

**MINUTES
CHARTER REVIEW COMMISSION
TUESDAY JULY 29, 2020
6:00 P.M.**

VIA VIDEO/TELECONFERENCE

Call to Order

BE IT REMEMBERED that, on the above date, the Charter Review Commission of the City of Alvin, Texas, met in regular session via ZOOM Virtual Conference Call. The meeting was called to order at 7:00 p.m. The following members were present: Richard Garivey, Nicole Kelinske, Beth Nelson, Cary Perrin, Donna Starkey, Heather Van Dine, and Lindsey Vaughn.

Staff member present was Suzanne Hanneman, City Attorney.

This meeting was held via video/teleconference in accordance with order of the Office of the Governor issued March 16, 2020, in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19).

Selection of Chair and Vice Chair and Secretary

Commission Member Garivey moved to appoint Vaughn as Chair. Seconded by Commission Member Starkey; motion carried on a vote of 7 Ayes.

Commission Member Van Dine moved to appoint Beth Nelson as Vice-Chair. Seconded by Commission Member Garivey; motion carried on a vote of 7 Ayes.

Commission Member Garivey moved to appoint Nicole Kelinske as Secretary. Seconded by Commission Member Van Dine; motion carried on a vote of 7 Ayes.

Petitions and requests from the public

There were no petitions or request from the public.

Review duties of the Commission

The City Attorney reviewed the duties of the Commission.

Review and discuss proposed amendments to the Charter Document submitted by members of staff

The Commission will review and discuss proposed amendments to the Charter submitted by staff at a future meeting.

Review and discuss proposed amendments to the Charter Document by members of the Charter Review Commission

Lindsey Vaughn, Chair, recommended that the Commission read the first 10 pages of the Charter and be prepared to discuss the first six pages.

Set date and time of future meetings

The Commission discussed and agreed to meet the first, third and fifth Tuesday of every month at 7:00 p.m.

Adjournment.

The meeting adjourned at 8:00 p.m.

Passed and Approved the 18th day of August 2020.

/s/ Lindsey Vaughn, Chair

/s/ Nicole Kelinske, Secretary