

**MINUTES  
CHARTER REVIEW COMMISSION  
MONDAY JULY 18, 2016  
6:00 P.M.  
CITY OF ALVIN, TEXAS  
216 W. SEALY STREET**

**CALL TO ORDER**

BE IT REMEMBERED that, on the above date, the Charter Review Commission of the City of Alvin, Texas, met in regular session at 6:00 P.M. in the Downstairs Conference Room at City Hall, with the following members present: Chad Gormly, Chairman; Jimmy Kitchens, Vice Chairman; Martin Vela, Secretary; Marisol Jimenez Rios, Santos Garza, Brenda Smith and Kerry Ulm.

Staff members present: Bobbi Kacz, City Attorney; David Olson, Olson and Olson LLP.

**SELECTION OF CHAIR, VICE CHAIR AND SECRETARY**

Chad Gormly was appointed to serve as chairman, Santos Garza was appointed to serve as Vice Chair and Martin Vela was appointed to serve as Secretary.

**PETITIONS AND REQUEST FROM PUBLIC**

There were no petitions from the public.

**REVIEW DUTIES OF THE COMMISSION**

Ms. Kacz and Mr. Olson reviewed the duties of the commission and explained the basics of a Home Rule City governed by the charter document. Ms. Kacz stated that the charter report should be submitted to City Council by December, 2016. Suggested changes to the charter document will go before a vote of the people in May 2017. Mr. Olson encouraged members to review the charter document before the next meeting and bring back any suggested changes for discussion. Legal counsel will review the document to ensure that the document is within the scope of the law.

**REVIEW AND DISCUSS PROPOSED AMENDMENTS TO THE CHARTER DOCUMENT SUBMITTED BY MEMBERS OF STAFF**

Members of the Charter Review Commission will review and submit any suggested changes at the next meeting.

**REVIEW AND DISCUSS PROPOSED AMENDMENTS TO THE CHARTER DOCUMENT BY MEMBERS OF THE CHARTER REVIEW COMMISSION**

Members of the Charter Review Commission will review and submit any suggested changes at the next meeting.

**SET DATE AND TIME OF FUTURE MEETINGS**

The commission will tentatively meet the third Monday of every month unless additional meetings are needed. Next meeting will be held on Monday August 15, 2016 at 6:00 p.m.

**ADJOURNMENT**

Chairman Gormly adjourned the meeting at 6:43 p.m.

Passed And approved the 15<sup>th</sup> day of August, 2016.