Projects</b>	<b>153,370</b>	<b>663,520</b>	<b>412,850</b>	<b>430,000</b>
	<b>Total Public Services - Street</b>	<b>3,025,137</b>	<b>3,661,429</b>	<b>2,913,240</b>	<b>3,431,237</b>

**313- 2006 CO GOVERNMENTAL  
 FUND BALANCE SUMMARY**

<b>DESCRIPTION</b>	<b>ACTUAL 2008/09</b>	<b>AMENDED BUDGET 2009/10</b>	<b>PROJECTED YEAR END 2009/10</b>	<b>BUDGET 2010/11</b>
<b>Beginning Balance</b>	\$928,199	859,861	859,861	478,735
<b>Revenue Sources:</b>				
Interest Income	11,771	0	2,231	2,400
<b>Total Revenue</b>	11,771	0	2,231	2,400
<b>Total Revenues &amp; Resources</b>	939,970	859,861	862,091	481,135
<b>Uses:</b>				
Parks Maintenance	80,109	0	383,356	0
Depot	0	0	0	0
Other Requirements	0	37,986	0	0
<b>Total Expenditures</b>	80,109	37,986	383,356	0
Revenue Over/(Under) Expenditures	(68,338)	(37,986)	(381,125)	2,400
<b>Ending Balance</b>	859,861	821,875	478,735	481,135

## Debt Service Fund

*The Debt Service Fund is used to account for the payment of interest and principal on all general obligation debts of the City. The primary source of revenue for debt service is property taxes.*

- *Long-term debt will not be issued to finance current operations.*
- *The final maturity date for any long-term debt will not exceed the expected useful life of the capital improvement so financed.*
- *Long-term debt will not exceed the City's resources for repaying the debt*
- *The City shall have the power to borrow money on its credits, and to issue general obligation bonds for public improvement or any other purpose not prohibited by the constitution and laws of the State of Texas, and to issue refunding bonds to refund outstanding bonds of the City previously issued. All such bonds shall be issued in conformity with the laws of the State of Texas.*

### **Legal Debt Margin for General Obligations:**

*Rules promulgated by the Office of the Attorney General of Texas stipulate that such Office will not approve tax bonds of any city unless the city can demonstrate its ability to pay debt service requirements on all outstanding tax debt, including the issue to be approved, from a tax levy of \$1.50 per \$100 of valuation, based on 90% collection of the tax. Assuming the maximum tax rate for debt service of \$1.50 on the 2010 taxable assessed valuation of \$902,773,048 at 90% collection, tax revenue of \$12,187,436 would be produced. This revenue could service the debt of around \$145,644,522 issued as 5.5% 20-year serial bonds, which is \$138,461,531 greater than the City's outstanding obligations.*

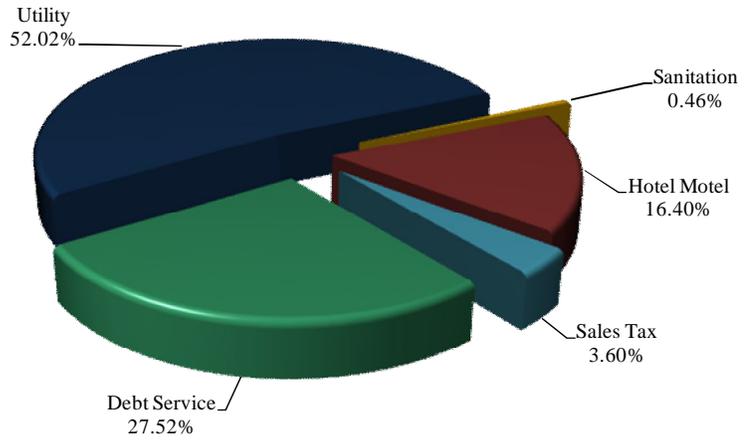
<i>City's total outstanding debt</i>	<i>\$27,692,000</i>
<i>Less Self Supporting debt from Hotel, Sanitation and Utility</i>	<i>- 20,509,009</i>
<i>Net Tax Supporting Debt Outstanding</i>	<b><u><i>\$ 7,182,991</i></u></b>

**411- DEBT SERVICE FUND  
BUDGET SUMMARY**

Description	Actual 2008/09	Estimated 2009/10	Budget 2010/11
<b>Beginning Fund Balance</b>	\$ 319,154	\$ 374,250	\$ 285,274
<b>REVENUE</b>			
Current Property Taxes	1,316,349	1,182,412	1,204,744
Delinquent Property Taxes	24,676	35,723	22,000
Penalty & Interest	19,335	13,401	20,000
Rendition Penalty	1,031	135	1,200
Interest Income	345	149	500
Transfer from General Fund	0	0	0
<b>Total Revenue</b>	1,361,736	1,231,819	1,248,444
<b>Total Revenues &amp; Resources</b>	1,680,890	1,606,069	1,533,718
<b>EXPENDITURES</b>			
Principal	920,557	1,241,778	853,274
Interest	381,550	74,818	351,471
Agent Fees	4,533	4,200	7,000
Other Debt Issuance Cost	0	0	0
OR- Capital Outlay	0	0	0
Capital Lease Payments	0	0	17,600
<b>Total Expenditures</b>	1,306,640	1,320,796	1,229,345
Revenue Over/(Under) Expenditures	55,096	(88,976)	19,099
<b>Ending Fund Balance</b>	<b>\$ 374,250</b>	<b>\$ 285,274</b>	<b>\$ 304,373</b>

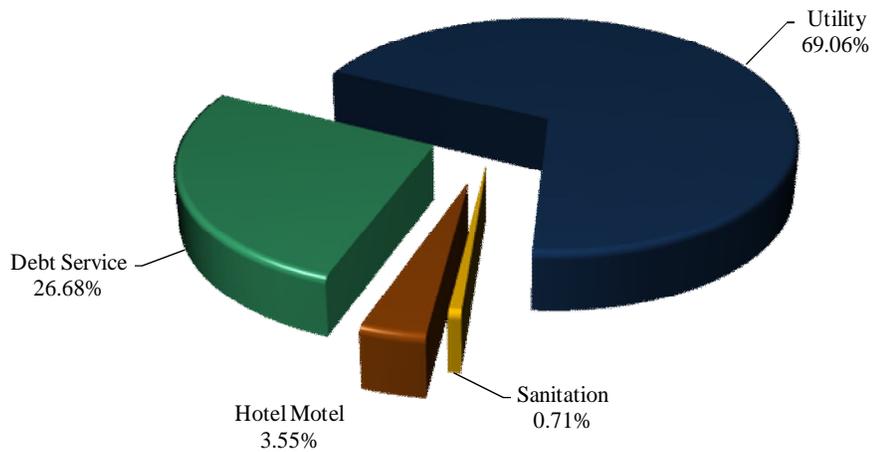
### All Debt Payments 2010/2011

Debt Service	1,187,150
Utility	2,244,296
Sanitation	19,958
Hotel Motel	707,109
Sales Tax	155,414
	<u>\$ 4,313,927.00</u>



### All Debt Outstanding as of 9/30/11

Debt Service	7,182,990
Utility	18,589,615
Sanitation	191,008
Hotel Motel	956,329
	<u>26,919,942</u>



### G. O. LONG-TERM DEBT OVERVIEW

The City of Alvin has no statutory debt limit. However, in the State of Texas, General Obligation bonds must be approved in an election with the majority of the votes cast being in favor of the issuance of bonds.

As of September 30, 2010, the following long-term debt issues are:

Debt Issue	Principal Balance
<b><u>General Obligation Bonds</u></b>	
Series 1998, General Obligation Refunding Bonds	62,289
Series 2002, General Obligation Bonds	2,700,000
Series 2002A, General Obligation Refunding Bonds	346,720
Series 2003, General Obligation Refunding Bonds	1,284,660
<b>Bonds</b>	<b><u>\$ 4,393,669</u></b>
<b><u>Certificates of Obligation</u></b>	
Series 2000, Contractual Obligations	90,000
Series 2006A, Certificate of Obligations	1,245,000
Series 2006C, Certificate of Obligations	1,105,000
Series 2008A, Tax & Revenue CO's	640,000
<b>Certificates of Obligation</b>	<b><u>\$ 3,080,000</u></b>
<b><u>Tax Notes</u></b>	
Series 2005, Tax Notes	78,000
Series 2007, Tax Notes	506,000
<b>Tax Notes</b>	<b><u>\$ 584,000</u></b>
<b>Total General Long-Term Debt</b>	<b><u>\$ 8,057,669</u></b>

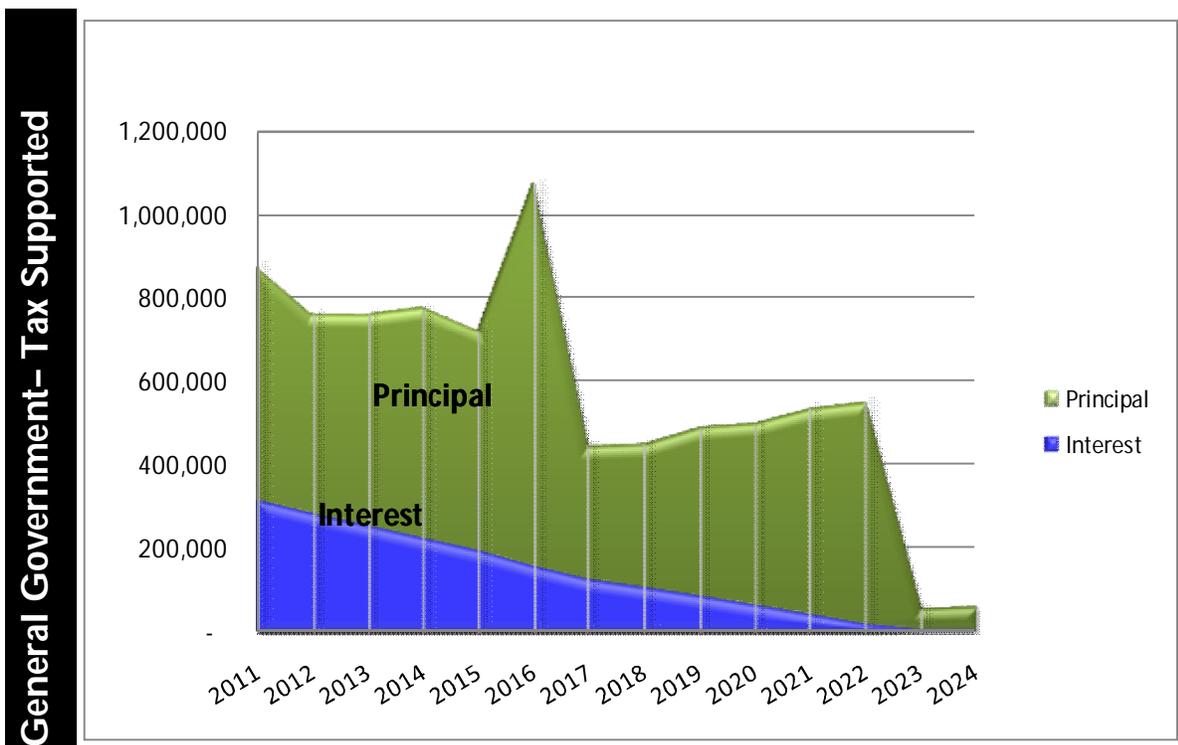
**G. O. LONG-TERM DEBT REQUIREMENT**

<b>DEBT ISSUED</b>	<b>BALANCE OUTSTANDING 09/30/10</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL REQUIRED</b>
Series 1998, General Obligation Refunding Bonds	62,289	19,851	2,346	22,197
Series 2002 General Obligation Bonds	2,700,000	125,000	119,938	244,938
G.O Refunding Bonds, Series 2002A	346,720	279,543	7,122	286,665
Series 2003, General Obligation Refunding Bonds	1,284,660	12,285	45,191	57,476
Series 2000, Certificates of Obligation	90,000	90,000	2,295	92,295
Series 2006A, Certificates of Obligation	1,245,000	80,000	48,455	128,455
Series 2006C, Certificates of Obligation	1,105,000	75,000	42,925	117,925
Series 2008A, Tax & Revenue Certificates of Obligation	640,000	35,000	24,215	59,215
Series 2005, Tax Notes	78,000	39,000	2,169	41,169
Series 2007, Tax Notes	506,000	119,000	17,815	136,815
<b>TOTAL</b>	<b>\$ 8,057,669</b>	<b>\$ 874,679</b>	<b>\$ 312,471</b>	<b>\$ 1,187,150</b>

### Debt Service Fund

Amortization Schedule- Grand Total of All Debt

Fiscal Year	Principal	Interest	Annual Debt Service
2011 2010/2011	874,679	312,471	1,187,150
2012 2011/2012	761,504	280,581	1,042,085
2013 2021/2013	761,243	251,609	1,012,852
2014 2013/2014	777,684	221,857	999,541
2015 2014/2015	720,965	192,253	913,218
2016 2015/2016	1,076,595	155,281	1,231,876
2017 2016/2017	445,000	123,392	568,392
2018 2017/2018	450,000	104,441	554,441
2019 2018/2019	490,000	84,306	574,306
2020 2019/2020	500,000	62,930	562,930
2021 2020/2021	535,000	40,387	575,387
2022 2021/2022	550,000	16,566	566,566
2023 2022/2023	55,000	3,404	58,404
2024 2023/2024	60,000	1,167	61,167
<b>Grand Total</b>	<b>\$ 8,057,669</b>	<b>\$ 1,850,645</b>	<b>\$ 9,908,314</b>



**Debt Service Fund**

*City of Alvin, Series 1998, General Obligation Refunding Bonds*

Date of Issuance: 10/1/2002

Original Issue: \$3,710,000 (13.69% Debt Service, 86.31% Enterprise Debt)

Interest Rate: 4.15% - 4.50%

Fiscal Year	Principal	Interest	Annual Debt Service
2010/2011	19,851	2,346	22,197
2011/2012	20,535	1,448	21,983
2012/2013	21,904	493	22,397
<b>Total</b>	<b>\$ 62,290</b>	<b>\$ 4,287</b>	<b>\$ 66,577</b>

**Debt Service Fund**

*City of Alvin, Series 2002, General Obligation Bonds*

Date of Issuance: 12/1/2002

Original Issue: \$3,150,000

Interest Rate: 6.10% - 4.80%

Fiscal Year	Principal	Interest	Annual Debt Service
2010/2011	125,000	119,938	244,938
2011/2012	125,000	114,250	239,250
2012/2013	150,000	108,613	258,613
2013/2014	150,000	102,313	252,313
2014/2015	250,000	93,588	343,588
2015/2016	550,000	75,713	625,713
2016/2017	200,000	58,838	258,838
2017/2018	200,000	49,738	249,738
2018/2019	225,000	39,850	264,850
2019/2020	225,000	29,219	254,219
2020/2021	250,000	17,938	267,938
2021/2022	250,000	6,000	256,000
<b>Total</b>	<b>\$ 2,700,000</b>	<b>\$ 815,998</b>	<b>\$ 3,515,998</b>

**Debt Service Fund**

*City of Alvin, Series 2002A, General Obligation Refunding Bonds*

Date of Issuance: 12/1/2002

Original Issue: \$6,425,000 (43.34% Debt Service, 54.93% Utility Fund, 1.73% Sanitat

Interest Rate: 3.00% - 4.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2010/2011	279,543	7,122	286,665
2011/2012	36,839	1,846	38,685
2012/2013	15,169	895	16,064
2013/2014	15,169	303	15,472
<b>Total</b>	<b>\$ 346,720</b>	<b>\$ 10,166</b>	<b>\$ 356,886</b>

**Debt Service Fund**

*City of Alvin, Series 2003, General Obligation Refunding Bonds*

Date of Issuance: 11/1/2003

Original Issue: \$3,845,000 (35.10% Debt Service, 59.70% Utility Fund, 5.20% Sanitat

Interest Rate: 2.00% - 3.75%

Fiscal Year	Principal	Interest	Annual Debt Service
2010/2011	12,285	45,191	57,476
2011/2012	221,130	41,404	262,534
2012/2013	235,170	33,813	268,983
2013/2014	268,515	25,049	293,564
2014/2015	250,965	15,702	266,667
2015/2016	296,595	5,561	302,156
<b>Total</b>	<b>\$ 1,284,660</b>	<b>\$ 166,720</b>	<b>\$ 1,451,380</b>

## Debt Service Fund

*City of Alvin, Series 2000, Certificate of Obligation*

Date of Issuance: 10/1/2002

Original Issue: \$610,000

Interest Rate: 4.70% - 5.10%

Fiscal Year	Principal	Interest	Annual Debt Service
2010/2011	90,000	2,295	92,295
<b>Total</b>	<b>\$ 90,000</b>	<b>\$ 2,295</b>	<b>\$ 92,295</b>

### Debt Service Fund

*City of Alvin, Series 2006A, Certificates of Obligation*

Date of Issuance: 9/19/2006

Original Issue: \$1,475,000

Interest Rate: 4.00% - 4.10%

Fiscal Year	Principal	Interest	Annual Debt Service
2010/2011	80,000	48,455	128,455
2011/2012	85,000	45,155	130,155
2012/2013	90,000	41,655	131,655
2013/2014	90,000	38,055	128,055
2014/2015	95,000	34,355	129,355
2015/2016	100,000	30,455	130,455
2016/2017	105,000	26,355	131,355
2017/2018	110,000	22,055	132,055
2018/2019	115,000	17,555	132,555
2019/2020	120,000	12,855	132,855
2020/2021	125,000	7,893	132,893
2021/2022	130,000	2,665	132,665
<b>Total</b>	<b>\$ 1,245,000</b>	<b>\$ 327,508</b>	<b>\$ 1,572,508</b>

### Debt Service Fund

*City of Alvin, Series 2006C, Certificates of Obligation*

Date of Issuance: 9/1/2006

Original Issue: \$1,305,000

Interest Rate: 4.00% - 4.10%

Fiscal Year	Principal	Interest	Annual Debt Service
2010/2011	75,000	42,925	117,925
2011/2012	75,000	39,925	114,925
2012/2013	80,000	36,825	116,825
2013/2014	80,000	33,625	113,625
2014/2015	85,000	30,325	115,325
2015/2016	90,000	26,825	116,825
2016/2017	95,000	23,125	118,125
2017/2018	95,000	19,325	114,325
2018/2019	100,000	15,425	115,425
2019/2020	105,000	11,325	116,325
2020/2021	110,000	6,970	116,970
2021/2022	115,000	2,358	117,358
<b>Total</b>	<b>\$ 1,105,000</b>	<b>\$ 288,978</b>	<b>\$ 1,393,978</b>

**Debt Service Fund**

*City of Alvin, Series 2008A, Tax & Revenue Certificates of Obligation*

Date of Issuance: 6/17/2008

Original Issue: \$675,000

Interest Rate: 3.89% - 3.89%

Fiscal Year	Principal	Interest	Annual Debt Service
2010/2011	35,000	24,215	59,215
2011/2012	35,000	22,854	57,854
2012/2013	40,000	21,395	61,395
2013/2014	40,000	19,839	59,839
2014/2015	40,000	18,283	58,283
2015/2016	40,000	16,727	56,727
2016/2017	45,000	15,074	60,074
2017/2018	45,000	13,323	58,323
2018/2019	50,000	11,476	61,476
2019/2020	50,000	9,531	59,531
2020/2021	50,000	7,586	57,586
2021/2022	55,000	5,543	60,543
2022/2023	55,000	3,404	58,404
2023/2024	60,000	1,167	61,167
<b>Total</b>	<b>\$ 640,000</b>	<b>\$ 190,416</b>	<b>\$ 830,416</b>

## Debt Service Fund

*City of Alvin, Series 2005, Tax Notes*

Date of Issuance: 9/29/2005

Original Issue: \$610,000 (78% Debt Service, 22 % Enterprise Debt)

Interest Rate: 3.00% - 3.75%

Fiscal Year	Principal	Interest	Annual Debt Service
2010/2011	39,000	2,169	41,169
2011/2012	39,000	731	39,731
<b>Total</b>	<b>\$ 78,000</b>	<b>\$ 2,900</b>	<b>\$ 80,900</b>

## Debt Service Fund

*City of Alvin, Series 2007, Tax Notes*

Date of Issuance: 3/1/2007

Original Issue: \$835,000

Interest Rate: 3.99% - 3.99%

Fiscal Year	Principal	Interest	Annual Debt Service
2010/2011	119,000	17,815	136,815
2011/2012	124,000	12,968	136,968
2012/2013	129,000	7,920	136,920
2013/2014	134,000	2,673	136,673
<b>Total</b>	<b>\$ 506,000</b>	<b>\$ 41,376</b>	<b>\$ 547,376</b>

## Permanent Fund

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*The Permanent Fund is used to account for the handling and maintaining of the city cemetery.*

**511- PERMANENT FUND  
OAK PARK CEMETERY  
FUND BALANCE SUMMARY**

<b>DESCRIPTION</b>	<b>Actual 2008/09</b>	<b>Amended Budget 2009/10</b>	<b>Forecast 2009/10</b>	<b>Budget 2010/11</b>
<b>Beginning Balance:</b>	\$ 447,040	\$ 458,417	\$ 458,417	\$ 452,214
<b>Revenue</b>				
Sale of Cemetery Lots	53,500	30,000	37,500	44,000
Staking/Flagging Fee	2,174	2,500	1,100	1,500
Interest Income	3,628	7,000	1,039	2,500
Intragovernmental	0	22,301	0	22,301
<b>Total Revenue</b>	59,302	61,801	39,639	70,301
<b>Total Revenues &amp; Resources</b>	506,342	520,218	498,057	522,515
<b>Expenditures</b>				
Operating Expenses	19,117	20,000	11,823	20,000
Transfer to General Fund	28,809	35,493	34,020	38,947
<b>Total Expenditures</b>	47,926	55,493	45,843	58,947
Excess (Deficiency) of total revenue and resources over expenditures	11,376	6,308	(6,203)	11,354
<b>Ending Balance</b>	\$ 458,417	\$ 464,725	\$ 452,214	\$ 463,568

## Enterprise Funds

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*The Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises– where the intent of the government’s council is that the cost of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges: or where the government’s council has decided that periodic determination of net income is appropriate for accountability purposes. The Enterprise Funds are;*

- *The **Utility Fund** is used to account for operations of the public utilities, water & sewer services, of the City.*
- *The **Sanitation Fund** is used to account for operations of the solid waste collection and disposal services for residents of the City.*
- *The **Emergency Medical Services Fund** is used to account for operations of the emergency medical services for residents of Alvin and the surrounding area.*

City of Alvin, Texas  
Annual Budget 2010-2011

**UTILITY FUND  
BUDGET SUMMARY**

Description	Actual 2008/09	Amended Budget 2009/10	Forecast 2009/10	Budget 2010/11
<b>Beginning Balance</b>	\$ 2,154,940	\$ 3,141,237	\$ 3,141,237	\$ 2,773,188
<b>REVENUES</b>				
Grants	183,775	0	20,742	0
Water	2,899,604	2,985,369	2,925,414	2,992,698
Tapping Fee- Water	700	1,000	600	1,000
Fire Hydrant Rentals	1,222	1,500	1,400	1,500
Sale of Water Meters	26,533	25,000	23,895	25,000
BCGCD Passthrough Fees	28,730	28,000	27,631	28,000
Sewer	2,981,749	3,015,318	3,011,765	3,081,035
Tapping Fee- Sewer	450	500	250	500
TCEQ Permit Fee	0	38,400	28,724	41,800
Penalty- Water	0	52,000	57,507	55,000
Penalty- Sewer	0	60,000	55,929	60,000
Investment Earnings	57,327	67,000	5,507	19,000
Sales Of Assets	14,628	0	5,316	0
Transfer from Sanitation	62,771	64,403	64,403	71,304
Other Incomes	88,252	59,500	61,423	62,500
<b>Total Revenues</b>	<b>6,345,742</b>	<b>6,397,990</b>	<b>6,290,506</b>	<b>6,439,337</b>
<b>Total Revenue and Resources</b>	<b>8,500,682</b>	<b>9,539,227</b>	<b>9,431,742</b>	<b>9,212,525</b>
<b>EXPENDITURES</b>				
Water	835,500	977,408	904,379	1,138,643
Sewer	660,790	809,274	1,339,100	908,969
Wastewater Treatment Plant	1,070,806	990,652	838,085	879,317
Administration	217,486	208,266	187,959	203,110
Billing & Collection	221,753	222,213	211,003	243,305
Public Services Facility	115,497	119,932	126,189	125,160
Other Requirements	2,237,612	3,075,587	3,051,840	2,905,633
<b>Total Expenditures</b>	<b>5,359,444</b>	<b>6,403,331</b>	<b>6,658,555</b>	<b>6,404,137</b>
<b>Revenue Over/(Under) Expenditures</b>	<b>986,297</b>	<b>(5,341)</b>	<b>(368,049)</b>	<b>35,200</b>
<b>Ending Balance</b>	<b>\$ 3,141,237</b>	<b>\$ 3,135,895</b>	<b>\$ 2,773,188</b>	<b>\$ 2,808,388</b>

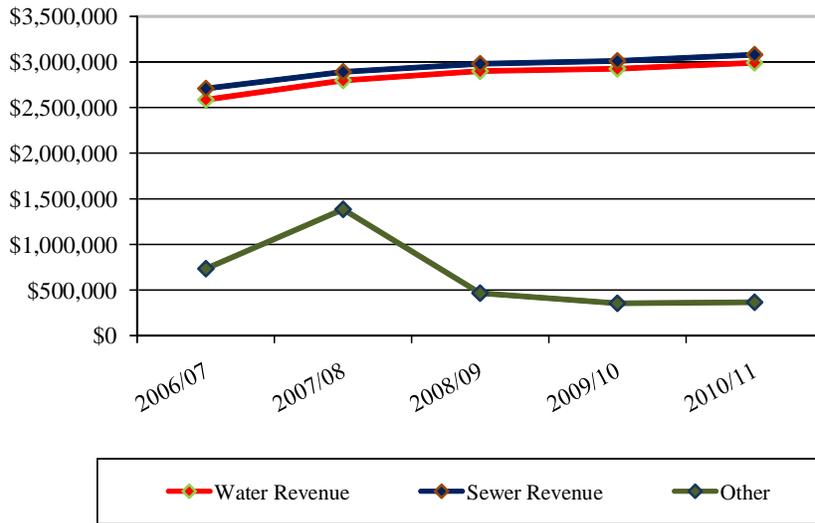
City of Alvin, Texas  
Annual Budget 2010-2011

**211 - UTILITY FUND  
REVENUE DETAIL**

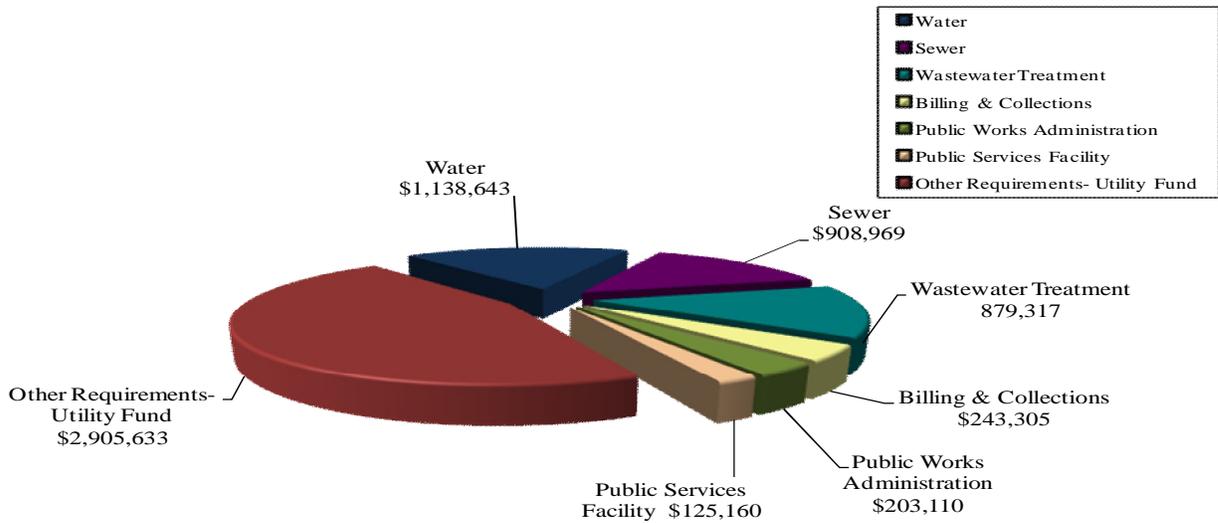
Account	Description	Actual 2008/2009	Budget 2009/2010	Forecast 2009/2010	Budget 2010/2011
<b>Grants</b>					
0000-00-0683	Grant Proceeds - FEMA	183,775	0	20,742	0
	<b>Total Grants</b>	<b>183,775</b>	<b>0</b>	<b>20,742</b>	<b>0</b>
<b>Charges for Service</b>					
0000-00-0712	Water Revenue	2,899,604	2,985,369	2,925,414	2,992,698
0000-00-0713	Tapping Fee- Water	700	1,000	600	1,000
0000-00-0714	Fire Hydrant Rental	1,222	1,500	1,400	1,500
0000-00-0715	Sales of Water Meters	26,533	25,000	23,895	25,000
0000-00-0716	BCGCD Passthrough Fees	28,730	28,000	27,631	28,000
0000-00-0717	Sewer Revenue	2,981,749	3,015,318	3,011,765	3,081,035
0000-00-0718	Tapping Fee- Sewer	450	500	250	500
0000-00-0730	TCEQ Permit Fees	0	38,400	28,724	41,800
	<b>Total Charges for Service</b>	<b>5,938,989</b>	<b>6,095,087</b>	<b>6,019,679</b>	<b>6,171,533</b>
<b>Investment Earnings</b>					
0000-00-0800	Interest Income	35,463	20,000	2,239	8,000
0000-00-0802	Penalty - Water	0	52,000	57,507	55,000
0000-00-0803	Penalty - Sewer	0	60,000	55,929	60,000
0000-00-0804	Interest Earned- Fund 231	2,694	8,000	601	3,000
0000-00-0805	Interest Earned- Fund 232	16,514	35,000	2,667	8,000
0000-00-0806	Interest Earned- TWDB Bonds	2,655	4,000	0	0
	<b>Total Investment Earnings</b>	<b>57,327</b>	<b>179,000</b>	<b>118,943</b>	<b>134,000</b>
<b>Intragovernmental</b>					
0000-00-0833	Transfer from Sanitation Fund	62,771	64,403	64,403	71,304
0000-00-0870	Sale of Assets	14,628	0	5,316	0
	<b>Total Intragovernmental</b>	<b>77,399</b>	<b>64,403</b>	<b>69,719</b>	<b>71,304</b>
<b>Other Incomes</b>					
0000-00-0915	Return Check Fee	4,025	4,000	3,100	4,000
0000-00-0918	Miscellaneous Income	37,345	13,000	1,898	8,000
0000-00-0919	Reconnect Fee	25,931	27,000	22,884	22,000
0000-00-0920	Cleaning Fee	3,882	3,500	3,219	3,500
0000-00-0921	Sludge Disposal	17,068	12,000	30,239	25,000
0000-00-0929	Misc. Reimbursements	0	0	83	0
	<b>Total Other Collections</b>	<b>88,252</b>	<b>59,500</b>	<b>61,423</b>	<b>62,500</b>
	<b>Total Revenues</b>	<b>\$6,345,741</b>	<b>\$6,397,990</b>	<b>\$6,290,506</b>	<b>\$6,439,337</b>

### UTILITY FUND REVENUE TRENDS

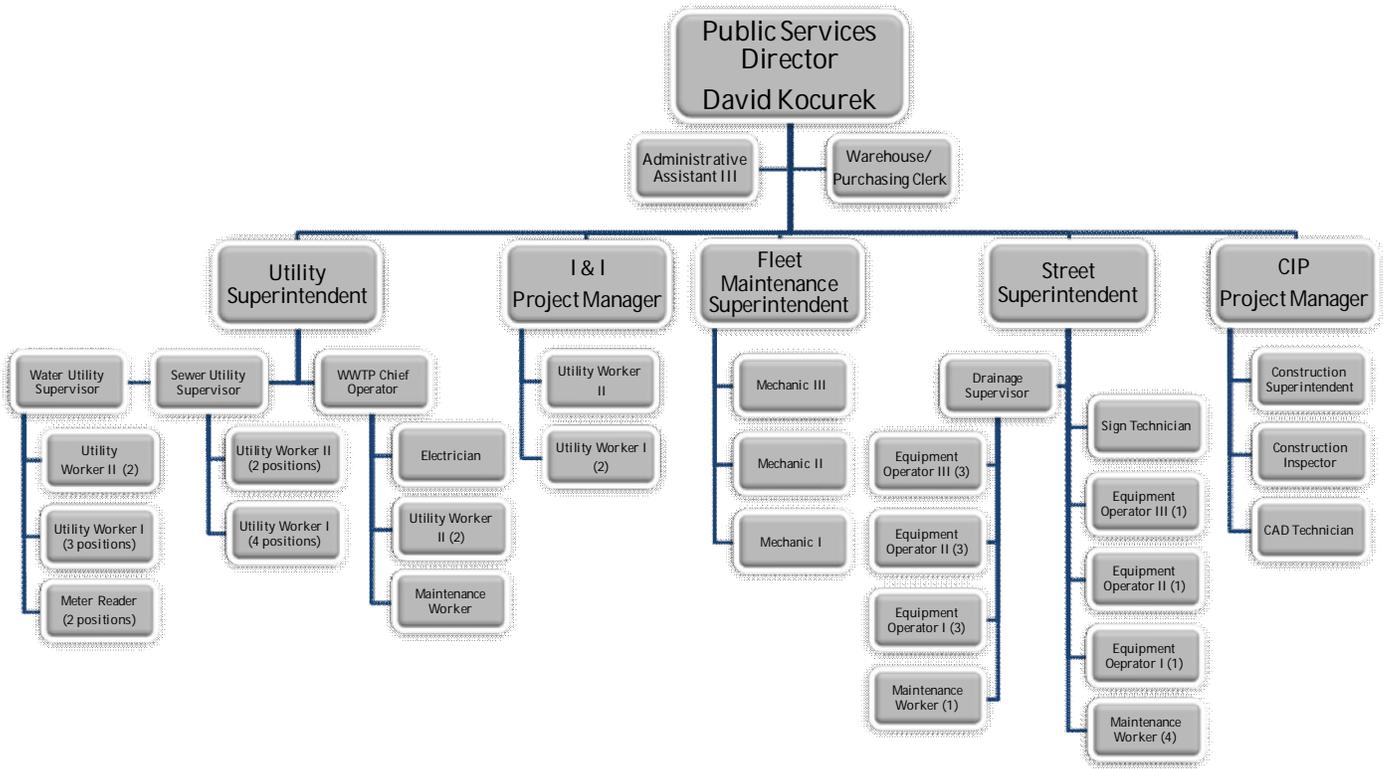
Revenue	Actual 2006/07	Actual 2007/08	Actual 2008/09	Forecast 2009/10	Budget 2010/11
Water Revenue	2,586,364	2,797,612	2,899,604	2,925,414	2,992,698
Sewer Revenue	2,710,662	2,893,578	2,981,749	3,011,765	3,081,035
Other	733,273	1,384,871	464,389	353,327	365,604
	6,030,299	7,076,061	6,345,742	6,290,506	6,439,337



### FY 2010/11 Estimated Expenditures by Function



## Public Services Department Organizational Chart



## Public Services Department

Supply potable and palatable water, and prompt, courteous service for the residents, businesses, and visitors of Alvin. Provide reliable sanitary sewer service through the City in all weather. Be proactive in lieu of reactive in dealing with maintenance issues within in the distribution, collection, treatment and production facilities. Use monies wisely, and in house when at all possible. Limit spending for services that staff is capable of performing. The department staff is responsible for improving and maintaining more than 135 miles of water distribution mains and sewer collection lines, 890 fire hydrants, 42 lift stations, 7 water treatment facilities, a wastewater treatment plant, and performing other line extension and miscellaneous projects.

### **Accomplishments 2009-10**

Blasted painted and primed 36 Fire hydrants

Replaced one booster pump and motor at Well 6

Repaired clarifier 2 at wwtp

Teamed with SKE Construction to pipe-burst and replace 1100' of water main on Westfield

Replaced 440' of water main on Hardie

Installed 750' of sewer main on Victory

Replaced 350' of sewer main on Moller

Replace 380' of sewer main on Phillips

Installed bypass quick-connect for RAS pumps at wwtp

Replaced airline from old blower room to digester at wwtp

Optimization of WWTP completed by CSA Construction

Installed lift-station and 1900 feet of force main at Briscoe Park

Installed and or replaced 47valves

Installed 6 new manholes and 21 rings and lids

Replaced one pump base and blasted and primed booster pumps and piping at well 3

Repaired 71 water main breaks, 382 water service leaks, answered 53 water quality calls.

Cleared 480 sewer stops, made 17 sewer main repairs, and replaced 66 sewer service lines.

## Public Services Department

### Goals and Objectives 2010-11

Replace water and sewer on South street, pipe-bursting 6 and 8" sewer, replace the 10" water line and eliminate the 6" waterline.

Clean and Televis 20,000 feet (5-10%) of sewer main.

Continue eliminating Inflow & Infiltration of water into the sewer system (I&I) with a target of no overflows at manholes during a two-year event.

Replace motor control center at well 6.

Replace two distribution pumps at well 6 pump station, one at well 3 pump station.

Paint building at well 3 and all piping on pumps and the well.

Blast prime and paint 75 fire hydrants, and 5 lift-stations.

Install water main on Bypass 35 from the elevated tank to Victory.

Install VFD on one of the reclaimed water pumps at WWTP.

Rebuild controls for master lift-station at wwtp.

Rebuild electrical rack at the front of the plant at wwtp.

When contractors finish rebuilds on clarifiers 1 and 3, we will take 2 out of service, blast prime and paint all metal parts, replacing parts as needed.

Investigate replacing one of the RAS pumps.

## Public Services Department

### Enterprise- Utility Fund Public Services Department

Category	Amended Budget 2009/10	Budget 2010/11
Water	977,408	1,138,643
Sewer	809,274	908,969
Wastewater Treatment Plant	990,652	879,317
Administration	208,266	203,110
Public Services Facility	119,932	125,160
Other Requirements	3,075,587	2,905,633
Total	\$ 6,181,118	\$ 6,160,832

### Financial Highlights

FY 2010/11 budget includes increases in personnel services (1% COLA adjustments), materials & contractual supplies for several programs. The Series 2000, Water & Sewer Revenue Bond debt was paid off in FY 2009/2010 contributing to a decrease in Other Requirements for FY 2010/2011.

## Water Program

<b>Category</b>	<b>Amended Budget 2009/10</b>	<b>Budget 2010/11</b>
1000 Personnel Services	\$ 252,300	\$ 290,184
2000 Materials and Supplies	262,931	312,800
3000 Contractual Services	447,177	482,659
4000 Capital Outlay	15,000	53,000
<b>Total</b>	<b>\$ 977,408</b>	<b>\$ 1,138,643</b>

<b>Schedule of Personnel</b>	<b>Pay Grade</b>	<b>Number of Positions</b>	<b>Number of Positions</b>
Utility Supervisor	10	1	1
Utility Worker II	8	2	2
Utility Worker I	6	3	3
Meter Reader	5	2	2
<b>Total</b>		<b>8</b>	<b>8</b>

City of Alvin, Texas  
Annual Budget 2010-2011

**211 - Utility Fund/Water Program**

Account	Description	Actual 2008/2009	Amended Budget 2009/2010	Forecast 2009/2010	Budget 2010/2011
<b>Personnel</b>					
6001-00-1001	Salaries	173,483	188,386	224,978	216,908
6001-00-1005	Overtime	8,251	17,000	10,051	17,000
6001-00-1006	Longevity	1,004	1,445	1,868	1,973
6001-00-1009	TMRS	22,002	27,855	31,829	34,467
6001-00-1011	Social Security	13,486	15,950	18,106	18,172
6001-00-1016	Certification & Education	394	1,664	1,404	1,664
	<b>Total Personnel</b>	<b>218,621</b>	<b>252,300</b>	<b>288,236</b>	<b>290,184</b>
<b>Supplies</b>					
6001-00-2125	Miscellaneous Supplies	15,149	10,410	7,500	24,500
6001-00-2250	Uniform & Apparel	437	500	350	1,000
6001-00-2300	Vehicle & Equipment Supplies	0	1,200	1,200	1,500
6001-00-2301	Motor Vehicle Fuel	15,079	17,507	15,516	18,000
6001-00-2350	Safety Equipment	609	2,000	2,000	7,800
6001-00-2425	Chemicals & Insecticide	92,189	95,000	93,836	100,000
6001-00-2475	Water Meter & Parts	21,824	40,780	25,153	30,000
6001-00-2500	Water/Sewer Main Repair Supplies	45,911	73,534	68,500	75,000
6001-00-2525	W/S Machinery & Equipment	202	22,000	16,388	55,000
	<b>Total Supplies</b>	<b>191,400</b>	<b>262,931</b>	<b>230,443</b>	<b>312,800</b>
<b>Contractual Services</b>					
6001-00-3100	Contract Services	14,175	8,000	1,000	35,000
6001-00-3170	Professional Development	1,166	1,700	1,608	1,500
6001-00-3180	Dues & Memberships	503	800	275	800
6001-00-3190	Communications	2,425	2,502	2,984	2,976
6001-00-3200	Utilities	253,430	235,000	207,918	245,200
6001-00-3260	Machinery & Equipment Maint	42,844	56,750	23,301	55,000
6001-00-3270	Building/Grounds Maint	13,943	12,600	12,600	12,600
6001-00-3320	Uniform Rental	3,185	4,500	3,600	6,000
6001-00-3470	Regulatory Inspection Fees	3,410	14,000	13,726	15,000
6001-00-3480	Lab Testing Fees	9,754	10,600	8,397	11,000
6001-00-3490	BCGCD Water Fees	25,475	28,000	27,459	28,000
6001-00-3510	Vehicle Repairs	0	3,000	1,200	3,000
6001-00-3540	Vehicle Maintenance Fees	42,950	55,190	55,190	49,573
6001-00-3550	Vehicle Replacement Accrual	12,218	14,535	14,535	17,010
	<b>Total Services</b>	<b>425,479</b>	<b>447,177</b>	<b>373,793</b>	<b>482,659</b>
<b>Capital Outlay</b>					
6001-00-4150	Machinery & Equipment	0	15,000	11,907	53,000
	<b>Total Capital Outlay</b>	<b>0</b>	<b>15,000</b>	<b>11,907</b>	<b>53,000</b>
	<b>Water</b>	<b>\$ 835,501</b>	<b>\$ 977,408</b>	<b>\$ 904,379</b>	<b>\$ 1,138,643</b>

## Sewer Program

Category	Amended Budget 2009/10	Budget 2010/11
1000 Personnel Services	\$ 431,256	\$ 444,771
2000 Materials and Supplies	117,212	164,000
3000 Contractual Services	260,805	280,698
4000 Capital Outlay	0	19,500
<b>Total</b>	<b>\$ 809,274</b>	<b>\$ 908,969</b>

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Project Manager (I&I)	II	1	1
Utility Supervisor	10	1	1
Utility Worker II	8	3	3
Utility Worker I	6	6	6
<b>Total</b>		<b>11</b>	<b>11</b>

City of Alvin, Texas  
Annual Budget 2010-2011

**211 - Utility Fund/Sewer Program**

Account	Description	Actual 2008/2009	Amended Budget 2009/2010	Forecast 2009/2010	Budget 2010/2011
<b>Personnel</b>					
6002-00-1001	Salaries	284,161	330,429	273,533	337,262
6002-00-1005	Overtime	18,687	20,000	34,529	20,000
6002-00-1006	Longevity	2,549	3,352	2,179	3,627
6002-00-1009	TMRS	37,112	47,612	41,611	52,830
6002-00-1011	Social Security	21,959	27,263	23,826	27,852
6002-00-1016	Certification & Education	1,455	2,600	1,216	3,200
	<b>Total Personnel</b>	<b>365,923</b>	<b>431,256</b>	<b>376,894</b>	<b>444,771</b>
<b>Supplies</b>					
6002-00-2125	Miscellaneous Supplies	11,905	21,800	12,500	27,000
6002-00-2250	Uniform & Apparel	527	600	500	1,000
6002-00-2300	Vehicle Equipment Supplies	0	0	0	2,000
6002-00-2301	Motor Vehicle Fuel	11,143	12,250	11,829	12,500
6002-00-2350	Safety Equipment	693	1,509	1,500	4,000
6002-00-2425	Chemicals & Insecticide	3,805	6,074	1,430	7,000
6002-00-2500	Water/Sewer Main Repair Supplies	33,505	44,979	23,312	75,000
6002-00-2525	W/S Machinery & Equipment	14,910	29,500	5,938	35,000
6002-00-2550	Welding Supplies	0	500	0	500
	<b>Total Supplies</b>	<b>76,488</b>	<b>117,212</b>	<b>57,009</b>	<b>164,000</b>
<b>Contractual Services</b>					
6002-00-3100	Contract Services	0	0	0	5,000
6002-00-3170	Professional Development	2,612	2,400	2,100	2,400
6002-00-3180	Dues & Memberships	918	800	350	800
6002-00-3190	Communications	6,662	6,909	7,040	7,116
6002-00-3200	Utilities	88,486	92,000	73,804	102,000
6002-00-3260	Machinery & Equipment Maint	34,591	52,675	21,544	55,000
6002-00-3270	Building/Grounds Maint	12,524	9,230	4,676	9,300
6002-00-3320	Uniform Rental	2,869	4,500	3,283	6,000
6002-00-3480	Lab Testing Fees	60	200	100	2,000
6002-00-3510	Vehicle Repairs	59	1,300	1,100	1,300
6002-00-3540	Vehicle Maintenance Fees	55,222	71,396	71,396	67,832
	<b>Total Services</b>	<b>218,380</b>	<b>260,805</b>	<b>204,788</b>	<b>280,698</b>
<b>Capital Outlay</b>					
6002-00-4150	Machinery & Equipment	0	0	0	19,500
	<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>19,500</b>
<b>Capital Projects</b>					
6002-00-9006	I&I Phase 4	0	0	700,408	0
	<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>700,408</b>	<b>0</b>
	<b>Sewer</b>	<b>\$ 660,791</b>	<b>\$ 809,273</b>	<b>\$ 1,339,100</b>	<b>\$ 908,969</b>

## Wastewater Treatment Plant Program

<b>Category</b>	<b>Amended Budget 2009/10</b>	<b>Budget 2010/11</b>
1000 Personnel Services	\$ 281,855	\$ 219,611
2000 Materials and Supplies	201,490	235,880
3000 Contractual Services	507,307	423,826
<b>Total</b>	<b>\$ 990,652</b>	<b>\$ 879,317</b>

<b>Schedule of Personnel</b>	<b>Pay Grade</b>	<b>Number of Positions</b>	<b>Number of Positions</b>
WWTP Chief Operator	10	1	1
Utility Worker II	8	2	2
Electrician	12	1	1
Maintenance Worker	4	1	1
<b>Total</b>		<b>5</b>	<b>5</b>

City of Alvin, Texas  
Annual Budget 2010-2011

**211 - Utility Fund/Waste Water Treatment Plant Program**

Account	Description	Actual 2008/2009	Amended Budget 2009/2010	Forecast 2009/2010	Budget 2010/2011
<b>Personnel</b>					
6003-00-1001	Salaries	230,729	210,683	213,913	160,669
6003-00-1005	Overtime	20,157	15,000	13,528	15,000
6003-00-1006	Longevity	4,617	5,156	3,907	2,104
6003-00-1009	TMRS	30,912	31,118	31,129	26,085
6003-00-1011	Social Security	18,441	17,818	17,825	13,753
6003-00-1016	Certification & Education	2,289	2,080	1,652	2,000
	<b>Total Personnel</b>	<b>307,145</b>	<b>281,855</b>	<b>281,953</b>	<b>219,611</b>
<b>Supplies</b>					
6003-00-2125	Miscellaneous Supplies	11,455	16,800	16,700	18,000
6003-00-2175	Janitorial Supplies	685	1,000	800	800
6003-00-2225	Medical Supplies	0	400	75	400
6003-00-2250	Uniform & Apparel	700	750	350	880
6003-00-2300	Vehicle & Equipment Supplies	672	0	0	0
6003-00-2301	Motor Vehicle Fuel	13,927	13,000	13,087	13,500
6003-00-2350	Safety Equipment	603	1,000	785	1,000
6003-00-2425	Chemicals & Insecticide	160,689	142,740	77,680	135,000
6003-00-2500	Water/Sewer Main Repair Supplies	175	300	300	300
6003-00-2525	W/S Machinery & Equipment	6,349	21,500	18,649	55,000
6003-00-2575	Lab Supplies & Chemicals	3,590	4,000	4,000	11,000
	<b>Total Supplies</b>	<b>198,847</b>	<b>201,490</b>	<b>132,426</b>	<b>235,880</b>
<b>Contractual Services</b>					
6003-00-3100	Contract Services	0	0	0	5,000
6003-00-3170	Professional Development	330	1,500	820	500
6003-00-3180	Dues & Memberships	613	1,000	560	500
6003-00-3190	Communications	2,186	3,477	2,263	3,460
6003-00-3200	Utilities	305,034	302,400	196,251	210,000
6003-00-3260	Machinery & Equipment Maint	70,799	38,500	67,985	38,500
6003-00-3270	Building/Grounds Maint	22,094	10,545	12,194	9,000
6003-00-3320	Uniform Rental	2,519	3,000	2,670	4,000
6003-00-3470	Regulatory Inspection Fees	23,349	30,000	31,933	30,000
6003-00-3480	Lab Testing Fees	15,004	23,087	23,709	28,000
6003-00-3500	Sludge Disposal	98,702	75,000	66,923	70,000
6003-00-3510	Vehicle Repairs	337	1,000	600	1,000
6003-00-3540	Vehicle Maintenance Fees	16,226	14,308	14,308	13,301
6003-00-3550	Vehicle Replacement Accruals	7,620	3,490	3,490	10,565
	<b>Total Services</b>	<b>564,813</b>	<b>507,307</b>	<b>423,706</b>	<b>423,826</b>
	<b>Waste Water Treatment Plant</b>	<b>\$ 1,070,805</b>	<b>\$ 990,652</b>	<b>\$ 838,084</b>	<b>\$ 879,317</b>

## Administration Program

<b>Category</b>	<b>Amended Budget 2009/10</b>	<b>Budget 2010/11</b>
1000 Personnel Services	\$ 152,994	\$ 156,205
2000 Materials and Supplies	12,917	13,500
3000 Contractual Services	42,355	33,405
<b>Total</b>	<b>\$ 208,266</b>	<b>\$ 203,110</b>

<b>Schedule of Personnel</b>	<b>Pay Grade</b>	<b>Number of Positions</b>	<b>Number of Positions</b>
Director of Public Works	V	1	1
Utilities Superintendent	IV	1	1
Purchasing/Warehouse Coordinator	8	1	1
Administrative Assistant III	8	1	1
<b>TOTAL</b>		<b>4</b>	<b>4</b>

## 211 - Utility Fund/Administration Program

Account	Description	Actual 2008/2009	Amended Budget 2009/2010	Forecast 2009/2010	Budget 2010/2011
<b>Personnel</b>					
6004-00-1001	Salaries	122,055	123,800	117,328	125,038
6004-00-1005	Overtime	18	500	0	500
6004-00-1006	Longevity	777	987	947	1,187
6004-00-1009	TMRS	15,015	16,891	15,834	18,554
6004-00-1011	Social Security	8,846	9,672	9,066	9,782
6004-00-1016	Certification & Education	929	1,144	936	1,144
	<b>Total Personnel</b>	<b>147,640</b>	<b>152,994</b>	<b>144,111</b>	<b>156,205</b>
<b>Supplies</b>					
6004-00-2100	General Office Supplies	3,774	4,150	3,618	4,000
6004-00-2125	Miscellaneous Supplies	10,389	700	450	700
6004-00-2150	Computer Replacement & Supplies	2,493	7,167	4,200	8,000
6004-00-2225	Medical Supplies	356	400	306	400
6004-00-2275	Program Supplies	258	500	261	400
	<b>Total Supplies</b>	<b>17,270</b>	<b>12,917</b>	<b>8,835</b>	<b>13,500</b>
<b>Contractual Services</b>					
6004-00-3170	Professional Development	3,391	3,500	2,849	4,000
6004-00-3180	Dues & Memberships	591	1,000	967	750
6004-00-3190	Communications	6,874	3,712	3,559	3,570
6004-00-3210	Postage & Freight	1,166	1,200	525	1,200
6004-00-3220	Printing Services	1,460	1,300	1,300	1,000
6004-00-3230	Advertising	396	1,000	100	1,000
6004-00-3260	Machinery & Equipment Maint	184	500	0	500
6004-00-3290	Technology Services	37,706	29,143	25,213	20,385
6004-00-3510	Vehicle Repairs	808	1,000	500	1,000
	<b>Total Services</b>	<b>52,576</b>	<b>42,355</b>	<b>35,013</b>	<b>33,405</b>
	<b>Administration</b>	<b>\$ 217,486</b>	<b>\$ 208,266</b>	<b>\$ 187,959</b>	<b>\$ 203,110</b>

## Public Services Facility Program

Category	Amended Budget 2009/10	Budget 2010/11
2000 Materials and Supplies	\$ 5,903	\$ 8,000
3000 Contractual Services	107,279	97,160
4000 Capital Outlay	6,750	20,000
<b>Total</b>	\$ 119,932	\$ 125,160

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			

### 211 - Utility Fund/Public Service Facility Program

Account	Description	Actual 2008/2009	Amended Budget 2009/2010	Forecast 2009/2010	Budget 2010/2011
<b>Supplies</b>					
6006-00-2125	Miscellaneous Supplies	2,261	3,850	3,600	5,500
6006-00-2200	Foods	2,231	2,053	2,600	2,500
	<b>Total Supplies</b>	<b>4,492</b>	<b>5,903</b>	<b>6,200</b>	<b>8,000</b>
<b>Contractual Services</b>					
6006-00-3200	Utilities	53,826	62,000	57,315	67,000
6006-00-3250	General Insurance	9,660	14,971	21,479	8,460
6006-00-3260	Machinery & Equipment Maint	1,548	4,600	4,975	4,000
6006-00-3270	Building/Grounds Maint	44,559	24,008	27,950	16,000
6006-00-3320	Uniform Rental	1,412	1,700	1,145	1,700
	<b>Total Services</b>	<b>111,004</b>	<b>107,279</b>	<b>112,864</b>	<b>97,160</b>
<b>Capital Outlay</b>					
6006-00-4100	Building & Property	0	6,750	7,125	20,000
	<b>Total Capital Outlay</b>	<b>0</b>	<b>6,750</b>	<b>7,125</b>	<b>20,000</b>
	<b>Public Service Facility</b>	<b>\$ 115,496</b>	<b>\$ 119,932</b>	<b>\$ 126,189</b>	<b>\$ 125,160</b>

## Utility Fund– Other Requirements

<b>Category</b>	<b>Amended Budget 2009/10</b>	<b>Budget 2010/11</b>
3000 Contractual Services	254,423	271,516
5000 Debt Service	2,446,662	2,264,295
6000 Depreciation Expense	0	0
7000 Interfund Transfers	374,502	369,822
<b>Total</b>	<b>\$ 3,075,587</b>	<b>\$ 2,905,633</b>

<b>Schedule of Personnel</b>	<b>Pay Grade</b>	<b>Number of Positions</b>	<b>Number of Positions</b>
N/A			

City of Alvin, Texas  
Annual Budget 2010-2011

**211 - Utility Fund/Other Requirements**

Account	Description	Actual 2008/2009	Amended Budget 2009/2010	Forecast 2009/2010	Budget 2010/2011
<b>Personnel</b>					
9002-00-1044	Compensated Absences	(14,081)	0	0	0
9002-00-1050	YE Wages	111	0	-34766	0
	<b>Total Personnel</b>	<b>(13,970)</b>	<b>0</b>	<b>-34766</b>	<b>0</b>
<b>Contractual Services</b>					
9002-00-3110	Audit	18,322	23,040	15,592	16,000
9002-00-3250	General Insuarnc	6,895	0	7,973	0
9002-00-3251	Workers Compensation	26,730	23,395	22,098	16,330
9002-00-3252	Group Insurance	204,870	207,988	220,185	239,186
	<b>Total Services</b>	<b>256,818</b>	<b>254,423</b>	<b>265,848</b>	<b>271,516</b>
<b>Debt Service</b>					
9002-00-5001	Principal	0	1,628,461	1,628,461	1,492,699
9002-00-5002	Interest	711,202	805,076	804,670	751,596
9002-00-5003	Agent Fees	67,071	13,125	13,125	20,000
9002-00-5008	Amortization of Def Loss - Premium	34,988	0	0	0
	<b>Total Debt Service</b>	<b>813,261</b>	<b>2,446,662</b>	<b>2,446,256</b>	<b>2,264,295</b>
<b>Depreciation</b>					
9002-00-6100	Depreciation Expense	1,145,429	0	0	0
	<b>Total Depreciation</b>	<b>1,145,429</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Interfund Transfer</b>					
9002-00-7100	Transfer to General Fund	357,238	374,502	374,502	369,822
	<b>Total Interfund Transfer</b>	<b>357,238</b>	<b>374,502</b>	<b>374,502</b>	<b>369,822</b>
	<b>Other Requirements</b>	<b>\$ 2,558,775</b>	<b>\$ 3,075,587</b>	<b>\$ 3,051,840</b>	<b>\$ 2,905,633</b>

**Long-Term Debt Overview  
Payable from Water/Sewer Revenue**

The City of Alvin has no statutory debt limit. However, in the State of Texas, General Obligation bonds must be approved in an election with the majority of the votes cast being in favor of the issuance of bonds.

As of September 30, 2010, the following long-term debt issues are:

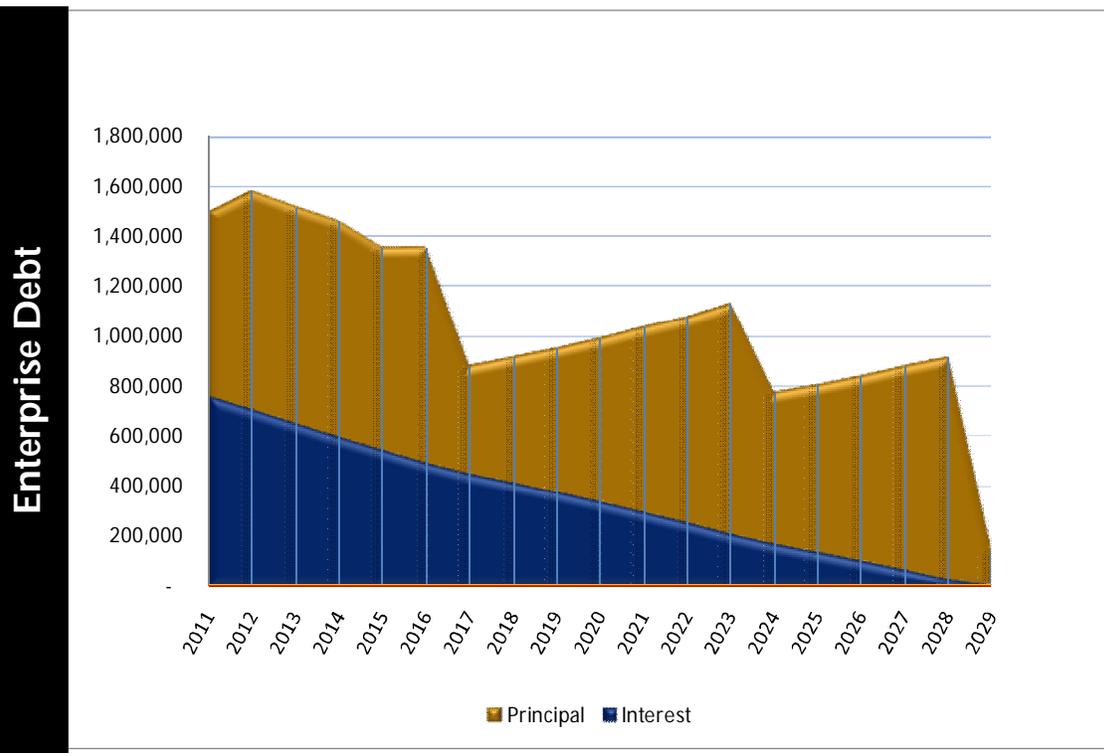
<b>Debt Issue</b>	<b>Principal Balance</b>
<b><u>General Obligation Bonds</u></b>	
Series 1998, General Obligation Refunding Bonds	392,711
Series 2002A, General Obligation Refunding Bond	439,442
Series 2003, General Obligation Refunding Bonds	2,185,020
<b>GO Bonds</b>	<b><u>\$ 3,017,173</u></b>
<b><u>Revenue Bonds</u></b>	
Series 2001, Water & Sewer System Revenue Bond	5,780,000
Series 2005, Revenue Refunding Bonds	4,965,000
<b>Revenue Bonds</b>	<b><u>\$ 10,745,000</u></b>
<b><u>Certificate of Obligation</u></b>	
Series 2003, Certificates of Obligation	418,140
Series 2006B, Certificates of Obligation	3,955,000
Series 2008B, Tax & Revenue Certificates of Oblig	1,925,000
<b>Certificates of Obligation</b>	<b><u>\$ 6,298,140</u></b>
<b><u>Tax Notes</u></b>	
Series 2005, Tax Notes	22,000
<b>Tax Notes</b>	<b><u>\$ 22,000</u></b>
<b>Total Debt payable from W/S Revenue</b>	<b><u>\$ 20,082,313</u></b>

**G. O. LONG-TERM DEBT REQUIREMENT  
PAYABLE FROM WATER/SEWER REVENUE**

<b>DEBT ISSUED</b>	<b>BALANCE OUTSTANDING 9/30/2010</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL REQUIRED</b>
1998 G.O. Refunding Bonds	392,711	125,150	14,794	139,944
2001 WSSR Revenue Bonds	5,780,000	600,000	201,568	801,568
2002A Refunding Bonds	439,442	354,299	9,026	363,325
2003 G.O. Refunding Bonds	2,185,020	20,895	76,863	97,758
2003 Certificates of Obligation	418,140	76,356	13,346	89,702
2005 Tax Anticipation Notes	22,000	11,000	612	11,612
2005 Refunding Bonds	4,965,000	0	205,538	205,538
2006 Certificate of Obligation Series B	3,955,000	235,000	154,250	389,250
2008 Certificate of Obligation Series B	1,925,000	70,000	75,600	145,600
<b>TOTAL</b>	<b>\$20,082,313</b>	<b>\$1,492,699</b>	<b>\$751,596</b>	<b>\$2,244,297</b>

**Long-Term Debt**  
*Payable from Water/Sewer Revenue*  
Amortization Schedule- Grand Total of All Debt

	Fiscal Year	Principal	Interest	Annual Debt Service
2011	2010/2011	1,492,700	751,597	2,244,297
2012	2011/2012	1,578,258	698,662	2,276,920
2013	2012/2013	1,515,940	643,983	2,159,923
2014	2013/2014	1,458,195	590,308	2,048,503
2015	2014/2015	1,352,755	538,830	1,891,585
2016	2015/2016	1,354,465	487,740	1,842,205
2017	2016/2017	880,000	444,512	1,324,512
2018	2017/2018	915,000	409,250	1,324,250
2019	2018/2019	950,000	372,277	1,322,277
2020	2019/2020	990,000	333,563	1,323,563
2021	2020/2021	1,035,000	291,983	1,326,983
2022	2021/2022	1,075,000	250,044	1,325,044
2023	2022/2023	1,130,000	205,006	1,335,006
2024	2023/2024	775,000	165,900	940,900
2025	2024/2025	805,000	133,259	938,259
2026	2025/2026	840,000	99,130	939,130
2027	2026/2027	880,000	63,078	943,078
2028	2027/2028	915,000	25,070	940,070
2029	2028/2029	140,000	2,800	142,800
<b>Grand Total</b>		<b>\$ 20,082,313</b>	<b>\$ 6,506,992</b>	<b>\$ 26,589,305</b>



**Long-Term Debt**  
*Payable from Water/Sewer Revenue*

***City of Alvin, Series 1998, General Obligation Refunding Bonds***

Date of Issuance: 10/1/2002

Original Issue: \$3,710,000 (13.69% Debt Service, 86.31% Enterprise Debt)

Interest Rate: 4.15% - 4.50%

Fiscal Year	Principal	Interest	Annual Debt Service
2010/2011	125,150	14,794	139,944
2011/2012	129,465	9,127	138,592
2012/2013	138,096	3,107	141,203
<b>Total</b>	<b>\$ 392,711</b>	<b>\$ 27,028</b>	<b>\$ 419,739</b>

**Long-Term Debt**  
*Payable from Water/Sewer Revenue*

***City of Alvin, Series 2002A, General Obligation Refunding Bonds***

Date of Issuance: 12/1/2002

Original Issue: \$6,425,000 (54.93% Payable from W/S Revenue)

Interest Rate: 3.00% - 4.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2010/2011	354,299	9,026	363,325
2011/2012	46,691	2,340	49,031
2012/2013	19,226	1,134	20,360
2013/2014	19,226	385	19,611
<b>Total</b>	<b>\$ 439,442</b>	<b>\$ 12,885</b>	<b>\$ 452,327</b>

**Long-Term Debt**  
*Payable from Water/Sewer Revenue*

*City of Alvin, Series 2003, General Obligation Refunding Bonds*

Date of Issuance: 11/1/2003

Original Issue: \$3,845,000 (59.70% Payable from W/S Revenue)

Interest Rate: 2.00% - 3.75%

Fiscal Year	Principal	Interest	Annual Debt Service
2010/2011	20,895	76,863	97,758
2011/2012	376,110	70,422	446,532
2012/2013	399,990	57,511	457,501
2013/2014	456,705	42,604	499,309
2014/2015	426,855	26,708	453,563
2015/2016	504,465	9,459	513,924
<b>Total</b>	<b>\$ 2,185,020</b>	<b>\$ 283,567</b>	<b>\$ 2,468,587</b>

**Long-Term Debt**  
*Payable from Water/Sewer Revenue*

*City of Alvin, Series 2003, Certificates of Obligation*

Date of Issuance: 11/1/2003

Original Issue: \$1,175,000 (72.72% Payable from W/S Revenue)

Interest Rate: 1.05% - 3.75%

Fiscal Year	Principal	Interest	Annual Debt Service
2010/2011	76,356	13,346	89,702
2011/2012	79,992	10,861	90,853
2012/2013	83,628	8,057	91,685
2013/2014	87,264	5,001	92,265
2014/2015	90,900	1,704	92,604
<b>Total</b>	<b>\$ 418,140</b>	<b>\$ 38,969</b>	<b>\$ 457,109</b>

**Long-Term Debt**  
*Payable from Water/Sewer Revenue*

*City of Alvin, Series 2001, Water & Sewer System Revenue Bonds*

Date of Issuance: 11/01/2002

Original Issue: \$6,650,000

Interest Rate: 1.80% - 4.20%

Fiscal Year	Principal	Interest	Annual Debt Service
2010/2011	600,000	201,568	801,568
2011/2012	600,000	183,118	783,118
2012/2013	525,000	165,286	690,286
2013/2014	525,000	147,830	672,830
2014/2015	450,000	131,030	581,030
2015/2016	250,000	118,593	368,593
2016/2017	315,000	108,124	423,124
2017/2018	325,000	95,962	420,962
2018/2019	340,000	82,989	422,989
2019/2020	345,000	69,375	414,375
2020/2021	360,000	55,095	415,095
2021/2022	370,000	40,038	410,038
2022/2023	380,000	24,475	404,475
2023/2024	395,000	8,295	403,295
<b>Total</b>	<b>\$ 5,780,000</b>	<b>\$ 1,431,778</b>	<b>\$ 7,211,778</b>

**Long-Term Debt**  
*Payable from Water/Sewer Revenue*

*City of Alvin, Series 2005, Revenue Refunding Bonds*

Date of Issuance: 12/1/2005

Original Issue: \$4,965,000

Interest Rate: 4.00% - 4.30%

Fiscal Year	Principal	Interest	Annual Debt Service
2010/2011	0	205,538	205,538
2011/2012	20,000	205,138	225,138
2012/2013	20,000	204,338	224,338
2013/2014	25,000	203,438	228,438
2014/2015	25,000	202,438	227,438
2015/2016	225,000	197,438	422,438
2016/2017	175,000	189,438	364,438
2017/2018	185,000	182,238	367,238
2018/2019	190,000	174,738	364,738
2019/2020	205,000	166,838	371,838
2020/2021	215,000	158,438	373,438
2021/2022	230,000	149,538	379,538
2022/2023	255,000	139,838	394,838
2023/2024	265,000	129,305	394,305
2024/2025	685,000	109,659	794,659
2025/2026	715,000	80,430	795,430
2026/2027	750,000	49,478	799,478
2027/2028	780,000	16,770	796,770
<b>Total</b>	<b>\$ 4,965,000</b>	<b>\$ 2,765,036</b>	<b>\$ 7,730,036</b>

**Long-Term Debt**  
*Payable from Water/Sewer Revenue*

*City of Alvin, Series 2005, Tax Notes*

Date of Issuance: 9/29/2005

Original Issue: \$610,000

Interest Rate: 3.00% - 3.75%

Fiscal Year	Principal	Interest	Annual Debt Service
2010/2011	11,000	612	11,612
2011/2012	11,000	206	11,206
<b>Total</b>	<b>\$ 22,000</b>	<b>\$ 818</b>	<b>\$ 22,818</b>

**Long-Term Debt**  
*Payable from Water/Sewer Revenue*

*City of Alvin, Series 2006B, Certificates of Obligation*

Date of Issuance: 9/1/2006

Original Issue: \$4,185,000

Interest Rate: 4.00% - 4.10%

Fiscal Year	Principal	Interest	Annual Debt Service
2010/2011	235,000	154,250	389,250
2011/2012	245,000	144,650	389,650
2012/2013	255,000	134,650	389,650
2013/2014	265,000	124,250	389,250
2014/2015	280,000	113,350	393,350
2015/2016	290,000	101,950	391,950
2016/2017	300,000	90,150	390,150
2017/2018	315,000	77,850	392,850
2018/2019	325,000	65,050	390,050
2019/2020	340,000	51,750	391,750
2020/2021	355,000	37,850	392,850
2021/2022	365,000	23,268	388,268
2022/2023	385,000	7,893	392,893
<b>Total</b>	<b>\$ 3,955,000</b>	<b>\$ 1,126,910</b>	<b>\$ 5,081,910</b>

**Long-Term Debt**  
*Payable from Water/Sewer Revenue*

*City of Alvin, Series 2008B, Tax & Revenue Certificates of Obligation*

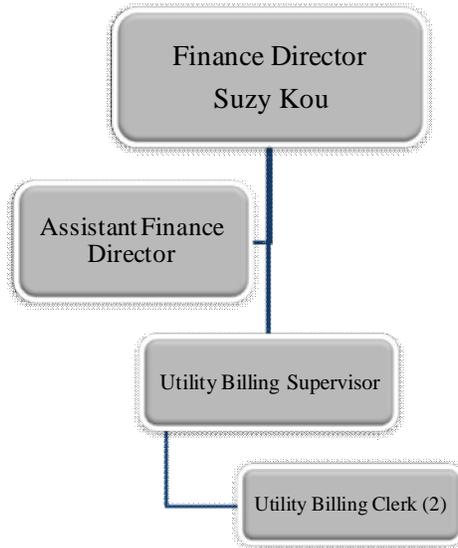
Date of Issuance: 6/17/2008

Original Issue: \$1,990,000

Interest Rate: 4.00% - 4.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2010/2011	70,000	75,600	145,600
2011/2012	70,000	72,800	142,800
2012/2013	75,000	69,900	144,900
2013/2014	80,000	66,800	146,800
2014/2015	80,000	63,600	143,600
2015/2016	85,000	60,300	145,300
2016/2017	90,000	56,800	146,800
2017/2018	90,000	53,200	143,200
2018/2019	95,000	49,500	144,500
2019/2020	100,000	45,600	145,600
2020/2021	105,000	41,500	146,500
2021/2022	110,000	37,200	147,200
2022/2023	110,000	32,800	142,800
2023/2024	115,000	28,300	143,300
2024/2025	120,000	23,600	143,600
2025/2026	125,000	18,700	143,700
2026/2027	130,000	13,600	143,600
2027/2028	135,000	8,300	143,300
2028/2029	140,000	2,800	142,800
<b>Total</b>	<b>\$ 1,925,000</b>	<b>\$ 820,900</b>	<b>\$ 2,745,900</b>

## Finance Department– Utility Billing Program Organizational Chart



## Finance Department– Utility Billing Program

The Utility Billing and Collections Program is a division of the Finance Department. This program maintains the accounts for water, sewer, garbage, penalties, and emergency medical service utility bill donations. The office provides needed customer service to the citizens of Alvin. This program processes monthly accounts for water and sewer services provided throughout the City of Alvin. This division is also responsible for billing and collection of the sanitation service provide by a contracted service. This division is also responsible for establishing new accounts, receiving deposits, receiving and processing of bank draft applications and drafts, collection of insufficient fund checks, penalty processing, and collection of overdue accounts. Records management is essential to documenting and maintaining the accuracy of customer accounts. Financial reporting assists with audits and surveys. The reports includes but are not limited to, the processing of end of month reports detailing the financial activities of the program, delinquent accounts, sewer averaging, meter reading audits, and garbage reconciliation reports.

### **Accomplishment for FY2009-2010**

- Laserfiche document management
- 111 Radio read meters installed. Total in ground 256.

### **Goals and Objectives for FY2010-2011**

- Place 100 additional radio read units to complete subdivision
- Increase number of utility accounts due to new construction
- Continue to utilize Laserfiche file maintenance for record storage
- Maintain collection ratio/further pursue write off collections
- Timely billing of accounts

## Finance Department- Utility Billing Program

<b>Category</b>	<b>Amended Budget 2009/10</b>	<b>Budget 2010/11</b>
1000 Personnel Services	\$ 139,013	\$ 142,166
2000 Materials and Supplies	1,600	2,650
3000 Contractual Services	81,600	98,489
<b>Total</b>	<b>\$ 222,213</b>	<b>\$ 243,305</b>

<b>Schedule of Personnel</b>	<b>Pay Grade</b>	<b>Number of Positions</b>	<b>Number of Positions</b>
Utility Billing Supervisor	I	1	1
Billing Clerk	5	2	2
<b>Total</b>		<b>3</b>	<b>3</b>

### Financial Highlights

FY 2010/11 budget reflects an overall increase. Contract services reflects an increase for billing services and merchant fees.

## 211 - Utility Fund/Utility Billing Program

Account	Description	Actual 2008/2009	Amended Budget 2009/2010	Forecast 2009/2010	Budget 2010/2011
<b>Personnel</b>					
6005-00-1001	Salaries	115,827	111,316	106,005	112,429
6005-00-1005	Overtime	13	0	0	0
6005-00-1006	Longevity	3,027	3,562	2,930	3,947
6005-00-1009	TMRS	14,296	15,347	14,554	16,887
6005-00-1011	Social Security	8,410	8,788	8,334	8,903
	<b>Total Personnel</b>	<b>141,573</b>	<b>139,013</b>	<b>131,823</b>	<b>142,166</b>
<b>Supplies</b>					
6005-00-2100	General Office Supplies	2,041	1,100	890	1,200
6005-00-2125	Miscellaneous Supplies	0	500	100	1,450
	<b>Total Supplies</b>	<b>2,041</b>	<b>1,600</b>	<b>990</b>	<b>2,650</b>
<b>Contractual Services</b>					
6005-00-3100	Contract Services	63,216	65,000	59,005	74,440
6005-00-3170	Professional Development	1,402	1,250	116	2,000
6005-00-3180	Dues & Memberships	185	250	250	265
6005-00-3190	Communications	1,849	1,950	1,919	1,950
6005-00-3210	Postage & Freight	788	1,000	750	1,000
6005-00-3220	Printing Services	968	1,000	450	1,000
6005-00-3260	Machinery & Equipment Maint	0	150	509	250
6005-00-3270	Building/Grounds Maint	0	0	0	400
6005-00-3290	Technology Services	9,732	11,000	15,191	17,184
	<b>Total Services</b>	<b>78,140</b>	<b>81,600</b>	<b>78,190</b>	<b>98,489</b>
	<b>Utility Billing Program</b>	<b>\$ 221,753</b>	<b>\$ 222,213</b>	<b>\$ 211,003</b>	<b>\$ 243,306</b>

**SANITATION FUND  
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2008/09	AMENDED BUDGET 2009/10	PROJECTED YEAR END 2009/10	BUDGET 2010/2011
<b>Beginning Balance</b>	\$ 2,359,438	\$ 1,827,372	\$ 1,827,372	\$ 1,859,737
<b>REVENUES</b>				
Grant Proceeds - FEMA	0	0	0	0
Garbage Fees - Commercial	1,305,719	1,286,461	1,193,119	1,332,000
Garbage Fees - Residential	817,736	857,641	764,978	888,000
Heavy Trash Pickup	4,808	0	8,266	6,000
Recycle Fees	12,000	12,000	12,000	12,000
Interest Income	5,627	9,800	895	5,000
Penalty - Garbage	33,359	35,000	31,328	35,000
Other Incomes	765	500	554	1,000
Intragovernmental	1,296,953	0	0	0
<b>Total Revenues</b>	<b>3,476,967</b>	<b>2,201,402</b>	<b>2,011,140</b>	<b>2,279,000</b>
<b>Total Revenue &amp; Resources</b>	<b>5,836,405</b>	<b>4,028,774</b>	<b>3,838,513</b>	<b>4,138,737</b>
<b>EXPENDITURES</b>				
Sanitation	3,992,519	2,111,225	1,978,775	2,120,259
Recycling	16,513	0	0	0
<b>Total Expenditures</b>	<b>4,009,032</b>	<b>2,111,225</b>	<b>1,978,775</b>	<b>2,120,259</b>
Revenue Over/Under Expenditures	(532,066)	90,177	32,365	158,741
<b>Ending Balance</b>	<b>\$ 1,827,372</b>	<b>\$ 1,917,549</b>	<b>\$ 1,859,737</b>	<b>\$ 2,018,478</b>

## Sanitation Fund

<b>Category</b>	<b>Amended Budget 2009/10</b>	<b>Budget 2010/2011</b>
Sanitation Program	2,087,061	2,095,866
Recycling Program	24,164	24,393
<b>Total</b>	<b>\$ 2,111,225</b>	<b>\$ 2,120,259</b>

### Financial Highlights

FY 2010/2011 budget reflects a slight increase due to the General Fund and Utility Fund interfund transfers. Changes to personnel services are noted in the recycling program.

## Sanitation Program

<b>Category</b>	<b>Amended Budget 2009/10</b>	<b>Budget 2010/11</b>
3000 Contract Services	1,864,205	1,864,205
5000 Debt Service	20,547	19,958
6000 Depreciation	0	0
7000 Interfund Transfer	202,309	211,703
<b>Total</b>	<b>\$ 2,087,061</b>	<b>\$ 2,095,866</b>

<b>Schedule of Personnel</b>	<b>Pay Grade</b>	<b>Number of Positions</b>	<b>Number of Positions</b>
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**212 - Sanitation Fund/Sanitation Program**

Account	Description	Actual 2008/2009	Amended Budget 2009/2010	Forecast 2009/2010	Budget 2010/2011
<b>Supplies</b>					
6501-00-2150	Computer Replacement & Supplies	1,115	0	0	0
	<b>Total Supplies</b>	<b>1,115</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contract Services</b>					
6501-00-3100	Contract Services	1,982,250	9,863	40	9,863
6501-00-3190	Communications	51	204	0	204
6501-00-3380	Beautification	15,000	15,000	15,000	15,000
6501-00-3440	Collection Services	1,713,149	1,839,138	1,720,371	1,839,138
6501-00-3450	Disposal Fees	5,964	0	4,816	0
	<b>Total Contract Services</b>	<b>\$ 3,716,414</b>	<b>\$ 1,864,205</b>	<b>\$ 1,740,227</b>	<b>\$ 1,864,205</b>
<b>Debt Service</b>					
6501-00-5001	Principal	0	13,152	13,152	12,979
6501-00-5002	Interest	7,834	7,395	7,395	6,979
6501-00-5004	Issuance Costs	582	0	0	0
6501-00-5008	Amortization of Def Loss-Premium	1,271	0	0	0
	<b>Total Debt Service</b>	<b>9,687</b>	<b>20,547</b>	<b>20,547</b>	<b>19,958</b>
<b>Depreciation</b>					
6501-00-6100	Depreciation	67,661	0	0	0
	<b>Total Depreciation</b>	<b>67,661</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Interfund Transfer</b>					
6501-00-7100	Transfer to General Fund	134,870	137,906	137,906	140,399
6501-00-7105	Transfer to Utility Fund	62,771	64,403	64,403	71,304
	<b>Total Interfund Transfer</b>	<b>197,641</b>	<b>202,309</b>	<b>202,309</b>	<b>211,703</b>
	<b>Sanitation</b>	<b>3,992,519</b>	<b>2,087,061</b>	<b>1,963,083</b>	<b>2,095,866</b>

## Recycling Program

<b>Category</b>	<b>Amended Budget 2009/10</b>	<b>Budget 2010/11</b>
1000 Personnel Services	24,164	24,393
<b>Total</b>	<b>\$ 24,164</b>	<b>\$ 24,393</b>

<b>Schedule of Personnel</b>	<b>Pay Grade</b>	<b>Number of Positions</b>	<b>Number of Positions</b>
* Senior Center Coordinator		0.5	0

*\* The Senior Center Coordinator position has been eliminated. Salaries from the General Fund/Parks Administration Department are charged to the Recycling program as follows;*  
 20% of Parks Superintendent  
 21% Recreation Coordinator  
 21% Assistant Recreation Coordinator  
 20% Administrative Assistant II (October-March, 2011)  
 20% Administrative Assistant I (March-September, 2011)

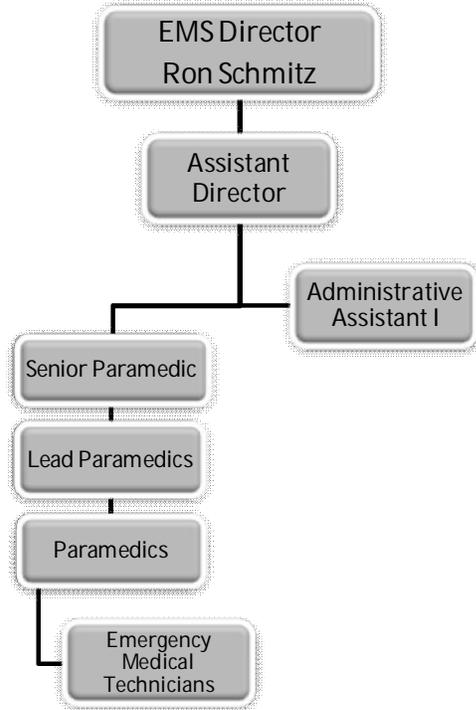
**212 - Sanitation Fund/Recycling Program**

Account	Description	Actual 2008/2009	Amended Budget 2009/2010	Forecast 2009/2010	Budget 2010/2011
<b>Personnel</b>					
6501-13-1001	Salaries	15,392	19,968	14,745	19,968
6501-13-1009	TMRS	0	2,668	0	2,897
6501-13-1011	Social Security	1,119	1,528	1,833	1,528
	<b>Total Personnel Services</b>	<b>16,511</b>	<b>24,164</b>	<b>16,578</b>	<b>24,393</b>
	<b>Recycling</b>	<b>16,511</b>	<b>24,164</b>	<b>16,578</b>	<b>24,393</b>

**EMERGENCY MEDICAL SERVICES  
BUDGET SUMMARY**

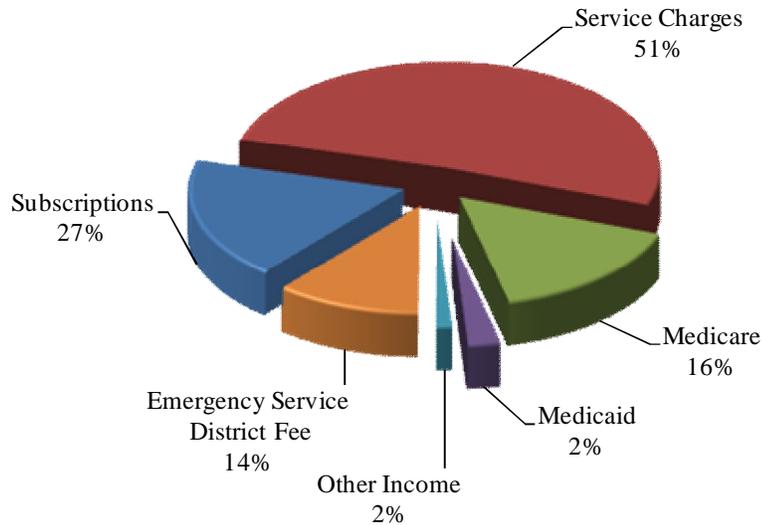
DESCRIPTION	AMENDED			
	ACTUAL 2008/09	BUDGET 2009/10	PROJECTED 2009/10	BUDGET 2010/2011
<b>Beginning Balance</b>	\$ 1,098,667	\$ 1,173,938	\$ 1,173,938	\$ 1,405,172
<b>GRANTS</b>				
Grants Proceeds- FEMA	0	0	35,559	0
<b>Total Grants</b>	0	0	35,559	0
<b>REVENUES</b>				
Emergency Service District Fee	143,000	170,000	193,000	193,000
Hillcrest EMS Service	8,370	12,400	12,400	12,400
Subscription Fees	279,100	320,000	307,720	320,000
Service Charges	751,046	500,000	1,030,438	900,000
Medicare	198,969	160,000	203,337	275,000
Medicaid	32,268	28,000	44,337	45,000
Interest Income	1,974	5,500	570	2,000
Other Income	28,337	6,000	7,638	7,000
<b>Total Revenues</b>	1,443,064	1,201,900	1,834,999	1,754,400
<b>Total Revenues &amp; Resources</b>	2,541,731	2,375,838	3,044,496	3,159,572
<b>EXPENDITURES</b>				
Personnel Services	769,965	701,621	841,287	1,132,561
Materials & Supplies	99,251	135,851	101,765	171,574
Contractual Services	308,075	299,772	279,753	356,192
Capital Outlay	0	40,425	35,000	25,000
Debt Service	120,613	0	274,951	230
Depreciation	35,675	0	35,500	0
Interfund Transfers	34,215	35,510	35,510	56,324
<b>Total Expenditures</b>	1,367,793	1,213,179	1,603,765	1,741,881
Revenue Over/Under Expenditures	75,270	(11,279)	231,234	12,519
<b>Ending Balance</b>	\$ 1,173,938	\$ 1,162,659	\$ 1,405,172	\$ 1,417,690

## Emergency Medical Services Department Organizational Chart



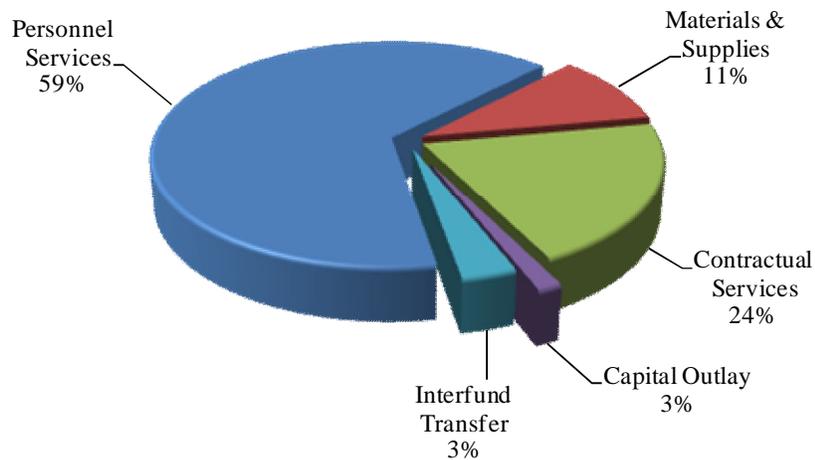
Emergency Medical Services Department

***FY 2010/11 Revenues by Source***  
***\$1,754,400***



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***FY 2010/11 Expenditures By Function***  
***\$1,741,881***



## Emergency Medical Services Department

The members of the Alvin EMS are unified in service for the relief of suffering and the support of our fellow man in their time of need. As members of Alvin EMS we commit our knowledge, skills and abilities to provide emergency medical care for the greater Alvin area that exceed the needs and the expectations of those who require our assistance. Alvin EMS provide basic and advanced pre-hospital care and transport for the greater Alvin area. We currently operate two primary ambulances and two reserve units with 35 employees. Alvin EMS also provides public education and special event coverage. It is the desire of Alvin EMS to provide high quality, cost-effective medical care.

The EMS Department is located at 709 East House Street, Alvin, Texas 77511 and can be contacted at (281) 388-4363.

## Emergency Medical Services Department

<b>CATEGORY</b>		<b>Amended Budget 2009/2010</b>	<b>Budget 2010/2011</b>
1000	Personnel Services	\$ 701,621	\$ 1,132,561
2000	Materials and Supplies	135,851	171,574
3000	Contractual Services	299,772	356,192
4000	Capital Outlay	40,425	25,000
5000	Debt Service	0	230
6000	Depreciation	0	0
7000	Interfund Transfers	35,510	56,324
<b>Total</b>		<b>\$ 1,213,178</b>	<b>\$ 1,741,881</b>

<b>Schedule of Personnel</b>	<b>Pay Grade</b>	<b>Number of Positions</b>	<b>Number of Positions</b>
EMS Director	V	1	1
Assistant EMS Director	III	1	1
Administrative Assistant I	6	1	1
<b>Total</b>		<b>3</b>	<b>3</b>

### Financial Highlights

FY 2010-2011 budget reflects a significant increase from last year. During FY 2009-2010 the EMS Department began a new transport service. This service would increase revenue from the transporting of patients to Medical Facilities in the Houston and surrounding areas.

City of Alvin, Texas  
Annual Budget 2010-2011

**213 - EMS Fund/EMS Department**

Account	Description	Actual 2008/2009	Amended Budget 2009/2010	Forecast 2009/2010	Budget 2010/2011
<b>Personnel</b>					
3503-00-1001	Salaries	\$ 159,500	\$ 156,878	\$ 316,886	\$ 207,283
3503-00-1005	Overtime	66,991	45,000	53,752	50,000
3503-00-1006	Longevity	2,832	3,146	2,850	3,454
3503-00-1007	Extra Help	411,966	380,080	336,375	665,080
3503-00-1009	TMRS	77,229	70,361	91,861	134,524
3503-00-1011	Social Security	46,830	44,860	62,022	70,924
3503-00-1017	Equipment Allowance	1,242	1,296	1,152	1,296
3503-00-1044	YE Compensated Absences	3,319	0	0	0
		56	0	(23,612)	0
	<b>Total Personnel</b>	<b>769,965</b>	<b>701,621</b>	<b>841,287</b>	<b>1,132,561</b>
<b>Supplies</b>					
3503-00-2100	General Office Supplies	2,136	3,300	3,300	4,500
3503-00-2125	Miscellaneous Supplies	4,061	6,874	2,785	6,874
3503-00-2150	Computer Replacement & Supplies	2,756	4,244	4,200	4,200
3503-00-2175	Janitorial Supplies	529	500	1,378	1,500
3503-00-2200	Foods	1,122	1,000	1,519	1,500
3503-00-2225	Medical Supplies	44,354	58,781	47,292	65,000
3503-00-2250	Uniform & Apparel	3,036	11,896	6,297	16,000
3503-00-2275	Program Supplies	1,976	4,000	58	4,000
3503-00-2300	Vehicle & Equipment Supplies	0	1,000	0	1,000
3503-00-2301	Motor Vehicle Fuel	39,279	43,257	34,836	65,000
3503-00-2350	Safety Equipment	0	1,000	100	2,000
	<b>Total Supplies</b>	<b>99,251</b>	<b>135,851</b>	<b>101,765</b>	<b>171,574</b>
<b>Contract Services</b>					
3503-00-3100	Contract Services	119,743	90,500	83,354	130,000
3503-00-3160	Medical Services - Pre employment	0	6,000	6,000	6,000
3503-00-3170	Professional Development	6,898	7,384	3,207	8,000
3503-00-3190	Communications	9,194	7,292	7,921	9,000
3503-00-3200	Utilities	10,069	11,200	7,172	13,000
3503-00-3210	Postage & Freight	7	50	1	50
3503-00-3230	Advertising	0	50	0	50
3503-00-3250	General Insurance	8,207	8,270	10,950	7,317
3503-00-3251	Workers Compensation	16,449	20,169	22,173	14,072
3503-00-3252	Group Insurance	22,982	26,850	23,961	42,378
3503-00-3260	Machinery & Equipment Maint	9,018	16,941	13,200	18,000
3503-00-3270	Building/Grounds Maint	10,135	9,773	8,989	15,000
3503-00-3290	Technology Services	0	1,093	625	1,187
3503-00-3510	Vehicle Repairs	3,771	5,000	3,000	5,000
3503-00-3540	Vehicle Maintenance Fees	26,452	28,325	28,325	29,646
3503-00-3550	Vehicle Maintenance Accrual	65,150	60,875	60,875	57,493
	<b>Total Services</b>	<b>308,075</b>	<b>299,772</b>	<b>279,753</b>	<b>356,192</b>
<b>Capital Outlay</b>					
3503-00-4150	Machinery & Equipment	0	40,425	35,000	25,000
	<b>Total Capital Outlay</b>	<b>0</b>	<b>40,425</b>	<b>35,000</b>	<b>25,000</b>
<b>Debt Service</b>					
3503-00-5002	Interest	0	0	0	230
3503-00-5009	Bad Debt Expense	120,613	0	274,951	0
	<b>Total Debt Service</b>	<b>120,613</b>	<b>0</b>	<b>274,951</b>	<b>230</b>

**213 - EMS Fund/EMS Department**

Account	Description	Actual 2008/2009	Amended Budget 2009/2010	Forecast 2009/2010	Budget 2010/2011
<b>Depreciation</b>					
3503-00-6100	Depreciation	35,675	0	35,500	0
	<b>Total Depreciation</b>	<u>35,675</u>	<u>0</u>	<u>35,500</u>	<u>0</u>
<b>Interfund Transfer</b>					
3503-00-7100	Transfer to General Fund	34,215	35,510	35,509	46,324
3503-00-7115	Transfer to Veh Replacement Fund	0	0	0	10,000
	<b>Total Interfund Transfer</b>	<u>34,215</u>	<u>35,510</u>	<u>35,509</u>	<u>56,324</u>
	<b>EMS</b>	<u>\$ 1,367,795</u>	<u>\$ 1,213,178</u>	<u>\$ 1,603,764</u>	<u>\$ 1,741,881</u>

## Internal Service Fund

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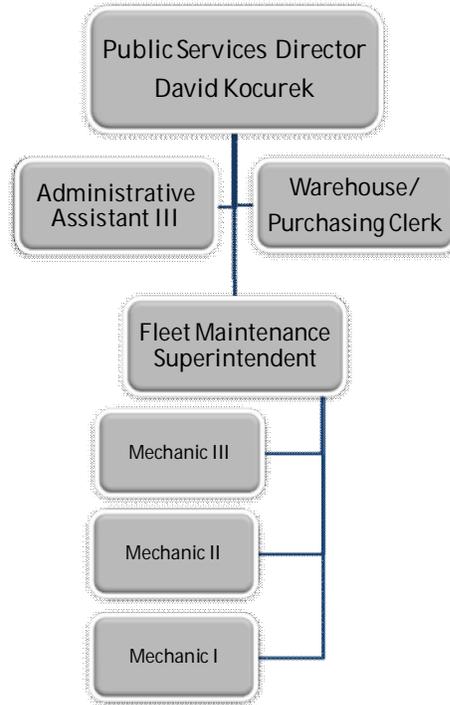
*Internal Service funds are used to account for operation services provided by one department to other departments in the City on a cost reimbursement basis.*

- ◆ *The **Central Shop Fund** is used to account for revenues and expenses for central shop which handles the maintenance of vehicles and equipment for various departments of the City.*
- ◆ *The **Vehicle Replacement Fund** is use to account for the accumulation of vehicle replacement cost and the purchase of new vehicles.*
- ◆ *The **Information Technology Fund** is used to account for the accumulation of computer replacement cost and the purchase of computers, in addition to maintenance and license fees.*

**INTERNAL SERVICE FUND  
CENTRAL SHOP  
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2008/09	AMENDED BUDGET 2009/10	PROJECTED YEAR END 2009/10	BUDGET 2010/11
<b>Beginning Balance</b>	\$ 157,271	\$ 155,126	\$ 155,126	\$ 240,719
<b>Revenues</b>				
Grants	0	0	13,419	0
Investment Earnings	905	2,510	259	800
Intragovernmental	511,351	583,873	583,873	555,860
Other Income	0	0	0	0
<b>Total Revenues</b>	512,256	586,383	597,551	556,660
<b>Total Revenues &amp; Resources</b>	669,527	741,509	752,677	797,379
<b>EXPENDITURES</b>				
Personnel Services	231,732	211,303	192,953	213,911
Materials & Supplies	280,602	157,660	134,535	150,190
Contractual Services	0	208,054	180,466	192,479
Capital Outlay	0	18,000	4,005	0
Depreciation	2,067	0	0	0
<b>Total Expenditures</b>	514,400	595,016	511,958	556,580
<b>Total Operating Expenditures</b>	514,400	595,016	511,958	556,580
<b>Revenue Over/(Under) Expenditures</b>	(2,144)	(8,633)	85,593	80
<b>Ending Balance</b>	\$ 155,126	\$ 146,493	\$ 240,719	\$ 240,799

## Central Shop Program Organizational Chart



## Central Shop Program

The department's mission is providing a pro-active fleet maintenance program for the City of Alvin vehicle's and equipment. Maintain and supply the fleet fuel system. The department staff is responsible for the maintaining and repairing more then 214 city owned vehicles, light duty and heavy duty equipment and miscellaneous pumps. Maintaining and supplying fuel, lubricants, and all other related maintenance products.

### Accomplishments for FY 2009- 2010

- 1) Replace Bay # 3 over-head door.
- 2) Developed all new Clones for the City of Alvin Radio System
- 3) Coordinated and Supervised the City of Alvin Radio Rebanding Project
- 4) Establish and coordinate a generator & power engine contract maintenance program for the City of Alvin.
- 5) Research and develop bid specifications, replacement and installation for a new 400 KW generator at the police department.
- 6) Coordinate the removal and transfer of the old police department generator and fuel tank and the placement and installation of that generator at city hall.
- 7) Research and provide bid specifications for a replacement fuel tank for the generator at waste water treatment plant.
- 8) Continue to minimize contractual repair expenditures through continued education classes for mechanics.
- 9) Update of vehicle and equipment replacement costs in the fleet replacement program.
- 10) Continue to coordinate and schedule the internet online auction program
- 11) Continue to work and maintain compliance with TCEQ for C-2 certification
- 12) Continue the use of the GBA program for the input and tracking of vehicle and equipment repairs, parts and costs.
- 13) Updated The City of Alvin fuel management system for the use of a proximity reader, replacing the old Dura-Key system

### Objectives for 2010 -2011

- 1) Build cover over the used bulk oil and coolant tanks and containment area per TECQ .
- 2) Coordinate a generator & power engine maintenance program for the city of alvin.
- 3) Continue to minimize contractual repair expenditures through continued education classes for mechanics.
- 4) Continue to coordinate and schedule the internet online auction program
- 5) Continue to work and maintain compliance with TCEQ for C-2 certification
- 6) Continue the use of the GBA program for the input and tracking of vehicle and equipment repairs, parts and costs.
- 7) Coordinate and accomplish the relocating the "enunciator" to the City Managers Office for the monitoring of the day to day status of the standby generator at City Hall.
- 8) Install a wireless access system for the Brazos street gate. This will provide an access point for all large trucks and heavy equipment, reducing wear and tear on the light duty Hwy 6 gate.

## Central Shop Program

CATEGORY		Amended Budget 2009/10	Budget 2010/11
1000	Personnel Services	\$ 211,303	\$ 213,911
2000	Materials and Supplies	157,660	150,190
3000	Contractual Services	208,054	192,479
4000	Capital Outlay	18,000	0
<b>Total</b>		<b>\$ 595,016</b>	<b>\$ 556,580</b>

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Fleet Maintenance Superintendent	II	1	1
Mechanic III	9	1	1
Mechanic II	8	1	1
Mechanic I	7	1	1
<b>Total</b>		<b>4</b>	<b>4</b>

### Financial Highlights

FY 2010-2011 budget reflects slight decreases in materials and contractual services.

City of Alvin, Texas  
Annual Budget 2010-2011

**611- Internal Service Fund/Central Shop Program**

Account	Description	Actual 2008/09	Amended Budget 2009/10	Forecast 2009/10	Budget 2010/11
<b>Personnel</b>					
8001-00-1001	Salaries	144,143	161,583	154,667	163,456
8001-00-1005	Overtime	2,140	3,000	2,085	3,000
8001-00-1006	Longevity	2,574	2,941	2,499	3,322
8001-00-1009	TMRS	18,522	23,329	21,901	25,407
8001-00-1011	Social Security	10,516	13,358	12,559	13,395
8001-00-1016	Certification & Education	2,064	3,840	2,016	2,080
8001-00-1017	Equipment Allowance	2,419	3,252	2,906	3,251
8001-00-1044	YE Compensated Absences	14,996	0	0	0
	<b>Total Personnel</b>	<b>197,374</b>	<b>211,303</b>	<b>198,633</b>	<b>213,911</b>
<b>Supplies</b>					
8001-00-2100	General Office Supplies	161	450	445	400
8001-00-2125	Miscellaneous Supplies	6,363	7,748	7,000	5,000
8001-00-2150	Computer Replacement & Supplies	1,642	600	431	800
8001-00-2175	Janitorial Supplies	283	400	350	400
8001-00-2250	Uniform & Apparel	47	200	0	200
8001-00-2300	Vehicle & Equipment Supplies	123,987	140,906	119,551	135,790
8001-00-2301	Motor Vehicle Fuel	4,674	5,005	5,058	6,000
8001-00-2350	Safety Equipment	785	1,000	500	500
8001-00-2425	Chemicals & Insecticides	0	100	0	100
8001-00-2550	Wedding Supplies	0	1,250	1,200	1,000
	<b>Total Supplies</b>	<b>137,943</b>	<b>157,660</b>	<b>134,535</b>	<b>150,190</b>
<b>Contractual Services</b>					
8001-00-3100	Contract Services	0	0	0	2,000
8001-00-3170	Professional Development	963	2,000	1,075	700
8001-00-3180	Dues & Membership	123	300	0	300
8001-00-3190	Communications	2,532	2,661	2,781	2,780
8001-00-3200	Utilities	361	2,300	2,526	1,000
8001-00-3210	Postage & Freight	0	100	0	100
8001-00-3250	General Insurance	43,980	48,532	44,759	37,814
8001-00-3251	Workers' Compensation	6,168	7,172	6,263	5,055
8001-00-3252	Group Insurance	29,522	39,375	35,599	45,281
8001-00-3260	Machinery & Equipment Maint	9,262	8,200	4,845	5,000
8001-00-3270	Buildings & Grounds Maint	15,625	2,000	7,938	1,800
8001-00-3290	Technology Services	1,446	8,045	6,186	8,556
8001-00-3310	Wrecker Fees	2,107	3,085	1,710	3,100
8001-00-3320	Uniform Rental	2,157	3,000	2,520	3,000
8001-00-3460	Hazardous Waste Removal	418	1,288	717	800
8001-00-3470	Regulatory Inspection Fees	1,044	1,600	1,100	500
8001-00-3510	Vehicle Repairs	61,308	72,861	56,912	70,000
8001-00-3550	Vehicle Replacement Accruals	8,970	5,535	5,535	4,693
	<b>Total Services</b>	<b>185,986</b>	<b>208,054</b>	<b>180,466</b>	<b>192,479</b>
<b>Capital Outlay</b>					
8001-00-4150	Machinery & Equipment	0	18,000	4,005	0
	<b>Total Capital Outlay</b>	<b>0</b>	<b>18,000</b>	<b>4,005</b>	<b>0</b>
<b>Depreciation</b>					
8001-00-6100	Depreciation Expense	2,067	0	0	0
	<b>Total Depreciation</b>	<b>2,067</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Central Shop</b>	<b>\$ 523,371</b>	<b>\$ 595,016</b>	<b>\$ 517,639</b>	<b>\$ 556,580</b>

**INTERNAL SERVICE FUND  
VEHICLE REPLACEMENT FUND  
BUDGET SUMMARY**

<b>DESCRIPTION</b>	<b>ACTUAL 2008/09</b>	<b>AMENDED BUDGET 2009/10</b>	<b>PROJECTED YEAR END 2009/10</b>	<b>BUDGET 2010/11</b>
<b>Beginning Balance</b>	\$ 1,673,944	\$ 1,854,195	\$ 1,854,195	\$ 2,141,422
<b>Revenues</b>				
Interest Income	24,095	0	17,908	230
Intragovernmental	469,941	340,028	340,028	356,451
<b>Total Revenues</b>	494,036	340,028	357,936	356,681
<b>Total Revenues &amp; Resources</b>	2,167,980	2,194,223	2,212,131	2,498,103
<b>EXPENDITURES</b>				
Capital Outlay	(32,903)	121,896	70,709	558,300
Debt Serv/Depreciation	346,686	0	0	0
<b>Total Expenditures</b>	313,784	121,896	70,709	558,300
<b>Revenue Over/(Under) Expenditures</b>	180,252	218,132	287,227	(201,619)
<b>Ending Balance</b>	\$ 1,854,195	\$ 2,072,328	\$ 2,141,422	\$ 1,939,803

## Vehicle Replacement Fund

<b>Category</b>		<b>Amended Budget 2009/10</b>	<b>Budget 2010/11</b>
4000	Capital Outlay	121,896	558,300
	<b>Total</b>	<b>\$ 121,896</b>	<b>\$ 558,300</b>

<b>Schedule of Personnel</b>	<b>Pay Grade</b>	<b>Number of Positions</b>	<b>Number of Positions</b>
N/A			

### Financial Highlights

FY 2010/11 budget reflects a significant increase. This is due to an increase in the number of vehicles being replaced in the current year.

**612 - Vehicle Replacement Fund/Vehicle Replacement Program**

Account	Description	Actual 2008/09	Amended Budget 2009/10	Forecast 2009/10	Budget 2010/11
<b>Capital Outlay</b>					
8002-00-4250	Motor Vehicles	(32,903)	121,896	70,709	558,300
	<b>Total Capital Outlay</b>	<b>(32,903)</b>	<b>121,896</b>	<b>70,709</b>	<b>558,300</b>
<b>Depreciation</b>					
8002-00-6100	Depreciation	346,686	0	0	0
	<b>Total Depreciation</b>	<b>346,686</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Vehicle Replacement</b>	<b>\$ 313,784</b>	<b>\$ 121,896</b>	<b>\$ 70,709</b>	<b>\$ 558,300</b>

## IT Replacement Fund

<b>CATEGORY</b>		<b>Amended Budget 2009/10</b>	<b>Budget 2010/11</b>
1000	Personnel Services	83,369	44,804
2000	Materials & Supplies	28,705	47,600
3000	Contractual Services	140,634	220,143
4000	Capital Outlay	34,322	0
<b>Total</b>		<b>\$ 287,028</b>	<b>\$ 312,547</b>

<b>Schedule of Personnel</b>	<b>Pay Grade</b>	<b>Number of Positions</b>	<b>Number of Positions</b>
IT Specialist	14	1	1

### Financial Highlights

The IT Replacement program was created this fiscal year. Interfund transfers for computer supplies & equipment and technology services (from various funds) were created along with the transfer of the IT Program budget from the General Fund/Finance Department.

**613 - Internal Service Fund/Information Technology Program**

Account	Description	Actual 2008/2009	Amended Budget 2009/2010	Forecast 2009/2010	Budget 2010/2011
<b>Personnel</b>					
2505-00-1001	Salaries	85,774	64,693	71,900	36,304
2505-00-1005	Overtime	0	2,532	0	0
2505-00-1006	Longevity	1,470	1,669	1,607	372
2505-00-1009	TMRS	9,355	9,204	9,597	5,322
2505-00-1011	Social Security	6,340	5,271	5,762	2,806
	<b>Total Personnel</b>	<b>102,939</b>	<b>83,369</b>	<b>88,866</b>	<b>44,804</b>
<b>Supplies</b>					
2505-00-2100	General Office Supplies	869	1,250	234	1,000
2505-00-2125	Miscellaneous Supplies	438	3,045	2,636	3,250
2505-00-2150	Computer Replacement & Supplies	43,646	24,408	13,094	43,350
	<b>Total Supplies</b>	<b>44,953</b>	<b>28,703</b>	<b>15,964</b>	<b>47,600</b>
<b>Contractual Services</b>					
2505-00-3100	Contract Services	48,653	66,721	48,246	31,500
2505-00-3170	Professional Development	2,790	3,000	3,400	2,000
2505-00-3190	Communications	4,412	3,380	3,848	4,548
2505-00-3210	Postage & Freight	0	50	0	50
2505-00-3260	Machinery & Equipment Maint	1,123	1,800	900	2,800
2505-00-3290	Technology Services	79,299	65,684	103,605	179,245
	<b>Total Services</b>	<b>136,277</b>	<b>140,634</b>	<b>159,999</b>	<b>220,143</b>
<b>Capital Outlay</b>					
2505-00-4200	Computer Systems	132,629	34,322	8,166	0
	<b>Total Capital Outlay</b>	<b>132,629</b>	<b>34,322</b>	<b>8,166</b>	<b>0</b>
	<b>Information Technology Program</b>	<b>\$ 416,798</b>	<b>\$ 287,028</b>	<b>\$ 272,995</b>	<b>\$ 312,547</b>

City of Alvin, Texas  
Annual Budget 2010-2011

**Fiscal Year 2010-2011 Capital Outlay  
By Fund/Program**

Fund/Program	Account Name	Description	Amount
<b>Sales Tax Fund</b>			
<i>Street Program</i>			
312-5501-00-4150	Machinery & Equipment	HH750 Hammer (complete w/auxiliary hydraulic)	17,000
312-5501-00-4150	Machinery & Equipment	Tiger SS-BB Bengal Boom Mower	42,000
			<b>Total Sales Tax Fund</b> <u>\$ 59,000</u>
<b>Enterprise Fund</b>			
<i>Utility/Water Program</i>			
211-6001-00-4150	Machinery & Equipment	Auto Read Water Meters	15,000
211-6001-00-4150	Machinery & Equipment	Compact Excavator	38,000
			<b>Total Water Program</b> <u>\$ 53,000</u>
<i>Utility/Sewer Program</i>			
211-6002-00-4150	Machinery & Equipment	Tractor Crawler	9,500
211-6002-00-4150	Machinery & Equipment	Automatic Level Wind for Vactor	10,000
			<b>Total Sewer Program</b> <u>\$ 19,500</u>
			<b>Total Enterprise Fund</b> <u>\$ 72,500</u>
<b>EMS</b>			
213-3503-00-4150	Machinery & Equipment	EKG Monitor/Defibrillator	25,000
			<b>Total EMS Fund</b> <u>\$ 25,000</u>
<b>Vehicle Replacement Fund</b>			
612-8002-00-4250	Motor Vehicles	One Crew Truck	19,000
612-8002-00-4250	Motor Vehicles	Two 4-Door Response Cars	36,400
612-8002-00-4250	Motor Vehicles	Eight Patrol Cars	213,600
612-8002-00-4250	Motor Vehicles	One Patrol Car	28,300
612-8002-00-4250	Motor Vehicles	One Humane Truck	31,000
612-8002-00-4250	Motor Vehicles	One Dump Truck	92,000
612-8002-00-4250	Motor Vehicles	Compact Truck	15,000
612-8002-00-4250	Motor Vehicles	New Small Ambulance	60,000
612-8002-00-4250	Motor Vehicles	Replacement Chassis for existing ambulance	60,000
612-8002-00-4250	Motor Vehicles	Buy Board Fees	3,000
			<b>Total Vehicle Replacement Fund</b> <u>\$ 558,300</u>
			<b>Grand Total All Funds</b> <u>\$ 714,800</u>

**Fiscal Year 2010/11 Non-Exempt Pay Plan**  
*Effective October 1, 2010*

GRADE	ANNUAL SALARY RANGE			FLSA STATUS	POSITION TITLE
	Minimum	Mid-Point	Maximum		
1	17,374	21,282	25,104	N	
2	18,622	22,812	26,909	N	PT/Seasonal
3	19,975	24,469	28,863	N	PT Emergency Medical Technician
4	21,425	26,246	30,959	N	Maintenance Worker
5	22,982	28,152	33,208	N	Accounting Clerk
				N	Billing Clerk
				N	Deputy Court Clerk
				N	Code Enforcement Clerk
				N	Meter Reader
6	24,564	30,090	35,494	N	Administrative Assistant I
				N	Equipment Operator I
				N	P/T Paramedic
				N	Utility Worker I
7	26,348	32,276	38,072	N	Humane Officer
				N	P/T Lead Paramedic
				N	Permit Coordinator
				N	Records Technician
				N	Inspector I
				N	Project Coordinator
				N	CAD Technician Aide
				N	Mechanic I
				N	Administrative Assistant II
				N	Assistant Recreation Coordinator
8	28,060	34,374	40,547	N	Police Payroll Technician
				N	Accounts Payable Technician
				N	Administrative Assistant III
				N	Code Enforcement Officer
				N	Crime Victim Liaison
				N	Deputy City Clerk
				N	PT Senior Paramedic
				N	Equipment Operator II
				N	Fire Equipment Mechanic
				N	Mechanic II
				N	Purchasing/Warehouse Coordinator
				N	Utility Worker II
				N	Detention Officer
				N	Communication Officer

**Fiscal Year 2010/11 Non-Exempt Pay Plan***Effective October 1, 2010*

GRADE	ANNUAL SALARY RANGE			FLSA	POSITION TITLE
	Minimum	Mid-Point	Maximum	STATUS	
9	30,025	36,780	43,386	N	Development Coordinator
				N	Equipment Operator III
				N	Mechanic III
				N	Municipal Court Clerk
				N	Executive Secretary
				N	Building Maintenance Tech II
				N	Assistant Fire Marshal
				N	CAD Technician
				N	Finance Specialist
				N	Recreation Coordinator
				N	Utility Worker III
				N	Sign & Traffic Signal Technician
10	32,126	39,355	46,422	N	Communication Supervisor
				N	Utility Supervisor
				N	Assistant to the City Manager
				N	Drainage Supervisor
				N	WWTP Chief Operator
11	34,375	42,110	49,672	N	Health Officer
				N	Inspector II
12	36,781	45,057	53,149	N	Construction Inspector
				N	Fire Marshal
				N	GIS Coordinator
				N	Accountant I
				N	Electrician
14	39,356	48,211	56,870	N	Construction Superintendent
				N	IT Specialist

**Fiscal Year 2010/11 Exempt Pay Plan***Effective October 1, 2010*

GRADE	ANNUAL SALARY RANGE			FLSA STATUS	POSITION TITLE
	Minimum	Mid-Point	Maximum		
I	38,302	46,920	55,538	E	Utility Billing Supervisor
				E	CVB Director
II	41,800	51,204	60,608	E	Accountant II
				E	Fleet Maintenance Superintendent
				E	Human Resources Manager
				E	Project Manager
				E	Street Superintendent
				E	Parks Superintendent
III	46,128	56,508	66,888	E	Paralegal
				E	Building Official
				E	Assistant EMS Director
IV	53,291	65,280	77,270	E	Assistant Finance Director
				E	Utilities Superintendent
				E	IT Manager
V	63,282	77,520	91,758	E	City Clerk
				E	EMS Director
				E	Director of Finance
				E	Director of Public Services
				E	Director of Parks & Recreation
				E	Fire Department Administrator
				E	Police Chief
				E	Director of Economic Development
E	Community Development Director				

**ASSESSED & ESTIMATED ACTUAL VALUE  
OF TAXABLE PROPERTY**

FISCAL YEAR	REAL PROPERTY ASSESSED VALUE	PERSONAL PROPERTY ASSESSED VALUE	TOTAL ASSESSED VALUE	RATIO OF ASSESSED TO EST. VALUE	TAX RATES PER \$100 OF ASSESSED VALUE		
					O & M	DEBT SERVICE	TOTAL
91-92	320,910,390	78,888,110	399,798,500	100	0.6780	0.1650	0.8430
92-93	305,210,120	86,201,540	391,411,660	100	0.7081	0.1349	0.8430
93-94	312,827,240	96,697,830	409,525,070	100	0.5581	0.1758	0.7339
94-95	287,726,345	96,846,562	384,572,907	100	0.5683	0.2353	0.8036
95-96	299,157,000	101,644,949	400,801,949	100	0.5876	0.2160	0.8036
96-97	308,296,578	99,527,425	407,824,003	100	0.5439	0.2597	0.8036
97-98	315,383,286	109,552,895	424,936,181	100	0.5622	0.2414	0.8036
98-99	328,207,914	119,125,711	447,333,625	100	0.5797	0.2239	0.8036
99-00	340,244,053	129,720,796	469,964,849	100	0.5920	0.2116	0.8036
00-01	368,620,562	126,920,848	495,541,410	100	0.6215	0.1821	0.8036
01-02	397,078,791	140,764,801	537,843,592	100	0.6381	0.1655	0.8036
02-03	436,791,883	159,684,533	596,476,416	100	0.6628	0.1408	0.8036
03-04	479,067,834	154,376,380	633,444,214	100	0.6702	0.1334	0.8036
04-05	519,617,507	144,150,214	663,767,721	100	0.6486	0.155	0.8036
05-06	572,309,828	141,206,421	713,516,249	100	0.6784	0.1252	0.8036
06-07	638,037,492	150,426,255	788,463,747	100	0.6565	0.1471	0.8036
07-08	732,548,275	162,003,667	894,551,942	100	0.6440	0.1596	0.8036
08-09	744,712,546	164,390,107	909,102,653	100	0.6544	0.1492	0.8036
09-10	762,449,089	159,062,511	921,511,600	100	0.6709	0.1327	0.8036
10-11	746,150,658	156,622,390	902,773,048	100	0.6697	0.1339	0.8036

**PROPERTY TAX LEVIES AND COLLECTION**

<b>Fiscal Year</b>	<b>Total Tax Levy</b>	<b>Current Tax Collections</b>	<b>Percent of Levy Collected</b>	<b>Delinquent Tax Collections</b>	<b>Total Tax Collections</b>	<b>Percent of Total Tax Collections to Tax Levy</b>	<b>Outstanding Delinquent Taxes</b>	<b>Percent of Delinquent Taxes to Tax Levy</b>
90-91	3,214,637	3,078,318	95.76	121,703	3,200,022	99.55	645,306	20.07
91-92	3,364,515	3,213,000	95.50	120,000	3,333,000	99.06	696,808	20.71
92-93	3,308,947	3,171,003	95.83	103,752	3,274,755	98.97	718,150	21.70
93-94	3,003,574	2,868,397	95.50	106,175	2,974,572	99.03	697,765	23.23
94-95	3,074,801	2,966,877	96.49	135,926	3,102,803	100.91	651,221	21.18
95-96	3,222,865	3,102,106	96.25	108,203	3,210,309	99.61	659,819	20.47
96-97	3,262,703	3,148,508	96.50	102,000	3,250,508	99.63	638,898	19.58
97-98	3,404,115	3,289,449	96.63	119,227	3,408,676	100.13	611,111	17.95
98-99	3,546,464	3,436,314	96.89	136,000	3,572,314	100.73	627,573	17.70
99-00	3,769,353	3,592,174	95.30	159,253	3,751,427	99.52	605,659	16.07
00-01	3,949,462	3,731,324	94.48	115,560	3,846,884	97.40	648,054	16.41
01-02	4,292,163	4,098,860	95.50	128,882	4,227,741	98.50	592,359	13.80
02-03	4,755,445	4,594,434	96.60	151,854	4,746,288	99.80	516,054	10.85
03-04	5,081,382	4,896,746	96.40	162,549	5,059,296	99.60	506,254	10.00
04-05	5,267,342	5,104,625	96.91	177,270	5,281,895	1.00	470,422	8.93
05-06	5,684,983	5,519,795	97.09	157,488	5,677,283	99.86	469,135	8.20
06-07	6,291,790	6,117,953	97.24	159,222	6,277,175	99.76	469,630	7.46
07-08	7,064,411	6,907,075	97.77	149,237	7,056,312	99.80	438,312	6.20
08-09	7,260,355	7,099,395	97.78	133,796	7,233,190	99.60	453,138	6.25
09-10	7,260,544	7,118,215	98.04	142,510	7,260,725	100.00	421,083	5.80

## City of Alvin Object Classes

### PERSONNEL SERVICES

1001	SALARIES	Regular full-time and part-time employees.
1005	OVERTIME	Payment for time worked in excess of 40 hours per week.
1006	LONGEVITY	Benefit based on the number of years of service.
1007	EXTRA HELP	Temporary part-time positions.
1009	TMRS	City's contribution to the employee's pension plan.
1010	MONTHLY STIPEND	Account used to budget monthly stipends
1011	SOCIAL SECURITY	City's contribution to FICA.
1014	CLOTHING ALLOWANCE	Annual clothing allowance for plain clothes Police Officers.
1016	CERTIFICATION & EDUCATION PAY	Monthly stipend to compensate officers possessing specialized certifications within their field and/or an educational degree.
1017	EQUIPMENT ALLOWANCE	Pre-determined amount reimbursed to the employee for the use of personal equipment.
1018	AUTO ALLOWANCE	Monthly allowance for travel in personal vehicle on City related business.
1019	MUNICIPAL JUDGE RETAINER	Monthly retainer payable to the Municipal Court Judge.
1041	SALARY CONTINGENCY	Account used for budget salary adjustments.
1044	COMPENSATED ABSENCES	Account used to record compensated absences.

### MATERIALS & SUPPLIES

2100	GENERAL OFFICE SUPPLIES	Account used to purchase office supplies, magazines, books, and the charge of copy usage.
2125	MISCELLANEOUS SUPPLIES	Account used to purchase engineering field, photographic, hardware and building supplies, and minor tools and equipment.
2150	COMPUTER REPLACEMENT & SUPPLIES	Cost associated with the replacement of computers and printers and computer supplies.
2175	JANITORIAL SUPPLIES	Account used to purchase cleaning supplies.
2200	FOODS	Account used to purchase coffee supplies, food, etc.
2225	MEDICAL SUPPLIES	Account used to purchase medical supplies.
2250	UNIFORM & APPAREL	Cost of wearing apparel and related items such as slickers, boots, hard hats, etc.

## City of Alvin Object Classes

2275	PROGRAM SUPPLIES	Cost associated with the various special programs.
2276	SQUARE DANCING SUPPLIES	Cost associated with the Senior Center Square Dancing program.
2277	COUNTY DANCE SUPPLIES	Cost associated with the Senior Center County Dance program.
2278	SENIOR ACTIVITY SUPPLIES	Cost associated with the Senior Center Senior activities.
2279	RED HAT SOCIETY SUPPLIES	Cost associated with the Senior Center Red Hat program.
2300	VEHICLE & EQUIPMENT SUPPLIES	Cost associated with the purchase of oil, grease, and fuel used in the operation and maintenance of equipment and vehicles.
2301	MOTOR VEHICLE FUEL	Account used for the purchase of fuel.
2325	AMMUNITION	Cost of ammunition used by law enforcement officers.
2350	SAFETY EQUIPMENT	Cost associated with the purchase of safety equipment such as respirators, etc.
2375	STREET & BRIDGE SUPPLIES	Cost associated with the purchase of supplies related to street & bridge maintenance.
2400	SIGNAL SYSTEMS	Cost associated with the repair and maintenance of traffic signals.
2425	CHEMICALS & INSECTICIDES	Cost of supplies such as chlorine, polymer and insecticides.
2450	BOTANY SUPPLIES	Account used to purchase plants and other landscaping materials.
2475	WATER METER & PARTS	Cost associated with the purchase of new meters and parts to repair existing meters.
2500	WATER/SEWER MAIN REPAIR SUPPLIES	Purchase of parts for repairs and maintenance of water and sewer mains and service lines.
2525	W/S MACHINERY & EQUIPMENT	Cost associated with the purchase of spare an replacement parts to maintain utility related equipment such as well pumps
2550	WELDING SUPPLIES	Cost associated with the purchase of welding materials for use in performing welding services.
2575	LAB SUPPLIES & CHEMICALS	Cost associated with the purchase of supplies for analytical lab testing.
2600	SIGNS & MARKERS	Cost of materials for stop signs, directional signs, markers, barricades, etc.
 <b>CONTRACTUAL SERVICES</b>		
3100	CONTRACT SERVICES	Cost of professional services rendered to the City.

### City of Alvin Object Classes

3110	AUDIT	Cost of professional services rendered to the City for year-end auditing and special projects.
3120	LEGAL SERVICES	Cost of outside professional services rendered to the City for legal advice.
3130	COURT COSTS	Account used for expenses related to court cost such as jury fees, and correspondences.
3140	APPRAISAL DISTRICT FEES	Quarterly payments for the city's portion of funding to the Brazoria County Appraisal District.
3150	ENGINEERING CONSULTANT SERVICES	Cost associated with Engineering Consulting Services.
3160	MED SERVICES/PRE-EMPLOYMENT	Account used for expenses of medical exams prior to employment.
3170	PROFESSIONAL DEVELOPMENT	Cost associated with schooling, training programs and reimbursement of expenses incurred while away from the City on business.
3175	EMERGENCY MGMT TRAINING	Cost associated with training programs and reimbursement of expenses incurred related to Emergency Mgmt.
3176	EMERGENCY MGMT CTY	Cost associated with CTY expenses.
3180	DUES & MEMBERSHIPS	Cost associated with annual dues, yearly memberships, etc.
3190	COMMUNICATIONS	Cost associated with land lines, cell phones and pagers.
3200	UTILITIES	Cost associated with monthly electrical, gas and water services.
3210	POSTAGE & FREIGHT	Cost associated with mailing and shipping items.
3220	PRINTING SERVICES	Cost associated with printing and binding services.
3225	PROMOTIONAL/MARKETING	Cost associated with promotional and marketing such as advertisement, etc.
3230	ADVERTISING	Cost associated with the advertisements and publishing of legal notices.
3235	ELECTION	Cost associated with the purchase of election supplies.
3240	RECORDING FEES	Cost associated with filing liens, plats, etc.
3250	GENERAL INSURANCE	Cost of general liability, commercial auto, law enforcement insurance, etc.
3251	WORKERS' COMPENSATION	Cost of worker's compensation insurance.
3252	GROUP INSURANCE	Cost of group health insurance.
3253	UNEMPLOYMENT INSURANCE	Cost of unemployment insurance.

## City of Alvin Object Classes

3254	SURETY, FIDELITY BOND	Cost of bonding City officials and employees.
3260	MACHINERY & MAINT EQUIPMENT	Cost associated with repairs, testing and maintenance of large water meters and rental of machinery and equipment.
3270	BUILDING/GROUNDS MAINTENANCE	Cost associated with the repairs and maintenance of buildings, stationary equipment and grounds keeping.
3280	DEMOLITION	Expenses incurred with demolishing buildings.
3290	TECHNOLOGY SERVICES	Cost associated with contractual IT services.
3300	SPECIAL INVESTIGATIONS	Cost associated with special investigation projects.
3305	SPECIAL PROGRAMS	Cost associated with various departmental programs such as recreational, police, child protective, etc.
3310	WRECKER FEES	Cost associated with towing City vehicles.
3320	UNIFORM RENTAL	Cost associated with providing uniforms to City employees.
3330	ANIMAL CONTROL	Cost associated with the animal shelter.
3340	PENSION CONTRIBUTION	Contributions to firefighters pension fund.
3350	SPECIAL BOOK COLLECTION	Cost associated with lease of McNaughton books.
3360	SIGNAGE MAINTENANCE	Account used for the repair and maintenance of the signs.
3370	MISC. DRAINAGE	Cost associated with contractual repairs and maintenance to city ditches and storm sewers and for special drainage.
3380	BEAUTIFICATION	Cost associated with beautification.
3390	ASPHALT STREET MAINTENANCE	Cost associated with contractual repairs and maintenance to city streets.
3400	TRAFFIC CONTROL/PAVEMENT	Cost associated with contractual repairs and maintenance to pavement markings and signs.
3410	CONCRETE PAVING/SIDEWALKS	Cost associated with repairs and maintenance to concrete streets, paving and storm inlets.
3420	RIGHT OF WAY MAINTENANCE	Cost associated with Right of Way maintenance.
3430	MISCELLANEOUS SERVICES	Cost associated with miscellaneous services as needed.
3440	COLLECTION SERVICES	Cost of collections services provided on a contractual basis.
3450	DISPOSAL FEES	Cost associated with disposal of solid waste materials by City forces working in the field.

## City of Alvin Object Classes

3460	HAZARDOUS WASTE REMOVAL	Expenses incurred to contract a licensed hazardous waste hauler to remove hazardous waste material.
3470	REGULATORY INSPECTION FEES	Cost of inspection fee for the regulation of the City's public water supply.
3480	LAB TESTING FEES	Cost associated with contractual laboratory analysis performed as required.
3490	BCGCD WATER FEES	Brazoria County Groundwater Conservation Commission's assessment fees levied against pumped water from wells over four inches in diameter.
3500	SLUDGE DISPOSAL	Cost associated with the disposal of sludge.
3510	MOTOR VEHICLE REPAIRS	Cost associated with contractual repairs and maintenance of motor vehicles and radio/radar repair.
3520	DEBT EXPENSE	Cost associated with miscellaneous debt.
3540	VEHICLE MAINTENANCE FEES	Account used for allocation of vehicle maintenance fees charged by Central Shop.
3550	VEHICLE REPLACEMENT ACCURALS	Account used for allocation of vehicle replacement accruals charged by the Vehicle Replacement fund.

### **CAPITAL OUTLAY**

4100	BUILDING & PROPERTY	Account used for expenditures incurred in the acquisition of land, construction or improvements of buildings and grounds.
4150	MACHINERY & EQUIPMENT	Account used for the purchase of mobile, special, recreation radar and radio equipment.
4200	COMPUTER SYSTEMS	Account used for software applications, networking, purchase and installation of computers, etc.
4250	MOTOR VEHICLES	Account used for the purchase of trucks, cars, etc.
4300	BRIDGE REPLACEMENT PROJECT	Account used for expenditures related to Bridge Replacement.
4301	DOWNTOWN SIDEWALK PROJECT	Account used for expenditures related to the Down town sidewalk.
4302	SIDEWALK PROJECT	Account used for expenditures related to sidewalk.
4303	STADIUM DRAINAGE PROJECT	Account used for expenditures related to the Stadium Drainage Project.
4304	SMALL DIAMETER LINES PROJECT	Account used for expenditures related to the small diameter lines project.
4305	SCADA SYSTEM PROJECT	Account used for the expenditures related to the SCADA system project.

### City of Alvin Object Classes

4306	NORTHSIDE PROJECT	Account used for the expenditures related to the Northside Water Tower project.
4307	SEWER LINE REPLACEMENT PROJECT	Account used for acquisitions or installation of water transmission and distribution lines.
4308	REC CENTER SEWER PROJECT	Account used for the expenditures related to the recreation center sewer project.
4309	FM DIVERSION LS PROJECT	Account used for the expenditures related to the FM Diversion LS project.
4310	LIFT STATION #34 PROJECT	Account used for the expenditures related to the Lift Station #34 project.
4311	ELEVATED STORAGE TANK PROJECT	Account used for the expenditures related to the Elevated Storage Tank project.
4312	LIFT STATION #11 PROJECT	Account used for the expenditures related to the Lift Station #11 project.
4313	EMERGENCY WATER REPAIRS	Account used for the expenditures related to the Emergency Water Repairs.
4314	EMERGENCY SEWER REPAIRS	Account used for the expenditures related to the Emergency Sewer Repairs.
4315	I & I REDUCTION PROGRAM	Account used for the expenditures related to I & I reduction program.
4316	MISC. SEWER LINE REPLACEMENT	Account used for the miscellaneous expenditures related to sewer line replacement.
4317	WWTP UPGRADE PHASE 1	Account used for the WWTP upgrade expenditures related to phase 1.
4318	PIPE BURSTING PROJECT	Account used for the expenditures related to pipe bursting project.
4319	WWTP UPGRADE 2008B	Account used for the expenditures related to the WWTP Upgrade on bond 2008B.
4320	CIP SEWER PROJECTS	Account used for the expenditures incurred in Capital Improvement Projects Sewer.
4321	CIP STREET PROJECTS	Account used for the expenditures incurred in the Capital Improvement Projects Streets.
4322	HIKE & BIKE TRAIL PROJECT	Account used for the expenditures related to the Hike and Bike Trail project.
4323	GIS MAINTENANCE	Account used for GIS repair and maintenance.

## City of Alvin Object Classes

4324	SPECIAL DRAINAGE PROJECTS	Account used for the expenditures incurred on special drainage projects.
4325	SPECIAL PROJECTS	Account used for the expenditures related to Special projects.
4350	ISSURANCE COSTS	Account used for insurance payments.
<b>DEBT SERVICE</b>		
5001	PRINCIPAL	Account used for principal payments on bonds.
5002	INTEREST	Account used for interest payments on bonds.
5003	AGENT'S FEES	Account used for processing debt service payments.
5004	BOND ISSUANCE COST	Account used for bond issuance payments.
5005	CAPITAL LEASE PAYMENTS	Account used for capital lease payments.
5006	LOSS ON ASSET	Account used for processing loss on assets.
5007	OTHER DEBT ISSURANCE COST	Account used for other debt issuance cost.
<b>DEPRECIATION</b>		
6000	DEPRECIATION EXPENSES	Account used to record depreciation expense.
<b>INTERFUND TRANSFERS</b>		
7000	TRANSFER TO OTHER FUNDS	Accounts used to record transfers to other funds.
<b>REIMBURSEMENTS</b>		
8000	REIMBURSEMENTS	Accounts used to record reimbursements from other funds.
<b>MAJOR CAPITAL PROJECTS</b>		
9000	MAJOR CAPITAL PROJECTS	Account used for expenditures related to major projects.

## Glossary of Terms

### **ACCOUNT**

A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance.

### **ACCRUAL ACCOUNTING**

The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at the time) and expenditures that are recorded when goods and services are received (whether or not cash disbursements are made at that time).

### **APPROPRIATION**

An authorization granted by a legislative body to make expenditures to incur obligations for specific purposes. An appropriation is limited in amount to the time it may be expended.

### **ASSESSED VALUATION**

A valuation set upon real estate or other property by a government as a basis for levying taxes.

### **ASSETS**

Property owned by the city government which has monetary value.

### **AUDIT**

A systematic examination of all governmental resources concluded in a written report and prepared by a certified public accountant. It is intended to test whether financial statements fairly present financial position and results of operations.

### **BALANCED BUDGET**

The status of the General Fund budget whereby expected revenues exceed anticipated expenditures, without the designated use of prior years' surplus.

### **BOND**

A written promise, generally under seal, to pay a specified amount of money, called the face value, at a fixed time in the future, called the date of maturity, and carrying interest at a fixed rate, usually payable periodically. *NOTE: The difference between a note and a bond is that the latter usually runs for a longer period of time and requires greater legal formality.*

### **BONDED DEBT**

That portion of indebtedness represented by outstanding bonds.

### **BOND ISSUED**

Bonds sold.

### **BOND RATING**

A grade given to bonds that indicates their credit quality such as the financial strength, or the ability to pay a bond's principal and interest in a timely fashion.

### **BRAZORIA COUNTY APPRAISAL DISTRICT**

Entity that is responsible for the appraisal of all property within the district.

### **BUDGET (Operating)**

A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. The term usually indicates a financial plan for a single fiscal year.

## Glossary of Terms

### **BUDGET CALENDAR**

The schedule of key dates which the City Council follows in the preparation and adoption of the budget.

### **BUDGET MESSAGE**

A general discussion of the proposed budget, as presented in writing by the budget-making authority, to the legislative body.

### **BUDGET ORDINANCE**

The official enactment by the City council establishing the legal authority for officials to obligate and expend resources.

### **CAPITAL ASSETS**

Assets of significant value and having a useful life of several years. Also called fixed assets.

### **CAPITAL PROJECTS FUNDS**

Established to account for all resources, bond proceeds and construction grants, which are used for the acquisition of capital facilities.

### **CAPITAL BUDGET**

A plan of proposed capital outlays and the means of financing them. Usually enacted as part of the complete annual budget.

### **CAPITAL IMPROVEMENTS**

Projects which are long term assets such as roads, buildings, and landfills.

### **CAPITAL IMPROVEMENT PROGRAM**

A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount and the method of financing.

### **CAPITAL OUTLAYS**

Expenditures which result in the acquisition of or addition to fixed assets.

### **CHART OF ACCOUNTS**

The classification system used by a city to organize the accounting for various funds.

### **DEBT SERVICE**

Payments of principal and interest on bonds and other debt instruments according to a pre-determined schedule.

### **DEBT SERVICE FUND**

A fund established to finance and account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. Also called a *SINKING FUND*.

### **DEBT SERVICE FUND REQUIREMENTS**

The amounts of revenue which must be provided for a debt service fund so that all principal and interest payments can be made in full, on schedule.

### **DEFICIT**

The excess of an entity's liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

## Glossary of Terms

### **DEPRECIATION**

(1) Expiration in the service life of fixed assets, attributable to wear and tear through use and lapse of time, obsolescence, inadequacy, or other physical or functional cause. (2) The portion of the cost of a fixed asset charged as an expense during a particular period.

### **DISBURSEMENTS**

The expenditure of monies from an account.

### **ENCUMBRANCES**

Obligations in the form of purchase orders, contracts, or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when the actual liability is set up.

### **ENTERPRISE FUND**

A fund established to finance and account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Examples of enterprise funds are those of water, sewer, and sanitation services.

### **EXPENDITURES**

If the accounts are kept on the accrual basis, this term designates total charges incurred, whether paid or unpaid, including expenses, provision for retirement of debt not reported as a liability of the fund from which retired, and capital outlays. *NOTE: Encumbrances are not considered expenditures.*

### **EXPENSES**

Charges incurred, whether paid or unpaid, for operation, maintenance, and interest, and other charges which are presumed to benefit the current fiscal period.

### **FISCAL PERIOD**

Any period at the end of which a governmental unit determines its financial condition and the results of its operations and closes its books.

### **FISCAL YEAR**

A twelve-month period of time to which the annual budget applies and at the end of which a city determines its financial position and results of operations.

### **FIXED ASSETS**

Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

### **FIXED CHARGES**

Expenses, the amount of which is more or less fixed. Examples are interest, insurance, and contributions as to pension funds.

### **FULL FAITH AND CREDIT**

A pledge of the General Taxing power of a government to repay debt obligations (typically used in reference to bonds).

### **FUNCTION**

A group of related activities aimed at accomplishing a major service or regulatory program for which the city is responsible. For example, public safety is a function.

## Glossary of Terms

### **FUND**

An independent fiscal and accounting entity with a self balancing set of accounts recording cash and/or other resources, together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

### **FUND BALANCE**

The excess of the assets of a fund over its liabilities, reserves and carryover.

### **FUND BALANCE- UNRESERVED**

The excess of the assets of a governmental fund over its liabilities and reserved fund balance accounts.

### **FUND BALANCE- UNRESERVED, DESIGNATED**

The segregation of a portion of fund balance to indicate tentative plans for future financial resource use, such as general contingencies or equipment replacement. These designations reflect tentative managerial plans or intent and should be clearly distinguished from reserves.

### **FUND BALANCE- UNRESERVED, UNDESIGNATED**

The portion of fund balance representing expendable available financial resources.

### **GAAP**

Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules and procedures that define accepted accounting principles.

### **GENERAL FUND**

The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund. NOTE: The General Fund is used to finance the ordinary operations of a governmental unit.

### **GENERAL OBLIGATION BONDS**

Bonds for whose payments the full faith and credit of the issuing body are pledged. More commonly, but not necessarily, general obligation bonds are considered to be those payable from taxes and other general revenues.

### **GOVERNMENTAL FUND TYPES**

Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities, except those accounted for in the proprietary funds and fiduciary funds. Expendable assets are assigned to the particular fund type according to the purposes for which they may or must be used. Current liabilities are assigned to the fund type from which they are to be paid. The difference between the assets and liabilities of governmental fund types is referred to as fund balance. The measurement focus in these fund types is on the determination of financial position and changes in financial position (sources, used and balances of financial resources), rather than on net income determination. The statement of revenues, expenditures and changes in fund balance is the primary governmental fund type operating statement. It may be supported or supplemented by more detailed schedules of revenues, expenditures, transfers and other changes in fund balance. Under current GAAP, there are four governmental fund types; general, special revenue, debt service and capital projects.

### **GRANT**

A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function.

### **HOMESTEAD EXEMPTION**

Designed to protect the value of the homes of residents from property taxes, creditors, and circumstances arising from the death of the homeowner spouse.

## Glossary of Terms

**IMPACT FEES**

Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development.

**INCOME**

This term is used in accounting for governmental enterprises and represents the excess of the revenues earned over the expenses incurred in carrying on particular phases of an enterprise's activities. The excess of the total revenues over the total expenses of the utility for a particular accounting period is called "net income."

**INDIRECT COST**

A cost necessary for the functioning of the organization as a whole, but cannot be directly assigned to one service.

**INFRASTRUCTURE**

The physical assets of a government (e.g., streets, water, sewer, public building and parks).

**INTERFUND TRANSFERS**

The movement of monies between funds of the same governmental entity.

**INTERGOVERNMENTAL REVENUE**

Funds received from federal, state and other local government sources in the form of grants, shared revenues and payments in lieu of taxes.

**INTERNAL CONTROL**

A plan of organization for purchasing, accounting and other financial activities which, among other things, provides that: the duties of employees are subdivided so that no single employee handles a financial action from beginning to end; proper authorizations from specific responsible officials are obtained before key steps in the processing of a transaction are completed; and, records and procedures are arranged appropriately to facilitate effective control.

**INTERNAL SERVICE FUND**

Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

**INVESTMENTS**

Securities and real estate held for the production of income in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in city operations.

**LEVY**

To impose taxes for the support of government activities.

**LONG-TERM DEBT**

Debt with a maturity of more than one year after the date of issuance.

**MATERIALS AND SUPPLIES**

Expendable materials and operating supplies necessary to conduct departmental operations.

**MATURITIES**

The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

## Glossary of Terms

### **NET BUDGET**

The legally adopted budget less all interfund transfers and interdepartmental charges.

### **NON-OPERATING INCOME**

Income of governmental enterprises of a business character which is not derived from the operation of such enterprises. An example is interest on investments or on bank deposits.

### **OBLIGATIONS**

Amounts that a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

### **OPERATING BUDGET**

The portion of the budget that pertains to daily operations providing basic governmental services. The program budgets in the financial plan form the operating budget.

### **OPERATING EXPENSES**

As used in the accounts of governmental enterprises of a business character, the term means such costs as are necessary to the maintenance of the enterprise, the rendering of services for which operated, the sale of merchandise, the production and disposition of commodities produced, and the collection of the revenues.

### **PERSONNEL SERVICES**

Expenditures for salaries, wages and fringe benefits of a government's employees.

### **PRIOR-YEAR ENCUMBRANCES**

Obligations from previous fiscal years in the form of purchase orders, contracts of salary commitments that are chargeable to an appropriation, and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

### **PROGRAM**

A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the City is responsible.

### **PUBLIC PROTECTION CLASSIFICATION**

Up-to-date information about a community's fire-protection services.

### **PURCHASE ORDER**

A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated price. Outstanding purchase orders are called encumbrances.

### **QUIET ZONES**

A section of rail line that contains one or more consecutive railroad crossings at which locomotive horns are not routinely sounded.

### **REAL PROPERTY INVENTORY**

A document issued with the inventory of all real property held by the City of Alvin.

### **REAPPROPRIATION**

Appropriations, which are not expended at the end of a fiscal year, that are an encumbrance of the County or for a specific purpose are funded for in the subsequent fiscal year.

## Glossary of Terms

**RESERVE**

An account used to indicate that a portion of fund equity is legally restricted for a specific purpose or not available for appropriation and spending.

**RESERVE FOR CONTINGENCIES**

A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

**RESOLUTION**

A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

**RETAINED EARNINGS**

An ownership account reflecting the accumulated earnings of an Enterprise Fund.

**REVENUE**

The yield of taxes and other sources of income that the city collects and receives into the treasury for public use. For those revenues which are recorded on the accrual basis, this term additions to assets which: (a) do not increase any liability;(b) do not represent the recovery of an expenditure; (c) do not represent the cancellation of certain liabilities without a corresponding increase in other liabilities or a decrease in assets; and (d) do not represent contributions of fund capital in enterprise and internal service funds.

**SOURCE OF REVENUE**

Revenues are classified according to their source or point of origin.

**SPECIAL REVENUE**

A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or for major capital projects) that are legally restricted to expenditure for specified purposes. An example is the Revenue Sharing Fund typically maintained by cities.

**SUPPLEMENTAL APPROPRIATION**

An additional appropriation made by the governing body after the budget year or biennium has started.

**SURPLUS**

Assets with no future benefits or values to the organization.

**TAX LEVY**

The resultant product when the tax rate per one thousand dollars is multiplied by the taxable value.

**TAXES**

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

**TRANSFERS**

All interfund transactions except loans or advances, quasi-external transactions and reimbursements.

**TRUST AND AGENCY**

A fund used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. These include (1) Expendable Trust Funds, (2) Nonexpendable Trust Funds, (3) Pension Trust Funds, and (4) Agency Funds.

## Glossary of Terms

**TAX LEVY**

The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

**TAX RATE**

The amount of tax levied for each \$100 of assessed valuation.

**UNRESERVED FUND BALANCE**

The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

**USER CHARGES**

The payment of a fee for direct receipt of a public service by the party who benefits from the service.

## ACRONYMS

<b>ACC</b>	Alvin Community College
<b>BCAD</b>	Brazoria County Appraisal District
<b>C&amp;R</b>	Conservation and Reclamation
<b>CAFR</b>	Certified Annual Financial Report
<b>CIP</b>	Capital Improvement Project
<b>EMS</b>	Emergency Medical Services
<b>ETJ</b>	Extra Territorial Jurisdiction
<b>FCC</b>	Federal Communications Commission
<b>FEMA</b>	Federal Emergency Management Agency
<b>FTZ</b>	Free Trade Zone
<b>FY</b>	Fiscal Year
<b>GAAP</b>	Generally Accepted Accounting Principles
<b>GASB</b>	Government Accounting Standards Board
<b>GFOA</b>	Governmental Finance Officers Association
<b>GIS</b>	Geographic Information Systems
<b>HB</b>	House Bill
<b>HGAC</b>	Houston-Galveston Area Council
<b>HVAC</b>	Heating, Ventilation and Air Conditioning
<b>I &amp; I</b>	Inflow and Infiltration
<b>MM</b>	Million
<b>MUD</b>	Municipal Utility District
<b>OSSI</b>	Operations Support and Service Inc.
<b>PUC</b>	Public Utility Commission
<b>ROW</b>	Right of Way
<b>SH</b>	South Highway
<b>TIRZ</b>	Tax Increment Reinvestment Zone
<b>TNMP</b>	Texas New Mexico Power
<b>TWDB</b>	Texas Water Development Board
<b>TXDOT</b>	Texas Department of Transportation
<b>YTD</b>	Year to Date

