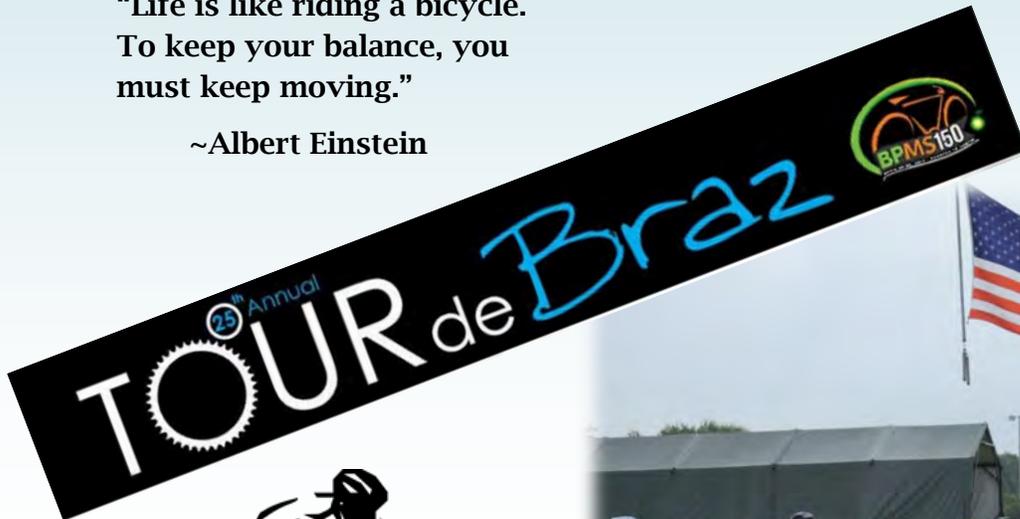


City of Alvin, Texas

“Life is like riding a bicycle.
To keep your balance, you
must keep moving.”

~Albert Einstein



Annual Budget

October 1, 2018 - September 30, 2019





City of Alvin
Annual Budget

Fiscal Year

October 1, 2018 - September 30, 2019

adopted by the City Council

on September 20, 2018



CITY OF ALVIN

Fiscal Year 2018-2019

Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of \$222,139, which is a 2.14 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$180,776.

The members of the governing body voted on the budget as follows:

FOR: Keith Thompson
Scott Reed
Gabe Adame
Joel Castro
Glenn Starkey

AGAINST:

PRESENT and not voting:

ABSENT: Brad Richards
Adam Arendell

Property Tax Rate Comparison

	2018-2019	2017-2018
Property Tax Rate:	\$0.788000/100	\$0.788000/100
Effective Tax Rate:	\$0.763094/100	\$0.753783/100
Effective Maintenance & Operations Tax Rate:	\$0.702975/100	\$0.690098/100
Rollback Tax Rate:	\$0.837548/100	\$0.828383/100
Debt Rate:	\$0.063699/100	\$0.068876/100

Total debt obligation for CITY OF ALVIN secured by property taxes:
\$5,081,270

Mayor and Council



Top Row (L to R):

Glenn Starkey, Councilmember District D
Gabe Adame, Councilmember District E
Keith Thompson, Councilmember District C
Scott Reed, Councilmember District A
Adam Arendell, Councilmember District B

Bottom Row (L to R):

Joel Castro, Councilmember At Large 2
Paul A. Horn, Mayor
Brad Richards, Councilmember At Large 1



Mission Statement

A city government staffed with individuals who, through cooperation, teamwork and pride, serve to provide the highest level of services to its community.

SERVING WITH PRIDE!!!



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Alvin
Texas**

For the Fiscal Year Beginning

October 1, 2017

Christopher P. Morrill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Alvin, Texas** for its annual budget for the fiscal year beginning **October 1, 2017**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



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CITY OF ALVIN

216 W. Sealy • Alvin, Texas 77511 • (281) 388-4230 • Fax (281) 388-4221

Office of the City Manager

MEMORANDUM

TO: The Honorable Mayor and Members of the City Council
FROM: Junru Roland, City Manager
DATE: September 20, 2018
SUBJECT: Proposed Fiscal Year 2018-19 (FY19) Annual Budget

Staff is pleased to submit to you for your review and consideration, the proposed budget for the fiscal year beginning October 1, 2018. Together with your guidance, staff input and our joint visionary thoughts, we have judiciously reviewed the proposed budget and have prioritized items to best meet the needs of our citizens, as well as our operational objectives.

The proposed budget includes projected revenues, the allocation of operational funds necessary to provide quality services to our citizens, a true representation of debt obligation by the City, and recommended capital projects needed to maintain the current and future needs of the City.

The City has enjoyed growth in property values and new businesses. The steady increase of sales tax receipts is also indicative of a local economy that remains stable. While there is a calculated, optimistic view of the future, the City is cognizant of the need to remain cautious with expenditures, thus helping to safeguard sound management and fiscal responsibility for future years.

Thank you in advance for your consideration and time to be spent on reviewing the proposed budget. The remainder of this document includes a summary of the budgetary highlights for FY19.

BUDGETARY HIGHLIGHTS

Hurricane Harvey

The city's facilities and damage to public property is still partially in "recovery mode" as a result of the flood event caused by Hurricane Harvey. Costs to recover from the flood event is projected to exceed \$1.5 million; of which \$1,089,628 has been expended to date. Currently, staff is working with FEMA and our insurance carrier to recover a percentage of the City's costs. In spite of the City's costs associated with Hurricane Harvey, we anticipate that the city will end FY18 "in the black".



Property Tax Value

Property appraisal values have increased in 2018. The Brazoria County Appraisal District (BCAD) 2018 certified appraised values in the City of Alvin is \$1,390,030,048. This represents an 5.7% increase from the prior year of \$1,315,690,833 certified value. \$22,941,086 of the 2018 certified taxable value is new taxable value added to the appraisal roll.

To calculate the budgeted property tax revenue, the certified taxable assessed value is adjusted (reduced) by the incremental value allocated to the Tax Increment Reinvestment Zone. Including these adjustments, the 2018 certified taxable assessed value is \$1,345,219,155, an increase of 5.6% from the same calculation in the prior year of \$1,273,863,560.

Property Tax Rate

Based on the 2018 certified taxable values, staff is proposing to maintain the current property tax rate of \$0.7880 per \$100 of taxable property value for FY19. The City lowered its property tax rate in FY14, FY15, FY17, and FY18. A \$0.01 property tax rate change is comparable to approximately \$110,000 in property tax revenues.

Sales Tax

Per the City Charter, 1/3 of total sales tax receipts are allocated to the General Fund for general operating purposes; with the remaining 2/3 allocated to the Sales Tax Fund to maintain streets, drainage and sidewalks. Staff anticipates to end FY18 with \$7,471,776 of total sales tax revenues. With a 2.5% projected increase of sales tax in FY19, total sales tax revenue is projected to be \$7,658,570 – with \$2,552,857 allocated to the General Operating Fund and \$5,105,713 allocated to the Sales Tax Fund.

Industrial District

State law allows cities to establish an Industrial District within the extraterritorial jurisdiction of a City. This allows cities to attract industry and enhances the economic stability of cities. In November, 2013, the City of Alvin renewed the industrial district agreement with Denbury Onshore, LLC (Denbury). This contract extends through December 31, 2023 and consists of Denbury remitting to the City of Alvin, annual payments in lieu of property taxes on Denbury's property. The annual payment is equal to 50% of the amount of ad valorem taxes which would otherwise be payable to the City by Denbury if such property were situated within the city limits of the City of Alvin.

Denbury's industrial district 2018 (FY19) certified appraised property values have increased due to increases in the oil price environment at the time of appraisal. As a result, staff is projecting to receive \$467,734 for FY19.



Fiscal Year	Appraised Value	Annual Payment to City
2015	\$217,744,407	\$944,826
2016	\$161,327,761	\$676,447
2017	\$90,320,403	\$360,378
2018	\$110,710,159	\$436,198
2019	\$118,714,115	\$467,734

Debt Issuance and Capital Funding

Debt issuance of approximately \$13.4 million is planned in FY19. Capital funding includes approximately \$10 million to finance the construction of a new Fire/EMS building, \$1.3 million to replace a 25 year-old fire (ladder) truck that has reached the end of its useful life, and \$2.1 million for Phase I of the Moller Road Storm Sewer and Pavement Improvement project, as identified in the Capital Improvement Program.

Staffing and Compensation

Employees not covered under the Collective Bargaining Agreement (CBA), receive an annual tenure increase, also known as a step. Included in the FY19 proposed budget is a 2% cost of living adjustment, effective October 1, 2018. The proposed cost of living adjustment is an effort to be in line with the most recent consumer price index for our region.

For FY19, all employees covered by the CBA will receive their rate adjustments in accordance to the provision of their contractual agreement. For example, a patrol officer that was employed in FY16 will receive a 26% base salary increase over the term of the CBA. The current CBA term is through September 30, 2019. As a result, the City may enter new collective bargaining negotiations in preparation for FY20.

Health Insurance

The City provides health, dental and vision benefits for full-time employees. Employees choosing dependent coverage reimburse the City for premiums through payroll deductions. Currently the City pays 100% of the cost of health, dental, and vision for full time employees and a percentage of the cost of health, dental, and vision for qualified dependents.

The City's Health Plan consultant has informed staff that there has been a slight increase in health claims during previous fiscal years. As a result, staff expects a 3% increase in health rates; a 10% increase in dental rates, and no increase in vision rates for FY19. Staff is not recommending to pass costs to the employees and these increases have been factored into the proposed FY19 budget.



Texas Municipal Retirement System

The City participates in the Texas Municipal Retirement System (TMRS). TMRS is a statewide retirement system established in 1947 that provides retirement, disability, and death benefits for employees of participating cities. TMRS calculates the City’s contribution rate based on an actuarial formula that takes into consideration the City’s pension assets and liabilities. The City’s minimum required contribution rate for 2019 is 17.04% of gross salary. This is a 4.2% decrease from the City’s 2018 required contribution rate of 17.79%.

Adopted Utility Rate Changes

Water & Wastewater

A City ordinance requires that water and wastewater rates be increased, at minimum based on the annual consumer price index for all urban consumers (CPI-U) for the Houston-Galveston-Brazoria area; and allows the consideration of other factors to determine if additional increase in water and wastewater rates is warranted. The CPI-U has increased by 2%; however, additional revenue is warranted to implement the projects identified in the first five-years of the UMP.

In February 2017, the City held a City Council workshop in which Freese and Nichols presented the results of the water & wastewater rate study. The study identified the need to increase water & wastewater rates to implement the projects identified in the UMP.

On June 15, 2017, City Council approved Ordinance 17-J, adopting a 5-year schedule of water and wastewater rates – which may be amended at any time by City Council through the adoption of a subsequent ordinance.

WATER RATES	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
Base up to 2,000 Gallons					
Residential	\$12.95	\$15.15	\$18.18	\$19.27	\$20.43
Commercial	\$13.59	\$15.90	\$19.09	\$20.23	\$21.44
Per 1000 (2001 – 7000)	\$3.31	\$3.87	\$4.65	\$4.93	\$5.22
Per 1,000 (7,001- above)	\$5.05	\$5.91	\$7.09	\$7.52	\$7.97
WASTEWATER RATES	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
Base up to 2,000 Gallons					
Residential	\$20.08	\$23.49	\$28.19	\$29.88	\$31.68
Commercial	\$20.66	\$24.17	\$29.00	\$30.74	\$32.59
Per 1,000 (2,001-above)	\$3.31	\$3.87	\$4.65	\$4.93	\$5.22



Solid Waste

The City’s ordinance allows for solid waste rates to be increased based on the annual consumer price index rate for all urban consumers (CPI-U) for the Houston Galveston-Brazoria, Texas area. The ordinance also allows the consideration of other factors to determine any additional solid waste rate changes. The solid waste rate adjustment is equal to the percentage that the CPI-U has changed over the previous 12-month period.

Over the past few fiscal years, the City has been able to sustain a “healthy” fund balance in the Sanitation Fund as a result of the CPI-U provision for solid waste rates in the City’s ordinance. The CPI-U percentage has increased by 2.4% over the previous year, which would allow the city to increase solid waste rates for commercial and residential customers. However, staff recommends waiving the 2.4% CPI-U increase for commercial and residential customers in FY19. This would result in commercial and residential solid waste rates remaining the same for FY19.

Category	FY18 Rate	Adjustment	FY19 Proposed Rate
Residential	\$12.51	-	\$12.51

BUDGET OVERVIEW

General Fund

The General Fund is the chief operating fund of the government. This fund is used to account for all current financial resources not required by law or administrative action to be reported as other designated funds. The primary governmental functions occurring within this fund are parks and recreation, public safety, code enforcement, and general administrative operations, such as city management, human resources, information technology, legal, and finance. The proposed General Fund Budget for FY19 is \$16,828,460; an increase of 0.4% (\$62,885) from the FY18 amended budget.

General Fund Reserve

The City has followed a policy of maintaining a reserve of not less than 25%, or 90 days of expenditures for operating funds in the event of emergencies, financial recessions, and other unforeseen circumstances. Below is a listing of the General Fund unassigned spendable fund balances for the fiscal year ending September 30, 2017, a forecasted fund balance for the fiscal year ending September 30, 2018, and the projected fund balance for the fiscal year ending September 30, 2019.

Fiscal Year-End	Actual 09/30/2017	Forecast 09/30/2018	Projected 09/30/2019
Fund Balance	\$5,630,093	\$5,569,685	\$5,569,685
% of Expenditures	38%	35%	33%



CAPITAL PROJECTS

General Projects Fund

The General Projects Fund provides for a wide variety of capital projects including occasional large purchases. The major revenue source for this fund is “year-end transfers” from budget savings in the General Fund. At the end of each fiscal year actual General Fund revenues and expenditures are compared. If there are excess revenues a portion of the excess will be transferred to the General Projects Fund; the other portion will remain in the General Fund in an effort to increase the fund balance, if necessary.

In FY18 the following capital items were budgeted in the General Projects Fund:

- Upgrade of Automated Security System at City Hall and the Public Service Facility - \$25,000
- Business Incentive Program for Downtown - \$25,000
- Fire/EMS building (design and project management) - \$760,743
- Blue Trails Project - \$66,956
- Kost Detention Pond Beautification - \$43,000
- Downtown Parking - \$120,000
- Disc Golf - \$35,000

We are anticipating project savings or costs from some of these projects that will roll into FY19.

At the August 2, 2018 budget workshop, council directed staff to fund the following projects in FY19:

- Wayfinding Signage - \$50,000
- Pearson Sidewalk Improvement - \$150,000
- T. Blakeney Park Trail - \$100,000
- Business Incentive Program - \$25,000
- City Hall Security - \$150,000
- Police Vehicle Cameras - \$55,000
- Leasing of Police Motor Cycles - \$50,000

All of the proposed FY19 projects were either adopted by council in the 5-year Capital Improvement Plan or approved by council in a council meeting.

Utility Capital Projects

The Utility Fund accounts for the water and wastewater utilities for the City of Alvin. Being an enterprise fund, it is designed to be financed and operated in a manner similar to private business.



The adopted City’s Comprehensive Master Plan encourages the City to evaluate its Capital Improvement Program to ensure that utility extensions and capacity improvement projects are consistent with the defined growth area. In doing so, in February 2014, the City engaged the services of Freese and Nichols to draft a Utility Master Plan (UMP). The adopted Utility Master Plan was completed in April 2016, and identified approximately \$92 million in utility projects to be completed over the next 20 years. These improvements are necessary to provide for future growth, replace aging infrastructure, improve efficiency, and keep the City in compliance with TCEQ regulations.

In May 2016, the City engaged Freese & Nichols to perform a water & wastewater rate study to develop a multi-year plan of rate increases that would provide sufficient revenue to implement the first five years of capital improvements identified in the Utility Master Plan. The total projected cost of projects for the first 5 years is approximately \$42 million. The projects identified for the first 5 years are needed to address the existing water & wastewater system problems and needed to serve anticipated growth within the next 5 years that the existing system does not have the capacity to currently serve. Those projects include:

54” Eastside Interceptor
Lift Station 30 expansion & Hwy 35 Bypass Gravity Main
Peak Flow Storage Basin at Wastewater Treatment Plant
Northwest/Northeast Basin Sanitary Sewer Survey
Lift Station Rehabilitation
Fairway Drive & South St. Waterline Improvements
Ground Storage Tank Replacements
Waterline Improvements

Street, Sidewalk and Drainage Capital Projects (Sales Tax Fund)

The Sales Tax Fund is used to account for 2/3 of the total sales taxes received. The City Charter has designated these funds to be used to maintain streets, drainage, and sidewalks.

In FY18 the following capital projects were budgeted in the Sales Tax Fund:

- FM 528 Extension Design - \$1,000,000
- 2018 Concrete Pavement and Drainage Project – \$797,000
- 2018 Sidewalk Project (Pearson, Durant, Tovrea, Willis, Gordon St, Depot Centre) - \$240,000
- Johnson Street and Sidewalk Design - \$200,000
- South Park Pavement and Drainage Project- \$800,000
- Kost Pond and Drainage Improvements - \$263,000
- Durant Detention Pond not including beautification efforts - \$315,000



- Moller Storm Phase 1 Design - \$250,000
- Briscoe Park Egress Road - \$240,000

We are anticipating project savings or costs from some of these projects that will roll into FY19. The following new projects are provided for your consideration to potentially fund in FY19:

- 2019 Concrete Pavement Program - \$500,000
- 2019 Sidewalk Program - \$250,000
- Asphalt Pavement Program - \$500,000
- Johnson Street and Sidewalk Construction - \$2,000,000

UTILITY OPERATING FUND

For FY19, staff is anticipating to generate \$9,682,323 in total Utility Fund revenues – a 17.2% increase from the prior year’s budget of \$8,263,973. FY19 proposed Utility Fund operating expenditures are anticipated to be \$9,682,323, which is a 9.0% increase over the FY18 amended budget of \$8,883,763. The revenue generated from these rate increases will be used to fund the Utility Master Plan capital improvement program, the water & wastewater operations & maintenance, and the annual principal and interest on present and future bond issues. The intent is to sell approximately \$9.295M, \$16.2M, and \$16.2M of bonds in FY18, FY19, and FY20 respectively.

IMPACT FEE FUND

The Texas impact fee statute defines an impact fee as “a charge or assessment imposed by a political subdivision against new development in order to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributable to the new development”. Put more simply, impact fees are a way for a city to charge developers for some of the cost that new development places on the infrastructure and resources of a city.

A city imposing impact fees must hold hearings and update the Capital Improvement Plan (CIP) and land use assumptions at least every five years. FY13 was the last time the CIP and land use assumptions were updated. As a result, the draft Water and Wastewater Impact Fee Study Update, which includes the updated *Land Use Assumptions and Impact Fee* eligible capital projects will be presented to city council in August, 2018; along with the required public hearing as required by Chapter 395 of the Texas Local Government Code.

SANITATION FUND

The Sanitation Fund is used to account for operations of the solid waste collection and disposal services for residents of the City.



Sanitation Fund Revenues

The FY19 proposed budget includes total Sanitation Fund revenues of \$2,648,240 – a 0.8% increase from the FY18 adopted budget (\$2,627,313).

Sanitation Fund Expenses

The City has contracted with Waste Connections Inc. (formerly Progressive Waste Solutions) to provide sanitation services for the City of Alvin. The current contract expires September 30, 2020, and provides for a CPI-U cost adjustment and an operational cost adjustment (including fuel). Waste Connections has submitted to the City their FY19 proposed 3.047% rate adjustment [consisting of a CPI-U adjustment (2.4%), a fuel adjustment (-3.853%) and an operational cost adjustment (4.5%)] for all residential, commercial, and roll-off customers. While not approved by city council at the time of the presentation of the proposed budget, the total proposed FY19 Sanitation Fund reflects Waste Connections Inc.'s proposed rate. Sanitation Fund expenditures are projected to be \$2,577,401 – a 1.6% increase from the previous year's adopted budget of \$2,536,764. Prior to final approval of this budget, city council will need to consider the approval of the annual adjustment and rate proposed by Waste Connections Inc.

HOTEL OCCUPANCY TAX FUND

Currently, there are 8 hotels in Alvin: Alvin Extended Stay, America's Best Value Inn, Best Western Inn, Holiday Inn Express, Knights Inn, La Quinta Inn, Scottish Inn, and Super 8. The City collects a 7% hotel occupancy tax (HOT) on hotel room rentals in the city; and the State collects an additional 6%. Use of the City's HOT funds are regulated by statute and can only be used to market Alvin as a destination for meetings, events, and/or tourism in an effort to increase hotel activity. Generally, this is accomplished via tourism activities, promotion of the arts, and historical preservation and restoration projects.

According to the *Texas Hotel Performance Factbook*, the occupancy rate for hotels in City of Alvin has averaged approximately 64% over the last two years. Staff is forecasting \$320,000 of occupancy tax revenues from hotels for FY18 and will maintain the same forecast for FY19.

Currently, the FY18 CVB operational budget is planned to end the year at \$238,007, which is down 7% from last year's actual expenditures. The FY17 budget for operations in CVB was \$254,896. Staff is anticipating reducing the FY19 operating budget by approximately 13% from the FY18 operating budget. Therefore, over a couple years, we have decreased the operational budget and expenditures, but we have spent more in capital as described below. Approximately 15% of the current FY18 operations budget will be spent on marketing, and we are projecting to allocate 18% of the operational budget for marketing in FY19. The \$226,202 capital budget in FY18 consists of \$75,000 for the Nolan Ryan Statue Project and \$151,202 for the Museum Exhibit Space Project. At the budget workshop on



At the budget workshop held on August 2, 2018, council directed staff to allocate \$395,000 for Capital & Non-Operational expenditures. This consists of \$95,000 allocated to the Alvin Museum Society for staffing, advertisement, office equipment and the external restoration of the Marguerite Rodgers House; and \$300,000 for the Disc Golf Course project.

Hotel Motel Fund/Convention & Visitors Bureau Budget

	FY17 Actual	FY18 Budget	FY18 Forecast	FY19 Proposed
Beginning Fund Balance	\$782,875	\$859,333	\$859,332	\$799,350
Total Revenue	\$331,354	\$333,100	\$395,900	\$341,000
Operational Expenditures	(\$254,896)	(\$306,358)	(\$238,007)	(\$264,518)
Capital & Non Operational Expenditures	\$0	(\$205,000)	(\$226,202)	(\$395,000)
Net Receipt - Tour de Braz	\$0	\$0	\$8,327	\$8,000
Ending Fund Balance	\$859,333	\$681,075	\$799,350	\$488,832

Major Events

On July 6, 2017, City Council adopted Resolution 17-R-17, creating a HOT Fund Committee for the purposes of reviewing applications from organizations or groups applying for HOT funds; and making initial funding recommendations to the City Council. For FY19, staff proposes to budget \$55,000 for major events.

EMERGENCY MEDICAL SERVICES (EMS) FUND

EMS revenues consists of payments collected from our billing company for Medicare/Medicaid; contractual payments from the Emergency Service District and the Hillcrest EMS/Fire Service, as well as voluntary EMS contributions from our citizens. The FY18 end of year revenue forecast is anticipated to be \$1,996,025, which is 7% (\$148,274) under budget – primarily a reduction in the receipt of EMS voluntary donations. We are anticipating receiving \$2,021,900 in total EMS revenues for FY19 -- a 1.2% increase from FY18. Staff anticipates FY19 expenditures to be \$2,234,721. This is 5.8% (\$130,420) more than the FY18 end of year forecast. The primary increase is attributed to personnel services costs.

Staff is monitoring EMS fund revenues and expenditures. Should operating revenues remain stable, with the rising cost to provide EMS services, staff will ask city council to consider amending the



current “voluntary EMS donation ordinance” and require an EMS fee from residents and businesses in our community, to curb the cost to provide EMS services to our community.

VEHICLE REPLACEMENT FUND

The purpose of this fund is to provide for the replacement of vehicles as necessary based upon mileage, age, and/or maintenance costs. Each department transfers a scheduled amount on an annual basis. To ensure future needs are met, all departments will transfer 100% of the scheduled contribution amount in FY19. The \$185,579 proposed budget contains the replacement of 4 vehicles in FY19 -- down from 9 replaced in FY18.

Department	Number of Vehicles to be Replaced
Water	2
Engineering	1
Police	1

In conclusion, to all of our Council Members, thank you for your guidance; and staff looks forward to offering all the support you need to help you with your duties and responsibilities.

Sincerely,

Junru Roland

Junru Roland
City Manager



*Train Depot Clock Tower Pavilion
200 Depot Centre Blvd
Alvin, Texas 77511*

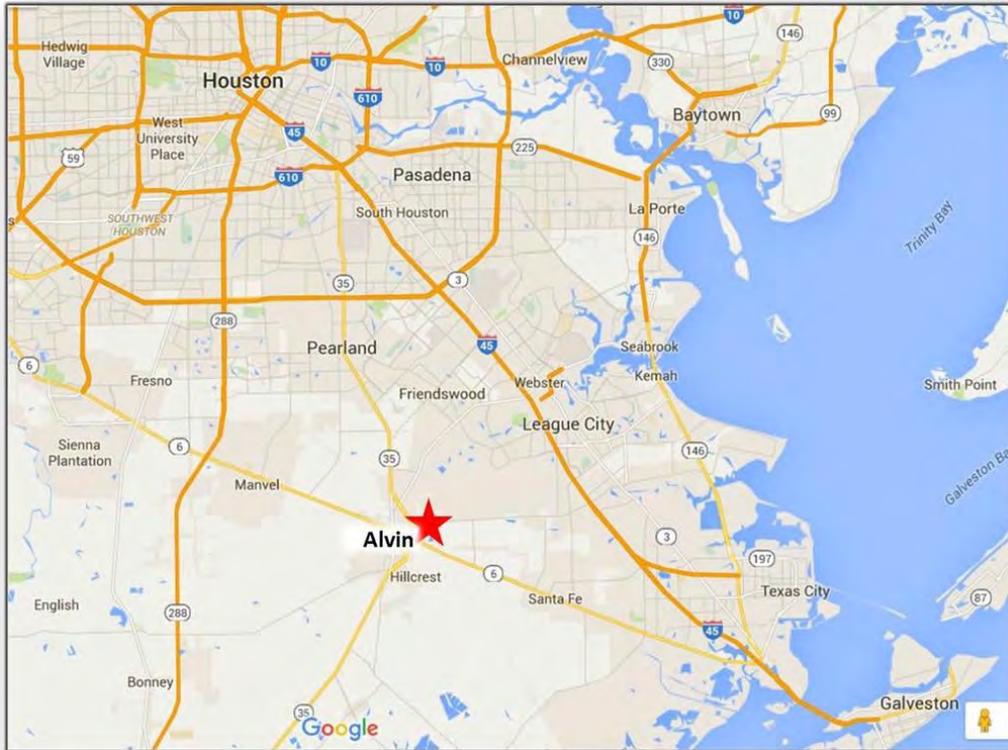


City of Alvin, Texas

Population 24,236

Land Area 36.3 square miles

Brazoria County Population 313,166



Alvin is located in northern Brazoria County, in the heart of the Texas Gulf Coast Region. Alvin is within easy commuting distance from Houston, NASA’s Johnson Space Center, the Gulf Coast petrochemical industries and the Galveston beaches. Major highways serving the community are State Highway 35, State Highway 6, State Highway 288 and FM 528 to Interstate 45.

Distance from Alvin:

Houston27 miles	San Antonio...242 miles
Clear Lake....15 miles	Dallas.....292 miles
Galveston.....30 miles	Texarkana.....319 miles
Austin213 miles	Brownsville...357 miles

History of Alvin

In 1845 Elisha and Missouri Thomas were the first documented family to arrive in the area brought by the cattle industry. They settled near Mustang Slough south of the present day Hillcrest Village Subdivision. The Santa Fe Railroad was expanding westward from Galveston. It needed loading plans and a supply of fresh water at a location along the proposed tracks.



In 1872 the railroad hired Alvin Morgan to find a location for the stocks pens and water storage tank. He moved to the area and constructed a house in 1879. As the area developed and more settlers moved in to the area he opened a general store and saloon. He then later moved a box car from the railroad and converted it into a post office. When the population reached 49 the residents proclaimed the area a town and named it Morgan after the original resident. Upon learning of another Morgan, Texas, the residents remained it Alvin. Alvin was officially incorporated in 1893, making it the oldest incorporated settlement in Brazoria County.

Alongside the cattle industry, agriculture began to develop in the early 1900's. Strawberries, oranges, pears and figs were grown in Alvin, as well as Cape Jasmine flowers. Hard freezes put an end to the citrus cultivation. Rice became a major agriculture commodity in the early 1930's and added to Alvin's economic growth. Oil was also discovered around that time in Brazoria County and continues to play a big part in the economy of the area.

The City of Alvin today continues to grow and develop each year. The city now has a population over 24,000 and growing. Located in northern Brazoria County Texas, Alvin has much to offer residents and visitors alike.



Alvin Community College

Alvin Community College mission statement is to “exists to improve the lives of its constituents by providing affordable, accessible, high quality and innovative academic, technical and cultural educational opportunities for the diverse communities it serves.”

Alvin Community College is a public community college. For over 70 years, ACC has provided higher education opportunities in a broad range of programs; from certificate programs to Associate Degrees, including university transfer courses. ACC has a strong commitment to diversity and life-long learning.

ACC is in northern Brazoria County, approximately 35 miles form downtown Houston, the campus is located at 3110 Mustang Rd., and can also be accessed from SH 35 bypass on FM 1462 / Childress Drive.

ACC is primarily a 2 year institution, but through teaming with the University of Houston, ACC is offering senior level courses at local campuses. ACC offers a Dual Credit Program to eligible high school students to participate in college courses and receive both high school and college credit for the same course.



**Picture from ACC website: <https://alvincommunitycollege.tumblr.com/>*



Alvin Independent School District



AISD's mission is to "offer exemplary programs enabling all students to possess the ability to learn for the rest of their lives and become productive citizens". They are committed to excellence in academic performance, which has earned them accreditation and a recognized rating from the Texas Education Agency. AISD is growing each year, as enrollment continues to grow by approximately 1,000 students each year. The district is composed of three high schools, seven junior high schools, eighteen elementary schools, one academic alternate school and one behavior alternative school; all within 252 square miles in northern Brazoria County and serving eight surrounding communities.





Demographics

Population Demographics

	<u>2010 Census</u>
Alvin City Limits	24,236
<i>Estimated Current</i>	26,164
Brazoria County	313,166
<i>Estimated Current</i>	354,195

	<u>2000 Census</u>	<u>2010 Census</u>	<u>2016 Estimate</u>	<u>2021 Projections</u>
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Population by Gender

Male	21,287	23,232	25,852	26,661
Female	21,265	23,186	25,852	26,541

Population By Age

0-4	3,532	3,662	3,593	3,733
5-14	7,156	6,840	7,343	7,183
15-19	3,556	3,701	3,470	3,370
20-24	2,896	3,204	3,896	3,582
25-34	6,109	6,172	7,518	8,050
35-44	7,212	6,162	6,585	6,825
45-54	5,325	6,628	6,920	6,423
55-64	3,416	5,181	6,215	6,474
65-74	2,161	2,992	3,952	4,828
75-84	899	1,473	1,705	2,156
85+	291	404	507	581

Population by Race/Ethnicity

	<u>2000 Census</u>	<u>2010 Census</u>	<u>2016 Estimate</u>	<u>2021 Projection</u>
White	34,870	36,878	40,165	40,497
Black	702	1,226	1,507	1,570
American Indian or Alaska Native	247	289	332	347
Asian or Pacific Islander	466	536	666	723
Some Other Race	5,390	6,400	7,743	8,600
Two or More Races	877	1,090	1,291	1,465
Hispanic Ethnicity	12,012	16,296	19,967	22,089
Not Hispanic or Latino	30,540	30,123	31,737	31,112

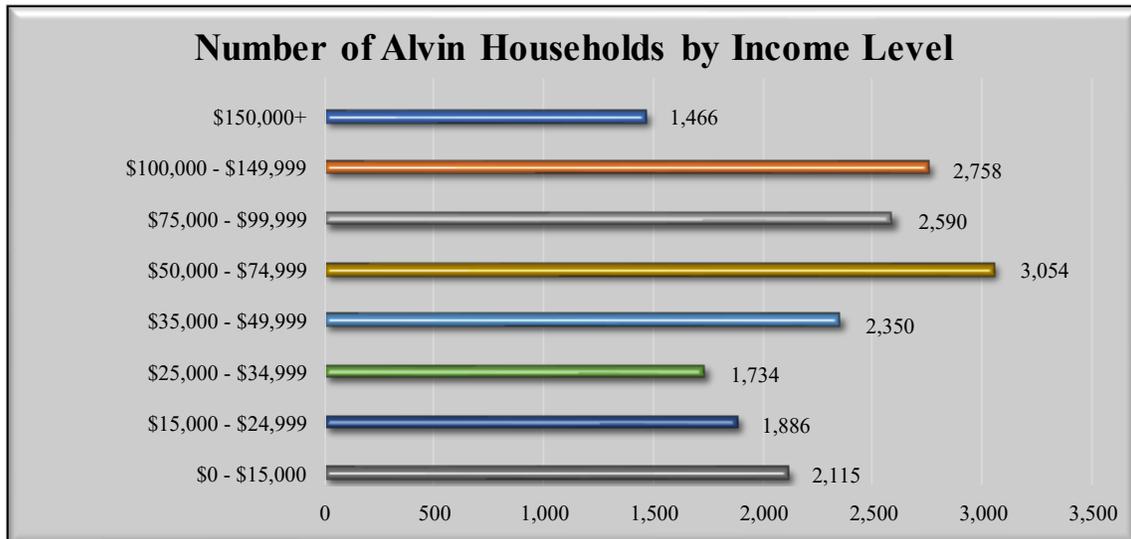
The information is based on a 5-mile radius from downtown Alvin, Texas

Source: 2017 from www.alteryx.com



Demographics

	<u>2000 Census</u>	<u>2010 Census</u>	<u>2016 Estimate</u>	<u>2021 Projection</u>
<u>Median Age</u>	31.8	34.4	35.1	35.9
<u>Housing Units</u>				
Total Housing Units	15,838	17,612	19,316	20,215
Owner Occupied	n/a	6,784	7,068	7,329
Renter Occupied	n/a	4,803	5,410	5,665
Vacant	1,099	1,489	1,362	1,438
<u>Educational Attainment</u>				
Age 25+ Population	25,410	29,011	33,403	35,334
High School Graduate	7,646	8,311	10,091	10,725
Some College- No Degree	6,753	7,085	8,276	8,770
Associates Degree	1,827	2,677	2,922	3,071
Bachelor's Degree	2,343	2,900	3,699	3,971
Graduate Degree	887	1,203	1,391	1,459



The information is based on a 5-mile radius from downtown Alvin, Texas
Source: 2017 from www.alteryx.com

Demographics

Major Employers

Alvin Independent School District	2,520
Empereon Constar	700
Alvin Community College	545
Wal-Mart Associates	520
Ascend Performance Materials	470
INEOS Olefins & Polymers USA	440
Ron Carter Automotive	320
Rice-Tec	300
Team	257
City of Alvin	247
BeAed	200
Diversified Ceramics	91

College/University in Alvin

Alvin Community College located at
3110 Mustang Road, Alvin

Other Colleges/Universities with over 2,000 students near Alvin

College of the Mainland (14 miles)
San Jacinto College- South Campus (14 miles)
San Jacinto College- Central Campus (20 miles)
University of Houston-Pearland (13 miles)
University of Houston- Clear Lake (18 miles)
University of Houston- Downtown (24 miles)
Houston Community College (23 miles)
Texas Southern University (24 miles)
Houston Baptist University (25 miles)
Rice University (25 miles)
University of St. Thomas (26 miles)

Airports certified for carrier operation nearest to Alvin

William P. Hobby (17 miles)
Ellington Field (15 miles)
Brazoria County (24 miles)

Other public use airports nearest to Alvin

Alvin Airpark (1 mile)
Wolfe Airpark (6 miles)
Pearland Regional (9 miles)
Houston Southwest Airports (15 miles)

Amtrak Station

Located at 902 Washington Ave, Houston, TX (18 miles)

Hospitals/Medical Centers near Alvin

Affinity Immediate Care (1 mile)
First Care Center of Alvin (1 mile)
Memorial Hermann Medical Group (1.7 miles)
UTMB Health Urgent Care (1.7 miles)
First Choice Emergency Room (1.8 miles)
Clear Lake Regional Medical Ctr. (11 miles)
Houston Physician's Hospital (11 miles)
Bay Area Regional Medical Ctr. (11 miles)
Memorial Hermann Southeast (12 miles)
Houston Methodist St John's (13 miles)

Banks

BBVA Compass
First National Bank of Alvin
Hometown Bank of Alvin
Regions Bank
Texas Advantage Community Bank
Wells Fargo Bank
Woodforest National Bank

Savings & Loans Association

AMOCO Federal Credit Union
Associated Credit Union of Texas
Chocolate Bayou Community FCU
JSC Federal Credit Union

Hotel Accommodations

Alvin Extended Stay
Americas Best Value Inn & Suites
Holiday Inn Express & Suites
Knights Inn
La Quinta Inn & Suites
Motel 6
Scottish Inn & Suites
Super 8 Alvin

Communications

Newspapers-
The Alvin-Sun & Advertiser
The Facts
Houston Chronicle

Alvin Historical Museum



The Alvin Historical Museum is located at 300 W Sealy St. Visitors can tour the museum exhibits every Thursday, Friday and Saturdays from 11:00am to 3:00pm. Visitors can also enjoy the gift shop which offers items such as books, memorabilia and gift items.

Thelma L. Anderson YMCA



Located off South Highway 35, members can enjoy activities such as Spinning class, Water Fitness, and Family Fun Night. The YMCA offers child care, after school programs, and summer programs along with a wide variety of programs for seniors.

Bayou Wild Life Zoo



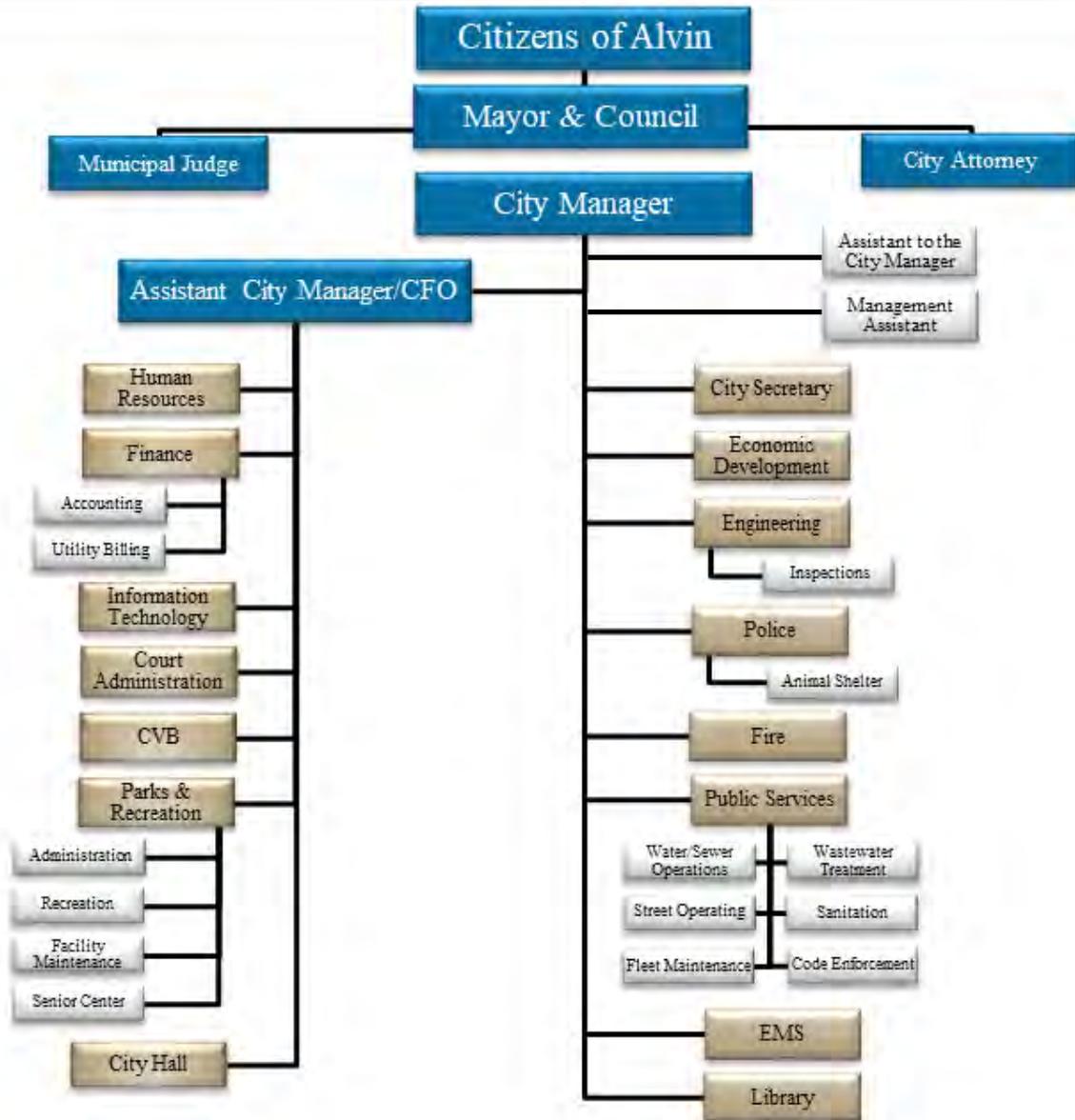
Take your family on an exciting wildlife adventure at Bayou Wildlife Zoo, in Alvin, TX. You can see and feed animals from all over they world up close as they roam freely across 80 acres of natural habitat.

Froberg's Farms



Visitors are offered an opportunity to tour the facility and pick their own homegrown fruits and vegetables. They are located off Highway 6.

Citywide Organizational Chart



City Administrators



Junru Roland
City Manager



Suzanne Hanneman
City Attorney



Dixie Roberts
City Secretary



Larry Buehler
EDC Director



Robert Lee
Police Chief



Rex Klesel
Fire Administrator



Michelle Segovia
City Engineer



Ron Schmitz
EMS/EMC Director



Dan Kelinske
Parks & Recreation Director



Brian Smith
Public Services Director



ORDINANCE NO. 18-O

AN ORDINANCE OF THE CITY OF ALVIN, TEXAS, ADOPTING THE BUDGET FOR THE CITY OF ALVIN, TEXAS, FOR FISCAL YEAR 2018-19; DIRECTING THE CITY SECRETARY TO POST A COPY OF THE BUDGET ON THE CITY OF ALVIN WEBSITE; AND SETTING FORTH OTHER PROVISIONS RELATED THERETO.

WHEREAS, State Law and the City’s Home Rule Charter require that the City enact an annual budget; and

WHEREAS, the City desires to comply with sound budgetary principles and protect the citizens of the City by maintaining a fund balance adequate to cover the needs of the City during fiscal year 2018-19; and

WHEREAS, the budget for fiscal year 2018-19 reflects Council’s best efforts at providing a balanced budget and maintaining the necessary fund balance to meet the City’s needs;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS;

Section 1. That the City Council hereby adopts the recitals and findings set forth in the preamble hereof.

Section 2. That the City Council hereby adopts the City of Alvin Annual Budget for fiscal year 2018-19, a copy of which is attached hereto and incorporated herein by reference. Such budget is adopted by the favorable vote of a majority of the members of the City Council of the City of Alvin in a Council meeting duly assembled in accordance with Article VII of the Home-Rule Charter of the City of Alvin, Texas.

Section 3. That the City Council files the budget with the City Secretary and directs the City Secretary to post a copy of the budget on the City of Alvin website.

Section 4. Open Meetings Act. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED and APPROVED on the 20th day of September 2018.

CITY OF ALVIN, TEXAS:

By: B. Russell
Paul A. Horn, Mayor

ATTEST

By: Dixie Roberts
Dixie Roberts, City Secretary



ORDINANCE NO. 18-P

AN ORDINANCE OF THE CITY OF ALVIN, TEXAS, LEVYING A PROPERTY TAX RATE FOR THE YEAR 2018; DIRECTING THE TAX ASSESSOR-COLLECTOR TO ASSESS, ACCOUNT FOR, AND DISTRIBUTE THE PROPERTY TAXES AS HEREIN LEVIED.

WHEREAS, Section 26.05 (a) of the Texas Tax Code requires taxing authorities to adopt a property tax rate by September 30 of each year or within sixty (60) days after receipt of the certified appraisal roll; and

WHEREAS, Section 26.05(a) of the Texas Tax Code requires the total property tax rate be approved in two components: (1) Maintenance and Operations; and (2) Debt Service; and

WHEREAS, Section 26.05(b) of the Texas Tax Code requires that if the ordinance sets a tax rate that, if applied to the total taxable value, will impose an amount of taxes to fund maintenance and operation expenditures of the taxing unit that exceeds the amount of taxes imposed for that purpose in the preceding year, the taxing unit must include in the ordinance in type larger than the type used in any other portion of the ordinance the following statement: "THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE;" and if the tax rate exceeds the effective maintenance and operations rate, include the following statement: "THE TAX RATE WILL EFFECTIVELY BE RAISED BY (INSERT PERCENTAGE BY WHICH THE TAX RATE EXCEEDS THE EFFECTIVE MAINTENANCE AND OPERATIONS RATE) PERCENT AND WILL RAISE FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$ (INSERT AMOUNT)."

WHEREAS, Section 26.05 (b) of the Tax Code is applicable this year because the tax rate to be adopted exceeds the effective tax rate, and exceeds the effective maintenance and operations rate. **NOW, THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS:

That there be and is hereby levied for the year 2018 on all real and personal property within the City limits of the City of Alvin, Texas, except so much thereof as may be exempt by the Constitution and laws of the State of Texas and of the United States the following:

Section 1. An ad valorem tax of and at the rate of \$0.724301 on the One Hundred Dollars valuation of the real and personal property and mineral royalties owned within the City limits of Alvin on the first day of January 2018 to provide for the current expenses of the City of Alvin, Texas (General Fund).



Section 2. An ad valorem tax of and at the rate of \$0.01263489 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2018 to pay current interest and to provide a Sinking Fund on the General Obligation Refunding Bonds, Series 2012.

Section 3. An ad valorem tax of and at the rate of \$0.01430406 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2018 to pay current interest and to provide a Sinking Fund on the General Obligation Refunding Bonds, Series 2011.

Section 4. An ad valorem tax of and at the rate of \$0.01570852 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2018 to pay current interest and to provide a Sinking Fund on the Certificate of Obligations, Series 2011.

Section 5. An ad valorem tax of and at the rate of \$0.01383076 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2018 to pay current interest and to provide a Sinking Fund on the Tax Anticipation Note, Series 2013.

Section 6. An ad valorem tax of and at the rate of \$0.00722120 on the One Hundred Dollars valuation of the real and personal property situated and owned within the City limits of Alvin on the first day of January 2018 to pay current interest and to provide a Sinking Fund on the General Obligation Refunding Bonds, Series 2017.

Section 7. Taxes are to be calculated on the basis of one hundred percent (100%) of assessed value for the 2018 tax year.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.03 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$5.18.

A total tax rate of all property was set at \$0.788000 per One Hundred Dollars valuation, and such total tax rate was adopted by favorable majority of the members of the City Council of the City of Alvin, Texas in a Council meeting duly assembled in accordance with the Home-Rule Charter of the City of Alvin, Texas, and such action is hereby ratified, confirmed and affirmed.



Section 7. That the recorded vote of the City Council on this ordinance is:

Council Members voting FOR adoption:

Keith Thompson

Scott Reed

Gabe Adame

Joel Castro

Glenn Starkey

Council Members voting AGAINST adoption:

Council Members absent:

Brad Richards

Adam Arendell

Section 8. This ordinance is adopted in compliance with Article VII of the City Charter.

Section 9. Open Meetings Act. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED AND APPROVED on first and final reading on the 20th day of September 2018.

CITY OF ALVIN, TEXAS

By:  FOR
Paul A. Horn, Mayor

ATTEST

By: 
Dixie Roberts, City Secretary

Budget Process

General Budget Requirements

Budget Process

The budget process is an instrumental key to the development of the City of Alvin's strategic plan. This allows the departments an opportunity to reassess goals and objectives and determine a means for accomplishing them. Budget preparation begins eight months prior to the Council adoption of the final budget in September.

- The City Manager, between 60 to 90 days prior to the start of each fiscal year, shall submit to the Council a proposed budget. It should provide a complete financial plan for the fiscal year and shall be prepared in accordance with generally accepted accounting standards and guidelines established by the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).
- The budget and all supporting schedules shall be filed with the City Secretary, submitted to the council and shall be a public record. The City Manager shall provide copies for distribution to all interested parties.
- The Council shall fix the time and place of a public hearing on the budget and shall cause to be published in the official newspaper of the city, a notice of hearing setting forth the time and place thereof at least five days before the date of such hearing. All interested parties shall be given an opportunity to be heard for or against any item or the amount of any item contained.
- Prior to October 1, the budget shall be enacted by a favorable majority of the members of the council.
- Upon adoption, the budget shall be in effect for the fiscal year. A copy of the budget as finally adopted shall be filed with the City Secretary and the City of Alvin Library. The final budget shall be reproduced and electronic versions and/or printed copies shall be made available for the use of all offices, departments and agencies and for the use of all interested persons and organizations.
- From the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the object classes therein named. Budget adjustments within a department are approved by the City Manager. All supplemental appropriations for a department should be approved by the City Council.

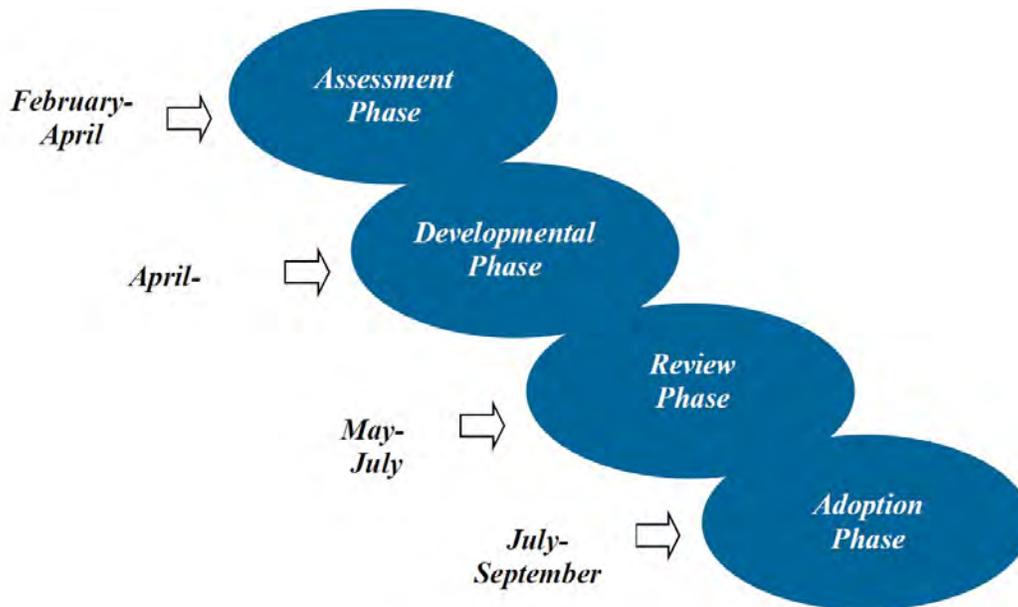
Budget Phases

- **Assessment Phase-** This phase consists of assessing our current financial conditions and determining the existing needs within the City, evaluating short and long range economic and financial forecasts. Community feedback is extremely important in helping to establish priorities and determines a means of accomplishing those objectives for the coming budget year(s). Recommendations from the Parks Board, Planning Commission and City Departments are also reviewed.

Time Frame: February through April 4

Budget Process

- **Developmental Phase-** The development phase begins with distribution of budget instructions to all departments. Departments begin the process of developing program budgets addressing program objectives, setting goals and prioritizing needs for each program. Short term and long term operating needs and capital outlay requests are determined during this phase.
Time Frame: April
- **Review Phase-** This phase begins with the submission of budgets by each department. The City Manager begins reviewing departmental budgets and objectives to ensure that City needs and Council priorities are being met while maintaining the fiscal integrity of the City. The City Manager meets with each department head to review their budget with the end result being the creation of a balanced budget the City Manager will submit to Council for adoption.
Time Frame: May- July
- **Adoption Phase-** A proposed budget is presented to City Council by the City Manager. Work sessions are held by Council to review the proposed budget. A special City Council meeting is held for Council to vote to exceed the effective tax rate along with public hearings on the proposed budget and property tax rate. The adoption phase concludes with the adoption of the Budget and Tax Rate Ordinances in September. The new fiscal year begins October 1st.
Time Frame: July through September





Budget Process

- The council shall have the power under the provisions of the state law to levy assess and collect an annual tax upon real and personal property within the city to the maximum provided by the constitution and laws of the State of Texas. The city council shall also have the power to levy other taxes consistent with the laws of the State of Texas.
- All real and personal property within the city not expressly exempted by law shall be subject to annual taxation.
- The amount in the final adopted budget shall be the determination of the amount of the levy for the purposes of the city in the corresponding tax year; provided, however, that in no event shall such levy exceed the legal limit provided by the constitution and laws of the State of Texas.

Balanced Budget

- Article VII, Section 14 of the Alvin Code of Ordinance states the total estimated expenditures of all fund types shall not exceed the total estimated resources of each fund (prospective income plus cash on hand). There may be instances when the City plans to spend fund balances from previous years on one time or non-routine expenditures. The City considers the budget to be balanced in this case, contingent upon the funding from previous years being available.



City of Alvin FY 2019 Budget Calendar

January 17	Wednesday	New and/or updated CIP projects submitted to City Manager and Assistant City Manager
February 8	Thursday	6:00 pm Council Workshop (Comp Plan, CIP, Goals/Visions)
March 1	Thursday	6:00 pm Council Workshop (Recap)
April 2	Monday	Departmental Kick-off meeting for FY19 Budget
April 23	Monday	Deadline for department-requests to be submitted to the Finance Department (including recommended fee changes)
April 30 – May 10		City Manager, Assistant City Manager and Controller meet with Department Heads
May 14	Monday	2018 preliminary values received from Appraisal District
May 24	Thursday	Assistant City Manager & Controller complete all FY18 revenue forecast and FY18 revenue budget for major funds
June 1 – June 24		City Manager and Assistant City Manager balance the budget.
July 19	Thursday	City Manager presents proposed budget to City Council Set date and time for public hearing on the proposed budget
July 23	Monday	2018 certified values received from Appraisal District
August 2	Thursday	<u>Special meeting</u> <ul style="list-style-type: none"> • 6:00 pm budget workshop with city council <u>Regular Council Meeting</u> - If vote to exceed the effective tax rate, set date and time for two public hearings on tax rate: August 16 and September 6
August 6	Monday	Publish notice of public hearing on budget in newspaper.
August 9	Thursday	<u>Special Meeting</u> <ul style="list-style-type: none"> • 6:00 pm budget Workshop with city council
August 9	Thursday	Publish notice of public hearings on tax increase
August 11	Saturday	Publish notice of proposed budget hearing
August 16	Thursday	<u>Special Meeting (if necessary)</u> <ul style="list-style-type: none"> • 6 pm budget workshop with city council <u>Regular Council Meeting</u> <ul style="list-style-type: none"> • Public hearing on budget & 1st hearing on tax rate
September 3	Monday	72-hour notice for 2 nd public hearing on tax rate
September 6	Thursday	2 nd public hearing on tax rate Schedule and announce meeting to adopt tax rate
September 17	Monday	72-hour notice for meeting to adopt the tax rate
September 20	Thursday	FY19 Fees adopted (latest date) Council Adopts Budget & Tax Rate

Accounting System

Description of Funds and Fund Types

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenue, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent the means by which spending activities are controlled. The City uses six fund types and two account groups.



GOVERNMENTAL FUNDS- Governmental type activities are accounted by four fund types, which are the General Fund, Special Revenue Fund, Capital Projects Fund and Debt Service Fund.

- ◆ **Disaster Fund (Fund 100)** - The Disaster Fund is used to account for all disaster related costs related for Hurricane Harvey.
- ◆ **General Fund (Fund 111)** - The General Fund is used to account for all financial transactions which are not accounted for in another fund. The principal source of revenues of the General Fund is property taxes, sales taxes, franchises, and fines and forfeits. Expenditures are for general government, finance, public safety, public works, culture parks maintenance and recreation, community development and other community services.
- ◆ **Special Revenue Funds** - The Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, or major capital projects) that are legally restricted to expenditures for special purposes. Special revenue funds include State of Texas and Federal grants as well as Hotel/Motel tax revenues. The City has the following special revenue funds:

***Hotel/Motel Tax Fund (Fund 121)** - Revenues are from a room occupancy tax with expenditures for the promotion of tourism and the convention and hotel industry.*

***Special Investigation Fund (Fund 123)** - This fund receives a share of money and property seized during drug related arrests. The funds are used by the police department for investigations involving drugs.*

***Municipal Court Building Security Fund (Fund 124)** - This fund is set up to account for monies collected and used from Municipal Court fees required by state law for Municipal court building security purposes.*



Accounting System

Description of Funds and Fund Types

Municipal Court Technology Fund (Fund 125) - This fund is set up to account for monies collected and used from Municipal Court fees as required by state law for Municipal technology purposes.

Fire Capital Fund (Fund 126) - To account for revenue received from the Emergency Services District to purchase fire capital.

Tree Preservation Fund (Fund 127)- This Fund is set up to account for monies collected and used for tree preservation or replacement.

Juvenile Case Manager Fund (Fund 128) - This fund is set up to account for monies collected and used to finance the salary and benefits of a Juvenile Case Manager employed by the City of Alvin Municipal Court.

Park Dedication Fund (Fund 129) - To account for Park land dedication and park development fee requirements that promote the development of additional neighborhood parks to retain sufficient park land for use by the current residence and sufficient park land for the new neighborhoods.

Public Education & Government (PEG) Fund (Fund 130) - To account for 1% of the cable operator's gross receipts. These funds are restricted by federal law; and may be used only for capital costs related to PEG access facilities.

Donation Fund (Fund 512) - To account for donations received by the City. Funds are expended as specified by the donation.

Senior Fund (Fund 513)- To account for funds contributed for designated activities.

TIRZ Funds (Fund 801,802,803) - To accounts for revenues received from Tax Incremental Reinvestment zones (Star State, Savannah Plantation and Kendall Lakes)

- ◆ **General Projects Fund (Fund 311)** - The General Projects Fund provides for a wide variety of Capital Projects including occasional large equipment purchases. The major revenue source for this fund comes from budget savings in the General Operating Fund.
- ◆ **Sales Tax-Street Improvements Fund (Fund 312)** - The Sales Tax Street Improvement Fund is used to account for a portion of the Sales taxes received that Council has designated to be used for street projects, to support the streets and provide engineering and maintenance support of street. The primary source of revenue is two-thirds (2/3) of sales tax revenue received by the City.
- ◆ **Sidewalk Fund- (Fund 320)** – The Sidewalk Fund is setup to account for the deposit of all sums paid in lieu of sidewalk installation. Funds shall only be used to build, maintain or replace sidewalks.

Accounting System

Description of Funds and Fund Types

- ◆ **Debt Service Fund (Fund 411)** - The Debt Service is used to account for the payment of interest and principal on all general obligation debts of the City secured by property taxes. The primary source of revenue for debt service is property taxes.
- ◆ **Permanent Fund (Fund 511)** - The Permanent Fund is used to account for the handling and maintaining of the City's Cemetery.



PROPRIETARY FUND

- ◆ **Enterprise Funds**

The Enterprise Funds are proprietary funds used to account for operations that are financed and operated in a manner similar to private business enterprises- where the intent of the government's council is that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the government's council has decided that periodic determination of net income is appropriate for accountability purposes.

***Utility Fund Debt Obligations (Fund 209)** - To account for the payment of interest and principal on all utility debt obligations of the city secured by water/sewer revenues. The primary source of revenues is water and sewer revenue collections.*

***Impact Fees (Fund 210)** - To account for revenues collected for water and/or sewer sanitary facilities imposed on new development by the city in order to fund or recoup the costs of capital improvements or facilities expansions necessitated by and attributable to such new development.*

***Water & Sewer (Fund 211)** - To account for revenues and expenses for water and sewer services for the residents of the City.*

***Sanitation (Fund 212)** - To account for the revenues and expenses for solid waste collection, disposal services for the residents of the city and recycling education.*

***Emergency Medical Services (Fund 213)** - To account for revenues and expenses for emergency medical service for the residents of Alvin and the surrounding area.*

***Utility Projects Fund (Fund 220)** – The Utility Projects Fund provides for a variety of Capital Projects including occasional large equipment purchases. The major revenue source for this fund comes from budget savings in the Utility Operating Fund.*

Accounting System

Description of Funds and Fund Types



INTERNAL SERVICE FUND- Internal Service funds are used to account for operations services provided by one department to other departments in the City on a cost reimbursement basis.

- ◆ **Fleet Maintenance Fund (Fund 611)** - To account for revenues and expenses for central shop which handles the maintenance of vehicles and equipment for the different departments of the City.
- ◆ **Vehicle Replacement Fund (Fund 612)** - To account for the accumulation of vehicle replacement cost and purchase of vehicles.
- ◆ **IT Maintenance Fund (Fund 613)** – To account for all expenditures, materials & supplies, contractual & capital outlay related to information technology.
- ◆ **Computer Replacement Fund (Fund 614)** - To account for the accumulation of computer replacement cost and purchase of computers.



ACCOUNT GROUPS

- ◆ **General Fixed Assets Account Group** - This account is established to account for the fixed assets owned by the City exclusive of those relating to proprietary fund operations. Expenditure transactions to acquire general fixed assets occur in the General Fund, Special Revenue Funds and Capital Projects Fund.



BASIS OF ACCOUNTING

- ◆ **Governmental Funds-** The City's accounting records for general governmental operations, including the Capital Project Fund, use the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the services and/or goods are received and the liabilities incurred.
- ◆ **Proprietary Funds-** The City's proprietary activities are maintained on the accrual basis under which revenues are recognized when earned, and expenditures are recorded when the liabilities are incurred.

Accounting System

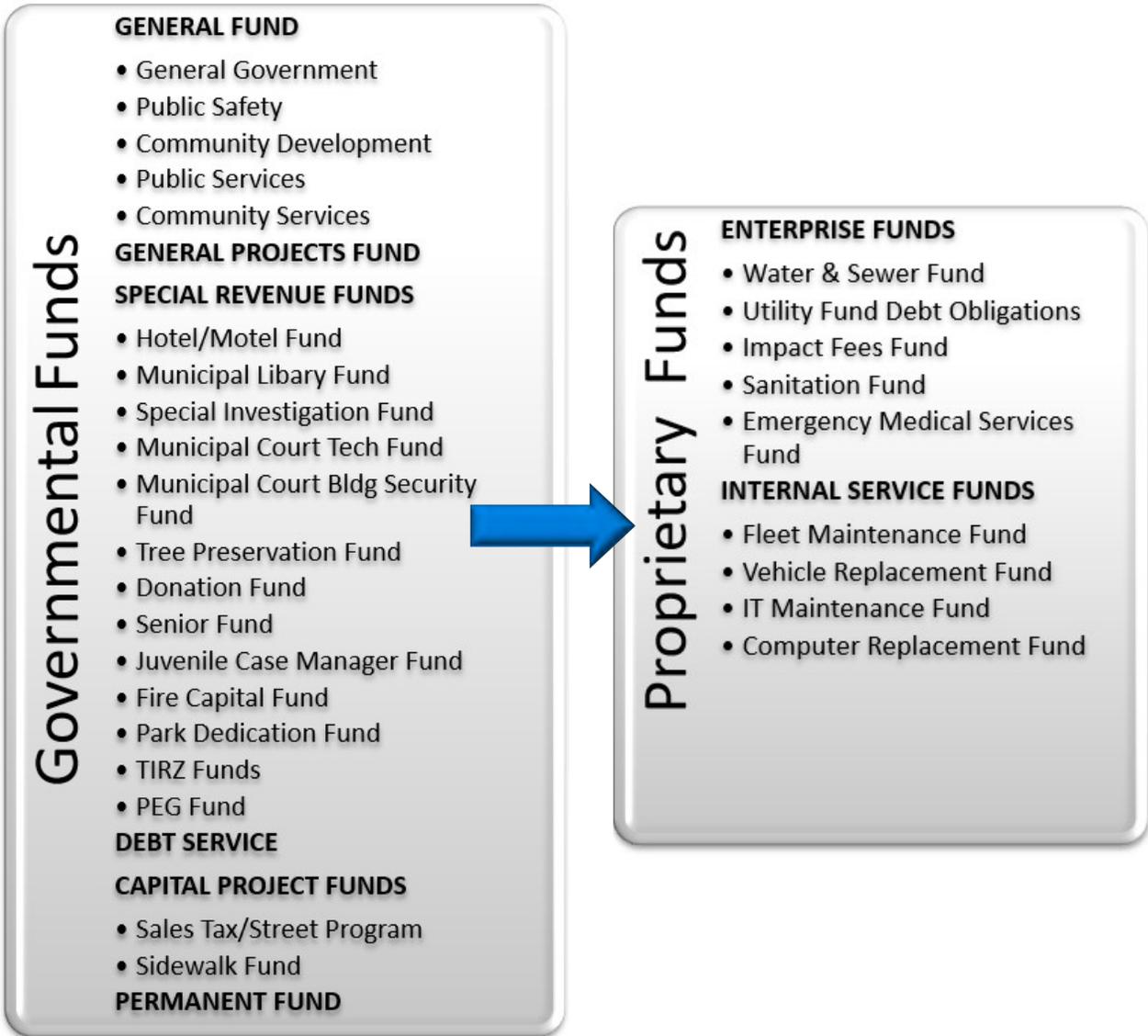
Description of Funds and Fund Types



BASIS OF BUDGETING

- ◆ The City of Alvin annual budgets are prepared and adopted on a basis consistent with generally accepted accounting principles (GAAP) for all governmental and proprietary funds.
 - **Governmental Funds Budgets** – Presented using the current resource measurement focus and modified accrual basis of accounting. Revenue and other governmental fund resources are recognized in the accounting period in which they become susceptible to accrual- when they become both measurable and available to finance current operating expenditures for the fiscal period.
 - **Proprietary Fund Budgets-** Presented using the economic resource measurement focus and accrual basis of accounting. Revenue is recognized when earned, and expenditures are recognized when they are incurred. For example, unbilled utility revenues (earned) are accrued and reported in the financial statements the same way they are incorporated.

City of Alvin Fund Structure



Financial Management Policies

Financial Reporting Policies

- The City's accounting and financial reporting systems will be maintained in conformance with current accepted principles and standards of the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).
- An independent public accounting firm will perform an annual audit.

Debt Service Policies

- Long-term debt will not be issued to finance current operations.
- The final maturity date for any long-term debt will not exceed the expected useful life of the capital improvement so financed.
- Long-term debt will not exceed the City's resources for repaying the debt.
- The city shall have the power to borrow money on its credit, and to issue general obligation bonds for public improvement or any other purpose not prohibited by the constitution and laws of the State of Texas, and to issue refunding bonds to refund outstanding bonds of the city previously issued. All such bonds shall be issued in conformity with the laws of the State of Texas.
- The city shall have the power to borrow money for the purpose of constructing, purchasing, improving or repairing of public utilities, recreational facilities or any other self-liquidating municipal function not prohibited by the constitution or laws of the State of Texas and to issue revenue bonds payable solely from the properties and/or income from those public utilities or recreational facilities.

Personnel Policy

- The City of Alvin's goal is to attract and retain qualified personnel in the City organization by offering a competitive salary and benefit package.
- All full-time and regular part-time positions are carefully evaluated in order to compete with the local job market. New positions are created based on actual needs by a particular department or departments to meet the service delivery needs of the community.



Financial Management Policies

- The City periodically utilizes community service programs for parks and community clean up and beautification. Also, the City makes effective use of temporary agency employees.

Capital Expenditures

- These assets will be reasonably safeguarded and properly accounted for, and prudently insured. A Capital expenditure of the City shall be defined as a purchased or otherwise acquired piece of equipment, vehicle, furniture, fixture, capital improvement, addition to existing capital investments, land or buildings, with the cost or value of such acquisition being \$10,000 or more with an expected useful life greater than one year.

Fund Balance Policy

Resolution No. 11-R-22 approved by City Council on July 7, 2011 adopted the City of Alvin Fund Balance Policy. The purpose of this policy is to establish a key element of the financial stability of the City by setting guidelines for fund balance. Unassigned fund balance is an important measure of economic stability. It is essential that the City maintain adequate levels of unassigned fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances. The fund balance also provides cash flow liquidity for the City's general operations.

Definitions

Fund Equity – A fund's equity is generally the difference between its assets and its liabilities.

Fund Balance – An accounting distinction is made between the portions of fund equity that spendable and nonspendable. These are broken up into five categories:

- 1) **Nonspendable fund balance** – includes amounts that are not in a spendable form or are required to be maintained intact. Examples are inventory or permanent funds.
- 2) **Restricted fund balance** – includes amounts that can be spent only for the specific purposes stipulated by external resource providers either constitutionally or through enabling legislation. Examples include grants and child safety fees.
- 3) **Committed fund balance** – includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.
- 4) **Assigned fund balance** – comprises amounts *intended* to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.
- 5) **Unassigned fund balance** – is the residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose.

Policy

Committed Fund Balance

- The City Council is the City's highest level of decision-making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Council at the City's Council meeting. The resolution must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.



Fund Balance Policy

Minimum Unassigned Fund Balance

General Fund-It is the goal of the City to achieve and maintain an unassigned fund balance equal to 25% of expenditures. The City considers a balance of less than \$1,500,000 to be cause for concern, barring unusual or deliberate circumstances.

If unassigned fund balance falls below the goal or has a deficiency, the City will take immediate action which includes the following until fund balance is replenished.

- Deferral of capital equipment purchases
- Deferral of percentage annual funding to replacement funds
- Deferral of pay-as-you go capital improvements
- Expenditure reductions
- Deferral of certain positions
- Hiring freezes
- Use of volunteers
- Increase fees
- Reduce work hours with subsequent reduction in pay
- Eliminate positions which may require laying off employees if there are not other vacant positions for which they are qualified

Debt Service Fund-It is the goal of the City to achieve and maintain an unassigned fund balance equal to 50% of annual debt service expenditures.

Sales Tax Fund-It is the goal of the City to achieve and maintain an unassigned fund balance equal to 25% of expenditures. The City considers a balance of less than 15% of annual revenues to be cause for concern, barring unusual or deliberate circumstances.

If unassigned fund balance falls below the goal or has a deficiency, the City will take immediate action which includes the following until fund balance is replenished.

- Deferral of capital equipment purchases
- Deferral of percentage annual funding to replacement funds
- Deferral of pay-as-you go capital improvements
- Expenditure reductions
- Deferral of certain positions
- Hiring freezes
- Use of volunteers
- Reduce work hours with subsequent reduction in pay
- Eliminate positions which may require laying off employees if there are not other vacant positions for which they are qualified

Administrative Policy

Budget Management and Adjustments

The object of this policy is to establish guidelines and procedures necessary to effectively administer and control the annual budget, a financial plan of operation for the City and the provision of services to the citizens.

- ◆ In accordance with the City of Alvin Charter (Article VII, Sec. 14), estimated expenditures shall not exceed estimated revenues. The total estimated expenditures of all fund types shall not exceed the total estimated resources of each fund (prospective income plus cash on hand).
- ◆ Responsibility is assigned to the City Manager who then delegates to each department head for maintaining expenditures within each object class account.
- ◆ Budget Transfers- Department heads are responsible for recommending transfers within their department. Approval from the City Manager or authorized designee is required to complete the process.
- ◆ Supplemental Appropriations- In the event that a supplemental appropriation is deemed necessary during the fiscal year, the City Manager is responsible for verifying the availability of funds. A budget ordinance, is then sent to City Council for approval.
- ◆ Emergency Appropriations- City Council may approve emergency appropriations which may arise during the fiscal year by emergency ordinance, requiring only one reading in accordance with the provisions of the charter.

This policy is necessary to enable a department to continue operations in times of emergency and change, yet still adhere to the budget requirements as outlined in the City Charter.



Policy Statements On Interfund Transfers

When utilities and other industries use city property to distribute their services, cities are permitted by law to collect rental fees, also known as “franchise” fees, for the use of public property. Similar to the private sector, the Utility, EMS, Sanitation, and Cemetery funds will be charged a “franchise fee” as compensation for the use of public right of way or easements. The “franchise” fee is based on a percentage of gross revenues. In addition, the Utility, EMS, Sanitation, Cemetery, and Sales Tax fund will be assessed an administration charge for human resource, city management, accounting and legal services. These charges are based on a percentage of costs in the affected departments. Both franchise and administrative charges are transferred into the General Fund.

Donation Policy

Ordinance No. 93-NN approved by City Council on December 23, 1993 established a procedure for accepting gifts or donations of property or money to the City of Alvin.

Ordinance No. 06-TTT approved by City Council on January 4, 2007 amended this policy increasing the threshold of the gift or donation requiring a resolution from \$500 to \$5,000.

I. Rationale

The City of Alvin desires to grow and prosper, whereby it offers its constituents the highest quality programs, services, facilities, and recreational offerings. There are many individuals, businesses, and entities that welcome the opportunity to be benefactors on behalf of the City. This policy is formulated to be amenable both to those unselfish patrons and sponsors who wish to give real and personal property and services of value to the City and to the recipient—the City, as well. Therefore, this policy is designed to promote the rendering of useful gifts to the City of Alvin with relative ease.

II. General

The City through the different departments will develop a list of acceptable items, with cost estimates with input from the Planning Commission, Parks Board, Senior Citizens Advisory Board, Alvin Volunteer Fire Department, Alvin Police Association and Alvin EMS Volunteer Association. This list will be approved by the City Council. The list may include some of the following examples: Parks playground equipment, Police equipment, Labor for specified projects/activities and other services.

The City of Alvin welcomes donations that appear on a list approved by City Council. Anyone wanting to donate services, real property, personal property, equipment, or money should contact the Finance Department to convey the nature of the gift and any stipulations regarding its use. The Finance Department will seek the City Manager's approval (his/her determination that the proposed donation appears on the pre-approved list, or if the proposed donation has not received approval, then the City Manager will evaluate the proposed donation to ensure that it adheres with this policy and present it for Council approval) prior to presenting the patron with a Donation Form. When the Donation Form is completed, the donated services, items, materials, and property will be accepted as City property. All documentation will reside in the Finance Department.

III. Exclusions

- A) Donations of real and personal property, and services are welcome, as long as they are not considered to be "mission critical." Broadly defined, "mission critical" refers to items, services, and property that are essential to the daily operation of the City.

Donation Policy

- B) Donations will not be accepted from individuals or companies who have had a contractual relationship with the City within the last two years. Donations from franchises, however, will be accepted.

IV. Procedure for Development of List of Desired Items

- A) The City Manager will determine if the donation is acceptable based on a consultation with the appropriate department head before donations of real and personal property will be accepted from individuals or companies.
- B) Solicitations for donations by employees must be pre-approved by the City Manager.
- C) Because every City Department's needs and desires vary over time, this policy provides an avenue for the receipt of myriad acceptable items, materials, property, and services. The following list is a sampling of items and services that are needed by the City of Alvin: park playground equipment, outdoor seating, trees, shrubs, and flowers, park maintenance (adopt-a-park programs), real estate; travel and training, computer equipment, office furniture, office supplies, police, fire, and EMS equipment, food, decorations, and prizes for events, and labor for various projects and activities.

V. Procedure

1. The City of Alvin's Donation Policy will be publicized via the City website, bulletin boards, and civic groups.
2. The appropriate department must justify proposed donations.
3. Proposed donations will be communicated to the City Manager's office for approval.
4. All documentation will reside in the Finance Department.
5. If a donated item necessitates future insurance and maintenance obligations, the following procedures must be followed:
 - a. Obtain a complete description of the vehicle or equipment item, including make, model, year, serial number, vehicle identification number, and statement of condition.

Donation Policy

- b. Provide an estimate of current value and replacement value by using and referring to appropriate trade publications or other sources.
 - c. Establish and document the need for the item.
 - d. Estimated associated costs for ongoing maintenance and operations, and provide all documentation to the City Manager and Chief Financial Officer.
6. Donations, which are valued at a sum of five thousand dollars (\$5,000.00) or greater which is given to the City of Alvin shall be accepted by resolution.

VI. Desired Donations

The City Manager's office will be responsible for gleaning input regarding a list of desired items, property, materials, or services from all departments, boards, commissions, associations, and City Council committees. This list will be compiled and updated periodically on the City's website.

*Alvin Museum
302 W Sealy St.
Alvin, Texas 77511*





**Combined Funds Summary Report
Revenue & Expenditures by Type**

Revenues	Actual 2016-17	Budget 2017-18	Forecast 2017-18	Budget 2018-19
Property Tax	10,386,865	11,325,824	11,014,827	11,721,622
Sales Tax	6,963,319	7,152,626	7,471,776	7,658,570
Mixed Drink Tax	51,221	45,000	50,500	45,000
Franchise Tax	1,391,154	1,365,000	1,378,300	1,345,000
License & Permit	582,814	494,300	639,047	515,650
Grant Proceeds	7,109	3,500	257,100	3,500
Charges for Service	12,964,852	13,238,011	13,060,038	14,536,983
Fines & Forfeitures	776,140	599,562	630,996	602,250
Special Assessments	466,835	703,500	792,055	710,000
Investment Earnings	300,323	107,725	478,969	108,950
Rental Income	335,969	18,000	30,500	22,600
Intragovernmental	4,687,354	8,387,811	8,258,582	9,217,060
Sale of Assets	64,994	5,000	0	0
Other Income	493,593	293,328	533,299	361,816
Donations	7,604	27,000	56,301	27,000
TOTAL	39,480,146	43,766,188	44,652,290	46,876,000

Expenditures	Actual 2016-17	Budget 2017-18	Forecast 2017-18	Budget 2018-19
Personnel Services	13,600,884	14,098,281	13,566,539	14,355,300
Supplies	1,680,212	1,887,949	1,808,634	1,820,705
Contract Services	10,451,705	12,449,304	12,395,398	11,736,089
Capital Outlay	22,853	2,438,414	1,188,658	265,000
Debt Service	1,204,484	3,358,933	3,475,618	3,906,607
Interfund Transfers	5,001,199	8,774,739	8,541,841	9,716,776
Reimbursements	(340,351)	(283,500)	(408,994)	(371,500)
Capital Projects	2,407,971	5,674,336	15,494,387	4,779,650
TOTAL	34,028,958	48,398,456	56,062,081	46,208,627



**BUDGET SUMMARY
ALL FUNDS (CONTINUED)**

REVENUES

FUND	REVENUES	ACTUAL	BUDGET	PROJECTED	BUDGET
		2016/2017	2017/2018	YEAR END 2017/2018	2018/2019
100	Disaster Fund	597,334	0	488,162	0
111	General Fund	15,677,667	16,206,801	16,522,136	16,828,460
121	Hotel/Motel Tax Fund	331,354	333,100	428,251	366,000
123	Special Investigation Fund	141,263	23,825	32,900	18,900
124	Municipal Court Building Security Fund	13,885	10,000	16,503	10,500
125	Municipal Court Technology Fund	17,090	12,600	20,031	12,600
126	Fire Capital Fund	54,100	58,100	58,100	58,100
127	Tree Preservation Fund	0	0	22,300	0
128	Juvenile Case Manager	25,981	20,350	27,987	23,000
129	Park Land Dedication	73,500	43,500	57,900	40,000
130	Public Education & Government Fund (PEG)	56,785	56,000	55,475	51,000
209	Utility Fund Debt Obligation	0	2,637,305	3,138,409	4,797,808
210	Impact Fees	415,104	352,000	386,155	352,000
211	Utility Fund	7,768,698	8,263,973	8,270,021	9,682,323
212	Sanitation Fund	2,836,301	2,627,313	2,743,386	2,648,240
213	EMS Fund	2,290,328	2,144,300	1,996,026	2,021,900
220	Utility Projects Fund	0	1,283,237	1,033,237	0
235	2015 W&S CO's	56,047	0	65,000	0
311	General Contingency Fund	746,827	1,358,438	818,438	1,085,620
312	Sales Tax Fund	4,709,875	4,788,417	5,036,382	5,125,713
313	2006 CO Governmental	126	0	200	0
320	Sidewalk Fund	2,869	0	9,878	0
411	GO Bond Debt Fund	897,704	887,736	899,300	1,098,406
511	Cemetery Fund	89,666	61,012	74,562	60,212
512	Donation Fund	41,507	20,000	49,600	20,000
513	Senior Fund	6,957	9,550	6,850	9,550
611	Central Shop	746,231	760,598	779,206	700,255
612	Vehicle Replacement Fund	676,961	585,947	625,223	620,394
613	IT Maintenance Fund	554,123	477,178	477,178	495,636
614	Computer Replacement Fund	177,355	20,938	20,938	32,109
801	TIRZ #2- Star State	4,884	0	0	0
802	TIRZ #2- Kendall Lakes	238,664	371,164	250,000	367,730
803	TIRZ #3- Savannah Plantation	4,073	0	4,857	0
804	RDA Authority	226,885	352,806	237,700	349,544
Total Revenues/Resources		\$ 39,480,146	\$ 43,766,188	\$ 44,652,290	\$ 46,876,000



**BUDGET SUMMARY
ALL FUNDS (CONTINUED)**

EXPENDITURES

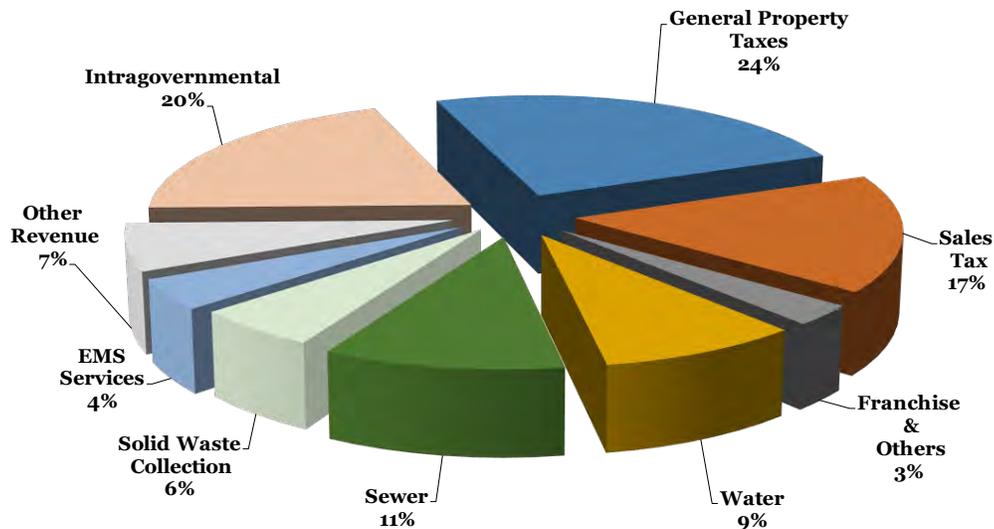
FUND	EXPENDITURES	ACTUAL 2016/2017	BUDGET 2017/2018	YEAR END 2017/2018	BUDGET 2018/2019
100	Disaster Fund	597,334	0	488,162	0
111	General Fund	15,531,625	16,765,575	16,042,272	16,828,460
121	Hotel/Motel Tax Fund	254,896	511,358	488,233	676,518
123	Special Investigation Fund	64,669	23,435	62,199	23,000
124	Municipal Court Building Security Fund	2,305	4,000	8,300	4,850
125	Municipal Court Technology Fund	661	2,993	2,865	17,087
126	Fire Capital Fund	47,477	37,758	38,726	37,758
128	Juvenile Case Manager	20,098	23,865	20,512	23,097
209	Utility Fund Debt Obligation	0	2,397,731	2,213,019	2,978,007
210	Impact Fees	125,433	955,206	955,206	0
211	Utility Fund	4,538,458	8,883,763	8,749,159	9,682,323
212	Sanitation Fund	2,666,999	2,536,764	2,697,925	2,579,982
213	EMS Fund	2,236,262	2,312,913	2,365,141	2,224,207
220	Utility Projects Fund	0	661,646	906,846	0
232	2006 CO Bonds Projects	11,594	0	25,418	0
233	2008B CO Bond Projects	1,800	0	728	0
235	2015 W&S CO's Enterprise	43,544	290,106	5,021,091	0
236	2018 Utility Bond Fund	0	0	4,251,321	0
311	General Contingency Fund	431,174	1,580,432	1,167,977	750,000
312	Sales Tax Fund	4,798,767	8,219,381	7,517,457	7,504,056
313	2006 CO Governmental	3,639	0	0	0
411	Debt Service Fund	892,669	886,736	947,030	856,647
511	Cemetery Fund	57,643	64,455	64,455	60,870
512	Donation Fund	27,098	15,000	46,604	13,000
513	Senior Fund	3,438	9,500	4,700	9,500
611	Central Shop Fund	683,185	761,863	627,325	700,255
612	Vehicle Replacement Fund	109,357	354,909	418,317	185,579
613	IT Maintenance Fund	421,508	500,617	496,684	495,636
614	Computer Replacement Fund	19,082	94,290	77,230	32,109
802	TIRZ #2- Kendall Lakes	226,731	352,606	237,500	349,344
804	RDA Authority	211,512	151,553	119,680	176,341
Total Expenditures/Uses		\$ 34,028,958	\$ 48,398,456	\$ 56,062,081	\$ 46,208,627



Summary of Revenues By Source

Description	General Fund	Special Revenue Funds	Sales Tax Fund	GO Bond Debt Fund	Other Revenue	Utility Fund	Sanitation Fund	E.M.S. Fund	Internal Service Fund	Total
General Property Taxes	10,106,142			898,406	367,730					11,372,278
Sales Taxes	2,552,857		5,105,713							7,658,570
Franchise & Others	1,310,000	50,000								1,360,000
Water						4,192,322				4,192,322
Sewer						4,976,933				4,976,933
Solid Waste Collection							2,636,240			2,636,240
EMS Services								2,009,900		2,009,900
Intragovernmental	1,191,107			200,000	1,107,582	4,869,976			1,848,394	9,217,059
Other Revenue:										
Hotel Occupany Tax		330,000								330,000
Fines & Forfeitures	541,750	60,500								602,250
Permits & Licenses	472,600									472,600
Investment Earnings	25,000	7,000	20,000		1,250	26,500	12,000	5,000		96,750
Other Incomes	629,004	132,600			66,550	766,400	0	7,000		1,601,554
Total Revenues	16,828,460	580,100	5,125,713	1,098,406	1,543,112	14,832,131	2,648,240	2,021,900	1,848,394	46,526,456

FY 2018-2019 Revenues by Source
Operating Funds

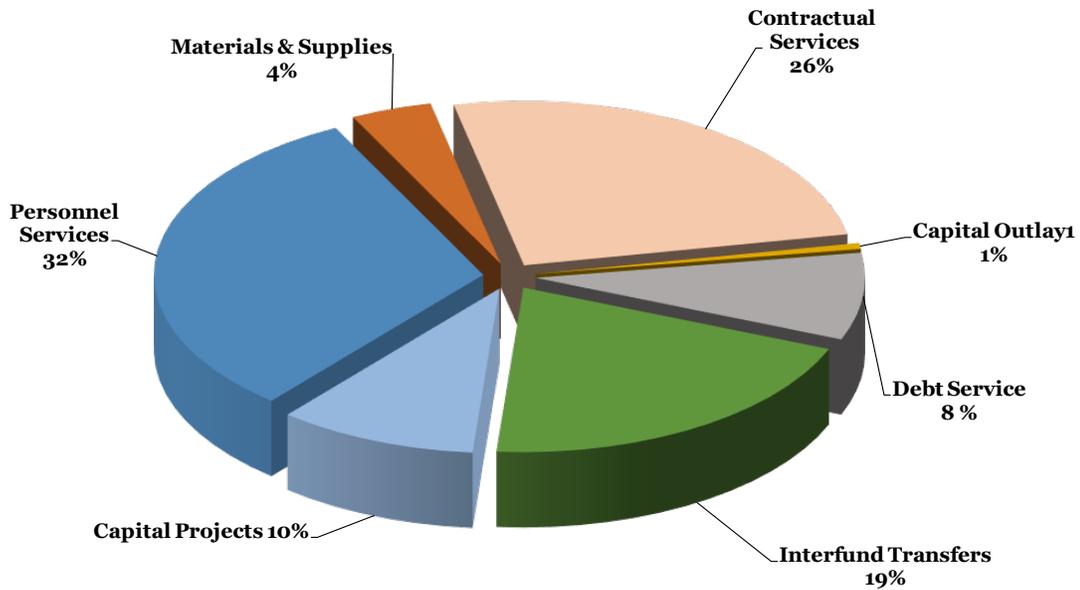




**Summary of Expenditures
By Classification**

Classification	General Fund	Special Revenue Fund	Sales Tax Fund	GO Bond Debt Fund	Other	Utility Fund	Sanitation Fund	EMS Fund	Internal Service Fund	Total
Personnel Services	10,076,161	105,733	1,005,660			1,549,839		1,332,401	302,092	14,371,886
Materials & Supplies	570,621	47,150	252,000		10,500	541,200		200,500	198,709	1,820,680
Contractual Services	4,171,315	177,108	1,169,241		765,293	1,725,005	2,344,052	353,756	890,817	11,596,587
Capital Outlay	10,000	15,000			205,000	35,000				265,000
Debt Service	9,000	44,581		856,647		2,978,007	10,041	8,331		3,906,607
Interfund Transfers	1,991,363	19,439	767,505		31,920	5,831,279	223,889	329,219	25,231	9,219,846
Capital Projects			4,309,650		170,000					4,479,650
Total Expenditures	16,828,460	409,012	7,504,056	856,647	1,182,713	12,660,331	2,577,982	2,224,208	1,416,849	45,660,256

Expenditures By Classification
FY 2018-2019

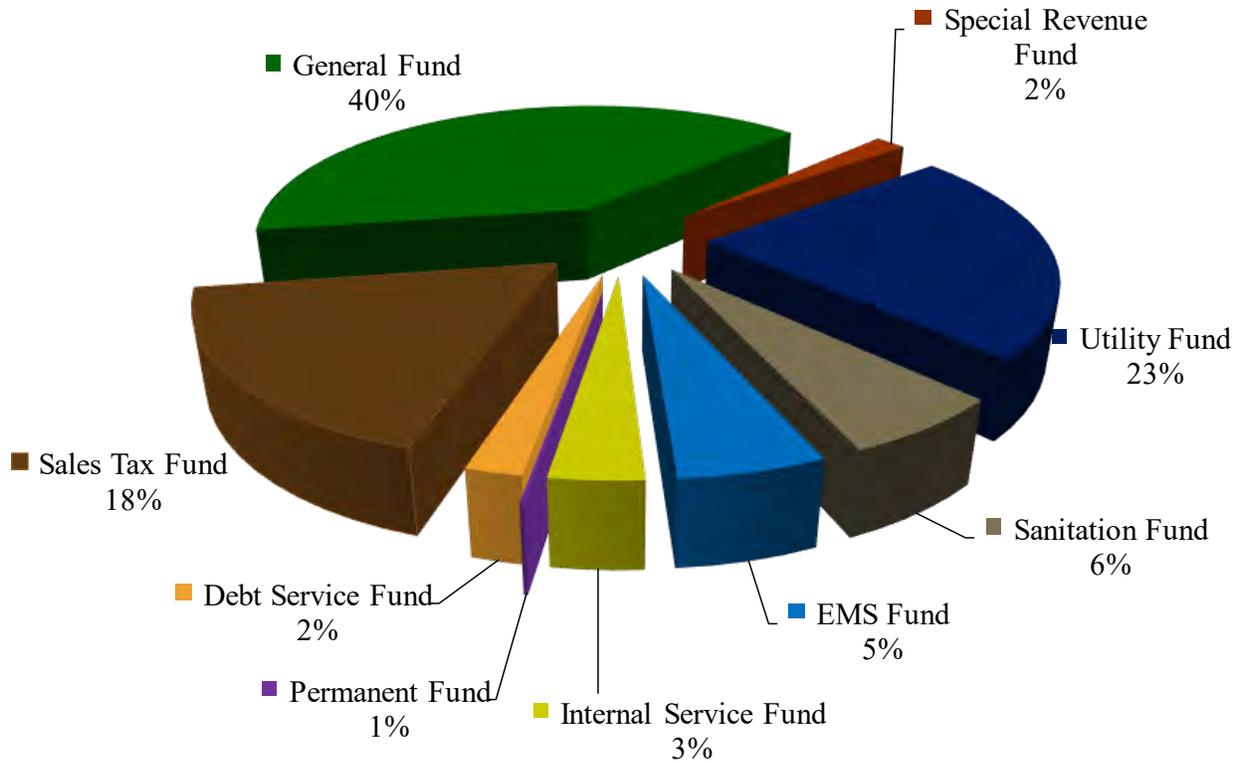




**OPERATING BUDGET
BY FUND/DEPARTMENT BY CATEGORY
FY 2018/2019**

DESCRIPTION	PROJECTED 2017/2018	BUDGET	PERSONNEL SERVICES	MATERIALS & SUPPLIES	CONTRACT SERVICES	CAPITAL OUTLAY	TRANSFERS	DEBT SERVICE	CAPITAL PROJECTS	REIMB.
City Council	49,903	63,141	32,341	3,500	27,300					
City Secretary	291,429	287,536	240,637	2,000	36,600		8,299			
City Attorney	388,508	286,633	200,812	2,600	75,900		7,321			
City Manager	305,546	369,031	347,685	700	13,325		7,321			
Human Resources	174,473	237,304	164,723	13,500	54,200		4,881			
Economic Development	215,829	217,843	183,082	2,075	27,805		4,881			
Finance	801,599	805,431	591,783	19,500	152,480		41,668			
Police	6,681,831	7,091,872	5,707,119	193,500	588,432		593,821	9,000		
Animal Shelter	438,988	457,272	326,431	19,500	70,800		40,541			
Fire	928,095	950,141	398,560	103,100	349,160		99,321			
Emergency Management	70,799	69,175	59,175		10,000					
Engineering	667,121	727,682	951,223	15,650	37,740		79,569			(356,500)
Code Program	72,713	117,141	117,141							
Parks & Recreation	1,580,960	1,697,333	754,849	168,621	609,138		179,725			(15,000)
Library	97,285	111,278		2,725	108,553					
Other Requirements	3,277,195	3,339,649			2,032,066		1,307,582			
Total General Fund	16,042,274	16,828,460	10,075,561	546,971	4,193,500		2,374,929			(371,500)
Hotel/Motel Tax Fund	488,233	676,518	63,950	23,000	264,908	300,000	17,837	6,823		
Special Investigation	62,199	23,000		23,000						
Court Building Security Fd	8,300	4,850		350	4,500					
Court Technology Fund	2,865	17,087		2,000		15,000	87			
Juvenile Case Manager Fund	20,512	23,097	21,597	800	700					
Water	1,106,708	1,080,960	343,998	257,300	405,100		74,562			
Sewer	910,002	931,803	443,763	156,800	233,800	25,000	72,440			
Wastewater Treatment	753,288	750,790	249,603	112,000	355,000	10,000	24,187			
Public Works Admin.	307,974	329,270	244,830	4,100	14,050		66,290			
Billing/Collection	327,488	324,588	208,558	2,200	82,805		31,025			
Public Services Facility	87,867	75,300		4,500	70,800					
Code Program	124,480	129,607	59,087	4,300	32,800		33,420			
Other Requirements	5,131,352	6,060,005			530,650		5,529,355			
Total Utility Fund	8,749,159	9,682,322	1,549,839	541,200	1,725,005	35,000	5,831,279			
Total Sanitation	2,697,925	2,579,982			2,344,052		225,889	10,041		
E.M.S. Fund	2,365,141	2,224,207	1,332,401	200,500	353,756		329,219	8,331		
Sales Tax Fund	7,517,457	7,504,055	1,005,660	252,000	1,169,241		767,504		4,309,650	
Permanent Fund	64,455	60,870			28,950		31,920			
Donation Fund	46,604	13,000		1,000	12,000					
Internal Service Fund	1,619,555	1,413,579	334,201	166,600	890,818		21,961			
TOTALS	39,684,678	41,051,028	14,383,209	1,757,421	10,987,429	350,000	9,600,625	25,195	4,309,650	(371,500)

Expenditures By Fund-All Funds Graph



■ General Fund	■ Special Revenue Fund	■ Utility Fund
■ Sanitation Fund	■ EMS Fund	■ Internal Service Fund
■ Permanent Fund	■ Debt Service Fund	■ Sales Tax Fund



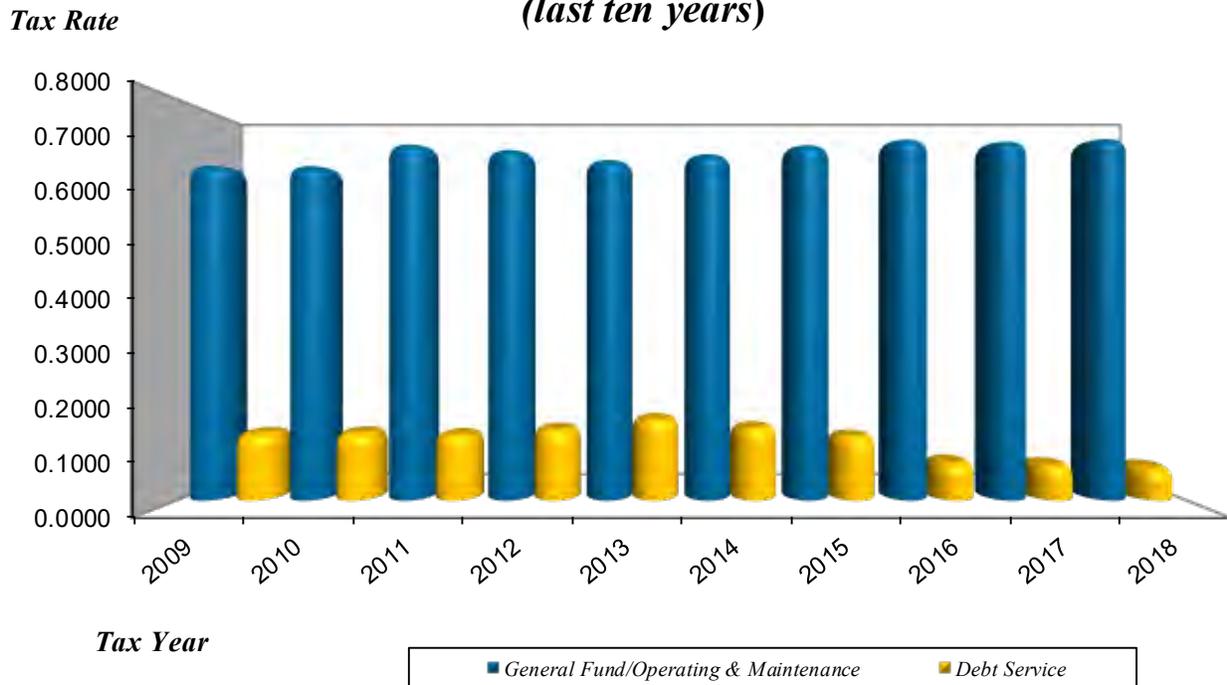
2018-2019 Tax Rate Distribution

The City is permitted, by Article XI, Section 5, of the State of Texas Constitution and City Charter to levy property taxes up to \$2.50 per \$100 of assessed valuation for general government services, within the \$2.50 maximum levy there is no legal limit upon the amount of property taxes which can be levied for debt service.

The property tax rate to finance general government service and debt service for the 2018/2019 fiscal year is \$.7243 and \$.0637, respectively, per \$100 of assessed valuation. The 2018 net taxable value is \$1,345,219,155. City Council approved to maintain the City’s combined tax rate at \$.7880 per \$100 of taxable property value for FY19.

<i>TAX YEAR</i>	<i>GENERAL FUND O & M</i>	<i>DEBT SERVICE</i>	<i>TOTAL TAX</i>	<i>TAXABLE VALUE</i>
2009	0.6709	0.1327	0.8036	921,511,600
2010	0.6697	0.1339	0.8036	902,773,048
2011	0.7137	0.1299	0.8436	907,541,107
2012	0.7023	0.1415	0.8438	917,184,020
2013	0.6823	0.1613	0.8436	959,353,423
2014	0.6939	0.1447	0.8386	1,006,033,215
2015	0.7119	0.1267	0.8386	1,087,861,264
2016	0.7236	0.0744	0.7980	1,228,341,881
2017	0.7191	0.0689	0.7880	1,287,439,433
2018	0.7243	0.0637	0.7880	1,345,219,155

Tax Rate Distribution (last ten years)

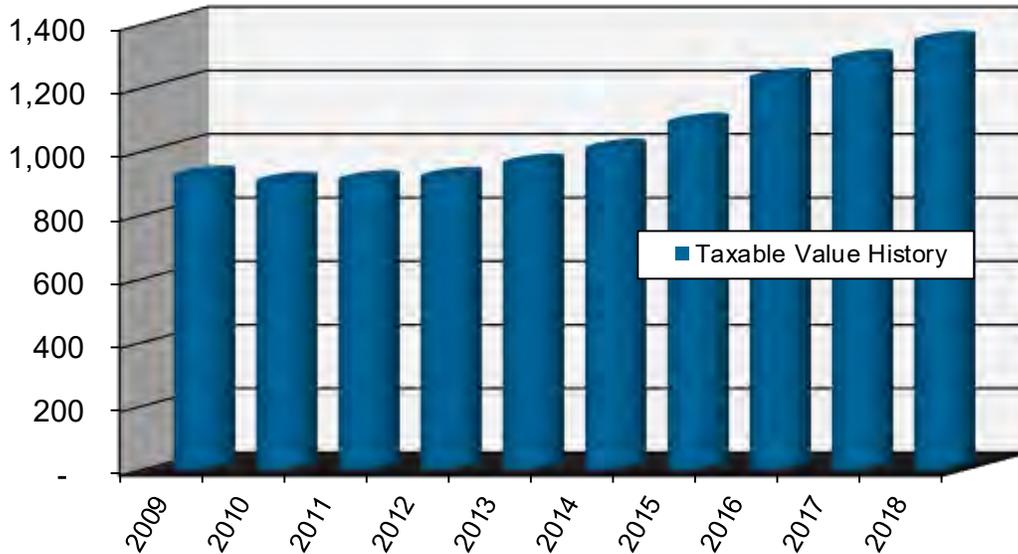




Taxable Value History

2018 Taxable Value \$1,345,219,155

Millions



The Brazoria County Appraisal District is responsible for establishing appraised values according to procedures established by the Texas Legislature. Property taxes each year levied on October 1st are due upon receipt. They become delinquent on February 1st of the following year. The City's property taxes are billed and collected by the County Tax Assessor-Collector. After certification of the taxable values by the Central Appraisal District, the county bills the City's tax levies (around October), with additional tax bills sent in December, February, April and July. In July delinquent taxes are submitted to the County's delinquent tax attorneys for final collection or other disposition.

City of Alvin Top 10 Taxpayers

FY 2018-2019	Type of Property	2018 Taxable Value
Team Industrial Services, Inc.	Oil Field Services	36,531,610
Texas New Mexico Power Company	Utility Provider	14,573,660
Weatherford US, LP	Petroleum	11,882,850
Highland Square, LTD	Shopping Center	8,698,491
1800 FM 1092 LLP	Real Estate	8,672,110
WalMart Real Estate Business Trust	Real Estate	8,600,000
Ron Carter Autoland	Car Dealership	7,676,860
Ron Carter Ford	Car Dealership	7,286,830
Riviana Foods	Food Distributor	7,054,745
Hillcrest Village Partners, LLP	Apartments	6,500,000
<i>Sub-total of Top Ten Taxpayers</i>		117,477,156
<i>All Others</i>		1,227,741,999
Total Assessed Valuation		\$ 1,345,219,155



AUTHORIZED FULL-TIME PERSONNEL
SUMMARY BY DEPARTMENT/DIVISION
FIVE YEAR COMPARISON

DEPARTMENT/DIVISION	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	BUDGET 2018-2019	FUNDING SOURCE
GENERAL FUND						
City Manager	2	2	2	2	3	General Fund
City Secretary	3	3	3	3	3	General Fund
Human Resources	2	2	2	2	2	General Fund
Finance						
Accounting	6	6	6	6	5	General/Utility
Municipal Court	2	3	3	3	3	General Fund
CVB	1	1	1	1	1	Hotel/Motel Fund
City Attorney	3	3	3	2	2	General Fund
Police						
Police	72	73	72	72	72	General Fund
Animal Shelter	6	7	7	7	7	General Fund
Fire	5	5	5	5	5	General Fund
Engineering						
Inspections	4	4	4	4	4	General Fund
Engineering	8	8	9	9	9	General/Sales Tax Fund
Parks & Recreation						
Administration	9	9	9	8	8	General Fund
Seniors Center	1	1	1	1	1	General Fund
Facility Maintenance	1	1	2	2	2	General Fund
Economic Development	3	2	2	2	2	General Fund
TOTAL GENERAL FUND	128	130	131	129	129	
TOTAL SALES TAX FUND	25	25	25	25	25	Sales Tax Fund
ENTERPRISE FUND						
Utility Fund						
Water	8	8	8	7	7	Utility Fund
Sewer	10	10	10	10	10	Utility Fund
Wastewater Treatment	6	6	6	6	5	Utility Fund
Billing/Collection	4	4	4	5	5	Utility Fund
Code Enforcement	4	5	4	4	4	General/Utility/Sales Tax Funds
Administration	4	3	3	3	3	Utility Fund
TOTAL UTILITY FUND	36	36	35	35	34	
EMS FUND	18	18	18	18	18	EMS Fund
TOTAL ENTERPRISE FUND	54	54	53	53	52	
INTERNAL SERVICE FUND						
Fleet Maintenance	4	4	4	4	3	ISF
IT Maintenance	2	2	2	2	2	ISF
GRAND TOTAL - ALL POSITIONS	213	215	215	213	211	

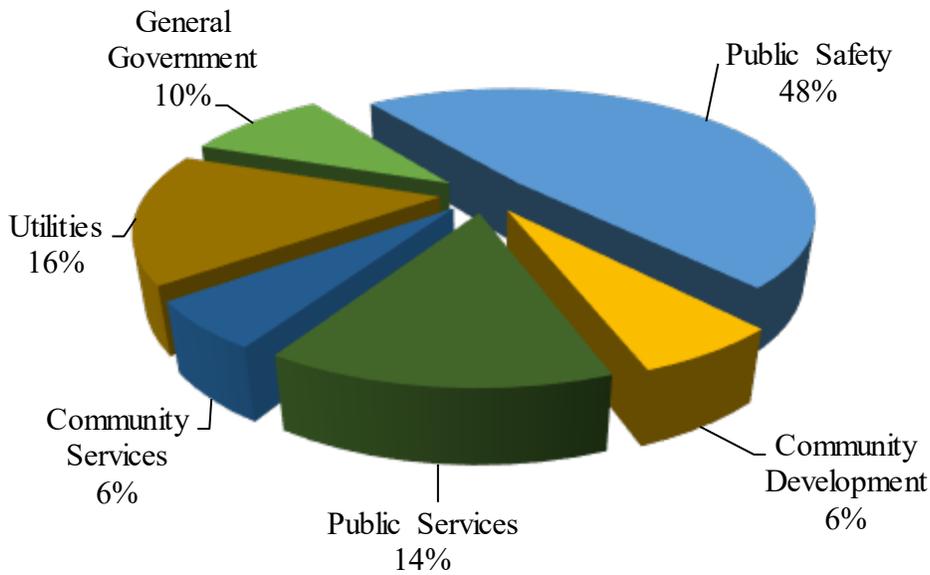
WWTP - Unfunded Electrician Position

ISF - Unfunded Mechanic III

Personnel Services-Summary By Function

Personnel Services makes up 36% of the current City's Operating Budget. General Government consist of the City Council, City Manager, City Secretary, Finance, City Attorney and Economic Development Departments. Public Safety is made up of Fire, Emergency Medical Services and the Police Department. Community Development is comprised of Inspections and Engineering. Public Services is a combination of Street, Fleet Maintenance and Information Technologies. Community Services is comprised of the Library, Parks and Recreation and the Convention Visitors Bureau. Utilities is made up of Water, Sewer, Wastewater Treatment Plant, Utility Administration, Code Enforcement and Utility Billing. In the following graph the percentage of staffing is categorized by function.

2018/19 STAFFING BY FUNCTION
Percent of Total



STAFFING COMPARISON BY FUNCTION

<i>Function</i>	2015/16 BUDGET	2016/17 BUDGET	2017/18 BUDGET	2018/19 BUDGET
General Government	22	21	19	20
Public Safety	102	102	102	102
Community Development	12	13	13	13
Public Services	31	31	31	30
Community Services	12	13	13	12
Utilities	36	35	35	34
Total Authorized Personnel	215	215	213	211



FY 2018-2019 Capital Outlay

General Fund

Parks

111-7001-00-4150	Kawasaki Mule	10,000
		<u>10,000</u>

Special Revenue

Municipal Court Tech

125-2502-00-4200	Tyler Content Manager Software- TCM	15,000
		<u>15,000</u>

Enterprise Funds

Water

211-6002-00-4150	Air Compressor with Jack Hammer	25,000
211-6003-00-4150	Pump Injections for Bleach System	10,000
		<u>35,000</u>

General Projects Fund

City Hall

311-2504-00-4100	City Hall Security	150,000
		<u>150,000</u>

Internal Service Fund

New Leased Vehicles

612-8002-00-3515	Two (2) F150 Single Cab (Water) @ \$4,932/each	9,864
612-8002-00-3515	One (1) F150 Single Cab (Engineering)	4,932
612-8002-00-3515	One (1) F350 Transit Van (Police)	8,064
		<u>22,860</u>

Grand Total All Funds	<u>\$ 232,860</u>
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General Fund

The General Fund is the chief operating fund of the government. The principal source of revenues of the General Fund are property taxes, sales and use taxes, franchise fees, permit fees, and fines and forfeitures. The primary governmental functions occurring within this fund are general government operations such as City Administration and Finance, Community Development, Public Services, Community Services and Public Safety.



**GENERAL FUND
BUDGET SUMMARY**

Description	Actual	Amended	Forecast	Budget
	2016/17	Budget 2017/18	2017/18	2018/19
Beginning (unassigned) Fund Balance	\$ 5,484,052	\$ 5,630,093	\$ 5,630,093	\$ 6,109,956
Revenues				
General Property Taxes	9,014,789	9,714,319	9,623,370	10,106,142
Sales Taxes	2,321,568	2,384,209	2,505,680	2,552,857
State Mixed Drink Tax	51,221	45,000	50,500	45,000
Franchise Taxes	1,391,154	1,330,000	1,341,300	1,310,000
License & Permits	539,367	453,250	594,875	472,600
Charges for Services	448,393	423,600	444,600	424,488
Fines & Forfeitures	594,784	542,562	544,700	541,750
Investment Earnings	41,985	25,000	100,000	25,000
Rental Income	12,883	12,000	20,500	13,000
Intergovernmental	1,153,335	1,163,933	1,163,933	1,191,107
Sale of Assets	4,593	0	0	0
Other Income	103,595	112,928	132,678	146,516
Total Revenues	15,677,666	16,206,801	16,522,136	16,828,460
Total Revenue & Resources	21,161,718	21,836,894	22,152,229	22,938,416
Expenditures				
Mayor and Council	66,201	53,441	49,903	63,141
City Secretary	263,550	275,036	291,429	287,536
City Attorney	523,714	366,135	388,508	286,633
City Manager	287,959	308,693	305,546	369,031
Human Resources	161,965	192,865	174,473	237,304
EDC	200,099	218,231	215,829	217,843
Accounting, M. Court, City Hall	766,526	817,416	801,599	805,431
Police (Animal Shelter)	6,965,941	7,268,072	7,120,819	7,549,143
Code Enforcement	49,742	76,598	72,713	117,141
Fire	921,650	970,293	928,095	950,141
Emergency Management	69,282	72,946	70,799	69,175
Engineering (Inspections)	690,186	787,650	667,121	727,682
Parks & Recreation (Sr Center, Museum)	1,558,899	1,689,472	1,580,960	1,697,332
Library	110,738	115,369	97,285	111,278
Other Requirements	2,895,173	3,553,358	3,277,195	3,339,649
Total Expenditures	15,531,625	16,765,575	16,042,272	16,828,460
Revenue Over/(Under) Expenditures	146,041	(558,774)	479,863	0
Ending (unassigned) Fund Balance	\$ 5,630,093	\$ 5,071,319	\$ 6,109,956	\$ 6,109,956



Major Revenue Sources

PROPERTY TAXES

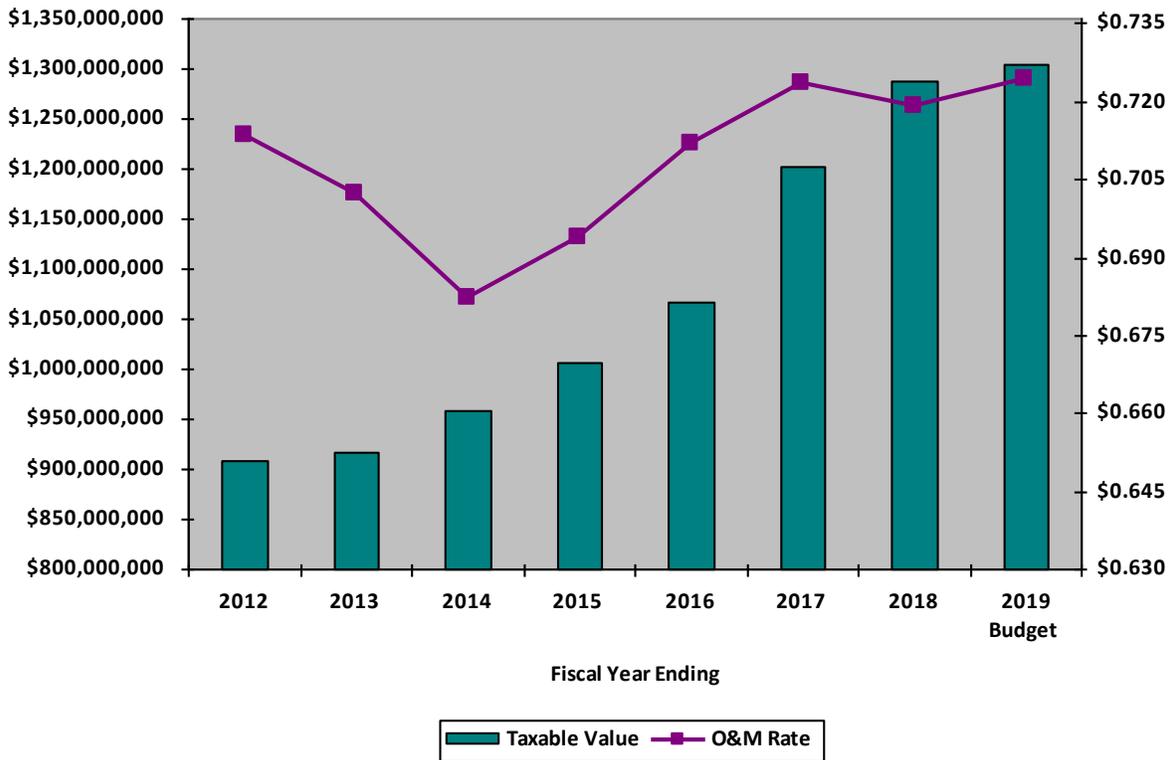
2018-19 General Fund Budget: \$9,450,908

2018-19 Debt Service Fund Budget: \$898,406

Property taxes (ad valorem) attach as an enforceable lien on property as of each January 1st. The city's property tax is levied each October 1st on the assessed value listed as of January 1st for all real and business personal property located in the City. Assessed values are established by the Central Appraisal District of Brazoria County at 100% of the estimated market value and certified by the Appraisal Review Board. Pursuant to state law, individual residential values cannot increase more than 10% annually. The FY 2018-19 (2018 Tax Year) certified net taxable value from the Brazoria County Appraisal District (including TIRZ incremental adjustment) is \$1,345,219,155. This is a 5.6% increase from the prior year's original certified net taxable value.

The City sets a tax rate on the basis of cents per \$100 of valuation. The tax rate is comprised of two components – the operations and maintenance (O&M) rate and the debt service rate. The operations and maintenance (O&M) rate provides for operating and maintaining general government functions. This portion of the tax rate is recorded as revenue in the General Operating Fund.

O&M Rate vs. Taxable Value

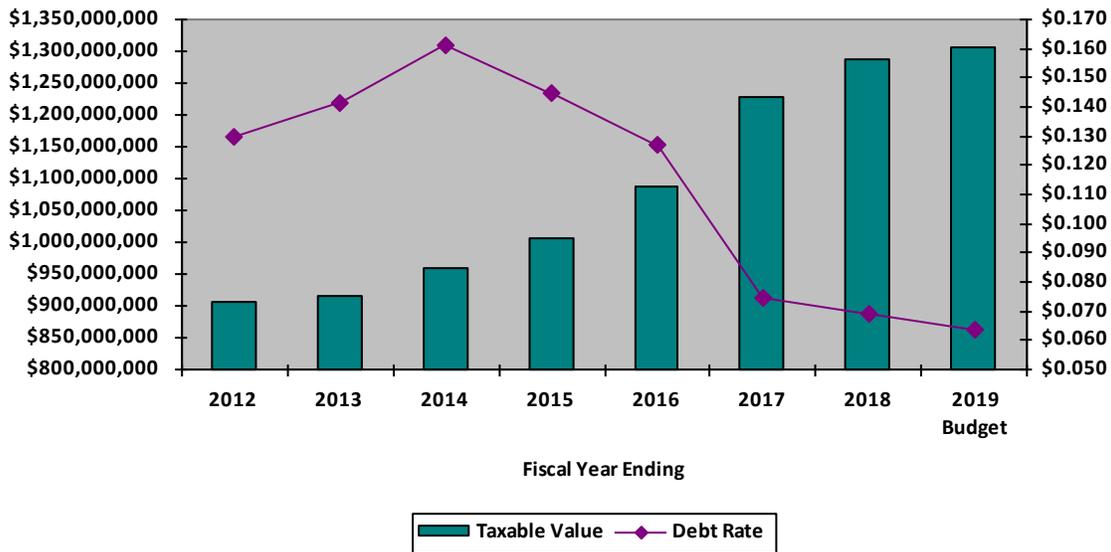




Major Revenue Sources

The other component is the debt service rate. Revenue generated by the debt service rate is recorded in the Debt Service Fund. The debt rate is based on generating revenues sufficient to pay the principal and interest due on tax supported debt. The City is not proposing an increase in the total tax rate per \$100 of taxable property value.

Debt Rate vs. Taxable Value



Although there is no statutory debt limit for small municipalities, truth-in-taxation criterion does specify a maximum tax rate that a city may assess. Debt service requirements must be met first, followed by operation and maintenance. The property tax rate to meet these needs cannot exceed \$2.50 per \$100 of assessed valuation.

AD VALOREM TAX REVENUES

Fiscal Year	2012	2013	2014	2015	2016	2017	2018 Est.	2019 Budget
General Fund	\$6,497,476	\$6,455,138	\$6,545,852	\$6,884,898	\$7,465,588	\$8,452,969	\$8,970,192	\$9,450,908
Debt Service Fund	\$1,183,726	\$1,296,666	\$1,538,565	\$1,437,391	\$1,325,859	\$867,698	\$870,000	898,406
Total	\$7,681,202	\$7,751,804	\$8,084,417	\$8,322,289	\$8,791,447	\$9,320,667	\$9,840,192	\$10,349,314



Major Revenue Sources

SALES TAX REVENUE

2018-19 General Fund Budget: \$2,552,857

2018-19 Sales Tax Fund Budget: \$5,105,713

The sales tax rate in the City of Alvin is 8.25% of taxable goods or services sold or delivered within the boundaries of the City. The tax is collected by businesses making the sale and is remitted to the State Comptroller of Public Accounts. Of the 8.25% tax rate, the State of Texas retains 6.25% and distributes 1.5% to the City of Alvin and .5% to Brazoria County.

1.00% is allocated to the Sales Tax Fund for all equipment and materials used to construct and maintain streets, drainage and sidewalks; employee, consultant and contractor cost incurred to construct and maintain City streets and drainage; facilities, storage, office costs, and improvements used by Street and Drainage personnel; and any administrative costs to manage and support the Street and Drainage operation. On April 18, 1968, the city council approved amending the City’s charter to use local sales and use tax revenue only for street-related improvements.

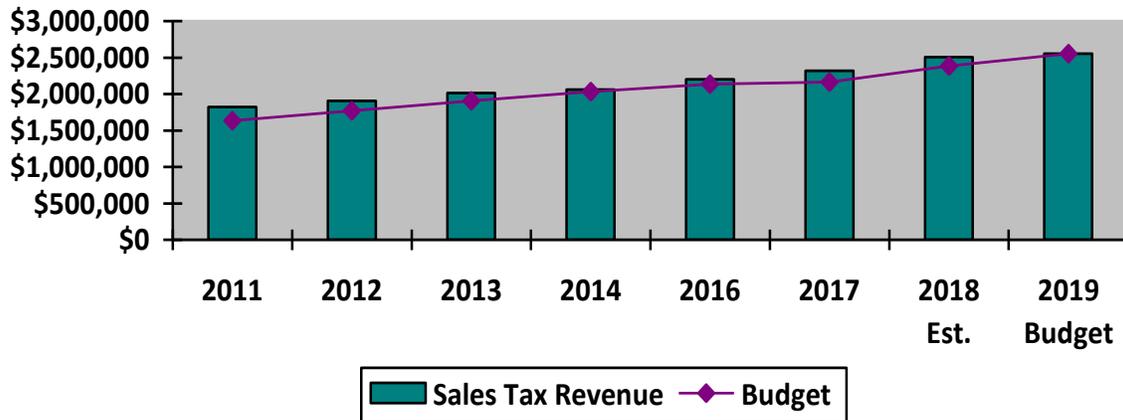
0.50% is allocated to the General Fund and used for the City’s general operating purposes. Voters approved adding this additional ½ cent to the sales tax in 1992 to reduce property taxes.

0.50% is imposed by Brazoria County.

6.25% is retained by the State Comptroller of Public Accounts.

8.25% Total Sales Tax Rate

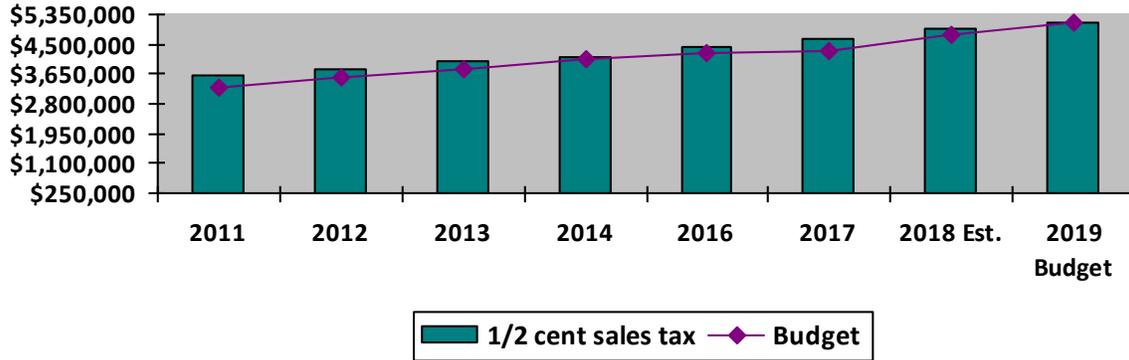
General Fund Sales Tax (1/2 cent)





Major Revenue Sources

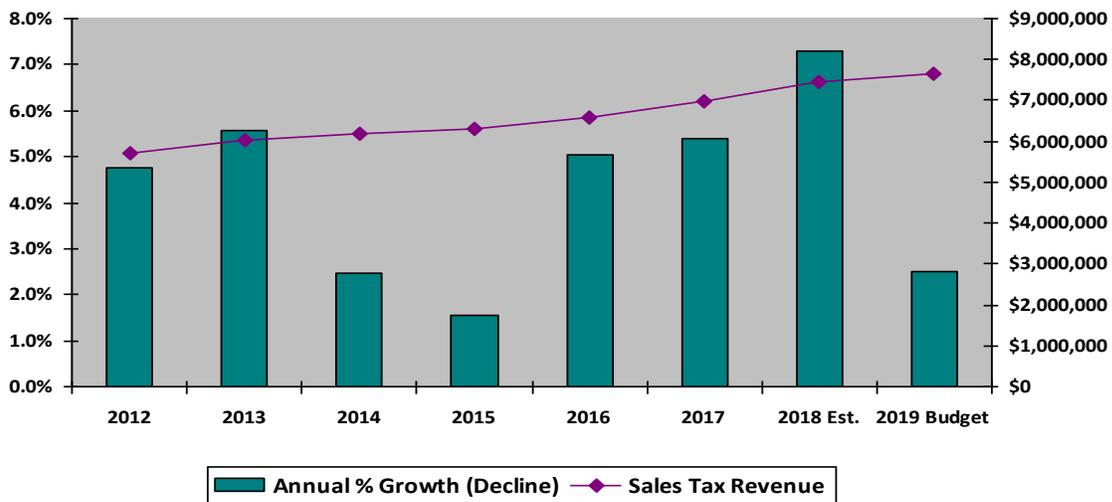
Sales Tax Fund (1 cent)



SALES TAX REVENUE

Fiscal Year	2012	2013	2014	2015	2016	2017	2018 Est.	2019 Budget
General Fund	\$1,907,215	\$2,013,524	\$2,063,104	\$2,094,941	\$2,200,742	\$2,321,568	\$2,505,680	\$2,552,857
Sales Tax Fund	\$3,813,290	\$4,025,834	\$4,124,977	\$4,189,882	\$4,400,171	\$4,641,751	\$4,966,096	\$5,105,713
Total	\$5,720,505	\$6,039,358	\$6,188,081	\$6,284,823	\$6,600,913	\$6,963,320	\$7,471,776	\$7,658,570

Total Sales Tax Revenue Trend





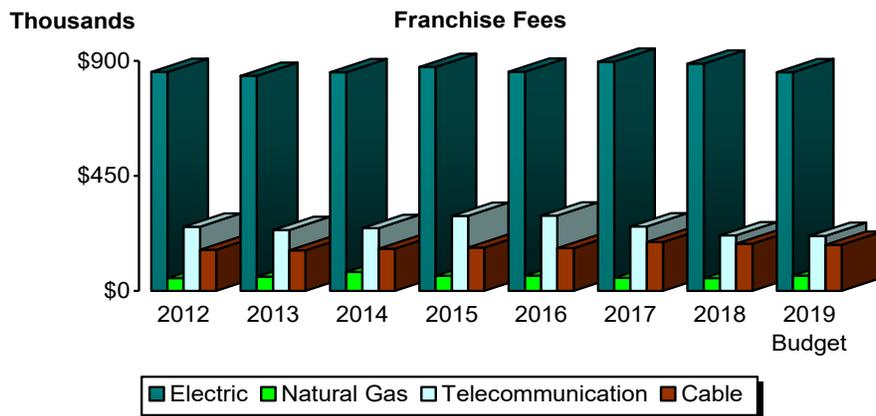
Major Revenue Sources

FRANCHISE FEES

2018-19 General Fund Budget: \$1,310,000

The City of Alvin maintains franchise agreements with utilities that use the City’s right-of-ways (ROW) to conduct their business. The agreements contain a franchise fee clause, which requires the utilities to compensate the City for use of ROW. Generally, the fees are based upon a percentage of a utility’s gross receipts or a per-unit of usage charge (generated by customers located within the City’s corporate limits that range from 2% - 5%). These revenues are accounted for in the General Operating Fund.

- Electric Franchise fees are charged for use of city streets and (ROW’s). These fees are received monthly and are based on kilowatt hours delivered within Alvin’s city limits.
- Gas Franchise fees are charged for use of city streets and ROW’s. This fee is based on a percentage of gross revenue.
- Telecommunication Franchise fees are received from Certified Telecommunications Providers based on the number of lines within the municipality and the rate for each category of line calculated monthly. Fee-per-access line is regulated by the Public Utility Commission.
- Cable Television Franchise fees are paid to the City for use of city streets and ROWs. Payments are made quarterly and are based on a percentage (5%) of the cable operator’s gross receipts. [1% of the cable operator’s gross receipts for cable television are restricted by law for capital cost related to public, educational and governmental (PEG) programming. These revenues are accounted for in the PEG Special Revenue Fund.]



The City’s franchise fees are estimated to total \$1,310,000 in fiscal year 2018-19, which is 1.5% reduction from FY18 budget. Projections are based on trend analysis.

Major Revenue Sources

OPERATING TRANSFERS

2018-19 General Fund Budget: \$1,191,107

The City's water, wastewater, sanitation, emergency management, and street/drainage operations annually reimburse the General Fund for administrative services provided during the year. These include general administration, computer services, personnel services, purchasing services, engineering services, and the like. These transfers insure that the funds receiving the services are self-supporting and self-sufficient. For FY19 budget, this transfer equates to \$1,191,107.

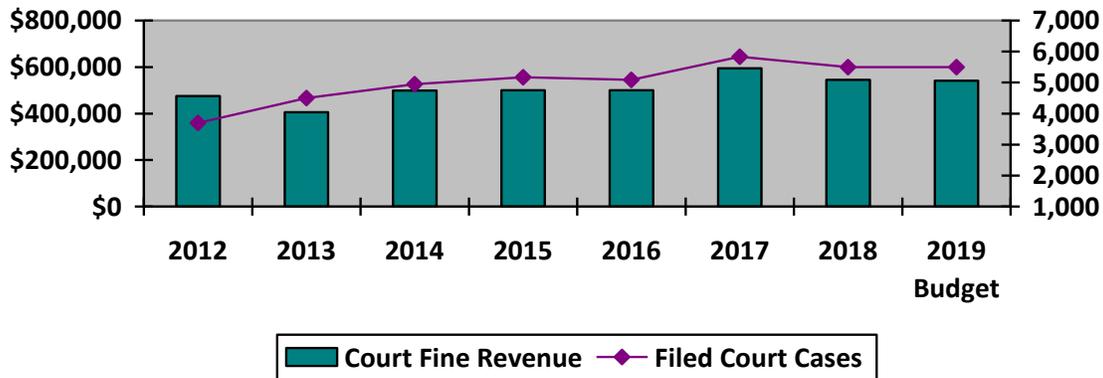
Fund	Total
Utility	701,547
EMS	154,775
Sanitation	138,721
Cemetery	30,333
Sales Tax	159,357
HOT Fund	6,374

COURT FINES & FEES

2018-19 General Fund Budget: \$541,750

Court fine revenues fluctuate in relation to the number of citations issued and the amount of court fines collected. These fines are primarily derived from violations of local ordinances and traffic offenses. Collections vary from year to year due to some fines and forfeitures being settled by jail time or performing community service. Estimated collections for FY19 are \$541,750.

Court Fine Revenue vs Filed Court Cases





**111 - GENERAL FUND
Revenue Detail**

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
General Property Tax					
111-400005	Current Tax Collections	8,452,969	9,073,121	8,970,192	9,450,908
111-400010	Delinquent Taxes	125,622	135,000	137,000	120,000
111-400015	Occupation Taxes on Fees	2,578	5,000	2,500	2,500
111-400020	Payment in Lieu of Taxes	360,378	436,198	436,178	467,734
111-400025	Penalty & Interest	68,148	60,000	72,000	60,000
111-400030	Rendition Penalty	5,094	5,000	5,500	5,000
	Total General Property Tax	9,014,789	9,714,319	9,623,370	10,106,142
Sales Tax					
111-400100	Sales Tax Revenue	2,321,568	2,384,209	2,505,680	2,552,857
	Total Sales Tax	2,321,568	2,384,209	2,505,680	2,552,857
State Mixed Drink Tax					
111-400200	State Mixed Drink Tax	51,221	45,000	50,500	45,000
	Total State Mixed Drink Tax	51,221	45,000	50,500	45,000
Franchise Taxes					
111-400300	Gas	50,766	60,000	50,300	60,000
111-400310	Electric	897,127	855,000	889,000	855,000
111-400320	Telephone	131,099	160,000	120,000	130,000
111-400330	Telephone Lines Right-of-Way	120,952	80,000	97,000	85,000
111-400340	Cable TV	191,210	175,000	185,000	180,000
	Total Franchise Fees	1,391,154	1,330,000	1,341,300	1,310,000
License & Permits					
111-400400	Building Permits	157,825	120,000	205,000	130,000
111-400420	Demolition	250	300	500	300
111-400430	Electrical Permits	54,379	55,000	52,000	55,000
111-400440	Plumbing Permits	44,045	50,000	44,000	50,000
111-400450	Moving Permits	200	0	0	0
111-400460	Taxi Permits	465	500	615	500
111-400470	Beer Permits	2,240	2,500	2,200	2,500
111-400480	Mechanical Permits	29,863	31,000	30,000	31,000
111-400490	Mobile Home Park License Fee	36,274	35,000	40,000	35,000
111-400500	Placement Permit Fee	1,200	1,200	2,200	1,200
111-400510	Restaurant Permits	38,856	30,000	35,000	30,000
111-400520	Pool Tables	200	300	240	300
111-400525	Special Permits	1,385	2,000	1,500	2,000
111-400527	Oil & Gas Wells & Pipeline Fees	3,000	3,000	3,000	3,000
111-400530	Wrecker Permits	1,900	1,900	2,000	2,000
111-400540	Bowling Permits	100	100	125	100
111-400560	Irrigation Permit Fees	720	1,000	800	1,000
111-400570	Re-Inspection Fees	1,100	750	3,000	1,000
111-400580	Plan Checking Fee	85,432	60,000	97,000	70,000
111-400590	Subdivision Plat Fees	8,731	5,000	7,800	5,000
111-400600	Plan Deposit Fee	105	0	0	0
111-400610	Engineering Fees- Surveying	21,353	12,500	11,000	12,500
111-400620	Amusement Store License	11,895	12,000	14,275	12,000
111-400630	Amusement Center License	2,000	2,000	2,000	0
111-400640	Other Animal Pound Fees	26,905	20,000	27,000	20,000
111-400650	Animal Permits & Licenses	3,910	3,000	3,500	3,000
111-400660	Fire Marshal Fees	4,915	4,000	10,020	5,000
111-400670	Banner Permit Fee	120	200	100	200
	Total Licenses & Permits	539,367	453,250	594,875	472,600



**111 - GENERAL FUND
Revenue Detail**

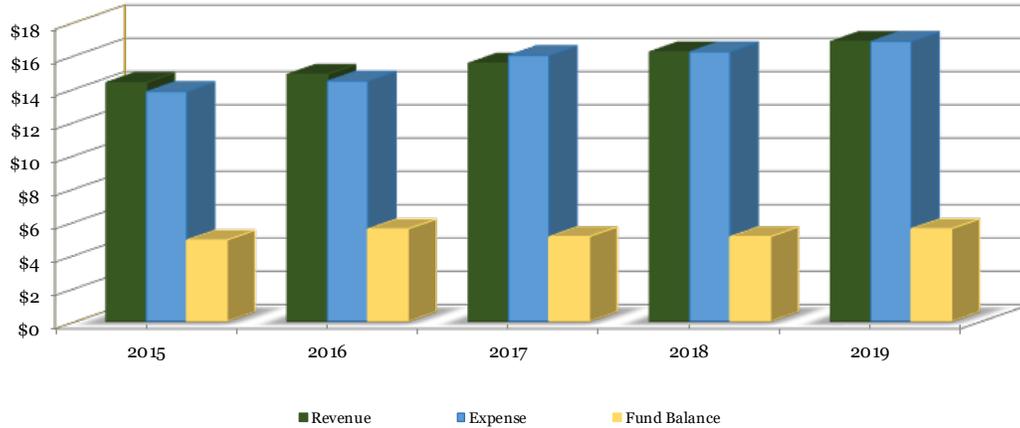
Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Charges for Services					
111-402010	Emergency Service District Fee	272,000	268,000	268,000	268,888
111-402020	Hillcrest EMS/Fire Service	27,600	27,600	27,600	27,600
111-402025	Manvel Interlocal Agreement	25,000	25,000	25,000	25,000
111-402030	Parks & Recreation Program	39,586	35,000	37,500	35,000
111-402040	Swimming Pool	42,687	43,000	43,500	43,000
111-402050	Sports Agreement Revenue	41,521	25,000	43,000	25,000
	Total Charges for Services	448,393	423,600	444,600	424,488
Fines & Forfeits					
111-403000	Fines & Forfeitures	586,176	535,812	536,000	535,000
111-403010	Child Safety Fines	487	750	700	750
111-403020	Traffic Control Fines	8,121	6,000	8,000	6,000
	Total Fines & Forfeitures	594,784	542,562	544,700	541,750
Investing Earnings					
111-404000	Interest Income	41,985	25,000	100,000	25,000
	Total Interest Income	41,985	25,000	100,000	25,000
Rental Income					
111-405000	Rental Income- City Property	3,460	2,000	3,000	3,000
111-405010	Rental- Senior Citizen's Center	9,423	10,000	17,500	10,000
	Total Rental Income	12,883	12,000	20,500	13,000
Intragovernmental					
111-406010	Utility Fund - Admin Charges	679,427	656,707	656,707	701,547
111-406020	Sanitation Fund - Admin Charges	126,656	134,120	134,120	138,721
111-406030	EMS Fund - Admin Charges	155,102	160,443	160,443	154,775
111-406060	Cemetery Fund - Admin Charges	32,061	33,812	33,812	30,333
111-406065	Sales Tax Fund- Admin Charges	160,089	167,701	167,701	159,357
111-406121	Transfer from HOT fund	0	11,150	11,150	6,374
	Total Intragovernmental	1,153,335	1,163,933	1,163,933	1,191,107
Sale of Assets					
111-407010	Sale of Surplus Property	4,593	0	0	0
	Total Sale of Assets	4,593	0	0	0
Other Income					
111-409000	Insurance Claim Recovery	160	0	0	0
111-409020	Fees Copies/Police	5,823	0	3,570	2,000
111-409040	Sales of Code Copies	184	0	250	200
111-409045	HFH Festival Income	0	0	0	2,100
111-409060	Mowing Account	6,646	3,000	7,000	5,000
111-409070	Mowing Liens	3,352	1,500	3,000	2,000
111-409075	Miscellaneous Income	1,717	5,000	3,200	5,000
111-409100	Miscellaneous Reimbursements	314	0	12,160	2,000
111-409110	Kiosk Signs	0	0	70	0
111-409120	TIRZ 2 Municipal Services Fee	85,400	103,428	103,428	128,216
	Total Other Income	103,595	112,928	132,678	146,516
	General Fund	\$ 15,677,666	\$ 16,206,801	\$ 16,522,136	\$ 16,828,460



GENERAL FUND

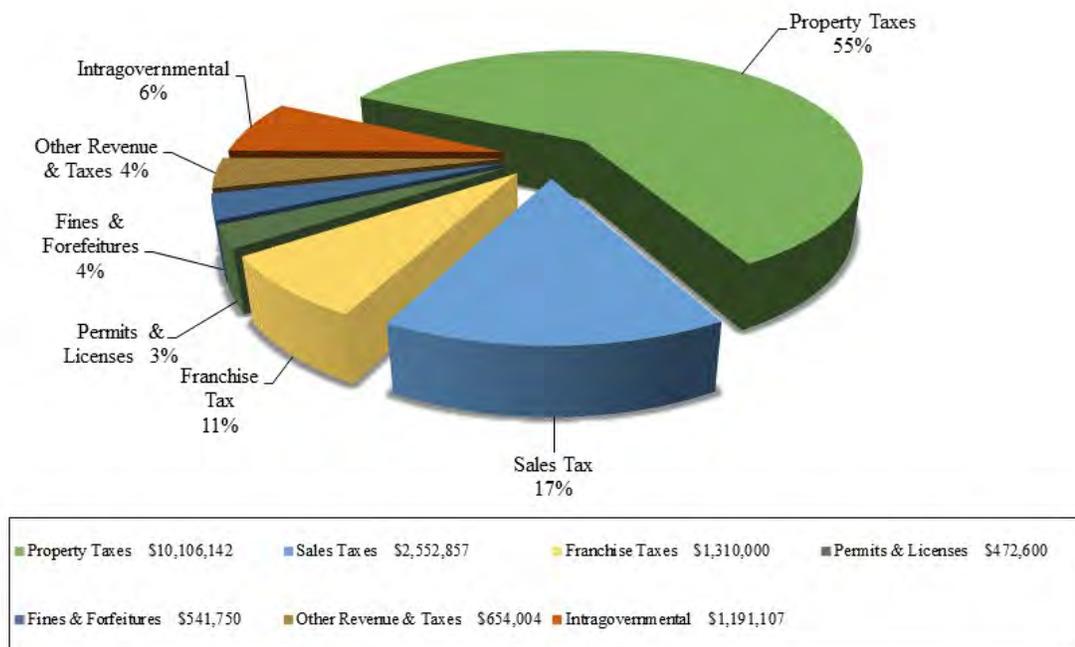
5-YEAR REVENUE, EXPENSE AND FUND BALANCE

Millions



	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019
Revenue	14,365,975	14,858,767	15,677,666	16,522,136	16,828,460
Expense	13,814,875	14,453,734	15,531,625	16,042,272	16,828,460
Fund Balance	4,890,000	5,557,000	5,630,093	6,109,956	6,109,956
				* Projected	** Estimated

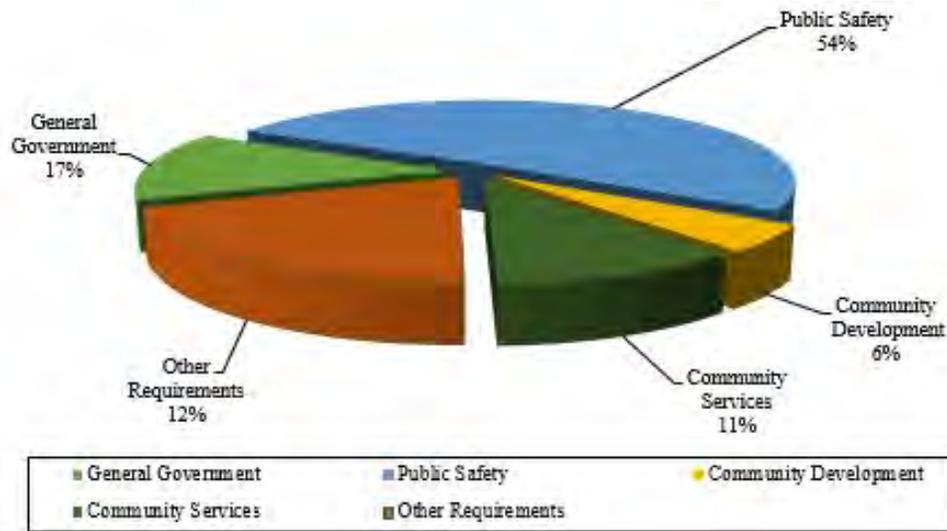
FY 2019 Revenues By Source \$16,828,460



GENERAL FUND

FY 2019 ESTIMATED EXPENDITURES BY FUNCTION

\$16,828,460



- **General Government** expenditures total \$2,266,918; Departments in this category are City Council, City Clerk, City Attorney, City Manager, Finance and Economic Development.
- **Public Safety** expenditures total \$8,568,459 Departments in this category are Police and Fire.
- **Community Development** expenditures total \$844,823; Programs in this category are Engineering, Inspections and Code Enforcement.
- **Community Services** expenditures total \$1,808,611; Departments in this category are Parks and Recreation Department and the City Library.
- **Other Requirements** expenditures total \$3,339,649; This category accounts for General Fund expenditures related to the annual audit, health and general insurance, interfund transfers and debt interest payments.



Mayor & City Council

Mission Statement

The mission of the Mayor and City Council is to provide guidance to the City Manager and staff to achieve service level goals and objectives.

The City Council consists of a Mayor and seven Councilmembers and is the elected governing body of the City of Alvin. The mayor and two Councilmembers are elected at large; other Councilmembers are elected to serve one of five municipal voting districts. In all cases, election is by majority. The mayor and Councilmembers serve staggered three year terms and may serve no more than three (3) terms of office (inclusive of unexpired terms) nor shall the tenure of office exceed nine (9) years.

Significant Changes in the FY 2018-2019 Budget

FY19 budget contains an increase in funding for Professional Development.



Mayor & Council

CATEGORY		AMENDED BUDGET 2017/18	BUDGET 2018/19
1000	Personnel Services	\$ 32,941	\$ 32,941
2000	Materials and Supplies	2,800	2,900
3000	Contractual Services	17,700	27,300
Total		\$ 53,441	\$ 63,141

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			



111 - General Fund/Mayor & City Council

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
1001-00-1010	Monthly Stipend	30,000	30,000	28,500	30,000
1001-00-1011	FICA	2,341	2,341	2,180	2,341
1001-00-1018	Auto Allowance	600	600	600	600
	Total Personnel	32,941	32,941	31,280	32,941
Supplies					
1001-00-2100	Office Supplies	698	1,000	800	100
1001-00-2125	General Supplies	1,668	1,800	1,800	2,800
	Total Supplies	2,366	2,800	2,600	2,900
Contractual Services					
1001-00-3100	Contract Services	9,600	9,500	9,500	9,500
1001-00-3170	Professional Development	16,052	8,100	6,000	17,700
1001-00-3190	Communications	5,184	0	473	0
1001-00-3210	Postage & Freight	58	100	50	100
	Total Services	30,894	17,700	16,023	27,300
	City Council	\$ 66,201	\$ 53,441	\$ 49,903	\$ 63,141



City Secretary

Mission Statement

The City Secretary’s Office strives to present a courteous, customer service driven team of professionals who, in partnership with City Council, City departments, and the community, serves the citizens of Alvin with great pride and integrity.

Department Goals for FY 2018-2019

- Work with the Brazoria County Elections Department to conduct a fair and ethical 2019 general election
- Continue to enhance the appearance of Oak Park Cemetery through quarterly cleanups
- Hold bi-annual social media training with departmental users
- Hold bi-annual Offsite Storage Workday for Record Liaison Officer

Performance Measures	Actual 2016-2017	Estimated 2017-2018	Budget 2018-2019
Social media weekly posts	3 / wk.	3 / wk.	3 / wk.
Process Public Information Requests within 7 business days	100%	100%	100%
Respond to Citizen inquiries/complaints within 1 business day	100%	100%	100%

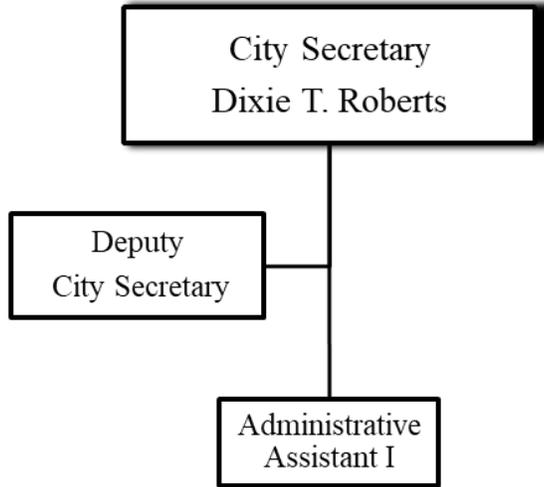
Significant Changes in the FY 2018-2019 Budget

FY19 budget includes an increase in Personal Services for COLA and extra help services to assist with records retention.



2018-2019

City Secretary
Organizational Chart



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position



City Secretary

CATEGORY		AMENDED BUDGET 2017/18	BUDGET 2018/19
1000	Personnel Services	\$ 229,399	\$ 240,637
2000	Materials and Supplies	2,000	2,000
3000	Contractual Services	36,643	36,600
7000	Interfund Transfers	6,994	8,299
Total		\$ 275,036	\$ 287,536

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
City Secretary	18	1	1
Deputy City Secretary	14	1	1
Administrative Assistant I	6	1	1
Total		3	3



111 - General Fund/City Secretary

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
1002-00-1001	Salaries	165,172	175,132	175,075	180,935
1002-00-1006	Longevity	3,611	3,896	3,896	4,185
1002-00-1007	Extra Help	0	0	0	3,000
1002-00-1009	TMRS	30,535	32,800	32,479	33,669
1002-00-1011	FICA	12,201	13,971	13,967	14,708
1002-00-1017	Equipment Allowance	0	0	0	540
1002-00-1018	Auto Allowance	3,600	3,600	3,600	3,600
	Total Personnel	215,120	229,399	229,016	240,637
Supplies					
1002-00-2100	Office Supplies	3,076	2,000	2,000	2,000
1002-00-2125	General Supplies	44	0	0	0
	Total Supplies	3,120	2,000	2,000	2,000
Contractual Services					
1002-00-3100	Contract Services	5,734	7,200	6,500	7,200
1002-00-3170	Professional Development	3,660	4,300	4,000	4,000
1002-00-3180	Dues & Memberships	440	400	474	400
1002-00-3190	Communications	4,490	4,100	4,544	4,600
1002-00-3210	Postage & Freight	87	200	150	150
1002-00-3230	Advertising	12,338	10,143	10,000	10,000
1002-00-3235	Election	9,624	10,000	27,300	10,000
1002-00-3240	Recording Fees	0	300	450	250
	Total Services	36,372	36,643	53,418	36,600
Interfund Transfers					
1002-00-7500	Computer Replacement Accruals	1,264	0	0	978
1002-00-7505	IT Maintenance Fees	7,675	6,994	6,994	7,321
	Total Interfund Transfers	8,939	6,994	6,994	8,299
	City Secretary	\$ 263,550	\$ 275,036	\$ 291,429	\$ 287,536



City Attorney

Mission Statement

The mission of the City Attorney is to provide exceptional legal advice and recommendations to the Mayor, City Council, and City staff while representing the City in legal matters and acting as the City's prosecutor in cases tried in the Municipal Court.

Department Goals for FY 2018-2019

- Provide prompt responses for public information.
- Keep current on changes to municipal law.
- Evaluate and update various City Ordinances to bring them in alignment with current laws and the City's needs and goals.

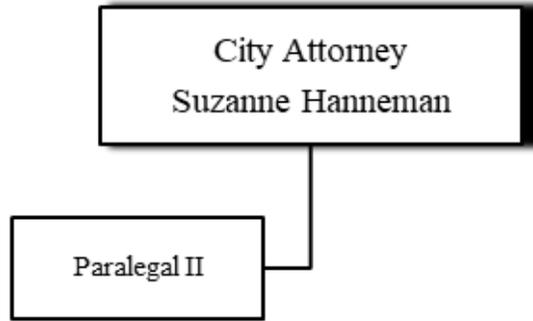
Significant Changes in the FY 2018-2019 Budget

FY19 budget reflects an increase in Personal Services for COLA and a reduction in contract services (separation agreement term ended in FY18).



2018-2019

City Attorney
Organizational Chart



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position



City Attorney

CATEGORY		AMENDED BUDGET 2017/18	BUDGET 2018/19
1000	Personnel Services	\$ 193,998	\$ 200,812
2000	Materials and Supplies	3,000	2,600
3000	Contractual Services	162,143	75,900
7000	Interfund Transfers	6,994	7,321
Total		\$ 366,135	\$ 286,633

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
City Attorney	CA	1	1
Paralegal II	16	1	1
Total		2	2



111 - General Fund/City Attorney

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
1003-00-1001	Salaries	216,443	153,725	154,325	159,328
1003-00-1006	Longevity	1,658	720	655	758
1003-00-1009	TMRS	74,282	27,738	27,571	28,479
1003-00-1011	FICA	18,701	11,815	20,434	12,247
1003-00-1015	457 Deferred Compensation	22,561	0	0	0
1003-00-1018	Auto Allowance	5,100	0	0	0
	Total Personnel	338,745	193,998	202,985	200,812
Supplies					
1003-00-2100	Office Supplies	5,438	2,500	2,100	2,100
1003-00-2125	General Supplies	432	500	0	500
	Total Supplies	5,871	3,000	2,100	2,600
Contractual Services					
1003-00-3100	Contract Services	8,227	6,500	6,800	7,000
1003-00-3120	Legal Services	82,510	40,000	17,500	40,000
1003-00-3121	Municipal Court Legal Services	12,188	0	0	0
1003-00-3122	APOA Legal Services	160	2,500	0	20,000
1003-00-3170	Professional Development	3,546	3,000	1,380	3,000
1003-00-3180	Dues & Memberships	310	500	310	500
1003-00-3190	Communications	4,071	4,500	4,449	4,500
1003-00-3210	Postage & Freight	732	900	739	900
1003-00-3333	Separation Agreement	58,417	104,243	145,251	0
	Total Services	170,160	162,143	176,428	75,900
Interfund Transfers					
1003-00-7500	Computer Replacement Accruals	1,264	0	0	0
1003-00-7505	IT Maintenance Fees	7,675	6,994	6,994	7,321
	Total Interfund Transfers	8,939	6,994	6,994	7,321
	City Attorney	\$ 523,714	\$ 366,135	\$ 388,508	\$ 286,633



City Manager

Mission Statement

The City Manager is hired under contract by the Council to manage the City's day-to-day operations and implement its policies. The City Manager is responsible for developing and managing the City's budget, providing leadership and direction for City staff, meeting with citizens to aid or solve problems regarding City services, and providing a good public image for the Community.

Significant Changes in the FY 2018-2019 Budget

FY19 budget reflects an increase in Personnel Services for COLA and reclassification of the Management Assistant position, moved from the Accounting Division to the City Manager Department.

2018-2019

City Manager Organizational Chart





City Manager

CATEGORY		AMENDED BUDGET 2017/18	BUDGET 2018/19
1000	Personnel Services	\$ 290,031	\$ 347,685
2000	Materials and Supplies	450	700
3000	Contractual Services	13,550	13,325
7000	Interfund Transfers	4,663	7,321
Total		\$ 308,693	\$ 369,031

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
City Manager	CA	1	1
Assistant to the City Manager	13	1	1
Management Assistant	9	0	1
Total		2	3



111 - General Fund/City Manager

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
1004-00-1001	Salaries	193,521	203,854	206,539	255,317
1004-00-1005	Overtime	1,469	3,200	700	0
1004-00-1006	Longevity	3,012	3,204	1,898	418
1004-00-1009	TMRS	36,863	39,486	40,485	47,203
1004-00-1011	FICA	13,849	18,659	17,409	22,269
1104-00-1015	457 Deferred Compensation	11,451	12,028	10,142	12,878
1004-00-1018	Auto Allowance	7,200	7,200	6,092	7,200
1004-00-1021	Technology Stipend	2,500	2,400	2,200	2,400
	Total Personnel	269,865	290,031	285,465	347,685
Supplies					
1004-00-2100	Office Supplies	605	450	1,000	700
	Total Supplies	605	450	1,000	700
Contractual Services					
1004-00-3170	Professional Development	6,479	8,300	8,300	6,500
1004-00-3180	Dues & Memberships	1,997	2,200	2,600	3,200
1004-00-3190	Communications	3,046	3,000	3,509	3,600
1004-00-3210	Postage & Freight	8	50	10	25
	Total Services	11,529	13,550	14,419	13,325
Interfund Transfers					
1004-00-7500	Computer Replacement Accruals	843	0	0	0
1004-00-7505	IT Maintenance Fees	5,117	4,663	4,663	7,321
	Total Interfund Transfers	5,960	4,663	4,663	7,321
	City Manager	\$ 287,959	\$ 308,693	\$ 305,546	\$ 369,031



Economic Development

Mission Statement

The mission of the Economic Development is to enrich the quality of life for the citizens of Alvin by promoting and enhancing the economic vitality of the community.

Division Goals for FY 2018-2019

- Secure property across from the Alvin-Manvel Area Chamber of Commerce and finalize the plan for redevelopment.
- Complete the planning phase for the new wayfinding program
- Disposition the 215-acre former city landfill property
- Conduct twelve business retention expansion meetings with the major employers in the Alvin region.
- Work with TxDOT and Brazoria County to finalize and publicize a TxDOT plan for Segment B of State Highway 99 (Grand Parkway).

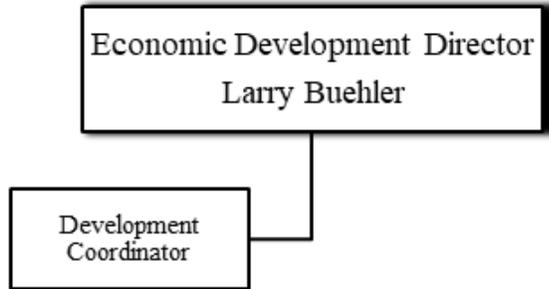
Significant Changes in the FY 2018-2019 Budget

FY19 budget includes an increase in Personnel Services for COLA.



2018-2019

Economic Development
Organizational Chart



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position



Economic Development

CATEGORY		AMENDED BUDGET 2017/18	BUDGET 2018/19
1000	Personnel Services	\$ 176,287.00	\$ 183,082
2000	Materials & Supplies	2,070	2,075
3000	Contractual Services	32,880	27,805
7000	Interfund Transfers	6,994	4,881
Total		<u>\$ 218,231</u>	<u>\$ 217,843</u>

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Economic Development Director	17	1	1
Development Coordinator	9	1	1
Total		<u>2</u>	<u>2</u>



111 - General Fund/Economic Development

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
1005-00-1001	Salaries	120,739	134,358	133,787	139,773
1005-00-1006	Longevity	1,043	1,187	1,188	1,379
1005-00-1009	TMRS	22,515	25,206	24,866	25,965
1005-00-1011	FICA	9,577	10,736	10,693	11,165
1005-00-1018	Auto Allowance	4,800	4,800	4,800	4,800
	Total Personnel	158,674	176,287	175,333	183,082
Supplies					
1005-00-2100	Office Supplies	886	1,500	1,500	1,500
1005-00-2125	General Supplies	300	570	170	575
	Total Supplies	1,186	2,070	1,670	2,075
Contractual Services					
1005-00-3100	Contract Services	9,594	6,500	5,820	6,000
1005-00-3170	Professional Development	5,375	11,850	11,173	9,700
1005-00-3180	Dues & Memberships	3,868	2,530	2,341	2,905
1005-00-3190	Communications	5,131	4,600	5,398	5,500
1005-00-3210	Postage & Freight	69	400	100	200
1005-00-3225	Promotional Marketing	4,262	7,000	7,000	3,500
	Total Services	28,299	32,880	31,832	27,805
Interfund Transfers					
1005-00-7500	Computer Replacement Accruals	4,264	0	0	0
1005-00-7505	IT Maintenance Fees	7,675	6,994	6,994	4,881
	Total Interfund Transfers	11,939	6,994	6,994	4,881
	Economic Development	\$ 200,099	\$ 218,231	\$ 215,829	\$ 217,843



Finance Department

Mission Statement

The mission of the Finance Department is to prudently manage financial resources through accurate information, timely financial reporting, sound professional business planning and financial services in area of budgeting, purchasing, accounting, treasury, debt management, risk management, and payroll.

Department Goals for FY 2018-2019

- Implement electronic payments (ACH) to vendors
- Apply for and receive the Certificate of Achievement for Excellence in Financial Reporting
- Implement project accounting software and reporting
- Continue enhancing annual budget report for submission to GFOA for the Distinguished Budget Presentation Award

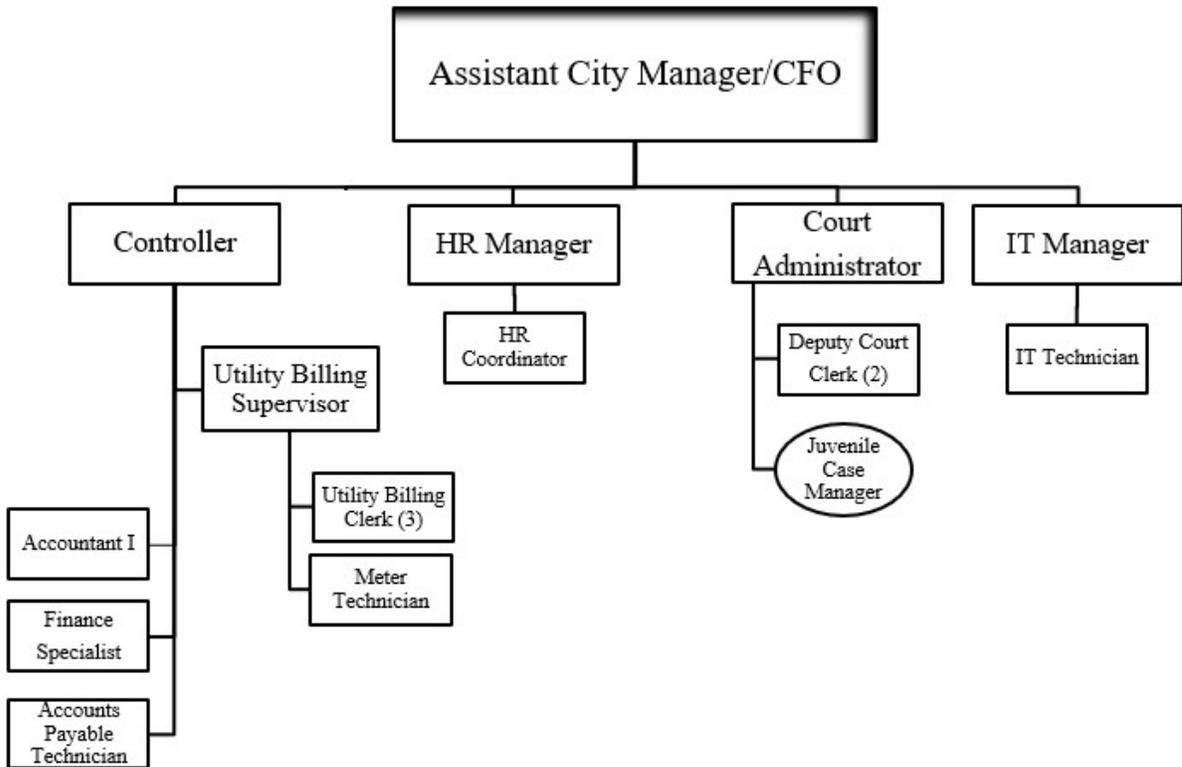
Performance Measures	Actual 2016-2017	Estimated 2017-2018	Budget 2018-2019
% of timely monthly financial reporting (10th of month)	95%	98%	100%
Vendor payment processed within 2 weeks of receipt	95%	95%	100%
Posting of all cash transactions on a daily basis	90%	95%	100%
Certificate of Achievement	Yes	Yes	Yes
Distinguished Budget Presentation Award	Yes	Yes	Yes

Significant Changes in the FY 2018-2019 Budget

FY19 budget reflects an increase in Personnel Services for COLA, and a decrease due to the Management Assistant position being moved to the City Manager Department.



2018-2019



Department Head

Full-time position

Full-time position – Funding Split

Part-time position



**Accounting Division
General Fund**

CATEGORY		AMENDED BUDGET 2017/18	BUDGET 2018/19
1000	Personnel Services	\$ 452,399	\$ 410,227
2000	Materials and Supplies	6,500	7,000
3000	Contractual Services	37,478	39,780
7000	Interfund Transfers	13,988	14,642
Total		\$ 510,365	\$ 471,649

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Assistant City Manager/CFO	19	1	1
Controller	16	1	1
Accountant I	12	1	1
Finance Specialist	9	1	1
Accounts Payable Technician	8	1	1
Management Assistant	9	1	0
Total		6	5



111 - General Fund/Accounting Division

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
2501-00-1001	Salaries	320,486	354,275	345,957	320,739
2501-00-1005	Overtime	351	500	500	500
2501-00-1006	Longevity	4,351	4,724	4,724	5,062
2501-00-1009	TMRS	58,283	65,123	63,115	58,689
2501-00-1011	FICA	24,020	27,777	27,140	25,237
2501-00-1018	Auto Allowance	3,600	3,600	3,600	3,600
2501-00-1055	Salary Reimbursement from RDA	(3,600)	(3,600)	(3,600)	(3,600)
	Total Personnel	407,492	452,399	441,436	410,227
Supplies					
2501-00-2100	Office Supplies	2,970	4,000	4,500	4,500
2501-00-2125	General Supplies	2,055	2,500	2,500	2,500
	Total Supplies	5,025	6,500	7,000	7,000
Contractual Services					
2501-00-3100	Contract Services	5,518	5,128	5,537	5,600
2501-00-3170	Professional Development	12,366	13,915	12,500	14,375
2501-00-3180	Dues & Memberships	2,600	3,035	2,945	3,305
2501-00-3190	Communications	6,310	6,200	7,107	7,300
2501-00-3210	Postage & Freight	2,160	3,000	2,500	3,000
2501-00-3220	Printing Services	5,133	5,500	5,500	5,500
2501-00-3254	Surety, Fidelity Bonds	200	200	200	200
2501-00-3260	Machinery & Equipment Maintenance	125	500	0	500
	Total Services	34,411	37,478	36,289	39,780
Interfund Transfers					
2501-00-7500	Computer Replacement Accruals	2,528	0	0	0
2501-00-7505	IT Maintenance Fees	15,350	13,988	13,988	14,642
	Total Interfund Transfers	17,878	13,988	13,988	14,642
	Accounting Division	\$ 464,806	\$ 510,365	\$ 498,713	\$ 471,649



Municipal Court

Mission Statement

The mission of the Municipal Court is to accurately, expeditiously, and courteously perform the clerical and ministerial duties required in the due process adjudication of misdemeanor violations of the law and ordinances filed in the Municipal Court of the City of Alvin.

Division Goals for FY 2018-2019

- Participate in Warrant Round Up
- Conduct community outreach through participation in:
 - Elementary School Coloring Contest – Alvin Elementary & Stenson Elementary
 - Halloween Trail
 - National Night Out
 - Municipal Court Week
 - Career Day at Stevenson Elementary
- Conduct warrant audit/purge of 2010 arrest warrants
- Clerks to begin level 1 certification process
- Increase collection efforts on warrants and delinquent payment extension
- Implement Express Lane e-filing for defensive driving through Tyler Technologies

Performance Measures	Actual 2016-2017	Estimated 2017-2018	Budget 2018-2019
Decrease outstanding warrants by 10%	90%	95%	100%
Participate in Community Events	4	5	4

Significant Changes in the FY 2018-2019 Budget

FY19 budget includes an increase in Personnel Services for COLA.



**Municipal Court Division
General Fund**

CATEGORY	AMENDED BUDGET 2017/18	BUDGET 2018/19
1000 Personnel Services	\$ 177,144	\$ 181,556
2000 Materials and Supplies	4,000	4,000
3000 Contractual Services	17,800	20,200
7000 Interfund Transfers	11,657	12,202
Total	\$ 210,601	\$ 217,958

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Court Administrator	15	1	1
Deputy Court Clerk	8	2	2
Total		3	3



111 - General Fund/Municipal Court Division

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
2502-00-1001	Salaries	107,372	111,618	105,883	115,322
2502-00-1005	Overtime	419	800	800	800
2502-00-1006	Longevity	559	842	566	808
2502-00-1009	TMRS	19,229	20,341	19,026	20,802
2502-00-1011	FICA	10,547	11,143	10,660	11,424
2502-00-1019	Municipal Judge Retainer	29,525	32,400	32,400	32,400
	Total Personnel	167,651	177,144	169,336	181,556
Supplies					
2502-00-2100	Office Supplies	2,297	3,150	2,800	2,800
2502-00-2125	General Supplies	727	700	600	0
2502-00-2275	Program Supplies	0	0	0	1,200
	Total Supplies	3,024	3,850	3,400	4,000
Contractual Services					
2502-00-3100	Contract Services	0	1,000	500	800
2502-00-3131	Juror Costs	156	600	380	500
2502-00-3170	Professional Development	3,955	3,500	3,200	4,500
2502-00-3180	Dues & Memberships	920	650	1,000	1,200
2502-00-3190	Communications	3,736	3,500	4,417	4,500
2502-00-3210	Postage & Freight	3,731	5,200	4,100	4,500
2502-00-3220	Printing Services	3,669	3,500	4,200	4,000
2502-00-3254	Surety, Fidelity Bonds	0	0	0	200
	Total Services	16,167	17,950	17,797	20,200
Interfund Transfers					
2502-00-7500	Computer Replacement Accruals	4,107	0	0	0
2502-00-7505	IT Maintenance Fees	12,791	11,657	11,657	12,202
	Total Interfund Transfers	16,898	11,657	11,657	12,202
	Municipal Court Division	\$ 203,741	\$ 210,601	\$ 202,190	\$ 217,958



**City Hall Division
General Fund**

CATEGORY		AMENDED BUDGET 2017/18	BUDGET 2018/19
2000	Materials and Supplies	\$ 8,200	\$ 8,500
3000	Contractual Services	88,250	92,500
7000	Interfund Transfers	0	14,824
Total		\$ 96,450	\$ 115,824

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			



111 - General Fund/City Hall Division

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Supplies					
2504-00-2125	General Supplies	7,820	7,000	7,000	7,000
2504-00-2200	Foods	1,506	1,200	1,200	1,500
2504-00-2275	Program Supplies	5,645	0	0	0
	Total Supplies	14,971	8,200	8,200	8,500
Contractual Services					
2504-00-3190	Communications	12,899	13,000	13,176	13,500
2504-00-3200	Utilities	23,759	30,000	26,000	30,000
2504-00-3260	Machinery & Equipment Maintenance	17,946	15,250	18,320	19,000
2504-00-3270	Building/Grounds Maintenance	28,403	30,000	35,000	30,000
	Total Services	83,008	88,250	92,496	92,500
Interfund Transfers					
2504-00-7500	Computer Replacement Accruals	0	0	0	14,824
	Total Interfund Transfers	0	0	0	14,824
	City Hall Division	\$ 97,979	\$ 96,450	\$ 100,696	\$ 115,824



Human Resources

Mission Statement

Human Resources is committed to providing quality service to all prospective, current, and past employees and treating such individuals with respect and individual attention through their tenure with the City of Alvin.

Division Goals for FY 2018-2019

- Promote wellness of employees to maintain high quality healthcare and cost-effective benefits package by continuing programs such as the annual health fair
- Develop and implement a training program that focuses on improving customer service skills for line level employees

Performance Measures	Actual 2016-2017	Estimated 2017-2018	Budget 2018-2019
Conduct 6 training sessions to further develop employees' skills and knowledge in areas such as management, customer service, employee benefits, etc.	80%	100%	100%
Process all new employee information and changes to current employee information within 2 business days	90%	100%	100%

Significant Changes in the FY 2018-2019 Budget

FY19 budget includes an increase in Personnel Services for COLA, and the addition of two new HR programs; Healthy Initiative and Hiring Incentive.



2018-2019

Finance – Human Resources Division
Organizational Chart



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position



Human Resources Division

CATEGORY		AMENDED BUDGET 2017/18	BUDGET 2018/19
1000	Personnel Services	\$ 120,502	\$ 164,723
2000	Materials and Supplies	14,000	13,500
3000	Contractual Services	53,700	54,200
7000	Interfund Transfers	4,663	4,881
Total		\$ 192,865	\$ 237,304

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Human Resources Manager	14	1	1
HR Coordinator	9	1	1
Total		2	2



111 - General Fund/Human Resources Division

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
2503-00-1001	Salaries	87,296	92,799	92,752	96,490
2503-00-1006	Longevity	2,853	3,134	3,134	3,326
2503-00-1009	TMRS	16,007	17,230	17,087	23,361
2503-00-1011	FICA	6,085	7,339	7,335	10,046
2503-00-1022	Healthy Initiative	0	0	2,000	30,000
2503-00-1025	Hiring Incentive	0	0	0	1,500
	Total Personnel	112,241	120,502	122,307	164,723
Supplies					
2503-00-2100	Office Supplies	3,100	750	1,100	1,000
2503-00-2125	General Supplies	1,679	1,000	1,000	1,000
2503-00-2270	Rewards Recognition	2,411	4,000	4,000	3,500
2503-00-2271	Employee Appreciation	0	6,250	7,688	8,000
2503-00-2273	Hiring Incentive Program	0	2,000	250	0
	Total Supplies	7,191	14,000	14,038	13,500
Contractual Services					
2503-00-3100	Contract Services	26,217	40,000	20,000	40,000
2503-00-3160	Medical Services / Pre-employment	5,126	4,000	4,500	5,000
2503-00-3161	Preventative Medical Services	0	1,000	1,000	1,000
2503-00-3170	Professional Development	2,308	4,000	4,000	4,000
2503-00-3180	Dues & Memberships	165	900	900	900
2503-00-3190	Communications	2,675	2,600	2,965	3,200
2503-00-3210	Postage & Freight	82	200	100	100
2503-00-3230	Advertising	0	1,000	0	0
	Total Services	36,573	53,700	33,465	54,200
Interfund Transfers					
2503-00-7500	Computer Replacement Accruals	843	0	0	0
2503-00-7505	IT Maintenance Fees	5,117	4,663	4,663	4,881
	Total Interfund Transfers	5,960	4,663	4,663	4,881
	Human Resources	\$ 161,965	\$ 192,865	\$ 174,473	\$ 237,304



Police Department

Mission Statement

The mission of the Alvin Police Department is to be the model of excellence in policing by working in partnership with the community to fight crime and the fear of crime, enforce laws, and enhance quality of life, while safeguarding the Constitutional Rights of all people. We are committed to providing outstanding service to all our residents and visitors alike and maintaining a work environment in which we continuously recruit, train, and develop an exceptional team of employees who possess honor, integrity, and compassion.

Department Goals for FY 2018-2019

- Reduce Traffic Accidents/Fatalities by 10% through:
 - Direct enforcement at identified problem locations
 - Monitoring the Drive-Wise program and making adjustments as needed
 - Using social media to raise awareness of driving safety at least once per week
- Successfully complete the re-Recognition process to maintain Recognition status
- Increase social media presence as a crime reduction strategy by:
 - Creating a crime tip video each month
 - Posting a bi-monthly crime tip

Performance Measures	Actual	Estimated	Budget
	2016-2017	2017-2018	2018-2019
Monitor Coffee with Cops attendance	100%	100%	100%
Conduct 5 business and/or neighborhood checks per officer per shift	100%	100%	100%

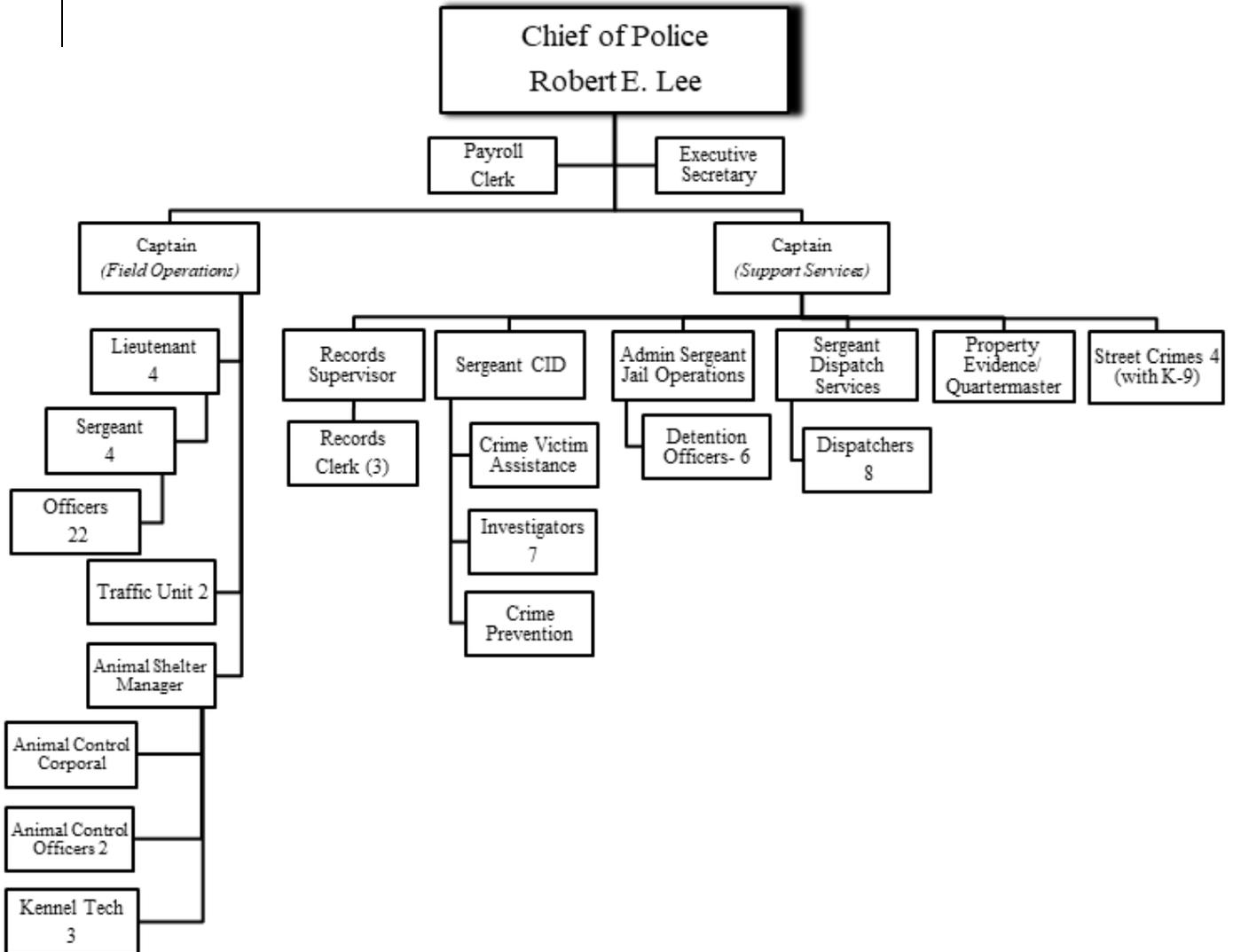
Significant Changes in the FY 2018-2019 Budget

FY19 budget includes an increase in Personnel Services for COLA, increase in Technology Services and an increase in Interfund Transfers.



2018-2019

Police Department
Organizational Chart



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position



**Law Enforcement Division
General Fund**

CATEGORY		AMENDED BUDGET 2017/18	BUDGET 2018/19
1000	Personnel Services	\$ 5,578,132	\$ 5,707,119
2000	Materials and Supplies	190,322	193,500
3000	Contractual Services	563,754	588,432
5000	Debt Services	12,000	9,000
7000	Interfund Transfers	482,213	593,821
Total		\$ 6,826,421	\$ 7,091,872

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Police Chief	18	1	1
Police Officers	*	49	49
Executive Secretary	11	1	1
Crime Victim Liaison	8	1	1
Communication Officer	10	8	8
Communication Supervisor	11	1	1
Detention Officers	9	6	6
Records Technicians	7	3	3
Records Supervisor	9	1	1
Police Payroll Technician	8	1	1
Total		72	72

* Pay plan is based on Collective Bargaining Agreement



111 - General Fund/Law Enforcement Division

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
3501-00-1001	Salaries	3,776,845	3,946,837	3,904,942	4,055,615
3501-00-1005	Overtime	191,767	225,000	200,000	225,000
3501-00-1006	Longevity	64,011	70,910	65,547	70,978
3501-00-1009	TMRS	747,183	797,574	774,930	809,388
3501-00-1011	FICA	304,713	339,724	333,233	348,051
3501-00-1014	Clothing Allowance	8,017	8,400	8,400	8,400
3501-00-1016	Certification & Education Pay	66,736	73,443	67,000	73,443
3501-00-1017	Equipment Allowance	96,322	101,844	96,000	101,844
3501-00-1018	Auto Allowance	9,969	14,400	14,400	14,400
	Total Personnel	5,265,563	5,578,132	5,464,452	5,707,119
Supplies					
3501-00-2100	Office Supplies	11,056	12,549	12,000	12,000
3501-00-2125	General Supplies	26,872	24,000	24,000	24,000
3501-00-2175	Janitorial Supplies	673	2,000	1,800	2,000
3501-00-2200	Foods	3,214	6,000	4,000	5,000
3501-00-2225	Medical Supplies	1,022	1,000	1,000	1,000
3501-00-2250	Uniform & Apparel	21,190	20,273	20,000	20,000
3501-00-2300	Vehicle & Equipment	7,274	11,000	11,000	11,000
3501-00-2301	Motor Vehicle Fuel	60,711	75,000	72,000	75,000
3501-00-2325	Ammunition	28,609	28,000	28,089	28,000
3501-00-2350	Safety Equipment	45,577	10,500	11,500	15,500
	Total Supplies	206,197	190,322	185,389	193,500
Contractual Services					
3501-00-3100	Contract Services	26,002	28,500	28,500	28,500
3501-00-3170	Professional Development	29,616	30,000	30,500	37,000
3501-00-3180	Dues & Memberships	4,104	3,100	2,500	3,100
3501-00-3190	Communications	85,945	87,600	91,318	92,000
3501-00-3200	Utilities	84,180	100,000	89,844	100,000
3501-00-3210	Postage & Freight	2,109	2,000	2,000	2,000
3501-00-3220	Printing Services	989	2,000	2,000	2,000
3501-00-3230	Advertising	1,225	2,500	1,000	1,000
3501-00-3250	General Insurance	23,552	24,730	23,290	25,619
3501-00-3260	Machinery & Equipment Maintenance	31,903	36,000	34,000	36,000
3501-00-3270	Buildings/Grounds Maintenance	37,289	50,000	48,000	50,000
3501-00-3290	Technology Services	99,131	151,824	151,824	166,713
3501-00-3300	Special Investigations	0	3,000	3,000	2,000
3501-00-3305	Special Programs	13,121	15,000	15,000	15,000
3501-00-3310	Wrecker Fees	546	0	0	0
3501-00-3510	Vehicle Repairs	13,829	27,500	15,000	27,500
	Total Services	453,540	563,754	537,777	588,432
Debt Service					
3501-00-5001	Principal Debt Payment	12,041	11,484	11,484	8,874
3501-00-5002	Interest Debt Payments	959	516	516	126
	Total Debt Service	13,000	12,000	12,000	9,000
Interfund Transfers					
3501-00-7500	Computer Replacement Accruals	90,445	10,438	10,438	2,934
3501-00-7505	IT Maintenance Fees	158,171	146,872	146,872	192,787
3501-00-7510	Vehicle Maintenance Fees	171,136	123,588	123,588	153,650
3501-00-7515	Vehicle Replacement Accruals	203,188	201,315	201,315	244,449
	Total Interfund Transfers	622,940	482,213	482,213	593,821
	Police	\$ 6,561,240	\$ 6,826,421	\$ 6,681,831	\$ 7,091,872



Animal Shelter Division

Mission Statement

Our mission is to resolve animal control issues in our community by educating the public about applicable animal control laws and enforcing those laws as appropriate. We will treat all animals with respect and compassion, making all decisions by first considering what is the most humane outcome for the animal with the primary focus of reuniting pets with their families or placing adoptable pets in forever homes or with qualified rescue groups.

Division Goals for FY 2018-2019

- Increase pet adoptions through:
 - Active partnerships with local and regional rescue groups
 - Constant promotion of business and individual sponsorship of pets
 - Increased advertising presence on social media and in print
- Complete ordinance review and make recommendations on policy as needed.
- Increase pet ownership responsibilities through education programs and the enforcement of City ordinance and State law.

Performance Measures	Actual	Estimated	Budget
	2016-2017	2017-2018	2018-2019
Increase placement by 10%	100%	100%	100%
Reduce the average stay of dogs and cats by 10%	100%	100%	100%

Significant Changes in the FY 2018-2019 Budget

FY19 budget includes an increase in Personnel Services for COLA, and Vehicle Maintenance Fees.



**Animal Shelter Division
General Fund**

CATEGORY		AMENDED BUDGET 2017/18	BUDGET 2018/19
1000	Personnel Services	\$ 320,619	\$ 326,431
2000	Materials and Supplies	48,098	43,750
3000	Contractual Services	48,639	46,550
7000	Interfund Transfers	24,295	40,541
Total		\$ 441,651	\$ 457,272

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Shelter Manager	14	1	1
Animal Control Corporal	9	1	1
Animal Control Officers	8	2	2
Kennel Technicians	5	3	3
		<u>7</u>	<u>7</u>



111 - General Fund/Animal Shelter Division

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
3501-18-1001	Salaries	220,998	233,111	232,351	237,801
3501-18-1005	Overtime	10,623	12,000	12,127	12,000
3501-18-1006	Longevity	2,834	3,178	3,197	3,468
3501-18-1009	TMRS	42,757	45,843	45,201	46,295
3501-18-1011	FICA	17,507	19,527	19,437	19,907
3501-18-1017	Equipment Allowance	6,750	6,960	6,408	6,960
	Total Personnel	301,470	320,619	318,720	326,431
Supplies					
3501-18-2100	Office Supplies	1,820	3,500	3,500	2,500
3501-18-2125	General Supplies	6,815	8,000	8,000	7,000
3501-18-2175	Janitorial Supplies	9,262	10,000	9,000	9,000
3501-18-2200	Foods	156	1,123	1,600	1,000
3501-18-2225	Medical Supplies	16,308	15,225	15,000	15,000
3501-18-2250	Uniform & Apparel	1,283	2,000	2,000	2,000
3501-18-2300	Vehicle & Equipment	0	250	100	250
3501-18-2301	Motor Vehicle Fuel	5,113	6,000	5,000	6,000
3501-18-2350	Safety Equipment	0	2,000	2,200	1,000
	Total Supplies	40,756	48,098	46,400	43,750
Contractual Services					
3501-18-3100	Contract Services	2,898	3,500	3,700	3,500
3501-18-3170	Professional Development	1,575	5,000	4,500	3,500
3501-18-3180	Dues & Membership	175	500	500	350
3501-18-3190	Communications	3,197	3,000	2,958	3,500
3501-18-3200	Utilities	18,440	19,000	18,500	19,000
3501-18-3210	Postage & Freight	23	200	200	200
3501-18-3220	Printing Services	217	0	0	0
3501-18-3230	Advertising	1,089	2,483	2,000	2,000
3501-18-3260	Machinery & Equipment Maint.	13,082	6,955	9,215	6,500
3501-18-3270	Building/ Grounds Maintenance	6,880	8,000	8,000	8,000
	Total Services	47,576	48,639	49,573	46,550
Interfund Transfers					
3501-18-7500	Computer Replacement Accruals	2,107	0	0	0
3501-18-7505	IT Maintenance Fees	12,791	11,657	11,657	12,202
3501-18-7510	Vehicle Maintenance Fees	0	0	0	15,895
3501-18-7515	Vehicle Replacement Accruals	0	12,638	12,638	12,444
	Total Interfund Transfers	14,898	24,295	24,295	40,541
	Animal Shelter Division	\$ 404,701	\$ 441,651	\$ 438,988	\$ 457,272



Fire Department

Mission Statement

The mission of the Alvin Fire Department, originally formed in 1893, is to protect life and property and to respond to other emergencies that might arise in the community through public education, management, and incident response while also participating in most local service projects. The Fire Department strives to meet the needs of our community with the dedication and skill of our people.

Department Goals for FY 2018-2019

- Replace Fire Alarm System at Fire Station #3
- Increase volunteer firefighter benefits in an effort to retain firefighters
- Successfully finish the design of new Fire/EMS Station

Performance Measures	Actual	Estimated	Budget
	2016-2017	2017-2018	2018-2019
Calls for Service	718	728	738
Public Safety Education Hours	3,798	3,900	4,000
Training Hours Completed	5,974	5,000	6,100

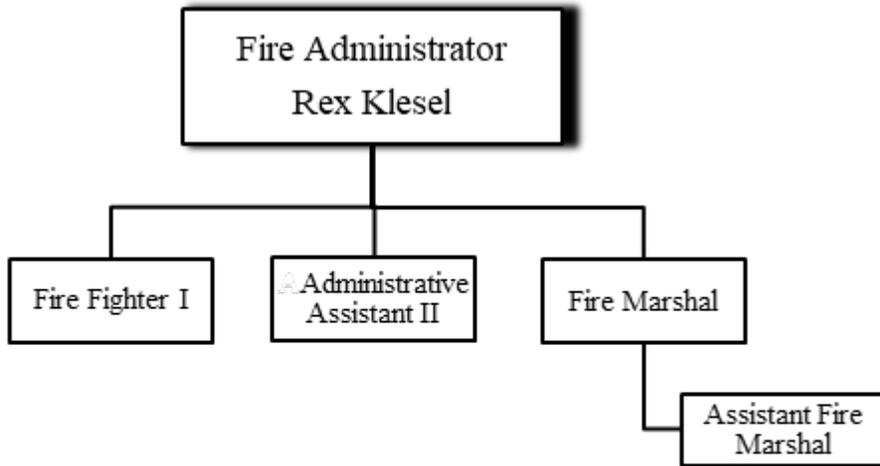
Significant Changes in the FY 2018-2019 Budget

FY19 budget includes an increase in Personnel Services for COLA, a decrease in Contractual Services due to contract employees being reclassified to extra help (Personnel Services) and a decrease in IT Maintenance Fees.



2018-2019

Fire Department
Organizational Chart



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position



**Fire Department
General Fund**

CATEGORY		AMENDED BUDGET 2017/18	BUDGET 2018/19
1000	Personnel Services	\$ 353,870	\$ 398,560
2000	Materials and Supplies	105,872	103,100
3000	Contractual Services	380,441	349,160
7000	Interfund Transfers	130,110	99,321
Total		\$970,293	\$950,141

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Fire Department Administrator	17	1	1
Firefighter I	12	1	1
Fire Marshal	16	1	1
Assistant Fire Marshal	9	1	1
Administrative Assistant II	9	1	1
Total		5	5



111 - General Fund/Fire

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
3502-00-1001	Salaries	253,959	271,033	271,255	283,131
3502-00-1005	Overtime	1,356	4,000	4,000	4,000
3502-00-1006	Longevity	3,101	3,568	3,568	4,049
3502-00-1007	Extra Help	0	0	6,000	27,500
3502-00-1009	TMRS	46,193	50,597	49,944	52,142
3502-00-1010	Monthly Stipend	1,200	1,200	1,200	1,200
3502-00-1011	FICA	19,293	21,552	21,569	24,618
3502-00-1017	Equipment Allowance	1,880	1,920	1,920	1,920
	Total Personnel	326,981	353,870	359,456	398,560
Supplies					
3502-00-2100	Office Supplies	2,424	1,500	1,500	1,500
3502-00-2125	General Supplies	25,306	22,784	18,000	22,000
3502-00-2175	Janitorial Supplies	1,444	1,600	1,000	1,500
3502-00-2225	Medical Supplies	579	600	600	600
3502-00-2250	Uniform & Apparel	33,149	37,888	36,000	36,000
3502-00-2275	Program Supplies	6,858	8,500	8,000	8,500
3502-00-2300	Vehicle & Equipment Supplies	27,004	17,000	12,000	17,000
3502-00-2301	Motor Vehicle Fuel	11,281	16,000	15,590	16,000
	Total Supplies	108,045	105,872	92,690	103,100
Contractual Services					
3502-00-3100	Contract Services	22,419	27,508	21,000	0
3502-00-3120	Legal Services	179	200	200	200
3502-00-3160	Medical Services -Pre Emp.	1,758	1,500	1,500	1,500
3502-00-3170	Professional Development	22,866	25,000	22,000	25,000
3502-00-3180	Dues & Memberships	3,663	5,500	4,000	5,500
3502-00-3190	Communications	11,690	12,300	12,292	12,500
3502-00-3200	Utilities	20,108	23,700	20,365	23,000
3502-00-3210	Postage & Freight	202	300	200	300
3502-00-3220	Printing Services	625	600	400	600
3502-00-3250	General Insurance	31,146	29,302	22,255	24,480
3502-00-3260	Machinery & Equipment Maintenance	16,887	29,618	30,500	24,782
3502-00-3270	Building/Grounds Maintenance	39,609	38,000	27,000	30,000
3502-00-3272	Fire Alarm Maintenance	17,171	21,200	21,000	21,000
3502-00-3310	Wrecker Fees	400	335	150	300
3502-00-3340	Pension Contribution	98,525	111,400	111,000	126,020
3502-00-3430	Miscellaneous Services	134	0	0	0
3502-00-3510	Vehicle Repairs	32,031	52,000	50,000	52,000
3502-00-3511	Radio Repairs	3,635	1,978	1,978	1,978
	Total Services	323,049	380,441	345,840	349,160
Interfund Transfers					
3502-00-7500	Computer Replacement Accruals	18,806	6,000	6,000	4,029
3502-00-7505	IT Maintenance Fees	48,607	44,295	44,295	19,523
3502-00-7510	Vehicle Maintenance Fees	64,902	48,729	48,729	45,035
3502-00-7515	Vehicle Replacement Accruals	31,260	31,086	31,086	30,733
	Total Interfund Transfers	163,575	130,110	130,110	99,321
	Fire	\$ 921,650	\$ 970,293	\$ 928,095	\$ 950,141



**Emergency Management
General Fund**

CATEGORY	AMENDED BUDGET 2017/18	BUDGET 2018/19
1000 Personnel Services	\$ 56,946	\$ 59,175
3000 Contractual Services	16,000	10,000
Total	\$ 72,946	\$ 69,175

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
EMS Director	17	1	1
Total		1	1

** EMS Director salary is split 50%/50% between General Fund and Emergency Medical Services Fund*



111 - Emergency Management

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
3505-00-1001	Salaries	41,567	44,313	43,871	46,103
3505-00-1006	Longevity	975	1,023	1,010	1,071
3505-00-1009	TMRS	7,551	8,142	7,984	8,392
3505-00-1011	FICA	3,189	3,468	3,433	3,609
	Total Personnel	53,282	56,946	56,299	59,175
Contractual Services					
3505-00-3176	Emergency MGMT Communications	16,000	16,000	14,500	10,000
	Total Services	16,000	16,000	14,500	10,000
	Emergency Management	\$ 69,282	\$ 72,946	\$ 70,799	\$ 69,175



Engineering Department

Mission Statement

The mission of the Engineering Department is to provide the highest level of service to our citizens while insuring their health, safety, and general welfare in such a manner so as to create for them the highest standard of living that is possible in our community.

Department Goals for FY 2018-2019

- Finalize the engineering design, bid, and begin construction of the Johnson Street Paving and Sidewalk Project
- Complete the engineering design of the FM 528 Extension Project
- Begin the design of the Moller Road Storm Sewer and Pavement Improvements Project Phase II
- Draft the 2020-2024 Capital Improvement Program document for adoption by City Council
- Complete the construction of the Wastewater Treatment Plant Optimization Phase II Project
- Assist the Public Services Department with asphalt and concrete street rehab based off of the Citywide Street Assessment that was completed in 2014
- Complete the engineering design, bid and begin construction of: Fairway and South Street Water Line Improvements, Lift Stations 14 and 17 Rehabilitation, Lift Station 30 Expansion and High 35 Gravity Mains, 54” Eastside Interceptor, Water Line Improvements Phase I, Northwest/Northeast Basin Sewer Survey, and Water Plant 6 Tank Replacement projects.

Performance Measures	Actual	Estimated	Budget
	2016-2017	2017-2018	2018-2019
Residential building plans processed within 8 business days	100%	100%	100%
Commercial building plans processed within 12 business days	100%	100%	100%
Call-in inspections completed by end of next business day	100%	100%	100%
New Tenant Occupancy Inspections scheduled within 2 business days	100%	100%	100%

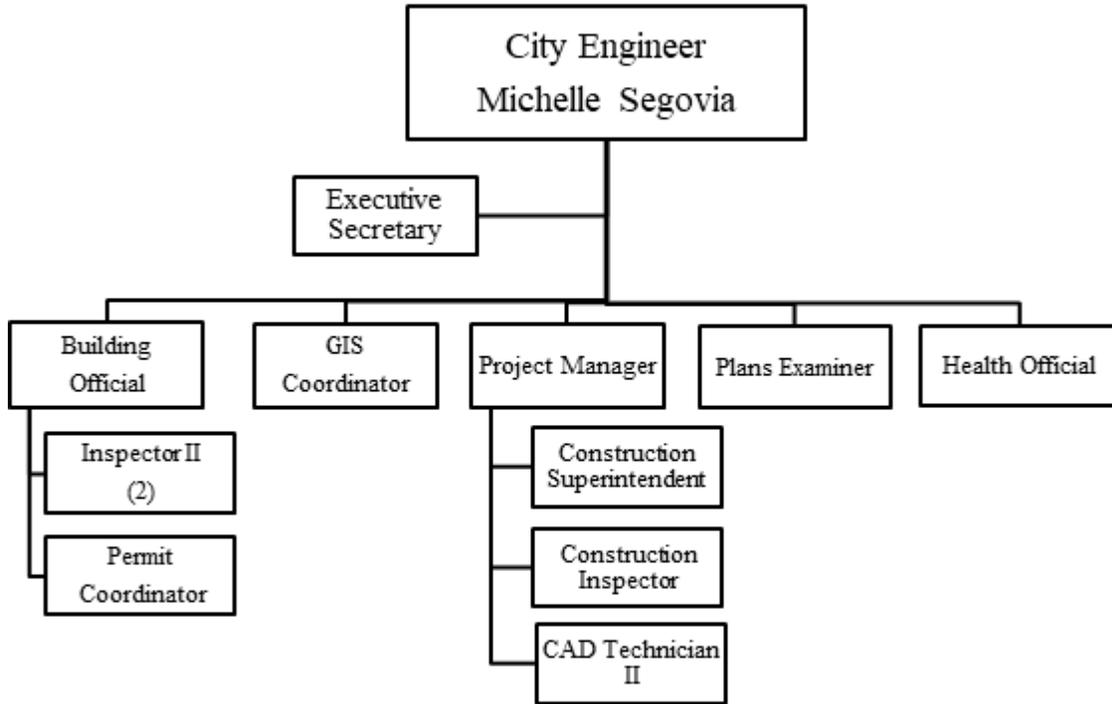
Significant Changes in the FY 2018-2019 Budget

FY19 budget includes an increase in Personnel Services for COLA, and an increase in the reimbursement from Sales Tax (for in-house CIP project oversight).



2018-2019

Engineering Department
Organizational Chart



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position



**Engineering Division
General Fund**

CATEGORY		AMENDED BUDGET 2017/18	BUDGET 2018/19
1000	Personnel Services	\$ 660,034	\$ 682,870
2000	Materials and Supplies	11,467	10,450
3000	Contractual Services	26,300	29,640
7000	Interfund Transfers	58,073	47,719
8000	Reimbursements	(270,500)	(356,500)
Total		\$ 485,374	\$ 414,179

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
City Engineer	18	1	1
Executive Secretary	11	1	1
Health Official	11	1	1
GIS Coordinator	12	1	1
Plan Examiner	15	1	1
Project Manager	16	1	1
Construction Superintendent	13	1	1
Construction Inspector	12	1	1
CAD Technician II	11	1	1
Total		9	9



111 - General Fund/Engineering Division

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
5001-17-1001	Salaries	429,219	500,442	504,268	522,912
5001-17-1005	Overtime	74	5,000	2,500	3,000
5001-17-1006	Longevity	9,257	11,441	11,674	9,348
5001-17-1009	TMRS	83,621	94,373	93,794	96,845
5001-17-1011	FICA	34,388	40,198	40,333	41,645
5001-17-1017	Equipment Allowance	658	4,980	5,188	5,520
5001-17-1018	Auto Allowance	3,600	3,600	3,600	3,600
	Total Personnel	560,817	660,034	661,356	682,870
Supplies					
5001-17-2100	Office Supplies	3,839	3,500	3,500	3,500
5001-17-2125	General Supplies	3,987	3,500	2,500	2,500
5001-17-2200	Foods	181	300	300	300
5001-17-2250	Uniform & Apparel	126	167	167	150
5001-17-2301	Motor Vehicle Fuel	3,582	4,000	3,500	4,000
	Total Supplies	11,715	11,467	9,967	10,450
Contractual Services					
5001-17-3100	Contract Services	1,010	5,000	5,000	5,000
5001-17-3170	Professional Development	991	2,000	2,000	2,000
5001-17-3180	Dues & Memberships	180	500	500	500
5001-17-3190	Communications	10,785	8,000	9,672	12,440
5001-17-3210	Postage & Freight	441	1,500	500	500
5001-17-3220	Printing Services	228	400	300	300
5001-17-3260	Machinery & Equipment Maint.	7,983	8,500	8,500	8,500
5001-17-3320	Uniform Rental	387	400	410	400
	Total Services	22,005	26,300	26,882	29,640
Interfund Transfers					
5001-17-7500	Computer Replacement Accruals	11,313	0	0	0
5001-17-7505	IT Maintenance Fees	25,583	23,313	23,313	17,082
5001-17-7510	Vehicle Maintenance Fees	8,296	25,424	25,424	21,193
5001-17-7515	Vehicle Replacement Accruals	4,382	9,336	9,336	9,444
	Total Interfund Transfers	49,574	58,073	58,073	47,719
Reimbursements					
5001-17-8211	Reimb from Sales Tax Fund	(314,530)	(250,000)	(357,361)	(325,000)
5001-17-8215	Reimb from Cemetery Fund	(2,046)	(1,500)	(1,435)	(1,500)
5001-17-8216	Reimb from Utility Fund	(5,154)	(19,000)	(32,199)	(30,000)
	Total Reimbursements	(321,730)	(270,500)	(390,994)	(356,500)
	Engineering Division	\$ 322,380	\$ 485,374	\$ 365,284	\$ 414,179



**Inspection Division
General Fund**

CATEGORY		AMENDED BUDGET 2017/18	BUDGET 2018/19
1000	Personnel Services	\$ 257,733	\$ 268,354
2000	Materials and Supplies	5,200	5,201
3000	Contractual Services	7,410	8,100
7000	Interfund Transfers	31,933	31,850
Total		\$ 302,276	\$ 313,503

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Building Official	17	1	1
Inspector II	11	2	2
Permit Coordinator	7	1	1
Total		4	4



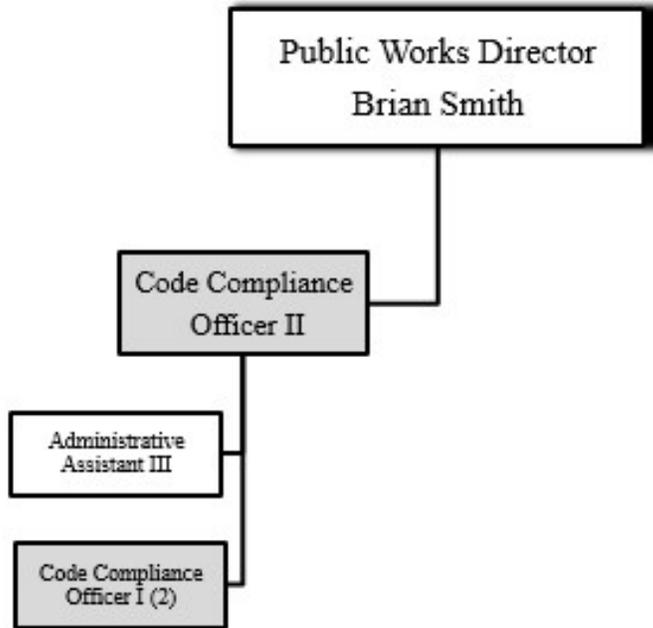
111 - General Fund/Inspection Division

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
5001-11-1001	Salaries	258,621	202,147	202,674	209,990
5001-11-1005	Overtime	75	500	250	500
5001-11-1006	Longevity	4,015	918	1,347	1,819
5001-11-1009	TMRS	41,726	36,851	36,697	38,058
5001-11-1011	FICA	17,596	15,697	15,751	16,366
5001-11-1017	Equipment Allowance	788	1,620	1,620	1,620
	Total Personnel	322,820	257,733	258,339	268,354
Supplies					
5001-11-2100	Office Supplies	743	1,000	1,089	1,000
5001-11-2125	General Supplies	4,067	1,000	650	1,000
5001-11-2250	Uniform & Apparel	200	200	200	200
5001-11-2301	Motor Vehicle Fuel	2,604	3,000	2,500	3,000
	Total Supplies	7,614	5,200	4,439	5,201
Contractual Services					
5001-11-3100	Contract Services	185	1,300	600	1,000
5001-11-3170	Professional Development	862	2,000	2,127	2,500
5001-11-3180	Dues & Memberships	768	1,000	1,000	1,000
5001-11-3190	Communications	3,321	2,260	2,800	3,000
5001-11-3210	Postage & Freight	0	50	50	50
5001-11-3220	Printing Services	345	600	350	350
5001-11-3320	Uniform Rental	95	200	200	200
	Total Services	5,577	7,410	7,127	8,100
Interfund Transfers					
5001-11-7500	Computer Replacement Accruals	1,685	0	0	0
5001-11-7505	IT Maintenance Fees	10,233	9,325	9,325	9,761
5001-11-7510	Vehicle Maintenance Fees	11,062	12,712	12,712	10,597
5001-11-7515	Vehicle Replacement Accruals	8,815	9,896	9,896	11,492
	Total Interfund Transfers	31,795	31,933	31,933	31,850
	Inspection Division	\$ 367,805	\$ 302,276	\$ 301,837	\$ 313,503



2018-2019

**General Fund - Code Enforcement Division
Organizational Chart**



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position



Code Enforcement Division

	CATEGORY	AMENDED BUDGET 2017/18	BUDGET 2018/19
1000	Personnel Services	\$ 76,598	\$ 117,141
	Total	\$ 76,598	\$ 117,141

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Code Compliance Officer II	15	1	1
Code Compliance Officer I	10	1	2
Total		2	3

FY19 budget unfunded the position of Storm Water Compliance Officer in the Sales Tax Fund, and created an additional Code Compliance Officer I. The positions are allocated as follows;

- Code Compliance Officer II; 60% General Fund, 10% Utility Fund, 30% Sales Tax Fund
- Code Compliance Officer I; 90% General Fund, 10% Utility Fund



111 - General Fund/Code Enforcement Division

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
6007-00-1001	Salaries	39,668	60,247	56,812	91,167
6007-00-1006	Longevity	40	86	697	921
6007-00-1009	TMRS	7,005	10,952	10,319	16,613
6007-00-1011	FICA	3,029	4,665	4,434	7,144
6007-00-1017	Equipment Allowance	0	648	450	1,296
	Total Personnel	<u>49,742</u>	<u>76,598</u>	<u>72,713</u>	<u>117,141</u>
	Code Enforcement Division	<u>\$ 49,742</u>	<u>\$ 76,598</u>	<u>\$ 72,713</u>	<u>\$ 117,141</u>



Parks and Recreation Department

Mission Statement

The mission of the Alvin Parks and Recreation Department is to provide consistent superior service quality programs and community events, and an exceptional park system to all Alvin community members in the areas of Recreations, Administration, Park Operations, Senior Center, and Facility Maintenance.

Department Goals for FY 2018-2019

- Increase participation/registrations in existing recreational programs by 4%
- Add programming that reaches ages 12 to 17
- Solicit feedback from program participants and make recommendation for improvement
- Develop evaluation process for program instructors

Performance Measures	Actual 2016-2017	Estimated 2017-2018	Budget 2018-2019
Social media weekly posts marketing Parks and Recreation programs	3 / wk.	3 / wk.	3 / wk.
Survey repeat facility renters to ensure they rent again in the future	100%	100%	100%

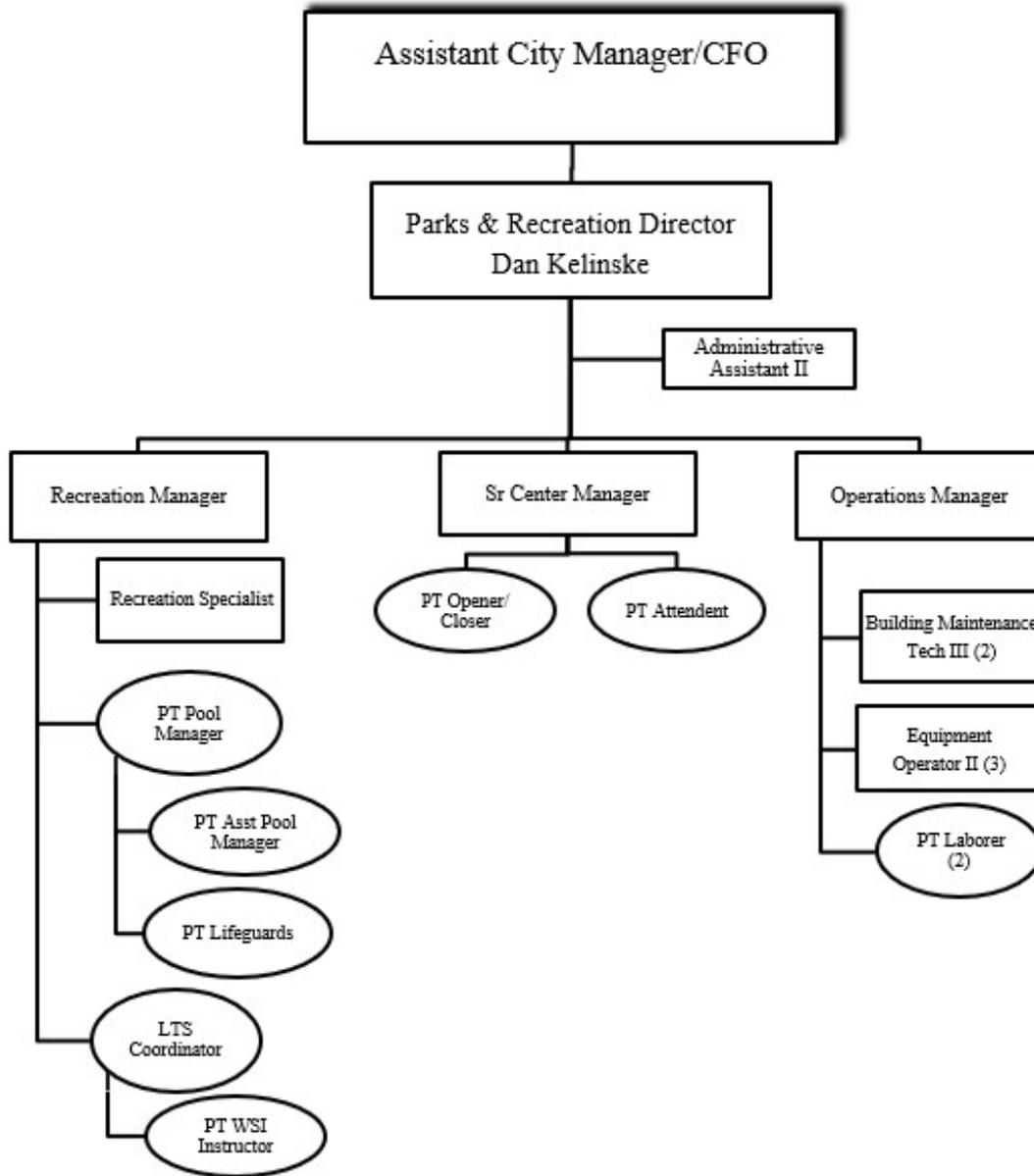
Significant Changes in the FY 2018-2019 Budget

FY19 budget includes an increase in Personnel Services for COLA, and a decrease in the Parks Administrative Division (Building and Ground Maintenance account) due to the completion of the National Oak Park parking lot asphalt project.



2018-2019

Parks Department
Organizational Chart



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position



**Parks Administration Division
General Fund**

CATEGORY		AMENDED BUDGET 2017/18	BUDGET 2018/19
1000	Personnel Services	\$ 554,423	\$ 570,952
2000	Materials and Supplies	123,602	137,602
3000	Contractual Services	528,560	501,827
4000	Capital Outlay	0	10,000
7000	Interfund Transfers	154,866	167,658
8000	Reimbursements	(13,000)	(15,000)
Total		\$ 1,348,451	\$ 1,373,039

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Director of Parks & Recreation	17	1	1
Operations Manager	15	1	1
Recreation Manager	13	1	1
Recreation Specialist	5	1	1
Administrative Assistant II	9	1	1
Equipment Operator II	8	3	3
Total		8	8



111 - General Fund/Parks Administration Division

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
7001-00-1001	Salaries	324,818	357,683	319,172	365,644
7001-00-1005	Overtime	12,201	17,000	10,343	17,000
7001-00-1006	Longevity	5,228	5,965	4,618	5,120
7001-00-1007	Extra Help	74,234	70,000	71,967	77,700
7001-00-1009	TMRS	59,055	65,425	60,083	66,005
7001-00-1011	FICA	30,868	34,750	31,342	35,883
7001-00-1018	Auto Allowance	3,600	3,600	3,600	3,600
	Total Personnel	510,003	554,423	501,125	570,952
Supplies					
7001-00-2100	Office Supplies	1,937	2,000	1,950	2,000
7001-00-2125	General Supplies	58,963	60,800	60,000	60,800
7001-00-2175	Janitorial Supplies	390	400	350	400
7001-00-2200	Foods	561	550	550	550
7001-00-2225	Medical Supplies	135	200	150	200
7001-00-2250	Uniform & Apparel	1,147	1,300	1,100	1,300
7001-00-2275	Program Supplies	16,108	10,000	10,000	24,000
7001-00-2300	Vehicle & Equipment Supplies	2,369	1,800	2,100	1,800
7001-00-2301	Motor Vehicle Fuel	9,759	11,000	10,000	11,000
7001-00-2350	Safety Equipment	441	1,400	1,300	1,400
7001-00-2425	Chemicals & Insecticides	21,647	21,652	21,652	21,652
7001-00-2450	Botany Supplies	8,024	12,500	10,500	12,500
	Total Supplies	121,481	123,602	119,652	137,602
Contractual Services					
7001-00-3100	Contract Services	55,605	41,500	41,500	41,500
7001-00-3170	Professional Development	4,929	3,000	4,000	3,000
7001-00-3180	Dues & Memberships	2,982	3,170	3,170	3,170
7001-00-3190	Communications	13,126	11,500	13,900	14,000
7001-00-3200	Utilities	213,956	210,000	208,000	210,000
7001-00-3210	Postage & Freight	210	600	360	600
7001-00-3220	Printing Services	22,494	22,236	26,521	22,236
7001-00-3230	Advertising	3,935	3,509	3,200	3,500
7001-00-3260	Machinery & Equipment Maintenance	9,930	25,500	22,000	27,000
7001-00-3270	Buildings/Grounds Maintenance	149,092	190,724	181,406	160,000
7001-00-3290	Technology Services	11,094	15,421	13,000	15,421
7001-00-3320	Uniform Rental	1,416	1,400	1,400	1,400
	Total Services	488,770	528,560	518,457	501,827
Capital Outlay					
7001-00-4150	Machinery & Equipment	15,076	0	0	10,000
	Total Capital Outlay	15,076	0	0	10,000
Interfund Transfers					
7001-00-7500	Computer Replacement Accruals	1,896	0	0	0
7001-00-7505	IT Maintenance Fees	23,024	20,982	20,982	12,202
7001-00-7510	Vehicle Maintenance Fees	59,917	91,809	91,809	110,381
7001-00-7515	Vehicle Replacement Accruals	35,435	42,076	42,076	45,076
	Total Interfund Transfers	120,272	154,866	154,866	167,658
Reimbursements					
7001-00-8212	Reimbursement from Sanitation	(18,621)	(13,000)	(18,000)	(15,000)
	Total Reimbursements	(18,621)	(13,000)	(18,000)	(15,000)
	Park Administration Division	\$ 1,236,981	\$ 1,348,451	\$ 1,276,100	\$ 1,373,039



**Facility Maintenance Division
General Fund**

CATEGORY		AMENDED BUDGET 2017/18	BUDGET 2018/19
1000	Personnel Services	\$ 123,371	\$ 109,219
2000	Materials and Supplies	12,475	12,475
3000	Contractual Services	9,066	12,066
Total		\$ 144,912	\$ 133,760

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Building Maintenance Tech III	12	2	2
Total		2	2



111 - General Fund/Facility Maintenance Division

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
7001-01-1001	Salaries	84,421	93,440	79,542	82,739
7001-01-1005	Overtime	2,890	4,000	3,500	4,000
7001-01-1006	Longevity	539	777	662	897
7001-01-1009	TMRS	15,582	17,640	14,891	14,879
7001-01-1011	FICA	6,207	7,514	6,403	6,704
	Total Personnel	109,639	123,371	104,999	109,219
Supplies					
7001-01-2125	General Supplies	20,542	11,375	11,375	11,375
7001-01-2175	Janitorial Supplies	745	750	700	750
7001-01-2350	Safety Equipment	415	350	700	350
	Total Supplies	21,703	12,475	12,775	12,475
Contractual Services					
7001-01-3270	Building/Grounds Maintenance	8,459	9,066	9,500	12,066
	Total Services	8,459	9,066	9,500	12,066
	Facility Maintenance Division	\$ 139,802	\$ 144,912	\$ 127,274	\$ 133,760



**Seniors Center Division
General Fund**

CATEGORY		AMENDED BUDGET 2017/18	BUDGET 2018/19
1000	Personnel Services	\$ 73,589	\$ 74,678
2000	Materials and Supplies	17,966	17,119
3000	Contractual Services	71,029	65,311
Total		\$ 162,584	\$ 157,108

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Senior Center Manager	12	1	1
Total		1	1



111 - General Fund/Parks Senior Center Division

Description		Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
7001-02-1001	Salaries	39,684	42,117	41,054	42,950
7001-02-1005	Overtime	1,759	2,000	2,000	2,000
7001-02-1006	Longevity	781	876	866	972
7001-02-1007	Extra Help	14,167	15,860	16,969	15,860
7001-02-1009	TMRS	7,495	8,081	7,813	8,170
7001-02-1011	FICA	4,314	4,655	4,658	4,726
Total Personnel		68,199	73,589	73,361	74,678
Supplies					
7001-02-2100	Office Supplies	994	1,100	900	1,100
7001-02-2125	General Supplies	5,162	5,357	5,000	5,357
7001-02-2175	Janitorial Supplies	273	250	200	250
7001-02-2200	Foods	1,812	2,512	1,800	2,512
7001-02-2225	Medical Supplies	41	100	50	100
7001-02-2250	Uniform & Apparel	376	600	0	300
7001-02-2275	Program Supplies	6,930	8,047	7,500	7,500
Total Supplies		15,588	17,966	15,450	17,119
Contractual Services					
7001-02-3100	Contract Services	10,604	10,000	4,000	6,000
7001-02-3170	Professional Development	25	1,100	0	500
7001-02-3180	Dues & Memberships	65	250	150	250
7001-02-3190	Communications	3,251	4,000	3,800	4,000
7001-02-3200	Utilities	18,163	21,000	18,000	20,000
7001-02-3210	Postage & Freight	24	200	100	200
7001-02-3220	Printing Services	310	400	200	400
7001-02-3260	Machinery & Equipment Maintenance	3,300	4,439	4,600	4,800
7001-02-3270	Buildings/Grounds Maint.	28,507	29,640	26,000	29,161
Total Services		64,249	71,029	56,850	65,311
Interfund Transfers					
7001-02-7500	Computer Replacement Accruals	1,896	0	0	0
Total Interfund Transfers		1,896	0	0	0
Senior Center Division		\$ 149,932	\$ 162,584	\$ 145,661	\$ 157,108



**Museum Division
General Fund**

CATEGORY		AMENDED BUDGET 2017/18	BUDGET 2018/19
2000	Materials & Supplies	\$ 1,425	\$ 1,425
3000	Contractual Supplies	32,100	32,000
Total		\$ 33,525	\$ 33,425



111 - General Fund/Museum Division

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Supplies					
7001-04-2125	General Supplies	1,551	1,425	1,425	1,425
	Total Supplies	1,551	1,425	1,425	1,425
Contractual Services					
7001-04-3200	Utilities	17,171	16,100	16,000	16,000
7001-04-3270	Building/Grounds Maintenance	13,462	16,000	14,500	16,000
	Total Services	30,633	32,100	30,500	32,000
	Museum Division	\$ 32,185	\$ 33,525	\$ 31,925	\$ 33,425



**Library
General Fund**

CATEGORY		AMENDED BUDGET 2017/18	BUDGET 2018/19
2000	Materials and Supplies	\$ 2,725	\$ 2,725
3000	Contractual Services	112,644	108,553
	Total	<u>\$ 115,369</u>	<u>\$ 111,278</u>



111 - General Fund/Library

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Supplies					
7002-00-2100	Office Supplies	0	150	150	150
7002-00-2125	General Supplies	2,246	2,500	3,506	2,500
7002-00-2175	Janitorial Supplies	0	75	75	75
	Total Supplies	2,246	2,725	3,731	2,725
Contractual Services					
7002-00-3190	Communications	4,912	4,600	5,600	6,000
7002-00-3200	Utilities	24,001	30,000	26,000	30,000
7002-00-3250	General Insurance	24,803	26,044	15,988	17,587
7002-00-3260	Machinery & Equipment Maintenance	4,642	5,000	0	5,000
7002-00-3270	Buildings/Grounds Maintenance	34,167	30,000	30,000	34,000
7002-00-3350	Special Book Collection	15,966	17,000	15,966	15,966
	Total Services	108,492	112,644	93,554	108,553
	Library	\$ 110,738	\$ 115,369	\$ 97,285	\$ 111,278



**Other Requirements
General Fund**

CATEGORY		AMENDED BUDGET 2017/18	BUDGET 2018/19
3000	Contractual Services	\$ 2,172,958	\$ 2,032,066
7000	Interfund Transfers	1,380,400	1,307,582
Total		\$ 3,553,358	\$3,339,649

Schedule of Personnel	Pay Grade	Positions	Positions
N/A			



111 - General Fund/Other Requirements

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Contractual Services					
9001-00-3100	Contract Services	3,680	0	0	0
9001-00-3110	Audit	18,482	25,000	22,384	24,205
9001-00-3115	380 Agreement	77,779	77,779	77,779	77,779
9001-00-3116	Sales Tax Rebate	56,716	78,000	73,000	0
9001-00-3140	Appraisal District Fees	67,701	68,000	69,467	72,000
9001-00-3180	Dues & Memberships	4,317	5,000	4,500	5,000
9001-00-3250	General Insurance	141,491	160,000	143,791	158,171
9001-00-3251	Workers Compensation	49,627	57,191	55,370	60,703
9001-00-3252	Group Insurance	1,401,574	1,688,988	1,713,920	1,620,209
9001-00-3253	Unemployment Insurance	5,915	13,000	27,500	14,000
	Total Services	1,827,281	2,172,958	2,187,711	2,032,066
Interfund Transfers					
9001-00-7102	Transfer to Disaster Fund	299,103	0	249,084	0
9001-00-7110	Transfer to General Projects Fund	746,827	1,358,438	818,438	1,085,620
9001-00-7125	Transfer to Debt Service	0	0	0	200,000
9001-00-7140	Transfer to Cemetery Fund	21,962	21,962	21,962	21,962
	Total Interfund Transfers	1,067,892	1,380,400	1,089,484	1,307,582
	Other Requirements	\$ 2,895,173	\$ 3,553,358	\$ 3,277,195	\$ 3,339,649



General Projects Fund

The General Projects Fund provides for a wide variety of capital projects including occasional large equipment purchases. The major revenue source for this fund comes from the General Operating Fund.



**311- General Projects Fund
Budget Summary**

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Beginning Fund Balance		\$ 146,215	\$ 461,868	\$ 461,868	\$ 112,329
Revenues					
311-406111	Transfer from General Fund	746,827	1,358,438	818,438	1,085,620
Total Revenues		746,827	1,358,438	818,438	1,085,620
Total Revenues & Resources		\$ 893,042	\$ 1,820,305	\$ 1,280,305	\$ 1,197,949
Expenditures					
311-1005-00-3100	Police Cameras	0	0	0	55,000
311-1005-00-3102	Business Incentive Program	0	25,000	43,000	25,000
311-1005-00-9049	Downtown Lighting	560	0	88,661	0
311-1005-00-9056	Wayfinding Signage	0	0	20,500	50,000
311-2504-00-2125	Chairs for City Hall and PSF	4,168	0	0	0
311-2504-00-3270	Building Maintenance	0	25,000	25,000	50,000
311-2504-00-4100	City Hall Security	0	0	0	150,000
311-3501-00-2125	HVAC Repairs and Maintenance	0	0	15,264	0
311-3501-00-3100	Motorcycle Lease Purchase	0	0	0	50,000
311-3501-00-4150	Gate System for PD	23,359	0	0	0
311-3502-00-2125	Indoor Fire Extinguisher	9,800	0	0	0
311-3502-00-4100	Fire/EMS Building (land/design)	0	1,210,743	760,743	0
311-3502-00-4110	Bayou Bd Survey and Plat	0	0	9,500	0
311-3505-00-4150	Light Tower with Camera	0	14,673	15,173	0
311-5001-17-3100	Benchmark Survey	23,400	6,600	6,600	0
311-5001-17-3100	Voting Buttons	9,735	0	0	0
311-5001-17-3100	Blue Trails Project	0	66,956	66,956	0
311-5501-00-9025	Detention Improvements - Kost	0	43,000	43,000	0
311-5501-00-9030	Street Program (Parking)	0	120,000	0	120,000
311-6006-00-4150	LED Billboard	39,263	0	0	0
311-7001-00-2125	Park equipment	33,142	0	0	0
311-7001-00-3100	Pearson Park Sidewalk	26,250	0	0	150,000
311-7001-00-3100	T. Blakeney Park Trail	0	0	0	100,000
311-7001-00-3260	Rental of Portable A/C Unit	1,150	0	0	0
311-7001-00-4100	Pedestrian Bridge Crossing	12,451	0	5,120	0
311-7001-00-4100	HVAC Split System Replacement	29,082	0	0	0
311-7001-00-4110	Parkland Survey and Plat	0	26,250	26,250	0
311-7001-00-9060	Disc Golf	0	35,000	35,000	0
311-7001-02-4100	Senior Improvements	217,164	0	0	0
311-7002-00-3270	Library Youth Lounge Painting	1,650	0	0	0
311-7002-00-4100	Library Youth Lounge Furniture	0	7,210	7,210	0
Total Expenditures		431,174	1,580,432	1,167,977	750,000
Revenue Over/(Under) Expenditures		315,653	(221,994)	(349,539)	335,620
Ending Balance		\$ 461,868	\$ 239,873	\$ 112,329	\$ 447,949

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessment or major capital projects) that are legally restricted to expenditures for special purposes. Special revenue funds include State of Texas and Federal grants as well as Hotel/Motel tax revenue. The City has the following special revenue funds;

- **Hotel/Motel Tax Fund**– Revenues are from room occupancy taxes with expenditures for the promotion of tourism and the convention and hotel industry.
- **Special Investigation Fund**– This fund receives a share of money and property seized during drug related arrest. The funds are used by the Police Department for investigations involving drugs.
- **Municipal Court Building Security Fund**– This fund is set up to account for monies collected and used from Municipal Court fees required by state law to be used for Municipal Court building security purposes.
- **Municipal Court Technology Fund**– This fund is set up to account for monies collected and used from Municipal Court fees as required by state law to be used for municipal court technology purposes.
- **Fire Capital Fund**- To account for Fire Capital revenue received from various entities.
- **Tree Preservation Fund**- This fund is set up to account for monies collected to achieve the purpose of tree preservation or replacement.
- **Juvenile Case Manager Fund**– This fund is set up to account for monies collected and used to finance the salary and benefits of a Juvenile Case Manager employed by Municipal Court.
- **Park Dedication Fund**– Monies collected and deposited into this fund are to be used solely for the acquisition or leasing of park land and the development, improvement, or upgrades of new and existing parks.
- **Public Education & Government (PEG) Fund**- To account for 1% revenue collected to support public education and governmental (PEG) access facilities for their citizens.
- **Cemetery Fund** – This fund is to account for the endowment of assets contributed and proceeds being expensed.
- **Donation Fund**– To account for funds contributed for designated purposes or events.
- **Senior Fund**– To account for funds contributed for designated activities.
- **TIRZ Funds (#1, #2 , #3 and Kendall Lakes TIRZ Redevelopment Authority, Reinvestment zones created within the City of Alvin, Texas for tax increment financing purposes pursuant to Chapter 311 of the Texas Tax Code.**



Convention & Visitors Bureau

Mission Statement

The Alvin Convention & Visitors Bureau is a Destination Marketing Organization (DMO) working to promote Alvin as a destination in an effort to increase tourism through advertising, development and marketing.

Department Goals for FY 2018-2019

- Complete an official Strategic Business Plan for Alvin CVB
- Identify needs and make changes to the CVB website
- Market Tour de Braz outside the Greater Houston area to attract riders throughout Texas, increasing overnight stays in Alvin
- Educate the community and local businesses on how use CVB as a resource and how to market themselves outside of Alvin

Performance Measures	Actual 2016-2017	Estimated 2017-2018	Budget 2018-2019
Attract at least 700 riders for the 2019 Tour de Braz	0%	100%	100%
Social media weekly posts to inform people both within and outside the community about local events, activities, and promotions.	4 / wk.	4 / wk.	4 / wk.
Attend 4 Community Events	100%	100%	100%

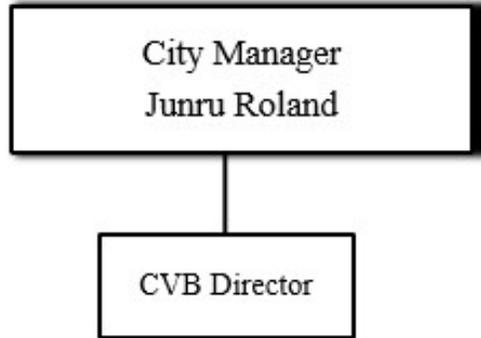
Significant Changes in the FY 2018-2019 Budget

FY19 budget includes an increase in Personnel Services for COLA, unfunding of the extra-help clerical position, and the addition of a Major Capital Project; Disc Golf.



2018-2019

Alvin Convention & Visitors Bureau
Organizational Chart



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position



Alvin Convention & Visitors Bureau

CATEGORY	AMENDED BUDGET 2017/18	BUDGET 2018/19
1000 Personnel Services	\$ 99,805	\$ 63,950
2000 Materials and Supplies	6,000	23,000
3000 Contractual Services	183,477	264,908
4000 Capital Outlay	205,000	0
5000 Debt Services	5,926	6,823
7000 Interfund Transfers	11,150	17,837
9000 Major Capital Projects	0	300,000
Total	\$ 511,358	\$ 676,518

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
CVB Director	14	1	1
Total		1	1



**121- SPECIAL REVENUE FUND
HOTEL/MOTEL TAX FUND
BUDGET SUMMARY**

DESCRIPTION	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Beginning Balance	\$ 782,875	\$ 859,333	\$ 859,333	\$ 799,350
Revenue Sources				
Hotel/Motel Tax Receipts	310,363	320,000	372,000	330,000
Interest Income	7,502	5,000	14,800	5,000
Rental Income	11,203	6,000	7,500	6,000
Festival HFH Income	2,240	2,100	1,600	0
Tour de Braz Revenue	0	0	32,351	25,000
Miscellaneous Income	46	0	0	0
Total Revenue	331,354	333,100	428,251	366,000
Total Revenues & Resources	1,114,229	1,192,433	1,287,584	1,165,350
Expenditures				
Debt Service	6,133	5,926	6,624	6,823
CVB	248,762	505,432	481,609	669,695
Total Expenditures	254,896	511,358	488,233	676,518
Excess (Deficiency) of revenue over expenditures	76,457	(178,258)	(59,982)	(310,518)
Ending Balance	\$ 859,333	\$ 681,074	\$ 799,350	\$ 488,832



121 - Hotel Motel Fund/Convention & Visitors Bureau

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
1006-14-1001	Salaries	57,185	63,049	44,906	47,311
1006-14-1005	Overtime	309	0	0	0
1006-14-1006	Longevity	470	144	19	70
1006-14-1007	Extra Help	9,710	11,482	0	0
1006-14-1009	TMRS	12,927	14,818	7,992	9,069
1006-14-1011	FICA	5,572	6,312	3,437	3,900
1006-14-1018	Auto Allowance	5,118	4,000	0	3,600
	Total Personnel	91,291	99,805	56,353	63,950
Supplies					
1006-14-2100	Office Supplies	987	1,000	1,000	1,000
1006-14-2125	General Supplies	3,546	5,000	5,000	5,000
1006-14-2180	Tour de Braz Expenses	0	0	24,024	17,000
	Total Supplies	4,533	6,000	30,024	23,000
Contractual Services					
1006-14-3100	Contract Services	4,580	5,575	5,000	5,000
1006-14-3170	Professional Development	1,042	4,200	4,200	3,811
1006-14-3171	CVB Marketing Travel	1,659	3,000	500	1,000
1006-14-3180	Dues & Memberships	3,683	4,500	3,681	3,950
1006-14-3190	Communications	1,974	2,500	2,300	2,500
1006-14-3200	Utilities	7,300	8,500	7,000	8,500
1006-14-3210	Postage & Freight	36	500	500	500
1006-14-3225	Promotional/Marketing	47,176	47,000	35,000	47,000
1006-14-3226	CVB Servicing	6,021	12,000	5,000	12,000
1006-14-3227	Home for the Holidays	19,366	9,000	5,707	0
1006-14-3228	Major Event	43,536	54,000	54,000	55,000
1006-14-3229	Public Art Program	0	5,000	5,000	5,000
1006-14-3231	Alvin Historical Museum	0	0	0	95,000
1006-14-3250	General Insurance	4,139	4,553	1,240	1,364
1006-14-3251	Workers' Compensation	84	77	74	82
1006-14-3252	Group Health Insurance	215	10,893	6,678	12,021
1006-14-3270	Building/Grounds Maintenance	9,206	12,180	22,000	12,180
	Total Services	150,017	183,477	157,880	264,908
Capital Outlay					
1006-14-4100	Building & Property	0	130,000	151,202	0
1006-14-4325	Special Projects- Nolan Ryan Statue	0	75,000	75,000	0
	Total Capital Outlay	0	205,000	226,202	0
Debt Services					
1006-00-5001	Principal Debt Payments	4,620	4,550	5,005	5,075
1006-00-5002	Interest Debt Payments	1,513	1,376	1,619	1,748
	Total Interfund Transfers	6,133	5,926	6,624	6,823
Interfund Transfers					
1006-14-7100	Transfer to General Fund	0	11,150	11,150	6,374
1006-14-7500	Computer Replacement Accruals	2,921	0	0	0
1006-14-7505	IT Maintenance Fees	0	0	0	11,463
	Total Interfund Transfers	2,921	11,150	11,150	17,837
Major Capital Projects					
1006-14-9060	Disc Golf	0	0	0	300,000
	Total Interfund Transfers	0	0	0	300,000
Convention Visitors Bureau		\$ 254,896	\$ 511,358	\$ 488,233	\$ 676,518



**123- SPECIAL REVENUE FUND
SPECIAL INVESTIGATIONS FUND
BUDGET SUMMARY**

DESCRIPTION	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Beginning Balance	\$ 57,143	\$ 133,737	\$ 133,737	\$ 104,438
Revenue Sources				
Fines & Forfeitures	69,603	15,000	25,000	15,000
Investment Earnings	432	325	800	400
Other Income	71,228	8,500	7,100	3,500
Total Revenue	141,263	23,825	32,900	18,900
Total Revenues & Resources	198,406	157,562	166,637	123,338
Expenditures				
Materials & Supplies	62,180	3,435	56,397	23,000
Contractual Services	2,489	20,000	5,802	0
Total Expenditures	64,669	23,435	62,199	23,000
Excess (Deficiency) of total revenue and resources over expenditures	76,594	390	(29,299)	(4,100)
Ending Balance	\$ 133,737	\$ 134,127	\$ 104,438	\$ 100,338



**124- SPECIAL REVENUE FUND
MUNICIPAL COURT BUILDING SECURITY FUND
BUDGET SUMMARY**

DESCRIPTION	Actual	Amended	Forecast	Budget
	2016/17	Budget 2017/18	2017/18	2018/19
Beginning Balance	\$ 133,039	\$ 144,619	\$ 144,619	\$ 152,822
Revenue Sources				
Building Security Fees	12,704	9,500	14,703	10,000
Interest	1,182	500	1,800	500
Total Revenue	13,885	10,000	16,503	10,500
Total Revenues & Resources	146,924	154,619	161,122	163,322
Expenditures				
Materials & Supplies	0	0	0	350
Contractual Services	2,305	4,000	8,300	4,500
Total Expenditures	2,305	4,000	8,300	4,850
Excess (Deficiency) of total revenue and resources over expenditures	11,580	6,000	8,203	5,650
Ending Balance	\$ 144,619	\$ 150,619	\$ 152,822	\$ 158,472



**125- SPECIAL REVENUE FUND
MUNICIPAL COURT TECHNOLOGY FUND
BUDGET SUMMARY**

DESCRIPTION	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Beginning Balance	\$ 12,048	\$ 26,917	\$ 26,917	\$ 44,083
Revenue Sources				
Court Technology Fees	16,938	12,500	19,606	12,500
Interest	151	100	425	100
Total Revenue	17,090	12,600	20,031	12,600
Total Revenues & Resources	29,138	39,517	46,948	56,683
Expenditures				
Materials & Supplies	156	800	800	0
Contractual Services	2,065	2,193	2,065	2,087
Capital Outlay	0	0	0	15,000
Total Expenditures	2,221	2,993	2,865	17,087
Excess (Deficiency) of total revenue and resources over expenditures	14,869	9,607	17,165	(4,487)
Ending Balance	\$ 26,917	\$ 36,524	\$ 44,083	\$ 39,596



**126- SPECIAL REVENUE FUND
FIRE CAPITAL FUND
BUDGET SUMMARY**

DESCRIPTION	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Beginning Balance	\$ 153,132	\$ 159,754	\$ 159,754	\$ 179,129
Revenue Sources				
ESD for Fire Capital Use	54,100	58,100	58,100	58,100
Total Revenue	54,100	58,100	58,100	58,100
Total Revenues & Resources	207,232	217,854	217,854	237,229
Expenditures				
Capital Outlay	9,719	0	0	0
Debt Payments	37,758	37,758	38,726	37,758
Total Expenditures	47,477	37,758	38,726	37,758
Excess (Deficiency) of total revenue and other resources over expenditures	6,623	20,342	19,374	20,342
Ending Balance	\$ 159,754	\$ 180,097	\$ 179,129	\$ 199,470



**127- SPECIAL REVENUE FUND
TREE PRESERVATION FUND
BUDGET SUMMARY**

Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Beginning Balance	\$ 0	\$ 0	\$ 0	\$ 22,300
Revenue Sources				
Tree Preservation Revenue	0	0	22,300	0
Total Revenue	0	0	22,300	0
Total Revenues & Resources	0	0	22,300	22,300
Expenditures				
Contract Services	0	0	0	0
Total Expenditures	0	0	0	0
Excess (Deficiency) of total revenue and resources over expenditures	0	0	22,300	0
Ending Cash Balance	\$ 0	\$ 0	\$ 22,300	\$ 22,300



**128- SPECIAL REVENUE FUND
JUVENILE CASE MANAGER FUND
BUDGET SUMMARY**

DESCRIPTION	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Beginning Balance	\$ 61,304	\$ 67,187	\$ 67,187	\$ 74,661
Revenue Sources				
Juvenile Case Manager Fees	25,328	20,000	26,987	23,000
Interest	653	350	1,000	0
Total Revenue	25,981	20,350	27,987	23,000
Total Revenues & Resources	87,285	87,535	95,172	97,661
Expenditures				
Personnel Services	18,653	22,065	19,012	21,597
Supplies	580	1,100	800	800
Contractual Services	865	700	700	700
Total Expenditures	20,098	23,865	20,512	23,097
Excess (Deficiency) of total revenue and resources over expenditures	5,882	(3,515)	7,475	(97)
Ending Balance	\$ 67,187	\$ 63,670	\$ 74,661	\$ 74,564



**129- SPECIAL REVENUE FUND
PARK LAND DEDICATION FUND
BUDGET SUMMARY**

DESCRIPTION	Actual	Amended	Forecast	Budget
	2016/17	Budget 2017/18	2017/18	2018/19
Beginning Balance	\$ 67,906	\$ 141,406	\$ 141,406	\$ 199,306
Revenue Sources				
Dedication Fees	73,500	43,500	57,900	40,000
Total Revenue	73,500	43,500	57,900	40,000
Total Revenues & Resources	141,406	184,906	199,306	239,306
Expenditures				
Contract Services	0	0	0	0
Total Expenditures	0	0	0	0
Excess (Deficiency) of total revenue and resources over expenditures	73,500	43,500	57,900	40,000
Ending Balance	\$ 141,406	\$ 184,906	\$ 199,306	\$ 239,306



**130- SPECIAL REVENUE FUND
PUBLIC, EDUCATIONAL, AND GOVERNMENT FEES (PEG) FUND
BUDGET SUMMARY**

DESCRIPTION	Actual	Amended	Forecast	Budget
	2016/17	Budget 2017/18	2017/18	2018/19
Beginning Balance	\$ 214,648	\$ 271,432	\$ 271,432	\$ 326,908
Revenue Sources				
Cable PEG Fees	38,265	35,000	37,000	35,000
SWB PEG Fees	16,296	20,000	14,175	15,000
Interest Income	2,223	1,000	4,300	1,000
Total Revenue	56,785	56,000	55,475	51,000
Total Revenues & Resources	271,433	327,433	326,908	377,908
Expenditures				
Contract Services	0	0	0	0
Total Expenditures	0	0	0	0
Excess (Deficiency) of total revenue and resources over expenditures	56,785	56,000	55,475	51,000
Ending Balance	\$ 271,432	\$ 327,433	\$ 326,908	\$ 377,908



**511- PERMANENT FUND
CEMETERY FUND
BUDGET SUMMARY**

DESCRIPTION	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Beginning Balance:	\$ 524,916	\$ 556,938	\$ 556,938	\$ 567,046
Revenue				
Sale of Cemetery Lots	61,500	38,000	45,000	36,000
Staking/Flagging Fee	2,700	1,000	2,500	1,000
Transfer Fee	200	50	100	50
Interest Income	3,304	0	5,000	1,200
Intragovernmental	21,962	21,962	21,962	21,962
Total Revenue	89,666	61,012	74,562	60,212
Total Revenues & Resources	614,582	617,951	631,501	627,258
Expenditures				
Operating Expenses	23,032	28,950	28,950	28,950
Transfer to General Fund	34,107	35,312	35,312	31,833
Intergovernmental	505	193	193	87
Total Expenditures	57,643	64,455	64,455	60,870
Excess (Deficiency) of total revenue and resources over expenditures	32,023	(3,443)	10,107	(657)
Ending Balance	\$ 556,938	\$ 553,496	\$ 567,046	\$ 566,389



**512 - SPECIAL REVENUE FUND
DONATION FUND
BUDGET SUMMARY**

DESCRIPTION	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Beginning Balance	\$ 94,011	\$ 108,420	\$ 108,420	\$ 111,417
Revenue Sources				
Investment Earnings	192	0	325	0
Other Income	41,315	20,000	49,275	20,000
Total Revenue	41,507	20,000	49,600	20,000
Total Revenues & Resources	135,518	128,421	158,021	131,417
Expenditures				
Materials & Supplies	10,351	3,000	9,104	3,000
Contractual Services	16,747	12,000	37,500	10,000
Total Expenditures	27,098	15,000	46,604	13,000
Excess (Deficiency) of total revenue and resources over expenditures	14,409	5,000	2,996	7,000
Ending Balance	\$ 108,420	\$ 113,421	\$ 111,417	\$ 118,417



**513 - SPECIAL REVENUE FUND
SENIOR FUND
BUDGET SUMMARY**

DESCRIPTION	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Beginning Balance	\$ 3,892	\$ 7,410	\$ 7,410	\$ 9,561
Revenue Sources				
Investment Earnings	75	50	150	50
Other Income	6,882	9,500	6,700	9,500
Total Revenue	6,957	9,550	6,850	9,550
Total Revenues & Resources	10,849	16,961	14,261	19,111
Expenditures				
Materials & Supplies	3,438	9,500	4,700	9,500
Total Expenditures	3,438	9,500	4,700	9,500
Excess (Deficiency) of total revenue and resources over expenditures	3,519	50	2,150	50
Ending Balance	\$ 7,410	\$ 7,461	\$ 9,561	\$ 9,611



**SPECIAL REVENUE FUNDS
TIRZ FUNDS
CONSOLIDATED BUDGET SUMMARY**

DESCRIPTION	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Beginning Balance	\$ 353,821	\$ 390,085	\$ 390,085	\$ 525,462
Revenue Sources				
TIRZ #1 Fund 801	4,884	0	0	0
TIRZ #2 Fund 802	238,664	371,164	250,000	367,730
TIRZ #3 Fund 803	4,073	0	4,857	0
Kendall Lakes TIRZ RDA	226,885	352,806	237,700	349,544
Total Revenue	474,506	723,969	492,557	717,274
Total Revenues & Resources	828,327	1,114,054	882,642	1,242,735
Expenditures				
TIRZ #2 Fund 802	226,731	352,606	237,500	349,344
Kendall Lakes TIRZ RDA	211,512	151,553	119,680	176,341
Total Expenditures	438,243	504,159	357,180	525,685
Excess (Deficiency) of total revenue and resources over expenditures	36,263	219,811	135,377	191,589
Ending Balance	\$ 390,085	\$ 609,896	\$ 525,462	\$ 717,051



Capital Projects Fund

Sales Tax– Street Improvement Fund (312) is used to account for a portion of the sales taxes received that Council has designated to be used for street projects, to support the streets and provide engineering and maintenance support of streets. The primary sources of revenues are sales taxes received by the City. All expenses from the Sales Tax Fund must be in compliance with the following policy, set and approved by Council 8/21/2008 by Resolution #08-R27;

- All equipment and materials used to construct and maintain our streets and drainage shall be charged to the Sales Tax Fund. This includes all signs, signals, culverts, vegetation, chemicals and other elements used within the City street and drainage right of way.
- All employee, consultant and contractor cost incurred to construct and maintain City streets and drainage shall be charged to the Sales Tax Fund.
- Employee, equipment and material cost not used totally for street and drainage improvements shall be shared on a prorate basis to the Sales Tax Fund using actual hours or usage in a reasonable manner.
- Facilities, storage, and office costs, and improvements thereto, used by Street and Drainage personnel shall be charged to the Sales Tax Fund. For common usage the costs shall be prorated or shared in a reasonable manner.
- The City administrative costs to manage and support the Street and Drainage operation shall be charged to the Sales Tax Fund. These administrative costs are based on a prorate share using employee count. Administration shall include City Management, Legal, Finance, and Human Resources Department costs.

Sidewalk Fund (320) is setup to account for the deposit of all sums paid in lieu of sidewalk installation. Funds shall only be used to build, maintain or replace sidewalks.



**312- SALES TAX STREET IMPROVEMENTS
BUDGET SUMMARY**

DESCRIPTION	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Beginning Fund Balance	\$ 6,350,071	\$ 6,235,176	\$ 6,235,176	\$ 3,754,100
Revenues				
Sales Tax Revenue	4,641,751	4,768,417	4,966,096	5,105,713
Interest Income	51,254	20,000	70,000	20,000
Sale of Assets	16,787	0	0	0
Other Income	83	0	286	0
Total Revenues	4,709,875	4,788,417	5,036,382	5,125,713
Total Rev. and Resources	11,059,946	11,023,593	11,271,558	8,879,813
Expenditures				
Streets	3,960,198	7,342,095	6,681,180	6,718,348
Code Enforcement	59,875	75,091	34,083	18,203
	4,020,072	7,417,186	6,715,263	6,736,551
Interfund Transfers				
Transfer to General Fund- Sales Tax	474,619	417,701	417,701	484,357
Transfer to General Fund- Sales Tax	330,079	384,494	384,494	283,148
Total Expenditures	4,824,770	8,219,381	7,517,457	7,504,056
Revenue Over/(Under) Expenditures	(114,895)	(3,430,964)	(2,481,075)	(2,378,343)
Ending Fund Balance	\$ 6,235,176	\$ 2,804,212	\$ 3,754,100	\$ 1,375,758



Sales Tax Program

Mission Statement

To provide safe roads for traveling, adequate drainage to prevent homes from flooding, and moving ROW's and other traffic related services for the residents, businesses, and visitors of Alvin. The department staff is responsible for improving and maintaining more than 170 miles of streets along with storm sewers and open ditches, 4000 traffic signs and informational signs including eight traffic signals, school zone flashers, maintaining pavement markings, and other special projects.

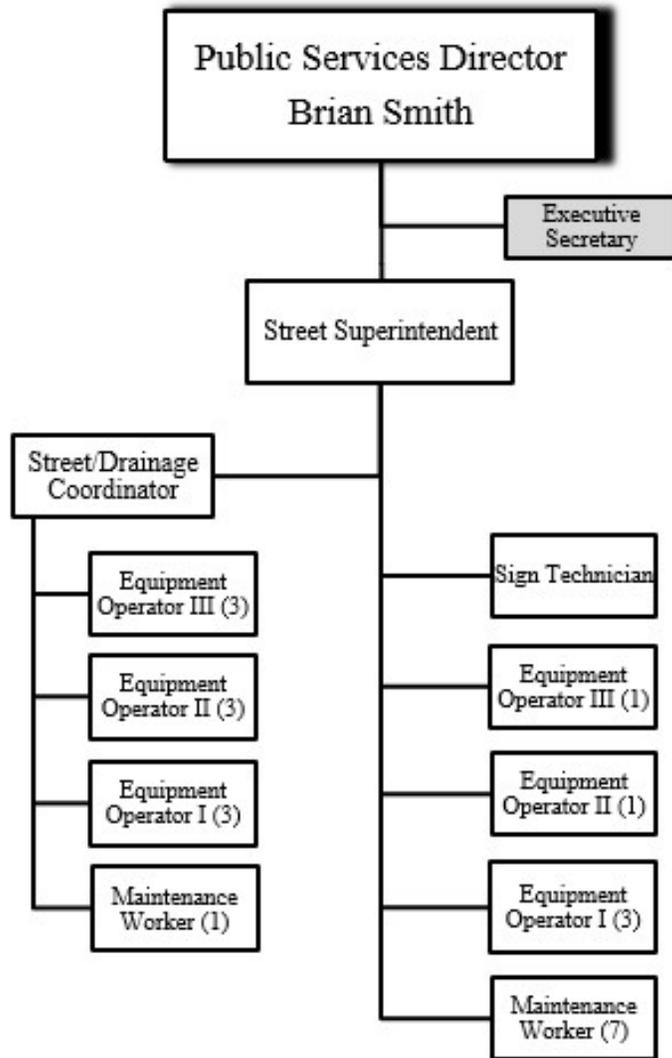
Significant Changes in the FY 2018-2019 Budget

FY19 budget reflects an increase in Personnel Services for COLA. The Street Division budget reflects a decrease in funding for Capital Projects and the Code Division budget reflects a decrease in Personnel Services due to the unfunding of the Storm Water Compliance Officer.



2018-2019

Public Services – Street Division
Organizational Chart



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position



**Sales Tax Fund
Street Division**

CATEGORY	AMENDED BUDGET 2017/18	BUDGET 2018/19
1000 Personnel Services	\$ 989,376	\$ 987,457
2000 Materials & Supplies	310,500	252,000
3000 Contractual Services	1,144,569	1,169,241
7000 Interfund Transfers	802,195	767,505
9000 Capital Projects	4,897,650	4,309,650
Totals	\$ 8,144,290	\$ 7,485,853

Schedule of Personnel	Pay Grade	Number of Postions	Number of Positions
Street Superintendent	14	1	1
Street/Drainage Coordinator	12	1	1
Equipment Operator III	9	4	4
Equipment Operator II	8	4	4
Equipment Operator I	6	6	6
Sign & Traffic Signal Technician	9	1	1
Maintenance Worker	5	8	8
		25	25



312 - Sales Tax Fund - Street Division

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
5501-00-1001	Salaries	626,884	774,005	637,418	772,783
5501-00-1005	Overtime	5,378	7,500	7,500	7,500
5501-00-1006	Longevity	4,444	6,152	4,814	6,912
5501-00-1009	TMRS	112,979	141,463	115,587	140,042
5501-00-1011	FICA	45,844	60,256	49,704	60,220
	Total Personnel	795,528	989,376	815,024	987,457
Supplies					
5501-00-2100	Office Supplies	288	500	500	500
5501-00-2125	General Supplies	20,778	20,000	19,500	15,000
5501-00-2250	Uniform & Apparel	908	2,500	2,250	2,500
5501-00-2300	Vehicle & Equipment Supplies	689	500	500	500
5501-00-2301	Motor Vehicle Fuel	43,287	100,000	80,000	85,000
5501-00-2350	Safety Equipment	2,049	3,000	3,000	3,000
5501-00-2375	Street & Bridge Supplies	75,156	135,000	95,000	100,000
5501-00-2400	Signal Systems	1,530	6,000	6,000	7,500
5501-00-2425	Chemicals & Insecticides	4,940	8,000	6,000	8,000
5501-00-2600	Signs & Markers	30,603	35,000	28,000	30,000
	Total Supplies	180,228	310,500	240,750	252,000
Contract Services					
5501-00-3100	Contract Services	28,426	35,000	62,000	37,000
5501-00-3150	Engineering Consultant Service	0	8,600	8,600	0
5501-00-3170	Professional Development	2,714	4,000	2,000	4,000
5501-00-3180	Dues & Memberships	85	300	100	200
5501-00-3190	Communications	22,888	19,000	24,000	25,000
5501-00-3200	Utilities	191,841	200,000	185,000	200,000
5501-00-3220	Printing Services	0	250	100	250
5501-00-3250	General Insurance	9,745	12,000	9,000	12,000
5501-00-3251	Workers Compensation	20,446	18,588	17,996	19,795
5501-00-3252	Group Insurance	232,115	270,332	306,837	296,495
5501-00-3260	Machinery & Equipment Maint	262	2,500	2,000	2,500
5501-00-3270	Building/Grounds Maint	16,671	42,500	20,000	40,500
5501-00-3280	Demolition	0	0	0	0
5501-00-3293	GIS Mapping	11,409	11,500	11,500	11,500
5501-00-3320	Uniform Rental	4,724	5,000	5,000	5,000
5501-00-3370	Misc. Drainage	43,800	25,000	42,000	25,000
5501-00-3390	Asphalt Street Maint	221,457	250,000	225,000	250,000
5501-00-3400	Traffic Control/Pavement	23,106	10,000	10,000	10,000
5501-00-3410	Concrete Paving/Sidewalks	118,761	200,000	180,000	200,000
5501-00-3420	Right of Way Maintenance	32,640	30,000	25,000	30,000
5501-00-3530	Reserved Contingency	550	0	0	0
	Total Services	981,641	1,144,569	1,136,133	1,169,241
Interfund Transfers					
5501-00-7100	Transfer to General Fund	474,619	417,701	417,701	484,357
5501-00-7500	Computer Replacement Accruals	7,264	0	0	978
5501-00-7505	IT Maintenance Fees	24,832	18,219	18,219	18,234
5501-00-7510	Vehicle Maintenance Fees	189,555	271,188	271,188	173,960
5501-00-7515	Vehicle Replacement Accruals	108,428	95,087	95,087	89,976
	Total Interfund Transfers	804,698	802,195	802,195	767,505



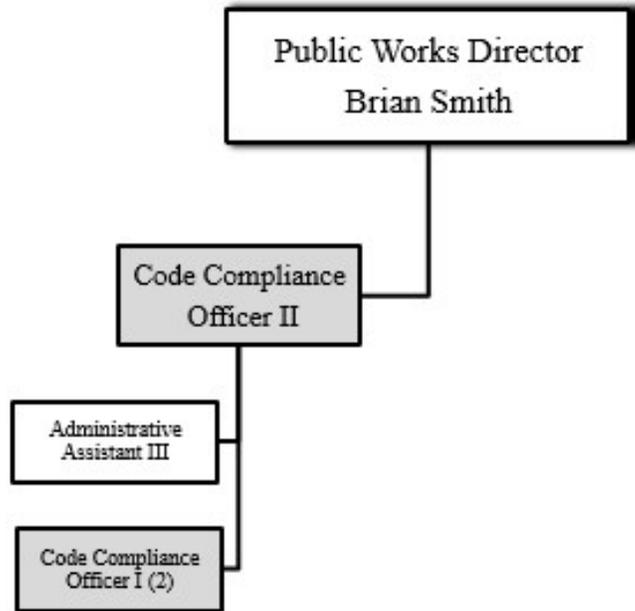
312 - Sales Tax Fund - Street Division

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Capital Projects					
5501-00-9001	FM 528 Extension (Design)	0	1,000,000	457,000	780,000
5501-00-9011	St Resurfacing & Rd Construction	28,700	2,337	0	0
5501-00-9014	Annual Sidewalk Program	0	0	370,000	250,000
5501-00-9015	GIS Mapping	0	0	0	0
5501-00-9017	Downtown Sidewalks	0	0	0	0
5501-00-9018	Quiet Zone	4,760	38,507	38,507	0
5501-00-9024	Asphalt Pavement Project	522,623	296,660	498,875	500,000
5501-00-9025	Detention Improvements	447,475	489,763	355,004	0
5501-00-9026	Traffic Control	0	80,000	80,000	0
5501-00-9029	South Park Pavement	0	800,000	800,000	0
5501-00-9030	2018 Concrete Pavement/Drainage	0	797,000	697,000	500,000
5501-00-9031	Durant Pond	0	315,000	320,000	0
5501-00-9032	Moller Storm Improvements	0	250,000	249,932	0
5501-00-9033	2018 Sidewalks	0	240,000	240,000	0
5501-00-9062	Conceptual Master Plan	44,018	41,745	100,000	0
5501-00-9063	Mustang Road Project	929,222	106,638	18,304	0
5501-00-9066	Briscoe Park Egress Road	0	240,000	0	240,000
5501-00-9067	Johnson St and Sidewalk Design	0	200,000	264,650	2,039,650
	Total Capital Projects	1,976,797	4,897,650	4,489,273	4,309,650
	Total Street Division	\$ 4,738,893	\$ 8,144,290	\$ 7,483,374	\$ 7,485,853



2018-2019

Public Services – Code Enforcement Division
Organizational Chart



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position



**Sales Tax Fund
Code Enforcement Division**

CATEGORY	AMENDED BUDGET 2017/18	BUDGET 2018/19
1000 Personnel Services	\$ 75,091	\$ 18,203
Totals	\$ 75,091	\$ 18,203

FY19 budget unfunded the position of Storm Water Compliance Officer in the Sales Tax Fund, and created an additional Code Compliance Officer I. The positions are allocated as follows;

- Code Compliance Officer II; 60% General Fund, 10% Utility Fund, 30% Sales Tax Fund
- Code Compliance Officer I; 90% General Fund, 10% Utility Fund



312 - Sales Tax Fund - Code Enforcement Division

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
6007-00-1001	Salaries	46,441	57,877	26,102	14,155
6007-00-1006	Longevity	1,015	1,184	634	356
6007-00-1009	TMRS	8,530	10,737	4,834	2,582
6007-00-1011	FICA	3,169	4,573	2,079	1,110
6007-00-1017	Equipment Allowance	720	720	435	0
	Total Personnel	59,875	75,091	34,083	18,203
	Total Code Enforcement Division	\$ 59,875	\$ 75,091	\$ 34,083	\$ 18,203



**320- SIDEWALK FUND
BUDGET SUMMARY**

DESCRIPTION	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Beginning Fund Balance	\$ 1,606	\$ 4,475	\$ 4,475	\$ 14,354
Revenues				
Sidewalk Revenue	2,869	0	9,878	0
Total Revenues	2,869	0	9,878	0
Total Rev. and Resources	4,475	4,475	14,354	14,354
Expenditures				
Contract Services	0	0	0	0
Total Expenditures	0	0	0	0
Revenue Over/(Under) Expenditures	2,869	0	9,878	0
Ending Fund Balance	\$ 4,475	\$ 4,475	\$ 14,354	\$ 14,354



SALES TAX- CAPITAL BUDGET PROJECT LISTING

		<i>Funding Source</i>
Street Projects		
Annual Sidewalk Program	250,000	<i>Sales Tax Fund</i>
Johnson Street Paving and Sidewalk Project	2,039,650	<i>Sales Tax Fund</i>
FM 528 Extension.....	780,000	<i>Sales Tax Fund</i>
2018 Concrete Pavement Program.....	500,000	<i>Sales Tax Fund</i>
Asphalt Pavement Program.....	500,000	<i>Sales Tax Fund</i>
Briscoe Park Egress Road.....	240,000	<i>Sales Tax Fund</i>
<i>Total Capital Projects Budget</i>	<u><i>\$4,309,650</i></u>	



City of Alvin
2019-2023
Capital Improvement Program (CIP)

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The 2019-2023 CAPITAL IMPROVEMENT PROGRAM

INTRODUCTION

The purpose of the City of Alvin's Capital Improvement Program (CIP) is to provide clear direction and planning for sustainable infrastructure to our community both today and into the future. Through a comprehensive and fiscally responsible approach executed by a well governed municipal government, this five-year CIP addresses the needs of the City, from water and sewer line work to street paving, new roadways, drainage, park improvements and facility maintenance and development.

What is considered a Capital Improvement? A capital improvement is a major expenditure that does not occur regularly. Examples of capital improvements may include, but are not limited to, development on new community facilities, sewer line maintenance, street improvements, engineering studies, and land acquisitions. These types of projects tend to have a high cost and/or are associated or have a long lifespan. With each project, the goal is to plan, purchase, construct, or extend the life of an asset that will be used to enhance the lives of the residents of Alvin. The cost of a capital improvement generally includes project study and design, legal fees, land acquisition, operating equipment, construction, etc. The City of Alvin does not consider the procurement of equipment such as a fire truck, squad car, lawn mower, etc. a capital improvement.

A long-term CIP has many benefits over a capital improvement plan that is determined on a year-by-year basis. A long-term program can focus attention on community and City strategic priorities and needs, allowing projects to be prioritized based on need and availability of funds. It can also be an effective tool for achieving the goals set forth in the City's Adopted 2035 Comprehensive Plan, as well as the City's various master plans and studies. By planning ahead, the City can anticipate the need for bond referendums, bond issues, or other revenue producing measures in advance and take action to fund projects as identified without significantly increasing the taxpayer's burden due to improper planning.

DEVELOPMENT PROCESS

The Capital Improvement Program is a living document that is continually under development and evaluation. With each passing year, it is revised to reflect changes in ongoing projects, accommodate new projects, and extend the program an additional year to continually cover a five-year period.

The first year of the five-year plan is intended to be incorporated into the annual budget. Projects identified for following years are approved for planning purposes only and funds will not be appropriated until the year(s) in which they will be completed. Cost estimates for future projects are also for planning purposes only and are used to aid in the City's long-range financial planning.

Projects included in the CIP are either City managed projects or include just the City's share of joint projects with other agencies. If an outside agency contributes funding directly to a City project, those funds will be included in the project budget. The Capital Improvement Program includes all capital projects, which are to be financed in whole or in part from funds subject to control or appropriation by the City. Therefore, the CIP includes bond appropriations (general obligation, certificates of obligation, and revenue bonds), and general revenue including cash, sales tax, impact fees, developer contributions, and any federal, state, or private foundation grant funds received by the City for capital improvement projects.

While developing the Capital Improvement Plan, the City considers input from citizens, City staff, current master plans, the Planning Commission, and the City Council. A project list is compiled, prioritized by year, and cost estimates assigned. The Finance Department then looks at the projects' overall effect on the City's finances including the need to issue debt, potential impacts on the tax rate, and operations and maintenance impacts. The City Council reviews the draft, and desired changes are incorporated, if needed, into the document. The Planning Commission then reviews the document and provides input. A final draft of the Five-Year CIP is then prepared for formal Council consideration and approval. Upon Council adoption and the subsequent adoption of budget appropriations, the CIP document is reproduced, distributed and placed on the City of Alvin website for implementation and transparency of the program.



The Five-Year Capital Improvement Program for 2019 to 2023 totals \$71 million. Funding for CIP projects are derived from the General Fund, Certificates of Obligation, General Obligation, Revenue Bonds, Hotel Occupancy Tax Revenues, Impact Fees, Sales Tax Revenues, Partnerships and/or Grants. Uses of the funding include Drainage, Streets, Facilities, Parks, Water, and Wastewater projects.

Projects listed in the 2019-2023 CIP include potential projects from the completion of master plans including, but not limited to, the adopted Parks Master Plan, 2011 M1 Ditch Watershed Flood Protection Study, 2015 Utility Master Plan, and the 2013 Impact Fee Advisory Committee recommendations.

PROJECT HIGHLIGHTS

DRAINAGE

Drainage projects include the construction of storm sewers, underground drainage, detention ponds, as well as culvert and ditch improvements. These projects will help reduce the risk of flooding in residential areas and provide increased storage capacity. Significant improvements include the Moller Road and Durant Street Storm Sewer and Pavement Projects and the completion of the Durant Detention Pond.

PARKS

Parks projects include improvements to parks such as shade, fencing, parking, bleachers, lighting, and signage based upon the input from the Parks and Recreation Board and Parks Master Plan. A design and potential construction of a waterway trail on Mustang Bayou allowing for recreational activities is also planned which was derived from the 2035 Comprehensive Master Plan. Projects also include the design and installation of a disc golf park, splash pad, fishing pier, pavilions, irrigation systems, relocation of play equipment at National Oak Park, concrete walking paths, basketball court, restrooms, play equipment, and Phase III of the Hike and Bike Trail.

FACILITIES

Facility projects include the expansion of the Alvin Museum and roofing projects for city owned facilities. Additionally, the design and construction of a Fire/EMS station that will house the staff from Fire Station #1 and the EMS Station and is to be located at 302 W. House Street will be completed.

STREETS and SIDEWALKS

Street projects include the annual pavement rehabilitation program, which reuses the existing base and adds material to the road in an effort to repair the road. Additionally, concrete sidewalks will be added through our annual sidewalk program and will be in compliance with Americans with Disabilities Act (ADA). The Johnson Street Paving and Sidewalk Project including design and construction and the design and construction of an extension of FM 528 to Hwy 6 are included in the CIP Program. The annual Concrete Pavement Program includes potential projects in an effort to repair and/or remove concrete pavement and the installation of associated storm pipes, inlets, and manholes. Wayfinding signs are additionally in the process of design and planned to be installed along major roads.

WATER/WASTEWATER

Water and Wastewater projects include the Wastewater Treatment Plant Optimization Improvements (Phase II), Fairway and South Street water line improvements, lift station rehabilitations, lift station expansion, 54" interceptor upgrade, replace water lines, sewer survey, and water tank replacements.



CITY OF ALVIN
2019 - 2023 CAPITAL IMPROVEMENT PROGRAM
TOTAL SUMMARY

USE	2019	2020	2021	2022	2023	TOTAL
DRAINAGE	2,053,659	2,550,000	1,350,000	2,000,000	1,600,000	9,553,659
PARKS	351,200	2,709,360	459,700	513,200	841,200	4,874,660
FACILITIES	8,250,000	250,000	250,000	250,000		9,000,000
STREETS	13,963,000	1,750,000	1,900,000	1,750,000	1,750,000	21,113,000
WATER *	5,984,500					5,984,500
WASTEWATER *	9,731,100	7,348,450	3,608,800			20,688,350
TOTAL	\$40,333,459	\$14,607,810	\$7,568,500	\$4,513,200	\$4,191,200	\$71,214,169

SOURCE OF FUNDS	2019	2020	2021	2022	2023	TOTAL
General Project Fund Revenue	250,000	260,000	400,000	250,000		1,160,000
Certificates of Obligation (CO)						
General Obligation Bonds (GO)						
New/Proposed CO Bonds	11,803,659					11,803,659
New/Propose GO Bonds	100,000	4,555,566				4,655,566
W/S Revenue Bonds *	15,715,600	7,348,450	3,608,800			26,672,850
W/S Project Fund Revenue						
Impact Fees						
Sales Taxes	1,500,000	1,900,000	3,100,000	3,750,000	3,350,000	13,600,000
Other Funding Sources **	10,964,200	543,794	459,700	513,200	841,200	13,322,094
TOTAL	\$40,333,459	\$14,607,810	\$7,568,500	\$4,513,200	\$4,191,200	\$71,214,169



CITY OF ALVIN
2019 - 2023 CAPITAL IMPROVEMENT PROGRAM
DRAINAGE PROJECTS - FIVE YEAR SUMMARY

Project No.	Project Name	Budgeted Thru 2018	2019	2020	2021	2022	2023	Project Total	2019 - 2023 Allocation
DR1701	Durant Detention Pond	360,000						360,000	
DR1801	Moller Road Storm Sewer and Pavement Ph. 1	250,000	1,803,659					2,053,659	1,803,659
DR1901	Moller Road Storm Sewer and Pavement Ph. 2		250,000	2,400,000				2,650,000	2,650,000
DR2001	Moller Road Storm Sewer and Pavement Ph. 3			150,000	1,100,000			1,250,000	1,250,000
DR2101	Durant Street Storm Sewer and Pavement Ph.1				250,000	1,800,000		2,050,000	2,050,000
DR2201	Durant Street Storm Sewer and Pavement Ph. 2					200,000	1,600,000	1,800,000	1,800,000
	TOTAL	\$610,000	\$2,053,659	\$2,550,000	\$1,350,000	\$2,000,000	\$1,600,000	\$10,163,659	\$9,553,659



Durant Detention Pond Project Detail

PROJECT NAME - Durant Detention Pond		PROJECT # DR1701							
PROJECT DESCRIPTION		PROJECT IMAGE							
<p>This project includes the design and construction of a storm water detention pond on the five acre City owned property located at the northwest corner of the Durant and South Street intersection. This is the second of several drainage improvement projects that were recommended in the M-1 Ditch Watershed Study that was completed in January 2011 by Dannenbaum Engineering. C & R #3 started the rough excavation of the pond in late July of 2017, but was forced to stop work to assist with debris clean up after Hurricane Harvey. Excavation of the pond resumed on November 27, 2017.</p>									
PROJECT JUSTIFICATION									
<p>To improve drainage in the M-1 Watershed by providing detention storage for future storm sewer improvement projects along Moller Road, Stadium Drive, and Durant Street.</p>									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2018	2019	2020	2021	2022				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -				
FTE Staff Total									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying									
Construction	\$315,000	\$315,000	\$360,000						\$360,000
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$315,000	\$315,000	\$360,000	\$0	\$0	\$0	\$0	\$0	\$360,000
FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes	\$315,000	\$315,000	\$360,000						\$360,000
Other Funding Sources ¹ -									
TOTAL SOURCES	\$315,000	\$315,000	\$360,000	\$0	\$0	\$0	\$0	\$0	\$360,000
Explain & Identify Type of Other Sources:		Project Manager: City Engineer							



Moller Road Storm Sewer and Pavement Improvements Phase 1 Project Detail

PROJECT NAME - Moller Road Storm Sewer and Pavement Improvements Phase 1					PROJECT # DR1801					
PROJECT DESCRIPTION					PROJECT IMAGE					
This project includes the design of the first of a three phase project to add a storm sewer system, concrete curb and gutter pavement and a sidewalk along Moller Road. This is the third of several drainage improvement projects that were recommended in the M-1 Ditch Watershed Study that was completed in January 2011 by Dannenbaum Engineering. Project location: Moller Road from South Street to just south of Carmie Street.										
PROJECT JUSTIFICATION										
To improve drainage in the M-1 Ditch Watershed by adding a storm sewer system along Moller Road.										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)										
Fiscal Year	2019	2020	2021	2022	2023					
Total Revenue	-	-	-	-	-					
Personnel Services	\$ -	-	-	-	-					
Operation & Maintenance	-	-	-	-	-					
Capital Outlay	-	-	-	-	-					
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -					
FTE Staff Total										
PROJECT COSTS ALLOCATION		TOTAL BUDGET		FY PROJECTED ALLOCATIONS						
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL	
Prelim. Engineering Report										
Land/Right of Way									\$250,000	
Design/Surveying	\$250,000	\$250,000	\$250,000						\$250,000	
Construction	\$1,803,659			\$1,803,659					\$1,803,659	
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$2,053,659	\$250,000	\$250,000	\$1,803,659	\$0	\$0	\$0	\$0	\$2,053,659	
FUNDING SOURCES		TOTAL BUDGET		FY PROJECTED FUNDING SOURCES						
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL	
General Project Fund Revenue										
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds	\$1,803,659			\$1,803,659					\$1,803,659	
New/Proposed GO Bonds										
W/S Revenue Bonds										
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes	\$250,000	\$250,000	\$250,000						\$250,000	
Other Funding Sources ¹ -										
TOTAL SOURCES	\$2,053,659	\$250,000	\$250,000	\$1,803,659	\$0	\$0	\$0	\$0	\$2,053,659	
*Explain & Identify Type of Other Sources:					Project Manager: City Engineer					



Moller Road Storm Sewer and Pavement Improvements Phase 2 Project Detail

PROJECT NAME - Moller Road Storm Sewer and Pavement Improvements Phase 2					PROJECT # DR1901					
PROJECT DESCRIPTION					PROJECT IMAGE					
<p>This project includes the design of the second of a three phase project to add a storm sewer system, concrete curb and gutter pavement and a sidewalk along Moller Road. This is the fourth of several drainage improvement projects that were recommended in the M-1 Ditch Watershed Study that was completed in January 2011 by Dannenbaum Engineering. Project location: Moller Road from just south of Carmie Street to just south of Stadium Drive.</p>										
PROJECT JUSTIFICATION										
To improve drainage in the M-1 Ditch Watershed by adding a storm sewer system along Moller Road.										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)										
Fiscal Year	2019	2020	2021	2022	2023					
Total Revenue	-	-	-	-	-					
Personnel Services	\$ -	-	-	-	-					
Operation & Maintenance	-	-	-	-	-					
Capital Outlay	-	-	-	-	-					
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -					
FTE Staff Total										
PROJECT COSTS ALLOCATION		TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
			2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying	\$250,000				\$250,000					\$250,000
Construction	\$2,400,000					\$2,400,000				\$2,400,000
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$2,650,000	\$0	\$0	\$250,000	\$2,400,000	\$0	\$0	\$0	\$0	\$2,650,000
FUNDING SOURCES		TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
			2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue										
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds	\$2,400,000					\$2,400,000				\$2,400,000
W/S Revenue Bonds										
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes	\$250,000				\$250,000					\$250,000
Other Funding Sources ¹ -										
TOTAL SOURCES	\$2,650,000	\$0	\$0	\$250,000	\$2,400,000	\$0	\$0	\$0	\$0	\$2,650,000
*Explain & Identify Type of Other Sources:					Project Manager: City Engineer					



Moller Road Storm Sewer and Pavement Improvements Phase 3 Project Detail

PROJECT NAME - Moller Road Storm Sewer and Pavement Improvements Phase 3						PROJECT # DR2001				
PROJECT DESCRIPTION						PROJECT IMAGE				
<p>This project includes the design of the third of a three phase project to add a storm sewer system, concrete curb and gutter pavement and a sidewalk along Moller Road and Stadium Drive. This is the fifth of several drainage improvement projects that were recommended in the M-1 Ditch Watershed Study that was completed in January 2011 by Dannenbaum Engineering. Project location: Moller Road just south of Stadium Drive and 615 feet along Stadium Drive east of the Moller Road intersection.</p>										
PROJECT JUSTIFICATION										
<p>To improve drainage in the M-1 Ditch Watershed by adding a storm sewer system along Moller Road and Stadium Drive.</p>										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)										
Fiscal Year	2019	2020	2021	2022	2023					
Total Revenue	-	-	-	-	-					
Personnel Services	\$ -	-	-	-	-					
Operation & Maintenance	-	-	-	-	-					
Capital Outlay	-	-	-	-	-					
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -					
FTE Staff Total										
PROJECT COSTS ALLOCATION		TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
			2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying		\$150,000				\$150,000				\$150,000
Construction		\$1,100,000					\$1,100,000			\$1,100,000
Equipment and Furniture										
Contingency										
TOTAL COSTS		\$1,250,000	\$0	\$0	\$0	\$150,000	\$1,100,000	\$0	\$0	\$1,250,000
FUNDING SOURCES		TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
			2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue										
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds										
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes		\$1,250,000				\$150,000	\$1,100,000			\$1,250,000
Other Funding Sources ¹ -										
TOTAL SOURCES		\$1,250,000	\$0	\$0	\$0	\$150,000	\$1,100,000	\$0	\$0	\$1,250,000
Explain & Identify Type of Other Sources:						Project Manager: City Engineer				



Durant Street Storm Sewer and Pavement Improvements Phase 1 Project Detail

PROJECT NAME - Durant Street Storm Sewer and Pavement Improvements Phase 1					PROJECT # DR2101					
PROJECT DESCRIPTION					PROJECT IMAGE					
This project includes the design and construction of the first of a two phase project to add a storm sewer system, concrete curb and gutter pavement and a sidewalk along Durant Street. This is the sixth of several drainage improvement projects that were recommended in the M-1 Ditch Watershed Study that was completed in January 2011 by Dannenbaum Engineering. Project location: Durant Street from South Street to just north of Iwo Street.										
PROJECT JUSTIFICATION										
To improve drainage in the M-1 Ditch Watershed by adding a storm sewer system along Durant Street.										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)										
Fiscal Year	2019	2020	2021	2022	2023					
Total Revenue	-	-	-	-	-					
Personnel Services	\$ -	-	-	-	-					
Operation & Maintenance	-	-	-	-	-					
Capital Outlay	-	-	-	-	-					
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -					
PROJECT COSTS ALLOCATION		TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
			2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying	\$250,000						\$250,000			\$250,000
Construction	\$1,800,000							\$1,800,000		\$1,800,000
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$2,050,000		\$0	\$0	\$0	\$0	\$250,000	\$1,800,000	\$0	\$2,050,000
FUNDING SOURCES		TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
			2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue										
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds										
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes	\$2,050,000						\$250,000	\$1,800,000		\$2,050,000
Other Funding Sources ¹ -										
TOTAL SOURCES	\$2,050,000		\$0	\$0	\$0	\$0	\$250,000	\$1,800,000	\$0	\$2,050,000
*Explain & Identify Type of Other Sources:					Project Manager: City Engineer					



Durant Street Storm Sewer and Pavement Improvements Phase 2 Project Detail

PROJECT NAME - Durant Street Storm Sewer and Pavement Improvements Phase 2						PROJECT # DR2201				
PROJECT DESCRIPTION						PROJECT IMAGE				
This project includes the design and construction of the second phase of a two phase project to add a storm sewer system, concrete curb and gutter pavement and a sidewalk along Durant Street. This is the seventh of several drainage improvement projects that were recommended in the M-1 Ditch Watershed Study that was completed in January 2011 by Dannenbaum Engineering. Project location: Durant Street just north of Iwo Street to Stadium Drive.										
PROJECT JUSTIFICATION										
To improve drainage in the M-1 Ditch Watershed by adding a storm sewer system along Durant Street.										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)										
Fiscal Year	2019	2020	2021	2022	2023					
Total Revenue	-	-	-	-	-					
Personnel Services	\$ -	-	-	-	-					
Operation & Maintenance	-	-	-	-	-					
Capital Outlay	-	-	-	-	-					
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -					
FTE Staff Total										
PROJECT COSTS ALLOCATION		TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
			2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying	\$200,000							\$200,000		\$200,000
Construction	\$1,600,000								\$1,600,000	\$1,600,000
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$1,800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$1,600,000	\$1,800,000
FUNDING SOURCES		TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
			2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue										
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds										
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes	\$1,800,000							\$200,000	\$1,600,000	\$1,800,000
Other Funding Sources ¹ -										
TOTAL SOURCES	\$1,800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$1,600,000	\$1,800,000
*Explain & Identify Type of Other Sources:						Project Manager: City Engineer				



CITY OF ALVIN
2019 - 2023 CAPITAL IMPROVEMENT PROGRAM
PARKS PROJECTS - FIVE YEAR SUMMARY

Project No.	Project Name	Budgeted Thru 2018	2019	2020	2021	2022	2023	Project Total	2019 - 2023 Allocation
PA1801	Blue Trails Assessment	7,000	50,000	250,000				307,000	300,000
PA1802	Disc Golf Course	19,500	51,200	51,200	51,200	51,200	51,200	275,500	256,000
PA1901	Pearson Park Capital Improvement Rec.		150,000	1,155,566	25,000	80,000	50,000	1,460,566	1,460,566
PA1902	Tom Blakeney Trail Park Capital Imp. Rec.		100,000	1,000,000				1,100,000	1,100,000
PA2001	Briscoe Park Capital Improvement Rec.			100,000	50,000	50,000	88,000	288,000	288,000
PA2002	Nat. Oak Park & Bob Owen Pool Capital Imp. Re			92,594			30,000	122,594	122,594
PA2003	Newman Park Capital Improvement Rec.			60,000	50,000		187,000	297,000	297,000
PA2101	Prairie Dog Park Capital Improvement Rec.				180,000			180,000	180,000
PA2102	Ruben Adame Park Capital Imp. Rec.				30,000	140,000		170,000	170,000
PA2103	Talmadge Park Capital Improvement Rec.				73,500			73,500	73,500
PA2201	Hugh Adams Park Capital Improvement Rec.					80,000		80,000	80,000
PA2202	Lions Park Capital Improvement Rec.					112,000	325,000	437,000	437,000
PA2301	Sealy Park Capital Improvement Rec.						110,000	110,000	110,000
	TOTAL	\$26,500	\$353,219	\$2,709,360	\$459,700	\$513,200	\$841,200	\$4,901,160	\$4,874,660



Blue Trails Assessment Project Detail

PROJECT NAME - Blue Trails Assessment						PROJECT # PA1801			
PROJECT DESCRIPTION						PROJECT IMAGE			
Develop a "Blue Trails" concept plan and trail network that establishes the Mustang Bayou waterways as a key addition to the larger Alvin Trails Network providing recreational travel intended for non-motorized water craft. Mustang Bayou within Corporate City Limits.									
PROJECT ORIGIN AND JUSTIFICATION									
This project was adopted as part of the 2035 Comprehensive Plan and emphasized in the 2017 Parks and Recreation Master Plan (Strategy 2.1.3 pg. 3.24). Upon completion, this project could capitalize on local resources as a means of tourism, education, research and recreation.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2019	2020	2021	2022	2023				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -				
PROJECT COSTS ALLOCATION									
	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report	\$7,000	\$15,000	\$7,000						\$7,000
Land/Right of Way		\$51,956							
Design/Surveying	\$300,000			\$50,000	\$250,000				\$300,000
Construction									
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$307,000	\$66,956	\$7,000	\$50,000	\$250,000	\$0	\$0	\$0	\$307,000
FUNDING SOURCES									
	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue	\$7,000	\$66,956	\$7,000						\$7,000
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -	\$300,000			\$50,000	\$250,000				\$300,000
TOTAL SOURCES	\$307,000	\$66,956	\$7,000	\$50,000	\$250,000	\$0	\$0	\$0	\$307,000
Explain & Identify Type of Other Sources: and/or Public-Private Partnership						General Projects Fund, Park Dedication Fund, Hotel Occupancy Tax Fund,			
						Project Manager: Parks and Recreation Director			



Disc Golf Course Project Detail

PROJECT NAME Disc Golf Course					PROJECT # PA1802				
PROJECT DESCRIPTION					PROJECT IMAGE				
Utilizing Briscoe Park and the approximately 42.2 acres of City owned property southwest of the park, design and construct an eighteen hole disc golf course featuring lights for night time play, t-boxes, course wayfinding signs and challenging layout, which would attract regional tournaments.									
PROJECT ORIGIN AND JUSTIFICATION									
Parks Capital Improvement Recommendations List reviewed and approved annually in February by the Park Board, reviewed and approved by City Council annually in March and found in the Parks and Recreation Master Plan, strategy 4.2.2, adopted by City Council 6-15-2017. Construction of a disc golf course would provide a brand new, progressive amenity to Alvin community members, while attracting regional players which could promote tourism. This location was chosen unanimously by a focus group of 20 local and regional disc golf players and overwhelmingly by an online participant survey at the conclusion of "Disc Golf Day" held on 6/24/2017 where players of all skill level were invited to play three temporary courses throughout the parks system to determine the most favorable location. Alvin City Council previously approved a budget of \$35,000.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See Below)									
Fiscal Year	2019	2020	2021	2022	2023				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	15,000.00								
Capital Outlay	-	-	-	-	-				
Total Expense	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -				
PROJECT COSTS ALLOCATION									
	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report	\$15,000		\$15,000						\$15,000
Land/Right of Way									
Design/Surveying	\$4,500		\$4,500						\$4,500
Construction	\$135,000	\$35,000		\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$135,000
Equipment and Furniture	\$121,000			\$24,200	\$24,200	\$24,200	\$24,200	\$24,200	\$121,000
Contingency									
TOTAL COSTS	\$275,500	\$35,000	\$19,500	\$51,200	\$51,200	\$51,200	\$51,200	\$51,200	\$275,500
FUNDING SOURCES									
	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue		\$35,000	\$19,500						\$19,500
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -	\$275,500			\$51,200	\$51,200	\$51,200	\$51,200	\$51,200	\$256,000
TOTAL SOURCES	\$275,500	\$35,000	\$19,500	\$51,200	\$51,200	\$51,200	\$51,200	\$51,200	\$275,500
*Explain & Identify Type of Other Sources: HOT Funds, MOU w/ C&R #3 for grading/dirt work					Project Manager: Parks and Recreation Director				



Briscoe Park Capital Improvement Recommendations Project Detail

PROJECT NAME Briscoe Park Capital Improvement Recommendations						PROJECT # PA2001			
PROJECT DESCRIPTION						PROJECT IMAGE			
<p>In fiscal year 2020, construction of a splash pad and fishing pier over the retention pond are recommended. In fiscal year 2021, installation of a curb and gutter around entrance to asphalt parking lot is recommended. In fiscal year 2022, three bleacher shade covers are recommended, one for each of the three bleachers located adjacent to one of the football fields. Install two shade canopies within the large dog area of the dog park. In fiscal year 2023, installation of solar lighting for the dog park is recommended.</p>									
PROJECT ORIGIN AND JUSTIFICATION									
<p>A splash pad is the most needed park amenity according to a survey found in the 2017 Parks and Recreation Master Plan. A fishing pier, would also promote fresh water fishing in our community as the pond is currently registered with the Texas Parks and Wildlife Department, aka "Briscoe Pond" and stocked with fish annually. Installing a curb and gutter would help to prevent vehicular traffic from rutting up the grass. Three bleacher shade covers would provide relief to spectators watching football games as there is significant lack of shade at the park. Two shade canopies within the large dog area of the dog park have been requested by park users to park staff as there is minimal to no shade in that area. Solar lighting at the dog park would allow for extended use of the park during the evening hours, especially during the winter months. The Parks Capital Improvement Recommendations List is approved annually in February by the Parks Board with City</p>									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See Below)									
Fiscal Year	2019	2020	2021	2022	2023				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	10,000.00	-	-	-	4,400.00			
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 4,400.00			
PROJECT COSTS ALLOCATION									
	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report	\$10,000				\$10,000				\$10,000
Land/Right of Way									
Design/Surveying									
Construction	\$278,000				\$90,000	\$50,000	\$50,000	\$88,000	\$278,000
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$288,000	\$0	\$0	\$0	\$100,000	\$50,000	\$50,000	\$88,000	\$288,000
FUNDING SOURCES									
	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue	\$10,000				\$10,000				\$10,000
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -	\$278,000				\$90,000	\$50,000	\$50,000	\$88,000	\$278,000
TOTAL SOURCES	\$288,000	\$0	\$0	\$0	\$100,000	\$50,000	\$50,000	\$88,000	\$288,000
Explain & Identify Type of Other Sources: Park Dedication Funds, General Operating Funds						Project Manager: Parks and Recreation Director			



Hugh Adams Park Capital Improvement Recommendations Project Detail

PROJECT NAME - Hugh Adams Park Capital Improvement Recommendations					PROJECT # PA2201				
PROJECT DESCRIPTION					PROJECT IMAGE				
In fiscal year 2022, installation of a shade canopy over the playground.									
PROJECT ORIGIN AND JUSTIFICATION									
The playground is currently in direct sunlight, shade would allow for cooler temperatures for children utilizing the playground, as well as, offer protection to them from the sun. Shade will also help maintain the integrity of the playground components and prevent premature color fading. The Parks Capital Improvement Recommendations List is approved annually in February by the Parks Board with City Council approval annually in March.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2019	2020	2021	2022	2023				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -				
PROJECT COSTS ALLOCATION									
	TOTAL BUDGET	2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying									
Construction	\$80,000						\$80,000		\$80,000
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$80,000	\$0	\$0	\$0	\$0	\$0	\$80,000	\$0	\$80,000
FUNDING SOURCES									
	TOTAL BUDGET	2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -	\$80,000						\$80,000		\$80,000
TOTAL SOURCES	\$80,000	\$0	\$0	\$0	\$0	\$0	\$80,000	\$0	\$80,000
Explain & Identify Type of Other Sources: Park Dedication Fund, General Fund					Project Manager: Parks and Recreation Director				



Lions Park Capital Improvement Recommendations Project Detail

PROJECT NAME - Lions Park Capital Improvement Recommendations					PROJECT # PA2202						
PROJECT DESCRIPTION					PROJECT IMAGE						
<p>In fiscal year 2022, installation of fourteen bleacher shade covers along with replacement of fourteen metal dug out roofs. In fiscal year 2023, installation of one large picnic pavilion to include four picnic tables, five smaller picnic pavilions with ten total picnic tables, playground designed for 5-12 year old children with age recommendation and safety rules sign along with athletic field lighting for the remaining three athletic playing fields and an irrigation system for all seven athletic playing fields.</p>											
PROJECT ORIGIN AND JUSTIFICATION											
<p>The bleacher shade covers will provide relief from the direct sun to everyone attending/watching games at all seven athletic fields. The current dug out roofs are built with corrugated tin aluminum and will need to be replaced with heavier gauge aluminum preferably having a sun reflective finish to maintain cool temperatures within the dug out. (refer to Park Standards Manual). Picnic pavilions with tables are needed because none exist currently and there is a need for relief from the sun to sit, eat and relax during breaks from baseball games. A playground is needed to provide a recreational outlet to park visitors, nothing currently exists. Athletic field lighting is always in demand, currently four of the seven fields already have lighting. The Parks Capital Improvement Recommendations List is approved annually in February by the Parks Board with City Council approval annually in March.</p>											
INCREMENTAL OPERATING AND MAINTENANCE COSTS											
Impact on operating budget <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See Below)											
Fiscal Year	2019	2020	2021	2022	2023						
Total Revenue	-	-	-	-	-						
Personnel Services	\$ -	-	-	-	-						
Operation & Maintenance	-	-	-	-	-	9,500.00					
Capital Outlay	-	-	-	-	-						
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,500.00					
PROJECT COSTS ALLOCATION		TOTAL BUDGET	FY PROJECTED ALLOCATIONS								
			2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL	
Prelim. Engineering Report											
Land/Right of Way											
Design/Surveying											
Construction	\$437,000							\$112,000	\$325,000	\$437,000	
Equipment and Furniture											
Contingency											
TOTAL COSTS	\$437,000	\$0	\$0	\$0	\$0	\$0	\$0	\$112,000	\$325,000	\$437,000	
FUNDING SOURCES		TOTAL BUDGET	FY PROJECTED FUNDING SOURCES								
			2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL	
General Project Fund Revenue											
Certificates of Obligation (CO)											
General Obligation Bonds (GO)											
New/Proposed CO Bonds											
New/Proposed GO Bonds											
W/S Revenue Bonds											
W/S Project Fund Revenue											
Impact Fees											
Sales Taxes											
Other Funding Sources ¹ -	\$437,000							\$112,000	\$325,000	\$437,000	
TOTAL SOURCES	\$437,000	\$0	\$0	\$0	\$0	\$0	\$0	\$112,000	\$325,000	\$437,000	
Explain & Identify Type of Other Sources:			Park Dedication Funds and/or General Project Funds				Project Manager: Parks and Recreation Director				



National Oak Park & Bob Owen Pool Capital Improvement Recommendations Project Detail

PROJECT NAME - National Oak Park & Bob Owen Pool Capital Improvement Recommendations					PROJECT # PA2002					
PROJECT DESCRIPTION					PROJECT IMAGE					
<p><u>National Oak Park</u> - In fiscal year 2020, relocating the playground is recommended. In fiscal year 2023, installation of parking lot lights for the Sidnor Street parking lot (near bridge) is recommended. <u>Bob Owen Pool</u> - In fiscal year 2020, replacement of the existing cyclone fence, which has three strand barbed wire across the top is recommended. Replacement fence should be AmeriStar Montage Commercial Invisible Style, or equivalent, black powder coated steel fence with curved picket used to prevent a breach while providing a traditional decorative fence appearance.</p>										
PROJECT ORIGIN AND JUSTIFICATION										
<p><u>National Oak Park</u>: Currently the playground is located in close proximity to the skatepark. With the greater volume of skatepark participants, a larger area where skaters can rest and socialize is needed. Moving the playground closer to the existing swing set will consolidate playspaces into a single area which will allow for improved park usage. The Parks Capital Improvement Recommendations List is approved annually in February by the Parks Board with City Council approval annually in March. The parking lot lights would improve visibility of the parking lot and provide added security lighting because the lot is located at the dead-end of Sidnor and is regularly used by community members to quickly access the Nature Observation Area or pedestrian bridge on the hike and bike trail. <u>Bob Owen Pool</u>: This project was added to the Parks Capital Improvement Recommendations List which is reviewed and approved in February each year by the Park Board, then presented for City Council approval.</p>										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See Below)										
Fiscal Year	2019	2020	2021	2022	2023					
Total Revenue	-	-	-	-	-					
Personnel Services	\$ -	-	-	-	-					
Operation & Maintenance	-	-	-	-	3,000.00					
Capital Outlay	-	-	-	-	-					
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00					
FY PROJECTED ALLOCATIONS										
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL	
Prelim. Engineering Report	\$3,000							\$3,000	\$3,000	
Land/Right of Way										
Design/Surveying										
Construction	\$119,594				\$92,594			\$27,000	\$119,594	
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$122,594	\$0	\$0	\$0	\$92,594	\$0	\$0	\$30,000	\$122,594	
FY PROJECTED FUNDING SOURCES										
FUNDING SOURCES	TOTAL BUDGET	2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL	
General Project Fund Revenue										
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds										
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes										
Other Funding Sources ¹ -	\$122,594				\$92,594			\$30,000	\$122,594	
TOTAL SOURCES	\$122,594	\$0	\$0	\$0	\$92,594	\$0	\$0	\$30,000	\$122,594	
*Explain & Identify Type of Other Sources: Park Dedication Fund and/or General Projects Fund					Project Manager: Parks and Recreation Director					



Newman Park Capital Improvement Recommendations Project Detail

PROJECT NAME - Newman Park Capital Improvement Recommendations					PROJECT # PA2003					
PROJECT DESCRIPTION					PROJECT IMAGE					
In fiscal year 2020 replacement of two wooden pavilions is recommended. In fiscal year 2021, extending the existing concrete walking path is recommended. In fiscal year 2023, installation of pathway lighting is recommended.										
PROJECT ORIGIN AND JUSTIFICATION										
The wooden pavilions are over twenty years old, showing deterioration and need to be replaced using the same type, style and quality and wind rating found in current pavilions constructed at other parks. Extending the concrete walking path has been requested by residents. Walking/Biking trails were also identified as a need in the Parks and Recreation Master Plan. Installation of trail lighting would provide an opportunity for community members to utilize the park in the evening, especially during the winter months. The Parks Capital Improvement Recommendations List is approved annually in February by the Parks Board with City Council approval annually in March.										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See Below)										
Fiscal Year	2019	2020	2021	2022	2023					
Total Revenue	-	-	-	-	-					
Personnel Services	\$ -	-	-	-	-					
Operation & Maintenance	-	-	-	-	10,000.00					
Capital Outlay	-	-	-	-	-					
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00					
PROJECT COSTS ALLOCATION		TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
			2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report	\$17,000								\$17,000	\$17,000
Land/Right of Way										
Design/Surveying										
Construction	\$280,000					\$60,000	\$50,000		\$170,000	\$280,000
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$297,000	\$0	\$0	\$0	\$60,000	\$50,000	\$0	\$187,000	\$297,000	\$297,000
FUNDING SOURCES		TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
			2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue										
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds										
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes										
Other Funding Sources ¹ -	\$297,000					\$60,000	\$50,000		\$187,000	\$297,000
TOTAL SOURCES	\$297,000	\$0	\$0	\$0	\$60,000	\$50,000	\$0	\$187,000	\$297,000	\$297,000
*Explain & Identify Type of Other Sources: Park Dedication Fund and/or General Projects Fund					Project Manager: Parks and Recreation Director					



Pearson Park Capital Improvement Recommendations Project Detail

PROJECT NAME - Pearson Park Capital Improvement Recommendations					PROJECT # PA1901					
PROJECT DESCRIPTION					PROJECT IMAGE					
<p>In fiscal year 2019, it is recommended to replace approximately 6,216.82 linear feet of sidewalk. In fiscal year 2020, replacement lighting for nine athletic fields and renovation of east end concession building. In fiscal year 2021, it is recommended to construct a wooden picnic deck near basketball court. In fiscal year 2022, installation of sixteen bleacher shade coverings is recommended. In fiscal year 2023, installation of irrigation on nine athletic playing fields.</p>										
PROJECT ORIGIN AND JUSTIFICATION										
<p>The current sidewalk is in poor condition and unable to successfully handle large pedestrian traffic during softball games, making it difficult for pedestrians pulling/carrying equipment and disabled persons in a wheelchair or walker to successfully navigate from one location to another. The current wooden poles are very old and many are not vertically straight which causes mis-alignment of the lighting. In addition a permanent field conversion from football to softball has left four fields without proper lighting, creating a hazard for players at night. The east end concession building is in need of renovation in order to function properly. A wooden deck near the basketball court would allow a hard surface resting area for court users. Located under the existing oak trees shade would be available and would prevent the grass from being trampled and creating an unattractive and unsafe surface. Bleacher shade would provide relief from the sun to spectators during softball games. Irrigation would allow for improved athletic turf management when applying granulated fertilizer, seed or ant treatment. The Parks Capital Improvement Recommendations List is approved annually in February by the Parks Board with City Council approval annually in March.</p>										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See Below)										
Fiscal Year	2019	2020	2021	2022	2023					
Total Revenue	-	-	-	-	-					
Personnel Services	\$ -	-	-	-	-					
Operation & Maintenance	-	-	-	-	5,000.00					
Capital Outlay	-	-	-	-	-					
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00					
PROJECT COSTS ALLOCATION		TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
			2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report	\$5,000						\$5,000			\$5,000
Land/Right of Way										
Design/Surveying										
Construction	\$1,455,566				\$150,000	\$1,155,566	\$20,000	\$80,000	\$50,000	\$1,455,566
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$1,460,566	\$0	\$0	\$150,000	\$1,155,566	\$25,000	\$80,000	\$50,000	\$50,000	\$1,460,566
FUNDING SOURCES		TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
			2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue										
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds	\$1,155,566					\$1,155,566				\$1,155,566
W/S Revenue Bonds										
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes										
Other Funding Sources ¹ -	\$305,000				\$150,000		\$25,000	\$80,000	\$50,000	\$305,000
TOTAL SOURCES	\$1,460,566	\$0	\$0	\$150,000	\$1,155,566	\$25,000	\$80,000	\$50,000	\$50,000	\$1,460,566
*Explain & Identify Type of Other Sources:			Park Dedication Fund and/or General Projects Fund							
			Project Manager: Parks and Recreation Director							



Prairie Dog Park Capital Improvement Recommendations Project Detail

PROJECT NAME - Prairie Dog Park Capital Improvement Recommendations				PROJECT # PA2101							
PROJECT DESCRIPTION				PROJECT IMAGE							
In fiscal year 2021 installation of a parking lot along Hathaway, pathway through park, outdoor exercise area and park lighting is recommended.											
PROJECT ORIGIN AND JUSTIFICATION											
Outdoor exercise area is a progressive park amenity and can create a unique feature within this park (Parks Master Plan Strategy 3.2.2, page 3.29). Park lighting will be necessary to allow park users to utilize the park in the evening especially during the winter months (Parks Master Plan Objective 2.3, page 3.26). Currently no vehicle parking is available to park users. The Parks Capital Improvement Recommendations List is approved annually in February by the Parks Board with City Council approval annually in March.											
INCREMENTAL OPERATING AND MAINTENANCE COSTS											
Impact on operating budget <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See Below)											
Fiscal Year	2019	2020	2021	2022	2023						
Total Revenue	-	-	-	-	-						
Personnel Services	\$ -	-	-	-	-						
Operation & Maintenance	-	-	5,000.00	-	-						
Capital Outlay	-	-	-	-	-						
Total Expense	\$ -	\$ -	\$ 5,000.00	\$ -	\$ -						
PROJECT COSTS ALLOCATION		TOTAL BUDGET	FY PROJECTED ALLOCATIONS								
			2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL	
Prelim. Engineering Report											
Land/Right of Way											
Design/Surveying	\$5,000						\$5,000			\$5,000	
Construction	\$50,000						\$50,000			\$50,000	
Equipment and Furniture	\$125,000						\$125,000			\$125,000	
Contingency											
TOTAL COSTS	\$180,000		\$0	\$0	\$0	\$0	\$180,000	\$0	\$0	\$180,000	
FUNDING SOURCES		TOTAL BUDGET	FY PROJECTED FUNDING SOURCES								
			2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL	
General Project Fund Revenue											
Certificates of Obligation (CO)											
General Obligation Bonds (GO)											
New/Proposed CO Bonds											
New/Proposed GO Bonds											
W/S Revenue Bonds											
W/S Project Fund Revenue											
Impact Fees											
Sales Taxes											
Other Funding Sources ¹ -	\$180,000						\$180,000			\$180,000	
TOTAL SOURCES	\$180,000		\$0	\$0	\$0	\$0	\$180,000	\$0	\$0	\$180,000	
*Explain & Identify Type of Other Sources:				Park Dedication Fund and/or General Projects Fund							
								Project Manager: Parks and Recreation Director			



Ruben Adame Park Capital Improvement Recommendations Project Detail

PROJECT NAME - Ruben Adame Park Capital Improvement Recommendations					PROJECT # PA2102				
PROJECT DESCRIPTION					PROJECT IMAGE				
In fiscal year 2021, finish full court basketball court by adding remaining half court. In fiscal year 2022, one large shade canopy over full court basketball court and install park lighting.									
PROJECT ORIGIN AND JUSTIFICATION									
There was not enough CDBG funding to construct a full court basketball court in fiscal year 2015, thus leaving the remaining half court for future development. There is not enough light in the evening to allow use of park amenities, more light will be necessary (Parks Master Plan Obj. 2.3, page 3.26) The of the basketball court is in direct sun, a shade canopy would provide users protection from the sun, cooler playing conditions and attract more users (Parks Master Plan Strategy 3.2.2, page 3.29). The Parks Capital Improvement Recommendations List is approved annually in February by the Parks Board with City Council approval annually in March.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See Below)									
Fiscal Year	2019	2020	2021	2022	2023				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	3,000.00	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ 3,000.00	\$ -				
PROJECT COSTS ALLOCATION									
	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report	\$3,000						\$3,000		\$3,000
Land/Right of Way									
Design/Surveying									
Construction	\$167,000					\$30,000	\$137,000		\$167,000
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$170,000	\$0	\$0	\$0	\$0	\$30,000	\$140,000	\$0	\$170,000
FUNDING SOURCES									
	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -	\$170,000					\$30,000	\$140,000		\$170,000
TOTAL SOURCES	\$170,000	\$0	\$0	\$0	\$0	\$30,000	\$140,000	\$0	\$170,000
Explain & Identify Type of Other Sources: General Projects Fund and/or Park Dedication Fund					Project Manager: Parks and Recreation Director				



Sealy Park Capital Improvement Recommendations Project Detail

PROJECT NAME - Sealy Park Capital Improvement Recommendations					PROJECT # PA2301				
PROJECT DESCRIPTION					PROJECT IMAGE				
In fiscal year 2023, recommended to construct permanent restrooms.									
PROJECT ORIGIN AND JUSTIFICATION									
This item originated from resident suggestions to park staff. This park is heavily used because of the amount of shade available, residents often have to leave to take their children home to use the restroom, onsite restrooms would allow for longer park use. The Parks Capital Improvement Recommendations List is approved annually in February by the Parks Board with City Council approval annually in March.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See Below)									
Fiscal Year	2019	2020	2021	2022	2023				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	-	15,000.00			
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -	15,000.00			
FY PROJECTED ALLOCATIONS									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$10,000							\$10,000	\$10,000
Construction	\$100,000							\$100,000	\$100,000
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$110,000	\$0	\$0	\$0	\$0	\$0	\$0	\$110,000	\$110,000
FY PROJECTED FUNDING SOURCES									
FUNDING SOURCES	TOTAL BUDGET	2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -	\$110,000							\$110,000	\$110,000
TOTAL SOURCES	\$110,000	\$0	\$0	\$0	\$0	\$0	\$0	\$110,000	\$110,000
*Explain & Identify Type of Other Sources: General Projects Fund and/or Park Dedication Fund					Project Manager: Parks and Recreation Director				



Talmadge Park Capital Improvement Recommendations Project Detail

PROJECT NAME - Talmadge Park Capital Improvement Recommendations					PROJECT # PA2103					
PROJECT DESCRIPTION					PROJECT IMAGE					
In fiscal year 2021 construction of a full court concrete basketball court with two goals, park lighting, two bay parent/child swing set is recommended.										
PROJECT ORIGIN AND JUSTIFICATION										
Construction of a full court concrete basketball court and addition of a two parent/child swings combined with lights for night time usage, would attract users of all ages and allow for extended park usage in the evening especially during the winter months. For example, Hugh Adams park is the only park to feature a parent/child swing, and currently no park features a regulation size full court basketball court. (Ruben Adame is planned for a full court).										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See Below)										
Fiscal Year	2019	2020	2021	2022	2023					
Total Revenue	-	-	-	-	-					
Personnel Services	\$ -	-	-	-	-					
Operation & Maintenance	-	-	2,000.00	-	-					
Capital Outlay	-	-	-	-	-					
Total Expense	\$ -	\$ -	\$ 2,000.00	\$ -	\$ -					
PROJECT COSTS ALLOCATION		TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
			2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying	\$5,000						\$5,000			\$5,000
Construction	\$68,500						\$68,500			\$68,500
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$73,500	\$0	\$0	\$0	\$0	\$0	\$73,500	\$0	\$0	\$73,500
FUNDING SOURCES		TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
			2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue										
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds										
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes										
Other Funding Sources ¹ -	\$73,500						\$73,500			\$73,500
TOTAL SOURCES	\$73,500	\$0	\$0	\$0	\$0	\$0	\$73,500	\$0	\$0	\$73,500
*Explain & Identify Type of Other Sources: General Projects Fund and/or Park Dedication Fund					Project Manager: Parks and Recreation Director					



Tom Blakeney Jr. Trail Park Capital Improvement Recommendations Project Detail

PROJECT NAME - Tom Blakeney Jr. Trail Park Capital Improvement Recommendations				PROJECT # PA1902					
PROJECT DESCRIPTION				PROJECT IMAGE					
In fiscal year 2019, preliminary engineering/design for Phase III is recommended. In fiscal year 2020, construction of Phase III is recommended.				<p style="text-align: center;">TOM BLAKENEY JR. TRAIL PROPOSED PHASE III</p> <p style="text-align: center;"><small>LEGEND</small> — Proposed route — Proposed connecting road A — Proposed connecting road B</p>					
PROJECT ORIGIN AND JUSTIFICATION									
Phase III of the hike and bike trail is planned to extend from South Street to Alvin Community College. This route was designed by a steering committee, approved by the Parks and Recreation Board and ultimately adopted by City Council as part of the 2035 Comprehensive Plan (Goal 4.3, Obj. 4.3.1, pg. 4-21) Phase III is emphasized in the 2017 Parks and Recreation Master Plan (Goal 2.0, obj. 2.1, Strategy 2.1.1, pg. 3.22) The Parks Capital Improvement Recommendations List is approved annually in February by the Parks Board with City Council approval annually in March.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See Below)									
Fiscal Year	2019	2020	2021	2022	2023				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	10,000.00	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -				
PROJECT COSTS ALLOCATION									
	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$100,000			\$100,000					\$100,000
Construction	\$1,000,000				\$1,000,000				\$1,000,000
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$1,100,000	\$0	\$0	\$100,000	\$1,000,000	\$0	\$0	\$0	\$1,100,000
FUNDING SOURCES									
	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds	\$1,100,000			\$100,000	\$1,000,000				\$1,100,000
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$1,100,000	\$0	\$0	\$100,000	\$1,000,000	\$0	\$0	\$0	\$1,100,000
Explain & Identify Type of Other Sources:				Park Dedication Fund and/or General Projects Fund				Project Manager: Parks and Recreation Director	



CITY OF ALVIN
2019 - 2023 CAPITAL IMPROVEMENT PROGRAM
FACILITIES PROJECTS - FIVE YEAR SUMMARY

Project No.	Project Name	Budgeted Thru 2018	2019	2020	2021	2022	2023	Project Total	2019 - 2023 Allocation
FA1801	Fire / EMS Station	860,743	8,000,000					8,860,743	8,000,000
FA1802	Museum Expansion	130,000						130,000	
FA1901	Building Roof Repair / Replacement		250,000	250,000	250,000	250,000		1,000,000	1,000,000
	TOTAL	\$990,743	\$8,250,000	\$250,000	\$250,000	\$250,000		\$9,990,743	\$9,000,000



Fire/EMS Station
Project Detail

PROJECT NAME - Fire/EMS Station		PROJECT # FA1801							
PROJECT DESCRIPTION		PROJECT IMAGE							
This project is to design and construct a new Fire and Emergency Medical Services (EMS) Station on the 4.36 acre property at the corner of Bellaire Boulevard and South Street that was purchased in December 2017.									
PROJECT ORIGIN AND JUSTIFICATION									
The proposed combination facility would replace existing Fire Station #1 located at 302 W. House Street and the existing EMS Station located at 709 E. House Street. Compelling reasons to construct a new station include, but are not limited to, expanding service coverage to the south and east quarters of the Fire Department response territory, reducing response time, providing better access to the City's major thoroughfares, and increase geographical access to calls for service. The two existing stations lack sufficient windstorm ratings, have inadequate sleeping quarters for staff, have no room for future growth, are in poor physical condition (EMS Building), and have bays that are too small for the existing apparatus used.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2019	2020	2021	2022	2023				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -				
PROJECT COSTS ALLOCATION		TOTAL BUDGET		FY PROJECTED ALLOCATIONS					
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way			\$310,000						\$310,000
Design/Surveying	\$600,000	\$860,743							
Construction	\$8,000,000		\$550,743	\$8,000,000					\$8,550,743
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$8,600,000	\$860,743	\$860,743	\$8,000,000	\$0	\$0	\$0	\$0	\$8,860,743
FUNDING SOURCES		TOTAL BUDGET		FY PROJECTED FUNDING SOURCES					
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue	\$760,743	\$760,743	\$760,743						\$760,743
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds	\$8,000,000			\$8,000,000					\$8,000,000
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -	\$100,000	\$100,000	\$100,000						\$100,000
TOTAL SOURCES	\$8,860,743	\$860,743	\$860,743	\$8,000,000	\$0	\$0	\$0	\$0	\$8,860,743
*Explain & Identify Type of Other Sources:		EMS Fund			Project Manager: Fire Administrator / EMS Director				



Museum Expansion Project Detail

PROJECT NAME - Museum Expansion					PROJECT # FA1802				
PROJECT DESCRIPTION					PROJECT IMAGE				
Enclose the loading dock of the museum to serve as a storage room and repurposing an adjacent storage room as the location for a new permanent Nolan Ryan exhibit.									
PROJECT ORIGIN AND JUSTIFICATION									
Alvin Museum Society presented to City Council requesting assistance to make necessary accommodations to create a permanent display that will continue to honor Nolan Ryan as a local sports icon and provide an opportunity for tourism to the City of Alvin.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2019	2020	2021	2022	2023				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -				
FY PROJECTED ALLOCATIONS									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying									
Construction	\$130,000	\$130,000	\$130,000						\$130,000
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$130,000	\$130,000	\$130,000	\$0	\$0	\$0	\$0	\$0	\$130,000
FY PROJECTED FUNDING SOURCES									
FUNDING SOURCES	TOTAL BUDGET	2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -	\$130,000	\$130,000	\$130,000						\$130,000
TOTAL SOURCES	\$130,000	\$130,000	\$130,000	\$0	\$0	\$0	\$0	\$0	\$130,000
*Explain & Identify Type of Other Sources: HOT funds					Project Manager: Parks and Recreation Director				



Building Roof Repair and/or Replacement Project Detail

PROJECT NAME Building Roof Repair and/or Replacement					PROJECT # FA1901					
PROJECT DESCRIPTION The City of Alvin currently maintains fifteen (15) buildings used to conduct daily business. These buildings include: City Hall, Police Department, Waste Water Treatment Plant Offices with Lab, Fire Station #1, #2, #3, Public Service Facility, City Shop, Public Service Facility #2, Library, Train Depot, Senior Center, EMS, Animal Adoption Center and Museum.					PROJECT IMAGE 					
PROJECT ORIGIN AND JUSTIFICATION Each of the fifteen building roofs have received varying degrees of repair or replacement over the course of their lifetime, typically receiving attention at times of water penetration. Rather than continue that approach, a recent building condition assessment of all fifteen buildings will be used to assist City staff in proactively planning for roof related repair and replacement.										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input type="checkbox"/> No <input type="checkbox"/> Yes (See Below)										
Fiscal Year	2019	2020	2021	2022	2023					
Total Revenue	-	-	-	-	-					
Personnel Services	\$ -	-	-	-	-					
Operation & Maintenance	-	-	-	-	-					
Capital Outlay	-	-	-	-	-					
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -					
PROJECT COSTS ALLOCATION		TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
			2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying										
Construction	\$1,000,000				\$250,000	\$250,000	\$250,000	\$250,000		\$1,000,000
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$1,000,000	\$0	\$0		\$250,000	\$250,000	\$250,000	\$250,000	\$0	\$1,000,000
FUNDING SOURCES		TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
			2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue	\$1,000,000				\$250,000	\$250,000	\$250,000	\$250,000		\$1,000,000
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds										
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes										
Other Funding Sources ¹ -										
TOTAL SOURCES	\$1,000,000	\$0	\$0		\$250,000	\$250,000	\$250,000	\$250,000	\$0	\$1,000,000
Explain & Identify Type of Other Sources:					Project Manager: Parks and Recreation Director					



CITY OF ALVIN
2019 - 2023 CAPITAL IMPROVEMENT PROGRAM
STREETS PROJECTS - FIVE YEAR SUMMARY

Project No.	Project Name	Budgeted Thru 2018	2019	2020	2021	2022	2023	Project Total	2019 - 2023 Allocation
ST1801	Sidewalk Program	240,000	250,000	250,000	250,000	250,000	250,000	1,490,000	1,250,000
ST1802	Johnson Street Paving and Sidewalk Project	200,000	2,000,000					2,200,000	2,000,000
ST1803	FM 528 Extension	1,000,000	10,513,000					11,513,000	10,513,000
ST1804	Concrete Pavement Program	797,000	500,000	1,000,000	1,000,000	1,000,000	1,000,000	5,297,000	4,500,000
ST1805	Wayfinding Signs Project	20,500	200,000					220,500	200,000
ST1901	Asphalt Pavement Program		500,000	500,000	500,000	500,000	500,000	2,500,000	2,500,000
ST2001	Alvin Parkway Signage Project			50,000	50,000	50,000		150,000	150,000
	TOTAL	\$2,257,500	\$13,963,000	\$1,800,000	\$1,800,000	\$1,800,000	\$1,750,000	\$23,370,500	\$21,113,000



Sidewalk Program Project Detail

PROJECT NAME - Sidewalk Program					PROJECT # ST1801				
PROJECT DESCRIPTION					PROJECT IMAGE				
This program is intended to provide adequate pedestrian access throughout Alvin where pedestrians are frequently observed. Concrete sidewalks will be installed and repaired in compliance with Americans with Disabilities Act (ADA) requirements.									
PROJECT JUSTIFICATION									
To provide adequate pedestrian access as proposed in the 2035 Comprehensive Plan to increase the City's walkability.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2018	2019	2020	2021	2022				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -				
FTE Staff Total									
PROJECT COSTS ALLOCATION									
	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying									
Construction	\$1,490,000	\$240,000	\$240,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,490,000
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$1,490,000	\$240,000	\$240,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,490,000
FUNDING SOURCES									
	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes	\$1,490,000	\$240,000	\$240,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,490,000
Other Funding Sources ¹ -									
TOTAL SOURCES	\$1,490,000	\$240,000	\$240,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,490,000
Explain & Identify Type of Other Sources:					Project Manager: City Engineer				



Johnson Street Paving and Sidewalk Project Project Detail

PROJECT NAME - Johnson Street Paving and Sidewalk Project					PROJECT # ST1802				
PROJECT DESCRIPTION					PROJECT IMAGE				
<p>This project involves the improvement of paving along Johnson Street from South Street to FM 1462. The project includes the construction of a concrete sidewalk along the east side of the roadway only (due to the M-1 Ditch along the west side) from South Street to Pearson Road. A geotechnical study was performed to investigate the slope stability of the M-1 drainage ditch along the west side of the roadway and to make paving design recommendations. The most suitable pavement material and design will be determined during the design process later this year.</p>									
PROJECT JUSTIFICATION									
<p>This project will make improvements and upgrades to Johnson Street.</p>									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2019	2020	2021	2022	2023				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -				
FTE Staff Total									
PROJECT COSTS ALLOCATION									
	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$200,000	\$200,000	\$200,000						\$200,000
Construction	\$2,000,000			\$2,000,000					\$2,000,000
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$2,200,000	\$200,000	\$200,000	\$2,000,000	\$0	\$0	\$0	\$0	\$2,200,000
FUNDING SOURCES									
	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds	\$2,000,000			\$2,000,000					\$2,000,000
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes	\$200,000	\$200,000	\$200,000						\$200,000
Other Funding Sources ¹ -									
TOTAL SOURCES	\$2,200,000	\$200,000	\$200,000	\$2,000,000	\$0	\$0	\$0	\$0	\$2,200,000
*Explain & Identify Type of Other Sources:					Project Manager: City Engineer				



FM 528 Extension Project Detail

PROJECT NAME - FM 528 Extension					PROJECT # ST1803				
PROJECT DESCRIPTION					PROJECT IMAGE				
<p>This project involves the design and construction of the extension of FM 528 from Gordon Street to Highway 6 along the right-of-way that has been acquired in the last ten plus years. The final environmental study for the project alignment was completed by TXDOT in 2016 and the City plans to seek funding through the Transportation Improvement Program (TIP) for construction of the roadway once final design is complete. The majority of the construction cost for the project comes from the construction of the bridge over the railroad tracks.</p>									
PROJECT JUSTIFICATION									
<p>Completion of this project will help to relieve traffic congestion at the Gordon Street and Highway 6 intersection, as well as, provide a secondary evacuation route over the railroad tracks in the event that the railroad underpass along Highway 6 floods.</p>									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2019	2020	2021	2022	2023				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -				
FTE Staff Total									
PROJECT COSTS ALLOCATION									
	TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$1,000,000	\$1,000,000	\$1,000,000						\$1,000,000
Construction	\$10,513,000			\$10,513,000					\$10,513,000
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$11,513,000	\$1,000,000	\$1,000,000	\$10,513,000	\$0	\$0	\$0	\$0	\$11,513,000
FUNDING SOURCES									
	TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes	\$1,000,000	\$1,000,000	\$1,000,000						\$1,000,000
Other Funding Sources ¹ -	\$10,513,000			\$10,513,000					\$10,513,000
TOTAL SOURCES	\$11,513,000	\$1,000,000	\$1,000,000	\$10,513,000	\$0	\$0	\$0	\$0	\$11,513,000
Explain & Identify Type of Other Sources: Brazoria County (10%), Federal Funding (80%) through the Transportation Improvement Program (TIP)					Project Manager: City Engineer				



Concrete Pavement Program Project Detail

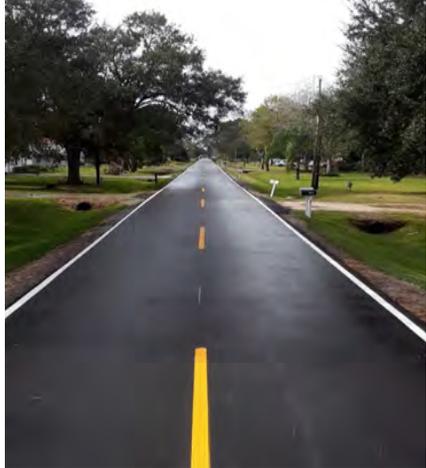
PROJECT NAME - Concrete Pavement Program					PROJECT # ST1804				
PROJECT DESCRIPTION					PROJECT IMAGE				
<p>This program includes the repair and / or removal and replacement of concrete pavement and the installation of associated storm pipes, inlets, manholes and sidewalks. Each year the project locations will be determined based on the recommendations from the 2013 Concrete Street Assessment by JET Civil Consulting. Project locations for FY 2018 include Heisse, Richards, and Kings Lane.</p>									
PROJECT JUSTIFICATION									
To improve existing concrete infrastructure.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2019	2020	2021	2022	2023				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -				
PROJECT COSTS ALLOCATION		TOTAL BUDGET	FY PROJECTED ALLOCATIONS						
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying									
Construction		\$5,297,000	\$797,000	\$500,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$5,297,000
Equipment and Furniture									
Contingency									
TOTAL COSTS		\$5,297,000	\$797,000	\$500,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$5,297,000
FUNDING SOURCES		TOTAL BUDGET	FY PROJECTED FUNDING SOURCES						
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes		\$5,297,000	\$797,000	\$500,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$5,297,000
Other Funding Sources ¹ -									
TOTAL SOURCES		\$5,297,000	\$797,000	\$500,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$5,297,000
*Explain & Identify Type of Other Sources:					Project Manager: City Engineer				

Wayfinding Signs Project Project Detail

PROJECT NAME - Wayfinding Signs Project						PROJECT # ST1805			
PROJECT DESCRIPTION						PROJECT IMAGE			
Wayfinding is a way to use signage to direct people, both drivers and pedestrians, to locations of interest in our city. This can include public places and buildings, library, museum, downtown, and other points of interest. The location will be at various places throughout the corporate city limits.									
PROJECT ORIGIN AND JUSTIFICATION									
This project was derived from the City of Alvin 2035 Comprehensive Plan under land use and character, specifically calling out the difficulty to locate places of interest and the need for wayfinding. The city has several state roadways traversing the city. Not all bring drivers to the downtown area or other points of interest. This program will create a uniqueness about Alvin while also improving the economic vitality of lesser known parts of the city that tourists and visitors may not be aware exist.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2019	2020	2021	2022	2023				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -				
PROJECT COSTS ALLOCATION									
	TOTAL BUDGET	2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report	\$20,500	\$30,000	\$20,500						\$20,500
Land/Right of Way									
Design/Surveying	\$50,000			\$50,000					\$50,000
Construction	\$150,000			\$150,000					\$150,000
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$220,500	\$30,000	\$20,500	\$200,000	\$0	\$0	\$0	\$0	\$220,500
FUNDING SOURCES									
	TOTAL BUDGET	2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue	\$20,500	\$30,000	\$20,500						\$20,500
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -	\$200,000			\$200,000					\$200,000
TOTAL SOURCES	\$220,500	\$30,000	\$20,500	\$200,000	\$0	\$0	\$0	\$0	\$220,500
Explain & Identify Type of Other Sources: Hotel Occupancy Tax Fund						Project Manager: Economic Development Director			



Asphalt Pavement Program Project Detail

PROJECT NAME - Asphalt Pavement Program					PROJECT # ST1901				
PROJECT DESCRIPTION					PROJECT IMAGE				
This program involves the repair and/or rehabilitation of various asphalt streets within the City of Alvin. The scope of the project will be determined during the design phase based on the condition of each roadway. The street locations will be determined based on recommendations from the 2014 Asphalt Pavement Assessment by JET Civil Consulting.									
PROJECT JUSTIFICATION									
To improve existing infrastructure.									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2019	2020	2021	2022	2023				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -				
FY PROJECTED ALLOCATIONS									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying									
Construction	\$2,500,000			\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,500,000
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$2,500,000	\$0	\$0	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,500,000
FY PROJECTED FUNDING SOURCES									
FUNDING SOURCES	TOTAL BUDGET	2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes	\$2,500,000			\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,500,000
Other Funding Sources ¹ -									
TOTAL SOURCES	\$2,500,000	\$0	\$0	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,500,000
*Explain & Identify Type of Other Sources:					Project Manager: City Engineer				



Alvin Parkway Signage Project Detail

PROJECT NAME - Alvin Parkway Signage					PROJECT # ST2001					
PROJECT DESCRIPTION					PROJECT IMAGE					
This project involves the replacement of signage along State Highway 288 near the FM 1462 exit. Currently there are four large signs along S.H. 288 (two along the south bound lanes and two along the north bound lanes) that identify the exit for FM 1462. These signs would be replaced with new signs that identify FM 1462 as "Alvin Parkway."										
PROJECT ORIGIN AND JUSTIFICATION										
The project would help to further identify the City of Alvin for motorists travelling along S.H. 288.										
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)										
Fiscal Year	2019	2020	2021	2022	2023					
Total Revenue	-	-	-	-	-					
Personnel Services	\$ -	-	-	-	-					
Operation & Maintenance	-	-	-	-	-					
Capital Outlay	-	-	-	-	-					
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -					
PROJECT COSTS ALLOCATION		TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
			2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying										
Construction		\$150,000				\$50,000	\$50,000	\$50,000		\$150,000
Equipment and Furniture										
Contingency										
TOTAL COSTS		\$150,000	\$0	\$0	\$0	\$50,000	\$50,000	\$50,000	\$0	\$150,000
FUNDING SOURCES		TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
			2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue		\$150,000				\$50,000	\$50,000	\$50,000		\$150,000
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds										
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes										
Other Funding Sources ¹ -										
TOTAL SOURCES		\$150,000	\$0	\$0	\$0	\$50,000	\$50,000	\$50,000	\$0	\$150,000
*Explain & Identify Type of Other Sources:					Project Manager: City Engineer					



CITY OF ALVIN
2019 - 2023 CAPITAL IMPROVEMENT PROGRAM
WASTEWATER PROJECTS - FIVE YEAR SUMMARY

Project No.	Project Name	Budgeted Thru 2018	2019	2020	2021	2022	2023	Project Total	2019 - 2023 Allocation
WW1601	WWTP Optimization Improvements Ph. II	4,800,000						4,800,000	0
WW1801	Lift Station 14 Rehabilitation	130,000	650,000					780,000	650,000
WW1802	Lift Station 17 Rehabilitation	130,000	650,000					780,000	650,000
WW1803	Lift Station 30 Exp. & Hwy. 35 Bypass Mains	1,495,900	3,739,650	3,739,650				8,975,200	7,479,300
WW1804	54" Eastside Interceptor	1,082,650	4,691,450	3,608,800	3,608,800			12,991,700	11,909,050
WW1805	NW / NE Sanitary Sewer Basin Eval. Survey	95,300						95,300	0
	TOTAL	\$7,733,850	\$9,731,100	\$7,348,450	\$3,608,800	\$0	\$0	\$28,422,200	\$19,388,350

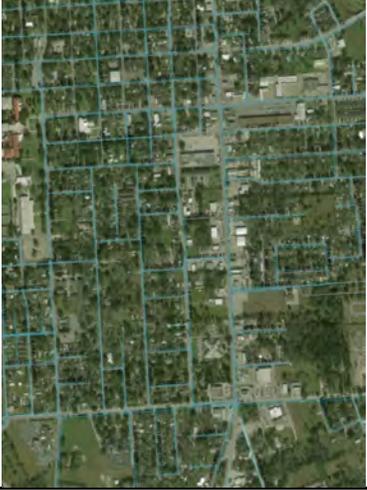


Fairway and South Street Water Line Improvements Project Detail

PROJECT NAME - Fairway and South Street Water Line Improvements					PROJECT # WA1801					
PROJECT DESCRIPTION					PROJECT IMAGE					
New 12 inch water lines along South Street and Fairway Drive to parallel existing 8 inch water lines. New 10 inch water line along FM 1462 and a new 6 inch water line along Koster Road to replace existing 2.25 inch water lines. The new 12 inch water line will increase transmission capacity between the new Dyche Lane and Verhalen Elevated Storage Tanks (EST), therefore allowing the water level in the Verhalen EST to be similar to that of the Dyche Lane EST. This project will allow the City to maintain desired water system pressure in the southern area of the City.										
PROJECT ORIGIN AND JUSTIFICATION										
Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by the City Council on March 3, 2016.										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)										
Fiscal Year	2019	2020	2021	2022	2023					
Total Revenue	-	-	-	-	-					
Personnel Services	\$ -	-	-	-	-					
Operation & Maintenance	-	-	-	-	-					
Capital Outlay	-	-	-	-	-					
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -					
PROJECT COSTS ALLOCATION		TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
			2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying	\$670,400	\$670,400	\$670,400							\$670,400
Construction	\$3,352,000				\$3,352,000					\$3,352,000
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$4,022,400	\$670,400	\$670,400	\$3,352,000	\$0	\$0	\$0	\$0	\$0	\$4,022,400
FUNDING SOURCES		TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
			2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue										
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds	\$4,022,400	\$670,400	\$670,400	\$3,352,000						\$4,022,400
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes										
Other Funding Sources ¹ -										
TOTAL SOURCES	\$4,022,400	\$670,400	\$670,400	\$3,352,000	\$0	\$0	\$0	\$0	\$0	\$4,022,400
*Explain & Identify Type of Other Sources:					Project Manager: Public Services Director					



Water Line Improvements Phase I Project Detail

PROJECT NAME - Water Line Improvements Phase I					PROJECT # WA1802				
PROJECT DESCRIPTION					PROJECT IMAGE				
New 10 inch, 8 inch and 6 inch water lines to connect and replace existing small diameter water lines in the area bounded by Adoue Street, Gordon Street, South Park Drive and Johnson Street. The replacement of the existing water lines will increase available fire flow capacity, improve water quality, and increase water system connectivity between the City's water plants and the new Dyche Lane and Verhalen Elevated Storage Tanks.									
PROJECT ORIGIN AND JUSTIFICATION									
Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2019	2020	2021	2022	2023				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -				
PROJECT COSTS ALLOCATION									
	TOTAL BUDGET	2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$1,299,060		\$1,299,060						\$1,299,060
Construction									
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$1,299,060	\$0	\$1,299,060	\$0	\$0	\$0	\$0	\$0	\$1,299,060
FUNDING SOURCES									
	TOTAL BUDGET	2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds	\$1,299,060		\$1,299,060						\$1,299,060
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$1,299,060	\$0	\$1,299,060	\$0	\$0	\$0	\$0	\$0	\$1,299,060
Explain & Identify Type of Other Sources:					Project Manager: Public Services Director				



Water Plant #6 Tank Replacement Project Detail

PROJECT NAME - Water Plant #6 Tank Replacement					PROJECT # WA1803				
PROJECT DESCRIPTION					PROJECT IMAGE				
Decommission three existing 0.43 Million Gallon (MG) ground storage tanks and add a new 1.5 MG ground storage tank at Water Plant #6. Steel storage tanks are prone to corrosion, structural steel repair, roof replacement, and require regular maintenance, such as, re-coating approximately every ten years. Concrete ground storage tanks allow for consolidation of multiple Ground Storage Tanks (GSTs) into a single low maintenance tank. The life cycle cost of steel tank maintenance far outweighs the initial capital cost of a new concrete GST.									
PROJECT ORIGIN AND JUSTIFICATION									
Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2019	2020	2021	2022	2023				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -				
PROJECT COSTS ALLOCATION		TOTAL BUDGET	FY PROJECTED ALLOCATIONS						
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$526,500	\$526,500	\$526,500						\$526,500
Construction	\$2,632,500			\$2,632,500					\$2,632,500
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$3,159,000	\$526,500	\$526,500	\$2,632,500	\$0	\$0	\$0	\$0	\$3,159,000
FUNDING SOURCES		TOTAL BUDGET	FY PROJECTED FUNDING SOURCES						
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds	\$3,159,000	\$526,500	\$526,500	\$2,632,500					\$3,159,000
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$3,159,000	\$526,500	\$526,500	\$2,632,500	\$0	\$0	\$0	\$0	\$3,159,000
*Explain & Identify Type of Other Sources:					Project Manager: Public Services Director				



CITY OF ALVIN
2019 - 2023 CAPITAL IMPROVEMENT PROGRAM
WASTEWATER

Project No.	Project Name	Budgeted Thru 2018	2019	2020	2021	2022	2023	Project Total	2019 - 2023 Allocation
WW1601	WWTP Optimization Improvements Ph. II	4,800,000						4,800,000	0
WW1801	Lift Station 14 Rehabilitation	130,000	650,000					780,000	650,000
WW1802	Lift Station 17 Rehabilitation	130,000	650,000					780,000	650,000
WW1803	Lift Station 30 Exp. & Hwy. 35 Bypass Mains	1,495,900	3,739,650	3,739,650				8,975,200	7,479,300
WW1804	54" Eastside Interceptor	1,082,650	4,691,450	3,608,800	3,608,800			12,991,700	11,909,050
WW1805	NW / NE Sanitary Sewer Basin Eval. Survey	95,300						95,300	0
	TOTAL	\$7,733,850	\$9,731,100	\$7,348,450	\$3,608,800	\$0	\$0	\$28,422,200	\$19,388,350



Wastewater Treatment Plant Optimization Improvements Phase II Project Detail

PROJECT NAME - Wastewater Treatment Plant Optimization Improvements Phase II					PROJECT # WW1601					
PROJECT DESCRIPTION					PROJECT IMAGE					
<p>Wastewater Treatment Plant (WWTP) Optimization Improvements Phase I was complete in 2008 and has been in operation since then not allowing for the full maintenance on the aeration, digester, and clarifier basins. Phase II of this project will allow Staff to place the other half of the plant, that has not been in operation, online allowing for complete maintenance of the current operations. Phase II of this project includes installation of a non-potable water system, belt press, rehabilitation of the aeration system and rehabilitation of the digester tank as well as upgrades to the laboratory. Currently the plant treats on average about 2.2 million gallons of sewerage per day, but the plant is capable of treating 5 million gallons per day. Phase II will not increase the plant's treatment capacity beyond 5 million gallons per day.</p>										
PROJECT ORIGIN AND JUSTIFICATION										
<p>This project was recommended in the previous Utility Master Plan to upgrade the WWTP to meet state and federal regulations.</p>										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget										
					<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)					
Fiscal Year	2019	2020	2021	2022	2023					
Total Revenue	-	-	-	-	-					
Personnel Services	\$ -	-	-	-	-					
Operation & Maintenance	-	-	-	-	-					
Capital Outlay	-	-	-	-	-					
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -					
PROJECT COSTS ALLOCATION										
TOTAL BUDGET		FY PROJECTED ALLOCATIONS								
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL	
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying		\$766,500								
Construction		\$4,730,985	\$4,800,000							\$4,800,000
Equipment and Furniture										
Contingency										
TOTAL COSTS		\$5,497,485	\$0	\$4,800,000	\$0	\$0	\$0	\$0	\$0	\$4,800,000
FUNDING SOURCES										
TOTAL BUDGET		FY PROJECTED FUNDING SOURCES								
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL	
General Project Fund Revenue										
Certificates of Obligation (CO)		\$4,800,000	\$4,800,000							\$4,800,000
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds										
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes										
Other Funding Sources ¹ -										
TOTAL SOURCES		\$4,800,000	\$0	\$4,800,000	\$0	\$0	\$0	\$0	\$0	\$4,800,000
Explain & Identify Type of Other Sources:					Project Manager: City Engineer / Public Services Director					



Lift Station 14 Rehabilitation Project Detail

PROJECT NAME - Lift Station 14 Rehabilitation					PROJECT # WW1801				
PROJECT DESCRIPTION					PROJECT IMAGE				
<p>This project includes the rehabilitation of Lift Station 14. The condition assessment results showed this lift station to be in very poor condition. It is recommended in the 2015 Utility Master Plan to either perform rehabilitation of the current wet well or replacement of the wet well, the piping and valves, and the electrical system. Additionally it is recommended that the wet well pit be abandoned.</p>									
PROJECT ORIGIN AND JUSTIFICATION									
<p>Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016</p>									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2019	2020	2021	2022	2023				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -				
PROJECT COSTS ALLOCATION		TOTAL BUDGET	FY PROJECTED ALLOCATIONS						
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$130,000	\$130,000	\$130,000						\$130,000
Construction	\$650,000			\$650,000					\$650,000
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$780,000	\$130,000	\$130,000	\$650,000	\$0	\$0	\$0	\$0	\$780,000
FUNDING SOURCES		TOTAL BUDGET	FY PROJECTED FUNDING SOURCES						
		2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds	\$780,000	\$130,000	\$130,000	\$650,000					\$780,000
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$780,000	\$130,000	\$130,000	\$650,000	\$0	\$0	\$0	\$0	\$780,000
*Explain & Identify Type of Other Sources:					Project Manager: Public Services Director				



Lift Station 17 Rehabilitation Project Detail

PROJECT NAME - Lift Station 17 Rehabilitation				PROJECT # WW1802						
PROJECT DESCRIPTION				PROJECT IMAGE						
<p>This project includes rehabilitation of Lift Station 17. The condition assessment results showed this lift station to be in very poor condition. In the 2015 Utility Master Plan it recommends rehabilitating the wet well, piping, valves and replacing the electrical equipment. As part of the lift station rehabilitation project it also recommends decommissioning the 10 inch sanitary force main that allows flow to be pumped east to the Northeast Basin. This will simplify system operations and reduce the future peak flows to Lift Station 30, thereby reducing the cost of the Lift Station 30 expansion.</p>										
PROJECT ORIGIN AND JUSTIFICATION										
<p>Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016</p>										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)										
Fiscal Year	2019	2020	2021	2022	2023					
Total Revenue	-	-	-	-	-					
Personnel Services	\$ -	-	-	-	-					
Operation & Maintenance	-	-	-	-	-					
Capital Outlay	-	-	-	-	-					
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -					
FY PROJECTED ALLOCATIONS										
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL	
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying	\$130,000	\$130,000	\$130,000							\$130,000
Construction	\$650,000			\$650,000						\$650,000
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$780,000	\$130,000	\$130,000	\$650,000	\$0	\$0	\$0	\$0	\$0	\$780,000
FY PROJECTED FUNDING SOURCES										
FUNDING SOURCES	TOTAL BUDGET	2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL	
General Project Fund Revenue										
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds	\$780,000	\$130,000	\$130,000	\$650,000						\$780,000
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes										
Other Funding Sources ¹ -										
TOTAL SOURCES	\$780,000	\$130,000	\$130,000	\$650,000	\$0	\$0	\$0	\$0	\$0	\$780,000
*Explain & Identify Type of Other Sources:						Project Manager: Public Services Director				



Lift Station 30 Expansion & Hwy 35 Bypass Gravity Mains Project Detail

PROJECT NAME - Lift Station 30 Expansion & Hwy 35 Bypass Gravity Mains					PROJECT # WW1803					
PROJECT DESCRIPTION					PROJECT IMAGE					
<p>This project includes the expansion of Lift Station 30 from a firm pumping capacity of 4.1 Million Gallons per Day (MGD) to a firm pumping capacity of 9.0 MGD. This project includes a new 24 inch force main and upsizing of the gravity lines to 36 inch immediately upstream and downstream of Lift Station 30. The existing 30 inch gravity lines do not have enough capacity to convey projected 2035 peak wastewater flows. The 9.0 MGD lift station expansion and proposed gravity lines are sized to convey projected 2035 peak wastewater flows from the Northeast and Northwest Basins.</p>										
PROJECT ORIGIN AND JUSTIFICATION										
Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)										
Fiscal Year	2019	2020	2021	2022	2023					
Total Revenue	-	-	-	-	-					
Personnel Services	\$ -	-	-	-	-					
Operation & Maintenance	-	-	-	-	-					
Capital Outlay	-	-	-	-	-					
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -					
PROJECT COSTS ALLOCATION		TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
			2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying	\$1,495,900			\$1,495,900						\$1,495,900
Construction	\$7,479,300				\$3,739,650	\$3,739,650				\$7,479,300
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$8,975,200		\$0	\$1,495,900	\$3,739,650	\$3,739,650	\$0	\$0	\$0	\$8,975,200
FUNDING SOURCES		TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
			2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue										
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds	\$8,975,200			\$1,495,900	\$3,739,650	\$3,739,650				\$8,975,200
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes										
Other Funding Sources ¹ -										
TOTAL SOURCES	\$8,975,200		\$0	\$1,495,900	\$3,739,650	\$3,739,650	\$0	\$0	\$0	\$8,975,200
*Explain & Identify Type of Other Sources:					Project Manager: Public Services Director					

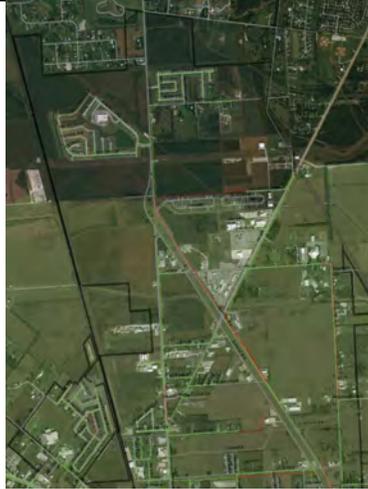


54" Eastside Interceptor Project Detail

PROJECT NAME - 54" Eastside Interceptor					PROJECT # WW1804					
PROJECT DESCRIPTION					PROJECT IMAGE					
This project includes the construction of a 54 inch wastewater line from Bypass 35 to the Wastewater Treatment Plant (WWTP). The model showed the existing 27 inch and 33 inch wastewater lines do not have enough capacity to convey existing peak flows to the plant. The new 54 inch wastewater line is sized to convey projected wastewater system peak flows through 2035. Constructing a single line in place of the two undersized lines will allow for easier system operations and less maintenance.										
PROJECT ORIGIN AND JUSTIFICATION										
Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)										
Fiscal Year	2019	2020	2021	2022	2023					
Total Revenue	-	-	-	-	-					
Personnel Services	\$ -	-	-	-	-					
Operation & Maintenance	-	-	-	-	-					
Capital Outlay	-	-	-	-	-					
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -					
PROJECT COSTS ALLOCATION										
	TOTAL BUDGET	2018 ADOPTED BUDGET	PROJECTED THRU 2018	FY PROJECTED ALLOCATIONS						PROJECT TOTAL
				2019	2020	2021	2022	2023		
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying	\$1,082,650	\$1,082,650							\$1,082,650	
Construction	\$11,909,050			\$4,691,450	\$3,608,800	\$3,608,800			\$11,909,050	
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$12,991,700	\$1,082,650	\$0	\$4,691,450	\$3,608,800	\$3,608,800	\$0	\$0	\$12,991,700	
FUNDING SOURCES										
	TOTAL BUDGET	2018 ADOPTED BUDGET	PROJECTED THRU 2018	FY PROJECTED FUNDING SOURCES						PROJECT TOTAL
				2019	2020	2021	2022	2023		
General Project Fund Revenue										
Certificates of Obligation (CO)										
General Obligation Bonds (GO)										
New/Proposed CO Bonds										
New/Proposed GO Bonds										
W/S Revenue Bonds	\$12,991,700		\$1,082,650	\$4,691,450	\$3,608,800	\$3,608,800			\$12,991,700	
W/S Project Fund Revenue										
Impact Fees										
Sales Taxes										
Other Funding Sources ¹ -										
TOTAL SOURCES	\$12,991,700	\$0	\$1,082,650	\$4,691,450	\$3,608,800	\$3,608,800	\$0	\$0	\$12,991,700	
*Explain & Identify Type of Other Sources:					Project Manager: Public Services Director					



Northwest and Northeast Sanitary Sewer Basin Evaluation Survey Project Detail

PROJECT NAME - Northwest and Northeast Sanitary Sewer Basin Evaluation Survey					PROJECT # WW1805				
PROJECT DESCRIPTION					PROJECT IMAGE				
<p>The 2015 Utility Master Plan recommended that a Sanitary Sewer Evaluation Survey be conducted throughout the Northeast and Northwest basins to identify sources on Inflow and Infiltration (I/I). During the Utility Master Plan study it was noticed that both basins showed during wet weather to average dry flow peaking factor was greater than 13 in one basin and 5 in the other. This means that a large volume of inflow is entering the sanitary sewer system during wet weather events. The flow monitoring results calculated this volume at 14.5 gallons per linear foot in one and 12.5 in the other. Volumes greater than 4 gallons per linear foot are considered high. Once sources of I&I are found, the City should address them as required to reduce excess water from entering the wastewater system.</p>									
PROJECT ORIGIN AND JUSTIFICATION									
<p>Identified in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016</p>									
INCREMENTAL OPERATING AND MAINTENANCE COSTS									
Impact on operating budget <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See Below)									
Fiscal Year	2019	2020	2021	2022	2023				
Total Revenue	-	-	-	-	-				
Personnel Services	\$ -	-	-	-	-				
Operation & Maintenance	-	-	-	-	-				
Capital Outlay	-	-	-	-	-				
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ -				
FY PROJECTED ALLOCATIONS									
PROJECT COSTS ALLOCATION	TOTAL BUDGET	2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
Prelim. Engineering Report									
Land/Right of Way									
Design/Surveying	\$95,300		\$95,300						\$95,300
Construction									
Equipment and Furniture									
Contingency									
TOTAL COSTS	\$95,300	\$0	\$95,300	\$0	\$0	\$0	\$0	\$0	\$95,300
FY PROJECTED FUNDING SOURCES									
FUNDING SOURCES	TOTAL BUDGET	2018 ADOPTED BUDGET	PROJECTED THRU 2018	2019	2020	2021	2022	2023	PROJECT TOTAL
General Project Fund Revenue									
Certificates of Obligation (CO)									
General Obligation Bonds (GO)									
New/Proposed CO Bonds									
New/Proposed GO Bonds									
W/S Revenue Bonds	\$95,300		\$95,300						\$95,300
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources ¹ -									
TOTAL SOURCES	\$95,300	\$0	\$95,300	\$0	\$0	\$0	\$0	\$0	\$95,300
*Explain & Identify Type of Other Sources:					Project Manager: Public Services Director				

Enterprise Funds

The Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the government's council is that the cost of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the government's council has decided that periodic determination of net income is appropriate for accountability purposes. The Enterprise Funds are;

Utility Fund (Fund 211) is used to account for operations of the public utilities, water and sewer services, of the City.

Utility Debt Obligation Fund (Fund 209) is used to account for principal and interest debt payments paid for by water and sewer revenue.

Utility Projects Fund (Fund 220) provides for a wide variety of Capital Projects including occasional large equipment purchases.

Impact Fee Fund (Fund 210) accounts for revenues collected, which are imposed on new development, to fund or recoup the costs of future capital improvements or facility expansions necessitated or attributable by such new developments.

Sanitation Fund (Fund 212) is used to account for operations of solid waste collection and disposal services for residents of the City.

Emergency Medical Services Fund (213) is used to account for operations of emergency medical services for residents of Alvin and the surrounding area.



**UTILITY FUND
BUDGET SUMMARY**

Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Beg. Working Capital Balance	\$ 1,923,626	\$ 5,153,866	\$ 5,153,866	\$ 4,674,729
REVENUES				
TCEQ Permit Fees	43,247	41,000	44,072	43,000
BCGCD Passthrough Fees	30,380	30,000	30,761	30,000
Penalty- Water	53,728	50,000	55,379	50,000
Penalty- Sewer	60,540	60,000	61,758	60,000
Sale of Water Meters	43,244	40,000	53,052	45,000
Sewer	3,703,261	4,080,002	4,001,640	4,976,933
Tapping Fee- Sewer	350	1,000	1,000	1,000
Tapping Fee- Water	912	1,000	2,000	1,000
Water	3,433,761	3,687,696	3,614,637	4,192,322
Rental Income	1,520	0	2,500	3,600
Investment Earnings	66,498	26,200	122,902	26,500
Transfer from Sanitation	109,396	78,275	78,275	72,168
Other Incomes	221,861	168,800	202,045	180,800
Total Revenues	7,768,698	8,263,973	8,270,021	9,682,323
Total Revenue and Resources	9,692,324	13,417,839	13,423,887	14,357,052
EXPENDITURES				
Water				
Sewer	972,787	1,138,990	1,106,708	1,080,960
Wastewater Treatment	805,831	938,564	910,001	931,803
Plant Administration	765,398	809,011	753,288	750,790
Billing & Collection	332,743	311,151	307,974	329,270
Public Services Facility	327,355	343,826	327,488	324,588
Code Enforcement	52,372	109,546	87,867	75,300
Other Requirements	126,620	151,692	124,480	129,607
	1,155,353	5,080,983	5,131,352	6,060,005
Total Expenditures	4,538,458	8,883,763	8,749,158	9,682,323
Revenue Over/(Under) Expenditures	3,230,241	(619,790)	(479,138)	0
Ending Working Capital Balance	\$ 5,153,866	\$ 4,534,076	\$ 4,674,729	\$ 4,674,729



211 - UTILITY FUND
REVENUE DETAIL

Account	Description	Actual 2016/17	Budget 2017/18	Forecast 2017/18	Budget 2018/19
License & Permit Fees					
211-400565	TCEQ Permit Fees	43,247	41,000	44,072	43,000
	Total License & Permits	43,247	41,000	44,072	43,000
Charges for Service					
211-402065	BCGCD Passthrough Fees	30,380	30,000	30,761	30,000
211-402115	Penalty - Water	53,728	50,000	55,379	50,000
211-402120	Penalty - Sewer	60,540	60,000	61,758	60,000
211-402130	Sales of Water Meters	43,244	40,000	53,052	45,000
211-402140	Sewer Revenue	3,703,261	4,080,002	4,001,640	4,976,933
211-402150	Tapping Fee- Sewer	350	1,000	1,000	1,000
211-402155	Tapping Fee- Water	912	1,000	2,000	1,000
211-402160	Water Revenue	3,433,761	3,687,696	3,614,637	4,192,322
	Total Charges for Service	7,326,176	7,949,698	7,820,227	9,356,255
Investment Earnings					
211-404000	Interest Income	64,595	25,000	120,000	25,000
211-404010	Interest Earned- Fund 232	1,903	1,200	2,902	1,500
	Total Investment Earnings	66,498	26,200	122,902	26,500
Rental Income					
211-405000	Rental Income- City Property	1,520	0	2,500	3,600
	Total Rental Income	1,520	0	2,500	3,600
Intergovernmental					
211-406212	Transfer from Sanitation Fund	109,396	78,275	78,275	72,168
	Total Intergovernmental	109,396	78,275	78,275	72,168
Other Income					
211-407000	Sale of Assets	3,900	0	0	0
211-409035	Fire Hydrant Rental	7,994	2,500	7,500	2,500
211-409050	Return Check Fee	3,955	3,000	3,700	3,000
211-409075	Miscellaneous Income	31,747	5,000	15,000	7,000
211-409090	Reconnect Fee	32,908	25,000	20,000	25,000
211-409135	Cleaning Fee	4,206	4,000	4,200	4,000
211-409141	Stormwater Permit Fee	6,237	6,300	14,245	6,300
211-409160	Sludge Disposal	63,503	50,000	65,000	60,000
211-409161	Effluent Fees	67,412	73,000	72,400	73,000
	Total Other Income	221,861	168,800	202,045	180,800
	Total Revenues	\$ 7,768,698	\$ 8,263,973	\$ 8,270,021	\$ 9,682,323



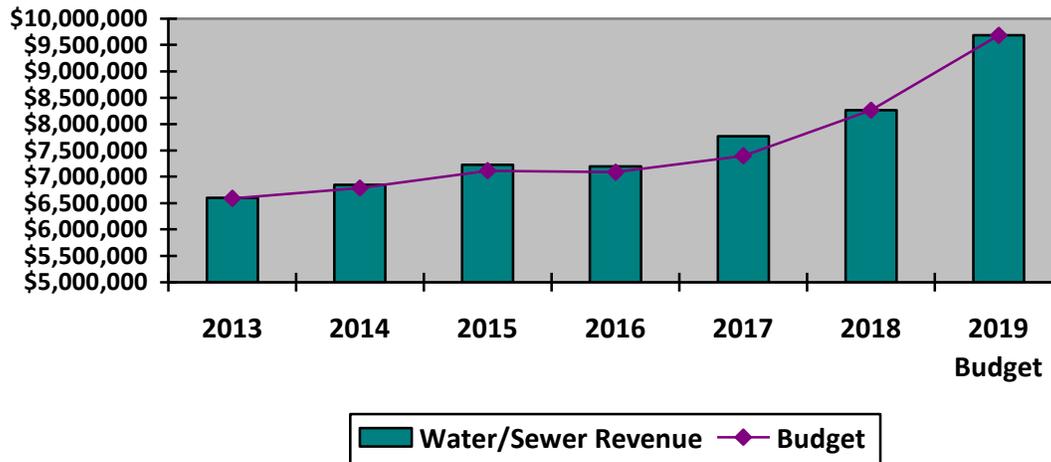
Major Revenue Sources

WATER & WASTEWATER REVENUES

2018-19 Utility Fund Budget: \$9,682,323

The Utility Fund accounts for the water and wastewater utilities for the City of Alvin. Revenues for this fund are derived primarily from user charges (charges for service) in addition to license & permit fees. The proposed revenues for FY19 reflect an increase of 17.1% from prior year's budget due to the rate increase adopted by city council to fund projects identified in the Utility Master Plan.

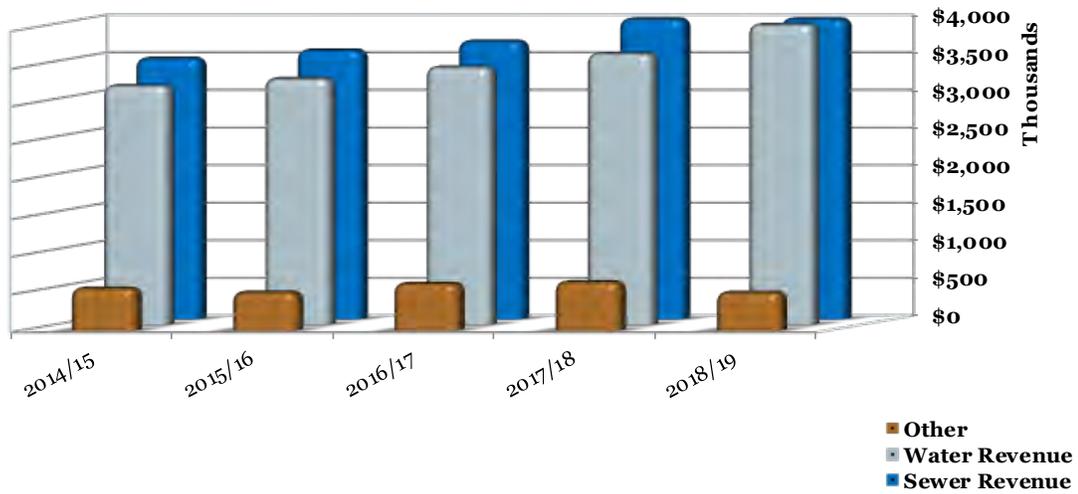
Water & Wastewater Revenue vs. Budget





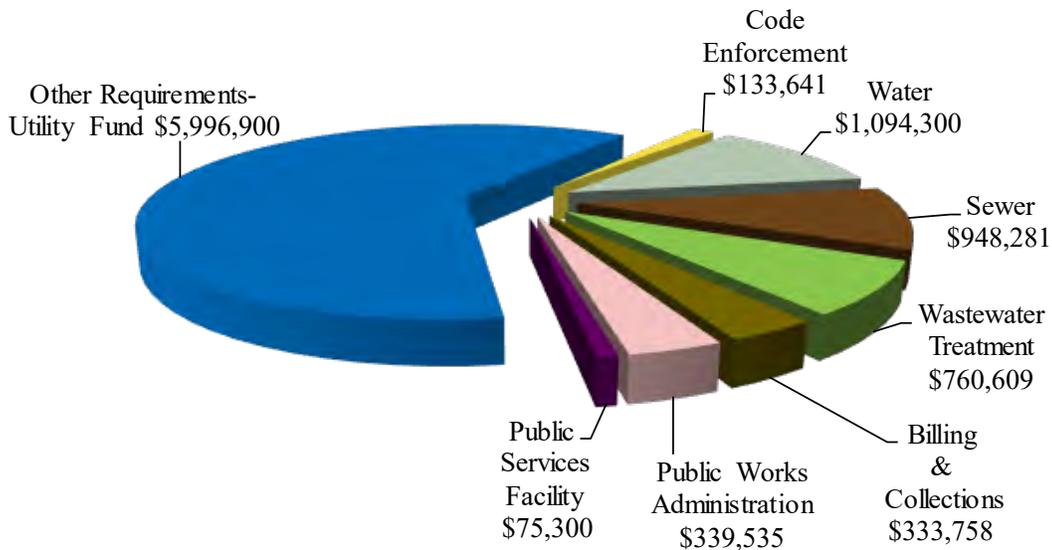
UTILITY FUND REVENUE TRENDS

Revenue	Actual 2014/15	Actual 2015/16	Actual 2016/17	Forecast 2017/18	Budget 2018/19
Water Revenue	3,187,125	3,281,708	3,433,761	3,614,637	4,192,322
Sewer Revenue	3,475,940	3,584,966	3,703,261	4,001,640	4,976,933
Other	568,145	516,082	631,676	653,744	513,068
	7,231,210	7,382,756	7,768,698	8,270,021	9,682,323



FY 2018/19 Expenditures By Function

\$9,682,323





Public Services Department

Mission Statement

To supply potable and palatable water, reliable sanitary sewer service in all weather, be proactive in dealing with maintenance issues within distribution, collection, treatment, and production facilities, while continually providing the residents, businesses, and visitors of Alvin prompt and courteous service.

Department Goals for FY 2018-2019

Utilities Division

- Increase employee certifications by 25%
- Replace at least 1,000 linear feet of small diameter water lines
- Complete replacement of all water meters from direct read to AMI system
- Continue to install fire hydrants to maintain compliance with State law

Performance Measures	Actual	Estimated	Budget
	2016-2017	2017-2018	2018-2019
Update the Public Services Facility message board	2 / mth.	2 / mth.	2 / mth.
Respond to all sewer stoppages within 24 hours of complaints	100%	100%	100%

Code Division

- Develop educational material that helps residents comply with City ordinances
- Resolve Code violations as quick as the law allows
- Continue to identify and make recommendations for the removal of dilapidated and unsafe structures

Performance Measures	Actual	Estimated	Budget
	2016-2017	2017-2018	2018-2019
Respond to external Code Violation reports within 1 business day	100%	100%	100%
Close 90% of Code violations opened	100%	100%	100%
Reduce repeat offenders through education by 25%	100%	100%	100%

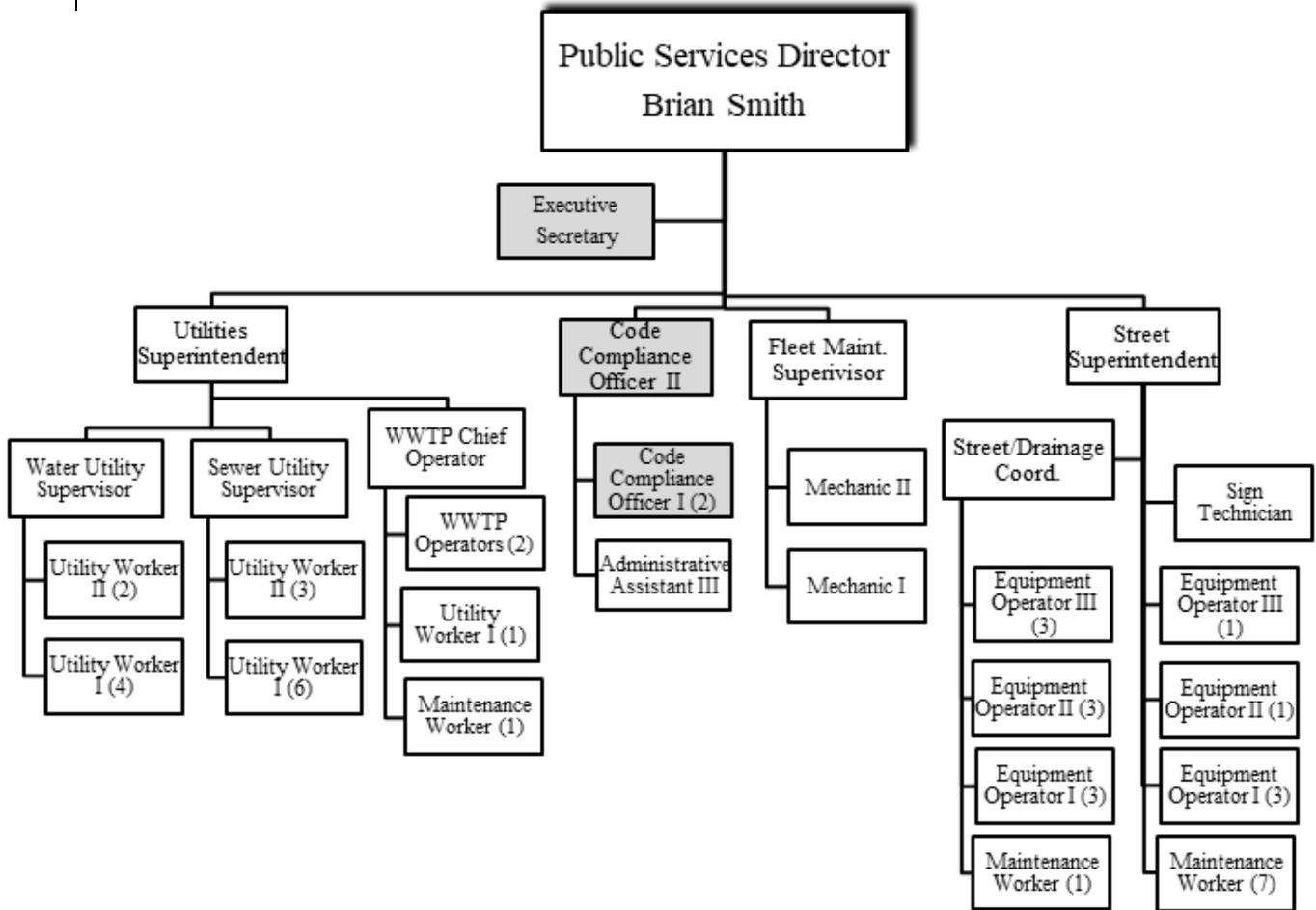
Significant Changes in the FY 2018-2019 Budget

FY19 budget includes an increase in Personnel Services for COLA. In the WWTP Division, the Electrician position has been unfunded, and the services contracted out. In the Utility Fund – Other Requirements an increase in the transfer to debt service is a result of the issuance of WSSR Bonds, Series 2018.



2018-2019

Public Services
Organizational Chart



Department Head

Full-time position

Full-time position – Funding Split

Part-time position



**Enterprise- Utility Fund
Public Services Department**

Category	Amended Budget 2017/18	Budget 2018/19
Water	\$ 1,138,990	\$ 1,080,960
Sewer	938,564	931,803
Wastewater Treatment Plant	809,011	750,790
Administration	311,151	329,270
Billing & Collection	343,826	324,588
Public Services Facility	109,546	75,300
Code Enforcement	151,692	129,608
Other Requirements	5,080,983	6,060,005
Total	\$ 8,883,763	\$ 9,682,323



Water Division
Enterprise- Utility Fund

Category		Amended Budget 2017/18	Budget 2018/19
1000	Personnel Services	\$ 334,356	\$ 343,998
2000	Materials and Supplies	287,300	257,300
3000	Contractual Services	434,690	405,100
4000	Capital Outlay	14,000	0
7000	Interfund Transfers	68,644	74,562
Total		\$ 1,138,990	\$ 1,080,960

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Utility Supervisor	12	1	1
Utility Worker II	9	2	2
Utility Worker I	7	4	4
Total		7	7



211 - Utility Fund/Water Division

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
6001-00-1001	Salaries	207,800	226,970	210,256	233,020
6001-00-1005	Overtime	24,281	35,000	29,133	35,000
6001-00-1006	Longevity	2,435	2,968	2,926	3,525
6001-00-1009	TMRS	41,812	47,807	43,330	48,786
6001-00-1011	FICA	17,808	20,363	18,633	20,979
6001-00-1016	Certification & Education Pay	1,248	1,248	1,248	2,688
	Total Personnel	295,383	334,356	305,525	343,998
Supplies					
6001-00-2125	General Supplies	11,375	15,000	13,900	14,000
6001-00-2250	Uniform & Apparel	474	800	500	800
6001-00-2300	Vehicle & Equipment Supplies	380	1,000	1,000	1,000
6001-00-2301	Motor Vehicle Fuel	16,261	22,000	18,000	20,000
6001-00-2350	Safety Equipment	1,307	2,500	1,500	1,500
6001-00-2425	Chemicals & Insecticide	53,400	86,000	66,000	80,000
6001-00-2475	Water Meter & Parts	73,637	45,000	45,000	45,000
6001-00-2500	Water/Sewer Main Repair Supplies	59,433	90,000	70,000	80,000
6001-00-2525	W/S Machinery & Equipment	18,696	25,000	15,000	15,000
	Total Supplies	234,963	287,300	230,900	257,300
Contractual Services					
6001-00-3100	Contract Services	45,974	101,590	100,000	71,100
6001-00-3170	Professional Development	3,551	3,000	3,000	3,000
6001-00-3180	Dues & Memberships	281	1,000	500	1,000
6001-00-3190	Communications	6,706	7,000	7,150	7,500
6001-00-3200	Utilities	199,233	190,000	194,935	200,000
6001-00-3260	Machinery & Equipment Maintenance	23,187	32,600	70,000	30,000
6001-00-3270	Building/Grounds Maintenance	7,306	15,000	15,000	10,000
6001-00-3320	Uniform Rental	1,935	5,500	2,500	5,500
6001-00-3470	Regulatory Inspection Fees	27,554	30,000	27,554	30,000
6001-00-3480	Lab Testing Fees	5,811	21,000	21,000	10,000
6001-00-3490	BCGCD Water Fees	32,020	28,000	46,000	37,000
	Total Services	353,559	434,690	487,639	405,100
Capital Outlay					
6001-00-4150	Machinery & Equipment	0	14,000	14,000	0
	Total Capital Outlay	0	14,000	14,000	0
Interfund Transfers					
6001-00-7510	Vehicle Maintenance Fees	61,356	41,667	41,667	48,567
6001-00-7515	Vehicle Replacement Accruals	27,525	26,977	26,977	25,995
	Total Interfund Transfers	88,881	68,644	68,644	74,562
	Water Division	\$ 972,787	\$ 1,138,990	\$ 1,106,708	\$ 1,080,960



Sewer Division
Enterprise- Utility Fund

Category		Amended Budget 2017/18	Budget 2018/19
1000	Personnel Services	\$ 450,201	\$ 443,763
2000	Materials and Supplies	152,544	156,800
3000	Contractual Services	241,091	233,800
4000	Capital Outlay	12,860	25,000
7000	Interfund Transfers	81,868	72,440
Total		\$ 938,564	\$ 931,803

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Utility Supervisor	12	1	1
Utility Worker II	9	3	3
Utility Worker I	7	6	6
Total		10	10



211 - Utility Fund/Sewer Division

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
6002-00-1001	Salaries	279,317	313,950	301,049	322,844
6002-00-1005	Overtime	23,129	40,000	25,886	30,000
6002-00-1006	Longevity	2,079	3,006	1,991	2,734
6002-00-1009	TMRS	54,307	64,371	58,775	57,866
6002-00-1011	FICA	22,195	27,418	25,274	27,423
6002-00-1016	Certification & Education Pay	1,456	1,456	1,456	2,896
	Total Personnel	382,484	450,201	414,431	443,763
Supplies					
6002-00-2125	General Supplies	16,193	26,000	25,000	15,000
6002-00-2250	Uniform & Apparel	534	1,000	800	900
6002-00-2300	Vehicle Equipment Supplies	263	1,000	500	900
6002-00-2301	Motor Vehicle Fuel	9,215	16,000	15,000	15,000
6002-00-2350	Safety Equipment	2,866	4,000	3,500	4,000
6002-00-2425	Chemicals & Insecticide	440	3,500	8,000	31,000
6002-00-2500	Water/Sewer Main Repair Supplies	29,850	45,000	58,000	45,000
6002-00-2525	W/S Machinery & Equipment	28,635	56,044	56,000	45,000
6002-00-2550	Welding Supplies	91	0	0	0
	Total Supplies	88,086	152,544	166,800	156,800
Contractual Services					
6002-00-3100	Contract Services	622	17,000	10,000	17,000
6002-00-3170	Professional Development	1,513	1,200	2,000	2,000
6002-00-3180	Dues & Memberships	392	800	281	800
6002-00-3190	Communications	10,177	9,800	10,832	11,000
6002-00-3200	Utilities	86,537	90,000	86,097	90,000
6002-00-3260	Machinery & Equipment Maint.	96,656	109,291	95,257	100,000
6002-00-3270	Building/Grounds Maint.	4,308	10,000	12,839	10,000
6002-00-3320	Uniform Rental	2,146	3,000	2,500	3,000
6002-00-3480	Lab Testing Fees	870	0	0	0
	Total Services	203,221	241,091	219,807	233,800
Capital Outlay					
6002-00-4150	Machinery & Equipment	11,903	12,860	27,096	25,000
	Total Capital Outlay	11,903	12,860	27,096	25,000
Interfund Transfers					
6002-00-7510	Vehicle Maintenance Fees	83,926	48,023	48,023	37,971
6002-00-7515	Vehicle Replacement Accruals	36,210	33,845	33,845	34,469
	Total Interfund Transfers	120,136	81,868	81,868	72,440
	Sewer Division	\$ 805,831	\$ 938,564	\$ 910,001	\$ 931,803



**Wastewater Treatment Division
Enterprise- Utility Fund**

Category		Amended Budget 2017/18	Budget 2018/19
1000	Personnel Services	\$ 275,205	\$ 249,603
2000	Materials and Supplies	118,000	112,000
3000	Contractual Services	390,388	355,000
4000	Capital Outlay	0	10,000
7000	Interfund Transfers	25,418	24,187
Total		\$ 809,011	\$ 750,790

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
WWTP Chief Operator	15	1	1
WWTP Operator	9	2	2
Electrician	12	1	0
Utility Worker I	7	1	1
Maintenance Worker	5	1	1
Total		6	5



211 - Utility Fund/Waste Water Treatment Plant Division

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
6003-00-1001	Salaries	179,379	202,955	177,539	182,687
6003-00-1005	Overtime	7,341	12,000	9,693	12,000
6003-00-1006	Longevity	2,866	2,892	2,783	3,047
6003-00-1009	TMRS	33,848	39,349	34,026	35,399
6003-00-1011	FICA	13,450	16,761	14,632	15,222
6003-00-1016	Certification & Education Pay	1,248	1,248	1,248	1,248
	Total Personnel	238,131	275,205	239,920	249,603
Supplies					
6003-00-2125	General Supplies	6,408	4,000	4,000	3,500
6003-00-2175	Janitorial Supplies	336	600	600	600
6003-00-2225	Medical Supplies	100	150	159	150
6003-00-2250	Uniform & Apparel	324	750	300	750
6003-00-2301	Motor Vehicle Fuel	4,156	6,000	6,000	6,000
6003-00-2350	Safety Equipment	305	500	500	500
6003-00-2425	Chemicals & Insecticide	97,884	90,000	85,000	85,000
6003-00-2500	Water/Sewer Main Repair Supplies	577	1,000	1,088	1,000
6003-00-2525	W/S Machinery & Equipment	14,035	10,000	25,000	10,000
6003-00-2575	Lab Supplies & Chemicals	3,349	5,000	5,000	4,500
	Total Supplies	127,474	118,000	127,648	112,000
Contractual Services					
6003-00-3100	Contract Services	467	12,000	13,967	2,000
6003-00-3170	Professional Development	1,842	2,000	800	2,000
6003-00-3180	Dues & Memberships	392	500	100	500
6003-00-3190	Communications	4,917	5,200	5,527	5,800
6003-00-3200	Utilities	174,342	185,000	177,109	180,000
6003-00-3260	Machinery & Equipment Maintenance	82,934	40,988	62,000	40,000
6003-00-3270	Building/Grounds Maintenance	4,091	8,200	4,000	8,200
6003-00-3320	Uniform Rental	1,491	2,000	1,800	2,000
6003-00-3470	Regulatory Inspection Fees	30,884	32,500	31,000	32,500
6003-00-3480	Lab Testing Fees	19,307	17,000	14,000	17,000
6003-00-3500	Sludge Disposal	59,631	85,000	50,000	65,000
	Total Services	380,296	390,388	360,303	355,000
Capital Outlay					
6003-00-4150	Machinery & Equipment	0	0	0	10,000
	Total Capital Outlay	0	0	0	10,000
Interfund Transfers					
6003-00-7510	Vehicle Maintenance Fees	14,288	16,243	16,243	15,012
6003-00-7515	Vehicle Replacement Accruals	5,210	9,175	9,175	9,175
	Total Interfund Transfers	19,498	25,418	25,418	24,187
Waste Water Treatment Plant Division		\$ 765,398	\$ 809,011	\$ 753,288	\$ 750,790



**Administration Division
Enterprise- Utility Fund**

Category		Amended Budget 2017/18	Budget 2018/19
1000	Personnel Services	\$ 235,968	\$ 244,830
2000	Materials and Supplies	5,400	4,100
3000	Contractual Services	14,500	14,050
7000	Interfund Transfers	55,283	66,290
Total		\$ 311,151	\$ 329,270

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Director of Public Works	18	1	1
Utilities Superintendent	16	1	1
Executive Secretary	9	1	1
TOTAL		3	3



211 - Utility Fund/Administration Division

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
6004-00-1001	Salaries	165,919	175,500	175,608	182,594
6004-00-1005	Overtime	1,840	2,000	2,000	2,000
6004-00-1006	Longevity	2,236	2,458	2,461	2,683
6004-00-1009	TMRS	31,566	33,739	33,440	34,722
6004-00-1011	FICA	13,489	14,371	14,380	14,931
6004-00-1016	Certification & Education Pay	2,080	2,080	2,080	2,080
6004-00-1017	Equipment Allowance	1,020	1,020	1,020	1,020
6004-00-1018	Auto Allowance	4,800	4,800	4,800	4,800
	Total Personnel	222,951	235,968	235,788	244,830
Supplies					
6004-00-2100	Office Supplies	1,842	2,000	1,912	1,900
6004-00-2125	General Supplies	1,075	1,500	1,200	500
6004-00-2225	Medical Supplies	205	250	250	250
6004-00-2250	Uniform & Apparel	109	450	350	250
6004-00-2275	Program Supplies	1,975	1,200	1,200	1,200
	Total Supplies	5,206	5,400	4,912	4,100
Contractual Services					
6004-00-3100	Contract Services	18,539	1,000	0	1,000
6004-00-3170	Professional Development	4,990	4,500	4,500	4,500
6004-00-3180	Dues & Memberships	301	500	270	350
6004-00-3190	Communications	5,026	5,000	5,721	6,000
6004-00-3210	Postage & Freight	329	500	250	200
6004-00-3220	Printing Services	1,199	2,000	1,250	2,000
6004-00-3230	Advertising	0	1,000	0	0
6004-00-3260	Machinery & Equipment Maint.	0	0	0	0
	Total Services	30,384	14,500	11,991	14,050
Interfund Transfers					
6004-00-7500	Computer Replacement Accruals	3,672	3,000	3,000	8,365
6004-00-7505	IT Maintenance Fees	70,531	52,283	52,283	57,926
	Total Interfund Transfers	74,203	55,283	55,283	66,290
	Administration Division	\$ 332,743	\$ 311,151	\$ 307,974	\$ 329,270



**Public Services Facility Division
Enterprise- Utility Fund**

Category		Amended Budget 2017/18	Budget 2018/19
2000	Materials and Supplies	\$ 5,000	\$ 4,500
3000	Contractual Services	104,546	70,800
Total		\$ 109,546	\$ 75,300

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			



211 - Utility Fund/Public Service Facility Division

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Supplies					
6006-00-2125	General Supplies	1,366	2,000	2,100	2,000
6006-00-2200	Foods	1,742	3,000	2,800	2,500
	Total Supplies	3,108	5,000	4,900	4,500
Contractual Services					
6006-00-3100	Contract Services	27	5,900	1,000	0
6006-00-3200	Utilities	32,554	45,000	36,967	38,000
6006-00-3260	Machinery & Equipment Maint.	3,897	16,925	14,000	5,500
6006-00-3270	Building/Grounds Maint.	11,980	35,521	30,000	26,100
6006-00-3320	Uniform Rental	806	1,200	1,000	1,200
	Total Services	49,264	104,546	82,967	70,800
	Public Service Facility Division	\$ 52,372	\$ 109,546	\$ 87,867	\$ 75,300



**Code Enforcement Division
Enterprise- Utility Fund**

Category		Amended Budget 2017/18	Budget 2018/19
1000	Personnel	\$ 62,793	\$ 59,087
2000	Material & Supplies	5,600	4,300
3000	Contract Services	36,818	32,800
7000	Interfund Transfers	46,481	33,420
Total		\$ 151,692	\$ 129,608

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Code Compliance Officer II	15	1	1
Code Compliance Officer I	10	1	2
Administrative Assistant III	10	1	1
		3	4

Personnel Services allocated as follows:

Code Compliance Supervisor; 60% General Fund, 10% Utility Fund, 30% Sales Tax Fund

Code Enforcement Officer; 90% General Fund, 10% Utility Fund



211 - Utility Fund/Code Enforcement Division

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
6007-00-1001	Salaries	42,755	48,266	40,618	46,422
6007-00-1005	Overtime	0	500	500	500
6007-00-1006	Longevity	1,024	1,153	620	182
6007-00-1009	TMRS	7,763	8,978	7,412	8,380
6007-00-1011	FICA	2,964	3,824	3,187	3,603
6007-00-1017	Equipment Allowance	0	72	0	0
	Total Personnel	54,505	62,793	52,337	59,087
Supplies					
6007-00-2100	Office Supplies	963	1,300	1,000	1,000
6007-00-2125	General Supplies	44	1,000	800	500
6007-00-2250	Uniform & Apparel	460	300	300	300
6007-00-2301	Motor Vehicle Fuel	2,349	3,000	3,000	2,500
	Total Supplies	3,816	5,600	5,100	4,300
Contract Services					
6007-00-3100	Contract Services	5,715	8,418	8,000	8,000
6007-00-3170	Professional Development	3,444	5,000	3,000	2,000
6007-00-3180	Dues & Memberships	387	1,000	300	500
6007-00-3190	Communications	7,133	6,500	7,162	7,300
6007-00-3210	Postage & Freight	3,762	3,000	1,500	3,000
6007-00-3220	Printing Services	616	1,400	500	1,000
6007-00-3260	Machinery & Equipment Maint.	0	500	100	0
6007-00-3280	Demolition	0	11,000	0	11,000
	Total Contract Services	21,058	36,818	20,562	32,800
Interfund Transfers					
6007-00-7500	Computer Replacement Accruals	1,648	0	0	0
6007-00-7505	IT Maintenance Fees	35,266	31,325	31,325	24,136
6007-00-7510	Vehicle Maintenance Fees	6,467	8,475	8,475	5,298
6007-00-7515	Vehicle Replacement Accruals	3,861	6,681	6,681	3,986
	Total Interfund Transfers	47,241	46,481	46,481	33,420
	Code Enforcement Division	\$ 126,620	\$ 151,692	\$ 124,480	\$ 129,608



**Other Requirements
Enterprise- Utility Fund**

Category		Amended Budget 2017/18	Budget 2018/19
3000	Contractual Services	\$ 484,735	\$ 530,650
7000	Interfund Transfers	4,596,248	5,529,355
Total		\$ 5,080,983	\$ 6,060,005

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			



211 - Utility Fund/Other Requirements

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Contractual Services					
9002-00-3110	Audit	18,482	28,000	22,000	24,205
9002-00-3250	General Insurance	50,833	52,325	84,433	82,432
9002-00-3251	Workers Compensation	11,839	10,763	10,420	11,462
9002-00-3252	Group Health Insurance	323,954	393,647	410,997	412,551
	Total Services	405,108	484,735	527,850	530,650
Debt Service					
9002-00-5004	Bond Issuance Costs	21,793	0	0	0
	Total Debt Service	21,793	0	0	0
Interfund Transfers					
9002-00-7100	Transfer to General Fund	684,581	675,707	675,707	731,547
9002-00-7102	Transfer to Disaster Fund	43,871	0	6,149	0
9002-00-7106	Transfer to Debt Service Fund	0	2,637,304	3,138,409	4,797,808
9002-00-7107	Transfer to Utility Projects	0	1,283,237	783,237	0
	Total Interfund Transfers	728,452	4,596,248	4,603,502	5,529,355
	Other Requirements	\$ 1,155,353	\$ 5,080,983	\$ 5,131,352	\$ 6,060,005



Utility Billing and Collections

Mission Statement

The Utility Billing and Collections Division strives to provide the highest level of customer service to past, current, and future water, sewer, and garbage account holders within the City of Alvin.

Division Goals for FY 2018-2019

- Educate staff 4 hours per month to maintain proficiency.
- Analyze ways to improve efficiencies in online pay and auto draft.

Performance Measures	Actual 2016-2017	Estimated 2017-2018	Budget 2018-2019
Respond to all resident concerns and maintenance requests within 1 business day	100%	100%	100%
Develop content for monthly social media posts on tips for water conservations, early leak detections, and payment options	1 / mth.	1 / mth.	1 / mth.

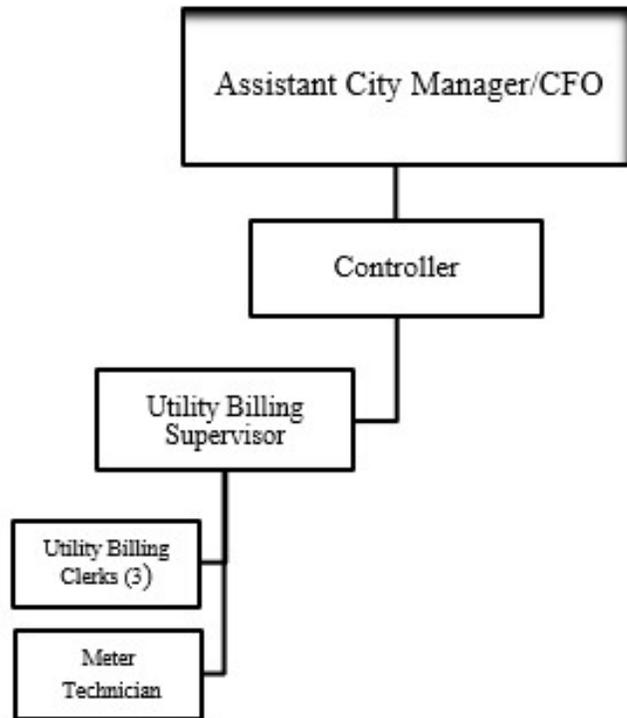
Significant Changes in the FY 2018-2019 Budget

FY19 budget includes an increase in Personnel Services for COLA, and a reduction in Technology Services due to the completion of the software migration.



2018-2019

Finance – Utility Billing Division
Organizational Chart



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position



**Utility Billing Division
Enterprise- Utility Fund**

Category		Amended Budget 2017/18	Budget 2018/19
1000	Personnel Services	\$ 203,126	\$ 208,558
2000	Materials and Supplies	2,700	2,200
3000	Contractual Services	104,569	82,805
7000	Interfund Transfers	33,432	31,025
Total		\$ 343,826	\$ 324,588

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Utility Billing Supervisor	14	1	1
Utility Billing Clerk	5	3	3
Meter Technician	5	1	1
Total		5	5



211 - Utility Fund/Utility Billing Division

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
6005-00-1001	Salaries	148,524	158,371	148,159	161,532
6005-00-1005	Overtime	98	0	1,132	1,500
6005-00-1006	Longevity	2,771	3,133	2,500	3,021
6005-00-1009	TMRS	26,831	29,043	27,034	29,578
6005-00-1011	FICA	10,070	12,371	11,625	12,719
6005-00-1016	Certification & Education Pay	0	208	0	208
	Total Personnel	188,294	203,126	190,449	208,558
Supplies					
6005-00-2100	Office Supplies	1,190	1,200	1,150	1,200
6005-00-2125	General Supplies	908	1,500	1,500	1,000
	Total Supplies	2,098	2,700	2,650	2,200
Contractual Services					
6005-00-3100	Contract Services	72,275	73,000	64,760	68,000
6005-00-3170	Professional Development	2,124	4,000	3,800	4,000
6005-00-3180	Dues & Memberships	206	400	275	425
6005-00-3190	Communications	4,439	4,740	4,700	5,880
6005-00-3210	Postage & Freight	1,509	2,100	2,100	2,000
6005-00-3220	Printing Services	661	1,200	1,400	1,200
6005-00-3260	Machinery & Equipment Maint.	1,591	1,966	1,300	1,300
6005-00-3290	Technology Services	6,313	17,163	22,622	0
	Total Services	89,116	104,569	100,957	82,805
Interfund Transfers					
6005-00-7500	Computer Replacement Accruals	5,528	0	0	0
6005-00-7505	IT Maintenance Fees	42,319	31,370	31,370	28,963
6005-00-7515	Vehicle Replacement Accruals	0	2,062	2,062	2,062
	Total Interfund Transfers	47,847	33,432	33,432	31,025
	Utility Billing Division	\$ 327,355	\$ 343,826	\$ 327,488	\$ 324,588



**209- UTILITY DEBT SERVICE FUND
WATER & SEWER SUPPORTED DEBT
BUDGET SUMMARY**

Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Beg. Working Capital Balance	\$ 0	\$ 0	\$ 0	\$ 925,391
Transfer from Utility Fund	0	2,637,304	3,138,409	4,797,808
Total Revenue	0	2,637,304	3,138,409	4,797,808
Total Revenues & Resources	0	2,637,304	3,138,409	5,723,198
Principal Debt Payments	0	1,649,858	1,667,830	2,146,804
Interest Debt Payments	0	745,873	544,189	829,203
Agent Fees	0	2,000	1,000	2,000
Total Expenditures	0	2,397,731	2,213,019	2,978,007
Revenue Over/(Under) Expenditures	0	239,573	925,391	1,819,801
Ending Working Capital Balance	\$ 0	\$ 239,573	\$ 925,391	\$ 2,745,191



**220- UTILITY PROJECT FUND
BUDGET SUMMARY**

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Beg. Working Capital Balance		\$ 0	\$ 0	\$ 0	\$ 126,391
220-401010	Grant Proceeds	0	0	250,000	0
220-406211	Transfer from Utility Fund	0	1,283,237	783,237	0
	Total Revenues	0	1,283,237	1,033,237	0
Total Revenues & Resources		0	1,283,237	1,033,237	126,391
Contractual Services					
220-6002-00-3100	Contract Services	0	100,000	95,200	0
	Total Contract Services	0	100,000	95,200	0
Capital Outlay					
220-6003-00-4150	Blower Valve	0	33,239	33,239	0
220-6003-00-4150	Replace Bleach Tank	0	17,575	17,575	0
220-6003-00-4150	Pumps for Lift Stations	0	110,832	110,832	0
220-6002-00-4150	Inflow & Infiltration	0	100,000	100,000	0
220-6002-00-4150	Vactor (Sewer Cleaning Truck)	0	300,000	300,000	0
	Total Capital Outlay	0	561,646	561,646	0
Capital Projects					
220-6001-00-9080	South Park Utility Replacement	0	0	250,000	0
		0	0	250,000	0
Revenue Over/(Under) Expenditures		0	621,591	126,391	0
Ending Working Capital Balance		\$ 0	\$ 621,591	\$ 126,391	\$ 126,391



Impact Fee Fund

This fund accounts for revenues collected, which are imposed on new development, to fund or recoup the costs of future capital improvement or facility expansions necessitated or attributable by such new developments.



**210- IMPACT FEES
BUDGET SUMMARY**

Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Beginning Working Capital Balance	\$ 1,076,303	\$ 1,365,974	\$ 1,365,974	\$ 796,923
Revenue Sources				
Impact Fee Revenue	393,335	340,000	362,155	340,000
Investment Earnings	21,769	12,000	24,000	12,000
Total Revenue	415,104	352,000	386,155	352,000
Total Revenues & Resources	1,491,407	1,717,974	1,752,129	1,148,923
Expenditures				
Contract Services	125,433	666,627	666,627	0
Dyche Elevated Storage Tank	0	288,579	288,579	0
Total Expenditures	125,433	955,206	955,206	0
Excess (Deficiency) of total revenue and resources over expenditures	289,671	(603,206)	(569,051)	352,000
Ending Working Capital Balance	\$ 1,365,974	\$ 762,768	\$ 796,923	\$ 1,148,923



Sanitation Fund

The Sanitation Fund is used to account for operations of the solid waste collection and disposal services for residents of the City.



**SANITATION FUND
BUDGET SUMMARY**

Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Beginning Working Capital Balance	\$ 1,648,953	\$ 1,818,255	\$ 1,818,255	\$ 1,863,717
REVENUES				
Heavy Trash Pickup	3,890	5,000	3,980	5,000
Garbage Fees - Commercial	1,687,311	1,548,188	1,676,040	1,560,744
Garbage Fees - Residential	1,085,393	1,032,125	993,269	1,040,496
Penalty - Garbage	39,273	30,000	32,647	30,000
Interest Income	19,456	12,000	26,000	12,000
Other Incomes	979	0	11,450	0
Total Revenues	2,836,301	2,627,313	2,743,386	2,648,240
Total Revenue & Resources	4,485,254	4,445,569	4,561,641	4,511,957
EXPENDITURES				
Sanitation	2,258,375	2,302,650	2,308,350	2,344,052
Debt	2,159	8,719	9,747	10,041
Intergovernmental	406,465	225,395	379,828	225,889
Total Expenditures	2,666,999	2,536,764	2,697,925	2,579,982
Revenue Over/Under Expenditures	169,302	90,549	45,461	68,258
Ending Working Capital Balance	\$ 1,818,255	\$ 1,908,804	\$ 1,863,717	\$ 1,931,974

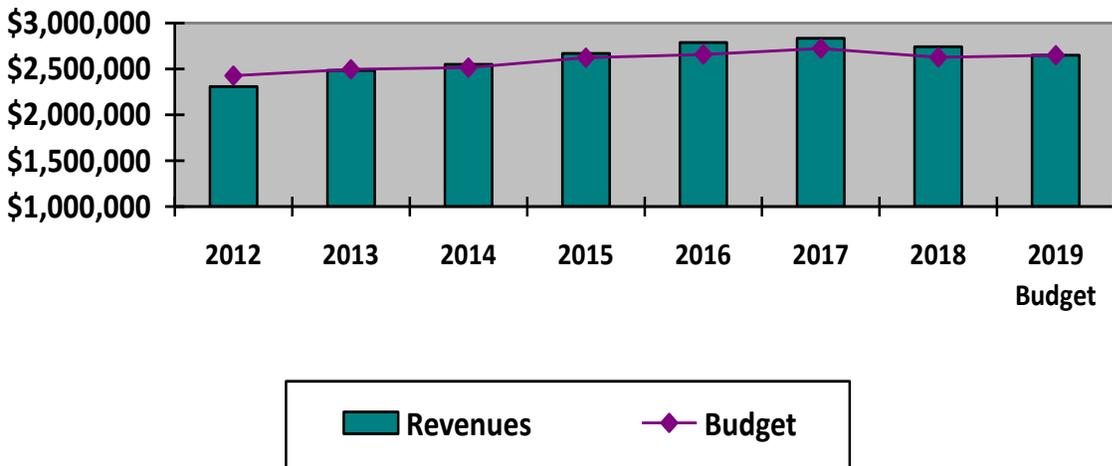
Major Revenue Sources

SANITATION REVENUES

2018-19 Sanitation Fund Revenue Budget: \$2,648,240

The Sanitation Fund accounts for the collection of solid waste for the City of Alvin. Revenues for this fund are derived primarily from user charges (charges for service). The anticipated sanitation revenues for FY19 reflect an increase of 1% from prior year's budget.

Sanitation Revenue vs. Budget





Enterprise- Sanitation Fund

Category		Amended Budget 2017/18	Budget 2018/19
3000	Contract Services	\$ 2,302,650	\$ 2,344,052
5000	Debt Service	8,719	10,041
7000	Interfund Transfer	225,395	225,889
Total		\$ 2,536,764	\$ 2,579,982

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
N/A			



212 - Sanitation Fund

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Contract Services					
6501-00-3100	Contract Services	0	1,600	10,800	3,400
6501-00-3380	Beautification	3,000	3,000	3,000	3,000
6501-00-3440	Collection Services	2,254,025	2,293,050	2,293,050	2,332,652
6501-00-3450	Disposal Fees	1,349	5,000	1,500	5,000
	Total Contract Services	2,258,375	2,302,650	2,308,350	2,344,052
Debt Service					
6501-00-5001	Principal	0	6,695	7,365	7,468
6501-00-5002	Interest	2,159	2,024	2,382	2,573
	Total Debt Service	2,159	8,719	9,747	10,041
Interfund Transfers					
6501-00-7100	Transfer to General Fund	145,277	147,120	147,120	153,721
6501-00-7102	Transfer to Disaster Fund	151,792	0	154,433	0
6501-00-7105	Transfer to Utility Fund	109,396	78,275	78,275	72,168
	Total Interfund Transfers	406,465	225,395	379,828	225,889
	Sanitation	\$ 2,666,999	\$ 2,536,764	\$ 2,697,925	\$ 2,579,982



Emergency Medical Service Fund

Mission Statement

The staff of the City of Alvin Emergency Medical Service hereby declare the motive, which impels them to unify in service for the relief of suffering and the support of our fellow man in their time of need. As members of the City of Alvin Emergency Medical Service, we commit our knowledge, skills, and abilities to provide emergency medical service for the greater Alvin area that exceeds the needs and expectations of those who require our assistance. We will accomplish our mission by remaining mutually committed to the support and advancement of our attributes while trusting in divine providence for the continuance of our well-being.

Department Goals for FY 2018-2019

- Response times < 9 minutes
Response time is calculated from the time the call is received by dispatch, paged over the radio system, the crew leaves the station and ends when the ambulance arrives at the location.
- Ensure 100% of all EMS employees are NIMS compliant
All EMS employees (full-time and part-time) are required to complete NIMS IS-100,200,700 and 800 courses.
- Complete the design and pre-construction phase of the new EMS/Fire Facility
This includes all aspects of design, construction documents, contractor selection and award.

Performance Measures	Actual 2016-2017	Estimated 2017-2018	Budget 2018-2019
Average Response Time	800%	790%	800%
NIMS Compliance	95%	100%	100%

Significant Changes in the FY 2018-2019 Budget

FY19 budget includes an increase in Personnel Services for COLA. No Capital Outlay request in FY19 Budget.



**EMERGENCY MEDICAL SERVICES
BUDGET SUMMARY**

Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Beginning Working Capital	\$ 823,171	\$ 877,237	\$ 877,237	\$ 508,121
REVENUES				
Ambulance Permit Fees	0	500	0	500
Hillcrest EMS Service	14,400	14,400	14,400	14,400
Emergency Service District Fee	341,550	342,400	348,100	350,000
Medicaid	39,864	35,000	35,000	35,000
Medicare	343,374	300,000	320,000	300,000
Service Charges (Intermedix)	1,029,929	990,000	990,000	990,000
Subscription Fees (UB)	486,999	450,000	262,000	320,000
Interest Income	9,754	5,000	17,667	5,000
Grant Proceeds	0	0	0	0
Other Income	24,459	7,000	8,858	7,000
Total Revenues	2,290,328	2,144,300	1,996,025	2,021,900
Total Revenues & Resources	3,113,499	3,021,537	2,873,262	2,530,021
EXPENDITURES				
Personnel Services	1,263,606	1,275,030	1,378,993	1,332,401
Materials & Supplies	189,274	211,956	208,200	200,500
Contractual Services	335,559	330,132	381,244	353,756
Capital Outlay	0	135,000	35,000	0
Interfund Transfers	443,581	350,732	350,732	329,219
Debt Service	4,241	10,063	10,972	8,331
Total Expenditures	2,236,262	2,312,913	2,365,141	2,224,207
Revenue Over/Under Expenditures	54,066	(168,613)	(369,116)	(202,307)
Ending Working Capital	\$ 877,237	\$ 708,625	\$ 508,121	\$ 305,813

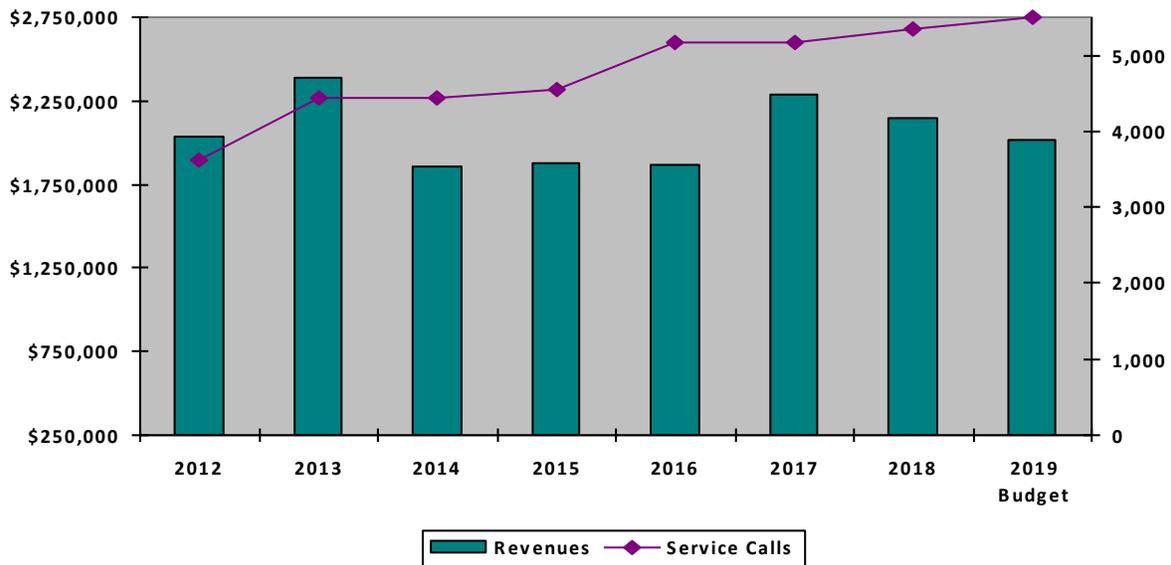
Major Revenue Sources

EMERGENCY MEDICAL SERVICES

2018-19 Emergency Medical Services Fund Revenues: \$2,021,900

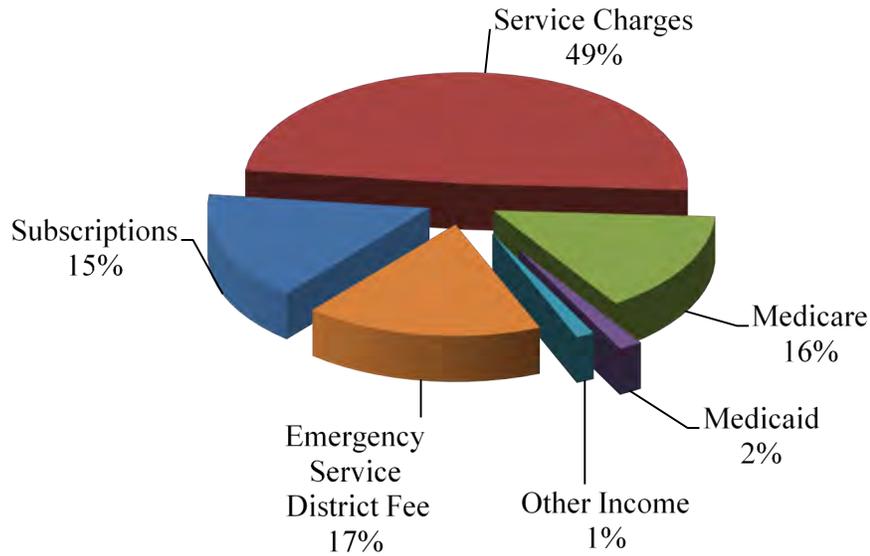
With the creation of the County Emergency Service District in 2005, the City is now receiving financial support for EMS services rendered outside of the City. As a result, of the creation of the County Emergency Service District, Hillcrest Village also elected to contract with the City of Alvin for EMS services.

Revenues vs. Service Calls



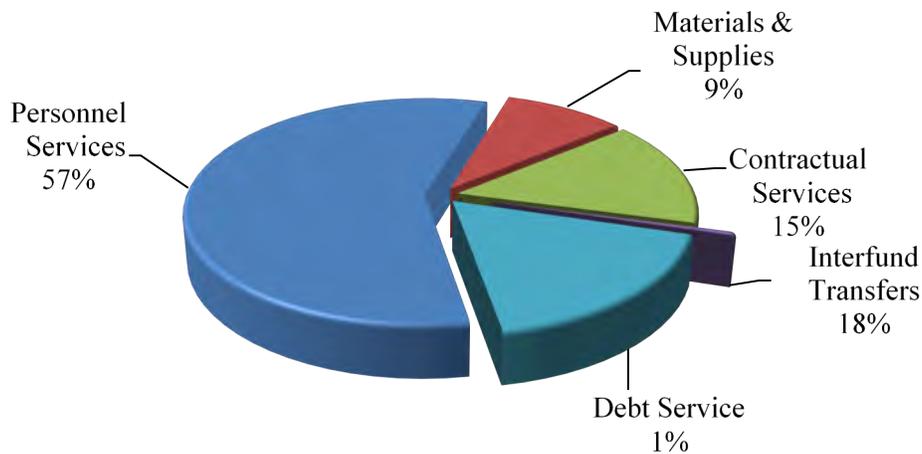
EMERGENCY MEDICAL SERVICE FUND

Revenues by Source \$2,021,900



FY 2018/19 Estimated Expenditures

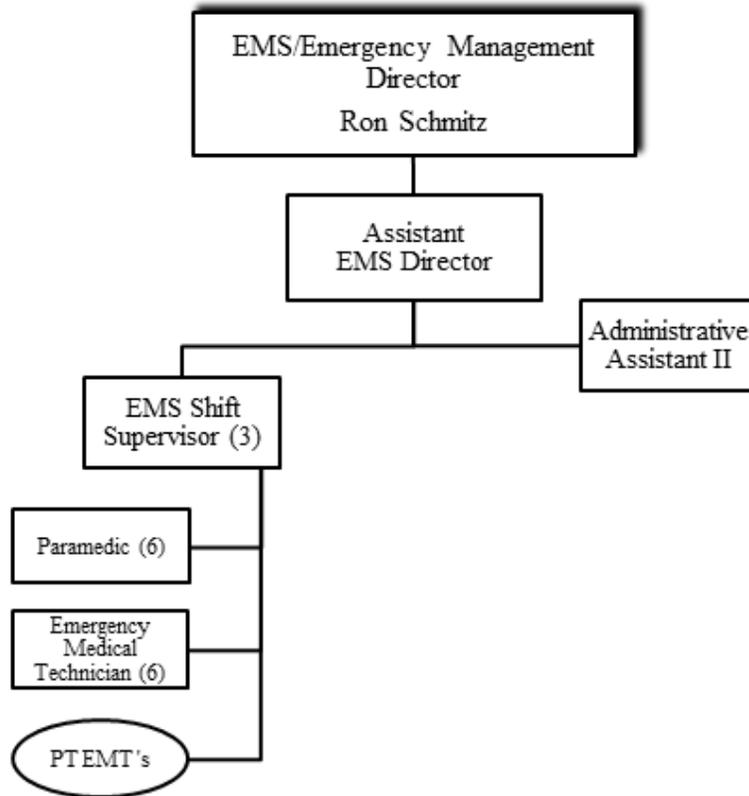
Expenditures By Function \$2,224,207





2018-2019

EMS Department
Organizational Chart



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position



**Emergency Medical Service
Enterprise- EMS Fund**

CATEGORY		Amended Budget 2017/18	Budget 2018/19
1000	Personnel Services	\$ 1,275,030	\$ 1,332,401
2000	Materials and Supplies	211,956	200,500
3000	Contractual Services	330,132	353,756
4000	Capital Outlay	135,000	0
5000	Debt Service	10,063	8,331
7000	Interfund Transfers	350,732	329,219
Total		\$ 2,312,913	\$ 2,224,207

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
EMS Director	17	1	1
Assistant EMS Director	15	1	1
Administrative Assistant II	9	1	1
Paramedic Supervisor	11	3	3
Paramedic	9	6	6
Emergency Medical Technicians	6	6	6
Total		18	18



213 - EMS Fund/EMS Department

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
3503-00-1001	Salaries	\$ 634,696	\$ 669,113	\$ 660,193	\$ 691,739
3503-00-1005	Overtime	275,220	277,000	325,002	300,000
3503-00-1006	Longevity	5,573	7,661	6,824	9,147
3503-00-1007	Extra Help	93,076	60,000	104,068	60,000
3503-00-1009	TMRS	179,209	182,307	197,011	188,962
3503-00-1011	FICA	74,557	77,653	84,718	81,257
3503-00-1017	Equipment Allowance	1,274	1,296	1,176	1,296
	Total Personnel	1,263,606	1,275,030	1,378,993	1,332,401
Supplies					
3503-00-2100	Office Supplies	6,272	6,500	6,500	6,500
3503-00-2125	General Supplies	9,282	8,000	7,500	7,500
3503-00-2175	Janitorial Supplies	3,737	3,000	2,000	2,500
3503-00-2200	Foods	4,538	3,234	4,000	3,000
3503-00-2225	Medical Supplies	112,198	130,759	130,000	125,000
3503-00-2250	Uniform & Apparel	6,174	10,963	8,500	7,500
3503-00-2275	Program Supplies	5,060	6,500	6,200	6,500
3503-00-2300	Vehicle & Equipment Supplies	1,217	1,000	2,300	2,000
3503-00-2301	Motor Vehicle Fuel	38,507	40,000	40,000	38,000
3503-00-2350	Safety Equipment	2,290	2,000	1,200	2,000
	Total Supplies	189,274	211,956	208,200	200,500
Contract Services					
3503-00-3100	Contract Services	64,019	55,000	55,000	55,000
3503-00-3160	Medical Services - Pre employment	1,500	2,000	0	500
3503-00-3170	Professional Development	6,380	9,000	8,000	9,000
3503-00-3190	Communications	13,828	16,279	14,957	16,000
3503-00-3200	Utilities	10,465	13,000	12,379	13,000
3503-00-3210	Postage & Freight	0	100	0	50
3503-00-3250	General Insurance	9,934	10,164	7,133	7,846
3503-00-3251	Workers Compensation	10,181	9,255	8,961	9,857
3503-00-3252	Group Insurance	203,892	193,778	244,814	224,504
3503-00-3260	Machinery & Equipment Maint.	369	8,000	1,000	8,000
3503-00-3270	Building/Grounds Maint.	14,990	10,000	27,000	8,000
3503-00-3511	Radio Repairs	0	3,555	2,000	2,000
	Total Services	335,559	330,132	381,244	353,756
Capital Outlay					
3503-00-4110	Land	0	100,000	0	0
3503-00-4150	Machinery & Equipment	0	35,000	35,000	0
	Total Capital Outlay	0	135,000	35,000	0



213 - EMS Fund/EMS Department

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Interfund Transfers					
3503-00-7100	Transfer to General Fund	155,102	160,443	160,443	154,775
3503-00-7102	Transfer to Disaster Fund	72,247	0	0	0
3503-00-7500	Computer Replacement Accruals	9,533	1,500	1,500	0
3503-00-7505	IT Maintenance Fees	27,099	20,670	20,670	19,228
3503-00-7510	Vehicle Maintenance Fees	64,321	72,741	72,741	62,696
3503-00-7515	Vehicle Replacement Accrual	115,280	95,379	95,379	92,520
Total Interfund Transfers		443,581	350,732	350,732	329,219
Other Requirements					
9001-00-5001	Principal	0	5,999	6,909	6,348
9001-00-5002	Interest Payments	4,241	4,064	4,064	1,983
Total Other Requirements		4,241	10,063	10,972	8,331
TOTAL EMS		\$ 2,236,262	\$ 2,312,913	\$ 2,365,141	\$ 2,224,207



*The City first began with one
Fire Station located at
Sealy & Hood St*

*Today we have 3 Fire Stations
located within our
community*



*Fire Station #1
302 W House St*



*Fire Station #2
110 Medic Ln*



*Fire Station #3
2700 FM 1462*



Internal Service Funds

The Internal Service Funds account for services provided to other departments of the City on a cost reimbursement basis as follows;

- **Fleet Maintenance Fund (611)** is used to account for vehicle maintenance and repair services
- **Vehicle Replacement Fund (612)** is used to account for the replacement of vehicles
- **Information Technology Maintenance Fund (613)** is used to account for IT maintenance services
- **Computer Replacement Fund (614)** is used to account for the replacement of computers



**INTERNAL SERVICE FUND
FLEET MAINTENANCE FUND
BUDGET SUMMARY**

Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Beginning Cash Balance	\$ 156,745	\$ 219,792	\$ 219,792	\$ 371,672
Revenues				
Investment Earnings	807	0	1,200	0
Intragovernmental	735,226	760,598	760,598	700,255
Other Income	10,198	0	17,407	0
Total Revenues	746,231	760,598	779,206	700,255
Total Revenues & Resources	902,976	980,390	998,998	1,071,927
EXPENDITURES				
Personnel Services	182,149	211,373	161,680	165,534
Materials & Supplies	127,591	166,200	137,000	163,600
Contractual Services	342,313	363,364	307,718	349,160
Interfund Transfers	31,132	20,926	20,926	21,961
Total Expenditures	683,185	761,863	627,325	700,255
Revenue Over/(Under) Expenditures	63,047	(1,265)	151,881	0
Ending Cash Balance	\$ 219,792	\$ 218,527	\$ 371,672	\$ 371,672



Fleet Maintenance Division

CATEGORY		Amended Budget 2017/18	Budget 2018/19
1000	Personnel Services	\$ 211,373	\$ 165,534
2000	Materials and Supplies	166,200	163,600
3000	Contractual Services	363,364	349,160
7000	Interfund Transfers	20,926	21,961
Total		\$ 761,863	\$ 700,255

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
Fleet Maintenance Supervisor	12	1	1
Mechanic III	11	1	0
Mechanic II	10	1	1
Mechanic I	9	1	1
Total		4	3

* Mechanic III position has been unfunded in FY19



611- Internal Service Fund/Fleet Maintenance Division

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
8001-00-1001	Salaries	142,835	161,741	122,097	125,307
8001-00-1005	Overtime	2,125	3,500	4,842	3,500
8001-00-1006	Longevity	693	1,016	759	1,136
8001-00-1009	TMRS	25,786	30,223	22,930	23,476
8001-00-1011	FICA	10,710	12,873	9,860	10,095
8001-00-1016	Certification & Education	0	520	256	520
8001-00-1017	Equipment Allowance	0	1,500	938	1,500
	Total Personnel	182,149	211,373	161,680	165,534
Supplies					
8001-00-2100	Office Supplies	497	1,000	500	500
8001-00-2125	General Supplies	8,036	8,000	5,000	7,000
8001-00-2175	Janitorial Supplies	413	700	500	500
8001-00-2250	Uniform & Apparel	234	500	100	300
8001-00-2300	Vehicle & Equipment Supplies	114,734	150,000	125,000	150,000
8001-00-2301	Motor Vehicle Fuel	2,703	4,500	4,500	4,500
8001-00-2350	Safety Equipment	352	500	500	300
8001-00-2550	Welding Supplies	622	1,000	900	500
	Total Supplies	127,591	166,200	137,000	163,600
Contractual Services					
8001-00-3100	Contract Services	24,884	15,000	7,500	12,000
8001-00-3170	Professional Development	911	1,558	500	600
8001-00-3180	Dues & Membership	0	100	50	0
8001-00-3190	Communications	4,682	5,000	5,469	6,000
8001-00-3200	Utilities	757	800	730	800
8001-00-3210	Postage & Freight	103	200	75	200
8001-00-3250	General Insurance	48,471	51,983	53,424	58,766
8001-00-3251	Workers' Compensation	3,633	3,303	3,198	3,517
8001-00-3252	Group Insurance	21,736	45,155	30,072	29,777
8001-00-3260	Machinery & Equipment Maint	6,444	9,265	7,000	7,000
8001-00-3262	Radio Airtime	106,796	105,000	105,000	105,000
8001-00-3270	Buildings & Grounds Maint	862	1,000	500	500
8001-00-3310	Wrecker Fees	1,992	3,000	2,500	3,000
8001-00-3320	Uniform Rental	1,650	2,500	2,200	2,500
8001-00-3460	Hazardous Waste Removal	483	2,000	2,000	2,000
8001-00-3470	Regulatory Inspection Fees	1,717	2,500	2,500	2,500
8001-00-3510	Vehicle Repairs	117,192	115,000	85,000	115,000
	Total Services	342,313	363,364	307,718	349,160
Interfund Transfers					
8001-00-7102	Transfer to Disaster Fund	2,141	0	0	0
8001-00-7500	Computer Replacement Accruals	3,528	0	0	0
8001-00-7505	IT Maintenance Fees	13,261	10,532	10,532	13,388
8001-00-7515	Vehicle Replacement Accruals	12,202	10,394	10,394	8,573
	Total Interfund Transfers	31,132	20,926	20,926	21,961
	Central Fleet Division	\$ 683,185	\$ 761,863	\$ 627,325	\$ 700,255



**INTERNAL SERVICE FUND
VEHICLE REPLACEMENT FUND
BUDGET SUMMARY**

Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Beginning Working Capital	\$ 1,255,203	\$ 1,822,808	\$ 1,822,808	\$ 2,029,713
Revenues				
Interest Income	19,001	0	23,000	0
Intragovernmental	591,796	585,947	585,947	620,394
Sale of Assets	43,614	0	0	0
Other Income	22,551	0	16,276	0
Total Revenues	676,961	585,947	625,223	620,394
Total Revenues & Resources	1,932,164	2,408,755	2,448,030	2,650,107
EXPENDITURES				
Supplies	13,192	0	600	0
Contract Services	110,011	162,301	150,232	185,579
Capital Outlay	(13,845)	192,608	267,484	0
Total Expenditures	109,357	354,909	418,317	185,579
Revenue Over/(Under) Expenditures	567,605	231,038	206,905	434,815
Ending Working Capital	\$ 1,822,808	\$ 2,053,846	\$ 2,029,713	\$ 2,464,528



612 - Vehicle Replacement Fund/Vehicle Replacement Division

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Materials & Supplies					
8002-00-2300	Vehicle Equipment Supplies	13,192	0	600	0
	Total Materials & Supplies	13,192	0	600	0
Contractual Services					
8002-00-3515	Lease Payments	110,011	162,301	150,232	185,579
	Total Contract Services	110,011	162,301	150,232	185,579
Capital Outlay					
8002-00-4150	Machinery & Equipment	0	26,848	56,723	0
8002-00-4250	Motor Vehicles	(13,845)	165,760	210,762	0
	Total Capital Outlay	(13,845)	192,608	267,484	0
	Vehicle Replacement Division	\$ 109,357	\$ 354,909	\$ 418,317	\$ 185,579



**INTERNAL SERVICE FUND
IT SUPPORT & MAINTENANCE FUND
BUDGET SUMMARY**

Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Beginning Working Capital	\$ 359,834	\$ 492,449	\$ 492,449	\$ 472,943
Revenues				
Intragovernmental	554,123	477,178	477,178	495,636
Total Revenues	554,123	477,178	477,178	495,636
Total Revenues & Resources	913,957	969,628	969,628	968,580
EXPENDITURES				
Personnel Services	125,583	132,276	131,366	136,558
Materials & Supplies	2,509	3,000	2,750	3,000
Contractual Services	291,238	365,341	362,569	356,078
Interfund Transfer	2,177	0	0	0
Total Expenditures	421,508	500,617	496,684	495,636
Revenue Over/(Under) Expenditures	132,615	(23,439)	(19,506)	0
Ending Working Capital	\$ 492,449	\$ 469,010	\$ 472,943	\$ 472,943



Information Technology

Mission Statement

The mission of the Information Technology Division is to provide the highest level of technological support within the organization, while continually keeping the City's technological capabilities up-to-date and researching new and improved hardware and software.

Division Goals for FY 2018-2019

- Fully implement SharePoint as the City's file management system
- Create a training room for City employees to improve their skills using the software and hardware systems they interact with every day.

Performance Measures	Actual 2016-2017	Estimated 2017-2018	Budget 2018-2019
Close all internal support request within 2 hours	80%	85%	100%
Conduct 6 group training sessions	0%	0%	100%

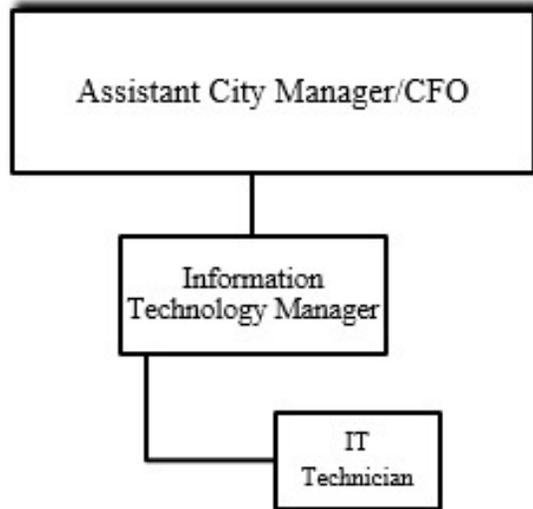
Significant Changes in the FY 2018-2019 Budget

FY19 budget includes an increase in Personnel Services for COLA.



2018-2019

Finance – Information Technology Division
Organizational Chart



Department Head

Full-time position

Full-time position –
Funding Split

Part-time
position



IT Maintenance Division

Category	Amended Budget 2017/18	Budget 2018/19
1000 Personnel Services	\$ 132,276	\$ 136,558
2000 Materials & Supplies	3,000	3,000
3000 Contractual Services	365,341	356,078
Total	\$ 500,617	\$ 495,637

Schedule of Personnel	Pay Grade	Number of Positions	Number of Positions
IT Manager	16	1	1
IT Technician	9	1	1
		2	2



613- IT Support & Maintenance Division

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Personnel					
2505-00-1001	Salaries	95,755	100,366	99,748	103,730
2505-00-1006	Longevity	1,151	1,341	1,343	1,533
2505-00-1009	TMRS	17,836	18,913	18,666	19,367
2505-00-1011	FICA	7,242	8,056	8,009	8,328
2505-00-1018	Auto Allowance	3,600	3,600	3,600	3,600
	Total Personnel	125,583	132,276	131,366	136,558
Supplies					
2505-00-2100	Office Supplies	204	500	250	500
2505-00-2125	General Supplies	2,305	2,500	2,500	2,500
	Total Supplies	2,509	3,000	2,750	3,000
Contractual Services					
2505-00-3100	Contract Services	10,803	28,500	26,000	12,500
2505-00-3170	Professional Development	5,380	8,000	6,800	8,500
2505-00-3190	Communications	6,501	6,000	6,700	7,000
2505-00-3210	Postage & Freight	0	0	306	250
2505-00-3251	Workers Compensation	139	126	122	169
2505-00-3252	Group Insurance	22,796	25,900	29,204	34,290
2505-00-3260	Machinery & Equipment Maintenance	12,855	7,500	6,500	7,500
2505-00-3290	Technology Services	232,766	289,315	286,936	285,869
	Total Services	291,238	365,341	362,569	356,078
Interfund Transfers					
2505-00-7102	Transfer to Disaster Fund	2,177	0	0	0
	Total Supplies	2,177	0	0	0
	IT Maintenance Division	\$ 421,508	\$ 500,617	\$ 496,684	\$ 495,637



**INTERNAL SERVICE FUND
COMPUTER REPLACEMENT FUND
BUDGET SUMMARY**

DESCRIPTION	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Beginning Cash Balance	\$ 158,010	\$ 316,283	\$ 316,283	\$ 259,992
Revenues				
Intragovernmental	177,355	20,938	20,938	32,109
Total Revenues	177,355	20,938	20,938	32,109
Total Revenues & Resources	335,365	337,221	337,221	292,101
EXPENDITURES				
Materials & Supplies	19,082	35,866	20,000	32,109
Capital Outlay	0	58,424	57,230	0
Total Expenditures	19,082	94,290	77,230	32,109
Revenue Over/(Under) Expenditures	158,273	(73,352)	(56,292)	0
Ending Cash Balance	\$ 316,283	\$ 242,931	\$ 259,992	\$ 259,992



614- Computer Replacement Division

Account	Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Supplies					
2506-00-2125	Miscellaneous Supplies	19,082	35,866	20,000	32,109
	Total Supplies	19,082	35,866	20,000	32,109
Capital Outlay					
2506-00-4150	Machinery & Equipment	0	58,424	57,230	0
	Total Capital Outlay	0	58,424	57,230	0
	Computer Replacement Division	\$ 19,082	\$ 94,290	\$ 77,230	\$ 32,109



*National Oak
Park*

*The City of Alvin began with only one park
for the citizens.*



*Today there are 13 Parks, a City
Pool, a Skate Park and a Hike &
Bike Trail for the citizens to enjoy.*





Long Term Debt Obligations

This section is a representation of all long-term debt requirements as follows;

- The debt service fund (411) is used to account for the payment of principal and interest on all general obligation bonds and other long-term debt of the City, where the primary source of revenue is property taxes.
- Self-supporting long-term debt and other obligations financed by proprietary funds.

Legal Debt Margin for General Obligations

Rules promulgated by the Office of the Attorney General of Texas stipulate that such office will not approve tax bonds of any city unless the city can demonstrate its ability to pay debt service requirements on all outstanding tax debt, including the issue to be approved, from a tax levy of \$1.50 per \$100 valuation, based on 90% collection of the tax. Assuming the maximum tax rate for debt service of \$1.50 on the 2018 taxable assessed valuation of \$1,345,219,155 at 90% collection, tax revenue of \$18,160,459 would be produced.

City's total outstanding bond debt	\$33,735,000
Less Self-Supporting debt from Hotel, Utility and Sanitation	<u>-28,653,731</u>
Net Tax Supporting Debt Outstanding	\$ <u>5,081,270</u>



Outstanding Issues and Source of Payment Allocation

Debt Issues	Par Amount Remaining after 9/30/2018	General Fund	Water & Sewer	Sanitation	Hotel	EMS	Total
General Obligation Refunding Bonds, Series 2011	\$ 1,615,000	46.04%	50.50%	2.06%	1.40%	0.00%	100%
Tax & Revenue Certificates of Obligation, Series 2011	\$ 225,000	92.42%	4.79%	0.00%	0.00%	2.79%	100%
General Obligation Refunding Bonds, Series 2012	\$ 4,725,000	17.27%	82.73%	0.00%	0.00%	0.00%	100%
Tax Notes, Series 2013	\$ 365,000	100.00%	0.00%	0.00%	0.00%	0.00%	100%
General Obligation Refunding, Series 2013	\$ 4,315,000	0.00%	100.00%	0.00%	0.00%	0.00%	100%
Tax & Revenue Certificates of Obligation, Series 2015	\$ 8,940,000	0.00%	100.00%	0.00%	0.00%	0.00%	100%
General Obligation Refunding Bonds, Series 2017	\$ 4,260,000	69.22%	27.65%	1.03%	0.70%	1.40%	100%
Water & Sewer System Revenue Bonds, Series 2018	\$ 9,290,000	0.00%	100.00%	0.00%	0.00%	0.00%	100%
	<u>\$ 33,735,000</u>						



Debt Service Fund

The Debt Service Fund (411) is used to account for the payment of principal and interest on all general obligation bonds and other long-term debt of the City. The primary source of revenue for debt service is local property taxes.



Fund 411- Debt Service Fund
Tax Supported Debt

Description	Actual 2016/17	Amended Budget 2017/18	Forecast 2017/18	Budget 2018/19
Beginning Fund Balance	\$ 92,651	\$ 97,686	\$ 97,686	\$ 49,955
REVENUE				
Current Property Taxes	867,698	887,736	870,000	898,406
Delinquent Property Taxes	19,121	0	19,000	0
Penalty & Interest	9,552	0	9,000	0
Rendition Penalty	1,199	0	1,100	0
Interest Income	135	0	200	0
Transfer from General Fund	0	0	0	200,000
Total Revenue	897,704	887,736	899,300	1,098,406
Total Revenues & Resources	990,355	985,422	996,985	1,148,361
EXPENDITURES				
Principal	674,717	682,900	779,656	714,307
Interest	217,552	202,836	166,874	141,340
Agent Fees	400	1,000	500	1,000
Total Expenditures	892,669	886,736	947,030	856,647
Revenue Over/(Under) Expenditures	5,035	1,000	(47,730)	241,759
Ending Fund Balance	\$ 97,686	\$ 98,685	\$ 49,955	\$ 291,714

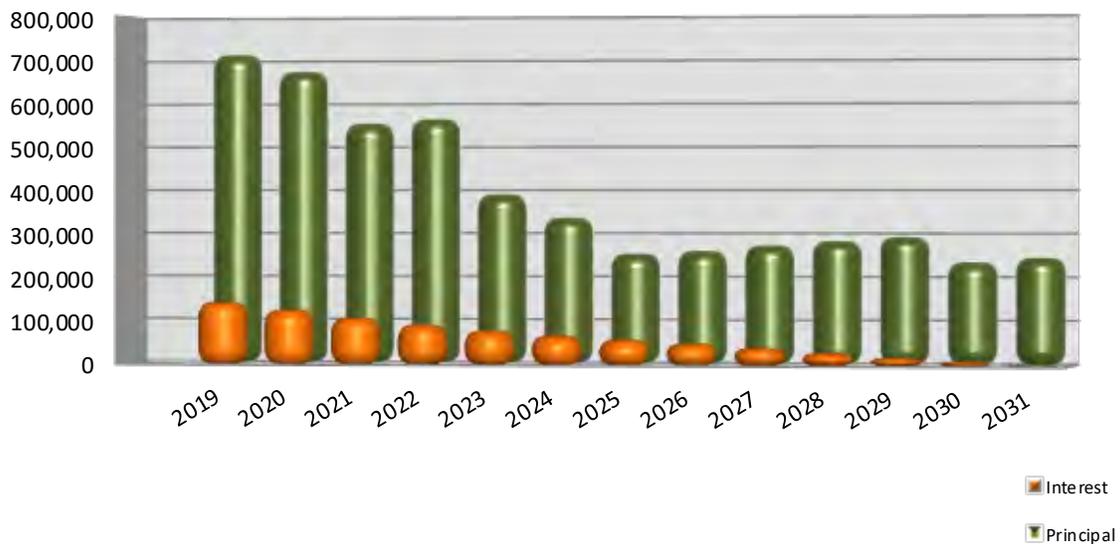


Fund 411- Debt Service Fund

Tax Supported Debt

	Fiscal Year	Principal	Interest	Annual Debt Service
2019	2018/2019	714,307	141,340	855,647
2020	2019/2020	674,893	124,018	798,911
2021	2020/2021	554,646	106,278	660,924
2022	2021/2022	564,733	90,510	655,243
2023	2022/2023	390,473	77,115	467,588
2024	2023/2024	336,668	66,712	403,380
2025	2024/2025	253,748	57,810	311,558
2026	2025/2026	260,670	49,841	310,511
2027	2026/2027	273,355	40,337	313,692
2028	2027/2028	283,738	29,196	312,934
2029	2028/2029	292,962	18,977	311,939
2030	2029/2030	235,348	10,902	246,250
2031	2030/2031	245,731	3,686	249,417
Grand Total		\$ 5,081,270	\$ 816,720	\$ 5,897,989

Total Tax Supported Debt





Fund 411- Debt Service Fund
Tax Supported Debt

DEBT ISSUED	BALANCE OUTSTANDING 09/30/18	PRINCIPAL	INTEREST	TOTAL REQUIRED
Series 2011, Certificate of Obligation	207,945	207,945	3,119	211,064
Series 2011, GO Refunding Bonds	743,546	165,744	26,427	192,171
Series 2012, General Obligation Refunding	816,007	157,157	12,560	169,717
Series 2013, Tax Notes	365,000	180,000	5,804	185,804
Series 2017, General Obligation Refunding	2,948,772	3,461	93,430	96,891
TOTAL	\$ 5,081,270	\$ 714,307	\$ 141,340	\$ 855,647



G. O. LONG-TERM DEBT OVERVIEW
Tax Supported Debt Service

The City of Alvin has no statutory debt limit. However, in the State of Texas, General Obligation bonds must be approved in an election with the majority of the votes cast being in favor of the issuance of bonds.

As of September 30, 2018, the following long-term debt issues are:

Debt Issue	Principal Balance
<u>General Obligation Bonds</u>	
Series 2011, General Obligation Refunding Bonds	743,546
Series 2012, General Obligation Refunding Bonds	816,007
Series 2017, General Obligation Refunding Bonds	2,948,772
Bonds	<u>\$4,508,325</u>
<u>Certificates of Obligation</u>	
Series 2011, Certificate of Obligations	207,945
Certificates of Obligation	<u>\$ 207,945</u>
<u>Tax Notes</u>	
Series 2013, TAN Notes	365,000
Tax Notes	<u>\$ 365,000</u>
Total General Long-Term Debt	<u>\$ 5,081,270</u>



Tax Supported Debt Service Fund

City of Alvin, Series 2011 General Obligation Refunding Bonds

Date of Issuance: 5/15/2011

Original Issue: \$9,110,000

(46.04% Debt Service, 50.50% Enterprise Debt, Sanitation 2.06%, Hotel/Motel 1.40%)

Interest Rate: 3.00% - 4.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2018/2019	165,744	26,427	192,171
2019/2020	165,744	19,797	185,541
2020/2021	98,986	14,502	113,488
2021/2022	101,288	10,497	111,785
2022/2023	36,832	7,735	44,567
2023/2024	39,134	6,215	45,349
2024/2025	25,322	4,926	30,248
2025/2026	25,322	3,913	29,235
2026/2027	27,624	2,854	30,478
2027/2028	27,624	1,750	29,374
2028/2029	29,926	599	30,525
Total	\$ 743,546	\$ 99,216	\$ 842,762



Tax Supported Debt Service Fund

City of Alvin, Series 2012 General Obligation Refunding Bonds

Date of Issuance: 5/17/2012

Original Issue: \$9,245,000

(17.27% Debt Service, 82.73% Enterprise Debt)

Interest Rate: 1.00% - 2.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2018/2019	157,157	12,560	169,717
2019/2020	158,021	10,392	168,413
2020/2021	161,475	7,794	169,269
2021/2022	162,338	4,961	167,299
2022/2023	121,754	2,323	124,076
2023/2024	55,264	553	55,817
Total	\$ 816,008	\$ 38,582	\$ 854,590



Tax Supported Debt Service Fund

City of Alvin, Series 2011, Tax & Revenue Certificates of Obligation

Date of Issuance: 6/1/2011

Original Issue: \$4,835,000 (Debt Service 92.42%, Utility Fund 4.79%, EMS Fund 2.79%)

Interest Rate: 2.50% - 4.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2018/2019	207,945	3,119	211,064
Total	\$ 207,945	\$ 3,119	\$ 211,064



Tax Supported Debt Service Fund

City of Alvin, Series 2013 Tax Notes

Date of Issuance: 7/10/2013

Original Issue: \$1,235,000 (100% DS)

Interest Rate: 1.59%

Fiscal Year	Principal	Interest	Annual Debt Service
9/30/2019	180,000	5,804	185,804
9/30/2020	185,000	2,942	207,942
Total	\$ 365,000	\$ 8,746	\$ 373,746
	365,000.00	8,745	373,745



Tax Supported Debt Service Fund

City of Alvin, Series 2017 General Obligation Refunding Bonds

Date of Issuance: 12/1/2017

Original Issue: \$4,325,000

(69.22% Debt Service, 27.65% Enterprise Debt, Sanitation 1.03%, Hotel/Motel .70%, EMS 1.40%)

Interest Rate: 3%

Fiscal Year	Principal	Interest	Annual Debt Service
2018/2019	3,461	93,430	96,891
2019/2020	166,128	90,886	257,014
2020/2021	294,185	83,981	378,166
2021/2022	301,107	75,052	376,159
2022/2023	231,887	67,057	298,944
2023/2024	242,270	59,944	302,214
2024/2025	228,426	52,884	281,310
2025/2026	235,348	45,928	281,276
2026/2027	245,731	37,483	283,214
2027/2028	256,114	27,446	283,560
2028/2029	263,036	18,378	281,414
2029/2030	235,348	10,902	246,250
2031/2031	245,731	3,686	249,417
Total	\$ 2,948,772	\$ 667,057	\$ 3,615,829



**Long-Term Debt Overview
Payable from EMS Revenue**

The City of Alvin has no statutory debt limit. In June, 2011 the City of Alvin issued Tax and Revenue Certificates of Obligation. As of September 30, 2018, the following long-term debt issues are;

Debt Issue	Principal Balance
<u>Certificate of Obligation</u>	
Series 2011, Tax & Revenue Certificates of Obligation	6,278
Certificates of Obligation	<u>\$ 6,278</u>
<u>General Obligation Refunding</u>	
Series 2017, General Obligation Refunding Bonds	59,640
Certificates of Obligation	<u>\$ 59,640</u>
Total Debt payable from W/S Revenue	<u>\$ 65,918</u>



Long-Term Debt
Payable from EMS Revenue

City of Alvin, Series 2011, Tax & Revenue Certificates of Obligation

Date of Issuance: 6/1/2011

Original Issue: \$4,835,000 (Debt Service 92.42%, Utility Fund 4.79%, EMS Fund 2.79%)

Interest Rate: 2.50% - 4.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2018/2019	6,278	94	6,372
Total	\$ 6,278	\$ 94	\$ 6,372



Long-Term Debt
Payable from EMS Revenue

City of Alvin, Series 2017, General Obligation Refunding Bonds

Date of Issuance: 12/1/2017

Original Issue: \$4,325,000

(69.22% Debt Service, 27.65% Enterprise Debt, Sanitation 1.03%, Hotel/Motel .70%, EMS 1.40%)

Interest Rate: 3.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2018/2019	70	1,889	1,959
2019/2020	3,360	1,838	5,198
2020/2021	5,950	1,699	7,649
2021/2022	6,090	1,518	7,608
2022/2023	4,690	1,356	6,046
2023/2024	4,900	1,212	6,112
2024/2025	4,620	1,069	5,689
2025/2026	4,760	929	5,689
2026/2027	4,970	758	5,728
2027/2028	5,180	555	5,735
2028/2029	5,320	372	5,692
2029/2030	4,760	221	4,981
2030/2031	4,970	75	5,045
Total	\$ 59,640	\$ 13,491	\$ 73,131



**Long- Term Debt Overview
Payable from Sanitation Revenue**

The City of Alvin has no statutory debt limit. However, in the State of Texas, General Obligation bonds must be approved in an election with the majority of the votes cast being in favor of the issuance of bonds. As of September 30, 2018, the following long-term debt issues are:

Debt Issue	Principal Balance
<u>General Obligation Bonds</u>	
Series 2011, General Obligation Refunding Bonds	33,269
Series 2017, General Obligation Refunding Bonds	43,878
Bonds	<u>\$ 77,147</u>
Total General Long-Term Debt	<u>\$ 77,147</u>



Long Term Debt

Payable from Sanitation Revenue

City of Alvin, Series 2011 General Obligation Refunding Bonds

Date of Issuance: 5/15/2011

Original Issue: \$9,110,000

(46.04% Debt Service, 50.50% Enterprise Debt, Sanitation 2.06%, Hotel/Motel 1.40%)

Interest Rate: 3.00% - 4.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2018-2019	7,416	1,182	8,598
2019-2020	7,416	886	8,302
2020-2021	4,429	649	5,078
2021-2022	4,532	470	5,002
2022-2023	1,648	347	1,995
2023-2024	1,751	279	2,030
2024-2025	1,133	221	1,354
2025-2026	1,133	175	1,308
2026-2027	1,236	128	1,364
2027-2028	1,236	79	1,315
2028-2029	1,339	27	1,366
Total	33,269	4,439	37,708



Long Term Debt
Payable from Sanitation Revenue

City of Alvin, Series 2017 General Obligation Refunding Bonds

Date of Issuance: 12/1/2017

Original Issue: \$4,325,000

(69.22% Debt Service, 27.65% Enterprise Debt, Sanitation 1.03%, Hotel/Motel .70%, EMS 1.40%)

Interest Rate: 3.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2018-2019	52	1,391	1,443
2019-2020	2,472	1,353	3,825
2020-2021	4,378	1,250	5,628
2021-2022	4,481	1,117	5,598
2022-2023	3,451	998	4,449
2023-2024	3,605	892	4,497
2024-2025	3,399	787	4,186
2025-2026	3,502	683	4,185
2026-2027	3,657	557	4,214
2027-2028	3,811	408	4,219
2028-2029	3,914	273	4,187
2029-2030	3,502	162	3,664
2030-2031	3,657	55	3,712
Total	43,878	9,926	53,804



Long-Term Debt Overview
Payable from Water/Sewer Revenue

The City of Alvin has no statutory debt limit. However, in the State of Texas, General Obligation bonds must be approved in an election with the majority of the votes cast being in favor of the issuance of bonds.

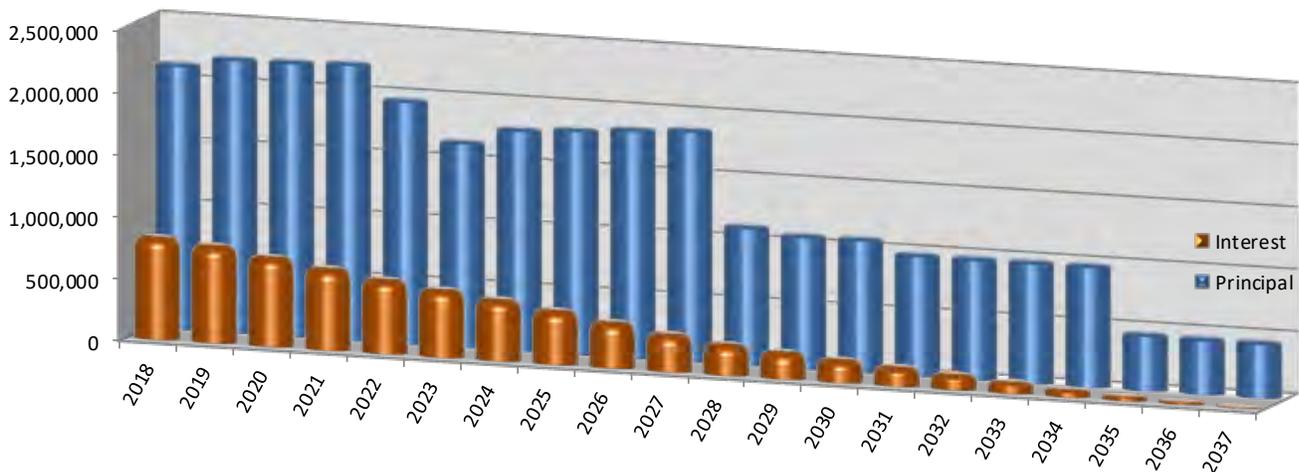
As of September 30, 2018, the following long-term debt issues are:

Debt Issue	Principal Balance
<u>General Obligation Bonds</u>	
Series 2011, General Obligation Refunding Bonds	815,575
Series 2012, General Obligation Refunding Bonds	3,908,993
Series 2013, General Obligation Refunding Bonds	4,315,000
Series 2017, General Obligation Refunding Bonds	1,177,890
GO Bonds	<u>\$10,217,458</u>
<u>Certificate of Obligation</u>	
Series 2011, Tax & Revenue Certificates of Obligation Bond	10,778
Series 2015, Tax & Revenue Certificates of Obligation Bond	8,940,000
	<u>\$ 8,950,778</u>
<u>Revenue Bond</u>	
Series 2018, Water & Sanitary Sewer Revenue Bond	9,290,000
Revenue Bonds	<u>\$ 9,290,000</u>
Total Debt payable from W/S Revenue	<u>\$ 28,458,236</u>



Long-Term Debt
Payable from Water/Sewer Revenue
Amortization Schedule- Grand Total of All Debt

	Fiscal Year	Principal	Interest	Annual Debt Service
2019	2018/2019	2,146,804	829,203	2,976,007
2020	2019/2020	2,220,140	788,334	3,008,474
2021	2020/2021	2,224,614	726,174	2,950,788
2022	2021/2022	2,239,040	663,271	2,902,311
2023	2022/2023	1,971,275	602,599	2,573,874
2024	2023/2024	1,664,436	549,983	2,214,419
2025	2024/2025	1,794,020	499,565	2,293,585
2026	2025/2026	1,821,785	440,387	2,262,172
2027	2026/2027	1,853,458	374,904	2,228,362
2028	2027/2028	1,877,605	308,070	2,185,675
2029	2028/2029	1,127,895	256,800	1,384,695
2030	2029/2030	1,084,010	222,875	1,306,885
2031	2030/2031	1,088,158	190,292	1,278,450
2032	2031/2032	990,000	158,829	1,148,829
2033	2032/2033	990,000	128,219	1,118,219
2034	2033/2034	990,000	96,990	1,086,990
2035	2034/2035	990,000	64,853	1,054,853
2036	2035/2036	465,000	40,338	505,338
2037	2036/2037	460,000	24,150	484,150
2038	2037/2038	460,000	8,050	468,050





Long-Term Debt
Payable from Water/Sewer Revenue

City of Alvin, Series 2011 General Obligation Refunding Bonds

Date of Issuance: 5/15/2011

Original Issue: \$9,110,000

(46.04% Debt Service, 50.50% Enterprise Debt, Sanitation 2.06%, Hotel/Motel 1.40%)

Interest Rate: 3.00% - 4.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2018/2019	181,800	28,988	210,788
2019/2020	181,800	21,716	203,516
2020/2021	108,575	15,908	124,483
2021/2022	111,100	11,514	122,614
2022/2023	40,400	8,484	48,884
2023/2024	42,925	6,818	49,743
2024/2025	27,775	5,404	33,179
2025/2026	27,775	4,293	32,068
2026/2027	30,300	3,132	33,432
2027/2028	30,300	1,920	32,220
2028/2029	32,825	657	33,482
Total	\$ 815,575	\$ 108,828	\$ 924,403



Long-Term Debt
Payable from Water/Sewer Revenue

City of Alvin, Series 2012 General Obligation Refunding Bonds

Date of Issuance: 5/17/2012

Original Issue: \$9,245,000

(17.27% Debt Service, 82.73% Enterprise Debt)

Interest Rate: 3.00% - 2.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2018/2019	752,843	60,165	813,008
2019/2020	756,980	49,783	806,763
2020/2021	773,526	37,337	810,863
2021/2022	777,662	23,764	801,426
2022/2023	583,247	11,127	594,374
2023/2024	264,736	2,647	267,383
Total	\$ 3,908,993	\$ 184,824	\$ 4,093,816



Long-Term Debt
Payable from Water/Sewer Revenue

City of Alvin, Series 2013 General Obligation Refunding Bonds

Date of Issuance: 11/5/2013

Original Issue: \$5,005,000

Interest Rate: 2.9548% - 4.300%

Fiscal Year	Principal	Interest	Annual Debt Service
2018/2019	205,000	124,471	329,471
2019/2020	220,000	118,192	338,192
2020/2021	230,000	111,544	341,544
2021/2022	240,000	104,600	344,600
2022/2023	265,000	97,139	362,139
2023/2024	270,000	89,235	359,235
2024/2025	685,000	75,126	760,126
2025/2026	710,000	54,516	764,516
2026/2027	735,000	33,168	768,168
2027/2028	755,000	11,154	766,154
Total	\$ 4,315,000	\$ 819,144	\$ 5,134,144



Long-Term Debt
Payable from Water/Sewer Revenue

City of Alvin, Series 2011, Tax & Revenue Certificates of Obligation

Date of Issuance: 6/1/2011

Original Issue: \$4,835,000 (Debt Service 92.42%, Utility Fund 4.79%, EMS Fund 2.79%)

Interest Rate: 2.50% - 4.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2018/2019	10,778	162	10,940
Total	\$ 10,778	\$ 162	\$ 10,940



Long-Term Debt
Payable from Water/Sewer Revenue

City of Alvin, Series 2015, Tax & Revenue Certificates of Obligation

Date of Issuance: 5/12/2015

Original Issue: \$10,000,000 (100% UF)

Interest Rate: 2.00% - 3.25%

Fiscal Year	Principal	Interest	Annual Debt Service
2018/2019	530,000	268,781	798,781
2019/2020	530,000	252,881	782,881
2020/2021	530,000	236,981	766,981
2021/2022	525,000	221,156	746,156
2022/2023	525,000	205,406	730,406
2023/2024	525,000	192,281	717,281
2024/2025	525,000	181,453	706,453
2025/2026	525,000	165,375	690,375
2026/2027	525,000	144,375	669,375
2027/2028	525,000	123,375	648,375
2028/2029	525,000	105,000	630,000
2029/2030	525,000	89,250	614,250
2030/2031	525,000	73,500	598,500
2031/2032	525,000	57,750	582,750
2032/2033	525,000	41,672	566,672
2033/2034	525,000	25,266	550,266
2034/2035	525,000	8,531	533,531
Total	\$ 8,940,000	\$ 2,393,034	\$ 11,333,034



Long-Term Debt
Payable from Water/Sewer Revenue

City of Alvin, Series 2017, General Obligation Refunding Bonds

Date of Issuance: 12/14/2017

Original Issue: \$10,815,000 (100% UF)

Interest Rate: 3.80%

Fiscal Year	Principal	Interest	Annual Debt Service
2018/2019	1,383	37,321	38,704
2019/2020	66,360	36,305	102,665
2020/2021	117,513	33,547	151,060
2021/2022	120,278	29,980	150,258
2022/2023	92,628	26,786	119,414
2023/2024	96,775	23,945	120,720
2024/2025	91,245	21,115	112,360
2025/2026	94,010	18,346	112,356
2026/2027	98,158	14,973	113,131
2027/2028	102,305	10,964	113,269
2028/2029	105,070	7,342	112,412
2029/2030	94,010	4,355	98,365
2030/2031	98,150	1,472	99,622
Total	\$ 1,177,890	\$ 266,456	\$ 1,444,346



Long-Term Debt
Payable from Water/Sewer Revenue

City of Alvin, Series 2018, Water & Sanitary Sewer System Revenue Bond

Date of Issuance: 8/21/2018

Original Issue: \$9,290,000

Interest Rate: 3.00% - 4.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2018/2019	465,000	309,314	774,314
2019/2020	465,000	309,456	774,456
2020/2021	465,000	290,856	755,856
2021/2022	465,000	272,256	737,256
2022/2023	465,000	253,656	718,656
2023/2024	465,000	235,056	700,056
2024/2025	465,000	216,456	681,456
2025/2026	465,000	197,856	662,856
2026/2027	465,000	179,256	644,256
2027/2028	465,000	160,656	625,656
2028/2029	465,000	143,800	608,800
2029/2030	465,000	129,269	594,269
2030/2031	465,000	115,319	580,319
2031/2032	465,000	101,078	566,078
2032/2033	465,000	86,547	551,547
2033/2034	465,000	71,725	536,725
2034/2035	465,000	56,322	521,322
2035/2036	465,000	40,338	505,338
2036/2037	460,000	24,150	484,150
2037/2038	460,000	8,050	468,050
Total	\$ 9,290,000	\$ 3,201,418	\$ 12,491,418



Long- Term Debt Overview
Payable from Hotel Motel Tax Revenue

The City of Alvin has no statutory debt limit. However, in the State of Texas, General Obligation bonds must be approved in an election with the majority of the votes cast being in favor of the issuance of bonds.

As of September 30, 2018 the following long-term debt issues are:

Debt Issue	Principal Balance
<u>General Obligation Bonds</u>	
Series 2011, General Obligation Refunding Bonds	22,610
Series 2017, General Obligation Refunding Bonds	29,820
Bonds	<u>\$ 52,430</u>
Total General Long-Term Debt	<u>\$ 52,430</u>



Long Term Debt
payable from Hotel/Motel Tax Revenue

City of Alvin, Series 2011 General Obligation Refunding Bonds

Date of Issuance: 5/15/2011

Original Issue: \$9,110,000

(46.04% Debt Service, 50.50% Enterprise Debt, Sanitation 2.06%, Hotel/Motel 1.40%)

Interest Rate: 3.00% - 4.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2018-2019	5,040	803	5,843
2019-2020	5,040	602	5,642
2020-2021	3,010	441	3,451
2021-2022	3,080	319	3,399
2022-2023	1,120	235	1,355
2023-2024	1,190	189	1,379
2024-2025	770	150	920
2025-2026	770	119	889
2026-2027	840	87	927
2027-2028	840	53	893
2028-2029	910	18	928
	<u>\$ 22,610</u>	<u>\$ 3,017</u>	<u>\$ 25,627</u>



Long Term Debt
payable from Hotel/Motel Tax Revenue

City of Alvin, Series 2017 General Obligation Refunding Bonds

Date of Issuance: 12/1/2017

Original Issue: \$4,325,000

(69.22% Debt Service, 27.65% Enterprise Debt, Sanitation 1.03%, Hotel/Motel .70%, EMS 1.40%)

Interest Rate: 3.00%

Fiscal Year	Principal	Interest	Annual Debt Service
2018-2019	35	945	980
2019-2020	1,680	919	2,599
2020-2021	2,975	849	3,824
2021-2022	3,045	759	3,804
2022-2023	2,345	678	3,023
2023-2024	2,450	606	3,056
2024-2025	2,310	535	2,845
2025-2026	2,380	464	2,844
2026-2027	2,485	379	2,864
2027-2028	2,590	278	2,868
2028-2029	2,660	186	2,846
2029-2030	2,380	110	2,490
2030-2031	2,485	37	2,522
	<u>\$ 29,820</u>	<u>\$ 6,746</u>	<u>\$ 36,566</u>



Bond Capital Projects Fund

These funds are used to account for revenues and expenditures for capital projects funded by bonds.



Fund 313- Series 2006 Tax & Revenue Certificate of Obligation Bonds, Series A&C/Governmental

\$2,670,120

RESOURCES	Project To Date	Total Projected
Bond Proceeds Net Issuance Cost	2,510,209	2,510,209
Revenues		
Transfer Series 2007 Tax Notes	800,000	800,000
Transfer from Series 2006 (EMS Reimbursement)	38,125	38,125
Additional Project Funds	117,054	117,054
Transfer from 2006 CO Series B for Bobcat purchase	30,000	30,000
Accrued Interest	242,914	242,914
Total Resources	\$ 3,738,301	\$ 3,738,301

EXPENDITURES	Original Project Estimations	Amended Project Estimations	Project To Date	Final Total Projected
Fire Station #3	650,000	1,407,613	1,390,393	1,390,393
Driveway Repair @ Fire Station	35,000	35,000	33,039	33,039
Fire Truck Replacement	700,000	825,532	825,532	825,532
Misc. Equipment	45,020	-		
Control Unit Auto Lights @ Athletic Field	15,400	15,391	15,391	15,391
Three X Wave Equipment	11,300	10,585	10,585	10,585
Gazebo @ Adame Park	15,000	14,500	14,500	14,500
Land Purchase Across from Depot	70,000	68,497	68,497	68,497
Depot Improvements	161,400	155,370	155,370	155,370
Bob Briscoe Park Improvements	967,000	958,131	957,553	957,553
Bobcat	-	47,627	47,672	47,672
<i>New Projects:</i>				
Fire Equipment (Fire truck equipment & emergency mgmt)			108,242	111,814
Park/Recreation Facility Improvements			96,838	107,955
Total Expenditures	\$ 2,670,120	\$ 3,538,246	\$ 3,723,612	\$ 3,738,301
			\$ 14,689	\$ 0



Fund 232- Series 2006 Tax & Revenue Certificate of Obligation Bonds, Series B /Enterprise

\$4,050,000

RESOURCES	Project To Date	Total Projected
Bond Proceeds Net Issuance Cost	4,062,451	4,062,451
Revenues		
Transfer Series 2005 W/S Rev. Bonds (Fund 231)	100,000	100,000
Transfer from Utility Fund (Fund 211)	385,000	385,000
Transfer from Impact Fee (Fund 214)	102,650	102,650
Accrued Interest	7,039	7,039
Total Resources	\$ 4,657,140	\$ 4,657,140

EXPENDITURES	Original Project Estimations	Amended Project Estimations	Project To Date	Final Total Projected
Elevated Storage Tank	1,500,000	1,924,373	1,924,373	1,924,373
Lift Station #11 Upgrade	200,000	200,000	200,000	200,000
Small Diameter Lines	75,000	-	-	-
Emergency Water Repairs	100,000	196,648	202,929	202,929
I&I Reduction Program (incl veh)	400,000	160,664	160,664	160,664
Misc. Sewer Line Replacement	75,000	67,431	67,431	67,431
WWTP Upgrade- Phase 1	1,700,000	1,681,615	1,681,615	1,681,615
Toolcat Trailer			4,208	4,208
<u>New Projects</u>				
WWTP Rehab (232 6003 00 9066)			112,102	112,102
Transfer to 2006 CO Series A&C Bond Fund 313 for W&S Portion of Bobcat Purchase			30,000	30,000
Emergency Lift Station pump			39,010	43,911
Sewer Main (Sommerset)			67,800	67,800
WWTP Clarifier repair			13,216	13,216
Lift Station Upgrades			66,905	77,297
WWTP Upgrade			11,594	11,594
Bleach Tank			16,075	15,000
Mini excavator			33,800	45,000
Total Expenditures	\$ 4,050,000	\$ 4,230,731	\$ 4,631,722	\$ 4,657,140

	\$ 25,418	\$ 0
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Fund 233- Series 2008 Certificate of Obligation, Series A&B
\$2,570,000

RESOURCES	Project To Date	Total Projected
Bond Proceeds Net Issuance Cost	2,570,000	2,570,000
Revenues		
Accrued Interest	30,760	30,760
Total Resources	<u>\$ 2,600,760</u>	<u>\$ 2,600,760</u>

EXPENDITURES	Original Project Estimations	Amended Project Estimations	Project To Date	Final Total Projected
Series A Projects:				
Police Generator	110,000	110,000	110,000	110,000
Police Window Protection	50,000	47,239	47,239	47,239
Fire Truck	475,000	469,376	469,376	469,376
Series B Projects:				
WWTP Upgrades	1,500,000	1,190,569	1,190,569	1,190,569
SCADA System	160,000	-	-	-
Small Diameter Water Lines	175,000	122,044	122,044	122,044
Sewer Replacement (Pipe Bursting)	100,000	32,306	32,306	32,306
<u>New Projects:</u>				
Public Safety Capital Equipment/Improvements (Series A)			11,081	11,081
Airbrage Compliance			1,800	1,800
Well 3 Improvement			141,646	141,646
WWTP Rehab (233 6003 00 9066)			6,121	6,121
Elevated Storage Tank (233 6001 00 9068)			241,045	243,569
WWTP Rehab (233 6003 00 9066)			140,508	140,508
WWT Facility Office & lab remodel (233 6003 00 9067)			86,296	84,501
Total Expenditures	<u>\$ 2,570,000</u>	<u>\$ 1,971,534</u>	<u>\$ 2,600,032</u>	<u>\$ 2,600,760</u>
			<u>\$ 728</u>	<u>\$ 0</u>



Fund 235- Series 2015 Tax & Revenue Certificate of Obligation Bonds

\$10,130,700

	Project	Total
RESOURCES	To Date	Projected
Bond Proceeds Net Issuance Cost	10,144,753	10,144,753
Revenues		
Accrued Interest	30,663	40,000
Accrued Interest FY17	56,047	56,047
Accrued Interest FY18	109,180	109,180
Total Resources	<u>\$ 10,340,643</u>	<u>\$ 10,349,980</u>

	Original Project Estimations	Amended Project Estimations	Project To Date	Final Total Projected
EXPENDITURES				
Automated Meter Reading System	2,590,700	2,730,438	2,713,261	2,590,700
WWTP Phase II	7,540,000		1,707,865	7,540,000
Miscellaneous	17,177			219,280
Total Expenditures	<u>\$ 10,147,877</u>	<u>\$ 2,730,438</u>	<u>\$ 4,421,127</u>	<u>\$ 10,349,980</u>
			<u>\$ 5,919,516</u>	<u>\$ 0</u>



Fund 236- Series 2018 Water & Sewer System Revenue Bonds
\$9,290,000

RESOURCES	Project To Date	Total Projected
Bond Proceeds Net Issuance Cost	9,307,277	9,307,277
Revenues		
Accrued Interest	19,828	19,828
Total Resources	<u>\$ 9,327,105</u>	<u>\$ 9,327,105</u>

EXPENDITURES	Original Project Estimations	Amended Project Estimations	Project To Date	Final Total Projected
Fairway & South Water Line Imp.	530,000	530,000	278,258	530,000
Waterline Imp. - Phase I	1,300,000	1,300,000	185,935	1,300,000
Water Plant #6 Tank Replacement	3,159,000	3,159,000	147,796	3,159,000
Lift Station #14 & 17 Rehab	1,560,000	1,560,000	99,925	1,560,000
LS #30 Expansion & Hwy 6 Gravity Mains	670,000	670,000	167,994	670,000
54" Eastside Interceptor	2,076,000	2,076,000	140,936	2,076,000
Miscellaneous	17,714			32,105
Total Expenditures	<u>\$ 9,312,714</u>	<u>\$ 9,295,000</u>	<u>\$ 1,020,844</u>	<u>\$ 9,327,105</u>

	<u>\$ 8,306,261</u>	<u>\$ 0</u>
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Position Listing
Effective October 1, 2018

20-Year Tenure Pay Plan				
Grade	Step A Minimum	Step J Mid-Point	Step T Maximum	POSITION TITLE
1	18,622	22,255	27,129	
2	19,959	23,853	29,077	PT/Seasonal
3	21,410	25,586	31,190	
4	22,964	27,444	33,453	(PT) Juvenile Case Manager (PT) Data Entry Clerk
5	24,633	29,438	35,884	Utility Billing Clerk Meter Technician Recreation Specialist Kennel Technicians Maintenance Worker
6	26,328	31,465	38,355	Administrative Assistant I Equipment Operator I Emergency Medical Technician
7	28,240	33,750	41,141	Utility Worker I Permit Coordinator Records Technician
8	30,075	35,943	43,814	Police Payroll Technician Accounts Payable Technician Crime Victim Liaison Equipment Operator II Deputy Court Clerk Animal Control Officer
9	32,181	38,460	46,882	Development Coordinator Equipment Operator III Paramedic Mechanic I Assistant Fire Marshal Finance Specialist Management Assistant Sign & Traffic Signal Technician Animal Control Corporal Records Supervisor IT Technician Administrative Assistant II Detention Officer Utility Worker II HR Coordinator WWTP Operator



Position Listing
Effective October 1, 2018

20-Year Tenure Pay Plan				
Grade	Step A Minimum	Step J Mid-Point	Step T Maximum	POSITION TITLE
10	34,433	41,151	50,163	Code Compliance Officer I Communication Officer Mechanic II Administrative Assistant III
11	36,844	44,032	53,674	Health Official Inspector II CAD Technician II Communication Supervisor Executive Secretary Paramedic Supervisor Police Cadet (PT) Fire Inspector
12	39,423	47,114	57,431	Construction Inspector Firefighter I GIS Coordinator Accountant I Senior Center Manager Fleet Maintenance Supervisor Building Maintenance Tech III Street/Drainage Coordinator Utility Supervisor
13	42,183	50,412	61,452	Construction Superintendent Recreation Manager Assistant to the City Manager
14	44,802	53,543	65,268	Human Resources Manager Street Superintendent Utility Billing Supervisor CVB Director Animal Shelter Manager Deputy City Secretary
15	49,441	59,086	72,026	Plans Examiner Assistant EMS Director Code Compliance Officer II WWTP Chief Operator Court Administrator Operations Manager
16	57,118	68,262	83,211	Controller Utilities Superintendent IT Manager Fire Marshal Paralegal II Project Manager



Position Listing
Effective October 1, 2018

20-Year Tenure Pay Plan				
Grade	Step A Minimum	Step J Mid-Point	Step T Maximum	POSITION TITLE
17	67,829	81,059	98,811	Building Official EMS Director Director of Parks & Recreation Fire Department Administrator Economic Development Director
18	89,252	106,664	130,023	City Secretary Chief of Police Director of Public Services City Engineer
19	98,155	117,312	142,999	Assistant City Manager/CFO



City of Alvin Pay Scale

PAY GRADE	STEP & GRADE									
	A	B	C	D	E	F	G	H	I	J
1	18,622	18,994	19,374	19,762	20,157	20,560	20,971	21,391	21,818	22,255
	8.95	9.13	9.31	9.50	9.69	9.88	10.08	10.28	10.49	10.70
2	19,959	20,359	20,766	21,181	21,605	22,037	22,478	22,927	23,386	23,853
	9.60	9.79	9.98	10.18	10.39	10.59	10.81	11.02	11.24	11.47
3	21,410	21,838	22,275	22,720	23,174	23,638	24,111	24,593	25,085	25,586
	10.29	10.50	10.71	10.92	11.14	11.36	11.59	11.82	12.06	12.30
4	22,964	23,423	23,891	24,369	24,857	25,354	25,861	26,378	26,906	27,444
	11.04	11.26	11.49	11.72	11.95	12.19	12.43	12.68	12.94	13.19
5	24,633	25,125	25,628	26,140	26,663	27,196	27,740	28,295	28,861	29,438
	11.84	12.08	12.32	12.57	12.82	13.08	13.34	13.60	13.88	14.15
6	26,328	26,855	27,392	27,940	28,498	29,068	29,650	30,243	30,848	31,465
	12.66	12.91	13.17	13.43	13.70	13.98	14.25	14.54	14.83	15.13
7	28,240	28,805	29,381	29,969	30,568	31,180	31,803	32,439	33,088	33,750
	13.58	13.85	14.13	14.41	14.70	14.99	15.29	15.60	15.91	16.23
8	30,075	30,677	31,290	31,916	32,554	33,206	33,870	34,547	35,238	35,943
	14.46	14.75	15.04	15.34	15.65	15.96	16.28	16.61	16.94	17.28
9	32,181	32,825	33,482	34,151	34,834	35,531	36,241	36,966	37,706	38,460
	15.47	15.78	16.10	16.42	16.75	17.08	17.42	17.77	18.13	18.49
10	34,433	35,122	35,824	36,541	37,272	38,017	38,777	39,553	40,344	41,151
	16.55	16.89	17.22	17.57	17.92	18.28	18.64	19.02	19.40	19.78
11	36,844	37,581	38,332	39,099	39,881	40,679	41,492	42,322	43,168	44,032
	17.71	18.07	18.43	18.80	19.17	19.56	19.95	20.35	20.75	21.17
12	39,423	40,211	41,015	41,836	42,672	43,526	44,396	45,284	46,190	47,114
	18.95	19.33	19.72	20.11	20.52	20.93	21.34	21.77	22.21	22.65
13	42,183	43,026	43,887	44,764	45,660	46,573	47,504	48,454	49,424	50,412
	20.28	20.69	21.10	21.52	21.95	22.39	22.84	23.30	23.76	24.24
14	44,802	45,698	46,612	47,544	48,495	49,465	50,454	51,464	52,493	53,543
	21.54	21.97	22.41	22.86	23.32	23.78	24.26	24.74	25.24	25.74
15	49,441	50,430	51,438	52,467	53,516	54,587	55,679	56,792	57,928	59,086
	23.77	24.25	24.73	25.22	25.73	26.24	26.77	27.30	27.85	28.41
16	57,118	58,261	59,426	60,614	61,827	63,063	64,325	65,611	66,923	68,262
	27.46	28.01	28.57	29.14	29.72	30.32	30.93	31.54	32.17	32.82
17	67,829	69,183	70,567	71,978	73,418	74,886	76,384	77,912	79,470	81,059
	32.61	33.26	33.93	34.61	35.30	36.00	36.72	37.46	38.21	38.97
18	89,252	91,037	92,858	94,715	96,609	98,541	100,512	102,522	104,573	106,664
	42.91	43.77	44.64	45.54	46.45	47.38	48.32	49.29	50.28	51.28
19	98,155	100,110	102,128	104,166	106,246	108,368	110,531	112,757	115,003	117,312
	47.19	48.13	49.10	50.08	51.08	52.10	53.14	54.21	55.29	56.40



City of Alvin Pay Scale

PAY GRADE	STEP & GRADE									
	K	L	M	N	O	P	Q	R	S	T
1	22,700 10.91	23,154 11.13	23,617 11.35	24,089 11.58	24,571 11.81	25,062 12.05	25,564 12.29	26,075 12.54	26,597 12.79	27,129 13.04
2	24,330 11.70	24,817 11.93	25,313 12.17	25,820 12.41	26,336 12.66	26,863 12.91	27,400 13.17	27,948 13.44	28,507 13.71	29,077 13.98
3	26,098 12.55	26,620 12.80	27,153 13.05	27,696 13.32	28,250 13.58	28,815 13.85	29,391 14.13	29,979 14.41	30,578 14.70	31,190 15.00
4	27,993 13.46	28,553 13.73	29,124 14.00	29,706 14.28	30,300 14.57	30,906 14.86	31,524 15.16	32,154 15.46	32,797 15.77	33,453 16.08
5	30,027 14.44	30,628 14.72	31,240 15.02	31,865 15.32	32,502 15.63	33,152 15.94	33,815 16.26	34,491 16.58	35,181 16.91	35,884 17.25
6	32,094 15.43	32,736 15.74	33,391 16.05	34,058 16.37	34,739 16.70	35,434 17.04	36,143 17.38	36,866 17.72	37,603 18.08	38,355 18.44
7	34,425 16.55	35,113 16.88	35,816 17.22	36,532 17.56	37,262 17.91	38,008 18.27	38,768 18.64	39,543 19.01	40,334 19.39	41,141 19.78
8	36,662 17.63	37,395 17.98	38,143 18.34	38,906 18.70	39,684 19.08	40,477 19.46	41,287 19.85	42,113 20.25	42,955 20.65	43,814 21.06
9	39,229 18.86	40,014 19.24	40,814 19.62	41,630 20.01	42,463 20.41	43,312 20.82	44,178 21.24	45,062 21.66	45,963 22.10	46,882 22.54
10	41,974 20.18	42,813 20.58	43,670 21.00	44,543 21.41	45,434 21.84	46,343 22.28	47,270 22.73	48,215 23.18	49,179 23.64	50,163 24.12
11	44,912 21.59	45,811 22.02	46,727 22.46	47,661 22.91	48,615 23.37	49,587 23.84	50,579 24.32	51,590 24.80	52,622 25.30	53,674 25.81
12	48,056 23.10	49,017 23.57	49,997 24.04	50,997 24.52	52,017 25.01	53,058 25.51	54,119 26.02	55,201 26.54	56,305 27.07	57,431 27.61
13	51,420 24.72	52,449 25.22	53,498 25.72	54,568 26.23	55,659 26.76	56,772 27.29	57,908 27.84	59,066 28.40	60,247 28.96	61,452 29.54
14	54,613 26.26	55,706 26.78	56,820 27.32	57,956 27.86	59,115 28.42	60,298 28.99	61,504 29.57	62,734 30.16	63,988 30.76	65,268 31.38
15	60,268 28.98	61,474 29.55	62,703 30.15	63,957 30.75	65,236 31.36	66,541 31.99	67,872 32.63	69,229 33.28	70,614 33.95	72,026 34.63
16	69,627 33.47	71,020 34.14	72,440 34.83	73,889 35.52	75,366 36.23	76,874 36.96	78,411 37.70	79,979 38.45	81,579 39.22	83,211 40.01
17	82,681 39.75	84,334 40.55	86,021 41.36	87,741 42.18	89,496 43.03	91,286 43.89	93,112 44.77	94,974 45.66	96,873 46.57	98,811 47.50
18	108,797 52.31	110,973 53.35	113,193 54.42	115,457 55.51	117,766 56.62	120,121 57.75	122,524 58.91	124,974 60.08	127,473 61.28	130,023 62.51
19	119,642 57.52	122,034 58.67	124,488 59.85	126,963 61.04	129,522 62.27	132,101 63.51	134,742 64.78	137,446 66.08	140,195 67.40	142,999 68.75



**ASSESSED & ESTIMATED ACTUAL VALUE
OF TAXABLE PROPERTY**

Fiscal Year	Total Land & Improvements	Other Property	Deductions; Exemptions, Productivity Losses and Homesteads	TAX RATES PER \$100 OF ASSESSED VALUE		
				O & M	DEBT SERVICE	TOTAL
13-14	1,028,966,980	201,024,814	273,754,825	0.6823	0.1613	0.8436
14-15	1,032,030,908	199,530,159	273,429,110	0.6939	0.1447	0.8386
15-16	1,094,869,464	210,927,529	287,418,704	0.71188	0.12672	0.8386
16-17	1,333,151,020	234,154,314	331,157,171	0.7236	0.0744	0.7980
17-18	1,304,947,598	240,943,753	341,606,051	0.7191	0.0689	0.7880
18-19	1,445,138,530	253,415,808	347,693,797	0.7243	0.0637	0.7880



PROPERTY TAX LEVIES AND COLLECTION

Fiscal Year	Total Tax Levy	Current Tax Collections	Percent of Levy Collected	Delinquent Tax Collections	Total Tax Collections	Percent of Total Tax Collections to Tax Levy	Outstanding Delinquent Taxes	Percent of Delinquent Taxes to Tax Levy
98-99	3,546,464	3,436,314	96.89	136,000	3,572,314	100.73	627,573	17.70
99-00	3,769,353	3,592,174	95.30	159,253	3,751,427	99.52	605,659	16.07
00-01	3,949,462	3,731,324	94.48	115,560	3,846,884	97.40	648,054	16.41
01-02	4,292,163	4,098,860	95.50	128,882	4,227,741	98.50	592,359	13.80
02-03	4,755,445	4,594,434	96.60	151,854	4,746,288	99.80	516,054	10.85
03-04	5,081,382	4,896,746	96.40	162,549	5,059,296	99.60	506,254	10.00
04-05	5,267,342	5,104,625	96.91	177,270	5,281,895	99.99	470,422	8.93
05-06	5,684,983	5,519,795	97.09	157,488	5,677,283	99.86	469,135	8.20
06-07	6,291,790	6,117,953	97.24	159,222	6,277,175	99.76	469,630	7.46
07-08	7,064,411	6,907,075	97.77	149,237	7,056,312	99.80	438,312	6.20
08-09	7,260,355	7,099,395	97.78	133,796	7,233,190	99.60	453,138	6.25
09-10	7,260,544	7,118,215	98.04	142,510	7,260,725	100.00	421,083	5.80
10-11	7,161,718	6,997,769	97.71	173,866	7,171,634	100.14	446,585	6.24
11-12	7,623,469	7,489,804	98.25	120,256	7,610,060	99.82	446,180	5.85
12-13	7,675,618	7,566,448	98.58	130,203	7,696,651	100.27	357,372	4.66
13-14	8,051,610	7,945,225	98.68	122,261	8,067,487	100.20	347,943	4.32
14-15	8,394,543	8,300,703	98.88	93,313	8,394,016	99.99	328,690	3.92
15-16	9,136,737	9,040,858	98.95	93,690	9,134,548	99.98	326,291	3.57
16-17	9,733,834	9,627,522	98.91	84,154	9,711,676	99.77	320,727	3.29
17-18	10,352,600	10,240,350	98.92	101,406	10,341,757	99.90	327,478	3.16



Object Classes

PERSONNEL SERVICES

1001	SALARIES	Regular full-time and part-time employees.
1005	OVERTIME	Payment for time worked in excess of 40 hours per week.
1006	LONGEVITY	Benefit based on the number of years of service.
1007	EXTRA HELP	Temporary part-time positions.
1009	TMRS	City's contribution to the employee's pension plan.
1010	MONTHLY STIPEND	Account used to budget monthly stipends
1011	SOCIAL SECURITY	City's contribution to FICA.
1014	CLOTHING ALLOWANCE	Annual clothing allowance for plain clothes Police Officers.
1015	457 DEFERRED COMPENSATION	Deferred compensation retirement plan
1016	CERTIFICATION & EDUCATION PAY	Monthly stipend to compensate officers possessing specialized certifications within their field and/or an educational degree.
1017	EQUIPMENT ALLOWANCE	Pre-determined amount reimbursed to the employee for the use of personal equipment.
1018	AUTO ALLOWANCE	Monthly allowance for travel in personal vehicle on City related business.
1019	MUNICIPAL JUDGE RETAINER	Monthly retainer payable to the Municipal Court Judge.
1021	TECHNOLOGY STIPEND	Monthly allowance which allows employees to communicate (by computer, telephone, internet) and work outside of the
1055	SALARY REIMBURSEMENT FROM RDA	Reimbursement from RDA for bookkeeping work associated with TIRZ District

MATERIALS & SUPPLIES

2100	GENERAL OFFICE SUPPLIES	Account used to purchase office supplies, magazines, books, and the charge of copy usage.
2125	MISCELLANEOUS SUPPLIES	Account used to purchase engineering field, photographic, hardware and building supplies, and minor tools and
2175	JANITORIAL SUPPLIES	Account used to purchase cleaning supplies.
2200	FOODS	Account used to purchase coffee supplies, food, etc.
2225	MEDICAL SUPPLIES	Account used to purchase medical supplies.
2250	UNIFORM & APPAREL	Cost of wearing apparel and related items such as slickers, boots, hard hats, etc.
2270	REWARD RECOGNITION	Account used for the purchase of employee recognition rewards, service pins, etc.
2271	EMPLOYEE APPRECIATION	Account used for city related events such as annual picnic, Christmas party, etc.



Object Classes

CONTRACTUAL SERVICES

3100	CONTRACT SERVICES	Cost of professional services rendered to the City.
3110	AUDIT	Cost of professional services rendered to the City for year-end auditing and special projects.
3116	SALES TAX REBATE	Account used to contract professional services related to Sales Tax Rebates
3120	LEGAL SERVICES	Cost of outside professional services rendered to the City for legal advice.
3122	APOA LEGAL SERVICES	Account used for legal professional services related to the APOA contract negotiations
3130	COURT COSTS	Account used for expenses related to court cost such as jury fees, and correspondences.
3131	JUROR COST	Account used to pay jurors for their services
3140	APPRAISAL DISTRICT FEES	Quarterly payments for the city's portion of funding to the Brazoria County Appraisal District.
3150	ENGINEERING CONSULTANT SERVICES	Cost associated with Engineering Consulting Services.
3160	MED SERVICE / PRE-EMPLOYMENT	Account used to pay for pre-employment exams and other medical services as required
3161	PREVENTATIVE MEDICAL SERVICES	Account used to pay for preventative medicals services (ex. shot
3170	PROFESSIONAL DEVELOPMENT	Cost associated with schooling, training programs and reimbursement of expenses incurred while away from the City on business.
3171	CVB MARKETING TRAVEL	Account used for any related expenses by CVB director.
3175	EMERGENCY MGMT TRAINING	Cost associated with training programs and reimbursement of expenses incurred related to Emergency Mgmt.
3176	EMERGENCY MGMT CTY	Cost associated with CTY expenses.
3180	DUES & MEMBERSHIPS	Cost associated with annual dues, yearly memberships, etc.
3190	COMMUNICATIONS	Cost associated with land lines, cell phones and pagers.
3200	UTILITIES	Cost associated with monthly electrical, gas and water services.
3210	POSTAGE & FREIGHT	Cost associated with mailing and shipping items.
3220	PRINTING SERVICES	Cost associated with printing and binding services.
3225	PROMOTIONAL/MARKETING	Cost associated with promotional and marketing such as advertisement, etc.
3227	HOME FOR THE HOLIDAYS	Cost associated with the Home for the Holidays annual event.
3228	MAJOR ANNUAL EVENT	Costs associated with other annual major events sponsored by the City of Alvin



Object Classes

CAPITAL OUTLAY

4100	BUILDING & PROPERTY	Account used for expenditures incurred in the acquisition of land, construction or improvements of buildings and grounds.
4150	MACHINERY & EQUIPMENT	Account used for the purchase of mobile, special, recreation radar and radio equipment.
4200	COMPUTER SYSTEMS	Account used for software applications, networking, purchase and installation of computers, etc.
4250	MOTOR VEHICLES	Account used for the purchase of trucks, cars, etc.
4300	BRIDGE REPLACEMENT PROJECT	Account used for expenditures related to Bridge Replacement.
4301	DOWNTOWN SIDEWALK PROJECT	Account used for expenditures related to the Down town sidewalk.
4303	STADIUM DRAINAGE PROJECT	Account used for expenditures related to the Stadium Drainage Project.
4308	REC CENTER SEWER PROJECT	Account used for the expenditures related to the recreation center sewer project.
4322	HIKE & BIKE TRAIL PROJECT	Account used for the expenditures related to the Hike and Bike Trail project.
4325	SPECIAL PROJECTS	Account used for the expenditures related to Special projects.

DEBT SERVICE

5001	PRINCIPAL	Account used for principal payments on bonds.
5002	INTEREST	Account used for interest payments on bonds.
5003	AGENT'S FEES	Account used for processing debt service payments.
5004	BOND ISSUANCE COST	Account used for bond issuance payments.

DEPRECIATION

6000	DEPRECIATION EXPENSES	Account used to record depreciation expense.
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Object Classes

INTERFUND TRANSFERS

7000	TRANSFER TO OTHER FUNDS	Accounts used to record transfers to other funds.
7500	COMPUTER REPLACEMENT ACCRUAL	Accounts used to record transfer of computer replacement accruals f
7505	IT MAINTENANCE FEES	Account used to record transfer of IT maintenance fees
7510	VEHICLE MAINTENANCE FEES	Account used to record transfer of vehicle maintenance fees
7515	VEHICLE REPLACEMENT ACCRUALS	Account used to record transfer of vehicle replacement accruals

REIMBURSEMENTS

8000	REIMBURSEMENTS	Accounts used to record reimbursements from other funds.
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MAJOR CAPITAL PROJECTS

9000	Major Capital Projects	Accounts used for expenditures related to major capital projects
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Glossary of Terms

ACCOUNT

A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance.

ACCRUAL ACCOUNTING

The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at the time) and expenditures that are recorded when goods and services are received (whether or not cash disbursements are made at that time).

APPROPRIATION

An authorization granted by a legislative body to make expenditures to incur obligations for specific purposes. An appropriation is limited in amount to the time it may be expended.

AMENDMENT

The process of formally altering or adding to the budget document.

ASSESSED VALUATION

A valuation set upon real estate or other property by a government as a basis for levying taxes.

ASSETS

Property owned by the city government which has monetary value.

AUDIT

A systematic examination of all governmental resources concluded in a written report and prepared by a certified public accountant. It is intended to test whether financial statements fairly present financial position and results of operations.

BALANCED BUDGET

The status of the General Fund budget whereby expected revenues are equal expenditures, without the designated use of prior years' surplus.

BOND

A written promise, generally under seal, to pay a specified amount of money, called the face value, at a fixed time in the future, called the date of maturity, and carrying interest at a fixed rate, usually payable periodically. *NOTE: The difference between a note and a bond is that the latter usually runs for a longer period of time and requires greater legal formality.*

BONDED DEBT

That portion of indebtedness represented by outstanding bonds.

BOND ISSUED

Bonds sold.

BOND RATING

A grade given to bonds that indicates their credit quality such as the financial strength, or the ability to pay a bond's principal and interest in a timely fashion.

BRAZORIA COUNTY APPRAISAL DISTRICT

Entity that is responsible for the appraisal of all property within the district.

Glossary of Terms

BRAZORIA COUNTY CONSERVATION & RECLAMATION

An entity that is empowered to construct, improve and to maintain facilities necessary for the control of flood waters and navigation.

BUDGET (Operating)

A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. The term usually indicates a financial plan for a single fiscal year.

BUDGET CALENDAR

The schedule of key dates which the City Council follows in the preparation and adoption of the budget.

BUDGET MESSAGE

A general discussion of the proposed budget, as presented in writing by the budget-making authority, to the legislative body.

BUDGET ORDINANCE

The official enactment by the City council establishing the legal authority for officials to obligate and expend resources.

CAPITAL ASSETS

Assets of significant value and having a useful life of several years. Also called fixed assets.

CAPITAL BUDGET

A plan of proposed capital outlays and the means of financing them. Usually enacted as part of the complete annual budget.

CAPITAL IMPROVEMENTS

Projects which are long term assets such as roads, buildings, and landfills.

CAPITAL IMPROVEMENT PROGRAM

A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount and the method of financing.

CAPITAL OUTLAYS

Expenditures which result in the acquisition of or addition to fixed assets.

CAPITAL PROJECTS FUNDS

Established to account for all resources, bond proceeds and construction grants, which are used for the acquisition of capital facilities.

CERTIFICATE OF OBLIGATIONS

A bond issued by a city, without voter approval for construction of any public work; purchase of items related to bond, and or payment of contractual obligations for professional services.

CHART OF ACCOUNTS

The classification system used by a city to organize the accounting for various funds.

COMPENSATED ABSENCES ACCRUAL

An accrual that is recorded in the year in which employees earn compensation of time off with pay, which can arise in the form of sick leave, holidays, and vacation time.

Glossary of Terms

CONSUMER PRICE INDEX

An index of prices used to measure the change in the cost of basic goods and services in comparison with a fixed period.

DEBT SERVICE

Payments of principal and interest on bonds and other debt instruments according to a pre-determined schedule.

DEBT SERVICE FUND

A fund established to finance and account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. Also called a *SINKING FUND*.

DEBT SERVICE FUND REQUIREMENTS

The amounts of revenue which must be provided for a debt service fund so that all principal and interest payments can be made in full, on schedule.

DEFICIT

The excess of an entity's liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

DEPRECIATION

- (1) Expiration in the service life of fixed assets, attributable to wear and tear through use and lapse of time, obsolescence, inadequacy, or other physical or functional cause. (2) The portion of the cost of a fixed asset charged as an expense during a particular period.

DISASTER RECOVERY STATE GRANT

A grant issued to the city for the purchase of equipment for disaster related situations.

DISBURSEMENTS

The expenditure of monies from an account.

ENCUMBRANCES

Obligations in the form of purchase orders, contracts, or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when the actual liability is set up.

ENTERPRISE FUND

A fund established to finance and account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Examples of enterprise funds are those of water, sewer, and sanitation services.

EXPENDITURES

If the accounts are kept on the accrual basis, this term designates total charges incurred, whether paid or unpaid, including expenses, provision for retirement of debt not reported as a liability of the fund from which retired, and capital outlays. *NOTE: Encumbrances are not considered expenditures.*

EXPENSES

Charges incurred, whether paid or unpaid, for operation, maintenance, and interest, and other charges which are presumed to benefit the current fiscal period.

Glossary of Terms

FISCAL PERIOD

Any period at the end of which a governmental unit determines its financial condition and the results of its operations and closes its books.

FISCAL YEAR

A twelve-month period of time to which the annual budget applies and at the end of which a city determines its financial position and results of operations.

FIXED ASSETS

Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

FIXED CHARGES

Expenses, the amount of which is more or less fixed. Examples are interest, insurance, and contributions as to pension funds.

FOREIGN TRADE ZONE

Separate, enclosed place near a port where goods may be brought for storage, inspection, packaging, or other processes

FULL FAITH AND CREDIT

A pledge of the General Taxing power of a government to repay debt obligations (typically used in reference to bonds).

FUNCTION

A group of related activities aimed at accomplishing a major service or regulatory program for which the city is responsible. For example, public safety is a function.

FUND

An independent fiscal and accounting entity with a self balancing set of accounts recording cash and/or other resources, together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE

The excess of the assets of a fund over its liabilities, reserves and carryover.

FUND BALANCE- UNRESERVED

The excess of the assets of a governmental fund over its liabilities and reserved fund balance accounts.

FUND BALANCE- UNRESERVED, DESIGNATED

The segregation of a portion of fund balance to indicate tentative plans for future financial resource use, such as general contingencies or equipment replacement. These designations reflect tentative managerial plans or intent and should be clearly distinguished from reserves.

FUND BALANCE- UNRESERVED, UNDESIGNATED

The portion of fund balance representing expendable available financial resources.

GENERAL FUND

The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund. NOTE: The General Fund is used to finance the ordinary operations of a governmental unit.

Glossary of Terms

GENERAL OBLIGATION BONDS

Bonds for whose payments the full faith and credit of the issuing body are pledged. More commonly, but not necessarily, general obligation bonds are considered to be those payable from taxes and other general revenues.

GOVERNMENTAL FUND TYPES

Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities, except those accounted for in the proprietary funds and fiduciary funds. Expendable assets are assigned to the particular fund type according to the purposes for which they may or must be used. Current liabilities are assigned to the fund type from which they are to be paid. The difference between the assets and liabilities of governmental fund types is referred to as fund balance. The measurement focus in these fund types is on the determination of financial position and changes in financial position (sources, used and balances of financial resources), rather than on net income determination. The statement of revenues, expenditures and changes in fund balance is the primary governmental fund type operating statement. It may be supported or supplemented by more detailed schedules of revenues, expenditures, transfers and other changes in fund balance. Under current GAAP, there are four governmental fund types; general, special revenue, debt service and capital projects.

GRANT

A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function.

HOMESTEAD EXEMPTION

Designed to protect the value of the homes of residents from property taxes, creditors, and circumstances arising from the death of the homeowner spouse.

IMPACT FEES

Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development.

INCOME

This term is used in accounting for governmental enterprises and represents the excess of the revenues earned over the expenses incurred in carrying on particular phases of an enterprise's activities. The excess of the total revenues over the total expenses of the utility for a particular accounting period is called "net income."

INDIRECT COST

A cost necessary for the functioning of the organization as a whole, but cannot be directly assigned to one service.

INFRASTRUCTURE

The physical assets of a government (e.g., streets, water, sewer, public building and parks).

INTERFUND TRANSFERS

The movement of monies between funds of the same governmental entity.

INTERGOVERNMENTAL REVENUE

Funds received from federal, state and other local government sources in the form of grants, shared revenues and payments in lieu of taxes.

Glossary of Terms

INTERNAL CONTROL

A plan of organization for purchasing, accounting and other financial activities which, among other things, provides that: the duties of employees are subdivided so that no single employee handles a financial action from beginning to end; proper authorizations from specific responsible officials are obtained before key steps in the processing of a transaction are completed; and, records and procedures are arranged appropriately to facilitate effective control.

INTERNAL SERVICE FUND

Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

INVESTMENTS

Securities and real estate held for the production of income in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in city operations.

LEVY

To impose taxes for the support of government activities.

LONG-TERM DEBT

Debt with a maturity of more than one year after the date of issuance.

MATERIALS AND SUPPLIES

Expendable materials and operating supplies necessary to conduct departmental operations.

MATURITIES

The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

NET BUDGET

The legally adopted budget less all interfund transfers and interdepartmental charges.

NON-OPERATING INCOME

Income of governmental enterprises of a business character which is not derived from the operation of such enterprises. An example is interest on investments or on bank deposits.

OBLIGATIONS

Amounts that a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

OPERATING BUDGET

The portion of the budget that pertains to daily operations providing basic governmental services. The program budgets in the financial plan form the operating budget.

OPERATING EXPENSES

As used in the accounts of governmental enterprises of a business character, the term means such costs as are necessary to the maintenance of the enterprise, the rendering of services for which operated, the sale of merchandise, the production and disposition of commodities produced, and the collection of the revenues.

PERSONNEL SERVICES

Expenditures for salaries, wages and fringe benefits of a government's employees.

Glossary of Terms

PRIOR-YEAR ENCUMBRANCES

Obligations from previous fiscal years in the form of purchase orders, contracts of salary commitments that are chargeable to an appropriation, and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

PROGRAM

A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the City is responsible.

PROPRIETARY FUND

Funds used to present business type activities in the government wide financial statements.

PUBLIC PROTECTION CLASSIFICATION

Up-to-date information about a community's fire-protection services.

PURCHASE ORDER

A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated price. Outstanding purchase orders are called encumbrances.

QUIET ZONES

A section of rail line that contains one or more consecutive railroad crossings at which locomotive horns are not routinely sounded.

REAL PROPERTY INVENTORY

A document issued with the inventory of all real property held by the City of Alvin.

REAPPROPRIATION

Appropriations, which are not expended at the end of a fiscal year, that are an encumbrance of the County or for a specific purpose are funded for in the subsequent fiscal year.

REFUND BOND

The act or practice in which the city repays a bond by making a new issue of another bond.

RESERVE

An account used to indicate that a portion of fund equity is legally restricted for a specific purpose or not available for appropriation and spending.

RESERVE FOR CONTINGENCIES

A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

RESOLUTION

A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

RETAINED EARNINGS

An ownership account reflecting the accumulated earnings of an Enterprise Fund.

REVENUE

The yield of taxes and other sources of income that the city collects and receives into the treasury for public use. For those revenues which are recorded on the accrual basis, this term additions to assets which: (a) do not increase any liability;(b) do not represent the recovery of an expenditure; (c) do not represent the cancellation of certain liabilities without a corresponding increase in other liabilities or a decrease in assets; and (d) do not represent contributions of fund capital in enterprise and internal service funds.



Glossary of Terms

SOURCE OF REVENUE

Revenues are classified according to their source or point of origin.

SPECIAL REVENUE

A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or for major capital projects) that are legally restricted to expenditure for specified purposes. An example is the Revenue Sharing Fund typically maintained by cities.

SUPPLEMENTAL APPROPRIATION

An additional appropriation made by the governing body after the budget year or biennium has started.

SURPLUS

Assets with no future benefits or values to the organization.

TAX LEVY

The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

TAX RATE

The amount of tax levied for each \$100 of assessed valuation.

TAXES

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

TRANSFERS

All interfund transactions except loans or advances, quasi-external transactions and reimbursements.

TRUST AND AGENCY

A fund used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. These include (1) Expendable Trust Funds, (2) Nonexpendable Trust Funds, (3) Pension Trust Funds, and (4) Agency Funds.

UNRESERVED FUND BALANCE

The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

USER CHARGES

The payment of a fee for direct receipt of a public service by the party who benefits from the service.



Glossary of Terms

ACRONYMS

ACC	Alvin Community College
APOA	Alvin Police Officer's Association
BCAD	Brazoria County Appraisal District
BCGCD	Brazoria County Groundwater Conservation District
C&R	Conservation and Reclamation
CDBG	Community Development Block Grant
CPI-U	Consumer Price Index
CVB	Convention & Visitor Bureau (Promotion of tourism and convention/ hotel industry)
ESD	Emergency Services District
ETJ	Extra Territorial Jurisdiction
FMA	Flood Mitigation Assistance (Grant Program to reduce the risk of repetitive flood damage)
GAAP	Generally Accepted Accounting Principles
GFOA	Government Finance Officers Association
GIS	Geographic Information Systems (Maps and visualization technology)
HFH	Home for the Holidays (CVB Annual Celebration)
HGAC	Houston-Galveston Area Council
HOT	Hotel Occupancy Tax
I & I	Inflow and Infiltration (Storm/groundwater infiltration into sewer collection system)
I & S	Interest and Sinking (Tax rate used for debt retirement)
M & O	Maintenance and Operations (Tax rate used for general operations)
MUD	Municipal Utility District
PEG	Public Education & Government (Franchise Fee)
PUC	Public Utility Commission
RDA	Re-development Authority (Associated with TIRZ- Kendall Lakes)
SRL Grant	Severe Repetitive Loss Grant (Grant Program to eliminate the long- term risk of flood damage)
TIRZ	Tax Increment Reinvestment Zone
THPF	Texas Hotel Performance Factbook
TNMP	Texas New Mexico Power
TWDB	Texas Water Development Board