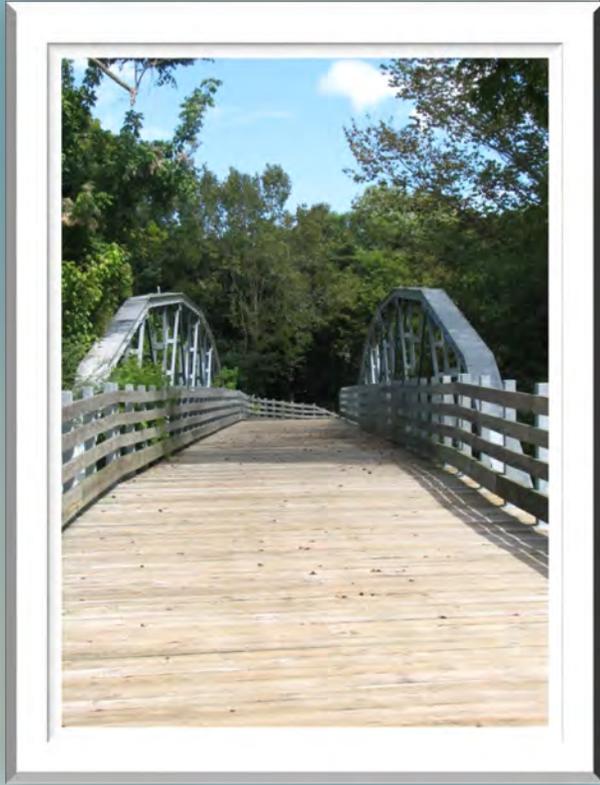


City of *Alvin* Texas



Proposed Annual Budget

October 1, 2017 thru September 30, 2018



In accordance with Sec 102.005 of the Local Government Code

This proposed budget will raise more revenue from property taxes than last year's budget by an amount of \$396,497, which is a 4.07% percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$238,325.

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MEMORANDUM

TO: The Honorable Mayor and Members of the City Council
FROM: Sereniah Breland, City Manager
DATE: July 20, 2017
SUBJECT: Proposed Fiscal Year 2017-18 (FY18) Annual Budget

Staff is pleased to submit to you for your review and consideration, the proposed budget for the fiscal year beginning October 1, 2017. Together with your guidance, staff input and our joint visionary thoughts, we have judicially reviewed the proposed budget and have prioritized items to best meet the needs of our citizens, as well as our operational objectives.

The proposed budget includes projected revenues, the allocation of operational funds necessary to provide quality services to our citizens, a true representation of debt obligation by the City, and recommended capital projects needed to maintain the needs of the City.

The City has enjoyed growth in property values and new businesses. The steady increase of sales tax receipts and hotel tax receipts are also indicative of a local economy that remains stable. While there is a calculated, optimistic view of the future, the City is cognitive of the need to remain cautious with expenditures, thus helping to safeguard sound management and fiscal responsibility for future years.

Thank you in advance for your consideration and time to be spent on reviewing the proposed budget. The remainder of this document includes a summary of the budgetary highlights for FY18.

BUDGETARY HIGHLIGHTS

GENERAL FUND

The General Fund is the chief operating fund of the government. This fund is used to account for all current financial resources not required by law or administrative action to be reported as other designated funds. The primary governmental functions occurring within this fund are parks and recreation, public safety, code enforcement, and general administrative operations, such as city management, human resource, legal, and finance. The proposed General Fund Budget for FY18 is \$16,100,774; an increase of 0.5% (\$73,695) from the FY17 amended budget and includes additional items such as land and design for a future Fire/EMS Station and a 10% increase in healthcare.

General Fund Reserve

The City has followed a policy of maintaining a reserve of not less than 25%, or 90 days of expenditures for operating funds in the event of emergencies, financial recessions, and other unforeseen circumstances. Below is a listing of the General Fund unassigned spendable fund balances for the fiscal year ending September 30, 2016, a forecasted fund balance for the fiscal year ending September 30, 2017, and the projected fund balance for the fiscal year ending September 30, 2018.

Fiscal Year-End	Actual 09/30/2016	Forecast 09/30/2017	Projected 09/30/2018
Fund Balance	\$5,557,123	\$5,095,305	\$5,095,305
% of Budgeted Expenditures	38%	32%	32%

General Fund Revenues

The General Fund receives revenues from several sources. The major sources for the General Fund are property tax and sales tax.

Property Tax Value

The largest revenue source in the General Fund is property taxes. Property appraisal values have increased in 2017. The Brazoria County Appraisal District (BCAD) 2017 preliminary appraised values in the City of Alvin is \$1,385,134,665. This represents a 13.5% increase from the prior year of \$1,220,572,299 certified value. \$30,205,568 of the 2017 preliminary taxable value is new taxable value added to the appraisal roll. Staff is estimating that after appeals by property owners, the 2017 certified taxable assessed value will be approximately \$1,314,223,149. Staff should receive the 2017 certified values from BCAD the week of July 24, 2017.

To calculate the budgeted property tax revenue, the preliminary taxable assessed value is adjusted by the incremental value allocated to the Tax Increment Reinvestment Zones. Including these adjustments, the 2017 preliminary taxable assessed value is \$1,273,863,560, an increase of 6% from the same calculation in the prior year of \$1,202,111,261.

Property Tax Rate

Based on the 2017 preliminary taxable values, staff is proposing to lower the City’s property tax rate between \$0.01 and \$0.03 per \$100 of taxable property value. A \$0.01 property tax rate change is comparable to approximately \$110,000. Over the last 5 years, the City has lowered its property tax rate three times: FY14, FY15, and FY17. The FY18 proposed property tax rate will be officially calculated after the property values have been certified.

Staff estimates that we will end FY17 with \$8,505,091 in property tax revenues. A \$0.01 reduction to the current property tax rate applied to the 2017 preliminary taxable property values would generate approximately \$8,967,094 in property tax revenues for FY18.

Sales Tax

Sales Tax revenues are another major revenue source in the General Fund. Per the City Charter, 1/3 of sales tax receipts are allocated to the General Fund for general operating purposes; with the remaining 2/3 allocated to the Sales Tax Fund to maintain streets, drainage and sidewalks. Staff anticipates to end FY17 with \$2,314,766 of sales tax revenues in the General Fund. With a 3% projected increase of sales tax, the FY18 sales tax revenue for the General Fund’s 1/3 dedication is projected to be \$2,384,209.

Industrial District

State law allows cities to establish an Industrial District within the extraterritorial jurisdiction of a City. This allows cities to attract industry and enhances the economic stability of cities. In November, 2013, the City of Alvin renewed the industrial district agreement with Denbury Onshore, LLC (Denbury). This contract extends through December 31, 2023 and consists of Denbury remitting to the City of Alvin, annual payments in lieu of property taxes on Denbury’s property. The annual payment is equal to 50% of the amount of ad valorem taxes which would otherwise be payable to the City by Denbury if such property were situated within the city limits of the City of Alvin.

Denbury’s industrial district 2017 preliminary appraised property values have increased. As a result, staff is projecting to receive \$436,198 for FY18.

Fiscal Year	Appraised Value	Annual Payment to City
2015	\$217,744,407	\$944,826
2016	\$161,327,761	\$676,447
2017	\$90,320,403	\$360,378
2018	\$110,710,159	\$436,198

GENERAL PROJECTS FUND

The General Projects Fund provides for a wide variety of capital projects including occasional large purchases. The major revenue source for this fund is “year-end transfers” from budget savings in the General Fund. At the end of each fiscal year actual General Fund revenues and expenditures are compared. If there are excess revenues a portion of the excess will be transferred to the General Projects Fund; the other portion will remain in the General Fund in an effort to increase the fund balance, if necessary.

In FY17 the following capital items were budgeted in the General Projects Fund:

- Benchmark Survey -\$28,000
- Business Incentive Program - \$25,000
- Voting Buttons - \$10,000
- Senior Center Renovations - \$230,000
- Wayfinding Signage Project (design) - \$30,000
- Entrance sign replacements - \$7,500
- LED Billboard at Public Services Facility - \$38,465
- Light Tower with Video Camera - \$20,000
- Indoor Fire Extinguisher Trainer Equipment - \$9,900
- Parkland Survey & Plat - \$52,500
- Youth Lounge for Library - \$10,000
- Pedestrian bridge crossing improvement - \$138,550
- Bleachers at Lions Park - \$18,000
- 2 bay swing set at Hugh Adams Park - \$8,500
- 8 Park benches - \$5,500
- Picnic tables - \$5,500

*We are anticipating project savings or costs from some of these projects that will roll into FY18.

The following projects are provided for your consideration to potentially fund in FY18:

- Upgrade of automated security system - \$25,000
- Land purchase for Fire/EMS building - \$250,000 (\$100,000 identified in EMS Fund)
- Design for new Fire/Ems building - \$610,000 (Design may cost more, preliminary programming has not been performed)
- Blue Trails Project - \$66,956
- Kost Detention Pond Beautification - \$43,000 (\$63,000 to be funded from Sales Tax Fund)
- Downtown Parking - \$120,000
- Business Incentive Program - \$25,000

UTILITY OPERATING FUND

The Utility Fund accounts for the water and wastewater utilities for the City of Alvin. Being an enterprise fund, it is designed to be financed and operated in a manner similar to private business.

The adopted City's Comprehensive Master Plan encourages the City to evaluate its Capital Improvement Program to ensure that utility extensions and capacity improvement projects are consistent with the defined growth area. In doing so, in February 2014, the City engaged the services of Freese and Nichols to draft a Utility Master Plan (UMP). The adopted Utility Master Plan was completed in April 2016, and identified approximately \$92 million in utility projects to be completed

over the next 20 years. These improvements are necessary to provide for future growth, replace aging infrastructure, improve efficiency, and keep the City in compliance with TCEQ regulations.

In May 2016, the City engaged Freese & Nichols to perform a water & wastewater rate study to develop a multi-year plan of rate increases that would provide sufficient revenue to implement the first five years of capital improvements identified in the Utility Master Plan. The total projected cost of projects for the first 5 years is approximately \$42 million. The projects identified for the first 5 years are needed to address the existing water & wastewater system problems and needed to serve anticipated growth within the next 5 years that the existing system does not have the capacity to currently serve. Those projects include:

54" Eastside Interceptor
Lift Station 30 expansion & Hwy 35 Bypass Gravity Main
Peak Flow Storage Basin at Wastewater Treatment Plant
Northwest/Northeast Basin Sanitary Sewer Survey
Lift Station Rehabilitation
Fairway Drive & South St. Waterline Improvements
Ground Storage Tank Replacements
Waterline Improvements

In February 2017, the City held a City Council workshop in which Freese and Nichols presented the results of the water & wastewater rate study. The study identified the need to increase water & wastewater rates to implement the projects identified in the UMP.

A City ordinance requires that water and wastewater rates be increased, at minimum based on the annual consumer price index for all urban consumers (CPI-U) for the Houston-Galveston-Brazoria area; and allows the consideration of other factors to determine if additional increase in water and wastewater rates is warranted. The CPI-U has increased by 2%; however, additional revenue is warranted to implement the projects identified in the first five-years of the UMP.

On June 15, 2017, City Council approved Ordinance 17-J, adopting a 5-year schedule of water and wastewater rates – which may be amended at any time by City Council through the adoption of a subsequent ordinance.

WATER RATES	Current	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
Base up to 2,000 Gallons						
Residential	\$11.46	\$12.95	\$15.15	\$18.18	\$19.27	\$20.43
Commercial	\$12.03	\$13.59	\$15.90	\$19.09	\$20.23	\$21.44
Per 1000 (2001 – 7000)	\$2.93	\$3.31	\$3.87	\$4.65	\$4.93	\$5.22
Per 1,000 (7,001- above)	\$4.47	\$5.05	\$5.91	\$7.09	\$7.52	\$7.97

WASTEWATER RATES	Current	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
Base up to 2,000 Gallons						
Residential	\$17.77	\$20.08	\$23.49	\$28.19	\$29.88	\$31.68
Commercial	\$18.28	\$20.66	\$24.17	\$29.00	\$30.74	\$32.59
Per 1,000 (2,001-above)	\$2.93	\$3.31	\$3.87	\$4.65	\$4.93	\$5.22

For FY18, staff is anticipating to generate \$8,263,973 in total Utility Fund revenues – a 11.7% increase from the prior year’s budget of \$7,399,064. FY18 proposed expenditures are anticipated to be \$8,263,973, which is a 10.7% increase over the FY17 budget of \$7,466,425. The revenue generated from these rate increases will be used to fund the UMP capital improvement program, the water & wastewater operations & maintenance, and the annual principal and interest on present and future bond issues. The intent is to sell \$10.4M, \$16.2M, and \$16.2M of bonds in FY18, FY19, and FY20 respectively.

UTILITY CAPITAL PROJECTS FUND

For FY18, staff is creating a Utility Projects Fund. The Utility Projects Fund will account for a wide variety of water and sewer projects. These major projects are significant in cost but less than the amount requiring a bond issue. The sources of revenue in this fund will be positive budget variances in the Utility Operating Fund.

Projects proposed to be funded in FY18 include:

- Inflow and Infiltration Program - \$100,000
- Vactor (Sewer Cleaning and Vacuum Truck) - \$300,000
- Pumps for lift stations - \$110,832
- Blower & Valves - \$33,239
- Replace Bleach Tank - \$17,575

IMPACT FEE FUND

The Texas impact fee statute defines an impact fee as “a charge or assessment imposed by a political subdivision against new development in order to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributable to the new development”. Put more simply, impact fees are a way for a city to charge developers for some of the cost that new development places on the infrastructure and resources of a city.

A city imposing impact fees must hold hearings and update the Capital Improvement Plan (CIP) and land use assumptions at least every five years. FY13 was the last time the CIP and land use

assumptions were updated. As a result, the FY18 proposed budget includes funding to update the City’s CIP and land use assumptions.

Most recently, the City funded the construction of the \$1.8M Dyche Lane Elevated Storage Tank using impact fees. In FY18, staff plans to use impact fees to fund a portion of the cost associated with the WWTP Optimization Project (Phase II).

SANITATION FUND

The Sanitation Fund is used to account for operations of the solid waste collection and disposal services for residents of the City. The City’s ordinance requires that solid waste rates be increased, at minimum, based on the annual consumer price index rate for all urban consumers (CPI-U) for the Houston Galveston-Brazoria, Texas area. The ordinance also allows the consideration of other factors to determine any additional solid waste rate changes. The solid waste rate adjustment is equal to the percentage that the CPI-U has changed over the previous 12-month period.

Sanitation Fund Revenues

Over the past few fiscal years, the City has been able to sustain a “healthy” fund balance in the Sanitation Fund as a result of the CPI-U provision for solid waste rates in the City’s ordinance. The CPI-U percentage has increased by 2% over the previous year, which would allow the city to increase solid waste rates for commercial and residential customers. However, on July 6, 2017, City Council adopted Ordinance 17-M, which waives the 2% increase for commercial and residential customers in FY18. Instead, the commercial solid waste rates will remain the same, and the residential solid waste rates will be reduced by 16%. This equates to an approximate \$2.38 decrease in the FY18 monthly residential solid waste charge.

Category	FY17 Rate	16% decrease	FY18 Rate
Residential	\$14.89	(\$2.38)	\$12.51

The FY18 proposed budget includes total Sanitation Fund revenues of \$2,627,313 – a 3.5% decrease from the FY17 adopted budget (\$2,721,882).

Sanitation Fund Expenses

The City has contracted with Waste Connections Inc. (formerly Progressive Waste Solutions) to provide sanitation services for the City of Alvin. The current contract expires September 30, 2020, and provides for a CPI-U cost adjustment and an operational cost adjustment (including fuel). The FY18 combined CPI-U, operational costs, and fuel adjustment is a 1.61% rate increase to the City for sanitation services (2.0% CPI-U + - 4.888% fuel adjustment + 4.5% operational costs.). The total FY18 proposed Sanitation Fund expenditures are projected to be \$2,536,764 – a 1.7% increase from the previous year’s adopted budget (\$2,495,129).

SALES TAX FUND

The Sales Tax Fund is used to account for 2/3 of the total sales taxes received. The City Charter has designated these funds to be used to maintain streets, drainage, and sidewalks.

Sales Tax Fund Revenues

FY18 projected sales tax collections that is dedicated to streets, drainage, and sidewalks is \$4,768,417, which reflects a 3% or \$442,100 increase from FY17 adopted budget of \$4,326,317.

Sales Tax Fund Expenditures

The following projects are included, but not limited to being funded from the Sales Tax Fund:

- FM 528 Extension Design - \$1,000,000
- 2018 Concrete Pavement and Drainage Project – \$797,000
- 2018 Sidewalk Project (Pearson, Durant, Tovrea, Willis, Gordon St, Depot Centre) - \$240,000
- Johnson Street and Sidewalk Design - \$200,000
- South Park Pavement and Drainage Project- \$800,000
- Kost Pond and Drainage Improvements - \$263,000
- Durant Detention Pond not including beautification efforts - \$315,000
- Moller Storm Phase 1 Design - \$250,000
- Briscoe Park Egress Road - \$240,000

HOTEL OCCUPANCY TAX FUND

Currently, there are 8 hotels in Alvin: Alvin Extended Stay, America's Best Value Inn, Best Western Inn, Holiday Inn Express, Knights Inn, La Quinta Inn, Scottish Inn, and Super 8. The City collects a 7% hotel occupancy tax (HOT) on hotel room rentals in the city; and the State collects an additional 6%. Use of the City's HOT funds are regulated by statute and can only be used to market Alvin as a destination for meetings, events, and/or tourism in an effort to increase hotel activity. Generally, this is accomplished via tourism and convention activities, promotion of the arts, and historical preservation and restoration projects. HOT revenues have steadily increased, for example, FY12 revenues were \$257,158 and the City forecasts to end FY17 with \$342,236 in HOT revenues. Staff is projecting FY18 HOT revenues to be \$333,100; a 1.6% increase over the FY17 budget.

Historically based Public Art Program

In FY18, staff is proposing to allocate funds for a Public Art Goose Project. In 1879, Alvin Morgan built the first house in Alvin, and he was known for having a pet goose. In an effort to distinguish the City of Alvin from other cities, staff proposes to capitalize on Alvin Morgan's pet goose by funding a public arts history based educational program; whereby 4' or 6' 2D geese statues will be placed around the downtown area (i.e. Stanton's, the ugly corner, the Depot, the pedestrian bridge in National Oak Park, the library, City Hall, and the Alvin Museum). Each goose would have a plaque with it (with a

little bit of history or comments) that would direct citizens and/or tourist to walk to the next goose, allowing for individuals to tour the downtown area.

Museum Expansion

The FY18 proposed budget includes \$130,000 to expand the museum to create additional exhibit space.

Major Events

On July 6, 2017, City Council adopted Resolution 17-R-17, creating a HOT Fund Committee for the purposes of reviewing applications from organizations or groups applying for HOT funds; and making initial funding recommendations to the City Council. For FY18, staff proposes to budget \$54,000 for major events.

COMPENSATION & STAFFING

Maintaining a competitive compensation program is a major component to retain and attract qualified employees. This budget takes a large stride at restoring the competitiveness of our compensation plan allowing to nurture longevity, continue excellent retention rates, and aim for more successful recruitment. Employees, not covered under the Collective Bargaining Agreement (CBA), currently receive an annual tenure increase, also known as a step. Those employees are proposed to receive an additional 2% increase in an effort to offset the rise in dependent insurance coverage cost and is in line with the most recent CPU Index for our region.

In addition, the proposed budget includes funding to start a recruitment incentive program, whereby current employees will be “rewarded” for referring/recruiting “new hires” who successfully complete their probationary period in accordance to the City’s personnel policy

For FY18, all employees covered by the CBA will receive their rate adjustments in accordance to the provision of their contractual agreement. For example, a patrol officer that was employed in FY16 will receive a 26% base salary increase over the term of the CBA.

GROUP INSURANCE

The City provides health, dental and vision benefits for full-time employees. Employees choosing dependent coverage reimburse the City for premiums through payroll deductions. Currently the City pays 100% of the cost of health, dental, and vision for full time employees and 50% of the cost of health, dental, and vision for qualified dependents.

The City’s Health Plan consultant has informed staff that there has been a slight increase in health claims during previous fiscal years. As a result, staff expects a 10% increase in health rates; and no increase in dental and vision rates for FY18. This increase has been factored into the proposed FY18 budget.

A loss ratio is the ratio of what an insurance company pays in benefits (claims) and associated expenses to what is collected in premiums, expressed as a percentage. The claim utilization loss ratio should be 85% or lower for appropriate contribution offset, due to administrative and reinsurance costs averaging 15%. The loss ratio for the City of Alvin is 72.43% for the current plan year. This is a testament to the City's emphasis on health awareness via the employee health fair, monthly biometric screening program, and other health-awareness information provided to employees. Keeping the City's loss ratio below 85% keeps the City insurance rates from escalating exponentially.

TEXAS MUNICIPAL RETIREMENT SYSTEM (TMRS)

The City participates in the Texas Municipal Retirement System (TMRS). TMRS is a statewide retirement system established in 1947 that provides retirement, disability, and death benefits for employees of participating cities. TMRS calculates the City's contribution rate based on an actuarial formula that takes into consideration the City's pension assets and liabilities. The City's contribution rate for 2018 will be 17.79% of gross salary. This is a 0.9% decrease from the City's 2017 contribution rate of 17.96%.

VEHICLE REPLACEMENT FUND

The purpose of this fund is to provide for the replacement of vehicles as necessary based upon mileage, age, and/or maintenance costs. Each department transfers a scheduled amount on an annual basis. To ensure future needs are met, all departments will transfer 100% of the scheduled contribution amount in FY18. The \$291,500 proposed budget contains the replacement of 9 vehicles in FY18, down from 24 replaced in FY17.

Department	Number of Vehicles to be Replaced
Police	4
Streets	1
Engineering	2
Parks	2

In conclusion, to all of our Council Members, thank you for your guidance; and staff looks forward to offering all the support you need to help you with your duties and responsibilities.

Sincerely,



Sereniah Breland
City Manager

CITY OF ALVIN
FY18 COMPREHENSIVE BUDGET CALENDAR

February 2	Thursday	6:00 pm Council Workshop (Water and Wastewater Rates)
February 9	Thursday	6:00 pm Council Workshop (Comp Plan, CIP, FY16 Surplus, Sidewalks)
March 2	Thursday	6:00 pm Council Workshop (Recap)
April 3	Monday	Departmental Kick-off meeting for FY18 Budget
April 24	Monday	Deadline for department-requests to be submitted to the Finance Department (including recommended fee changes)
May 1 – May 15		City Manager, Assistant City Manager and Controller meet with Department Heads
May 15	Monday	2017 preliminary values received from Appraisal District
May 25	Thursday	City Manager, Assistant City Manager & Controller complete all FY17 revenue forecast and FY18 revenue budget for major funds
June 1 – June 25		City Manager and Assistant City Manager balance the budget.
July 20	Thursday	City Manager presents proposed budget to City Council Set date and time for public hearing on the proposed budget
July 24	Monday	2017 certified values received from Appraisal District
August 3	Thursday	<u>Special meeting</u> <ul style="list-style-type: none"> • 6:00 pm budget workshop with city council <u>Regular Council Meeting</u> - If vote to exceed the effective tax rate, set date and time for two public hearings on tax rate: August 17 and September 7
August 7	Monday	Publish notice of public hearing on budget in newspaper.
August 8	Tuesday	<u>Special Meeting</u> <ul style="list-style-type: none"> • 6:00 pm budget Workshop with city council
August 10	Thursday	Publish notice of public hearings on tax increase
August 12	Saturday	Publish notice of proposed budget hearing
August 17	Thursday	<u>Special Meeting (if necessary)</u> <ul style="list-style-type: none"> • 6 pm budget workshop with city council <u>Regular Council Meeting</u> <ul style="list-style-type: none"> • Public hearing on budget & 1st hearing on tax rate
September 4	Monday	72-hour notice for 2 nd public hearing on tax rate
September 7	Thursday	2 nd public hearing on tax rate Schedule and announce meeting to adopt tax rate
September 18	Monday	72-hour notice for meeting to adopt the tax rate
September 21	Thursday	FY18 Fees adopted (latest date) Council Adopts Budget & Tax Rate



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

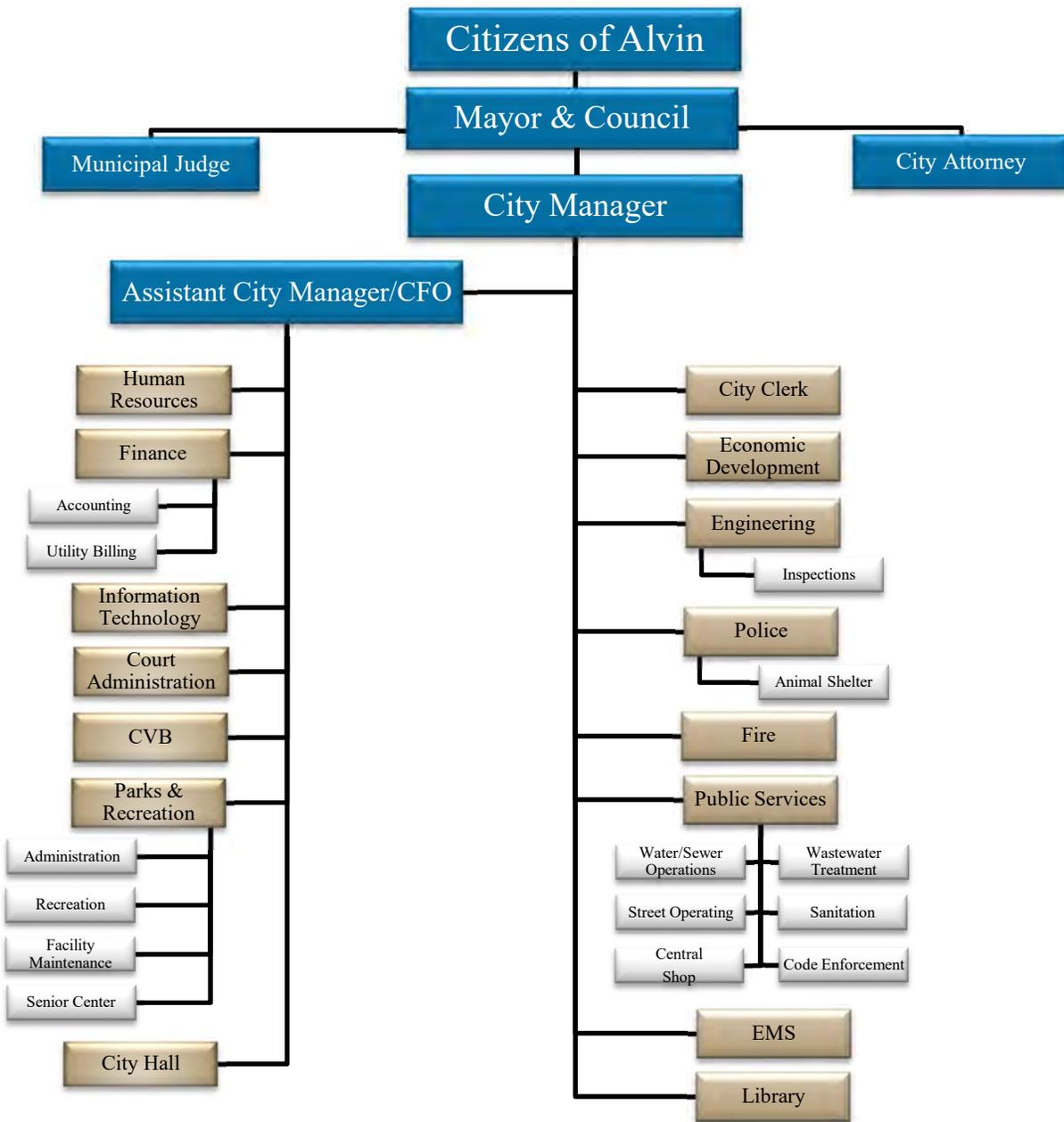
**City of Alvin
Texas**

For the Fiscal Year Beginning

October 1, 2016

Jeffrey R. Egan

Executive Director

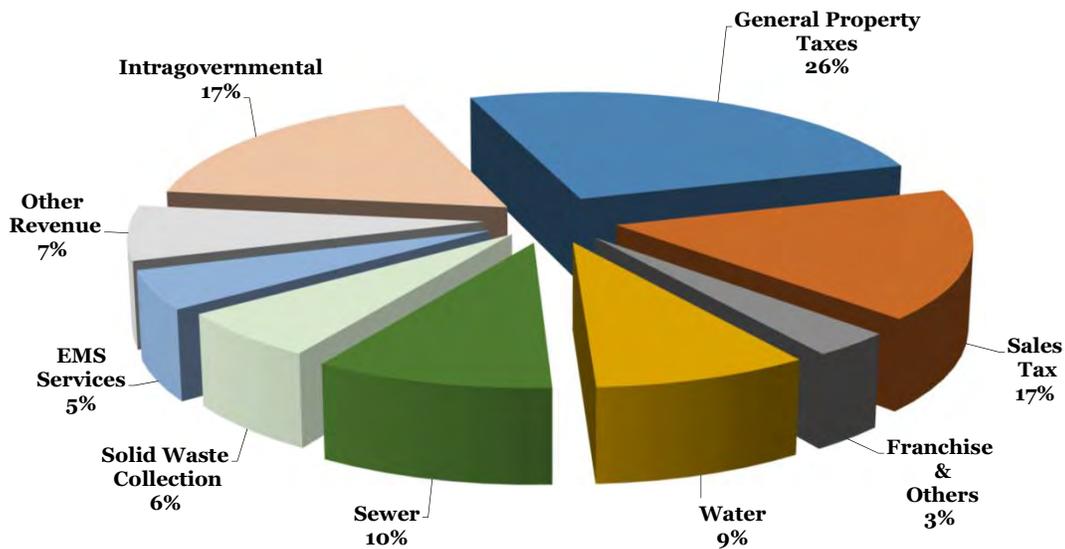


Budget Summary Section

Summary of Revenues By Source

Description	General Fund	Special Revenue Funds	Sales Tax Fund	GO Bond Debt Fund	Other Revenue	Utility Fund	Sanitation Fund	E.M.S. Fund	Internal Service Fund	Total
General Property Taxes	9,714,319			887,736	371,164					10,973,219
Sales Taxes	2,384,209		4,768,417							7,152,626
Franchise & Others	1,330,000	55,000								1,385,000
Water						3,687,696				3,687,696
Sewer						4,080,002				4,080,002
Solid Waste Collection							2,615,313			2,615,313
EMS Services								2,132,300		2,132,300
Intragovernmental	1,163,933				840,400	3,498,816			1,844,662	7,347,811
Other Revenue:										
Hotel Occupany Tax		320,000								320,000
Fines & Forfeitures	542,562	57,000								599,562
Permits & Licenses	453,250									453,250
Investment Earnings	25,000	7,275	20,000		50	38,200	12,000	5,000		107,525
Other Incomes	593,528	118,200			68,550	731,800	0	7,000		1,519,078
Total Revenues	16,206,801	557,475	4,788,417	887,736	1,280,164	12,036,514	2,627,313	2,144,300	1,844,662	42,373,382

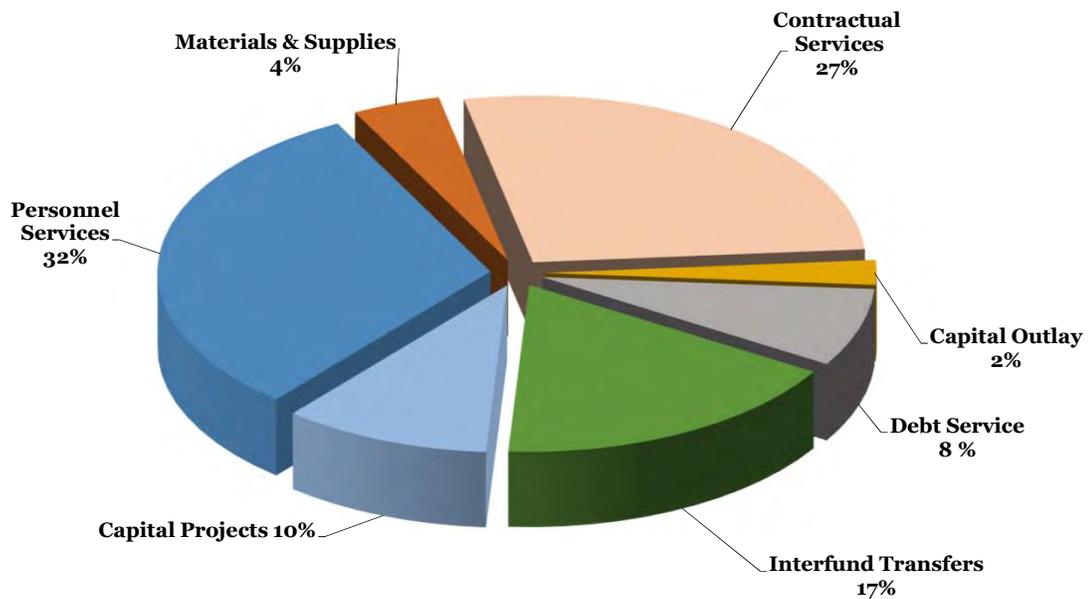
FY 2017-2018 Revenues by Source Operating Funds



Summary of Expenditures By Classification

Classification	General Fund	Special Revenue Fund	Sales Tax Fund	GO Bond Debt Fund	Other	Utility Fund	Sanitation Fund	EMS Fund	Internal Service Fund	Total
Personnel Services	9,444,512	121,870	1,064,467			1,561,649		1,275,030	343,649	13,811,177
Materials & Supplies	575,416	29,900	310,500		12,500	565,500	-	203,000	190,138	1,886,954
Contractual Services	4,409,030	190,177	1,135,969		393,556	2,345,450	2,302,650	328,577	857,374	11,962,783
Capital Outlay		205,000				575,646		135,000	139,200	1,054,846
Debt Service		43,684		886,736		2,397,731	8,719	10,063		3,346,933
Interfund Transfers	1,777,843	11,343	802,195		35,505	4,407,374	225,395	350,732	20,926	7,631,313
Capital Projects			4,461,000							4,461,000
Total Expenditures	16,206,801	601,974	7,774,131	886,736	441,561	11,853,351	2,536,764	2,302,402	1,551,287	44,155,006

Expenditures By Classification FY 2017-2018



PROPERTY TAXES

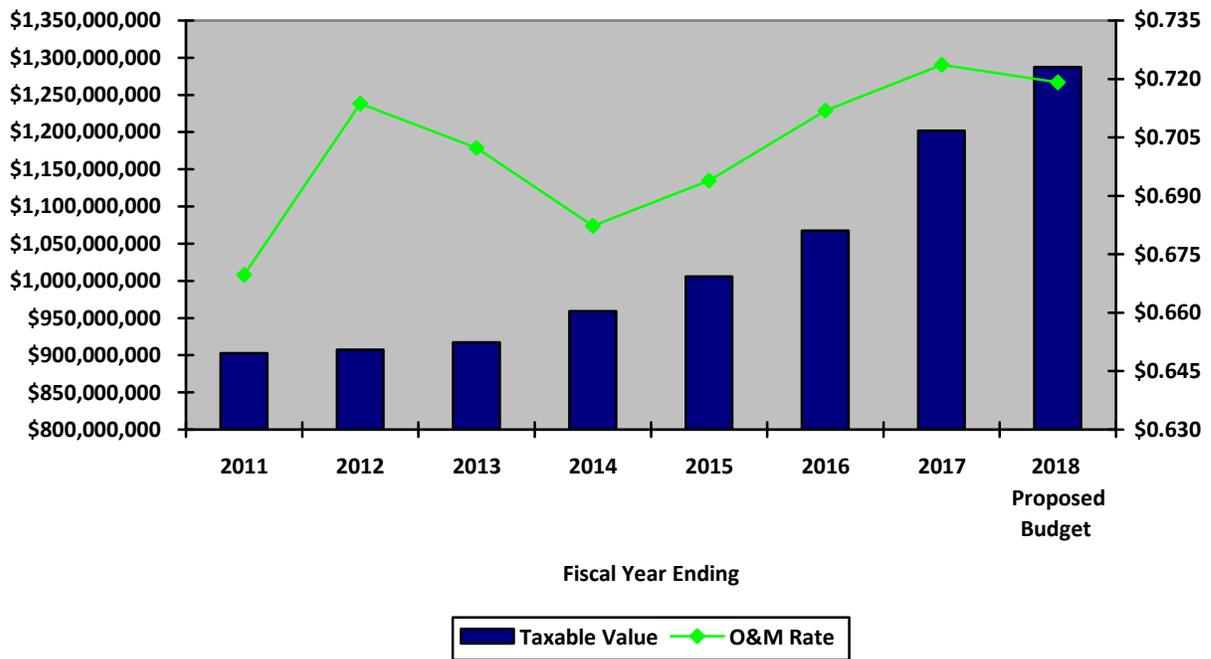
2017-18 General Fund Budget: \$9,073,121

2017-18 Debt Service Fund Budget: \$887,736

Property taxes (ad valorem) attach as an enforceable lien on property as of each January 1st. The city's property tax is levied each October 1st on the assessed value listed as of January 1st for all real and business personal property located in the City. Assessed values are established by the Central Appraisal District of Brazoria County at 100% of the estimated market value and certified by the Appraisal Review Board. Pursuant to state law, individual residential values cannot increase more than 10% annually. The FY 2017-18 (2017 Tax Year) net taxable value from the Brazoria County Appraisal District (including TIRZ incremental adjustment) is \$1,287,439,433. This is a 4.07% increase from the prior year's original certified net taxable value.

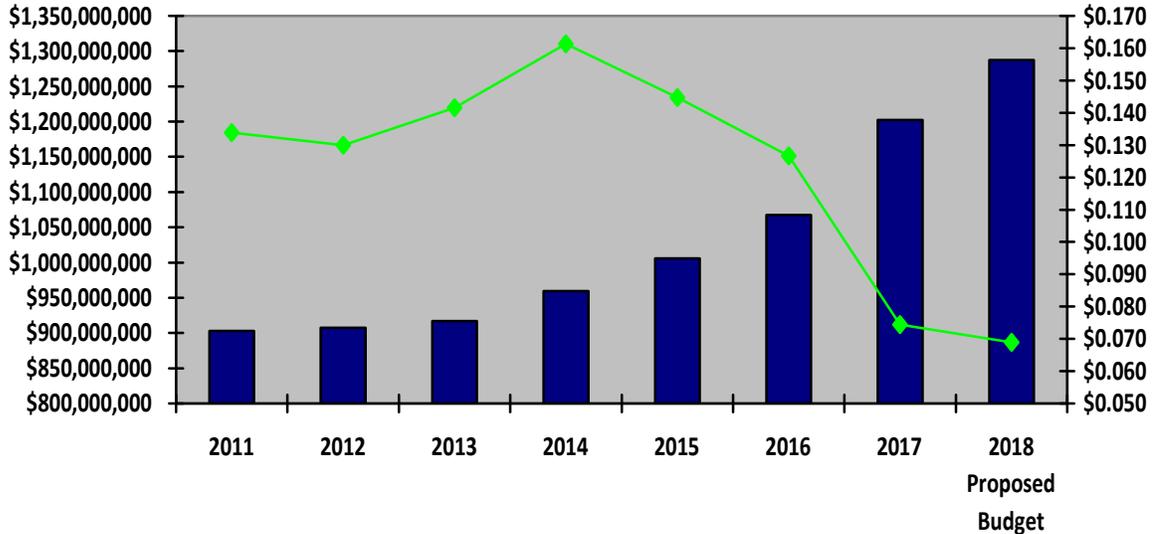
The City sets a tax rate on the basis of cents per \$100 of valuation. The tax rate is comprised of two components – the operations and maintenance (O&M) rate and the debt service rate. The operations and maintenance (O&M) rate provides for operating and maintaining general government functions. This portion of the tax rate is recorded as revenue in the General Operating Fund.

O&M Rate vs. Taxable Value



The other component is the debt service rate. Revenue generated by the debt service rate is recorded in the Debt Service Fund. The debt rate is based on generating revenues sufficient to pay the principal and interest due on tax supported debt.

DebtRate vs. Taxable Value



Although there is no statutory debt limit for small municipalities, truth-in-taxation criterion does specify a maximum tax rate that a city may assess. Debt service requirements must be met first, followed by operation and maintenance. The property tax rate to meet these needs cannot exceed \$2.50 per \$100 of assessed valuation.

AD VALOREM TAX REVENUES

Fiscal Year	2011	2012	2013	2014	2015	2016	2017 Est.	2018 Proposed Budget
General Fund	\$6,049,268	\$6,497,476	\$6,455,138	\$6,545,852	\$6,884,898	\$7,347,846	\$8,501,091	9,073,121
Debt Service Fund	\$1,206,868	\$1,183,726	\$1,296,666	\$1,538,565	\$1,437,391	\$1,312,081	\$876,406	887,736
Total	\$7,256,136	\$7,681,202	\$7,751,804	\$8,084,417	\$8,322,289	\$8,659,927	\$9,377,497	\$9,960,857

SALES TAX REVENUE

2017-18 General Fund Budget: \$2,384,209

2017-18 Sales Tax Fund Budget: \$4,768,417

The sales tax rate in the City of Alvin is 8.25% of taxable goods or services sold or delivered within the boundaries of the City. The tax is collected by businesses making the sale and is remitted to the State Comptroller of Public Accounts. Of the 8.25% tax rate, the State of Texas retains 6.25% and distributes 1.5% to the City of Alvin and .5% to Brazoria County.

1.00% is allocated to the Sales Tax Fund for all equipment and materials used to construct and maintain streets, drainage and sidewalks; employee, consultant and contractor cost incurred to construct and maintain City streets and drainage; facilities, storage, office costs, and improvements used by Street and Drainage personnel; and any administrative costs to manage and support the Street and Drainage operation. On April 18, 1968, the city council approved amending the City’s charter to use local sales and use tax revenue only for street-related improvements.

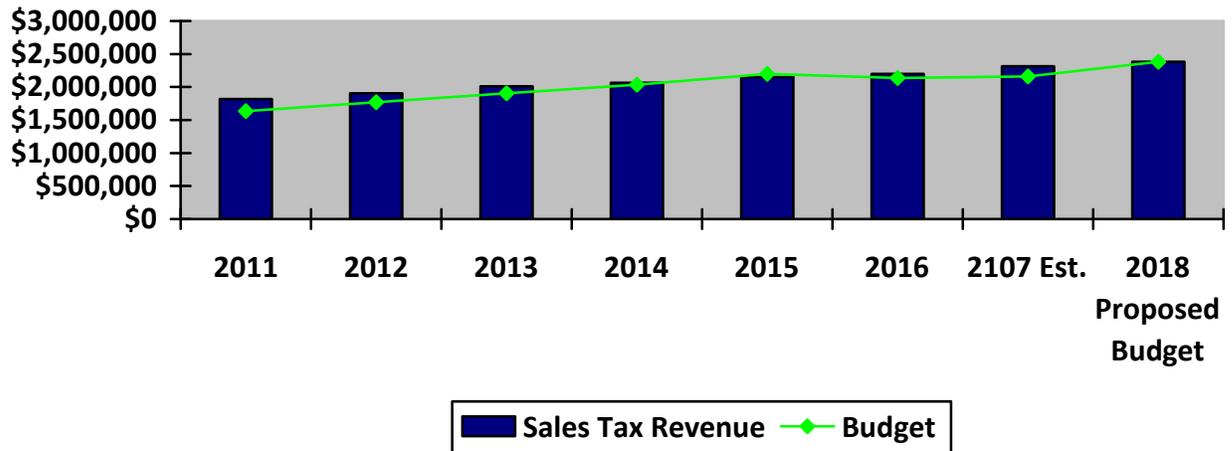
0.50% is allocated to the General Fund and used for the City’s general operating purposes. Voters approved adding this additional ½ cent to the sales tax in 1992 to reduce property taxes.

0.50% is imposed by Brazoria County.

6.25% is retained by the State Comptroller of Public Accounts.

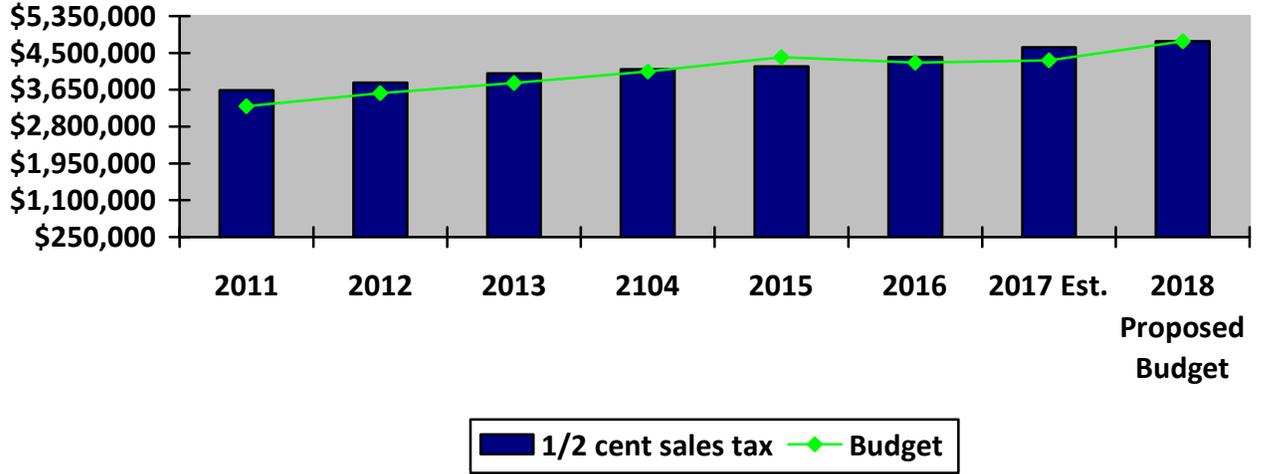
8.25% Total Sales Tax Rate

General Fund Sales Tax (1/2 cent)



Major Revenue Sources | 2017-18

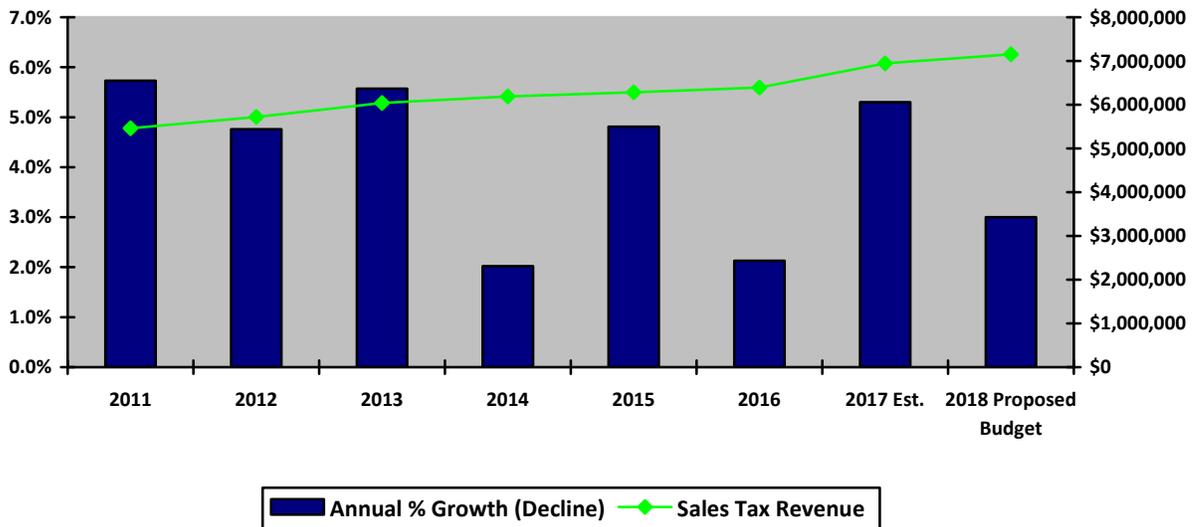
Sales Tax Fund (1 cent)



SALES TAX REVENUE

Fiscal Year	2011	2012	2013	2014	2015	2016	2017 Est.	2018 Proposed Budget
General Fund	\$1,820,594	\$1,907,215	\$2,013,524	\$2,063,104	\$2,094,941	\$2,131,266	\$2,314,766	\$2,384,209
Sales Tax Fund	\$3,640,101	\$3,813,290	\$4,025,834	\$4,124,977	\$4,189,882	\$4,262,533	\$4,629,531	\$4,768,417
Total	\$5,460,695	\$5,720,505	\$6,039,358	\$6,188,081	\$6,284,823	\$6,393,799	\$6,944,297	\$7,152,626

Total Sales Tax Revenue Trend

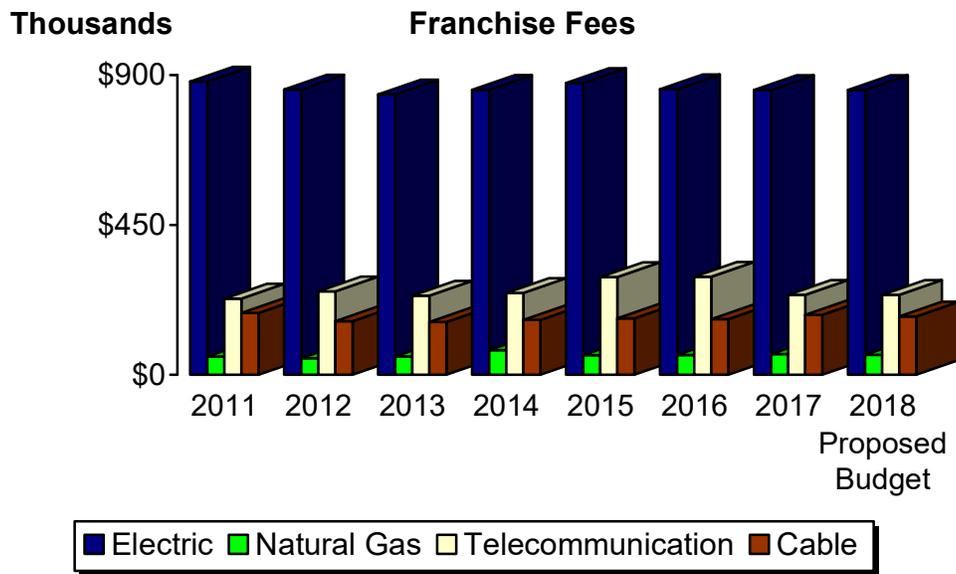


FRANCHISE FEES

2017-18 General Fund Budget: \$1,330,000

The City of Alvin maintains franchise agreements with utilities that use the City’s right-of-ways (ROW) to conduct their business. The agreements contain a franchise fee clause, which requires the utilities to compensate the City for use of ROW. Generally, the fees are based upon a percentage of a utility’s gross receipts or a per-unit of usage charge (generated by customers located within the City’s corporate limits that range from 2% - 5%). These revenues are accounted for in the General Operating Fund.

- Electric Franchise fees are charged for use of city streets and (ROW’s). These fees are received monthly and are based on kilowatt hours delivered within Alvin’s city limits.
- Gas Franchise fees are charged for use of city streets and ROW’s. This fee is based on a percentage of gross revenue.
- Telecommunication Franchise fees are received from Certificated Telecommunications Providers based on the number of lines within the municipality and the rate for each category of line calculated monthly. Fee-per-access line is regulated by the Public Utility Commission.
- Cable Television Franchise fees are paid to the City for use of city streets and ROWs. Payments are made quarterly and are based on a percentage (5%) of the cable operator’s gross receipts. [1% of the cable operator’s gross receipts for cable television are restricted by law for capital cost related to public, educational and governmental (PEG) programming. These revenues are accounted for in the PEG Special Revenue Fund.]



The City’s franchise fees are estimated to total \$1,330,000 in fiscal year 2017-18, which is 1.5% reduction from FY17 budget. Projections are based on trend analysis.

OPERATING TRANSFERS

2017-18 General Fund Budget: \$1,163,933

The City’s water, wastewater, sanitation, emergency management, and street/drainage operations annually reimburse the General Fund for administrative services provided during the year. These include general administration, computer services, personnel services, purchasing services, engineering services, and the like. These transfers insure that the funds receiving the services are self-supporting and self-sufficient. For FY18 proposed budget, this transfer equates to \$1,163,933.

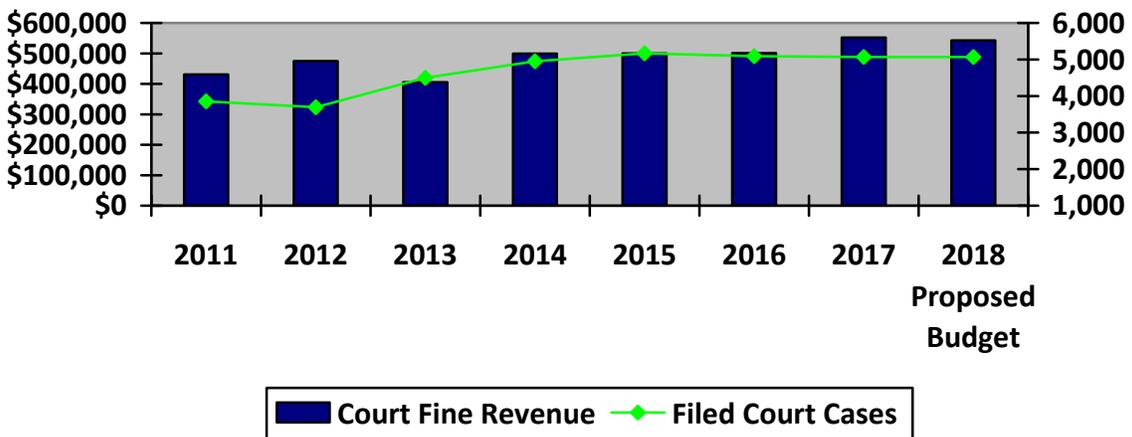
Fund	Total
Utility	\$656,707
EMS	\$160,443
Sanitation	\$134,120
Cemetery	\$33,812
Sales Tax	\$167,701
HOT Fund	\$11,150

COURT FINES & FEES

2017-18 General Fund Budget: \$542,562

Court fine revenues fluctuate in relation to the number of citations issued and the amount of court fines collected. These fines are primarily derived from violations of local ordinances and traffic offenses. Collections vary from year to year due to some fines and forfeitures being settled by jail time or performing community service. Estimated collections for FY18 are \$542,562.

Court Fine Revenue vs Filed Court Cases

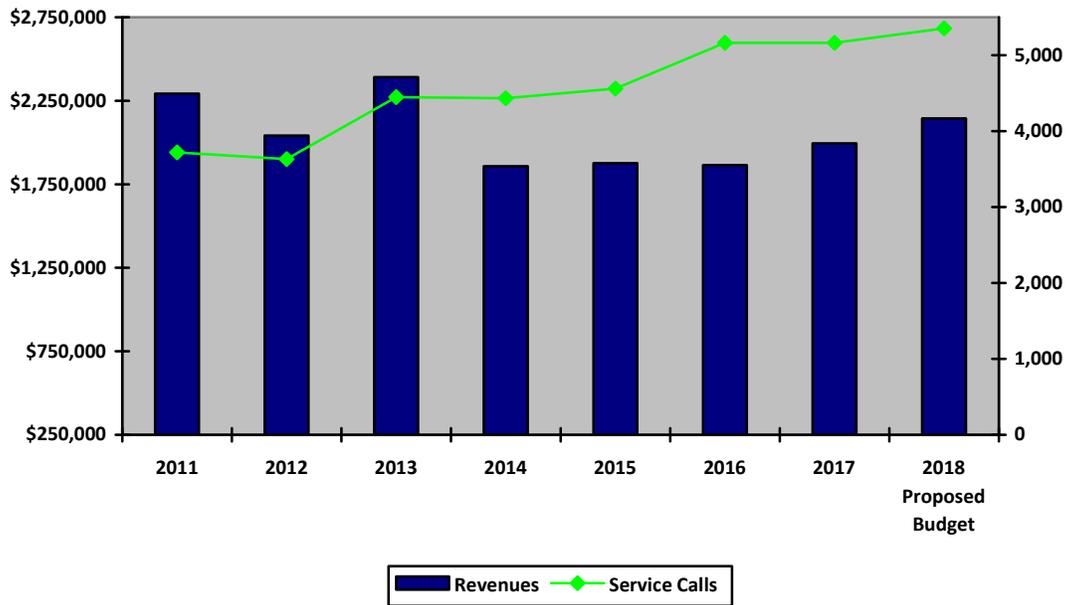


EMERGENCY MEDICAL SERVICES

2017-18 Emergency Medical Services Fund Revenues: \$2,144,300

With the creation of the County Emergency Service District in 2005, the City is now receiving financial support for EMS services rendered outside of the City. As a result, of the creation of the County Emergency Service District, Hillcrest Village also elected to contract with the City of Alvin for EMS services.

Revenues vs. Service Calls

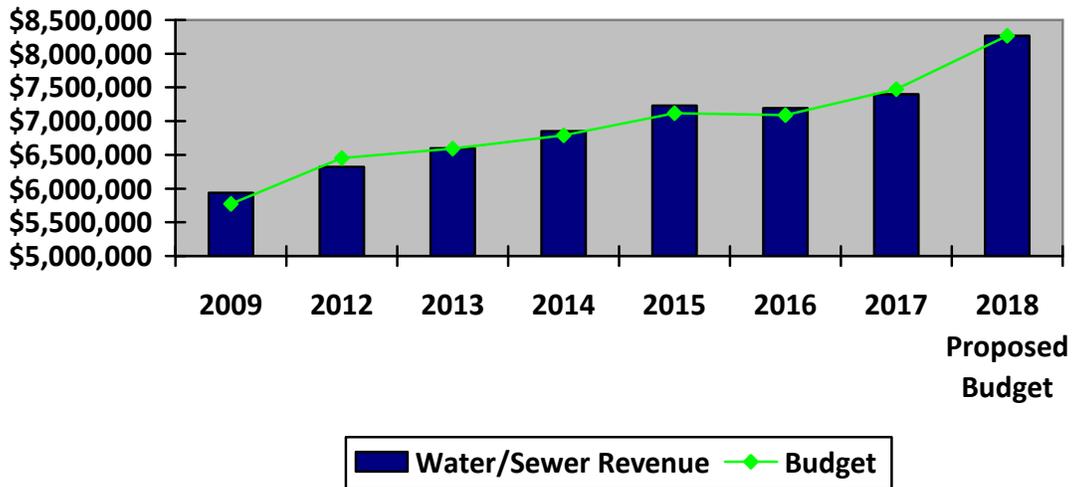


WATER & WASTEWATER REVENUES

2017-18 Utility Fund Budget: \$8,263,973

The Utility Fund accounts for the water and wastewater utilities for the City of Alvin. Revenues for this fund are derived primarily from user charges (charges for service) in addition to license & permit fees. The proposed revenues for FY18 reflect an increase of 11.7% from prior year's budget due to the rate increase adopted by city council to fund projects identified in the Utility Master Plan.

Water & Wastewater Revenue vs. Budget

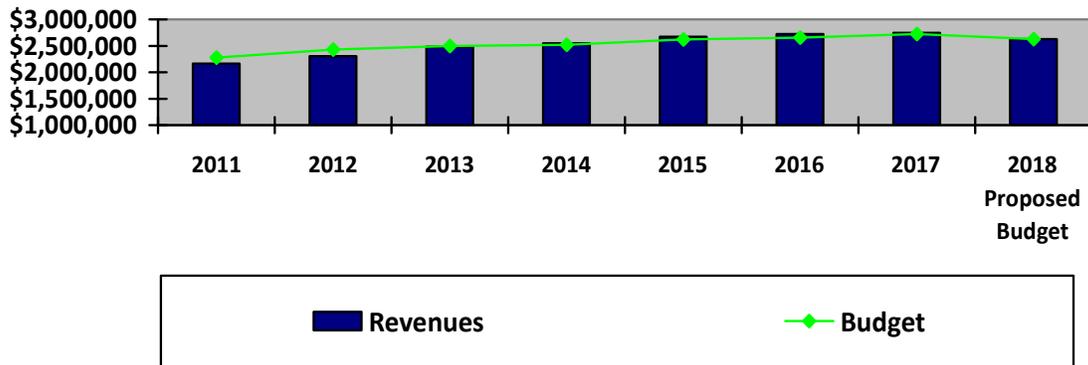


SANITATION REVENUES

2017-18 Sanitation Fund Revenue Budget: \$2,627,313

The Sanitation Fund accounts for the collection of solid waste for the City of Alvin. Revenues for this fund are derived primarily from user charges (charges for service). The anticipated sanitation revenues for FY18 reflect a decrease of 3.5% from prior year's budget.

Sanitation Revenue vs. Budget



General Fund Section

**GENERAL FUND
BUDGET SUMMARY**

Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Beginning (unassigned) Fund Balance	\$ 5,152,090	\$ 5,557,123	\$ 5,557,123	\$ 5,095,305
Revenues				
General Property Taxes	8,362,421	9,120,528	9,070,469	9,714,319
Sales Taxes	2,200,742	2,163,159	2,314,766	2,384,209
State Mixed Drink Tax	50,108	35,000	45,000	45,000
Franchise Taxes	1,390,132	1,349,700	1,337,300	1,330,000
License & Permits	474,248	453,833	464,461	453,250
Grants	160,728	0	0	0
Charges for Services	449,882	433,600	425,600	423,600
Fines & Forfeitures	494,358	507,000	551,750	542,562
Investment Earnings	26,691	20,000	28,000	25,000
Rental Income	13,590	13,600	13,200	12,000
Intergovernmental	1,132,795	1,154,381	1,154,381	1,163,933
Sale of Assets	15,116	0	4,241	0
Other Income	87,955	97,981	114,050	112,928
Total Revenues	14,858,767	15,348,782	15,523,218	16,206,801
Total Revenue & Resources	20,010,857	20,905,905	21,080,342	21,302,106
Expenditures				
Mayor and Council	50,647	61,741	64,271	53,441
City Secretary	239,684	273,450	267,957	274,893
City Attorney	466,101	472,195	604,589	366,135
City Manager	299,462	297,417	294,573	308,693
Human Resources	145,711	176,946	162,994	192,865
EDC	204,104	215,636	202,322	218,231
Finance (Accounting, M. Court, City Hall)	750,552	809,601	774,014	817,416
Police (Animal Shelter)	6,874,146	7,305,475	7,157,679	7,265,963
Code Enforcement	117,936	75,330	50,281	76,598
Fire	889,560	979,260	932,300	963,569
Emergency Management	0	70,727	70,016	72,946
Engineering (Inspections)	599,162	782,995	767,930	787,650
Parks & Recreation (Sr Center, Museum)	1,608,703	1,620,305	1,597,810	1,679,676
Library	112,446	115,805	112,369	115,369
Other Requirements	2,095,521	2,770,197	2,925,933	3,013,358
Total Expenditures	14,453,734	16,027,079	15,985,037	16,206,801
Revenue Over/(Under) Expenditures	405,033	(678,297)	(461,818)	0
Ending (unassigned) Fund Balance	\$ 5,557,123	\$ 4,878,825	\$ 5,095,305	\$ 5,095,305

**111 - GENERAL FUND
Revenue Detail**

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
General Property Tax					
111-400005	Current Tax Collections	7,465,588	8,524,645	8,501,091	9,073,121
111-400010	Delinquent Taxes	137,469	167,205	135,000	135,000
111-400015	Occupation Taxes on Fees	2,385	3,300	3,000	5,000
111-400020	Payment in Lieu of Taxes	676,447	360,378	360,378	436,198
111-400025	Penalty & Interest	76,241	60,000	65,800	60,000
111-400030	Rendition Penalty	4,292	5,000	5,200	5,000
	Total General Property Tax	8,362,421	9,120,528	9,070,469	9,714,319
Sales Tax					
111-400100	Sales Tax Revenue	2,200,742	2,163,159	2,314,766	2,384,209
	Total Sales Tax	2,200,742	2,163,159	2,314,766	2,384,209
State Mixed Drink Tax					
111-400200	State Mixed Drink Tax	50,108	35,000	45,000	45,000
	Total State Mixed Drink Tax	50,108	35,000	45,000	45,000
Franchise Taxes					
111-400300	Gas	51,224	60,000	62,300	60,000
111-400310	Electric	882,038	855,000	855,000	855,000
111-400320	Telephone	189,850	200,000	160,000	160,000
111-400330	Telephone Lines Right-of-Way	86,057	69,700	80,000	80,000
111-400340	Cable TV	180,963	165,000	180,000	175,000
	Total Franchise Fees	1,390,132	1,349,700	1,337,300	1,330,000
License & Permits					
111-400400	Building Permits	123,744	116,033	120,000	120,000
111-400420	Demolition	900	300	300	300
111-400430	Electrical Permits	58,062	55,000	55,000	55,000
111-400440	Plumbing Permits	44,687	50,000	50,000	50,000
111-400450	Moving Permits	100	100	100	0
111-400460	Taxi Permits	780	500	500	500
111-400470	Beer Permits	2,265	2,500	2,500	2,500
111-400480	Mechanical Permits	32,887	31,000	31,000	31,000
111-400490	Mobile Home Park License Fee	33,755	35,000	35,906	35,000
111-400500	Placement Permit Fee	1,650	2,400	1,200	1,200
111-400510	Restaurant Permits	34,768	30,000	30,000	30,000
111-400515	Mixed Beverages Restaurant Permit	780	0	0	0
111-400520	Pool Tables	300	500	300	300
111-400525	Special Permits	2,300	1,500	2,000	2,000
111-400527	Oil & Gas Wells & Pipeline Fees	3,000	3,000	3,000	3,000
111-400530	Wrecker Permits	2,000	1,900	1,900	1,900
111-400540	Bowling Permits	100	100	100	100
111-400560	Irrigation Permit Fees	1,810	1,000	1,000	1,000
111-400570	Re-Inspection Fees	750	1,000	750	750
111-400580	Plan Checking Fee	47,433	50,000	60,000	60,000
111-400590	Subdivision Plat Fees	5,241	4,000	6,700	5,000
111-400600	Plan Deposit Fee	1,427	3,500	105	0
111-400610	Engineering Fees- Surveying	18,781	12,000	18,900	12,500
111-400620	Amusement Store License	12,514	12,000	12,000	12,000
111-400630	Amusement Center License	0	2,500	2,000	2,000
111-400640	Other Animal Pound Fees	28,688	22,000	20,000	20,000
111-400650	Animal Permits & Licenses	6,435	5,000	4,000	3,000
111-400660	Fire Marshal Fees	8,532	10,500	5,000	4,000
111-400670	Banner Permit Fee	560	500	200	200
	Total Licenses & Permits	474,248	453,833	464,461	453,250
Grants					
111-401000	Grant Proceeds TX Forest Service	6,567	0	0	0
111-401010	Grant Proceeds	154,161	0	0	0
	Total Grants	160,728	0	0	0

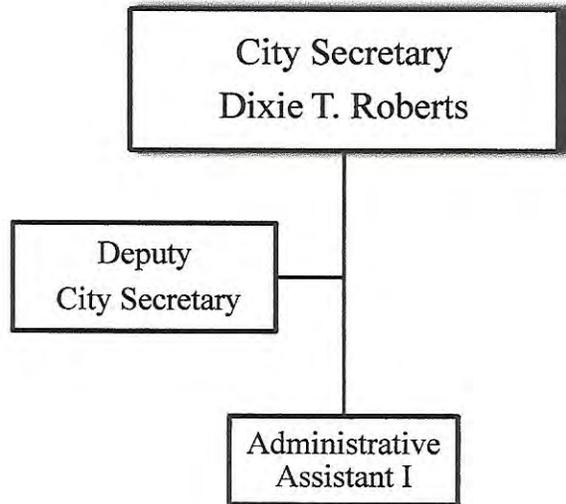
**111 - GENERAL FUND
Revenue Detail**

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Charges for Services					
111-402010	Emergency Service District Fee	271,000	268,000	268,000	268,000
111-402020	Hillcrest EMS/Fire Service	24,300	27,600	27,600	27,600
111-402025	Manvel Interlocal Agreement	25,000	25,000	25,000	25,000
111-402030	Parks & Recreation Program	36,140	38,000	41,000	35,000
111-402040	Swimming Pool	45,525	43,000	44,000	43,000
111-402050	Sports Agreement Revenue	46,346	32,000	20,000	25,000
111-402060	Credit Card Service Fee	1,572	0	0	0
	Total Charges for Services	449,882	433,600	425,600	423,600
Fines & Forfeits					
111-403000	Fines & Forfeitures	487,865	500,000	545,000	535,812
111-403010	Child Safety Fines	725	1,000	750	750
111-403020	Traffic Control Fines	5,767	6,000	6,000	6,000
	Total Fines & Forfeitures	494,358	507,000	551,750	542,562
Investing Earnings					
111-404000	Interest Income	26,691	20,000	28,000	25,000
	Total Interest Income	26,691	20,000	28,000	25,000
Rental Income					
111-405000	Rental Income- City Property	3,060	2,000	3,200	2,000
111-405010	Rental- Senior Citizen's Center	10,530	11,600	10,000	10,000
	Total Rental Income	13,590	13,600	13,200	12,000
Intragovernmental					
111-406010	Utility Fund - Admin Charges	647,474	679,427	679,427	656,707
111-406020	Sanitation Fund - Admin Charges	133,266	126,656	126,656	134,120
111-406030	EMS Fund - Admin Charges	147,163	155,102	155,102	160,443
111-406060	Cemetery Fund - Admin Charges	31,077	33,107	33,107	33,812
111-406065	Sales Tax Fund- Admin Charges	173,802	160,089	160,089	167,701
111-406121	Transfer from HOT fund	0	0	0	11,150
111-406317	Transfer from Fund 317 (Tan Notes)	13	0	0	0
	Total Intragovernmental	1,132,795	1,154,381	1,154,381	1,163,933
Sale of Assets					
111-407000	Sale of Assets	10,588	0	0	0
111-407010	Sale of Surplus Property	4,529	0	4,241	0
	Total Sale of Assets	15,116	0	4,241	0
Other Income					
111-409000	Insurance Claim Recovery	1,000	0	0	0
111-409020	Fees Copies/JP & Police	716	0	5,000	0
111-409030	Inmate Phone Revenue	48	0	0	0
111-409040	Sales of Code Copies	42	150	150	0
111-409060	Mowing Account	8,090	3,000	6,000	3,000
111-409070	Mowing Liens	4,178	2,000	3,000	1,500
111-409075	Miscellaneous Income	13,786	5,000	13,000	5,000
111-409100	Miscellaneous Reimbursements	71	2,431	1,500	0
111-409120	TIRZ 2 Reimbursement	60,024	85,400	85,400	103,428
	Total Other Income	87,955	97,981	114,050	112,928
	General Fund	\$ 14,858,767	\$ 15,348,782	\$ 15,523,218	\$ 16,206,801

111 - General Fund/Mayor & City Council

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Personnel					
1001-00-1010	Monthly Stipend	30,300	30,000	30,000	30,000
1001-00-1011	FICA	2,364	2,341	2,341	2,341
1001-00-1018	Auto Allowance	600	600	600	600
	Total Personnel	33,264	32,941	32,941	32,941
Supplies					
1001-00-2100	Office Supplies	863	2,000	1,200	1,000
1001-00-2125	General Supplies	2,329	2,000	2,000	1,800
	Total Supplies	3,192	4,000	3,200	2,800
Contractual Services					
1001-00-3100	Contract Services	10,459	9,500	9,500	9,500
1001-00-3170	Professional Development	1,567	13,000	15,965	8,100
1001-00-3190	Communications	2,152	2,200	2,565	0
1001-00-3210	Postage & Freight	13	100	100	100
	Total Services	14,191	24,800	28,130	17,700
	City Council	\$ 50,647	\$ 61,741	\$ 64,271	\$ 53,441

City Secretary
Organizational Chart



Department Head

Full-time position

Full-time position –
Funding Split

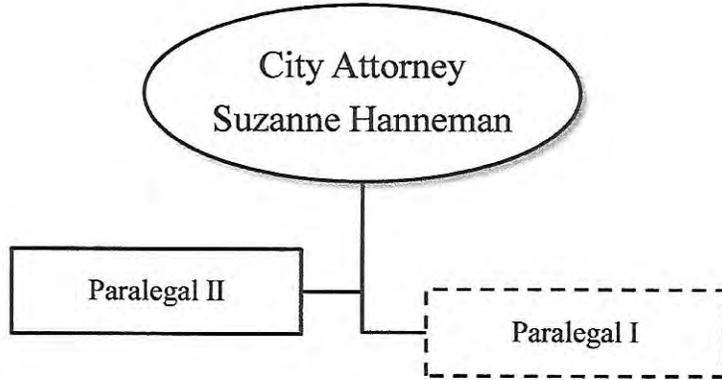
Unfunded position

Part-time
position

111 - General Fund/City Secretary

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Personnel					
1002-00-1001	Salaries	155,428	168,253	167,319	175,132
1002-00-1006	Longevity	3,335	3,608	3,559	3,896
1002-00-1009	TMRS	28,061	31,518	31,426	32,800
1002-00-1011	FICA	11,719	13,425	13,385	13,971
1002-00-1018	Auto Allowance	3,614	3,600	3,600	3,600
	Total Personnel	202,157	220,404	219,289	229,399
Supplies					
1002-00-2100	Office Supplies	1,044	3,000	3,000	2,000
1002-00-2125	General Supplies	3,836	0	0	0
	Total Supplies	4,880	3,000	3,000	2,000
Contractual Services					
1002-00-3100	Contract Services	4,639	9,582	7,000	7,200
1002-00-3170	Professional Development	4,156	4,300	4,300	4,300
1002-00-3180	Dues & Membership	356	400	410	400
1002-00-3190	Communications	4,001	4,100	4,019	4,100
1002-00-3210	Postage & Freight	111	200	100	200
1002-00-3230	Advertising	6,097	12,226	11,000	10,000
1002-00-3235	Election	6,151	10,000	9,700	10,000
1002-00-3240	Recording Fees	0	300	200	300
	Total Services	25,512	41,108	36,729	36,500
Interfund Transfers					
1002-00-7500	Computer Replacement Accrual	0	1,264	1,264	0
1002-00-7505	IT Maintenance Fees	7,136	7,675	7,675	6,994
	Total Interfund Transfers	7,136	8,939	8,939	6,994
	City Secretary	\$ 239,684	\$ 273,450	\$ 267,957	\$ 274,893

City Attorney
Proposed Organizational Chart



Department Head

Full-time position

Full-time position –
Funding Split

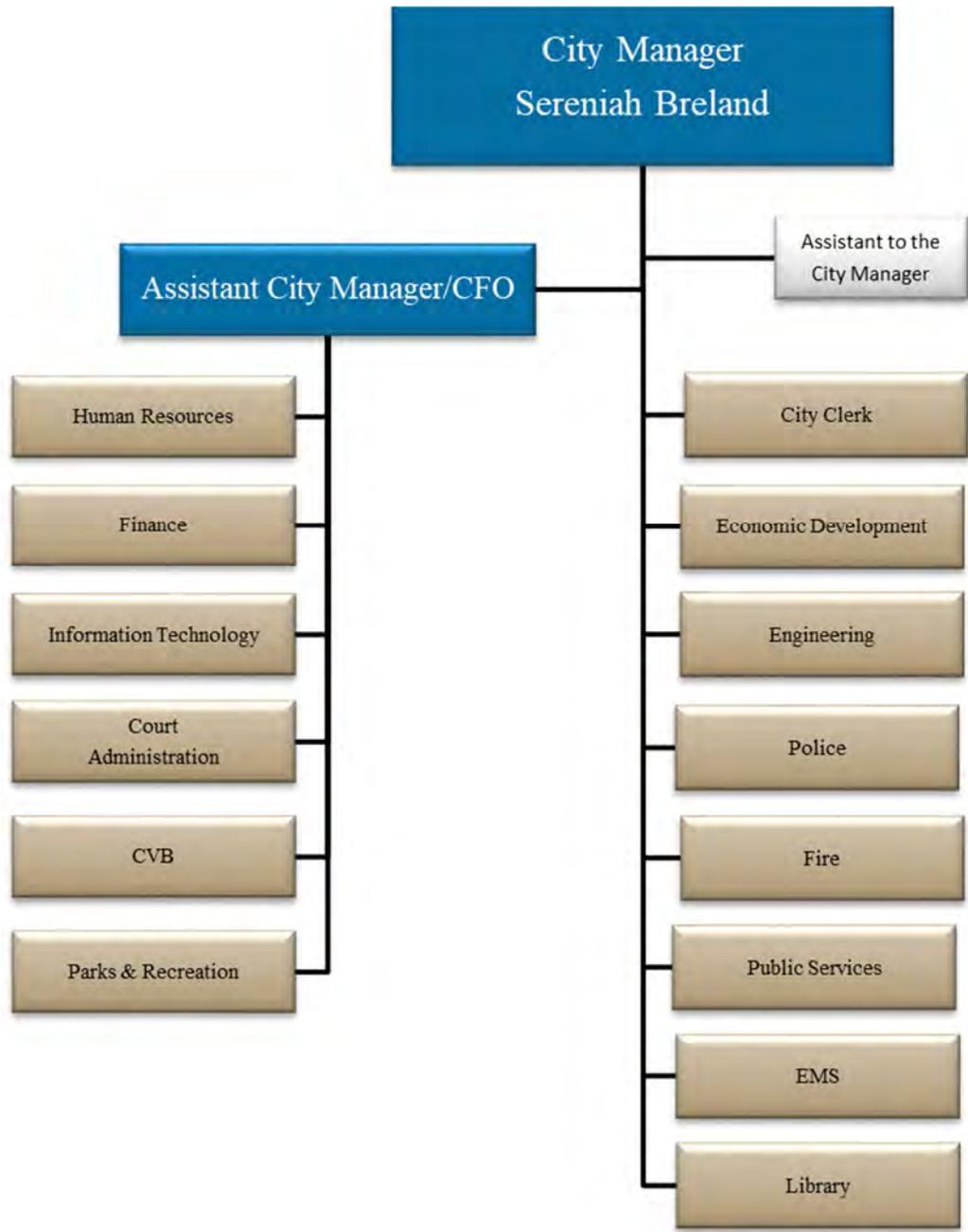
Unfunded position

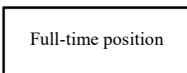
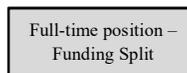
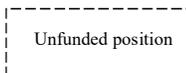
Part-time
position

111 - General Fund/City Attorney

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Personnel					
1003-00-1001	Salaries	263,895	269,079	219,924	153,725
1003-00-1006	Longevity	2,655	2,926	1,658	720
1003-00-1009	TMRS	46,775	52,418	41,982	27,738
1003-00-1011	FICA	19,411	22,260	17,882	11,815
1003-00-1015	457 Deferred Compensation	10,997	11,173	7,070	0
1003-00-1018	Auto Allowance	7,620	7,800	5,100	0
	Total Personnel	351,353	365,656	293,615	193,998
Supplies					
1003-00-2100	Office Supplies	2,993	2,500	2,500	2,500
1003-00-2125	General Supplies	153	500	5,500	500
	Total Supplies	3,146	3,000	8,000	3,000
Contractual Services					
1003-00-3100	Contract Services	8,997	8,800	18,300	6,500
1003-00-3120	Legal Services	63,804	50,000	90,000	40,000
1003-00-3121	Municipal Court Legal Services	19,500	23,000	12,188	0
1003-00-3122	APOA Legal Services	4,716	2,500	160	2,500
1003-00-3130	Court Costs	0	1,500	0	0
1003-00-3333	Separation Agreement	0	0	164,520	104,243
1003-00-3170	Professional Development	2,499	3,000	3,200	3,000
1003-00-3180	Dues & Memberships	554	500	480	500
1003-00-3190	Communications	3,816	4,500	4,399	4,500
1003-00-3210	Postage & Freight	581	800	788	900
	Total Services	104,466	94,600	294,035	162,143
Interfund Transfers					
1003-00-7500	Computer Replacement Accruals	0	1,264	1,264	0
1003-00-7505	IT Maintenance Fees	7,136	7,675	7,675	6,994
	Total Interfund Transfers	7,136	8,939	8,939	6,994
	City Attorney	\$ 466,101	\$ 472,195	\$ 604,589	\$ 366,135

City Manager
Organizational Chart

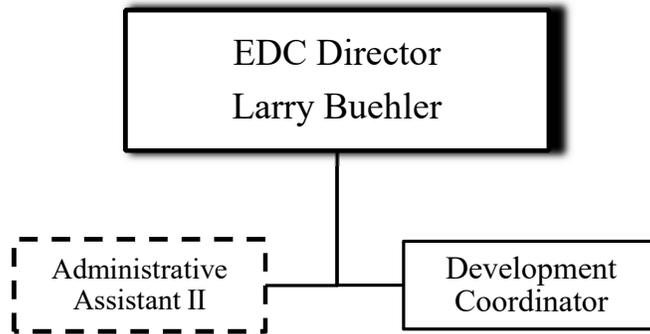


 Department Head	 Full-time position	 Full-time position – Funding Split	 Unfunded position	 Part-time position
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111 - General Fund/City Manager

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Personnel					
1004-00-1001	Salaries	192,749	194,535	194,702	203,854
1004-00-1005	Overtime	1,209	3,200	2,000	3,200
1004-00-1006	Longevity	2,830	3,012	2,982	3,204
1004-00-1009	TMRS	35,291	39,834	39,211	39,486
1004-00-1011	FICA	15,718	16,960	16,151	18,659
1104-00-1015	457 Deferred Compensation	11,159	11,448	11,443	12,028
1004-00-1018	Auto Allowance	7,228	7,200	7,200	7,200
1004-00-1021	Technology Stipend	2,610	2,400	2,400	2,400
	Total Personnel	268,794	278,589	276,089	290,031
Supplies					
1004-00-2100	Office Supplies	1,059	700	400	450
1004-00-2125	General Supplies	1,826	0	0	0
	Total Supplies	2,885	700	400	450
Contractual Services					
1004-00-3170	Professional Development	6,520	7,000	7,000	8,300
1004-00-3176	Emergency MGMT Communications	7,722	0	0	0
1004-00-3180	Dues & Memberships	1,611	2,100	2,200	2,200
1004-00-3190	Communications	2,671	3,018	2,904	3,000
1004-00-3210	Postage & Freight	1	50	20	50
1004-00-3512	Moving Expense	3,000	0	0	0
	Total Services	21,526	12,168	12,124	13,550
Interfund Transfers					
1004-00-7500	Computer Replacement Accruals	1,500	843	843	0
1004-00-7505	IT Maintenance Fees	4,757	5,117	5,117	4,663
	Total Interfund Transfers	6,257	5,960	5,960	4,663
	City Manager	\$ 299,462	\$ 297,417	\$ 294,573	\$ 308,693

Economic Development
Organizational Chart



Department Head

Full-time position

Full-time position –
Funding Split

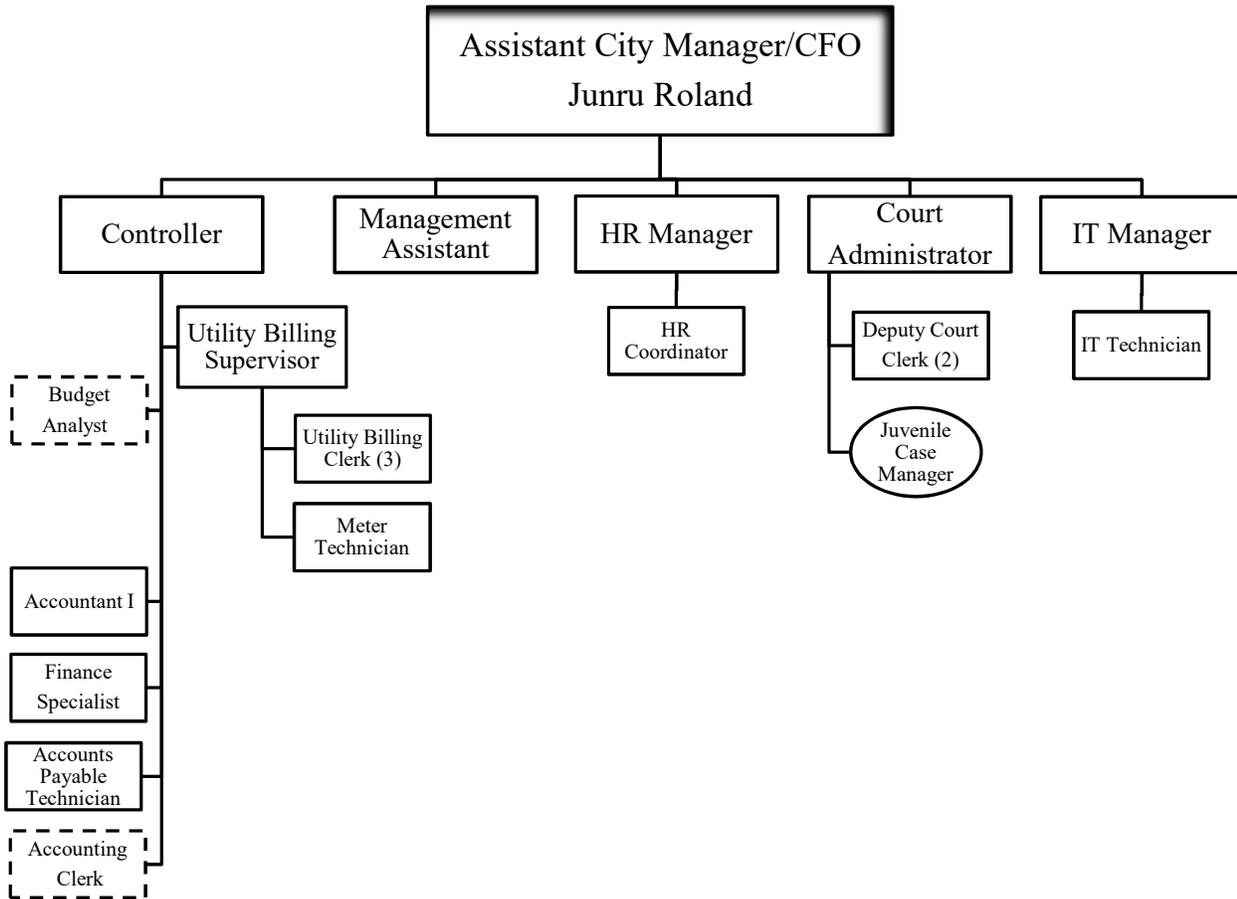
Unfunded position

Part-time
position

111 - General Fund/Economic Development

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Personnel					
1005-00-1001	Salaries	125,773	127,466	121,276	134,358
1005-00-1006	Longevity	1,597	1,778	1,043	1,187
1005-00-1009	TMRS	22,552	24,074	22,831	25,206
1005-00-1011	FICA	9,874	10,254	9,725	10,736
1005-00-1018	Auto Allowance	4,819	4,800	4,800	4,800
	Total Personnel	164,615	168,372	159,675	176,287
Supplies					
1005-00-2100	Office Supplies	1,512	2,000	1,300	1,500
1005-00-2125	General Supplies	282	570	570	570
	Total Supplies	1,794	2,570	1,870	2,070
Contractual Services					
1005-00-3100	Contract Services	11,639	5,000	5,600	6,500
1005-00-3170	Professional Development	5,784	11,050	9,500	11,850
1005-00-3180	Dues & Memberships	3,508	4,205	4,205	2,530
1005-00-3190	Communications	4,391	4,500	4,433	4,600
1005-00-3210	Postage & Freight	34	400	100	400
1005-00-3225	Promotional Marketing	5,204	7,600	5,000	7,000
	Total Services	30,560	32,755	28,838	32,880
Interfund Transfers					
1005-00-7500	Computer Replacement Accruals	0	4,264	4,264	0
1005-00-7505	IT Maintenance Fees	7,136	7,675	7,675	6,994
	Total Interfund Transfers	7,136	11,939	11,939	6,994
	Economic Development	\$ 204,104	\$ 215,636	\$ 202,322	\$ 218,231

Finance Department
Organizational Chart



Department Head

Full-time position

Full-time position –
Funding Split

Unfunded position

Part-time
position

111 - General Fund/Accounting Program

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Personnel					
2501-00-1001	Salaries	305,195	342,609	322,954	354,275
2501-00-1005	Overtime	0	0	351	500
2501-00-1006	Longevity	5,472	5,271	4,377	4,724
2501-00-1009	TMRS	53,575	63,126	59,498	65,123
2501-00-1011	FICA	22,641	26,888	25,343	27,777
2501-00-1018	Auto Allowance	3,323	3,600	3,600	3,600
2501-00-1055	Salary Reimbursement from RDA	(3,600)	(3,600)	(3,600)	(3,600)
	Total Personnel	386,605	437,894	412,523	452,399
Supplies					
2501-00-2100	Office Supplies	4,181	3,500	3,896	4,000
2501-00-2125	General Supplies	3,092	2,500	2,513	2,500
	Total Supplies	7,273	6,000	6,409	6,500
Contractual Services					
2501-00-3100	Contract Services	2,765	4,861	5,060	5,128
2501-00-3170	Professional Development	8,257	12,100	12,100	13,915
2501-00-3180	Dues & Memberships	1,926	3,035	2,860	3,035
2501-00-3190	Communications	6,231	6,500	5,954	6,200
2501-00-3210	Postage & Freight	2,525	3,100	2,610	3,000
2501-00-3220	Printing Services	4,935	5,500	5,500	5,500
2501-00-3254	Surety, Fidelity Bonds	200	200	200	200
2501-00-3260	Machinery & Equipment Maint	0	500	450	500
	Total Services	26,838	35,796	34,734	37,478
Interfund Transfers					
2501-00-7500	Computer Replacement Accruals	6,000	2,528	2,528	0
2501-00-7505	IT Maintenance Fees	14,271	15,350	15,350	13,988
	Total Interfund Transfers	20,271	17,878	17,878	13,988
	Accounting Program	\$ 440,987	\$ 497,568	\$ 471,544	\$ 510,365

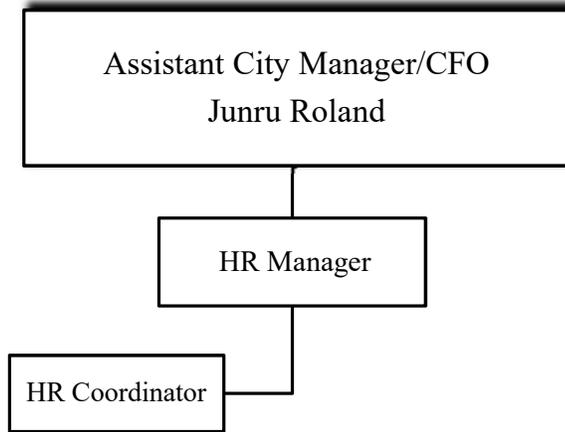
111 - General Fund/Municipal Court Program

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Personnel					
2502-00-1001	Salaries	104,620	107,348	107,220	111,618
2502-00-1006	Overtime	528	800	500	800
2502-00-1006	Longevity	270	544	548	842
2502-00-1009	TMRS	17,985	19,523	19,143	20,341
2502-00-1011	FICA	10,382	10,634	10,541	11,143
2502-00-1019	Municipal Judge Retainer	30,300	30,300	29,525	32,400
	Total Personnel	164,087	169,149	167,477	177,144
Supplies					
2502-00-2100	Office Supplies	2,509	3,086	2,900	2,800
2502-00-2125	General Supplies	1,012	1,200	960	1,200
	Total Supplies	3,521	4,286	3,860	4,000
Contractual Services					
2502-00-3100	Contract Services	88	1,000	0	1,000
2502-00-3130	Court Costs	144	0	0	0
2502-00-3131	Juror Costs	0	900	300	600
2502-00-3170	Professional Development	1,013	3,500	4,311	3,500
2502-00-3180	Dues & Memberships	971	1,200	940	1,000
2502-00-3190	Communications	3,561	3,500	3,400	3,500
2502-00-3210	Postage & Freight	3,298	5,000	3,600	4,500
2502-00-3220	Printing Services	2,406	3,000	3,500	3,500
2502-00-3254	Surety, Fidelity Bonds	0	200	0	200
2502-00-3260	Machinery & Equipment Maint.	32	0	0	0
	Total Services	11,512	18,300	16,051	17,800
Interfund Transfers					
2502-00-7500	Computer Replacement Accruals	4,800	4,107	4,107	0
2502-00-7505	IT Maintenance Fees	11,893	12,791	12,791	11,657
	Total Interfund Transfers	16,693	16,898	16,898	11,657
	Municipal Court Program	\$ 195,813	\$ 208,634	\$ 204,286	\$ 210,601

111 - General Fund/City Hall Program

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Supplies					
2504-00-2125	General Supplies	6,633	6,840	6,800	7,000
2504-00-2200	Foods	964	2,000	2,000	1,200
2504-00-2275	Program Supplies	4,477	4,000	4,000	0
	Total Supplies	12,075	12,840	12,800	8,200
Contractual Services					
2504-00-3190	Communications	12,239	11,600	12,600	13,000
2504-00-3200	Utilities	21,433	30,000	26,000	30,000
2504-00-3260	Machinery & Equipment Maintenance	9,871	18,960	16,784	15,250
2504-00-3270	Building/Grounds Maintenance	24,613	30,000	30,000	30,000
	Total Services	68,155	90,560	85,384	88,250
Capital Outlay					
2504-00-4150	Machinery & Equipment	33,521	0	0	0
	Total Capital Outlay	33,521	0	0	0
	City Hall Program	\$ 113,751	\$ 103,400	\$ 98,184	\$ 96,450

Finance- Human Resource Program
Organizational Chart



Department Head

Full-time position

Full-time position –
Funding Split

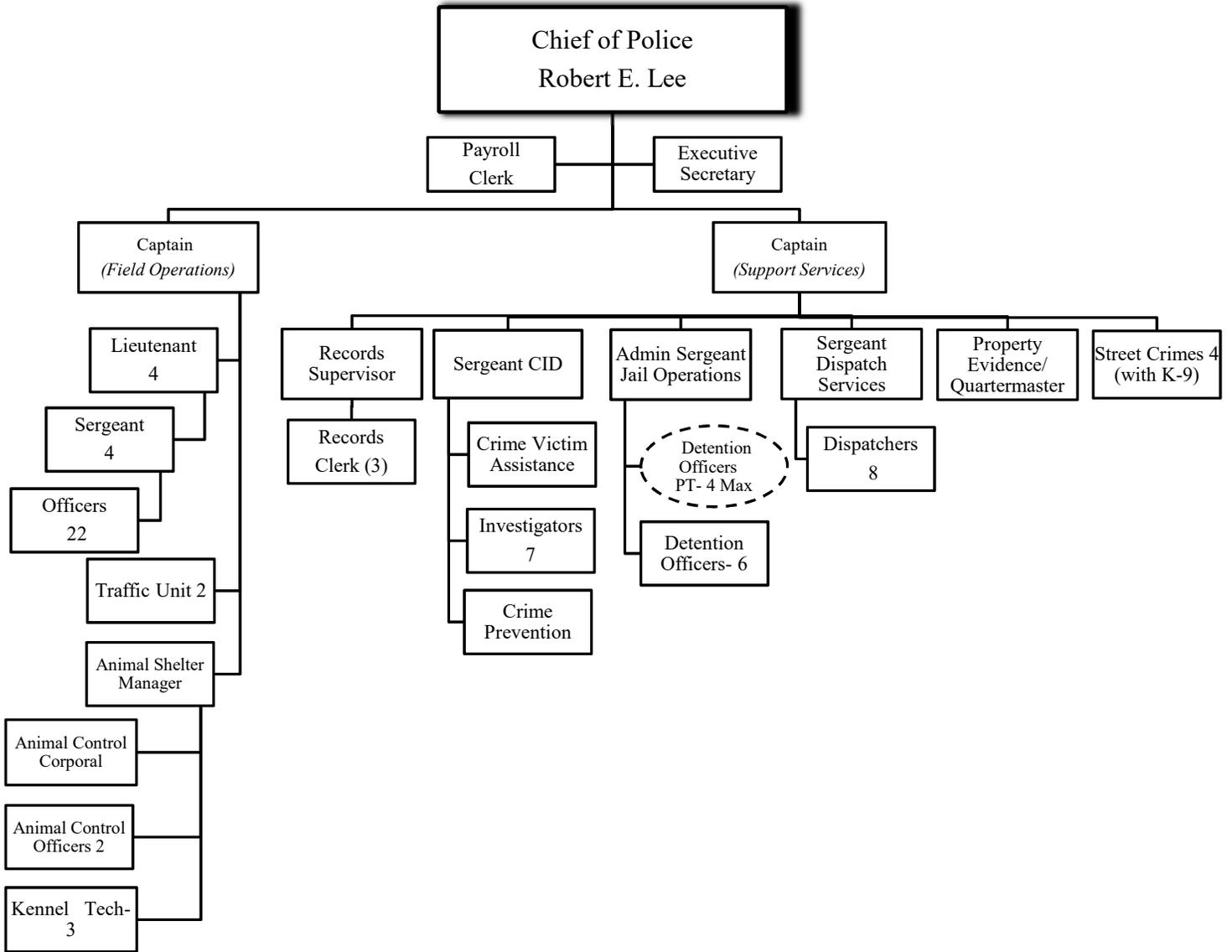
Unfunded position

Part-time
position

111 - General Fund/Human Resources

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Personnel					
2503-00-1001	Salaries	75,873	90,988	87,899	92,799
2503-00-1006	Longevity	2,028	2,182	2,826	3,134
2503-00-1009	TMRS	13,286	18,140	16,294	17,230
2503-00-1011	FICA	5,488	7,727	6,940	7,339
	Total Personnel	96,675	119,037	113,959	120,502
Supplies					
2503-00-2100	Office Supplies	1,116	1,750	2,500	750
2503-00-2125	General Supplies	516	0	955	1,000
2503-00-2270	Rewards Recognition	2,075	5,000	3,000	4,000
2503-00-2271	Employee Appreciation	0	0	0	6,250
2503-00-2273	Hiring Incentive Program	0	0	0	2,000
	Total Supplies	3,707	6,750	6,455	14,000
Contractual Services					
2503-00-3100	Contract Services	25,036	30,000	27,500	40,000
2503-00-3160	Med Services/Pre-Employment	7,395	7,000	3,000	4,000
2503-00-3161	Preventative Medical Services	0	1,000	0	1,000
2503-00-3170	Professional Development	3,614	3,000	3,071	4,000
2503-00-3180	Dues & Memberships	858	800	300	900
2503-00-3190	Communications	2,140	2,200	2,600	2,600
2503-00-3210	Postage & Freight	30	200	150	200
2503-00-3230	Advertising	0	1,000	0	1,000
	Total Services	39,073	45,200	36,621	53,700
Interfund Transfers					
2503-00-7500	Computer Replacement Accruals	1,500	843	843	0
2503-00-7505	IT Maintenance Fees	4,757	5,117	5,117	4,663
	Total Interfund Transfers	6,257	5,960	5,960	4,663
	Human Resources	\$ 145,711	\$ 176,946	\$ 162,994	\$ 192,865

**Police Department
Organizational Chart**



Department Head

Full-time position

Full-time position –
Funding Split

Unfunded position

Part-time
position

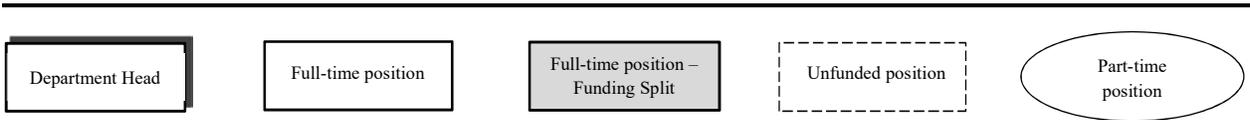
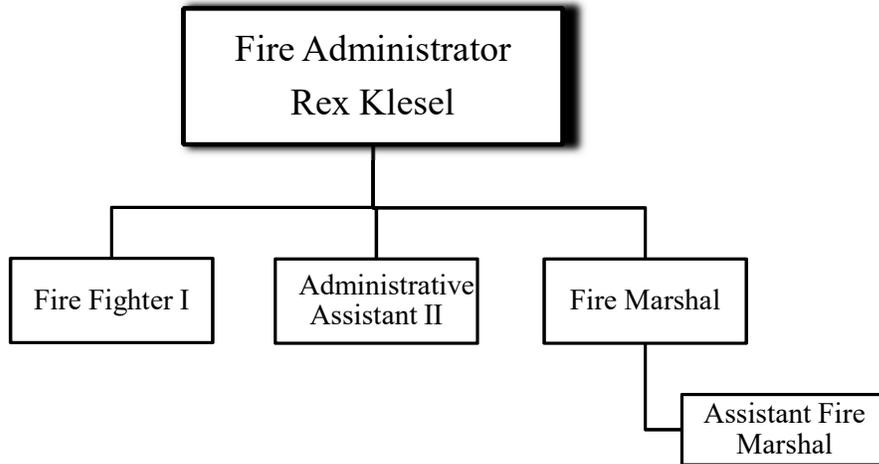
111 - General Fund/Police

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Personnel					
3501-00-1001	Salaries	3,636,591	3,890,642	3,819,826	3,946,837
3501-00-1005	Overtime	285,501	225,000	243,200	225,000
3501-00-1006	Longevity	65,248	72,218	64,148	70,910
3501-00-1009	TMRS	710,219	786,142	774,875	797,574
3501-00-1011	FICA	301,981	334,855	330,055	339,724
3501-00-1014	Clothing Allowance	7,602	7,600	8,300	8,400
3501-00-1016	Certification & Education Pay	57,091	66,480	67,769	73,443
3501-00-1017	Equipment Allowance	95,822	98,844	99,583	101,844
3501-00-1018	Auto Allowance	14,456	14,400	12,185	14,400
	Total Personnel	5,174,510	5,496,181	5,419,941	5,578,132
Supplies					
3501-00-2100	Office Supplies	9,115	12,203	12,000	12,000
3501-00-2125	General Supplies	21,517	24,615	23,000	24,000
3501-00-2175	Janitorial Supplies	5,480	7,000	1,000	2,000
3501-00-2200	Foods	6,152	6,000	4,000	6,000
3501-00-2225	Medical Supplies	1,115	1,000	1,000	1,000
3501-00-2250	Uniform & Apparel	16,320	20,000	20,000	20,000
3501-00-2300	Vehicle & Equipment	26,657	25,260	12,000	11,000
3501-00-2301	Motor Vehicle Fuel	52,074	115,400	52,000	75,000
3501-00-2325	Ammunition	25,828	28,000	28,609	28,000
3501-00-2350	Safety Equipment	10,005	10,500	46,000	10,500
	Total Supplies	174,263	249,978	199,609	189,500
Contractual Services					
3501-00-3100	Contract Services	24,925	28,500	25,000	28,500
3501-00-3170	Professional Development	30,846	30,000	30,000	30,000
3501-00-3175	Emergency MGMT Training	160	0	0	0
3501-00-3180	Dues & Memberships	3,666	3,100	3,617	3,100
3501-00-3190	Communications	87,794	82,396	82,520	87,600
3501-00-3200	Utilities	73,757	100,200	97,152	100,000
3501-00-3210	Postage & Freight	4,841	2,000	2,000	2,000
3501-00-3220	Printing Services	1,326	2,724	2,500	2,000
3501-00-3230	Advertising	99	2,500	2,500	2,500
3501-00-3250	General Insurance	21,805	23,686	23,552	24,730
3501-00-3260	Machinery & Equipment Maintenance	34,056	36,774	35,000	36,000
3501-00-3270	Buildings/Grounds Maintenance	26,457	33,681	36,500	50,000
3501-00-3290	Technology Services	126,327	133,041	112,000	151,824
3501-00-3300	Special Investigations	132	3,000	3,000	3,000
3501-00-3305	Special Programs	16,700	15,000	16,000	15,000
3501-00-3510	Vehicle Repairs	29,059	27,715	17,500	27,500
3501-00-3511	Radio Repairs	560	0	0	0
3501-00-3515	Lease Payments	11,000	12,000	12,000	12,000
	Total Services	493,508	536,317	500,840	575,754
Capital Outlay					
3501-00-4100	Building & Property	43,864	0	0	0
3501-00-4150	Machinery & Equipment	132,986	0	0	0
	Total Capital Outlay	176,851	0	0	0
Interfund Transfers					
3501-00-7500	Computer Replacement Accruals	21,200	90,445	90,445	10,438
3501-00-7505	IT Maintenance Fees	149,849	158,171	158,171	146,872
3501-00-7510	Vehicle Maintenance Fees	165,010	171,136	171,136	123,588
3501-00-7515	Vehicle Replacement Accruals	124,246	203,188	203,188	201,315
	Total Interfund Transfers	460,304	622,940	622,940	482,213
	Police	6,479,436	6,905,415	6,743,331	6,825,599

111 - General Fund/Animal Shelter Program

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Personnel					
3501-18-1001	Salaries	214,526	222,765	225,980	233,111
3501-18-1005	Overtime	11,809	8,500	12,000	12,000
3501-18-1006	Longevity	2,315	2,422	2,757	3,178
3501-18-1009	TMRS	40,159	43,266	42,926	45,843
3501-18-1011	FICA	17,019	18,429	18,077	19,527
3501-18-1017	Equipment Allowance	6,731	6,960	6,960	6,960
	Total Personnel	292,558	302,342	308,700	320,619
Supplies					
3501-18-2100	Office Supplies	2,828	3,500	3,500	3,500
3501-18-2125	General Supplies	5,916	4,000	7,000	8,000
3501-18-2175	Janitorial Supplies	5,954	6,965	9,000	10,000
3501-18-2200	Foods	253	1,000	1,000	1,000
3501-18-2225	Medical Supplies	18,061	14,105	14,000	15,000
3501-18-2250	Uniform & Apparel	227	2,500	2,000	2,000
3501-18-2300	Vehicle & Equipment	0	250	250	250
3501-18-2301	Motor Vehicle Fuel	5,917	6,000	6,200	6,000
3501-18-2350	Safety Equipment	872	2,000	1,000	2,000
	Total Supplies	40,027	40,320	43,950	47,750
Contractual Services					
3501-18-3100	Contract Services	3,294	3,500	2,800	3,500
3501-18-3170	Professional Development	2,560	5,000	4,000	5,000
3501-18-3180	Dues & Membership	310	500	500	500
3501-18-3190	Communications	2,767	2,800	3,000	3,000
3501-18-3200	Utilities	17,410	20,000	18,500	19,000
3501-18-3210	Postage & Freight	10	200	200	200
3501-18-3220	Printing Services	308	0	0	0
3501-18-3230	Advertising	0	2,000	2,000	2,000
3501-18-3260	Machinery & Equipment Maint.	7,435	6,500	9,000	6,500
3501-18-3270	Building/ Grounds Maintenance	3,442	2,000	6,800	8,000
	Total Services	37,537	42,500	46,800	47,700
Interfund Transfers					
3501-18-7500	Computer Replacement Accruals	0	2,107	2,107	0
3501-18-7505	IT Maintenance Fees	24,588	12,791	12,791	11,657
3501-18-7515	Vehicle Replacement Accruals	0	0	0	12,638
	Total Interfund Transfers	24,588	14,898	14,898	24,295
	Animal Shelter Program	\$ 394,709	\$ 400,060	\$ 414,348	\$ 440,364

Fire Department
Organizational Chart



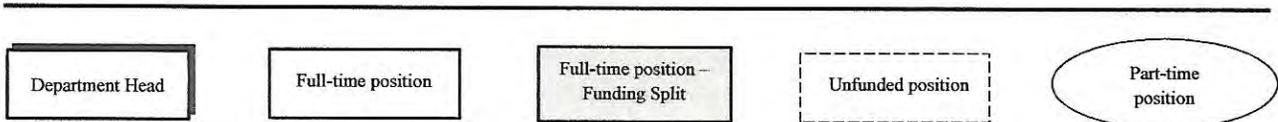
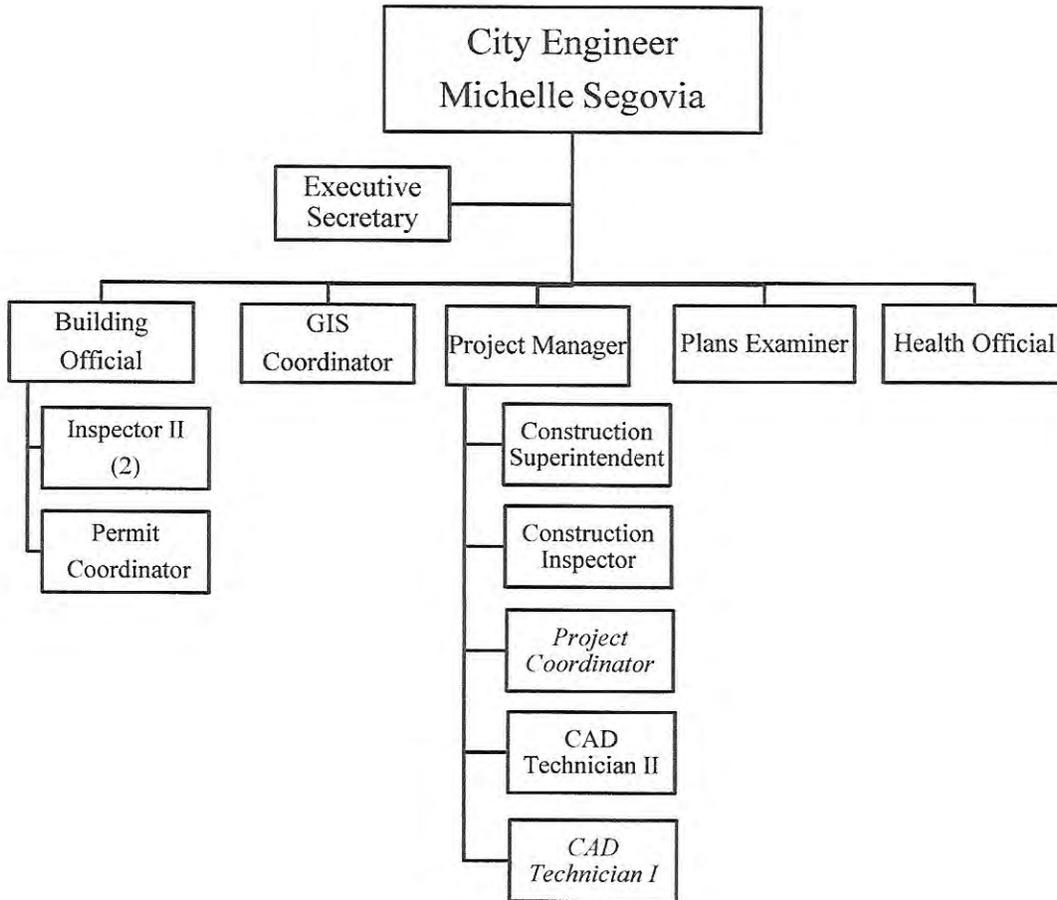
111 - General Fund/Fire

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Personnel					
3502-00-1001	Salaries	243,816	263,605	258,682	271,033
3502-00-1005	Overtime	738	4,000	2,000	4,000
3502-00-1006	Longevity	2,766	3,248	3,041	3,568
3502-00-1009	TMRS	42,484	49,176	47,377	50,597
3502-00-1010	Monthly Stipend	1,200	1,200	1,200	1,200
3502-00-1011	FICA	18,426	20,946	19,727	21,552
3502-00-1017	Equipment Allowance	1,688	1,920	1,960	1,920
	Total Personnel	311,118	344,095	333,987	353,870
Supplies					
3502-00-2100	Office Supplies	1,828	2,500	2,000	1,500
3502-00-2125	General Supplies	19,107	22,784	23,000	22,784
3502-00-2175	Janitorial Supplies	1,338	1,600	1,600	1,600
3502-00-2225	Medical Supplies	528	600	600	600
3502-00-2250	Uniform & Apparel	31,872	32,220	32,000	36,300
3502-00-2275	Program Supplies	6,075	7,500	7,500	8,500
3502-00-2300	Vehicle & Equipment Supplies	15,306	17,000	21,600	17,000
3502-00-2301	Motor Vehicle Fuel	10,474	16,000	16,000	16,000
	Total Supplies	86,527	100,204	104,300	104,284
Contractual Services					
3502-00-3100	Contract Services	20,679	27,508	24,000	27,508
3502-00-3120	Legal Services	179	200	180	200
3502-00-3160	Medical Services -Pre Emp.	203	1,500	2,000	1,500
3502-00-3170	Professional Development	28,486	25,000	25,000	25,000
3502-00-3180	Dues & Memberships	4,353	5,500	4,500	5,500
3502-00-3190	Communications	9,607	12,000	10,843	12,000
3502-00-3200	Utilities	20,213	29,000	22,000	23,700
3502-00-3210	Postage & Freight	329	500	300	300
3502-00-3220	Printing Services	479	600	600	600
3502-00-3250	General Insurance	25,370	27,907	25,395	29,302
3502-00-3260	Machinery & Equipment Maint.	15,238	27,791	23,000	24,782
3502-00-3270	Building/Grounds Maint.	48,458	38,000	30,000	38,000
3502-00-3272	Fire Alarm Maintenance	19,047	21,200	20,000	21,200
3502-00-3310	Wrecker Fees	225	335	400	335
3502-00-3340	Pension Contribution	104,650	111,400	100,070	111,400
3502-00-3430	Miscellaneous Services	150	300	150	0
3502-00-3510	Vehicle Repairs	40,790	40,000	40,000	52,000
3502-00-3511	Radio Repairs	1,779	2,644	2,000	1,978
	Total Services	340,234	371,386	330,438	375,305
Interfund Transfers					
3502-00-7500	Computer Replacement Accruals	3,000	18,806	18,806	6,000
3502-00-7505	IT Maintenance Fees	45,192	48,607	48,607	44,295
3502-00-7510	Vehicle Maintenance Fees	63,032	64,902	64,902	48,729
3502-00-7515	Vehicle Replacement Accruals	40,456	31,260	31,260	31,086
	Total Interfund Transfers	151,680	163,575	163,575	130,110
	Fire	\$ 889,560	\$ 979,260	\$ 932,300	\$ 963,569

111 - Emergency Management

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Personnel					
3505-00-1001	Salaries	0	42,594	42,167	44,313
3505-00-1006	Longevity	0	975	962	1,023
3505-00-1009	TMRS	0	7,825	7,655	8,142
3505-00-1011	FICA	0	3,333	3,232	3,468
	Total Personnel	0	54,727	54,016	56,946
Supplies					
3505-00-3176	Communications	0	16,000	16,000	16,000
	Total Supplies	0	16,000	16,000	16,000
	Emergency MMGT	\$ 0	\$ 70,727	\$ 70,016	\$ 72,946

Engineering Department
Organizational Chart



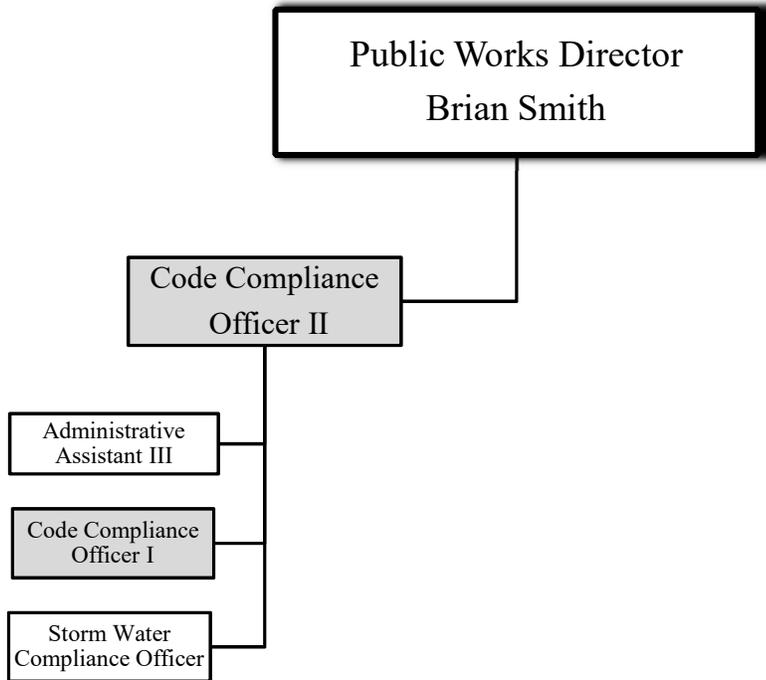
111 - General Fund/Engineering Program

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Personnel					
5001-17-1001	Salaries	425,006	431,168	424,119	500,442
5001-17-1005	Overtime	3,615	5,000	3,000	5,000
5001-17-1006	Longevity	8,564	9,059	8,932	11,441
5001-17-1009	TMRS	75,372	80,701	80,162	94,373
5001-17-1011	FICA	32,049	34,374	34,145	40,198
5001-17-1017	Equipment Allowance	482	480	480	4,980
5001-17-1018	Auto Allowance	3,614	3,600	3,600	3,600
	Total Personnel	548,701	564,382	554,436	660,034
Supplies					
5001-17-2100	Office Supplies	3,165	4,000	3,500	3,500
5001-17-2125	General Supplies	422	4,000	4,000	3,500
5001-17-2200	Foods	147	300	300	300
5001-17-2250	Uniform & Apparel	167	167	167	167
5001-17-2301	Motor Vehicle Fuel	3,037	4,000	3,500	4,000
	Total Supplies	6,938	12,467	11,467	11,467
Contractual Services					
5001-17-3100	Contract Services	4,224	5,000	5,000	5,000
5001-17-3170	Professional Development	0	2,000	2,000	2,000
5001-17-3180	Dues & Memberships	130	650	500	500
5001-17-3190	Communications	9,275	11,000	9,572	8,000
5001-17-3210	Postage & Freight	378	2,000	1,500	1,500
5001-17-3220	Printing Services	223	500	400	400
5001-17-3260	Machinery & Equipment Maint.	7,702	8,745	8,745	8,500
5001-17-3320	Uniform Rental	291	400	400	400
	Total Services	22,222	30,295	28,117	26,300
Interfund Transfers					
5001-17-7500	Computer Replacement Accruals	0	11,313	11,313	0
5001-17-7505	IT Maintenance Fees	23,786	25,583	25,583	23,313
5001-17-7510	Vehicle Maintenance Fees	7,909	8,296	8,296	25,424
5001-17-7515	Vehicle Replacement Accruals	10,081	4,382	4,382	9,336
	Total Interfund Transfers	41,776	49,574	49,574	58,073
Reimbursements					
5001-17-8211	Reimb from Sales Tax Fund	(309,363)	(250,000)	(250,000)	(250,000)
5001-17-8215	Reimb from Cemetery Fund	(1,263)	(1,000)	(1,500)	(1,500)
5001-17-8216	Reimb from Utility Fund	(2,520)	(19,000)	(5,000)	(19,000)
	Total Reimbursements	(313,145)	(270,000)	(256,500)	(270,500)
	Engineering Program	\$ 306,492	\$ 386,718	\$ 387,094	\$ 485,374

111 - General Fund/Inspection Program

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Personnel					
5001-11-1001	Salaries	201,577	258,878	258,580	202,147
5001-11-1005	Overtime	0	1,000	400	500
5001-11-1006	Longevity	2,032	4,194	4,181	918
5001-11-1009	TMRS	34,655	47,505	47,264	36,851
5001-11-1011	FICA	15,387	20,235	20,132	15,697
5001-11-1017	Equipment Allowance	0	720	720	1,620
	Total Personnel	253,652	332,532	331,277	257,734
Supplies					
5001-11-2100	Office Supplies	686	1,500	1,500	1,000
5001-11-2125	General Supplies	404	4,400	4,400	1,000
5001-11-2250	Uniform & Apparel	7	200	200	200
5001-11-2301	Motor Vehicle Fuel	2,231	3,600	2,800	3,000
	Total Supplies	3,327	9,700	8,900	5,201
Contractual Services					
5001-11-3100	Contract Services	1,256	1,500	1,000	1,300
5001-11-3170	Professional Development	1,145	2,500	1,500	2,000
5001-11-3180	Dues & Memberships	565	1,000	1,000	1,000
5001-11-3190	Communications	4,271	4,500	4,514	2,260
5001-11-3210	Postage & Freight	0	50	50	50
5001-11-3220	Printing Services	546	1,300	600	600
5001-11-3280	Demolition	525	11,000	0	0
5001-11-3320	Uniform Rental	47	400	200	200
	Total Services	8,354	22,250	8,864	7,410
Interfund Transfers					
5001-11-7500	Computer Replacement Accruals	3,000	1,685	1,685	0
5001-11-7505	IT Maintenance Fees	9,514	10,233	10,233	9,325
5001-11-7510	Vehicle Maintenance Fees	10,546	11,062	11,062	12,712
5001-11-7515	Vehicle Replacement Accruals	4,277	8,815	8,815	9,896
	Total Interfund Transfers	27,337	31,795	31,795	31,933
	Inspection Program	\$ 292,670	\$ 396,277	\$ 380,835	\$ 302,276

Code Enforcement Program
Organizational Chart



Department Head

Full-time position

Full-time position –
Funding Split

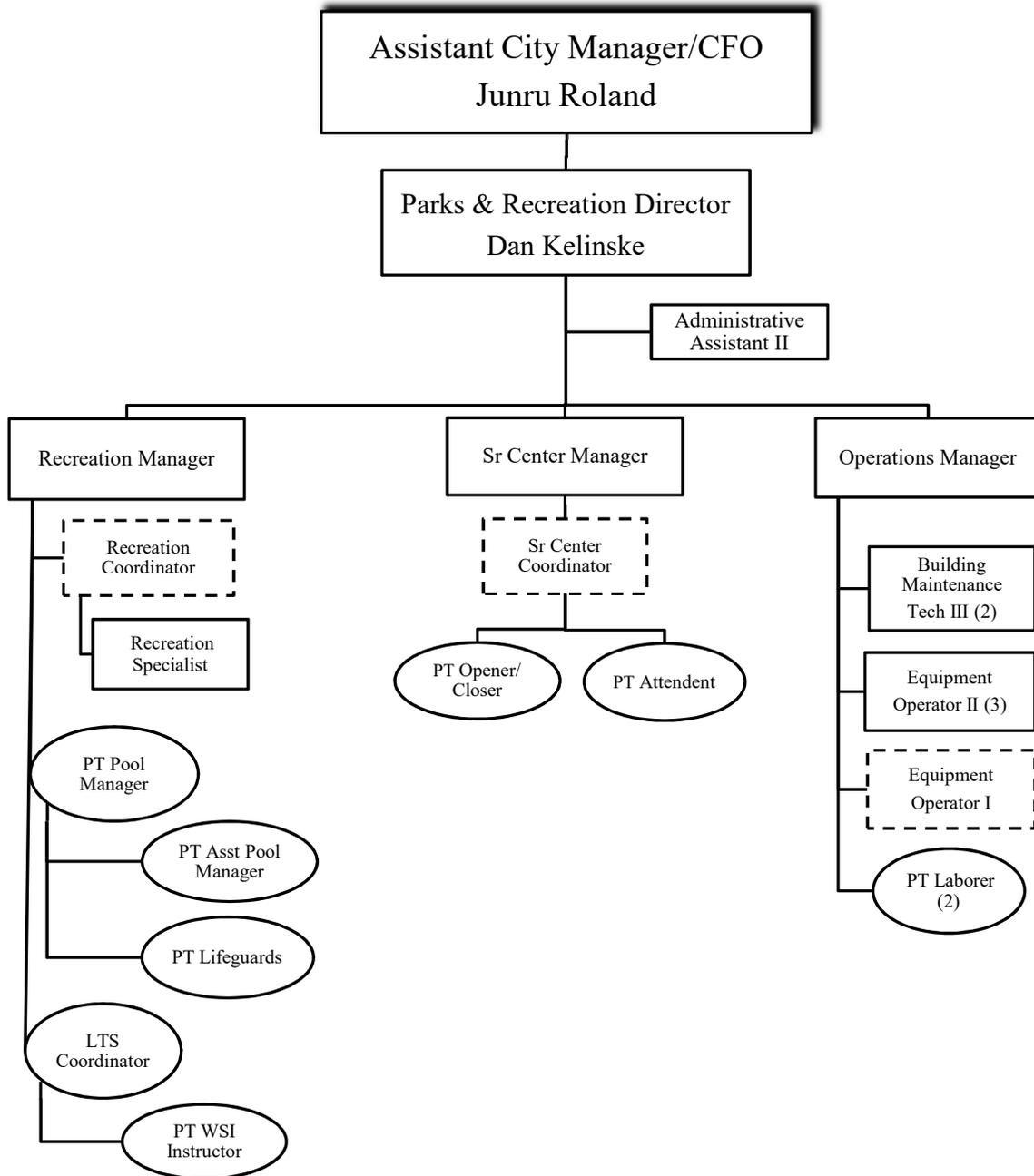
Unfunded position

Part-time
position

111 - General Fund/Code Enforcement Program

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Personnel					
6007-00-1001	Salaries	92,112	59,865	40,055	60,247
6007-00-1005	Overtime	392	0	0	0
6007-00-1006	Longevity	1,447	232	93	86
6007-00-1009	TMRS	16,141	10,228	7,075	10,952
6007-00-1011	FICA	7,194	4,357	3,058	4,665
6007-00-1017	Equipment Allowance	651	648	0	648
	Total Personnel	117,936	75,330	50,281	76,598
	Code Enforcement Program	\$ 117,936	\$ 75,330	\$ 50,281	\$ 76,598

**Parks Department
Organizational Chart**



Department Head

Full-time position

Full-time position – Funding Split

Unfunded position

Part-time position

111 - General Fund/Parks Administration Program

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Personnel					
7001-00-1001	Salaries	322,625	346,217	322,333	357,683
7001-00-1005	Overtime	17,228	15,000	17,000	17,000
7001-00-1006	Longevity	4,672	5,328	5,154	5,965
7001-00-1007	Extra Help	69,701	77,700	70,000	70,000
7001-00-1009	TMRS	56,271	63,251	60,015	65,425
7001-00-1011	FICA	30,808	34,260	32,000	34,750
7001-00-1018	Auto Allowance	3,614	3,600	3,600	3,600
	Total Personnel	504,919	545,356	510,103	554,423
Supplies					
7001-00-2100	Office Supplies	1,830	2,000	2,000	2,000
7001-00-2125	General Supplies	60,376	56,000	56,000	60,800
7001-00-2175	Janitorial Supplies	342	400	400	400
7001-00-2200	Foods	245	550	550	550
7001-00-2225	Medical Supplies	10	200	200	200
7001-00-2250	Uniform & Apparel	1,517	1,300	1,300	1,300
7001-00-2275	Program Supplies	10,497	20,000	20,000	10,000
7001-00-2277	CDBG Grant Expenditures	66,247	0	0	0
7001-00-2300	Vehicle & Equipment Supplies	4,161	1,800	1,800	1,800
7001-00-2301	Motor Vehicle Fuel	8,475	11,000	10,000	11,000
7001-00-2350	Safety Equipment	1,140	1,400	1,200	1,400
7001-00-2425	Chemicals & Insecticides	21,232	21,652	21,652	21,652
7001-00-2450	Botany Supplies	9,278	12,500	12,000	12,500
	Total Supplies	185,350	128,802	127,102	123,602
Contractual Services					
7001-00-3100	Contract Services	58,466	58,279	58,279	41,500
7001-00-3170	Professional Development	2,878	3,000	3,000	3,000
7001-00-3180	Dues & Memberships	2,809	3,170	3,150	3,170
7001-00-3190	Communications	10,394	10,800	10,954	11,500
7001-00-3200	Utilities	187,077	173,000	207,538	210,000
7001-00-3210	Postage & Freight	152	600	500	600
7001-00-3220	Printing Services	19,429	22,236	22,236	22,236
7001-00-3230	Advertising	1,892	4,193	4,193	3,509
7001-00-3260	Machinery & Equipment Maintenance	14,703	17,000	17,000	25,500
7001-00-3270	Buildings/Grounds Maintenance	152,177	162,602	160,000	181,406
7001-00-3290	Technology Services	7,275	13,490	13,490	15,421
7001-00-3320	Uniform Rental	1,236	2,500	1,419	1,400
	Total Services	458,489	470,871	501,760	519,242
Capital Outlay					
7001-00-4100	Building & Property	87,914	0	0	0
7001-00-4150	Machinery & Equipment	0	24,205	24,205	0
	Total Capital Outlay	87,914	24,205	24,205	0
Interfund Transfers					
7001-00-7500	Computer Replacement Accruals	1,500	1,896	1,896	0
7001-00-7505	IT Maintenance Fees	21,407	23,024	23,024	20,982
7001-00-7510	Vehicle Maintenance Fees	57,122	59,917	59,917	91,809
7001-00-7515	Vehicle Replacement Accruals	18,734	35,435	35,435	42,076
	Total Interfund Transfers	98,763	120,272	120,272	154,866
Reimbursements					
7001-00-8212	Reimbursement from Sanitation	0	0	(15,996)	(13,000)
	Total Reimbursements	0	0	(15,996)	(13,000)
	Park Administration Program	\$ 1,335,435	\$ 1,289,506	\$ 1,267,446	\$ 1,339,133

111 - General Fund/Facility Maintenance Program

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Personnel					
7001-01-1001	Salaries	53,103	87,375	89,146	93,440
7001-01-1005	Overtime	420	3,000	3,000	4,000
7001-01-1006	Longevity	161	201	551	777
7001-01-1009	TMRS	8,190	15,836	16,609	17,640
7001-01-1011	FICA	3,509	6,975	6,562	7,514
	Total Personnel	65,383	113,387	115,868	123,371
Supplies					
7001-01-2125	General Supplies	10,598	11,375	11,375	11,375
7001-01-2175	Janitorial Supplies	694	750	750	750
7001-01-2350	Safety Equipment	352	350	350	350
		11,645	12,475	12,475	12,475
Contractual Services					
7001-01-3270	Building/Grounds Maint.	9,586	9,066	9,066	9,066
	Total Services	9,586	9,066	9,066	9,066
	Facility Maintenance Program	\$ 86,614	\$ 134,928	\$ 137,409	\$ 144,912

111 - General Fund/Parks Senior Center Program

Description		Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Personnel					
7001-02-1001	Salaries	40,337	40,472	40,211	42,117
7001-02-1005	Overtime	0	3,000	2,500	2,000
7001-02-1006	Longevity	687	780	770	876
7001-02-1007	Extra Help	12,825	15,860	15,000	15,860
7001-02-1009	TMRS	6,915	7,409	7,407	8,081
7001-02-1011	FICA	4,119	4,369	4,257	4,655
Total Personnel		64,884	71,890	70,145	73,589
Supplies					
7001-02-2100	Office Supplies	803	1,100	1,100	1,100
7001-02-2125	General Supplies	5,075	5,357	6,100	5,357
7001-02-2175	Janitorial Supplies	237	250	275	250
7001-02-2200	Foods	2,984	2,512	2,512	2,512
7001-02-2225	Medical Supplies	0	100	75	100
7001-02-2250	Uniform & Apparel	183	600	550	600
7001-02-2275	Program Supplies	7,917	8,047	8,047	8,047
Total Supplies		17,199	17,966	18,659	17,967
Contractual Services					
7001-02-3100	Contract Services	3,027	10,280	10,280	10,000
7001-02-3170	Professional Development	266	1,100	1,100	1,100
7001-02-3180	Dues & Memberships	90	250	250	250
7001-02-3190	Communications	3,090	4,000	3,990	4,000
7001-02-3200	Utilities	17,134	21,000	18,500	21,000
7001-02-3210	Postage & Freight	62	200	175	200
7001-02-3220	Printing Services	542	400	400	400
7001-02-3260	Machinery & Equipment Maintenance	2,462	3,672	4,800	4,439
7001-02-3270	Buildings/Grounds Maint.	24,690	29,292	29,160	29,161
Total Services		51,362	70,194	68,655	70,550
Capital Outlay					
7001-02-4150	Machinery & Equipment	29,617	0	0	0
Total Capital Outlay		29,617	0	0	0
Interfund Transfers					
7001-02-7500	Computer Replacement Accruals	3,000	1,896	1,896	0
Total Interfund Transfers		3,000	1,896	1,896	0
Senior Center Program		\$ 166,062	\$ 161,946	\$ 159,355	\$ 162,106

111 - General Fund/Museum Program

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Supplies					
7001-04-2125	General Supplies	466	1,425	1,500	1,425
	Total Supplies	466	1,425	1,500	1,425
Contractual Services					
7001-04-3200	Utilities	12,852	16,100	16,100	16,100
7001-04-3270	Building/Grounds Maintenance	7,274	16,400	16,000	16,000
	Total Services	20,126	32,500	32,100	32,100
	Museum Program	\$ 20,592	\$ 33,925	\$ 33,600	\$ 33,525

111 - General Fund/Library

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Supplies					
7002-00-2100	Office Supplies	0	150	0	150
7002-00-2125	General Supplies	2,454	800	2,500	2,500
7002-00-2175	Janitorial Supplies	0	75	0	75
	Total Supplies	2,454	1,025	2,500	2,725
Contractual Services					
7002-00-3190	Communications	3,805	4,600	4,600	4,600
7002-00-3200	Utilities	22,603	30,000	25,000	30,000
7002-00-3250	General Insurance	23,429	25,945	24,803	26,044
7002-00-3260	Machinery & Equipment Maintenance	15,725	5,000	4,500	5,000
7002-00-3270	Buildings/Grounds Maintenance	27,924	32,235	35,000	30,000
7002-00-3350	Special Book Collection	16,506	17,000	15,966	17,000
	Total Services	109,992	114,780	109,869	112,644
	Library	\$ 112,446	\$ 115,805	\$ 112,369	\$ 115,369

111 - General Fund/Other Requirements

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Contractual Services					
9001-00-3100	Contract Services	16,243	0	3,680	0
9001-00-3110	Audit	21,549	23,000	22,000	25,000
9001-00-3115	380 Agreement	107,259	77,779	77,779	77,779
9001-00-3116	Sales Tax Rebate	0	0	78,000	78,000
9001-00-3140	Appraisal District Fees	64,649	63,936	67,702	68,000
9001-00-3180	Dues & Memberships	4,361	5,000	5,000	5,000
9001-00-3250	General Insurance	146,952	160,677	146,751	160,000
9001-00-3251	Workers Compensation	87,763	98,786	59,288	57,191
9001-00-3252	Group Insurance	1,451,797	1,559,229	1,535,444	1,688,988
9001-00-3253	Unemployment Insurance	31,800	13,000	12,000	13,000
	Total Services	1,932,373	2,001,407	2,007,644	2,172,958
Interfund Transfers					
9001-00-7110	Transfer to General Projects Fund	141,186	746,827	896,327	818,438
9001-00-7140	Transfer to Cemetery Fund	21,962	21,962	21,962	21,962
	Total Interfund Transfers	163,148	768,789	918,289	840,400
	Other Requirements	2,095,521	2,770,197	2,925,933	3,013,358

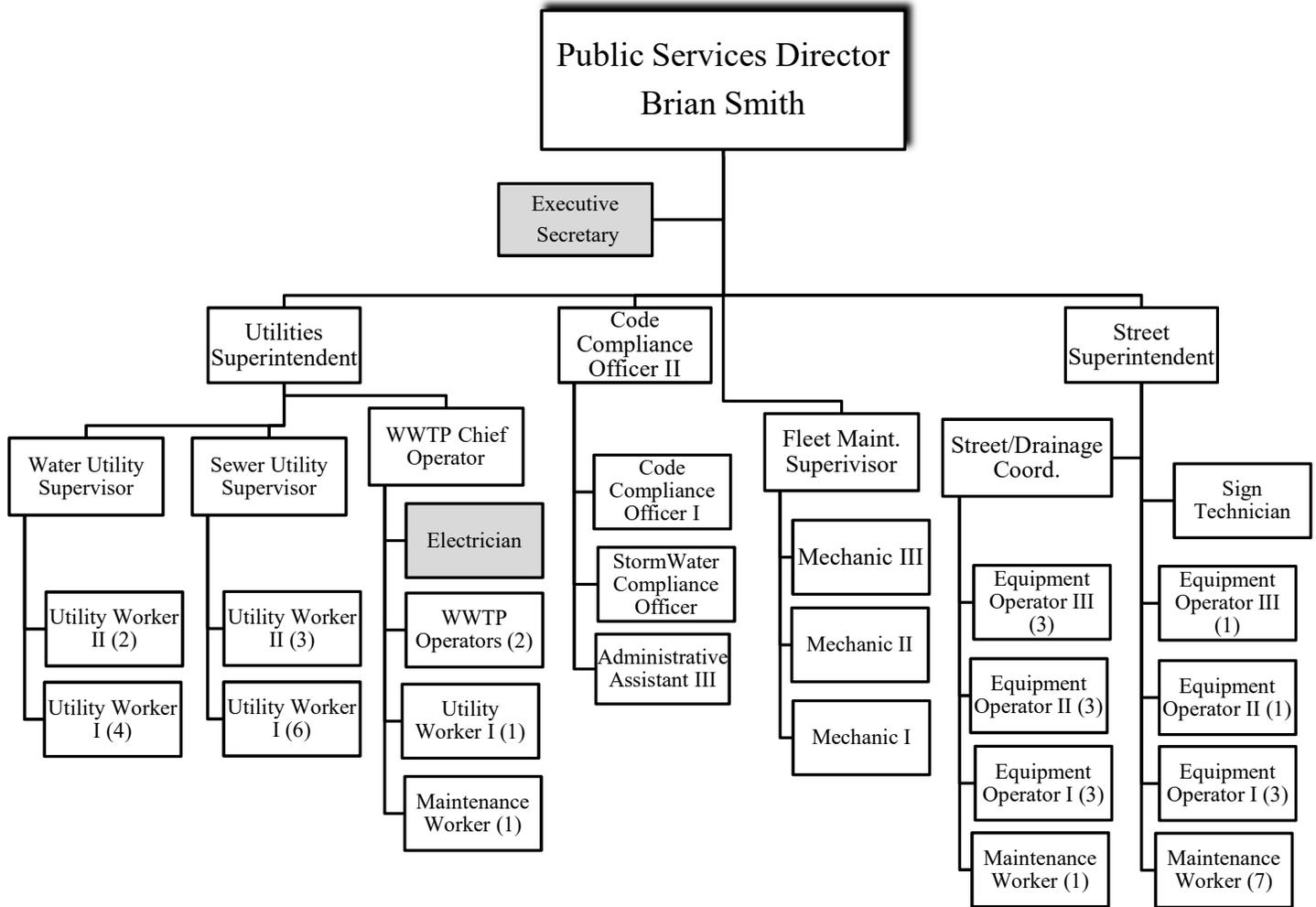
General Projects Fund Section

**311- General Projects Fund
Budget Summary**

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Beginning Fund Balance		<u>\$30,831</u>	<u>146,215</u>	<u>\$146,215</u>	<u>331,356</u>
Revenues					
311-406111	Transfer from General Fund	141,186	746,827	896,327	818,438
311-401010	Grant Proceeds	0	40,000	0	0
Total Revenues		<u>141,186</u>	<u>786,827</u>	<u>896,327</u>	<u>818,438</u>
Total Revenues & Resources		<u>\$ 172,017</u>	<u>\$ 933,042</u>	<u>\$ 1,042,542</u>	<u>\$ 1,149,793</u>
Expenditures					
311-1005-00-9049	Downtown Lighting	0	100,000	100,000	0
311-1005-00-9056	Wayfinding Signage	0	30,000	30,000	0
311-1005-00-3100	Entrance Signs	0	7,500	7,500	0
311-1005-00-9161	Willis/Business 35 (Ugly Corner)	0	40,000	0	0
311-1005-00-3100	Business Incentive	0	25,000	25,000	25,000
311-2504-00-2125	Chairs for City Hall and PSF	0	6,000	4,168	0
311-2504-00-2125	HVAC	0	0	28,975	0
311-2504-00-3270	Automated Security System	0	0	0	25,000
311-6006-00-4150	LED Billboard	0	38,465	39,263	0
311-3505-00-4150	Light Tower with Camera	0	20,000	14,673	0
311-3501-00-4150	Gate System for PD	0	25,000	23,423	0
311-3502-00-2125	Indoor Fire Extinguisher	0	9,900	9,800	0
311-3502-00-4100	Fire/EMS (design)	0	0	0	760,743
311-5001-17-3100	Benchmark Survey	0	28,000	30,000	0
311-5001-17-3100	Voting Buttons	0	10,000	9,735	0
311-5001-17-3100	Blue Trails Project	0	0	0	66,956
311-5501-00-9025	Detention Improvements	0	0	0	43,000
311-5501-00-9030	Street Program (Parking)	0	0	0	120,000
311-7001-00-4110	Parkland Survey and Plat	0	52,500	52,500	0
311-7001-00-4100	Pedestrian Bridge Crossing	0	138,550	80,000	0
311-7001-00-2125	Park equipment	0	37,500	34,000	0
311-7001-00-9060	Disc Golf	0	0	0	35,000
311-7001-02-4100	Senior Improvements	0	230,000	197,150	0
311-7002-00-4100	Library Youth Lounge	0	10,000	10,000	0
311-9001-00-3530	Downtown Planning	25,802	0	0	0
311-9001-00-3530	Hillcrest Village Street Improvement	0	0	15,000	0
Total Expenditures		<u>25,802</u>	<u>808,415</u>	<u>711,187</u>	<u>1,075,699</u>
Revenue Over/(Under) Expenditures		115,384	(21,588)	185,140	(257,261)
Ending Balance		<u>\$146,215</u>	<u>\$ 124,627</u>	<u>\$331,356</u>	<u>\$ 74,094</u>

Utility Fund Section

**Public Services
Organizational Chart**



Department Head

Full-time position

Full-time position – Funding Split

Unfunded position

Part-time position

**209- Utility Debt Service Fund
Water & Sewer Supported Debt
Budget Summary**

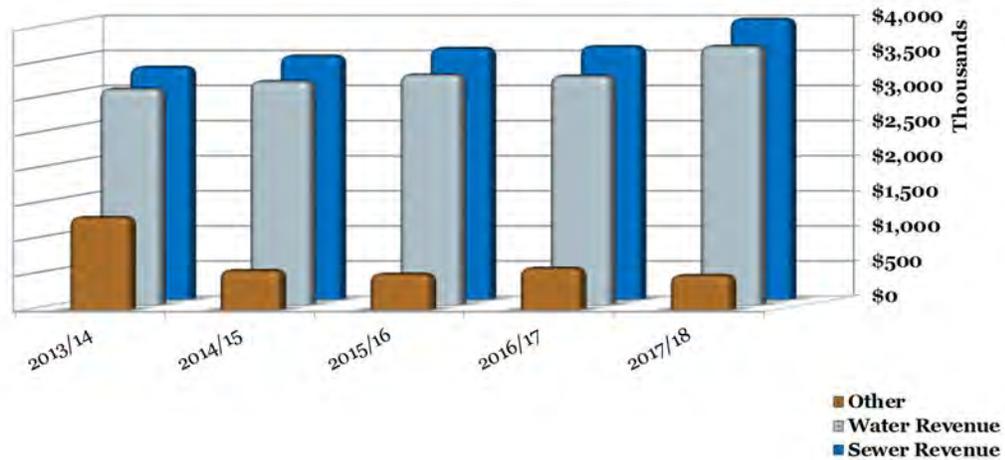
Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Beginning Cash Balance	\$ 0	\$ 0	\$ 0	\$ 0
REVENUE				
Transfer from Utility Fund	0	0	0	2,637,304
Total Revenue	0	0	0	2,637,304
Total Revenues & Resources	0	0	0	2,637,304
EXPENDITURES				
Principal	0	0	0	1,649,858
Interest	0	0	0	745,873
Agent Fees	0	0	0	2,000
Total Expenditures	0	0	0	2,397,731
Revenue Over/(Under) Expenditures	0	0	0	239,573
Ending Cash Balance	\$ 0	\$ 0	\$ 0	\$ 239,573

**210- IMPACT FEES
BUDGET SUMMARY**

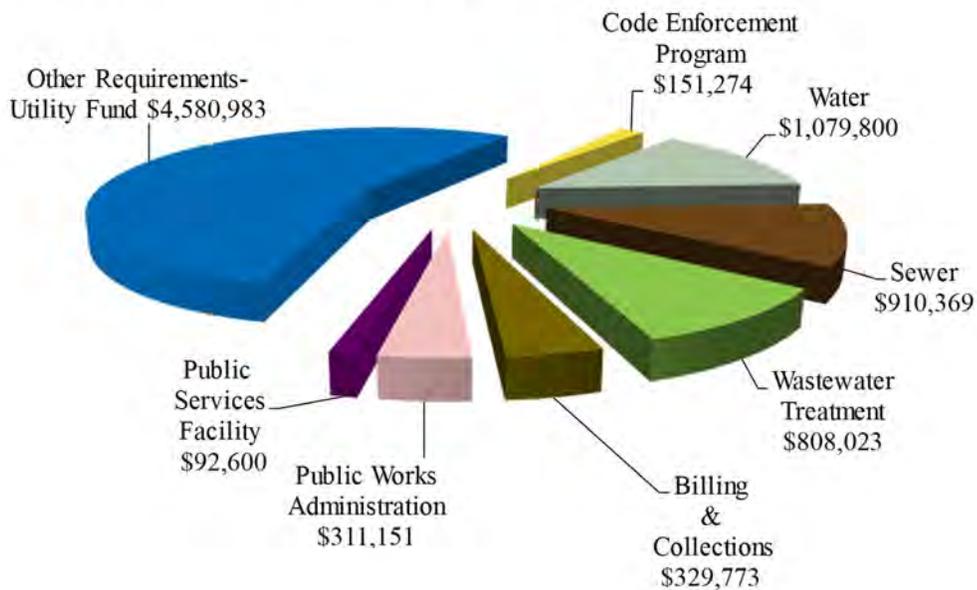
DESCRIPTION	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Beginning Working Capital Balance	\$ 2,173,168	\$ 2,447,899	\$ 2,447,899	\$ 1,062,751
Revenue Sources				
Impact Fee Revenue	364,985	340,000	329,680	340,000
Investment Earnings	8,921	10,000	14,950	12,000
Total Revenue	373,906	350,000	344,630	352,000
Total Revenues & Resources	2,547,074	2,797,899	2,792,529	1,414,751
Expenditures				
Contract Services	99,176	0	153,833	30,000
WWTP	0	0	0	600,000
Dyche Elevated Storage Tank	0	0	1,575,945	0
Total Expenditures	99,176	0	1,729,778	630,000
Excess (Deficiency) of total revenue and resources over expenditures	274,731	350,000	(1,385,148)	(278,000)
Ending Working Capital Balance	\$ 2,447,899	\$ 2,797,899	\$ 1,062,751	\$ 784,751

UTILITY FUND REVENUE TRENDS

Revenue	Actual 2013/14	Actual 2014/15	Actual 2015/16	Forecast 2016/17	Proposed Budget 2017/18
Water Revenue	3,079,955	3,187,125	3,281,708	3,263,448	3,687,696
Sewer Revenue	3,314,848	3,475,940	3,584,966	3,610,621	4,080,002
Other	1,323,127	568,145	516,082	599,361	496,275
	7,717,930	7,231,210	7,382,756	7,473,430	8,263,973



FY 2017/18 Proposed Estimated Expenditures



**UTILITY FUND
BUDGET SUMMARY**

Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Beg. Working Capital Balance	\$ 3,868,724	\$ 4,453,808	\$ 4,453,808	\$ 4,626,483
REVENUES				
TCEQ Permit Fees	44,896	41,000	41,000	41,000
Credit Card Service Fee	667	25,000	0	0
BCGCD Passthrough Fees	31,142	30,000	30,000	30,000
Penalty- Water	57,030	50,000	50,000	50,000
Penalty- Sewer	62,976	60,000	60,000	60,000
Sale of Water Meters	39,341	60,000	45,000	40,000
Sewer	3,584,966	3,534,527	3,610,621	4,080,002
Tapping Fee- Water	2,839	1,000	862	1,000
Tapping Fee- Sewer	2,000	1,000	300	1,000
Water	3,281,708	3,293,227	3,263,448	3,687,696
Investment Earnings	27,073	19,200	36,852	26,200
Transfer from Sanitation	76,807	109,396	109,396	78,275
Other Incomes	171,310	174,714	230,064	168,800
Total Revenues	7,382,756	7,399,064	7,477,543	8,263,973
Total Revenue and Resources	11,251,480	11,852,872	11,931,351	12,890,456
EXPENDITURES				
Water	1,173,110	1,198,547	1,114,445	1,079,800
Sewer	693,875	1,165,312	1,138,465	910,369
Wastewater Treatment Plant	740,160	825,359	786,229	808,023
Administration	308,156	325,411	340,998	311,151
Billing & Collection	267,923	355,907	352,548	329,773
Public Services Facility	79,010	93,200	82,000	92,600
Code Enforcement Program	135,651	140,538	130,364	151,274
Other Requirements	3,399,786	3,362,152	3,359,820	4,580,983
Total Expenditures	6,797,671	7,466,425	7,304,868	8,263,973
Revenue Over/(Under) Expenditures	585,084	(67,361)	172,674	0
Ending Working Capital Balance	\$ 4,453,808	\$ 4,386,447	\$ 4,626,483	\$ 4,626,483

**211 - UTILITY FUND
REVENUE DETAIL**

Account	Description	Actual 2015/16	Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
License & Permit Fees					
211-400565	TCEQ Permit Fees	44,896	41,000	41,000	41,000
	Total License & Permits	44,896	41,000	41,000	41,000
Charges for Service					
211-402060	Credit Card Service Fee	667	25,000	25,000	0
211-402065	BCGCD Passthrough Fees	31,142	30,000	30,000	30,000
211-402115	Penalty - Water	57,030	50,000	50,000	50,000
211-402120	Penalty - Sewer	62,976	60,000	60,000	60,000
211-402130	Sales of Water Meters	39,341	60,000	45,000	40,000
211-402140	Sewer Revenue	3,584,966	3,534,527	3,610,621	4,080,002
211-402150	Tapping Fee- Sewer	2,000	1,000	300	1,000
211-402155	Tapping Fee- Water	2,839	1,000	862	1,000
211-402160	Water Revenue	3,281,708	3,293,227	3,263,448	3,687,696
	Total Charges for Service	7,062,669	7,054,754	7,085,231	7,949,698
Investment Earnings					
211-404000	Interest Income	24,705	18,000	35,502	25,000
211-404010	Interest Earned- Fund 232	2,368	1,200	1,350	1,200
	Total Investment Earnings	27,073	19,200	36,852	26,200
Intergovernmental					
211-406212	Transfer from Sanitation Fund	76,807	109,396	109,396	78,275
	Total Intergovernmental	76,807	109,396	109,396	78,275
Other Income					
211-407000	Sale of Assets	0	0	3,900	0
211-409035	Fire Hydrant Rentals	3,014	2,500	6,000	2,500
211-409050	Return Check Fee	2,545	2,800	3,500	3,000
211-409075	Miscellaneous Income	8,884	8,000	36,200	5,000
211-409090	Reconnect Fee	21,540	25,000	33,000	25,000
211-409135	Cleaning Fee	4,085	4,000	4,250	4,000
211-409141	Storm Water Permit Fee	3,150	6,214	6,214	6,300
211-409160	Sludge Disposal	67,091	53,200	64,000	50,000
211-409161	Effluent	61,000	73,000	73,000	73,000
	Total Other Income	171,310	174,714	230,064	168,800
	Total Revenues	7,382,755	7,399,064	7,502,543	8,263,973

211 - Utility Fund/Water Program

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Personnel					
6001-00-1001	Salaries	264,045	253,654	222,342	226,970
6001-00-1005	Overtime	42,084	35,000	32,000	35,000
6001-00-1006	Longevity	2,788	3,080	2,435	2,968
6001-00-1009	TMRS	53,403	52,620	43,816	47,807
6001-00-1011	FICA	23,240	22,413	18,620	20,363
6001-00-1016	Certification & Education	1,253	1,248	1,248	1,248
	Total Personnel	386,813	368,015	320,461	334,356
Supplies					
6001-00-2125	General Supplies	34,437	15,000	15,000	15,000
6001-00-2250	Uniform & Apparel	297	800	800	800
6001-00-2300	Vehicle & Equipment Supplies	6,590	1,000	500	1,000
6001-00-2301	Motor Vehicle Fuel	14,155	28,000	20,000	22,000
6001-00-2350	Safety Equipment	1,188	2,500	2,500	2,500
6001-00-2425	Chemicals & Insecticide	66,518	86,000	86,000	86,000
6001-00-2475	Water Meter & Parts	53,842	45,000	45,000	45,000
6001-00-2500	Water/Sewer Main Repair Supplies	69,485	90,000	90,000	90,000
6001-00-2525	W/S Machinery & Equipment	172,527	30,000	21,000	25,000
	Total Supplies	419,039	298,300	280,800	287,300
Contractual Services					
6001-00-3100	Contract Services	3,688	108,600	106,000	45,000
6001-00-3170	Professional Development	2,378	3,000	3,500	3,000
6001-00-3180	Dues & Memberships	261	1,000	500	1,000
6001-00-3190	Communications	6,875	7,000	7,000	7,000
6001-00-3200	Utilities	169,238	195,000	190,000	190,000
6001-00-3260	Machinery & Equipment Maintenance	34,283	25,000	25,000	30,000
6001-00-3270	Building/Grounds Maintenance	8,342	15,085	14,500	15,000
6001-00-3320	Uniform Rental	2,461	5,500	2,500	5,500
6001-00-3470	Regulatory Inspection Fees	24,790	27,500	27,554	30,000
6001-00-3480	Lab Testing Fees	9,215	13,500	8,500	21,000
6001-00-3490	BCGCD Water Fees	28,162	28,000	28,000	28,000
6001-00-3510	Vehicle Repairs	0	1,500	0	0
6001-00-3511	Radio Repairs	0	600	0	0
	Total Services	289,694	431,285	413,054	375,500
Capital Outlay					
6001-00-4150	Machinery & Equipment	0	12,065	11,248	14,000
	Total Capital Outlay	0	12,065	11,248	14,000
Interfund Transfers					
6001-00-7510	Vehicle Maintenance Fees	58,669	61,356	61,356	41,667
6001-00-7515	Vehicle Replacement Accruals	18,895	27,525	27,525	26,977
	Total Interfund Transfers	77,564	88,881	88,881	68,644
	Water Program	\$ 1,173,110	\$ 1,198,547	\$ 1,114,445	\$ 1,079,800

211 - Utility Fund/Sewer Program

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Personnel					
6002-00-1001	Salaries	222,321	302,499	297,292	313,950
6002-00-1005	Overtime	31,074	40,000	35,000	40,000
6002-00-1006	Longevity	1,946	2,611	2,072	3,006
6002-00-1009	TMRS	43,336	62,243	57,669	64,371
6002-00-1011	FICA	18,127	26,512	23,512	27,418
6002-00-1016	Certification & Education	1,462	1,456	1,456	1,456
	Total Personnel	318,266	435,321	417,000	450,201
Supplies					
6002-00-2125	General Supplies	30,118	20,000	22,000	26,000
6002-00-2250	Uniform & Apparel	78	1,600	1,000	1,000
6002-00-2300	Vehicle Equipment Supplies	2,367	2,000	1,000	1,000
6002-00-2301	Motor Vehicle Fuel	4,676	15,647	15,647	16,000
6002-00-2350	Safety Equipment	4,087	4,000	4,000	4,000
6002-00-2425	Chemicals & Insecticide	6,770	3,500	2,500	3,500
6002-00-2500	Water/Sewer Main Repair Supplies	36,391	45,000	45,000	45,000
6002-00-2525	W/S Machinery & Equipment	12,474	35,000	35,000	45,000
6002-00-2550	Welding Supplies	0	100	100	0
	Total Supplies	96,960	126,847	126,247	141,500
Contractual Services					
6002-00-3100	Contract Services	4,636	7,000	7,000	17,000
6002-00-3170	Professional Development	636	2,000	1,000	1,200
6002-00-3180	Dues & Memberships	150	800	600	800
6002-00-3190	Communications	9,308	8,500	9,500	9,800
6002-00-3200	Utilities	79,895	95,000	90,000	90,000
6002-00-3260	Machinery & Equipment Maint.	66,418	90,000	90,000	105,000
6002-00-3270	Building/Grounds Maint.	6,138	10,325	10,000	10,000
6002-00-3320	Uniform Rental	1,663	4,000	3,000	3,000
6002-00-3480	Lab Testing Fees	0	500	0	0
6002-00-3510	Vehicle Repairs	0	400	0	0
6002-00-3511	Radio Repairs	0	500	0	0
	Total Services	168,843	219,025	211,100	236,800
Capital Outlay					
6002-00-4150	Machinery & Equipment	0	263,982	263,982	0
	Total Capital Outlay	0	263,982	263,982	0
Interfund Transfers					
6002-00-7510	Vehicle Maintenance Fees	80,143	83,926	83,926	48,023
6002-00-7515	Vehicle Replacement Accruals	29,663	36,210	36,210	33,845
	Total Interfund Transfers	109,806	120,136	120,136	81,868
	Sewer Program	\$ 693,875	\$ 1,165,312	\$ 1,138,465	\$ 910,369

211 - Utility Fund/Waste Water Treatment Plant Program

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Personnel					
6003-00-1001	Salaries	184,850	191,521	176,531	202,955
6003-00-1005	Overtime	5,505	12,000	9,000	12,000
6003-00-1006	Longevity	2,731	2,648	2,819	2,892
6003-00-1009	TMRS	35,101	37,252	32,940	39,349
6003-00-1011	FICA	14,505	15,867	12,990	16,761
6003-00-1016	Certification & Education	1,253	1,248	1,248	1,248
	Total Personnel	243,945	260,536	235,529	275,205
Supplies					
6003-00-2125	General Supplies	9,556	9,500	9,500	4,000
6003-00-2175	Janitorial Supplies	165	600	600	600
6003-00-2225	Medical Supplies	88	150	150	150
6003-00-2250	Uniform & Apparel	280	750	750	750
6003-00-2301	Motor Vehicle Fuel	3,352	10,500	4,500	6,000
6003-00-2350	Safety Equipment	963	1,000	500	500
6003-00-2425	Chemicals & Insecticide	89,168	90,000	90,000	90,000
6003-00-2500	Water/Sewer Main Repair Supplies	543	1,500	1,000	1,000
6003-00-2525	W/S Machinery & Equipment	19,480	20,000	20,000	10,000
6003-00-2575	Lab Supplies & Chemicals	4,497	5,000	5,000	5,000
	Total Supplies	128,092	139,000	132,000	118,000
Contractual Services					
6003-00-3100	Contract Services	3,442	2,000	2,000	12,000
6003-00-3161	Preventative Shots	0	1,000	1,000	0
6003-00-3170	Professional Development	2,101	2,400	2,000	2,000
6003-00-3180	Dues & Memberships	150	500	300	500
6003-00-3190	Communications	4,707	4,000	4,932	5,200
6003-00-3200	Utilities	174,105	185,000	178,449	185,000
6003-00-3260	Machinery & Equipment Maintenance	66,993	40,000	40,000	40,000
6003-00-3270	Building/Grounds Maintenance	3,557	8,200	8,200	8,200
6003-00-3320	Uniform Rental	1,627	2,000	1,200	2,000
6003-00-3470	Regulatory Inspection Fees	29,388	30,000	30,884	32,500
6003-00-3480	Lab Testing Fees	13,583	25,500	17,000	17,000
6003-00-3500	Sludge Disposal	49,161	85,000	85,000	85,000
6003-00-3510	Vehicle Repairs	0	500	0	0
6003-00-3511	Radio Repairs	0	225	0	0
	Total Services	348,816	386,325	370,965	389,400
Capital Outlay					
6003-00-4150	Machinery & Equipment	0	20,000	28,237	0
	Total Capital Outlay	0	20,000	28,237	0
Interfund Transfers					
6003-00-7510	Vehicle Maintenance Fees	13,621	14,288	14,288	16,243
6003-00-7515	Vehicle Replacement Accruals	5,686	5,210	5,210	9,175
	Total Interfund Transfers	19,307	19,498	19,498	25,418
Waste Water Treatment Plant Program		\$ 740,160	\$ 825,359	\$ 786,229	\$ 808,023

211 - Utility Fund/Administration Program

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Personnel					
6004-00-1001	Salaries	165,681	168,834	168,088	175,500
6004-00-1005	Overtime	1,853	1,000	2,000	2,000
6004-00-1006	Longevity	2,020	2,234	2,146	2,458
6004-00-1009	TMRS	30,280	32,322	32,091	33,739
6004-00-1011	FICA	13,549	13,768	13,721	14,371
6004-00-1016	Certification & Education	2,088	2,080	2,080	2,080
6004-00-1017	Equipment Allowance	1,024	1,020	1,020	1,020
6004-00-1018	Auto Allowance	4,819	4,800	4,800	4,800
	Total Personnel	221,314	226,058	225,945	235,968
Supplies					
6004-00-2100	Office Supplies	2,266	3,000	2,000	2,000
6004-00-2125	General Supplies	1,014	2,000	1,500	1,500
6004-00-2225	Medical Supplies	183	250	250	250
6004-00-2250	Uniform & Apparel	600	900	700	450
6004-00-2275	Program Supplies	2,011	2,000	2,000	1,200
	Total Supplies	6,074	8,150	6,450	5,400
Contractual Services					
6004-00-3100	Contract Services	11,777	3,000	20,000	1,000
6004-00-3170	Professional Development	3,950	3,500	6,000	4,500
6004-00-3176	Emergency MGMT Communications	4,000	0	0	0
6004-00-3180	Dues & Memberships	417	1,000	500	500
6004-00-3190	Communications	3,606	4,500	4,900	5,000
6004-00-3210	Postage & Freight	269	500	500	500
6004-00-3220	Printing Services	1,325	2,000	2,000	2,000
6004-00-3230	Advertising	0	1,000	0	1,000
6004-00-3260	Machinery & Equipment Maint.	1,000	1,000	500	0
6004-00-3510	Vehicle Repairs	0	500	0	0
	Total Services	26,343	17,000	34,400	14,500
Interfund Transfers					
6004-00-7500	Computer Replacement Accruals	0	3,672	3,672	3,000
6004-00-7505	IT Maintenance Fees	54,425	70,531	70,531	52,283
	Total Interfund Transfers	54,425	74,203	74,203	55,283
	Administration Program	\$ 308,156	\$ 325,411	\$ 340,998	\$ 311,151

211 - Utility Fund/Public Service Facility Program

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Supplies					
6006-00-2125	General Supplies	5,765	6,500	4,000	2,000
6006-00-2200	Foods	2,059	3,000	3,000	3,000
	Total Supplies	7,824	9,500	7,000	5,000
Contractual Services					
6006-00-3100	Contract Services	0	0	0	5,900
6006-00-3200	Utilities	32,024	45,000	45,000	45,000
6006-00-3260	Machinery & Equipment Maint.	5,830	6,500	4,000	5,500
6006-00-3270	Building/Grounds Maint.	32,261	30,500	25,000	30,000
6006-00-3320	Uniform Rental	1,071	1,700	1,000	1,200
	Total Services	71,186	83,700	75,000	87,600
	Public Service Facility Program	\$ 79,010	\$ 93,200	\$ 82,000	\$ 92,600

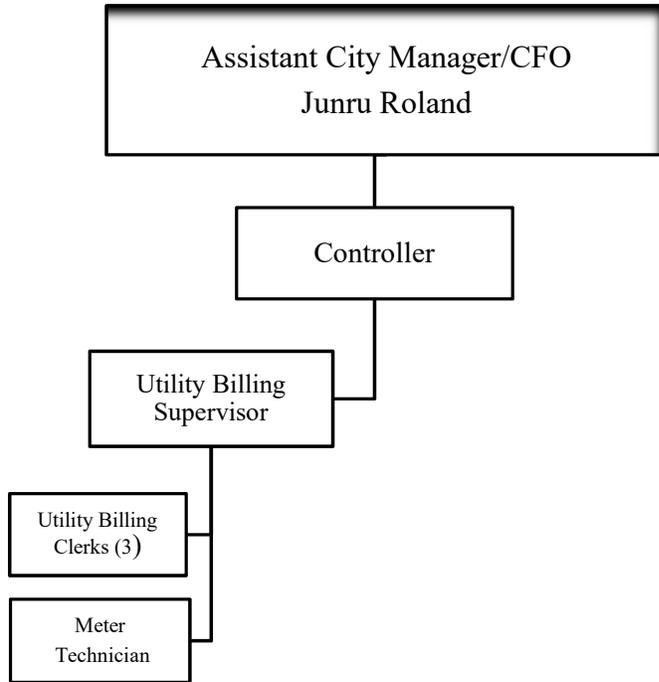
211 - Utility Fund/Code Enforcement Program

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Personnel					
6007-00-1001	Salaries	49,372	47,081	42,981	48,266
6007-00-1005	Overtime	154	500	0	500
6007-00-1006	Longevity	1,052	1,049	1,024	1,153
6007-00-1009	TMRS	8,641	8,552	7,803	8,978
6007-00-1011	FICA	3,494	3,643	2,964	3,824
6007-00-1017	Equipment Allowance	72	72	0	72
	Total Personnel	62,787	60,897	54,772	62,793
Supplies					
6007-00-2100	Office Supplies	1,311	1,300	1,300	1,300
6007-00-2125	General Supplies	2,982	2,000	900	1,000
6007-00-2250	Uniform & Apparel	660	1,000	500	300
6007-00-2301	Motor Vehicle Fuel	2,314	3,000	2,600	3,000
	Total Supplies	7,268	7,300	5,300	5,600
Contract Services					
6007-00-3100	Contract Services	8,674	8,000	8,000	8,000
6007-00-3170	Professional Development	5,201	6,000	4,500	5,000
6007-00-3180	Dues & Memberships	658	1,000	500	1,000
6007-00-3190	Communications	5,904	5,200	6,300	6,500
6007-00-3210	Postage & Freight	3,059	3,000	3,000	3,000
6007-00-3220	Printing Services	1,791	1,400	750	1,400
6007-00-3260	Machinery & Equipment Maint.	0	500	0	500
6007-00-3280	Demolition	0	0	0	11,000
	Total Contract Services	25,287	25,100	23,050	36,400
Interfund Transfers					
6007-00-7500	Computer Replacement Accruals	1,500	1,648	1,648	0
6007-00-7505	IT Maintenance Fees	32,603	35,265	35,266	31,325
6007-00-7510	Vehicle Maintenance Fees	6,209	6,467	6,467	8,475
6007-00-7515	Vehicle Replacement Accruals	0	3,861	3,861	6,681
	Total Interfund Transfers	40,311	47,241	47,241	46,481
	Code Enforcement Program	135,651	140,538	130,364	151,274

211 - Utility Fund/Other Requirements

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Contractual Services					
9002-00-3110	Audit	19,024	28,000	21,245	28,000
9002-00-3250	General Insurance	40,762	45,011	49,833	52,325
9002-00-3251	Workers Compensation	18,771	20,648	19,500	10,763
9002-00-3252	Group Insurance	353,769	357,861	355,393	393,647
	Total Services	432,326	451,520	445,972	484,735
Debt Service					
9002-00-5001	Principal	1,702,438	1,638,006	1,641,722	0
9002-00-5002	Interest	591,851	572,199	572,199	0
9002-00-5003	Agent Fees	1,385	2,000	1,500	0
9002-00-5004	Issuance Costs	21,793	0	0	0
	Total Debt Service	2,317,467	2,212,205	2,215,421	0
Interfund Transfers					
9002-00-7100	Transfer to General Fund	649,994	698,427	698,427	675,707
9002-00-7106	Transfer to Debt Service Fund	0	0	0	2,637,304
9002-00-7107	Transfer to Utility Projects	0	0	0	783,237
	Total Interfund Transfers	649,994	698,427	698,427	4,096,248
	Other Requirements	\$ 3,399,786	\$ 3,362,152	\$ 3,359,820	\$ 4,580,983

Finance Department- Utility Billing
Organizational Chart



Department Head

Full-time position

Full-time position –
Funding Split

Unfunded position

Part-time
position

211 - Utility Fund/Utility Billing Program

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Personnel					
6005-00-1001	Salaries	122,063	153,388	150,922	158,371
6005-00-1006	Longevity	1,975	2,894	2,745	3,133
6005-00-1009	TMRS	21,162	28,068	27,239	29,043
6005-00-1011	FICA	8,407	11,956	10,142	12,371
6005-00-1016	Certification & Education Pay	0	0	0	208
	Total Personnel	153,608	196,306	191,049	203,126
Supplies					
6005-00-2100	Office Supplies	1,221	1,200	1,153	1,200
6005-00-2125	General Supplies	673	1,000	971	1,500
	Total Supplies	1,894	2,200	2,124	2,700
Contractual Services					
6005-00-3100	Contract Services	70,809	72,288	73,314	73,000
6005-00-3170	Professional Development	314	3,600	3,600	4,000
6005-00-3180	Dues & Memberships	200	275	275	400
6005-00-3190	Communications	4,098	3,500	4,600	4,740
6005-00-3210	Postage & Freight	1,750	1,500	1,500	2,100
6005-00-3220	Printing Services	1,385	1,200	1,038	1,200
6005-00-3260	Machinery & Equipment Maint.	1,210	2,192	2,201	1,600
6005-00-3290	Technology Services	0	25,000	25,000	3,475
	Total Services	79,765	109,555	111,528	90,515
Interfund Transfers					
6005-00-7500	Computer Replacement Accruals	0	5,528	5,528	0
6005-00-7505	IT Maintenance Fees	32,655	42,319	42,319	31,370
6005-00-7515	Vehicle Replacement Accruals	0	0	0	2,062
	Total Interfund Transfers	32,655	47,847	47,847	33,432
	Utility Billing Program	\$ 267,923	\$ 355,907	\$ 352,548	\$ 329,773

**220 - Utility Projects Fund
Budget Summary**

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Beginning Fund Balance		\$ 0	\$ 0	\$ 0	\$ 0
220-406211	Transfer from Utility Fund	0	0	0	783,237
Total Revenues		\$ 0	\$ 0	\$ 0	783,237
Total Revenues & Resources		\$ 0	\$ 0	\$ 0	\$ 783,237
Expenditures					
220-6003-00-4150	Blower Valve	0	0	0	33,239
220-6003-00-4150	Replace Bleach Tank	0	0	0	17,575
220-6003-00-4150	Pumps for Lift Stations	0	0	0	110,832
220-6002-00-4150	Inflow & Infiltration	0	0	0	100,000
220-6002-00-4150	Vactor (Sewer Cleaning Truck)	0	0	0	300,000
Total Expenditures		\$ 0	\$ 0	\$ 0	561,646
Revenue Over/(Under) Expenditures		\$ 0	\$ 0	\$ 0	221,591
Ending Balance		\$ 0	\$ 0	\$ 0	\$ 221,591

Sanitation Fund Section

**SANITATION FUND
BUDGET SUMMARY**

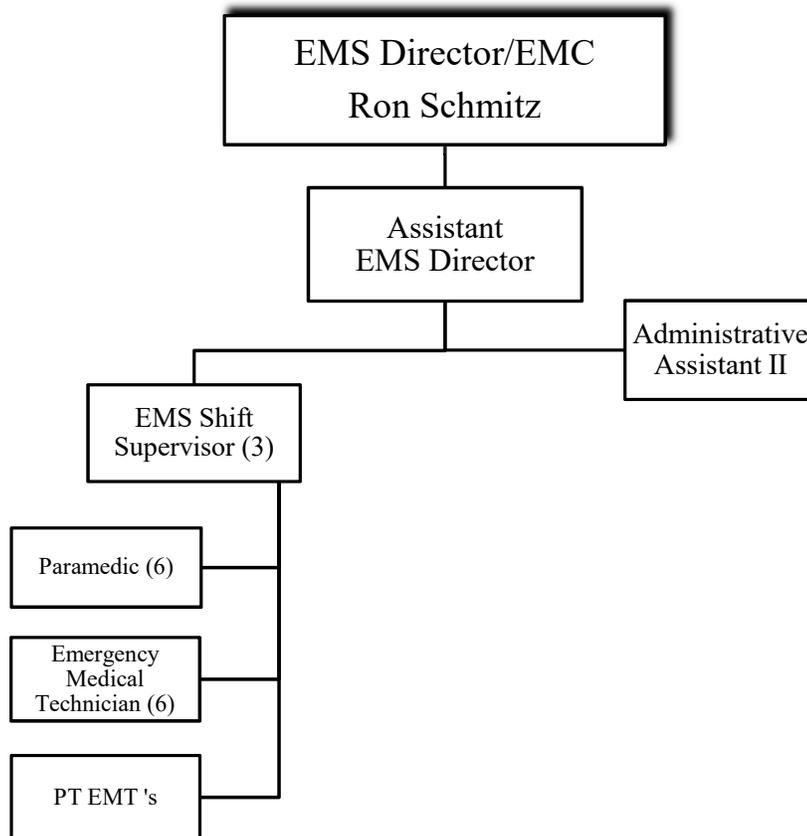
DESCRIPTION	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budegt 2017/18
Beginning Working Capital Balance	\$ 1,376,635	\$ 1,711,779	\$ 1,711,779	\$ 1,959,361
REVENUES				
Garbage Fees - Commercial	1,678,751	1,605,829	1,614,168	1,548,188
Garbage Fees - Residential	1,055,400	1,070,553	1,076,112	1,032,125
Heavy Trash Pickup	3,695	5,000	4,286	5,000
Recycle Fees	3,000	0	0	0
Interest Income	5,924	5,000	13,500	12,000
Penalty - Garbage	40,154	35,000	39,465	30,000
Other Incomes	960	500	578	0
Total Revenues	2,787,883	2,721,882	2,748,108	2,627,313
Total Revenue & Resources	4,164,518	4,433,661	4,459,887	4,586,674
EXPENDITURES				
Sanitation	2,240,386	2,250,052	2,255,450	2,302,650
Debt	2,279	9,025	9,025	8,719
Intergovernmental	210,073	236,052	236,052	225,395
Total Expenditures	2,452,739	2,495,129	2,500,527	2,536,764
Revenue Over/Under Expenditures	335,144	226,753	247,581	90,549
Ending Working Capital Balance	\$ 1,711,779	\$ 1,938,533	\$ 1,959,361	\$ 2,049,910

212 - Sanitation Fund

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Contract Services					
6501-00-3100	Contract Services	0	0	0	1,600
6501-00-3380	Beautification	6,672	3,000	0	3,000
6501-00-3440	Collection Services	2,230,475	2,242,052	2,251,750	2,293,050
6501-00-3450	Disposal Fees	3,239	5,000	3,700	5,000
	Total Contract Services	\$ 2,240,386	\$ 2,250,052	\$ 2,255,450	\$ 2,302,650
Debt Service					
6501-00-5001	Principal	0	6,798	6,798	6,695
6501-00-5002	Interest	2,279	2,227	2,227	2,024
	Total Debt Service	2,279	9,025	9,025	8,719
Interfund Transfers					
6501-00-7100	Transfer to General Fund	133,266	126,656	126,656	147,120
6501-00-7105	Transfer to Utility Fund	76,807	109,396	109,396	78,275
	Total Interfund Transfers	210,073	236,052	236,052	225,395
	Sanitation	2,452,739	2,495,129	2,500,527	2,536,764

EMS Fund Section

EMS Department
Organizational Chart



Department Head

Full-time position

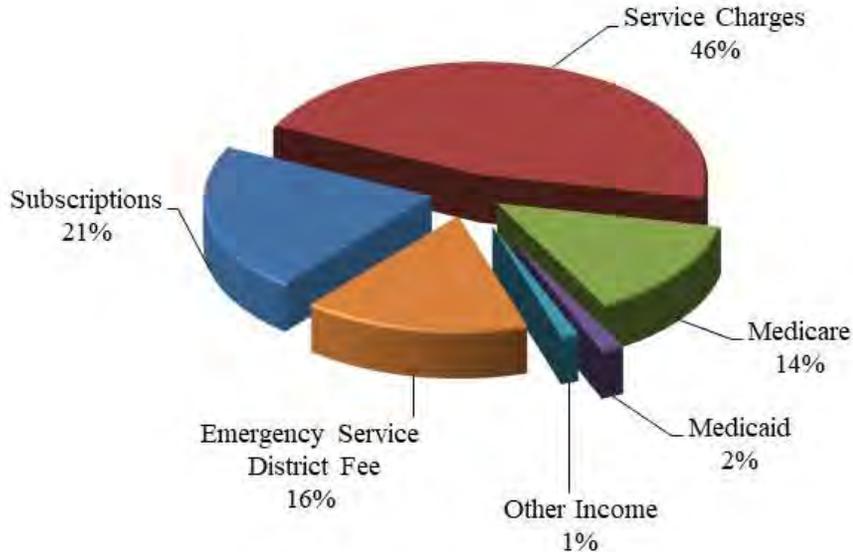
Full-time position –
Funding Split

Unfunded position

Part-time
position

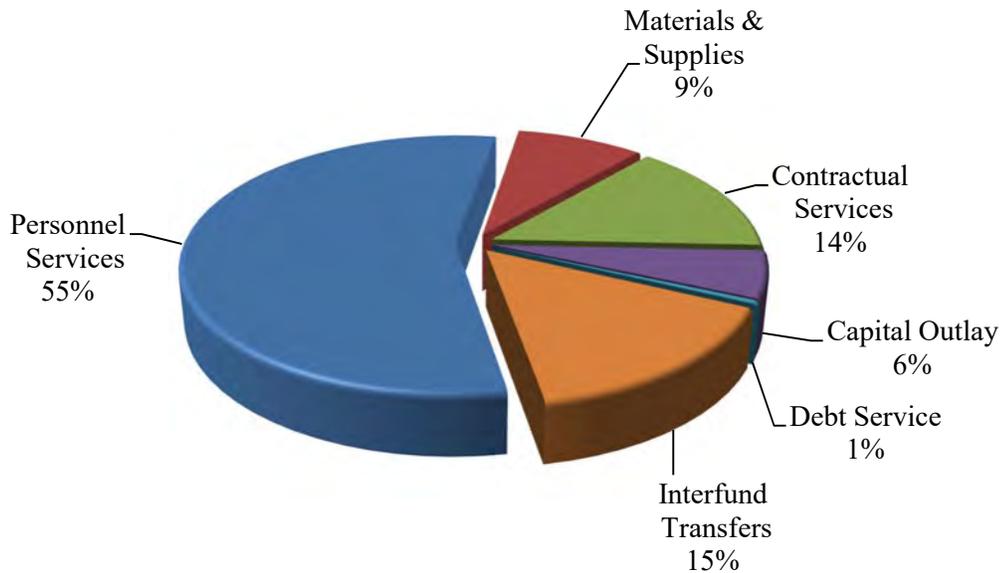
EMERGENCY MEDICAL SERVICE FUND

Revenues by Source
\$2,144,300



FY 2017/18 Proposed Estimated Expenditures

Expenditures By Function
\$2,302,402



**EMERGENCY MEDICAL SERVICES
BUDGET SUMMARY**

DESCRIPTION	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Beginning Working Capital	\$ 731,847	\$ 830,810	\$ 830,810	\$ 784,674
REVENUES				
Ambulance Permit Fees	900	1,500	0	500
Emergency Service District Fee	323,943	339,000	339,000	342,400
Hillcrest EMS Service	7,200	14,400	14,400	14,400
Subscription Fees	363,950	310,000	445,000	450,000
Service Charges	847,477	985,000	996,000	990,000
Medicare	343,988	300,000	314,484	300,000
Medicaid	27,913	35,000	32,000	35,000
Interest Income	3,375	3,000	6,500	5,000
Grant Proceeds	46,697	0	0	0
Other Income	164,423	7,000	7,855	7,000
Total Revenues	<u>2,129,866</u>	<u>1,994,900</u>	<u>2,155,239</u>	<u>2,144,300</u>
Total Revenues & Resources	<u>2,861,713</u>	<u>2,825,710</u>	<u>2,986,049</u>	<u>2,928,974</u>
EXPENDITURES				
Personnel Services	1,198,121	1,213,383	1,294,019	1,275,030
Materials & Supplies	188,856	200,733	206,068	203,000
Contractual Services	278,385	321,658	319,853	328,577
Capital Outlay	37,271	0	0	135,000
Interfund Transfers	323,918	371,334	371,334	350,732
Debt Service	4,353	10,101	10,101	10,063
Total Expenditures	<u>2,030,903</u>	<u>2,117,209</u>	<u>2,201,375</u>	<u>2,302,402</u>
Revenue Over/Under Expenditures	98,963	(122,309)	(46,136)	(158,102)
Ending Working Capital	<u>\$ 830,810</u>	<u>\$ 708,501</u>	<u>\$ 784,674</u>	<u>\$ 626,572</u>

213 - EMS Fund/EMS Department

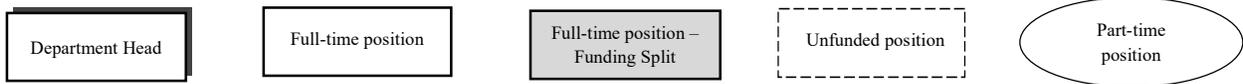
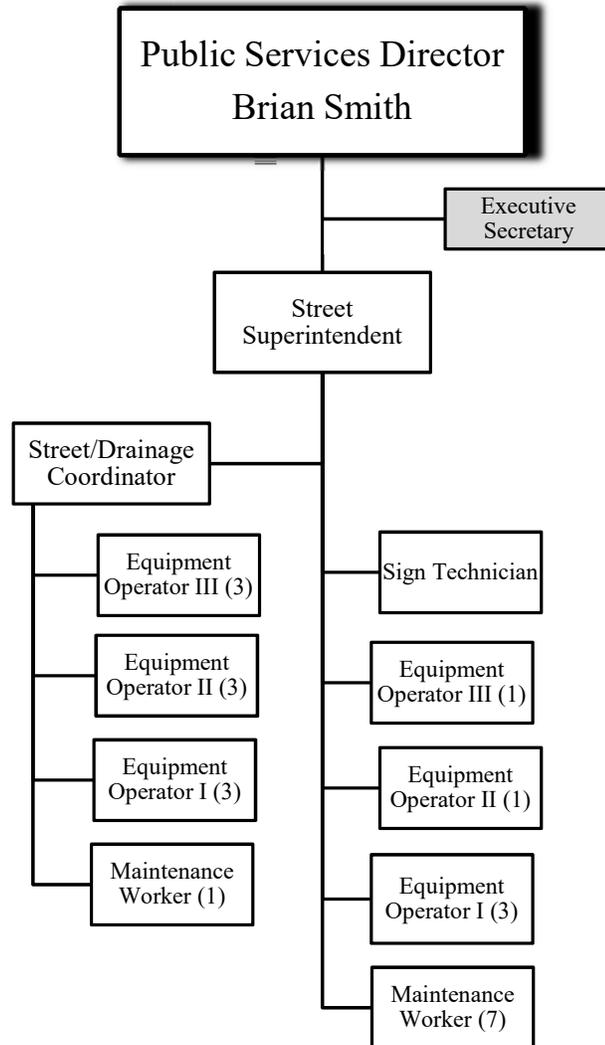
Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Personnel					
3503-00-1001	Salaries	\$ 605,954	\$ 643,389	\$ 636,860	\$ 669,113
3503-00-1005	Overtime	247,080	266,305	284,618	277,000
3503-00-1006	Longevity	5,634	5,972	5,434	7,661
3503-00-1007	Extra Help	103,888	50,000	102,425	60,000
3503-00-1009	TMRS	164,053	172,448	185,999	182,307
3503-00-1011	FICA	70,423	73,973	77,355	77,653
3503-00-1017	Equipment Allowance	1,089	1,296	1,328	1,296
	Total Personnel	1,198,121	1,213,383	1,294,019	1,275,030
Supplies					
3503-00-2100	Office Supplies	5,964	6,500	6,000	6,500
3503-00-2125	General Supplies	8,532	7,000	10,500	8,000
3503-00-2175	Janitorial Supplies	3,789	3,000	3,000	3,000
3503-00-2200	Foods	3,955	4,000	4,000	3,000
3503-00-2225	Medical Supplies	115,384	112,000	125,000	125,000
3503-00-2250	Uniform & Apparel	11,606	10,733	9,000	8,000
3503-00-2275	Program Supplies	3,536	4,500	5,200	6,500
3503-00-2300	Vehicle & Equipment Supplies	1,399	1,000	1,250	1,000
3503-00-2301	Motor Vehicle Fuel	34,341	50,000	40,000	40,000
3503-00-2350	Safety Equipment	349	2,000	2,118	2,000
	Total Supplies	188,856	200,733	206,068	203,000
Contract Services					
3503-00-3100	Contract Services	23,174	60,000	55,000	55,000
3503-00-3160	Medical Services - Pre employment	3,139	1,800	1,800	2,000
3503-00-3170	Professional Development	12,706	11,000	8,000	9,000
3503-00-3176	Emergency MGMT Communications	4,000	500	0	0
3503-00-3190	Communications	10,882	14,000	12,500	16,279
3503-00-3200	Utilities	8,399	13,000	11,000	13,000
3503-00-3210	Postage & Freight	0	100	0	100
3503-00-3250	General Insurance	9,152	9,240	9,934	10,164
3503-00-3251	Workers Compensation	16,142	17,756	17,453	9,255
3503-00-3252	Group Insurance	180,902	176,162	187,466	193,778
3503-00-3260	Machinery & Equipment Maint.	511	1,000	500	8,000
3503-00-3270	Building/Grounds Maint.	8,285	15,100	14,200	10,000
3503-00-3511	Radio Repairs	1,092	2,000	2,000	2,000
	Total Services	278,385	321,658	319,853	328,577
Capital Outlay					
3503-00-4100	Building & Property	37,271	0	0	0
3503-00-4110	Land			0	100,000
3503-00-4150	Machinery & Equipment	0	0	0	35,000
	Total Capital Outlay	37,271	0	0	135,000
Interfund Transfers					
3503-00-7100	Transfer to General Fund	147,163	155,102	155,102	160,443
3503-00-7500	Computer Replacement Accruals	1,500	9,533	9,533	1,500
3503-00-7505	IT Maintenance Fees	15,547	27,099	27,099	20,670
3503-00-7510	Vehicle Maintenance Fees	62,106	64,321	64,321	72,741
3503-00-7515	Vehicle Replacement Accrual	97,601	115,280	115,280	95,379
	Total Interfund Transfers	323,918	371,334	371,334	350,732

213 - EMS Fund/EMS Department

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Other Requirements					
9001-00-5001	Principal	0	5,859	5,859	5,999
9001-00-5002	Interest Payments	4,353	4,242	4,242	4,064
	Total Other Requirements	4,353	10,101	10,101	10,063
TOTAL EMS		\$ 2,030,903	\$ 2,117,209	\$ 2,201,375	\$ 2,302,402

Sales Tax Fund Section

Public Services Department – Street Program
Organizational Chart



**312- SALES TAX STREET IMPROVEMENTS
BUDGET SUMMARY**

DESCRIPTION	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Beginning Fund Balance	\$ 6,497,495	\$ 6,350,071	\$ 6,350,071	\$ 4,816,392
Revenues				
Sales Tax Revenue	4,400,171	4,326,317	4,629,531	4,768,417
Interest Income	22,747	13,000	28,000	20,000
Sale of Assets	260	0	16,211	0
Other Income	271	0	0	0
Total Revenues	4,423,449	4,339,317	4,673,742	4,788,417
Total Rev. and Resources	10,920,944	10,689,388	11,023,814	9,604,809
Expenditures				
Streets	3,669,412	5,158,167	5,407,437	6,896,845
Code Enforcement	71,287	73,180	59,817	75,091
	3,740,699	5,231,347	5,467,254	6,971,936
Interfund Transfers				
Transfer to General Fund- Sales Tax	483,165	410,089	410,089	417,701
Transfer to Internal Service Fund	347,010	330,079	330,079	384,494
Total Expenditures	4,570,873	5,971,515	6,207,422	7,774,131
Revenue Over/(Under) Expenditures	(147,424)	(1,632,198)	(1,533,680)	(2,985,714)
Ending Fund Balance	\$ 6,350,071	\$ 4,717,873	\$ 4,816,392	\$ 1,830,678

312 - Sales Tax Fund - Street Program

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Personnel					
5501-00-1001	Salaries	613,392	746,070	613,500	774,005
5501-00-1005	Overtime	6,073	7,500	6,300	7,500
5501-00-1006	Longevity	5,277	7,084	4,000	6,152
5501-00-1009	TMRS	105,543	136,637	109,000	141,463
5501-00-1011	FICA	44,696	58,200	42,500	60,256
	Total Personnel	774,980	955,491	775,300	989,376
Supplies					
5501-00-2100	Office Supplies	398	500	500	500
5501-00-2125	General Supplies	33,398	20,000	20,000	20,000
5501-00-2250	Uniform & Apparel	255	2,500	1,200	2,500
5501-00-2300	Vehicle & Equipment Supplies	114	500	570	500
5501-00-2301	Motor Vehicle Fuel	45,772	100,000	100,000	100,000
5501-00-2350	Safety Equipment	1,797	3,000	3,000	3,000
5501-00-2375	Street & Bridge Supplies	98,726	140,000	125,000	135,000
5501-00-2400	Signal Systems	3,737	6,000	3,500	6,000
5501-00-2425	Chemicals & Insecticides	5,172	4,000	6,000	8,000
5501-00-2600	Signs & Markers	14,134	30,000	30,000	35,000
	Total Supplies	203,503	306,500	289,770	310,500
Contract Services					
5501-00-3100	Contract Services	42,379	30,000	30,000	35,000
5501-00-3150	Engineering Consultant Service	0	18,600	10,000	0
5501-00-3170	Professional Development	2,064	6,000	3,000	4,000
5501-00-3176	Emergency MGMT Communication	4,000	0	0	0
5501-00-3180	Dues & Memberships	347	300	200	300
5501-00-3190	Communications	20,217	16,000	19,500	19,000
5501-00-3200	Utilities	162,090	200,000	200,000	200,000
5501-00-3220	Printing Services	91	250	250	250
5501-00-3250	General Insurance	9,135	14,160	10,085	12,000
5501-00-3251	Workers Compensation	32,418	35,659	34,565	18,588
5501-00-3252	Group Insurance	222,277	245,756	260,392	270,332
5501-00-3260	Machinery & Equipment Maint	784	5,000	500	2,500
5501-00-3270	Building/Grounds Maint	33,902	41,733	40,530	42,500
5501-00-3280	Demolition	340	0	0	0
5501-00-3293	GIS Mapping	10,700	0	11,409	11,500
5501-00-3320	Uniform Rental	4,287	8,500	5,000	5,000
5501-00-3370	Misc. Drainage	3,780	25,000	25,000	25,000
5501-00-3390	Asphalt Street Maint	0	500,000	250,000	250,000
5501-00-3400	Traffic Control/Pavement	32,186	10,000	10,000	10,000
5501-00-3410	Concrete Paving/Sidewalks	61,993	200,000	168,619	200,000
5501-00-3420	Right of Way Maintenance	12,082	40,000	30,000	30,000
5501-00-3510	Vehicle Repairs	415	1,700	0	0
5501-00-3511	Radio Repairs	0	3,300	0	0
5501-00-3530	Reserved Contingency	55,450	0	550	0
	Total Services	710,937	1,401,958	1,109,600	1,135,969

312 - Sales Tax Fund - Street Program

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Capital Outlay					
5501-00-4100	Building & Property	202,976	0	0	0
5501-00-4150	Machinery & Equipment	14,900	8,519	8,519	0
	Total Capital Outlay	217,876	8,519	8,519	0
Interfund Transfers					
5501-00-7100	Transfer to General Fund	483,165	410,089	410,089	417,701
5501-00-7500	Computer Replacement Accruals	15,000	7,264	7,264	0
5501-00-7505	IT Maintenance Fees	35,159	24,832	24,832	18,219
5501-00-7510	Vehicle Maintenance Fees	181,171	189,555	189,555	271,188
5501-00-7515	Vehicle Replacement Accruals	115,680	108,428	108,428	95,087
	Total Interfund Transfers	830,174	740,168	740,168	802,195
Capital Projects					
5501-00-9001	FM 528 Extension (Design)	0	0	0	1,000,000
5501-00-9011	St Resurfacing & Rd Construction	183,833	500,000	437,468	0
5501-00-9014	Sidewalk Program	43,342	325,000	325,000	0
5501-00-9015	GIS Mapping	0	10,700	0	0
5501-00-9017	Downtown Sidewalks	78,112	0	0	0
5501-00-9018	Quiet Zone	9,969	0	43,267	0
5501-00-9024	Asphalt Pavement Project	1,204,572	800,000	1,129,114	276,000
5501-00-9025	Detention Improvements	55,334	200,000	113,617	263,000
5501-00-9026	Traffic Control	0	50,000	50,000	80,000
5501-00-9029	South Park Pavement	0	0	0	800,000
5501-00-9030	2018 Concrete Pavement/Drainage	0	0	0	797,000
5501-00-9031	Durant Pond	0	0	0	315,000
5501-00-9032	Moller Storm Improvements	0	0	0	250,000
5501-00-9033	2018 Sidewalks	0	0	0	240,000
5501-00-9062	Conceptual Master Plan	88,250	100,000	100,000	0
5501-00-9063	Mustang Road Project	98,703	500,000	1,025,782	0
5501-00-9066	Briscoe Park Egress Road	0	0	0	240,000
5501-00-9067	Johnson St and Sidewalk Design	0	0	0	200,000
	Total Capital Projects	1,762,115	2,485,700	3,224,248	4,461,000
	Total Street Program	\$ 4,499,585	\$ 5,898,335	\$ 6,147,605	\$ 7,699,040

312 - Sales Tax Fund - Code Enforcement Program

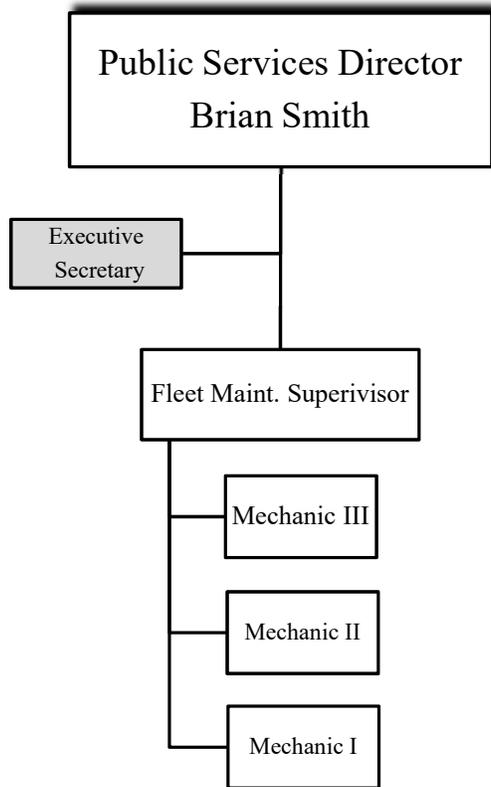
Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Personnel					
6007-00-1001	Salaries	55,778	56,481	46,421	57,877
6007-00-1006	Longevity	939	1,059	982	1,184
6007-00-1009	TMRS	9,800	10,463	8,526	10,737
6007-00-1011	FICA	4,047	4,457	3,138	4,573
6007-00-1017	Equipment Allowance	723	720	750	720
	Total Personnel	71,287	73,180	59,817	75,091
	Total Code Enforcement Program	\$ 71,287	\$ 73,180	\$ 59,817	\$ 75,091

Internal Service Fund Section

**INTERNAL SERVICE FUND
CENTRAL FLEET
BUDGET SUMMARY**

DESCRIPTION	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Beginning Cash Balance	\$ 238,625	\$ 310,003	\$ 310,003	\$ 335,286
Revenues				
Investment Earnings	350	0	600	0
Intragovernmental	705,539	735,226	735,226	760,598
Other Income	2,922	0	7,060	0
Total Revenues	<u>708,810</u>	<u>735,226</u>	<u>742,885</u>	<u>760,598</u>
Total Revenues & Resources	<u>947,435</u>	<u>1,045,229</u>	<u>1,052,888</u>	<u>1,095,884</u>
EXPENDITURES				
Personnel Services	181,219	204,574	179,054	211,373
Materials & Supplies	140,592	172,500	155,600	166,200
Contractual Services	307,617	324,109	353,959	362,099
Interfund Transfers	8,005	28,991	28,990	20,926
Total Expenditures	<u>637,433</u>	<u>730,174</u>	<u>717,603</u>	<u>760,598</u>
Revenue Over/(Under) Expenditures	71,378	5,053	25,283	(0)
Ending Cash Balance	<u>\$ 310,003</u>	<u>\$ 315,055</u>	<u>\$ 335,286</u>	<u>\$ 335,286</u>

Central Fleet Program
Organizational Chart



Department Head

Full-time position

Full-time position –
Funding Split

Unfunded position

Part-time
position

611- Internal Service Fund/Central Fleet Program

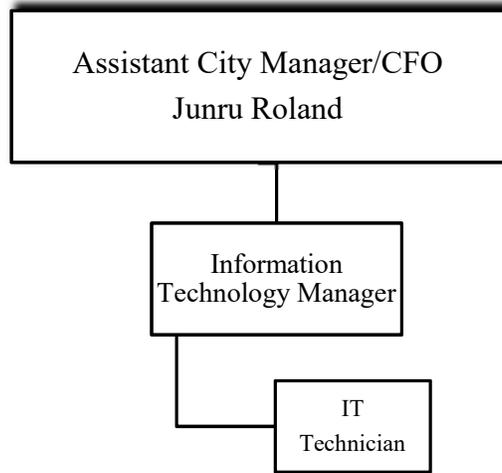
Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Personnel					
8001-00-1001	Salaries	140,165	156,027	139,247	161,741
8001-00-1005	Overtime	2,898	3,500	3,394	3,500
8001-00-1006	Longevity	891	1,042	708	1,016
8001-00-1009	TMRS	24,804	29,444	25,278	30,223
8001-00-1011	FICA	11,045	12,541	10,427	12,873
8001-00-1016	Certification & Education	470	520	0	520
8001-00-1017	Equipment Allowance	947	1,500	0	1,500
	Total Personnel	181,219	204,574	179,054	211,373
Supplies					
8001-00-2100	Office Supplies	263	1,000	1,000	1,000
8001-00-2125	General Supplies	6,174	11,500	8,000	8,000
8001-00-2175	Janitorial Supplies	320	700	700	700
8001-00-2250	Uniform & Apparel	202	600	400	500
8001-00-2300	Vehicle & Equipment Supplies	130,453	150,000	140,000	150,000
8001-00-2301	Motor Vehicle Fuel	2,205	7,200	4,000	4,500
8001-00-2350	Safety Equipment	254	500	500	500
8001-00-2550	Welding Supplies	723	1,000	1,000	1,000
	Total Supplies	140,592	172,500	155,600	166,200
Contractual Services					
8001-00-3100	Contract Services	573	24,500	28,000	15,000
8001-00-3170	Professional Development	425	1,500	750	1,558
8001-00-3180	Dues & Membership	150	100	0	100
8001-00-3190	Communications	3,886	5,000	4,800	5,000
8001-00-3200	Utilities	579	800	800	800
8001-00-3210	Postage & Freight	242	200	100	200
8001-00-3250	General Insurance	48,238	49,508	48,471	51,983
8001-00-3251	Workers' Compensation	5,760	6,336	6,300	3,303
8001-00-3252	Group Insurance	29,824	41,050	30,134	45,155
8001-00-3260	Machinery & Equipment Maint	22,587	1,815	2,400	8,000
8001-00-3262	Radio Airtime	72,632	80,000	106,704	105,000
8001-00-3270	Buildings & Grounds Maint	985	1,800	1,000	1,000
8001-00-3310	Wrecker Fees	2,852	3,000	3,000	3,000
8001-00-3320	Uniform Rental	1,596	3,000	2,000	2,500
8001-00-3460	Hazardous Waste Removal	669	2,000	2,000	2,000
8001-00-3470	Regulatory Inspection Fees	3,707	3,500	2,500	2,500
8001-00-3510	Vehicle Repairs	96,240	100,000	115,000	115,000
8001-00-4150	Machinery & Equipment	16,670	0	0	0
	Total Services	307,617	324,109	353,959	362,099
Interfund Transfers					
8001-00-7500	Computer Replacement Accruals	1,500	3,528	3,528	0
8001-00-7505	IT Maintenance Fees	2,322	13,261	13,260	10,532
8001-00-7515	Vehicle Replacement Accruals	4,183	12,202	12,202	10,394
	Total Interfund Transfers	8,005	28,991	28,990	20,926
	Central Fleet Program	\$ 637,433	\$ 730,174	\$ 717,603	\$ 760,598

**INTERNAL SERVICE FUND
VEHICLE REPLACEMENT FUND
BUDGET SUMMARY**

DESCRIPTION	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Beginning Working Capital	\$ 1,509,962	\$ 2,026,547	\$ 2,026,547	\$ 1,671,484
Revenues				
Interest Income	5,675	0	13,000	0
Interfund Loan Interest	0	0	0	0
Intragovernmental	469,502	591,796	591,796	585,947
Sale of Assets	3,728	0	61,393	0
Other Income	70,988	0	7,479	0
Total Revenues	549,893	591,796	673,668	585,947
Total Revenues & Resources	2,059,855	2,618,343	2,700,215	2,257,431
EXPENDITURES				
Supplies	300	0	6,178	0
Capital Outlay	33,009	849,248	1,022,552	291,501
Total Expenditures	33,309	849,248	1,028,730	291,501
Revenue Over/(Under) Expenditures	516,585	(257,452)	(355,062)	294,446
Ending Working Capital	\$ 2,026,547	\$ 1,769,095	\$ 1,671,484	\$ 1,965,931

612 - Vehicle Replacement Fund/Vehicle Replacement Program

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Materials & Supplies					
8002-00-2300	Vehicle Equipment Supplies	300	0	6,178	0
	Total Materials & Supplies	300	0	6,178	0
Capital Outlay					
8002-00-3515	Lease Payments	33,009	101,971	101,971	152,301
8002-00-4150	Machinery & Equipment	0	0	10,500	21,000
8002-00-4250	Motor Vehicles	0	747,277	910,081	118,200
	Total Capital Outlay	33,009	849,248	1,022,552	291,501
	Vehicle Replacement Program	\$ 33,309	\$ 849,248	\$ 1,028,730	\$ 291,501



Department Head

Full-time position

Full-time position –
Funding Split

Unfunded position

Part-time
position

**INTERNAL SERVICE FUND
IT SUPPORT & MAINTENANCE FUND
BUDGET SUMMARY**

DESCRIPTION	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Beginning Working Capital	318,867	436,707	436,707	427,750
Revenues				
Intragovernmental	518,728	554,123	554,123	477,178
Total Revenues	518,728	554,123	554,123	477,178
Total Revenues & Resources	837,595	990,830	990,830	904,928
EXPENDITURES				
Personnel Services	123,697	129,044	126,956	132,276
Materials & Supplies	3,752	5,500	3,000	3,000
Contractual Services	273,439	423,643	433,124	342,974
Total Expenditures	400,888	558,187	563,080	478,250
Revenue Over/(Under) Expenditures	117,840	(4,064)	(8,957)	(1,072)
Ending Working Capital	436,707	432,643	427,750	426,678

613- IT Support & Maintenance Program

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Personnel					
2505-00-1001	Salaries	94,926	96,486	96,482	100,366
2505-00-1005	Overtime	0	1,500	0	0
2505-00-1006	Longevity	965	1,148	1,147	1,341
2505-00-1009	TMRS	16,977	18,451	18,167	18,913
2505-00-1011	FICA	7,215	7,859	7,561	8,056
2505-00-1018	Auto Allowance	3,614	3,600	3,600	3,600
	Total Personnel	123,697	129,044	126,956	132,276
Supplies					
2505-00-2100	Office Supplies	156	500	500	500
2505-00-2125	General Supplies	3,596	5,000	2,500	2,500
	Total Supplies	3,752	5,500	3,000	3,000
Contractual Services					
2505-00-3100	Contract Services	10,825	51,400	50,900	12,500
2505-00-3170	Professional Development	0	6,000	5,580	8,000
2505-00-3190	Communications	5,802	5,000	5,904	6,000
2505-00-3251	Workers Compensation	139	153	140	126
2505-00-3252	Group Insurance	17,191	14,368	25,600	25,900
2505-00-3260	Machinery & Equipment Maintenance	2,539	11,500	13,000	7,500
2505-00-3290	Technology Services	236,944	335,223	332,000	282,948
	Total Services	273,439	423,643	433,124	342,974
	IT Maintenance Program	\$ 400,888	\$ 558,187	\$ 563,080	\$ 478,250

**INTERNAL SERVICE FUND
COMPUTER REPLACEMENT FUND
BUDGET SUMMARY**

DESCRIPTION	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Beginning Cash Balance	\$ 207,151	\$ 221,323	\$ 221,323	\$ 206,395
Revenues				
Intragovernmental	67,700	165,889	177,355	20,938
Total Revenues	67,700	165,889	177,355	20,938
Total Revenues & Resources	274,851	387,212	398,678	227,333
EXPENDITURES				
Materials & Supplies	53,528	63,283	63,283	20,938
Capital Outlay	0	129,000	129,000	0
Total Expenditures	53,528	192,283	192,283	20,938
Revenue Over/(Under) Expenditures	14,172	(26,394)	(14,928)	0
Ending Cash Balance	\$ 221,323	\$ 194,929	\$ 206,395	\$ 206,395

614- Computer Replacement Program

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Supplies					
2506-00-2125	Miscellaneous Supplies	53,528	63,283	63,283	20,938
	Total Supplies	53,528	63,283	63,283	20,938
Capital Outlay					
2506-00-4150	Machinery & Equipment	0	129,000	129,000	0
	Total Capital Outlay	0	129,000	129,000	0
	Computer Replacement Program	\$ 53,528	\$ 192,283	\$ 192,283	\$ 20,938

All Other Funds

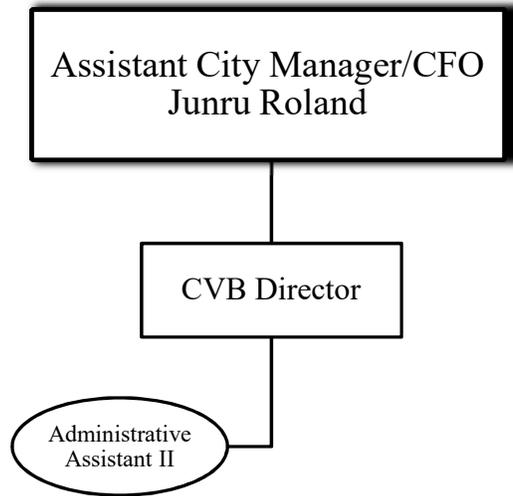
Special Revenue Funds are used to account for specific revenues that are legally restricted, committed, or assigned to expenditures for particular purposes.

- ***Hotel/Motel Tax Fund***– This fund is set up to receive revenue from a room occupancy tax with expenditures for the promotion of tourism and the convention and hotel industry.
- ***Special Investigation Fund***– This fund is set up to account for money received from property seized during drug related arrests. The funds are used by the Police Department for investigations involving drugs and other purposes in accordance with the law.
- ***Municipal Court Building Security Fund***– This fund is set up to account for monies collected by Municipal Court fees (required by state law) to be used solely for Municipal Court building security purposes.
- ***Municipal Court Technology Fund***– This fund is set up to account for monies collected by Municipal Court fees (required by state law) to be used solely for municipal court technology purposes.
- ***Fire Capital Fund***- This fund is set up to account for Fire Capital revenue received from Brazoria County Emergency Services District.
- ***Juvenile Case Manager Fund***– This fund is set up to account for monies collected by Municipal Court fees, which are used to pay for a part-time Juvenile Case Manager.
- ***Park Land Dedication Fund***– This fund is set up to account for funds collected which are to be used solely for the acquisition of leasing of park land, development, improvement or upgrades to new and existing parks.
- ***Public Education & Government (PEG) Fund***- This fund is set up to account for 1% revenue collected to support public education and governmental (PEG) access facilities.
- ***Donation Fund***– This fund is set up to account for money which is donated for designated purposes.
- ***Senior Fund***– This fund is setup to account for funds contributed for designated senior activities.
- ***TIRZ Funds***- These funds are set up to separate property tax funds that will be utilized to pay for certain infrastructure costs related to investment zones created within the City of Alvin.

Permanent Fund

- ***Cemetery Fund*** – This fund is set up to account for the endowment of assets contributed and proceeds being expenses.

**Alvin Convention Visitors
Bureau Organizational Chart**



Department Head

Full-time position

Full-time position –
Funding Split

Unfunded position

Part-time
position

**121- SPECIAL REVENUE FUND
HOTEL/MOTEL TAX FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2015/16	AMENDED BUDGET 2016/17	FORECAST 2016/17	BUDGET 2017/18
Beginning Balance	\$ 730,434	\$ 782,875	\$ 782,875	\$ 850,336
Revenue Sources				
Hotel/Motel Tax Receipts	326,384	317,500	326,500	320,000
Interest Income	2,402	2,000	5,000	5,000
Rental Income	4,996	6,000	8,500	6,000
Miscellaneous Income	0	0	46	0
Festival HFH Income	2,040	2,100	2,190	2,100
Total Revenue	335,822	327,600	342,236	333,100
Total Revenues & Resources	1,066,256	1,110,475	1,125,112	1,183,436
Expenditures				
Debt Service	23,253	6,133	6,133	5,926
CVB Program	260,128	288,828	268,643	505,432
Total Expenditures	283,381	294,962	274,776	511,358
Excess (Deficiency) of revenue over expenditures	52,441	32,638	67,460	(178,258)
Ending Balance	\$ 782,875	\$ 815,514	\$ 850,336	\$ 672,078

121 - Hotel Motel Fund/Convention Visitors Bureau

Account	Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Budget 2017/18
Personnel					
1006-14-1001	Salaries	58,123	77,587	66,354	74,531
1006-14-1006	Longevity	579	673	466	144
1006-14-1009	TMRS	11,111	15,468	12,774	14,818
1006-14-1011	FICA	4,986	6,588	5,506	6,312
1006-14-1018	Auto Allowance	6,653	7,830	5,117	4,000
	Total Personnel	81,453	108,146	90,217	99,805
Supplies					
1006-14-2100	Office Supplies	506	1,000	1,000	1,000
1006-14-2125	General Supplies	3,518	5,000	5,000	5,000
	Total Supplies	4,024	6,000	6,000	6,000
Contractual Services					
1006-14-3100	Contract Services	1,747	5,575	5,575	5,575
1006-14-3170	Professional Development	1,926	4,200	4,200	4,200
1006-14-3171	CVB Marketing Travel	344	5,000	5,000	3,000
1006-14-3180	Dues & Memberships	3,904	4,500	4,500	4,500
1006-14-3190	Communications	1,950	2,500	2,200	2,500
1006-14-3200	Utilities	7,068	10,925	7,600	8,500
1006-14-3210	Postage & Freight	252	500	500	500
1006-14-3225	Promotional/Marketing	60,015	46,593	47,000	47,000
1006-14-3226	CVB Servicing	12,354	12,000	12,000	12,000
1006-14-3227	Home for the Holidays	18,128	18,000	19,500	9,000
1006-14-3228	Major Annual Event	50,407	45,407	45,000	54,000
1006-14-3229	Public Art Program (Geese)	0	0	0	5,000
1006-14-3250	General Insurance	3,592	3,733	4,139	4,553
1006-14-3251	Workers' Compensation	134	141	140	77
1006-14-3252	Group Insurance	312	357	350	10,893
1006-14-3270	Building/Grounds Maintenance	9,819	12,330	11,800	12,180
	Total Services	171,952	171,761	169,504	183,477
Capital Outlay					
1006-14-4100	Building & Property	0	0	0	130,000
1006-14-4325	Special Project- Nolan Ryan Statue	0	0	0	75,000
	Total Capital Outlay	0	0	0	205,000
Debt					
1006-00-5001	Principal Debt Payments	21,350	4,620	4,620	4,550
1006-00-5002	Interest Debt Payments	1,903	1,513	1,513	1,376
	Total Interfund Transfers	23,253	6,133	6,133	5,926
Interfund Transfers					
1006-14-7100	Transfer to General Fund	0	0	0	11,150
1006-14-7500	Computer Replacement Accruals	2,700	2,921	2,921	0
	Total Interfund Transfers	2,700	2,921	2,921	11,150
Convention Visitors Bureau		\$ 283,381	\$ 294,962	\$ 274,776	\$ 511,358

**123- SPECIAL REVENUE FUND
SPECIAL INVESTIGATIONS FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2015/16	AMENDED BUDGET 2016/17	FORECAST 2016/17	PROPOSED BUDGET 2017/18
Beginning Balance	\$ 17,305	\$ 57,143	\$ 57,143	\$ 91,515
Revenue Sources				
Fines & Forfeitures	61,105	50,000	16,756	15,000
Investment Earnings	187	200	310	325
Other Income	8,045	0	71,228	8,500
Total Revenue	69,338	50,200	88,294	23,825
Total Revenues & Resources	86,643	107,343	145,437	115,340
Expenditures				
Materials & Supplies	24,940	30,620	46,204	20,000
Contractual Services	4,560	0	7,717	0
Total Expenditures	29,500	30,620	53,922	20,000
Excess (Deficiency) of total revenue and resources over expenditures	39,838	19,580	34,372	3,825
Ending Balance	\$ 57,143	\$ 76,723	\$ 91,515	\$ 95,340

**124- SPECIAL REVENUE FUND
MUNICIPAL COURT BUILDING SECURITY FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2015/16	AMENDED BUDGET 2016/17	FORECAST 2016/17	PROPOSED BUDGET 2017/18
Beginning Balance	\$ 125,518	\$ 133,039	\$ 133,039	\$ 140,789
Revenue Sources				
Building Security Fees	9,718	9,500	9,500	9,500
Interest	428	350	850	500
Total Revenue	10,146	9,850	10,350	10,000
Total Revenues & Resources	135,664	142,889	143,389	150,789
Expenditures				
Contractual Services	2,625	5,000	2,600	4,000
Total Expenditures	2,625	5,000	2,600	4,000
Excess (Deficiency) of total revenue and resources over expenditures	7,521	4,850	7,750	6,000
Ending Balance	\$ 133,039	\$ 137,889	\$ 140,789	\$ 146,789

**125- SPECIAL REVENUE FUND
MUNICIPAL COURT TECHNOLOGY FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2015/16	AMENDED BUDGET 2016/17	FORECAST 2016/17	PROPOSED BUDGET 2017/18
Beginning Balance	\$ 10,892	\$ 12,048	\$ 12,048	\$ 21,796
Revenue Sources				
Court Technology Fees	12,958	12,500	13,000	12,500
Interest	38	30	125	100
Total Revenue	12,995	12,530	13,125	12,600
Total Revenues & Resources	23,887	24,578	25,173	34,396
Expenditures				
Materials & Supplies	1,829	1,000	1,000	2,800
Lease Payments	0	2,000	1,872	0
Contractual Services	10,010	505	505	193
Total Expenditures	11,839	3,505	3,377	2,993
Excess (Deficiency) of total revenue and resources over expenditures	1,156	9,025	9,747	9,607
Ending Balance	\$ 12,048	\$ 21,073	\$ 21,796	\$ 31,404

**126- SPECIAL REVENUE FUND
FIRE CAPITAL FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2015/16	AMENDED BUDGET 2016/17	FORECAST 2016/17	PROPOSED BUDGET 2017/18
Beginning Balance	\$ 137,805	\$ 153,132	\$ 153,132	\$ 163,755
Revenue Sources				
ESD for Fire Capital Use	53,085	58,100	58,100	58,100
Total Revenue	53,085	58,100	58,100	58,100
Total Revenues & Resources	190,890	211,232	211,232	221,855
Expenditures				
Capital Outlay	0	0	9,719	0
Debt Payments	37,758	37,758	37,758	37,758
Total Expenditures	37,758	37,758	47,477	37,758
Excess (Deficiency) of total revenue and other resources over expenditures	15,327	20,342	10,623	20,342
Ending Balance	\$ 153,132	\$ 173,474	\$ 163,755	\$ 184,097

**128- SPECIAL REVENUE FUND
JUVENILE CASE MANAGER FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2015/16	AMENDED BUDGET 2016/17	FORECAST 2016/17	PROPOSED BUDGET 2017/18
Beginning Balance	\$ 62,291	\$ 61,304	\$ 61,304	\$ 60,329
Revenue Sources				
Juvenile Case Manager Fees	19,341	20,000	19,400	20,000
Interest	232	200	450	350
Total Revenue	19,573	20,200	19,850	20,350
Total Revenues & Resources	81,864	81,504	81,154	80,679
Expenditures				
Personnel Services	18,924	21,633	19,055	22,065
Supplies	1,200	1,100	900	1,100
Contractual Services	435	675	870	700
Total Expenditures	20,559	23,408	20,825	23,865
Excess (Deficiency) of total revenue and resources over expenditures	(986)	(3,208)	(975)	(3,515)
Ending Balance	\$ 61,304	\$ 58,096	\$ 60,329	\$ 56,814

**129- SPECIAL REVENUE FUND
PARK DEDICATION FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2015/16	AMENDED BUDGET 2016/17	FORECAST 2016/17	PROPOSED BUDGET 2017/18
Beginning Balance	\$ 33,659	\$ 67,906	\$ 67,906	\$ 129,906
Revenue Sources				
Dedication Fees	49,200	43,500	62,000	43,500
Total Revenue	49,200	43,500	62,000	43,500
Total Revenues & Resources	82,859	111,406	129,906	173,406
Expenditures				
Contract Services	14,953	0	0	0
Total Expenditures	14,953	0	0	0
Excess (Deficiency) of total revenue and resources over expenditures	34,247	43,500	62,000	43,500
Ending Balance	\$ 67,906	\$ 111,406	\$ 129,906	\$ 173,406

**130- SPECIAL REVENUE FUND
PUBLIC, EDUCATIONAL, AND GOVERNMENT FEES (PEG) FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2015/16	AMENDED BUDGET 2016/17	FORECAST 2016/17	PROPOSED BUDGET 2017/18
Beginning Balance	\$ 154,650	\$ 214,648	\$ 214,648	\$ 272,148
Revenue Sources				
Cable PEG Fees	36,169	40,000	36,500	35,000
SWB PEG Fees	23,235	25,000	19,500	20,000
Interest Income	594	500	1,500	1,000
Total Revenue	59,998	65,500	57,500	56,000
Total Revenues & Resources	214,648	280,148	272,148	328,148
Expenditures				
Contract Services	0	0	0	0
Total Expenditures	0	0	0	0
Excess (Deficiency) of total revenue and resources over expenditures	59,998	65,500	57,500	56,000
Ending Balance	\$ 214,648	\$ 280,148	\$ 272,148	\$ 328,148

**512 - SPECIAL REVENUE FUND
DONATION FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2015/16	AMENDED BUDGET 2016/17	FORECAST 2016/17	PROPOSED BUDGET 2017/18
Beginning Balance	\$ 65,491	\$ 94,011	\$ 94,011	\$ 107,997
Revenue Sources				
Investment Earnings	83	0	154	0
Other Income	53,249	15,000	37,225	20,000
Total Revenue	53,332	15,000	37,379	20,000
Total Revenues & Resources	118,823	109,011	131,390	127,997
Expenditures				
Materials & Supplies	5,402		10,399	3,000
Contractual Services	19,411	10,000	12,994	12,000
Total Expenditures	24,813	10,000	23,393	15,000
Excess (Deficiency) of total revenue and resources over expenditures	28,519	5,000	13,986	5,000
Ending Balance	\$ 94,011	\$ 99,011	\$ 107,997	\$ 112,997

**513 - SPECIAL REVENUE FUND
SENIOR FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2015/2016	AMENDED BUDGET 2016/17	FORECAST 2016/17	PROPOSED BUDGET 2017/18
Beginning Balance	\$ 4,690	\$ 3,892	\$ 3,892	\$ 2,249
Revenue Sources				
Investment Earnings	35	20	57	50
Other Income	6,468	10,000	4,800	9,500
Total Revenue	6,503	10,020	4,857	9,550
Total Revenues & Resources	11,193	13,912	8,749	11,799
Expenditures				
Materials & Supplies	7,301	10,000	6,500	9,500
Total Expenditures	7,301	10,000	6,500	9,500
Excess (Deficiency) of total revenue and resources over expenditures	(798)	20	(1,643)	50
Ending Balance	\$ 3,892	\$ 3,912	\$ 2,249	\$ 2,299

**SPECIAL REVENUE FUNDS
TIRZ FUNDS
CONSOLIDATED BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2014/15	AMENDED BUDGET 2016/17	FORECAST 2016/17	PROPOSED BUDGET 2017/18
Beginning Balance	\$ 235,732	\$ 353,821	\$ 353,821	\$ 400,610
Revenue Sources				
TIRZ #1 (Fund 801)	5,132	0	4,884	0
TIRZ #2 Fund 802	191,545	302,372	252,000	371,164
TIRZ #3 Fund 803	0	0	4,073	0
Kendall Lakes TIRZ RDA	182,302	287,453	239,555	352,806
Total Revenue	373,847	589,825	495,628	723,970
Total Revenues & Resources	609,579	943,647	849,449	1,124,580
Expenditures				
TIRZ #2 Fund 802	181,968	287,253	239,400	352,606
Kendall Lakes TIRZ RDA	73,790	283,525	209,439	151,553
Total Expenditures	255,758	570,778	448,839	504,159
Excess (Deficiency) of total revenue and resources over expenditures	118,089	19,047	46,788	219,811
Ending Balance	\$ 353,821	\$ 372,868	\$ 400,610	\$ 620,421

**511- PERMANENT FUND
CEMETERY FUND
BUDGET SUMMARY**

DESCRIPTION	ACTUAL 2015/16	AMENDED BUDGET 2016/17	FORECAST 2016/17	PROPOSED BUDGET 2017/18
Beginning Balance:	\$ 483,332	\$ 524,916	\$ 524,916	\$ 534,708
Revenue				
Sale of Cemetery Lots	82,400	42,000	46,500	38,000
Staking/Flagging Fee	2,500	1,000	2,300	1,000
Transfer Fee	0	50	150	50
Interest Income	1,393	1,200	2,642	0
Intragovernmental	21,962	21,962	21,962	21,962
Total Revenue	108,255	66,212	73,554	61,012
Total Revenues & Resources	591,587	591,128	598,470	595,721
Expenditures				
Operating Expenses	27,872	28,950	29,150	28,950
Transfer to General Fund	32,340	34,107	34,107	35,312
Intergovernmental	6,459	505	505	193
Total Expenditures	66,671	63,562	63,762	64,455
Excess (Deficiency) of total revenue and resources over expenditures	41,584	2,651	9,793	(3,443)
Ending Balance	\$ 524,916	\$ 527,566	\$ 534,708	\$ 531,266

Capital Outlay

FY 2017-2018 Capital Outlay

General Projects Fund

311-1005-00-3102	Business Incentive Program	25,000
311-2504-00-3270	Security Upgrade	25,000
311-3502-00-4100	Fire/EMS	760,743
311-5001-17-3100	Blue Trails Study	66,956
311-5501-00-9025	Detention Improvements	43,000
311-5501-00-9030	Street Program (Parking)	120,000
311-7001-00-9060	Disc Golf	35,000
		1,075,699

Special Revenue

CVB

121-1006-14-4100	Museum Expansion	130,000
		130,000

Enterprise Funds

Water

211-6001-00-4150	Control Valve for Vernhalen Water Tank	14,000
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EMS

213-3503-00-4110	Fire/EMS	100,000
213-3503-00-4150	EKG Monitor/Defibrillator	35,000
		135,000

Utility Projects

220-6002-00-4150	Vactor 2100XL Sewer Cleaning and Vacuum Truck	300,000
220-6002-00-4150	Inflow and Infiltration Sewer Rehab	100,000
220-6003-00-4150	Blowers & Valves	161,646
		561,646

Internal Service Fund

Vehicle Replacement

612-8002-00-4150	Two (2) 60" John Deere Zero Turn Mower	21,000
612-8002-00-4250	One (1) Police Package Explorer	46,200
612-8002-00-4250	Two (2) Police Package Explorers @ \$36,000/each	72,000
		139,200

New Leased Vehicles

612-8002-00-3515	One (1) F250 Crew Cab (Street)	6,504
612-8002-00-3515	Two (2) F150 Single Cab (Engineering) @ \$4,836/each	9,672
612-8002-00-3515	One (1) F250 Single Cab/Chassis (Police)	6,504
		22,680

Grand Total All Funds

\$ 2,078,225



Thoroughfare Plan Update

Project Number:	1
Project Type:	Streets
Strategic Plan:	Planning for Infrastructure
Funding:	Sales Tax Fund
Assigned:	City Engineer
Project Location:	Corporate City limits and portions of the Extraterritorial Jurisdiction.
Project Description:	This project will study all of the streets and roadways throughout the City of Alvin, and provide an update to the existing thoroughfare plan. Phase I of this two phase project consists of the data collection, public involvement, and GIS based thoroughfare map creation. Phase II will include the preparation of an Implementation Plan with cost estimates, a Capital Improvements Program, and the development of funding options including TIP submittals to HGAC.
Project Justification:	To provide a planning tool that will allow for the future expansion of the City's roadway system as properties are developed and redeveloped.
Current Status:	RPS Klotz Associates has completed the final draft of the Implementation Plan that includes short, medium, and long term projects along with preliminary project cost estimates. This plan will be presented to the City Council for approval on August 3, 2017.
Impact on Operating Budget:	No
Estimated Useful Life of Capital Investment:	10-15 years (life of the plan before updates are required)

PROJECT COST

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN (Phase I)</u>		\$75,000	\$75,000	2015	
<u>DESIGN (Phase II)</u>		\$100,000	\$100,000	2016	
<u>OTHER</u>					
<u>TOTAL:</u>	\$200,000	\$175,000	\$175,000		



Automated Water Meters

Project Number:	2
Project Type:	Water
Strategic Plan:	Maintain Infrastructure
Funding:	2015 Certificate of Obligation Bond Funds
Assigned:	Director of Public Services
Project Location:	All City water customers.
Project Description:	This project will replace all of the existing water meters in the City of Alvin with new automated meters that will improve accuracy and efficiency of readings.
Project Justification:	The new meters will greatly improve accuracy and efficiency of readings.
Current Status:	Under Construction, still working on the replacement of commercial meters. All residential meters have been replaced.
Impact on Operating Budget:	Yes
Estimated Useful Life of Capital Investment:	20-25 years

<u>PROJECT COST</u>					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>					
<u>CONSTRUCTION</u>	\$2,600,000	\$2,690,588	\$2,690,588	2015	
<u>OTHER</u>					
<u>TOTAL:</u>	\$2,600,000	\$2,690,588	\$2,690,588		



2017 Asphalt Pavement Project (Contractor)

Project Number:	3
Project Type:	Streets
Strategic Plan:	Maintain Infrastructure
Funding:	Sales Tax Fund
Assigned:	City Engineer
Project Location:	Project locations: <u>Cedar Lane</u> (S. Gordon St. to Mustang Rd.), <u>Dumble St.</u> (Callaway Dr. to Davis Bend Rd.), <u>Jack St.</u> (Adoue St. to Robinson Dr.), <u>Ormsby St.</u> (Old Galveston Rd. to Hwy. 6), <u>Owen St.</u> (Callaway Dr. to Davis Bend Rd.), <u>Paul St.</u> (N. Gordon St. to the Railroad track), <u>S. Fourth St.</u> (Sealy St. to Adoue St.), and <u>Stadium Dr.</u> (Callaway to Davis Bend Rd.).
Project Description:	This project involves the rehabilitation of various asphalt streets within the City of Alvin. The project includes the reclamation, stabilization, and overlay of asphalt streets. The project locations will be determined based on recommendations from the 2014 Asphalt Pavement Assessment by JET Consulting.
Project Justification:	To improve existing infrastructure.
Current Status:	The project is currently out for bid. It is anticipated that a bid award recommendation for this project will be proposed to Council for consideration on August 3, 2017 with construction to start in August 2017. This will be a 90 calendar day project.
Impact on Operating Budget:	No
Estimated Useful Life of Capital Investment:	10-15 years

PROJECT COST

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>					
<u>CONSTRUCTION</u>	\$800,000		\$800,000	2017	
<u>OTHER</u>					
<u>TOTAL:</u>	\$800,000		\$800,000		



2017 Street Resurfacing and Road Construction Program (Brazoria County)

Project Number:	4
Project Type:	Streets
Strategic Plan:	Maintain Infrastructure
Funding:	Sales Tax Fund
Assigned:	Director of Public Services
Project Location:	Project locations: <u>W. Cleveland St.</u> (S. 2nd St. to Johnson St.), <u>Wheeler Dr.</u> (FM 528 to SH 35), <u>W. Lobitt St.</u> (N. Durant St. to N. 2nd St.), <u>W. Lang St.</u> (Gordon St. to S. Hood St.), <u>S. Lee St.</u> (Herring St. to north end), <u>Medic Ln.</u> (Spur 273 to east end), <u>Jephson St.</u> (Gordon St. to Sunset Ln.), <u>Barker St.</u> (Hicklin St. to Owen St.), <u>Old Galveston Rd.</u> (Chestnut Rd. to County Line), <u>Hathaway St.</u> (House St. to north end), and <u>W. Coombs St.</u> (S. Hood to Johnson St.).
Project Description:	This project involves the rehabilitation of various asphalt streets within the city. An interlocal agreement with Brazoria County is approved each fiscal year in order to accomplish these street improvements. Brazoria County provides the labor and equipment needed for the rehab and overlay of the streets. The City of Alvin will pay for material costs established under the contract with Brazoria County.
Project Justification:	Rehabilitation and upgrade of asphalt streets throughout the city.
Current Status:	Staff is waiting for Brazoria County to schedule the work.
Impact on Operating Budget:	No
Estimated Useful Life of Capital Investment:	10-15 years

PROJECT COST					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>					
<u>CONSTRUCTION</u>	\$300,000		\$300,000	2017	
<u>OTHER</u>					
<u>TOTAL:</u>	\$300,000		\$300,000		



2017 Downtown Sidewalk Project

Project Number:	5
Project Type:	Sidewalks
Strategic Plan:	Maintain Infrastructure
Funding:	Sales Tax Fund
Assigned:	City Engineer
Project Location:	Project locations identified as number 5 on the CIP project location map. <u>Gordon St.</u> (west side, in front of Kibbe Realty), <u>Sealy St.</u> (south side, between Gordon and Hardie), and Hardie St. (east side, mid block to Sealy).
Project Description:	This project is a continuation of a multiphase project to provide adequate pedestrian access throughout historic downtown Alvin. Brick paver sidewalks will be installed in compliance with Americans with Disabilities Act (ADA) requirements and shall match the existing brick paver sidewalks in the area.
Project Justification:	To provide adequate pedestrian access, and add decorative sidewalks to the downtown area.
Current Status:	Staff is in the process of completing the design of the project and preparing the bid package. It is anticipated that the project will bid in August 2017.
Impact to Operating Budget:	No
Estimated Useful Life of Capital Investment:	20-25 years

PROJECT COST

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>					
<u>CONSTRUCTION</u>	\$150,000		\$150,000	2017	
<u>OTHER</u>					
<u>TOTAL:</u>	\$150,000		\$150,000		



2017 Sidewalk Project

Project Number:	6
Project Type:	Sidewalks
Strategic Plan:	Maintain Infrastructure
Funding:	Sales Tax Fund
Assigned:	City Engineer
Project Location:	Project locations identified as number 6 on the CIP project location map. <u>Willis St.</u> (south side, between Second St. and Hood St.), <u>Second St.</u> (west side, between Sealy St. and the Mustang Bayou Bridge), and <u>E. House St.</u> (north side, between Legion Rd. and Tovrea Rd.).
Project Description:	This project is intended to provide adequate pedestrian access throughout areas of Alvin where pedestrians are frequently observed. Concrete sidewalks will be installed in compliance with Americans with Disabilities Act (ADA) requirements.
Project Justification:	To provide adequate pedestrian access, and add sidewalks as proposed in the Comprehensive Plan.
Current Status:	Staff is in the process of completing the design of the project and preparing the bid package. It is anticipated that the project will be bid in August 2017.
Impact to Operating Budget:	No
Estimated Useful Life of Capital Investment:	20-25 years

PROJECT COST

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>					
<u>CONSTRUCTION</u>	\$175,000		\$175,000	2017	
<u>OTHER</u>					
<u>TOTAL:</u>	\$175,000		\$175,000		



Wastewater Treatment Plant Optimization Improvements Phase II

Project Number:	7
Project Type:	Sewer
Strategic Plan:	Maintain Infrastructure
Funding:	2015 Certificate of Obligation Bond Funds
Assigned:	City Engineer/Public Services Director
Project Location:	Wastewater Treatment Plant. Project location identified as number 7 on the CIP project location map.
Project Description:	Phase II of this project includes installation of a non-potable water system, belt press, rehabilitation of the aeration system, and rehabilitation of the digester tank as well as upgrades to the laboratory.
Project Justification:	Upgrade the WWTP to meet state and federal regulations.
Current Status:	Ardurra Group has redesigned the final plan set to eliminate currently unused components in the existing electrical building. Staff is currently reviewing the revised plans in preparation to seal bid the project in August 2017.
Impact to Operating Budget:	No
Estimated Useful Life of Capital Investment:	20-25 years

PROJECT COST					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>		\$766,500		2016	
<u>CONSTRUCTION</u>					
<u>OTHER</u>					
<u>TOTAL:</u>	\$7,540,000		\$7,540,000		



Durant Detention Pond

Project Number:	8
Project Type:	Drainage
Strategic Plan:	Maintain Infrastructure
Funding:	Sales Tax Fund
Assigned:	City Engineer
Project Location:	Five acre City owned property at the northwest corner of the W. South Street and Durant Street intersection. Project location identified as number 8 on the CIP project location map.
Project Description:	This project includes the design and construction of a storm water detention pond on City owned property along Durant Street (5 acres). This is the second of several drainage improvement projects that were recommended in the M-1 Ditch Watershed Study that was completed in January 2011 by Dannenbaum Engineering.
Project Justification:	To improve drainage in the M-1 Ditch Watershed by providing detention storage for future storm sewer improvement projects along Durant Street, Moller Road, and Stadium Drive.
Current Status:	C & R #3 is scheduled to begin the rough excavation of the pond the week of July 17th in accordance with the Memorandum of Understanding that was approved by the City Council on February 2, 2017. This phase of the project is anticipated to take six months to one year to complete and will be followed by the bidding of the final grading and concrete work that will be required to complete the pond.
Impact on Operating Budget:	Yes
Estimated Useful Life of Capital Investment:	30+ years

PROJECT COST

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>	\$107,000	\$122,593	\$122,593	2016	
<u>CONSTRUCTION</u>	\$677,000		\$315,000	2018	
<u>OTHER</u>					
<u>TOTAL:</u>	\$784,000		\$437,593		



Kost Detention Pond Beautification

Project Number:	9
Project Type:	Drainage
Strategic Plan:	Maintain Infrastructure
Funding:	General Fund/Sales Tax Fund
Assigned:	City Engineer
Project Location:	Fifteen acre City owned property at the northwest corner of the Kost Road and W. South Street intersection. Project location identified as number 9 on the CIP project location map.
Project Description:	This project includes the installation of wrought iron fencing (along South and Kost), concrete sidewalks (along South and Kost), and trees (along South and in the bottom of the pond) at the Kost Detention Pond in an effort to beautify the site.
Project Justification:	To improve the look of the property and provide a sidewalk along South Street at this location.
Current Status:	City Council discussed this project at a workshop on July 6, 2017.
Impact on Operating Budget:	Yes
Estimated Useful Life of Capital Investment:	30+ years

PROJECT COST					
	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>					
<u>CONSTRUCTION</u>	\$106,000		\$106,000	2018	
<u>OTHER</u>					
<u>TOTAL:</u>	\$106,000		\$106,000		



Johnson Street Paving and Sidewalk Project

Project Number:	10
Project Type:	Streets
Strategic Plan:	Maintain Infrastructure
Funding:	Sales Tax Fund
Assigned:	City Engineer
Project Location:	South Johnson Street from South Street to FM 1462. Project location identified as number 10 on the CIP project location map.
Project Description:	This project involves the widening and improvement of paving along Johnson Street from South Street to FM 1462. The project includes the construction of a concrete sidewalk from South Street to Pearson Rd. A geotechnical study shall be performed to investigate the slope stability of the M-1 drainage ditch along the west side of the roadway and to make paving design recommendations.
Project Justification:	This project will make improvements and upgrades to Johnson Street.
Current Status:	Tolunay-Wong submitted a final geotechnical report for the project April 19, 2017. The project design is proposed to occur in FY 2018 and construction in FY 2019.
Impact on Operating Budget:	No
Estimated Useful Life of Capital Investment:	20-25 years

PROJECT COST

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>	\$200,000		\$200,000	2018	
<u>CONSTRUCTION</u>	TBD				
<u>GEO. STUDY</u>	\$30,000	\$28,700	\$30,000	2016	
<u>TOTAL:</u>	\$230,000		\$230,000		



Moller Road Storm Sewer and Pavement Improvements Phase I

Project Number:	11
Project Type:	Streets
Strategic Plan:	Maintain Infrastructure
Funding:	Sales Tax Fund
Assigned:	City Engineer
Project Location:	Moller Road near South Street. Project location identified as number 11 on the CIP project location map.
Project Description:	This project includes the design of the first of a two phase project to add a storm sewer system, concrete curb and gutter pavement, and sidewalks along Moller Road. This is the third of several drainage improvement projects that were recommended in the M-1 Ditch Watershed Study that was completed in January 2011 by Dannenbaum Engineering.
Project Justification:	To improve drainage in the M-1 Ditch Watershed by adding a storm sewer system along Moller Road.
Current Status:	To be designed.
Impact on Operating Budget:	No
Estimated Useful Life of Capital Investment:	30+ years

PROJECT COST

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>	\$250,000		\$250,000	2018	
<u>CONSTRUCTION</u>	\$1,803,659				
<u>GEO. STUDY</u>					
<u>TOTAL:</u>	\$2,053,659		\$250,000		



2018 Sidewalk Project

Project Number:	12
Project Type:	Sidewalks
Strategic Plan:	Maintain Infrastructure
Funding:	Sales Tax Fund and CDBG (Pending)
Assigned:	City Engineer
Project Location:	Project locations identified as number 12 on the CIP project location map. <u>Pearson Rd.</u> (east side between Johnson St. and FM 1462), <u>Durant St.</u> (west side between Adoue St. and Sealy St.), <u>Tovrea Rd.</u> (east side between Delta Dr. and Highway 6), <u>Willis St.</u> (north side between Gordon St. and Hardie St.), <u>Gordon St.</u> (east side between South St. and Mustang Rd.), and <u>Depot Centre Blvd.</u> (east side between Sidnor St. and the Depot).
Project Description:	This project is intended to provide adequate pedestrian access throughout areas of Alvin where pedestrians are frequently observed. Concrete sidewalks will be installed in compliance with Americans with Disabilities Act (ADA) requirements.
Project Justification:	To provide adequate pedestrian access, and add sidewalks as proposed in the Comprehensive Plan.
Current Status:	To be designed.
Impact to Operating Budget:	No
Estimated Useful Life of Capital Investment:	20-25 years

PROJECT COST

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>					
<u>CONSTRUCTION</u>	\$240,000		\$240,000	2018	
<u>OTHER</u>					
<u>TOTAL:</u>	\$240,000		\$240,000		



South Park Drive Pavement and Drainage Project

Project Number:	13
Project Type:	Streets
Strategic Plan:	Maintain Infrastructure
Funding:	Sales Tax Fund
Assigned:	City Engineer
Project Location:	South Park Drive (off of South St. near Hood St.). Project location identified as number 13 on the CIP project location map.
Project Description:	This project includes the removal and replacement of concrete pavement and curbs and the installation of storm pipes, inlets, manholes, and sidewalks.
Project Justification:	This project will replace the broken and uneven pavement and includes the installation of an underground storm sewer system to allow for proper drainage.
Current Status:	To be designed.
Impact on Operating Budget:	No
Estimated Useful Life of Capital Investment:	25-30 years

PROJECT COST

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>					
<u>CONSTRUCTION</u>	\$800,000		\$800,000	2018	
<u>OTHER</u>					
<u>TOTAL:</u>	\$800,000		\$800,000		



FM 528 Extension

Project Number:	14
Project Type:	Streets
Strategic Plan:	Maintain Infrastructure
Funding:	Sales Tax Fund
Assigned:	City Engineer
Project Location:	Extension of FM 528 from Gordon Street to Highway 6. Project location identified as number 14 on the CIP project location map.
Project Description:	This project involves the construction of the extension of FM 528 from Gordon Street to Highway 6 along right-of-way that has been acquired in the last ten plus years.
Project Justification:	Completion of this project will help to relieve traffic congestion at the Gordon Street and Highway 6 intersection, as well as, provide a secondary evacuation route over the railroad tracks in the event that the railroad underpass along Highway 6 floods.
Current Status:	To be designed.
Impact on Operating Budget:	No
Estimated Useful Life of Capital Investment:	25-30 years

PROJECT COST

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>	\$1,000,000		\$1,000,000	2018	
<u>CONSTRUCTION</u>	\$10,513,000				
<u>OTHER</u>					
<u>TOTAL:</u>	\$11,513,000		\$1,000,000		



2018 Concrete Pavement and Drainage Project

Project Number:	15
Project Type:	Streets
Strategic Plan:	Maintain Infrastructure
Funding:	Sales Tax Fund
Assigned:	City Engineer
Project Location:	Heisse St. (S. Johnson St. to the east end), Richards St. (S. Johnson St. to the east end), and Kings Ln. (Westfield St. to W. South St.). Project locations identified as number 15 on the CIP project location map.
Project Description:	This project includes the removal and replacement of concrete pavement and curbs and the installation of storm pipes, manholes, inlets, and sidewalks.
Project Justification:	This project will replace the broken and uneven pavement and upgrade the storm system to allow for proper drainage.
Current Status:	To be designed.
Impact on Operating Budget:	No
Estimated Useful Life of Capital Investment:	25-30 years

PROJECT COST

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>					
<u>CONSTRUCTION</u>	\$797,000		\$797,000	2018	
<u>OTHER</u>					
<u>TOTAL:</u>	\$797,000		\$797,000		



Briscoe Park Egress Road

Project Number:	16
Project Type:	Streets
Strategic Plan:	Maintain Infrastructure
Funding:	Sales Tax Fund
Assigned:	City Engineer
Project Location:	Briscoe Park Drive to ACC. Project location identified as number 16 on the CIP project location map.
Project Description:	This project includes the installation of concrete pavement from the current termination point of Briscoe Park Drive to the private road on the ACC campus.
Project Justification:	To create an emergency access/egress road to serve Briscoe Park.
Current Status:	To be designed.
Impact on Operating Budget:	No
Estimated Useful Life of Capital Investment:	25-30 years

PROJECT COST

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>FUNDS BUDGETED</u>	<u>FISCAL YEAR</u>	
<u>DESIGN</u>					
<u>CONSTRUCTION</u>	\$240,000		\$240,000	2018	
<u>OTHER</u>					
<u>TOTAL:</u>	\$240,000		\$240,000		

Debt Schedules

Fund 411- Debt Service Fund
Tax Supported Debt

Description	Actual 2015/16	Amended Budget 2016/17	Forecast 2016/17	Proposed Budget 2017/18
Beginning Fund Balance	\$ 74,832	\$ 92,651	\$ 92,651	\$ 106,365
REVENUE				
Current Property Taxes	1,325,859	894,292	876,406	887,736
Delinquent Property Taxes	26,931	0	19,000	0
Penalty & Interest	15,119	0	10,000	0
Rendition Penalty	769	0	1,200	0
Interest Income	56	0	100	0
Total Revenue	1,368,734	894,292	906,706	887,736
Total Revenues & Resources	1,443,566	986,943	999,356	994,101
EXPENDITURES				
Principal	1,112,008	674,717	674,717	682,900
Interest	238,708	217,575	217,575	202,836
Agent Fees	200	2,000	700	1,000
Total Expenditures	1,350,915	894,292	892,992	886,736
Revenue Over/(Under) Expenditures	17,819	0	13,714	1,000
Ending Fund Balance	\$ 92,651	\$ 92,650	\$ 106,365	\$ 107,365



City of Alvin Total Outstanding Debt Service

Par Amount Remaining after 9/30/2017
\$ 2,660,000
\$ 4,060,000
\$ 5,620,000
\$ 545,000
\$ 4,520,000
\$ 9,470,000
\$ 10,815,000
\$ 37,680,000

Debt Issues
General Obligation Refunding Bonds, Series 2011
Tax & Revenue Certificates of Obligation, Series 2011
General Obligation Refunding Bonds, Series 2012
Tax Notes, Series 2013
General Obligation Refunding Bonds, Series 2013
Tax & Revenue Certificates of Obligation, Series 2015
Projected Water & Sanitary Sewer Revenue Bonds, Series 2017

FYE 9/30	Principal	Total Debt Service Interest	Total
2018	2,350,000	956,173	3,306,173
2019	2,955,000	1,097,646	4,052,646
2020	2,990,000	1,018,045	4,008,045
2021	2,875,000	934,601	3,809,601
2022	2,895,000	851,611	3,746,611
2023	2,450,000	772,918	3,222,918
2024	2,090,000	704,806	2,794,806
2025	2,140,000	639,999	2,779,999
2026	2,180,000	568,891	2,746,891
2027	2,225,000	487,423	2,712,423
2028	2,260,000	406,589	2,666,589
2029	1,525,000	338,540	1,863,540
2030	1,425,000	285,870	1,710,870
2031	1,440,000	234,900	1,674,900
2032	1,065,000	191,130	1,256,130
2033	1,065,000	154,532	1,219,532
2034	1,065,000	117,606	1,182,606
2035	1,065,000	80,351	1,145,351
2036	540,000	51,300	591,300
2037	540,000	30,780	570,780
2038	540,000	10,260	550,260
Total	\$ 37,680,000	\$ 9,931,970	\$ 47,611,970

FYE 9/30	Principal	Self Supporting Debt Service Interest	Total
2018	1,667,101	753,337	2,420,437
2019	2,244,154	911,086	3,155,240
2020	2,264,049	849,521	3,113,570
2021	2,307,541	785,178	3,092,718
2022	2,315,133	719,181	3,034,314
2023	2,011,955	656,311	2,668,266
2024	1,704,598	602,263	2,306,861
2025	1,825,942	550,569	2,376,511
2026	1,852,079	490,301	2,342,380
2027	1,880,914	424,272	2,305,186
2028	1,904,370	357,433	2,261,803
2029	1,153,205	303,933	1,457,138
2030	1,092,288	265,353	1,357,641
2031	1,093,425	227,969	1,321,394
2032	1,065,000	191,130	1,256,130
2033	1,065,000	154,532	1,219,532
2034	1,065,000	117,606	1,182,606
2035	1,065,000	80,351	1,145,351
2036	540,000	51,300	591,300
2037	540,000	30,780	570,780
2038	540,000	10,260	550,260
Total	\$ 31,196,752	\$ 8,532,665	\$ 39,729,417

FYE 9/30	Principal	Tax Supported Debt Service Interest	Total
2018	682,900	202,836	885,735
2019	710,846	186,560	897,406
2020	725,952	168,523	894,475
2021	567,460	149,424	716,883
2022	579,867	132,431	712,298
2023	438,046	116,606	554,652
2024	385,402	102,543	487,945
2025	314,058	89,430	403,488
2026	327,921	76,590	404,511
2027	344,086	63,150	407,236
2028	355,630	49,156	404,786
2029	371,795	34,607	406,402
2030	332,712	20,517	353,229
2031	346,575	6,932	353,507
Total	\$ 6,483,248	\$ 1,399,305	\$ 7,882,552

Supplemental Information

Position Listing
Effective October 1, 2017

20-Year Tenure Pay Plan				
Grade	Step A Minimum	Step J Mid-Point	Step T Maximum	POSITION TITLE
1	18,257	21,818	26,597	
2	19,568	23,386	28,507	PT/Seasonal
3	20,990	25,085	30,578	
4	22,513	26,906	32,797	(PT) Juvenile Case Manager (PT) Data Entry Clerk
5	24,150	28,861	35,181	Accounting Clerk Billing Clerk Meter Technician Recreation Specialist Kennel Technicians Maintenance Worker
6	25,812	30,848	37,603	Administrative Assistant I Equipment Operator I Emergency Medical Technician
7	27,687	33,088	40,334	Project Coordinator Utility Worker I Permit Coordinator Records Technician (PT) Inspector Inspector I
8	29,486	35,238	42,955	Police Payroll Technician Accounts Payable Technician Storm Water Officer Crime Victim Liaison PT Senior Paramedic Equipment Operator II Deputy Court Clerk CAD Technician I Animal Control Officer
9	31,550	37,706	45,963	Development Coordinator Equipment Operator III Paramedic Mechanic I Building Maintenance Tech II Assistant Fire Marshal Finance Specialist Recreation Coordinator Management Assistant Sign & Traffic Signal Technician Senior Center Coordinator Animal Control Corporal

Position Listing
Effective October 1, 2017

20-Year Tenure Pay Plan				
Grade	Step A Minimum	Step J Mid-Point	Step T Maximum	POSITION TITLE
				Records Supervisor IT Technician Administrative Assistant II Detention Officer Utility Worker II HR Coordinator WWTP Operator
10	33,758	40,344	49,179	Code Enforcement Officers Public Safety IT Communication Officer Mechanic II Administrative Assistant III
11	36,121	43,168	52,622	Health Official Inspector II CAD Technician II Communication Supervisor Executive Secretary Mechanic III Paramedic Supervisor Utility Worker III Police Cadet
12	38,650	46,190	56,305	Construction Inspector Fire Fighter I GIS Coordinator Accountant I Electrician Senior Center Manager Fleet Maintenance Supervisor Building Maintenance Tech III Street/Drainage Coordinator Utility Supervisor
13	41,355	49,424	60,247	Construction Superintendent Recreation Manager Assistant to the City Manager
14	43,924	52,493	63,988	Budget Analyst Human Resource Manager Project Manager Street Superintendent Utility Billing Supervisor CVB Director Animal Shelter Manager Deputy City Secretary
15	48,471	57,928	70,614	Paralegal I Plans Examiner

Position Listing
Effective October 1, 2017

20-Year Tenure Pay Plan				
Grade	Step A Minimum	Step J Mid-Point	Step T Maximum	POSITION TITLE
				Assistant EMS Director Code Compliance Supervisor WWTP Chief Operator Municipal Court Administrator Operations Manager
16	55,998	66,923	81,579	Controller Utilities Superintendent IT Manager Fire Marshal Paralegal II
17	66,497	79,470	96,873	Building Official EMS Director Director of Parks & Recreation Fire Department Administrator Director of Economic Development
18	87,502	104,573	127,473	City Secretary Police Chief Human Resources Director Director of Public Services City Engineer
19	96,221	115,003	140,195	Assistant City Manager/CFO