

City of

In touch with the past... planning for the future.

Alvin Texas



Annual Budget

October 1, 2016 thru September 30, 2017





City of Alvin
Annual Budget

Fiscal Year

October 1, 2016 thru September 30, 2017

adopted by the City Council

on September 15, 2016



City of Alvin Fiscal Year 2016-2017

This budget will raise more revenue from property taxes than last year’s budget by an amount of \$679,364, which is a 7.45 percent increase from last year’s budget. The property tax revenue to be raised from new property added to the tax roll this year is \$388,521.

Property Tax Comparison	FY 2015/2016	FY 2016/2017
Property Tax Rate	\$0.8386/100	\$0.7980/100
Effective Tax Rate	\$0.7936/100	\$0.7716/100
Effective Maintenance & Operations Tax Rate	\$0.6617/100	\$0.6611/100
Rollback Tax Rate	\$0.8571/100	\$0.8027/100
Debt Tax Rate	\$0.1267/100	\$0.0744/100

Total debt obligation for the City of Alvin secured by property taxes is \$7,157,965.

Record Vote on Budget Adoption;

Mayor Horn For

Council Members:

Reed For

Arendell For

Thompson For

Starkey For

Richards For

Adame For

Sanger Against

Mayor and Council



Top Row (L to R):

Scott Reed, Councilmember District A

Glenn Starkey, Councilmember District D

Gabe Adame, Mayor Pro Tem, Councilmember District E

Keith Thompson, Councilmember District C

Adam Arendell, Councilmember District B

Bottom Row (L to R):

Chris Sanger, Councilmember At Large 2

Mayor Paul A. Horn

Brad Richards, Councilmember At Large 1



Mission Statement

A city government staffed with individuals who, through cooperation, teamwork and pride, serve to provide the highest level of services to its community.

SERVING WITH PRIDE!!!



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Alvin
Texas**

For the Fiscal Year Beginning

October 1, 2015

A handwritten signature in black ink, appearing to read "Jeffrey R. Egan".

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Alvin, Texas** for its annual budget for the fiscal year beginning **October 1, 2015**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



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MEMORANDUM

TO: The Honorable Mayor and Members of the City Council
FROM: Sereniah Breland, City Manager
DATE: July 21, 2016
SUBJECT: Adopted Fiscal Year 2016-17 (FY17) Annual Budget

I am pleased to submit to you, the annual budget for the fiscal year beginning October 1, 2016. Together with your guidance, staff input and our joint visionary thoughts, we have judiciously reviewed the annual budget and have prioritized items to best meet the needs of our citizens, as well as our operational objectives.

This budget includes projected revenues, the allocation of operational funds necessary to provide quality services to our citizens, a true representation of debt obligation by the City, and recommended capital projects needed to maintain the needs of the City. This annual budget will become staff's guideline for effective management of our funds.

Though we are not without financial challenges, the City has enjoyed a positive growth in property values and new businesses. The steady increase of sales tax receipts and hotel tax receipts are also indicative of a local economy that remains stable. While there is a calculated, optimistic view of the future, the City is cognizant of the need to remain cautious with expenditures, thus helping to safeguard sound management and fiscal responsibility for future years.

The budget allocates funding to train and retain highly qualified employees. In light of the competition for quality personnel by neighboring cities, we must retain the incentives that make the City of Alvin a great place to work, while fostering an environment that nurtures productivity and longevity. As a result, included in this adopted budget is the continuation of the step-increase pay plan; as well as some recommendations from compensation consultants, in lieu of the completion of compensation market study.

Discussion of the FY17 budget began on February 11, 2016 at the council workshop. Items or projects discussed at the workshop include, but are not limited to:

- City Hall Security Renovation
- EMS equipment
- Walking Trails at Kost Detention Pond
- Economic Development Grant Program
- LED Signs
- Parks Master Plan



- Wastewater Treatment Plant Rehabilitation
- Disc Golf Park
- Dyche Elevated Storage Tank Construction
- Park Improvements
- Utility Master Plan Projects

A SNAPSHOT OF OUR ECONOMY

Alvin's 2016 estimated population is 27,631. Within a 5-mile radius of City Hall, there is a population of 47,453, and in the Alvin 77511 zip code, the population is 49,623. Our retail trade area remains strong with an estimated 77,768 shopping in Alvin. The city population is estimated to grow at a 3.3% rate through the year 2019. Over 31 planning and development meetings have taken place since October 2015 with those looking to invest in Alvin. New commercial permits (including remodel) and additions totaling over \$10.5 million in value have been issued. October 2015 through May 2016 Alvin had 61 new residential starts totaling \$8.7 million.

NEW DEVELOPMENTS / HIGHLIGHTS – COMMERCIAL / INDUSTRIAL JOBS

Alvin is very fortunate to have a new customer call contact center come in replacing DISH Network. DISH Network ended with 350 employees and Empereon has hired 250 new employees with a goal of 650 employees within their first 12 months of operations. All new capital equipment and personal property is being brought in by Empereon.

Alvin launched the Downtown Improvement Task Force initiative in January of 2016. Using a consultant and over 20 citizens, a vision was created and projects, programs, and policies are being recommended to city council that will result in more activity and investment to the downtown area. Projects already being implemented are the paver sidewalk program, community art walks, art tile and painting projects, and bringing more parks and recreation programs to the downtown area. Two new businesses, a barber shop and pharmacy recently opened downtown. This is a multi-year initiative to offer more culture and events downtown, thereby increasing value to land and buildings.

For the calendar year 2015, new commercial permits totaled \$24 million and residential permits totaled \$28 million. An additional \$4.9 million was permitted for commercial remodels and additions. On the commercial/retail front, some of the new businesses locating to Alvin are The Wing Stop, Hartz Chicken Buffet, Planet Fitness, Chicken Express, Goodwill Select Store & Distribution Center, Burger King/Handi Stop, AT&T, Medic One Pharmacy, Alvin Dialysis, and Parkwood Pharmacy. Heritage South is moving forward since the completion of the boulevard through the entire site of their commercial, retail, and residential master plan project. AMOCO Federal Credit Union purchased land and will begin construction. Additional retailers are in predevelopment discussions considering locating inside the Heritage South development.

INEOS Oligomers made a Final Investment Decision (FID) to build a new world scale Linear Alpha Olefin (LAO) unit at the INEOS site at Chocolate Bayou, TX. The majority of the employees live in Alvin and the surrounding area. The estimated value is \$550 million and will create 70 direct jobs and



10 permanent contractor jobs. Using the North American Industry Classification System code multipliers, the new LAO unit could bring in an additional 400 indirect jobs to the area. We anticipate the LAO unit to come online by mid-2018.

BUDGETARY HIGHLIGHTS

GENERAL FUND

The General Fund is the chief operating fund of the government. This fund is used to account for all current financial resources not required by law or administrative action to be reported as other designated funds. The primary governmental functions occurring within this fund are parks and recreation, public safety, public works, code enforcement, and general administrative operations, such as city management, human resource, legal, and finance. The General Fund Operating Budget for FY17 is \$15,348,782; an increase of 2.1% from the FY16 amended budget.

General Fund Reserve

The City has followed a policy of maintaining a reserve of not less than 25%, or 90 days of expenditures for operating funds in the event of emergencies, financial recessions, and other unforeseen circumstances. Below is a listing of the General Fund unassigned spendable fund balances for the fiscal year ending September 30, 2015, a forecasted fund balance for the fiscal year ending September 30, 2016, and the projected fund balance for the fiscal year ending September 30, 2017.

Fiscal Year-End	Actual 09/30/2015	Forecast 09/30/2016	Projected 09/30/2017
Fund Balance	\$4,890,000	\$4,779,918	\$4,779,918
% of Budgeted Expenditures	33%	33%	31%

General Fund Revenues

The General Fund receives revenues from several sources. The major resources for the General Fund are property tax and sales tax.

Property Tax

The largest revenue source in the General Fund is property taxes. Property values have increased in 2016. The Brazoria County Appraisal District (BCAD) 2016 certified values in the City of Alvin is \$1,228,341,881. This represents a 12.9% increase from the prior year of \$1,087,861,264. \$48,686,867 of the 2016 certified taxable value is new taxable value added to the appraisal roll.

To calculate the budgeted property tax revenue, the certified taxable assessed value is adjusted by the incremental value allocated to the Tax Increment Reinvestment Zone. Including these



adjustments, the 2016 certified taxable assessed value is \$1,202,111,261, an increase of 12.6% from the same calculation in the prior year of \$1,067,482,720.

The City’s debt obligation for tax supported debt declined from \$1,350,724 (FY16) to \$892,292 (FY17). As a result of the decline in debt obligation, as well as the substantial increase in property values, City council elected to lower the City’s property tax rate from \$0.8386 to \$0.7980 per \$100 of taxable property value. Over the last 5 years, the City has lowered its property tax rate twice; FY 14 an FY 15.

Staff estimates that we will end FY16 with \$7,347,846 in property tax revenues. With an increase in certified taxable property values, staff projects that we will generate \$8,524,645 in property tax revenues for FY17.

Sales Tax

Sales Tax revenues are another major revenue source in the General Fund. Per the City Charter, 1/3 of sales tax receipts are allocated to the General Fund for general operating purposes; with the remaining 2/3 allocated to the Sales Tax Fund to maintain streets, drainage and sidewalks. Staff anticipates to end FY16 with \$2,131,266 of sales tax revenues. With a conservative 1.5% projected increase of sales tax, the FY17 sales tax revenue is projected to be \$2,163,159.

Industrial District

State law allows cities to establish an Industrial District within the extraterritorial jurisdiction of a City. This allows cities to attract industry and enhances the economic stability of cities. In November, 2013, the City of Alvin renewed the industrial district agreement with Denbury Onshore, LLC (Denbury). This contract extends through December 31, 2023 and consists of Denbury remitting to the City of Alvin, annual payments in lieu of property taxes on Denbury’s property. The annual payment is equal to 50% of the amount of ad valorem taxes which would otherwise be payable to the City by Denbury if such property were situated within the city limits of the City of Alvin.

Denbury’s industrial district appraised property values have declined for the second consecutive year. As a result, we are projecting to receive \$360,378 for FY17.

Fiscal Year	Appraised Value	Annual Payment to City
2015	\$217,744,407	\$944,826
2016	\$161,327,761	\$676,447
2017	\$90,320,403	\$360,378



UTILITY FUND

The Utility Fund accounts for the water and wastewater utilities for the City of Alvin. Being an enterprise fund, it is designed to be financed and operated in a manner similar to private business. Accordingly, utility charges should be sufficient to cover annual operating and capital costs while providing income for future capital needs. The Utility Fund Budget for FY17 is \$7,399,064 – a 3.3% increase from the FY16 amended budget.

Utility Fund Revenues

The City’s ordinance requires that water and sewer rates be increased, at minimum, based on the annual consumer price index rate for all urban consumers (CPI-U) for the Houston Galveston-Brazoria, Texas area. The ordinance also allows the consideration of other factors to determine any additional water and sewer rate increase. The water and sewer rate adjustment is equal to the percentage that the CPI-U has changed over the previous 12-month period.

The CPI-U has increased by 1.4% over the previous 12-month period. As a result, for FY17, we are anticipating to generate \$7,399,064 in total Utility Fund revenues -- a 4.4% increase from the prior year’s budget of \$7,088,513.

Water & Sewer Rates

Water	FY 16 Rate	1.4% rate increase	FY 17 Rate
<i>Base 2,000 Gallons</i>			
Residential Base	\$11.30	\$0.16	\$11.46
Commercial Base	\$11.86	\$0.17	\$12.03
Per 1,000 (2001 – 7000)	\$2.89	\$0.04	\$2.93
Per 1,000 (7001 – above)	\$4.41	\$0.06	\$4.47

Sewer	FY 16 Rate	1.4% rate increase	FY 17 Rate
<i>Base 2,000 Gallons</i>			
Residential Base	\$17.52	\$0.25	\$17.77
Commercial Base	\$18.03	\$0.25	\$18.28
Per 1,000 (2001 – above)	\$2.89	\$0.04	\$2.93

City Council has authorized the appropriation of funds to hire a consultant to study our utility revenues and make recommendations to council concerning our utility rates; as well as analyze the revenue needs and rates for future years in lieu of the projects identified on the Utility Master Plan. This report will be completed in the near future.

The following chart shows how our rates compare with other current rates in our region.



FY16 RESIDENTIAL WATER & SEWER

<u>Combined Monthly Rate</u>	<u>5,000 Gals.</u>	<u>Combined Monthly Rate</u>	<u>10,000 Gals.</u>
Deer Park	\$72.41	Houston	\$122.08
Manvel	\$67.00	Deer Park	\$117.76
Bay City	\$65.42	League City	\$101.75
Missouri City	\$63.75	Bay City	\$99.17
Richwood	\$60.10	Richwood	\$98.60
Houston	\$58.97	Angleton	\$96.22
Angleton	\$55.02	West U.	\$96.11
Clute	\$55.00	Pearland	\$94.30
League City	\$54.75	Clute	\$92.50
West U.	\$54.32	Lake Jackson	\$91.95
Pearland	\$53.57	Manvel	\$85.00
Lake Jackson	\$50.70	Missouri City	\$82.00
La Marque	\$49.70	Alvin (FY17 proposed)	\$80.73
Alvin (FY17 proposed)	\$48.70	La Marque	\$80.70
Friendswood	\$46.80	Rosenberg	\$72.58
Humble	\$45.20	Friendswood	\$71.80
Conroe	\$44.94	Conroe	\$71.39
Rosenberg	\$44.58	Freeport	\$70.20
Sugar Land	\$42.15	Pasadena	\$64.25
Bellaire	\$37.33	Texas City	\$62.89
Pasadena	\$35.00	Bellaire	\$62.83
Freeport	\$33.95	Humble	\$61.60
Texas City	\$30.99	Sugar Land	\$47.40
Katy	\$22.85	Katy	\$34.76

SANITATION FUND

The Sanitation Fund is used to account for operations of the solid waste collection and disposal services for residents of the City.

Sanitation Fund Revenues

The City’s ordinance requires that solid waste rates be increased, at minimum, based on the annual consumer price index rate for all urban consumers (CPI-U) for the Houston Galveston-Brazoria, Texas area. The ordinance also allows the consideration of other factors to determine any additional solid waste rate increase. The solid waste rate adjustment is equal to the percentage that the CPI-U has changed over the previous 12-month period.

The solid waste rate adjustment is equal to the percentage that the CPI-U has increased or decreased. The CPI-U percentage has increased by 1.4% over the previous year.



Sanitation Rates

Sanitation Charge	FY 16 Rate	1.4% increase	FY 17 Rate
Solid Waste Collection	\$14.68	\$0.21	\$14.89

The adopted budget includes total FY17 Sanitation Fund revenues of \$2,721,882 – a adopted 2.5% increase from the FY16 amended budget.

Sanitation Fund Expenses

The City has contracted with Waste Connections Inc. (formerly Progressive Waste Solutions) to provide sanitation services for the City of Alvin. The current contract expires September 30, 2020, and provides for a CPI-U cost adjustment and a cost of fuel adjustment. The FY17 combined CPI-U and fuel adjustment is a 3.547% rate reduction to the City for sanitation services (1.4% CPI-U + - 4.947% fuel adjustment).

While the FY17 contract renewal with Waste Connections Inc. has not been approved by council at the time of the submission of the FY17 adopted budget, the total FY17 adopted Sanitation Fund expenditures are projected to be \$2,495,128 – a 4.5% increase from the prior year’s amended budget.

SALES TAX FUND

The Sales Tax Fund is used to account for 2/3 of the total sales taxes received. The City Charter has designated these funds to be used to maintain streets, drainage, and sidewalks.

Sales Tax Fund Revenues

FY17 sales tax collections of \$4,326,317, reflect a 1.2% or \$52,638 increase from FY16.

Sales Tax Fund Expenditures

The following projects are included, but not limited to being funded from the Sales Tax Fund:

- Mustang Road
- Street Resurfacing and Road Construction program
- Asphalt Pavement Project
- Detention Improvements
- Sidewalk Improvement

HOTEL OCCUPANCY TAX FUND

Currently, there are 8 hotels in Alvin: Alvin Extended Stay, America’s Best Value Inn, Best Western Inn, Holiday Inn Express, Knights Inn, La Quinta Inn, Scottish Inn, and Super 8. The City collects a 7% hotel occupancy tax (HOT) on hotel room rentals in the city; and the State collects an additional 6%. Use of the City’s HOT funds are regulated by statute and can only be used to market Alvin as a destination for meetings, events, and/or tourism in an effort to increase hotel activity. Generally, this is accomplished via tourism and convention activities, promotion of the arts, and historical preservation



and restoration projects. HOT revenues have steadily increased, for example, FY12 revenues were \$257,158 and the City forecasts to end FY16 with \$312,251 in HOT revenues. Staff is projecting FY17 HOT revenues to be \$327,600; a 1.8% increase over the FY16 budget.

COMPENSATION & STAFFING

Maintaining a competitive compensation program is a major component to retain and attract qualified employees. This budget takes a large stride at restoring the competitiveness of our compensation plan. The City currently has a compensation plan that allows for a 2% annual increase for full time employees not covered under the Collective Bargaining Agreement. Staff proposes to continue this compensation plan for FY17.

In addition, City Council authorized funding for a compensation market study. To that end, the City hired Arthur J. Gallagher & Company to conduct a compensation study. The FY17 budget incorporates some of the recommendations from Arthur J. Gallagher & Company.

GROUP INSURANCE

The City provides health and dental benefits for full-time employees. Employees choosing dependent coverage reimburse the City for premiums through payroll deductions. The City's Health Plan consultant has informed us that there has been an increase in health claims during previous fiscal years. As a result, we should expect a 4% increase in health rates and a 9% increase in dental rates for FY17. This has been factored into the adopted FY17 budget. Currently the City pays 100% of the cost of health, dental, and vision for full time employees and 50% of the cost of health, dental, and vision for qualified dependents.

TEXAS MUNICIPAL RETIREMENT SYSTEM (TMRS)

The City participates in the Texas Municipal Retirement System (TMRS). TMRS is a statewide retirement system established in 1947 that provides retirement, disability, and death benefits for employees of participating cities. TMRS calculates the City's contribution rate based on an actuarial formula that takes into consideration the City's pension assets and liabilities. The City's contribution rate for 2017 will be 17.96% of gross salary. This is a 5.4% increase from the City's 2016 contribution rate of 17.04%.

TEXAS EMERGENCY SERVICES RETIREMENT SYSTEM (TESRS)

The Texas Emergency Services Retirement System administers a pension system administered by the State of Texas to provide pension benefits for emergency services personnel who serve without significant monetary remuneration. Currently, the City contributes \$175.00 per month to the TESRS



for each volunteer firefighter. Staff proposes to increase the City’s contribution to the TESRS to \$185 per month-- for each volunteer fire fighter. The City has approximately 50 volunteer fire fighters.

COMPUTER REPLACEMENT FUND

The computer replacement fund is an internal service fund used to account for the costs of replacing computer hardware. These activities are financed through charges to the user departments. The FY17 adopted budget reflects \$177,355 in expenditures for servers, switches, and citywide laptops/desktops that have reached their replacement cycle.

VEHICLE REPLACEMENT FUND

The purpose of this fund is to provide for the replacement of vehicles as necessary based upon mileage, age, and/or maintenance costs. Each department transfers a scheduled amount on an annual basis. To ensure future needs are met, all departments will transfer 100% of the scheduled contribution amount in FY17. The \$669,971 budget contains the replacement of 24 vehicles.

Department	Number of Vehicles to be Replaced
Police	15
Streets	2
Water/Sewer	2
EMS	2
Fire	2
Central Shop	1

FRANCHISE REPORT

Comcast Cable

On September 1, 2005, Senate Bill 5 changed the “franchising authority” from the cities to the State for all cable and video/communication providers. The projected annual revenues to be received in FY17 are approximately \$165,000.

Texas-New Mexico Power Company

Our current agreement, passed by Ordinance 04-LL, expired April 14, 2014; and it is currently in the process of being renewed. The projected annual revenues to be received in FY17 are approximately \$836,580.

Reliant Energy-Houston Lighting and Power Company

Reliant Energy-Centerpoint Energy serves a small portion of the City of Alvin and operates its electric utility system pursuant to Chapter 20 of the Code of Ordinances, City of Alvin, Texas. The projected annual revenues to be received in FY17 are approximately \$18,420.

Centerpoint Energy-Entex

By Ordinance No. 68-C the City Council granted a franchise to Houston Natural Gas Corporation (now “Reliant Energy-Entex”) to operate a natural gas pipeline system within the City to provide natural gas



service to the Community. The projected annual revenues to be received in FY17 are approximately \$60,000.

AT&T

As a result of HB 1777 (codified as Chapter 283 of the Local Government Code) which became effective on September 1, 1999, the City has no franchise agreement with AT&T or other certified telecommunication providers. The Public Utility Commission has established the access line rates under the statute for such providers. The projected annual revenues to be received in FY17 are approximately \$200,000.

REAL PROPERTY AND CAPITAL ASSETS

A copy of the insured real property inventory and the audited capital asset listing are available for review in the Finance Office.

In conclusion, to all of our council members, thank you for your guidance; and staff looks forward to offering all the support you need to help you with your duties and responsibilities.

Sincerely,

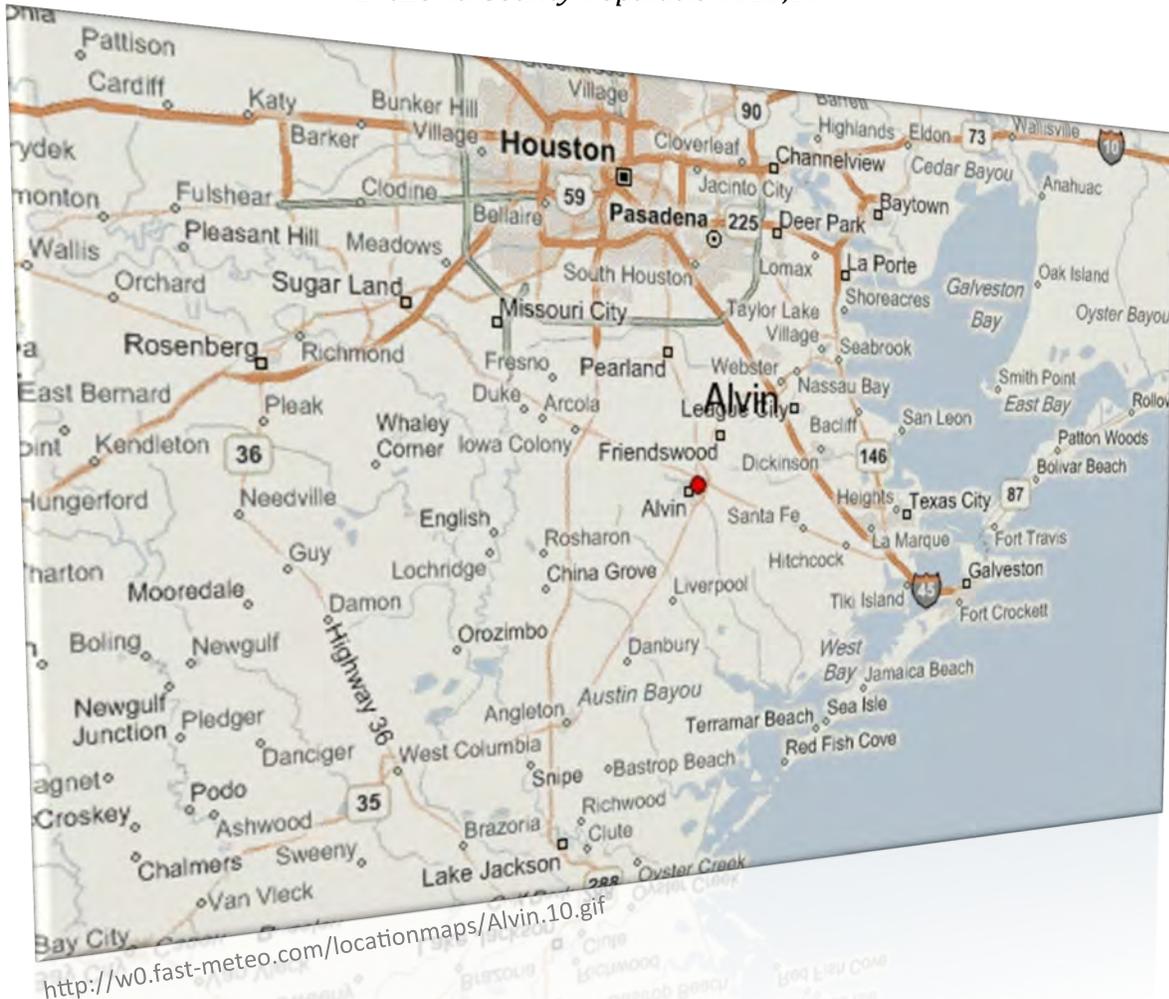
Sereniah Breland
City Manager

City of Alvin, Texas

Population 24,236

Land Area 36.3 square miles

Brazoria County Population 313,166



<http://w0.fast-meteo.com/locationmaps/Alvin.10.gif>

W

elcome to Alvin, Texas!

Located twenty five miles southeast of Houston, in northern Brazoria County. Alvin is home to 24,236 residents and has much to offer our citizens and visitors alike. Alvin is within easy commuting distance from NASA Johnson Space Center, the gulf coast Petrochemical industries and the Galveston beaches. Major highways serving the community are State Highway 35, State Highway 6, State Highway 288 and FM 528 to Interstate 45.

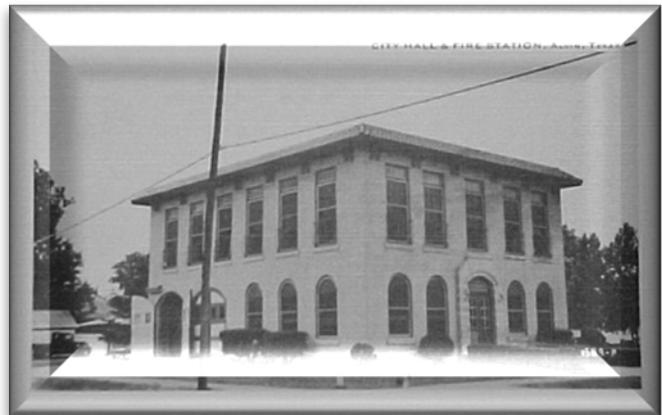


Alvin History

In 1845 Elisha and Missouri Thomas were the first documented family to arrive in the area brought by the cattle industry. They settled near Mustang Slough south of the present day Hillcrest Village Subdivision. The Santa Fe Railroad was expanding westward from Galveston. It needed loading plans and a supply of fresh water at a location along the proposed tracks.

In 1872 the railroad hired Alvin Morgan to find a location for the stocks pens and water storage tank. He moved to the area and constructed a house in 1879. As the area developed and more settlers moved in to the area he opened a general store and saloon. He then later moved a box car from the railroad and converted it into a post office. When the population reached 49 the residents proclaimed the area a town and named it Morgan after the original resident. Upon learning of another Morgan, Texas, the residents remained it Alvin. Alvin was officially incorporated in 1893, making it the oldest incorporated settlement in Brazoria County.

Alongside the cattle industry, agriculture began to develop in the early 1900's. Strawberries, oranges, pears and figs were grown in Alvin, as well as Cape Jasmine flowers. Hard freezes put an end to the citrus cultivation. Rice became a major agriculture commodity in the early 1930's and added to Alvin's economic growth. Oil was also discovered around that time in Brazoria County and continues to play a big part in the economy of the area.



City Hall & Fire Station, Alvin, Texas

The City of Alvin today continues to grow and develop each year. The city now has a population over 24,000 and growing. Located in northern Brazoria County Texas, Alvin has much to offer residents and visitors alike.

Alvin Community College

Alvin Community College is a public community college. For over 65 years, ACC has provided education opportunities in broad range of programs; from certificate programs to Associate Degrees, including university transfer courses. ACC has a strong commitment to diversity and lifelong learning.

The main campus is located at 3110 Mustang Rd., and can be accessed from SH 35 bypass, near the Nolan Ryan Center. ACC Pearland is located in the heart of historic downtown Pearland, at 2319 North Garland Blvd., just off FM 518. In the fall of 2008, ACC expanded westward, offering night classes in Manvel at Manvel High School, and in Shadow Creek Ranch at Nolan Ryan Jr. High School. ACC is primarily a 2 year institution, but through teaming with the University of Houston, ACC is offering senior level courses at local campuses.



Alvin Independent School District



Alvinisd.schoolwires.net

AISD's mission is to "offer exemplary programs enabling all students to possess the ability to learn for the rest of their lives and become productive citizens". They are committed to excellence in academic performance, which has earned them accreditation and a recognized rating from the Texas Education Agency. AISD is growing each year, as enrollment continues to grow by approximately 1,000 students each year. The district is composed of two high schools, six junior high schools, fifteen elementary schools, one academic alternate school and one behavior alternative school; all within 252 square miles in northern Brazoria County and serving eight surrounding communities.

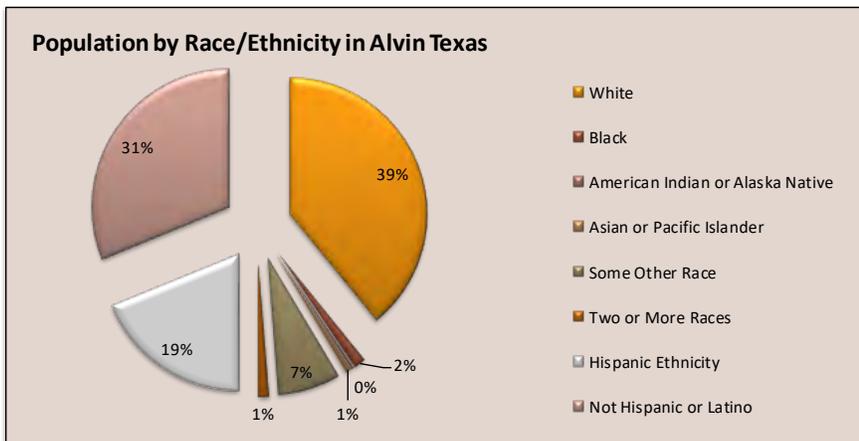


Demographics

Population Demographics

	<u>2000 Census</u>
Alvin City Limits	21,413
<i>Estimated Current</i>	24,236
Brazoria County	241,767
<i>Estimated Current</i>	313,166

	<u>2000 Census</u>	<u>2010 Census</u>	<u>2014 Estimates</u>	<u>2019 Projections</u>
<u>Population by Gender</u>				
Male	21,287	23,232	24,486	25,349
Female	21,265	23,186	24,492	25,246
<u>Population By Age</u>				
0-4	3,532	3,662	3,666	3,883
5-14	7,156	6,840	7,076	7,163
15-19	3,556	3,701	3,429	3,225
20-24	2,896	3,204	3,566	3,384
25-34	6,109	6,172	6,943	7,412
35-44	7,212	6,162	6,316	6,331
45-54	5,325	6,628	6,838	6,262
55-64	3,416	5,181	5,709	6,210
65-74	2,161	2,992	3,404	4,280
75-84	899	1,473	1,563	1,905



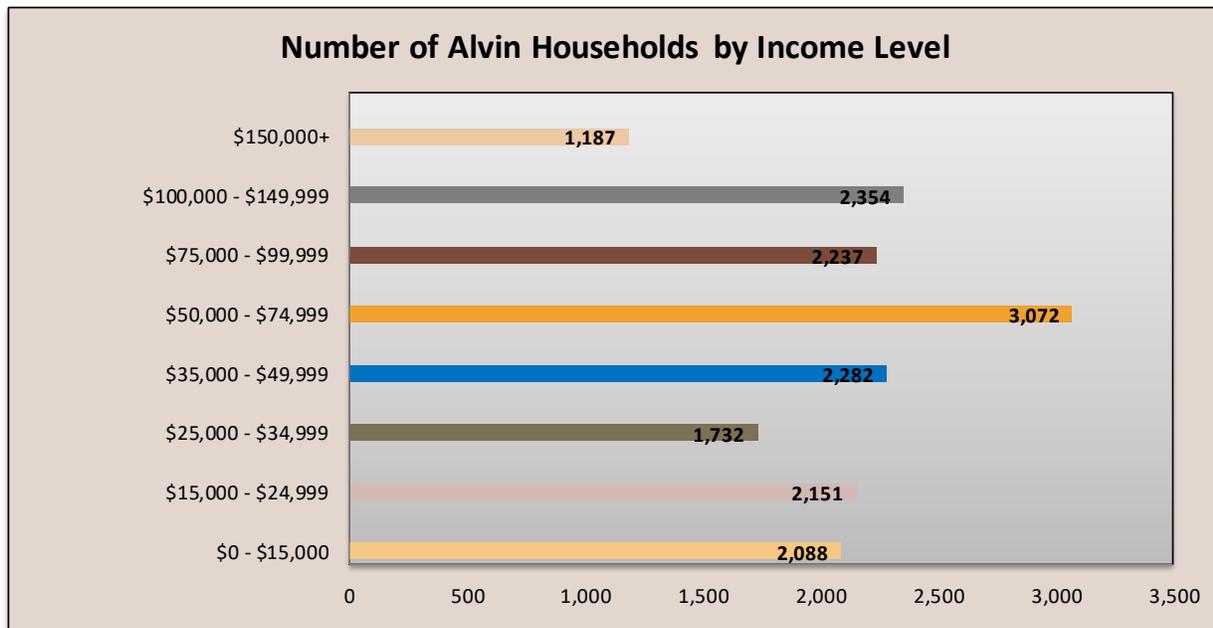
Source: 2016 from www.alteryx.com

The following information based on a 5-mile radius from downtown Alvin, Texas



Demographics

	<u>2000 Census</u>	<u>2010 Census</u>	<u>2014 Estimate</u>	<u>2019 Projections</u>
Median Age	31.8	34.4	34.7	35.3
Housing Units				
Total Housing Units	15,838	17,612	18,535	19,230
Owner Occupied	n/a	6,784	7,009	7,222
Renter Occupied	n/a	4,803	5,051	5,228
Vacant	1,099	1,489	1,433	1,510
Educational Attainment				
Age 25+ Population	25,410	29,011	31,240	32,940
High School Graduate	7,646	8,311	9,214	9,761
Some College- No Degree	6,753	7,085	7,471	7,854
Associates Degree	1,827	2,677	2,934	3,100
Bachelor's Degree	2,343	2,900	3,217	3,414
Graduate Degree	887	1,203	1,255	1,310



Source: 2016 from www.alteryx.com

Demographics

Major Employers

Alvin Independent School District	2,520
Empereon Constar	600
Alvin Community College	545
Wal-Mart	520
Ascend Performance Materials	470
INEOS Olefins & Polymers	440
Ron Carter	320
Team	257
City of Alvin	216
Diversified Ceramics	91
BeAed	200

College/University in Alvin

Alvin Community College located at
3110 Mustang Road, Alvin

Other Colleges/Universities with over 2,000 students near Alvin

San Jacinto College- South Campus (14 miles)
San Jacinto College- Central Campus (20 miles)
University of Houston-Pearland (13 miles)
University of Houston- Clear Lake (18 miles)
University of Houston- Downtown (24 miles)
Texas Southern University (24 miles)
Rice University (25 miles)
University of St. Thomas (26 miles)

Airports certified for carrier operation nearest to Alvin

William P. Hobby (17 miles)
Ellington Field (17 miles)
Brazoria County (24 miles)

Other public use airports nearest to Alvin

Alvin Airpark (1 mile)
Wolfe Airpark (6 miles)
Pearland Regional (9 miles)

Hospitals/Medical Centers near Alvin

First Choice Emergency Room (1.8 miles)
Clear Lake Regional Medical Ctr (12.3 miles)
Memorial Hermann Southwest (13.5 miles)

Amtrak Station

Located at 902 Washington Ave, Houston, Tx
(18 miles)

Banks

First National Bank of Alvin
First State Bank
Guaranty Bank
Hometown Bank of Alvin
Moody National Bank
Regions Bank
Texas Advantage Bank
Wells Fargo Bank
Wood Forest National Bank

Savings & Loans Association

Chocolate Bayou Community FCU
Associated Credit Union of Texas

Hotel Accommodations

Americas Best Value Inn & Suites
Best Western Alvin Inn
Super 8 Alvin
Holiday Inn Express & Suites
Knights Inn
LaQuinta Inn & Suites
Scottich Inn

Communications

Newspapers-
The Alvin-Sun Advertiser
The Facts
Houston Chronicle

Alvin Historical Museum



The Alvin Historical Museum is located at 300 W Sealy St. Visitors can tour the museum exhibits every Thursday and Friday from 11:00am to 3:00pm. Visitors can also enjoy the gift shop which offers items such as calendars, ornaments and 1915 directories.

Thelma L. Anderson YMCA



Located off South Highway 35, members can enjoy activities such as Spinning class, Water Fitness, and Family Fun Night. The YMCA offers child care, after school programs, and summer programs along with a wide variety of programs for seniors.

Bayou Wild Life Zoo



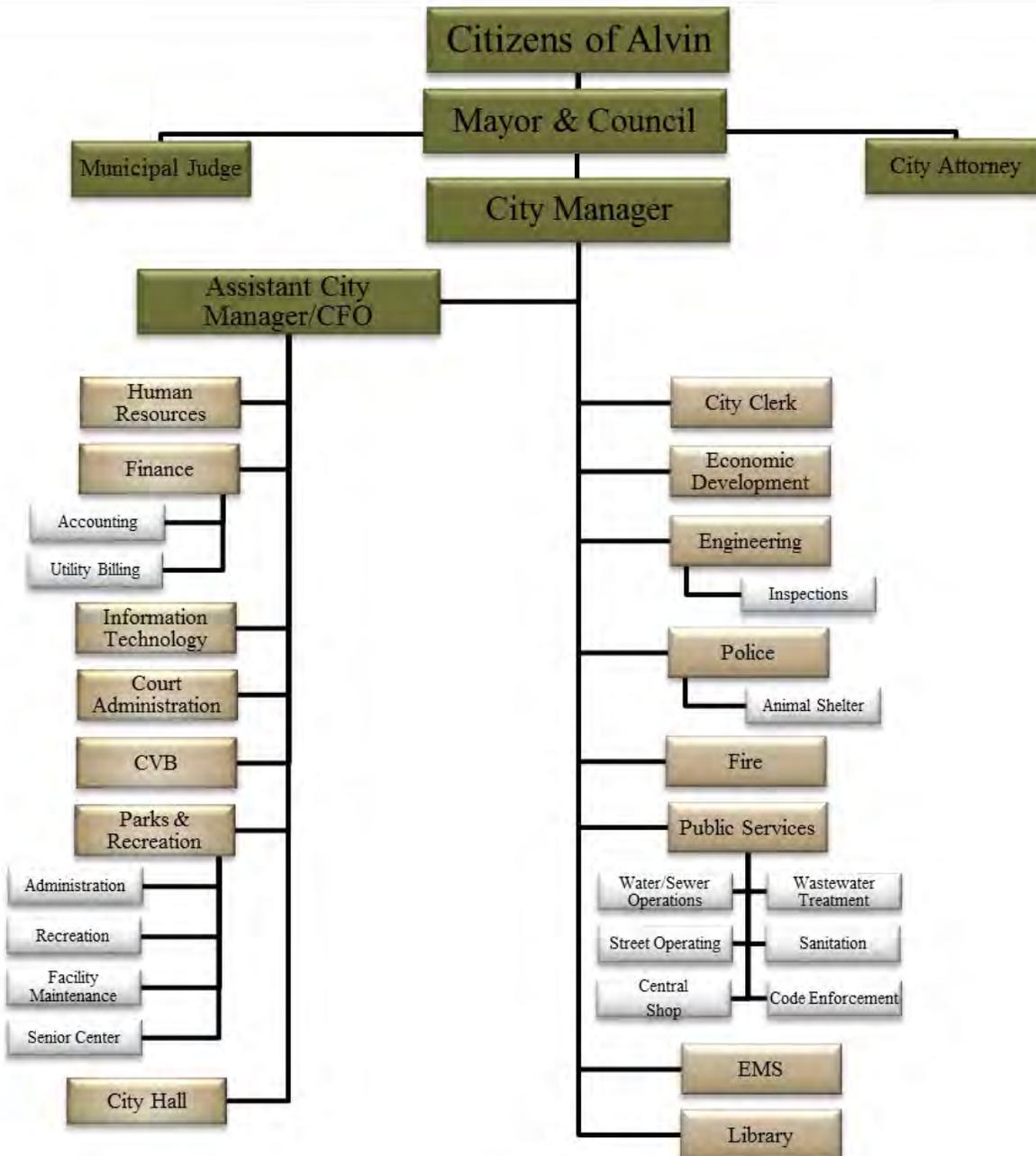
Take your family on an exciting wild-life adventure at Bayou Wildlife Zoo, in Alvin, TX. You can see and feed animals from all over they world up close as they roam freely across 80 acres of natural habitat.

Froberg Farms



Visitors are offered an opportunity to tour the facility and pick their own homegrown fruits and vegetables. They are located off Highway 6.

Citywide Organizational Chart



CITY ADMINISTRATORS



Sereniah Breland
City Manager



Bobbi Kacz
City Attorney



Junru Roland
Assistant City Manger/CFO



Dixie Roberts
City Clerk



Larry Buehler
EDC Director



Robert Lee
Police Chief



Rex Kessel
Fire Administrator



Michelle Segovia
City Engineer



Ron Schmitz
EMS/EMC Director



Dan Kelinske
Parks & Recreation Director



Brian Smith
Public Services Director



ORDINANCE NO. 16-X

AN ORDINANCE OF THE CITY OF ALVIN, TEXAS ADOPTING THE BUDGET FOR THE CITY OF ALVIN, TEXAS FOR FISCAL YEAR 2016-17; DIRECTING THE CITY CLERK TO POST A COPY OF THE BUDGET ON THE CITY OF ALVIN WEBSITE; AND SETTING FORTH OTHER PROVISIONS RELATED THERETO.

WHEREAS, State Law and the City's Home Rule Charter require that the City enact an annual budget: and

WHEREAS, the City desires to comply with sound budgetary principles and protect the citizens of the City by maintaining a fund balance adequate to cover the needs of the City during fiscal year 2016-17; and

WHEREAS, the budget for fiscal year 2016-17 reflects Council's best efforts at providing a balanced budget and maintaining the necessary fund balance to meet the City's needs; **NOW, THEREFORE,**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS;

Section 1. That the City Council hereby adopts the recitals and findings set forth in the preamble hereof.

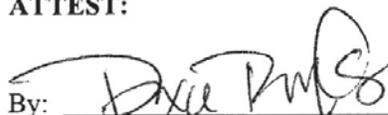
Section 2. That the City Council hereby adopts the City of Alvin Annual Budget for fiscal year 2016-17, a copy of which is attached hereto and incorporated herein by reference. Such budget is adopted by the favorable vote of a majority of the members of the City Council of the City of Alvin in a Council meeting duly assembled in accordance with Article VII of the Home-Rule Charter of the City of Alvin, Texas.

Section 3. That the City Council files the budget with the City Clerk and directs the City Clerk to post a copy of the budget on the City of Alvin website.

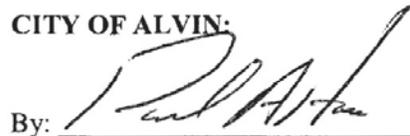
Section 4. Open Meetings Act. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't Code.*

PASSED AND APPROVED on the 15 day of September, 2016.

ATTEST:

By: 
Dixie Roberts, City Clerk

CITY OF ALVIN:

By: 
Paul A. Horn, Mayor



ORDINANCE NO. 16-Y

AN ORDINANCE OF THE CITY OF ALVIN, TEXAS, LEVYING A PROPERTY TAX RATE FOR THE YEAR 2016; DIRECTING THE TAX ASSESSOR-COLLECTOR TO ASSESS, ACCOUNT FOR, AND DISTRIBUTE THE PROPERTY TAXES AS HEREIN LEVIED.

WHEREAS, Section 26.05 (a) of the Tax Code requires taxing authorities to adopt a property tax rate by September 30 of each year or within sixty (60) days after receipt of the certified appraisal roll; and

WHEREAS, Section 26.05 (a) of the Tax Code requires the total property tax rate be approved in two components: (1) Maintenance and Operations; and (2) Debt Service; and

WHEREAS, Section 26.05 (b) of the Tax Code requires that if the ordinance sets a tax rate that, if applied to the total taxable value, will impose an amount of taxes to fund maintenance and operation expenditures of the taxing unit that exceeds the amount of taxes imposed for that purpose in the preceding year, the taxing unit must include in the ordinance in type larger than the type used in any other portion of the ordinance the following statement; "THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE"; and if the tax rate exceeds the effective maintenance and operations rate, include the following statement: "THE TAX RATE WILL EFFECTIVELY BE RAISED BY (INSERT PERCENTAGE BY WHICH THE TAX RATE EXCEEDS THE EFFECTIVE MAINTENANCE AND OPERATIONS RATE) PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$(INSERT AMOUNT)."

WHEREAS, Section 26.05 (b) of the Tax Code is applicable this year because the tax rate to be adopted exceeds the effective tax rate, and exceeds the effective maintenance and operations rate. **NOW, THEREFORE;**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS:

That there be and is hereby levied for the year 2016 on all real and personal property within the City limits of the City of Alvin, Texas, except so much thereof as may be exempt by the Constitution and laws of the State of Texas and of the United States the following:

Section 1. An ad valorem tax of and at the rate of \$0.723607 on the One Hundred Dollars valuation of the real and personal property and mineral royalties owned within the City limits of Alvin on the first day of January 2016 to provide for the current expenses of the City of Alvin, Texas (General Fund).

Section 2. An ad valorem tax of and at the rate of \$0.01414669 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2016 to pay current interest and to provide a Sinking Fund on the General Obligation Refunding Bonds, Series 2012.



Section 3. An ad valorem tax of and at the rate of \$0.01682049 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2016 to pay current interest and to provide a Sinking Fund on the General Obligation Refunding Bonds, Series 2011.

Section 4. An ad valorem tax of and at the rate of \$0.02787462 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2016 to pay current interest and to provide a Sinking Fund on the Certificate of Obligations, Series 2011.

Section 5. An ad valorem tax of and at the rate of \$0.01555164 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2016 to pay current interest and to provide a Sinking Fund on the Tax Anticipation Note, Series 2013.

Section 6. Taxes are to be calculated on the basis of one hundred percent (100%) of assessed value for the 2016 tax year.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 9.44 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$11.06.

A total tax rate of all property was set at \$0.798000 per One Hundred Dollars valuation, and such total tax rate was adopted by favorable majority of the members of the City Council of the City of Alvin, Texas in a Council meeting duly assembled in accordance with the Home-Rule Charter of the City of Alvin, Texas and such action is hereby ratified, confirmed and affirmed.

Section 7. That the recorded vote of the City Council on this ordinance is:

Council Members voting FOR adoption:

Gabe Adame

Adam Arendell

Scott Reed

Brad Richards

Glenn Starkey

Keith Thompson



Council Members voting AGAINST adoption:

Chris Sanger

Council Members absent:

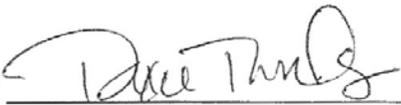
Section 8. This ordinance is adopted in compliance with Article VII of the City Charter.

Section 9. Open Meetings Act. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't Code.*

PASSED AND APPROVED on the 15 day of September 2016.

ATTEST:

CITY OF ALVIN, TEXAS:

By: 
Dixie Roberts, City Clerk

By: 
Paul A. Horn, Mayor

Budget Process

General Budget Requirements

Budget Process

The budget process is an instrumental key to the development of the City of Alvin's strategic plan. This allows the departments an opportunity to reassess goals and objectives and determine a means for accomplishing them. Budget preparation begins eight months prior to the Council adoption of the final budget in September.

- The City Manager, between 60 to 90 days prior to the start of each fiscal year, shall submit to the Council a proposed budget. It should provide a complete financial plan for the fiscal year and shall be prepared in accordance with generally accepted accounting standards and guidelines established by the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).
- The budget and all supporting schedules shall be filed with the City Clerk, submitted to the council and shall be a public record. The City Manager shall provide copies for distribution to all interested parties.
- The Council shall fix the time and place of a public hearing on the budget and shall cause to be published in the official newspaper of the city, a notice of hearing setting forth the time and place thereof at least five days before the date of such hearing. All interested parties shall be given an opportunity to be heard for or against any item or the amount of any item contained.
- Prior to October 1, the budget shall be enacted by a favorable majority of the members of the council.
- Upon adoption, the budget shall be in effect for the fiscal year. A copy of the budget as finally adopted shall be filed with the City Clerk and the City of Alvin Library. The final budget shall be reproduced and electronic versions and/or printed copies shall be made available for the use of all offices, departments and agencies and for the use of all interested persons and organizations.
- From the effective date of the budget, budget adjustments within a department are approved by the City Manager or designee. All supplemental appropriations for a department should be approved by the City Council.

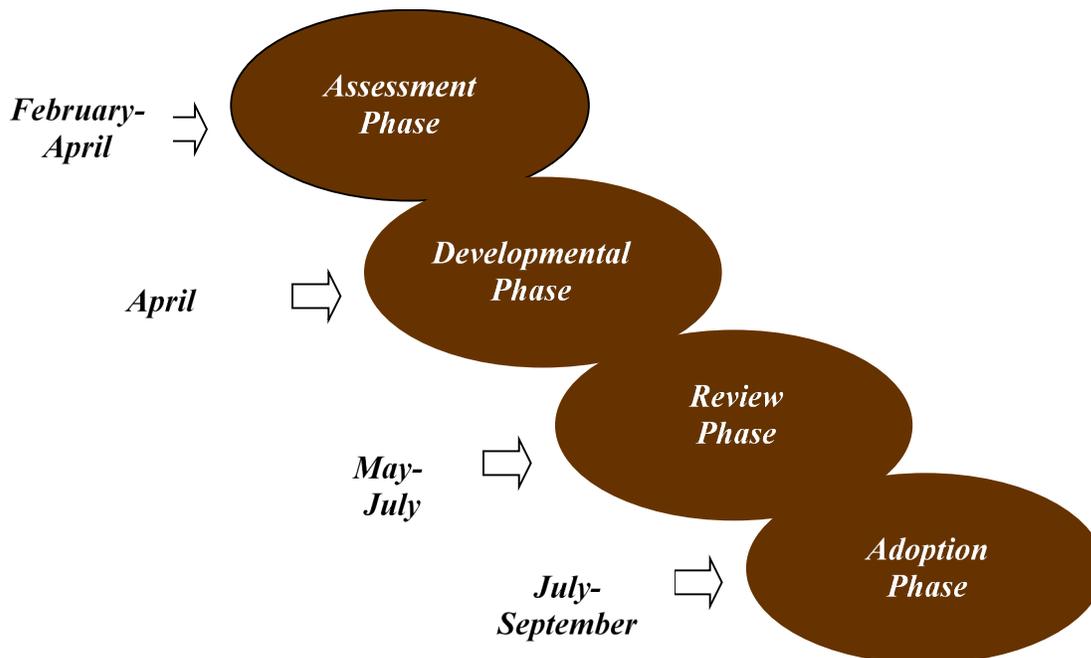
Budget Phases

- Assessment Phase- This phase consists of assessing our current financial conditions and determining the existing needs within the City, evaluating short and long range economic and financial forecasts. Community feedback is extremely important in helping to establish priorities and determines a means of accomplishing those objectives for the coming budget year(s). Recommendations from the Parks Board, Planning Commission and City Departments are also reviewed.

Time Frame: February through April

Budget Process

- **Developmental Phase-** The development phase begins with distribution of budget instructions to all departments. Departments begin the process of developing program budgets addressing program objectives, setting goals and prioritizing needs for each program. Short term and long term operating needs and capital outlay requests are determined during this phase.
Time Frame: April
- **Review Phase-** This phase begins with the submission of budgets by each department. The City Manager begins reviewing departmental budgets and objectives to ensure that City needs and Council priorities are being met while maintaining the fiscal integrity of the City. The City Manager meets with each department head to review their budget with the end result being the creation of a balanced budget the City Manager will submit to Council for adoption.
Time Frame: May- July
- **Adoption Phase-** A proposed budget is presented to City Council by the City Manager. Work sessions are held by Council to review the proposed budget. A special City Council meeting is held for Council to vote to exceed the effective tax rate along with public hearings on the proposed budget and property tax rate. The adoption phase concludes with the adoption of the Budget and Tax Rate Ordinances in September. The new fiscal year begins October 1st.
Time Frame: July through September





Budget Process

- The council shall have the power under the provisions of the state law to levy assess and collect an annual tax upon real and personal property within the city to the maximum provided by the constitution and laws of the State of Texas. The city council shall also have the power to levy other taxes consistent with the laws of the State of Texas.
- All real and personal property within the city not expressly exempted by law shall be subject to annual taxation.
- The amount in the final adopted budget shall be the determination of the amount of the levy for the purposes of the city in the corresponding tax year; provided, however, that in no event shall such levy exceed the legal limit provided by the constitution and laws of the State of Texas.

Balanced Budget

- Article VII, Section 14 of the Alvin Code of Ordinance states the total estimated expenditures of all fund types shall not exceed the total estimated resources of each fund (prospective income plus cash on hand). There may be instances when the City plans to spend fund balances from previous years on one time or non-routine expenditures. The City considers the budget to be balanced in this case, contingent upon the funding from previous years being available.



City of Alvin FY 2017 Budget Calendar

February 11	Thursday	Council Retreat (goals & objectives)
March 17	Thursday	Council Retreat (goals & objectives)
March 28	Monday	Kick-off meeting for FY 17 Budget
April 25	Monday	Deadline for department-requests to be submitted to the Finance Department (including recommended fee changes)
May 2 - May 13		City Manager, Assistant City Manager and Controller meet with Department Heads
May 16	Monday	2016 preliminary values received from Appraisal District
May 26	Thursday	City Manager, Assistant City Manager & Controller complete all FY16 revenue forecast and FY17 revenue budget for major funds
June 1 – June 25		City Manager and Assistant City Manager balance the budget
July 21	Thursday	City Manager proposes budget Sets date and time for public hearing on the budget
July 25	Monday	2016 certified values received from Appraisal District
August 4	Thursday	<u>Special Meeting</u> - 5:00pm budget workshop with city council <u>Regular Council Meeting</u> - vote to exceed the effective tax rate Set date and time for 2 public hearing on tax rates: August 18 and September 1 Continuous Internet Notice of Tax Rate Hearings begins
August 11	Thursday	Publish notice of public hearings on tax increase at least 7 days before public hearing
August 13	Saturday	Publish notice of proposed budget hearing at least 5 days prior to public hearing
August 18	Thursday	<u>Special Meeting</u> - 6pm budget workshop with city council <u>Regular Council Meeting</u> - Public hearing on budget 1 st public hearing on tax rate at least 3 days before 2 nd hearing
August 29	Monday	72-hour notice for 2 nd public hearing on tax rate
September 1	Thursday	2 nd public hearing on tax rate Schedule and announce meeting to adopt tax rate
September 12	Monday	72 hour notice for meeting to adopt the tax rate
September 15	Thursday	Fees adopted Budget and Tax Rate Adopted

Accounting System

Description of Funds and Fund Types

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenue, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent the means by which spending activities are controlled. The City uses six fund types and two account groups.



GOVERNMENTAL FUNDS- Governmental type activities are accounted by four fund types, which are the General Fund, Special Revenue Fund, Capital Projects Fund and Debt Service Fund.

- ◆ **General Fund (Fund 111)** - The General Fund is used to account for all financial transactions which are not accounted for in another fund. The principal source of revenues of the General Fund is property taxes, sales taxes, franchises, and fines and forfeits. Expenditures are for general government, finance, public safety, public works, culture parks maintenance and recreation, community development and other community services.
- ◆ **Special Revenue Funds** - The Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, or major capital projects) that are legally restricted to expenditures for special purposes. Special revenue funds include State of Texas and Federal grants as well as Hotel/Motel tax revenues. The City has the following special revenue funds:

Hotel/Motel Tax Fund (Fund 121) - Revenues are from a room occupancy tax with expenditures for the promotion of tourism and the convention and hotel industry.

Special Investigation Fund (Fund 123) - This fund receives a share of money and property seized during drug related arrests. The funds are used by the police department for investigations involving drugs.

Municipal Court Building Security Fund (Fund 124) - This fund is set up to account for monies collected and used from Municipal Court fees required by state law for Municipal court building security purposes.

Municipal Court Technology Fund (Fund 125) - This fund is set up to account for monies collected and used from Municipal Court fees as required by state law for Municipal technology purposes.



Accounting System
Description of Funds and Fund Types

Fire Capital Fund (Fund 126) - To account for revenue received from the Emergency Services District to purchase fire capital.

Juvenile Case Manager Fund (Fund 128) - This fund is set up to account for monies collected and used to finance the salary and benefits of a Juvenile Case Manager employed by the City of Alvin Municipal Court.

Park Dedication Fund (Fund 129) - To account for Park land dedication and park development fee requirements that promote the development of additional neighborhood parks to retain sufficient park land for use by the current residence and sufficient park land for the new neighborhoods.

Public Education & Government (PEG) Fund (Fund 130) - To account for 1% of the cable operator's gross receipts. These funds are restricted by federal law; and may be used only for capital costs related to PEG access facilities.

Donations Fund (Fund 512) - To account for donations received by the City. Funds are expended as specified by the donation.

Senior Fund (Fund 513)- To account for funds contributed for designated activities.

TIRZ Funds (Fund 801,802,803) - To accounts for revenues received from Tax Incremental Reinvestment zones (Star State, Savannah Plantation and Kendall Lakes)

- ◆ **General Projects Fund (Fund 311)** - The General Projects Fund provides for a wide variety of Capital Projects including occasional large equipment purchases. The major revenue source for this fund comes from the General Operating Fund.
- ◆ **Sales Tax-Street Improvements Fund (Fund 312)** - The Sales Tax Street Improvement Fund is used to account for a portion of the Sales taxes received that Council has designated to be used for street projects, to support the streets and provide engineering and maintenance support of street. The primary source of revenue is two-thirds (2/3) of sales tax revenue received by the City.
- ◆ **Debt Service Fund (Fund 411)** - The Debt Service is used to account for the payment of interest and principal on all general obligation debts of the City secured by property taxes. The primary source of revenue for debt service is property taxes.
- ◆ **Permanent Fund (Fund 511)** - The Permanent Fund is used to account for the handling and maintaining of the City's Cemetery.

Accounting System
Description of Funds and Fund Types



PROPRIETARY FUND

◆ **Enterprise Funds**

The Enterprise Funds are proprietary funds used to account for operations that are financed and operated in a manner similar to private business enterprises- where the intent of the government's council is that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the government's council has decided that periodic determination of net income is appropriate for accountability purposes.

***Impact Fees (Fund 210)** - To account for revenues collected for water and/or sewer sanitary facilities imposed on new development by the city in order to fund or recoup the costs of capital improvements or facilities expansions necessitated by and attributable to such new development.*

***Water & Sewer (Fund 211)** - To account for revenues and expenses for water and sewer services for the residents of the City.*

***Sanitation (Fund 212)** - To account for the revenues and expenses for solid waste collection, disposal services for the residents of the city and recycling education.*

***Emergency Medical Services (Fund 213)** - To account for revenues and expenses for emergency medical service for the residents of Alvin and the surrounding area.*



INTERNAL SERVICE FUND- Internal Service funds are used to account for operations services provided by one department to other departments in the City on a cost reimbursement basis.

- ◆ **Central Shop (Fund 611)** - To account for revenues and expenses for central shop which handles the maintenance of vehicles and equipment for the different departments of the City.
- ◆ **Vehicle Replacement Fund (Fund 612)** - To account for the accumulation of vehicle replacement cost and purchase of vehicles.
- ◆ **IT Maintenance Fund (Fund 613)** – To account for all expenditures, materials & supplies, contractual & capital outlay related to information technology.
- ◆ **IT Replacement Fund (Fund 614)** - To account for the accumulation of computer replacement cost and purchase of computers.

Accounting System

Description of Funds and Fund Types



ACCOUNT GROUPS

- ◆ **General Fixed Assets Account Group** - This account is established to account for the fixed assets owned by the City exclusive of those relating to proprietary fund operations. Expenditure transactions to acquire general fixed assets occur in the General Fund, Special Revenue Funds and Capital Projects Fund.



BASIS OF ACCOUNTING

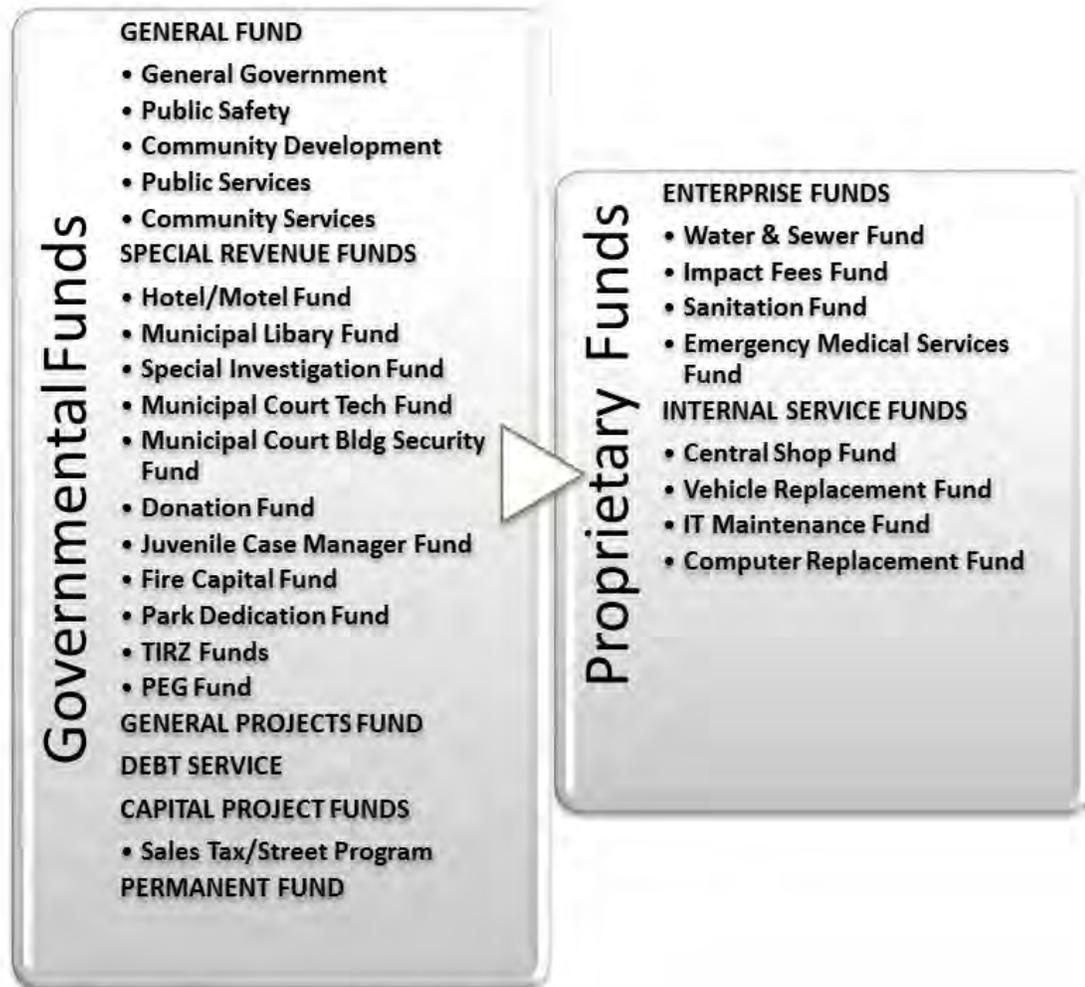
- ◆ **Governmental Funds**- The City's accounting records for general governmental operations, including the Capital Project Fund, use the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the services and/or goods are received and the liabilities incurred.
- ◆ **Proprietary Funds**- The City's proprietary activities are maintained on the accrual basis under which revenues are recognized when earned, and expenditures are recorded when the liabilities are incurred.



BASIS OF BUDGETING

- ◆ The City of Alvin annual budgets are prepared and adopted on a basis consistent with generally accepted accounting principles (GAAP) for all governmental and proprietary funds.
 - **Governmental Funds Budgets** – Presented using the current resource measurement focus and modified accrual basis of accounting. Revenue and other governmental fund resources are recognized in the accounting period in which they become susceptible to accrual- when they become both measurable and available to finance current operating expenditures for the fiscal period.
 - **Proprietary Fund Budgets**- Presented using the economic resource measurement focus and accrual basis of accounting. Revenue is recognized when earned, and expenditures are recognized when they are incurred. For example, unbilled utility revenues (earned) are accrued and reported in the financial statements the same way they are incorporated.

City of Alvin Fund Structure



Financial Management Policies

Financial Reporting Policies

- The City's accounting and financial reporting systems will be maintained in conformance with current accepted principles and standards of the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).
- An independent public accounting firm will perform an annual audit.

Debt Service Policies

- Long-term debt will not be issued to finance current operations.
- The final maturity date for any long-term debt will not exceed the expected useful life of the capital improvement so financed.
- Long-term debt will not exceed the City's resources for repaying the debt.
- The city shall have the power to borrow money on its credit, and to issue general obligation bonds for public improvement or any other purpose not prohibited by the constitution and laws of the State of Texas, and to issue refunding bonds to refund outstanding bonds of the city previously issued. All such bonds shall be issued in conformity with the laws of the State of Texas.
- The city shall have the power to borrow money for the purpose of constructing, purchasing, improving or repairing of public utilities, recreational facilities or any other self-liquidating municipal function not prohibited by the constitution or laws of the State of Texas and to issue revenue bonds payable solely from the properties and/or income from those public utilities or recreational facilities.

Personnel Policy

- The City of Alvin's goal is to attract and retain qualified personnel in the City organization by offering a competitive salary and benefit package.
- All full-time and regular part-time positions are carefully evaluated in order to compete with the local job market. New positions are created based on actual needs by a particular department or departments to meet the service delivery needs of the community.



Financial Management Policies

- The City periodically utilizes community service programs for parks and community clean up and beautification. Also, the City makes effective use of temporary agency employees.

Fixed Assets

- These assets will be reasonably safeguarded and properly accounted for, and prudently insured. A fixed asset of the City shall be defined as a purchased or otherwise acquired piece of equipment, vehicle, furniture, fixture, capital improvement, addition to existing capital investments, land or buildings, with the cost or value of such acquisition being \$10,000 or more with an expected useful life greater than one year.

Fund Balance Policy

Resolution No. 11-R-22 approved by City Council on July 7, 2011 adopted the City of Alvin Fund Balance Policy. The purpose of this policy is to establish a key element of the financial stability of the City by setting guidelines for fund balance. Unassigned fund balance is an important measure of economic stability. It is essential that the City maintain adequate levels of unassigned fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances. The fund balance also provides cash flow liquidity for the City's general operations.

Definitions

Fund Equity – A fund's equity is generally the difference between its assets and its liabilities.

Fund Balance – An accounting distinction is made between the portions of fund equity that spendable and nonspendable. These are broken up into five categories:

- 1) **Nonspendable fund balance** – includes amounts that are not in a spendable form or are required to be maintained intact. Examples are inventory or permanent funds.
- 2) **Restricted fund balance** – includes amounts that can be spent only for the specific purposes stipulated by external resource providers either constitutionally or through enabling legislation. Examples include grants and child safety fees.
- 3) **Committed fund balance** – includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.
- 4) **Assigned fund balance** – comprises amounts *intended* to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.
- 5) **Unassigned fund balance** – is the residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose.

Policy

Committed Fund Balance

- The City Council is the City's highest level of decision-making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Council at the City's Council meeting. The resolution must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.

Assigned Fund Balance

- The City Council has authorized the City's Chief Financial Officer and/or City Manager as the officials authorized to assign fund balance to a specific purpose as approved by this fund balance policy.



Fund Balance Policy

Minimum Unassigned Fund Balance

General Fund-It is the goal of the City to achieve and maintain an unassigned fund balance equal to 25% of expenditures. The City considers a balance of less than \$1,500,000 to be cause for concern, barring unusual or deliberate circumstances.

If unassigned fund balance falls below the goal or has a deficiency, the City will take immediate action which includes the following until fund balance is replenished.

- Deferral of capital equipment purchases
- Deferral of percentage annual funding to replacement funds
- Deferral of pay-as-you go capital improvements
- Expenditure reductions
- Deferral of certain positions
- Hiring freezes
- Use of volunteers
- Increase fees
- Reduce work hours with subsequent reduction in pay
- Eliminate positions which may require laying off employees if there are not other vacant positions for which they are qualified

Debt Service Fund-It is the goal of the City to achieve and maintain an unassigned fund balance equal to 50% of annual debt service expenditures.

Sales Tax Fund-It is the goal of the City to achieve and maintain an unassigned fund balance equal to 25% of expenditures. The City considers a balance of less than 15% of annual revenues to be cause for concern, barring unusual or deliberate circumstances.

If unassigned fund balance falls below the goal or has a deficiency, the City will take immediate action which includes the following until fund balance is replenished.

- Deferral of capital equipment purchases
- Deferral of percentage annual funding to replacement funds
- Deferral of pay-as-you go capital improvements
- Expenditure reductions
- Deferral of certain positions
- Hiring freezes
- Use of volunteers
- Reduce work hours with subsequent reduction in pay
- Eliminate positions which may require laying off employees if there are not other vacant positions for which they are qualified

Order of Expenditure of Funds

When multiple categories of fund balance are available for expenditure (for example, a construction project is being funded partly by a grant, funds set aside by the City Council, and unassigned fund balance), the City will start with the most restricted category and spend those funds first before moving down to the next category of available funds.

Administrative Policy

Budget Management and Adjustments

The object of this policy is to establish guidelines and procedures necessary to effectively administer and control the annual budget, a financial plan of operation for the City and the provision of services to the citizens.

- ◆ In accordance with the City of Alvin Charter (Article VII, Sec. 14), estimated expenditures shall not exceed estimated revenues. The total estimated expenditures of all fund types shall not exceed the total estimated resources of each fund (prospective income plus cash on hand).
- ◆ Responsibility is assigned to the City Manager who then delegates to each department head for maintaining expenditures within each object class account.
- ◆ Budget Transfers- Department heads are responsible for recommending transfers within their department. Approval from the City Manager or authorized designee is required to complete the process.
- ◆ Supplemental Appropriations- In the event that a supplemental appropriation is deemed necessary during the fiscal year, the City Manager is responsible for verifying the availability of funds. A budget ordinance, is then sent to City Council for approval.
- ◆ Emergency Appropriations- City Council may approve emergency appropriations which may arise during the fiscal year by emergency ordinance, requiring only one reading in accordance with the provisions of the charter.

This policy is necessary to enable a department to continue operations in times of emergency and change, yet still adhere to the budget requirements as outlined in the City Charter.



Policy Statements On Interfund Transfers

When utilities and other industries use city property to distribute their services, cities are permitted by law to collect rental fees, also known as “franchise” fees, for the use of public property. Similar to the private sector, the Utility, EMS, Sanitation, and Cemetery funds will be charged a “franchise fee” as compensation for the use of public right of way or easements. The “franchise” fee is based on a percentage of gross revenues. In addition, the Utility, EMS, Sanitation, Cemetery, and Sales Tax fund will be assessed an administration charge for human resource, city management, accounting and legal services. These charges are based on a percentage of costs in the affected departments. Both franchise and administrative charges are transferred into the General Fund.

Donation Policy

Ordinance No. 93-NN approved by City Council on December 23, 1993 established a procedure for accepting gifts or donations of property or money to the City of Alvin. **Ordinance No. 06-TTT** approved by City Council on January 4, 2007 amended this policy increasing the threshold of the gift or donation requiring a resolution from \$500 to \$5,000.

I. Rationale

The City of Alvin desires to grow and prosper, whereby it offers its constituents the highest quality programs, services, facilities, and recreational offerings. There are many individuals, businesses, and entities that welcome the opportunity to be benefactors on behalf of the City. This policy is formulated to be amenable both to those unselfish patrons and sponsors who wish to give real and personal property and services of value to the City and to the recipient—the City, as well. Therefore, this policy is designed to promote the rendering of useful gifts to the City of Alvin with relative ease.

II. General

The City through the different departments will develop a list of acceptable items, with cost estimates with input from the Planning Commission, Parks Board, Senior Citizens Advisory Board, Alvin Volunteer Fire Department, Alvin Police Association and Alvin EMS Volunteer Association. This list will be approved by the City Council. The list may include some of the following examples: Parks playground equipment, Police equipment, Labor for specified projects/activities and other services.

The City of Alvin welcomes donations that appear on a list approved by City Council. Anyone wanting to donate services, real property, personal property, equipment, or money should contact the Finance Department to convey the nature of the gift and any stipulations regarding its use. The Finance Department will seek the City Manager's approval (his/her determination that the proposed donation appears on the pre-approved list, or if the proposed donation has not received approval, then the City Manager will evaluate the proposed donation to ensure that it adheres with this policy and present it for Council approval) prior to presenting the patron with a Donation Form. When the Donation Form is completed, the donated services, items, materials, and property will be accepted as City property. All documentation will reside in the Finance Department.

III. Exclusions

- A) Donations of real and personal property, and services are welcome, as long as they are not considered to be "mission critical." Broadly defined, "mission critical" refers to items, services, and property that are essential to the daily operation of the City.

Donation Policy

- B) Donations will not be accepted from individuals or companies who have had a contractual relationship with the City within the last two years. Donations from franchises, however, will be accepted.

IV. Procedure for Development of List of Desired Items

- A) The City Manager will determine if the donation is acceptable based on a consultation with the appropriate department head before donations of real and personal property will be accepted from individuals or companies.
- B) Solicitations for donations by employees must be pre-approved by the City Manager.
- C) Because every City Department's needs and desires vary over time, this policy provides an avenue for the receipt of myriad acceptable items, materials, property, and services. The following list is a sampling of items and services that are needed by the City of Alvin: park playground equipment, outdoor seating, trees, shrubs, and flowers, park maintenance (adopt-a-park programs), real estate; travel and training, computer equipment, office furniture, office supplies, police, fire, and EMS equipment, food, decorations, and prizes for events, and labor for various projects and activities.

V. Procedure

1. The City of Alvin's Donation Policy will be publicized via the City website, bulletin boards, and civic groups.
2. The appropriate department must justify proposed donations.
3. Proposed donations will be communicated to the City Manager's office for approval.
4. All documentation will reside in the Finance Department.
5. If a donated item necessitates future insurance and maintenance obligations, the following procedures must be followed:
 - a. Obtain a complete description of the vehicle or equipment item, including make, model, year, serial number, vehicle identification number, and statement of condition.



Donation Policy

- b. Provide an estimate of current value and replacement value by using and referring to appropriate trade publications or other sources.
 - c. Establish and document the need for the item.
 - d. Estimated associated costs for ongoing maintenance and operations, and provide all documentation to the City Manager and Chief Financial Officer.
6. Donations, which are valued at a sum of five thousand dollars (\$5,000.00) or greater which is given to the City of Alvin shall be accepted by resolution.

VI. Desired Donations

The City Manager's office will be responsible for gleaning input regarding a list of desired items, property, materials, or services from all departments, boards, commissions, associations, and City Council committees. This list will be compiled and updated periodically on the City's website.



Combined Funds Summary Report Revenue & Expenditures by Type

	Actual 2014-2015	Budget 2015-16	Forecast 2015-16	Budget 2016-17
Property Tax	9,483,509	10,154,017	10,048,224	10,604,445
Sales Tax	6,457,417	6,410,519	6,393,799	6,489,476
Mixed Drink Tax	38,195	35,000	36,800	35,000
Franchise Tax	1,437,944	1,372,000	1,418,673	1,389,700
License & Permit	709,997	556,500	496,038	494,883
Grant Proceeds	1,582,118	273,000	11,732	40,000
Charges for Service	12,243,627	11,904,171	11,985,040	12,315,736
Fines & Forfeitures	554,538	719,000	604,051	599,000
Special Assessments	830,112	701,451	674,851	701,000
Investment Earnings	47,073	28,940	105,143	74,900
Rental Income	16,965	23,500	19,600	19,600
Intragovernmental	16,839,086	3,134,206	3,134,979	3,484,185
Sale of Assets	52,527	0	41,525	0
Other Income	355,818	246,424	279,108	285,295
Donations	49,956	38,250	64,801	22,000
TOTAL	50,698,881	35,596,978	35,314,364	36,555,220

	Actual 2014-2015	Budget 2015-16	Forecast 2015-16	Budget 2016-17
Personnel Services	12,356,856	13,257,143	12,843,571	13,958,448
Supplies	1,650,843	2,122,227	1,859,824	1,960,218
Contract Services	10,410,876	12,558,255	12,337,890	11,009,613
Capital Outlay	461,151	1,330,000	1,191,275	973,492
Debt Service	2,223,212	3,755,632	3,751,466	3,169,514
Interfund Transfers	12,771,664	3,451,230	3,438,046	3,851,096
Reimbursements	(272,742)	(258,000)	(258,150)	(270,000)
Capital Projects	5,923,690	5,069,285	5,900,220	2,675,700
	45,525,550	41,285,773	41,064,142	37,328,083



BUDGET SUMMARY ALL FUNDS

FUND	REVENUES	ACTUAL	BUDGET	PROJECTED	BUDGET
		2014/2015	2015/2016	YEAR END 2015/2016	2016/2017
111	General Fund	14,266,275	14,871,249	14,496,337	15,348,782
121	Hotel/Motel Tax Fund	335,500	321,551	321,276	327,600
123	Special Investigation Fund	20,505	130,200	68,883	50,200
124	Municipal Court Building Security Fund	10,089	12,200	9,630	9,850
125	Municipal Court Technology Fund	13,275	17,020	12,330	12,530
126	Fire Capital Fund	48,790	50,040	50,040	58,100
128	Juvenile Case Manager	19,892	22,150	20,967	20,200
129	Park Land Dedication	26,100	49,200	27,600	43,500
130	Public Education & Government Fund (PEG)	58,865	50,200	66,566	65,500
210	Impact Fees	480,491	344,000	344,800	350,000
211	Utility Fund	10,748,401	7,088,513	7,194,896	7,399,064
212	Sanitation Fund	2,696,547	2,656,795	2,661,738	2,721,882
213	EMS Fund	2,139,810	1,929,530	1,874,494	1,994,900
215	CDBG Disaster Recovery Grant Fund	1,143,301	0	0	0
233	2008 Certificate of Obligation	0	0	0	0
235	2015 W&S CO's	10,147,876	0	17,000	0
311	General Contingency Fund	79,582	141,186	141,186	191,412
312	Sales Tax Fund	4,605,925	4,281,679	4,275,622	4,339,317
313	2006 CO Governmental	31	0	120	0
411	GO Bond Debt Fund	1,438,448	1,362,682	1,359,126	894,292
511	Cemetery Fund	73,787	60,812	93,792	66,212
512	Donation Fund	42,973	31,250	58,451	15,000
513	Senior Fund	13,348	10,020	4,520	10,020
611	Central Shop	771,841	705,539	708,460	735,226
612	Vehicle Replacement Fund	523,903	469,502	520,203	591,796
613	IT Maintenance Fund	553,388	518,728	518,728	554,123
614	Computer Replacement Fund	147,724	67,700	67,700	165,889
802	TIRZ #2- Kendall Lakes	149,805	207,709	205,000	302,372
804	RDA Authority	142,406	197,523	194,900	287,453
Total Revenues/Resources		50,698,879	\$35,596,978	35,314,364	36,555,220



**BUDGET SUMMARY
ALL FUNDS**

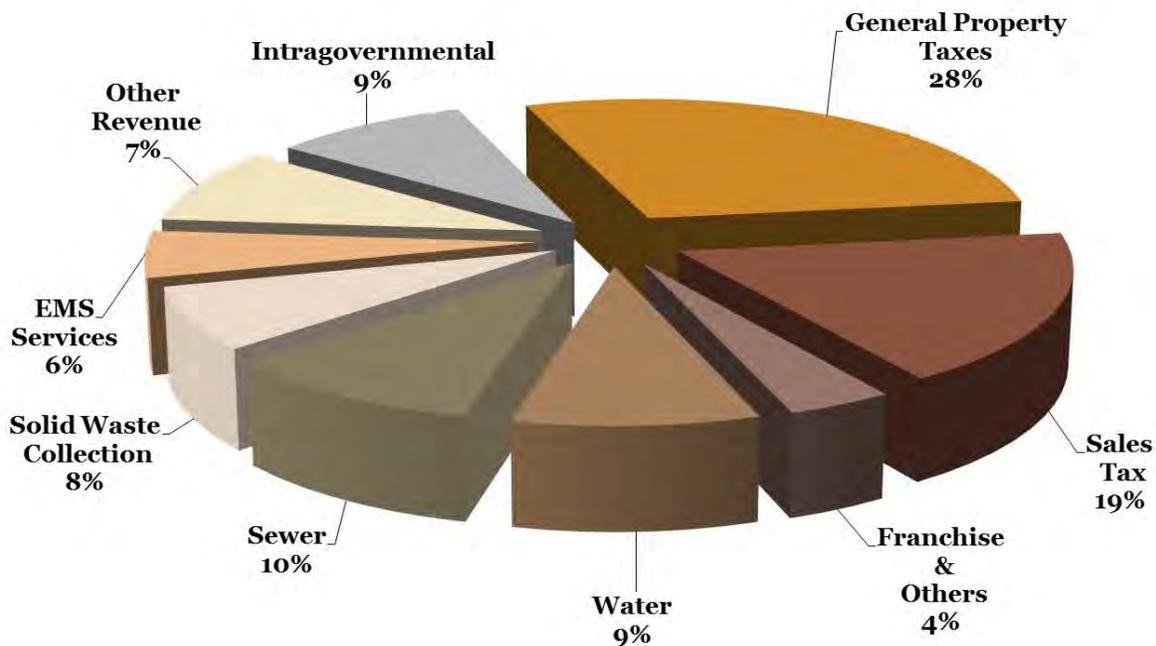
FUND	EXPENDITURES	ACTUAL	BUDGET	PROJECTED	BUDGET
		2014/2015	2015/2016	YEAR END 2015/2016	2016/2017
111	General Fund	13,715,086	15,327,007	14,606,420	15,348,782
121	Hotel/Motel Tax Fund	258,606	319,872	292,514	294,811
123	Special Investigation Fund	31,628	29,560	28,500	15,000
124	Municipal Court Building Security Fund	2,675	19,000	14,500	5,000
125	Municipal Court Technology Fund	8,497	13,710	7,941	3,505
126	Fire Capital Fund	37,758	37,758	37,758	37,758
128	Juvenile Case Manager	13,626	24,478	22,654	23,408
129	Park Land Dedication	8,585	23,953	15,933	0
130	Public Education & Government Fund (PEG)	42,108	0	0	0
210	Impact Fees	128,891	1,590,708	1,590,708	0
211	Utility Fund	15,537,520	7,166,115	6,801,481	7,399,064
212	Sanitation Fund	2,463,426	2,388,926	2,467,452	2,495,129
213	EMS Fund	1,883,719	2,101,770	2,077,232	2,112,876
215	CDBG Disaster Recovery Grant Fund	1,143,301	0	0	0
233	2008 Certificate of Obligation	11,081	0	44,775	0
235	2015 W&S CO's	1,144,213	0	2,252,455	0
311	General Contingency Fund	61,995	120,000	75,000	213,000
312	Sales Tax Fund	3,930,813	8,449,962	7,075,437	5,703,195
313	2006 CO Governmental	66,138	0	101,490	0
411	Debt Service Fund	1,443,008	1,352,723	1,350,723	894,292
511	Cemetery Fund	55,881	69,761	60,421	61,612
512	Donation Fund	63,691	24,532	18,178	10,000
513	Senior Fund	15,634	10,000	8,750	10,000
611	Central Shop	674,860	704,937	651,708	728,359
612	Vehicle Replacement Fund	212,892	598,800	589,885	669,971
613	IT Maintenance Program	349,261	524,100	511,721	554,143
614	Computer replacement Program	65,556	82,628	82,628	177,355
802	TIRZ #2- Kendall Lakes	142,314	197,323	194,750	287,253
804	RDA Authority	67,346	108,149	83,128	283,525
997	General Fixed Assets	1,945,440	0	0	0
Total Expenditures/Uses		\$ 45,525,548	\$ 41,285,772	\$ 41,064,141	\$ 37,328,037



Summary of Revenues By Source

Description	General Fund	Special Revenue Funds	Sales Tax Fund	GO Bond Debt Fund	Other Revenue	Utility Fund	Sanitation Fund	E.M.S. Fund	Internal Service Fund	Total
General Property Taxes	9,120,528			894,292	302,372					10,317,192
Sales Taxes	2,163,159		4,326,317							6,489,476
Franchise & Others	1,349,700	65,000								1,414,700
Water						3,293,227				3,293,227
Sewer						3,534,527				3,534,527
Solid Waste Collection							2,681,382			2,681,382
EMS Services								1,984,900		1,984,900
Intragovernmental	1,154,381				21,962	109,396			2,047,034	3,332,773
Other Revenue:										
Hotel Occupany Tax		317,500								317,500
Fines & Forfeitures	507,000	92,000								599,000
Permits & Licenses	453,833									453,833
Investment Earnings	20,000	3,280	13,000		1,220	19,200	5,000	3,000		64,700
Other Incomes	580,181	109,700			259,462	792,714	35,500	7,000		1,784,557
Total Revenues	15,348,782	587,480	4,339,317	894,292	585,016	7,749,064	2,721,882	1,994,900	2,047,034	36,267,767

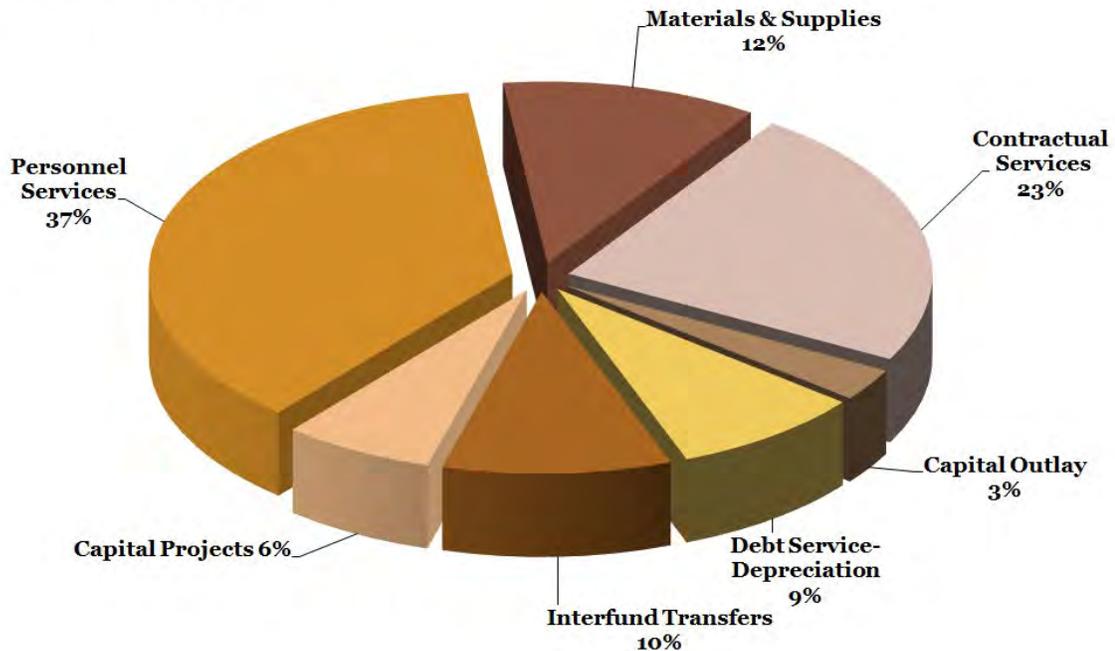
FY 2016-2017 Revenues by Source Operating Funds



Summary of Expenditures By Classification

Classification	General Fund	Special Revenue Fund	Sales Tax Fund	GO Bond Debt Fund	Other	Utility Fund	Sanitation Fund	EMS Fund	Internal Service Fund	Total
Personnel Services	9,432,261	129,779	1,028,672			1,547,133		1,213,383	333,618	13,684,846
Materials & Supplies	615,943	23,100	306,500		10,000	591,297	2,250,052	198,000	231,355	4,226,247
Contractual Services	4,021,536	179,790	1,142,155		537,253	1,699,863		320,058	736,893	8,637,548
Capital Outlay	24,205					252,287			798,971	1,075,463
Debt Service/Depreciation		43,891		894,292		2,212,205	9,025	10,101		3,169,514
Interfund Transfers	1,254,837	2,921	740,168		34,612	1,096,278	236,052	371,334	28,991	3,765,193
Capital Projects			2,485,700							2,485,700
Total Expenditures	15,348,782	379,481	5,703,195	894,292	581,865	7,399,064	2,495,129	2,112,876	2,129,828	37,044,511

Expenditures By Classification FY 2016-2017

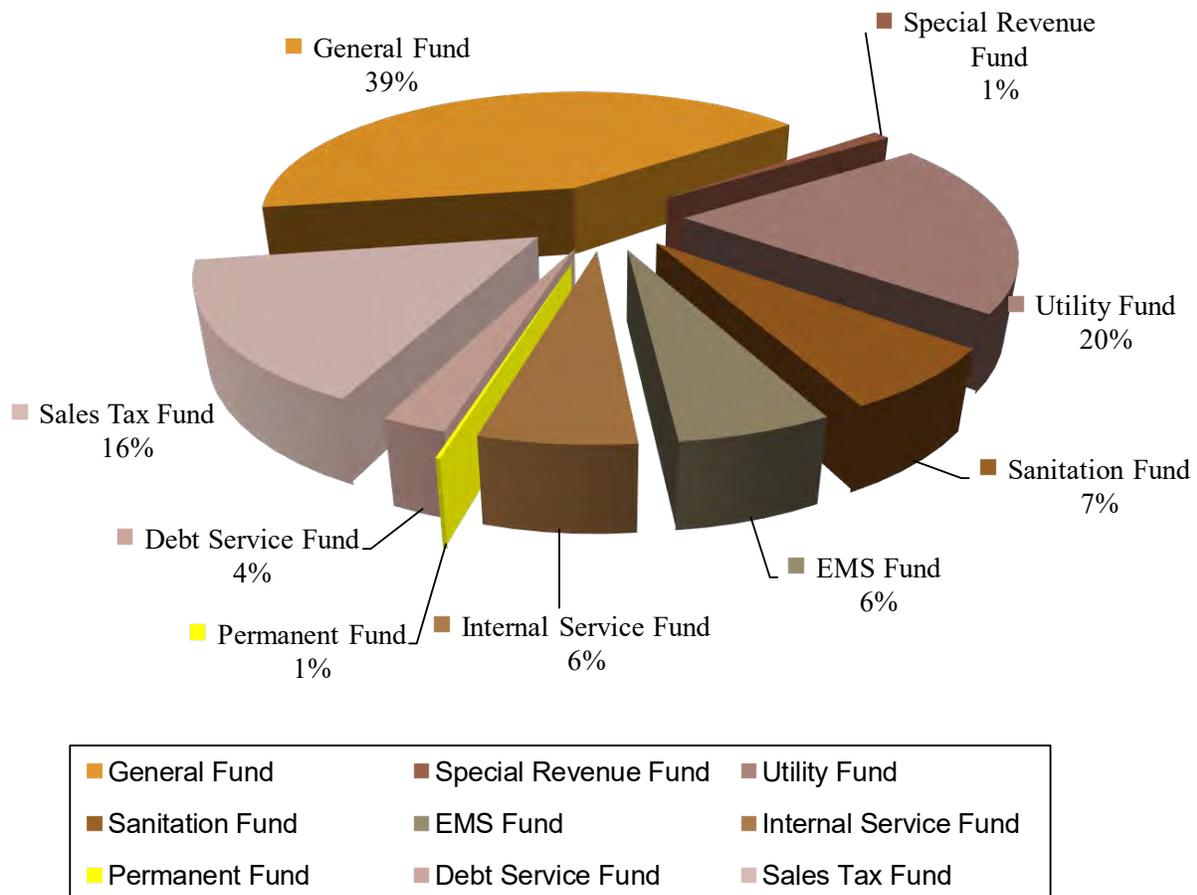




**OPERATING BUDGET
BY FUND/DEPARTMENT BY CATEGORY
FY 2016/17**

DESCRIPTION	PROJECTED 2015/16	BUDGET	PERSONNEL SERVICES	MATERIALS & SUPPLIES	CONTRACT SERVICES	CAPITAL OUTLAY	TRANSFERS	DEBT SERVICE	CAPITAL PROJECTS	REIMB.
City Council	54,168	61,741	32,941	4,000	24,800					
City Clerk	246,534	273,225	220,404	3,000	40,882		8,939			
City Attorney	450,901	472,195	365,656	3,000	94,600		8,939			
City Manager	300,378	297,417	278,589	700	12,168		5,960			
Human Resources	181,531	176,946	129,037	6,750	35,200		5,960			
Economic Development	197,111	215,636	168,372	2,570	32,755		11,939			
Finance	907,661	807,215	607,043	21,200	144,196		34,776			
Police	6,478,379	6,871,545	5,496,181	235,627	516,798		622,940			
Animal Shelter	398,170	398,990	302,342	39,250	42,500		14,898			
Fire	907,588	975,364	344,095	99,984	367,710		163,575			
Emergency Management		70,727	54,727	16,000						
Community Development	642,953	782,750	896,915	22,168	52,300		81,369			(270,000)
Code Program	124,033	75,330	75,330							
Parks & Recreation	1,522,295	1,581,349	730,633	160,669	543,675	24,205	122,168			
Library	125,654	113,570		1,025	112,545					
Other Requirements	2,079,064	2,174,782			2,001,407		173,374			
Total General Fund	14,616,420	15,348,782	9,702,265	615,943	4,021,536	24,205	1,254,837			(270,000)
Hotel/Motel Tax Fund	292,514	294,811	108,146	6,000	171,610		2,921	6,133		
Special Investigation	28,500	15,000		15,000						
Court Building Security Fd	14,500	5,000			5,000					
Court Technology Fund	7,941	3,505		1,000	2,505					
Juvenile Case Manager Fund	22,654	23,408	21,633	1,100	675					
Water	1,041,757	1,183,296	368,015	298,300	428,100		88,881			
Sewer	738,001	1,133,292	435,321	126,847	218,700	232,287	120,136			
Wastewater Treatment	805,239	825,359	260,536	139,000	386,325	20,000	19,498			
Public Works Admin.	320,864	325,411	226,058	8,150	17,000		74,203			
Billing/Collection	286,352	335,816	196,306	2,200	89,463		47,847			
Public Services Facility	89,880	93,200		9,500	83,700					
Code Program	134,843	140,538	60,897	7,300	25,100		47,241			
Other Requirements	3,384,545	3,362,152			451,475		698,472	2,212,205		
Total Utility Fund	6,801,481	7,399,064	1,547,133	591,297	1,699,863	252,287	1,096,278			
Total Sanitation	2,467,452	2,495,129			2,250,052		236,052	9,025		
E.M.S. Fund	2,077,232	2,112,876	1,213,383	198,000	320,058		371,334	10,101		
Sales Tax Fund	7,007,197	5,703,195	1,028,672	306,500	1,142,155		740,168		2,485,700	
Permanent Fund	56,487	61,612			27,000		34,612			
Donation Fund	18,178	10,000			10,000					
Internal Service Fund	1,835,942	2,129,828	333,618	231,355	736,893	798,971	28,991			
TOTALS	35,246,498	35,602,210	13,954,850	1,966,195	10,387,347	1,075,463	3,765,193	25,259	2,485,700	(270,000)

Expenditures By Fund– All Funds Fiscal Year 2016-2017

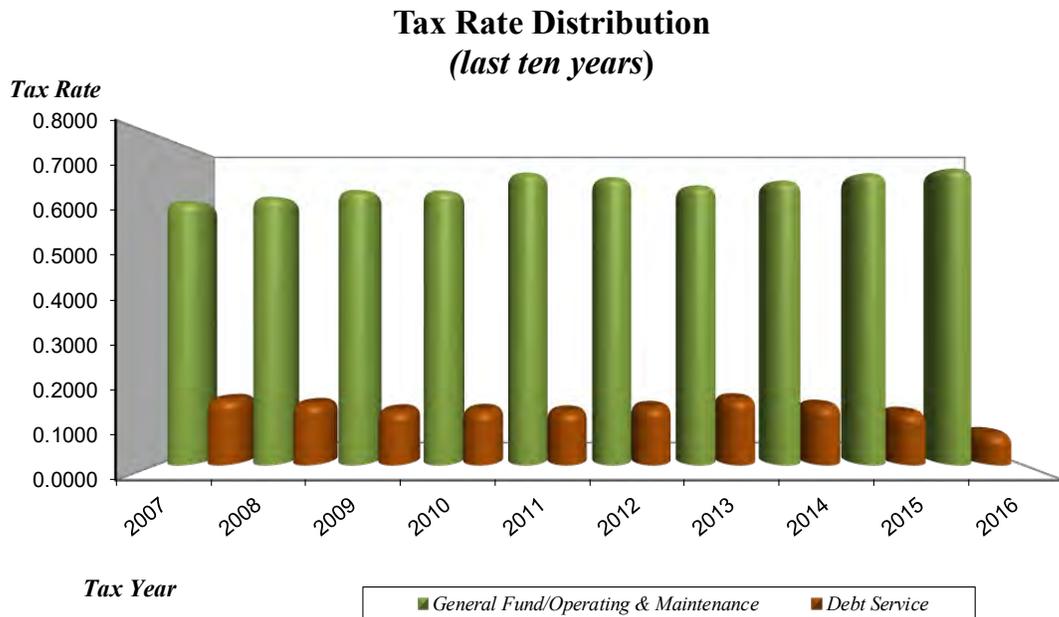




2016-2017 Tax Rate Distribution

The City is permitted, by Article XI, Section 5, of the State of Texas Constitution and City Charter to levy property taxes up to \$2.50 per \$100 of assessed valuation for general government services, within the \$2.50 maximum levy there is no legal limit upon the amount of property taxes which can be levied for debt service.

The property tax rate to finance general government service and debt service for the 2016/2017 fiscal year is \$.7236 and \$.0744, respectively, per \$100 of assessed valuation. The 2016 net taxable value is \$1,228,341,881. City Council also approved to lower the City’s combined tax rate by \$0.0406 from \$0.8386 per \$100 of taxable property value to \$0.7980 per \$100 of taxable property value.

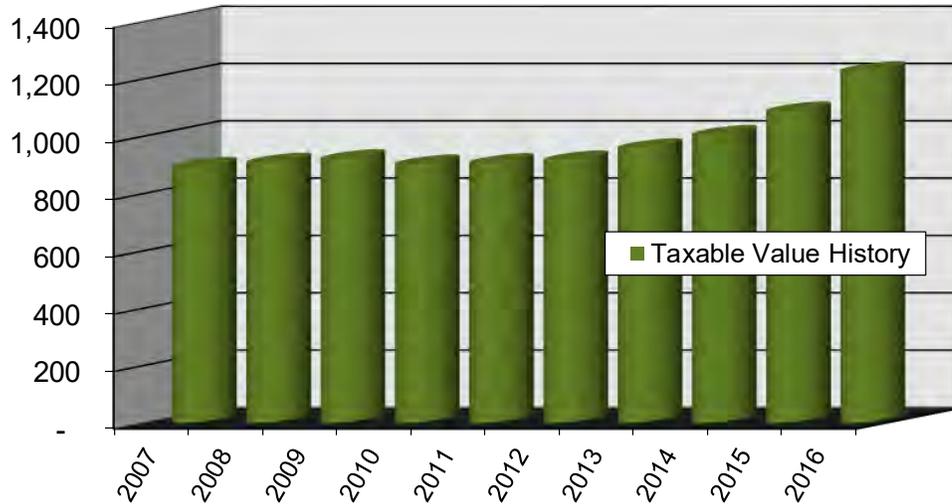


<i>TAX YEAR</i>	<i>GENERAL FUND O & M</i>	<i>DEBT SERVICE</i>	<i>TOTAL TAX</i>	<i>TAXABLE VALUE</i>
2007	0.6440	0.1596	0.8036	894,551,942
2008	0.6544	0.1492	0.8036	909,102,653
2009	0.6709	0.1327	0.8036	921,511,600
2010	0.6697	0.1339	0.8036	902,773,048
2011	0.7137	0.1299	0.8436	907,541,107
2012	0.7023	0.1415	0.8438	917,184,020
2013	0.6823	0.1613	0.8436	959,353,423
2014	0.6939	0.1447	0.8386	1,006,033,215
2015	0.7119	0.1267	0.8386	1,087,861,264
2016	0.7236	0.0744	0.7980	1,228,341,881

Taxable Value History

2016 Taxable Value \$1,228,341,881

Millions



The Brazoria County Appraisal District is responsible for establishing appraised values according to procedures established by the Texas Legislature. Property taxes each year levied on October 1st are due upon receipt. They become delinquent on February 1st of the following year. The City’s property taxes are billed and collected by the County Tax Assessor-Collector. After certification of the taxable values by the Central Appraisal District, the county bills the City’s tax levies (around October), with additional tax bills sent in December, February, April and July. In July delinquent taxes are submitted to the County’s delinquent tax attorneys for final collection or other disposition.

City of Alvin Top 10 Taxpayers

FY 2016-2017	Type of Property	2016 Taxable Value
Weatherford US, L.P.	Petroleum	23,680,120
Team Industrial Services Inc.	Oil Field Services	23,381,034
Texas New Mexico Power Company	Utility Provider	13,134,700
Ron Carter Chrysler Jeep Dodge	Auto Dealership	10,371,170
Alvin Autoland, Inc.	Auto Dealership	9,631,038
WalMart RealEstate Business Trust	Real Estate	9,264,200
1800 FM 1092 LLP	Real Estate	7,668,950
WalMart Stores Texas LLC	Discount Store	7,181,140
Highland Square LTD	Shopping Center	6,776,850
Riviana Foods	Food Distributor	5,840,517
<i>Sub-total of Top Ten Taxpayers</i>		116,929,719
<i>All Others</i>		1,111,412,162
Net Taxable Value		\$ 1,228,341,881



**AUTHORIZED FULL-TIME PERSONNEL
SUMMARY BY DEPARTMENT/PROGRAM
FIVE YEAR COMPARISON**

DEPARTMENT/PROGRAM	ACTUAL 2012-2013	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	FUNDING SOURCE
GENERAL FUND						
City Manager	2	2	2	2	2	General Fund
City Clerk	3	3	3	3	3	General Fund
Human Resources	1	1	2	2	2	General Fund
Finance						
Accounting	6	6	6	6	6	General/Utility
Municipal Court	2	2	2	3	3	General Fund
CVB	1	1	1	1	1	Hotel/Motel Fund
City Attorney	3	3	3	3	3	General Fund
Police						
Police	78	77	72	73	72	General Fund
Animal Shelter	0	0	6	7	7	General Fund
Fire	5	5	5	5	5	General Fund
Engineering						
Inspections	4	4	4	4	4	General Fund
Engineering	9	7	8	8	9	General/Sales Tax Fund
Parks & Recreation						
Administration	8	9	9	9	9	General Fund
Seniors Center	1	1	1	1	1	General Fund
Facility Maintenance	1	1	1	1	2	General Fund
Economic Development	2	3	3	2	2	General Fund
TOTAL GENERAL FUND	126	125	128	130	131	
TOTAL SALES TAX FUND	25	25	25	25	25	Sales Tax Fund
ENTERPRISE FUND						
Utility Fund						
Water	8	8	8	8	8	Utility Fund
Sewer	11	10	10	10	10	Utility Fund
Wastewater Treatment	6	6	6	6	6	Utility Fund
Billing/Collection	4	4	4	4	4	Utility Fund
Code Enforcement Program	0	4	4	5	4	General/Utility/Sales Tax Funds
Administration	4	4	4	3	3	Utility Fund
TOTAL UTILITY FUND	33	36	36	36	35	
EMS FUND	3	3	18	18	18	EMS Fund
TOTAL ENTERPRISE FUND	36	39	54	54	53	
INTERNAL SERVICE FUND						
Central Shop Program	4	4	4	4	4	ISF
IT Maintenance Program	1	1	2	2	2	ISF
GRAND TOTAL- ALL POSITIONS	192	194	213	215	215	

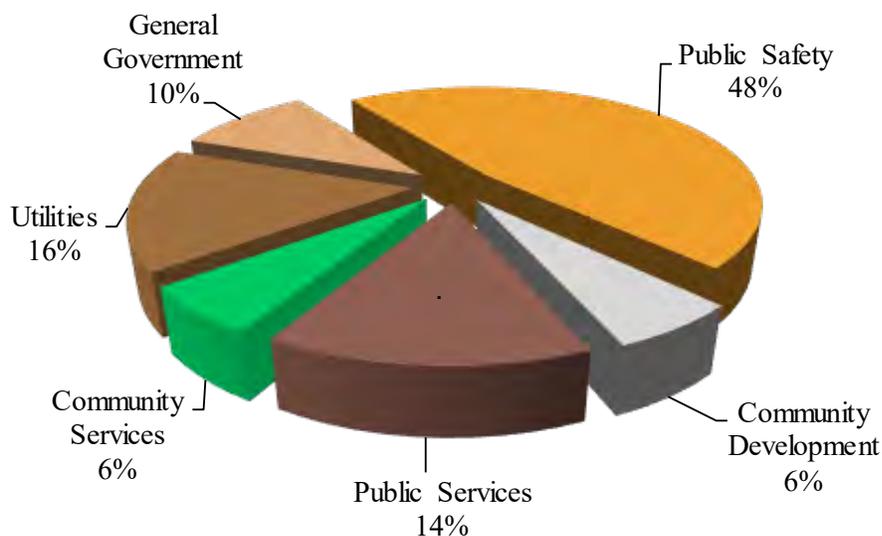
* Explanation of changes to full-time personnel can be located on the schedule of personnel for each program. Below is a summary of changes;
 Finance Department- unfunded Accounting Clerk position and added a Management Assistant position
 Police Department- the Building Maintenance Technician III position has been moved to the Parks & Recreation/Facility Maintenance program
 Engineering Department- the Health Inspector position has been moved from the Utility Fund/Code Enforcement p

Personnel Services-Summary By Function

Personnel Services makes up 40% of the current City's Operating Budget. General Government consist of the City Council, City Manager, City Clerk, Finance, City Attorney and Economic Development Departments. Public Safety is made up of Fire, Emergency Medical Services and the Police Department. Community Development is comprised of Inspections and Engineering. Public Services is a combination of Street, Central Shop and Information Technologies. Community Services is comprised of the Library, Parks and Recreation and the Convention Visitors Bureau. Utilities is made up of Water, Sewer, Wastewater Treatment Plant, Utility Administration, Code Enforcement and Utility Billing. In the following graph the percentage of staffing is categorized by function.

STAFFING COMPARISON BY FUNCTION				
<i>Function</i>	2013/14 BUDGET	2014/15 BUDGET	2015/16 BUDGET	2016/17 BUDGET
General Government	20	21	22	21
Public Safety	85	101	102	102
Community Development	11	12	12	13
Public Services	30	31	31	31
Community Services	12	12	12	13
Utilities	36	36	36	35
Total Authorized Personnel	194	213	215	215

2016/17 STAFFING BY FUNCTION
Percent of Total





Summary of Capital Items Fiscal Year 2016-2017 By Fund/Program

Fund/Program	Account Name	Description	Amount
General Fund			
<i>Parks Program</i>			
111-7001-00-4150	Machinery & Equipment	Top Dresser For Athletic Turf Maintenance	24,205
		Parks Program Total	<u>24,205</u>
		Total General Fund	\$ 24,205
Utility Fund			
<i>Sewer Program</i>			
211-6002-00-4150	Machinery & Equipment	Pump @ Lift Station #4	15,000
211-6002-00-4150	Machinery & Equipment	Pump @ Lift Station #8	30,000
		Sewer Total	<u>45,000</u>
<i>WWTP Program</i>			
211-6003-00-4150	Machinery & Equipment	RAS Pump	20,000
		WWTP Total	<u>20,000</u>
		Total Utility Fund	\$ 65,000
Vehicle Replacement Fund			
612-8002-00-4250	Motor Vehicles	Ambulance Remount (EMS)	80,000
612-8002-00-4250	Motor Vehicles	Five Police Package Explorers @ \$33,000/each	165,000
612-8002-00-4250	Motor Vehicles	Three Police Package Explorers @ \$33,000/each	99,000
612-8002-00-4250	Motor Vehicles	Two 14yd Dump Trucks @ \$112,000/each (Street)	224,000
		Total Vehicle Replacement	\$ 568,000
New Leased Vehicles			
612-8002-00-3515	Motor Vehicles	2016 Flat Bed 1 ton (Central Shop)	6,319
612-8002-00-3515	Motor Vehicles	2016 Explorer (EMS)	5,879
612-8002-00-3515	Motor Vehicles	2016 Half Ton Single Cab Pick-up (Fire)	4,827
612-8002-00-3515	Motor Vehicles	2016 Explorer (Fire)	5,879
612-8002-00-3515	Motor Vehicles	2016 3/4 Ton Pick-Up 44 Crew Cab (Police)	6,501
612-8002-00-3515	Motor Vehicles	Six 2016 Small SUV @ \$5,623/each (Police)	33,738
612-8002-00-3515	Motor Vehicles	2016 Heavy Duty Crane Truck (Sewer)	10,916
612-8002-00-3515	Motor Vehicles	2016 Ton Pick-Up W/Utility Box (WWTP)	6,800
612-8002-00-3515	Motor Vehicles	Utility Boxes (One Time Charge)	21,111
		Total New Leased Vehicles	\$ 101,970
Computer Replacement Fund			
614-2506-00-4150	Machinery & Equipment	PD Server Upgrade	54,000
614-2506-00-4150	Machinery & Equipment	City Hall Server Upgrade	75,000
		Total Computer Replacement Fund	\$ 129,000
		Grand Total All Funds	\$ 888,175



General Fund

The General Fund is the chief operating fund of the government. The principal source of revenues of the General Fund are property taxes, sales and use taxes, franchise fees, permit fees, and fines and forfeitures. The primary governmental functions occurring within this fund are general government operations such as City Administration and Finance, Community Development, Public Works, Community services and Public Safety.



**GENERAL FUND
BUDGET SUMMARY**

Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Beginning (unassigned) Fund Balance	\$ 4,338,810	\$ 4,889,999	\$ 4,889,999	\$ 4,779,918
Revenues:				
General Property Taxes	7,852,676	8,360,529	8,289,393	9,120,528
Sales Taxes	2,152,900	2,136,840	2,131,266	2,163,159
State Mixed Drink Tax	38,195	35,000	36,800	35,000
Franchise Taxes	1,397,593	1,339,000	1,378,323	1,349,700
License & Permits	667,268	515,400	453,539	453,833
Grants	135,362	0	4,000	0
Charges for Services	442,403	423,600	435,353	433,600
Fines & Forfeitures	499,965	538,000	500,684	507,000
Investment Earnings	7,525	5,000	27,269	20,000
Rental Income	11,036	17,500	13,600	13,600
Intergovernmental	1,074,358	1,132,782	1,132,795	1,154,381
Sale of Assets	3,388	0	14,053	0
Other Income	83,305	68,824	79,262	97,981
Total Revenues	14,365,975	14,572,475	14,496,337	15,348,782
Total Revenue & Resources	18,704,785	19,462,474	19,386,337	20,128,700
Expenditures:				
Mayor and Council	59,902	62,001	54,168	61,741
City Clerk	241,664	257,240	246,534	273,225
City Attorney	409,738	468,312	450,901	472,195
City Manager	285,081	300,083	300,378	297,417
Human Resources	124,242	206,282	181,531	176,946
EDC	221,599	204,821	197,111	215,636
Finance (Accounting, M. Court, City Hall)	648,846	949,351	907,661	807,215
Police (Animal Shelter)	6,615,238	7,044,437	6,876,548	7,270,536
Code Enforcement	115,346	124,775	124,033	75,330
Fire	925,224	959,701	907,588	975,364
Emergency Management	0	0	0	70,727
Engineering (Inspections)	607,633	696,728	642,953	782,750
Parks & Recreation (Sr Center, Museum)	1,420,458	1,565,663	1,512,295	1,581,349
Library	97,574	128,034	125,654	113,570
Other Requirements	2,042,239	2,060,805	2,079,064	2,174,782
Total Expenditures	13,814,786	15,028,233	14,606,419	15,348,782
Revenue Over/(Under) Expenditures	551,189	(455,758)	(110,081)	0
Ending (unassigned) Fund Balance	\$ 4,889,999	\$ 4,434,241	\$ 4,779,918	\$ 4,779,918



Major Revenue Sources

PROPERTY TAXES

2016-17 General Fund Budget: \$8,524,645

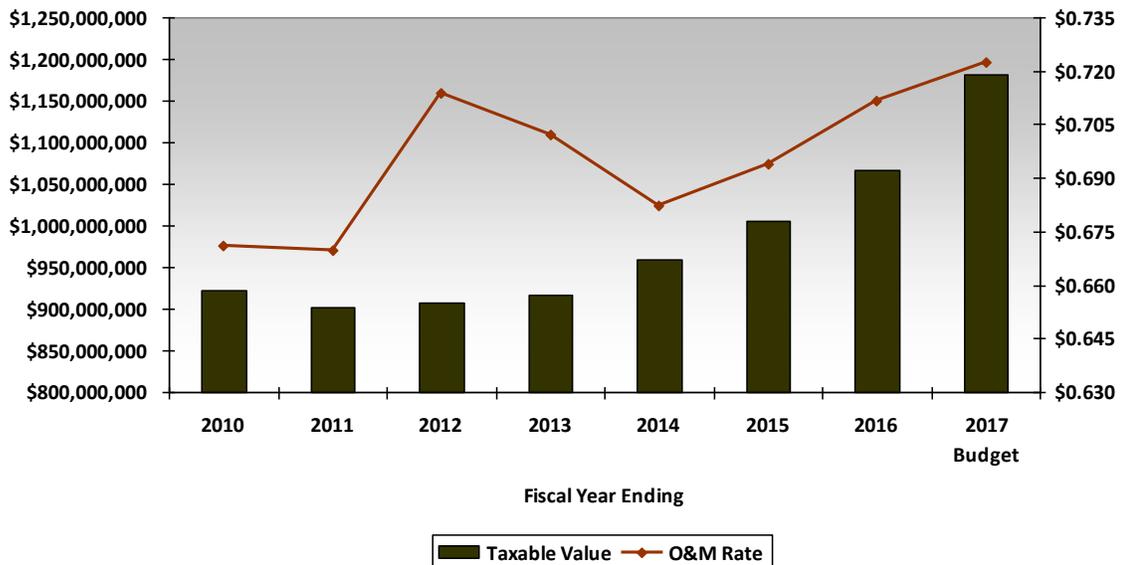
2016-17 Debt Service Fund Budget: \$894,292

Property taxes (ad valorem) attach as an enforceable lien on property as of each January 1st. The city's property tax is levied each October 1st on the assessed value listed as of January 1st for all real and business personal property located in the City. Assessed values are established by the Central Appraisal District of Brazoria County at 100% of the estimated market value and certified by the Appraisal Review Board. Pursuant to state law, individual residential values cannot increase more than 10% annually. The FY 2016-17 (2016 Tax Year) net certified taxable value from the Brazoria County Appraisal District is \$1,228,341,881. This is a 12.9% increase from the previous year's original certified net taxable value of \$1,087,861,264.

To calculate the budgeted property tax revenue, the certified taxable assessed value is adjusted by the incremental value allocated to the Tax Increment Reinvestment Zone (TIRZ). Including these adjustments, the 2016 certified taxable assessed value is \$1,202,111,261, an increase of 12.6% from the same calculation in the previous year of \$1,067,482,720.

The City sets a tax rate on the basis of cents per \$100 of valuation. The tax rate is comprised of two components – the operations and maintenance (O&M) rate and the debt service rate. For FY 2016-17, the city lowered the combined tax rate by \$0.0406 from \$0.8386 per \$100 of property value to \$0.7980 per \$100 of taxable property value. The operations and maintenance (O&M) rate provides for operating and maintaining general government functions. This portion of the tax rate is recorded as revenue in the General Operating Fund.

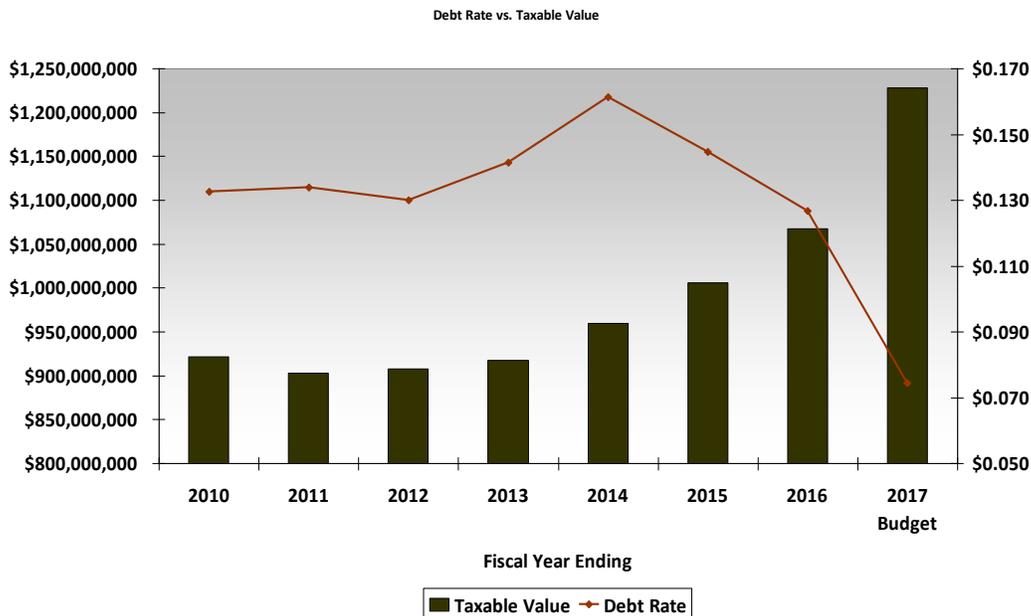
O&M Rate vs. Taxable Value





Major Revenue Sources

The other component is the debt service rate. Revenue generated by the debt service rate is recorded in the Debt Service Fund. The debt rate is based on generating revenues sufficient to pay the principal and interest due on general obligation bonds.



Although there is no statutory debt limit for small municipalities, truth-in-taxation criterion does specify a maximum tax rate that a city may assess. Debt service requirements must be met first, followed by operation and maintenance. The property tax rate to meet these needs cannot exceed \$2.50 per \$100 of assessed valuation.

AD VALOREM TAX REVENUES

Fiscal Year	2010	2011	2012	2013	2014	2015	2016 Forecast	2017 Budget
General Fund	\$6,145,768	\$6,049,268	\$6,497,476	\$6,455,138	\$7,174,699	\$7,752,976	\$8,289,393	8,524,645
Debt Service Fund	\$1,218,080	\$1,206,868	\$1,183,726	\$1,296,666	\$1,538,564	\$1,438,414	\$1,359,081	894,292
Total	\$7,363,848	\$7,256,136	\$7,681,202	\$7,751,804	\$8,713,263	\$9,191,390	\$9,648,474	\$9,418,937

Major Revenue Sources

SALES TAX REVENUE

2016-17 General Fund Budget: \$2,163,159

2016-17 Sales Tax Fund Budget: \$4,326,317

The sales tax rate in the City of Alvin is 8.25% of taxable goods or services sold or delivered within the boundaries of the City. The tax is collected by businesses making the sale and is remitted to the State Comptroller of Public Accounts. Of the 8.25% tax rate, the State of Texas retains 6.25% and distributes 1.5% to the City of Alvin and .5% to Brazoria County.

1.00% is allocated to the Sales Tax Fund for all equipment and materials used to construct and maintain streets, drainage and sidewalks; employee, consultant and contractor cost incurred to construct and maintain City streets and drainage; facilities, storage, office costs, and improvements used by Street and Drainage personnel; and any administrative costs to manage and support the Street and Drainage operation. On April 18, 1968, the city council approved amending the City's charter to use local sales and use tax revenue only for street-related improvements.

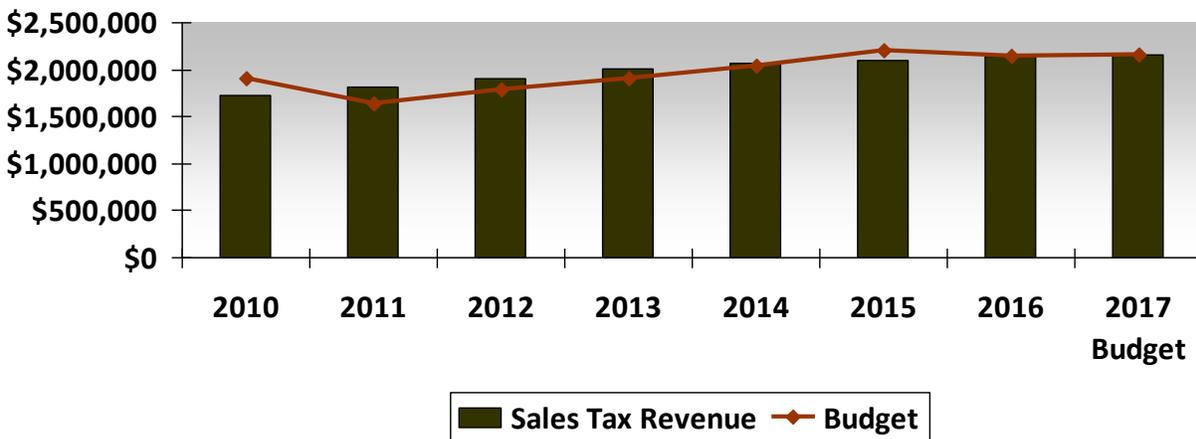
0.50% is allocated to the General Fund and used for the City's general operating purposes. Voters approved adding this additional ½ cent to the sales tax in 1992 to reduce property taxes.

0.50% is imposed by Brazoria County.

6.25% is retained by the State Comptroller of Public Accounts.

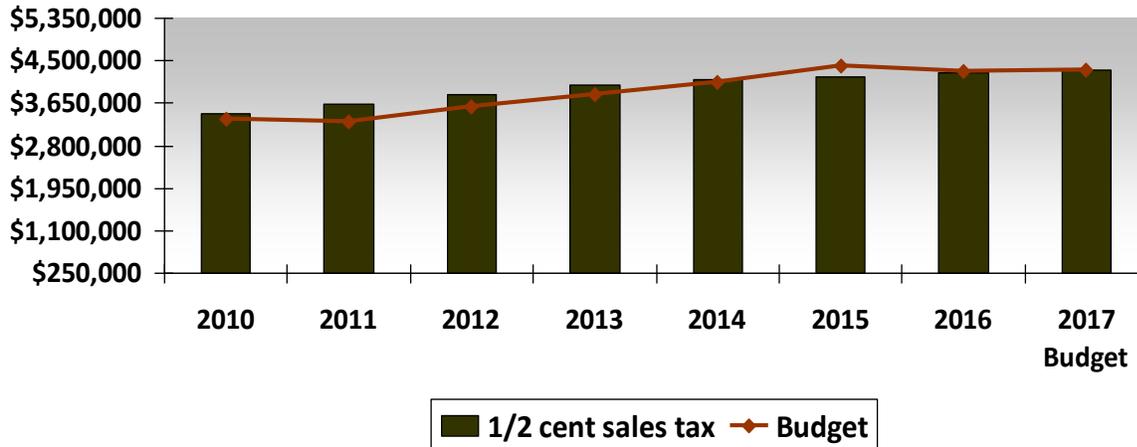
8.25% Total Sales Tax Rate

General Fund Sales Tax (1/2 cent)



Major Revenue Sources

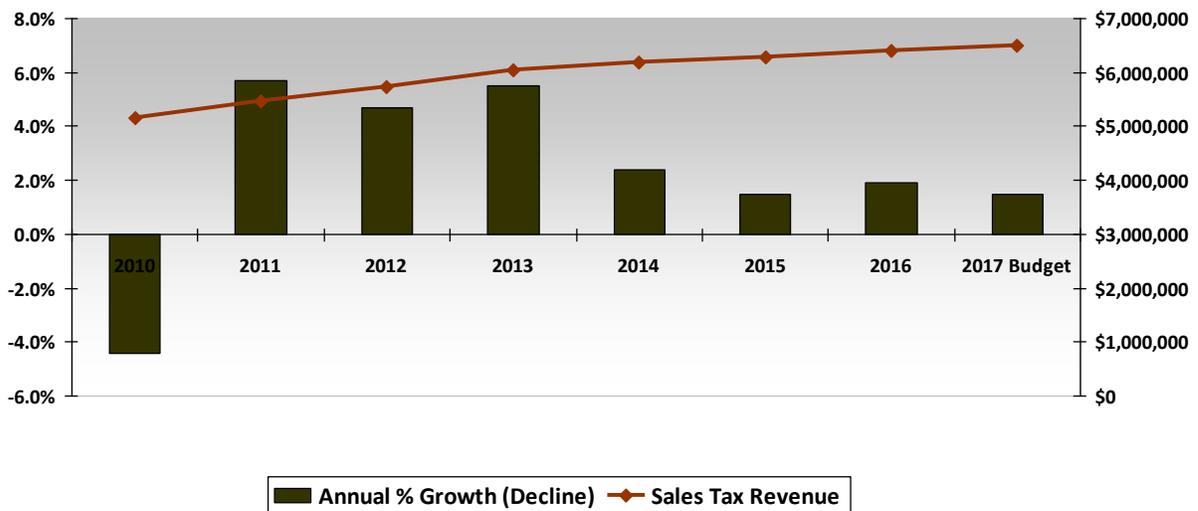
Sales Tax Fund (1 cent)



SALES TAX REVENUE

Fiscal Year	2010	2011	2012	2013	2014	2015	2016	Budget 2017
General Fund	\$1,721,898	\$1,820,594	\$1,907,215	\$2,013,524	\$2,063,104	\$2,094,941	\$2,131,266	\$2,163,159
Sales Tax Fund	\$3,442,769	\$3,640,101	\$3,813,290	\$4,025,834	\$4,124,977	\$4,189,882	\$4,262,533	\$4,326,317
Total	\$5,164,667	\$5,460,695	\$5,720,505	\$6,039,358	\$6,188,081	\$6,284,823	\$6,393,799	\$6,489,476

Total Sales Tax Revenue Trend



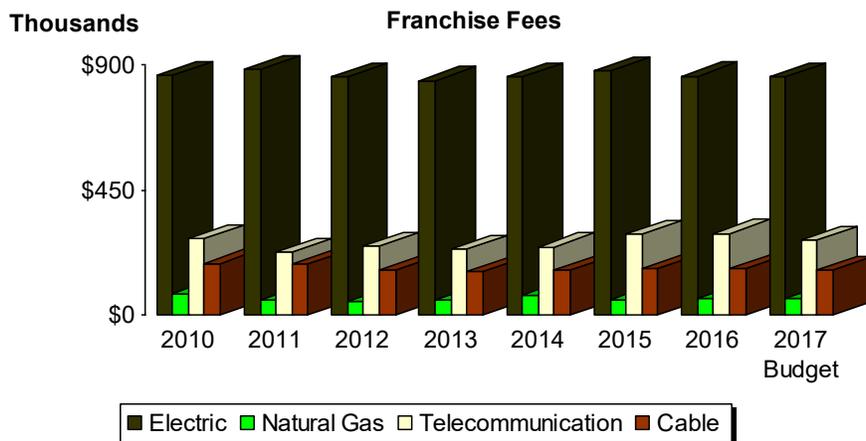
Major Revenue Sources

FRANCHISE FEES

2016-17 General Fund Budget: \$1,349,700

The City of Alvin maintains franchise agreements with utilities that use the City's right-of-ways (ROW) to conduct their business. The agreements contain a franchise fee clause, which requires the utilities to compensate the City for use of ROW. Generally, the fees are based upon a percentage of a utility's gross receipts or a per-unit of usage charge (generated by customers located within the City's corporate limits that range from 2% - 5%). These revenues are accounted for in the General Operating Fund.

- Electric Franchise fees are charged for use of city streets and (ROW's). These fees are received monthly and are based on kilowatt hours delivered within Alvin's city limits.
- Gas Franchise fees are charged for use of city streets and ROW's. This fee is based on a percentage of gross revenue.
- Telecommunication Franchise fees are received from Certificated Telecommunications Providers based on the number of lines within the municipality and the rate for each category of line calculated monthly. Fee-per-access line is regulated by the Public Utility Commission.
- Cable Television Franchise fees are paid to the City for use of city streets and ROWs. Payments are made quarterly and are based on a percentage (5%) of the cable operator's gross receipts. [1% of the cable operator's gross receipts for cable television are restricted by law for capital cost related to public, educational and governmental (PEG) programming. These revenues are accounted for in the PEG Special Revenue Fund.]



The City's franchise fees are estimated to total \$1,349,700 in fiscal year 2016-17, which is 0.8% (\$10,700) higher than FY16 budget. Projections are based on trend analysis.

Major Revenue Sources

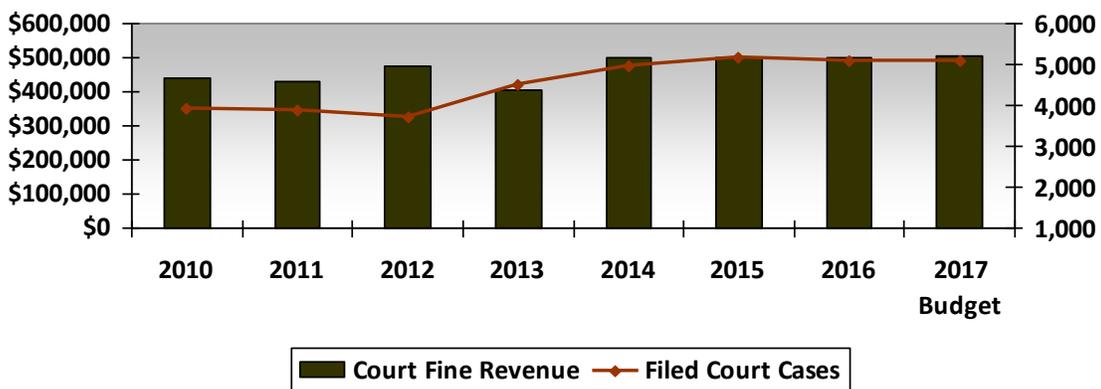
OPERATING TRANSFERS

2016-17 General Fund Budget: \$1,154,381

The City's water, wastewater, sanitation, emergency management, and street/drainage operations annually reimburse the General Fund for administrative services provided during the year. These include general administration, computer services, personnel services, purchasing services, engineering services, and the like. In addition, the operating transfers to the General Fund include a franchise fee. These transfers insure that the funds receiving the services are self-supporting and self-sufficient. For FY17 budget, this transfer equates to \$1,154,381.

Fund	Franchise	Administrative	Total
Utility	423,285	256,142	\$ 679,427
EMS	39,838	115,264	\$ 155,102
Sanitation	123,455	3,202	\$ 126,656
Cemetery	29,906	3,202	\$ 33,107
Sales Tax	0	160,089	\$ 160,089

Court Fine Revenue vs Filed Court Cases





111 - GENERAL FUND
Revenue Detail

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
General Property Tax					
111-400005	Current Tax Collections	6,674,942	7,447,203	7,347,846	8,524,645
111-400010	Delinquent Taxes	159,868	148,944	185,000	167,205
111-400015	Occupation Taxes on Fees	3,225	5,000	3,300	3,300
111-400020	Payment in Lieu of Taxes	944,826	679,910	676,447	360,378
111-400025	Penalty & Interest	64,183	74,472	71,500	60,000
111-400030	Rendition Penalty	5,632	5,000	5,300	5,000
	Total General Property Tax	7,852,676	8,360,529	8,289,393	9,120,528
Sales Tax					
111-400100	Sales Tax Revenue	2,152,900	2,136,840	2,131,266	2,163,159
	Total Sales Tax	2,152,900	2,136,840	2,131,266	2,163,159
State Mixed Drink Tax					
111-400200	State Mixed Drink Tax	38,195	35,000	36,800	35,000
	Total State Mixed Drink Tax	38,195	35,000	36,800	35,000
Franchise Taxes					
111-400300	Gas	58,827	65,000	59,502	60,000
111-400310	Electric	875,943	855,000	857,291	855,000
111-400320	Telephone	205,375	200,000	197,240	200,000
111-400330	Telephone Lines Right-of-Way	87,978	55,000	97,137	69,700
111-400340	Cable TV	169,470	164,000	167,153	165,000
	Total Franchise Fees	1,397,593	1,339,000	1,378,323	1,349,700
License & Permits					
111-400400	Building Permits	223,228	155,000	112,000	116,033
111-400420	Demolition	550	300	500	300
111-400430	Electrical Permits	75,030	60,000	55,000	55,000
111-400440	Plumbing Permits	58,465	50,000	50,000	50,000
111-400450	Moving Permits	0	100	100	100
111-400460	Taxi Permits	526	500	750	500
111-400470	Beer Permits	2,330	2,500	2,385	2,500
111-400480	Mechanical Permits	43,381	32,000	31,675	31,000
111-400490	Mobile Home Park License Fee	33,790	35,000	33,755	35,000
111-400500	Placement Permit Fee	2,565	2,400	2,100	2,400
111-400510	Restaurant Permits	27,975	30,000	28,638	30,000
111-400520	Pool Tables	265	500	300	500
111-400525	Special Permits	14,955	2,000	1,300	1,500
111-400527	Oil & Gas Wells & Pipeline Fees	3,000	3,000	3,000	3,000
111-400530	Wrecker Permits	1,300	1,500	2,000	1,900
111-400540	Bowling Permits	100	100	100	100
111-400560	Irrigation Permit Fees	640	1,000	1,330	1,000
111-400570	Re-Inspection Fees	4,250	2,500	1,000	1,000
111-400580	Plan Checking Fee	90,569	75,000	51,600	50,000
111-400590	Subdivision Plat Fees	4,098	3,500	4,000	4,000
111-400600	Plan Deposit Fee	5,841	5,000	3,500	3,500
111-400610	Engineering Fees- Surveying	22,744	12,500	12,000	12,000
111-400620	Amusement Store License	11,183	12,000	12,185	12,000
111-400630	Amusement Center License	4,000	2,000	0	2,500
111-400640	Other Animal Pound Fees	23,940	12,000	26,900	22,000
111-400650	Animal Permits & Licenses	1,400	2,000	6,390	5,000
111-400660	Fire Marshal Fees	10,433	12,500	10,500	10,500
111-400670	Banner Permit Fee	710	500	530	500
	Total Licenses & Permits	667,268	515,400	453,538	453,833



111 - GENERAL FUND
Revenue Detail

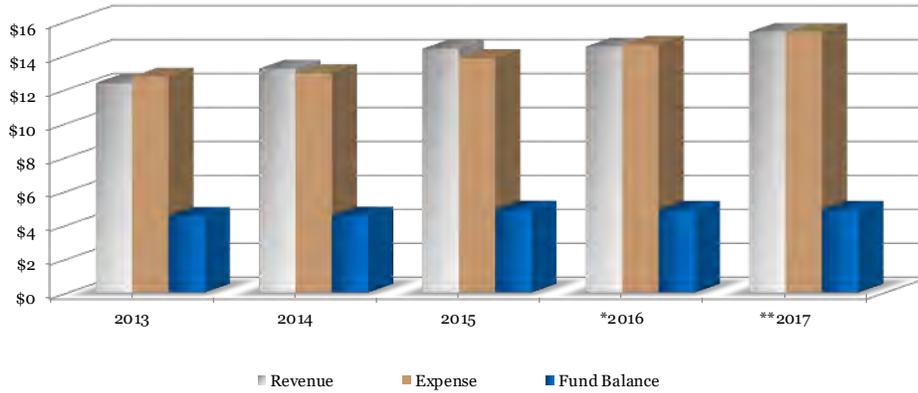
Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Grants					
111-401000	Grant Proceeds TX Forest Service	7,695	0	4,000	0
111-401010	Grant Proceeds	127,668	0	0	0
	Total Grants	135,363	0	4,000	0
Charges for Services					
111-402010	Emergency Service District Fee	268,000	268,000	268,000	268,000
111-402020	Hillcrest EMS/Fire Service	27,600	27,600	27,600	27,600
111-402025	Manvel Interlocal Agreement	25,700	25,000	25,000	25,000
111-402030	Parks & Recreation Program	43,239	38,000	38,553	38,000
111-402040	Swimming Pool	46,311	40,000	42,000	43,000
111-402050	Sports Agreement Revenue	31,552	25,000	34,200	32,000
	Total Charges for Services	442,403	423,600	435,353	433,600
Fines & Forfeits					
111-403000	Fines & Forfeitures	492,778	530,000	492,884	500,000
111-403010	Child Safety Fines	675	1,000	1,300	1,000
111-403020	Traffic Control Fines	6,512	7,000	6,500	6,000
	Total Fines & Forfeitures	499,965	538,000	500,684	507,000
Investing Earnings					
111-404000	Interest Income	7,525	5,000	27,269	20,000
	Total Interest Income	7,525	5,000	27,269	20,000
Rental Income					
111-405000	Rental Income- City Property	1,945	2,500	2,000	2,000
111-405010	Rental - Senior Citizen's Center	9,091	15,000	11,600	11,600
	Total Rental Income	11,036	17,500	13,600	13,600
Intragovernmental					
111-406010	Utility Fund - Admin Charges	687,009	647,474	647,474	679,427
111-406020	Sanitation Fund - Admin Charges	132,654	133,266	133,266	126,656
111-406030	EMS Fund - Admin Charges	57,725	147,163	147,163	155,102
111-406060	Cemetery Fund - Admin Charges	33,508	31,077	31,077	33,107
111-406065	Sales Tax Fund- Admin Charges	163,462	173,802	173,802	160,089
111-406317	Transfer from Fund 317 (Tan Notes)	0	0	13	0
	Total Intragovernmental	1,074,358	1,132,782	1,132,795	1,154,381
Sale of Assets					
111-407000	Sale of Assets	3,330	0	10,588	0
111-407010	Sale of Surplus Property	58	0	3,465	0
	Total Sale of Assets	3,388	0	14,053	0
Other Income					
111-409000	Insurance Claim Recovery	3,738	0	0	0
111-409020	Fees Copies/JP & Police	0	0	1,100	0
111-409030	Inmate Phone Revenue	0	0	35	0
111-409040	Sales of Code Copies	335	300	150	150
111-409060	Mowing Account	3,333	2,000	4,143	3,000
111-409070	Mowing Liens	1,530	1,000	4,071	2,000
111-409075	Miscellaneous Income	28,987	5,000	9,319	5,000
111-409099	Humane Research Activity	111	0	0	0
111-409100	Miscellaneous Reimbursements	0	0	71	2,431
111-409110	Kiosk Signs	340	500	350	0
111-409120	TIRZ 2 Reimbursement	44,932	60,024	60,024	85,400
	Total Other Income	83,305	68,824	79,262	97,981
	General Fund	\$ 14,365,975	\$ 14,572,475	\$ 14,496,336	\$ 15,348,782



GENERAL FUND

5- YEAR REVENUE, EXPENSE AND FUND BALANCE

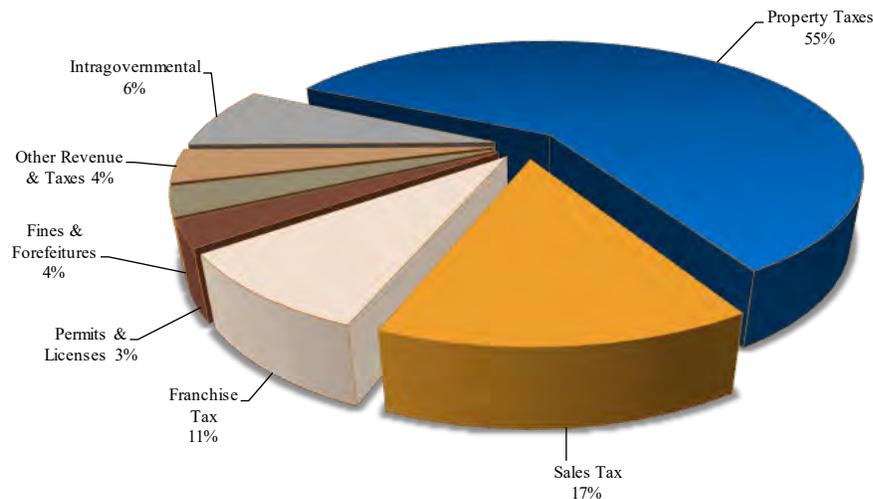
Millions



	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017
Revenue	12,344,000	13,188,000	14,365,975	14,496,337	15,348,782
Expense	12,724,000	12,942,000	13,814,785	14,606,419	15,348,782
Fund Balance	4,514,000	4,535,000	4,890,000	4,879,618	4,879,618

* Projected ** Estimated

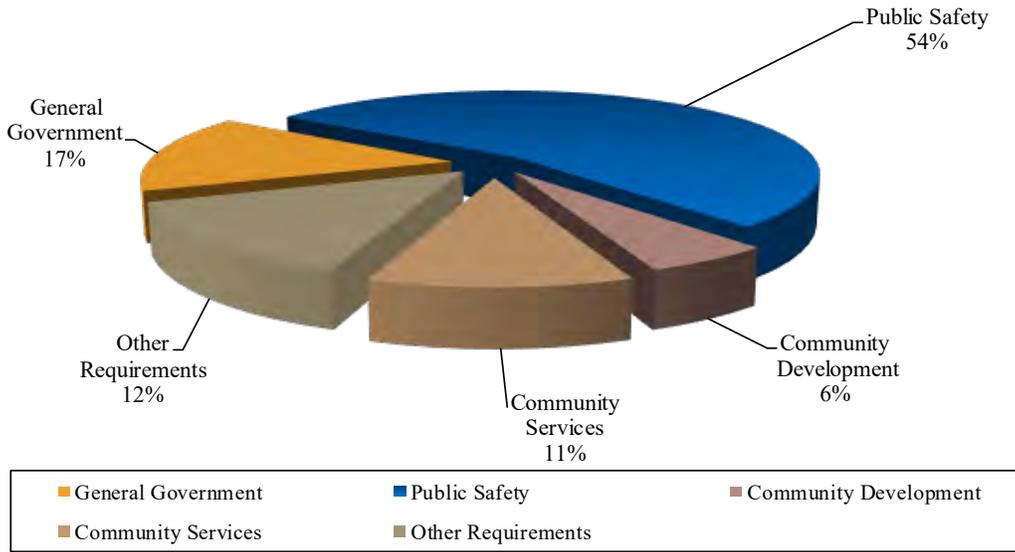
FY 2017 Revenues By Source \$15,348,782



Property Taxes	\$9,120,528	Sales Taxes	\$2,163,159	Franchise Taxes	\$1,349,700
Permits & Licenses	\$453,833	Fines & Forfeitures	\$507,000	Other Revenue & Taxes	\$600,181
Intragovernmental	\$1,154,381				

General Fund

FY 2016 Estimated Expenditures By Function \$15,348,782



- **General Government** expenditures total \$2,304,374; Departments in this category are City Council, City Clerk, City Attorney, City Manager, Finance and Economic Development.
- **Public Safety** expenditures total \$8,316,627 Departments in this category are Police and Fire.
- **Community Development** expenditures total \$858,080; Programs in this category are Engineering, Inspections and Code Enforcement.
- **Community Services** expenditures total \$1,694,919; Departments in this category are Parks and Recreation Department and the City Library.
- **Other Requirements** expenditures total \$2,174,782; This category accounts for General Fund expenditures related to the annual audit, health and general insurance, interfund transfers and debt interest payments.



Mayor & Council

The City Council consists of a Mayor and seven Councilmembers and is the elected governing body of the City of Alvin. The Mayor and two Councilmembers are elected at large; other Councilmembers are elected to serve one of five municipal voting districts. In all cases, election is by majority. The Mayor and Councilmembers serve staggered three year terms and may serve no more than three (3) terms of office (inclusive of unexpired terms) nor shall the tenure of office exceed nine (9) years.



Mayor & Council

CATEGORY		AMENDED BUDGET 2015/16	BUDGET 2016/17
1000	Personnel Services	32,941	32,941
2000	Materials and Supplies	3,500	4,000
3000	Contractual Services	25,560	24,800
Total		\$ 62,001	\$ 61,741

Schedule of Personnel	Number of Positions	Number of Positions
------------------------------	--------------------------------	--------------------------------

N/A



111 - General Fund/Mayor & City Council

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
1001-00-1010	Monthly Stipend	30,000	30,000	30,000	30,000
1001-00-1011	FICA	2,341	2,341	2,341	2,341
1001-00-1018	Auto Allowance	600	600	600	600
	Total Personnel	32,941	32,941	32,941	32,941
Supplies					
1001-00-2100	Office Supplies	960	2,000	2,000	2,000
1001-00-2125	General Supplies	1,457	1,500	4,500	2,000
	Total Supplies	2,417	3,500	6,500	4,000
Contractual Services					
1001-00-3100	Contract Services	9,090	13,560	10,000	9,500
1001-00-3170	Professional Development	12,779	10,000	2,500	13,000
1001-00-3190	Communications	1,788	1,900	2,127	2,200
1001-00-3210	Postage & Freight	63	100	100	100
	Total Services	23,720	25,560	14,727	24,800
Interfund Transfer					
1001-00-7500	Computer Replacement Accrual	825	0	0	0
	Total Interfund Transfers	825	0	0	0
	City Council	\$ 59,902	\$ 62,001	\$ 54,168	\$ 61,741



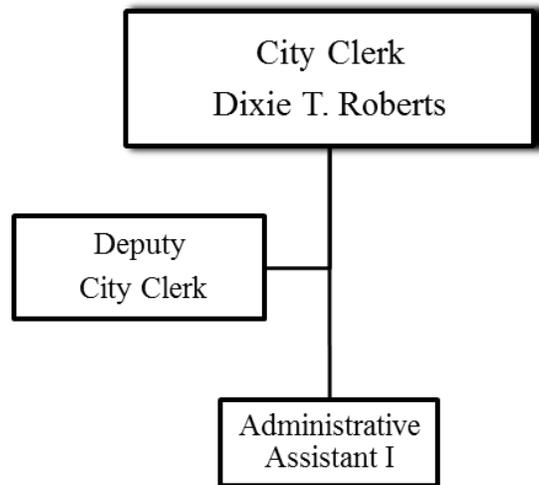
City Clerk

The City Clerk's office is responsible for keeping minutes and for preserving books, files, records, documents and contracts and to issue required notices. Other areas of responsibility include the cemetery, whereas the chief goal is to provide timely and accurate information concerning the cemetery and to improve the appearance and the marketing of the cemetery. Another area of responsibility is Council support. The goals are to provide adequate opportunity for council's review of each agenda, to ensure adequate support materials for each agenda item, to properly maintain the proceedings of the council, to properly communicate with the Council, and to provide the necessary tasks related to the Boards and Commissions. Another area of responsibility is to be custodian of the records. The City Clerk also manages the city elections.

The City Clerk's office is located at 216 West Sealy, Alvin, Texas 77511 and can be contacted at (281) 388-4278.



City Clerk
Organizational Chart



Department
Head

Full-time position

Full-time position
- Funding Split

Unfunded position

Part-time position



City Clerk

CATEGORY		AMENDED BUDGET 2015/16	BUDGET 2016/17
1000	Personnel Services	\$ 201,724	\$ 220,404
2000	Materials and Supplies	6,809	3,000
3000	Contractual Services	41,571	40,882
7000	Interfund Transfers	7,136	8,939
Total		<u>\$ 257,240</u>	<u>\$ 273,225</u>

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
City Clerk	18	1	1
Deputy City Clerk	14	1	1
Administrative Assistant I	6	1	1
Total		<u>3</u>	<u>3</u>

Financial Highlights

FY 2016/17 Personnel Services reflects an increase due to the reclassification of a position.



111 - General Fund/City Clerk

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
1002-00-1001	Salaries	149,723	154,863	154,426	168,253
1002-00-1006	Longevity	3,050	3,318	3,296	3,608
1002-00-1009	TMRS	26,519	27,567	27,489	31,518
1002-00-1011	FICA	11,182	12,376	12,341	13,425
1002-00-1018	Auto Allowance	3,586	3,600	3,600	3,600
	Total Personnel	194,060	201,724	201,152	220,404
Supplies					
1002-00-2100	Office Supplies	6,805	2,509	1,500	3,000
1002-00-2125	General Supplies	4,085	4,300	4,000	0
	Total Supplies	10,891	6,809	5,500	3,000
Contractual Services					
1002-00-3100	Contract Services	4,867	10,220	6,000	9,582
1002-00-3170	Professional Development	3,472	4,300	4,300	4,300
1002-00-3180	Dues & Membership	70	400	460	400
1002-00-3190	Communications	3,628	3,684	3,986	4,100
1002-00-3210	Postage & Freight	161	300	200	200
1002-00-3230	Advertising	5,781	13,667	8,000	12,000
1002-00-3235	Election	9,471	8,500	9,500	10,000
1002-00-3240	Recording Fees	0	300	100	300
1002-00-3254	Surety & Fidelity Bond	0	200	200	0
	Total Services	27,448	41,571	32,746	40,882
Interfund Transfers					
1002-00-7500	Computer Replacement Accrual	1,447	0	0	1,264
1002-00-7505	IT Maintenance Fees	7,818	7,136	7,136	7,675
	Total Interfund Transfers	9,265	7,136	7,136	8,939
	City Clerk	\$ 241,664	\$ 257,240	\$ 246,534	\$ 273,225

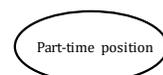
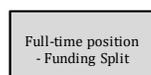
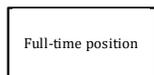
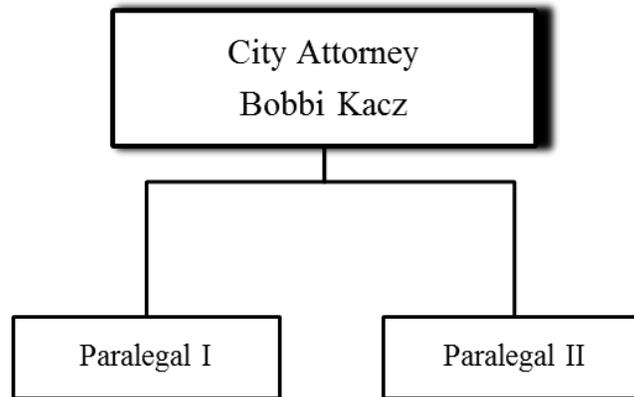
A graphic for the City Attorney section. It consists of a vertical line intersected by a horizontal line. The top-left quadrant is a dark red rectangle, and the bottom-right quadrant is an olive green rectangle. To the right of the vertical line, the word "City Attorney" is written in a large, bold, brown serif font, with the "C" being significantly larger than the rest of the text.

The City Attorney is appointed by and responsible to the City Council. The City Attorney's mission is to provide efficient and competent legal services to the City Council, and to all departments within the City of Alvin as well as City Boards, Committees, Commissions and staff. The City Attorney's Office takes proactive steps to identify and remedy potential legal complications for the City of Alvin and defends and advocates the City's position with the singular goal of achieving that which is in the best interests of the City of Alvin.

The City Attorney is located at 216 West Sealy, Alvin, Texas 77511 and can be contacted at (281) 388-4227.



City Attorney
Organizational Chart





City Attorney

CATEGORY		AMENDED BUDGET 2015/16	BUDGET 2016/17
1000	Personnel Services	\$ 357,320	\$ 365,656
2000	Materials and Supplies	4,000	3,000
3000	Contractual Services	99,857	94,600
7000	Interfund Transfers	7,136	8,939
Total		\$ 468,312	\$ 472,195

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
City Attorney	CA	1	1
Paralegal I	15	1	1
Paralegal II	16	1	1
Total		3	3

Financial Highlights

FY 2016/17, Personnel Services increased mainly due to City Attorney contract terms.



111 - General Fund/City Attorney

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
1003-00-1001	Salaries	252,309	261,967	261,932	269,079
1003-00-1005	Overtime	1,371	2,000	0	0
1003-00-1006	Longevity	2,364	2,637	2,616	2,926
1003-00-1009	TMRS	44,734	48,607	48,257	52,418
1003-00-1011	FICA	18,342	23,460	21,665	22,260
1003-00-1015	457 Deferred Compensation	4,037	10,849	10,849	11,173
1003-00-1018	Auto Allowance	7,588	7,800	7,800	7,800
	Total Personnel	330,745	357,320	353,118	365,656
Supplies					
1003-00-2100	Office Supplies	3,043	3,500	3,096	2,500
1003-00-2125	General Supplies	0	500	170	500
	Total Supplies	3,043	4,000	3,266	3,000
Contractual Services					
1003-00-3100	Contract Services	7,451	8,500	8,379	8,800
1003-00-3120	Legal Services	38,545	40,000	38,673	50,000
1003-00-3121	Municipal Court Legal Services	14,063	22,000	22,400	23,000
1003-00-3122	APOA Legal Services	0	20,000	8,000	2,500
1003-00-3130	Court Costs	0	1,500	1,500	1,500
1003-00-3170	Professional Development	1,846	3,000	2,947	3,000
1003-00-3180	Dues & Memberships	420	600	420	500
1003-00-3190	Communications	3,444	3,257	4,348	4,500
1003-00-3210	Postage & Freight	691	800	714	800
1003-00-3260	Machinery & Equipment Maint.	0	200	0	0
	Total Services	66,460	99,857	87,381	94,600
Interfund Transfers					
1003-00-7500	Computer Replacement Accruals	1,672	0	0	1,264
1003-00-7505	IT Maintenance Fees	7,818	7,136	7,136	7,675
	Total Interfund Transfers	9,490	7,136	7,136	8,939
	City Attorney	\$ 409,738	\$ 468,312	\$ 450,901	\$ 472,195

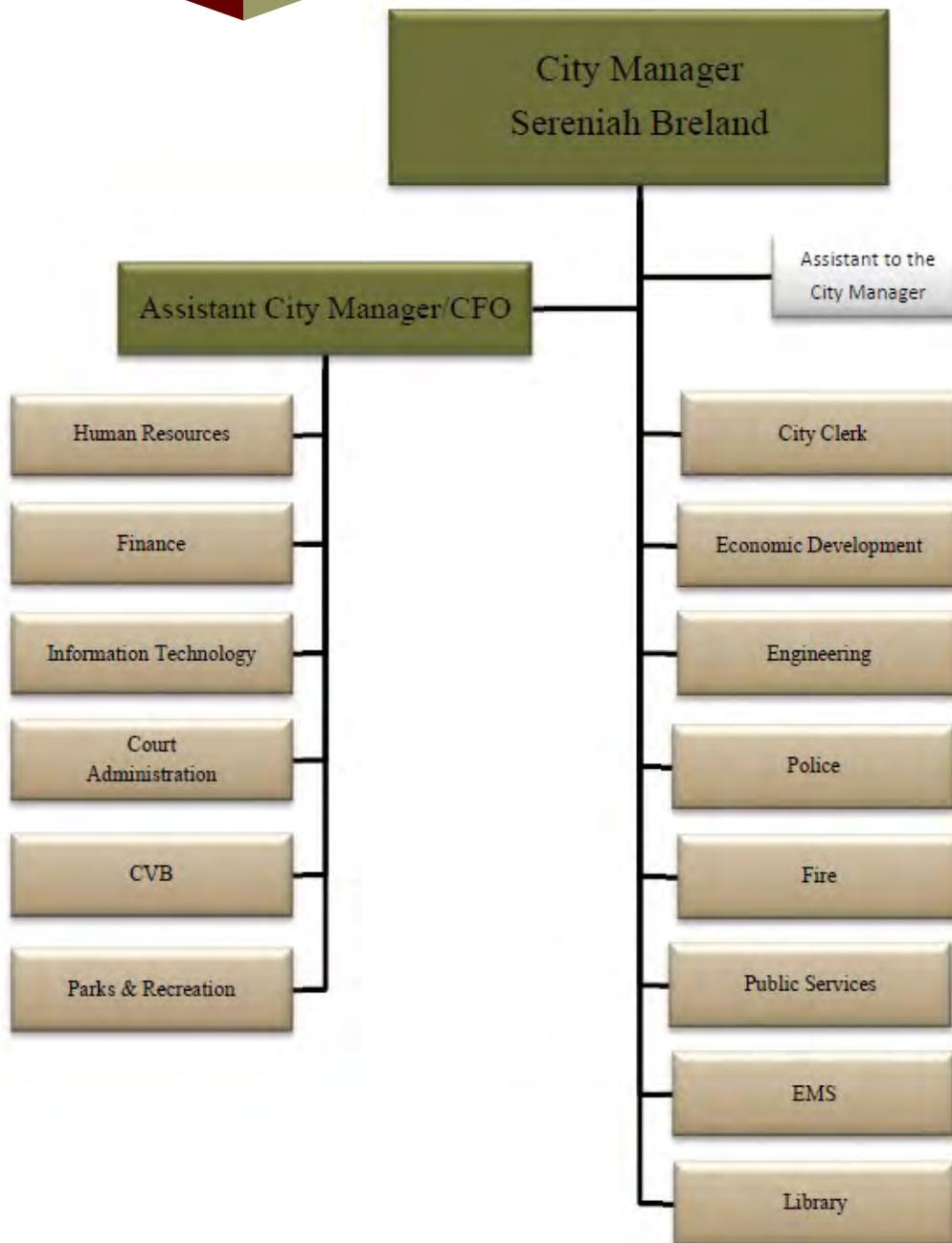


City Manager

The City Manager is hired under contract by the Council to manage the City's day-to-day operations and implement its policies. The City Manager is responsible for developing and managing the City's budget, providing leadership and direction for City staff, meeting with citizens to aid or solve problems regarding City services, and providing a good public image for the Community.

The City Manager's office is located at 216 West Sealy St., Alvin, Texas 77511 and can be contacted at (281) 388-4230

City Manager
Organizational Chart



Department
Head

Full-time position

Full-time position
- Funding Split

Unfunded position

Part-time position



City Manager

CATEGORY		AMENDED BUDGET 2015/16	BUDGET 2016/17
1000	Personnel Services	270,998	278,589
2000	Materials and Supplies	2,000	700
3000	Contractual Services	20,828	12,168
7000	Interfund Transfers	6,257	5,960
Total		\$ 300,083	\$ 297,417

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
City Manager	CA	1	1
Assistant to the City Manager	13	1	1
Total		2	2

Financial Highlights

FY 2016/17, Emergency Management Communication funding has been transferred to a new Emergency Management Program in General Fund.



111 - General Fund/City Manager

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
1004-00-1001	Salaries	181,800	189,314	191,284	194,535
1004-00-1005	Overtime	2,471	3,200	1,764	3,200
1004-00-1006	Longevity	2,708	2,819	2,800	3,012
1004-00-1009	TMRS	33,482	36,803	36,891	39,834
1004-00-1011	FICA	14,752	18,213	16,562	16,960
1104-00-1015	457 Deferred Compensation	3,282	11,049	11,049	11,448
1004-00-1018	Auto Allowance	7,588	7,200	7,200	7,200
1004-00-1021	Technology Stipend	790	2,400	2,400	2,400
	Total Personnel	246,873	270,998	269,951	278,589
Supplies					
1004-00-2100	Office Supplies	248	700	1,200	700
1004-00-2125	General Supplies	104	1,300	1,826	0
	Total Supplies	352	2,000	3,026	700
Contractual Services					
1004-00-3170	Professional Development	4,228	3,000	4,800	7,000
1004-00-3176	Emergency MMGT Communications	7,995	9,200	9,200	0
1004-00-3180	Dues & Memberships	1,452	2,500	1,500	2,100
1004-00-3190	Communications	2,630	3,018	2,620	3,018
1004-00-3210	Postage & Freight	3	50	25	50
1004-00-3511	Radio Repairs	0	60	0	0
1004-00-3512	Moving Expenses	15,184	3,000	3,000	0
	Total Services	31,492	20,828	21,145	12,168
Interfund Transfers					
1004-00-7500	Computer Replacement Accruals	1,115	1,500	1,500	843
1004-00-7505	IT Maintenance Fees	5,212	4,757	4,757	5,117
1004-00-7510	Vehicle Maintenance Fees	37	0	0	0
	Total Interfund Transfers	6,364	6,257	6,257	5,960
	City Manager	\$ 285,081	\$ 300,083	\$ 300,378	\$ 297,417



Human Resources

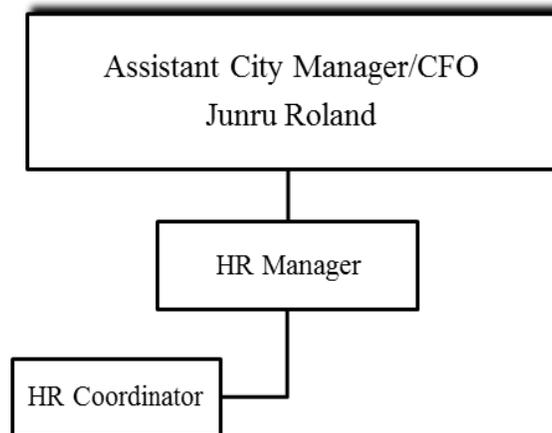
The Human Resources department is committed to providing quality service to all prospective, current and past employees and treating such individuals with respect and individual attention throughout their tenure with the City of Alvin.

They are responsible for a comprehensive human resources program which includes; recruitment, employment, orientation services, pre-payroll administration, policy development and administration, job classification, compensation and labor market research. They also oversee employee assistance programs, employee relations, employee grievances and administration of an employee evaluation system.

The Human Resource Department is located at 216 West Sealy, Alvin, Texas 77511 and can be contacted at (281) 388-4295.



Human Resources
Organizational Chart



Department
Head

Full-time position

Full-time position
- Funding Split

Unfunded position

Part-time position



Human Resources

CATEGORY		AMENDED BUDGET 2015/16	BUDGET 2016/17
1000	Personnel Services	\$ 95,341	\$ 129,037
2000	Materials and Supplies	7,750	6,750
3000	Contractual Services	96,934	35,200
7000	Interfund Transfers	6,257	5,960
Total		\$ 206,282	\$ 176,946

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Human Resources Manager	14	1	1
Management Assistant	8	1	0
HR Coordinator	9	0	1
Total		2	2

Financial Highlights

In FY 2016, the city contracted with a consulting firm to assist in the selection and hiring of a City Manager. In addition, a full-time HR coordinator has been approved in the Human Resource budget.



111 - General Fund/Human Resources

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
2503-00-1001	Salaries	55,554	74,377	75,873	100,988
2503-00-1006	Longevity	1,939	2,086	2,086	2,182
2503-00-1009	TMRS	9,750	13,029	13,284	18,140
2503-00-1011	FICA	4,030	5,849	5,964	7,727
	Total Personnel	71,273	95,341	97,206	129,037
Supplies					
2503-00-2100	Office Supplies	909	1,250	1,000	1,750
2503-00-2125	General Supplies	1,006	1,500	1,000	0
2503-00-2270	Rewards Recognition	0	5,000	5,000	5,000
	Total Supplies	1,915	7,750	7,000	6,750
Contractual Services					
2503-00-3100	Contract Services	32,578	81,894	58,000	20,000
2503-00-3160	Med Services/Pre-Employment	7,218	5,100	7,500	7,000
2503-00-3161	Preventative Medical Services	0	0	0	1,000
2503-00-3170	Professional Development	1,578	4,000	2,500	3,000
2503-00-3180	Dues & Memberships	1,058	1,200	800	800
2503-00-3190	Communications	1,780	2,040	2,118	2,200
2503-00-3210	Postage & Freight	77	600	150	200
2503-00-3220	Printing Services	0	100	0	0
2503-00-3230	Advertising	138	2,000	0	1,000
	Total Services	44,427	96,934	71,068	35,200
Interfund Transfers					
2503-00-7500	Computer Replacement Accruals	1,415	1,500	1,500	843
2503-00-7505	IT Maintenance Fees	5,212	4,757	4,757	5,117
	Total Interfund Transfers	6,627	6,257	6,257	5,960
	Human Resources	\$ 124,242	\$ 206,282	\$ 181,531	\$ 176,946

A graphic for the Economic Development section. It features a vertical line that divides a dark red rectangle on the left and a light olive green rectangle on the right. A large, bold, brown letter "E" is positioned at the top of the vertical line, overlapping both rectangles. To the right of the "E", the words "conomic Development" are written in a brown, serif font.

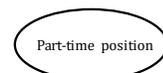
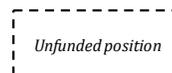
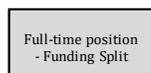
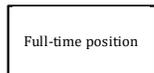
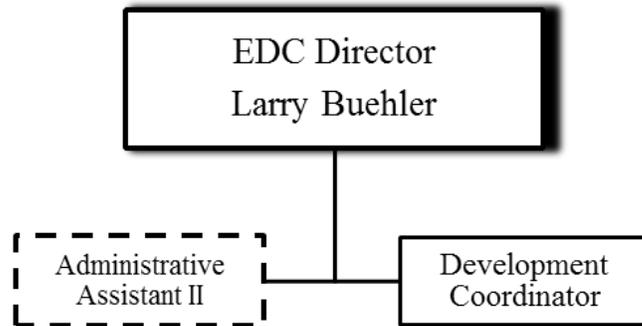
Economic Development

The Economic Development Department goals and objectives for the fiscal year 2016/17 are as follows:

- Secure property across from the Alvin-Manvel Area Chamber of Commerce and finalize the plan for redevelopment.
- Secure additional medical services for Alvin.
- Launch commercial real state database program on the city's website.
- Disposition the 47-acre city-owned property off of Fairway Drive.
- Launch Business Incentive Matching Grant Program.



Economic Development
Organizational Chart





Economic Development

CATEGORY		AMENDED BUDGET 2015/16	BUDGET 2016/17
1000	Personnel Services	\$ 164,077	\$ 168,372
2000	Materials & Supplies	2,500	2,570
3000	Contractual Services	31,108	32,755
7000	Interfund Transfers	7,136	11,939
Total		\$ 204,821	\$ 215,636

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Director of Economic Development	17	1	1
Development Coordinator	9	1	1
Total		2	2

Financial Highlights

The FY 2017 budget includes funds to be transferred into the Computer Replacement Fund for the acquisition of a service for City Hall and a laptop.



111 - General Fund/Economic Development

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
1005-00-1001	Salaries	135,710	125,203	125,397	127,466
1005-00-1006	Longevity	1,747	1,585	1,596	1,778
1005-00-1009	TMRS	24,094	22,423	22,458	24,074
1005-00-1011	FICA	10,741	10,066	10,082	10,254
1005-00-1018	Auto Allowance	4,782	4,800	4,800	4,800
	Total Personnel	177,074	164,077	164,333	168,372
Supplies					
1005-00-2100	Office Supplies	2,733	2,000	1,631	2,000
1005-00-2125	General Supplies	548	500	430	570
	Total Supplies	3,280	2,500	2,061	2,570
Contractual Services					
1005-00-3100	Contract Services	0	3,000	3,000	5,000
1005-00-3170	Professional Development	8,304	12,000	7,487	11,050
1005-00-3180	Dues & Memberships	15,232	6,108	3,510	4,205
1005-00-3190	Communications	3,944	4,000	4,415	4,500
1005-00-3210	Postage & Freight	52	400	390	400
1005-00-3225	Promotional Marketing	4,272	5,600	4,781	7,600
	Total Services	31,804	31,108	23,582	32,755
Interfund Transfers					
1005-00-7500	Computer Replacement Accruals	1,622	0	0	4,264
1005-00-7505	IT Maintenance Fees	7,818	7,136	7,136	7,675
	Total Interfund Transfers	9,440	7,136	7,136	11,939
	Economic Development	\$ 221,599	\$ 204,821	\$ 197,111	\$ 215,636

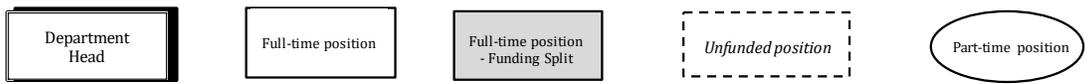
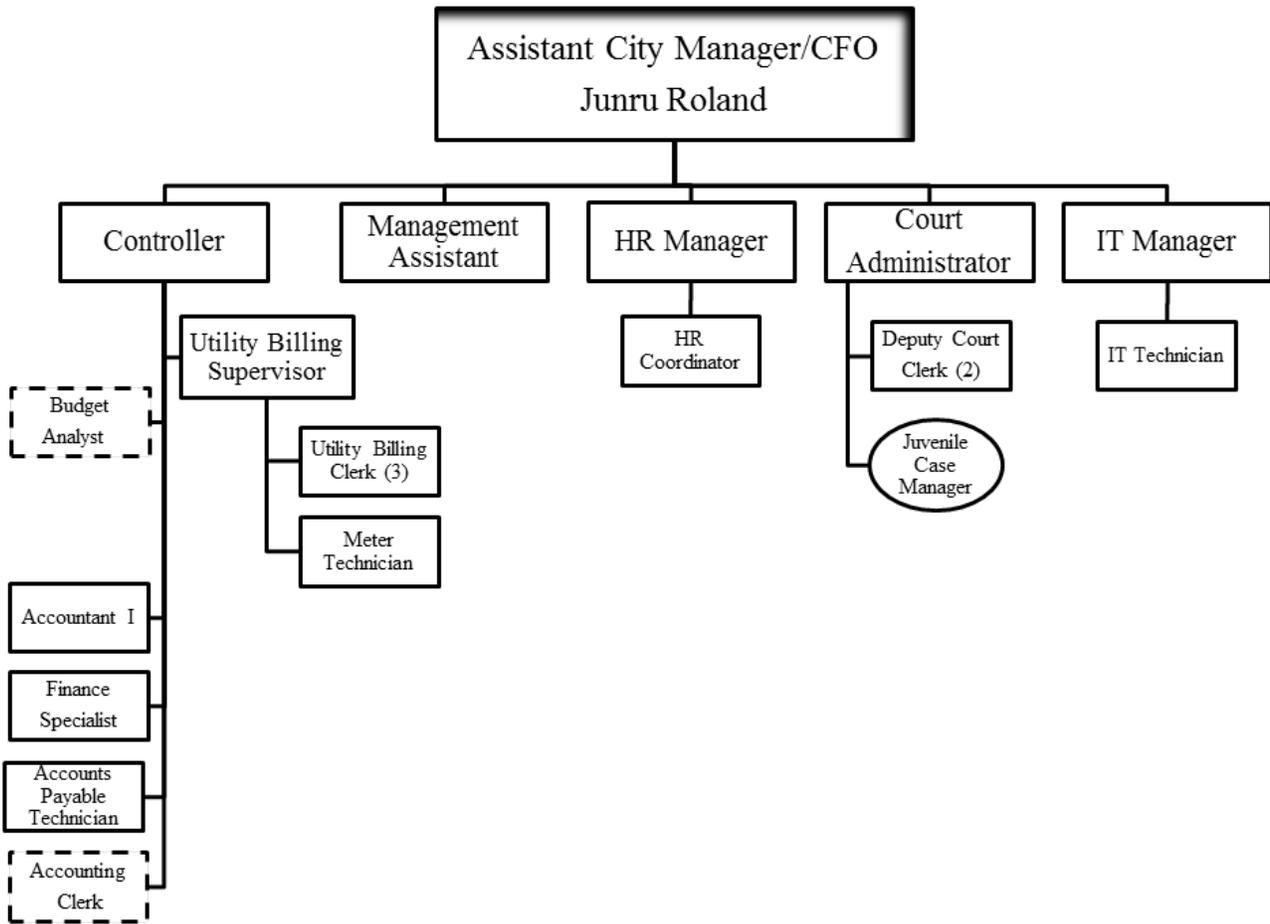


Finance Department

To prudently manage financial resources through accurate information, timely financial reporting, and sound professional business planning and financial services in areas of budgeting, purchasing, accounting, treasury, debt management, risk management, payroll, and information technology.

The Finance Department is located at 216 West Sealy, Alvin, Texas 77511 and can be contacted at (281) 388-4212.

Finance Department
Organizational Chart





**Accounting Program
General Fund**

CATEGORY		AMENDED BUDGET 2015/16	BUDGET 2016/17
1000	Personnel Services	\$ 422,108	\$ 437,894
2000	Materials and Supplies	6,000	6,000
3000	Contractual Services	31,450	35,796
7000	Interfund Transfers	20,271	17,878
Total		\$ 479,830	\$ 497,568

Schedule of Personnel	Pay Grade	Number of positions	Number of positions
Assistant City Manager/CFO	19	1	1
Controller	16	1	1
Accountant I	12	1	1
Finance Specialist	9	1	1
Accounts Payable Technician	8	1	1
Accounting Clerk	5	1	0
Management Assistant	9	0	1
Total		6	6

Financial Highlights

FY 2017, Personnel Services increased due to the reclassification of the ACM/CFO and the Management Assistant position has been transferred from Human Resources budget to the Accounting Program budget.



111 - General Fund/Accounting Program

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
2501-00-1001	Salaries	233,574	330,804	305,337	342,609
2501-00-1006	Longevity	6,468	7,009	5,468	5,271
2501-00-1009	TMRS	40,902	58,177	53,575	63,126
2501-00-1011	FICA	17,264	26,118	24,052	26,888
2501-00-1018	Auto Allowance	969	3,600	3,600	3,600
2501-00-1055	Salary Reimbursement from RDA	(3,600)	(3,600)	(3,600)	(3,600)
	Total Personnel	295,577	422,108	388,431	437,894
Supplies					
2501-00-2100	Office Supplies	2,937	3,500	3,300	3,500
2501-00-2125	General Supplies	2,385	2,500	3,000	2,500
	Total Supplies	5,323	6,000	6,300	6,000
Contractual Services					
2501-00-3100	Contract Services	3,410	3,100	2,808	4,861
2501-00-3170	Professional Development	6,500	8,250	8,250	12,100
2501-00-3180	Dues & Memberships	1,963	2,100	2,600	3,035
2501-00-3190	Communications	5,833	6,200	6,363	6,500
2501-00-3210	Postage & Freight	2,755	3,600	3,100	3,100
2501-00-3220	Printing Services	5,870	6,000	5,389	5,500
2501-00-3254	Surety, Fidelity Bonds	200	200	200	200
2501-00-3260	Machinery & Equipment Maint	1,239	2,000	1,500	500
	Total Services	27,770	31,450	30,210	35,796
Interfund Transfers					
2501-00-7500	Computer Replacement Accruals	3,795	6,000	6,000	2,528
2501-00-7505	IT Maintenance Fees	15,636	14,271	14,271	15,350
	Total Interfund Transfers	19,431	20,271	20,271	17,878
	Accounting Program	\$ 348,100	\$ 479,830	\$ 445,213	\$ 497,568



Municipal Court Program

The mission of the Municipal Court is to accurately, expeditiously, and courteously perform the clerical and ministerial duties required in the due process adjudication of misdemeanor violations of the law and ordinances filed in the Municipal Court of the City of Alvin. The Municipal Court is responsible for processing and recording all traffic violations and other misdemeanor charges. The Court compiles statistical reports for the Texas Judicial Council and reports all moving traffic violations to the Texas Department of Public Safety. The Juvenile Case Manager position, under the supervision of the Municipal Court Clerk, is to assist the court in administering the court's juvenile docket, performs customer services providing routine clerical duties to assist the Municipal Court Clerk in maintaining accurate and complete Municipal Court records; assist in reviewing court orders in juvenile cases; performs related work as required. Incumbent will perform point-of-contact with juveniles, parents, guardians of defendants, and defendants.

The Municipal Court Department is located at 216 West Sealy, Alvin, Texas 77511 and can be contacted at (281) 388-4250.



**Municipal Court Program
General Fund**

CATEGORY		AMENDED BUDGET 2015/16	BUDGET 2016/17
1000	Personnel Services	\$ 158,363	\$ 169,149
2000	Materials and Supplies	5,000	4,200
3000	Contractual Services	18,156	18,300
7000	Interfund Transfers	16,693	16,898
Total		\$ 198,212	\$ 208,547

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Court Administrator	15	1	1
Deputy Court Clerk	8	2	2
Total		3	3

Financial Highlights

FY 2017, increase in personnel services is a result of a compensation increase for Court Clerks as recommended by Market Study Analysis.



111 - General Fund/Municipal Court Program

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
2502-00-1001	Salaries	93,318	99,792	100,605	107,348
2502-00-1006	Overtime	116	800	500	800
2502-00-1006	Longevity	11	254	252	544
2502-00-1009	TMRS	15,893	17,184	17,271	19,523
2502-00-1011	FICA	9,432	10,033	10,071	10,634
2502-00-1019	Municipal Judge Retainer	29,850	30,300	30,300	30,300
	Total Personnel	148,621	158,363	158,999	169,149
Supplies					
2502-00-2100	Office Supplies	3,277	3,500	3,500	3,000
2502-00-2125	General Supplies	1,028	1,500	1,300	1,200
	Total Supplies	4,304	5,000	4,800	4,200
Contractual Services					
2502-00-3100	Contract Services	0	1,000	500	1,000
2502-00-3130	Court Costs	210	900	252	0
2502-00-3131	Juror Costs	0	0	0	900
2502-00-3170	Professional Development	1,696	2,500	1,000	3,500
2502-00-3180	Dues & Memberships	1,016	1,800	1,211	1,200
2502-00-3190	Communications	3,363	3,300	3,483	3,500
2502-00-3210	Postage & Freight	5,139	5,000	4,200	5,000
2502-00-3220	Printing Services	991	3,000	2,990	3,000
2502-00-3254	Surety, Fidelity Bonds	124	250	0	200
2502-00-3260	Machinery & Equipment Maint.	0	406	400	0
	Total Services	12,539	18,156	14,036	18,300
Interfund Transfers					
2502-00-7500	Computer Replacement Accruals	2,587	4,800	4,800	4,107
2502-00-7505	IT Maintenance Fees	15,967	11,893	11,893	12,791
	Total Interfund Transfers	18,555	16,693	16,693	16,898
	Municipal Court Program	\$ 184,019	\$ 198,212	\$ 194,528	\$ 208,547



**City Hall Program
General Fund**

CATEGORY	AMENDED BUDGET 2015/16	BUDGET 2016/17
2000 Materials and Supplies	13,000	11,000
3000 Contractual Services	99,789	90,100
4000 Capital Outlay	158,521	0
Total	\$ 271,310	\$ 101,100

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			

Financial Highlights

FY 2017, includes amended budget for security upgrades to City Hall.



111 - General Fund/City Hall Program

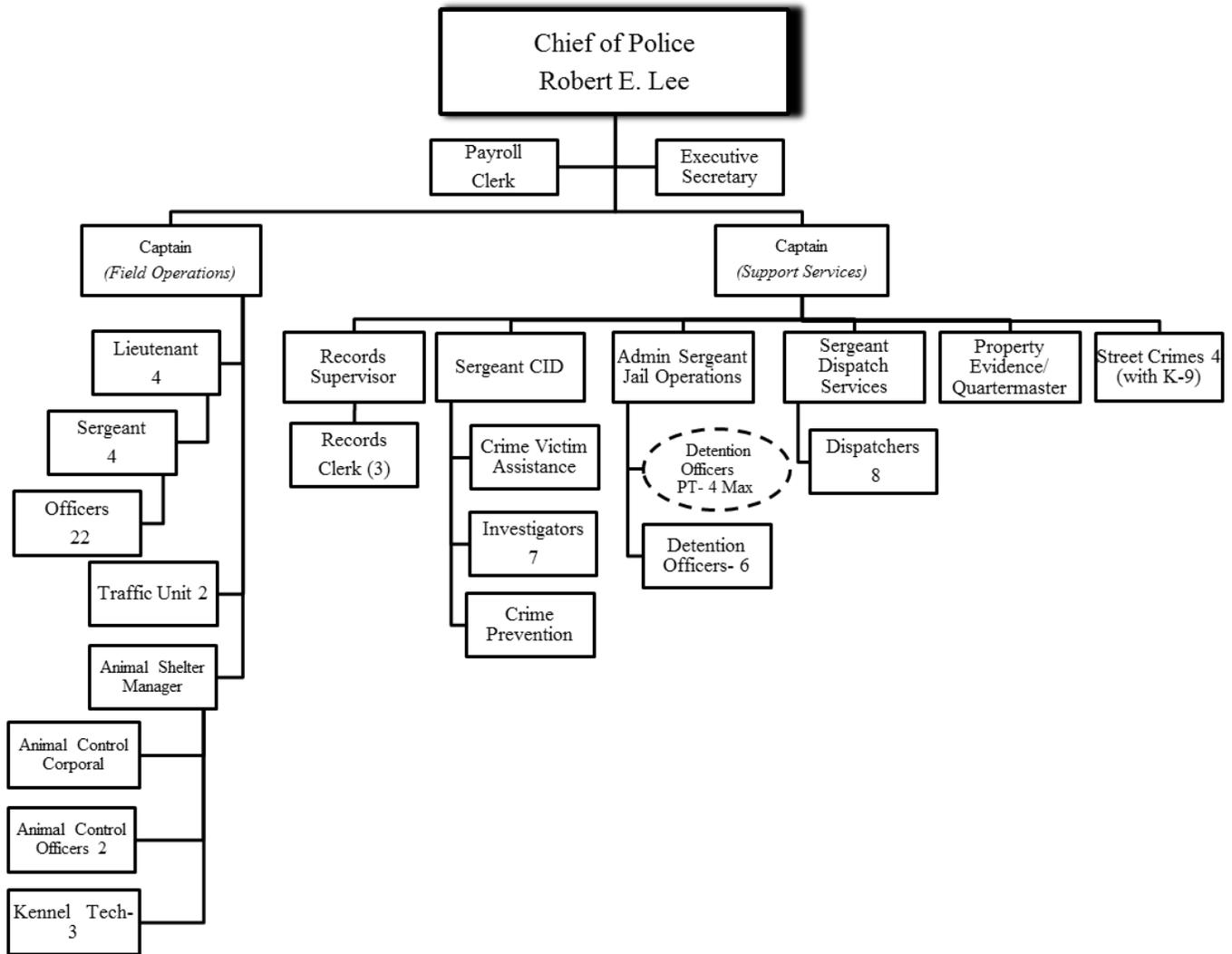
Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Supplies					
2504-00-2125	General Supplies	3,065	7,000	7,000	5,000
2504-00-2200	Foods	951	2,000	1,650	2,000
2504-00-2275	Program Supplies	4,470	4,000	4,000	4,000
	Total Supplies	8,487	13,000	12,650	11,000
Contractual Services					
2504-00-3190	Communications	11,334	11,500	11,460	11,600
2504-00-3200	Utilities	24,887	30,000	30,000	30,000
2504-00-3240	Recording Fees	2,710	3,000	0	0
2504-00-3260	Machinery & Equipment Maint.	13,353	18,500	18,500	18,500
2504-00-3270	Building/Grounds Maint.	28,356	36,789	36,789	30,000
	Total Services	80,641	99,789	96,749	90,100
Capital Outlay					
2504-00-4100	Building & Property	0	125,000	125,000	0
2504-00-4150	Machinery & Equipment	27,601	33,521	33,521	0
	Total Capital Outlay	27,601	158,521	158,521	0
	City Hall Program	\$ 116,728	\$ 271,310	\$ 267,920	\$ 101,100

A graphic consisting of a vertical line. To the left of the line, there is a dark red rectangle above a light green rectangle. To the right of the line, the word "Police Department" is written in a brown, serif font. The letter "P" is significantly larger than the rest of the text and overlaps the vertical line.

The mission of the Alvin Police Department is to be the model of excellence in policing by working in partnership with the community to fight crime and the fear of crime, enforce laws, and enhance the quality of life, while safeguarding the Constitutional Rights of all people. We are committed to providing outstanding service to all our residents and visitors alike and maintaining a work environment in which we continuously recruit, train, and develop an exceptional team of employees who possess honor, integrity, and compassion.

The Police Department is located at 1500 S. Gordon Street, Alvin, Texas and can be contacted at (281) 388-4370.

Police Department
Organizational Chart



Department Head

Full-time position

Full-time position - Funding Split

Unfunded position

Part-time position



**Law Enforcement Program
General Fund**

CATEGORY		AMENDED BUDGET 2015/16	BUDGET 2016/17
1000	Personnel Services	\$ 5,296,862	\$ 5,496,181
2000	Materials and Supplies	245,939	235,627
3000	Contractual Services	493,598	516,798
4000	Capital Outlay	133,000	0
7000	Interfund Transfers	460,304	622,940
Total		\$ 6,629,703	\$ 6,871,545

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Police Chief	18	1	1
Police Officers	*	49	49
Executive Secretary	11	1	1
Crime Victim Liaison	8	1	1
Communication Officer	10	8	8
Communication Supervisor	11	1	1
Detention Officers	9	6	6
Records Technicians	7	4	4
Building Maintenance Technician III	12	1	0
Police Payroll Technician	8	1	1
Total		73	72

Financial Highlights

In FY 2016/17, the Building Maintenance Tech III has been moved to the Parks Dept.-Facility Maintenance Program; reducing the number of positions to 72. In addition, salary adjustments for sworn personnel per the APOA Collective Bargaining Agreement) has been included.



111 - General Fund/Police

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
3501-00-1001	Salaries	3,686,323	3,771,542	3,653,812	3,890,642
3501-00-1005	Overtime	222,428	225,000	300,000	225,000
3501-00-1006	Longevity	63,385	69,840	66,174	72,218
3501-00-1009	TMRS	701,288	723,863	714,668	786,142
3501-00-1011	FICA	297,592	324,974	320,846	334,855
3501-00-1014	Clothing Allowance	7,648	7,200	7,602	7,600
3501-00-1016	Certification & Education Pay	53,632	54,599	57,520	66,480
3501-00-1017	Equipment Allowance	99,203	103,044	100,101	98,844
3501-00-1018	Auto Allowance	14,345	16,800	14,400	14,400
	Total Personnel	5,145,844	5,296,862	5,235,122	5,496,181
Supplies					
3501-00-2100	Office Supplies	8,569	12,000	9,000	12,000
3501-00-2125	General Supplies	23,906	24,615	21,615	24,615
3501-00-2175	Janitorial Supplies	9,185	8,000	6,500	7,000
3501-00-2200	Foods	5,205	6,000	5,500	6,000
3501-00-2225	Medical Supplies	865	1,500	1,400	1,000
3501-00-2250	Uniform & Apparel	14,453	16,000	16,000	20,000
3501-00-2300	Vehicle & Equipment	975	11,113	11,113	11,112
3501-00-2301	Motor Vehicle Fuel	71,288	118,000	80,000	115,400
3501-00-2325	Ammunition	19,814	28,211	27,500	28,000
3501-00-2350	Safety Equipment	10,511	20,500	20,500	10,500
	Total Supplies	164,772	245,939	199,128	235,627
Contractual Services					
3501-00-3100	Contract Services	22,927	28,500	18,500	28,500
3501-00-3170	Professional Development	26,526	25,000	25,000	30,000
3501-00-3175	Emergency MGMT Training	0	500	160	0
3501-00-3180	Dues & Memberships	2,575	3,100	3,100	3,100
3501-00-3190	Communications	80,016	83,396	78,396	82,396
3501-00-3200	Utilities	80,824	100,200	91,200	100,200
3501-00-3210	Postage & Freight	1,988	1,800	3,000	2,000
3501-00-3220	Printing Services	2,474	2,500	2,500	2,500
3501-00-3230	Advertising	0	0	0	2,500
3501-00-3250	General Insurance	23,857	21,805	21,805	23,686
3501-00-3260	Machinery & Equipment Maint	36,887	36,208	27,908	36,000
3501-00-3270	Buildings/Grounds Maint	27,108	31,856	25,256	31,256
3501-00-3290	Technology Services	118,076	110,031	95,000	117,160
3501-00-3300	Special Investigations	3,089	3,500	1,000	3,000
3501-00-3305	Special Programs	10,768	15,000	15,000	15,000
3501-00-3310	Wrecker Fees	0	450	0	0
3501-00-3510	Vehicle Repairs	13,028	28,752	30,000	27,500
3501-00-3511	Radio Repairs	1,682	1,000	1,000	0
3501-00-3515	Lease Payments	0	0	12,000	12,000
	Total Services	451,825	493,598	450,825	516,798
Capital Outlay					
3501-00-4150	Machinery & Equipment	11,365	133,000	133,000	0
	Total Capital Outlay	11,365	133,000	133,000	0
Interfund Transfers					
3501-00-7500	Computer Replacement Accruals	59,770	21,200	21,200	90,445
3501-00-7505	IT Maintenance Fees	164,176	149,849	149,849	158,171
3501-00-7510	Vehicle Maintenance Fees	184,232	165,010	165,010	171,136
3501-00-7515	Vehicle Replacement Accruals	124,246	124,246	124,246	203,188
	Total Interfund Transfers	532,424	460,304	460,304	622,940
	Police	6,306,229	6,629,703	6,478,379	6,871,545



**Animal Shelter Program
General Fund**

CATEGORY		AMENDED BUDGET 2015/16	BUDGET 2016/17
1000	Personnel Services	\$ 293,398	\$ 302,342
2000	Materials and Supplies	45,772	39,250
3000	Contractual Services	50,976	42,500
7000	Interfund Transfers	24,588	14,898
Total		\$ 414,734	\$ 398,990

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Shelter Manager	14	1	1
Animal Control Corporal	9	1	1
Animal Control Officers	8	2	2
Kennel Technicians	5	2	3
		<hr/>	<hr/>
		6	7

Financial Highlights

In FY 2017, budget reflects an overall decrease in Supplies, Contractual Services & Capital Outlay.



111 - General Fund/Animal Shelter Program

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
3501-18-1001	Salaries	152,264	217,085	215,536	222,765
3501-18-1005	Overtime	12,761	8,500	13,720	8,500
3501-18-1006	Longevity	1,677	2,037	2,313	2,422
3501-18-1009	TMRS	28,602	40,095	40,665	43,266
3501-18-1011	FICA	12,409	18,001	18,257	18,429
3501-18-1017	Equipment Allowance	1,579	7,680	7,081	6,960
	Total Personnel	209,291	293,398	297,572	302,342
Supplies					
3501-18-2100	Office Supplies	3,226	3,500	3,000	3,500
3501-18-2125	General Supplies	4,573	4,000	5,000	4,000
3501-18-2175	Janitorial Supplies	7,066	8,000	4,500	6,000
3501-18-2200	Foods	63	2,000	500	1,000
3501-18-2225	Medical Supplies	12,223	17,022	16,000	14,000
3501-18-2250	Uniform & Apparel	2,069	3,000	1,000	2,500
3501-18-2300	Vehicle & Equipment	1,112	250	250	250
3501-18-2301	Motor Vehicle Fuel	5,126	5,000	4,700	6,000
3501-18-2350	Safety Equipment	1,826	3,000	1,500	2,000
	Total Supplies	37,284	45,772	36,450	39,250
Contractual Services					
3501-18-3100	Contract Services	5,681	3,250	3,250	3,500
3501-18-3170	Professional Development	1,356	5,000	4,000	5,000
3501-18-3180	Dues & Membership	100	500	310	500
3501-18-3190	Communications	2,784	2,750	2,750	2,800
3501-18-3200	Utilities	17,838	30,000	20,000	20,000
3501-18-3210	Postage & Freight	0	200	50	200
3501-18-3220	Printing Services	71	200	200	0
3501-18-3230	Advertising	0	0	0	2,000
3501-18-3260	Machinery & Equipment Maint.	2,630	7,076	7,000	6,500
3501-18-3270	Building/ Grounds Maintenance	6,532	2,000	2,000	2,000
	Total Services	36,992	50,976	39,560	42,500
Interfund Transfers					
3501-18-7500	Computer Replacement Accruals	12,412	0	0	2,107
3501-18-7505	IT Maintenance Fees	13,030	24,588	24,588	12,791
	Total Interfund Transfers	25,442	24,588	24,588	14,898
	Animal Shelter Program	\$ 309,009	\$ 414,734	\$ 398,170	\$ 398,990

A graphic for the Fire Department featuring a vertical line. To the left of the line is a dark red rectangle. To the right of the line is a tan rectangle. The letter "F" is positioned at the top of the vertical line, overlapping both rectangles. The words "ire Department" are written in a dark brown serif font to the right of the "F".

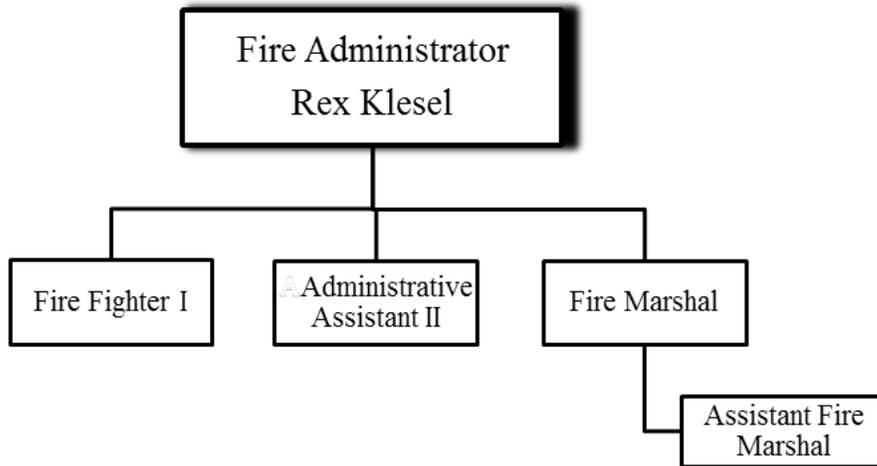
Fire Department

The function of the Fire Department, originally formed in 1893, is to protect life, property and to respond to other emergencies that might arise in the community through public education, management, and incident response while also participating in the most local service projects. This department is made up of one full time Administrator and four support staff, and Administrative Assistant, Fire Fighter I, a Fire Marshal, an Assistant Fire Marshal and 70 Volunteer (being partially city and partially county residents). The Fire Department protects 100 square miles throughout the Alvin area including portions of Brazoria County. Financial support is provided by the City of Alvin, Emergency Service District #3, Brazoria County and through private donations. The Fire Department strives to meet the needs of our community with the dedication and skill of our people.

The Fire Department Administrative office is located at 302 West House Street, Alvin, Texas 77511 and can be contacted at (281) 331-7688.



Fire Department
Organizational Chart



Department
Head

Full-time position

Full-time position
- Funding Split

Unfunded position

Part-time position



**Fire Department
General Fund**

CATEGORY		AMENDED BUDGET 2015/16	BUDGET 2016/17
1000	Personnel Services	\$ 319,275	\$ 344,095
2000	Materials and Supplies	106,151	99,984
3000	Contractual Services	382,594	367,710
7000	Interfund Transfers	151,680	163,575
Total		\$959,701	\$975,364

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Fire Department Administrator	17	1	1
Firefighter I	12	1	1
Fire Marshal	16	1	1
Assistant Fire Marshal	9	1	1
Administrative Assistant II	9	1	1
Total		5	5

Financial Highlights

In FY 2017 the City's monthly contribution to the Texas Emergency Services Retirement System for volunteer Fire Fighting increased by \$10.



111 - General Fund/Fire

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
3502-00-1001	Salaries	233,407	246,169	250,555	263,605
3502-00-1005	Overtime	1,279	4,000	4,000	4,000
3502-00-1006	Longevity	2,454	2,766	2,766	3,248
3502-00-1009	TMRS	40,530	43,632	43,708	49,176
3502-00-1010	Monthly Stipend	1,200	1,200	1,200	1,200
3502-00-1011	FICA	17,653	19,588	19,622	20,946
3502-00-1017	Equipment Allowance	1,752	1,920	1,920	1,920
	Total Personnel	298,275	319,275	323,771	344,095
Supplies					
3502-00-2100	Office Supplies	3,548	2,500	2,000	2,500
3502-00-2125	General Supplies	25,507	24,000	21,000	22,784
3502-00-2175	Janitorial Supplies	1,685	1,600	1,400	1,600
3502-00-2225	Medical Supplies	212	600	600	600
3502-00-2250	Uniform & Apparel	24,280	33,451	31,000	32,000
3502-00-2275	Program Supplies	6,870	7,500	6,000	7,500
3502-00-2300	Vehicle & Equipment Supplies	30,380	17,000	14,000	17,000
3502-00-2301	Motor Vehicle Fuel	12,669	19,500	11,580	16,000
	Total Supplies	105,152	106,151	87,580	99,984
Contractual Services					
3502-00-3100	Contract Services	9,341	17,738	17,000	27,508
3502-00-3120	Legal Services	179	200	180	200
3502-00-3160	Medical Services -Pre Emp.	2,715	1,500	900	1,500
3502-00-3170	Professional Development	31,726	25,000	25,000	25,000
3502-00-3180	Dues & Memberships	4,712	5,500	4,500	5,500
3502-00-3190	Communications	33,205	38,000	10,500	12,000
3502-00-3200	Utilities	21,490	30,000	25,000	29,000
3502-00-3210	Postage & Freight	472	500	250	500
3502-00-3220	Printing Services	780	600	300	600
3502-00-3250	General Insurance	27,119	33,761	33,761	27,907
3502-00-3260	Machinery & Equipment Maint.	23,080	24,782	24,000	24,782
3502-00-3270	Building/Grounds Maint.	35,590	38,000	41,205	38,000
3502-00-3272	Fire Alarm Maintenance	9,443	18,800	18,000	21,200
3502-00-3310	Wrecker Fees	0	335	160	335
3502-00-3340	Pension Contribution	96,600	105,600	101,800	111,400
3502-00-3430	Miscellaneous Services	302	300	200	300
3502-00-3510	Vehicle Repairs	47,744	40,000	40,000	40,000
3502-00-3511	Radio Repairs	1,779	1,978	1,800	1,978
	Total Services	346,277	382,594	344,556	367,710
Interfund Transfers					
3502-00-7500	Computer Replacement Accruals	14,042	3,000	3,000	18,806
3502-00-7505	IT Maintenance Fees	52,451	45,192	45,192	48,607
3502-00-7510	Vehicle Maintenance Fees	68,571	63,032	63,032	64,902
3502-00-7515	Vehicle Replacement Accruals	40,456	40,456	40,456	31,260
	Total Interfund Transfers	175,520	151,680	151,680	163,575
	Fire	\$ 925,224	\$ 959,701	\$ 907,588	\$ 975,364

A decorative graphic consisting of a vertical line, a dark red rectangle to the left, and an olive green rectangle to the right, with a thin white arc curving around the vertical line.

Emergency Management Department

Our Mission is to provide an integrated emergency management system that coordinates community resources to protect lives, property and the environment through mitigation, preparedness, response and recovery from all natural and man-made hazards that may impact our city.



**Emergency Management
General Fund**

CATEGORY	AMENDED BUDGET 2015/16	BUDGET 2016/17
1000 Personnel Services	\$ 0	\$ 54,727
3000 Contractual Services	0	16,000
	\$ 0	\$ 70,727

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
EMS Director	17	1	1
Total		1	1

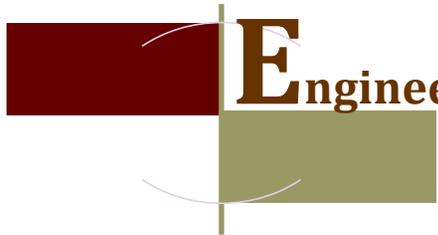
Financial Highlights

In FY 2017, the EMS Director salary is allocated 1/2 to the General Fund and 1/2 to the Emergency Services Fund.



111 - Emergency Management

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
3505-00-1001	Salaries	0	0	0	42,594
3505-00-1006	Longevity	0	0	0	975
3505-00-1009	TMRS	0	0	0	7,825
3505-00-1011	FICA	0	0	0	3,333
	Total Personnel	0	0	0	54,727
Contractual					
3505-00-3176	Communications	0	0	0	16,000
	Total Contractual	0	0	0	16,000
	Emergency MMGT	\$ 0	\$ 0	\$ 0	\$ 70,727



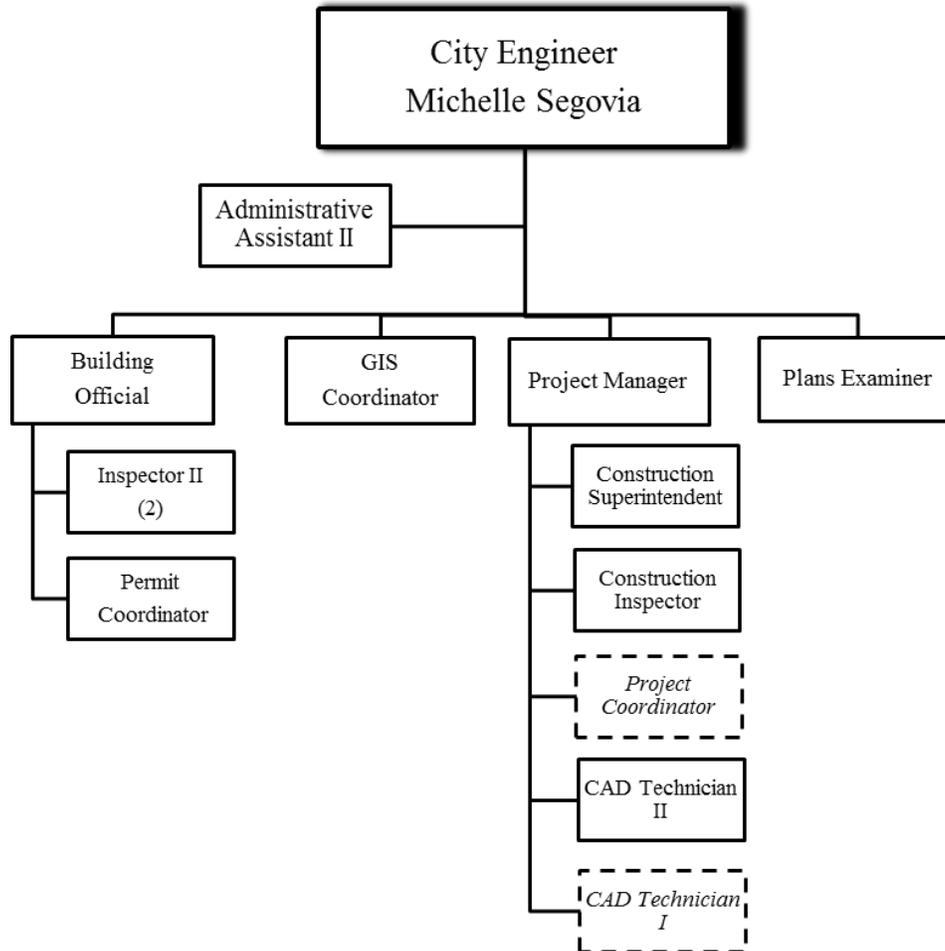
Engineering Department

The Engineering Department administers the Planning/Development, Inspections/Permitting, and Engineering Programs and together we will continue to meet with the community for suggestions on new innovative ideas to further enhance the city financially and visually, thereby, creating a beautiful and prosperous community as a whole.

The primary goal for the Engineering Department is to provide the highest level of service to our citizens while insuring their health, safety and general welfare in such a manner so as to create for them the highest standard of living that is possible in our community.

The Engineering Department is located at 1100 West Highway 6, Alvin, Texas and can be contacted at (281) 388-4351.

Engineering Department
Organizational Chart



Department Head

Full-time position

Full-time position - Funding Split

Unfunded position

Part-time position



**Engineering Department
General Fund**

Programs	Amended Budget 2015/16	Budget 2016/17
Engineering	377,844	386,473
Inspections	318,884	396,277
Totals	\$ 696,728	\$ 782,750



**Engineering Program
General Fund**

CATEGORY		AMENDED BUDGET 2015/16	BUDGET 2016/17
1000	Personnel Services	\$ 547,701	\$ 564,382
2000	Materials and Supplies	14,467	12,467
3000	Contractual Services	31,900	30,050
7000	Interfund Transfers	41,776	49,574
8000	Reimbursements	(258,000)	(270,000)
Total		\$ 377,844	\$ 386,473

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
City Engineer	18	1	1
Administrative Assistant II	9	1	1
Health Official	11	0	1
GIS Coordinator	12	1	1
Plan Examiner	15	1	1
Project Manager	14	1	1
Construction Superintendent	13	1	1
Construction Inspector	12	1	1
CAD Technician II	11	1	1
Total		8	9

Financial Highlights

1. In FY 2017 reimbursements of payroll cost from other funds increased for in-house Engineering Services provided to the Streets, Cemetery, and Sales Tax Funds.
2. Also, in FY 2017 funds will be transferred into the Computer Replacement Fund for the acquisition of Computer Equipment.
3. Lastly, the Health Official has been moved to the Engineering Department.



111 - General Fund/Engineering Program

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
5001-17-1001	Salaries	363,726	424,082	381,766	431,168
5001-17-1005	Overtime	2,424	3,000	3,000	5,000
5001-17-1006	Longevity	8,637	8,498	8,139	9,059
5001-17-1009	TMRS	64,162	74,407	67,646	80,701
5001-17-1011	FICA	27,351	33,634	30,369	34,374
5001-17-1017	Equipment Allowance	478	480	480	480
5001-17-1018	Auto Allowance	3,586	3,600	3,600	3,600
	Total Personnel	470,364	547,701	495,000	564,382
Supplies					
5001-17-2100	Office Supplies	4,043	5,000	5,000	4,000
5001-17-2125	General Supplies	6,599	4,000	3,000	4,000
5001-17-2200	Foods	288	300	300	300
5001-17-2250	Uniform & Apparel	167	167	167	167
5001-17-2301	Motor Vehicle Fuel	2,301	5,000	5,000	4,000
	Total Supplies	13,398	14,467	13,467	12,467
Contractual Services					
5001-17-3100	Contract Services	0	5,000	5,000	5,000
5001-17-3170	Professional Development	99	3,000	2,000	2,000
5001-17-3180	Dues & Memberships	310	1,000	1,000	650
5001-17-3190	Communications	8,681	11,000	8,600	11,000
5001-17-3210	Postage & Freight	265	2,000	500	2,000
5001-17-3220	Printing Services	76	1,000	500	500
5001-17-3260	Machinery & Equipment Maint.	6,794	8,500	8,500	8,500
5001-17-3320	Uniform Rental	431	400	400	400
	Total Services	16,657	31,900	26,500	30,050
Interfund Transfers					
5001-17-7500	Computer Replacement Accruals	5,200	0	0	11,313
5001-17-7505	IT Maintenance Fees	26,060	23,786	23,786	25,583
5001-17-7510	Vehicle Maintenance Fees	16,985	7,909	7,909	8,296
5001-17-7515	Vehicle Replacement Accruals	10,081	10,081	10,081	4,382
	Total Interfund Transfers	58,326	41,776	41,776	49,574
Reimbursements					
5001-17-8211	Reimb from Sales Tax Fund	(266,792)	(250,000)	(250,000)	(250,000)
5001-17-8215	Reimb from Cemetery Fund	(1,333)	(1,000)	(1,150)	(1,000)
5001-17-8216	Reimb from Utility Fund	(4,617)	(7,000)	(7,000)	(19,000)
	Total Reimbursements	(272,742)	(258,000)	(258,150)	(270,000)
	Engineering Program	\$ 286,002	\$ 377,844	\$ 318,593	\$ 386,473



**Inspection Program
General Fund**

CATEGORY		AMENDED BUDGET 2015/16	BUDGET 2016/17
1000	Personnel Services	\$ 262,447	\$ 332,533
2000	Materials and Supplies	6,200	9,701
3000	Contractual Services	22,900	22,250
7000	Interfund Transfers	27,337	31,795
Total		\$ 318,884	\$ 396,277

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Building Official	17	1	1
Inspector II	11	2	2
Permit Coordinator	7	1	1
Total		4	4

Financial Highlights

In FY 2017 the Health Inspector position moved from the Code Enforcement Program.

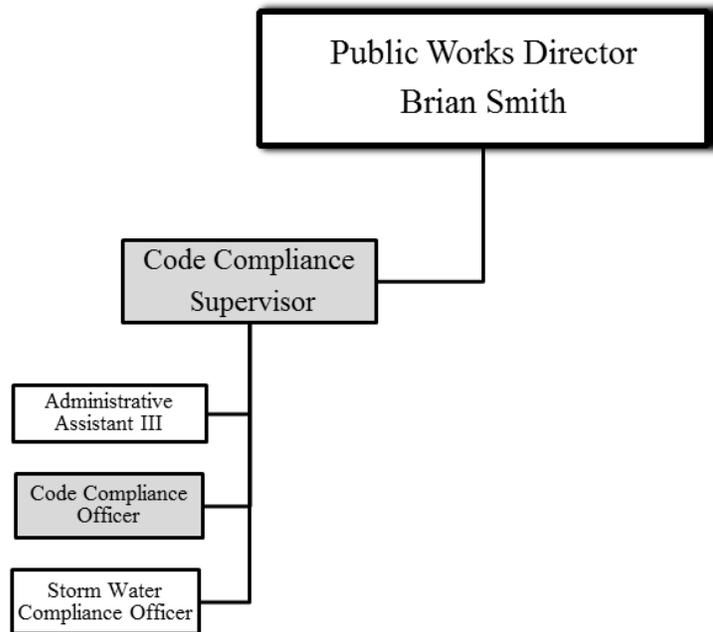


111 - General Fund/Inspection Program

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
5001-11-1001	Salaries	215,244	207,283	214,964	258,878
5001-11-1005	Overtime	655	1,000	1,000	1,000
5001-11-1006	Longevity	1,743	2,196	1,924	4,194
5001-11-1009	TMRS	36,983	35,866	37,128	47,505
5001-11-1011	FICA	16,003	16,102	16,668	20,235
5001-11-1017	Equipment Allowance	0	0	0	720
	Total Personnel	270,628	262,447	271,684	332,533
Supplies					
5001-11-2100	Office Supplies	1,013	1,500	1,500	1,500
5001-11-2125	General Supplies	686	900	900	4,400
5001-11-2250	Uniform & Apparel	198	200	200	200
5001-11-2301	Motor Vehicle Fuel	2,346	3,600	3,600	3,600
	Total Supplies	4,243	6,200	6,200	9,701
Contractual Services					
5001-11-3100	Contract Services	650	1,500	1,500	1,500
5001-11-3170	Professional Development	2,010	1,500	1,500	2,500
5001-11-3180	Dues & Memberships	605	1,000	1,000	1,000
5001-11-3190	Communications	4,330	4,800	4,103	4,500
5001-11-3210	Postage & Freight	0	250	150	50
5001-11-3220	Printing Services	547	600	400	1,300
5001-11-3260	Machinery & Equipment Maint.	0	200	200	0
5001-11-3280	Demolition	680	12,000	10,000	11,000
5001-11-3320	Uniform Rental	125	1,050	286	400
	Total Services	8,947	22,900	19,139	22,250
Interfund Transfers					
5001-11-7500	Computer Replacement Accruals	1,180	3,000	3,000	1,685
5001-11-7505	IT Maintenance Fees	23,862	9,514	9,514	10,233
5001-11-7510	Vehicle Maintenance Fees	8,495	10,546	10,546	11,062
5001-11-7515	Vehicle Replacement Accruals	4,277	4,277	4,277	8,815
	Total Interfund Transfers	37,813	27,337	27,337	31,795
	Inspection Program	\$ 321,631	\$ 318,884	\$ 324,360	\$ 396,277



Code Program
Organizational Chart



Department
Head

Full-time position

Full-time position
- Funding Split

Unfunded position

Part-time position



Code Enforcement

CATEGORY		AMENDED BUDGET 2015/16	BUDGET 2016/17
1000	Personnel Services	\$ 124,775	\$ 75,330
	Total	\$ 124,775	\$ 75,330

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Code Compliance Supervisor	15	1	1
Health Official	11	1	0
Code Enforcement Officer	10	1	1
Total		3	2

Personnel Services allocated as follows;

Code Compliance Supervisor; 60% General Fund, 10% Utility Fund, 30% Sales Tax Fund

Code Enforcement Officer; 90% General Fund, 10% Utility Fund

Financial Highlights

In FY 2017, the Health Official has been moved to the Engineering Dept.



111 - General Fund/Code Enforcement Program

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
6007-00-1001	Salaries	90,181	97,304	97,342	59,865
6007-00-1005	Overtime	165	0	0	0
6007-00-1006	Longevity	1,438	1,468	1,429	232
6007-00-1009	TMRS	15,697	17,052	16,950	10,228
6007-00-1011	FICA	7,057	7,655	7,609	4,357
6007-00-1017	Equipment Allowance	807	1,296	702	648
	Total Personnel	115,346	124,775	124,033	75,330
	Code Enforcement Program	\$ 115,346	\$ 124,775	\$ 124,033	\$ 75,330



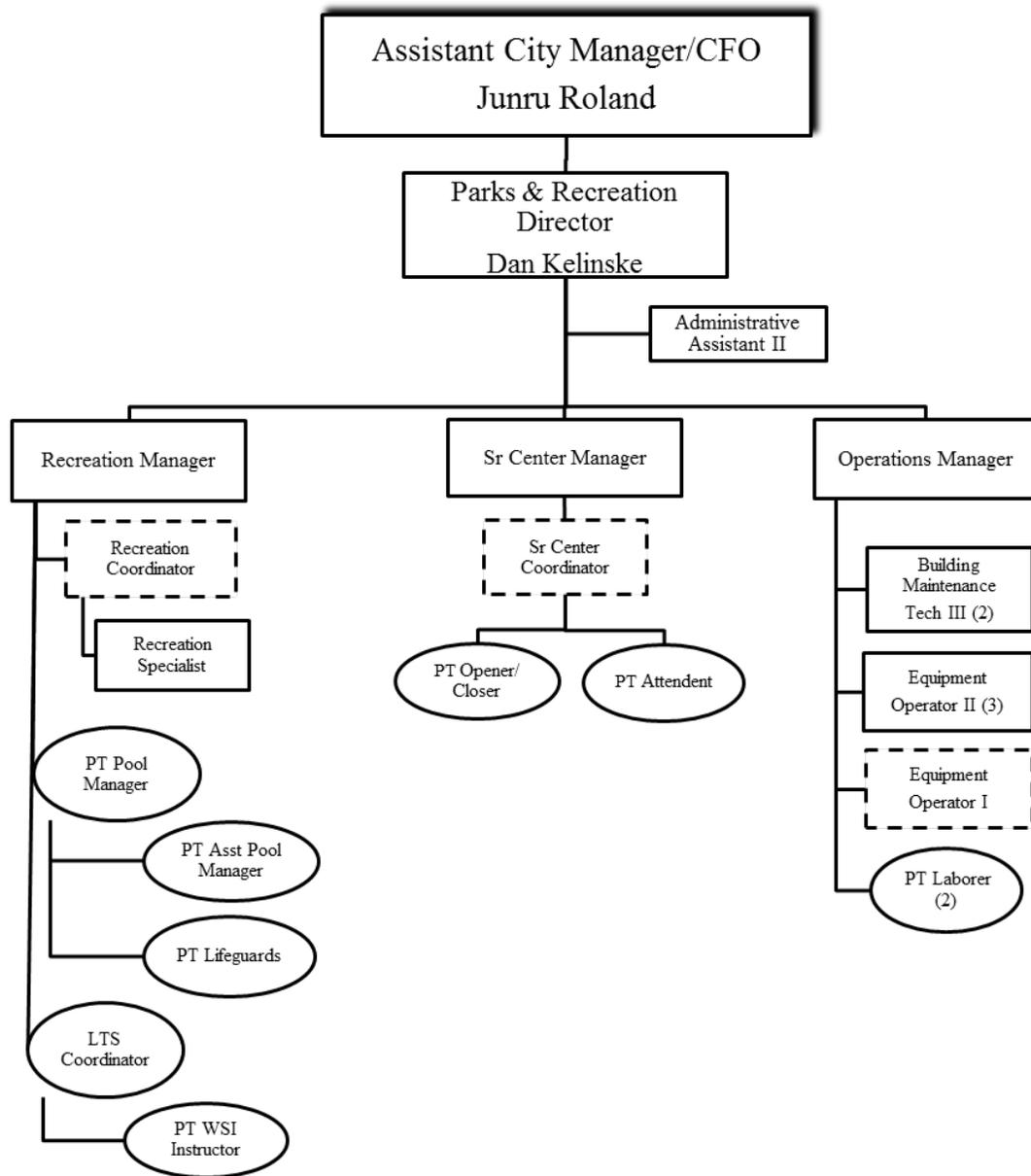
Parks Department

The Alvin Parks and Recreation Department is a combination of four programs; Administration, Maintenance, Senior Center and Museum.

The mission of the Alvin Parks Administration Department is to provide quality parks and leisure opportunities to all Alvin citizens with a vision to meet the needs of the future citizens. The Recreation program provides support and activities for all age groups including civic and athletic groups, offering summer activities and special events year-round. The Parks Maintenance Program is committed to providing attractive City parks and athletic fields for use of the Alvin community through routine maintenance. The Alvin Senior Center provides a public facility where senior citizens in the Alvin area can meet for social, recreational, educational, and fitness opportunities. In addition the Center is available for other community related activities and programs during designated hours that do not conflict with the scheduled senior citizen use.

The Parks Department is located at 1100 W. Highway 6 and can be contacted at (281) 388-4292.

Parks Department
Organizational Chart



Department Head

Full-time position

Full-time position - Funding Split

Unfunded position

Part-time position



**Parks Administration Program
General Fund**

CATEGORY		AMENDED BUDGET	
		2015/16	2016/17
1000	Personnel Services	\$ 510,262	\$ 545,356
2000	Materials and Supplies	130,088	128,802
3000	Contractual Services	511,764	432,446
4000	Capital Outlay	0	24,205
7000	Interfund Transfers	98,763	120,272
Total		\$ 1,250,878	\$ 1,251,081

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Director of Parks & Recreation	17	1	1
Operations Manager	15	1	1
Recreation Manager	13	1	1
Recreation Specialist	5	1	1
Administrative Assistant II	9	1	1
Equipment Operator I	6	1	1
Equipment Operator II	8	3	3
Part-time Laborer	6	2	2
Total		11	11



111 - General Fund/Parks Administration Program

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
7001-00-1001	Salaries	316,064	330,369	325,096	346,217
7001-00-1005	Overtime	17,458	17,000	17,000	15,000
7001-00-1006	Longevity	4,052	4,896	4,561	5,328
7001-00-1007	Extra Help	77,690	65,000	77,500	77,700
7001-00-1009	TMRS	56,737	57,201	56,281	63,251
7001-00-1011	FICA	31,606	32,196	32,723	34,260
7001-00-1018	Auto Allowance	3,586	3,600	3,600	3,600
	Total Personnel	507,192	510,262	516,761	545,356
Supplies					
7001-00-2100	Office Supplies	1,480	2,040	1,747	2,000
7001-00-2125	General Supplies	44,298	55,398	55,306	56,000
7001-00-2175	Janitorial Supplies	124	400	208	400
7001-00-2200	Foods	515	550	375	550
7001-00-2225	Medical Supplies	159	200	150	200
7001-00-2250	Uniform & Apparel	1,407	1,300	1,300	1,300
7001-00-2275	Program Supplies	19,228	20,000	14,760	20,000
7001-00-2277	CDBG Grant Expenditures	103,886	0	0	0
7001-00-2300	Vehicle & Equipment Supplies	1,912	1,800	3,894	1,800
7001-00-2301	Motor Vehicle Fuel	10,639	18,000	9,449	11,000
7001-00-2350	Safety Equipment	1,416	1,400	1,321	1,400
7001-00-2425	Chemicals & Insecticides	16,828	15,500	20,257	21,652
7001-00-2450	Botany Supplies	5,671	13,500	11,201	12,500
	Total Supplies	207,563	130,088	119,967	128,802
Contractual Services					
7001-00-3100	Contract Services	21,476	107,094	114,581	23,500
7001-00-3170	Professional Development	2,145	2,370	2,430	3,000
7001-00-3180	Dues & Memberships	3,045	3,170	3,109	3,170
7001-00-3190	Communications	9,888	10,800	9,477	10,800
7001-00-3200	Utilities	155,155	175,000	168,000	173,000
7001-00-3210	Postage & Freight	400	600	299	600
7001-00-3220	Printing Services	17,117	18,736	19,632	22,236
7001-00-3230	Advertising	2,360	3,509	1,838	3,509
7001-00-3260	Machinery & Equipment Maint.	770	21,646	20,732	17,000
7001-00-3270	Buildings/Grounds Maint.	131,541	154,223	154,223	159,641
7001-00-3290	Technology Services	11,485	9,890	8,401	13,490
7001-00-3320	Uniform Rental	1,266	4,726	4,726	2,500
	Total Services	356,649	511,764	507,448	432,446
Capital Outlay					
7001-00-4150	Machinery & Equipment	0	0	0	24,205
	Total Capital Outlay	0	0	0	24,205
Interfund Transfers					
7001-00-7500	Computer Replacement Accruals	4,342	1,500	1,500	1,896
7001-00-7505	IT Maintenance Fees	23,454	21,407	21,407	23,024
7001-00-7510	Vehicle Maintenance Fees	61,342	57,122	57,122	59,917
7001-00-7515	Vehicle Replacement Accruals	18,734	18,734	18,734	35,435
	Total Interfund Transfers	107,872	98,763	98,763	120,272
	Park Administration Program	\$ 1,179,277	\$ 1,250,878	\$ 1,242,940	\$ 1,251,081



**Facility Maintenance Program
General Fund**

CATEGORY		AMENDED BUDGET 2015/16	BUDGET 2016/17
1000	Personnel Services	68,478	113,387
2000	Materials and Supplies	12,475	12,475
3000	Contractual Services	9,066	9,066
Total		\$ 90,019	\$ 134,928

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Building Maintenance Tech III	12	1	2
Total		1	2

Financial Highlights

In FY 2016/17, the Building Maintenance Technician III position was reclassified out of Police Department to the Facility Maintenance Program.



111 - General Fund/Facility Maintenance Program

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
7001-01-1001	Salaries	50,081	54,244	38,532	87,375
7001-01-1005	Overtime	0	0	0	3,000
7001-01-1006	Longevity	408	555	120	201
7001-01-1009	TMRS	8,772	9,358	6,566	15,836
7001-01-1011	FICA	3,406	4,201	2,948	6,975
7001-01-1016	Certification & Education	100	120	0	0
	Total Personnel	62,767	68,478	48,166	113,387
Supplies					
7001-01-2125	General Supplies	9,826	11,375	10,265	11,375
7001-01-2175	Janitorial Supplies	552	750	750	750
7001-01-2350	Safety Equipment	255	350	352	350
	Total Supplies	10,632	12,475	11,367	12,475
Contractual Services					
7001-01-3270	Building/Grounds Maint.	8,106	9,066	9,066	9,066
	Total Services	8,106	9,066	9,066	9,066
	Facility Maintenance Program	\$ 81,505	\$ 90,019	\$ 68,599	\$ 134,928



**Seniors Center Program
General Fund**

CATEGORY		AMENDED BUDGET 2015/16	BUDGET 2016/17
1000	Personnel Services	\$ 67,429	\$ 71,890
2000	Materials and Supplies	17,966	17,967
3000	Contractual Services	64,456	70,063
4000	Capital Outlay	29,617	0
7000	Interfund Transfers	3,000	1,896
Total		\$ 182,468	\$ 161,815

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Senior Center Manager	12	1	1
Total		1	1

Financial Highlights

In FY 2016, Council appropriated funding for the Senior Center cost improvement.



111 - General Fund/Parks Senior Center Program

Description		Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
7001-02-1001	Salaries	46,082	39,682	38,055	40,472
7001-02-1005	Overtime	0	0	0	3,000
7001-02-1006	Longevity	591	683	650	780
7001-02-1007	Extra Help	3,526	15,860	12,890	15,860
7001-02-1009	TMRS	6,610	6,878	8,823	7,409
7001-02-1011	FICA	3,840	4,326	3,947	4,369
Total Personnel		60,650	67,429	64,365	71,890
Supplies					
7001-02-2100	Office Supplies	964	1,100	1,048	1,100
7001-02-2125	General Supplies	4,276	5,357	4,360	5,357
7001-02-2175	Janitorial Supplies	191	250	250	250
7001-02-2200	Foods	2,198	2,512	2,512	2,512
7001-02-2225	Medical Supplies	100	100	0	100
7001-02-2250	Uniform & Apparel	467	600	0	600
7001-02-2275	Program Supplies	7,367	8,047	8,047	8,047
Total Supplies		15,564	17,966	16,217	17,967
Contractual Services					
7001-02-3100	Contract Services	3,669	3,400	3,400	10,280
7001-02-3170	Professional Development	1,076	1,100	266	1,100
7001-02-3180	Dues & Memberships	21	250	90	250
7001-02-3190	Communications	3,360	3,100	3,840	4,000
7001-02-3200	Utilities	16,809	22,000	19,613	21,000
7001-02-3210	Postage & Freight	76	200	83	200
7001-02-3220	Printing Services	431	1,573	1,000	400
7001-02-3260	Machinery & Equipment Maint.	2,437	3,672	3,383	3,672
7001-02-3270	Buildings/Grounds Maint.	26,025	29,161	29,161	29,161
Total Services		53,904	64,456	60,835	70,063
Capital Outlay					
7001-02-4150	Machinery & Equipment	0	29,617	29,617	0
Total Capital Outlay		0	29,617	29,617	0
Interfund Transfers					
7001-02-7500	Computer Replacement Accruals	0	3,000	3,000	1,896
Total Interfund Transfers		0	3,000	3,000	1,896
Senior Center Program		\$ 130,117	\$ 182,468	\$ 174,034	\$ 161,815



**Museum Program
General Fund**

CATEGORY		AMENDED BUDGET 2015/16	BUDGET 2016/17
2000	Materials & Supplies	\$ 1,425	\$ 1,425
3000	Contractual Supplies	40,873	32,100
Total		\$ 42,298	\$ 33,525

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			



111 - General Fund/Museum Program

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Supplies					
7001-04-2125	General Supplies	231	1,425	622	1,425
	Total Supplies	231	1,425	622	1,425
Contractual Services					
7001-04-3200	Utilities	14,796	16,100	16,100	16,100
7001-04-3270	Building/Grounds Maint.	14,532	24,773	10,000	16,000
	Total Services	29,328	40,873	26,100	32,100
	Museum Program	\$ 29,558	\$ 42,298	\$ 26,722	\$ 33,525



**Library
General Fund**

CATEGORY		AMENDED BUDGET 2015/16	BUDGET 2016/17
2000	Materials and Supplies	\$ 1,025	\$ 1,025
3000	Contractual Services	127,009	112,545
	Total	<u>\$ 128,034</u>	<u>\$ 113,570</u>

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
------------------------------	------------------	--------------------------------	--------------------------------

N/A



111 - General Fund/Library

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Supplies					
7002-00-2100	Office Supplies	0	150	0	150
7002-00-2125	General Supplies	511	800	2,500	800
7002-00-2175	Janitorial Supplies	0	75	0	75
	Total Supplies	511	1,025	2,500	1,025
Contractual Services					
7002-00-3190	Communications	4,695	4,000	4,337	4,600
7002-00-3200	Utilities	24,119	30,000	28,000	30,000
7002-00-3250	General Insurance	22,719	25,000	23,586	25,945
7002-00-3260	Machinery & Equipment Maint.	1,713	20,725	20,725	5,000
7002-00-3270	Buildings/Grounds Maint.	27,310	30,284	30,000	30,000
7002-00-3350	Special Book Collection	16,506	17,000	16,506	17,000
	Total Services	97,062	127,009	123,154	112,545
	Library	\$ 97,574	\$ 128,034	\$ 125,654	\$ 113,570



**Other Requirements
General Fund**

CATEGORY		AMENDED BUDGET 2015/16	BUDGET 2016/17
3000	Contractual Services	1,897,656	2,001,407
7000	Interfund Transfers	163,148	173,374
Total		\$ 2,060,805	\$2,174,782

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			



111 - General Fund/Other Requirements

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Contractual Services					
9001-00-3100	Contract Services	122,631	15,400	0	0
9001-00-3115	380 Agreement	0	0	77,779	77,779
9001-00-3110	Audit	17,678	23,000	23,000	23,000
9001-00-3140	Appraisal District Fees	60,185	60,892	65,000	63,936
9001-00-3180	Dues & Memberships	3,638	5,000	4,607	5,000
9001-00-3250	General Insurance	141,931	144,000	146,070	160,677
9001-00-3251	Workers Compensation	104,381	94,900	94,900	98,786
9001-00-3252	Group Insurance	1,417,616	1,489,459	1,489,460	1,559,229
9001-00-3253	Unemployment Insurance	9,103	13,000	15,100	13,000
	Total Services	1,877,161	1,845,651	1,915,916	2,001,407
Interfund Transfers					
9001-00-7110	Transfer to General Projects Fund	43,416	141,186	141,186	151,412
9001-00-7140	Transfer to Cemetery Fund	21,962	21,962	21,962	21,962
	Total Interfund Transfers	65,378	163,148	163,148	173,374
	Other Requirements	1,942,539	2,008,800	2,079,064	2,174,782

A decorative graphic consisting of a vertical line, a dark red rectangle to the left, and a light olive green rectangle below, with a thin white arc curving around the top and bottom of the vertical line.

General Projects Fund

General Projects Fund (311)- The General Projects Fund provides for a wide variety of capital projects including occasional large equipment purchases. The major revenue source for this fund comes from the General Operating Fund.



**311- GENERAL PROJECTS FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2014/15	AMENDED BUDGET 2015/16	FORECAST 2015/16	BUDGET 2016/17
Beginning Balance	\$ 13,244	\$ 30,831	\$ 30,831	\$ 97,017
Revenue Sources				
Reimbursements	36,166	0	0	0
Grant Proceeds	0	0	0	40,000
Intragovernmental	43,416	141,186	141,186	151,412
Total Revenue	79,582	141,186	141,186	191,412
Total Revenues & Resources	92,826	172,017	172,017	288,429
Expenditures				
Contractual Services	13,415	120,000	75,000	0
Benchmark Survey	0	0	0	28,000
Business Incentive Program	0	0	0	25,000
Voting Buttons	0	0	0	10,000
Willis/Business 35 (ugly) corner	0	0	0	40,000
Senior Center Renovations	0	0	0	110,000
Interfund Transfers	1,720	0	0	0
Capital Outlay	46,860	0	0	0
Total Expenditures	61,995	120,000	75,000	213,000
Revenue Over/(Under) Expenditures	17,587	21,186	66,186	(21,588)
Ending Balance	\$ 30,831	\$ 52,017	\$ 97,017	\$ 75,429

 *Alvin Museum*
302 W Sealy St.
Alvin, Texas 77511 



A decorative graphic consisting of a vertical line, a dark red rectangle to the left, and a light green rectangle below, with a curved line passing through them.

Special Revenue Funds

The Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessment or major capital projects) that are legally restricted to expenditures for special purposes. Special revenue funds include State of Texas and Federal grants as well as Hotel/Motel tax revenue. The City has the following special revenue funds;

- **Hotel/Motel Tax Fund**– Revenues are from a room occupancy tax with expenditures for the promotion of tourism and the convention and hotel industry.
- **Special Investigation Fund**– This fund receives a share of money and property seized during drug related arrest. The funds are used by the Police Department for investigations involving drugs.
- **Municipal Court Building Security Fund**– This fund is set up to account for monies collected and used from Municipal Court fees required by state law for Municipal Court building security purposes.
- **Municipal Court Technology Fund**– This fund us set up to account for monies collected and used from Municipal Court fees as required by state law for Municipal Court technology purposes.
- **Fire Capital Fund**- To account for Fire Capital revenue received various entities.
- **Juvenile Case Manager Fund**– This fund is set up to account for monies collected and used to finance the salary and benefits of a Juvenile Case Manager employed by the City of Alvin Municipal Court.
- **Park Land Dedication Fund**– Monies collected and deposited into this fund are to be used solely for the acquisition or leasing of park land and the development, improvement, or upgrades of new and existing parks.
- **Public Education & Government (PEG) Fund**- To account for 1% revenue collected to support public education and governmental (PEG) access facilities for their citizens.
- **Donation Fund**– To account for funds contributed for designated purposes or events.
- **Senior Fund**– This fund is setup to account for funds contributed for designated activities.
- **TIRZ Funds (#1, #2 , #3 and Kendall Lakes TIRZ Redevelopment Authority, Reinvestment zones created within the City of Alvin, Texas for tax increment financing purposes pursuant to Chapter 311 of the Texas Tax Code.**



**121- SPECIAL REVENUE FUND
HOTEL/MOTEL TAX FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2014/15	AMENDED BUDGET 2015/16	FORECAST 2015/16	BUDGET 2016/17
Beginning Balance	\$ 653,540	\$ 730,434	\$ 730,434	\$ 759,197
Revenue Sources				
Hotel/Motel Tax Receipts	327,317	312,251	312,251	317,500
Interest Income	1,000	1,200	1,500	2,000
Rental Income	5,929	6,000	6,000	6,000
Festival HFH Income	1,255	2,100	1,525	2,100
Total Revenue	335,500	321,551	321,276	327,600
Total Revenues & Resources	989,040	1,051,986	1,051,710	1,086,797
Expenditures				
Debt Service	19,658	23,253	23,253	6,133
CVB Program	238,948	296,619	269,261	288,678
Total Expenditures	258,606	319,872	292,514	294,811
Excess (Deficiency) of revenue over expenditures	76,894	1,679	28,762	32,789
Ending Balance	\$ 730,434	\$ 732,114	\$ 759,197	\$ 791,986

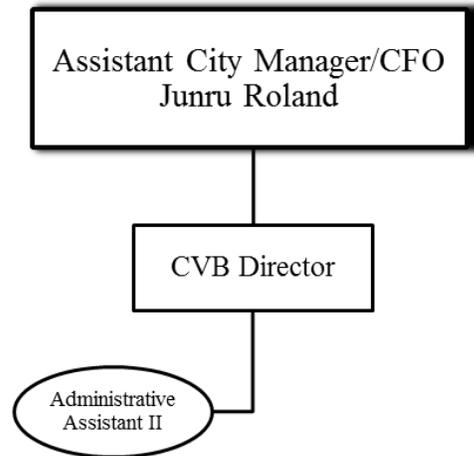


Alvin Convention Bureau Program

- To market Alvin as a destination throughout the State and Region.
- Secure sporting events, corporate and association meetings that have an economic impact and increase room nights.



Alvin Convention Visitors Bureau
Organizational Chart



Department
Head

Full-time position

Full-time position
- Funding Split

Unfunded position

Part-time position



121 - Hotel Motel Fund/Convention Visitors Bureau

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
1006-14-1001	Salaries	57,963	75,389	57,826	77,587
1006-14-1006	Longevity	545	576	557	673
1006-14-1009	TMRS	10,907	14,279	11,283	15,468
1006-14-1011	FICA	4,923	6,410	5,065	6,588
1006-14-1018	Auto Allowance	7,797	7,830	7,830	7,830
	Total Personnel	82,135	104,484	82,561	108,146
Supplies					
1006-14-2100	Office Supplies	1,128	1,800	1,800	1,000
1006-14-2125	General Supplies	6,651	7,400	7,400	5,000
	Total Supplies	7,779	9,200	9,200	6,000
Contractual Services					
1006-14-3100	Contract Services	2,160	5,575	5,575	5,575
1006-14-3170	Professional Development	2,149	4,200	4,200	4,200
1006-14-3171	CVB Marketing Travel	2,298	5,000	3,000	5,000
1006-14-3172	Shooting Range Shot Show	7,790	0	0	0
1006-14-3180	Dues & Memberships	3,855	4,500	4,500	4,500
1006-14-3190	Communications	1,866	2,500	2,500	2,500
1006-14-3200	Utilities	7,844	10,925	10,925	10,925
1006-14-3210	Postage & Freight	263	1,000	1,000	500
1006-14-3225	Promotional/Marketing	45,685	47,000	47,000	47,000
1006-14-3226	CVB Servicing	11,838	12,000	12,000	12,000
1006-14-3227	Home for the Holidays	16,487	16,700	18,128	18,000
1006-14-3228	Major Annual Event	35,275	50,000	50,000	45,000
1006-14-3250	General Insurance	3,394	3,500	3,500	3,733
1006-14-3251	Workers' Compensation	149	130	134	141
1006-14-3252	Group Insurance	308	5,025	338	357
1006-14-3270	Building/Grounds Maintenance	5,572	12,180	12,000	12,180
	Total Services	146,933	180,235	174,800	171,610
Debt					
1006-00-5001	Principal Debt Payments	17,220	21,350	21,350	4,620
1006-00-5002	Interest Debt Payments	2,438	1,903	1,903	1,513
	Total Debt	19,658	23,253	23,253	6,133
Interfund Transfers					
1006-14-7500	Computer Replacement Accruals	550	2,700	2,700	2,921
1006-14-7505	IT Maintenance Fees	1,551	0	0	0
	Total Interfund Transfers	2,101	2,700	2,700	2,921
Convention Visitors Bureau		\$ 258,606	\$ 319,872	\$ 292,514	\$ 294,811



**123- SPECIAL REVENUE FUND
SPECIAL INVESTIGATIONS FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2014/15	AMENDED BUDGET 2015/16	FORECAST 2015/16	BUDGET 2016/17
Beginning Balance	\$ 28,428	\$ 17,306	\$ 17,306	\$ 57,689
Revenue Sources				
Fines & Forfeitures	11,582	130,000	61,000	50,000
Investment Earnings	52	200	150	200
Other Income	8,872	0	7,732	0
Total Revenue	20,505	130,200	68,883	50,200
Total Revenues & Resources	48,933	147,506	86,189	107,889
Expenditures				
Materials & Supplies	30,066	15,000	25,000	15,000
Contractual Services	1,562	0	3,500	0
Total Expenditures	31,628	15,000	28,500	15,000
Excess (Deficiency) of total revenue and resources over expenditures	(11,122)	115,200	40,383	35,200
Ending Balance	\$ 17,306	\$ 132,506	\$ 57,689	\$ 92,889



**124- SPECIAL REVENUE FUND
MUNICIPAL COURT BUILDING SECURITY FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2014/15	AMENDED BUDGET 2015/16	FORECAST 2015/16	BUDGET 2016/17
Beginning Balance	\$ 118,104	\$ 125,519	\$ 125,519	\$ 120,649
Revenue Sources				
Building Security Fees	9,946	12,000	9,300	9,500
Interest	143	200	330	350
Total Revenue	10,089	12,200	9,630	9,850
Total Revenues & Resources	128,193	137,719	135,149	130,499
Expenditures				
Contractual Services	2,675	19,000	14,500	5,000
Total Expenditures	2,675	19,000	14,500	5,000
Excess (Deficiency) of total revenue and resources over expenditures	7,415	(6,800)	(4,870)	4,850
Ending Balance	\$ 125,519	\$ 118,719	\$ 120,649	\$ 125,499



**125- SPECIAL REVENUE FUND
MUNICIPAL COURT TECHNOLOGY FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2014/15	AMENDED BUDGET 2015/16	FORECAST 2015/16	BUDGET 2016/17
Beginning Balance	\$ 6,113	\$ 10,892	\$ 10,892	\$ 15,281
Revenue Sources				
Court Technology Fees	13,261	17,000	12,300	12,500
Interest	14	20	30	30
Total Revenue	13,275	17,020	12,330	12,530
Total Revenues & Resources	19,388	27,912	23,222	27,811
Expenditures				
Materials & Supplies	1,759	3,700	2,000	1,000
Contractual Services	6,738	10,010	5,941	2,505
Total Expenditures	8,497	13,710	7,941	3,505
Excess (Deficiency) of total revenue and resources over expenditures	4,779	3,310	4,389	9,025
Ending Balance	\$ 10,892	\$ 14,202	\$ 15,281	\$ 24,306



**126- SPECIAL REVENUE FUND
FIRE CAPITAL FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2014/15	AMENDED BUDGET 2015/16	FORECAST 2015/16	BUDGET 2016/17
Beginning Balance	\$ 89,015	\$ 100,047	\$ 100,047	\$ 112,329
Revenue Sources				
ESD for Fire Capital Use	48,790	50,040	50,040	58,100
Total Revenue	48,790	50,040	50,040	58,100
Total Revenues & Resources	137,805	150,087	150,087	170,429
Expenditures				
Capital Lease Requirement	37,758	37,758	37,758	37,758
Total Expenditures	37,758	37,758	37,758	37,758
Excess (Deficiency) of total revenue and other resources over expenditures	11,032	12,282	12,282	20,342
Ending Balance	\$ 100,047	\$ 112,329	\$ 112,329	\$ 132,671



**128- SPECIAL REVENUE FUND
JUVENILE CASE MANAGER FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL	AMENDED	FORECAST	BUDGET
	2014/15	BUDGET 2015/16	2015/16	2016/17
Beginning Balance	\$ 56,025	\$ 62,290	\$ 62,290	\$ 60,603
Revenue Sources				
Juvenile Case Manager Fees	19,784	22,000	20,767	20,000
Interest	108	150	200	200
Total Revenue	19,892	22,150	20,967	20,200
Total Revenues & Resources	75,917	84,440	83,257	80,803
Expenditures				
Personnel Services	12,897	21,903	21,154	21,633
Supplies	300	1,900	1,000	1,100
Contractual Services	430	675	500	675
Total Expenditures	13,626	24,478	22,654	23,408
Excess (Deficiency) of total revenue and resources over expenditures	6,266	(2,328)	(1,687)	(3,208)
Ending Balance	\$ 62,290	\$ 59,962	\$ 60,603	\$ 57,395



**129- SPECIAL REVENUE FUND
PARK DEDICATION FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2014/15	AMENDED BUDGET 2015/16	FORECAST 2015/16	BUDGET 2016/17
Beginning Balance	\$ 16,144	\$ 33,659	\$ 33,659	\$ 45,326
Revenue Sources				
Dedication Fees	26,100	0	27,600	43,500
Total Revenue	26,100	0	27,600	43,500
Total Revenues & Resources	42,244	33,659	61,259	88,826
Expenditures				
Contract Services	8,585	9,000	15,933	0
Total Expenditures	8,585	9,000	15,933	0
Excess (Deficiency) of total revenue and resources over expenditures	17,515	(9,000)	11,667	43,500
Ending Balance	\$ 33,659	\$ 24,659	\$ 45,326	\$ 88,826



**130- SPECIAL REVENUE FUND
PUBLIC, EDUCATIONAL, AND GOVERNMENT FEES (PEG) FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2014/15	AMENDED BUDGET 2015/16	FORECAST 2015/16	BUDGET 2016/17
Beginning Balance	\$ 137,892	\$ 154,649	\$ 154,649	\$ 221,215
Revenue Sources				
Cable PEG Fees	40,351	33,000	40,350	40,000
SWB PEG Fees	18,291	17,000	25,766	25,000
Interest Income	223	200	450	500
Total Revenue	58,865	50,200	66,566	65,500
Total Revenues & Resources	196,757	204,849	221,215	286,715
Expenditures				
Contract Services	42,108	0	0	0
Total Expenditures	42,108	0	0	0
Excess (Deficiency) of total revenue and resources over expenditures	16,757	50,200	66,566	65,500
Ending Balance	\$ 154,649	\$ 204,849	\$ 221,215	\$ 286,715



**511- SPECIAL REVENUE FUND
CEMETERY FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2014/15	AMENDED BUDGET 2015/16	FORECAST 2015/16	BUDGET 2016/17
Beginning Balance:	\$ 465,427	\$ 483,333	\$ 483,333	\$ 516,705
Revenue				
Sale of Cemetery Lots	49,700	38,000	68,800	42,000
Staking/Flagging Fee	1,800	500	2,000	1,000
Transfer Fee	50	100	0	50
Interest Income	275	250	1,030	1,200
Intragovernmental	21,962	21,962	21,962	21,962
Total Revenue	73,787	60,812	93,792	66,212
Total Revenues & Resources	539,214	544,146	577,126	582,917
Expenditures				
Operating Expenses	20,024	32,225	32,000	27,000
Transfer to General Fund	34,841	31,077	21,962	34,107
Intergovernmental	1,015	6,459	6,459	505
Total Expenditures	55,881	69,761	60,421	61,612
Excess (Deficiency) of total revenue and resources over expenditures	17,906	(8,948)	33,371	4,601
Ending Balance	\$ 483,333	\$ 474,385	\$ 516,705	\$ 521,306



**512 - SPECIAL REVENUE FUND
DONATION FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2014/15	AMENDED BUDGET 2015/16	FORECAST 2015/16	BUDGET 2016/17
Beginning Balance	\$ 86,209	\$ 65,492	\$ 65,492	\$ 105,765
Revenue Sources				
Investment Earnings	17	0	65	0
Other Income	42,956	0	58,386	15,000
Total Revenue	42,973	0	58,451	15,000
Total Revenues & Resources	129,182	65,492	123,943	120,765
Expenditures				
Materials & Supplies	53,691	0	6,683	0
Contractual Services	10,000	0	11,495	10,000
Total Expenditures	63,691	0	18,178	10,000
Excess (Deficiency) of total revenue and resources over expenditures	(20,718)	0	40,273	5,000
Ending Balance	\$ 65,492	\$ 65,492	\$ 105,765	\$ 110,765



**513 - SPECIAL REVENUE FUND
SENIOR FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2014/2015	AMENDED BUDGET 2015/16	FORECAST 2015/16	BUDGET 2016/17
Beginning Balance	\$ 6,975	\$ 4,689	\$ 4,689	\$ 459
Revenue Sources				
Investment Earnings	7	20	20	20
Other Income	13,341	10,000	4,500	10,000
Total Revenue	13,348	10,020	4,520	10,020
Total Revenues & Resources	20,323	14,709	9,209	10,479
Expenditures				
Materials & Supplies	15,634	10,000	8,750	10,000
Total Expenditures	15,634	10,000	8,750	10,000
Excess (Deficiency) of total revenue and resources over expenditures	(2,286)	20	(4,230)	20
Ending Balance	\$ 4,689	\$ 4,709	\$ 459	\$ 479



**SPECIAL REVENUE FUNDS
TIRZ FUNDS
CONSOLIDATED BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2013/14	AMENDED BUDGET 2014/15	FORECAST 2014/15	BUDGET 2015/16
Beginning Balance	\$ 148,005	\$ 230,555	\$ 230,555	\$ 352,577
Revenue Sources				
TIRZ #2 Fund 802	149,805	207,709	205,000	302,372
TIRZ #3 Fund 803	0	0	0	0
Kendall Lakes TIRZ RDA	142,406	197,523	194,900	287,453
Total Revenue	292,211	405,232	399,900	589,825
Total Revenues & Resources	440,216	635,787	630,455	942,403
Expenditures				
TIRZ #2 Fund 802	142,314	197,323	194,750	287,253
Kendall Lakes TIRZ RDA	67,346	108,149	83,128	283,525
Total Expenditures	209,660	305,472	277,878	570,778
Excess (Deficiency) of total revenue and resources over expenditures	82,550	99,760	122,021	19,047
Ending Balance	\$ 230,555	\$ 330,315	\$ 352,577	\$ 371,624

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Capital Project Fund

Sales Tax Fund (312) – Major Governmental Fund

The **Sales Tax– Street Improvement Fund** is used to account for a portion of the sales taxes received that Council has designated to be used for street projects, to support the streets and provide engineering and maintenance support of streets. The primary sources of revenues are sales taxes received by the City. All expenses from the Sales Tax Fund must be in compliance with the following policy, set and approved by Council 8/21/2008 by Resolution #08-R27;

- All equipment and materials used to construct and maintain our streets and drainage shall be charged to the Sales Tax Fund. This includes all signs, signals, culverts, vegetation, chemicals and other elements used within the City street and drainage right of way.
- All employee, consultant and contractor cost incurred to construct and maintain City streets and drainage shall be charged to the Sales Tax Fund.
- Employee, equipment and material cost not used totally for street and drainage improvements shall be shared on a prorate basis to the Sales Tax Fund using actual hours or usage in a reasonable manner.
- Facilities, storage, and office costs, and improvements thereto, used by Street and Drainage personnel shall be charged to the Sales Tax Fund. For common usage the costs shall be prorated or shared in a reasonable manner.
- The City administrative costs to manage and support the Street and Drainage operation shall be charged to the Sales Tax Fund. These administrative costs are based on a prorate share using employee count. Administration shall include City Management, Legal, Finance, and Human Resources Department costs.



**312- SALES TAX STREET IMPROVEMENTS
BUDGET SUMMARY**

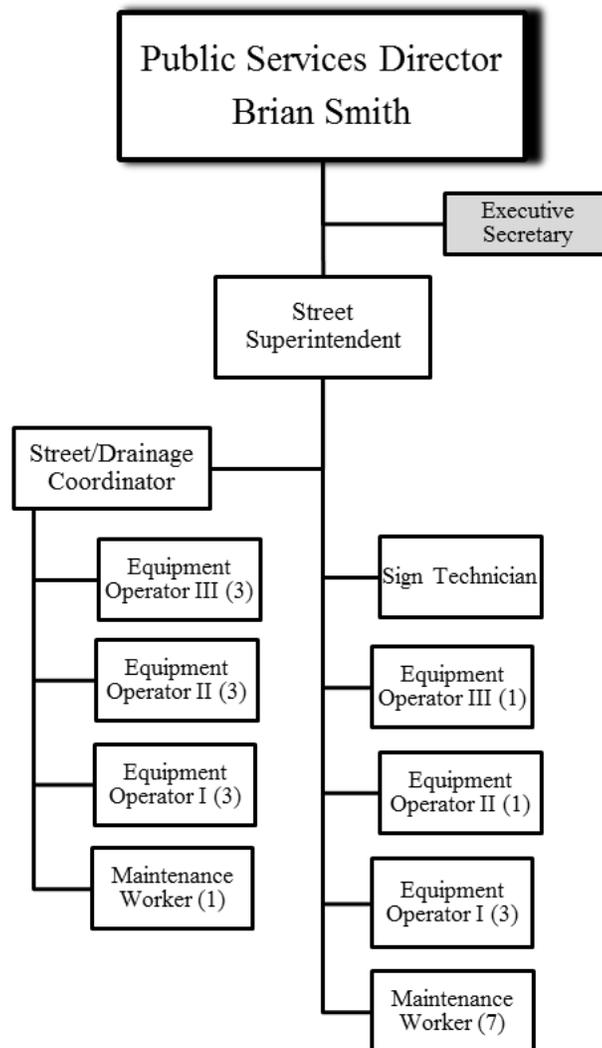
DESCRIPTION	ACTUAL 2014/15	AMENDED BUDGET 2015/16	FORECAST 2015/16	BUDGET 2016/17
Beginning Fund Balance	\$ 5,619,406	\$ 6,294,518	\$ 6,294,518	\$ 3,494,703
Revenues				
Sales Tax Revenue	4,304,516	4,273,679	4,262,533	4,326,317
Grants	267,674	0	0	0
Interest Income	11,789	8,000	12,557	13,000
Sale of Assets	723	0	260	0
Other Income	21,221	0	271	0
Total Revenues	4,605,925	4,281,679	4,275,622	4,339,317
Total Rev. and Resources	10,225,331	10,576,197	10,570,140	7,834,020
Expenditures				
Streets	3,077,493	7,608,036	6,236,385	4,889,846
Code Enforcement	68,075	71,114	68,240	73,180
	3,145,568	7,679,150	6,304,625	4,963,026
Interfund Transfers				
Transfer to General Fund- Sales Tax	430,254	423,802	423,802	410,089
Transfer to Internal Service Fund	354,991	347,010	347,010	330,079
Total Expenditures	3,930,813	8,449,962	7,075,437	5,703,194
Revenue Over/(Under) Expenditures	675,112	(4,168,283)	(2,799,815)	(1,363,877)
Ending Fund Balance	\$ 6,294,518	\$ 2,126,235	\$ 3,494,703	\$ 2,130,826

A graphic consisting of a vertical line. To the left of the line, there is a dark red rectangular block above a light olive green rectangular block. To the right of the line, the text "Sales Tax Program" is written in a large, bold, brown serif font. The letter "S" is significantly larger than the rest of the text.

The departments mission is to provide safe roads for traveling, adequate drainage to prevent homes from flooding, and moving ROW's and other traffic related services for the residents, businesses, and visitors of Alvin., The department staff is responsible for improving and maintaining more than 170 miles of streets along with storm sewers and open ditches, 4000 traffic signs and informational signs including eight traffic signals, school zone flashers, maintaining pavement markings, and other special projects.

The Street program is located at 1100 W. Highway 6 and can be contacted at (281) 388-4336.

Street Program
Organizational Chart



Department Head

Full-time position

Full-time position - Funding Split

Unfunded position

Part-time position



**SALES TAX FUND
STREET PROGRAM**

Category	Amended Budget 2015/16	Budget 2016/17
1000 Personnel Services	\$ 955,535	\$ 955,491
2000 Materials & Supplies	317,234	306,500
3000 Contractual Services	1,233,718	1,152,855
4000 Capital Outlay	45,000	0
7000 Interfund Transfers	770,812	740,168
9000 Capital Projects	5,056,549	2,475,000
Totals	\$ 8,378,848	\$ 5,630,014

Schedule of Personnel	Pay Grade	Number of Postions	Number of Positions
Street Superintendent	14	1	1
Street/Drainage Coordinator	12	1	1
Equipment Operator III	9	4	4
Equipment Operator II	8	4	4
Equipment Operator I	6	6	6
Sign & Traffic Signal Technician	9	1	1
Maintenance Worker	5	8	8
		25	25



312 - Sales Tax Fund - Street Program

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
5501-00-1001	Salaries	642,938	743,758	600,444	746,070
5501-00-1005	Overtime	8,910	15,000	7,000	7,500
5501-00-1006	Longevity	6,248	7,936	5,372	7,084
5501-00-1009	TMRS	111,681	130,240	104,424	136,637
5501-00-1011	FICA	47,586	58,471	46,880	58,200
5501-00-1016	Certification & Education	108	130	0	0
	Total Personnel	817,472	955,535	764,120	955,491
Supplies					
5501-00-2100	Office Supplies	556	1,000	500	500
5501-00-2125	General Supplies	16,443	20,984	15,000	20,000
5501-00-2250	Uniform & Apparel	1,020	2,500	1,400	2,500
5501-00-2300	Vehicle & Equipment Supplies	1,126	5,500	500	500
5501-00-2301	Motor Vehicle Fuel	63,350	100,000	100,000	100,000
5501-00-2350	Safety Equipment	1,765	3,000	2,500	3,000
5501-00-2375	Street & Bridge Supplies	89,851	140,000	130,000	140,000
5501-00-2400	Signal Systems	3,393	3,000	3,000	6,000
5501-00-2425	Chemicals & Insecticides	3,523	6,000	5,000	4,000
5501-00-2550	Welding Supplies	237	250	50	0
5501-00-2600	Signs & Markers	31,793	35,000	35,000	30,000
	Total Supplies	213,056	317,234	292,950	306,500
Contract Services					
5501-00-3100	Contract Services	39,947	35,000	33,000	30,000
5501-00-3150	Engineering Consultant Service	0	10,000	0	10,000
5501-00-3151	FMA Program Planning Grant App	0	8,125	0	0
5501-00-3170	Professional Development	2,114	6,000	3,000	6,000
5501-00-3176	Emergency MGMT Communication	4,000	4,500	4,500	0
5501-00-3180	Dues & Memberships	0	600	300	300
5501-00-3190	Communications	13,109	16,000	14,200	16,000
5501-00-3293	GIS Mapping	10,700	12,736	10,700	10,700
5501-00-3200	Utilities	180,183	220,000	177,426	200,000
5501-00-3220	Printing Services	218	500	100	250
5501-00-3250	General Insurance	12,237	12,500	12,872	14,160
5501-00-3251	Workers Compensation	36,713	35,600	35,600	35,659
5501-00-3252	Group Insurance	222,975	236,304	236,304	245,756
5501-00-3260	Machinery & Equipment Maint	14,536	9,000	5,500	5,000
5501-00-3270	Building/Grounds Maint	16,457	43,510	40,530	40,530
5501-00-3280	Demolition	25,508	6,680	7,020	0
5501-00-3320	Uniform Rental	4,776	8,500	4,600	8,500
5501-00-3370	Misc. Drainage	19,344	25,000	20,000	25,000
5501-00-3390	Asphalt Street Maint	13,900	250,000	250,000	250,000
5501-00-3400	Traffic Control/Pavement	2,144	23,163	23,163	10,000
5501-00-3410	Concrete Paving/Sidewalks	121,741	225,000	175,000	200,000
5501-00-3420	Right of Way Maintenance	25,406	40,000	25,000	40,000
5501-00-3510	Vehicle Repairs	0	1,700	1,700	1,700
5501-00-3511	Radio Repairs	0	3,300	0	3,300
5501-00-3530	Contingency	5,300	0	52,250	0
	Total Services	771,308	1,233,718	1,132,766	1,152,855

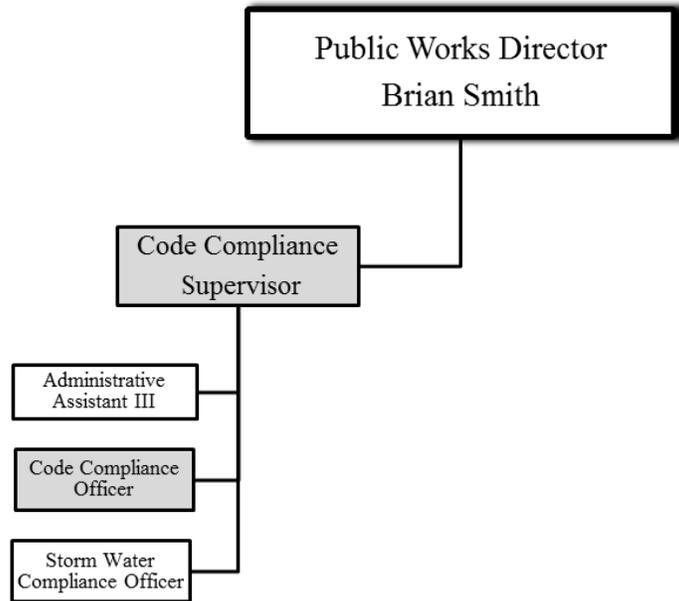


312 - Sales Tax Fund - Street Program

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Capital Outlay					
5501-00-4110	Land	227,291	0	0	0
5501-00-4150	Machinery & Equipment	0	45,000	40,000	0
	Total Capital Outlay	227,291	45,000	40,000	0
Interfund Transfers					
5501-00-7100	Transfer to General Fund	430,254	423,802	423,802	410,089
5501-00-7500	Computer Replacement Accruals	1,125	15,000	15,000	7,264
5501-00-7505	IT Maintenance Fees	43,896	35,159	35,159	24,832
5501-00-7510	Vehicle Maintenance Fees	194,290	181,171	181,171	189,555
5501-00-7515	Vehicle Replacement Accruals	115,680	115,680	115,680	108,428
	Total Interfund Transfers	785,245	770,812	770,812	740,168
Capital Projects					
5501-00-9011	St Resurfacing & Rd Construction	196,691	500,000	500,000	500,000
5501-00-9013	Drainage Analysis- Kost Detention	172,211	0	0	0
5501-00-9014	Sidewalk Program	0	50,000	50,000	325,000
5501-00-9017	Downtown Sidewalks	0	50,000	50,000	0
5501-00-9019	Quiet Zone	17,049	53,236	53,236	0
5501-00-9024	Asphalt Pavement Project	658,566	2,380,563	2,380,563	800,000
5501-00-9025	Detention Improvements	0	300,000	50,000	200,000
5501-00-9026	Traffic Control	0	50,000	50,000	50,000
5501-00-9062	Conceptual Master Plan	3,850	172,750	172,750	100,000
5501-00-9063	Mustang Road Project	0	1,500,000	700,000	500,000
	Total Capital Projects	1,048,366	5,056,549	4,006,549	2,475,000
	Total Street Program	\$ 3,862,738	\$ 8,378,848	\$ 7,007,197	\$ 5,630,014



Code Enforcement Program
Organizational Chart



Department
Head

Full-time position

Full-time position
- Funding Split

Unfunded position

Part-time position



**Sales Tax Fund
Code Enforcement Program**

<u>Category</u>	<u>Amended Budget 2015/16</u>	<u>Budget 2016/17</u>
1000 Personnel Services	\$ 71,114	\$ 73,180
Totals	\$ 71,114	\$ 73,180

<u>Schedule of Personnel</u>	<u>Pay Grade</u>	<u>Number of Positions</u>	<u>Number of Positions</u>
Storm Water Compliance Officer	8	1	1
		1	1



312 - Sales Tax Fund - Code Enforcement Program

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
6007-00-1001	Salaries	53,358	55,379	53,111	56,481
6007-00-1006	Longevity	813	934	897	1,059
6007-00-1009	TMRS	9,311	9,718	9,326	10,463
6007-00-1011	FICA	3,877	4,363	4,187	4,457
6007-00-1017	Equipment Allowance	717	720	720	720
	Total Personnel	68,075	71,114	68,240	73,180
	Total Code Enforcement Program	\$ 68,075	\$ 71,114	\$ 68,240	\$ 73,180



Five Year CIP Listing Sales Tax Fund

Cost	Project Name	FY2016 Forecast	FY2017 Budget	FY2018 Projection	FY2019 Projection	FY2020 Projection
	SIDEWALKS					
\$1,400,000	Annual Sidewalk Program	\$100,000	\$ 325,000	\$ 325,000	\$ 325,000	\$ 325,000
	STREETS					
\$4,680,563	Asphalt Pavement Project	\$ 2,380,563	\$ 800,000	\$ 500,000	\$ 500,000	\$ 500,000
\$250,000	Traffic Control	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
\$1,200,000	Mustang Road	\$ 700,000	\$ 500,000			
\$2,000,000	Street Resurfacing & Road Construction Program/Contract	\$ 500,000	\$ 500,000	\$ 500,000	\$ 250,000	\$ 250,000
	DRAINAGE					
\$850,000	Kost Street Detention Pond	\$50,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
	OTHER					
\$272,750	Conceptual Master Plan	\$ 172,750	\$ 100,000			
\$53,236	Quiet Zone	\$53,236				
	Total Sales Tax Projects	\$ 4,006,549	\$ 2,475,000	\$ 1,575,000	\$ 1,325,000	\$ 1,325,000
	Funding Source	FY2016 Forecast	FY2017 Budget	FY2018 Projection	FY2019 Projection	FY2020 Projection
	Bonds	\$0	\$0	\$0	\$0	\$0
	Sales Tax	\$4,006,549	\$2,475,000	\$1,575,000	\$1,325,000	\$1,325,000
	TXDOT	\$0	\$0	\$0	\$0	\$0
	Total Funding Sources	\$4,006,549	\$2,475,000	\$1,575,000	\$1,325,000	\$1,325,000



Sales Tax– Capital Budget Project Listing

		<u>Funding Source</u>
Sales Tax Fund		
Sidewalk Project	325,000	<i>Sales Tax Fund</i>
Traffic Control	50,000	<i>Sales Tax Fund</i>
Conceptual Master Plan	100,000	<i>Sales Tax Fund</i>
Asphalt Pavement Project	800,000	<i>Sales Tax Fund</i>
Detention Improvements	200,000	<i>Sales Tax Fund</i>
Street Resurfacing/Rd Construction.....	500,000	<i>Sales Tax Fund</i>
Mustang Road Project.....	<u>500,000</u>	<i>Sales Tax Fund</i>
Total Sales Tax Capital Budget	<u>\$2,475,000</u>	



FY 2017 Capital Improvement Project

Thoroughfare Plan Update					
Project Number:	1				
Project Type:	Streets				
Strategic Plan:	Planning for Infrastructure				
Funding:	Sales Tax Fund				
Assigned:	City Engineer				
Project Location:	Corporate City limits and portions of the Extraterritorial Jurisdiction.				
Project Description:	This project will study all of the streets and roadways throughout the City of Alvin, and provide an update to the existing thoroughfare plan. Phase I of this two phase project consists of the data collection, public involvement, and GIS based thoroughfare map creation. Phase II will include the preparation of an Implementation Plan with cost estimates, a Capital Improvements Program, and the development of funding options including TIP submittals to HGAC.				
Project Justification:	To provide a planning tool that will allow for the future expansion of the City's roadway system as properties are developed and redeveloped.				
Current Status:	Klotz Associates is currently working on drafting the Implementation Plan portion of Phase II. It is anticipated that all portions of Phase II will be complete by March 15, 2018.				
Impact on Operating Budget:	No				
Estimated Useful Life of Capital Investment:	10-15 years (life of the plan before updates are required)				
PROJECT COST					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	FUNDS <u>BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN (Phase I)</u>		\$75,000	\$75,000	2015	
<u>DESIGN (Phase II)</u>		\$100,000	\$100,000	2016	
<u>OTHER</u>					
<u>TOTAL:</u>	\$200,000	\$175,000	\$175,000		



FY 2017 Capital Improvement Project

 Automated Water Meters					
Project Number:	2				
Project Type:	Water				
Strategic Plan:	Maintain Infrastructure				
Funding:	2015 Certificate of Obligation Bond Funds				
Assigned:	Director of Public Services				
Project Location:	All City water customers.				
Project Description:	This project will replace all of the existing water meters in the City of Alvin with new automated meters that will improve accuracy and efficiency of readings.				
Project Justification:	The new meters will greatly improve accuracy and efficiency of readings.				
Current Status:	Under Construction, 97% completion. Still working on the replacement of commercial meters. There are approximately 40 commercial meters left to be replaced. All residential meters have been replaced.				
Impact on Operating Budget:	Yes				
Estimated Useful Life of Capital Investment:	20-25 years				
PROJECT COST					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	FUNDS <u>BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>					
<u>CONSTRUCTION</u>	\$2,600,000	\$2,690,588	\$2,690,588	2015	
<u>OTHER</u>					
<u>TOTAL:</u>	\$2,600,000	\$2,690,588	\$2,690,588		



FY 2017 Capital Improvement Project

		Kost Detention Pond			
Project Number:	3				
Project Type:	Drainage				
Strategic Plan:	Maintain Infrastructure				
Funding:	Sales Tax Fund				
Assigned:	City Engineer				
Project Location:	Fifteen acre City owned property at the northwest corner of the Kost Road and W. South Street intersection. Project location identified as number 3 on the CIP project location map.				
Project Description:	This project includes the design and construction of a storm water detention pond on City owned property along Kost Road (15 acres). This is the first of several drainage improvement projects that were recommended in the M-1 Ditch Watershed Study that was completed in January 2011 by Dannenbaum Engineering.				
Project Justification:	To improve drainage in the M-1 Ditch Watershed by providing detention storage.				
Current Status:	Ongoing rough excavation of the pond by the Brazoria County Conservation and Reclamation District #3 (C&R #3). Excavation activities began in March 2015 and are 70% complete. Excavation of the pond to be complete by end of 2016 with construction of the concrete weir, back slope drains, and pilot channels to follow.				
Impact on Operating Budget:	Yes				
Estimated Useful Life of Capital Investment:	30+ years				
PROJECT COST					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	FUNDS <u>BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>		\$237,681	\$300,000	2015	
<u>CONSTRUCTION</u>	\$1,499,886		\$200,000	2017	
<u>OTHER</u>					
<u>TOTAL:</u>	\$1,499,886		\$500,000		



FY 2017 Capital Improvement Project

Mustang Road Improvement Project					
Project Number:	4				
Project Type:	Streets				
Strategic Plan:	Maintain Infrastructure				
Funding:	Sales Tax Fund				
Assigned:	City Engineer				
Project Location:	Mustang Road from S. Gordon Street to By-Pass 35. Project location identified as number 4 on the CIP project location map.				
Project Description:	This project includes the removal and replacement of concrete pavement, curb, driveways, and sidewalks as well as storm pipes, inlets and manholes along the existing alignment. The existing Mustang Road intersection with S. Gordon Street shall be permanently closed and relocated 650' south on the property acquired by the City of Alvin in 1999.				
Project Justification:	To improve the existing aged infrastructure and reduce traffic congestion.				
Current Status:	The Notice to Proceed was issued to Mar-Con Services, LLC on September 6, 2016 and has 180 days for construction. The Contractor is currently installing the storm sewer system along the new road alignment.				
Impact on Operating Budget:	No				
Estimated Useful Life of Capital Investment:	20-25 years				
PROJECT COST					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	FUNDS <u>BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>					
<u>CONSTRUCTION</u>	\$1,500,000	\$1,102,780.46	\$700,000/\$500,000	2016/2017	
<u>OTHER</u>					
<u>TOTAL:</u>	\$1,500,000	\$1,102,780.46	\$1,200,000		



FY 2017 Capital Improvement Project

 2016 Downtown Sidewalk Project					
Project Number:	5				
Project Type:	Sidewalks				
Strategic Plan:	Maintain Infrastructure				
Funding:	Sales Tax Fund				
Assigned:	City Engineer				
Project Location:	Project locations identified as number 5 on the CIP project location map. <u>Hood St.</u> (west side, between Willis and Sealy), <u>Gordon St.</u> (west side, between Sealy and Sidnor), <u>Willis St.</u> (south side, between Hood and Hardie), <u>Sealy St.</u> (south side, between Hood and Hardie).				
Project Description:	This project is a continuation of a multiphase project to provide adequate pedestrian access throughout historic downtown Alvin. Brick paver sidewalks will be installed in compliance with Americans with Disabilities Act (ADA) requirements and shall match the existing brick paver sidewalks in the area.				
Project Justification:	To provide adequate pedestrian access, and add decorative sidewalks to the downtown area.				
Current Status:	Project complete.				
Impact to Operating Budget:	No				
Estimated Useful Life of Capital Investment:	20-25 years				
PROJECT COST					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	FUNDS <u>BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>					
<u>CONSTRUCTION</u>	\$100,000	\$116,466	\$100,000	2015 & 2016	
<u>OTHER</u>					
<u>TOTAL:</u>	\$100,000	\$116,466	\$100,000		



FY 2017 Capital Improvement Project

2016 Concrete Pavement and Drainage Project					
Project Number:	6				
Project Type:	Streets				
Strategic Plan:	Maintain Infrastructure				
Funding:	Sales Tax Fund				
Assigned:	City Engineer				
Project Location:	Fairview Drive (Between Kost Rd and Fairview Circle) and Palm Circle. Project locations identified as number 6 on the CIP project location map.				
Project Description:	This project includes the removal and replacement of concrete pavement and curbs and the installation of storm pipes, manholes, and inlets.				
Project Justification:	This project will replace the broken and uneven pavement and upgrade the storm system to allow for proper drainage.				
Current Status:	The Contractor has completed the project and Staff is in the process of scheduling the final inspection.				
Impact on Operating Budget:	No				
Estimated Useful Life of Capital Investment:	20-25 years				
PROJECT COST					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	FUNDS <u>BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>					
<u>CONSTRUCTION</u>	\$250,000	\$192,462	\$250,000	2016	
<u>OTHER</u>					
<u>TOTAL:</u>	\$250,000	\$192,462	\$250,000		



FY 2017 Capital Improvement Project

Dyche Lane Elevated Water Storage Tank					
Project Number:	7				
Project Type:	Water				
Strategic Plan:	Maintain Infrastructure				
Funding:	Impact Fees				
Assigned:	City Engineer				
Project Location:	Existing elevated water storage tank site on Dyche Lane. Project location identified as number 7 on the CIP project location map.				
Project Description:	This project involves the design and construction of a new 500,000 gallon water storage tank. The new composite tank will replace the existing metal tank that will be demolished as a part of this project.				
Project Justification:	The tank will provide adequate water pressure and supply to a large part of the City.				
Current Status:	Landmark Structures has completed the construction of the foundation for the new tank and is currently constructing the tank's pedestal.				
Impact on Operating Budget:	No				
Estimated Useful Life of Capital Investment:	20-25 years				
PROJECT COST					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>	\$300,000	\$300,000	\$300,000	2015	
<u>CONSTRUCTION</u>	\$1,750,000	\$1,888,950	\$1,750,000	2015 & 2016	
<u>OTHER</u>					
<u>TOTAL:</u>	\$2,050,000	\$2,188,950	\$2,050,000		



FY 2017 Capital Improvement Project

Quiet Zone					
Project Number:	8				
Project Type:	Street/Other				
Strategic Plan:	Enhance Quality of Life				
Funding:	Sales Tax Fund				
Assigned:	City Engineer				
Project Location:	Project locations identified as number 8 on the CIP project location map. Railroad crossings at Gordon Street, Tovrea Road, Second Street, Avenue E 1/2, and County Road 149.				
Project Description:	This project involves the design, approval, and construction of a railroad quiet zone comprised of the railroad crossings at Tovrea Road, Gordon Street, Second Street, and County Road 149. The project would also close the crossing at Avenue E 1/2.				
Project Justification:	To create a more peaceful and visitor friendly downtown area by establishing a railroad quiet zone at City wide railroad crossings to stop the noise of the train horn.				
Current Status:	HDR and Staff presented an update to Council on May 5, 2016 regarding the BNSF signal upgrades that were required and the costs associated with those upgrades. Due to these increased costs and a lack of funding the City Manager recommended that the project be shelved until TXDOT completes the planned upgrades to the railroad crossing at Gordon Street.				
Impact on Operating Budget:	Yes				
Estimated Useful Life of Capital Investment:	20-25 years				
<u>PROJECT COST</u>					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	FUNDS <u>BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>	\$100,000	\$70,285			
<u>CONSTRUCTION</u>	\$222,460	\$848,159	\$410,000	2015	
<u>OTHER</u>					
<u>TOTAL:</u>	\$322,460	\$918,444	\$410,000		



FY 2017 Capital Improvement Project

2016 Asphalt Pavement Project (Contractor)					
Project Number:	9				
Project Type:	Streets				
Strategic Plan:	Maintain Infrastructure				
Funding:	Sales Tax Fund				
Assigned:	City Engineer				
Project Location:	Project locations identified as number 9 on the CIP project location map. <u>Callaway Dr.</u> (Adoue St. to South St.), <u>W. Dumble St.</u> (Callaway Dr. to Kost Rd.), <u>Fairview Dr.</u> (end of concrete to Second St.), <u>Grace St.</u> (Westfield St. to South St.), <u>Meadowlark Lane</u> (Rowan Burton Rd. to end), <u>Mary St.</u> (Grace St. to W. South St.), <u>Oak Park Dr.</u> (S. Gordon St. to Elm St.), <u>S. Lee St.</u> (W. South St. to end).				
Project Description:	This project involves the rehabilitation of various asphalt streets within the City of Alvin. The project includes the reclamation, stabilization, and overlay of asphalt streets. The project locations were determined based on recommendations from the 2014 Asphalt Pavement Assessment by JET Consulting.				
Project Justification:	To improve existing infrastructure.				
Current Status:	The Notice to Proceed was issued to Forde Construction Company, Inc. on August 15, 2016 for this 90 calendar day project. Grace Street, Mary Street, and Meadowlark Lane are complete. Callaway Drive is 65% complete and W. Dumble Street is 50% complete.				
Impact on Operating Budget:	No				
Estimated Useful Life of Capital Investment:	10-15 years				
PROJECT COST					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	FUNDS <u>BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>					
<u>CONSTRUCTION</u>	\$800,000	\$782,716	\$800,000	2016	
<u>OTHER</u>					
<u>TOTAL:</u>	\$800,000	\$782,716	\$800,000		



FY 2017 Capital Improvement Project

2016 Street Resurfacing and Road Construction Program (Brazoria County)					
Project Number:	10				
Project Type:	Streets				
Strategic Plan:	Maintain Infrastructure				
Funding:	Sales Tax Fund				
Assigned:	Director of Public Services				
Project Location:	Project locations identified as number 10 on the CIP project location map. <u>Ave. E 1/2</u> (N. Second to Hwy. 6), <u>Betsy Ross St.</u> (Second St. to west end), <u>Blackstone St.</u> (S. Hill to S. Hood), <u>Coke Ln.</u> (S. Hood to S. Hill), <u>Fairway Dr.</u> (South St. to Bypass 35), <u>Hillje St.</u> (S. Hill to S. Hood), <u>McLemore Dr.</u> , <u>Meyer St.</u> (Mustang to east end), <u>S. Shirley St.</u> (Old Galv. to Hwy. 6), <u>S. Third St.</u> (Adoue to Sealy), <u>W. Duncan St.</u> (S. Hood to S. Hill), <u>W. George St.</u> (S. Hood to S. Gordon).				
Project Description:	This project involves the rehabilitation of various asphalt streets within the city. An interlocal agreement with Brazoria County is approved each fiscal year in order to accomplish these street improvements. Brazoria County provides the labor and equipment needed for the rehab and overlay of the streets. The City of Alvin will pay for material costs established under the contract with Brazoria County.				
Project Justification:	Rehabilitation and upgrade of asphalt streets throughout the city.				
Current Status:	Brazoria County began work on this project October 3, 2016 and completion is anticipated by November 15, 2016.				
Impact on Operating Budget:	No				
Estimated Useful Life of Capital Investment:	10-15 years				
PROJECT COST					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	FUNDS <u>BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>					
<u>CONSTRUCTION</u>	\$300,000		\$300,000	2016	
<u>OTHER</u>					
<u>TOTAL:</u>	\$300,000		\$300,000		



FY 2017 Capital Improvement Project

Wastewater Treatment Plant Optimization Improvements Phase II					
Project Number:	11				
Project Type:	Sewer				
Strategic Plan:	Maintain Infrastructure				
Funding:	2015 Certificate of Obligation Bond Funds				
Assigned:	City Engineer/Public Services Director				
Project Location:	Wastewater Treatment Plant. Project location identified as number 11 on the CIP project location map.				
Project Description:	Phase II of this project includes installation of a non-potable water system, belt press, rehabilitation of the aeration system, and rehabilitation of the digester tank as well as upgrades to the laboratory.				
Project Justification:	Upgrade the WWTP to meet state and federal regulations.				
Current Status:	Ardurra Group is currently finalizing the final plan set and bid documents.				
Impact to Operating Budget:	No				
Estimated Useful Life of Capital Investment:	20-25 years				
PROJECT COST					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	FUNDS <u>BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>		\$766,500		2016	
<u>CONSTRUCTION</u>					
<u>OTHER</u>					
<u>TOTAL:</u>	\$7,540,000		\$7,540,000		



FY 2017 Capital Improvement Project

 National Oak Park Observation Deck and Gazebo	
Project Number:	12
Project Type:	Parks
Strategic Plan:	Maintain Infrastructure
Funding:	Brazoria County Grant
Assigned:	Parks Director
Project Location:	National Oak Park. Project location identified as number 12 on the CIP project location map.
Project Description:	This project will serve to provide a wetlands educational experience to all visitors. Construction will include an observation deck to view the flora and fauna of Mustang Bayou and an outdoor classroom gazebo. Interpretive signage identifying the local plants and animals will also be provided.
Project Justification:	To provide an educational experience to all park visitors. This project will be funded by Brazoria County.
Current Status:	This project was bid by Brazoria County, construction started in July 2016, and is currently 80% complete.
Impact on Operating Budget:	Yes
Estimated Useful Life of Capital Investment:	20-25 years
<u>PROJECT COST</u>	
<u>GRANT FUNDS RECEIVED</u>	ACTUAL
<u>DESIGN</u>	
<u>CONSTRUCTION</u>	\$178,472
<u>OTHER</u>	
<u>TOTAL:</u>	\$178,472



FY 2017 Capital Improvement Project

 <p style="text-align: center;">Durant Detention Pond</p>					
Project Number:	13				
Project Type:	Drainage				
Strategic Plan:	Maintain Infrastructure				
Funding:	Sales Tax Fund				
Assigned:	City Engineer				
Project Location:	Five acre City owned property at the northwest corner of the W. South Street and Durant Street intersection. Project location identified as number 13 on the CIP project location map.				
Project Description:	This project includes the design and construction of a storm water detention pond on City owned property along Durant Street (5 acres). This is the second of several drainage improvement projects that were recommended in the M-1 Ditch Watershed Study that was completed in January 2011 by Dannenbaum Engineering.				
Project Justification:	To improve drainage in the M-1 Ditch Watershed by providing detention storage for future storm sewer improvement projects along Durant Street, Moller Road, and Stadium Drive.				
Current Status:	Dannenbaum Engineering is currently working on the 90% design plan set.				
Impact on Operating Budget:	Yes				
Estimated Useful Life of Capital Investment:	30+ years				
PROJECT COST					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	FUNDS <u>BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>	\$107,000	\$97,810	\$107,000	2016	
<u>CONSTRUCTION</u>	\$677,000				
<u>OTHER</u>					
<u>TOTAL:</u>	\$784,000		\$107,000		

FY 2017 Capital Improvement Project

 Johnson Street Paving and Sidewalk Project					
Project Number:	14				
Project Type:	Streets				
Strategic Plan:	Maintain Infrastructure				
Funding:	Sales Tax Fund				
Assigned:	City Engineer				
Project Location:	South Johnson Street from South Street to FM 1462. Project location identified as number 14 on the CIP project location map.				
Project Description:	This project involves the widening and improvement of paving along Johnson Street from South Street to FM 1462. The project includes the construction of a concrete sidewalk from South Street to Pearson Rd. A geotechnical study shall be performed to investigate the slope stability of the M-1 drainage ditch along the west side of the roadway and to make paving design recommendations.				
Project Justification:	This project will make improvements and upgrades to Johnson Street.				
Current Status:	Tolunay-Wong is currently working on the geotechnical study and design recommendations which will be complete by November 30, 2016. The project design is proposed to occur in FY 2017 and construction in FY 2018.				
Impact on Operating Budget:	No				
Estimated Useful Life of Capital Investment:	20-25 years				
PROJECT COST					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	FUNDS <u>BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>	TBD		\$200,000	2017	
<u>CONSTRUCTION</u>	TBD				
<u>GEO. STUDY</u>	\$30,000	\$28,700	\$30,000	2016	
<u>TOTAL:</u>	\$30,000		\$230,000		



FY 2017 Capital Improvement Project

2017 Asphalt Pavement Project (Contractor)					
Project Number:	15				
Project Type:	Streets				
Strategic Plan:	Maintain Infrastructure				
Funding:	Sales Tax Fund				
Assigned:	City Engineer				
Project Location:	Project locations to be determined in the design phase.				
Project Description:	This project involves the rehabilitation of various asphalt streets within the City of Alvin. The project includes the reclamation, stabilization, and overlay of asphalt streets. The project locations will be determined based on recommendations from the 2014 Asphalt Pavement Assessment by JET Consulting.				
Project Justification:	To improve existing infrastructure.				
Current Status:	Staff is reviewing the current condition of the streets that were classified by a 2 ranking in the 2014 Asphalt Pavement Assessment by JET Consulting to establish the final list of streets to be included in this project.				
Impact on Operating Budget:	No				
Estimated Useful Life of Capital Investment:	10-15 years				
PROJECT COST					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	FUNDS <u>BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>					
<u>CONSTRUCTION</u>	\$800,000		\$800,000	2017	
<u>OTHER</u>					
<u>TOTAL:</u>	\$800,000		\$800,000		



FY 2017 Capital Improvement Project

2017 Street Resurfacing and Road Construction Program (Brazoria County)					
Project Number:	16				
Project Type:	Streets				
Strategic Plan:	Maintain Infrastructure				
Funding:	Sales Tax Fund				
Assigned:	Director of Public Services				
Project Location:	Project locations to be determined.				
Project Description:	<p>This project involves the rehabilitation of various asphalt streets within the city. An interlocal agreement with Brazoria County is approved each fiscal year in order to accomplish these street improvements. Brazoria County provides the labor and equipment needed for the rehab and overlay of the streets. The City of Alvin will pay for material costs established under the contract with Brazoria County.</p>				
Project Justification:	Rehabilitation and upgrade of asphalt streets throughout the city.				
Current Status:	Staff is evaluating streets to be considered for rehabilitation.				
Impact on Operating Budget:	No				
Estimated Useful Life of Capital Investment:	10-15 years				
<u>PROJECT COST</u>					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>					
<u>CONSTRUCTION</u>	\$300,000		\$300,000	2017	
<u>OTHER</u>					
<u>TOTAL:</u>	\$300,000		\$300,000		



FY 2017 Capital Improvement Project

 2017 Downtown Sidewalk Project					
Project Number:	17				
Project Type:	Sidewalks				
Strategic Plan:	Maintain Infrastructure				
Funding:	Sales Tax Fund				
Assigned:	City Engineer				
Project Location:	Project locations identified as number 17 on the CIP project location map. <u>Gordon St.</u> (west side, in front of Kibbe Realty), <u>Willis St.</u> (north side, between Gordon and Hardie), <u>Sealy St.</u> (south side, between Gordon and Hardie), and Hardie St. (east side, mid block to Sealy).				
Project Description:	This project is a continuation of a multiphase project to provide adequate pedestrian access throughout historic downtown Alvin. Brick paver sidewalks will be installed in compliance with Americans with Disabilities Act (ADA) requirements and shall match the existing brick paver sidewalks in the area.				
Project Justification:	To provide adequate pedestrian access, and add decorative sidewalks to the downtown area.				
Current Status:	It is anticipated that design will start in the first quarter of 2017 and construction will be combined with the 2017 Sidewalk Project and start in September 2017.				
Impact to Operating Budget:	No				
Estimated Useful Life of Capital Investment:	20-25 years				
PROJECT COST					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS</u> <u>BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>					
<u>CONSTRUCTION</u>	\$150,000		\$150,000	2017	
<u>OTHER</u>					
<u>TOTAL:</u>	\$150,000		\$100,000		



FY 2017 Capital Improvement Project

2017 Sidewalk Project					
Project Number:	18				
Project Type:	Sidewalks				
Strategic Plan:	Maintain Infrastructure				
Funding:	Sales Tax Fund				
Assigned:	City Engineer				
Project Location:	Project locations identified as number 18 on the CIP project location map. <u>Willis St.</u> (south side, between Second St. and Hood St.), <u>Second St.</u> (west side, between Sealy St. and the Mustang Bayou Bridge), and <u>E. House St.</u> (south side, between Hasse Elementary and La Quinta Inn).				
Project Description:	This project is intended to provide adequate pedestrian access throughout downtown Alvin where pedestrians are frequently observed. Concrete sidewalks will be installed in compliance with Americans with Disabilities Act (ADA) requirements.				
Project Justification:	To provide adequate pedestrian access, and add sidewalks to the downtown area as proposed in the Comprehensive Plan.				
Current Status:	It is anticipated that design will start in the first quarter of 2017 and construction will be combined with the 2017 Downtown Sidewalk Project and start in September 2017.				
Impact to Operating Budget:	No				
Estimated Useful Life of Capital Investment:	20-25 years				
PROJECT COST					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	FUNDS <u>BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>					
<u>CONSTRUCTION</u>	\$175,000		\$175,000	2017	
<u>OTHER</u>					
<u>TOTAL:</u>	\$175,000		\$175,000		

A graphic consisting of a vertical line. To the left of the line is a dark red rectangle. To the right of the line is a light green rectangle. The letter "E" is positioned at the top of the line, overlapping both rectangles. Below the "E", the words "Enterprise Funds" are written in a brown, serif font.

E Enterprise Funds

The Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises— where the intent of the government’s council is that the cost of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges: or where the government’s council has decided that periodic determination of net income is appropriate for accountability purposes. The Enterprise Funds are;

- *The **Utility Fund** is used to account for operations of the public utilities, water & sewer services, of the City.*
- ***Impact Fee Fund** accounts for revenues collected, which are imposed on new development, to fund or recoup the costs of future capital improvements or facility expansions necessitated or attributable by such new developments.*
- *The **Sanitation Fund** is used to account for operations of the solid waste collection and disposal services for residents of the City.*
- *The **Emergency Medical Services Fund** is used to account for operations of the emergency medical services for residents of Alvin and the surrounding area.*



**UTILITY FUND
BUDGET SUMMARY**

Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Beg. Working Capital Balance	\$ 3,131,365	\$ 4,151,358	\$ 4,151,358	\$ 4,544,774
REVENUES				
TCEQ Permit Fees	42,679	41,000	42,500	41,000
Credit Card Service Fee	13,094	10,000	25,000	25,000
BCGCD Passthrough Fees	29,532	30,000	30,000	30,000
Penalty- Water	55,866	50,000	53,000	50,000
Penalty- Sewer	62,487	60,000	60,500	60,000
Sale of Water Meters	71,280	68,000	47,000	60,000
Sewer	3,475,940	3,435,394	3,510,168	3,534,527
Tapping Fee- Water	1,162	1,000	2,000	1,000
Tapping Fee- Sewer	1,050	800	2,500	1,000
Water	3,187,125	3,144,112	3,151,899	3,293,227
Investment Earnings	13,067	5,900	23,427	19,200
Transfer from Sanitation	76,625	76,807	76,807	109,396
Transfer from Fund 234	17,519	0	0	0
Other Incomes	183,785	165,500	170,095	174,714
Total Revenues	7,231,211	7,088,513	7,194,896	7,399,064
Total Revenue and Resources	10,362,576	11,239,871	11,346,254	11,943,837
EXPENDITURES				
Water	866,426	1,112,781	1,041,757	1,183,296
Sewer	693,833	903,717	738,001	1,133,292
Wastewater Treatment Plant	689,454	856,999	805,239	825,359
Administration	317,120	353,205	320,864	325,411
Billing & Collection	256,218	294,656	286,352	335,816
Public Services Facility	69,281	106,131	89,880	93,200
Code Enforcement Program	62,015	142,644	134,843	140,538
Other Requirements	3,256,870	3,395,982	3,384,545	3,362,152
Total Expenditures	6,211,218	7,166,115	6,801,481	7,399,064
Revenue Over/(Under) Expenditures	1,019,993	(77,602)	393,415	0
Ending Working Capital Balance	\$ 4,151,358	\$ 4,073,756	\$ 4,544,774	\$ 4,544,774



**211 - UTILITY FUND
REVENUE DETAIL**

Account	Description	Actual 2014/15	Budget 2015/16	Forecast 2015/16	Budget 2016/17
License & Permit Fees					
211-400565	TCEQ Permit Fees	42,679	41,000	42,500	41,000
	Total License & Permits	42,679	41,000	42,500	41,000
Charges for Service					
211-402060	Credit Card Service Fee	13,094	10,000	25,000	25,000
211-402065	BCGCD Passthrough Fees	29,532	30,000	30,000	30,000
211-402115	Penalty - Water	55,866	50,000	53,000	50,000
211-402120	Penalty - Sewer	62,487	60,000	60,500	60,000
211-402130	Sales of Water Meters	71,280	68,000	47,000	60,000
211-402140	Sewer Revenue	3,475,940	3,435,394	3,510,168	3,534,527
211-402150	Tapping Fee- Sewer	1,050	800	2,500	1,000
211-402155	Tapping Fee- Water	1,162	1,000	2,000	1,000
211-402160	Water Revenue	3,187,125	3,144,112	3,151,899	3,293,227
	Total Charges for Service	6,897,535	6,799,306	6,882,067	7,054,754
Investment Earnings					
211-404000	Interest Income	12,470	5,000	21,627	18,000
211-404005	Interest Earned- Fund 231	170	400	0	0
211-404010	Interest Earned- Fund 232	427	500	1,800	1,200
	Total Investment Earnings	13,067	5,900	23,427	19,200
Intergovernmental					
211-406212	Transfer from Sanitation Fund	76,625	76,807	76,807	109,396
211-406234	Transfer from Fund 234	17,519	0	0	0
	Total Intergovernmental	94,144	76,807	76,807	109,396
Other Income					
211-409000	Insurance Claim Recovery	1,200	0	0	0
211-409035	Fire Hydrant Rentals	4,229	2,500	2,500	2,500
211-409050	Return Check Fee	2,800	3,000	2,800	2,800
211-409075	Miscellaneous Income	6,934	8,000	7,200	8,000
211-409090	Reconnect Fee	26,985	25,000	24,500	25,000
211-409135	Cleaning Fee	3,424	4,000	4,000	4,000
211-409141	Storm Water Permit Fee	6,840	0	2,495	6,214
211-409160	Sludge Disposal	58,573	50,000	54,000	53,200
211-409161	Effluent	72,800	73,000	72,600	73,000
	Total Other Income	183,785	165,500	170,095	174,714
	Total Revenues	7,231,210	7,088,513	7,194,896	7,399,064

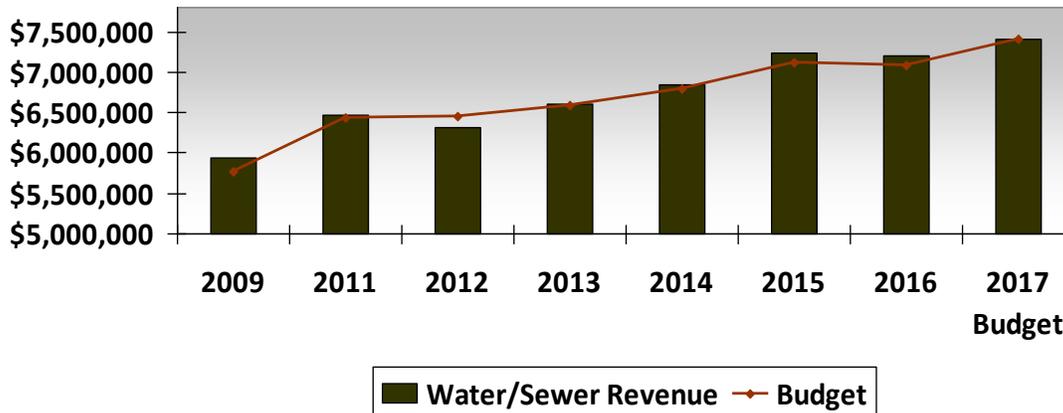
Major Revenue Sources

WATER & SEWER REVENUES

2016-17 Utility Fund Budget: \$7,399,064

The Utility Fund accounts for the water and wastewater utilities for the City of Alvin. Revenues for this fund are derived primarily from user charges (charges for service) in addition to license & permit fees. The CPI-U has increased by 1.4% over the previous 12-month period. As a result, proposed revenues for FY17 reflect an increase of 4.4% from prior year's budget.

Water & Sewer Revenue vs. Budget

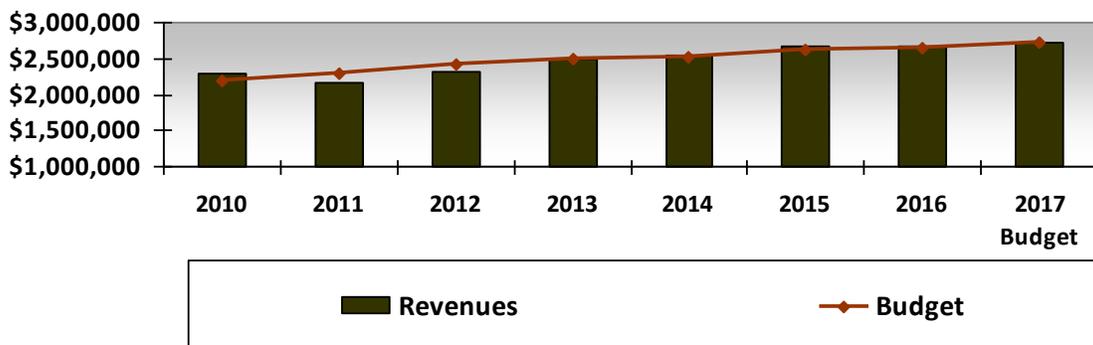


SANITATION REVENUES

2016-17 Sanitation Fund Revenue Budget: \$2,721,882

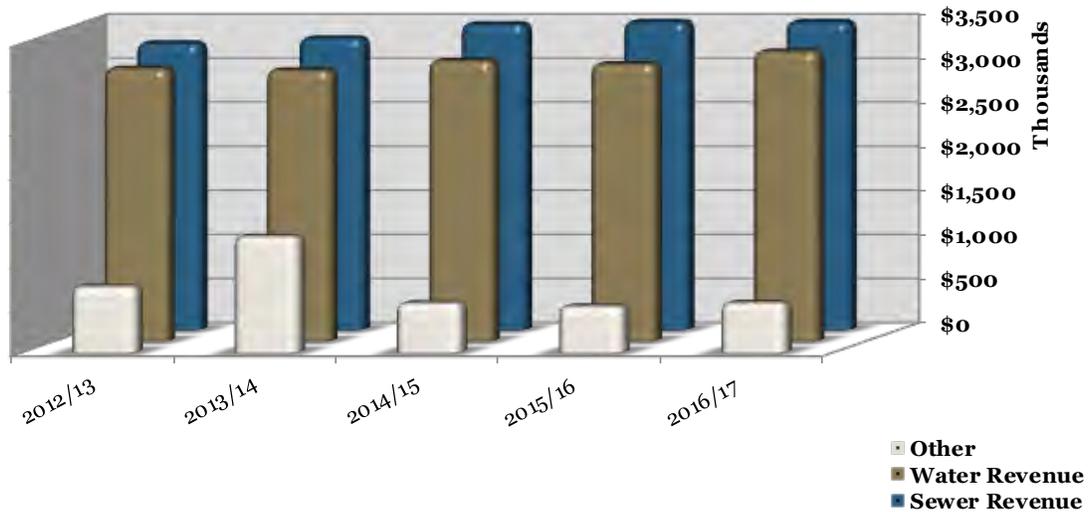
The Sanitation Fund accounts for the collection of solid waste for the City of Alvin. Revenues for this fund are derived primarily from user charges (charges for service). The CPI-U has increased by 1.4% over the previous 12-month period. As a result, proposed revenues for FY17 reflect an increase of 2.5% from prior year's budget.

Sanitation Revenue vs. Budget

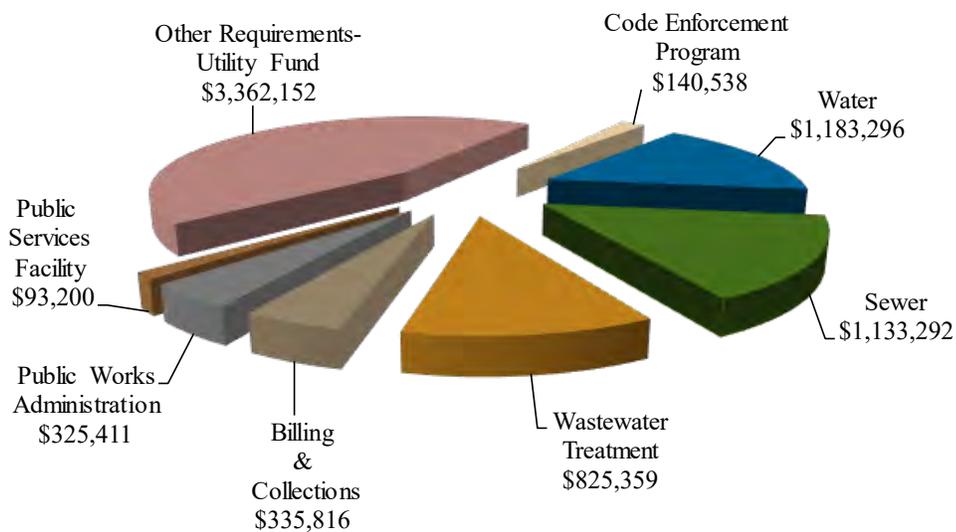


UTILITY FUND REVENUE TRENDS

Revenue	Actual 2012/13	Actual 2013/14	Actual 2014/15	Forecast 2015/16	Budget 2016/17
Water Revenue	3,100,593	3,079,955	3,187,125	3,151,899	3,293,227
Sewer Revenue	3,258,742	3,314,848	3,475,940	3,510,168	3,534,527
Other	757,398	1,323,127	568,145	532,829	571,310
	7,116,733	7,717,930	7,231,210	7,194,895	7,399,064



FY 2016/17 Expenditures By Function



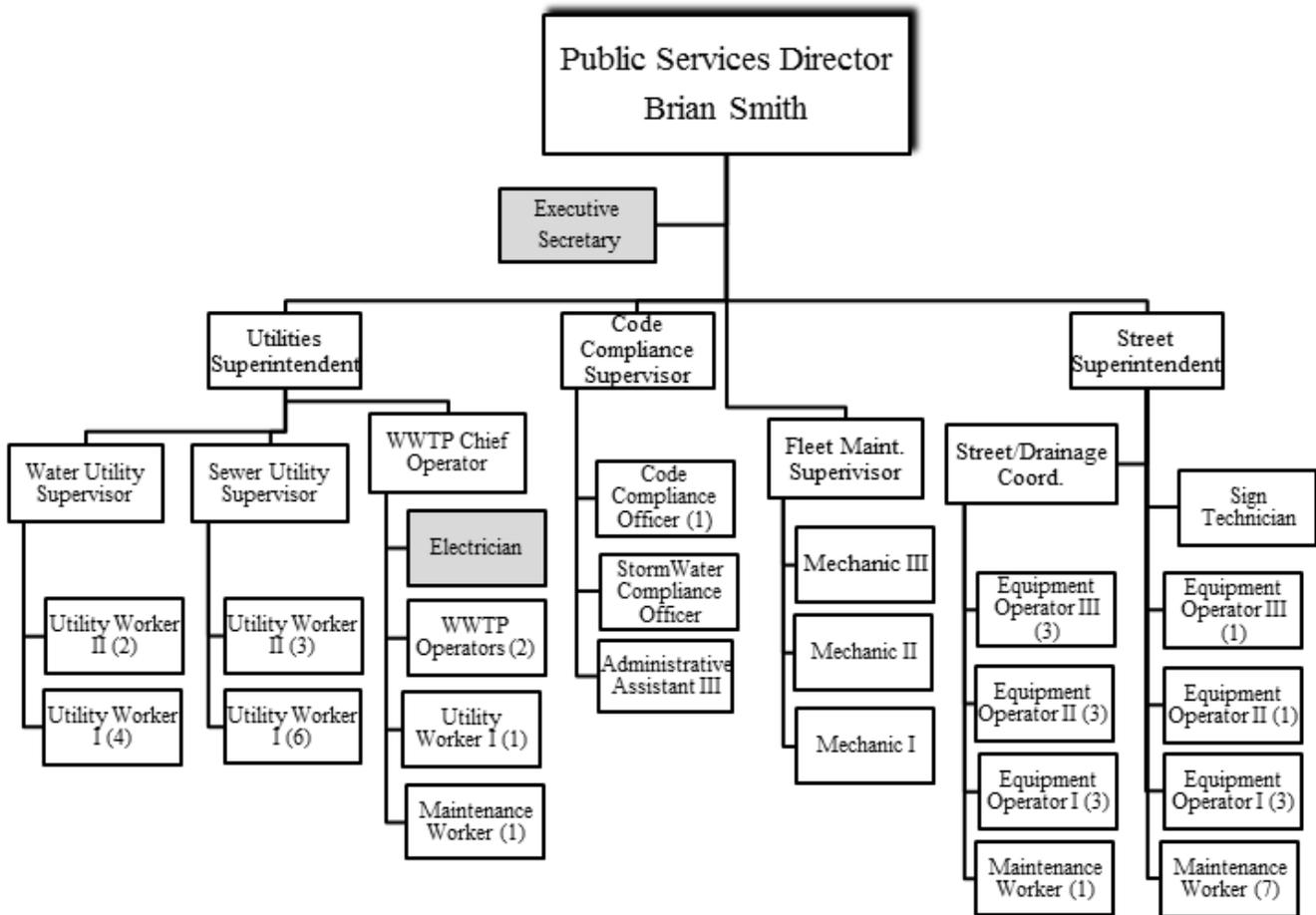
A decorative graphic consisting of a vertical line, a dark red rectangle to the left, and a light green rectangle to the right, with a thin white arc curving around the bottom left of the green rectangle.

Public Services Department

The department's mission is to supply potable and palatable water, and prompt, courteous service for the residents, businesses, and visitors of Alvin. Provide reliable sanitary sewer service through the City in all weather. Be proactive in lieu of reactive in dealing with maintenance issues within in the distribution, collection, treatment and production facilities. Use monies wisely, and in house when at all possible. Limit spending for services that staff is capable of performing. The department staff is responsible for improving and maintaining more than 135 miles of water distribution mains and sewer collection lines, 890 fire hydrants, 42 lift stations, 7 water treatment facilities, a wastewater treatment plant, and performing other line extension and miscellaneous projects.

The Public Services Department is located at 1100 W. Highway 6 and can be contacted at (281) 388-4336.

Public Services Department
Organizational Chart



Department Head

Full-time position

Full-time position - Funding Split

Unfunded position

Part-time position



**Enterprise- Utility Fund
Public Services Department**

Category	Amended Budget 2015/16	Budget 2016/17
Water	1,112,781	1,183,296
Sewer	903,717	1,133,292
Wastewater Treatment Plant	856,999	825,359
Administration	353,205	325,411
Billing & Collection	294,656	335,816
Public Services Facility	106,131	93,200
Code Enforcement Program	142,644	140,539
Other Requirements	3,395,982	3,362,152
Total	\$ 7,166,115	\$ 7,399,064



**Water Program
Enterprise- Utility Fund**

Category	Amended Budget 2015/16	Budget 2016/17
1000 Personnel Services	\$ 368,080	\$ 368,015
2000 Materials and Supplies	268,500	298,300
3000 Contractual Services	359,780	428,100
4000 Capital Outlay	38,857	0
7000 Interfund Transfers	77,564	88,881
Total	\$ 1,112,781	\$ 1,183,296

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Utility Supervisor	12	1	1
Utility Worker II	9	2	2
Utility Worker I	7	3	4
Meter Technician	5	2	0
Total		8	7

Financial Highlights

In FY 2017, includes budget for water well pumps, the annual maintenance for the new meter system, and the painting of water wells. In addition, FY 2017 includes budget to transfer funds to the Vehicle Replacement Fund to replace vehicles.



211 - Utility Fund/Water Program

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
6001-00-1001	Salaries	225,341	261,024	266,641	253,654
6001-00-1005	Overtime	31,106	30,000	38,763	35,000
6001-00-1006	Longevity	2,638	2,924	2,570	3,080
6001-00-1009	TMRS	45,126	50,301	52,712	52,620
6001-00-1011	FICA	20,370	22,583	23,649	22,413
6001-00-1016	Certification & Education	1,243	1,248	1,159	1,248
	Total Personnel	325,825	368,080	385,493	368,015
Supplies					
6001-00-2125	General Supplies	12,278	12,500	15,000	15,000
6001-00-2250	Uniform & Apparel	636	1,000	600	800
6001-00-2300	Vehicle & Equipment Supplies	141	1,500	5,800	1,000
6001-00-2301	Motor Vehicle Fuel	19,446	30,000	30,000	28,000
6001-00-2350	Safety Equipment	3,125	2,500	2,000	2,500
6001-00-2425	Chemicals & Insecticide	75,618	86,000	68,000	86,000
6001-00-2475	Water Meter & Parts	21,347	45,000	45,000	45,000
6001-00-2500	Water/Sewer Main Repair Supplies	38,734	90,000	90,000	90,000
6001-00-2525	W/S Machinery & Equipment	468	0	0	30,000
	Total Supplies	171,793	268,500	256,400	298,300
Contractual Services					
6001-00-3100	Contract Services	14,332	25,000	15,000	106,000
6001-00-3170	Professional Development	1,855	3,000	2,000	3,000
6001-00-3180	Dues & Memberships	111	1,200	1,000	1,000
6001-00-3190	Communications	4,004	4,200	6,800	7,000
6001-00-3200	Utilities	164,346	210,000	166,500	195,000
6001-00-3260	Machinery & Equipment Maint.	16,637	20,000	20,000	25,000
6001-00-3270	Building/Grounds Maint.	12,631	15,580	14,500	14,500
6001-00-3320	Uniform Rental	2,594	5,500	3,000	5,500
6001-00-3470	Regulatory Inspection Fees	24,205	27,500	25,000	27,500
6001-00-3480	Lab Testing Fees	16,196	15,600	13,500	13,500
6001-00-3490	BCGCD Water Fees	27,521	28,000	25,000	28,000
6001-00-3510	Vehicle Repairs	0	3,000	0	1,500
6001-00-3511	Radio Repairs	0	1,200	0	600
	Total Services	284,432	359,780	292,300	428,100
Capital Outlay					
6001-00-4150	Machinery & Equipment	0	38,857	30,000	0
	Total Capital Outlay	0	38,857	30,000	0
Interfund Transfers					
6001-00-7510	Vehicle Maintenance Fees	65,482	58,669	58,669	61,356
6001-00-7515	Vehicle Replacement Accruals	18,895	18,895	18,895	27,525
	Total Interfund Transfers	84,377	77,564	77,564	88,881
	Water Program	\$ 866,426	\$ 1,112,781	\$ 1,041,757	\$ 1,183,296



**Sewer Program
Enterprise- Utility Fund**

Category		Amended Budget 2015/16	Budget 2016/17
1000	Personnel Services	\$ 416,511	\$ 435,321
2000	Materials and Supplies	136,000	126,847
3000	Contractual Services	211,400	218,700
4000	Capital Outlay	30,000	232,287
7000	Interfund Transfers	109,806	120,136
Total		\$ 903,717	\$ 1,133,292

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Utility Supervisor	12	1	1
Utility Worker II	9	3	3
Utility Worker I	7	6	6
Total		10	10

Financial Highlights

In FY 2017 includes the funding for inflow and infiltration repair.



211 - Utility Fund/Sewer Program

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
6002-00-1001	Salaries	273,130	294,953	211,335	302,499
6002-00-1005	Overtime	40,139	35,000	35,200	40,000
6002-00-1006	Longevity	2,159	2,628	1,960	2,611
6002-00-1009	TMRS	55,229	56,920	36,117	62,243
6002-00-1011	FICA	22,996	25,554	19,122	26,512
6002-00-1016	Certification & Education	1,450	1,456	1,462	1,456
	Total Personnel	395,104	416,511	305,196	435,321
Supplies					
6002-00-2125	General Supplies	4,189	21,000	16,000	20,000
6002-00-2250	Uniform & Apparel	558	2,000	1,600	1,600
6002-00-2300	Vehicle Equipment Supplies	0	2,000	1,500	2,000
6002-00-2301	Motor Vehicle Fuel	8,965	16,500	9,500	15,647
6002-00-2350	Safety Equipment	3,324	4,000	2,500	4,000
6002-00-2425	Chemicals & Insecticide	191	5,000	4,000	3,500
6002-00-2500	Water/Sewer Main Repair Supplies	36,599	50,000	50,000	45,000
6002-00-2525	W/S Machinery & Equipment	1,791	35,000	25,000	35,000
6002-00-2550	Welding Supplies	0	500	500	100
	Total Supplies	55,616	136,000	110,600	126,847
Contractual Services					
6002-00-3100	Contract Services	3,644	6,000	6,000	7,000
6002-00-3170	Professional Development	2,436	5,700	1,700	2,000
6002-00-3180	Dues & Memberships	75	800	100	800
6002-00-3190	Communications	8,146	8,500	8,400	8,500
6002-00-3200	Utilities	84,796	105,000	84,100	95,000
6002-00-3260	Machinery & Equipment Maint.	8,294	70,000	70,000	90,000
6002-00-3270	Building/Grounds Maint.	4,200	9,600	9,000	10,000
6002-00-3320	Uniform Rental	1,623	4,500	2,000	4,000
6002-00-3480	Lab Testing Fees	0	0	0	500
6002-00-3510	Vehicle Repairs	0	400	300	400
6002-00-3511	Radio Repairs	0	900	800	500
	Total Services	113,215	211,400	182,400	218,700
Capital Outlay					
6002-00-4150	Machinery & Equipment	10,651	30,000	30,000	232,287
	Total Capital Outlay	10,651	30,000	30,000	232,287
Interfund Transfers					
6002-00-7510	Vehicle Maintenance Fees	89,584	80,143	80,143	83,926
6002-00-7515	Vehicle Replacement Accruals	29,663	29,663	29,663	36,210
	Total Interfund Transfers	119,247	109,806	109,806	120,136
	Sewer Program	\$ 693,833	\$ 903,717	\$ 738,001	\$ 1,133,292



**Wastewater Treatment Program
Enterprise- Utility Fund**

Category	Amended Budget 2015/16	Budget 2016/17
1000 Personnel Services	\$ 261,782	\$ 260,536
2000 Materials and Supplies	150,306	139,000
3000 Contractual Services	405,604	386,325
4000 Capital Outlay	20,000	20,000
7000 Interfund Transfers	19,307	19,498
Total	\$ 856,999	\$ 825,359

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
WWTP Chief Operator	15	1	1
WWTP Operator	9	2	2
Electrician	12	1	1
Utility Worker I	7	1	1
Maintenance Worker	5	1	1
Total		6	6



211 - Utility Fund/Waste Water Treatment Plant Program

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
6003-00-1001	Salaries	161,517	194,655	197,333	191,521
6003-00-1005	Overtime	6,592	12,000	7,000	12,000
6003-00-1006	Longevity	2,378	2,303	2,758	2,648
6003-00-1009	TMRS	29,926	35,775	36,244	37,252
6003-00-1011	FICA	12,603	16,061	15,935	15,867
6003-00-1016	Certification & Education	899	988	1,205	1,248
	Total Personnel	213,916	261,782	260,474	260,536
Supplies					
6003-00-2125	General Supplies	4,686	10,000	10,000	9,500
6003-00-2175	Janitorial Supplies	358	600	400	600
6003-00-2225	Medical Supplies	0	250	100	150
6003-00-2250	Uniform & Apparel	513	750	650	750
6003-00-2301	Motor Vehicle Fuel	2,347	10,500	10,500	10,500
6003-00-2350	Safety Equipment	703	1,000	1,000	1,000
6003-00-2425	Chemicals & Insecticide	81,195	100,000	100,000	90,000
6003-00-2500	Water/Sewer Main Repair Supplies	969	1,500	1,000	1,500
6003-00-2525	W/S Machinery & Equipment	14,115	20,706	20,000	20,000
6003-00-2575	Lab Supplies & Chemicals	2,122	5,000	5,000	5,000
	Total Supplies	107,008	150,306	148,650	139,000
Contractual Services					
6003-00-3100	Contract Services	4,872	10,000	4,500	2,000
6003-00-3161	Preventative Shots	0	0	0	1,000
6003-00-3170	Professional Development	1,114	2,400	1,000	2,400
6003-00-3180	Dues & Memberships	261	500	400	500
6003-00-3190	Communications	4,213	4,000	3,989	4,000
6003-00-3200	Utilities	182,794	193,000	185,000	185,000
6003-00-3260	Machinery & Equipment Maint.	23,890	38,049	17,000	40,000
6003-00-3270	Building/Grounds Maint.	4,427	8,247	8,200	8,200
6003-00-3320	Uniform Rental	1,805	3,500	2,000	2,000
6003-00-3470	Regulatory Inspection Fees	28,723	30,000	30,000	30,000
6003-00-3480	Lab Testing Fees	16,795	25,500	18,500	25,500
6003-00-3500	Sludge Disposal	79,324	89,383	75,000	85,000
6003-00-3510	Vehicle Repairs	0	800	0	500
6003-00-3511	Radio Repairs	0	225	0	225
	Total Services	348,215	405,604	345,589	386,325
Capital Outlay					
6003-00-4150	Machinery & Equipment	0	20,000	31,219	20,000
	Total Capital Outlay	0	20,000	31,219	20,000
Interfund Transfers					
6003-00-7510	Vehicle Maintenance Fees	14,629	13,621	13,621	14,288
6003-00-7515	Vehicle Replacement Accruals	5,686	5,686	5,686	5,210
	Total Interfund Transfers	20,315	19,307	19,307	19,498
Waste Water Treatment Plant Program		\$ 689,454	\$ 856,999	\$ 805,239	\$ 825,359



**Administration Program
Enterprise- Utility Fund**

Category	Amended Budget 2015/16	Budget 2016/17
1000 Personnel Services	\$ 218,730	\$ 226,058
2000 Materials and Supplies	8,400	8,150
3000 Contractual Services	71,650	17,000
7000 Interfund Transfers	54,425	74,203
Total	\$ 353,205	\$ 325,411

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Director of Public Works	18	1	1
Utilities Superintendent	16	1	1
Executive Secretary	9	1	1
TOTAL		3	3

Financial Highlights

In FY 2016 , Council appropriated funding for a water & sewer rate study. In FY 2017 funds are budgeted to be transferred into the Computer Replacement Fund for the replacement of a City Hall server.



211 - Utility Fund/Administration Program

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
6004-00-1001	Salaries	166,799	165,009	158,836	168,834
6004-00-1005	Overtime	931	500	1,000	1,000
6004-00-1006	Longevity	2,071	2,009	1,788	2,234
6004-00-1009	TMRS	30,973	29,892	28,065	32,322
6004-00-1011	FICA	13,803	13,420	12,600	13,768
6004-00-1016	Certification & Education	2,072	2,080	2,080	2,080
6004-00-1017	Equipment Allowance	1,016	1,020	1,020	1,020
6004-00-1018	Auto Allowance	4,782	4,800	4,800	4,800
	Total Personnel	222,445	218,730	210,189	226,058
Supplies					
6004-00-2100	Office Supplies	2,367	3,000	3,000	3,000
6004-00-2125	General Supplies	1,267	2,000	1,500	2,000
6004-00-2225	Medical Supplies	403	500	250	250
6004-00-2250	Uniform & Apparel	715	900	700	900
6004-00-2275	Program Supplies	2,074	2,000	2,000	2,000
	Total Supplies	6,825	8,400	7,450	8,150
Contractual Services					
6004-00-3100	Contract Services	74	50,500	32,000	3,000
6004-00-3170	Professional Development	3,773	3,500	3,000	3,500
6004-00-3176	Emergency MMGT Communications	4,000	4,500	4,500	0
6004-00-3180	Dues & Memberships	242	1,200	750	1,000
6004-00-3190	Communications	4,544	4,500	4,100	4,500
6004-00-3210	Postage & Freight	271	950	450	500
6004-00-3220	Printing Services	1,448	2,500	2,500	2,000
6004-00-3230	Advertising	0	1,000	500	1,000
6004-00-3260	Machinery & Equipment Maint.	0	2,000	1,000	1,000
6004-00-3510	Vehicle Repairs	0	1,000	0	500
	Total Services	14,353	71,650	48,800	17,000
Interfund Transfers					
6004-00-7500	Computer Replacement Accruals	21,500	0	0	3,672
6004-00-7505	IT Maintenance Fees	51,997	54,425	54,425	70,531
	Total Interfund Transfers	73,497	54,425	54,425	74,203
	Administration Program	\$ 317,120	\$ 353,205	\$ 320,864	\$ 325,411



**Public Services Facility Program
Enterprise- Utility Fund**

Category		Amended Budget 2015/16	Budget 2016/17
2000	Materials and Supplies	\$ 11,000	\$ 9,500
3000	Contractual Services	95,131	83,700
Total		\$ 106,131	\$ 93,200

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
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N/A



211 - Utility Fund/Public Service Facility Program

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Supplies					
6006-00-2125	General Supplies	4,986	8,000	6,500	6,500
6006-00-2200	Foods	2,534	3,000	3,000	3,000
	Total Supplies	7,520	11,000	9,500	9,500
Contractual Services					
6006-00-3200	Utilities	38,101	50,000	42,730	45,000
6006-00-3260	Machinery & Equipment Maint.	3,764	8,001	6,000	6,500
6006-00-3270	Building/Grounds Maint.	18,809	35,430	30,450	30,500
6006-00-3320	Uniform Rental	1,087	1,700	1,200	1,700
	Total Services	61,761	95,131	80,380	83,700
	Public Service Facility Program	\$ 69,281	\$ 106,131	\$ 89,880	\$ 93,200



**Code Enforcement Program
Enterprise- Utility Fund**

Category	Amended Budget 2015/16	Budget 2016/17
1000 Personnel	\$ 64,807	\$ 60,897
2000 Material & Supplies	9,825	7,300
3000 Contract Services	27,700	25,100
7000 Interfund Transfers	40,311	47,241
Total	\$ 142,644	\$ 140,539

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Code Compliance Supervisor	15	1	1
Health Official	11	1	0
Code Enforcement Officer	8	1	1
Storm Water Compliance	8	1	1
Administrative Assistant III	8	1	1
		<u>5</u>	<u>4</u>

Personnel Services allocated as follows:

Code Compliance Supervisor; 60% General Fund, 10% Utility Fund, 30% Sales Tax Fund

Code Enforcement Officer; 90% General Fund, 10% Utility Fund

Storm Water Compliance Officer; 100% Sales Tax Fund

Financial Highlights

In FY 2017 includes transfers to the Internal Service Fund for Vehicle Replacement Cost and Information Technology Maintenance Fund.



211 - Utility Fund/Code Enforcement Program

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
6007-00-1001	Salaries	10,708	50,244	48,240	47,081
6007-00-1005	Overtime	18	500	200	500
6007-00-1006	Longevity	180	1,089	1,006	1,049
6007-00-1009	TMRS	1,915	8,855	8,438	8,552
6007-00-1011	FICA	860	3,975	3,177	3,643
6007-00-1017	Equipment Allowance	72	144	75	72
	Total Personnel	13,752	64,807	61,137	60,897
Supplies					
6007-00-2100	Office Supplies	992	1,300	1,300	1,300
6007-00-2125	General Supplies	214	4,525	1,500	2,000
6007-00-2250	Uniform & Apparel	188	1,000	1,000	1,000
6007-00-2301	Motor Vehicle Fuel	2,919	3,000	3,000	3,000
	Total Supplies	4,314	9,825	6,800	7,300
Contract Services					
6007-00-3100	Contract Services	2,758	8,000	8,000	8,000
6007-00-3170	Professional Development	2,534	6,000	6,000	6,000
6007-00-3180	Dues & Memberships	587	1,500	1,500	1,000
6007-00-3190	Communications	4,752	5,900	4,794	5,200
6007-00-3210	Postage & Freight	1,877	3,000	3,000	3,000
6007-00-3220	Printing Services	632	2,800	2,800	1,400
6007-00-3260	Machinery & Equipment Maint.	0	500	500	500
	Total Contract Services	13,139	27,700	26,594	25,100
Interfund Transfers					
6007-00-7500	Computer Replacement Accruals	1,875	1,500	1,500	1,648
6007-00-7505	IT Maintenance Fees	28,937	32,603	32,603	35,266
6007-00-7510	Vehicle Maintenance Fees	0	6,209	6,209	6,467
6007-00-7515	Vehicle Replacement Accruals	0	0	0	3,861
	Total Interfund Transfers	30,812	40,311	40,312	47,241
	Code Enforcement Program	62,015	142,644	134,843	140,538



Other Requirements
Enterprise- Utility Fund

Category		Amended Budget 2015/16	Budget 2016/17
3000	Contractual Services	440,980	451,520
5000	Debt Service	2,300,528	2,212,205
7000	Interfund Transfers	654,474	698,427
Total		\$ 3,395,982	\$ 3,362,152

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			



211 - Utility Fund/Other Requirements

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Contractual Services					
9002-00-3110	Audit	26,778	23,000	26,800	28,000
9002-00-3250	General Insurance	41,356	45,000	40,919	45,011
9002-00-3251	Workers Compensation	20,815	16,600	18,771	20,648
9002-00-3252	Group Insurance	339,208	356,380	344,054	357,861
	Total Services	428,157	440,980	430,543	451,520
Debt Service					
9002-00-5001	Principal	1,421,954	1,702,438	1,702,438	1,638,006
9002-00-5002	Interest	441,907	596,090	596,090	572,199
9002-00-5003	Agent Fees	775	2,000	1,000	2,000
9002-00-5004	Issuance Costs	272,451	0	0	0
	Total Debt Service	2,137,087	2,300,528	2,299,528	2,212,205
Interfund Transfers					
9002-00-7100	Transfer to General Fund	691,626	654,474	654,474	698,427
	Total Interfund Transfers	691,626	654,474	654,474	698,427
	Other Requirements	\$ 3,256,870	\$ 3,395,982	\$ 3,384,545	\$ 3,362,152

A decorative graphic consisting of a vertical line, a horizontal line, and two overlapping rectangular blocks. The top-left block is dark red, and the bottom-right block is olive green. The letter 'U' is positioned at the top of the vertical line, overlapping the red block.

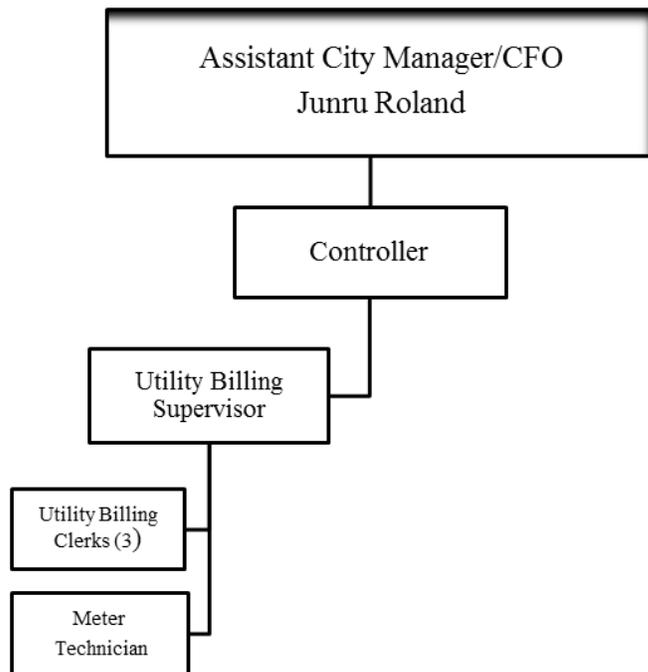
Utility Billing Program

The Utility Billing and Collections Program is a division of the Finance Department. This program maintains the accounts for water, sewer, garbage, penalties, and emergency medical service utility bill donations. The office provides needed customer service to the citizens of Alvin. This program processes monthly accounts for water and sewer services provided throughout the City of Alvin. This division is also responsible for billing and collection of the sanitation service provided by a contracted service. This division is also responsible for establishing new accounts, receiving deposits, receiving and processing of bank draft applications and drafts, collection of insufficient fund checks, penalty processing, and collection of overdue accounts. Records management is essential to documenting and maintaining the accuracy of customer accounts. Financial reporting assists with audits and surveys. The reports includes but are not limited to, the processing of end of month reports detailing the financial activities of the program, delinquent accounts, sewer averaging, meter reading audits, and garbage reconciliation reports.

The Utility Billing Program is located at 216 W. Highway 6 and can be contacted at (281) 388-4264.



Finance Department– Utility Billing Program
Organizational Chart



Department
Head

Full-time position

Full-time position
- Funding Split

Unfunded position

Part-time position



**Utility Billing Program
Enterprise- Utility Fund**

Category	Amended Budget 2015/16	Budget 2016/17
1000 Personnel Services	\$ 155,446	\$ 196,306
2000 Materials and Supplies	2,200	2,200
3000 Contractual Services	104,355	89,463
7000 Interfund Transfers	32,655	47,847
Total	\$ 294,656	\$ 335,816

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Utility Billing Supervisor	14	1	1
Billing Clerk	5	3	3
Meter Technician	5	0	1
Total		4	5

Financial Highlights

FY 2017, Meter Technician budgeted in the Utility Billing Program.



211 - Utility Fund/Utility Billing Program

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
6005-00-1001	Salaries	120,079	122,682	121,669	153,388
6005-00-1006	Longevity	2,050	1,984	1,957	2,894
6005-00-1009	TMRS	21,481	21,243	21,065	28,068
6005-00-1011	FICA	9,354	9,537	9,457	11,956
	Total Personnel	152,964	155,446	154,148	196,306
Supplies					
6005-00-2100	Office Supplies	1,182	1,200	1,127	1,200
6005-00-2125	General Supplies	1,484	1,000	800	1,000
	Total Supplies	2,666	2,200	1,927	2,200
Contractual Services					
6005-00-3100	Contract Services	59,739	73,000	69,685	72,288
6005-00-3170	Professional Development	2,103	2,480	814	3,600
6005-00-3180	Dues & Memberships	196	275	275	275
6005-00-3190	Communications	3,257	3,000	3,306	3,500
6005-00-3210	Postage & Freight	639	1,000	1,091	1,500
6005-00-3220	Printing Services	0	1,000	1,200	1,200
6005-00-3260	Machinery & Equipment Maint.	1,168	2,100	1,252	2,100
6005-00-3290	Technology Services	0	21,500	20,000	5,000
	Total Services	67,102	104,355	97,622	89,463
Interfund Transfers					
6005-00-7500	Computer Replacement Accruals	2,250	0	0	5,528
6005-00-7505	IT Maintenance Fees	31,198	32,655	32,655	42,319
6005-00-7510	Vehicle Maintenance Fees	37	0	0	0
	Total Interfund Transfers	33,485	32,655	32,655	47,847
	Utility Billing Program	\$ 256,218	\$ 294,656	\$ 286,352	\$ 335,816



Five Year CIP Listing Utility Fund

Cost	Project Name	FY2016 Forecast	FY2017 Budget	FY2018 Projection	FY2019 Projection	FY2020 Projection
	WWTP					
\$7,540,000	WWTP Phase II Rehabilitation	\$ 490,000	\$ 6,050,000	\$ 1,000,000		
	WASTEWATER					
\$10,000	Briscoe Park Sewer Improvements	\$ 10,000				
\$12,991,700	New 54" Eastside Interceptor			\$ 12,991,700		
\$8,975,200	Lift Station 30 Expansion & HWY 35 BP Gravity Main				\$8,975,200	
\$1,287,000	Contract Peak Flow Storage Basin at WWTP					\$1,287,000
\$47,100	Northwest Basin Sanitary Sewer Eval. Survey		\$ 47,100			
\$48,200	Northeast Basin Sanitary Sewer Eval. Survey			\$ 48,200		
\$780,000	Lift Station 17 Rehabilitation		\$ 780,000			
\$780,000	Lift Station 14 Rehabilitation			\$ 780,000		
	WATER					
\$1,750,000	Dyche Elevated Storage Tank	\$ 250,000	\$ 1,500,000			
\$2,600,000	AMI Meter Reading System	\$ 2,600,000				
\$4,022,400	Fairway Drive & South St. Water Line Improvements				\$4,022,400	
\$3,159,000	Water Plant No. 6 GST Replacement			\$ 3,159,000		
\$2,106,000	Water Plant No. 4 GST Replacement					\$2,106,000
\$3,064,600	Water Line Improvements Phase I			\$ 3,064,600		
\$2,531,900	Water Line Improvements Phase II				\$2,531,900	
\$3,063,900	Water Line Improvements Phase III					\$3,063,900
	Total Utility Projects	\$ 3,350,000	\$ 8,377,100	\$ 21,043,500	\$15,529,500	\$6,456,900
	Funding Source	FY2016 Forecast	FY2017 Budget	FY2018 Projection	FY2019 Projection	FY2020 Projection
	Bonds	\$2,649,000	\$6,050,000	\$21,043,500	\$15,529,500	\$6,456,900
	Utility Fund	\$10,000	\$827,100	\$0	\$0	\$0
	Impact Fees	\$250,000	\$1,500,000	\$0	\$0	\$0
	Total Funding Sources	\$2,909,000	\$8,377,100	\$21,043,500	\$15,529,500	\$6,456,900

A graphic for the Impact Fee Fund. It consists of a vertical line that divides a dark red rectangle on the left and a light olive green rectangle on the right. The letter "I" is positioned at the top of the vertical line, and the words "mpact Fee Fund" are written in a brown serif font to the right of the line.

Impact Fee Fund

This fund accounts for revenues collected, which are imposed on new development, to fund or recoup the costs of future capital improvement or facility expansions necessitated or attributable by such new developments.



**210- IMPACT FEES
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2014/15	AMENDED BUDGET 2015/16	FORECAST 2015/16	BUDGET 2016/17
Beginning Working Capital Balance	\$ 2,139,999	\$ 2,486,173	\$ 2,486,173	\$ 1,240,265
Revenue Sources				
Impact Fee Revenue	476,695	340,000	335,000	340,000
Investment Earnings	3,796	4,000	9,800	10,000
Total Revenue	480,491	344,000	344,800	350,000
Total Revenues & Resources	2,620,490	2,830,173	2,830,973	1,590,265
Expenditures				
Contract Services	134,317	1,590,708	1,590,708	0
Total Expenditures	134,317	1,590,708	1,590,708	0
Excess (Deficiency) of total revenue and resources over expenditures	346,174	(1,246,708)	(1,245,908)	350,000
Ending Working Capital Balance	\$ 2,486,173	\$ 1,239,465	\$ 1,240,265	\$ 1,590,265

A graphic for the Sanitation Fund. It consists of a vertical line. To the left of the line, there is a dark red rectangle on top and a light olive green rectangle on the bottom. To the right of the line, the word "Sanitation Fund" is written in a large, bold, brown serif font. The letter "S" is significantly larger than the rest of the text.

The Sanitation Fund is used to account for operations of the solid waste collection and disposal services for residents of the City.



SANITATION FUND
BUDGET SUMMARY

DESCRIPTION	ACTUAL 2014/15	AMENDED BUDGET 2015/16	FORECAST 2015/16	BUDGET 2016/17
Beginning Working Capital Balance	\$ 1,170,195	\$ 1,433,568	\$ 1,433,568	\$ 1,627,855
REVENUES				
Garbage Fees - Commercial	1,627,999	1,568,217	1,568,217	1,605,829
Garbage Fees - Residential	1,008,426	1,045,478	1,045,478	1,070,553
Heavy Trash Pickup	4,877	3,100	5,000	5,000
Recycle Fees	13,250	0	3,000	0
Interest Income	2,279	2,000	4,500	5,000
Penalty - Garbage	38,775	38,000	35,000	35,000
Other Incomes	941	0	543	500
Total Revenues	2,696,547	2,656,795	2,661,738	2,721,882
Total Revenue & Resources	3,866,742	4,090,363	4,095,306	4,349,737
EXPENDITURES				
Sanitation	2,195,179	2,144,638	2,224,328	2,250,052
Debt	28,716	34,215	33,051	9,025
Intergovernmental	209,279	210,073	210,073	236,052
Total Expenditures	2,433,174	2,388,926	2,467,452	2,495,129
Revenue Over/Under Expenditures	263,373	267,869	194,286	226,753
Ending Working Capital Balance	\$ 1,433,568	\$ 1,701,437	\$ 1,627,855	\$ 1,854,608

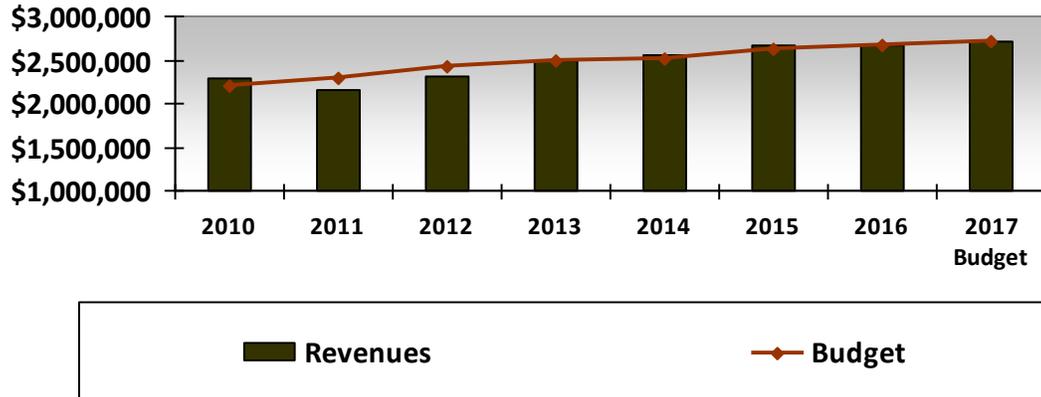
Major Revenue Sources

SANITATION REVENUES

2016-17 Sanitation Fund Revenue Budget: \$2,721,882

The Sanitation Fund accounts for the collection of solid waste for the City of Alvin. Revenues for this fund are derived primarily from user charges (charges for service). The CPI-U has increased by 1.4% over the previous 12-month period. As a result, proposed revenues for FY17 reflect an increase of 2.5% from prior year's budget.

Sanitation Revenue vs. Budget





Enterprise- Sanitation Fund

Category		Amended Budget 2015/16	Budget 2016/17
3000	Contract Services	2,144,638	2,250,052
5000	Debt Service	34,215	9,025
7000	Interfund Transfer	210,073	236,052
Total		\$ 2,388,926	\$ 2,495,129

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			

Financial Highlights

In FY 2017 the principal and interest debt payment declines significantly.



212 - Sanitation Fund

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Contract Services					
6501-00-3380	Beautification	15,000	3,000	3,000	3,000
6501-00-3440	Collection Services	2,175,807	2,136,638	2,217,828	2,242,052
6501-00-3450	Disposal Fees	4,372	5,000	3,500	5,000
	Total Contract Services	\$ 2,195,179	\$ 2,144,638	\$ 2,224,328	\$ 2,250,052
Debt Service					
6501-00-5001	Principal	25,531	31,415	31,415	6,798
6501-00-5002	Interest	3,185	2,800	1,636	2,227
	Total Debt Service	28,716	34,215	33,051	9,025
Interfund Transfers					
6501-00-7100	Transfer to General Fund	132,654	133,266	133,266	126,656
6501-00-7105	Transfer to Utility Fund	76,625	76,807	76,807	109,396
	Total Interfund Transfers	209,279	210,073	210,073	236,052
	Sanitation	2,433,174	2,388,926	2,467,452	2,495,129

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Emergency Medical Service Fund

The Emergency Medical Services fund is used to account for operations of emergency medical services for the residents of Alvin and the surrounding area.

The EMS Department is located at 709 E. House and can be contacted (non-emergency) at (281) 388-4362.



**EMERGENCY MEDICAL SERVICES
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2014/15	AMENDED BUDGET 2015/16	FORECAST 2015/16	BUDGET 2016/17
Beginning Working Capital	\$ 885,734	\$ 973,764	\$ 973,764	\$ 771,026
REVENUES				
Ambulance Permit Fees	2,100	1,700	1,500	1,500
Emergency Service District Fee	267,215	264,830	264,830	339,000
Hillcrest EMS Service	12,900	14,400	14,400	14,400
Subscription Fees	329,145	300,000	310,000	310,000
Service Charges	946,050	995,000	950,000	985,000
Medicare	290,058	300,000	291,521	300,000
Medicaid	39,759	45,000	32,068	35,000
Interest Income	1,490	1,600	3,000	3,000
Grant Proceeds	26,908	0	0	0
Other Income	19,631	7,000	7,175	7,000
Total Revenues	1,935,258	1,929,530	1,874,494	1,994,900
Total Revenues & Resources	2,820,992	2,903,294	2,848,258	2,765,926
EXPENDITURES				
Personnel Services	1,117,281	1,103,521	1,179,279	1,213,383
Materials & Supplies	174,878	211,741	177,000	198,000
Contractual Services	286,608	368,435	302,882	320,058
Capital Outlay	18,056	87,000	87,000	0
Interfund Transfers	245,934	323,918	323,917	371,334
Debt Service	4,469	7,154	7,154	10,101
Total Expenditures	1,847,228	2,101,770	2,077,232	2,112,876
Revenue Over/Under Expenditures	88,030	(172,240)	(202,738)	(117,976)
Ending Working Capital	\$ 973,764	\$ 801,524	\$ 771,026	\$ 653,050

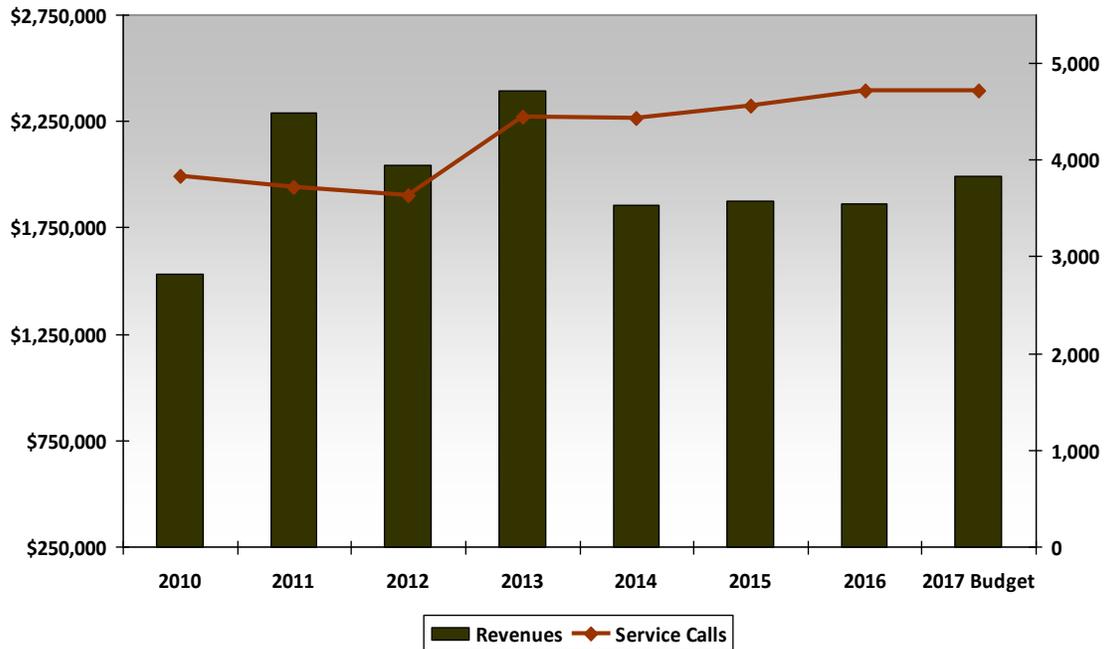
Major Revenue Sources

EMERGENCY MEDICAL SERVICES

2016-17 Emergency Medical Services Fund Revenues: \$1,994,900

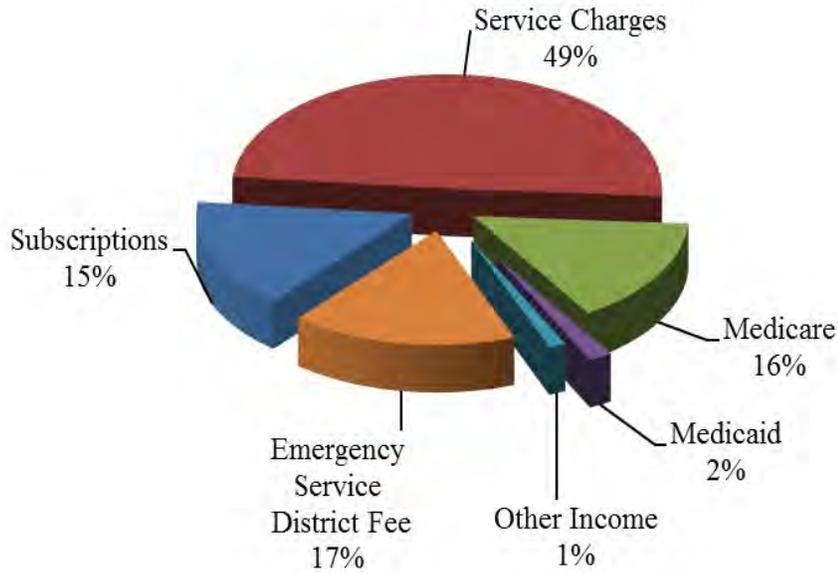
With the creation of the County Emergency Service District in 2005, the City is now receiving financial support for EMS services rendered outside of the City. As a result of the creation of the County Emergency Service District, Hillcrest Village also elected to contract with the City of Alvin for EMS services.

Revenues vs. Service Calls

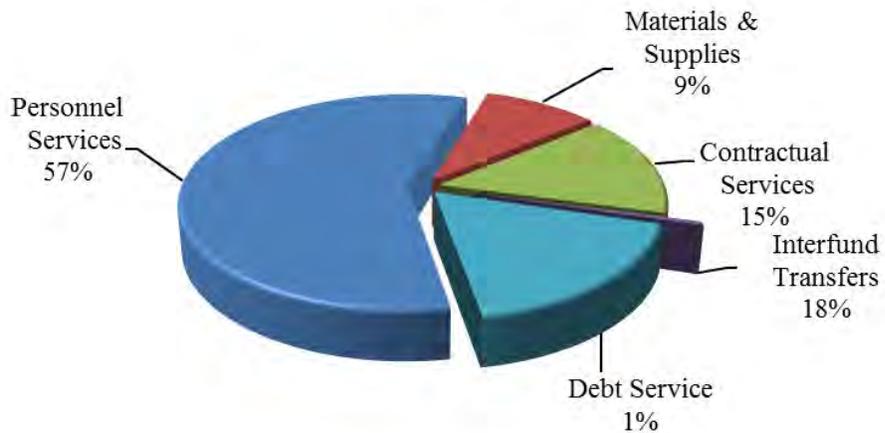


FY 2016/2017 EMS Revenues/Expenditures

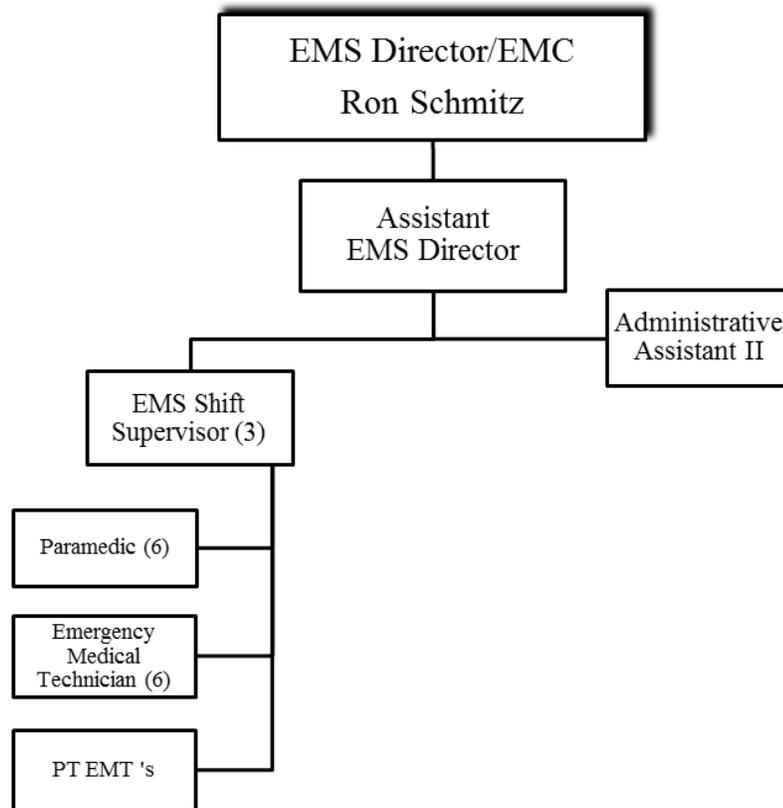
Revenues by Source
\$1,994,900



Expenditures By Function
\$2,112,876



EMS Department
Organizational Chart



Department
Head

Full-time position

Full-time position
- Funding Split

Unfunded position

Part-time position



**Emergency Medical Service
Enterprise- EMS Fund**

CATEGORY		Amended Budget 2015/16	Budget 2016/17
1000	Personnel Services	\$ 1,103,521	\$ 1,213,383
2000	Materials and Supplies	211,741	198,000
3000	Contractual Services	368,435	320,058
4000	Capital Outlay	87,000	0
5000	Debt Service	7,154	10,101
7000	Interfund Transfers	323,918	371,334
Total		\$ 2,101,770	\$ 2,112,876

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
EMS Director	17	1	1
Assistant EMS Director	15	1	1
Administrative Assistant II	9	1	1
EMS Paramedic Supervisor	11	3	3
Paramedic	9	6	6
Emergency Medical Technicians	6	6	6
Total		18	18

Financial Highlights

In FY 2016/17, an Emergency Management Program was created in the General Fund. The EMS Director salary has been allocated; 50% EMS Fund & 50% General Fund.

Also, FY 2017 includes funding for compensation increases as recommended from Salary Market Survey.



213 - EMS Fund/EMS Department

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
3503-00-1001	Salaries	\$ 661,824	\$ 621,867	\$ 589,767	\$ 643,389
3503-00-1005	Overtime	215,424	231,379	237,351	266,305
3503-00-1006	Longevity	4,674	6,287	5,381	5,972
3503-00-1007	Extra Help	15,111	25,000	111,974	50,000
3503-00-1009	TMRS	152,494	149,926	161,159	172,448
3503-00-1011	FICA	66,886	67,766	72,351	73,973
3503-00-1017	Equipment Allowance	868	1,296	1,296	1,296
	Total Personnel	1,117,281	1,103,521	1,179,279	1,213,383
Supplies					
3503-00-2100	Office Supplies	6,829	6,500	6,500	6,500
3503-00-2125	General Supplies	9,044	7,500	7,500	7,000
3503-00-2175	Janitorial Supplies	1,613	4,000	3,000	3,000
3503-00-2200	Foods	3,639	4,200	4,200	4,000
3503-00-2225	Medical Supplies	89,220	106,932	110,000	110,000
3503-00-2250	Uniform & Apparel	14,589	11,110	10,000	10,000
3503-00-2275	Program Supplies	2,313	3,500	4,000	4,500
3503-00-2300	Vehicle & Equipment Supplies	0	1,000	800	1,000
3503-00-2301	Motor Vehicle Fuel	46,772	65,000	30,000	50,000
3503-00-2350	Safety Equipment	859	2,000	1,000	2,000
	Total Supplies	174,878	211,741	177,000	198,000
Contract Services					
3503-00-3100	Contract Services	50,328	85,604	40,000	60,000
3503-00-3160	Medical Services - Pre employment	977	6,000	6,000	300
3503-00-3170	Professional Development	7,977	12,000	12,000	11,000
3503-00-3176	Emergency MMGT Communications	4,000	4,500	4,000	500
3503-00-3190	Communications	10,875	22,000	12,500	14,000
3503-00-3200	Utilities	8,397	13,000	8,100	13,000
3503-00-3210	Postage & Freight	61	100	10	100
3503-00-3230	Advertising	0	50	10	0
3503-00-3250	General Insurance	8,463	8,200	8,400	9,240
3503-00-3251	Workers Compensation	17,900	18,975	18,975	17,756
3503-00-3252	Group Insurance	159,738	169,387	169,387	176,162
3503-00-3260	Machinery & Equipment Maint.	1,209	8,000	7,000	1,000
3503-00-3270	Building/Grounds Maint.	16,055	15,120	12,000	15,000
3503-00-3290	Technology Services	0	1,000	1,000	0
3503-00-3510	Vehicle Repairs	0	2,000	1,000	0
3503-00-3511	Radio Repairs	630	2,500	2,500	2,000
	Total Services	286,608	368,435	302,882	320,058
Capital Outlay					
3503-00-4100	Building & Property	18,056	0	0	0
3503-00-4150	Machinery & Equipment	0	87,000	87,000	0
	Total Capital Outlay	18,056	87,000	87,000	0



213 - EMS Fund/EMS Department

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Interfund Transfers					
3503-00-7100	Transfer to General Fund	57,725	147,163	147,163	155,102
3503-00-7500	Computer Replacement Accruals	7,500	1,500	1,500	9,533
3503-00-7505	IT Maintenance Fees	17,196	15,547	15,547	27,099
3503-00-7510	Vehicle Maintenance Fees	65,912	62,106	62,106	64,321
3503-00-7515	Vehicle Replacement Accrual	97,601	97,601	97,601	115,280
	Total Interfund Transfers	245,934	323,918	323,917	371,334
Other Requirements					
9001-00-5001	Principal	0	2,790	2,790	5,859
9001-00-5002	Interest Payments	4,469	4,364	4,364	4,242
	Total Other Requirements	4,469	7,154	7,154	10,101
	TOTAL EMS	\$ 1,847,227	\$ 2,101,770	\$ 2,077,232	\$ 2,112,876

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Internal Service Funds

The Internal Service Funds account for services provided to other departments of the City on a cost reimbursement basis as follows;

- *Central Shop Fund (611) is used to account for vehicle maintenance and repair services*
- *Vehicle Replacement Fund (612) is used to account for the replacement of vehicles*
- *Information Technology Maintenance Fund (613) is used to account for IT maintenance services*
- *Computer Replacement Fund (614) is used to account for the replacement of computers*



**INTERNAL SERVICE FUND
CENTRAL SHOP
BUDGET SUMMARY**

DESCRIPTION	ACTUAL	AMENDED	FORECAST	BUDGET
	2014/15	BUDGET 2015/16	2015/16	2016/17
Beginning Cash Balance	\$ 106,683	\$ 207,910	\$ 207,910	\$ 264,662
Revenues				
Investment Earnings	72	0	0	0
Intragovernmental	769,597	705,539	705,539	735,226
Other Income	2,172	0	2,922	0
Total Revenues	<u>771,841</u>	<u>705,539</u>	<u>708,460</u>	<u>735,226</u>
Total Revenues & Resources	<u>878,524</u>	<u>913,449</u>	<u>916,370</u>	<u>999,889</u>
EXPENDITURES				
Personnel Services	183,721	191,519	181,929	204,574
Materials & Supplies	133,905	169,549	165,575	172,500
Contractual Services	341,908	335,865	296,199	322,294
Interfund Transfers	11,080	8,005	8,005	28,991
Total Expenditures	<u>670,614</u>	<u>704,937</u>	<u>651,708</u>	<u>728,359</u>
Revenue Over/(Under) Expenditures	101,227	602	56,753	6,868
Ending Cash Balance	<u>\$ 207,910</u>	<u>\$ 208,511</u>	<u>\$ 264,662</u>	<u>\$ 271,530</u>



Central Shop

CATEGORY		Amended Budget 2015/16	Budget 2016/17
1000	Personnel Services	\$ 191,519	\$ 204,574
2000	Materials and Supplies	169,549	172,500
3000	Contractual Services	335,865	322,294
7000	Interfund Transfers	8,005	28,991
Total		\$ 704,937	\$ 728,359

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Fleet Maintenance Supervisor	12	1	1
Mechanic III	11	1	1
Mechanic II	10	1	1
Mechanic I	9	1	1
Total		4	4



611- Internal Service Fund/Central Shop Program

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
8001-00-1001	Salaries	144,988	144,367	139,989	156,027
8001-00-1005	Overtime	1,752	3,500	2,777	3,500
8001-00-1006	Longevity	1,971	2,023	902	1,042
8001-00-1009	TMRS	25,707	26,173	24,862	29,444
8001-00-1011	FICA	11,177	11,750	11,162	12,541
8001-00-1016	Certification & Education	1,550	1,456	738	520
8001-00-1017	Equipment Allowance	2,334	2,250	1,500	1,500
	Total Personnel	189,480	191,519	181,929	204,574
Supplies					
8001-00-2100	Office Supplies	212	1,000	500	1,000
8001-00-2125	General Supplies	13,676	5,800	5,800	11,500
8001-00-2175	Janitorial Supplies	400	500	500	700
8001-00-2250	Uniform & Apparel	435	600	400	600
8001-00-2300	Vehicle & Equipment Supplies	114,034	152,349	150,000	150,000
8001-00-2301	Motor Vehicle Fuel	3,667	7,200	7,200	7,200
8001-00-2350	Safety Equipment	344	500	325	500
8001-00-2425	Chemicals & Insecticides	0	100	100	0
8001-00-2550	Welding Supplies	1,138	1,500	750	1,000
	Total Supplies	133,905	169,549	165,575	172,500
Contractual Services					
8001-00-3100	Contract Services	396	1,000	500	24,500
8001-00-3170	Professional Development	586	1,500	900	1,500
8001-00-3180	Dues & Membership	0	500	0	100
8001-00-3190	Communications	3,812	5,070	3,466	5,000
8001-00-3200	Utilities	587	755	800	800
8001-00-3210	Postage & Freight	0	100	242	200
8001-00-3250	General Insurance	49,180	40,000	45,008	49,508
8001-00-3251	Workers' Compensation	6,388	3,726	5,760	6,336
8001-00-3252	Group Insurance	32,834	39,471	39,470	41,050
8001-00-3260	Machinery & Equipment Maint	16,208	23,950	23,950	0
8001-00-3262	Radio Airtime	33,660	102,000	65,000	80,000
8001-00-3270	Buildings & Grounds Maint	216	1,800	1,800	1,800
8001-00-3310	Wrecker Fees	761	3,000	3,000	3,000
8001-00-3320	Uniform Rental	1,837	3,200	1,550	3,000
8001-00-3460	Hazardous Waste Removal	104	3,000	2,500	2,000
8001-00-3470	Regulatory Inspection Fees	956	550	2,253	3,500
8001-00-3510	Vehicle Repairs	106,919	105,243	100,000	100,000
8001-00-3511	Radio Repairs	87,465	1,000	0	0
	Total Services	341,908	335,865	296,199	322,294
Interfund Transfers					
8001-00-7500	Computer Replacement Accruals	1,500	1,500	1,500	3,528
8001-00-7505	IT Maintenance Fees	2,346	2,322	2,322	13,261
8001-00-7515	Vehicle Replacement Accruals	7,234	4,183	4,183	12,202
	Total Interfund Transfers	11,080	8,005	8,005	28,991
	Central Shop Program	\$ 676,373	\$ 704,937	\$ 651,708	\$ 728,359



**INTERNAL SERVICE FUND
VEHICLE REPLACEMENT FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2014/15	AMENDED BUDGET 2015/16	FORECAST 2015/16	BUDGET 2016/17
Beginning Working Capital	\$ 1,349,198	\$ 1,485,885	\$ 1,485,885	\$ 1,416,202
Revenues				
Interest Income	1,926	0	3,500	0
Interfund Loan Interest	9	0	0	0
Intragovernmental	472,553	469,502	469,502	591,796
Sale of Assets	48,415	0	27,212	0
Other Income	1,000	0	19,989	0
Total Revenues	523,903	469,502	520,203	591,796
Total Revenues & Resources	1,873,101	1,955,387	2,006,088	2,007,998
EXPENDITURES				
Supplies	38	42,500	300	0
Capital Outlay	387,178	556,300	589,585	669,971
Total Expenditures	387,216	598,800	589,885	669,971
Revenue Over/(Under) Expenditures	136,687	(129,298)	(69,682)	(78,175)
Ending Working Capital	\$ 1,485,885	\$ 1,356,587	\$ 1,416,202	\$ 1,338,027

Financial Highlights

In FY 2017, accessories for leased vehicles are budgeted in the capital outlay line item.



Vehicle Replacement

Category		Amended Budget 2015/2016	Budget 2016/17
2000	Materials & Supplies	42,500	0
3000	Lease Payments	0	101,971
4000	Capital Outlay	556,300	568,000
Total		\$ 598,800	\$ 669,971

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			



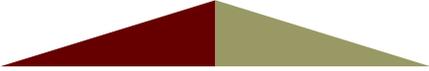
612 - Vehicle Replacement Fund/Vehicle Replacement Program

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Materials & Supplies					
8002-00-2300	Vehicle Equipment Supplies	38	42,500	300	0
	Total Materials & Supplies	38	42,500	300	0
Contractual Services					
8002-00-3515	Lease Payments	0	0	33,285	101,971
	Total Contractual Services	0	0	33,285	101,971
Capital Outlay					
8002-00-4250	Motor Vehicles	387,178	556,300	556,300	568,000
	Total Capital Outlay	387,178	556,300	556,300	568,000
	Vehicle Replacement Program	\$ 387,216	\$ 598,800	\$ 589,885	\$ 669,971

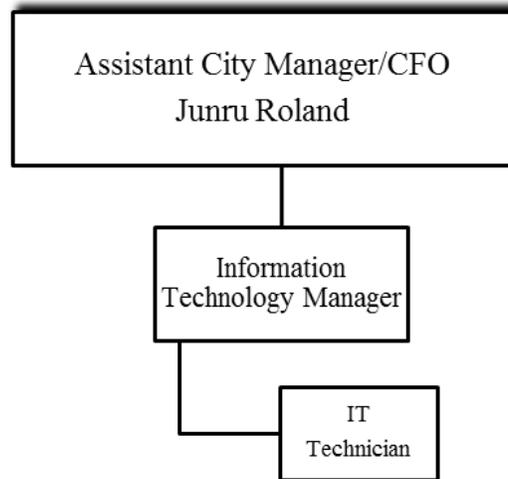


**INTERNAL SERVICE FUND
IT SUPPORT & MAINTENANCE FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2014/15	AMENDED BUDGET 2015/16	FORECAST 2015/16	BUDGET 2016/17
Beginning Working Capital	114,782	318,909	318,909	325,916
Revenues				
Intragovernmental	553,388	518,728	518,728	554,123
Total Revenues	553,388	518,728	518,728	554,123
Total Revenues & Resources	668,170	837,637	837,637	880,039
EXPENDITURES				
Personnel Services	120,430	123,612	123,446	129,044
Materials & Supplies	7,358	7,841	7,200	10,500
Contractual Services	221,473	392,647	381,075	414,599
Total Expenditures	349,261	524,100	511,721	554,143
Revenue Over/(Under) Expenditures	204,127	(5,372)	7,007	(20)
Ending Working Capital	318,909	313,537	325,916	325,896



Finance– IT Maintenance Program
Organizational Chart



Department
Head

Full-time position

Full-time position
- Funding Split

Unfunded position

Part-time position



IT Maintenance Program

Category	Amended Budget 2015/16	Budget 2016/17
1000 Personnel Services	123,612	129,044
2000 Materials & Supplies	7,841	10,500
3000 Contractual Services	392,647	414,599
Total	\$ 524,100	\$ 554,143

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
IT Manager	16	1	1
IT Technician	9	1	1
		2	2

Financial Highlights

Increased in supplies budgeted for the Police Department and City Hall server installation.



613- IT Support & Maintenance Program

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Personnel					
2505-00-1001	Salaries	89,642	94,580	94,448	96,486
2505-00-1005	Overtime	0	0	0	1,500
2505-00-1006	Longevity	777	955	955	1,148
2505-00-1009	TMRS	15,965	16,893	16,870	18,451
2505-00-1011	FICA	6,801	7,584	7,574	7,859
2505-00-1018	Auto Allowance	3,621	3,600	3,600	3,600
2505-00-1020	Pension Expense	(1,960)	0	0	0
2505-00-1044	YE Compensated Absences	5,584	0	0	0
	Total Personnel	120,430	123,612	123,446	129,044
Supplies					
2505-00-2100	Office Supplies	240	200	200	500
2505-00-2125	General Supplies	7,118	7,641	7,000	10,000
	Total Supplies	7,358	7,841	7,200	10,500
Contractual Services					
2505-00-3100	Contract Services	6,800	8,500	8,500	46,200
2505-00-3170	Professional Development	3,390	8,000	3,300	10,000
2505-00-3190	Communications	5,032	6,000	4,500	5,000
2505-00-3251	Workers Compensation	139	480	480	153
2505-00-3252	Group Insurance	13,399	13,815	13,815	14,368
2505-00-3260	Machinery & Equipment Maintenance	0	6,539	4,000	6,500
2505-00-3290	Technology Services	192,713	349,313	346,480	332,378
	Total Services	221,473	392,647	381,075	414,599
	IT Maintenance Program	\$ 349,261	\$ 524,100	\$ 511,721	\$ 554,143



**INTERNAL SERVICE FUND
COMPUTER REPLACEMENT FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2014/15	AMENDED BUDGET 2015/16	FORECAST 2015/16	BUDGET 2016/17
Beginning Cash Balance	\$ 124,983	\$ 207,151	\$ 207,151	\$ 192,223
Revenues				
Intragovernmental	147,724	67,700	67,700	165,889
Total Revenues	147,724	67,700	67,700	165,889
Total Revenues & Resources	272,707	274,851	274,851	358,112
EXPENDITURES				
Materials & Supplies	65,556	82,628	82,628	48,355
Capital Outlay	0	0	0	129,000
Total Expenditures	65,556	82,628	82,628	177,355
Revenue Over/(Under) Expenditures	82,168	(14,928)	(14,928)	(11,466)
Ending Cash Balance	\$ 207,151	\$ 192,223	\$ 192,223	\$ 180,757



Computer Replacement Program

Category		Amended Budget 2015/16	Budget 2016/17
2000	Materials & Supplies	82,628	48,355
4000	Capital Outlay	0	129,000
Total		\$ 82,628	\$ 177,355

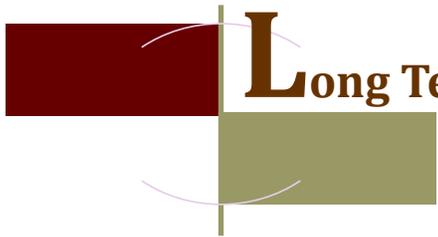
Financial Highlights

In FY 2017 funds are budgeted to replace the server for City Hall and the Police Department.



614- Computer Replacement Program

Account	Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Budget 2016/17
Supplies					
2506-00-2125	Miscellaneous Supplies	65,556	82,628	82,628	48,355
	Total Supplies	65,556	82,628	82,628	48,355
Capital Outlay					
2506-00-4150	Machinery & Equipment	0	0	0	129,000
	Total Capital Outlay	0	0	0	129,000
	Computer Replacement Program	\$ 65,556	\$ 82,628	\$ 82,628	\$ 177,355



Long Term Debt Obligations

This section is a representation of all long-term debt requirements as follows;

- ◆ *The debt service fund (411) is used to account for the payment of principal and interest on all general obligation bonds and other long-term debt of the City, where the primary source of revenue is property taxes.*
- ◆ *Self-supporting long-term debt and other obligations financed by proprietary funds.*

Legal Debt Margin for General Obligations:

Rules promulgated by the Office of the Attorney General of Texas stipulate that such Office will not approve tax bonds of any city unless the city can demonstrate its ability to pay debt service requirements on all outstanding tax debt, including the issue to be approved, from a tax levy of \$1.50 per \$100 of valuation, based on 90% collection of the tax. Assuming the maximum tax rate for debt service of \$1.50 on the 2016 taxable assessed valuation of \$1,228,341,881 at 90% collection, tax revenue of \$16,582,615 would be produced.

<i>City's total outstanding bond debt</i>	\$29,195,000
<i>Less Self Supporting debt from Hotel, Sanitation and Utility</i>	- 22,037,035
<i>Net Tax Supporting Debt Outstanding</i>	<u>\$ 7,157,965</u>



Outstanding Issues and Source of Payment Allocation

Debt Issues	Par Amount Remaining after 9/30/2016	General Fund	Water & Sewer	Sanitation	Hotel	EMS	Total
General Obligation Refunding Bonds, Series 2011	\$ 2,990,000	46.04%	50.50%	2.06%	1.40%	0.00%	100%
Tax & Revenue Certificates of Obligation, Series 2011	\$ 4,260,000	92.42%	4.79%	0.00%	0.00%	2.79%	100%
General Obligation Refunding Bonds, Series 2012	\$ 6,510,000	17.27%	82.73%	0.00%	0.00%	0.00%	100%
Tax Notes, Series 2013	\$ 720,000	100.00%	0.00%	0.00%	0.00%	0.00%	100%
General Obligation Refunding, Series 2013	\$ 4,715,000	0.00%	100.00%	0.00%	0.00%	0.00%	100%
Tax & Revenue Certificates of Obligation, Series 2015	\$ 10,000,000	0.00%	100.00%	0.00%	0.00%	0.00%	100%
	<u>\$ 29,195,000</u>						

A decorative graphic consisting of a vertical line, a dark red rectangle to the left, and an olive green rectangle below, with curved lines connecting them.

Debt Service Fund

The Debt Service Fund (411) is used to account for the payment of principal and interest on all general obligation bonds and other long-term debt of the City. The primary source of revenue for debt service is local property taxes.



Fund 411- Debt Service Fund
Tax Supported Debt

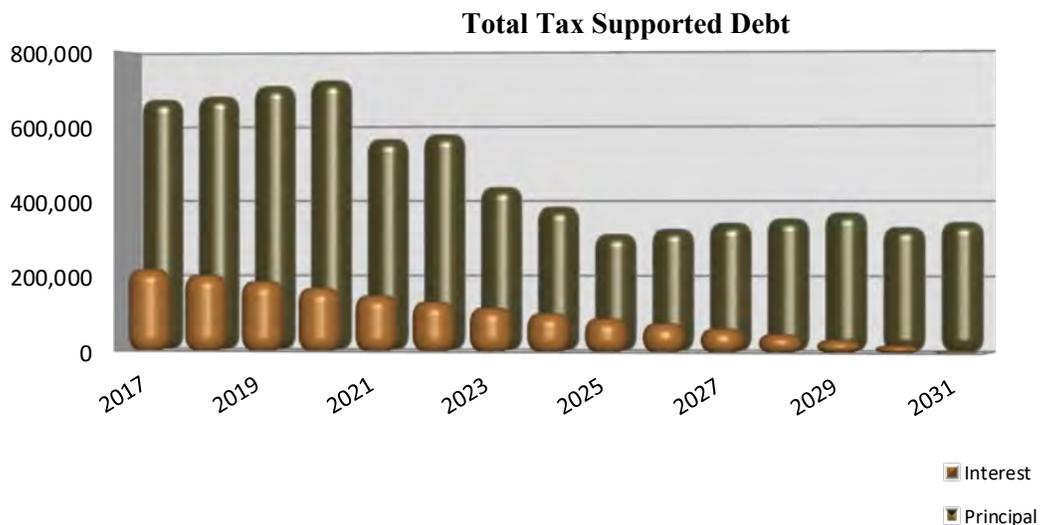
Description	Actual 2014/15	Amended Budget 2015/16	Forecast 2015/16	Proposed Budget 2016/17
Beginning Fund Balance	\$ 79,393	\$ 74,832	\$ 74,832	\$ 83,235
REVENUE				
Current Property Taxes	1,389,512	1,327,139	1,312,081	894,292
Delinquent Property Taxes	33,904	26,543	33,000	0
Penalty & Interest	13,822	8,000	13,000	0
Rendition Penalty	1,175	1,000	1,000	0
Interest Income	34	0	45	0
Total Revenue	1,438,447	1,362,682	1,359,126	894,292
Total Revenues & Resources	1,517,840	1,437,514	1,433,957	977,527
EXPENDITURES				
Principal	1,175,603	1,112,008	1,112,008	674,717
Interest	267,006	238,715	238,715	217,575
Agent Fees	400	2,000	0	2,000
Total Expenditures	1,443,008	1,352,723	1,350,723	894,292
Revenue Over/(Under) Expenditures	(4,562)	9,959	8,403	0
Ending Fund Balance	\$ 74,832	\$ 84,790	\$ 83,235	\$ 83,236



Fund 411- Debt Service Fund

Tax Supported Debt

	Fiscal Year	Principal	Interest	Annual Debt Service
2017	2016/2017	674,717	217,575	892,292
2018	2017/2018	682,900	202,837	885,737
2019	2018/2019	710,846	186,560	897,406
2020	2019/2020	725,952	168,524	894,476
2021	2020/2021	567,460	149,424	716,884
2022	2021/2022	579,867	132,430	712,297
2023	2022/2023	438,046	116,607	554,653
2024	2023/2024	385,402	102,544	487,946
2025	2024/2025	314,058	89,430	403,488
2026	2025/2026	327,921	76,590	404,511
2027	2026/2027	344,086	63,150	407,236
2028	2027/2028	355,630	49,156	404,786
2029	2028/2029	371,795	34,607	406,402
2030	2029/2030	332,712	20,517	353,229
2031	2030/2031	346,575	6,932	353,507
Grand Total		\$ 7,157,965	\$ 1,616,880	\$ 8,774,844





Fund 411- Debt Service Fund
Tax Supported Debt

DEBT ISSUED	BALANCE OUTSTANDING 09/30/16	PRINCIPAL	INTEREST	TOTAL REQUIRED
Series 2011, Certificate of Obligation	3,937,092	194,082	140,502	334,584
Series 2011, GO Refunding Bonds	1,376,596	151,932	49,769	201,701
Series 2012, General Obligation Refunding	1,124,277	153,703	15,856	169,559
Series 2013, Tax Notes	720,000	175,000	11,448	186,448
TOTAL	\$ 7,157,965	\$ 674,717	\$ 217,575	\$ 892,292



G. O. LONG-TERM DEBT OVERVIEW
Tax Supported Debt Service

The City of Alvin has no statutory debt limit. However, in the State of Texas, General Obligation bonds must be approved in an election with the majority of the votes cast being in favor of the issuance of bonds.

As of September 30, 2016, the following long-term debt issues are:

Debt Issue	Principal Balance
<u>General Obligation Bonds</u>	
Series 2011, General Obligation Refunding Bonds	1,376,596
Series 2012, General Obligation Refunding	1,124,277
Bonds	<u>\$ 2,500,873</u>
<u>Certificates of Obligation</u>	
Series 2011, Certificate of Obligations	3,937,092
Certificates of Obligation	<u>\$ 3,937,092</u>
<u>Tax Notes</u>	
Series 2013, TAN Notes	720,000
Tax Notes	<u>\$ 720,000</u>
Total General Long-Term Debt	<u>\$ 7,157,965</u>



Tax Supported Debt Service Fund

City of Alvin, Series 2011, Tax & Revenue Certificates of Obligation

Date of Issuance: 6/1/2011

Original Issue: \$4,835,000 (Debt Service 92.42%, Utility Fund 4.79%, EMS Fund 2.79%)

Interest Rate: 2.50% - 4.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2016/2017	194,082	140,502	334,584
2017/2018	198,703	134,610	333,313
2018/2019	207,945	128,510	336,455
2019/2020	217,187	122,133	339,320
2020/2021	226,429	115,479	341,908
2021/2022	235,671	108,547	344,218
2022/2023	249,534	100,334	349,868
2023/2024	258,776	90,803	349,579
2024/2025	268,018	80,590	348,608
2025/2026	281,881	69,592	351,473
2026/2027	295,744	58,040	353,784
2027/2028	304,986	46,025	351,011
2028/2029	318,849	33,548	352,397
2029/2030	332,712	20,517	353,229
2030/2031	346,575	6,932	353,507
Total	\$ 3,937,092	\$ 1,256,161	\$ 5,193,253

Purpose of Bonds

Proceeds from the sale of the Certificates will be used for (i) paying all or any part of the costs associated with the construction and equipment of an animal control facility; the construction, renovation and equipment of parks and park facilities; the purchase of land adjacent to National Oak Park for park purposes; the purchase of land adjacent to the State Highway 35 Bypass for a convention, community or conference center, and related facilities and/or park purposes; the renovation and equipment of City Hall; the renovation and equipment of the City public works building and related facilities; the renovation and equipment of the City museum; the construction, renovation and equipment of City public safety facilities; the construction, improvement and equipment of downtown streets, sidewalks and drainage, including lighting and signage; the purchase of communications equipment, machinery and supplies for City departments; the construction of improvements to the City's interdepartmental communications system; the purchase of computer equipment, machinery and supplies for City departments; and the cost of professional services incurred in connection therewith, and (ii) paying the costs of issuing the Certificates.



Tax Supported Debt Service Fund

City of Alvin, Series 2011 General Obligation Refunding Bonds

Date of Issuance: 5/15/2011

Original Issue: \$9,110,000

(46.04% Debt Service, 50.50% Enterprise Debt, Sanitation 2.06%, Hotel/Motel 1.40%)

Interest Rate: 3.00% - 4.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2016/2017	151,932	49,769	201,701
2017/2018	149,630	45,246	194,876
2018/2019	165,744	39,686	205,430
2019/2020	165,744	33,057	198,801
2020/2021	179,556	26,151	205,707
2021/2022	181,858	18,922	200,780
2022/2023	66,758	13,950	80,708
2023/2024	71,362	11,188	82,550
2024/2025	46,040	8,840	54,880
2025/2026	46,040	6,998	53,038
2026/2027	48,342	5,110	53,452
2027/2028	50,644	3,131	53,775
2028/2029	52,946	1,059	54,005
Total	\$ 1,376,596	\$ 263,107	\$ 1,639,703

Purpose of Bonds

A portion of the proceeds of the Bonds, together with the other available funds, if any, will be used to refund the principal of and interest on certain of the City's outstanding General Obligation Refunding Bonds, Series 1998, General Obligation Bonds, Series 2002, General Obligation Refunding Bonds, Series 2003, Certificates of Obligation, Series 2003, Tax & Revenue Certificates of Obligation, Series 2008A and Tax & Revenue Certificates of Obligation, Series 2008B.



Tax Supported Debt Service Fund

City of Alvin, Series 2012 General Obligation Refunding Bonds

Date of Issuance: 5/17/2012

Original Issue: \$9,245,000

(17.27% Debt Service, 82.73% Enterprise Debt)

Interest Rate: 1.00% - 2.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2016/2017	153,703	15,856	169,559
2017/2018	154,567	14,315	168,881
2018/2019	157,157	12,560	169,717
2019/2020	158,021	10,392	168,413
2020/2021	161,475	7,794	169,269
2021/2022	162,338	4,961	167,299
2022/2023	121,754	2,323	124,076
2023/2024	55,264	553	55,817
Total	\$ 1,124,277	\$ 68,753	\$ 1,193,030

Purpose of Bonds

A portion of the proceeds of the Bonds, together with the other available funds, if any, will be used to refund the principal of and interest on certain of the City's outstanding Tax & Revenue Certificates of Obligation, Series 2006A; Tax & Revenue Certificates of Obligation, Series 2006B; Tax & Revenue Certificates of Obligation, Series 2006C; and Wastewater & Sewer System Revenue Bonds, Series 2001.



Tax Supported Debt Service Fund

City of Alvin, Series 2013 Tax Notes

Date of Issuance: 7/10/2013

Original Issue: \$1,235,000 (100% DS)

Interest Rate: 1.59%

Fiscal Year	Principal	Interest	Annual Debt Service
9/30/2017	175,000	11,448	186,448
9/30/2018	180,000	8,666	188,666
9/30/2019	180,000	5,804	185,804
9/30/2020	185,000	2,942	207,942
Total	\$ 720,000	\$ 28,858	\$ 748,858

Purpose of Bonds

Proceeds from the sale of the Notes will be used for (1) the purchase of land for and the construction and equipment of public safety facilities; (2) the purchase of land for and the construction and equipment of parks and recreational facilities; (3) the construction or reconstruction and equipment of an animal control facility; and (4) the costs of professional services and the issuance of the Notes.



**Long-Term Debt Overview
Payable from EMS Revenue**

The City of Alvin has no statutory debt limit. In June, 2011 the City of Alvin issued Tax and Revenue Certificates of Obligation. As of September 30, 2016, the following long-term debt issue is;

Debt Issue	Principal Balance
<u>Certificate of Obligation</u>	
Series 2011, Tax & Revenue Certificates of Obligation	118,854
Certificates of Obligation	<u>\$ 118,854</u>
Total Debt payable from W/S Revenue	<u>\$ 118,854</u>



Long-Term Debt
Payable from EMS Revenue

City of Alvin, Series 2011, Tax & Revenue Certificates of Obligation

Date of Issuance: 6/1/2011

Original Issue: \$4,835,000 (Debt Service 92.42%, Utility Fund 4.79%, EMS Fund 2.79%)

Interest Rate: 2.50% - 4.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2016/2017	5,859	4,241	10,100
2017/2018	5,999	4,064	10,062
2018/2019	6,278	3,879	10,157
2019/2020	6,557	3,687	10,243
2020/2021	6,836	3,486	10,322
2021/2022	7,115	3,277	10,391
2022/2023	7,533	3,029	10,562
2023/2024	7,812	2,741	10,553
2024/2025	8,091	2,433	10,524
2025/2026	8,510	2,101	10,610
2026/2027	8,928	1,752	10,680
2027/2028	9,207	1,389	10,596
2028/2029	9,626	1,013	10,638
2029/2030	10,044	619	10,663
2030/2031	10,463	209	10,672
Total	\$ 118,854	\$ 37,921	\$ 156,775

Purpose of Bonds

Proceeds from the sale of the Certificates will be used for (i) paying all or any part of the costs associated with the construction and equipment of an animal control facility; the construction , renovation and equipment of parks and park facilities; the purchase of land adjacent to National Oak Park for park purposes; the purchase of land adjacent to the State Highway 35 Bypass for a convention, community or conference center, and related facilities and/or park purposes; the renovation and equipment of City Hall; the renovation and equipment of the City public works building and related facilities; the renovation and equipment of the City museum; the construction, renovation and equipment of City public safety facilities; the construction, improvement and equipment of downtown streets, sidewalks and drainage, including lighting and signage; the purchase of communications equipment, machinery and supplies for City departments; the construction of improvements to the City's interdepartmental communications system; the purchase of computer equipment, machinery and supplies for City departments; and the cost of professional services incurred in connection therewith, and (ii) paying the costs of issuing the Certificates.



**Long- Term Debt Overview
Payable from Sanitation Revenue**

The City of Alvin has no statutory debt limit. However, in the State of Texas, General Obligation bonds must be approved in an election with the majority of the votes cast being in favor of the issuance of bonds.

As of September 30, 2016, the following long-term debt issues are:

Debt Issue	Principal Balance
<u>General Obligation Bonds</u>	
Series 2011, General Obligation Refunding Bonds	61,594
Bonds	<u>\$ 61,594</u>
Total General Long-Term Debt	<u>\$ 61,594</u>



Long Term Debt
Payable from Sanitation Revenue

City of Alvin, Series 2011 General Obligation Refunding Bonds

Date of Issuance: 5/15/2011

Original Issue: \$9,110,000

(46.04% Debt Service, 50.50% Enterprise Debt, Sanitation 2.06%, Hotel/Motel 1.40%)

Interest Rate: 3.00% - 4.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2016-2017	6,798	2,227	9,025
2017-2018	6,695	2,024	8,719
2018-2019	7,416	1,776	9,192
2019-2020	7,416	1,479	8,895
2020-2021	8,034	1,170	9,204
2021-2022	8,137	847	8,984
2022-2023	2,987	624	3,611
2023-2024	3,193	501	3,694
2024-2025	2,060	396	2,456
2025-2026	2,060	313	2,373
2026-2027	2,163	229	2,392
2027-2028	2,266	140	2,406
2028-2029	2,369	47	2,416
Total	61,594	11,772	73,366

Purpose of Bonds

A portion of the proceeds of the Bonds, together with the other available funds, if any, will be used to re-fund the principal of and interest on certain of the City's outstanding General Obligation Refunding Bonds, Series 1998, General Obligation Bonds, Series 2002, General Obligation Refunding Bonds, Series 2003, Certificates of Obligation, Series 2003, Tax & Revenue Certificates of Obligation, Series 2008A and Tax & Revenue Certificates of Obligation, Series 2008B.



**Long-Term Debt Overview
Payable from Water/Sewer Revenue**

The City of Alvin has no statutory debt limit. However, in the State of Texas, General Obligation bonds must be approved in an election with the majority of the votes cast being in favor of the issuance of bonds.

As of September 30, 2016, the following long-term debt issues are:

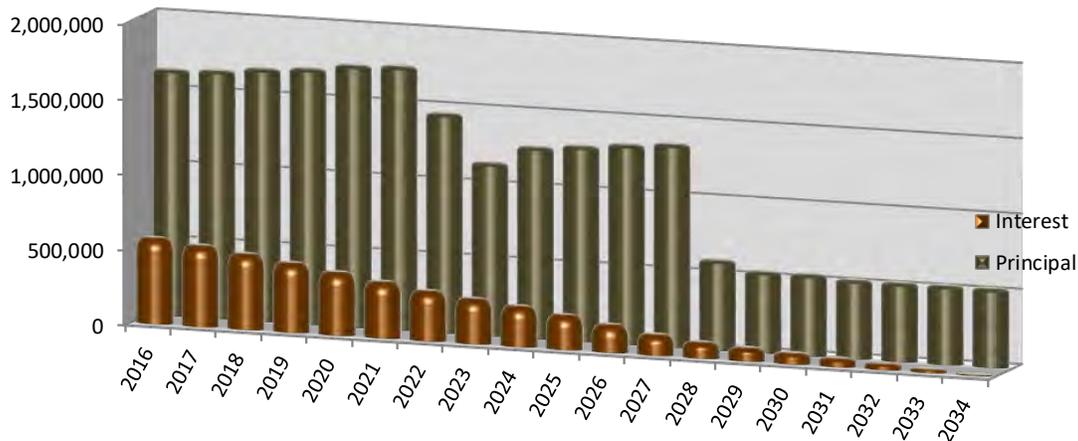
Debt Issue	Principal Balance
<u>General Obligation Bonds</u>	
Series 2011, General Obligation Refunding Bonds	1,509,950
Series 2012, General Obligation Refunding Bonds	5,385,723
Series 2013, General Obligation Refunding Bonds	4,715,000
GO Bonds	<u>\$ 11,610,673</u>
<u>Certificate of Obligation</u>	
Series 2011, Tax & Revenue Certificates of Obligation	204,054
Series 2015, Tax & Revenue Certificates of Obligation	10,000,000
Certificates of Obligation	<u>\$ 10,204,054</u>
Total Debt payable from W/S Revenue	<u>\$ 21,814,727</u>



Long-Term Debt
Payable from Water/Sewer Revenue
Amortization Schedule- Grand Total of All Debt

	Fiscal Year	Principal	Interest	Annual Debt Service
2017	2016/2017	1,638,006	572,198	2,210,204
2018	2017/2018	1,649,858	540,388	2,190,246
2019	2018/2019	1,680,421	503,608	2,184,029
2020	2019/2020	1,700,037	463,445	2,163,482
2021	2020/2021	1,742,212	420,531	2,162,743
2022	2021/2022	1,754,352	375,902	2,130,254
2023	2022/2023	1,459,405	334,174	1,793,579
2024	2023/2024	1,151,423	301,141	1,452,564
2025	2024/2025	1,274,391	270,452	1,544,843
2026	2025/2026	1,300,110	231,174	1,531,284
2027	2026/2027	1,328,353	186,157	1,514,510
2028	2027/2028	1,351,357	140,348	1,491,705
2029	2028/2029	599,601	107,901	707,502
2030	2029/2030	542,244	90,313	632,557
2031	2030/2031	542,963	73,859	616,822
2032	2031/2032	525,000	57,750	582,750
2033	2032/2033	525,000	41,672	566,672
2034	2033/2034	525,000	25,266	550,266
2035	2034/2035	525,000	8,531	533,531
Grand Total		\$ 21,814,727	\$ 4,744,810	\$ 26,559,537

Debt Payable from Water/Sewer Revenue





Long-Term Debt
Payable from Water/Sewer Revenue

City of Alvin, Series 2011, Tax & Revenue Certificates of Obligation

Date of Issuance: 6/1/2011

Original Issue: \$4,835,000 (Debt Service 92.42%, Utility Fund 4.79%, EMS Fund 2.79%)

Interest Rate: 2.50% - 4.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2016/2017	10,059	7,282	17,341
2017/2018	10,299	6,977	17,275
2018/2019	10,778	6,660	17,438
2019/2020	11,257	6,330	17,586
2020/2021	11,736	5,985	17,721
2021/2022	12,215	5,626	17,840
2022/2023	12,933	5,200	18,133
2023/2024	13,412	4,706	18,118
2024/2025	13,891	4,177	18,068
2025/2026	14,610	3,607	18,216
2026/2027	15,328	3,008	18,336
2027/2028	15,807	2,385	18,192
2028/2029	16,526	1,739	18,264
2029/2030	17,244	1,063	18,307
2030/2031	17,963	359	18,322
Total	\$ 204,054	\$ 65,105	\$ 269,159

Purpose of Bonds

Proceeds from the sale of the Certificates will be used for (i) paying all or any part of the costs associated with the construction and equipment of an animal control facility; the construction , renovation and equipment of parks and park facilities; the purchase of land adjacent to National Oak Park for park purposes; the purchase of land adjacent to the State Highway 35 Bypass for a convention, community or conference center, and related facilities and/or park purposes; the renovation and equipment of City Hall; the renovation and equipment of the City public works building and related facilities; the renovation and equipment of the City museum; the construction, renovation and equipment of City public safety facilities; the construction, improvement and equipment of downtown streets, sidewalks and drainage, including lighting and signage; the purchase of communications equipment, machinery and supplies for City departments; the construction of improvements to the City's interdepartmental communications system; the purchase of computer equipment, machinery and supplies for City departments; and the cost of professional services incurred in connection therewith, and (ii) paying the costs of issuing the Certificates.



Long-Term Debt
Payable from Water/Sewer Revenue

City of Alvin, Series 2011 General Obligation Refunding Bonds

Date of Issuance: 5/15/2011

Original Issue: \$9,110,000

(46.04% Debt Service, 50.50% Enterprise Debt, Sanitation 2.06%, Hotel/Motel 1.40%)

Interest Rate: 3.00% - 4.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2016/2017	166,650	54,591	221,241
2017/2018	164,125	49,629	213,754
2018/2019	181,800	43,531	225,331
2019/2020	181,800	36,259	218,059
2020/2021	196,950	28,684	225,634
2021/2022	199,475	20,756	220,231
2022/2023	73,225	15,302	88,527
2023/2024	78,275	12,272	90,547
2024/2025	50,500	9,696	60,196
2025/2026	50,500	7,676	58,176
2026/2027	53,025	5,606	58,631
2027/2028	55,550	3,434	58,984
2028/2029	58,075	1,162	59,237
Total	\$ 1,509,950	\$ 288,595	\$ 1,798,545

Purpose of Bonds

The proceeds will be used to refund the principal of and interest on certain of the City's outstanding General Obligation Refunding Bonds, Series 1998, General Obligation Bonds, Series 2002, General Obligation Refunding Bonds, Series 2003, Certificates of Obligation, Series 2003, Tax & Revenue Certificates of Obligation, Series 2008A and Tax & Revenue Certificates of Obligation, Series 2008B.



Long-Term Debt
Payable from Water/Sewer Revenue

City of Alvin, Series 2012 General Obligation Refunding Bonds

Date of Issuance: 5/17/2012

Original Issue: \$9,245,000

(17.27% Debt Service, 82.73% Enterprise Debt)

Interest Rate: 3.00% - 2.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2016/2017	736,297	75,956	812,253
2017/2018	740,434	68,573	809,006
2018/2019	752,843	60,165	813,008
2019/2020	756,980	49,783	806,762
2020/2021	773,526	37,337	810,863
2021/2022	777,662	23,764	801,426
2022/2023	583,247	11,127	594,374
2023/2024	264,736	2,647	267,383
Total	\$ 5,385,723	\$ 329,353	\$ 5,715,076

Purpose of Bonds

The proceeds will be used to refund the principal of and interest on certain of the City's outstanding Tax & Revenue Certificates of Obligation, Series 2006A; Tax & Revenue Certificates of Obligation, Series 2006B; Tax & Revenue Certificates of Obligation, Series 2006C; and Wastewater & Sewer System Revenue Bonds, Series 2001.



Long-Term Debt
Payable from Water/Sewer Revenue

City of Alvin, Series 2013 General Obligation Refunding Bonds

Date of Issuance:

Original Issue: \$5,005,000

Interest Rate: 2.9548% - 4.300%

Fiscal Year	Principal	Interest	Annual Debt Service
2016/2017	195,000	136,438	331,438
2017/2018	205,000	130,528	335,528
2018/2019	205,000	124,471	329,471
2019/2020	220,000	118,192	338,192
2020/2021	230,000	111,544	341,544
2021/2022	240,000	104,600	344,600
2022/2023	265,000	97,139	362,139
2023/2024	270,000	89,235	359,235
2024/2025	685,000	75,126	760,126
2025/2026	710,000	54,516	764,516
2026/2027	735,000	33,168	768,168
2027/2028	755,000	11,154	766,154
Total	\$ 4,715,000	\$ 1,086,111	\$ 5,801,111

Purpose of Bonds

Proceeds from the sale of the bonds will be used for (1) refunding all the City's outstanding Water & Sewer System Revenue and Refunding Bonds, Series 2005 (the "refunded obligations"); and (2) paying the costs of professional services and the issuance of the bonds.



Long-Term Debt
Payable from Water/Sewer Revenue

City of Alvin, Series 2015, Tax & Revenue Certificates of Obligation

Date of Issuance:

Original Issue: \$10,000,000 (100% UF)

Interest Rate: 2.00% - 3.25%

Fiscal Year	Principal	Interest	Annual Debt Service
2016/2017	530,000	297,931	827,931
2017/2018	530,000	284,681	814,681
2018/2019	530,000	268,781	798,781
2019/2020	530,000	252,881	782,881
2020/2021	530,000	236,981	766,981
2021/2022	525,000	221,156	746,156
2022/2023	525,000	205,406	730,406
2023/2024	525,000	192,281	717,281
2024/2025	525,000	181,453	706,453
2025/2026	525,000	165,375	690,375
2026/2027	525,000	144,375	669,375
2027/2028	525,000	123,375	648,375
2028/2029	525,000	105,000	630,000
2029/2030	525,000	89,250	614,250
2030/2031	525,000	73,500	598,500
2031/2032	525,000	57,750	582,750
2032/2033	525,000	41,672	566,672
2033/2034	525,000	25,266	550,266
2034/2035	525,000	8,531	533,531
Total	\$ 10,000,000	\$ 2,975,647	\$ 12,975,647

Purpose of Bonds

Proceeds from the sale of the Certificates will be used to pay for (i) the construction and equipment of improvements to the City's water and sewer system, (ii) replacement of City water meters and (iii) to pay the costs of professional services incurred in connection therewith.



Long- Term Debt Overview
Payable from Hotel Motel Tax Revenue

The City of Alvin has no statutory debt limit. However, in the State of Texas, General Obligation bonds must be approved in an election with the majority of the votes cast being in favor of the issuance of bonds.

As of September 30, 2016 the following long-term debt issues are:

Debt Issue	Principal Balance
<u>General Obligation Bonds</u>	
Series 2011, General Obligation Refunding Bonds	41,860
Bonds	<u>\$ 41,860</u>
Total General Long-Term Debt	<u>\$ 41,860</u>



Long Term Debt
payable from Hotel/Motel Tax Revenue

City of Alvin, Series 2011 General Obligation Refunding Bonds

Date of Issuance: 5/15/2011

Original Issue: \$9,110,000

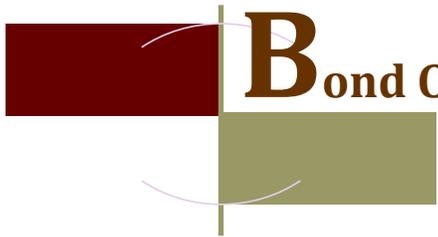
(46.04% Debt Service, 50.50% Enterprise Debt, Sanitation 2.06%, Hotel/Motel 1.40%)

Interest Rate: 3.00% - 4.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2016-2017	4,620	1,513	6,133
2017-2018	4,550	1,376	5,926
2018-2019	5,040	1,207	6,247
2019-2020	5,040	1,005	6,045
2020-2021	5,460	795	6,255
2021-2022	5,530	575	6,105
2022-2023	2,030	424	2,454
2023-2024	2,170	340	2,510
2024-2025	1,400	269	1,669
2025-2026	1,400	213	1,613
2026-2027	1,470	155	1,625
2027-2028	1,540	95	1,635
2028-2029	1,610	32	1,642
	<u>\$ 41,860</u>	<u>\$ 8,001</u>	<u>\$ 49,861</u>

Purpose of Bonds

A portion of the proceeds of the Bonds, together with the other available funds, if any, will be used to refund the principal of and interest on certain of the City's outstanding General Obligation Refunding Bonds, Series 1998, General Obligation Bonds, Series 2002, General Obligation Refunding Bonds, Series 2003, Certificates of Obligation, Series 2003, Tax & Revenue Certificates of Obligation, Series 2008A and Tax & Revenue Certificates of Obligation, Series 2008B.

A decorative graphic consisting of a vertical line, a dark red rectangle to the left, and an olive green rectangle to the right, with curved lines indicating movement or flow.

Bond Capital Projects Fund

These funds are used to account for revenues and expenditures for capital projects funded by bonds.



Fund 313- Series 2006 Tax & Revenue Certificate of Obligation Bonds, Series A&C/Governmental
\$2,670,120

RESOURCES	Project To Date	Total Projected
Bond Proceeds Net Issuance Cost	2,510,209	2,510,209
Revenues		
Transfer Series 2007 Tax Notes	800,000	800,000
Transfer from Series 2006 (EMS Reimbursement)	38,125	38,125
The \$117,055 allocation	117,054	117,054
Transfer from 2006 CO Series B for Bobcat purchase	30,000	30,000
Accrued Interest	242,481	242,481
Total Resources	\$ 3,737,868	\$ 3,737,868

EXPENDITURES	Original Project Estimations	Amended Project Estimations	Project To Date	Final Total Projected
Fire Station #3	650,000	1,407,613	1,390,393	1,390,393
Driveway Repair @ Fire Station	35,000	35,000	33,039	33,039
Fire Truck Replacement	700,000	825,532	825,532	825,532
Misc. Equipment	45,020	-		
Control Unit Auto Lights @ Athletic Field	15,400	15,391	15,391	15,391
Three X Wave Equipment	11,300	10,585	10,585	10,585
Gazebo @ Adame Park	15,000	14,500	14,500	14,500
Land Purchase Across from Depot	70,000	68,497	68,497	68,497
Depot Improvements	161,400	155,370	155,370	155,370
Bob Briscoe Park Improvements	967,000	958,131	957,553	957,553
Bobcat	-	47,627	47,672	47,672
<u>New Projects:</u>				
Fire Equipment (Fire truck equipment & emergency mgmt)			104,603	111,676
Park/Recreation Facility Improvements *			96,838	107,660
Total Expenditures	\$ 2,670,120	\$ 3,538,246	\$ 3,719,973	\$ 3,737,868
			\$ 17,895	\$ 0

Through 9/30/2016



Fund 232- Series 2006 Tax & Revenue Certificate of Obligation Bonds, Series B /Enterprise
\$4,050,000

RESOURCES	Project To Date	Total Projected
Bond Proceeds Net Issuance Cost	4,062,451	4,062,451
Revenues		
Transfer Series 2005 W/S Rev. Bonds (Fund 231)	100,000	100,000
Transfer from Utility Fund (Fund 211)	385,000	385,000
Transfer from Impact Fee (Fund 214)	102,650	102,650
Accrued Interest	7,039	7,039
Total Resources	\$ 4,657,140	\$ 4,657,140

EXPENDITURES	Original Project Estimations	Amended Project Estimations	Project To Date	Final Total Projected
Elevated Storage Tank	1,500,000	1,924,373	1,924,373	1,924,373
Lift Station #11 Upgrade	200,000	200,000	200,000	200,000
Small Diameter Lines	75,000	-	-	-
Emergency Water Repairs	100,000	196,648	202,929	202,929
I&I Reduction Program (incl veh)	400,000	160,664	160,664	160,664
Misc. Sewer Line Replacement	75,000	67,431	67,431	67,431
WWTP Upgrade- Phase 1	1,700,000	1,681,615	1,681,615	1,681,615
Toolcat Trailer			4,208	4,208

New Projects

WWTP Rehab (232 6003 00 9066)			112,102	112,102
Transfer to 2006 CO Series A&C Bond Fund 313 for W&S Portion of Bobcat Purchase			30,000	30,000
Emergency Lift Station pump			39,010	43,911
Sewer Main (Somerset)			67,800	67,800
WWTP Clarifier repair			13,216	13,216
Lift Station Upgrades			66,905	88,891
Bleach Tank				15,000
Mini excavator				45,000

Total Expenditures	\$ 4,050,000	\$ 4,230,731	\$ 4,570,253	\$ 4,657,140
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	\$ 86,887	\$ 0
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Through 9/30/2016



**Fund 233- Series 2008 Certificate of Obligation, Series A&B
\$2,570,000**

RESOURCES	Project To Date	Total Projected
Bond Proceeds Net Issuance Cost	2,570,000	2,570,000
Revenues		
Accrued Interest	30,760	30,760
Total Resources	\$ 2,600,760	\$ 2,600,760

EXPENDITURES	Original Project Estimations	Amended Project Estimations	Project To Date	Final Total Projected
Series A Projects:				
Police Generator	110,000	110,000	110,000	110,000
Police Window Protection	50,000	47,239	47,239	47,239
Fire Truck	475,000	469,376	469,376	469,376
Series B Projects:				
WWTP Upgrades	1,500,000	1,190,569	1,190,569	1,190,569
SCADA System	160,000	-	-	-
Small Diameter Water Lines	175,000	122,044	122,044	122,044
Sewer Replacement (Pipe Bursting)	100,000	32,306	32,306	32,306
New Projects:				
Public Safety Capital Equipment/Improvements (Series A)			11,081	11,081
Airbrage Compliance			-	1,800
Well 3 Improvement			141,646	141,646
WWTP Rehab (233 6003 00 9066)			6,121	6,121
Elevated Storage Tank (233 6001 00 9068)			241,045	243,569
WWTP Rehab (233 6003 00 9066)			140,508	140,508
WWT Facility Office & lab remodel (233 6003 00 9067)			86,296	84,501
Total Expenditures	\$ 2,570,000	\$ 1,971,534	\$ 2,598,232	\$ 2,600,760

\$ 2,528 \$ 0

Through 9/30/2016



**Fund 235- Series 2015 Tax & Revenue Certificate of Obligation Bonds
\$10,130,700**

	Project	Total
RESOURCES	To Date	Projected
Bond Proceeds Net Issuance Cost	10,144,753	10,144,753
Revenues		
Accrued Interest	30,663	40,000
Total Resources	\$ 10,175,416	\$ 10,184,753

	Original Project Estimations	Amended Project Estimations	Project To Date	Final Total Projected
Automated Meter Reading System	2,590,700		2,713,261	2,590,700
WWTP Phase II	7,540,000		404,000	7,540,000
Miscellaneous	17,177			17,177
Total Expenditures	\$ 10,147,877	\$ -	\$ 3,117,261	\$ 10,147,877
			\$ 7,058,155	\$ 36,876

Through 9/30/2016



*Alvin City Hall
216 West Sealy St.
Alvin, Texas 77511*





Position Listing
Effective October 1, 2016

<i>20-Year Tenure Pay Plan</i>				
Grade	Step A Minimum	Step J Mid-Point	Step T Maximum	POSITION TITLE
1	17,899	21,391	26,075	
2	19,184	22,927	27,948	PT/Seasonal
3	20,578	24,593	29,979	
4	22,072	26,378	32,154	(PT) Juvenile Case Manager (PT) Data Entry Clerk
5	23,676	28,295	34,491	Accounting Clerk Billing Clerk Meter Technician Recreation Specialist Kennel Technician Maintenance Worker
6	25,306	30,243	36,866	Administrative Assistant I Equipment Operator I Emergency Medical Technician
7	27,144	32,439	39,543	Project Coordinator Utility Worker I Permit Coordinator Records Technician (PT) Inspector Inspector I
8	28,907	34,547	42,113	Police Payroll Technician Accounts Payable Technician Administrative Assistant III Storm Water Officer Crime Victim Liaison PT Senior Paramedic Equipment Operator II Deputy Court Clerk CAD Technician I Animal Control Officer



Position Listing
Effective October 1, 2016

<i>20-Year Tenure Pay Plan</i>				
Grade	Step A Minimum	Step J Mid-Point	Step T Maximum	POSITION TITLE
9	30,932	36,966	45,062	Development Coordinator Equipment Operator III Paramedic Mechanic I Building Maintenance Tech II Assistant Fire Marshal Finance Specialist Recreation Coordinator Management Assistant Sign & Traffic Signal Technician Senior Center Coordinator Animal Control Corporal Records Supervisor IT Technician Administrative Assistant II Detention Officer Utility Worker II HR Coordinator WWTP Operator
10	33,096	39,553	48,215	Code Enforcement Officer Public Safety IT Communication Officer Mechanic II
11	35,413	42,322	51,590	Health Official Inspector II CAD Technician II Communication Supervisor Executive Secretary Mechanic III Paramedic Supervisor Utility Worker III Police Cadet
12	37,892	45,284	55,201	Construction Inspector Fire Fighter I GIS Coordinator Accountant I Electrician Senior Center Manager Fleet Maintenance Supervisor Building Maintenance Tech III Street/Drainage Coordinator Utility Supervisor



Position Listing
Effective October 1, 2016

<i>20-Year Tenure Pay Plan</i>				
Grade	Step A Minimum	Step J Mid-Point	Step T Maximum	POSITION TITLE
13	40,545	48,454	59,066	Construction Superintendent Recreation Manager Assistant to the City Manager
14	43,062	51,464	62,734	Budget Analyst Human Resource Manager Project Manager Street Superintendent Utility Billing Supervisor CVB Director Animal Shelter Manager Deputy City Clerk
15	47,521	56,792	69,229	Paralegal I Plans Examiner Assistant EMS Director Code Compliance Supervisor WWTP Chief Operator Municipal Court Administrator Operations Manager
16	54,900	65,611	79,979	Controller Utilities Superintendent IT Manager Fire Marshal Paralegal II
17	65,193	77,912	94,974	Building Official EMS Director Director of Parks & Recreation Fire Department Administrator Director of Economic Development
18	85,786	102,522	124,974	City Clerk Police Chief Human Resources Director Director of Public Services City Engineer
19	94,349	115,003	137,446	Assistant City Manager/CFO



City of Alvin Pay Scale

PAY GRADE	STEP & GRADE									
	A	B	C	D	E	F	G	H	I	J
1	17,899	18,257	18,622	18,994	19,374	19,762	20,157	20,560	20,971	21,391
	8.61	8.78	8.95	9.13	9.31	9.50	9.69	9.88	10.08	10.28
2	19,184	19,568	19,959	20,359	20,766	21,181	21,605	22,037	22,478	22,927
	9.22	9.41	9.60	9.79	9.98	10.18	10.39	10.59	10.81	11.02
3	20,578	20,990	21,410	21,838	22,275	22,720	23,174	23,638	24,111	24,593
	9.89	10.09	10.29	10.50	10.71	10.92	11.14	11.36	11.59	11.82
4	22,072	22,513	22,964	23,423	23,891	24,369	24,857	25,354	25,861	26,378
	10.61	10.82	11.04	11.26	11.49	11.72	11.95	12.19	12.43	12.68
5	23,676	24,150	24,633	25,125	25,628	26,140	26,663	27,196	27,740	28,295
	11.38	11.61	11.84	12.08	12.32	12.57	12.82	13.08	13.34	13.60
6	25,306	25,812	26,328	26,855	27,392	27,940	28,498	29,068	29,650	30,243
	12.17	12.41	12.66	12.91	13.17	13.43	13.70	13.98	14.25	14.54
7	27,144	27,687	28,240	28,805	29,381	29,969	30,568	31,180	31,803	32,439
	13.05	13.31	13.58	13.85	14.13	14.41	14.70	14.99	15.29	15.60
8	28,907	29,486	30,075	30,677	31,290	31,916	32,554	33,206	33,870	34,547
	13.90	14.18	14.46	14.75	15.04	15.34	15.65	15.96	16.28	16.61
9	30,932	31,550	32,181	32,825	33,482	34,151	34,834	35,531	36,241	36,966
	14.87	15.17	15.47	15.78	16.10	16.42	16.75	17.08	17.42	17.77
10	33,096	33,758	34,433	35,122	35,824	36,541	37,272	38,017	38,777	39,553
	15.91	16.23	16.55	16.89	17.22	17.57	17.92	18.28	18.64	19.02
11	35,413	36,121	36,844	37,581	38,332	39,099	39,881	40,679	41,492	42,322
	17.03	17.37	17.71	18.07	18.43	18.80	19.17	19.56	19.95	20.35
12	37,892	38,650	39,423	40,211	41,015	41,836	42,672	43,526	44,396	45,284
	18.22	18.58	18.95	19.33	19.72	20.11	20.52	20.93	21.34	21.77
13	40,545	41,355	42,183	43,026	43,887	44,764	45,660	46,573	47,504	48,454
	19.49	19.88	20.28	20.69	21.10	21.52	21.95	22.39	22.84	23.30
14	43,062	43,924	44,802	45,698	46,612	47,544	48,495	49,465	50,454	51,464
	20.70	21.12	21.54	21.97	22.41	22.86	23.32	23.78	24.26	24.74
15	47,521	48,471	49,441	50,430	51,438	52,467	53,516	54,587	55,679	56,792
	22.85	23.30	23.77	24.25	24.73	25.22	25.73	26.24	26.77	27.30
16	54,900	55,998	57,118	58,261	59,426	60,614	61,827	63,063	64,325	65,611
	26.39	26.92	27.46	28.01	28.57	29.14	29.72	30.32	30.93	31.54
17	65,193	66,497	67,828	69,183	70,567	71,978	73,418	74,886	76,384	77,912
	31.34	31.97	32.61	33.26	33.93	34.61	35.30	36.00	36.72	37.46
18	85,786	87,502	89,252	91,037	92,858	94,715	96,609	98,541	100,512	102,522
	41.24	42.07	42.91	43.77	44.64	45.54	46.45	47.38	48.32	49.29
19	94,349	96,221	98,155	100,110	102,128	104,166	106,246	108,368	110,531	112,757
	45.36	46.26	47.19	48.13	49.10	50.08	51.08	52.10	53.14	54.21



City of Alvin Pay Scale

PAY GRADE	STEP & GRADE									
	K	L	M	N	O	P	Q	R	S	T
1	21,818	22,255	22,700	23,154	23,617	24,089	24,571	25,062	25,564	26,075
	10.49	10.70	10.91	11.13	11.35	11.58	11.81	12.05	12.29	12.54
2	23,386	23,853	24,330	24,817	25,313	25,820	26,336	26,863	27,400	27,948
	11.24	11.47	11.70	11.93	12.17	12.41	12.66	12.91	13.17	13.44
3	25,085	25,586	26,098	26,620	27,153	27,696	28,250	28,815	29,391	29,979
	12.06	12.30	12.55	12.80	13.05	13.32	13.58	13.85	14.13	14.41
4	26,906	27,444	27,993	28,553	29,124	29,706	30,300	30,906	31,524	32,154
	12.94	13.19	13.46	13.73	14.00	14.28	14.57	14.86	15.16	15.46
5	28,861	29,438	30,027	30,628	31,240	31,865	32,502	33,152	33,815	34,491
	13.88	14.15	14.44	14.72	15.02	15.32	15.63	15.94	16.26	16.58
6	30,848	31,465	32,094	32,736	33,391	34,058	34,739	35,434	36,143	36,866
	14.83	15.13	15.43	15.74	16.05	16.37	16.70	17.04	17.38	17.72
7	33,088	33,750	34,425	35,113	35,816	36,532	37,262	38,008	38,768	39,543
	15.91	16.23	16.55	16.88	17.22	17.56	17.91	18.27	18.64	19.01
8	35,238	35,943	36,662	37,395	38,143	38,906	39,684	40,477	41,287	42,113
	16.94	17.28	17.63	17.98	18.34	18.70	19.08	19.46	19.85	20.25
9	37,706	38,460	39,229	40,014	40,814	41,630	42,463	43,312	44,178	45,062
	18.13	18.49	18.86	19.24	19.62	20.01	20.41	20.82	21.24	21.66
10	40,344	41,151	41,974	42,813	43,670	44,543	45,434	46,343	47,270	48,215
	19.40	19.78	20.18	20.58	21.00	21.41	21.84	22.28	22.73	23.18
11	43,168	44,032	44,912	45,811	46,727	47,661	48,615	49,587	50,579	51,590
	20.75	21.17	21.59	22.02	22.46	22.91	23.37	23.84	24.32	24.80
12	46,190	47,114	48,056	49,017	49,997	50,997	52,017	53,058	54,119	55,201
	22.21	22.65	23.10	23.57	24.04	24.52	25.01	25.51	26.02	26.54
13	49,424	50,412	51,420	52,449	53,498	54,568	55,659	56,772	57,908	59,066
	23.76	24.24	24.72	25.22	25.72	26.23	26.76	27.29	27.84	28.40
14	52,493	53,543	54,613	55,706	56,820	57,956	59,115	60,298	61,504	62,734
	25.24	25.74	26.26	26.78	27.32	27.86	28.42	28.99	29.57	30.16
15	57,928	59,086	60,268	61,474	62,703	63,957	65,236	66,541	67,872	69,229
	27.85	28.41	28.98	29.55	30.15	30.75	31.36	31.99	32.63	33.28
16	66,923	68,262	69,627	71,020	72,440	73,889	75,366	76,874	78,411	79,979
	32.17	32.82	33.47	34.14	34.83	35.52	36.23	36.96	37.70	38.45
17	79,470	81,059	82,681	84,334	86,021	87,741	89,496	91,286	93,112	94,974
	38.21	38.97	39.75	40.55	41.36	42.18	43.03	43.89	44.77	45.66
18	104,573	106,664	108,797	110,973	113,193	115,457	117,766	120,121	122,524	124,974
	50.28	51.28	52.31	53.35	54.42	55.51	56.62	57.75	58.91	60.08
19	115,003	117,312	119,642	122,034	124,488	126,963	129,522	132,101	134,742	137,446
	55.29	56.40	57.52	58.67	59.85	61.04	62.27	63.51	64.78	66.08



**ASSESSED & ESTIMATED ACTUAL VALUE
OF TAXABLE PROPERTY**

Fiscal Year	Total Land & Improvements	Other	Property	Deductions; Exemptions, Productivity Losses and Homesteads	TAX RATES PER \$100 OF ASSESSED VALUE		
					O & M	DEBT SERVICE	TOTAL
96-97	308,296,578		99,527,425	407,824,003	0.5439	0.2597	0.8036
97-98	315,383,286		109,552,895	424,936,181	0.5622	0.2414	0.8036
98-99	328,207,914		119,125,711	447,333,625	0.5797	0.2239	0.8036
99-00	340,244,053		129,720,796	469,964,849	0.5920	0.2116	0.8036
00-01	368,620,562		126,920,848	495,541,410	0.6215	0.1821	0.8036
01-02	397,078,791		140,764,801	537,843,592	0.6381	0.1655	0.8036
02-03	436,791,883		159,684,533	596,476,416	0.6628	0.1408	0.8036
03-04	479,067,834		154,376,380	633,444,214	0.6702	0.1334	0.8036
04-05	519,617,507		144,150,214	663,767,721	0.6486	0.155	0.8036
05-06	572,309,828		141,206,421	713,516,249	0.6784	0.1252	0.8036
06-07	638,037,492		150,426,255	788,463,747	0.6565	0.1471	0.8036
07-08	732,548,275		162,003,667	894,551,942	0.6440	0.1596	0.8036
08-09	744,712,546		164,390,107	909,102,653	0.6544	0.1492	0.8036
09-10	762,449,089		159,062,511	921,511,600	0.6709	0.1327	0.8036
10-11	746,150,658		156,622,390	902,773,048	0.6697	0.1339	0.8036
11-12	743,836,910		163,704,197	907,541,107	0.7137	0.1299	0.8436
12-13	960,155,934		167,501,988	249,733,653	0.7023	0.1413	0.8436
13-14	955,458,336		196,270,774	268,718,021	0.6823	0.1613	0.8436
14-15	1,032,030,908		199,530,159	273,429,110	0.6939	0.1447	0.8386
15-16	1,094,869,464		210,927,529	287,418,704	0.71188	0.12672	0.8386
16-17	1,333,151,020		234,154,314	331,157,171	0.7236	0.0744	0.7980



PROPERTY TAX LEVIES AND COLLECTION

Fiscal Year	Total Tax Levy	Current Tax Collections	Percent of Levy Collected	Delinquent Tax Collections	Total Tax Collections	Percent of Total Tax Collections to Tax Levy	Outstanding Delinquent Taxes	Percent of Delinquent Taxes to Tax Levy
96-97	3,262,703	3,148,508	96.50	102,000	3,250,508	99.63	638,898	19.58
97-98	3,404,115	3,289,449	96.63	119,227	3,408,676	100.13	611,111	17.95
98-99	3,546,464	3,436,314	96.89	136,000	3,572,314	100.73	627,573	17.70
99-00	3,769,353	3,592,174	95.30	159,253	3,751,427	99.52	605,659	16.07
00-01	3,949,462	3,731,324	94.48	115,560	3,846,884	97.40	648,054	16.41
01-02	4,292,163	4,098,860	95.50	128,882	4,227,741	98.50	592,359	13.80
02-03	4,755,445	4,594,434	96.60	151,854	4,746,288	99.80	516,054	10.85
03-04	5,081,382	4,896,746	96.40	162,549	5,059,296	99.60	506,254	10.00
04-05	5,267,342	5,104,625	96.91	177,270	5,281,895	99.99	470,422	8.93
05-06	5,684,983	5,519,795	97.09	157,488	5,677,283	99.86	469,135	8.20
06-07	6,291,790	6,117,953	97.24	159,222	6,277,175	99.76	469,630	7.46
07-08	7,064,411	6,907,075	97.77	149,237	7,056,312	99.80	438,312	6.20
08-09	7,260,355	7,099,395	97.78	133,796	7,233,190	99.60	453,138	6.25
09-10	7,260,544	7,118,215	98.04	142,510	7,260,725	100.00	421,083	5.80
10-11	7,161,718	6,997,769	97.71	173,866	7,171,634	100.14	446,585	6.24
11-12	7,623,469	7,489,804	98.25	120,256	7,610,060	99.82	446,180	5.85
12-13	7,675,618	7,566,448	98.58	130,203	7,696,651	100.27	357,372	4.66
13-14	8,051,610	7,945,225	98.68	122,261	8,067,487	100.20	347,943	4.32
14-15	8,394,543	8,300,703	98.88	93,313	8,394,016	99.99	328,690	3.92
15-16	9,136,737	9,040,858	98.95	93,690	9,134,548	99.98	326,291	3.57



Object Classes

PERSONNEL SERVICES

1001	SALARIES	Regular full-time and part-time employees.
1005	OVERTIME	Payment for time worked in excess of 40 hours per week.
1006	LONGEVITY	Benefit based on the number of years of service.
1007	EXTRA HELP	Temporary part-time positions.
1009	TMRS	City's contribution to the employee's pension plan.
1010	MONTHLY STIPEND	Account used to budget monthly stipends
1011	SOCIAL SECURITY	City's contribution to FICA.
1014	CLOTHING ALLOWANCE	Annual clothing allowance for plain clothes Police Officers.
1016	CERTIFICATION & EDUCATION PAY	Monthly stipend to compensate officers possessing specialized certifications within their field and/or an educational degree.
1017	EQUIPMENT ALLOWANCE	Pre-determined amount reimbursed to the employee for the use of personal equipment.
1018	AUTO ALLOWANCE	Monthly allowance for travel in personal vehicle on City related business.
1019	MUNICIPAL JUDGE RETAINER	Monthly retainer payable to the Municipal Court Judge.
1041	SALARY CONTINGENCY	Account used for budget salary adjustments.
1044	COMPENSATED ABSENCES	Account used to record compensated absences.
1050	YE WAGES	Accounts used to record year end wages.

MATERIALS & SUPPLIES

2100	GENERAL OFFICE SUPPLIES	Account used to purchase office supplies, magazines, books, and the charge of copy usage.
2125	MISCELLANEOUS SUPPLIES	Account used to purchase engineering field, photographic, hardware and building supplies, and minor tools and equipment.
2150	COMPUTER REPLACEMENT & SUPPLIES	Cost associated with the replacement of computers and printers and computer supplies.
2151	IT MAINTENANCE FEES	Account used for allocation of IT Maintenance fees charged by the IT Program.
2175	JANITORIAL SUPPLIES	Account used to purchase cleaning supplies.
2200	FOODS	Account used to purchase coffee supplies, food, etc.
2225	MEDICAL SUPPLIES	Account used to purchase medical supplies.
2250	UNIFORM & APPAREL	Cost of wearing apparel and related items such as slickers, boots, hard hats, etc.



Object Classes

2275	PROGRAM SUPPLIES	Cost associated with the various special programs.
2277	COUNTY DANCE SUPPLIES	Cost associated with the Senior Center County Dance program.
2278	SENIOR ACTIVITY SUPPLIES	Cost associated with the Senior Center Senior activities.
2280	MEMORIAL SUPPLIES	Cost associated with the Senior Memorial Program.
2300	VEHICLE & EQUIPMENT SUPPLIES	Cost associated with the purchase of oil, grease, and fuel used in the operation and maintenance of equipment and vehicles.
2301	MOTOR VEHICLE FUEL	Account used for the purchase of fuel.
2325	AMMUNITION	Cost of ammunition used by law enforcement officers.
2350	SAFETY EQUIPMENT	Cost associated with the purchase of safety equipment such as respirators, etc.
2375	STREET & BRIDGE SUPPLIES	Cost associated with the purchase of supplies related to street & bridge maintenance.
2400	SIGNAL SYSTEMS	Cost associated with the repair and maintenance of traffic signals.
2425	CHEMICALS & INSECTICIDES	Cost of supplies such as chlorine, polymer and insecticides.
2450	BOTANY SUPPLIES	Account used to purchase plants and other landscaping materials.
2475	WATER METER & PARTS	Cost associated with the purchase of new meters and parts to repair existing meters.
2500	WATER/SEWER MAIN REPAIR SUPPLIES	Purchase of parts for repairs and maintenance of water and sewer mains and service lines.
2525	W/S MACHINERY & EQUIPMENT	Cost associated with the purchase of spare an replacement parts to maintain utility related equipment such as well pumps and motors.
2550	WELDING SUPPLIES	Cost associated with the purchase of welding materials for use in performing welding services.
2575	LAB SUPPLIES & CHEMICALS	Cost associated with the purchase of supplies for analytical lab testing.
2600	SIGNS & MARKERS	Cost of materials for stop signs, directional signs, markers, barricades, etc.
CONTRACTUAL SERVICES		
3100	CONTRACT SERVICES	Cost of professional services rendered to the City.
3105	FACADE IMPROVEMENTS	Cost associated with Façade Improvements.
3110	AUDIT	Cost of professional services rendered to the City for year-end auditing and special projects.
3120	LEGAL SERVICES	Cost of outside professional services rendered to the City for legal advice.
3121	COLL BARGAINING LEGAL SEVICES	Cost of outside professional services rendered to the City for Collective Bargaining Services.



Object Classes

3130	COURT COSTS	Account used for expenses related to court cost such as jury fees, and correspondences.
3140	APPRAISAL DISTRICT FEES	Quarterly payments for the city's portion of funding to the Brazoria County Appraisal District.
3150	ENGINEERING CONSULTANT SERVICES	Cost associated with Engineering Consulting Services.
3160	MED SERVICES/PRE EMPLOYMENT	Account used for expenses related to the pre-employment process.
3170	PROFESSIONAL DEVELOPMENT	Cost associated with schooling, training programs and reimbursement of expenses incurred while away from the City on business.
3171	CVB MARKETING TRAVEL	Account used for any related expenses by CVB director.
3175	EMERGENCY MGMT TRAINING	Cost associated with training programs and reimbursement of expenses incurred related to Emergency Mgmt.
3176	EMERGENCY MGMT CTY	Cost associated with CTY expenses.
3180	DUES & MEMBERSHIPS	Cost associated with annual dues, yearly memberships, etc.
3190	COMMUNICATIONS	Cost associated with land lines, cell phones and pagers.
3200	UTILITIES	Cost associated with monthly electrical, gas and water services.
3210	POSTAGE & FREIGHT	Cost associated with mailing and shipping items.
3220	PRINTING SERVICES	Cost associated with printing and binding services.
3225	PROMOTIONAL/MARKETING	Cost associated with promotional and marketing such as advertisement, etc.
3226	CVB SERVICING	Cost associated with the CVB program.
3227	HOME FOR THE HOLIDAYS	Account used for the expense related to Home for the Holiday Event.
3228	MAJOR ANNUAL EVENT	Cost associated items related to Major Annual Event.
3230	ADVERTISING	Cost associated with the advertisements and publishing of legal notices.
3235	ELECTION	Cost associated with the purchase of election supplies.
3240	RECORDING FEES	Cost associated with filing liens, plats, etc.
3250	GENERAL INSURANCE	Cost of general liability, commercial auto, law enforcement insurance, etc.
3251	WORKERS' COMPENSATION	Cost of worker's compensation insurance.



Object Classes

3252	GROUP INSURANCE	Cost of group health insurance.
3253	UNEMPLOYMENT INSURANCE	Cost of unemployment insurance.
3254	SURETY, FIDELITY BOND	Cost of bonding City officials and employees.
3260	MACHINERY & MAINT EQUIPMENT	Cost associated with repairs, testing and maintenance of large water meters and rental of machinery and equipment.
3270	BUILDING/GROUNDS MAINTENANCE	Cost associated with the repairs and maintenance of buildings, stationary equipment and grounds keeping.
3280	DEMOLITION	Expenses incurred with demolishing buildings.
3290	TECHNOLOGY SERVICES	Cost associated with contractual IT services.
3300	SPECIAL INVESTIGATIONS	Cost associated with special investigation projects.
3305	SPECIAL PROGRAMS	Cost associated with various departmental programs such as recreational, police, child protective, etc.
3310	WRECKER FEES	Cost associated with towing City vehicles.
3320	UNIFORM RENTAL	Cost associated with providing uniforms to City employees.
3330	ANIMAL CONTROL	Cost associated with the animal shelter.
3340	PENSION CONTRIBUTION	Contributions to firefighters pension fund.
3350	SPECIAL BOOK COLLCECTION	Cost associated with lease of McNaughton books.
3370	MISC. DRAINAGE	Cost associated with contractual repairs and maintenance to city ditches and storm sewers and for special drainage.
3380	BEAUTIFICATION	Cost associated with beautification.
3390	ASPHALT STREET MAINTENANCE	Cost associated with contractual repairs and maintenance to city streets.
3400	TRAFFIC CONTROL/PAVEMENT	Cost associated with contractual repairs and maintenance to pavement markings and signs.
3410	CONRETE PAVING/SIDEWALKS	Cost associated with repairs and maintenance to concrete streets, paving and storm inlets.
3420	RIGHT OF WAY MAINTENANCE	Cost associated with Right of Way maintenance.
3430	MISCELLANEOUS SERVICES	Cost associated with miscellaneous services as needed.
3440	COLLECTION SERVICES	Cost of collections services provided on a contractual basis.
3450	DISPOSAL FEES	Cost associated with disposal of solid waste materials by City forces working in the field.
3460	HAZARDOUS WASTE REMOVAL	Expenses incurred to contract a licensed hazardous waste hauler to remove hazardous waste material.



Object Classes

3470	REGULATORY INSPECTION FEES	Cost of inspection fee for the regulation of the City's public water supply.
3480	LAB TESTING FEES	Cost associated with contractual laboratory analysis performed as required.
3490	BCGCD WATER FEES	Brazoria County Groundwater Conservation Commission's assessment fees levied against pumped water from wells over four inches in diameter.
3500	SLUDGE DISPOSAL	Cost associated with the disposal of sludge.
3510	MOTOR VEHICLE REPAIRS	Cost associated with contractual repairs and maintenance of motor vehicles and radio/radar repair.
3520	DEBT EXPENSE	Cost associated with miscellaneous debt.
3530	CONTINGENCIES	Account used for expenditures related to contingencies.
3540	VEHICLE MAINTENANCE FEES	Account used for allocation of vehicle maintenance fees charged by Central Shop.
3550	VEHICLE REPLACEMENT ACCURALS	Account used for allocation of vehicle replacement accruals charged by the Vehicle Replacement fund.

CAPITAL OUTLAY

4100	BUILDING & PROPERTY	Account used for expenditures incurred in the acquisition of land, construction or improvements of buildings and grounds.
4110	LAND	Account used for expenditures related to purchasing land.
4120	IMPROVEMENTS	Account used for expenditures related to improvements throughout the city.
4150	MACHINERY & EQUIPMENT	Account used for the purchase of mobile, special, recreation radar and radio equipment.
4200	COMPUTER SYSTEMS	Account used for software applications, networking, purchase and installation of computers, etc.
4250	MOTOR VEHICLES	Account used for the purchase of trucks, cars, etc.
4300	BRIDGE REPLACEMENT PROJECT	Account used for expenditures related to Bridge Replacement.
4301	DOWNTOWN SIDEWALK PROJECT	Account used for expenditures related to the Downtown sidewalk.
4303	STADIUM DRAINAGE PROJECT	Account used for expenditures related to the Stadium Drainage Project.
4308	REC CENTER SEWER PROJECT	Account used for the expenditures related to the recreation center sewer project.
4322	HIKE & BIKE TRAIL PROJECT	Account used for the expenditures related to the Hike and Bike Trail project.
4325	SPECIAL PROJECTS	Account used for the expenditures related to Special projects.
4350	ISSURANCE COSTS	Account used for insurance payments.



Object Classes

DEBT SERVICE

5001	PRINCIPAL	Account used for principal payments on bonds.
5002	INTEREST	Account used for interest payments on bonds.
5003	AGENT'S FEES	Account used for processing debt service payments.
5004	BOND ISSUANCE COST	Account used for bond issuance payments.
5005	CAPITAL LEASE PAYMENTS	Account used for capital lease payments.
5006	LOSS ON ASSET	Account used for processing loss on assets.
5007	OTHER DEBT ISSURANCE COST	Account used for other debt issuance cost.
5009	BAD DEBT EXPENSES	Accounts used to record adjustments for EMS Fund.
5900	BUSINESS INCENTIVES & GRANTS	Account used for business incentives and or grants.

DEPRECIATION

6000	DEPRECIATION EXPENSES	Account used to record depreciation expense.
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INTERFUND TRANSFERS

7000	TRANSFER TO OTHER FUNDS	Accounts used to record transfers to other funds.
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REIMBURSEMENTS

8000	REIMBURSEMENTS	Accounts used to record reimbursements from other funds.
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Glossary of Terms

ACCOUNT

A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance.

ACCRUAL ACCOUNTING

The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at the time) and expenditures that are recorded when goods and services are received (whether or not cash disbursements are made at that time).

APPROPRIATION

An authorization granted by a legislative body to make expenditures to incur obligations for specific purposes. An appropriation is limited in amount to the time it may be expended.

AMENDMENT

The process of formally altering or adding to the budget document.

ASSESSED VALUATION

A valuation set upon real estate or other property by a government as a basis for levying taxes.

ASSETS

Property owned by the city government which has monetary value.

AUDIT

A systematic examination of all governmental resources concluded in a written report and prepared by a certified public accountant. It is intended to test whether financial statements fairly present financial position and results of operations.

BALANCED BUDGET

The status of the General Fund budget whereby expected revenues are equal expenditures, without the designated use of prior years' surplus.

BOND

A written promise, generally under seal, to pay a specified amount of money, called the face value, at a fixed time in the future, called the date of maturity, and carrying interest at a fixed rate, usually payable periodically. *NOTE: The difference between a note and a bond is that the latter usually runs for a longer period of time and requires greater legal formality.*

BONDED DEBT

That portion of indebtedness represented by outstanding bonds.

BOND ISSUED

Bonds sold.

BOND RATING

A grade given to bonds that indicates their credit quality such as the financial strength, or the ability to pay a bond's principal and interest in a timely fashion.

BRAZORIA COUNTY APPRAISAL DISTRICT

Entity that is responsible for the appraisal of all property within the district.

Glossary of Terms

BRAZORIA COUNTY CONSERVATION & RECLAMATION

An entity that is empowered to construct, improve and to maintain facilities necessary for the control of flood waters and navigation.

BUDGET (Operating)

A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. The term usually indicates a financial plan for a single fiscal year.

BUDGET CALENDAR

The schedule of key dates which the City Council follows in the preparation and adoption of the budget.

BUDGET MESSAGE

A general discussion of the proposed budget, as presented in writing by the budget-making authority, to the legislative body.

BUDGET ORDINANCE

The official enactment by the City council establishing the legal authority for officials to obligate and expend resources.

CAPITAL ASSETS

Assets of significant value and having a useful life of several years. Also called fixed assets.

CAPITAL BUDGET

A plan of proposed capital outlays and the means of financing them. Usually enacted as part of the complete annual budget.

CAPITAL IMPROVEMENTS

Projects which are long term assets such as roads, buildings, and landfills.

CAPITAL IMPROVEMENT PROGRAM

A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount and the method of financing.

CAPITAL OUTLAYS

Expenditures which result in the acquisition of or addition to fixed assets.

CAPITAL PROJECTS FUNDS

Established to account for all resources, bond proceeds and construction grants, which are used for the acquisition of capital facilities.

CERTIFICATE OF OBLIGATIONS

A bond issued by a city, without voter approval for construction of any public work; purchase of items related to bond, and or payment of contractual obligations for professional services.

CHART OF ACCOUNTS

The classification system used by a city to organize the accounting for various funds.

COMPENSATED ABSENCES ACCRUAL

An accrual that is recorded in the year in which employees earn compensation of time off with pay, which can arise in the form of sick leave, holidays, and vacation time.

Glossary of Terms

CONSUMER PRICE INDEX

An index of prices used to measure the change in the cost of basic goods and services in comparison with a fixed period.

DEBT SERVICE

Payments of principal and interest on bonds and other debt instruments according to a pre-determined schedule.

DEBT SERVICE FUND

A fund established to finance and account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. Also called a *SINKING FUND*.

DEBT SERVICE FUND REQUIREMENTS

The amounts of revenue which must be provided for a debt service fund so that all principal and interest payments can be made in full, on schedule.

DEFICIT

The excess of an entity's liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

DEPRECIATION

- (1) Expiration in the service life of fixed assets, attributable to wear and tear through use and lapse of time, obsolescence, inadequacy, or other physical or functional cause. (2) The portion of the cost of a fixed asset charged as an expense during a particular period.

DISASTER RECOVERY STATE GRANT

A grant issued to the city for the purchase of equipment for disaster related situations.

DISBURSEMENTS

The expenditure of monies from an account.

ENCUMBRANCES

Obligations in the form of purchase orders, contracts, or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when the actual liability is set up.

ENTERPRISE FUND

A fund established to finance and account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Examples of enterprise funds are those of water, sewer, and sanitation services.

EXPENDITURES

If the accounts are kept on the accrual basis, this term designates total charges incurred, whether paid or unpaid, including expenses, provision for retirement of debt not reported as a liability of the fund from which retired, and capital outlays. *NOTE: Encumbrances are not considered expenditures.*

EXPENSES

Charges incurred, whether paid or unpaid, for operation, maintenance, and interest, and other charges which are presumed to benefit the current fiscal period.

Glossary of Terms

FISCAL PERIOD

Any period at the end of which a governmental unit determines its financial condition and the results of its operations and closes its books.

FISCAL YEAR

A twelve-month period of time to which the annual budget applies and at the end of which a city determines its financial position and results of operations.

FIXED ASSETS

Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

FIXED CHARGES

Expenses, the amount of which is more or less fixed. Examples are interest, insurance, and contributions as to pension funds.

FOREIGN TRADE ZONE

Separate, enclosed place near a port where goods may be brought for storage, inspection, packaging, or other processes

FULL FAITH AND CREDIT

A pledge of the General Taxing power of a government to repay debt obligations (typically used in reference to bonds).

FUNCTION

A group of related activities aimed at accomplishing a major service or regulatory program for which the city is responsible. For example, public safety is a function.

FUND

An independent fiscal and accounting entity with a self balancing set of accounts recording cash and/or other resources, together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE

The excess of the assets of a fund over its liabilities, reserves and carryover.

FUND BALANCE- UNRESERVED

The excess of the assets of a governmental fund over its liabilities and reserved fund balance accounts.

FUND BALANCE- UNRESERVED, DESIGNATED

The segregation of a portion of fund balance to indicate tentative plans for future financial resource use, such as general contingencies or equipment replacement. These designations reflect tentative managerial plans or intent and should be clearly distinguished from reserves.

FUND BALANCE- UNRESERVED, UNDESIGNATED

The portion of fund balance representing expendable available financial resources.

GENERAL FUND

The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund. NOTE: The General Fund is used to finance the ordinary operations of a governmental unit.

Glossary of Terms

GENERAL OBLIGATION BONDS

Bonds for whose payments the full faith and credit of the issuing body are pledged. More commonly, but not necessarily, general obligation bonds are considered to be those payable from taxes and other general revenues.

GOVERNMENTAL FUND TYPES

Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities, except those accounted for in the proprietary funds and fiduciary funds. Expendable assets are assigned to the particular fund type according to the purposes for which they may or must be used. Current liabilities are assigned to the fund type from which they are to be paid. The difference between the assets and liabilities of governmental fund types is referred to as fund balance. The measurement focus in these fund types is on the determination of financial position and changes in financial position (sources, used and balances of financial resources), rather than on net income determination. The statement of revenues, expenditures and changes in fund balance is the primary governmental fund type operating statement. It may be supported or supplemented by more detailed schedules of revenues, expenditures, transfers and other changes in fund balance. Under current GAAP, there are four governmental fund types; general, special revenue, debt service and capital projects.

GRANT

A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function.

HOMESTEAD EXEMPTION

Designed to protect the value of the homes of residents from property taxes, creditors, and circumstances arising from the death of the homeowner spouse.

IMPACT FEES

Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development.

INCOME

This term is used in accounting for governmental enterprises and represents the excess of the revenues earned over the expenses incurred in carrying on particular phases of and enterprise's activities. The excess of the total revenues over the total expenses of the utility for a particular accounting period is called "net income."

INDIRECT COST

A cost necessary for the functioning of the organization as a whole, but cannot be directly assigned to one service.

INFRASTRUCTURE

The physical assets of a government (e.g., streets, water, sewer, public building and parks).

INTERFUND TRANSFERS

The movement of monies between funds of the same governmental entity.

INTERGOVERNMENTAL REVENUE

Funds received from federal, state and other local government sources in the form of grants, shared revenues and payments in lieu of taxes.



Glossary of Terms

INTERNAL CONTROL

A plan of organization for purchasing, accounting and other financial activities which, among other things, provides that: the duties of employees are subdivided so that no single employee handles a financial action from beginning to end; proper authorizations from specific responsible officials are obtained before key steps in the processing of a transaction are completed; and, records and procedures are arranged appropriately to facilitate effective control.

INTERNAL SERVICE FUND

Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

INVESTMENTS

Securities and real estate held for the production of income in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in city operations.

LEVY

To impose taxes for the support of government activities.

LONG-TERM DEBT

Debt with a maturity of more than one year after the date of issuance.

MATERIALS AND SUPPLIES

Expendable materials and operating supplies necessary to conduct departmental operations.

MATURITIES

The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

NET BUDGET

The legally adopted budget less all interfund transfers and interdepartmental charges.

NON-OPERATING INCOME

Income of governmental enterprises of a business character which is not derived from the operation of such enterprises. An example is interest on investments or on bank deposits.

OBLIGATIONS

Amounts that a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

OPERATING BUDGET

The portion of the budget that pertains to daily operations providing basic governmental services. The program budgets in the financial plan form the operating budget.

OPERATING EXPENSES

As used in the accounts of governmental enterprises of a business character, the term means such costs as are necessary to the maintenance of the enterprise, the rendering of services for which operated, the sale of merchandise, the production and disposition of commodities produced, and the collection of the revenues.

PERSONNEL SERVICES

Expenditures for salaries, wages and fringe benefits of a government's employees.

Glossary of Terms

PRIOR-YEAR ENCUMBRANCES

Obligations from previous fiscal years in the form of purchase orders, contracts of salary commitments that are chargeable to an appropriation, and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

PROGRAM

A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the City is responsible.

PUBLIC PROTECTION CLASSIFICATION

Up-to-date information about a community's fire-protection services.

PURCHASE ORDER

A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated price. Outstanding purchase orders are called encumbrances.

QUIET ZONES

A section of rail line that contains one or more consecutive railroad crossings at which locomotive horns are not routinely sounded.

REAL PROPERTY INVENTORY

A document issued with the inventory of all real property held by the City of Alvin.

REAPPROPRIATION

Appropriations, which are not expended at the end of a fiscal year, that are an encumbrance of the County or for a specific purpose are funded for in the subsequent fiscal year.

REFUND BOND

The act or practice in which the city repays a bond by making a new issue of another bond.

RESERVE

An account used to indicate that a portion of fund equity is legally restricted for a specific purpose or not available for appropriation and spending.

RESERVE FOR CONTINGENCIES

A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

RESOLUTION

A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

RETAINED EARNINGS

An ownership account reflecting the accumulated earnings of an Enterprise Fund.

REVENUE

The yield of taxes and other sources of income that the city collects and receives into the treasury for public use. For those revenues which are recorded on the accrual basis, this term additions to assets which: (a) do not increase any liability;(b) do not represent the recovery of an expenditure; (c) do not represent the cancellation of certain liabilities without a corresponding increase in other liabilities or a decrease in assets; and (d) do not represent contributions of fund capital in enterprise and internal service funds.



Glossary of Terms

SOURCE OF REVENUE

Revenues are classified according to their source or point of origin.

SPECIAL REVENUE

A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or for major capital projects) that are legally restricted to expenditure for specified purposes. An example is the Revenue Sharing Fund typically maintained by cities.

SUPPLEMENTAL APPROPRIATION

An additional appropriation made by the governing body after the budget year or biennium has started.

SURPLUS

Assets with no future benefits or values to the organization.

TAX LEVY

The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

TAX RATE

The amount of tax levied for each \$100 of assessed valuation.

TAXES

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

TRANSFERS

All interfund transactions except loans or advances, quasi-external transactions and reimbursements.

TRUST AND AGENCY

A fund used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. These include (1) Expendable Trust Funds, (2) Nonexpendable Trust Funds, (3) Pension Trust Funds, and (4) Agency Funds.

UNRESERVED FUND BALANCE

The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

USER CHARGES

The payment of a fee for direct receipt of a public service by the party who benefits from the service.

Glossary of Terms

ACRONYMS

ACC	Alvin Community College
APOA	Alvin Police Officer's Association
BCAD	Brazoria County Appraisal District
BCGCD	Brazoria County Groundwater Conservation District
BNSF	Burlington Northern Santa Fe
C&E	Certificate and Education Pay
C&R	Conservation and Reclamation
CAD	Computer-Aided Design
CAFR	Certified Annual Financial Report
CDBG	Community Development Block Grant
CIP	Capital Improvement Project
COLA	Cost of Living Adjustment
CPI-U	Consumer Price Index for All Urban Consumers
CVB	Convention & Visitor Bureau
EMS	Emergency Medical Services
EMT	Emergency Medical Technician
ESD	Emergency Services District
ETJ	Extra Territorial Jurisdiction
FMA	Flood Mitigation Assistance
GAAP	Generally Accepted Accounting Principles
GASB	Government Accounting Standards Board
GFOA	Governmental Finance Officers Association
GIS	Geographic Information Systems
HB	House Bill
HFH	Home for the Holidays
HGAC	Houston-Galveston Area Council
HOT	Hotel Occupancy Tax
HVAC	Heating, Ventilation and Air Conditioning
I & I	Inflow and Infiltration
MUD	Municipal Utility District
PEG	Public Education & Government
PSF	Public Service Facility
PUC	Public Utility Commission
RDA	Re-development Authority
ROW	Right of Way
ROV	Remote Operated Vehicle
SRL Grant	Severe Repetitive Loss Grant
TCEQ	Texas Commission on Environmental Quality
TIRZ	Tax Increment Reinvestment Zone
TWDB	Texas Water Development Board
TXDOT	Texas Department of Transportation